

GUIDELINES FOR PERMITTING METERS

The following guidelines have been developed to assist in the process of permitting meters.

- Licensed plumber completes application for service permit and either emails or brings to Permits office
- It is necessary to have name, address, and phone and fax number for both plumber and party responsible for bill
- The customer account is created based on information included on this form within three (3) working days of permit issuance
- Effective July 1, 2007, account holder is billed cost recovery for each inspection without regard to pass/fail status. Request for change in inspection date must be faxed or emailed to permits office or by phone call