

Storm Water Division
Operating Policies
Stormwater User Fee (SWUF)



Policy No.: SWUF- 4	Page <u> 1 </u> of <u> 1 </u>
Subject: Owner vs Tenant Policy	Effective Date: 07-01-09
Applies To: Properties that are not owner occupied	<input checked="" type="checkbox"/> New Issue <input type="checkbox"/> Partial Revision <input type="checkbox"/> Complete Revision
Purpose:	To establish the method of billing the Stormwater User Fee to parcels that are occupied by one or more tenant with one or more existing Metro Water Services (MWS) account. The initial billing system was set up to bill the owner of the property and not the tenant.
Policy:	<p>If a property is owner occupied with an existing MWS account, the Stormwater User Fee is applied to the existing account and billed monthly.</p> <p>If the property is occupied by multiple tenants with one or more water meter, the Stormwater User Fee for the entire parcel will be billed to the owner on a separate Stormwater Only account to be billed quarterly. MWS will not split up the fee and charge a portion of the fee to each existing account.</p> <p>If the property is occupied by a single tenant, the Stormwater User Fee will be billed to the owner on a separate Stormwater Only account to be billed quarterly, or the fee will be billed to the tenant on an existing MWS account.</p>
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Revision No.:	Issued By: <i>[Signature]</i>
Revision Date: 10-27-2014	