



Metropolitan Council

Office of Vice Mayor

TO: Members of the Metropolitan Council
Citizens of Metropolitan Nashville and Davidson County, TN

FROM: Vice Mayor Jim Shulman

DATE: March 2, 2021

RE: **NOTICE OF BOARD VACANCY – COMMUNITY OVERSIGHT BOARD**

This memorandum constitutes formal notice to members of the Metropolitan Council and the public of one (1) vacancy on the Metropolitan Community Oversight Board (COB) to fill the unexpired term of Ovid Timothy Hughes, which expires January 31, 2023. Procedures for filling this vacancy are outlined below. Please note that nominators and nominees must adhere to the deadlines and procedures provided herein in order to maintain eligibility.

Members of the Community Oversight Board

The Community Oversight Board consists of eleven (11) members selected from three (3) distinct categories set forth in the Charter. All members must be approved by majority vote of the Council.

The make-up of the Board as set forth by Charter is as follows:

- Seven (7) of the Board members shall be persons who are nominated by:
 - community organizations; or
 - private petition signed by fifty (50) Davidson County residents.
- Two (2) of the members shall be persons nominated by Council Representatives, and
- Two (2) of the members shall be persons nominated by the Mayor.

Upcoming Vacancies on the Community Oversight Board

There is one (1) vacancy to be filled at this time. Persons wishing to fill the vacant term must be representatives of either (a) a community organization or (b) a private petition signed by 50 residents of Davidson County. Members must also be registered voters (Tenn. Code Ann. § 38-8-312).

Upon publication of this announcement, important deadlines and forms will be posted on the Community Oversight Board webpage: <https://www.nashville.gov/Government/Boards-and-Committees/Committee-Information/ID/132/Community-Oversight-Board.aspx>

April 6, 2021 – Deadline for Nominations

All nominations must be filed using the Community Oversight Board Nomination Form. This Form must be completed by a member of a community organization, or by a person intending to obtain signatures on a petition to nominate himself/herself or someone else.

The **Nomination Form** is online:

<https://www.nashville.gov/Portals/0/SiteContent/MetroClerk/docs/boards-commissions/CommunityOversight/NominationForm.pdf>.

The Nomination Form should be completed, signed by the nominator (e-signature is acceptable), and emailed to metro.clerk@nashville.gov by no later than **4:30 p.m.** on April 6, 2021.

The **Petition** is also available online:

<https://www.nashville.gov/Portals/0/SiteContent/MetroClerk/docs/boards-commissions/CommunityOversight/PetitionForm.pdf>. Nominations by Petition must be signed by fifty (50) Davidson County residents, and the Petition must be included as an attachment and filed at the same time as the corresponding Nomination Form.

April 13, 2021 – Deadline for Nominee Information

All nominees received by April 6, 2021 must file the Community Oversight Board Information Sheet for Metro Council by no later than **12:00 p.m.** on April 13, 2021 via email to metro.clerk@nashville.gov. Any nominee who fails to file the Information Sheet by this deadline shall be deemed to have withdrawn his or her name from nomination.

April 20, 2021* – Interview before Rules, Confirmations, and Public Elections Committee

All nominees must appear for an interview before the Metro Council's Rules, Confirmations, and Public Elections Committee on Tuesday, April 20, 2021. This public meeting is expected to be conducted on the WebEx platform, and invitations will be sent to the nominee at the email address on file with the Metro Clerk.

The Council's Rules Committee will determine general eligibility of each nominee to be elected to the Board. ([Metro Charter § 11.1301](#)).

April 20, 2021* – Election by the Metropolitan Council

Thank you to our community advocates and elected officials for consideration of nominees on this important Metropolitan Board. Should you have any questions regarding the procedure for filing nominations, please contact Elizabeth Waites, Metropolitan Clerk, at (615) 862-6770 or elizabeth.waites@nashville.gov.

*Depending upon the number of nominations received, this meeting may be re-scheduled to another date. Specific date and time will be contained in the WebEx meeting notice(s).

cc: Andrés Martínez, Community oversight Board Chair
Jill Fitchard, Community Oversight Board
Elizabeth Waites, Metropolitan Clerk
Bob Cooper, Metro Legal Department
Kathy Morante, Office of Professional Accountability