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| TYPICAL OZONE SEASON DAY EMISSION INVENTORY REPORT | | | | | | | | | | | | | | | | |
| (1) Company Name | | | | | Physical Location | | | | | | | | Metro Public Health Department  Pollution Control Division  2500 Charlotte Avenue  Nashville, TN 37209 | | | |
| Owner or Designated Representative | | | | | Mailing Address | | | | | | | | Telephone Number | | | |
| The following information is submitted in accordance with Section 10.56.290, “Measurement of Emissions”, of Chapter 10.56. “Air Pollution Control”, of the Metropolitan Code of Law | | | | | | | | | | | | | | | | |
| (2) | (3) | (4) | (5) | (6) | | | (7) | (8) Percentage of Annual Throughput | | | |  | | | | |
| Permit  No. | Source  No. | Emission Point | Emission Point Description | Process  No. | | | Total O3 Season Days of Operation | Dec.-Feb. | March-  May | June-August | Sept.- Nov. | Comments | | | | |
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| (9) I hereby certify that this information is essentially correct.  Signature: | | | | | | Title | | | | | | | | Date | | |
| Month | Day | Year |

**TYPICAL OZONE SEASON DAY EMISSION INVENTORY REPORT**

**INSTRUCTION SHEET**

The following instructions should be followed in completing the “Typical Ozone Season Day Emission Inventory Report” form that must be submitted to the Metro Public Health Department, Pollution Control Division by March 31 of each calendar year in accordance with Section 10.56.290, “Measurement of Emissions”, of Chapter 10.56. “Air Pollution Control”, of the Metropolitan Code of Laws which states in part that the owner or operator of any air pollutant source permitted in accordance with provisions of Section 10.56.040, “Operating Permits”, of the Metropolitan Code of Laws must submit to the Director by March 31 of each calendar year the actual annual emissions of all regulated pollutants emitted by the source during the previous calendar year.

**Information Required To Complete The Form**

1. Identifying information including the local company name, physical location and the name, title and mailing address of the owner or the owner’s designated representative authorized to represent the owner in matters pertaining to the submission of and compliance with permits, permit applications and compliance plans for the source.
2. The permit number(s) shown on your operating permit(s).
3. The source number(s) shown on your operating permit(s).
4. The emission point number(s) shown on your operating permit(s).
5. A brief description of the emission point.
6. The process number(s) are assigned by the Pollution Control Division staff for reporting purposes. They are used to represent specific operations within a group. An example of a process would be a boiler (the group) that burns natural gas (one process) and fuel oil (the second process). Another example would be a surface coating operation (group) that uses paint (one process), thinner (another process) and a clean-up solvent (a third process). A group may have one or more than one process depending on the specific operation. Emissions must be reported to EPA at the process level.
7. The total number of days of actual operation during the months of June, July, and August, which is “ozone season”. **The days of actual operation must be reported at the group level. Do not report days of actual operation at the process level.**
8. The percentage of the annual process weight or fuel usage. Percentages must total 100%. The first season (December - February) will include parts of two calendar years (e.g., December, 2017, January, 2018 and February, 2018). **The percentages must be reported as whole numbers at the group level. Do not report percentages at the process level.**
9. The signature and title of the owner or the owner’s designated representative as reported in Item (1) above.

**Please attach a copy of all calculations used to determine your emissions for each process number.**

# If you have any questions on how to complete this form, please call the Metro Public Health Department, Pollution Control Division at

**615-340-5653.**