**METROPOLITAN GOVERNMENT of NASHVILLE and DAVIDSON COUNTY**

**Metro Public Health Department**

**Pollution Control Division**

**2500 Charlotte Avenue**

**PROCESS PERMIT APPLICATION**

General Process Information Sheet

**Nashville, Tennessee 37209**

**Telephone: (615) 340-5653**

**Fax: (615) 340-8589**

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| --- |
| One copy of this form must be filled out completely for each process emission source and the appropriate Stack Emission Point Sheet or Non-Stack Emission Point Sheet must be attached for each emission point in the process. |
|  |  |  |
|  |  |  |
| 1.  | Company Name: |  | Telephone Number: |  |  |
|  |  |  |
|  | Physical Location: |  |  |
|  |  |  |
|  | Mailing Address: |  |  |
|  |  |  |
|  | Process Emission Source Number: |  | NAICS Code: |  |  |
|  |  |  |
| 2. | Indicate the purpose of this Application: | Construction Permit: [ ]  | Operating Permit: [ ]  | Revised Operating Permit: [ ]  |  |
|  |  |  |
| 3. | Give name and a brief description of the process along with an attached flow diagram referencing all emission points throughout |  |
|  | the process: |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| 4. | Indicate the proposed date of beginning construction |  | and if this is an existing source, indicate the  |  |
|  | date of original construction  |  | , and the date of the last modification |  |  |
|  |  |  |
| 5. | Type of Process: | Continuous: |  | Batch: |  | Combination: |  |  |
|  |  |  |
| 6.  | (a) Maximum operating schedule used to project potential emissions: |  |
|  |  |  |
|  | Hours per day: |  | Hours per week: |  | Hours per year: |  |  |
|  |  |  |
|  | (b) Explain any seasonal variation in production or source operation: |  |  |
|  |  |  |
| 7. | (a) Process weight rate at maximum capacity: |  | Pounds per Hour |  |
|  |  |  |
|  | (b) Potential production capacity: |  | per Hour |  | per Year |  |
|  |  (Units, Tons, Etc.) |  |
| 8. | List all air pollution emission points for this process emission source. Attach an additional sheet if neccessary. The appropriate Stack Emission Point Sheet or Non-Stack Emission Point Sheet must be completed and attached for each emission point listed below: |  |
|  |  |  |
|  | **Emission Point** | **Emission Point Description** | **Flow Diagram Reference** |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |
| 9. | I hereby certify that to the best of my knowledge, the information contained in this application is true, accurate and complete. |  |
|  |  |  |
|  |  |  |
|  |  |  |  |  |
|  | Type or Print Name of Responsible Official | Title |  |
|  |  |  |
|  |  |  |  |  |
|  | Signature of Responsible Official |  | Date |  |

**207-00-015 (Rev. 8/96)**

**INSTRUCTIONS FOR COMPLETING A PROCESS PERMIT APPLICATION**

One application must be completed for each permit unit beginning with this form followed by the number of “Stack Emission Point Sheets” and/or “Non-Stack Emission Point Sheets” as needed to describe each stack and non-stack (fugitive) emission point in the process. A single “Non-Stack Emission Point Sheet” may be used to report fugitive emissions for several pieces of process equipment located within a facility, such as several unvented printing presses located in the same pressroom.

The instructions for completing this form are as follows:

1. Report the company name, physical location, mailing address and telephone number. Assign a numerical number to this source and report the North American Industry Classification System (NAICS) code.
2. Identify the purpose of this application by checking the appropriate space.
3. Describe the process covered by this application and attach the required flow diagram.
4. Identify the proposed date of beginning construction and if applicable, indicate the original construction date of the source or process equipment if needed to determine NSPS applicability and the date that the source was last modified.
5. Indicate whetherthe process is batch or continuous by checking the appropriate space.
6. Report the maximum operating schedule to be used for projecting potential emissions. Twenty-four hours per day and 8,760 hours per year must be used unless the source is proposing to be restricted to something less than the potential operating schedule.
7. Report the process weight rate of the source at the maximum operating capacity or a lower operating rate that the facility is willing to be restricted to. Process weight rate is defined as the maximum rate of all materials introduced into the process that may cause any emissions of particulate matter but excluding liquid and gaseous fuels and combustion air.

**Item 7(b):** Report the potential production capacity per hour and per year in the appropriate units, i.e., tons of asphalt produced, gallons of paint produced, number of automotive units produced, etc.

1. List, number, and describe each stack and non-stack (fugitive) emission point associated with this process. The appropriate Stack and/or Non-Stack Emission Point Sheets must be attached for each emission point listed in Item 8. Attach an additional sheet if necessary in order to list all emission points associated with this process.
2. Report the name and title of the responsible official. The responsible official must sign and date this form to certify that the information on the application is true, accurate and complete.