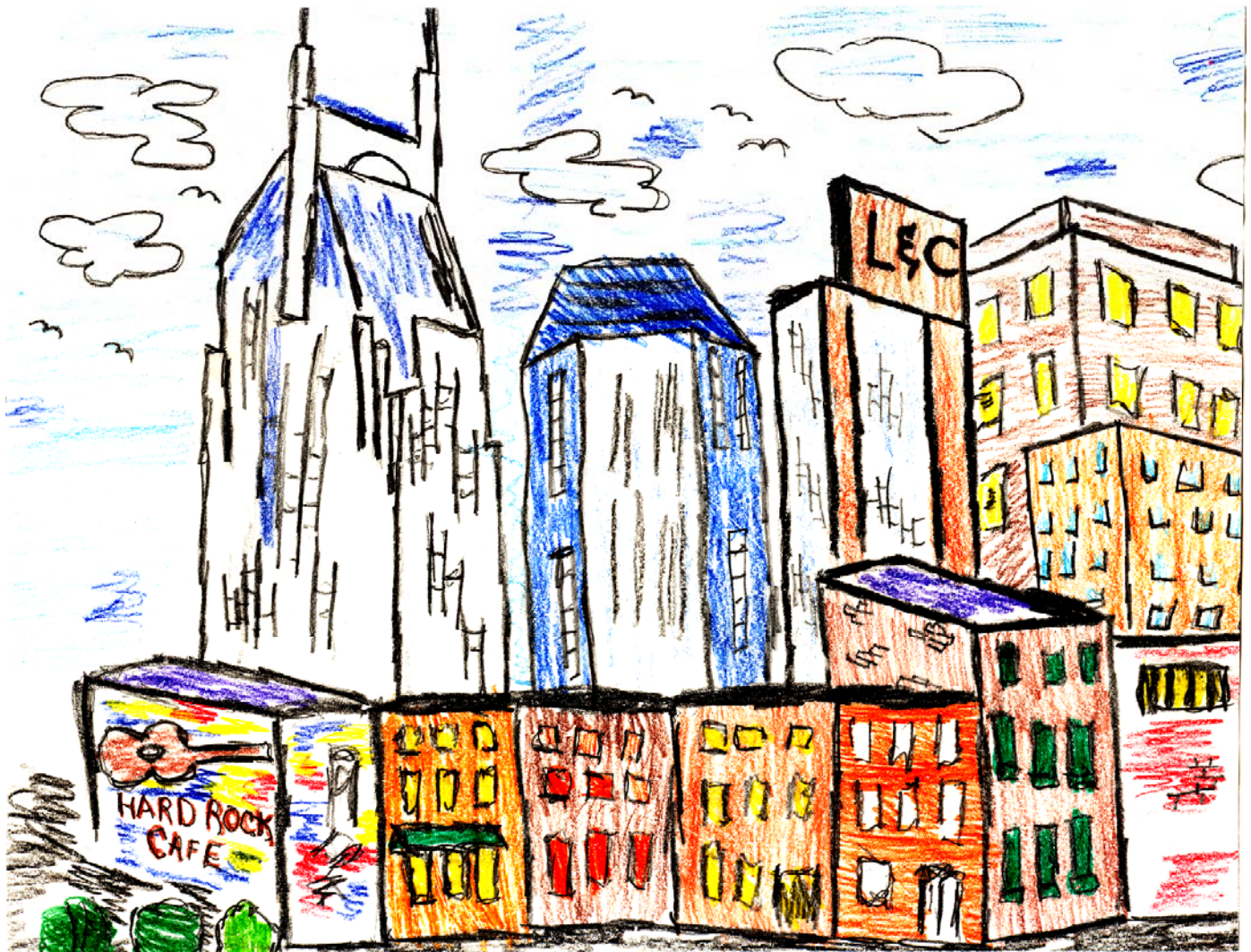


The Metropolitan Government of Nashville & Davidson County

Fiscal Year 2009-2010
Operating Budget



Karl Dean, Mayor

September, 2009

THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

FY 2009-2010 Operating Budget

(July 1, 2009 - June 30, 2010)



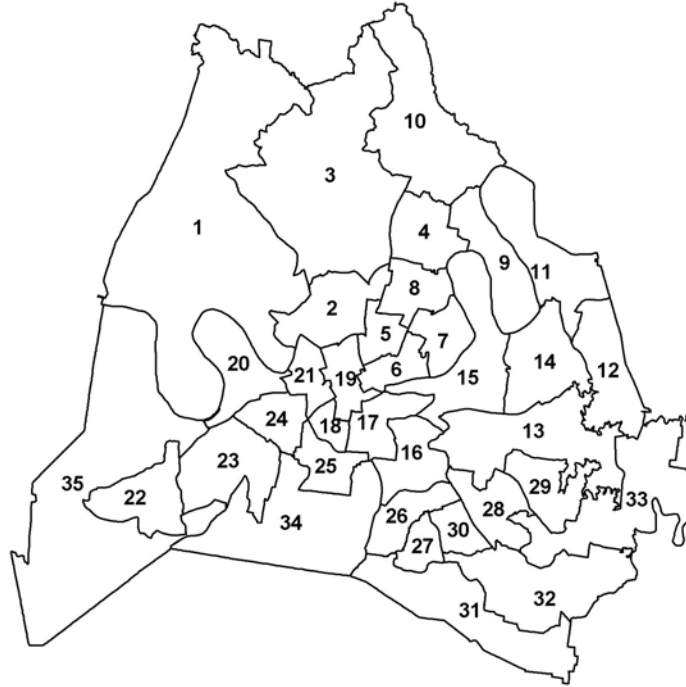
Karl Dean, Mayor

Diane Neighbors, Vice Mayor

Members of the Metropolitan Council:

At Large	Tim Garrett	District #16	Anna Page
At Large	Megan Barry	District #17	Sandra Moore
At Large	Charlie Tygard	District #18	Kristine LaLonde
At Large	Ronnie Steine	District #19	Erica Gilmore
At Large	Jerry Maynard	District #20	Buddy Baker
District # 1	Lonnell Matthews, Jr.	District #21	Edith Langster
District # 2	Frank Harrison	District #22	Eric Crafton
District # 3	Walter Hunt	District #23	Emily Evans
District # 4	Michael Craddock	District #24	Jason Holleman
District # 5	Pam Murray	District #25	Sean McGuire
District # 6	Mike Jameson	District #26	Greg Adkins
District # 7	Erik Cole	District #27	Randy Foster
District # 8	Karen Bennett	District #28	Duane A. Dominy
District # 9	Jim Forkum	District #29	Vivian Wilhoite
District #10	Rip Ryman	District #30	Jim Hodge
District #11	Darren Jernigan	District #31	Parker Toler
District #12	Jim Gotto	District #32	Sam Coleman
District #13	Carl Burch	District #33	Robert Duvall
District #14	Bruce Stanley	District #34	Carter Todd
District #15	Phil Claiborne	District #35	Bo Mitchell

Council Districts



Director of Finance: Richard M. Riebeling
Deputy Finance Director: Gene Nolan
Deputy Finance Director: Talia Lomax-O'dneal

Office of Management and Budget Staff:

Darlene Carlton
Donna Foster
James Gadsden
Kathy Green

Leigh Anne Hagar
Ken Hartlage
Chinita Hudson
Bill Hyden

Ryan Littleton
Herb Majors
Greg McClarin
Kim Northern

Essie Robertson
Heidi Runion
Rebekah Stephens
Heather Watson
Heidi Weigel

Fiscal Year 2009-2010 Operating Budget Book

The Metropolitan Government of Nashville and Davidson County
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This book supersedes all similar information previously disseminated by the Office of Management and Budget.

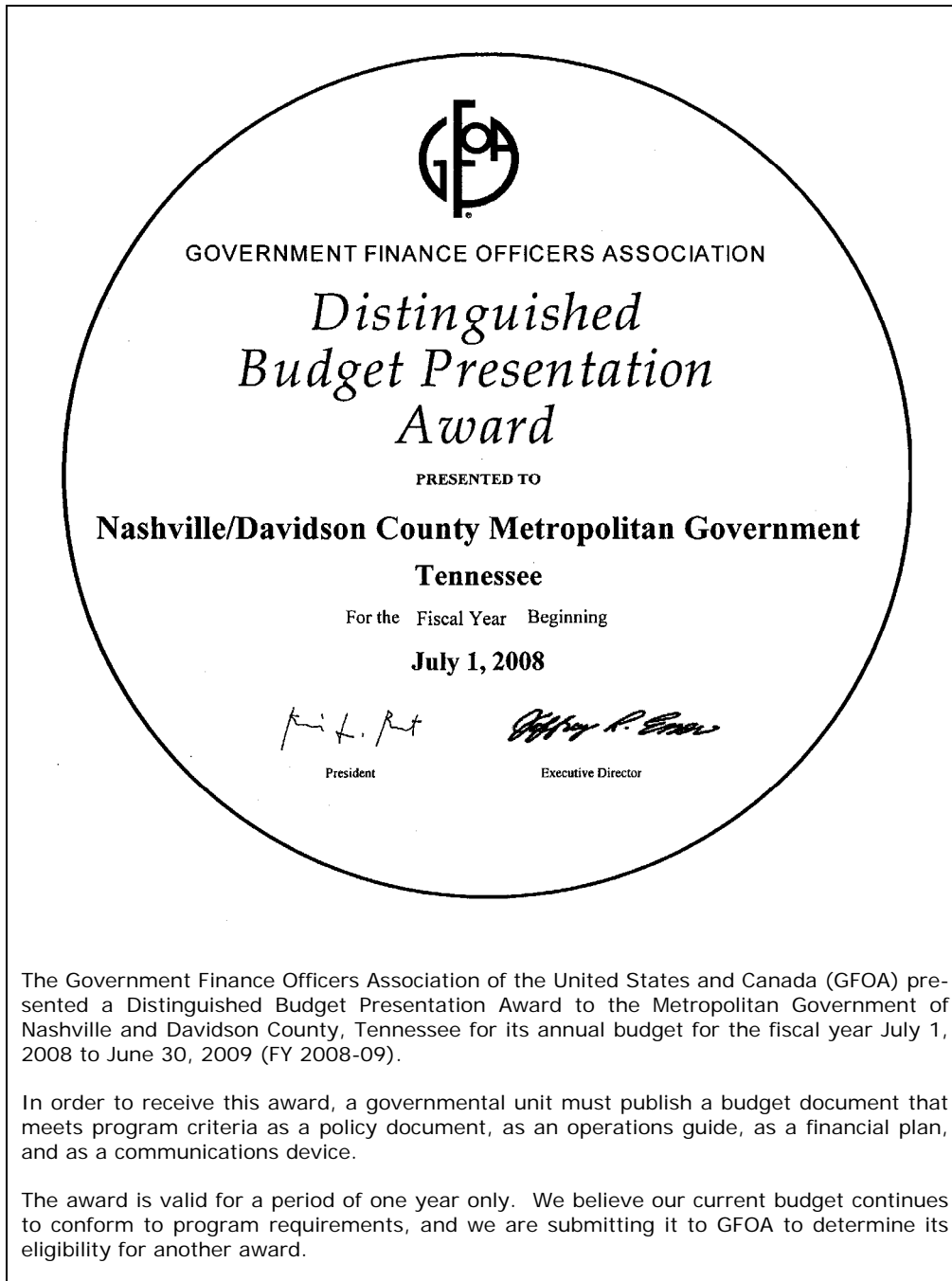
About the Cover

Metropolitan Government of Nashville and Davidson County's Department of Finance held its first annual Performance Report Art Competition. The theme was "My Favorite Thing About Nashville." Public elementary schools in Davidson County were encouraged to submit entries during spring 2008. The winning entry is featured on this publication.

Anna | Andrew Jackson Elementary | 2nd Grade Winner

"My favorite thing about Nashville is the downtown area."

Distinguished Budget Presentation Award



The GFOA is the leading association for government finance professionals in North America. We first received the award for the fiscal year 1991-1992 book, and we have received it every year since. This year's was given for our *FY 2009 Operating Budget* book. GFOA's Distinguished Budget Presentation Awards Program is the only national awards program in governmental budgeting. The government also holds GFOA's Certificate of Achievement for Excellence in Financial Reporting for our Comprehensive Annual Financial Report.

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How to Use this Book

Format and Organization of this Book

As the previous Table of Contents demonstrates, this book divides budget information into different sections, each with its own series of page numbers.

Section A is this Executive Summary of the budget, followed by supplemental information about Metro, its organization, finances, and budget.

Section C is the Internal Services section which details the individual internal service charges by type for each department. It also contains the methodology for calculating each internal service charge.

Sections C-I present more descriptive operational and budget information about each department (board, commission, or elected office). These departments are grouped by function into each section.

For the first time since 2002 all departments included in this book will have a uniform format. Each department's budget is presented in a program-based format that provides the reader with a wealth of information, not only about the department's budget, but also about its mission, goals and performance toward providing the very best results possible for citizens.

The following pages provide an example and explanation of each part of the agency budget book pages.

Format and Organization of the Department Pages

Sections C-H of this book contain information at the department level about the:

Mission – Every department's budget pages include a mission statement. A mission statement is a clear, concise statement of purpose for the entire department that focuses on broad, yet distinct results that will be achieved. This statement answers the question, "*Why does this department exist?*"

Budget summary – Following the mission statement is a table that summarizes the department's financial budget for all of its annually budgeted funds. It also includes the location of the department as well as the top managers who can explain the budget. This table also contains per capita expenditure information at the department level.

Accomplishments, goals and issues – As departments present their budget for the upcoming year it is important that decisions recognize the accomplishments of the current year and understand the long-term goals and the strategic issues facing the department. Including this information will assist decision-makers in allocating resources toward those activities and programs that will help the department overcome the issues they are facing and achieve their long-term goals.

Organizational structure – The organization chart shows major department units (divisions/bureaus, etc.) and how they report to the department's top-level elected official, board or manager.

Listing of the programs and lines of business – In addition to the organization chart, these pages also include a listing of the lines of business (in bold) and programs.

Budget highlights – Budget highlights summarize changes between the FY09 and FY10 budgets. They are presented on a program basis (programs are groups of services, activities or products that deliver a common purpose or result). Changes in funding and FTEs are noted along with the impact of that funding change on performance.

Budget and performance information by program – Each program (programs are groups of services, activities or products that deliver a common purpose or result) is listed in the budget pages. Every program has a statement of purpose – a "mini-mission" as well as a table that presents the budget, full-time equivalent (FTE) positions by fund type, (GSD General, USD General, and other Special Purpose Funds), and its key result measure. This presentation is designed to consistently present budgetary and performance information in a format that is easy to read.

Where the targeted or actual performance is listed as NA, departments did not report the data. There are a few reasons that data might not be reported for a particular reporting period. They are:

- The measure for which the department is reporting is a new measure, thus data was not collected for the measure for that year.
- The department underwent changes internally that prohibited the collection of data for that measure.
- The department may be in the process of collecting data for the first year, or baseline data, and would not have established a target for that measure yet.

The table for each program also includes a difference column and % change column. These two columns show the difference in the budget and performance from FY09 – FY10.

Financial – This table includes a difference column and a % change column for each expenditure listed. At the bottom of financial page is the per capita expenditure information for the department.

FTE information – The end of the financial information presents the budgeted headcount and full-time equivalent (FTE) position information by fund and classification, along with the class number and pay grade.

A CD affixed to the inside back cover contains various appendices of historical, statistical, and explanatory information that will help you understand the budget.

Please see the example department pages on the next page for additional information.

Department Name - At a Glance

Each department's budget pages includes the department's **mission statement**.

Mission

The mission of the Department of Finance is to provide financial management, information, and business products to policy makers, departments, agencies, investors, and the Nashville Community so they can have confidence in Metro Government, make informed decisions, and achieve their results.

Budget Summary

	2006-07	2007-08	2008-09
Expenditures and Transfers:			
GSD General Fund	\$ 1,555,400	\$ 1,459,300	\$ 10,091,400
Internal Service Fund	12,952,000	12,615,700	1,181,100
Total Expenditures and Transfers	<u>\$14,507,400</u>	<u>\$14,075,000</u>	<u>\$11,272,500</u>
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$12,952,000	\$12,615,700	\$1,181,100
Other Governments and Agencies	0	0	0
Other Program Revenue	0	0	0
Total Program Revenue	\$12,952,000	\$12,615,700	\$1,181,100
Non-program Revenue	0	0	0
Transfers From Other Funds and Units	0	0	115,000
Total Revenues	<u>\$12,952,000</u>	<u>\$12,615,700</u>	<u>\$1,296,100</u>
Expenditures Per Capita	\$24.08	\$25.06	\$22.05

Total Budgeted Positions	137	132	123
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Director: Richard Riebeling email: richard.riebeling@nashville.gov
 Deputy Finance Director: Talia Lomax-O'dneal email: talia.lomaxodneal@nashville.gov
 106 Metro Courthouse 37201 Phone: 862-6156 FAX: 862-6156

The mission statement is followed by a **summary table** that summarizes the agency's financial budget for all of its annually budgeted funds as well as information about the number of positions within the department.

Readers will also find **contact information** for the department so they can have their budget questions answered.

The table includes **expenditures per capita** information. The per capita is taken from the 2000 Census.

Department Name - At a Glance

Accomplishments

- Developed and implemented an in-house debt capacity model to provide more efficient analysis, more timely information and greater flexibility to decision makers.
- Designed and implemented a revised commercial paper program to maximize financing opportunities for capital projects, reduce cost and improve cash flow.
- Completed 97% of eligible Direct Appropriation contracts by December 15.
- Completed reviews of 30 federal and state grants to Metro amounting to over \$54 million.
- Accelerated the issuance of the Comprehensive Annual Financial Report by six weeks.
- Implemented the supplier self-service module for vendor payments in order to increase the number of payments issued electronically.
- Implemented job cost module in EBS for improved tracking of capital project budgets.
- Issued Metro's first performance report in 30 years and received the AGA Certificate of Achievement in Performance Reporting.
- Monitoring review of 100% of Metro Council Initiative Awards made in FY07.
- Completed Finance Department goal that 100% of Mayoral departments/agencies have a strategic business plan.
- Recovery of \$10.4 million in indirect costs to the General Fund and 100% of the targeted Metro agencies have an approved cost allocation plan on file with OMB.
- Completed design and construction of a new East Police Precinct, Dudley Head Start Center and the Ben West Municipal Building.
- Completed interior renovations for the Downtown Public Library and the Nashville Convention Center.

A brief list of the department's **accomplishments** from the previous fiscal year

Goals

- Policymakers and Citizens will have clear, reliable information on how tax dollars are spent and understand the value they are getting in terms of results as measured by all departments in the city.
- By December 2008, Metro Government policymakers will have cost data and operational efficiencies as evidenced by: 100% of Metro Government departments/agencies have a cost allocation plan approved by and on file with the Office of Management and Budget.
- 100% of central service government functions will have an internal service fund rate structure and update it annually.
- 100% of targeted Metro departments/agencies that provide products outside of the government on a fee for service basis have identified the full cost for providing those products.
- By June 2009, Metro Nashville Government will achieve a cumulative savings of 100 million dollars based on FY05 budgeted expenses through increased efficiencies in operations and increased non-tax revenue.
- Finance will provide integrated, aligned business products and support that help focus Metro's resources on customers as represented by the achievement of 90% of Metro's departmental key results by December 2008.

The department's **goals** for the next two to five years

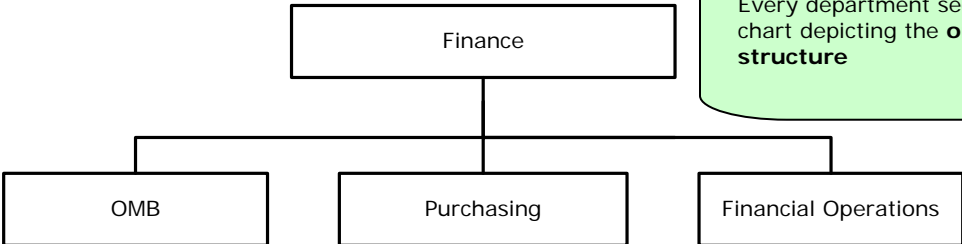
Strategic Issues

- Meeting the demand for accountable and responsible government operations.
- Establishing a culture that fully implements and continuously improves best business practices in light of emerging technologies in our organization.
- Alignment and quality integration between core business systems and processes.
- Establishing meaningful communication within Finance and across Metro Government to reduce costs.
- Prioritization, communication, and focus on key results.
- Understanding, accurately reporting, and managing costs at a meaningful level.

The **strategic issues** facing the department during the upcoming fiscal year

Department Name - At a Glance

Organizational Structure



Every department section includes a chart depicting the **organization's structure**

Programs will be listed for every department

Programs

Strategic Resource Allocation and Management

- Results Matter Design, Deployment and Integration
- Cost Planning and Management
- Budget Planning and Management
- Investor Relations
- Investment Committee Support
- Real Property Project Administration*
- Grants Assessment and Resource
- Getting Priorities Straight

Business Integrity and Accountability

- Compliance Monitoring and Accountability
- Performance Measure Certification*

Business Support and Solutions

- Business Systems Administration
- Enterprise Business Systems (EBS)
- Cash Operations
- Accounts Payable
- Financial Accounting and Reporting
- Payroll Operations
- Real Estate Management*
- Contract Compliance
- Business Development and Outreach
- Purchasing and Contract Development
- e-Procurement
- Public Property Program
- Payment Processing

Executive Leadership

- Executive Leadership

Administrative

- Non-allocated Financial Transactions

* Program will be eliminated for FY09

Department Name - At a Glance

The department's **highlights** are presented on a program basis. Changes in funding and FTE's are noted along with the impact on performance.

Budget Changes and Impact Highlights

Recommendation		Impact
Executive Leadership Program		
Reduction of Finance Manager Position	\$ (74,000) (1 FTE)	No change in performance is expected for FY 09. Duties will be absorbed by others.
Transfer of DES liaison position formerly housed in RPS fund	0 1 FTE	No change in performance is expected for FY09
Performance Measure Certification Program		
Elimination of Performance Measure Certification - one Finance Officer II and one Finance Officer III	(138,300) (2 FTEs)	No change in performance is expected for FY 09. Duties will be absorbed by others.
Real Property Services		
Elimination of RPS fund	(2,466,300) (18 FTEs)	Program elimination
Public Property Program		
Establish Public Property Services Office	208,500 2 FTE	Perform charter required duties of public property officer.
Budget Planning and Management Program		
Reduction of Office Supplies and Salary Savings	(10,000)	No change in performance is expected for FY 09.
Payment Processing Program		
Transfer of positions from Payment Services	848,900 11 FTE	Establish reduced payment services operation in Finance Department.
TOTAL	\$(2,802,500) (9 FTEs)	

Department Name - At a Glance

Strategic Resource Allocation and Management Line of Business – The purpose of the Strategic Resource Allocation and Management Line of Business is to provide knowledge, planning, advisory and consultation products to Metro departments and agencies, policymakers and the Nashville community and investors so they can make better informed decisions and have confidence that Metro is using public resources in the most effective and efficient way possible.

Cost Planning and Management

The purpose of the Cost Planning and Management Program is to provide planning, implementation and support products to Metro departments and agencies so they can manage key product costs within predetermined performance targets and use the cost information to make resource and operational improvement decisions.

		2007	2007	2008	2009	FY08-FY09	FY08-FY09
Budget & Performance Summary		Budget	Actual	Budget	Budget	Difference	% Change
Budget:	GSD General Fund	\$173,700	\$154,106	\$174,000	\$209,800	\$35,800	36%
	Special Purpose Fund	88,500	106,060	88,500	0	(88,500)	(100%)
	Total	\$262,200	\$260,166	\$262,500	\$209,800	(\$52,700)	(20%)
FTEs:	GSD General Fund	2.00	2.00	3.00	3.00	0.00	0%
	Special Purpose Fund	1.50	1.50	0.00	0.00	(1.50)	(100%)
	Total	3.50	3.50	3.00	3.00	(1.50)	(33%)

Performance

No performance measures currently established

Each program includes a purpose statement that describes what the program provides to its customers

Budget Planning and Management

The purpose of the Budget Planning and Management Program is to provide budgetary assistance, information, and documentation products to the Mayor, Council and Metro departments and agencies so they can make timely, well informed budgetary decisions and so they can manage budget results.

The table includes information about the program's budget, FTEs and performance

		2009	FY08-FY09	FY08-FY09
Budget & Performance Summary		Budget	Difference	% Change
Budget:	GSD General Fund	\$209,800	\$35,800	36%
FTEs:	GSD General Fund	3.00	0.00	0%

Performance

Percentage of customers (Mayor, Council Members and Departments/Agencies) who report they have the information they need to make timely, well informed budgetary decisions

85% 85.7% 80% NR

Investor Relations

The purpose of the Investor Relations Program is to provide debt management products to investors and the Metro Government so Metro can issue debt at the lowest cost.

		2007	2007	2008	2009	FY08-FY09	FY08-FY09
Budget & Performance Summary		Budget	Actual	Budget	Budget	Difference	% Change
Budget:	GSD General Fund	\$173,700	\$154,106	\$174,000	\$209,800	\$35,800	36%
FTEs:	GSD General Fund	2.00	2.00	3.00	3.00	0.00	0%

Performance

Percentage of time Metro completes debt activities (compliance reports, continuous disclosure statements, debt payments) accurately and timely

NA 100% 90% NR

Department Name - At a Glance

GSD General Fund						
	FY 2007 Budget	FY 2007 Actuals	FY 2008 Budget	FY 2009 Budget	FY08-FY09 Difference	FY08-FY09 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	542,800	542,800			-52,000	-8.67%
OTHER SERVICES:						
Utilities	0	17	0	0	0	
Professional & Purchased Services	45,700	66,547	37,500	32,800	-4,700	-12.53%
Travel, Tuition, and Dues	4,500	6,816	8,600	4,100	-4,500	-52.33%
Communications	96,100	89,425	91,600	91,600	0	0.00%
Repairs & Maintenance Services	15,400	16,513	11,200	11,200	0	0.00%
Internal Service Fees	537,800	540,364	545,700	517,600	-28,100	-5.15%
Other Expenses	33,700	23,117	30,500	28,500	-2,000	-6.56%
TOTAL OTHER SERVICES	699,500	719,682	694,600	657,300	-37,300	-5.37%
TOTAL OPERATING EXPENSES	1,276,000	1,275,271	1,324,900	1,233,600	-91,300	-6.89%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	1,276,000	1,275,271	1,324,900	1,233,600	-91,300	-6.89%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	5,500	5,943	5,500	4,800	-700	-12.73%
Federal (Direct & Pass Through)	5,500	5,943	5,500	4,800	-700	-12.73%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	5,500	5,943	5,500	4,800	-700	-12.73%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	700,000	667,110	1,400,000	1,200,000	-200,000	-14.29%
Fines, Forfeits, & Penalties	100	160	100	200	100	100.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	700,100	667,270	1,400,100	1,200,200	-199,900	-14.28%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	705,600	673,213	1,405,600	1,205,000	-200,600	-14.27%
Expenditures Per Capita	\$109.29	\$111.43	\$130.47	\$107.36	-\$23.11	-17.71%

This table includes a difference column and a % change column for each expenditure listed.

The end of this financial table includes information about the Expenditures Per Capita for the department.

Department Name - At a Glance

Title	Grade	FY 2007 Budgeted		FY 2008 Budgeted		FY 2009 Budgeted		FY08-FY09 Variance	
		Pos.	FTEs	Pos.	FTEs	Pos.	FTEs	Position	FTE
GSD General 10101									
Admin Asst	SR0900	1	1.00	1	1.00	1	1.00	0	0.00
Admin Spec	SR1100	0	0.00	1	1.00	1	0.00	0	(1.00)
Admin Svcs Mgr	SR1300	1	1.00	1	1.00	1	1.00	0	0.00
Admin Svcs Officer 1	SR0600	0	0.00	0	0.00	3	3.00	3	3.00
Admin Svcs Officer 2	SR0800	0	0.00	0	0.00	3	3.00	3	3.00
Admin Svcs Officer 3	SR1000	0	0.00	0	0.00	14	14.00	14	14.00
Application Tech	SR0700	0	0.00	0	0.00	5	5.00	5	5.00
Application Tech 2	SR0800	1	1.00	1	1.00	1	1.00	0	0.00
Application Tech 3	SR0900	1	1.00	1	1.00	10	10.00	9	9.00
Business Dev. Office	SR1200	0	0.00	0	0.00	2	2.00	2	2.00
Finance Admin	SR1300	1	1.00	1	1.00	2	2.00	1	1.00
Finance Asst Dir	SR1500	1	1.00	1	1.00	1	1.00	0	0.00
Finance Deputy Dir	SR1600	2	2.00	1	1.00	8	8.00	7	7.00
Finance Dir	SR1300	0	0.00	2	2.00	1	1.00	(1)	(1.00)
Finance Mgr	SR1300	2	2.00	1	1.00	15	15.00	14	14.00
Finance Officer 1	SR1300	1	1.00	1	1.00	27	26.50	26	25.50
Finance Officer 2	SR1300	1	1.00	1	1.00	1	1.00	0	0.00
Finance Officer 3	SR1300	0	0.00	0	0.00	3	2.50	3	2.50
Office Support Spec 1	SR1300	0	0.00	0	0.00	4	4.00	4	4.00
Finance Specialist	SR1300	0	0.00	0	0.00	2	2.00	2	2.00
Info Systems App 3	SR1300	0	0.00	0	0.00	1	1.00	1	1.00
Info Systems Tech 2	SR0900	0	0.00	0	0.00	0	4.00	0	4.00
Info Systems Div Mgr	SR1400	1	1.00	1	1.00	1	1.00	0	0.00
Total Positions & FTEs			13	14	14	107	109	93	95
Department Totals			13	14	14	107	109	93	95

The end of the financial information presents the budgeted headcount and full-time-equivalent (FTE) position information by fund and classification, along with the class number and pay grade

How to Use this Book

How to Read Budget Book Financial Schedules (Revenue and Expenditure Object Groups)

The Chart of Accounts

The budget is organized according to Metro's chart of accounts – the financial accounting and coding structure used in both the budget ordinance and this book. The chart of accounts is composed of funds, business units (BUs), and object accounts.

Funds are accounting entities with their own assets, liabilities, equity, revenues, and expenditures, for certain specific activities or to accomplish definite objectives. Funds may involve many agencies. Legal requirements or financial policies usually restrict our ability to move money between funds, so we cannot necessarily replace or fund operations in one fund with money from another fund. Likewise, in special purpose funds, we often cannot move money from one department to another.

Each fund is made up of one or more **business units** (BUs). BUs are the lowest levels at which we manage and/or report separate financial data; they represent an organizational unit, program, or activity within an agency and fund. A fund may have many BUs but each BU is associated with only one fund. BUs can also be grouped by **agency**. In departments with strategic business plans, related BUs also form **programs** and **lines of business** that may cross funds.

Object accounts represent individual types and sources of revenues or uses of expenditures.

The Finance Department maintains detailed financial information by fund, business unit, and object account. However, this book presents the budget at a more understandable level by agency, fund (or groups of minor funds), and object group.

Changes in Presentation

Changes in reporting requirements have caused many Transfers to Component Units (certain Metro agencies) to be now classified as Other Expenses. In FY 2005, the Finance Department split the General Government Grants Fund into individual departmental grants funds; these were and are classified as special purpose (specifically, special revenue) funds.

How to Read the Financial Pages

Each agency's financial page presents a summary of revenues and expenditures for the department's operations in one of three fund types:

- The GSD General Fund,
- The USD General Fund, and
- Special Purpose funds (the combined total of annually budgeted enterprise, internal service, special revenue, and similar funds, although that money may not be interchangeable).

The top half of the page presents uses of money – expenses, expenditures, and transfers to other funds and component units of the government. The bottom half presents sources of money – revenues and transfers from other funds.

The difference between total expenditures and program revenues indicates how much the agency's programs depend on public money.

The remainder of this page, and all of the next, describe in order what is represented by the rows of the expenditure and revenue financial tables.

OPERATING EXPENSE

PERSONAL SERVICES – Salaries and wages (regular, holiday injured on duty, leave, longevity, shift differential, and out of class pay, open range increases, overtime, perfect attendance), fringe benefits (auto allowance, dental, group health, group life, social security, pension, FSA pre-tax savings), and per diem & other fees (instructors, court reporter, game official, jury pay, legislative delegate, other per diem fees, poll workers, witness fees)

OTHER SERVICES:

Utilities – Electricity, gas, water, cable television

Professional and Purchased Services – Accounting, appraisals, architectural, auditing, demolition, dialysis, engineering, facilities management, investigators, laboratory, landscaping, legal, management and software consultants, project administration and management, subcontractors, administrative services, archiving, billing, bottled water, care of persons and animals, chipper service, collections, disposal, recycling, flight service, food preparation, grounds maintenance, hazardous waste disposal, health services, internet services, interpreters, janitorial, laundry, meter reading, other purchased services, personal contract service, pest control, property protection, recycling, sweeping, & towing

Travel, Tuition, and Dues – Local and out-of-town travel, parking, memberships, registration, & tuition

Communications – Pagers, postage and delivery, telephones, & subscriptions

Repairs & Maintenance Services – Repairs to and maintenance of vehicles, buildings, computers, office equipment, roads & streets, electrical, mechanical & plumbing systems, and other items

Internal Service Fees – Payments to Metro internal service funds for facilities management, information systems, fleet management, postal service, radio shop

OTHER EXPENSE –

Supplies and materials (various parts and supplies, fuel, books, clothing, computer hardware & software, food & ice, furniture, paint, repair & maintenance parts & supplies, signs, uniforms), miscellaneous other expenses & payments (bad debt, council reimbursements, court costs, damages & small claims, parking violation fees, refund errors), fixed charges (bank fees, deferred compensation payments, finance charges, fixed charges, insurance, interest expense, investment fees, rent, surety bonds), licenses, permits, & fees (alarm permits, auto emission tests, beer permits, drivers license, drug tests, elevator permits, food service permits, hazardous waste permits, notary, pharmacy license, software licenses, state water quality permits, underground tank fees, vehicle registrations, water pollution fees), taxes paid by Metro agencies (business, demolition, nursing home, personalty, professional privilege, & sales taxes), and grant

How to Use this Book

contributions & awards made by Metro agencies to others (contract performance bonus, contributions and grants, employee awards, training stipend), printing, advertising, & promotion, amortization expense, arbitrage rebate, bond sale expense, compensation for damages, debt service, dental claims, depreciation, discount on bonds, educational programs, health claims, interest expense, pension, principal retirement, buildings, building improvements, capital outlay, computer equipment, furniture and fixtures, infrastructure, land, machinery, motor vehicles, budget allotment offset, budget intra-fund transfer, NCAC charges

TRANSFERS TO OTHER FUNDS & UNITS – Transfers and subsidies to other agencies, funds, debt service, environmental remediation, local grant match, and operational transfers

PROGRAM REVENUE - Fees, charges, grants, and contributions specifically generated by or for services that the department provides. They are intended to fully or partially fund the specific program, and so reduce the net cost of the program to be financed from the government's general revenues. They may be generated either from the program's customers (like user fees) or from outside parties (like grants).

Charges, Commissions, and Fees – Charges and fees to customers made by Metro agencies for the services they provide, including enterprise fund charges, internal service fund charges, admissions, advertising, ambulance fees, appeals, concessions, data processing fee, day care service, disposal fee, drug testing, dumping, engineering fee, entry fees, external source recovery, fire hydrant inspection, golf cart rental, green fees, immunization fees, legal services, lobbyist registration, maps, Medical Examiner fees, medical services, membership fees, client reimbursements, parking, Police secondary employment, publications, radio repair, vehicle emission test fees, workshop fees, and court, court clerk, and elected officials' commissions and fees

Federal – Direct and Pass Through – Grants, revenues, and reimbursements that Metro receives directly from the Federal government such as Department of Justice revenue sharing, Medicare, SSI reimbursements, and other federal grants, Federal grants, revenues, and reimbursements that Metro receives through the state, such as most Medicaid/TennCare, Federal grants, revenues, and reimbursements that Metro receives other than federal direct or federal through state, including some Medicaid/TennCare & Medicare

State Direct – Revenues from grants, revenues, reimbursements, and state-shared revenues that Metro receives from the state, such as alcoholic beverage tax apportionment, drug enforcement, education appropriation, excise tax allocation, felony forfeitures, gas & fuel tax, gas inspection fees, post-mortem reimbursements, and Metro's share of the state sales tax levy

Other Government Agencies – Revenues from agencies of other governmental units

Other Program Revenue – Cash contributions from groups or individuals, sale of donated property, cost reimbursement, litigation settlement, premium for property loss, premium for self-insured liability, recycling rebate, sales of miscellaneous items, unapplied deposit,

unclaimed property, vending revenue, bond proceeds, contributions of capital, easement rights, finance charges, Metro Investment Pool interest, notes proceeds, premium on bonds

NON-PROGRAM REVENUE – Revenues that are recorded by the Fastnet accounting system in the department's business units, but are not intended to support the department's programs. This includes:

Property Taxes – Real, personal, and public utility ad valorem taxes and payments in lieu of them.

Local Option Sales Tax – Local option sales taxes, Tennessee telecommunication sales tax

Other Taxes, Licenses, and Permits – Alarm permits, alcoholic beverage tax, beer permits, building & excavation permits, business tax, taxicab & wrecker license, franchises, hotel occupancy tax, marriage license, motor vehicle license, obstruction & street closure permits, sidewalk & right-of-way permits, solicitation permits, wholesale liquor tax

Fines, Forfeits, and Penalties – Civil fines, confiscated cash, court-ordered restitutions, recovered judgments, litigation tax, Metro court fines and costs, offender program income, traffic violation & DUI fines, vehicle tow-in fees, warrant fees

Compensation From Property – Abandoned vehicle auction, gain (loss) on sale of property, insurance & external source recovery, rent, subrogation recovery

TRANSFERS FROM OTHER FUNDS AND UNITS – Capital improvement plan, Council appropriations, debt service, environmental remediation, equity transfers between funds, Farmers Market subsidy, hospital subsidies, legal services, local match for grants, Police service, school program.





METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

Karl F. Dean, Mayor

August 2009

My Fellow Citizens:

I am pleased to present a final balanced budget of \$1,542,162,700 for the Metropolitan Government for the fiscal year 2010. This budget represents this administration's best efforts to preserve the high level of service our community and visitors have come to depend on and expect while sustaining a 2.24% decrease in revenue.



There is no doubt that it is a very tough budget year for Metro Nashville Government, as was the year before. This administration fully recognizes that businesses and families in our community are facing financial challenges, as well. For that reason, we have chosen not to raise property taxes in a reappraisal year, which will keep Nashville among the cities with the lowest property tax rates in the state. This year our government will have to find ways to do more with less. We must also continue to strive for increased efficiency and effectiveness.

Even so, I am proud to be able to say that we have protected our priorities of education and public safety. At the same time, however, we have had to make some difficult decisions. Metro's department leaders and elected officials have worked extremely hard to identify areas of savings that will minimize any negative impact on their services to you.

I believe the challenging but fiscally prudent decisions we have made in this recommended budget will serve us well, not just for the coming year, but for years to come. We have provided the funding our schools need. We have protected resources devoted to public safety, and we have acted in the best interest of everyone in the Nashville community by living within our means.

As I present this budget, I do so with confidence that it will enable us to continue to make Nashville – an already great city – an even better place for families to live.

Sincerely,

A handwritten signature in black ink that reads "Karl F. Dean".

Karl Dean
Mayor

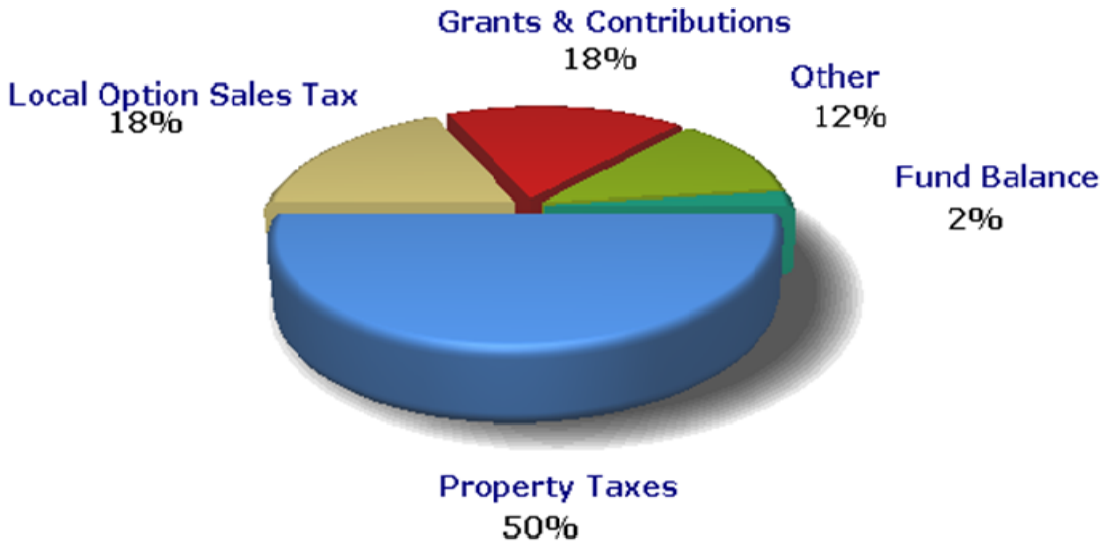
Office of the Mayor
Metropolitan Courthouse
Nashville, Tennessee 37201
Phone 615.862.6000
Fax 615.862.6040
mayor@nashville.gov

At a Glance

The \$1.54 billion FY2010 budget for the Metropolitan Government's six budgetary (tax-supported) funds supports a wide range of public services. This budget represents a 1.79% decrease under the FY09 budget.

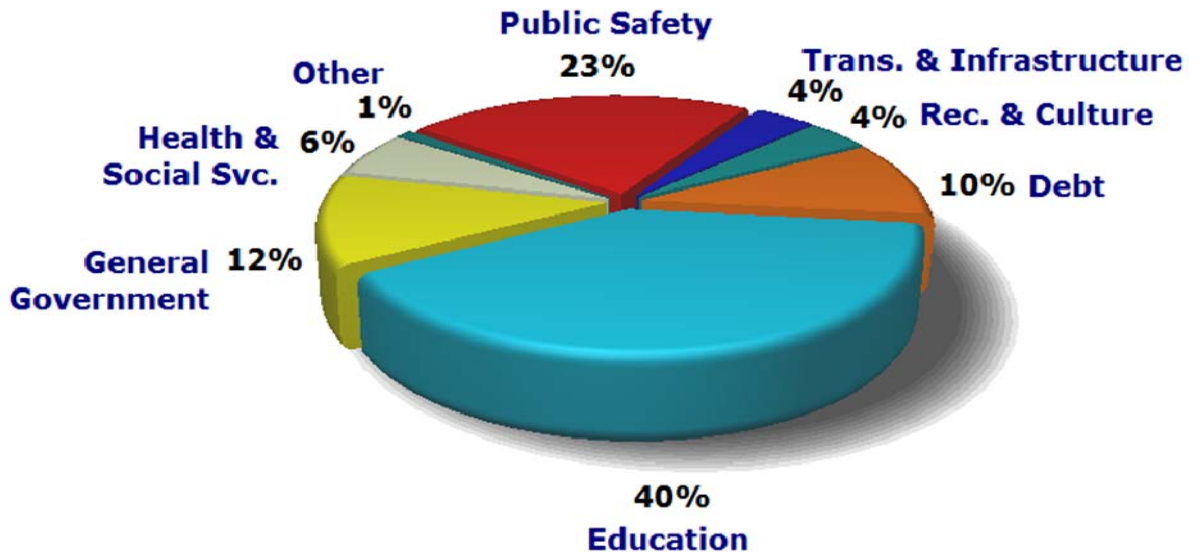
Revenues

Where the Money Comes From
Total \$1,542,162,700



Expenditures

Where the Money Goes
Total \$1,542,162,700



Summary of the FY 2010 Budget – Six Budgetary Funds

	<u>GSD General Fund</u>	<u>GSD Debt Service</u>	<u>GSD Schoo Debt Svc</u>	<u>GSD Schoo Fund</u>	<u>USD General Fund</u>	<u>USD Debt Service</u>	<u>Duplicated by Interfund Transfers</u>
Estimated Revenues:							
Property Taxes	\$346,779,600	\$77,741,800	27,453,900	\$217,108,500	\$80,823,700	12,920,100	-
Local Option Sales Tax	88,034,900	2,710,000	2,651,600	179,421,700	-	-	-
Grants & Contributions	74,581,300	2,185,000	-	201,071,300	4,883,400	-	-
All Other Revenues	158,348,900	15,581,600	4,498,700	10,729,200	17,256,900	4,908,400	(23,524,200)
Fund Balance Appropriated	-	-	23,565,000	12,431,400	-	-	-
Total Revenues	<u>667,744,700</u>	<u>98,218,400</u>	<u>58,169,200</u>	<u>620,762,100</u>	<u>102,964,000</u>	<u>17,828,500</u>	<u>(23,524,200)</u>
Appropriated Expenditures:							
General Government							
General Government	137,501,900	-	-	-	24,953,300	-	-
Fiscal Administration	23,192,100	-	-	-	-	-	-
Public Safety							
Administration of Justice	55,806,400	-	-	-	-	-	-
Law Enforcement & Jails	196,092,500	-	-	-	481,000	-	(481,000)
Fire Prevention & Control	45,677,300	-	-	-	58,619,200	-	-
Other							
Regulation & Inspection	19,654,300	-	-	-	1,299,600	-	-
Conservation of Resources	557,900	-	-	-	-	-	-
Health & Social Services							
Social Services	8,084,600	-	-	-	-	-	-
Health & Hospitals	76,153,400	-	-	-	-	-	-
Recreation & Culture							
Public Libraries	18,917,200	-	-	-	-	-	-
Recreational & Cultural	39,181,000	-	-	-	411,900	-	-
Infrastructure & Transportation	46,926,100	-	-	-	17,199,000	-	-
Education	-	-	-	620,762,100	-	-	(8,147,700)
Debt Service	-	98,218,400	58,169,200	-	-	17,828,500	(14,895,500)
Reserves	-	-	-	-	-	-	-
Total Expenditures	<u>667,744,700</u>	<u>98,218,400</u>	<u>58,169,200</u>	<u>620,762,100</u>	<u>102,964,000</u>	<u>17,828,500</u>	<u>(23,524,200)</u>
Projected Surplus (Deficit)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

Comparison of the FY 2009 and FY 2010 Budget Ordinances - Six Budgetary Funds

	<u>FY2009</u>	<u>FY2010</u>	<u>Change</u>	<u>% Change</u>
GSD General Fund	\$ 691,757,000	\$ 667,744,700	(24,012,300)	-3.47%
GSD Debt Service Fund	97,556,100	98,218,400	662,300	0.68%
GSD Schools Fund	620,762,100	620,762,100	0	0.00%
GSD Schools Debt Service Fund	60,426,200	58,169,200	(2,257,000)	-3.74%
USD General Fund	100,444,700	102,964,000	2,519,300	2.51%
USD Debt Service Fund	17,096,900	17,828,500	731,600	4.28%
Duplicated by Interfund Transfers	(17,843,600)	(23,524,200.00)	(5,680,600)	31.84%
Total Budget	<u>\$ 1,570,199,400</u>	<u>\$ 1,542,162,700</u>	<u>\$ (28,036,700)</u>	<u>-1.79%</u>

Introduction

This Summary and the remainder of this book present the Metropolitan Government's balanced \$1.54 billion operating budget for FY 2010. All funds are required to balance. As such, total anticipated revenues must equal the sum of budgeted expenditures for each fund. Revenues are derived from four sources: current revenue charges; increases in existing revenue charges; new revenue sources; and unallocated reserves carried forward from prior years.

Budget Priorities

This budget continues our focus on developing a balanced budget that invests in Nashville's future and keeps taxes low. Our priorities for this budget are:

- To provide funding for public education
- To advance the safety of the Nashville community
- To protect direct services to the public as much as possible in making budget reductions
- To increase the openness and transparency of the budget

Changes from the FY 2009 budget are detailed in the "Highlights" of each department's narrative in this document. This information is also accessible via the Citizens' Guide to the Budget web site at www.nashville.gov/citizens_budget.

Public Education

School Fund Budget	
FY 2009	\$627.2 million
FY 2010	620.8 million
Decrease	\$ 7.2 million

The public education budget was developed by the Metro Nashville Public Schools' administrative staff and initially presented in draft format to the Metro Nashville Public Schools Board of Education for review. After receiving input from community, parents, staff and students, the budget was reviewed, adjusted, and approved by the MNPS Board.



This budget fully funds the MNPS budget request of \$620,762,100 for FY10. The recommended budget provides full funding of the MNPS request using approximately \$12.4 million of the Schools' Fund Balance. This expense from reserves will still leave the schools in a very strong financial position, with remaining fund balance at 5% of budget.

Public Safety

Public Safety Budget	
FY 2009	\$364.5 million
FY 2010	356.2 million
Decrease	\$ 8.3 million

Metro continues to focus on assuring that our citizens are safe by providing the necessary personnel, training, and equipment to our Public Safety programs. Highlights from selected departments include:



Police

The Police Department's operational budget for FY10 was reduced by 0.88%, or \$1.15 million. The Police Department will maintain its full staffing of its complement of 1,315 sworn officers in FY10 and use the COPS grant to increase the number of officers on the force.

Fire

The Fire Department's operational budget for FY10 was reduced by 1.84%, or \$2 million. However, the Fire Department will meet the increasing demand for emergency medical response services without an additional ambulance unit and still maintain a decreased response time due to changes in procedures. The Fire Department also pledged to reduce the amount of funding for overtime requests in order to achieve additional savings.

Protect Direct Services

Most of the departments and agencies of the Metro Government received a reduction of approximately 10% with the exception of the courts and elected officials, who received a reduction of approximately 6% in their FY10 budgets. Department and agency leaders worked closely with the Finance Department and Mayor during the preparation of the FY10 budget to identify reductions to their budgets that targeted their internal administration and protected to the extent possible direct services to the public.

Pay Plan/Benefit Adjustments

The FY 2010 budget includes full funding for the FY2009 increments. It does not include funds to pay employee increments due in FY2010. It does not provide for any across-the-board increases or for increases to employees classed as "open range." There will not be any across-the-board increases for employees or increments for open range for FY10.

This budget also sets aside funding for benefit adjustments in anticipation of increased health insurance costs for employees and retirees effective in January 2010. These costs are budgeted centrally and will be distributed to departments' budgets during the fiscal year.

For FY10 the pension contribution rate that has been actuarially determined and set for FY10 is flat and remains at the rate as in FY09.

FTE Adjustments

The table below illustrates changes in full-time equivalent (FTE) counts for FY08 through the final FY10 budget.

FTEs by Fund Group			
	FY0	FY0	FY10 (final)
General Services District	6,141.52	6,036.92	5,847.91
Urban Services District	778.00	733.00	731.00
Total	6,919.52	6,769.92	6,578.91

For FY2010 the GSD and the USD showed a decrease in FTEs from the previous year. Significant changes in the GSD included a reduction of 29 positions in the Health Department and 65 in Parks.

Revenues

The tone of any government's budget is always set by the availability of resources. Revenues and available fund balances must be able to support budgeted expenditures, and both the Metropolitan Charter and Tennessee Law prohibit deficit financing.

Property Taxes

Property Tax Budget	
FY 2009	\$ 763.0 million
FY 2010	\$ 762.8 million
Decrease	\$ 0.2 million

The FY 2010 budget keeps property taxes takes into account a minimal decrease in the amount of property taxes collected as compared to projected collections for FY09. This figure is approximately 0.02% lower than the FY09 budget. This budget is based on a \$0.56 decrease in the overall property tax rates from FY 2009 due to the reappraisal.

FY 2010 Property Tax Distribution (Rates per \$100 of Assessed Value)			
District	Fund	2009 Rate	2010 Rate
GSD (General Services District)	General	\$2.06	\$1.82
	Schools General Purpose	1.33	1.17
	General Debt Service	0.48	0.42
	Schools Debt Service	0.17	0.15
	Subtotal - GSD	\$4.04	\$3.56
USD (Urban Services District)	General	\$0.56	0.46
	General Debt Service	0.09	0.11
	Subtotal - USD	\$0.65	\$0.57
Combined USD/GSD rate		\$4.69	\$ 4.13

For FY10, \$0.02 of tax revenue that was dedicated to support the general operations of the Urban Services District (USD) is transferred to support the debt service for the USD.

The combined USD-GSD rate is the total paid for property in the USD; property outside the USD is taxed at the GSD rate. Residents of the satellite cities within Metro pay the GSD rate plus the rate set by that satellite city.

Local Option Sales Tax

Sales Tax Budget	
FY 2009	\$296.8 million
FY 2010	272.8 million
Decrease	\$24 million

General slowing of economic growth continues to have an immediate effect on sales tax collections and secondary effects on other revenue sources. Taxable sales are expected to decline in FY 2010, with a decrease from FY09 of about 8.0% decrease.

The budget includes no change either in the rate of the 2.25% local option sales tax or in the current distribution of 2/3 (1.50%) to schools (including schools debt service) and 1/3 (0.75%) to general purposes. (By State law, at least 1/2 of the local sales tax must be allocated to schools.)

Federal, State, and Other

Federal, State, & Other Gov't Agencies Budget	
FY 2009	\$278.8 million
FY 2010	282.7 million
Increase	\$ 3.9 million

Budgeted Federal, State, and Other revenues are based on our best estimates of revenues from specific sources. This category also includes other revenues, reimbursements, and grants from other organizations.

Other Local Revenues

Other Revenues Budget	
FY 2009	\$200.0 million
FY 2010	187.8 million
Decrease	\$12.2 million

Other Local Revenues include items such as motor vehicle licenses, traffic violation fines, parking fees, building and excavation permits, emergency ambulance fees, alcoholic beverage taxes and court fees. Transfers from other funds are also included in this category.

Fund Balances

Fund Balance Appropriated	
FY 2009	\$31.4 million
FY 2010	35.9 million
Increase	\$ 4.5 million

Fund balances occur when revenues received are greater than expenditures. We normally see fund balances increase at the end of each year, and routinely appropriate some of that to support the next year's operating budget.

It is Metro's policy that fund balances as a percentage of expenditures for the General Fund should remain above the 5% minimum set by management to

handle unanticipated contingencies. For the end of FY09, the unencumbered fund balance for the General Fund is projected to be approximately \$14.6 million, or approximately 2% of the General Fund. General Fund balance is expected to remain the same in FY10 during the normal course of business, and this administration has identified restoring fund balance to more appropriate levels as a priority for FY 2011.

As previously noted, the Schools operational budget for FY10 appropriates \$12.4 million of fund balance for use during the year. This appropriation is projected to leave the schools with an estimated fund balance for FY10 of at least \$30.3 million, or 5% of the FY10 budget amount.

Conclusion

The FY 2010 budget continues to meet our objectives of strengthening public education and protecting the safety of the public while maintaining a balanced budget and low taxes.

Strategic Issues

Two primary issues affect this budget: the economy and the state budget.

The increasing evidence that the national economy is in the midst of a recession also suggests a slowdown for Nashville and the Middle Tennessee area for the immediate future. According to the *Economic Report to the Governor of the State of Tennessee* produced by the University of Tennessee in January 2009, the state unemployment rate averaged 4.7 percent in 2007, which now looks remarkable in contrast with the 6.4 percent rate for 2008. Taxable sales—which grew 4.1 percent last year—were down 1.6 percent in 2008. By the close of 2009, the state's unemployment rate will have surpassed the 9.0 mark and will ultimately reach 9.8 percent in the first quarter of 2010. Taxable sales will be down 5.1 percent this fiscal year and slip 0.6 percent in the 2009/10 fiscal year. For 2008 as a whole, the number of unemployed people grew by 51,000. The number of unemployed people is expected to continue to rise throughout 2009. The state unemployment rate averaged 4.7 percent in 2007, but increased over 2008 and reached a peak in December at 7.9 percent. The U.S. economy saw the unemployment rate rise to 7.2 percent in the December. Sales and use tax revenue decreased by 10.3 percent over this time, representing the worst decline in 47 years.

Adding to the difficulties presenting for the upcoming budget year, the projected overall revenue for the state will decrease 1.47%. To offset this projected decrease, as part of the State Tennessee's budget, Governor Bredesen has proposed a 6.0 percent hike in college and university tuition payments to help raise revenue to endure the recession. Along with these proposals, the Tennessee governor originally proposed a reduction in the number of state employees by 2,000—a 5.0 percent decline.

The recommended budget submitted by Governor Phil Bredesen for the state of Tennessee for FY 2009-10 budget, does, however, have the potential to have an impact on Nashville's budget, primarily through the American Reinvestment and Recovery Act (ARRA) on K-12 Education in the amount of \$ 418 million. Additional improvements in the State budget for FY10 include a total of \$156 million and include \$75 million for Pre K-12 Improvement, \$81 million for higher education improvement. The State Budget plans to use Recovery Act funds to minimize the impact of planned cuts and to maintain education as the state's top priority.

The extent to which any of these funds will be provided to Metro will only be known once the budget is approved in Spring/Summer 2009. Information about the Governor's recommended budget can be found at <http://www.tennesseeanytime.org/govfiles/FY09-10-Budget-Briefing-Presentation.pdf>

Strategic Planning & Performance Measurement

Since 2002 Metro Government has deployed a government-wide strategic planning and performance measurement initiative through the Office of Management and Budget in the Department of Finance.

This strategic planning and performance measurement initiative has introduced the managing for results methodology into the systems and culture of the Metro government. It provides tools and data necessary to support every employee to focus on delivering results for customers. Benefits of this initiative include:

- Performance information is made available to help managers make better business decisions
- The budget is organized around programs and links budgeted dollars to results
- The culture of the agency can be more tightly focused on producing results for customers – and not on internal processes
- The organization becomes aligned so that employees at all levels know how they contribute to the overall goals of the department
- Better results are produced for citizens

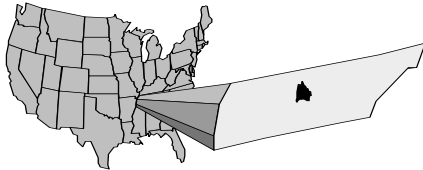
Departmental strategic business plans and performance are reviewed, tracked, and reported to citizens, employees, and Metro's leadership to support more informed decisions at all levels of the organization. The department strategic business plans can be found at www.nashville.gov/performance.

To support the efforts of this government around transparency and accountability, in 2009 Metro published the FY07 Performance Report. This report highlights the mission, goals and performance information for several Metro departments so readers can answer the question for themselves, how well is Metro doing? For the creation of the FY07 Performance Report, Metro was fortunate to receive the Trailblazer Grant from the National Center for Civic Innovation. Funds from this grant enabled OMB staff to host an art contest for elementary school-age children in Metro schools. 500 children from 19 different schools participated in this contest. You will see the artwork from one of the winner's featured on the cover of the FY07 Performance Report as well as the FY10 Budget Book. The artwork is based on the theme of the contest, "My favorite thing about Nashville." This report, as well as the FY06 version, is available on the Citizens' Guide to Metro's Performance at www.nashville.gov/performance.

Metro Nashville and its Budget

Metro Government

The Metropolitan Government was formed in 1963 with the merger of the governments of the former City of Nashville and Davidson County. Metro Nashville is a friendly, progressive city with a diverse economy, strong transportation links, and many institutions of higher education. It is the capital of Tennessee, the largest city in the mid-state, and the hub of an area of 1.23 million residents.



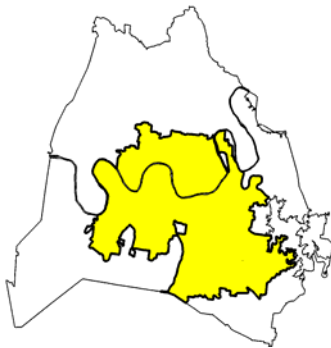
As a consolidated government, Metro provides all services and performs all functions normally associated with Tennessee city and county governments. This also means that the government and its budget are more complex than those of most other cities and counties.

Services Districts

The Charter requires that Metro's operating budget be divided into two districts: the **General Services District (GSD)** and the **Urban Services District (USD)**. The GSD is synonymous with Davidson County; the USD comprises the old City of Nashville plus certain areas added since Metro was formed.

The geographic areas, purposes, and functions of these two districts determine the way services are budgeted and provided in Metro. The two districts relate services provided to taxes paid. The GSD receives a base level of services; its property is taxed at the GSD rate to fund these services. The USD receives more of certain services, which are funded by an additional USD rate to fund those services.

The General and Urban Services Districts in a Nutshell



District	GSD	USD
Size	533 square miles 569,891 people (2000 census)	169 square miles 393,907 people (2000 census)
Services	General government, financial management, schools, justice administration, law enforcement & incarceration, basic fire & ambulance, regulation & inspection, social services, health, hospitals, libraries, public works, traffic control, recreational & cultural.	GSD services plus additional police protection, additional fire protection, and additional public works (refuse collection & street lighting)

A variety of services are provided to Metro citizens directly by the federal, state, and other local governments. This book does not cover those services. However, information on them is available from various web sites.

- For federal services, see the U.S. Government FirstGov site at www.firstgov.gov/.
- For state services, see <http://www.tennesseeanytime.org/government/agencies.html>

- For any of the seven satellite cities within Davidson County, some basic information is provided under the listing for Satellite Cities in the Glossary (Appendix 3). For more current and detailed information, contact the satellite city directly.
- For additional information on the Board of Education budget, see their web site at <http://www.mnps.org> and to see the "2009-10 draft budget" link to <http://www.mnps.org/page52341.aspx>

Metro Nashville and its Budget

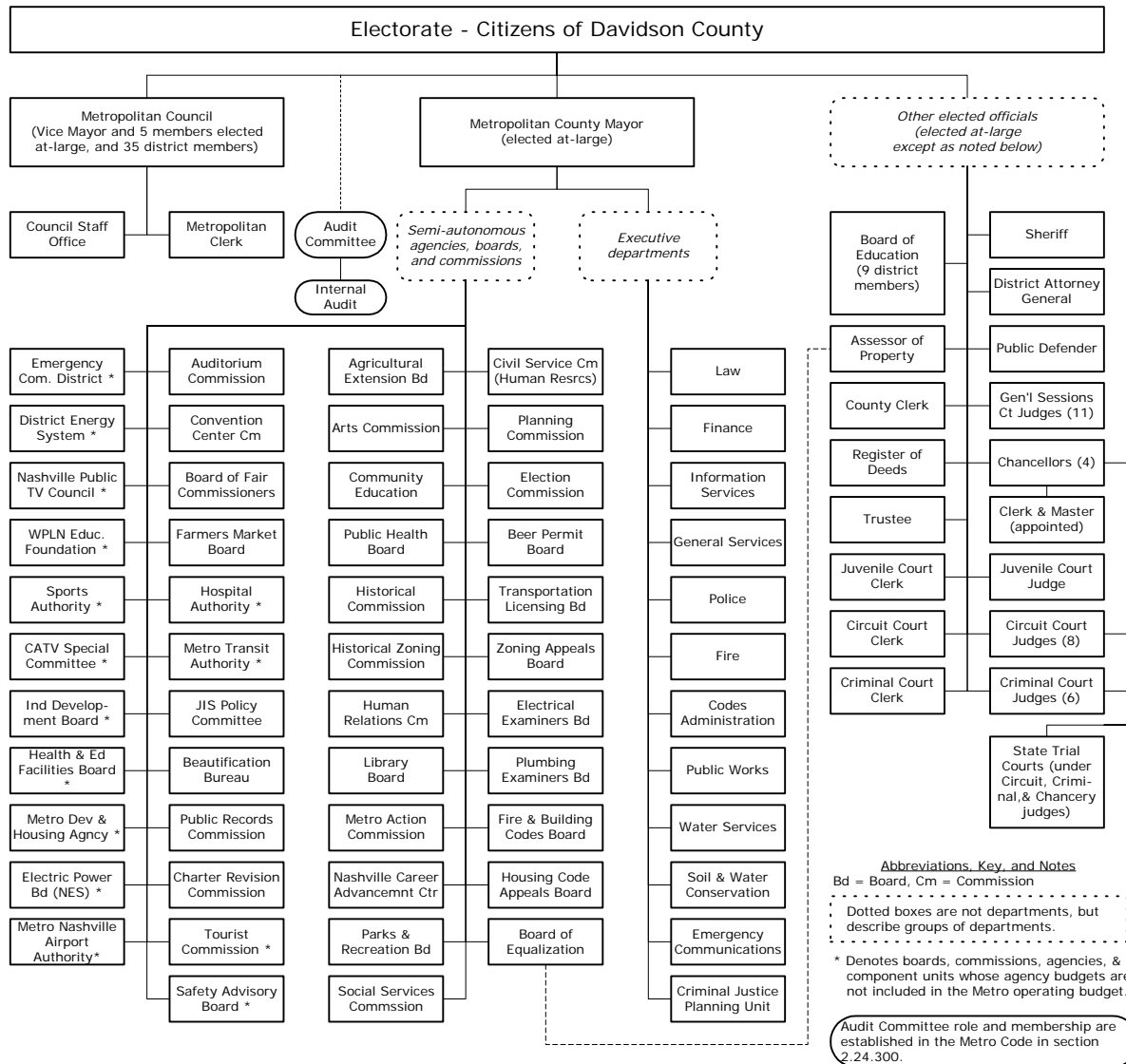
Organization Structure

The following organization chart presents a high-level view of Metro's structure. The structure of each department is shown in that department's budget description, later in this book.

Metro has a "strong-mayor" form of government, in which the popularly-elected mayor is the city's chief executive and is independent of the Council.

Both the Mayor and Council are elected on a nonpartisan basis.

Within this framework, operations are conducted by executive departments (reporting to the Mayor), independent elected officials (including the elected Board of Education), and appointed boards, commissions, and agencies. The variety of elected officials, boards, and commissions facilitate citizen involvement in the government's operations.



Metro Nashville and its Budget

Financial Organization

Since the budget is a financial planning and policy document, it is organized according to Metro's financial accounting and coding structure. That coding structure – the chart of accounts – corresponds roughly to the government's administrative organization and service structure, while meeting the legal and accounting requirements of the government. It forms the basis for Metro budgeting, accounting, and financial reporting, and is used in both the budget ordinance and this book.

The entire budget is organized by fund. Revenues of each fund are organized by type and source. Expenditures of each fund are organized by business units, object codes, classifications, and positions.

The Fund Structure

A "fund" is an accounting entity with assets, liabilities, equities, revenues, and expenditures, held separate in the budget for certain specific activities or to accomplish definite objectives.

Budgetary Funds

Most of Metro's tax dollars are deposited into and spent out of six basic funds in the two districts:

- GSD General Fund (fund number 10101)
- GSD Debt Service Fund (20115)
- Schools (MNPS) General Purpose Fund (35131)
- Schools Debt Service Fund (25104)
- USD General Fund (18301)
- USD Debt Service Fund (28315)

These six budgetary funds provide the basic local government services to Davidson County. They are financed primarily through sales and property taxes, and their expenditures are controlled based on appropriations in the budget ordinance.

The two *General Funds* provide for the traditional operating services of the government. These funds receive property and sales taxes, charges for services, fees, fines, penalties, and other revenues.

The three *Debt Service Funds* finance the payment of interest and principal on long-term general obligation debt of each district. By Charter, debt service budgets must be sufficient each year to pay the principal and interest due on outstanding bonds.

The *School Fund* is Metro's biggest special revenue fund (described more generically below). It receives a dedicated portion of the property tax and, by state law, a portion of the local option sales tax. This fund's expenditures are budgeted and controlled by the Metropolitan Board of Public Education (MBOE) for the Metropolitan Nashville Public Schools (MNPS).

The two districts and six funds make it possible to allocate taxes and services in each district and fund. Revenue collected for each district can be spent only for purposes prescribed for that district. After the budget is passed, appropriations cannot be transferred between funds and/or districts except as specifically authorized in the budget ordinance.

Non-budgetary Funds

Metro uses other types of funds for special purposes. Non-budgetary fund expenditures are limited to revenues received by and balances in each fund, rather than appropriations. Monies in these funds generally cannot be used to support other funds. Non-budgetary funds include:

Internal Service Funds provide services to Metro departments on a cost reimbursement basis.

Enterprise Funds provide services to the public on the same basis. The primary enterprise funds are the Hospital Authority, Farmers Market, State Fair, Municipal Auditorium, Community Education and Water Services funds.

Capital Projects Funds account for costs related to capital projects. These are not generally included in the operating budget.

Permanent Funds and *Fiduciary Funds* account for monies held for others. These are not generally included in the operating budget.

Special Revenue Funds account for the proceeds of specific revenue sources that are legally restricted for expenditure for specified purposes. These include the Schools Fund (mentioned above), Waste Management, grants, and the General Fund Reserve Fund (usually called the Four Percent Reserve Fund).

Accounting & Budgeting

This budget conforms to guidelines of the Charter and standard municipal budgetary practices, while the year-end *CAFR* conforms to governmental Generally Accepted Accounting Principles (GAAP), so they are not strictly comparable to each other. Specifically:

- This budget recognizes that Metro operates in two general funds, as required by the Charter and Tennessee law. Governmental GAAP recognizes only one general fund per government.
- This budget treats transfers to and from any fund as revenues and expenditures, respectively, of that fund. Governmental GAAP classifies them as "Other Sources & Uses of Funds".
- This budget does not include certain "component units" that are required to be included in the CAFR.

Metro Nashville and its Budget

The Budget Process

The Operating Budget, Capital Improvements Budget (CIB), and Capital Plan are developed through a multi-step information gathering and priority setting process that establishes objectives and priorities of the city and creates a financial plan for the operations of the government for the fiscal year. The Charter defines much of the process. The Mayor's Office, Finance Department, Office of Management & Budget (OMB), agency officials, and the Metropolitan Council are key participants. The FY 2010 budget calendar is, as scheduled:

November 2008 – The OMB projected departments' operating baseline expenditure budgets based on their FY 2009 budgets.

January 15, 2009 – The Finance Department held a budget kickoff meeting with agency heads and financial managers to introduce the budget process.

January 16 – Operating and capital budget instructions and forms were released to departments on the "Inside Metro" WEBudget intranet site.

January 16 through February 12 – Departments submitted their operating and capital budget proposals and revenue estimates to the OMB and the Planning Commission in the WEBudget system.

February 25 – March 5 – The Finance Director met individually with agencies and OMB staff to discuss budget issues and priorities.

April 1 through April 13 – The Mayor and Finance Director held hearings with agency heads to discuss budget priorities.

May 1 – The Mayor's Office, Finance Director, and OMB completed and filed the Mayor's Recommended Operating Budget and tax levy ordinances.

May 1 - Mayor Karl Dean and Finance Director Richard M. Riebeling presented the Mayor's Recommended Operating Budget to the Council.

May 1 - Charter deadline to file the operating budget and tax levy ordinances.

May 5 – First reading of the Mayor's Recommended Operating Budget and tax levy ordinances by the Council.

May 15 – Charter deadline to file the CIB.

May 19 – First reading of CIB by the Council.

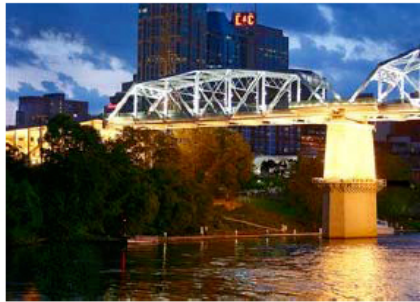
June 2 – Second reading of the Mayor's Recommended Operating Budget and tax levy ordinances by the Council; public hearing on the operating budget; public hearing and adoption of the CIB on second reading.

May through June 2008 – The Council's Budget and Finance Committee is scheduled to hold hearings with agency heads to review their recommended operating budgets.

June 9 – Third and Final reading scheduled to adopt the CIB.

June 15 – Charter deadline for the Council to pass the CIB.

June 16– Third and Final reading is scheduled; the Council is scheduled to adopt a substitute Operating Budget ordinance (with changes to the Mayor's Recommended Budget), the recommended tax levy ordinance, and the Urban Council resolution.



June 30 – Charter deadline for the Council to pass balanced budget and property tax levy ordinances.

July 1, 2009 – June 30, 2010 – Fiscal year 2009–10. Agencies provide services to customers and citizens. The budget may be amended as permitted by the Charter, the budget ordinance, and internal controls.

Late 2009 – An Independent CPA firm conducts the annual audit for FY 2009.

Late autumn 2009 – The Division of Accounts issues the *Comprehensive Annual Financial Report (CAFR)*, summarizing the government's financial condition and results of operations for Fiscal Year 2009.

This process is very public. All budget hearings and council meetings are televised by the Metro 3 Government Access Channel and by internet streaming video. Budget documents, the CAFR, and streaming video are available at www.nashville.gov.



Metro Nashville and its Budget

Financial Policies

The budget is governed by policies set out in the Charter and by executive decision. These policies are enforced by the Department of Finance through ongoing processes, internal control systems, special analyses, and in the annual independent audit.

The primary fiscal policies stated in the Charter are:

- **Fiscal year** - The fiscal year begins on July 1 and ends on the following June 30. (Charter §6.01) By custom, each fiscal year can be referenced in two ways: by using both years (e.g., "2009-2010") or by the calendar year in which the fiscal year ends (e.g., "FY 2010" for 2009-2010).
- **Budget Preparation** - The budget process (described on the previous page) must begin by March 1. All officers and agencies must furnish such information as the Finance Director requests in the format he or she specifies. Agencies are entitled to a hearing before the Director on any contemplated changes in their budgets (§6.02); this is assured through the Mayor's budget hearings, in which all departments are generally asked to present their budgets to the Mayor and the Director. Operationally, most budget preparation is coordinated by the Office of Management and Budget (OMB).
- **Scope of the Operating Budget** - The budget ordinance is organized by district, fund, and account number. Each fund's budget must be balanced: estimated revenues plus estimated fund balances must cover all budgeted expenditures (§6.03).
- **Public Inspection** - The Mayor's recommended budget is submitted to the Council by May 1 as an ordinance accompanied by a transmittal message. The Metropolitan Clerk publishes the ordinance's revenue and expenditure summaries in major local newspapers. The operating budget, the capital improvements budget, the budget message, and all supporting schedules are public records in the Office of the Metropolitan Clerk and are open to public inspection (§6.04). The OMB also prepares a Recommended Budget Book, intended primarily for the Council but also useful to the media and the public, containing more information on the recommended budget. Copies of the ordinance are available in the Clerk's office and from the Finance Department; the budget is available at www.nashville.gov/citizens_budget.
- **Council Hearings** - Once in the Council's hands, the budget goes through three readings. Between first and third readings, the Budget and Finance Committee holds a public series of departmental hearings, and the Council holds a Charter-mandated hearing for public comment (§6.05).
- **Council Action** - The Council may approve the Mayor's budget, amend it, or create a substitute. They cannot change revenue estimates except to correct errors. A balanced budget must be approved by midnight June 30, or the Mayor's budget and proposed tax rate take effect by default (§6.06).
- **Authorized Spending** - Departments cannot overspend their budgets. The amount set out in the adopted operating budget for each organizational unit, purpose, or activity constitutes the annual appropriation for such item; no expenditure shall be made or encumbrance created in excess of the otherwise unencumbered balance of the appropriation or allotment to which it is chargeable (§6.06).
- **Property Tax Levies** - The budget is accompanied by a property tax levy ordinance that sets a tax rate sufficient to fund the budget (§6.07).
- **Allotments** - Annual appropriations are divided into quarterly allotments based upon estimated needs (§6.08).
- **Administrative Impoundments** - Unencumbered funds in each account at the end of each quarter may be un-allotted through "administrative impoundments". These are merely allotment adjustments, not the "charter impoundments" discussed immediately below in §6.09.
- **Impoundment of Funds** - If the Finance Director certifies that the revenues or other resources actually realized for any fund are less than was anticipated and are insufficient to meet the amounts appropriated from such fund, the Mayor is obligated to impound such appropriations as may be needed to prevent deficit operation (§6.09). Such impoundments reduce appropriations and allotments in order to keep the budget balanced.
- **Additional Appropriations** - The Council may make appropriations in addition to the current operating budget, but only from an existing unappropriated surplus in the fund to which it applies (§6.10). This is done by resolution based on available fund balance or previously-unbudgeted revenue.
- **Intradepartmental Budget Transfers** - Funds may be transferred within a department's expenditure budget by the department head and the Mayor, and are available for use when allotted (§6.11). As an administrative matter, the Deputy Finance Director also approves the transfer.
- **Interdepartmental Budget Transfers** - At the end of any quarter, the Council may by resolution transfer the unencumbered balance of any appropriation (or any portion thereof) to another appropriation within the same district and fund (§6.11).
- **Lapse of Appropriations** - At the end of the fiscal year, all unencumbered balances of appropriations in the current operating budget lapse into the unappropriated fund balance or reserves of the fund or funds from which such appropriations were made (§6.12). Unencumbered appropriations cannot be carried over from one fiscal year to the next.
- **Capital Improvements Budget Preparation** - By March 1, the Planning Commission shall begin to prepare a Capital Improvements Budget (CIB). The CIB includes a program of proposed capital expenditures for the ensuing

Metro Nashville and its Budget

fiscal year and the next five fiscal years thereafter, accompanied by the Commission's report and recommendations with respect to the program. By May 15, the Mayor shall submit the CIB to the Council and shall recommend those projects to be undertaken during the ensuing fiscal year and the method of financing them, and shall include in the appropriate current operating budget any projects to be financed from current revenues for the ensuing fiscal year. By June 15, the Council shall accept, with or without amendment, or reject, the proposed program and proposed means of financing (§6.13).

- **Capital Improvements Budget Expenditures** - Expenditures for the construction of any building, structure, work or improvement must be included in the CIB, except to meet a public emergency (§6.13).
- **Capital Improvements Budget Amendments** - Amendments to the CIB may be made by recommendation of the Mayor, Planning Commission, and two-thirds vote of Council (§6.13).
- **GSD General Fund Reserve (Four Percent Reserve Fund)** - Four percent of original revenues are deposited to the Four Percent Reserve Fund. The Mayor and Council may appropriate money from this fund by resolution for the purpose of equipment for any department that derives its operating funds from the general fund budget (§6.14).
- **Advance Planning and Research Fund** - The APR Fund, established for the use of the planning commission to prepare plans for capital projects and studies and research, must be at least \$50,000 at the start of each year (§6.14).
- **USD General Fund Reserve** - The Council has not exercised its ability to create a contingent reserve fund not to exceed five (5%) percent of the general fund revenue of the USD (§6.14).
- **Post Audit** - The Council shall provide annually for an independent audit of the accounts and other evidences of financial transactions of the government and of every department, office and agency. The audit shall be made by a certified public accountant (CPA) or firm of CPAs thoroughly qualified in governmental accounting to perform the audit; the auditor shall be chosen by a three-member audit board consisting of the presiding officer of the Council, the chairman of the finance committee of the Council, and the chairman of the board of education. The audit report shall be available to the public and to the press. In addition, the Council may at any time order an examination or special audit of any department, office or agency of the government (§6.15).
- **Mayor's veto power** - The Mayor has line-item veto power, that is, the ability to reduce or veto specific appropriations or parts of appropriations within an ordinance. The Council may override such a veto by the affirmative vote of 28 members (§5.04). The veto power has been rarely used.

- **Bond Issues** - Bond issues and debt service shall be prepared and administered in accordance with Article 7 of the Charter (§7.01 et seq.).
- **Transfer of School Funds Within School Budget** - Within the constraints of general law, the Metropolitan Board of Public Education (MBOE) has authority over the distribution of, and transfer of funds within, its budget (§9.12).
- **Referendum as to School Budget** - the MBOE may initiate a referendum to levy additional property taxes for schools (§9.04(3)).
- **No Diversion of School Funds** - No funds that are appropriated for the use of, or transferred to, the school system shall be diverted from that use for any other purpose (§9.11).
- **Transfers to School Fund from General Funds; Borrowing Money** - The Council and the Mayor may advance cash or transfer monies from the general fund to the school fund, provided the advance or transfer is reimbursed the following year (§9.13). An advance involves a loan of cash with the establishment of an asset (a receivable or a "due from") on the books of the loaning fund and a liability (a debt or a "due to") on the part of the recipient. A transfer would include appropriation of one fund's revenues or fund balance to another, handled through the budget as if it were an expenditure to one fund and a revenue (or source of operating resources) to the other.

Other important policies include:

- **Funds Budgeted** - The budget ordinance and book contain annually-budgeted governmental operating funds, debt service funds, enterprise funds, internal service funds, and special revenue and other grant funds with fiscal years beginning July 1. It does not include grant funds with non-Metro fiscal years, capital projects, bond funds, fiduciary funds, permanent funds, component unit funds (unless the component unit receives significant general fund money), and other funds with multi-year budgets. The budgets of funds that are not included in the annual operating budget are approved through other processes as required by law.
- **Basis of Budgeting and Accounting** - All annually-budgeted funds are budgeted using the current financial resources measurement focus and the modified accrual basis of accounting.

Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the fiscal year or soon enough thereafter to pay liabilities of that year (collected within 60 days of the end of the fiscal year). Property taxes, franchise taxes, licenses, interest, and certain portions of special assessments associated with the fiscal year are accrued. All other revenue items are considered to be measurable and available only when Metro receives the cash.

Metro Nashville and its Budget

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to non-vested sick pay, compensated absences and other long-term commitments and contingencies are recorded only when payment is due.

Actual revenues and expenditures of governmental funds are presented in this book using the same modified accrual basis. Actual revenues and expenditures of proprietary funds are presented using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year in which the levy is assessed. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

- Accounting and financial reporting shall conform to generally accepted accounting principles (GAAP) for governments as promulgated by the Governmental Accounting Standards Board (GASB), the federal Office of Management and Budget, the federal Comptroller General, and the State of Tennessee.
- Current operating costs will be financed by current operating revenues. Only capital goods will be financed by long-term debt, and then only as provided by the Charter. The government shall refrain from using nonrecurring revenue to fund ongoing operations of the three operating funds. Nonrecurring revenue shall be those funds not normally accrued to the benefit of the operating funds each year, including transfers from special, enterprise, and internal service funds. Any nonrecurring revenue received shall be utilized to fund activities that do not require ongoing funding or to build reserves. To protect the financial position of this government in the event of unexpected emergencies or unforeseen downturns in revenue collection, fund balances will not be appropriated in any budgetary fund unless the audited unreserved undesignated fund balances of that fund are at least 5% of the fund's budgeted expenditures. (Resolution R89-959 adopted 11/21/1991).
- The government will strive to maximize service efficiency and effectiveness to its citizen taxpayers in a manner consistent with practices of sound financial management.
- Revenue estimates will be realistic and accurate without being optimistic. Operationally, this means that estimates will be based on objective judgment and should be 95% to 100% of actual collections without exceeding those actual collections.
- The government will not commit to programs with significant future costs without first identifying those costs and the sources of funds to finance those programs.
- Generally, the government will not use local funding to make up for lost state and federal categorical grants.
- Adjustments and amendments to the operating budget will be done in accordance with provisions of Article 6 of the Charter.
- Staffing levels will be limited to final position counts and FTEs noted in this book. Exceptions to this policy (as for new grant-funded staff) are strictly regulated by the Finance Department.
- USD tax-supported debt will be no more than 15% of the total assessed valuation of USD property, per § 7.08 of the Charter.
- Capital expenditures are authorized through an annual Capital Plan. Major capital expenditures for General Fund departments shall be funded through issuance of bonds or notes. Smaller capital expenditures for GSD General Fund departments shall be made from the Four Percent Reserve Fund. Capital expenditures for grants will be made through the grant's operating budget. Capital expenditures for enterprise and internal service fund operations will be made from those funds.
- The Four Percent Reserve Fund will maintain a minimum fund balance of \$1,000,000: \$500,000 by Administration policy and an additional \$500,000 by Council policy.
- The government will control costs by appropriate competitive bidding (as specified in the purchasing ordinance).
- Investments shall be made in conformance with the government's investment policy (available at www.nashville.gov) and instructions given to the government's investment manager. Those documents establish a hierarchy of objectives of (1) preserving principal, (2) maintaining liquidity, and (3) maximizing return. They also define allowable types of investments, required collateralization, custody, internal controls, diversification, and operation of the metro investment pool.
- Indirect Cost Planning and Recovery - Where allowable under Federal, State and Local statutes and grant regulations, Metro departments and agencies shall develop an annual indirect cost recovery plan [which] must include both cost identified in the Local Cost Allocation Plan (LOCAP) and departmental indirect cost allocations. Indirect costs must be recovered when funding is made available through reimbursement or draw-down processes, in accordance with the terms of each departmental indirect cost rate proposal or cost allocation plan and applicable Federal, State and Local grantor's regulations. Departments and agencies shall make provisions for indirect costs in their grant budgets both during the application submission and in the general ledger. Funds collected from grantors for indirect cost recovery shall be deposited into the General Fund based on guidance provided by the Finance Director or his designee.

Metro Nashville and its Budget

- Debt Management Policy establishes the objectives and practices for debt management within Metro and assists concerned parties in understanding Metro’s approach to debt management. A more detailed overview of the Debt Management Policy can be found with the Debt Service Fund pages in Section H.
- Self Funding Policy establishes uniform guidelines for use of self funding as a designated funding source for capital assets that are determined to either provide cost savings to Metro to cover the cost of funding assets or provide specific benefits to one or more agencies such that the cost for an asset should be recovered from the operating budgets of the beneficiaries.
- Disallowed Cost Policy provides guidelines on ensuring costs charged to grants are allowable and an appropriate course of action in situations where costs are questioned.
- Grant Drawdown and Reimbursement Policy ensures that Metro departments and agencies that are grant recipients receive revenue as early and as often as is allowable under the terms of the grant contract.
- Grants Management Policy establishes the responsibilities of the Metro departments and agencies as well as the Division of Grants Coordination in developing funding opportunities that are well suited to local needs while controlling costs associated with financial assistance.
- Unclaimed Property Policy establishes uniform guidelines across Metro for the disposition of unclaimed property.

Budget Overview

The following pages provide background information on Metro’s revenues and ongoing expenditures. Revenue projections and expenditure changes are discussed in the Executive Summary at the beginning of this section.

Revenues

Deficit financing is prohibited by both Tennessee Law and the Metropolitan Charter; expenditures must be matched by equal dollars of revenue and appropriated fund balances.

The operating budgets for the GSD and the USD are supported by a variety of revenue sources. The primary sources are presented in the Executive Summary pie chart on page A-3 and table on page A-4. The primary sources are discussed on the following pages.

Detailed revenue projections are included in the budget ordinance, included in the Executive Summary. Recent revenue trends can be seen in Appendix 1 in SCHEDULE 1 - SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES.

Property Taxes

The largest single source of operating revenue is the property tax. The property tax is authorized by the State Constitution as an Ad Valorem (“according to value”) tax based on the market value of property. This tax is levied based on the assessed value of various types of property, including:

- Real property (land, structures, and leasehold improvements),
- Personal property (business equipment, excluding inventories for resale), and
- Public utility property (real and personal property owned by utilities and organizations regulated by the State).

2009 Distribution of Real Property Assessed Value	
•	43.0% commercial
•	55.0% residential
•	2.0% multi-class, farm, agriculture, & forest

Property tax law and policy are set by the State Constitution, legislature, courts, and Board of Equalization. The Legislature makes laws which govern the administration of the tax. The State Board of Equalization establishes rules and regulations to be followed by local Assessors. And, the entire process is subject to court interpretation.

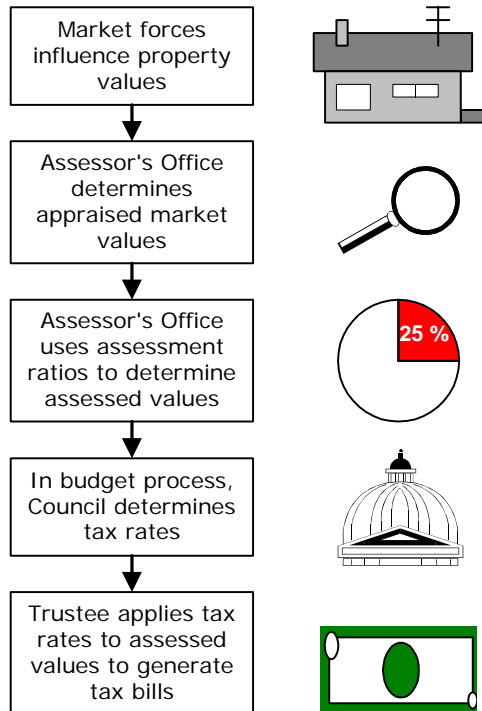
The tax bill for a property is determined by:

- The appraised value of the property – what it would bring if sold on the open market – and its classification – whether it is used for residential, utility, commercial, industrial or farm purposes, which determines the percentage of assessment
- The assessment - applying the classification percentage against the appraised value to arrive at an assessed value; and,
- The tax rate set by the local governing body which is applied to the assessment to calculate your property tax bill.

Certain types of property (governmental, religious, charitable, scientific, educational, etc.) are exempt from property taxes.

Metro Nashville and its Budget

How the Property Tax Works: The following diagram shows the appraisal and budgetary process. *Market values* – Market values of property are set in the open market. Market value is the most probable price of a piece of property in an arms-length transaction between a willing and knowledgeable buyer and a willing and knowledgeable seller.



Appraisal –The Assessor of Property’s role is to determine the value of property so that the tax burden is distributed equitably among all property owners. That office executes tax policy to identify, classify, appraise and assess all property. In Metro, the Assessor must:

- Produce an annual assessment roll—adding new construction and removing demolished buildings.
- Perform site inspections of all properties to update assessment records.
- Collect and verify sales prices for all real estate transfers.
- Analyze sales data and property characteristics to produce 100% appraisals in the fourth year of the appraisal cycle.

Metro’s Assessor of Property determines the appraised value of all real and personal property in the county, except public utilities (whose values are determined by the State Comptroller’s Office). Appraised value is the estimated market value of the property at a certain point in time (currently 2009).

The appraised value of a property is an estimate of its market value. Three appraisal methods are used to estimate each property’s market value:

- The estimated *cost* to replace a structure, referred to as “replacement cost new,” adjusted for depreciation based on the property’s age and condition, yielding the “depreciated replacement cost.”
- The *market value* or sales prices of similar properties that have recently sold.
- The *present value of the future net income* that can be generated by that or similar properties, sometimes called the “capitalization of income” method.

When used together, these three methods give the appraiser the best indication of what a property is worth. With the aid of modern computer systems, the Assessor has adapted these traditional appraisal techniques to produce large-scale reappraisal projects with accurate and cost effective results.

In most years, appraised values on existing real property do not change unless there are substantial taxable additions or improvements to the property, the property is rezoned, or the owner files and wins an appeal from the county or state Board of Equalization. New construction between reappraisals is valued at levels consistent with tax roll appraisals of similar existing properties.

However, over time, the market values of properties may change considerably, and at different rates. The resulting inconsistency with the market causes some property owners to pay taxes based on appraisals that exceeded the current value of their property while others pay on appraisals that reflected only a portion of the current value.

So, in accordance with state law, the Assessor’s Office conducts a county-wide reappraisal every four years to bring appraised values up to current market values. (Current law allows for reappraisals on a four-year or six-year cycle; the Metro Assessor has chosen the former. The last reappraisal was for tax year 2009 or FY 2010). After the reappraisal, all properties should be appraised consistently at 100% of their current market values. Periodic reappraisals are designed to equalize the appraised values of all property.

Tennessee’s property tax laws protect taxpayers against an automatic or arbitrary increase in their tax bills after a reappraisal. Local governments must lower the tax rate to a level which will produce the same amount of revenues from the new appraisals as was generated from the old rates and appraisals — except for new construction. This is called the certified tax rate. So, under the state law, your property tax bill can’t be raised by reappraisal unless your property value has grown more in value than the average for all other property in the county.

In between reappraisals, the state performs a biennial analysis of appraised values conducted for all counties in the state. This analysis, known as a sales ratio study, compares sales prices with appraised values to determine both the level and equity of appraisals. However, this

Metro Nashville and its Budget

ratio is not used to increase residential property appraisals.

Assessment: In Tennessee the assessed value upon which taxes are levied is a fraction (percentage) of the appraisal. The percentage varies depending on the classification of the property, which is determined by its use. The assessed value, not the appraised value, is applied to the tax rate to produce a tax bill.

One of the reasons the Assessor inspects all property is to verify how it is used. The state Constitution mandates assessment percentages to be applied to the appraised value of different classes of property. These percentages are:

Property Class	Assessment Rate
Residential & Farm	
• Real Property	25% of appraised value
• Personal Property	5% of appraised value (\$7,500 exemption)
Commercial & Industrial	
• Real Property	40% of appraised value
• Personal Property	30% of appraised value
Public Utility	55% of value set by the State Comptroller

The appraised values are multiplied by percentages defined in the state constitution to arrive at assessed values, which are then multiplied by the tax rate to determine the taxes owed. This is described in detail later in the section on Property Reappraisal.

For example, the assessed value of a residential property with an appraised value of \$100,000 would be \$25,000 (.25 X \$100,000), while a commercial property of the same appraised value would have an assessed value of \$40,000 (.40 X \$100,000).

Assessments must be compiled annually on assessment rolls for the GSD, USD, and each of the seven satellite cities within the county.

If the value of a piece of property changes (usually because of an improvement to or demolition of the property), notices of the property's new appraised value, the classification in which it is now placed, and the resulting assessment are mailed by the Assessor. There is a process established for appeals of the appraisal, but the Assessor can only consider information about value, not tax bills.

Tax rate set through budget process: The tax rate is set through the budget process in the form of a tax levy ordinance that is recommended by the Mayor and approved by the Council. That ordinance (printed in the Executive Summary of this book) sets the GSD and USD rates per \$100 of assessed value.

Tax bills are generated: The Trustee's office prepares and distributes tax bills based on the assessed value of each property and the tax rate for its district.

To calculate your property tax bill, divide the assessed value by \$100 and then multiply that amount by the tax rate. For example, a property classified as residential and appraised at \$100,000 would be assessed at \$25,000 (the \$100,000 appraised value times the 25% residential assessment ratio). With a tax rate set at \$4.13, the calculation would be:

$$\begin{aligned} \text{tax} &= (\$25,000/\$100) \times \$4.13 \text{ per } \$100 \\ &= \$250 \times \$4.13 \\ &= \$1,032.50 \end{aligned}$$

Property tax bills are mailed to property owners and, if taxes are paid through an escrow account, also to the mortgage holder. This normally occurs in late September or early October. Tax payments are due by the end of the following February.



Property taxes can also be paid over the internet at www.nashville.gov.

Metro and the state assist the elderly and disabled with property taxes on the first \$18,000 appraised value of their homes through the Property Tax Relief program administered by the Trustee. The program also assists disabled veterans with the first \$35,000 of assessed value of their property.

Property Value Trends: Total assessed values are increasing moderately.

Construction of taxable property is moderately strong. Local growth, as measured by the value of permits issued, is increasing (although many of those permits are for tax-exempt projects). This is in line with a cycle that affects both Nashville and the nation. Since about 25% of construction is typically tax-exempt, only around 75% adds to the tax base.

Metro Nashville and its Budget

Property Tax Rates: FY2009 and FY2010 recommended tax rates are shown in the Executive Summary and in the tables on the following pages. The combined rate is the total paid for property in the USD; property outside the USD is taxed at the GSD rate. Residents of the seven satellite cities within Metro pay the GSD rate plus the rate set by that satellite city.

Nashville's property tax rates are currently the lowest of the four major Tennessee cities, and competitive with those of surrounding communities.

Historic property tax rates, tax rate changes, and property values are presented in the following tables.

The **History of Property Tax Rates** table presents historic nominal property tax rates along with a summary of changes that have taken place.

The **Property Tax Rate Changes** table shows the history and type of tax rate changes, whether from budget-related tax increase, redistribution of the rate between funds, changes in the fire tax or county-wide property reappraisals.

Metro Nashville and its Budget

History of Property Tax Rates

Tax Year	Fiscal Year	GSD					USD			Totals		
		General Fund	School Fund	Debt Service Fund	School Debt Service	GSD Total	General Fund	Debt Service Fund	USD Total	Combined Total GSD+USD	Fire District Transfer	
1962	1963	1.36	1.78	0.56	-	3.70	1.55	0.45	2.00	5.70	-	
1963	1964	1.36	1.78	0.56	-	3.70	1.55	0.45	2.00	5.70	-	
1964	1965	1.36	1.78	0.56	-	3.70	1.60	0.40	2.00	5.70	-	
1965	1966	1.36	1.78	0.36	-	3.50	1.66	0.14	1.80	5.30	-	
1966	1967	1.40	1.78	0.32	-	3.50	1.68	0.12	1.80	5.30	-	
1967	1968	1.40	1.78	0.32	-	3.50	1.60	0.20	1.80	5.30	-	
1968	1969	1.40	1.78	0.32	-	3.50	1.60	0.20	1.80	5.30	-	
1969	1970	1.40	1.78	0.32	-	3.50	1.60	0.20	1.80	5.30	-	
1970	1971	1.40	1.78	0.32	-	3.50	1.60	0.20	1.80	5.30	-	
1971	1972	1.71	2.08	0.32	-	4.11	1.60	0.29	1.89	6.00	-	
1972	1973	1.63	2.08	0.40	-	4.11	1.57	0.32	1.89	6.00	-	
1973	1974	**	1.63	2.02	0.46	-	4.11	1.55	0.34	1.89	6.00	-
1974	1975	1.63	2.02	0.46	-	4.11	1.55	0.34	1.89	6.00	-	
1975	1976	1.63	2.02	0.46	-	4.11	1.59	0.30	1.89	6.00	-	
1976	1977	1.63	2.02	0.46	-	4.11	1.55	0.34	1.89	6.00	-	
1977	1978	1.96	2.02	0.46	-	4.44	1.22	0.34	1.56	6.00	0.33	
1978	1979	1.99	2.02	0.43	-	4.44	1.29	0.27	1.56	6.00	0.33	
1979	1980	1.99	2.02	0.43	-	4.44	1.29	0.27	1.56	6.00	0.33	
1980	1981	2.39	2.08	0.45	-	4.92	1.64	0.27	1.91	6.83	0.33	
1981	1982	2.39	2.08	0.45	-	4.92	1.64	0.27	1.91	6.83	0.33	
1982	1983	2.39	2.08	0.45	-	4.92	1.64	0.27	1.91	6.83	0.33	
1983	1984	2.39	2.08	0.45	-	4.92	1.64	0.27	1.91	6.83	0.33	
1984	1985	**	1.11	0.96	0.21	-	2.28	0.76	0.13	0.89	3.17	0.16
1985	1986	1.45	1.09	0.35	-	2.89	0.90	0.13	1.03	3.92	0.16	
1986	1987	1.45	1.09	0.35	-	2.89	0.90	0.13	1.03	3.92	0.16	
1987	1988	1.47	1.07	0.35	-	2.89	0.90	0.13	1.03	3.92	0.16	
1988	1989	1.97	1.24	0.43	-	3.64	1.02	0.15	1.17	4.81	0.16	
1989	1990	1.97	1.24	0.43	-	3.64	1.02	0.15	1.17	4.81	0.16	
1990	1991	1.97	1.24	0.43	-	3.64	1.02	0.15	1.17	4.81	0.16	
1991	1992	1.92	1.29	0.43	-	3.64	1.02	0.15	1.17	4.81	0.16	
1992	1993	1.92	1.29	0.43	-	3.64	1.02	0.15	1.17	4.81	0.16	
1993	1994	**	1.95	1.01	0.43	0.11	3.50	0.88	0.12	1.00	4.50	0.12
1994	1995	1.95	1.01	0.43	0.11	3.50	0.88	0.12	1.00	4.50	0.12	
1995	1996	1.91	1.01	0.47	0.11	3.50	0.88	0.12	1.00	4.50	0.12	
1996	1997	1.91	1.01	0.47	0.11	3.50	0.88	0.12	1.00	4.50	0.12	
1997	1998	**	1.69	0.96	0.49	0.13	3.27	0.74	0.11	0.85	4.12	0.10
1998	1999	1.68	0.96	0.50	0.25	3.39	0.74	0.11	0.85	4.24	0.10	
1999	2000	1.68	0.96	0.50	0.25	3.39	0.74	0.11	0.85	4.24	0.10	
2000	2001	1.68	0.96	0.50	0.25	3.39	0.74	0.11	0.85	4.24	0.10	
2001	2002	**	1.97	1.24	0.43	0.20	3.84	0.64	0.10	0.74	4.58	0.09
2002	2003	1.94	1.27	0.43	0.20	3.84	0.64	0.10	0.74	4.58	0.09	
2003	2004	1.94	1.27	0.43	0.20	3.84	0.64	0.10	0.74	4.58	0.09	
2004	2005	1.94	1.27	0.43	0.20	3.84	0.64	0.10	0.74	4.58	0.09	
2005	2006	**	2.00	1.33	0.54	0.17	4.04	0.56	0.09	0.65	4.69	0.08
2006	2007	2.07	1.33	0.47	0.17	4.04	0.56	0.09	0.65	4.69	0.08	
2007	2008	2.06	1.33	0.48	0.17	4.04	0.56	0.09	0.65	4.69	0.08	
2008	2009	2.06	1.33	0.48	0.17	4.04	0.53	0.12	0.65	4.69	0.08	
2009	2010	**	1.82	1.17	0.42	0.15	3.56	0.46	0.11	0.57	4.13	0.07

* The Fire District transfer of the GSD General Fund to the USD General Fund for fire protection.

** Reappraisals took place in tax years 1973, 1984, 1993, 1997, 2001, 2005 and 2009 (fiscal years 1973-74, 1984-85, 1993-94, 1997-98, 2001-02, 2005-06 and 2009-10).

Metro Nashville and its Budget

Property Tax Rate Changes													
Tax Year	Fiscal Year	Type Chng	GSD					USD			Totals		
			General Fund	School Fund	Debt Service Fund	School Debt Service	GSD Total	General Fund	Debt Service Fund	USD Total	Combined Total GSD+USD	Fire District * Transfer	
1971	1972	T	0.31	0.30	-	-	0.61	-	0.09	0.09	0.70	-	
1972	1973	D	(0.08)	-	0.08	-	-	(0.03)	0.03	-	-	-	
1973	1974	D	-	(0.06)	0.06	-	-	(0.02)	0.02	-	-	-	
1977	1978	F	0.33	-	-	-	0.33	(0.33)	-	(0.33)	-	0.33	
1978	1979	D	0.03	-	(0.03)	-	-	0.07	(0.07)	-	-	-	
1980	1981	T	0.40	0.06	0.02	-	0.48	0.35	-	0.35	0.83	-	
1984	1985	R	(1.28) <i>1.11</i>	(1.12) <i>0.96</i>	(0.24) <i>0.21</i>	-	(2.64) <i>2.28</i>	(0.88) <i>0.76</i>	(0.14) <i>0.13</i>	(1.02) <i>0.89</i>	(3.66) <i>3.17</i>	-	<i>0.16</i>
1985	1986	T	0.34	0.13	0.14	-	0.61	0.14	-	0.14	0.75	-	
1987	1988	D	0.02	(0.02)	-	-	-	-	-	-	-	-	
1988	1989	T	0.52	0.15	0.08	-	0.75	0.12	0.02	0.14	0.89	-	
1988	1989	D	(0.02)	0.02	-	-	-	-	-	-	-	-	
1991	1992	D	(0.05)	0.05	-	-	-	-	-	-	-	-	
1993	1994	R	(0.43) <i>1.49</i>	(0.28) <i>1.01</i>	(0.09) <i>0.34</i>	-	(0.80) <i>2.84</i>	(0.22) <i>0.80</i>	(0.03) <i>0.12</i>	(0.25) <i>0.92</i>	(1.05) <i>3.76</i>	-	<i>0.12</i>
1993	1994	T	0.46	-	0.09	0.11	0.66	0.08	-	0.08	0.74	-	
1995	1996	D	(0.04)	-	0.04	-	-	-	-	-	-	-	
1997	1998	R	(0.39) <i>1.52</i>	(0.21) <i>0.80</i>	(0.10) <i>0.37</i>	(0.02) <i>0.09</i>	(0.72) <i>2.78</i>	(0.18) <i>0.70</i>	(0.02) <i>0.10</i>	(0.20) <i>0.80</i>	(0.92) <i>3.58</i>	-	<i>0.10</i>
1997	1998	T	0.17	0.16	0.12	0.04	0.49	0.04	0.01	0.05	0.54	-	
1998	1999	T	(0.01)	-	0.01	0.12	0.12	-	-	-	0.12	-	
2000	2001	R	(0.21) <i>1.47</i>	(0.12) <i>0.84</i>	(0.07) <i>0.43</i>	(0.03) <i>0.22</i>	(0.43) <i>2.96</i>	(0.10) <i>0.64</i>	(0.01) <i>0.10</i>	(0.11) <i>0.74</i>	(0.54) <i>3.70</i>	-	<i>0.09</i>
2001	2002	T	0.50	0.40	-	(0.02)	0.88	-	-	-	0.88	-	
2002	2003	D	(0.03)	0.03	-	-	-	-	-	-	-	-	
2005	2006	R	(0.24) <i>1.70</i>	(0.16) <i>1.11</i>	(0.04) <i>0.39</i>	(0.03) <i>0.17</i>	(0.47) <i>3.37</i>	(0.08) <i>0.56</i>	(0.01) <i>0.09</i>	(0.09) <i>0.65</i>	(0.56) <i>4.02</i>	-	<i>0.08</i>
2005	2006	T	0.30	0.22	0.15	-	0.67	-	-	-	0.67	-	
2006	2007	D	0.07	-	(0.07)	-	-	-	-	-	-	-	
2007	2008	D	(0.01)	-	0.01	-	-	-	-	-	-	-	
2008	2009	D	-	-	-	-	-	(0.03)	0.03	-	-	-	
2009	2010	R	(0.24) <i>1.82</i>	(0.16) <i>1.17</i>	(0.06) <i>0.42</i>	(0.02) <i>0.15</i>	(0.48) <i>3.56</i>	(0.07) <i>0.46</i>	(0.01) <i>0.11</i>	(0.08) <i>0.57</i>	(0.56) <i>4.13</i>	(0.01)	<i>0.07</i>

Notes:

Nominal rates per \$100 of assessed value from tax levy ordinances, not adjusted for appraisal (sales) or assessment ratios.

* - The Fire District transfer of the GSD General Fund to the USD General Fund for fire protection .

** - Reappraisals took place in tax years 1973, 1984, 1993, 1997, 2001, 2005 and 2009 (fiscal years 1973-74, 1984-85, 1993-94, 1997-98, 2001-02, 2005-06 and 2009-10).

T = Tax increase; D = ReDistribution between funds; F = Fire tax change; R = Reappraisal (*next line is new certified rate*).

Metro Nashville and its Budget

Property Tax Base, Assessment, Levy, and Appraisal Ratios

Property Taxes

Tax Year	Fiscal Year	Tax Base (billions)	Assessment (billions)		Tax Levy (in millions)			% Uncollected	Appraisal Ratio	
			GSD	USD	GSD	USD	Total			
1962	1963									
1963	1964	n/a	\$ 0.771	\$ 0.471	\$ 28.5	\$ 9.3	\$ 37.8	2.79%		
1964	1965	n/a	0.804	0.486	29.7	9.7	39.5	2.42%		
1965	1966	n/a	0.845	0.505	29.5	9.1	38.6	2.79%		
1966	1967	n/a	0.898	0.529	31.3	9.5	40.8	2.46%		
1967	1968	n/a	0.951	0.556	33.3	10.0	43.3	2.14%		
1968	1969	n/a	1.004	0.581	35.1	10.4	45.5	2.01%		
1969	1970	n/a	1.135	0.655	39.6	11.7	51.3	4.04%		
1970	1971	n/a	1.242	0.712	43.5	12.8	56.3	5.95%		
1971	1972	n/a	1.298	0.728	53.6	13.9	67.5	3.79%		
1972	1973	n/a	1.365	0.736	56.3	14.0	70.3	4.08%		
1973	1974	**	1.449	0.765	58.7	15.3	74.0	5.33%		
1974	1975	n/a	1.590	1.009	64.3	18.7	83.0	4.63%		
1975	1976	n/a	1.670	1.056	68.1	19.8	87.9	4.70%		
1976	1977	n/a	1.726	1.087	70.5	20.4	90.9	4.99%	0.6500	
1977	1978	n/a	1.742	1.266	72.9	23.7	96.6	4.48%	0.6500	
1978	1979	n/a	1.794	1.328	74.9	25.0	99.9	3.13%	0.6660	
1979	1980	n/a	1.868	1.376	78.0	25.9	103.9	4.03%	0.6100	
1980	1981	n/a	1.940	1.428	90.3	32.0	122.4	3.06%	0.6100	
1981	1982	n/a	1.955	1.435	91.0	32.2	123.2	3.19%	0.4480	
1982	1983	n/a	2.020	1.487	94.0	33.4	127.4	3.07%	0.4480	
1983	1984	n/a	2.060	1.521	96.2	34.3	130.4	2.54%	0.4305	
1984	1985	**	4.497	3.298	96.8	34.5	131.3	3.68%	1.0000	
1985	1986	n/a	4.944	3.606	132.2	41.4	173.5	2.65%	0.9476	
1986	1987	n/a	5.159	3.749	143.1	44.6	187.7	3.18%	0.9476	
1987	1988	n/a	5.644	4.089	156.6	48.7	205.2	6.26%	0.8138	
1988	1989	\$	21.405	5.920	4.271	208.7	56.8	265.5	5.02%	0.8138
1989	1990		23.350	5.985	4.259	211.1	56.6	267.7	5.70%	0.7766
1990	1991		23.979	6.132	4.561	215.9	60.7	276.6	5.83%	0.7766
1991	1992		23.986	5.975	4.408	210.4	58.6	269.1	6.35%	0.7767
1992	1993		23.711	6.032	4.438	212.5	59.0	271.5	4.92%	0.7767
1993	1994	**	24.155	7.646	5.536	261.7	62.0	323.7	4.67%	1.0000
1994	1995		24.555	7.809	5.543	266.7	62.1	328.8	3.04%	1.0000
1995	1996		26.686	7.949	5.567	271.5	62.4	333.9	2.87%	0.9054
1996	1997		27.908	8.193	5.692	279.9	63.7	343.7	2.97%	0.9054
1997	1998	**	33.706	10.648	7.303	340.9	69.4	410.3	3.46%	1.0000
1998	1999		34.408	10.896	7.491	361.8	71.1	433.0	3.65%	1.0000
1999	2000		38.576	11.087	7.579	368.2	72.0	440.2	3.61%	0.9098
2000	2001		39.576	11.390	7.752	378.4	73.6	452.0	3.50%	0.9098
2001	2002	**	42.634	13.373	9.029	504.5	75.8	580.4	3.85%	1.0000
2002	2003		42.989	13.463	9.022	508.9	74.9	583.8	3.90%	1.0000
2003	2004		45.151	13.280	8.792	502.1	73.0	575.0	3.27%	0.9455
2004	2005		45.746	13.432	9.168	507.5	76.1	583.6	3.08%	0.9455
2005	2006		50.477	15.534	10.514	619.2	76.7	695.5	3.28%	1.0000
2006	2007		51.736	15.968	10.964	633.5	79.7	713.3	0.64%	1.0000
2007	2008		60.386	16.237	11.105	643.7	80.7	724.4	0.77%	0.8800

* Assessment - 2003 assessment estimate from budget assed value and Tax Levy.

** Tax Levy - Assessment per \$100 x Tax Rate

*** Appraisal Ratio - Assessed value and market value.

Note: In June 2007 the Metropolitan Government sold the majority of the 2006-07 and 2005-06 real estate property taxes outstanding to an outside party.

Source:
Comprehensive Annual Financial Report

Metro Nashville and its Budget

Local Option Sales Tax

Local option sales tax collections provide the second largest source of revenue to the operating budget. Nashville's 9.25% sales tax rate consists of a 2.25% local option tax and a 7.00% state tax (the total rate is 8.25% on unprepared food, because the state rate for such food is 6.00%). The tax is levied on all retail sales in Davidson County, although the local portion is limited to the first \$1,600 of the cost of each item.

By state law, at least 1/2 of the local sales tax must be allocated to schools. Metro allocates 2/3 to schools (including schools debt service) and 1/3 to the general funds - most to the GSD, and a small amount to the USD.

The local option rate can be raised by referendum. The last two increases were implemented in lieu of property tax increases.

Local Option Sales Tax Rate History	Function		Total Rate
	Schools	General	
to June 1965	-0-	-0-	-0-
July 1965 – Sept. 1968	1.00%	-0-	1.00%
Oct. 1968 – Sept. 1980	1.50%	-0-	1.50%
Oct. 1980 – present	1.50%	0.75%	2.25%

Sales and sales taxes should reflect economic activity at the national and local levels, although some activities are not subject to the tax. Each 1% of growth generates approximately \$1.5 million government-wide and about \$460,000 in the GSD General Fund.

State & Federal Revenues

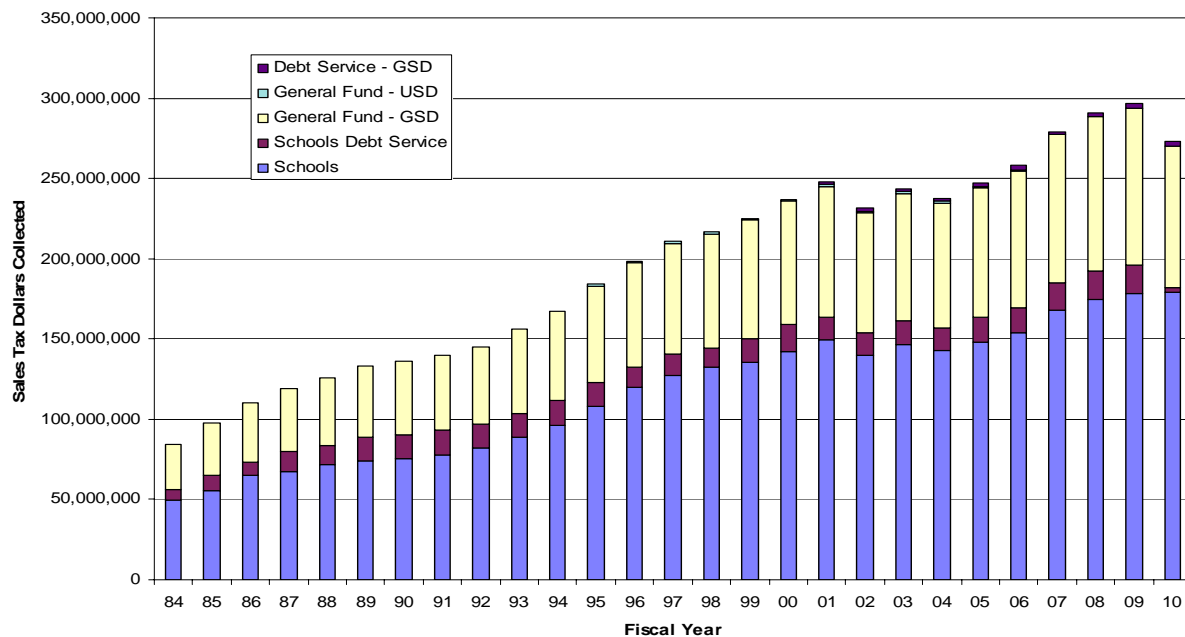
Major sources of revenue from the State of Tennessee are equalizing funds for education (based on average daily school attendance), healthcare-related revenues, and Metro's share of the gasoline tax. Most of these funds are categorical, being tied to specific functions and services.

The primary sources of federal funds received by Metro are categorical grants such as education funding, Title XX, Title III, and USDA nutrition funds; and reimbursements for services provided by Metro agencies such as the Health Department and Social Services. Most federal funds (including the entire Schools Special Grants Fund) are nondiscretionary, in that their receipt requires Metro to carry out certain specified programs. Unrestricted grants such as revenue sharing are now rare.

Federal funds received by the government are subject to federal government single audit provisions. These provisions provide that grants are audited as part of the city's annual independent audit. In an effort to properly reflect federal and state revenues that may be subject to such audit, the Finance Department has reclassified many revenues from other categories to this "State and Federal" category.

The Finance Department has moved most grant revenues and expenditures from the general funds to various grant special revenue funds since FY 2000.

Distribution of Local Option Sales Tax Collections



Sources: FY '84-'10 Comprehensive Annual Financial Reports; FY09 final and FY10 recommended budget ordinances

Metro Nashville and its Budget

Other Local Revenues

The Metropolitan Government generates various revenues locally.

Licenses and Permits include the Business Tax, Wholesale Beer Tax, Motor Vehicle Regulatory License, Hotel Occupancy Privilege Tax, and building permit and franchise fees.

Charges for Current Services are derived from user fees and charges levied in return for specific services provided by Metro. Among the many fees and charges collected are revenues generated for health services, parking fees, ambulance fees, dog registration charges, vehicle emission test charges, fees for the use of parks facilities, and waste disposal fees. Most of these fees are set by Metro, by the Council or by action of oversight boards and commissions.

Fines, Forfeitures, and Penalties are collected by the various court clerks, the Sheriff, and the Police Department for fines, court costs, Sheriff's fees, DUI safety education, litigation taxes, and proceeds from confiscated property.

Revenue from the Use of Money or Property includes interest on investments and the rental of Metro-owned land and buildings. Metro investment practices emphasize safety, prudence, and liquidity; the government does not engage in speculative high-risk investments such as derivatives.

Commissions and Fees from Certain Officials consist of processing charges for services provided by the clerks of the courts and by the County Register. These fees are generally set by Metro or the state.

Transfers from Other Funds

Transfers may be made into the general funds of the GSD or USD from time to time from surpluses that have accumulated in certain special and working capital funds. Transfers are also made to reimburse various funds for services that are provided by those funds but are rightfully chargeable to another fund.

The FY 2010 recommended budget continues to include the transfer of \$3.2 million from the GSD General Fund to the GSD Debt Service Fund to help fund the stadium financing package; this amount is approximately equivalent to the former GSD General Fund's 1¢ share of the Hotel Occupancy Tax (see the description of that fund in Section H).¹

Fund Balances

Fund balances are the difference between the government's assets and liabilities. They result from receiving more revenue than estimated and/or expending less than budgeted in prior years. They provide some protection against unexpected expenditures or revenue losses, and help to stabilize the government's finances.

Fund balances frequently increase by the end of the year due to actual revenues being higher than actual expenditures, often because of unspent appropriations and/or higher-than-estimated revenue collections. Metro's budget does not propose formally saving any money to increase unrestricted fund balances.

Management policy is that fund balances should remain at least 5% of expenditures for the general and schools funds, and that they should not be used to support recurring expenditures. The budget typically appropriates a portion of fund balances from prior fiscal years to fund operations of the budgeted fiscal year, and holds remaining balances in reserve for contingencies or future appropriation.

Conclusion

We anticipate revenues sufficient to fund budgeted expenditure appropriations in FY 2010, and revenue estimates to be within the ±5% range (95% accuracy) considered normal in municipal finance.

¹ The \$4 million Water Services in-lieu-of-taxes component of the stadium package does not affect the six budgetary funds. In that component, Water Services will make monthly payments into the stadium indenture revenue fund. From that fund, Metro will make monthly debt service payments to the bond trustee, who makes semiannual interest payments and annual principal payments to the bondholders.

Metro Nashville and its Budget

Expenditures

The budget ordinance defines the operating budgets of the two general funds by department. It defines the operating budgets of the other budgetary and non-budgetary funds at the fund level, with a few funds (such as debt service and the Waste Management Fund) defined at more detailed levels.

Normal Cost Increases

The budget began with FY 2009 projections equal to departments' FY 2008 budgets. The budget was initially projected with no inflation or other increases and included the amount of targeted savings for FY09 for most departments. During the process, adjustments were made as follows:

- Adjustments for grant funding changes in FY 2009.
- Elimination of FY 2009 nonrecurring budgeted expenditures from the 2010 projections.
- *Full funding for FY09 increments - \$1,827,400*
- *Fringe benefits* – Costs for active employees in the open benefit plans (FICA, medical, dental, life, and Metro pension) are carried in departmental budgets. Departmental fringe benefits will change during the year due to increased pension costs effective in July, and likely medical plan increases in January (with increased expenditures beginning in December). The budget to cover these increases are included in the central Administrative accounts of the two general funds at the beginning of the fiscal year, but funds will not be distributed to departments' budgets until the actual increases are known this winter.

Discretionary Service Enhancements

Expenditure numbers are presented in the budget ordinance, which is included at the end of this executive summary, and in the three schedules of Appendix 1; more detail is presented in each department's "Financial" pages.

Conclusion: Within its budget, each department must cover all of its operating costs, including increments and any other cost changes. The overall operating budget maintains and improves services, and meets certain new obligations.



Metro Nashville and its Budget

The Capital Improvements Budget and Capital Plan Process

Capital improvements (capital expenditures) are any expenditures requiring Council authorization regarding the acquisition, replacement construction, renovation or modification to any land, building, public utility, equipment, public thoroughfare, or place of public activity; and, which has a useful life expectancy of ten years or greater.

Capital improvements are planned and authorized in a process that is related to, but independent of, the operating budget process.

The Capital Improvements Budget

As specified in § 6.13 of the Charter, the capital improvements budget (CIB) must be prepared annually to “include a program of proposed capital expenditures for the ensuing fiscal year and the next five fiscal years thereafter....”

The capital improvements program is a tool for implementing long-range policies of the General Plan through timely scheduling of infrastructure and facilities in coordination with general development needs.

The CIB is prepared annually by the Planning and Finance

Departments. Departments submit project requests through the internet based WEBudget to the Planning staff. The Finance Director and staff along with the Mayor review the requests, edit as needed and then submit a Recommended CIB to Council by May 15th. The Council has 30 days to review, amend and approve by June 15th.

The CIB is available separately from the Planning Commission or at the Nashville.gov web site. The table below presents a summary of the FY 2010 CIB by department and fiscal year through FY 2015.

Areas of Emphasis

The Administration has announced four priorities for Metro Nashville / Davidson County. The four areas of particular emphasis:

- (1) Education - continue building a strong foundation for education through the expansion and improvement of Nashville’s school facilities;
 - Teach for America Program
 - Education First Fund
 - Attendance Center
 - Advisory Council on Special Education
 - Project for Student Success
 - Alternative High Schools Initiative
 - Town Hall Meetings on Education

Capital Improvements Budget by Department

Departments	2009-10	% of '09-'10						Total	% of '10-'15
		Total	2010-11	2011-12	2012-13	2013-14	2014-15		
Bordeaux Long Term Care	\$1,150,100	0.050%	\$1,563,800	\$975,800	\$1,012,800	\$1,225,100		5,927,600	0.128%
Circuit Court Clerk	2,250,000	0.098%						2,250,000	0.049%
Convention Center	704,100,000	30.769%						704,100,000	15.187%
District Energy System - USD	6,410,000	0.280%	2,850,000	7,350,000	2,350,000	2,350,000		21,310,000	0.460%
Emergency Communication Ctr	4,050,000	0.177%						4,050,000	0.087%
Election Commission	80,000	0.003%						80,000	0.002%
Farmer's Market	536,000	0.023%						536,000	0.012%
Finance	66,735,000	2.916%	2,250,000	2,000,000	2,000,000	2,000,000		74,985,000	1.617%
Fire Department - GSD	32,575,000	1.424%	6,066,250	1,445,350				40,086,600	0.865%
Fire Department - USD	2,120,000	0.093%						2,120,000	0.046%
General Hospital	6,331,100	0.277%	1,084,900	708,300				8,124,300	0.175%
General Services	140,704,200	6.149%	8,200,000	5,100,000				154,004,200	3.322%
General Sessions Court	920,000	0.040%						920,000	0.020%
Gulch CBID	5,500	0.000%						5,500	0.000%
Health	19,501,200	0.852%						19,501,200	0.421%
Historical Commission	2,735,000	0.120%						2,735,000	0.059%
Information Technology Services	21,580,700	0.943%	7,575,000					29,155,700	0.629%
Justice Integration Services	1,215,000	0.053%						1,215,000	0.026%
Juvenile Court	1,471,000	0.064%						1,471,000	0.032%
Knowles Home	137,000	0.006%	120,200	139,500	119,000			515,700	0.011%
MDHA - GSD	153,900,000	6.725%	121,000,000	109,000,000	65,000,000			448,900,000	9.682%
MDHA - USD	30,650,000	1.339%	8,000,000	8,000,000	8,000,000			54,650,000	1.179%
Metro Action Commission	7,691,700	0.336%	100,000	100,000	100,000			7,991,700	0.172%
MNPS (Schools)	228,743,000	9.996%	83,741,000	67,808,000	68,323,000	67,698,000	67,459,000	583,772,000	12.591%
MTA	51,620,000	2.256%						51,620,000	1.113%
Municipal Auditorium	650,000	0.028%	600,000	1,393,000	500,000	284,000	460,000	3,887,000	0.084%
Nashville Electric Service	70,000,000	3.059%						70,000,000	1.510%
Parks & Recreation	55,681,300	2.433%	22,936,300	17,826,300				96,443,900	2.080%
Planning	4,700,000	0.205%	4,700,000	4,700,000		4,700,000		23,500,000	0.507%
Police	56,779,100	2.481%						56,779,100	1.225%
Public Library	23,671,800	1.034%	5,096,000	7,748,000	7,879,600	6,352,200	5,053,900	55,801,500	1.204%
Public Works - GSD	353,685,592	15.456%	194,254,175	144,121,000	168,940,000	138,297,000	209,865,000	1,209,162,767	26.081%
Public Works - USD	38,495,808	1.682%	28,355,000	27,775,000	26,135,000	27,225,000	425,000	148,410,808	3.201%
Sheriff	2,351,000	0.103%	2,000,000	1,500,000	500,000			6,351,000	0.137%
Social Services	772,500	0.034%						772,500	0.017%
Sports Authority	3,458,700	0.151%						3,458,700	0.075%
State Fair Board	100,000	0.004%						100,000	0.002%
Water & Sewer GSD	181,601,400	7.936%	128,003,960	125,780,852	128,069,713	132,913,380		696,369,305	15.020%
Water & Sewer USD	9,200,000	0.402%	9,000,000	9,000,000	9,000,000	9,000,000		45,200,000	0.975%
Totals	\$2,288,358,700		\$637,496,585	\$542,471,102	\$492,629,113	\$392,044,680	\$283,262,900	\$4,636,263,080	

Metro Nashville and its Budget

Areas of Emphasis (cont.)

- (2) Public Safety - identify and support activities that have proven effective in reducing crime and promoting safety;
 - Fully-staffed Police Department
 - Additional ambulances for the Fire Department
- (3) Economic Development – work to stimulate local economic activity through focusing and coordinating government resources to attract and retain businesses and support and enhance tourism;
 - Music City Center
 - Minority Business Advisory Council
 - Small Business Summit
- (4) Livability - improve the quality of life in Nashville and its neighborhoods through a more informed, active and involved citizenry and enhanced governmental response to community needs;
 - Green Ribbon Committee on Environmental Sustainability
 - Healthy Nashville
 - Mayor's Night Out.

- Four Percent Reserve Fund (Fund 30003 in section H of this book) appropriations by the Council quarterly throughout the year, including approved 4% (L) and proposed 4% (M) funding.
- Grant operating budgets included in the operating budget, added grant contingency transfers, or Council resolutions denote funds as Federal (F), and State (G). Approved community development (I) and proposed community development (K).
- Revenue bond authorizations or operations for enterprise-type activities, approved in the budget or by Council resolution; including approved revenue (D), proposed revenue (E) and enterprise (H).
- Other sources, including miscellaneous funds (A), and approved miscellaneous funds (O), which, individually, do not comprise major funding categories, and from operating budget funds (P).

The proposed funding for these requests is summarized on the following pie chart and table.

The alignment of the capital plan to the Administration's priorities is detailed on the following page.

For more details on the Mayor's priorities go to <http://www.nashville.gov/mayor/priorities.asp>.

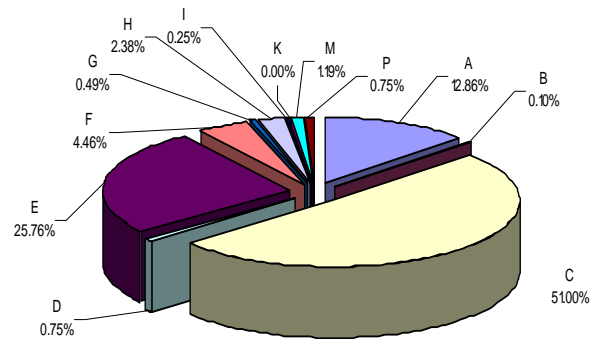
Capital Funding Sources

Metro has fourteen different types of funding for capital projects. The "Capital Improvement Budget Funding Sources" table and "Funding Type Distribution" graph on this page show the amounts estimated by type and year in the 2009-2010 to 2014-2015 CIB.

Possible funding sources for specific projects include:

- Bond and note authorizations (described in section I of this book) for the Debt Service funds, approved by the Council, including approved general obligation (B) and proposed general obligation (C) notes and bonds.

Funding Type Distribution



Capital Improvement Budget (CIB) Funding Sources 2009-10 through 2014-15

FUND DESCRIPTION	TYPE	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	TOTAL
Miscellaneous	A	\$237,728,900	\$153,772,900	\$122,973,600	\$73,281,800	\$8,275,100		\$596,032,300
Approved General Obligation Bonds	B	4,543,400						4,543,400
Proposed General Obligation Bonds	C	1,045,872,950	328,491,125	278,869,350	242,756,300	246,339,800	222,149,000	2,364,478,525
Approved Revenue Bonds	D	35,000,000						35,000,000
Proposed Revenue Bonds	E	781,090,000	101,606,960	99,430,152	101,845,413	110,454,380		1,194,426,905
Federal Funds	F	70,894,450	25,784,000	8,259,000	47,000,000		55,000,000	206,937,450
State Funds	G	21,960,000	100,000				500,000	22,560,000
Enterprise	H	22,990,000	21,812,800	22,025,700	22,224,300	21,459,000		110,511,800
Approved Community Development	I	6,600,000	100,000	4,700,000			100,000	11,500,000
Proposed Community Development	K							0
Approved 4%	L							0
Proposed 4%	M	26,679,000	5,828,800	6,213,300	5,521,300	5,516,400	5,513,900	55,272,700
Approved Miscellaneous	O							0
Operating	P	35,000,000						35,000,000
Totals by Year		\$2,288,358,700	\$637,496,585	\$542,471,102	\$492,629,113	\$392,044,680	\$283,262,900	\$4,636,263,080

Metro Nashville and its Budget

Financial Considerations

Metro's short and medium term capital requests, as identified by the individual departments, far exceed its capacity to raise funds to pay for those needs.

Financial projections determine the constraints for programming the projects according to a schedule that is fiscally and administratively practical. The Division of Accounts annually develops two programs based on financial considerations:

- (1) The current debt level program assumes no change in the amount or distribution of tax rates. Projects scheduled in this program are either committed or are considered to have the highest priority in meeting community needs.
- (2) The essential needs program assumes additional revenues would be available to retire general obligation bonds, but total outstanding indebtedness would remain below limits set by Metro.

The scale of general obligation (GO) bond funding in the recommended program depends upon resources available under present tax levels, but may reflect additional funding requirements to meet priority needs. In recommending a program whose funding would exceed present tax level resources, the Commission may advise the Mayor of estimated additional tax levy needed for debt service.

The Capital Plan: Approval and Appropriation

The CIB is strictly a planning document; it does not appropriate funds, authorize or approve any projects.



The Capital Plan is a compilation of projects from the CIB that have been selected by the Mayor, Finance Director and staff for recommendation to the Council for approval and funding. The capital plan typically recommends \$200 to \$300 million worth of projects that align with the Mayor's and Metro's areas of emphasis described on previous pages. The Capital Plan selects, specifies, and recommends for funding the CIB projects to be developed.

Highlights of the Approved FY 2010 Capital Plan

Over the last eighteen months, the current administration completed both an extensive review of all the prior approved capital projects that were on hold or still in process and a careful analysis of the current economic climate. In May 2009, the administration decided to propose a de-authorization of outdated and suspended projects and a re-authorization of projects deemed worthy of continuing.

The Council was presented two capital resolutions in May 2009 for consideration and approval. The first being RS2009-745, which was a de-authorizing resolution that eliminated all prior approved capital projects that were suspended or never undertaken. The second resolution, RS2009-746 totaling \$560,803,000 was a combination of new projects to be undertaken and a number of existing projects the administration wanted to continue.

The new projects total \$178,018,200 and align with the Administration's priorities as follows:



Education – 17 projects totaling \$62,877,000. [Operating Budget Impact - \$406,000]

- Renovation/Expansion of 6 Elementary Schools - \$21.8M
- Modernization of Madison Middle School - \$8.5M
- ADA Compliance - \$2.0M
- Bus Replacement - \$2.5M
- Maintenance / Repairs / Security / Lighting - \$6.4M
- Playgrounds - \$275,000
- Technology - \$5.0M
- Contingency - \$1.4M
- Energy Savings Retrofits - \$15.0M



Metro Nashville and its Budget



Public Safety – 4 projects totaling \$14,240,200. [Operating Budget Impact - \$698,000]
 - **Fire Station Replacement - \$2.0M**
 - **Police Precinct Planning - \$500,000**
 - West Precinct Construction - \$5.3M
 - Crime Lab Construction - \$6.5M



Economic Development – 5 projects totaling \$25,801,000. [Operating Budget Impact - \$0]
 - **Riverfront Development - \$22.0M**
 - District Energy System Connections - \$2.4M
 - Nashville Zoo - \$1.0M
 - Adventure Science Center – \$250,000
 - Frist Center for the Visual Arts - \$141,000



Livability – 9 projects totaling \$75,100,000. [Operating Budget Impact - \$500,000]

- **Public Transit Improvements - \$22.1M**
- Stormwater Improvements - \$50.0M
- Metro Infrastructure Planning / Renovations - \$2.5M
- Community / Public Health Center Planning - \$500,000



The existing projects re-authorized to continue totaled \$382,784,800. These included, but are not limited to, the following:

- ADA Compliance and Renovations for various Metro office buildings, including the Howard School at the Fulton Complex.
- Upgrades in voice, data and network projects for the Information Technology Services department.
- Bridge, sidewalk, paving and roadway improvements for Public Works.
- Continuation of the multi-year master plan study and various facility improvements for the Parks and Recreation Department.



The list of projects to be de-authorized totaled \$171,810,700. Of that total, \$16,687,200 were projects that were classified as self-funding and would be absorbing the capital expense through their fund balance or revenue stream. The remaining \$155,123,500 were classified as general government projects and would have executed general obligation bonds to fund their capital expenditures.

Metro Nashville and its Budget

Operating Budget Effects

Approved capital expenditures affect the budget in three ways.

- First, Four Percent Reserve Fund expenditures are drawn from a reserve pool representing 4% of the locally generated revenues to the GSD General Fund.
- Second, debt service – the repayment of principal and interest owed on general obligation debt from the debt service fund – is an operating budget expenditure. The debt service budget is discussed in section H of this book.
- Third, potential improvements may commit Metro to operating costs that will be reflected in future years' departmental operating budgets. These costs are considered in the process of considering and approving prospective capital improvements. Costs for completed or soon-to-be-completed capital plan projects are identified in the department's operating budget. Costs for proposed or under-construction projects are included in the *Capital Improvements*

Budget book. Most projects replace existing facilities and do not create additional operating costs.

Details, program descriptions, and estimated operating budget impacts of each prospective capital improvement project on the operating budget are noted in the CIB. The estimated operating budget impact for approved capital projects are noted in the tables presented on the following pages. Furthermore, if projects now underway or recently approved have an operating budget impact for FY 2010, they are noted in the departments' detail pages.

Summary

Capital projects are budgeted in a multi-step process. The CIB, approved around June of each year, proposes more capital projects than the government can afford from all funding sources. It is from this CIB that the individual projects will be selected, approved, and funded in what is known as a capital plan or capital spending plan. When complete, their operation may or may not affect future operating budgets

Metro Nashville and its Budget

FY 2009-2010 Capital Spending Plan					
Department / Purpose	Project Type	Project Description	Project Dollars	Total Capital Plan Dollars	Operating Budget Impact
<i>General Government Projects</i>					
Arts Commission	Existing	1% for Public Art		2,677,300	
Birch Building	Existing	Closeout		2,691,700	
Circuit Court Clerk	Existing	Traffic Violations System		2,240,300	10,000
Courthouse	Existing	Closeout		1,057,800	
Criminal Justice Center	Existing	Design and planning		1,594,500	
E 911	Existing	Back-up / training facility building needs		548,700	
Finance	Existing	Enterprise financial systems		5,416,400	150,000
Fire	Existing	Renovate/expand Stations 2, 3, 27, 30, 31, 32, 33	9,896,700		
	Existing	Training tower at Fire Academy	2,300,000		
	Existing	Other facilities and equipment	118,400		
	New	Station 35	<u>2,000,000</u>	14,315,100	
Fulton Campus	Existing	Howard, Lindsey, parking garage, data center	51,996,000		
	New	Additional infrastructure needs	<u>2,000,000</u>	53,996,000	
General Services	Existing	Fleet management	215,300		
	Existing	Radio infrastructure	54,600		
	Existing	Storm sirens	213,200		
	Existing	Other projects near completion	<u>7,800</u>	490,900	
Historical Commission	Existing	City cemetery, Croft House		1,583,400	
Hospital Authority	Existing	General Hospital billing & collection system		1,588,700	
ITS	Existing	Data encryption	621,500		
	Existing	Disaster recovery	800,900		
	Existing	Firewall and other security	533,700		
	Existing	Imaging technology	367,700		
	Existing	Network security	526,800		66,500
	Existing	Obsolete equipment replacement, upgrades	1,541,800		5,000
	Existing	Phone system upgrades and security	500,300		
	Existing	Tax accounting system	653,000		321,000
	Existing	Voice and data related to construction projects	9,525,300		5,000
	Existing	Wireless network upgrades	<u>426,300</u>	15,497,300	500
Justice Information Svstems	Existing	Integrated Justice System		1,213,900	
MAC	Existing	Douglas Headstart	4,220,400		
	Existing	New Headstart kitchen	<u>2,152,500</u>	6,372,900	
MDHA	Existing	Gulch planning & design	1,192,300		
	Existing	Riverfront Phase 1	7,950,000		
	New	Riverfront Phase 2	<u>22,000,000</u>	31,142,300	
Metro Southeast	Existing	Buildout and renovation		985,300	
MTA	Existing	MTA previous capital plans	15,425,000		4,500,000
	New	Federal Grant local match	4,400,000		
	New	Bus Rapid Transit Infrastructure	3,500,000		
	New	Building improvements	1,500,000		500,000
	New	Replacement Paratransit Vehicles	2,600,000		
	New	Replacement 40/60 foot buses	<u>10,100,000</u>	37,525,000	

Metro Nashville and its Budget

FY 2009-2010 Capital Spending Plan						
Department / Purpose	Project Type	Project Description	Project Dollars	Total Capital Plan Dollars	Operating Budget Impact	
Parks	Existing	Driving Range	50,000			
	Existing	General Park Improvements	212,300		20,000	
	Existing	Greenways:				
	Existing	Downtown	103,000		10,000	
	Existing	Harpeth	1,040,000		100,000	
	Existing	Matching fund - open space	295,000		25,000	
	Existing	Matching fund - Opry Mills	500,000		50,000	
	Existing	Mill Creek	464,400		42,000	
	Existing	Richland	527,000		50,000	
	Existing	Harpeth Soccer	199,700			
	Existing	Joelton Grant Matches	547,000			
	Existing	Land Acquisition:				
	Existing	Antioch	1,150,000			
	Existing	Heartland/Mill Creek	255,000			
	Existing	Peeler (Taylor Farm)	2,700,000			
	Existing	Warner	1,500,000			
	Existing	McCabe Center	4,250,000		50,000	
	Existing	Playgrounds	73,000			
	Existing	Whites Creek Expansion	260,000			
	Existing	Youth Sports Fields - Warner	506,100			
	Existing	Other - project closeout	336,100			
	Existing	Amounts spent prior to April 2009	8,976,800		23,945,400	1,000,000
Parks / Health	New	Planning SE Community / Public Health Center		500,000		
Police	Existing	Records management	1,789,200		200,000	
	Existing	SWAT/BOMB/Fleet	343,800			
	Existing	Training academy	698,000		50,000	
	Existing	West precinct land and design	1,747,500			
	Existing	Crime lab	512,300		25,000	
	Existing	Other - facility close out	287,500		15,000	
	New	Precinct planning	500,000			
	New	West Precinct	5,252,500			
	New	Crime lab	6,487,700	17,618,500	698,800	
Public Library	Existing	Goodlettsville library		5,242,900	341,000	
Public Works	Existing	Bikeways	900,000			
	Existing	Bridges	7,221,500			
	Existing	Information Systems	2,500,000			
	Existing	Paving	16,502,500			
	Existing	Roadway projects	23,343,600			
	Existing	Sidewalks	5,200,000			
	Existing	Traffic	3,350,000			
	Existing	Other - project closeout	409,700			
	New	28th / 31st Ave connector - planning	500,000		59,927,300	
Sheriff	Existing	Inmate shower renovation		493,500		
Sports Authority	Existing	Roof, Signage		617,000		
Water & Sewer	Existing	Stormwater projects - GO (close out)		2,312,100		
Cross-departmental and smaller projects	Existing	ADA compliance projects	2,397,400			
	Existing	Bordeaux Cemetery	100,000			
	Existing	City Hall closeout	74,000			
	Existing	Energy retrofits	1,924,600			
	Existing	Health - East Clinic HVAC	168,800			
	Existing	Major facility maintenance	446,100			
	Existing	Municipal Auditorium upgrades	61,200			
	Existing	Relocation	101,500			
	Existing	Roofing	4,703,400			
	Existing	Trial Lawyers Building	50,000			
	Existing	Voter Registration System	75,700			
	Existing	Other projects near completion	2,300		10,105,000	

Metro Nashville and its Budget

FY 2009-2010 Capital Spending Plan					
Department / Purpose	Project Type	Project Description	Project Dollars	Total Capital Plan Dollars	Operating Budget Impact
Not-for-profits	Existing	African American Museum	10,000,000		
	Existing	Frist Center	106,100		
	Existing	Nashville Children's Theater	482,400		
	New	Adventure Science Center	250,000		
	New	Frist Center	141,000		
	New	Nashville Zoo	1,000,000		11,979,500
Total Projects				313,678,700	
Contingency				15,025,000	
Total General Government Projects				328,703,700	8,234,800
Total New Projects - General Government				62,731,200	1,198,800
<u>Metro Nashville Public Schools Projects</u>					
	Existing	Schools previous capital plans		108,333,000	4,864,000
	New	Crieve Hall Elementary/Renovation - add 10 classrooms		4,327,000	71,000
	New	Glengarry Elementary/Renovation - add 10 classrooms		2,321,000	71,000
	New	Glenview Elementary/Renovation - add 11 classrooms		2,630,000	82,000
	New	Julia Green Elementary/Renovation		1,602,000	62,000
	New	Haywood Elementary/Renovation - add 16 classrooms		3,807,000	120,000
	New	Madison modernization for Middle School		8,488,000	
	New	Wharton modernization for Elementary School		7,147,000	
	New	ADA compliance		2,000,000	
	New	Bus replacement		2,500,000	
	New	Entry vestibule security		330,000	
	New	Football stadium lighting		550,000	
	New	Pre-K Playgrounds		275,000	
	New	Roof replacements/repairs		2,000,000	
	New	Maintenance emergencies		3,500,000	
	New	Technology		5,000,000	
	New	Contingency		1,400,000	
Total Metro Nashville Public Schools Projects				156,210,000	5,270,000
Total New Projects - Schools				47,877,000	406,000
Self-Funded Projects					
Convention Center				4,044,200	
DES	Existing	Customer connections and repairs	2,919,400		
	New	Customer connections and repairs	2,410,000		5,329,400
Farmers Market				252,800	
Grants/contributions				1,173,700	
Schools	Existing	Energy retrofits	89,200		
	New	Energy retrofits	15,000,000		15,089,200
Water & Sewer				50,000,000	
Total Self-Funded Projects				75,889,300	0
Grand Total - New Capital Plan				560,803,000	13,504,800

Metro Nashville and its Budget

FY 2009-2010 Capital Spending Plan					
Department / Purpose	Project Type	Project Description	Project Dollars	Total Capital Plan Dollars	Operating Budget Impact
Projects to be De-Authorized					
222 Building	Existing	Design for renovation		2,092,400	
Bordeaux	Existing	Renovation, pharmacy repackaging		1,084,000	
City Hall (Ben West Libr	Existing	Renovation		4,443,600	
Criminal Justice Center	Existing	Design for renovation - excess funding		2,000,000	
E 911	Existing	New center planning		720,600	
Finance	Existing	E-Budget upgrades		550,000	
General Hospital	Existing	Various projects		2,767,000	
General Services	Existing	Shared services, 311, storage, radio infrastructure		7,783,600	
Health	Existing	Lentz		22,169,600	
Historical Commission	Existing	Cemetery renovation savings		750,000	
ITS	Existing	Construction on hold, central projects deprioritized		9,371,600	
Justice Information Syst	Existing	Integrated Justice System		1,230,800	
MAC	Existing	North facility		5,396,000	
Metro Archives	Existing	Enhancements		1,719,900	
Parks	Existing	Deferred maintenance, master plan		22,173,800	
Planning	Existing	Music City Moves		550,000	
Police	Existing	Completed projects		479,600	
Public Library	Existing	Bellevue		1,951,300	
Public Works	Existing	Roads, bridges, sidewalks, bikeways, recycling, traffic		58,877,500	
Water & Sewer	Existing	Stormwater projects - GO debt		965,000	
Cross-departmental:					
ADA	Existing	Americans with Disabilities Act (ADA)		2,500,000	
Contingency	Existing	Construction Contingency		2,211,400	
Demolition projects	Existing	Demolition Projects		1,181,800	
Major Facility Mainten	Existing	Major Maintenance Projects		1,400,000	
Warehouse study	Existing	Metro-wide Analysis of Warehouse Space		754,000	
Total General Government Projects to be De-Authorized				155,123,500	
State Fair	Existing	Projects completed and paid		3,225,000	
Convention Center	Existing	Roofing completed		7,600	
General Services	Existing	Building and parking studies	32,800		
	Existing	Radio-related to be paid from fund balance	<u>2,921,800</u>	2,954,600	
Public Works	Existing	NES refinancing		10,500,000	
Total Self-Funded Projects to be De-Authorized				16,687,200	
Total of All Projects to be De-Authorized				171,810,700	

SUBSTITUTE BILL NO. BL 2009-456

**A bill to be entitled: The Budget Ordinance of the Metropolitan
Government of Nashville and Davidson County, Tennessee for
Fiscal Year 2010**

WHEREAS, Article 6 of the Metropolitan Charter provides for the preparation of the Annual Operating Budget of the Metropolitan Government and for its submission to the Council by the Mayor not later than May 1 of each year.

BE IT ENACTED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

ARTICLE I

The amounts hereafter set out in Section I and Section II shall constitute the estimated revenues and applicable prorating provisions for property taxes, and the Operating Budget for The Metropolitan Government of Nashville and Davidson County, and the said sums specified herein are hereby appropriated for the purpose of meeting the expenses for the General Services District (GSD) and the Urban Services District (USD), respectively, for the various departments, institutions, offices, and agencies of the Metropolitan Government, and for meeting the payments of principal and interest on the Metropolitan Government debt maturing during the fiscal year beginning July 1, 2009 and ending June 30, 2010 (hereinafter referred to as Fiscal Year 2010).

The informational summary sheets immediately following are recapitulations of the detailed estimated revenue sources and budget appropriations by funds for purposes and in amounts numerically itemized by departmental accounts in subsequent schedules of Section I and Section II.

In order to facilitate proper grant accounting, the Director of Finance is hereby authorized to transfer grant-related appropriations and estimated revenues from the general funds to existing or new special revenue funds at his discretion.

The Director of Finance is hereby authorized to transfer funds as necessary to implement the Guaranteed Pension Plan program previously approved by the Metropolitan Council.

The Director of Finance is hereby authorized to carry forward and appropriate in FY 2010 any unencumbered and unexpended funds at June 30, 2009 for General Government Administration, Employee Benefits and Contingency; Community Support; and Reserve appropriations.

The Director of Finance is hereby authorized to carry forward and appropriate in FY 2010 any unencumbered and unexpended funds at June 30, 2009 for appropriations made from benefit trust fund accounts.

The Director of Finance is authorized to allocate the following from the fund balances of the Hotel Occupancy Tax Funds:

- 30042 Convention Center 1% Fund:

\$631,900 for Convention Center, \$7,351,500 Sommet Center Subsidy and \$66,600 Opryland Tourist Development Zone (TDZ).

- 30043 Convention Center 1% Fund (New):

\$66,600 Opryland TDZ.

- 30044 Tourist Promotion 2% Fund:

\$10,071,800 Nashville Convention & Visitors Bureau Contract and \$133,200 Opryland TDZ.

- 30045 Tourist Related 1% Fund:

\$100,000 Arts Commission Contribution, \$1,650,000 MTA Subsidy, \$668,400 Municipal Auditorium Subsidy, \$1,164,900 RTA Operating Subsidy, \$100,000 Nashville Sports Council, \$100,000 Country Music Hall of Fame and Museum, \$119,700 Farmers Market, \$200,000 Adventure Science Center (*\$25,000 to meet Charter requirement plus an additional \$175,000 pursuant to agreement to provide tourist related activities*), \$300,000 Partnership 2010, \$40,000 Sister Cities, \$225,000 Nashville Convention & Visitors Bureau Promotion, \$25,000 Historical Commission Conference, \$850,000 Police – Special Events Overtime, and \$66,600 Opryland TDZ.

- 30046 General Fund 1% Fund:

\$5,027,900 General Fund Transfer and \$66,600 Opryland TDZ.

The Director of Finance is hereby authorized to appropriate funds received from the Hotel Occupancy Tax Funds and the Tourist Accommodation taxes enacted pursuant to Ordinance No. BL2007-1557 to the Metropolitan Development and Housing Agency for the purpose of land acquisition, predevelopment activities, and construction of a new downtown convention center.

The funds received by the Metropolitan Government from the Thermal Transfer Corporation upon the dissolution of the Thermal Transfer Corporation are appropriated for the purpose of paying any valid outstanding obligations of the Thermal Transfer Corporation and remediation cost and expenses incurred by the Metropolitan Government in connection with the redevelopment of the site where the plant of the Thermal Transfer Corporation was previously located.

From the funds appropriated to the Hospital Authority, there is allocated a sum not to exceed \$3,600,000 for the provision of inmate health care. These funds will be used exclusively at Metro General Hospital to purchase health care for inmates in the care and custody of the Sheriff. This provision will be administered by the Department of Health in consultation with the Hospital Authority and the Sheriff.

Funds received by the Metropolitan Government from the sale of real property owned by the Board of Education, less any expenses incurred by the Metropolitan Government in connection with the sale of such property, shall be allocated to Metro Schools by the Director of Finance and are appropriated for school purposes as determined by the Board of Education.

It is not the intention of the Metropolitan Council in adopting this budget ordinance or in the adoption of previous budget ordinances, to appropriate any monies for the payment of claims arising out of the performance of a government function and for which the defense of governmental immunity is a valid defense.

\$2,150,000 of the appropriations made in this Ordinance is contingent upon increased parking meter revenues as rates are updated by the Traffic and Parking Commission:

Additional Fee/Revenue	
Fee Description	Tax Funds
Parking Meter Revenues	\$2,150,000
Total	\$2,150,000

The Director of Finance is further authorized to adjust the operating budgets of internal service funds, special revenue funds, enterprise funds, and departmental operating budget accounts as a result of internal service fund budget adjustments as approved by the Metro Council.

The Director of Finance is authorized to direct reserves that would otherwise go to the GSD General Fund, in an amount not to exceed \$31,948,700, to the Hospital Authority and allocate these funds as may be required for the exclusive purpose of eliminating the operating debt owed by the Hospital Authority on behalf of Metro General Hospital to the GSD General Fund.

The Director of Finance is hereby authorized to adjust budgeted revenues and expenses of Community Education to recognize additional funds generated by Community Education classes during the fiscal year.

Funds received by the Metropolitan Nashville Public Schools from the State of Tennessee during the fiscal year for purposes of funding a one-time bonus for teachers shall be allocated to Metro Schools by the Director of Finance and are appropriated for such purposes.

The sum of \$60,000 is hereby appropriated from the Undesignated Fund Balance of the Community Education Enterprise Fund (Revenue Account No. 60180.335000) for the benefit of the Community Education Alliance (Account Number 01101602) to partially fund a director salary.

Summary Of Estimated Revenue And Fund Balances To Support Appropriations **Fiscal Year 2010**

Revenue Source Or Description	General Fund	Debt Service Fund	School Debt Service Fund	School Funds	Total
GENERAL SERVICES DISTRICT:					
Property Taxes - Current Year	\$315,053,400	\$75,375,300	\$26,695,600	\$208,852,900	\$625,977,200
Property Taxes - Non Current Year	31,726,200	2,366,500	758,300	8,255,600	43,106,600
Local Option Sales Tax	88,034,900	2,710,000	2,651,600	179,421,700	272,818,200
Other Taxes, Licenses, and Permits	83,113,800	0	0	4,848,000	87,961,800
Fines, Forfeits, and Penalties	13,751,700	533,000	0	6,200	14,290,900
Revenues From Use of Money or Property	581,300	0	1,230,000	350,000	2,161,300
Other Agencies - Federal Direct	1,000,000	0	0	88,000	1,088,000
Other Agencies - Federal Through State	936,200	0	0	70,000	1,006,200
Other Agencies - Other Pass - Through	7,630,800	0	0	0	7,630,800
Other Agencies - State Direct	58,704,200	2,185,000	0	200,906,400	261,795,600
Other Agencies - Other Governments	5,106,500	0	0	1,800	5,108,300
Commissions and Fees	13,855,000	0	0	0	13,855,000
Charges for Current Services	28,273,400	892,900	0	660,000	29,826,300
Compensation from Property	333,000	0	0	353,000	686,000
Contributions and Gifts	613,900	0	0	840,000	1,453,900
Miscellaneous	1,203,600	0	0	5,100	1,208,700
Subtotal	<u>\$649,917,900</u>	<u>\$84,062,700</u>	<u>\$31,335,500</u>	<u>\$604,658,700</u>	<u>\$1,369,974,800</u>
Operating Transfers In	9,015,400	14,155,700	3,268,700	3,672,000	30,111,800
Non-Operating Transfers In	8,811,400	0	0	0	8,811,400
Subtotal	<u>\$17,826,800</u>	<u>\$14,155,700</u>	<u>\$3,268,700</u>	<u>\$3,672,000</u>	<u>\$38,923,200</u>
Appropriated Reserves	0	0	0	0	0
Appropriated Unreserved Fund Balances	0	0	23,565,000	12,431,400	35,996,400
Total Available for GSD Appropriations	<u>\$667,744,700</u>	<u>\$98,218,400</u>	<u>\$58,169,200</u>	<u>\$620,762,100</u>	<u>\$1,444,894,400</u>

URBAN SERVICES DISTRICT:

Property Taxes - Current Year	\$64,379,600	\$12,571,900	--	--	\$76,951,500
Property Taxes - Non Current Year	16,444,100	348,200	--	--	16,792,300
Local Option Sales Tax	0	0	--	--	0
Other Taxes, Licenses, and Permits	16,173,400	0	--	--	16,173,400
Revenues From Use of Money or Property	107,800	80,000	--	--	187,800
Other Agencies - Federal Direct	0	0	--	--	0
Other Agencies - State Direct	4,883,400	0	--	--	4,883,400
Other Agencies - Other Governments	0	0	--	--	0
Charges for Current Services	875,700	0	--	--	875,700
Compensation from Property	100,000	0	--	--	100,000
Operating Transfers In	0	4,828,400	--	--	4,828,400
Subtotal	<u>\$102,964,000</u>	<u>\$17,828,500</u>	<u>--</u>	<u>--</u>	<u>\$120,792,500</u>
Appropriated Unreserved Fund Balances	0	0	--	--	0
Total Available for USD Appropriations	<u>\$102,964,000</u>	<u>\$17,828,500</u>	<u>--</u>	<u>--</u>	<u>\$120,792,500</u>

Recapitulation Of Appropriations In Appropriated Funds By District

**Fiscal Year
2010**

Function	General Services District	Urban Services District	Duplicated by Interdistrict Interfund Transfers	Appropriation by Function and/or Fund
GENERAL FUNDS:				
General Government	\$137,501,900	\$24,953,300	\$0	\$162,455,200
Fiscal Administration	23,192,100	0	0	23,192,100
Administration of Justice	55,806,400	0	0	55,806,400
Law Enforcement and Care of Prisoners	196,092,500	481,000	481,000	196,092,500
Fire Prevention and Control	45,677,300	58,619,200	0	104,296,500
Regulation, Inspection, & Economic Development	19,654,300	1,299,600	0	20,953,900
Conservation of Natural Resources	557,900	0	0	557,900
Public Welfare	8,084,600	0	0	8,084,600
Public Health	76,153,400	0	0	76,153,400
Public Library System	18,917,200	0	0	18,917,200
Recreational, Cultural, & Community Support	39,181,000	411,900	0	39,592,900
Public Works, Highways and Streets	46,926,100	17,199,000	0	64,125,100
Reserves	0	0	0	0
GENERAL FUNDS TOTAL	\$667,744,700	\$102,964,000	\$481,000	\$770,227,700
DEBT SERVICE FUNDS	156,387,600	17,828,500	4,008,500	170,207,600
SCHOOL FUNDS	620,762,100	0	0	620,762,100
TOTAL APPROPRIATIONS BY DISTRICT	\$1,444,894,400	\$120,792,500	\$4,489,500	\$1,561,197,400
Less GSD Interfund Transfer - GSD General to GSD DS	(10,887,000)	0	0	(10,887,000)
Less GSD Interfund Transfer - Schools to GSD Debt	(2,384,600)	0	0	(2,384,600)
Less GSD Interfund Transfer - Schools to GSD General	(2,494,400)	0	0	(2,494,400)
Less GSD Interfund Transfer - Schools to School Debt	(3,268,700)	0	0	(3,268,700)
NET APPROPRIATION BY DISTRICT	\$1,425,859,700	\$120,792,500	\$4,489,500	\$1,542,162,700

Estimated Unencumbered Beginning & Appropriated Fund Balances

This schedule is presented for information purposes only.

**Fiscal Year
2010**

Fund	Estimated Unencumbered Fund Balance June 30, 2009	Appropriated for use in FY 2010 Budget	Estimated Unencumbered Fund Balance June 30, 2010	Estimated June 30, 2010 Balance as a Percent of FY'08 Budget
GENERAL SERVICES DISTRICT:				
General Fund	\$14,646,000	0	\$14,646,000	2.2%
Debt Service Fund	527,800	0	527,800	0.5%
Schools Fund	42,740,700	12,431,400	30,309,300	4.9%
Schools Debt Service Fund	38,340,100	23,565,000	14,775,100	25.4%
URBAN SERVICES DISTRICT:				
General Fund	\$10,664,400	\$0	\$10,664,400	10.4%
Debt Service Fund	3,062,600	0	3,062,600	17.2%

Provisions for Prorating Property Taxes:

2008 (Preceding) and Prior Years: 2008 and prior years' Property Taxes of the General Services District and/or the former Davidson County, collected pursuant to revenue account numbers 401211 through 401330 of this Section during Fiscal Year 2010, are to be prorated consistent with the tax levy ordinance applicable for the tax year and fiscal year in which the tax was originally levied.

2009 Property Taxes: 2009 Property Taxes of the General Services District, collected pursuant to revenue account numbers 401110 through 401130 of this Section during Fiscal Year 2010 are to be prorated consistent with the tax levy ordinance for Fiscal Year 2010. Therefore, all such taxes are prorated as follows:

Fund	GSD Outside USD	GSD Inside USD
10101 GSD General Fund	51.12%	50.15%
35131 GSD Schools Fund	32.87%	33.52%
20115 GSD Debt Service Fund	11.80%	12.03%
25104 GSD Schools Debt Service Fund	4.21%	4.30%
	<u>100.00%</u>	<u>100.00%</u>

Section I: General Services District

Fiscal Year

Schedule A: Estimated Revenues & Fund Balances Supporting Appropriations

2010

Object Acct	Revenue Source Or Description	10101	20115	25104	35131	Total
		General Fund	Debt Services Fund	MNPS Debt Service Fund	MNPS Funds	
PROPERTY TAXES:						
Property Taxes - Current Year						
401110	Real Property - current year	\$283,317,200	\$67,782,600	\$24,006,500	\$187,814,500	\$562,920,800
401120	Personal Property - current year	19,150,600	4,581,700	1,622,700	12,695,300	38,050,300
401130	Public Utility - current year	12,585,600	3,011,000	1,066,400	8,343,100	25,006,100
Subtotal Property Taxes - Current Year		\$315,053,400	\$75,375,300	\$26,695,600	\$208,852,900	\$625,977,200
Property Taxes - Non Current Year						
401201	Delinquent Property Taxes Sold	\$8,560,300	\$2,048,100	\$725,400	\$5,674,700	\$17,008,500
401212	Real-Collection -preceding year	79,100	32,000	0	0	111,100
401213	Real-C & M - preceding year	125,000	34,000	0	0	159,000
401222	Personal Collection - preceding year	120,000	47,000	22,200	81,900	271,100
401224	Personal Collection - C & M - preceding ye	128,000	23,000	0	56,800	207,800
401232	Public Utility Collection - preceding year	800	400	0	600	1,800
401310	Real Property- C&M-prior	379,000	140,000	0	76,400	595,400
401320	Personalty-Trustee- prior	0	2,000	0	17,500	19,500
401324	Personalty-Trustee- C&M-prior	0	40,000	10,700	15,700	66,400
401334	Public Utility - C&M Tax Lit-prior	0	0	0	73,100	73,100
401520	Interest/ Penalty- Collections	55,300	0	0	0	55,300
401530	Interest/ Penalty- C&M	500,000	0	0	0	500,000
401531	Attorney Fees - C & M	646,000	0	0	0	646,000
401540	Tax Summons Fees	183,500	0	0	0	183,500
401541	Tax Summons Fees - Personal	7,000	0	0	0	7,000
401542	Interest Prop Tax Sold	1,000,000	0	0	0	1,000,000
401610	In-Lieu - current	19,342,200	0	0	2,258,900	21,601,100
401960	Premium Prop Tax Sold	600,000	0	0	0	600,000
Subtotal Property Taxes - Non Current Year		\$31,726,200	\$2,366,500	\$758,300	\$8,255,600	\$43,106,600
TOTAL PROPERTY TAXES		\$346,779,600	\$77,741,800	\$27,453,900	\$217,108,500	\$669,083,800
LOCAL OPTION SALES TAX:						
402000	Local Option Sales Tax	\$87,964,900	\$2,710,000	\$2,651,600	\$179,350,000	\$272,676,500
402100	TN Telecommunication Sales Tax	70,000	0	0	71,700	141,700
TOTAL LOCAL OPTION SALES TAX		\$88,034,900	\$2,710,000	\$2,651,600	\$179,421,700	\$272,818,200
OTHER TAXES, LICENSES, AND PERMITS:						
403101	Marriage License	\$0	\$0	\$0	\$43,000	\$43,000
403103	Special Private License	5,000	0	0	0	\$5,000
403104	Taxicab License	140,000	0	0	0	140,000
403105	Motor Vehicle License	22,170,000	0	0	0	22,170,000
403106	General Wrecker License	13,000	0	0	0	13,000
403107	Emergency Wrecker License	18,000	0	0	0	18,000
403108	Pawnbroker License	100	0	0	0	100
403111	Pet Registration	330,000	0	0	0	330,000
403114	Arborist License	200	0	0	0	200
403116	Helping Schools License	0	0	0	5,000	5,000
403119	Tattoo License	16,500	0	0	0	16,500
403120	Adult Entertainment License	30,000	0	0	0	30,000
403123	Horse-Drawn Carriage License	2,800	0	0	0	2,800
403201	Commercial Vehicle Wheel Tax	2,820,000	0	0	0	2,820,000
403202	Wholesale Beer Tax	15,500,000	0	0	0	15,500,000
403203	Alcoholic Beverage Privilege Tax	172,000	0	0	0	172,000
403204	Alcoholic Beverage Gross Receipt Tax	385,400	0	0	4,800,000	5,185,400
403205	Beer Permit Privilege Tax	143,000	0	0	0	143,000

Section I: General Services District

Fiscal Year

Schedule A: Estimated Revenues & Fund Balances Supporting Appropriations

2010

Object Acct	Revenue Source Or Description	10101	20115	25104	35131	Total
		General Fund	Debt Services Fund	MNPS Debt Service Fund	MNPS Funds	
403206	Business Tax	6,751,000	0	0	0	6,751,000
403206	State Business Tax/State	4,249,000	0	0	0	4,249,000
403208	Mineral Severance Tax	600,000	0	0	0	600,000
403301	Wholesale Liquor Tax	3,100,000	0	0	0	3,100,000
403303	Taxicab Driver Permit	61,000	0	0	0	61,000
403304	Wrecker Permit	11,600	0	0	0	11,600
403305	Building Permit	3,500,000	0	0	0	3,500,000
403306	Electrical Permit	1,050,000	0	0	0	1,050,000
403307	Plumbing Permit	500,000	0	0	0	500,000
403308	Excavation Permit	127,400	0	0	0	127,400
403309	Beer Permit	72,500	0	0	0	72,500
403310	Gas Code Permit	575,000	0	0	0	575,000
403311	Alarm Device Permit	1,200,000	0	0	0	1,200,000
403315	Air Pollution Permit	115,000	0	0	0	115,000
403317	Dance Permit	24,000	0	0	0	24,000
403319	Meter Occupancy Permit	70,000	0	0	0	70,000
403320	Temporary Street Close Permit	350,000	0	0	0	350,000
403321	Event & Film Permit	6,800	0	0	0	6,800
403323	After Hours Permit	4,500	0	0	0	4,500
403400	Franchises-Other	12,000,000	0	0	0	12,000,000
403401	Franchises - Cable Television	7,000,000	0	0	0	7,000,000
TOTAL OTHER TAXES, LICENSES, & PERMITS		\$83,113,800	\$0	\$0	\$4,848,000	\$87,961,800

FINES, FORFEITS AND PENALTIES:

404002	Home School Penalty	\$0	\$0	\$0	\$5,000	\$5,000
404007	Return Check Fees	200	0	0	0	200
404101	Metro Courts Fines & Costs - Div I	700,000	0	0	0	700,000
404103	Drug Screening Fine - Gen Sess Ct	34,000	0	0	0	34,000
404104	Beer Law Violation Fine	45,000	0	0	0	45,000
404105	Gen'l Sessions - Traffic Viol. Ad. Fee	290,000	0	0	0	290,000
404106	Gen'l Sessions - DUI Fines - Crim. Ct CLK	313,000	0	0	0	313,000
404107	Game/Fish Violation Fine - GS Crim. Div.	2,500	0	0	0	2,500
404108	Environmental Court Fine	58,000	0	0	0	58,000
404109	Pre-Trial Diversion Cost	1,800	0	0	0	1,800
404110	Indigent Defendant Cost	165,000	0	0	0	165,000
404111	Traffic Violation Fine	5,300,000	0	0	0	5,300,000
404200	Court Clerk - Fines & Costs - Criminal	396,000	0	0	0	396,000
404210	Food Inspection - Civil Fine	40,000	0	0	0	40,000
404211	Impact Demo Prog Fee	0	0	0	0	0
404216	Alcohol & Drug Assessments	0	0	0	0	0
404244	Return Prisoners Cost	0	0	0	0	0
404250	Juvenile Inmate Board	4,600	0	0	0	4,600
404300	DUI & Safety Ed Program Fee	500,000	0	0	0	500,000
404302	Traffic School Fee - Gen'l Sess	2,791,400	0	0	0	2,791,400
404350	Breath Alcohol Test Fees - Criminal Ct	9,000	0	0	0	9,000
404451	DUI Probation Supervision Fees	25,000	0	0	0	25,000
404452	Gen Sess Ct - Electronic Monitor Prog	36,000	0	0	0	36,000
404454	CCC Probation Fees	315,000	0	0	0	315,000
404455	GSC Probation Fees	315,000	0	0	0	315,000
404501	Vacant Lot Cleanup Prog	95,000	0	0	0	95,000
404502	Environmental Ct. Penalty	70,000	0	0	0	70,000
404503	Vacant Lot Legal Fees	500	0	0	0	500
404600	Litigation Tax	1,112,000	0	0	0	1,112,000
404610	Victim Offender Litigation	0	0	0	0	0
404620	Jail Construc/Upgrade	0	533,000	0	0	533,000

Section I: General Services District

Fiscal Year

Schedule A: Estimated Revenues & Fund Balances Supporting Appropriations

2010

Object Acct	Revenue Source Or Description	10101	20115	25104	35131	Total
		General Fund	Debt Services Fund	MNPS Debt Service Fund	MNPS Funds	
404630	Courtroom Security Enhanc Fee	30,000	0	0	0	30,000
404635	Courtroom Security Litigation Tax	1,081,700	0	0	0	1,081,700
404640	Victims Assistance Assessment	5,000	0	0	0	5,000
404780	Sale-Confiscated Property	0	0	0	0	0
404800	Escheats	16,000	0	0	0	16,000
404900	Court Ordered Restitutions	0	0	0	1,200	1,200
TOTAL FINES, FORFEITS AND PENALTIES		\$13,751,700	\$533,000	\$0	\$6,200	\$14,290,900

REVENUES FROM USE OF MONEY OR PROPERTY:

405251	Interest - LGIP	\$0	\$0	\$0	\$0	0
405311	Interest - Savings	31,400	0	0	0	31,400
405470	Interest - MIP	345,500	0	0	0	345,500
405471	Interest - MIP	204,400	0	1,230,000	350,000	1,784,400
TOTAL FROM USE OF MONEY OR PROPERTY		\$581,300	\$0	\$1,230,000	\$350,000	\$2,161,300

* The Director of Finance shall adjust the interest earnings of each account in the Metro Investment Pool to recover a pro-rata share of the costs of the Treasurer's investment program.

REVENUE FROM OTHER GOVERNMENT AGENCIES:

Other Agencies - Federal Direct

406100	Federal Direct	\$0	\$0	\$0	\$88,000	\$88,000
406125	Medicare Part D	0	0	0	0	\$0
406150	US Marshall Reimbursement	1,000,000	0	0	0	1,000,000
Subtotal Other Agencies - Federal Direct		\$1,000,000	\$0	\$0	\$88,000	\$1,088,000

Other Agencies - Federal Thru State

406200	Federal Received Thru State Of Tenn.	\$861,000	\$0	\$0	\$70,000	\$931,000
406200	TDCS Fed thru State Pass Thru	15,000	0	0	0	15,000
406210	Medicare/TN Care thru State	0	0	0	0	0
406211	ADPI-Medicare/TN Care thru State	60,200	0	0	0	60,200
Subtotal Other Agencies - Federal Thru State		\$936,200	\$0	\$0	\$70,000	\$1,006,200

Other Agencies - Other Pass-Through

406300	Federal thru Other - Pass Through CARE	\$28,500	\$0	\$0	\$0	\$28,500
406300	Federal thru Other - Pass Through HHS	450,700	0	0	0	\$450,700
406300	Federal thru Other - Pass Through Home	68,700	0	0	0	\$68,700
406300	Federal thru Other - Pass Through USDA	55,300	0	0	0	\$55,300
406311	ADPI-Medicare/TN Care thru other	2,208,000	0	0	0	\$2,208,000
406321	ADPI-Medicare thru Other PassT	4,749,600	0	0	0	\$4,749,600
406330	GNRC Transportation	70,000	0	0	0	\$70,000
Subtotal Other Agencies - Oth. Pass-Through		\$7,630,800	\$0	\$0	\$0	\$7,630,800

Other Agencies - State Direct

406401	TN Funded Programs	\$156,400	\$0	\$0	\$0	\$156,400
406402	Alc Bev Tax Apportion	500,000	0	0	0	500,000
406404	Gas & Fuel County	6,197,800	0	0	0	6,197,800
406405	Gas & Fuel City	9,204,200	0	0	0	9,204,200
406406	Income Tax	6,000,000	0	0	0	6,000,000
406407	TN Sales Tax Levy	25,292,000	2,185,000	0	0	27,477,000
406408	TN Beer Tax Allocation	231,000	0	0	0	231,000
406409	TN Excise Tax Allocation	270,000	0	0	0	270,000
406410	Gas Inspection Fees	1,300,000	0	0	0	1,300,000
406411	Post Mortum Reimbursement	120,000	0	0	0	120,000

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Schedule A: Estimated Revenues & Fund Balances Supporting Appropriations

2010

Object Acct	Revenue Source Or Description	10101	20115	25104	35131	Total
		General Fund	Debt Services Fund	MNPS Debt Service Fund	MNPS Funds	
406412	Jail Inmate Reimbursement	5,260,000	0	0	0	5,260,000
406415	TN Cost Reimbursement	3,872,000	0	0	0	3,872,000
406417	Jury Lunch Reimbursement	84,800	0	0	0	84,800
406426	TennCare	216,000	0	0	0	216,000
406430	TN MNPS Basic Education Program	0	0	0	195,189,000	195,189,000
406431	TN MNPS Career Teachers Program	0	0	0	3,433,200	3,433,200
406432	TN MNPS Court Reporting Srv	0	0	0	15,000	15,000
406433	TN MNPS Excess Cost	0	0	0	469,200	469,200
406434	TN MNPS Extended Contract	0	0	0	1,800,000	1,800,000
Subtotal Other Agencies - State Direct		\$58,704,200	\$2,185,000	\$0	\$200,906,400	\$261,795,600
Other Agencies - Other Government Agencies						
406500	Other TN Gov't Agencies	\$20,000	\$0	\$0	\$1,800	21,800
406500	Other TN Gov't Agencies - Meals	410,000	0	0	0	410,000
406603	MDHA	0	0	0	0	0
406605	E911	4,800	0	0	0	4,800
406606	Emergency Communications District	469,100	0	0	0	469,100
406609	MTA Operations	85,300	0	0	0	85,300
406620	Hospital Authority	4,117,300	0	0	0	4,117,300
Subtotal Other Agencies-Other Gov Agencies		\$5,106,500	\$0	\$0	\$1,800	\$5,108,300
TOTAL FROM OTHER GOVERNMENT AGENCIES		\$73,377,700	\$2,185,000	\$0	\$201,066,200	\$276,628,900
COMMISSIONS AND FEES:						
Commissions and Fees - Court Clerks						
407200	Circuit Court Clerk	\$5,000,000	\$0	\$0	\$0	\$5,000,000
407200	Juvenile Court Clerk	446,000	0	0	0	\$446,000
407200	Clerk & Master, Chancery Court	1,638,000	0	0	0	1,638,000
407200	Criminal Court Clerk	1,571,000	0	0	0	1,571,000
407250	Agency Collections -Crim Ct Clk	0	0	0	0	0
Subtotal Commissions & Fees - Court Clerks		\$8,655,000	\$0	\$0	\$0	\$8,655,000
Commissions and Fees - Elected Officials						
407300	County Clerk	\$4,300,000	\$0	\$0	\$0	\$4,300,000
407300	Register of Deeds	900,000	0	0	0	900,000
Subtotal Commission & Fees - Elected Off.		\$5,200,000	\$0	\$0	\$0	\$5,200,000
TOTAL COMMISSIONS AND FEES		\$13,855,000	\$0	\$0	\$0	\$13,855,000
CHARGES FOR CURRENT SERVICES:						
Charges for Current Services - Goods						
407601	Photostat and Microfilming	\$301,000	\$0	\$0	\$0	\$301,000
407602	Sales of Plans and Specifications	1,000	0	0	0	1,000
407604	Sales of Maps	2,700	0	0	0	2,700
407605	Sales of Voter Registration Lists	1,500	0	0	0	1,500
407606	Recycled Materials	3,600	0	0	10,000	13,600
407609	Code Book	200	0	0	0	200
407613	Building Permit Data	1,000	0	0	0	1,000
407627	Certificates-Vital Statistics-Birth	300,000	0	0	0	300,000
407627	Certificates-Vital Statistics-Death	161,000	0	0	0	161,000
407651	Medical Reports	7,500	0	0	0	7,500
407654	Concessions	86,000	0	0	0	86,000
407655	Re-sale Inventory	0	0	0	0	0
Subtotal Charges for Current Services - GSD		\$865,500	\$0	\$0	\$10,000	\$875,500

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2010

Object Acct	Revenue Source Or Description	10101	20115	25104	35131	Total
		General Fund	Debt Services Fund	MNPS Debt Service Fund	MNPS Funds	
Charges for Current Services - Services						
407701	Building Appeals	\$231,000	\$0	\$0	\$0	\$231,000
407706	Advertising Fees	6,900	0	0	0	6,900
407707	Plans Examination - Codes	650,000	0	0	0	650,000
407708	Zone Change	168,500	0	0	0	168,500
407711	Planned Unit Development Review	128,000	0	0	0	128,000
407713	Foreign Trade Zone Fees	80,000	0	0	0	80,000
407714	Small City Election	10,000	0	0	0	10,000
407717	Alarm Appeals	2,000	0	0	0	2,000
407718	Metro Clerk - Lobbyist Registration	2,000	0	0	0	2,000
407719	Sheriff Background Check	8,000	0	0	0	8,000
407721	Supervision Fees	23,000	0	0	0	23,000
407723	Video Production	600	0	0	0	600
407724	FHA-VA Inspection Fees	1,000	0	0	0	1,000
407725	Pre-Trial Release Services	100,000	0	0	0	100,000
407727	Vital Statistics	0	0	0	0	0
407728	Subdivision Review Fees	350,000	0	0	0	350,000
407729	Permit Plan Review Fees	38,500	0	0	0	38,500
407731	Primary Clinic Fees - Individuals	162,000	0	0	0	162,000
407732	Primary Care - Insurance	2,500	0	0	0	2,500
407733	Vehicle Emission Test	1,947,800	0	0	0	1,947,800
407736	Police Investigation Fee	2,900	0	0	0	2,900
407737	State Inspection	1,065,000	0	0	0	1,065,000
407738	Immunization Fees	50,000	0	0	0	50,000
407739	BTC Prescription Co-Pymts	15,000	0	0	0	15,000
407740	State Inspection-Summer Food	5,000	0	0	0	5,000
407743	Parking Fees	5,728,500	892,900	0	0	6,621,400
407744	St and Alley Map Amend	4,500	0	0	0	4,500
407746	Family Planning Fees	30,000	0	0	0	30,000
407748	Emergency Ambulance	700	0	0	0	700
407749	Spec Police Commission	11,000	0	0	0	11,000
407753	ADPI-Emergency Ambulance	6,115,200	0	0	0	6,115,200
407754	House Mover Escort Srv	3,000	0	0	0	3,000
407755	Abandon Vehicles	2,500	0	0	0	2,500
407759	Engineering Fees	30,000	0	0	0	30,000
407760	PAS Emergency Ambulance	22,900	0	0	0	22,900
407761	PAS EMS ADPI Collections	380,000	0	0	0	380,000
407763	Residential Permit Parking	1,800	0	0	0	1,800
407764	Loading Zone Permits	6,200	0	0	0	6,200
407765	Valet Parking Permits	2,700	0	0	0	2,700
407782	Telephone-Non Metro	0	0	0	0	0
407783	Pound Fees	186,600	0	0	0	186,600
407784	Fees for Transcripts and Records	0	0	0	650,000	650,000
407786	Liquid Nutrition Program	23,100	0	0	0	23,100
407788	Serve Summons Costs - Sheriff	1,300,000	0	0	0	1,300,000
407789	Inmate Process Fees	120,000	0	0	0	120,000
407790	Medical Co-Pay - Inmates	28,000	0	0	0	28,000
407791	Inmate Board	100,000	0	0	0	100,000
407793	Out of County Processing	220,000	0	0	0	220,000
407797	Landlord Registration Fees	25,000	0	0	0	25,000
Subtotal- Charges for Current Services - Serv		\$19,391,400	\$892,900	\$0	\$650,000	\$20,934,300
Charges for Current Services - User Fees						
407801	Admissions - Parks	\$2,845,000	\$0	\$0	\$0	\$2,845,000
407803	Athletic Fees	4,429,900	0	0	0	4,429,900
407807	Workshop Fees - Class	10,000	0	0	0	10,000

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Object Acct	Revenue Source Or Description	10101	20115	25104	35131	Total
		General Fund	Debt Services Fund	MNPS Debt Service Fund	MNPS Funds	
407808	Facility Use Fee	7,800	0	0	0	7,800
407808	Facility Use - Dock	19,000	0	0	0	19,000
407808	Facility Use - Softball Field	38,000	0	0	0	38,000
407808	Facility Use - Horse Stable	700	0	0	0	700
407808	Facility Use - Parks	154,000	0	0	0	154,000
407815	Public Library Fees	457,100	0	0	0	457,100
Subtotal Charges for Current Services - Fees		\$7,961,500	\$0	\$0	\$0	\$7,961,500
Charges for Current Services - Other Services						
407901	Legal Services	\$55,000	\$0	\$0	\$0	\$55,000
Subtotal Charges for Current Services - Other		\$55,000	\$0	\$0	\$0	\$55,000
TOTAL CHARGES FOR CURRENT Services		\$28,273,400	\$892,900	\$0	\$660,000	\$29,826,300
COMPENSATION FROM PROPERTY:						
408603	Gain (Loss) Equip/Other	\$0	\$0	\$0	\$150,000	\$150,000
408702	External Source Recovery	0	0	0	3,000	3,000
408703	Subrogation Recovery	100,000	0	0	0	100,000
408800	Rental	233,000	0	0	200,000	433,000
		\$333,000	\$0	\$0	\$353,000	\$686,000
TOTAL COMPENSATION FROM PROPERTY		\$333,000	\$0	\$0	\$353,000	\$686,000
CONTRIBUTIONS AND GIFTS:						
409300	Contributions-Group/Indiv: MNPS	\$0	\$0	\$0	\$840,000	\$840,000
409300	Contributions-Group/Indiv: Soc Services	43,900	0	0	0	43,900
409300	Contributions-Group/Indiv: Health	570,000	0	0	0	570,000
TOTAL CONTRIBUTIONS AND GIFTS		\$613,900	\$0	\$0	\$840,000	\$1,453,900
MISCELLANEOUS:						
409504	Telephone	\$820,000	\$0	\$0	\$0	\$820,000
409505	Vending	0	0	0	100	100
409513	Finders Fees-Rtn SSI	50,000	0	0	0	50,000
409514	Cost Reimbursement	319,600	0	0	0	319,600
409515	Sale of Misc Items	10,000	0	0	0	10,000
409518	Other	0	0	0	5,000	5,000
409522	GED Testing	4,000	0	0	0	4,000
418129	Misc. Rebates	0	0	0	0	0
TOTAL MISCELLANEOUS		\$1,203,600	\$0	\$0	\$5,100	\$1,208,700
OPERATING TRANSFERS IN						
431001	Social Services	\$0	\$0	\$0	\$0	\$0
431001	Parks	400,000	0	0	0	400,000
431001	Surplus Parking-Public Works	80,600	0	0	0	80,600
431001	MNPS-Debt Service	0	0	0	0	0
431100	Transfer Legal Services: MNPS	2,462,200	0	0	0	2,462,200
431103	POL - Admin. Secondary Emp	142,000	0	0	0	142,000
431103	POL - MDHA Task Force	60,000	0	0	0	60,000
431103	POL - Vehicle Impound	204,500	0	0	0	204,500
431220	Transfer 18301 - Police Services	481,000	0	0	0	481,000
431500	Transfer Debt Service (From Gen Fund)	0	7,365,600	0	0	7,365,600

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Schedule A: Estimated Revenues & Fund Balances Supporting Appropriations

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Object Acct	Revenue Source Or Description	10101	20115	25104	35131	Total
		General Fund	Debt Services Fund	MNPS Debt Service Fund	MNPS Funds	
431501	Transfer Stadium Debt	0	3,200,000	0	0	3,200,000
431510	Transfer Self Fund Debt	0	3,241,700	0	0	3,241,700
431520	Transfer Social Services Energy	0	0	0	0	0
431520	Transfer Energy Plan	0	348,400	3,268,700	0	3,617,100
431540	Transfer MNPS Activity Funds	0	0	0	90,000	90,000
431551	Transfer MNPS Fmly Res Ctr: Soc Serv	32,200	0	0	0	32,200
431552	Transfer MNPS Indirect	0	0	0	2,900,000	2,900,000
431553	Transfer MNPS Field Trip	0	0	0	346,800	346,800
431558	Transfer MNPS Travel	0	0	0	200	200
431565	Transfer MNPS Transportation	0	0	0	335,000	335,000
431800	Transfer Hotel Occupancy	5,027,900	0	0	0	5,027,900
431804	Transfer HOT Arts Commission	100,000	0	0	0	100,000
431808	Transfer HOT Historical Comm	25,000	0	0	0	25,000
TOTAL OPERATING TRANSFERS IN		\$9,015,400	\$14,155,700	\$3,268,700	\$3,672,000	\$30,111,800
OPERATING TRANSFERS FROM COMPONENT UNITS						
433003	Transfer MDHA	\$0	\$0	\$0	\$0	\$0
433005	Transfer E-911	0	0	0	0	0
TOTAL OPERATING TRANSFERS FROM CUS		\$0	\$0	\$0	\$0	\$0
OPERATING TRANSFERS FOR LOCAP						
442001	Bordeaux Hospital	\$0	\$0	\$0	\$0	0
442001	General Hospital	0	0	0	0	0
442001	Knowles Home	0	0	0	0	0
442002	POL - Admin. Secondary Emp	116,000	0	0	0	116,000
442002	POL - MDHA Task Force	60,000	0	0	0	60,000
442002	MDHA	9,900	0	0	0	9,900
442002	PW - Solid Waste	1,254,000	0	0	0	1,254,000
442002	HEA - Health Dept Grant Fund	1,239,400	0	0	0	1,239,400
442002	Metro Transit Authority	0	0	0	0	0
442002	Farmer's Market	54,100	0	0	0	54,100
442002	State Fair Admin	158,000	0	0	0	158,000
442002	Convention Center	127,000	0	0	0	127,000
442002	GSR - Surplus Property Auction	24,700	0	0	0	24,700
442002	POL - Vehicle Impound	204,500	0	0	0	204,500
442002	W & S Operating	5,232,100	0	0	0	5,232,100
442002	Nashville Career Advancement Center-NC/	100,000	0	0	0	100,000
442002	Storm Water	39,600	0	0	0	39,600
442002	Community Education	35,100	0	0	0	35,100
442002	District Energy Services-DES	93,900	0	0	0	93,900
442002	Municipal Auditorium	63,100	0	0	0	63,100
OPERATING TRANSFERS FOR LOCAP		\$8,811,400	\$0	\$0	\$0	\$8,811,400
GRAND TOTAL REVENUE TO GSD		\$667,744,700	\$98,218,400	\$34,604,200	\$608,330,700	\$1,408,898,000
APPROPRIATIONS OF FUND BALANCES:						
323000	Reserves	\$0	\$0	\$0	\$0	\$0
335000	Undesignated Fund Balance	0	0	23,565,000	12,431,400	35,996,400
TOTAL REVENUE TO SUPPORT APPROPRIATNS		\$667,744,700	\$98,218,400	\$58,169,200	\$620,762,100	\$1,444,894,400

Section I: General Services District
Schedule B: General Fund Appropriations

Fiscal Year
2010

Dept Number	Description	Department or Function Total
GENERAL GOVERNMENT:		
01	Administration	
	Internal Support:	
	01101127 Facility Rental	\$ 1,100,000
	01101180 Relocation Metro Agencies	140,300
	01101301 Insurance Reserve	897,700
	01101302 Surety Bonds	17,300
	01101303 Corp Dues/Contribution	350,000
	01101308 Judgments and Losses	737,800
	01101315 Pay Plan Improvements ¹	353,500
	01101412 Post Audits	1,500,000
	01101416 Subsidy Advance Planning	145,200
	The Director of Finance is hereby authorized to transfer required funds to the Advanced Planning and Research Fund to fund Metro obligations toward MPO planning and research studies. In the case of multi-county grants, Metro shall only fund its proportionate share of the grant match as certified by the Director of Planning and approved by the Director of Finance.	
	01101499 Transfer General Fund 4% Reserve Fund	23,023,700
	01102150 Administrative Support for Metro Schools	648,700
	These funds are appropriated to pay for general fund administrative activities supporting Metro Schools.	
	01102160 ADM Operating Transfer To Debt Service	7,365,600
	Subtotal Administration Internal Support	\$ 36,279,800
	Employee Benefits:	
	01101104 County Retirement Match	\$3,501,900
	01101107 Contribution Teachers Retirement Match	6,900,400
	01101109 Health Insurance Match	30,132,800
	01101110 Death Benefit Payments	200,000
	01101113 Pensioners IOD Medical Expense	3,339,300
	01101114 Unemployment Compensation	501,500
	01101115 Life Insurance Match	1,624,200
	01101120 Empl IOD Medical Expense	6,773,700
	01101140 Benefit Adjustments ²	5,740,600
	Subtotal Administration Employee Benefits	\$58,714,400
	Contingency:	
	01101224 Contingency Subrogation ³	\$100,000
	01101218 District Energy System	2,444,600
	01101298 Contingency Local Match	0
	01101309 Contingency Account	0
	01101230 Stormwater Fees ⁴	250,000
	01101396 ADM Travel	350,000
	01101481 Contingency for Vacant Space	1,045,700
	01101485 Contingency ADA Operations	615,000
	01101566 Contingency Utility Expense	1,198,100

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Schedule B: General Fund Appropriations

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2010

<u>Dept Number</u>	<u>Description</u>	<u>Department or Function Total</u>
	The Director of Finance is hereby authorized to allocate and transfer this budget appropriation to the budgets of the various departments and accounts in the fund and operating budget funds during the fiscal year as necessary to cover anticipated increases in utility costs during the fiscal year.	
01101590	Contingency for Independent Medical Exams The Director of Finance is hereby authorized to allocate and transfer this appropriation to the Metro Health department as necessary to cover costs incurred for conducting independent medical exams not previously authorized by the Metro Benefit Board.	9,000
	Subtotal Administration Contingency	<u>\$6,012,400</u>
	¹ Subject to Section 6.11 of the Metropolitan Charter, the Director of Finance is authorized to allocate to allocate and transfer this budget appropriation to or from the budgets of the various departments and accounts in this fund and other operating budget funds during the fiscal year.	
	² Subject to Section 6.11 of the Metropolitan Charter, the Director of Finance is authorized to allocate and transfer this budget appropriation, and the fringe benefit budget appropriations of the various departments and accounts of this fund, to or from the budgets of the various departments and accounts in this fund and other operating budget funds during the fiscal year.	
	³ Account 01101224 is subject to transfer to various departments, agencies, etc. upon approval of the Department of Law and submittal of budget detail to the Department of Finance.	
	⁴ The Director of Finance is hereby authorized to allocate and transfer this budget appropriation to the budgets of the various departments and accounts in this fund and other operating budget funds during the fiscal year as necessary to fund stormwater fees during the fiscal year.	
	Total 01 Administration	\$ 101,006,600
02	Metropolitan Council	1,789,400
03	Metropolitan Clerk	1,123,300
04	Mayor's Office	3,171,100
05	Election Commission	2,476,200
06	Department of Law	5,343,000
07	Planning Commission	3,689,700
08	Human Resources	4,528,000
09	Register of Deeds	336,200
10	General Services	1,184,200
11	Historical Commission	638,200
14	Information Systems - Government Access TV	640,800
91	Emergency Communication Center	<u>11,575,200</u>
	TOTAL GENERAL GOVERNMENT FUNCTION	<u>\$ 137,501,900</u>
	FISCAL ADMINISTRATION:	
15	Finance	\$8,461,400
16	Assessor of Property	7,205,500
17	Trustee	2,064,300
18	County Clerk	4,198,200
48	Internal Audit	<u>1,262,700</u>
	TOTAL FISCAL ADMINISTRATION FUNCTION	<u>\$23,192,100</u>

Section I: General Services District
Schedule B: General Fund Appropriations

Fiscal Year
2010

Dept Number	Description	Department or Function Total
ADMINISTRATION OF JUSTICE:		
19	District Attorney	\$4,887,700
21	Public Defender	5,641,100
22	Juvenile Court Clerk	1,519,200
23	Circuit Court Clerk	4,127,600
24	Criminal Court Clerk	5,418,200
25	Clerk and Master - Chancery	1,706,900
26	Juvenile Court	11,647,800
27	General Sessions Court	10,388,600
28	State Trial Courts *	7,944,700
	* Any reimbursements from the State of Tennessee for expenses incurred by the State Trial Courts will be returned to the General Fund.	
29	Justice Information System	2,104,000
47	Criminal Justice Planning	420,600
TOTAL ADMINISTRATION OF JUSTICE FUNCTION		\$55,806,400
LAW ENFORCEMENT AND CARE OF PRISONERS:		
30	Sheriff's Office	\$56,973,600
31	Police Department	139,118,900
TOTAL LAW ENFORCEMENT AND CARE OF PRISONERS FUNCTION		\$196,092,500
FIRE PREVENTION AND CONTROL:		
32	Fire Department and EMS Services	\$45,677,300
TOTAL FIRE PREVENTION AND CONTROL FUNCTION		\$45,677,300
REGULATION, INSPECTION, AND ECONOMIC DEVELOPMENT:		
01	Economic Development	
	01101118 Economic Job Development Incentive	1,800,000
	01101213 Nashville Career Advancement Center (NCAC) Local Match	96,800
	01101222 Coliseum Capital Maintenance Fund Transfer	1,000,000
	01101225 GSD Debt Transfer - Stadium	3,200,000
	01101424 Nashville Sounds - Greer Stadium Maintenance	250,000
	01101499 Tax Increment Payment - MDHA	5,051,200
	Subtotal 01 Administration - Economic Development	\$11,398,000
33	Codes Administration	7,486,700
34	Beer Board	357,900
45	Transportation Licensing	411,700
TOTAL REGULATION, INSPECTION, AND ECONOMIC DEVELOPMENT FUNCTION		\$19,654,300

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Schedule B: General Fund Appropriations

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2010

Dept Number	Description	Department or Function Total
CONSERVATION OF NATURAL RESOURCES:		
35	Agricultural Extension	\$325,500
36	Soil and Water Conservation	82,400
	01101617 Office of Sustainability	150,000
	The Director of Finance is authorized to allocate the use of these funds based on the Green Ribbon Committee on Environmental Sustainability's recommendations.	
TOTAL CONSERVATION OF NATURAL RESOURCES FUNCTION		\$557,900
SOCIAL SERVICES, HEALTH AND HOSPITALS FUNCTION		
	01101129 MDHA Homeless	\$1,354,300
37	Social Services	6,342,400
44	Human Relations Commission	387,900
TOTAL SOCIAL SERVICES FUNCTION		\$8,084,600
HEALTH AND HOSPITALS		
	01101426 Subsidy Hospital Authority	\$41,690,700
	01101613 ADM Correctional Healthcare	10,645,100
	01101614 ADM Forensic Medical Examiner	4,215,800
38	Health Department *	19,601,800
	* The Director of Finance is authorized to segregate general fund and grant funded programs	
TOTAL HEALTH AND HOSPITALS FUNCTION		\$76,153,400
PUBLIC LIBRARY SYSTEM:		
39	Public Library	\$18,917,200
TOTAL PUBLIC LIBRARY SYSTEM FUNCTION		\$18,917,200
RECREATIONAL, CULTURAL, AND COMMUNITY SUPPORT:		
01	Community Support:	
	01101204 Metro Action Commission (MAC)	3,281,900
	01101326 Property Tax Relief Program	1,941,900
	01101502 Contribute Nashville Symphony	15,000
	01101521 Contribute Humane Association	12,500
	01101559 Contribute Metropolitan Education Access Corporation	0
	01101587 ADM Cont'b Alignment Nashville	100,000
	01101591 ADM Domestic Violence Programs	675,000
	01101592 ADM Educ and After School Programs	675,000
	01101593 ADM Misc Community Agencies/Services	450,000
	01101616 Nashville After School Alliance Initiative	400,000
	The Director of Finance is authorized to allocate this appropriation as necessary to expand the number of afterschool opportunities available for middle school youth.	

Section I: General Services District
Schedule B: General Fund Appropriations

Fiscal Year
2010

Dept Number	Description	Department or Function Total
01101602	Subsidy Community Education The Director of Finance is authorized to allocate the use of these funds after Task Force Recommendations and a Business Plan have been developed and approved by the Metro Council and Director of Finance.	318,000
	Subtotal 01 Administration - Community Support	<u>\$7,869,300</u>
40	Parks and Recreation	28,379,400
41	Arts Commission	2,455,400
64	Sports Authority	<u>476,900</u>
TOTAL RECREATIONAL, CULTURAL, AND COMMUNITY SUPPORT FUNCTION		<u><u>\$39,181,000</u></u>
INFRASTRUCTURE AND TRANSPORTATION		
	01101237 Commuter Rail	0
	01101304 Subsidy Metropolitan Transit Authority (MTA)	19,062,500
42	Public Works GSD General Fund Functions	24,026,600
42	Public Works GSD Waste Management Transfers	<u>3,837,000</u>
TOTAL INFRASTRUCTURE AND TRANSPORTATION		<u><u>\$46,926,100</u></u>
10101	RESERVES:	
	000000 Reserves	<u>\$0</u>
TOTAL RESERVES		<u>\$0</u>
TOTAL GENERAL FUND OF THE GENERAL SERVICES DISTRICT		<u><u>\$667,744,700</u></u>

Section I: General Services District
Schedule C: Debt Service Funds Appropriations

Fiscal Year
2010

Appropriation by Fund:		Appropriation
DEBT SERVICE ADMINISTRATION		
25104	MNPS Debt Service	\$58,169,200
20115	GSD Debt Service	\$98,218,400
TOTAL DEBT SERVICE FUNDS - GSD		<u>\$156,387,600</u>

Debt Service Requirements by Fund and Function:		Principal	Interest	Other	Total
25104	MNPS DEBT SERVICE FUND (BU-80106000)				
	Schools	29,602,800	26,533,100	0	\$56,135,900
	Self Funding			0	\$0
	Outstanding GO Bonds	<u>\$29,602,800</u>	<u>\$26,533,100</u>	\$0	\$56,135,900
	Redemption and Cremation Fees	0	0	17,500	17,500
	Internal Service Fees	0	0	124,500	124,500
	Qualified Zone Academy Bonds	0	0	319,500	319,500
	Reserve for New Debt (future debt requirements)	0	0	0	0
	Interest Expense for Commercial Paper (80106100)	0	1,155,000	0	1,155,000
	Note Requirements	0	0	0	0
	Tax Increment Payment - MDHA	0	0	416,800	416,800
	TOTAL MBOE DEBT SERVICE FUND (25104/80106000)	<u>\$29,602,800</u>	<u>\$27,688,100</u>	<u>\$878,300</u>	<u>\$58,169,200</u>
20115	GSD DEBT SERVICE FUND (BU-90101000)				
	Outstanding General Obligation Bonds:				
	Public Works	\$6,734,700	\$5,393,000	\$0	\$12,127,700
	Airport	0	0	0	0
	Auditorium	150,300	79,000	0	229,300
	Hospital	271,000	234,800	0	505,800
	Library	3,850,200	3,688,900	0	7,539,100
	Parks	3,971,400	5,895,500	0	9,866,900
	Social Services	38,700	22,900	0	61,600
	Convention Center	0	31,600	0	31,600
	Other Public Buildings	6,684,500	2,238,500	0	8,923,000
	Sommet Center	4,835,100	5,384,800	0	10,219,900
	Law Enforcement & Care of Prisoners	2,878,100	2,736,000	0	5,614,100
	Traffic & Parking	226,200	21,300	0	247,500
	Public Transportation	1,275,800	1,561,600	0	2,837,400
	Fire Protection	192,400	361,000	0	553,400
	Health	270,500	162,400	0	432,900
	Nashville Coliseum	40,000	18,500	0	58,500
	Information Technology	240,000	392,800	0	632,800
	Finance	4,145,300	6,974,100	0	11,119,400
	MAC	79,300	326,500	0	405,800
	MDHA	252,200	525,100	0	777,300
	General Service	491,600	592,900	0	1,084,500
	E-911	25,300	252,900	0	278,200
	Other	3,895,400	3,977,800	0	7,873,200
	Self-Funding Projects	1,702,400	2,187,400	0	3,889,800
	Sub-Total - Outstanding GO Bonds	<u>\$42,250,400</u>	<u>\$43,059,300</u>	<u>\$0</u>	<u>\$85,309,700</u>
	Redemption, Cremation and Management Fees	0	0	59,000	59,000
	Internal Service Fees	0	0	207,000	207,000
	Reserve for New Debt (future debt requirements)	0	0	1,000,000	1,000,000
	Interest Expense for Commercial Paper (90101100)	0	2,100,000	0	2,100,000
	Debt Service Fund Transfer to USD	0	0	4,008,500	4,008,500
		0	0	0	0
	Tax Increment Payment - MDHA	0	0	1,177,000	1,177,000
		0	0	0	0
		0	2,100,000	6,451,500	8,551,500
	TMBF Loan(replaces G.O Refunding Bonds, Series 2	2,080,000	2,277,200	0	4,357,200
	TOTAL GSD DEBT SERVICE FUND (20115/90101000)	<u>\$44,330,400</u>	<u>\$47,436,500</u>	<u>\$6,451,500</u>	<u>\$98,218,400</u>

20237	DeBerry Revenue Debt Service (20237/90105000)	<u>\$1,795,000</u>	<u>\$238,400</u>	<u>\$0</u>	<u>\$2,033,400</u>
(Revenue is received through 20236 Deberry Revenue Fund and 20238 Deberry Debt Service Reserve Fund, and budgeted in detail in 20236/90104001)					

Section I: General Services District
Schedule D: Special Revenue, Internal Service, & Enterprise Funds
Revenues and Expenditures

Fiscal Year
2010

Be it herein enacted that the fund balances as of June 30, 2009, and the total amounts of the annual receipts of the following Special Revenue, Working Capital, and Enterprise Funds, as herein listed be and the same are hereby anticipated in the amounts and for the purposes herein specified as follows:

Fund Number	Description	Revenues and Fund Balances	Expenditures
SCHOOLS SPECIAL REVENUE FUNDS:			
35131	MNPS General Purpose Fund *	620,762,100	
	Operational (BU-80111000)	617,500,900	617,500,900
	Property Tax Increment	3,261,200	3,261,200
	Priority Allocation		0
	Total - General Purpose School Fund Approp.	\$ 620,762,100	\$ 620,762,100
	Reserve for Future Improvements		
	Total expenditures and reserves supported by revenues		\$ 620,762,100

Note: MNPS General Purpose Fund (fund 35131) revenues are detailed in Schedule I-A of this Ordinance.

* From the funds appropriated to the Metropolitan Board of Public Education, there is appropriated the sum of \$4,285,000 for the purpose of funding the actuarial contribution to the Metro Teachers Pension Plan.

35132	MNPS Federal/State Grants	\$ 115,395,800	\$ 115,395,800
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OTHER SPECIAL REVENUE/GRANT FUNDS:

30004	Register's Computer Fund	\$ 230,000	\$ 230,000
30005	Cntrl Business Imp District	\$ 1,376,200	\$ 1,376,200
30006	Animal Control Donations	\$ 30,000	\$ 30,000
30007	Social Services Donations	\$ 800	\$ 800
30020	STC Drug Enforcement	\$ 475,000	\$ 475,000
30027	General Sessions Drug Court	\$ 93,200	\$ 93,200
30028	POL 2006 JAG Grant	\$ 40,000	\$ 40,000
30032	Hotel Oc Gaylord TouristDevZone	\$ 399,600	\$ 399,600
30034	Criminal Court Clerk	\$ 24,300	\$ 24,300
30037	Police 2008 JAG Grant	\$ 100,700	\$ 100,700
30042	Hotel Occ Conv Ctr 1% Tax	\$ 5,094,500	\$ 5,094,500
30043	Hotel Occ Conv Ctr 2007 1% Tax	\$ 5,094,500	\$ 5,094,500
30044	Hotel Occ Tourist Promotion	\$ 10,189,000	\$ 10,189,000
30045	Hotel Occ Tourist Related	\$ 5,094,500	\$ 5,094,500
30046	Hotel Occ General Fund 1%	\$ 5,094,500	\$ 5,094,500
30050	CATV Administrative	\$ 10,000	\$ 10,000
30101	Metro Major Drug Program	\$ 1,250,000	\$ 1,250,000
30102	DUI Offender	\$ 150,000	\$ 150,000
30103	DA Fraud & Economic Crime	\$ 50,000	\$ 50,000
30130	Mediation Services Fund	\$ 86,100	\$ 86,100
30145	Sheriff CCA Contract	\$ 16,015,700	\$ 16,015,700
30146	Police Unauth Substance Abuse	\$ 70,300	\$ 70,300
30147	Police Drug Enforcement	\$ 2,975,600	\$ 2,975,600
30148	Police Secondary Employment	\$ 1,181,600	\$ 1,181,600
30149	Police Federal Drug Enforcement	\$ 550,000	\$ 550,000
30150	Police Education Foundation	\$ 5,200	\$ 5,200
30151	Victim Witness Protection	\$ 5,800	\$ 5,800
30154	POL State Felony Forfeitures	\$ 164,000	\$ 164,000
30155	POL State Gambling Forfeitures	\$ 1,212,300	\$ 1,212,300
30156	Police Federal Forfeitures	\$ 450,000	\$ 450,000
30157	Police Sex Offender Registry	\$ 46,800	\$ 46,800
30160	Police Special Events	\$ 850,000	\$ 850,000
30200	Police Task Fund	\$ 724,600	\$ 724,600
30204	Health Title V Clean Air Act	\$ 25,000	\$ 25,000
30401	Library Services	\$ 594,800	\$ 594,800
30403	Talking Library	\$ 200	\$ 200
30404	Library Special Projects	\$ 713,700	\$ 713,700
30501	Waste Management Fund	\$ 20,867,600	\$ 20,867,600
30502	Solid Waste Grant	\$ 680,000	\$ 680,000
30509	Public Works Surplus Parking	\$ 154,000	\$ 154,000
30600	Codes Demolition Fund	\$ 155,000	\$ 155,000

Section I: General Services District
Schedule D: Special Revenue, Internal Service, & Enterprise Funds
Revenues and Expenditures

Fiscal Year
2010

Fund Number	Description	Revenues and	
		Fund Balances	Expenditures
30702	Advance Planning and Research	\$ 50,000	\$ 50,000
30705	Congestion Mitigation Air Quality	\$ 50,000	\$ 50,000
30706	Regional Transportation Planning	\$ 2,641,200	\$ 2,641,200
30764	Metro Area Computer Map	\$ 205,400	\$ 205,400
30801	Parks Special Projects	\$ 477,500	\$ 477,500
30802	Parks Resale Inventory	\$ 1,060,000	\$ 1,060,000
31000	Nashville Career Advancement Center Funds	\$ 6,973,200	\$ 6,973,200
31500	MAC Administration and Leasehold	\$ 2,461,300	\$ 2,461,300
31501	MAC Local Programs	\$ 30,000	\$ 30,000
31502	MAC Headstart Grant	\$ 13,025,800	\$ 13,025,800
31503	MAC LIEAHP Grant	\$ 2,353,500	\$ 2,353,500
31504	MAC CSBG Grant	\$ 1,147,600	\$ 1,147,600
31505	MAC Summer Food	\$ 400,000	\$ 400,000
31506	MAC Headstart CACFP	\$ 1,274,100	\$ 1,274,100
31507	MAC Watt Ad Program	\$ 27,000	\$ 27,000
31508	MAC Headstart ChildCare	\$ 516,500	\$ 516,500
31509	MAC State Classroom	\$ 102,000	\$ 102,000
31511	MAC Parent Club Federal Funds	\$ 4,500	\$ 4,500
31512	MAC Community Service Assistance	\$ 400,400	\$ 400,400
31514	MAC Comsrv Poverty Summit CSF	\$ 25,000	\$ 25,000
32200	Health Department Grants	\$ 19,703,100	\$ 19,703,100
32201	Health Donations Fund	\$ 29,100	\$ 29,100
32211	HIS Historical Comm Grant Fund	\$ 20,000	\$ 20,000
32219	District Attorney	\$ 180,600	\$ 180,600
32228	State Trial Courts	\$ 1,375,300	\$ 1,375,300
32230	Sheriff Grant Fund	\$ 240,000	\$ 240,000
32231	Police	\$ 1,765,900	\$ 1,765,900
32250	Office of Emergency Management	\$ 3,935,900	\$ 3,935,900
32300	Parks Dept Grant Fund	\$ 375,200	\$ 375,200
33000	Parks Master Plan	\$ 348,200	\$ 348,200
33024	Criminal Crt Clk Victims Asst	\$ 36,000	\$ 36,000
34100	Public & Govt Access TV (PEG)	\$ 100,000	\$ 100,000
38005	Gulch Central Business Imp Dst	\$ 350,000	\$ 350,000
INTERNAL SERVICE FUNDS:			
55142	MNPS Central Storeroom	\$ 1,400,000	\$ 1,400,000
55146	MNPS Print Shop	\$ 1,200,000	\$ 1,200,000
51113	Facilities Maintenance and Security	\$ 18,503,100	\$ 18,503,100
51114	BOSS Projects	\$ 410,500	\$ 410,500
51137	Information Technology Services	\$ 13,772,600	\$ 13,772,600
51151	Postal Service	\$ 965,400	\$ 965,400
51153	Radio Shop	\$ 2,907,700	\$ 2,907,700
51154	Fleet Management	\$ 15,208,000	\$ 15,208,000
51180	Treasury Management	\$ 1,128,100	\$ 1,128,100
ENTERPRISE FUNDS:			
35135	MNPS Charter School	\$ 9,720,000	\$ 9,720,000
35158	MNPS School Lunchroom	\$ 35,534,100	\$ 35,534,100
60008	Sports Authority	\$ 476,900	\$ 476,900
60152	Farmer's Market	\$ 1,187,400	\$ 1,187,400
60156	State Fair	\$ 4,212,100	\$ 4,212,100
60161	Municipal Auditorium	\$ 1,681,000	\$ 1,681,000
60162	Convention Center	\$ 6,158,200	\$ 6,158,200
60180	MNPS Community Education	\$ 533,000	\$ 533,000
61190	Surplus Property Auction	\$ 937,400	\$ 937,400
61200	Vehicle Storage	\$ 2,302,900	\$ 2,302,900
68201	District Energy System	\$ 20,956,700	\$ 20,956,700

SECTION II: THE URBAN SERVICES DISTRICT

Provisions for Prorating Property Taxes:

2008 (Preceding) and Prior Years: 2008 and prior years' Property Tax District and/or the former City of Nashville, collected pursuant to revenue through 401330 of this Section during Fiscal Year 2010, are to be prorated consistent with the tax levy ordinance applicable for the tax year and fiscal year in which the

2009 Property Taxes: 2009 Property Taxes of the Urban Services District revenue account numbers 401110 through 401130 of this Section are to be prorated consistent with the tax levy ordinance for Fiscal Year 2010. Prorated as follows:

<u>Fund</u>	<u>Percent</u>
18301 USD General Fund	82.81%
28315 USD Debt Service Fund	17.19%
	<u>100.00%</u>

Section II: Urban Services District				Fiscal Year
Schedule A: Estimated Revenues & Appropriated Fund Balances Supporting Appropriations		18301	28315	2010
Account Number	Revenue Source Or Description	General Fund	Debt Service Fund	Total
PROPERTY TAXES:				
Property Taxes - Current Year				
401110	Real Property - current year	\$57,894,500	\$11,305,500	\$69,200,000
401120	Personal Property - current year	3,913,300	764,200	4,677,500
401130	Public Utility - current year	2,571,800	502,200	3,074,000
	Subtotal Property Taxes - Current Year	\$64,379,600	\$12,571,900	\$76,951,500
Property Taxes - Non Current Year				
401201	Delinquent Property Taxes Sold	\$1,749,200	\$341,700	\$2,090,900
401212	Real-Collection -preceding year	20,000	0	20,000
401213	Real-Collection-C&M -preceding year	36,600	0	36,600
401222	Personal Collection - preceding year	108,000	5,000	113,000
401224	Personal Collection-C&M - preceding year	14,000	0	14,000
401232	Public Utility Collection - preceding year	600	0	600
401310	Real Property-C&M -preceding year	94,000	0	94,000
401320	Personal-Trustee-prior	300,000	0	300,000
401324	Personal-C & M Tax Lit Pri	30,000	1,500	31,500
401330	Public Utility - prior year	0	0	0
401334	Public Utility - C & M Tax Lit Pri	60,000	0	60,000
401520	Interest - Collections	87,100	0	87,100
401530	Interest - C & M	80,000	0	80,000
401542	Interest Prop Tax Sold	164,600	0	164,600
401610	In-Lieu - current	13,700,000	0	13,700,000
	Subtotal Property Taxes - Non Current Year	\$16,444,100	\$348,200	\$16,792,300
	TOTAL PROPERTY TAXES	\$80,823,700	\$12,920,100	\$93,743,800
LOCAL OPTION SALES TAX:				
402000	Local Option Sales Tax	\$0	\$0	\$0
	TOTAL LOCAL OPTION SALES TAX	0	0	0
OTHER TAXES, LICENSES, AND PERMITS:				
403204	Alcoholic Beverage Gross Receipts Tax	\$4,300,000	\$0	\$4,300,000
403206	Business Tax	11,873,400	0	11,873,400
	TOTAL TAXES, LICENSES, AND PERMITS	\$16,173,400	\$0	\$16,173,400
REVENUES FROM USE OF MONEY OR PROPERTY				
405471	Interest - MIP	\$107,800	\$80,000	\$187,800
	TOTAL REVENUES FROM USE OF MONEY OR PROPERTY	\$107,800	\$80,000	\$187,800
REVENUE FROM OTHER GOVERNMENT AGENCIES:				
Other Agencies - Federal Direct				
406100	Federal Direct	\$0	\$0	\$0
	Subtotal Other Agencies - Federal Direct	\$0	\$0	\$0
Other Agencies - State Direct				
406405	Gas & Fuel - City	\$1,500,000	\$0	\$1,500,000
406409	TN Excise Tax Allocation	2,973,000	0	2,973,000

Section II: Urban Services District				Fiscal Year
Schedule A: Estimated Revenues & Appropriated Fund Balances Supporting Appropriations		18301	28315	2010
Account Number	Revenue Source Or Description	General Fund	Debt Service Fund	Total
406415	TN Cost Reimbursement	410,400	0	410,400
	Subtotal Other Agencies - State Direct	\$4,883,400	\$0	\$4,883,400
Other Agencies - Other Government Agencies				
406500	Received from Industrial Development Board	\$0	\$0	\$0
	Subtotal Other Agencies - Other Gov't Agencies	\$0	\$0	\$0
TOTAL REVENUE FROM OTHER GOVERNMENTS AGENCIES		\$4,883,400	\$0	\$4,883,400
CHARGES FOR CURRENT SERVICES:				
Charges for Current Services - Goods				
407601	Photostat & Microfilm	\$5,400	\$0	\$5,400
407715	Business Tax Recording	750,000	0	750,000
407747	Fire Protection	50,000	0	50,000
407756	Back Door Garbage Collection	64,300	0	64,300
407796	Fire Watch Fees	6,000	0	6,000
TOTAL CHARGES FOR CURRENT SERVICES		\$875,700	\$0	\$875,700
COMPENSATION FROM PROPERTY:				
408703	Subrogation Recoveries	\$100,000	\$0	\$100,000
TOTAL COMPENSATION FROM PROPERTY		\$100,000	\$0	\$100,000
OPERATING TRANSFERS IN				
431001	Transfer Operational from GSD	\$0	\$0	\$0
431500	Transfer from GSD Debt Service Fund	0	3,796,700	\$3,796,700
431500	Transfer Public Works Solid Waste Fund	0	583,400	\$583,400
431510	Transfer Debt Service (Self Funding)	0	448,300	\$448,300
TOTAL OPERATING TRANSFERS IN		\$0	\$4,828,400	\$4,828,400
GRAND TOTAL REVENUE TO URBAN SERVICES DISTRICT		\$102,964,000	\$17,828,500	\$120,792,500
335000	Undesignated Fund Balance	\$0	\$0	\$0
TOTAL AVAILABLE TO SUPPORT APPROPRIATIONS		\$102,964,000	\$17,828,500	\$120,792,500

**Section II:
Schedule B:**

**Urban Services District
General Fund Appropriations**

**Fiscal Year
2010**

Dept Number	Description	Department or Function Total
GENERAL GOVERNMENT:		
01	Administrative	
	Internal Support:	
01191301	Insurance and Reserve	\$ 47,300
01191308	Judgements and Losses	4,100
01191315	Pay Plan Improvements ¹	13,800
	Subtotal Internal Support	<u>\$ 65,200</u>
	Employee Benefits:	
01191102	Police/Fire Retirement Match	\$ 8,873,000
01191103	Civil Service Retirement Match	5,424,700
01191106	Teacher Pensions Match	4,592,400
01191109	Health Insurance Match	2,125,600
01191112	Pensioners IOD	308,800
01191113	Employee IOD	978,500
01191115	Life Insurance Match	103,700
01191140	Benefits Adjustments ²	1,793,000
	Subtotal Employee Benefits	<u>\$ 24,199,700</u>
	Contingency:	
01191224	Contingency Subrogation ³	\$ 100,000
01191309	Contingency Account	-
01191566	Contingency Utility Expense	588,400
	The Director of Finance is hereby authorized to allocate and transfer this budget appropriation to the budgets of the various departments and accounts in the fund and operating budget funds during the fiscal year as necessary to cover anticipated increases in utility costs during the fiscal year.	
	Subtotal Contingency	<u>\$ 688,400</u>
TOTAL GENERAL GOVERNMENT		<u><u>\$ 24,953,300</u></u>

¹ Subject to Section 6.11 of the Metropolitan Charter, the Director of Finance is authorized to allocate to allocate and transfer this budget appropriation to or from the budgets of the various departments and accounts in this fund and other operating budget funds during the fiscal year.

⁴ Subject to Section 6.11 of the Metropolitan Charter, the Director of Finance is authorized to allocate and transfer this budget appropriation, and the fringe benefit budget appropriations of the various departments and accounts of this fund, to or from the budgets of the various departments and accounts in this fund and other operating budget funds during the fiscal year.

³ Account 01191224 is subject to transfer to various departments, agencies, etc. upon approval of the of the Department of Law and submittal of budget detail to the Department of Finance.

LAW ENFORCEMENT AND CARE OF PRISONERS:

31	Extra Police Protection	<u>\$481,000</u>
TOTAL LAW ENFORCEMENT AND CARE OF PRISONERS FUNCTION		<u><u>\$481,000</u></u>

**Section II:
Schedule B:**

**Urban Services District
General Fund Appropriations**

**Fiscal Year
2010**

Dept Number	Description	Department or Function Total
FIRE PREVENTION AND CONTROL:		
32	Fire	\$58,619,200
TOTAL FIRE PREVENTION AND CONTROL FUNCTION		<u>\$58,619,200</u>
REGULATION, INSPECTION, AND ECONOMIC DEVELOPMENT:		
01	Economic Development	
	01191499 Tax Increment Payment - MDHA	\$1,299,600
	Subtotal 01 Administration - Economic Development	
TOTAL REGULATION, INSPECTION, AND ECONOMIC DEVELOPMENT FUNCTION		<u>\$1,299,600</u>
RECREATIONAL, CULTURAL, AND COMMUNITY SUPPORT:		
01	Community Support:	
	01191326 Property Tax Relief	\$411,900
	Subtotal Community Support (to Recreational, Cultural, & Community Support)	
TOTAL RECREATIONAL, CULTURAL, AND COMMUNITY SUPPORT FUNCTION		<u>\$411,900</u>
INFRASTRUCTURE AND TRANSPORTATION		
	01191104 Subsidy Metropolitan Transit Authority (MTA)	\$0
42	Public Works USD General Fund Functions	7,351,400
42	Public Works USD Waste Management Transfers	9,847,600
TOTAL INFRASTRUCTURE AND TRANSPORTATION		<u>\$17,199,000</u>
RESERVES:		
18301	Reserve	
TOTAL RESERVES		<u>\$0</u>
TOTAL GENERAL FUND OF THE URBAN SERVICES DISTRICT		<u>\$102,964,000</u>

Section II: Urban Services District
Schedule C: Debt Service Fund Appropriations

Fiscal Year
2010

Appropriation by Fund:		Appropriation
28315	USD Debt Service (BU-90191000)	\$17,828,500
	TOTAL DEBT SERVICE ADMINISTRATION - URBAN SERVICES DISTRICT	<u>\$17,828,500</u>

Debt Service Requirements by Fund and Function:		Principal	Interest	Other	Total
28315	USD DEBT SERVICE FUND (BU-90191000)				
	Outstanding GO Bonds:				
	Fire Protection	\$1,480,200	\$842,300	\$0	2,322,500
	Public Works	7,942,400	5,421,200	0	13,363,600
	Finance	131,200	190,600	0	321,800
	General Services	15,500	19,800	0	35,300
	MDHA	56,500	71,700	0	128,200
	Law Enforcement & Care of Prisoners	41,600	107,200	0	148,800
	Traffic & Parking	0	0	0	0
	DES	290,000	469,800	0	759,800
	Other	79,300	85,300	0	164,600
	Sub-Total	<u>\$10,036,700</u>	<u>\$7,207,900</u>	<u>\$0</u>	<u>\$17,244,600</u>
	Redemption and Cremation Fees	0	0	10,700	10,700
	Internal Service Fees	0	0	34,000	34,000
	Reserve for New Debt (future debt requirements)	0	0	0	0
	Interest Expense for Commercial Paper (90191100)	0	245,000	0	245,000
	Note Requirements	0	0	0	0
	Tax Increment Payment - MDHA	0	0	294,200	294,200
	Airline PU Tax Rebate - MNAA	0	0	0	0
	TOTAL USD DEBT SERVICE FUND	<u>\$10,036,700</u>	<u>\$7,452,900</u>	<u>\$338,900</u>	<u>\$17,828,500</u>

Section II:
Schedule D: Special, Working Capital, and Enterprise Fund
Revenues and Expenditures

Fiscal Year
2010

Be it herein enacted that the fund balances as of June 30, 2009, and the total amounts of the annual receipts of the following Special, Working Capital, and Enterprise Funds, as herein listed be and the same are hereby anticipated in the amounts and for the purposes herein specified as follows:

Fund Number	Description	Revenues and Fund Balances	Expenditures
WATER AND SEWER FUNDS:			
67311	Water and Sewer Revenue Fund	\$186,911,000	\$186,911,000
67331	Water and Sewer Operating	98,047,600	98,047,600
27312	Water and Sewer Debt Service	52,500,000	52,500,000
47335	Water and Sewer Extension and Replacement	40,413,400	40,413,400
27313	Water and Sewer Debt Service Reserve	0	0
67332	Water and Sewer Operating Reserve	0	0
37100	Stormwater	14,827,700	14,827,700

Subject to Section 6.11 of the Metropolitan Charter, the Director of Finance is authorized to allocate and transfer budget appropriations between these funds during the fiscal year.

SECTION III

BE IT FURTHER ENACTED: That this ordinance shall take effect from and after its passage, the welfare of the Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED AS TO AVAILABILITY
OF FUNDS:

INTRODUCED BY:

Richard M. Reibel

Director of Finance

Jim Forkum

Talia Lomax-O'dneal

Budget Officer

APPROVED AS TO FORM AND LEGALITY:

Sue Cain

Metropolitan Attorney

LEGISLATIVE HISTORY	
Introduced:	May 19, 2009
Passed First Reading:	May 19, 2009
Referred to:	Budget & Finance Committee
Passed Second Reading:	June 2, 2009
Substitute Introduced:	June 16, 2009
Passed Third Reading:	June 16, 2009
Approved:	June 18, 2009
By:	<i>Karl F. Dean</i>

Members of the Metropolitan Council

SUBSTITUTE BILL NO. BL2009-457

An ordinance establishing the tax levy in the General Services District for the fiscal year 2009-2010, and declaring the amount required for the annual operating budget of the Urban Services District, pursuant to section 6.07 of the Metropolitan Charter.

BE IT ENACTED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That the tax levy for the General Services District of the Metropolitan Government of Nashville and Davidson County for the fiscal year 2009-2010 on each \$100.00 assessed value of all property, real, tangible personal, intangible personal and mixed, with the General Services District, shall be \$3.56 prorated and distributed as follows:

1. General Fund	\$1.82	per \$100.00
2. School Fund	\$1.17	per \$100.00
3. Debt Service Fund	\$0.42	per \$100.00
4. School Debt Service Fund	<u>\$0.15</u>	per \$100.00
Total Levy General Services District	\$3.56	per \$100.00

Section 2. That \$0.07 per \$100.00 of the revenue of the General Services District General Fund generated from this tax levy collected from the area of the Urban Services District will be deposited to the credit of the General Fund of the Urban Services District.

Section 3. Pursuant to Section 6.07 of the Charter, BE IT HEREBY DETERMINED AND DECLARED that the annual operating budget of the Urban Services District for the fiscal year 2009-2010 requires \$76,951,500 by a property tax levy therein, and the Urban Council is hereby directed to levy a tax upon all property, real, tangible personal, intangible personal and mixed, within the Urban Services District of \$0.57 per \$100.00 of assessed valuation, prorated and distributed as follows:

1. General Fund	\$0.46	Per \$100.00
2. Debt Service Fund	<u>\$0.11</u>	Per \$100.00
Total Levy Urban Services District	\$0.57	Per \$100.00

Section 4. That the amount of revenue generated in accordance with Section 2 above will be deposited to the credit of the General Fund of the Urban Services District.

Section 5. This ordinance shall take effect from and after its passage, the welfare of the Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED FOR PROPER BUDGET
PROCEDURES:

INTRODUCED BY:

Talia Lomax-O'dneal

Budget Officer

Jim Forkum

APPROVED AS TO AVAILABILITY OF
FUNDS:

Richard M. Riebeling

Director of Finance

Members of Council

APPROVED AS TO FORM AND
LEGALITY:

Sue Cain

Director of Law

LEGISLATIVE HISTORY	
Introduced:	May 19, 2009
Passed First Reading:	May 19, 2009
Referred to:	Budget & Finance Committee
Passed Second Reading:	June 2, 2009
Substitute Introduced:	June 16, 2009
Passed Third Reading:	June 16, 2009
Approved:	June 18, 2009
By:	<i>Karl F. Dean</i>

URBAN COUNCIL RESOLUTION NO. RS2009-

A resolution levying a property tax and establishing the tax rate for such tax levy in the Urban Services District of the Metropolitan Government of Nashville and Davidson County for the fiscal year 2009-2010.

BE IT RESOLVED BY THE URBAN COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That there is hereby levied a tax upon all property, real, tangible personal, intangible personal and mixed, within the Urban Services District of the Metropolitan Government of Nashville and Davidson County for the fiscal year 2009-2010 of \$0.57 on each \$100.00 assessed value of all property, real, tangible personal, intangible personal and mixed, within the Urban Services District, prorated and distributed as follows:

1. General Fund	\$.46	per \$100.00
2. Debt Service Fund	\$ <u>.11</u>	per \$100.00
Total Levy Urban Services District	\$ 0.57	per \$100.00

Section 2. That the amount of revenue generated in accordance with Section 2 of Substitute Bill No. BL2009-456 of the Metropolitan County Council will be deposited to the credit of the General Fund of the Urban Services District.

Section 3. This Resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED AND RECOMMENDED BY:

INTRODUCED BY:

Richard Riebeling
Director of Finance

Talia Lomax O'dneal
Budget Officer

Members of Council

APPROVED AS TO FORM AND LEGALITY:

Sue Cain
Metropolitan Attorney



Internal Service Fees

Internal Service Funds

In the last year, many changes have been made in respect to the Internal Service Funds. In FY09, Human Resources, Finance Services, and Internal Audit returned to the General Fund. The General Fund also now supports a new Executive Leadership division that was created in General Services. The General Services funds for Payment Services, the Call Center, and the Shared Business Office were eliminated and their functions were redistributed to departments across Metro. In addition, the Real Property Services Fund, that was previously housed in Finance, has been eliminated; and a new, smaller Construction Services Fund has been established in General Services to fulfill these responsibilities. This fund will recover costs through direct billings to the appropriate capital projects.

The Internal Service Funds that still recover their budget through billings to departments are Information Technology Services, Fleet Management, Facilities Maintenance, Radio Shop, Postal, and Surplus Property. Below is a brief description of the services provided by each fund:

- Information Technology Services (ITS) – Core information technology functions including desktop support, help desk, network support and maintenance, application support, and voice connectivity
- Fleet Management (Fleet) – Fleet management, fuel services, and maintenance
- Facilities Maintenance (Facilities) – Facilities maintenance and associated security functions
- Radio Shop (Radio) – Radio infrastructure support, installation, and maintenance
- Postal – Delivery of mail across the Metropolitan Government
- Surplus Property (e-Bid) – Handling and disposition of surplus property

In each department's budget pages, you will find a highlight for their total budget change in Internal Service Fees. Below are two schedules that show the details of the FY10 billings and the FY09-FY10 budget change broken down by Internal Service Fund.

Summary Schedule FY2010 Internal Service Budgets							
	ITS FY10 Final Billings	Fleet FY10 Final Billings	Facilities FY10 Final Billings	Radio FY10 Final Billings	Postal FY10 Final Billings	e-Bid FY10 Final Billings	Total FY10 Final Billings
10101 GSD General							
001 Admin - ADA	0	0	599,600	0	0	0	599,600
001 Admin - MNPS	0	0	536,800	0	0	109,800	646,600
001 Admin - Vacant Space	0	0	1,322,100	0	0	0	1,322,100
001 4% Billing for Fleet Parts	0	382,400	0	0	0	0	382,400
002 Metropolitan Council	60,700	0	162,300	0	18,800	400	242,200
003 Metropolitan Clerk	43,500	1,600	410,600	0	19,600	200	475,500
004 Mayor's Office	156,000	82,200	416,300	47,200	9,000	1,200	711,900
005 Election Commission	138,400	2,700	267,400	0	48,200	900	457,600
006 Law	111,200	2,900	81,000	0	18,600	1,100	214,800
007 Planning Commission	465,900	1,600	111,700	0	19,100	1,500	599,800
008 Human Resources	142,900	1,600	158,400	0	19,500	1,000	323,400
009 Register of Deeds	154,900	2,100	700	0	7,800	100	165,600
010 General Services	78,500	2,900	56,000	900	2,400	300	141,000
011 Historical Commission	37,300	0	0	0	2,500	100	39,900
014 Information Technology Service	32,300	0	35,900	0	100	200	68,500
015 Finance	407,800	2,700	354,100	0	64,900	2,200	831,700
016 Assessor of Property	377,500	38,000	115,700	0	5,600	1,600	538,400

Internal Service Fees

Summary Schedule FY2010 Internal Service Budgets							
	ITS FY10 Final Billings	Fleet FY10 Final Billings	Facilities FY10 Final Billings	Radio FY10 Final Billings	Postal FY10 Final Billings	e-Bid FY10 Final Billings	Total FY10 Final Billings
017 Trustee	338,900	2,100	30,200	0	8,700	400	380,300
018 County Clerk	99,500	18,600	120,200	0	10,400	1,000	249,700
019 District Attorney	53,600	45,000	26,200	7,900	14,900	1,300	148,900
021 Public Defender	26,300	3,600	28,400	0	4,800	1,200	64,300
022 Juvenile Court Clerk	16,200	3,100	53,700	0	10,500	300	83,800
023 Circuit Court Clerk	79,400	5,900	812,000	500	156,200	900	1,054,900
024 Criminal Court Clerk	37,300	3,000	323,100	0	53,300	1,200	417,900
025 Clerk and Master - Chancery	27,600	0	332,000	0	11,200	400	371,200
026 Juvenile Court	49,600	10,000	464,000	15,600	9,100	2,500	550,800
027 General Sessions Court	110,000	1,500	1,113,600	2,600	23,200	2,300	1,253,200
028 State Trial Courts	65,100	40,800	1,113,700	9,800	14,500	2,000	1,245,900
029 Justice Integration Services	99,300	0	500	0	500	500	100,800
030 Sheriff	259,200	401,800	2,033,900	191,700	83,200	15,300	2,985,100
031 Police	1,640,600	4,002,600	4,148,200	1,341,300	61,000	32,600	11,226,300
032 Fire	438,800	1,191,600	456,100	284,900	5,000	22,500	2,398,900
033 Codes Administration	523,000	131,000	111,200	500	30,400	1,700	797,800
034 Beer Board	48,500	9,400	28,400	1,600	2,600	100	90,600
035 Agricultural Extension	18,900	0	33,300	0	700	100	53,000
036 Soil and Water Conservation	10,400	0	7,600	0	200	0	18,200
037 Social Services	75,000	11,000	65,200	0	3,900	1,500	156,600
038 Health	687,000	103,900	170,900	16,000	300	12,100	990,200
039 Public Library	814,500	59,600	22,400	0	65,400	4,500	966,400
040 Parks	338,700	1,108,000	192,200	41,600	35,100	7,100	1,722,700
041 Arts Commission	25,500	0	41,600	0	2,500	600	70,200
042 Public Works	419,600	2,104,800	31,100	89,700	12,900	7,200	2,665,300
044 Human Relations Commission	20,600	0	36,000	0	700	100	57,400
045 Transportation Licensing	47,200	8,000	28,900	1,300	1,800	100	87,300
047 Criminal Justice Planning	9,000	0	41,500	0	100	100	50,700
048 Internal Audit	21,900	0	29,200	0	300	300	51,700
091 ECC Emergency Comm Center	121,200	0	154,400	30,800	800	2,500	309,700
10101 GSD General	8,729,300	9,786,000	16,678,300	2,083,900	860,300	243,000	38,380,800
18301 USD General							
032 Fire	96,000	1,584,900	0	261,000	0	0	1,941,900

Internal Service Fees

Summary Schedule FY2010 Internal Service Budgets							
	ITS FY10 Final Billings	Fleet FY10 Final Billings	Facilities FY10 Final Billings	Radio FY10 Final Billings	Postal FY10 Final Billings	e-Bid FY10 Final Billings	Total FY10 Final Billings
042 Public Works	20,700	93,100	0	0	0	2,700	116,500
18301 USD General	116,700	1,678,000	0	261,000	0	2,700	2,058,400
Schools Special Revenue Fund							
35131 MNPS General Purpose	1,239,600*	0	0	384,800	0	0	1,624,400
Schools Special Revenue Fund	1,239,600	0	0	384,800	0	0	1,624,400
Other Special Revenue/Grant Funds							
30101 Metro Major Drug Program	11,800	0	0	10,000	0	0	21,800
30102 DUI Offender	0	0	0	200	0	0	200
30147 Police Drug Enforcement	0	473,300	0	0	0	0	473,300
30148 Police Secondary Employment	0	4,800	0	54,700	0	0	59,500
30200 Police Task Force Fund	0	0	0	0	0	0	0
30501 Solid Waste Operations	11,500	833,200	0	0	0	4,700	849,400
31000 NCAC Expenditure Clearing	48,100	0	0	0	2,100	1,400	51,600
31500 MAC Admin & Leasehold	54,500	289,300	0	0	11,300	4,800	359,900
31502 MAC Headstart Grant	101,300	51,100	0	0	0	0	152,400
32226 JUV Juv Court Grant Fund	0	4,700	0	0	0	0	4,700
32228 STC St Trial Ct Grant Fund	0	8,100	0	0	900	0	9,000
61200 Police Impound	0	4,500	0	0	30,200	0	34,700
68201 DES Oper General Acct	12,500	0	0	0	0	4,700	17,200
Other Special Revenue/Grant Funds	239,700	1,669,000	0	64,900	44,500	15,600	2,033,700
Internal Service Funds							
51113 Facilities Maint & Security	91,700	99,900	0	10,500	500	4,500	207,100
51114 BOSS Construction Services	6,200	0	33,400	0	300	100	40,000
51137 Information Technology	0	22,100	394,600	0	4,500	4,500	425,700
51151 Postal Service	4,100	4,200	8,800	0	0	200	17,300
51153 Radio Shop	28,600	15,200	238,100	0	4,200	700	286,800
51154 Office of Fleet Management	505,000	0	886,900	13,000	700	3,800	1,409,400
51180 Treasury Management	10,000*	0	37,700	0	34,400	300	82,400
Internal Service Funds	645,600	141,400	1,599,500	23,500	44,600	14,100	2,468,700
Enterprise Funds							
60008 Sports Authority - CU	11,000	0	5,700	0	300	200	17,200
60152 Farmers Market	13,600	5,600	0	0	100	200	19,500
60156 State Fair	38,400	0	0	200	100	1,000	39,700
60161 Municipal Auditorium	17,800	8,900	0	0	1,900	400	29,000

Internal Service Fees

Summary Schedule FY2010 Internal Service Budgets							
	ITS FY10 Final Billings	Fleet FY10 Final Billings	Facilities FY10 Final Billings	Radio FY10 Final Billings	Postal FY10 Final Billings	e-Bid FY10 Final Billings	Total FY10 Final Billings
60162 Convention Center	55,900	17,300	0	0	1,700	1,300	76,200
60180 MNPS Community Education	11,800	0	0	0	800	200	12,800
61190 Surplus Property Auction	41,900	7,800	165,000	0	200	0	214,900
Enterprise Funds	190,400	39,600	170,700	200	5,100	3,300	409,300
Water and Sewer Funds							
67331 W&S Operating	1,171,300	1,890,700	50,500	28,600	1,300	28,800	3,171,200
Water and Sewer Funds	1,171,300	1,890,700	50,500	28,600	1,300	28,800	3,171,200
Hospital Funds							
62270 Bordeaux Long Term Care	0	0	0	0	9,000	0	9,000
62271 Knowles Home	0	0	0	0	700	0	700
Hospital Funds	0	0	0	0	9,700	0	9,700
Direct Billings to Various Entities	1,436,900	800	5,500	51,800	200	0	1,495,200
Grand Total	13,769,500	15,205,500	18,504,500	2,898,700	965,700	307,500	51,651,400
*This amount does not include other direct charges.							

Internal Service Fees

Summary Schedule Internal Service Budget Variances FY2009-FY2010							
	ITS FY09-FY10 Budget Variance	Fleet FY09-FY10 Budget Variance	Facilities FY09-FY10 Budget Variance	Radio FY09-FY10 Budget Variance	Postal FY09- FY10 Budget Variance	e-Bid FY09- FY10 Budget Variance	Total FY09-FY10 Budget Variance
10101 GSD General							
001 Admin - ADA	0	0	10,900	0	0	0	10,900
001 Admin - MNPS	0	0	(53,900)	0	0	9,000	(44,900)
001 Admin - Vacant Space	0	0	(297,600)	0	0	0	(297,600)
001 Admin – 4% Fleet Parts	0	382,400	0	0	0	0	382,400
002 Metropolitan Council	(64,000)	0	(19,700)	0	500	(100)	(83,300)
003 Metropolitan Clerk	(24,000)	(500)	55,100	0	1,300	(100)	31,800
004 Mayor's Office	(28,000)	(25,700)	(50,500)	11,600	(2,600)	100	(95,100)
005 Election Commission	(71,100)	(900)	(37,400)	0	(26,500)	(100)	(136,000)
006 Law	(22,800)	(2,700)	(61,800)	0	1,900	(100)	(85,500)
007 Planning Commission	87,000	(500)	(11,800)	0	(1,900)	0	72,800
008 Human Resources	(110,400)	(2,000)	(27,500)	0	6,400	(600)	(134,100)
009 Register of Deeds	(36,100)	(1,500)	100	0	(1,200)	(500)	(39,200)
010 General Services	(10,500)	(600)	2,000	(11,400)	(200)	100	(20,600)
011 Historical Commission	(3,300)	0	0	0	500	0	(2,800)
014 Information Technology Service	(19,600)	0	(5,600)	0	100	0	(25,100)
015 Finance	(99,400)	(800)	(43,400)	0	(2,800)	(500)	(146,900)
016 Assessor of Property	65,500	(32,300)	(15,700)	0	(600)	(100)	16,800
017 Trustee	145,200	(1,500)	(4,000)	0	(1,300)	(100)	138,300
018 County Clerk	(33,400)	(4,600)	(172,600)	0	(1,700)	(200)	(212,500)
019 District Attorney	(27,400)	22,800	(6,800)	1,500	600	(200)	(9,500)
021 Public Defender	(6,900)	(2,600)	(6,000)	0	100	(100)	(15,500)
022 Juvenile Court Clerk	(4,400)	1,000	(7,400)	0	1,200	(100)	(9,700)
023 Circuit Court Clerk	3,100	(8,300)	(63,700)	0	2,600	(1,200)	(67,500)
024 Criminal Court Clerk	(11,300)	(2,700)	(200)	0	10,200	(200)	(4,200)
025 Clerk and Master - Chancery	3,200	0	(39,800)	0	600	0	(36,000)
026 Juvenile Court	(43,600)	(12,800)	(64,000)	100	2,100	(200)	(118,400)
027 General Sessions Court	(76,100)	(8,200)	(126,500)	800	(7,900)	(500)	(218,400)
028 State Trial Courts	(38,800)	(31,100)	(52,700)	(1,200)	(200)	(300)	(124,300)
029 Justice Integration Services	(31,800)	0	(600)	0	(100)	(100)	(32,600)
030 Sheriff	(44,300)	(98,200)	(163,200)	32,100	3,200	(1,600)	(272,000)
031 Police	(752,800)	(422,300)	(516,200)	(72,200)	4,600	(3,700)	(1,762,600)
032 Fire	(206,500)	(478,000)	34,500	(54,900)	2,600	(3,100)	(705,400)
033 Codes Administration	(24,800)	(42,900)	(11,700)	0	200	(200)	(79,400)

Internal Service Fees

Summary Schedule Internal Service Budget Variances FY2009-FY2010							
	ITS FY09-FY10 Budget Variance	Fleet FY09-FY10 Budget Variance	Facilities FY09-FY10 Budget Variance	Radio FY09-FY10 Budget Variance	Postal FY09- FY10 Budget Variance	e-Bid FY09- FY10 Budget Variance	Total FY09-FY10 Budget Variance
034 Beer Board	28,800	4,500	(4,100)	100	(300)	0	29,000
035 Agricultural Extension	(4,200)	0	(4,500)	0	(100)	0	(8,800)
036 Soil and Water Conservation	(2,400)	0	(12,100)	0	200	(100)	(14,400)
037 Social Services	(48,600)	(7,600)	(204,100)	0	(900)	(300)	(261,500)
038 Health	(180,900)	(20,500)	(28,700)	3,600	(100)	(200)	(226,800)
039 Public Library	(291,300)	(22,200)	(3,000)	0	4,300	(700)	(312,900)
040 Parks	(201,500)	(330,100)	(26,500)	6,800	200	(1,600)	(552,700)
041 Arts Commission	800	0	(4,400)	0	1,000	0	(2,600)
042 Public Works	(163,600)	(413,800)	(3,900)	(11,200)	4,000	(1,300)	(589,800)
044 Human Relations Commission	0	0	(3,800)	0	(400)	0	(4,200)
045 Transportation Licensing	29,500	(2,600)	(25,100)	100	400	0	2,300
047 Criminal Justice Planning	(3,100)	0	(7,600)	0	0	0	(10,700)
048 Internal Audit	2,500	0	(4,200)	0	(100)	0	(1,800)
091 ECC Emergency Comm Center	(22,000)	(11,900)	(21,000)	(400)	(1,800)	(400)	(57,500)
10101 GSD General	(2,343,300)	(1,578,700)	(2,110,700)	(94,600)	(1,900)	(9,300)	(6,138,500)
18301 USD General							
032 Fire	96,000	(618,200)	0	(93,900)	(3,100)	0	(619,200)
042 Public Works	20,700	(37,400)	0	0	(3,100)	(1,500)	(21,300)
18301 USD General	116,700	(655,600)	0	(93,900)	(6,200)	(1,500)	(640,500)
Schools Special Revenue Fund							
35131 MNPS General Purpose	(3,545,000)*	0	0	(137,800)	0	0	(3,682,800)
Schools Special Revenue Fund	(3,545,000)	0	0	(137,800)	0	0	(3,682,800)
Other Special Revenue/Grant Funds							
30101 Metro Major Drug Program	(6,200)	0	0	3,300	0	0	(2,900)
30102 DUI Offender	0	0	0	200	0	0	200
30147 Police Drug Enforcement	0	432,200	0	0	0	0	432,200
30148 Police Secondary Employment	0	(8,400)	0	(66,800)	0	0	(75,200)
30200 Police Task Force Fund	0	(4,300)	0	(7,200)	0	0	(11,500)
30501 Solid Waste Operations	(10,500)	(151,100)	0	0	(5,000)	(1,100)	(167,700)
31000 NCAC Expenditure Clearing	(92,600)	0	0	0	(1,100)	(300)	(94,000)
31500 MAC Admin & Leasehold	(38,900)	(53,000)	0	0	(8,200)	(100)	(100,200)
31502 MAC Headstart Grant	(70,700)	(8,900)	0	0	0	0	(79,600)
32226 JUV Juv Court Grant Fund	0	4,700	0	0	0	0	4,700

Internal Service Fees

Summary Schedule Recommended Internal Service Budget Variances FY2009-FY2010							
	ITS FY09-FY10 Budget Variance	Fleet FY09-FY10 Budget Variance	Facilities FY09-FY10 Budget Variance	Radio FY09-FY10 Budget Variance	Postal FY09- FY10 Budget Variance	e-Bid FY09- FY10 Budget Variance	Total FY09-FY10 Budget Variance
32228 STC St Trial Ct Grant Fund	0	8,100	0	0	0	0	8,100
61200 Police Impound	0	(6,200)	0	0	(400)	0	(6,600)
68201 DES Oper General Acct	(15,900)	0	0	0	0	(400)	(16,300)
Other Special Revenue/Grant Funds	(234,800)	213,100	0	(70,500)	(14,700)	(1,900)	(108,800)
Internal Service Funds							
51113 Facilities Maint & Security	(8,500)	44,000	0	(5,900)	0	(500)	29,100
51114 BOSS Construction Services	(4,700)	0	(162,600)	0	(100)	0	(167,400)
51137 Information Technology	0	(11,800)	(37,200)	0	(1,100)	(1,100)	(51,200)
51151 Postal Service	(5,200)	(3,000)	(1,200)	0	0	(100)	(9,500)
51153 Radio Shop	(35,800)	(200)	13,200	0	2,300	(100)	(20,600)
51154 Office of Fleet Management	278,000	0	(74,500)	2,300	(100)	(300)	205,400
51180 Treasury Management	(60,900)*	0	(5,500)	0	(500)	0	(66,900)
Internal Service Funds	162,900	29,000	(267,800)	(3,600)	500	(2,100)	(81,100)
Enterprise Funds							
60008 Sports Authority - CU	(10,800)	0	(900)	0	(100)	0	(11,800)
60152 Farmers Market	(7,900)	(400)	0	0	0	(100)	(8,400)
60156 State Fair	(26,600)	0	0	(100)	0	0	(26,700)
60161 Municipal Auditorium	(16,600)	(1,700)	0	0	800	0	(17,500)
60162 Convention Center	(26,400)	2,200	0	0	(600)	(100)	(24,900)
60180 MNPS Community Education	(10,800)	0	0	0	(100)	(100)	(11,000)
61190 Surplus Property Auction	(10,600)	3,300	(47,800)	0	0	0	(55,100)
Enterprise Funds	(109,700)	3,400	(48,700)	(100)	0	(300)	(155,400)
Water and Sewer Funds							
67331 W&S Operating	(374,200)	(533,800)	(5,400)	(5,100)	300	(14,200)	(932,400)
Water and Sewer Funds	(374,200)	(533,800)	(5,400)	(5,100)	300	(14,200)	(932,400)
Hospital Funds							
62270 Bordeaux Long Term Care	(302,700)	0	0	(165)	(193)	0	(303,058)
62271 Knowles Home	(33,200)	0	0	0	80	0	(33,120)
Hospital Funds	(335,900)	0	0	(165)	(113)	0	(336,178)
Direct Billings to Various Entities	(612,439)	(8,400)	(800)	1,100	(1,400)	0	(621,939)
Grand Total	(7,275,739)	(2,531,000)	(2,433,400)	(404,665)	(23,513)	(29,300)	(12,697,617)

*This amount does not include other direct charges.

Internal Service Fees

Internal Service Allocation Methods

To help explain how the remaining internal service charges are calculated the following schedules outline how the costs are allocated for each of the internal service funds. Included are the list of activities in each department; the basis on which the costs of each particular activity are allocated; the total number of allocation units; the total cost to departments; the resulting cost per unit, where applicable; and a brief narrative example of how the allocation works. All schedules are based on the FY10 Final Budget.

Allocation Method by Activity (FY10 Final)					
General Services Department					
Activity	Allocation Basis	Total Allocation Units	Costs Allocated to Departments	Allocation or Cost Per Unit	Example
Facilities Maintenance ¹	Square Footage	2,646,429	\$15,298,700	\$5.78	Departments are charged \$5.78 per square foot of assigned space.
Building Access	Square Footage of Buildings with Cardkey Access	1,587,077	\$127,830	\$0.08	Departments are charged \$0.08 per square foot of assigned space.
Parking Security	Square Footage of Buildings with Access to General Service Maintained Parking Spaces	1,577,177	\$127,830	\$0.08	Departments are charged \$0.08 per square foot of assigned space.
Building Security	Percentage of Square Footage in Buildings with Security Personnel	N/A	\$2,349,980	Allocated	Departments are charged a percentage of the security amount budgeted for their buildings based on square footage occupied within those buildings.
Fleet Services (Preventative Maintenance/Major Maintenance/Asset Management)	Number of Vehicles	3,077 (All vehicle types)	Varies by equipment type	Varies by equipment type	Charges determined by number and type of vehicles.
Fuel Services	Percent of Actual Usage Reported by Fuel Master & Wright Express system	100%	Varies based on usage	Varies based on usage	Charges determined by recent actual usage statistics for departments
Postal Services	FY'08 Actual Billings	N/A	\$965,700	Allocated	Department that was assigned 2% of actual postal services costs would be assigned 2% of budgeted costs
Radio Shop ²	Number of Radios * 12 Months	104,736.0	\$2,898,700	\$27.68	Department pays monthly rate per assigned radio, plus installs, repairs, and related cost.
Metro Surplus Property Auction	Customer Budget Size as Percentage of Total of Customer Department Budgets	N/A	\$307,500	Allocated	A department with 2% of Metro's budgeted expenditures will pay 2% of the costs allocated to departments.

1.) The cost per radio represents a blended rate including an access fee, subscriber rate, and maintenance plan. Actual charges per unit may be higher and lower based on type of unit (Ex. Handheld unit vs. unit installed in a vehicle) There will also be additional charges for installations and repairs with related costs.

Internal Service Fees

Allocation Method by Activity (FY10 Final)					
Information Technology Services Department					
Activity	Allocation Basis	Total Allocation Units	Costs Allocated to Departments	Allocation or Cost Per Unit	Example
Application Development	Number of Development Labor Hours	3,781	\$321,457.00	\$85.02	Department is charged \$85.02 for each hour worked.
Application Support	Number of Application Support Labor Hours	5,060	\$175,535.00	\$34.69	Department is charged \$34.69 for each hour worked.
Land and Tax	Percentage of Department use	17	\$1,104,919.00	Allocated	17 Departments are allocated costs based on percentage of Land & Tax Application usage.
Database Support	Number of Database Support Labor Hours	5,399	\$341,483.00	\$63.25	Department is charged \$63.25 for each hour worked
Electronic Mail Standard Mailbox *	Mailbox with a 250MB Size Limit	15,696	\$945,912.00	\$5.02	Department is charged \$60.24 annually for each standard mailbox
Electronic Mail Tier 1	Mailbox with a 500MB Size Limit	2,303	\$52,406.00	\$1.90	Department is charged an additional \$22.76 annually for each Tier 1 mailbox
Electronic Mail Tier 2	Mailbox with a 2GB Size Limit	30	\$75,697.00	\$210.27	Department is charged an additional \$2,523.24 annually for each Tier 2 mailbox
Nashville.gov	Evenly Distributed Across Customer Web Presences on Nashville.gov Portal	55.50	\$283,474.00	\$5,107.64	Each department with a web presence on Nashville.gov pays an equal share of the websites' costs
Web Space	Number of MB storage	39,600	\$142,685.00	\$0.30	Departments charged \$3.60 annually per megabyte of web page storage
Web Usage** Tier A	Tier A Departments (2000+MB)	28	\$90,713.00	\$3,239.75	Departments in the Tier A category divide the costs assigned to this category equally
Web Usage Tier B	Tier B Departments (500 to 2000 MB)	12	\$28,348.00	\$2,362.33	Departments in the Tier B category divide the costs assigned to this category equally
Web Usage Tier C	Tier C Departments (Up to 500 MB)	14	\$22,678.00	\$1,619.86	Departments in the Tier C category divide the costs assigned to this category equally
Desktop Support	Number of PCs and Laptops Supported by ITS	6,824	\$2,317,648.00	\$28.30	Department is charged \$339.60 annually for each fully supported device
Full Desktop Deployment	Number of PCs and Laptops Ordered and Set Up by ITS	6,246	\$248,727.00	\$3.32	Department is charged \$39.84 annually for each device ordered and ses up by ITS that are not supported by ITS
Partial Desktop Deployment	Number of PCs Ordered for Customers	2,446	\$20,611.00	\$0.70	Department is charged \$8.40 annually for each device ordered by ITS but not supported by ITS
AS/400 Server	Number of CPUs	12	\$156,945.00	\$13,078.75	Department is charged a proportionate share of costs according to the allocation of the AS/400 CPUs
Server Hosting	Number of Customer Servers Maintained by ITS	349	\$1,599,599.00	\$382.04	Departments are charged \$4584.48 annually for each server supported
SAN Storage	Number of Gigabytes of Storage	33,559	\$417,444.00	\$1.04	Departments are charged \$12.48 annually for each gigabyte of SAN storage
Network Connectivity	Number of Nodes	13,803	\$2,442,378.00	\$14.75	Departments are charged \$177.00 annually for each connection to the Metro network
Imaging Usage	Number of Annual Imaged Pages	2,864,992	\$103,895.00	\$0.04	Departments are charged \$.04 annually for each imaged page
Imaging Storage	Number of Gigabytes of Image Storage	3,639	\$102,193.00	\$2.34	Departments are charged \$2.34 annually for gigabytes of image storage
EBS Usage	Number of Annual EBS Transactions	1,886,952	\$1,179,400.00	\$0.63	Departments are charged \$.63 annually for each EBS transaction
EBS Storage	Number of Historical EBS Transactions	11,233,098	\$294,900.00	\$0.03	Departments are charged \$.03 annually for each historical EBS transaction
E-Procurement	Number of Purchase Orders	12,726	\$278,200.00	\$21.86	Departments are charged \$21.86 annually for each purchase order
*All users with mailboxes are charged for a standard mailbox. Tier 1 and Tier 2 charges are an additional charge added to the standard charge for larger mailboxes .					
**Web usage refers to an average amount of activity for a particular website. Departments with high "web usage" statistics are websites where large amounts of data are downloaded each month.					



02 Metropolitan Council-At a Glance

Mission	To enact ordinances and resolutions that set the public policy for the Metropolitan Government.			
Budget Summary		<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
	Expenditures and Transfers:			
	GSD General Fund	\$ 2,100,200	\$ 1,988,000	\$ 1,787,400
	Total Expenditures and Transfers	<u>\$ 2,100,200</u>	<u>\$ 1,988,000</u>	<u>\$ 1,787,400</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0
	Other Governments and Agencies	0	0	0
	Other Program Revenue	0	0	0
	Total Program Revenue	\$ 0	\$ 0	\$ 0
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	0	0	0
	Total Revenues	<u>\$ 0</u>	<u>\$ 0</u>	<u>0</u>
	Expenditures Per Capita	\$ 3.43	\$ 3.24	\$ 2.92
Positions	Total Budgeted Positions	50	49	49
Contacts	Director of Council Office: Jon Cooper Finance Manager: Mike Curl	email: jon.cooper@nashville.gov email: mike.curl@nashville.gov		
	204 Metro Courthouse 37201	Phone: 862-6780 FAX: 862-6784		

02 Metropolitan Council-At a Glance

Accomplishments

- We researched, drafted, and provided the analysis for approximately 300 pieces of legislation during the fiscal year
-

Goals

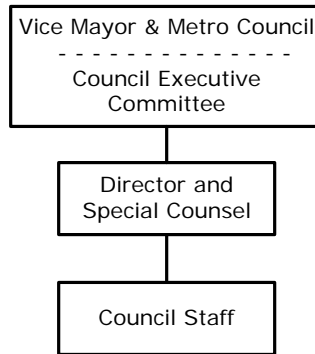
- Develop a balanced operating budget for FY10, cooperatively with the Mayor's Office and the Finance Department
-

Strategic Issues

- The impact of declining sales tax revenues is continuing to have a major impact on Metro's finances

02 Metropolitan Council-At a Glance

Organizational Structure



Programs

Administration

02 Metropolitan Council-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Administration		
Reduction of miscellaneous operating expenses and Salary Savings	\$ (113,900)	No impact on performance
Internal Service Charges*	(83,300)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Longevity Suspension	(6,000)	Suspension of longevity pay to all eligible employees
Perfect Attendance Suspension	(400)	Suspension of perfect attendance pay to all eligible employees
Pay Plan	3,000	Annualized adjustment for FY09 increments
TOTAL	\$ (200,600)	

* See Internal Service Charges section for details

02 Metropolitan Council-At a Glance

Administration

The purpose of the Administration program is to provide support for the Metropolitan Council in performing its legislative function.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$2,100,200	\$1,920,691	\$1,988,000	\$1,789,400	\$(198,600)	(10.0)%
FTEs:	GSD General Fund	50.00	50.00	48.30	48.30	0.00	0%
Performance							
	Proposed legislation researched and drafted	NA	NA	NA	300		

02 Metropolitan Council-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	1,608,600	1,471,016	1,606,600	1,506,700	(99,900)	(6.22)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	500	892	1,000	500	(500)	(50.00)%
Travel, Tuition, and Dues	97,800	53,041	14,000	300	(13,700)	(97.86)%
Communications	17,400	15,409	15,400	14,200	(1,200)	(7.79)%
Repairs & Maintenance Services	1,500	110	1,000	1,000	0	0.00%
Internal Service Fees	338,700	341,446	325,500	242,200	(83,300)	(25.59)%
Other Expenses	35,700	38,777	24,500	22,500	(2,000)	(8.16)%
TOTAL OTHER SERVICES	491,600	449,675	381,400	280,700	(100,700)	(26.40)%
TOTAL OPERATING EXPENSES	2,100,200	1,920,691	1,988,000	1,787,400	(200,600)	(10.09)%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	2,100,200	1,920,691	1,988,000	1,787,400	(200,600)	(10.09)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	0	0	0	0	0	0.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	0	0	0	0	0	0.00%
Expenditures Per Capita	\$ 3.43	\$ 3.13	\$ 3.24	\$ 2.92	\$ (0.32)	(10.09)%

02 Metropolitan Council-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>		
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	
GSD General 10101										
Admin Svcs Mgr	SR1300	0	0.00	1	1.00	1	1.00	0	0.00	
Admin Svcs Officer 1	SR0600	1	1.00	0	0.00	0	0.00	0	0.00	
Admin Svcs Officer 2	SR0800	2	2.00	3	3.00	3	3.00	0	0.00	
Admin Svcs Officer 4	SR1200	2	2.00	1	1.00	1	1.00	0	0.00	
Council Member	CM	40	40.00	40	40.00	40	40.00	0	0.00	
Dir Of Council Research Staff		1	1.00	0	0.00	0	0.00	0	0.00	
Director and Special Counsel	NS	0	0.00	1	1.00	1	1.00	0	0.00	
Finance Mgr	SR1400	1	1.00	1	1.00	1	1.00	0	0.00	
Office Asst 3	GS0500	1	1.00	0	0.00	0	0.00	0	0.00	
Special Asst To The Dir	SR1300	1	1.00	0	0.00	0	0.00	0	0.00	
Special Counsel	NS	0	0.00	1	0.30	1	0.30	0	0.00	
Vice Mayor	VM	1	1.00	1	1.00	1	1.00	0	0.00	
Total Positions & FTE		50	50.00	49	48.30	49	48.30	0	0.00	
Department Totals		50	50.00	49	48.30	49	48.30	0	0.00	

03 Metropolitan Clerk-At a Glance

Mission

To serve as the recordkeeping office for Metropolitan Government for all documents relating to official actions of the Metro Government, including the recording and safekeeping of minutes and legislation of the Metropolitan Council that set the public policy for the Metropolitan Government.

Budget Summary

	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
Expenditures and Transfers:			
GSD General Fund	\$ 1,324,900	\$ 1,162,700	\$ 1,121,900
Total Expenditures and Transfers	<u>\$ 1,324,900</u>	<u>\$ 1,162,700</u>	<u>\$ 1,121,900</u>
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$ 5,500	\$ 4,800	\$ 4,800
Other Governments and Agencies	0	0	0
Other Program Revenue	0	0	0
Total Program Revenue	\$ 5,500	\$ 4,800	\$ 4,800
Non-program Revenue	1,400,100	1,200,200	1,200,200
Transfers From Other Funds and Units	0	0	0
Total Revenues	<u>\$ 1,405,600</u>	<u>\$ 1,205,000</u>	<u>\$ 1,205,000</u>
Expenditures Per Capita	\$ 2.16	\$ 1.90	\$ 1.83

Positions

Total Budgeted Positions	17	16	13
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Contacts

Metropolitan Clerk: Marilyn Swing email: marilyn.swing@nashville.gov
 205 Metro Courthouse 37201 Phone: 862-6770 FAX: 862-6774

03 Metropolitan Clerk-At a Glance

Accomplishments

- Development of enhanced web site features including interface between Council meeting agendas and analyses. Conversion to electronic dissemination of all Council meeting documentation, including notices and communications to members of Metropolitan Council
 - Generation of revenue that equaled 100% of alarm system permit fee increase
 - Management of 41% increase in request for records retrieval services provided by records management staff
 - Secure destruction of 206,056 pounds of records containing sensitive information, for numerous Metro departments and agencies
-

Goals

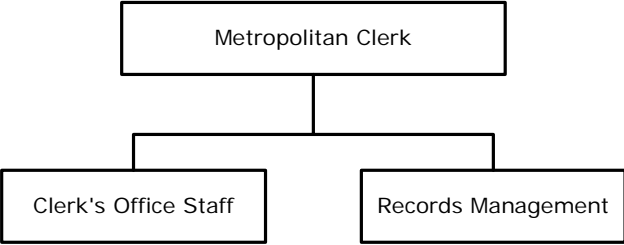
- Completion of floor support design/build and erection of shelving in records management warehouse space to accommodate 8,000 additional cubic feet of records
 - Implementation of system determined to be most efficient for management of database on burglar/fire alarm permits
-

Strategic Issues

- Identifying continuing impediments to compliant, effective, and efficient records management which are common Metro-wide and determining which can be positively impacted by services offered through the Records Management Division

03 Metropolitan Clerk-At a Glance

Organizational Structure



Programs

Legislative
Records Management

Alarm Registration

03 Metropolitan Clerk-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Baseline Budget Adjustment	\$ (16,400)	Reduction based upon FY09 Savings Target
Legislative		
Elimination of one Office Support Rep 2	(31,500) (1 FTE)	Duties will be absorbed by others
Internal Service Charges*	31,800	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	(3,400)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	(3,800)	Suspension of longevity pay to all eligible employees
Perfect Attendance Suspension	(300)	Suspension of perfect attendance pay to all eligible employees
Pay Plan	600	Annualized adjustment for FY09 increments
Records Management		
Elimination of one Office Support Rep 2	(17,800) (1 FTE)	Duties will be absorbed by Temp Services
General Services District Total	\$ (40,800) (2 FTEs)	

* See Internal Service Charges section for details

03 Metropolitan Clerk-At a Glance

Legislative

The purpose of the Legislative program is to manage the records and history of the city's legislative activity and the other official city government documents in a way that will ensure the integrity of the record and easy access to the information.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$967,500	\$931,684	\$837,800	\$825,000	\$(12,800)	(1.5)%
FTEs:	GSD General Fund	5.00	5.00	5.00	4.00	(1.00)	(20.0)%
Performance							
Percentage of requests filled within 30 minutes		NA	NA	NA	98%		

Records Management

The purpose of the Records Management program is to provide professional document management, secure records destruction, and records management training services to all departments of the Metro Government and to provide a secure, centralized, off-site facility for storage of less active records of those departments.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$273,200	\$265,809	\$240,000	\$206,400	\$(33,600)	(14.0)%
FTEs:	GSD General Fund	4.00	4.00	3.00	2.00	(1.00)	(33.3)%
Performance							
Number of records requests received and filled		NA	NA	NA	14,688		

Alarm Registration

The purpose of the Alarm Registration program is to provide residential and commercial alarm system registration and permitting products to alarm users in Metro Nashville that will aid citizen compliance with the laws of the Metro Government and support the city's public safety personnel in monitoring and responding to alarm activations.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$84,200	\$71,965	\$84,900	\$91,900	\$7,000	8.2%
FTEs:	GSD General Fund	0.70	0.70	0.70	0.70	0.0	0.0%
Performance							
Number of alarm permits issued		NA	NA	NA	47,000		

03 Metropolitan Clerk-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	599,800	548,277	550,800	461,500	(89,300)	(16.21)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	37,500	61,086	36,800	49,900	13,100	35.60%
Travel, Tuition, and Dues	8,600	7,540	8,100	4,700	(3,400)	(41.98)%
Communications	91,600	66,670	77,100	84,100	7,000	9.08%
Repairs & Maintenance Services	11,200	17,464	17,200	17,200	0	0.00%
Internal Service Fees	545,700	538,579	443,700	475,500	31,800	7.17%
Other Expenses	30,500	29,842	29,000	29,000	0	0.00%
TOTAL OTHER SERVICES	725,100	721,181	611,900	660,400	48,500	7.93%
TOTAL OPERATING EXPENSES	1,324,900	1,269,458	1,162,700	1,121,900	(40,800)	(3.51)%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	1,324,900	1,269,458	1,162,700	1,121,900	(40,800)	(3.51)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	5,500	6,535	4,800	4,800	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	5,500	6,535	4,800	4,800	0	0.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	1,400,000	1,305,047	1,200,000	1,200,000	0	0.00%
Fines, Forfeits, & Penalties	100	70	200	200	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	1,400,100	1,305,117	1,200,200	1,200,200	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	1,405,600	1,311,652	1,205,000	1,205,000	0	0.00%
Expenditures Per Capita	\$ 2.16	\$ 2.07	\$ 1.90	\$ 1.83	\$ (0.07)	(3.51)%

03 Metropolitan Clerk-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>		
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	
GSD General 10101										
Admin Asst	SR0900	2	2.00	2	2.00	2	2.00	0	0.00	
Metropolitan Clerk	SR1400	1	1.00	1	1.00	1	1.00	0	0.00	
Office Support Rep 2	SR0500	4	3.00	4	3.00	0	0.00	(4)	(3.00)	
Office Support Rep 3	SR0600	0	0.00	0	0.00	1	1.00	1	1.00	
Office Support Spec 1	SR0700	1	1.00	0	0.00	0	0.00	0	0.00	
Office Support Spec 2	SR0800	1	1.00	1	1.00	1	1.00	0	0.00	
Program Mgr 1	SR1100	1	1.00	1	1.00	1	1.00	0	0.00	
Seasonal Worker 3		7	0.70	7	0.70	7	0.70	0	0.00	
Total Positions & FTE		17	9.70	16	8.7	13	6.70	(3)	(2.00)	
Department Totals		17	9.70	16	8.7	13	6.70	(3)	(2.00)	

04 Mayor's Office-At a Glance

Mission	To be responsible for the conduct of the executive and administrative work of the Metropolitan Government.			
Budget Summary		<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
	Expenditures and Transfers:			
	GSD General Fund	\$ 4,364,500	\$ 3,582,200	\$ 3,163,100
	Special Purpose Fund	1,016,700	5,317,505	3,935,900
	Total Expenditures and Transfers	<u>\$ 5,381,200</u>	<u>\$8,899,705</u>	<u>\$ 7,099,000</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 6,900	\$ 6,900	\$ 6,900
	Other Governments and Agencies	1,016,700	5,317,505	3,935,900
	Other Program Revenue	0	0	0
	Total Program Revenue	\$ 1,023,600	\$ 5,324,405	\$ 3,942,800
	Non-program Revenue	6,800	6,800	6,800
	Transfers From Other Funds and Units	0	0	0
	Total Revenues	<u>\$ 1,030,400</u>	<u>\$ 5,331,205</u>	<u>\$ 3,949,600</u>
	Expenditures Per Capita	\$ 8.78	\$ 14.53	\$ 11.59
Positions	Total Budgeted Positions	40	38	37
Contacts	Department Head: Karl Dean, Mayor 100 Metro Courthouse 37201	email: karl.dean@nashville.gov Phone: 862-6000 FAX: 862-6040		
	Greg Hinote, Deputy Mayor 100 Metro Courthouse 37201	email: greg.hinote@nashville.gov Phone: 862-6000 FAX: 862-6040		
	Gabriela Castillo, Executive Assistant 100 Metro Courthouse 37201	email: gabriela.castillo@nashville.gov Phone: 862-6000 FAX: 862-6040		

04 Mayor's Office-At a Glance

Accomplishments

- Implemented the Community Matters program, which brings the Mayor's Night Out together with community audits and cleanups
- Organized the First Annual Mayor's Housing Fair
- Implemented a multi-year training and exercise plan in coordination with the Nashville Police Department, Nashville Fire Department, Metro Public Health Department, Volunteer Organizations Active in Disasters (VOAD) and other local emergency response agencies
- In conjunction with the NACC, fielded and managed approximately 100 economic development prospects
- Issued permits for and coordinated over 200 film and video productions and special events
- Secured Nashville as a 2009 expansion site for Teach For America and The New Teacher Project
- Oversaw the establishment of the Mayor's Education First Fund through the Community Foundation for Middle TN
- Spearheaded the creation of the Metro Student Attendance Center in partnership with Metro Police Department, Metro Schools, Metro Juvenile Court, and Dept. of Children's Services
- Awarded the 2008 Alternative High School Initiative technical assistance grant through the National League of Cities
- Initiated a year-round internship program for undergraduate, graduate, and high school students
- Updated and expanded environmental programs and policies through the formation of a Green Ribbon Committee and bike/ped initiatives
- The Mayor's Office of Emergency Management (OEM) created a 5 year strategic planning, Training, and Exercise Plan (TEP) that was signed off on by the Mayor, Vice Mayor, Deputy Mayor, Public Safety Committee Chair, OEM Director, Police Chief, Fire Chief, Public Health Director, and the President of Nashville Voluntary Organizations Active in Disaster (VOAD). According to the Federal Emergency Management Agency (FEMA), Nashville is one of the only local jurisdictions nationally to accomplish this.
- Conducted a 2008 Community Emergency Preparedness Survey, and subsequently analyzed and reported results
- Continue to work closely with the Metro Health Department on developing plans, training, exercises, and public information on Points of Dispensing (POD) sites within Davidson County
- Continue to lead a 7 county regional Homeland Security Urban Areas Security Initiative (UASI) program. This program is expecting an award of approximately \$3 million in homeland security funds to strengthen the Nashville's urban area against all hazards.

Goals

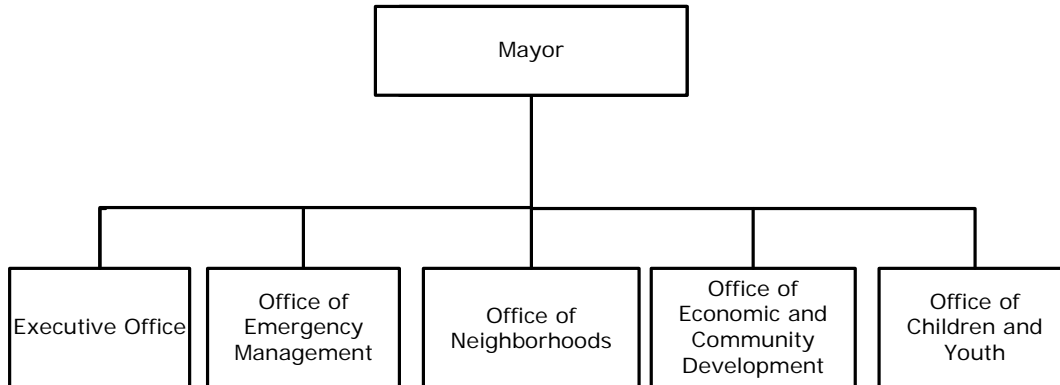
- To continuously improve disaster readiness and operations involving all Metro agencies, departments and Nashville citizens
- To reach out to and build relationships with community groups and leaders to increase community involvement and civic engagement
- To stimulate local economic activity and job growth through focusing and coordinating government and private resources
- To promote the health and well being of children and youth who live in Davidson County with a focused attention on educational reform and the successful graduation of students
- Become a nationally accredited emergency management agency

Strategic Issues

- Public Safety
- Public Education
- Economic Development
- Quality of Life

04 Mayor's Office-At a Glance

Organizational Structure



Programs

Executive

Office of Emergency Management

Office of Neighborhoods

Economic and Community Development

Office of Children and Youth

04 Mayor's Office-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Baseline Budget Adjustment	\$ (51,700)	Reduction based upon FY09 Savings Target
Administration		
Reduction of miscellaneous operating expenses	(21,300)	No impact on performance
Internal Service Charges*	(317,900)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	(9,100)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	(8,900)	Suspension of longevity pay to all eligible employees
Youth Council		
Reduction of miscellaneous operating expenses	(3,500)	Duties will be absorbed by Office of Children & Youth
Office of Neighborhoods		
Reduction of miscellaneous operating expenses	(10,800)	No impact on performance
Office of Children & Youth		
Reduction of miscellaneous operating expenses	(10,300)	No impact on performance
Economic & Community Development		
Reduction of miscellaneous operating expenses	(36,800)	No impact on performance
Office of Emergency Management		
Reduction of one Office Administrator and transfer Finance Officer III and Information Coordinator positions to Grant Fund	(171,600) (3.00 FTEs)	Duties of Office Administrator will be absorbed by others
Internal Service Charges*	222,800	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
General Services District Total	(419,100) (3.00 FTEs)	
Special Purpose Funds Total	(1,381,600) 2.00 FTEs	
TOTAL	\$ (1,800,700) (1.00 FTE)	

* See Internal Service Charges section for details

04 Mayor's Office-At a Glance

Executive

The purpose of the Executive program is to oversee the departmental annual budget review, legislative/contract review and Metro Nashville's environmental sustainability efforts.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,755,600	\$1,376,647	\$1,583,000	\$1,195,600	\$(387,400)	(24.5)%
FTEs:	GSD General Fund	0.00	0.00	11.00	11.00	0.00	0.0%
Performance							
No performance measure currently established		NA	NA	NA	NA		

Office of Emergency Management

The purpose of the Office of Emergency Management program is oversee the establishment of and monitor the progress of multi-year training and exercise plans as well as educational and training materials related to the Emergency Management program which addresses mitigation preparedness.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,436,200	\$1,419,589	\$1,163,000	\$1,218,000	\$ 55,000	4.7%
	Special Purpose Fund	<u>1,016,700</u>	<u>775,032</u>	<u>5,317,504</u>	<u>3,935,900</u>	<u>(1,381,604)</u>	(26.0)%
	Total	\$2,452,900	\$2,194,621	\$6,480,504	\$5,153,900	\$(1,326,604)	(20.5)%
FTEs:	GSD General Fund	0.00	0.00	15.00	12.00	(3.00)	(20.0)%
	Special Purpose Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2.00</u>	<u>2.00</u>	100.0%
	Total	0.00	0.00	15.00	14.00	(1.00)	(6.7)%
Performance							
Insure EOC operations readiness relative to Federal/State standards		NA	NA	NA	TBD		

Office of Neighborhoods

The purpose of the Mayor's Office of Neighborhoods program is to oversee the establishment of and monitor the Mayor's Night Out, the National Night Out Against Crime, Community Matters and the Housing Fair.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$290,200	\$251,535	\$232,500	\$219,600	\$(12,900)	(5.5)%
FTEs:	GSD General Fund	0.00	0.00	3.00	3.00	0.00	0.0%
Performance							
Assist constituents with concerns and questions in a timely and helpful manner		NA	NA	NA	TBD		

04 Mayor's Office-At a Glance

Economic and Community Development

The purpose of the Office of Economic and Community Development is to oversee the establishment of and monitor the progress of tourism, special events/film permits, the Sister Cities program, business recruitment, retention and development and Nashville's Foreign Trade Zone.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$598,400	\$384,569	\$451,000	\$403,500	\$(47,500)	(10.5)%
FTEs:	GSD General Fund	0.00	0.00	5.50	5.50	0.00	0.0%
Performance							
Increase number of business relocations and expansions		NA	NA	NA	TBD		

Office of Children & Youth

The purpose of the Office of Children and Youth is to oversee the establishment of and monitor the progress of the Mayor's Youth Council, the Mayor's Education First Fund and the Student Attendance Center.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$ 284,100	\$ 152,934	\$ 152,700	\$134,400	\$(18,300)	(12.0)%
FTEs:	GSD General Fund	0.00	0.00	3.00	0.00	0.00	0.0%
Performance							
Increase the visibility and public understanding of issues affecting Nashville's children and youth		NA	NA	NA	TBD		

04 Mayor's Office-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	2,869,400	2,123,199	2,483,900	2,303,400	(180,500)	(7.27)%
OTHER SERVICES:						
Utilities	500	41	500	0	(500)	(100.00)%
Professional & Purchased Services	3,500	1,761	3,700	1,400	(2,300)	(62.16)%
Travel, Tuition, and Dues	70,500	28,535	71,000	9,200	(61,800)	(87.04)%
Communications	138,800	111,389	133,400	93,800	(39,600)	(29.69)%
Repairs & Maintenance Services	7,900	16,148	7,900	5,000	(2,900)	(36.71)%
Internal Service Fees	1,180,500	1,164,146	807,000	711,900	(95,100)	(11.78)%
Other Expenses	93,400	64,782	74,800	38,400	(36,400)	(48.66)%
TOTAL OTHER SERVICES	1,495,100	1,386,802	1,098,300	859,700	(238,600)	(21.72)%
TOTAL OPERATING EXPENSES	4,364,500	3,510,001	3,582,200	3,163,100	(419,100)	(11.70)%
TRANSFERS TO OTHER FUNDS/UNITS	0	75,274	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	4,364,500	3,585,275	3,582,200	3,163,100	(419,100)	(11.70)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	6,900	9,552	6,900	6,900	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	6,900	9,552	6,900	6,900	0	0.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	6,800	19,580	6,800	6,800	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	6,800	19,580	6,800	6,800	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	13,700	29,132	13,700	13,700	0	0.00%
Expenditures Per Capita	\$7.12	\$5.85	\$5.85	\$5.16	(\$0.69)	(11.70)%

04 Mayor's Office-Financial

Special Purpose Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	168,000	177,558	117,700	126,300	8,600	7.31%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	669,100	66,749	2,550,927	2,366,600	(184,327)	(7.23)%
Travel, Tuition, and Dues	0	0	56,471	56,000	(471)	(8.3)%
Communications	0	(8,218)	7,000	4,000	(3,000)	(42.86)%
Repairs & Maintenance Services	0	0	0	0	0	0.00%
Internal Service Fees	0	0	0	0	0	0.00%
Other Expenses	179,600	385,430	2,585,406	1,383,000	(1,202,406)	(46.51)%
TOTAL OTHER SERVICES	848,700	443,961	5,199,804	3,809,600	(1,390,204)	(26.74)%
TOTAL OPERATING EXPENSES	1,016,700	621,519	5,317,505	3,935,900	(1,381,604)	(25.98)%
TRANSFERS TO OTHER FUNDS/UNITS	0	133,060	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	1,016,700	754,579	5,317,505	3,935,900	(1,381,604)	(25.98)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	1,016,700	979,940	5,317,505	3,935,900	(1,381,605)	(25.98)%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	1,016,700	979,940	5,317,505	3,935,900	(1,381,605)	(25.98)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	1,016,700	979,940	5,317,505	3,935,900	(1,381,605)	(25.98)%
Expenditures Per Capita	\$1.66	\$1.23	\$8.68	\$6.42	\$(2.26)	(25.98)%

04 Mayor's Office-Financial

Title	Grade	FY 2008 Budgeted		FY 2009 Budgeted		FY 2010 Budgeted		FY09 - FY10 Variance	
		Pos.	FTE	Pos.	FTE	Pos.	FTE	Pos.	FTE
GSD General 10101									
Assistant Director - ECD		1	1.00	1	1.00	1	1.00	0	0.00
Constituent Liaison		2	2.00	2	2.00	2	2.00	0	0.00
Counselor to the Mayor		1	1.00	3	3.00	3	3.00	0	0.00
Deputy Dir-Emerg Management		1	1.00	1	1.00	1	1.00	0	0.00
Deputy Director - Off of Neigh		0	0.00	1	1.00	1	1.00	0	0.00
Deputy Mayor		1	1.00	1	1.00	1	1.00	0	0.00
Development Associate		1	1.00	1	1.00	1	1.00	0	0.00
Dir - Office of Neighborhoods		1	1.00	1	1.00	1	1.00	0	0.00
Dir of Economic & Comm Dev		1	1.00	1	1.00	1	1.00	0	0.00
Dir-Children and Youth		1	1.00	1	1.00	1	1.00	0	0.00
Dir-Emerg Management		2	1.00	1	1.00	1	1.00	0	0.00
Early Childhood Specialist		1	1.00	1	1.00	1	1.00	0	0.00
Exec Asst - Office Mgr		2	2.00	0	0.00	0	0.00	0	0.00
Executive Assistant		1	1.00	2	2.00	2	2.00	0	0.00
Finance Officer 3	SR1200	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Information Coordinator		1	1.00	1	1.00	0	0.00	(1)	(1.00)
Mayor	MM	1	1.00	1	1.00	1	1.00	0	0.00
Multiline Communications Tech		1	1.00	1	1.00	1	1.00	0	0.00
Office Administrator		1	1.00	1	1.00	0	0.00	(1)	(1.00)
Operations Officer		6	6.37	6	5.00	6	5.00	0	0.00
Operations Supervisor		1	1.00	1	1.00	1	1.00	0	0.00
Outreach & Training Coordinato	NS	0	0.00	1	1.00	1	1.00	0	0.00
Preparedness Coordinator		1	1.00	1	1.00	1	1.00	0	0.00
Press Secretary		1	1.00	1	1.00	1	1.00	0	0.00
Program Mgr 2	SR1200	0	0.00	1	1.00	1	1.00	0	0.00
Readiness/Logistics Coord		1	1.00	0	0.00	0	0.00	0	0.00
Reception and Support Services		1	1.00	0	0.00	0	0.00	0	0.00
Response Coordinator		2	1.99	0	0.00	0	0.00	0	0.00
Scheduler		1	1.00	1	1.00	1	1.00	0	0.00
Special Asst - Tourism		1	1.00	1	1.00	1	1.00	0	0.00
Special Asst-Art, Music, Film		0	0.50	0	0.50	0	0.50	0	0.00
Special Asst-Events		1	1.00	1	1.00	1	1.00	0	0.00
Special Asst-Legis Affairs		1	1.00	1	1.00	1	1.00	0	0.00
Training Coordinator		1	0.65	0	0.00	0	0.00	0	0.00
Youth Development Specialist		1	1.00	1	1.00	1	1.00	0	0.00
Total Positions & FTE		40	39.51	38	37.50	35	34.50	(3)	(3.00)

04 Mayor's Office-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>		
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	
OEM Grant Fund 32250										
Finance Officer 3	SR1200	0	0.00	0	0.00	1	1.00	1	1.00	
Information Coordinator		0	0.00	0	0.00	1	1.00	1	1.00	
Total Positions & FTE		0	0.00	0	0.00	2	2.00	2	2.00	
Department Totals		40	39.51	38	37.50	37	36.50	(1)	(1.00)	

05 Election Commission-At a Glance

Mission	The mission of the Davidson County Election Commission is to provide federal, state and local election products to eligible citizens of Davidson County so they have equal access to the election process and can exercise their right to vote.			
Budget Summary		<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
	Expenditures and Transfers:			
	GSD General Fund	\$ 4,637,800	\$ 4,345,900	\$ 2,472,400
	Total Expenditures and Transfers	<u>\$ 4,637,800</u>	<u>\$ 4,345,900</u>	<u>\$ 2,472,400</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 13,200	\$ 12,300	\$ 12,000
	Other Governments and Agencies	739,300	16,400	0
	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
	Total Program Revenue	\$ 752,500	\$ 28,700	\$ 12,000
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>0</u>
	Total Revenues	<u>\$ 752,500</u>	<u>\$ 28,700</u>	<u>\$ 12,000</u>
	Expenditures Per Capita	\$ 7.57	\$ 7.09	\$ 4.04
Positions	Total Budgeted Positions	45	48	40
Contacts	Administrator of Elections: Ray Barrett Finance Manager: Patricia Novotny	email: ray.barrett@nashville.gov email: pat.novotny@nashville.gov		
	Metro Office Building 800 2 nd Avenue South 37210	Phone: 862-8800 FAX: 862-8810		

05 Election Commission-At a Glance

Accomplishments

- Successfully conducted three major elections
 - Updated voter registration records - including 57,973 new registrants - that allowed all qualified voters to participate in the early voting period of the November 08 Presidential Election
 - Operated early voting sites that enabled a record 190,705 persons to cast votes early in the November 08 Presidential Election
 - Secured state funds to lease 300 additional voting machines for use in the November 08 Presidential Election
 - Drafted and secured State Legislative approval for mailing sample ballots to each household, rather than to each voter, substantially reducing election costs
 - Checked, counted and verified thousands of voter signatures on three citizen-initiated Charter Amendment petitions
 - Utilized a large number of temporary employees in a fiscally sound manner to assist in the county-wide elections
 - Continued the use of trained phone bank operators to answer address change inquiries and process fail-safe voters on election day
 - Worked with college student groups to insure their participation in all elections, particularly the November Presidential Election
-

Goals

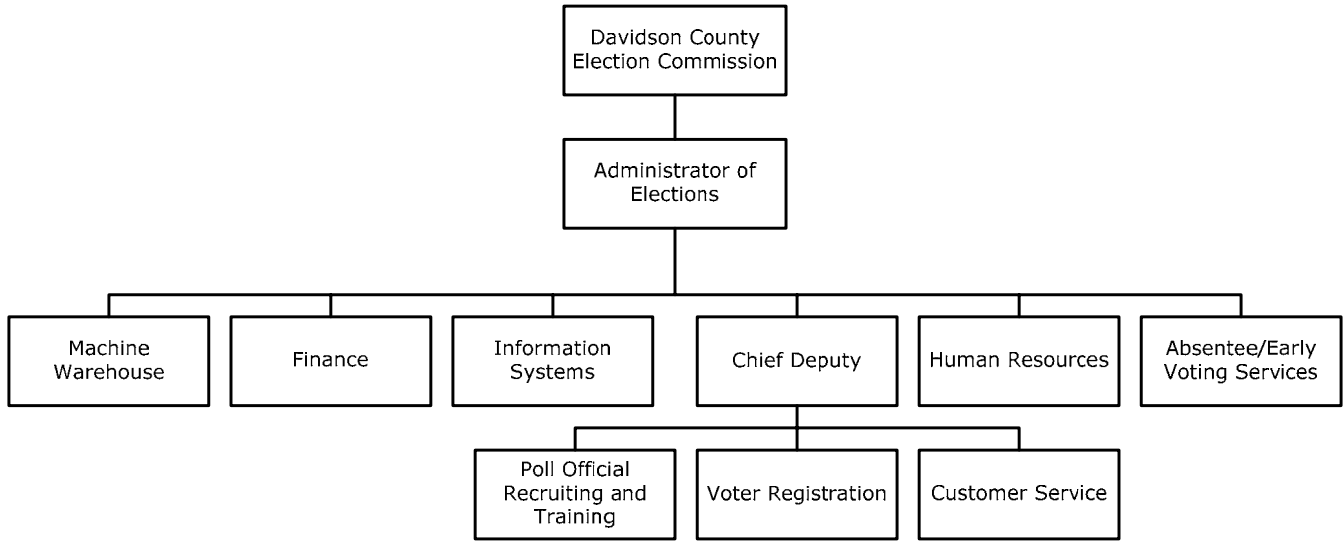
- Preparing for the major change, required by the State Legislature, of using paper ballot/optical scan voting equipment in future elections
 - Making certain that all poll officials are professionally trained concerning the new voting equipment and requirements
 - Completing a voter registration purge prior to September 1, 2009
 - Continuing programs to recruit and retain additional qualified poll officials
 - Re-evaluating the scope and costs of post-election audit procedure
 - Ensuring an efficient transition period between the present Commission and the new Commission that will be appointed in April 2009
-

Strategic Issues

- Continuing to use changes in voting registration and voting machines technology in conducting elections
- Preparing for electoral redistricting in conjunction with the 2010 census
- Training poll workers on all issues, technical, legal and procedural, that impact the voting process
- Maintaining communications with Metro ITS and other Metro agencies that are involved with the election process
- Evaluating the need and effectiveness for early voting for each election in order to be both convenient and cost effective
- Evaluating the number of and qualifications of temporary employees for each election cycle to meet the needs of the voters and to be cost efficient

05 Election Commission-At a Glance

Organizational Structure



Programs

Election

Election Procedures

Voter Registration

Register to Vote

Administrative

Non-Allocated Financial Transactions

05 Election Commission-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Baseline Budget Adjustment	\$ (81,700) (1.00 FTE)	Reduction based upon FY09 Savings Target
Election Procedures		
August 2008 State Primary/Metro General Election	(559,300) (2.60 FTEs)	To reduce non-recurring expenses
November 2008 Presidential/State General Election	(1,029,900) (5.30 FTEs)	To reduce non-recurring expenses
Satellite City Elections	(8,500)	To reduce non-recurring expenses
English First Special Election	(277,900)	To reduce non-recurring expenses
May 2010 County Primary	348,800	To provide election products, materials, services and information so that registered voters can cast their ballots and participate in the election process
Start-up for August 2010 State Primary	76,700	To provide election products, materials, services and information so that registered voters can cast their ballots and participate in the election process
Satellite City Elections	10,000	To provide election products, materials, services and information so that registered voters can cast their ballots and participate in the election process
Register to Vote		
August 2008 State Primary/Metro General Election	(65,500)	To reduce non-recurring expenses
November 2008 Presidential/State General Election	(76,600)	To reduce non-recurring expenses
Satellite City Elections	(1,500)	To reduce non-recurring expenses
Reduction in Staff	(165,100) (2.25 FTE)	Duties absorbed by others
May 2010 County Primary	68,700 3.7 FTEs	To provide election products, materials, services and information so that registered voters can cast their ballots and participate in the election process
Start-up for August 2010 State Primary	33,800	To provide election products, materials, services and information so that registered voters can cast their ballots and participate in the election process
Non-allocated Financial Transactions		
Internal Service Charges*	(136,000)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	(4,000)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	(9,500)	Suspension of longevity pay to all eligible employees

05 Election Commission-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Perfect Attendance Suspension	\$ (500)	Suspension of perfect attendance pay to all eligible employees
Pay Plan	4,500	Annualized adjustment for FY09 increments
General Services District Total	\$ (1,873,500) (7.45 FTEs)	
TOTAL	\$ (1,873,500) (7.45 FTEs)	

* See Internal Service Charges section for details

05 Election Commission-At a Glance

Election Line of Business – The purpose of the Election Line of Business is to provide election preparation, information and results products to the general public so they can have confidence in the election process.

Election Procedures

The purpose of the Election Procedures program is to provide election related products to registered voters so the voters can have the necessary tools and materials to vote and quickly receive the outcome of an election.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$3,549,500	\$2,414,102	\$2,231,500	\$939,600	\$(1,291,900)	(57.9)%
FTEs:	GSD General Fund	22.30	22.30	12.00	12.00	0.0	0.0%
Performance							
Percentage of applications for ballot that do not result in a fall-safe provisional vote being cast		99.6%	.4%	NA	99.7%		

Voter Registration Line of Business – The purpose of the Voter Registration Line of Business is to provide ongoing voter eligibility, registration and maintenance products to Davidson County residents so they can become registered voters.

Register to Vote

The purpose of the Register to Vote program is to provide voter products to Davidson County residents so they can be registered to vote.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,073,700	\$1,680,335	\$2,114,400	\$1,678,300	\$(436,100)	(20.6)%
FTEs:	GSD General Fund	15.50	15.50	21.90	12.70	(9.20)	(42.0)%
Performance							
Percentage of customers who are registered to vote as active		85%	82.8%	85%	86%		

Administrative Line of Business – The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$14,600	\$640	\$0	\$(141,700)	\$(141,700)	0.0%

05 Election Commission-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	3,161,000	2,585,352	2,933,000	1,619,800	(1,313,200)	(44.77)%
OTHER SERVICES:						
Utilities	14,500	14,336	14,500	14,500	0	0.00%
Professional & Purchased Services	84,000	79,341	83,900	24,800	(59,100)	(70.44)%
Travel, Tuition, and Dues	28,800	4,681	9,900	2,500	(7,400)	(74.75)%
Communications	439,500	609,442	512,800	217,200	(295,600)	(57.64)%
Repairs & Maintenance Services	126,000	70,942	94,300	83,000	(11,300)	(11.98)%
Internal Service Fees	677,100	649,312	613,500	460,200	(153,300)	(24.99)%
Other Expenses	106,900	81,671	84,000	50,400	(33,600)	(40.00)%
TOTAL OTHER SERVICES	1,476,800	1,509,725	1,412,900	852,600	(560,300)	(39.66)%
TOTAL OPERATING EXPENSES	4,637,800	4,095,077	4,345,900	2,472,400	(1,873,500)	(43.11)%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	4,637,800	4,095,077	4,345,900	2,472,400	(1,873,500)	(43.11)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	13,200	13,407	12,300	12,000	(300)	(2.44)%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	739,300	548,462	16,400	0	(16,400)	(100.00)%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	752,500	561,869	28,700	12,000	(16,700)	(58.19)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	752,500	561,869	28,700	12,000	(16,700)	(58.19)%
Expenditures Per Capita	\$ 7.57	\$ 6.68	\$ 7.09	\$ 4.04	\$ (3.05)	(43.11)%

05 Election Commission-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>		
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	
GSD General 10101										
Admin Asst	SR0900	1	1.00	1	1.00	1	1.00	0	0.00	
Admin Of Elections		1	1.00	1	1.00	1	1.00	0	0.00	
Admin Svcs Mgr	SR1300	2	2.00	0	0.00	0	0.00	0	0.00	
Admin Svcs Officer 3	SR1000	1	1.00	1	1.00	1	1.00	0	0.00	
Admin Svcs Officer 4	SR1200	2	2.00	2	2.00	2	2.00	0	0.00	
Election Commissioner		5	0.50	5	0.50	5	0.50	0	0.00	
Finance Mgr	SR1400	1	1.00	1	1.00	1	1.00	0	0.00	
Info Systems App Tech 1	SR0800	1	1.00	1	1.00	1	1.00	0	0.00	
Information Sys oper Anal 3	SR1200	0	0.00	1	1.00	1	1.00	0	0.00	
Machine Tech		2	2.00	2	2.00	2	2.00	0	0.00	
Office Support Rep 2	SR0500	8	8.00	8	8.00	5	5.00	(3)	(3.00)	
Office Support Rep 3	SR0600	0	0.00	1	1.00	1	1.00	0	0.00	
Office Support Spec 1	SR0700	3	3.00	1	1.00	0	0.00	(1)	(1.00)	
Office Support Spec 2	SR0800	0	0.00	0	0.00	1	1.00	1	1.00	
Program Spec 2	SR0800	0	0.00	1	1.00	1	1.00	0	0.00	
Program Spec 3	SR1000	3	3.00	3	3.00	3	3.00	0	0.00	
Seasonal/Part-time/Temporary		15	12.30	19	9.40	14	4.95	(5)	(4.45)	
Total Positions & FTE		45	37.80	48	33.90	40	26.45	(8)	(7.45)	
Department Totals		45	37.80	48	33.90	40	26.45	(8)	(7.45)	

06 Law-At a Glance

Mission The mission of the Department of Law is to provide legal and risk management services to the departments, boards, commissions, agencies, and officials of the Metropolitan Government so they can protect public resources and perform their responsibilities within the law.

Budget Summary	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
Expenditures and Transfers:			
GSD General Fund	\$ 5,053,100	\$ 5,382,200	\$ 5,341,000
Total Expenditures and Transfers	<u>\$ 5,053,100</u>	<u>\$ 5,382,200</u>	<u>\$ 5,341,000</u>
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$ 55,000	\$ 55,000	\$ 55,000
Other Governments and Agencies	40,000	0	0
Other Program Revenue	0	0	0
Total Program Revenue	\$ 95,000	\$ 55,000	\$ 55,000
Non-program Revenue	83,600	83,600	75,500
Transfers From Other Funds and Units	2,131,900	2,214,400	2,462,200
Total Revenues	<u>\$ 2,310,500</u>	<u>\$ 2,353,000</u>	<u>\$ 2,592,700</u>
Expenditures Per Capita	\$ 8.25	\$ 8.78	\$ 8.72

Positions	Total Budgeted Positions	57	51	49
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Contacts	Director of Law: Sue Cain	email: sue.cain@nashville.gov
	Deputy Director of Law: Mike Safley	email: mike.safley@nashville.gov
108 Metro Courthouse 37201	Phone: 862-6341	FAX: 862-6352

06 Law-At a Glance

Accomplishments

- Provided daily client advice to approximately 120 clients
 - Responded to 1,000 requests for legal advice and opinions
 - Actively pursued representation of the Metropolitan Government in all litigation filed in fiscal year 2007-2008 as well as all lawsuits already opened as of that date
 - Continued emphasis on improving quality of life in neighborhoods through prosecution of codes violations
 - Continued efforts to assure collection of taxes, fees, and fines owed to the Metropolitan Government
-

Goals

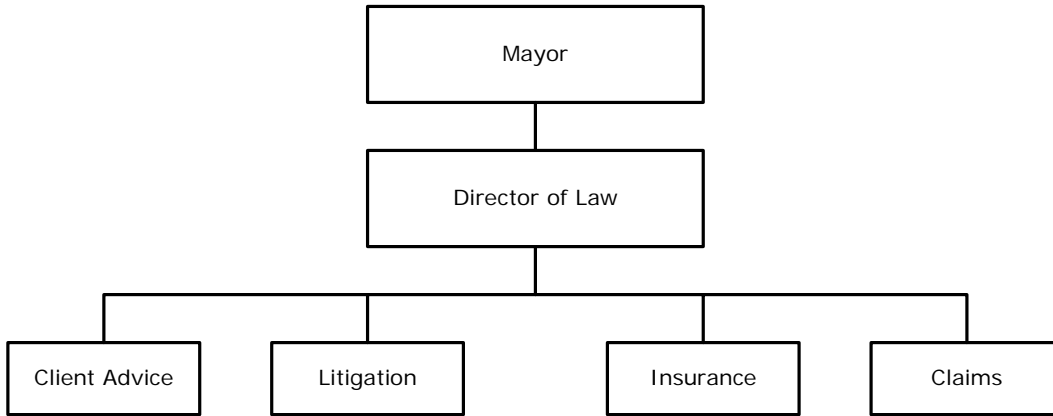
- Provide quality legal representation to the Metropolitan Government in all litigation, client advice, contract review and legislative matters
 - Continue to work on decreasing the time between citations for code violations and disposition of those cases
 - Increase tax revenues collected from sources not currently maximized due to lack of current information
-

Strategic Issues

- Handling increased demand for attorneys' time in order to maintain communication with departments, boards, commissions, agencies, and officials to provide legal advice promptly so problems can be prevented and better business decisions can be made
- Continued focus on neighborhood quality of life issues will result in increased demand for timely disposition of codes enforcement and other legal services

06 Law-At a Glance

Organizational Structure



Programs

Legal Services

- Contracts
- Client Advice and Support
- Legislation
- Litigation and Administrative Hearings

Risk Management

- Claims
- Insurance

Administrative

- Non-allocated Financial Transactions

06 Law-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Baseline Budget Adjustment	\$ (58,100)	Reduction based upon FY09 Savings Target
Client Advice and Support		
Elimination of one Attorney II position	(92,900) (1.0 FTE)	Reduction will cause a heavier work load on remaining staff resulting in slower response time to clients
Litigation and Administrative Hearings		
Elimination of one Paralegal position	(47,800) (1.0 FTE)	Reduction will cause a heavier work load on remaining staff resulting in slower response time to clients
Non-allocated Financial Transactions		
Rent at Washington Square Building	279,200	No impact on performance
Internal Service Charges*	(85,500)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	(20,700)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	(14,700)	Suspension of longevity pay to all eligible employees
Perfect Attendance Suspension	(1,200)	Suspension of perfect attendance pay to all eligible employees
Pay Plan	500	Annualized adjustment for FY09 increments
General Services District Total	(41,200) (2.0 FTEs)	
TOTAL	\$ (41,200) (2.0 FTEs)	

* See Internal Service Charges section for details

06 Law-At a Glance

Legal Services Line of Business – The purpose of the Legal Services Line of Business is to provide client advice and support, contracts, legislation and litigation services to the departments, boards, commissions, agencies, and officials of the Metropolitan Government so they can protect public resources and perform their responsibilities within the law.

Contracts

The purpose of the Contracts program is to provide negotiation, drafting and review services to the departments, boards, commissions, agencies, and officials of the Metropolitan Government so they can executive contracts legally and in a timely fashion.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$263,500	\$181,449	\$247,700	\$244,800	\$(2,900)	(1.2)%
FTEs:	GSD General Fund	2.36	2.36	2.36	2.36	0.00	0.0%
Performance							
Percentage of contracts reviewed within four business days		75%	82.9%	75%	75%		

Client Advice and Support

The purpose of the Client Advice and Support program is to provide legal advice and support to the departments, boards, commissions, agencies, and officials of the Metropolitan Government so that they can effectively and efficiently conduct the business of the Metropolitan Government.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,781,900	\$1,725,130	\$1,790,000	\$1,680,900	\$(109,100)	(6.1)%
FTEs:	GSD General Fund	15.21	15.21	15.21	14.21	(1.00)	(6.6)%
Performance							
Percentage of client advice provided within 3 days		90%	94%	90%	90%		

Legislation

The purpose of the Legislation program is to provide analysis and draft legislation services to the departments, boards, commissions, agencies and officials of the Metropolitan Government so they can proposed and pass legislation that accomplishes their goals.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$164,100	\$131,557	\$154,400	\$152,700	\$(1,700)	(1.1)%
FTEs:	GSD General Fund	0.75	0.75	0.75	0.75	0.00	0.0%
Performance							
Percentage of clients responding, indicate that council legislation passed accomplishes the stated goal		100%	100%	100%	100%		

06 Law-At a Glance

Litigation and Administrative Hearings

The purpose of the Litigation and Administrative Hearings program is to provide representation and advocacy services to the departments, boards, commissions, agencies, officials of the Metropolitan Government and its employees so they can experience high quality dispute resolutions.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$2,650,500	\$2,838,565	\$2,658,500	\$2,584,800	\$(73,700)	(2.8)%
FTEs:	GSD General Fund	26.79	26.79	26.79	25.79	(1.00)	(3.7)%
Performance							
Percentage of clients responding, indicate that dispute resolutions were considered high quality		100%	95%	100%	100%		

Risk Management Line of Business – The purpose of the Risk Management Line of Business is to provide claims and insurance services to the departments, boards, commissions, agencies, and officials of the Metropolitan Government so they can protect public resources.

Claims

The purpose of the Claims program is to provide investigation, negotiation and recovery services to the departments, boards, commissions, agencies, and officials of the Metropolitan Government so they can minimize the financial impact of claims brought against the Metropolitan Government and maximize the monetary recovery of claims in favor of the Metropolitan Government.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$0	\$59	\$436,600	\$429,800	\$(6,800)	(1.6)%
FTEs:	GSD General Fund	5.08	5.08	5.08	5.08	0.00	0.0%
Performance							
Ratio of dollars recovered to dollars owed		62%	60%	62%	62%		

Insurance

The purpose of the Insurance program is to provide insurance management services to the departments, boards, commissions, agencies, and officials of the Metropolitan Government so they can protect their assets at the best price.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$98,500	\$66,607	\$95,000	\$90,400	\$(4,600)	(4.8)%
FTEs:	GSD General Fund	0.81	0.81	0.81	0.81	0.00	0.0%
Performance							
Annual percentage change in the ratio of insurance costs to value of Metropolitan Government assets is equal to or less than the industry standards as reported in reputable insurance periodicals and/or websites		95%	100%	97%	99%		

06 Law-At a Glance

Administrative Line of Business – The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$0	\$0	\$0	\$157,600	\$157,600	0.0%

06 Law-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	4,143,400	4,076,009	4,532,000	4,375,900	(156,100)	(3.44)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	9,200	57,287	9,700	7,200	(2,500)	(25.77)%
Travel, Tuition, and Dues	32,400	51,721	37,100	6,600	(30,500)	(82.21)%
Communications	305,300	346,982	317,100	303,300	(13,800)	(4.35)%
Repairs & Maintenance Services	4,500	425	5,000	1,000	(4,000)	(80.00)%
Internal Service Fees	365,100	327,435	300,300	214,800	(85,500)	(28.47)%
Other Expenses	193,200	138,310	181,000	432,200	251,200	138.78%
TOTAL OTHER SERVICES	909,700	922,160	850,200	965,100	114,900	13.51%
TOTAL OPERATING EXPENSES	5,053,100	4,998,169	5,382,200	5,341,000	(41,200)	(0.77)%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	5,053,100	4,998,169	5,382,200	5,341,000	(41,200)	(0.77)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	55,000	42,349	55,000	55,000	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	40,000	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	95,000	42,349	55,000	55,000	0	0.00%
NON-PROGRAM REVENUE:						
Property Taxes	74,200	77,731	74,200	75,500	1,300	1.75%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	9,400	0	9,400	0	(9,400)	(100.00)%
TOTAL NON-PROGRAM REVENUE	83,600	77,731	83,600	75,500	(8,100)	(9.69)%
TRANSFERS FROM OTHER FUNDS/UNITS	2,131,900	2,125,400	2,214,400	2,462,200	247,800	11.19%
TOTAL REVENUE & TRANSFERS	2,310,500	2,245,480	2,353,000	2,592,700	239,700	10.19%
Expenditures Per Capita	\$8.25	\$8.16	\$8.78	\$8.72	\$(0.06)	(0.68)%

06 Law-Financial

Title	Grade	FY 2008 Budgeted		FY 2009 Budgeted		FY 2010 Budgeted		FY09 - FY10 Variance	
		Pos.	FTE	Pos.	FTE	Pos.	FTE	Pos.	FTE
GSD General 10101									
Admin Asst	SR0900	4	4.00	3	3.00	3	3.00	0	0.00
Assoc Metropolitan Attorney	SR1600	2	2.00	2	2.00	2	2.00	0	0.00
Attorney 1	SR1200	8	8.00	3	3.00	3	3.00	0	0.00
Attorney 2	SR1400	4	4.00	12	12.00	11	11.00	(1)	(1.00)
Attorney 3	SR1500	12	12.00	12	12.00	12	12.00	0	0.00
Claims Division Mgr	SR1300	1	1.00	1	1.00	1	1.00	0	0.00
Claims Rep 1	SR0800	1	1.00	0	0.00	0	0.00	0	0.00
Claims Rep 2	SR0900	2	2.00	2	2.00	2	2.00	0	0.00
Deputy Metropolitan Attorney	SR1600	1	1.00	1	1.00	1	1.00	0	0.00
Info Systems App Analyst 2	SR1100	0	0.00	1	1.00	1	1.00	0	0.00
Insurance Div Mgr	SR1400	1	1.00	1	1.00	1	1.00	0	0.00
Law Clerk	SR0800	1	1.00	1	1.00	1	1.00	0	0.00
Legal Secretary 1	SR0700	1	1.00	0	0.00	0	0.00	0	0.00
Legal Secretary 2	SR0800	2	2.00	1	1.00	1	1.00	0	0.00
Metropolitan Attorney	DP0300	1	1.00	1	1.00	1	1.00	0	0.00
Office Support Rep 1	SR0400	1	1.00	0	0.00	0	0.00	0	0.00
Office Support Rep 2	SR0500	0	0.00	1	1.00	1	1.00	0	0.00
Paralegal	SR0800	8	8.00	9	9.00	8	8.00	(1)	(1.00)
Program Mgr 2	SR1200	1	1.00	0	0.00	0	0.00	0	0.00
Total Positions & FTE		51	51.00	51	51.00	49	49.00	(2)	(2.00)
Safety and Risk Management 50110									
Compliance Inspector 3	SR1000	1	1.00	0	0.00	0	0.00	0	0.00
Loss Prevention Spec	SR1000	4	4.00	0	0.00	0	0.00	0	0.00
Safety Coord	SR1200	1	1.00	0	0.00	0	0.00	0	0.00
Total Positions & FTE		6	6.00	0	0.00	0	0.00	0	0.00
Department Totals		57	57.00	51	51.00	49	49.00	(2)	(2.00)

07 Planning-At a Glance

Mission	The mission of the Planning Department is to help Nashville and Davidson County evolve into a more sustainable community, guided by efficient use of infrastructure, distinctive and diverse community character, open and vibrant civic life, and choices in housing and transportation focused on improving the quality of life.			
Budget Summary		<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
	Expenditures and Transfers:			
	GSD General Fund	\$ 4,284,700	\$ 3,914,100	\$ 3,679,200
	Special Purpose Fund	2,726,000	3,328,200	2,946,600
	Total Expenditures and Transfers	<u>\$ 7,010,700</u>	<u>\$ 7,242,300</u>	<u>\$ 6,625,800</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 1,591,400	\$ 1,565,200	\$ 708,300
	Other Governments and Agencies	2,532,700	3,049,200	2,806,000
	Other Program Revenue	60,400	38,000	0
	Total Program Revenue	\$ 4,184,500	\$ 4,652,400	\$ 3,514,300
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	50,000	50,000	120,200
	Total Revenues	<u>\$ 4,234,500</u>	<u>\$ 4,702,400</u>	<u>\$ 3,634,500</u>
	Expenditures Per Capita	\$ 11.44	\$ 11.82	\$ 10.81
Positions	Total Budgeted Positions	54	52	48
Contacts	Director of Planning: Richard Bernhardt Financial Officer: Jeffrey Leach 730 2 nd Avenue South 37210	email: richard.bernhardt@nashville.gov email: jeffrey.leach@nashville.gov Phone: 862-7173	FAX: 880-2450	

07 Planning-At a Glance

Accomplishments

- Coordinated/produced the Development Services Website - a concise online guide to assist developers, builders, and citizens through the application/permitting processes
 - Streamlined the review process, with "Fast-Track" subdivision review, administrative approval, and Development Review Committee (DRC) review of final site plans for Planning Unit Developments (PUD), Urban Design Overlays (UDO), and Specific Plan zonings (SP); made development plans more accessible to other agencies/public for review; worked with developers to update over 600 current and past bond files; initiated online bond data search
 - Processed nearly 27,000 customer requests and filings through our customer service counter
 - Processed 726 zone changes, overlays, referrals, and other applications
 - Implemented the "Community Character Manual" (CCM) - a new set of land-use policies which support sustainable communities
 - Applied sustainable development principles in Madison and West Nashville community plan updates
 - Improved pedestrian/bicycle convenience and safety by updating the Strategic Plan for Sidewalks and Bikeways, in conjunction with Metro Public Works
 - Completed and made public the formal draft of the Downtown Code, a comprehensive form-based code to guide and support development goals in the central city
 - Provided professional support and research to leadership initiatives, including the Mayor's Green Ribbon Committee, Vice-Mayor's "Creating a Livable Community" initiative, Metro Council's sign task force, parking code review, affordable housing distribution, and development process streamlining
 - Updated property tax maps with 324 new plats and deeds; supported public safety by generating 110 specific maps for the District Attorney and Public Defender, providing GIS data to OEM and the Fire Department, and providing expert testimony in criminal trials; 98% of the trials where our personnel testified resulted in convictions
-

Goals

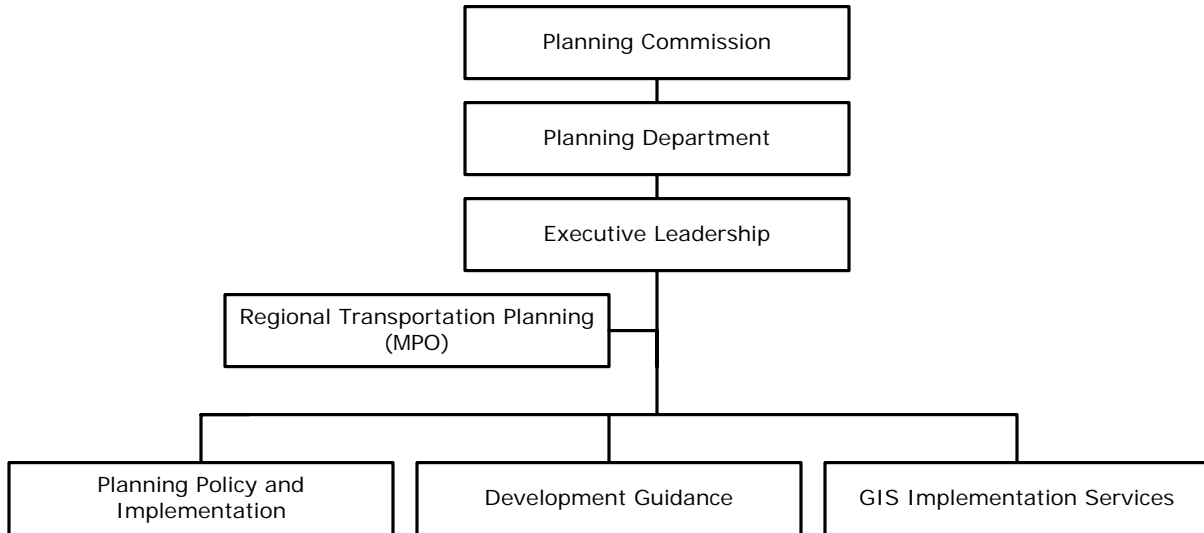
- Increase Metro Council's, developers', and citizens' understanding of growth-related issues, resulting in an increased commitment to sustainable living and appropriate development throughout Metro government and the local community
 - Increase transit, bicycle, and pedestrian travel; reduce trip lengths and single-occupancy vehicle use; promote complete streets; provide sustainable development patterns through integrated planning
 - Support development of sustainable, compact, mixed-use, walkable neighborhoods through revised development policy; help Nashville become a "city of shorter distances"
 - Empower staff and community members by providing the information and leadership necessary for them to make informed and appropriate decisions toward achievement of a sustainable community development pattern
 - Increase the value of Metro's enterprise GIS by applying GIS to at least 10% more of Metro Government's lines of business
-

Strategic Issues

- The inability to effectively coordinate land use policy and transportation plans, particularly across jurisdictional boundaries, will hamper mobility and prevent Davidson County and the rest of the Nashville region from realizing its maximum economic growth potential
- The lack of proactive and constructive land development implementation tools and techniques within Davidson County results in increasingly inefficient development patterns and severely inhibits the ability to build sustainable communities
- Growing public inability, and in some cases unwillingness, to understand the actual alternatives available to address the issues of sustainable growth and development will increasingly prevent the community from making responsible and appropriate choices
- Lack of accurate geographic information necessary to make responsible and informed decisions

07 Planning-At a Glance

Organizational Structure



Programs

Planning Policy and Design

Planning Policy and Design

Regional Transportation Planning

Regional Transportation Planning

Geographic Information Services

Geographic Information Sales Services and Application
 Geographic Data Maintenance

Land Development

Land Development

Executive Leadership

Non-allocated Financial Transactions
 Executive Leadership

07 Planning-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Planning Policy and Implementation Program		
Eliminate Planner 1 Position	\$ (59,600) (1.00 FTE)	Eliminates the only professional transportation planning position; will reduce comprehensive long-range transportation planning to short-range traffic engineering solutions (service currently provided by Public Works Department)
Reduce Air Travel Exp for FY 2010 to achieve the assigned FY 2010 target budgets	(1,000)	Reduction of expense to achieve budget target
Reduce printing to achieve the assigned FY 2010 target budget	(4,200)	Reduction of expense to achieve budget target
Reduce advertising to achieve the assigned FY 2010 target budget	(5,600)	Reduction of expense to achieve budget target
Add Finance Officer 2 Position	63,600 1.00 FTE	Addition of Bond Officer per audit recommendation
Transfer Planner 2 Position from Planning Policy and Implementation Program to Executive Leadership Program	(71,700) (1.00 FTE)	Transfer of position to Land Development to partially offset position reductions in Land Development, but has an associated reduction in the capacity of the Design Studio.
GIS Services and Applications Program		
Increase funding for Part Time employee to Full time employee	24,200	Funding increase will allow cross utilization of remaining resources and reflects reduction in property mapping demand and places the most experienced manager back into a critical management position after working part-time
Transfer Planning Tech 1 to GIS Services and Applications Program from Development Guidance Program	39,500 1.00 FTE	Technical support tasks will become responsibility of more highly trained professional staff. This reduces the efficiency of Land Development operations but is needed due to personnel reductions in GIS.
Geographic Data Maintenance Program		
Eliminate 2 Planning Tech 2 positions	(110,500) (2.00 FTEs)	Reduces GIS Implementation Services' ability to maintain property maps required for property assessment and property taxation purpose; increases time to process map and data requests by other agencies.
Eliminate Planning Tech 1 position	(46,200) (1.00 FTE)	Reduces GIS Implementation Services ability to maintain property maps required for property assessment and property taxation purposes
Development Guidance		
Increase funding for Planner 3 out of class partial FY to Planning Mgr 2	3,000	Assigned as Acting Land Development Manager
Reduce Other Repair & Maintenance	(5,000)	Reduction of expense to achieve budget target

07 Planning-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Reduce Out-of-Town Travel Exp for FY 2010 to achieve the assigned FY 2010 target budget	\$ (3,000)	Reduction of expense to achieve budget target
Reduce Air Travel Exp for FY 2010 to achieve the assigned FY 2010 target budget	(2,000)	Reduction of expense to achieve budget target
Reduce Registration Exp for FY 2010 to achieve the assigned FY 2010 target budget	(1,000)	Reduction of expense to achieve budget target
Eliminate Planning Manager 2 Position	(106,700) (1.00 FTE)	Reduces the capacity of the Land Development Division to process plans
Transfer Planning Tech 1 to GIS Services and Applications Program from Development Guidance Program	(39,500) (1.00 FTE)	Reduces the efficiency of Land Development operations but is needed due to personnel reductions in GIS
Executive Leadership		
Reduction of General Fund Salary Exp Funded by Nashville Area MPO	(10,000)	Nashville Area MPO to pay for Planning Services out of Grant Funded opportunities as needed
Reduce Air Travel Exp for FY 2010 to achieve the assigned FY 2010 target budget	(3,000)	Reduction of expense to achieve budget target
Transfer Planner 2 Position from Planning Policy and Implementation Program to Executive Leadership Program	71,700 1.00 FTE	Transfer to Land Development to partially offset position reductions in Land Development, but with an associated reduction in the capacity of the Design Studio.
Non-allocated Financial Transactions		
Internal Service Charges*	72,800	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	(39,200)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	(7,600)	Suspension of longevity pay to all eligible employees
Perfect Attendance Suspension	(1,200)	Suspension of perfect attendance pay to all eligible employees
Pay Plan	7,300	Annualized adjustment for FY09 increments
General Services District Total	(234,900) (4.00 FTEs)	
Special Purpose Funds Total	\$ (381,600)	
TOTAL	\$ (616,500) (4.00 FTEs)	

* See Internal Service Charges section for details

07 Planning-At a Glance

Planning Policy and Design Line of Business - The purpose of the Planning Policy and Design Line of Business is to develop sustainable community and neighborhood plans and implementation strategies necessary to achieve comprehensive sustainable development.

Planning Policy and Design

The purpose of the Planning Policy and Design program is to develop sustainable community and neighborhood plans and implementation strategies necessary to achieve comprehensive sustainable development.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$2,149,800	\$2,110,101	\$915,200	\$836,700	\$(78,500)	(8.6)%
FTEs:	GSD General Fund	25.05	25.05	24.05	23.05	(1.00)	(4.2)%
Performance							
Percentage increase in land designated by policy as appropriate for projects "smart growth" projects		NA	NA	NA	NA		

Regional Transportation Planning Line of Business - The purpose of the Regional Transportation Planning Line of Business is to provide short and long-term recommendations, budget, coordination, and educational advice to state, regional and local governments, so they can provide diverse and effective transportation options for their citizens.

Regional Transportation Planning

The purpose of the Regional Transportation Planning program is to provide short and long-term recommendation, budget, coordination, and educational advice to state, regional and local governments, so they can provide diverse and effective transportation options for their citizens.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$ 38,600	\$ 27,815	\$ 0	\$ 0	\$ 0	0.0%
	APR Fund	1,933,700	1,302,465	50,000	50,000	0	0.0%
	Congestion Mitigation Air Quality Fund	649,000	274,791	200,000	50,000	(150,000)	(75.0)%
	Regional Transportation Planning Fund	0	63,148	2,849,200	2,641,200	(208,000)	(7.3)%
	Total	\$2,621,300	\$1,668,219	\$3,099,200	\$2,741,200	\$(358,000)	(11.6)%
FTEs:	GSD General Fund	0.10	0.10	0.00	0.00	0.00	0.0%
	APR Fund	0.00	0.00	0.00	0.00	0.00	0.0%
	Total	0.10	0.10	0.00	0.00	0.00	0.0%

Performance

Increase in the comprehensive mobility index. (Index developed with equal input from: reduction in VMT per person; increase in bicycle commuting or use; increase in transit usage; and increase in pedestrian activity)

NA NA NA NA

07 Planning-At a Glance

Geographic Information Services Line of Business - The Purpose of GIS Services and Application Development Line of Business is to efficiently provide spatial data and information, applications and geographic analysis to Metro Departments/Agencies, Elected Officials and the general public so they can have the critical information available to make decisions based on accurate data.

Geographic Information Sales Services and Application

The purpose of the Geographic Information Sales Services and Application program is to efficiently provide spatial data and information, applications and geographic analysis to Metro Departments/Agencies, Elected Officials and the general public so they can have the critical information available to make decisions based on accurate data.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$386,200	\$432,935	\$249,300	\$313,000	\$ 63,700	25.6%
	Mapping Fund	143,300	236,461	229,000	205,400	(23,600)	8.7%
	Total	\$529,500	\$669,396	\$478,300	\$518,400	\$ 40,100	8.3%
FTEs:	GSD General Fund	5.00	5.00	5.00	3.00	(2.00)	(40.0)%

Performance

Change in the percentage of lines of business that are utilizing Metro's enterprise GIS in their workflow

NA NA NA NA

Geographic Data Maintenance

The purpose of the Geographic Data Maintenance program is to provide accurate geographic and land information products to Planning Department staff, other Metro departments and agencies, and the public, so they can have timely and accurately property and zoning datasets that meet national standards (NSDI) to achieve their objectives and avoid duplication of effort.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$278,600	\$594,477	\$362,700	\$206,000	\$(156,700)	(43.2)%
FTEs:	GSD General Fund	4.60	4.60	4.60	4.60	0.00	0.0%

Performance

Percentage of property and zoning dataset entries made accurately on initial entry

NA NA NA NA

Land Development Line of Business - The Purpose of the Land Development Line of Business is to provide design expertise, professional planning advice, and policy and regulatory tools and techniques to decision-makers, developers and the general public so they can have the information and regulatory framework to implement and apply the principles of sustainable development consistent with the community's vision established in the General Plan.

Land Development

The purpose of the Land Development program is to provide design expertise, professional planning advice, and policy and regulatory tools and techniques to decision-makers, developers and the general public so they have the information and regulatory framework to implement and apply the principles of sustainable development consistent with the community's vision established in the General Plan.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$0	\$0	\$864,800	\$782,300	\$(82,500)	(9.5)%
FTEs:	GSD General Fund	0.00	0.00	2.00	0.00	(2.00)	(100.0)%

Performance

Percentage increase in the assessed value of identified "smart growth projects" compared to the county as a whole

NA NA NA NA

07 Planning-At a Glance

Executive Leadership Line of Business – The purpose of the Executive Leadership Line of Business is to provide management and leadership services to the department and community by providing tools, information, education and guidance as to critical planning alternatives and options necessary to attain a sustainable community.

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$350,100	\$0	\$0	\$0	\$0	0.0%
FTEs:	GSD General Fund	3.00	0.00	0.00	0.00	0.00	0.0%

Executive Leadership

The purpose of the Executive Leadership program is to provide management and leadership services to the department and community by providing tools, information, education and guidance as to critical planning alternatives and options necessary to attain a sustainable community.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,081,400	\$1,119,281	\$1,522,100	\$1,551,700	\$29,600	1.9%
FTEs:	GSD General Fund	8.30	8.30	9.35	10.35	1.00	10.7%

Performance

Reduction in the community's carbon footprint

NA	NA	NA	NA
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07 Planning-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	3,314,700	3,380,075	3,047,700	2,804,000	(243,700)	(8.00)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	41,100	50,558	41,100	41,100	0	0.00%
Travel, Tuition, and Dues	59,100	54,436	71,200	22,000	(49,200)	(69.10)%
Communications	110,600	90,462	96,400	86,600	(9,800)	(10.17)%
Repairs & Maintenance Services	23,200	10,037	19,000	14,000	(5,000)	(26.32)%
Internal Service Fees	621,800	603,845	527,000	599,800	72,800	13.81%
Other Expenses	114,200	95,196	111,700	111,700	0	0.00%
TOTAL OTHER SERVICES	970,000	904,534	866,400	875,200	8,800	1.02%
TOTAL OPERATING EXPENSES	4,284,700	4,284,609	3,914,100	3,679,200	(234,900)	(6.00)%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	4,284,700	4,284,609	3,914,100	3,679,200	(234,900)	(6.00)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	1,508,500	1,064,939	1,374,200	687,900	(686,300)	(49.94)%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	2,275	0	0	0	0.00%
TOTAL PROGRAM REVENUE	1,508,500	1,067,214	1,374,200	687,900	(686,300)	(49.94)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	1,508,500	1,067,214	1,374,200	687,900	(686,300)	(49.94)%
Expenditures Per Capita	\$6.99	\$6.99	\$6.39	\$6.01	\$(0.38)	(6.00)%

07 Planning-Financial

Special Purpose Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	590,300	513,728	510,000	500,000	(10,000)	(1.96)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	1,576,000	1,030,126	2,578,500	2,346,900	(231,600)	(8.98)%
Travel, Tuition, and Dues	2,400	17,636	19,700	19,700	0	0.00%
Communications	458,500	234,396	183,500	62,000	(121,500)	(66.21)%
Repairs & Maintenance Services	0	0	0	0	0	0.00%
Internal Service Fees	0	0	0	0	0	0.00%
Other Expenses	98,800	80,979	36,500	18,000	(18,500)	(50.68)%
TOTAL OTHER SERVICES	2,135,700	1,363,137	2,818,200	2,446,600	(371,600)	(13.19)%
TOTAL OPERATING EXPENSES	2,726,000	1,876,865	3,328,200	2,946,600	(381,600)	(11.47)%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	2,726,000	1,876,865	3,328,200	2,946,600	(381,600)	(11.47)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	82,900	136,877	191,000	20,400	(170,600)	(89.32)%
Federal (Direct & Pass Through)	2,532,700	1,546,889	3,049,200	2,551,000	(498,200)	(16.34)%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	81,496	0	255,000	255,000	0.00%
Other Program Revenue	60,400	118,854	38,000	0	(38,000)	(100.00)%
TOTAL PROGRAM REVENUE	2,676,000	1,884,116	3,278,200	2,826,400	(451,800)	(13.78)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	50,000	68,742	50,000	120,200	70,200	140.40%
TOTAL REVENUE & TRANSFERS	2,726,000	1,952,858	3,328,200	2,946,600	(381,600)	(11.47)%
Expenditures Per Capita	\$4.45	\$3.06	\$5.43	\$4.81	\$(0.62)	(11.47)%

07 Planning-Financial

Title	Grade	FY 2008 Budgeted		FY 2009 Budgeted		FY 2010 Budgeted		FY09 - FY10 Variance	
		Pos.	FTE	Pos.	FTE	Pos.	FTE	Pos.	FTE
GSD General 10101									
Admin Asst	SR0900	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Admin Svcs Officer 1	SR0600	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Admin Svcs Officer 2	SR0800	0	0.00	0	0.00	1	1.00	1	1.00
Admin Svcs Officer 3	SR1000	0	0.00	0	0.00	1	1.00	1	1.00
Finance Officer 2	SR1000	1	1.00	1	1.00	1	1.00	0	0.00
Finance Officer 3	SR1200	0	0.00	0	0.00	1	1.00	1	1.00
Office Support Rep 1	SR0400	0	0.00	(1)	(1.00)	0	0.00	1	1.00
Office Support Rep 2	SR0500	0	0.00	0	0.00	1	1.00	1	1.00
Office Support Rep 3	SR0600	2	2.00	2	2.00	2	2.00	0	0.00
Office Support Spec 2	SR0800	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Planner 1	SR1000	7	7.00	7	7.00	4	4.00	(3)	(3.00)
Planner 2	SR1200	11	11.00	11	11.00	10	10.00	(1)	(1.00)
Planner 3	SR1300	4	4.00	4	4.00	5	5.00	1	1.00
Planning Asst Exec Dir-Ops	SR1500	1	1.00	0	0.00	0	0.00	0	0.00
Planning Exec Dir	DP0300	1	1.00	1	1.00	1	1.00	0	0.00
Planning Mgr 1	SR1300	0	0.00	0	0.00	1	1.00	1	1.00
Planning Mgr 2	SR1400	4	4.00	4	4.00	5	5.00	1	1.00
Planning Tech 1	SR0700	8	8.00	8	8.00	5	5.00	(3)	(3.00)
Planning Tech 2	SR0800	2	2.00	2	2.00	2	2.00	0	0.00
Planning Tech 3	SR0900	2	2.00	2	2.00	0	0.00	(2)	(2.00)
Special Projects Mgr	SR1500	1	1.00	1	1.00	1	1.00	0	0.00
Total Positions & FTE		47	47.00	45	45.00	41	41.00	(4)	(4.00)
Advance Planning & Research 30702									
Engineer 2	SR1300	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Office Support Rep 3	SR0600	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Planner 1	SR1000	2	2.00	2	2.00	0	0.00	(2)	(2.00)
Planner 2	SR1200	2	2.00	2	2.00	0	0.00	(2)	(2.00)
Planning Mgr 2	SR1400	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Total Positions & FTE		7	7.00	7	7.00	0	0.00	(7)	(7.00)
Regional Transportation Plan'g 30706									
Engineer 2	SR1300	0	0.00	0	0.00	1	1.00	1	1.00
Engineering Assoc	SR1100	0	0.00	0	0.00	1	1.00	1	1.00
Office Support Rep 3	SR0600	0	0.00	0	0.00	1	1.00	1	1.00
Planner 1	SR1000	0	0.00	0	0.00	1	1.00	1	1.00
Planner 2	SR1200	0	0.00	0	0.00	2	2.00	2	2.00
Planning Mgr 2	SR1400	0	0.00	0	0.00	1	1.00	1	1.00
Total Positions & FTE		0	0.00	0	0.00	7	7.00	7	7.00
Department Totals		54	54.00	52	52.00	48	48.00	(4)	(4.00)

08 Human Resources-At a Glance

Mission The mission of the Human Resources Department is to provide human resources business and benefits products to:

- Metropolitan Government employees and agencies so they can provide quality government services, and
- Metropolitan Government retirees so they can receive the benefits to which they are entitled.

Budget Summary	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
Expenditures and Transfers:			
GSD General Fund	\$ 0	\$ 4,812,600	\$ 4,525,400
Internal Service Fund	<u>7,349,500</u>	<u>0</u>	<u>0</u>
Total Expenditures and Transfers	<u>\$ 7,349,500</u>	<u>\$ 4,812,600</u>	<u>\$ 4,525,400</u>
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$7,343,500	\$0	\$0
Other Governments and Agencies	6,000	0	0
Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
Total Program Revenue	\$7,349,500	\$0	\$0
Non-program Revenue	0	0	0
Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues	<u>\$7,349,500</u>	<u>\$0</u>	<u>\$0</u>
Expenditures Per Capita	\$ 12.00	\$ 7.86	\$ 7.39

Positions	Total Budgeted Positions	62	56	50

Contacts	Director of HR: Rita Roberts-Turner	email: rita.roberts-turner@nashville.gov
	Finance Manager: Jim Kramer	email: jim.kramer@nashville.gov
	Suite 200, 222 Building 37201	Phone: 862-6640 FAX: 862-6654

08 Human Resources-At a Glance

Accomplishments

- Successfully completed 2 benefit request for proposals for Injured On Duty (IOD) and Life Insurance coverage. Received and evaluated numerous proposals, created consensus and award, and evaluated final contract documents. For the Life Insurance RFP alone, saved millions of dollars in premiums with the current vendor's proposed renewal rates (savings of 66%)
 - Conducted Annual Enrollment for employee benefit elections. Coordinated the content, layout, and printing of Annual Enrollment guides with a new Metro contractor for this year, saving tens of thousands of dollars. Held 48 hours of enrollment meetings over 6 days at 9 locations, as well as staffing a permanent drop-off location in the 222 Building. Received over 4,500 benefit election forms via fax, online submission, mail, and hand delivery. Completed over 17,500 manual entries of changes into the EBS system
 - Returned 8 pensioners to work from disability pensions, reducing disability pension payments by \$142,728 annually. Calculated 725 pensions including Service, Disability, Survivor, Vested, and Disability-to-Service conversions. Processed over 5,800 pension cost-of-living adjustments (COLA). Processed 684 disability questionnaires
 - Mailed 2nd round of Pension Benefit Statements to General Government and Fire/Police employees (over 8,700). Processed and mailed the first round of MNPS support staff employee statements (over 3,700)
 - The Human Resources Training Division graduated 257 graduates from the Metro Management Institute class and also developed and launched the Diversity Training Program required for all employees by Executive Order #009
 - As of December 31st, HR has successfully handled 168 recruitments. HR anticipates over 17,000 applications will be processed with over 3,400 tests administered and 1,000 background checks completed. HR also successfully conducted Assessment Centers for Police Department to promote Lieutenants as well as successfully recruited for Directors for Office of Emergency Management and Emergency Communications Center. HR is currently recruiting for Executive Director at the Historical Commission and Arts Commission
-

Goals

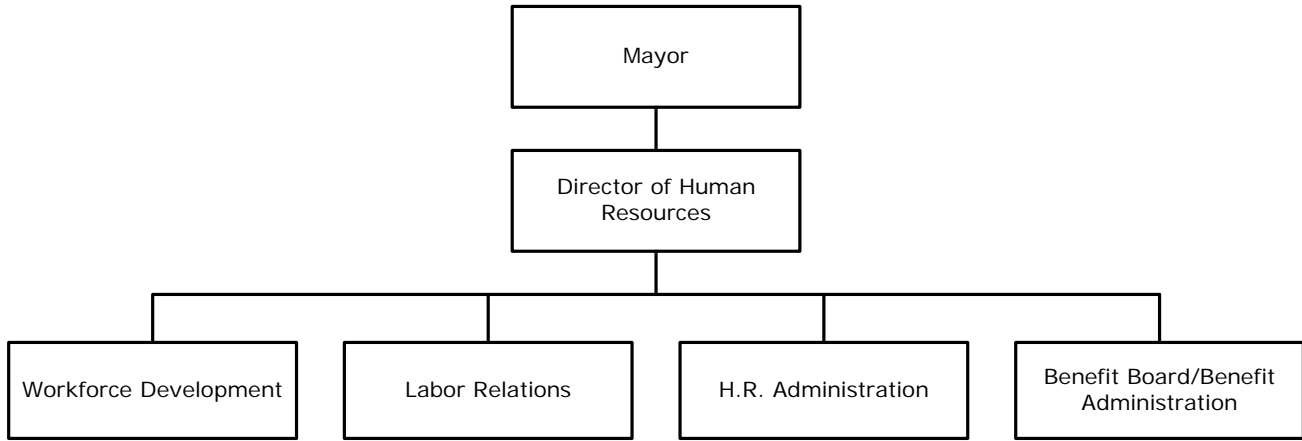
- Metro government employees will be fully informed about key issues in a timely manner, so they can be productive and make informed decisions about their employment
 - Hires and Promotions will be completed according to predetermined requirements to ensure that Metro agencies have the personnel they need to meet their goals
 - Metro Government will continue to provide quality health insurance coverage to employees and retirees
 - Decision makers will have appropriate access to accurate and timely Human Resource data that will allow them to make informed decisions regarding human resource matters
-

Strategic Issues

- Disability Compliance - Issues in the Disability plan, its interpretation, and its administration result in: excessive cost to the pension trust fund; abuse of the program; emphasis of rehabilitation of injured employees and increased efforts on returning them to work
- Cost containment and quality benefits - The substantial increase in the cost of benefits could bring pressure to reduce benefits including: medical, dental, disability (IOD), life insurance, and retirement
- HR Information - Increased reliance on data for decision making results in increased need for proficient users, accurate and timely data entry, and precise reporting and analysis
- HR Communication, Staffing and Compliance - To provide and disseminate large amounts of accurate, varied and complex information to employees and administration of the Metro Government

08 Human Resources-At a Glance

Organizational Structure



Programs

Human Capital

- Compensation Development and Administration
- Career Opportunities and Staffing Services
- Benefits
- Training

Executive Leadership

- Executive Leadership
- Non-Allocated Financial Transactions

Metro Commitment to Fair Employment Practices

- Civil Service Commission Administration
- Metro Employee Benefit Board Administration
- Labor Relations
- Equal Employee Opportunity
- Drug-Free Workplace

08 Human Resources-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Baseline Budget Adjustment	\$ (102,200) (2.0 FTEs)	Reduction based upon FY09 Savings Target
Compensation Development and Administration		
Eliminating two HR Analyst 3 positions and excess salary	(170,600) (2.0 FTEs)	A staff reduction will significantly affect the department's ability to coordinate and conduct compensation studies, pay plan costing, benchmarking, position audits, maintain current compensation data, conduct surveys, and respond to media inquires.
Career Opportunities and Staffing Services		
Reduction of Software License	(3,400)	No impact on performance
Benefits		
Eliminating one Professional Specialist position	(42,800) (0.5 FTE)	A staff reduction will affect the timely processing of benefits, pensions, pension calculations, troubleshooting, benefit administration assistance, data entry adjustments, and delay the development of documentation needed for pensioners and current employees.
Restoration of funding taken in FY09 for Benefit Board operations.	297,700	No impact on performance
Labor Relations		
Elimination of HR Manager Position	(62,800) (1.0 FTE)	No impact on performance
Equal Opportunity		
Eliminating excess salary	(39,200)	No impact on performance
Non-allocated Financial Transactions		
Internal Service Charges*	(134,100)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	(5,400)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	(23,900)	Suspension of longevity pay to all eligible employees
Perfect Attendance Suspension	(500)	Suspension of perfect attendance pay to all eligible employees
General Services District Total	(287,200) (5.5 FTEs)	
TOTAL	\$ (287,200) (5.5 FTEs)	

* See Internal Service Charges section for details

08 Human Resources-At a Glance

Human Capital Line of Business - The purpose of the Human Capital Line of Business is to provide pay, benefits and placement products to Metro departments so they can attract, retain and reward workforce.

Compensation Development & Administration

The purpose of the Compensation Development and Administration program is to provide compensation and resolution products to Metro departments and agencies so they can receive satisfactory services and resolutions with regards to compensation issues.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,357,700	\$1,056,141	\$1,007,600	\$769,600	\$(238,000)	(23.6)%
FTEs:	GSD General Fund	13.00	13.00	12.00	9.00	(3.00)	(25.0)%
Performance							
Performance of departments that stated they received satisfactory customer service		100%	100%	100%	100%		

Career Opportunities and Staffing Services

The purpose of the Career Opportunities and Staffing Services program is to provide quality recruitment services and products to Metro departments and agencies so they can meet their staffing needs in a timely manner while ensuring compliance with Civil Service.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$880,200	\$824,579	\$767,300	\$763,900	\$(3,400)	(0.4)%
FTEs:	GSD General Fund	8.00	8.00	9.00	9.00	0.00	0.0%
Performance							
Percentage of departments meeting their staffing needs		100%	100%	100%	100%		

Benefits

The purpose of the Benefits program is to provide benefits services and resolution products that are accurate, timely, and professional to Metro employees and retirees so they can experience satisfactory services and resolutions with regard to their health, retirement, and other benefits.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Internal Service Fund	\$2,856,300	\$2,072,747	\$1,428,600	\$1,683,500	\$254,900	(17.8)%
FTEs:	Internal Service Fund	26.50	24.00	22.50	22.00	(0.50)	(2.2)%
Performance							
Percentage of employees/retirees that received satisfactory customer service		100%	NR	100%	100%		

08 Human Resources-At a Glance

Training

The purpose of the Training program is to provide educational and professional development products to Metro departments so they can provide better services to the public.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$414,500	\$(70,090)	\$271,900	\$271,900	\$0.0	0.0%
FTEs:	GSD General Fund	2.00	2.00	3.00	3.00	0.00	0.0%

Performance

Percentage of departments and Human Resources coordinators that responded their employees received our training products and could demonstrate skills needed to do their jobs

100%	NA	100%	100%
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Metro Commitment to Fair Employment Practices Line of Business - The purpose of the Metro Commitment to Fair Employment Practices Line of Business is to provide compliance, reporting, consultation, and administration products to Metro Government so they can be in compliance with employment laws and regulations.

Civil Service Commission Administration

The purpose of the Civil Service Commission Administration program is to provide meeting and hearing administration, staff recommendations, and policy development and interpretation products to the Civil Service Commission so they can make informed decisions that are compliant with Civil Service rules and policies.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$240,300	\$265,566	\$270,000	\$270,000	\$0.0	0.0%
FTEs:	GSD General Fund	2.00	2.00	2.00	2.00	0.00	0.0%

Performance

Performance of Human Resources recommendations made that are approved by the Civil Service Commission

100%	100%	100%	0%
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Metro Employee Benefit Board Administration

The purpose of the Metro Employee Benefit Board Administration program is to provide meeting and hearing administration, staff recommendations, and policy development and interpretation products to the Metro Employee Benefit Board so they can make informed decisions for the employee benefit system in accordance with the Charter, the Code of laws, bylaws and policies.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$203,700	\$186,981	\$4,800	\$4,800	\$0.0	0.0%
FTEs:	GSD General Fund	2.00	2.00	2.00	2.00	0.00	0.0%

Performance

Percentage of staff recommendations made that are approved by the Metro Employee Benefit Board

NA	100%	100%	100%
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08 Human Resources-At a Glance

Labor Relations

The purpose of the Labor Relations program is to provide advisory, interpretation and communication products to union representatives and management so they can experience a proactive partnership in the resolution of employee labor concerns.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$133,100	\$123,362	\$117,100	\$54,300	\$(62,800)	(53.6)%
FTEs:	GSD General Fund	2.00	2.00	1.00	0.00	(1.00)	(100.0)%
Performance							
Percentage of management and union representatives satisfied with the process of the resolution of employee labor concerns		100%	NA	100%	100%		

Equal Employee Opportunity

The purpose of the Equal Employee Opportunity program is to provide consultation, mediation and investigation products to Metro Government so it can ensure that employee complaints of harassment and discrimination are addressed in a timely manner.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$162,100	\$109,586	\$127,300	\$53,300	\$(74,000)	(58.1)%
FTEs:	GSD General Fund	2.00	2.00	2.50	1.00	(1.50)	(60.0)%
Performance							
Percentage of employee complaints of harassment and discrimination that are addressed in ninety days or less		100%	100%	100%	100%		

Drug-Free Workplace

The purpose of the Drug-Free Workplace program is to provide education, training, and drug-testing products to all Metro departments so they can maintain a work environment free from alcohol and drugs.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$41,500	\$40,786	\$37,800	\$37,800	\$0.0	0.0%
FTEs:	GSD General Fund	0.00	0.00	0.00	0.00	0.00	0.0%
Performance							
Percentage of drug tests completed in which the outcome was negative		NA	98.9%	100%	100%		

08 Human Resources-At a Glance

Executive Leadership Line of Business - The purpose of the Executive Leadership Line of Business is to provide business policy and decision products to this Metro department so it can deliver results for customers.

Executive Leadership

The purpose of the Executive Leadership program is to provide business policy and decision products to this department so it can deliver results for customers.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,057,500	\$982,081	\$780,200	\$780,200	\$0.0	0.0%
FTEs:	GSD General Fund	2.00	2.00	2.00	2.00	0.00	0.0%
Performance							
Percentage of departmental key results achieved		N/A	N/A	N/A	N/A		

Non-Allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$0.0	\$0.0	\$0.0	\$(163,900)	\$(163,900)	0.0%
FTEs:	GSD General Fund	0.00	0.00	0.00	0.00	0.00	0.0%

08 Human Resources-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
Personal Services	0	0	3,480,300	2,936,000	(544,300)	(15.64)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional and Purchased Services	0	0	626,500	1,026,500	400,000	63.85%
Travel, Tuition, and Dues	0	0	9,700	4,300	(5,400)	(55.67)%
Communications	0	0	95,700	95,700	0	0.00%
Repairs and Maintenance Services	0	0	7,000	7,000	0	0.00%
Internal Service Fees	0	0	457,500	323,400	(134,100)	(29.31)%
Other Expense	0	0	135,900	132,500	(3,400)	(2.50)%
TOTAL OTHER SERVICES	0	0	1,332,300	1,589,400	257,100	19.30%
TOTAL OPERATING EXPENSES	0	0	4,812,600	4,525,400	(287,200)	(5.97)%
Transfers to Other Funds/Units	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	0	0	4,812,600	4,525,400	(287,200)	(5.97)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	0	0	0	0	0	0.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
Transfers From Other Funds and Units	0	0	0	0	0	0.00%
TOTAL REVENUE AND TRANSFERS	0	0	0	0	0	0.00%
Expenditures Per Capita	\$0.00	\$0.00	\$7.86	\$7.39	\$(0.47)	(5.97)%

08 Human Resources-Financial

Internal Service Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	4,915,300	3,748,684	0	0	0	0
OTHER SERVICES:						
Utilities	0	0	0	0	0	0
Professional & Purchased Services	1,375,400	868,982	0	0	0	0
Travel, Tuition, and Dues	51,700	10,014	0	0	0	0
Communications	57,900	33,937	0	0	0	0
Repairs & Maintenance Services	7,000	6,064	0	0	0	0
Internal Service Fees	745,400	782,416	0	0	0	0
Other Expenses	180,800	141,725	0	0	0	0
TOTAL OTHER SERVICES	2,418,200	1,843,138	0	0	0	0
TOTAL OPERATING EXPENSES	7,333,500	5,591,822	0	0	0	0
TRANSFERS TO OTHER FUNDS/UNITS	16,000	0	0	0	0	0
TOTAL EXPENSES & TRANSFERS	7,349,500	5,591,822	0	0	0	0
PROGRAM REVENUE:						
Charges, Commissions, & Fees	7,343,500	7,262,966	0	0	0	0
Federal (Direct & Pass Through)	0	0	0	0	0	0
State Direct	0	0	0	0	0	0
Other Government Agencies	6,000	5,105	0	0	0	0
Other Program Revenue	0	0	0	0	0	0
TOTAL PROGRAM REVENUE	7,349,500	7,268,071	0	0	0	0
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0
Local Option Sales Tax	0	0	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0	0	0
Compensation From Property	0	0	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0
TOTAL REVENUE & TRANSFERS	7,349,500	7,268,071	0	0	0	0
Expenditures Per Capita	\$12.00	\$9.13	\$0.00	\$0.00	\$0.00	0

08 Human Resources-Financial

Title	Grade	FY 2008 Budgeted		FY 2009 Budgeted		FY 2010 Budgeted		FY09 - FY10 Variance	
		Pos.	FTE	Pos.	FTE	Pos.	FTE	Pos.	FTE
GSD General 10101									
Admin Asst	SR0900	0	0.00	1	1.00	1	1.00	0	0.00
Admin Spec	SR1100	0	0.00	2	2.00	2	2.00	0	0.00
Application Tech 1	SR0700	0	0.00	1	1.00	1	1.00	0	0.00
Application Tech 2	SR0800	0	0.00	1	1.00	1	1.00	0	0.00
Application Tech 3	SR0900	0	0.00	7	7.00	7	7.00	0	0.00
Finance Officer 2	SR1000	0	0.00	1	1.00	1	1.00	0	0.00
Human Resources Analyst 1	SR0800	0	0.00	1	1.00	1	1.00	0	0.00
Human Resources Analyst 2	SR1000	0	0.00	5	5.00	5	5.00	0	0.00
Human Resources Analyst 3	SR1200	0	0.00	19	19.00	17	17.00	(2)	(2.00)
Human Resources Asst 2	SR0700	0	0.00	1	1.00	1	1.00	0	0.00
Human Resources Asst Dir	SR1500	0	0.00	2	2.00	2	2.00	0	0.00
Human Resources Dir	DP0200	0	0.00	1	1.00	1	1.00	0	0.00
Human Resources Mgr	SR1400	0	0.00	3	3.00	2	2.00	(1)	(1.00)
Information Systems Advisor 1	SR1300	0	0.00	1	1.00	0	0.00	(1)	(1.00)
Office Support Rep 3	SR0600	0	0.00	2	2.00	1	1.00	(1)	(1.00)
Office Support Spec 2	SR0800	0	0.00	1	1.00	1	1.00	0	0.00
Professional Spec	SR1100	0	0.00	5	5.00	4	4.50	(1)	(0.50)
Program Spec 2	SR0800	0	0.00	1	1.00	1	1.00	0	0.00
Training Coord	SR1300	0	0.00	1	1.00	1	1.00	0	0.00
Total Positions & FTE		0	0.00	56	56.00	50	50.50	(6)	(5.50)
Human Resources 51108									
Admin Asst	SR0900	1	1.00	0	0.00	0	0.00	0	0.00
Admin Spec	SR1100	3	3.00	0	0.00	0	0.00	0	0.00
Admin Svcs Officer 3	SR1000	1	1.00	0	0.00	0	0.00	0	0.00
Application Tech 1	SR0700	2	2.00	0	0.00	0	0.00	0	0.00
Application Tech 2	SR0800	4	4.00	0	0.00	0	0.00	0	0.00
Application Tech 3	SR0900	3	3.00	0	0.00	0	0.00	0	0.00
Human Resources Analyst 1	SR0800	4	4.00	0	0.00	0	0.00	0	0.00
Human Resources Analyst 2	SR1000	7	7.00	0	0.00	0	0.00	0	0.00
Human Resources Analyst 3	SR1200	21	21.00	0	0.00	0	0.00	0	0.00
Human Resources Asst 2	SR0700	2	2.00	0	0.00	0	0.00	0	0.00
Human Resources Asst Dir	SR1500	3	3.00	0	0.00	0	0.00	0	0.00
Human Resources Dir	DP0200	1	1.00	0	0.00	0	0.00	0	0.00
Human Resources Mgr	SR1400	3	3.00	0	0.00	0	0.00	0	0.00
Professional Spec	SR1100	6	5.50	0	0.00	0	0.00	0	0.00
Program Mgr 1	SR1100	1	1.00	0	0.00	0	0.00	0	0.00
Total Positions & FTE		62	61.50	0	0.00	0	0.00	0	0.00
Department Totals		62	61.50	56	56.00	50	50.50	(6)	(5.50)

09 Register of Deeds-At a Glance

Mission	To record all documents pertaining to real estate and documents relative to the Uniform Commercial Code. To maintain the integrity of all official records and offer courteous, friendly, and expeditious service to all who use the Register's Office.		
Budget Summary	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
Expenditures and Transfers:			
GSD General Fund	\$ 2,462,900	\$ 389,300	\$ 333,300
Special Purpose Fund	300,000	276,000	230,000
Total Expenditures and Transfers	<u>\$ 2,762,900</u>	<u>\$ 665,300</u>	<u>\$ 563,300</u>
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$ 6,300,000	\$ 3,026,000	\$ 1,130,000
Other Governments and Agencies	0	0	0
Other Program Revenue	0	0	0
Total Program Revenue	<u>\$ 6,300,000</u>	<u>\$ 3,026,000</u>	<u>\$ 1,130,000</u>
Non-program Revenue	0	0	0
Transfers From Other Funds and Units	0	0	0
Total Revenues	<u>\$ 6,300,000</u>	<u>\$ 3,026,000</u>	<u>\$ 1,130,000</u>
Expenditures Per Capita	\$ 4.51	\$ 1.09	\$ 0.92
Positions	Total Budgeted Positions	0	0
Contacts	Register of Deeds: Bill Garrett Financial Manager: Connie Brookshire Sommet Center 501 Broadway 37203	email: bill.garrett@nashville.gov email: connie.brookshire.nashville.gov Phone: 862-6790	FAX: 880-2039

09 Register of Deeds-At a Glance

Accomplishments

- Increased the number of Internet customers to 350
 - Increased the number of E-filing customers to 65
 - Plat Scanning Project (phase 2)
 - Image Cropping Completed
 - Back Indexing
 - Index Book Scanning project completed - every index book has been scanned and is available on the Internet to subscribers
 - Customer service tracking system - great response from customer follow-up calls
 - New Feature on Planning Commission website where user can click button on parcel to display a digital image of their deed. To this point, a subscription was required to display any deed. This change allows the one time or occasional users to display a copy of their deed(s)
 - Exception processing system written in-house with MS Access. Deeds recorded with errors by the filer are now processed electronically instead of manually
-

Goals

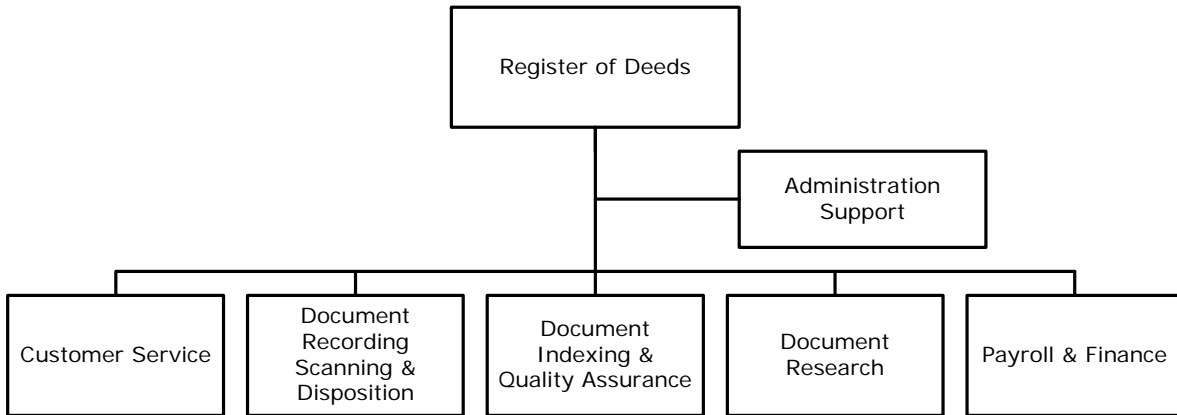
- Property Fraud Alert Service
 - Continue to work with ITS on offsite replication of Image and Database Servers
 - Visiting other register's offices for new technology ideas
 - Provide efficient, customer-friendly service
 - Continue back indexing all records recorded from 1964-1999
-

Strategic Issues

- Monitor legislation, which impacts the services provided by, and revenues collected by, Register of Deeds Offices
- Involvement in national property record organizations to remain informed on property record issues
- Continue to offer our customers the latest technology for recording and researching property records

09 Register of Deeds-At a Glance

Organizational Structure



Programs

Administration

Computer

09 Register of Deeds-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Administration		
Reduction of miscellaneous operating expenses	\$ (9,300)	No impact on performance
Internal Service Charges*	(39,200)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	(7,500)	Reduction of out of town and air travel, tuition, and registration
General Services District Total	(56,000)	
Special Purpose Funds Total	(46,000)	
TOTAL	\$ (102,000)	

* See Internal Service Charges section for details

09 Register of Deeds-At a Glance

Administration

The purpose of the Administration program is to record index and maintain property records and other documents as specified by TCA.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$2,462,900	\$2,893,847	\$389,300	\$336,200	\$(53,100)	(13.6)%
FTEs:	GSD General Fund	0.00	0.00	0.00	0.00	0.00	0%
Performance							
	Total number of documents recorded	NA	NA	NA	\$110,000		

Computer

The purpose of the Computer program is the purchase and maintenance of computer equipment and software for the Register of Deeds Office.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$300,000	\$12,765	\$276,000	\$230,000	\$(46,000)	(16.7)%
FTEs:	Special Purpose Fund	0.00	0.00	0.00	0.00	0.00	0%
Performance							
	Total revenue is based on a \$2 fee for the filing and recording of certain instruments	NA	NA	NA	\$220,000		

09 Register of Deeds-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	1,970,500	2,376,515	0	0	0	0.00%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	8,000	692	6,500	6,500	0	0.00%
Travel, Tuition, and Dues	19,500	31,214	16,000	1,900	(14,100)	(88.13)%
Communications	39,000	23,231	22,700	22,200	(500)	(2.20)%
Repairs & Maintenance Services	5,800	7,516	800	800	0	0.00%
Internal Service Fees	254,500	250,614	204,800	165,600	(39,200)	(19.14)%
Other Expenses	165,600	203,915	138,500	136,300	(2,200)	(1.59)%
TOTAL OTHER SERVICES	492,400	517,182	389,300	333,300	(56,000)	(14.38)%
TOTAL OPERATING EXPENSES	2,462,900	2,893,697	389,300	333,300	(56,000)	(14.38)%
TRANSFERS TO OTHER FUNDS/UNITS	0	150	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	2,462,900	2,893,847	389,300	333,300	(56,000)	(14.38)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	6,000,000	4,928,169	2,750,000	900,000	(1,850,000)	(67.27)%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	6,000,000	4,928,169	2,750,000	900,000	(1,850,000)	(67.27)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	6,000,000	4,928,169	2,750,000	900,000	(1,850,000)	(67.27)%
Expenditures Per Capita	\$ 4.02	\$ 4.72	\$ 0.64	\$ 0.54	\$ (0.10)	(14.38)%

09 Register of Deeds-Financial

Special Purpose Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	0	0	0	0	0	0.00%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	0	0	0	0	0	0.00%
Travel, Tuition, and Dues	0	0	0	0	0	0.00%
Communications	0	460	0	0	0	0.00%
Repairs & Maintenance Services	25,000	3,780	10,000	10,000	0	0.00%
Internal Service Fees	5,000	0	0	0	0	0.00%
Other Expenses	270,000	8,525	266,000	220,000	(46,000)	(17.29)%
TOTAL OTHER SERVICES	300,000	12,765	276,000	230,000	(46,000)	(16.67)%
TOTAL OPERATING EXPENSES	300,000	12,765	276,000	230,000	(46,000)	(16.67)%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	300,000	12,765	276,000	230,000	(46,000)	(16.67)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	300,000	0	276,000	230,000	(46,000)	(16.67)%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	22,435	0	0	0	0.00%
TOTAL PROGRAM REVENUE	300,000	22,435	276,000	230,000	(46,000)	(16.67)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	300,000	22,435	276,000	230,000	(46,000)	(16.67)%
Expenditures Per Capita	\$ 0.49	\$ 0.02	\$ 0.45	\$ 0.38	\$ (0.07)	(16.67)%

10 General Services-At a Glance

Mission	The mission of the Department of General Services is to provide sustainable facility and fleet operations, radio communications, employee security, and customer assistance services to government agencies, Metro employees, and the Nashville community so they can meet their goals.			
Budget Summary		<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
	Expenditures and Transfers:			
	GSD General Fund	\$ 0	\$ 1,356,000	\$ 1,182,400
	Internal Service Fund	51,731,800	46,014,100	38,915,700
	Total Expenditures and Transfers	<u>\$ 51,731,800</u>	<u>\$ 47,370,100</u>	<u>\$ 40,098,100</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 50,931,800	\$ 46,014,100	\$ 38,915,700
	Other Governments and Agencies	0	0	0
	Other Program Revenue	0	0	0
	Total Program Revenue	<u>\$ 50,931,800</u>	<u>\$ 46,014,100</u>	<u>\$ 38,915,700</u>
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	800,000	0	0
	Total Revenues	<u>\$ 51,731,800</u>	<u>\$ 46,014,100</u>	<u>\$ 38,915,700</u>
	Expenditures Per Capita	\$ 84.44	\$ 77.32	\$ 65.45
Positions	Total Budgeted Positions	230	194	165
Contacts	Director: Nancy Whittemore Financial Manager: Dianna Atwood G-70 Metro Courthouse 37201	email: nancy.whittemore@nashville.gov email: dianna.atwood@nashville.gov Phone: 862-5050	FAX: 862-5035	

10 General Services-At a Glance

Accomplishments

- Maintained 99.999% radio system availability for our public-safety responders
 - Enhanced radio system coverage for public-safety in the Hermitage area with a new tower site
 - Finalized contract with Sprint/NEXTEL, and began rebanding
 - Collected over \$5 million in paid sales from eBid Nashville online auctions in 2008
 - Maintained 68 Metro facilities totaling 2.56M square feet plus 734 acres, and achieved 85% customer satisfaction for building service requests as tracked through the electronic work order system
 - Outsourced basic preventive maintenance services for light duty fleet vehicles
 - Attained ASE Blue Seal Recognition for the consolidated shops of the Office of Fleet Management
 - Implemented Green fleet initiatives including the procurement of flex fuel vehicles, requesting bio-diesel engines where available, issuing an anti-idling Administrative Order, and reducing the Metro fleet by 9%
 - Implementation of green building practices to include janitorial services and supplies, building elements affecting energy and water conservation, staff certification on storm water management and the sustainable construction standards
 - Incorporated educational component of sustainable design practices in Howard Building project
-

Goals

- To provide improved environmental sustainability through recycling, purchase of alternative fuel vehicles, energy saving upgrades, and incorporating green building practices
 - To provide consistent, valued, and high quality products to our customers
 - To improve the job satisfaction and performance of General Services' employees
-

Strategic Issues

Administration

- eBid auction system replacement and enhancement
- Business continuity and disaster recovery
- Building security enhancements

Building Operation Support Services

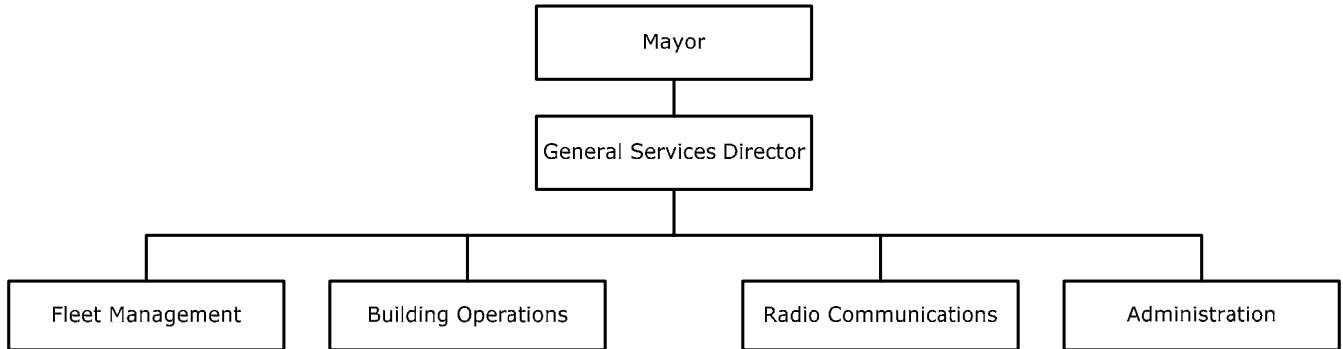
- Green building initiatives including energy management
- Fleet Management
- Green fleet initiative

Radio Communications

- Rebanding of public-safety and Sprint/Nextel 800 MHz radio frequency spectrum
- Radio communication system upgrade

10 General Services-At a Glance

Organizational Structure



Programs

Security

Employee and Property Security

Fleet Operations

Vehicle and Equipment Repair
Fuel Supply
Fleet Asset Management

Radio Communication and Equipment

Radio System Infrastructure
Radio and Public Safety Equipment

Business Support

Mail Services
E-bid Surplus Property Distribution

Building Operations Support Services

Facilities Maintenance
Design and Construction
ADA Compliance

Executive Leadership

Executive Leadership

Administrative

Non-allocated Financial Transactions

10 General Services-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Baseline Budget Adjustment	GSD BOSS Fleet Radio Construction Svc Postal E-bid	\$ (31,300) (692,100) (6.0 FTEs) (586,500) (105,600) (21,100) (32,200) (34,900)
		Reduction based upon FY09 Savings Target
ADA Compliance	Elimination of one Compliance Inspector	(62,900) (1.0 FTE)
		Reduction of a compliance inspector may negatively impact the inspection provisions of the DOJ agreement
Facilities Maintenance	Elimination of 14 positions and reductions in Janitorial services, landscaping, and maintenance funding	(1,525,500) (14.0 FTEs)
		These reductions impact overall building operations, and may accelerate deterioration of buildings and equipment
	Additional maintenance and security funding for new buildings to open in FY10	500,000
		Increase will provide building operations and security services for Howard Office Bldg, Lindsley Hall and garage
Employee and Property Security	Reduction in property protection and employee shuttle service	(303,300)
		Reduction will result in a decrease in security presence at building entrances and the elimination of employee shuttle service
Fuel	Reduction in Auto Fuel	(1,693,000)
		In order to remain within the reduced budget, the fleet vehicle and equipment inventory must be reduced by 412 vehicles to realize an operating cost savings
Fleet Asset Management	Reduction in auto repair, safety shoes, and work equipment	(1,600)
		No impact on performance
	Fleet Vehicle/Equipment Repair Elimination of 5 positions and reductions in equipment repair	(957,500) (5.0 FTEs)
		In order to remain within the reduced budget, the fleet vehicle and equipment inventory must be reduced by 412 vehicles to realize an operating cost savings
Radio Shop	Elimination of one Division Manager position and Info Sys Comm Analyst III	(136,700) (2.0 FTEs)
		The loss of these positions could lead to a delay in returning emergency equipment back to operation
Radio Infrastructure	Reduction in management consultant due to re-negotiated contract pricing and reduction in repair & maintenance	(59,700)
		No impact on performance

10 General Services-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Construction and Design Services		
Reduction of salary and fringe savings from two positions that were filled at lower levels	\$ (43,000)	No impact on performance
Executive Leadership		
Elimination of one HR position and contracted services	(116,300) (1.0 FTE)	Reduction will impact the department's ability to perform HR-related duties. The reduction in contracted services would result in the inability to create additional disaster recovery plans. The Metro Photographer would also be unable to accept many after-hours assignments.
E-bid		
Reduction in Software Consultant Fees	(45,500)	Reduction would prohibit the rebuilding of the e-Bid Nashville site. ITS has determined that the current system will likely be obsolete within a couple of years
Non-allocated Financial Transactions		
Insurance Billings	BOSS (83,600) Fleet (15,000) Radio 17,600 Construction Svc (6,500) Postal 3,900	No impact on performance. Represents direct charges to departments for insurance costs
E-bid	2,600	
Internal Service Charges*	BOSS 29,100 Fleet 205,400 Radio (20,600) Construction Svc (167,400) Postal (9,500) E-bid (55,100) GSD (20,600)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
LOCAP Adjustments	E-bid (21,500)	No impact on performance
Travel Reduction	BOSS (10,000) Fleet (17,600) Radio (1,500) Construction Svc (10,500) Postal E-bid (700)	Reduction of out of town and air travel, tuition, and registration

10 General Services-At a Glance

Budget Changes and Impact Highlights

Recommendation			Impact
Longevity Suspension	BOSS	\$ (23,400)	Suspension of longevity pay to all eligible employees
	Fleet	(54,500)	
	Radio	(11,000)	
	Postal	(3,600)	
	E-bid	(4,700)	
	GSD	(5,000)	
Perfect Attendance Suspension	BOSS	(600)	Suspension of perfect attendance pay to all eligible employees
	Fleet	(1,200)	
	Postal	(200)	
	E-bid	(200)	
	GSD	(400)	
	Radio	(100)	
Self-Funded Debt	BOSS	(1,036,900)	Removal of Self-Funded Debt
General Services District Total		\$ (173,600) (1.0 FTE)	
Special Purpose Funds Total		\$ (7,098,400) (28.0 FTEs)	
TOTAL		\$ (7,272,000) (29.0 FTEs)	

* See Internal Service Charges section for details

10 General Services-At a Glance

Security Line of Business - The purpose of the Security Line of Business is to provide guard force management, investigations, facility and parking access, security systems, and employee identification products to Metro employees in General Services' managed facilities so they can park and work in a secure environment.

Employee and Property Security

The purpose of the Employee and Property Security program is to provide security products to Metro employees working in General Services' managed facilities so they can conduct business in an environment that meets security standards.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Internal Service Fund	\$3,082,900	\$2,790,751	\$2,789,100	\$2,451,100	\$(338,000)	(12.1)%
FTEs:	Internal Service Fund	4.00	4.00	2.00	3.00	1.00	50.0%
Performance							
Percentage change in the number of incidents reported with a negative impact on managed sites		NA	NA	NA	NA		

Fleet Operations Line of Business - The purpose of the Fleet Operations Line of Business is to provide vehicle/equipment inspection and repair, roadside assistance and fuel products, and fleet asset management products to Metro agencies so they can have reliable vehicles/equipment to meet their program goals.

Vehicle and Equipment Repair

The purpose of the Vehicle and Equipment Repair program is to provide vehicle inspection, maintenance, repair, and roadside assistance products to Metro agencies so they can have available and reliable vehicles and equipment to meet their program goals.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09- FY10 Difference	FY09-FY10 % Change
Budget:	Internal Service Fund	\$10,043,800	\$11,431,381	\$10,307,700	\$8,983,800	\$(1,323,900)	(12.8)%
FTEs:	Internal Service Fund	88.50	88.50	88.50	83.50	(5.00)	(5.6)%
Performance							
Percentage change in vehicle/equipment availability		NA	NA	NA	NA		

Fuel Supply

The purpose of the Fuel Supply program is to provide clean, operable, and environmentally compliant fueling sites products to Metro employees so they can acquire fuel as needed.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Internal Service Fund	\$7,207,900	\$8,902,362	\$7,550,200	\$5,625,300	\$(1,924,900)	(25.5)%
FTEs:	Internal Service Fund	2.50	2.50	2.50	2.50	0.00	0%
Performance							
Percentage of customers who are able to access fuel as needed		NA	NA	NA	NA		

10 General Services-At a Glance

Fleet Asset Management

The purpose of the Fleet Asset Management program is to provide vehicle/equipment acquisition, utilization, and disposal services which minimize life-cycle costs to ensure Metro agencies have reliable vehicles/equipment to meet their program goals.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Internal Service Fund	\$1,161,700	\$3,210,857	\$469,200	\$479,400	\$10,200	2.2%
FTEs:	Internal Service Fund	3.00	3.00	3.00	3.00	0.00	0%
Performance							
Percentage of vehicles meeting utilization standards established by OFM		NA	NA	NA	NA		

Radio Communication and Equipment Line of Business - The purpose of the Radio Communication and Equipment Line of Business is to provide installation, repair and infrastructure products to radio system users so they can have reliable functional equipment.

Radio System Infrastructure

The purpose of the Radio System Infrastructure program is to provide infrastructure and fixed radio repair and support products to Metro radio system users so they can have reliable radio system communications across the service area.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Internal Service Fund	\$1,702,200	\$1,845,097	\$1,419,200	\$1,309,400	\$(109,800)	(7.7)%
FTEs:	Internal Service Fund	10.00	10.00	10.00	10.00	0.00	0%
Performance							
Percentage of time the radio system is available to end-users		100%	NA	99.99%	99.99%		

Radio and Public Safety Equipment

The purpose of the Radio and Public Safety Equipment program is to provide installation, maintenance, and repair products to federal, state and local government agencies so they can have reliable and functional radio equipment.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Internal Service Fund	\$1,848,900	\$1,827,681	\$1,882,100	\$1,604,900	\$(277,200)	(14.7)%
FTEs:	Internal Service Fund	6.00	6.00	8.00	6.00	(2.00)	(25.0)%
Performance							
Percentage of repaired radio equipment that is not returned for the same repairs within 30 days		99.99%	NA	99.99%	NA		

10 General Services-At a Glance

Business Support - The purpose of the Business Support Line of Business is to provide administrative products to Metro agencies so they can improve business processes.

Mail Services

The purpose of the Mail Services program is to provide mail processing, delivery and mail consultation products to Metro agencies so they can send and receive mail in a timely manner.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Internal Service Fund	\$968,700	\$835,869	\$1,007,300	\$975,100	\$(32,200)	(3.2)%
FTEs:	Internal Service Fund	5.00	5.00	4.00	4.00	0.00	0%
Performance							
Performance of mail delivered in one business day		NA	92.66%	NA	NA		

E-bid Surplus Property Distribution

The purpose of the E-Bid Surplus Property Distribution program is to provide information, resource and online auction products to Metro agencies so they can realize the maximum return on the sale or reuse of their surplus vehicle, equipment, furniture, and real estate assets.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Internal Service Fund	\$436,900	\$1,066,113	\$1,090,800	\$988,900	\$(101,900)	(9.3)%
FTEs:	Internal Service Fund	7.00	7.00	7.00	7.00	0.00	0%
Performance							
Percent change in sales		NA	0.2%	NA	NA		

Building Operations Support Services Line of Business - The purpose of the Building Operations Support Services Line of Business is to provide facility maintenance, grounds maintenance, environmental services, design and construction services, and ADA compliance products to Metro agencies so they can conduct business in clean, comfortable, and accessible facilities.

Facilities Maintenance

The purpose of the Facilities Maintenance program is to provide maintenance products to Metro agencies so they can conduct business in an appropriately maintained facility.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09- FY10 Difference	FY09-FY10 % Change
Budget:	Internal Service Fund	\$18,323,300	\$16,297,130	\$18,231,400	\$15,511,500	\$(2,719,900)	(14.9)%
FTEs:	Internal Service Fund	43.00	43.00	46.00	24.00	(22.00)	(47.8)%
Performance							
Percentage of annual expenditures specifically for energy savings upgrades		NA	NA	NA	NA		

10 General Services-At a Glance

Design and Construction

The purpose of the Design and Construction program is to provide sustainable and customer-focused design and construction services for new and existing facilities.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Internal Service Fund	\$0.00	\$0.00	\$658,900	\$594,800	\$(64,100)	(9.7)%
FTEs:	Internal Service Fund	0.00	0.00	4.00	4.00	0.00	0.0%
Performance							
Percentage of design and construction projects incorporating green building practices for utilities		NA	NA	NA	NA		

ADA Compliance

The purpose of the ADA Compliance program is to provide information, resources, assessments, consultations, and training products to Metro agencies and policymakers so they can be assured that Metro Government is in compliance with ADA.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Internal Service Fund	\$725,300	\$703,255	\$608,200	\$630,500	\$22,300	3.7%
FTEs:	Internal Service Fund	6.00	6.00	6.00	6.00	0.00	0.0%
Performance							
Percentage of projects closed within the reporting period that are compliant with the ADA		NA	92.5%	NA	NA		

Executive Leadership Line of Business – The purpose of the Executive Leadership Line of Business is to provide business policy and decision products to General Services so it can deliver results for customers.

Executive Leadership

The purpose of the Executive Leadership program is to provide business policy and decision products to General Services so it can deliver results for customers.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD	\$0	\$0	\$1,356,000	\$1,208,400	\$(147,600)	(10.9)%
FTEs:	GSD	0.00	0.00	12.00	11.0	(1.00)	(8.3)%
Performance							
Percentage of departmental key results achieved		NA	NA	NA	NA		

Administrative Line of Business - The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$0	\$0	\$0	\$ (26,000)	\$ (26,000)	0.0%
	Internal Service Fund	\$0	\$0	\$0	(239,000)	(239,000)	0.0%
	Total	\$0	\$0	\$0	\$(265,000)	\$(265,000)	0.0%

10 General Services-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	0	0	1,044,900	960,900	(84,000)	(8.04)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	0	0	63,200	31,100	(32,100)	(50.79)%
Travel, Tuition, and Dues	0	0	19,500	300	(19,200)	(98.46)%
Communications	0	0	7,000	3,500	(3,500)	(50.00)%
Repairs & Maintenance Services	0	0	26,000	26,000	0	0.00%
Internal Service Fees	0	0	161,600	141,000	(20,600)	(12.75)%
Other Expenses	0	0	33,800	19,600	(14,200)	(42.01)%
TOTAL OTHER SERVICES	0	0	311,100	221,500	(89,600)	(28.80)%
TOTAL OPERATING EXPENSES	0	0	1,356,000	1,182,400	(173,600)	(12.80)%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	0	0	1,356,000	1,182,400	(173,600)	(12.80)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	0	0	0	0	0	0.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	0	0	0	0	0	0.00%
Expenditures Per Capita	\$0.00	\$0.00	\$2.21	\$1.93	\$(0.28)	(12.80)%

10 General Services-Financial

Internal Service Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	15,066,800	12,820,846	12,079,300	9,970,700	(2,108,600)	(17.46)%
OTHER SERVICES:						
Utilities	7,517,300	6,483,148	7,516,400	7,516,400	0	0.00%
Professional & Purchased Services	6,294,100	6,022,422	6,178,400	5,380,000	(798,400)	(12.92)%
Travel, Tuition, and Dues	126,200	47,725	103,500	17,800	(85,700)	(82.80)%
Communications	857,500	715,894	975,000	939,900	(35,100)	(3.60)%
Repairs & Maintenance Services	3,684,600	4,433,883	3,309,200	3,248,500	(60,700)	(1.83)%
Internal Service Fees	5,070,300	5,139,038	2,239,300	2,221,200	(18,100)	(0.81)%
Other Expenses	11,587,800	26,319,470	12,560,600	9,621,200	(2,939,400)	(23.40)%
TOTAL OTHER SERVICES	35,137,800	49,161,580	32,882,400	28,945,000	(3,937,400)	(11.97)%
TOTAL OPERATING EXPENSES	50,204,600	61,982,426	44,961,700	38,915,700	(6,046,000)	(13.45)%
TRANSFERS TO OTHER FUNDS/UNITS	1,527,200	1,069,780	1,052,400	0	(1,052,400)	(100.00)%
TOTAL EXPENSES & TRANSFERS	51,731,800	63,052,206	46,014,100	38,915,700	(7,098,400)	(15.43)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	50,931,800	49,408,998	46,014,100	38,915,700	(7,098,400)	(15.43)%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	813	0	0	0	0.00%
TOTAL PROGRAM REVENUE	50,931,800	49,409,811	46,014,100	38,915,700	(7,098,400)	(15.43)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	937,526	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	937,526	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	800,000	14,251,219	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	51,731,800	64,598,556	46,014,100	38,915,700	(7,098,400)	(15.43)%
Expenditures Per Capita	\$84.44	\$102.91	\$75.10	\$63.52	\$(11.59)	(15.43)%

10 General Services-Financial

Title	Grade	FY 2008 Budgeted		FY 2009 Budgeted		FY 2010 Budgeted		FY09 - FY10 Variance	
		Pos.	FTE	Pos.	FTE	Pos.	FTE	Pos.	FTE
GSD General 10101									
Admin Asst	SR0900	0	0.00	1	1.00	0	0.00	(1)	(1.00)
Admin Svcs Mgr	SR1300	0	0.00	1	1.00	1	1.00	0	0.00
Admin Svcs Officer 3	SR1000	0	0.00	1	1.00	1	1.00	0	0.00
Admin Svcs Officer 4	SR1200	0	0.00	1	1.00	1	1.00	0	0.00
Application Tech 2	SR0800	0	0.00	1	1.00	1	1.00	0	0.00
Application Tech 3	SR0900	0	0.00	1	1.00	1	1.00	0	0.00
General Services Assistant Dir	SR1500	0	0.00	1	1.00	1	1.00	0	0.00
General Svcs Dir	DP0200	0	0.00	1	1.00	1	1.00	0	0.00
Human Resources Admin	SR1300	0	0.00	0	0.00	1	1.00	1	1.00
Information Systems Advisor 1	SR1300	0	0.00	1	1.00	1	1.00	0	0.00
Safety Coord	SR1200	0	0.00	1	1.00	0	0.00	(1)	(1.00)
Technical Specialist 1	SR1100	0	0.00	1	1.00	2	2.00	1	1.00
Technical Specialist 2	SR1200	0	0.00	1	1.00	0	0.00	(1)	(1.00)
Total Positions & FTE		0	0.00	12	12.00	11	11.00	(1)	(1.00)
Payment Services 51110									
Application Tech 1	SR0700	9	9.00	0	0.00	0	0.00	0	0.00
Application Tech 2	SR0800	5	5.00	0	0.00	0	0.00	0	0.00
Finance Mgr	SR1400	1	1.00	0	0.00	0	0.00	0	0.00
Finance Officer 3	MC1100	1	1.00	0	0.00	0	0.00	0	0.00
Total Positions & FTE		16	16.00	0	0.00	0	0.00	0	0.00
Shared Business Office 51111									
Admin Asst	SR0900	5	5.00	0	0.00	0	0.00	0	0.00
Admin Spec	SR1100	1	1.00	0	0.00	0	0.00	0	0.00
Admin Svcs Officer 4	SR1200	1	1.00	0	0.00	0	0.00	0	0.00
Application Tech 1	SR0700	1	1.00	0	0.00	0	0.00	0	0.00
Finance Admin	SR1300	1	1.00	0	0.00	0	0.00	0	0.00
Finance Officer 2	SR1000	1	1.00	0	0.00	0	0.00	0	0.00
Finance Officer 3	SR1200	1	1.00	0	0.00	0	0.00	0	0.00
General Svcs Dir	DP0200	1	1.00	0	0.00	0	0.00	0	0.00
Info Sys Cust Support Rep 2	SR0800	1	1.00	0	0.00	0	0.00	0	0.00
Info Systems Div Mgr	SR1400	1	1.00	0	0.00	0	0.00	0	0.00
Info Systems Mgr	SR1300	1	1.00	0	0.00	0	0.00	0	0.00
Information Systems Advisor 1	SR1300	1	1.00	0	0.00	0	0.00	0	0.00
Office Support Rep 2	SR0500	1	1.00	0	0.00	0	0.00	0	0.00
Office Support Rep 3	SR0600	2	2.00	0	0.00	0	0.00	0	0.00
Office Support Spec 1	SR0700	2	2.00	0	0.00	0	0.00	0	0.00
Office Support Spec 2	SR0800	1	1.00	0	0.00	0	0.00	0	0.00
Photographer	SR0800	1	1.00	0	0.00	0	0.00	0	0.00
Printing Equip Operator 1	TG0700	1	1.00	0	0.00	0	0.00	0	0.00

10 General Services-Financial

Title	Grade	FY 2008 Budgeted		FY 2009 Budgeted		FY 2010 Budgeted		FY09 - FY10 Variance	
		Pos.	FTE	Pos.	FTE	Pos.	FTE	Pos.	FTE
Shared Business Office 51111 Continued									
Printing Equip Operator 2	TL0700	1	1.00	0	0.00	0	0.00	0	0.00
Safety Coord	SR1200	1	1.00	0	0.00	0	0.00	0	0.00
Special Projects Mgr	SR1500	1	1.00	0	0.00	0	0.00	0	0.00
Technical Specialist 1	SR1100	1	1.00	0	0.00	0	0.00	0	0.00
Total Positions & FTE		28	28.00	0	0.00	0	0.00	0	0.00
Customer Call Center 51112									
Application Tech 1	SR0700	8	8.00	0	0.00	0	0.00	0	0.00
Professional Spec	SR1100	1	1.00	0	0.00	0	0.00	0	0.00
Program Mgr 2	SR1200	1	1.00	0	0.00	0	0.00	0	0.00
Total Positions & FTE		10	10.00	0	0.00	0	0.00	0	0.00
Facilities Maint & Security 51113									
Admin Svcs Mgr	SR1300	5	5.00	4	4.00	3	3.00	(1)	(1.00)
Admin Svcs Officer 2	SR0800	0	0.00	1	1.00	2	2.00	1	1.00
Admin Svcs Officer 3	SR1000	1	1.00	1	1.00	1	1.00	0	0.00
Admin Svcs Officer 4	SR1200	0	0.00	1	1.00	1	1.00	0	0.00
Bldg & Grnds Electrician	TG1200	1	1.00	0	0.00	0	0.00	0	0.00
Bldg & Grnds Lead Electrician	TL1200	1	1.00	0	0.00	0	0.00	0	0.00
Bldg Maint Lead Mechanic	TL1000	11	11.00	10	10.00	0	0.00	(10)	(10.00)
Bldg Maint Mechanic	TG0800	12	12.00	9	9.00	5	5.00	(4)	(4.00)
Bldg Maint Supt	TS1300	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Bldg Maint Supv	TS1100	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Bldg Maint Worker	TG0400	1	1.00	0	0.00	0	0.00	0	0.00
Carpenter 1	TG1000	1	1.00	0	0.00	0	0.00	0	0.00
Compliance Inspector 3	SR1000	4	4.00	4	4.00	1	1.00	(3)	(3.00)
Finance Mgr	SR1400	1	1.00	1	1.00	1	1.00	0	0.00
General Services Assistant Dir	SR1500	1	1.00	1	1.00	1	1.00	0	0.00
Info Sys Cust Support Rep 2	SR0800	0	0.00	0	0.00	1	1.00	1	1.00
Information Systems Advisor 1	SR1300	1	1.00	1	1.00	1	1.00	0	0.00
Office Support Spec 1	SR0700	0	0.00	0	0.00	1	1.00	1	1.00
Office Support Spec 2	SR0800	1	1.00	1	1.00	1	1.00	0	0.00
Property Guard 1	SR0300	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Property Guard 2	SR0500	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Stores Mgr	SR1000	0	0.00	0	0.00	1	1.00	1	1.00
Technical Specialist 1	SR1100	3	3.00	13	13.00	9	9.00	(4)	(4.00)
Technical Specialist 2	SR1200	5	5.00	3	3.00	4	4.00	1	1.00
Total Positions & FTE		53	53.00	54	54.00	33	33.00	(21)	(21.00)

10 General Services-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>	
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>
BOSS Construction Services 51114									
Admin Svcs Mgr	SR1300	0	0.00	2	2.00	0	0.00	(2)	(2.00)
Admin Svcs Officer 4	SR1200	0	0.00	2	2.00	4	4.00	2	2.00
Total Positions & FTE		0	0.00	4	4.00	4	4.00	0	0.00
Postal Service 51151									
Cust Svc Supv	SR1000	1	1.00	1	1.00	1	1.00	0	0.00
Mail Clerk Carrier	SR0500	3	3.00	2	2.00	2	2.00	0	0.00
Office Support Rep 3	SR0600	1	1.00	1	1.00	1	1.00	0	0.00
Total Positions & FTE		5	5.00	4	4.00	4	4.00	0	0.00
Radio Shop 51153									
Application Tech 2	SR0800	1	1.00	1	1.00	1	1.00	0	0.00
Data Entry Operator 1	SR0400	0	0.00	1	1.00	0	0.00	(1)	(1.00)
General Svcs Div Mgr	SR1400	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Info Sys Comm Analyst 2	SR1100	0	0.00	1	1.00	0	0.00	(1)	(1.00)
Info Sys Comm Analyst 3	SR1200	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Info Systems Mgr	SR1300	2	2.00	2	2.00	2	2.00	0	0.00
Office Support Spec 2	SR0800	0	0.00	0	0.00	1	1.00	1	1.00
Radio Tech 1	TG0800	2	2.00	3	3.00	4	4.00	1	1.00
Radio Tech 2	TG1100	5	5.00	3	3.00	3	3.00	0	0.00
Radio Tech 3	TL1200	4	4.00	5	5.00	5	5.00	0	0.00
Total Positions & FTE		16	16.00	18	18.00	16	16.00	(2)	(2.00)
Office of Fleet Management 51154									
Admin Svcs Officer 3	SR1000	0	0.00	1	1.00	1	1.00	0	0.00
Admin Svcs Officer 4	SR1200	2	2.00	2	2.00	1	1.00	(1)	(1.00)
Application Tech 1	SR0700	0	0.00	0	0.00	1	1.00	1	1.00
Automotive Mechanic	TG1000	3	3.00	3	3.00	3	3.00	0	0.00
Automotive Mechanic Leader	TL1100	4	4.00	4	4.00	3	3.00	(1)	(1.00)
Automotive Mechanic-Cert	TG1100	2	2.00	2	2.00	3	3.00	1	1.00
Automotive Shop Supv	TS1100	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Automotive Svc Writer	SR0700	5	5.00	5	5.00	5	5.00	0	0.00
Bldg Maint Mechanic	TG0800	0	0.00	1	1.00	1	1.00	0	0.00
Emerg Vehicle Tech 1	TG1200	1	1.00	1	1.00	1	1.00	0	0.00
Equip & Supply Clerk 1	SR0400	0	0.00	1	0.50	1	0.50	0	0.00
Equip & Supply Clerk 2	SR0600	8	7.50	7	6.50	6	6.00	(1)	(0.50)
Equip & Supply Clerk 3	SR0700	4	3.50	3	3.00	3	2.50	0	(0.50)
Equip Mechanic	TG1100	14	14.00	15	15.00	13	13.00	(2)	(2.00)
Equip Mechanic Leader	TL1200	0	0.00	1	1.00	1	1.00	0	0.00
Equip Mechanic-Certified	TG1200	4	4.00	4	4.00	5	5.00	1	1.00
Equip Operator 1	TG0500	4	4.00	3	3.00	3	3.00	0	0.00

10 General Services-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>	
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>
Office of Fleet Management 51154 Continued									
Equip Servicer	TG0500	5	5.00	5	5.00	5	5.00	0	0.00
Equip Shop Supv	TS1200	4	4.00	4	4.00	3	3.00	(1)	(1.00)
Garage Manager	SR1300	2	2.00	2	2.00	2	2.00	0	0.00
Garage Supervisor 1	TS1100	1	1.00	1	1.00	2	2.00	1	1.00
Maint & Repair Worker 3	TG0600	1	1.00	1	1.00	1	1.00	0	0.00
Manager of Fleet Operations	SR1500	1	1.00	1	1.00	1	1.00	0	0.00
Master Tech	TG1300	22	22.00	20	20.00	17	17.00	(3)	(3.00)
Mechanic Helper 1	TG0500	2	2.00	2	2.00	2	2.00	0	0.00
Office Support Spec 2	SR0800	1	1.00	1	1.00	1	1.00	0	0.00
Parts Supv	SR0900	2	2.00	2	2.00	2	2.00	0	0.00
Technical Specialist 2	SR1200	0	0.00	0	0.00	1	1.00	1	1.00
Welder	TG0900	2	2.00	2	2.00	2	2.00	0	0.00
Total Positions & FTE		95	94.00	95	94.00	90	89.00	(5)	(5.00)
Surplus Property Auction 61190									
Admin Svcs Officer 3	SR1000	2	2.00	1	1.00	1	1.00	0	0.00
Application Tech 2	SR0800	2	2.00	2	2.00	2	2.00	0	0.00
Equip Inventory Asst 2	SR0700	2	2.00	2	2.00	2	2.00	0	0.00
Finance Admin	SR1300	1	1.00	1	1.00	1	1.00	0	0.00
Office Support Rep 3	SR0600	0	0.00	1	1.00	1	1.00	0	0.00
Total Positions & FTE		7	7.00	7	7.00	7	7.00	0	0.00
Department Totals		230	229.00	194	193.00	165	164.00	(29)	(29.00)

11 Historical Commission-At a Glance

Mission The mission of the Metropolitan Historical Commission is to provide historical and architectural information, preservation technology and advice, the design guidance products to Nashville's neighborhoods, property owners, businesses, citizens, and visitors so they can incorporate the city's rich past into today's economy, culture, and quality of life.

Budget Summary	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
Expenditures and Transfers:			
GSD General Fund	\$ 721,400	\$ 672,300	\$ 637,200
Special Purpose Funds	<u>0</u>	<u>20,000</u>	<u>20,000</u>
Total Expenditures and Transfers	<u>\$ 721,400</u>	<u>\$ 692,300</u>	<u>\$ 657,200</u>
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0
Other Governments and Agencies	10,000	30,000	20,000
Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
Total Program Revenue	\$ 10,000	\$ 30,000	\$ 20,000
Non-program Revenue	0	0	0
Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>25,000</u>
Total Revenues	<u>\$ 10,000</u>	<u>\$ 30,000</u>	<u>\$ 45,000</u>
Expenditures Per Capita	\$ 1.18	\$ 1.13	\$ 1.07

Positions	Total Budgeted Positions	9	9	8
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Contacts	Director: Tim Walker Financial Manager: Yvonne Ogren Sunnyside Mansion in Sevier Park 3000 Granny White Pike Nashville, TN 37210	email: tim.walker@nashville.gov email: yvonne.ogren@nashville.gov Phone: 862-7970 FAX: 862-7974
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11 Historical Commission-At a Glance

Accomplishments

- Coordinated with the National Trust for Historic Preservation (NTHP) Advisory Committee to prepare for and plan the 2009 Annual NTHP Conference to be held in Nashville this October. Staff members have submitted numerous proposals for field and educational sessions for the conference
 - By the end of FY09, the Historical Commission will have added 2 additional districts, 1 Historic Landmark, erected 3 new Historic Markers and written nominations which placed 3 properties on the National Register of Historic Places
 - Continued to provide review and design services to insure compatible infill and maintain or improve property values in historic neighborhoods
 - Partnered with other government and non-profit organizations to promote tourism in historic sites through publications and special events
 - Continued oversight of Nashville City Cemetery restoration, meeting time and budget requirements
-

Goals

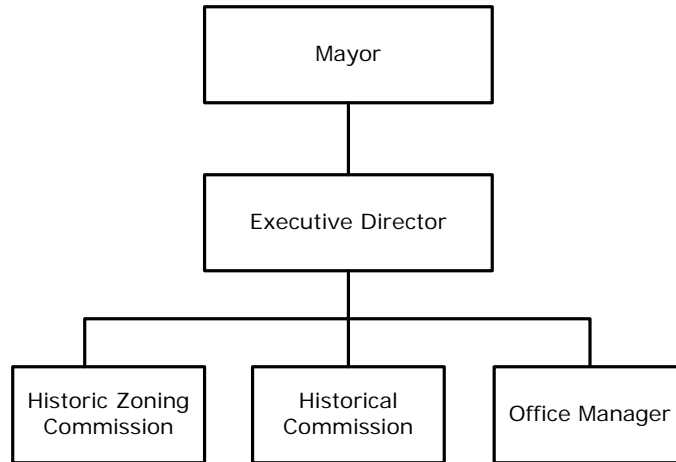
- Represent Metro Government as hosts of NTHP 2009 Annual Conference, showcasing the historic resources that give Nashville its unique flavor and sense of place
 - Work with neighborhood groups seeking revitalization and management of change through historic & conservation overlays along with providing clear guidelines of procedures and schedules. Continue to provide high level of service to property owners in existing overlay and redevelopment districts
 - Provide timely response and design assistance to applicants seeking permits for work in local historic districts
 - Increase public knowledge of preservation and Nashville's history by providing information & materials on local history, architecture and landmarks by expanding availability of resource materials on-site and online
-

Strategic Issues

- The Historical Commission will serve as a co-host of the 2009 NTHP Conference to be held in Nashville in October. Our ability to implement educational sessions, field sessions and special events for the conference will be severely diminished by staff reduction and lack of funds for session materials
- Our ability to assist elected officials in improvement of blighted neighborhoods through survey work, national register nominations, and implementation of overlays is severely limited
- As in previous years, the number of designated historic, landmark and redevelopment district properties continues to increase, while available staff and funds decrease

11 Historical Commission-At a Glance

Organizational Structure



Programs

Historic Zoning

Historic Zoning

Governmental and Public Partnership

Governmental and Public Partnership

Information, Education and Tourism

Information, Education and Tourism

Administrative

Non-allocated Financial Transactions

11 Historical Commission-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Baseline Budget Adjustment	\$(17,200)	Reduction based upon FY09 Savings Target
Historic Zoning Program		
Eliminate Historic Preservationist position and excess salary dollars	(40,600) (.50 FTEs)	This reduction will affect our ability to implement programs and resolve violations
Information, Education and Tourism Program		
National Preservation Conference	25,000	Additional funding will allow the department to effectively host the National Preservation Conference.
Non-allocated Financial Transactions		
Internal Service Charges*	(2,800)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	(200)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	(3,300)	Suspension of longevity pay to all eligible employees
Pay Plan	4,000	Annualized adjustment for FY09 increments
General Services District Total	\$(35,100) (.50 FTEs)	
TOTAL	\$(35,100) (.50 FTEs)	

* See Internal Service Charges section for details

11 Historical Commission-At a Glance

Historic Zoning Line of Business – The purpose of Historic Zoning Line of Business is to provide advisory, evaluative, permit and interpretive products to owners of properties in historic neighborhoods and districts so they can proceed in a timely manner to preserve historic resources without damaging the historic and architectural integrity of the district.

Historic Zoning

The purpose of Historic Zoning program is to provide advisory, evaluative, permit and interpretive products to owners of properties in historic neighborhoods and districts so they can proceed in a timely manner to preserve historic resources without damaging the historic and architectural integrity of the district.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$267,700	\$264,253	\$244,900	\$177,800	\$(67,100)	(27.4)%
FTEs:	GSD General Fund	3.55	3.55	3.05	2.55	(.50)	(16.4)%
Performance							
Percentage of applicants that receive a preservation permit or action by the Commission within 20 business days							
		100%	100%	100%	100%		

Governmental and Public Partnership Line of Business – The purpose of the Governmental and Public Partnership Line of Business is to provide advisory, evaluative and informational products to regulatory agencies such as Metro Departments, Metro Officials, agencies of state and federal government, as well as neighborhoods, business people, and property owners so they can use the information and advice provided to preserve and protect historic resources, comply with legal requirements, and determine development opportunities and land use policies in a timely manner.

Governmental and Public Partnership

The purpose of the Governmental and Public Partnership program is to provide advisory, evaluative and informational products to regulatory agencies such as Metro Departments, Metro Officials, agencies of state and federal government, as well as neighborhoods, business people, and property owners so they can use the information and advice provided to preserve and protect historic resources, comply with legal requirements, and determine development opportunities and land use policies in a timely manner.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$296,500	\$289,286	\$282,200	\$273,300	\$(8,900)	(3.2)%
FTEs:	GSD General Fund	3.50	3.50	3.50	3.50	0.00	0.0%
Performance							
Percentage of projects reviewed within redevelopment districts that meet federal preservation standards							
		100%	100%	100%	100%		

Information, Education and Tourism Line of Business – The purpose of the Information, Education and Tourism Line of Business is to provide education, publication, interpretive and technical assistance products to citizens of and visitors to Nashville so they can gain knowledge of history, historical places and architectural heritage that is useful in their professional, public or personal interests and activities.

Information, Education and Tourism

The purpose of the Information, Education and Tourism program is to provide education, publication, interpretive and technical assistance products to citizens of and visitors to Nashville so they can gain knowledge of history, historical places and architectural heritage that is useful in their professional, public or personal interests and activities.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$154,100	\$140,875	\$139,900	\$163,100	\$23,200	16.6%
FTEs:	GSD General Fund	1.95	1.95	1.95	1.95	0.00	0.0%
Performance							
Percentage of participants in MHC-sponsored conferences who rate the program as useful in their professional, public or personal interests or activities							
		90%	87%	90%	NA		

11 Historical Commission-At a Glance

Administrative Line of Business - The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$3,100	\$400	\$5,300	\$24,000	\$18,700	352.8%

11 Historical Commission-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	617,800	594,101	583,300	521,600	(61,700)	(10.58)%
OTHER SERVICES:						
Utilities	3,000	261	4,200	4,200	0	0.00%
Professional & Purchased Services	3,800	3,779	3,400	1,000	(2,400)	(70.59)%
Travel, Tuition, and Dues	7,600	8,453	11,500	6,500	(5,000)	(43.48)%
Communications	11,100	15,336	13,800	10,000	(3,800)	(27.54)%
Repairs & Maintenance Services	1,700	877	700	500	(200)	(28.57)%
Internal Service Fees	64,500	62,738	42,700	39,900	(2,800)	(6.56)%
Other Expenses	11,900	9,270	12,700	53,500	40,800	321.26%
TOTAL OTHER SERVICES	103,600	100,714	89,000	115,600	26,600	29.89%
TOTAL OPERATING EXPENSES	721,400	694,815	672,300	637,200	(35,100)	(5.22)%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	721,400	694,815	672,300	637,200	(35,100)	(5.22)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	10,000	0	10,000	0	(10,000)	(100.00)%
Other Program Revenue	0	10,000	0	0	0	0.00%
TOTAL PROGRAM REVENUE	10,000	10,000	10,000	0	(10,000)	(100.00)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	25,000	25,000	0.00%
TOTAL REVENUE & TRANSFERS	10,000	10,000	10,000	25,000	15,000	150.00%
Expenditures Per Capita	\$1.18	\$1.13	\$1.10	\$1.04	\$(0.06)	(5.22)%

11 Historical Commission-Financial

Special Purpose Funds						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	0	0	15,000	15,000	0	0.00%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	0	0	0	0	0	0.00%
Travel, Tuition, and Dues	0	0	5,000	5,000	0	0.00%
Communications	0	0	0	0	0	0.00%
Repairs & Maintenance Services	0	0	0	0	0	0.00%
Internal Service Fees	0	0	0	0	0	0.00%
Other Expenses	0	0	0	0	0	0.00%
TOTAL OTHER SERVICES	0	0	5,000	5,000	0	0.00%
TOTAL OPERATING EXPENSES	0	0	20,000	20,000	0	0.00%
TRANSFERS TO OTHER FUNDS/UNITS	0	145	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	0	145	20,000	20,000	0	0.00%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	20,000	20,000	0	0.00%
Other Program Revenue	0	5	0	0	0	0.00%
TOTAL PROGRAM REVENUE	0	5	20,000	20,000	0	0.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	0	5	20,000	20,000	0	0.00%
Expenditures Per Capita	\$0.00	\$0.00	\$0.03	\$0.03	\$0.00	0.00%

11 Historical Commission-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>		
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	
GSD General 10101										
Admin Asst	SR0900	0	0.00	0	0.00	1	1.00	1	1.00	
Historic Preservationist 1	SR1000	6	6.00	6	5.50	5	5.00	(1)	(0.50)	
Historic Preservationist 2	SR1200	1	1.00	1	1.00	1	1.00	0	0.00	
Historical Commission Exec Dir	DP0100	1	1.00	1	1.00	1	1.00	0	0.00	
Office Support Spec 2	SR0800	1	1.00	1	1.00	0	0.00	(1)	(1.00)	
Total Positions & FTE		9	9.00	9	8.50	8	8.00	(1)	(0.50)	
Department Totals		9	9.00	9	8.50	8	8.00	(1)	(0.50)	

14 Information Tech Services-At a Glance

Mission	The mission of the Information Technology Services Department is to provide information, communications, and business solutions products to the departments and agencies of Metro Government so they can achieve their business objectives and meet the needs and the expectations of the citizens we all serve.			
Budget Summary		<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
	Expenditures and Transfers:			
	GSD General Fund	\$ 715,000	\$ 684,900	\$ 640,400
	Internal Service Fund	25,096,400	21,488,600	13,769,500
	Total Expenditures and Transfers	<u>\$ 25,811,400</u>	<u>\$ 22,173,500</u>	<u>\$ 14,409,900</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 24,749,300	\$ 21,488,800	\$ 13,770,100
	Other Governments and Agencies	0	0	0
	Other Program Revenue	0	0	0
	Total Program Revenue	\$ 24,749,300	\$ 21,488,800	\$ 13,770,100
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	347,900	0	0
	Total Revenues	<u>\$ 25,097,200</u>	<u>\$ 21,488,800</u>	<u>\$ 13,770,100</u>
	Expenditures Per Capita	\$ 42.13	\$ 36.19	\$ 23.53
Positions	Total Budgeted Positions	131	130	123
Contacts	Director: Keith Durbin Finance Manager: Mary Newton	email: keith.durbin@nashville.gov email: mary.newton@nashville.gov		
	523A Mainstream Drive 37201	Phone: 862-6300 FAX: 862-6288		

14 Information Tech Services-At a Glance

Accomplishments

- Placed in the top 10 nationwide Digital Cities survey for the 6th year in a row. This award has again recognized Nashville.gov in the largest population category for cities using technology to create a seamless environment between local government and constituents
- Implemented a new call center for the Tax Assessor's Office and installed supporting telecommunication services for the Presidential Debate and the Sober ride program
- Successfully piloted an enterprise wide laptop encryption product
- Upgraded the entire Metro Water Services network and added them to the SONET backbone to create redundancy
- Completed pilot program to provide Closed Captioning and On-Air display for Metro Council meetings
- Improved the efficiency of customer services through implementation of Information Technology Infrastructure Library (ITIL). Our implementation has focused on service management and configuration management best practices. ITS has created new Service Level Agreements and incident management processes in an effort to improve services to the customer
- Improved the recoverability of Metro data through implementation of enhanced tape backup system and reporting
- Provided more efficient usage of Metro resources through the continued implementation of virtualized servers and enhanced review and management of storage to disk
- Provided 99% availability of data and voice services over 232 miles of leased optical fiber and wire with over 1,500 network devices spanning 239 locations
- The ITS support center received 46,976 calls for service and the Web team processed 7,942 web page designs while achieving a 100% customer satisfaction rating
- Availability of mail services remains at 99.99% supporting 19,895 electronic mailboxes and 57,835 directory accounts
- ITS deployed 1,595 new computers while supporting 7,500 existing computers, over 350 servers, 54 applications and 494 databases

Goals

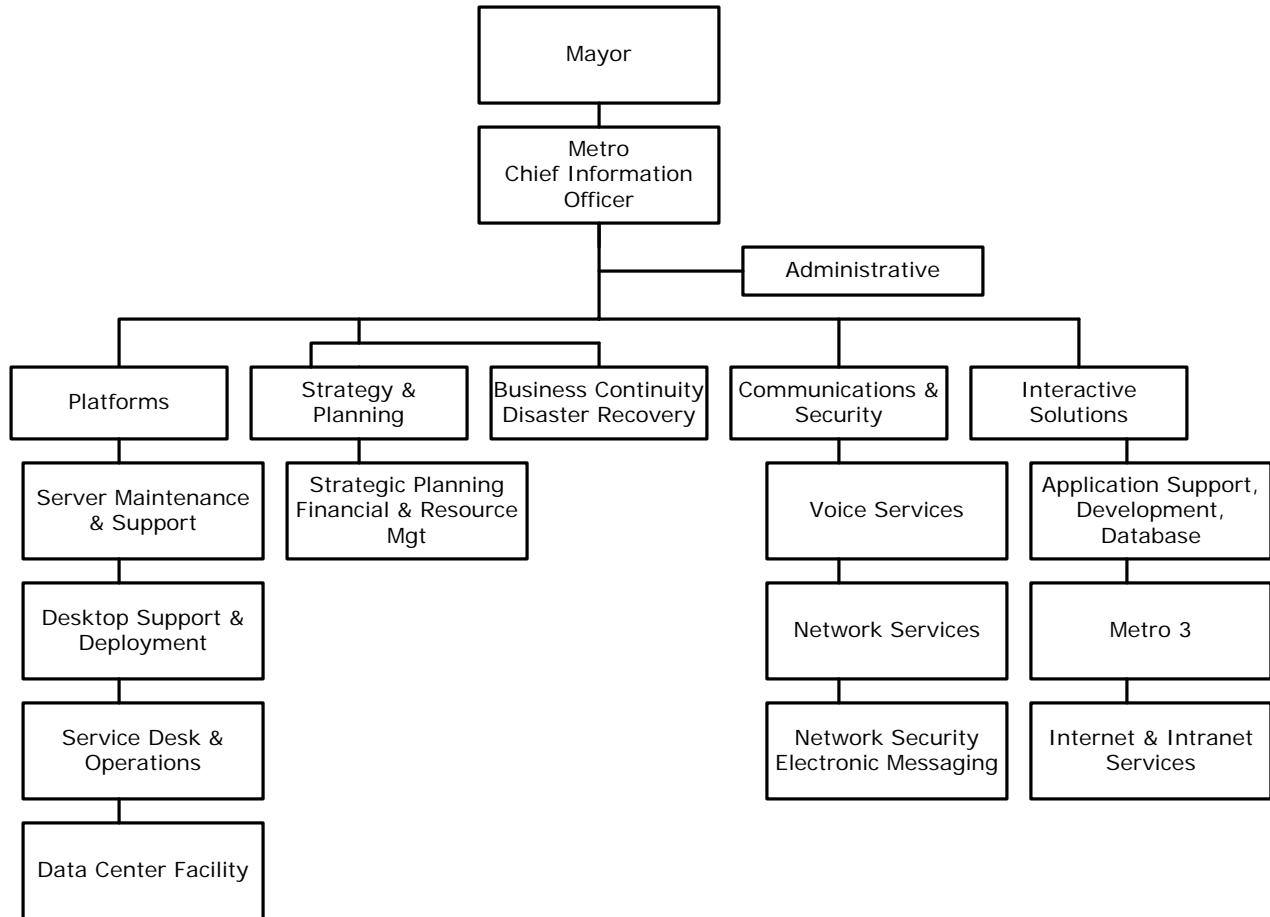
- By the end of 2011, customers will receive increased availability of information technology solutions in support of their business operations
- By the end of 2011, Metro Government customers and citizens will experience improved data security and reliability with priority given to public safety risks by implementation of a comprehensive Information Security Plan
- By the end of 2010, Metro will follow an enterprise-wide collaborative approach to technology solutions by conducting regular strategic planning sessions with 100% of Metro departments and agencies
- By the end of 2012, Metro ITS will develop and implement a comprehensive IT Business Continuity /Disaster Recovery plan for the Howard Office Building data center through collaboration with Metro departments and agencies to define and document 100% of critical services and the associated recovery solutions for those services

Strategic Issues

- Ever growing customer expectations and corresponding demand for technology services and support could result in a decrease in the customer's ability to effectively and efficiently achieve their business and personal objectives
- Security threats, both internal and external, have increased and could result in loss of revenue, threat to confidential information, loss of data, extended service interruption, and a threat to public safety
- The lack of an enterprise-wide collaborative approach to technology solutions and services will result in increased costs, inefficiencies, and misallocated resources.
- Recent man made and natural events demonstrate that improved recoverability and continuity if not properly addressed could result in:
 - Unacceptable disruption in critical IT services to Metro agencies and citizens
 - Increased costs to provide extended alternative solutions

14 Information Tech Services-At a Glance

Organizational Structure



Programs

Interactive Solutions

- Application Solutions
- Database Solutions
- Metro 3 Multimedia Solutions
- Metro 3 Television Network
- Web Based Services

Platforms

- Technical Support Center
- Desktop Computing Support Services
- Enterprise Server Services

Communications and Security

- Directory Services
- Enterprise Services
- Network Communication Services
- Security Assurance
- Voice Communication Solutions

Strategy and Planning

- Executive Leadership
- Strategy and Business Operations

Administrative

- Non-allocated Financial Transactions
- Metro-Wide Technology
- Information Technology

14 Information Tech Services-At a Glance

Budget Changes and Impact Highlights

Recommendation	GSD	\$	Impact
Baseline Budget Adjustment	Internal Service Fund	(17,400) (687,600) (2.0 FTEs)	Reduction based upon FY09 Savings Target
Applications Solutions			
Elimination of one Info Systems Manager position and one Info Systems App Analyst III		(182,100) (2.0 FTEs)	Application development, support, and security assurance for customer applications and projects would be significantly impacted. Mandated and time-critical projects could be forced to be outsourced, deadlines pushed back or projects turned away.
Web Based Services			
Elimination of one Info Systems App Analyst II position		(75,600) (1.0 FTE)	Customers constrained by a strict timeline may be forced to hire contractors Project timelines may be delayed
Network Communication Services			
Reduction in small equipment supply		(6,700)	Reduces ability to replace/repair broken network equipment which could result in increased network outages or outage duration
Enterprise Services			
Reduction in number of hours available for technical support from Microsoft		(45,000)	Potential increase in number of outages or outage duration for email, Active Directory, and servers due to reduced number of hours available for specialized technical support.
Enterprise Server Services			
Renegotiated contracts and reduced coverage on enterprise tape library hardware		(20,800)	This could increase tape library outage length or number of outages and decrease the reliability of backup and restoration of data
Strategy and Business Operations			
Elimination of one Information Systems Advisor I position		(104,700) (1.0 FTE)	The loss of this position will delay the ongoing collaborative development of Service Agreements between ITS and customer departments by 50%
Technical Support Center			
Elimination of one Information Systems Advisor I position		(79,300) (1.0 FTE)	Development of performance metrics for customer departments, management reporting, and performance reporting will cease. Development of internal training for helpdesk technicians will be severely limited
Information Technology			
Reduction of Management Consultant budget		(285,800)	Reduces 59% of the funding used to secure highly specialized technical expertise to supplement existing staff. Significantly reduces ITS' ability to resolve highly complex issues or prevent service outages. Expected usage is for troubleshooting complex issues including networking, applications and customer projects that are mandated or have critical completion dates.

14 Information Tech Services-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact	
Non-allocated Financial Transactions			
Insurance Billings	Internal Service Fund	\$ (3,500)	No impact on performance. Represents direct charges to departments for insurance costs
Internal Service Charges*	GSD Internal Service Fund	(25,100) (51,200)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	Internal Service Fund	(190,000)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	GSD Internal Service Fund	(2,000) (43,400)	Suspension of longevity pay to all eligible employees
Perfect Attend Suspension	Internal Service Fund	(2,700)	Suspension of perfect attendance pay to all eligible employees
Information Security Training		20,000	Funding will allow ITS to develop web-based information security training for Metro
Removal of Self-Funded Debt		(5,960,700)	Removes self-funded debt from the ITS rate model
General Services District Total		\$(44,500) (0.0 FTEs)	
Special Purpose Fund Total		(7,719,100) (7.0 FTEs)	
TOTAL		\$ (7,763,600) (7.0 FTEs)	

* See Internal Service Charges section for details

14 Information Tech Services-At a Glance

Interactive Solutions Line of Business - The purpose of the Interactive Solutions Line of Business is to provide digital information via application, database, multimedia, video, and website services to Metro departments and agencies so they can better serve and inform their customers.

Applications Solutions

The purpose of the Application Solutions program is to provide custom application management and technology consulting services to Metro departments and agencies so they can use interactive technologies to support their business processes.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Internal Service Fund	\$1,249,700	\$1,511,554	\$1,153,100	\$969,400	\$(183,700)	(15.9)%
FTEs:	Internal Service Fund	14.00	14.00	13.00	11.00	(2.00)	(15.4)%
Performance							
Percentage of customers reporting that their overall experience with the ITS Application Solutions team meets or exceeds expectations		NA	NA	NA	96%		

Database Solutions

The purpose of the Database Solutions program is to provide database stability and accessibility products to Metro departments and agencies to support their business processes.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Internal Service Fund	\$332,600	\$264,677	\$272,500	\$272,200	\$(300)	(0.1)%
FTEs:	Internal Service Fund	3.00	3.00	3.00	3.00	3.00	0%
Performance							
Percentage of time that databases are available		99.9%	100%	99.9%	99.9%		

Metro 3 Multimedia Solutions

The purpose of the Metro 3 Multimedia Solutions program is to provide video information services to Metro departments and agencies so they can use live and record video information services to support their business processes.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$279,000	\$235,169	\$202,800	\$202,800	\$0	0.0%
FTEs:	GSD General Fund	3.90	3.90	3.90	3.90	0.00	0%
Performance							
Percentage of Metro departments that report that the video met or exceeded their pre-determined requirements		77%	100%	95%	95%		

14 Information Tech Services-At a Glance

Metro 3 Television Network

The purpose of the Metro 3 Television Network program is to provide video information services to the citizens of Nashville so they can watch government proceedings and be better informed about local government.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$436,000	\$430,224	\$482,100	\$464,700	\$(17,400)	(3.6)%
FTEs:	GSD General Fund	5.10	5.10	5.10	5.10	0.00	0.0%
Performance							
Percentage of citizens reporting that they are better informed about local government because of Metro 3		58%	100%	80%	80%		

Web Based Services

The purpose of the Web Based Services program is to provide design, publication, and multimedia website services to Metro departments and agencies so they can use online communications and customer service tools to support their business processes.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Internal Service Fund	\$482,700	\$468,457	\$343,600	\$267,300	\$(76,300)	(22.2)%
FTEs:	Internal Service Fund	6.00	6.00	6.00	5.00	(1.00)	(16.7)%
Performance							
Percentage of departments where the customer experiences satisfaction with ITS performance and product delivery of web based services design consultations and updates		NA	NA	NA	96%		

Platforms Line of Business – The purpose of the Platforms Line of Business is to provide hardware, software, technical support and data center facility products to Metro departments and agencies so they can continuously and effectively store, access, and process data.

Technical Support Center

The purpose of the Technical Support Center program is to provide information technology assistance and notification products to Metro departments and agencies so they can receive resolution to their request for technical services from the Technical Support Center staff.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Internal Service Fund	\$1,767,200	\$1,690,910	\$1,643,000	\$1,536,600	\$(106,400)	(6.5)%
FTEs:	Internal Service Fund	21.00	21.00	21.00	19.00	(2.00)	(9.5)%
Performance							
Performance of calls for service resolved by Technical Support Center		35%	32.3%	35%	35%		

14 Information Tech Services-At a Glance

Desktop Computing Support Services

The purpose of the Desktop Computing Support Services program is to provide supported desktop products to Metro departments and agencies so they can continuously access and use data and applications to communicate and conduct business.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Internal Service Fund	\$1,771,500	\$1,755,689	\$1,793,500	\$1,650,300	\$(143,200)	(8.0)%
FTEs:	Internal Service Fund	24.00	24.00	24.00	24.00	24.00	0.0%
Performance							
Percentage of agencies surveyed showing satisfaction with the services provided by Desktop Support		78%	91%	90%	75%		

Enterprise Server Services

The purpose of the Enterprise Server Services program is to provide server and data storage systems products to Metro Departments and agencies so they can continuously and reliably store, access, process, and recover data in a timely manner.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Internal Service Fund	\$2,005,500	\$1,451,633	\$1,986,900	\$1,812,900	\$(174,000)	(8.8)%
FTEs:	Internal Service Fund	16.00	16.00	16.00	16.00	0.00	0.0%
Performance							
Percentage of time supported servers are available		94.9%	98.2%	99%	99%		

Communications and Security Line of Business – The purpose of the Communications and Security Line of Business is to provide connectivity and communication products to Metro departments and agencies so they can communicate in a timely and effective manner.

Directory Services

The purpose of the Directory Services program is to provide directory infrastructure products and security login access to Metro Government information resources so that Metro Departments and Agencies can access the Metro Government Wide Area Network.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Internal Service Fund	\$258,900	\$213,809	\$146,200	\$146,200	\$0	0.0%
FTEs:	Internal Service Fund	3.00	3.00	3.00	3.00	0.00	0.0%
Performance							
Percentage of time directory accounts are available		99%	100%	100%	99.9%		

14 Information Tech Services-At a Glance

Enterprise Services

The purpose of the Enterprise Services program is to provide electronic messaging, scheduling, and monitoring products to Metro departments and agencies so they can reliably and consistently send and receive messages, schedule events, and collaborate electronically.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Internal Service Fund	\$660,400	\$(118,228)	\$549,200	\$493,600	\$(55,600)	(10.1)%
FTEs:	Internal Service Fund	4.00	4.00	4.00	4.00	0.00	0.0%
Performance							
Percentage of time the electronic mailbox services are available		99%	100%	99.9%	99.9%		

Network Communication Services

The purpose of the Network Communication Services program is to provide communications products and projects to Metro departments and agencies so they can reliably, securely and continuously transport data, voice, and video.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Internal Service Fund	\$1,840,900	\$1,983,413	\$1,792,000	\$1,795,900	\$3,900	0.2%
FTEs:	Internal Service Fund	9.00	9.00	9.00	9.00	0.00	0.0%
Performance							
Percentage of time network communication services are available		97%	99.1%	99.99%	99.90%		

Security Assurance

The purpose of the Security Assurance program is to provide enterprise access control products to Metro departments and agencies so they can have reliable and secure access to protected data and applications.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Internal Service Fund	\$606,100	\$554,356	\$654,900	\$660,100	\$5,200	0.8%
FTEs:	Internal Service Fund	4.00	4.00	4.00	4.00	0.00	0.0%
Performance							
Percentage of systems that pass internal security audits		90%	99.4%	100%	90%		

Voice Communication Solutions

The purpose of the Voice Communication Solutions program is to provide enhanced voice products enabling efficient, reliable communications for Metro departments and agencies so they can continually improve their business processes and customer service.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Internal Service Fund	\$908,900	\$1,011,900	\$1,031,300	\$1,024,900	\$(6,400)	(0.6)%
FTEs:	Internal Service Fund	6.00	6.00	6.00	6.00	0.00	0.0%
Performance							
Percentage of time telephone numbers are in service		96%	99.9%	99.99%	99.90%		

14 Information Tech Services-At a Glance

Strategy and Planning Line of Business – The purpose of the Strategy and Planning Line of Business is to provide operations support service products to both ITS and other Metro departments and agencies so they can efficiently perform their job functions.

Executive Leadership

The purpose of the Departmental Executive Leadership program is to provide business policy, business continuity and disaster recovery products to ITS so it can deliver results and retain service availability for customers.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Internal Service Fund	\$579,400	\$497,471	\$435,800	\$435,800	\$0	0.0%
FTEs:	Internal Service Fund	5.00	5.00	4.00	4.00	0.00	0.0%
Performance							
Percentage of departmental key results achieved		90%	92.9%	90%	90%		

Strategy and Business Operations

The purpose of the Strategy and Business Operations program is to provide internal business support functions and service legal management throughout ITS and Metro Government departments and agencies so they can maintain business operations and improve service quality.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Internal Service Fund	\$447,400	\$396,083	\$794,700	\$610,700	\$(184,000)	(23.1)%
FTEs:	Internal Service Fund	5.00	5.00	8.00	6.00	(2.00)	(25.0)%
Performance							
Percentage of service level agreements and operational level agreements established		20%	37.5%	75%	50%		

Administrative Line of Business - The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09- FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$0	\$0	\$0	\$ (27,100)	\$ (27,100)	0.0%
	Internal Service Fund	0	0	0	(6,231,500)	(6,231,500)	0.0%
	Total	\$0	\$0	\$0	\$(6,258,600)	\$(6,258,600)	0.0%
FTEs:	GSD General Fund	0.00	0.00	0.00	0.00	0.00	0%
	Internal Service Fund	0.00	0.00	0.00	0.00	0.00	0%

Metro-Wide Technology

The purpose of the Metro-wide Technology program is to provide enterprise-wide tech products to Metro departments and agencies so they can conduct business effectively and efficiently.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Internal Service Fund	\$8,737,300	\$8,671,921	\$6,879,900	\$6,706,700	\$(173,200)	(2.5)%
FTEs:	Internal Service Fund	0.00	0.00	0.00	0.00	0.00	0%

14 Information Tech Services-At a Glance

Information Technology

The purpose of the Information Technology program is to provide information technology support products to this Metro department so it can efficiently and securely meet its business needs.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Internal Service Fund	\$3,447,900	\$2,436,639	\$2,012,000	\$1,618,400	\$(393,600)	(19.6)%
FTEs:	Internal Service Fund	0.00	0.00	0.00	0.00	0.00	0.0%

14 Information Tech Services-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	606,600	540,136	581,000	561,600	(19,400)	(3.34)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	0	0	0	0	0	0.00%
Travel, Tuition, and Dues	100	459	100	100	0	0.00%
Communications	4,900	5,036	4,900	4,900	0	0.00%
Repairs & Maintenance Services	1,000	40	1,000	1,000	0	0.00%
Internal Service Fees	96,400	96,510	93,600	68,500	(25,100)	(26.82)%
Other Expenses	6,000	23,212	4,300	4,300	0	0.00%
TOTAL OTHER SERVICES	108,400	125,257	103,900	78,800	(25,100)	(24.16)%
TOTAL OPERATING EXPENSES	715,000	665,393	684,900	640,400	(44,500)	(6.50)%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	715,000	665,393	684,900	640,400	(44,500)	(6.50)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	800	355	200	600	400	200.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	800	355	200	600	400	200.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	800	355	200	600	400	200.00%
Expenditures Per Capita	\$1.17	\$1.09	\$1.12	\$1.05	\$(0.07)	(6.50)%

14 Information Tech Services-Financial

Internal Service Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	10,000,100	9,320,144	9,664,700	9,044,400	(620,300)	(6.42)%
OTHER SERVICES:						
Utilities	5,600	0	1,100	1,100	0	0.00%
Professional & Purchased Services	2,209,800	1,575,210	1,852,900	1,435,200	(417,700)	(22.54)%
Travel, Tuition, and Dues	357,000	253,489	270,300	15,500	(254,800)	(94.27)%
Communications	669,400	562,029	496,800	485,200	(11,600)	(2.33)%
Repairs & Maintenance Services	578,100	423,276	666,700	529,300	(137,400)	(20.61)%
Internal Service Fees	1,844,500	1,815,867	604,500	553,300	(51,200)	(8.47)%
Other Expenses	1,876,800	2,357,559	1,970,900	1,705,500	(265,400)	(13.47)%
TOTAL OTHER SERVICES	7,541,200	6,987,430	5,863,200	4,725,100	(1,138,100)	(19.41)%
TOTAL OPERATING EXPENSES	17,541,300	16,307,574	15,527,900	13,769,500	(1,758,400)	(11.32)%
TRANSFERS TO OTHER FUNDS/UNITS	7,555,100	6,482,700	5,960,700	0	(5,960,700)	(100.00)%
TOTAL EXPENSES & TRANSFERS	25,096,400	22,790,274	21,488,600	13,769,500	(7,719,100)	(35.92)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	24,748,500	23,475,311	21,488,600	13,769,500	(7,719,100)	(35.92)%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	24,748,500	23,475,311	21,488,600	13,769,500	(7,719,100)	(35.92)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	347,900	157,819	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	25,096,400	23,633,130	21,488,600	13,769,500	(7,719,100)	(35.92)%
Expenditures Per Capita	\$40.96	\$37.20	\$35.07	\$22.47	\$(12.60)	(35.92)%

14 Information Tech Services-Financial

Title	Grade	FY 2008 Budgeted		FY 2009 Budgeted		FY 2010 Budgeted		FY09 - FY10 Variance	
		Pos.	FTE	Pos.	FTE	Pos.	FTE	Pos.	FTE
GSD General 10101									
Admin Svcs Officer 4	SR1200	2	1.00	1	1.00	1	1.00	0	0.00
Info Systems Mgr	SR1300	1	1.00	1	1.00	1	1.00	0	0.00
Information Sys Media Analys 2	SR1100	0	0.00	0	0.00	1	1.00	1	1.00
Program Mgr 1	SR1100	0	0.00	1	1.00	1	1.00	0	0.00
Program Spec 2	SR0800	3	3.00	3	3.00	3	3.00	0	0.00
Program Spec 3	SR1000	3	3.00	2	2.00	1	1.00	(1)	(1.00)
Video Production Spec	SR0700	1	1.00	1	1.00	1	1.00	0	0.00
Total Positions & FTE		10	9.00	9	9.00	9	9.00	0	0.00
Information Technology Service 51137									
Admin Spec	SR1100	1	1.00	1	1.00	1	1.00	0	0.00
Admin Svcs Mgr	SR1300	0	0.00	1	1.00	0	0.00	(1)	(1.00)
Chief Info Officer	DP0300	1	1.00	1	1.00	1	1.00	0	0.00
Computer Operations Shift Supv	SR1100	2	2.00	2	2.00	2	2.00	0	0.00
Computer Operator 2	SR0600	1	1.00	2	2.00	2	2.00	0	0.00
Computer Operator 3	SR0700	4	3.00	1	1.00	1	1.00	0	0.00
Finance Admin	SR1300	0	0.00	1	1.00	0	0.00	(1)	(1.00)
Human Resources Admin	SR1300	0	0.00	1	1.00	0	0.00	(1)	(1.00)
Info Sys Comm Analyst 1	SR1000	2	2.00	1	1.00	1	1.00	0	0.00
Info Sys Comm Analyst 2	SR1100	0	0.00	1	1.00	2	2.00	1	1.00
Info Sys Comm Analyst 3	SR1200	5	5.00	5	5.00	4	4.00	(1)	(1.00)
Info Systems App Analyst 1	SR1000	2	2.00	1	1.00	1	1.00	0	0.00
Info Systems App Analyst 2	SR1100	3	3.00	5	5.00	4	4.00	(1)	(1.00)
Info Systems App Analyst 3	SR1200	3	3.00	5	5.00	2	2.00	(3)	(3.00)
Info Systems App Tech 1	SR0800	0	0.00	0	0.00	1	1.00	1	1.00
Info Systems App Tech 2	SR0900	3	3.00	2	2.00	1	1.00	(1)	(1.00)
Info Systems Asst Dir	SR1500	3	3.00	3	3.00	3	3.00	0	0.00
Info Systems Div Mgr	SR1400	6	6.00	7	7.00	8	8.00	1	1.00
Info Systems Mgr	SR1300	8	8.00	8	8.00	9	9.00	1	1.00
Information Sys Oper Anal 2	SR1100	13	13.00	14	14.00	15	15.00	1	1.00
Information Sys oper Anal 3	SR1200	17	17.00	13	13.00	12	12.00	(1)	(1.00)
Information Sys Oper Analyst 1	SR1000	5	5.00	6	6.00	6	6.00	0	0.00
Information Sys Oper TEch 1	SR0800	10	10.00	9	9.00	9	9.00	0	0.00
Information Sys Oper Tech 2	SR1100	5	5.00	4	4.00	3	3.00	(1)	(1.00)
Information Systems Advisor 1	SR1300	24	24.00	22	22.00	21	21.00	(1)	(1.00)
Information Systems Advisor 2	SR1400	3	3.00	5	5.00	5	5.00	0	0.00
Total Positions & FTE		121	120.00	121	121.00	114	114.00	(7)	(7.00)
Department Totals		131	129.00	130	130.00	123	123.00	(7)	(7.00)

15 Finance-At a Glance

Mission	The mission of the Department of Finance is to provide financial management, information, and business products to policy makers, departments, agencies, investors, and the Nashville Community so they can have confidence in Metro Government, make informed decisions, and achieve their results.			
Budget Summary		<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
	Expenditures and Transfers:			
	GSD General Fund	\$ 1,459,300	\$ 10,009,500	\$ 8,677,200
	Internal Service Fund	10,149,400	1,209,000	1,128,000
	Total Expenditures and Transfers	<u>\$ 1,608,700</u>	<u>\$ 11,218,500</u>	<u>\$ 9,805,200</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 10,149,400	\$ 1,209,000	\$ 1,128,000
	Other Governments and Agencies	0	0	0
	Other Program Revenue	0	0	0
	Total Program Revenue	<u>\$ 10,149,400</u>	<u>\$ 1,209,000</u>	<u>\$ 1,128,000</u>
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	0	115,000	0
	Total Revenues	<u>\$ 10,149,400</u>	<u>\$ 1,324,000</u>	<u>\$ 1,128,000</u>
	Expenditures Per Capita	\$ 18.95	\$ 18.31	\$ 16.00
Positions	Total Budgeted Positions	132	123	113
Contacts	Director: Richard M. Riebeling Deputy Finance Director: Talia Lomax-O'dneal 106 Metro Courthouse 37201	email: richard.riebeling@nashville.gov email: talia.lomaxodneal@nashville.gov Phone: 862-6151 FAX: 862-6156		

15 Finance-At a Glance

Accomplishments

- Developed course content for OMB University to provide financial training resources to departmental finance professionals
 - Prepared and released Annual Performance Report for Metro
 - Received Distinguished Budget Presentation Award from the Government Finance Officers Association for the FY09 Budget. This was the 16th consecutive year that Metro has received this award
 - By January 2009, all major departments were processing their own invoices for payment after the successful decentralization of the former Metro Payment Services operation
 - During FY09, cash receipts processing became paperless, eliminating over 12,500 paper files annually
 - Created and implemented the competitive application and grant contract management process for the new Community Enhancement Fund grants
 - Sent 96 specific grant opportunities tailored to department's needs to 16 departments
 - Conducted reviews of all 125 council initiative awards to Private Not for Profit Organizations in Nashville
 - Completed reviews of four (4) Nonprofit recipients of Direct Appropriations from the Council, one of which resulted in discovery of fraud in one of those agencies
 - After identifying issues/losses with collateral pool investments - withdrew from a "lending" S&P 500 fund investing alternatively in a "non-lending" S&P 500 fund avoiding \$3 million in losses
 - Through the efforts of the CPM staff in FY08, 100% of the targeted Metro departments/agencies have an approved indirect cost proposal or cost allocation plan on file with the Office of Management and Budget
-

Goals

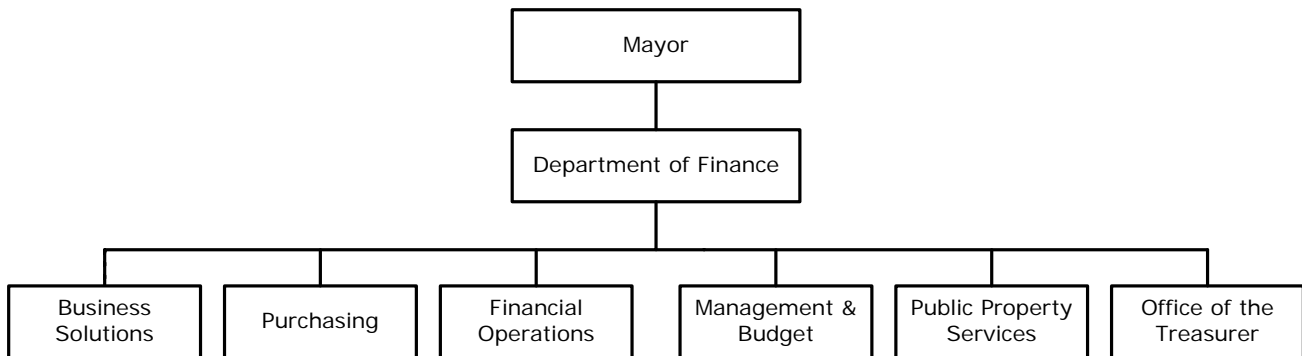
- Policymakers and Citizens will have clear, reliable information on how tax dollars were spent and understand the value they are getting in terms of results
 - Metro Government policymakers will have cost data to better inform their decisions and drive operational efficiencies as evidenced by:
 - 100% of Metro Government departments and agencies will have a cost allocation plan approved by and on file with the Office of Management and Budget
 - 100% of central service government functions will have an internal service fund rate structure and update it annually
 - 100% of targeted Metro departments/agencies that provide products outside of the government on a fee for service basis have identified the full cost for providing those products
-

Strategic Issues

- Meeting the demand for accountable and responsible government operations
- Establishing a culture that fully implements and continuously improves best business practices in light of emerging technologies in our organization
- Alignment and quality integration between core business systems and processes
- Establishing meaningful communication within Finance and across Metro will result in efficient operations with reduced costs
- Prioritization, communication, and focus on key results
- Understanding, accurately reporting, and managing costs at a meaningful level

15 Finance-At a Glance

Organizational Structure



Programs

Strategic Resource Allocation and Management

- Cost Planning and Management
- Budget Planning and Management
- Investor Relations
- Investment Committee Support
- Grants Assessment and Resource

Business Integrity and Accountability

- Compliance Monitoring and Accountability

Business Support and Solutions

- Business Systems Administration
- Enterprise Business Systems (EBS)
- Cash Operations
- Accounts Payable
- Financial Accounting and Reporting
- Payroll Operations
- Contract Compliance
- Business Development and Outreach
- Purchasing and Contract Development
- Public Property
- Payment Processing

Executive Leadership

- Executive Leadership

Administrative

- Non-allocated Financial Transactions

15 Finance-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Baseline Budget Adjustment	GSD \$ (231,000) (2.00 FTEs)	Reduction based upon FY09 Savings Target
	Treasury (20,000)	Reduction based upon FY09 Savings Target
Executive Leadership		
Reduction in salary and fringe	(139,200)	No impact on performance. Dedicated position will be funded from hotel/motel fund.
Public Property Services		
Salary savings	(30,500)	No impact on performance. Savings achieved through organizational realignment.
Contract Compliance		
Reduction of one FTE	(47,100) (1.00 FTE)	No impact on performance. Work will be absorbed by others.
Development Outreach		
Reduction of excess salary and miscellaneous operating expenses	(5,000)	No impact on performance.
Purchasing Contract Development		
Salary savings	(26,900)	No impact on performance. Savings achieved through organizational realignment.
Budget Planning and Management		
Eliminate Finance Manager and Finance Officer II positions and other miscellaneous operating expenses	(212,200) (2.0 FTEs)	No impact on performance. Work will be absorbed by others.
Enterprise Business Systems		
Eliminate one FTE	(59,700) (1.00 FTE)	No impact on performance. Work will be absorbed by others.
Payment Processing		
Eliminates two Application Tech 1 positions and one Application Tech II position	(154,000) (3.00 FTEs)	No impact on performance. Completes phase 2 of Payment Processing reductions which began in FY09.
Payroll		
Organizational Restructuring and reduction of 0.5 FTEs	(162,200) (0.5)	No impact on performance. Savings achieved through organizational realignment.
Accounts Payable		
Removes excess salary dollars	(10,000)	No impact on performance.
Finance Accounting and Reporting		
Removes excess salary dollars	(20,000)	No impact on performance.

15 Finance-At a Glance

Budget Changes and Impact Highlights

Recommendation			Impact
Non-allocated Financial Transactions			
Insurance Billings	Treasury	\$ (400)	No impact on performance. Represents direct charges to departments for insurance costs
Internal Service Charges*	GSD	(146,900)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
	Treasury	(39,400)	
Travel Reduction	GSD	(56,400)	Reduction of out of town and air travel, tuition, and registration
	Treasury	(19,500)	
Longevity Suspension	GSD	(31,700)	Suspension of longevity pay to all eligible employees
	Treasury	(1,700)	
Perfect Attendance Suspension	GSD	(300)	Suspension of perfect attendance pay to all eligible employees
Pay Plan	GSD	800	Annualized adjustment for FY09 increments
General Services District Total		\$(1,332,300) (9.50 FTEs)	
Special Purpose Funds Total		\$(81,000)	
TOTAL		\$(1,413,300) (9.50 FTEs)	

* See Internal Service Charges section for details

15 Finance-At a Glance

Strategic Resource Allocation and Management Line of Business – The purpose of the Strategic Resource Allocation and Management Line of Business is to provide knowledge, planning, advisory and consultation products to Metro departments and agencies, policymakers and the Nashville community and investors so they can make better informed decisions and have confidence that Metro is using public resources in the most effective and efficient way possible.

Cost Planning and Management

The purpose of the Cost Planning and Management program is to provide planning, implementation and support products to Metro departments and agencies so they can manage key product costs within predetermined performance targets and use the cost information to make resource and operational improvement decisions.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$214,100	\$200,310	\$188,300	\$182,900	\$(5,400)	(2.9)%
FTEs:	GSD General Fund	2.00	2.00	2.00	1.00	(1.00)	(50.0)%
Performance							
Percentage of agencies using cost information for resource and operational improvement decisions		72%	68%	90%	90%		

Budget Planning and Management

The purpose of the Budget Planning and Management program is to provide budgetary assistance, information, and documentation products to the Mayor, Council, and Metro departments and agencies so they can make timely, well informed budgetary decisions and so they can manage their budget results.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,508,400	\$1,373,236	\$1,594,200	\$1,341,300	\$(252,900)	(15.9)%
FTEs:	GSD General Fund	17.00	17.00	17.00	16.00	(1.00)	(5.9)%
Performance							
Percentage of customers (Mayor, Council Members and Departments/Agencies) who report they have the information they need to make timely, well informed budgetary decisions		80%	77.8%	85%	85%		

Investor Relations

The purpose of the Investor Relations program is to provide debt management products to investors and the Metro Government so Metro can issue debt at the lowest cost.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Internal Service Fund	\$336,500	\$316,129	\$308,800	\$308,800	\$0.00	0.00%
FTEs:	Internal Service Fund	1.67	1.67	1.67	1.67	0.00	0.00%
Performance							
Percentage of time Metro completes debt activities (compliance reports, continuous disclosure statements, debt payments) accurately and timely		90%	100%	90%	90%		

15 Finance-At a Glance

Investment Committee Support

The purpose of the Investment Committee Support program is to provide administrative and operational support products to the Investment Committees so they can make informed decisions regarding the money manager's performance against benchmarks.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Internal Service Fund	\$222,600	\$209,894	\$195,500	\$195,500	\$0	0.00%
FTEs:	Internal Service Fund	1.67	1.67	1.67	1.67	0.00	0%
Performance							
Percentage of time the money managers meet composite benchmarks (five year rate of return)		90%	87.5%	90%	90%		

Grants Assessment and Resource

The purpose of the Grants Assessment and Resource program is to provide grant funding development, assessment, and technical assessment products to Metro departments and agencies so they can win and retain grant funds.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$256,800	\$247,295	\$252,500	\$245,600	\$(6,900)	(2.7)%
FTEs:	GSD General Fund	3.00	3.00	3.00	3.00	0.00	0%
Performance							
Percentage of new grant awards attributable to program activities -- win		19%	(8.4)%	10%	5%		
Percentage of grant dollars returned to grantors due to disallowed costs -- keep		0%	.000115%	.0009%	.0008%		

Business Integrity and Accountability Line of Business – The purpose of the Business Integrity and Accountability Line of Business is to provide performance audit, financial control and compliance, monitoring and special project reports products to Policymakers and Metro departments and agencies so they can make timely, informed decisions to improve operations, controls and processes and be assured that Metro programs are compliant with applicable regulations.

Compliance Monitoring and Accountability

The purpose of the Compliance Monitoring and Accountability program is to provide financial and programmatic monitoring reports, special reviews reports, consultations, and training products to Metro departments, agencies and policymakers so they can be assured of the integrity of Metro Government's programs and compliance with applicable federal, state and local regulations.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$381,600	\$322,598	\$350,400	\$340,700	\$(9,700)	(2.8)%
FTEs:	GSD General Fund	4.00	4.00	4.00	5.00	1.00	25.0%
Performance							
Percentage of Metro programs in compliance with applicable federal, state and local regulations		50%	50%	50%	50%		

15 Finance-At a Glance

Business Support and Solutions Line of Business – The purpose of the Business Support and Solutions Line of Business is to provide financial, business development, capital asset management and technology products to Metro departments and agencies so they can improve their business processes and functions and assist the Nashville Business Community in conducting business with Metro.

Business Systems Administration

The purpose of the Business Systems Administration program is to provide business technology support products to Metro departments and agencies so they can use business systems to conduct business.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$592,300	\$496,572	\$512,500	\$437,800	\$(74,700)	(14.6)%
FTEs:	GSD General Fund	13.00	13.00	13.00	12.00	(1.00)	(7.7)%
Performance							
Percentage of service requests resolved accurately within agreed upon time		95%	99%	95%	96%		

Enterprise Business Systems (EBS)

The purpose of the Enterprise Business Systems (EBS) program is to provide business technology products to Metro departments and agencies so they can improve their business processes.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$824,300	\$769,958	\$730,600	\$719,900	\$(10,700)	(1.5)%
FTEs:	GSD General Fund	2.00	2.00	1.00	1.00	0.00	0%
Performance							
Percentage of surveyed departments that agree that the implementation of business systems improved their business processes		55%	80%	65%	70%		

Cash Operations

The purpose of the Cash Operations program is to provide receipt, disbursement and information products to the Metro Government so it can maximize earnings and satisfy financial commitments.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Internal Service Fund	\$763,800	\$709,293	\$704,700	\$684,700	\$(20,000)	(2.8)%
FTEs:	Internal Service Fund	4.66	4.66	4.66	4.66	0.00	0%
Performance							
Percentage of time Metro's core operational bank account balances meet Policy Guidelines		97%	98%	100%	100%		

Accounts Payable

The purpose of the Accounts Payable program is to provide vendor payment products to Metro departments and agencies so they can have the goods and services they need to achieve their results.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$398,400	\$350,650	\$474,100	\$464,100	\$(10,000)	(2.1)%
FTEs:	GSD General Fund	6.00	6.00	6.00	6.00	0.00	0%
Performance							
Percentage change in payments voided due to review error		0%	21.5%	0%	0%		

15 Finance-At a Glance

Financial Accounting and Reporting

The purpose of the Financial Accounting and Reporting program is to provide financial policy, support, general accounting, audited financial statements and other financial reporting products to policymakers and Metro departments and agencies and investors so they can make timely, well-informed decisions and have confidence in the integrity of the financial condition of the Metropolitan Government.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,511,600	\$820,105	\$1,441,800	\$1,421,800	\$(20,000)	(1.4)%
FTEs:	GSD General Fund	18.00	18.00	16.50	17.00	0.50	3.0%
Performance							
Percentage of accounting entries posted on time		NA	81.0%	85%	85%		

Payroll Operations

The purpose of the Payroll Operations program is to provide payroll disbursement products to employees and pensioners so they can be assured of accurate and timely compensation.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,010,000	\$983,049	\$902,500	\$740,300	\$(162,200)	(18.0)%
FTEs:	GSD General Fund	10.00	10.00	10.00	9.00	(1.00)	(10.0)%
Performance							
Percentage of payrolls delivered accurately and on time		100%	99.62%	99.75%	99.75%		

Contract Compliance

The purpose of the Contract Compliance program is to provide contract monitoring products to Metro Departments and business owners so they can comply with contract requirements.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$302,300	\$310,338	\$291,200	\$236,500	\$(54,700)	(18.8)%
FTEs:	GSD General Fund	4.10	4.10	4.00	3.00	(1.00)	(25.0)%
Performance							
Percentage of contracts monitored for compliance with contract requirements		NA	NA	NA	NA		

Business Development and Outreach

The purpose of the Business Development and Outreach program is to provide business development and outreach products to Small and Disadvantaged Businesses in the Nashville MSA so they can participate in Metro Procurement.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$216,100	\$180,553	\$200,500	\$190,100	\$(10,400)	(5.2)%
FTEs:	GSD General Fund	2.90	2.90	3.00	3.00	0.00	0%
Performance							
Percentage of small business consultations who have become ready to compete that participate in Metro procurements		NA	NA	NA	NA		

15 Finance-At a Glance

Purchasing and Contract Development

The purpose of the Purchasing and Contract Development program is to provide procurement process management products to Metro departments and agencies so that they can purchase products, services and construction in a cost-effective manner.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,199,500	\$1,145,663	\$1,421,200	\$1,360,800	\$(60,400)	(4.3)%
FTEs:	GSD General Fund	17.00	17.00	16.00	15.00	(1.00)	(6.3)%
Performance							
Total savings achieved as a percent of Purchasing's Operations Budget		NA	NA	NA	NA		

Public Property

The purpose of the Public Property program is to perform charter required duties of the public property officer.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$0	\$0	\$220,800	\$190,300	\$(30,500)	(13.8)%
FTEs:	GSD General Fund	0.00	0.00	2.00	2.00	0.00	0%
Performance							
Baseline data is being collected and performance targets cannot be established at this time		NA	NA	NA	NA		

Payment Processing

The purpose of the Payment Processing program is to provide payment services for Metro agencies and vendors so they can have payments made in an accurate, timely, and cost efficient manner.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$0	\$0	\$730,700	\$481,100	\$(249,600)	(34.2)%
FTEs:	GSD General Fund	0.00	0.00	11.00	6.00	(5.00)	(45.5)%
Performance							
Baseline data is being collected and performance targets cannot be established at this time		NA	NA	NA	NA		

Executive Leadership Line of Business – The purpose of the Executive Leadership Line of Business is to provide business policy and decision products to this Metro department so it can deliver results for customers.

Executive Leadership

The purpose of the Executive Leadership program is to provide business policy and decision products to this department so it can deliver results for customers.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$940,900	\$852,059	\$698,200	\$558,500	\$(139,700)	(20.0)%
FTEs:	GSD General Fund	5.00	5.00	6.00	6.00	0.00	0%
Performance							
Percentage of departments key results achieved		95%	NA	95%	NA		

15 Finance-At a Glance

Administrative Line of Business – The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary	2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget: GSD General Fund	\$0	\$0	\$0	\$(234,500)	\$(234,500)	0%
Internal Service Fund	0	0	0	\$(61,000)	\$(61,000)	0%
Total	0	0	0	\$(295,500)	\$(295,500)	

15 Finance-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	1,179,500	1,034,401	8,599,200	7,563,100	(1,036,100)	(12.05)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	400	37,282	8,600	7,700	(900)	(10.47)%
Travel, Tuition, and Dues	9,000	12,107	92,100	12,000	(80,100)	(86.97)%
Communications	9,200	9,757	119,300	81,800	(37,500)	(31.43)%
Repairs & Maintenance Services	0	60	25,300	24,400	(900)	(3.56)%
Internal Service Fees	217,700	213,487	968,800	821,900	(146,900)	(15.16)%
Other Expenses	43,500	36,488	195,700	165,800	(29,900)	(15.28)%
TOTAL OTHER SERVICES	279,800	309,181	1,409,800	1,113,600	(296,200)	(21.01)%
TOTAL OPERATING EXPENSES	1,459,300	1,343,582	10,009,000	8,676,700	(1,332,300)	(13.31)%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	500	500	0	0.00%
TOTAL EXPENSES & TRANSFERS	1,459,300	1,343,582	10,009,500	8,677,200	(1,332,300)	(13.31)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	0	0	0	0	0	0.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	115,000	0	(115,000)	(100.00)%
TOTAL REVENUE & TRANSFERS	0	0	115,000	0	(115,000)	(100.00)%
Expenditures Per Capita	\$2.38	\$2.19	\$16.34	\$14.16	\$(2.17)	(13.31)%

15 Finance-Financial

Internal Service Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	7,837,300	6,624,042	666,800	645,100	(21,700)	(3.25)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	15,100	19,448	300	300	0	0.00%
Travel, Tuition, and Dues	122,900	36,151	19,500	0	(19,500)	(100.00)%
Communications	119,600	77,236	14,900	14,900	0	0.00%
Repairs & Maintenance Services	14,800	2,314	500	500	0	0.00%
Internal Service Fees	1,537,900	1,529,995	158,800	119,400	(39,400)	(24.81)%
Other Expenses	171,600	166,107	18,000	17,600	(400)	(2.22)%
TOTAL OTHER SERVICES	1,981,900	1,831,251	212,000	152,700	(59,300)	(27.97)%
TOTAL OPERATING EXPENSES	9,819,200	8,455,293	878,800	797,800	(81,000)	(9.22)%
TRANSFERS TO OTHER FUNDS/UNITS	330,200	336,121	330,200	330,200	0	0.00%
TOTAL EXPENSES & TRANSFERS	10,149,400	8,791,414	1,209,000	1,128,000	(81,000)	(6.70)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	10,149,400	9,816,081	1,209,000	1,128,000	(81,000)	(6.70)%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	10,149,400	9,816,081	1,209,000	1,128,000	(81,000)	(6.70)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	10,149,400	9,816,081	1,209,000	1,128,000	(81,000)	(6.70)%
Expenditures Per Capita	\$16.57	\$14.35	\$1.97	\$1.84	\$(0.13)	(6.70)%

15 Finance-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>		
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	
GSD General 10101										
Admin Asst	SR0900	0	0.00	1	1.00	1	1.00	0	0.00	
Admin Spec	SR1100	1	1.00	1	1.00	1	1.00	0	0.00	
Admin Svcs Mgr	SR1300	0	0.00	1	1.00	2	2.00	1	1.00	
Admin Svcs Officer 1	SR0600	0	0.00	1	1.00	0	0.00	(1)	(1.00)	
Admin Svcs Officer 2	SR0800	1	1.00	3	3.00	4	4.00	1	1.00	
Admin Svcs Officer 3	SR1000	0	0.00	1	1.00	1	1.00	0	0.00	
Application Tech 1	SR0700	0	0.00	3	3.00	3	3.00	0	0.00	
Application Tech 2	SR0800	0	0.00	14	14.00	8	8.00	(6)	(6.00)	
Application Tech 3	SR0900	0	0.00	5	5.00	6	6.00	1	1.00	
Business Development Officer	SR1200	1	1.00	1	1.00	1	1.00	0	0.00	
Finance Admin	SR1300	1	1.00	10	10.00	8	8.00	(2)	(2.00)	
Finance Asst Dir	SR1500	0	0.00	2	2.00	2	2.00	0	0.00	
Finance Deputy Dir	SR1600	1	1.00	2	2.00	2	2.00	0	0.00	
Finance Dir	DP0300	1	1.00	1	1.00	1	1.00	0	0.00	
Finance Mgr	SR1400	1	1.00	8	8.00	7	7.00	(1)	(1.00)	
Finance Officer 1	SR0800	2	2.00	1	1.00	3	3.00	2	2.00	
Finance Officer 2	SR1000	2	2.00	15	15.00	12	12.00	(3)	(3.00)	
Finance Officer 3	SR1200	1	1.00	26	26.00	25	25.00	(1)	(1.00)	
Finance Spec	SR1100	0	0.00	3	2.50	2	2.00	(1)	(0.50)	
Info Systems App Analyst 3	SR1200	0	0.00	4	4.00	4	4.00	0	0.00	
Info Systems App Tech 2	SR0900	0	0.00	2	2.00	2	2.00	0	0.00	
Info Systems Div Mgr	SR1400	0	0.00	1	1.00	1	1.00	0	0.00	
Information Systems Advisor 1	SR1300	0	0.00	4	4.00	4	4.00	0	0.00	
Office Support Spec 1	SR0700	1	1.00	1	1.00	1	1.00	0	0.00	
Public Property Division Mgr	SR1300	0	0.00	1	1.00	0	0.00	(1)	(1.00)	
Special Projects Mgr	SR1500	0	0.00	2	2.00	2	2.00	0	0.00	
Stores Mgr	SR1000	0	0.00	1	1.00	1	1.00	0	0.00	
Technical Specialist 1	SR1100	0	0.00	0	0.00	1	1.00	1	1.00	
Total Positions & FTE		13	13.00	115	114.50	105	105.00	(10)	(9.50)	
* Real Property Services 51100										
Admin Svcs Mgr	SR1300	3	3.00	0	0.00	0	0.00	0	0.00	
Finance Asst Dir	SR1500	1	1.00	0	0.00	0	0.00	0	0.00	
Finance Mgr	SR1400	2	2.00	0	0.00	0	0.00	0	0.00	
Finance Officer 2	SR1000	1	1.00	0	0.00	0	0.00	0	0.00	

15 Finance-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>	
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>
* Real Property Services 51100 (Continued)									
Office Support Spec 2	SR0800	1	1.00	0	0.00	0	0.00	0	0.00
Technical Specialist 1	SR1100	7	7.00	0	0.00	0	0.00	0	0.00
Technical Specialist 2	SR1200	3	3.00	0	0.00	0	0.00	0	0.00
Total Positions & FTE		18	18.00	0	0.00	0	0.00	0	0.00
Finance Services 51115									
Admin Asst	SR0900	1	1.00	0	0.00	0	0.00	0	0.00
Admin Svcs Mgr	SR1300	1	1.00	0	0.00	0	0.00	0	0.00
Admin Svcs Officer 1	SR0600	2	1.00	0	0.00	0	0.00	0	0.00
Admin Svcs Officer 2	SR0800	1	1.00	0	0.00	0	0.00	0	0.00
Admin Svcs Officer 3	SR1000	1	1.00	0	0.00	0	0.00	0	0.00
Application Tech 2	SR0800	6	6.00	0	0.00	0	0.00	0	0.00
Application Tech 3	SR0900	5	5.00	0	0.00	0	0.00	0	0.00
Finance Admin	SR1300	7	7.00	0	0.00	0	0.00	0	0.00
Finance Asst Dir	SR1500	2	2.00	0	0.00	0	0.00	0	0.00
Finance Deputy Dir	SR1600	1	1.00	0	0.00	0	0.00	0	0.00
Finance Dir	DP0300	1	1.00	0	0.00	0	0.00	0	0.00
Finance Mgr	SR1400	6	6.00	0	0.00	0	0.00	0	0.00
Finance Officer 1	SR0800	5	5.00	0	0.00	0	0.00	0	0.00
Finance Officer 2	MC1000	1	1.00	0	0.00	0	0.00	0	0.00
Finance Officer 2	SR1000	14	14.00	0	0.00	0	0.00	0	0.00
Finance Officer 3	SR1200	21	20.50	0	0.00	0	0.00	0	0.00
Finance Spec	SR1100	3	2.50	0	0.00	0	0.00	0	0.00
Info Systems App Analyst 1	SR1000	1	1.00	0	0.00	0	0.00	0	0.00
Info Systems App Analyst 2	SR1100	1	1.00	0	0.00	0	0.00	0	0.00
Info Systems App Analyst 3	SR1200	3	3.00	0	0.00	0	0.00	0	0.00
Info Systems App Tech 2	SR0900	1	1.00	0	0.00	0	0.00	0	0.00
Info Systems Div Mgr	SR1400	1	1.00	0	0.00	0	0.00	0	0.00
Information Systems Advisor 1	SR1300	5	5.00	0	0.00	0	0.00	0	0.00
Seasonal/Part-time/Temporary		1	1.00	0	0.00	0	0.00	0	0.00
Special Projects Mgr	SR1500	1	1.00	0	0.00	0	0.00	0	0.00
Stores Mgr	SR1000	1	1.00	0	0.00	0	0.00	0	0.00
Total Positions & FTE		93	91.00	0	0.00	0	0.00	0	0.00

15 Finance-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>	
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>
Treasury Management 51180									
Finance Admin	SR1300	1	1.00	0	0.00	0	0.00	0	0.00
Finance Mgr	SR1400	2	2.00	3	3.00	3	3.00	0	0.00
Finance Officer 1	SR0800	1	1.00	1	1.00	1	1.00	0	0.00
Finance Officer 2	SR1000	2	2.00	2	2.00	2	2.00	0	0.00
Metropolitan Treasurer	SR1500	1	1.00	1	1.00	1	1.00	0	0.00
Office Support Rep 3	SR0600	1	1.00	1	1.00	1	1.00	0	0.00
Total Positions & FTE		8	8.00	8	8.00	8	8.00	0	0.00
Department Totals		132	130.00	123	122.50	113	113.00	(10)	(9.50)

16 Assessor of Property-At a Glance

Mission To appraise real property at its market value, and business tangible personal property under schedules provided by law; to classify property correctly under the law; to apply property assessment in accordance with each parcel's proper classification; to maintain accurate public records; to reappraise every real parcel at least every four years and to reappraise all business tangible personal property annually; to provide property owners easy access to appeal rights; to generate annually an assessment roll for the purpose of property taxation by the Metropolitan Council.

Budget Summary	2007-08	2008-09	2009-10
Expenditures and Transfers:			
GSD General Fund	\$ 7,811,750	\$ 7,430,400	\$ 7,198,900
Total Expenditures and Transfers	\$ 7,811,750	\$ 7,430,400	\$ 7,198,900
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$ 0	\$ 4,500	\$ 6,000
Other Governments and Agencies	213,450	210,300	154,800
Other Program Revenue	0	0	0
Total Program Revenue	\$ 213,450	\$ 214,800	\$ 160,800
Non-program Revenue	0	0	0
Transfers From Other Funds and Units	0	0	0
Total Revenues	\$ 213,450	\$ 214,800	\$ 160,800
Expenditures Per Capita	\$ 12.75	\$ 12.13	\$ 11.75

Positions	Total Budgeted Positions	2007-08	2008-09	2009-10
	Total Budgeted Positions	108	108	168

Contacts Assessor of Property: George Rooker email: george.rooker@nashville.gov
 Assessment Manager: David Diaz-Barriga email: david.diaz-barriga@nashville.gov
 800 2nd Avenue North 37201 Phone: 862-6086 FAX: 862-6078

16 Assessor of Property-At a Glance

Accomplishments

- Produced the annual real property assessment roll
 - Produced the annual personal property assessment roll
 - Completed work pursuant to the 2009 Reappraisal Plan
 - Initiated a program to utilize oblique photography to perform visual inspections
 - Utilized a multiple regression model to mass appraise using the sales approach to value to supplement the existing cost based model
 - Administered the local appeals sessions
 - Continued to educate and train staff to better serve the public
-

Goals

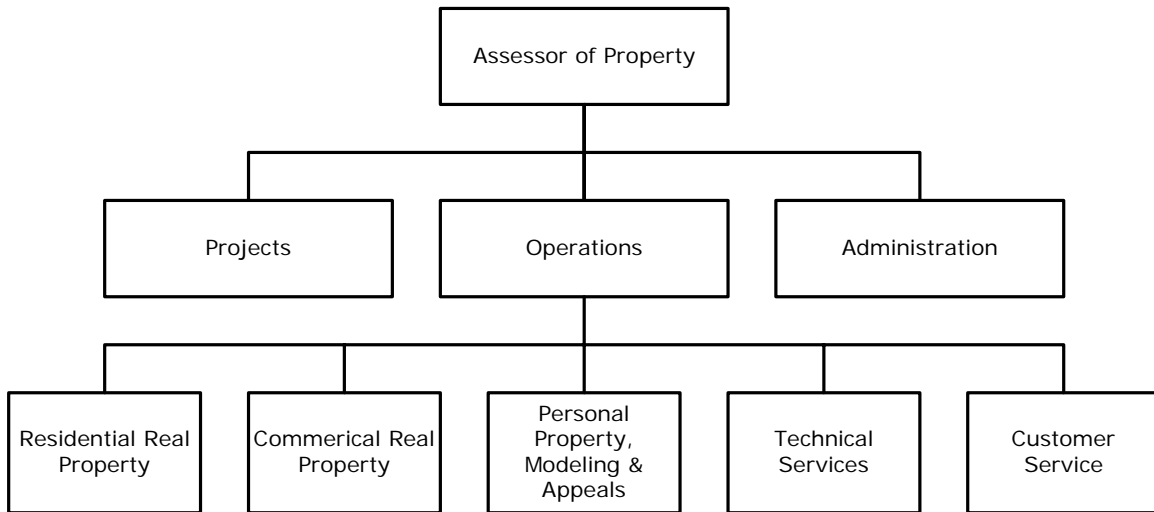
- Continue to comply with applicable laws, rules, and regulations in a manner that is ethical, fair, consistent, and best serves the public
 - Continue to enhance the methods and techniques used to appraise real and personal property
 - Continue to improve the efficiency and accuracy of data collection
 - Continue to train and educate staff to improve job performance
 - Continue to educate and inform the public
-

Strategic Issues

- Retaining experienced professional staff
- Using existing technology most productive
- Judiciously attaining and employing new technology
- Maintaining compliance with State approved Reappraisal Program
- Improving service to the public
- Preparing for the 2013 reappraisal

16 Assessor of Property-At a Glance

Organizational Structure



Programs

Assessment

Hearing Officer Review

Board of Equalization

Personal Property Audit

16 Assessor of Property-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Assessment		
Staff Reduction and miscellaneous operating expenses	\$ (335,500) (5 FTEs)	Duties will be absorbed by others
Expert Appraiser witnesses	150,000	Funds expert appraiser services, previously funded from administrative appropriations
Internal Service Charges*	16,800	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	(28,100)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	(56,300)	Suspension of longevity pay to all eligible employees
Perfect Attendance Suspension	(1,000)	Suspension of perfect attendance pay to all eligible employees
Pay Plan	22,600	Annualized adjustment for FY09 increments
Hearing Officer Review		
Additional Hearing Officers for appeals - non-recurring	6.5 FTEs	Additional hearing officers authorized using one year extension of FY09 non-recurring reappraisal improvement funding
TOTAL	\$ (231,500) 1.5 FTEs	

* See Internal Service Charges section for details

16 Assessor of Property-At a Glance

Assessment

The purpose of the Assessment program is to produce, provide, and maintain an annual assessment roll pursuant to all applicable laws, rules, and regulations.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$7,029,350	\$6,846,117	\$6,898,000	\$6,673,100	\$(224,900)	(3.0)%
FTEs:	GSD General Fund	90.00	85.00	(5.00)	(5.6)%
Performance							
Number of residential and commercial real property parcels and personal property accounts assessed pursuant to applicable laws, rules and regulations		252,000		

Board of Equalization

The purpose of the Board of Equalization program is to provide an entity that serves to review the annual assessment roll, including hearing appeals of taxpayers who feel their property is over assessed.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$12,000	\$2,454	\$12,000	\$12,000	\$0	0%
FTEs:	GSD General Fund	0.00	0.00	0.00	0%
Performance							
Number of residential and commercial real property and personal property matters timely acted upon by the Metropolitan Board of Equalization		10,000		

Hearing Officer Review

The purpose of the Hearing Officer Review program is to assist the Board of Equalization to timely and efficiently conduct its work to review the annual assessment roll by hearing appeals of taxpayers who feel their property is over assessed.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$18,500	\$7,421	\$18,500	\$18,500	\$0	0%
FTEs:	GSD General Fund	1.50	8.00	6.50	433.3%
Performance							
Number of residential and commercial real property matters timely heard by Hearing Officers		5,000		

Personal Property Audit

The purpose of the Personal Property Audit program is to ensure that audited businesses and industrial entities are accurately assessed and to encourage all businesses and industrial entities to accurately report their taxable tangible personal property assets.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$751,900	\$377,884	\$501,900	\$501,900	\$0	0%
FTEs:	GSD General Fund	0.00	0.00	0.00	0%
Performance							
Number of book audits of tangible personal property accounts performed		575		

16 Assessor of Property-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	5,967,950	5,818,553	5,756,800	5,436,000	(320,800)	(5.57)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	790,300	365,423	540,300	662,000	121,700	22.52%
Travel, Tuition, and Dues	48,900	28,254	48,900	15,800	(33,100)	(67.69)%
Communications	100,300	86,854	210,300	205,300	(5,000)	(2.38)%
Repairs & Maintenance Services	207,100	238,744	313,100	303,100	(10,000)	(3.19)%
Internal Service Fees	620,900	615,406	521,600	538,400	16,800	3.22%
Other Expenses	76,300	79,142	39,400	38,300	(1,100)	(2.79)%
TOTAL OTHER SERVICES	1,843,800	1,413,823	1,673,600	1,762,900	89,300	5.34%
TOTAL OPERATING EXPENSES	7,811,750	7,232,376	7,430,400	7,198,900	(231,500)	(3.12)%
TRANSFERS TO OTHER FUNDS/UNITS	0	1,500	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	7,811,750	7,233,876	7,430,400	7,198,900	(231,500)	(3.12)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	1,732	4,500	6,000	1,500	33.33%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	213,450	205,005	210,300	154,800	(55,500)	(26.39)%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	213,450	206,737	214,800	160,800	(54,000)	(25.14)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	213,450	206,737	214,800	160,800	(54,000)	(25.14)%
Expenditures Per Capita	\$ 12.75	\$ 11.81	\$ 12.13	\$ 11.75	\$ (0.38)	(3.12)%

16 Assessor of Property-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>		
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	
GSD General 10101										
Admin Asst	SR0900	5	5.00	5	5.00	3	3.00	(2)	(2.00)	
Admin Spec	SR1100	0	0.00	0	0.00	1	1.00	1	1.00	
Admin Svcs Mgr	SR1300	4	4.00	4	4.00	5	5.00	1	1.00	
Admin Svcs Officer 3	SR1000	1	1.00	1	1.00	1	1.00	0	0.00	
Admin Svcs Officer 4	SR1200	3	3.00	3	3.00	4	4.00	1	1.00	
Appraiser 1	SR0600	7	7.00	7	7.00	7	7.00	0	0.00	
Appraiser 2	SR0800	21	21.00	21	21.00	15	15.00	(6)	(6.00)	
Appraiser 3	SR1000	8	8.00	8	8.00	9	9.00	1	1.00	
Appraiser 4	SR1200	8	8.00	8	8.00	6	6.00	(2)	(2.00)	
Appraiser Analyst 1	SR0700	0	0.00	0	0.00	1	1.00	1	1.00	
Appraiser Analyst 2	SR0900	3	3.00	3	3.00	2	2.00	(1)	(1.00)	
Appraiser Analyst 3	SR1200	4	4.00	4	4.00	3	3.00	(1)	(1.00)	
Assessments Manager	SR1400	1	1.00	1	1.00	2	2.00	1	1.00	
Cust Svc Supv	SR1000	1	1.00	1	1.00	0	0.00	(1)	(1.00)	
Data Entry Operator 2	SR0500	1	1.00	1	1.00	0	0.00	(1)	(1.00)	
Data Entry Programmer	SR0700	4	4.00	4	4.00	0	0.00	(4)	(4.00)	
Hrng Off-Tax Assess Reassessmt		15	1.50	15	1.50	80	8.00	65	6.50	
Info Systems App Analyst 1	SR1000	2	2.00	2	2.00	1	1.00	(1)	(1.00)	
Info Systems App Analyst 3	SR1200	2	2.00	2	2.00	3	3.00	1	1.00	
Info Systems Mgr	SR1300	1	1.00	1	1.00	1	1.00	0	0.00	
Office Support Rep 1	SR0400	2	2.00	2	2.00	0	0.00	(2)	(2.00)	
Office Support Rep 2	SR0500	1	1.00	1	1.00	1	1.00	0	0.00	
Office Support Rep 3	SR0600	4	4.00	4	4.00	7	7.00	3	3.00	
Office Support Spec 1	SR0700	2	2.00	2	2.00	7	7.00	5	5.00	
Office Support Spec 2	SR0800	1	1.00	1	1.00	2	2.00	1	1.00	
Seasonal/Part-time/Temporary		6	3.00	6	3.00	6	3.00	0	0.00	
Tax Assessor		1	1.00	1	1.00	1	1.00	0	0.00	
Total Positions & FTE		108	91.50	108	91.50	168	93.00	60	1.50	
Department Totals		108	91.50	108	91.50	168	93.00	60	1.50	

17 Trustee-At a Glance

Mission	To collect Davidson County's Real Property Tax, Public Utility Tax, Personal Property Tax, Central Business Improvement District Tax and Vegetation Liens each year; and administer the Tax Relief Program for the State of Tennessee and Metro Government, and the Davidson County Tax Freeze.		
Budget Summary	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
Expenditures and Transfers:			
GSD General Fund	\$ 2,975,800	\$ 2,048,600	\$ 2,056,800
Total Expenditures and Transfers	<u>\$ 2,975,800</u>	<u>\$ 2,048,600</u>	<u>\$ 2,056,800</u>
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0
Other Governments and Agencies	0	0	0
Other Program Revenue	0	0	0
Total Program Revenue	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Non-program Revenue	0	0	0
Transfers From Other Funds and Units	0	0	0
Total Revenues	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Expenditures Per Capita	\$ 4.86	\$ 3.34	\$ 3.36
Positions	Total Budgeted Positions	31	27
Contacts	Trustee: Charles Cardwell Financial Manager: Pat Greer 800 2 nd Avenue North 37201	email: charlie.cardwell@nashville.gov email: pat.greer@nashville.gov Phone: 862-6330 FAX: 880-3658	

17 Trustee-At a Glance

Accomplishments

- The first phase of the Tax Accounting System interface for the Tax Freeze Program is complete
 - This office approved 6,300 applications in 2007 and presently there is a 13% increase in applicants in 2008
 - The State of Tennessee Tax Relief Program increased 66% in 2008. Consequently, the county participation has increased. This increase is a direct result of the Metro Council adopting the Tax Freeze Program in July, 2007
 - Metro Ordinance # BL 2008-218 has changed the process for credit card payments, and Metro now charges a 2.35% convenience fee on credit card payments
-

Goals

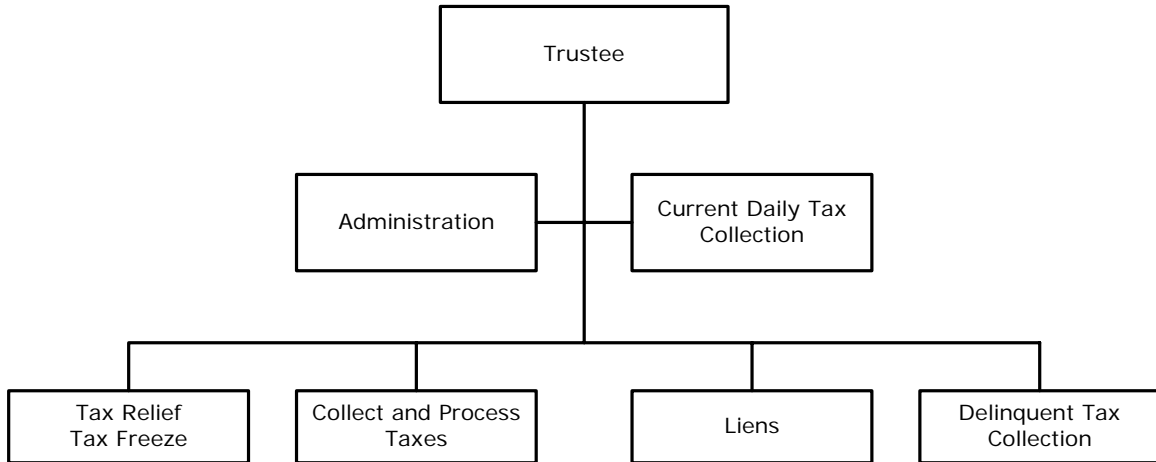
- The Office of the Trustee is in the process of initiating the second phase of interfacing the Tax Freeze Program with the Assessor of Property. This phase, along with the 2009 reappraisal, is very important to the integrity of the Tax Freeze Program, and must be completed prior to loading the tax receivable for the 2009 tax year
 - It is our goal to interface the Office of the Trustee's Tax Accounting System with Enterprise Business Solutions Financial Accounting System
 - We want to process checks through Automated Clearing House (ACH) which is an electronic network for financial transactions in the United States
 - It is our plan to interface the Assessor of Property and the Office of the Trustee for tax adjustments and corrections
-

Strategic Issues

- The Office of the Trustee is interested in working out an agreement with various banks as locations for tax collections

17 Trustee-At a Glance

Organizational Structure



Programs

Administration

17 Trustee-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Administration		
Elimination of one Deputy Tax Accounting position plus miscellaneous operating expenses	\$ (108,400) (1.00 FTE)	Duties will be absorbed by others. Eliminate mailing of Courtesy Reminders.
Internal Service Charges*	138,300	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	(3,500)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	(17,700)	Suspension of longevity pay to all eligible employees
Perfect Attendance Suspension	(500)	Suspension of perfect attendance pay to all eligible employees
General Services District Total	8,200 (1.00 FTE)	
TOTAL	\$ 8,200 (1.00 FTE)	

* See Internal Service Charges section for details

17 Trustee-At a Glance

Administration

The purpose of the Administration program is to collect and process real property, utility and personalty taxes.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$2,975,800	\$2,945,804	\$2,048,600	\$2,064,300	\$15,700	0.8%
FTEs:	GSD General Fund	30.50	30.50	26.50	25.50	(1.00)	(3.8)%
Performance							
Amount of real property, utility and personalty tax receivable		NA	NA	NA	TBD		

17 Trustee-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	1,713,900	1,679,774	1,585,700	1,480,000	(105,700)	(6.67)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	3,500	3,398	3,500	3,500	0	0.00%
Travel, Tuition, and Dues	8,000	4,908	7,000	3,500	(3,500)	(50.00)%
Communications	194,100	202,030	191,400	170,500	(20,900)	(10.92)%
Repairs & Maintenance Services	5,600	6,315	5,600	5,600	0	0.00%
Internal Service Fees	282,700	279,634	242,000	380,300	138,300	57.15%
Other Expenses	768,000	769,745	13,400	13,400	0	0.00%
TOTAL OTHER SERVICES	1,261,900	1,266,030	462,900	576,800	113,900	24.61%
TOTAL OPERATING EXPENSES	2,975,800	2,945,804	2,048,600	2,056,800	8,200	0.40%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	2,975,800	2,945,804	2,048,600	2,056,800	8,200	0.40%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	0	0	0	0	0	0.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	0	0	0	0	0	0.00%
Expenditures Per Capita	\$ 4.86	\$ 4.81	\$ 3.34	\$ 3.36	\$ 0.02	0.40%

17 Trustee-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>	
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>
GSD General 10101									
Deputy Trustee		5	5.00	5	5.00	5	5.00	0	0.00
Deputy-Tax Accounting		18	18.00	17	17.00	16	16.00	(1)	(1.00)
Seasonal/Part-time/Temporary		7	6.50	4	3.00	4	3.50	0	0.00
Trustee		1	1.00	1	1.00	1	1.00	0	0.00
Total Positions & FTE		31	30.50	27	26.50	26	25.50	(1)	(1.00)
Department Totals		31	30.50	27	26.50	26	25.50	(1)	(1.00)

18 County Clerk-At a Glance

Mission	To collect certain State privilege license fees as well as other State and Local revenues, fees, commissions, and taxes as provided by law.			
Budget Summary		<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
	Expenditures and Transfers:			
	GSD General Fund	\$ 5,483,400	\$ 4,689,700	\$ 4,197,400
	Total Expenditures and Transfers	<u>\$ 5,483,400</u>	<u>\$ 4,689,700</u>	<u>\$ 4,197,400</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 4,500,000	\$ 4,700,000	\$ 4,300,000
	Other Governments and Agencies	0	0	0
	Other Program Revenue	0	0	0
	Total Program Revenue	\$ 4,500,000	\$ 4,700,000	\$ 4,300,000
	Non-program Revenue	100	100	100
	Transfers From Other Funds and Units	0	0	0
	Total Revenues	<u>\$ 4,500,100</u>	<u>\$ 4,700,100</u>	<u>\$ 4,300,100</u>
	Expenditures Per Capita	\$ 8.95	\$ 7.65	\$ 6.85
Positions	Total Budgeted Positions	88	85	82
Contacts	County Clerk: John Arriola Financial Manager: Tami Drake 523 Mainstream Drive 37228	email: john.arriola@nashville.gov email: tami.drake@nashville.gov Phone: 862-6254 ext 77150	FAX: 862-5986	

18 County Clerk-At a Glance

Accomplishments

- Offering mobile testing and on-site motor vehicle registration renewal at remote locations
 - Used floaters to expedite long lines at the end of each month and decrease overall wait time
 - Extended our customer service by offering the issuance of Passports and the related pictures
 - Updating internet motor vehicle registration program
-

Goals

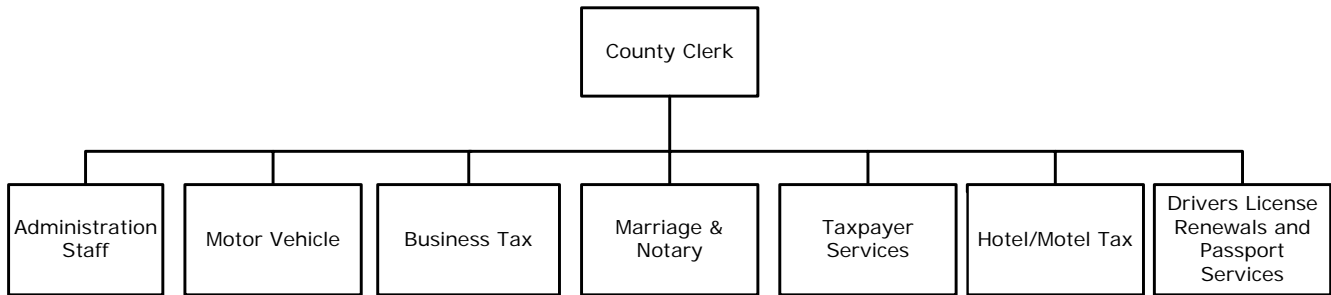
- To complete the implementation of the TRUST project with the Department of Revenue, which will assure all counties have access to the same motor vehicle information by allowing 'real time' keying
 - To extend our customer service by offering the issuance of Money Orders and Certified Birth Certificates at our main location
 - To have a deputy clerk on-site at emissions testing centers to renew registrations and convert emissions test sites into more efficient, environmentally friendly operations through "green" technology
 - To continue efforts to expand internet services by including business tax, hotel/motel tax, marriage and notary
-

Strategic Issues

- To have motor vehicle transactions keyed 'real-time' on the State's network, eliminating numerous keying errors
- To offer a more modern, convenient and centralized facility to conduct business that will better accommodate all taxpayers
- To offer motor vehicle renewal services at each emissions testing site
- To offer taxpayers the convenience of completing various tax forms and applications online

18 County Clerk-At a Glance

Organizational Structure



Programs

Administration

18 County Clerk-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Administration		
Staff Reduction and Salary Savings	\$ (253,700) (3 FTEs)	Duties will be absorbed by others
Internal Service Charges*	(212,500)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Longevity Suspension	(26,100)	Suspension of longevity pay to all eligible employees
TOTAL	\$ (492,300) (3 FTEs)	

* See Internal Service Charges section for details

18 County Clerk-At a Glance

Administration

The purpose of the Administration program is to issue various licenses, such as vehicle registration, business tax, marriage, notary commission, Tennessee drivers license renewal and to collect state and local fees and taxes related to the various licenses in addition to hotel/motel taxes and passport service fees.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$5,483,400	\$4,950,951	\$4,689,700	\$4,189,200	\$(491,500)	(10.5)%
FTEs:	GSD General Fund	88.00	88.00	85.00	77.00	(8.00)	(9.4)%

Performance

Total number of vehicle registrations issued, as well as the issuance of other licenses, permits, and commissions required by state and local law

NA	NA	NA	600,108
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18 County Clerk-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	4,176,200	3,562,586	3,842,800	3,604,000	(238,800)	(6.21)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	130,100	61,535	80,100	39,100	(41,000)	(51.19)%
Travel, Tuition, and Dues	6,000	1,314	2,200	2,200	0	0.00%
Communications	198,900	521,082	187,300	187,300	0	0.00%
Repairs & Maintenance Services	26,500	35,473	26,500	26,500	0	0.00%
Internal Service Fees	561,100	542,419	462,200	249,700	(212,500)	(45.98)%
Other Expenses	384,600	226,542	88,600	88,600	0	0.00%
TOTAL OTHER SERVICES	1,307,200	1,388,365	846,900	593,400	(253,500)	(29.93)%
TOTAL OPERATING EXPENSES	5,483,400	4,950,951	4,689,700	4,197,400	(492,300)	(10.50)%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	5,483,400	4,950,951	4,689,700	4,197,400	(492,300)	(10.50)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	4,500,000	4,521,828	4,700,000	4,300,000	(400,000)	(8.51)%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	4,500,000	4,521,828	4,700,000	4,300,000	(400,000)	(8.51)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	100	5,225	100	100	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	100	5,225	100	100	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	4,500,100	4,527,053	4,700,100	4,300,100	(400,000)	(8.51)%
Expenditures Per Capita	\$ 8.95	\$ 8.08	\$ 7.65	\$ 6.85	\$ (0.80)	(10.50)%

18 County Clerk-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>	
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>
GSD General 10101									
Admin Asst - County Clerk		1	1.00	1	1.00	1	1.00	0	0.00
Admin Svcs Officer 2	SR0800	1	1.00	1	1.00	1	1.00	0	0.00
Business Tax Dir-County Clerk		1	1.00	1	1.00	1	1.00	0	0.00
Chief Dpty Clerk-County Clerk		1	1.00	1	1.00	1	1.00	0	0.00
County Ct Clerk		1	1.00	1	1.00	1	1.00	0	0.00
Deputy Clerk 1		8	8.00	8	8.00	8	8.00	0	0.00
Deputy Clerk 2		11	11.00	11	11.00	11	11.00	0	0.00
Deputy Clerk 3		20	20.00	20	20.00	20	20.00	0	0.00
Deputy Clerk 4		16	16.00	13	13.00	10	10.00	(3)	(3.00)
Deputy Clerk 5		1	1.00	1	1.00	1	1.00	0	0.00
Deputy Clerk 6		2	2.00	2	2.00	2	2.00	0	0.00
Dir Of Taxpayer Svcs		1	1.00	1	1.00	1	1.00	0	0.00
License Inspector 1		10	10.00	10	10.00	10	10.00	0	0.00
Motor Vehicle Dealer Dir		1	1.00	1	1.00	1	1.00	0	0.00
Seasonal/Part-time/Temporary		13	13.00	13	13.00	13	13.00	0	0.00
Total Positions & FTE		88	88.00	85	85.00	82	82.00	(3)	(3.00)
Department Totals		88	88.00	85	85.00	82	82.00	(3)	(3.00)

48 Office of Internal Audit-At a Glance

Mission The Metropolitan Office of Internal Audit is an independent appraisal agency established to ensure and enhance the integrity, equality, accountability, effectiveness, and efficiency of service activities, and to pursue an atmosphere of honesty and mutual trust within the Metropolitan Government of Nashville and Davidson County.

Budget Summary	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
Expenditures and Transfers:			
GSD General Fund	\$ 0	\$ 1,481,600	\$ 1,262,000
Internal Service Fund	1,477,000	0	0
Total Expenditures and Transfers	<u>\$ 1,477,000</u>	<u>\$ 1,481,600</u>	<u>\$ 1,262,000</u>
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$ 1,477,000	\$ 0	\$ 0
Other Governments and Agencies	0	0	0
Other Program Revenue	0	0	0
Total Program Revenue	<u>\$ 1,477,000</u>	<u>\$ 0</u>	<u>\$ 0</u>
Non-program Revenue	0	0	0
Transfers From Other Funds and Units	0	0	0
Total Revenues	<u>\$ 1,477,000</u>	<u>\$ 0</u>	<u>\$ 0</u>
Expenditures Per Capita	\$ 2.41	\$ 2.42	\$ 2.06

Positions	Total Budgeted Positions	10	13	12
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Contacts	Director: Mark Swann	email: mark.swann@nashville.gov
	222 3 rd Avenue North, Suite 401 37201	Phone: 862-6111 FAX: 862-6425

48 Office of Internal Audit-At a Glance

Accomplishments

- Completed nine value added performance audits between July 2008 and February 2009
 - Implemented and marketed Metro-wide SilentWhistle fraud, waste, and abuse and SilentSuggestion improvement hotlines
 - Worked with Metro entities to ensure 119 SilentWhistle hotline alerts were reviewed, screened and investigated
 - Received, screened and forwarded 53 SilentSuggestion recommendations for improvement
 - Significantly increased internal audit work capacity by recruiting four audit professionals, increasing the staff from seven to eleven professional auditors
 - Enhanced the utilization of technology by implementing automated audit working papers. This will not only allow timely review of auditor work and reduce the amount of paper documentation, but also standardize organization and formats between projects
-

Goals

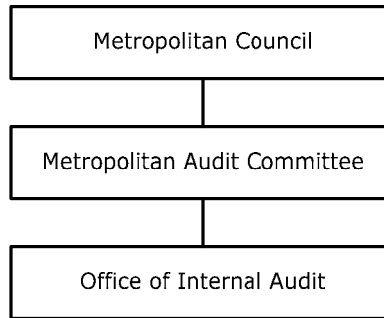
- Deliver 19 independent appraisal audit reports highlighting what is working well and what isn't within Metro
 - Develop an audit observation follow-up tracking system
 - Establish a professional services procurement procedure to facilitate "just-in-time" co-sourcing of subject matter experts
 - Create a learning environment so that 70% of the audit staff obtains at least one professional certification such as CPA, CIA, CFE, or CISA
 - Develop an ACL audit analytical software skill set for each staff auditor. Each audit started in FY 2010 should include one meaningful audit procedure using ACL software
-

Strategic Issues

- Cultivating citizens' expectations for the Office as a change agent rather than critic and narc
- Developing the role of the Office as it relates to services provided to component entities
- Ability to retain current audit staff as demand for regulatory oversight increases from the recent credit crisis
- Consistently deploying Office resources to obtain the greatest benefit for Metro

48 Office of Internal Audit-At a Glance

Organizational Structure



Programs

Business Integrity and Accountability

Advisory Services
Silent Whistle/Silent Suggestion
Audit Assurances

Administrative

Non-allocated Financial Transactions

48 Office of Internal Audit-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Non-Recurring Adjustment		
Elimination of carry forward funding approved in FY09	\$ (41,000)	No impact on performance
Baseline Budget Adjustment	(32,000)	Reduction based upon FY09 Savings Target
Audit Assurances		
Elimination of Principal Internal Auditor position	(135,500) (1.0 FTE)	Performance audit assurance services will be reduced by 1,428 direct audit hours, resulting in 2 fewer performance/compliance audit projects completed in FY 2010
Non-allocated Financial Transactions		
Internal Service Charges*	(1,800)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	(5,900)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	(3,400)	Suspension of longevity pay to all eligible employees
General Services District Total	\$ (219,600) (1.0 FTEs)	
TOTAL	\$ (219,600) (1.0 FTEs)	

* See Internal Service Charges section for details

48 Office of Internal Audit-At a Glance

Business Integrity and Accountability Line of Business – The purpose of the Business Integrity and Accountability Line of Business is to provide performance audit, financial control and compliance, monitoring and special project reports products to Policymakers and Metro departments and agencies so they can make timely, informed decisions to improve operations, controls and processes and be assured that Metro programs are compliant with applicable regulations.

Advisory Services

The purpose of the Advisory Services program is to provide operational evaluation and advisory products to Metro departments and agencies so they can improve their processes.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$155,800	\$77,036	\$155,300	\$155,300	\$0	0.0%
FTEs:	GSD General Fund	2.00	2.00	2.00	2.00	0.00	0.0%
Performance							
Percentage of departments reporting value added as a result of advice provided		NA	NA	NA	NA		

Silent Whistle/Silent Suggestion

The purpose of the Silent Whistle/Silent Suggestion program is to provide anonymous communication reporting products to Metro employees, vendors and citizens so instances of fraud, waste, and abuse are deterred and suggestions for improvements are referred to policymakers and Metro departments and agencies.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$282,200	\$141,369	\$273,200	\$273,200	\$0	0.0%
FTEs:	GSD General Fund	2.00	2.00	2.00	2.00	0.00	0.0%
Performance							
Number of silent Whistle alerts substantiated or internal control improvements indentified		NA	NA	NA	NA		

Audit Assurances

The purpose of the Audit Assurances program is to provide audit assurance and implementation monitoring products to policymakers and Metro departments and agencies so they can measurably improve their efficiency, operational results, internal controls and effectiveness of operations.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,039,000	\$518,052	\$1,053,100	\$844,600	\$(208,500)	(19.8)%
FTEs:	GSD General Fund	6.00	6.00	9.00	8.00	(1.00)	(11.1)%
Performance							
Percentage of audit recommendations implemented/ resolved within time frames as agreed with the departments		NA	NA	NA	NA		

48 Office of Internal Audit-At a Glance

Administrative Line of Business – The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions

This program represents adjustments related to safety and risk management premiums, internal service fees, and fringe benefits. These adjustments will be allocated to individual programs by the department in FY09. For a detailed description, see the Budget Change and Results Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$0	\$0	\$0	\$(11,100)	\$(11,100)	0.0%

48 Office of Internal Audit-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	0	0	1,070,400	1,004,300	(66,100)	(6.18)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	0	0	231,400	85,600	(145,800)	(63.01)%
Travel, Tuition, and Dues	0	0	26,500	20,600	(5,900)	(22.26)%
Communications	0	0	9,700	9,700	0	0.00%
Repairs & Maintenance Services	0	0	1,200	1,200	0	0.00%
Internal Service Fees	0	0	74,100	72,300	(1,800)	(2.43)%
Other Expenses	0	0	68,300	68,300	0	0.00%
TOTAL OTHER SERVICES	0	0	411,200	257,700	(153,500)	(37.33)%
TOTAL OPERATING EXPENSES	0	0	1,481,600	1,262,000	(219,600)	(14.82)%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	0	0	1,481,600	1,262,000	(219,600)	(14.82)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	0	0	0	0	0	0.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	0	0	0	0	0	0.00%
Expenditures Per Capita	\$0.00	\$0.00	\$2.42	\$2.06	\$(0.36)	(14.82)%

48 Office of Internal Audit-Financial

Internal Service Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	844,000	523,910	0	0	0	0
OTHER SERVICES:						
Utilities	0	0	0	0	0	0
Professional & Purchased Services	500,400	52,971	0	0	0	0
Travel, Tuition, and Dues	12,500	15,407	0	0	0	0
Communications	9,000	8,696	0	0	0	0
Repairs & Maintenance Services	1,200	2,577	0	0	0	0
Internal Service Fees	98,400	92,646	0	0	0	0
Other Expenses	11,500	40,250	0	0	0	0
TOTAL OTHER SERVICES	633,000	212,547	0	0	0	0
TOTAL OPERATING EXPENSES	1,477,000	736,457	0	0	0	0
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0
TOTAL EXPENSES & TRANSFERS	1,477,000	736,457	0	0	0	0
PROGRAM REVENUE:						
Charges, Commissions, & Fees	1,477,000	1,509,978	0	0	0	0
Federal (Direct & Pass Through)	0	0	0	0	0	0
State Direct	0	0	0	0	0	0
Other Government Agencies	0	0	0	0	0	0
Other Program Revenue	0	0	0	0	0	0
TOTAL PROGRAM REVENUE	1,477,000	1,509,978	0	0	0	0
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0
Local Option Sales Tax	0	0	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0	0	0
Compensation From Property	0	(3,551)	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	(3,551)	0	0	0	0
TRANSFERS FROM OTHER FUNDS/UNITS	0	6,546	0	0	0	0
TOTAL REVENUE & TRANSFERS	1,477,000	1,512,973	0	0	0	0
Expenditures Per Capita	\$2.41	\$1.20	\$0.00	\$0.00	\$0.00	0

48 Office of Internal Audit-Financial

Title	Grade	FY 2008 Budgeted		FY 2009 Budgeted		FY 2010 Budgeted		FY09 - FY10 Variance		
		Pos.	FTE	Pos.	FTE	Pos.	FTE	Pos.	FTE	
GSD General 10101										
Internal Audit Manager	SR1500	0	0.00	1	1.00	1	1.00	0	0.00	
Internal Auditor 1	SR1000	0	0.00	4	4.00	4	4.00	0	0.00	
Internal Auditor 2	SR1200	0	0.00	4	4.00	4	4.00	0	0.00	
Metropolitan Auditor	DP0200	0	0.00	1	1.00	1	1.00	0	0.00	
Office Support Spec 2	SR0800	0	0.00	1	1.00	1	1.00	0	0.00	
Principal Internal Auditor	SR1400	0	0.00	1	1.00	0	0.00	(1)	(1.00)	
Sr Internal Auditor	SR1300	0	0.00	1	1.00	1	1.00	0	0.00	
Total Positions & FTE		0	0.00	13	13.00	12	12.00	(1)	(1.00)	
Internal Audit Services 51148										
Auditing Mgr	SR1500	2	2.00	0	0.00	0	0.00	0	0.00	
Finance Admin	SR1300	1	1.00	0	0.00	0	0.00	0	0.00	
Finance Mgr	SR1400	1	1.00	0	0.00	0	0.00	0	0.00	
Finance Officer 2	SR1000	3	3.00	0	0.00	0	0.00	0	0.00	
Finance Officer 3	SR1200	1	1.00	0	0.00	0	0.00	0	0.00	
Office Support Rep 1	SR0400	1	1.00	0	0.00	0	0.00	0	0.00	
Office Support Spec 2	SR0800	1	1.00	0	0.00	0	0.00	0	0.00	
Total Positions & FTE		10	10.00	0	0.00	0	0.00	0	0.00	
Department Totals		10	10.00	13	13.00	12	12.00	(1)	(1.00)	

91 Emergency Communications Ctr-At a Glance

Mission	The Mission of the Metro Nashville Emergency Communications Center is to provide initial emergency and non-emergency first responder products to the Public and our First Responder Partners so they can experience the benefits of a healthier, more secure community.			
Budget Summary		<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
	Expenditures and Transfers:			
	GSD General Fund	\$ 13,068,600	\$ 12,219,100	\$ 11,561,400
	Total Expenditures and Transfers	<u>\$ 13,068,600</u>	<u>\$ 12,219,100</u>	<u>\$ 11,561,400</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0
	Other Governments and Agencies	305,800	404,700	469,100
	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
	Total Program Revenue	\$ 305,800	\$ 404,700	\$ 469,100
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>0</u>
	Total Revenues	<u>\$ 305,800</u>	<u>\$ 404,700</u>	<u>\$ 469,100</u>
	Expenditures Per Capita	\$ 21.33	\$ 19.94	\$ 18.87
Positions	Total Budgeted Positions	183	182	168
Contacts	Director of Emergency Communications Center: Duane Phillips	email: duane.phillips@nashville.gov		
	Financial Manager: Dwayne Vance	email: dwayne.vance@nashville.gov		
	2060 15 th Avenue South 37212	Phone: 401-6316 FAX: 401-6380		

91 Emergency Communications Ctr-At a Glance

Accomplishments

- ECC received over one million calls in calendar year 2008
 - Call takers/dispatchers handled 20,776 more 911 calls in 2008 than in 2007 (total 911 calls = 359,526). 605,198 calls came in on the 862-8600 line. All other calls (Fire, Default line, VOIP) handled by call takers/dispatchers were 91,559 for 2008. Total calls for 2008 were 1,056,283
 - The 2008 error rate for emergency medical dispatch was 4%. The 2008 Fire dispatch error rate was 4.35%
 - For 2008, the average answer time for 911 was 9.0 seconds; for 862-8600, it was 48.1 seconds
 - ECC was re-accredited by the Commission on Accreditation of Law Enforcement Agencies, or CALEA, as a stand alone Consolidated Communications Center, currently the largest accredited center in the United States
 - The non-emergency line (862-8600) received 718,732 calls in 2007. In January 2008, an automated phone attendant was installed. This system is utilized, only if all telecommunicators are busy with other callers. In 2008, the non-emergency line received 605,198 calls. This is a reduction of 113,534 calls or 16%
 - Year 2008 has seen mainly technological enhancements at the ECC. The intranet was launched, and was a major factor in reducing paper cost, as well as making a major contribution to the Mayor's green initiative. The Harding Back-Up site is now a fully redundant facility, the only one of its kind in the Mid-South Region
 - The Telecommunicator Emergency Response Team is a National initiative. The first activation in Tennessee occurred during March, when strong storms moved through Middle and West Tennessee. A team of twelve people, from the ECC, responded to Macon County and assisted for three days
 - The Emergency Fire Dispatch program of the National Academy of Emergency Dispatch was implemented. This insures a more uniform and efficient way of receiving and dispatching fire calls
-

Goals

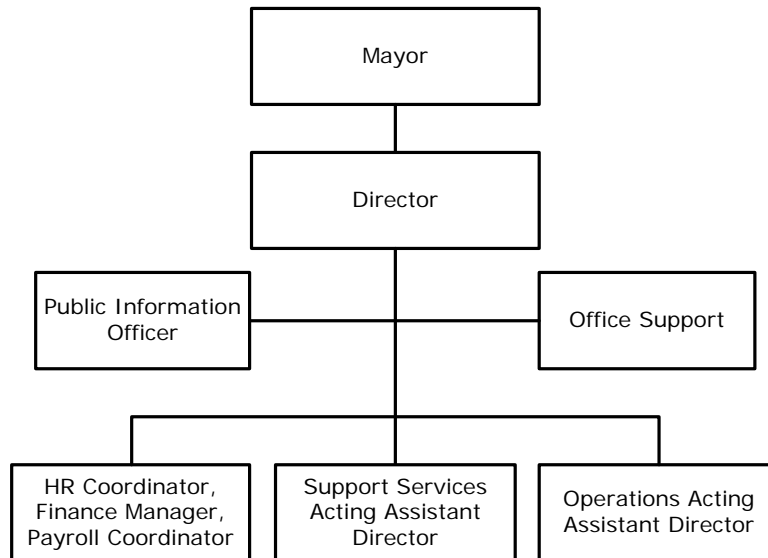
- For citizens and visitors to Davidson County to continue to receive Best in Class Emergency Response Communications, while MNECC strives to implement the latest technological advances to improve the already Best in Class status
 - ECC strives for the citizens and visitors to Davidson County to receive the Best in Class Emergency Response Communications while MNECC moves toward Next Generation 9-1-1 by upgrading the Computer Aided Dispatch System and the introduction of the Voice Over Internet Protocol telephone system
 - By 2010, citizens and visitors to Davidson County, as well as the citizens and visitors to Homeland Security District Five Region, will continue to receive the best available Communications while MNECC activates the Harding Back-Up Center as a Regional resource to 9-1-1 Centers in major distress
 - By the end of the year citizens and visitors to Davidson County will receive the Best in Class Emergency Response Communications while MNECC improves responses to Greenway incidents by implementing a GPS solution in connection with the Parks identification markers
-

Strategic Issues

- ECC's Director currently reports to a Board comprised of the Police Chief, Fire Chief, and the Emergency Management Director. ECC is striving to become a department that reports to the Mayor and Deputy Mayor
- The Emergency Telecommunicator's profession has escalated over the years. The position now requires, at a minimum, four certifications to perform the essential duties of the job. With the additional responsibilities, and added stress and pressure of job performance each day; the ECC and its employees should be considered as the First of the First Responders, and be aligned with the Public Safety Sector of the government
- Develop procedures that increase productivity and reduce overtime. Implement new strategies that require less personnel while maintaining an acceptable level of service to the citizens and visitors of Nashville

91 Emergency Communications Ctr-At a Glance

Organizational Structure



Programs

Communications Operational Support

- 9-1-1 Communications Systems and Equipment Management
- Training Academy
- Quality Assurance

Life Safety

- Operations Public Life Safety

Information and Non-Emergency

- Non-Emergency Services

Administrative

- Leadership and Accreditation
- Non-allocated Financial Transactions

91 Emergency Communications Ctr-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Baseline Budget Adjustment	\$ (336,000) (8.25 FTEs)	Reduction based upon FY09 Savings Target
Operations Life Safety		
Salary and Fringe	(229,000) (5.00 FTEs)	Reduction will inhibit the ability to provide timely service to public safety partners, citizens and visitors who call for emergency assistance
Leadership and Accreditation		
All Other Expenses	(35,000)	Emergency Communications Board will assume these expenses with no impact on performance
Non-allocated Financial Transactions		
Internal Service Charges*	(57,500)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Longevity Suspension	(53,000)	Suspension of longevity pay to all eligible employees
Perfect Attendance Suspension	(1,000)	Suspension of perfect attendance pay to all eligible employees
Pay Plan	53,800	Annualized adjustment for FY09 increments
TOTAL	\$ (657,700) (13.25 FTEs)	

* See Internal Service Charges section for details

91 Emergency Communications Ctr-At a Glance

Communications Operational Support Line of Business - The purpose of the Communications Operational Support Line of Business is to provide systems management, results management, human resources, finance, payroll, and emergency communications training and information products to our emergency communications professionals and our 1st responder partners so they can deliver quick, appropriate emergency and non-emergency assistance to the public.

911 Communications Systems and Equipment Management

The purpose of the 9-1-1 Communications Systems and Equipment Management program is to provide troubleshooting, maintenance and administration products to internal and external first responders so they can save lives, protect property, and reduce risk without technology-related delays.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$574,000	\$(83,164)	\$601,500	\$601,500	\$0	0.0%
FTEs:	GSD General Fund	6.70	6.70	6.70	6.70	0.00	0.0%
Performance							
Percent availability of the Computer Aided dispatch system for use by customers							
		99.9%	99.9%	99.9%	99%		

Training Academy

The purpose of the Training Academy program is to provide public safety communications certification, professional development, and other emergency communications training products to the department, our 1st responder partners, and other emergency communications professionals so they can deliver quick, appropriate emergency and non-emergency assistance to the public.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$729,800	\$830,693	\$589,000	\$589,000	\$0	0.0%
FTEs:	GSD General Fund	7.45	7.45	7.45	7.45	0.00	0.0%
Performance							
Percentage of MNECC Operations employees demonstrating the delivery of quick, appropriate emergency and non-emergency assistance to the public as indicated by: 90% or higher protocol accuracy							
		96%	98.1%	96%	95%		

Quality Assurance

The purpose of the Quality Assurance program is to provide quality assurance and organizational performance measurement products to the department, Metro stakeholders, and the public so they can receive the best possible response to their Public Safety Communications needs.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$248,000	\$240,732	\$375,100	\$375,100	\$0	0.0%
FTEs:	GSD General Fund	3.10	3.10	3.10	3.10	0.00	0.0%
Performance							
Percentage of complaints received by Police, Fire and Citizens compared to total calls received							
		NA	NA	NA	NA		

91 Emergency Communications Ctr-At a Glance

Life Safety Program Line of Business - The purpose of the Life Safety Program Line of Business is to provide emergency instructions, critical dispatch and logistic support products to individuals in need of emergency assistance and our First Responder partners so that lives can be saved, property protected and risk reduced for everyone involved.

Operations Public Life Safety

The purpose of the Operations Public Life Safety program is to provide emergency assistance products to individuals in need of emergency assistance and to provide critical dispatch products to Police, Fire, EMS and other first responders so they can respond quickly to save lives, protect property and reduce risk for everyone involved.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$7,797,500	\$6,531,471	\$4,778,500	\$4,213,500	\$(565,000)	(11.8)%
FTEs:	GSD General Fund	127.70	127.70	124.70	111.45	(13.25)	(10.6)%
Performance							
Percentage of individuals in crisis who obtain emergency assistance within ninety seconds		90%	81.9%	90%	90%		

Information and Non-Emergency Line of Business - The purpose of the Information and Non-Emergency Line of Business is to provide general information and education products and non-emergency response and dispatch products to the public, news reporters, Metro departments, and other outside agencies so they can more conveniently get answers to their questions and/or obtain the services they need.

Non-Emergency Services

The purpose of the Non-Emergency Services program is to provide directory assistance, media inquiries and other general information service products to the public, news reporters, Metro departments, and other outside agencies so they can more conveniently get answers to their questions and/or obtain a non-emergency service response.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$2,155,100	\$2,420,692	\$4,644,400	\$4,644,400	\$0	0.0%
FTEs:	GSD General Fund	34.80	34.80	34.80	34.80	0.00	0.0%
Performance							
Percentage of callers who obtain non-emergency service responses		90%	98%	90%	NA		

Administrative Line of Business - The purpose of the Administrative Line of Business is to provide educational, organizational and informational products to MNECC staff, other Metro Departments and Emergency Communications District Board Members so that the MNECC can fulfill its mission.

Leadership and Accreditation

The purpose of the Leadership and Accreditation program is to provide key results and accreditation products, as well as, education and community involvement to the public so their needs are met using the highest industry standards.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,514,200	\$1,505,851	\$1,139,700	\$1,104,700	\$(35,000)	(3.1)%
FTEs:	GSD General Fund	3.25	3.25	5.25	5.25	0.00	0.0%
Performance							
Percentage of accreditations maintained		100%	100%	100%	100%		

91 Emergency Communications Ctr-At a Glance

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$50,000	\$0	\$90,900	\$47,000	\$(43,900)	(48.3)%

91 Emergency Communications Center -Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	11,639,700	10,672,042	11,346,200	10,781,000	(565,200)	(4.98)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	74,800	116,389	76,000	50,200	(25,800)	(33.95)%
Travel, Tuition, and Dues	85,800	68,520	85,600	85,400	(200)	(0.23)%
Communications	115,000	157,756	114,700	110,700	(4,000)	(3.49)%
Repairs & Maintenance Services	1,500	226	600	0	(600)	(100.00)%
Internal Service Fees	837,000	824,325	369,200	309,700	(59,500)	(16.12)%
Other Expenses	314,800	303,761	226,800	224,400	(2,400)	(1.06)%
TOTAL OTHER SERVICES	1,428,900	1,470,977	872,900	780,400	(92,500)	(10.60)%
TOTAL OPERATING EXPENSES	13,068,600	12,143,019	12,219,100	11,561,400	(657,700)	(5.38)%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	13,068,600	12,143,019	12,219,100	11,561,400	(657,700)	(5.38)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	305,800	353,672	404,700	469,100	64,400	15.91%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	305,800	353,672	404,700	469,100	64,400	15.91%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	1,034	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	1,034	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	305,800	354,706	404,700	469,100	64,400	15.91%
Expenditures Per Capita	\$21.33	\$19.82	\$19.94	\$18.87	\$(1.07)	(5.38)%

91 Emergency Communications Center -Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>	
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>
GSD General 10101									
Admin Svcs Mgr	SR1300	1	1.00	1	1.00	1	1.00	0	0.00
Admin Svcs Officer 3	SR1000	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Application Tech 2	SR0800	0	0.00	1	1.00	1	1.00	0	0.00
Emer Telecommun Assist Directo	ET0800	2	2.00	2	2.00	2	2.00	0	0.00
Emer Telecommunications Manage	ET0700	7	7.00	7	7.00	7	7.00	0	0.00
Emer Telecommunications Off 1	ET0100	36	36.00	37	37.00	29	29.75	(8)	(7.25)
Emer Telecommunications Off 2	ET0200	20	20.00	9	9.00	11	11.00	2	2.00
Emer Telecommunications Off 3	ET0300	18	18.00	17	17.00	15	15.00	(2)	(2.00)
Emer Telecommunications Off 4	ET0400	58	58.00	60	60.00	56	56.00	(4)	(4.00)
Emer Telecommunications Superv	ET0600	9	9.00	16	16.00	16	16.00	0	0.00
Emer Telecommunications Traine	ET0500	25	25.00	24	24.00	22	22.00	(2)	(2.00)
Emerg Communications Dir	DP0200	1	1.00	1	1.00	1	1.00	0	0.00
Finance Admin	SR1300	0	0.00	1	1.00	1	1.00	0	0.00
Fire/Emt Dispatcher	PS0400	1	1.00	1	1.00	1	1.00	0	0.00
Human Resources Analyst 3	SR1200	0	0.00	0	0.00	1	1.00	1	1.00
Info Systems App Analyst 1	SR1000	0	0.00	0	0.00	1	1.00	1	1.00
Info Systems App Analyst 3	SR1200	1	1.00	1	1.00	1	1.00	0	0.00
Info Systems App Tech 2	SR0900	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Information Sys Oper Analyst 1	SR1000	1	1.00	1	1.00	1	1.00	0	0.00
Office Support Spec 2	SR0800	1	1.00	1	1.00	1	1.00	0	0.00
Total Positions & FTE		183	183.00	182	182.00	168	168.75	(14)	(13.25)
Department Totals		183	183.00	182	182.00	168	168.75	(14)	(13.25)

19 District Attorney-At a Glance

Mission Authority: TCA § 8-7-101. To investigate and prosecute all criminal offenses that occur within Davidson County where there is sufficient evidence to warrant conviction. All prosecutions are designed to punish offenders, incapacitate violent and repeat criminals, and generally to deter future criminal activity. Additionally, the office is committed to treating victims and witnesses with dignity.

Budget Summary	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
Expenditures and Transfers:			
GSD General Fund	\$ 5,227,200	\$ 4,980,400	\$ 4,890,100
Special Purpose Fund	1,309,700	2,129,900	1,566,700
Total Expenditures and Transfers	<u>\$ 6,536,900</u>	<u>\$ 7,110,300</u>	<u>\$ 6,456,800</u>
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$ 300	\$ 100	\$ 200
Other Governments and Agencies	169,500	169,500	174,500
Other Program Revenue	275,000	300,700	319,600
Total Program Revenue	\$ 444,800	\$ 470,300	\$ 494,300
Non-program Revenue	1,128,900	1,949,300	1,386,100
Transfers From Other Funds and Units	36,100	36,100	36,100
Total Revenues	<u>\$ 1,609,800</u>	<u>\$ 2,455,700</u>	<u>\$ 1,916,500</u>
Expenditures Per Capita	\$10.67	\$11.61	\$10.54

Positions	Total Budgeted Positions	91	91	91
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Contacts	District Attorney General: Victor S. (Torry) Johnson III	email: torryjohnson@jis.nashville.org
	Director of Finance & Operations: Michael E. Brook	email: michaelbrook@jis.nashville.org
	Director of Victim Witness Services: Teresa B. Shearon	email: teresashearon@jis.nashville.org
	Washington Square, Suite 500	Phone: 862-5507 FAX: 862-5599
	222 2 nd Avenue, North 37201	http://www.da.nashville.gov

19 District Attorney-At a Glance

Accomplishments

- Continued to operate efficiently six (6) criminal courts, multiple general sessions courts, and to make the necessary adjustments to the organization of the office to meet these staffing demands while dealing with increased arrests particularly for violent crimes. Completed significant investigation and prosecution of Ruben Martinez 2002-B-737 and Jerome S. Barrett 2007-D-3201
- Continued to operate and expand a successful dedicated traffic unit with 100% Federal Funding under the Governor's Highway Safety Office (GHSO) program. Four (4) Assistant District Attorneys (ADA) and support staff operate with the mission of reducing injuries and fatalities caused by intoxicated, aggressive, or reckless drivers of private or commercial vehicles. This program sunsets annually in September. In October 2008, a fourth ADA was added thanks to additional funding provided by the Governor's Highway Safety Office (GHSO). This additional ADA was added in response to the thirty (30) percent increase in DUI arrests from 2004/3,601 - 2007/4,926
- The successful conclusion of the Maddox charitable trust litigation
- In 2007, a former treasurer at Neely's Bend Baptist Church stole more than \$100,000 from the church, using the money to buy thousands of pieces of clothing and household items. She pled guilty, and as part of the plea agreement, forfeited the items. Members of the DA's office Fraud and White Collar Crime team loaded up and transported the items. More than 3,500 separate lots were put on eBid, Metro's on-line auction site, and sold from November '06 through August '08. At the close of the auction, more than thirty thousand dollars (\$30K) was collected from the sale of the items. This represented a joint operation between the DA Fraud unit and General Services through eBid

Goals

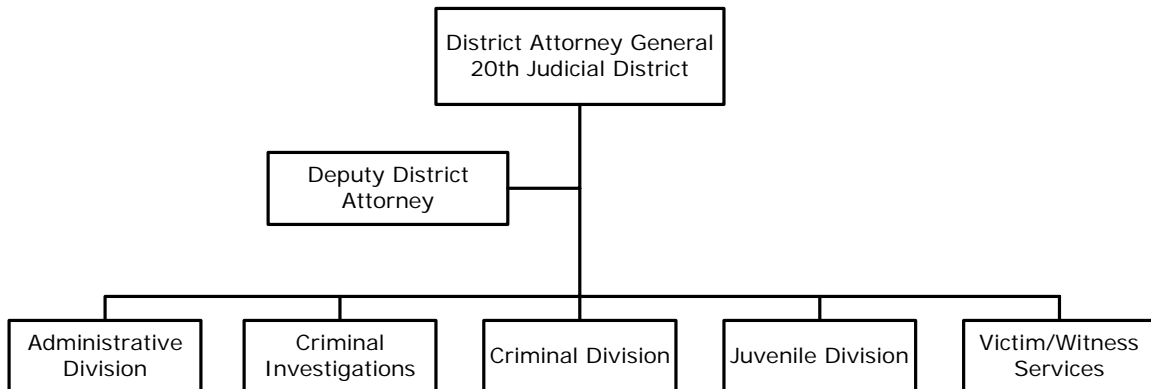
- To continue to provide quality prosecution services to the citizens of Davidson County in the face of ever increasing case loads and serious financial constraints from both the State of Tennessee and Metropolitan Government of Nashville
- To maintain a level of case processing that will assist with the management of the jail populations at a time when the Metropolitan Police Department is making more arrests
- To retain experienced Assistant District Attorneys and pay them commensurate with their experience in line with salaries paid to other attorneys in public practice. This is necessary for this office to continue to hire and retain qualified, specialized, and experienced trial court prosecutors to serve the residents of Davidson County

Strategic Issues

- The hiring and retention of qualified, experienced prosecutors and staff to work in the Juvenile, General Sessions and Criminal Courts of Davidson County. These attorneys and staff are critical to the quality of justice and representation the citizens of Davidson County receive

19 District Attorney-At a Glance

Organizational Structure



Programs

Administration

Mediation Services

Fraud and Economic Crime

Federal Drug Program

Family Vocation

19 District Attorney-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Administration		
Rent Adjustment	\$ 48,300	To meet required billing adjustments
Reduction	(95,700)	No impact upon filled attorney positions
Internal Service Charges*	(9,500)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	(25,000)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	(20,000)	Suspension of longevity pay to all eligible employees
Pay Plan	11,600	Annualized adjustment for FY09 increments
General Services District Total	(90,300)	
Special Purpose Funds Total	(563,200)	
TOTAL	\$ (653,500)	

* See Internal Charges section for details

19 District Attorney-At a Glance

Administration

The purpose of the Administration program is to provide all activities necessary to support the mission of the office.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$5,227,200	\$5,227,194	\$4,980,400	\$4,890,100	\$(90,300)	(1.9)%
FTEs:	GSD General Fund	87.0	87.0	87.00	87.00	0.00	0.0%

Performance

No performance measure currently established

NA NA NA NA

Mediation Service

The purpose of the Mediation program is to provide mediation services.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$97,500	\$7,190	\$86,900	\$86,100	\$(800)	(0.92)%
FTEs:	Special Purpose Fund	0.00	0.00	0.00	0.00	0.00	0.0%

Performance

Number of mediations

NA NA NA NR

Fraud and Economic Crime

The purpose of the Fraud and Economic program is to provide fraud and economic crime services.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$50,000	\$40,896	\$65,000	\$50,000	\$(15,000)	(23.1)%
FTEs:	Special Purpose Fund	0.00	0.00	0.00	0.00	0.00	0.0%

Performance

Amount of fines collected under Section 40-3-201 by the Criminal Court Clerk

NA NA NA NR

Federal Drug Program

The purpose of the Federal Drug program is to provide services related to the federal drug program.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$981,600	\$1,792,779	\$1,797,400	\$1,250,000	\$(547,400)	(30.5)%
FTEs:	Special Purpose Fund	0.00	0.00	0.00	0.00	0.00	0.0%

Performance

Number of targets arrested

NA NA NA NR

Family Vocation

The purpose of the Family Vocation program is to provide family vocation services.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$180,600	\$218,499	\$180,600	\$180,600	\$0	0.0%
FTEs:	Special Purpose Fund	4.00	4.00	4.00	4.00	0.00	0.0%

Performance

No performance measure currently established

NA NA NA NR

19 District Attorney-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	4,213,500	4,178,413	4,091,200	3,987,100	(104,100)	(2.54)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	41,400	41,079	44,900	44,900	0	0.00%
Travel, Tuition, and Dues	53,900	61,597	53,900	28,900	(25,000)	(46.38)%
Communications	45,300	74,270	46,300	46,300	0	0.00%
Repairs & Maintenance Services	21,800	25,656	21,800	21,800	0	0.00%
Internal Service Fees	257,500	247,639	158,400	148,900	(9,500)	(6.00)%
Other Expenses	557,200	563,486	527,800	576,100	48,300	9.15%
TOTAL OTHER SERVICES	977,100	1,013,727	853,100	866,900	13,800	1.62%
TOTAL OPERATING EXPENSES	5,190,600	5,192,140	4,944,300	4,854,000	(90,300)	(1.83)%
TRANSFERS TO OTHER FUNDS/UNITS	36,600	35,053	36,100	36,100	0	0.00%
TOTAL EXPENSES & TRANSFERS	5,227,200	5,227,193	4,980,400	4,890,100	(90,300)	(1.81)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	100	183	100	200	100	100.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	25,000	32,648	25,000	30,000	5,000	20.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	275,000	300,655	300,700	319,600	18,900	6.29%
TOTAL PROGRAM REVENUE	300,100	333,486	325,800	349,800	24,000	7.37%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	300,100	333,486	325,800	349,800	24,000	7.37%
Expenditures Per Capita	\$8.53	\$8.53	\$8.13	\$7.98	\$(0.15)	(1.81)%

19 District Attorney-Financial

Special Purpose Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	1,046,300	1,221,754	1,170,000	610,500	(559,500)	(47.82)%
OTHER SERVICES:						
Utilities	20,800	21,481	25,800	25,800	0	0.00%
Professional & Purchased Services	411,900	356,643	434,300	433,500	(800)	(0.18)%
Travel, Tuition, and Dues	34,800	37,634	38,800	38,800	0	0.00%
Communications	205,000	162,326	165,000	165,000	0	0.00%
Repairs & Maintenance Services	50,000	62,022	50,000	50,000	0	0.00%
Internal Service Fees	62,000	86,323	24,700	21,800	(2,900)	(11.74)%
Other Expenses	(521,100)	111,181	221,300	221,300	0	0.00%
TOTAL OTHER SERVICES	263,400	837,610	959,900	956,200	(3,700)	(0.39)%
TOTAL OPERATING EXPENSES	1,309,700	2,059,364	2,129,900	1,566,700	(563,200)	(26.44)%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	1,309,700	2,059,364	2,129,900	1,566,700	(563,200)	(26.44)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	200	0	0	0	0	0.00%
Federal (Direct & Pass Through)	144,500	248,857	144,500	144,500	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	101,408	0	0	0	0.00%
TOTAL PROGRAM REVENUE	144,700	350,265	144,500	144,500	0	0.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	53,999	0	0	0	0.00%
Fines, Forfeits, & Penalties	1,128,900	2,593,695	1,949,300	1,386,100	(563,200)	(28.89)%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	1,128,900	2,647,694	1,949,300	1,386,100	(563,200)	(28.89)%
TRANSFERS FROM OTHER FUNDS/UNITS	36,100	35,053	36,100	36,100	0	0.00%
TOTAL REVENUE & TRANSFERS	1,309,700	3,033,012	2,129,900	1,566,700	(563,200)	(26.44)%
Expenditures Per Capita	\$ 2.14	\$ 3.36	\$ 3.48	\$2.56	\$(0.92)	(26.44)%

19 District Attorney-Financial

Title	Grade	FY 2008 Budgeted		FY 2009 Budgeted		FY 2010 Budgeted		FY09 - FY10 Variance		
		Pos.	FTE	Pos.	FTE	Pos.	FTE	Pos.	FTE	
GSD General 10101										
Admin Svcs Mgr	SR1300	1	1.00	1	1.00	1	1.00	0	0.00	
Admin Svcs Officer 4	SR1200	1	1.00	1	1.00	1	1.00	0	0.00	
Asst District Attorney	NS	31	31.00	31	31.00	31	31.00	0	0.00	
Criminal Investigator	SR0900	4	4.00	4	4.00	4	4.00	0	0.00	
District Attorney General	NS	1	1.00	1	1.00	1	1.00	0	0.00	
Finance Mgr	SR1400	1	1.00	1	1.00	1	1.00	0	0.00	
Finance Officer 3	SR1200	2	2.00	2	2.00	2	2.00	0	0.00	
Legal Secretary 1	SR0700	11	11.00	11	11.00	11	11.00	0	0.00	
Legal Secretary 2	SR0800	3	3.00	3	3.00	3	3.00	0	0.00	
Office Support Rep 2	SR0500	5	5.00	5	5.00	5	5.00	0	0.00	
Office Support Rep 3	SR0600	4	4.00	4	4.00	4	4.00	0	0.00	
Paralegal	SR0800	2	2.00	2	2.00	2	2.00	0	0.00	
Program Coord	SR0900	1	1.00	1	1.00	1	1.00	0	0.00	
Program Spec 2	SR0800	2	2.00	2	2.00	2	2.00	0	0.00	
Program Supv	SR1000	1	1.00	1	1.00	1	1.00	0	0.00	
Social Worker 1	SR0800	8	8.00	8	8.00	8	8.00	0	0.00	
Social Worker 2	SR0900	1	1.00	1	1.00	1	1.00	0	0.00	
Sr Asst District Attorney	NS	8	8.00	8	8.00	8	8.00	0	0.00	
Total Positions & FTE		87	87.00	87	87.00	87	87.00	0	0.00	
POL * 2005 JAG Grant 30023										
Program Spec 2	SR0800	2	2.00	2	2.00	2	2.00	0	0.00	
Total Positions & FTE		2	2.00	2	2.00	2	2.00	0	0.00	
DA District Atty Grant Fund 32219										
Social Worker 2	SR0900	2	2.00	2	2.00	2	2.00	0	0.00	
Total Positions & FTE		2	2.00	2	2.00	2	2.00	0	0.00	
Department Totals		91	91.00	91	91.00	91	91.00	0	0.00	

21 Public Defender-At a Glance

Mission	To provide zealous representation and to fight for equal justice for the indigent accused, in accordance with the United States Supreme Court mandate and the Metropolitan Government of Nashville and Davidson County Charter.			
Budget Summary		<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
	Expenditures and Transfers:			
	GSD General Fund	\$ 5,988,100	\$ 5,637,200	\$5,639,000
	Total Expenditures and Transfers	<u>\$ 5,988,100</u>	<u>\$ 5,637,200</u>	<u>\$5,639,000</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0
	Other Governments and Agencies	1,551,600	1,588,500	1,544,900
	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
	Total Program Revenue	\$ 1,551,600	\$ 1,588,500	\$ 1,544,900
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>0</u>
	Total Revenues	<u>\$ 1,551,600</u>	<u>\$ 1,588,500</u>	<u>\$ 1,544,900</u>
	Expenditures Per Capita	\$ 9.77	\$ 9.20	\$ 9.20
Positions	Total Budgeted Positions	73	74	74
Contacts	Public Defender: C. Dawn Deaner Financial Manger: Sandra Ray	email: dawndeaner@jis.nashville.org email: sandraray@jis.nashville.org		
	404 James Robertson Parkway Parkway Towers, Suite 2022 37219	Phone: 862-5730 FAX: 862-5736		

21 Public Defender-At a Glance

Accomplishments

- The Public Defender's Office faced a significant challenge in early FY09 with the sudden and untimely death of Ross Alderman. As the Office has recovered from this devastating loss, every staff member has demonstrated professionalism and dedication to our clients, our community, and each other by continuing to fulfill our Mission to provide high quality legal representation to the indigent accused of Nashville
 - During FY09, the Public Defender's Office again provided systemwide representation to indigent individuals despite an increase in court activity. It is estimated that in FY09, the Office will represent indigent adults and juveniles charged in approximately 45,000 warrants, petitions, or indictments
 - Through the collaborative efforts of the General Sessions and Criminal Courts, the District Attorney's Office, the Public Defender's Office and numerous treatment providers, special treatment courts have successfully diverted many individuals suffering from mental illness and/or substance abuse from our jails and prisons into rehabilitative treatment programs
 - Thanks to the efforts of interns from Vanderbilt's Human Organization Development program, the Public Defender's Office published a 113 page Juvenile Court Resource Manual for use by social service agencies, schools, churches, other interested groups, and clients to divert juveniles away from unnecessary involvement in the Juvenile Court system
 - The Public Defender's Office has made efforts to become more visible and accessible in our community by updating our website on a regular basis, participating in more neighborhood events, and taking an active role in issues of public concern
-

Goals

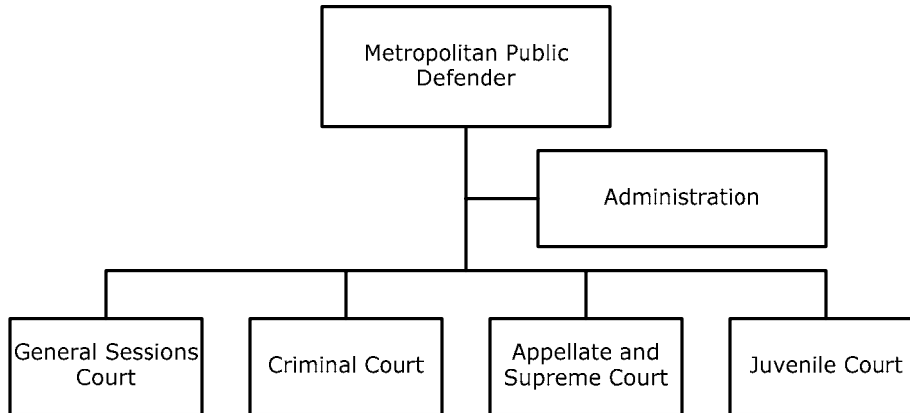
- The Office will continue representing indigent individuals in jail and/or charged with felony offenses, as their liberty and legal rights are most in jeopardy. Although budget cuts may result in service reductions to indigent individuals on the General Sessions bond dockets and/or in need of a Guardian AD Litem in Juvenile Court, the Office will strive to represent as broad a spectrum of clients as possible
 - The Public Defender's Office hopes to recruit more experienced attorneys who can assist in complex cases. The Office is also committed to recruiting a diverse staff and increasing the number of bilingual employees
 - The Office will continue searching for new and better treatment-based solutions for individuals facing special challenges such as homelessness, mental illness, and developmental delays
-

Strategic Issues

- If the Office sees a significant budget cut, it may be impossible for us to continue representing indigent individuals at all criminal dockets held in Davidson County. The State Comptroller's 2007 Weighted Caseload update found the Office had a deficit of 9.5 FTEs. Criminal Court caseloads and General Sessions warrants and dockets have increased since that time, but the Office has not received any additional FTE positions since 2007
- Death penalty and other serious felony cases are straining the resources of the Office. For the first time ever perhaps, we are representing two individuals in pending capital murder trials. These cases require an extraordinary time commitment by our most experienced attorneys, thereby increasing their workload and the caseload of other less-experienced attorneys in the Office
- Homeless, chronically mentally ill and developmentally delayed individuals have fewer resources available to them. These individuals are ending up in our jails and the criminal justice system, where resources are also scarce and typically inappropriate for addressing their needs
- The Public Defender's Office is seeing more diverse and larger immigrant groups within the criminal justice system. Finding ways to communicate adequately with these often non-English speaking clients, and addressing the collateral issues they face, presents an ongoing challenge

21 Public Defender-At a Glance

Organizational Structure



Programs

Administration Team

General Sessions Team

Criminal Court Team

Appellate Court Team

Juvenile Court Team

21 Public Defender-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Administration Team Financial Transactions		
Rent Adjustment	\$ 152,200	To meet required billing adjustments
Reduction	(111,100)	Not expected to reduce projected performance goals
Internal Service Charges*	(15,500)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	(6,300)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	(21,000)	Suspension of longevity pay to all eligible employees
Pay Plan	3,500	Annualized adjustment for FY09 increments
General Services District Total	1,800	
TOTAL	\$ 1,800	

* See Internal Service Charges section for details

21 Public Defender-At a Glance

Administration Team

The purpose of the Administration Team is to provide support to the legal staff in matters related to finance, procurement, record management and human resources.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$5,988,100	\$5,712,404	\$491,700	\$495,600	\$3,900	0.8%
FTEs:	GSD General Fund	70.50	65.00	4.05	4.05	0.00	0%
Performance							
Percentage of invoices paid by due date		NA	NA	NA	95%		
Percentage of records sent to the record center in a timely manner		NA	NA	NA	90%		
Percentage of revenue requested within the first 15 days of the quarter		NA	NA	NA	75%		

General Sessions Team

The purpose of the General Sessions Team is to provide constitutionally effective legal representation to indigent criminal defendants required to appear in General Sessions Court.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$0	\$0	\$1,241,500	\$1,241,500	\$0	0%
FTEs:	GSD General Fund	16.80	16.80	0.00	0%
Performance							
Average number cases that General Sessions Team maintains in accordance with manageable attorney caseloads that are consistent with national standards		NA	NA	NA	500		

Criminal Court Team

The purpose of the Criminal Court Team is to provide constitutionally effective legal representation to indigent criminal defendants required to appear in Criminal Court.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$0	\$0	\$2,945,300	\$2,943,200	\$0	0%
FTEs:	GSD General Fund	39.15	39.15	0.00	0%
Performance							
Average number cases that Criminal Court Team maintains in accordance with manageable attorney caseloads that are consistent with national standards		NA	NA	NA	233		

21 Public Defender-At a Glance

Appellate Court Team

The purpose of the Appellate Court Team is to provide constitutionally effective legal representation to indigent criminal defendants pursuing appeals before the state appellate courts.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$0	\$0	\$280,400	\$280,400	\$0	0%
FTEs:	GSD General Fund	2.50	2.50	0.00	0%
Performance							
Average number cases that Appellate Court Team maintains in accordance with manageable attorney caseloads that are consistent with national standards		NA	NA	NA	25		

Juvenile Court Team

The purpose of the Juvenile Court Team is to provide constitutionally effective legal representation to indigent juvenile clients accused to committing a delinquent act or in need of a guardian ad litem.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$0	\$0	\$678,300	\$678,300	\$0	0%
FTEs:	GSD General Fund	8.00	8.00	0.00	0%
Performance							
Average number cases that Juvenile Court Team maintains in accordance with manageable attorney caseloads that are consistent with national standards		NA	NA	NA	273		

21 Public Defender-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	5,392,600	5,087,847	5,168,100	5,039,500	(128,600)	(2.49)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	1,300	971	1,300	1,300	0	0.00%
Travel, Tuition, and Dues	17,800	14,720	17,100	10,800	(6,300)	(36.84)%
Communications	43,500	42,470	46,700	46,700	0	0.00%
Repairs & Maintenance Services	8,500	9,595	9,000	9,000	0	0.00%
Internal Service Fees	143,500	139,342	79,800	64,300	(15,500)	(19.42)%
Other Expenses	380,900	417,457	315,200	467,400	152,200	48.29%
TOTAL OTHER SERVICES	595,500	624,555	469,100	599,500	130,400	27.80%
TOTAL OPERATING EXPENSES	5,988,100	5,712,402	5,637,200	5,639,000	1,800	0.03%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	5,988,100	5,712,402	5,637,200	5,639,000	1,800	0.03%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	1,551,600	1,591,975	1,588,500	1,544,900	(43,600)	(2.74)%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	1,551,600	1,591,975	1,588,500	1,544,900	(43,600)	(2.74)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	1,551,600	1,591,975	1,588,500	1,544,900	(43,600)	(2.74)%
Expenditures Per Capita	\$9.77	\$9.32	\$9.20	\$9.20	\$0.00	0.03%

21 Public Defender-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>		
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	
GSD General 10101										
Admin Asst	SR0900	1	1.00	2	2.00	2	2.00	0	0.00	
Admin Svcs Mgr	SR1300	1	1.00	1	1.00	1	1.00	0	0.00	
Assoc Pub Defender	PD0200	10	10.00	10	10.00	10	10.00	0	0.00	
Asst Pub Defender	PD0100	32	31.50	33	31.50	33	31.50	0	0.00	
Criminal Investigator	SR0900	4	4.00	6	6.00	6	6.00	0	0.00	
Criminal Investigator Chief	SR1100	1	1.00	1	1.00	1	1.00	0	0.00	
Deputy Public Defender	PD0200	1	1.00	1	1.00	1	1.00	0	0.00	
Law Clerk	SR0800	4	2.00	4	2.00	4	2.00	0	0.00	
Legal Secretary 1	SR0700	1	1.00	2	2.00	3	3.00	1	1.00	
Legal Secretary 2	SR0800	8	8.00	8	8.00	8	8.00	0	0.00	
Office Support Mgr	SR0900	1	1.00	0	0.00	0	0.00	0	0.00	
Office Support Rep 3	SR0600	1	1.00	1	1.00	0	0.00	(1)	(1.00)	
Paralegal	SR0800	4	4.00	2	2.00	2	2.00	0	0.00	
Program Mgr 2	SR1200	1	1.00	1	1.00	1	1.00	0	0.00	
Public Defender	PD	1	1.00	1	1.00	1	1.00	0	0.00	
Social Worker 3	SR1000	2	2.00	1	1.00	1	1.00	0	0.00	
Total Positions & FTE		73	70.50	74	70.50	74	70.50	0	0.00	
Department Totals		73	70.50	74	70.50	74	70.50	0	0.00	

22 Juvenile Court Clerk-At a Glance

Mission To provide those persons utilizing the services of the Juvenile Justice System with the highest level of efficient and courteous service in a manner which is fiscally responsible to all citizens of Metropolitan Nashville.

Budget Summary	2007-08	2008-09	2009-10
Expenditures and Transfers:			
GSD General Fund	\$ 1,845,900	\$ 1,614,200	\$ 1,510,900
Total Expenditures and Transfers	\$ 1,845,900	\$ 1,614,200	\$ 1,510,900
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$ 0	\$ 595,000	\$ 446,000
Other Governments and Agencies	0	0	0
Other Program Revenue	0	0	0
Total Program Revenue	\$ 0	\$ 595,000	\$ 446,000
Non-program Revenue	745,000	145,000	158,000
Transfers From Other Funds and Units	0	0	0
Total Revenues	\$745,000	\$ 740,000	\$ 604,000
Expenditures Per Capita	\$ 3.01	\$ 2.63	\$ 2.47

Positions	Total Budgeted Positions	37	33	31

Contacts	Juvenile Court Clerk: Vic Lineweaver	email: viclineweaver@jjs.nashville.org
	Financial Manager: Matt Drury	email: mattdrury@jjs.nashville.org
	Juvenile Justice Center	Phone: 862-7983
	100 Woodland Street 37213	FAX: 862-7982

22 Juvenile Court Clerk-At a Glance

Accomplishments

- Expanded Clerk coverage in the Courtrooms to 100% of Judicial Dockets for the first time in over 20 years despite losing 4 FTEs (over 11%) from our staff
 - Procured, installed and implemented scanning devices to attach images of documents filed at Juvenile Court to their corresponding record in our computer system
 - Converted all courtrooms from analog recording devices to digital recording devices
 - Added additional information to our website, including dozens of forms which are used at Juvenile Court
 - With consultation of the judicial officers, streamlined our file creation procedures to provide easier access to information for the JOs and simultaneously slowing the growth of our storage needs
 - Received several awards including the Mayor's Award for MECCC participation, Muscular Dystrophy Association, Junior Achievement, Association of Legal Professionals, and JFK Middle School
-

Goals

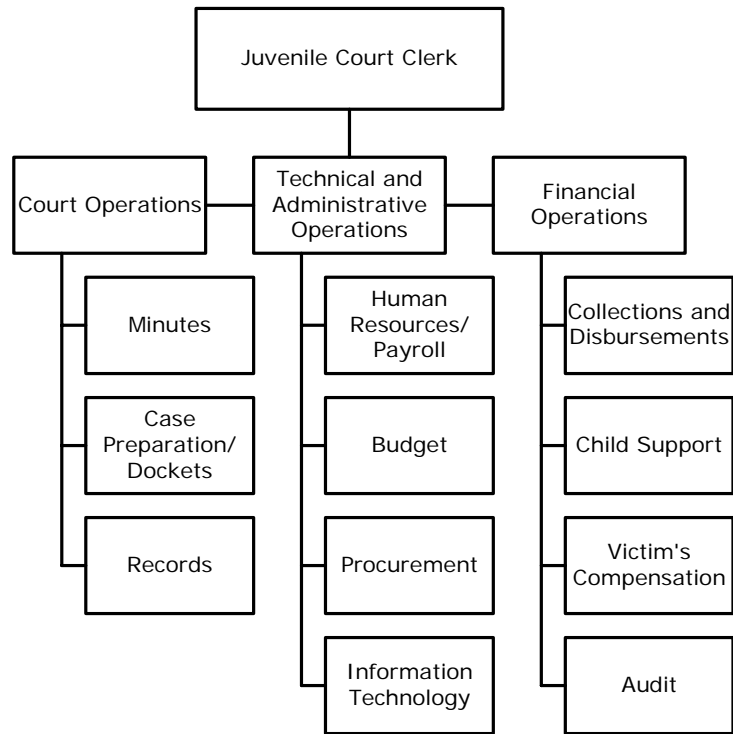
- Continue to provide statutorily mandated coverage of judicial dockets despite growing caseloads and the addition of a part time referee
 - Expand the scope of our document scanning operations to provide easier access to information which will increase the efficiency of Juvenile Court staff
 - Remain within Expense budget despite growing disparity between certain line item budgets and the minimum level of expenditure necessary to operate the office
 - Continue to expand our cross training of staff to be able to handle the increasing caseload demands at our reduced staffing levels
 - Implement Pay-by-Phone and Online Payment Options
-

Strategic Issues

- Maintaining full compliance with statutory requirements concerning clerks in courtrooms with growing caseloads and additional judicial officers/dockets. Thereby protecting IV-D grant funding which the Court (not the Clerk's office) receives
- Continuing to improve employee efficiency throughout Juvenile Justice system
- Maintaining level of service to Juvenile Justice organizations despite being cut by over 11% in last year's budget
- Remaining within expense budget again despite growing disparity between certain line item budgets and the minimum level of expenditure necessary to operate the office

22 Juvenile Court Clerk-At a Glance

Organizational Structure



Programs

Administration

22 Juvenile Court Clerk-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Administrative Program		
Reduction of Office Support Rep 2 & 3	\$ (91,200) (2.0 FTEs)	Reduction in salary funding will decrease efficiency of the department.
Non-allocated Financial Transactions		
Internal Service Charges*	(9,700)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	(2,800)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	(6,000)	Suspension of longevity pay to all eligible employees
Perfect Attendance Suspension	(100)	Suspension of perfect attendance pay to all eligible employees
Pay Plan	6,500	Annualized adjustment for FY09 increments
TOTAL	\$ (103,300) (2.0 FTEs)	

* See Internal Service Charges section for details

22 Juvenile Court Clerk-At a Glance

Administration

The purpose of the Administration program is to provide recordkeeping, file management, and fee collection support to the Juvenile Court.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,845,900	\$1,153,829	\$1,614,200	\$1,510,900	\$(103,300)	(5.9)%
FTEs:	GSD General Fund	36.00	36.00	32.00	32.00	0.00	0.0%

Performance

Number of cases appearing on judicial dockets	NA	NA	NA	65,000
Number of documents scanned	NA	NA	NA	70,000
Number of payments received	NA	NA	NA	20,000
Number of petitions, motions and other pleading filed	NA	NA	NA	24,000

22 Juvenile Court Clerk-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	1,646,100	1,529,533	1,472,500	1,381,700	(90,800)	(6.17)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	0	0	0	0	0	0.00%
Travel, Tuition, and Dues	5,800	2,598	5,800	3,000	(2,800)	(48.28)%
Communications	13,000	35,647	13,000	13,000	0	0.00%
Repairs & Maintenance Services	19,400	53,760	19,400	19,400	0	0.00%
Internal Service Fees	130,400	131,040	93,500	83,800	(9,700)	(10.37)%
Other Expenses	31,200	63,597	10,000	10,000	0	0.00%
TOTAL OTHER SERVICES	199,800	286,642	141,700	129,200	(12,500)	(8.82)%
TOTAL OPERATING EXPENSES	1,845,900	1,816,175	1,614,200	1,510,900	(103,300)	(6.40)%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	1,845,900	1,816,175	1,614,200	1,510,900	(103,300)	(6.40)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	401,062	595,000	446,000	(149,000)	(25.04)%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	0	401,062	595,000	446,000	(149,000)	(25.04)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	745,000	159,344	145,000	158,000	13,000	8.97%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	745,000	159,344	145,000	158,000	13,000	8.97%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	745,000	560,406	740,000	604,000	(136,000)	(18.38)%
Expenditures Per Capita	\$3.01	\$2.96	\$2.63	\$2.47	\$(0.17)	(6.40)%

22 Juvenile Court Clerk-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>		
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	
GSD General 10101										
Admin Svcs Mgr	SR1300	1	1.00	1	1.00	1	1.00	0	0.00	
Admin Svcs Officer 3	SR1000	1	1.00	1	1.00	1	1.00	0	0.00	
Ct Clerk	SR0600	7	7.00	7	7.00	7	7.00	0	0.00	
Finance Officer 1	SR0800	1	1.00	1	1.00	1	1.00	0	0.00	
Juvenile Ct Clerk		1	1.00	1	1.00	1	1.00	0	0.00	
Office Support Mgr	SR0900	1	1.00	1	1.00	1	1.00	0	0.00	
Office Support Rep 1	SR0400	16	15.00	12	11.00	12	11.00	0	0.00	
Office Support Rep 2	SR0500	4	4.00	4	4.00	3	3.00	(1)	(1.00)	
Office Support Rep 3	SR0600	4	4.00	4	4.00	3	3.00	(1)	(1.00)	
Seasonal/Part-time/Temporary		1	1.00	1	1.00	1	1.00	0	0.00	
Total Positions & FTE		37	36.00	33	32.00	31	30.00	(2)	(2.00)	
Department Totals		37	36.00	33	32.00	31	30.00	(2)	(2.00)	

23 Circuit Court Clerk-At a Glance

Mission	To serve the eight Circuit Courts, the Civil Division of the General Sessions Court, the Metropolitan Traffic Courts, and the public as a record keeping office; to file and maintain all records associated with Civil Court cases; to collect, disburse and report on funds according to state statutes and court orders.		
Budget Summary	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
Expenditures and Transfers:			
GSD General Fund	\$ 9,609,700	\$ 4,406,300	\$4,124,700
Total Expenditures and Transfers	<u>\$ 9,609,700</u>	<u>\$ 4,406,300</u>	<u>\$4,124,700</u>
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$ 8,000,000	\$ 5,000,000	\$ 5,000,000
Other Governments and Agencies	0	0	0
Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
Total Program Revenue	\$ 8,000,000	\$ 5,000,000	\$ 5,000,000
Non-program Revenue	7,283,500	6,715,000	7,556,000
Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues	<u>\$ 15,283,500</u>	<u>\$ 11,715,000</u>	<u>\$ 12,556,000</u>
Expenditures Per Capita	\$ 15.69	\$ 7.19	\$ 6.73
Positions	Total Budgeted Positions	58	55
Contacts	Circuit Court Clerk: Richard Rooker email: rickyrooker@jis.nashville.org Financial Manager: Michelle Sawyer email: michellesawyer@jis.nashville.org 1 Public Square, Room 302 37201 Phone: 862-5181 FAX: 862-5191		

23 Circuit Court Clerk-At a Glance

Accomplishments

- Completed installation of redaction software and incorporated procedures to ensure that social security numbers and other confidential information is successfully removed from public documents before viewing
 - Attorneys and other customers now have the ability to choose their own copies from public terminals
 - Traffic Violation Bureau and Warrant Office have the ability to process credit card payments at the counter
-

Goals

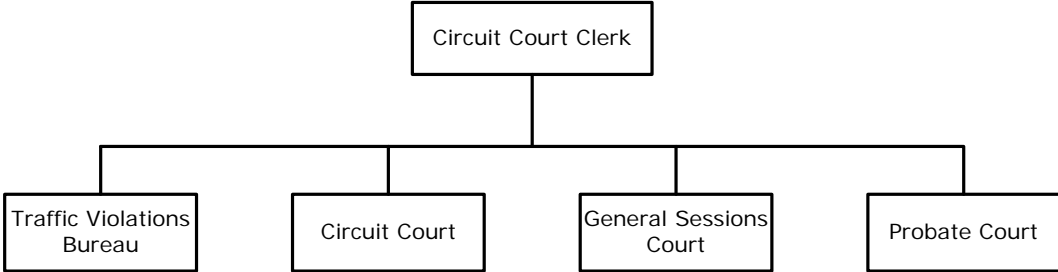
- E-mailing of Sheriff returns to attorneys
-

Strategic Issues

- E-mailing of copies to attorneys and other customers
- Establish criteria posted to our website for the public regarding Small Estate Affidavits in the Probate Court Clerk's Office
- Prepare for future transition to e-filing and increased dependability on computer record storage

23 Circuit Court Clerk-At a Glance

Organizational Structure



Programs

Administration

Circuit Court Clerk's Office/General Sessions Civil Division Office

Traffic Violations Bureau

Probate Court Clerk's Office

23 Circuit Court Clerk-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Administration Financial Transactions		
Recommended Reduction	\$ (197,000) (2.00 FTEs)	To be determined by Circuit Court Clerk
Internal Service Charges*	(67,500)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Longevity Suspension	(35,200)	Suspension of longevity pay to all eligible employees
Pay Plan	18,100	Annualized adjustment for FY09 increments
General Services District Total	(281,600) (2.00 FTEs)	
TOTAL	\$ (281,600) (2.00 FTEs)	

* See Internal Charges section for details

23 Circuit Court Clerk-At a Glance

Administration

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$5,000,000	\$0	\$0	\$ (281,600)	\$ (281,600)	(6.3)%
FTEs:	GSD General Fund	0.00	0.00	0.00	0.00	(2.0)	0.00%

Circuit Court Clerk's Office/General Sessions Civil Division Office

The purpose of the Circuit Court Clerk's Office/General Sessions Civil Division Office program is to file and maintain all records associated with cases filed in the Circuit Court Clerk's Office and the General Sessions Civil Division Office.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,280,900	\$7,133,888	\$1,128,200	\$1,128,200	\$0	0.0%
FTEs:	GSD General Fund	0.00	0.00	0.00	0.00	0.00	0.0%
Performance							
Number of cases filed in Circuit Court		NA	NA	NA	NR		
Number of cases filed in General Sessions Civil Division		NA	NA	NA	NR		

Traffic Violations Bureau

The purpose of the Traffic Violations Bureau program is to process moving tickets issued by the Metropolitan Police Department, Airport Authority, Vanderbilt Police, Metro Parks and Bicentennial Park Police, and to process parking tickets issued by the Metropolitan Police Department.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$3,317,100	\$3,009,621	\$3,266,400	\$3,263,500	\$0	0.0%
FTEs:	GSD General Fund	58.00	58.00	55.00	55.00	0.00	0.0%
Performance							
Number of moving tickets issued		NA	NA	NA	NR		
Number of parking tickets issued		NA	NA	NA	NR		

Probate Court Clerk's Office

The purpose of the Probate Court Clerk's Office program is to file and maintain all records associated with cases filed in the Probate Court Clerk's Office.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$11,700	\$12,586	\$11,700	\$11,700	\$0	0.0%
FTEs:	GSD General Fund	0.00	0.00	0.00	0.00	0.00	0.0%
Performance							
Number of cases filed in Probate Court		NA	NA	NA	NR		

23 Circuit Court Clerk-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	7,431,700	8,022,548	2,921,200	2,707,100	(214,100)	(7.33)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	0	0	0	0	0	0.00%
Travel, Tuition, and Dues	0	353	0	0	0	0.00%
Communications	124,300	200,921	132,100	132,100	0	0.00%
Repairs & Maintenance Services	197,300	18,498	192,300	192,300	0	0.00%
Internal Service Fees	1,235,200	1,260,362	1,122,400	1,054,900	(67,500)	(6.01)%
Other Expenses	621,200	653,414	38,300	38,300	0	0.00%
TOTAL OTHER SERVICES	2,178,000	2,133,548	1,485,100	1,417,600	(67,500)	(4.55)%
TOTAL OPERATING EXPENSES	9,609,700	10,156,096	4,406,300	4,124,700	(281,600)	(6.39)%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	9,609,700	10,156,096	4,406,300	4,124,700	(281,600)	(6.39)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	8,000,000	14,321,885	5,000,000	5,000,000	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	8,000,000	14,321,885	5,000,000	5,000,000	0	0.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	7,283,500	7,084,715	6,715,000	7,556,000	841,000	12.52%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	7,283,500	7,084,715	6,715,000	7,556,000	841,000	12.52%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	15,283,500	21,406,600	11,715,000	12,556,000	841,000	7.18%
Expenditures Per Capita	\$15.69	\$16.58	\$7.19	\$6.73	\$(0.46)	(6.39)%

23 Circuit Court Clerk-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>		
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	
GSD General 10101										
Admin Asst	SR0900	3	3.00	3	3.00	3	3.00	0	0.00	
Admin Svcs Officer 2	SR0800	2	2.00	2	2.00	2	2.00	0	0.00	
Admin Svcs Officer 3	SR1000	2	2.00	2	2.00	2	2.00	0	0.00	
Chief Dpty Clerk-Gen Sess Ct		1	1.00	1	1.00	1	1.00	0	0.00	
Computer Operations Shift Supv	SR1100	1	1.00	1	1.00	1	1.00	0	0.00	
Ct Clerk	SR0600	7	7.00	7	7.00	6	6.00	(1)	(1.00)	
Data Entry Operator 1	SR0400	2	2.00	2	2.00	2	2.00	0	0.00	
Data Entry Operator 2	SR0500	5	5.00	5	5.00	5	5.00	0	0.00	
Finance Officer 3	SR1200	1	1.00	1	1.00	1	1.00	0	0.00	
Office Support Rep 1	SR0400	9	9.00	8	8.00	7	7.00	(1)	(1.00)	
Office Support Rep 2	SR0500	3	3.00	3	3.00	3	3.00	0	0.00	
Office Support Rep 3	SR0600	4	4.00	4	4.00	4	4.00	0	0.00	
Steno Clerk 2	SR0500	2	2.00	2	2.00	2	2.00	0	0.00	
Warrant Officer 1	SR0800	14	14.00	12	12.00	12	12.00	0	0.00	
Warrant Officer 2	SR0900	2	2.00	2	2.00	2	2.00	0	0.00	
Total Positions & FTE		58	58.00	55	55.00	53	53.00	(2)	(2.00)	
Department Totals		58	58.00	55	55.00	53	53.00	(2)	(2.00)	

24 Criminal Court Clerk-At a Glance

Mission The Criminal Court Clerk of Nashville, Davidson County, Tennessee is responsible to perform the clerical duties for the operation of the criminal courts, both General Sessions Court and State Trial Court. The Clerk is responsible for record management, both hard copy and electronic, and prepares the minutes (official record) for the Criminal Trial Court.

Upon conclusion of cases, the Clerk calculates court costs and begins the collection of them, as required by statute. The Clerk prepares all cases under appeal for the Court of Criminal Appeals. The Criminal Court Clerk is also the custodian of all evidence submitted in the State Trial Courts.

Budget Summary	2007-08	2008-09	2009-10
Expenditures and Transfers:			
GSD General Fund	\$ 6,369,700	\$ 5,785,400	\$ 5,417,400
Special Purpose Fund	0	31,000	60,300
Total Expenditures and Transfers	\$ 6,369,700	\$ 5,816,400	\$ 5,477,700
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$ 2,156,200	\$ 2,240,000	\$ 1,571,000
Other Governments and Agencies	1,304,900	1,341,000	1,331,000
Other Program Revenue	0	0	0
Total Program Revenue	\$ 3,461,100	\$ 3,581,000	\$ 2,902,000
Non-program Revenue	2,330,100	2,639,100	2,132,100
Transfers From Other Funds and Units	0	0	0
Total Revenues	\$ 5,791,200	\$ 6,220,100	\$ 5,034,100
Expenditures Per Capita	\$ 10.40	\$ 9.49	\$8.94

Positions	Total Budgeted Positions	96	89	89

Contacts Criminal Court Clerk: David C. Torrence email: davidtorrence@jjs.nashville.org
 Finance Manager: Tommy Bradley email: tommy.bradley@nashville.gov
 408 2nd Avenue North, Suite 2120 Phone: 862-5611 FAX 313-9002
 Nashville, TN 37201 Web Address: ccc.nashville.gov

24 Criminal Court Clerk-At a Glance

Accomplishments

- Docketed 248,007 events in the General Sessions and Trial Courts (includes General Sessions Warrants/Citations, Informations, Indictments, Appeals, Probation Violations, State Traffic citations and various motions)
 - Paperless subpoenas
 - Placed into production an online payment program for State Traffic citations
 - Created, with assistance from JIS, an online criminal background check website. Anticipated "Go Live" date in Summer 2009
-

Goals

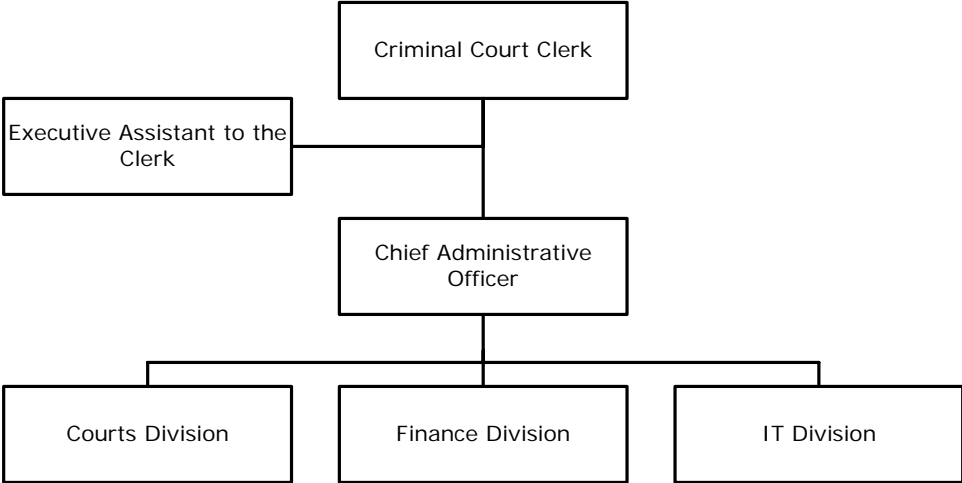
- Continue to provide professional services to all justice agencies within Davidson County and to the public at large
 - Continue to develop paperless and web based initiatives
-

Strategic Issues

- Perform the clerical duties for the operation of the criminal courts, both General Sessions Court and State Trial Court. The Clerk is responsible for record management, both hard copy and electronic

24 Criminal Court Clerk-At a Glance

Organizational Structure



Programs

Administration

Computerization

24 Criminal Court Clerk-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Administration Financial Transactions		
Recommended Reduction	\$ (321,800)	To be determined by Criminal Court Clerk
Internal Service Charges*	(4,200)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	(4,000)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	(37,000)	Suspension of longevity pay to all eligible employees
Perfect Attendance Suspension	(1,000)	Suspension of perfect attendance pay to all eligible employees
General Services District Total	\$ (368,000)	
Special Purpose Funds Total	\$ 29,300	
TOTAL	\$ (338,700)	

* See Internal Service Charges section for details

24 Criminal Court Clerk-At a Glance

Administration

The purpose of the Administration program is to provide clerical/record management duties for the operation of the criminal courts, both General Sessions and State Trial Court.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$6,369,700	\$6,202,971	\$5,785,400	\$5,417,400	\$(368,000)	(6.4)%
FTEs:	GSD General Fund	96.00	95.00	89.0	89.00	0.00	0.0%
Performance							
	Number of docketed events	NA	NA	248,007	248,007		
	Number of warrants and citations	NA	NA	95,824	95,824		
	Number of subpoenas generated	NA	NA	144,841	144,841		

Computerization

The purpose of the Computerization program is to further computerization of the criminal court.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$0	\$0	\$ 0	\$ 0	\$ 0	0%
	Special Purpose Fund	<u>\$0</u>	<u>\$0</u>	<u>31,000</u>	<u>60,300</u>	<u>29,300</u>	<u>94.5%</u>
	Total	\$0	\$0	\$31,000	\$60,300	\$29,300	94.5%
FTEs:	GSD General Fund	0.00	0.00	0.00	0.00	0.00	0.0%
	Special Purpose Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
	Total	0.00	0.00	0.00	0.00	0.00	0.0%
Performance							
	Earmarked funds for computerization (TCA 8-21-401j)	NA	NA	NA	NA		

24 Criminal Court Clerk-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	5,630,400	5,462,477	5,180,500	4,820,700	(359,800)	(6.95)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	9,400	7,295	8,200	8,200	0	0.00%
Travel, Tuition, and Dues	8,100	1,624	6,000	2,000	(4,000)	(66.67)%
Communications	66,700	90,991	71,000	71,000	0	0.00%
Repairs & Maintenance Services	2,500	917	2,000	2,000	0	0.00%
Internal Service Fees	535,100	539,983	422,100	417,900	(4,200)	(1.00)%
Other Expenses	117,500	99,459	95,600	95,600	0	0.00%
TOTAL OTHER SERVICES	739,300	740,269	604,900	596,700	(8,200)	(1.36)%
TOTAL OPERATING EXPENSES	6,369,700	6,202,746	5,785,400	5,417,400	(368,000)	(6.36)%
TRANSFERS TO OTHER FUNDS/UNITS	0	225	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	6,369,700	6,202,971	5,785,400	5,417,400	(368,000)	(6.36)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	2,156,200	2,946,839	2,240,000	1,571,000	(669,000)	(29.87)%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	1,304,900	1,436,684	1,341,000	1,331,000	(10,000)	(0.75)%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	3,461,100	4,383,523	3,581,000	2,902,000	(679,000)	(18.96)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	30,700	22,679	0	0	0	0.00%
Fines, Forfeits, & Penalties	2,299,400	3,036,964	2,608,100	2,071,800	(536,300)	(20.56)%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	2,330,100	3,059,643	2,608,100	2,071,800	(536,300)	(20.56)%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	5,791,200	7,443,166	6,189,100	4,973,800	(1,215,300)	(19.64)%
Expenditures Per Capita	\$ 10.40	\$ 10.12	\$ 9.44	\$8.84	\$(0.60)	(6.36)%

24 Criminal Court Clerk-Financial

Special Purpose Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	0	0	0	0	0	0.00%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	0	0	0	0	0	0.00%
Travel, Tuition, and Dues	0	0	0	0	0	0.00%
Communications	0	0	0	0	0	0.00%
Repairs & Maintenance Services	0	0	0	0	0	0.00%
Internal Service Fees	0	0	0	0	0	0.00%
Other Expenses	0	0	31,000	60,300	29,300	94.52%
TOTAL OTHER SERVICES	0	0	31,000	60,300	29,300	94.52%
TOTAL OPERATING EXPENSES	0	0	31,000	60,300	29,300	94.52%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	0	0	31,000	60,300	29,300	94.52%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	28	0	0	0	0.00%
TOTAL PROGRAM REVENUE	0	28	0	0	0	0.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	12,065	31,000	24,300	(6,700)	(21.61)%
Fines, Forfeits, & Penalties	0	0	0	36,000	36,000	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	12,065	31,000	60,300	29,300	94.52%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	0	12,093	31,000	60,300	29,300	94.52%
Expenditures Per Capita	\$ 0.00	\$ 0.00	\$ 0.05	\$ 0.10	\$ 0.05	94.52%

24 Criminal Court Clerk-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>		
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	
GSD General 10101										
Chief Dpty Clerk-Gen Sess Ct		1	1.00	1	1.00	1	1.00	0	0.00	
Criminal Ct Clerk		1	1.00	1	1.00	1	1.00	0	0.00	
Deputy Criminal Ct Clerk 1		6	6.00	6	6.00	6	6.00	0	0.00	
Deputy Criminal Ct Clerk 2		14	14.00	14	14.00	13	13.00	(1)	(1.00)	
Deputy Criminal Ct Clerk 3		18	18.00	18	18.00	15	15.00	(3)	(3.00)	
Deputy Criminal Ct Clerk 4		21	21.00	20	20.00	18	18.00	(2)	(2.00)	
Deputy Criminal Ct Clerk 5		29	29.00	24	24.00	33	33.00	9	9.00	
Deputy Criminal Ct Clerk 6		3	3.00	3	3.00	0	0.00	(3)	(3.00)	
Deputy Criminal Ct Clerk 7		3	3.00	2	2.00	2	2.00	0	0.00	
Total Positions & FTE		96	96.00	89	89.00	89	89.00	0	0.00	
<hr/>										
Department Totals		96	96.00	89	89.00	89	89.00	0	0.00	

25 Clerk & Master-At a Glance

Accomplishments

- Awarded contract for purchase of case management system
 - Began scanning of additional case pleadings
-

Goals

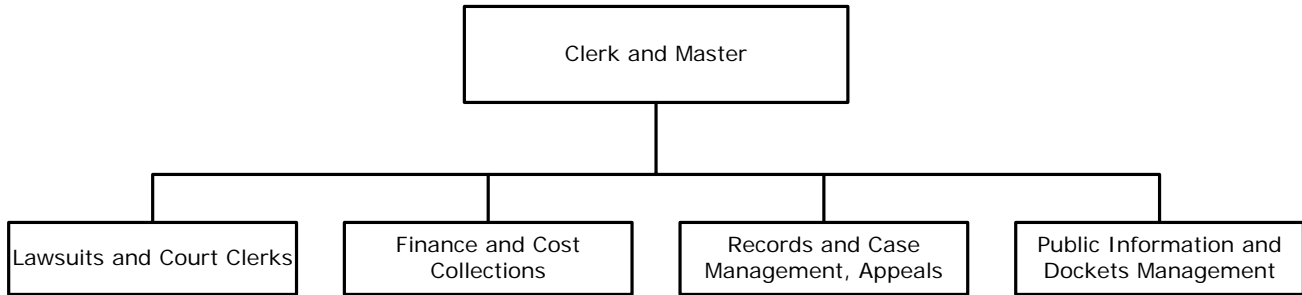
- Engage new case management system
 - Provide complete case information via internet
 - Devise and implement process for acceptance of tax and court cost payments electronically
-

Strategic Issues

- Increase collection of court costs
- Making the courts more accessible and user friendly for the pro se and non-English speaking litigant
- Maintaining the accuracy of case files while protecting confidential information therein

25 Clerk & Master-At a Glance

Organizational Structure



Programs

Administration

25 Clerk & Master-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Administrative Program		
Staff and Salary Reduction	\$ (86,300) (1 FTE)	Reduction in staff and salary funding will decrease efficiency of the department.
Non-allocated Financial Transactions		
Internal Service Charges*	(36,000)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	(7,000)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	(10,200)	Suspension of longevity pay to all eligible employees
Perfect Attendance Suspension	(100)	Suspension of perfect attendance pay to all eligible employees
TOTAL	\$(139,600) (1 FTE)	

* See Internal Service Charges section for details

25 Clerk & Master-At a Glance

Administration

The purpose of the Administration program is to manage the hearings and mediations referred to the Clerk and Master by the Chancellors.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,999,700	\$1,882,220	\$1,845,600	\$1,706,900	\$(138,700)	(7.5)%
FTEs:	GSD General Fund	22.00	22.00	21.00	20.00	(1.00)	(4.8)%

Performance

Total Hearings/Mediations concluded by the Clerk and Master and reported to the Chancellors

NA	NA	NA	21
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25 Clerk & Master-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	1,462,800	1,368,887	1,385,300	1,288,700	(96,600)	(6.97)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	26,600	6,888	6,500	6,500	0	0.00%
Travel, Tuition, and Dues	12,700	5,364	8,000	1,000	(7,000)	(87.50)%
Communications	11,900	17,278	8,400	8,400	0	0.00%
Repairs & Maintenance Services	9,600	13,745	10,600	10,600	0	0.00%
Internal Service Fees	447,400	445,059	407,200	371,200	(36,000)	(8.84)%
Other Expenses	28,500	24,999	19,600	19,600	0	0.00%
TOTAL OTHER SERVICES	536,700	513,333	460,300	417,300	(43,000)	(9.34)%
TOTAL OPERATING EXPENSES	1,999,500	1,882,220	1,845,600	1,706,000	(139,600)	(7.56)%
TRANSFERS TO OTHER FUNDS/UNITS	200	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	1,999,700	1,882,220	1,845,600	1,706,000	(139,600)	(7.56)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	1,148,000	1,950,532	1,638,000	1,638,000	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	1,148,000	1,950,532	1,638,000	1,638,000	0	0.00%
NON-PROGRAM REVENUE:						
Property Taxes	415,200	714,742	623,200	646,000	22,800	3.66%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	55,700	50,645	52,100	88,700	36,600	70.25%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	470,900	765,387	675,300	734,700	59,400	8.80%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	1,618,900	2,715,919	2,313,300	2,372,700	59,400	2.57%
Expenditures Per Capita	\$3.26	\$3.07	\$3.01	\$2.78	\$(0.23)	(7.56)%

25 Clerk & Master-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>	
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>
GSD General 10101									
Clerk & Master		1	1.00	1	1.00	1	1.00	0	0.00
Deputy Clerk & Master I		16	16.00	15	15.00	14	14.00	(1)	(1.00)
Seasonal/Part-time/Temporary		1	1.00	1	1.00	1	1.00	0	0.00
Supervisor Clerk & Maste		4	4.00	4	4.00	4	4.00	0	0.00
Total Positions & FTE		22	22.00	21	21.00	20	20.00	(1)	(1.00)
Department Totals		22	22.00	21	21.00	20	20.00	(1)	(1.00)

26 Juvenile Court-At a Glance

Mission	The mission of the Juvenile Court is to provide judicial decisions, safety, support, and guidance products to children and families who come in contact with the Court so they can become productive members of our community.			
Budget Summary		<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
	Expenditures and Transfers:			
	GSD General Fund	\$ 11,888,000	\$ 12,145,900	\$ 11,635,400
	Special Purpose Fund	1,553,400	46,000	1,900
	Total Expenditures and Transfers	<u>\$ 13,441,400</u>	<u>\$ 12,191,900</u>	<u>\$ 11,637,300</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 0	\$ 500	\$ 0
	Other Governments and Agencies	1,629,300	634,100	445,200
	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
	Total Program Revenue	\$ 1,629,300	\$ 634,600	\$ 445,200
	Non-program Revenue	31,000	31,000	10,100
	Transfers From Other Funds and Units	<u>512,200</u>	<u>0</u>	<u>0</u>
	Total Revenues	<u>\$ 2,172,500</u>	<u>\$ 665,600</u>	<u>\$ 455,300</u>
	Expenditures Per Capita	\$ 21.94	\$ 19.90	\$ 18.99
Positions	Total Budgeted Positions	150	139	138
Contacts	Juvenile Court Judge: Betty Adams Green	email: N/A		
	Finance Manager: Phoebe Johnson	email: phoebejohnson@jis.nashville.org		
	Juvenile Justice Center			
	100 Woodland Street 37213	Phone: 862-8000	FAX: 862-7143	

26 Juvenile Court-At a Glance

Accomplishments

- In February 2009, the Juvenile Court Diversion Program reached a major milestone by processing a total of 10,000 cases since the program's inception in 2003. Probation Officers assigned to this program manage cases that never had to enter the Juvenile Justice System
 - Juvenile Court's Parentage Division (20th judicial district) has placed in the top two in the State for the collection of child support on behalf of children in foster care for the last three years, placing second again this year. Davidson County was responsible for collecting a total of \$499,405, for 2008
 - In FY 2008, Juvenile Court was asked by Mayor Dean to serve as the lead agency in a multi-agency initiative to address school attendance. After a great deal of planning and coordination with the Police Department, Metro Public Schools, and the Health Department; Metro's Student Attendance Center (M-SAC) opened at the beginning of the school year. The M-SAC program's purpose is to reduce the incidence of juvenile delinquent acts during school hours, by proactively addressing attendance problems at the earliest stages. Since August 2008, M-SAC has received approximately 375 referrals; 265 for loitering during school hours; and 110 for targeted truancy
 - During FY 2007, Juvenile Court's Division I successfully implemented an accountability based sanctions pilot program known as Graduated Sanctions. The Graduated Sanctions' premise is to provide swift and appropriate punishment to youth probationers based on the gravity of their offense coupled with an assessment of their risk to the community. During FY 2008, Divisions II and III also implemented Graduated Sanctions and over the past 9 months, there have been 490 probation plans developed resulting in a 20% reduction of probation violations
-

Goals

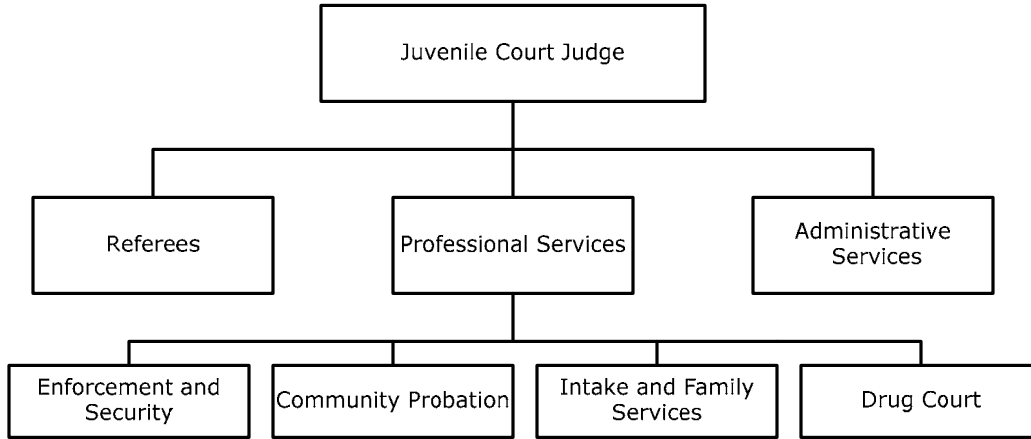
- To shift grant funded core Juvenile Court functions from unstable to stable funding for the purpose of assuring that children and families of Davidson County will experience uninterrupted delivery of essential services
 - To assure that children and their families will experience timely resolution of their cases and delivery of identified and/or court-ordered services
 - Provide enhanced security at the Juvenile Justice Center so that the visitors and staff conducting business in and for the Juvenile Court will experience an incident-free visit
 - Reduce the number of court delays or continuances due to a lack of electronic and hardcopy information; and decrease the time between the filing of a petition and formal court action
-

Strategic Issues

- The increase in cases involving mental illness, juvenile and family member involvement with drug and alcohol will lead to expanded, more complex caseloads
- Delays in initiating and obtaining services and products for children and their families as identified and/or ordered by the Court will continue in the absence of mutual accountability among service providers including Juvenile Court, and other governmental organizations
- Crowded conditions in the Court and continued high risk interventions in the community will increasingly expose customers and staff of the Court to an unsecured and unsafe environment. The Order of Protection Docket that is held every Thursday is making the crowded conditions even more problematic
- Continued reductions in grant funds will negatively affect the Court ability to provide appropriate and timely responses to children and families in crisis
- The lack of available current, accurate electronic and hardcopy case file information will negatively impact the Juvenile Court's ability to comply with federal/state mandated and statutory timelines
- The increased ethnic diversity in the Nashville area is presenting a new series of complex issues that the Davidson County Juvenile Court must address. It becomes increasingly challenging to provide services when your customers do not speak English

26 Juvenile Court-At a Glance

Organizational Structure



Programs

Family Accountability

Juvenile Drug Court
 Police/Probation Partnership
 Nashville Gang Probation
 Supervised Probation
 Unruly Child
 Compulsory School Attendance
 Metro Student Attendance Center (M-SAC)
 Misdemeanor and Citation

Child/Family Protection and Advocacy

Neglect/Dependency Intervention
 Family Drug Court
 Orders of Protection
 Foster Care Review Board (FCRB)

Parentage/Child Support

Parentage/Child Support

Juvenile Court Pretrial

Juvenile Diverted
 Juvenile Pretrial Services

Juvenile Detention Center

Metro Juvenile Detention Center

Security and Service of Process

Juvenile Court Safety and Security
 Service of Process

Judicial Actions

Judicial Actions

Administrative

Non-allocated Financial Transactions
 Human Resources
 Finance
 Records Management
 Executive Leadership

26 Juvenile Court-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Administrative Program		
Staff	\$ (60,000) (1 FTE)	Elimination of Information Systems Applications Analyst I position may result in lag time of routine report clean-ups and delays in help desk assistance
Juvenile Drug Court Program		
Medical Services	(35,000)	Reduction in random drug testing could compromise decision making abilities by Judges and Probation Officers
Nashville Gang Probation Program		
Staff	(49,000) (1 FTE)	Reduction in the number of intensive probation/client consultations with violent and gang involved youth may decrease by 50%, possibly increasing the number of youth committing felony offenses or drug related crimes
Metro Juvenile Detention Center Program		
Electronic Monitoring	(39,500)	Reduction may increase the average daily population of Detention Center
Metro Student Attendance Center Program		
Salary and All Other Expenses	(170,000) 1 FTE	Reduction in excess salary funding and all other expenses with no impact on performance
Non-allocated Financial Transactions		
Internal Service Charges*	(118,400)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	(11,700)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	(45,200)	Suspension of longevity pay to all eligible employees
Perfect Attendance Suspension	(2,700)	Suspension of perfect attendance pay to all eligible employees
Pay Plan	21,000	Annualized adjustment for FY09 increments
General Services District Total	\$(510,500) (1 FTE)	
Special Purpose Funds Total	\$ (44,100)	
TOTAL	\$(554,600) (1 FTE)	

* See Internal Service Charges section for details

26 Juvenile Court-At a Glance

Family Accountability Line of Business - The purpose of the Family Accountability Line of Business is to provide Judicial consequences and case management products to truant, unruly, and delinquent children and their families so they can remain in/return to the community without compromising community safety.

Juvenile Drug Court

The purpose of the Juvenile Drug Court program is to provide intensive case management, judicial monitoring, and treatment referral products to children with serious drug problems so they can address the underlying causes of their behavior by successfully completing the terms and conditions of their probation.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$174,000	\$149,872	\$206,800	\$171,800	\$(35,000)	(16.9)%
	Special Purpose Fund	<u>88,500</u>	<u>58,520</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0%</u>
	Total	\$262,500	\$208,392	\$206,800	\$171,800	\$(35,000)	(16.9)%
FTEs:	GSD General Fund	3.00	3.00	3.00	3.00	0	0.0%
	Special Purpose Fund	<u>1.50</u>	<u>1.50</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0.0%</u>
	Total	4.50	4.50	3.00	3.00	0	

Performance

Percentage of juveniles who successfully complete drug court conditions

NA 33% 44% 46%

Police/Probation Partnership

The purpose of the Police/Probation Partnership program is to provide curfew-monitoring products to juveniles on probation so they can demonstrate compliance with their court ordered curfew.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$56,600	\$56,700	\$55,600	\$55,600	\$0	0.0%
FTEs:	GSD General Fund	1.00	1.00	1.00	1.00	0.00	0.0%

Performance

Percentage of curfew checks in which juveniles are in compliance with their curfew

75% 74% 79% 83%

Nashville Gang Probation

The purpose of the Nashville Gang Probation program is to provide gang education and intensive probation monitoring products to South Nashville children on supervised gang probation so they can decrease their gang involvement and drug activities.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$104,000	\$25,568	\$54,200	\$5,200	\$(49,000)	(90.4)%
	Special Purpose Fund	<u>0</u>	<u>29,848</u>	<u>0</u>	<u>1,900</u>	<u>1,900</u>	<u>0.0%</u>
	Total	\$104,000	\$55,416	\$54,200	\$7,100	\$(47,100)	(87.0)%
FTEs:	GSD General Fund	1.00	1.00	1.00	(1.00)	(1.00)	(100)%
	Special Purpose Fund	<u>1.50</u>	<u>1.50</u>	<u>1.50</u>	<u>1.50</u>	<u>0.00</u>	<u>0.0%</u>
	Total	2.50	2.50	2.50	1.50	(1.00)	(40)%

Performance

Percentage of program participants who are not charged with felony or drug offenses while active in the program

NR 78% 81% 81%

26 Juvenile Court-At a Glance

Supervised Probation

The purpose of the Supervised Probation program is to provide supervision, referral and case management products to children on supervised probation and their families so they can avoid returning to the juvenile justice system.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,777,500	\$1,816,513	\$1,666,100	\$1,666,100	\$ 0	0.0%
	Special Purpose Fund	<u>0</u>	<u>126,165</u>	<u>46,000</u>	<u>0</u>	<u>(46,000)</u>	<u>(100)%</u>
	Total	\$1,777,500	\$1,942,678	\$1,712,100	\$1,666,100	\$(46,000)	(2.7)%
FTEs:	GSD General Fund	36.87	36.78	38.87	38.87	0.00	0.0%
	Special Purpose Fund	<u>1.00</u>	<u>1.00</u>	<u>3.00</u>	<u>3.00</u>	<u>0.00</u>	<u>0.0%</u>
	Total	37.87	37.37	41.87	41.87	0.00	0.0%

Performance

Percentage of juveniles who do not return to Juvenile Court on a new delinquency petition within 1 year of completion of conditions of probation

NA 70% 73% 75%

Unruly Child

The purpose of the Unruly Child program is to provide assessment, needs based service, and judicial products to unruly children and their families so they can abide by the lawful commands of their parent or guardian.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$179,400	\$213,463	\$128,400	\$128,400	\$0	0.0%
FTEs:	GSD General Fund	2.25	2.25	2.25	2.25	0.00	0.0%

Performance

Percentage of children in compliance of their unruly valid court order

80% 92% 83% 85%

Compulsory School Attendance

The purpose of the Compulsory School Attendance program is to provide truancy reduction and attendance compliance products to school aged children and their families so they can achieve compliance with the Compulsory Attendance Law.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$425,500	\$453,458	\$468,500	\$468,500	\$0	0.0%
	Special Purpose Fund	<u>23,700</u>	<u>23,716</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0%</u>
	Total	\$449,200	\$477,174	\$468,500	\$468,500	\$0	0.0%
FTEs:	GSD General Fund	4.25	4.25	4.25	4.25	0.00	0.0%
	Special Purpose Fund	<u>3.00</u>	<u>3.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
	Total	7.25	7.25	4.25	4.25	0.00	0.0%

Performance

Percentage of children in compliance at their final review with their court order to attend school

NA NA NA NA

26 Juvenile Court-At a Glance

Metro Student Attendance Center (M-SAC)

The purpose of the M-SAC program is to reduce the incidences of juvenile delinquent acts during school hours, to proactively address attendance problems at the earliest stages before patterns of delinquency develop, to impact the systematic causes of chronic truancy and high absenteeism through a coordinated, strategic intervention process involving government, community youth and family service providers to school aged youth so they can experience an enhanced and strengthened positive long-term outlook for educational, social and economic opportunities.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$0	\$0	\$500,000	\$330,000	\$(170,000)	(34.0)%
FTEs:	GSD General Fund	0	0	0	1.00	1.00	0.0%
Performance							
Percentage of juveniles in compliance with their M-SAC agreement.		NA	NA	NA	NA		

Misdemeanor and Citation

The purpose of the Misdemeanor and Citation program is to provide case monitoring and educational referrals to juveniles who plead guilty to a misdemeanor or tobacco citation so they can receive immediate sanctions and educational services.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$295,200	\$258,494	\$223,800	\$223,800	\$0	0.0%
FTEs:	GSD General Fund	4.97	4.97	1.97	1.97	0.00	0.0%
Performance							
Percentage of juveniles who successfully complete the conditions of their court order		72%	78%	70%	70%		

Child/Family Protection and Advocacy Line of Business – The purpose of the Child/Family Protection and Advocacy Line of Business is to provide advocacy, education, counseling, and case support products to families or children at risk or in need so children can have their case (complaint) addressed.

Neglect/Dependency Intervention

The purpose of the Neglect/Dependency Intervention program is to provide case support products to children and their families who are at risk of abuse/neglect so they can have their case resolved.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$162,700	\$197,050	\$243,200	\$243,200	\$0	0.0%
FTEs:	GSD General Fund	2.00	2.00	2.00	2.00	0.00	0.0%
Performance							
Percentage of home studies conducted within 60 days		NR	61%	50%	58%		

Family Drug Court

The purpose of the Family Drug Court program is to provide counseling, parenting skills, educational, and health products to alcohol and drug addicted parents so they can complete their treatment plan.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$128,300	\$134,626	\$112,800	\$112,800	\$0	0.0%
FTEs:	GSD General Fund	2.00	2.00	2.00	2.00	0.00	0.0%
Performance							
Percentage of parent(s) who complete their Family Drug Court treatment plan		40%	40%	43%	45%		

26 Juvenile Court-At a Glance

Orders of Protection

The purpose of the Orders of Protection program is to provide referral, case management and support products to victims of domestic violence so they can have their ex-parte order of protection heard by the court.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$105,100	\$69,502	\$108,100	\$108,100	\$0	0.0%
FTEs:	GSD General Fund	2.00	2.00	2.00	2.00	0.00	0.0%
Performance							
Percentage of ex-parte orders of protection that are upheld by the court		33%	33%	38%	39%		

Foster Care Review Board (FCRB)

The purpose of the Foster Care Review Board program is to provide compliance review products to Davidson County foster care children so they can have their foster care status reviewed in a timely manner per State and Federal law.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$106,100	\$0	\$108,100	\$108,100	\$0	0.0%
FTEs:	GSD General Fund	2.00	2.00	2.00	2.00	0.00	0.0%
Performance							
Percentage of cases who have the initial Foster Care Review Board scheduled and heard within 270 days of the child entering custody		85%	100%	93%	95%		

Parentage/Child Support Line of Business – The purpose of the Parentage/Child Support Line of Business is to provide paternity, support, visitation and custody products to parents, guardians, children and the State so they can have their rights and responsibilities established and enforced.

Parentage/Child Support

The purpose of the Parentage/Child Support program is to provide paternity, support, and enforcement products to parents, guardians, children, and the State so they can establish paternity and receive child support.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$ 467,800	\$ 325,241	\$384,700	\$384,700	\$0	0.0%
	Special Purpose Fund	<u>1,441,200</u>	<u>1,147,060</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0%</u>
	Total	\$1,909,000	\$1,472,301	\$384,700	\$384,700	\$0	0.0%
FTEs:	GSD General Fund	2.00	2.00	2.00	2.00	0.00	0.0%
	Special Purpose Fund	<u>17.15</u>	<u>17.15</u>	<u>17.15</u>	<u>17.15</u>	<u>0.00</u>	<u>0.0%</u>
	Total	19.15	19.15	19.15	19.15	0.00	0.0%
Performance							
Percentage of cases where paternity is established and/or child support ordered		82%	75%	65%	73%		

26 Juvenile Court-At a Glance

Juvenile Court Pretrial Line of Business – The purpose of the Juvenile Court Pretrial Line of Business is to provide assessment, referral, and monitoring products to court referred youth so they can be held accountable for their actions without formal court process.

Juvenile Diverted

The purpose of the Juvenile Diverted program is to provide assessment, referral, and monitoring products to youth at risk of being charged with a misdemeanor or status offense (brought to the attention of the court) so they can be diverted from formal Court process.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$177,300	\$220,504	\$304,400	\$304,400	\$0	0.0%
FTEs:	GSD General Fund	4.00	4.00	4.00	4.00	0	0.0%
Performance							
Percentage of cases diverted from formal court action		NA	19%	18%	18%		

Juvenile Pretrial Services

The purpose of the Pretrial Services program is to provide assessment, referral, and monitoring products to Juveniles (children charged with an offense) who are brought to the attention of the court by a formal process so they can enter into and fulfill an agreement that addresses their behavior and avoid formal court action.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$325,400	\$345,143	\$374,400	\$374,400	\$0	0.0%
FTEs:	GSD General Fund	4.00	4.00	4.00	4.00	0	0.0%
Performance							
Percentage of juveniles who fulfill conditions of the agreement and had charges dismissed		78%	72%	72%	72%		

Juvenile Detention Center Line of Business – The purpose of the Juvenile Detention Center Line of Business is to provide short-term structured confinement products to Juvenile detainees so they can safely transition to a home or secure, alternative environment.

Metro Juvenile Detention Center

The purpose of the Detention Center program is to provide short-term structured confinement products to Juvenile detainees so they can be confined in a safe environment.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$3,690,100	\$3,655,251	\$3,755,200	\$3,715,700	\$(39,500)	(1.1)%
FTEs:	GSD General Fund	0.00	0.00	0.00	0.00	0.00	0.0%
Performance							
Percentage of compliance with mandatory American Correctional Association (ACA) life safety standards		100%	100%	100%	100%		

26 Juvenile Court-At a Glance

Security and Service of Process Line of Business – The purpose of the Security and Service of process Line of Business is to provide safety and legal notice products to individuals with matters at the court so they can conduct their business in a safe and secure environment.

Juvenile Court Safety and Security

The purpose of the Juvenile Court Safety and Security program is to provide safety and security products to customers, visitors and employees of Juvenile Court so they can conduct their business without disturbances, distractions, and delays (incidents).

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$694,300	\$765,858	\$744,700	\$744,700	\$0	0.0%
FTEs:	GSD General Fund	2.00	2.00	2.00	2.00	0.00	0.0%
Performance							
Percentage of business days at Juvenile Court without disturbances, distractions, and delays (incidents measured by an incident report)		85%	90%	90%	90%		

Service of Process

The purpose of the Service of Process program is to provide (statutorily required)(face-to-face) personal legal notice products to individuals with business before the court so they can participate effectively in the court process.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$147,600	\$150,052	\$149,900	\$149,900	\$0	0.0%
FTEs:	GSD General Fund	3.00	3.00	3.00	3.00	0.00	0.0%
Performance							
Percentage of people successfully served with notice to appear in court		68%	48%	55%	55%		

Judicial Actions Line of Business – The purpose of the Judicial Actions Line of Business is to provide court orders, adjudication, depositions and case review products to case participants so they can receive a timely, fair, and just resolution of their cases.

Judicial Actions

The purpose of the Judicial Actions program is to provide court orders, adjudication, dispositional and case review products to case participants so they can receive a timely, fair, and just resolution of their cases.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$818,100	\$755,152	\$895,800	\$895,800	\$0	0.0%
FTEs:	GSD General Fund	15.00	15.00	16.20	16.20	0.00	0.0%
Performance							
Percentage of cases disposed pursuant to the guidelines established by Tennessee rules of Juvenile procedure, statutory requirements, and American Safe Family Act		92%	87%	93%	93%		

Administrative Line of Business – The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$50,200	\$0	\$0	\$(144,600)	\$(144,600)	0.0%

26 Juvenile Court-At a Glance

Human Resources

The purpose of the Human Resources program is to provide employment products to department employees so they can receive their benefits and compensation equitably and accurately.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,239,100	\$1,275,721	\$928,000	\$928,000	\$0	0.0%
FTEs:	GSD General Fund	6.00	6.00	6.00	6.00	0.00	0.0%
Performance							
	Percentage of employee turnover	5%	15%	5%	3%		

Finance

The purpose of the Finance program is to provide financial management products to this Metro department so it can effectively manage its financial resources.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$116,800	\$113,919	\$116,800	\$116,800	\$0	0.0%
FTEs:	GSD General Fund	2.50	2.50	2.50	2.50	0.00	0.0%
Performance							
	Percentage of payroll authorizations filed accurately and timely	100%	99%	100%	99%		

Records Management

The purpose of the Records Management program is to provide record management products to this Metro department so it can manage records compliant with legal and policy requirements.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$191,800	\$154,263	\$152,800	\$92,800	\$(60,000)	(39.3)%
FTEs:	GSD General Fund	3.00	3.00	3.00	2.00	(1.00)	(33.3)%
Performance							
	Percentage of records managed in compliance with legal and policy requirements	99%	99%	99%	99%		

Executive Leadership

The purpose of the Departmental Executive Leadership program is to provide business policy and decision products to this Metro department so it can deliver results for customers.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$455,100	\$554,231	\$463,600	\$463,600	\$0	0.0%
FTEs:	GSD General Fund	4.00	4.00	4.00	4.00	0.00	0.0%
Performance							
	Percentage of departments key results achieved	NR	NR	NR	NR		

26 Juvenile Court-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	6,325,000	6,142,127	6,562,000	6,423,100	(138,900)	(2.12)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	4,021,500	4,000,904	4,079,800	3,993,300	(86,500)	(2.12)%
Travel, Tuition, and Dues	28,300	48,145	36,000	24,300	(11,700)	(32.50)%
Communications	66,500	103,417	74,900	72,900	(2,000)	(2.67)%
Repairs & Maintenance Services	12,700	2,379	2,000	2,000	0	0.00%
Internal Service Fees	833,000	805,131	669,200	550,800	(118,400)	(17.69)%
Other Expenses	95,300	102,528	299,400	146,400	(153,000)	(51.10)%
TOTAL OTHER SERVICES	5,057,300	5,062,504	5,161,300	4,789,700	(371,600)	(7.20)%
TOTAL OPERATING EXPENSES	11,382,300	11,204,631	11,723,300	11,212,800	(510,500)	(4.35)%
TRANSFERS TO OTHER FUNDS/UNITS	505,700	485,351	422,600	422,600	0	0.00%
TOTAL EXPENSES & TRANSFERS	11,888,000	11,689,982	12,145,900	11,635,400	(510,500)	(4.20)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	462	500	0	(500)	(100.00)%
Federal (Direct & Pass Through)	579,100	579,110	579,100	434,300	(144,800)	(25.00)%
State Direct	9,000	9,000	9,000	9,000	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	588,100	588,572	588,600	443,300	(145,300)	(24.69)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	31,000	19,088	31,000	10,100	(20,900)	(67.42)%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	31,000	19,088	31,000	10,100	(20,900)	(67.42)%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	619,100	607,660	619,600	453,400	(166,200)	(26.82)%
Expenditures Per Capita	\$19.40	\$19.08	\$19.82	\$18.99	\$(0.83)	(4.20)%

26 Juvenile Court-Financial

Special Purpose Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	1,139,500	1,127,798	46,000	0	(46,000)	(100.00)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	128,500	66,317	0	1,900	1,900	0.00%
Travel, Tuition, and Dues	30,000	9,828	0	0	0	0.00%
Communications	28,500	14,522	0	0	0	0.00%
Repairs & Maintenance Services	35,700	4,707	0	0	0	0.00%
Internal Service Fees	30,000	17,081	0	0	0	0.00%
Other Expenses	74,700	61,678	0	0	0	0.00%
TOTAL OTHER SERVICES	327,400	174,133	0	1,900	1,900	0.00%
TOTAL OPERATING EXPENSES	1,466,900	1,301,931	46,000	1,900	(44,100)	(95.87)%
TRANSFERS TO OTHER FUNDS/UNITS	86,500	83,378	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	1,553,400	1,385,309	46,000	1,900	(44,100)	(95.87)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	1,041,200	968,470	46,000	1,900	(44,100)	(95.87)%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	842	0	0	0	0.00%
TOTAL PROGRAM REVENUE	1,041,200	969,312	46,000	1,900	(44,100)	(95.87)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	512,200	434,159	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	1,553,400	1,403,471	46,000	1,900	(44,100)	(95.87)%
Expenditures Per Capita	\$2.54	\$2.26	\$0.08	\$0.00	\$(0.08)	(95.87)%

26 Juvenile Court-Financial

Title	Grade	FY 2008 Budgeted		FY 2009 Budgeted		FY 2010 Budgeted		FY09 - FY10 Variance	
		Pos.	FTE	Pos.	FTE	Pos.	FTE	Pos.	FTE
GSD General 10101									
Admin Asst	SR0900	3	3.00	3	3.00	3	3.00	0	0.00
Admin Svcs Mgr	SR1300	2	2.00	2	2.00	2	2.00	0	0.00
Admin Svcs Officer 2	SR0800	0	0.00	2	2.00	2	2.00	0	0.00
Admin Svcs Officer 3	SR1000	2	2.00	2	2.00	2	2.00	0	0.00
Ct Admin	SR1500	2	2.00	2	2.00	2	2.00	0	0.00
Group Care Aide	SR0400	7	4.50	7	4.50	7	4.50	0	0.00
Info Systems App Analyst 1	SR1000	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Info Systems App Analyst 3	SR1200	1	1.00	1	1.00	1	1.00	0	0.00
Information Sys Oper Analyst 1	SR1000	0	0.00	0	0.00	0	0.00	0	0.00
Judge-Juvenile Ct		1	1.00	1	1.00	1	1.00	0	0.00
Juvenile Ct Referee 1	SR1300	1	0.20	1	0.20	1	0.20	0	0.00
Juvenile Ct Referee 2	SR1500	5	4.50	7	5.20	7	5.20	0	0.00
Office Support Rep 1	SR0400	1	1.00	1	1.00	1	1.00	0	0.00
Office Support Rep 2	SR0500	7	7.00	7	7.00	7	7.00	0	0.00
Office Support Rep 3	SR0600	3	3.00	3	3.00	3	3.00	0	0.00
Office Support Spec 1	SR0700	2	2.00	1	1.00	1	1.00	0	0.00
Paralegal	SR0800	2	2.00	0	0.00	0	0.00	0	0.00
Probation Officer 1	SR0800	41	41.00	44	44.00	43	43.00	(1)	(1.00)
Probation Officer 1	GS0500	0	0.00	0	0.00	1	1.00	1	1.00
Probation Officer 2	SR1000	6	6.00	6	6.00	6	6.00	0	0.00
Probation Officer 3	SR1200	4	4.00	4	4.00	4	4.00	0	0.00
Probation Officer Chief	SR1300	1	1.00	1	1.00	1	1.00	0	0.00
Program Mgr 1	SR1100	1	1.00	1	1.00	1	1.00	0	0.00
Program Spec 3	SR1000	1	1.00	0	0.00	0	0.00	0	0.00
Property Guard 1	SR0300	10	4.38	0	0.00	0	0.00	0	0.00
Property Guard 2	SR0500	1	1.00	2	2.00	2	2.00	0	0.00
Warrant Officer 1	SR0800	17	13.14	14	13.14	14	13.14	0	0.00
Total Positions & FTE		122	108.72	113	107.04	112	106.04	(1)	(1.00)
* Law Enforcement Block Gra 02 30017									
Police 2006 JAG Grant 30028									
Probation Officer 1	SR0800	1	1.00	0	0.00	0	0.00	0	0.00
Total Positions & FTE		1	1.00	0	0.00	0	0.00	0	0.00
Police 2007 JAG Grant 30029									
Probation Officer 1	SR0800	0	0.00	1	1.00	1	1.00	0	0.00
Total Positions & FTE		0	0.00	1	1.00	1	1.00	0	0.00

26 Juvenile Court-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>	
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>
Juvenile Court Accountability 30030									
Probation Officer 1	SR0800	3	2.65	3	2.65	3	2.65	0	0.00
Total Positions & FTE		3	2.65	3	2.65	3	2.65	0	0.00
JUV Juv Court Grant Fund 32226									
Admin Asst	SR0900	3	3.00	3	3.00	3	3.00	0	0.00
Group Care Aide	SR0400	5	3.50	3	2.00	3	2.00	0	0.00
Juvenile Ct Referee 2	SR1500	3	3.00	3	3.00	3	3.00	0	0.00
Office Support Rep 2	SR0500	1	1.00	1	1.00	1	1.00	0	0.00
Office Support Spec 1	SR0700	2	2.00	2	2.00	2	2.00	0	0.00
Probation Officer 1	SR0800	3	3.00	3	3.00	3	3.00	0	0.00
Program Mgr 1	SR1100	1	1.00	1	1.00	1	1.00	0	0.00
Warrant Officer 1	SR0800	6	6.00	6	6.00	6	6.00	0	0.00
Total Positions & FTE		24	22.50	22	21.00	22	21.00	0	0.00
Department Totals		150	134.87	139	131.69	138	130.69	(1)	(1.00)

27 General Sessions Court-At a Glance

Mission	Metropolitan General Sessions Court is committed to excellence in administering justice and is a contributing partner working toward a safe and vital community in Nashville-Davidson County.			
Budget Summary		<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
	Expenditures and Transfers:			
	GSD General Fund	\$ 12,052,300	\$ 10,943,300	\$ 10,379,700
	Special Purpose Fund	335,000	245,000	243,200
	Total Expenditures and Transfers	<u>\$ 12,387,300</u>	<u>\$ 11,188,300</u>	<u>\$ 10,622,900</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0
	Other Governments and Agencies	0	0	0
	Other Program Revenue	0	0	3,200
	Total Program Revenue	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 3,200</u>
	Non-program Revenue	3,451,500	2,543,000	3,410,900
	Transfers From Other Funds and Units	0	0	0
	Total Revenues	<u>\$ 3,451,500</u>	<u>\$ 2,543,000</u>	<u>\$ 3,414,100</u>
	Expenditures Per Capita	\$ 20.22	\$ 18.26	\$ 17.34
Positions	Total Budgeted Positions	152	144	132
Contacts	Presiding Judge: Gale B. Robinson Financial Manager: Warner Hassell A.A. Birch Building 37201	email: galerobinson@jis.nashville.org email: warnerhassell@jis.nashville.org Phone: 862-8317 FAX: 880-2711		

27 General Sessions Court-At a Glance

Accomplishments

- The Mental Health Court is working in a collaborative effort with Criminal Court Judge Seth Norman's Drug Court to provide a Transitional Housing Treatment Initiative, providing holistic services for up to ninety days to the clients of the Mental Health Court, while reducing incarceration, psychiatric and medication costs to the taxpayers of Davidson Co. for those individuals being supervised by the Mental Health Court
 - The Traffic Education Program successfully launched a pilot Drivers License Reinstatement Program in 2008 with an attendance of 750 individuals, adding over \$50,000 to the net revenue of \$2.2 million
 - The Alive at 25 defensive driving curriculum was updated in 2008 to address the current issues among young drivers. The National Safety Council chose Nashville to roll out the prototype due to the facility and diversity of the Traffic Education Program
 - The Traffic Education Program was awarded Best Performance in 2008 for court referred programs by the National Safety Council. The program outperformed in both enrollments and attendance to similar programs nationwide in Defensive Driving 8 hour (DDC8), Attitudinal Dynamics of Driving (ADD8) and First Offender online classes
 - The court's IT staff handled over 4,000 calls and over 6,800 email requests in 2008
 - In 2008, Treatment Court was awarded 1 of 12 State Certified Drug Courts in Tennessee
 - A majority of the current 298 electronic forms for courts staff were developed and / or modified in 2008
 - Electronic Monitoring program made the transition to tracking by global positioning as well as remote alcohol monitoring and continues to offer this alternative sentencing to the General Sessions judges and the speciality courts
-

Goals

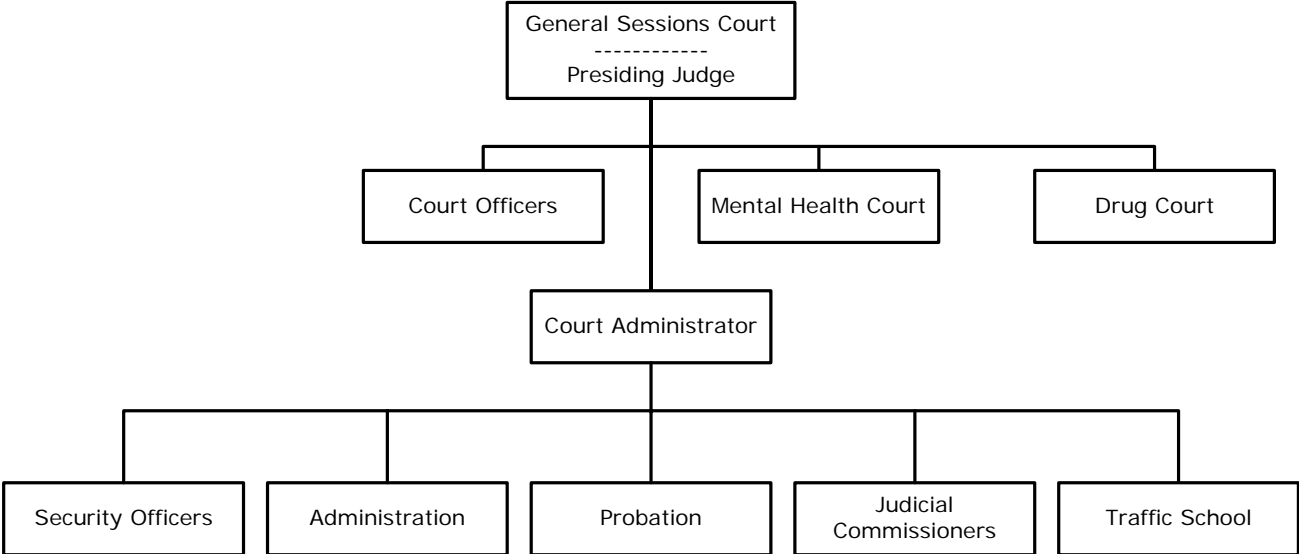
- The Mental Health Court is working with state legislators, lawmakers and advocacy groups within Davidson County to modify existing statutes to provide better long term treatment for those individuals being supervised by the Mental Health Court
 - The Traffic Education Program's goal is to increase violators choosing traffic school due to increased awareness and a diversity of programs 5%-10% monthly for a consistent average of 30% -35%. This should include expanding curricula in the area of motorcycle drivers, and working with legislation to allow the education of commercial drivers who become traffic offenders.
 - Treatment Court maintain recidivism rate of 10% or less
-

Strategic Issues

- Mental Health Court to pursue more diligently immediate transitional housing to decrease the amount of incarceration time of Court supervised mentally ill criminal defendants
- Mental Health Court will provide more readily available alcohol and drug treatment for those criminal defendants who are dually diagnosed with on-site court supervision
- The receipt system for the Traffic Education Program case sales is no longer supported by the Metro Treasury. Current software limitations cause a cumbersome and inefficient reporting method, requiring case reports to be manually assembled from combined data
- Traffic School staffing should consistently be re-evaluated to sustain adequate customer service since 48% of enrollments are by telephone. Staffing needs to fluctuate with on-line participation and citation rate
- Treatment Court continues to pursue collaboration with community based agencies to provide housing and treatment services
- Probation Dept.'s in-house assessment program enters its 13th year of offering free alcohol and drug assessments to clients with referrals to the Sheriff's Day Reporting Center

27 General Sessions Court-At a Glance

Organizational Structure



Programs

- | | |
|--------------------------|-----------------------------|
| Judges | Drug Court |
| General Probation | Mental Health Court |
| Traffic School | Drug Court Treatment |
| Administration | DUI Offender |

27 General Sessions Court-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Judges Program		
Eliminate Part Time Judicial Commissioners and Reduce All Other Expenses	\$ (43,000) (0.05 FTEs)	Reduction in staff and all other expenses with minimal impact on performance
General Probation Program		
Eliminate Clerical Position and Reduce All Other Expenses	(51,700) (.27 FTE)	Reduction in staff and all other expenses with minimal impact on performance
Traffic School Program		
Eliminate Office Support Positions and Reduce All Other Expenses	(109,700) (2 FTEs)	Reduction in staff and all other expenses with minimal impact on performance
Administrative Program		
Eliminate Excess Salary and Fringe Funding and Reduce All Other Expenses	(67,200)	Reduction in salary, fringe and all other expenses with minimal impact on performance
Reduction in Overtime and Increment Savings	(20,000)	Reduction in salary, fringe and all other expenses with minimal impact on performance
Drug Court Program		
Eliminating All Other Expenses	(4,000)	Eliminating all other expenses with no impact on performance
Mental Health Court Program		
Elimination of Travel Expenses by Department	(1,200)	Eliminate travel expenses with no impact on performance
Non-allocated Financial Transactions		
Internal Service Charges*	(218,400)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	(26,300)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	(48,600)	Suspension of longevity pay to all eligible employees
Perfect Attendance Suspension		Suspension of perfect attendance pay to all eligible employees
Pay Plan	26,500	Annualized adjustment for FY09 increments
General Services District Total	\$ (563,600) (2.32 FTEs)	
Special Purpose Funds Total	\$(1,800)	
TOTAL	\$ (565,400) (2.32 FTEs)	

* See Internal Service Charges section for details

27 General Sessions Court-At a Glance

Judges

The purpose of the Judicial Administration program is for the 11 judicial divisions and the 5 judicial commissioners to comply with federal, state, and local laws in adjudicating civil, criminal, metro ordinance, and environmental cases.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$5,069,600	\$5,123,953	\$5,032,800	\$4,989,800	\$(43,000)	(0.9)%
FTEs:	GSD General Fund	51.40	51.35	(.05)	(0.1)%

Performance

Total civil and criminal docketed caseload

General Probation

The purpose of the General Probation program is to monitor enforcement and adherence to court orders and conditions of a sentence.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$2,314,400	\$2,322,927	\$2,282,500	\$2,230,800	\$(51,700)	(2.3)%
FTEs:	GSD General Fund	32.00	31.73	(.27)	(0.8)%

Performance

Percentage of a re-arrest and non-compliance issued

Traffic School

The purpose of the Traffic School program is to offer traffic safety education curriculum to address the needs of persons cited with traffic and motoring violations.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$899,000	\$734,978	\$826,400	\$721,700	\$(104,700)	(12.6)%
FTEs:	GSD General Fund	14.80	12.80	(2.00)	(13.5)%

Performance

Number of instructors recertified
Total number of students attending live classes
Total number of students taking on-line classes

Administration

The purpose of the Administration program is to manage the fiscal/personnel management for the Court's entire operation and coordination of court interpretation and office automation support.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$2,764,300	\$2,757,097	\$2,445,600	\$2,120,500	\$(325,100)	(13.3)%
FTEs:	GSD General Fund	14.00	14.00	0.00	0%

Performance

Percentage of time when an interpreter is available for court proceedings when one is needed
Percentage of time automated services are available to customers

27 General Sessions Court-At a Glance

Drug Court

The purpose of the Drug Court program is to help addicted, non-violent drug offenders receive intensive and lengthy treatment for their addictions.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$70,000	\$77,197	\$69,100	\$65,100	\$(4,000)	(5.8)%
FTEs:	GSD General Fund	1.00	1.00	0.00	0%

Performance

Recidivism rate of graduated participants

Mental Health Court

The purpose of the Mental Health Court program is to link the needs of identified clients to community programs offering psychiatric care and medication stabilization.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$292,100	\$290,078	\$286,900	\$285,700	\$(1,200)	(0.4)%
FTEs:	GSD General Fund	5.00	5.00	0.00	0%

Performance

Recidivism rate of graduated participants

Drug Court Treatment

Pursuant to Drug Court Act of 2003, fees collected are used by the county exclusively for the creation and maintenance of state drug court treatment programs.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$95,000	\$0	\$95,000	\$93,200	\$(1,800)	(1.9)%
FTEs:	Special Purpose Fund	0.00	0.00	0.00	0%

Performance

Operating and revenue account for both
Mental Health and Treatment Court

DUI Offender

Pursuant to T.C.A. 55-10-452, persons convicted pay \$100 in fund that is accessible for alcohol and mental health program use.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$240,000	\$81,792	\$150,000	\$150,000	\$0	0%
FTEs:	Special Purpose Fund	0.00	0.00	0.00	0%

Performance

Number of participants and total
recidivism rate for each court (Mental
Health and Treatment Court)

27 General Sessions Court-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	9,646,500	9,424,277	8,907,100	8,735,200	(171,900)	(1.93)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	57,700	74,151	43,700	43,700	0	0.00%
Travel, Tuition, and Dues	89,200	74,662	83,700	7,600	(76,100)	(90.92)%
Communications	72,000	115,039	66,000	61,100	(4,900)	(7.42)%
Repairs & Maintenance Services	20,000	5,963	12,900	12,900	0	0.00%
Internal Service Fees	1,710,500	1,689,384	1,471,600	1,253,200	(218,400)	(14.84)%
Other Expenses	456,400	570,520	358,300	266,000	(92,300)	(25.76)%
TOTAL OTHER SERVICES	2,405,800	2,529,719	2,036,200	1,624,500	(391,700)	(19.24)%
TOTAL OPERATING EXPENSES	12,052,300	11,953,996	10,943,300	10,379,700	(563,600)	(5.15)%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	12,052,300	11,953,996	10,943,300	10,379,700	(563,600)	(5.15)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	109	0	0	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	0	109	0	0		0.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	3,116,500	2,727,394	2,298,000	3,170,900	872,900	37.99%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	3,116,500	2,727,394	2,298,000	3,170,900	872,900	37.99%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	3,116,500	2,727,503	2,298,000	3,170,900	872,900	37.99%
Expenditures Per Capita	\$19.67	\$19.51	\$17.86	\$16.94	\$(0.92)	(5.15)%

27 General Sessions Court-Financial

Special Purpose Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	56,300	0	33,800	33,800	0	0.00%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	139,900	20,512	104,800	102,900	(1,900)	(1.81)%
Travel, Tuition, and Dues	24,600	22,399	29,400	29,300	(100)	(0.34)%
Communications	16,000	11,982	18,000	18,000	0	0.00%
Repairs & Maintenance Services	0	0	0	0	0	0.00%
Internal Service Fees	0	475	0	200	200	0.00%
Other Expenses	98,200	26,425	59,000	59,000	0	0.00%
TOTAL OTHER SERVICES	278,700	81,793	211,200	209,400	(1,800)	(0.85)%
TOTAL OPERATING EXPENSES	335,000	81,793	245,000	243,200	(1,800)	(0.73)%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	335,000	81,793	245,000	243,200	(1,800)	(0.73)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	4,742	0	3,200	3,200	0.00%
TOTAL PROGRAM REVENUE	0	4,742	0	3,200	3,200	0.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	335,000	152,264	245,000	240,000	(5,000)	(2.04)%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	335,000	152,264	245,000	240,000	(5,000)	(2.04)%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	335,000	157,006	245,000	243,200	(1,800)	(0.73)%
Expenditures Per Capita	\$0.55	\$0.13	\$0.40	\$0.40	\$(0.00)	(0.73)%

27 General Sessions Court-Financial

Title	Grade	FY 2008 Budgeted		FY 2009 Budgeted		FY 2010 Budgeted		FY09 - FY10 Variance		
		Pos.	FTE	Pos.	FTE	Pos.	FTE	Pos.	FTE	
GSD General 10101										
Admin Asst	SR0900	12	12.00	10	10.00	11	11.00	1	1.00	
Admin Spec 1	SR1100	0	0.00	2	2.00	1	1.00	(1)	(1.00)	
Admin Svcs Mgr	SR1300	1	1.00	0	0.00	0	0.00	0	0.00	
Admin Svcs Officer 3	SR1000	1	1.00	1	1.00	1	1.00	0	0.00	
Ct Admin	SR1500	1	1.00	1	1.00	1	1.00	0	0.00	
Electronic Monitoring Spec	SR0800	1	1.00	1	1.00	1	1.00	0	0.00	
Electronic Monitoring Supv	SR1000	1	1.00	1	1.00	1	1.00	0	0.00	
General Session Judge		11	11.00	11	11.00	11	11.00	0	0.00	
Human Resources Mgr	SR1400	1	1.00	1	1.00	1	1.00	0	0.00	
Info Sys Cust Support Rep 1	SR0700	1	1.00	1	1.00	1	1.00	0	0.00	
Info Systems App Analyst 2	SR1100	1	1.00	1	1.00	1	1.00	0	0.00	
Judicial Asst 1	JS0200	11	11.00	11	11.00	10	10.00	(1)	(1.00)	
Judicial Asst 2	JS0300	11	11.00	11	11.00	12	12.00	1	1.00	
Judicial Comm-Gen Sess Ct		5	5.00	5	5.00	5	5.00	0	0.00	
Office Support Rep 1	SR0400	6	6.00	5	5.00	1	1.00	(4)	(4.00)	
Office Support Rep 2	SR0500	3	3.00	2	2.00	1	1.00	(1)	(1.00)	
Office Support Rep 3	SR0600	1	1.00	1	1.00	3	3.00	2	2.00	
Office Support Spec 1	SR0700	4	4.00	1	1.00	2	2.00	1	1.00	
Office Support Spec 2	SR0800	0	0.00	1	1.00	1	1.00	0	0.00	
Probation & Pretrial Svc Dir	SR1400	1	1.00	1	1.00	1	1.00	0	0.00	
Probation Officer 1	SR0800	6	6.00	6	6.00	3	3.00	(3)	(3.00)	
Probation Officer 2	SR1000	14	14.00	14	14.00	17	17.00	3	3.00	
Probation Officer 3	SR1200	6	6.00	6	6.00	6	6.00	0	0.00	
Program Coord	SR0900	1	1.00	1	1.00	1	1.00	0	0.00	
Program Mgr 1	SR1100	2	2.00	2	2.00	2	2.00	0	0.00	
Program Mgr 2	SR1200	0	0.00	1	1.00	1	1.00	0	0.00	
Seasonal/Part-time/Temporary		33	7.20	33	7.20	23	6.88	(10)	(0.32)	
Security Officer 1-Gen Sess Ct	SR0600	6	6.00	7	7.00	6	6.00	(1)	(1.00)	
Security Officer 2-Gen Sess Ct	SR0700	1	1.00	0	0.00	1	1.00	1	1.00	
Security Officer Coord	SR0900	1	1.00	1	1.00	1	1.00	0	0.00	
Social Worker 1	SR0800	1	1.00	0	0.00	0	0.00	0	0.00	
Social Worker 2	SR0900	2	2.00	2	2.00	2	2.00	0	0.00	
Social Worker 3	SR1000	3	3.00	1	1.00	1	1.00	0	0.00	
Steno Clerk 1	SR0400	2	2.00	2	2.00	2	2.00	0	0.00	
Traf Safety and Alc Educ Coord	SR1400	1	1.00	0	0.00	0	0.00	0	0.00	
Total Positions & FTE		152	126.20	144	118.20	132	115.88	(12)	(2.32)	
Department Totals		152	126.20	144	118.20	132	115.88	(12)	(2.32)	

28 State Trial Courts-At a Glance

Mission Provides administrative services, jury management and security for the Circuit, Chancery, Criminal Courts and Probation. Effective November 1996, State Trial Courts assumed administrative and fiscal responsibility for the Community Corrections Program.

Provide a probation and supervision program for non-violent felons funded by a grant from the Tennessee Department of Corrections.

Support the Davidson County Drug Court with an intensive out-patient Alcohol and Drug Program funded by a grant from the U.S. Department of Justice, through the State Office of Justice Programs.

Budget Summary	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
Expenditures and Transfers:			
GSD General Fund	\$ 8,688,600	\$ 9,588,100	\$ 7,935,400
Special Purpose Funds	1,782,100	2,112,700	1,890,300
Total Expenditures and Transfers	<u>\$ 10,470,700</u>	<u>\$ 11,700,800</u>	<u>\$ 9,825,700</u>
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0
Other Governments and Agencies	1,311,000	1,597,000	1,415,800
Other Program Revenue	0	0	0
Total Program Revenue	\$ 1,311,000	\$ 1,597,000	\$ 1,415,800
Non-program Revenue	487,100	531,700	559,300
Transfers From Other Funds and Units	0	0	0
Total Revenues	<u>\$ 1,798,100</u>	<u>\$ 2,128,700</u>	<u>\$ 1,975,100</u>
Expenditures Per Capita	\$ 17.09	\$ 19.10	\$ 16.04

Positions	Total Budgeted Positions	164	172	172
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Contacts	Presiding Judge: Mark Fishburn Finance Manager: Larry Stephenson	email: markfishburn@jis.nashville.org email: larrystephenson@jis.nashville.org
	408 2 nd Avenue North 37201	Phone: 880-2558 FAX 880-1435

28 State Trial Courts-At a Glance

Accomplishments

- Criminal courts disposed over 4,500 cases
 - Chancery courts disposed over 2,800 cases
 - Circuit courts disposed 4,400 suits, 5,008 domestic matters and 2,039 probate matters
 - Trial courts place 400 individuals on Community Corrections, who earned \$1.6 million in wages and paid \$60,000 in child support and \$50,000 for court ordered fees and performed 70,000 hours in community service work saving taxpayers \$367,500 in labor cost
 - Community Corrections and Trial courts continue electronic monitoring for offenders placed on active and passive GPS monitoring
 - Drug court graduated 63 individuals and performed 50,000 hours of community service savings taxpayers \$262,500
 - Community Corrections DUI Probation Division will enforce \$240,000 in court costs and monitoring
-

Goals

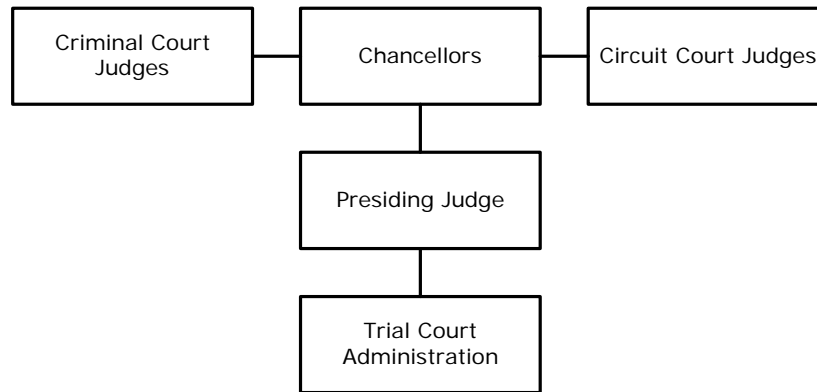
- To provide justice to all citizens in a fair impartial manner
 - To decrease recidivism rates of offenders using Metro's court system
 - To help reduce jail overcrowding by providing more felony access to the Metro Drug Court
 - To continue to increase success stories at the Metro Drug Court and Davidson County Community Correction Program
 - To continue monitoring probations fines and costs including child support
 - To improve adjudication of cases involving foreign language barriers by having more language interpreters available
-

Strategic Issues

- Eighteen Trial Courts mandates that we continue to manage our facilities and resources by maximizing productivity

28 State Trial Courts-At a Glance

Organizational Structure



Programs

Trial Courts

Drug Court Fines

Alternative Felony Supervision

28 State Trial Courts-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Trial Courts		
Salary, Fringe and All Other	\$ (407,500)	Reduction will decrease efficiency of the department causing courtroom and prisoner holding operations to become more hazardous
Salary and Fringe	407,500	Restore funding for positions moved from Circuit Court Clerk with no impact on performance
FY 2009 Supplemental Funding	(1,500,300)	No impact on performance
Non-allocated Financial Transactions		
Internal Service Charges*	(124,300)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Longevity Suspension	(30,000)	Suspension of longevity pay to all eligible employees
Pay Plan	1,900	Annualized adjustment for FY09 increments
General Services District Total	\$(1,652,700)	
Special Purpose Funds Total	\$ (222,400)	
TOTAL	\$(1,875,100)	

* See Internal Service Charges section for details

28 State Trial Courts-At a Glance

Trial Courts

The purpose of the Trial Courts program is to provide support services, juries, probation services, and security to facilitate the effective operation of the Chancery, Criminal and Circuit Courts.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$8,688,600	\$8,816,526	\$8,087,800	\$7,944,700	\$(143,100)	(1.8)%
	Special Purpose Fund	0	108,464	40,000	40,000	0	0.0%
	Total	\$8,688,600	\$8,924,000	\$8,127,800	\$7,984,700	\$(143,100)	(1.8)%
FTEs:	GSD General Fund	90.00	90.00	98.00	98.00	0.00	0.0%
	Special Purpose Fund	0.00	0.00	0.00	0.00	0.00	0.0%
	Total	90.00	90.00	98.00	98.00	0.00	0.0%

Performance

Number of Chancery Court Resolutions	2,800
Number of Criminal Court Resolutions	4,500
Number of Circuit Court Resolutions	4,400

Drug Court Fines

The purpose of the Drug Court program is to provide in-house treatment for non-violent felony offenders.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$436,600	\$856,848	\$775,000	\$475,000	\$(300,000)	(38.7)%
FTEs:	Special Purpose Fund	74.00	74.00	74.00	74.00	0	0%

Performance

Percentage of defendants who do not return to Drug Court within one year of being released from probation	20%
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Alternative Felony Supervision

The purpose of the Alternative Felony Supervision program is to provide daily monitoring of convicted offenders through the Criminal Courts.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$1,345,500	\$2,621,392	\$1,297,700	\$1,375,300	\$77,600	6.0%
FTEs:	Special Purpose Fund	0.00	0.00	0.00	0.00	0.00	0%

Performance

Community service hours worked	70,000
Amount of fees collected	56,700

28 State Trial Courts-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	6,523,500	6,488,865	6,660,200	6,162,100	(498,100)	(7.48)%
OTHER SERVICES:						
Utilities	0	46	0	0	0	0.00%
Professional & Purchased Services	178,700	168,928	98,700	98,700	0	0.00%
Travel, Tuition, and Dues	168,300	222,132	161,300	161,300	0	0.00%
Communications	64,700	132,276	59,300	59,300	0	0.00%
Repairs & Maintenance Services	20,000	10,197	20,000	20,000	0	0.00%
Internal Service Fees	1,462,700	1,450,338	1,371,200	1,246,900	(124,300)	(9.07)%
Other Expenses	270,700	343,444	187,100	187,100	0	0.00%
TOTAL OTHER SERVICES	2,165,100	2,327,361	1,897,600	1,773,300	(124,300)	(6.55)%
TOTAL OPERATING EXPENSES	8,688,600	8,816,226	8,557,800	7,935,400	(622,400)	(7.27)%
TRANSFERS TO OTHER FUNDS/UNITS	0	300	1,030,300	0	(1,030,300)	(100.00)%
TOTAL EXPENSES & TRANSFERS	8,688,600	8,816,526	9,588,100	7,935,400	(1,652,700)	(17.24)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	16,000	15,438	16,000	84,800	68,800	430.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	16,000	15,438	16,000	84,800	68,800	430.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	16,000	15,438	16,000	84,800	68,800	430.00%
Expenditures Per Capita	\$14.18	\$14.39	\$15.65	\$12.95	\$(2.70)	(17.24)%

28 State Trial Courts-Financial

Special Purpose Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	1,467,000	2,804,112	1,615,600	1,500,100	(115,500)	(7.15)%
OTHER SERVICES:						
Utilities	0	20	0	0	0	0.00%
Professional & Purchased Services	5,500	180,279	123,500	73,100	(50,400)	(40.81)%
Travel, Tuition, and Dues	20,500	28,858	23,500	21,300	(2,200)	(9.36)%
Communications	38,000	63,788	40,200	38,000	(2,200)	(5.47)%
Repairs & Maintenance Services	5,000	1,240	5,000	5,000	0	0.00%
Internal Service Fees	4,200	1,080	1,900	1,900	0	0.00%
Other Expenses	191,900	498,233	253,000	200,900	(52,100)	(20.59)%
TOTAL OTHER SERVICES	265,100	773,498	447,100	340,200	(106,900)	(23.91)%
TOTAL OPERATING EXPENSES	1,732,100	3,577,610	2,062,700	1,840,300	(222,400)	(10.78)%
TRANSFERS TO OTHER FUNDS/UNITS	50,000	9,094	50,000	50,000	0	0.00%
TOTAL EXPENSES & TRANSFERS	1,782,100	3,586,704	2,112,700	1,890,300	(222,400)	(10.53)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	1,295,000	2,328,411	1,281,000	1,331,000	50,000	3.90%
State Direct	0	0	300,000	0	(300,000)	(100.00)%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	4,045	0	0	0	0.00%
TOTAL PROGRAM REVENUE	1,295,000	2,332,456	1,581,000	1,331,000	(250,000)	(15.81)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	487,100	708,373	531,700	559,300	27,600	5.19%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	487,100	708,373	531,700	559,300	27,600	5.19%
TRANSFERS FROM OTHER FUNDS/UNITS	0	8,251	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	1,782,100	3,049,080	2,112,700	1,890,300	(222,400)	(10.53)%
Expenditures Per Capita	\$2.91	\$5.85	\$3.45	\$3.09	\$(0.36)	(10.53)%

28 State Trial Courts-Financial

Title	Grade	FY 2008 Budgeted		FY 2009 Budgeted		FY 2010 Budgeted		FY09 - FY10 Variance		
		Pos.	FTE	Pos.	FTE	Pos.	FTE	Pos.	FTE	
GSD General 10101										
Admin Svcs Officer 2	SR0800	1	1.00	1	1.00	1	1.00	0	0.00	
Admin Svcs Officer 3	SR1000	3	3.00	3	3.00	3	3.00	0	0.00	
Admin Svcs Officer 4	SR1200	2	2.00	2	2.00	2	2.00	0	0.00	
Ct Admin	SR1500	1	1.00	1	1.00	1	1.00	0	0.00	
Deputy Court Admin	SR1400	2	2.00	2	2.00	2	2.00	0	0.00	
Deputy Court Clerk	NS	0	0.00	2	2.00	2	2.00	0	0.00	
Judicial Asst 1	JS0200	70	70.00	71	71.00	71	71.00	0	0.00	
Judicial Asst 2	JS0300	2	2.00	2	2.00	2	2.00	0	0.00	
Judicial Clerk	JS0100	0	0.00	5	5.00	5	5.00	0	0.00	
Office Support Rep 1	SR0400	1	1.00	1	1.00	1	1.00	0	0.00	
Office Support Rep 3	SR0600	1	1.00	1	1.00	1	1.00	0	0.00	
Office Support Spec 1	SR0700	2	2.00	2	2.00	2	2.00	0	0.00	
Probation Officer 1	SR0800	4	4.00	4	4.00	4	4.00	0	0.00	
Probation Officer 3	SR1200	1	1.00	1	1.00	1	1.00	0	0.00	
Total Positions & FTE		90	90.00	98	98.00	98	98.00	0	0.00	
State Trial Court Drug Enforce 30020										
Admin Svcs Mgr	SR1300	1	1.00	1	1.00	1	1.00	0	0.00	
Admin Svcs Officer 2	SR0800	2	2.00	2	2.00	2	2.00	0	0.00	
Case Counselor	SR0800	7	4.00	7	4.00	7	4.00	0	0.00	
Case Developer	SR0800	1	1.00	1	1.00	1	1.00	0	0.00	
Case Officer 1		7	7.00	7	7.00	7	7.00	0	0.00	
Case Officer 2		2	2.00	2	2.00	2	2.00	0	0.00	
Case Officer 3		3	3.00	3	3.00	3	3.00	0	0.00	
Group Care Aide	SR0400	8	8.00	8	8.00	8	8.00	0	0.00	
Group Care Worker	SR0500	2	2.00	2	2.00	2	2.00	0	0.00	
Office Support Rep 3	SR0600	2	2.00	2	2.00	2	2.00	0	0.00	
Probation Officer 1	SR0800	1	1.00	1	1.00	1	1.00	0	0.00	
Program Coord	SR0900	3	3.00	3	3.00	3	3.00	0	0.00	
Program Mgr 1	SR1100	2	2.00	2	2.00	2	2.00	0	0.00	
Program Spec 1	SR0600	1	1.00	1	1.00	1	1.00	0	0.00	
Program Spec 2	SR0800	8	8.00	8	8.00	8	8.00	0	0.00	
Program Spec 3	SR1000	2	2.00	2	2.00	2	2.00	0	0.00	
Program Supv	SR1000	2	2.00	2	2.00	2	2.00	0	0.00	
Seasonal/Part-time/Temporary		20	10.50	20	10.50	20	10.50	0	0.00	
Total Positions & FTE		74	61.50	74	61.50	74	61.50	0	0.00	
Department Totals		164	151.50	172	159.50	172	159.50	0	0.00	

29 Justice Integration Services-At a Glance

Mission	The mission of the Justice Integration Services Department is to provide customized, integrated case management software and technology support products to Metro Nashville Justice Agencies so they can manage and use shared information to improve the administration of justice for the Nashville community.			
Budget Summary		<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
	Expenditures and Transfers:			
	GSD General Fund	\$ 2,486,400	\$ 2,264,500	\$ 2,102,600
	Special Purpose Fund	32,500	70,400	0
	Total Expenditures and Transfers	<u>\$ 2,518,900</u>	<u>\$ 2,334,900</u>	<u>\$ 2,102,600</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 0	\$ 0	\$0
	Other Governments and Agencies	32,500	70,400	0
	Other Program Revenue	0	0	0
	Total Program Revenue	<u>\$ 32,500</u>	<u>\$ 70,400</u>	<u>\$0</u>
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	0	0	0
	Total Revenues	<u>\$ 32,500</u>	<u>\$ 70,400</u>	<u>\$0</u>
	Expenditures Per Capita	\$ 4.11	\$ 3.81	\$ 3.43
Positions	Total Budgeted Positions	23	21	19
Contacts	Director: Nathalie Stiers	email: nathalie.stiers@nashville.gov		
	404 James Robertson Parkway Suite 2020 37219	Phone: 862-6195	FAX: 880-3138	

29 Justice Integration Services-At a Glance

Accomplishments

- Upgrade/Migration of CJIS application suite to PowerBuilder 11, Oracle 10G, and Windows 64bit
 - Analysis was completed for the new Community Corrections case web based case management application
 - Developed and deployed State Traffic Online Payment (STOP), which allows for the online payment of state traffic tickets issued in Davidson County
-

Goals

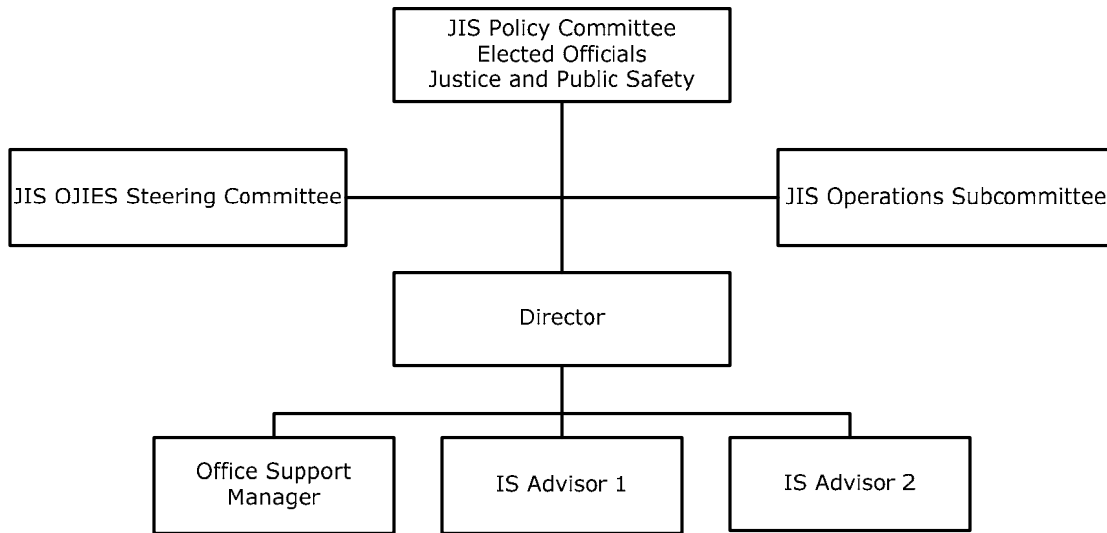
- By December 31, 2012, JIS will implement a new suite of web-based court case management software to better meet customer demands
 - By December 31, 2012, JIS will implement a sufficient infrastructure to accommodate the growth in concurrent customer use of the court case management applications
 - By December 31, 2012, JIS customers will experience minimal disruption in the administration of critical criminal and civil justice services in the event of a disaster causing loss of data
 - By December 31, 2012, JIS staff members will be cross-trained to gain new knowledge and skills to help support the development and implementation of new systems
-

Strategic Issues

- There is a growing demand for new functionality in our core case management software. Metro Justice Agency customers want the software to do things it cannot, and state government has growing reporting requirements that are increasingly difficult to meet. Failure to address these new and increasing demands will result in reduced customer satisfaction, potential violation of mandated reporting requirements, and less efficient administration of justice for the Nashville community
- Significant growth in the number of users accessing our software and systems. The number of concurrent users is expected to triple by 2012 and is outstripping the ability of our infrastructure to handle the user demand. Failure to address this growth in demand will directly result in increased system crashes, decreased system availability to users, and reduced customer satisfaction
- There is an increased threat to business continuity in the event of a disaster, resulting in the risk of disruption of critical justice services such as court proceedings, booking, criminal warrant processing, victim notification, and civil case processing
- Development of new software and implementation of new systems will require JIS staff to master significant new knowledge and skills to provide timely, accurate assistance to Metro Nashville Justice Agency customers. Failure to prepare JIS staff for this challenge will result in reduced capacity to support customer needs and requests, increased unavailability of services, and reduced customer satisfaction

29 Justice Integration Services-At a Glance

Organizational Structure



Programs

Customer Communication

Customer Communication

Technology Planning and Solutions

Justice Integration Solutions
Business Continuity and Data Integrity

Quality Control

Quality Control

Administrative

Non-allocated Financial Transactions
Executive Leadership

29 Justice Integration Services-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Baseline Budget Adjustment	\$ (50,400)	Reduction based upon FY09 Savings Target
Customer Communication Program		
Salary and Fringe	(49,900)	Reduction in salary and fringe with no impact on performance
Executive Leadership Program		
Tuition	(4,600)	Reduction in tuition will limit ability to acquire necessary training and introduce new technology
Rent for Building	5,000	Required to meet increase in rent for office space in building with no impact on performance
Non-allocated Financial Transactions		
Internal Service Charges*	(32,600)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	(24,900)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	(4,500)	Suspension of longevity pay to all eligible employees
General Services District Total	\$ (161,900)	
Special Purpose Funds Total	\$ (70,400)	
Capital Projects	(2 FTEs)	Capital Project Program funding eliminated
TOTAL	\$ (232,300) (2 FTEs)	

* See Internal Service Charges section for details

29 Justice Integration Services-At a Glance

Customer Communication Line of Business - The purpose of the Customer Communication Line of Business is to provide education, support, and consultation products to Metro Justice and Public Safety agencies so they can proficiently use JIS systems and services customized to meet their departmental needs.

Customer Communication

The purpose of the Customer Communication program is to provide project reporting, support and application availability notification products to Metro Nashville Justice Agencies so they can appropriately plan for or respond to events that may impact their ability to deliver services.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$371,800	\$335,801	\$364,100	\$263,800	\$(100,300)	(27.5)%
FTEs:	GSD General Fund	3.40	3.40	2.76	2.76	0.00	0.00%
Performance							
	Percentage of projects delivered on time	NR	67%	72%	77%		

Technology Planning and Solutions Line of Business - The purpose of the Technology Planning and Solutions Line of Business is to provide assessment, enhancement, and strategic recommendation products to Metro Justice and Public Safety agencies and decision makers in Metro Government so they can provide more innovative, faster and better services to their customers.

Justice Integration Solutions

The purpose of the Justice Integration Solutions program is to provide analysis, enhancement, and strategic recommendation products to Metro Nashville Justice Agencies and other decision-makers in Metro Government so they can implement new and/or improved services.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$757,100	\$645,059	\$625,700	\$625,700	\$ 0	0%
	Special Purpose Fund	<u>32,500</u>	<u>16,369</u>	<u>70,400</u>	<u>0</u>	<u>(70,400)</u>	(100.0)%
	Total	\$789,600	\$661,428	\$696,100	\$625,700	\$(70,400)	(10.1)%
FTEs:	GSD General Fund	8.90	8.90	8.34	6.34	(2.00)	(24.0)%
	Special Purpose Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	0.00%
	Total	8.90	8.90	8.34	6.34	(2.00)	(24.0)%
Performance							
	Percentage of committee requirements that have been delivered	NR	100%	100%	100%		

Business Continuity and Data Integrity

The purpose of the Business Continuity and Data Integrity program is to provide connectivity, and data integrity products to Metro Justice and Public Safety agencies so they can have data that is secure.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$385,900	\$368,582	\$402,500	\$402,500	\$ 0	0%
FTEs:	GSD General Fund	3.60	3.60	3.60	3.60	0.00	0%
Performance							
	Percentage of server maintenance plans executed	NR	100%	100%	100%		

29 Justice Integration Services-At a Glance

Quality Control Line of Business - The purpose of the Quality Control Line of Business is to provide standardization, certification and preventative maintenance products to Metro Justice and Public Safety agencies so they can experience justice technology systems and services that are free from defects.

Quality Control

The purpose of the Quality Control program is to provide standardization, certification and preventative maintenance products to Metro Justice and Public Safety agencies so they can experience justice technology systems and services that are free from defects.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$414,900	\$368,934	\$351,900	\$351,900	\$0	0%
FTEs:	GSD General Fund	5.20	5.20	4.80	4.80	0.00	0%
Performance							
Percentage of requirements received by customer without defects		90%	99.6%	100%	100%		

Administrative Line of Business – The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$25,100	\$0	\$46,900	\$(13,700)	\$(60,600)	(129.2)%

Executive Leadership

The purpose of the Executive Leadership program is to provide business policy and decision products to this Metro department so it can deliver results for customers.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$531,600	\$498,819	\$473,400	\$473,800	\$400	0.1%
FTEs:	GSD General Fund	1.90	1.90	1.90	1.90	0.00	0%
Performance							
Percentage of departments key results achieved		NA	NA	NA	NA		

29 Justice Integration Services-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	1,879,000	1,737,564	1,726,700	1,621,900	(104,800)	(6.07)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	16,700	655	16,600	16,600	0	0.00%
Travel, Tuition, and Dues	40,400	14,554	31,000	1,500	(29,500)	(95.16)%
Communications	34,900	32,623	37,900	37,900	0	0.00%
Repairs & Maintenance Services	8,300	7,508	11,000	11,000	0	0.00%
Internal Service Fees	198,600	193,061	133,400	100,800	(32,600)	(24.44)%
Other Expenses	308,500	302,484	307,900	312,900	5,000	1.62%
TOTAL OTHER SERVICES	607,400	550,885	537,800	480,700	(57,100)	(10.62)%
TOTAL OPERATING EXPENSES	2,486,400	2,288,449	2,264,500	2,102,600	(161,900)	(7.15)%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	2,486,400	2,288,449	2,264,500	2,102,600	(161,900)	(7.15)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	0	0	0	0	0	0.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	0	0	0	0	0	0.00%
Expenditures Per Capita	\$4.06	\$3.74	\$3.70	\$3.43	\$(0.26)	(7.15)%

29 Justice Integration Services-Financial

Special Purpose Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	0	0	0	0	0	0.00%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	0	0	0	0	0	0.00%
Travel, Tuition, and Dues	0	0	0	0	0	0.00%
Communications	0	0	0	0	0	0.00%
Repairs & Maintenance Services	0	11,805	0	0	0	0.00%
Internal Service Fees	0	0	0	0	0	0.00%
Other Expenses	32,500	1,177	65,400	0	(65,400)	(100.00)%
TOTAL OTHER SERVICES	32,500	12,982	65,400	0	(65,400)	(100.00)%
TOTAL OPERATING EXPENSES	32,500	12,982	65,400	0	(65,400)	(100.00)%
TRANSFERS TO OTHER FUNDS/UNITS	0	3,387	5,000	0	(5,000)	(100.00)%
TOTAL EXPENSES & TRANSFERS	32,500	16,369	70,400	0	(70,400)	(100.00)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	32,500	50,370	70,400	0	(70,400)	(100.00)%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	1,365	0	0	0	0.00%
TOTAL PROGRAM REVENUE	32,500	51,735	70,400	0	(70,400)	(100.00)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	32,500	51,735	70,400	0	(70,400)	(100.00)%
Expenditures Per Capita	\$0.05	\$0.03	\$0.11	\$0.00	\$(0.11)	(100.00)%

29 Justice Integration Services-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>		
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	
GSD General 10101										
Info Systems App Analyst 3	SR1200	5	5.00	5	5.00	3	3.00	(2)	(2.00)	
Info Systems Div Mgr	SR1400	1	1.00	1	1.00	1	1.00	0	0.00	
Information Sys oper Anal 3	SR1200	2	2.00	2	2.00	2	2.00	0	0.00	
Information Sys Oper Analyst 1	SR1000	2	2.00	2	2.00	2	2.00	0	0.00	
Information Systems Advisor 1	SR1300	5	5.00	3	3.00	5	5.00	2	2.00	
Information Systems Advisor 2	SR1400	6	6.00	6	6.00	4	4.00	(2)	(2.00)	
Justice Info Systems Dir	DP0100	1	1.00	1	1.00	1	1.00	0	0.00	
Office Support Mgr	SR0900	1	1.00	1	1.00	1	1.00	0	0.00	
Total Positions & FTE		23	23.00	21	21.00	19	19.00	(2)	(2.00)	
Department Totals		23	23.00	21	21.00	19	19.00	(2)	(2.00)	

30 Sheriff-At a Glance

Mission	With a commitment to excellence, we strive to be the leader in the field of corrections, service of civil process, and innovative community based programs, emphasizing: Accountability, Diversity, Integrity, and Professionalism.			
Budget Summary		<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
	Expenditures and Transfers:			
	GSD General Fund	\$ 60,221,100	\$ 57,724,800	\$ 56,924,200
	Special Purpose Funds	16,015,700	16,015,700	16,255,700
	Total Expenditures and Transfers	<u>\$ 76,236,800</u>	<u>\$ 73,740,500</u>	<u>\$ 73,179,900</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 1,999,000	\$ 1,999,000	\$ 1,899,000
	Other Governments and Agencies	23,346,100	22,471,100	22,471,100
	Other Program Revenue	953,600	953,600	1,053,600
	Total Program Revenue	<u>\$ 26,298,700</u>	<u>\$ 25,423,700</u>	<u>\$ 25,423,700</u>
	Non-program Revenue	0	500,000	500,000
	Transfers From Other Funds and Units	0	0	0
	Total Revenues	<u>\$ 26,298,700</u>	<u>\$ 25,923,700</u>	<u>\$ 25,923,700</u>
	Expenditures Per Capita	\$124.43	\$ 120.36	\$119.45
Positions	Total Budgeted Positions	844	861	878
Contacts	Sheriff: Daron Hall Financial Manager: Pete Lutz 506 2 nd Avenue North 37201	email: dhall@DSCO.nashville.org email: plutz@DSCO.nashville.org Phone: 862-8170	FAX: 862-8188	

30 Sheriff-At a Glance

Accomplishments

- The Davidson County Sheriff Office (DCSO) continued its commitment to fiscal responsibility by coming in under budget, and increasing our revenue for the sixth consecutive year
 - The DCSO has increased our employee retention rate to 94 %, making our turnover rate one of the lowest in the country
 - The DCSO implemented the Immigration and Customs Enforcement 287 (g) program which allows us to evaluate the status of foreign born arrestees. The previous twelve months have resulted in 2,514 removal proceedings and revenue of \$1M
 - The DCSO remains the only system wide agency fully accredited by the American Correctional Association
-

Goals

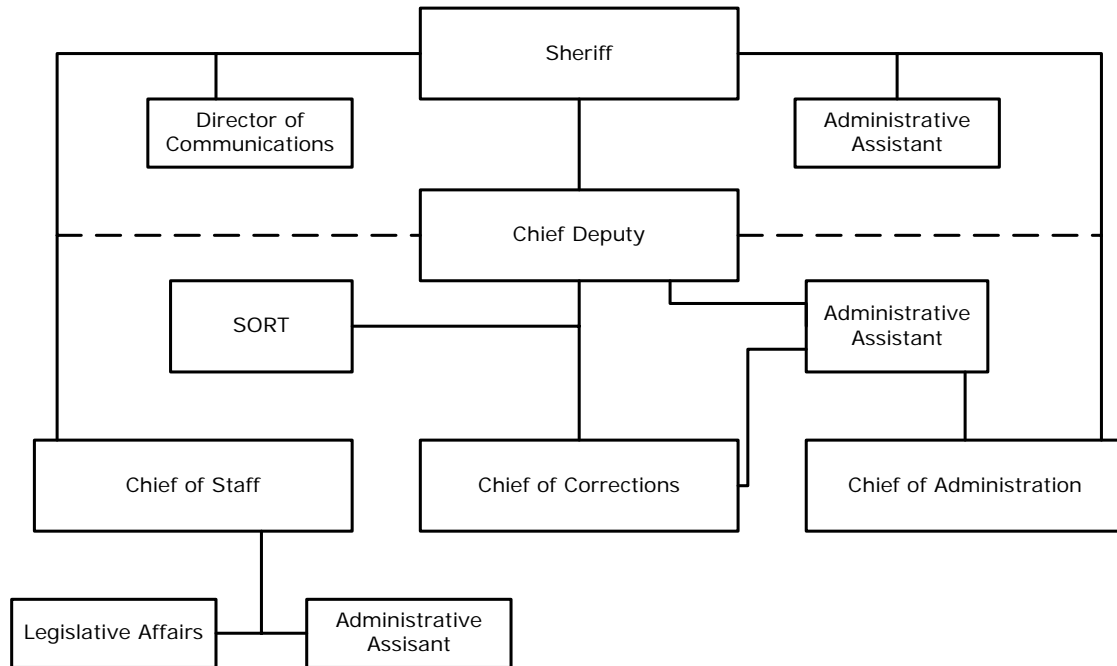
- Maintain our correctional population within its certified rated capacity while continuing to provide programming and effective rehabilitative services
 - Continue to find creative means to manage the appropriated funds while seeking alternative sources of revenue to offset the burden levied on Davidson County tax payers
 - Finalize short term and long term plans for managing the special population consisting of juveniles that are bound over as adults
-

Strategic Issues

- There is an increased expectation for fiscal responsibility of public officials resulting in the DCSO commitment to providing accountability, fiscal transparency, and cost effective services to the community
- With the changes to the health care in our community (TennCare), the DCSO will be required to deal with a more complex population resulting in additional behavioral services needs
- Nearly 80% of offenders who do not receive structured correctional services return to jail, resulting in increased costs to Davidson County taxpayers, putting our neighborhoods at risk

30 Sheriff-At a Glance

Organizational Structure



Programs

Correctional Development Center – Female (CDC-F)

CDC – Female Program Management
 CDC – F Inmate Management
 CDC – F Support Services

Correctional Development Center – Male (CDC-M)

CDC – M Program Management
 CDC – M Inmate Management
 CDC – M Support Services

Criminal Justice Center (CJC)

Booking and Releasing
 CJC Program Management
 CJC Inmate Management
 CJC Support Services

Correctional Services Center (CSC)

Correctional Services
 Laundry
 Maintenance
 Warehouse

Hill Detention Center (HDC)

HDC Program Management
 HDC Inmate Management
 HDC Support Services

Offender Reentry Center (ORC)

ORC Program Management
 ORC Inmate Management
 ORC Support Services

Training Academy

Civil Warrant
 Training
 Transportation

Metro Detention Facility (MDF) Contract Management

MDF Contract Management

Administrative

Non-allocated Financial Transactions
 Administrative Support Services
 Executive Leadership

30 Sheriff-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Transportation Program		
Hospital Security Transfer	\$ 885,800 17 FTEs	Hiring Seventeen full time correction officers for hospital security.
Non-allocated Financial Transactions		
Reduction	(1,354,600)	Not expected to reduce projected performance goals
Internal Service Charges*	(272,000)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	(76,800)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	(285,300)	Suspension of longevity pay to all eligible employees
Perfect Attendance Suspension	(9,100)	Suspension of perfect attendance pay to all eligible employees
Pay Plan	311,400	Annualized adjustment for FY09 increments
General Services District Total	\$ (800,600) 17 FTEs	
Special Purpose Funds Total	\$ 240,000	
TOTAL	\$ (560,600) 17 FTEs	

* See Internal Service Charges section for details

30 Sheriff-At a Glance

Correctional Development Center – Female (CDC-F) Line of Business – The purpose of the Correctional Development Center-Female (CDC-F) Line of Business is to provide security and program products to female inmates so they can safely and productively experience their confinement.

CDC-Female Program Management

The purpose of the Correctional Development Center-Female (CDC-F) Program Management program is to provide behavior modification products to CDC-F inmates so they can contribute to strong families and safer communities.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$633,200	\$489,882	\$482,300	\$482,300	\$0	0%
FTEs:	GSD General Fund	12.50	12.50	12.50	12.50	0.00	0%
Performance							
Percentage of CDC-F inmates who complete behavior modification programs who do not return to jail within twelve months		84%	80%	84%	84%		

CDC-F Inmate Management

The purpose of the Correctional Development Center-Female (CDC-F) Inmate Management program is to provide institutional service products to CDC-F inmates so they can experience minimal conflict while under DCSO supervision.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$3,527,600	\$3,633,570	\$3,598,700	\$3,598,700	\$0	0%
FTEs:	GSD General Fund	62.00	62.00	62.00	62.00	0.00	0%
Performance							
Percentage of CDC-F inmates not generating incident report		85%	76.2%	75%	75%		

CDC-F Support Services

The purpose of the Correctional Development Center-Female (CDC-F) Support Services program is to provide required products to CDC-F inmates so they can experience fair and just living conditions while incarcerated.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$505,500	\$552,466	\$544,900	\$544,900	\$0	0%
FTEs:	GSD General Fund	7.00	7.00	7.00	7.00	0.00	0%
Performance							
Percentage of ACA and TCI standards met for CDC-F inmates		96%	97.7%	96.9%	96.9%		

30 Sheriff-At a Glance

Correctional Development Center – Male (CDC-M) Line of Business - The purpose of the Correctional Development Center-Male (CDC-M) Line of Business is to provide security and program products to CDC-M inmates so they can safely and productively experience their confinement.

CDC-M Program Management

The purpose of the Correctional Development Center-Male (CDC-M) Program Management program is to provide behavior modification products to CDC-M inmates so they can contribute to strong families and safer communities.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$833,500	\$779,736	\$759,800	\$759,800	\$0	0%
FTEs:	GSD General Fund	11.50	11.50	11.50	11.50	0.00	0%
Performance							
Percentage of CDC-M inmates who complete behavior modifications sessions who do not return to jail in twelve months		88%	74%	88%	88%		

CDC-M Inmate Management

The purpose of the Correctional Development Center-Male (CDC-M) Inmate Management program is to provide institutional service products to CDC-M inmates so they can experience minimal conflict while under DCSO supervision.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$4,685,400	\$4,966,520	\$4,717,300	\$4,717,300	\$0	0%
FTEs:	GSD General Fund	97.00	97.00	97.00	97.00	0.00	0%
Performance							
Percentage of CDC-M inmates not generating incident reports		85%	87.4%	85%	85%		

CDC-M Support Services

The purpose of the Correctional Development Center-Male (CDC-M) Support Services program is to provide required products to CDC-M inmates so they can experience fair and just living conditions while incarcerated.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$933,800	\$910,838	\$890,800	\$890,800	\$0	0%
FTEs:	GSD General Fund	14.00	14.00	14.00	14.00	0.00	0%
Performance							
Percentage of ACA and TCI standards met for CDC-M inmates		96.9%	97.7%	96.9%	96.9%		

30 Sheriff-At a Glance

Criminal Justice Center (CJC) Line of Business – The purpose of the Criminal Justice Center (CJC) Line of Business is to provide processing, security and program products to (1) criminal defendants so they can experience due process, and (2) CJC inmates so they can safely and productively experience their confinement.

Booking and Releasing

The purpose of the Booking and Releasing program is to provide criminal defendant processing products to criminal defendants so they can access their rights to due process.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$5,186,300	\$5,869,339	\$5,683,800	\$5,683,800	\$0	0%
FTEs:	GSD General Fund	80.00	80.00	80.00	80.00	0.00	0%
Performance							
Percentage of inmates who are booked and released accurately		99%	99.9%	99%	99%		

CJC Program Management

The purpose of the Criminal Justice Center (CJC) Program Management program is to provide education products to CJC inmates so they can experience greater employment and educational opportunities upon release.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$315,700	\$324,702	\$311,300	\$311,300	\$0	0%
FTEs:	GSD General Fund	3.50	3.50	3.50	3.50	0.00	0%
Performance							
Percentage of eligible CJC inmates who attempt the GED		70%	68%	60%	60%		

CJC Inmate Management

The purpose of the Criminal Justice Center (CJC) Inmate Management program is to provide institutional service products to CJC inmates so they can experience minimal conflict while under DCSO supervision.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$9,752,800	\$9,696,339	\$9,423,100	\$9,423,100	\$0	0%
FTEs:	GSD General Fund	162.00	162.00	162.00	162.00	0.00	0%
Performance							
Percentage of CJC inmates not generating incident reports		75%	72.7%	75%	75%		

CJC Support Services

The purpose of the Criminal Justice Center (CJC) Support Services program is to provide required products to CJC inmates so they can experience fair and just living conditions while incarcerated.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$2,920,700	\$2,542,131	\$2,512,700	\$2,512,700	\$0	0%
FTEs:	GSD General Fund	52.0	52.0	52.0	52.0	0.00	0%
Performance							
Percentage of ACA and TCI standards met for CJC inmates		96.9%	97.7%	96.9%	96.9%		

30 Sheriff-At a Glance

Correctional Services Center (CSC) Line of Business – The purpose of the Correctional Services Center (CSC) Line of Business is to provide maintenance, laundry, supply, and community assistance products to (1) DCSO employees and inmates so they can receive needed products in a timely manner, and (2) to Metro residents and community groups so they can achieve desired project results.

Correctional Services

The purpose of the Correctional Services program is to provide neighborhood cleanup, special event support and general assistance products to Davidson County residents, non-profit and Metro agencies so they can achieve their desired project result.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,510,800	\$1,662,205	\$1,637,700	\$1,637,700	\$ 0	0%
	Special Purpose Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>240,000</u>	<u>240,000</u>	100%
	Total	\$1,510,800	\$1,662,205	\$1,637,700	\$1,877,700	\$240,000	14.7%
FTEs:	GSD General Fund	24.0	24.0	<u>30.0</u>	30.0	0.0	0%
	Special Purpose Fund	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	0%
	Total	24.0	24.0	30.00	30.0	0.0	0%

Performance

Percentage of customers who report correctional service sessions delivered the desired project result

99% 95% 99% 99%

Laundry

The purpose of the Laundry program is to provide clothing and linen cleaning products to DCSO inmates so they can have clean clothes and linens.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$241,700	\$243,220	\$240,900	\$240,900	\$0	0%
FTEs:	GSD General Fund	4.00	4.00	4.00	4.00	0.00	0%

Performance

Percentage of requests for clean clothes and linens provided in a timely manner

99% 96.7% 99% 99%

Maintenance

The purpose of the Maintenance program is to provide preventative, corrective, inspection and repair products to the DCSO so it can experience a safe and secure operational environment.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$834,100	\$816,110	\$812,100	\$812,100	\$0	0%
FTEs:	GSD General Fund	12.00	12.00	12.00	12.00	0.00	0%

Performance

Percentage of time critical facility systems are operational (HVAC, plumbing, electricity and security doors)

99.95% 100% 100% 100%

30 Sheriff-At a Glance

Warehouse

The purpose of the Warehouse program is to provide facility supply products to the DCSO so it can receive needed materials when requested.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,148,100	\$1,351,918	\$1,361,600	\$1,361,600	\$0	0%
FTEs:	GSD General Fund	27.0	27.0	30.0	30.0	0.0	0%
Performance							
Percentage of DSCO supply requests provided in a timely manner		100%	97.6%	100%	100%		

Hill Detention Center (HDC) Line of Business – The purpose of the Hill Detention Center (HDC) Line of Business is to provide security and program products to HDC inmates so they can safely and productively experience their confinement.

HDC Program Management

The purpose of the Hill Detention Center (HDC) Program Management program is to provide educational products to HDC inmates so they can experience greater employment and educational opportunities upon their release.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$82,800	\$85,166	\$80,200	\$80,200	\$0	0%
FTEs:	GSD General Fund	6.00	6.00	6.00	6.00	0.00	0%
Performance							
Percentage of eligible HDC inmates who attempt the GED		30%	60%	80%	80%		

HDC Inmate Management

The purpose of the Hill Detention Center (HDC) Inmate Management program is to provide institutional service products to HDC inmates so they can experience minimal conflict while under DCSO supervision.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$3,696,600	\$3,789,842	\$3,756,500	\$3,756,500	\$0	0%
FTEs:	GSD General Fund	68.00	68.00	68.00	68.00	0.00	0%
Performance							
Percentage of HDC inmates not generating incident reports		75%	75.3%	75%	75%		

HDC Support Services

The purpose of the Hill Detention Center (HDC) Support Services program is to provide required products to HDC inmates so they can experience fair and just living conditions while incarcerated.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$267,900	\$293,355	\$289,400	\$289,000	\$0	0%
FTEs:	GSD General Fund	5.00	5.00	5.00	5.00	0.00	0%
Performance							
Percentage of ACA and TCI standards met for HDC inmates		96.9%	97.7%	96.9%	96.9%		

30 Sheriff-At a Glance

Offender Reentry Center (ORC) Line of Business - The purpose of the Offender Reentry Center (ORC) Line of Business is to provide security and program products to offenders so they can safely experience their confinement and reenter the community gainfully employed.

ORC Program Management

The purpose of the Offender Reentry Center (ORC) Program Management program is to provide job readiness and vocational education products to ORC offenders so they can reenter the community gainfully employed.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,184,300	\$1,250,834	\$1,244,000	\$1,244,000	\$0	0%
FTEs:	GSD General Fund	20.00	20.00	20.00	20.00	0.00	0%
Performance							
Percentage of ORC offenders who participate in job readiness session who reenter the community gainfully employed		65%	100%	65%	100%		

ORC Inmate Management

The purpose of the Offender Reentry Center (ORC) Inmate Management program is to provide institutional service products to ORC offenders so they can experience minimal conflict while under DCSO supervision.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$2,350,000	\$2,177,540	\$2,137,600	\$2,137,600	\$0	0%
FTEs:	GSD General Fund	37.00	37.00	37.00	37.00	0.00	0%
Performance							
Percentage of ORC offenders not generating incident reports		78%	86.1%	85%	85%		

ORC Support Services

The purpose of the Offender Reentry Center (ORC) Support Services program is to provide required products to ORC offenders so they can experience fair and just living conditions while incarcerated.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$194,300	\$226,245	\$220,400	\$220,400	\$0	0%
FTEs:	GSD General Fund	6.00	6.00	6.00	6.00	0.00	0%
Performance							
Percentage of ACA and TCI standards met for ORC offenders		96.9%	97.7%	96.9%	96.9%		

30 Sheriff-At a Glance

Training Academy Line of Business - The purpose of the Training Academy Line of Business is to provide training, transportation and civil warrant products to (1) DCSO employees so they can deliver improved individual and organizational performance; (2) DCSO inmates so they can arrive at their destination safely; and (3) users of the court system so they can access their rights to due process.

Civil Warrant

The purpose of the Civil Warrant program is to provide civil process products to users of the court system so they can access their rights to due process.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$4,004,600	\$4,023,369	\$3,869,800	\$3,869,800	\$0	0%
FTEs:	GSD General Fund	63.00	63.00	63.00	63.00	0.00	0%
Performance							
Percentage of returns of services by DCSO within five working days		65%	64%	65%	65%		

Training

The purpose of the Training program is to provide educational and coaching products to DCSO employees so they can deliver improved individual and organizational performance.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,010,000	\$969,981	\$922,500	\$922,500	\$0	0%
FTEs:	GSD General Fund	5.00	5.00	5.00	5.00	0.00	0%
Performance							
Percentage of Level One professional employees who report improved performance after training		NA	NA	NA	NA		

Transportation

The purpose of the Transportation program is to provide inmate transportation products to DCSO inmates so they can arrive at their destination safely.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$3,143,400	\$3,192,895	\$3,079,300	\$3,965,100	\$885,800	28.8%
FTEs:	GSD General Fund	35.00	35.00	35.00	52.00	17.00	48.6%
Performance							
Percentage of inmates who arrive at their destination safely		100%	100%	100%	100%		

30 Sheriff-Financial

Metro Detention Facility (MDF) Contract Management Line of Business - The purpose of the Metro Detention Facility (MDF) Contract Management Line of Business is to provide compliance products to the DSCO so it can ensure compliance with the MDF contract to house locally sentenced felons on behalf of the State of Tennessee.

MDF Contract Management

The purpose of the Metro Detention Facility (MDF) Contract Management program is to provide compliance products to the DSCO so it can ensure compliance with the MDF contract to house locally sentenced felons on behalf of the State of Tennessee.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09- FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$16,015,700	\$15,497,006	\$16,015,700	\$16,015,700	\$0	0%
FTEs:	Special Purpose Fund	2.00	2.00	2.00	2.00	0.00	0%
Performance							
Percentage of time critical contract items are found to be in compliance		92%	NA	92%	92%		

Administrative Line of Business - The purpose of the Administrative Line of Business is to provide policy, reporting and decision products to the DSCO so it can be the leader in the field of corrections, service of civil process, and innovative community-based programs.

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09- FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$0	\$0	\$236,200	\$(1,400,800)	\$(1,637,000)	(693.1)%

Administrative Support Services

The purpose of the Administrative Support Services program is to provide data, reporting and reimbursement products to the DCSO so it can be fiscally responsible.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09- FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$10,080,100	\$9,513,337	\$8,317,800	\$8,317,800	\$0	0%
FTEs:	GSD General Fund	6.00	6.00	6.00	6.00	0.00	0%
Performance							
Percentage of time quarterly expense forecast is projected at or below annual budget		100%	100%	100%	100%		

30 Sheriff-Financial

Executive Leadership

The purpose of the Executive Leadership program is to provide business policy and decision products to the DCSO so it can deliver results for customers.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,177,900	\$719,457	\$594,100	\$594,100	\$0	0%
FTEs:	GSD General Fund	12.00	12.00	12.00	12.00	0.00	0%
Performance							
	Percentage of agency key results achieved	95%	NA	NA	NA		

30 Sheriff-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	47,858,400	47,259,897	46,869,500	46,462,100	(407,400)	(0.87)%
OTHER SERVICES:						
Utilities	1,166,300	1,355,876	1,352,100	1,352,100	0	0.00%
Professional & Purchased Services	3,740,000	3,655,370	3,612,100	3,612,100	0	0.00%
Travel, Tuition, and Dues	167,600	177,054	88,400	11,600	(76,800)	(86.88)%
Communications	373,100	350,999	426,700	426,700	0	0.00%
Repairs & Maintenance Services	154,900	273,488	189,200	189,200	0	0.00%
Internal Service Fees	4,028,300	4,007,196	3,257,100	2,985,100	(272,000)	(8.35)%
Other Expenses	2,727,100	2,958,973	1,885,300	1,885,300	0	0.00%
TOTAL OTHER SERVICES	12,357,300	12,778,956	10,810,900	10,462,100	(348,800)	(3.23)%
TOTAL OPERATING EXPENSES	60,215,700	60,038,853	57,680,400	56,924,200	(756,200)	(1.31)%
TRANSFERS TO OTHER FUNDS/UNITS	5,400	42,146	44,400	0	(44,400)	(100.00)%
TOTAL EXPENSES & TRANSFERS	60,221,100	60,080,999	57,724,800	56,924,200	(800,600)	(1.39)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	1,999,000	2,367,865	1,999,000	1,899,000	(100,000)	(5.00)%
Federal (Direct & Pass Through)	3,085,000	1,285,798	2,085,000	1,125,000	(960,000)	(46.04)%
State Direct	4,300,000	5,291,931	4,300,000	5,260,000	960,000	22.33%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	784,000	1,071,397	784,000	884,000	100,000	12.76%
TOTAL PROGRAM REVENUE	10,168,000	10,016,991	9,168,000	9,168,000	0	0.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	3,097	500,000	500,000	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	3,097	500,000	500,000	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	325,049	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	10,168,000	10,345,137	9,668,000	9,668,000	0	0.00%
Expenditures Per Capita	\$98.29	\$98.07	\$94.22	\$92.99	\$(1.23)	(1.30)%

30 Sheriff-Financial

Special Purpose Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	0	202,194	0	0	0	0.00%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	16,015,700	15,403,963	16,015,700	16,015,700	0	0.00%
Travel, Tuition, and Dues	0	19,598	0	0	0	0.00%
Communications	0	35,238	0	0	0	0.00%
Repairs & Maintenance Services	0	3,996	0	0	0	0.00%
Internal Service Fees	0	0	0	0	0	0.00%
Other Expenses	0	552,400	0	0	0	0.00%
TOTAL OTHER SERVICES	16,015,700	16,015,195	16,015,700	16,015,700	0	0.00%
TOTAL OPERATING EXPENSES	16,015,700	16,217,389	16,015,700	16,015,700	0	0.00%
TRANSFERS TO OTHER FUNDS/UNITS	0	325,049	0	240,000	240,000	0.00%
TOTAL EXPENSES & TRANSFERS	16,015,700	16,542,438	16,015,700	16,255,700	240,000	1.50%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	115,000	660,614	240,000	240,000	0	0.00%
State Direct	15,846,100	14,671,829	15,846,100	15,846,100	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	169,600	373,231	169,600	169,600	0	0.00%
TOTAL PROGRAM REVENUE	16,130,700	15,705,674	16,255,700	16,255,700	0	0.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	22,296	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	16,130,700	15,727,970	16,255,700	16,255,700	0	0.00%
Expenditures Per Capita	\$26.14	\$27.00	\$26.14	\$26.53	\$0.39	1.50%

30 Sheriff-Financial

Title	Grade	FY 2008 Budgeted		FY 2009 Budgeted		FY 2010 Budgeted		FY09 - FY10 Variance		
		Pos.	FTE	Pos.	FTE	Pos.	FTE	Pos.	FTE	
GSD General 10101										
Admin Asst	SR0900	9	8.50	9	8.50	9	8.50	0	0.00	
Admin Svcs Mgr	SR1300	9	8.50	9	8.50	9	8.50	0	0.00	
Admin Svcs Officer 2	SR0800	17	17.00	17	17.00	17	17.00	0	0.00	
Admin Svcs Officer 3	SR1000	8	8.00	8	8.00	8	8.00	0	0.00	
Admin Svcs Officer 4	SR1200	5	5.00	5	5.00	5	5.00	0	0.00	
Case Worker	SR0800	20	20.00	20	20.00	20	20.00	0	0.00	
Case Worker 2	SR0900	25	25.50	25	25.50	26	26.50	1	1.00	
Chief Dpty-Sheriff	SR1600	1	1.00	1	1.00	1	1.00	0	0.00	
Classification Counselor	SR1000	18	18.00	18	18.00	18	18.00	0	0.00	
Correctional Officer 1	CO0100	316	316.00	316	316.00	316	316.00	0	0.00	
Correctional Officer 2	CO0200	80	80.00	85	85.00	102	102.00	17	17.00	
Correctional Officer Lieut	CO0400	30	30.00	30	30.00	30	30.00	0	0.00	
Correctional Officer Sergeant	CO0300	40	40.00	40	40.00	40	40.00	0	0.00	
Corrections Spec 2	SR0900	16	16.00	16	16.00	16	16.00	0	0.00	
Data Entry Spec	SR0600	12	12.00	12	12.00	12	12.00	0	0.00	
Database Admin	SR1400	1	1.00	1	1.00	1	1.00	0	0.00	
Dir Of Admin-Sheriff	SR1400	1	1.00	1	1.00	1	1.00	0	0.00	
Div Mgr-Sheriff	SR1400	2	2.00	2	2.00	2	2.00	0	0.00	
Equip Inventory Asst 2	SR0700	4	4.00	4	4.00	4	4.00	0	0.00	
Human Resources Admin	SR1300	1	1.00	1	1.00	1	1.00	0	0.00	
Human Resources Analyst 2	SR1000	2	2.00	2	2.00	2	2.00	0	0.00	
Info Systems App Analyst 1	SR1000	1	1.00	1	1.00	1	1.00	0	0.00	
Info Systems App Analyst 3	SR1200	2	2.00	2	2.00	2	2.00	0	0.00	
Info Systems Mgr	SR1300	1	1.00	1	1.00	1	1.00	0	0.00	
Maint Mechanic 1	SR0800	9	9.00	9	9.00	9	9.00	0	0.00	
Maint Mechanic 2	SR0900	4	4.00	4	4.00	4	4.00	0	0.00	
Office Support Rep 1	SR0400	1	1.00	1	1.00	1	1.00	0	0.00	
Office Support Rep 2	SR0500	36	36.00	38	38.00	38	38.00	0	0.00	
Office Support Rep 3	SR0600	0	0.00	1	1.00	1	1.00	0	0.00	
Office Support Spec 1	SR0700	13	13.00	14	14.00	14	14.00	0	0.00	
Pretrial Svcs Officer 1	SR0800	11	11.00	11	11.00	11	11.00	0	0.00	
Prisoner Process Spec	SR0700	39	39.00	39	39.00	39	39.00	0	0.00	
Process Server	SR0600	3	3.00	3	3.00	3	3.00	0	0.00	
Program Coord	SR0900	13	12.50	13	12.50	13	12.50	0	0.00	
Program Mgr 1	SR1100	13	10.00	13	10.00	13	10.00	0	0.00	
Program Mgr 2	SR1200	1	1.00	1	1.00	1	1.00	0	0.00	
Program Spec 1	SR0600	3	3.00	3	3.00	3	3.00	0	0.00	
Program Spec 2	SR0800	7	6.50	7	6.50	7	6.50	0	0.00	
Program Spec 3	SR1000	9	7.50	9	7.50	9	7.50	0	0.00	

30 Sheriff-Financial

Title	Grade	FY 2008 Budgeted		FY 2009 Budgeted		FY 2010 Budgeted		FY09 - FY10 Variance		
		Pos.	FTE	Pos.	FTE	Pos.	FTE	Pos.	FTE	
GSD General 10101										
Program Supv	SR1000	7	7.00	7	7.00	7	7.00	0	0.00	
Seasonal/Part-time/Temporary		0	0.00	9	1.00	9	1.00	0	0.00	
Sheriff		1	1.00	1	1.00	1	1.00	0	0.00	
Social Worker 1	SR0800	0	0.00	1	1.00	1	1.00	0	0.00	
Social Worker 3	SR1000	0	0.00	2	2.00	2	2.00	0	0.00	
Teacher-Corrections	SR0700	9	4.50	9	4.50	9	4.50	0	0.00	
Training Spec	SR1100	1	1.00	1	1.00	1	1.00	0	0.00	
Warrant Officer 1-Sheriff	SR0800	25	25.00	25	25.00	25	25.00	0	0.00	
Warrant Officer 2-Sheriff	SR0900	7	7.00	7	7.00	7	7.00	0	0.00	
Warrant Officer 3-Sheriff	SR1000	3	3.00	3	3.00	3	3.00	0	0.00	
Total Positions & FTE		836	825.50	857	838.50	875	856.50	18	18.00	
Police 2006 JAG Grant 30028										
Program Mgr 2	SR1200	0	0.00	1	1.00	0	0.00	(1)	(1.00)	
Total Positions & FTE		0	0.00	1	1.00	0	0.00	(1)	(1.00)	
Police 2007 JAG Grant 30029										
Program Spec 2	SR0800	0	0.00	0	0.00	1	1.00	1	1.00	
Total Positions & FTE		0	0.00	0	0.00	1	1.00	1	1.00	
SHE Sheriff Grant Fund 32230										
Case Worker 2	SR0900	0	0.00	1	1.00	0	0.00	(1)	(1.00)	
Program Coord	SR0900	0	0.00	1	1.00	1	1.00	0	0.00	
Program Manager 2	HS2100	0	0.00	1	1.00	1	1.00	0	0.00	
Total Positions & FTE		0	0.00	3	3.00	2	2.00	(1)	(1.00)	
Department Totals		844	833.50	861	842.50	878	859.50	17	17.00	

31 Police-At a Glance

Mission

The mission of the Metropolitan Nashville Police Department is to provide community-based police products to the public so they can experience a safe and peaceful Nashville.

Budget Summary

	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
Expenditures and Transfers:			
GSD General Fund	\$ 151,607,600	\$ 143,673,600	\$139,101,700
USD General Fund	481,000	481,000	481,000
Special Purpose Fund	<u>11,537,200</u>	<u>11,790,500</u>	<u>12,403,800</u>
Total Expenditures and Transfers	<u>\$ 163,625,800</u>	<u>\$155,945,100</u>	<u>\$151,986,500</u>
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$ 4,292,500	\$ 3,579,600	\$2,857,400
Other Governments and Agencies	3,269,200	4,156,000	4,238,000
Other Program Revenue	<u>270,800</u>	<u>269,700</u>	<u>283,700</u>
Total Program Revenue	\$ 7,832,500	\$ 8,005,300	\$7,379,100
Non-program Revenue	4,876,800	4,969,200	5,107,500
Transfers From Other Funds and Units	<u>5,200</u>	<u>0</u>	<u>889,900</u>
Total Revenues	<u>\$ 12,714,500</u>	<u>\$ 12,974,500</u>	<u>13,376,500</u>
Expenditures Per Capita	\$ 267.07	\$254.54	\$248.07

Positions

Total Budgeted Positions	1,873	1,875	1,875
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Contacts

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Financial Manager: Christine Ragan	email: cragan@police.nashville.org
Criminal Justice Center 37201	Phone: 862-7301 FAX: 862-7787

31 Police-At a Glance

Accomplishments

- Overall crime during 2008 dropped for an unprecedented fifth consecutive year to a level not experienced since 1990. Violent and property crime both decreased by 5.2% and 1.5% respectively. Rape, robbery, aggravated assault, larceny and motor vehicle theft all showed declines during 2008
 - Precinct-based undercover detectives excelled in 2008 by charging 5,778 persons with mostly neighborhood drug and prostitution offenses. The arrest total reflects a 13% increase over 2007
 - The Operation Safer Streets gang enforcement initiative continues to be tremendously successful in terms of enforcement and intelligence gathering. During 2008, that initiative was responsible for 3,798 arrest actions, 51 gun seizures, and the service of 751 outstanding warrants
 - A continued emphasis on drunk/impaired driving enforcement led to the arrest of 5,595 persons for DUI in 2008, a 12% increase from 2007
 - The number of organized Neighborhood Watch Groups continued to grow during 2008 to 423, a 14% increase over 2007. The police department sponsored or attended 1,424 community meetings throughout Nashville during 2008 in the continuing effort to provide the best safety and crime fighting information possible
 - The police department graduated 116 new officers from three recruit classes during 2008, reflecting the continued success of an aggressive recruiting and hiring program
-

Goals

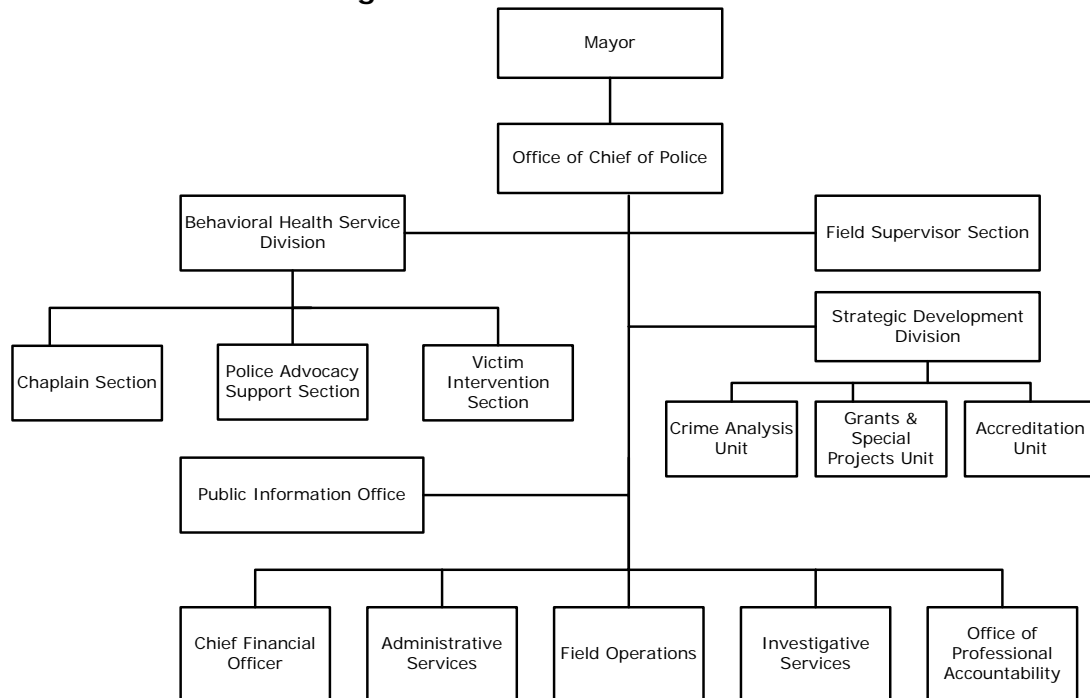
- By 2010, the crime rate, as defined as the reduction in reported incidents utilizing UCR data, will be reduced by: 1.5% in the occurrence of violent crimes 5% in the occurrence of property crimes 6% in the total Part I crimes reported
 - Increase the level of trust and communication with the community
 - Expansion of community-based policing within a culturally diverse community
 - The rate of cases solved (as measured by the clearance level) for adult rape, residential burglary, and homicide will be increased
 - The traffic fatality rate will be decreased 2% by 2010
 - Increases the department's ability to solve cases and expand an officer's time in the neighborhoods
-

Strategic Issues

- Demand for more specialized services and a more diversified workforce to address growing multicultural community
- The impacts of changing and increasing demands on the criminal justice system and amount of time for proactive enforcement
- Increased demand for officers skilled in the community policing philosophy and practices
- New officer recruitment, retention, management and training
- More timely and accurate deployment of resources, officers and communication with the public

31 Police-At a Glance

Organizational Structure



Programs

Operational Support

Office of Professional Accountability
 Behavioral Health Services
 Strategic Development
 Accreditation
 Case Preparation
 Inspections
 Training
 Crime Analysis
 Property & Evidence
 Vehicle Storage

Field Operations

Field Training Officer
 Special Events
 Central Precinct
 East Precinct
 South Precinct
 Hermitage Precinct
 West Precinct
 North Precinct
 School Resources
 Parks Patrol
 Patrol Task Force
 Traffic
 Emergency Contingency
 School Crossing Guard
 Tactical Investigations
 S.W.A.T.

Investigative Services

Special Investigation
 Youth Services
 Domestic Violence
 Warrants
 Fugitives
 Forensic Services
 Identification
 Criminal Investigations
 Investigative Task Force

Administrative

Non-allocated Financial Transactions
 Information Technology
 Human Resources
 Finance
 Procurement
 Records Management
 Risk Management
 Executive Leadership

31 Police-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Special Events Program		
General Fund special events overtime funding	\$ (882,700)	Not expected to reduce projected performance goals
Non-allocated Financial Transactions		
Recommended Reduction	(1,117,300)	No impact upon authorized number of sworn personnel
Internal Service Charges*	(1,762,600)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	(550,500)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	(858,900)	Suspension of longevity pay to all eligible employees
Perfect Attendance Suspension	(29,400)	Suspension of perfect attendance pay to all eligible employees
Pay Plan	629,500	Annualized adjustment for FY09 increments
General Services District Total	\$ (4,571,900)	
Special Purpose Funds Total	\$ 613,300	
TOTAL	\$ (3,958,600)	

* See Internal Service Charges section for details

31 Police-At a Glance

Operational Support Line of Business - The purpose of the Operational Support Line of Business is to provide support functions, professional and ethical accountability, training, and quality assurance products to the Metropolitan Nashville Police Department operational components so they can have the resources they require to achieve their results.

Office of Professional Accountability

The purpose of the Office of Professional Accountability program is to provide misconduct investigations and educational and community outreach products to the Metropolitan Nashville Police Department leadership, employees, and the public so they can have confidence in and knowledge of the investigative process, findings that are thorough, fair and timely, and the assurance of professionalism throughout the department.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,028,200	\$933,184	\$1,033,300	\$1,033,300	\$ 0	0%
FTEs:	GSD General Fund	11.50	11.50	15.0	15.0	0.00	0%
Performance							
Percentage of cases completed within 45 days							
		80%	12.6%	50%	50%		

Behavioral Health Services

The purpose of the Behavioral Health Services program is to provide counseling, consultation, and education products to public safety personnel, victims of crime, and the public so they develop better coping skills.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,050,900	\$1,093,576	\$1,130,800	\$1,130,800	\$ 0.00	0%
	Special Purpose Fund	0	0	54,500	61,900	7,400	13.5%
	Total	\$1,050,900	\$1,093,576	\$1,185,300	\$1,192,700	\$7,400	6.2%
FTEs:	GSD General Fund	15.00	15.00	13.00	13.00	0.00	0%
Performance							
Percentage of customers randomly surveyed bi-annually, who report the information and services they received were helpful							
		98%	97%	98%	98%		

Strategic Development

The purpose of the Strategic Development program is to provide police-related policy and program development, monitoring, analysis, and evaluation products to the Metropolitan Nashville Police Department management team and other personnel, community groups, the public, and other government agencies, so they can use the information and policies to make the Police Department more efficient, effective, and enhance the public's ability to make their community safer.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$425,300	\$429,836	\$344,900	\$344,900	\$0.00	0%
	Special Purpose Fund	24,300	38,134	0	0	0.00	0%
	Total	\$449,600	\$467,970	\$344,900	\$344,900	\$0.00	0%
FTEs:	GSD General Fund	6.00	6.00	5.00	5.00	0.00	0%
Performance							
Percentage of component commanders reporting that Strategic Development products help them 1) allocate resources, 2) deploy personnel, and 3) develop strategies							
		95%	95%	95%	95%		

31 Police-At a Glance

Accreditation

The purpose of the Accreditation program is to provide program and policy products to ensure the Metropolitan Nashville Police Department maintains its nationally accredited status.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$292,400	\$277,150	\$282,500	\$282,500	\$ 0	0%
FTEs:	GSD General Fund	2.00	2.00	3.00	3.00	0.00	0%
Performance							
Percentage of CALEA Standards successfully met		100%	100%	100%	100%		

Case Preparation

The purpose of the Case Preparation program is to provide timely case preparation products to the Metropolitan Nashville Police Department and the District Attorney's Office so they can know the laws of the State of Tennessee and the Metropolitan Government, and make informed decisions to pursue criminal prosecutions.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$711,300	\$607,278	\$589,600	\$589,600	\$ 0	0%
FTEs:	GSD General Fund	10.00	10.00	10.00	10.00	0.00	0%
Performance							
Percentage of case preparation requests completed within 30 days		50%	29.7%	50%	50%		

Inspections

The purpose of the Safety/Inspections program is to provide quality assurance products to the Metropolitan Nashville Police Department to insure the resources of the department are at all times compliant with safety policies and are ready for deployment.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,611,000	\$1,487,276	\$1,723,000	\$1,723,000	\$ 0	0%
FTEs:	GSD General Fund	30.30	30.30	30.00	30.00	0.00	0%
Performance							
Percent of the number of subpoenas processed		NA	NA	NA	10%		

Training

The purpose of the Training program is to provide recruiting, educational, and developmental products to Metropolitan Nashville Police Department personnel and other law enforcement agencies so they can perform their duties safely, professionally, effectively, and lawfully.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$3,326,300	\$3,916,469	\$3,137,700	\$3,137,700	\$ 0.00	0%
	Special Purpose Fund	<u>29,600</u>	<u>73,750</u>	<u>41,700</u>	<u>453,800</u>	<u>412,100</u>	<u>988%</u>
	Total	\$3,355,900	\$3,990,219	\$3,179,400	\$3,359,500	\$412,100	12.9%
FTEs:	GSD General Fund	23.30	23.30	25.00	25.00	0.00	0%
Performance							
Percentage of officers achieving 75% or higher on departmentally required examinations and/or practical performance tests		100%	100%	100%	100%		

31 Police-At a Glance

Crime Analysis

The purpose of the Crime Analysis program is to provide tactical, administrative, and strategic level crime analysis products to the executive leadership, management teams, and operational sections of the Metropolitan Nashville Police Department, so they can make decisions, allocate resources, in support of crime reduction initiatives.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$368,000	\$403,511	\$467,000	\$467,000	\$0.00	0%
FTEs:	GSD General Fund	4.00	4.00	5.00	5.00	0.00	0%

Performance

Percentage of component commanders reporting that Crime Analysis products help them 1) allocate resources, 2) deploy personnel and 3) develop strategies

100%	95%	100%	100%
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Property & Evidence

The purpose of the Property and Evidence program is to provide secured storage and evidence disposal products to law enforcement so they can maintain the integrity of evidence, have contraband destroyed, and return property to the rightful owners.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,107,800	\$1,086,641	\$1,162,700	\$1,162,700	\$0.00	0%
FTEs:	GSD General Fund	22.20	22.20	15.0	15.0	0.00	0%

Performance

Percentage of cases where evidence is not compromised during property handling and storage

NA	NA	NA	85%
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Percentage of items permanently disposed of

Vehicle Storage

The purpose of the Vehicle Storage program is to provide secured storage of vehicles and vehicle disposal products to law enforcement so they can maintain the integrity of evidence, have proper disposal procedures, and return property to the rightful owners.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$2,940,300	\$2,274,478	\$2,716,500	\$2,302,900	\$(413,600)	(15.2)%
FTEs:	Special Purpose Fund	29.00	24.00	29.00	29.00	0.00	0%

Performance

Percentage of vehicles returned to their rightful owner within thirty days of case resolution

95%	81%	95%	95%
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31 Police-At a Glance

Field Operations Line of Business - The purpose of the Field Operations Line of Business is to provide community-policing products to the public so they can have crime deterred and have a safe, orderly environment through a partnership of trust.

Field Training Officer

The purpose of the Field Training Officer program is to provide training products to the Metropolitan Nashville Police Department so they can receive well-trained, professional, community oriented police officers.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$199,300	\$194,334	\$202,400	\$202,400	\$0.00	0%
FTEs:	GSD General Fund	1.00	1.00	1.00	1.00	0.00	0%
Performance							
Percentage of Officers in training that receive a score of 80% or higher on their OIT (Officer in Training) Assessment test		98%	80%	98%	98%		

Special Events

The purpose of the Special Events program is to provide public safety products to the citizens of Nashville and Davidson County, the business community, and the various private, commercial, and other entertainment venues to reduce the usage of on duty police personnel.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$993,000	\$1,057,759	\$945,800	\$ 63,100	\$(882,700)	(93.3)%
	Special Purpose Fund	0.00	0.00	0.00	850,000	850,000	0.00%
	Total	\$993,000	\$1,057,759	\$945,800	\$913,100	\$ (32,700)	(3.5)%
FTEs:	GSD General Fund	1.00	1.00	1.00	1.00	0.00	0%
Performance							
Percentage of special events that to not require the utilization of on-duty personnel		70%	71.8	70%	70%		

Central Precinct

The purpose of the Central Precinct program is to provide continuous patrol, investigative, first response, enforcement, and community policing products to the public so they can have crime deterred and have a safe, orderly environment through a partnership of trust within the Central Precinct.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09- FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$9,994,100	\$9,456,803	\$10,029,900	\$10,029,900	\$ 0.00	0%
	Special Purpose Fund	0	0	0	98,800	98,800	0%
	Total	\$9,994,100	\$9,456,803	\$10,029,900	\$10,128,700	\$98,800	.9%
FTEs:	GSD General Fund	134.60	134.60	105.00	105.00	0.00	0%
	Special Purpose Fund	0.00	0.00	0.00	0.00	0.00	0%
	Total	134.60	134.60	105.00	105.00	0.00	0%
Performance							
Percentage change in the total Part I Crimes reported		(5)%	1.1%	(5)%	(5)%		

31 Police-At a Glance

East Precinct

The purpose of the East Precinct program is to provide continuous patrol, investigative, first response, enforcement, and community policing products to the public so they can have crime deterred and have a safe, orderly environment through a partnership of trust within the East Precinct.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09- FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$12,161,800	\$12,169,783	\$12,237,500	\$12,237,500	\$0.00	0%
	Special Purpose Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	0%
	Total	\$12,161,800	\$12,169,783	\$12,237,500	\$12,237,500	0.00	0%
FTEs:	GSD General Fund	133.80	133.80	135.00	135.00	0.00	0%
	Special Purpose Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	0%
	Total	133.80	133.80	135.00	135.00	0.00	0%

Performance

Percentage change in the total Part I Crimes reported

(5)% (14.6)% (5)% (5)%

South Precinct

The purpose of the South Precinct program is to provide continuous patrol, investigative, first response, enforcement, and community policing products to the public so they can have crime deterred and have a safe, orderly environment through a partnership of trust within the South Precinct.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09- FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$14,190,100	\$15,070,076	\$13,937,800	\$13,937,800	\$0.00	0%
	Special Purpose Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	0%
	Total	\$14,190,100	\$15,070,076	\$13,937,800	\$13,937,800	0.00	0%
FTEs:	GSD General Fund	162.90	162.90	173.00	173.00	0.00	0%
	Special Purpose Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	0%
	Total	162.90	162.90	173.00	173.00	0.00	0%

Performance

Percentage change in the total Part I Crimes reported

(5)% (11.3)% (5)% (5)%

Hermitage Precinct

The purpose of the Hermitage Precinct program is to provide continuous patrol, investigative, first response, enforcement, and community policing products to the public so they can have crime deterred and have a safe, orderly environment through a partnership of trust within the Hermitage Precinct.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09- FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$12,501,800	\$13,083,593	\$12,334,000	\$12,334,000	\$0.00	0%
	Special Purpose Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	0%
	Total	\$12,501,800	\$13,083,593	\$12,334,000	\$12,334,000	0.00	0%
FTEs:	GSD General Fund	137.80	137.80	153.00	153.00	0.00	0%
	Special Purpose Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	0%
	Total	137.80	137.80	153.00	153.00	0.00	0%

Performance

Percentage change in the total Part I Crimes reported

(5)% .1% (5)% (5)%

31 Police-At a Glance

West Precinct

The purpose of the West Precinct program is to provide continuous patrol, investigative, first response, enforcement, and community policing products to the public so they can have crime deterred and have a safe, orderly environment through a partnership of trust within the West Precinct.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09- FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$14,998,400	\$13,878,058	\$15,002,200	\$15,002,200	\$0.00	0%
	Special Purpose Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	0%
	Total	\$14,998,400	\$13,878,058	\$15,002,200	\$15,002,200	0.00	0%
FTEs:	GSD General Fund	177.00	177.00	159.00	159.00	0.00	0%
	Special Purpose Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	0%
	Total	177.00	177.00	159.00	159.00	0.00	0%

Performance

Percentage change in the total Part I Crimes reported

(5)% 6.8% (5)% (5)%

North Precinct

The purpose of the North Precinct program is to provide continuous patrol, investigative, first response, enforcement, and community policing products to the public so they can have crime deterred and have a safe, orderly environment through a partnership of trust within the North Precinct.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09- FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$13,611,700	\$14,560,393	\$13,451,600	\$13,451,600	\$0.00	0%
	Special Purpose Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	0%
	Total	\$13,611,700	\$14,560,393	\$13,451,600	\$13,451,600	0.00	0%
FTEs:	GSD General Fund	151.90	151.90	170.0	170.0	0.00	0%
	Special Purpose Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	0%
	Total	151.90	151.90	170.0	170.0	0.00	0%

Performance

Percentage change in the total Part I Crimes reported

(5)% (0.4)% (5)% (5)%

School Resources

The purpose of the School Resources program is to provide personnel and training products to Metropolitan Middle and High Schools so that students can enjoy a safe environment for education.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09- FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$5,761,200	\$5,880,202	\$5,783,200	\$5,783,200	\$ 0	0%
	Special Purpose Fund	<u>150,000</u>	<u>159,184</u>	<u>150,000</u>	<u>5,000</u>	<u>(145,000)</u>	<u>(96.6)%</u>
	Total	\$5,911,200	\$6,039,386	\$5,933,200	\$5,788,200	\$(145,000)	(2.4)%
FTEs:	GSD General Fund	69.00	69.00	73.00	73.00	0.00	0%

Performance

Percentage of middle and high school students involved in violent or drug related incidents as measured by MNPD offense reports

(5)% .1% (5)% (5)%

31 Police-At a Glance

Parks Patrol

The purpose of the Parks Patrol program is currently being developed.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$0.00	\$0.00	\$113,500	\$113,500	\$0.00	0%
FTEs:	GSD General Fund	1.00	1.00	1.00	1.00	0.00	0%
Performance							
Percentage measures are currently being developed		NA	NA	NA	NA		

Patrol Task Force

The purpose of the Patrol Task Force program is to provide selective enforcement products to citizens residing in Metropolitan Department of Housing Authority properties to enhance the quality of life in those areas.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$695,000	\$608,572	\$715,900	\$635,400	\$(80,500)	(11.2)%
FTEs:	Special Purpose Fund	6.00	6.00	6.00	6.00	0.00	0%
Performance							
Percentage change in the number complaints received		(5)%	1.9%	(5)%	(5)%		

Traffic

The purpose of the Traffic program is to provide investigative and enforcement products to the public so they can experience safe and timely travel.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD Purpose Fund	\$2,785,500	\$2,536,570	\$2,567,200	\$2,567,200	\$ 0	0%
	Special Purpose Fund	<u>289,700</u>	<u>1,069,967</u>	<u>1,053,900</u>	<u>950,200</u>	<u>(103,700)</u>	(9.8)%
	Total	\$3,075,200	\$3,606,537	\$3,621,100	\$3,517,400	\$(103,700)	(2.8)%
FTEs:	GSD Purpose Fund	42.50	42.50	31.00	31.00	0.00	0%
Performance							
Percentage change in the fatal crashes at which at the conclusion of the investigation are attributed to the at-fault impaired driver		NA	NA	NA	NA		

Emergency Contingency

The purpose of the Emergency Contingency program is to provide equipment, management, training, and response to critical incidents for the Metropolitan Nashville Police Department to ensure the safety of MNPD personnel and the public during response to critical incidents that may involve Chemical, Biological, Radiological, Nuclear or Explosive (CBRNE) elements.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$969,500	\$1,054,004	\$1,153,400	\$1,153,400	\$0.00	0%
FTEs:	GSD General Fund	5.00	5.00	12.00	12.00	0.00	0%
Performance							
Percentage of equipment that meets OSHA standards when inspected (any equipment that fails inspection is removed or replaced immediately)		90%	100%	90%	90%		

31 Police-At a Glance

School Crossing Guard

The purpose of the School Crossing Guard program is to provide pedestrian and car traffic control products to school children, other pedestrians and motorists so they can safely commute to and from school.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$2,110,700	\$2,024,593	\$2,253,000	\$2,253,000	\$0.00	0%
FTEs:	GSD General Fund	89.50	89.50	88.54	88.54	0.00	0%
Performance							
Percentage of students who commute to and from school daily without injury or incident in areas monitored by School Crossing Guards		100%	100%	100%	100%		

Tactical Investigations

The purpose of the Tactical Investigations program is to provide specialized technical assistance products to law enforcement agencies, fire agencies, and the public so they can quickly, safely, and effectively conduct searches.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$3,217,100	\$3,029,943	\$3,180,300	\$3,180,300	\$0.00	0%
FTEs:	GSD General Fund	37.00	37.00	34.50	34.50	0.00	0%
Performance							
Percentage change in the utilization of tactical units by patrol		5%	16%	5%	5%		

S.W.A.T.

The purpose of the S.W.A.T. program is to provide S.W.A.T. and Crisis Negotiation Response products to all divisions of the Metropolitan Nashville Police Department and the public so they can resolve high-risk and other special tactical situations with reduced risk of disabling injury or death.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,319,500	\$1,555,484	\$1,310,700	\$1,310,700	\$0.00	0%
FTEs:	GSD General Fund	13.00	13.00	13.00	13.00	0.00	0%
Performance							
Percentage change in the number of times SWAT team is utilized by field/investigative units for high profile warrant service		5%	(15)%	5%	5%		

31 Police-At a Glance

Investigative Services Line of Business - The purpose of the Investigative Services Line of Business is to provide criminal investigative products to the Metropolitan Nashville Police Department, the community, and other agencies so the Department can solve crimes and the public can enjoy a reduced risk of becoming a victim.

Special Investigation

The purpose of the Special Investigation program is to provide information, analysis, security, special investigations, and surveillance to members of the Metropolitan Nashville Police Department, other law enforcement agencies, and the community, so they can reduce and prosecute crime.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09- FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$ 5,965,700	\$6,030,107	\$ 5,791,400	\$ 5,791,400	\$ 0	0%
	Special Purpose Fund	<u>5,698,700</u>	<u>3,520,801</u>	<u>5,675,500</u>	<u>5,308,200</u>	<u>(367,300)</u>	<u>(6.5)%</u>
	Total	\$11,664,400	\$9,550,908	\$11,467,900	\$11,099,600	\$(367,300)	(3.2)%
FTEs:	GSD General Fund	67.20	67.20	60.50	60.50	0.00	0%
	Special Purpose Fund	<u>1.00</u>	<u>1.00</u>	<u>3.00</u>	<u>3.00</u>	<u>0.00</u>	<u>0%</u>
	Total	68.20	68.20	63.50	63.50	0.00	0%

Performance

Percentage of investigations leading to enhanced prosecutions of criminals carrying illegal firearms

80% 98% 80% 100%

Youth Services

The purpose of the Youth Services program is to provide investigations and counseling products to child victims, families, schools, and youth offenders, so they can experience a resolution of their case and youth offenders do not commit additional crimes in the community.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$2,107,100	\$2,062,058	\$2,041,900	\$2,041,900	\$0.00	0%
FTEs:	GSD General Fund	28.30	28.30	26.00	26.00	0.00	0%

Performance

Percentage of assigned cases cleared

99% 69% 99% 99%

Domestic Violence

The purpose of the Domestic Violence program is to provide domestic violence reduction and awareness products to all persons affected by domestic violence so they can lessen the risk of becoming a victim of future domestic violence.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$2,462,100	\$2,117,198	\$2,419,800	\$2,419,800	\$ 0.00	0%
	Special Purpose Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5.800</u>	<u>5.800</u>	<u>100%</u>
	Total	\$2,462,100	\$2,117,198	\$2,419,800	\$2,425,600	\$5,800	.2%
FTEs:	GSD General Fund	35.80	35.80	29.50	29.50	0.00	0%

Performance

Percentage change in the occurrence of reported domestic assault

(5)% (4.2)% (5)% (5)%

31 Police-At a Glance

Warrants

The purpose of the Warrants program is to provide housing, modification and warrant service products to the MNPD, citizens, and other law enforcement agencies both within and outside of Davidson County.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$2,309,100	\$2,195,627	\$2,315,900	\$2,315,900	\$0.00	0%
FTEs:	GSD General Fund	29.40	29.40	31.00	31.00	0.00	0%
Performance							
Percentage change in the number of warrants served by the Warrant Section		5%	4.2%	5%	5%		

Fugitives

The purpose of the Fugitives program is to provide arrest, transport, and extradition products for the Davidson County District Attorney and law enforcement agencies so they can commence with trial and/or incarceration proceedings in a timely manner.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$541,500	\$400,002	\$531,300	\$531,300	\$0.00	0%
	Special Purpose Fund	<u>20,000</u>	<u>28,717</u>	<u>20,000</u>	<u>20,000</u>	<u>0.00</u>	0%
	Total	\$561,500	\$428,719	\$551,300	\$551,300	0.00	0%
FTEs:	GSD General Fund	6.00	6.00	6.00	6.00	0.00	0%
Performance							
Percentage of Davidson County District Attorney initiated extraditions completed within 10 days		100%	96%	100%	100%		

Forensic Services

The purpose of the Forensic Services program is to provide forensic analysis products to the Metropolitan Nashville Police Department and other criminal justice agencies so they can have identities of persons confirmed and have evidence and suspects identified.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$2,259,100	\$1,969,512	\$1,887,300	\$1,887,300	\$0.00	0%
FTEs:	GSD General Fund	22.50	22.50	23.50	23.50	0.00	0%
Performance							
Percentage of cases where the investigator reports that Forensic Services provided the forensic support that was needed for major crime scene investigations		90%	100%	90%	90%		

31 Police-At a Glance

Identification

The purpose of the Identification program is to provide identification and analysis products to the Metropolitan Nashville Police Department and other criminal justice agencies so they can have identities of persons confirmed and have evidence and suspects identified.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,735,100	\$1,716,555	\$1,723,600	\$1,723,600	\$0.00	0%
FTEs:	GSD General Fund	25.50	25.50	29.00	29.00	0.00	0%
Performance							
Percentage of arrestees whose identification is confirmed within 2 minutes of request		90%	100%	90%	90%		

Criminal Investigations

The purpose of the Criminal Investigations program is to provide investigative products to the community so they can experience a community safe from violent and property crime offenders.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09- FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$5,033,900	\$5,346,547	\$4,977,600	\$4,977,600	\$ 0.00	0%
	Special Purpose Fund	<u>31,700</u>	<u>0</u>	<u>33,700</u>	<u>530,200</u>	<u>496,500</u>	1,473.3%
	Total	\$5,065,600	\$5,346,547	\$5,011,300	\$5,507,800	\$496,500	9.9%
FTEs:	GSD General Fund	65.80	65.80	57.50	57.50	0.00	0%
Performance							
Percentage change in the occurrence of reported rape (as defined by UCR)		NA	3.0%	NA	(5)%		

Investigative Task Forces

The purpose of Investigative Task Forces program is to provide investigative products to the community so they can experience a community safe from habitual criminals.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,074,600	\$1,050,456	\$1,006,100	\$1,006,100	\$ 0	0%
	Special Purpose Fund	<u>71,900</u>	<u>0</u>	<u>107,700</u>	<u>0.00</u>	<u>(107,700)</u>	(100)%
	Total	\$1,146,500	\$1,050,456	\$1,113,800	\$1,006,100	\$(107,700)	(9.7)%
FTEs:	GSD General Fund	0.00	0.00	14.00	14.00	0.00	0%
Performance							
Percentage of cases assigned that result in Federal prosecution		NA	NA	NA	NA		

31 Police-At a Glance

Administrative Line of Business – The purpose of the Administrative Line of Business is to provide administrative support services to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09- FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$728,300	\$0	\$0	\$(3,672,000)	\$(3,672,000)	
FTEs:	GSD General Fund	0.00	0.00	0.00	0.00	0.00	0%

Information Technology

The purpose of the Information Technology program is to provide information technology support products to this Metro department so it can efficiently and securely meet its needs.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$7,995,200	\$7,550,878	\$6,968,600	\$6,968,600	\$0.00	0%
FTEs:	GSD General Fund	26.30	26.30	31.00	31.00	0.00	0%

Performance

Percentage of mission critical application uptime

99%	100%	99%	99%
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Human Resources

The purpose of the Human Resources program is to provide employment products to department employees so they can receive their benefits and compensation timely and accurately.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$2,363,800	\$2,278,655	\$1,550,600	\$1,550,600	\$ 0	0%
	Special Purpose Fund (SEU)	1,586,000	1,302,830	1,221,100	1,181,600	(39,500)	(3.2)%
	USD General Fund (Transfer)	<u>481,000</u>	<u>481,000</u>	<u>481,000</u>	<u>481,000</u>	<u>0.00</u>	0%
	Total	\$4,430,800	\$4,062,485	\$3,252,700	\$3,213,200	\$(39,500)	(1.2)%
FTEs:	GSD General Fund	13.70	13.70	16.00	16.00	0.00	0%
	Special Purpose Fund	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	0.00	0%
	Total	18.70	18.70	21.00	21.00	0.00	0%

Performance

Percentage of applications (civilian and sworn) who complete the hiring/promotional process

NA	5%	NA	25%
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31 Police-At a Glance

Finance

The purpose of the Finance program is to manage and support the financial functions and to prepare and present the budget needs of the Police Department.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,971,900	\$2,019,082	\$2,053,200	\$2,053,200	\$0.00	0%
FTEs:	GSD General Fund	6.50	6.50	7.00	7.00	0.00	0%
Performance							
	Percentage of budget variance	1%	.8%	1%	1%		

Procurement

The purpose of the Procurement program is to provide purchasing transaction support products to this Metro department so it can obtain needed goods and services in a timely and efficient manner.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,056,700	\$1,083,327	\$962,300	\$962,300	\$0.00	0%
FTEs:	GSD General Fund	8.50	8.50	10.00	10.00	0.00	0%
Performance							
	Percentage of department purchases made via purchasing card*	33%	61.3%	33%	33%		

*Only P-Card purchases received and processed by the Fiscal Section

Records Management

The purpose of the Records Management program is to provide record management products to this Metro department so it can manage records compliant with legal and policy requirements.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$3,309,500	\$3,059,530	\$3,208,000	\$3,208,000	\$0.00	0%
FTEs:	GSD General Fund	65.70	65.70	61.00	61.00	0.00	0%
Performance							
	Percentage of reports scanned and available to the public within 72 hours	90%	NA	90%	90%		

Risk Management

The purpose of the Risk Management program is to provide safety enhancement and risk management products to this Metro department so it can prevent accidents and injuries and effectively respond to accidents and injuries that occur.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$4,349,700	\$4,343,585	\$251,500	\$251,500	\$0.00	0%
FTEs:	GSD General Fund	2.00	2.00	1.00	1.00	0.00	0%
Performance							
	Percentage of injury claims approved	95%	94.6%	95%	95%		

31 Police-At a Glance

Executive Leadership

The purpose of the Executive Leadership program is to provide business policy and decision products to this Metro department so it can deliver results for customers.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,609,400	\$1,441,149	\$1,610,500	\$1,610,500	\$0.00	0%
FTEs:	GSD General Fund	12.00	12.00	24.5	24.5	0.00	0%
Performance							
	Percentage of departmental key results achieved	95%	58%	95%	95%		

31 Police-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	125,444,100	123,089,201	123,055,200	120,796,400	(2,258,800)	(1.84)%
OTHER SERVICES:						
Utilities	60,800	8,149	27,700	27,700	0	0.00%
Professional & Purchased Services	1,009,400	745,448	1,083,300	1,083,300	0	0.00%
Travel, Tuition, and Dues	768,200	506,540	708,200	157,700	(550,500)	(77.73)%
Communications	1,604,600	1,104,661	1,663,400	1,663,400	0	0.00%
Repairs & Maintenance Services	1,488,700	2,184,422	1,410,700	1,410,700	0	0.00%
Internal Service Fees	14,457,600	14,488,635	12,988,900	11,226,300	(1,762,600)	(13.57)%
Other Expenses	6,764,800	8,241,367	2,722,600	2,722,600	0	0.00%
TOTAL OTHER SERVICES	26,154,100	27,279,222	20,604,800	18,291,700	(2,313,100)	(11.23)%
TOTAL OPERATING EXPENSES	151,598,200	150,368,423	143,660,000	139,088,100	(4,571,900)	(3.18)%
TRANSFERS TO OTHER FUNDS/UNITS	9,400	82,361	13,600	13,600	0	0.00%
TOTAL EXPENSES & TRANSFERS	151,607,600	150,450,784	143,673,600	139,101,700	(4,571,900)	(3.18)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	437,000	426,457	413,000	253,900	(159,100)	(38.52)%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	715,800	707,925	759,000	718,800	(40,200)	(5.30)%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	12,500	330	0	0	0	0.00%
TOTAL PROGRAM REVENUE	1,165,300	1,134,712	1,172,000	972,700	(199,300)	(17.01)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	12,000	13,252	12,000	0	(12,000)	(100.00)%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	12,000	13,252	12,000	0	(12,000)	(100.00)%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	1,177,300	1,147,964	1,184,000	972,700	(211,300)	(17.85)%
Expenditures Per Capita	\$247.46	\$245.57	\$234.51	\$227.04	\$(7.46)	(3.18)%

31 Police-Financial

USD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	0	0	0	0	0	0.00%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	0	0	0	0	0	0.00%
Travel, Tuition, and Dues	0	0	0	0	0	0.00%
Communications	0	0	0	0	0	0.00%
Repairs & Maintenance Services	0	0	0	0	0	0.00%
Internal Service Fees	0	0	0	0	0	0.00%
Other Expenses	0	0	0	0	0	0.00%
TOTAL OTHER SERVICES	0	0	0	0	0	0.00%
TOTAL OPERATING EXPENSES	0	0	0	0	0	0.00%
TRANSFERS TO OTHER FUNDS/UNITS	481,000	481,000	481,000	481,000	0	0.00%
TOTAL EXPENSES & TRANSFERS	481,000	481,000	481,000	481,000	0	0.00%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	0	0	0	0	0	0.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	0	0	0	0	0	0.00%
Expenditures Per Capita	\$0.79	\$0.79	\$0.79	\$0.79	\$0.00	0.00%

31 Police-Financial

Special Purpose Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	3,677,400	4,022,910	4,268,100	5,293,300	1,025,200	24.02%
OTHER SERVICES:						
Utilities	0	0	0	4,200	4,200	0.00%
Professional & Purchased Services	4,538,000	2,795,079	4,315,200	3,310,300	(1,004,900)	(23.29)%
Travel, Tuition, and Dues	298,000	72,007	291,800	350,600	58,800	20.15%
Communications	131,300	127,185	137,400	142,900	5,500	4.00%
Repairs & Maintenance Services	66,000	6,779	26,000	7,600	(18,400)	(70.77)%
Internal Service Fees	234,100	215,603	228,600	612,300	383,700	167.85%
Other Expenses	2,039,600	1,227,768	2,086,900	2,196,400	109,500	5.25%
TOTAL OTHER SERVICES	7,307,000	4,444,421	7,085,900	6,624,300	(461,600)	(6.51)%
TOTAL OPERATING EXPENSES	10,984,400	8,467,331	11,354,000	11,917,600	563,600	4.96%
TRANSFERS TO OTHER FUNDS/UNITS	552,800	622,227	436,500	486,200	49,700	11.39%
TOTAL EXPENSES & TRANSFERS	11,537,200	9,089,558	11,790,500	12,403,800	613,300	5.20%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	3,855,500	2,950,248	3,166,600	2,603,500	(563,100)	(17.78)%
Federal (Direct & Pass Through)	1,273,200	1,151,465	1,380,900	1,633,600	252,700	18.30%
State Direct	585,200	1,366,940	1,300,200	1,250,200	(50,000)	(3.85)%
Other Government Agencies	695,000	599,557	715,900	635,400	(80,500)	(11.24)%
Other Program Revenue	258,300	392,060	269,700	283,700	14,000	5.19%
TOTAL PROGRAM REVENUE	6,667,200	6,460,270	6,833,300	6,406,400	(426,900)	(6.25)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	33,000	57,286	33,000	65,600	32,600	98.79%
Fines, Forfeits, & Penalties	4,231,800	2,487,048	4,224,200	4,231,900	7,700	0.18%
Compensation From Property	600,000	827,216	700,000	810,000	110,000	15.71%
TOTAL NON-PROGRAM REVENUE	4,864,800	3,371,550	4,957,200	5,107,500	150,300	3.03%
TRANSFERS FROM OTHER FUNDS/UNITS	5,200	180,943	0	889,900	889,900	0.00%
TOTAL REVENUE & TRANSFERS	11,537,200	10,012,763	11,790,500	12,403,800	613,300	5.20%
Expenditures Per Capita	\$18.83	\$14.84	\$19.24	\$20.25	\$1.00	5.20%

31 Police-Financial

Title	Grade	FY 2008 Budgeted		FY 2009 Budgeted		FY 2010 Budgeted		FY09 - FY10 Variance	
		Pos.	FTE	Pos.	FTE	Pos.	FTE	Pos.	FTE
GSD General 10101									
Admin Asst	SR0900	2	2.00	10	10.00	10	10.00	0	0.00
Admin Spec	SR1100	1	1.00	1	1.00	1	1.00	0	0.00
Admin Svcs Mgr	SR1300	2	2.00	1	1.00	1	1.00	0	0.00
Admin Svcs Officer 1	SR0600	0	0.00	1	1.00	1	1.00	0	0.00
Admin Svcs Officer 2	SR0800	2	2.50	2	2.50	2	2.50	0	0.00
Admin Svcs Officer 3	SR1000	4	4.00	4	4.00	4	4.00	0	0.00
Admin Svcs Officer 4	SR1200	3	3.00	4	4.00	4	4.00	0	0.00
Armorer	SR1000	1	1.00	1	1.00	1	1.00	0	0.00
Behavioral Hlth Svcs Mgr	SR1400	1	1.00	1	1.00	1	1.00	0	0.00
Bldg Maint Leader	TG0600	4	4.00	4	4.00	4	4.00	0	0.00
Bldg Maint Mechanic	TG0800	1	1.00	1	1.00	1	1.00	0	0.00
Computer Operations Shift Supv	SR1100	2	2.00	1	1.00	0	0.00	(1)	(1.00)
Computer Operator 2	SR0600	1	1.00	3	3.00	2	2.00	(1)	(1.00)
Computer Operator 3	SR0700	4	4.00	2	2.00	3	3.00	1	1.00
Crime Scene Technician 1	SR0900	6	6.00	6	6.00	6	6.00	0	0.00
Equip & Supply Clerk 1	SR0400	1	1.00	0	0.00	0	0.00	0	0.00
Equip & Supply Clerk 3	SR0700	1	1.00	2	2.00	2	2.00	0	0.00
Exe Administrator Police/Fire	SR1500	2	2.00	3	3.00	3	3.00	0	0.00
Exec Asst To Chief-Police/Fire	SR1000	5	5.00	5	5.00	5	5.00	0	0.00
Finance Mgr	SR1400	1	1.00	1	1.00	1	1.00	0	0.00
Human Resources Analyst 1	SR0800	1	1.00	1	1.00	1	1.00	0	0.00
Human Resources Analyst 2	SR1000	1	1.00	1	1.00	1	1.00	0	0.00
Human Resources Asst 2	SR0700	1	1.00	1	1.00	1	1.00	0	0.00
Human Resources Mgr	SR1400	1	1.00	1	1.00	1	1.00	0	0.00
Info Sys Comm Analyst 2	SR1100	0	0.00	0	0.00	1	1.00	1	1.00
Info Sys Comm Tech 2	SR0900	2	2.00	0	0.00	0	0.00	0	0.00
Info Systems App Analyst 1	SR1000	1	1.00	0	0.00	0	0.00	0	0.00
Info Systems App Analyst 2	SR1100	0	0.00	2	2.00	2	2.00	0	0.00
Info Systems App Analyst 3	SR1200	8	8.00	8	8.00	8	8.00	0	0.00
Info Systems App Tech 1	SR0800	1	1.00	1	1.00	1	1.00	0	0.00
Info Systems App Tech 2	SR0900	5	5.00	5	5.00	5	5.00	0	0.00
Information Sys Media Analys 2	SR1100	0	0.00	1	1.00	1	1.00	0	0.00
Information Sys Oper Anal 2	SR1100	0	0.00	1	1.00	1	1.00	0	0.00
Information Systems Advisor 1	SR1300	6	6.00	7	7.00	7	7.00	0	0.00
Information Systems Advisor 2	SR1400	1	1.00	3	3.00	3	3.00	0	0.00
Office Support Rep 2	SR0500	5	3.00	4	2.50	4	2.50	0	0.00
Office Support Spec 2	SR0800	3	3.00	5	5.00	6	6.00	1	1.00
Paralegal	SR0800	1	1.00	1	1.00	1	1.00	0	0.00

31 Police-Financial

Title	Grade	FY 2008 Budgeted		FY 2009 Budgeted		FY 2010 Budgeted		FY09 - FY10 Variance	
		Pos.	FTE	Pos.	FTE	Pos.	FTE	Pos.	FTE
GSD General 10101 (Continued)									
Police Captain	PS0800	14	14.00	14	14.00	14	14.00	0	0.00
Police Chief	DP0300	1	1.00	1	1.00	1	1.00	0	0.00
Police Commander	PS0900	6	6.00	6	6.00	6	6.00	0	0.00
Police Crisis Counseling Supv	SR1200	3	3.00	3	3.00	3	3.00	0	0.00
Police Crisis Counselor 1	SR0900	1	1.00	1	1.00	1	1.00	0	0.00
Police Crisis Counselor 2	SR1100	6	6.00	6	6.00	6	6.00	0	0.00
Police Data Prod Cntrl Coord	SR1100	1	1.00	1	1.00	1	1.00	0	0.00
Police Dpty Chief	PS1000	3	3.00	3	3.00	3	3.00	0	0.00
Police Exec Asst	SR0900	4	4.00	2	2.00	2	2.00	0	0.00
Police Graphics Spec	SR0800	1	1.00	1	1.00	1	1.00	0	0.00
Police Ident Analyst 1	SR0900	0	0.00	4	4.00	4	4.00	0	0.00
Police Ident Analyst 2	SR1000	3	3.00	2	2.00	2	2.00	0	0.00
Police Identification Spec 1	SR0700	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Police Identification Spec 2	SR0800	8	8.00	5	5.00	5	5.00	0	0.00
Police Identification Supv	SR1100	3	3.00	3	3.00	3	3.00	0	0.00
Police Lieutenant	PS0700	54	54.00	54	54.00	54	54.00	0	0.00
Police Officer 2	PS0400	886	886.00	888	888.00	888	888.00	0	0.00
Police Officer 2-Fld Trng Ofcr	PS0500	66	66.00	66	66.00	66	66.00	0	0.00
Police Officer 3	PS0500	71	71.00	71	71.00	71	71.00	0	0.00
Police Operations Analyst 1	SR0800	0	0.00	0	0.00	1	1.00	1	2.00
Police Operations Analyst 2	SR1000	1	1.00	1	1.00	1	1.00	0	0.00
Police Operations Asst 1	SR0400	12	12.00	19	19.00	20	20.00	1	1.00
Police Operations Asst 2	SR0500	11	11.00	13	13.00	13	13.00	0	0.00
Police Operations Asst 3	SR0600	45	45.00	35	35.00	34	34.00	(1)	(1.00)
Police Operations Coord 1	SR0700	60	60.00	52	52.00	51	51.00	(1)	(1.00)
Police Operations Coord 2	SR0800	22	22.00	21	21.00	21	21.00	0	0.00
Police Operations Supv	SR0900	9	9.00	8	8.00	8	8.00	0	0.00
Police Security Guard 1	SR0600	18	18.00	18	18.00	18	18.00	0	0.00
Police Security Guard 2	SR0800	3	3.00	3	3.00	3	3.00	0	0.00
Police Sergeant	PS0600	204	204.00	204	204.00	204	204.00	0	0.00
Police Youth Counselor 2	SR1000	4	4.00	4	4.00	4	4.00	0	0.00
Professional Spec	SR1100	0	0.00	2	2.00	2	2.00	0	0.00
Pub Affairs Mgr-Police	SR1400	1	1.00	0	0.00	0	0.00	0	0.00
Research Analyst 2	SR1200	2	2.00	2	2.00	2	2.00	0	0.00
Research Mgr-Police	SR1300	1	1.00	1	1.00	1	1.00	0	0.00
School Crossing Guard	SP0100	208	79.00	208	79.04	208	79.04	0	0.00

31 Police-Financial

Title	Grade	FY 2008 Budgeted		FY 2009 Budgeted		FY 2010 Budgeted		FY09 - FY10 Variance	
		Pos.	FTE	Pos.	FTE	Pos.	FTE	Pos.	FTE
GSD General 10101 (Continued)									
School Crossing Guard Supv	SS0100	8	6.00	8	6.00	8	6.00	0	0.00
Technical Specialist 1	SR1100	5	5.00	2	2.00	2	2.00	0	0.00
Technical Specialist 2	SR1200	3	2.00	4	2.50	4	2.50	0	0.00
Total Positions & FTE		1,830	1,696.50	1,832	1,698.54	1,832	1,698.54	0	0.00
Police Secondary Employment 30148									
Office Support Spec 2	SR0800	1	1.00	1	1.00	1	1.00	0	0.00
Police Operations Asst 1	SR0400	1	1.00	1	1.00	1	1.00	0	0.00
Police Operations Asst 2	SR0500	1	1.00	1	1.00	1	1.00	0	0.00
Police Operations Coord 1	SR0700	1	1.00	1	1.00	1	1.00	0	0.00
Police Sergeant	PS0600	1	1.00	1	1.00	1	1.00	0	0.00
Total Positions & FTE		5	5.00	5	5.00	5	5.00	0	0.00
POL State Gambling Forfeiture 30155									
Finance Mgr	SR1400	1	1.00	1	1.00	1	1.00	0	0.00
Total Positions & FTE		1	1.00	1	1.00	1	1.00	0	0.00
Police Task Force Fund 30200									
Police Officer 2	PS0400	5	5.00	5	5.00	5	5.00	0	0.00
Police Sergeant	PS0600	1	1.00	1	1.00	1	1.00	0	0.00
Total Positions & FTE		6	6.00	6	6.00	6	6.00	0	0.00
Police Grant Fund 32231									
Police Crisis Counselor 2	SR1100	1	1.00	1	1.00	1	1.00	0	0.00
Police Officer 2	PS0400	0	0.00	1	1.00	1	1.00	0	0.00
Professional Spec	SR1100	1	1.00	0	0.00	0	0.00	0	0.00
Total Positions & FTE		2	2.00	2	2.00	2	2.00	0	0.00
Police Impound 61200									
Admin Svcs Officer 3	SR1000	1	1.00	1	1.00	1	1.00	0	0.00
Bldg Maint Worker	TG0400	1	1.00	0	0.00	0	0.00	0	0.00
Police Operations Asst 1	SR0400	1	1.00	1	1.00	1	1.00	0	0.00
Police Operations Asst 2	SR0500	3	3.00	3	3.00	3	3.00	0	0.00
Police Operations Asst 3	SR0600	5	5.00	5	5.00	5	5.00	0	0.00
Police Operations Coord 1	SR0700	5	5.00	5	5.00	5	5.00	0	0.00
Police Operations Supv	SR0900	3	3.00	3	3.00	3	3.00	0	0.00
Police Security Guard 1	SR0600	10	10.00	11	11.00	11	11.00	0	0.00
Total Positions & FTE		29	29.00	29	29.00	29	29.00	0	0.00
Department Totals		1,873	1,739.50	1,875	1,741.54	1,875	1,741.54	0	0.00

47 Criminal Justice Planning-At a Glance

Mission	The mission of Criminal Justice Planning is to provide system-wide criminal justice data and reporting products to various criminal justice departments and policymakers so they can make informed decisions in developing management strategies for the Davidson County criminal justice system.			
Budget Summary	<p>Expenditures and Transfers: GSD General Fund Total Expenditures and Transfers</p> <p>Revenues and Transfers: Program Revenue Charges, Commissions, and Fees Other Governments and Agencies Other Program Revenue Total Program Revenue Non-program Revenue Transfers From Other Funds and Units Total Revenues Expenditures Per Capita</p>	<p style="text-align: center;"><u>2007-08</u></p> <p style="text-align: center;">\$ 485,900 <u>\$ 485,900</u></p> <p style="text-align: center;">\$ 0 0 0 <u>\$ 0</u> 0 0 <u>\$ 0</u></p> <p style="text-align: center;">\$ 0.79</p>	<p style="text-align: center;"><u>2008-09</u></p> <p style="text-align: center;">\$ 438,100 <u>\$ 438,100</u></p> <p style="text-align: center;">\$ 0 0 0 <u>\$ 0</u> 0 0 <u>\$ 0</u></p> <p style="text-align: center;">\$ 0.72</p>	<p style="text-align: center;"><u>2009-10</u></p> <p style="text-align: center;">\$420,100 <u>\$420,100</u></p> <p style="text-align: center;">\$ 0 0 0 <u>\$ 0</u> 0 0 <u>\$ 0</u></p> <p style="text-align: center;">\$ 0.69</p>
Positions	Total Budgeted Positions	4	4	4
Contacts	<p>Director: Donna Blackbourne Jones email: donnablackbourne@jis.nashville.org Administrative Specialist: Patsy Brown email: patsybrown@jis.nashville.org</p> <p>430 3rd Avenue N, Trial Lawyers Building Phone: 880-1994 FAX: 880-2551 Suite 202 37201</p>			

47 Criminal Justice Planning-At a Glance

Accomplishments

- Produced impartial/objective reports on the criminal justice system
 - Provided over 230 individuals with reports
 - Produced approximately 450 reports
 - In addition to the correctional population projection report and midyear assessment report, we have developed 18 regular reports that give information on real time activity in the criminal justice system
 - Since 2003, produced 280 ad hoc reports for various Metro departments
 - Provided statistical research to the Mayor's Juvenile Justice Steering Committee
 - The 2008 Mid-Year Assessment of the 2007 Correctional Population Projection Report revealed the projections were within a statistically acceptable margin of error
 - Produced ad hoc reports that influenced change in our business practices: - Issuance of citations: How the system tracks ICE inmates: Transfer of DUI cases in Criminal Court to other State Trial Courts in order for them to be heard in a timely manner: Reviewing the efficiency of the Saturday Review Docket: Disposition/Sentencing on juvenile cases transferred to the adult system since 2004
-

Goals

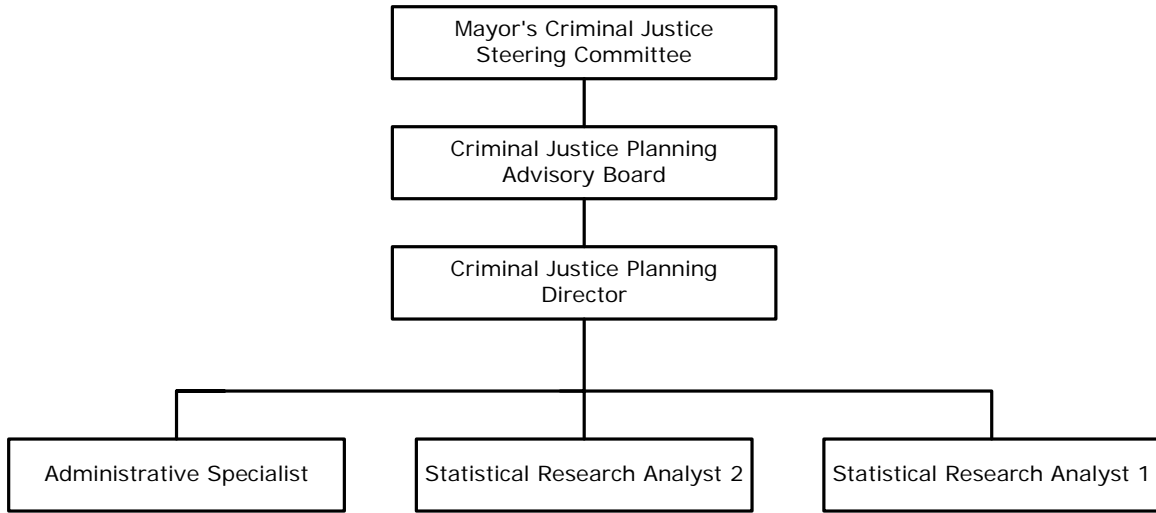
- By 2013, Criminal Justice Departments and Agencies will experience comprehensive data analysis and reporting as evidenced by:
 - 75% of reports delivered within established timeframes
 - Projections within \pm 4% of actuals
 - By 2012 Criminal Justice Planning and the Criminal Justice Planning Advisory Board will have a current understanding of the complexity and ever-changing nature of the criminal justice system as evidenced by:
 - Regularly consulting with data providers and data users to ensure relevance and appropriateness of collected data and to keep informed of changes in data (Policy A page 32)
 - 50% of customers who say reports provided were useful in making current and future management decisions (Policy B page 32)
-

Strategic Issues

- The varying missions of criminal justice organizations, and the demand for comprehensive data analysis and reporting, if not properly addressed could result in:
 - Incomplete picture of system (Department vs. System Approach)
 - Disjointed Reporting
 - Inefficient Criminal Justice System
- The complexity and the ever-changing nature of the Criminal Justice Data Systems (CJIS, JMS, Police Data Systems) if not properly understood, could result in:
 - The misunderstanding of data systems
 - The potential for inaccurate reports
 - Problematic decision-making
 - Loss of organizational credibility
 - Increased cost to taxpayers

47 Criminal Justice Planning-At a Glance

Organizational Structure



Programs

CJP Reporting

CJP Reporting

Administrative

Non-allocated Financial Transactions

47 Criminal Justice Planning-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Non-allocated Financial Transactions		
Reduction	\$ (6,100) (0.25 FTE)	Not expected to reduce ability to provide statistical reporting products.
Internal Service Charges*	(10,700)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	(100)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	(1,100)	Suspension of longevity pay to all eligible employees
General Services District Total	(18,000) (0.25 FTE)	
TOTAL	\$ (18,000) (0.25 FTE)	

* See Internal Service Charges section for details

47 Criminal Justice Planning-At a Glance

CJP Reporting Line of Business - The purpose of the CJP Reporting Line of Business is to provide system-wide criminal justice data and reporting products to various criminal justice departments and policymakers so they can make informed management decisions.

CJP Reporting

The purpose of the CJP Reporting program is to provide system-wide criminal justice data and reporting products to various criminal justice departments and policymakers so they can make informed management decisions.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$485,900	\$474,580	\$438,100	\$420,100	\$(18,000)	0.0%
FTEs:	GSD General Fund	4.00	4.00	4.00	3.75	0.00	0.0%

Performance

Percentage of customers who say reports provided were useful in making current and future management decisions

NA	NA	NA	50%
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Administrative Line of Business - The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$0	\$0	\$0	\$(0)	\$ 0	0.0%
FTEs:	GSD General Fund	0.00		0.00	(0.00)	0.00	0.0%

47 Criminal Justice Planning-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	391,100	391,245	370,100	362,900	(7,200)	(1.95)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	1,000	0	0	0	0	0.00%
Travel, Tuition, and Dues	4,700	346	300	200	(100)	(33.33)%
Communications	5,800	4,253	2,800	2,800	0	0.00%
Repairs & Maintenance Services	1,200	600	400	400	0	0.00%
Internal Service Fees	71,500	71,182	61,400	50,700	(10,700)	(17.43)%
Other Expenses	10,600	6,670	3,100	3,100	0	0.00%
TOTAL OTHER SERVICES	94,800	83,051	68,000	57,200	(10,800)	(15.88)%
TOTAL OPERATING EXPENSES	485,900	474,296	438,100	420,100	(18,000)	(4.11)%
TRANSFERS TO OTHER FUNDS/UNITS	0	284	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	485,900	474,580	438,100	420,100	(18,000)	(4.11)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	0	0	0	0	0	0.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	0	0	0	0	0	0.00%
Expenditures Per Capita	\$0.79	\$0.77	\$0.72	\$0.69	\$(0.03)	(4.11)%

47 Criminal Justice Planning-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>	
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>
GSD General 10101									
Admin Spec	SR1100	1	1.00	1	1.00	1	0.75	0	(0.25)
Database Analyst	SR1300	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Dir, Criminal Justice Plan uni	SR1400	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Director Crim Justice Planning	DP0100	0	0.00	0	0.00	1	1.00	1	1.00
Info Systems App Analyst 3	SR1200	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Statistical Research Analyst 1	NS	0	0.00	0	0.00	1	1.00	1	1.00
Statistical Research Analyst 2	NS	0	0.00	0	0.00	1	1.00	1	1.00
Total Positions & FTE		4	4.00	4	4.00	4	3.75	0	(0.25)
Department Totals		4	4.00	4	4.00	4	3.75	0	(0.25)

32 Fire-At a Glance

Mission The mission of the Nashville Fire Department is to provide emergency medical care, fire protection and fire/hazard mitigation products to the citizens and visitors of our community so they can live in a community where quality patient care is provided and the potential for loss of life or property damage due to fire and/or other hazards is minimized.

Budget Summary	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
Expenditures and Transfers:			
GSD General Fund	\$ 51,191,900	\$ 47,206,441	\$ 45,498,700
USD General Fund	67,459,500	60,582,100	58,619,200
Special Purpose Fund	0	1,900	0
Total Expenditures and Transfers	<u>\$ 118,651,400</u>	<u>\$ 107,790,441</u>	<u>\$ 104,117,900</u>
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$ 7,838,800	\$ 6,545,800	\$ 6,590,300
Other Governments and Agencies	8,649,000	7,450,600	7,517,600
Other Program Revenue	16,500	2,041	0
Total Program Revenue	<u>\$ 16,504,300</u>	<u>\$ 13,998,441</u>	<u>\$ 14,107,900</u>
Non-program Revenue	0	0	0
Transfers From Other Funds and Units	0	0	0
Total Revenues	<u>\$ 16,504,300</u>	<u>\$ 13,998,441</u>	<u>\$ 14,107,900</u>
Expenditures Per Capita	\$ 193.66	\$ 175.94	\$ 169.94

Positions	Total Budgeted Positions	1,182	1,150	1,141
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Contacts	Director: Chief Stephen Halford	email: stephen.halford@nashville.gov
	Executive Administrator: Drusilla Martin	email: drusilla.martin@nashville.gov
	500 2 nd Avenue North 37201	Phone: 862-5424 FAX: 862-5419

32 Fire-At a Glance

Accomplishments

- Opened the new Fire Headquarters building
 - Opened a new 5 bay Fire Station in the downtown area
 - Completed major remodeling of historic Fire Stations 14 and 16
 - Graduated Fire Academy Class of 31 new fire/EMS personnel
 - Implemented the E.M.S. System Status Management Program to decrease response times and transport times of medical units
 - Paramedic Engine Company added to the Antioch Area to decrease Advance Life Support response times
 - Funded and staffed three additional ambulances
-

Goals

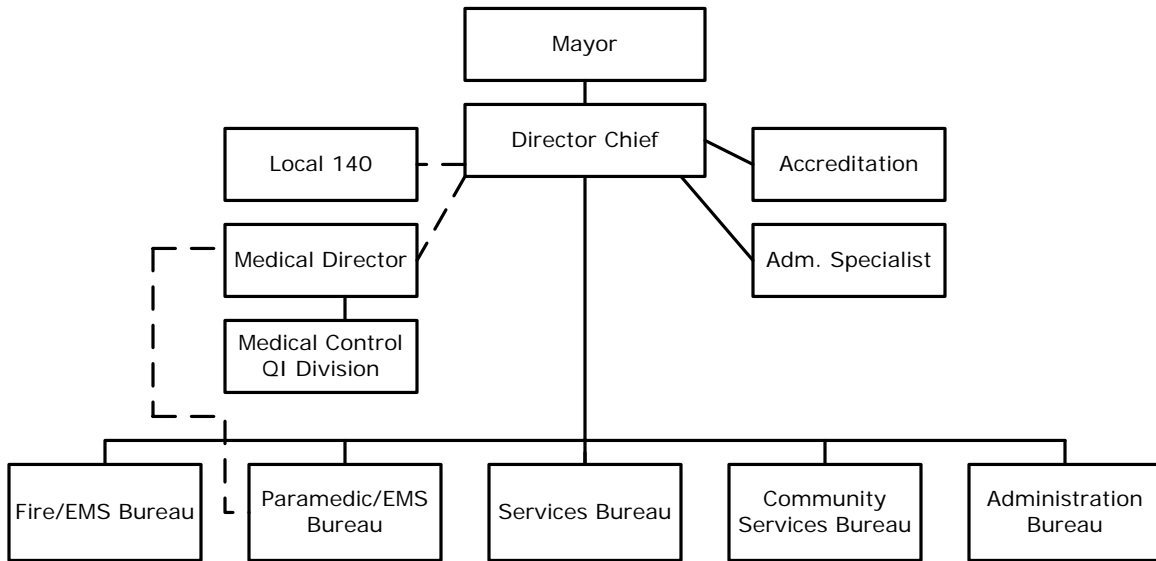
- By June 2010, there will be continued improvement in advanced life support response times and ambulance availability according to the criteria recommended in the 2008 EMS Transport Audit
 - By June 2010, there will be a reduction in line of duty injuries, a reduction in sick leave usage, a reduction of personnel who are considered unfit/unhealthy by a medical doctor, an introduction of wellness program for personnel and introduction of a comprehensive Critical Incident Stress Debriefing Program
 - By June 2010, the Nashville Fire Department will introduce a new career ladder program for its employees
 - By June 2010, there will be improved effectiveness on the fire ground and its non-operational workforce as evidenced by the introduction of new information technology software and hardware considered essential to access fire ground information, and emergency response vehicles will be outfitted with mobile data terminals
-

Strategic Issues

- Recent data indicates improvements in handling EMS call volumes, resulting in an increased percentage of time that ambulances are immediately available for dispatch to emergency medical calls. Continuous attention must be focused on matching EMS demands with appropriate resources allocation in accordance with the 2008 EMS Transport Audit
- Increased innovations in technology in areas that benefit Fire and EMS operations i.e. mobile data computers, computer mapping Global Positioning System and Global Information Systems, if not properly addressed, could result in our emergency personnel not having the necessary information to mitigate an emergency in a timely manner thereby increasing response times and having our personnel exposed to unknown hazards
- Demand for a healthy and fit workforce, if not properly addressed, will result in a decrease in on-duty staffing levels, increase in overtime payments and increased costs to the citizens and visitors in our community

32 Fire-At a Glance

Organizational Structure



Programs

Administrative

- Non-allocated Financial Transactions
- Information Technology
- Facilities Management
- Risk Management
- Executive Leadership

Emergency Services Logistics

- Operational Fire Staffing
- Operational EMS Staffing
- Fire Hydrant Inspection
- Medical Supply
- Apparatus and Equipment Logistics
- Personal Protective Equipment Logistics
- Employee Training and Development

Emergency Response

- Basic/Fire Rescue/Hazard Response
- Advanced Hazardous Material/Homeland Security
- Advanced Rescue
- Advanced Life Support (ALS) – Emergency Medical Care and/or Transport
- Basic Life Support – Urgent Medical Care

Prevention/Risk Reduction

- Fire/Arson Event Analysis
- Community Risk Reduction
- Inspection and Permit

32 Fire-At a Glance

Budget Changes and Impact Highlights

Recommendation			Impact
Baseline Budget Adjustment	USD	\$ (100,000)	Reduction based upon FY09 Savings Target
	GSD	(31,800)	
Administrative Program			
Staff and All Other Expenses	GSD	(130,941) (2.00 FTEs)	Reduction in staff and all other expenses with moderate impact on performance
Operational Fire Staffing Program			
Staff and Overtime	GSD	(118,600) (2.00 FTEs)	Reduction in staff and overtime with moderate impact on performance
Medical Supply Program			
Temporary Service and All Other Expenses	GSD	(135,500)	Reduction in temporary service and all other expenses with minimal impact on performance
Personal Protective Equipment Logistics Program			
Uniform Allowance	USD	(108,000)	Reduction in uniform allowance with no impact on performance
	GSD	(108,000)	
Employee Training and Development Program			
Staff and All Other Expenses	GSD	(171,500) (2.00 FTEs)	Reduction in staff and all other expenses with moderate impact on performance
Basic Life Support-Urgent Medical Care Program			
Staff and Overtime	USD	(883,100)	Reduction in staff and overtime with moderate impact on performance
Inspection and Permit Promotion			
Staff	GSD	(212,700) (3.00 FTEs)	Reduction in staff with moderate impact on performance
Non-allocated Financial Transactions			
Internal Service Charges*	USD	(619,200)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
	GSD	(705,400)	
Travel Reduction	GSD	(18,400)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	USD	(479,400)	Suspension of longevity pay to all eligible employees
	GSD	(254,900)	
Perfect Attendance Suspension	USD	(11,800)	Suspension of perfect attendance pay to all eligible employees
	GSD	(4,600)	
Pay Plan	USD	238,600	Annualized adjustment for FY09 increments
	GSD	184,600	
Urban Services District Total		(1,962,900)	
General Services District Total		(1,707,741) (9.00 FTEs)	
Special Purpose Fund Total		(1,900)	
TOTAL		\$ (3,672,541) (9.00 FTEs)	

* See Internal Service Charges section for details

32 Fire-At a Glance

Administrative Line of Business - The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09- FY10 % Change
Budget:	GSD General Fund	\$120,600	\$0	\$0	\$ (620,100)	\$ (620,100)	0.0%
	USD General Fund	<u>563,600</u>	<u>0</u>	<u>0</u>	<u>(871,800)</u>	<u>(871,800)</u>	<u>0.0%</u>
	Total	\$684,200	\$0	\$0	\$(1,491,900)	\$(1,491,900)	0.0%

Information Technology

The purpose of the Information Technology Program is to provide information technology support products to this Metro department so it can efficiently and securely meet its business needs.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09- FY10 % Change
Budget:	GSD General Fund	\$1,747,600	\$1,285,028	\$1,608,900	\$1,588,900	\$(20,000)	(1.2)%
	USD General Fund	<u>625,200</u>	<u>624,200</u>	<u>354,900</u>	<u>354,900</u>	<u>0</u>	<u>0.0%</u>
	Total	\$2,372,800	\$1,909,228	\$1,963,800	\$1,943,800	\$(20,000)	(1.0)%
FTEs:	GSD General Fund	1.60	1.60	1.60	1.60	0.00	0.0%
	USD General Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
	Total	1.60	1.60	1.60	1.60	0.00	0.0%

Performance

Percentage of fire halls that have network connectivity

NA NA NA NA

Facilities Management

The purpose of the Facilities Management Program is to provide operational support products to this Metro department so it can constantly function in a clean and operational work environment.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09- FY10 % Change
Budget:	GSD General Fund	\$1,982,200	\$2,328,295	\$1,958,100	\$1,853,300	\$(104,800)	(5.4)%
	USD General Fund	<u>152,200</u>	<u>641,477</u>	<u>151,200</u>	<u>151,200</u>	<u>0</u>	<u>0%</u>
	Total	\$2,134,400	\$2,969,772	\$2,109,300	\$2,004,500	\$(104,800)	(5.0)%
FTEs:	GSD General Fund	3.95	3.95	3.95	1.95	(2.00)	(50.6)%
	USD General Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
	Total	3.95	3.95	3.95	1.95	(2.00)	(50.6)%

Performance

Percentage of time high priority requests are addressed within 24 hours of being reported

NA NA NA NA

32 Fire-At a Glance

Risk Management

The purpose of the Risk Management Program is to provide safety enhancement and risk management products to this Metro department so it can prevent accidents and injuries and effectively respond to accidents and injuries that occur.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$4,411,900	\$4,418,700	\$330,100	\$330,100	\$0	0.0%
FTEs:	GSD General Fund	3.70	3.70	3.70	3.70	0.00	0.0%
Performance							
	Percentage of hours lost due to accidents	NA	NA	NA	NA		

Executive Leadership

The purpose of the Executive Leadership Program is to provide business policy and decision products to this Metro department so it can deliver results for customers.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09- FY10 % Change
Budget:	GSD General Fund	\$4,319,100	\$4,052,374	\$3,430,600	\$3,414,800	\$(15,800)	(0.5)%
FTEs:	GSD General Fund	44.70	44.70	40.70	40.70	0	0.0%
Performance							
	Percentage of key results achieved	NA	NA	NA	NA		

Emergency Services Logistics Line of Business - The purpose of the Emergency Services Logistics Line of Business is to provide support, staffing, supplies and training products to the Nashville Fire Department so it can mitigate the loss of life and property as a result of fire illness or injury.

Operational Fire Staffing

The purpose of the Operational Fire Staffing Program is to provide scheduling and assignment information products to the Nashville Fire Department administrative staff so they can assure the appropriate levels of fire resources are available at each fire response per work load management guidelines.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$122,300	\$134,349	\$138,700	\$138,700	\$0	0.0%
	USD General Fund	<u>650,600</u>	<u>646,666</u>	<u>589,200</u>	<u>589,200</u>	<u>0</u>	<u>0.0%</u>
	Total	\$772,900	\$781,015	\$727,900	\$727,900	\$0	0.0%
FTEs:	GSD General Fund	0.90	0.90	0.90	0.90	0.00	0.0%
	USD General Fund	<u>7.05</u>	<u>7.05</u>	<u>7.05</u>	<u>7.05</u>	<u>0.00</u>	<u>0.0%</u>
	Total	7.95	7.95	7.95	7.95	0.00	0.0%
Performance							
	Percentage of shifts staffing resources that are available before overtime payment is necessary	70%	84.7%	40%	40%		

32 Fire-At a Glance

Operational EMS Staffing

The purpose of the Operational EMS Staffing Program is to provide scheduling and assignment information products to the Nashville Fire Department administrative staff so they can assure the appropriate levels of EMS resources are available at each EMS response per workload management staffing.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$2,213,500	\$1,958,976	\$2,106,900	\$1,988,300	\$(118,600)	(5.6)%
FTEs:	GSD General Fund	10.60	10.60	10.60	8.60	(2.00)	(18.9)%
Performance							
Percentage of shifts staffing resources that are available before overtime payment is necessary		90%	NA	90%	90%		

Fire Hydrant Inspection

The purpose of the Fire Hydrant Inspection Program is to provide fire hydrant inspection products to the fire response personnel so they can receive adequate water flow delivery for extinguishment of fires.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$0	\$0	\$96,900	\$96,900	\$0	0.0%
FTEs:	GSD General Fund	0.00	0.00	0.00	0.00	0.00	0.0%
Performance							
Percentage of fire hydrants that are operational at time of inspection		95%	97%	95%	NA		

Medical Supply

The purpose of the Medical Supply Program is to provide medical products to the employees of the Nashville Fire Department so they can have their medical orders delivered within 3 hours.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,065,000	\$1,266,804	\$1,157,700	\$1,022,200	\$(135,500)	(11.7)%
FTEs:	GSD General Fund	1.40	1.40	1.40	1.40	0.00	0.0%
Performance							
Percentage of medical orders delivered within 3 hours		95%	NA	95%	100%		

32 Fire-At a Glance

Apparatus and Equipment Logistics

The purpose of the Apparatus, and Equipment Logistics Program is to provide emergency equipment products to the Nashville Fire Department so it can decrease out of service time by having tools, equipment and apparatus that is functional and reliable.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$2,101,800	\$2,111,034	\$1,913,400	\$1,913,400	\$0	0.0%
	USD General Fund	<u>2,704,600</u>	<u>2,701,855</u>	<u>2,361,400</u>	<u>2,361,400</u>	<u>0</u>	<u>0.0%</u>
	Total	\$4,806,400	\$4,812,889	\$4,274,800	\$4,274,800	\$0	0.0%
FTEs:	GSD General Fund	1.00	1.00	1.00	1.00	0.00	0.0%
	USD General Fund	<u>4.60</u>	<u>4.60</u>	<u>4.60</u>	<u>4.60</u>	<u>0.00</u>	<u>0.0%</u>
	Total	5.60	5.60	5.60	5.60	0.00	0.0%

Performance

Percentage of apparatus pumps on all in service vehicles that were found to be in compliance with National Fire Protection Association standard 1911

50% 100% 50% NA

Personal Protective Equipment Logistics

The purpose of the Personal Protective Equipment Logistics Program is to provide essential protective equipment and maintenance products to the Nashville Fire Department employees so they can be properly equipped during all operational responses.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$ 324,600	\$ 347,605	\$ 337,000	\$ 229,000	\$(108,000)	(32.0)%
	USD General Fund	<u>1,101,600</u>	<u>884,908</u>	<u>1,083,500</u>	<u>875,500</u>	<u>(208,000)</u>	<u>(19.2)%</u>
	Total	\$1,426,200	\$1,192,513	\$1,420,500	\$1,104,500	\$(316,000)	(22.2)%
FTEs:	GSD General Fund	0.00	0.00	0.00	0.00	0.00	0.0%
	USD General Fund	<u>5.95</u>	<u>5.95</u>	<u>5.95</u>	<u>5.95</u>	<u>0.00</u>	<u>0.0%</u>
	Total	5.95	5.95	5.95	5.95	0.00	0.0%

Performance

Percentage of employees structural fire fighting protective ensemble maintained per National Fire Protection Association standard 1851

50% 99% 50% NA

Employee Training and Development

The purpose of the Employee Training and Development Program is to provide training information products to the employees of the Nashville Fire Department so they can be prepared to handle different types of emergencies.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$2,697,800	\$2,514,709	\$2,446,600	\$2,260,100	\$(186,500)	(7.6)%
FTEs:	GSD General Fund	22.05	22.05	21.05	19.05	(2.00)	(9.5)%

Performance

Percentage of employees who receive training classes above the minimum state mandated training

45% 65% NA NA

32 Fire-At a Glance

Emergency Response Line of Business - The purpose of the Emergency Response Line of Business is to provide fire suppression, emergency medical services, hazardous materials, rescue, and homeland security products to the citizens and visitors within our community so they can receive scene stabilization in a timely manner.

Basic/Fire Rescue/Hazard Response

The purpose of the Basic Fire/ Rescue/Hazard Response Program is to provide fire suppression and rescue products to the citizens and visitors within our community so they can have fires confined to area of involvement upon arrival.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$ 3,058,200	\$ 2,996,309	\$ 3,002,600	\$ 3,002,600	\$0	0.0%
	USD General Fund	<u>14,901,400</u>	<u>15,322,613</u>	<u>13,047,500</u>	<u>13,047,500</u>	<u>0</u>	<u>0.0%</u>
	Total	\$17,959,200	\$18,318,922	\$16,050,100	\$16,050,100	\$0	0.0%
FTEs:	GSD General Fund	33.10	33.10	33.10	33.10	0.00	0.0%
	USD General Fund	<u>177.35</u>	<u>177.35</u>	<u>177.35</u>	<u>177.35</u>	<u>0.00</u>	<u>0.0%</u>
	Total	210.45	210.45	210.05	210.05	0.00	0.0%

Performance

Percentage of time personnel arrive at structure fires within 5 minutes from initial dispatch

40% 52% 40% NA

Advanced Hazardous Material/Homeland Security

The purpose of the Advanced Hazardous Material/Homeland Security Program is to provide scene stabilization products to the citizens and visitors within our community so they can have minimal disruption to their daily lives.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$ 15,000	\$ 12,755	\$ 15,000	\$ 5,000	\$0	0.0%
	USD General Fund	<u>1,303,100</u>	<u>1,292,354</u>	<u>1,170,600</u>	<u>1,170,600</u>	<u>0</u>	<u>0.0%</u>
	Total	\$1,318,100	\$1,305,109	\$1,185,600	\$1,185,600	\$0	0.0%
FTEs:	GSD General Fund	0.30	0.30	0.30	0.30	0.00	0.0%
	USD General Fund	<u>16.00</u>	<u>16.00</u>	<u>16.00</u>	<u>16.00</u>	<u>0.00</u>	<u>0.0%</u>
	Total	16.30	16.30	16.30	16.30	0.00	0.0%

Performance

Percentage of fire fighters assigned to hazardous material units who receive advanced hazardous-material training

50% NA 50% NA

Advanced Rescue

The purpose of the Advanced Rescue Program is to provide technical rescue products to the citizens and visitors within our community so they can be confident that appropriate life support procedures will be initiated in a timely manner.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	USD General Fund	\$ 1,386,800	\$1,394,903	\$ 1,204,600	\$1,204,600	\$0	0.0%
FTEs:	USD General Fund	17.60	17.60	17.60	17.60	0.00	0.0%

Performance

Percentage of patients that are extricated within 20 minutes from unit arrival

NA NA NA NA

32 Fire-At a Glance

Advanced Life Support (ALS) – Emergency Medical Care and/or Transport

The purpose of the Advanced Life Support (ALS) Emergency Medical Care and/or Transport Program is to provide emergency medical care products to the citizens and visitors within our community so they can receive quality advanced patient care.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$19,368,100	\$20,313,897	\$20,932,100	\$20,932,100	\$0	0.0%
	USD General Fund	<u>2,423,000</u>	<u>3,750,295</u>	<u>3,121,100</u>	<u>3,121,100</u>	<u>0</u>	<u>0.0%</u>
	Total	\$21,791,100	\$24,064,192	\$24,053,200	\$24,053,200	\$0	0.0%
FTEs:	GSD General Fund	224.45	224.45	255.45	255.45	0.00	0.0%
	USD General Fund	<u>4.00</u>	<u>4.00</u>	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>	<u>0.0%</u>
	Total	228.45	228.45	256.45	256.45	0.00	0.0%

Performance

Percentage of medical tickets (medical forms that document patient information) audited through random sampling that are compliant with departmental medical protocols

85% NA 85% 85%

Basic Life Support – Urgent Medical Care

The purpose of the Basic Life Support (BLS) - Urgent Medical Care Program is to provide urgent medical care products to the citizens and visitors within our community so they can be evaluated, treated and transported in a timely manner,

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$ 6,286,800	\$ 5,728,835	\$ 6,512,800	\$ 6,512,800	\$ 0	0.0%
	USD General Fund	<u>38,872,400</u>	<u>38,653,375</u>	<u>35,013,300</u>	<u>34,130,200</u>	<u>(883,100)</u>	<u>(2.5)%</u>
	Total	\$45,159,200	\$44,382,210	\$41,526,100	\$40,643,000	\$(883,100)	(2.1)%
FTEs:	GSD General Fund	78.25	78.25	69.25	69.25	0.00	0.0%
	USD General Fund	<u>483.05</u>	<u>483.05</u>	<u>444.05</u>	<u>444.05</u>	<u>0.00</u>	<u>0.0%</u>
	Total	561.30	561.30	513.30	513.30	0.00	0.0%

Performance

Percentage of medical tickets (medical forms that document patient information) audited through random sampling that are compliant with departmental medical protocols

87% 87% NA NA

32 Fire-At a Glance

Prevention/Risk Reduction Line of Business - The purpose of the Prevention/Risk Reduction Line of Business is to provide information, inspection and prevention products to the Nashville Fire Department so it can reduce loss of life, environmental hazards and property loss associated with fire and promote information associated with health and safety.

Fire/Arson Event Analysis

The purpose of the Fire/Arson Event Analysis Program is to provide analytical fire data products to the Nashville Fire Department so it can reduce property loss from fires.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$271,900	\$332,046	\$332,500	\$332,500	\$0	0.0%
	USD General Fund	<u>524,600</u>	<u>391,425</u>	<u>361,100</u>	<u>361,100</u>	<u>0</u>	<u>0.0%</u>
	Total	\$796,500	\$723,471	\$693,600	\$693,600	\$0	0.0%
FTEs:	GSD General Fund	2.00	2.00	2.00	2.00	0.00	0.0%
	USD General Fund	<u>6.10</u>	<u>6.10</u>	<u>6.10</u>	<u>6.10</u>	<u>0.00</u>	<u>0.0%</u>
	Total	8.10	8.10	8.10	8.10	0.00	0.0%

Performance

Percentage of fire investigations where a determination is made within 10 days

80% 95.6% 80% NA

Community Risk Reduction

The purpose of the Community Risk Reduction Program is to provide fire prevention and emergency medical information products to the citizens and visitors within our community so they can receive information on fire prevention and life safety.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$561,600	\$345,709	\$218,400	\$211,400	\$(7,000)	(3.2)%
	USD General Fund	358,000	321,109	285,600	285,600	0	0.0%
	Special Purpose Fund	<u>0</u>	<u>10,381</u>	<u>1,900</u>	<u>0</u>	<u>(1,900)</u>	<u>(100.0)%</u>
	Total	\$919,600	\$677,699	\$505,900	\$497,000	\$(8,900)	(1.8)%
FTEs:	GSD General Fund	4.00	4.00	1.00	1.00	0.00	0.0%
	USD General Fund	<u>3.50</u>	<u>3.50</u>	<u>3.50</u>	<u>3.50</u>	<u>0.00</u>	<u>0.0%</u>
	Total	7.50	7.50	4.50	4.50	0.00	0.0%

Performance

Percentage of elementary schools and daycare/preschools where a formal fire prevention program is conducted

100% 100% NA NA

Inspection and Permit

The purpose of the Inspection and Permit Program is to provide safety enforcement products to the citizens and visitors within our community so they can receive minimal exposure to fire and explosion hazards.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$ 523,900	\$ 700,717	\$ 668,000	\$ 455,300	\$(212,700)	(31.8)%
	USD General Fund	<u>1,892,400</u>	<u>2,064,770</u>	<u>1,838,100</u>	<u>1,838,100</u>	<u>0</u>	<u>0.0%</u>
	Total	\$2,416,300	\$2,765,487	\$2,506,100	\$2,293,400	\$(212,700)	(8.5)%
FTEs:	GSD General Fund	7.00	7.00	3.00	0.00	(3.00)	(100.0)%
	USD General Fund	<u>17.80</u>	<u>17.80</u>	<u>17.80</u>	<u>17.80</u>	<u>0.00</u>	<u>0.0%</u>
	Total	24.80	24.80	20.80	17.80	(3.00)	(14.4)%

Performance

Percentage of existing buildings that upon being inspected by a state certified fire inspector I or II are found to have no fire code violations

30% 46% 35% 35%

32 Fire-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	38,814,600	38,701,605	39,601,200	38,952,500	(648,700)	(1.64)%
OTHER SERVICES:						
Utilities	650,900	979,295	747,800	747,800	0	0.00%
Professional & Purchased Services	1,405,100	1,458,668	1,348,900	1,293,400	(55,500)	(4.11)%
Travel, Tuition, and Dues	51,400	42,726	65,100	2,900	(62,200)	(95.55)%
Communications	144,000	97,924	172,241	80,100	(92,141)	(53.50)%
Repairs & Maintenance Services	101,100	273,278	87,800	87,800	0	0.00%
Internal Service Fees	3,958,700	3,547,751	3,104,300	2,398,900	(705,400)	(22.72)%
Other Expenses	5,861,700	5,897,406	1,874,700	1,730,900	(143,800)	(7.67)%
TOTAL OTHER SERVICES	12,172,900	12,297,048	7,400,841	6,341,800	(1,059,041)	(14.31)%
TOTAL OPERATING EXPENSES	50,987,500	50,998,653	47,002,041	45,294,300	(1,707,741)	(3.63)%
TRANSFERS TO OTHER FUNDS/UNITS	204,400	39,782	204,400	204,400	0	0.00%
TOTAL EXPENSES & TRANSFERS	51,191,900	51,038,435	47,206,441	45,498,700	(1,707,741)	(3.62)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	7,785,700	6,877,377	6,488,800	6,528,900	40,100	0.62%
Federal (Direct & Pass Through)	8,352,400	6,196,006	7,076,300	7,017,800	(58,500)	(0.83)%
State Direct	54,900	90,000	67,000	89,400	22,400	33.43%
Other Government Agencies	0	0	0	0	0	0
Other Program Revenue	16,500	11,000	141	0	(141)	(100.00)%
TOTAL PROGRAM REVENUE	16,209,500	13,174,383	13,632,241	13,636,100	3,859	0.03%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	16,209,500	13,174,383	13,632,241	13,636,100	3,859	0.03%
Expenditures Per Capita	\$83.56	\$83.31	\$77.05	\$74.26	\$(2.79)	(3.62)%

32 Fire-Financial

USD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	63,440,800	64,329,607	57,108,500	55,972,800	(1,135,700)	(1.99)%
OTHER SERVICES:						
Utilities	0	40	0	0	0	0.00%
Professional & Purchased Services	200	0	200	200	0	0.00%
Travel, Tuition, and Dues	1,000	603	1,000	1,000	0	0.00%
Communications	130,500	225,163	130,500	130,500	0	0.00%
Repairs & Maintenance Services	5,000	9,818	48,800	48,800	0	0.00%
Internal Service Fees	3,150,000	3,573,386	2,561,100	1,941,900	(619,200)	(24.18)%
Other Expenses	732,000	511,333	732,000	524,000	(208,000)	(28.42)%
TOTAL OTHER SERVICES	4,018,700	4,320,343	3,473,600	2,646,400	(827,200)	(23.81)%
TOTAL OPERATING EXPENSES	67,459,500	68,649,950	60,582,100	58,619,200	(1,962,900)	(3.24)%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	67,459,500	68,649,950	60,582,100	58,619,200	(1,962,900)	(3.24)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	53,100	62,280	57,000	61,400	4,400	7.72%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	241,700	393,600	307,300	410,400	103,100	33.55%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	294,800	455,880	364,300	471,800	107,500	29.51%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	294,800	455,880	364,300	471,800	107,500	29.51%
Expenditures Per Capita	\$110.11	\$112.05	\$98.88	\$95.68	\$(3.20)	(3.24)%

32 Fire-Financial

Special Purpose Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	0	15,933	0	0	0	0.00%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	0	0	0	0	0	0.00%
Travel, Tuition, and Dues	0	0	0	0	0	0.00%
Communications	0	0	0	0	0	0.00%
Repairs & Maintenance Services	0	0	0	0	0	0.00%
Internal Service Fees	0	0	0	0	0	0.00%
Other Expenses	0	30,681	1,900	0	(1,900)	(100.00)%
TOTAL OTHER SERVICES	0	30,681	1,900	0	(1,900)	(100.00)%
TOTAL OPERATING EXPENSES	0	46,614	1,900	0	(1,900)	(100.00)%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	0	46,614	1,900	0	(1,900)	(100.00)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	0	44,071	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	67,047	1,900	0	(1,900)	(100.00)%
TOTAL PROGRAM REVENUE	0	111,118	1,900	0	(1,900)	(100.00)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	39,782	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	0	150,900	1,900	0	(1,900)	(100.00)%
Expenditures Per Capita	\$0.00	\$0.08	\$0.00	\$0.00	\$(0.00)	(100.00)%

32 Fire-Financial

Title	Grade	FY 2008 Budgeted		FY 2009 Budgeted		FY 2010 Budgeted		FY09 - FY10 Variance	
		Pos.	FTE	Pos.	FTE	Pos.	FTE	Pos.	FTE
GSD General 10101									
Admin Asst	SR0900	3	3.00	6	6.00	5	5.00	(1)	(1.00)
Admin Spec	SR1100	2	2.00	2	2.00	2	2.00	0	0.00
Admin Svcs Officer 3	SR1000	1	1.00	1	1.00	1	1.00	0	0.00
Emerg Medical Tech 2	PS0400	71	71.00	69	69.00	75	75.00	6	6.00
Equip & Supply Clerk 3	SR0700	1	1.00	2	2.00	1	1.00	(1)	(1.00)
Exe Administrator Police/Fire	SR1500	1	1.00	1	1.00	1	1.00	0	0.00
Fire Assistant Training Off	PS0700	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Fire Asst Chief	PS0800	10	10.00	7	7.00	8	8.00	1	1.00
Fire Captain	PS0600	33	33.00	33	33.00	33	33.00	0	0.00
Fire Chief	DP0300	1	1.00	1	1.00	1	1.00	0	0.00
Fire Deputy Chief	PS1000	3	3.00	2	2.00	2	2.00	0	0.00
Fire District Chief	PS0700	23	23.00	17	17.00	20	20.00	3	3.00
Fire Engineer	PS0500	46	46.00	46	46.00	46	46.00	0	0.00
Fire Fighter 2	PS0400	20	20.00	8	8.00	26	26.00	18	18.00
Fire Fighter/Paramedic	PS0500	29	29.00	28	28.00	37	37.00	9	9.00
Fire Inspector 1	PS0400	0	0.00	1	1.00	0	0.00	(1)	(1.00)
Fire Inspector 2	PS0500	8	8.00	3	3.00	8	8.00	5	5.00
Fire Instructor	PS0600	7	7.00	8	8.00	5	5.00	(3)	(3.00)
Fire Lt	PS0500	3	3.00	2	2.00	3	3.00	1	1.00
Fire Maint Supv	TS1200	1	1.00	1	1.00	1	1.00	0	0.00
Fire Maint Worker 1	TG1200	8	8.00	8	8.00	6	6.00	(2)	(2.00)
Fire Maint Worker 2	TL1200	2	2.00	2	2.00	2	2.00	0	0.00
Fire Marshal	PS0800	1	1.00	1	1.00	1	1.00	0	0.00
Fire Marshal-Asst	PS0600	1	1.00	2	2.00	0	0.00	(2)	(2.00)
Fire Marshal-Dpty	PS0700	0	0.00	1	1.00	0	0.00	(1)	(1.00)
Fire Recruit	PS0200	0	0.00	4	4.00	0	0.00	(4)	(4.00)
Fire Training Officer	PS0800	1	1.00	1	1.00	1	1.00	0	0.00
Fire/Emt Dispatcher	PS0400	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Firefighter 3	PS0500	14	14.00	20	20.00	14	14.00	(6)	(6.00)
Info Systems Mgr	SR1300	1	1.00	1	1.00	1	1.00	0	0.00
Information Systems Advisor 2	SR1400	1	1.00	1	1.00	1	1.00	0	0.00
Office Support Rep 2	SR0500	2	2.00	1	1.00	2	2.00	1	1.00
Office Support Rep 3	SR0600	9	9.00	9	9.00	9	9.00	0	0.00
Office Support Spec 1	SR0700	4	4.00	3	3.00	2	2.00	(1)	(1.00)
Office Support Spec 2	SR0800	1	1.00	0	0.00	0	0.00	0	0.00
Paramedic 2	PS0500	126	126.00	157	157.00	121	121.00	(36)	(36.00)
Professional Spec	SR1100	3	3.00	0	0.00	0	0.00	0	0.00
Total Positions & FTE		439	439.00	451	451.00	435	435.00	(16)	(16.00)

32 Fire-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>	
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>
USD General 18301									
Emerg Vehicle Tech Supv	TS1200	1	1.00	1	1.00	1	1.00	0	0.00
Fire Asst Chief	PS0800	3	3.00	3	3.00	3	3.00	0	0.00
Fire Captain	PS0600	150	150.00	151	151.00	148	148.00	(3)	(3.00)
Fire Deputy Chief	PS1000	1	1.00	1	1.00	1	1.00	0	0.00
Fire District Chief	PS0700	22	22.00	18	18.00	18	18.00	0	0.00
Fire Engineer	PS0500	174	174.00	174	174.00	170	170.00	(4)	(4.00)
Fire Fighter 2	PS0400	264	264.00	200	200.00	258	258.00	58	58.00
Fire Fighter/Paramedic	PS0500	50	50.00	49	49.00	44	44.00	(5)	(5.00)
Fire Inspector 1	PS0400	0	0.00	1	1.00	0	0.00	(1)	(1.00)
Fire Inspector 2	PS0500	23	23.00	22	22.00	22	22.00	0	0.00
Fire Lt	PS0500	3	3.00	2	2.00	3	3.00	1	1.00
Fire Maint Worker 1	TG1200	1	1.00	1	1.00	1	1.00	0	0.00
Fire Marshal-Asst	PS0600	5	5.00	4	4.00	4	4.00	0	0.00
Fire Marshal-Dpty	PS0700	2	2.00	1	1.00	1	1.00	0	0.00
Fire Recruit	PS0200	0	0.00	24	24.00	0	0.00	(24)	(24.00)
Firefighter 3	PS0500	43	43.00	46	46.00	31	31.00	(15)	(15.00)
Paramedic 2	PS0500	1	1.00	1	1.00	1	1.00	0	0.00
Total Positions & FTE		743	743.00	699	699.00	706	706.00	7	7.00
Department Totals		1,182	1,182.00	1,150	1,150.00	1,141	1,141.00	(9)	(9.00)

42 Public Works-At a Glance

Mission	The mission of Metro Nashville Public Works is to provide professional expertise, transportation infrastructure and neighborhood environmental products to people who live, work, travel through or play in Metro Nashville so they can experience clean neighborhoods and safe and efficient transportation.			
Budget Summary		<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
	Expenditures and Transfers:			
	GSD General Fund	\$ 39,173,900	\$ 34,865,200	\$ 27,461,600
	USD General Fund	19,444,700	12,964,400	17,199,000
	Waste Management Fund	<u>24,659,100</u>	<u>22,229,400</u>	<u>20,830,000</u>
	Total Expenditures and Transfers	<u>\$ 83,277,700</u>	<u>\$ 70,059,000</u>	<u>\$ 65,490,600</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 8,362,500	\$ 8,605,100	\$ 9,164,600
	Other Governments and Agencies	4,800	4,800	4,800
	Other Program Revenue	<u>54,000</u>	<u>50,000</u>	<u>29,200</u>
	Total Program Revenue	\$ 8,421,300	\$ 8,659,900	\$ 9,198,600
	Non-program Revenue	337,700	650,000	547,400
	Transfers From Other Funds and Units	<u>20,553,300</u>	<u>14,185,600</u>	<u>13,647,000</u>
	Total Revenues	<u>\$ 29,312,300</u>	<u>\$ 23,495,500</u>	<u>\$ 23,393,000</u>
	Expenditures Per Capita	\$ 135.93	\$ 114.35	\$ 106.89
Positions	Total Budgeted Positions	437	380	363
Contacts	Director of Public Works: Billy Lynch	email: billy.lynch@nashville.gov		
	Financial Manager: Sharon Wahlstrom	email: sharon.wahlstrom@nashville.gov		
	705 South 5 th Street 37206	Phone: 862-8700	FAX: 862-8799	

42 Public Works-At a Glance

Accomplishments

- Sidewalks/Bikeways - Completed the update to the Sidewalk/Bikeway Plan
 - Deaderick Street - Plans completed. Estimated completion Fall, 2009
 - Bridge Program - 14 bridge projects completed; 24 projects planned
 - Traffic Section: Converted 500 of 769 traffic signals to LED. Initial tests show reduction in power consumption of 85% Addressed 1,200 service requests. Performed over 350 timing changes or reviews. Signal Optimization project completed Fall 2008. Built left turn lane on Harding Place at Granny White, Intersection improvement project at Murfreesboro Pike at Faircloth, Starting project which improves 35 signalized intersection operations throughout Davidson County and includes rebuilding/upgrading 10 traffic signals along West End
 - Recycling increase in the following areas over 6 month time frame: In House Recycling - 292 tons to over 400 tons, Drop Off Centers: 3,719 tons to 4,179 tons, Brush: 13,446 tons to 14,820 tons using only PW trucks and personnel , and Initial stage of GSD curbside recycling program
 - Integration of the 311 Call Center into PW. Calls increased on average from 450 to 2400 per week
 - Community Cleanups: Coordinated with the Tennessee Titans to provide recycling. In cooperation with the General Session Court, conducted 54 cleanup/recycling events utilizing over 700 court community workers in 6 months. Neighborhood Beautification Cleanup-323 cleanups utilizing 4,121 volunteers, Alley Cleaning- removed over 1,700 tons of debris ,Illegal Dumping- initiated an Illegal Dumping Task Force resulting in 14% reduction, Requests for usage of PW recycling containers & services 60 events attended by 22,715 individuals
 - Paving in FY08/09: Paved 178.18 lane miles. Rejuvenated 125.24 lane miles. Fog Sealed 136.79 lane miles. Infrared Repair on 6,512 square feet. Crack Sealed 297,475 linear feet
 - Integration of Payment Services functions back into PW without adding personnel; maintaining prompt payments
-

Goals

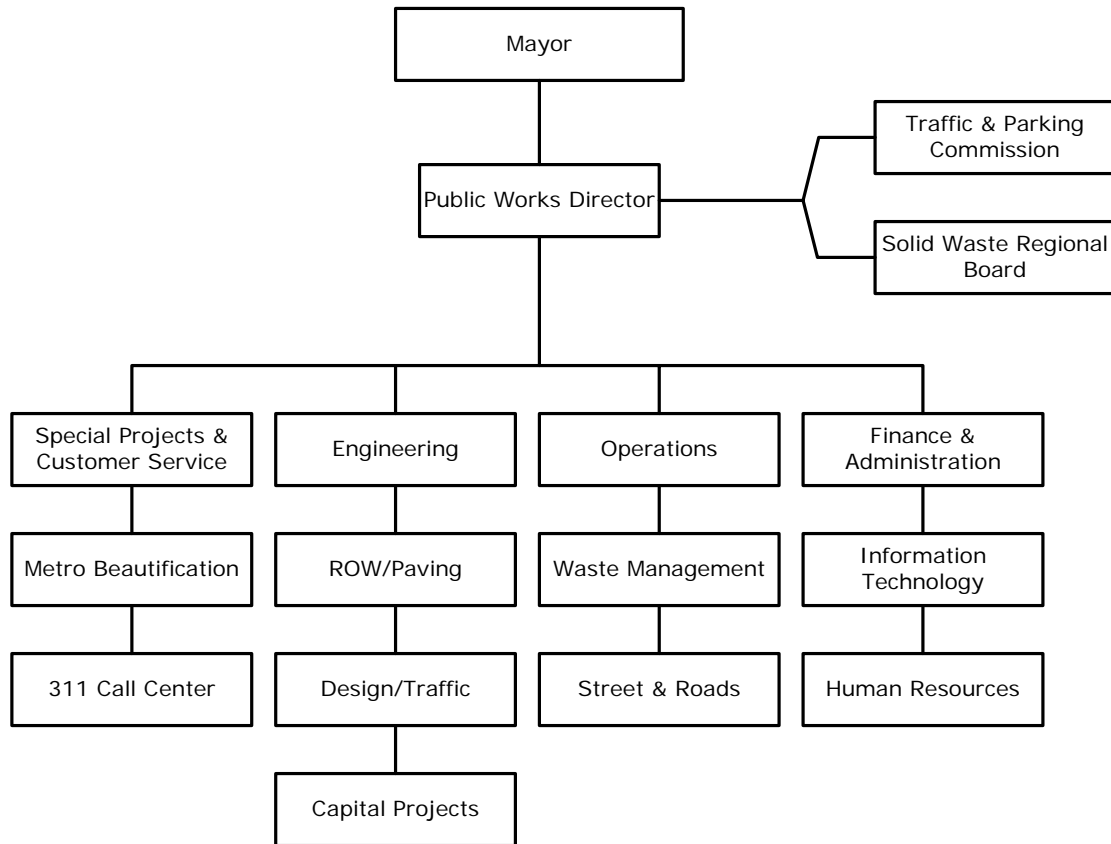
- Metro Public Works will continue to demonstrate its commitment to excellence in customer service as evidenced by all 311, solid waste, and streets and roads customer inquiries and requests being acknowledged by the next working day
 - Neighborhood infrastructure standards shall be upgraded as evidenced by:
 - No more than 25% of paved road and alleyway surfaces in Davidson County will be rated "poor condition" or a lower rating by 2012
 - The construction of all sidewalks scheduled for completion before 2012 will be completed before 2012.
 - By 2012, drivers in Metro Nashville will, on average, experience no worsening of traffic congestion or delays notwithstanding the increased land development and corresponding growth of traffic volume, as evidenced by the annual Metropolitan Planning Organization (MPO) Travel Time Data
 - Citizens in Metro Nashville will continue to experience a more efficient and environmentally friendly process for disposal of their waste as evidenced by 25% of municipal solid waste being recycled
-

Strategic Issues

- Internal and External Communication/Collaboration
- Fluctuating Economy and the resulting funding uncertainties at the local, state, and federal levels
- Social, economic, and technological change and its affect on employee knowledge and corporate culture
- Internal and external demand for accountability
- Metro services area growth
- Implementation of Pavement Management Plan
- Sidewalk Plan sophistication
- Expand recycling options within the Davidson County community
- Improve and streamline the development review process
- Implementation of the Traffic Management Plan

42 Public Works-At a Glance

Organizational Structure



Programs

Engineering

- Consultant Services
- Traffic Engineering
- Intelligent Transportation System (ITS)
- Right of Way Permit
- Sidewalk Construction
- Street Construction
- Parking

Right of Way Operations

- Traffic Signal
- Traffic Sign and Marking
- Roadway Maintenance
- Emergency Response

Waste Management

- Waste Collection
- Waste Disposal
- Waste Materials Handling Facilities
- Environmental Education

Customer Service

- Customer Response and Support

Administrative

- Non-Allocated Financial Transactions
- Administrative

42 Public Works-At a Glance

Budget Changes and Impact Highlights

Recommendation			Impact
Baseline Budget Adjustment	GSD	\$(274,600)	Reduction based upon FY09 Savings Target
	USD	101,700	
	SW	(488,600)	
Roadway Maintenance Program			
Transfer Street Sweeping Contract to Water & Sewer	GSD	(287,100)	Per requirement of Federal Stormwater Contract
	USD	(425,700)	
Reduce maintenance expenses	GSD	(14,500)	Reduction of excess salary and fringe. No fiscal impact.
Elimination 1 Concrete Crew	GSD	(281,100) (5.00 FTEs)	Increases response time for sidewalk maintenance and repairs
Elimination of 2 Maintenance Repair Worker 1 positions	USD	(74,700) (2.00 FTEs)	Reduce 2 Alley Crews from 5 FTEs to 4 FTEs
Purchase of Roadway Salt	GSD	100,000	Replenishes depleted salt inventory
Emergency Response Program			
Elimination 1 Patch Crew	GSD	(116,400) (3.00 FTEs)	Increase response time required for road repair
Traffic Sign and Marking Program			
Reduce traffic sign and pavement marking expense	GSD	(281,800)	Reduces supplies available for traffic signs and pavement markings
Street Construction Program			
Elimination of Admin Services Officer 3 Position	GSD	(62,400) (1.00 FTE)	Consolidate capital budget tracking and purchasing functions.
Customer Response & Support Program			
Elimination of Office Support Rep 2 position	GSD	(43,300) (1.00 FTE)	Will increase caller wait time
Administrative Services Program			
Elimination of Application Tech 3 position	GSD	(58,100) (1.00 FTE)	Will impact HR responsiveness
Developer Services Program			
Elimination of Engineer 2 Position	GSD	(65,700) (1.00 FTE)	Consolidate Engineering Payroll/Admin. Function
Parking Program			
Elimination of 2 Maintenance & Repair Worker 2 positions	GSD	(77,000) (2.00 FTEs)	Consolidate Supervisor and Meter Maintenance Function
WM Metro Collection Program			
Eliminate Trash Vendor Contract	SW	(372,600)	Contract cancellation of outside trash collection service, service will be assumed by department
Contracted Trash Pick Up savings	SW	(79,800)	Reduction in number of homes served due to drop in new subdivision growth in annexed area.

42 Public Works-At a Glance

Budget Changes and Impact Highlights

Recommendation			Impact
Disposal / dumping fee savings	SW	\$ (107,200)	Expense reduction to reflect lower actual tonnage amounts.
Trash Collection Contact Savings	SW	(96,000)	Savings realized through reduced contractual costs relating to CPI increases.
Curbside Recycling Program			
Elimination of Sanitation Supervisor Position	SW	(55,500) (1.00 FTE)	Consolidates Supervisory functions and will impact citizen issue resolution timeliness.
Non-allocated Financial Transactions			
Insurance Billings	SW	(700)	No impact on performance. Represents direct charges to departments for insurance costs
Internal Service Charges*	GSD USD SW	(589,800) (21,300) (167,700)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
LOCAP Adjustments	SW	22,300	No impact on performance
Travel Reduction	GSD SW	(50,900) (15,600)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	GSD USD SW	(154,000) (13,000) (36,300)	Suspension of longevity pay to all eligible employees
Perfect Attendance Suspension	GSD USD SW	(3,700) (700) (1,700)	Suspension of perfect attendance pay to all eligible employees
Pay Plan	GSD USD	59,300 4,400	Annualized adjustment for FY09 increments
Changes in General Fund Transfers to Solid Waste Management			
	GSD USD	(5,202,500) 4,663,900	These transfers will fund the Waste Management Fund requirements
General Services District Total		\$ (7,403,600) (14.00 FTEs)	
Urban Services District Total		\$ 4,234,600 (2.00 FTEs)	
Solid Waste Operations Total		\$ (1,399,400) (1.00 FTE)	
TOTAL		\$ (4,568,400) (17.00 FTEs)	

* See Internal Service Charges section for details

42 Public Works-At a Glance

Engineering Line of Business – The purpose of the Engineering Line of Business is to provide infrastructure design, review, construction, parking, and inspection products to citizens, neighborhoods, Metro departments, consultants and contractors so they can have a variety of options as to their mode of transportation.

Consultant Services

The purpose of the Consultant Services Program is to provide engineering reviews to our clients.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,021,100	\$880,785	\$937,100	\$848,700	\$(88,400)	(9.4)%
FTEs:	GSD General Fund	11.60	11.60	11.60	11.60	0.00	0.0%
Performance							
	Number of report decisions completed	NA	NA	NA	NA		

Traffic Engineering

The purpose of the Traffic Engineering Program is to response to safety requests.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$626,400	\$573,390	\$429,300	\$454,700	\$25,400	5.9%
FTEs:	GSD General Fund	8.20	7.20	7.20	4.20	(3.00)	(41.7)
Performance							
	Number of traffic reports investigated	NA	NA	NA	NA		

Intelligent Transportation Systems

The purpose of the Intelligent Transportation System (ITS) Program is to provide ITS design, contract management and operation products to the users of the Metro street system so they will experience less impact from incidents and events.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$369,100	\$488,722	\$366,900	\$368,600	\$1,700	0.5%
FTEs:	GSD General Fund	5.40	5.40	4.40	3.40	(1.00)	(22.7)%
Performance							
	Percentage of installed devices communicating with the traffic center	95%	94%	95%	NA		

Right of Way Permit

The purpose of the Right of Way Permit Program is to provide excavation and lane closure permits.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$406,500	\$646,441	\$499,000	\$513,400	\$14,400	2.9%
FTEs:	GSD General Fund	5.60	0.00	3.60	3.60	0.00	0.0%
Performance							
	Number of permits issued	NA	NA	NA	NA		

42 Public Works-At a Glance

Sidewalk Construction

The purpose of the Sidewalk Construction Program is to construct and repair sidewalks.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$287,700	\$446,197	\$163,300	\$149,800	\$(13,500)	(8.3)%
FTEs:	GSD General Fund	9.10	9.10	9.10	9.10	0.00	0.0%
Performance							
Number of targeted* sidewalk linear feet constructed		NA	NA	NA	NA		

Street Construction

The purpose of the Street Construction Program is to maintain Davidson County's roadways, alleyways, and bikeways.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$2,103,000	\$1,730,162	\$1,360,900	\$1,324,400	\$(36,500)	(2.7)%
FTEs:	GSD General Fund	19.10	19.10	8.10	5.10	(3.00)	(37.0)%
Performance							
Number of lane miles paved		NA	NA	NA	NA		

Parking

The purpose of the Parking Program is to monitor Metro garage operations and monitor on-street parking in Metro Davidson County.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$3,602,100	\$3,670,612	\$2,899,700	\$2,841,500	\$(58,200)	(2.0)%
FTEs:	GSD General Fund	9.00	9.00	9.00	7.00	(2.00)	(22.2)%
Performance							
On-street parking revenue change year after year		NA	NA	NA	NA		

Right of Way Operations Line of Business – The purpose of the Right of Way Operations Line of Business is to provide right of way installation, maintenance and repair products to the public so they can enjoy clean and safe public ways.

Traffic Signal

The purpose of the Traffic Signal Program is to provide traffic signal installation, maintenance and repair products to the traveling public so they can travel in a system that is well maintained.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,733,200	\$1,696,800	\$1,648,700	\$1,618,000	\$(30,700)	(1.9)%
FTEs:	GSD General Fund	24.50	24.50	23.50	23.50	0.00	0.0%
Performance							
Percentage of time traffic signals are operational		99%	99.8	94%	NA		

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Traffic Sign and Marking

The purpose of the Traffic Sign and Marking Program is to provide traffic sign and street marking installation, maintenance and repair products to the traveling public so they can travel in a safe traffic system and receive timely and accurate traffic information, instructions and warnings.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,092,000	\$1,201,792	\$1,043,900	\$699,300	\$(344,600)	(33.0)%
FTEs:	GSD General Fund	12.40	12.40	12.40	14.40	2.00	16.1%
Performance							
Percentage of non-regulatory sign repairs appropriately resolved within 30 days		98%	98%	88%	NA		

Roadway Maintenance

The purpose of the Roadway Maintenance Program is to provide roadway and bridge installation, maintenance and repair products to the traveling public so they can travel in right of ways with a minimum of exposures to pavement defects or other hazards.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09- FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$11,381,100	\$11,413,204	\$10,158,600	\$ 9,253,800	\$ (904,800)	(8.9)%
	USD General Fund	7,308,900	7,411,458	7,569,000	7,173,400	(395,600)	(5.2)%
	Total	\$18,690,000	\$18,824,662	\$17,727,600	\$16,427,200	\$(1,300,400)	(7.3)%
FTEs:	GSD General Fund	172.90	172.90	144.90	141.90	(3.00)	(2.1)%
	USD General Fund	35.00	35.00	32.00	27.00	(5.00)	(15.6)%
	Total	202.90	202.90	176.90	168.90	(8.00)	(4.5)%
Performance							
Percentage of customer inquiries appropriately resolved within 30 days		98%	99%	70%	NA		

Emergency Response

The purpose of the Emergency Response Program is to provide timely emergency response products to the public so their homeland security is enhanced and their exposure to any man made or natural incident that may pose a threat to their ability to safely travel upon Metro roadways or designated emergency routes is minimized.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$270,400	\$268,133	\$221,800	\$144,200	\$(77,600)	(35.0)%
FTEs:	GSD General Fund	3.20	3.20	3.20	1.20	(2.00)	(62.5)%
Performance							
Percentage of emergency incidents receiving a response within 1 hour		97%	95.6%	97%	NA		

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Waste Management Line of Business – The purpose of the Waste Management Line of Business is to provide waste collection and disposal products to Nashvillians so they can have environmentally safe and efficient collection and disposal of waste.

Waste Collection

The purpose of the Waste Collection Program is to collect waste from Davidson County citizens and businesses in the Urban Services District.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09- FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund (Waste Management)	\$13,224,500	\$12,729,913	\$15,882,700	\$14,805,500	\$(1,077,200)	(6.8)%
FTEs:	Special Purpose Fund (Waste Management)	61.50	61.50	55.50	53.50	(2.00)	(3.6)%
Performance							
Number of trash pick-ups in Davidson County		NA	NA	NA	NA		

Waste Disposal

The purpose of the Waste Disposal Program is to provide an environmental safe and efficient means to dispose of municipal solid waste.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund (Waste Management)	\$4,940,000	\$4,473,077	\$523,200	\$425,200	\$(98,000)	(18.7)%
FTEs:	Special Purpose Fund (Waste Management)	2.30	2.30	2.30	2.30	0.00	0.0%
Performance							
Number of tons of Metro and contracted municipal solid waste		NA	NA	NA	NA		

Waste Materials Handling Facilities

The purpose of the Waste Materials Handling Facilities Program is to provide residents of Davidson County with additional opportunities and recycle and dispose of waste.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09- FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund (Waste Management)	\$2,274,900	\$2,372,926	\$2,073,700	\$2,051,600	\$(22,100)	(1.1)%
FTEs:	Special Purpose Fund (Waste Management)	24.20	24.20	20.20	20.20	0.00	0.0%
Performance							
Tons of recyclables, household hazardous waste and solid waste		NA	NA	NA	NA		

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Environmental Education

The purpose of the Environmental Education Program is to educate Davidson County youth and adults on the benefits of recycling.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund (Waste Management)	\$116,500	\$174,304	\$108,900	\$123,600	\$14,700	13.5%
FTEs:	Special Purpose Fund (Waste Management)	2.00	2.00	2.00	2.00	0.00	0.0%
Performance							
	Number of educational opportunities provided	NA	NA	NA	NA		

Customer Service Line of Business – The purpose of the Customer Service Line of Business is to provide informational products to the public and other Metro agencies so their requests and inquiries will be acknowledged and responded to in a timely manner.

Customer Response and Support

The purpose of the Customer Response and Support Program is to answer 311, waste management and streets and roads calls.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$189,400	\$181,726	\$357,200	\$266,100	\$(91,100)	(25.5)%
	Special Purpose Fund (Waste Management)	<u>604,400</u>	<u>597,485</u>	<u>60,800</u>	<u>58,900</u>	<u>(1,900)</u>	<u>(3.1)%</u>
	Total	\$793,800	\$779,211	\$418,000	\$325,000	\$(93,000)	(22.3)%
FTEs:	GSD General Fund	6.40	6.40	10.40	8.40	(2.00)	(19.2)%
	Special Purpose Fund (Waste Management)	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>	<u>(1.00)</u>	<u>(100.0)%</u>
	Total	7.40	7.40	11.40	8.40	(3.00)	(26.3)%
Performance							
	Number of 311, waste management, street and roads calls received	NA	NA	NA	NA		

Administrative Line of Business – The purpose of the Administrative Line of Business is to provide administrative support services to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD Other	\$ 0	\$ 0	\$262,700	\$(98,300)	\$(361,000)	(137.4)%
	USD Other	77,200	0	0	0	0	0.0%
	Special Purpose Fund (Waste Management Other)	<u>0</u>	<u>0</u>	<u>0</u>	<u>(183,700)</u>	<u>(183,700)</u>	<u>0%</u>
	Total	\$77,200	\$636,800	\$262,700	\$(282,000)	\$(544,700)	(207.4)%

42 Public Works-At a Glance

Administrative

The purpose of the Administrative Program is to provide IT support, facilities management, HR support, financial management support, procurement support, records retention support, safety and risk management support, and leadership support products to the operational divisions of Public Works so they can focus on operational issues while still having their administrative needs met.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09- FY10 Difference	FY09-FY10 % Change
Budget:	GSD Transfer to Waste Management	\$10,277,100	\$10,077,600	\$ 9,015,600	\$ 3,837,000	\$(5,178,600)	(57.4)%
	USD Transfer to Waste Management	10,276,200	10,276,200	5,170,000	9,847,600	4,677,600	90.5%
	Waste Management Fund Transfers	<u>638,000</u>	<u>636,800</u>	<u>638,000</u>	<u>660,300</u>	<u>22,300</u>	<u>3.5%</u>
	Total	\$21,191,300	\$20,990,600	\$14,823,600	\$14,344,900	\$ (478,700)	(3.2)%
	GSD Other	\$5,814,800	\$5,666,143	\$5,500,500	\$5,482,400	\$(18,100)	(0.3)%
	USD Other	1,782,400	1,756,980	225,400	178,000	(47,400)	(21.0)%
	Special Purpose Fund (Waste Management Other)	<u>2,860,800</u>	<u>3,123,257</u>	<u>2,942,100</u>	<u>2,926,200</u>	<u>(15,900)</u>	<u>(0.5)%</u>
	Total	\$10,458,000	\$10,546,380	\$8,668,000	\$8,586,600	\$(81,400)	(0.9)%
FTEs:	GSD General Fund	18.60	18.60	16.60	13.60	(3.00)	(18.1)%
	USD General Fund	0.00	0.00	0.00	0.00	0.00	0.0%
	Waste Management Fund	<u>5.00</u>	<u>5.00</u>	<u>3.00</u>	<u>6.00</u>	<u>3.00</u>	<u>100.0%</u>
	Total	23.60	23.60	19.60	19.60	0.00	0.0%
Performance	Percentage Budget Variance	5%	0.6%	5%	NA		

42 Public Works-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	18,207,300	17,798,072	15,969,600	15,151,600	(818,000)	(5.12)%
OTHER SERVICES:						
Utilities	545,300	571,971	545,300	513,000	(32,300)	(5.92)%
Professional & Purchased Services	4,019,100	4,093,281	3,305,900	3,020,300	(285,600)	(8.64)%
Travel, Tuition, and Dues	122,600	88,212	112,600	61,700	(50,900)	(45.20)%
Communications	201,700	207,469	181,400	173,000	(8,400)	(4.63)%
Repairs & Maintenance Services	413,800	378,882	313,800	297,800	(16,000)	(5.10)%
Internal Service Fees	2,113,500	2,091,191	3,255,700	2,665,900	(589,800)	(18.12)%
Other Expenses	3,273,500	3,435,199	2,165,300	1,765,200	(400,100)	(18.48)%
TOTAL OTHER SERVICES	10,689,500	10,866,205	9,880,000	8,496,900	(1,383,100)	(14.00)%
TOTAL OPERATING EXPENSES	28,896,800	28,664,277	25,849,600	23,648,500	(2,201,100)	(8.52)%
TRANSFERS TO OTHER FUNDS/UNITS	10,277,100	10,277,400	9,015,600	3,813,100	(5,202,500)	(57.71)%
TOTAL EXPENSES & TRANSFERS	39,173,900	38,941,677	34,865,200	27,461,600	(7,403,600)	(21.23)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	4,216,900	4,626,466	4,466,900	5,751,300	1,284,400	28.75%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	4,800	4,826	4,800	4,800	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	4,221,700	4,631,292	4,471,700	5,756,100	1,284,400	28.72%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	337,700	766,071	650,000	547,400	(102,600)	(15.78)%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	337,700	766,071	650,000	547,400	(102,600)	(15.78)%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	4,559,400	5,397,363	5,121,700	6,303,500	1,181,800	23.07%
Expenditures Per Capita	\$63.94	\$63.56	\$56.91	\$44.82	\$(12.08)	(21.23)%

42 Public Works-Financial

USD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	1,556,800	1,607,596	1,422,000	1,330,400	(91,600)	(6.44)%
OTHER SERVICES:						
Utilities	5,393,400	5,367,338	5,705,600	5,818,000	112,400	1.97%
Professional & Purchased Services	477,000	459,352	477,000	48,200	(428,800)	(89.90)%
Travel, Tuition, and Dues	0	0	0	0	0	0.00%
Communications	600	0	600	600	0	0.00%
Repairs & Maintenance Services	45,900	43,448	45,900	45,900	0	0.00%
Internal Service Fees	1,616,400	1,612,304	137,800	116,500	(21,300)	(15.46)%
Other Expenses	78,400	78,400	5,500	5,500	0	0.00%
TOTAL OTHER SERVICES	7,611,700	7,560,842	6,372,400	6,034,700	(337,700)	(5.30)%
TOTAL OPERATING EXPENSES	9,168,500	9,168,438	7,794,400	7,365,100	(429,300)	(5.51)%
TRANSFERS TO OTHER FUNDS/UNITS	10,276,200	10,276,200	5,170,000	9,833,900	4,663,900	90.21%
TOTAL EXPENSES & TRANSFERS	19,444,700	19,444,638	12,964,400	17,199,000	4,234,600	32.66%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	93,900	77,447	78,000	64,300	(13,700)	(17.56)%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	93,900	77,447	78,000	64,300	(13,700)	(17.56)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	93,900	77,447	78,000	64,300	(13,700)	(17.56)%
Expenditures Per Capita	\$31.74	\$31.74	\$21.16	\$28.07	\$6.91	32.66%

42 Public Works-Financial

Waste Management Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	5,670,600	5,112,851	5,048,100	4,789,100	(259,000)	(5.13)%
OTHER SERVICES:						
Utilities	145,500	63,985	143,400	106,500	(36,900)	(25.73)%
Professional & Purchased Services	14,676,400	13,977,474	13,175,400	12,210,200	(965,200)	(7.33)%
Travel, Tuition, and Dues	16,200	15,225	16,200	600	(15,600)	(96.30)%
Communications	125,100	153,980	123,900	139,400	15,500	12.51%
Repairs & Maintenance Services	517,600	470,725	517,600	517,600	0	0.00%
Internal Service Fees	1,660,800	1,645,159	1,038,100	870,400	(167,700)	(16.15)%
Other Expenses	1,208,900	2,030,887	1,528,700	1,558,200	29,500	1.93%
TOTAL OTHER SERVICES	18,350,500	18,357,435	16,543,300	15,402,900	(1,140,400)	(6.89)%
TOTAL OPERATING EXPENSES	24,021,100	23,470,286	21,591,400	20,192,000	(1,399,400)	(6.48)%
TRANSFERS TO OTHER FUNDS/UNITS	638,000	637,475	638,000	638,000	0	0.00%
TOTAL EXPENSES & TRANSFERS	24,659,100	24,107,761	22,229,400	20,830,000	(1,399,400)	(6.30)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	4,051,700	4,066,885	4,060,200	3,349,000	(711,200)	(17.52)%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	54,000	537,932	50,000	29,200	(20,800)	(41.60)%
TOTAL PROGRAM REVENUE	4,105,700	4,604,817	4,110,200	3,378,200	(732,000)	(17.81)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	20,553,300	20,553,300	14,185,600	13,647,000	(538,600)	(3.80)%
TOTAL REVENUE & TRANSFERS	24,659,000	25,158,117	18,295,800	17,025,200	(1,270,600)	(6.94)%
Expenditures Per Capita	\$40.25	\$39.35	\$36.28	\$34.00	\$(2.28)	(6.30)%

42 Public Works-Financial

Title	Grade	FY 2008		FY 2009		FY 2010		FY09 - FY10	
		Budgeted		Budgeted		Budgeted		Variance	
		Pos.	FTE	Pos.	FTE	Pos.	FTE	Pos.	FTE
GSD General 10101									
Admin Asst	SR0900	1	1	(1)	(1)	0	0	1	1
Admin Asst 1	GS0600	0	0	0	0	2	2	2	2
Admin Spec	SR1100	4	4	4	4	4	4	0	0
Admin Svcs Mgr	SR1300	1	1	1	1	1	1	0	0
Admin Svcs Officer 1	SR0600	1	1	1	1	0	0	(1)	(1)
Admin Svcs Officer 2	SR0800	0	0	0	0	1	1	1	1
Admin Svcs Officer 3	SR1000	2	2	2	2	0	0	(2)	(2)
Admin Svcs Officer 4	SR1200	2	2	2	2	1	1	(1)	(1)
Application Tech 1	SR0700	0	0	1	1	1	1	0	0
Application Tech 2	SR0800	0	0	1	1	0	0	(1)	(1)
Application Tech 3	SR0900	0	0	0	0	0	0	0	0
Blaster	TG0700	1	1	1	1	0	0	(1)	(1)
CAD/GIS Analyst 2	SR1000	0	0	0	0	0	0	0	0
Carpenter 2	TL1000	1	1	1	1	1	1	0	0
Compliance Inspector 1	SR0700	3	3	3	3	4	4	1	1
Compliance Inspector 2	SR0900	4	4	3	3	3	3	0	0
Compliance Inspector 3	SR1000	0	0	0	0	0	0	0	0
Contract Admin	SR1400	0	0	0	0	1	1	1	1
Cust Svc Field Rep 3	SR0700	0	0	0	0	0	0	0	0
Cust Svc Mgr	SR1400	2	2	2	2	1	1	(1)	(1)
Engineer 1	SR1200	6	6	5	5	1	1	(4)	(4)
Engineer 2	SR1300	3	3	2	2	4	4	2	2
Engineer 3	SR1400	8	8	7	7	7	7	0	0
Engineer In Training	SR1000	5	5	3	3	0	0	(3)	(3)
Engineering Tech 1	SR0600	4	4	2	2	0	0	(2)	(2)
Engineering Tech 2	SR0800	6	6	6	6	6	6	0	0
Engineering Tech 3	SR1000	16	16	13	13	13	13	0	0
Equip & Supply Clerk 1	SR0400	0	0	0	0	0	0	0	0
Equip Operator 1	TG0500	12	12	10	10	8	8	(2)	(2)
Equip Operator 2	TG0700	33	33	32	32	30	30	(2)	(2)
Equip Operator 3	TG0800	24	24	23	23	24	24	1	1
Finance Admin	SR1300	1	1	1	1	0	0	(1)	(1)
Finance Mgr	SR1400	2	2	2	2	2	2	0	0
Human Resources Analyst 1	SR0800	0	0	0	0	0	0	0	0
Human Resources Asst 2	SR0700	1	1	0	0	0	0	0	0
Human Resources Mgr	SR1400	1	1	1	1	1	1	0	0
Info Sys Comm Analyst 1	SR1000	0	0	0	0	0	0	0	0
Info Systems App Analyst 1	SR1000	0	0	0	0	0	0	0	0
Info Systems App Analyst 2	SR1100	1	1	1	1	1	1	0	0
Info Systems Div Mgr	SR1400	1	1	1	1	1	1	0	0
Maint & Repair District Supv	TS1100	0	0	0	0	0	0	0	0
Maint & Repair Leader 1	TL0700	20	20	17	17	14	14	(3)	(3)
Maint & Repair Leader 2	TL0900	14	14	14	14	13	13	(1)	(1)
Maint & Repair Supv	TS0800	0	0	0	0	0	0	0	0
Maint & Repair Worker 1	TG0300	39	39	21	21	29	29	8	8
Maint & Repair Worker 2	TG0400	27	27	26	26	21	21	(5)	(5)
Maint & Repair Worker 3	TG0600	6	6	6	6	8	8	2	2
Office Support Mgr	SR0900	3	3	3	3	2	2	(1)	(1)
Office Support Rep 1	SR0400	1	1	1	1	0	0	(1)	(1)
Office Support Rep 2	SR0500	2	2	2	2	0	0	(2)	(2)
Office Support Rep 3	SR0600	3	3	3	3	2	2	(1)	(1)
Office Support Spec 1	SR0700	0	0	0	0	0	0	0	0
Office Support Spec 2	SR0800	1	1	0	0	4	4	4	4
Parking Patrol Officer 1	SR0700	3	3	3	3	3	3	0	0
Parking Patrol Officer 2	SR0900	1	1	1	1	1	1	0	0

42 Public Works-Financial

Title	Grade	FY 2008		FY 2009		FY 2010		FY09 - FY10	
		Budgeted		Budgeted		Budgeted		Variance	
		Pos.	FTE	Pos.	FTE	Pos.	FTE	Pos.	FTE
GSD General 10101									
Parts Supv	SR0900	1	1	1	1	1	1	0	0
Program Mgr 2	SR1200	1	1	1	1	1	1	0	0
Pub Info Coord	SR1200	0	0	0	0	0	0	0	0
Pub Works Asst Dir-Engineering	SR1500	1	1	1	1	1	1	0	0
Pub Works Asst Dir-F & A	SR1500	1	1	1	1	1	1	0	0
Pub Wks Asst Dir-Strt & Rds	SR1500	1	1	1	1	1	1	0	0
Pub Works Dir	DP0300	1	1	1	1	1	1	0	0
Pub Works Supt	SR1300	0	0	0	0	0	0	0	0
Public Works Associate Dir.	SR1500	1	1	1	1	1	1	0	0
Safety Inspector 1	SR0800	0	0	0	0	0	0	0	0
Seasonal Worker 3		0	0	0	0	0	0	0	0
Signal Tech 1	TG0900	5	5	4	4	4	4	0	0
Signal Tech 2	TG1100	3	3	3	3	3	3	0	0
Signal Tech 3	TL1100	4	4	4	4	4	4	0	0
Signal Tech Supv	TS1100	1	1	1	1	1	1	0	0
Signs & Markings Supv	TS1000	1	1	1	1	1	1	0	0
Skilled Craft Worker 1	TG0700	3	3	3	3	1	1	(2)	(2)
Special Asst To The Dir	SR1300	0	0	0	0	0	0	0	0
Special Projects Mgr	SR1500	0	0	0	0	1	1	1	1
Technical Specialist 1	SR1100	9	9	9	9	5	5	(4)	(4)
Technical Specialist 2	SR1200	2	2	2	2	5	5	3	3
Technical Svcs Coord	SR1100	1	1	0	0	1	1	1	1
Traffic Control Mgr	SR1300	2	2	2	2	2	2	0	0
Transportation Mgr	SR1400	2	2	1	1	0	0	1	1
Total Positions & FTE		306	306	264	264	250	250	(14)	(14)
USD General 18301									
Admin Svcs Officer 3	SR1000	0	0	0	0	0	0	0	0
Compliance Inspector 1	SR0700	0	0	0	0	0	0	0	0
Equip Operator 1	TG0500	0	0	0	0	1	1	1	1
Equip Operator 2	TG0700	0	0	0	0	0	0	0	0
Equip Operator 3	TG0800	1	1	1	1	1	1	0	0
Maint & Repair Leader 1	TL0700	0	0	0	0	0	0	0	0
Maint & Repair Leader 2	TL0900	0	0	0	0	2	2	2	2
Maint & Repair Worker 1	TG0300	29	29	27	27	21	21	(6)	(6)
Maint & Repair Worker 2	TG0400	3	3	3	3	3	3	0	0
Office Support Mgr	SR0900	1	1	1	1	1	1	0	0
Office Support Rep 2	SR0500	0	0	0	0	0	0	0	0
Office Support Spec 1	SR0700	0	0	(1)	(1)	0	0	1	1
Program Mgr 1	SR1100	0	0	0	0	0	0	0	0
Sanitation Supv	TS0700	1	1	1	1	1	1	0	0
Total Positions & FTE		35	35	32	32	30	30	(2)	(2)
Solid Waste Operations 30501									
Admin Asst	SR0900	1	1	1	1	0	0	(1)	(1)
Admin Spec	SR1100	1	1	1	1	1	1	0	0
Admin Svcs Officer 2	SR0800	0	0	0	0	0	0	0	0
Admin Svcs Officer 4	SR1200	0	0	0	0	0	0	0	0
Application Tech 3	SR0900	0	0	0	0	1	1	1	1
Compliance Inspector 1	SR0700	1	1	1	1	1	1	0	0
Cust Svc Field Rep 1	SR0500	6	6	3	3	3	3	0	0
Cust Svc Field Rep 2	SR0600	4	4	4	4	3	3	(1)	(1)
Cust Svc Field Rep 3	SR0700	2	2	1	1	1	1	0	0
Cust Svc Mgr	SR1400	1	1	1	1	0	0	(1)	(1)
Engineer 1	SR1200	1	1	1	1	1	1	0	0

42 Public Works-Financial

Title	Grade	FY 2008		FY 2009		FY 2010		FY09 - FY10	
		Budgeted		Budgeted		Budgeted		Variance	
		Pos.	FTE	Pos.	FTE	Pos.	FTE	Pos.	FTE
Solid Waste Operations 30501 (Continued)									
Engineer In Training	SR1000	0	0	0	0	0	0	0	0
Engineering Tech 3	SR1000	0	0	0	0	1	1	1	1
Equip & Supply Clerk 2	SR0600	0	0	0	0	0	0	0	0
Equip Operator 1	TG0500	1	1	1	1	0	0	(1)	(1)
Equip Operator 2	TG0700	2	2	2	2	0	0	(2)	(2)
Equip Operator 3	TG0800	49	49	46	46	46	46	0	0
Facility Coord	SR1100	1	1	1	1	1	1	0	0
Maint & Repair Worker 1	TG0300	0	0	0	0	0	0	0	0
Maint & Repair Worker 2	TG0400	0	0	0	0	0	0	0	0
Office Support Rep 1	SR0400	0	0	0	0	0	0	0	0
Office Support Rep 2	SR0500	2	2	2	2	0	0	(2)	(2)
Office Support Rep 3	SR0600	0	0	(1)	(1)	0	0	1	1
Office Support Spec 1	SR0700	0	0	0	0	0	0	0	0
Office Support Spec 2	SR0800	2	2	2	2	1	1	(1)	(1)
Professional Spec	SR1100	1	1	0	0	0	0	0	0
Program Spec 2	SR0800	0	0	0	0	1	1	1	1
Program Spec 3	SR1000	1	1	1	1	0	0	(1)	(1)
Pub Wks Asst Dir-Waste Mgt	SR1500	0	0	0	0	0	0	0	0
Recycling Coord	SR1000	1	1	1	1	0	0	(1)	(1)
Sanitation Leader	TL0600	5	5	5	5	4	4	(1)	(1)
Sanitation Supv	TS0700	8	8	5	5	1	1	(4)	(4)
Sanitation Worker	TG0500	5	5	5	5	11	11	6	6
Special Projects Mgr	SR1500	0	0	0	0	2	2	2	2
Waste Management Super	SR1100	0	0	0	0	4	4	4	4
Waste Mgmt Supt	SR1300	1	1	1	1	0	0	(1)	(1)
Total Positions & FTE		96	96	84	84	83	83	(1)	(1)
Department Totals									
		437	437	380	380	363	363	(17)	(17)



33 Codes Administration-At a Glance

Mission	The mission of the Department of Codes & Building Safety is to provide permit, inspection, enforcement, and information products to the Nashville community so they can experience safe buildings and improved quality of life.			
Budget Summary		<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
	Expenditures and Transfers:			
	GSD General Fund	\$ 8,497,700	\$ 8,125,100	\$ 7,472,800
	Special Purpose Funds	154,800	155,000	155,000
	Total Expenditures and Transfers	<u>\$ 8,652,500</u>	<u>\$ 8,280,100</u>	<u>\$ 7,627,800</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 960,800	\$ 977,800	\$ 965,500
	Other Governments and Agencies	0	0	0
	Other Program Revenue	0	0	0
	Total Program Revenue	<u>\$ 960,800</u>	<u>\$ 977,800</u>	<u>\$ 965,500</u>
	Non-program Revenue	9,864,200	9,527,200	5,659,700
	Transfers From Other Funds & Units	100,000	100,000	100,000
	Total Revenues	<u>\$ 10,925,000</u>	<u>\$ 10,605,000</u>	<u>\$ 6,725,200</u>
	Expenditures Per Capita	\$ 14.12	\$ 13.51	\$ 12.45
Positions	Total Budgeted Positions	100	97	87
Contacts	Director: Terry Cobb	email: terry.cobb@nashville.gov		
	Financial Manager: Roy L. Jones	email: roy.jones@nashville.gov		
	Howard Office Building 37210	Phone: 862-6600 FAX: 862-6514		

33 Codes Administration-At a Glance

Accomplishments

- The Department issued 9,305 building permits valued at \$1.3 billion. Although permit values were down in 2008 from the prior record three years, 2008 values still represented the seventh highest year in Metro history in construction value
 - Continued implementation of computer systems within codes processes and continued ramping up of E-permits. Added residential building permits to the E-permit system
 - Implemented a Metro-wide electronic plan submission and concurrent plan review process
 - Provided direct, public access to all Code's Department permit and property records via our website
 - Provided direct, public access to status reports concerning all Property Standards (RFS) cases via our website
-

Goals

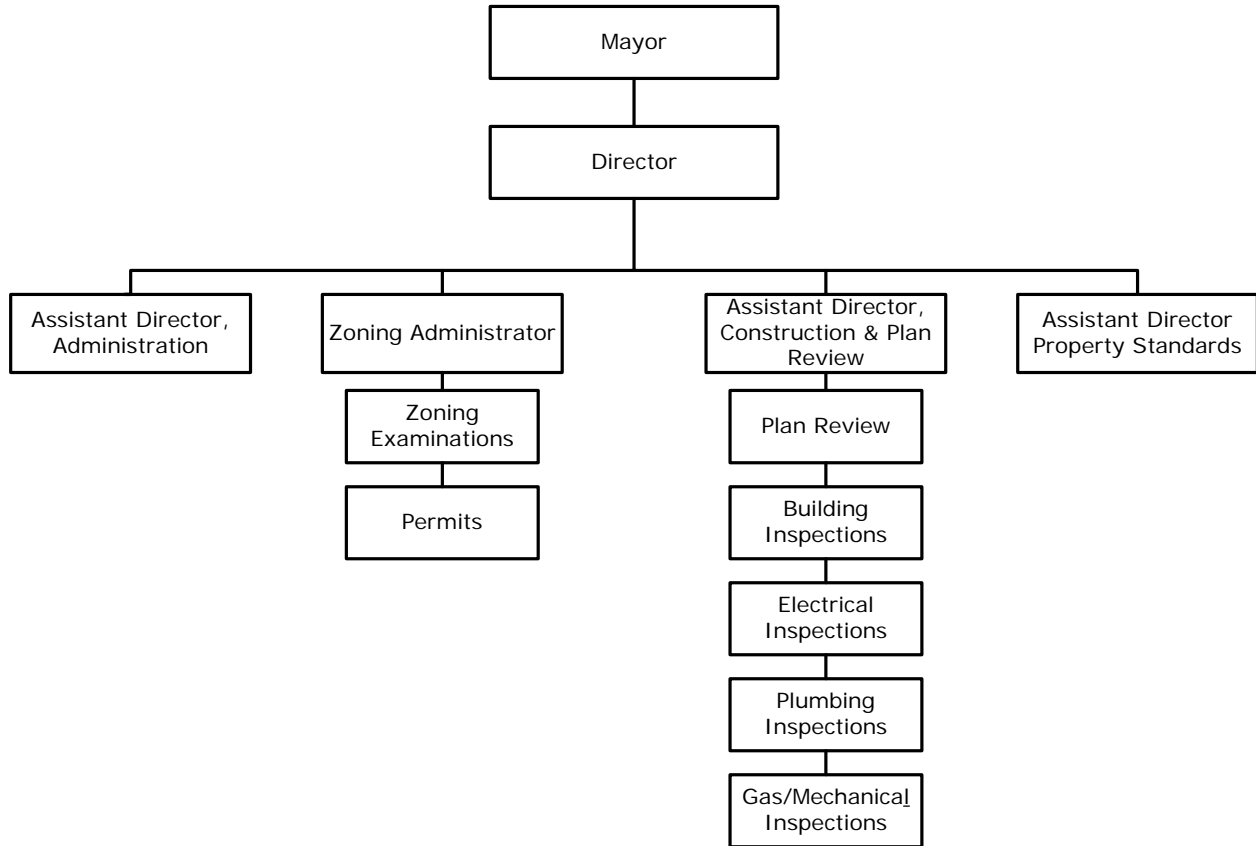
- By the year 2010, Codes customers will experience improved ability to communicate and access information through improved technology within Codes, as evidenced by:
 - 10% increase of customers accessing information online
 - 75% of customers who report satisfaction with communications with the department
 - By the year 2010, citizens of Davidson County will experience cleaner, safer neighborhoods, as evidenced by:
 - 10% reduction in substandard housing
 - 10% reduction in number of abandoned or inoperable/unlicensed vehicles
 - 10% reduction of visual clutter (signs, debris, trash, graffiti)
 - By the year 2010, Codes customers will experience improved response times to their inspection requests, as evidenced by:
 - 75% of customers who receive a response within 48 hours including communication of action on service requests
 - By the year 2010, citizens of and visitors to Davidson County will experience increased Code compliance in new buildings as evidenced by:
 - 10% increase in building projects obtaining a Use and Occupancy Letter indicating all required inspections performed and approved
-

Strategic Issues

- The increasing demand for access to codes-related information and services by the public challenges our ability to adequately respond, resulting in a customer base that is underserved
- There is a growing technology gap between the department and its customers, resulting in longer response times, the inability to communicate with the latest technology, and incomplete information to our customers
- Left unchecked, the effects of substandard property on the citizens of Nashville will result in an erosion of the tax base and further deterioration of the infra-structure and the "built" environment
- Further reduction of "Building Safety" Inspection personnel (1999 = 42 / 2005 = 33) within the Department of Codes and Building Safety may result in: increased inspector response times, minimum quality inspections, increased construction times, increased construction costs, and loss of focus on "building safety" by building owners, contractors, and occupants

33 Codes Administration-At a Glance

Organizational Structure



Programs

Code Enforcement Notification

Code Enforcement Notification

Construction/Land Use

Construction/Land Use

Better Neighborhoods

Better Neighborhoods

Building Safety

Building Safety

Information Services

Board Support Services
Information Sharing

Administrative

Administrative
Non-allocated Financial Transactions

33 Codes Administration-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Construction/Land Use Program		
Eliminate Office Support Rep 3 Position	\$ (39,700) (1.0 FTE)	No fiscal impact. Position is vacant.
Eliminate Administrative Services Officer 3 Position	(55,700) (1.0 FTE)	No fiscal impact. Position is vacant.
Eliminate Zoning Examiner Position	(60,700) (1.0 FTE)	No fiscal impact. Position is vacant.
Better Neighborhoods Program		
Eliminate 2 Property Standards Inspector 1 Positions	(113,500) (2.0 FTEs)	Will increase the average number of daily inspections from 10.7 to 16.6 (above the benchmarked goal)
Building Safety Program		
Eliminate Office Support Rep 3 Position	(39,700) (1.0 FTE)	No fiscal impact. Position is vacant.
Eliminate Building Inspector 1 Position	(52,200) (1.0 FTE)	Will increase the average number of daily inspections from 10.7 to 16.6 (above the benchmarked goal)
Eliminate Mech/Gas Inspector 1 Position	(52,200) (1.0 FTE)	Will increase the average number of daily inspections from 10.7 to 16.6 (above the benchmarked goal)
Eliminate Plumbing Inspector 1 Position	(52,200) (1.0 FTE)	Will increase the average inspection rate from 15.1 to 18.5 inspections per day (outside the benchmarked goal of from 12 – 15 inspections per day)
Eliminate Office Support Rep 3 Position	(45,100) (1.0 FTE)	No fiscal impact. Position is vacant
Non-allocated Financial Transactions		
Internal Service Charges*	(79,400)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	(20,000)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	(70,000)	Suspension of longevity pay to all eligible employees
Perfect Attendance Suspension	(900)	Suspension of perfect attendance pay to all eligible employees
Pay Plan	29,000	Annualized adjustment for FY09 increments
General Services District Total	\$ (652,300) (10.0 FTEs)	
Special Purpose Funds Total	\$ 0	
TOTAL	\$ (652,300) (10.0 FTEs)	

* See Internal Service Charges section for details

33 Codes Administration-At a Glance

Code Enforcement Notification Line of Business - The purpose of the Code Enforcement Notification Line of Business is to provide notice and information products to code violators so that violations can be corrected.

Code Enforcement Notification

The purpose of the Code Enforcement Notification program is to provide notice and information products to code violators so they can correct violations and avoid penalties.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$815,100	\$702,182	\$779,900	\$779,900	\$0	0.0%
FTEs:	GSD General Fund	11.25	11.25	11.25	0.00	0.00	0.0%
Performance							
Percentage of newly issued code violations corrected		80%	74%	80%	NA		

Construction/Land Use Line of Business - The purpose of the Construction/Land Use Line of Business is to provide licensing and permitting products to applicants (property owners, contractors, tenants) so they can proceed to do business in Davidson County in a timely manner.

Construction/Land Use

The purpose of the Construction/Land Use program is to provide licensing and permitting products to applicants (property owners, contractors, tenants) so they can proceed to do business in Davidson County in a timely manner.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,323,100	\$1,259,921	\$1,392,400	\$1,236,300	\$(156,100)	(11.2)%
FTEs:	GSD General Fund	15.45	15.45	15.45	12.45	(3.00)	(19.4)%
Performance							
Percentage of construction/land use permits issued in a timely manner		90%	88%	87%	NA		

Better Neighborhoods Line of Business - The purpose of the Better Neighborhoods Line of Business is to provide property standards and zoning inspection products to neighborhood residents so they can experience a better place to live, work and play.

Better Neighborhoods

The purpose of the Better Neighborhoods program is to provide property standards and zoning inspection products to neighborhood residents so they can experience a better place to live, work and play.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,260,500	\$1,061,513	\$1,285,100	\$1,062,700	\$(222,400)	(17.3)%
FTEs:	GSD General Fund	10.50	10.50	7.50	3.50	(4.00)	(53.3)%
Performance							
Percentage change in substandard properties brought into compliance as a direct result of department intervention		69%	74%	65%	NA		

33 Codes Administration-At a Glance

Building Safety Line of Business - The purpose of the Building Safety Line of Business is to provide building, plumbing, electrical, mechanical inspections and plan review products to building owners and contractors so residents and visitors to Nashville can experience Code compliant buildings.

Building Safety

The purpose of the Building Safety program is to provide building, plumbing, electrical, mechanical inspections and plan review products to building owners and contractors so residents and visitors to Nashville can experience Code compliant buildings.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$2,298,200	\$2,192,942	\$2,225,500	\$1,984,100	\$(241,400)	(10.8)%
FTEs:	GSD General Fund	33.45	33.45	33.45	28.45	(5.00)	(14.9)%

Performance

Percentage change in building projects obtaining a Use and Occupancy letter indicating all required inspections were performed and approved

NA NA 12% NA

Information Services Line of Business – The purpose of the Information Services Line of Business is to provide information, instruction, and support products to boards, public officials and the general public so they can have the information they are seeking in a timely manner.

Board Support Services

The purpose of the Board Support Services program is to provide case preparation and presentation products to six appeal boards so they can have timely and accurate information.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$2,192,942	\$283,009	\$322,300	\$322,300	\$0	0.0%
FTEs:	GSD General Fund	2.60	2.60	2.60	2.60	0.00	0.0%

Performance

Percentage of board members that have accurate information in a timely manner

98% 94% 95% NA

Information Sharing

The purpose of the Information Sharing program is to provide reporting, reference and consultation products to public officials and individuals seeking information so they can have their service requests addressed in a timely manner.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,619,400	\$1,492,856	\$1,550,100	\$1,550,100	\$0	0.0%
FTEs:	GSD General Fund	23.70	23.70	23.70	23.70	0.00	0.0%

Performance

Percentage of individuals who get their service requests addressed in a timely manner

60% 74% 65% NA

33 Codes Administration-At a Glance

Administrative Line of Business – The purpose of the Administrative Line of Business is to provide administrative support service products to the Codes Department so it can efficiently and effectively deliver results for customers.

Administrative

The purpose of the Administrative program is to provide administrative support service products to the Codes Department so it can efficiently and effectively deliver results for customers.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$878,200	\$833,161	\$569,800	\$569,800	\$0	0.0%
FTEs:	GSD General Fund	3.05	3.05	3.05	3.05	0.00	0.0%
Performance							
Executive Leadership:							
	Percentage of departmental key results achieved	NA	NA	NA	NA		
Human Resources:							
	Percentage employee turnover	3%	7%	3%	NA		
Finance:							
	Percent of budget variance	3%	7%	6%	NA		
Procurement:							
	Percent of department purchases made via purchasing card	15%	25%	25%	NA		

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$13,700	\$0	\$0	\$(127,400)	\$(127,400)	0.0%

33 Codes Administration-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	6,898,200	6,302,367	6,558,300	6,005,400	(552,900)	(8.43)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	29,700	41,309	29,700	29,700	0	0.00%
Travel, Tuition, and Dues	29,400	27,415	29,400	9,400	(20,000)	(68.03)%
Communications	121,000	130,871	121,000	121,000	0	0.00%
Repairs & Maintenance Services	9,100	1,362	4,800	4,800	0	0.00%
Internal Service Fees	929,100	912,019	877,200	797,800	(79,400)	(9.05)%
Other Expenses	481,200	410,242	404,700	404,700	0	0.00%
TOTAL OTHER SERVICES	1,599,500	1,523,218	1,466,800	1,367,400	(99,400)	(6.78)%
TOTAL OPERATING EXPENSES	8,497,700	7,825,585	8,025,100	7,372,800	(652,300)	(8.13)%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	100,000	100,000	0	0.00%
TOTAL EXPENSES & TRANSFERS	8,497,700	7,825,585	8,125,100	7,472,800	(652,300)	(8.03)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	906,000	1,222,820	922,800	910,500	(12,300)	(1.33)%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	906,000	1,222,820	922,800	910,500	(12,300)	(1.33)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	9,864,200	8,885,101	9,527,200	5,659,700	(3,867,500)	(40.59)%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	9,864,200	8,885,101	9,527,200	5,659,700	(3,867,500)	(40.59)%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	10,770,200	10,107,921	10,450,000	6,570,200	(3,879,800)	(37.13)%
Expenditures Per Capita	\$13.87	\$12.77	\$13.26	\$12.20	\$(1.06)	(8.03)%

33 Codes Administration-Financial

Special Purpose Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	0	0	0	0	0	0.00%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	154,800	108,300	155,000	155,000	0	0.00%
Travel, Tuition, and Dues	0	0	0	0	0	0.00%
Communications	0	0	0	0	0	0.00%
Repairs & Maintenance Services	0	0	0	0	0	0.00%
Internal Service Fees	0	0	0	0	0	0.00%
Other Expenses	0	7,117	0	0	0	0.00%
TOTAL OTHER SERVICES	154,800	115,417	155,000	155,000	0	0.00%
TOTAL OPERATING EXPENSES	154,800	115,417	155,000	155,000	0	0.00%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	154,800	115,417	155,000	155,000	0	0.00%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	54,800	85,417	55,000	55,000	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	54,800	85,417	55,000	55,000	0	0.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	100,000	100,000	100,000	100,000	0	0.00%
TOTAL REVENUE & TRANSFERS	154,800	185,417	155,000	155,000	0	0.00%
Expenditures Per Capita	\$0.25	\$0.19	\$0.25	\$0.25	\$0.00	0.00%

33 Codes Administration-Financial

Title	Grade	FY 2008 Budgeted		FY 2009 Budgeted		FY 2010 Budgeted		FY09 - FY10 Variance		
		Pos.	FTE	Pos.	FTE	Pos.	FTE	Pos.	FTE	
GSD General 10101										
Admin Spec	SR1100	2	2.00	2	2.00	1	1.00	(1)	(1.00)	
Admin Svcs Officer 3	SR1000	1	1.00	1	1.00	0	0.00	(1)	(1.00)	
Admin Svcs Officer 4	SR1200	1	1.00	1	1.00	1	1.00	0	0.00	
Bldg Inspection Chief	SR1200	1	1.00	1	1.00	1	1.00	0	0.00	
Bldg Inspector 1	SR0900	6	6.00	6	6.00	3	3.00	(3)	(3.00)	
Bldg Inspector 2	SR1000	6	6.00	6	6.00	7	7.00	1	1.00	
Codes Admin Asst Dir	SR1500	3	3.00	3	3.00	3	3.00	0	0.00	
Codes Admin Dir	DP0200	1	1.00	1	1.00	1	1.00	0	0.00	
Combination Codes Inspector	SR1100	0	0.00	0	0.00	1	1.00	1	1.00	
Compliance Inspector 2	SR0900	1	1.00	1	1.00	1	1.00	0	0.00	
Compliance Inspector 3	SR1000	1	1.00	1	1.00	1	1.00	0	0.00	
Cust Svc Supv	SR1000	3	3.00	3	3.00	3	3.00	0	0.00	
Electrical Inspection Chief	SR1200	1	1.00	1	1.00	1	1.00	0	0.00	
Electrical Inspector 1	SR0900	4	4.00	4	4.00	5	5.00	1	1.00	
Electrical Inspector 2	SR1000	4	4.00	4	4.00	3	3.00	(1)	(1.00)	
Mech/Gas Inspection Chief	SR1200	1	1.00	1	1.00	1	1.00	0	0.00	
Mech/Gas Inspector 1	SR0900	5	5.00	5	5.00	4	4.00	(1)	(1.00)	
Mech/Gas Inspector 2	SR1000	2	2.00	2	2.00	2	2.00	0	0.00	
Metropolitan Zoning Admin	SR1500	1	1.00	1	1.00	1	1.00	0	0.00	
Office Support Rep 3	SR0600	15	15.00	15	15.00	12	12.00	(3)	(3.00)	
Office Support Spec 1	SR0700	2	2.00	2	2.00	2	2.00	0	0.00	
Office Support Spec 2	SR0800	1	1.00	1	1.00	1	1.00	0	0.00	
Office Supt Rep 3	HS0700	0	0.00	0	0.00	(1)	(1.00)	(1)	(1.00)	
Plans Examiner 2	SR1200	4	4.00	4	4.00	4	4.00	0	0.00	
Plans Examiner Chief	SR1300	1	1.00	1	1.00	1	1.00	0	0.00	
Plumbing Inspection Chief	SR1200	1	1.00	1	1.00	1	1.00	0	0.00	
Plumbing Inspector 1	SR0900	3	3.00	3	3.00	6	6.00	3	3.00	
Plumbing Inspector 2	SR1000	3	3.00	3	3.00	1	1.00	(2)	(2.00)	
Program Supv	SR1000	1	1.00	1	1.00	0	0.00	(1)	(1.00)	
Property Stan Insp 1	SR0900	10	10.00	7	7.00	9	9.00	2	2.00	
Property Stand Insp 2	SR1000	6	6.00	6	6.00	3	3.00	(3)	(3.00)	
Property Standards Insp Chief	SR1200	2	2.00	2	2.00	2	2.00	0	0.00	
Urban Forester	SR1100	1	1.00	1	1.00	1	1.00	0	0.00	
Zoning Examination Chief	SR1200	1	1.00	1	1.00	1	1.00	0	0.00	
Zoning Examiner	SR1100	5	5.00	5	5.00	4	4.00	(1)	(1.00)	
Total Positions & FTE		100	100.00	97	97.00	87	87.00	(10)	(10.00)	
Department Totals		100	100.00	97	97.00	87	87.00	(10)	(10.00)	

34 Beer Permit Board-At a Glance

Accomplishments

- With existing office staff, we continued to provide normal service without interruption
 - Processed 171 beer permit applications (as of 1/2/09)
 - Processed 189 dance permit applications and renewals (as of 1/2/09)
 - Collected \$48,000 in civil penalties (as of 1/2/09)
 - Collected \$231,816 in total revenue - 84% of total projected revenue (as of 1/2/09)
 - Held trials for 33 beer law violators (as of 1/2/09)
-

Goals

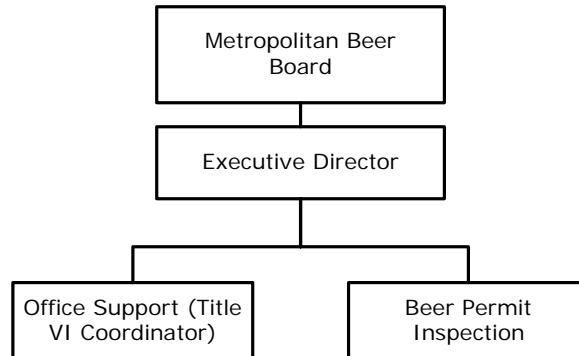
- By the year 2013, Beer Board clientele will experience a more user-friendly and efficient application process, as evidenced by:
 - Customers will experience a more streamlined application process including more simplified application documents and a specified, designated time to submit applications and receive information
 - Customers will be able to access Beer Board documents and permit applications on the web
 - In the year 2013, effective regulation of state legislation and local laws will be evidenced by
 - An increase in community partnerships between the Metropolitan Beer Board and other regulatory/policing agencies
-

Strategic Issues

- Due to current economic issues, we anticipate a number of businesses changing ownership or closing, which will result in:
 - Increase in customers' wait time for inspections and assistance
 - Decrease in routine inspections (inspections conducted 3 times per year for each business) reduces the number of locations brought into compliance
 - Increase in staff time to pursue collections of fines and fees, submission of required documents and inspections to confirm business changes and complaints
- Over the past 2-5 years, there has been an increase in the diversity of the Beer Board clientele, resulting in:
 - Increased time spent with individual customers
 - Increased risk of miscommunication due to the language barriers
 - Increased time spent completing applications and paperwork
 - Increased time spent away from other customers
 - Decreased productivity

34 Beer Permit Board-At a Glance

Organizational Structure



Programs

Permit Application

Permit Application

Inspection

Inspection

Administrative

Non-allocated Financial Transactions

34 Beer Permit Board-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Baseline Budget Adjustment	\$ (8,300)	Reduction based upon FY09 Savings Target
Permit Application Program		
Reduction of excess salary	(28,400)	No fiscal impact
Non-allocated Financial Transactions		
Internal Service Charges*	29,000	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Longevity Suspension	(1,200)	Suspension of longevity pay to all eligible employees
Pay Plan	1,200	Annualized adjustment for FY09 increments
General Services District Total	\$ (7,700)	
Special Purpose Funds Total	\$0	
TOTAL	\$ (7,700)	

* See Internal Service Charges section for details

34 Beer Permit Board-At a Glance

Permit Application Line of Business – The purpose of the Permit Application Line of Business is to provide permitting and instructional products to applicants so they can better understand the rules, regulations and Beer laws and obtain a permit.

Permit Application

The purpose of the Permit Application program is to provide permitting and instructional products to applicants so they can better understand the rules, regulations and Beer laws and obtain a permit.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$250,200	\$215,711	\$210,500	\$173,800	\$(36,700)	(17.4)%
FTEs:	GSD General Fund	2.25	2.25	2.25	2.25	0.00	0.0%
Performance							
	Percentage of re-inspections passed	90%	NA	90%	90%		

Inspection Line of Business – The purpose of the Inspection Line of Business is to provide information and inspections to applicants and permit holders so they can operate in accordance with state and local laws and the rules and regulations of the Metropolitan Beer Permit Board.

Inspection

The purpose of the Inspection program is to provide information and inspections to applicants and permit holders so they can operate in accordance with state and local laws and the rules and regulations of the Metropolitan Beer Permit Board.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$168,000	\$136,720	\$143,200	\$143,200	\$0	0.0%
FTEs:	GSD General Fund	1.75	1.75	1.75	1.75	0.00	0.0%
Performance							
	Percent of permit holders in compliance at the time of inspection	80%	69.8%	90%	90%		

Administrative Line of Business – The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$2,400	\$6,561	\$15,500	\$40,900	\$25,400	163.9%

34 Beer Permit Board-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	288,400	231,282	288,600	251,900	(36,700)	(12.72)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	0	149	0	0	0	0.00%
Travel, Tuition, and Dues	200	207	200	200	0	0.00%
Communications	8,900	7,578	8,900	8,900	0	0.00%
Repairs & Maintenance Services	1,000	794	600	600	0	0.00%
Internal Service Fees	80,700	78,334	61,600	90,600	29,000	47.08%
Other Expenses	41,400	40,648	9,300	9,300	0	0.00%
TOTAL OTHER SERVICES	132,200	127,710	80,600	109,600	29,000	35.98%
TOTAL OPERATING EXPENSES	420,600	358,992	369,200	361,500	(7,700)	(2.09)%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	420,600	358,992	369,200	361,500	(7,700)	(2.09)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	300	272	300	100	(200)	(66.67)%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	300	272	300	100	(200)	(66.67)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	237,500	277,329	237,500	239,500	2,000	0.84%
Fines, Forfeits, & Penalties	116,000	32,000	40,000	45,000	5,000	12.50%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	353,500	309,329	277,500	284,500	7,000	2.52%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0%
TOTAL REVENUE & TRANSFERS	353,800	309,601	277,800	284,600	6,800	2.45%
Expenditures Per Capita	\$0.69	\$0.59	\$0.60	\$0.59	\$(0.01)	(2.09)%

34 Beer Permit Board-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>	
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>
GSD General 10101									
Beer Permit Board-Exec Dir	DP0100	1	1.00	1	1.00	1	1.00	0	0.00
Beer Permit Inspector 2	SR0900	2	2.00	2	2.00	2	2.00	0	0.00
Office Support Spec 1	SR0700	1	1.00	1	1.00	1	1.00	0	0.00
Total Positions & FTE		4	4.00	4	4.00	4	4.00	0	0.00
Department Totals		4	4.00	4	4.00	4	4.00	0	0.00

35 Agricultural Extension-At a Glance

Mission

The mission of the Agriculture Extension Service is to provide educational products to the people of Davidson County where they live and work so they can be better informed about:

- Agriculture
- Family and Consumer Sciences
- Community Resource Development
- 4-H Urban Youth Development

in their communities through an educational process that uses research-based information to address issues and needs.

Budget Summary

	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
Expenditures and Transfers:			
GSD General Fund	\$ 396,500	\$ 370,100	\$ 324,800
Total Expenditures and Transfers	<u>\$ 396,500</u>	<u>\$ 370,100</u>	<u>\$ 324,800</u>
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0
Other Governments and Agencies	0	0	0
Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
Total Program Revenue	\$ 0	\$ 0	\$ 0
Non-program Revenue	0	0	0
Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Expenditures Per Capita	\$ 0.65	\$ 0.60	\$ 0.53

Positions

Total Budgeted Positions	10	9	8
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Contacts

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 800 Second Avenue North, Suite 3
 Nashville, TN 37201-1083 Phone: 862-5995 FAX: 862-5998

35 Agricultural Extension-At a Glance

Accomplishments

- The Davidson County Master Gardener program resulted in 56 participants attending 16 training sessions in 2008. Over 11,201 volunteer hours were given to Davidson County at a value of \$224,000
 - Over 95% of the 90 participants, in the Commercial Pesticide classes, gained knowledge and study skills to pass the required certification exams
 - Of 300 financial education class participants, 275 gained skills in making a spending plan
 - Of the 1,400 limited resource adults who participated in the TN Shapes Up Program, 96% increased their knowledge of the health risks associated with being overweight and obesity
 - Of the 1,190 4-H youths in the communications activity, 95% improved their oral communication skills
-

Goals

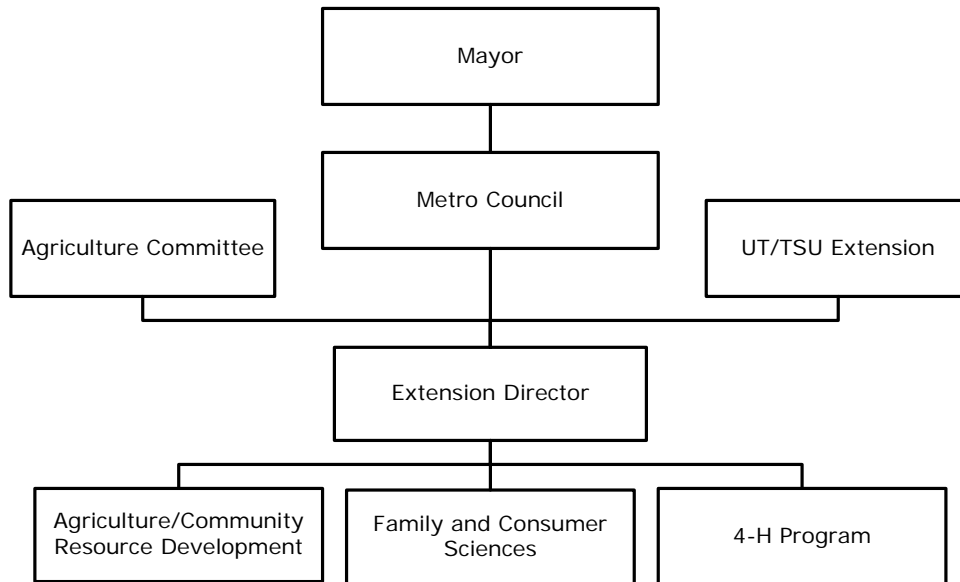
- By the year 2013, Master Gardener educational classes will continue to increase the knowledge and skills of gardeners in Davidson County, as evidenced by:
 - 40% increase in Master Gardeners who identified at least one recommended gardening practice they adopted/plan to adopt as a result of the training program
 - By the year 2013, Pesticide Safety Education Programs will continue to increase the knowledge and skills of commercial pesticide applicators, as evidenced by:
 - 50% clients using the services of the Plant and Pest Diagnostic Center, thus increasing clients using recommended disease control practices
 - By the year 2013, participants in Family & Consumer Sciences classes will experience an increase in knowledge and skills as represented by:
 - In the Tennessee Saves program, 53% of participants kept a record of spending and 75% of participants increasing consumption of fruits and vegetables
 - By the year 2013, 4-H members will experience an increase in communication and decision making, evidenced by:
 - In the 4-H Urban Youth Development program, 50% of youth will improve their communication skills and decision making skills
-

Strategic Issues

- Davidson County Extension has received a growing number of requests for horticulture information, if this demand is not properly addressed this could result in:
 - Customers receiving bias information from a non-research source and not following correct pesticide recommendations
- 40% percent of inexperienced landscape employees fail their certification exams; if this trend continues, employees and business owners could face serious problems resulting in:
 - Site jobs lost, due to reduction in number of employees and loss of business revenue
- According to Davidson County population data, over 70% of the population live paycheck to paycheck, if these trends continue, consumers could find themselves facing:
 - Filing of personal bankruptcy and lack of financial income for retirement
- According to Community Health of the Metro Health Department, it was reported that 36% of those surveyed in Davidson County were over weight and 19% were obese; if these trends continue, consumers could find themselves facing:
 - Escalating medical cost and reduction in quality of life
- On average, the Davidson County high school drop out rate has remained at approximately 17.8% for the past several years. If this issue is not properly addressed it will result in the students lack of:
 - Communications and career planning

35 Agricultural Extension-At a Glance

Organizational Structure



Programs

Family and Consumer Sciences

Family and Consumer Sciences

Agriculture/Horticulture

Agriculture/Horticulture

4-H/Youth Development

4-H/Youth Development

Administrative

Non-allocated Financial Transactions

35 Agricultural Extension-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Baseline Budget Adjustment	\$ (8,500)	Reduction based upon FY09 Savings Target
Agriculture/Horticulture Program		
Elimination of Extension Agent III position	(30,000) (1.00 FTE)	This reduction will affect our ability to effectively serve the consumers of Davidson County through insect and disease identification, on-site visits to consumers and specialized commercial/consumer educational training
Non-allocated Financial Transactions		
Internal Service Charges*	(8,800)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	(500)	Reduction of out of town and air travel, tuition, and registration
Perfect Attendance Suspension	(100)	Suspension of perfect attendance pay to all eligible employees
Pay Plan	2,600	Annualized adjustment for FY09 increments
General Services District Total	\$ (45,300) (1.00 FTE)	
TOTAL	\$ (45,300) (1.00 FTE)	

* See Internal Service Charges section for details

35 Agricultural Extension-At a Glance

Family and Consumer Sciences Line of Business – The purpose of the Family and Consumer Sciences Line of Business is to provide financial and nutritional educational products to individuals and families so they can increase personal wealth and improve their health.

Family and Consumer Sciences

The purpose of the Family and Consumer Sciences program is to provide financial and nutritional educational products to individuals and families so they can increase personal wealth and improve their health.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$106,300	\$103,719	\$104,600	\$104,600	\$0	0.0%
FTEs:	GSD General Fund	2.50	2.50	2.45	2.45	0.00	0.0%
Performance							
Percentage of participants who report eating an increased amount of fruits and vegetables for one year							
		75%	80%	75%	75%		

Agriculture/Horticulture Line of Business – The purpose of Agriculture/Horticulture Line of Business is to provide gardening and horticulture educational products to customers so they can increase gardening production and horticultural job skills.

Agriculture/Horticulture

The purpose of the Agriculture/Horticulture program is to provide gardening and horticultural education products to customers so they increase gardening production and horticultural job skills.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$120,200	\$123,186	\$118,100	\$79,600	\$(38,500)	(32.6)%
FTEs:	GSD General Fund	2.85	2.85	2.80	1.80	(1.00)	(35.7)%
Performance							
Percentage of customers who adopt recommended Integrated Pest Management practices and are trained as commercial pest applicators							
		80%	70%	82%	85%		

4-H/Youth Development Line of Business – . The purpose of the 4-H/Youth Development Line of Business is to provide life skills training to youth so they can develop career decision making skills.

4-H/Youth Development

The purpose of the 4-H/Youth Development program is to provide life skills training to youth so they can develop career decision making skills.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$170,000	\$102,680	\$147,400	\$147,400	\$0	0.0%
FTEs:	GSD General Fund	4.15	4.15	3.75	3.75	0.00	0.0%
Performance							
Percentage of participants who improve their communications and career decision making skills							
		65%	70%	65%	65%		

35 Agricultural Extension-At a Glance

Administrative Line of Business - The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$0	\$6,472	\$0	\$(6,100)	\$(6,100)	0.0%

35 Agricultural Extension-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	296,400	239,288	286,900	250,900	(36,000)	(12.55)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	0	0	0	0	0	0.00%
Travel, Tuition, and Dues	1,500	2,060	2,000	1,500	(500)	(25.00)%
Communications	3,100	3,404	3,100	3,100	0	0.00%
Repairs & Maintenance Services	0	0	0	0	0	0.00%
Internal Service Fees	77,000	76,370	61,800	53,000	(8,800)	(14.24)%
Other Expenses	18,500	14,935	16,300	16,300	0	0.00%
TOTAL OTHER SERVICES	100,100	96,769	83,200	73,900	(9,300)	(11.18)%
TOTAL OPERATING EXPENSES	396,500	336,057	370,100	324,800	(45,300)	(12.24)%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	396,500	336,057	370,100	324,800	(45,300)	(12.24)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	0	0	0	0	0	0.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	0	0	0	0	0	0.00%
Expenditures Per Capita	\$0.65	\$0.55	\$0.60	\$0.53	\$(0.07)	(12.24)%

35 Agricultural Extension-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>		
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	
GSD General 10101										
Extension Agent 1	SR0200	3	3.00	3	3.00	3	3.00	0	0.00	
Extension Agent 2	SR0300	2	2.00	2	2.00	2	2.00	0	0.00	
Extension Agent 3	SR0600	2	2.00	2	2.00	1	1.00	(1)	(1.00)	
Extension Director	SR0800	1	1.00	1	1.00	1	1.00	0	0.00	
Office Support Rep 1	SR0400	1	1.00	1	1.00	1	1.00	0	0.00	
Temporary Office Worker		1	0.50	0	0.00	0	0.00	0	0.00	
Total Positions & FTE		10	9.50	9	9.00	8	8.00	(1)	(1.00)	
Department Totals		10	9.50	9	9.00	8	8.00	(1)	(1.00)	

36 Soil & Water Conservation-At a Glance

Mission	The mission of the Davidson County Soil Conservation District is to provide conservation planning, education, information and technical assistance products to landowners, groups and units of government so they can enhance and benefit from the proper management of natural resources.			
Budget Summary	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	
Expenditures and Transfers:				
GSD General Fund	\$ 127,300	\$ 103,800	\$ 81,900	
Total Expenditures and Transfers	<u>\$ 127,300</u>	<u>\$ 103,800</u>	<u>\$ 81,900</u>	
Revenues and Transfers:				
Program Revenue				
Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0	
Other Governments and Agencies	0	0	0	
Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>	
Total Program Revenue	\$ 0	\$ 0	\$ 0	
Non-program Revenue	0	0	0	
Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>0</u>	
Total Revenues	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	
Expenditures Per Capita	\$ 0.21	\$ 0.17	\$ 0.13	
Positions	Total Budgeted Positions	1	1	1
Contacts	Director: John T. Leeman Budget Contact: Carolyn Dillard 1312 Third Avenue North 37208	email: john.leeman@state.tn.us email: carolyn.dillard@tn.usda.gov Phone: 880-2030 FAX: 880-2032		

36 Soil & Water Conservation-At a Glance

Accomplishments

- Davidson Soil Conservation secured \$95,000.00 from state & federal governments to implement 32 conservation best management practices on 800 acres to improve soil & water quality
 - Secured funds and provided technical planning for tree planting and stream restoration on Bosley & Richland Creeks
 - Provided conservation classes to 350 students, conducted 4 training seminars for developers, planners and engineers
 - Placed 5 conservation exhibits with publication information to general public
 - Provided educational field day to showcase conservation best management practices
 - Secured grant and provided technical service for Outdoor Classroom & Garden at Park Avenue School
 - By serving on National Conservation Committees, Davidson County will be host city for state convention, February 2010 & Southeast Convention August 2010
 - Davidson Co. Soil Conservation's partnership with other agencies and groups has brought additional funds, services and cut cost to the taxpayers
-

Goals

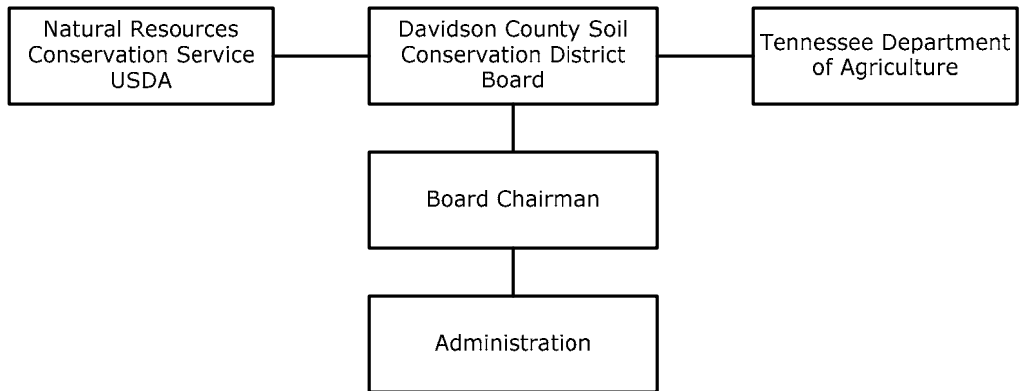
- Improve water, soil and air quality in Davidson County to improve the aesthetics and quality of life for visitors and citizens
 - Seek funds from state, federal and other agencies to use in Davidson County. Provide education, training, exhibits, information, field days, technical planning and services to students, landowners, developers, engineers, businesses and general public so they can make better decisions regarding the conservation of Natural Resources
 - Provide cost-share partnerships for land/water management by implementing conservation best management practices
 - Provide land use information and implementation to decrease sediment, improve watersheds and remove streams from 303-D list
 - Address the culminating decline of water quality, erosion, wildlife habitat and health risks in Davidson County streams
 - Use preservation and management of natural resources to develop land and growth in a way to prevent pollution, depletion of groundwater, excessive runoff, floods, health hazards and savings for taxpayers
-

Strategic Issues

- Address watershed issues in Davidson County streams
- Increase awareness of environmental issues pertaining to natural resources (water, soil, plants, wildlife, air and the management of these resources)
- The purpose of the District is to use the technical services and cost-share funds provided by state & federal government for Davidson County

36 Soil & Water Conservation-At a Glance

Organizational Structure



Programs

Watershed Conservation

Watershed Conservation

Technical Services

Technical Services

Educational Services

Educational Services

Administrative

Non-allocated Financial Transactions

36 Soil & Water Conservation-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Watershed Conservation Program		
Reduction of excess salary	\$ (500)	No fiscal impact
Technical Services Program		
Reduction of excess salary	(200)	No fiscal impact
Educational Services Program		
Reduction of excess salary	(300)	No fiscal impact
Non-allocated Financial Transactions		
Internal Service Charges*	(14,400)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	(6,100)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	(700)	Suspension of longevity pay to all eligible employees
Pay Plan	300	Annualized adjustment for FY09 increments
General Services District Total	\$ (21,900)	
Special Purpose Funds Total	\$0	
TOTAL	\$ (21,900)	

* See Internal Service Charges section for details

36 Soil & Water Conservation-At a Glance

Watershed Conservation Line of Business – The purpose of Watershed Conservation Line of Business is to provide regional conservation, resource and land use information products to landowners, developers and public agencies so they can conduct business in a way that maintains or improves the watershed.

Watershed Conservation

The purpose of the Watershed Conservation program is to provide regional conservation, resource and land use information products to landowners, developers and public agencies so they can conduct business in a way that maintains or improves the watershed.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$44,300	\$43,414	\$36,100	\$35,600	\$(500)	(1.4)%
FTEs:	GSD General Fund	0.34	0.34	0.34	0.34	0.00	0.0%
Performance							
Percentage of watersheds evaluated that maintained or improved baseline levels of the Environmental Integrity Index (water, sediment and recreational quality, aquatic habitat and physical integrity levels)		NA	25%	25%	NA		

Technical Services Line of Business – The purpose of the Technical Services Line of Business is to provide cost-share partnership and land/water management planning products to Landowners so they can institute best management practices in natural resource conservation.

Technical Services

The purpose of the Technical Services program is to provide cost-share partnership and land/water management planning products to landowners so they can institute best management practices in natural resource conservation.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$41,000	\$39,027	\$33,300	\$33,100	\$(200)	(0.6)%
FTEs:	GSD General Fund	0.33	0.33	0.33	0.33	0.00	0.0%
Performance							
Percentage change in best-management-practices implemented		NR	20%	25%	NA		

Educational Services Line of Business – The purpose of the Educational Services Line of Business is to provide information and training products to students, businesses and the general public so they can make better decisions regarding the conservation of natural resources.

Educational Services

The purpose of the Educational Services program is to provide information and training products to students, businesses and the general public so they can make better decisions regarding the conservation of natural resources.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$41,800	\$35,920	\$34,000	\$33,700	\$(300)	(0.9)%
FTEs:	GSD General Fund	0.33	0.33	0.33	0.33	0.00	0.0%
Performance							
Percentage of participants who say they have the information to make better decisions regarding the conservation of natural resources		NR	30%	65%	NA		

36 Soil & Water Conservation-At a Glance

Administrative Line of Business - The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$200	\$1,865	\$400	\$(20,000)	\$(20,400)	(5,100)%

36 Soil & Water Conservation-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	62,800	55,210	62,400	61,000	(1,400)	(2.24)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	0	0	0	0	0	0.00%
Travel, Tuition, and Dues	7,300	10,466	7,300	1,200	(6,100)	(83.56)%
Communications	700	1,323	700	700	0	0.00%
Repairs & Maintenance Services	0	0	0	0	0	0.00%
Internal Service Fees	44,100	40,589	32,600	18,200	(14,400)	(44.17)%
Other Expenses	12,400	12,639	800	800	0	0.00%
TOTAL OTHER SERVICES	64,500	65,017	41,400	20,900	(20,500)	(49.52)%
TOTAL OPERATING EXPENSES	127,300	120,227	103,800	81,900	(21,900)	(21.10)%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	127,300	120,227	103,800	81,900	(21,900)	(21.10)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	0	0	0	0	0	0.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	0	0	0	0	0	0.00%
Expenditures Per Capita	\$0.21	\$0.20	\$0.17	\$0.13	\$(0.04)	(21.10)%

36 Soil & Water Conservation-Financial

<u>Title</u>	<u>Grade</u>	FY 2008 Budgeted		FY 2009 Budgeted		FY 2010 Budgeted		FY09 - FY10 Variance	
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>
GSD General 10101									
Admin Asst	SR0900	1	1.00	1	1.00	1	1.00	0	0.00
Total Positions & FTE		1	1.00	1	1.00	1	1.00	0	0.00
Department Totals		1	1.00	1	1.00	1	1.00	0	0.00

45 Transportation Licensing-At a Glance

Mission The mission of the Transportation Licensing Commission is to provide permitting, inspection and enforcement products to wrecker and passenger vehicle for hire industries operating in Nashville/Davidson County so they can safely transport vehicles and the general public.

Budget Summary

	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
Expenditures and Transfers:			
GSD General Fund	\$ 408,400	\$ 397,300	\$ 409,000
Total Expenditures and Transfers	<u>\$ 408,400</u>	<u>\$ 397,300</u>	<u>\$ 409,000</u>
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0
Other Governments and Agencies	0	0	0
Other Program Revenue	0	0	0
Total Program Revenue	\$ 0	\$ 0	\$ 0
Non-program Revenue	219,000	227,800	246,400
Transfers From Other Funds and Units	0	0	0
Total Revenues	<u>\$ 219,000</u>	<u>\$ 227,800</u>	<u>\$ 246,400</u>
Expenditures Per Capita	\$ 0.67	\$ 0.65	\$ 0.67

Positions	Total Budgeted Positions	4	4	4
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Contacts	Director: Brian McQuiston	email: brian.mcquiston@nashville.gov
	1417 Murfreesboro Road	
	P. O. Box 196300 37219-6300	Phone: 862-6777 FAX: 862-6765

45 Transportation Licensing-At a Glance

Accomplishments

- Processed 1,088 applications for licenses/permits; 2.5% of applicants screened out as ineligible
 - Improved background checks on wrecker drivers
 - Screened all taxi vehicle accident reports for FY2008; less than 2% were caused by vehicle defects
 - Continued proactive patrolling/enforcement effort:
 - Over 350 environmental court citations issued
 - 14 commission disciplinary/show-cause hearings conducted
-

Goals

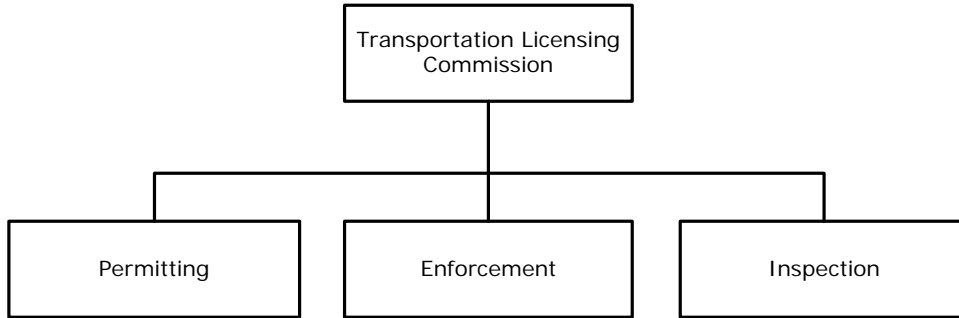
- Complete process to begin regulation of Other Passenger Vehicles for Hire in FY2010
 - Update background checks on current taxi drivers
 - Continue development process to enable automation of permitting and record-keeping
-

Strategic Issues

- Regulation of remaining sectors of the passenger vehicle for hire industry, to establish/enforce standards and reduce potential risks to public safety
- Expeditious clearance of major traffic incidents on major roadways by emergency wrecker system, to reduce fatalities/property damage and economic and environmental impacts of traffic congestion

45 Transportation Licensing-At a Glance

Organizational Structure



Programs

Enforcement

Enforcement

Inspection

Inspection

Permitting

Permitting

Administrative

Non-allocated Financial Transactions

45 Transportation Licensing-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Enforcement Program		
Reduction overtime expenses	\$ (1,200)	No fiscal impact
Permitting Program		
Increase in Fingerprinting Expense	13,000	Update background checks of current taxicab and carriage drivers who have not been fingerprinted within the past five years. Costs to be completely offset by collection of background check fees from affected drivers at annual permit renewal
Non-allocated Financial Transactions		
Internal Service Charges*	2,300	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	(1,100)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	(1,900)	Suspension of longevity pay to all eligible employees
Perfect Attendance Suspension	(100)	Suspension of perfect attendance pay to all eligible employees
Pay Plan	700	Annualized adjustment for FY09 increments
General Services District Total	\$ 11,700	
Special Purpose Funds Total	\$0	
TOTAL	\$ 11,700	

* See Internal Service Charges section for details

45 Transportation Licensing-At a Glance

Enforcement Line of Business - The purpose of the Enforcement Line of Business is to ensure that violations of statutes and rules under the jurisdiction and authority of the Commission are prosecuted in a timely effective manner.

Enforcement

The purpose of the Enforcement program is to ensure that violations of statutes and rules under the jurisdiction and authority of the Commission are prosecuted in a timely effective manner.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$204,300	\$210,739	\$205,800	\$204,600	\$(1,200)	(0.6)%
FTEs:	GSD General Fund	2.30	2.30	2.30	2.30	0.00	0.0%
Performance							
Percentage of citations or disciplinary hearings resulting in convictions		NA	NA	NA	NA		

Inspection Line of Business – The purpose of the Inspection Line of Business is to provide vehicle inspection products to vehicle owners, in order to promote public safety by assuring that regulated passenger vehicles for hire (PVH) meet the inspection standards necessary to transport the general public.

Inspection

The purpose of the Inspection program is to provide vehicle inspection products to vehicle owners, in order to promote public safety by assuring that regulated passenger vehicles for hire (PVH) meet the inspection standards necessary to transport the general public.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$64,800	\$68,765	\$63,400	\$63,400	\$0	0.0%
FTEs:	GSD General Fund	0.45	0.45	0.45	0.45	0.00	0.0%
Performance							
Percentage of PVH accidents where the cause is vehicle defect/failure		NA	1.7%	0%	NA		

Permitting Line of Business – The purpose of the Permitting Line of Business is to provide permitting and licensing products to regulated industries, in order to promote public safety by assuring that regulated companies and drivers meet the licensing/permitting standards necessary to transport vehicles and the general public.

Permitting

The purpose of the Permitting program is to provide permitting and licensing products to regulated industries, in order to promote public safety by assuring that regulated companies and drivers meet the licensing/permitting standards necessary to transport vehicles and the general public.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$133,600	\$113,888	\$125,600	\$138,600	\$13,000	10.4%
FTEs:	GSD General Fund	1.25	1.25	1.25	1.25	0.00	0.0%
Performance							
Percentage of applicants who do not receive a license/permit (% screened from process)		2%	2.5%	2%	NA		

45 Transportation Licensing-At a Glance

Administrative Line of Business - The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$5,700	\$3,643	\$2,500	\$5,100	\$2,600	104.0%

45 Transportation Licensing-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	273,300	268,783	272,000	269,500	(2,500)	(0.92)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	24,500	19,074	22,600	35,600	13,000	57.52%
Travel, Tuition, and Dues	3,800	3,371	3,900	2,800	(1,100)	(28.21)%
Communications	6,700	7,082	9,700	9,700	0	0.00%
Repairs & Maintenance Services	0	0	0	0	0	0.00%
Internal Service Fees	95,700	94,323	85,000	87,300	2,300	2.71%
Other Expenses	4,400	4,402	4,100	4,100	0	0.00%
TOTAL OTHER SERVICES	135,100	128,252	125,300	139,500	14,200	11.33%
TOTAL OPERATING EXPENSES	408,400	397,035	397,300	409,000	11,700	2.94%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	408,400	397,035	397,300	409,000	11,700	2.94%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	77	0	0	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	925	0	0	0	0.00%
TOTAL PROGRAM REVENUE	0	1,002	0	0	0	0.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	219,000	234,435	227,800	246,400	18,600	8.17%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	219,000	234,435	227,800	246,400	18,600	8.17%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	219,000	235,437	227,800	246,400	18,600	8.17%
Expenditures Per Capita	\$0.67	\$0.65	\$0.65	\$0.67	\$0.02	2.94%

45 Transportation Licensing-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>	
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>
GSD General 10101									
Office Support Spec 2	SR0800	1	1.00	1	1.00	1	1.00	0	0.00
Trans Licensing Comm Dir	DP0100	1	1.00	1	1.00	1	1.00	0	0.00
Trans Licensing Insp 2	SR0900	2	2.00	2	2.00	2	2.00	0	0.00
Total Positions & FTE		4	4.00	4	4.00	4	4.00	0	0.00
Department Totals		4	4.00	4	4.00	4	4.00	0	0.00



37 Social Services-At a Glance

Mission The mission of Metro Social Services is to provide research, planning, coordination, and family support products to the most vulnerable people in Davidson County so they can experience the best quality of life possible.

Budget Summary	2007-08	2008-09	2009-10
Expenditures and Transfers:			
GSD General Fund	\$ 8,099,900	\$ 7,332,500	\$ 6,339,400
Special Purpose Fund	800	800	800
Total Expenditures and Transfers	\$ 8,100,700	\$ 7,333,300	\$ 6,340,200
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$ 27,800	\$ 24,500	\$ 23,100
Other Governments and Agencies	1,277,700	1,397,200	1,419,900
Other Program Revenue	64,100	59,100	44,700
Total Program Revenue	\$ 1,369,600	\$ 1,480,800	\$ 1,487,700
Non-program Revenue	0	0	0
Transfers From Other Funds and Units	32,000	34,200	32,200
Total Revenues	\$ 1,401,600	\$ 1,515,000	\$ 1,519,900
Expenditures Per Capita	\$ 13.22	\$ 11.97	\$ 10.35

Positions	Total Budgeted Positions	98	98	89
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Contacts	Interim Director: Renee Pratt	email: renee.pratt@nashville.gov
	Financial Manager: Pamela McEwen	email: pamela.mcewen@nashville.gov
	523 Mainstream Drive, Suite A 37228	Phone: 862-6400 FAX: 862-6404

37 Social Services-At a Glance

Accomplishments

- Facilitated the application for Metro Social Services to be approved as a provider for Home and Community Based Medicaid Waiver Nutrition Services, resulting in an additional funding source to expand the number of home-delivered meals to a greater number of low-income frail elders in our community
 - Placed 255 customers in permanent housing
 - Provided 60 burials and 16 cremations to citizens of Davidson County
 - Provided 128,012 meals to seniors in Davidson County
 - Provided 22,240 hours of homemaker and personal care services to seniors and disabled persons in Davidson County
-

Goals

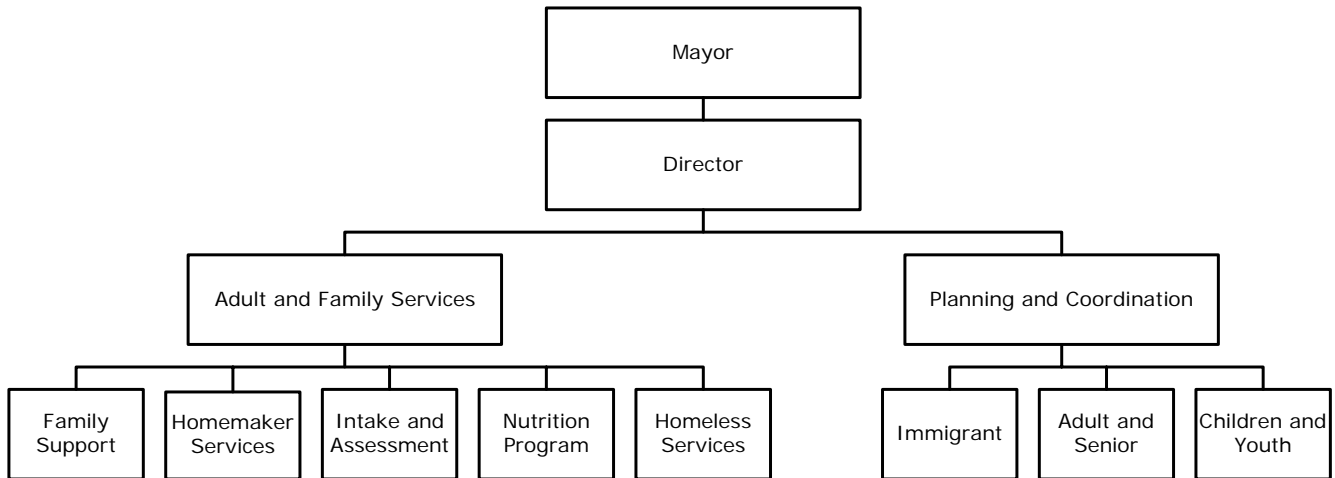
- Metro Social Services will ensure quality services through renewal of accreditation by the Council on Accreditation
 - Metro Social Services customers will experience quality services related to planning, coordination, collaboration and resource development
 - Metro Social Services customers will experience quality service that is based upon best practice standards of the Council of Accreditation
 - Frail, elderly, and disabled persons in Davidson County will experience an enhanced quality of life and avoid unnecessary institutionalized care
-

Strategic Issues

- There is a lack of technology-based documentation of services provided and tracking of performance measures
- For the customers that Metro Social Services serves the unemployment and the rate of poverty have increased
- The complexities of enhanced collaboration among government and the private sector, increased outsourcing, and downsizing of government in the social services arena
- There is an increase nationally, statewide, and locally in the number of frail, elderly and disabled persons needing more complex services (such as transportation, health, nutrition and socialization) to avoid institutionalized care
- There is an increase in the number of homeless individuals and families in Metro Nashville/Davidson County
- There is a reduction in safety net services and other safety net dollars

37 Social Services-At a Glance

Organizational Structure



Programs

Family Support Services

Intake and Assessment
Homemaker
Nutrition
Family Support Services
Burial Assistance
Homeless Services

Planning and Coordination

Planning and Coordination

Administrative

Non-allocated Financial Transactions
Finance
Human Resources
Continuous Quality Improvement
Systems Administration

Executive

Executive Leadership

37 Social Services-At a Glance

Recommendation		Impact
Baseline Budget Adjustment	\$(157,800) (3.17 FTEs)	Reduction based upon FY09 Savings Target
Intake and Assessment		
Elimination of Social Worker position	(54,200) (1.00 FTE)	This reduction will result in longer wait time for those requesting services in the Intake program that provides short term case management to families and individuals in emergency situations and indigent burial services in Davidson County
Nutrition Program		
Elimination of Office Support Rep position	(28,300) (.70 FTEs)	This reduction will result in delay in response time to customer calls. Nutrition staff would need to be available to cover the duties of this position resulting in fewer assessments and reservations
Elimination of Van Driver position	(42,100) (1.00 FTE)	This reduction could delay meal delivery services to new homebound customers from a 5 day turn around to the possibility of 10-15 day first time delivery. In addition, new customers would be placed on a waiting list until a slot becomes available to begin their meals
Planning & Coordination		
Elimination of Nutrition Contract	(24,800)	This reduction will eliminate the funds for 3,000 congregate meals annually at one Antioch site
Elimination of Informal Childcare training	(25,000)	This reduction will eliminate funds for informal child care provider training for 35 providers, focusing on providers in the Hispanic community
Reduction of Survey/Needs Assessments	(40,000)	This reduction will eliminate the funds to contract with an external vendor to perform employee, stakeholder and customer satisfaction surveys and it will reduce the funds for a community needs assessment
Elimination of Caregiver training	(100,000)	This reduction will decrease the funds for relative caregivers and close the informational warm line operated by Family & Children's Service
Elimination of Homemaker contract	(110,000)	This reduction will terminate services to 24 frail elderly or disabled persons currently contracted from Mid-Cumberland Human Resource Agency
Finance Program		
Elimination of Staff Bonuses	(3,600)	This reduction will eliminate the funds for staff bonuses
Elimination of Administrative Services Officer 1 position	(47,500) (1.00)	Elimination of this position will only leave two financial positions in the department

37 Social Services-At a Glance

Recommendation		Impact
Executive Leadership		
Elimination of Staff Bonuses	\$ (20,000)	This reduction will eliminate the funds for staff bonuses
Reduction of Publications and Communications	(2,300)	This reduction will decrease the funds to contract with an external vendor for the preparation of the departmental newsletter and other public announcements
Reduction in Supplies	(7,000)	This reduction will decrease the funds for supplies for the department
Elimination of Staff Training & Memberships	(26,000)	This reduction will eliminate funds for staff training, both registration and offsite travel to conferences and will also reduce funds for memberships in Social Service agencies
Elimination of Contribution	(2,000)	This reduction will eliminate contributions to other agencies and employee awards
Non-allocated Financial Transactions		
Internal Service Charges*	(261,500)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	(13,000)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	(42,900)	Suspension of longevity pay to all eligible employees
Pay Plan	14,900	Annualized adjustment for FY09 increments
General Services District Total	\$ (993,100) (6.87 FTEs)	
TOTAL	\$ (993,100) (6.87 FTEs)	

* See Internal Service Charges section for details

37 Social Services-At a Glance

Family Support Services Line of Business – The purpose of the Family Support Services Line of Business is to provide assessment, homemaker, nutrition, life management and burial assistance services to eligible residents of Davidson County to address or respond to their identified needs.

Intake and Assessment

The purpose of the Metro Social Services Intake and Assessment program is to provide assessment information and referral services to residents of Davidson County so they can successfully navigate the resource system to address or respond to their identified needs.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$281,900	\$285,985	\$212,600	\$158,400	\$(54,200)	(25.5)%
FTEs:	GSD General Fund	3.70	3.70	3.00	2.00	(1.00)	(33.3)%
Performance							
Percentage of customers who say they were able to successfully navigate the resource system in order to address their identified needs		80%	90%	80%	80%		

Homemaker

The purpose of the Homemaker program is to provide light house keeping, personal care and essential errand services to eligible adults and families with children so they can have a safe, clean, protective and least restrictive home environment.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,834,700	\$1,794,895	\$1,649,200	\$1,615,100	\$(34,100)	(2.1)%
FTEs:	GSD General Fund	34.50	34.50	33.00	32.00	(1.00)	(3.0)%
Performance							
Percentage of customers living independently one year after services are delivered		N/A	N/A	N/A	N/A		

Nutrition

The purpose of the Metro Social Services Nutrition program is to provide daily allowance meals, nutrition supplements, nutrition education and socialization products to low income seniors and disabled persons so they can continue independent living.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,765,800	\$1,830,385	\$1,727,000	\$1,612,800	\$(114,200)	(6.6)%
FTEs:	GSD General Fund	15.77	15.77	16.12	13.25	(2.87)	(17.8)%
Performance							
Percentage of people living independently 1 year after services are delivered		80%	80%	80%	80%		

37 Social Services-At a Glance

Family Support Services

The purpose of the Family Support Services program is to provide life management, information and brief counseling services to eligible Davidson County residents so they can develop or improve life skills, increase independence and/or improve family stability.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,222,800	\$1,230,281	\$969,500	\$969,500	\$0	0.0%
FTEs:	GSD General Fund	9.85	9.85	12.00	12.00	0.00	0.0%
Performance							
Percentage of clients served who achieve at least ____% of their goals agreed upon in their individual service plan		80%	84%	80%	80%		

Burial Assistance

The purpose of the Burial Assistance program is to provide funeral services to the deceased and grief counseling services to their representatives so they can experience a respectful and safe burial and cremation.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$242,800	\$262,795	\$235,200	\$235,200	\$0	0.0%
FTEs:	GSD General Fund	0.95	0.95	1.00	1.00	0.00	0.0%
Performance							
Percentage of representatives surveyed reporting the deceased received a respectful burial		80%	100%	80%	80%		

Homeless Services

The purpose of the Homeless Services program is to provide assessment and intervention products to homeless individuals and those at risk of becoming homeless so they can obtain or maintain permanent supportive housing.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$340,200	\$502,335	\$456,600	\$456,600	\$0	0.0%
FTEs:	GSD General Fund	7.10	7.10	6.00	6.00	0.00	0.0%
Performance							
Percentage of clients served who achieve their goal of accessing housing		N/A	N/A	N/A	80%		

37 Social Services-At a Glance

Planning and Coordination Line of Business – The purpose of the Planning and Coordination Line of Business is to develop and annually update a Community Needs Evaluation and Long-term Community Social Service Plan to address unmet needs in Nashville and to provide consultation and information to support social/human services organizations in Nashville.

Planning and Coordination

The purpose of the Planning and Coordination program is to develop and annually update a Community Needs Evaluation and Long-term Community Social Service Plan to address unmet needs in Nashville and to provide consultation and information to support social/human services organizations in Nashville.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$977,600	\$725,342	\$826,100	\$526,300	\$(299,800)	(36.3)%
FTEs:	GSD General Fund	4.25	4.25	5.00	5.00	0.00	0.0%
Performance							
Percentage of stakeholders, partners and customers responding to Metro Social Services' surveys and information gathering to assess the social service needs of the Nashville community.		N/A	N/A	N/A	N/A		

Administrative Line of Business – The purpose of the Administrative Line of Business is to provide leadership and support services to the department so it can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$62,800	\$0	\$0	\$(299,500)	\$(299,500)	0.0%

Finance

The purpose of the Finance program is to provide financial management services to the department so it can effectively manage its financial resources, meet the objectives of its programs and safeguard the assets of the government using best practices.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$308,900	\$288,277	\$245,200	\$192,700	\$(52,500)	(21.4)%
FTEs:	GSD General Fund	3.25	3.25	3.00	2.00	(1.00)	(33.3)%
Performance							
Percentage of financial reports submitted accurately and timely		N/A	N/A	100%	N/A		

37 Social Services-At a Glance

Human Resources

The purpose of the Human Resources program is to provide employment services to department employees to ensure compliance with all state, federal and Metro Government laws, policies, procedures and guidelines.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$165,100	\$172,817	\$233,900	\$233,900	\$0	0.0%
FTEs:	GSD General Fund	1.60	1.60	2.00	2.00	0.00	0.0%
Performance							
	Percentage of satisfied employee	N/A	66%	N/A	N/A		

Continuous Quality Improvement

The purpose of the Continuous Quality Improvement unit is to review and evaluate Metro Social Services programs and services for compliance with best practices (data driven, research based and/or prescribed by the Council on Accreditation) and to provide training and report products to employees, funders and clients for assurance that Metro Social Services provides a quality product.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$306,900	\$301,831	\$251,200	\$251,200	\$0	0.0%
FTEs:	GSD General Fund	3.15	3.15	3.00	3.00	0.00	0.0%
Performance							
	Percentage of employees that agree they have the tools, information, training and templates they need to manage programs in accordance with Council on Accreditation and best practices	NA	92%	NA	NA		

Systems Administration

The purpose of the Systems Administration program is to provide systems support services to the department so it can efficiently and securely meet its business needs.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$194,300	\$140,612	\$175,200	\$102,400	\$(72,800)	(41.6)%
FTEs:	GSD General Fund	2.00	2.00	2.00	1.00	(1.00)	(50.0)%
Performance							
	Percentage of manager satisfied with monthly management report	N/A	N/A	N/A	N/A		

Executive Line of Business – The purpose of the Executive Line of Business is to provide leadership and support products to the department so it can efficiently and effectively deliver results for customers.

Executive Leadership

The purpose of the Executive Leadership program is to provide business, policy and decision products to Metro Social Services so it can deliver results for customers.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$396,100	\$347,134	\$350,800	\$287,800	\$(63,000)	(18.0)%
FTEs:	GSD General Fund	2.00	2.00	2.00	2.00	0.00	0.0%
Performance							
	Percentage of departmental key results achieved	N/A	N/A	N/A	N/A		

37 Social Services-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	5,493,700	5,210,454	5,286,300	4,910,500	(375,800)	(7.11)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	1,291,400	1,309,497	1,394,300	1,092,200	(302,100)	(21.67)%
Travel, Tuition, and Dues	81,100	94,615	83,700	39,700	(44,000)	(52.57)%
Communications	44,100	67,996	43,700	43,700	0	0.00%
Repairs & Maintenance Services	700	205	100	100	0	0.00%
Internal Service Fees	595,000	583,664	418,100	156,600	(261,500)	(62.54)%
Other Expenses	593,900	613,076	106,300	96,600	(9,700)	(9.13)%
TOTAL OTHER SERVICES	2,606,200	2,669,053	2,046,200	1,428,900	(617,300)	(30.17)%
TOTAL OPERATING EXPENSES	8,099,900	7,879,507	7,332,500	6,339,400	(993,100)	(13.54)%
TRANSFERS TO OTHER FUNDS/UNITS	0	3,183	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	8,099,900	7,882,690	7,332,500	6,339,400	(993,100)	(13.54)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	27,800	22,802	24,500	23,100	(1,400)	(5.71)%
Federal (Direct & Pass Through)	966,700	984,251	979,900	989,900	10,000	1.02%
State Direct	1,000	0	0	0	0	0.00%
Other Government Agencies	310,000	332,997	417,300	430,000	12,700	3.04%
Other Program Revenue	63,300	52,683	58,300	43,900	(14,400)	(24.70)%
TOTAL PROGRAM REVENUE	1,368,800	1,392,733	1,480,000	1,486,900	6,900	0.47%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	32,000	31,678	34,200	32,200	(2,000)	(5.85)%
TOTAL REVENUE & TRANSFERS	1,400,800	1,424,411	1,514,200	1,519,100	4,900	0.32%
Expenditures Per Capita	\$13.22	\$12.87	\$11.97	\$10.35	\$(1.62)	(13.54)%

37 Social Services-Financial

Special Purpose Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	0	0	0	0	0	0.00%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	0	0	0	0	0	0.00%
Travel, Tuition, and Dues	0	0	0	0	0	0.00%
Communications	0	0	0	0	0	0.00%
Repairs & Maintenance Services	0	0	0	0	0	0.00%
Internal Service Fees	0	0	0	0	0	0.00%
Other Expenses	800	1,104	800	800	0	0.00%
TOTAL OTHER SERVICES	800	1,104	800	800	0	0.00%
TOTAL OPERATING EXPENSES	800	1,104	800	800	0	0.00%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	800	1,104	800	800	0	0.00%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	800	1,825	800	800	0	0.00%
TOTAL PROGRAM REVENUE	800	1,825	800	800	0	0.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	800	1,825	800	800	0	0.00%
Expenditures Per Capita	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

37 Social Services-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>	
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>
GSD General 10101									
Admin Asst	SR0900	1	1.00	1	1.00	1	1.00	0	0.00
Admin Svcs Mgr	SR1300	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Admin Svcs Officer 1	SR0600	2	2.00	2	2.00	1	1.00	(1)	(1.00)
Admin Svcs Officer 4	SR1200	3	3.00	3	3.00	2	2.00	(1)	(1.00)
Contract Admin	SR1400	4	4.00	4	4.00	4	4.00	0	0.00
Finance Mgr	SR1400	0	0.00	0	0.00	1	1.00	1	1.00
Finance Officer 2	SR1000	1	1.00	1	1.00	1	1.00	0	0.00
Homemaker	SR0500	27	27.00	27	27.00	26	26.00	(1)	(1.00)
Nutrition Site Coord	SR0500	18	8.42	18	8.42	15	7.25	(3)	(1.17)
Nutrition Site Monitor	SR0700	1	1.00	1	1.00	1	1.00	0	0.00
Office Support Rep 3	SR0600	1	0.70	1	0.70	0	0.00	(1)	(0.70)
Office Support Spec 1	SR0700	3	3.00	3	3.00	3	3.00	0	0.00
Program Mgr 2	SR1200	5	5.00	5	5.00	5	5.00	0	0.00
Program Supv	SR1000	4	4.00	4	4.00	4	4.00	0	0.00
Social Svcs Dir	DP0200	1	1.00	1	1.00	1	1.00	0	0.00
Social Work Assoc	SR0700	1	1.00	1	1.00	1	1.00	0	0.00
Social Worker 1	SR0800	2	2.00	2	2.00	2	2.00	0	0.00
Social Worker 2	SR0900	9	9.00	9	9.00	9	9.00	0	0.00
Social Worker 3	SR1000	7	7.00	7	7.00	6	6.00	(1)	(1.00)
Special Projects Mgr	SR1500	3	3.00	3	3.00	3	3.00	0	0.00
System Svcs Mgr	SR1400	1	1.00	1	1.00	1	1.00	0	0.00
Van Driver	TG0500	3	3.00	3	3.00	2	2.00	(1)	(1.00)
Total Positions & FTE		98	88.12	98	88.12	89	81.25	(9)	(6.87)
Department Totals		98	88.12	98	88.12	89	81.25	(9)	(6.87)

38 Health Department-At a Glance

Mission The mission of the Metro Public Health Department is to promote physical and mental well-being and prevent disease, injury, and disability for everyone in Nashville.

Budget Summary	2007-08	2008-09	2009-10
Expenditures and Transfers:			
GSD General Fund	\$38,742,200	\$36,815,700	\$19,596,400
Special Purpose Fund	21,582,700	22,158,600	19,787,200
Total Expenditures and Transfers	\$60,324,900	\$58,974,300	\$39,383,600
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$ 4,499,800	\$ 4,103,300	\$ 3,967,900
Other Governments and Agencies	19,032,500	19,143,700	16,592,100
Other Program Revenue	822,800	1,015,200	920,700
Total Program Revenue	\$24,355,100	\$24,262,200	\$21,480,700
Non-program Revenue	703,900	463,000	526,500
Transfers From Other Funds and Units	3,024,200	3,111,400	3,274,900
Total Revenues	\$28,083,200	\$27,836,600	\$25,282,100
Expenditures Per Capita	\$98.46	\$96.26	\$64.28

Positions	Total Budgeted Positions	540	516	478
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	Financial Manager: Stan Romine	email: stan.romine@nashville.gov
	Lentz Building, 311 23 rd Avenue North 37203	Phone: 340-5616 FAX: 340-5665

38 Health Department-At a Glance

Accomplishments

- The Special Supplemental Nutrition Program for Women, Infants and Children (WIC) is serving record numbers of clients. WIC staff provided breastfeeding support, nutrition education, health care referral and supplemental nutritious foods to 29,300 persons in Davidson County last year. WIC participants received 192,311 food vouchers to purchase food, an increase of 4% over the previous year
- The Commodity Supplemental Foods Program (CSFP) has reached its maximum monthly caseload of 3,329 participants, with more than 225 people on a waiting list to receive services. This is the first time in 15 years that the program has had a waiting list. The program works to improve the health of women, infants, children up to age 6 and seniors over age 60 by supplementing their diets with nutritious foods. CSFP participants received 37,845 food packages last year
- Metro Animal Care and Control (MACC) installed computers and software with GPS tracking in service vehicles during the past year as a step toward more efficient dispatching of officers and improved response times. Response times for priority calls are meeting targets, with at least 90% of high-priority calls in January 2009 answered within two hours. Average response time for a person in danger was 28 minutes, for an animal in danger was 31 minutes and for other urgent calls was 27 minutes. Last year we responded to more than 20,339 requests. In addition, MPHD convened animal welfare groups and concerned citizens, and helped found the United Partnership for Animal Welfare (UPAW). UPAW includes a diverse group of members from animal groups and individuals in Nashville that are working together on communitywide efforts to reduce the number of stray, unwanted, and neglected animals
- The Vehicle Inspection Program, through contractor SysTech International, helps to assure that Nashville's air remains safe. According to EPA modeling. The program reduces smog-forming emissions by over 4.4 tons per day. The Pollution Control Division provided extensive outreach to approximately 500 sources regarding newly adopted regulations designed to reduce hazardous air pollutants from small facilities, such as gasoline stations and automobile body shops. Nashville's Air Quality Index was in the good or moderate range 98.6% of the year

Goals

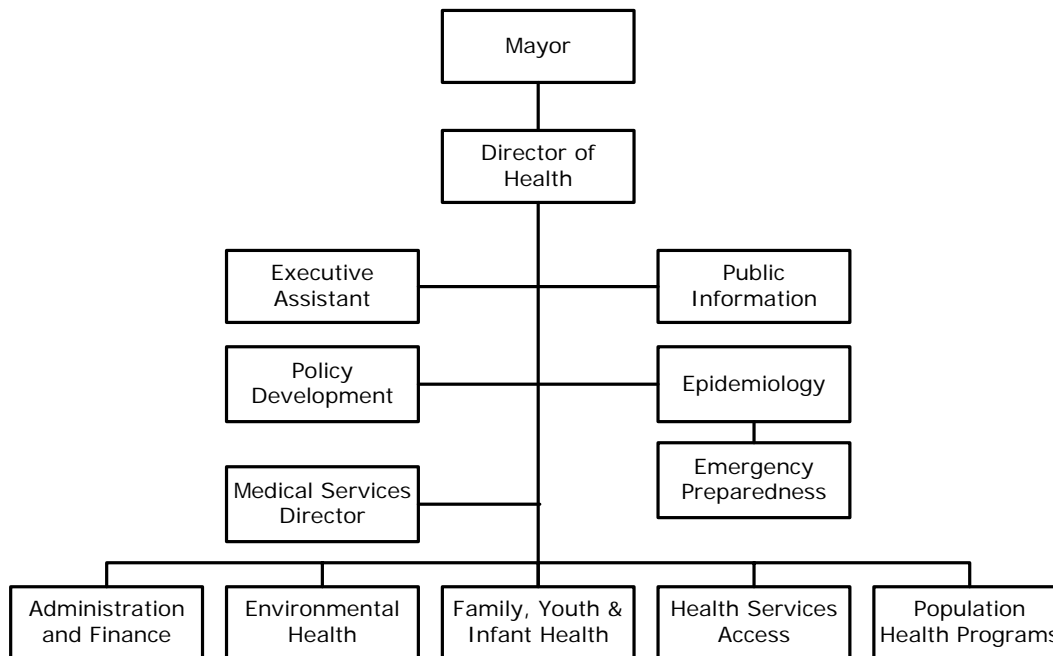
- Improve access for everyone to needed preventive, medical, and mental health services
- Prevent death and promote well-being by reducing tobacco use and increasing physical activity and healthy eating
- Improve the health and well-being of infants and children
- Prevent, detect, and alleviate outbreaks of infectious disease and other public health threats and emergencies
- Ensure cleaner air and a safer environment

Strategic Issues

- Accessibility of nutrition and quality health services can impact quality of life, productivity, and racial and ethnic disparities in outcomes due to a variety of conditions. Barriers to care can be cultural and geographic as well as financial
- Tobacco remains the leading cause of preventable death. Although overall, the trend is decreasing slowly, one in five adults in Nashville still smokes
- Obesity and physical inactivity is an epidemic, leading to higher risk of hypertension, diabetes, heart disease, cancer, stroke and associated complications and costs
- Adequate services for infants and children may impact school performance, racial and ethnic disparities in infant mortality, and other outcomes
- As Nashville grows and becomes more diverse, tuberculosis, vaccine-preventable disease, and other infectious threats require new and sustained efforts to contain and control them
- High levels of ozone at ground level are associated with increases in hospital admissions and death; EPA standards are becoming more stringent
- Calls regarding loose or stray dogs and cats are the #1 environmental safety complaint received by the Health Department

38 Health Department-At a Glance

Organizational Structure



Programs

Finance and Administration

Records Management
Office of Forensic Medical Examiner
Correctional Health Services
Information Technology
Facilities Management
Human Resources
Finance
Non-allocated Financial Transactions

Environmental Health

Air Quality
Food Protection Services
Animal Care and Control
Environmental Engineering
Public Facilities
General Sanitation
Pest Management Services

Family, Youth and Infant Health

Oral Health Services
Home Visiting
Mobile Pediatric Assessment Clinic
Children's Special Services
School Health
Fetal Infant Mortality Initiatives

Health Services Access

Nutrition Services
Behavioral Health Services
Health Care for the Homeless
Health Care Access
Clinical Services and Immunization

Population Health

Tuberculosis Elimination
STD/HIV Prevention and Intervention
Tobacco Control
Healthy Eating and Active Living

Executive Leadership

Executive Leadership
Public Health Emergency Preparedness
Office of Civil Service Medical Examiner
Epidemiology and Data

38 Health Department-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact	
Baseline Budget Adjustment	GSD	\$ (524,100) (6.73 FTEs)	Reduction based upon FY09 Savings Target
Air Quality	GSD	(54,700) (1.00 FTE)	Decreases the number of vehicle emission audits and verification calibration of contractor gas analyzers, impacting mandated inspections required by EPA
Special Purpose Funds		(34,000)	
Animal Care and Control	GSD	(80,100) (2.00 FTEs)	May decrease response time to complaints about animals running at large
Special Purpose Funds		15,000	
Children Special Services	Special Purpose Funds	(16,000)	No impact on performance
Clinical Services and Immunizations	GSD	(384,100) (6.00 FTEs)	No impact on performance
Special Purpose Funds		(9,000)	
Correctional Health Services	GSD	(10,170,700)	Transfers Correctional Health contract to administrative account. No impact on performance
Environmental Engineering	GSD	(79,600) (1.00 FTE)	May increase response time for septic system inspections and approvals
Epidemiology and Data	GSD	(57,000) (1.00 FTE)	May decrease periodic measures of community health status and department program performance; and less support for data and analyses requests
Special Purpose Funds		(308,500) (1.00 FTE)	
Food Protection Services	Special Purpose Funds	41,700	No impact on performance
General Sanitation	GSD	(62,700) (1.00 FTE)	May increase response time and reduce success in dealing with illegal dumping, trash, vacant lots, and vacant properties with high grass and weeds
Health Care Access	GSD	(404,000) (0.50 FTE)	No impact on performance due to the resources of existing clinics and outreach programs that are able to perform these services
Special Purpose Funds		(57,100) (1.00 FTE)	
Health Care for the Homeless	GSD	(196,200)	Transfers contract to Metropolitan Development and Housing Agency. No impact on performance
Special Purpose Funds		(1,445,600) (6.21 FTEs)	

38 Health Department-At a Glance

Budget Changes and Impact Highlights

Recommendation			Impact
Healthy Eating and Active Living	GSD	\$ (78,800) (1.00 FTE)	Will decrease efforts focused towards the prevention and reduction of obesity
	Special Purpose Funds	700	
Home Visiting	Special Purpose Funds	(460,100)	No impact on performance
Information Technology	Special Purpose Funds	(52,700)	No impact on performance
Mobile Pediatric Assessment Clinic	GSD	(316,500) (5.27 FTEs)	Eliminates physicals provided to children on TennCare at schools and daycare centers; revenue generated from this program will be lost
	Special Purpose Funds	5,000	
Nutrition Services	Special Purpose Funds	4,500	No impact on performance
Office of Civil Service Medical Examiner	GSD	(182,100) (1.00 FTE)	No impact on performance
Office of Forensic Medical Examiner	GSD	(4,067,800)	Transfers Office of Forensic Medical Examiner contract to administrative account. No impact on performance
Pest Management Services	GSD	(46,700) (1.00 FTE)	Will decrease mosquito abatement and public education activities
Public Health Emergency Preparedness	GSD	(59,000) (1.00 FTE)	No impact on performance
	Special Purpose Funds	(11,300)	
School Health	Special Purpose Funds	163,500	No impact on performance
STD/HIV Prevention and Intervention	Special Purpose Funds	(3,400)	No impact on performance
Tuberculosis Elimination	GSD	(59,900) (1.0 FTE)	No impact on performance
	Special Purpose Funds	1,100	
Tobacco Control	Special Purpose Funds	(52,900) (1.00 FTE)	No impact on performance
Non-allocated Financial Transactions			
	Internal Service Charges*	(226,800)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property

38 Health Department-At a Glance

Budget Changes and Impact Highlights

Recommendation			Impact
LOCAP Adjustments	Special Purpose Funds	\$ (174,900)	No impact on performance
Travel Reduction		(56,700)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension		(111,800)	Suspension of longevity pay to all eligible employees
General Services District Total		\$(17,219,300) (29.50 FTEs)	
Special Purpose Funds Total		\$ (2,371,400) (9.21 FTEs)	
TOTAL		\$(19,590,700) (38.71 FTEs)	

* See Internal Service Charges section for details

38 Health Department-At a Glance

Finance and Administration Line of Business - The purpose of the Finance and Administration Line of Business is to provide financial management and support services to the department so it can be a good steward of public resources.

Records Management

The purpose of the Records Management program is to maintain departmental records and provide vital records, permits, and reports to qualified representatives so they can obtain the records they need.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$748,200	\$717,409	\$665,300	\$665,300	\$0	0.0%
FTEs:	GSD General Fund	11.00	11.00	10.00	10.00	0.00	0.0%

Performance

100% of persons who request certified birth and death records will receive them in accordance with the Tennessee Department of Health Handbook of Instructions for Local Registrars

NA NA 100% 100%

Office of Forensic Medical Examiner

The purpose of the Office of Forensic Medical Examiner program is to perform forensic procedures, investigations, examinations, and death determinations for Metro Government so that the correct cause of death can be determined.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$3,899,600	\$3,991,741	\$4,067,800	\$0	\$(4,067,800)	(100.0)%
FTEs:	GSD General Fund	0.00	0.00	0.00	0.00	0.00	0.0%

Performance

100% of cases will receive a valid cause of death in accordance with National Medical Association Guidelines

NA NA 100% 100%

Correctional Health Services

The purpose of the Correctional Health Services program is to assure appropriate treatment and health care are provided to inmates in Nashville so that standards of care and contractual requirements can be met.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$9,440,700	\$8,376,341	\$10,429,000	\$258,300	\$(10,170,700)	(97.5)%
FTEs:	GSD General Fund	4.00	4.00	4.00	4.00	0.00	0.0%

Performance

98% of detainees seen in intake will receive a health assessment within 12 hours by a qualified health care professional

NA NA 98% 98%

38 Health Department-At a Glance

Information Technology

The purpose of the Information Technology program is to provide information technology support to the Metro Public Health Department so it can efficiently and securely meet its business needs.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,892,500	\$1,798,901	\$1,701,800	\$1,567,400	\$(134,400)	(7.9)%
	Special Purpose Funds	<u>\$875,300</u>	<u>\$801,165</u>	<u>\$875,300</u>	<u>\$875,300</u>	<u>\$0</u>	0.0%
	Total	\$2,767,800	\$2,600,066	\$2,577,100	\$2,442,700	\$(134,400)	(5.2)%
FTEs:	GSD General Fund	7.00	7.00	7.00	6.00	(1.00)	(14.3)%
	Special Purpose Funds	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>	0.0%
	Total	8.00	8.00	8.00	7.00	(1.00)	(12.5)%

Performance

90% of projects will be completed satisfactorily and on time (IT Committee sets priorities and timelines)

NA NA 90% 90%

Facilities Management

The purpose of the Facilities Management program is to provide operational support products to the Metro Public Health Department so it can constantly function in a clean, safe, and operational work environment.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$2,623,600	\$2,533,393	\$2,182,900	\$2,153,500	\$(29,400)	(1.3)%
FTEs:	GSD General Fund	22.00	22.00	18.00	17.00	(1.00)	(5.9)%

Performance

95% of customers surveyed will indicate satisfactory or higher ratings of housekeeping and maintenance services

NA NA 95% 95%

Human Resources

The purpose of the Human Resources program is to provide recruiting, training, evaluation, and records maintenance for applicants and employees so the department will retain competent staff to carry out needed functions.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$501,000	\$480,491	\$487,300	\$487,300	\$0	0.0%
FTEs:	GSD General Fund	4.00	4.00	4.00	4.00	0.00	0.0%

Performance

80% of full time employees hired and not subject to lay off will still be employed by MPH after 12 months

NA NA 80% 80%

Finance

The purpose of the Finance program is to provide financial management to the Metro Public Health Department so it can effectively manage its financial resources.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,354,200	\$1,221,765	\$1,098,300	\$989,900	\$(108,400)	(9.9)%
FTEs:	GSD General Fund	11.94	11.94	9.94	8.94	(1.00)	(10.1)%

Performance

85-100% of MPH's operating budget will be expended during the fiscal year

NA NA 100% 100%

38 Health Department-At a Glance

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$112,500	\$0	\$135,500	\$(254,400)	\$(389,900)	(287.7)%

Environmental Health Line of Business - The purpose of the Environmental Health Line of Business is to provide assessment and information to everyone in Nashville so they can experience healthy living conditions through clean air, safe food, and reduced exposure to environmental health and safety hazards.

Air Quality

The purpose of the Air Quality program (includes Vehicle Inspection and Maintenance) is to provide assessment and information to everyone in Nashville so they can experience healthy living conditions through clean air and reduced exposure to environmental health and safety hazards.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$ 726,500	\$ 775,163	\$ 778,000	\$ 673,500	\$(104,500)	(13.4)%
	Special Purpose Grant Fd	<u>517,000</u>	<u>458,160</u>	<u>557,000</u>	<u>530,000</u>	<u>(27,000)</u>	(4.8)%
	Total	\$1,243,500	\$1,233,323	\$1,335,000	\$1,203,500	\$(131,500)	(9.9)%
FTEs:	GSD General Fund	10.00	10.00	10.00	8.00	(2.00)	(20.0)%
	Special Purpose Grant Fd	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>0.00</u>	0.0%
	Total	16.00	16.00	16.00	14.00	(2.00)	(12.5)%

Performance

95% of days in the year, Nashville's air quality will be in the good or moderate range according to EPA's Air Quality Index (AQI)

98%	97.8%	95%	95%
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Food Protection Services

The purpose of the Food Protection Services program is to provide assessment and information to everyone in Nashville so they can enjoy safe food.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$ 933,300	\$875,905	\$828,600	\$828,600	\$ 0	0.0%
	Special Purpose Grant Fd	<u>79,900</u>	<u>80,789</u>	<u>97,800</u>	<u>153,500</u>	<u>55,700</u>	57.0%
	Total	\$1,013,200	\$956,694	\$926,400	\$982,100	\$55,700	6.0%
FTEs:	GSD General Fund	14.00	14.00	13.00	13.00	0.00	0.0%
	Special Purpose Grant Fd	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>	0.0%
	Total	15.00	15.00	14.00	14.00	0.00	0.0%

Performance

99% of the three critical CDC risk factors (hand washing, food temperatures, sanitation of work surfaces) identified will be abated

99%	99.3%	99%	99%
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38 Health Department-At a Glance

Animal Care and Control

The purpose of the Animal Care and Control program is to provide field and shelter based animal control services and investigation and assessment, adoption, and information products to the public so that everyone can experience reduced risk of animal bites and rabies.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,742,300	\$1,829,212	\$1,744,200	\$1,664,100	\$(80,100)	(4.6)%
	Special Purpose Grant Fd	44,100	33,792	44,100	59,100	15,000	34.0%
	Total	\$1,786,400	\$1,863,004	\$1,788,300	\$1,723,200	\$(65,000)	(3.6)%
FTEs:	GSD General Fund	31.00	31.00	31.00	29.00	(2.00)	(6.5)%

Performance

90% of the time, Metro Animal Care and Control will respond to and properly abate priority incidents (person in danger, animal in danger, or urgent) within a two (2) hours response period

99% 99.3% 99% 99%

Environmental Engineering

The purpose of the Engineering program is to provide septic assessment, training, design, information services to property owners in Nashville so that all septic systems in Nashville operate safely.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$842,300	\$839,073	\$823,800	\$744,200	\$(79,600)	(9.7)%
FTEs:	GSD General Fund	8.00	8.00	7.00	6.00	(1.00)	(14.3)%

Performance

98% of failed septic systems will be properly abated

98% 100% 98% 98%

Public Facilities

The purpose of the Public Facilities program is to provide inspections, training, assessment, and information services to establishments frequented by the public so they can reduce environmental health and safety hazards.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$499,000	\$493,841	\$401,800	\$401,800	\$0	0.0%
FTEs:	GSD General Fund	15.25	15.25	14.75	13.75	(1.00)	(6.8)%

Performance

90% of environmental complaints and violations identified will be abated

85% 81.6% 90% 90%

General Sanitation

The purpose of the General Sanitation program is to provide inspections, training, assessment, and information services to people in Davidson County so they can experience reduced exposure to environmental health and safety hazards.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$527,500	\$516,937	\$471,400	\$408,700	\$(62,700)	(13.3)%
FTEs:	GSD General Fund	15.25	15.25	14.75	13.75	(1.00)	(6.8)%

Performance

85% of environmental complaints and violations identified will be abated

NA NA 85% 85%

38 Health Department-At a Glance

Pest Management Services

The purpose of the Pest Management Services program is to provide training, assessment, and information to people in Nashville so they can experience reduced risk of diseases from exposure to mosquitoes, rodents, and other pests.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$265,800	\$304,118	\$337,200	\$290,500	\$(46,700)	(13.8)%
FTEs:	GSD General Fund	3.00	3.00	3.00	2.00	(1.00)	(33.3)%
Performance							
90% of identified pest threats will be successfully abated		89.9%	85%	90%	90%		

Family, Youth, and Infant Health Line of Business - The purpose of the Family, Youth, and Infant Health Line of Business is to provide assessment, intervention, and education for the families, youth, and infants in Davidson County so they can experience health and wellness.

Oral Health Services

The purpose of the Oral Health Services program is to provide preventive, educational, clinical services, and outreach to K-8 children in high need schools so they are free from untreated oral disease.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$ 464,000	\$ 463,172	\$ 462,400	\$ 462,400	\$0	0.0%
	Special Purpose Grant Fd	<u>696,000</u>	<u>692,469</u>	<u>696,000</u>	<u>696,000</u>	\$0	0.0%
	Total	\$1,160,000	\$1,155,641	\$1,158,400	\$1,158,400	\$0	0.0%
FTEs:	GSD General Fund	4.00	4.00	4.00	4.00	0.00	0.0%
	Special Purpose Grant Fd	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>	<u>0.00</u>	0.0%
	Total	13.00	13.00	13.00	13.00	0.00	0.0%
Performance							
65% of K-8 children in high needs schools will be free from untreated oral disease		56%	73%	56%	65%		

Home Visiting

The purpose of the Home Visiting program (includes Help Us Grow, Bright Beginnings, and Healthy Start) is to provide public health home visits to at risk families so that they may receive the health and/or social services that they need.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$ 738,900	\$ 671,601	\$ 536,900	\$ 536,900	\$ 0	0.0%
	Special Purpose Grant Fd	<u>2,172,800</u>	<u>1,778,033</u>	<u>2,031,000</u>	<u>1,570,900</u>	<u>(460,100)</u>	(22.7)%
	Total	\$2,911,700	\$2,449,634	\$2,567,900	\$2,107,800	<u>\$(460,100)</u>	(17.9)%
FTEs:	GSD General Fund	11.00	11.00	8.00	8.00	0.00	0.0%
	Special Purpose Grant Fd	<u>15.00</u>	<u>15.00</u>	<u>17.00</u>	<u>17.00</u>	0.00	0.0%
	Total	28.00	28.00	25.00	25.00	0.00	0.0%
Performance							
80% of families referred to a MPHD home visiting program will receive a home visit within two weeks		96%	95.3%	96%	70%		

38 Health Department-At a Glance

Mobile Pediatric Assessment Clinic (MPAC)

The purpose of Mobile Pediatric Assessment Clinic program is to provide health screenings for children so they can benefit from the early detection of health problems.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$ 454,700	\$ 463,275	\$ 446,700	\$ 27,200	\$(419,500)	(93.9)%
	Special Purpose Grant Fd	<u>570,500</u>	<u>621,542</u>	<u>555,500</u>	<u>560,500</u>	<u>5,000</u>	<u>0.9%</u>
	Total	\$2,025,200	\$1,084,817	\$1,002,200	\$587,700	\$(414,500)	(41.4)%
FTEs:	GSD General Fund	8.48	8.48	8.48	1.48	(7.00)	(82.5)%
	Special Purpose Grant Fd	<u>10.25</u>	<u>10.25</u>	<u>10.25</u>	<u>10.25</u>	<u>0.00</u>	<u>0.0%</u>
	Total	18.73	18.73	18.73	11.73	(7.00)	(37.3)%

Performance

95% of eligible children requesting an Early Periodic Screening and Diagnostic Testing exam by Mobile Pediatric Assessment Clinic will receive an Early Periodic Screening and Diagnostic Testing exam

NA NA 95% NA

Children's Special Services

The purpose of the Children's Special Services program is to provide payment for eligible medical expenses and care coordination services so that chronically ill children can obtain needed health care services and have a medical home.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$ 7,700	\$ 7,139	\$ 7,700	\$ 7,700	\$ 0	0.0%
	Special Purpose Grant Fd	<u>814,000</u>	<u>728,695</u>	<u>814,000</u>	<u>798,000</u>	<u>(16,000)</u>	<u>(2.0)%</u>
	Total	\$821,700	\$735,834	\$821,700	\$805,700	\$(16,000)	(1.9)%
FTEs:	Special Purpose Grant Fd	12.00	12.00	12.00	12.00	0.00	0.0%

Performance

95% of Children's Special Services children will have a documented medical home within three months after enrolling or recertifying

95% 97.1% 95% 95%

School Health

The purpose of the School Health program is to provide skilled nursing services for students with special health care needs so that they will be able to attend school.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Grant Fd	\$2,744,000	\$2,839,392	\$2,973,300	\$3,134,800	\$161,500	5.4%
FTEs:	Special Purpose Grant Fd	49.20	49.20	49.20	49.20	0.00	0.0%

Performance

99.5% of provider ordered scheduled procedures will be completed

97.5% 98.9% 98% 98%

38 Health Department-At a Glance

Fetal Infant Mortality Initiatives

The purpose of the Fetal Infant Mortality Initiatives (FIMI) program is to provide information and education on infant health (to prevent infant deaths) to Davidson County providers and citizens so that they will be better informed and active in reducing risk factors that put infants at risk for early death.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$442,400	\$436,744	\$438,400	\$438,400	\$ 0	0.0%
	Special Purpose Grant Fd	<u>50,000</u>	<u>21,474</u>	<u>254,900</u>	<u>202,200</u>	<u>(52,700)</u>	<u>(20.7)%</u>
	Total	\$492,400	\$458,219	\$693,300	\$640,600	\$(52,700)	(7.6)%
FTEs:	GSD General Fund	3.00	3.00	3.00	2.27	(0.73)	(24.3)%

Performance

90% of participants (ages 18-45) surveyed will commit to changing one health behavior to potentially improve birth outcomes as a result of education received

NA	NA	90%	90%
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Health Services Access Line of Business - The purpose of the Health Services Access Line of Business is to provide nutrition information, food vouchers and boxes, health care services, and linkage to health care services for at risk populations (low-income families and individuals, uninsured, homeless, persons with HIV/AIDS and persons with mental health and/or substance abuse problems) so they can experience improved health status.

Nutrition Services

The purpose of the Nutrition Services program is to provide nutrition education, assessment, intervention, and referral along with supplemental food products/vouchers to eligible residents in Davidson County so they can provide nutritional meals for their families.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$ 105,300	\$ 106,038	\$ 63,100	\$ 63,100	\$ 0	0.0%
	Special Purpose Grant Fd	<u>2,399,400</u>	<u>2,328,271</u>	<u>2,399,400</u>	<u>2,403,900</u>	<u>4,500</u>	<u>0.2%</u>
	Total	\$2,504,700	\$2,434,309	\$2,462,500	\$2,467,000	\$4,500	0.2%
FTEs:	GSD General Fund	2.00	2.00	1.00	1.00	0.00	0.0%
	Special Purpose Grant Fd	<u>33.00</u>	<u>33.00</u>	<u>33.00</u>	<u>33.00</u>	0.00	0.0%
	Total	35.00	35.00	34.00	34.00	0.00	0.0%

Performance

70% of potentially eligible participants will receive WIC (Women, Infants, Children) vouchers

70%	88.3%	70%	70%
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Behavioral Health Services

The purpose of the Behavioral Health Services program is to provide screening, education, service linkage, and assurance of quality mental health and substance abuse treatment to qualifying participants so they may experience a healthier lifestyle.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$ 388,800	\$317,580	\$210,600	\$210,600	\$0	0.0%
FTEs:	GSD General Fund	5.98	5.98	4.98	4.98	0.00	0.0%

Performance

70% of behavioral health clients (A and D/co-occurring and mental health) will be linked with a community provider

70%	73.7%	80%	70%
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38 Health Department-At a Glance

Health Care for the Homeless

The purpose of the Health Care for the Homeless program is to provide medical, dental, mental health, substance abuse, and social services to adults, families, and children who are homeless so they can have access to appropriate health care services designed to meet their needs.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$ 611,300	\$ 589,483	\$ 611,300	\$401,300	\$ (210,000)	(34.4)%
	Special Purpose Grant Fd	<u>2,016,700</u>	<u>1,482,664</u>	<u>1,567,900</u>	<u>0</u>	<u>(1,567,900)</u>	<u>(100.0)%</u>
	Total	\$2,628,000	\$2,072,147	\$2,179,200	\$401,300	\$(1,777,900)	(81.6)%
FTEs:	GSD General Fund	7.00	7.00	7.00	5.52	(1.48)	(21.2)%
	Special Purpose Grant Fd	<u>15.50</u>	<u>15.50</u>	<u>15.50</u>	<u>0.00</u>	<u>(15.50)</u>	<u>(100.0)%</u>
	Total	22.50	22.50	22.50	5.52	(16.98)	(75.5)%

Performance

30% of homeless persons in Nashville will receive medical, dental, mental health, substance abuse, and social services at the Downtown Clinic for the Homeless

30%	35.6%	30%	30%
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Health Care Access

The purpose of the Health Care Access program is to provide screening, referral, and linkage services to uninsured residents of Nashville so that they can obtain primary health care from a regular source.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,239,100	\$1,809,502	\$1,054,900	\$650,900	\$(404,000)	(38.3)%
	Special Purpose Grant Fd	<u>194,400</u>	<u>167,644</u>	<u>203,500</u>	<u>142,200</u>	<u>(61,300)</u>	<u>(30.1)%</u>
	Total	\$1,433,500	\$1,257,146	\$1,258,400	\$793,100	\$(465,300)	(37.0)%
FTEs:	GSD General Fund	9.00	9.00	7.00	6.50	(0.50)	(7.1)%
	Special Purpose Grant Fd	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>	<u>0.0%</u>
	Total	10.00	10.00	8.00	7.50	(0.50)	(6.25)%

* The decrease in budget is due to program changes in FY07

Performance

Percentage of primary care visits of uninsured enrollees linked to a primary care provider will occur at that provider

NA	NA	NA	NA
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38 Health Department-At a Glance

Clinical Services and Immunization

The purpose of the Clinical Services and Immunization program is to provide comprehensive health screenings, care coordination, and intervention services to target populations of Davidson County in need of preventive health care so that they can experience the earliest possible detection of health indicators and protection against preventable disease.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$3,074,400	\$2,470,180	\$2,765,000	\$2,380,900	\$(384,100)	(13.9)%
	Special Purpose Grant Fd	<u>801,800</u>	<u>774,243</u>	<u>871,800</u>	<u>862,800</u>	<u>(9,000)</u>	<u>(1.0)%</u>
	Total	\$3,876,200	\$3,244,423	\$3,636,800	\$3,243,700	\$(393,100)	(10.8)%
FTEs:	GSD General Fund	49.98	49.98	48.98	42.98	(6.00)	(12.2)%
	Special Purpose Grant Fd	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>	<u>0.00</u>	<u>0.0%</u>
	Total	57.98	57.98	56.98	50.98	(6.00)	(10.5)%

* The decrease in budget is due to program changes for FY07

Performance

90% of 24 month old children are adequately immunized against preventable disease

NA NA NA NA

Population Health Line of Business - The purpose of the Population Health Line of Business is to provide information, advocacy, clinical services, and service coordination products to people in Nashville so that everyone can enjoy healthier conditions, make healthier choices, and reduce their risk of communicable diseases, chronic diseases, and injury.

Tuberculosis Elimination

The purpose of the Tuberculosis Elimination program is to provide education, screening, assessment, treatment, and referral products to anyone in Nashville with risk for tuberculosis infection (TB) or disease so that the community can be free from TB exposure.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$ 773,700	\$ 677,112	\$ 779,700	\$ 719,800	\$(59,900)	(7.7)%
	Special Purpose Grant Fd	<u>1,499,100</u>	<u>1,275,538</u>	<u>1,478,600</u>	<u>1,479,700</u>	<u>1,100</u>	<u>0.1%</u>
	Total	\$2,272,800	\$1,952,650	\$2,258,300	\$2,199,500	\$(58,800)	(2.6)%
FTEs:	GSD General Fund	5.80	5.80	5.80	4.80	(1.00)	(17.2)%
	Special Purpose Grant Fd	<u>27.00</u>	<u>27.00</u>	<u>27.00</u>	<u>27.00</u>	<u>0.00</u>	<u>0.0%</u>
	Total	32.80	32.80	32.80	31.80	(1.00)	(3.1)%

Performance

90% of treatment courses for active TB cases will be completed

90% 91.7% 90% 90%

50% of treatment courses for latent (non-infectious) TB cases will be completed

50% 52.4% 50% 50%

38 Health Department-At a Glance

STD/HIV Prevention and Intervention

The purpose of the Sexually Transmitted Disease /Human Immuno-Deficiency Virus Prevention and Intervention program is to provide education, screening, assessment, treatment, and referral products to persons with sexually transmitted diseases and/or HIV infection.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$ 701,900	\$ 635,712	\$ 677,100	\$ 677,100	\$ 0	0.0%
	Special Purpose Grant Fd	<u>4,508,700</u>	<u>5,104,630</u>	<u>4,865,800</u>	<u>4,862,400</u>	<u>(3,400)</u>	<u>(0.1)%</u>
	Total	\$5,210,600	\$5,740,342	\$5,542,900	\$5,539,500	\$(3,400)	(0.1)%
FTEs:	GSD General Fund	10.00	10.00	10.00	10.00	0.00	0.00%
	Special Purpose Grant Fd	<u>16.00</u>	<u>16.00</u>	<u>16.00</u>	<u>16.00</u>	<u>0.00</u>	<u>0.00%</u>
	Total	26.00	26.00	26.00	26.00	0.00	0.00%

Performance

90% of reported cases of Chlamydia, Gonorrhea, and Syphilis will be appropriately treated

95% 98% 90% 90%

Tobacco Control

The purpose of the Tobacco Control program is to provide health education sessions, information, policy related research, and tobacco compliance assessments to the Nashville community so it can be empowered to make healthy lifestyle choices by eliminating and avoiding the use of tobacco products.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Grant Fd	\$100,100	\$80,218	\$143,100	\$85,500	\$(57,600)	(40.3)%
FTEs:	Special Purpose Grant Fd	1.00	1.00	1.00	1.00	0.00	0.0%

Performance

90% of scheduled tobacco retail compliance surveys related to the sale of tobacco products to minors will be completed

90% 96.8% 90% 90%

Healthy Eating and Active Living

The purpose of the Healthy Eating and Active Living program is to provide health education sessions, information, and health risk assessments to the Nashville community so it can be empowered to make healthy lifestyle choices by increasing healthy eating and active living.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$405,800	\$347,379	\$359,800	\$195,700	\$(164,100)	(45.6)%
	Special Purpose Grant Fd	<u>175,000</u>	<u>117,451</u>	<u>262,400</u>	<u>263,100</u>	<u>700</u>	<u>(0.3)%</u>
	Total	\$580,800	\$464,830	\$622,200	\$458,800	\$(163,400)	(26.3)%
FTEs:	GSD General Fund	1.00	1.00	1.00	.00	(1.00)	(100.0)%
	Special Purpose Grant Fd	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>0.00</u>	<u>0.0%</u>
	Total	3.00	3.00	3.00	2.00	(1.00)	(33.3)%

%(This number is to be developed during the first year) of Metro Departments that have implemented healthy eating and active living initiatives

NA NA NA NA

38 Health Department-At a Glance

Executive Leadership Line of Business – The purpose of the Executive Leadership Line of Business is to provide vision, leadership, and management support to the Health Department so it can efficiently and effectively deliver results for customers.

Executive Leadership

The purpose of the Executive Leadership program is to provide business policy and decisions to the Metro Public Health Department so it can deliver results for customers.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$843,000	\$797,663	\$781,000	\$781,000	\$0	0.0%
FTEs:	GSD General Fund	4.00	4.00	4.00	4.00	0.00	0.0%
Performance							
90% of departmental key result measures will be achieved		NA	97%	90%	90%		

Public Health Emergency Preparedness

The purpose of the Public Health Emergency Preparedness program is to provide planning, preparation, response, and recovery services to the residents of Davidson County in order to minimize the impact of natural and man-made public health emergencies.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$ 373,100	\$298,487	\$ 230,300	\$ 171,300	\$(59,000)	(25.6)%
	Special Purpose Grant Fd	<u>859,200</u>	<u>596,496</u>	<u>875,000</u>	<u>937,900</u>	<u>62,900</u>	<u>7.2%</u>
	Total	\$1,232,300	\$894,983	\$1,105,300	\$1,109,200	\$ 3,900	0.4%
FTEs:	GSD General Fund	1.00	1.00	0.50	0.50	0.00	0.0%
	Special Purpose Grant Fd	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	0.00	0.0%
	Total	8.00	8.00	7.50	7.50	0.00	0.0%
Performance							
100% of coordinating and command staff will respond to electronic notification within one (1) hour		NA	NA	100%	100%		

Office of Civil Service Medical Examiner

The purpose of the Office of Civil Service Medical Examiner program is to provide physical examination reports and disability evaluation assessments in a timely manner so that accurate and comprehensive information is available to Metro Departments and Agencies upon which to make informed and appropriate employment and benefit decisions.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$868,500	\$713,047	\$709,500	\$527,400	\$(182,100)	(25.7)%
FTEs:	GSD General Fund	10.00	10.00	8.50	7.50	(1.00)	(11.8)%
Performance							
100% of examinations and disability evaluation assessments will be provided in a timely manner (timely manner is the time frame established by department served)		100%	97.2%	90%	90%		

38 Health Department-At a Glance

Epidemiology and Data

The purpose of the Epidemiology and Data program is to provide health information, data, and consultation, to the Director and community so they can create sound public health policy and assure best practices.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$ 751,000	\$658,865	\$528,400	\$471,400	\$ (57,000)	(10.8)%
	Special Purpose Grant Fd	<u>464,700</u>	<u>313,984</u>	<u>456,700</u>	<u>169,400</u>	<u>(287,300)</u>	<u>(62.9)%</u>
	Total	\$1,215,700	\$972,849	\$985,100	\$640,800	\$(344,300)	(35.0)%
FTEs:	GSD General Fund	7.00	7.00	6.00	5.00	(1.00)	(16.7)%
	Special Purpose Grant Fd	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>0.00</u>	<u>0.0%</u>
	Total	10.00	10.00	9.00	8.00	(1.00)	(11.1)%
Performance							
	95% of customers will say the information provided met their needs	95%	100%	95%	95%		

38 Health Department-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	19,529,000	18,160,514	17,353,800	15,206,500	(2,147,300)	(12.37)%
OTHER SERVICES:						
Utilities	567,200	567,978	605,100	605,100	0	0.00%
Professional & Purchased Services	13,703,200	12,700,915	15,216,300	687,800	(14,528,500)	(95.48)%
Travel, Tuition, and Dues	302,000	178,058	240,500	183,800	(56,700)	(23.58)%
Communications	333,200	269,991	323,100	323,100	0	0.00%
Repairs & Maintenance Services	255,600	288,183	263,700	263,700	0	0.00%
Internal Service Fees	1,851,700	1,803,355	1,220,700	993,900	(226,800)	(18.58)%
Other Expenses	2,078,600	1,791,762	1,468,800	1,208,800	(260,000)	(17.70)%
TOTAL OTHER SERVICES	19,091,500	17,600,242	19,338,200	4,266,200	(15,072,000)	(77.94)%
TOTAL OPERATING EXPENSES	38,620,500	35,760,756	36,692,000	19,472,700	(17,219,300)	(46.93)%
TRANSFERS TO OTHER FUNDS/UNITS	121,700	129,550	123,700	123,700	0	0.00%
TOTAL EXPENSES & TRANSFERS	38,742,200	35,890,306	36,815,700	19,596,400	(17,219,300)	(46.77)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	4,499,800	3,975,264	4,103,300	3,962,400	(140,900)	(3.43)%
Federal (Direct & Pass Through)	0	19,468	0	0	0	0.00%
State Direct	651,700	644,580	536,700	472,700	(64,000)	(11.92)%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	530,000	574,136	600,000	570,000	(30,000)	(5.00)%
TOTAL PROGRAM REVENUE	5,681,500	5,213,448	5,240,000	5,005,100	(234,900)	(4.48)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	521,500	537,212	396,500	461,500	65,000	16.39%
Fines, Forfeits, & Penalties	157,400	74,331	41,500	40,000	(1,500)	(3.61)%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	678,900	611,543	438,000	501,500	63,500	14.50%
TRANSFERS FROM OTHER FUNDS/UNITS	140,100	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	6,500,500	5,824,991	5,678,000	5,506,600	(171,400)	(3.02)%
Expenditures Per Capita	\$63.24	\$58.58	\$60.09	\$31.99	\$(28.11)	(46.77)%

38 Health Department-Financial

Special Purpose Funds						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	13,493,650	12,794,077	14,014,950	13,275,400	(739,550)	(5.28)%
OTHER SERVICES:						
Utilities	10,000	4,483	10,000	5,000	(5,000)	(50.00)%
Professional & Purchased Services	4,511,600	4,822,947	4,572,300	3,940,800	(631,500)	(13.81)%
Travel, Tuition, and Dues	235,150	152,664	220,350	194,900	(25,450)	(11.55)%
Communications	283,800	94,182	155,800	127,700	(28,100)	(18.04)%
Repairs & Maintenance Services	39,200	3,360	30,800	18,500	(12,300)	(39.94)%
Internal Service Fees	0	0	2,000	2,000	0	0.00%
Other Expenses	3,009,300	2,362,396	3,152,400	2,222,900	(929,500)	(29.49)%
TOTAL OTHER SERVICES	8,089,050	7,440,032	8,143,650	6,511,800	(1,631,850)	(20.04)%
TOTAL OPERATING EXPENSES	21,582,700	20,234,109	22,158,600	19,787,200	(2,371,400)	(10.70)%
TRANSFERS TO OTHER FUNDS/UNITS	0	183,089	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	21,582,700	20,417,198	22,158,600	19,787,200	(2,371,400)	(10.70)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	3,964	0	5,500	5,500	0.00%
Federal (Direct & Pass Through)	17,822,400	17,242,451	18,134,500	16,068,400	(2,066,100)	(11.39)%
State Direct	473,400	467,970	472,500	51,000	(421,500)	(89.21)%
Other Government Agencies	85,000	68,254	0	0	0	0.00%
Other Program Revenue	292,800	193,657	415,200	350,700	(64,500)	(15.53)%
TOTAL PROGRAM REVENUE	18,673,600	17,976,296	19,022,200	16,475,600	(2,546,600)	(13.39)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	25,000	0	25,000	25,000	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	25,000	0	25,000	25,000	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	2,884,100	3,033,350	3,111,400	3,274,900	163,500	5.25%
TOTAL REVENUE & TRANSFERS	21,582,700	21,009,646	22,158,600	19,775,500	(2,383,100)	(10.75)%
Expenditures Per Capita	\$35.23	\$33.33	\$36.17	\$32.30	\$(3.87)	(10.70)%

38 Health Department-Financial

Title	Grade	FY 2008 Budgeted		FY 2009 Budgeted		FY 2010 Budgeted		FY09 - FY10 Variance	
		Pos.	FTE	Pos.	FTE	Pos.	FTE	Pos.	FTE
GSD General 10101									
Administrative Asst - Health	SR0800	2	2.00	2	2.00	2	2.00	0	0.00
Animal Control Director	SR1300	1	1.00	1	1.00	1	1.00	0	0.00
Animal Control Officer 1	SR0600	18	18.00	18	18.00	16.0	16.00	(2)	(2.00)
Animal Control Officer 2	SR0800	5	5.00	7	7.00	6.0	6.00	(1)	(1.00)
Animal Control Officer 3	SR0700	3	3.00	3	3.00	2	2.00	(1)	(1.00)
Asst To The Dir	SR1400	1	1.00	1	1.00	1	1.00	0	0.00
Bldg Supt	SR1200	1	1.00	1	1.00	1	1.00	0	0.00
Bureau Director	SR1500	5	5.00	4	4.00	4	4.00	0	0.00
CAD/GIS Analyst 1	SR0900	1	1.00	1	1.00	1	1.00	0	0.00
Chemist 2	SR1000	1	1.00	1	1.00	1	1.00	0	0.00
Chief Medical Dir		1	1.00	1	1.00	1	1.00	0	0.00
Commun Disease Investigator	SR0800	1	1.00	1	1.00	1	1.00	0	0.00
Courier	SR0500	2	2.00	2	2.00	2	2.00	0	0.00
Custodian 1 - Health	SR0400	9	9.00	8	8.00	6	6.00	(1)	(1.00)
Custodian Supv-Hlth	SR0800	1	1.00	1	1.00	1	1.00	0	0.00
Customer Service Rep	SR0700	1	1.00	1	1.00	1	1.00	0	0.00
Dental Asst 1	SR0600	2	2.00	2	2.00	2	2.00	0	0.00
Dental Svcs Dir	HD1000	1	1.00	1	1.00	1	1.00	0	0.00
Dentist 2	HD0900	1	1.00	1	1.00	1	1.00	0	0.00
Envir Asst	SR0600	2	2.00	2	2.00	1	1.00	(1)	(1.00)
Envir Engineer 1	SR1100	1	1.00	1	1.00	1	1.00	0	0.00
Envir Engineer 2	SR1200	1	1.00	1	1.00	1	1.00	0	0.00
Envir Engineer 3	SR1400	1	1.00	1	1.00	1	1.00	0	0.00
Envir Engineering Asst 1	SR0800	1	1.00	1	1.00	1	1.00	0	0.00
Envir Engineering Asst 2	SR0900	1	1.00	1	1.00	1	1.00	0	0.00
Environmentalist 1	SR0800	7	7.00	7	7.00	6	6.00	(1)	(1.00)
Environmentalist 2	SR0900	4	4.00	4	4.00	4	4.00	0	0.00
Environmentalist 3	SR1100	2	2.00	1	1.00	0	0.00	(1)	(1.00)
Environmentalist 4	SR1200	3	3.00	2	2.00	2	2.00	0	0.00
Equip & Supply Clerk 2	SR0600	1	1.00	1	1.00	1	1.00	0	0.00
Equip & Supply Clerk 3	SR0700	1	1.00	0	0.00	0	0.00	0	0.00
Finance Officer 2	SR1000	1	1.00	1	1.00	1	1.00	0	0.00
Food Inspector 1	SR0800	6	6.00	6	6.00	6	6.00	0	0.00
Food Inspector 2	SR0900	5	5.00	5	5.00	5	5.00	0	0.00
Food Inspector 3	SR1100	1	1.00	0	0.00	0	0.00	0	0.00
General Maint Tech	SR0500	2	2.00	1	1.00	1	1.00	0	0.00
Human Resources Admin	SR1300	1	1.00	1	1.00	1	1.00	0	0.00
Human Resources Asst 2	SR0700	1	1.00	1	1.00	1	1.00	0	0.00

38 Health Department-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>	
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>
GSD General 10101 (Continued)									
Info Systems Div Mgr	SR1400	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Info Systems Mgr	SR1300	2	2.00	2	2.00	2	2.00	0	0.00
Interpreter 1	SR0500	1	1.00	1	1.00	1	1.00	0	0.00
Inventory Control Supv	SR1000	1	1.00	1	1.00	1	1.00	0	0.00
Medical Admin Asst 1	SR1200	8	8.00	6	6.50	4	4.50	(2)	(2.00)
Medical Admin Asst 2	SR1300	13	13.00	11	11.00	10	10.00	(1)	(1.00)
Medical Admin Asst 3	SR1400	5	5.00	5	5.00	5	5.00	0	0.00
Medical Doctor	HD1100	2	1.80	2	1.80	1	0.80	(1)	(1.00)
Medical Svcs Dir	HD1200	1	1.00	1	1.00	1	1.00	0	0.00
Mobile Clinic Driver	SR0600	2	1.48	2	1.48	1	0.48	(1)	(1.00)
Office Support Rep 1	SR0400	1	1.00	0	0.00	0	0.00	0	0.00
Office Support Rep 2	SR0500	1	1.00	0	0.00	0	0.00	0	0.00
Office Support Rep 3	SR0600	39	39.00	36	36.00	33	33.00	(3)	(3.00)
Office Support Spec 1	SR0700	13	13.00	12	12.00	12	12.00	0	0.00
Office Support Spec 2	SR0800	0	0.00	1	1.00	0	0.00	(1)	(1.00)
Pharmacist	SR1400	1	1.00	1	1.00	1	0.50	0	(0.50)
Printing Equip Operator 2	TL0700	1	1.00	1	1.00	1	1.00	0	0.00
Program Spec 2	SR0800	8	8.00	7	7.00	5	5.00	(2)	(2.00)
Program Spec 3	SR1000	7	7.00	7	7.00	5	5.00	(2)	(2.00)
Program Supv	SR1000	2	2.00	2	2.00	2	2.00	0	0.00
Pub Health Ob-Gyn Nurse Pract	SR1200	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Public Health LPN	HD0100	2	2.00	2	2.00	2	2.00	0	0.00
Public Health Nurse 2	HD0300	35	35.00	33	33.00	30	30.00	(3)	(3.00)
Public Health Nurse 3	HD0400	7	7.00	7	7.00	4	4.00	(3)	(3.00)
Public Health Nurse 4	HD0500	7	7.00	6	6.00	6	6.00	0	0.00
Public Hlth Epidemiologist 1	SR1100	1	1.00	1	1.00	1	1.00	0	0.00
Public Hlth Epidemiologist 2	SR1200	2	2.00	2	2.00	2	2.00	0	0.00
Public Hlth Nurse Practitioner	HD0600	8	8.00	8	8.00	7	7.00	(1)	(1.00)
Records Management Analyst	SR0800	1	1.00	1	1.00	1	1.00	0	0.00
Research Analyst 2	SR1200	2	2.00	2	2.00	1	1.00	(1)	(1.00)
Seasonal/Part-time/Temporary		10	4.90	8	3.90	8	3.90	0	0.00
Security Guard - Health	SR0800	1	1.00	1	1.00	1	1.00	0	0.00
Software Training Mgr	SR1100	1	1.00	1	1.00	1	1.00	0	0.00
Soil Scientist	SR1100	1	1.00	1	1.00	1	1.00	0	0.00

38 Health Department-Financial

Title	Grade	FY 2008 Budgeted		FY 2009 Budgeted		FY 2010 Budgeted		FY09 - FY10 Variance	
		Pos.	FTE	Pos.	FTE	Pos.	FTE	Pos.	FTE
GSD General 10101 (Continued)									
Toxicologist	SR1400	1	1.00	0	0.50	0	0.50	0	0.00
Vehicle Inspection Dir	SR1200	1	1.00	1	1.00	1	1.00	0	0.00
Vehicle Inspector 1	SR0700	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Vehicle Inspector 2	SR0800	1	1.00	1	1.00	1	1.00	0	0.00
Veterinarian	HD0700	1	1.00	1	1.00	1	1.00	0	0.00
Total Positions & FTE		292	286.18	268	264.18	239	234.68	(29)	(29.50)
HEA Health Dept Grant Fund 32200									
Admin Svcs Officer 3	SR1000	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Audiologist	SR1200	1	1.00	1	1.00	1	1.00	0	0.00
Commun Disease Investigator	SR0800	12	12.00	12	12.00	12	12.00	0	0.00
Dental Asst 1	SR0600	2	2.00	2	2.00	1	1.00	(1)	(1.00)
Dental Hygienist 1	SR1000	6	6.00	6	6.00	6	6.00	0	0.00
Dental Hygienist 2	SR1100	1	1.00	1	1.00	1	1.00	0	0.00
Envir Engineer 1	SR1100	2	2.00	2	2.00	1	1.00	(1)	(1.00)
Environmentalist 2	SR0900	1	1.00	1	1.00	1	1.00	0	0.00
Environmentalist 3	SR1100	1	1.00	1	1.00	1	1.00	0	0.00
Food Inspector 2	SR0900	1	1.00	1	1.00	1	1.00	0	0.00
Home Economist	SR0700	6	6.00	6	6.00	6	6.00	0	0.00
Info Systems Mgr	SR1300	1	1.00	1	1.00	1	1.00	0	0.00
Interpreter 1	SR0500	2	2.00	2	2.00	2	2.00	0	0.00
Laboratory Tech 1	SR0600	1	1.00	1	1.00	1	1.00	0	0.00
Laboratory Tech 2	SR0700	1	0.00	1	0.00	1	1.00	0	0.00
Medical Admin Asst 1	SR1200	3	3.00	3	3.00	3	3.00	3	3.00
Medical Admin Asst 2	SR1300	3	3.00	3	3.00	3	3.00	0	0.00
Mental Health Spec	SR1000	2	1.50	2	1.50	2	1.50	0	0.00
Nutritionist 1	SR0900	4	4.00	4	4.00	5	5.00	0	0.00
Nutritionist 2	SR1000	2	2.00	2	2.00	3	3.00	0	0.00
Office Support Rep 2	SR0500	1	1.00	1	1.00	2	2.00	0	0.00
Office Support Rep 3	SR0600	28	28.00	28	28.00	28	28.00	0	0.00
Office Support Spec 1	SR0700	4	4.00	4	4.00	4	4.00	0	0.00
Outreach Worker	SR0500	21	21.00	21	21.00	21	21.00	0	0.00
Program Coord	SR0900	6	6.00	6	6.00	6	6.00	0	0.00
Program Spec 1	SR0600	3	1.98	3	1.98	3	1.98	0	0.00
Program Spec 2	SR0800	8	8.00	8	8.00	8	8.00	0	0.00
Program Spec 3	SR1000	3	3.00	3	3.00	3	3.00	0	0.00
Program Supv	SR1000	1	1.00	1	1.00	1	1.00	0	0.00
Pub Health Ob-Gyn Nurse Pract	SR1200	1	1.00	1	1.00	1	1.00	0	0.00
Public Health LPN	HD0100	2	1.71	2	1.71	2	1.50	0	(0.21)
Public Health Nurse 2	HD0300	80	67.80	80	67.80	80	67.80	0	0.00

38 Health Department-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>	
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>
HEA Health Dept Grant Fund 32200 (Continued)									
Public Health Nurse 3	HD0400	3	3.00	3	3.00	3	3.00	0	0.00
Public Health Nurse 4	HD0500	1	1.00	1	1.00	1	1.00	0	0.00
Public Hlth Epidemiologist 2	SR1200	2	2.00	2	2.00	2	2.00	0	0.00
Public Hlth Nurse Practitioner	HD0600	3	2.71	3	2.71	3	2.71	0	0.00
Research Analyst 1	SR1000	2	2.00	2	2.00	2	2.00	0	0.00
Research Analyst 2	SR1200	2	2.00	2	2.00	2	2.00	0	0.00
Seasonal/Part-time/Temporary		16	4.25	16	4.25	16	4.25	0	0.00
Social Worker - Health	SR0800	4	4.00	4	4.00	0	0.00	(4)	(4.00)
Speech Language Pathologist	SR1100	2	2.00	2	2.00	2	2.00	0	0.00
Toxicologist	SR1400	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Warehouse Supv	SR0900	1	1.00	1	1.00	1	1.00	0	0.00
Warehouse Worker	SR0400	2	2.00	2	2.00	1	1.00	(1)	(1.00)
Total Positions & FTE		248	221.95	248	221.95	248	221.95	(9)	(9.21)
Department Totals		540	508.13	516	486.13	478	447.42	(38)	(38.71)

44 Human Relations Commission-At a Glance

Mission	The mission of the Metro Human Relations Commission is to provide diversity education and compliance resolution products to individuals, business and Metro Departments in Nashville & Davidson County to promote equality and human dignity.			
Budget Summary	Expenditures and Transfers:	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
	GSD General Fund	\$ 498,100	\$ 442,500	\$ 387,200
	Total Expenditures and Transfers	<u>\$ 498,100</u>	<u>\$ 442,500</u>	<u>\$ 387,200</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0
	Other Governments and Agencies	0	0	0
	Other Program Revenue	0	0	0
	Total Program Revenue	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	0	0	0
	Total Revenues	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
	Expenditures Per Capita	\$ 0.81	\$ 0.72	\$ 0.63
Positions	Total Budgeted Positions	5	5	4
Contacts	Executive Director: Kelvin Jones Financial Manager: Leoncio Dominguez		email: kelvin.jones@nashville.gov email: leoncio.domingues.nashville.gov	
	Metro Office Building 800 Second Avenue South 37210		Phone: 880-3370 FAX: 880-3373	

44 Human Relations Commission-At a Glance

Accomplishments

- Generated research for the now mandatory Diversity Training for all Metro employees. MHRC staff assisted in the development of a training module and monitors the number of metro employees who have received the training
 - Administered and coordinated distribution of the Metro Title VI Program Annual Report to Metro Council Members
 - Co-sponsor for the Metro Procurement Non-Discrimination Program training forum series
 - Developed flyers targeting protected classes per federal law (available for download via the MHRC website)
 - For the seventh consecutive year, the Commission sponsored successful rounds of Diversity in Dialogue Study Circles for Metro Employees
 - Co-sponsored two Fair Housing conferences in Middle Tennessee to promote both the rights of people with disabilities as well as fair housing practices
 - Engaged in outreach to area business owners providing general information about Commission services and employer/employee resources to promote compliant working environments
 - Coordinated the city-wide celebration of the 60th Anniversary of International Human Rights Day which is an annual event engaging human rights organizations and advocates throughout the world
 - Provided outreach and awareness initiatives to various ethnic groups and support to the Woodbine Community Center Legal Clinic to address employment discrimination concerns and complaints
 - Hosted a parlor group in partnership with Nashville Public Television (NPT) for its Next Door Neighbor Initiative exploring the lives of Nashville's immigrant communities
 - Helped coordinate the Celebration of Cultures Festival and was co-chair of the "Villages". This festival engaged Metro, non-profit, and private corporations. It was attended by 28,000 individuals
-

Goals

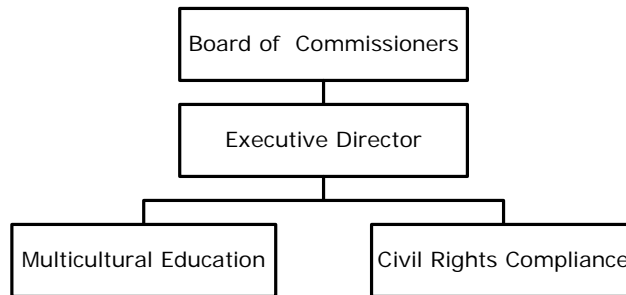
- Increase the community's awareness of the Metro Human Relations Commission and the programs and services it provides
 - Increase number of controversies resolved utilizing various forms of alternative dispute resolution
 - To develop programming that heightens the community's consciousness of and appreciation for Nashville's increasing cultural, religious and ethnic diversity and fosters increased cross-cultural understanding
 - To provide timely and effective intake, mediation, investigation, conciliation and resolution of complaints of discrimination (real or perceived) experienced in Nashville and Davidson County
-

Strategic Issues

- The Metro Human Relations Commission seeks to make the Nashville community aware of its programs and services so that more people can take advantage of the services the Commission offers. A part of developing this awareness is establishing and maintaining relationships with individuals and community organizations. Limited human and operating resources create a challenge in pursuing this endeavor.
- The Commission continues to face the strategic challenge of developing relevant and engaging programming around issues of diversity for individuals who are not particularly supportive of diversity initiatives and /or who do not understand the business case which can be made for the effectiveness of diverse working environments
- As a part of its goal to increase community awareness, the Commission will identify mechanisms to seek, collect, and compile information about real and perceived discrimination in Metropolitan Nashville and Davidson County
- The Metro Human Relations Commission anticipates a continued increase in housing and employment complaints that can be attributed to the economic downturn. In addition, the number of complaints referred to the Commission by the EEOC and other agencies has increased as they are experiencing a corresponding surge in complaints which has resulted in the creation of an increasing backlog of cases.

44 Human Relations Commission-At a Glance

Organizational Structure



Programs

Multicultural Education

Multicultural Education

Compliance

Civil Rights Compliance

Administrative

Non-allocated Financial Transactions

44 Human Relations Commission-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Baseline Budget Adjustment	\$ (10,000)	Reduction based upon FY09 Savings Target
Multicultural Education Program 10% Reduction	(37,100) (1.00 FTE)	The Multicultural Education Program will not be able to sponsor community-wide activities and programs aimed at promoting cross-cultural understanding and communication and the Diversity in Dialogue Study Circles opportunities for Metro Employees
Non-allocated Financial Transactions Internal Service Charges*	(4,200)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	(4,000)	Reduction of out of town and air travel, tuition, and registration
General Services District Total	\$ (55,300) (1.00 FTE)	
TOTAL	\$ (55,300) (1.00 FTE)	

* See Internal Service Charges section for details

44 Human Relations Commission-At a Glance

Multicultural Education Line of Business - The purpose of the Multicultural Education Line of Business is to provide information, training, and facilitation products to Metro Government and the Nashville community so they can develop an awareness and appreciation for Nashville's increasing diversity.

Multicultural Education

The purpose of the Multicultural Education program is to provide information, training, and facilitation products to Metro Government and the Nashville community so they can develop an awareness and appreciation for Nashville's increasing diversity.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$267,800	\$277,032	\$250,000	\$206,500	\$(43,500)	(17.4%)
FTEs:	GSD General Fund	2.70	0.00	2.70	1.70	(1.00)	(37.0%)
Performance							
Percentage of consumers who say they are aware and appreciate Nashville's increasing diversity		80%	75%	83%	87%		

Compliance Line of Business - The purpose of the Compliance Line of Business is to provide complaint resolution products to Metro Government and the Nashville community so they can have their problems resolved in an appropriate manner.

Civil Rights Compliance

The purpose of the Civil Rights Compliance program is to provide complaint resolution products to Metro Government and the Nashville community so they can have their formal or informal claims resolved in an appropriate manner.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$209,300	\$211,870	\$192,500	\$188,900	\$(3,600)	(1.9%)
FTEs:	GSD General Fund	2.30	2.30	2.30	2.30	0.00	0.0%
Performance							
Percentage of customers who say their problem was resolved in an appropriate manner		80%	78%	83%	87%		

Administrative Line of Business - The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$9,700	\$0	\$(4,300)	\$(7,500)	(\$3,200)	(74.4%)

44 Human Relations Commission-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	342,600	339,287	332,000	257,100	(74,900)	(12.2%)
OTHER SERVICES:						
Utilities	0	0	0	0	0	0%
Professional & Purchased Services	34,800	13,990	18,300	22,500	4,200	0.69%
Travel, Tuition, and Dues	14,000	7,336	7,000	2,500	(4,500)	(64.3%)
Communications	10,300	36,807	8,900	35,000	26,100	(4.4.0%)
Repairs & Maintenance Services	1,500	0	1,500	1,500	0	0
Internal Service Fees	80,900	79,383	61,600	57,400	(4,200)	(6.8%)
Other Expenses	14,000	12,099	13,200	11,200	(2,000)	(3.26%)
TOTAL OTHER SERVICES	155,500	149,615	110,500	130,100	19,600	17.7%
TOTAL OPERATING EXPENSES	498,100	488,902	442,500	387,200	55,300	(12.5%)
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	
TOTAL EXPENSES & TRANSFERS	498,100	488,902	442,500	387,200	55,300	(12.5%)
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0
Federal (Direct & Pass Through)	0	0	0	0	0	0
State Direct	0	0	0	0	0	0
Other Government Agencies	0	0	0	0	0	0
Other Program Revenue	0	0	0	0	0	0
TOTAL PROGRAM REVENUE	0	0	0	0	0	0
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0
Local Option Sales Tax	0	0	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0	0	0
Compensation From Property	0	0	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0
TOTAL REVENUE & TRANSFERS	0	0	0	0	0	0
Expenditures Per Capita	\$0.81	\$0.80	\$0.72	\$0.63	\$(0.09)	(12.5%)

44 Human Relations Commission-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>	
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>
GSD General 10101									
Admin Svcs Mgr	SR1300	1	1.00	1	1.00	1	1.00	0	0.00
Human Relations Dir		1	1.00	1	1.00	1	1.00	0	0.00
Office Support Rep 3	SR0600	2	2.00	2	2.00	2	2.00	0	0.00
Program Spec 3	SR1000	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Total Positions & FTE		5	5.00	5	5.00	4	4.00	(1)	(1.00)
Department Totals		5	5.00	5	5.00	4	4.00	(1)	(1.00)



39 Library-At a Glance

Accomplishments

- Began program of after-school teen centers, funded by Memorial Foundation, at East, Inglewood, and Madison libraries. After-school activities include tutoring and homework help, focused discussion, and arts programs
 - Began offering MP3 and video download from the library's web site, and enhanced the library's web presence to include e-mail news, RSS feeds, and content-rich podcasts about library materials and programs
 - Hosted first Nashville International Puppet Festival. The festival brought 4 troupes from across the U.S. and 3 from other nations to share and celebrate the art and cultural importance of puppetry. Funded by Nashville Public Library Foundation, the library recorded 17,992 visits over the three-day event
 - Began an Online Job Search program. Library staff and volunteers work one-on-one, offering hands-on help to jobseekers with minimal computer skills. Program includes job search workshops, conducted in partnership with the Nashville Career Advancement Center
 - Bringing Books to Life!, a family literacy program involving teachers, caregivers, children, and parents, expanded its targeted age range and audience to include teens and preteens at Wright Middle School
 - Completed extensive renovations to the teen area at the main library, offering a technology-enhanced environment for teens to study, socialize, and explore the world
 - Introduced mobile computer lab, a laptop teaching program that travels to branch libraries
 - Joined partnership with Vanderbilt's Peabody College, Metro Public Schools, and the YMCA as part of Vanderbilt's \$3.4m federal Early Reading First grant targeting pre-K classrooms with high English language learner populations. Library will provide home literacy programs and on-site programs at partner schools and YMCA summer program
 - Completed ADA renovations throughout the branch library system, a joint project with the General Services Department
 - Recorded 3,828,825 visits to libraries in FY08, checked out 4,213,276 library materials
 - Recorded 890,246 in-library computer sessions in FY08, and 7,985,878 web visits
-

Goals

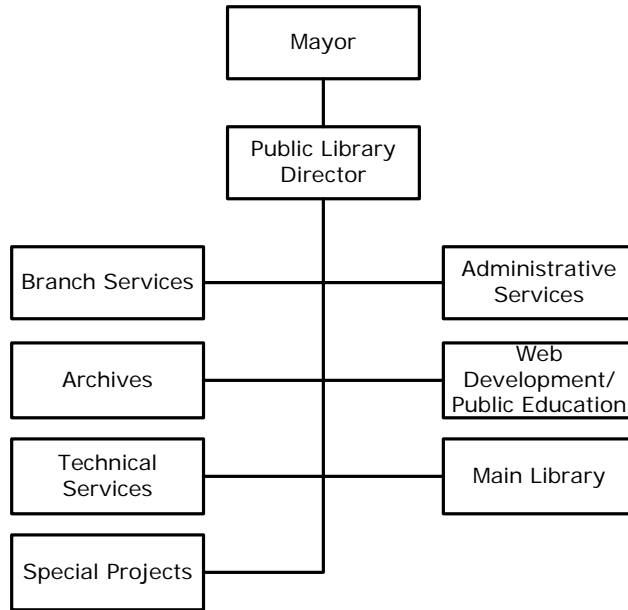
- Information Explosion – By 2008, citizens of Nashville will experience a significant improvement in the quality and relevance of the library's collections to meet their information needs
 - Progress - Usage is up 8% from last fiscal year
 - Digital Divide – By 2008, citizens of Nashville will have greater access to free computers as well as expanded opportunities for learning broad-based computer applications and electronic resources
 - Progress – Sessions are up 4% from last fiscal year
-

Strategic Issues

- Security-The safety and security of library patrons and staff is of increasing concern. The world has become a more dangerous place in recent years. Public buildings are especially open to inappropriate and even threatening behavior. The main library is our only library with full-time security guards on duty. While several branches have part-time guard service, overall security needs to be strengthened with staff and equipment
- Technology Infrastructure-With 890,246 in-library computer sessions and 7,985,878 web visits annually (FY08), the role the library plays in public computer access is clear. The library has increased its own online content and services as technology-driven information replaces traditional sources. Many of our systems are at end of life. The internet bandwidth for this critical operation is strained to capacity with patrons using the internet or accessing library services. The current firewall system will not support additional traffic
- Growing Demand-The library has seen phenomenal growth in use, and is straining to provide good public service. Statistical trends nationwide support the fact that library use increases during times of economic stress, and our own usage statistics underscore that trend. Library visits increased from 1,921,286 to 1,988,107 for the months July through December, comparing 2008 with 2007. Using the same six-month comparison period, program attendance rose by more than 7,500. Public computer sessions jumped from 444,022 to 463,611

39 Library-At a Glance

Organizational Structure



Programs

Reference Information

Ask Your Librarian
Virtual Information Services

Library Materials

Local History and Special Collections
Hands-On Reference
Library Check-out
Engaging the Reader

Equal Access

Equal Access

Education and Outreach

Public Events
Computer Library
It's Your Library

Town Square

Town Square

Library Customer Technical Support

Library Customer Technical Support

Administrative

Non-allocated Financial Transactions
Information Technology
Facilities Management
Human Resources
Finance
Procurement
Risk Management
Billings and Collections
Executive Leadership

39 Library-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Baseline Budget Adjustment	\$ (16,400)	Reduction based upon FY09 Savings Target
Ask Your Librarian		
Reduction in hours and staff	(248,700) (7.00 FTEs)	Hours at area libraries will be reduced
Local History & Special Collections		
Reduction in hours and staff	(139,200) (2.46 FTEs)	Library hours at the Main Library and the number of genealogy materials and government records provided will reduced
Hands on Reference		
Reduction in hours and staff	(149,300) (2.00 FTEs)	Hours at the Main and area libraries will be reduced
Library Check-out		
Reduction in hours and staff	(426,000) (7.50 FTEs)	Hours at the Main and area libraries will be reduced
Public Library - Metro Nashville Public Schools Materials Procurement	277,800 2.00 FTEs	Merging these functions will strengthen the role of libraries in the schools and in the communities
Equal Access		
Reduction in hours and staff	(40,300) (1.00 FTE)	Library hours at the Main Library and the number of Deaf & Hard of Hearing materials provided will be reduced
It's Your Library		
Reduction in hours and staff	(6,600) (0.12 FTEs)	Hours at the Main and area libraries will be reduced
Facilities Management		
Reduction in hours and staff	(68,700) (2.00 FTEs)	This reduction will affect the satisfaction of custodial services to our buildings
Non-allocated Financial Transactions		
Internal Service Charges*	(312,900)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	(10,000)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	(103,500)	Suspension of longevity pay to all eligible employees
Pay Plan	63,400	Annualized adjustment for FY09 increments
General Services District Total	\$(1,180,400) (20.08 FTEs)	
Special Purpose Funds Total	\$ (192,775)	
TOTAL	\$(1,373,175) (20.08 FTEs)	

* See Internal Service Charges section

39 Library-At a Glance

Reference Information Line of Business - The purpose of the Reference Information Line of Business is to provide reference assistance & online information products to our customers so they can obtain reliable information anytime, anywhere.

Ask Your Librarian

The purpose of the Ask Your Librarian program is to provide information and search assistance products to information seekers of all ages so they can have their questions answered.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$2,499,900	\$2,541,944	\$2,318,200	\$1,695,600	\$(622,600)	(26.9)%
FTEs:	GSD General Fund	44.69	44.69	69.80	62.80	(7.00)	(10.0)%
Performance							
Percentage of customers who ask reference questions receive the answers they seek		98%	99%	98%	98%		

Virtual Information Services

The purpose of the Virtual Information Services program is to provide reliable online products to our online customers so they can utilize the resources and information they want anytime from anywhere.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,046,400	\$1,016,038	\$880,000	\$880,000	\$0	0.0%
FTEs:	GSD General Fund	9.65	9.65	2.00	2.00	0.00	0.0%
Performance							
Per capita customer utilization of online resources		22.7%	27.9%	22.7%	24.8%		

Library Materials Line of Business - The purpose of the Library Materials Line of Business is to provide circulating, research and readers advisory products to individuals and the larger community so they can obtain the materials they want.

Local History and Special Collections

The purpose of the Local History and Special Collections program is to provide historical and specialized research products to our Nashville Room & Metro Archives customers so they can fulfill their specific research needs.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$518,300	\$485,577	\$503,800	\$353,100	\$(150,700)	(29.9)%
FTEs:	GSD General Fund	11.63	11.63	12.15	9.49	(2.66)	(21.9)%
	Special Purpose Fund	<u>0</u>	<u>0</u>	<u>4.00</u>	<u>4.00</u>	<u>0.00</u>	0.0%
	Total	11.63	11.63	16.15	13.49	(2.66)	(16.5)%
Performance							
Percentage of Nashville Room and Metro Archives customers who have their specific research needs fulfilled		98%	95%	95%	98%		

39 Library-At a Glance

Hands-On Reference

The purpose of the Hands-On Reference program is to provide essential reference products to on-site library users so they can find the materials they want at the time of their visit.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,134,700	\$1,037,976	\$1,086,200	\$936,900	\$(149,300)	(13.7)%
FTEs:	GSD General Fund	15.65	15.65	6.00	4.00	(2.00)	(33.3)%
Performance							
Percentage of on-site library users who find the materials they want at the time of their visit		94%	93%	94%	94%		

Library Check-out

The purpose of the Library Check-out program is to provide circulating library material products to cardholders so they can receive materials requested in a reasonable timeframe.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$5,461,700	\$5,541,147	\$4,999,600	\$4,612,300	\$(387,300)	(7.7)%
FTEs:	GSD General Fund	122.80	122.80	139.44	127.94	(11.50)	(8.2)%
Performance							
Percentage of cardholders who are able to receive available materials requested within a reasonable timeframe (48 hours)		30%	44%	30%	35%		

Engaging the Reader

The purpose of the Engaging the Reader program is to provide readers advisory and enrichment products to current and potential library users so they can enhance their reading experience.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$622,600	\$613,434	\$616,100	\$616,100	\$0	0.0%
FTEs:	GSD General Fund	11.23	11.23	0.00	0.00	0.00	0.0%
Performance							
Per capita checkout of library materials		7%	7.3%	7.3%	6.0%		

39 Library-At a Glance

Equal Access Line of Business - The purpose of the Equal Access Line of Business is to provide materials, information & accessibility products to people involved with or experiencing vision, hearing or physical disabilities so they can receive access to library materials, services and programs.

Equal Access

The purpose of the Equal Access program is to provide materials, information and accessibility products to people involved with or experiencing vision, hearing or physical disabilities so they can receive access to library materials, services and programs.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$387,100	\$378,285	\$379,000	\$338,700	\$(40,300)	(10.6)%
FTEs:	GSD General Fund	5.80	5.80	5.50	4.50	(1.00)	(18.2)%
	Special Purpose Fund	<u>2.00</u>	<u>2.00</u>	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>	0.0%
	Total	7.80	7.80	6.50	5.50	(1.00)	(15.4)%

Performance

Percentage of people involved with or experiencing hearing disabilities who receive access to Deaf and Hard of Hearing materials, services and programs

14%	17%	14%	12%
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Education and Outreach Line of Business - The purpose of the Education & Outreach Line of Business is to provide educational opportunities, cultural events and public information products to the Nashville Community so they can enjoy life-long learning.

Public Events

The purpose of the Public Events program is to provide tailored content products to the Nashville community so they can participate in public forums and life-long learning activities.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$969,600	\$923,398	\$925,300	\$925,300	\$0	0.0%
FTEs:	GSD General Fund	16.98	16.98	9.00	9.00	0.00	0.0%

Performance

Percentage of customer attendance at public forums and life-long learning activities as compared to the library's official population served

40%	48%	40%	39%
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Computer Literacy

The purpose of the Computer Literacy program is to provide hands-on PC instruction products to people lacking essential computer skills so they can use the Internet and perform basic PC operations.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$514,700	\$514,639	\$504,300	\$504,300	\$0	0.0%
FTEs:	GSD General Fund	11.21	11.21	0.00	0.00	0.00	0.0%

Performance

Percentage of customers attending library instructional classes who acquire new computer literacy skills or improve any existing skills

98%	97%	98%	97%
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39 Library-At a Glance

It's Your Library

The purpose of the It's Your Library program is to provide informational and promotional products to individuals and organizations in Davidson County so they can be fully informed of all available library products and services.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$460,300	\$461,793	\$427,400	\$420,800	\$(6,600)	(1.5)%
FTEs:	GSD General Fund	7.25	7.25	4.00	3.88	(0.12)	(3.0)%
	Special Purpose Fund	<u>2.90</u>	<u>2.90</u>	<u>2.90</u>	<u>2.90</u>	<u>0.00</u>	0.0%
	Total	10.15	10.15	6.90	6.78	(0.12)	(1.7)%

Performance

Percentage of individuals who visit the library as a result of promotional materials

39%	44%%	39%	39%
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Town Square Line of Business - The purpose of the Town Square Line of Business is to provide gathering space products to the public so they can have a civic meeting place.

Town Square

The purpose of the Town Square program is to provide community gathering and technical assistance products to individuals and groups so they can have a public place to come together.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$241,700	\$252,421	\$239,500	\$239,500	\$0	0.0%
FTEs:	GSD General Fund	3.40	3.40	2.00	2.00	0.00	0.0%

Performance

Percentage of available library meeting spaces hours utilized

18%	19%	18%	18%
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Library Customer Technical Support Line of Business - The purpose of the Library Customer Technical Support Line of Business is to provide technical support products to library customers so they can enjoy reliable automated library service.

Library Customer Technical Support

The purpose of the Library Customer Technical Support program is to provide technical support products to library customers so they can enjoy easily accessible automated library service.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$277,700	\$277,349	\$255,800	\$193,900	\$(61,900)	(24.2)%
FTEs:	GSD General Fund	3.00	3.00	6.00	6.00	0.00	0.0%

Performance

Percentage of library customers who enjoy easily accessible automated library service

95%	96%	95%	95%
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39 Library-At a Glance

Administrative Line of Business – The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$117,400	\$0	\$76,800	\$401,000	\$324,200	422.1%

Information Technology

The purpose of the Information Technology program is to provide information technology support products to this Metro department so it can efficiently and securely meet its business needs.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,666,400	\$1,486,376	\$1,454,100	\$1,454,100	\$0	0.0%
Performance							
Percentage customer satisfaction with quality of IT services		NA	NA	NA	NA		

Facilities Management

The purpose of the Facilities Management program is to provide operational support products to this Metro department so it can constantly function in a clean and operational work environment.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$4,254,300	\$4,510,123	\$4,065,700	\$3,997,000	\$(68,700)	(1.7)%
FTEs:	GSD General Fund	38.30	38.30	38.00	36.00	(2.00)	(5.3)%
Performance							
Percentage of customer satisfaction with quality of custodial services		98%	95%	90%	90%		

Human Resources

The purpose of the Human Resources program is to provide employment products to department employees so they can receive their benefits and compensation equitably and accurately.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$651,000	\$603,004	\$435,900	\$435,900	\$0	0.0%
FTEs:	GSD General Fund	6.60	6.60	4.75	4.75	0.00	0.0%
Performance							
Percentage employee turnover		NA	NA	NA	NA		

39 Library-At a Glance

Finance

The purpose of the Finance program is to provide financial management products to this Metro department so it can effectively manage its financial resources.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$321,700	\$318,919	\$187,800	\$187,800	\$0	0.0%
FTEs:	GSD General Fund	2.85	2.85	3.00	3.00	0.00	0.0%
Performance							
	Percentage of budget variance	NA	NA	NA	NA		

Procurement

The purpose of the Procurement program is to provide purchasing transaction support products to this Metro department so it can obtain needed goods and services in a timely and efficient manner.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$302,600	\$284,131	\$191,700	\$191,700	\$0	0.0%
FTEs:	GSD General Fund	3.15	3.15	3.00	3.00	0.00	0.0%
Performance							
	Number of calendar days from requisition to purchase order for delegated transactions	NA	NA	NA	NA		

Risk Management

The purpose of the Risk Management program is to provide safety enhancement and risk management products to this Metro department so it can prevent accidents and injuries and effectively respond to accidents and injuries that occur.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$24,800	\$23,008	\$23,400	\$23,400	\$0	0.0%
FTEs:	GSD General Fund	.35	.35	0.00	0.00	0.00	0.0%
Performance							
	Liability claims expenditures per capita	NA	NA	NA	NA		

Billings and Collections

The purpose of the Billings and Collections program is to provide billing and collection products to this Metro department and Metro Government so they can collect revenues in an efficient, timely manner.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$21,600	\$21,258	\$21,300	\$21,300	\$0	0.0%
FTEs:	GSD General Fund	.35	.35	0.00	0.00	0.00	0.0%
	Special Purpose Fund	<u>2.00</u>	<u>2.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	0.0%
	Total	2.35	2.35	0.00	0.00	0.00	0.0%
Performance							
	Percentage of revenue collected within 30 days of billing	NA	NA	NA	NA		

39 Library-At a Glance

Executive Leadership

The purpose of the Executive Leadership program is to provide business policy and decision products to this Metro department so it can deliver results for customers.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$530,700	\$539,788	\$488,500	\$488,500	\$0	0.0%
FTEs:	GSD General Fund	5.60	5.60	4.00	4.00	0.00	0.0%
Performance							
	Percentage of department key results achieved	85%	NR	NR	NR		

39 Library-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	15,787,900	15,952,684	15,132,700	13,495,100	(1,637,600)	(10.82)%
OTHER SERVICES:						
Utilities	1,591,300	1,696,529	1,591,300	1,591,300	0	0.00%
Professional & Purchased Services	719,800	698,221	544,300	544,300	0	0.00%
Travel, Tuition, and Dues	42,400	33,530	24,400	14,400	(10,000)	(40.98)%
Communications	693,300	453,843	657,400	613,600	(43,800)	(6.66)%
Repairs & Maintenance Services	482,600	417,633	442,000	442,000	0	0.00%
Internal Service Fees	1,889,900	1,863,147	1,279,300	1,386,400	107,100	8.37%
Other Expenses	818,000	715,023	409,000	812,900	403,900	98.75%
TOTAL OTHER SERVICES	6,237,300	5,877,926	4,947,700	5,404,900	457,200	9.24%
TOTAL OPERATING EXPENSES	22,025,200	21,830,610	20,080,400	18,900,000	(1,180,400)	(5.88)%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	22,025,200	21,830,610	20,080,400	18,900,000	(1,180,400)	(5.88)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	617,000	633,969	579,000	508,200	(70,800)	(12.23)%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	617,000	633,969	579,000	508,200	(70,800)	(12.23)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	617,000	633,969	579,000	508,200	(70,800)	(12.23)%
Expenditures Per Capita	\$35.95	\$35.63	\$32.78	\$30.85	\$(1.93)	(5.88)%

39 Library-Financial

Special Purpose Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	233,600	307,884	324,800	395,600	70,800	21.80%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	47,000	91,381	42,000	56,300	14,300	34.05%
Travel, Tuition, and Dues	2,500	4,261	2,500	2,500	0	0.00%
Communications	17,800	18,654	17,800	21,300	3,500	19.66%
Repairs & Maintenance Services	0	0	9,000	3,500	(5,500)	(61.11)%
Internal Service Fees	0	1,555	0	0	0	0.00%
Other Expenses	1,170,000	429,249	1,103,375	827,500	(275,875)	(25.00)%
TOTAL OTHER SERVICES	1,237,300	545,100	1,174,675	911,100	(263,575)	(22.44)%
TOTAL OPERATING EXPENSES	1,470,900	852,984	1,499,475	1,306,700	(192,775)	(12.86)%
TRANSFERS TO OTHER FUNDS/UNITS	2,000	8,506	2,000	2,000	0	0.00%
TOTAL EXPENSES & TRANSFERS	1,472,900	861,490	1,501,475	1,308,700	(192,775)	(12.84)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	14,300	10,233	8,800	10,300	1,500	17.05%
State Direct	273,000	227,500	273,000	273,000	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	1,183,600	585,341	1,182,950	1,023,400	(159,550)	(13.49)%
TOTAL PROGRAM REVENUE	1,470,900	823,074	1,464,750	1,306,700	(158,050)	(10.79)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	2,000	8,506	2,000	2,000	0	0.00%
TOTAL REVENUE & TRANSFERS	1,472,900	831,580	1,466,750	1,308,700	(158,050)	(10.78)%
Expenditures Per Capita	\$2.40	\$1.41	\$2.45	\$2.14	\$(0.31)	(12.84)%

39 Library-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>	
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>
GSD General 10101									
Admin Asst	SR0900	2	2.00	2	2.00	2	2.00	0	0.00
Admin Svcs Mgr	SR1300	1	1.00	1	1.00	1	1.00	0	0.00
Admin Svcs Officer 2	SR0800	1	1.00	1	1.00	1	1.00	0	0.00
Admin Svcs Officer 3	SR1000	4	4.00	4	4.00	4	3.88	0	(0.12)
Admin Svcs Officer 4	SR1200	1	1.00	1	1.00	1	1.00	0	0.00
Archives Asst 1	SR0400	4	2.16	4	2.15	3	1.66	(1)	(0.49)
Archives Asst 2	SR0500	2	2.00	2	2.00	2	2.00	0	0.00
Archives Asst 3	SR0600	1	1.00	1	1.00	1	1.00	0	0.00
Archivist	SR1200	1	1.00	1	1.00	1	1.00	0	0.00
Bldg Maint Mechanic	TG0800	1	1.00	1	1.00	1	1.00	0	0.00
Bldg Maint Supt	TS1300	1	1.00	1	1.00	1	1.00	0	0.00
Bldg Maint Supv	TS1100	1	1.00	1	1.00	1	1.00	0	0.00
Bldg Maint Worker	TG0400	2	2.00	2	2.00	2	2.00	0	0.00
Circulation Asst 1	SR0400	38	33.53	36	31.53	35	30.53	(1)	(1.00)
Circulation Asst 2	SR0500	29	29.00	29	29.00	29	29.00	0	0.00
Circulation Supv	SR0600	6	6.00	6	6.00	6	6.00	0	0.00
Custodial Svcs Supv	TS0300	2	2.00	2	2.00	2	2.00	0	0.00
Custodian 1	TG0300	22	22.00	21	21.00	19	19.00	(2)	(2.00)
Custodian 2	TG0500	1	1.00	1	1.00	1	1.00	0	0.00
Equip Operator 1	TG0500	5	5.00	5	5.00	5	5.00	0	0.00
Human Resources Analyst 2	SR1000	1	1.00	1	1.00	1	1.00	0	0.00
Human Resources Analyst 3	SR1200	1	1.00	1	1.00	1	1.00	0	0.00
Human Resources Asst 1	SR0600	1	1.00	1	1.00	1	1.00	0	0.00
Human Resources Mgr	SR1400	1	1.00	1	1.00	1	1.00	0	0.00
Indust Electrician 1	TG1200	1	1.00	1	1.00	1	1.00	0	0.00
Info Systems App Analyst 1	SR1000	1	1.00	1	1.00	1	1.00	0	0.00
Info Systems App Analyst 2	SR1100	4	4.00	4	4.00	3	3.00	(1)	(1.00)
Librarian 1	SR0900	33	32.50	30	29.50	26	25.50	(4)	(4.00)
Librarian 2	SR1000	14	14.00	14	14.00	15	15.00	1	1.00
Librarian 3	SR1100	5	5.00	5	5.00	0	0.00	(5)	(5.00)
Library Admin	SR1400	5	5.00	5	5.00	5	5.00	0	0.00
Library Assoc 1	SR0600	49	47.83	49	45.79	43	40.81	(6)	(4.98)
Library Assoc 2	SR0700	11	10.50	11	10.50	12	11.50	1	1.00
Library Assoc 3	SR0900	2	2.00	2	2.00	2	2.00	0	0.00
Library Mgr 1	SR1100	9	9.00	9	9.00	10	10.00	0	0.00
Library Mgr 2	SR1200	9	9.00	9	9.00	8	8.00	0	0.00
Library Mgr 3	SR1300	8	8.00	8	8.00	8	8.00	0	0.00
Library Page	SR0200	39	19.47	37	18.42	32	15.93	(5)	(2.49)
Library Performing Artist 1	SR0500	1	1.00	1	1.00	1	1.00	0	0.00

39 Library-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>	
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>
GSD General 10101									
Library Performing Artist 2	SR0700	1	1.00	1	1.00	1	1.00	0	0.00
Library Services Dir	DP0200	1	1.00	1	1.00	1	1.00	0	0.00
Office Support Mgr	SR0900	1	1.00	1	1.00	1	1.00	0	0.00
Office Support Rep 1	SR0400	3	3.00	1	1.25	1	1.25	0	0.00
Office Support Rep 2	SR0500	4	4.00	3	3.00	3	2.50	0	-0.50
Office Support Rep 3	SR0600	5	5.00	5	5.00	5	5.00	0	0.00
Office Support Spec 1	SR0700	4	4.00	4	4.00	4	4.00	0	0.00
Program Mgr 2	SR1200	1	1.00	1	1.00	1	1.00	0	0.00
Program Spec 2	SR0800	1	1.00	1	1.00	1	1.00	0	0.00
Property Guard 2	SR0500	4	4.00	4	4.00	4	4.00	0	0.00
Radio Announcer	SR0700	3	2.50	3	2.50	2	2.00	(1)	(0.50)
Security Officer Coord	SR0900	1	1.00	1	1.00	1	1.00	0	0.00
Total Positions & FTE		348	320.49	338	308.64	314	288.56	(24)	(20.08)
Library Services 30401									
Librarian 1	SR0900	1	1.00	1	1.00	1	1.00	0	0.00
Library Assoc 1	SR0600	1	1.00	1	1.00	1	1.00	0	0.00
Library Page	SR0200	5	1.90	5	1.90	5	1.90	0	0.00
Office Support Rep 2	SR0500	0	0.00	4	2.00	4	2.00	0	0.00
Office Support Spec 1	SR0700	1	1.00	0	0.00	0	0.00	0	0.00
Program Spec 2	SR0800	1	1.00	1	1.00	1	1.00	0	0.00
Program Supv	SR1000	1	1.00	1	1.00	1	1.00	0	0.00
Total Positions & FTE		10	6.90	13	7.90	13	7.90	0	0.00
Department Totals		362	327.39	351	316.54	327	296.46	(24)	(20.08)

40 Parks & Recreation-At a Glance

Mission	It is the mission of the Metropolitan Board of Parks and Recreation to provide every citizen of Nashville and Davidson County with an equal opportunity for safe recreational and cultural activities within a network of parks and greenways that preserves and protects the region's natural resources.			
Budget Summary		<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
	Expenditures and Transfers:			
	GSD General Fund	\$ 36,300,700	\$ 31,966,900	\$ 28,339,900
	Special Purpose Fund	2,915,300	3,238,020	2,260,900
	Total Expenditures and Transfers	<u>\$ 39,216,000</u>	<u>\$ 35,204,920</u>	<u>\$ 30,600,800</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 10,109,200	\$ 8,947,600	\$ 9,058,000
	Other Governments and Agencies	911,600	1,024,420	187,100
	Other Program Revenue	464,500	622,000	264,000
	Total Program Revenue	\$ 11,485,300	\$ 10,594,020	\$ 9,509,100
	Non-program Revenue	240,300	240,000	238,000
	Transfers From Other Funds and Units	500,000	0	748,200
	Total Revenues	<u>\$ 12,225,600</u>	<u>\$ 10,834,020</u>	<u>\$ 10,495,300</u>
	Expenditures Per Capita	\$ 64.01	\$ 57.46	\$ 49.95
Positions	Total Budgeted Positions	1,240	1,105	1,040
Contacts	Director of Parks & Recreation: Roy E. Wilson email: roy.wilson@nashville.gov			
	Assistant Director for Finance: James A. Gray email: james.gray@nashville.gov			
	Centennial Park 37203	Phone: 862-8400	FAX: 862-8414	

40 Parks & Recreation-At a Glance

Accomplishments

- Opened the new South Inglewood Community Center and completed construction of the Beaman Nature Center. Completed five school/park sites (Cora Howe, Hattie Cotton, Tom Joy, Napier and Stanford Montessori) and one park site (Coleman) with an additional nine new playgrounds in progress (six school/park and three park sites) bringing our total of new playgrounds to 92 since 2003
 - Made strides in land acquisition and conservation: received a \$306,000 grant from the TN Dept. of Environment and Conservation to protect 290 acres in the northwest, acquired 10 acres in east Nashville, acquired 110 acres in the southeast, and received an easement on 30 acres on the Harpeth River. Continued progress on greenway trail construction, nearing completion of the rehab of the Old White Bridge for the Richland Creek Greenway and 1.5 miles of trail on the Harpeth River
 - Continued our partnership with the Scarritt Bennett Center to present the Celebration of Cultures special event resulting in a one day attendance of over 25,000 visitors
 - Successfully finalized and implemented a Memorandum of Understanding between the Metro Parks and Metro Schools to allow the transportation of students in the Glenclyff Cluster from the schools by school bus to the Coleman Community Center for after-school programs
 - Collaborated with the Mayor's Office and the Metro Health Department to design and implement health programs and a citywide health and fitness initiative to encourage walking, strength training, and health and fitness education for regular participation by children, seniors and adults in fitness activities
-

Goals

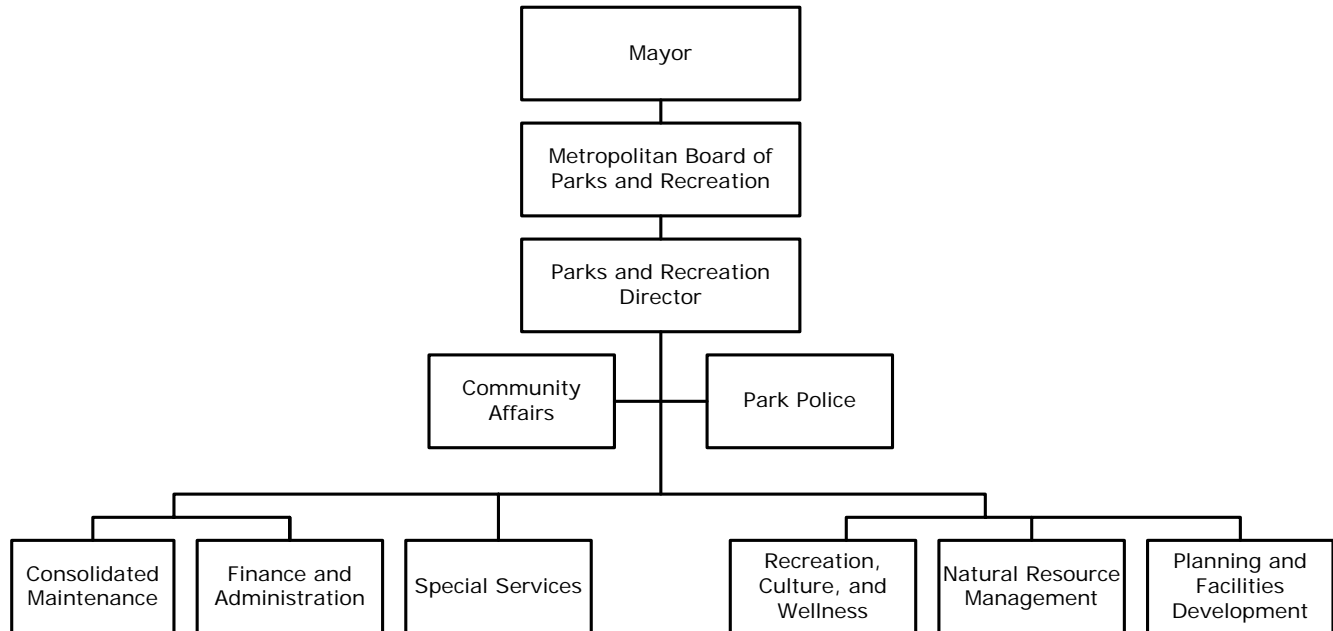
- Complete the Seven Mile Creek greenway and additional miles of trail on the Harpeth River, Mill Creek, Richland Creek and Stones River
 - Continue to implement ongoing Master Plan projects and integrate planning and programming staff into the facility design process
 - Effectively promote the variety of programs and services provided to increase awareness among a growing and diverse population and continually review and adjust our programs and facilities for the most efficient and effective service delivery
 - Structure programs and manage facilities to meet the needs of a growing and changing community
 - Develop former Tennessee Youth Center in Joelton for recreation using grant funding secured from the State of Tennessee
-

Strategic Issues

- Provide clear leadership and well-defined direction by providing quality recreational opportunities while encouraging and supporting natural resource stewardship and environmental education
- Strive to ensure safe, clean, and well-maintained park facilities for the community's recreational and transportation needs
- Promote and facilitate mutually beneficial countywide partnerships
- Strengthen our commitment to serving all neighborhoods by providing quality special events, cultural programs, classes and exciting exhibitions for all ages where neighbors and communities can come together to share their lives through art, music and dance
- Operate existing and new facilities developed within the Parks and Greenways Master Plan in a cost-efficient and effective manner through budget allocations, partnerships, and private funding opportunities

40 Parks & Recreation-At a Glance

Organizational Structure



Programs

Facilities Management and Development

Planning and Development
Parks and Facilities Maintenance
Parks Usage Permits
Greenways

Recreational Enhancement

Facility Admissions

Metro Park Police

Metro Park Police

Community Recreation

Recreation Center
Organized Sports and Athletics
Special Events

Community Outreach and Resource Development

Community Information and Outreach
Partnerships

Natural and Cultural Resources

Arts and History
Natural Resources

Support Services

Non-allocated Financial Transactions
Information Technology
Human Resources and Payroll
Finance and Accounting
Procurement
Records Management
Executive Leadership
Safety Management

Revenue Producing Recreation Enhancement

Ted Rhodes Golf Course
Harpeth Hills Golf Course
Two Rivers Golf Course
Shelby Park Golf Course
Warner Golf Course
McCabe Golf Course
VinnyLinks Golf Course
Parthenon
Wave Country
Sportsplex
Tennis
Hamilton Creek Marina

40 Parks & Recreation-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Baseline Budget Adjustment	\$ (589,600) (13.48 FTEs)	Reduction based upon FY09 Savings Target
Planning & Development		
Reduction in Administrative expenses	(3,500)	Decrease funding for administrative expenses
Parks & Facilities Maintenance		
Staff reductions	(1,077,100) (24.00 FTEs)	Decrease in landscape maintenance and tree planting, creating extended service response time for work orders and repairs
Park Police		
Staff reductions	(115,400) (2.00 FTEs)	May result in longer response times, less coverage at various parks and more overtime
Recreation Center		
Staff reductions	(623,200) (15.81 FTEs)	Will result in fitness centers being monitored only during peak hours and eliminates staff led fitness classes. Staff to participant ratios in after school and summer programs will be reduced. Cleveland and Napier swimming pools will alternate days of operation
Organized Sports and Athletics		
Staff reduction	(61,900) (1.00 FTE)	Decreases the number of athletic programs and teams that can be managed by the department
Special Events		
Staff reduction	(85,300) (1.00 FTE)	Eliminates a Facilities Manager position with work to be absorbed by other staff
Community Information & Outreach		
Reduction in marketing and administrative expense	(13,800)	Decrease funding for marketing and administrative expenses
Arts and History		
Staff reductions	(482,900) (11.00 FTEs)	Eliminates visual arts programs in community centers and provides less assistance with cleanup and preparation of facilities for programs
Natural Resources		
Staff reductions	(199,300) (3.00 FTEs)	Limited program delivery and supervision of Beaman and Bells Bend Nature Centers
Information Technology		
Position downgrade	(38,000)	Downgrades Superintendent Information Technology position to an Information Systems Application Analyst 2 position
Executive Leadership		
Staff and other expenses reduction	(56,700) (1.00 FTE)	Eliminates an administrative support position and funding for administrative expenses with work to be absorbed by other staff

40 Parks & Recreation-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Sportsplex		
Staff reduction	\$ (81,800) (1.00 FTE)	Eliminates a Facilities Manager position with work to be absorbed by other staff
Non-allocated Financial Transactions		
Internal Service Charges*	(552,700)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	(26,000)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	(162,900)	Suspension of longevity pay to all eligible employees
Perfect Attendance Suspension	(11,500)	Suspension of perfect attendance pay to all eligible employees
Pay Plan	101,300	Annualized adjustment for FY09 increments
Council Adjustments	453,300 11.00 FTEs	Funding restored by Metro Council for the continued operation of the department
General Services District Total	(3,627,000) (62.29 FTEs)	
Special Purpose Funds Total	(977,120)	
TOTAL	\$ (4,604,120) (62.29 FTEs)	

* See Internal Service Charges section for details

40 Parks & Recreation-At a Glance

Facilities Management and Development Line of Business - The purpose of the Facilities Management and Development Line of Business is to provide greenways, parkland, and recreational facility products to residents and visitors of Nashville so they can experience safe, clean, and enhanced facilities to recreate in the activity of their choosing.

Planning and Development

The purpose of the Planning and Development program is to provide recreational facilities and land products to residents and visitors of Nashville so they can recreate in a greater number and variety of new or enhanced facilities as recommended by the Parks Master Plan.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$113,000	\$219,309	\$113,800	\$110,300	\$(3,500)	(3.1)%
FTEs:	GSD General Fund	14.20	14.20	10.20	10.20	0.00	0.0%
Performance							
Percentage change in facilities funded, planned, and completed as recommended in the Parks Master Plan		90%	13.3%	(11.8)%	10%		

Parks and Facilities Maintenance

The purpose of the Parks and Facilities Maintenance program is to provide maintenance and repair products to facility operators so they can provide safe, clean and well-maintained facilities and parks for patrons.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09- FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$13,064,200	\$13,379,758	\$12,510,000	\$11,292,000	\$(1,218,000)	(9.7)%
FTEs:	GSD General Fund	160.07	160.07	144.86	116.86	(28.00)	(19.3)%
Performance							
Percentage of parks and facilities that are safe, clean, and well maintained		90%	NA	90%	80%		

Parks Usage Permits

The purpose of the Parks Usage Permits program is to provide controlled fields, facilities (indoor/outdoor), and open space permits to residents and visitors of Nashville so they can reserve space for their desired purpose.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$417,100	\$372,392	\$80,900	\$80,900	\$0	0.0%
FTEs:	GSD General Fund	14.57	14.57	2.05	2.05	0.00	0.0%
Performance							
Percentage of permits approved for the requested purpose		100%	NA	100%	100%		

Greenways

The purpose of the Greenways program is to plan and provide a variety of passive recreation and alternative transportation products to residents of Nashville so they can experience convenient, multi-use trails and open spaces within 2 miles of their neighborhood.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$211,400	\$197,109	\$212,200	\$212,200	\$0	0.0%
FTEs:	GSD General Fund	7.60	7.60	3.25	3.25	0.00	0.0%
Performance							
Percentage of residential neighborhoods within 2 miles of a greenway		92.1%	66.4%	92%	92%		

40 Parks & Recreation-At a Glance

Recreational Enhancement Line of Business - The purpose of the Recreational Enhancement Line of Business is to provide facility admissions and retail products to members, residents and visitors of Nashville so they can have an enriched recreational experience at Metro Park Facilities.

Facility Admissions

The purpose of the Facility Admissions program is to provide membership and admission products to residents and visitors of Nashville so they can utilize various Parks facilities at an established rate.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$2,377,600	\$2,643,058	\$0	\$0	\$0	0%
FTEs:	GSD General Fund	132.49	132.49	0.00	0.00	0.00	0.0%
Performance							
Percentage change in admission at targeted facilities		NA	NA	1%	NA		

Metro Park Police Line of Business - The purpose of the Metro Park Police Line of Business is to provide safety and security products to park visitors so they can recreate in a safe environment.

Metro Park Police

The purpose of the Metro Park Police program is to provide safety and security products to park visitors so they can recreate in a safe environment.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,761,400	\$1,809,825	\$1,709,300	\$1,419,200	\$(290,100)	(17.0)%
FTEs:	GSD General Fund	30.90	30.90	30.90	24.90	(6.00)	(19.4)%
Performance							
Percentage change in number of Part I crimes reported		(2.46)%	17.7%	(5)%	(2.5)%		

Community Recreation Line of Business - The purpose of the Community Recreation Line of Business is to provide age and needs appropriate skill development, sports, exercise, and entertainment products to residents and visitors of Nashville so they can use their leisure time to pursue the recreational activities of their choosing.

Recreation Center

The purpose of the Community Based Recreation program is to provide diverse recreation activity products to residents of Nashville so they can experience recreation based on individual, family, cultural, economic and neighborhood needs.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$3,604,000	\$3,133,796	\$5,062,000	\$4,215,400	\$(846,600)	(16.7)%
FTEs:	GSD General Fund	130.22	130.22	116.62	96.33	(20.29)	(17.4)%
Performance							
Percentage of per capita participation in community programs		NA	16%	3%	3%		

40 Parks & Recreation-At a Glance

Organized Sports and Athletics

The Purpose of the Organized Sports and Athletics program is to provide Recreational and Competitive Sports products to residents and visitors of Nashville of various ages and ability levels so they can have the opportunity to participate in individual or team sports.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,095,600	\$1,147,611	\$566,500	\$504,600	\$(61,900)	(10.9)%
FTEs:	GSD General Fund	74.40	74.40	14.85	13.85	(1.00)	(6.7)%
Performance							
Percentage change in per capita participation in sports leagues		6.2%	8.6%	NA	NA		

Special Events

The purpose of the Special Events program is to provide Educational and Entertainment products to residents and visitors of Nashville so they can participate in a variety of entertainment options.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$941,600	\$1,039,118	\$173,500	\$88,200	\$(85,300)	(49.2)%
FTEs:	GSD General Fund	13.54	13.54	2.00	1.00	(1.00)	(50.0)%
Performance							
Percentage change in customers who participate in a variety of community special events		36.2%	.7%	27%	10%		

Community Outreach and Resource Development Line of Business - The purpose of the Community Outreach and Resource Development Line of Business is to provide information, education, volunteering, and partnership opportunity products to organizations, residents, and visitors so they can benefit from and/or contribute to an enhanced Parks and Recreational system.

Community Information and Outreach

The purpose of the Community Information and Outreach program is to provide information and education products to residents and visitors of Nashville so they can be informed of the opportunity to participate in recreational, cultural and educational activities.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$122,000	\$95,082	\$86,000	\$72,200	\$(13,800)	(16.0)%
FTEs:	GSD General Fund	15.95	15.95	2.73	2.73	0.00	0.0%
Performance							
Percentage of participants that were made aware of the activities through outreach products		100%	61.1%	80%	50%		

40 Parks & Recreation-At a Glance

Partnerships

The purpose of the MVP (Metro Parks Volunteer and Partnership) program is to provide volunteer and funding support products to individuals, non-profits, businesses and government agencies in the greater Nashville area so they can benefit from and/or contribute to an enhanced Parks program.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$271,400	\$286,039	\$178,600	\$178,600	\$0	0.0%
FTEs:	GSD General Fund	3.30	3.30	2.80	2.80	0.00	0.0%
Performance							
Percentage of supplemental resources provided to parks programs and projects over general budget		2.6%	2%	1%	2%		

Natural and Cultural Resources Line of Business – The purpose of the Natural and Cultural Resources Line of Business is to provide environmental and cultural education and recreation products to residents and visitors of Nashville so they can appreciate and participate in activities related to natural resource management, history, and arts.

Arts and History

The purpose of the Arts and History program is to provide museum, history and art products to residents and visitors of Nashville so they can visit cultural and historic sites and experience and/or participate in cultural arts programming.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,348,300	\$1,318,382	\$1,227,100	\$741,300	\$(485,800)	(39.6)%
FTEs:	GSD General Fund	26.28	26.28	21.38	9.38	(12.00)	(56.1)%
Performance							
Per capita participation in cultural arts programming		NA	.3%	.35%	.3%		

Natural Resources

The purpose of the Natural Resources program is to provide resource management & protection, environmental education and outdoor recreation products to residents and visitors of Nashville so they can participate in natural resource programs and experience protected natural areas.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$819,900	\$548,151	\$615,100	\$379,300	\$(235,800)	(38.3)%
FTEs:	GSD General Fund	29.26	29.26	19.30	16.30	(3.00)	(15.5)%
Performance							
Per capita participation in environmental education and outdoor recreation programs		NA	0%	0.2%	5%		

40 Parks & Recreation-At a Glance

Support Services Line of Business – The purpose of the Support Services Line of Business is to provide administrative support services to all of Parks and Recreation department divisions so they can effectively and efficiently deliver results to customers.

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$5,555,300	\$5,533,813	\$473,900	\$(138,400)	\$(612,300)	(129.2)%

Information Technology

The purpose of the Information Technology program is to provide information technology support products to this Metro department so it can efficiently and securely meet its business needs.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$860,100	\$846,164	\$881,700	\$843,700	\$(38,000)	(4.3)%
FTEs:	GSD General Fund	1.00	1.00	1.00	1.00	0.00	0.0%
Performance							
Percentage customer satisfaction with quality of IT services		85%	95.5%	100%	90%		

Human Resources and Payroll

The purpose of the Human Resources and Payroll program is to provide employment products to department employees so they can receive their benefits and compensation equitably and accurately.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$453,600	\$460,119	\$163,200	\$163,200	\$0	0.0%
FTEs:	GSD General Fund	2.30	2.30	2.30	2.30	0.00	0.0%
Performance							
Percentage employee turnover		2.5%	.1%	0.4%	6%		

Finance and Accounting

The purpose of the Finance program is to provide financial management products to the Parks and Recreation Department so it can effectively manage its financial resources.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$697,900	\$692,992	\$281,600	\$281,600	\$0	0.0%
FTEs:	GSD General Fund	4.10	4.10	3.10	3.10	0.00	0.0%
Performance							
Percentage budget variance		0%	.2%	0%	0%		

40 Parks & Recreation-At a Glance

Procurement

The purpose of the Procurement program is to provide purchasing transaction support products to the Parks and Recreation Department so it can obtain needed goods and services in a timely and efficient manner.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$228,600	\$266,417	\$264,900	\$264,900	\$0	0.0%
FTEs:	GSD General Fund	4.30	4.30	3.30	3.30	0.00	0.0%
Performance							
Number of calendar days from requisition to purchase order for delegated transactions		7	NA	NA	7		

Records Management

The purpose of the Records Management program is to provide record management products to the Parks and Recreation Department so it can manage records compliant with legal and policy requirements.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$33,400	\$0	\$0	\$0	\$0	0.0%
FTEs:	GSD General Fund	1.00	1.00	0.00	0.00	0.00	0.0%
Performance							
Percentage of records managed in compliance with legal and policy requirements		100%	100%	100%	100%		

Executive Leadership

The purpose of the Executive Leadership program is to provide business policy and decision products to the Parks and Recreation Department so it can deliver results for customers.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,288,000	\$1,151,853	\$1,109,100	\$1,052,400	\$(56,700)	(5.1)%
FTEs:	GSD General Fund	6.10	6.10	5.60	4.60	(1.00)	(17.9)%
Performance							
Percentage of departmental key results achieved		100%	NA	100%	NA		

Safety Management

The purpose of the Safety Management program is to provide safety enhancement and risk management products to the Parks and Recreation Department so it can prevent accidents and injuries and effectively respond to accidents and injuries that occur.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,036,300	\$1,042,264	\$115,300	\$115,300	\$0	0.0%
FTEs:	GSD General Fund	2.30	2.30	1.30	1.30	0.00	0.0%
Performance							
Number of hours lost due to accidents		3,279	3,710.8	3,000	3,200		

40 Parks & Recreation-At a Glance

Revenue Producing Recreation Enhancement Line of Business – The purpose of the Revenue Producing Recreation Enhancement Line of Business is to provide fee-based recreational opportunities, admissions, membership and retail products to members, residents, and visitors of Nashville so they can have an enriched recreational experience at Metro Park facilities.

Ted Rhodes Golf Course

The purpose of the Ted Rhodes Golf Course program is to provide affordable golf products to residents and visitors of Nashville so they can utilize Ted Rhodes Golf Course at an established rate.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$0	\$0	\$435,000	\$435,000	\$0	0.0%
FTEs:	GSD General Fund	0.00	0.00	19.60	19.60	0.00	0.0%
Performance							
	Percentage increase in rounds played	NA	NA	NA	NA		

Harpeth Hills Golf Course

The purpose of the Harpeth Hills Golf Course program is to provide affordable golf products to residents and visitors of Nashville so they can utilize Harpeth Hills Golf Course at an established rate.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$0	\$0	\$962,100	\$962,100	\$0	0.0%
FTEs:	GSD General Fund	0.00	0.00	21.49	21.49	0.00	0.0%
Performance							
	Percentage increase in rounds played	NA	NA	NA	NA		

Two Rivers Golf Course

The purpose of the Two Rivers Golf Course program is to provide affordable golf products to residents and visitors of Nashville so they can utilize Two Rivers Golf Course at an established rate.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$0	\$0	\$968,300	\$968,300	\$0	0.0%
FTEs:	GSD General Fund	0.00	0.00	20.49	20.49	0.00	0.0%
Performance							
	Percentage increase in rounds played	NA	NA	NA	NA		

Shelby Golf Course

The purpose of the Shelby Golf Course program is to provide affordable golf products to residents and visitors of Nashville so they can utilize Shelby Golf Course at an established rate.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$0	\$0	\$397,500	\$397,500	\$0	0.0%
FTEs:	GSD General Fund	0.00	0.00	12.34	12.34	0.00	0.0%
Performance							
	Percentage increase in rounds played	NA	NA	NA	NA		

40 Parks & Recreation-At a Glance

Warner Golf Course

The purpose of the Warner Golf Course program is to provide affordable golf products to residents and visitors of Nashville so they can utilize Warner Golf Course at an established rate.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$0	\$0	\$267,500	\$267,500	\$0	0.0%
FTEs:	GSD General Fund	0.00	0.00	7.26	7.26	0.00	0.0%
Performance							
	Percentage increase in rounds played	NA	NA	NA	NA		

McCabe Golf Course

The purpose of the McCabe Golf Course program is to provide affordable golf products to residents and visitors of Nashville so they can utilize McCabe Golf Course at an established rate.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$0	\$0	\$637,000	\$637,000	\$0	0.0%
FTEs:	GSD General Fund	0.00	0.00	24.89	24.89	0.00	0.0%
Performance							
	Percentage increase in rounds played	NA	NA	NA	NA		

VinnyLinks Golf Course

The purpose of the VinnyLinks Golf Course program is to provide educational programs through golf activities to Nashville's youth so they can enhance their character development and life skills.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$0	\$0	\$272,600	\$272,600	\$0	0.0%
FTEs:	GSD General Fund	0.00	0.00	4.52	4.52	0.00	0.0%
Performance							
	Percentage increase in participation	NA	NA	NA	NA		

Parthenon

The purpose of the Parthenon program is to provide an Art Museum and retail products to residents and visitors of Nashville so they can learn and enjoy various art collections at an established rate.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$0	\$0	\$498,700	\$487,500	\$(11,200)	(2.2)%
FTEs:	GSD General Fund	0.00	0.00	10.20	10.20	0.00	0.0%
Performance							
	Percentage increase in admissions	NA	NA	NA	NA		

40 Parks & Recreation-At a Glance

Wave Country

The purpose of the Wave Country program is to provide an affordable safe water park to residents and visitors of Nashville so they can utilize Wave Country at an established rate.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$0	\$0	\$631,200	\$631,200	\$0	0.0%
FTEs:	GSD General Fund	0.00	0.00	40.68	40.68	0.00	0.0%
Performance							
	Percentage increase in admissions	NA	NA	NA	NA		

SportSplex

The purpose of the Sportsplex program is to provide affordable fitness, hockey, ice-skating, and swimming products to residents and visitors of Nashville so they can utilize the Centennial Sportsplex at an established rate.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$0	\$0	\$845,600	\$763,800	\$(81,800)	(9.7)%
FTEs:	GSD General Fund	0.00	0.00	42.72	41.72	(1.00)	(2.3)%
Performance							
	Percentage increase in admissions	NA	NA	NA	NA		

Tennis

The purpose of the Tennis program is to provide affordable tennis leagues, clinics, lessons, and tournaments to residents and visitors of Nashville so they can utilize the Centennial Sportsplex Tennis Center at an established rate.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$0	\$0	\$142,000	\$142,000	\$0	0.0%
FTEs:	GSD General Fund	0.00	0.00	4.16	4.16	0.00	0.0%
Performance							
	Percentage increase in league participation	NA	NA	NA	NA		

Hamilton Creek Marina

The purpose of the Hamilton Creek Marina program is to provide sail boat slip rental and sailing programs to residents and visitors of Nashville so they can utilize Hamilton Creek Marina at an established rate.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$0	\$0	\$84,700	\$84,700	\$0	0.0%
FTEs:	GSD General Fund	0.00	0.00	1.50	1.50	0.00	0.0%
Performance							
	Percentage increase in slip rentals	NA	NA	NA	NA		

40 Parks & Recreation-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	25,956,500	24,930,128	23,657,200	20,751,500	(2,905,700)	(12.28)%
OTHER SERVICES:						
Utilities	3,037,600	3,227,102	3,595,000	3,595,000	0	0.00%
Professional & Purchased Services	859,100	879,297	364,900	331,600	(33,300)	(9.13)%
Travel, Tuition, and Dues	54,100	45,626	48,300	22,300	(26,000)	(53.83)%
Communications	374,500	373,338	326,600	311,800	(14,800)	(4.53)%
Repairs & Maintenance Services	205,100	318,227	140,400	138,400	(2,000)	(1.42)%
Internal Service Fees	3,089,400	3,057,323	2,276,400	1,723,700	(552,700)	(24.28)%
Other Expenses	2,482,100	3,097,473	1,315,800	1,223,300	(92,500)	(7.03)%
TOTAL OTHER SERVICES	10,101,900	10,998,386	8,067,400	7,346,100	(721,300)	(8.94)%
TOTAL OPERATING EXPENSES	36,058,400	35,928,514	31,724,600	28,097,600	(3,627,000)	(11.43)%
TRANSFERS TO OTHER FUNDS/UNITS	242,300	254,738	242,300	242,300	0	0.00%
TOTAL EXPENSES & TRANSFERS	36,300,700	36,183,252	31,966,900	28,339,900	(3,627,000)	(11.35)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	8,559,600	7,352,106	7,344,600	7,582,600	238,000	3.24%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	10,400	15,000	11,400	13,800	2,400	21.05%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	8,570,000	7,367,106	7,356,000	7,596,400	240,400	3.27%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	5,000	4,022	5,000	5,000	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	235,300	229,991	235,000	233,000	(2,000)	(0.85)%
TOTAL NON-PROGRAM REVENUE	240,300	234,013	240,000	238,000	(2,000)	(0.83)%
TRANSFERS FROM OTHER FUNDS/UNITS	500,000	411,108	0	400,000	400,000	0.00%
TOTAL REVENUE & TRANSFERS	9,310,300	8,012,227	7,596,000	8,234,400	638,400	8.40%
Expenditures Per Capita	\$59.25	\$59.06	\$52.18	\$46.26	\$(5.92)	(11.35)%

40 Parks & Recreation-Financial

Special Purpose Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	738,800	988,270	841,100	897,600	56,500	6.72%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	19,900	16,586	9,920	0	(9,920)	(100.00)%
Travel, Tuition, and Dues	6,000	5,721	6,000	0	(6,000)	(100.00)%
Communications	5,800	0	5,800	5,800	0	0.00%
Repairs & Maintenance Services	0	0	0	0	0	0.00%
Internal Service Fees	4,000	5,759	0	0	0	0.00%
Other Expenses	1,642,300	578,071	1,868,700	957,500	(911,200)	(48.76)%
TOTAL OTHER SERVICES	1,678,000	606,137	1,890,420	963,300	(927,120)	(49.04)%
TOTAL OPERATING EXPENSES	2,416,800	1,594,407	2,731,520	1,860,900	(870,620)	(31.87)%
TRANSFERS TO OTHER FUNDS/UNITS	498,500	430,389	506,500	400,000	(106,500)	(21.03)%
TOTAL EXPENSES & TRANSFERS	2,915,300	2,024,796	3,238,020	2,260,900	(977,120)	(30.18)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	1,549,600	1,606,620	1,603,000	1,475,400	(127,600)	(7.96)%
Federal (Direct & Pass Through)	152,600	17,508	509,000	48,500	(460,500)	(90.47)%
State Direct	728,600	3,800	484,020	124,800	(359,220)	(74.22)%
Other Government Agencies	20,000	37,660	20,000	0	(20,000)	(100.00)%
Other Program Revenue	464,500	406,269	622,000	264,000	(358,000)	(57.56)%
TOTAL PROGRAM REVENUE	2,915,300	2,071,857	3,238,020	1,912,700	(1,325,320)	(40.93)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	425,612	0	348,200	348,200	0.00%
TOTAL REVENUE & TRANSFERS	2,915,300	2,497,469	3,238,020	2,260,900	(977,120)	(30.18)%
Expenditures Per Capita	\$4.76	\$3.30	\$5.29	\$3.69	\$(1.59)	(30.18)%

40 Parks & Recreation-Financial

Title	Grade	FY 2008 Budgeted		FY 2009 Budgeted		FY 2010 Budgeted		FY09 - FY10 Variance	
		Pos.	FTE	Pos.	FTE	Pos.	FTE	Pos.	FTE
GSD General 10101									
Admin Asst	SR0900	3	3.00	3	3.00	3	3.00	0	0.00
Admin Spec	SR1100	1	1.00	1	1.00	1	1.00	0	0.00
Admin Svcs Officer 3	SR1000	3	3.00	3	3.00	2	2.00	(1)	(1.00)
Admin Svcs Officer 4	SR1200	1	1.00	1	1.00	1	1.00	0	0.00
Application Tech 1	SR0700	2	2.00	2	2.00	2	2.00	0	0.00
Aquatics Coord	SR0900	3	3.00	3	3.00	1	1.00	(2)	(2.00)
Automotive Mechanic	TG1000	1	1.00	1	1.00	1	1.00	0	0.00
Bldg & Grnds Electrician	TG1200	3	3.00	3	3.00	3	3.00	0	0.00
Bldg Maint Lead Mechanic	TL1000	2	2.00	2	2.00	2	2.00	0	0.00
Bldg Maint Supt	TS1300	1	1.00	1	1.00	1	1.00	0	0.00
Carpenter 1	TG1000	3	3.00	3	3.00	3	3.00	0	0.00
Carpenter 2	TL1000	1	1.00	1	1.00	1	1.00	0	0.00
Concessions Clerk 1	SR0400	18	8.13	18	8.13	18	8.13	0	0.00
Concessions Clerk 2	SR0500	9	8.50	8	8.00	8	8.00	0	0.00
Concessions Supv	SR0800	1	1.00	1	1.00	1	1.00	0	0.00
Custodial Svcs Asst Supv	TS0200	5	5.00	5	5.00	4	4.00	(1)	(1.00)
Custodian 1	TG0300	28	24.68	28	24.68	23	19.68	(5)	(5.00)
Custodian 2	TG0500	1	1.00	1	1.00	1	1.00	0	0.00
Facilities Mgr	SR1200	3	3.00	3	3.00	1	1.00	(2)	(2.00)
Facility Coord	SR1100	6	6.00	6	6.00	6	6.00	0	0.00
Finance Officer 2	SR1000	1	1.00	1	1.00	1	1.00	0	0.00
Finance Officer 3	SR1200	1	1.00	1	1.00	1	1.00	0	0.00
Golf Course Asst Mgr	SR0900	5	5.00	5	5.00	5	5.00	0	0.00
Golf Course Mgr	SR1100	5	5.00	5	5.00	5	5.00	0	0.00
Greenskeeper 2	TS0700	5	5.00	5	5.00	5	5.00	0	0.00
Info Systems App Analyst 2	SR1100	0	0.00	0	0.00	1	1.00	1	1.00
Maint & Repair District Supv	TS1100	6	6.00	6	6.00	5	5.00	(1)	(1.00)
Maint & Repair Leader 1	TL0700	19	19.00	19	19.00	17	17.00	(2)	(2.00)
Maint & Repair Leader 2	TL0900	1	1.00	1	1.00	1	1.00	0	0.00
Maint & Repair Supv	TS0800	7	7.00	7	7.00	6	6.00	(1)	(1.00)
Maint & Repair Worker 1	TG0300	36	28.24	36	28.24	30	22.24	(6)	(6.00)
Maint & Repair Worker 2	TG0400	50	48.30	50	48.30	45	43.30	(5)	(5.00)
Maint & Repair Worker 3	TG0600	33	33.00	33	33.00	32	32.00	(1)	(1.00)
Masonry Worker	TG0900	2	2.00	2	2.00	2	2.00	0	0.00
Museum Coord	SR1000	1	1.00	1	1.00	1	1.00	0	0.00
Museum Gift Shop Mgr	SR0700	1	1.00	1	1.00	1	1.00	0	0.00
Museum Mgr	SR1100	1	1.00	1	1.00	1	1.00	0	0.00
Museum Spec 2	SR0700	3	3.00	3	3.00	2	2.00	(1)	(1.00)
Naturalist 1	SR0500	3	3.00	0	0.00	0	0.00	0	0.00
Naturalist 2	SR0700	2	1.36	2	1.36	2	1.36	0	0.00
Naturalist 3	SR0800	3	3.00	3	3.00	1	1.00	(2)	(2.00)
Office Support Rep 1	SR0400	2	2.00	3	2.48	2	2.00	(1)	(0.48)
Office Support Rep 2	SR0500	9	9.00	8	8.00	5	5.00	(3)	(3.00)

40 Parks & Recreation-Financial

Title	Grade	FY 2008 Budgeted		FY 2009 Budgeted		FY 2010 Budgeted		FY09 - FY10 Variance	
		Pos.	FTE	Pos.	FTE	Pos.	FTE	Pos.	FTE
GSD General 10101									
Office Support Rep 3	SR0600	10	10.00	9	9.30	5	5.30	(4)	(4.00)
Office Support Spec 2	SR0800	2	2.00	2	2.00	2	2.00	0	0.00
Painter 1	TG0800	1	1.00	1	1.00	1	1.00	0	0.00
Park Police 1	SR0700	10	10.00	10	10.00	5	5.00	(5)	(5.00)
Park Police 2	SR0800	14	14.00	14	14.00	14	14.00	0	0.00
Park Police Lieutenant	SR1000	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Park Police Sergeant	SR0900	4	4.00	4	4.00	4	4.00	0	0.00
Parks & Recreation Asst Dir	SR1500	5	5.00	5	5.00	5	5.00	0	0.00
Parks & Recreation Dir	DP0200	1	1.00	1	1.00	1	1.00	0	0.00
Parks & Recreation Supt	SR1300	12	12.00	12	12.00	9	9.00	(3)	(3.00)
Part Time Worker 2		30	21.88	28	20.65	28	20.65	0	0.00
Part Time Worker 3		37	24.21	36	23.46	36	23.46	0	0.00
Plumber	TG1100	3	3.00	3	3.00	2	2.00	(1)	(1.00)
Professional Spec	SR1100	1	1.00	1	1.00	1	1.00	0	0.00
Program Coord	SR0900	4	5.50	1	2.95	1	2.95	0	0.00
Program Coordinator	HS1500	2	0.50	2	0.50	2	0.50	0	0.00
Program Spec 2	SR0800	1	1.00	1	1.00	1	1.00	0	0.00
Pub Info Coord	SR1200	1	1.00	1	1.00	1	1.00	0	0.00
Recreation Center Mgr	SR0900	21	21.00	18	18.00	18	18.00	0	0.00
Recreation Leader	SR0700	117	87.98	19	34.69	12	26.25	(7)	(8.44)
Seasonal Worker 1		10	3.30	10	3.30	10	3.30	0	0.00
Seasonal Worker 2		66	34.50	47	25.00	47	25.00	0	0.00
Seasonal Worker 3		159	76.32	155	74.32	149	71.44	(6)	(2.88)
Seasonal Worker 4		68	11.70	67	11.20	67	11.20	0	0.00
Seasonal Worker 5		16	6.58	15	6.08	14	5.59	(1)	(0.49)
Seasonal/Part-time/Temporary		96	2.00	96	2.00	96	2.00	0	0.00
Special Programs Coord	SR1000	10	10.00	10	10.00	10	10.00	0	0.00
Specialized Skills Instr	SR0800	21	19.15	23	20.70	14	11.70	(9)	(9.00)
Specialized Skills Supv	SR1000	4	4.00	4	4.00	4	4.00	0	0.00
Sports Official		200	9.38	200	9.38	200	9.38	0	0.00
Sports Scorer		20	0.67	20	0.67	20	0.67	0	0.00
Sports Supv	SR1000	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Stores Supv	SR0800	1	1.00	1	1.00	1	1.00	0	0.00
Total Positions & FTE		1,240	673.88	1,105	597.39	1,040	535.10	(65)	(62.29)

Department Totals	1,240	673.88	1,105	597.39	1,040	535.10	(65)	(62.29)
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41 Metro Arts Commission-At a Glance

Mission	The mission of the Metro Arts Commission is to provide arts resource, public art and arts leadership products to artists, arts organizations, and Davidson County residents and visitors so they can experience an enriched quality of life through the arts.			
Budget Summary		<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
	Expenditures and Transfers:			
	GSD General Fund	\$ 2,662,600	\$ 2,636,000	\$ 2,454,800
	Special Purpose Fund	3,400	112,400	0
	Total Expenditures and Transfers	<u>\$ 2,666,000</u>	<u>\$ 2,748,400</u>	<u>\$ 2,454,800</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0
	Other Governments and Agencies	0	112,400	0
	Other Program Revenue	3,500	0	0
	Total Program Revenue	\$ 3,500	\$ 112,400	\$ 0
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	0	0	100,000
	Total Revenues	<u>\$ 3,500</u>	<u>\$ 112,400</u>	<u>\$ 100,000</u>
	Expenditures Per Capita	\$ 4.35	\$ 4.49	\$ 4.01
Positions	Total Budgeted Positions	6	6	6
Contacts	Interim Executive Director: Sandra Duncan email: sandra.duncan@nashville.gov Financial Manager: Ian Myers email: ian.myers@nashville.gov 800 Second Avenue South, 4 th Floor P. O. Box 196300 37219-6300 Phone: 862-6720 FAX: 862-6731			

41 Metro Arts Commission-At a Glance

Accomplishments

- Managed grant funding process and provided technical assistance to over 50 non-profit arts organizations through a stringent evaluation process with citizen review panels. Requiring a dollar-for-dollar match stimulated the economy and assured grantee capacity to administer the grant. These grants allowed organizations to expand the breadth and depth of arts offerings and reach all segments of the community
 - Developed and distributed a first annual Teacher's Arts Resource Guide that consolidates arts education programs, such as free or reduced-price field trips and in-school performances, offered by both large and small arts organizations
 - Public Art Committee undertook a strategic location planning initiative, resulting in a short list of top-priority sites for future public art projects, to be announced soon
 - After the moratorium, two Public Square projects are moving forward with an installation target of summer 2010
 - Expanded the value of the Ghost Ballet by producing, distributing and promoting the video "An Introduction to Nashville's Public Art Program". Also generated national publicity for the sculpture and collaborated on an arts education curriculum guide for TPAC's ArtSmart program featuring the Ghost Ballet
 - Over the past decade, built a database of research on over 200 existing artworks throughout Davidson County. In partnership with Nashville Civic Design Center, have mapped the locations of each artwork, which will be on our website
-

Goals

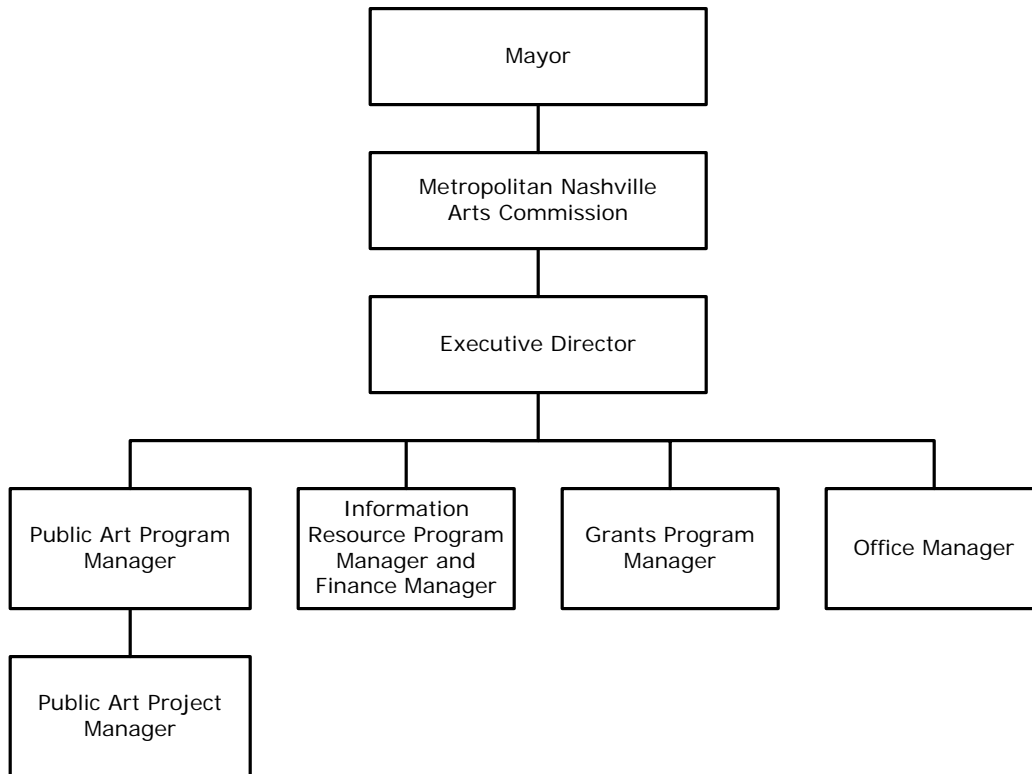
- Evaluate and align programming to reflect changing environment in response to arts organizations and community needs in the current economic climate
 - Take necessary steps to assure that public art is infused into the design plans for the proposed convention center, riverfront redevelopment and other selected sites that have the most potential for meeting program goals
 - Further develop the Art in Public Places Map with online mapping capabilities, to encourage residents and visitors to explore artworks in downtown Nashville and throughout the county
 - Establish a program tailored to encourage and train local and regional artists interested in becoming public artists, with the knowledge that a viable public art program depends on participation by local artists
 - Generate continued awareness and positive publicity for the public art program using the Public Square projects
-

Strategic Issues

- Operating budgets of non-profit arts organizations are being negatively impacted in three major areas simultaneously: decreasing philanthropic contributions, difficulty in securing corporate sponsorships for programs and a reduction in ticket sales. These negative impacts make local government grant funding even more critical
- Funding reductions for arts organizations not only makes them fragile but can force them to trim or eliminate educational programming as well as marketing to potential cultural tourists as they work to meet basic operating expenses

41 Metro Arts Commission-At a Glance

Organizational Structure



Programs

Public Art and Artist Development

Public Art and Artist Development

Arts Information Resources

Arts Information Resources

Grants and Organizational Development

Grants and Organizational Development

Administrative

Non-allocated Financial Transactions

41 Metro Arts Commission-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Baseline Budget Adjustment	\$ (14,300)	Reduction based upon FY09 Savings Target
Grants and Organizational Development		
Grant contributions	(154,900)	Reduction will negatively affect the Arts Commission's grants awards, and the ability of over 50 of the community's non-profit arts organizations to enhance the arts, arts education, economic development and cultural tourism in Davidson County
Non-allocated Financial Transactions		
Internal Service Charges*	(2,600)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	(7,600)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	(1,800)	Suspension of longevity pay to all eligible employees
General Services District Total	\$ (181,200)	
Special Purpose Funds Total	\$ (112,400)	
TOTAL	\$ (293,600)	

* See Internal Service Charges section for details

41 Metro Arts Commission-At a Glance

Public Art and Artist Development Line of Business – The purpose of the Public Art and Artist Development Line of Business is to provide public art and educational products to residents, visitors and individual artists so they can interact with an enhanced civic environment and artists can improve their professional skills.

Public Art and Artist Development

The purpose of the Public Art and Artist Development program is to provide public art and educational products to residents, visitors and individual artists so they can interact with an enhanced civic environment and artists can improve their professional skills.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$259,500	\$254,806	\$265,500	\$259,600	\$(5,900)	(2.2)%
FTEs:	GSD General Fund	2.55	2.55	2.55	2.55	0.00	0.0%
Performance							
	Number of project phases completed	NA	NA	NA	NA		

Arts Information Resources Line of Business – The purpose of the Arts Information Resources Line of Business is to provide art resources products to artists, arts organizations, art enthusiasts, visitors and the community at large so they can be aware of arts offerings and opportunities in the community.

Arts Information Resources

The purpose of the Arts Information Resources program is to provide art resources products to artists, arts organizations, art enthusiasts, visitors and the community at large so they can be aware of arts offerings and opportunities in the community.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$137,000	\$135,783	\$126,200	\$122,900	\$(3,300)	(2.6)%
FTEs:	GSD General Fund	1.35	1.35	1.35	1.35	0.00	0.0%
Performance							
	Number of local artists represented on the MNAC registry	NA	NA	NA	NA		

Grants and Organizational Development Line of Business – The purpose of the Grants and Organizational Development Line of Business is to provide grants and technical assistance products to non-profit arts organizations so they can build and expand their capacity to provide quality arts programming.

Grants and Organizational Development

The purpose of the Grants and Organizational Development program is to provide grants and technical assistance products to non-profit arts organizations so they can build and expand their capacity to provide quality arts programming.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$2,256,300	\$2,271,152	\$2,244,300	\$2,084,300	\$(160,000)	(7.1)%
FTEs:	GSD General Fund	2.10	2.10	2.10	2.10	0.00	0.0%
Performance							
	Number of grants awarded	NA	NA	NA	NA		

41 Metro Arts Commission-At a Glance

Administrative Line of Business - The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$9,800	\$0	\$0	\$(11,400)	\$(11,400)	0.0%

41 Metro Arts Commission-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	473,800	475,783	475,200	473,400	(1,800)	(0.38)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	11,400	9,368	11,400	1,400	(10,000)	(87.72)%
Travel, Tuition, and Dues	12,400	6,388	12,400	4,800	(7,600)	(61.29)%
Communications	7,200	11,505	7,200	7,200	0	0.00%
Repairs & Maintenance Services	1,000	0	1,000	1,000	0	0.00%
Internal Service Fees	99,800	96,865	72,800	70,200	(2,600)	(3.57)%
Other Expenses	2,057,000	2,061,832	2,056,000	1,896,800	(159,200)	(7.74)%
TOTAL OTHER SERVICES	2,188,800	2,185,958	2,160,800	1,981,400	(179,400)	(8.30)%
TOTAL OPERATING EXPENSES	2,662,600	2,661,741	2,636,000	2,454,800	(181,200)	(6.87)%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	2,662,600	2,661,741	2,636,000	2,454,800	(181,200)	(6.87)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	0	0	0	0	0	0.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	100,000	100,000	0.00%
TOTAL REVENUE & TRANSFERS	0	0	0	100,000	100,000	0.00%
Expenditures Per Capita	\$4.35	\$4.34	\$4.30	\$4.01	\$(0.30)	(6.87)%

41 Metro Arts Commission-Financial

Special Purpose Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	0	0	0	0	0	0.00%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	0	54,043	59,700	0	(59,700)	(100.00)%
Travel, Tuition, and Dues	0	3,455	0	0	0	0.00%
Communications	0	0	2,100	0	(2,100)	(100.00)%
Repairs & Maintenance Services	0	0	0	0	0	0.00%
Internal Service Fees	0	0	0	0	0	0.00%
Other Expenses	3,400	44,158	50,600	0	(50,600)	(100.00)%
TOTAL OTHER SERVICES	3,400	101,656	112,400	0	(112,400)	(100.00)%
TOTAL OPERATING EXPENSES	3,400	101,656	112,400	0	(112,400)	(100.00)%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	3,400	101,656	112,400	0	(112,400)	(100.00)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	0	50,000	0	0	0	0.00%
State Direct	0	51,335	112,400	0	(112,400)	(100.00)%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	3,500	141	0	0	0	0.00%
TOTAL PROGRAM REVENUE	3,500	101,476	112,400	0	(112,400)	(100.00)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	3,500	101,476	112,400	0	(112,400)	(100.00)%
Expenditures Per Capita	\$0.01	\$0.17	\$0.18	\$0.00	\$(0.18)	(100.00)%

41 Metro Arts Commission-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>		
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	
GSD General 10101										
Arts Commission Exec Dir	DP0100	1	1.00	1	1.00	1	1.00	0	0.00	
Development Coord	SR1200	1	1.00	1	1.00	1	1.00	0	0.00	
Finance Officer 2	SR1000	0	0.00	0	0.00	1	1.00	1	1.00	
Office Support Rep 3	SR0600	1	1.00	1	1.00	0	0.00	(1)	(1.00)	
Office Support Spec 1	SR0700	0	0.00	0	0.00	1	1.00	1	1.00	
Program Coord	SR0900	1	1.00	1	1.00	0	0.00	(1)	(1.00)	
Program Mgr 1	SR1100	0	0.00	0	0.00	1	1.00	1	1.00	
Seasonal/Part-time/Temporary		1	1.00	1	1.00	0	0.00	(1)	(1.00)	
Special Asst To The Dir	SR1300	1	1.00	1	1.00	1	1.00	0	0.00	
Total Positions & FTE		6	6.00	6	6.00	6	6.00	0	0.00	
Department Totals		6	6.00	6	6.00	6	6.00	0	0.00	

61 Municipal Auditorium-At a Glance

Mission	The mission of the Nashville Municipal Auditorium is to provide multipurpose venue and event coordination products to the citizens of Nashville so that they can experience a positive economic impact through a variety of public and private events.			
Budget Summary		<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
	Expenditures and Transfers:			
	Special Purpose Fund	\$ 2,007,800	\$ 1,886,600	\$ 1,681,800
	Total Expenditures and Transfers	<u>\$ 2,007,800</u>	<u>\$ 1,886,600</u>	<u>\$ 1,681,800</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 1,012,600	\$ 1,012,600	\$ 1,012,600
	Other Governments and Agencies	0	0	0
	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
	Total Program Revenue	\$ 1,012,600	\$ 1,012,600	\$ 1,012,600
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	<u>995,200</u>	<u>874,000</u>	<u>669,200</u>
	Total Revenues	<u>\$ 2,007,800</u>	<u>\$ 1,886,600</u>	<u>\$ 1,681,800</u>
	Expenditures Per Capita	\$ 3.28	\$ 3.08	\$ 2.75
Positions	Total Budgeted Positions	12	11	8
Contacts	Auditorium Manager: Bob Skoney email: bob.skoney@nashville.gov Financial Manager: Melissa Phillips Wagner email: melissa.wagner@nashville.gov 417 4 th Avenue North 37219 Phone: 862-6390 FAX: 862-6394			

61 Municipal Auditorium-At a Glance

Accomplishments

- Negotiated new and improved Ticketmaster contract
 - Installed past ticket memorabilia in concourse
 - Improved dressing room appearance
 - Acquired Nashville Broncs professional basketball team
-

Goals

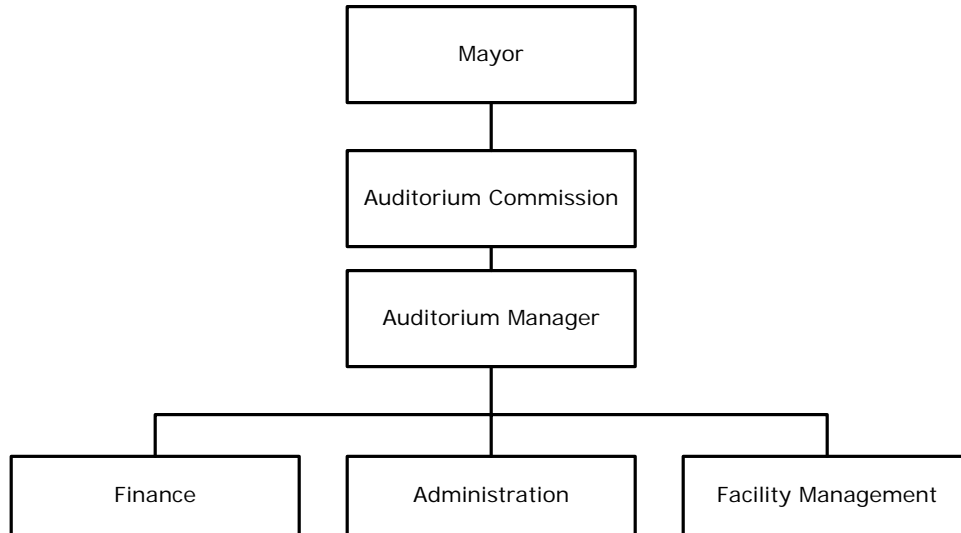
- By the year 2012, customers of the Municipal Auditorium will experience a greater level of customer satisfaction and an enhanced event experience via upgraded technologies, venue accomodation and upgrades, and promoter satisfaction
 - By 2012, customers of the Municipal Auditorium will experience significant increases in event awareness and venue presence, greater economic impact, increase in the number of profitable events, increase in sponsorship dollars, and increase in annual attendance
 - By 2013, the citizens of Davidson county will expeirence a rise in economic impact by increased number of shows, rise in sales tax collected by the Nashville Municipal Auditorium (NMA), increase in more profitable events, and increase in the percentage impact, as determined by the Conventions & Visitors Bureau
 - By 2013, customers will experience safe and convenient parking options while attending NMA events
-

Strategic Issues

- Loss of business to other venues
- Decrease in customer satisfaction
- Increase in customer costs
- Requests for increased discounts and credits from the promoter due to:
 - Lack of a clearly defined comprehensive marketing plan
 - Increased marketing expenses to promoters
 - Diminished economic impact on the city
 - Continued misconception of the building's image
 - Need for more advanced technology systems
 - Increase in local and national competition for new venues
 - Increase in competition for parking

61 Municipal Auditorium-At a Glance

Organizational Structure



Programs

Business Development

Venue Booking

Operations

Facility Preparation
Customer Service

Administrative

Non-allocated Financial Transactions

61 Municipal Auditorium-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Baseline Budget Adjustment	\$ (22,400)	Reduction based upon FY09 Savings Target
Facility Preparation	(162,000) (3.00 FTEs)	Will impact ability to attract new customers and properly maintain facilities
Non-allocated Financial Transactions		
Insurance Billings	1,500	No impact on performance. Represents direct charges to departments for insurance costs
Internal Service Charges*	(17,500)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	(6,300)	Reduction of out-of-town and air travel, tuition and registration
Longevity Suspension	(6,600)	Suspension of Longevity pay to all eligible employees
Perfect Attendance Suspension	(300)	Suspension of perfect attendance pay to all eligible employees
LOCAP Adjustments	8,800	No impact on performance
TOTAL	\$ (204,800) (3.00 FTEs)	

* See Internal Service Charges section for details

61 Municipal Auditorium-At a Glance

Business Development Line of Business - The purpose of the Business Development Line of Business is to provide marketing and sales products to prospective event organizers and attendees so they can host and/or attend events at the Municipal Auditorium.

Venue Booking

The purpose of the Venue Booking program is to provide sales and marketing products to prospective event organizers so they can book an event at the Municipal Auditorium.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$231,600	\$231,808	\$231,600	\$231,000	\$(600)	(0.3)%
FTEs:	Special Purpose Fund	1.30	1.30	1.30	1.30	0.00	0%
Performance							
Percentage of events booked at the Municipal Auditorium		19%	26.9%	19%	19%		

Operations Line of Business – The purpose of the Operations Line of Business is to provide facility preparation and customer service support products to event organizers and attendees so they can experience a successful event.

Facility Preparation

The purpose of the Facility Preparation program is to provide production support products to event organizers and attendees so they can experience a safe and well maintained facility.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$1,021,900	\$994,681	\$989,000	\$816,100	\$(172,900)	(17.5)%
FTEs:	Special Purpose Fund	5.10	5.10	5.10	2.10	(3.00)	(58.8)%
Performance							
Percentage of attendees and event organizers who experience a safe and well maintained facility		90%	80%	85%	90%		

Customer Service

The purpose of the Customer Service program is to provide information and event enhancement products to event attendees so that can have a positive event experience.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$754,300	\$736,287	\$694,300	\$665,400	\$(28,900)	(4.2)%
FTEs:	Special Purpose Fund	5.60	5.60	4.60	4.60	0.00	0%
Performance							
Percentage of attendees who say they had a positive event experience		NA	NA	NA	NA		

61 Municipal Auditorium-At a Glance

Administrative Line of Business - The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$0	\$136,822	\$(30,800)	\$(31,500)	\$700	2.3%

61 Municipal Auditorium-Financial

Special Purpose Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	838,800	811,137	748,000	565,900	(182,100)	(24.34)%
OTHER SERVICES:						
Utilities	396,400	362,116	396,400	396,400	0	0.00%
Professional & Purchased Services	531,100	504,553	510,600	501,400	(9,200)	(1.80)%
Travel, Tuition, and Dues	8,300	8,542	8,300	2,000	(6,300)	(75.90)%
Communications	16,200	20,862	11,200	11,200	0	0.00%
Repairs & Maintenance Services	40,600	47,354	40,600	40,600	0	0.00%
Internal Service Fees	71,200	75,530	46,500	29,000	(17,500)	(37.63)%
Other Expenses	105,200	*269,354	125,000	135,300	10,300	8.24%
TOTAL OTHER SERVICES	1,169,000	1,288,311	1,138,600	1,115,900	(22,700)	(1.99)%
TOTAL OPERATING EXPENSES	2,007,800	2,099,448	1,886,600	1,681,800	(204,800)	(10.86)%
TRANSFERS TO OTHER FUNDS/UNITS	0	150	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	2,007,800	2,099,598	1,886,600	1,681,800	(204,800)	(10.86)%
* Other Expenses include unbudgeted items such as depreciation						
PROGRAM REVENUE:						
Charges, Commissions, & Fees	1,012,600	1,298,735	1,012,600	1,012,600	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	21,721	0	0	0	0.00%
TOTAL PROGRAM REVENUE	1,012,600	1,320,456	1,012,600	1,012,600	0	0.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	995,200	644,967	874,000	669,200	(204,800)	(23.43)%
TOTAL REVENUE & TRANSFERS	2,007,800	1,965,423	1,886,600	1,681,800	(204,800)	(10.86)%
Expenditures Per Capita	\$3.28	\$3.43	\$3.08	\$2.75	\$(0.33)	(10.86)%

61 Municipal Auditorium-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>		
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	
Municipal Auditorium 60161										
Admin Svcs Officer 3	SR1000	3	3.00	2	2.00	2	2.00	0	0.00	
Auditorium Mgr	DP0100	1	1.00	1	1.00	1	1.00	0	0.00	
Bldg Maint Mechanic	TG0800	2	2.00	2	2.00	2	2.00	0	0.00	
Bldg Maint Supv	TS1100	1	1.00	1	1.00	0	0.00	(1)	(1.00)	
Bldg Maint Worker	TG0400	1	1.00	1	1.00	1	1.00	0	0.00	
Event Set Up Leader	TL0700	1	1.00	1	1.00	1	1.00	0	0.00	
Facility Coord	SR1100	1	1.00	1	1.00	1	1.00	0	0.00	
Finance Officer 3	SR1200	1	1.00	1	1.00	0	0.00	(1)	(1.00)	
Office Support Rep 2	SR0500	1	1.00	1	1.00	0	0.00	(1)	(1.00)	
Total Positions & FTE		12	12.00	11	11.00	8	8.00	(3)	(3.00)	
Department Totals		12	12.00	11	11.00	8	8.00	(3)	(3.00)	

64 Metro Sports Authority-At a Glance

Mission The mission of the Metropolitan Sports Authority is to operate, plan, promote, finance, construct, acquire, renovate, equip and enlarge sports complexes, stadiums, arenas, structures and facilities for public participation and enjoyment of professional and amateur sports, fitness, health and recreational activities that yield enhanced economic development for the region.

Budget Summary	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
Expenditures and Transfers:			
Special Purpose Fund	\$ 641,100	\$ 460,300	\$ 476,900
Total Expenditures and Transfers	<u>\$ 641,100</u>	<u>\$ 460,300</u>	<u>\$ 476,900</u>
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0
Other Governments and Agencies	641,100	460,300	476,900
Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
Total Program Revenue	\$ 641,100	\$ 460,300	\$ 476,900
Non-program Revenue	0	0	0
Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues	<u>\$ 641,100</u>	<u>\$ 460,300</u>	<u>\$ 476,900</u>
Expenditures Per Capita	\$ 1.05	\$ 0.75	\$ 0.78

Positions	Total Budgeted Positions	2	2	2
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Contacts	Executive Director: Emmett Edwards	email: emmett.edwards@nashville.gov
	Suite 300 222 3 rd Avenue North 37201	Phone: 880-1021 FAX: 880-1990

64 Metro Sports Authority-At a Glance

Accomplishments

- XM opened its office space and studios in the Sommet Center Tower
 - Completed new contract negotiations with the Tennessee Sports Hall of Fame at the Sommet Center
 - Continued maintenance to keep facilities at world class level
 - LP Field is more secure than ever with the additions of gates and other security measures
 - Secured free or reduced parking for civic and community events at LP Field
 - Continue work with the Nashville Conventions and Visitors Bureau, Nashville Chamber of Commerce, Nashville Sports Council and Sports Authority Public Relations sub-committee in educating the public on the business of sports
-

Goals

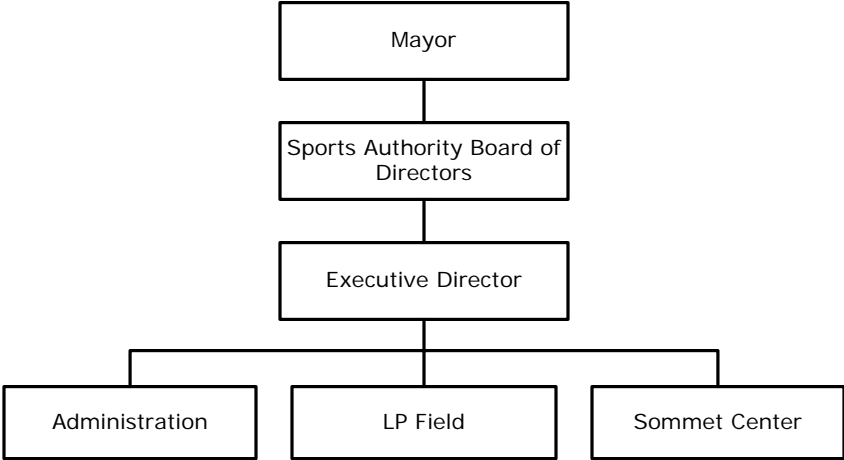
- Continue to maximize economic impact of LP Field and the Sommet Center
 - By the year 2012, the Metropolitan Sports Authority will address the aging of the facilities as evidenced by:
 - Conducting facility management surveys
 - Identification of funds for capital improvements from sources outside the Metro Government
 - By the year 2012, the Metropolitan Sports Authority will assess the competition in the market place by:
 - Conducting a market place survey that will indicate the market trends regarding competition in other cities including facilities and capital investments
 - By the year 2013, the Metropolitan Sports Authority will increase the utilization of revenue generated through community day events at LP Field, as well as professional sports and music events as evidenced by:
 - Increase in the economic impact derived from revenue generated both by community day events and sports and entertainment events
 - Increase in the amount of revenue generated by community day events
 - Increase in the number of revenue generating community event days by 3
-

Strategic Issues

- Securing long term capital improvements for aging facilities
- Cuts to Sports Authority budget severely impact the ability to reach contract obligated reporting and monitoring requirements

64 Metro Sports Authority-At a Glance

Organizational Structure



Programs

Marketing

Marketing

Facilities Acquisition and Management

Facilities Acquisition and Management

Administrative

Non-allocated Financial Transactions

64 Metro Sports Authority-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Non-allocated Financial Transactions		
Insurance Billings	\$ 31,800	No impact on performance. Represents direct charges to departments for insurance costs, deductibles and expenses
Internal Service Charges*	(11,800)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Travel Reduction	(2,900)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	(500)	Suspension of longevity pay to all eligible employees
Special Purpose Funds Total	\$ 16,600	
TOTAL	\$ 16,600	

* See Internal Service Charges section for details

64 Metro Sports Authority-At a Glance

Marketing Line of Business – The purpose of the Marketing Line of Business is to provide contractual and informational products to organizations so they can use the venues to generate revenue for economic development activities for our region.

Marketing

The purpose of the Marketing program is to provide contractual and informational products to organizations so they can use the venues to generate revenue for economic development activities for our region.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$67,000	\$0	\$56,900	\$68,300	\$11,400	20.0%
FTEs:	Special Purpose Fund	0.50	0.50	0.50	0.50	0.00	0.0%
Performance							
Percent change in revenue over expenses for the organizations		NA	NA	NA	NA		
Percent change in revenue over expenses for the Sports Authority/Metro		NA	NA	NA	NA		

Facilities Acquisition and Management Line of Business – The purpose of the Facilities Acquisition and Management Line of Business is to provide acquisition, management, oversight and informational products to current and future strategic partners so they can manage their facilities.

Facilities Acquisition and Management

The purpose of the Facilities Acquisition and Management program is to provide acquisition, management, oversight and informational products to current and future strategic partners so they can manage their facilities.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$574,100	\$0	\$403,400	\$423,400	\$20,000	5.0%
FTEs:	Special Purpose Fund	1.50	1.50	1.50	1.50	0.00	0.0%
Performance							
Percent change in revenue over expenses for facilities		NA	NA	NA	NA		
Percent change in revenue over expenses for the Sports Authority/Metro		NA	NA	NA	NA		

Administrative Line of Business - The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$0	\$15,036,331	\$0	\$(14,800)	\$(14,800)	0.0%

64 Metro Sports Authority-Financial

GSD General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	5,500	0	0	0	0	0.00%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	0	0	0	0	0	0.00%
Travel, Tuition, and Dues	0	0	0	0	0	0.00%
Communications	0	0	0	0	0	0.00%
Repairs & Maintenance Services	0	0	0	0	0	0.00%
Internal Service Fees	0	0	0	0	0	0.00%
Other Expenses	256,300	261,800	460,300	476,900	16,600	3.61%
TOTAL OTHER SERVICES	256,300	261,800	460,300	476,900	16,600	3.61%
TOTAL OPERATING EXPENSES	261,800	261,800	460,300	476,900	16,600	3.61%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	261,800	261,800	460,300	476,900	16,600	3.61%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	0	0	0	0	0	0.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	0	0	0	0	0	0.00%
Expenditures Per Capita	\$0.43	\$0.43	\$0.75	\$0.78	\$0.03	3.61%

64 Metro Sports Authority-Financial

Special Purpose Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	165,200	160,981	163,000	162,500	(500)	(0.31)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	200	48	200	200	0	0.00%
Travel, Tuition, and Dues	4,800	3,160	4,800	1,900	(2,900)	(60.42)%
Communications	5,300	3,827	5,600	6,000	400	7.14%
Repairs & Maintenance Services	0	1,078	0	0	0	0.00%
Internal Service Fees	73,000	73,739	29,000	17,200	(11,800)	(40.69)%
Other Expenses	392,600	*14,793,498	257,700	269,100	11,400	4.42%
TOTAL OTHER SERVICES	475,900	14,875,350	297,300	294,400	(2,900)	(0.98)%
TOTAL OPERATING EXPENSES	641,100	15,036,331	460,300	456,900	(3,400)	(0.74)%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	20,000	20,000	0.00%
TOTAL EXPENSES & TRANSFERS	641,100	15,036,331	460,300	476,900	16,600	3.61%
* Other expenses includes unbudgeted items such as depreciation						
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	641,100	699,885	460,300	476,900	16,600	3.61%
Other Program Revenue	0	*4,609,280	0	0	0	0.00%
TOTAL PROGRAM REVENUE	641,100	5,309,165	460,300	476,900	16,600	3.61%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	641,100	5,309,165	460,300	476,900	16,600	3.61%
* Other revenue represents an accounting change						
Expenditures Per Capita	\$1.05	\$24.54	\$0.75	\$0.78	\$0.03	3.61%

64 Metro Sports Authority-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>		
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	
GSD General 10101										
Admin Svcs Officer 3	SR1000	1	1.00	0	0.00	0	0.00	0	0.00	
Sports Authority Exec Director		1	1.00	0	0.00	0	0.00	0	0.00	
Total Positions & FTE		2	2.00	0	0.00	0	0.00	0	0.00	
Sports Authority - CU 60008										
Admin Svcs Officer 3	SR1000	0	0.00	1	1.00	1	1.00	0	0.00	
Sports Authority Exec Director		0	0.00	1	1.00	1	1.00	0	0.00	
Total Positions & FTE		0	0.00	2	2.00	2	2.00	0	0.00	
Department Totals		2	2.00	2	2.00	2	2.00	0	0.00	

60 Farmers' Market-At a Glance

Mission	The mission of the Farmers' Market is to promote the Farmers' Market and provide retail space and educational products to regional farmers, local food merchants and retail entrepreneurs so they can supply the highest quality products for the Nashville and regional shopping community.		
Budget Summary	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
Expenditures and Transfers:			
Special Purpose Fund	\$ 1,231,500	\$ 1,188,700	\$ 1,187,400
Total Expenditures and Transfers	<u>\$ 1,231,500</u>	<u>\$ 1,188,700</u>	<u>\$ 1,187,400</u>
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$ 919,200	\$ 920,300	\$ 1,043,200
Other Governments and Agencies	0	0	0
Other Program Revenue	0	10,400	24,500
Total Program Revenue	<u>\$ 919,200</u>	<u>\$ 930,700</u>	<u>\$ 1,067,700</u>
Non-program Revenue	0	0	0
Transfers From Other Funds and Units	0	258,000	119,700
Total Revenues	<u>\$ 919,200</u>	<u>\$ 1,188,700</u>	<u>\$ 1,187,400</u>
Expenditures Per Capita	\$ 2.01	\$ 1.94	\$1.94
Positions	Total Budgeted Positions	8	7
Contacts	Farmers' Market Director: Jeff Themm Marketing Manager: Marne Duke		email: jeff.themm@nashville.gov email: marne.duke@nashville.gov
	900 8 th Avenue North 37208	Phone: 880-2001 FAX: 880-2000	

60 Farmers' Market-At a Glance

Accomplishments

- Signed 9 new leases: 5 stores open, and 4 under construction
 - Total new annual lease income of approximately \$120,000, including reimbursement for all utility usage
 - Market house renovation 99% completed
 - Received grants from the State for approximately \$300,000
 - Will open a weekly Farmers' Market at Vanderbilt Hospital this growing season due to a successful test run in FY09
 - Ranked one of the top 5 Farmers' Market websites in the country
 - Became more environmentally sustainable by increasing our composting, gleaning, and recycling
 - State lease changed to allow the serving of alcohol at the market
 - Increased the number and variety of participating farmers/producers from 3 to 20
-

Goals

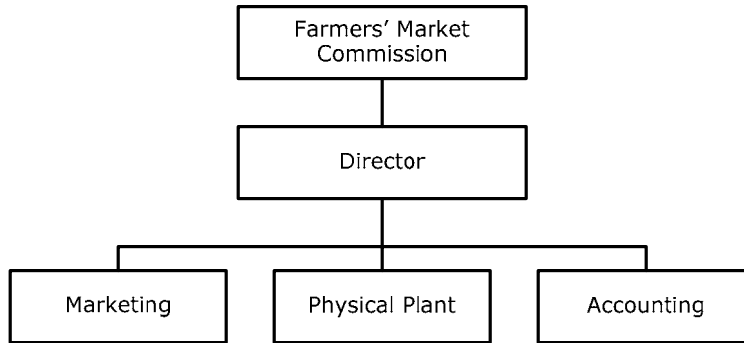
- Become economically independent
 - Become the best farmers market in the Southeast
 - Become the center of agriculture/farming in Nashville
 - Create more avenues for people to receive fresh vegetables and fruit
 - Increase the number of merchants selling locally produced products
-

Strategic Issues

- Parking continues to be a challenge on the weekends
- Shortage of food producing farmers within the Metropolitan area
- Maintenance and upkeep of the building
- State lease payment of \$258,000 is 22% of income
- Finding and incorporating local vendors into the market

60 Farmers' Market-At a Glance

Organizational Structure



Programs

Facility Management

Facility Management

Marketing Service

Marketing Service

Administrative

Non-allocated Financial Transactions

60 Farmers' Market-At a Glance

Budget Changes and Impact Highlights

Note: The Hotel/Motel Fund budget for FY10 includes \$119,700 for the Farmers' Market. This amount is not included in the FY10 Farmers' Market final budget presented here.

Recommendation		Impact
Marketing Service Program		
Advertising and Promotions	\$ 100	No impact on performance. Represents the amount necessary to balance Council approved budget
Non-allocated Financial Transactions		
Insurance Billings	1,300	No impact on performance. Represents direct charges to departments for insurance costs
Internal Service Charges*	(8,400)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
LOCAP Adjustments	6,700	No impact on performance
Longevity Suspension	(800)	Suspension of longevity pay to all eligible employees
Perfect Attendance Suspension	(200)	Suspension of perfect attendance pay to all eligible employees
Special Purpose Funds Total	(1,300)	
TOTAL	\$ (1,300)	

* See Internal Service Charges section for details

60 Farmers' Market-At a Glance

Facility Management Line of Business – The purpose of the Facility Management Line of Business is to provide facility and safety products for our customers so they can shop in a clean and safe environment.

Facility Management

The purpose of the Facility Management program is to provide facility and safety products for our customers so they can shop in a clean and safe environment.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$1,113,800	\$918,978	\$1,079,200	\$1,079,200	\$0	0.0%
FTEs:	Special Purpose Fund	6.70	5.70	5.70	5.70	0.00	0.0%
Performance							
Percentage of shoppers that feel the Farmers' Market is clean and safe		NA	NA	NA	NA		

Marketing Service Line of Business – The purpose of Marketing Service Line of Business is to provide marketing guidance and business development products to Farmers' Market vendors so they can develop their business to their fullest potential to satisfy the Nashville shoppers.

Marketing Service

The purpose of the Marketing Service program is to provide marketing guidance and business development products to Farmers' Market vendors so they can develop their business.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$117,700	\$153,603	\$109,500	\$109,500	\$0	0.0%
FTEs:	Special Purpose Fund	1.30	1.30	1.30	1.30	0.00	0.0%
Performance							
Percentage of customers who respond that they have the information they need to shop at the Farmers' Market		NA	NA	NA	NA		

Administrative Line of Business – The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$0	\$130,713	\$0	\$(1,300)	\$(1,300)	0%

60 Farmers' Market-Financial

Special Purpose Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	441,900	380,839	427,800	426,800	(1,000)	(0.23)%
OTHER SERVICES:						
Utilities	195,000	202,801	184,300	184,300	0	0.00%
Professional & Purchased Services	164,300	160,902	153,700	153,700	0	0.00%
Travel, Tuition, and Dues	700	2,029	700	700	0	0.00%
Communications	27,100	75,971	23,500	23,600	100	0.43%
Repairs & Maintenance Services	27,000	29,901	27,000	27,000	0	0.00%
Internal Service Fees	59,600	58,575	29,900	21,500	(8,400)	(28.09)%
Other Expenses	315,900	*292,276	341,800	349,800	8,000	2.34%
TOTAL OTHER SERVICES	789,600	822,455	760,900	760,500	(300)	(0.04)%
TOTAL OPERATING EXPENSES	1,231,500	1,203,294	1,188,700	1,187,400	(1,300)	(0.11)%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	1,231,500	1,203,294	1,188,700	1,187,400	(1,300)	(0.11)%
* Other Expenses includes unbudgeted items such as depreciation						
PROGRAM REVENUE:						
Charges, Commissions, & Fees	919,200	872,424	920,300	1,043,200	122,900	13.35%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	10,400	24,500	14,100	135.58%
TOTAL PROGRAM REVENUE	919,200	872,424	930,700	1,067,700	137,000	14.72%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	2,036,455	258,000	119,700	(138,300)	(53.60)%
TOTAL REVENUE & TRANSFERS	919,200	2,908,879	1,188,700	1,187,400	(1,300)	(0.11)%
Expenditures Per Capita	\$2.01	\$1.96	\$1.94	\$1.94	\$(0.00)	(0.11)%

60 Farmers' Market-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>	
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>
Farmers Market 60152									
Admin Asst	SR0900	1	1.00	1	1.00	1	1.00	0	0.00
Bldg Maint Supv	TS1100	1	1.00	1	1.00	1	1.00	0	0.00
Dir Of Farm Mkt		1	1.00	1	1.00	1	1.00	0	0.00
Finance Officer 1	SR0800	1	1.00	1	1.00	1	1.00	0	0.00
Maint & Repair Worker 1	TG0300	3	3.00	2	2.00	2	2.00	0	0.00
Maint & Repair Worker 2	TG0400	1	1.00	1	1.00	1	1.00	0	0.00
Total Positions & FTE		8	8.00	7	7.00	7	7.00	0	0.00
Department Totals		8	8.00	7	7.00	7	7.00	0	0.00

62 Tennessee State Fair-At a Glance

Mission	The mission of the Tennessee State Fair/Fairgrounds is to provide multipurpose venue and event coordination products to the citizens and visitors of middle Tennessee so they can participate in a variety of public and private events that showcase agriculture, education, commerce, entertainment, technology, and industry.			
Budget Summary	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	
Expenditures and Transfers:				
Special Purpose Fund	\$ 4,688,500	\$ 6,054,600	\$ 4,212,100	
Total Expenditures and Transfers	<u>\$ 4,688,500</u>	<u>\$ 6,054,600</u>	<u>\$ 4,212,100</u>	
Revenues and Transfers:				
Program Revenue				
Charges, Commissions, and Fees	\$ 4,682,100	\$ 4,554,600	\$ 3,679,300	
Other Governments and Agencies	0	0	0	
Other Program Revenue	<u>3,600</u>	<u>0</u>	<u>100</u>	
Total Program Revenue	\$ 4,685,700	\$ 4,554,600	\$ 3,679,400	
Non-program Revenue	0	0	0	
Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>0</u>	
Total Revenues	<u>\$ 4,685,700</u>	<u>\$ 4,554,600</u>	<u>\$ 3,679,400</u>	
Expenditures Per Capita	\$ 7.65	\$ 9.88	\$ 6.88	
Positions	Total Budgeted Positions	203	204	207
Contacts	Director: Buck Dozier Financial Manager: Howell Townes Box 40208 37204	email: buck.dozier@nashville.gov email: howell.townes@nashville.gov Phone: 862-8980 FAX: 862-8992		

62 Tennessee State Fair-At a Glance

Accomplishments

- We produced a cleaner and safer September 2008 State Fair event
 - Alcohol was removed from the Fairgrounds
 - A change in attitude by staff thinking "outside the box" concerning customer service, safety, and cleanliness made high strides in public perception of our events
-

Goals

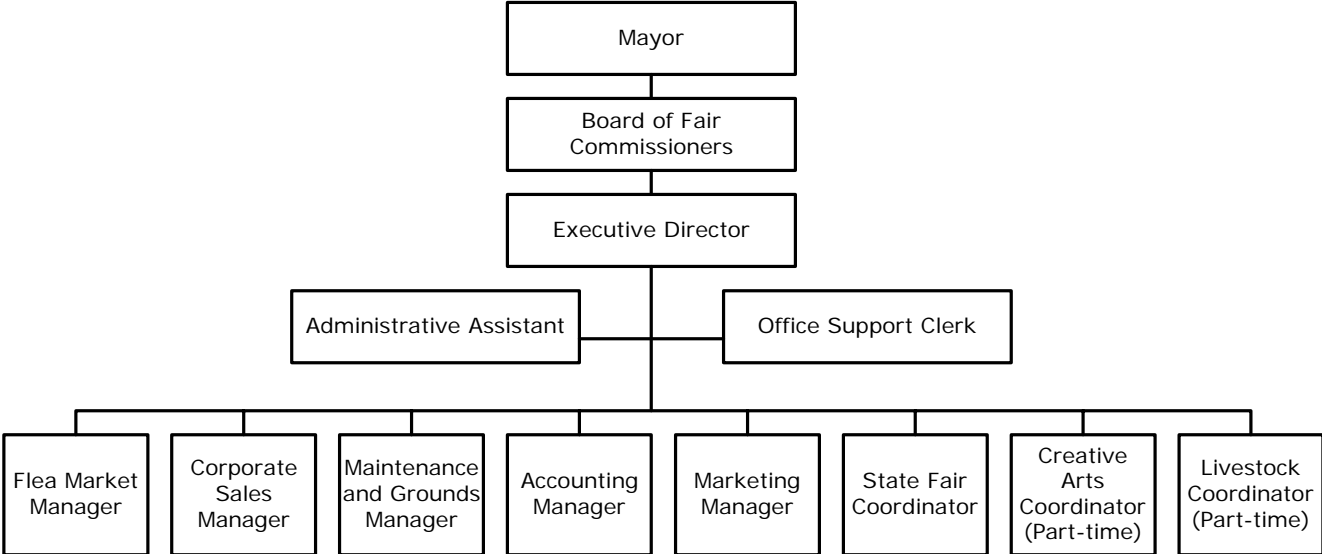
- By 2010, customers of the Tennessee State Fair will experience a revitalized Fair as evidenced by a new midway, free parking, lower ride ticket prices, and an environment that is fun, family and children oriented. They will also experience an increase in the total number of agricultural and creative arts competition entries
 - By 2010, Tennessee State Fairgrounds Flea Market customers will experience a larger diversity of products for sale by vendors. A change in marketing strategy should aid public awareness of products and event days. A change in times of the opening and closing of the State Fair will help to reduce cost, and decrease safety concerns
 - By 2010, customers of the Tennessee State Fairgrounds will experience increased utilization of the Fairgrounds due to a difference in marketing strategies and valued customer service, with an emphasis on retention and bringing in new customers. A restructuring of our rates for events held in our buildings, will increase revenues and close the gap of our operating costs
-

Strategic Issues

- To change the name and perception of the 117 acres as the "State Fairgrounds". We do over 270 events here annually. The (Tennessee/Nashville/Music City) Exposition Center - Home of the Tennessee State Fair - is much more accurate
- The agriculture component of the State Fair will see an increase in participants because of the Agricultural Committee's emphasis on bringing in new shows and classes. 80 out of 95 Tennessee counties participated last year, bringing in over 1,600 heads of cattle
- A continued emphasis on changing our image about being a clean and safe place will continue. Strides were made last year in both areas. A new Fair midway, price changes, and marketing will reinforce citizens desire to visit us
- As old as our facilities are, it is our plan not to do any major capital expenditures, unless absolutely necessary for safety or comfort. Until a final decision is forthcoming about the future of the property, this plan will drive our strategy
- Because of the present economy in our nation, we hope to capture citizens attention that coming to the State Fair (being close) is a good economic decision for their family

62 Tennessee State Fair-At a Glance

Organizational Structure



Programs

Tennessee State Fair

Tennessee State Fair

Flea Market

Flea Market

Corporate Sales

Corporate Sales

Administrative

Non-allocated Financial Transactions

62 Tennessee State Fair-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Tennessee State Fair Program		
Addition of 3 Maintenance Staff	\$ 0 3.0 FTE	No impact on performance. Represents addition of two full-time maintenance workers in place of contracted security on nights and weekends, plus one additional full-time maintenance worker
Reduction of State Fair Expenses	(137,600)	Reduction of annual Fair expenses to achieve budget target that will result in an estimated decrease in State Fair revenue of -\$444,200
Flea Market Program		
Reduction of State Fair Expenses	(130,000)	Reduction of Flea Market expenses to achieve budget target that will result in reduction of estimated Flea Market revenue of -\$351,000
Corporate Sales Program		
Reduction of Corporate Sales Expenses	(111,600)	Reduction of Corporate Sales expenses to achieve budget target that will result in reduction of estimated Corporate Sales revenue (building and space rental) of -\$66,400
Advertising and promotion	600	No impact on performance. Represents the amount necessary to balance Council approved budget
Non-allocated Financial Transactions		
Insurance Billings	51,100	No impact on performance. Represents direct charges to departments for insurance costs
Internal Service Charges*	(26,700)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
LOCAP Adjustments	21,000	No impact on performance
Travel Reduction	(2,200)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	(6,800)	Suspension of longevity pay to all eligible employees
Perfect Attendance Suspension	(300)	Suspension of perfect attendance pay to all eligible employees
Special Purpose Funds Total	\$ (342,500) 3.0 FTEs	
TOTAL	\$ (342,500) 3.0 FTEs	

* See Internal Service Charge section for details

62 Tennessee State Fair-At a Glance

Tennessee State Fair Line of Business – The purpose of Tennessee State Fair Line of Business is to provide Fair planning support products to competitors, vendors, and attendees so they can participate in the annual ten (10) day state fair.

Tennessee State Fair

The purpose of the Tennessee State Fair program is to provide Fair planning support products to competitors, vendors, and attendees so they can participate in the annual ten (10) day state fair.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Enterprise Fund	\$2,297,700	\$2,134,566	\$2,155,700	\$2,010,500	\$(145,200)	(6.7)%
FTEs:	Enterprise Fund	9.88	9.88	10.18	13.18	(3.00)	(29.5)%
Performance							
Percentage change in revenue from carnival midway operator		NA	NA	14%	NA		

Flea Market Line of Business – The purpose of the Flea Market Line of Business is to provide booth space/equipment and marketing products to prospective vendors so they can book booth space at the monthly Flea Market.

Flea Market

The purpose of the Flea Market program is to provide booth space/equipment and marketing products to prospective vendors so they can book booth space at the monthly Flea Market.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Enterprise Fund	\$1,305,500	\$1,245,380	\$1,267,100	\$1,228,800	\$(38,300)	(3.0)%
FTEs:	Enterprise Fund	8.39	8.39	8.39	8.39	0.00	0.0%
Performance							
Increase in booth space booked at the Tennessee State Fairgrounds		NA	NA	NA	NA		

Corporate Sales Line of Business – The purpose of the Corporate Sales Line of Business is to provide facilities/equipment rental and marketing products to prospective event organizers so they can book an event at the Tennessee State Fairgrounds.

Corporate Sales

The purpose of the Corporate Sales program is to provide facilities/equipment rental and marketing products to prospective event organizers so they can book an event at the Tennessee State Fairgrounds.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Enterprise Fund	\$1,085,300	\$1,106,176	\$1,131,800	\$936,100	\$(195,700)	(17.3)%
FTEs:	Enterprise Fund	6.13	6.13	6.13	6.13	0.00	0.0%
Performance							
Increase in building space revenue for rental events held at the fairgrounds		NA	NA	NA	NA		

Administrative Line of Business – The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can effectively and efficiently deliver results to customers.

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Enterprise Fund	\$0	\$0	\$0	\$(36,700)	\$(36,700)	0.0%

62 Tennessee State Fair-Financial

Special Purpose Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	1,414,500	1,442,950	1,947,600	1,437,700	(509,900)	(26.18)%
OTHER SERVICES:						
Utilities	473,100	510,325	567,600	528,700	(38,900)	(6.85)%
Professional & Purchased Services	1,080,600	815,734	1,780,800	671,900	(1,108,900)	(62.27)%
Travel, Tuition, and Dues	4,100	5,421	7,100	2,400	(4,700)	(66.20)%
Communications	262,400	265,662	377,700	310,600	(67,100)	(17.77)%
Repairs & Maintenance Services	70,500	98,741	101,800	89,800	(12,000)	(11.79)%
Internal Service Fees	263,100	262,391	75,400	48,700	(26,700)	(35.41)%
Other Expenses	1,120,200	*1,084,899	1,196,600	1,122,300	(74,300)	(6.21)%
TOTAL OTHER SERVICES	3,274,000	3,043,173	4,107,000	2,774,400	(1,332,600)	(32.45)%
TOTAL OPERATING EXPENSES	4,688,500	4,486,123	6,054,600	4,212,100	(1,842,500)	(30.43)%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	4,688,500	4,486,123	6,054,600	4,212,100	(1,842,500)	(30.43)%
* Other expenses includes unbudgeted items such as depreciation						
PROGRAM REVENUE:						
Charges, Commissions, & Fees	4,682,100	3,726,778	4,554,600	3,679,300	(875,300)	(19.22)%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	3,600	1,297	0	100	100	0.00%
TOTAL PROGRAM REVENUE	4,685,700	3,728,075	4,554,600	3,679,400	(875,200)	(19.22)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	4,685,700	3,728,075	4,554,600	3,679,400	(875,200)	(19.22)%
Expenditures Per Capita	\$7.65	\$7.32	\$9.88	\$6.88	\$(3.01)	(30.43)%

62 Tennessee State Fair-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>		
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	
State Fair 60156										
Admin Spec	SR1100	0	0.00	0	0.00	1	1.00	1	1.00	
Admin Svcs Officer 3	SR1000	1	1.00	1	1.00	0	0.00	(1)	(1.00)	
Bldg Maint Supv	TS1100	1	1.00	1	1.00	1	1.00	0	0.00	
Facility Coord	SR1100	1	1.00	1	1.00	1	1.00	0	0.00	
Fair Director		1	1.00	1	1.00	1	1.00	0	0.00	
Finance Admin	SR1300	0	0.00	0	0.00	1	1.00	1	1.00	
Finance Officer 3	SR1200	1	1.00	1	1.00	0	0.00	(1)	(1.00)	
Maint & Repair Leader 2	TL0900	0	0.00	0	0.00	1	1.00	1	1.00	
Maint & Repair Supv	TS0800	1	1.00	1	1.00	0	0.00	(1)	(1.00)	
Maint & Repair Worker 1	TG0300	2	2.00	2	2.00	3	3.00	1	1.00	
Maint & Repair Worker 2	TG0400	2	2.00	2	2.00	5	5.00	3	3.00	
Maint & Repair Worker 3	TG0600	1	1.00	1	1.00	0	0.00	(1)	(1.00)	
Office Support Rep 3	SR0600	2	2.00	2	2.00	1	1.00	(1)	(1.00)	
Office Support Spec 1	SR0700	0	0.00	0	0.00	1	1.00	1	1.00	
Program Mgr 2	SR1200	2	2.00	2	2.00	1	1.00	(1)	(1.00)	
Seasonal/Part-time/Temporary		188	9.40	189	9.70	189	9.70	0	0.00	
St Fair Assoc Dir Sales/Market	SR1300	0	0.00	0	0.00	1	1.00	1	1.00	
Total Positions & FTE		203	24.40	204	24.70	207	27.70	3	3.00	

Department Totals	203	24.40	204	24.70	207	27.70	3	3.00
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63 Nashville Convention Ctr-At a Glance

Mission	The mission of the Nashville Convention Center is to provide convention, trade show and meeting products to attendees and meeting planners so they can experience a superior serviced event while positively, economically impacting Nashville and Middle Tennessee.			
Budget Summary		<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
	Expenditures and Transfers:			
	Special Purpose Fund	\$ 6,355,700	\$ 6,265,600	\$ 6,160,000
	Total Expenditures and Transfers	<u>\$ 6,355,700</u>	<u>\$ 6,265,600</u>	<u>\$ 6,160,000</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 5,287,100	\$ 5,451,300	\$ 5,526,300
	Other Governments and Agencies	0	0	0
	Other Program Revenue	0	0	0
	Total Program Revenue	\$ 5,287,100	\$ 5,451,300	\$ 5,526,300
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	1,068,600	814,300	633,700
	Total Revenues	<u>\$ 6,355,700</u>	<u>\$ 6,265,600</u>	<u>\$ 6,160,000</u>
	Expenditures Per Capita	\$ 10.37	\$ 10.23	\$ 10.05
Positions	Total Budgeted Positions	61	59	57
Contacts	Executive Director: Charles L. Starks email: charles.starks@nashville.gov Financial Manager: Melissa Phillips Wagner email: melissa.wagner@nashville.gov 601 Commerce Street 37203-3724 Phone: 742-2000 FAX: 742-2014			

63 Nashville Convention Ctr-At a Glance

Accomplishments

- We are on pace to exceed our FY09 economic impact goal of \$108 million
 - We will meet our established budget guidelines for FY09 by generating more business from our short term sales team
 - We are on track to meet our annual sales goal of \$2.6 million for future building rental, which will be an all-time high
 - This is our third year of having quantitative goals for food and beverage revenue with the sales team. We will surpass our goal of \$1.25 million in future sales
 - Increased sales travel to our key target markets of Washington, Chicago and Atlanta
 - The Nashville Convention Center (NCC) is actively participating with the Hospitality & Tourism Academy within Metro Public Schools. Hunters Lane High School has been designated as our partner school in the program
 - The results from our on-line customer satisfaction survey, that all meeting planners receive via e-mail at the conclusion of their event, continue to be very high. We received a perfect "10" regarding recommending the NCC to others
 - The NCC created the NCC Green Team comprised of NCC staff, contractors, and outside vendors, fully embracing the Sustainability Movement with many new endeavors. From the end of October through December 12th, we diverted 18 tons of mixed recyclables from the landfill and recycled 671 pounds of fluorescent light bulbs. In addition, Ovations, our in-house caterer, donated 732 pounds of food to Second Harvest Food Bank in 2008
 - The NCC website has been updated and enhanced to better serve our meeting planners and attendees
 - We have partnered with the Central Precinct Commander for the enhancement of public safety by running the Park Smart video and message on our plasma screens and marquee
-

Goals

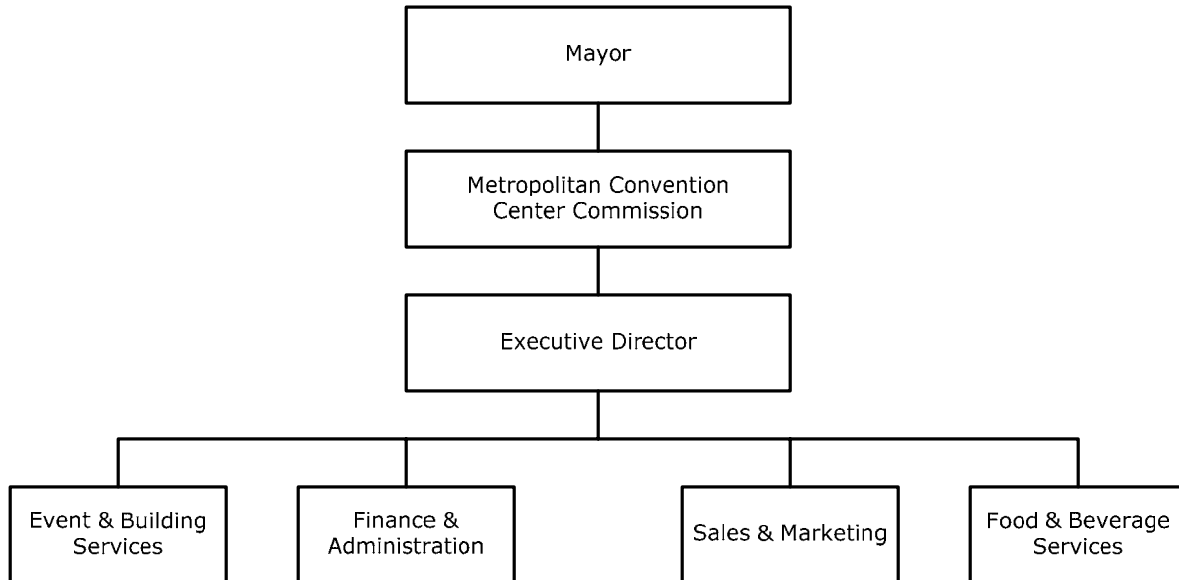
- In FY09, the Nashville Community will experience increased revenue through the Nashville Convention Center, as evidenced by increases in building rental, ancillary and food and beverage revenues
 - In FY 2009, 2010, 2011, and 2012 at least 25 meetings for stakeholders in the new Music City Center will be conducted
 - In FY 2009, 2010, 2011, and 2012 we will have at least four meetings per year with the Convention & Tourism Committee of Metro Council to keep them updated on the latest information about the Music City Center
-

Strategic Issues

- Over the past several years there has been an increase in the number of customers requesting event space that the Nashville Convention Center has not been able to accommodate due to the lack of space of our facility. This has resulted in:
 - Customers holding their events in other cities
 - Loss of revenue for the Nashville Convention Center
 - Loss of employment for both the Nashville Convention Center and surrounding businesses
 - Decreased tax revenue
- Over the last four years, the NCC has been asked to increase revenue or decrease expenses to meet budget targets. While this has been done with success to date, the budget reductions are beginning to impact our efforts to sell the current facility and the new Music City Center. In addition, the reduction of staff will affect our ability to provide service for our current customers, who in most cases booked 2-3 years ago, and can negatively impact their decision to book with us in the future

63 Nashville Convention Ctr-At a Glance

Organizational Structure



Programs

Event and Building Services

Event and Building Services

Food and Beverage

Food and Beverage

Sales and Marketing

Sales and Marketing

Administration/Finance

Administration/Finance
Non-allocated Financial Transactions

63 Nashville Convention Ctr-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Baseline Budget Adjustment	\$ (62,600)	Reduction based upon FY09 Savings Target
Administration and Finance	(7,300)	No impact on performance
Sales and Marketing	(45,000)	Will impact the ability to attract new customers and increase revenue
Event and Building Services	1,700 (0.80 FTEs)	No impact on performance
Non-allocated Financial Transactions		
Insurance Billings	5,100	No impact on performance. Represents direct charges to departments for insurance costs
Internal Service Charges*	(24,900)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
LOCAP Adjustments	27,400	No impact on performance
Special Purpose Funds Total	(105,600) (0.80 FTEs)	
TOTAL	\$ (105,600) (0.80 FTEs)	

* See Internal Service Charges section for details

63 Nashville Convention Ctr-At a Glance

Event and Building Services Line of Business – The purpose of the Event and Building Services Line of Business is to provide event order products to exhibitors and meeting planners so that they can hold a successful conference.

Event and Building Services

The purpose of the Event and Building Services program is to provide event order products to exhibitors and meeting planners so that they can hold a successful conference.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$4,330,000	\$4,513,843	\$4,442,600	\$4,367,300	\$(75,300)	(1.7)%
FTEs:	Special Purpose Fund	37.80	37.80	37.40	36.60	(0.80)	(2.1)%
Performance							
Percentage of meeting planners who report a successful conference		NA	91.5%	NA	92.5%		

Food and Beverage Line of Business – The purpose of Food and Beverage Line of Business is to provide catering option products to meeting planners so they can accommodate the food and beverage needs of the convention center program attendees.

Food and Beverage

The purpose of the Food and Beverage program is to provide catering option products to meeting planners so they can accommodate the food and beverage needs of the convention center program attendees.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$59,200	\$68,749	\$59,200	\$59,200	\$0	0%
FTEs:	Special Purpose Fund	0.40	0.40	0.40	0.40	0.00	0%
Performance							
Percent change in catering sales		NA	17.5%	NA	0%		

Sales and Marketing Line of Business – The purpose of the Sales and Marketing Line of Business is to provide convention and meeting space products to convention, trade show and meeting planners so they can purchase meeting space and drive additional ancillary revenue for the Nashville Convention Center.

Sales and Marketing

The purpose of the Sales and Marketing program is to provide convention and meeting space products to convention, trade show and meeting planners so they can purchase meeting space and drive additional ancillary revenue for the Nashville Convention Center.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$1,041,000	\$891,766	\$841,400	\$914,100	\$72,700	8.6%
FTEs:	Special Purpose Fund	8.15	8.15	7.15	7.15	0.00	0%
Performance							
Percent of annual sales quota achieved		NA	104.7%	NA	100%		

63 Nashville Convention Ctr-At a Glance

Administration/Finance Line of Business - The purpose of the Administration/Finance Line of Business is to provide human resource and financial accountability products to the operating departments of Nashville Convention Center so that they can service the internal and external customers of the Nashville Convention Center.

Administration/Finance

The purpose of the Administration/Finance program is to provide financial accountability products to the operating departments of the Nashville Convention Center so that they can service the internal and external customers of the Nashville Convention Center.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$925,500	\$2,238,172	\$910,200	\$930,100	\$19,900	2.2%
FTEs:	Special Purpose Fund	6.25	6.25	5.25	5.25	0.00	0.0%
Performance							
	Percent of accounts receivable dollars over 60 days		NA	17.6%	NA	15%	

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$0	\$0	\$(2,000)	\$(112,500)	\$(110,500)	5,525.0%

63 Nashville Convention Ctr-Financial

Special Purpose Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	3,102,400	2,905,853	3,065,600	3,001,100	(64,500)	(2.10)%
OTHER SERVICES:						
Utilities	1,255,100	1,349,674	1,355,500	1,438,800	83,300	6.15%
Professional & Purchased Services	774,000	813,942	761,200	854,500	93,300	12.26%
Travel, Tuition, and Dues	154,100	113,518	142,900	29,100	(113,800)	(79.64)%
Communications	241,000	199,537	103,900	74,800	(29,100)	(28.01)%
Repairs & Maintenance Services	261,200	313,534	264,500	249,500	(15,000)	(5.67)%
Internal Service Fees	212,600	208,877	123,100	98,200	(24,900)	(20.23)%
Other Expenses	355,300	*1,807,145	448,900	414,000	(34,900)	(7.77)%
TOTAL OTHER SERVICES	3,253,300	4,806,227	3,200,000	3,158,900	(41,100)	(1.28)%
TOTAL OPERATING EXPENSES	6,355,700	7,712,080	6,265,600	6,160,000	(105,600)	(1.69)%
TRANSFERS TO OTHER FUNDS/UNITS	0	450	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	6,355,700	7,712,530	6,265,600	6,160,000	(105,600)	(1.69)%
* Other Expenses include unbudgeted items such as depreciation						
PROGRAM REVENUE:						
Charges, Commissions, & Fees	5,287,100	6,079,567	5,451,300	5,526,300	75,000	1.38%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	2,976	0	0	0	0.00%
TOTAL PROGRAM REVENUE	5,287,100	6,082,543	5,451,300	5,526,300	75,000	1.38%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	1,068,600	1,524,669	814,300	633,700	(180,600)	(22.18)%
TOTAL REVENUE & TRANSFERS	6,355,700	7,607,212	6,265,600	6,160,000	(105,600)	(1.69)%
Expenditures Per Capita	\$10.37	\$12.59	\$10.23	\$10.05	\$(0.17)	(1.69)%

63 Nashville Convention Ctr-Financial

Title	Grade	FY 2008 Budgeted		FY 2009 Budgeted		FY 2010 Budgeted		FY09 - FY10 Variance		
		Pos.	FTE	Pos.	FTE	Pos.	FTE	Pos.	FTE	
Convention Center 60162										
Convention Center Comm Special	SR1200	1	1.00	1	1.00	1	1.00	0	0.00	
Convention Center Service Rep1	SR0700	1	0.40	1	0.40	1	0.40	0	0.00	
Cvn Ctr Accountant	SR1200	1	1.00	1	1.00	1	1.00	0	0.00	
Cvn Ctr Accounts Payable Spec	SR0600	1	1.00	0	0.00	0	0.00	0	0.00	
Cvn Ctr Accts Recv Spec	SR0600	1	1.00	1	1.00	1	1.00	0	0.00	
Cvn Ctr Ambassador 1	SR0300	6	2.40	5	2.00	3	1.20	(2)	(0.80)	
Cvn Ctr Ambassador 2	SR0400	2	2.00	2	2.00	2	2.00	0	0.00	
Cvn Ctr Asst Dir	SR1500	1	1.00	1	1.00	1	1.00	0	0.00	
Cvn Ctr Bldg Maint Supt	SR1200	1	1.00	1	1.00	1	1.00	0	0.00	
Cvn Ctr Dir	DP0200	1	1.00	1	1.00	1	1.00	0	0.00	
Cvn Ctr Dir of Administration	SR1400	1	1.00	1	1.00	1	1.00	0	0.00	
Cvn Ctr Dir of Sales/Marketing	SR1400	1	1.00	1	1.00	1	1.00	0	0.00	
Cvn Ctr Director of Operations	SR1300	1	1.00	1	1.00	1	1.00	0	0.00	
Cvn Ctr Event Mgr	SR1000	2	2.00	2	2.00	2	2.00	0	0.00	
Cvn Ctr Exec Asst	SR1000	1	1.00	1	1.00	1	1.00	0	0.00	
Cvn Ctr Facilities Supv	SR1000	2	2.00	2	2.00	2	2.00	0	0.00	
Cvn Ctr Human Resources Coord	SR1200	1	1.00	1	1.00	1	1.00	0	0.00	
Cvn Ctr Lead Maint Mechanic	TL0900	3	3.00	3	3.00	3	3.00	0	0.00	
Cvn Ctr Lead Safety Officer	SR0600	1	1.00	1	1.00	1	1.00	0	0.00	
Cvn Ctr Mkting Coord	SR0800	1	1.00	1	1.00	1	1.00	0	0.00	
Cvn Ctr Office Support Spec	SR0700	3	3.00	3	3.00	3	3.00	0	0.00	
Cvn Ctr Safety Officer 1	SR0400	7	2.80	7	2.80	7	2.80	0	0.00	
Cvn Ctr Safety Officer 2	SR0500	4	4.00	4	4.00	4	4.00	0	0.00	
Cvn Ctr Sales Mgr	SR1100	4	4.00	4	4.00	4	4.00	0	0.00	
Cvn Ctr Set Up Leader	TL0700	5	5.00	5	5.00	5	5.00	0	0.00	
Cvn Ctr Svc Rep 2	SR0800	1	1.00	1	1.00	1	1.00	0	0.00	
Info Sys Comm Tech 1	SR0800	1	1.00	1	1.00	1	1.00	0	0.00	
Maint & Repair Worker 2	TG0400	1	1.00	1	1.00	1	1.00	0	0.00	
Trades, Labor, & Svc Trainee	TG0200	5	5.00	5	5.00	5	5.00	0	0.00	
Total Positions & FTE		61	52.60	59	51.20	57	50.40	(2)	(0.80)	
Department Totals		61	52.60	59	51.20	57	50.40	(2)	(0.80)	

65 Water & Sewer Services Fd-At a Glance

Mission	The mission of Metropolitan Water Services is to provide drinking water, wastewater treatment, and stormwater management services to our community so we can enjoy a vital, safe, and dependable water supply and protected environment.		
Budget Summary	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
Expenditures and Transfers:			
Water & Sewer Operating Fund	\$101,518,500	\$ 98,322,000	\$ 98,047,600
Water & Sewer Debt Service Fund	50,619,400	52,781,200	52,500,000
W & S Extension & Replacement Fund	77,779,000	27,639,700	40,413,400
W & S Operating Reserve Fund	632,200	632,200	0
Stormwater Fund	12,799,200	11,435,100	14,827,700
Total Expenditures and Transfers	<u>\$243,348,300</u>	<u>\$190,810,200</u>	<u>\$205,788,700</u>
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$ 11,712,700	\$ 11,712,700	\$ 18,477,700
Other Governments and Agencies	0	0	0
Other Program Revenue	33,000,000	0	400,000
Total Program Revenue	<u>\$ 44,712,700</u>	<u>\$ 11,712,700</u>	<u>\$ 18,877,700</u>
Non-program Revenue	0	0	0
Transfers From Other Funds and Units	180,461,600	179,097,500	186,911,000
Total Revenues	<u>\$225,174,300</u>	<u>\$190,810,200</u>	<u>\$205,788,700</u>
Expenditures Per Capita	\$397.20	\$311.44	\$335.89
Positions	Total Budgeted Positions	759	741
Contacts	Director: Scott Potter Financial Manager: Glenn Mizell 1600 2 nd Avenue North 37208	email: scott.potter@nashville.gov email: glenn.mizell@nashville.gov Phone: 862-4505 FAX: 862-4929	

65 Water & Sewer Services Fd-At a Glance

Accomplishments

- For 2008, MWS treated over 35.5 billion gallons of drinking water, setting another daily pumpage and peak pumpage record during the summer months
 - Performed 60,859 analyses and were 100% compliant with the Safe Drinking Water Act
 - Had zero Notices of Violation in the Water Distribution System
 - Treated over 53.0 billion gallons of wastewater
 - Performed 52,024 analyses and were 99.6% compliant with our NPDES permits
 - All wastewater treatment plants operated with 'no violations'
 - Eligible to receive the NACWA (National Association of Clean Water Agencies) Gold Award
 - Will receive the Operations Excellence Awards from the Kentucky/Tennessee Water Environment Association
 - Maintained our call-answer rate at 96%. The average hold time was only 23 seconds
 - Stormwater continues to improve our watershed. We were 100% compliant with our NPDES permit
-

Goals

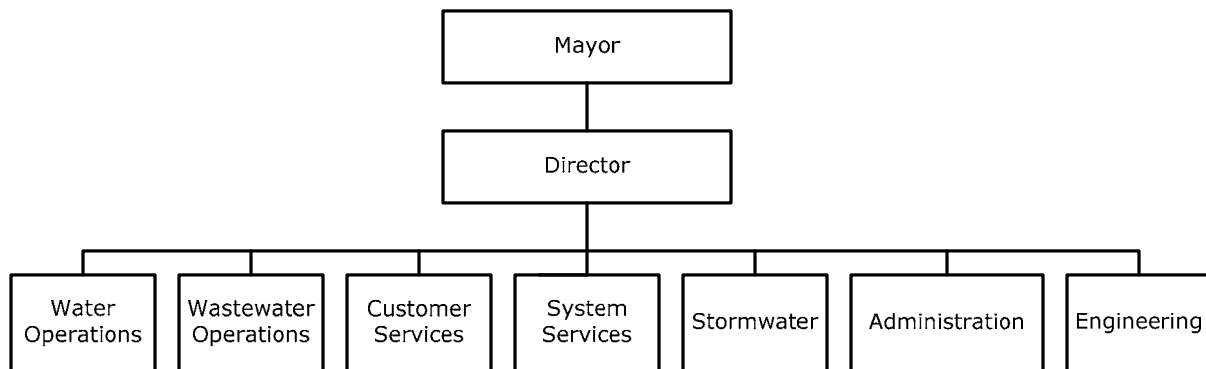
- MWS customers will continue to enjoy recreational activities using streams that are swimmable and fishable (according to state and federal criteria)
 - MWS will maintain competitiveness, relative to the top 10 rated large public utilities, for clean, safe water services (water and wastewater)
 - Customers of MWS will continue to have clean, safe, drinkable water, at levels meeting EPA (Environmental Protection Agency) water production and distribution water quality standards
 - MWS customers will continue to find it easier to do business with MWS and will be provided bills for service that are more accurate and timely, and telephone inquires, when needed, will be answered more quickly and with less "on hold" time
-

Strategic Issues

- Compliance with all Federal, State, and Local regulatory requirements
- Maintain cost containment - meet budgetary goals established by Council
- Provide vital, safe, and dependable water, wastewater, and stormwater services in an innovative and competitive manner

65 Water & Sewer Services Fd-At a Glance

Organizational Structure



Programs

Customer Services

- Billing and Collections
- Meter Reading
- Lobby/Cash
- Permits/Customer Connection
- Phone Center
- Field Activities

Distribution and Collection

- Distribution and Collection Planning
- Sewer Maintenance
- Water Maintenance

Engineering

- Contract Administration
- Design and Development Review
- Inspection
- System Improvements and Planning

Stormwater

- Development Review and Permitting
- Routine Maintenance
- Water Quality
- Remedial Maintenance

Wastewater Operations

- Collection Facilities Operations and Maintenance
- Wastewater Plant Maintenance
- Wastewater Treatment Plant Operation
- Laboratory Compliance
- Security

Water Operations

- Distribution Facilities Operations and Maintenance
- Laboratory Compliance
- Plant Maintenance
- Water Treatment Plant Operations
- Security

Administrative

- Non-allocated Financial Transactions
- Operations Administration
- ITS Applications Support
- Human Resources
- Finance
- Procurement
- Executive Leadership

65 Water & Sewer Services Fd-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Engineering		
Design, Development Review, Inspection, and System Improvement	\$ 196,500 5 FTEs	Continue to provide engineering services.
Water Operations		
Water Treatment Plant Operation, Maintenance, Security and Laboratory Compliance	(57,500)	Continue to provide safe drinking water
Water Treatment Chemicals	1,584,000	Provides for increased cost of treating water
Wastewater Operations		
Waste Water Treatment Plant Operations, Maintenance, Security and Laboratory Compliance	381,500	Provide waste water collection and treatment
Distribution and Collection		
Distribution and Collection Planning, Sewer Maintenance and Water Maintenance	852,800	Provide maintenance and scheduling services
Administrative		
Finance, IT, Human Resources, Procurement, Executive Leadership	153,800 3 FTEs	Deliver wastewater treatment and water distribution management
Eliminate Operating Transfer	(7,777,200)	Eliminate operating transfer that funded part of stormwater activities
Utilities	3,919,100	Provides for increased cost of electricity, and other utilities
Customer Service		
Billing and Collections, Meter Reading, Permits, Phone Center, and Field Activities	449,700	Read meters, provide water service bills, prepare permits, and deliver high quality customer service
Stormwater		
Class C Projects	2,000,000	Increase funding for C class storm drainage and repair projects
Street Sweeping	750,000	Provides for street sweeping services
Remedial Maintenance	446,100	Provide for increased remedial maintenance activities.
Development Review, Permitting, Water Quality, Utilities, and Administration	208,200	Continue to provide flood mitigation products including design reviews and permits
Non-allocated Financial Transactions		
Insurance Billings	Water 1,108,800 Stormwater 16,400	No impact on performance. Represents direct charges to departments for insurance costs
Internal Service Charges*	Water (932,400)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property

65 Water & Sewer Services Fd-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact	
LOCAP Adjustments	Water Stormwater	\$ 359,100 10,100	No impact on performance
Travel Reduction	Water Stormwater	(62,000) (12,000)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	Water Stormwater	(443,900) (25,700)	Suspension of longevity pay to all eligible employees
Perfect Attendance Suspension	Water Stormwater	(6,700) (500)	Suspension of perfect attendance pay to all eligible employees
Water Operating & Stormwater Funds Total		3,118,200 8 FTEs	
Extension & Replacement Fund Total		12,773,700	
Debt Service Fund Total		(281,200)	
Operating Reserve Fund Total		(632,200)	
TOTAL		\$14,978,500 8 FTEs	

* See Internal Service Charges section for details

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Customer Services Line of Business - The purpose of the Customer Services Line of Business is to provide billing and collections, meter reading, lobby and cash operations, field activities, phone services, and permits/customer connection products to rate payers so they can conduct business with the utility.

Billing and Collections

The purpose of the Billing and Collections program is to provide billing and collections products to the utility so it can receive proper and timely payments for delivered products, reduce bad debt, and continue efficient operations for ratepayers.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Operations Fund	\$2,478,100	\$2,429,978	\$2,478,100	\$2,511,000	\$32,900	1.3%
FTEs:	Operations Fund	12.00	12.00	12.00	12.00	0.00	0.0%
Performance							
	Percentage change in 60 day receivables	1%	NA	1%	NA		

Meter Reading

The purpose of the Meter Reading program is to provide meter readings to the Billing and Collections Program so they can provide utility customers with accurate and timely bills.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Operations Fund	\$667,000	\$901,736	\$667,000	\$653,800	\$(13,200)	(2.0)%
FTEs:	Operations Fund	20.00	20.00	20.00	20.00	0.00	0.0%
Performance							
	Percentage of monthly bills issued on time	96%	NA	NA	NA		

Lobby/Cash

The purpose of the Lobby/Cash program is to provide customer assistance products to water and wastewater users so they can receive services and make payments using convenient customer assistance venues.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Operations Fund	\$700,700	\$1,118,142	\$700,700	\$734,400	\$33,700	4.8%
FTEs:	Operations Fund	7.00	7.00	7.00	7.00	0.00	0.0%
Performance							
	Percentage of payments made through automated services	90%	NA	90%	NA		

Permits/Customer Connection

The purpose of the Permits/Customer Connection program is to provide infrastructure and connection assistance products to utility contractors and developers so they can connect to our water and wastewater systems in a timely manner and proceed with their desired projects.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Operations Fund	\$685,600	\$384,582	\$391,500	\$606,200	\$214,700	54.8%
FTEs:	Operations Fund	10.50	10.50	10.50	10.50	0.00	0.0%
Performance							
	Percentage of customer requests, approved for permitting completed and billed within established guidelines	NA	NA	NA	NA		

65 Water & Sewer Services Fd-At a Glance

Phone Center

The purpose of the Phone Center program is to provide customer assistance products to water and wastewater users so they can receive services and make payments using convenient telephone customer service methods.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Operations Fund	\$1,312,000	\$1,280,121	\$1,312,000	\$1,288,300	\$(23,700)	(1.8)%
FTEs:	Operations Fund	19.50	19.59	19.50	19.50	0.00	0.0%
Performance							
Percentage of phone center calls receiving information or services through automated systems		55%	NA	NA	NA		

Field Activities

The purpose of the Field Activities program is to provide meter information and maintenance products to the utility so it can issue accurate bills in a timely manner, respond to customer requests and provide uninterrupted water service.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Operations Fund	\$3,562,000	\$3,344,483	\$3,562,700	\$3,794,400	\$231,700	6.5%
FTEs:	Operations Fund	32.00	32.00	32.00	32.00	0.00	0.0%
Performance							
Percentage of work orders cleared in two days		97%	NA	NA	NA		

Distribution and Collection Line of Business - The purpose of the Distribution and Collection Line of Business is to provide planning and sewer and water maintenance products to the utility in order to deliver water and collect and transport wastewater.

Distribution and Collection Planning

The purpose of the Distribution and Collection Planning program is to provide field investigation and maintenance scheduling products to MWS, other utility personnel and contractors so they can provide scheduled maintenance and timely repairs to the distribution and collection systems.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Operations Fund	\$4,473,500	\$4,043,214	\$4,558,100	\$4,949,700	\$391,600	8.6%
FTEs:	Operations Fund	42.00	42.00	42.00	42.00	0.00	0.0%
Performance							
Percentage of Tennessee one-call tickets designations (marked) produced within timeframe		100%	NA	100%	100%		

65 Water & Sewer Services Fd-At a Glance

Sewer Maintenance

The purpose of the Sewer Maintenance program is to provide sewer system repair and maintenance products to MWS (Metro Water Services) so it can provide maintenance at a competitive cost.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Operations Fund	\$3,422,200	\$3,799,676	\$3,422,200	\$3,358,000	\$(64,200)	(1.9)%
FTEs:	Operations Fund	45.00	45.00	45.00	45.00	0.00	0.0%
Performance							
Percentage of sewer system activities scheduled		99%	NA	99%	99%		

Water Maintenance

The purpose of the Water Maintenance program is to provide water system repair and maintenance products to MWS so it can minimize emergency repairs.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Operations Fund	\$5,470,500	\$5,465,512	\$5,226,000	\$5,860,300	\$634,300	12.1%
FTEs:	Operations Fund	80.00	80.00	80.00	80.00	0.00	0.0%
Performance							
Percentage of water system activities scheduled		70%	NA	70%	70%		

Engineering Line of Business - The purpose of the Engineering Line of Business is to provide new development review and approval, master planning, design, contract and construction administration, and customer advocacy products to customers requesting connection to our systems and to MWS so that they can connect to our systems and/or receive timely and accurate technical support.

Contract Administration

The purpose of the Contract Administration program is to provide contract administration, property rights, acquisitions, customer advocacy, and technical/legislative support products to citizens, elected officials, government agencies and the development community so they can have cost-effective, environmentally safe and reliable water and wastewater systems.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Operations Fund	\$642,900	\$583,584	\$642,900	\$691,200	\$48,300	7.5%
FTEs:	Operations Fund	9.00	0.00	9.00	0.00	0.00	0.0%
Performance							
Percentage change in the duration of rain induced sewer pump station bypasses		10%	NA	10%	NA		

Design and Development Review

The purpose of the Design and Development Review program is to provide engineering design and technical guidance products to MWS' Engineering Inspections Program and developers so they can build projects within established timelines and according to specified plans.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Operations Fund	\$515,800	\$353,487	\$515,800	\$536,300	\$20,500	4.0%
FTEs:	Operations Fund	4.00	4.00	4.00	4.00	0.00	0.0%
Performance							
Percentage of project designs completed within established timeframes		100%	NA	NA	NA		

65 Water & Sewer Services Fd-At a Glance

Inspection

The purpose of the Inspection program is to provide construction management products to MWS infrastructure and maintenance so they can have properly functioning new collection and distribution facilities delivered within the time and contract budget.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Operations Fund	\$626,800	\$384,447	\$626,800	\$638,100	\$11,300	1.8%
FTEs:	Operations Fund	5.00	5.00	5.00	5.00	0.00	0.0%
Performance							
Percentage change in project cost due to change orders		3%	NA	3%	NA		

System Improvements and Planning

The purpose of the System Improvements and Planning program is to provide system improvements, analysis, and mapping products to other MWS divisions and to current and future utility customers so they can have safe and reliable quantity of water and safe and reliable capacity of wastewater services.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Operations Fund	\$383,700	\$396,837	\$383,700	\$500,100	\$116,400	30.3%
FTEs:	Operations Fund	6.00	6.00	6.00	6.00	0.00	0.0%
Performance							
Percentage change in water flow capacity in Water Infrastructure Rehabilitation project areas		50%	NA	100%	100%		

Stormwater Line of Business - The purpose of the Stormwater Line of Business is to provide development review and permitting, master planning, routine and remedial maintenance, and improved watershed water quality products to residents of Davidson County (excluding incorporated cities inside Metro) so that they can have a reduced potential for property damage, safe roadways and improved stream water quality.

Development Review and Permitting

The purpose of the Development Review and Permitting program is to provide information, technical guidance/feedback, and regulatory oversight products to the development community so they can obtain approvals and permits in a timely manner to pursue development according to Metro Stormwater guidelines.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Stormwater Fund	\$1,156,700	\$808,070	\$1,070,500	\$1,007,300	\$(63,200)	(5.9)%
FTEs:	Stormwater Fund	12.00	12.00	12.00	12.00	0.00	0.0%
Performance							
Percentage of plans submitted that have been reviewed within 14 working days		80%	NA	80%	80%		

65 Water & Sewer Services Fd-At a Glance

Routine Maintenance

The purpose of the Routine Maintenance program is to provide existing stormwater system cleaning and repair products to the community so they can enjoy safe roadways and reduced property damage through proactive mitigation of stormwater system impairments.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Stormwater Fund	\$3,432,700	\$3,111,076	\$3,361,900	\$3,181,000	\$(180,900)	(5.4)%
FTEs:	Stormwater Fund	31.00	31.00	31.00	31.00	0.00	0.0%
Performance							
Percentage of maintenance that is preventative		45%	NA	NA	NA		

Water Quality

The purpose of the Water Quality program is to provide compliance with the Phase I Metro NPDES (National Pollution Discharge Elimination System) and MS4 (Municipal Separated Storm Sewer System) permit to the Tennessee Department of Environment and Conservation (TDEC) so they can be assured that Metro is in compliance with the NPDES (National Pollution Discharge Elimination System) permit.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Stormwater Fund	\$1,288,200	\$1,226,281	\$1,347,600	\$1,365,600	\$18,000	1.3%
FTEs:	Stormwater Fund	14.00	14.00	14.00	14.00	0.00	0.0%
Performance							
Percentage of time Metro is in compliance with the National Pollution Discharge Elimination System permit		100%	NA	100%	100%		

Remedial Maintenance

The purpose of the Remedial Maintenance program is to provide system repair and additional products to the community so they can enjoy safe roadways and reliable performance of the stormwater system.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Stormwater Fund	\$3,177,400	\$2,115,433	\$1,727,800	\$2,622,200	\$894,400	51.8%
FTEs:	Stormwater Fund	33.0	0.00	33.0	0.00	0.00	0.0%
Performance							
Percentage change in median severity score for remediation projects investigated within fiscal year		1%	NA	NA	NA		

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Wastewater Operations Line of Business - The purpose of the Wastewater Operations Line of Business is to provide treatment, maintenance, security and laboratory services to MWS and its customers so that they can have safe water resources.

Collection Facilities Operations and Maintenance

The purpose of the Collection Facilities Operations and Maintenance program is to provide operations and technical maintenance products to MWS Operations, Engineering and System Services Divisions so they can provide wastewater collection and treatment services for MWS customers.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Operations Fund	\$7,000,500	\$6,697,327	\$6,750,800	\$7,244,900	\$494,100	7.3%
FTEs:	Operations Fund	40.00	40.00	40.00	40.00	0.00	0.0%
Performance							
Percentage of total overflows caused by equipment failure		0%	NA	0%	0%		

Wastewater Plant Maintenance

The purpose of the Wastewater Plant Maintenance program is to provide preventive and corrective maintenance products to MWS Operations so they can have plants that operate at optimum required capacity.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Operations Fund	\$5,940,700	\$5,687,764	\$5,625,900	\$5,698,600	\$72,700	1.3%
FTEs:	Operations Fund	64.00	64.00	64.00	64.00	0.00	0.0%
Performance							
Percentage of equipment available versus equipment required to meet capacity		100%	NA	NA	NA		

Wastewater Treatment Plant Operation

The purpose of the Wastewater Treatment Plant Operation program is to provide wastewater treatment products for the community so they can be assured of fishable and swimmable water resources.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Operations Fund	\$19,873,400	\$19,526,791	\$18,244,400	\$21,243,000	\$2,998,600	16.4%
FTEs:	Operations Fund	78.00	78.00	78.00	78.00	0.00	0.0%
Performance							
Percentage of compliance with National Pollution Discharge Elimination System permit requirements		100%	NA	NA	NA		

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Laboratory Compliance

The purpose of the Laboratory Compliance program is to provide water quality and compliance reports, analytical data and support products to MWS (Metro Water Services) so they can have timely and accurate data that enables them to operate efficiently and in compliance with regulations.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Operations Fund	\$2,387,500	\$1,810,952	\$2,387,600	\$2,443,600	\$56,000	2.3%
FTEs:	Operations Fund	30.00	30.00	30.00	30.00	0.00	0.0%
Performance							
Percentage of Environmental Protection Agency defined time requirements for reports that are met		100%	NA	NA	NA		

Security

The purpose of the Security program is to provide security and protection products to MWS so they can continue operations to provide safe drinking water and wastewater treatment free of security breaches.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Operations Fund	\$987,000	\$988,161	\$987,000	\$1,087,300	\$100,300	10.2%
FTEs:	Operations Fund	0.00	0.00	0.00	0.00	0.00	0.0%
Performance							
Percentage of days free from security breaches		100%	NA	NA	NA		

Water Operations Line of Business - The purpose of the Water Operations Line of Business is to provide treatment, maintenance, security and laboratory services to MWS and its customers so that they can have a safe drinking water supply of reliable quantity with sufficient water pressure.

Distribution Facilities Operations and Maintenance

The purpose of the Distribution Facilities Operations and Maintenance program is to provide operations, technical maintenance services and monitoring of the distribution system to MWS Operations, Engineering and System Services Divisions so they can provide safe drinking water of reliable quantity for Metro Water Services' customers.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Operations Fund	\$2,855,700	\$4,171,344	\$2,872,500	\$2,545,900	\$(326,600)	(11.4)%
FTEs:	Operations Fund	0.00	0.00	0.00	0.00	0.00	0.0%
Performance							
Percentage of customer hours that system demand exceeded capacity due to facility failure		0%	0%	0%	0%		

65 Water & Sewer Services Fd-At a Glance

Laboratory Compliance

The purpose of the Laboratory Compliance program is to provide water quality and compliance reports, analytical data and support products to MWS (Metro Water Services) so they can have timely and accurate data that enables them to operate efficiently and in compliance with regulations.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Operations Fund	\$48,700	\$580,988	\$48,700	\$34,100	\$(14,600)	(30.0)%
FTEs:	Operations Fund	0.00	0.00	0.00	0.00	0.00	0.0%
Performance							
Percentage of Environmental Protection Agency defined time requirements for reports that are met		100%	NA	NA	NA		

Plant Maintenance

The purpose of the Plant Maintenance program is to provide preventive and corrective maintenance products to MWS Operations and Maintenance so they can have plants that operate at optimum required capacity.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Operations Fund	\$2,760,400	\$2,580,740	\$2,760,400	\$2,764,700	\$4,300	0.2%
FTEs:	Operations Fund	32.00	32.00	32.00	32.00	0.00	0.0%
Performance							
Percentage of equipment available versus equipment required to meet capacity		100%	NA	NA	NA		

Water Treatment Plant Operations

The purpose of the Water Treatment Plant Operations program is to provide a safe supply of drinking water for community use and fire protection to all MWS customers so they can have potable and aesthetically pleasing water of reliable quantity and pressure.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Operations Fund	\$10,858,400	\$11,543,731	\$10,870,900	\$13,120,100	\$2,249,200	20.7%
FTEs:	Operations Fund	54.00	54.00	54.00	54.00	0.00	0.0%
Performance							
Percentage of days in compliance with water quality standards of the Safe Drinking Water Act		100%	NA	100%	100%		

Security

The purpose of the Security program is to provide protection of critical assets and employees for MWS (Metro Water Services) in order to continue to provide safe drinking water and wastewater treatment.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Operations Fund	\$571,000	\$546,303	\$571,000	\$582,400	\$11,400	2.0%
FTEs:	Operations Fund	0.00	0.00	0.00	0.00	0.00	0.0%
Performance							
Percentage of days free of security breaches		100%	NA	NA	NA		

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Administrative Line of Business – The purpose of the Administrative Line of Business is to provide administrative support services to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Operations Fund	\$ 0	\$ 102,313	\$ 0	\$ (854,700)	\$ (854,700)	0.0%
	Stormwater	3,744,200	3,237,376	3,927,300	6,651,600	2,724,300	69.4%
	Total	\$3,744,200	\$3,339,689	\$3,927,300	\$5,8796,900	\$1,869,600	47.6%

Operations Administration

The purpose of the Operations Administration program is to provide management information products to Metro Water Services employees so they can produce quality water and wastewater products.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Operations Fund	\$974,400	\$1,003,457	\$984,400	\$982,300	\$(2,100)	(0.2)%
FTEs:	Operations Fund	11.50	11.50	11.50	11.50	0.00	0.0%

Performance

Percentage of compliance with federal and state regulatory requirements pertaining to safe drinking water and clean wastewater

100% NA 100% 100%

IT Applications Support

The purpose of the IT Applications Support program is to provide business recommendations, applications, and project reporting products to MWS Divisions so they can use technologies and technology applications to improve their business processes.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Operations Fund	\$2,957,800	\$2,463,963	\$2,935,700	\$3,078,400	\$142,700	4.9%
FTEs:	Operations Fund	13.00	13.00	13.00	16.00	3.00	23.1%

Performance

Percentage of projects where the customer experiences satisfaction with ITS performance and product delivery

98% NA 98% 95%

65 Water & Sewer Services Fd-At a Glance

Human Resources

The purpose of the Human Resources program is to provide employment products to department employees so they can receive adequate training, equitable benefits, accurate compensation, safety enhancement and risk management products that are designed to prevent accidents and injuries and effectively respond to accidents and injuries that occur.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Operations Fund	\$221,900	\$233,795	\$221,900	\$216,300	\$(5,600)	(2.5)%
FTEs:	Operations Fund	4.50	4.50	4.50	4.50	0.00	0.0%
Performance							
	Percentage compliance with mandated training	97%	NA	97%	97%		

Finance

The purpose of the Finance program is to provide financial management products to this Metro department so it can effectively manage its financial resources.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Operations Fund	\$1,712,500	\$1,845,716	\$2,344,200	\$3,206,100	\$861,900	36.8%
FTEs:	Operations Fund	14.50	14.50	14.50	14.50	0.00	0.0%
Performance							
	Percentage of payroll authorizations filed accurately and timely	100%	NA	99.9%	100%		

Procurement

The purpose of the Procurement program is to provide purchasing transaction support products to this Metro department so it can obtain needed goods and services in a timely and efficient manner.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Operations Fund	\$409,100	\$349,348	\$409,400	\$422,900	\$13,500	3.3%
FTEs:	Operations Fund	6.50	6.50	6.50	6.50	0.00	0.0%
Performance							
	Percentage of vendors paid on or before due date	89%	NA	87%	85%		

Executive Leadership

The purpose of the Executive Leadership program is to provide business policy and decision products to this Metro department so it can deliver results for customers.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Operations Fund	\$17,018,700	\$17,324,506	\$15,819,700	\$8,109,900	\$(7,709,800)	(48.8)%
FTEs:	Operations Fund	28.00	28.00	10.00	10.00	0.00	0.0%
Performance							
	Percentage of departmental key results achieved	85%	NA	NA	NA		

65 Water & Sewer Services Fd-Financial

W & S Operating Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	39,852,600	39,707,415	38,798,600	38,957,800	159,200	0.41%
OTHER SERVICES:						
Utilities	14,717,800	16,014,360	14,717,800	18,636,900	3,919,100	26.63%
Professional & Purchased Services	7,947,100	7,639,180	6,583,100	7,026,700	443,600	6.74%
Travel, Tuition, and Dues	393,600	367,284	393,600	251,500	(142,100)	(36.10)%
Communications	1,660,200	1,672,591	1,660,200	1,769,000	108,800	6.55%
Repairs & Maintenance Services	3,554,900	3,729,829	3,554,900	4,484,900	930,000	26.16%
Internal Service Fees	5,767,100	5,512,804	4,103,600	3,171,200	(932,400)	(22.72)%
Other Expenses	18,314,800	17,987,025	20,563,900	23,580,500	3,016,600	14.66%
TOTAL OTHER SERVICES	52,355,500	52,923,073	51,577,100	58,920,700	7,343,600	14.24%
TOTAL OPERATING EXPENSES	92,208,100	92,630,488	90,375,700	97,878,500	7,502,800	8.30%
TRANSFERS TO OTHER FUNDS/UNITS	9,310,400	9,312,511	7,946,300	169,100	(7,777,200)	(97.87)%
TOTAL EXPENSES & TRANSFERS	101,518,500	101,942,999	98,322,000	98,047,600	(274,400)	(0.28)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	0	0	0	0	0	0.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	101,518,500	101,518,500	98,322,000	98,047,600	(274,400)	(0.28)%
TOTAL REVENUE & TRANSFERS	101,518,500	101,518,500	98,322,000	98,047,600	(274,400)	(0.28)%
Expenditures Per Capita	\$165.70	\$166.39	\$160.48	\$160.03	(\$0.45)	(0.28)%

65 Water & Sewer Services Fd-Financial

W & S Debt Service Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	0	0	0	0	0	0.00%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	0	0	0	0	0	0.00%
Travel, Tuition, and Dues	0	0	0	0	0	0.00%
Communications	0	0	0	0	0	0.00%
Repairs & Maintenance Services	0	0	0	0	0	0.00%
Internal Service Fees	0	0	0	0	0	0.00%
Other Expenses	50,619,400	23,752,815	52,781,200	51,500,000	(1,281,200)	(2.43)%
TOTAL OTHER SERVICES	50,619,400	23,752,815	52,781,200	51,500,000	(1,281,200)	(2.43)%
TOTAL OPERATING EXPENSES	50,619,400	23,752,815	52,781,200	51,500,000	(1,281,200)	(2.43)%
TRANSFERS TO OTHER FUNDS/UNITS	0	1,071,414	0	1,000,000	1,000,000	100.00%
TOTAL EXPENSES & TRANSFERS	50,619,400	24,824,229	52,781,200	52,500,000	(281,200)	(0.53)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	942,329	0	400,000	400,000	100.00%
TOTAL PROGRAM REVENUE	0	942,329	0	400,000	400,000	0.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	50,619,400	52,650,386	52,781,200	52,100,000	(681,200)	(1.29)%
TOTAL REVENUE & TRANSFERS	50,619,400	53,592,715	52,781,200	52,500,000	(281,200)	(0.53)%
Expenditures Per Capita	\$82.62	\$40.52	\$86.15	\$85.69	(\$0.46)	(0.53)%

65 Water & Sewer Services Fd-Financial

W & S Extension and Replacement Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	541,700	6,304,457	541,700	541,700	0	0.00%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	0	0	0	0	0	0.00%
Travel, Tuition, and Dues	0	7,289	0	0	0	0.00%
Communications	0	0	0	0	0	0.00%
Repairs & Maintenance Services	0	0	0	0	0	0.00%
Internal Service Fees	0	0	0	0	0	0.00%
Other Expenses	72,850,300	43,576,803	25,092,800	39,871,700	14,778,900	58.90%
TOTAL OTHER SERVICES	72,850,300	43,584,092	25,092,800	39,871,700	14,778,900	58.90%
TOTAL OPERATING EXPENSES	73,392,000	49,888,549	25,634,500	40,413,400	14,778,900	57.65%
TRANSFERS TO OTHER FUNDS/UNITS	4,387,000	2,816,494	2,005,200	0	(2,005,200)	(100.00)%
TOTAL EXPENSES & TRANSFERS	77,779,000	52,705,043	27,639,700	40,413,400	12,773,700	46.22%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	10,060,000	57,758,042	10,060,000	3,650,000	(6,410,000)	(63.72)%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	33,000,000	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	43,060,000	57,758,042	10,060,000	3,650,000	(6,410,000)	(63.72)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	-163	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	(163)	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	16,545,000	43,718,211	17,579,700	36,763,400	19,183,700	109.12%
TOTAL REVENUE & TRANSFERS	59,605,000	101,476,090	27,639,700	40,413,400	12,773,700	46.22%
Expenditures Per Capita	\$126.95	\$86.03	\$45.11	\$65.96	\$20.85	46.22%

65 Water & Sewer Services Fd-Financial

W & S Operating Reserve Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	0	0	0	0	0	0.00%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	0	0	0	0	0	0.00%
Travel, Tuition, and Dues	0	0	0	0	0	0.00%
Communications	0	0	0	0	0	0.00%
Repairs & Maintenance Services	0	0	0	0	0	0.00%
Internal Service Fees	0	0	0	0	0	0.00%
Other Expenses	0	0	0	0	0	0.00%
TOTAL OTHER SERVICES	0	0	0	0	0	0.00%
TOTAL OPERATING EXPENSES	0	0	0	0	0	0.00%
TRANSFERS TO OTHER FUNDS/UNITS	632,200	0	632,200	0	(632,200)	(100.00)%
TOTAL EXPENSES & TRANSFERS	632,200	0	632,200	0	(632,200)	(100.00)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	0	0	0	0	0	0.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	632,200	486,608	632,200	0	(632,200)	(100.00)%
TOTAL REVENUE & TRANSFERS	632,200	486,608	632,200	0	(632,200)	(100.00)%
Expenditures Per Capita	\$1.03	\$0.00	\$1.03	\$0.00	(\$1.03)	(100.00)%

65 Water & Sewer Services Fd-Financial

Stormwater Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	6,185,600	5,586,264	5,937,300	5,764,800	(172,500)	(2.91)%
OTHER SERVICES:						
Utilities	47,800	54,454	46,500	135,400	88,900	191.18%
Professional & Purchased Services	609,100	1,835,238	551,100	1,072,400	521,300	94.59%
Travel, Tuition, and Dues	15,200	8,425	16,200	3,200	(13,000)	(80.25)%
Communications	69,100	58,309	63,000	283,900	220,900	350.63%
Repairs & Maintenance Services	1,340,900	596,371	333,800	2,978,900	2,645,100	792.42%
Internal Service Fees	288,500	362,090	21,500	21,500	0	0%
Other Expenses	4,243,000	1,997,085	4,465,700	4,567,600	101,900	2.28%
TOTAL OTHER SERVICES	6,613,600	4,911,972	5,497,800	9,062,900	3,565,100	64.85%
TOTAL OPERATING EXPENSES	12,799,200	10,498,236	11,435,100	14,827,700	3,392,600	29.67%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	12,799,200	10,498,236	11,435,100	14,827,700	3,392,600	29.67%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	1,652,700	151,102	1,652,700	14,827,700	13,175,000	797.18%
Federal (Direct & Pass Through)	0	161,073	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	564,888	0	0	0	0.00%
TOTAL PROGRAM REVENUE	1,652,700	877,063	1,652,700	14,827,700	13,175,000	797.18%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	38,647	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	38,647	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	11,146,500	10,331,900	9,782,400	0	(9,782,400)	(100.00)%
TOTAL REVENUE & TRANSFERS	12,799,200	11,247,610	11,435,100	14,827,700	3,392,600	29.67%
Expenditures Per Capita	\$20.89	\$17.14	\$18.66	\$24.20	\$5.54	29.67%

65 Water & Sewer Services Fd-Financial

Title	Grade	FY 2008 Budgeted		FY 2009 Budgeted		FY 2010 Budgeted		FY09 - FY10 Variance		
		Pos.	FTE	Pos.	FTE	Pos.	FTE	Pos.	FTE	
Stormwater 37100										
Admin Svcs Mgr	SR1300	1	1.00	1	1.00	1	1.00	0	0.00	
Cust Svc Supv	SR1000	1	1.00	1	1.00	1	1.00	0	0.00	
Engineer 1	SR1200	12	12.00	12	12.00	12	12.00	0	0.00	
Engineer 2	SR1300	3	3.00	3	3.00	3	3.00	0	0.00	
Engineer 3	SR1400	1	1.00	1	1.00	1	1.00	0	0.00	
Engineer In Training	SR1000	4	4.00	4	4.00	4	4.00	0	0.00	
Engineering Tech 2	SR0800	1	1.00	1	1.00	1	1.00	0	0.00	
Engineering Tech 3	SR1000	10	10.00	10	10.00	10	10.00	0	0.00	
Envir Compliance Officer 2	SR1000	6	6.00	6	6.00	6	6.00	0	0.00	
Envir Compliance Officer 3	SR1200	1	1.00	1	1.00	1	1.00	0	0.00	
Equip Operator 2	TG0700	7	7.00	7	7.00	7	7.00	0	0.00	
Equip Operator 3	TG0800	4	4.00	4	4.00	4	4.00	0	0.00	
Indust Maint Supv 2	TS1300	1	1.00	1	1.00	1	1.00	0	0.00	
Maint & Repair Leader 1	TL0700	2	2.00	2	2.00	2	2.00	0	0.00	
Maint & Repair Leader 2	TL0900	5	5.00	5	5.00	5	5.00	0	0.00	
Maint & Repair Worker 1	TG0300	8	8.00	8	8.00	8	8.00	0	0.00	
Maint & Repair Worker 2	TG0400	9	9.00	9	9.00	9	9.00	0	0.00	
Masonry Worker	TG0900	5	5.00	5	5.00	5	5.00	0	0.00	
Office Support Rep 2	SR0500	3	3.00	3	3.00	3	3.00	0	0.00	
Office Support Rep 3	SR0600	3	3.00	3	3.00	3	3.00	0	0.00	
Planner 1	SR1000	1	1.00	1	1.00	1	1.00	0	0.00	
Technical Svcs Coord	SR1100	1	1.00	1	1.00	1	1.00	0	0.00	
Water Svcs Asst Dir	SR1500	1	1.00	1	1.00	1	1.00	0	0.00	
Total Positions & FTE		90	90.00	90	90.00	90	90.00	0	0.00	
W&S Operating 67331										
Admin Asst	SR0900	7	7.00	7	7.00	7	7.00	0	0.00	
Admin Svcs Mgr	SR1300	3	3.00	3	3.00	3	3.00	0	0.00	
Admin Svcs Officer 1	SR0600	1	1.00	1	1.00	1	1.00	0	0.00	
Admin Svcs Officer 2	SR0800	0	0.00	(18)	(18.00)	(18)	(18.00)	0	0.00	
Admin Svcs Officer 3	SR1000	3	3.00	3	3.00	3	3.00	0	0.00	
Admin Svcs Officer 4	SR1200	12	12.00	12	12.00	12	12.00	0	0.00	
Application Tech 1	SR0700	0	0.00	0	0.00	0	0.00	0	0.00	
Application Tech 3	SR0900	10	10.00	10	10.00	10	10.00	0	0.00	
Biologist 2	SR1000	3	3.00	3	3.00	3	3.00	0	0.00	
Biologist 3	SR1200	1	1.00	1	1.00	1	1.00	0	0.00	
Bldg Maint Leader	TG0600	1	1.00	1	1.00	1	1.00	0	0.00	
CAD/GIS Analyst 1	SR0900	2	2.00	2	2.00	2	2.00	0	0.00	
CAD/GIS Analyst 2	SR1000	3	3.00	3	3.00	3	3.00	0	0.00	
Carpenter 2	TL1000	1	1.00	1	1.00	1	1.00	0	0.00	

65 Water & Sewer Services Fd-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>		
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	
W&S Operating 67331 Continued										
Chemist 2	SR1000	6	6.00	6	6.00	6	6.00	0	0.00	
Chemist 3	SR1200	3	3.00	3	3.00	3	3.00	0	0.00	
Compliance Inspector 2	SR0900	2	2.00	2	2.00	2	2.00	0	0.00	
Compliance Inspector 3	SR1000	2	1.50	2	1.50	2	1.50	0	0.00	
Cust Svc Asst Mgr	SR1200	5	5.00	5	5.00	5	5.00	0	0.00	
Cust Svc Field Rep 1	SR0500	13	13.00	13	13.00	13	13.00	0	0.00	
Cust Svc Field Rep 2	SR0600	12	12.00	12	12.00	12	12.00	0	0.00	
Cust Svc Field Rep 3	SR0700	21	21.00	21	21.00	21	21.00	0	0.00	
Custodian 2	TG0500	3	3.00	3	3.00	3	3.00	0	0.00	
Engineer 2	SR1300	9	9.00	9	9.00	11	11.00	2	2.00	
Engineer 3	SR1400	4	4.00	4	4.00	4	4.00	0	0.00	
Engineer In Training	SR1000	0	0.00	0	0.00	2	2.00	2	2.00	
Engineering Tech 1	SR0600	1	1.00	1	1.00	1	1.00	0	0.00	
Engineering Tech 2	SR0800	17	17.00	17	17.00	17	17.00	0	0.00	
Engineering Tech 3	SR1000	34	34.00	34	34.00	34	34.00	0	0.00	
Envir Compliance Officer 2	SR1000	5	4.50	5	4.50	5	4.50	0	0.00	
Envir Compliance Officer 3	SR1200	2	2.00	2	2.00	2	2.00	0	0.00	
Envir Laboratory Mgr	SR1300	1	1.00	1	1.00	1	1.00	0	0.00	
Envir Tech	SR0600	1	1.00	1	1.00	1	1.00	0	0.00	
Equip & Supply Clerk 3	SR0700	4	4.00	4	4.00	4	4.00	0	0.00	
Equip Mechanic	TG1100	1	1.00	1	1.00	1	1.00	0	0.00	
Equip Operator 2	TG0700	12	12.00	12	12.00	12	12.00	0	0.00	
Equip Operator 3	TG0800	11	11.00	11	11.00	11	11.00	0	0.00	
Finance Mgr	SR1400	1	1.00	1	1.00	1	1.00	0	0.00	
Finance Officer 3	SR1200	4	4.00	4	4.00	4	4.00	0	0.00	
Fleet Mgr - Heavy Equip	SR1300	1	1.00	1	1.00	1	1.00	0	0.00	
Human Resources Asst 2	SR0700	1	1.00	1	1.00	1	1.00	0	0.00	
Human Resources Mgr	SR1400	1	1.00	1	1.00	1	1.00	0	0.00	
Indust Electrician 1	TG1200	7	7.00	7	7.00	7	7.00	0	0.00	
Indust Electrician 2	TL1200	5	5.00	5	5.00	5	5.00	0	0.00	
Indust Electronics Tech 1	TG1300	1	1.00	1	1.00	1	1.00	0	0.00	
Indust Electronics Tech 2	TL1300	4	4.00	4	4.00	4	4.00	0	0.00	
Indust Maint Supv 1	TS1200	8	8.00	8	8.00	8	8.00	0	0.00	
Indust Maint Supv 2	TS1300	9	9.00	9	9.00	9	9.00	0	0.00	
Indust Mechanic 1	TG1100	22	22.00	22	22.00	22	22.00	0	0.00	
Indust Mechanic 2	TL1100	10	10.00	10	10.00	10	10.00	0	0.00	
Indust Tech Master	TL1400	44	44.00	44	44.00	44	44.00	0	0.00	
Info Systems App Analyst 2	SR1100	1	1.00	1	1.00	1	1.00	0	0.00	
Info Systems App Analyst 3	SR1200	4	4.00	4	4.00	6	6.00	2	2.00	

65 Water & Sewer Services Fd-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>		
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	
W&S Operating 67331 Continued										
Info Systems App Tech 2	SR0900	1	1.00	1	1.00	1	1.00	0	0.00	
Info Systems Div Mgr	SR1400	1	1.00	1	1.00	2	2.00	1	1.00	
Info Systems Mgr	SR1300	3	3.00	3	3.00	3	3.00	0	0.00	
Maint & Repair Leader 1	TL0700	14	14.00	14	14.00	14	14.00	0	0.00	
Maint & Repair Leader 2	TL0900	34	34.00	34	34.00	34	34.00	0	0.00	
Maint & Repair Worker 2	TG0400	2	2.00	2	2.00	2	2.00	0	0.00	
Masonry Worker	TG0900	1	1.00	1	1.00	1	1.00	0	0.00	
Meter Repairer 1	TG0600	2	2.00	2	2.00	2	2.00	0	0.00	
Occupational Health Mgr	SR1300	1	1.00	1	1.00	1	1.00	0	0.00	
Office Support Rep 1	SR0400	1	1.00	1	1.00	1	1.00	0	0.00	
Office Support Rep 2	SR0500	10	10.00	10	10.00	10	10.00	0	0.00	
Office Support Rep 3	SR0600	24	24.00	24	24.00	24	24.00	0	0.00	
Office Support Spec 1	SR0700	10	10.00	10	10.00	10	10.00	0	0.00	
Office Support Spec 2	SR0800	13	13.00	13	13.00	13	13.00	0	0.00	
Paint & Body Repairer	TG1100	1	1.00	1	1.00	1	1.00	0	0.00	
Painter 1	TG0800	2	2.00	2	2.00	2	2.00	0	0.00	
Plumber	TG1100	4	4.00	4	4.00	4	4.00	0	0.00	
Printing Equip Operator 2	TL0700	1	1.00	1	1.00	1	1.00	0	0.00	
Program Spec 3	SR1000	1	1.00	1	1.00	1	1.00	0	0.00	
Purchasing Contract Specialist	HS1400	0	0.00	0	0.00	1	1.00	1	1.00	
Safety Coord	SR1200	1	1.00	1	1.00	1	1.00	0	0.00	
Security Officer Coord	SR0900	2	2.00	2	2.00	2	2.00	0	0.00	
Service Rep 2	SR0700	2	2.00	2	2.00	2	2.00	0	0.00	
Skilled Craft Worker 2	TG1000	2	2.00	2	2.00	2	2.00	0	0.00	
Special Asst To The Dir	SR1300	1	1.00	1	1.00	1	1.00	0	0.00	
Special Projects Mgr	SR1500	3	3.00	3	3.00	3	3.00	0	0.00	
Stores Mgr	SR1000	1	1.00	1	1.00	1	1.00	0	0.00	
Stores Supv	SR0800	2	2.00	2	2.00	2	2.00	0	0.00	
Svc Rep 1	SR0600	7	7.00	7	7.00	7	7.00	0	0.00	
System Svcs Asst Mgr	SR1200	5	5.00	5	5.00	5	5.00	0	0.00	
Technical Specialist 1	SR1100	3	3.00	3	3.00	3	3.00	0	0.00	
Technical Specialist 2	SR1200	1	1.00	1	1.00	1	1.00	0	0.00	
Technical Svcs Coord	SR1100	10	10.00	10	10.00	10	10.00	0	0.00	
Training Coord	SR1300	1	1.00	1	1.00	1	1.00	0	0.00	
Treatment Plant Asst Mgr	SR1200	2	2.00	2	2.00	2	2.00	0	0.00	
Treatment Plant Mgr	SR1300	6	6.00	6	6.00	6	6.00	0	0.00	
Treatment Plant Shift Operator	TS0900	14	14.00	14	14.00	14	14.00	0	0.00	
Treatment Plant Shift Supv	TS1100	7	7.00	7	7.00	7	7.00	0	0.00	
Treatment Plant Supt	SR1400	3	3.00	3	3.00	3	3.00	0	0.00	

65 Water & Sewer Services Fd-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>	
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>
W&S Operating 67331 Continued									
Treatment Plant Tech 1	TG0800	33	33.00	33	33.00	33	33.00	0	0.00
Treatment Plant Tech 2	TG1100	39	39.00	39	39.00	39	39.00	0	0.00
Treatment Plant Tech 3	TL1100	4	4.00	4	4.00	4	4.00	0	0.00
Utility System Helper	TG0500	6	6.00	6	6.00	6	6.00	0	0.00
Water Maint Leader 2	TL0900	5	5.00	5	5.00	5	5.00	0	0.00
Water Maint Tech 1	TG0300	22	22.00	22	22.00	22	22.00	0	0.00
Water Maint Tech 2	TG0400	1	1.00	1	1.00	1	1.00	0	0.00
Water Maint Tech 3	TG0600	15	15.00	15	15.00	15	15.00	0	0.00
Water Svcs Asst Dir	SR1500	4	4.00	4	4.00	4	4.00	0	0.00
Water Svcs Dir	DP0300	1	1.00	1	1.00	1	1.00	0	0.00
Welder	TG0900	1	1.00	1	1.00	1	1.00	0	0.00
Total Positions & FTE		669	668.00	651	650.00	659	658.00	8	8.00
Department Totals		759	758.00	741	740.00	749	748.00	8	8.00

66/67/69 Hospital Authority-At a Glance

Mission

Nashville General Hospital at Meharry is a publicly supported, academically affiliated community-based hospital. We are committed to providing excellent healthcare regardless of age, race, creed, gender, sexual preference or ability to pay. With the alliance of Meharry Medical College and Vanderbilt University, the medical staff and our employees will provide an educational and research environment based on the provision of comprehensive, compassionate, acute care services to those in need. Our employees, physicians, and vendors will be given the same respect, concern and caring attitude that they are expected to share with our customers. In order to meet our vision, mission and values, we will work together to be financially viable while continuously improving our skills and resources through excellence in education and research. Our goal is the achievement of 100% access to healthcare and zero disparity.

Bordeaux Long-Term Care, a division of the Hospital Authority in alliance with Nashville General Hospital, is a publicly supported facility committed to individualized resident care. As a regional leader in the provision of skilled nursing, rehabilitation services, intermediate care and palliative care, we are committed to involving our internal and external communities in providing comprehensive services and activities to our residents without regard to gender, ethnic or racial background, sexual preference or socioeconomic status. Working together with our Meharry Medical College partner, the community and Nashville General Hospital allows for an educational environment for residents and staff to promote creativity, innovation and clinical excellence. We also strive to improve the skills and ability of our management staff to achieve the highest optimum functioning for our residents. In order to make a positive difference for our residents, employees, physicians and community, exceeding expectations of all will be a way of life at Bordeaux Long-Term Care.

Knowles Assisted Living and Adult Day Services, a division of the Hospital Authority, is a publicly funded 100 bed assisted living and adult day service center committed to providing a continuum of innovative care and support to aging adults of Davidson County. Knowles Home and Adult Day Services promotes quality living for aging adults challenged by economic, social, physical and cognitive issues by helping them live in the most independent environment possible. We assist in life's transitions to appropriate levels of care by linking people, information and resources. The responsibilities for these services were transferred to the Hospital Authority in the 2005 fiscal year.

Budget Summary

	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
Expenditures and Transfers:			
GSD General Fund – Metro Subsidy	\$ 49,797,100	\$ 47,307,200	\$ 41,690,700
Total Expenditures and Transfers	<u>\$ 49,797,100</u>	<u>\$ 47,307,200</u>	<u>\$ 41,690,700</u>
Expenditures Per Capita	\$ 81.28	\$ 77.22	\$ 68.05

Positions

Total Budgeted Positions – General	663	652	*622
Total Budgeted Positions – Bordeaux	507	499	508
Total Budgeted Positions – Knowles	61	63	57
<small>*Prior to any service reduction or eliminations, if required</small>			

Contacts

Board Chairman: Waverly D. Crenshaw, J.D. email: waverly.crenshaw@wallerlaw.com
 Chief Executive Officer: Reginald Coopwood, M.D. email: reginald.coopwood@nashvilleha.org
 Chief Financial Officer: Robert K. Stillwell, CPA email: robert.stillwell@nashvilleha.org

1818 Albion Street 37208

Phone: 341-4491 FAX: 341-4493

66/67/69 Hospital Authority-At a Glance

Accomplishments

Improved overall NGH quality and patient satisfaction indicators as follows:

- HCAPHS Overall Score 97%
- Aggregate Core Measures 84%

Received approval to provide Metro and School employees an incentive to utilize the Hospital Authority and Meharry Medical Group Services and have successfully implemented the program.

Completed a new Meharry Medical Group long term professional services agreement

Collaborated with Meharry Medical Group to implement a Hospitalist Program as a service to community referring physicians

Completed the implementation of STAR Patient Accounting System and Admin RX

Renegotiated numerous payor agreements with substantial rate increases such as:

- Blue Cross 38% - over prior year
- CIGNA 73% - year two over prior year
- Aetna 120% - over prior year

Settled the First Medical Management lawsuit receiving consideration for disputed issues of approximately \$1.7 million and a new Hospital Services Reimbursement Agreement providing reimbursement in excess of 50% of hospital charges.

Consolidated HA Human Resources, Laboratory, Pharmacy and Material Management Services across all authority facilities.

In partnership with HealthSprings, BLTC completed the first year of a pilot Medicare managed care program designed to promote wellness and decrease hospitalizations in nursing home patients and incent partners for achieving benchmarks. The program met or exceeded enrollment, quality and financial goals

Implemented grant from Baptist Healing Trust Foundation to support training and technical assistance in implementing the concepts of "Radical Loving Care" across the campus.

Finalized implementation of computerized documentation system for recording resident activities of daily living; initiated upgrade to KEANE software system to support transition of financial and clinical records to a web based format.

Goals

Increase NGH equivalent patient days by 2,200

Achieve top decile in all quality indicators

99% Patient Satisfaction Scores at NGH

Redesign of hospital clinic access and availability to patients and physicians

Complete the McKesson Clinical IT installation in accordance with the HA IT Plan utilizing ARRA grant funding

Expand Metro Employee Incentive to utilize the Hospital to NES, MTA and MAA

Continue to implement programs to assure compliance with federal and state regulations and utilize best practices to improve quality of life for patents and residents.

Continue culture change efforts with emphasis on further implementation of the Eden Alternative and the Radical Loving Care concepts at BLTC and Knowles.

Improve documentation and increase revenues through implementation of an expanded electronic medical record for the long-term campus.

Expand services in the HCBS Medicaid Waiver program at BLTC to provide home based care and home delivered meals, maximize participation in HCBS and Options programs at Knowles for assisted living and adult daycare services.

Expand BLTC rehabilitation program to provide outpatient services to residents at Knowles and the community.

Implement a medical ventilation unit at BLTC for patients in need of chronic vent care or pulmonary rehabilitation in partnership with a private company specializing in these services.

Strategic Issues

Expand primary care footprint in our community

Expand referral relationships with community based health programs

Support Meharry Medical Group in recruitment of additional key medical staff resources: Cardiology, Orthopedics, & GI

Enter into direct hospital services reimbursement agreements with:

- State Medicaid / Managed Care Organizations
- State of Tennessee

Expand and modernize OB Services at NGH

Restructure HA benefits such that they are market competitive with area healthcare organizations

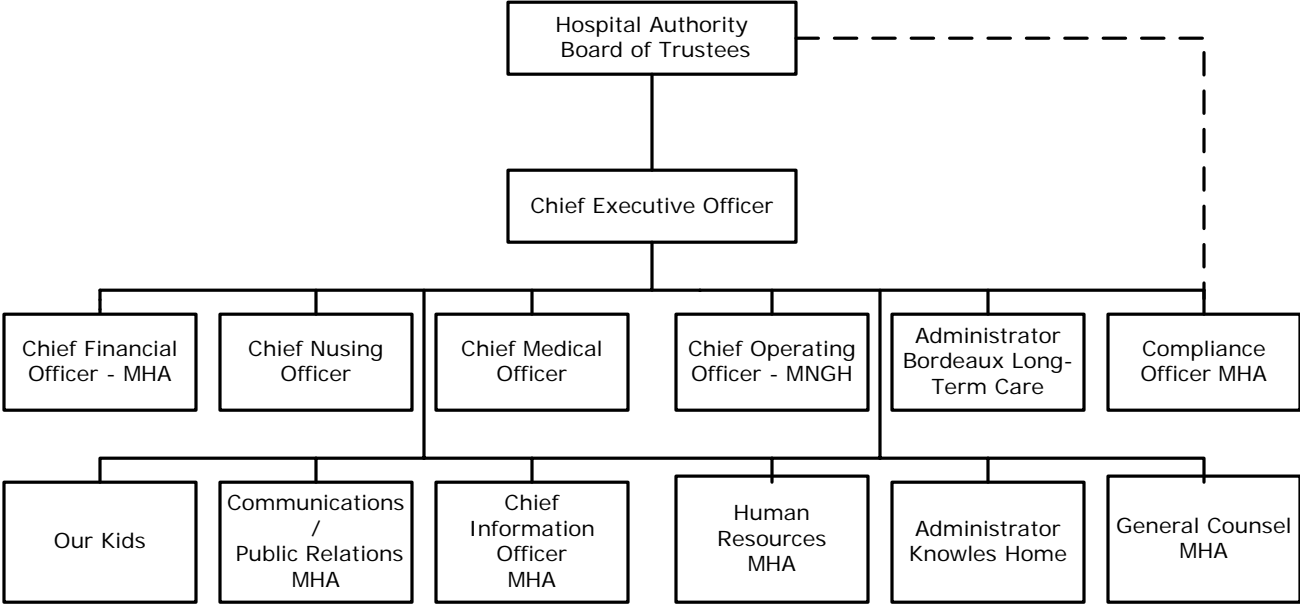
Develop strategic partnerships that support a successful transition of long term care services to a managed care system; implement documentation systems that maximize revenue in the new case mix reimbursement structure to be implemented under the Choices in Long Term Care Act.

Utilize feedback from federal and state regulatory agencies and quality improvement organizations to improve quality of life for residents and promote service excellence.

Complete implementation of a multi-year campus development plan that addresses the growing needs of seniors and disabled individuals in our community

66/67/69 Hospital Authority-At a Glance

Organizational Structure



66/67/69 Hospital Authority-At a Glance

Clinical Programs and Services

MEDICAL

Cardiology
Dermatology
Endocrinology
Gastroenterology
Hematology/Oncology
Infectious Diseases
Internal Medicine
Neurology
Nephrology
Pathology
Pulmonology
Rheumatology
Women's Services

SURGICAL

Anesthesiology
Ear, Nose & Throat (ENT)
General Surgery
Ophthalmology
Orthopedics
Plastic Surgery
Thoracic Surgery
Urology
Vascular Surgery

AMBULATORY SERVICES

Outpatient Infusion Center
Same Day Surgery
The Clinics at NGH

Graduate Medical Education Programs

Surgery
Medicine
Family Practice
OB/Gyn
Rheumatology
Transition (Preventive & Occupational)

Health Sciences Education

Radiologic Technology
Cardiographic Technician (EKG) Certification
Medical Imaging Preceptorship in CT & MRI
Advanced Placement Radiography

Long-Term Care

Skilled Nursing
Rehabilitation Services
Intermediate Care
Palliative Care

Residential Care

Home Assisted Living
Adult Day Services

75 Metro Action Commission-At a Glance

Mission	The mission of the Metropolitan Action Commission is to combat poverty by providing educational, nutritional, health, home, and utilities assistance products to eligible Davidson County residents so they can improve their quality of life and their community.			
Budget Summary		<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
	Expenditures and Transfers:			
	Special Purpose Fund	\$ 22,973,700	\$ 23,038,200	\$ 21,749,300
	Total Expenditures and Transfers	<u>\$ 22,973,700</u>	<u>\$ 23,038,200</u>	<u>\$ 21,749,300</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 150,000	\$ 150,000	\$ 150,000
	Other Governments and Agencies	15,796,700	16,218,800	16,080,200
	Other Program Revenue	57,000	57,000	57,000
	Total Program Revenue	\$ 16,003,700	\$ 16,425,800	\$ 16,287,200
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	6,970,000	6,612,400	5,462,100
	Total Revenues	<u>\$ 22,973,700</u>	<u>\$ 23,038,200</u>	<u>\$ 21,749,300</u>
	Expenditures Per Capita	\$ 37.50	\$ 37.60	\$ 35.50
	In addition to the Special Purpose Funds, MAC receives an operating subsidy of \$3,281,900 from Metro. See Administrative Section #01101204.			
Positions	Total Budgeted Positions	364	364	356
Contacts	Director: Cynthia Croom Finance Manager: Tyronda Burgess 1624 5 th Avenue North 37208	email: cynthia.croom@nashville.gov email: tyronda.burgess@nashville.gov Phone: 862-8860 FAX: 862-8881		

75 Metro Action Commission-At a Glance

Accomplishments

- The Metropolitan Action Commission hosted a Poverty Symposium to address the issues of poverty in Davidson County. The symposium drew over 500 attendees
 - The new Frederick Douglass Head Start Center was completed in August 2008, in time for the new school year. This newly built facility is designed to accommodate the learning needs of 220 children in 11 classrooms and 45 staff. Estimated project cost of \$5,096,000 was supported by capital funding
 - In their annual review by the State of Tennessee Department of Human Services, the Community Service Block Grant (CSBG) and the Low Income Home Energy Assistance Program (LIHEAP) Grant each received no findings in any of their component areas and are in full compliance with all applicable regulations
 - Partnership with the Nashville Career Advancement Center to address one of the barriers to lack of continuous employment and to assist dislocated workers by helping them obtain a GED
 - The Adult Education program presented General Education Diplomas to 45 students. Ten of the 45 graduates were inducted in the Honor Society achieving a score of 2500 and above. Assistance has been provided for twelve graduates currently enrolled in post-secondary education
 - The successful implementation of the Agency's healthy staff initiative, which was begun to help combat absenteeism due to illness. Team members have reached personal health goals that include lowering blood pressure and cholesterol levels and have experienced significant weight loss of up to 50 pounds
-

Goals

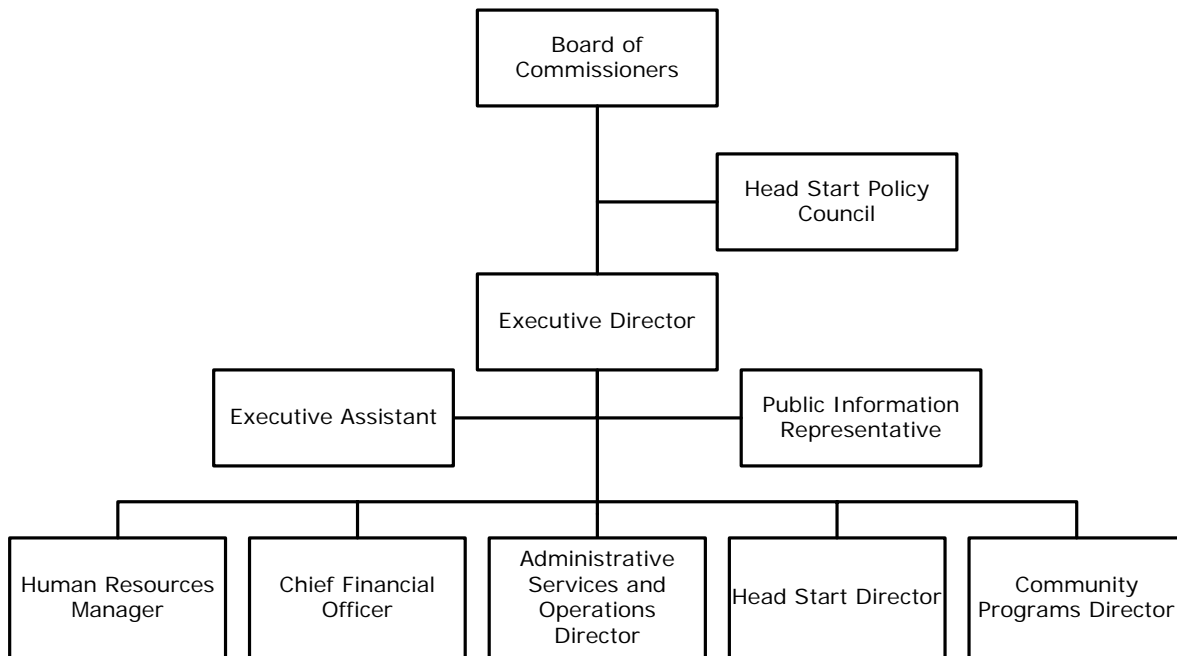
- By the year 2010, low income people will experience increase in opportunity to be heard concerning issues in their community
 - By the year 2010, the Nashville community will experience an increase in Community Improvements
 - By the year 2010, Nashville will experience an increase in children receiving positive early childhood experiences through the Metropolitan Action Commission capacity to achieve results
 - By the year 2010, Metro Action Commission Customers will experience a decrease in barriers to initial or continuous employment
 - By the year 2010, Metro Action Commission customers will experience an agency with an enhanced capacity to achieve results
-

Strategic Issues

- The lack of inclusiveness and involvement of poor residents in planning or developing services, if not properly addressed, will result in a lack of maximum utilization of community resources for a comprehensive attack against poverty
- According to the 2000 US Census for Nashville/Davidson county, there has been a 3% increase in individuals living in poverty, which if not addressed will result in families needing access to targeted services in locations where services are currently not available
- Federal changes in Head Start, a preschool program for low-income children, places an increased emphasis on academic achievements
- The low high school graduation rate of students from the Davidson County School system combined with the need for higher skilled workers result in an increased need for comprehensive GED, college prep and technical training opportunities
- The lack of a Metropolitan Government case management data base combined with lack of coordinated services to serve poor residents results in the agencies decreased ability to efficiently and effectively track and deliver services to those most in need

75 Metro Action Commission-At a Glance

Organizational Structure



Programs

Community Empowerment

Community Advocacy

Community Improvement and Revitalization

Home Repair and Maintenance

Child and Family Development

Educational Child Development
 Nutrition Services
 Families and Communities as Partners
 Child Health and Wellness

Self-Sufficiency

Low-Income Home Energy and Emergency Assistance
 Adult Education, Career Development and Support
 Health Improvement

Community Partnership

Service Coordination

Administrative

Administration and Leasehold

75 Metro Action Commission-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Educational Child Development		
Staff and other expense reductions	\$ (576,300) (3.00 FTEs)	This reduction will eliminate a General Maintenance worker, a Health Assistant and an Education Training Coordinator in the Headstart program
Nutrition Services		
Staff reductions	(69,700) (1.50 FTEs)	This reduction will eliminate 1 part-time and 1 full-time Food Service worker in the Nutrition program
Low-Income Home Energy & Emergency Assistance		
Staff and other expense reductions	(422,700) (1.00 FTEs)	This reduction will eliminate an Office Assistant in the Low-Income Home Energy & Emergency Assistance program
Administration & Leasehold		
Staff and other expense reductions	(220,200) (2.00 FTEs)	This reduction will eliminate an Administrative Officer and a Finance Officer 1 in the Administration & Leasehold program
Special Purpose Funds Total	\$ (1,288,900) (7.50 FTEs)	
Utility Assistance	\$30,000	Supports the department's ability to fund gas, electric and water payments
Internal Service Charges*	(91,400)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
Operational Transfer	(357,200)	This reduction will decrease support from the General Fund
Metro Subsidy Total	\$ (418,600)	

* Internal Service Fees are part of the Metro Operating Subsidy. Total FY10 Operating Subsidy amount is \$3,263,500. See Administrative Section #01101204.

75 Metro Action Commission-At a Glance

Community Empowerment Line of Business – The purpose of the Community Empowerment Line of Business is to provide poverty information, response and coordination products to poor residents and groups so they can seek solutions to improve the conditions of their community and neighborhood.

Community Advocacy

The purpose of the Community Advocacy program is to provide community forum products for community residents provide feedback on services needed in their community.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$25,000	\$25,016	\$25,000	\$25,000	\$0	0.0%
FTEs:	Special Purpose Fund	0.00	0.00	0.00	0.00	0.00	0.0%
Performance							
Percentage of poor residents who attend community forums		NA	NA	NA	NA		

Community Improvement and Revitalization Line of Business – The purpose of the Community Improvement and Revitalization Line of Business is to provide home repair and maintenance products and accessible service products to income eligible residents of Davidson County so they can establish or maintain independent living.

Home Repair and Maintenance

The purpose of the Home Repair and Maintenance program is to provide minor home repair products to income eligible senior citizens so they can maintain independent living.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$106,600	\$11,600	\$110,800	\$110,800	\$0	0.0%
FTEs:	Special Purpose Fund	0.00	0.00	0.00	0.00	0.00	0.0%
Performance							
Percentage of eligible senior citizens who maintain independent living		NA	NA	NA	NA		

Child and Family Development Line of Business – The purpose of the Child Family Development Line of Business is to provide school readiness, health and social services products to eligible children ages 3 to 5 so they can demonstrate proficiency in educational and social skill outcomes at the end of the year.

Educational Child Development

The purpose of the Educational Child Development program is to provide readiness and life skills products to eligible children ages three to five years so they can demonstrate proficiency in educational and social skill outcomes at the end of one year.

Footnote: Head Start is a federal educational, health, and nutritional program serving low-income children.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09- FY10 Difference	FY09- FY10 % Change
Budget:	Special Purpose Fund	\$12,012,800	\$11,377,936	\$12,419,300	\$11,843,000	\$(576,300)	(4.6)%
FTEs:	Special Purpose Fund	249.98	249.98	249.98	246.98	(3.00)	(1.2)%
Performance							
Percent of children who can follow three-step directions		NA	NA	NA	NA		

75 Metro Action Commission-At a Glance

Nutrition Services

The purpose of the Nutrition Services program is to provide individualized assessment, meal planning, educational and wellness products to children enrolled in Head Start and their families so they can make food choices that benefit them and facilitate healthy lifestyle.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$1,681,000	\$2,128,086	\$1,743,800	\$1,674,100	\$(69,700)	(4.0)%
FTEs:	Special Purpose Fund	28.48	28.48	28.48	26.98	(1.50)	(5.3)%

Performance

Percent of children who can identify healthy food

NA NA NA NA

*This can be measured by a 24-hour recall along with computer-generated programs that are age appropriate and the 5-A Day Program. Currently we use recall, teacher identification, and will supply a standards assessment of 1 to 10 items.

Families and Communities as Partners

The purpose of the Families and Communities as Partners program is to provide training, educational, and resource products to eligible families and caregivers so they better provide for children.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$1,614,900	\$1,502,699	\$1,629,800	\$1,629,800	\$0	0.0%
FTEs:	Special Purpose Fund	35.00	35.00	35.00	35.00	0.00	0.0%

Performance

Percent of respondents who said that the information received would help them better provide for children

NA NA NA NA

Child Health and Wellness

The purpose of the Child Health and Wellness program is to provide disability services, health and mental health products to children enrolled in Head Start so they can experience a reduction in learning barriers and health problems to enable them to fully participate in school.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$175,500	\$121,450	\$176,000	\$176,000	\$0	0.0%
FTEs:	Special Purpose Fund	0.00	0.00	0.00	0.00	0.00	0.0%

Performance

Percent of children who received follow-up health services within 30 days of health screenings

NA NA NA NA

75 Metro Action Commission-At a Glance

Self-Sufficiency Line of Business – The purpose of the Self-Sufficiency Line of Business is to provide financial assistance, adult education, and health products to income eligible residents of Davidson County so they can maintain independent living and improve self-sufficiency.

Low-Income Home Energy and Emergency Assistance

The purpose of the Low-Income Home Energy and Emergency Assistance program is to provide household counseling and financial assistance products to income eligible households of Davidson County so they can maintain independent living and improve self-sufficiency.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$3,717,100	\$4,143,144	\$3,846,500	\$3,423,800	\$(422,700)	(11.0)%
FTEs:	Special Purpose Fund	13.00	13.00	13.00	12.00	(1.00)	(7.7)%
Performance							
Percentage of clients who do not return after 1 year		NA	NA	NA	NA		

Adult Education, Career Development and Support

The purpose of the Adult Education, Career Development, and Support program is to provide General Equivalency Degree, job readiness, and college preparation products to economically and educationally disadvantaged individuals of Davidson County so they can increase their household income and education levels

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$354,500	\$328,917	\$354,900	\$354,900	\$0	0.0%
FTEs:	Special Purpose Fund	5.00	5.00	5.00	5.00	0.00	0.0%
Performance							
Percentage of individuals who increase educational levels and maintain income over 12 months		NA	NA	NA	NA		

Health Improvement

The purpose of the Health Improvement program is to provide dental, mental, and vision products for income eligible residents of Davidson County who are 17 years or older so they can receive basic health services to fulfill their medical needs.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$12,000	\$64,316	\$12,000	\$12,000	\$0	0.0%
FTEs:	Special Purpose Fund	0.00	0.00	0.00	0.00	0.00	0.0%
Performance							
Percentage of eligible customers receiving needed health services		NA	NA	NA	NA		

75 Metro Action Commission-At a Glance

Community Partnership Line of Business – The purpose of the Community Partnership Line of Business is to provide service coordination and expanded resource products to poor residents to assist them in achieving family and individual goals.

Service Coordination

The purpose of the Service Coordination program is to provide comprehensive case management products to customers so they can achieve family and individual goals.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$57,000	\$79,663	\$57,000	\$57,000	\$0	0.0%
FTEs:	Special Purpose Fund	0.00	0.00	0.00	0.00	0.00	0.0%
Performance							
Percentage of clients assisted by multiple agencies through use of a centralized customer intake system		NA	NA	NA	NA		

Administrative Line of Business – The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

Administration and Leasehold

The purpose of the Administration and Leasehold program is to provide administrative products for management, general administration, operations, and facilities so they can account for general cost and successfully manage the agency as a whole.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$3,217,300	\$3,221,352	\$2,663,100	\$2,461,300	\$(201,800)	(7.6)%
FTEs:	Special Purpose Fund	16.00	16.00	16.00	14.00	(2.00)	(12.5)%

75 Metro Action Commission-Financial

Special Purpose Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	13,464,700	13,569,576	13,392,800	12,794,100	(598,700)	(4.47)%
OTHER SERVICES:						
Utilities	347,100	366,567	469,200	499,200	30,000	6.39%
Professional & Purchased Services	3,651,600	4,030,777	4,369,800	3,965,800	(404,000)	(9.25)%
Travel, Tuition, and Dues	111,700	93,600	111,700	110,900	(800)	(0.72)%
Communications	138,400	135,864	138,400	135,400	(3,000)	(2.17)%
Repairs & Maintenance Services	51,200	42,289	51,200	50,400	(800)	(1.56)%
Internal Service Fees	1,105,200	1,164,360	683,300	512,300	(171,000)	(25.03)%
Other Expenses	1,417,400	1,792,951	1,554,600	1,482,300	(72,300)	(4.65)%
TOTAL OTHER SERVICES	6,822,600	7,626,408	7,378,200	6,756,300	(621,900)	(8.43)%
TOTAL OPERATING EXPENSES	20,287,300	21,195,984	20,771,000	19,550,400	(1,220,600)	(5.88)%
TRANSFERS TO OTHER FUNDS/UNITS	2,686,400	1,808,195	2,267,200	2,198,900	(68,300)	(3.01)%
TOTAL EXPENSES & TRANSFERS	22,973,700	23,004,179	23,038,200	21,749,300	(1,288,900)	(5.59)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	150,000	179,762	150,000	150,000	0	0.00%
Federal (Direct & Pass Through)	15,731,700	16,200,335	16,153,800	16,015,200	(138,600)	(0.86)%
State Direct	65,000	63,164	65,000	65,000	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	57,000	59,917	57,000	57,000	0	0.00%
TOTAL PROGRAM REVENUE	16,003,700	16,503,178	16,425,800	16,287,200	(138,600)	(0.84)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	5,477	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	5,477	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	6,970,000	6,313,633	6,612,400	5,462,100	(1,150,300)	(17.40)%
TOTAL REVENUE & TRANSFERS	22,973,700	22,822,288	23,038,200	21,749,300	(1,288,900)	(5.59)%
Expenditures Per Capita	\$37.50	\$37.55	\$37.60	\$35.50	\$(2.10)	(5.59)%

75 Metro Action Commission-Financial

Title	Grade	FY 2008 Budgeted		FY 2009 Budgeted		FY 2010 Budgeted		FY09 - FY10 Variance	
		Pos.	FTE	Pos.	FTE	Pos.	FTE	Pos.	FTE
MAC Admin & Leasehold 31500									
Account Clerk 1	MC0500	1	1.00	1	1.00	1	1.00	0	0.00
Admin Officer	MC0800	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Admin Svcs & Operations Dir	MC1300	1	1.00	1	1.00	1	1.00	0	0.00
Chief Financial Officer	MC1300	1	1.00	1	1.00	1	1.00	0	0.00
Custodian	MC0200	2	2.00	2	2.00	2	2.00	0	0.00
Exec Dir	MC1400	1	1.00	1	1.00	1	1.00	0	0.00
Exec Secretary	MC0900	1	1.00	1	1.00	1	1.00	0	0.00
Facilities Mgr	MC1100	1	1.00	1	1.00	1	1.00	0	0.00
Finance Officer 1	MC0900	2	2.00	2	2.00	1	1.00	(1)	(1.00)
Finance Officer 2	MC1000	1	1.00	1	1.00	1	1.00	0	0.00
HR Analyst 1	MC0900	2	2.00	2	2.00	2	2.00	0	0.00
Human Resources Manager - MAC	MC1300	1	1.00	1	1.00	1	1.00	0	0.00
Public Info Rep - MAC	MC1200	1	1.00	1	1.00	1	1.00	0	0.00
Total Positions & FTE		16	16.00	16	16.00	14	14.00	(2)	(2.00)
MAC Headstart Grant 31502									
Admin Officer, Head Start	MC0800	2	2.00	2	2.00	2	2.00	0	0.00
Assistant Transportation Mgr	MC0700	1	1.00	1	1.00	1	1.00	0	0.00
Asst Dir Of Head Start		1	1.00	1	1.00	1	1.00	0	0.00
Bus Driver	MC0500	29	29.00	29	29.00	29	29.00	0	0.00
Center Mgr 1	MC1000	6	6.00	4	4.00	4	4.00	0	0.00
Center Mgr 2	MC1100	8	8.00	10	10.00	10	10.00	0	0.00
Custodian	MC0200	12	11.48	12	11.48	12	11.48	0	0.00
Data Entry Specialist	MC0600	1	1.00	1	1.00	1	1.00	0	0.00
Disabilities Assistant	MC0600	1	1.00	1	1.00	1	1.00	0	0.00
Disabilities Coord	MC0900	1	1.00	1	1.00	1	1.00	0	0.00
Education and Training Asst	MC1000	2	2.00	2	2.00	1	1.00	(1)	(1.00)
Family Svcs Coord	MC0900	1	1.00	1	1.00	1	1.00	0	0.00
Family Svcs Spec 1	MC0600	4	4.00	4	4.00	4	4.00	0	0.00
Family Svcs Spec 2	MC0700	30	30.00	30	30.00	30	30.00	0	0.00
General Maint Worker	MC0500	3	3.00	3	3.00	2	2.00	(1)	(1.00)
General Svcs Mgr	MC0700	2	2.00	2	2.00	2	2.00	0	0.00
Head Start Dir	MC1300	1	1.00	1	1.00	1	1.00	0	0.00
Headstart Teacher 1	MC0600	13	13.00	13	13.00	13	13.00	0	0.00
Headstart Teacher 2	MC0800	55	55.00	55	55.00	55	55.00	0	0.00
Headstart Teacher 3-Mast Deg	MC0900	4	4.00	4	4.00	4	4.00	0	0.00
Hlth Asst	MC0600	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Hlth Coord	MC0900	1	1.00	1	1.00	1	1.00	0	0.00
Office Asst	MC0500	1	1.00	1	1.00	1	1.00	0	0.00
Skill Craft Worker II - MAC	MC0900	1	1.00	1	1.00	1	1.00	0	0.00

75 Metro Action Commission-Financial

Title	Grade	FY 2008 Budgeted		FY 2009 Budgeted		FY 2010 Budgeted		FY09 - FY10 Variance	
		Pos.	FTE	Pos.	FTE	Pos.	FTE	Pos.	FTE
MAC Headstart Grant 31502 Continued									
Teacher Asst	MC0100	83	83.00	83	83.00	83	83.00	0	0.00
Transportation Mgr	MC1000	1	1.00	1	1.00	1	1.00	0	0.00
Total Positions & FTE		265	264.48	265	264.48	262	261.48	(3)	(3.00)
MAC CSBG Grant 31504									
CSBG/LIHEAP Dir	MC1300	1	1.00	1	1.00	1	1.00	0	0.00
CSBG/LIHEAP Special Svc Coord	MC1000	1	1.00	1	1.00	1	1.00	0	0.00
Eligibility Counselor 1	MC0600	2	2.00	2	2.00	2	2.00	0	0.00
Eligibility Counselor 2	MC0700	5	5.00	5	5.00	5	5.00	0	0.00
Literacy Instructor 2	MC0800	3	3.00	3	3.00	3	3.00	0	0.00
Office Asst	MC0500	1	1.00	1	1.00	0	0.00	(1)	(1.00)
Program Assistant/ CSBG-LIHEAP	MC0600	1	1.00	1	1.00	1	1.00	0	0.00
Self Sufficienc Prog Coord	MC0900	1	1.00	1	1.00	1	1.00	0	0.00
Teacher Asst-CSBG	MC0300	1	1.00	1	1.00	1	1.00	0	0.00
Total Positions & FTE		16	16.00	16	16.00	15	15.00	(1)	(1.00)
MAC Summer Food Program 31505									
Administrative Officer-Seasona	MC0800	1	1.00	1	1.00	1	1.00	0	0.00
Food Service Worker II-Seasona	MC0300	10	10.00	10	10.00	10	10.00	0	0.00
Prog Coord - MAC		1	1.00	1	1.00	1	1.00	0	0.00
Total Positions & FTE		12	12.00	12	12.00	12	12.00	0	0.00
MAC CACFP 31506									
Food Svc Worker 1	MC0200	6	5.48	6	5.48	5	4.98	(1)	(0.50)
Food Svc Worker 2	MC0400	9	9.00	9	9.00	8	8.00	(1)	(1.00)
Food Svcs Mgr	MC0900	1	1.00	1	1.00	1	1.00	0	0.00
Nutrition Coord	MC1000	1	1.00	1	1.00	1	1.00	0	0.00
Total Positions & FTE		17	16.48	17	16.48	15	14.98	(2)	(1.50)
MAC BF/AF Care Program 31508									
Teacher Asst	MC0100	33	17.50	33	17.50	33	17.50	0	0.00
Total Positions & FTE		33	17.50	33	17.50	33	17.50	0	0.00
MAC State Classroom 31509									
Headstart Teacher 2	MC0800	1	1.00	1	1.00	1	1.00	0	0.00
Teacher Asst	MC0100	2	2.00	2	2.00	2	2.00	0	0.00
Total Positions & FTE		3	3.00	3	3.00	3	3.00	0	0.00
MAC Community Srvc Assistance 31512									
Social Worker 1	SR0800	2	2.00	2	2.00	2	2.00	0	0.00
Total Positions & FTE		2	2.00	2	2.00	2	2.00	0	0.00
Department Totals		364	347.46	364	347.46	356	339.96	(8)	(7.50)

76 Nashville Career Advancement Center-At a Glance

Mission	The mission of the Nashville Career Advancement Center (NCAC) is to provide job readiness, career resource and employment connection products to individuals, employers and organizations so they can make a broader contribution to the economic well being of the community.		
Budget Summary	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
Expenditures and Transfers:			
Special Purpose Fund	\$ 7,953,300	\$ 8,989,000	\$ 6,973,200
Total Expenditures and Transfers	<u>7,953,300</u>	<u>8,989,000</u>	<u>6,973,200</u>
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$ 1,200	\$ 0	\$ 0
Other Governments and Agencies	7,742,900	8,876,400	6,875,800
Other Program Revenue	<u>117,700</u>	<u>0</u>	<u>600</u>
Total Program Revenue	\$ 7,861,800	\$ 8,876,400	\$ 6,876,400
Non-program Revenue	0	0	0
Transfers From Other Funds and Units	<u>91,500</u>	<u>112,600</u>	<u>96,800</u>
Total Revenues	<u>\$ 7,953,300</u>	<u>\$ 8,989,000</u>	<u>\$ 6,973,200</u>
Expenditures Per Capita	\$ 12.98	\$ 14.67	\$ 11.38
Positions	Total Budgeted Positions	55	44
Contacts	Director: Paul Haynes Financial Manager: Ed Bryan 621 Mainstream Drive, Suite 200 37228	email: paul.haynes@nashville.gov email: ed.bryan@nashville.gov Phone: 862-8890	FAX: 862-8910

76 Nashville Career Advancement Center-At a Glance

Accomplishments

- 177,078 individual visits were made to our five career centers for job search assistance
 - 759 individuals in the Adult and Dislocated Worker programs received scholarships and other assistance that allowed them to train in high demand occupations
 - The Incumbent Worker training program assisted 5 employers in upgrading the skills of 160 company employees. This training helped the employers to avoid layoffs and to increase productivity
 - The On-The-Job Training (OJT) program assisted 1 employer in training 100 new employees
 - The Apprenticeship training program provided resources to assist in training 101 individuals in the skilled crafts of Plumbing & Pipefitting, Heat & Frost Insulating and Sheet Metal Working
 - Provided services to 742 high risk youth at risk of dropping out of school
 - 109 visits were made to the various career centers by employers to secure the employees needed for their operations. In addition, we assisted another 20 employers and 2,090 workers at their locations through our Rapid Response operation designed to assist with layoffs
 - Addressing critical workforce diversity issues, the Middle Tennessee Diversity Forum continues to present topics that raise awareness and opportunity. The Nashville Career Advancement Center (NCAC) continues to make a significant contribution to the community by serving as a catalyst in the creation and operation of round table discussion forums for human resource professionals and community leaders around the issue of diversity. Over 700 employer representatives have attended these forums during the year. Topics addressed include Diversity and Multicultural Marketing, Women in Workplace, and Faith in the Workplace
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Goals

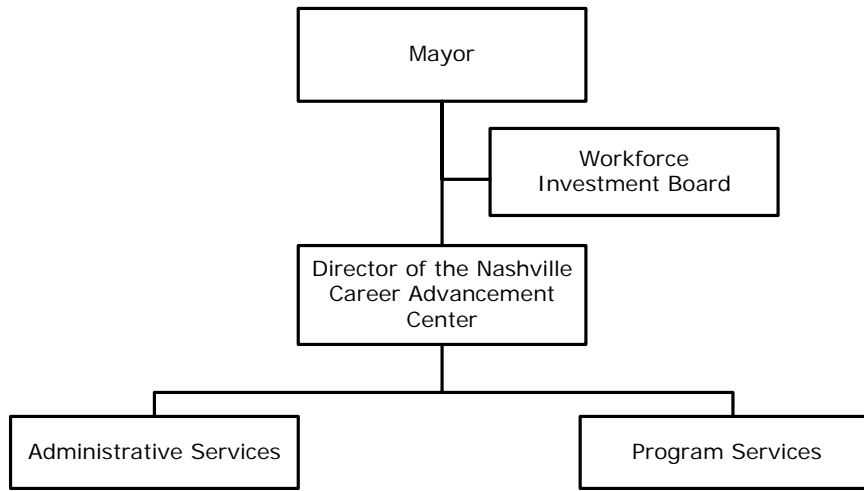
- By the year 2011, individuals actively seeking work at NCAC will have their employment needs met as evidenced by 85% employment within six months after exiting from the program
 - By the year 2011, NCAC youth customers will experience an increase in a linkage to jobs and education as evidenced by 68% of youth being placed in employment or education
 - By the year 2011, job seekers at NCAC will experience higher wages and long term employability, as evidenced by an 87% retention rate reported after one year of going to work
-

Strategic Issues

- There has been a decline in economic growth, and an increase in demand for career center services to match job seekers with jobs, resulting in a lower percentage of job seekers linked directly to employment
- Based on the latest industry data, there are an increasing number of unemployed and underemployed workers who do not have the skills that are needed/requested by employers, resulting in longer terms of unemployment and lower wages in lower skilled jobs for jobseekers
- Since the Workforce Investment Act was implemented, Federal funded support for employment and training programs has decreased, resulting in fewer resources for services to the area's unemployed and underemployed workers
- Over the past years in Middle Tennessee, there has been an increase in the number of youth who are not equipped with the academic or social skills that would allow them to support themselves, resulting in youth who cannot get and maintain a job

76 Nashville Career Advancement Center-At a Glance

Organizational Structure



Programs

Employment Resources Career Center

Job Seeker

76 Nashville Career Advancement Center-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Baseline Budget Adjustment	\$ (5,000)	Reduction based upon FY09 Savings Target
Job Seeker Program		
Decrease in Grant funds	(2,003,800)	Decrease in grant funds to the Job Seeker Program
Reduction in Interest Expense	(7,000)	This reduction will decrease interest expense
Special Purpose Funds Total	\$(2,015,800)	
Baseline Budget Adjustment	\$ (5,000)	Reduction based upon FY09 Savings Target
Operational Transfer	(10,800)	This reduction will result in no change in FY10 performance
Metro Subsidy Total	\$ (15,800)	

*Total FY10 Operating Subsidy amount is \$96,800. See Administrative Section #01101213.

76 Nashville Career Advancement Center-At a Glance

Employment Resources Career Center Line of Business - The purpose of the Employment Resources Career Center Line of Business is to provide information, skill enhancement and employment connection products to Middle Tennessee job seekers and employers so they can achieve their employment goals.

Job Seeker

The purpose of the Job Seeker program is to provide skill enhancement and employment products to Middle Tennessee job seekers so they can acquire and retain employment.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$7,953,300	\$8,148,673	\$6,819,600	\$6,973,200	\$153,600	2.3%
FTEs:	Special Purpose Fund	52.31	52.31	42.65	42.65	0.0	0.0%

Performance

Percentage of Middle Tennessee job seekers receiving skill enhancement products who acquire a job and stay in the workforce for at least six months

88.8%	86%	84.5%	NA
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76 Nashville Career Advancement Center-Financial

Special Purpose Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	2,983,000	2,679,358	2,875,400	2,718,800	(156,600)	(5.45)%
OTHER SERVICES:						
Utilities	9,700	8,820	10,800	10,800	0	0.00%
Professional & Purchased Services	2,127,900	2,126,126	3,264,300	2,120,800	(1,143,500)	(35.03)%
Travel, Tuition, and Dues	1,677,800	1,503,221	1,874,000	1,241,400	(632,600)	(33.76)%
Communications	90,200	89,620	113,300	113,300	0	0.00%
Repairs & Maintenance Services	3,300	4,216	5,400	5,400	0	0.00%
Internal Service Fees	330,300	387,925	145,600	51,600	(94,000)	(64.56)%
Other Expenses	728,400	1,363,939	699,500	711,100	11,600	1.66%
TOTAL OTHER SERVICES	4,967,600	5,483,867	6,112,900	4,254,400	(1,858,500)	(30.40)%
TOTAL OPERATING EXPENSES	7,950,600	8,163,225	8,988,300	6,973,200	(2,015,100)	(22.42)%
TRANSFERS TO OTHER FUNDS/UNITS	2,700	(14,552)	700	0	(700)	(100.00)%
TOTAL EXPENSES & TRANSFERS	7,953,300	8,148,673	8,989,000	6,973,200	(2,015,800)	(22.43)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	1,200	0	0	0	0	0.00%
Federal (Direct & Pass Through)	7,742,900	7,284,398	8,876,400	6,875,800	(2,000,600)	(22.54)%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	117,700	626,665	0	600	600	0.00%
TOTAL PROGRAM REVENUE	7,861,800	7,911,063	8,876,400	6,876,400	(2,000,000)	(22.53)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	26	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	26	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	91,500	295,323	112,600	96,800	(15,800)	(14.03)%
TOTAL REVENUE & TRANSFERS	7,953,300	8,206,412	8,989,000	6,973,200	(2,015,800)	(22.43)%
Expenditures Per Capita	\$12.98	\$13.30	\$14.67	\$11.38	\$(3.29)	(22.43)%

76 Nashville Career Advancement Center-Financial

Title	Grade	FY 2008 Budgeted		FY 2009 Budgeted		FY 2010 Budgeted		FY09 - FY10 Variance	
		Pos.	FTE	Pos.	FTE	Pos.	FTE	Pos.	FTE
NCAC Expenditure Clearing 31000									
Accounting Assoc - NCAC		2	2.00	1	1.00	1	1.00	0	0.00
Accounting/HR Manager - NCAC		1	1.00	1	1.00	1	1.00	0	0.00
Accounts Clerk 2-NCAC		1	0.50	1	0.60	1	0.60	0	0.00
CD Program Assoc - NCAC		1	1.00	1	1.00	1	1.00	0	0.00
Career Coach- NCAC		15	14.23	18	17.60	18	17.60	0	0.00
Communications Assistant – NCAC		1	1.00	1	1.00	1	1.00	0	0.00
Contract Admin - NCAC		2	1.75	2	2.00	2	2.00	0	0.00
Data Entry 2 - NCAC		2	2.00	1	1.00	1	1.00	0	0.00
Data Entry Supv – NCAC		1	1.00	1	1.00	1	1.00	0	0.00
Career Dev Manager-NCAC		1	1.00	2	2.00	2	2.00	0	0.00
Dir of Operations-NCAC		1	1.00	1	1.00	1	1.00	0	0.00
Director of Programs - NCAC		1	1.00	1	1.00	1	1.00	0	0.00
Employment Career Specialist	NS	2	2.00	0	0.00	0	0.00	0	0.00
Employer Services Director - NCAC		1	1.00	1	1.00	1	1.00	0	0.00
Employment Services Career Fac	NS	4	4.00	0	0.00	0	0.00	0	0.00
Executive Asst - NCAC		1	1.00	1	1.00	1	1.00	0	0.00
Executive Director - NCAC		1	1.00	1	1.00	1	1.00	0	0.00
Families First Coordinator	NS	1	1.00	0	0.00	0	0.00	0	0.00
Finance Dir - NCAC		1	1.00	1	1.00	1	1.00	0	0.00
IS Director - NCAC		1	1.00	0	0.00	0	0.00	0	0.00
Opry Mills Ctr Mgr - NCAC		1	1.00	0	0.00	0	0.00	0	0.00
Receptionist - NCAC		1	1.00	1	1.00	1	1.00	0	0.00
Receptionist/Prog Asst - NCAC		2	1.45	1	0.45	1	0.45	0	0.00
Resource Center Asst - NCAC		4	3.38	2	2.00	2	2.00	0	0.00
Sr. Career Coach - NCAC		3	3.00	1	1.00	1	1.00	0	0.00
Systems Spec - NCAC		1	1.00	1	1.00	1	1.00	0	0.00
Training Support Specialist – NCAC		0	0.00	1	1.00	1	1.00	0	0.00
Youth Employment Prog Coord- NCAC		0	0.00	1	1.00	1	1.00	0	0.00
Youth Employment Liaison		1	1.00	0	0.00	0	0.00	0	0.00
Youth & Comm Svcs Director - NCAC		1	1.00	1	1.00	1	1.00	0	0.00
Total Positions & FTE		55	52.31	44	42.65	44	42.65	0	0.00

Department Totals	55	52.31	44	42.65	44	42.65	0	0.00
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78 Metro Transit Authority-At a Glance

Mission	The mission of the Metropolitan Transit Authority is to provide public transportation products to our community and its visitors so they can achieve greater mobility and experience a cleaner, healthier environment with less traffic congestion.		
Budget Summary	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
Expenditures and Transfers:			
MTA Component Unit Fund	\$ 39,426,600	\$ 43,498,000	\$ 46,043,500
Total Expenditures and Transfers	<u>\$ 39,426,600</u>	<u>\$ 43,498,000</u>	<u>\$ 46,043,500</u>
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$ 9,309,000	\$ 12,583,400	\$ 11,183,000
Other Governments and Agencies	10,788,500	12,502,000	14,148,000
Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
Total Program Revenue	\$ 20,097,500	\$ 25,085,400	\$ 25,331,000
Non-program Revenue	0	0	0
Transfers From Other Funds and Units	<u>19,329,100</u>	<u>18,412,600</u>	<u>20,712,500</u>
Total Revenues	<u>\$ 39,426,600</u>	<u>\$ 43,498,000</u>	<u>\$ 46,043,500</u>
Expenditures Per Capita	\$ 64.35	\$ 71.00	\$ 75.15
Positions	Total Budgeted Positions	1	1
Contacts	Chief Executive Officer: Paul J. Ballard Chief Financial Officer: Ed Oliphant 130 Nestor Street 37210	email: paul.ballard@nashville.gov email: ed.oliphant@nashville.gov Phone: 862-6262	FAX: 862-6208

78 Metro Transit Authority-At a Glance

Accomplishments

- Increased ridership by providing nearly 1 million more trips, totaling 9.4 million passenger trips annually, to citizens who went to work, school, doctors' offices, shopping centers and other destinations using MTA
 - Continue expanding use of mass transit through innovative partnerships with local employers such as Vanderbilt, Belmont, the State of Tennessee and, now, Metro Government to provide Easy Ride commuter benefits for employees to ride MTA buses, reducing the need for parking, as well as reducing congestion on downtown roadways
 - Opened Music City Central, our new downtown indoor transit facility in October 2008. The facility provides improved services for passengers with climate-controlled waiting rooms, restrooms, ticketing and information booths as well as retail food services
 - Successfully provided transportation for hundreds of riders on the Music City Star Commuter Rail by providing MTA shuttle buses from the Riverfront train station to reach their final destinations
 - Took over management of the Regional Transportation Authority in December 2008 in an effort to better coordinate public transportation in Middle Tennessee
 - Have added new hybrid diesel 60-foot articulated buses to be used for Bus Rapid Transit (BRT) services to be implemented on Gallatin Road
-

Goals

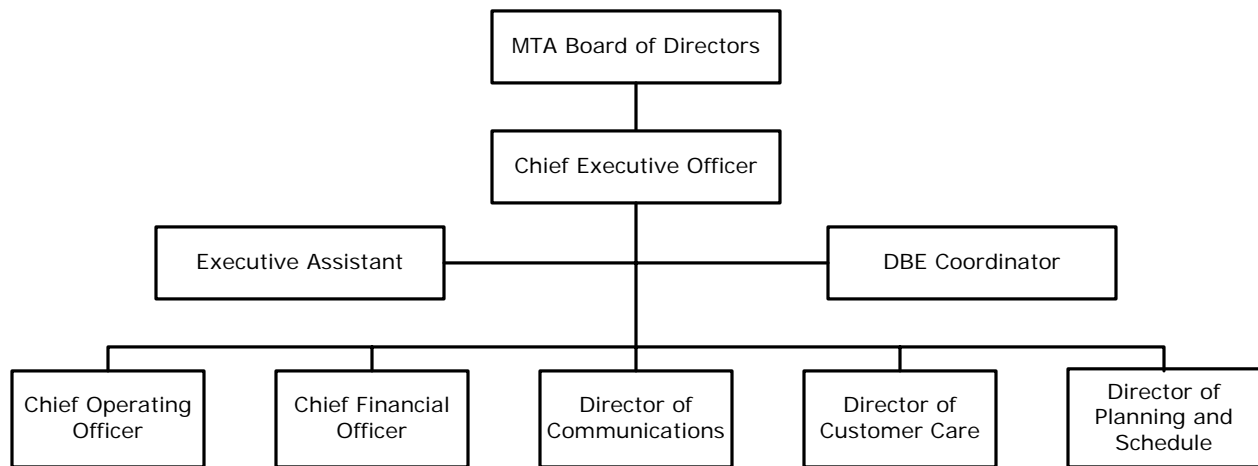
- To provide increasing levels of accessible transportation services so that our community will utilize MTA's products at an increasing rate of 100,000 passengers over each of the next five years
 - Allow the community to experience cleaner air, reduced congestion and reduced dependence upon fossil fuels
 - MTA riders will benefit from a higher quality transit experience as evidenced by a reduction in customer complaints and by improving organizational performance
 - So our customers can be assured of having reliable, fully accessible equipment when using our services, MTA will continue to replace older vehicles in the fleet and now has over 74% of the fleet five years old or newer and more customer and environmentally friendly
-

Strategic Issues

- Should the public perception of MTA continue to improve, the results will be:
 - Becoming a viable alternative to the automobile
 - More grassroots / community / business / political support
 - Continued positive employee moral
 - Possible new dedicated funding
 - Shorter commute times
 - Decreased congestion
 - Decreased air pollution
- Maintaining organizational self-esteem and good morale will result in:
 - Improved labor relations
 - Increased productivity
 - Improved employee attendance
 - Retention of quality and qualified employees
 - An increase in quality transit services
- The increasing population and change in developmental patterns in our service area affects our ability to meet the demands of our current and potential customers

78 Metro Transit Authority-At a Glance

Organizational Structure



Programs

Service Improvement

Board of Directors
 Convenient Alternative Transportation
 Service Improvements and Grants

Customer Care

Customer Care
 Vehicle Preparation and Readiness
 Passenger Safety
 Getting Around in Nashville
 Logistics
 Access to All

Asset Management

Financial and Asset Management
 Sales
 Business Protection

Support Services

Employment Services
 Human Resources
 Internal Support

Administrative

Non-allocated Financial Transactions

78 Metro Transit Authority-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Employment Services Program		
Increase in Health Insurance	\$ 1,071,300	Enables MTA to provide continuing level of transportation services
Increase in Workers' Comp & Pension Expense	463,000	Enables MTA to provide continuing level of transportation services
Increase in Personnel for RTA	248,000 4 FTEs	Enables MTA to provide continuing level of transportation services
Vehicle Prep and Readiness Program		
Increase in Parts and Materials Expense	595,800	Enables MTA to provide continuing level of transportation services
Department Wide		
Increase in Wages & Fringes, FICA & SUTA	2,144,600 20 FTEs	Enables MTA to provide continuing level of transportation services
Decrease in Fuel	(2,565,500)	Enables MTA to provide continuing level of transportation services
Increase in Contract Services	428,000	Enables MTA to provide continuing level of transportation services
Increase in Utilities for Music City Central	156,800	Enables MTA to provide continuing level of transportation services
Decrease in Passenger Revenue	559,000	Enables MTA to provide continuing level of transportation services
Decrease in Contract Revenue	167,800	Enables MTA to provide continuing level of transportation services
Decrease in Other Non-transportation Revenue	673,700	Enables MTA to provide continuing level of transportation services
Increase in Federal Reimbursement Subsidy	(1,645,900)	Enables MTA to provide continuing level of transportation services
Other, net	(3,500)	Enables MTA to provide continuing level of transportation services
LOCAP Adjustment	6,800	No impact on performance
Special Purpose Fund Total	\$ 2,299,900 24.0 FTE	

78 Metro Transit Authority-At a Glance

Service Improvement Line of Business - The purpose of the Service Improvement Line of Business is to provide transportation services and information products to our community, its leaders and visitors so that greater mobility will be achieved.

Board of Directors

The purpose of the Board of Directors program is to provide information products to the MTA Board of Directors so they can provide leadership for the community as evidenced by an increase in public transit usage.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$218,700	\$188,900	\$196,700	\$172,300	\$(24,400)	(12.4)%
	Other Funding	<u>227,600</u>	<u>247,200</u>	<u>267,500</u>	<u>208,800</u>	<u>(58,700)</u>	<u>(21.9)%</u>
	Total	\$446,300	\$436,100	\$464,200	\$381,100	\$(83,100)	(17.9)%
FTEs:	All Funding Sources	2.00	2.00	2.00	2.00	0.00	0%
Performance							
	Percentage of Board members who responded they are better able to provide leadership because of information provided	100%	100%	100%	100%		

Convenient Alternative Transportation

The purpose of the Convenient Alternative Transportation program is to provide transit service products to everyone so they can reduce their dependence on automobiles.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09- FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$ 4,906,300	\$ 4,484,000	\$ 4,247,700	\$ 4,961,500	\$ 713,800	16.8%
	Other Funding	<u>5,106,600</u>	<u>5,866,000</u>	<u>5,775,200</u>	<u>6,251,400</u>	<u>476,200</u>	<u>8.2%</u>
	Total	\$10,012,900	\$10,350,000	\$10,022,900	\$11,212,900	\$1,190,000	11.9%
FTEs:	All Funding Sources	252.50	252.50	252.50	264.50	12.00	4.8%
Performance							
	Percentage change in people using public transit	2.0%	11.0%	0.5%	2.0%		

Service Improvements and Grants

The purpose of the Service Improvements and Grants program is to provide planning recommendation and grant application products to decision makers so they can make informed decisions on allocation of MTA funds.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$133,900	\$120,600	\$123,200	\$164,100	\$40,900	33.2%
	Other Funding	<u>139,400</u>	<u>157,700</u>	<u>167,500</u>	<u>198,700</u>	<u>31,200</u>	<u>18.6%</u>
	Total	\$273,300	\$278,300	\$290,700	\$362,800	\$72,100	24.8%
FTEs:	All Funding Sources	9.00	9.00	9.00	11.00	2.00	22.2%
Performance							
	Percentage of recommendations that result in approval	100%	100%	100%	100%		

78 Metro Transit Authority-At a Glance

Customer Care Line of Business - The purpose of the Customer Care Line of Business is to provide transportation, equipment and amenity products to our passengers and potential passengers so they can have a consistently high quality transit experience.

Customer Care

The purpose of the Customer Care program is to provide amenity products to transit users so they can be comfortable while waiting to board.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$194,600	\$193,800	\$202,600	\$361,300	\$158,700	78.3%
	Other Funding	202,500	253,500	275,400	437,600	162,200	58.9%
	Total	\$397,100	\$447,300	\$478,000	\$798,900	\$320,900	67.2%
FTEs:	All Funding Sources	1.50	1.50	9.00	9.00	0.00	0%

Performance

Percentage of passengers who board at furnished stops (shelters/benches)

	68%	56%	68%	68%
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Vehicle Preparation and Readiness

The purpose of the Vehicle Preparation and Readiness program is to provide maintenance, repair, training and information products to MTA so it can transport passengers in safe vehicles free from mechanical failure.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$4,016,400	\$4,242,100	\$4,697,700	\$4,219,800	\$ (477,900)	(10.2)%
	Other Funding	4,180,400	5,549,500	6,164,200	4,831,000	(1,630,200)	(26.4)%
	Total	\$8,196,800	\$9,791,600	\$10,861,900	\$9,050,800	\$(1,811,100)	(16.7)%
FTEs:	All Funding Sources	75.50	75.50	72.00	77.00	5.00	6.9%

Performance

Percentage of passengers transported in safe vehicles free from mechanical failures

	100%	100%	100%	100%
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Passenger Safety

The purpose of the Passenger Safety program is to provide safety products to our employees so they can transport passengers safely to their destinations.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$278,000	\$286,900	\$366,800	\$431,500	\$64,700	17.4%
	Other Funding	289,300	375,300	498,800	522,600	23,800	4.8%
	Total	\$567,300	\$662,200	\$865,600	\$954,100	\$88,500	10.2%
FTEs:	All Funding Sources	4.25	6.00	6.00	6.00	0.00	0%

Performance

Percentage of MTA passengers that safety reach their destination

	100%	100%	100%	100%
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78 Metro Transit Authority-At a Glance

Getting Around in Nashville

The purpose of the Getting Around in Nashville program is to provide transit information products to MTA customers and potential customers so they can ride the right bus at the right time.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$398,700	\$346,200	\$388,700	\$ 499,600	\$110,900	28.5%
	Other Funding	<u>414,900</u>	<u>452,900</u>	<u>528,600</u>	<u>605,100</u>	<u>76,500</u>	<u>14.5%</u>
	Total	\$813,600	\$799,100	\$917,300	\$1,104,700	\$187,400	20.4%
FTEs:	All Funding Sources	14.50	21.50	22.00	25.00	3.00	13.6%
Performance							
	Percentage of customers who use MTA information products successfully	90%	90%	90%	90%		

Logistics

The purpose of the Logistics program is to provide information, training and equipment products to MTA so buses can leave the garage on time.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$175,700	\$171,600	\$167,700	\$209,100	\$41,400	24.7%
	Other Funding	<u>183,000</u>	<u>224,500</u>	<u>227,900</u>	<u>253,400</u>	<u>25,500</u>	<u>11.2%</u>
	Total	\$358,700	\$396,100	\$395,600	\$462,500	\$66,900	16.9%
FTEs:	All Funding Sources	20.75	33.00	33.00	33.00	0.00	0%
Performance							
	Percentage of on-time pull-outs	100%	100%	100%	100%		

Access To All

The purpose of the Access to All program is to provide alternative mobility products to the mobility challenged so they can get to where they need to be in less than 90 minutes.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$1,503,800	\$1,053,100	\$1,121,600	\$1,373,100	\$251,500	22.4%
	Other Funding	<u>1,565,200</u>	<u>1,377,700</u>	<u>1,524,900</u>	<u>1,663,200</u>	<u>138,300</u>	<u>9.1%</u>
	Total	\$3,069,000	\$2,430,800	\$2,646,500	\$3,036,300	\$389,800	14.7%
FTEs:	All Funding Sources	54.25	54.00	54.00	54.00	0.00	0%
Performance							
	Percentage of mobility challenged customers getting to where they need to be in less than 90 minutes	95.0%	96%	95.0%	95%		

78 Metro Transit Authority-At a Glance

Asset Management Line of Business - The purpose of the Asset Management Line of Business is to provide financial and risk management products to MTA's decision-makers so that they can manage effectively.

Financial and Asset Management

The purpose of the Financial and Asset Management program is to provide financial and analytical reporting products to MTA management so they can make informed decisions to stay within approved budget.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$319,600	\$225,500	\$244,300	\$268,700	\$24,400	10.0%
	Other Funding	<u>332,700</u>	<u>295,000</u>	<u>332,200</u>	<u>325,500</u>	<u>(6,700)</u>	<u>(2.0)%</u>
	Total	\$652,300	\$520,500	\$576,500	\$594,200	\$17,700	3.1%
FTEs:	All Funding Sources	5.00	5.00	6.00	8.00	2.00	33.0%
Performance							
	Percentage of managers who stay within approved budget	80%	40%	80%	80%		

Sales

The purpose of the Sales program is to provide revenue generating products to MTA so it can increase non-fare revenue.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$185,700	\$ 92,600	\$224,700	\$242,100	\$ 17,400	7.7%
	Other Funding	<u>193,200</u>	<u>121,100</u>	<u>305,600</u>	<u>293,300</u>	<u>(12,300)</u>	<u>(4.4)%</u>
	Total	\$378,900	\$213,700	\$530,300	\$535,400	\$ 5,100	1.0%
FTEs:	All Funding Sources	5.00	5.00	4.00	4.00	0.00	0%
Performance							
	Percentage of total revenue coming from non-fare sources	3.0%	3.0%	3.0%	3.0%		

Business Protection

The purpose of the Business Protection program is to provide risk management products to MTA so it can minimize financial liability exposure.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$ 671,100	\$ 832,500	\$ 803,900	\$ 928,100	\$124,200	15.3%
	Other Funding	<u>698,500</u>	<u>1,089,000</u>	<u>1,093,100</u>	<u>1,124,300</u>	<u>31,200</u>	<u>2.9%</u>
	Total	\$1,369,600	\$1,921,500	\$1,897,000	\$2,052,400	\$155,400	8.2%
FTEs:	All Funding Sources	0.00	0.00	0.00	0.00	0.00	0%
Performance							
	Percentage of dollars spent on liability expenditures	5%	4%	4.5%	4.5%		

78 Metro Transit Authority-At a Glance

Support Services Line of Business - The purpose of the Support Services Line of Business is to provide human resources and information technology products to MTA so that it can achieve results through a qualified and appropriately equipped workforce.

Employment Services

The purpose of the Employment Services program is to provide recruitment, benefit and development products to MTA managers so they can recruit and retain a qualified workforce to meet its business objectives.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09- FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$4,746,400	\$ 4,877,000	\$4,220,400	\$ 5,212,300	\$ 991,900	23.5%
	Other Funding	<u>4,940,200</u>	<u>6,380,100</u>	<u>5,738,300</u>	<u>6,313,900</u>	<u>575,600</u>	<u>10.0%</u>
	Total	\$9,686,600	\$11,257,100	\$9,958,700	\$11,526,200	\$1,567,500	15.7%
FTEs:	All Funding Sources	2.25	2.25	2.25	2.25	0.00	0%
Performance							
	Percentage of qualified workforce retained to meet business objectives	100%	93%	100%	100%		

Human Resources

The purpose of the Human Resources program is to provide employment compliance products to MTA staff so they can maintain a workplace compliant with applicable laws and agreements.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$ 928,100	\$ 932,900	\$ 855,700	\$1,004,500	\$148,800	17.4%
	Other Funding	<u>966,000</u>	<u>1,220,500</u>	<u>1,163,500</u>	<u>1,216,700</u>	<u>53,200</u>	<u>4.6%</u>
	Total	\$1,894,100	\$2,153,400	\$2,019,200	\$2,221,200	\$202,000	10.0%
FTEs:	All Funding Sources	2.25	2.25	2.25	2.25	0.00	0%
Performance							
	Percentage of workplace in compliance with laws and agreements	100%	100%	100%	100%		

Internal Support

The purpose of the Internal Support program is to provide communications, information technology and support products to MTA's administrative employees so they can have all the appropriate equipment necessary to perform their job duties.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$ 498,400	\$393,800	\$ 550,900	\$ 664,500	\$113,600	20.6%
	Other Funding	<u>518,700</u>	<u>515,100</u>	<u>748,900</u>	<u>804,900</u>	<u>56,000</u>	<u>7.5%</u>
	Total	\$1,017,100	\$908,900	\$1,299,800	\$1,469,400	\$169,600	13.1%
FTEs:	All Funding Sources	2.00	2.00	2.00	2.00	0.00	0%
Performance							
	Percentage of Administrative employees who have the right equipment to do their job	100%	100%	100%	100%		

78 Metro Transit Authority-At a Glance

Administrative Line of Business - The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Other Funding	\$292,900	\$252,100	\$273,800	\$280,600	\$6,800	2.5%

78 Metro Transit Authority-Financial

MTA Component Unit Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	\$26,803,600	\$28,387,400	\$26,870,500	\$30,452,900	\$3,582,400	13.3%
OTHER SERVICES:						
Utilities	569,200	605,500	824,300	981,100	156,800	19.0%
Professional & Purchased Services	959,700	872,200	962,200	899,500	(62,700)	(6.5)%
Travel, Tuition, and Dues	179,100	159,300	158,800	159,900	1,100	0.1%
Communications	48,100	36,300	42,400	38,100	(4,300)	(10.1)%
Repairs & Maintenance Services	1,941,900	2,512,500	2,013,300	2,565,000	551,700	27.4%
Internal Service Fees	292,900	252,100	273,800	280,600	6,800	2.5%
Other Expenses	8,632,100	10,235,100	12,352,700	10,666,400	(1,686,300)	(13.7)%
TOTAL OTHER SERVICES	12,623,000	14,673,000	16,627,500	15,590,600	(1,036,900)	(6.2)%
TOTAL OPERATING EXPENSES	39,426,600	43,060,400	43,498,000	46,043,500	2,545,500	5.9%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0		
TOTAL EXPENSES & TRANSFERS	\$39,426,600	\$43,060,400	\$43,498,000	\$46,043,500	\$2,545,500	5.9%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	\$9,309,000	\$10,700,500	\$12,583,400	\$11,183,000	(\$1,400,400)	(11.1)%
Federal (Direct & Pass Through)	7,001,300	8,907,600	7,177,000	8,823,000	1,646,000	22.9%
State Direct	3,787,200	3,787,200	5,325,000	5,325,000	0	0%
Other Government Agencies	0	0	0	0	0	0%
Other Program Revenue	0	0	0	0	0	0%
TOTAL PROGRAM REVENUE	20,097,500	23,395,300	25,085,400	25,331,000	245,600	0.1%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0%
Local Option Sales Tax	0	0	0	0	0	0%
Other Tax, Licenses, & Permits	0	0	0	0	0	0%
Fines, Forfeits, & Penalties	0	0	0	0	0	0%
Compensation From Property	0	0	0	0	0	0%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0%
TRANSFERS FROM OTHER FUNDS/UNITS	19,329,100	19,665,100	18,412,600	20,712,500	2,299,900	12.5%
TOTAL REVENUE & TRANSFERS	\$39,426,600	\$43,060,400	\$43,498,000	\$46,043,500	\$2,545,500	5.9%
Expenditures Per Capita	\$64.35	\$70.28	\$71.00	\$75.15	\$4.15	5.9%

78 Metro Transit Authority-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>	
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>
MTA-Component Unit 60002									
Chief Executive Officer- MTA		1	1.00	1	1.00	1	1.00	0	0.00
Total Positions & FTE		1	1.00	1	1.00	1	1.00	0	0.00
Department Totals		1	1.00	1	1.00	1	1.00	0	0.00

80 Board of Public Education-At a Glance

Accomplishments

- Since 2003, the percentage of MNPS K-8 students scoring Proficient or Advanced on TCAP tests has increased by nearly 16% in reading (85% tested Proficient or Advanced in 2007-2008) and more than 12% in math (88% tested Proficient or Advanced in 2007-2008)
 - MNPS 9-12 students are making significant academic gains with 90% testing Proficient or Advanced in Reading and 80% testing Proficient or Advanced in mathematics (a tremendous 11% increase from the 2006-2007 school year)
 - The district's graduation rate has increased by more than 14 percentage points since 2003-2004, from 58.2% to 72.6%
 - Metro Schools is systematically chipping away graduation barriers with innovative programs that appeal to students' personal interests. Some of these programs include new schools such as the south's first Big Picture High School and Middle College High. High schools have implemented Smaller Learning Communities in the form of ninth-grade academies and Career and Thematic Academies, Credit Recovery, Advancement Via Individual Determination (AVID), Summer School and Language! Metro Schools has also added attendance workers, social workers and guidance staff to ensure student success
 - In June 2008, MNPS Board of Education approved a differentiated teacher pay plan that is designed to recruit qualified teachers. With the new system, a one-time salary supplement of \$4,000 and/or cost of training is provided to qualifying teachers in some high priority schools, to those in difficult-to-fill subject areas -- math, special education and English Language Learners -- and to those with certain certifications
 - In December 2008, the Metro Nashville Board of Education hired Dr. Jesse Register to serve as Director of Schools. Dr Register brings a great deal of experience and expertise in the area of urban school reform
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Goals

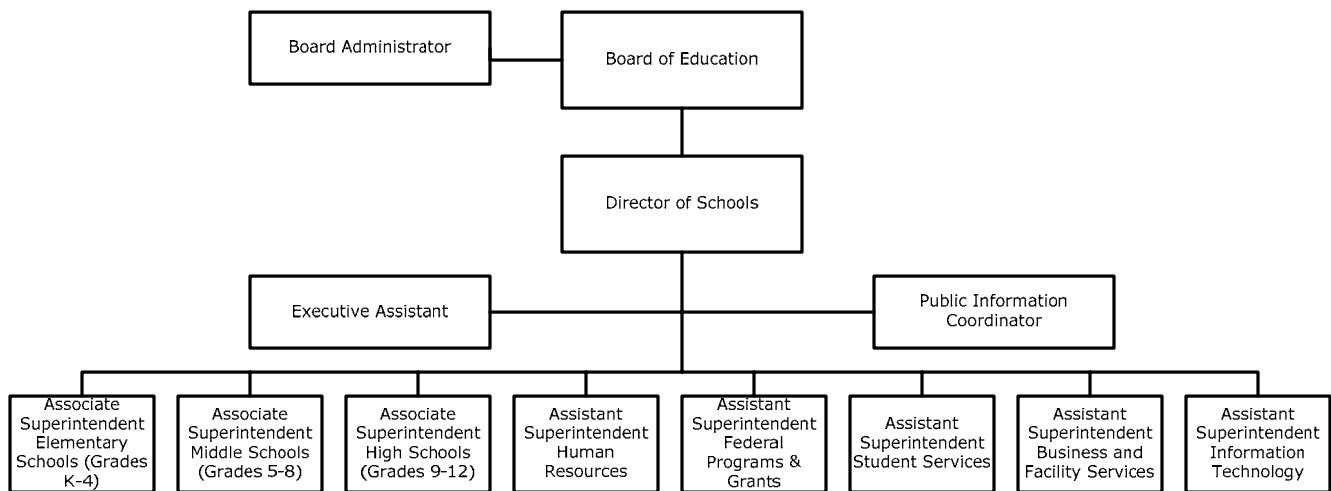
- Raise the academic bar and close the achievement gap to produce exemplary results for students in every school
 - Attract, train, retain, and empower highly qualified staff, reward excellence and increase job satisfaction
 - Create a culture of teamwork and collaboration in every school in the district to provide the best instruction possible for students
 - Align all resources and operations to fulfill our vision of achievement for every student
 - Encourage a higher level of parental involvement in each child's education
 - Build community ownership through participation, trust and confidence
-

Strategic Issues

- The newest version of the Metropolitan Nashville Public Schools Strategic Plan, approved by the MNPS Board of Education in November 2007, sets priorities and will guide decisions made by MNPS from 2007-2014
- The new plan was developed in a months-long process that sent the district into the community to involve as many community voices as possible in all phases of its planning, creation and adoption. The result is a document that tells Metro Schools what the community wants and expects for its schools, and provides directions on how the district can meet those expectations
- District Mission: The mission of Metropolitan Nashville Public Schools is to ensure each student realizes his or her ability to excel at levels not previously imagined

80 Board of Public Education-At a Glance

Organizational Structure



80 Board of Public Education-At a Glance

CURRICULUM AND INSTRUCTION

Curriculum and Instruction provides overall direction for the district's academic programs. Among the areas included in this department are elementary, middle and high school curriculum, alternative programs, English Language Learners, library services, health services, vocational education and special education.

PUBLIC INFORMATION

This department provides information to media, parents, community groups, employees and others. It works with community organizations, businesses and individuals to increase interaction with -- and support for -- all public schools in Davidson County.

STUDENT SERVICES

Student Services Division manages the overall safety and security, student discipline, and related activities for the District. The Safe and Drug Free Schools program, student attendance office and dropout prevention program are included in this department.

HUMAN RESOURCES

Human Resources Division recruits and manages the employee resources of the school system. This department oversees employee benefits and employee relations. In 2008-2009, MNPS employed 6,050 certificated employees, with more than 65 percent of staff holding advanced degrees. MNPS also employed 4,603 support staff.

BUSINESS AND FACILITY SERVICES

Business and Facility Services Division manages the fiscal, transportation, construction, operations, maintenance, student assignment and food service programs of the school system.

FEDERAL PROGRAMS AND GRANTS

The Federal Programs and Grants department maintains documentation to ensure compliance with federal and state funding and fiscal accountability. This department also seeks and applies for grants that support the strategic goals of the district, as well as developing family involvement and ensuring all NCLB requirements are met.

INFORMATION TECHNOLOGY & STRATEGIC PLANNING

This department is responsible for the development, implementation and maintenance of technologies throughout the district, including all computer-based services. It also manages the multi-year strategic planning process and assists the Board with policy governance. The district's new Customer Service Center, Records Center and Data Center are included in this department.

Strategic Plan

The newest version of the Metropolitan Nashville Public Schools Strategic Plan, approved by the MNPS Board of Education in November 2007, sets priorities and will guide decisions made by MNPS from 2007-2014.

The new plan was developed in a months-long process that sent the district into the community to involve as many community voices as possible in all phases of its planning, creation and adoption. The result is a document that tells Metro Schools what the community wants and expects for its schools, and provides directions on how the district can meet those expectations.

80 Board of Public Education-At a Glance

District Mission - The mission of Metropolitan Nashville Public Schools is to ensure each student realizes his or her ability to excel at levels not previously imagined.

Strategy 1 - We will ensure all students achieve academic excellence.

Strategy 2 - We will provide all students with safe and nurturing learning environments.

Strategy 3 - We will ensure that we have exemplary staff throughout the district.

Strategy 4 - We will ensure an array of educational options for each student to pursue his/her personal goals.

Strategy 5 - We will ensure a network of personal support for each student.

Strategy 6 - We will immerse every family in their child's education.

Strategy 7 - We will ensure the convergence of schools and communities to achieve student success.

Strategy 8 - We will establish MNPS as the premier educational system for ensuring every student excels at levels not previously imagined.

Each directive can be found at www.mnps.org. Click on Strategic Plan under the menu item "About MNPS."

Student Performance

The majority of MNPS students are learning and achieving at an exciting pace. During the 2008-2009 school year, the district's overall student achievement improved in every subject and every grade level. Students grades K-8 improved from 82% to 85% proficiency in math; students grades K-8 improved from 85% to 88% proficiency in reading; high school students improved from 69% proficient to 80% proficient in math; and high school students improved from 88% proficiency to 90% proficiency in reading. In addition to these significant improvements, nine schools in the district moved off the High Priority list and into Good Standing. These include: Overton High School, Pearl-Cohn High School, Alex Green Elementary School, Glenn Enhanced Option Elementary School, Goodlettsville Middle School, Madison School, McMurray Middle School, Neely's Bend Middle School, and W.A. Bass Middle School.

Despite these encouraging numbers, and the hard work of students and staff, MNPS has been placed in Restructuring I status by the state for failing to meet Adequate Yearly Progress (AYP) this year in the area of K-8 reading/language arts proficiency of our Limited English Proficient, or ELL, students. We're discouraged with the negative perception created by this label; however, our primary focus is ensuring all students achieve at their highest potential. To that end, we will continue to look for creative, results-oriented strategies to help our students achieve. A new Director of Schools, Dr. Jesse Register, has been hired and is leading the district in a Transformational Change that will result in a higher level of support and instructional leadership for all schools. The plan will focus on the areas where the district must make improvements for our students and for this district to be successful. It involves the implementation of eight leadership teams comprised of administrators, teachers, business professionals, community members and parents who can provide guidance and leadership to critical areas of need.

Accomplishments

We're proud of our students and staff and the work they do daily. Some noteworthy accomplishments include:

- In the past seven years, the district's graduation rate has climbed nearly 14 percentage points, from 58.4% to 72.5%.
- MNPS continues to chart gains in the Tennessee Value-Added Assessment System (TVAAS), earning A's in reading/language arts and social studies and B's in math and science. The scores show the amount of progress students make in a given subject from one year to the next, over a three-year period. TVAAS scores are calculated on TCAP performance.

Subject	2000	2001	2002	2003	2004	2005	2006	2007	2008
Reading	B	C	C	C	C	B	A	A	A
Language	F	F	F	D					
Math	C	D	C	C	C	B	B	B	B
Science	B	B	C	C	C	B	B	A	B
Social Studies	A	C	C	C	C	A	A	A	A

- Each year, numerous MNPS teachers and support personnel gain state and national attention for excellence. Recent honors include: representation on the national American Librarian Association Executive Board, an Albert Einstein Distinguished Educator Fellow, Chair of the National Council for the Social Studies National Teacher of the Year Program, Tennessee's 2008 National Distinguished Principal K- 8, a participant in the Japan Fulbright Memorial Fund (JFMF) Teacher Program, and National Sorority of Phi Delta Kappa's Educator of the Year.

80 Board of Public Education-At a Glance

- Three of our high schools, Hume-Fogg, Martin Luther King Jr. and Hillsboro, were named by Newsweek magazine as among the top 500 high schools in the country in 2008; this marked the third consecutive year for each school to earn this recognition. MLK has also been nominated for Blue Ribbon School status. In addition, Fall-Hamilton Elementary received the Title 1 National Distinguished School designation for its success in closing the achievement gap.
- MNPS offers the academically challenging IB Programme to students at three high schools – Hunters Lane, Hillsboro and Hillwood. MNPS was also the first Tennessee district to begin IB prep classes at six middle schools, making this challenging course of study available to hundreds of high-achieving middle school students. In the fall of 2009, West End Middle will become the seventh school in the district authorized to teach MYP, joining the ranks of J.T. Moore Middle, Bellevue Middle, the *Hunters Lane MYP Partnership* which includes Hunters Lane 9th/10th grades, Brick Church Middle, Goodlettsville Middle, and Neely's Bend Middle.
- Some students really want to graduate, but need programs that meet their individual needs. Metro Schools is systematically chipping away at barriers to graduation with such programs as Credit Recovery, Advancement Via Individual Determination (AVID), and summer school. We've also added more attendance workers, social workers and guidance staff to help students graduate.
- Metro Schools has been a statewide leader in recognizing the need for quality pre-kindergarten to prepare students for school success. Today, the district has more than 100 Pre-K classrooms.
- Metro schools reflect Nashville's growing diversity, with students representing more than 80 different countries and language groups. While these students add a rich international flavor, many also need help mastering the English language. Our ELL program served more than 6,900 students last year – an increase of more than 300% over the past 10 years. In the fall of 2007, MNPS opened the International Newcomer's Academy, which serves students of all ages who have no formal education, no English language literacy and limited native language literacy.
- The average salary for a Metro Schools teacher has climbed the ranks to No. 4 in Tennessee. The average teacher salary in MNPS for the 2008-2009 school year is \$47,588. If you add such benefits as insurance and pension, Metro Schools expects to pay an average of \$61,884 per teacher in 2008-09. At the same time, MNPS is meeting the demands of No Child Left Behind to ensure highly qualified teachers. More than 98% of our teachers meet the federal standard in at least one subject, and highly qualified teachers instruct 95% of core classes.

Community Career Centers

Metro Schools' Community Career Center (CCC) is another way the district works to meet the needs of the community and learners of all ages. Through partnerships with other community-based organizations and governmental agencies, the CCC primarily offers a Business Technologies program that includes business and computer classes, job readiness preparation, and career counseling. To better assist clients, there are four CCC locations throughout Davidson County. Grants and other fund sources allow the Center to provide services to clients at no or very low cost.

Alternative High School Initiative (AHSI)

MNPS realizes that each child has unique interests, needs and learning styles -- visual, auditory, kinesthetic, and various combinations of these. MNPS is proud to offer students a multitude of different learning choices that will enable students to perform at their maximum potentials, enjoy their academic careers, and learn to be life-long learners. The choices MNPS offers include Nashville Big Picture High School, Smaller Learning Communities -- which include Freshman and Career & Thematic Academies, MNPS Middle College, magnet and optional schools, and The School for Science and Math at Vanderbilt. In the fall of 2009, MNPS will also open its first Diploma Plus High School (DPHS). Diploma Plus is designed for students who are over-aged for their grade level and behind on the credits they need to graduate. DPHS will serve each child's individual needs, while instilling a renewed sense of hope in each child that he or she can and will earn a high school diploma.

Each of these alternative learning schools or environments exists solely to assist students with differing learning styles and interests. MNPS will continue exploring alternative learning opportunities for students.

80 Board of Public Education-Financial

Public Education General Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	496,039,500	487,648,618	514,012,000	514,013,000	1,000	0.00%
OTHER SERVICES:						
Utilities	22,400,400	21,576,182	22,644,500	22,644,500	0	0.00%
Professional & Purchased Services	9,939,200	10,530,643	9,513,300	9,483,300	(30,000)	(0.32)%
Travel, Tuition, and Dues	1,226,500	1,029,635	1,570,700	1,569,700	(1,000)	(0.06)%
Communications	3,074,000	3,280,175	3,154,000	3,154,000	0	0.00%
Repairs & Maintenance Services	2,199,600	2,309,215	2,651,300	2,681,300	30,000	1.13%
Internal Service Fees	6,857,800	6,802,292	6,268,600	4,984,700	(1,283,900)	(20.48)%
Other Expenses	43,623,600	41,875,263	47,319,000	48,602,900	1,283,900	2.71%
TOTAL OTHER SERVICES	89,321,100	87,403,405	93,121,400	93,120,400	(1,000)	0.00%
TOTAL OPERATING EXPENSES	585,360,600	575,052,023	607,133,400	607,133,400	0	0.00%
TRANSFERS TO OTHER FUNDS/UNITS	12,240,200	13,065,956	13,628,700	13,628,700	0	0.00%
TOTAL EXPENSES & TRANSFERS	597,600,800	588,117,979	620,762,100	620,762,100	0	0.00%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	1,208,500	980,309	750,000	660,000	(90,000)	(12.00)%
Federal (Direct & Pass Through)	158,000	112,906	158,000	158,000	0	0.00%
State Direct	191,693,400	192,710,424	195,035,400	200,906,400	5,871,000	3.01%
Other Government Agencies	1,800	122,599	1,800	1,800	0	0.00%
Other Program Revenue	888,200	2,800,997	1,115,100	1,195,100	80,000	7.17%
TOTAL PROGRAM REVENUE	193,949,900	196,727,235	197,060,300	202,921,300	5,861,000	2.97%
NON-PROGRAM REVENUE:						
Property Taxes	217,545,200	215,229,838	218,622,700	217,108,500	(1,514,200)	(0.69)%
Local Option Sales Tax	174,497,900	171,454,343	178,060,300	179,421,700	1,361,400	0.76%
Other Tax, Licenses, & Permits	2,932,700	4,826,627	4,623,500	4,848,000	224,500	4.86%
Fines, Forfeits, & Penalties	5,300	5,909	6,200	6,200	0	0.00%
Compensation From Property	409,500	394,110	353,000	353,000	0	0.00%
TOTAL NON-PROGRAM REVENUE	395,390,600	391,910,827	401,665,700	401,737,400	71,700	0.02%
TRANSFERS FROM OTHER FUNDS/UNITS	2,205,700	3,842,007	2,772,000	3,672,000	900,000	32.47%
TOTAL REVENUE & TRANSFERS	591,546,200	592,480,069	601,498,000	608,330,700	6,832,700	1.14%
Expenditures Per Capita	\$975.41	\$959.94	\$1,013.22	\$1,013.22	\$0.00	0.00%

80 Community Education-At a Glance

Mission With input from advisory councils and community members, community education coordinators facilitate classes, activities and services constructed to meet community needs. Public school facilities throughout the county are sites for community education programs and citizens of all ages are served.

Budget Summary	2007-08	2008-09	2009-10
Expenditures and Transfers:			
Special Purpose Fund	\$ 1,198,400	\$ 1,150,700	\$ 593,000
Total Expenditures and Transfers	\$ 1,198,400	\$ 1,150,700	\$ 593,000
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$ 173,900	\$ 338,600	\$ 0
Other Governments and Agencies	0	0	0
Other Program Revenue	0	0	0
Total Program Revenue*	\$ 173,900	\$ 338,600	\$ 0
Non-program Revenue	0	0	0
Transfers From Other Funds and Units	956,000	812,100	533,000
Total Revenues	\$ 1,129,900	\$ 1,150,700	\$ 533,000
Expenditures Per Capita	\$ 1.96	\$ 1.88	\$ 0.97

Positions	2007-08	2008-09	2009-10
Total Budgeted Positions	11	14	7**

Contacts

Assistant Superintendent: Dr. Kecia Ray email: kecia.ray@mnps.org

Financial Manager: Michelle Renfro email: michelle.renfro@mnps.org

2601 Bransford Avenue 37204 Phone: 259-8556, 259-8544
 FAX: 252-4996
<http://www.nashville.gov/education>

* Community Education Alliance receives a \$ 318,000 subsidy from Metro and a \$215,000 subsidy from MNPS.
 ** This reflects positions funded by the Metro subsidy. Final staffing will be determined by Council approved Task Force Business Plan.

80 Community Education-At a Glance

Accomplishments

All listings for 'Accomplishments', 'Goals', 'Strategic Issues' are going to be set forth by the Community Education Task Force to the Metro Council.

Goals

Strategic Issues

80 Community Education-At a Glance

Organizational Structure

Organizational chart will be established through action of the Community Education Task Force to the Metro Council.

Programs

Community Education Services

80 Community Education-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Community Education Services	\$ (536,300)	Restructuring program pending receipt of Council approved Task Force Business Plan
Non-allocated Financial Transactions		
Insurance Billings	1,100	No impact on performance. Represents direct charges to departments for insurance costs
Internal Service Charges*	(11,000)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
LOCAP Adjustments	(4,100)	No impact on performance
Travel Reduction	(3,900)	Reduction of out of town and air travel, tuition, and registration
Longevity Suspension	(3,400)	Suspension of longevity pay to all eligible employees
Perfect Attendance Suspension	(100)	Suspension of perfect attendance pay to all eligible employees
Special Purpose Funds Total	(557,700)	
TOTAL	\$ (557,700)	

* See Internal Service Charges section for details

The Metro Council made the following change in the substitute budget:

The sum of \$60,000 is hereby appropriated from the Undesignated Fund Balance of the Community Education Enterprise Fund (Revenue Account No. 60180.335000) for the benefit of the Community Education Alliance (Account Number 01101602) to partially fund a director salary.

80 Community Education-At a Glance

Community Education Services

The Community Education Services program provides literacy training, job preparation, recreational programs, and cultural classes to citizens of all ages.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Special Purpose Fund	\$1,198,000	\$1,250,721	\$1,150,700	\$593,000	\$(617,700)	(53.7)%
FTEs:	Special Purpose Fund	11.00	11.00	14.00	7.00	(7.00)	(50)%

Performance

Performance measures will be established through action of the Community Education Task Force to the Metro Council by May 2009

80 Community Education-Financial

Special Purpose Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	1,038,900	1,021,698	989,900	497,200	(492,700)	(49.77)%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	5,700	3,793	1,300	0	(1,300)	(100.00)%
Travel, Tuition, and Dues	13,900	10,062	11,200	0	(11,200)	(100.00)%
Communications	60,000	67,703	20,000	0	(20,000)	(100.00)%
Repairs & Maintenance Services	2,100	1,760	2,000	0	(2,000)	(100.00)%
Internal Service Fees	26,300	29,989	23,800	12,800	(11,000)	(46.22)%
Other Expenses	51,500	96,066	102,500	83,000	(19,500)	(19.02)%
TOTAL OTHER SERVICES	159,500	209,373	160,800	95,800	(65,000)	(40.42)%
TOTAL OPERATING EXPENSES	1,198,400	1,231,071	1,150,700	593,000	(557,700)	(48.47)%
TRANSFERS TO OTHER FUNDS/UNITS	0	19,650	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	1,198,400	1,250,721	1,150,700	593,000	(557,700)	(48.47)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	173,900	267,216	338,600	0	(338,600)	(100.00)%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	173,900	267,216	338,600	0	(338,600)	(100.00)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	956,000	960,887	812,100	533,000	(279,100)	(34.37)%
TOTAL REVENUE & TRANSFERS	1,129,900	1,228,103	1,150,700	533,000	(617,700)	(53.68)%
Expenditures Per Capita	\$1.96	\$2.04	\$1.88	\$0.97	\$(0.91)	(48.47)%

80 Community Education-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>	
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>
MNPS Community Education 60180									
AQUATICS ACTIVITIES MANAGER		0	0.00	1	1.00	0	0.00	(1)	(1.00)
AQUATICS COORD COMM ED		0	0.00	1	1.00	0	0.00	(1)	(1.00)
AQUATICS FACILITY MANAGER		0	0.00	1	1.00	0	0.00	(1)	(1.00)
AQUATICS LIFEGUARD MANAGER		0	0.00	1	1.00	0	0.00	(1)	(1.00)
COORD-COMMUNITY & ADULT EDUCAT		1	1.00	1	1.00	0	0.00	(1)	(1.00)
Program Coord	SR0900	8	8.00	7	7.00	6	6.00	(1)	(1.00)
Program Mgr 1	SR1100	1	1.00	1	1.00	1	1.00	(0)	(0.00)
SENIOR ACCOUNT CLERK		1	1.00	1	1.00	0	0.00	(1)	(1.00)
Total Positions & FTE		11	11.00	14	14.00	7	7.00	(7)	(7.00)

Department Totals		11	11.00	14	14.00	7	7.00	(7)	(7.00)
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34100 Public, Education, Gov't Fund-At a Glance

Mission	Allocation of bandwidth and financial resources among the Public, Educational and Governmental Access partners.			
Budget Summary		<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
	Expenditures and Transfers:			
	Public, Education, Government Fund	\$ 139,200	\$ 139,200	\$ 100,000
	Total Expenditures and Transfers	<u>\$ 139,200</u>	<u>\$ 139,200</u>	<u>\$ 100,000</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0
	Other Governments and Agencies	0	0	0
	Other Program Revenue	3,000	8,400	0
	Total Program Revenue	\$ 3,000	\$ 8,400	\$ 0
	Non-program Revenue	100,000	100,000	100,000
	Transfers From Other Funds and Units	0	0	0
	Total Revenues	<u>\$ 103,000</u>	<u>\$ 108,400</u>	<u>\$ 100,000</u>
	Expenditures Per Capita	\$ 0.23	\$ 0.23	\$ 0.16
Positions	Total Budgeted Positions	0	0	0
Contacts	Director, MEAC: Kim Milligan		Phone: 615-354-1273	
	Board Chair CAC: Liz McLaurin		Phone: 615-944-3887	
	Financial Manager: Joel Sullivan		Phone: 615-506-5602	
	120 White Bridge Road, #46 Nashville, TN 37209			

This component unit's budget is presented here for information only, and is not subject to line-item modification by the Council.

34100 Public, Education, Gov't Fund-At a Glance

Accomplishments

- MEAC has put an entirely new board in place and hired a new Executive Director
 - Administrative, financial and operational processes have been established
 - Channels 9 and 10 are now automated
 - Community Access Corporation formed a new Board committee for outreach to heighten awareness about its mission and service
-

Goals

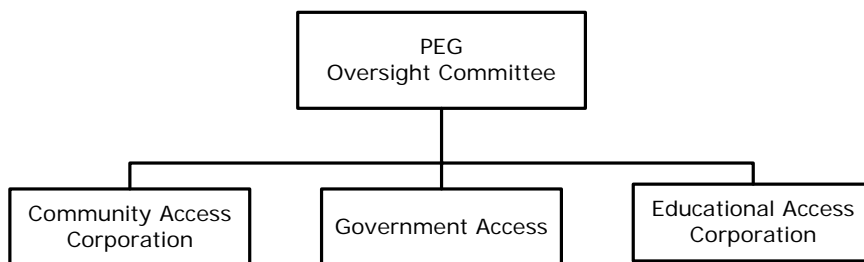
- MEAC's goal is to become financially stable, expand our resources and excel at fundraising. They foresee establishing a state of the art, thriving, TV production facility for the community to create, inspire, teach and learn
 - To utilize emerging technologies and produce nationally recognized programming
 - CAC will transition from current broadcast method to automation
 - Inventory of all CAC property
 - Resumption of classes for new producers
-

Strategic Issues

- Find the appropriate strategic alliances to secure future of Public Access in Nashville
- Secure funding to update studio and equipment
- The new automation system will require producers will have to bring their content to CAC in a completely different format - producer training will be required

34100 Public, Education, Gov't Fund-At a Glance

Organizational Structure



Programs

Public and Government Access TV

34100 Public, Education, Gov't Fund-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Non-Recurring Adjustment		
To remove non-recurring funding in FY09	\$ (39,200)	No impact on performance
Special Fund Total	(39,200)	
TOTAL	\$ (39,200)	

34100 Public, Education, Gov't Fund-At a Glance

Public and Government Access TV

The purpose of the Public and Government Access TV program is to provide public and government access television.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	Public, Education, Gov Fd	\$139,200	\$173,221	\$139,200	\$100,000	\$(39,200)	(28.2)%
FTEs:	Public, Education, Gov Fd	0.00	0.00	0.00	0.00	0.00	0.0%
Performance							
	Number of citizens served	NA	NA	NA	NA		

34100 Public, Education, Gov't Fund-Financial

Public, Education, Government Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	0	0	0	0	0	0
OTHER SERVICES:						
Utilities	0	0	0	0	0	0
Professional & Purchased Services	89,700	104,765	69,700	69,700	0	0.00%
Travel, Tuition, and Dues	0	0	0	0	0	0
Communications	4,700	4,149	4,700	4,700	0	0.00%
Repairs & Maintenance Services	20,000	16,059	20,000	20,000	0	0.00%
Internal Service Fees	1,200	0	1,200	1,200	0	0.00%
Other Expenses	23,600	48,248	43,600	4,400	(39,200)	(89.91)%
TOTAL OTHER SERVICES	139,200	173,221	139,200	100,000	(39,200)	(28.16)%
TOTAL OPERATING EXPENSES	139,200	173,221	139,200	100,000	(39,200)	(28.16)%
TRANSFERS TO OTHER FUNDS/UNITS	0	0	0	0	0	0
TOTAL EXPENSES & TRANSFERS	139,200	173,221	139,200	100,000	(39,200)	(28.16)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0
Federal (Direct & Pass Through)	0	0	0	0	0	0
State Direct	0	0	0	0	0	0
Other Government Agencies	0	0	0	0	0	0
Other Program Revenue	3,000	6,498	8,400	0	(8,400)	(100.00)%
TOTAL PROGRAM REVENUE	3,000	6,498	8,400	0	(8,400)	(100.00)%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0
Local Option Sales Tax	0	0	0	0	0	0
Other Tax, Licenses, & Permits	100,000	100,000	100,000	100,000	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0
Compensation From Property	0	0	0	0	0	0
TOTAL NON-PROGRAM REVENUE	100,000	100,000	100,000	100,000	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	0	0	0	0	0	0
TOTAL REVENUE & TRANSFERS	103,000	106,498	108,400	100,000	(8,400)	(7.75)%
Expenditures Per Capita	\$ 0.23	\$ 0.28	\$ 0.23	\$ 0.16	\$ (0.06)	(28.16)%

68201 District Energy System-At a Glance

Mission	The mission of the Metro Nashville District Energy System is to provide steam and chilled water products to Metro, State and private customers of the system so that they can heat and cool their facility spaces in order to support their business functions.			
Budget Summary		2007-08	2008-09	2009-10
	Expenditures and Transfers:	\$ 0	\$ 0	\$ 0
	DES Enterprise Fund	22,995,400	22,363,400	20,956,200
	Total Expenditures and Transfers	<u>\$ 22,995,400</u>	<u>\$ 22,363,400</u>	<u>\$ 20,956,200</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0
	Other Governments and Agencies	0	0	0
	Other Program Revenue	0	0	0
	Total Program Revenue	\$ 0	\$ 0	\$ 0
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	22,995,400	22,363,400	20,956,200
	Total Revenues	<u>\$ 22,995,400</u>	<u>\$ 22,363,400</u>	<u>\$ 20,956,200</u>
	Expenditures Per Capita	\$ 37.53	\$ 36.50	\$ 34.21
Positions	Total Budgeted Positions	1	1	1
Contacts	Special Projects Manager: Michael Bradley email: michael.bradley@nashville.gov			
	Metro Nashville District Energy System 90 Peabody Street 37210 Phone: 862-5699			

68201 District Energy System-At a Glance

Accomplishments

- Through a long-term operating contract with Constellation Energy, Inc. the Metro District Energy System continues to operate within budget while providing a high level of service to the system customers.
 - During the current year, there are forty (40) buildings or facilities being served on the District Energy System.
 - The Metro District Energy System facility has operated at a high level of efficiency without any unplanned service interruptions occurring during the past year. All contract performance measures have been met by the operating contractor and customer service remains at a high level.
 - On-going inspections and performance audits have ensured a high level of contract compliance.
 - The contractor has experienced no loss-time accidents and has maintained effective preventative maintenance measures which have contributed to effective operation of the District Energy System. The system is recycling 99.0% of chilled water and 70.0% of steam condensate return water, resulting in reduced water utility costs.
-

Goals

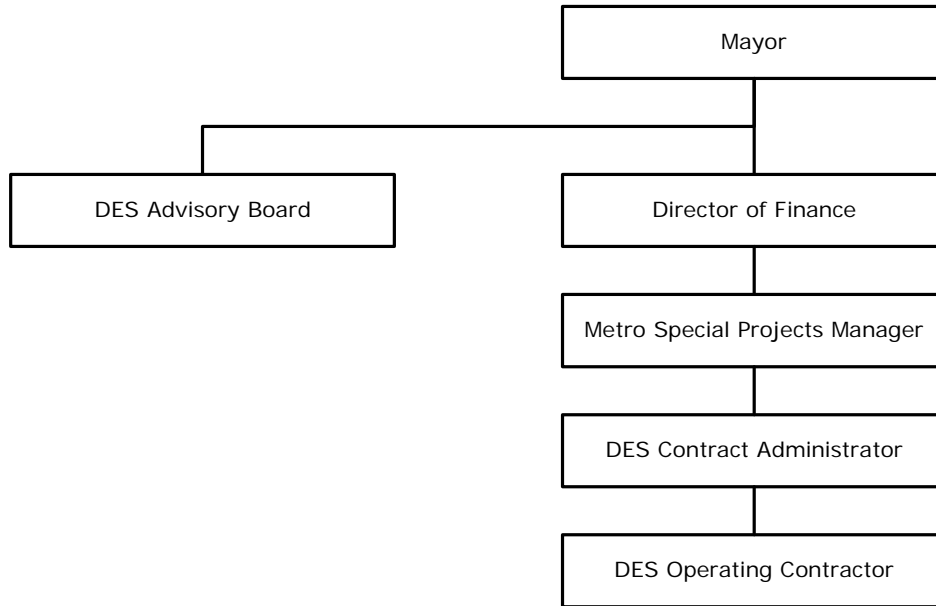
- By the end of FY 2011-2012, District Energy System customers will experience an efficient and effectively operated organization as evidenced by:
 - 90% level of customer service satisfaction with 5% increase annually until 100% satisfaction is reached and maintained
 - By 2012-2013, Metro Government will experience an operationally independent organization that supports 95% of operational cost through revenue collection
-

Strategic Issues

- Long-term management agreements between Metro Government and the District Energy System operating contractor, if not properly managed, could result in:
 - Decreased quality of services provided
 - Ineffective utilization of funding resources
 - Decrease customer satisfaction
 - Loss of customers

68201 District Energy System-At a Glance

Organizational Structure



Programs

Steam Generation and Distribution

Steam Generation and Distribution

Chilled Water Generation and Distribution

Chilled Water Generation and Distribution

Administrative

Non-allocated Financial Transactions

68201 District Energy System-At a Glance

Budget Changes and Impact Highlights

Recommendation		Impact
Baseline Budget Adjustment	\$ (3,600)	Reduction based upon FY09 Savings Target
Steam Generation and Distribution		
Reduction in Natural Gas and other operating expenses	(1,928,500)	No impact on performance
Chilled Water Generation and Distribution		
Increase in Electric and other operating expenses	541,100	No impact on performance
Non-allocated Financial Transactions		
Internal Service Charges*	(16,300)	Delivery of centrally provided services including information systems, facility maintenance, security, fleet management, postal, radio, and surplus property
LOCAP Adjustments	100	No impact on performance
Special Purpose Funds Total	(1,407,200)	
TOTAL	\$ (1,407,200)	

* See Internal Service Charges section for details

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Steam Generation and Distribution Line of Business – The purpose of the Steam Generation and Distribution Line of Business is to provide steam products to customers so they can heat their facility spaces and support their business functions.

Steam Generation and Distribution

The purpose of the Steam Generation and Distribution program is to provide steam products to customers so they can heat their facility spaces and support their business functions.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09- FY10 Difference	FY09-FY10 % Change
Budget:	DES Enterprise Fund	\$11,886,300	\$11,012,643	\$11,559,600	\$9,627,500	\$(1,932,100)	(16.7)%
FTEs:	DES Enterprise Fund	0.51	0.51	0.51	0.51	0.00	0.0%
Performance							
Percentage of steam generated and distributed that meets contractual requirements		100%	100%	100%	100%		

Chilled Water Generation and Distribution Line of Business – The purpose of the Chilled Water Generation and Distribution Line of Business is to provide chilled water products to customers so they can cool their facility spaces and support their business functions.

Chilled Water Generation and Distribution

The purpose of the Chilled Water Generation and Distribution program is to provide chilled water products to customers so they can cool their facility spaces and support their business functions.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09- FY10 Difference	FY09-FY10 % Change
Budget:	DES Enterprise Fund	\$11,109,100	\$10,292,568	\$10,803,800	\$11,344,900	\$541,100	5.0%
FTEs:	DES Enterprise Fund	0.49	0.49	0.49	0.49	0.00	0.0%
Performance							
Percentage of chilled water generated and distributed that meets contractual requirements		NA	100%	100%	100%		

Administrative Line of Business – The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions

Central adjustments related to travel, longevity, perfect attendance, internal service fees, pay plan, and fringe benefits are reported here. These adjustments will be allocated to individual programs by the department in FY10. For a detailed description, see the Budget Changes and Impact Highlights page.

Budget & Performance Summary		2008 Budget	2008 Actual	2009 Budget	2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
Budget:	GSD General Fund	\$0	\$0	\$0	\$(16,200)	\$(16,200)	0.0%

68201 District Energy System-Financial

DES Enterprise Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES	128,200	100,235	121,200	119,800	(1,400)	(1.16)%
OTHER SERVICES:						
Utilities	12,508,600	9,096,706	11,736,200	10,460,500	(1,275,700)	(10.87)%
Professional & Purchased Services	4,288,700	4,348,864	4,353,300	4,442,300	89,000	2.04%
Travel, Tuition, and Dues	4,400	0	0	0	0	0.00%
Communications	110,200	33,027	110,300	45,100	(65,200)	(59.11)%
Repairs & Maintenance Services	0	0	0	0	0	0.00%
Internal Service Fees	139,600	139,435	33,500	17,200	(16,300)	(48.66)%
Other Expenses	208,300	2,213,371	302,800	309,100	6,300	2.08%
TOTAL OTHER SERVICES	17,259,800	15,831,403	16,536,100	15,274,200	(1,261,900)	(7.63)%
TOTAL OPERATING EXPENSES	17,388,000	15,931,638	16,657,300	15,394,000	(1,263,300)	(7.58)%
TRANSFERS TO OTHER FUNDS/UNITS	5,607,400	5,373,573	5,706,100	5,562,200	(143,900)	(2.52)%
TOTAL EXPENSES & TRANSFERS	22,995,400	21,305,211	22,363,400	20,956,200	(1,407,200)	(6.29)%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	67,828	0	0	0	0.00%
TOTAL PROGRAM REVENUE	0	67,828	0	0		0.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses, & Permits	0	0	0	0	0	0.00%
Fines, Forfeits, & Penalties	0	0	0	0	0	0.00%
Compensation From Property	0	1,568	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	1,568	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS/UNITS	22,995,400	20,984,160	22,363,400	20,956,200	(1,407,200)	(6.29)%
TOTAL REVENUE & TRANSFERS	22,995,400	21,053,556	22,363,400	20,956,200	(1,407,200)	(6.29)%
Expenditures Per Capita	\$37.53	\$34.77	\$36.50	\$34.21	\$(2.30)	(6.29)%

68201 District Energy System-Financial

<u>Title</u>	<u>Grade</u>	<u>FY 2008 Budgeted</u>		<u>FY 2009 Budgeted</u>		<u>FY 2010 Budgeted</u>		<u>FY09 - FY10 Variance</u>	
		<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>	<u>Pos.</u>	<u>FTE</u>
DES Oper General Acct 68201									
Special Projects Mgr	SR1500	1	1.00	1	1.00	1	1.00	0	0.00
Total Positions & FTE		1	1.00	1	1.00	1	1.00	0	0.00
Department Totals		1	1.00	1	1.00	1	1.00	0	0.00

01 Administrative-At a Glance

Mission	These accounts provide Metro's share of employee benefits for certain central benefits, retired employees, and employees, administrative accounts within the government, contributions to not-for-profit organizations, contracts with other organizations, subsidies, and contingencies.		
Budget Summary	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
Expenditures and Transfers:			
GSD General Fund	\$165,684,561	\$176,640,200	\$197,451,800
USD General Funds	22,894,600	25,188,900	26,664,800
Total Expenditures and Transfers	<u>\$188,579,161</u>	<u>\$201,829,100</u>	<u>\$224,116,600</u>
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$0	\$0	\$0
Other Governments and Agencies	0	0	0
Other Program Revenue	0	0	0
Total Program Revenue	\$0	\$0	\$0
Non-program Revenue	0	0	0
Transfers From Other Funds and Units	0	0	0
Total Revenues	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Expenditures Per Capita	\$307.80	\$329.43	\$366.05
Positions	Total Budgeted Positions	0	0
Contacts	Director: Richard Riebeling email: richard.riebeling@nashville.gov Deputy Director of Finance: Talia Lomax-O'dneal email: talia.lomaxodneal@nashville.gov 106 Metro Courthouse 37201 Phone: 862-6151 FAX 862-6156		

These accounts are administered by the Department of Finance, and have no separate organization chart.

* **Important Note about the Budget:** This Administrative department is made up of a group of various-purpose accounts that do not fall into other agencies' budgets. Revenues in this department include all general fund revenues not associated with other agencies, and are not directly related to the budgeted expenditures in this department. Because of this, the financial schedules presented later in this section list individual business units expenditure information, rather than a summary of revenues and expenditures.

01 Administrative-At a Glance

Budget Highlights FY 2010

For budget changes, see the financial schedule.

Overview

Accounts are grouped into functional area, as presented in the budget ordinance. Each account's title, 8-digit business unit number, legal basis, & description follow. In cases where the Council changed an appropriation in the final (substitute) budget, the original proposal and final adjustments are both described.

INTERNAL SUPPORT:

- **Budget Adjustment Savings** (01101408 & 01191408) Anticipated cross-departmental savings due to expected GSD General Fund departments under-spending their budgets. The savings targets were eliminated in FY 2009.
- **Insurance & Reserve** (01101301 & 01191301, Resolution R82-1327) protects Metro property against damage, loss and claims. This account pays insurance premiums for Metro vehicles, buildings and equipment, boiler and elevator inspections, and for protection against liability claims. The FY 2010 budget recommends a decrease of \$532,200 in the GSD and a decrease of \$28,100 in the USD.
- **Surety Bonds** (01101302, TCA § 8-19-101) pays premiums to insurance companies to bond local officials and persons who routinely handle public funds, to insure Metro against misuse, theft, and fraud. The FY 2010 recommended budget remains flat at \$17,300.
- **Corporate Dues and Contributions to Governmental Associations** (01101303, Metro Charter § 18.11(c)) pays dues for Metro memberships in intergovernmental organizations. The FY 2010 recommended budget remains flat at \$350,000.
- **Judgments and Losses** (01101308 & 01191308, Metro Code § 2.40.100) pays on Metro's behalf for judgments and losses that arise in the course of litigation and pays related costs and expenses such as for court reporters, court costs, tax costs, etc. The FY 2010 budget recommends a decrease of \$437,300 in the GSD and a decrease of \$2,400 in the USD.
- **Pay Plan Improvements** (01101315 & 01191315) Pay plan improvements for active employees in the general funds' departments are included here. The FY 2010 budget recommends an increase of \$97,500 in the GSD and remains flat in the USD.
- **Post Audits** (01101412, Metro Charter §6.15) pays for an annual independent financial audit and accounting services conducted by one or more certified public accounting firms. Audits are conducted in accordance with federal and state law. The FY 2010 recommended budget remains flat at \$1,500,000.
- **Transfer to Advance Planning & Research Fund** (01101416, Metro Charter § 6.14) provides the mandated \$50,000 transfer to the APR fund and approximately \$75,000 for the Metro Planning Organization (MPO). The FY 2010 recommended budget remains flat at \$145,200.
- **Metro Facility Rental** (01101127) pays rent for space. The FY 2010 budget recommends a reduction of \$120,100.
- **Relocation Expenses for Metro Agencies** (01101180) includes funds for the estimated relocation expenses of transferring agencies out of buildings being renovated. The FY 2010 recommended budget remains flat at \$140,300.
- **Metro Travel Program** (01101396) The FY 2010 budget recommends \$350,000 to be used by Metro agencies for business related travel. Travel related line items were pulled from the individual agency's budget.
- **Office of Sustainability** (01101617) The FY 2010 budget recommends \$150,000 for the Director of Finance to allocate based upon recommendations of the Blue Ribbon Committee on Environmental Sustainability.
- **Operating Transfer to GSD Debt Service Fund** (01102160) The FY 2010 recommended budget provides \$7,365,600 as an operational transfer from the General Fund to GSD Debt Fund 20115 for debt service on capital projects.
- **Subsidy Municipal Auditorium** (01101428) includes recurring funds to subsidize the Municipal Auditorium. The FY 2010 budget recommends a decrease of \$196,800 to \$669,200 which is funded by the Hotel Motel Fund.
- **Transfer for 4% Fund** (01101499, Metro Charter) transfers 4% of original revenues in the GSD General Fund to the separate General Fund Reserve Fund for equipment purchases or building repairs for any department funded by the GSD General Fund.
- **Subsidy Community Education** (01101602) The FY 2010 budget recommends a reduction of \$279,100 in the subsidy for Community Education.

EMPLOYEE BENEFITS:

- **Police and Fire Pension Match** (01191102, Metro Charter § 13.09) provides Metro's guaranteed contributions from the USD General Fund to closed police and fire pension plans.
- **Civil Service Retirement Match** (01191103, Metro Charter § 13.09) provides Metro's guaranteed contribution from the USD General Fund to the closed City of Nashville Employees' Retirement plan.
- **Davidson County Retirement Match** (01101104, Metro Charter § 13.09) provides Metro's contribution from the GSD to the old Davidson County civil service pension plan. The FY 2009 budget reflects a decrease of \$30,900 in administrative fees.
- **Teacher Pensions Match** (01191106, Metro Charter § 9.06) provides Metro's contribution from

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the USD General Fund to the old city teacher's pension plan.

- **Davidson County Teacher's Retirement Match** (01101107, Metro Charter §9.06) provides Metro's guaranteed contribution to the closed county teacher's pension plan. The Board of Education makes a separate guaranteed contribution from its Schools Special Revenue Fund to that plan. The FY 2010 recommended budget remains flat at \$6,900,400.
- **Group Health Insurance Match** (01101109 & 01191109, Metro Code §3.16.020, .040, & 3.24.010) provides Metro's share of pensioners' medical and dental insurance premiums. For active employees, these costs are in their departments' budgets. The FY 2010 budget recommends an increase of \$244,900 in the GSD and an increase of \$5,100 in the USD.
- **Death Benefit Payments** (01101110, Metro Code § 3.28.080) transfers money to a fund that provides a supplementary benefit for deaths in the line of duty. The FY 2010 recommended budget remains flat at \$200,000.
- **Direct Pension Payments** (01191111, Private Acts of 1959 chapter 117 & Metro Charter Sec. 20.01) provides direct pension payments from the USD General Fund to members and qualified surviving spouses of the old Nashville City Council. This expense was eliminated in the FY 2009 budget.
- **Pensioners In-Line-Of-Duty Medical Expense** (01101113 & 01191112, Metro Charter § 13.12) provides medical payments for those pensioners who were disabled by in-line-of-duty injuries. The total cost is budgeted through the GSD General Fund; the share for USD employees is borne by a transfer from the USD to the GSD. The FY 2010 budget recommends a reduction of \$108,500 in the GSD and a reduction of \$74,300 in the USD.
- **Unemployment Compensation** (01101114, TCA § 50-7-401) reimburses the state for unemployment payments to eligible former Metro employees. The FY 2010 budget recommends a slight increase of \$1,500.
- **Group Life Insurance Match** (01101115 & 01191115, Metro Code § 3.16.040) provides payment of life insurance premiums for pensioners. Life insurance for active employees is budgeted in departments' budgets; Metro pays 100% of premiums. The FY 2010 budget recommends an increase in the GSD funding of \$231,800 and an increase of \$10,000 in the USD funding.
- **Employees In-Line-Of-Duty Medical Expense** (01101120 & 01191113, Metro Charter § 13.12) provides medical payments for employees injured on-the-job for services that cannot be provided by General Hospital. The total cost is budgeted through the GSD General Fund; the share for USD employees is borne by a transfer from the USD to the GSD. The FY 2010 budget recommends an increase of

\$644,600 in the GSD and an increase of \$93,100 in the USD.

- **Benefit Adjustments** (01101140 & 01191140) provides funds for adjustments to the departmental fringe benefit accounts based on projected changes in medical, life, dental, and/or pension rates. For FY 2010 benefit rates are initially estimated to increase 5% for health and dental, and remain flat for pension.
- **Benefit Re-Enrollment for Human Resources** (01101431) The FY 2008 budget recommended \$585,000 for the planning, training and roll-out of the Benefit Re-Enrollment Program. The funds were a transfer from the Benefit Board Fund 52177 and were eliminated in FY2009.
- **Subsidy for the Radio Shop** (01101422) the FY 2009 budget reflected a reduction of \$15,000 in the administrative account and a transfer to the Radio Shop Fund for the yearly maintenance of radios required under the Disaster Recovery Plan.

CONTINGENCY:

- **Contingency for Subrogation** (01101224 & 01191224) permits deposit of recoveries and repayment to affected GSD and USD departments for unbudgeted casualty repairs and replacements. The expenditure account is offset by a matching revenue account. The FY 2010 recommended budget remains flat.
- **District Energy System (DES)** (01101218) The Metro Funding Amount (MFA) represents the 15% of the DES operating budget, 31% of the DES Debt Service, and other costs related to sales and marketing of DES excess capacity to customers. The FY 2010 recommended budget increases the budget projection \$188,000 to \$2,444,100.
- **Contingency for Stormwater Fees** (01101230) The FY 2010 budget recommends \$250,000 to be set aside for increases to agencies due to the newly established stormwater fees.
- **Contingency EMS Collection Fees** (01101313) is a contingency for EMS collection fees to be transferred to the Fire Department based upon actual expenses. The FY 2009 budget reflected a reduction of \$1,138,100 in the Administrative account and a transfer to the Fire Department.
- **Contingency for Vacant Space** (01101481) provides funds to cover the utilities and maintenance costs for Metro vacant facilities. The FY 2010 budget recommends a decrease of \$574,000.
- **Contingency Account** (01101309 & 01191309, Metro Charter § 6.11) provides a reserve of funds for unexpected costs incurred by departments funded through the GSD or USD General Funds. The FY 2010 budget remains flat at \$0 for GSD and USD.

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- **Contingency for Local Matching Funds – Federal, State, and Other Reimbursable Programs** (01101298) provides funds for required dollar matches as the government receives mid-year grants and other reimbursable programs. Those funds are transferred from this BU to the accounts of departments receiving those new grants. The FY 2010 budget remains flat at \$0.
- **Contingency for Federal, State, and Other Reimbursable Program Funds** (01101299 & 01191299) handles the non-local funding component of new grants. The expenditure budget is offset by estimated grant revenue in the same business unit. As departments receive previously-unbudgeted grants or reimbursements in the general fund during the fiscal year, their budget is increased either:
 - By a Council resolution that appropriates the previously non-estimated revenues or fund balance,
 - By use of these contingency accounts (the local match portion coming from the department's existing budget or from local match funds, and the grantor share coming from this account).

Expenditures are posted to accounts that receive transfers from these contingencies, not to these five contingency accounts. The table below shows recent transfers from (use of) two of the five accounts.

Previously-unbudgeted grants may be added to grant special revenue funds upon proper approval without using this account.

The FY 2009 budget eliminated the GSD and USD allocations. The revenue has also been eliminated in revenue accounts OA 406100 in the GSD and USD operating budgets. The FY 2010 budget recommends \$100,000 for the GSD Local Match account.

Budget History of GSD Contingency for Reimbursable Programs and Local Match			
Fiscal Year	Budget Ordinance	Fiscal Year-End	Amount Used
01101298 GSD Local Match			
2006	100,000	100,000	0
2007	100,000	72,633	27,367
2008	100,000	97,684	2,316
2009	0	0	0
01101299 GSD Contingency for federal, State, and Other Reimbursable Programs			
2006	4,250,000	4,250,000	0
2007	4,250,000	4,250,000	0
2008	4,250,000	4,250,000	0
2009	0	0	0

- **Contingency for Utility Increases** (01101566 & 01191566) sets aside funds to cover possible increases in electricity, water and natural gas rates.

The FY 2010 budget recommends an increase of \$23,100 in the GSD and \$50,000 in the USD.

- **Non-Profits – Administration Fee** (01102100) The FY 2009 budget reflected a decrease of \$33,300 and the elimination of this account.
- **MNPS – Central Service Adjustments** (01102150) The FY2010 budget recommends a reduction of \$42,800 from the FY 2009 budget to cover administrative support costs for Metro schools.
- **Contingency for Independent Medical Exams** (01101590) The FY 2010 budget recommends a decrease of \$1,000.
- **Contingency for Parks and Police Connection** (01101603) The FY 2008 budget provided \$129,400 for a program to place a Metro Police officer in Metro Parks. This contingency was eliminated in FY 2009.
- **Contingency for Employee Sick / Back-up Child Day Care** (01101128) The FY 2009 budget provided funding for this program in the Human Resources budget.
- **Contingency for Administration Change** (01101341) The FY 2009 budget eliminated the non-recurring expense of \$100,000 contingency for the Administration office change in the fall 2007 election.
- **Contingency for Merchant Fees** (01101342) the FY 2009 budget eliminated the non-recurring expense of \$100,000 contingency for Merchant Fees.
- **Contingency for ADA Operations** (01101485) the FY 2010 budget recommends an increase of \$26,300 in ADA Operations Contingency.

REGULATION, INSPECTION, & ECONOMIC DEVELOPMENT:

- **Economic Job Development Incentive** (01101118) provides funds to make economic and community development incentive grants to the Industrial Development Board. These grants are to encourage the location of Fortune 500 companies and creation of new jobs within Davidson County. The FY 2010 recommended budget remains flat at \$1,800,000.
- **Nashville Career Advancement Center (NCAC)** (01101213) provides local funds to offset projected administrative cost deficit and to also support the continuation of a Summer Youth at Work Program. The FY 2010 budget recommends a reduction of \$15,800.
- **Subsidy to the Sommet Center** (01101221) provides supplemental funds from the GSD General Fund to Powers Management for the operation of the Sommet Center (Nashville Arena). The FY 2009 budget reflected a decrease of \$818,100 and the elimination of the Administrative account. The Hotel Motel Fund will now contain the entire subsidy of the Sommet Center.

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- **Coliseum Capital Maintenance Fund Transfer or Stadium Maintenance** (01101222) provides contractually-mandated funds for maintenance of the Coliseum football stadium. The FY 2010 recommended budget remains flat at \$1,000,000.
- **Transfer to GSD Debt Service** (01101225, Stadium Funding Package) transfers \$3.2 million of Hotel Motel Tax from the GSD General Fund to the GSD Debt Service Fund for the Coliseum stadium. The FY 2010 recommended budget remains flat at \$3,200,000.
- **Greer Stadium Maintenance** (01101424) provides funding to assist in maintaining Greer Stadium, contingent on the Nashville Sounds baseball team's payment of rent to Metro. The FY 2010 recommended budget remains flat at \$250,000.
- **Property Tax Increment Refund or Tax Increment Payment - MDHA** (01101499 & 01191499, State Law Title 13, Chapter 20) provides tax incentive payments for loans incurred by the Metropolitan Development & Housing Authority (MDHA) for authorized redevelopment activities. MDHA promotes private investment in designated development districts. Similar payments are budgeted in all six budgetary funds (GSD & USD General funds, the General Purpose School Fund, and the three related Debt Service funds). The FY 2010 budget recommends an increase of \$677,300 in the GSD and an increase of \$456,200 in the USD.
- **Contribution to Partnership 2010** (01101506) provides funds to the Nashville Chamber of Commerce for its Partnership 2010 program, which promotes the relocation of companies to Nashville and expansion of existing companies. The FY 2009 budget eliminated the Administrative account and transferred the balance to the Hotel Motel Fund.

RECREATIONAL, CULTURAL, & COMMUNITY SUPPORT:

- **Metropolitan Action Commission (MAC)** (01101204, Metro Code § 2.108.010) provides GSD General Fund matching funds to MAC for administration and leasehold costs, the Head Start program, and other MAC activities. The FY 2010 recommended budget reflects a decrease of \$400,200.
- **Bill Wilkerson Hearing & Speech Center Contract** (01101307, Ordinance 084-496) provides for diagnosis, care, and treatment for the certified medically indigent residents of Davidson County who have communication problems such as total or partial deafness, speech, voice, or language disorders. The account was eliminated in FY 2009.
- **Property Tax Relief Program** (01101326 & 01191326, TCA § 67-5-702, § 67-5-703 and § 67-5-704) provides tax relief funds for the elderly low-income, disabled and disabled veteran homeowners. The program in effect pays part or all of the property tax of eligible applicants. Metro matches the state expenditures based on the current sales ratio; how-

ever the combined Metro and State assistance may only cover the amount of taxes owed. The FY 2010 budget recommends an increase of \$251,900 in the GSD and \$54,200 in the USD.

- **Nashville After School Alliance** (01101616) The FY 2010 budget recommends \$400,000 for the Director of Finance to allocate for the expansion of after school opportunities for middle school youth.

HEALTH & HOSPITALS:

- **Subsidy for Hospital Authority** (01101426, Metro Charter § 10-201) provides a contract subsidy to the Nashville Hospital Authority to support the operations of Metropolitan Nashville General Hospital, an acute care hospital with 150 licensed beds. The FY 2006 budget consolidated the subsidies to General Hospital, Bordeaux Hospital and the Knowles Home. The FY 2009 budget recommends a subsidy decrease of 5% equal to \$2,489,900.
- **Correctional Health Care** (01101613) The FY 2010 recommended budget transfers \$10,645,100 from the Health Department operational fund to an Administrative account.
- **Forensic Medical Examiner** (01101614) The FY 2010 recommended budget transfers \$4,215,800 from the Health Department operational account to an Administrative account.

CONTRIBUTIONS:

TCA 7-3-314 (Financial assistance to nonprofit organizations) provides for contributions by metropolitan governments to qualified nonprofit organizations "to promote the general welfare of the residents of the municipality."

- **Contribution to Codes Demolition Fund** (01101331) a working capital contribution to Codes Department's Demolition Fund 30600. The FY 2009 budget was eliminated in the Administrative account and transferred to the Codes Department.
- **Contribution to Nashville Symphony** (01101502, Metro Charter 18.11(a)) provides annual funds in the amount of \$15,000 to support the Nashville Symphony.
- **Legal Aid Society of Middle Tennessee** (01101505, Resolution R95-1723) provides funds to support the organization's mission of providing free legal help to low-income and elderly persons with certain kinds of civil legal problems. Account is eliminated in FY 2010. Non-profit agencies will have to re-apply for consideration of allocated funds within the next fiscal year.
- **Contract Guest House** (01101510) provides for a contract with Guest House to house incapacitated substance abusers who are picked up by the police, as an alternative to incarceration. Account was eliminated in FY 2009. Non-profit agencies will have to re-apply for consideration of allocated funds within the next fiscal year.

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- **Contribution to Interdenominational Ministers' Fellowship** (01101513) provides funds for the Peniel Initiative Program. Account was eliminated in FY 2009. Non-profit agencies will have to re-apply for consideration of allocated funds within the next fiscal year.
- **Contribution to Adult Literacy Program** (01101516) provides a local contribution for the Adult Literacy Program. The Nashville Adult Literacy Program is for adults with low, marginal or no reading skills. Sponsored by the Nashville Adult Literacy Council, the Community Education Alliance, and the Metro Public Schools, it provides those adults with one-to-one, group or computer instruction to meet their individual needs. Account is eliminated in FY 2010. Non-profit agencies will have to re-apply for consideration of allocated funds within the next fiscal year.
- **Contribute Community Access Television** (01101519) provides local funds to the Community Access Television channel. CATV is an organization that promotes the citizens' point of view and freedom of speech by providing them with training in television, instruction on the use of TV equipment, and the knowledge to produce their own program. Account was eliminated in FY 2009. Non-profit agencies will have to re-apply for consideration of allocated funds within the next fiscal year.
- **Contribute Nashville Humane Association** (01101521, Metro Charter § 18.11(a)) provides \$12,500 to assist with shelter, food and medical services for abandoned, unwanted, and injured animals and for placement with area residents.
- **Community Project for Neighborhood After-Care** (01101531) provides a contribution through the Project for Neighborhood Aftercare to licensed child care providers for after-school care, including academic enrichment and nutrition, for K-8 children in high risk, low-income residential areas. Account is eliminated in FY 2010. Non-profit agencies will have to re-apply for consideration of allocated funds within the next fiscal year.
- **Contribute Domestic Violence Intervention Center** (01101540) provides funds for this agency (formerly known as PEACE) to supply domestic violence counseling and education to clients referred by the courts and other Metro agencies. Account was eliminated in FY 2009. Non-profit agencies will have to re-apply for consideration of allocated funds within the next fiscal year.
- **Contribute Kelly Miller Smith** (01101541) provides funds to assist a non-profit agency that serves persons convicted of domestic violence. The program counsels primarily African-American men and a small number of women. Account was eliminated in FY 2009. Non-profit agencies will have to re-apply for consideration of allocated funds within the next fiscal year.
- **Contribute Ujima House** (01101549) The FY 2006 budget provides a contribution to the Ujima House, a community service organization that focuses on the needs of women and their children who are victims of domestic violence. Account was eliminated in FY 2009. Non-profit agencies will have to re-apply for consideration of allocated funds within the next fiscal year.
- **Contribute YWCA Domestic Violence** (01101552) provides funds toward the operation of a new, larger, state-of-the-art shelter for victims and survivors of domestic violence. Account is eliminated in FY 2010. Non-profit agencies will have to re-apply for consideration of allocated funds within the next fiscal year.
- **Contribute United Way Family Resource Center** (01101553) provides support for administrative and infrastructure costs of family resource centers (FRCs) so that United Way can focus their investments on FRC programmatic needs through their Community Solutions Fund. Account was eliminated in FY 2009. Non-profit agencies will have to re-apply for consideration of allocated funds within the next fiscal year.
- **Contribute Second Harvest Food Bank** (01101555) provides funds for the Emergency Food Box Program. Account is eliminated in FY 2010. Non-profit agencies will have to re-apply for consideration of allocated funds within the next fiscal year.
- **Contribute Metropolitan Education Access Corporation** (01101559, RS2002-1041) provides funds for the MEAC, which has responsibility for program production, management, and promotion of the educational access channels on all cable television systems. Council awarded MEAC \$51,800 in the Final Budget for FY 2009.
- **Mary Parrish Center** (01101562) provides for a clerk or paralegal to assist victims in filling out warrants and orders of protection. Account is eliminated in FY 2010. Non-profit agencies will have to re-apply for consideration of allocated funds within the next fiscal year.
- **Renewal House** (01101564) provides funds for this residential community for mothers and their children affected by addiction. Founded in 1995, Renewal House provides families with a long-term residential program that includes opportunities for mothers to enter the work force. Account was eliminated in FY 2009. Non-profit agencies will have to re-apply for consideration of allocated funds within the next fiscal year.
- **Jefferson Street United Merchants Partnership, Inc.** (01101565) provides funds to aid in the efforts to improve Jefferson Street and to supplement the summer youth program. Account was eliminated in FY 2009. Non-profit agencies will have to re-apply for consideration of allocated funds within the next fiscal year.

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- **Contribute Children's Theatre** (01101568) provides funds for the Children's Theatre program. Account is eliminated in FY 2010. Non-profit agencies will have to re-apply for consideration of allocated funds within the next fiscal year.
- **Contribute Reconciliation Ministries** (01101569) provides funds in support of families of incarcerated persons. Account was eliminated in FY 2009. Non-profit agencies will have to re-apply for consideration of allocated funds within the next fiscal year.
- **Contribute Morning Star Domestic Violence** (01101576) was added in the final budget to support the programming and services provided by Morning Star Sanctuary to victims of domestic violence. Account is eliminated in FY 2010. Non-profit agencies will have to re-apply for consideration of allocated funds within the next fiscal year.
- **Contribute Hands On Nashville** (01101580) contributes funds for the Volunteer Mobilization & Management pilot program. Account was eliminated in FY 2009. Non-profit agencies will have to re-apply for consideration of allocated funds within the next fiscal year.
- **Neighborhood Resource Center (NRC) / Artworks** (01101582) contribution added by Council in final FY 2006 budget. Account is eliminated in FY 2010. Non-profit agencies will have to re-apply for consideration of allocated funds within the next fiscal year.
- **North Edgefield Organized Neighbors (NEON)** (01101584) contribution added by Council in final FY 2006 budget. Account was eliminated in FY 2009. Non-profit agencies will have to re-apply for consideration of allocated funds within the next fiscal year.
- **Alignment Nashville** (01101587) The FY 2008 budget reflected a contribution of \$100,000 toward this program that works with Metro Schools. The FY 2010 recommended budget remains flat at \$100,000.
- **Domestic Violence Programs** - the FY 2010 budget recommends \$675,000 for Domestic Violence Programs in the new Community Enhancement Fund (CEF) Program. The new accounts for FY 2010 are:
01101594 – Family & Children's Services - \$97,200.
01101505 – Legal Aid Society - \$149,500.
01101576 – Morning Star Sanctuary - \$140,200.
01101562 – Mary Parrish Center - \$32,000.
01101552 – YWCA of Nashville - \$256,100. FY 2009 accounts were all eliminated for FY 2010. Non-profit agencies had to re-apply for consideration of allocated funds for FY 2010.
- **Educational & After School Programs** - the FY 2010 budget recommends \$675,000 for Educational and After School Programs in the new CEF Program. New accounts for FY 2010 are:
01101619 – Backfield in Motion - \$105,900.
01101620 – Boys & Girls Club - \$44,600.
01101621 – Deaf & Hard of Hearing - \$73,900.
01101622 – Martha O'Bryan Center - \$80,900.
01101623 – Monroe Harding, Inc. - \$143,900.
01101624 – Pencil Foundation - \$50,600.
01101625 – Rockettown of Mid Tenn. - \$49,400.
01101626 – Salama Urban Ministries - \$54,600.
01101627 – YMCA of Mid Tenn. - \$32,600.
FY 2009 accounts were all eliminated for FY 2010. Non-profit agencies had to re-apply for consideration of allocated funds for FY 2010.
- **Miscellaneous Community Agencies and Services** - the FY 2010 budget recommends \$450,000 for Miscellaneous Community Agencies and Services in the new CEF Program. New accounts for FY 2010 are:
01101628 – Big Brothers of Nashville - \$72,800.
01101629 – Conexion Americas - \$24,600.
01101630 – Nashville American Red Cross-\$29,100.
01101631 – Fifty Forward - \$74,400.
01101632 – Arc of Davidson County - \$80,800.
01101633 – Urban Housing Solutions - \$13,600.
FY 2009 accounts were all eliminated for FY 2010. Non-profit agencies will have to re-apply for consideration of allocated funds for FY 2010.
- **MDHA Homeless Commission Project (01101129)** provides additional funding for Homeless Commission management position, and HMIS System. The FY 2010 budget recommends an increase of \$205,100.

INFRASTRUCTURE AND TRANSPORTATION:

- **Subsidy to the Regional Transit Authority** (01101117) provides local matching funds for transportation services for the Job Access and Reverse Commute project, and to match with other cities to continue the Murfreesboro to Nashville "Relax and Ride" shuttle. The FY 2008 budget reflected a decrease of \$48,000 which was transferred to the Hotel Motel Fund. The FY 2009 budget was eliminated in the Administrative account and transferred to the Hotel Motel Fund.
- **Commuter Rail Project** (01101237) provides initial funds for the first year operation of the new Music City Star commuter rail. The FY 2008 budget reflected a decrease of \$352,000 which was transferred to the Hotel Motel Fund. The FY 2009 budget was eliminated in the Administrative account and transferred to the Hotel Motel Fund.
- **RTA – Northeast Corridor** (01101239) provides funds for Davidson County's share for the Northeast Corridor of the commuter rail project. The FY 2008 budget removed this non-recurring expense.
- **Contingency Regional Transportation Authority (RTA) membership Dues** (01101323) is a contingency to provide funding to the RTA if the General Assembly imposes RTA dues, which are not included in the RTA subsidy 01101117. The FY 2009 budget eliminated this account.

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- **Supplement to Metropolitan Transit Authority (MTA)** (01101304 GSD and 01191104 USD, Metro Charter § 11.401) provides local supplementary funds to the Metropolitan Transit Authority for its various programs. The FY 2010 budget recommends an increase of \$1,799,900 for initiation of the Bus Rapid Transit System.
- **USD Subsidy for MTA** (01191104) The FY 2009 budget provided \$50,000 from the USD as an operational subsidy to MTA. The FY 2010 recommended budget eliminates this account.
- **Magnet School Student Transport Program** (01101305) The FY 2009 budget provided \$200,000 to MTA for the transportation of Metro's magnet school students.

Since revenues in this department are not directly related to the budgeted expenditures in this department, the following financial schedule presents individual business units' expenditure information.

01 Administrative–At A Glance

GSD & USD General Fund Administrative Expenditures

BU number	Description	FY 2008 Budget	FY 2008 Actual	FY 2009 Budget	FY 2010 Budget
GSD General Fund:					
01101104	County Retire Match	\$3,532,800	\$3,532,000	\$3,501,900	\$3,501,900
01101107	County Teach Retire Match	6,961,200	6,959,700	6,900,400	6,900,400
01101109	Health Insurance Match	28,497,200	27,996,172	29,887,900	30,132,800
01101110	Death Benefit Payments	201,800	201,700	200,000	200,000
01101113	Pens IOD Medical Expense	0	0	3,447,800	3,339,300
01101114	Unemployment Compensation	706,300	234,872	500,000	501,500
01101115	Life Insurance Match	1,369,100	1,408,956	1,392,400	1,624,200
01101117	Regional Transit Authority	101,400	58,227	0	0
01101118	Econ/Job Incentives	1,412,400	1,412,400	1,800,000	1,800,000
01101120	Employee IOD Med Expense	0	0	6,129,100	6,773,700
01101127	Metro Facility Rent	1,283,142	1,245,222	1,220,100	1,100,000
01101128	Employee Sick/Back-up Child Care	170,600	170,600	0	0
01101129	MDHA Homeless Commission	837,533	837,533	1,149,200	1,354,300
01101140	Benefit Adjustments	8,547,400	3,676,300	3,246,100	5,740,600
01101180	Relocation of Metro Agencies	1,324,022	141,308	140,300	140,300
01101204	Metro Action Commission	4,506,800	4,506,800	3,682,100	3,281,900
01101213	NCAC Local Match	311,900	311,900	112,600	96,800
01101218	District Energy System	2,429,800	1,214,050	2,256,100	2,444,100
01101221	Subsidy Nashville Arena	818,100	817,200	0	0
01101222	Stadium maintenance	1,008,800	849,035	1,000,000	1,000,000
01101224	Contingency Subrogation	100,900	900	100,000	100,000
01101225	GSD Debt Transfer-Stadium	3,228,200	3,227,500	3,200,000	3,200,000
01101230	Contingency for Stormwater Fees	0	0	0	250,000
01101235	Managing for Results	63,480	26,900	0	0
01101237	Commuter Rail	291,600	291,400	0	0
01101298	Contingency Local Match	100,900	2,316	0	0
01101299	Contingency Fed/State Programs	4,287,400	36,500	0	0
01101301	Insurance Reserve	0	0	1,429,900	897,700
01101302	Surety Bonds	0	0	17,300	17,300
01101303	Corp Dues/Contribution	430,558	322,601	350,000	350,000
01101304	Subsidy MTA	18,165,100	18,165,100	17,512,600	19,062,500
01101305	MTA Magnet School Transport	0	0	200,000	0
01101307	Wilkerson Hearing/Speech	20,300	4,845	0	0
01101308	Judgments and Losses	0	0	1,175,100	737,800
01101309	Contingency Account	0	0	0	0
01101313	EMS Collection Fees	10,200	9,900	0	0
01101315	Pay Plan Improvements	869,600	13,400	256,000	353,500
01101323	Contingency RTA Membership	55,000	400	0	0
01101326	Property Tax Relief Program	1,291,000	1,291,000	1,690,000	1,941,900
01101331	Codes Demolition Fund	100,000	100,000	0	0
01101341	Contingency Admin Change	100,000	100,000	0	0
01101342	Contingency Merchant Fees	100,000	100,000	0	0
01101396	Travel Program	0	0	0	350,000
01101408	Budget Adjustment Savings	-16,938,500	0	0	0
01101412	Post Audit	1,826,726	1,431,757	1,500,000	1,500,000
01101416	Subsidy Advance Planning	75,400	61,817	145,200	145,200
01101422	Subsidy Radio Shop	15,000	11,504	0	0
01101424	Greer Stadium Maintenance	252,200	252,200	250,000	250,000
01101426	Hospital Authority Subsidy	49,797,100	49,797,100	47,307,200	41,690,700
01101428	Municipal Auditorium - Enterprise	495,200	495,200	0	0
01101431	Benefit Re-Enrollment for HR	585,000	0	0	0
01101481	Contingency – Vacant Space Ops	1,334,600	1,327,298	1,619,700	1,045,700
01101485	Contingency – ADA Operations	675,000	675,000	588,700	615,000
01101499	GSD Gen. Revenue – 4% Reserve	23,489,200	23,785,251	23,705,700	23,023,700

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GSD & USD General Fund Administrative Expenditures

BU number	Description	FY 2008 Budget	FY 2008 Actual	FY 2009 Budget	FY 2010 Budget
01101499	GSD Gen. Revenue – MDHA	3,394,500	4,219,226	4,373,900	5,051,200
01101502	Contribute Nash Symphony	15,000	15,000	40,000	15,000
01101505	Contribute Legal Aid Society	20,300	20,300	165,465	149,500
01101506	Contribute Partnership 2010	300,000	300,000	0	0
01101510	Contribute Guest House	120,000	120,000	0	0
01101513	Contribute Interdenominational Ministers' Fellowship	50,000	50,000	0	0
01101516	Contribute Adult Literacy	36,900	36,900	60,000	60,000
01101519	Contribute CATV	53,800	53,800	0	0
01101521	Contribute Humane Assoc	11,200	11,200	12,500	12,500
01101531	Project N'hood Aftercare	569,000	569,000	300,079	0
01101540	Contribute Dom Viol Intervention	129,800	129,800	0	0
01101541	Contribute KM Smith	40,500	40,500	0	0
01101549	Contribute Ujima House	45,000	45,000	0	0
01101552	Contribute YWCA Domestic V	361,000	361,000	196,170	256,100
01101553	Contribute United Way Family	332,000	332,000	0	46,000
01101555	Contribute Second Harvest	202,500	202,500	202,500	80,800
01101559	Contribute Metro Ed Access	51,800	51,800	51,800	0
01101562	Mary Parrish Center	52,600	52,600	77,100	32,000
01101564	Renewal House	13,800	13,800	0	0
01101565	Jefferson ST United Partners	45,000	45,000	0	0
01101566	Contingency Utility Increase	284,600	459,500	1,175,000	1,198,100
01101568	Contribute Children's Theater	29,700	29,700	50,000	0
01101569	Contribute Reconciliation Minstrs	30,600	30,600	0	0
01101571	Contrib. Tenn. Voices for Children	0	0	93,967	0
01101576	Contribute Morning Star Dom Viol	50,000	50,000	165,495	140,200
01101580	Contribute Hands On Nashville	67,500	67,500	0	0
01101582	Contribute Neighborhood Resrc Ctr	23,000	23,000	36,658	0
01101584	Contribute North Edgefield Organized Neighbors	45,900	37,767	0	0
01101587	Contrib. to Alignment Nashville	100,000	100,000	100,000	100,000
01101590	Contrib. Independent Med. Exams	35,000	0	10,000	9,000
01101591	Domestic Violence Programs	0	0	0	0
01101592	Education & After School Programs	0	0	0	0
01101593	Community Service Programs	0	0	0	0
01101594	Contrib. Family & Childrens Srvcs	0	0	48,600	97,200
01101595	Contrib. Nurses for Newborns	0	0	97,170	0
01101596	Contrib. Bethlehem Center	0	0	29,070	44,600
01101597	Contrib. Book'em for Literacy	0	0	11,034	0
01101598	Contrib. Fannie Battle Day Home	0	0	20,500	0
01101599	Contrib. Rape & Sexual Abuse Ctr.	0	0	50,000	0
01101602	Subsidy – Community Education	741,000	741,000	597,100	318,000
01101603	Parks / Police Dept Connection	129,400	129,400	0	0
01101604	Contrib. Girl Scouts of Mid Tenn.	0	0	20,000	0
01101605	Contrib. Homework Hotline	0	0	10,000	0
01101606	Contrib. McNeilly Ctr. for Children	0	0	124,817	0
01101607	Contrib. Nashville Ballet	0	0	2,000	0
01101608	Contrib. St Luke's Commty. House	0	0	20,000	0
01101609	Contrib. St Mary Villa CDC	0	0	10,000	0
01101610	Contrib. United Cerebral Palsy	0	0	90,000	0
01101611	Contrib. Youth Encouragement Srv	0	0	37,500	0
01101612	Contrib. Nashville CARES	0	0	56,875	27,900
01101613	Correctional Healthcare	0	0	0	10,645,100
01101614	Forensic Medical Examiner	0	0	0	4,215,800
01101616	Nashville After School Alliance	0	0	0	400,000

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GSD & USD General Fund Administrative Expenditures

BU number	Description	FY 2008 Budget	FY 2008 Actual	FY 2009 Budget	FY 2010 Budget
01101617	Office of Sustainability	0	0	0	150,000
01101619	Contrib. Backfield in Motion	0	0	0	105,900
01101620	Contrib. Boys & Girls Club	0	0	0	38,600
01101621	Contrib. League for the Deaf & Hard of Hearing / EAR Foundation	0	0	0	73,900
01101622	Contrib. Martha O'Bryan Center	0	0	0	80,900
01101623	Contrib. Monroe Harding, Inc	0	0	0	143,900
01101624	Contrib. PENCIL Foundation	0	0	0	50,600
01101625	Contrib. Rocketown of Middle Tn.	0	0	0	49,400
01101626	Contrib. Salama Urban Ministries	0	0	0	54,600
01101627	Contrib. YMCA of Middle Tenn.	0	0	0	32,600
01101628	Contrib. Big Brothers of Nashville	0	0	0	72,800
01101629	Contrib. Conexion Americas	0	0	0	24,600
01101630	Contrib. Nashville Area Chapter American Red Cross	0	0	0	29,100
01101631	Contrib. Fifty Forward	0	0	0	74,400
01101632	Contrib. Arc of Davidson County	0	0	0	80,800
01101633	Contrib. Urban Housing Solutions	0	0	0	13,600
01102100	Non-Profit Fees	33,300	32,400	0	0
01102150	MNPS Fees	3,428,400	3,428,399	691,500	648,700
01102160	Operating Transfer to Debt Service	0	0	0	7,365,600
	Total GSD General Fund	\$165,684,561	\$168,902,556	\$176,640,200	\$197,451,800

USD General Fund:

01191102	Police/Fire Retire Match	\$8,873,000	\$8,873,000	\$8,873,000	\$8,873,000
01191103	Civil Service Retire Match	5,424,700	5,424,700	5,424,700	5,424,700
01191104	Subsidy MTA	0	0	50,000	0
01191106	Teacher Pens Match	4,592,400	4,592,400	4,592,400	4,592,400
01191109	Health Ins Match	2,182,000	1,989,136	2,120,500	2,125,600
01191111	Direct Pension Payments	9,900	4,050	0	0
01191112	Pensioner IOD	0	0	383,100	308,800
01191113	Employee IOD	0	0	885,400	978,500
01191115	Life Ins Match	93,700	85,557	93,700	103,700
01191140	Benefit Adjustments	1,616,000	0	830,900	1,793,000
01191224	Contingency Subrogation	100,000	0	100,000	100,000
01191299	Contingency Fed/State Programs	450,000	0	0	0
01191301	Insurance and Reserve	0	0	75,400	47,300
01191308	Judgments and Losses	0	0	6,500	4,100
01191309	Contingency Account	50,000	0	0	0
01191315	Pay Plan Improvements	0	0	13,800	13,800
01191326	Property Tax Relief	420,000	417,318	357,700	411,900
01191408	Budget Adjustment Savings	-2,264,700	0	0	0
01191499	USD Gen. Revenue – MDHA	1,091,700	914,276	843,400	1,299,600
01191566	Utility Increase – USD	255,900	255,900	538,400	588,400
	Total USD General Fund	\$22,894,600	\$22,556,337	\$25,188,900	\$26,664,800

90 Debt Service Funds-At a Glance

Mission

To accumulate funds to repay principal (money borrowed) and interest due on general obligation bonds and notes issued by the government to finance capital projects (land, buildings, equipment, etc.) with lives greater than one year. Three funds are used to account for this debt:

25104 Schools Debt Service Fund
 20115 GSD Debt Service Fund
 28315 USD Debt Service Fund

Budget Summary

	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
Expenditures and Transfers:			
Debt Service Funds	\$170,360,300	\$175,079,200	\$173,216,100
Total Expenditures and Transfers	<u>\$170,360,300</u>	<u>\$175,079,200</u>	<u>\$173,216,100</u>
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$0	\$0	\$0
Other Governments and Agencies	\$1560,000	\$2,100,000	\$2,185,000
Other Program Revenue	2,519,400	2,694,000	1,310,000
Total Program Revenue	\$4,079,400	\$4,794,000	\$3,495,000
Non-program Revenue	139,792,300	141,015,500	138,710,400
Transfers From Other Funds and Units	15,064,200	17,138,900	31,010,700
Total Revenues	<u>\$158,935,900</u>	<u>\$162,948,400</u>	<u>\$173,216,100</u>
Expenditures Per Capita	\$278.09	\$285.80	\$282.76

Positions

Total Budgeted Positions

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These funds are administered by the Department of Finance, and have no separate organization chart.

Debt Service Expenditures by District & Fund

<u>Source Description</u>	<u>FY 2008 Budget</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Budget</u>	<u>FY 2010 Budget</u>
GSD - General Services District				
20115 GSD Debt Service	90,071,000	96,177,859	97,556,100	97,218,400
25104 MNPS Debt Service	<u>61,057,900</u>	<u>60,275,173</u>	<u>60,426,200</u>	<u>58,169,200</u>
Total GSD	151,128,900	156,453,032	157,982,300	155,387,600
USD - Urban Services District				
28315 USD Debt Service	<u>19,231,400</u>	<u>19,706,925</u>	<u>17,096,900</u>	<u>17,828,500</u>
Total USD	19,231,400	19,706,925	17,096,900	17,828,500
Total General Obligation Debt Service – GSD+USD	<u>170,360,300</u>	<u>176,159,957</u>	<u>175,079,200</u>	<u>173,216,100</u>

90 Debt Service Funds-At a Glance

Budget Highlights FY 2010

The recommended budget services outstanding debt issues in addition to projects recommended in the FY 2009 capital plan based on the current tax rate. Currently, Metro has approximately \$578,407,065 in unissued general obligation bonds authorized for capital plans in Fiscal Years 2000 through 2009. The current budget reflects the continued funding of these outstanding authorizations at historical spending levels.

Overview

Debt Financing: Periodically, Metro borrows money to undertake selected capital improvements that are included in the Capital Plan by issuing (or selling) bonds and notes, which are written promises to repay the debt at certain times and with certain interest to bondholders/investors. The specific improvements to be financed are listed in the legislation that authorizes the debt. The proceeds from the sale of the debt are used to pay for those improvements.

Debt service is the process of repaying those bonds and notes, and their interest, over time to bondholders/investors. A small portion of the principal is repaid each year between issuance and maturity. This approximately matches the maturity dates of bonds to the lives of the projects they fund, and keeps Metro from having to make a big payment at one time to make a capital improvement.

Metro does not issue long-term notes and bonds to finance operating expenditures or deficits.

Types of debt: Debt generally falls into the following categories:

- General obligation (GO) debt is payable from taxes, and is backed by the full faith, credit, and taxing power of the government. There is no legal limit to Metro's use of general obligation debt, although issuance requires passage of a Council ordinance. Only general obligation debt is repaid from the three debt service funds (25104, 20115, and 28315).
- Revenue debt is often used to finance projects that will generate revenue. Part of the revenue generated by a project is used to service the debt on the project. It is accounted for through the enterprise or internal service fund that develops the capital project and receives its revenues.
- Limited obligation revenue debt is a newer hybrid form that normally operates as revenue debt, but is backed by certain non-property-tax revenues (defined in the bond covenants) in the event that there are not sufficient revenues to service the debts.

Interest earned by our bondholders/investors is generally held to be exempt from federal and Tennessee taxation as income.

Structure: Metro's outstanding debt takes three forms:

- Bonds - Long-term debt that usually matures over a period of 20-30 years.
- Notes - Shorter-term debt that is issued for three years, renewable for an additional two terms of three years each. The usual total maturity is 3 to 5 years.
- Commercial paper – Short-term GO obligations with flexible maturities ranging from 2 to 270 days, is issued as cash is needed in blocks of \$100,000 plus

\$1,000 increments. Interest rates are usually lower than bond interest rates.

Notes and commercial paper often provide temporary financing and are retired by issuing longer-term bonds.

Many bonds have "call" provisions that allow Metro to redeem the debt before its scheduled maturity. This is most often done when the debt being called is refunded by issuing new debt for the same period of time but at lower interest rates. The lower interest costs save Metro money over the remaining life of the bond issue.

Legal Limitations: There is no legal debt margin limitation on GSD debt. Section 7.08 of the Charter limits the USD total net bonded indebtedness payable from USD ad valorem taxes, after deduction of sinking funds for the payment of principal, to 15% of the USD assessed valuation of taxable property. At June 30, 2008, the taxable property was valued at \$11.105 billion, so the 15% limit was \$1.666 billion. With only \$153.29 million of applicable debt (1.36% of valuation), the margin was \$1.514 billion.

Bond Ratings: Metro holds excellent investment-grade ratings from all three independent rating agencies (Moody's Aa2, Standard & Poor's AA, and Fitch AA). These ratings are based on both the city's financial health and available reserves for paying off debt. Each agency has its own rating system; ratings of the three agencies cannot necessarily be compared to each other. For explanations of the ratings, visit each agency's web site.

Some bonds' scheduled payment of principal and interest is privately insured by Ambac Assurance Corporation, the Financial Guaranty Insurance Company (FGIC), MBIA Insurance or Financial Security Assurance, Inc. (FSA).

Debt Policies: The following guidelines are used in managing debt service funds:

- USD general obligation debt is subject to the legal limitation noted above.
- Debt is not issued above the capacity provided by current revenue sources (including property taxes at the current rate) plus anticipated normal growth; debt is not issued in anticipation of a not-yet-approved property tax increase.
- When planning future debt capacity, normal revenue growth is projected conservatively.
- The financing of an improvement will not exceed its useful life. In a multi-purpose bond package, the package maturities will reflect the mix of project lives funded by the package; the average life of the bonds cannot exceed the average life of the projects.
- General obligation issues are sold by bid in public offering; the sale is awarded to the bidder with the lowest true interest cost.
- Bond issues may be considered for refunding when lower interest rates on the new bonds will result in a 3% or better net present value savings over the old bonds. The term of the refunding bonds will not exceed the terms of the bonds being refunded.

90 Debt Service Funds-At a Glance

Revenue Sources: Revenues for all three funds are detailed in the budget ordinance. The GSD and USD Debt Service Funds (funds 20115 & 28315) are funded primarily by a dedicated portion of the property tax levies. The GSD Debt Service Fund also receives \$3.2 million from the GSD General Fund (fund 10101) for stadium debt, and the Schools Debt Service Fund (fund 25104) receives substantial schools-related sales taxes.

Capital Expenditures and the Budget: The discussion of Capital Improvements in Section A of this book describes how these funds relate to the operating budget.

Recent Bond Issues: The Recent Bond Issues table summarizes recent bond issues. Note that only the general obligation issues are serviced through the GSD, USD, and Schools Debt Service funds; the revenue issues are serviced through non-tax sources. Future debt service requirements are listed on the next page.

Comparative Debt Statistics: The Comparable Debt Statistics table uses standard indicators to measure debt burden levels and trends.

Fiscal Year	Net Debt to Assessed Valuation		Net Debt Per Capita	Debt Service to Total Expenditures
	GSD+USD	USD only		
1997	8.36%	0.82%	1,276.11	8.1%
1998	7.40%	0.57%	1,463.21	8.3%
1999	8.26%	0.48%	1,661.54	8.5%
2000	7.55%	0.39%	1,551.82	9.2%
2001	8.89%	0.60%	1,758.64	9.4%
2002	7.50%	1.08%	1,721.58	10.0%
2003	6.94%	0.94%	1,634.61	9.8%
2004	7.49%	1.06%	1,730.99	9.4%
2005	8.46%	1.10%	1,992.91	9.8%
2006	9.76%	1.16%	2,629.23	10.0%
2007	8.97%	1.15%	2,475.02	10.0%
2008	10.23%	1.36%	2,681.96	10.0%

Source: Comprehensive Annual Financial Reports for each year

90 Debt Service Funds-At a Glance

Recent Bond Issues						
Issue	Date Issued	Amount & interest rate	Ma-turity	Ratings *	Fun d*	Comments *
GO Refunding Bonds, Series 1996	12/1/96	\$34,305,000 3.500-6.000%	1997 to 2010	M: Aa S: AA	G U	Advance refund of GO MP Impv. Bonds of 1990 maturing on and after 12/1/2000.
GO Refunding Bonds, Series 1997	8/15/97	\$110,990,000 4.000-5.125%	1998 to 2025	M: Aa S: AA	S G	Advance refund of GO MP Improvement Bonds of 1994 with certain maturities.
Water & Sewer Revenue Refunding Bonds, Series 1998A	2/1/98	\$156,315,000 4.000-5.000%	1999 to 2022	(I) M: Aaa S: AAA	--	Non-GO. Advance refund of W&S Revenue Bonds of 1992 maturing in 2005-2022.
Water & Sewer Revenue Refunding Bonds, Series 1998B	2/15/98	\$55,000,000 3.600-5.250%	1999 to 2014	(I) M: Aaa S: AAA	--	Water system extensions & improvements. Non-GO.
Sports Authority Taxable Public Facility Revenue Bonds, Series 1998	6/1/98	\$20,700,000 5.910-6.600%	1999 to 2019	M: Aaa	--	Non-GO. Interest is not federal income tax-exempt.
GO Public Improvement and Refunding Bonds, Series 1999	5/15/99	\$187,500,000 4.000-5.250%	1999 to 2029	<u>1999-2019</u> M: Aa2 S: AA <u>2024&29 (I)</u> M: Aa S: AAA	S G	Libraries, streets, drainage, arts, parks, safety, courtrooms, and animal control. Also advance refund of GO MP Improvement Bonds of 1977 (\$3,300,000) & of 1979 (\$3,915,000).
GO Multi-Purpose Improvement Bonds, Series 2001A GO Multi-Purpose Refunding Bonds, Series 2001B	2/15/01	\$262,155,000 5.000-5.500% \$73,745,000 5.000-5.500%	2001 to 2020	M: Aa2 S: AA F: AA+ <u>2014-18 (I)</u> M: Aaa S, F: AAA	S G U	Various projects in the GSD, the USD, and for schools; and to refund various prior bond issues from Series 1994, 1995, 1996, 1996A, and 1997A.
Special Limited Obligation Correctional Facilities Revenue Refunding Bonds, Series 2002	2/01/02	\$16,265,000 3.750-5.000%	2002 to 2011	M: Aa3 S: A+	--	Non-GO. Advance refund of outstanding balance of 1991 Correctional Facility bonds.
GO Energy Production Facility Refunding Bonds, Series 2002A	4/01/02	\$31,065,000 2.000-5.250%	2002 to 2014	M: Aa2 S: AA F: AA+	U	Advance refund of outstanding Energy Production Facility Revenue Bonds Series 1997A, 1997B, and 1994 related to the former Nashville Thermal Transfer Corporation. Interest on the 2002 Series B bonds is not federal income tax-exempt.
GO Energy Production Facility Refunding Bonds, Series 2002B	4/01/02	\$27,000,000 3.000-6.000%	2002 to 2012	M: Aa2 S: AA F: AA+	U	
District Energy System Revenue Bonds 2002 Series A	10/24/02	\$66,700,000 3.000-5.250%	2005 to 2033	M: Aaa S: AAA F: AAA	--	Non-GO. Construction of steam & chilled water generating facilities & improvements to an existing energy distribution system. Ambac-insured.
GO Multi-Purpose Refunding Bonds, Series 2002	10/31/02	\$108,690,000 3.000-5.000%	2003 to 2024	<u>2003-2021</u> M: Aa2 S: AA F: AA+ <u>2022-2024</u> M: Aaa S, F: AAA	S G U	Advance refund portions of outstanding bonds: GO MP Series 1994, GO MP Series 1995, GO MP Series 1996, and GO MP Series 2001A. Bonds maturing on or after 11/15/2022 are FSA-insured.
Water and Sewer Revenue Refunding Bonds, Series 2002	11/19/02	\$30,255,000 3.000-5.125%	2004 to 2016	M: Aaa S: AAA F: AAA	--	Non-GO revenue bonds to refund portions of outstanding Water & Sewer Revenue Bonds, Series 1992, and Water & Sewer Revenue Refunding Bonds, Series 1993. FSA-insured.
GO Multi-Purpose Bonds, Series 2003	10/1/03	\$122,100,000 2.000-5.000%	2005 to 2023	<u>2005-2021</u> M: Aa2 S: AA F: AA+ <u>2022-2023</u> M: Aaa S, F: AAA	G U S	Finance the retirement of a portion of the GO TAN commercial paper. Bonds maturing in 2022-2023 are FGIC-Insured.
GO Multi-Purpose Bonds, Series 2004	12/15/04	\$65,755,000 4.000-5.250%	2007 to 2024	M: Aa2 S: AA F: AA+	G U S	Finance the retirement of a portion of the GO TAN commercial paper.

90 Debt Service Funds-At a Glance

Recent Bond Issues						
Issue	Date Issued	Amount & interest rate	Maturity	Ratings *	Fund*	Comments *
General Obligation Public Improvement Refunding Bonds, Series 2004	09/01/04	\$51,340,000 3.000-5.000%	2004 to 2017	M: Aa2 S: AA F: AA+	G S	Advance refund portions of outstanding GO MP Improvement Bonds, Series 1996A
General Obligation Multi-Purpose Bonds, Series 2005A	05/05/05	\$150,275,000 4.250-5.000%	2005 to 2025	M: Aa2 S: AA F: AA+	G U S	Finance the retirement of a portion of the General Obligation Bond Anticipation Notes (commercial paper). Bonds maturing in 2016-2025 are MBIA-Insured.
General Obligation Multi-Purpose Refunding Bonds, Series 2005B	05/05/05	\$190,460,000 4.000-5.000%	2005 to 2025	M: Aa2 S: AA F: AA+	G U S	Advance refund portions of outstanding bonds: GO MP Series 1997A, GO MP Series 1999, Gen. Improvement and Refunding, Series 2001A B, and GO MP Series 2003.
General Obligation Bonds, Series 2005C	11/01/05	\$214,000,000 3.625-5.000%	2005 to 2026	M: Aa2 S: AA F: AA+	G U S	Finance the retirement of a portion of the General Obligation Anticipation Notes (Commercial Paper), and general government projects.
General Obligation Refunding Bonds, Series 2006A	05/11/06	\$60,805,000 3.60%	2006 to 2026	M: Aa2/VMIG1 S: AA/A-1 F: AA+/F1+	G	Current Refund of outstanding general obligation public improvement bonds, Series 1996 held in interest rate hedging agreement.
General Obligation Bonds, Series 2006B	06/23/06	\$203,315,000 4.00-5.00%	2006 to 2026	M: Aa S: AA F: AA+	G U S	Finance the retirement of a portion of the General Obligation Anticipation Notes (Commercial Paper), and general government projects.
General Obligation Refunding Bonds, Series 2007A	04/24/07	\$186,890,000 4.00%-5.00%	2008 to 2028	M: Aa2 S: AA F: AA	G U S	Current and Advance refund portions of outstanding bonds: GO Bonds Series 2003, GO MP & Refunding Series 1999, Series 1997A and GO Refunding Series 1997
GO Tax Anticipation Notes (TAN) commercial Paper, Series 2007A	07/11/07	Up to \$400,000,000 Market rates	Up to 270 days after issue	M: P-1 S: A-1+	G U S	Provide interim financing of various capital projects and refinance existing general obligation bonds anticipation notes of 2002.
Water and Sewer Revenue Refunding Bonds, Series 2007	07/17/07	\$36,240,000 4.25%-5.00%	2009 to 2016	M: Aaa S: AAA	G U S	Non-GO. Current refund of W&S Revenue Bonds, Series 1986 (\$13,390,000) maturing in 2016 and W&S Revenue Refunding Bonds, Series 1996 (\$23,925,000) maturing 2009-2014.
Water and Sewer Revenue Refunding Bonds, Series 2008A	02/22/08	\$122,530,000 3.25%-5.25%	2011 to 2022	M: Aa3 S: AA- F: AA-	G U S	Non-GO. Current refund of W&S Revenue Refunding Bonds, Series 1998A (\$127,775,000) maturing in 2011-2019, and W&S Revenue Bonds, Series 1998B (\$785,000) maturing 2011-2012.
Water and Sewer Revenue Refunding Bonds, Series 2008B (Taxable)	02/22/08	\$27,950,000 3.45%-4.84%	2009 to 2016	M: Aa3 S: AA- F: AA-	G U S	Non-GO. Current refund of W&S Revenue Refunding Bonds, Series 1986A (\$27,525,000) maturing in 2016.
General Obligation Bonds, Series 2008	03/4/08	\$208,000,000 4.00-5.00%	2011 to 2028	M: Aa2 S: AA F: AA	G U S	Finance the retirement of a portion of the General Obligation Anticipation Notes (Commercial Paper), and general government projects.
* Ratings:	M = Moody's, S = Standard & Poor's, F = Fitch, I = Insured (see text). Maturity dates are <u>underlined</u> .					
* Fund:	This code shows the debt service fund(s) used to repay this issue. G = GSD, U = USD, S = Schools.					
* Comments:	Non-GO = Not a general obligation debt, but included in this table for completeness.					

90 Debt Service Funds-At a Glance

GENERAL OBLIGATION BONDS PAYABLE

For General Purposes:

Bonds and Notes Payable at June 30, 2008						
	Interest Rate	Date of Issue	Date of Final Maturity	Amount of Issue	Principal Amount Outstanding 6/30/08	Interest to Maturity as of 6/30/08
GSD G.O. Refunding Bonds of 1996	6.00	Dec. 1, 1996	Dec. 1, 2010	28,671,142	9,444,298	865,901
GSD G.O. Refunding Bonds, Series 1997	4.850 - 5.125	Sept. 15, 1997	May 15, 2025	64,596,180	261,900	12,702
GSD G.O. Public Improvement and Refunding Bonds of 1999	5.00 - 5.25	May 15, 1999	Nov. 15, 2029	133,288,342	12,013,217	918,156
GSD G.O. Multi-Purpose Improvement Bonds, Series 2001A	5.00 - 5.50	Feb. 15, 2001	Oct. 15, 2020	62,065,000	31,905,000	3,539,687
GSD G.O. Multi-Purpose Refunding Bonds, Series 2001B	5.00 - 5.50	Feb. 15, 2001	Oct. 15, 2016	43,633,148	33,868,258	6,822,297
GSD G.O. Multi-Purpose Refunding Bonds, Series 2002	3.250 - 5.00	Nov. 15, 2002	Nov. 15, 2024	41,749,303	34,089,865	16,977,068
GSD G.O. Multi-Purpose Bonds, Series 2003	4.00 - 5.00	Oct. 1, 2003	Apr. 1, 2024	59,543,042	34,435,970	14,921,296
GSD G.O. Multi-Purpose Bonds, Series 2004	5.00 - 5.25	July 15, 2004	Jun. 1, 2024	33,825,000	31,370,000	15,128,687
GSD G.O. Pub Impr. Refunding Bonds, Series 2004	3.250 - 5.00	Sept. 1, 2004	Nov. 14, 2016	48,367,055	39,638,563	9,953,725
GSD G.O. Multi-Purpose Bonds, Series 2005A	4.250 - 5.25	May 1, 2005	Jan. 1, 2025	49,817,419	44,265,540	21,810,804
GSD G.O. MP Refunding Bonds, Series 2005B	4.125 - 5.00	May 1, 2005	Jan. 1, 2020	107,433,445	96,806,866	36,909,843
GSD G.O. Multi-Purpose Bonds, Series 2005C	3.625 - 5.00	Nov. 1, 2005	Feb. 1, 2026	150,696,497	140,867,270	74,545,064
GSD G.O. Multi-Purpose Improvement Bonds, Series 2006A	3.60	May 15, 2006	May 15, 2026	60,805,000	58,900,000	34,847,280
GSD G.O. Bonds, Series 2006B	4.00 - 5.00	Jun.15, 2006	Feb. 1, 2026	113,783,394	110,285,638	57,893,946
GSD G.O. Refunding Bonds, Series 2007A	4.00 - 5.00	April 15, 2007	May 15, 2030	125,908,003	125,864,957	86,622,657
GSD G.O. Bonds, Series 2008A	4.00 - 5.00	Mar. 15, 2008	Jan. 1, 2028	173,425,850	173,425,881	130,426,343
Total General Obligation Bonds Payable For General Purposes				1,297,607,821	977,443,223	512,195,456

For School Purposes:

GSD G.O. Refunding Bonds, Series 1997	4.850 - 5.125	Sept. 15, 1997	May 15, 2025	46,393,820	188,100	9,123
GSD G.O. Public Improvement and Refunding Bonds of 1999	5.00 - 5.25	May 15, 1999	Nov. 15, 2019	53,474,949	7,281,337	557,969
GSD G.O. Multi-purpose Improvement Bonds, Series 2001A	5.00 - 5.50	Feb. 15, 2001	Oct. 15, 2020	176,640,000	47,315,000	4,546,312
GSD G.O. Multi-purpose Refunding Bonds, Series 2001B	5.00 - 5.50	Feb. 15, 2001	Oct. 15, 2016	30,111,852	22,621,742	4,840,560
GSD G.O. Multi-Purpose Refunding Bonds, Series 2002	3.250 - 5.00	Nov. 15, 2002	Nov. 15, 2024	60,984,934	55,404,371	23,254,656
GSD G.O. Multi-purpose Bonds, Series 2003	4.00 - 5.00	Oct. 1, 2003	Apr. 1, 2024	41,515,465	24,009,947	10,403,643
GSD G.O. Multi-Purpose Bonds, Series 2004	5.00 - 5.25	July 15, 2004	Jun. 1, 2024	26,170,000	24,260,000	11,637,925
GSD G.O. Pub Impr. Refunding Bonds, Series 2004	3.250 - 5.00	Sept. 1, 2004	Nov. 14, 2016	2,972,945	2,436,437	611,819
GSD G.O. Multi-Purpose Bonds, Series 2005A	4.250 - 5.25	May 1, 2005	Jan. 1, 2025	79,503,345	70,643,133	34,807,699
GSD G.O. MP Refunding Bonds, Series 2005B	4.125 - 5.00	May 1, 2005	Jan. 1, 2020	77,018,422	70,677,676	25,821,030
GSD G.O. Multi-Purpose Bonds, Series 2005C	3.625 - 5.00	Nov. 1, 2005	Feb. 1, 2026	43,740,078	40,997,126	21,695,127
GSD G.O. Bonds, Series 2006B	4.00 - 5.00	Jun.15, 2006	Feb. 1, 2026	69,160,188	67,034,180	35,189,284
GSD G.O. Refunding Bonds, Series 2007A	4.00 - 5.00	April 15, 2007	May 15, 2030	58,421,307	58,405,175	36,911,754
GSD G.O. Bonds, Series 2008A	4.00 - 5.00	Mar. 15, 2008	Jan. 1, 2028	96,611,856	96,611,856	72,657,745
Total General Obligation Bonds Payable for School Purposes				862,719,161	587,886,080	282,944,646
Total General Obligation Bonds Payable - General Services District				2,160,326,982	1,565,329,303	795,140,102

LIMITED OBLIGATION REVENUE BONDS PAYABLE

Correctional Facility Revenue Bonds	4.00 - 5.00	Feb. 1, 2002	Sept. 1, 2011	16,265,000	7,375,000	760,375
Special Limited Obligation Revenue Refunding Bonds Payable - General Services District				16,265,000	7,375,000	760,375
Total Bonds Payable - General Services District				2,176,591,982	1,572,704,303	795,900,477

90 Debt Service Funds-At a Glance

GENERAL OBLIGATION BONDS PAYABLE

Bonds and Notes Payable at June 30, 2008						
Interest Rate	Date of Issue	Date of Final Maturity	Amount of Issue	Principal Amount Outstanding 6/30/08	Interest to Maturity as of 6/30/08	

GENERAL OBLIGATION BONDS PAYABLE

USD G.O. Refunding Bonds of 1996	6.00	Dec. 1, 1996	Dec. 1, 2010	5,633,858	1,855,783	170,149
USD G.O. Multi-purpose Improvement Bonds, Series 2001A	5.00 - 5.50	Feb. 15, 2001	Oct. 15, 2016	23,450,000	9,760,000	937,313
USD G.O. (Tax Exempt) Thermal Refunding Bonds, 2002	4.00 - 5.25	Apr. 1, 2002	July 1, 2014	31,065,000	17,945,000	3,016,769
USD G.O. (Taxable) Thermal Refunding Bonds, 2002	5.70 - 6.00	Apr. 1, 2002	July 1, 2012	27,000,000	3,390,000	475,503
USD G.O. Multi-Purpose Refundings Bonds, Series 2002	3.250 - 5.00	Nov. 15, 2002	Nov. 15, 2024	5,955,763	5,955,764	1,553,726
USD G.O. Multi-Purpose Bonds, Series 2003	4.00 - 5.00	Oct. 1, 2003	Apr. 1, 2024	21,041,493	12,169,083	5,272,931
USD G.O. Multi-Purpose Bonds, Series 2004	5.00 - 5.25	July 15, 2004	Jun. 1, 2024	5,760,000	5,350,000	2,586,600
USD G.O. Multi-Purpose Bonds, Series 2005A	4.250 - 5.25	May 1, 2005	Jan. 1, 2025	13,979,236	12,421,326	6,120,316
USD G.O. MP Refunding Bonds, Series 2005B	4.125 - 5.00	May 1, 2005	Jan. 1, 2020	6,008,527	5,455,816	2,043,461
USD G.O. Multi-Purpose Bonds, Series 2005C	3.625 - 5.00	Nov. 1, 2005	Feb. 1, 2026	19,967,790	18,715,604	9,904,046
USD G.O. Bonds, Series 2006B	4.00 - 5.00	Jun.15, 2006	Feb. 1, 2026	20,371,418	19,745,191	10,365,149
USD G.O. Refunding Bonds, Series 2007A	4.00 - 5.00	April 15, 2007	May 15, 2030	2,560,691	2,559,867	1,716,130
USD G.O. Bonds, Series 2008A	4.00 - 5.00	Mar. 15, 2008	Jan. 1, 2028	37,962,263	37,962,263	28,549,833
Total General Obligation Bonds Payable (governmental activities)				220,756,039	153,285,697	72,711,924
USD G.O. Multi-purpose Bonds, Series 2005A (District Energy System) (1)				7,695,000	7,170,000	3,533,113
Total General Obligation Bonds Payable (business-type activities)				7,695,000	7,170,000	3,533,113
Total General Obligation Bonds Payable - Urban Services District				228,451,039	160,455,697	76,245,037
<u>REVENUE BONDS PAYABLE</u>						
Dept of Water and Sewerage Rev. Refunding Bonds of 1986	7.30 - 7.70	Oct. 1, 1986	Jan. 1, 2016	339,866,665	94,700,000	18,905,425.00
Dept of Water and Sewerage Revenue Bonds of 1993	5.20 - 6.50	Aug. 1, 1993	Jan. 1, 2013	157,475,000	36,975,000	7,086,040.00
Dept of Water and Sewerage Rev. Refunding Bonds of 1998A	4.625 - 5.00	Feb. 1, 1998	Jan. 1, 2022	156,315,000	9,190,000	636,062.50
Dept of Water and Sewerage Revenue Bonds of 1998B	4.45 - 5.25	Feb. 15, 1998	Jan. 1, 2014	55,000,000	18,400,000	5,167,015.00
Dept of Water and Sewerage Rev. Refunding Bonds of 2002	5.125	Dec. 1, 2002	Jan. 1, 2016	30,255,000	27,825,000	9,489,962.50
Dept of Water and Sewerage Rev. Refunding Bonds of 2007	4.25 - 5.00	Jul. 15, 2007	Jan. 1, 2016	36,240,000	36,240,000	10,770,650.00
Dept of Water and Sewerage Rev. Refunding Bonds of 2008A	3.250 - 5.250	Feb. 15, 2008	Jan. 1, 2022	122,530,000	122,530,000	58,044,232.67
Dept of Water and Sewerage Rev. Refunding Bonds of 2008B	3.450 - 4.840	Feb. 15, 2008	Jan. 1, 2016	27,950,000	27,950,000	9,199,042.06
Total Revenue Bonds Payable - Department of Water and Sewerage				925,631,665	373,810,000	119,298,430
District Energy System Revenue Bonds, Series 2002A				66,700,000	63,050,000	49,179,803
Total Revenue Bonds Payable - Urban Services District				992,331,665	436,860,000	168,478,233
Total Bonds Payable - Urban Services District				1,220,782,704	597,315,697	244,723,270

90 Debt Service Funds-At a Glance

Future Annual Debt Service Requirements for Debt Outstanding at 6/30/2008

General Obligation Debt (Debt Service Funds)

Fiscal Year	GSD Debt Service			GSD School Debt Service			USD Debt Service		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2009	43,699,844	46,589,511	90,289,355	30,550,745	27,080,652	57,631,398	9,579,411	7,305,421	9,579,411
2010	44,330,544	46,060,704	90,391,248	29,602,800	26,608,741	56,211,541	10,036,656	7,207,330	10,036,656
2011	45,462,641	43,876,870	89,339,511	30,198,707	25,144,199	55,342,905	10,053,652	6,728,947	10,053,652
2012	41,229,983	41,874,342	83,104,325	29,827,671	23,778,291	53,605,962	9,737,346	6,253,685	9,737,346
2013	41,701,260	39,827,491	81,528,751	30,457,060	22,318,421	52,775,481	9,526,680	5,795,771	9,526,680
2014	43,599,523	37,754,146	81,353,669	30,520,850	20,854,702	51,375,553	8,249,429	5,350,280	8,249,429
2015	44,721,384	35,564,813	80,286,197	30,459,223	19,346,983	49,806,206	8,194,434	4,935,047	8,194,434
2016	54,457,860	33,236,857	87,694,717	32,225,493	17,885,924	50,111,417	4,276,711	4,630,274	4,276,711
2017	52,933,630	30,550,288	83,483,918	29,952,019	16,329,829	46,281,848	5,279,400	4,419,401	5,279,400
2018	53,651,342	28,251,472	81,902,814	31,029,997	15,017,547	46,047,544	8,013,705	4,174,706	8,013,705
2019	53,797,009	25,366,125	79,163,134	33,243,850	13,729,730	46,973,581	7,239,146	3,787,542	7,239,146
2020	51,489,005	22,495,785	73,984,790	27,863,785	12,199,339	40,063,123	7,662,212	3,424,257	7,662,212
2021	54,949,774	19,859,483	74,809,257	31,095,502	10,765,887	41,861,388	8,569,722	3,046,903	8,569,722
2022	57,378,944	17,124,623	74,503,567	32,927,051	9,217,445	42,144,496	9,139,002	2,624,872	9,139,002
2023	60,282,265	14,241,175	74,523,440	34,584,360	7,572,941	42,157,300	9,593,373	2,170,037	9,593,373
2024	62,650,206	11,215,771	73,865,977	35,848,259	5,850,103	41,698,362	9,841,549	1,692,577	9,841,549
2025	58,804,494	8,081,604	66,886,098	32,570,479	4,072,400	36,642,880	8,385,024	1,205,677	8,385,024
2026	47,426,760	5,234,583	52,661,343	20,641,111	2,585,071	23,226,181	6,932,126	797,006	6,932,126
2027	32,462,390	2,932,041	35,394,431	18,151,903	1,584,324	19,736,228	5,675,703	463,000	5,675,703
2028	24,981,861	1,552,497	26,534,358	13,527,202	824,780	14,351,982	4,330,933	222,823	4,330,933
2029	3,636,072	334,444	3,970,516	1,276,029	117,379	1,393,409	68,234	6,277	68,234
2030	3,796,432	170,831	3,967,263	1,331,984	59,958	1,391,942	71,249	3,206	71,249
Total	977,443,223	512,195,456	1,489,638,683	587,886,080	282,944,646	870,830,726	160,455,697	76,245,037	160,455,695

90 Debt Service Funds-At a Glance

Future Annual Debt Service Requirements for Debt Outstanding at 6/30/2008

Revenue Debt (Memorandum Only)

Fiscal Year	Water Service (USD)			District Energy System (USD)			Correction Facility Revenue Bonds		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2009	31,185,000.00	19,645,802.98	50,830,803	1,290,000	3,052,144	4,342,144	1,710,000	326,000	2,036,000
2010	33,370,000.00	18,859,455.25	52,229,455	1,330,000	3,012,844	4,342,844	1,795,000	238,375	2,033,375
2011	35,525,000.00	16,526,202.75	52,051,203	1,370,000	2,970,631	4,340,631	1,885,000	146,375	2,031,375
2012	37,830,000.00	14,170,087.75	52,000,088	1,250,000	2,917,544	4,167,544	1,985,000	49,625	2,034,625
2013	40,195,000.00	11,569,110.25	51,764,110	1,550,000	2,851,744	4,401,744	-	-	-
2014	41,745,000.00	9,597,415.25	51,342,415	1,545,000	2,777,178	4,322,178	-	-	-
2015	43,690,000.00	7,547,791.50	51,237,792	1,625,000	2,694,930	4,319,930	-	-	-
2016	25,980,000.00	5,495,676.50	31,475,677	1,710,000	2,607,388	4,317,388	-	-	-
2017	12,450,000.00	4,266,412.50	16,716,413	1,800,000	2,517,125	4,317,125	-	-	-
2018	13,030,000.00	3,708,725.00	16,738,725	1,890,000	2,422,138	4,312,138	-	-	-
2019	13,630,000.00	3,087,525.00	16,717,525	1,990,000	2,321,205	4,311,205	-	-	-
2020	14,275,000.00	2,371,950.00	16,646,950	2,090,000	2,215,025	4,305,025	-	-	-
2021	15,100,000.00	1,622,512.50	16,722,513	2,200,000	2,102,413	4,302,413	-	-	-
2022	15,805,000.00	829,762.50	16,634,763	2,315,000	1,984,119	4,299,119	-	-	-
2023	-	-	-	2,440,000	1,859,850	4,299,850	-	-	-
2024	-	-	-	2,150,000	1,747,750	3,897,750	-	-	-
2025	-	-	-	2,665,000	1,632,750	4,297,750	-	-	-
2026	-	-	-	2,795,000	1,496,250	4,291,250	-	-	-
2027	-	-	-	3,790,000	1,338,731	5,128,731	-	-	-
2028	-	-	-	3,110,000	1,179,169	4,289,169	-	-	-
2029	-	-	-	3,255,000	1,025,875	4,280,875	-	-	-
2030	-	-	-	3,420,000	859,000	4,279,000	-	-	-
2031	-	-	-	3,590,000	683,750	4,273,750	-	-	-
2032	-	-	-	3,770,000	499,750	4,269,750	-	-	-
2033	-	-	-	3,955,000	306,625	4,261,625	-	-	-
2034	-	-	-	4,155,000	103,875	4,258,875	-	-	-
2035	-	-	-	-	-	-	-	-	-
	373,810,000	119,298,430	493,108,430 #	63,050,000	49,179,803	112,229,803 #	7,375,000	760,375	8,135,375

90 Debt Service Funds-At a Glance

Highlights from the Metropolitan Government of Nashville and Davidson County's Debt Management Policy

The purpose of the Policy is to establish and document the objectives and practices for debt management for the Metropolitan Government and to assist all concerned parties in understanding the Metropolitan Government's approach to debt management.

Policy Statement

In managing its debt, it is the Metropolitan Government's policy to:

- Achieve the lowest cost of capital
- Ensure high credit quality
- Assure access to the capital credit markets
- Preserve financial flexibility
- Manage interest rate risk exposure

Goals & Objectives

Debt policies and procedures are tools that ensure that financial resources are adequate to meet the Metropolitan Government's long-term financing objectives. In addition, the Policy helps to ensure that financings undertaken by the Metropolitan Government satisfy certain clear objective standards which allow the Metropolitan Government to protect its financial resources in order to meet its short-term financing and long-term capital needs. The adoption of clear and comprehensive financial policies enhances the internal financial management of the Metropolitan Government.

Issuance Process

The Metropolitan Government charter, which was approved by referendum on June 28, 1962, as amended, and Title 9, Chapter 21 of the Tennessee Code Annotated authorizes the Metropolitan Government to issue general obligation bonds subject to the adoption of a bond resolution by the Metropolitan Council. Other sections of the Tennessee Code Annotated and the Federal Tax Code may govern the issuance or structure of the Metropolitan Government's bonds.

The Metropolitan Government strongly prefers a competitive issuance process for all debt issuances. The Metropolitan Government will consider a negotiated issuance or private placement process only where it is clear that such process is in the best interests of the Metropolitan Government.

Credit Quality and Credit Enhancement

The Metropolitan Government's debt management activities will be conducted to receive the highest credit ratings possible, consistent with the Metropolitan Government's financing objectives. The Director of Finance will be responsible for maintaining relationships and communicating with the rating agencies that assign ratings to the Metropolitan Government's debt. The Director of Finance will provide the rating agencies with periodic updates of the general financial condition of the Metropolitan Government. Full disclosure of operations

and open lines of communication shall be maintained with the rating agencies. The Metropolitan Government, together with the Financial Advisor, shall prepare presentations to the rating agencies to assist credit analysts in making an informed decision. The Director of Finance shall be responsible for determining whether or not a rating shall be requested on a particular financing, and which of the major rating agencies will be asked to provide such rating.

The Metropolitan Government will make an annual credit presentation to the Metropolitan Council, explaining the Metropolitan Government's current rating, rating agency views on the Metropolitan Government's performance and current items which may positively or adversely affect the Metropolitan Government's credit rating.

The Metropolitan Government will consider the use of credit enhancements on a case-by-case basis, evaluating the economic benefit versus cost for each case. Only when clearly demonstrable savings can be shown shall an enhancement be considered.

Debt Affordability

It is the intent of the Metropolitan Government to promote the most efficient and cost-effective use of debt financing in order to facilitate long-term access to capital while ensuring that financial leveraging decisions do not negatively impact the Metropolitan Government's annual operations. To this end, the government will periodically review basic measures of debt affordability, including but not limited to, average life of new debt, percentage of principal paid within 10 years, per capita debt/per capita income, per capita debt/per capita assessed value, and debt service/general fund operating expenses.

Bond Structure

The Metropolitan Government shall establish all terms and conditions relating to the issuance of bonds, and will invest all bond proceeds pursuant to the terms of the Metropolitan Government's Investment Policy. Unless otherwise authorized by the Metropolitan Government, the following shall serve as bond requirements:

1. **Term.** Capital improvements financed through the issuance of debt will be financed for a period not to exceed the useful life of the improvements with a maximum of twenty (20) years. In certain circumstances where the debt meets legal requirements and is in the best interest of the Metropolitan Government this period may be extended to a maximum of thirty (30) years.
2. **Capitalized Interest.** From time to time certain financings may require the use of capitalized interest from the issuance date until the Metropolitan Government has beneficial use and/or occupancy of the financed project. Interest shall not be funded (capitalized) beyond

90 Debt Service Funds-At a Glance

three (3) years or a shorter period if further restricted by statute. Interest earnings may, at the Metropolitan Government's discretion, be applied to extend the term of capitalized interest but in no event beyond the term statutorily authorized or three years, whichever is shorter.

- 3. Debt Service Structure.** Debt issuance shall be planned to achieve relatively level debt service for an individual bond issue, while still matching debt service to the useful life of the capital asset financed by the debt. The Metropolitan Government shall avoid the use of bullet or balloon maturities except in those instances where these maturities serve to make existing overall debt service level or match a specific income stream.
- 4. Call Provisions.** In general, the Metropolitan Government's securities will include a call feature, which is no later than ten (10) years from the date of delivery of the bonds. The Metropolitan Government will avoid the sale of long-term non-callable bonds absent careful evaluation by the Metropolitan Government with respect to the value of the call option.
- 5. Original Issuance Discount/Premium.** Bonds with original issuance discount/premium will be permitted.
- 6. Deep Discount Bonds.** Deep discount bonds may provide a lower cost of borrowing in certain markets. The Metropolitan Government will carefully consider their value and effect on any future refinancing as a result of the lower-than-market coupon.
- 7. Synthetic Debt.** The Metropolitan Government will consider the limited use of swaps, derivatives and other forms of synthetic debt as a hedge against future interest rate risk when appropriate and in accordance with state guidelines. The Metropolitan Government will not use structured products for speculative purposes. The Metropolitan Government will consider the use of structured products when it is able to gain a comparative borrowing advantage and is able to quantify and understand the potential risks or to achieve fixed and/or variable rate exposure targets.

Types of Debt

When the Metropolitan Government determines that the use of debt is appropriate, the following criteria will be utilized to evaluate the type of debt to be issued.

Structure

- 1. General Obligation Bonds.** The Metropolitan Government may issue general obligation bonds supported by the full faith and credit of the Metropolitan Government. General obligation bonds shall be used to finance capital projects that do not have independent creditworthiness

and significant ongoing revenue streams. The Metropolitan Government may also use its general obligation pledge to support other bond issues, if such support improves the economics of the other bond issue and is used in accordance with these guidelines.

- 2. Revenue Bonds.** The Metropolitan Government may issue revenue bonds, where repayment of the bonds will be made through revenues generated from other sources. Revenue bonds will typically be issued for capital projects which can be supported from project or enterprise-related revenues.

Duration

- 1. Long-Term Debt.** The Metropolitan Government may issue long-term debt where it is deemed that capital improvements should not be financed from current revenues or short-term borrowings. Long-term borrowing will not be used to finance current operations or normal maintenance. Long-term debt will be self-supporting and structured such that financial obligations do not exceed the expected useful life of the project.
- 2. Short-Term Debt.** Short-term borrowing may be utilized for construction financing, the temporary funding of operational cash flow deficits or anticipated revenues (defined as an assured source with the anticipated amount based on conservative estimates) subject to the following policies:
 - Bond Anticipation Notes (BANs)* in the form of Commercial Paper shall be used only for the purpose of providing financing for the cost of all or any of the public purposes for which Bonds have been authorized and for the payment of principal of outstanding commercial paper.
 - Revenue Anticipation Notes (RANs) and Tax Anticipation Notes (TANs)* shall be issued only to meet cash flow needs consistent with a finding by bond counsel that the sizing of the issue fully conforms to Federal IRS and state requirements and limitations.
 - Lines of Credit* shall be considered as an alternative to other short-term borrowing options. The lines of credit shall be structured to limit concerns as to the Internal Revenue Code.
 - Other Short-Term Debt* may be used when it provides an interest rate advantage or as interim financing until market conditions are more favorable. The Metropolitan Government will determine and utilize the least costly method for short-term borrowing. The Metropolitan Government may issue short-term debt when there is a defined repayment source or amortization of principal.

90 Debt Service Funds-At a Glance

Refinancing Outstanding Debt

The Director of Finance for the Metropolitan Government, with assistance from the Metropolitan Government's Financial Advisor, shall have the responsibility to analyze outstanding bond issues for refunding opportunities. The Metropolitan Government will consider the following issues when analyzing possible refunding opportunities:

- 1. Debt Service Savings.** The Metropolitan Government establishes a minimum present value savings threshold of 3.5% of the refunded bond principal amount. The present value savings will be net of all costs related to the refinancing. If present value savings is less than 3.5%, the Metropolitan Government may consider the option value captured as a percent of total savings. If the option value exceeds 70% and present value savings is less than 3.5%, the Metropolitan Government may opt to complete a refunding. The decision to take savings on an upfront or deferred basis must be explicitly approved by the Metropolitan Government.
- 2. Restructuring.** The Metropolitan Government will refund debt when it is in the best financial interest of the Metropolitan Government to do so. Such refunding will be limited to restructuring to meet unanticipated revenue expectations, achieve cost savings, mitigate irregular debt service payments, release reserve funds or remove unduly restrictive bond covenants.
- 3. Term of Refunding Issues.** The Metropolitan Government will refund bonds within the term of the originally issued debt. However, the Metropolitan Government may consider maturity extension, when necessary to achieve a desired outcome, provided that such extension is legally permissible. The Metropolitan Government may also consider shortening the term of the originally issued debt to realize greater savings. The remaining useful life of the financed facility and the concept of inter-generational equity should guide this decision.
- 4. Escrow Structuring.** The Metropolitan Government shall utilize the least costly securities available in structuring refunding escrows. A certificate will be provided by a third party agent, who is not a broker-dealer stating that the securities were procured through an arms-length, competitive bid process (in the case of open market securities), that such securities were more cost effective than State and Local Government Obligations (SLGS), and that the price paid for the securities was reasonable within Federal guidelines. Under no circumstances shall an underwriter, agent or financial advisor sell escrow securities to the Metropolitan Government from its own account.
- 5. Arbitrage.** The Metropolitan Government shall take all necessary steps to optimize escrows and to avoid negative arbitrage in its refunding.

30003 4% Reserve Fund-At a Glance

Mission	To provide for the purchase of equipment and/or building repairs for departments that receive their operating funds from the general fund budget.			
Budget Summary		<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
	Expenditures and Transfers:			
	General Four (4%) Reserve Fund	\$23,722,200	\$23,705,700	\$23,023,700
	Total Expenditures and Transfers	<u>\$23,722,200</u>	<u>\$23,705,700</u>	<u>\$23,023,700</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$0	\$0	\$0
	Other Governments and Agencies	0	0	0
	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
	Total Program Revenue	\$0	\$0	\$0
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	<u>23,722,200</u>	<u>23,705,700</u>	<u>23,023,700</u>
	Total Revenues	<u>\$23,722,200</u>	<u>\$23,705,700</u>	<u>\$23,023,700</u>
	Expenditures Per Capita	\$38.72	\$38.69	\$37.58
Positions	Total Budgeted Positions	0	0	0
Contacts	OMB Finance Manager: Talia Lomax-O'dneal		email: talia.lomaxodneal@nashville.gov	
	Finance Administrator: Greg McClarin		email: greg.mcclarin@nashville.gov	
	222 Third Avenue North, Suite 550	37201	Phone: 862-6120	FAX 880-2800

Overview

This fund (fund 30003) is used to finance small-to-medium size capital expenditures for GSD General Fund departments. Four percent (4%) of all original monies collected by the GSD General Fund during any year is placed in this reserve fund and is kept separate and apart from other funds of the government. This separate fund can be used only for the purchase of equipment for any department of Metro and for repairs to any building owned by any department of the Metropolitan Government. Larger capital expenditures are financed using notes or bonds in the manner discussed in the "Debt Service Funds" section.

Revenues: Four percent (4%) of all original monies collected by the GSD General Fund (fund 10101) are transferred to this fund. Administratively, the 4% is based on all GSD General Fund gross receipts except for revenues from other governments and certain other internal sources and transfer accounts.

The transfer of monies from the General Fund to the 4% Reserve Fund is in the budget as an expenditure account in the 01 Administrative section of the GSD General Fund.

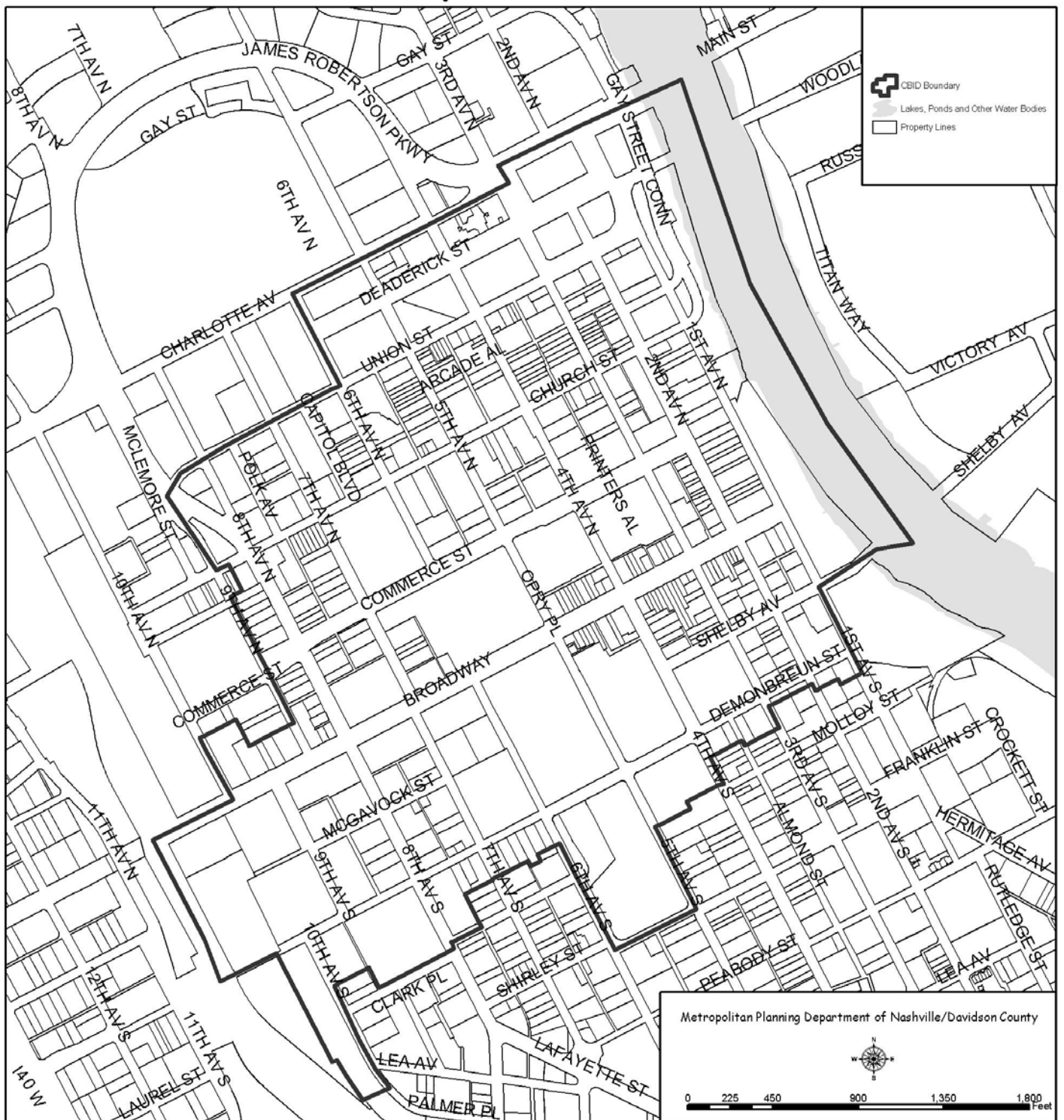
Expenditures: This separate fund can be used only for GSD General Fund departments' expenditures for the purchase of equipment and for repairs to buildings.

Minimum Balance: Administrative policy is to maintain a \$500,000 balance in the fund at all times. The Council approved a policy of maintaining an additional \$500,000 balance in the fund, for a total balance of at least \$1 million.

USD Charter Provision: The Charter also allows the Council to establish by ordinance the same type of fund for the Urban Services District. This has not occurred.

Historical Information: The Charter originally required a five percent (5%) deduction from revenues. This was amended at an election held August 4, 1983 to four percent (4%).

30005 Central BID-At a Glance



38005 Gulch CBID-At a Glance

Mission	To undertake and provide an enhanced level of programs and services not provided by the Metropolitan Government that will help make the Gulch a clean, safe and vibrant urban neighborhood in which to work, live, shop and be entertained.		
Budget Summary	2007-08	2008-09	2009-10
Expenditures and Transfers:			
Special Purpose Fund	\$75,000	\$350,000	\$350,000
Total Expenditures and Transfers	\$75,000	\$350,000	\$350,000
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$0	\$0	\$0
Other Governments and Agencies	0	0	0
Other Program Revenue	0	0	0
Total Program Revenue	\$0	\$0	\$0
Non-program Revenue	75,000	350,000	350,000
Transfers From Other Funds and Units	0	0	0
Total Revenues	\$75,000	\$350,000	\$350,000
Expenditures Per Capita	\$0.12	\$0.57	\$0.57
Positions	Total Budgeted Positions	0	0
Contacts	David Bohan, Chair Tommy Pierce, Vice-Chair Dirk Melton, Secretary / Treasurer	email: davidb@bohanideas.com email: tpierce@aplustorage.com email: dmelton@marketequities.com	
	David Bohan Tommy Pierce Dirk Melton	Phone: 327-1189 Phone: 726-6000 Phone: 846-4916	

This component unit's budget is presented here for information only, and is not subject to line-item modification by the Council.

Overview

The Gulch Central Business Improvement District (GCBID) was established by Metro Ordinance under the authority of the state law to enhance the local business climate and help manage the area and ensure that it is clean, safe and vibrant and will bring more people to the Gulch area of downtown Nashville to work, live, shop and play.

The GCBID is a district management corporation chartered pursuant to the provisions of the Nonprofit Corporation Act of Tennessee for the purpose of administering within and for the GCBID district, the making of improvements within and for the district, and the provision of services and projects within and for the district.

The GCBID has the power to acquire, construct or to maintain parking facilities, public improvements, and child care facilities; and to provide services for the improvement and operation of the district, including promotion, advertising, health and sanitation, public safety, elimination of problems related to traffic and parking, security services, recreation, cultural enhancements, aesthetic improvements, furnishing music in public places, design assistance, and activities in support of business or residential recruitment, retention, and management development.

These services are provided to and in support of the Metropolitan Government, paid from revenues from the special assessment. These levels of service are in addition to, and not instead of, Urban Services District (USD) services.

38005 Gulch CBID-At a Glance

The GCBID Board of Directors is elected by and from district property and business owners who pay the special assessment. The Board administers the GCBID's operations and services directly or by contract through the Nashville Downtown Partnership.

The boundaries of the GCBID are set by law. The district includes all properties shown within the shaded area in the map. Those properties are assessed a levy based on real property values, initially set at \$0.15 per \$100 of

assessed value. Resolution RS2008-433, approved September 19, 2008, increased the rate of assessment to \$0.91 per \$100 of assessed value.

Those funds are used to provide additional services within the GCBID. Ordinance No. BL2006-1123 established the GCBID beginning in 2006 and ending January 1, 2017. GCBID's annual budget is approved as part of the Metro Nashville Government's annual operating budget



30042-30046 Hotel Tax Funds-At a Glance

Mission	Funds 30042 through 30046 account for the receipt and distribution of the 6% Hotel Occupancy Privilege Tax used for tourist promotion, tourist-related activities, the Convention Center, the Nashville Convention & Visitors Bureau contract and the operating transfer to the GSD General Fund.			
Budget Summary		<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
	Expenditures and Transfers:			
	Hotel Occupancy Tax Fund	26,268,000	27,986,600	29,028,300
	Total Expenditures and Transfers	<u>\$26,268,000</u>	<u>\$27,986,600</u>	<u>\$29,028,300</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$0	\$0	\$0
	Other Governments and Agencies	0	0	0
	Other Program Revenue	0	0	0
	Total Program Revenue	\$0	\$0	\$0
	Non-program Revenue	25,628,900	33,024,500	30,567,000
	Transfers From Other Funds and Units	0	0	0
	Total Revenues	<u>\$25,628,900</u>	<u>\$33,024,500</u>	<u>\$30,567,000</u>
	Expenditures Per Capita	\$42.88	\$45.68	\$47.39
Positions	Total Budgeted Positions	0	0	0
Contacts	Director of Finance: Richard Riebeling Financial Administrator: Greg McClarin	email: richard.riebeling@nashville.gov email: greg.mcclarin@nashville.gov		

Budget Highlights:

Grant / Subsidy	FY 2010
Convention Center Subsidy	\$ 633,700
Sommet Center Subsidy	\$ 7,351,500
Opryland Tourist Development Zone	\$ 399,600
Nashville Convention & Visitors Bureau Contract	\$ 10,071,800
Arts Commission Contribution	\$ 100,000
MTA Operating Subsidy	\$ 1,650,000
Municipal Auditorium Subsidy	\$ 669,200
RTA Operating Subsidy	\$ 1,164,900
Nashville Sports Council	\$ 100,000
Country Music Hall of Fame and Museum	\$ 100,000
Farmers Market	\$ 119,700
Adventure Science Center	\$ 200,000
Partnership 2010	\$ 300,000
Sister Cities	\$ 40,000
Nashville Convention & Visitors Bureau Promotion	\$ 225,000
Historical Commission Conference	\$ 25,000
Police – Special Events Overtime	\$ 850,000
General Fund Transfer	\$ 5,027,900

30042-30046 Hotel Tax Funds-Financial

Hotel Motel Fund						
	FY 2008 Budget	FY 2008 Actuals	FY 2009 Budget	FY 2010 Budget	FY09-FY10 Difference	FY09-FY10 % Change
OPERATING EXPENSES:						
PERSONAL SERVICES						
OTHER SERVICES:						
Utilities						
Professional & Purchased Services						
Travel, Tuition, and Dues						
Communications	8,541,400	10,101,500	10,874,900	10,496,800	(378,100)	(3.48)%
Repairs & Maintenance Services						
Internal Service Fees						
Other Expenses *	3,358,000	8,598,452	9,328,300	10,709,300	1,381,000	14.80%
TOTAL OTHER SERVICES	11,899,400	18,699,952	20,203,200	21,206,100	1,002,900	4.96%
TOTAL OPERATING EXPENSES	11,899,400	18,699,952	20,203,200	21,206,100	1,002,900	4.96%
TRANSFERS TO OTHER FUNDS/UNITS *	14,368,600	6,786,528	7,783,400	7,822,500	39,100	0.50%
TOTAL EXPENSES & TRANSFERS	26,268,000	25,486,480	27,986,600	29,028,600	1,042,000	3.72%
PROGRAM REVENUE:						
Charges, Commissions, & Fees						
Federal (Direct & Pass Through)						
State Direct						
Other Government Agencies						
Other Program Revenue		262,556				
TOTAL PROGRAM REVENUE		262,556				
NON-PROGRAM REVENUE:						
Property Taxes						
Local Option Sales Tax						
Other Tax, Licenses, & Permits	25,628,900	30,720,098	33,024,500	30,567,000	(2,457,500)	(7.44)%
Fines, Forfeits, & Penalties						
Compensation From Property						
TOTAL NON-PROGRAM REVENUE	25,628,900	30,720,098	33,024,500	30,567,000	(2,457,500)	(7.44)%
TRANSFERS FROM OTHER FUNDS/UNITS						
TOTAL REVENUE & TRANSFERS	25,628,900	30,982,654	33,054,500	30,567,000	(2,457,500)	(7.44)%
Expenditures Per Capita	\$42.88	\$41.60	\$45.68	\$47.38	\$1.70	3.72%

* - The variances between 2008 Budget and 2008 Actuals in "Other Expenses" and "Transfers to Other Funds / Units" is due to seven line items being budgeted as Transfers, but booked as direct expenditures or component unit activity. [\$4,817,900 - Sommet Center, \$1,500,000 - MTA, \$500,000 - Municipal Auditorium, \$265,000 - Adventure Science Center, \$200,000 - Sports Council, \$170,000 - Parks-4th of July, and \$40,000 - Sister Cities.]



Appendix 1: Financial Schedules

Appendix 1 presents financial information in different ways to facilitate comparison between departments and over time. It includes three schedules. Any schedule's footnote references are described below.

SCHEDULE 1 - SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

This schedule summarizes the revenues and expenditures of each of the six budgetary (primary tax-supported) funds, from actual FY 2006 data through the FY 2010 budget. It also shows how revenues and expenditures contribute to fund balances in each fund. Notes include:

FY 2009 ending fund balances are based on the budget. They assume that, when the ledgers are closed for FY 2009, actual revenues and expenditures will match the budget. Actual data for FY 2009 is not available as this book goes to press, and the government does not formally project estimated revenues and expenditures at the level of detail shown in these tables until the Comprehensive Annual Financial Report (CAFR) is published. Actual data for FY 2009 will be published in the CAFR for the Fiscal Year Ended June 30, 2009, when that document is released this winter.

SCHEDULE 2 - FY 2010 DEPARTMENTAL BUDGET BY FUND TYPE

This schedule presents each department's combined FY 2010 expenditure budgets by fund type. This table allows you to view all expenditures for a department regardless of the fund type in which those expenditures are budgeted.

Note, however, that even though this table combines the budgets of various funds that a department uses, the budget of one fund usually cannot be commingled with or substituted for the budget of another fund, even within the same department.

SCHEDULE 3 - HISTORICAL EXPENDITURES

This schedule shows trends in expenditures and full-time equivalent positions (FTEs) for each department and fund, from FY 2007 through FY 2010 (recommended).

* Gross total dollar amounts include duplications due to interfund transfers.

Appendix 1: Financial Schedules

SCHEDULE 1 - SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

GENERAL FUND - GSD	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2010 REC. BUDGET
BEGINNING FUND BALANCE	28,503,528	34,687,420	44,419,326	16,309,400	14,646,000
REVENUES / SOURCES					
Property Tax - Current Year	291,919,683	306,026,964	310,322,012	315,053,400	315,053,400
Delinquent Property Taxes	59,068,504	24,082,163	15,115,938	13,586,600	12,384,000
Payments in Lieu of Prop. Taxes	16,001,804	18,151,386	18,747,718	17,800,000	19,342,200
Local Option Sales Tax (2 1/4%)	88,675,256	94,234,544	94,605,207	98,050,900	88,034,900
Licenses & Permits	85,546,790	85,005,393	89,775,299	88,316,700	83,113,800
Fines, Forfeits, & Penalties	13,841,149	14,100,396	13,323,712	12,558,900	13,751,700
Revenues From Use of Money or Property	1,185,472	2,168,780	1,869,085	1,400,000	581,300
Federal Direct	2,674,802	2,801,127	3,595,178	3,775,500	1,000,000
Federal Through State	1,899,113	1,413,644	1,066,708	1,138,200	936,200
Federal Through Other	5,769,527	7,425,071	6,688,390	7,622,100	7,630,800
State Direct	54,014,890	67,688,321	70,399,707	62,358,600	58,704,200
Other Government Agencies	3,995,901	3,832,506	4,935,327	5,708,600	5,106,500
Commissions & Fees	21,261,179	26,156,439	29,070,315	16,923,000	13,855,000
Charges for Current Services	22,908,249	26,363,024	28,727,071	27,868,700	28,273,400
Compensation From Property	634,143	611,348	377,878	344,400	333,000
Contributions and Gifts	543,390	669,329	690,744	658,300	613,900
Miscellaneous Revenue	1,062,255	1,414,911	1,520,969	1,084,700	1,203,600
Operating Transfers In	8,424,169	9,197,761	9,388,980	8,776,700	9,015,400
Non-Operating Transfers In	8,201,052	6,652,632	7,307,107	8,839,000	8,811,400
Reserves Appropriated	0	0	0	0	0
Fund Balance Appropriated	(6,183,892)	(9,731,906)	(5,185,016)	1,663,400	0
GROSS REVENUES	681,443,436	688,263,833	702,342,329	693,527,700	667,744,700
Intradistrict Transfers	(122,245)	(103,000)	(103,000)	(223,700)	(2,494,400)
Interdistrict Transfers	(481,000)	(481,000)	(481,000)	(481,000)	(481,000)
TOTAL REVENUES	680,840,191	687,679,833	701,758,329	692,823,000	664,769,300
EXPENDITURES / USES					
General Government	112,771,480	117,361,364	119,050,828	136,519,400	137,964,100
Fiscal Administration	14,578,460	15,777,591	16,474,212	25,659,800	23,177,100
Administration of Justice	59,335,569	64,309,712	66,220,591	58,148,700	55,831,400
Law Enforc. & Care of Prisoners	182,420,447	199,184,542	210,531,782	201,398,400	196,092,500
Fire Prevention & Control	40,598,784	48,492,292	51,038,435	47,206,300	45,677,300
Regulation, Inspection, Economic Development	21,052,929	22,084,444	15,751,847	15,254,200	19,545,400
Conservation of Natural Resources	421,822	444,856	456,284	473,900	557,900
Social Services	8,135,256	9,059,970	9,259,125	9,551,766	8,084,600
Health and Hospitals	129,698,938	85,998,293	85,687,405	84,122,900	76,153,400
Library System	20,379,979	20,988,942	21,830,610	20,080,400	18,917,200
Recreational, Cultural, Community Support	41,970,527	45,867,838	48,584,405	42,534,134	38,727,700
Infrastructure and Transportation	50,079,246	57,132,000	57,456,805	52,577,800	47,016,100
Debt Service	0	0	0	0	0
Education	0	0	0	0	0
Reserves	0	1,561,985	0	0	0
GROSS EXPENDITURES	681,443,437	688,263,829	702,342,329	693,527,700	667,744,700
Intradistrict Transfers	(122,245)	(103,000)	(103,000)	(223,700)	(2,494,400)
Interdistrict Transfers	(481,000)	(481,000)	(481,000)	(481,000)	(481,000)
TOTAL EXPENDITURES	680,840,192	687,679,829	701,758,329	692,823,000	664,769,300
ENDING FUND BALANCE	34,687,420	44,419,326	49,604,342	14,646,000	14,646,000

(See explanations of all footnotes on the first page of this appendix.)

Appendix 1: Financial Schedules

SCHEDULE 1 - SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

DEBT SERVICE - GSD	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2010 REC. BUDGET
BEGINNING FUND BALANCE	47,766,674	4,506,155	8,004,172	1,936,600	527,800
REVENUES / SOURCES					
Property Tax - Current Year	81,071,803	71,519,607	74,199,535	75,375,300	75,375,300
Delinquent Property Taxes	(48,477,367)	4,178,925	2,691,025	2,701,000	2,366,500
Payments in Lieu of Prop. Taxes	0	0	0	0	0
Local Option Sales Tax (2 1/4%)	2,014,970	2,638,882	1,735,938	2,777,300	2,710,000
Licenses & Permits	0	0	0	0	0
Fines, Forfeits, & Penalties	475,020	604,993	559,348	557,500	533,000
Revenues From Use of Money or Property	866,980	2,463	0	88,000	0
Federal Direct	0	0	0	0	0
Federal Through State	0	0	0	0	0
Federal Through Other	0	0	0	0	0
State Direct	1,541,870	2,116,951	2,143,757	2,100,000	2,185,000
Other Government Agencies	2,827,000	2,096,933	26,967	0	0
Commissions & Fees	0	0	0	0	0
Charges for Current Services	0	228,712	1,001,783	950,000	892,900
Compensation From Property	0	0	0	0	0
Contributions and Gifts	0	0	0	0	0
Miscellaneous Revenue	60,805,103	134,418,406	653,218	0	0
Operating Transfers In	15,657,127	13,322,513	16,103,170	11,598,200	14,155,700
Non-Operating Transfers In	0	0	0	0	0
Reserves Appropriated	0	0	0	0	0
Fund Balance Appropriated	43,260,518	(3,498,017)	4,834,117	1,408,800	0
GROSS REVENUES	160,043,024	227,630,368	103,948,858	97,556,100	98,218,400
Intradistrict Transfers	(3,364,515)	(3,332,400)	(3,564,025)	(11,598,200)	(13,271,600)
Interdistrict Transfers	0	0	0	0	0
TOTAL REVENUES	156,678,509	224,297,968	100,384,833	85,957,900	84,946,800
EXPENDITURES / USES					
General Government	0	0	0	0	0
Fiscal Administration	0	0	0	0	0
Administration of Justice	0	0	0	0	0
Law Enforc. & Care of Prisoners	0	0	0	0	0
Fire Prevention & Control	0	0	0	0	0
Regulation, Inspection, Economic Developmen	0	0	0	0	0
Conservation of Natural Resources	0	0	0	0	0
Social Services	0	0	0	0	0
Health and Hospitals	0	0	0	0	0
Library System	0	0	0	0	0
Recreational, Cultural, Community Support	0	0	0	0	0
Infrastructure and Transportation	0	0	0	0	0
Debt Service	160,043,024	227,630,368	103,948,858	97,556,100	98,218,400
Education	0	0	0	0	0
Reserves	0	0	0	0	0
GROSS EXPENDITURES	160,043,024	227,630,368	103,948,858	97,556,100	98,218,400
Intradistrict Transfers	(3,364,515)	(3,332,400)	(3,564,025)	(11,598,200)	(13,271,600)
Interdistrict Transfers	0	0	0	0	0
TOTAL EXPENDITURES	156,678,509	224,297,968	100,384,833	85,957,900	84,946,800
ENDING FUND BALANCE	4,506,156	8,004,172	3,170,055	527,800	527,800

(See explanations of all footnotes on the first page of this appendix.)

Appendix 1: Financial Schedules

SCHEDULE 1 - SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

GENERAL PURPOSE SCHOOL FUND	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2010 REC. BUDGET
BEGINNING FUND BALANCE	18,442,728	38,431,783	68,362,163	62,004,800	42,740,700
REVENUES / SOURCES					
Property Tax - Current Year	199,382,593	202,366,340	205,569,515	208,852,900	208,852,900
Delinquent Property Taxes	4,462,768	11,794,012	7,399,858	7,469,800	5,996,700
Payments in Lieu of Prop. Taxes	2,880,802	2,317,941	2,260,464	2,300,000	2,258,900
Local Option Sales Tax (2 1/4%)	0	0	0	0	0
Licenses & Permits	163,902,255	171,377,172	171,454,343	178,060,300	179,421,700
Fines, Forfeits, & Penalties	3,914,403	4,626,584	4,826,627	4,623,500	4,848,000
Revenues From Use of Money or Property	14,001	6,295	5,909	6,200	6,200
Federal Direct	20,728	900,134	1,266,738	500,000	350,000
Federal Through State	73,760	89,980	12,498	88,000	88,000
Federal Through Other	18,165	83,179	100,408	70,000	70,000
State Direct	0	0	0	0	0
Other Government Agencies	166,994,870	178,935,261	192,710,424	195,035,400	200,906,400
Commissions & Fees	1,648,809	86,436	122,599	1,800	1,800
Charges for Current Services	0	0	0	0	0
Compensation From Property	639,177	846,094	894,948	660,000	660,000
Contributions and Gifts	368,975	428,954	394,110	353,000	353,000
Miscellaneous Revenue	726,143	487,852	1,534,217	610,000	840,000
Operating Transfers In	73,347	96,419	85,403	95,100	5,100
Non-Operating Transfers In	2,719,716	4,327,188	3,842,007	2,772,000	3,672,000
Reserves Appropriated	0	0	0	0	0
Fund Balance Appropriated	(19,989,055)	(29,930,380)	(4,362,091)	19,264,100	12,431,400
GROSS REVENUES	527,851,457	548,839,461	588,117,977	620,762,100	620,762,100
Intradistrict Transfers	(725)	0	0	0	0
Interdistrict Transfers	0	0	0	0	0
TOTAL REVENUES	527,850,732	548,839,461	588,117,977	620,762,100	620,762,100
EXPENDITURES / USES					
General Government	0	0	0	0	0
Fiscal Administration	0	0	0	0	0
Administration of Justice	0	0	0	0	0
Law Enforc. & Care of Prisoners	0	0	0	0	0
Fire Prevention & Control	0	0	0	0	0
Regulation, Inspection, Economic Developmen	0	0	0	0	0
Conservation of Natural Resources	0	0	0	0	0
Social Services	0	0	0	0	0
Health and Hospitals	0	0	0	0	0
Library System	0	0	0	0	0
Recreational, Cultural, Community Support	0	0	0	0	0
Infrastructure and Transportation	0	0	0	0	0
Debt Service	0	0	0	0	0
Education	527,851,457	548,839,463	588,117,978	620,762,100	620,762,100
Reserves	0	0	0	0	0
GROSS EXPENDITURES	527,851,457	548,839,463	588,117,978	620,762,100	620,762,100
Intradistrict Transfers	(725)	0	0	0	0
Interdistrict Transfers	0	0	0	0	0
TOTAL EXPENDITURES	527,850,732	548,839,463	588,117,978	620,762,100	620,762,100
ENDING FUND BALANCE	38,431,783	68,362,163	72,724,254	42,740,700	30,309,300

(See explanations of all footnotes on the first page of this appendix.)

Appendix 1: Financial Schedules

SCHEDULE 1 - SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

SCHOOL DEBT SERVICE	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2010 REC. BUDGET
BEGINNING FUND BALANCE	75,330,810	66,092,796	60,537,817	49,062,100	38,340,100
REVENUES / SOURCES					
Property Tax - Current Year	25,380,205	25,871,279	26,268,542	26,695,600	26,695,600
Delinquent Property Taxes	705,557	1,744,840	940,802	968,600	758,300
Payments in Lieu of Prop. Taxes	0	0	0	0	0
Local Option Sales Tax (2 1/4%)	0	0	0	0	0
Licenses & Permits	15,598,700	17,007,900	17,688,200	17,953,500	2,651,600
Fines, Forfeits, & Penalties	0	0	0	0	0
Revenues From Use of Money or Property	0	0	0	0	0
Federal Direct	2,330,741	2,771,334	2,158,425	2,556,000	1,230,000
Federal Through State	0	0	0	0	0
Federal Through Other	0	0	0	0	0
State Direct	0	0	0	0	0
Other Government Agencies	0	0	0	0	0
Commissions & Fees	0	0	0	0	0
Charges for Current Services	0	0	0	0	0
Compensation From Property	0	0	0	0	0
Contributions and Gifts	0	0	0	0	0
Miscellaneous Revenue	0	0	0	0	0
Operating Transfers In	0	62,370,755	254,219	0	0
Non-Operating Transfers In	1,360,747	4,006,048	3,980,001	1,530,500	3,268,700
Reserves Appropriated	0	0	0	0	0
Fund Balance Appropriated	9,238,014	5,554,979	9,125,749	10,722,000	23,565,000
GROSS REVENUES	54,613,964	119,327,135	60,415,938	60,426,200	58,169,200
Intradistrict Transfers	0	(941,913)	(1,571,016)	(1,530,500)	(3,268,700)
Interdistrict Transfers	0	0	0	0	0
TOTAL REVENUES	54,613,964	118,385,222	58,844,922	58,855,184	56,638,700
EXPENDITURES / USES					
General Government	0	0	0	0	0
Fiscal Administration	0	0	0	0	0
Administration of Justice	0	0	0	0	0
Law Enforc. & Care of Prisoners	0	0	0	0	0
Fire Prevention & Control	0	0	0	0	0
Regulation, Inspection, Economic Developmen	0	0	0	0	0
Conservation of Natural Resources	0	0	0	0	0
Social Services	0	0	0	0	0
Health and Hospitals	0	0	0	0	0
Library System	0	0	0	0	0
Recreational, Cultural, Community Support	0	0	0	0	0
Infrastructure and Transportation	0	0	0	0	0
Debt Service	54,613,964	119,327,135	60,415,937	60,426,200	58,169,200
Education	0	0	0	0	0
Reserves	0	0	0	0	0
GROSS EXPENDITURES	54,613,964	119,327,135	60,415,937	60,426,200	58,169,200
Intradistrict Transfers	0	(941,913)	(1,571,016)	(1,530,500)	(3,268,700)
Interdistrict Transfers	0	0	0	0	0
TOTAL EXPENDITURES	54,613,964	118,385,222	58,844,921	58,855,184	56,638,700
ENDING FUND BALANCE	66,092,796	60,537,817	51,412,068	38,340,100	14,775,100

(See explanations of all footnotes on the first page of this appendix.)

Appendix 1: Financial Schedules

SCHEDULE 1 - SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

GENERAL FUND - USD	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2010 REC. BUDGET
BEGINNING FUND BALANCE	8,773,300	12,246,660	16,166,672	9,436,100	10,664,400
REVENUES / SOURCES					
Property Tax - Current Year	64,745,182	69,577,575	67,283,195	64,379,600	64,379,600
Delinquent Property Taxes	1,978,924	4,917,212	2,760,777	2,626,700	2,744,100
Payments in Lieu of Prop. Taxes	10,590,885	11,838,673	13,449,545	12,200,000	13,700,000
Local Option Sales Tax (2 1/4%)	1,120,255	0	0	0	0
Licenses & Permits	14,430,179	15,079,705	17,446,619	15,076,100	16,173,400
Fines, Forfeits, & Penalties	0	0	0	0	0
Revenues From Use of Money or Property	132,410	602,003	481,979	400,000	107,800
Federal Direct	0	0	0	0	0
Federal Through State	0	0	0	0	0
Federal Through Other	0	0	0	0	0
State Direct	11,270,107	4,784,355	5,823,824	4,784,300	4,883,400
Other Government Agencies	0	0	0	0	0
Commissions & Fees	0	0	0	0	0
Charges for Current Services	885,754	901,395	977,048	878,000	875,700
Compensation From Property	0	0	0	100,000	100,000
Contributions and Gifts	0	0	0	0	0
Miscellaneous Revenue	0	0	0	0	0
Operating Transfers In	0	0	0	0	0
Non-Operating Transfers In	0	0	0	0	0
Reserves Appropriated	0	0	0	0	0
Fund Balance Appropriated	(3,473,360)	(3,920,012)	2,653,040	(1,228,300)	0
GROSS REVENUES	101,680,336	103,780,906	110,876,027	99,216,400	102,964,000
Intradistrict Transfers	0	0	0	0	0
Interdistrict Transfers	0	0	0	0	0
TOTAL REVENUES	101,680,336	103,780,906	110,876,027	99,216,400	102,964,000
EXPENDITURES / USES					
General Government	22,329,852	20,994,459	20,968,843	23,987,800	24,953,300
Fiscal Administration	0	0	0	0	0
Administration of Justice	0	0	0	0	0
Law Enforc. & Care of Prisoners	481,000	481,000	481,000	481,000	481,000
Fire Prevention & Control	60,428,253	64,415,242	68,649,951	60,582,100	58,619,200
Regulation, Inspection, Economic Developmen	888,418	660,304	914,276	843,400	1,299,600
Conservation of Natural Resources	0	0	0	0	0
Social Services	0	0	0	0	0
Health and Hospitals	0	0	0	0	0
Library System	0	0	0	0	0
Recreational, Cultural, Community Support	135,000	135,400	417,318	357,700	411,900
Infrastructure and Transportation	17,417,813	17,094,501	19,444,639	12,964,400	17,199,000
Debt Service	0	0	0	0	0
Education	0	0	0	0	0
Reserves	0	0	0	0	0
GROSS EXPENDITURES	101,680,336	103,780,906	110,876,027	99,216,400	102,964,000
Intradistrict Transfers	0	0	0	0	0
Interdistrict Transfers	0	0	0	0	0
TOTAL EXPENDITURES	101,680,336	103,780,906	110,876,027	99,216,400	102,964,000
ENDING FUND BALANCE	12,246,660	16,166,672	13,513,632	10,664,400	10,664,400

(See explanations of all footnotes on the first page of this appendix.)

Appendix 1: Financial Schedules

SCHEDULE 1 - SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

DEBT SERVICE - USD	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2010 REC. BUDGET
BEGINNING FUND BALANCE	14,092,731	12,996,612	2,427,452	3,062,600	3,062,600
REVENUES / SOURCES					
Property Tax - Current Year	9,104,922	6,826,445	9,517,270	12,571,900	12,571,900
Delinquent Property Taxes	363,474	576,033	331,137	464,800	348,200
Payments in Lieu of Prop. Taxes	0	0	0	0	0
Local Option Sales Tax (2 1/4%)	0	0	0	0	0
Licenses & Permits	0	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0	0
Revenues From Use of Money or Property	553,451	150,426	0	50,000	80,000
Federal Direct	0	0	0	0	0
Federal Through State	0	0	0	0	0
Federal Through Other	0	0	0	0	0
State Direct	0	0	0	0	0
Other Government Agencies	0	0	0	0	0
Commissions & Fees	0	0	0	0	0
Charges for Current Services	0	0	0	0	0
Compensation From Property	0	0	0	0	0
Contributions and Gifts	0	0	0	0	0
Miscellaneous Revenue	0	2,733,459	16,727	0	0
Operating Transfers In	8,865,639	583,516	9,645,929	4,010,200	4,828,400
Non-Operating Transfers In	0	0	0	0	0
Reserves Appropriated	0	0	0	0	0
Fund Balance Appropriated	1,096,119	10,569,160	206,275	0	0
GROSS REVENUES	19,983,605	21,439,039	19,717,338	17,096,900	17,828,500
Intradistrict Transfers	0	0	0	0	0
Interdistrict Transfers	(7,784,000)	0	(7,771,000)	(4,010,200)	(4,008,500)
TOTAL REVENUES	12,199,605	21,439,039	11,946,338	13,086,700	13,820,000
EXPENDITURES / USES					
General Government	0	0	0	0	0
Fiscal Administration	0	0	0	0	0
Administration of Justice	0	0	0	0	0
Law Enforc. & Care of Prisoners	0	0	0	0	0
Fire Prevention & Control	0	0	0	0	0
Regulation, Inspection, Economic Developmen	0	0	0	0	0
Conservation of Natural Resources	0	0	0	0	0
Social Services	0	0	0	0	0
Health and Hospitals	0	0	0	0	0
Library System	0	0	0	0	0
Recreational, Cultural, Community Support	0	0	0	0	0
Infrastructure and Transportation	0	0	0	0	0
Debt Service	19,983,605	21,439,039	19,717,339	17,096,900	17,828,500
Education	0	0	0	0	0
Reserves	0	0	0	0	0
GROSS EXPENDITURES	19,983,605	21,439,039	19,717,339	17,096,900	17,828,500
Intradistrict Transfers	0	0	0	0	0
Interdistrict Transfers	(7,784,000)	0	(7,771,000)	(4,010,200)	(4,008,500)
TOTAL EXPENDITURES	12,199,605	21,439,039	11,946,339	13,086,700	13,820,000
ENDING FUND BALANCE	12,996,612	2,427,452	2,221,177	3,062,600	3,062,600

(See explanations of all footnotes on the first page of this appendix.)

Appendix 1: Financial Schedules

SCHEDULE 1 - SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

TOTAL - ALL BUDGETARY FUNDS	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2010 REC. BUDGET
BEGINNING FUND BALANCE	192,909,771	168,961,427	199,917,603	141,811,600	109,981,600
REVENUES / SOURCES					
Property Tax - Current Year	671,604,388	682,188,210	693,160,069	702,928,700	702,928,700
Delinquent Property Taxes	18,101,860	47,293,185	29,239,537	27,817,500	97,606,600
Payments in Lieu of Prop. Taxes	29,473,491	32,308,000	34,457,727	32,300,000	37,667,600
Local Option Sales Tax (2 1/4%)	91,810,481	96,873,426	96,341,145	100,828,200	90,744,900
Licenses & Permits	279,477,924	288,470,170	296,364,461	299,406,600	281,360,500
Fines, Forfeits, & Penalties	18,230,572	19,331,973	18,709,687	17,739,900	19,132,700
Revenues From Use of Money or Property	2,752,314	2,929,967	2,356,973	1,944,200	775,300
Federal Direct	5,026,271	6,472,595	7,020,341	6,831,500	2,580,000
Federal Through State	1,972,873	1,503,624	1,079,206	1,226,200	1,024,200
Federal Through Other	5,787,692	7,508,250	6,788,798	7,692,100	7,700,800
State Direct	66,826,867	74,589,627	78,367,288	69,242,900	65,772,600
Other Government Agencies	173,817,771	184,864,700	197,672,718	200,744,000	206,012,900
Commissions & Fees	22,909,988	26,242,875	29,192,914	16,924,800	13,856,800
Charges for Current Services	23,794,003	27,493,131	30,705,902	29,696,700	30,042,000
Compensation From Property	1,273,320	1,457,442	1,272,826	1,104,400	1,093,000
Contributions and Gifts	912,365	1,098,283	1,084,854	1,011,300	966,900
Miscellaneous Revenue	62,593,501	139,054,628	3,725,131	1,694,700	2,043,600
Operating Transfers In	33,020,282	85,570,964	35,477,701	24,480,200	28,004,600
Non-Operating Transfers In	12,281,515	14,985,868	15,129,115	13,141,500	15,752,100
Reserves Appropriated	0	0	0	0	0
Fund Balance Appropriated	23,948,344	(30,956,176)	7,272,074	31,830,000	35,996,400
GROSS REVENUES	1,545,615,822	1,709,280,742	1,585,418,467	1,588,585,400	1,565,686,900
Intradistrict Transfers	(3,487,485)	(4,377,313)	(5,238,041)	(13,352,400)	(19,034,700)
Interdistrict Transfers	(8,265,000)	(481,000)	(8,252,000)	(4,491,200)	(4,489,500)
TOTAL REVENUES	1,533,863,337	1,704,422,429	1,571,928,426	1,570,741,800	1,542,162,700
EXPENDITURES / USES					
General Government	135,101,332	138,355,823	140,019,671	160,507,200	162,917,400
Fiscal Administration	14,578,460	15,777,591	16,474,212	25,659,800	23,177,100
Administration of Justice	59,335,569	64,309,712	66,220,591	58,148,700	55,831,400
Law Enforc. & Care of Prisoners	182,901,447	199,665,542	211,012,782	201,879,400	196,573,500
Fire Prevention & Control	101,027,037	112,907,534	119,688,386	107,788,400	104,296,500
Regulation, Inspection, Economic Developmen	21,941,347	22,744,748	16,666,123	16,097,600	20,845,000
Conservation of Natural Resources	421,822	444,856	456,284	473,900	557,900
Social Services	8,135,256	9,059,970	9,259,125	9,551,766	8,084,600
Health and Hospitals	129,698,938	85,998,293	85,687,405	84,122,900	76,153,400
Library System	20,379,979	20,988,942	21,830,610	20,080,400	18,917,200
Recreational, Cultural, Community Support	42,105,527	46,003,238	49,001,723	42,891,834	39,139,600
Infrastructure and Transportation	67,497,059	74,226,501	76,901,444	65,542,200	64,215,100
Debt Service	234,640,593	368,396,542	184,082,134	175,079,200	174,216,100
Education	527,851,457	548,839,463	588,117,978	620,762,100	620,762,100
Reserves	0	1,561,985	0	0	0
GROSS EXPENDITURES	1,545,615,823	1,709,280,740	1,585,418,468	1,588,585,400	1,565,686,900
Intradistrict Transfers	(3,487,485)	(4,377,313)	(5,238,041)	(13,352,400)	(19,034,700)
Interdistrict Transfers	(8,265,000)	(481,000)	(8,252,000)	(4,491,200)	(4,489,500)
TOTAL EXPENDITURES	1,533,863,338	1,704,422,427	1,571,928,427	1,570,741,800	1,542,162,700
ENDING FUND BALANCE	168,961,427	199,917,603	192,645,529	109,981,600	73,985,200

(See explanations of all footnotes on the first page of this appendix.)

Appendix 1: Financial Schedules

SCHEDULE 2 – FY2010 RECOMMENDED DEPARTMENTAL BUDGET BY FUND TYPE

Department	FY10 Budgetary GSD Funds	Budgetary USD Funds	Special Revenue Funds	Enterprise Funds	Interfund Transfer	Dept. Total
1 Administrative Expenditures (with details)	198,254,500	26,664,800	32,692,800	-	(3,200,000)	254,412,100
1101104 County Retire Match	3,501,900					3,501,900
1101107 Cnty Teach Retire Match	6,900,400					6,900,400
1101109 Health Insurance Match	30,132,800					30,132,800
1101110 Death Benefit Payments	200,000					200,000
1101113 Pens IOD Medical Expense	3,339,300					3,339,300
1101114 Unemployment Compensation	501,500					501,500
1101115 Life Insurance Match	1,624,200					1,624,200
1101117 Regional Transit Authorit	-					-
1101118 Econ/Job Incentives	1,800,000					1,800,000
1101120 Employee IOD Med Expense	6,773,700					6,773,700
1101127 Contingency FacilityRenta	1,100,000					1,100,000
1101128 Sick/Backup Child Care	-					-
1101129 MDHA Homeless Com Transfer	1,354,300					1,354,300
1101140 Benefit Adjustments	5,740,600					5,740,600
1101180 Relocation Metro Agencies	140,300					140,300
1101204 Metro Action Commission	3,281,900					3,281,900
1101213 NCAC Local Match	96,800					96,800
1101218 District Energy System	2,444,600					2,444,600
1101221 Subsidy Nashville Arena	-					-
1101222 Stadium Maintenance	1,000,000					1,000,000
1101224 Contingency Subrogation	100,000					100,000
1101225 GSD Debt Transfer-Stadium	3,200,000				(3,200,000)	-
1101230 Stormwater Fees Conting	250,000					250,000
1101235 Managing for Results	-					-
1101237 Commuter Rail	-					-
1101239 RTA - Northern Corridor	-					-
1101298 Contingency Local Match	100,000					100,000
1101299 Contingency Fed/State Pro	-					-
1101301 Insurance Reserve	897,700					897,700
1101302 Surety Bonds	17,300					17,300
1101303 Corp Dues/Contribution	350,000					350,000
1101304 Subsidy MTA	19,312,500					19,312,500
1101307 Wilkerson Hearing/Speech	-					-
1101308 Judgments and Losses	737,800					737,800
1101309 Contingency Account	50,000					50,000
1101313 Contingency EMS Collectio	-					-
1101314 Contingency Referendum	-					-
1101315 PayPlan Improvements	503,500					503,500
1101323 Contingency RTA Membershi	-					-
1101325 Cont'g PerfAudit Juv Cour	-					-
1101326 Property Tax Relief Progr	1,941,900					1,941,900
1101328 Council Reserve FY2007	-					-
1101331 Contrib CodesDemolitionFd	-					-
1101343 Cont Food Commodity Prog	-					-
1101396 Travel	350,000					350,000
1101408 Budget Adjustment Savings	-					-
1101412 Post Audit	1,500,000					1,500,000
1101416 Subsidy Advance Planning	145,200					145,200
1101420 Subsidy Central Printing	-					-

(See explanations of all footnotes on the first page of this appendix.)

Appendix 1: Financial Schedules

SCHEDULE 2 – FY2010 RECOMMENDED DEPARTMENTAL BUDGET BY FUND TYPE

Department	FY10 Budgetary GSD Funds	Budgetary USD Funds	Special Revenue Funds	Enterprise Funds	Interfund Transfer	Dept. Total
1101422 * Subsidy Radio Shop	-					-
1101424 Greer Stadium Maintenance	250,000					250,000
1101426 Subsidy Hospital Authorit	41,690,700					41,690,700
1101428 Subsidy Muni Auditorium	-					-
1101431 Benefit Reenrollment HR	-					-
1101480 Cont'g New Facility Ops	-					-
1101481 Cont'g Vacant Space Ops	1,045,700					1,045,700
1101485 Cont'g ADA Operations	615,000					615,000
1101499 GSD General Revenue	28,074,900					28,074,900
1101502 Contribute Nash Symphony	15,000					15,000
1101505 Contribute LegalAid Socit	-					-
1101506 Contribute Partnership 2K	-					-
1101510 Contribute Guest House	-					-
1101512 Contribute Housing Fund	-					-
1101513 Contrb. Intr Min Fel	-					-
1101516 Contribute Adult Literacy	-					-
1101519 Contribute CATV	-					-
1101521 Contribute Humane Assoc	12,500					12,500
1101531 Project N'hood Aftercare	-					-
1101539 * Contribute AffordHousin	-					-
1101540 Contribute Dom Viol Inter	-					-
1101541 Contribute KM Smith	-					-
1101547 Contribute Nash Minority	-					-
1101549 Contribute Ujima House In	-					-
1101552 Contribute YWCA Domestic	-					-
1101553 Contribute United Way Fam	-					-
1101555 Contribute Second Harvest	-					-
1101559 Contribute Metro Ed Acces	-					-
1101562 Mary Parrish Center	-					-
1101563 Donelson SR Citizens Cent	-					-
1101564 Renewal House	-					-
1101565 Jefferson ST United Partn	-					-
1101566 Contingency Utility Incr	1,510,300					1,510,300
1101568 Contr Children's Theater	-					-
1101569 Contr Reconc Ministries	-					-
1101570 Contr Mediation Services	-					-
1101572 Nashville SEES	-					-
1101573 Cont'b African Americ Mus	-					-
1101574 Cont'b CEO Academy	-					-
1101575 Cont'b Hadley Park Tennis	-					-
1101576 Cont'b Morningstar Dom vi	-					-
1101577 Cont'b Women Study Impact	-					-
1101579 Cont'b Cmty Impact EITC	-					-
1101580 Cont'b Hands on Nashville	-					-
1101581 Cont'b Clzns for Affd Hsg	-					-
1101582 Cont'b Neighborhood ResCt	-					-
1101583 Cont'b Cont'l TBellesTrac	-					-
1101584 Cont'b NEON (N Edgewood)	-					-
1101585 Cont'b Habitat for Humani	-					-
1101586 HadleyPark TennisClub FY0	-					-
1101587 Cont'b Alignment Nashvill	100,000					100,000

(See explanations of all footnotes on the first page of this appendix.)

Appendix 1: Financial Schedules

SCHEDULE 2 – FY2010 RECOMMENDED DEPARTMENTAL BUDGET BY FUND TYPE

Department	FY10 Budgetary GSD Funds	Budgetary USD Funds	Special Revenue Funds	Enterprise Funds	Interfund Transfer	Dept. Total
1101590	Contib Indepndt Med Exams	9,000				9,000
1101591	Domestic Violence Program	675,000				675,000
1101592	Educ and After School Prg	675,000				675,000
1101593	Misc Comm Agencies/Servic	450,000				450,000
1101600	Contingency EBS	-				-
1101601	* EBS for MNPS/in	-				-
1101602	Subsidy Community Ed	318,000				318,000
1101613	Correctional Healthcare	10,645,100				10,645,100
1101614	Forensic Medical Examiner	4,215,800				4,215,800
1101616	NashvilleAfterSchoolAllia	400,000				400,000
1101617	Office of Sustainability	150,000				150,000
1102100	Non-Profits Int. Support	-				-
1102150	Schools Internal Support	648,700				648,700
1102160	Operating Xfer Debt Servi	7,365,600				7,365,600
1103010	Chamber Contract	-				-
1103050	Convention Center 1% Tax	-				-
1103080	Tourist Promotion	-				-
1103090	Tourist Related	-				-
1103100	General Fund Transfer	-				-
1103110	Farmer's Market	-				-
1103410	HOT Gaylord TouristDevZon	-	399,600			399,600
1103200	HOT General Fund 1%	-	5,094,500			5,094,500
1103250	HOT Convention Ctr 1% Tax	-	5,094,500			5,094,500
1103255	HOT Conv Ctr 2007 1% Tax	-	5,094,500			5,094,500
1103280	HOT Tourist Promotion	-	10,189,000			10,189,000
1103290	HOT Tourist Related	-	3,139,600			3,139,600
1103700	HOT TRA Contribution	-	1,164,900			1,164,900
1103710	HOT Sports Council Contri	-	100,000			100,000
1103720	HOT Country Music HF Cont	-	150,000			150,000
1103730	HOT Adventure ScienceCont	-	200,000			200,000
1103740	HOT Partnership 2010 Cont	-	300,000			300,000
1103750	HOT Sister Cities Contrib	-	40,000			40,000
1191102	Police/Fire Retire Match	-	8,873,000			8,873,000
1191103	Civil Service Retire Matc	-	5,424,700			5,424,700
1191106	Teacher Pens Match	-	4,592,400			4,592,400
1191109	Health Ins Match	-	2,125,600			2,125,600
1191111	Direct Pension Payments	-	-			-
1191112	Pensioner IOD	-	308,800			308,800
1191113	Employee IOD	-	978,500			978,500
1191115	Life Ins Match	-	103,700			103,700
1191140	Benefit Adjustments	-	1,793,000			1,793,000
1191224	Contingency Subrogation	-	100,000			100,000
1191299	Contingency Fed/State Pro	-	-			-
1191301	Insurance and Reserve	-	47,300			47,300
1191308	Judgments and Losses	-	4,100			4,100
1191309	Contingency Account	-	50,000			50,000
1191315	PayPlan Improvements	-	13,800			13,800
1191326	Property Tax Relief	-	411,900			411,900
1191408	Budget Adjustment Savings	-	-			-
1191499	USD General Revenue	-	1,299,600			1,299,600
1191566	Contingency Utility Incr	-	538,400			538,400

(See explanations of all footnotes on the first page of this appendix.)

Appendix 1: Financial Schedules

SCHEDULE 2 – FY2010 RECOMMENDED DEPARTMENTAL BUDGET BY FUND TYPE

Department	FY10 Budgetary GSD Funds	Budgetary USD Funds	Special Revenue Funds	Enterprise Funds	Interfund Transfer	Dept. Total
1701000 Cntrl Business Imp Distrct	-		1,376,200			1,376,200
1781000 Gulch Cntrl Business ImpDt	-		350,000			350,000
DES-District Energy System				20,956,700		20,956,700
2 Metropolitan Council	1,789,400					1,789,400
3 Metropolitan Clerk	1,123,300					1,123,300
4 Mayor's Office	3,171,100		3,935,900			7,107,000
5 Election Commission	2,476,200					2,476,200
6 Law	5,343,000					5,343,000
7 Planning Commission	3,689,700		2,946,600			6,636,300
8 Human Resources	4,528,000					4,528,000
9 Register of Deeds	336,200		230,000			566,200
10 General Services	1,184,200		37,994,700	937,400		40,116,300
11 Historical Commission	638,200		20,000			658,200
13 Community Education	-					-
14 Information Technology Service	640,800		110,000	13,772,600		14,523,400
15 Finance	8,461,400			1,128,100		9,589,500
16 Assessor of Property	7,205,500					7,205,500
17 Trustee	2,064,300					2,064,300
18 County Clerk	4,198,200					4,198,200
19 District Attorney	4,887,700		1,566,700			6,454,400
21 Public Defender	5,641,100					5,641,100
22 Juvenile Court Clerk	1,519,200					1,519,200
23 Circuit Court Clerk	4,127,600					4,127,600
24 Criminal Court Clerk	5,418,200		60,300			5,478,500
25 Clerk and Master - Chancery	1,706,900					1,706,900
26 Juvenile Court	11,647,800		1,900			11,649,700
27 General Sessions Court	10,413,600		243,200			10,656,800
28 State Trial Courts	7,944,700		1,890,300			9,835,000
29 Justice Integration Services	2,104,000					2,104,000
30 Sheriff	56,973,600		16,255,700			73,229,300
31 Police	139,118,900	481,000	10,100,900	2,302,900	(481,000)	151,522,700
32 Fire	45,677,300	58,619,200				104,296,500
33 Codes Administration	7,377,800		155,000			7,532,800
34 Beer Board	357,900					357,900
35 Agricultural Extension	325,500					325,500
36 Soil and Water Conservation	82,400					82,400
37 Social Services	6,342,400		800			6,343,200
38 Health	19,601,800		19,787,200			39,389,000
39 Public Library	18,917,200		1,308,700			20,225,900
40 Parks	27,926,100		2,260,900			30,187,000
41 Arts Commission	2,455,400					2,455,400
42 Public Works	27,703,600	17,199,000	21,701,600			66,604,200
44 Human Relations Commission	387,900					387,900
45 Transportation Licensing	411,700					411,700
47 Criminal Justice Planning	420,600					420,600
48 Internal Audit	1,247,700					1,247,700
60 Farmers' Market	-			1,187,400		1,187,400
61 Municipal Auditorium	-			1,681,000		1,681,000
62 State Fair	-			4,212,100		4,212,100
63 Convention Center	-			6,158,200		6,158,200
64 Sports Authority	476,900			476,900		953,800

(See explanations of all footnotes on the first page of this appendix.)

Appendix 1: Financial Schedules

SCHEDULE 2 – FY2010 RECOMMENDED DEPARTMENTAL BUDGET BY FUND TYPE

Department	FY10 Budgetary GSD Funds	Budgetary USD Funds	Special Revenue Funds	Enterprise Funds	Interfund Transfer	Dept. Total
65 Water	-		14,827,700	284,958,600		299,786,300
75 Metro Action Commission	-		21,767,700			21,767,700
76 NCAC	-		6,973,200			6,973,200
80 MNPS	620,762,100		160,649,900	3,133,000		784,545,000
91 ECC Emergency Comm Center	11,575,200					11,575,200
General Fund Debt Service	98,218,400	17,828,500				116,046,900
School Fund Debt Service	58,169,200					58,169,200
TOTAL	1,445,044,400	120,792,500	357,481,700	340,904,900	(3,681,000)	2,260,542,500

(See explanations of all footnotes on the first page of this appendix.)

Appendix 1: Financial Schedules

SCHEDULE 3 – HISTORICAL EXPENDITURES

	FY 2007 Actuals	FY 2008 Budget	FY 2009 Budget	FY 2010 Recommended Budget	FTE FY08	FY09	FY10 (Rec.)
GENERAL SERVICES DISTRICT:							
1 Administrative:							
1101104 County Retire Match	3,535,800	3,532,800	3,501,900	3,501,900	0.00	0.00	0.00
1101107 Cnty Teach Retire Match	6,967,099	6,961,200	6,900,400	6,900,400	0.00	0.00	0.00
1101109 Health Insurance Match	25,737,381	28,497,200	29,887,900	30,132,800	0.00	0.00	0.00
1101110 Death Benefit Payments	201,900	201,800	200,000	200,000	0.00	0.00	0.00
1101113 Pens IOD Medical Expense	-	-	3,447,800	3,339,300	0.00	0.00	0.00
1101114 Unemployment Compensation	410,025	706,300	500,000	501,500	0.00	0.00	0.00
1101115 Life Insurance Match	1,367,631	1,369,100	1,392,400	1,624,200	0.00	0.00	0.00
1101117 Regional Transit Authorit	149,400	101,400	-	-	0.00	0.00	0.00
1101118 Econ/Job Incentives	1,225,834	1,412,400	1,800,000	1,800,000	0.00	0.00	0.00
1101120 Employee IOD Med Expense	-	-	6,129,100	6,773,700	0.00	0.00	0.00
1101127 Contingency FacilityRenta	2,074,434	1,283,142	1,220,100	1,100,000	0.00	0.00	0.00
1101128 Sick/Backup Child Care	-	170,600	-	-	0.00	0.00	0.00
1101129 MDHA Homeless Com Transfer	-	837,533	1,149,200	1,354,300	0.00	0.00	0.00
1101140 Benefit Adjustments	4,607,894	8,659,600	3,246,100	5,740,600	0.00	0.00	0.00
1101180 Relocation Metro Agencies	910,842	1,324,022	140,300	140,300	0.00	0.00	0.00
1101204 Metro Action Commission	3,830,200	4,506,800	3,682,100	3,281,900	0.00	0.00	0.00
1101213 NCAC Local Match	315,900	311,900	112,600	96,800	0.00	0.00	0.00
1101218 District Energy System	2,291,300	2,429,800	2,256,100	2,444,600	0.00	0.00	0.00
1101221 Subsidy Nashville Arena	4,084,200	818,100	-	-	0.00	0.00	0.00
1101222 Stadium Maintenance	899,239	1,008,800	1,000,000	1,000,000	0.00	0.00	0.00
1101224 Contingency Subrogation	1,000	100,900	100,000	100,000	0.00	0.00	0.00
1101225 GSD Debt Transfer-Stadium	3,230,901	3,228,200	3,200,000	3,200,000	0.00	0.00	0.00
1101230 Stormwater Fees Conting	-	-	-	250,000	0.00	0.00	0.00
1101235 Managing for Results	2,681	63,480	-	-	0.00	0.00	0.00
1101237 Commuter Rail	644,199	291,600	-	-	0.00	0.00	0.00
1101239 RTA - Northern Corridor	50,000	-	-	-	0.00	0.00	0.00
1101298 Contingency Local Match	27,367	100,900	-	100,000	0.00	0.00	0.00
1101299 Contingency Fed/State Pro	41,100	4,287,400	-	-	0.00	0.00	0.00
1101301 Insurance Reserve	-	-	1,429,900	897,700	0.00	0.00	0.00
1101302 Surety Bonds	-	-	17,300	17,300	0.00	0.00	0.00
1101303 Corp Dues/Contribution	273,542	430,558	350,000	350,000	0.00	0.00	0.00
1101304 Subsidy MTA	17,829,100	17,829,100	17,512,600	19,312,500	0.00	0.00	0.00
1101305 MTA Magnet Schools Transp	-	-	200,000	-	0.00	0.00	0.00
1101307 Wilkerson Hearing/Speech	1,926	20,300	-	-	0.00	0.00	0.00
1101308 Judgments and Losses	-	-	1,175,100	737,800	0.00	0.00	0.00
1101309 Contingency Account	-	-	-	50,000	0.00	0.00	0.00
1101313 Contingency EMS Collectio	11,100	1,138,100	-	-	0.00	0.00	0.00
1101314 Contingency Referendum	-	-	-	-	0.00	0.00	0.00
1101315 PayPlan Improvements	194,000	869,600	256,000	503,500	0.00	0.00	0.00
1101323 Contingency RTA Membershi	55,052	55,000	-	-	0.00	0.00	0.00
1101325 Cont'g PerfAudit Juv Cour	-	-	-	-	0.00	0.00	0.00
1101326 Property Tax Relief Progr	884,201	1,081,100	1,690,000	1,941,900	0.00	0.00	0.00

(See explanations of all footnotes on the first page of this appendix.)

Appendix 1: Financial Schedules

SCHEDULE 3 – HISTORICAL EXPENDITURES

	FY 2007	FY 2008	FY 2009	FY 2010	FTE		
	Actuals	Budget	Budget	Recommended Budget	FY08	FY09	FY10 (Rec.)
1101328 Council Reserve FY2007	1,561,985	-	-	-	0.00	0.00	0.00
1101331 Contrib CodesDemolitionFd	100,000	100,000	-	-	0.00	0.00	0.00
1101343 Cont Food Commodity Prog	-	-	-	350,000	0.00	0.00	0.00
1101408 Budget Adjustment Savings	-	(16,938,500)	-	-	0.00	0.00	0.00
1101412 Post Audit	1,688,474	1,826,726	1,500,000	1,500,000	0.00	0.00	0.00
1101416 Subsidy Advance Planning	19,922	75,400	145,200	145,200	0.00	0.00	0.00
1101420 Subsidy Central Printing	-	-	-	-	0.00	0.00	0.00
1101422 * Subsidy Radio Shop	-	15,000	-	-	0.00	0.00	0.00
1101424 Greer Stadium Maintenance	252,399	252,200	250,000	250,000	0.00	0.00	0.00
1101426 Subsidy Hospital Authorit	49,797,100	49,797,100	47,307,200	41,690,700	0.00	0.00	0.00
1101428 Subsidy Muni Auditorium	848,882	495,200	-	-	0.00	0.00	0.00
1101431 Benefit Reenrollment HR	-	585,000	-	-	0.00	0.00	0.00
1101480 Cont'g New Facility Ops	947,900	-	-	-	0.00	0.00	0.00
1101481 Cont'g Vacant Space Ops	-	1,334,600	1,619,700	1,045,700	0.00	0.00	0.00
1101485 Cont'g ADA Operations	702,800	675,000	588,700	615,000	0.00	0.00	0.00
1101499 GSD General Revenue	25,750,845	27,116,700	28,079,600	28,074,900	0.00	0.00	0.00
1101502 Contribute Nash Symphony	15,000	15,000	40,000	15,000	0.00	0.00	0.00
1101505 Contribute LegalAid Socit	22,500	20,300	165,465	-	0.00	0.00	0.00
1101506 Contribute Partnership 2K	300,000	300,000	-	-	0.00	0.00	0.00
1101510 Contribute Guest House	120,000	120,000	-	-	0.00	0.00	0.00
1101512 Contribute Housing Fund	49,000	-	-	-	0.00	0.00	0.00
1101513 Contrb. Intr Min Fel	50,000	50,000	-	-	0.00	0.00	0.00
1101516 Contribute Adult Literacy	36,900	36,900	60,000	-	0.00	0.00	0.00
1101519 Contribute CATV	59,800	53,800	-	-	0.00	0.00	0.00
1101521 Contribute Humane Assoc	11,200	11,200	12,500	12,500	0.00	0.00	0.00
1101531 Project N'hood Aftercare	569,000	569,000	300,079	-	0.00	0.00	0.00
1101539 * Contribute AffordHousin	-	-	-	-	0.00	0.00	0.00
1101540 Contribute Dom Viol Inter	129,800	129,800	-	-	0.00	0.00	0.00
1101541 Contribute KM Smith	40,500	40,500	-	-	0.00	0.00	0.00
1101547 Contribute Nash Minority	-	-	-	-	0.00	0.00	0.00
1101549 Contribute Ujima House In	45,000	45,000	-	-	0.00	0.00	0.00
1101552 Contribute YWCA Domestic	361,000	361,000	196,170	-	0.00	0.00	0.00
1101553 Contribute United Way Fam	332,000	332,000	-	-	0.00	0.00	0.00
1101555 Contribute Second Harvest	202,500	202,500	202,500	-	0.00	0.00	0.00
1101559 Contribute Metro Ed Acces	57,500	51,800	51,800	-	0.00	0.00	0.00
1101562 Mary Parrish Center	52,600	52,600	77,100	-	0.00	0.00	0.00
1101563 Donelson SR Citizens Cent	-	-	-	-	0.00	0.00	0.00
1101564 Renewal House	15,300	13,800	-	-	0.00	0.00	0.00
1101565 Jefferson ST United Partn	50,000	45,000	-	-	0.00	0.00	0.00
1101566 Contingency Utility Incr	-	550,000	1,225,000	1,510,300	0.00	0.00	0.00
1101568 Contr Children's Theater	29,700	29,700	50,000	-	0.00	0.00	0.00
1101569 Contr Reconc Ministries	30,600	30,600	-	-	0.00	0.00	0.00
1101570 Contr Mediation Services	37,500	-	-	-	0.00	0.00	0.00
1101571 TN Voices for Children	-	-	93,967	-	0.00	0.00	0.00
1101572 Nashville SEES	-	-	-	-	0.00	0.00	0.00
1101573 Cont'b African Americ Mus	-	-	-	-	0.00	0.00	0.00

(See explanations of all footnotes on the first page of this appendix.)

Appendix 1: Financial Schedules

SCHEDULE 3 – HISTORICAL EXPENDITURES

	FY 2007	FY 2008	FY 2009	FY 2010	FTE		
	Actuals	Budget	Budget	Recommended Budget	FY08	FY09	FY10 (Rec.)
1101574 Cont'b CEO Academy	94,500	-	-	-	0.00	0.00	0.00
1101575 Cont'b Hadley Park Tennis	-	-	-	-	0.00	0.00	0.00
1101576 Cont'b Morningstar Dom vi	50,000	50,000	165,495	-	0.00	0.00	0.00
1101577 Cont'b Women Study Impact	10,484	-	-	-	0.00	0.00	0.00
1101579 Cont'b Cmty Impact EITC	7,877	-	-	-	0.00	0.00	0.00
1101580 Cont'b Hands on Nashville	75,000	67,500	-	-	0.00	0.00	0.00
1101581 Cont'b Ctznz for Affd Hsg	-	-	-	-	0.00	0.00	0.00
1101582 Cont'b Neighborhood ResCt	25,500	23,000	36,658	-	0.00	0.00	0.00
1101583 Cont'b Cont'l TBellesTrac	-	-	-	-	0.00	0.00	0.00
1101584 Cont'b NEON (N Edgewood)	51,000	45,900	-	-	0.00	0.00	0.00
1101585 Cont'b Habitat for Humani	50,000	-	-	-	0.00	0.00	0.00
1101586 HadleyPark TennisClub FY0	-	-	-	-	0.00	0.00	0.00
1101587 Cont'b Alignment Nashvill	-	100,000	100,000	100,000	0.00	0.00	0.00
1101590 Contb Indepndt Med Exams	-	35,000	10,000	9,000	0.00	0.00	0.00
1101591 Domestic Violence Program	-	-	-	675,000	0.00	0.00	0.00
1101592 Educ and After School Prg	-	-	-	675,000	0.00	0.00	0.00
1101593 Misc Comm Agencies/Servic	-	-	-	450,000	0.00	0.00	0.00
1101594 Contr FamilyChildrensSrcv	-	-	48,600	-	0.00	0.00	0.00
1101595 Contr Nurses for Newborns	-	-	97,170	-	0.00	0.00	0.00
1101596 Contr Bethlehem Center	-	-	29,070	-	0.00	0.00	0.00
1101597 Contr Bookem for Literacy	-	-	11,034	-	0.00	0.00	0.00
1101598 Contr FannieBattleDayHome	-	-	20,500	-	0.00	0.00	0.00
1101599 Contr RapeSexualAbuse Ctr	-	-	50,000	-	0.00	0.00	0.00
1101600 Contingency EBS	-	-	-	-	0.00	0.00	0.00
1101601 * EBS for MNPS/in	-	-	-	-	0.00	0.00	0.00
1101602 Subsidy Community Ed	747,600	741,000	597,100	318,000	0.00	0.00	0.00
1101604 Contr GirlScoutsofMidTN	-	-	20,000	-	0.00	0.00	0.00
1101605 Contr Homework Hotline	-	-	10,000	-	0.00	0.00	0.00
1101606 Contr McNeillyCtrforChild	-	-	124,817	-	0.00	0.00	0.00
1101607 Contr Nashville Ballet	-	-	2,000	-	0.00	0.00	0.00
1101608 Contr StLukesCommtyHouse	-	-	20,000	-	0.00	0.00	0.00
1101609 Contr St Mary Villa CDC	-	-	10,000	-	0.00	0.00	0.00
1101610 Contr UnitedCerebralPalsy	-	-	90,000	-	0.00	0.00	0.00
1101611 Contr YouthEncouragement	-	-	37,500	-	0.00	0.00	0.00
1101612 Contr Nashville CARES	-	-	56,875	-	0.00	0.00	0.00
1101613 Correctional Healthcare	-	-	-	10,645,100	0.00	0.00	0.00
1101614 Forensic Medical Examiner	-	-	-	4,215,800	0.00	0.00	0.00
1101616 NashvilleAfterSchoolAllia	-	-	-	400,000	0.00	0.00	0.00
1101617 Office of Sustainability	-	-	-	150,000	0.00	0.00	0.00
1102100 Non-Profits Int. Support	26,301	33,300	-	-	0.00	0.00	0.00
1102150 Schools Internal Support	7,272,200	3,428,400	691,500	648,700	0.00	0.00	0.00
1102160 Operating Xfer Debt Servi	7,272,200	3,428,400	-	7,365,600	0.00	0.00	0.00
2 Metropolitan Council	1,868,663	2,100,200	1,988,000	1,789,400	50.00	48.30	48.30
3 Metropolitan Clerk	1,275,271	1,324,900	1,162,700	1,123,300	9.70	9.20	7.20
4 Mayor's Office	3,902,584	4,364,500	3,582,200	3,171,100	38.50	37.50	34.50
5 Election Commission	3,683,045	4,637,800	4,345,900	2,476,200	37.80	33.90	21.00

(See explanations of all footnotes on the first page of this appendix.)

Appendix 1: Financial Schedules

SCHEDULE 3 – HISTORICAL EXPENDITURES

	FY 2007	FY 2008	FY 2009	FY 2010	FTE		
	Actuals	Budget	Budget	Recommended Budget	FY08	FY09	FY10 (Rec.)
6 Law	4,733,777	5,053,100	5,382,200	5,343,000	51.00	51.00	49.00
7 Planning Commission	3,936,663	4,236,700	3,914,100	3,689,700	47.00	45.00	39.52
8 Human Resources	-	-	4,812,600	4,528,000	61.50	56.00	50.00
9 Register of Deeds	2,863,951	2,462,900	389,300	336,200	0.00	0.00	0.00
10 General Services	-	-	1,356,000	1,184,200	0.00	12.00	11.00
11 Historical Commission	671,304	721,400	672,300	638,200	9.00	8.50	8.00
14 Information Technology Service	649,196	715,000	684,900	640,800	9.00	9.00	9.00
15 Finance	1,469,686	1,459,300	10,009,500	8,461,400	0.00	114.50	105.50
16 Assessor of Property	6,963,104	7,811,750	7,430,400	7,205,500	91.50	91.50	86.50
17 Trustee	2,695,944	2,380,800	2,048,600	2,064,300	30.50	26.50	25.50
18 County Clerk	4,648,857	5,483,400	4,689,700	4,198,200	88.00	85.00	77.00
19 District Attorney	4,916,822	5,188,500	4,980,400	4,887,700	87.00	87.00	87.00
21 Public Defender	5,717,338	5,988,100	5,637,200	5,641,100	70.50	70.50	70.50
22 Juvenile Court Clerk	1,712,813	1,845,900	1,614,200	1,519,200	36.00	32.00	32.00
23 Circuit Court Clerk	10,452,918	9,609,700	4,406,300	4,127,600	58.00	55.00	53.00
24 Criminal Court Clerk	6,142,796	6,369,700	5,785,400	5,418,200	96.00	89.00	89.00
25 Clerk and Master - Chancery	1,794,489	1,999,700	1,845,600	1,706,900	22.00	21.00	20.00
26 Juvenile Court	11,225,740	11,888,000	12,145,900	11,647,800	106.84	131.69	130.69
27 General Sessions Court	11,462,061	12,052,300	10,943,300	10,413,600	126.20	118.20	115.88
28 State Trial Courts	8,407,340	8,674,400	8,087,800	7,944,700	90.00	98.00	98.00
29 Justice Integration Services	2,015,720	2,486,400	2,264,500	2,104,000	23.00	19.00	19.00
30 Sheriff	57,508,782	60,221,100	57,724,800	56,973,600	825.50	838.50	856.50
31 Police	142,156,760	151,595,100	143,673,600	139,118,900	1,696.50	1,698.54	1,698.54
32 Fire	112,907,533	49,973,900	47,206,300	45,677,300	439.00	451.00	435.00
33 Codes Administration	7,662,469	8,497,700	8,125,100	7,377,800	100.00	97.00	85.00
34 Beer Board	336,498	420,600	369,200	357,900	4.00	4.00	4.00
35 Agricultural Extension	330,151	396,500	370,100	325,500	9.50	9.00	8.00
36 Soil and Water Conservation	114,705	127,300	103,800	82,400	1.00	1.00	1.00
37 Social Services	8,603,495	8,099,900	7,332,500	6,342,400	88.12	88.12	81.25
38 Health	36,201,193	38,742,200	36,815,700	19,601,800	286.18	264.19	233.00
39 Public Library	20,988,942	22,025,200	20,080,400	18,917,200	320.49	308.64	282.36
40 Parks	33,932,375	36,300,700	31,916,900	27,926,100	673.88	597.39	524.10
41 Arts Commission	2,599,793	2,662,600	2,636,000	2,455,400	6.00	6.00	6.00
42 Public Works	55,498,751	38,473,900	34,865,200	27,703,600	306.00	264.00	247.00
44 Human Relations Commission	456,475	486,800	442,500	387,900	5.00	5.00	4.00
45 Transportation Licensing	352,684	408,400	397,300	411,700	4.00	4.00	4.00
47 Criminal Justice Planning	461,675	485,900	438,100	420,600	4.00	4.00	3.75
48 Internal Audit	-	-	1,481,600	1,247,700	0.00	13.00	12.00
61 Municipal Auditorium	-	-	-	-	0.00	0.00	0.00
64 Sports Authority	241,100	261,800	460,300	476,900	0.00	0.00	0.00
91 ECC Emergency Comm Center	12,137,692	13,068,600	12,219,100	11,575,200	183.00	182.00	168.75
10101 Total GSD General Fund	777,526,772	711,078,811	693,527,700	667,894,700	6,191.21	6,184.67	5,941.34
20115 GSD Debt Service	227,630,368	97,803,000	97,556,100	98,218,400	0.00	0.00	0.00

(See explanations of all footnotes on the first page of this appendix.)

Appendix 1: Financial Schedules

SCHEDULE 3 – HISTORICAL EXPENDITURES

	FY 2007 Actuals	FY 2008 Budget	FY 2009 Budget	FY 2010 Recommended Budget	FTE FY08	FY09	FY10 (Rec.)
25104 MNPS Debt Service	119,327,135	61,058,100	60,426,200	58,169,200	0.00	0.00	0.00
35131 MNPS General Purpose	548,839,463	597,600,800	620,762,100	620,762,100	8,540.40	9,084.80	8,875.60
TOTAL GSD BUDGETARY	1,673,323,738	1,467,540,711	1,472,272,100	1,445,044,400	14,731.61	15,269.47	14,816.94
URBAN SERVICES DISTRICT:							
1 Administrative:							
1191102 Police/Fire Retire Match	8,873,000	8,873,000	8,873,000	8,873,000	0.00	0.00	0.00
1191103 Civil Service Retire Matc	5,424,700	5,424,700	5,424,700	5,424,700	0.00	0.00	0.00
1191104 MTA Subsidy	-	-	50,000	-	0.00	0.00	0.00
1191106 Teacher Pens Match	4,592,400	4,592,400	4,592,400	4,592,400	0.00	0.00	0.00
1191109 Health Ins Match	2,002,709	2,182,000	2,120,500	2,125,600	0.00	0.00	0.00
1191111 Direct Pension Payments	8,100	9,900	-	-	0.00	0.00	0.00
1191112 Pensioner IOD	-	-	383,100	308,800	0.00	0.00	0.00
1191113 Employee IOD	-	-	885,400	978,500	0.00	0.00	0.00
1191115 Life Ins Match	93,549	93,700	93,700	103,700	0.00	0.00	0.00
1191140 Benefit Adjustments	-	1,894,600	830,900	1,793,000	0.00	0.00	0.00
1191224 Contingency Subrogation	-	100,000	100,000	100,000	0.00	0.00	0.00
1191299 Contingency Fed/State Pro	-	450,000	-	-	0.00	0.00	0.00
1191301 Insurance and Reserve	-	-	75,400	47,300	0.00	0.00	0.00
1191308 Judgments and Losses	-	-	6,500	4,100	0.00	0.00	0.00
1191309 Contingency Account	-	50,000	-	50,000	0.00	0.00	0.00
1191315 PayPlan Improvements	-	-	13,800	13,800	0.00	0.00	0.00
1191326 Property Tax Relief	135,400	135,400	357,700	411,900	0.00	0.00	0.00
1191408 Budget Adjustment Savings	-	(2,264,700)	-	-	0.00	0.00	0.00
1191499 USD General Revenue	660,304	1,091,700	843,400	1,299,600	0.00	0.00	0.00
1191566 Contingency Utility Incr	-	-	538,400	538,400	0.00	0.00	0.00
31 Police	481,000	481,000	481,000	481,000	0.00	0.00	0.00
32 Fire	64,415,242	65,357,200	60,582,100	58,619,200	743.00	699.00	706.00
42 Public Works	17,094,501	19,126,500	12,964,400	17,199,000	35.00	32.00	27.00
18301 Total USD General Fund	103,780,905	107,597,400	99,216,400	102,964,000	778.00	731.00	733.00
28315 USD Debt Service	21,439,039	19,231,400	17,096,900	17,828,500	0.00	0.00	0.00
TOTAL USD BUDGETARY FUND	125,219,944	126,828,800	116,313,300	120,792,500	778.00	731.00	733.00
GROSS BUDGETARY FUNDS*	1,798,543,682	1,594,369,511	1,588,585,400	1,565,836,900	15,509.61	16,000.47	15,549.94
Less Intradistrict Transfers	(4,377,313)	(22,835,100)	(13,352,400)	(19,034,700)	0.00	0.00	0.00
Less Interdistrict Transfers	(481,000)	(481,000)	(4,491,200)	(4,489,500)	0.00	0.00	0.00
NET BUDGETARY FUNDS	1,793,685,369	1,571,053,411	1,570,741,800	1,542,312,700	15,509.61	16,000.47	15,549.94

(See explanations of all footnotes on the first page of this appendix.)

Appendix 1: Financial Schedules

SCHEDULE 3 – HISTORICAL EXPENDITURES

	FY 2007	FY 2008	FY 2009	FY 2010	FTE		
	Actuals	Budget	Budget	Recommended Budget	FY08	FY09	FY10 (Rec.)
SPECIAL REVENUE, WORKING CAPITAL, & OTHER FUNDS:							
27312 W&S Debt Service	24,525,151	50,619,400	52,781,200	52,500,000	0.00	0.00	0.00
27313 W&S Debt Service Reserve	3,214,070	-	-	-	0.00	0.00	0.00
28201 DES Debt Service	11,829,485	-	-	-	0.00	0.00	0.00
28202 DES Debt Service Reserve	156,714	-	-	-	0.00	0.00	0.00
30004 Register's Computer	95,881	300,000	276,000	230,000	0.00	0.00	0.00
30005 Central Business Imp District	633,464	945,600	1,162,700	1,376,200	0.00	0.00	0.00
30006 Animal Control Donations	17,370	15,000	15,000	30,000	0.00	0.00	0.00
30007 Social Services Donations	2,356	800	800	800	0.00	0.00	0.00
30008 Hotel Occupancy	21,545,114	26,268,000	(356,200)	-	0.00	0.00	0.00
30018 *Law Enforcement Block Grant03	7	-	-	-	0.00	0.00	0.00
30019 *Law Enforcement Block Grant04	74,762	-	-	-	0.00	0.00	0.00
30020 State Trial Court Drug Enforce	664,162	436,600	775,000	475,000	61.50	61.50	61.50
30021 Hurricane Katrina Response/Rel	5,422	-	-	-	0.00	0.00	0.00
30022 USAR Hurricane Katrina Deploym	-	-	-	-	0.00	0.00	0.00
30023 POL 2005 JAG Grant	780,422	186,200	-	-	0.00	2.00	2.00
30024 Tornado 4/6/07 Response/Relief	2,202	-	-	-	0.00	0.00	0.00
30027 General Sessions Drug Court Tr	-	95,000	95,000	93,200	0.00	0.00	0.00
30028 POL 2006 JAG Grant	318,939	43,100	60,000	40,000	1.00	0.00	0.00
30029 POL 2007 JAG Grant	-	17,500	329,500	-	0.00	0.00	0.00
30030 Juvenile Court Accountability	120,206	-	46,000	-	2.65	2.65	2.65
30032 Hotel Oc GaylordTouristDevZone	-	-	-	399,600	2.65	2.65	2.65
30034 Criminal Ct Clerk Computerizat	-	-	31,000	24,300	0.00	0.00	0.00
30037 Police 2008 JAG Grant	-	-	104,400	100,700	0.00	0.00	0.00
30040 * HRC Community Activities	-	-	-	-	0.00	0.00	0.00
30042 Hotel Occ Conv Ctr 1% Tax	-	-	8,232,400	5,094,500	0.00	0.00	0.00
30043 Hotel Occ Conv Ctr 2007 1% Tax	-	-	66,600	5,094,500	0.00	0.00	0.00
30044 Hotel Tourist Promotion	-	-	11,008,100	10,189,000	0.00	0.00	0.00
30045 Hotel Occupancy Tourist Relate	-	-	3,531,600	5,094,500	0.00	0.00	0.00
30046 Hotel Occ General Fund 1%	-	-	5,504,100	5,094,500	0.00	0.00	0.00
30050 CATV Administrative	350	10,000	10,000	10,000	0.00	0.00	0.00
30071 Knowles Home Donations	-	-	-	-	0.00	0.00	0.00
30079 NTTC Surplus Fund	245,640	-	-	-	0.00	0.00	0.00
30101 Metro Major Drug Program	1,250,005	981,600	1,797,400	1,250,000	0.00	0.00	0.00
30102 DUI Offender	166,358	240,000	150,000	150,000	0.00	0.00	0.00
30103 DA Fraud & Economic Crime	48,696	50,000	65,000	50,000	0.00	0.00	0.00
30104 DA Special Operations	5,317	-	-	-	0.00	0.00	0.00
30110 * ADA Management	6,431	-	-	-	0.00	0.00	0.00
30130 DA Mediation Services Fund	74,650	97,500	86,900	86,100	0.00	0.00	0.00
30145 Sheriff CCA Contract	14,673,983	16,015,700	16,015,700	16,015,700	0.00	0.00	0.00
30146 Police Unauth Substance Abuse	-	34,000	34,000	70,300	0.00	0.00	0.00
30147 Police Drug Enforcement	2,373,249	2,977,600	2,975,600	2,975,600	0.00	0.00	0.00
30148 Police Secondary Employment	1,594,966	1,586,000	1,221,100	1,181,600	5.00	5.00	5.00
30149 Police Federal Drug Enforcemen	222,792	550,000	550,000	550,000	0.00	0.00	0.00
30150 Police Education Foundation	2,357	5,200	5,200	5,200	0.00	0.00	0.00

(See explanations of all footnotes on the first page of this appendix.)

Appendix 1: Financial Schedules

SCHEDULE 3 – HISTORICAL EXPENDITURES

	FY 2007	FY 2008	FY 2009	FY 2010	FTE		
	Actuals	Budget	Budget	Recommended Budget	FY08	FY09	FY10 (Rec.)
30151 Victim Witness Protection	-	5,800	5,800	5,800	0.00	0.00	0.00
30154 POL State Felony Forfeiture	254,910	164,000	164,000	164,000	0.00	0.00	0.00
30155 POL State Gambling Forfeiture	924,253	1,212,300	1,212,300	1,212,300	1.00	1.00	1.00
30156 Police Federal Forfeitures	-	405,000	413,500	450,000	0.00	0.00	0.00
30157 Police Sex Offender Registrati	20,137	31,700	33,700	46,800	0.00	0.00	0.00
30160 Police Special Events			-	850,000	0.00	0.00	0.00
30200 Police Task Force Fund	720,450	786,900	806,400	724,600	6.00	6.00	6.00
30204 Health Title V Clean Air Act	-	25,000	25,000	25,000	0.00	0.00	0.00
30205 * Community Services Agency	157,373	-	-	-	0.00	0.00	0.00
30276 SA Pub Fac Arena Revenue 98	1,902,463	-	-	-	0.00	0.00	0.00
30277 SA Stadium Capital	1,230,235	-	-	-	0.00	0.00	0.00
30278 SA Stadium Insurance Revenue	1,304	-	-	-	0.00	0.00	0.00
30300 PW FastTrack Infrass Dev Prog	297,455	-	-	-	0.00	0.00	0.00
30401 Library Services	489,294	555,500	709,800	594,800	6.90	7.90	7.90
30403 Talking Library	-	600	4,000	200	0.00	0.00	0.00
30404 Library Special Projects	254,722	916,800	756,350	713,700	0.00	0.00	0.00
30501 Solid Waste Operations	22,359,141	24,659,100	22,229,400	20,867,600	96.00	84.00	84.00
30502 Solid Waste Grant	590,622	535,000	85,000	680,000	0.00	0.00	0.00
30509 PW Surplus Parking Fund	173,309	641,700	161,800	154,000	0.00	0.00	0.00
30600 Demolition Fund	97,567	154,800	155,000	155,000	0.00	0.00	0.00
30601 Council Infrastructure	1,782,552	1,101,700	951,487	-	0.00	0.00	0.00
30702 Advance Planning & Research	902,615	1,933,700	50,000	50,000	7.00	7.00	0.00
30704 Planning Grant Fund	54,746	60,400	38,000	-	0.00	0.00	0.00
30705 Congestion Mitigation Air Qual	176,263	649,000	200,000	50,000	0.00	0.00	0.00
30706 Regional Transportation Plan'g	-	-	2,849,200	2,641,200	0.00	0.00	8.48
30764 Metro Area Computer Mapping	174,609	82,900	191,000	205,400	0.00	0.00	0.00
30801 Parks Special Projects	500,351	625,800	861,800	477,500	0.00	0.00	0.00
30802 Parks Resale Inventory	1,092,202	1,094,200	1,090,200	1,060,000	0.00	0.00	0.00
NCAC (All Funds)	8,286,457	7,553,300	6,819,600	6,973,200	52.31	42.65	42.65
31282 SA Pub Imp Stadium Revenue 04	4,792,428	-	-	-	0.00	0.00	0.00
31500 MAC Admin & Leasehold	475,447	3,217,300	2,663,100	2,461,300	16.00	16.00	14.00
31501 MAC Local Programs	6,023	30,000	30,000	30,000	0.00	0.00	0.00
31502 MAC Headstart Grant	12,457,010	13,142,500	13,578,600	13,025,800	264.48	264.48	261.48
31503 MAC LIHEAP Grant	3,994,955	2,650,600	2,799,900	2,353,500	0.00	0.00	0.00
31504 MAC CSBG Grant	1,214,018	1,212,900	1,115,800	1,147,600	16.00	16.00	15.00
31505 MAC Summer Food Program	399,449	500,000	401,500	400,000	12.00	12.00	12.00
31506 MAC CACFP	1,406,696	1,181,000	1,342,300	1,274,100	16.48	16.48	14.98
31507 MAC Watt Ad Program	23,251	27,000	27,000	27,000	0.00	0.00	0.00
31508 MAC BF/AF Care Program	796,134	530,900	516,500	516,500	17.50	17.50	17.50
31509 MAC State Classroom	101,600	101,800	102,000	102,000	3.00	3.00	3.00
31511 MAC Parent Club Federal Funds	4,553	4,500	4,500	4,500	0.00	0.00	0.00
31512 MAC Community Srvc Assistance	525,946	326,700	408,500	400,400	2.00	2.00	2.00
31513 * MAC Warm Homes TN FY06	-	-	-	-	0.00	0.00	0.00
31514 MAC ComSrv Poverty Summit	15,022	25,000	25,000	25,000	0.00	0.00	0.00
31515 MAC Early Childhood Math Proj	51,475	23,500	23,500	-	0.00	0.00	0.00
32000 * General Government Grants	2,359	-	-	-	0.00	0.00	0.00

(See explanations of all footnotes on the first page of this appendix.)

Appendix 1: Financial Schedules

SCHEDULE 3 – HISTORICAL EXPENDITURES

	FY 2007	FY 2008	FY 2009	FY 2010	FTE		
	Actuals	Budget	Budget	Recommended Budget	FY08	FY09	FY10 (Rec.)
32010 * GeneralGovernmentContb/Donat	-	-	-	-	0.00	0.00	0.00
32015 NCCI/Trailblazer Grant	-	-	8,600	-	0.00	0.00	0.00
32041 Arts Com Contrib/Donations Fun	-	3,400	-	-	0.00	0.00	0.00
32100 * HEA United Way Mobile Screen	-	-	-	-	0.00	0.00	0.00
32200 HEA Health Dept Grant Fund	15,935,218	21,513,600	21,949,100	19,703,100	221.95	221.95	218.22
32201 HEA Donations Fund	-	29,100	29,100	29,100	0.00	0.00	0.00
32204 MAY Offc Child & Youth Grants	3,339	3,100	3,100	-	0.00	0.00	0.00
32205 ELE Elections Grant Fund	1,737,900	1,800	135,000	-	0.00	0.00	0.00
32211 HIS Historical Comm Grant Fund	-	-	20,000	20,000	0.00	0.00	0.00
32219 DA District Atty Grant Fund	226,207	180,600	180,600	180,600	2.00	2.00	2.00
32226 JUV Juv Court Grant Fund	1,236,923	1,553,400	-	-	22.50	21.00	21.00
32228 STC St Trial Ct Grant Fund	2,814,589	1,345,500	1,297,700	1,375,300	0.00	0.00	0.00
32230 SHE Sheriff Grant Fund	245,152	-	-	240,000	0.00	3.00	2.00
32231 Police Grant Fund	1,338,368	838,400	1,553,600	1,765,900	2.00	2.00	2.00
32232 FIR Fire Grant Fund	893,999	-	1,900	-	0.00	0.00	0.00
32241 ART Arts Commission Grant Fund	98,258	-	112,400	-	0.00	0.00	0.00
32250 OEM Grant Fund	3,757,277	669,100	2,174,102	3,935,900	0.00	0.00	2.00
32300 PAR Parks Dept Grant Fund	682,178	1,151,700	794,220	375,200	0.00	0.00	0.00
33000 PAR Parks Master Plan	427,057	-	-	348,200	0.00	0.00	0.00
33024 Criminal Ct Crime Victims Assist.	-	-	-	36,000	0.00	0.00	0.00
34100 Public & Gov't Access TV	85,744	139,200	139,200	100,000	0.00	0.00	0.00
35119 MNPS Special Projects	1,496,603	-	-	-	0.00	0.00	0.00
35131 MNPS General Purpose	548,839,463	597,600,800	620,762,100	620,762,100	0.00	0.00	0.00
35132 *MNPS Federal/State Grants	-	-	67,049,300	115,395,800	0.00	0.00	0.00
35133 MNPS Unemployment Comp	299,471	-	-	-	0.00	0.00	0.00
35135 MNPS Charter School	2,351,702	-	4,066,000	9,720,000	0.00	0.00	0.00
35137 MNPS IDEA	16,256,917	-	17,602,283	-	0.00	0.00	0.00
35154 MNPS Title I	19,913,661	-	35,446,273	-	0.00	0.00	0.00
35158 MNPS School Lunchroom	30,608,845	35,544,400	33,840,600	35,534,100	0.00	0.00	0.00
35160 MNPS Other Title Grants	6,948,860	-	10,100,658	-	0.00	0.00	0.00
35164 MNPS ROTC	322,236	-	-	-	0.00	0.00	0.00
35200 MNPS Other State Grants	1,877,934	-	-	-	0.00	0.00	0.00
35300 MNPS Other Federal Grants	7,166,211	-	-	-	0.00	0.00	0.00
35400 MNPS Other Federal Direct	1,203,947	-	-	-	0.00	0.00	0.00
37100 Stormwater	9,733,694	12,799,200	11,435,100	14,827,700	90.00	90.00	90.00
38005 Gulch Central Business Imp Dst	-	-	350,000	350,000	0.00	0.00	0.00
47335 W&S Extension & Replacement	53,670,312	77,779,000	27,639,700	40,413,400	0.00	0.00	0.00
50109 Property Loss	1,632,598	-	-	-	0.00	0.00	0.00
50110 Safety and Risk Management	11,584,876	19,097,400	-	-	6.00	0.00	0.00
50122 Metro Self-Insured Liability	2,125,410	-	-	-	0.00	0.00	0.00
50135 Employee ProfessionalLiability	112,000	-	-	-	0.00	0.00	0.00
50165 Self-Insured Death Benefit	40,000	-	-	-	0.00	0.00	0.00
50267 Judgments & Losses	3,957,881	-	-	-	0.00	0.00	0.00
51100 *Real Property Services	1,692,691	2,466,300	-	-	18.00	0.00	0.00
51108 Human Resources	6,337,379	7,349,500	-	-	61.50	0.00	0.00
51110 Payment Services	1,855,471	1,326,500	-	-	16.00	0.00	0.00

(See explanations of all footnotes on the first page of this appendix.)

Appendix 1: Financial Schedules

SCHEDULE 3 – HISTORICAL EXPENDITURES

	FY 2007	FY 2008	FY 2009	FY 2010	FTE		
	Actuals	Budget	Budget	Recommended Budget	FY08	FY09	FY10 (Rec.)
51111 Shared Business Office	2,309,202	2,695,600	-	-	28.00	0.00	0.00
51112 Customer Call Center	721,333	1,208,100	-	-	10.00	0.00	0.00
51113 Facilities Maint & Security	17,792,872	22,131,500	21,628,700	18,503,100	53.00	54.00	33.00
51114 BOSS Projects	-	-	658,900	410,500	0.00	4.00	4.00
51115 Finance Services	8,896,989	8,826,500	-	-	91.00	0.00	0.00
51137 Information Technology Service	22,356,260	25,096,400	21,488,600	13,772,600	129.00	130.00	123.00
51138 ITS Technology Revolving	4,595,631	-	-	-	0.00	0.00	0.00
51148 Internal Audit Services	-	1,477,000	-	-	10.00	0.00	0.00
51151 Postal Service	167,947	968,700	1,007,300	965,400	5.00	4.00	4.00
51153 Radio Shop	3,544,754	3,551,100	3,301,300	2,907,700	16.00	18.00	16.00
51154 Office of Fleet Management	31,187,788	18,413,400	18,327,100	15,208,000	94.00	94.00	89.00
51180 Treasury Management	1,282,684	1,322,900	1,209,000	1,128,100	8.00	8.00	8.00
52177 Employees Med Benefit Trust	51,077,417	-	-	-	0.00	0.00	0.00
52200 IOD Network (Injured-On-Duty)	11,264,607	-	-	-	0.00	0.00	0.00
55142 MNPS Central Storeroom	1,515,604	2,000,000	2,000,000	1,400,000	0.00	0.00	0.00
55143 MNPS Self-Insured Liability	307,439	-	-	-	0.00	0.00	0.00
55146 MNPS Print Shop	974,108	1,165,000	1,700,000	1,200,000	0.00	0.00	0.00
60002 MTA-Component Unit	236,482	-	-	-	1.00	1.00	1.00
60008 Sports Authority - CU	13,104,567	641,100	460,300	476,900	2.00	2.00	2.00
60152 Farmers Market	1,184,972	1,231,500	1,188,700	1,187,400	8.00	7.00	7.00
60156 State Fair	4,195,319	4,688,500	4,554,600	4,212,100	24.40	24.70	27.70
60161 Municipal Auditorium	2,042,643	2,007,800	1,886,600	1,681,000	12.00	11.00	8.00
60162 Convention Center	7,303,783	6,355,700	6,265,600	6,158,200	61.00	59.00	57.00
60180 MNPS Community Education	937,064	1,198,400	1,150,700	533,000	11.00	14.00	7.00
60287 SA Arena Working Capital	4,669,961	-	-	-	0.00	0.00	0.00
61190 Surplus Property Auction	1,153,121	1,436,900	1,090,800	937,400	7.00	7.00	7.00
61200 Police Impound	2,523,424	2,940,300	2,716,500	2,302,900	29.00	29.00	29.00
62269 General Hospital	71,183,433	-	-	-	663.00	652.00	622.00
62271 Knowles Home	4,012,295	4,252,150	4,246,162	-	61.00	63.00	57.00
67311 W&S Revenue	(1,744,407)	169,315,100	169,315,100	186,911,000	0.00	0.00	0.00
67331 W&S Operating	93,058,334	101,518,500	98,322,000	98,047,600	668.00	650.00	658.00
67332 W&S Operating Reserve	44,452	632,200	632,200	-	0.00	0.00	0.00
68200 DES Revenue Account (Oper)	(21,711,990)	-	-	-	0.00	0.00	0.00
68201 DES Oper General Acct	25,053,505	22,995,400	22,363,400	20,956,700	1.00	1.00	1.00

(See explanations of all footnotes on the first page of this appendix.)

Appendix 2: Glossary

The annual operating budget contains specialized and technical terminology. This glossary defines some of the more common and more important of these terms.

Account Code - The combination of a business unit and object account that classifies all revenues and expenditures within a fund.

Accrual Accounting - A basis of accounting in which revenues are recognized in the period in which they are earned and become measurable, and expenses are recognized in the period incurred instead of when cash is actually received or spent. In such a system, revenue earned in June but received on July 10 is recorded as being received June 30.

Active Position - A position that is budgeted and funded, whether filled or not.

Actual – Actual (as opposed to budgeted) revenues and expenditures for the fiscal year indicated.

Accountability – The state of being answerable; it is demonstrated by being willing and able to tell taxpayers what they are getting for their money in terms of results.

Accounting System - The total set of records and procedures that are used to record, classify, and report information on financial status and operations.

Activity - An organizational process or system that converts inputs (money, staffing, technology, and other resources) into outputs (services and other things of value to customers, stakeholders, and citizens); the work performed by an organization to carry out a program for which it is responsible.

Adjusted Budget or **Adjusted Final Budget** - The final budget passed by the Council with detail adjusted by departments to show how they will operate within the fund-wide and department-wide numbers approved in that budget.

Agency – See **Department**.

Allot - To divide an appropriation into amounts that may be encumbered or expended during an allotment period.

Allotment - A part of an appropriation that may be encumbered or expended during an allotment period.

Allotment Period - A period of time less than one fiscal year in length during which an allotment is effective. Metro generally uses quarterly allotment periods, although some departments use monthly allotments as a management tool.

Annual Budget - A budget for a fiscal year.

Appraise - To estimate value, particularly of property. If the property is valued for purposes of taxation, the term "assess" means the same thing.

Appraisal - A valuation of property based on current market values.

Appraisal Ratio - The ratio between the appraised value of property and its market value, or the appraised value as a percentage of the market value. A house appraised at \$80,000 with a current market value of \$100,000 has an appraisal ratio of 80% (80,000/100,000). Using statistical techniques, the state recalculates appraisal ratios for the entire county every two years.

Appropriation - A legal authorization granted by the Council to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended. Metro general fund appropriations lapse (expire) at the end of each fiscal year.

Appropriation Ordinance - An ordinance by which the budget appropriations are given legal effect, usually the budget ordinance.

Assess - To value property officially for the purpose of taxation.

Assessment - The portion of a property's appraised value that is taxed, determined by multiplying the appraised value of a property by its assessment rate. For example, a residence appraised at \$100,000 has an assessment of \$25,000 (25% x \$100,000).

Assessment rate – The constitutional percentage that is multiplied by the appraised value to determine the assessment (25% of the appraised value for residential property, 40% for commercial).

Available (Undesignated) Fund Balance - The funds remaining from the prior fiscal year that are available for appropriation and expenditure in the current year.

Authorized Positions - Number of positions authorized in the final budget. This is not a formal part of the budget ordinance, but an implicit management tool to control salary expenditures. Some agencies and elected offices are subject to legal constraints on the numbers of authorized and filled positions.

Balanced Budget -- All funds are required to balance. As such, total anticipated revenues must equal the sum of budgeted expenditures for each fund. Revenues are derived from four sources: current revenue charges; increases in existing revenue charges; new revenue sources; and unallocated reserves carried forward from prior years.

Baseline Budget - An estimate of the funding required to continue existing programs at the currently-budgeted levels of service from one fiscal year to the next. It includes various adjustments made to the prior year's budget as appropriate for salary increments, pay plan, longevity, inflation, etc.

Bond - A written promise to pay a specified sum of money (the face value or principal amount) at a specified date or dates in the future (the maturity date) together with periodic interest at a specified rate. Metro issues (sells) bonds as one way to finance capital projects. Maturity dates may extend as far as twenty or thirty years after the bonds are issued.

Appendix 2: Glossary

Bond, General Obligation - A bond that is secured by the full faith, credit, and taxing power of the city.

Bond, Revenue - A bond that is paid from the earnings of an enterprise fund.

Bonded Debt - That portion of indebtedness represented by outstanding bonds.

Budget - A plan of financial operation containing an estimate of proposed expenditures for a given period (usually a fiscal year) and the proposed means of financing them. Since the budget process includes many "budgets", it is necessary to specify whether the budget being discussed is projected, recommended, final (approved by the Council), or current.

Budgetary Basis - This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

Budget Calendar - The schedule that is followed in preparing, adopting, and administering a budget.

Budgetary Control - The control or management of an organization in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenue.

Budgetary Fund – Any of the primary tax-supported funds:

- GSD General Fund (10101),
- USD General Fund (18301),
- GSD Debt Service Fund (20115),
- USD Debt Service Fund (28315),
- GSD Schools Operating Fund (35131), and
- Schools Debt Service Fund (25104).

The sum of their expenditures, less transfers between them, is usually cited as the total size of the budget.

Budget Message - The Mayor's message generally explaining the budget, describing its important features, outlining proposed financial policies, and explaining the reason for significant budgetary changes. This may take the form of a letter, speech, or presentation.

Budget Method – A code that presents whether and how Metro budgets each fund. Common codes are:

- ANN – Annually budgeted governmental (except capital projects), enterprise, and internal service funds with a fiscal year that is the same as Metro's July 1 – June 30 standard.
- MYB – Multi-year budgeted funds, often grants, whose fiscal year crosses Metro's July 1 – June 30 standard fiscal year and which typically are not included in this document.
- NOB – Other funds whose spending is authorized by something other than the operating budget.

Budget Ordinance - The legal document that sets the annual operating budget for a fiscal year.

Budgeted Positions - The number of full- and part-time positions funded in June, plus the number of seasonal positions funded at any time in the fiscal year.

Budget Projection - A projection of revenues and/or expenditures for the coming fiscal year(s).

Business Unit – Generally, an eight-digit code that describes an organizational, programmatic, or service unit within a department and fund.

CAFR (Comprehensive Annual Financial Report) - The audited annual financial report of the government, showing financial position and results of operations for the fiscal year, along with schedules detailing other financial matters. The CAFR is prepared in accordance with governmental GAAP, so it is not strictly comparable to the budget ordinance.

Capital Budget - A plan of proposed capital outlays and the means of financing them. Metro's Capital Improvements Budget (CIB) is compiled by the Finance Department and Planning Commission, and approved by the Mayor and Council. It is only a planning document and does not authorize expenditures on its own.

Capital Improvements – Expenditures that are related to the acquisition, expansion, or rehabilitation of an element of the physical plant of the government; sometimes referred to as infrastructure.

Capital Outlays - Expenditures for the acquisition of capital assets such as heavy equipment, machinery, buildings, etc.

Capital Spending Plan – The annual process of selecting and funding a package of specific capital projects to be authorized by the Council.

Capital Program - A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or otherwise. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the full resources estimated to be available to finance the projected expenditures.

Certified Tax Rate – After reappraisal, the property tax rate that equates total current property tax revenues to those of the previous year's receipts plus normal growth. TCA 67-5-1701 provides that reappraisals cannot by themselves increase Metro's revenues. So, for years in which a reappraisal is implemented, the certified rate forms a basis for gauging the amount of any tax increases. This assures that tax increases are not hidden within post-reappraisal tax rates, but will be known to the public. The certified rate is calculated using state forms and guidelines, and is approved by the state Board of Equalization and the Council.

CBER - The University of Tennessee's Center for Business and Economic Research, which has assisted the Department of Finance in forecasting certain revenues for the budget.

CBO - The federal Congressional Budget Office.

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Class Code - A code number assigned to positions within the city's classification and compensation plan.

Commercial Paper - a form of **note** (q.v.) with generally a shorter term and more flexible terms of issuance and payment.

Component Unit – An organization that is legally separate from Metro, but for whom Metro has the ultimate financial responsibility (i.e. if there was financial trouble, Metro would have to step in). They are not generally presented as part of the overall Metro budget, either in the budget ordinance or in this book. Component units include:

- Nashville District Management Corporation
- Sports Authority
- Metropolitan Development and Housing Agency (MDHA)
- Electric Power Board (Nashville Electric Service, NES)
- Metropolitan Transit Agency (MTA)
- Nashville Thermal Transfer Corporation
- Metropolitan Nashville Airport Authority
- Metropolitan Nashville Hospital Authority (General and Bordeaux Hospitals)
- Emergency Communications District
- Industrial Development Board

More information on these component units is available in Note 1 of the CAFR.

Constant or Real Dollars - The presentation of dollar amounts adjusted for inflation to reflect the real purchasing power of money as compared to a certain past point in time.

Contingency Account - Funds set apart to provide for unforeseen expenditures or for anticipated purposes of uncertain amounts.

Contingency for State, Federal, or Other Reimbursable Program Funds – An account in the budget ordinance that allows transfer of new, unbudgeted grant and other reimbursable funds into General Fund departments' budgets without separate Council appropriation. It is budgeted in expenditure account 01101299.590000 and offset by estimated revenue in revenue object Account 406100.

Continuation Budget - A budget at a level of funding required to maintain current service levels during the coming year.

Cost – The amount of resources required for a business program, product, activity or service to produce an output, regardless of where the resources are accounted for.

Direct costs can be identified specifically with a particular final cost objective (e.g. direct service, program or product), and usually appear in the budget of the program that provides the product or service. **Indirect costs** are incurred for a common or joint purpose benefiting more than one cost objective (e.g. direct service, program or product), but are not readily assignable to the cost objectives specifically benefited; they may be found elsewhere in the budget of the department that provides the product or service, or in the budgets of other

departments that support that department. **Full cost** or **total cost** is comprised of the allowable direct cost of the program, plus its allocable portion of allowable indirect costs, less applicable credits.

Cost Allocation Plan - The documentation that identifies, accumulates, and allocates or develops billing rates based on the allowable costs of centralized services. The costs of these services may be allocated or billed to users or funding sources (such as grantors). A departmental cost allocation plan allocates a department's central costs to its programs. A local government cost allocation plan, or LOCAP, allocates the costs of central governmental units to other departments and agencies within the government that the central units serve.

Current Year - The fiscal year in progress.

Debt Service - (1) Repayment of principal and interest on outstanding debt (bonds, notes, and commercial paper). (2) The amount of money required for such repayments.

Debt Service Fund - A fund established to account for the accumulation of resources for, and the payment of, debt service.

Deficit - (1) The excess of the liabilities of a fund over its assets. (2) The excess of expenditures over revenues (or, in for proprietary funds, the excess of expense over income) during a fiscal period.

Department - The highest organizational and administrative unit with overall management responsibility for goals, objectives, divisions, operations, programs, and activities within a functional area. The word generally includes boards, commissions, agencies, and elective offices.

Direct Cost – see **Cost**.

EBS – The government's integrated financial and administrative computer system. EBS encompasses most budgeting, accounting, purchasing, payroll, human resources, and benefit activities for Metro.

Encumbrances - The commitment of appropriated funds to an unperformed contract for goods or services. It is an estimate of the expenditures that will result when the contracts are completed.

Enterprise Fund - A fund established to account for a business-like operation in which services are provided to non-Metro customers for a fee. Such fees or user charges cover most or all costs of the fund. Examples include the Convention Center Fund and the Farmers' Market Fund. See also **internal service fund**.

Estimated Revenue - The amount of revenue that is projected to be collected during the fiscal year.

Expenditures - Decreases in net financial resources. Expenditures include current operating expenses that require the current or future use of net current assets, debt service, and capital outlays. This term designates the cost of goods delivered or services rendered, whether paid or unpaid, including expenses, provision for debt

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retirement not reported as a liability of the fund from which retired, and capital outlays.

Final Budget - The budget appropriations approved by the Council, usually based on:

- The Mayor's recommended budget, or
- A substitute budget containing changes to the Mayor's budget and replacing that budget, and/or
- Amendments to one of the above.

Accounting statements in the CAFR prepared pursuant to GASB Statement 34 call this the "original budget."

Fiscal Year - A twelve-month period of time to which the budget applies and at the end of which a governmental unit determines its financial position and the results of its operations. The Metro and state fiscal years begin July 1 and end June 30; the federal fiscal year runs October 1 to September 30.

Four Percent Reserve Fund - see **general fund reserve fund**.

Fringe Benefits - Benefits to employees paid by Metro in addition to salaries, including Social Security (FICA), pension, life insurance, health insurance, workers compensation, and unemployment compensation. Benefit costs for active employees are included in the departments' operating budgets, while other benefits in the general funds are grouped in the Employee Benefit accounts.

Full-Time Equivalent (FTE) - A measure of effective authorized positions, indicating the percentage of time a position or group of positions is funded. For an individual position, 1.00 FTE is usually equal to 2,080 hours of work per year. FTE takes into account the number of hours per week and portion of the year the position is funded. $FTE = (\text{hours worked per week} / 40) \times (\text{months funded} / 12)$. A year-around full-time position has an FTE of 1.00. A full-time position funded for 6 months (1/2 year) has an FTE of 0.5, as does a 20-hour-per-week year-around position.

Function - A group of Metro departments that performs similar activities or delivers like services (e.g., the Law Enforcement function includes the Sheriff and Police Departments).

Fund - A set of interrelated accounts to record revenues and expenditures associated with a specific purpose. A fund has its own revenues, expenditures, assets, liabilities, and equity (fund balance). In Metro, revenues and appropriations cannot be transferred between funds during the fiscal year.

Fund Balance - A term used to express the equity (assets minus liabilities) of governmental fund types and trust funds. A fund balance is the excess of cumulative revenues and other sources of funds over cumulative expenditures and other uses of funds.

GAAP (Generally Accepted Accounting Principles) - Nationally-recognized uniform principles, standards, and guidelines for financial accounting and reporting,

governing the form and content of many financial statements of an entity. GAAP encompasses the conventions, rules, and procedures that define accepted accounting principles at a particular time, including both broad guidelines and detailed practices and procedures. Governmental GAAP is determined by the Governmental Accounting Standards Board (GASB) and, to a lesser extent, by the Financial Accounting Standards Board (FASB), the American Institute of Certified Public Accountants, and other professional organizations.

GAGAS (Generally Accepted Governmental Auditing Standards) - Standards for conducting governmental audits as determined by the latest revision of the booklet *Government Auditing Standards* (the "yellow book") published by the Comptroller General of the United States through the GAO.

GAO - The federal General Accounting Office.

GASB (Governmental Accounting Standards Board) - The oversight body that establishes governmental GAAP, equivalent to the private-sector FASB.

General Fund - The general operating funds are used to account for all resources except those required to be accounted for in another fund. Metro has separate general funds for the General Services District and the Urban Services District.

General Fund Reserve Fund (Four Percent Reserve Fund) - A capital projects fund for relatively small or short-lived capital expenditures. Four percent of the gross original GSD general fund revenue is deposited into this fund. These funds are appropriated by resolution in the capital spending plan for the purchase of equipment or repairs for any department funded by the GSD General Fund.

General Obligation (GO) debt - Bonds and notes used to borrow money, backed by the full faith, credit, and taxing power of the Metropolitan Government. Compare to **Revenue Debt**.

Governmental Fund - A fund used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities -- except those accounted for in proprietary funds and fiduciary funds. Governmental funds include general, special revenue, debt service, and capital projects funds.

Grant - A contribution by a government or other organization, generally to support a particular program or activity. Any receipts from any state or federal agency and certain non-profit organizations are considered grants unless specifically excluded by the Division of Accounts.

Grant Match - Costs or in-kind services required to match grantors' shares of grant program costs.

GSD (General Services District) - All of Davidson County. See also **Services Districts**.

Holiday Bonus - See **Longevity**.

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Impoundments - Executive decisions not to spend (obligate or expend) monies budgeted and appropriated by the Council. There are two types of impoundments.

- **Administrative impoundments** are simple unallotments of funds; the funds remain in the department's appropriation but are not available for expenditure.
- **Charter impoundments** are actual reductions of budget appropriations in accordance with §6.09 of the Charter.

Independent Audit - An audit conducted by auditors who are independent of the government. The annual audit is conducted by one or more public accounting (CPA) firms.

Indirect Costs - Indirect costs are those (a) incurred for a common or joint purpose benefiting more than one cost objective, and (b) not readily assignable to the cost objectives specifically benefited. See **Cost**.

Infrastructure - The basic installations and facilities necessary for the continuance and growth of the city, such as roads, schools, transportation, utility, and similar systems.

Internal Service Fund - A fund established to finance and account for goods and services furnished by one department to another department on a cost reimbursement basis so that the original fund capital remains intact. Examples include the Fleet Management and the Information Technology Services funds.

Lapse - The automatic termination of an appropriation. Except for indeterminate or continuing appropriations, or as otherwise provided by law, any unexpended balance of an appropriation lapses and the authority to spend ends at the end of the fiscal year.

Levy - In reference to the budget as a whole, either the total amount of taxes due, or (sometimes) the tax rate. In reference to a specific piece of property, the amount of tax due on that property.

Liability - Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date. The term does not include encumbrances.

Line-Item Budget - A budget that is presented entirely or primarily based on objects of expenditure. The Metro budget ordinance and supporting detail are prepared on a line-item basis.

Line of Business – a group of programs with a common purpose that produce key results for citizens.

LOCAP – See **Cost Allocation Plan**.

Longevity - Monetary payments to Metro employees who have been in the employment of Metro for a minimum of five years. Per resolution RS2001-642, these payments range from a minimum of \$110 after five years of service to a maximum of \$935 for twenty or more years.

Long-Term Debt - Debt that matures more than one year after it is issued.

Mayor's Recommended Budget - The budget proposed to the Council by the Mayor.

Measures - Statistical or workload data that quantifies the activities, outputs, or outcomes of program activities and expenditures.

Mission - A clear, concise purpose for an entire agency, focusing on the broad yet distinct results that it will achieve for its customers.

Modified Accrual Basis - The basis of accounting in which revenues are recognized when they become both measurable and available to finance expenditures of the current period, and expenditures are recognized when incurred, i.e., when the related fund liability is incurred except for:

- inventories of materials and supplies which may be considered expenditures either when purchased or used;
- prepaid insurance and similar items which need not be reported;
- accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger-than-normal accumulations must be disclosed in the notes to the financial statements;
- interest on special assessment indebtedness which may be recorded when due rather than accrued, if approximately offset by interest earnings on special assessment levies; and
- principal and interest on long-term debt which are generally recognized when due.

All governmental funds and expendable trust funds are accounted for using modified accrual accounting; internal service and enterprise funds utilize full accrual accounting similar to that found in private sector businesses. The CAFR has more information on this subject and its use in Metro.

MSA (Metropolitan Statistical Area) - A group of relatively freestanding but socially and economically linked metropolitan area counties, usually as a central city surrounded by non-metropolitan counties. The Nashville MSA included Davidson, Cheatham, Dickson, Robertson, Rutherford, Sumner, Williamson, and Wilson Counties. The new Nashville-Davidson-Murfreesboro MSA, designated by the federal Office of Management and Budget, adds Macon, Trousdale, Smith, Cannon, and Hickman counties.

Note – A form of debt that is shorter in term than bonds, and often used for short-term capital project financing in anticipation of a future bond package with terms more advantageous for the government. TCA 9-21-505 provides that, "notes shall be issued for a period not to exceed two (2) years from the date of issue; provided, that with the approval of the state director [of local finance] the notes may be extended or renewed for not

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more than two (2) additional periods not exceeding two (2) years each.”

Object Account – A code that describes a specific expenditure or revenue item.

Objective - A desired specific output-oriented accomplishment that can be achieved within a given time frame. Its achievement advances both the activity and organization toward a corresponding goal.

OMB – Office of Management and Budget, a unit of the Metro Department of Finance. When modified by the word “federal”, a unit of the executive branch of the United States government.

OMB Circular A-87 - The federal OMB circular that describes allowable and unallowable costs for calculation of federal grant costs.

OMB Circular A-128 - The federal OMB circular that describes the procedures for audits of grants under the Single Audit Act.

Open Position – See **Vacant position**.

Operating Budget - A plan of current expenditures and the proposed means of financing them. The annual operating budget is the primary means to control most of the financing, spending, and service delivery activities of a government. The use of annual operating budgets is required by §6.01 of the Charter.

Ordinance – Legislation that is approved on three readings by the Council and signed by the Mayor.

Original revenues - The revenues from which 4% is transferred to the General Fund Reserve Fund (Four Percent Reserve Fund). This includes all revenues to the GSD General Fund except transfers, interdepartmental payments and receipts, federal and state financial assistance (except Medicaid and Medicare payments), and compensation for loss, sale, or damage to property.

Overdraft - The amount by which requisitions, purchase orders, or audited vouchers (i.e., expenditures and encumbrances) exceed the current allotment to which they are chargeable. This creates a negative balance in the unencumbered allotments.

Part-time Employee - For the purpose of budgeting, a part-time employee is any employee who regularly works less than 40 hours per week. This interpretation differs from that used by the Employee Benefit Board (less than 20 hours per week) or the Personnel Department (less than 32 hours).

Pay Plan - A schedule of each classification used by the Civil Service Commission, along with the pay grades, rates, ranges, and longevity-based steps for each class.

Performance Budget - A budget that focuses on activities rather than line items. Expenditures are related to workload and performance measures to assess the efficiency of services, and budget decisions incorporate measurable performance of activities and work programs.

A performance budget may also incorporate other bases of expenditure classifications, such as character and object class, but these are given a subordinate status to activity performance.

Performance Indicators - Specific quantitative measures of a division's, program's, or activity's work performed or results obtained toward meeting an objective. They measure demand, workload, efficiency, effectiveness, quality, achievement, or outcomes.

Position - A tracking unit representing the authority to hire an employee. May be full-time (funded all day every workday), part-time (funded less than all day every workday), or seasonal (full- or part-time for only a portion of the year, with that portion recurring year after year).

Position Headcount - The number of authorized positions funded by a budget. As used in Metro budgeting, this is the sum of positions that are:

- Full-time and funded in June, plus
- Part-time and funded in June, plus
- Seasonal, regardless of months funded.

Prior Year - The fiscal year immediately preceding the current year.

Prior-Year Encumbrances - Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments.

Product - A countable deliverable that a customer receives from the agency. It is something that one or more customers receive, not processes the agency does. “Circulating library books” is a process; a library book checked out is a product; “library book check-outs” is an output or demand measure of what is delivered to customers.

Program - A group of products with a common purpose or result.

Program Budget - A budget where expenditures are based primarily on programs of work related to the goals and objectives of an organization, and secondarily on character and object.

Property Tax - An ad valorem (value-based) tax levied on real and personal property according to the property's assessed valuation and the tax rate.

Reappraisal - A county-wide revaluation of real property based on current market values. See **Certified Tax Rate**.

Reserve - An account used to indicate that a portion of a fund's assets are legally restricted for a specific purpose and is, therefore, not available for further appropriation or expenditure.

Revenue - Funds that the government receives as income to support expenditures.

Revenue Code - A numerical code used to break down revenues into definable areas such as taxes, licenses, user fees, etc.

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Revenue Debt - Bonds and notes used to borrow money, backed only by certain revenues (usually from the project built with proceeds from the debt) and not the full faith and credit of the government.

Revenue, Nonrecurring - Revenues that are not expected to repeat over time, and generally should not be used to support ongoing expenditures.

Satellite Cities – The seven smaller cities and towns totally or partly in Davidson County that were incorporated prior to Metro being formed in 1963. These smaller cities receive some Metro county-wide GSD services, but also provide their own city services instead of or in addition to GSD services (see table below). Their citizens pay the GSD property tax rate plus any rate set by the satellite city. The information presented in this book does not include any revenues, expenditures, or services of the satellite cities themselves.

Satellite City	Zoning	Building permits	Streets	Trash Collection	Brush / Chipper	City Court	Police	Fire	Parks & Recreation	Utilities	Tourism	2004 City Property Tax Rate
Ridgetop	\$ 0.85
Goodlettsville	0.66
Lakewood	-
Berry Hill	-
Oak Hill	-
Forest Hills	-
Belle Meade	0.35

“.” means the satellite city reported that it provides some level of this service.

This table is not a legal document. Metro makes no representations as to the accuracy of this information; it is not guaranteed and is subject to change or correction without notice. Contact each city for information about its budget, taxes, and the services it provides.

Services Districts



Note: The Opryland area returns to the USD in FY 2005 (tax year 2004)

Services Districts – The two districts established by state law and the Charter for budgeting and administering services within the Metro Government. The General Services District (GSD) is all of Davidson County. The Urban Services District (USD) is the former City of Nashville plus annexed areas within the GSD, it receives more services in return for paying a higher property tax rate. In the map, the USD is the large darker-shaded area within the GSD.

Single Audit Act - The federal law requiring a comprehensive government-wide audit of all federal financial assistance. In Metro, this is performed as an integral part of the annual independent audit.

Special Revenue Fund - A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or for major capital projects) that are legally restricted to expenditure for specified purposes. Examples are the Schools General Purpose Fund (35131) and the General Fund Four Percent Reserve Fund (30003).

Stakeholder - Any person or entity that has an interest in the activities or objectives of an organization, including such groups as citizens, customers, suppliers, and regulators.

Strategic goal – A significant result to be achieved by an agency over the next two to five years.

Structural Balance - The situation in which recurring revenues are sufficient to finance expected expenditures for the foreseeable future.

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Subledger – An optional additional level of detail for account codes. It is typically used to identify a revenue source or the fund number of an interfund transfer. For example, the number of the resolution that approved a grant might be entered as the subledger for the grant revenue account code.

Subsidiary - An optional additional level of detail for account codes. It is used to add more detailed information below the object account level.

Supplemental Appropriation - A resolution appropriating funds (increasing budget authority) above and beyond previously-approved levels.

Target Budget - A budget built by adjusting detailed budget items to a departmental total, instead of building the total budget by adding together detailed line-item projections.

Tax Levy - The total tax dollars assessed on property, calculated by multiplying the tax rate per one hundred dollars by the tax base. The term can also refer to the tax rate itself.

TCA - Tennessee Code Annotated; state law.

Transfer, Budget - A transfer of an unused portion of an appropriation to another purpose or activity within a department's budget.

Transfer, Operating - All interfund transfers other than residual equity transfers (which are nonrecurring or non-routine transfers of equity between funds), quasi-external transactions, reimbursements, loans, or advances. The typical operating transfer is a legally authorized transfer from a fund receiving revenue to another fund through which the resources are to be expended. The budget treats this as if it were an expenditure of the first fund and revenue to the second.

Unencumbered Allotment - also **unencumbered balance**. That portion of an allotment not yet expended or encumbered. The focus of budgetary control, as §6.08 of the Charter provides that, "... no expenditure shall be made or encumbrance created, but in pursuance of an allotment, and within the otherwise unencumbered balance of such allotment."

Unencumbered Appropriation - That portion of an appropriation not yet expended or encumbered.

Unexpended Allotment - That portion of an allotment not yet expended.

Unexpended Appropriation - That portion of an appropriation not yet expended.

Unreserved Fund Balance - The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

USD (Urban Services District) - The former City of Nashville plus annexed areas, which receive more services in compensation for paying a higher property tax rate. See also **Services Districts**.

Vacant Position - A position that is active (available and funded) but unoccupied.

WeBudget – The Metropolitan Government's web-based intranet budget preparation system.

Working Capital – A financial measure which represents the amount of day-by-day operating liquidity available to the government.

Appendix 3: The Law and the Budget

Many of the government's financial affairs are set by the Metropolitan Charter and other laws, resolutions, and rules. Budget-related sections of some of those documents are reproduced below, beginning with Article 6 of the Charter. Other sections of the Charter and laws may delegate finance-related powers and responsibilities to other departments. Text in *italics* summarizes certain long sections.

METROPOLITAN CHARTER ARTICLE 6. THE BUDGETS AND FINANCIAL MATTERS

Section 6.01. Fiscal Year. -- The fiscal year of the metropolitan government shall begin on the 1st day of July of each year and shall end on the 30th day of June next following. Said fiscal year shall constitute the budget year and the year for financial accounting and reporting of each and every office, department, institution, activity and agency of the metropolitan government; but the aforesaid provision shall be in addition to, and not in lieu of, any accounting and reporting required of any official or agency by state or federal laws.

Section 6.02. Preparation of Annual Operating Budget. -- The director of finance shall obtain from all officers, departments, boards, commissions and other agencies for which appropriations are made by the metropolitan government, or which collect revenues for such government, such information as shall be necessary for him to compile the annual operating budget; and it shall be the duty of all such officers, departments, boards, commissions and agencies to furnish the director such information as he may require at such time or times and in such form as the director may prescribe.

Not later than five months prior to the end of each fiscal year, said director shall distribute to each of the agencies identified in the preceding paragraph all forms necessary for the preparation of the operating budget for the succeeding fiscal year. Such forms shall be returned to the director with the information desired not later than two months prior to the end of the current fiscal year. On the basis of the information so received and otherwise secured by him, said director shall prepare and transmit to the mayor a proposed operating budget for the next fiscal year of the kind and scope set forth in section 6.03 hereof. In preparing the proposed budget, the director may revise, as he may deem necessary, the estimates or requests made by the various officers, departments, boards, commissions and agencies, but any such agency shall be entitled to a hearing before the director with reference to any contemplated changes in its budget requests or estimates.

Section 6.03. Scope of the Annual Operating Budget. -- Section I of the annual operating budget shall apply only to the general services district and shall deal with those services and functions appertaining to the general services district as set out by this charter, or by ordinance of the council.

Section II of the annual operating budget shall apply only to the urban services district and shall deal with those services and functions appertaining to such urban services district as set out in this charter, or by ordinance of the council.

Each of the above described sections of the annual operating budget shall contain with respect to each of the operating funds of the metropolitan government to which they are applicable:

(a) An estimate of the unencumbered fund balance or deficit at the beginning of the ensuing fiscal year, and the amount of any reserves for designated purposes or activities includable in the operating budget.

(b) A reasonable estimate of revenues to be received during the ensuing year, classified according to source; but the estimated revenues from current and from delinquent property taxes shall not exceed the percentage of the total receivable from each such source collected during the last completed fiscal year; or the current fiscal year.

(c) Proposed expenditures for each organizational unit and activity in accordance with the established classification of accounts, including those capital outlays which are to be financed from the revenues of the ensuing year, and including all debt service requirements in full for such fiscal year payable from such fund.

In no event shall the total proposed expenditures from any fund exceed the total anticipated revenues plus the estimated unappropriated surplus, or fund balance, and applicable reserves and less any estimated deficit at the end of the current fiscal year.

Section 6.04. Review and Revision of Operating Budget by Mayor. Submission to Council. Budget as Public Record. Distribution of Copies. -- The mayor shall review the operating budget submitted to him by the director of finance, and may make any revisions in such budget as he may deem necessary or desirable, before it is submitted to the council for consideration.

Not later than May 1st, the mayor shall submit to the metropolitan council the operating budget as approved by him in the form and with the contents specified in section 6.03 hereof, together with a message explaining such budget, describing its important features, and outlining the proposed financial policies of the metropolitan government for the ensuing fiscal year and setting forth the reasons for any significant changes in policy or budgetary allocations. The mayor shall promptly cause copies of the budget and budget message to be prepared for distribution to interested persons, and a summary of the budget shall be published in each of the daily newspapers in the area of the metropolitan government. The operating budget, as well as the capital improvements budget hereinafter provided for, the budget message, and all supporting

Appendix 3: The Law and the Budget

schedules shall be public records in the office of the metropolitan clerk and shall be open to public inspection.

Section 6.05. Hearings by Council. -- After the council shall have passed the budget ordinance on first reading, it shall hold hearings on the proposed operating budget, as well as on the capital improvements budget as provided in section 6.13 hereof, but the hearing on the capital improvements budget shall be heard prior to those on the proposed operating budget, and the hearings on either budget may be adjourned from time to time. Budget hearings shall be advertised in a daily newspaper of general circulation published in the area of the metropolitan government at least seven days prior to the date or dates set for the beginning of such public hearings.

Section 6.06. Action by Council on Operating Budget. -- After the conclusion of the public hearings, the council may amend the operating budget proposed by the mayor except, that the budget as finally amended and adopted must provide for all expenditures required by law or by other provisions of this charter and for all debt service requirements for the ensuing fiscal year as certified by the director of finance. Neither shall the council alter the estimates of receipts or other fund availability included in the budget document except to correct errors and omissions, in which event a full explanation shall be spread on the minutes of the council. In no event shall the total appropriations from any fund exceed the estimated fund balance, reserves, and revenues, constituting the fund availability of such fund.

The council shall finally adopt an operating budget for the ensuing fiscal year not later than the 30th day of June, and it shall be effective for the fiscal year beginning on the following July 1st. Such adoption shall take the form of an ordinance setting out the estimated revenues in detail by source and making appropriations according to fund and by organizational unit, purpose or activity as set out in the budget document. If the council shall fail to adopt a budget prior to the beginning of any fiscal year, it shall be conclusively presumed to have adopted the budget as submitted by the mayor.

A copy of the adopted budget, certified by the metropolitan clerk, shall be filed in the office of the director of finance.

The amount set out in the adopted operating budget for each organizational unit, purpose or activity shall constitute the annual appropriation for such item, and no expenditure shall be made or encumbrance created in excess of the otherwise unencumbered balance of the appropriation, or allotment thereof, to which it is chargeable. This shall not preclude the impoundment of funds or additional appropriations as provided herein.

Section 6.07. Property Tax Levies. -- The council shall levy an annual tax on real and personal prop-

erty and merchants' ad valorem in the general services district, and the tax levy ordinance shall be the next order of business of the council after the adoption of the operating budget. The tax rate set by such ordinance shall be in two (2) parts; the general tax rate and the school tax rate.

The general tax rate set by such ordinance shall be such that a reasonable estimate of revenue from the levy shall at least be sufficient, together with other anticipated revenues, fund balances, and applicable reserves, to equal the total amount appropriated with the exception of the amount appropriated for schools and to provide in addition, a reasonable amount of working capital for each of the several funds.

The school tax rate set by the ordinance shall be such that a reasonable estimate of revenue from the levy shall at least be sufficient, together with other anticipated revenues, fund balances, and applicable reserves, to equal the total amount appropriated for schools and to provide in addition, a reasonable amount of working capital.

After the council has approved the annual operating budget of the urban services district, said council shall determine and declare the amount of revenue which must be produced from a tax levy upon the real and personal property and merchants' ad valorem within the urban services district. The urban council shall thereupon convene and it shall have a mandatory obligation by resolution to levy a property tax adequate with other available funds to finance the budget for urban services, as determined by the council; subject, however, to the requirements of section 1.04 of this Charter with respect to the tax on property in the newly annexed areas.

The willingness and ability of citizens to bear the burden of tax increases should always be considered. Therefore, notwithstanding any provisions above, real property tax rates shall not exceed the maximum rates approved by the voters of the county in a referendum. Such referendum may be authorized either by the Mayor or by a majority vote of the Council no more than once each calendar year pursuant to Tennessee Code Annotated Section 2-3-204. The referendum shall read "The maximum real property tax rates for Davidson County shall be increased to:" followed by a list of rates. Voters shall be provided the two choices of FOR and AGAINST. The real property tax rates in effect as of November 7, 2006 shall be the maximum rates allowed until the first referendum occurs.

Section 6.08. Allotments of Appropriations. -- All appropriations contained in the current operating budget shall be allotted by the director of finance on a quarterly basis, and it shall be his duty to make such allotments promptly at the beginning of each quarter of the fiscal year. Such allotments shall be based upon estimated needs, and in the determination of such need the director of finance may require all spending agencies to submit allotments requests

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on such forms as he may prescribe. Such allotments shall constitute authorizations for expenditure or encumbrance, and no expenditure shall be made or encumbrance created, but in pursuance of an allotment, and within the otherwise unencumbered balance of such allotment.

Section 6.09. Impoundment of Funds. -- Upon certification of the director of finance that the revenues or other resources actually realized with respect to any fund are less than was anticipated and are insufficient to meet the amounts appropriated from such fund, it shall be the duty of the mayor to impound such appropriations as may be necessary to prevent deficit operation.

Section 6.10. Additional Appropriations. -- The metropolitan council may make appropriations in addition to those contained in the current operating budget, at any regular or special meeting called for such purpose, but any such additional appropriation may be made only from an existing unappropriated surplus in the fund to which it applies.

Section 6.11. Transfer of Appropriations. -- On request of any department head, and with his consent, the mayor may transfer the unencumbered balance of any appropriation, or any portion thereof, for any purpose or activity to the appropriation for any other purpose or activity within the same department, but the same shall not be available for encumbrance or expenditure until it shall have been allotted by the director of finance.

At the request of the mayor, but only at the end of any quarter of the fiscal year, the council may by resolution approved by a majority of the membership of the council transfer the unencumbered balance of any appropriation, or any portion thereof, to another appropriation within the same section of the budget and within the same fund. However, the council shall not make transfers of appropriations at any time between the general services district and the urban services district, or transfer moneys from any operating fund to another fund. Provided, however, that this stipulation shall not apply to the discharge of obligations existing between governmental agencies financed from one fund and those financed through another fund, nor to the transfer of moneys from operating funds to agency or trust funds covering collections to be expended through such agency or trust funds, nor to the transfer of the unappropriated surplus in bond funds to the debt service funds set up to retire such bond, nor to such other transfers between funds as may be authorized by law.

Section 6.12. Lapse of Appropriations. -- All unencumbered balances of appropriations in the current operating budget at the end of the fiscal year shall lapse into the unappropriated surplus or reserves of the fund or funds from which such appropriations were made.

Section 6.13. Capital Improvements Budget. -- The director of finance shall obtain annually from all

officers, departments, boards and commissions and other agencies requesting funds from the metropolitan government for capital improvements, such information as the planning commission shall require to enable it to prepare the capital improvements budget. This data shall be delivered to the planning commission not later than four months prior to the end of the fiscal year. The capital improvements budget shall include a program of proposed capital expenditures for the ensuing fiscal year and the next five fiscal years thereafter, accompanied by the report and recommendations of the metropolitan planning commission with respect to the program. Section I of the capital improvements budget shall present proposed general services district projects. Section II shall present proposed urban services district projects. The mayor shall submit the capital improvements budget to the council not later than May 15th and shall recommend those projects to be undertaken during the ensuing fiscal year and the method of financing them, noting the impact on the debt structure of the metropolitan government and shall include in the appropriate current operating budget any projects to be financed from current revenues for the ensuing fiscal year.

The council shall have power to accept, with or without amendment, or reject, the proposed program and proposed means of financing. The council shall not authorize an expenditure for the construction of any building, structure, work or improvement, unless the appropriation for such project is included in its capital improvements budget, except to meet a public emergency threatening the lives, health or property of the inhabitants, when passed by two-thirds vote of the membership of the council. The capital improvements budget must be acted upon finally by the council not later than the 15th day of June following its submission.

The mayor may submit amendments to the capital improvements budget at any time during the year, accompanied by the recommendation thereon of the planning commission, which amendments shall become effective when adopted by a two-thirds vote of the membership of the council.

Section 6.14. General Fund Reserve. -- From all original moneys collected during any year, before making a budget ordinance, there shall be deducted four (4%) percent of the gross amount of the general fund revenue of the general services district, which sum shall be placed in an account to be known as the general fund reserve and shall be kept separate and apart from other funds of the metropolitan government.

The mayor and council may by resolution make appropriations from said funds for the purchase of equipment for any department of the metropolitan government or for repairs to any building owned by any department of the metropolitan government; provided, however, that no appropriations shall be made from this fund to any department not deriving its operating funds from the general fund budget.

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From all moneys collected during any year, and after making provisions for the four (4%) percent of the gross amount of the general fund revenue that shall establish the general fund reserve of the metropolitan government, there shall be next provided a sufficient amount, not to be less than fifty thousand (\$50,000) dollars, to be placed in and constituted the metropolitan government advance planning and research fund for the use of the metropolitan planning commission of the metropolitan government in the preparation, in advance, of plans for capital projects, and for the making of such studies and the doing of such research as is by the metropolitan planning commission deemed necessary in the performance of the duties and responsibilities given it by the Metropolitan Charter and general law. No expenditures shall be made from said fund except by resolution of the metropolitan planning commission, and in no case shall expenditures be made there from for the payment of budgetary items or matters not concerned with research and advance planning. The resolution of the metropolitan planning commission as to capital projects shall precisely define the projects concerned and amounts expended in the planning of such projects shall be provided for in the financing of construction of same and, upon the commencement of construction, the metropolitan government advance planning and research fund shall be repaid those sums and moneys expended from it in the advanced planning of such project. From all moneys collected during any year, and after the making of provision for the four (4%) percent of the gross amount of the metropolitan government's general fund revenue flowing into the general fund reserve of the metropolitan government, there shall next be provided a sufficient amount, as of the first day of each fiscal year, to bring the unencumbered balance on hand in the metropolitan government advance planning and research fund created herein to the minimum sum of fifty thousand (\$50,000) dollars.

By ordinance, the council may create a contingent reserve fund not to exceed four (4%) percent of the general fund revenue of the urban services district. The mayor and council may by resolution make appropriations from said fund for the purchase of equipment for any department of the metropolitan government or for repairs to any building owned by any department of the metropolitan government which equipment or buildings are used primarily for the furnishing of services herein defined as urban services; provided, however, that no appropriations shall be made from this fund to any department not deriving its operating funds from the general fund of the urban services district current operating budget.

Section 6.15. Post Audit. -- The council shall provide annually for an independent audit of the accounts and other evidences of financial transactions of the metropolitan government and of its every department, office and agency. The audit shall be made by an accountant or an accounting firm, the members of which have no personal interest, direct

or indirect, in the fiscal affairs of the metropolitan government or of any to its departments, offices, or agencies. The designated accountant shall be a certified public accountant, or, if an accounting firm is employed, the members thereof shall be so certified and thoroughly qualified by training and experience in governmental accounting to perform the audit.

The independent audit shall be made by a firm chosen by a three member audit board. This board shall consist of the presiding officer of the council, the chairman of the finance committee of the council, and the chairman of the metropolitan board of education.

The audit may be conducted on a quarterly or continuing basis and the final report of the annual audit shall be completed as soon as practicable after the close of the fiscal year, and in no event later than four months after the close of the fiscal year. The audit report shall be available to the public and to the press.

The council may at any time order an examination or special audit of any department, office or agency of the government.

ARTICLE 5 - METROPOLITAN COUNTY MAYOR & VICE-MAYOR

Section 5.04. Mayor's veto power; veto of items in appropriations and budget. -- ...The mayor, while approving other portions of an ordinance, may reduce or disapprove the sum of money appropriated by any one or more items, or parts of items, in any ordinance appropriating money, except for debt service, employee benefits, or independent audits, such power to be exercised with return of the ordinance to the council within the time prescribed for disapproval of ordinances generally, accompanied by written explanation of the reasons for disapproval or reduction. The one or more items or parts of items disapproved or reduced shall be void to the extent that they have been disapproved or reduced unless any such item or parts of items so disapproved or reduced shall be restored to the ordinance in the original amount and become effective by adoption by the council according to the rules and limitations prescribed for the passage of other ordinances over the mayor's veto.

ARTICLE 7 - BOND ISSUES

Overview - Bond Issues -- *Although bond issues affect the budget through debt service payments, they are not directly involved in the budget process. The more significant sections of the Article are:*

- 7.01. Bonds authorized by metropolitan council; purposes of issue.
- 7.04. General tax bonds and urban tax bonds.
- 7.05. When bond referendum not required; notice of issue.

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- 7.07. Issuance of bonds under general law.
- 7.08. Limitations on urban bonds.
- 7.09. Amount and purpose; obligations; form issuance.
- 7.10. Metropolitan bonds negotiable & tax exempt.
- 7.12. Sale.
- 7.13. Temporary financing.
- 7.17. Revenue bonds.
- 7.20. Debt service funds.

ARTICLE 8 - METROPOLITAN DEPARTMENTS

Overview -- *This article creates and empowers certain departments and divisions in the Government. Those sections related to financial matters are outlined below:*

- 8.101 Department of metropolitan finance created; functions.
- 8.102 Director of finance - Qualifications, appointment and compensation.
- 8.103 Same - Powers and duties.
- 8.104 Division of budgets created; functions of budget officer.
- 8.105 Division of accounts created; duties of chief accountant.
- 8.106 Division of treasury created; duties of metropolitan treasurer.
- 8.107 Division of collections created; duties of collections officer.
- 8.108 Division of purchases created; appointment and qualification of purchasing agent.
- 8.109 Function of division of purchases.
- 8.110 Powers and duties of purchasing agent.
- 8.111 Competitive bidding for purchases or sales.
- 8.112 Division of public property administration
- 8.113 - 8.120 Related fiscal provisions (tax assessor, trustee, county clerk, and the collection of ad valorem taxes).

Section 8.104. Division of budgets created; functions of budget officer. -- There shall be in the department of finance a division of budgets, which shall consist of the budget officer and such other officers and employees, organized into such units, as may be provided by ordinance or by the

director of finance consistent with ordinance. ... The budget officer shall compile, under the supervision of the director of finance, the departmental estimates and other data necessary or useful to the mayor and the director of finance, and assist in the preparation of the budgets. He shall examine from time to time the departments, boards, commissions, officers, and agencies of the metropolitan government in relation to their organization, personnel, and other requirements; ascertain the manner in which their respective budgets are carried out and their functions performed; call the attention of the department heads and the mayor to any improvements or economies which might be made in their administrative practices and cooperate with the heads thereof in the preparation of their budget estimates for the ensuing fiscal year....

Section 8.105. Division of accounts created; duties of chief accountant. -- There shall be in the department of finance a division of accounts.... The chief accountant shall maintain (1) a general accounting system and such cost accounting records as shall be required by the director of finance, and (2) budgetary control records designed to prevent expenditures in excess of appropriations or allotments....

Section 8.121. Division of metropolitan audit. A.) There shall be, as an independent agency of the Metropolitan Government, a division of metropolitan audit, the director of which is designated as the metropolitan auditor. The metropolitan auditor shall be a person: (1) with a well founded reputation in government or public finance and the audit function as may be exhibited by a record of exceptional performance for at least five (5) years as a financial officer of a government or business; (2) who has, thorough education and experience as an accountant, auditor, CFO, controller or principal accounting officer of a governmental entity or private business an understanding of Generally Accepted Accounting Principles, Governmental Auditing Standards Board standards, financial statements, internal controls and procedures for financial reporting, and the audit functions of a governmental entity...

ARTICLE 9 - PUBLIC SCHOOLS

Section 9.04. Same - Duties; referendum as to school budget.

Subsection 3 of this lengthy section, not reproduced here, provides a process for the Metropolitan Board of Public Education (MBOE) to initiate a referendum to levy additional property taxes for schools.

Section 9.11. No diversion of funds. -- No funds which have been appropriated for the use of, or transferred to, the metropolitan school system shall be diverted from that use for any other purpose.

Section 9.12. Transfer of school funds within school budget. -- The board shall have power at

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any time to transfer funds within the major items of its budget. It shall also have power to make transfers of funds to, from or between major items in its budget, provided such transfers are not inconsistent with the general law.

Section 9.13. Transfers to school fund from general funds; borrowing money. -- The metropolitan council by resolution approved by the mayor, may transfer funds to the school fund from the general fund or general accounts of the metropolitan government, or may issue short term anticipation notes to provide such funds if in its judgment it is necessary and proper to provide temporary advances or transfers for the maintenance and operation of the schools. Such temporary advances or transfers shall be repaid or restored out of school funds during the ensuing year.

OTHER RELATED ARTICLES

Section 13.05. Duties of metropolitan employee benefit board. In addition to other duties imposed by this Charter or by general law, it shall be the duty of the board to:

(f) Advise the mayor and the council of the anticipated financial requirements of each employee benefit plan adopted by the metropolitan government, as well as the retirement plans listed in Section 13.09(a)-(c) of this article so that such financial requirements shall be included in the budget and tax levy ordinances for the ensuing fiscal year.

METROPOLITAN COUNCIL RULES OF PROCEDURE (2007-2011)

Rule 14 - All ordinances must be referred to the appropriate committee by the Vice Mayor of the Council after first reading, and except for zoning matters, budget, revenue service charges or tax measures, no ordinance may be amended after second reading. No motion to amend the Capital Improvements Budget for the ensuing fiscal year shall be entertained by the Council unless such amendment has been submitted to the Budget and Finance Committee for a recommendation.

All resolutions shall be referred to the appropriate committee or committees of the Council by the Vice Mayor. The committee assignment shall be indicated on the Council agenda. No vote will be taken on any resolution or on any ordinance on third and final reading until a committee has made a recommendation regarding the legislation.

The committee to which an ordinance or resolution has been referred shall make a report to the Council at the next regular meeting after its referral.

Rule 15 - No resolution or ordinance involving the appropriation or expenditure of money, upon being filed, shall be placed upon the agenda by the Metropolitan Clerk until the Director of Finance has furnished a statement as to the availability of funds.

Rule 16 - No resolution or ordinance proposing to expend or appropriate funds or to authorize the borrowing of funds for capital improvement projects (including the issuance of bonds or notes), upon being filed, shall be placed upon the agenda by the Metropolitan Clerk unless and until said legislation shall list the projects to be funded and the estimated cost of each project.

Rule 27 - ... Any resolution appropriating funds from the general fund reserve shall be limited to one department only and shall not contain multiple appropriations.

No resolution or ordinance involving the appropriation or expenditure of funds may be considered by the Metropolitan Council if the department, agency or office benefiting from the appropriation or expenditure has failed for thirty or more days to respond to information requested by the Metropolitan Council or any committee of the Metropolitan Council.

Rule 33 - At any meeting wherein the operating budget for the ensuing fiscal year is being debated on third reading, the following provisions shall apply, any rule contained in these rules to the contrary notwithstanding:

No motion to amend the operating budget or a substitute operating budget ordinance may be entertained by the Council, unless such amendment or substitute budget has been submitted to the Budget and Finance Committee for a recommendation. A second substitute budget ordinance may not be amended but must be acted upon as filed and presented.

A motion to table the budget ordinance or a substitute budget ordinance cannot be made until the proponents or opponents have been allowed at least fifteen minutes of debate. Provided however, when a motion is made to table any amendment proposed to the budget ordinance or substitute budget ordinance, the spokesperson for such amendment may divide a total of twelve minutes among other members speaking in support of the motion.

FINANCIAL MANAGEMENT RESOLUTION

In 1991, the Council passed a financial management resolution that set policy for the government in two areas: minimum fund balances to be maintained in the two general funds and the Schools fund, and restricting the use of non-recurring revenue to fund recurring expenditures.

RESOLUTION NO. R89-959

A resolution affirming the mayor's financial management policy on the maintenance of fund balances and the use of nonrecurring funds.
(adopted November 21, 1991)

WHEREAS, it is deemed to be in the best interest of the Metropolitan Government to maintain sufficient

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reserves in the GSD and USD general funds and the Schools operating fund to protect against unforeseen circumstances; and

WHEREAS, several sources have recommended the adoption of a formal policy dealing with fund balance; and

WHEREAS, Resolution No. R89-828 requested that the Vice Mayor appoint a five member committee of the Metropolitan Council to work with the Director of Finance to establish budgetary guidelines; and

WHEREAS, the Director of Finance has submitted a proposed policy dealing with maintenance of fund balance and the use of nonrecurring funds, which has been approved by the Mayor; and

WHEREAS, said policy has been reviewed and approved by the special Council committee.

NOW, THEREFORE, BE IT RESOLVED by the Council Of The Metropolitan Government Of Nashville and Davidson County:

SECTION 1: That the Metropolitan Council goes on record supporting, to the extent of its authority, the attached Financial Management Policy which has been implemented by the Mayor.

SECTION 2: That this Resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

FINANCIAL MANAGEMENT POLICY

Maintenance of Fund Balance and Restriction of Use of Non-Recurring Revenue

It shall be the policy of the Metropolitan Government of Nashville-Davidson County to maintain sufficient reserves in fund balances, to protect the financial position of this government in the event of unexpected emergencies or unforeseen downturns in revenue collection. Based on input from various sources it is hereby established that an amount equal to 5% of the three operating funds' budget (the GSD and USD General Funds and the General Purpose School Fund) shall be maintained in fund balance as a reserve.

It is the intention of the Metropolitan Government of Nashville-Davidson County to achieve these reserves by the conclusion of fiscal year 1993. In order to accomplish this goal, it is the intent to make no appropriation of fund balance in the three operating funds until such time as fund balances equal 5% of that fund's operating budget. In addition, all alternatives to increase fund balances will be explored, including implementation of the efficiency study recommendations where possible; revenue raising options; ongoing review of services and service levels; and utilization of expenditure controls.

It shall also be the policy of the Metropolitan Government of Nashville-Davidson County to refrain from using nonrecurring revenue to fund ongoing operations of the three operating funds. Nonrecurring revenue shall be those funds not normally accrued to the benefit of the operating funds each year, including transfers from special, enterprise, and internal service funds. Any nonrecurring revenue received shall be utilized to fund activities which do not require ongoing funding or to build reserves.

TENNESSEE CODE ANNOTATED 9-1-116 Programs and services limited to extent funds available.

(a) Notwithstanding any other provision of the law ... availability of programs and services to people in this state shall be limited to the extent that funds are appropriated by the general assembly or the appropriate governing body of a political subdivision.

(b) No person shall be entitled to ... any program or any services provided by or through the state, its departments, agencies or political subdivisions unless funds remain available for such program or service from moneys appropriated for that purpose by the general assembly or the appropriate governing body of a political subdivision.

TENNESSEE CODE ANNOTATED 7-3-314 Financial assistance to nonprofit organizations.

This section, not reproduced here, governs contributions by Metropolitan Governments to qualified nonprofit organizations.

Appendix 4: About Nashville

Welcome to Nashville!

Nashville, located in the rolling hills of middle Tennessee, is a great place to live, work, or visit.

Fort Nashborough was founded on the banks of the Cumberland River on Christmas Day in 1779. In 1784 the community changed its name to Nashville, which incorporated as a town in 1806 and was permanently established as the capital of Tennessee in 1843. The town developed as a prosperous river city. Its growing population, business, and industry helped develop it as a center of transportation, publishing, finance, and education.



The Founding of Nashville
Statue of Nashville's founders at Ft. Nashborough

The Nashville and Davidson County governments consolidated into a single entity under the Metropolitan Charter effective April 1, 1963. The city's 533 square miles is home to more than 600,000 residents.

Nashville has been named one of the 15 best U.S. cities for work and family by Fortune Magazine. The area offers a low cost of living (94% of the national average), a variety of residential opportunities, abundant recreational and tourist opportunities, a lively cultural base, diverse economy closely mirroring that of the nation, a regional hub for health care, and many institutions of higher education. Transportation is available by air, train, water, and road – 50% of the nation's population lives within 650 miles via one of the three interstate highways that converge in the city. Although it has a diverse and balanced economy with manufacturing, transportation, education, financial, healthcare, and other services, Nashville may be best known as the home of country music – Music City USA.

The climate is delightfully seasonal. Summer highs average in the upper 80s and winter lows average around 30 with only occasional light snows. Spring and fall include wonderful displays of natural color.

Residents and visitors alike can enjoy a wide variety of cultural offerings. Galleries include:

- Cheekwood Botanical Gardens and Museum of Art – <http://www.cheekwood.org/>
- Fisk University Galleries (Aaron Douglas and Carl Van Vechten galleries) - <http://www.fisk.edu/index.asp>
- Frist Center for the Visual Arts – <http://www.fristcenter.org/>
- The Parthenon - <http://www.nashville.gov/parks/parthenon.htm>
- Tennessee Performing Arts Center - <http://www.tpac.org/>
- Tennessee State Museum - <http://www.tnmuseum.org/>

- Country Music Hall of Fame Museum - <http://www.countrymusichalloffame.com/>

Historic sites in or near Nashville include:

- Bicentennial Mall State Park – <http://www.state.tn.us/environment/parks/bicenmal/index.html>
- Belle Meade Plantation - <http://www.bellemeadeplantation.com/>
- Belmont Mansion - <http://www.belmont.edu/about/mansion.cfm>
- Carnton Plantation - <http://www.carnton.org/>
- Carter House - [carterhouse.comhttp://www.carter-house.org/](http://www.carter-house.org/)
- Fort Nashborough - <http://www.nashville.gov/parks/fortnashborough.htm>
- The Battle of Nashville/Fort Negley - <http://www.bonps.org/>
- The Hermitage: Home of Andrew Jackson - <http://www.thehermitage.com/>
- Tennessee State Capitol - <http://www.state.tn.us/generalserv/psm/capitol.htm>
- Travellers Rest Historic House/Grounds - <http://www.travellersrestplantation.org/>

And, of course, entertainment includes all kinds of music, including the Grand Ole Opry, the Country Music Hall of Fame, and the Nashville Symphony. Up-to-date information for conventions and visitors is available at www.nashvillecvb.com.

What Others Are Saying About Nashville

Over the past few years the Nashville area has been recognized as one of the best places in the country to work, live and raise a family. The following are just a few of the most recent recognitions:

- *National Geographic Adventure* magazine chose Nashville as one of the top 50 adventure towns in the U.S. for 2007. The top adventure towns are selected by meeting above average standards in 5 categories: Wilderness, Small Town, Mountain, Waterfront, and City. *National Geographic Adventure, September 2007.*
- Nashville ranked number four in the "Top Ten Destinations for Tour and Travel" by the National Motorcoach Network. *National Motorcoach Network, May 2007.*
- Nashville was tapped number four on the list of "Best Places for Relocating Families" by Worldwide ERC and Primacy Relocation. The 2007 report focused on "the ease with which a family can move to a city and the ease of settling into a new life there." *Worldwide ERC and Primacy Relocation, May 2007.*

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- Businessweek.com and Sperling's Best Places named Nashville in 2007 one of the best places for artists in the United States. *Businessweek.com and Sperling's Best Places, April 2007.*
- Nashville was ranked number five in *Black Enterprise* magazine's "Top 10 Best Cities for African Americans" in 2007. *Black Enterprise, July 2007.*
- *Kiplinger's Personal Finance* magazine selected Nashville as number one in its June 2006 issue ranking 50 Smart Cities. The exclusive survey ranks America's cities on the basis of affordability and livability—weighing housing prices and economic vitality with lifestyle factors such as public education, health care, the local arts scene and recreational facilities. *Kiplinger's Personal Finance, June 2006.*
- Nashville was named the nation's top city for business expansion and relocation for two years in a row, according to *Expansion Management* magazine. Nashville and its metropolitan area welcomed 31

company headquarters and major facilities and added 11,308 new jobs during FY 2005, including headquarters of two companies with annual revenues of more than \$100 million – CLARCOR Inc. and Louisiana-Pacific Corporation. A total of six corporations in that revenue category have relocated to the area since Partnership 2010 began its current four-year economic development campaign in 2002. *Expansion Management, January 2006.*

For more information about opportunities, visit the Chamber of Commerce web site at www.nashvillechamber.com. More information about the Metro Government is available at www.nashville.gov and www.nashvilleareainfo.com. Our history is reviewed at www.nashville.gov/mhc/timeline.htm.

Appendix 4: About Nashville

Demographic Statistics

Population

2008	612,664 (U.S. Census and Metro Planning)
2007	605,972 (U.S. Census and Metro Planning)
2006	604,953 (U.S. Census and Metro Planning)
2005	607,413
2004	595,805
2002	570,785 (Census estimate)
2001	565,352 (Census estimate)
2000	569,891 (U.S. Census)
1999	541,500
1998	538,796
1997	537,535
1996	533,714
1995	529,892
1990	510,784 (U.S. Census)
1980	477,811 (U.S. Census)
1970	447,877
1960	399,743

Racial Composition (U.S. Census and Metro Planning) 2007 estimate

White	65.4%
Black	27.6%
Asian	3.1%
Other (including Native American & Pacific)	2.9%
Multi-racial	1.0%
Total (Includes 7.5 % Hispanic or Latino)	100.0%

Age Composition (2007)

0 - 9 years:	13.8%
10 - 19 years:	12.6%
20 - 34 years:	21.1%
35 - 44 years:	16.0%
45 - 54 years:	14.8%
55 - 64 years:	10.8%
> 65:	10.9%

Households

Number of households:	248,138
Owner Occupied:	151,241
Renter Occupied:	96,897
Marriage License (2008):	4,596

Climate

Average Temperatures (degrees Fahrenheit)

	Average	Avg High	Avg Low
Annual	59	70	49
January	37.7	46.9	28.4
June	75.8	86.4	65.1
Humidity	70%		
Annual Average Precipitation		59.5"	
Annual Average Snowfall		11.1"	
Elevation		550' above sea level	

Elections

Registered Voters:	381,833
Votes cast last election: (November 2008 State General Election)	265,656
% voting last city election:	69.6%

Education

State and Local Industrial/Vocational Training Available Schools (K-12): 136 Public; 59 Private & Parochial in MSA
Public Schools:

Elementary	74	Alternative	3
Middle School	35	Big Picture School	1
High School	15	Charter School	3
Special Education	4	Middle College	1

Colleges: 42, including 2 Medical Schools

Nashville Public Library:

1,449,358 cataloged collection total FY 02-03
4,239,335 circulation total for FY 06-07

Household Income

Per capita income: \$27,950 (U.S. Census and Metro Planning, 2008 estimate)
Median household income: \$46,359 (U.S. Census and Metro Planning, 2008 estimate)

Medical Care

Facilities:	18 Hospitals, 165 Clinics 2 Veterans Medical Centers
Doctors:	Over 2,800 licensed MD's
Dentists:	440

Houses of Worship

More than 800

Economic Statistics

(MSA = Metropolitan Statistical Area)

Building Permits

Year	Number	Value in millions
2007	10,557	1,556
2006	10,937	1,846
2005	10,507	1,663
2004	9,745	1,429
2003	9,653	1,193
2002	9,431	1,076
2001	9,196	1,227
2000	9,376	1,323
1999	10,087	1,622
1998	10,798	1,268
1997	10,087	1,151
1996	9,926	992
1995	10,361	1,009
1994	10,524	1,039

Appendix 4: About Nashville

Unemployment Rate (%)

	<u>Nashville</u>	<u>U.S.</u>		<u>Nashville</u>	<u>U.S.</u>
2007	4.2	4.6			
2006	4.2	4.6	1999	2.6	4.2
2005	4.5	5.1	1998	2.7	4.5
2004	3.4	6.1	1997	3.2	4.9
2003	3.6	6.1	1996	3.0	5.7
2002	3.8	6.1	1995	3.1	6.0
2001	3.1	4.7	1990	3.5	5.1
2000	2.7	4.5	1985	3.9	7.2

State of Tennessee May 2005 Statewide unemployment rate, 5.7.

Employment by Industry (MSA)*

Education & Health Services	15.3%
Financial Activities	6.7%
Government	14.4%
Information	2.9%
Leisure & Hospitality	11.4%
Manufacturing	12.0%
Professional & Business Services	14.5%
Trade, Transportation, Utilities	22.7%

*Source: Tennessee Department of Labor and Workforce Development

Top Area Employers (excluding government agencies)

Vanderbilt University and Medical Center	18,968
Nissan North America	10,000
HCA	8,703
St. Thomas Health Services	8,200
Bridgestone Americas Holding	4,900
Ingram Industries	4,900
Dell Computers	4,500
Wal-Mart Stores	4,500
CBRL Group	4,478
Shoney's	4,000
Saturn Corporation	3,500
Gaylord Entertainment	3,462
Electrolux Home Products	3,300
Century II	3,000
Randstad Work Solutions	2,975
Asurion	2,900
YMCA of Middle Tennessee	2,650
Kroger	2,641
AT&T	2,100
Verizon Wireless	2,100

Cost of Living Index

United States Average	100.0
Nashville	88.1

Housing

Average Home Residential Price	\$236,814
Average Apartment Monthly Rent	\$687

Taxes

State Sales Tax Rate	7.00%
State Food Tax	6.00%
Local Option Sales Tax Rate	2.25%
Property Tax (per \$100 of assessed value)	
General Services District	4.04
Urban Services District	4.69
Income Tax on Salaries and Wages	None
Lottery	Yes

Area Transportation

Nashville is within 650 miles of half the U.S. population and 75% of its major markets. It is served by:

Three major interstates (I-24, I-40, & I-65)
 Aviation access via Nashville International Airport (BNA) plus eleven general aviation airports in the area.
 Nashville International has 4 runways up to 11,000 ft long. Daily flights include 400 average daily flights to more than 90 markets on the following airlines:

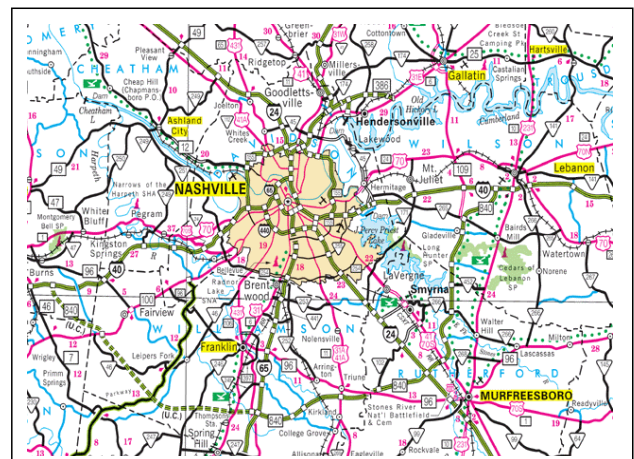
Air Canada	Delta Ct.	Southwest
American	Delta	United Express
American Eagle	Frontier	US Airway
American Ct.	Northwest	US Airways Express
Comair	Regions Air	
Continental	Skyway/Midwest Express	

More than 140+ freight carriers and more than 150+ truck terminals

Major regional center for FedEx Ground and River barge access to the Gulf of Mexico. CSX Railroad with 90 trains daily linking to 20 states

Intercity bus lines and downtown trolleys

Nashville area transportation



Map extracted from the Tennessee 2002 Official Highway Map, used by permission of the Tennessee Department of Transportation, TDOT makes their Official State Highway maps available to the public free of charge at test areas and through the TDOT Map Sales Department.

Appendix 4: About Nashville

FY 2008 Service Statistics

Police Protection

Ratio of officers per 1000 Nashvillians	2.11
# of Emergency calls received	39,782
# of Non-emergency calls received	1,112,045
Average Urgent call, proceed directly to scene (Use emergency equipment) (receive to arrive time in minutes)	8.9
Average Urgent call, proceed directly to scene (No emergency equipment) (receive to arrive time in minutes)	24.4
Average Routine call (receive to arrive time in minutes)	41.4

Fire Protection

	GSD	USD
Square mileage covered	362	171
Stations	9	28
Average Response Time (minutes)	5:57:03	
Employees (full-time)	439	743
Total Responses	16,203	151,995

Public Works

Roads maintained (miles)	2,320
Signs in Metro	96,378
Signalized locations	901
Street lights	50,767
Total parking citations income	\$740,000

Water & Sewer

Treated Water Source:	Cumberland River
Daily capacity:	180,000,000 gallons
Average daily consumption:	97,800,000 gallons
Sewage Treatment type:	Activated Sludge
Daily average capacity:	186,500,000 gallons
Daily peak capacity:	465,000,000 gallons
Average daily treatment:	129,600,000 gallons

Nashville Electric Service (NES)

NES is one of the twelve largest public distributions of electricity in the nation, serving more than 357,431 customers.

NES Average Costs:	
Small Commercial/Industrial	9.41¢ per kwh
Large Industrial	6.86¢ per kwh
Residential	8.14¢ per kwh

Nashville Gas Company

Furnishes gas to 150,000+ customers
 2007 Residential price per therm: \$1.28728 Nov-Mar
 \$1.23728 Apr-Oct

Parks, Recreation and Tourist Attractions

Metro Parks and Greenways:	112 (10,702 acres)
Greenway Trails (completed or under development)	37.25 miles
Greenway Trails – under development	3 miles
Golf Courses	7 Public, 8 Private
Swimming pools	10
Bowling alleys	11
Lakes (non-metro)(with boating & camping)	2
Centennial Sportsplex	
Ice Rinks	2
Fitness Center	1
Swimming Pools	2
Tennis Courts	170
Indoor Tennis Centers	2 (8 Courts)
Neighborhood Community Centers	18
Regional Community Centers	4
Senior Centers	1
Playgrounds	113
Water Spray Parks	2
Wave Country Water Park	
Two Rivers Skate Park	
Dog Parks (off lease)	3
Athletic Fields:	
Baseball/softball	107 (88 in Parks & Rec.)
Soccer	31
Football	7
Picnic Shelters	(Reservable) 44
Parthenon Museum	
Two Rivers Mansion	
Centennial Art Center and Gallery	
Centennial Art Activity Center	
Warner Park Nature Center	
Fort Negley Visitors' Center and Historic Site	
Shelby Bottoms Nature Center in Shelby Bottoms Park	
Beaman Nature Center in Beaman Park	
Bells Bend Nature Center in Bells Bend Park	
Warner Equestrian Center in Percy Warner Park	
Horse Trials throughout Percy Warner Park	
Cross Country Running Courses in Percy Warner Park	
Hamilton Creek Sailboat Marina (164 slips)	
Fort Nashborough Historic Site	
Stone Hall Historic Site	
State Fair Grounds	
Nashville Zoo	
Sommet Center	
Nashville Arena	
Model Airplane Flying Fields	3
Frisbee Disc Golf Courses	3



Professional Sports:

- NHL Hockey (Nashville Predators)
- NFL Football (Tennessee Titans)
- AAA Baseball (Nashville Sounds)

Hotels/Motel rooms (Davidson County)	22,900
Largest Meeting Room Capacity	55,314 sq.ft.
Restaurants	2,700

Appendix 5: Comparative Analytical Statistics

Budget comparisons over time may be more meaningful when adjusted to real (inflation-adjusted) or per capita terms. This table presents statistical information that can be used to adjust annual numbers for such comparisons.

Calendar Year	National Economic Price Indices			Metro Nashville / Davidson County Statistics					
	GDP Price Index	GDP State & Local Govt Purchases	Consumer Price Index CPI-U	Davidson County Area	Area Inside USD	Area Outside USD	Davidson County Population	Estimated USD Population	Estimated Non-USD Population
	2000=100	2000=100	1982-84=100	Square miles (less large bodies of water)			Population		
1964	22.13	16.23	31.0	501.0	72.0	429.0			
1965	22.53	16.69	31.5	501.0	72.0	429.0			
1966	23.18	17.51	32.4	501.0	72.0	429.0			
1967	23.89	18.49	33.4	501.0	72.0	429.0			
1968	24.92	19.48	34.8	501.0	72.0	429.0			
1969	26.15	20.78	36.7	501.0	72.0	429.0			
1970	27.54	22.49	38.8	501.0	72.0	429.0	448,000	232,000	216,000
1971	28.92	24.09	40.5	501.0	72.0	429.0	451,000	233,554	217,446
1972	30.17	25.52	41.8	501.0	72.0	429.0	454,000	235,107	218,893
1973	31.85	27.48	44.4	501.0	86.7	414.3	457,000	246,200	210,800
1974	34.72	30.50	49.3	501.0	111.7	389.3	460,000	283,460	176,540
1975	38.01	33.48	53.8	501.0	111.7	389.3	463,000	285,309	177,691
1976	40.20	35.56	56.9	501.0	112.1	388.9	466,000	288,186	177,814
1977	42.76	37.87	60.6	501.0	150.7	350.3	469,000	337,924	131,076
1978	45.76	40.36	65.2	501.0	150.7	350.3	472,000	340,086	131,914
1979	49.55	43.94	72.6	501.0	150.7	350.3	475,000	342,248	132,752
1980	54.06	48.86	82.4	501.0	150.7	350.3	477,811	344,273	133,538
1981	59.13	53.71	90.9	501.0	150.7	350.3	482,207	347,094	135,113
1982	62.74	57.14	96.5	501.0	151.0	350.0	486,604	349,915	136,689
1983	65.21	59.67	99.6	501.0	151.0	350.0	491,000	352,736	138,264
1984	67.66	62.34	103.9	501.0	151.0	350.0	495,397	355,557	139,839
1985	69.72	64.74	107.6	501.0	151.0	350.0	499,793	358,379	141,414
1986	71.27	66.62	109.6	501.0	151.0	350.0	501,991	359,789	142,202
1987	73.20	69.36	113.6	501.0	151.0	350.0	504,189	361,200	142,990
1988	75.71	71.49	118.3	501.0	151.0	350.0	506,388	362,610	143,777
1989	78.57	73.94	124.0	501.0	171.0	330.0	510,234	368,897	141,337
1990	81.61	77.36	130.7	501.0	171.0	330.0	510,784	370,469	140,315
1991	84.46	79.68	136.2	501.0	171.0	330.0	514,321	373,035	141,286
1992	86.40	81.30	140.3	501.0	171.0	330.0	517,859	375,600	142,259
1993	88.39	83.29	144.5	501.0	171.0	330.0	521,396	378,166	143,230
1994	90.27	85.47	148.2	501.0	171.0	330.0	524,934	380,732	144,202
1995	92.12	87.78	152.4	501.0	170.0	331.0	528,471	383,297	145,174
1996	93.86	89.71	156.9	501.0	170.0	331.0	532,008	385,863	146,145
1997	95.42	91.41	160.5	501.0	170.0	331.0	535,546	388,428	147,118
1998	96.48	92.93	163.0	501.0	170.0	331.0	539,083	390,994	148,089
1999	97.87	95.67	166.6	501.0	170.0	331.0	542,376	393,383	148,993
2000	100.00	100.00	172.2	501.0	170.0	331.0	569,891	393,907	175,984
2001	102.40	102.87	177.1	501.0	170.0	331.0	571,380	392,028	179,352
2002	104.19	105.44	179.9	501.0	170.0	331.0	569,439	389,340	180,099
2003	106.31	109.30	184.0	501.0	170.0	331.0	569,842	388,283	181,559
2004	109.10	113.02	188.9	501.0	170.0	331.0	595,714	406,258	189,456
2005	112.74	121.46	195.3	501.0	170.0	331.0	602,679	408,471	194,208
2006	116.45	128.15	201.6	525.0	184.0	341.0	604,953	411,924	193,029
2007	119.81	132.67	207.3	525.0	184.0	341.0	605,972	412,618	193,354
2008	122.50	142.22	215.3	525.0	184.0	341.0	612,664	415,553	197,111

Sources: GDP: Dept of Commerce BEA (<http://www.bea.doc.gov/>). CPI: Dept of Labor BLS (<http://www.bls.gov/cpi/#tables>)
Area & Population: Metro Planning Commission. Population is estimated between census years and in USD / non-USD distributions

GDP Price Index and Implicit Price Deflator data reflect prices in the domestic economy as a whole. State & Local data reflects the price of goods purchased by state & local governments (not specifically Metro). CPI data reflects the price of a market basket of goods and services bought by urban consumers.

The GDP Price Index and GDP State & Local Government Purchases include data for the third quarter of 2007, and for Consumer Price Index include data for the first half of 2007
The percentage change in prices from one year to another is the difference in indices for those years divided by the index for the earlier year. Increases must be compounded, not simply averaged, across multiple years.

Appendix 6: Pay Grades and Rates

This table presents Civil Service and non Civil Service pay grades used by many departments, each grade's minimum and maximum annual salaries, number of steps in grade, and number of months at each step. It does not include other positions whose salaries are set by state law or by letter of agreement

Grade	Annual Salary		Steps	Months	Grade	Annual Salary		Steps	Months
	Min	Max				Min	Max		
CM01	--	15,000	0	--	PS09	80,189	125,093	Open Range	12
CO01	30,349	41,481	10	12	PS10	94,762	155,384	Open Range	12
CO02	33,724	46,088	10	12	PS11	111,464	189,460	Open Range	12
CO03	37,351	51,046	10	12	SP1*	5,430	5,784	3	10
CO04	41,257	56,382	10	12	SR02	17,672	24,151	10	12-24
DP01	49,916	105,276	Open Range	12	SR03	19,886	27,148	10	12-24
DP02	84,068	162,171	Open Range	12	SR04	21,679	29,632	10	12-24
DP03	114,993	230,676	Open Range	12	SR05	24,336	33,257	10	12-24
HD01	30,356	39,476	Open Range	12	SR06	27,226	37,214	10	12-24
HD02	37,359	49,327	Open Range	12	SR07	30,349	41,481	10	12-24
HD03	41,261	55,287	Open Range	12	SR08	33,724	46,088	10	12-24
HD04	47,210	64,225	Open Range	12	SR09	37,351	51,046	10	12-24
HD05	51,174	71,132	Open Range	12	SR10	41,257	56,382	10	12-24
HD06	55,138	78,296	Open Range	12	SR11	45,432	62,086	10	12-24
HD07	66,236	95,368	Open Range	12	SR12	49,916	64,893	Open Range	12
HD08	68,445	99,956	Open Range	12	SR13	59,825	84,002	Open Range	12
HD09	78,688	116,462	Open Range	12	SR14	71,142	105,584	Open Range	12
HD10	93,903	140,865	Open Range	12	SR15	84,068	131,528	Open Range	12
HD11	111,789	169,950	Open Range	12	SR16	98,884	162,643	Open Range	12
HD12	121,730	187,473	Open Range	12	SS1*	12,480	13,296	3	10
HS03	16,786	26,541	Open Range	12	TG02	20,304	24,483	5	6-24
HS04	17,576	27,747	Open Range	12	TG03	22,744	27,432	5	6-24
HS05	18,741	30,410	Open Range	12	TG04	24,992	30,212	5	6-24
HS06	20,093	31,096	Open Range	12	TG05	26,626	34,115	5	6-24
HS07	20,738	32,552	Open Range	12	TG06	28,239	34,115	5	6-24
HS08	22,506	35,256	Open Range	12	TG07	29,830	36,216	5	6-24
HS09	24,190	37,918	Open Range	12	TG08	31,421	37,998	5	6-24
HS10	25,189	39,894	Open Range	12	TG09	33,118	39,886	5	6-24
HS11	26,021	41,080	Open Range	12	TG10	34,582	41,859	5	6-24
HS12	26,832	42,411	Open Range	12	TG11	36,216	43,663	5	6-24
HS13	28,350	44,574	Open Range	12	TG12	37,764	45,551	5	6-24
HS14	29,931	47,008	Open Range	12	TG13	39,250	47,503	5	6-24
HS15	31,762	49,858	Open Range	12	TG14	40,841	49,370	5	6-24
HS16	33,675	53,290	Open Range	12	TG15	42,474	51,534	5	6-24
HS17	35,464	55,952	Open Range	12	TG16	44,087	53,231	5	6-24
HS18	37,627	59,259	Open Range	12	TL03	24,971	30,169	5	6-24
HS19	39,894	62,754	Open Range	12	TL05	29,321	37,467	5	6-24
HS20	42,224	66,685	Open Range	12	TL06	31,081	37,467	5	6-24
HS21	44,283	69,722	Open Range	12	TL07	32,779	39,759	5	6-24
HS22	47,466	74,298	Open Range	12	TL08	34,582	41,859	5	6-24
HS23	50,565	79,477	Open Range	12	TL09	36,385	43,896	5	6-24
HS24	56,368	88,691	Open Range	12	TL10	38,040	46,166	5	6-24
HS25	59,051	92,789	Open Range	12	TL11	39,907	48,139	5	6-24
HS26	61,506	96,678	Open Range	12	TL12	41,562	50,197	5	6-24
HS27	64,626	101,816	Open Range	12	TL13	43,323	52,319	5	6-24
HS28	67,454	106,122	Open Range	12	TL14	45,020	54,292	5	6-24
HS29	71,677	112,757	Open Range	12	TL16	48,415	58,556	5	6-24
HS30	74,464	117,437	Open Range	12	TS02	32,651	39,738	5	6-24
HS41	101,109	159,765	Open Range	12	TS03	34,412	41,414	5	6-24
JS01	35,855	46,607	Open Range	12	TS04	35,919	43,429	5	6-24
JS02	46,202	54,119	Open Range	12	TS05	37,467	45,211	5	6-24
JS03	49,820	56,769	Open Range	12	TS06	39,101	47,397	5	6-24
MM	136,500	136,500	Open Range	12	TS07	40,756	49,136	5	6-24
PD	--	141,640	Open Range	12	TS08	42,199	51,088	5	6-24
PD01	45,432	81,318	Open Range	12	TS09	43,917	53,040	5	6-24
PD02	71,142	131,147	Open Range	12	TS10	45,423	54,949	5	6-24
PS02	34,208	46,748	10	12	TS11	47,163	56,816	5	6-24
PS03	38,012	51,949	10	12	TS12	48,733	58,959	5	6-24
PS04	42,102	57,535	10	12	TS13	51,003	61,484	5	6-24
PS05	46,504	63,554	10	12	TS14	53,613	64,818	5	6-24
PS06	51,211	69,988	10	12	TS15	56,901	68,655	5	6-24
PS07	56,265	76,901	10	12	TS16	60,593	73,238	5	6-24
PS08	67,438	92,166	10	12	VM	17,000	17,000	0	--

* Works less than 40 hours per week

Appendix 7: FTMS

Financial Trend Monitoring System Indicators

In managing municipal finances, it is important to understand past financial trends and their effects on the present and future. To accomplish this, Metro has developed a Financial Trend Monitoring System (FTMS). This system is based on the FTMS developed by the International City/County Management Association (ICMA) and outlined by ICMA in its *Evaluating Financial Condition – A Handbook for Local Governments*, but slightly modified to meet the needs of Metro.

The trend system consists of measurable factors that reflect and influence Metro's financial condition – its ability to finance current services on a continuing basis. These factors include the national economy, population levels, federal and state mandates, the local business climate, and the internal fiscal policies of the local government.

This analysis measures trends in five specific types of financial indicators:

- Revenue,
- important revenue benchmarks,
- the effect of population on revenue and expenditures,
- user charge coverage, and
- overall operating position.

This evaluation reviews financial data dating in the general funds of the General Services District (GSD) and the Urban Services District (USD) from FY 1997 to FY 2007. The evaluation does not include the Schools fund and the debt service funds.

Accounting Changes

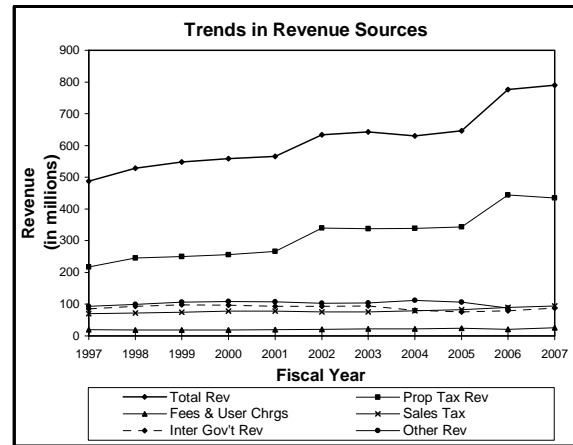
Metro has implemented Governmental Accounting Standards Board Statements 33 (*Accounting and Financial Reporting for Nonexchange Transactions*) and 34 (*Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments*). GASB 33 affects how some revenues (sales taxes, the local share of the state's Hall income tax, and some other revenues) are accrued to different fiscal years. The one-time effect of this change was implemented by restating fund balances at June 30, 2001, and had no significant effect on the annual revenues used in this analysis. Ongoing effects will be immaterial.

Revenue Indicators

The revenue indicators reflect Metro's ability to produce sufficient revenue to support current service levels, meet existing obligations and plan for future initiatives.

Trends in Revenue Sources

Description: This graph reveals trends in the largest sources of revenue received by Metro, grouped into six categories: total revenue, property taxes, sales taxes, fees & user charges, revenue from other governments, and other revenue.¹ The composition of these revenues helps determine the Metropolitan Government's potential dependence on one revenue source in order to respond to changing economic situations and service demands.



Commentary: Total revenues have grown from \$487 million in FY 1997 to \$789 million in FY 2007. The predominant source of revenue, property tax, has grown over the period from \$217 million in FY 1997 to \$434 million in FY 2007.

Property tax increases are due to a steady increase in the tax base and periodic increases in the rate. Increases in property tax revenue collections occurred when rates were increased in FY1998, FY2001, and FY2006. The rate increases are detailed in the property tax discussion in Section A of this book. The tax base has grown moderately but consistently over the period. Assessments have increased due to periodic reappraisals but, in keeping with state law, they have been offset by reductions in the certified tax rates, so that total tax revenues would not be inflated.

Intergovernmental revenue – revenue received from other governments – evidenced a steady decline beginning with FY 2002. There was a small increase in FY2006; however, the longer term trend is downward. Overall, the trends indicate that Metro is taking measures to ensure that it is not too dependent on revenues from other governmental entities. As funding for programs has been reduced or curtailed, Metro has made the difficult choices of

¹ This indicator differs from the format offered by ICMA by comparing large sources of revenue on one graph.

Appendix 7: FTMS

either supplementing it with local funds or cutting the program.

Local option sales tax is the primary source of elastic revenue because it responds to changes in inflation and the economic base. The total sales tax rate in Davidson County is 9.25%. In 2002 a 1% increase to all items except unprepared foods put the state portion of the sales tax rate at 7%, plus the 2.25% local option rate levied by the county. Over the 10-year period studied, total local option sales tax revenue has increased, but as a percentage of total revenues it declined in years of property tax rate increases.

Overall, fees and user charge collections have risen, but still make up only a small portion of total revenue. Revenue from fees and user charges reduces the burden on other sources to support constant service levels. Some fees have increased, including parking fees, planned unit development fees, codes permits, dog registrations, golf green fees, and emergency ambulance and rescue service fees.

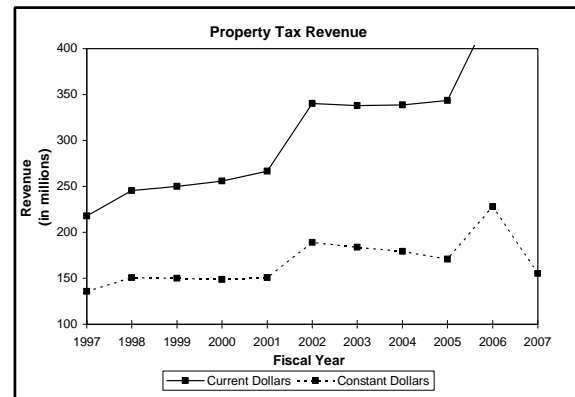
The category of other revenue refers to commissions and fees; other taxes, licenses and permits (the largest of the group); fines, forfeits and penalties; revenue from the use of money or property; compensation for loss, sale or damage to property; and miscellaneous revenue.

Analysis: There are no significant long-term trends indicating a significantly greater or lesser reliance on one type of revenue compared to another. Potential threats to the viability of revenue sources in the future include the general weakness in the national economy in general, and uncertainty with regard to the stability of revenues related to the tourism industry in particular.

Property Tax

Metro relies heavily on the property tax as its single largest revenue source. The tax constitutes between 45% and 54% of total revenues for the years shown in this analysis.

Analysis: The graph displays property tax revenue in both current and constant dollars to show the effect of inflation on revenue. Large increases occurred in FY 1998 following a \$.21 tax increase; and in FY 2002 following an \$.88 tax increase. In FY2006 there was a property reappraisal as required by state law and an increase to the adjusted tax rate of \$0.67. The tax increase of FY 1998 clearly netted greater revenues; however, in FY 1999 \$.01 was shifted to debt service that yielded only a .5% increase in actual dollars for the general funds. During the 2001-2002 time period, property tax revenue increased from \$266,534,541 to \$340,182,082, a 27.6% increase. When inflation is accounted for, this increase amounts to just over 25%. This significant increase is due to the 2001 reappraisal and the aforementioned rate increase.



Commentary: The property tax, a reasonably stable funding source, should mirror the effects of inflation to ensure that dollars collected have consistent buying power year to year. For the analysis period, the buying power of the property tax levy had ranged from a low of \$136 million in 1997 to a high of \$189 million in 2002, the year following a significant increase in the tax levy. The FY2007 increase in the tax levy decreased the buying power of property tax revenues to \$155 million in constant dollars. This followed FY2005 in which the buying power in constant dollars had eroded approximately 10% from the 2002 value yet FY2006 increased approximately 7%.

Appraised Property Value

Description: Appraised value of property measures the market value of taxable real, personal, and utility property in Metro. Ideally, market and appraised values are the same – indicated by an appraisal ratio of 1.00. When a gap exists between market and appraised values, some property owners are paying less than a fair share of property taxes while others may be overburdened with taxes on properties of declining values.

Appraised values and appraisal ratios (the state-estimated ratio between appraised and market values, updated every two years) are presented in Section A of this book.

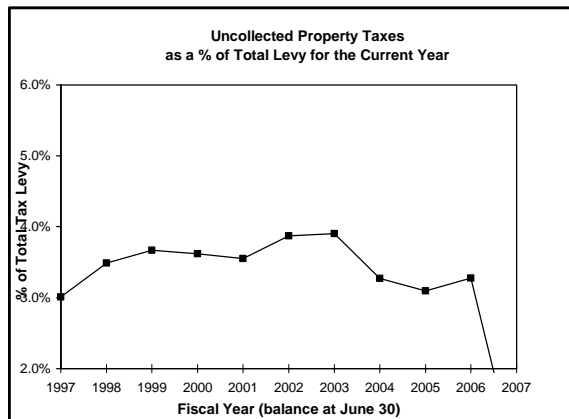
Appendix 7: FTMS

Analysis: Appraised values of property have trended steadily upward, with bigger increases in years of county-wide reappraisals. Since those reappraisals are now done every four years, the ratios have remained above 90%; that is, appraised values generally are at least 90% of market values.

Commentary: Regular reappraisals should help keep appraisals balanced with market values. All taxable real property is appraised every four years by Metro's Assessor of Property.

Uncollected Property Taxes

Description: Each year, some property owners have difficulty paying their property taxes. An increase in this percentage can indicate an overall decline in local government's economic health. Delinquent and back property tax collections constitute a significant portion of annual property tax revenue. The largest portion of delinquent taxes consists of the prior year's assessments.

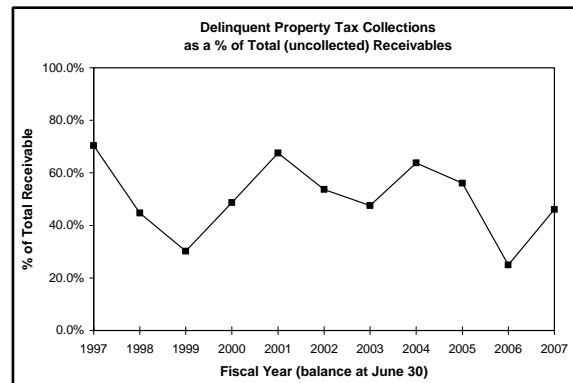


Analysis: Between FY 1997 and FY 1998, uncollected property taxes rose to 3.5% of total receivables and have averaged 3.6% between FY 1998 and FY 2003. In FY 2002, uncollected property taxes amounted to \$22,354,504, which equaled 3.9% of the tax levy. This is an increase from FY 2001, when \$15,936,299 comprised 3.6% of the total tax levy. The increase evidenced in FY 2002 likely reflects a difficulty with regard to a small proportion of Davidson County residents in meeting the financial demands inherent in the property reappraisal and tax increase that were implemented in FY 2001. Uncollected property taxes in FY 2007 increased to .67% of the total levy, a significant change from the 3.28% of the prior year.

Commentary: In FY 2006, Metro entered into an agreement to sell its outstanding property tax receivable.

Delinquent Collections

Commentary: Delinquent property collections as a percentage of uncollected receivables have varied during the period studied. In FY 1997, 70% of receivables were recovered. While collections represented only 30.2% of receivables in FY 1999, a positive trend is noted in FY 2000 and FY 2001 when 48.7% and 67.6%, respectively, were posted. For FY2007, there was a 22% increase from the previous year's 24.9%.



Analysis: The fluctuations in delinquent property tax collections could be explained by inconsistent collection processes. A noteworthy improvement occurred in FY 1997 when 70% of delinquencies were recovered. This may be attributed to a strong effort by the legal department to pursue delinquencies as well as by no new property tax being levied since FY 1994. Total outstanding tax receivable increased by 27% from FY 1998 to FY 1999 but the collection rate dropped to 30.2% in FY 1999. This negative trend might partly be explained by the \$.21 tax increase in FY 1998 causing some property owners to slip into tax delinquency. A similar phenomenon is evident with regard to the marked decrease evident from FY2001 to FY2003, when the total receivables increased 45%, while the collection rate dropped 20%. After a spike in FY2004, declines in FY2005 and FY2006 returned the percentage to more typical levels given the period reviewed.

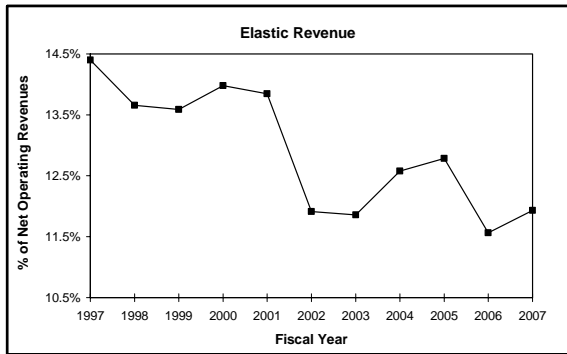
Elastic Revenue

Description: Elastic revenue refers to revenue that responds to changes or fluctuations in inflation and the economy. In this study, the elastic revenue analyzed is the local option sales tax.

Commentary: In FY 1997, sales tax began decreasing, to 13.7% of net operating revenue in FY 1998. The trend reversed and averaged 13.6% from 1998 to 2001 partly because of the FY 1998 property tax increase. Despite a \$.01 shift in GSD property tax to debt service in FY 1999, sales tax did not gain a greater share of net operating revenues in the general fund until FY 2000 when it rose to 14%. In

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FY 2001, sales tax fell as a percentage of total revenue to 13.8%. This percentage decreased to 11.9% in FY 2002 due to the increase in total revenues from the property tax increase in 2001. The cyclical nature of Metro's property reappraisals and tax rate increases is evident here, with the percentage increase from FY2003 to FY2005 – but dropping sharply in FY2006 then an 11% increase in FY2007 as the revenue mix changed to reflect a greater influx of property tax revenues from the rate increase.



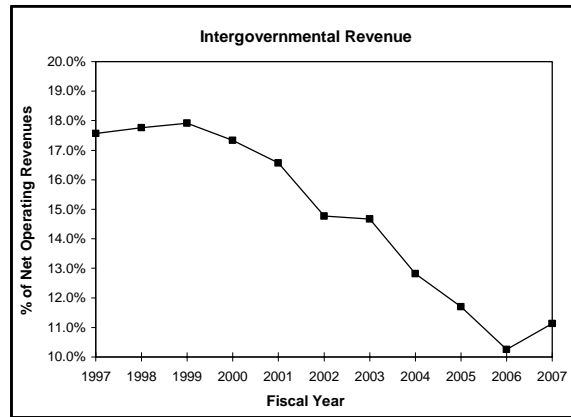
Analysis: During inflation, a high percentage of sales tax revenue compared to total revenue helps maintain purchasing power. The 1998 property tax increase was a key reason that a lower percentage of total revenues accrued from the sales tax. In FY 2001, sales tax revenue increased by the nominal amount of .03%. The nationwide economic recession was the major factor impacting local sales taxes. The significant increase in property tax collections accounts for the significant drop in the sales tax as a percentage of total revenues to 11.9% in FY 2002. In 2004, a slight recovery in the economy boosted sales tax collections, which continued through FY2005. For FY2007 increase was due largely to an increase in the property tax rate, which increased the portion of the total revenue stream coming from sales tax.

Intergovernmental Revenue

Description: Intergovernmental revenue consists of funds from federal, state, other governmental entities, and non-profit groups. Often these funds are designated for specific uses. Too much dependence on intergovernmental revenue is risky; if funds are withdrawn, the local government may need to fill the gap or reduce services provided by the funding.

Analysis: Between FY 1997 and FY 2007, intergovernmental revenues have ranged from 17.6% to 10.13% of total revenues. In FY 1999 and 2000, there were marked increases in the state income tax allocation and normal growth in the state sales tax allocation. During this time period, \$4.2 million in grants was moved out of the general fund to a

special grant fund. This trend continued in FY 2000 and FY2001 when more grant funds were accounted for in the special grants fund, presenting a decline in intergovernmental revenue as a percentage of net operating revenue. The decline has continued over the past three years with a severe drop in FY 2004 due primarily to the reduction in state shared taxes. Intergovernmental revenues were reduced by \$19 million to \$82.8 million in FY 2005, and by another \$7 million to \$89.7 million in FY 2006. FY 2007 increase of approximately \$2 million from FY 2006.



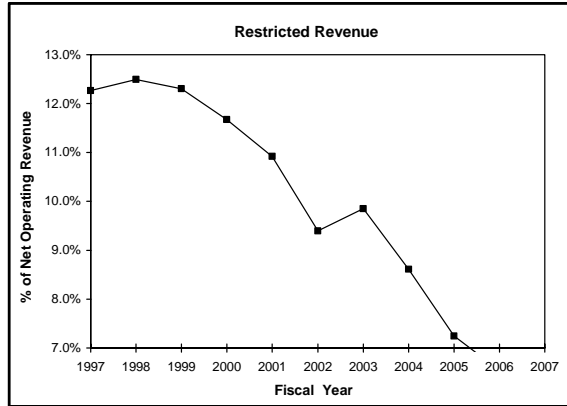
Commentary: Intergovernmental revenue has steadily declined as a percentage of total revenues over this analysis period. In part, this is due to property tax increases which increased the percentage of revenue raised by the property tax and reduced the percentages from other sources. However, there has been a recent trend of reductions in intergovernmental transfers from state and federal sources due to budget reductions at the state level and shifting of resources out of federal grant programs. A \$9.2 million reduction in state shared taxes and grants was the primary reason for the steep decline from FY 2003 to FY 2004. However, even with restoration of the state shared taxes amount, the percentage of Metro's revenue that is intergovernmental continued to decline. This trend is expected to continue.

Revenue Benchmarks

Revenue benchmarks serve as important symbols of the flexibility found in spending restrictions within the Metropolitan Government. These trends may reveal implementation of cost controls or fiscal policies.

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Restricted Revenue



Description: Restricted revenue is legally designated for a specific use, often spelled out in state or federal laws, bond covenants or grant contracts. Specifically, restricted revenue includes revenue from other governments and governmental agencies, excluding the state income tax allocation and the state sales tax funds. An increased percentage of restricted revenue as a percentage of total operating revenues can hinder the government’s ability to modify spending priorities in response to changing service needs and demands.

Commentary: The restricted revenue graph closely resembles the intergovernmental revenue graph: The state sales tax allocation and the income tax on dividends and interest are not included in the restricted revenue calculation. Restricted revenues as a percentage of total revenue reached its lowest point for the period reviewed at 5.3% in FY 2007. This is primarily due to the loss of an estimated \$17.4 million in state shared taxes and grants.

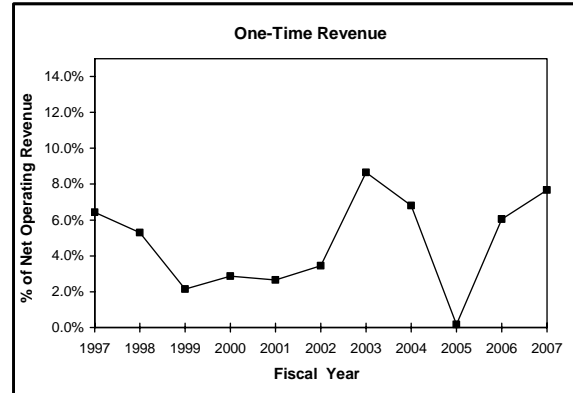
While grants do allow local governments the opportunity to expand certain programs, it is a good idea to keep the percentage relatively low so that a government does not become overly reliant on grant funding from sources that cannot be guaranteed from year to year. As a percentage of total revenues, restricted revenues have not exceeded 14.4% during the period reviewed.

One-Time Revenue

Description: A one-time revenue or temporary revenue source is one that is not expected to be a continuous funding source, such as a portion of fund balance reserves or a one-time grant.

Continual use of one-time revenue to balance the budget may indicate that the revenue base is not sufficient to support current service levels. For this study, a one-time revenue source refers to funds appropriated from fund balance. The warning trend for this indicator is an increasing use of one-time

operating revenue as a percentage of net operating revenues.



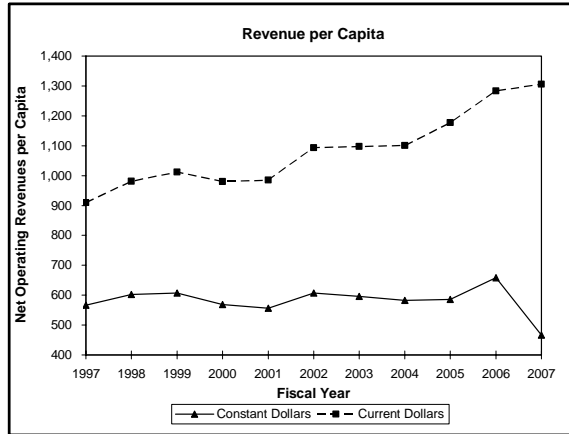
Analysis: A negative trend is evident in FY 1997 and FY 1998 when 6.4% and 5.3% were appropriated respectively. Since then, Metro’s reliance on one-time revenues has varied. In FY 2000 and FY 2001 only 2.9% and 2.7%, respectively, of net operating revenues were derived from fund balance. This measure slightly exceeded 3% in FY 2002, indicating a continued trend of diminished reliance on one-time revenue. The use of one-time revenue peaked in FY 2003 at 8.6%. This increase was due to the use of over \$68 million of unreserved fund balances in FY 2003. In FY2005 – the year before a property reappraisal and tax rate change – the percentage dropped to 0.2%. In FY2007 the percentage increased again to 7.67%.

Commentary: In FY 2005, the Metro Nashville operating budget stayed essentially flat from FY2004. Department budgets experienced significant reductions. This was due in no small part to the cycle of property reappraisal and tax rate changes, both of which took place in FY2006. Metro guards its fund balances carefully, monitors its use, and avoids appropriating fund balances to fund on-going operating expenses.

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Revenues per Capita

Description: This indicator assumes that services and revenues will increase proportionately with growth in the population and that the level of per capita revenues will stay at least constant in real terms. In most years of this analysis, Davidson County population has grown by about 1% or less.

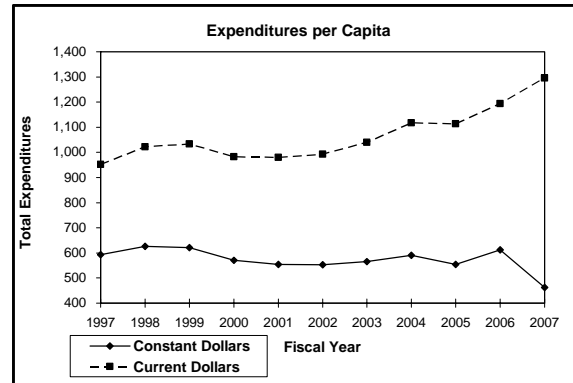


Analysis: When adjusted for inflation, revenues per capita climbed noticeably in FY1998, FY2002 and FY2006 largely because of property tax increases. Minor decreases may be attributed to a lackluster economy. The very visible decrease in revenues per capita in constant dollars in FY 2000 is probably a result of the 2000 census population figure being 5.2% higher than the estimate of FY 1999.

Commentary: The increase between FY 2005 and FY 2006 is the product of fairly healthy increases in both sales tax and property tax due to growth and property tax rate increases. In terms of actual revenue collected, Metro's revenue increased by \$159 million, which accounts for the increase seen in the graph. A 2.4% reduction occurred in FY 2007 due to overall economy changes.

Expenditures per Capita

Description: This indicator assumes that changes in per capita expenditures reflect fluctuations in the population, and compares growth to inflation. The graph compares nominal (current dollar) and real (constant dollar) data.



Analysis: The graph illustrates that in constant dollars, Metro's expenditures per capita have remained relatively stable during the period of analysis.

In FY 2000 a deliberate effort to control expenses is evident. Departments' expenses were projected at the same level as the prior year and then trimmed by 5% in response to a slowdown in the economy and because \$.01 of general fund property tax was shifted to debt service. The marked increase in expenditures per capita evidenced in 2002 is likely the result of a combination of the leveling off of the Davidson County population and the property tax increase and reappraisal implemented in 2001. In FY2005, as a result of structural issues connected with the timing of property reappraisal and Metro's traditional adjustment to property tax rates in conjunction with reappraisal, department budgets were sharply reduced – the average reduction was 7%. The increase in FY2007 is related to the restoration of selected expenses and the increased availability of revenues from the property tax rate increase.

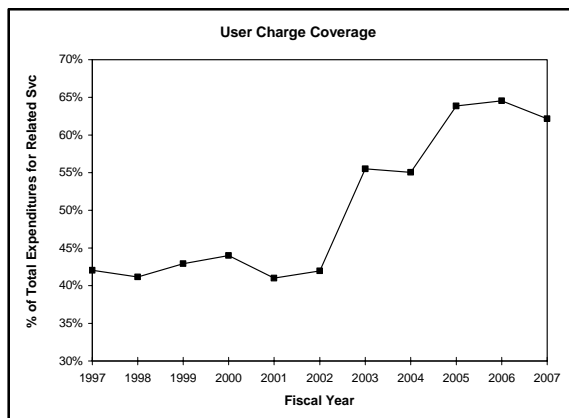
Commentary: The graph illustrates that between FY 1998 and FY 2002, in constant dollars, actual expenditures per capita decreased slightly. In constant dollars, expenditures per capita have stayed between \$550 and \$625 over the period reviewed. The marked increase in 2003 is a result increases in pay and fringe benefit costs for Metro employees (including a 40% increase in pension costs) as well as increased expenditures for Metro Schools and an extra day of service (Fridays) for Metro Libraries. Total expenditures increased in FY 2004 by \$30 million due to pay plan and benefit adjustments as well as expenses related to relocating offices during the courthouse renovation.

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User Charge Coverage

Description: User charge coverage refers to the ability to cover the cost of providing a service, in terms of total departmental expenditures. When charges cover the whole cost, the coverage is 100%. If coverage is below 100%, the burden increases on other revenues to support services.

The following departments are included in the user charge coverage analysis: Planning Commission, Codes Administration, Emergency Medical Services, Municipal Auditorium, Traffic & Parking, Parks & Recreation, Beer Board, and Transportation Licensing.



Analysis: User charge coverage has increased significantly over the review period, from 42% in FY 1997 to 64.5% in FY 2006 then dropping 2.4% in FY 2007.

The marked increase from FY 2002 to FY 2003 occurred because ambulance services were no longer considered a user charge funded operation for purposes of this analysis, and both the revenues and expenses were removed from the calculation.

User charges increased from \$22.1 million in FY 2003 to \$28.4 million in FY 2006. Much of this increase was due to a combination of new rates for Codes permits, set as a result of a rate study, and a robust construction economy in Nashville.

Ambulance fees increased by \$1.5 million after trip fees increased from \$125 to \$280 in January 1996. Golf revenues increased after a golf surcharge for course improvements was imposed through calendar year 1995 and green fees were increased then and in FY 1997. The connection between the economy and user charge coverage is clear as revenue collections for construction permits increased particularly between 1997 and FY 1999. Other notable increases through FY 2000 included TennCare transportation reimbursements, alarm permits and Municipal Auditorium revenues.

upward trend of revenues from user charge

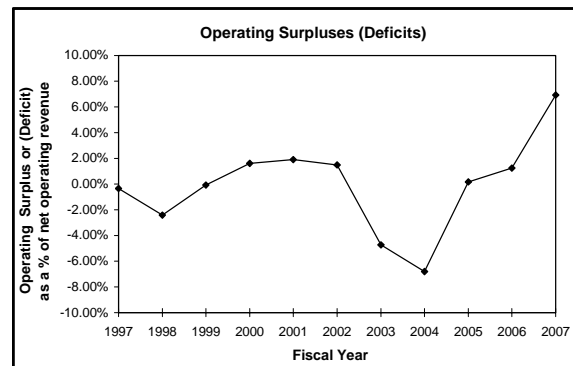
Commentary: Growth through FY 2006 is a positive sign that the selected services have become increasingly self-supporting. Several cost studies have been conducted to understand the cost of service provision, and rates have been adjusted to more closely match those costs. The decrease in FY 2007 may indicate a revenue adjustment period.

Operating Position

The term operating position refers to a government's ability to (1) balance its budget on a current basis, (2) maintain reserves for emergencies, and (3) have sufficient liquidity to pay its bills on time.

Operating Deficits

Description: An operating deficit occurs when current expenditures exceed current revenues. This does not necessarily mean that the budget will be out of balance since reserves from prior years may be used to cover the difference. However, credit rating firms regard a current-year operating deficit as a minor warning signal. Two consecutive years of such deficits indicate that current revenues are not supporting current expenditures and require more attention.



Analysis: In FY 1997, Metro had an operating deficit of (.33%) the operating deficit reversed in FY 1998 to (2.4%) despite a 1.5% across-the-board operating budget cut.

The FY 1997 budget included significant increases in several departments, particularly Public Works for operation of the Solid Waste Disposal Fund, Sheriff for additional inmate beds, and Fire for 40 new fire department positions. Also, Metro provided one-time funds of \$1.5 million to the Sports Authority related to a new stadium and \$645,000 for completion of the new Farmer's Market. In FY 1998, a major expense was the first year of the employee pay plan costing \$11.9 million. In FY 2003 and 2004 the operating deficit increased substantially due to a stabilizing revenue stream coupled with increased costs associated with pay plan allocations (the second of a three-year plan to increase salaries as recommended

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through the Mercer Study) and significant increases in medical and pension costs.

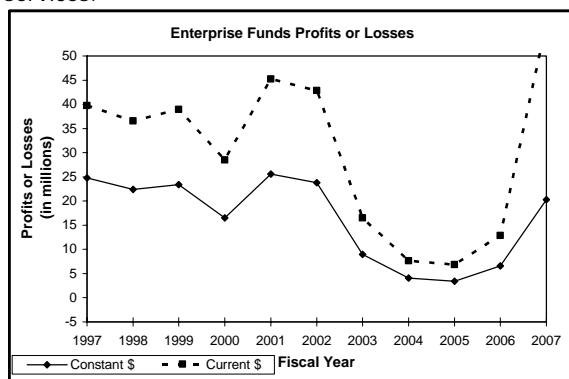
Commentary: There are two negative trends to look for with this indicator. The first is two or more consecutive years of operating fund deficits. This occurred in FY 1996 - FY 1998 (1996 not shown) and FY 2001 - FY 2004. The FY 1996 - FY 1998 operating deficits reveal that Metro relied on fund balance to implement service enhancements as well as to fund some one-time projects. Transfers out of the general fund beginning in FY 1997 were used to finance the new stadium. All of these have had an effect on the delicate balance between obligations and revenues to finance them. In FY 2002, a minimal decrease in this indicator was evidenced, driven by an undesignated fund balance usage of \$25 million appropriated to the debt service and schools debt service fund. The operating deficits in FY 2003 and 2004 are a result of the planned use of fund balances to balance the operational budget.

The second negative indicator is a current operating fund deficit greater than the previous year. In previous years, this fund balance appropriation was covered by expenditure savings and surplus revenues; in FY 1996, not all of the appropriation was so covered, resulting in fund balance being used.

Though an operating deficit still occurred in FY 1997, it had been reduced to only (0.3%) or (\$1.6) million. An improvement is noted in FY 2000, when an operating surplus of 1.6% occurred. A further improvement is evidenced with regard to FY 2002. The planned use of fund balances in FY 2003 and 2004 account for the reduced operating deficits shown in the graph. As expected, in FY 2005 the use of fund balance dropped to near zero.

Enterprise Fund Profits

Description: Enterprise fund programs are expected to operate as if they were privately operated "for profit" entities, rather than government "not for profit" entities. Services or goods provided to the public are paid for by user charges. Since enterprise funds operate under the laws of supply and demand, rate increases may decrease revenues because customers may limit their use of the goods or services.

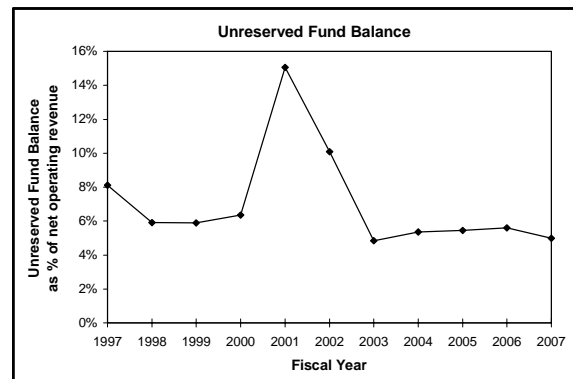


Analysis: The Department of Water Services transferred funding to form the new Stormwater Fund in FY 2003. This was a significant contributor to the decline in profits for that year.

Commentary: Overall costs for providing most enterprise funds' goods and services have been recovered from user fees, a positive trend.

Fund Balances

Description: Fund balances can be thought of as reserves. Since some fund balances may be designated for specific projects, it is necessary to differentiate between reserved and unreserved fund balance. Unreserved fund balance is the indicator in this case. Unreserved fund balances enable a government to meet future emergencies. A warning occurs when unreserved fund balances decline as a percentage of net operating revenues. This may show an inability to fund emergencies.



Analysis: In FY 1997, unreserved fund balance fell to 8.1%, when \$11.8 million was appropriated during the year, including funding for public works infrastructure projects, airport noise mitigation, and completion of the Nashville Arena. Unreserved fund balance further declined to 5.9% in FY 1998 where it remained in FY 1999. In FY 2000, fund balance regained a more positive position when it rose to 6.4%. FY 2001 and 2002 evidenced a highly positive position, although a 33% decline in fund balance was observed over the 2001-2002 time period. Fund balance declined in FY 2003 and 2004 due to the planned use of fund balance to balance the operating budget. Fund balance for FY 2007 decreased .62%.

Commentary:

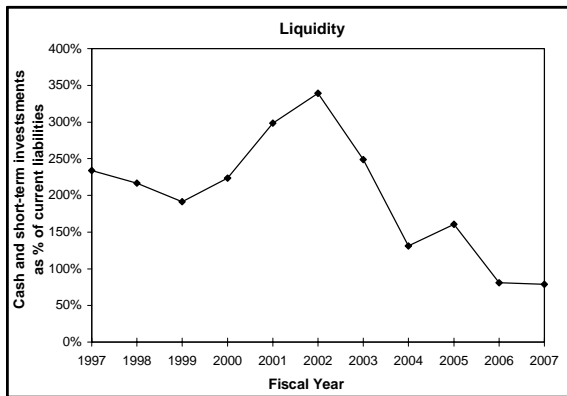
Fund balance as a percentage of operating revenue has fluctuated significantly over the second half of the time period of analysis, but has not dropped below the 4% threshold. In FY 2001, the property tax reappraisal coupled with a property tax increase caused the unreserved fund balance to exceed 15%. In subsequent years, fund balances declined due to

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the planned use of fund balance to offset operating expenses. Over the 10 year analysis, fund balance has not dipped below 4.85% of net operating revenues. In FY 2007, fund balances were at 4.98% of net operating revenues.

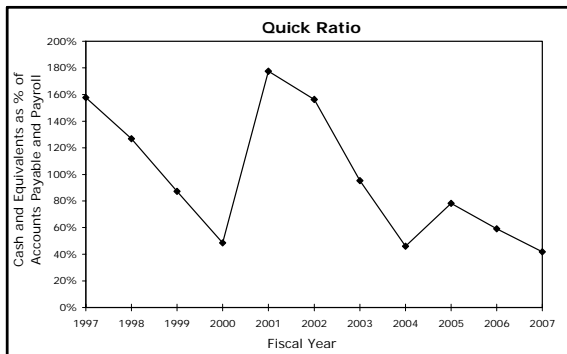
Liquidity

Description: Liquidity measures a government’s ability to pay its short-term obligations. Insufficient liquidity will make a government insolvent. In these graphs, **Liquidity** is determined by taking current assets and dividing by current liabilities – a measure known in financial analysis as the current ratio. The other graph, the **Quick Ratio**, is defined as current assets expected to be converted into cash quickly divided by current liabilities. In this case, it is determined by dividing cash and cash equivalents by accounts payable and accrued payroll.



Commentary: The liquidity quick ratio has ranged from a high of 350% in FY 2001 to a low of 78.9% in FY 2007.

Analysis: Credit rating firms consider liquidity of less than 100% to be a negative factor. Liquidity has not fallen below 100% at any point in the history of this analysis. A positive liquidity position indicates that Metro is not overextended in its obligations.

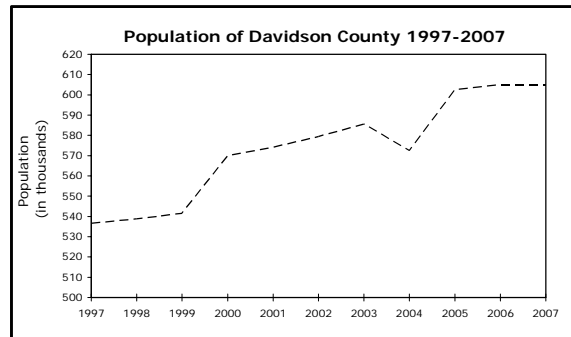


The quick ratio fluctuated sharply in FY 1994 and FY 1997 due in large part to changes in accounting for cash and cash equivalents. A positive quick ratio, particularly in more recent years, indicates that Metro has had adequate cash reserves for immediate contingencies. Though the trend slips somewhat in FY 1998 and FY 1999, Metro’s ability to acquire cash during those years was certainly satisfactory. What this graph represents is the planned use of fund balances in the years immediately following an increase in the property tax rate. The precipitous decline in the quick ratio in the years 2001 through 2004 mirrors the decline shown in the years 1997 through 2000.

Demographic Trends

Municipal fiscal health is related to needs and resources that are often reflected in economic and demographic indicators.

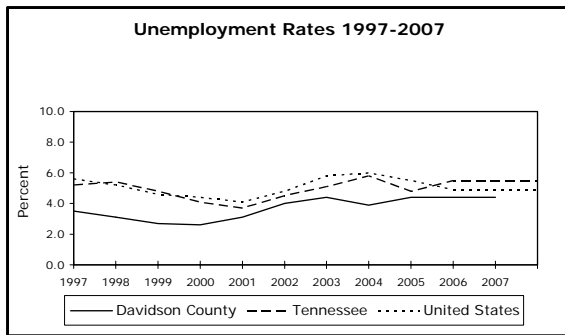
A greater variety of current demographic information is presented in Appendix 4, “About Nashville.”



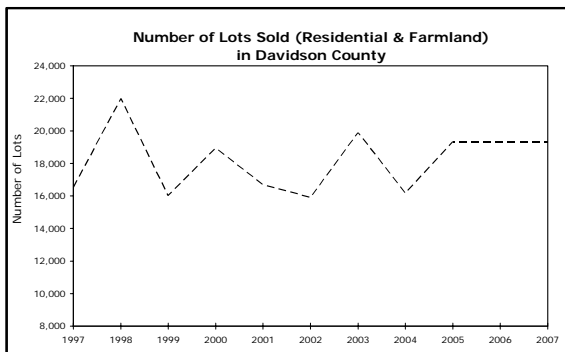
Population: Population growth has a significant impact on the quantity of city services demanded. The population of Davidson County has increased steadily over the past decade, from 510,800 in 1990 to 569,891 in 2000, a gain of 11.6%. The U. S. Census population projection for Davidson County in 2007 was 605,972.

Unemployment: Over the past decade Davidson County has maintained low unemployment rates that are parallel to, but lower than, national and state-wide figures. The County’s unemployment rate during the last decade has ranged from a low of

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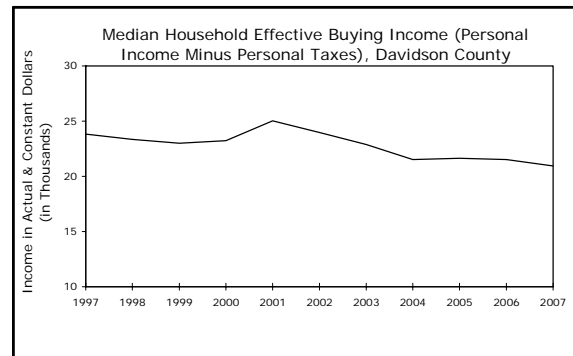


2.6% in FY 2000 to a high of 4.6% in 2003, compared with a range of 3.7% to 5.8% for the state and 4.1% to 6.6% nationally during the same periods. Unemployment rates at the local, state, and national level declined in FY 2004 after trending upward from 2000 to 2003. Davidson County's steady economic base is likely to continue to be healthy due to its economic diversification. Some key factors that maintain low relative unemployment locally include commercial and residential construction and growth in service sector jobs.



Occupancy Rates: With the city's steady population and low unemployment rates, Nashville's occupancy rates -- both residential and commercial -- have remained consistently high over the past decade.

18,951 deed transfers were filed in 2000 according to data from the Assessor of Property, up 18% from the previous year. This surge in lots sold reflects lower interest rates than in 1999 and the effects of a still soaring economy that encouraged both housing developers and individuals to invest in the real estate market. Similarly, there was a spike in deed transfers in FY 2003 when sales of lots increased by 25% over FY 2002, then decreased by 18% in FY 2004. Sales of lots increased by 19.6% from FY 2004 to FY 2005. Sales of lots remained stable from FY 2005 to FY 2007.



Median Household Income: Another factor in assessing the economic health of a region is the median household effective buying income (EBI), which subtracts personal taxes and contributions to social insurance (employee contributions to FICA and Medicare.) from total personal income. The constant dollar figure adjusts the household income for inflation. Using data compiled from the Nashville *Sales & Marketing Management*, the graph shows that the median household EBI for Nashville has increased by 1% in constant dollars from FY 1999 to FY 2000, while the state's EBI gained 2%.

In constant dollars, EBI has decreased by an average of 3.5% each year since FY 2000. The Nashville MSA, however, gained 5% (not shown), an important contrast -- the distribution of income in the Nashville MSA does not appear to favor Davidson County; many higher income households are in the MSA but in live in counties other than Davidson. This could signal a continuing demand for services while Metro's tax base is eroding. Median income remained relatively flat from FY 2005 to FY 2007.



Request for ADA accommodations, please contact Kimberly Northern at 615-880-1710 or by email at kimberly.northern@nashville.gov