

**THE METROPOLITAN GOVERNMENT  
OF NASHVILLE AND DAVIDSON COUNTY**

**FISCAL YEAR 2007-2008  
OPERATING BUDGET**

**BILL PURCELL, MAYOR**

**AUGUST 2007**



THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

# FY 2007-2008 Operating Budget

(July 1, 2007 - June 30, 2008)



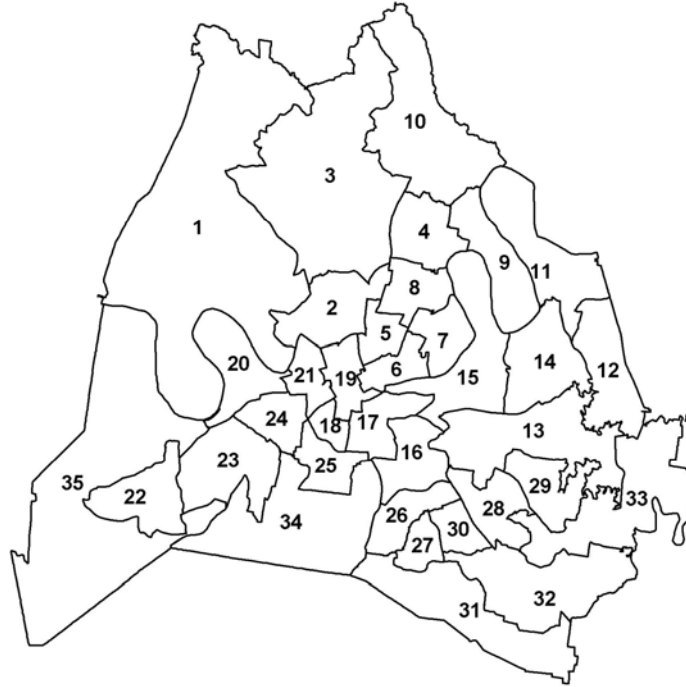
**Bill Purcell, Mayor**

Howard Gentry, Jr., Vice Mayor

Members of the Metropolitan Council:

At Large	Buck Dozier	District #16	Anna Page
At Large	Diane Neighbors	District #17	Ronnie Greer
At Large	Carolyn Baldwin Tucker	District #18	Ginger Hausser
At Large	David Briley	District #19	Ludye N. Wallace
At Large	Adam Dread	District #20	Billy Joe Walls
District # 1	Brenda Gilmore	District #21	Edward Whitmore
District # 2	Jamie D. Isabel	District #22	Eric Crafton
District # 3	Walter Hunt	District #23	Emily Evans
District # 4	Michael Craddock	District #24	John Summers
District # 5	Pam Murray	District #25	Jim Shulman
District # 6	Mike Jameson	District #26	Greg Adkins
District # 7	Erik Cole	District #27	Randy Foster
District # 8	Jason Hart	District #28	Jason Alexander
District # 9	Jim Forkum	District #29	Vivian Wilhoite
District #10	Rip Ryman	District #30	Jim Hodge
District #11	Feller Brown	District #31	Parker Toler
District #12	Jim Gotto	District #32	Sam Coleman
District #13	Carl Burch	District #33	Robert Duvall
District #14	Harold White	District #34	Lynn Williams
District #15	J. B. Loring	District #35	Charlie Tygard

## Council Districts



Director of Finance: David Manning  
Associate Director: Gene Nolan  
Deputy Finance Director: Talia Lomax-O'dneal  
Office of Management and Budget Staff:

William Aaron  
Judy Cantlon  
Darlene Carlton  
James Gadsden  
Kathy Green

Terry Griffith  
Leigh Anne Hagar  
Ken Hartlage  
Chinita Hudson  
Bill Hyden

Brad Layher  
Herb Majors  
Greg McClarin  
Samir Mehic  
Essie Robertson

Heidi Runion  
Ron Sexton  
Jeremy Stephens  
Rebekah Stephens

### Fiscal Year 2007-2008 Operating Budget Book

The Metropolitan Government of Nashville and Davidson County  
Department of Finance – Office of Management and Budget  
222 Third Avenue North, Suite 550 Nashville, Tennessee 37201-1604  
Telephone: (615) 862-6120 Fax: (615) 880-2800 [www.nashville.gov](http://www.nashville.gov)



Published in August 2007 Printed on recycled paper.  
First printing (also available at [www.nashville.gov](http://www.nashville.gov) and on CD in Adobe Acrobat® PDF format)

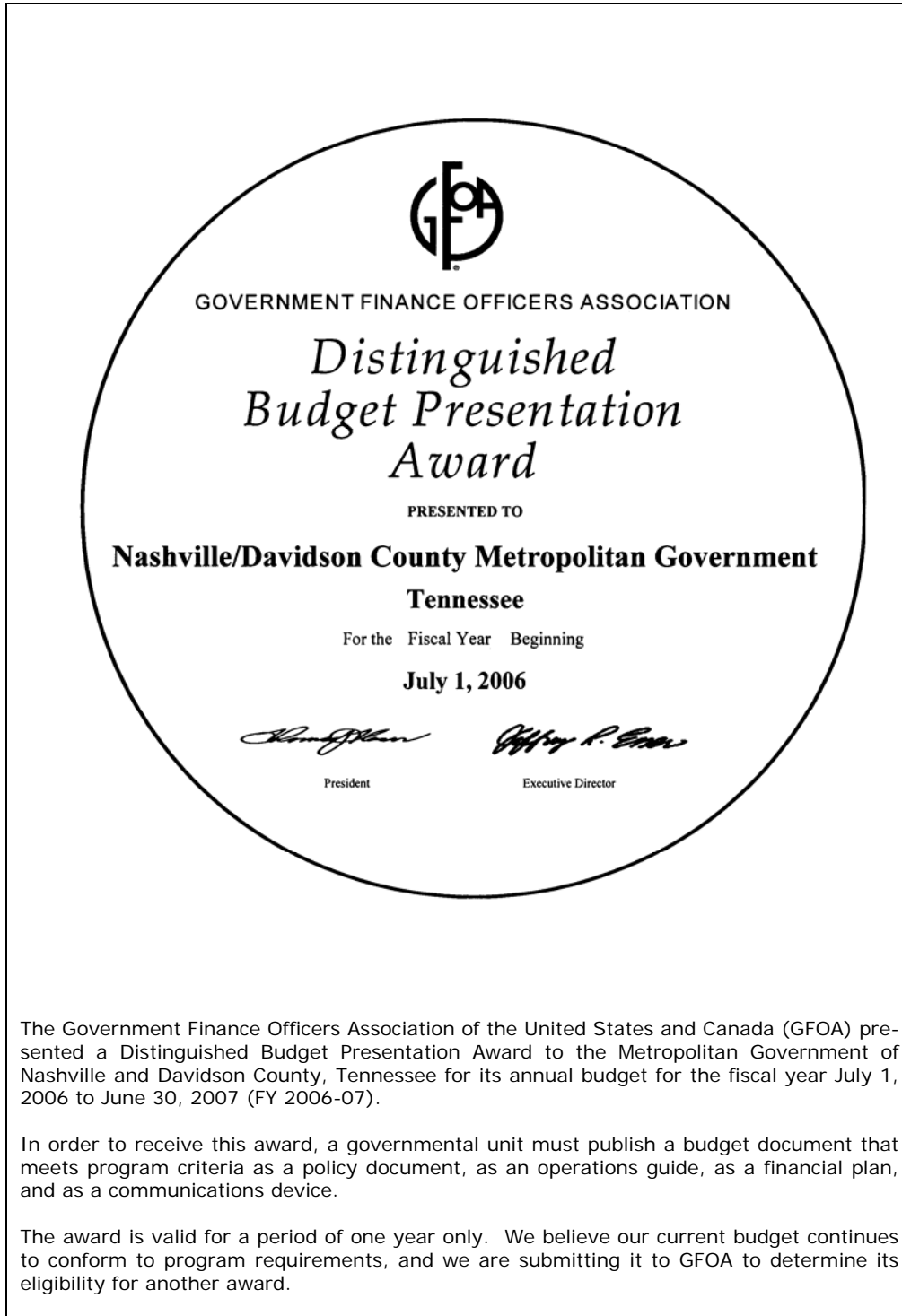


This book supersedes all similar information previously disseminated by the Office of Management and Budget.

**Cover:** The Public Square, located in front of the Historic Metro Courthouse, opened to the public on October 1, 2006, in a celebration marking the 200<sup>th</sup> anniversary of the incorporation of the City of Nashville and the election of its first Mayor. The Square covers approximately five acres, nearly half of which is a “green roof” over a 1,200 space underground parking facility; rainwater is collected and used to irrigate vegetation on the Square. The cost of the Square and the parking facility together was \$36.8 million.

The Public Square contains a variety of features to be enjoyed by individuals or groups alike. Its many attractions include interactive fountains, exhibits and graphics that share Nashville’s history, the twin-towered Founders Building that overlooks the Cumberland River, and a broad central lawn where thousands can gather.

# Distinguished Budget Presentation Award



The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Metropolitan Government of Nashville and Davidson County, Tennessee for its annual budget for the fiscal year July 1, 2006 to June 30, 2007 (FY 2006-07).

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

The GFOA is the leading association for government finance professionals in North America. We first received the award for the fiscal year 1991-1992 book, and we have received it every year since. This year's was given for our *FY 2007 Operating Budget* book. GFOA's Distinguished Budget Presentation Awards Program is the only national awards program in governmental budgeting. The government also holds GFOA's Certificate of Achievement for Excellence in Financial Reporting for our Comprehensive Annual Financial Report.

# Contents

	<u>Department Number</u>	<u>Page #</u>
Members of the Metropolitan Council		i
Council Districts		ii
GFOA Distinguished Budget Presentation Award		iii
How to Use this Book		vi
Format and Organization		vi
Traditional Agency Layout		vi
Results Matter Agency Layout		viii
How to Read Budget Book Financial Schedules		x
<b>Section A – Executive Summary</b>		
Mayor’s Letter of Transmittal		A-1
At A Glance (Pie Charts, Summary of the Budget)		A-2
Budget Priorities		A-4
Revenues		A-7
Strategic Issues		A-8
Results Matter		A-17
<b>Metro Nashville and its Budget</b>		
Metro Government		A-20
Financial Organization		A-22
The Budget Process		A-23
Financial Policies		A-24
Revenue Overview		A-27
Expenditure Overview		A-36
Capital Improvements		A-37
Budget and Tax Levy Ordinances		Page 1
<b>Section B – General Government &amp; Fiscal Administration</b>		
Administrative		
Metro Council	02	B-1
Metro Clerk	03	B-6
Executive (Mayor)	04	B-11
Elections	05	B-19
Law	06	B-27
Planning Commission	07	B-35
Human Resources	08	B-51
Register of Deeds	09	B-64
General Services	10	B-69
Historical Commission	11	B-83
Information Technology Systems	14	B-90
Finance	15	B-105
Assessor of Property	16	B-120
Trustee	17	B-129
County Clerk	18	B-134
Office of Internal Audit	48	B-139
Emergency Communications Center	91	B-145
<b>Section C - Justice Administration &amp; Law Enforcement</b>		
District Attorney	19	C-1
Public Defender	21	C-8
Juvenile Court Clerk	22	C-14
Circuit Court Clerk	23	C-19
Criminal Court Clerk	24	C-24
Clerk and Master of the Chancery Court	25	C-29
Juvenile Court	26	C-34
General Sessions Court	27	C-52
State Trial Courts	28	C-62
Justice Integration Services	29	C-68

# Contents

	<u>Department Number</u>	<u>Page #</u>
Sheriff	30	C-79
Police	31	C-95
Criminal Justice Planning	47	C-121
<b>Section D – Fire; Public Works</b>		
Fire Department	32	D-1
Public Works	42	D-20
<b>Section E - Regulation, Inspection, &amp; Conservation</b>		
Codes	33	E-1
Beer Board	34	E-11
Agricultural Extension	35	E-18
Soil & Water Conservation	36	E-25
Transportation Licensing Commission	45	E-32
<b>Section F – Social &amp; Health Services</b>		
Social Services	37	F-1
Health	38	F-14
Human Relations Commission	44	F-40
<b>Section G – Libraries, Recreation, &amp; Cultural</b>		
Public Library	39	G-1
Parks & Recreation	40	G-17
Arts Commission	41	G-34
Municipal Auditorium	61	G-42
Sports Authority	64	G-49
<b>Section H – Education, Other Funds, &amp; Administrative</b>		
Farmers Market	60	H-1
Tennessee State Fair	62	H-8
Convention Center	63	H-15
Water and Sewer Services Fund	65	H-22
Hospital Authority	66/67/69	H-45
Metro Action Commission	75	H-49
Nashville Career Advancement Center (NCAC)	76	H-58
Metropolitan Transit Authority (MTA)	78	H-65
Board of Public Education Fund	80	H-78
Community Education Alliance	80	H-83
Public, Education, Governmental Fund	14	H-88
District Energy System	68201	H-91
Administrative	01	H-96
Employee Safety and Risk Management Program	01	H-106
General Obligation Debt Service Funds	90	H-108
General Fund Four Percent Reserve	01	H-121
Central Business Improvement District	01	H-122
Gulch Business Improvement District	01	H-124
Hotel Occupancy Tax Fund	01	H-126
<b>Appendices</b>		
Appendix 1: Financial Schedules		
Appendix 2: Glossary		
Appendix 3: The Law and the Budget		
Appendix 4: About Nashville		
Appendix 5: Comparative Analytical Statistics		
Appendix 6: Pay Grades and Rates		
Appendix 7: Financial Trend Monitoring System		

# How to Use this Book

## Format and Organization

As the previous Table of Contents demonstrates, this book divides budget information into different sections, each with its own series of page numbers.

**Section A** is this Executive Summary of the budget, followed by supplemental information about Metro, its organization, finances, and budget.

**Sections B-H** present more descriptive operational and budget information about each agency (department, board, commission, or elected office). These agencies are grouped by function into each section.

Information is presented differently for the program budgets of the Results Matter departments than it is for other departments. The next few pages will review the format of traditional departments and Results Matter program-based-budget departments.

A CD affixed to the inside back cover contains various appendices of historical, statistical, and explanatory information that will help you understand the budget.

## Traditional Agency Layout

**18 County Clerk-At a Glance**

<b>Mission</b>	To collect certain State privilege license fees as well as other State and Local revenues, fees, commissions, and taxes as provided by law.			
<b>Budget Summary</b>		<b>2005-06</b>	<b>2006-07</b>	<b>2007-08</b>
	<b>Expenditures and Transfers:</b>			
	GSD General Fund	\$4,492,500	\$4,655,400	\$5,378,900
	<b>Total Expenditures and Transfers</b>	<b>\$4,492,500</b>	<b>\$4,655,400</b>	<b>\$5,378,900</b>
	<b>Revenues and Transfers:</b>			
	Program Revenue			
	Charges, Commissions, and Fees	\$4,000,000	\$4,250,000	\$4,500,000
	Other Governments and Agencies	0	0	0
	Other Program Revenue	0	0	0
	<b>Total Program Revenue</b>	<b>\$4,000,000</b>	<b>\$4,250,000</b>	<b>\$4,500,000</b>
Non-Program Revenue	1,500	100	100	
Transfers From Other Funds and Units	0	0	0	
<b>Total Revenues</b>	<b>\$4,001,500</b>	<b>\$4,250,100</b>	<b>\$4,500,100</b>	
<b>Positions</b>	Total Budgeted Positions	79	79	
<b>Contacts</b>	County Clerk: John Arriola	email: john.arriola@nashville.gov		
	Financial Manager: Tami Drake	email: tami.drake@nashville.gov		
	Howard Office Building 37210	Phone: 862-6254 ext 77150		

**Organizational Structure**

```

    graph TD
      CC[County Clerk] --> AS[Administrative Staff]
      CC --> BT[Business Tax]
      CC --> MV[Motor Vehicle]
      CC --> MN[Marriage & Notary]
      CC --> TS[Taxpayer Services]
      CC --> HT[Hotel/Motel Tax]
    
```

1. The department begins with a table that summarizes the agency's mission, financial budget for all of its annually-budgeted funds, and top management contacts who can explain the budget.

2. The organization chart shows major agency units (divisions, bureaus, etc.) and how they report to the agency's top-level elected official, board, or manager.

**County Clerk-At a Glance**

**Budget Highlights FY 2008**

- Merchant Fees \$250,000
- New Emission Site Positions 354,600
  - 6 FTEs
  - 3 FTEs
- Property Protection-New Emission Sites 70,000
- Rent-Or-Stop Emission Sites 10,000
- Printing & Binding 25,000
- Office Supplies 15,000
- Employee Travel/Local Parking 3,800
- Internal Services Charges:
  - Finance Charge (8,200)
  - Human Resources Charge (200)
  - Information Systems Charge (62,400)
  - Facilities Maintenance & Security Charge 17,200
  - Shared Business Office Charge (5,000)
  - Customer Call Center Charge 66,700
  - Fleet Management Charge (3,000)
  - Postal Service Charge (700)
  - Surplus Property Charge 300
  - Internal Audit Charge 2,400
- Total \$723,500**
- 9 FTEs

**Overview**

**ADMINISTRATIVE STAFF**

The Administrative Staff Division provides administrative services to the various divisions.

**MOTOR VEHICLE**

The Motor Vehicle Division collects State and Local motor vehicle fees and taxes for auto titling and registration and issues motor vehicle license plates and metro stickers at the Clerk's main office and at five branch offices.

**MARRIAGE & NOTARY**


The Marriage & Notary Division issues Notary Public commissions, Marriage Licenses and collects related fees.

**TAXPAYER SERVICES**

The Taxpayer Services Division provides troubleshooting for taxpayers and acts as liaison between the Metro Beautification Division and Metro Police Department.

**HOTEL/MOTEL TAX**

The Hotel/Motel Tax Division collects Hotel/Motel Occupancy Taxes.



3. Budget highlights summarize changes between the FY 2007 and FY 2008 budgets.

4. The overview describes the activities of each major agency unit listed in the organization chart. The headings tie back to the organization chart. Graphs and photographs highlight certain activities.

# How to Use this Book

## Traditional Agency Layout

**18 County Clerk-Performance**

Objectives	Performance Measures	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>BUSINESS TAX</b>					
1. Collect business gross receipts tax and licensing fees	a. Business licenses issued - GSD	26,000	26,395	26,000	26,500
	b. Business licenses issued - USD	20,000	20,823	20,000	21,000
	c. Liquor by the drink licenses issued	425	331	400	350
	d. Wholesale Beer & Liquor tax paid monthly	12	10	10	12
	e. Pawnbrokers' licenses, & other miscellaneous licenses issued	175	415		
<b>MOTOR VEHICLE</b>					
1. Collect State and Local motor vehicle fees & taxes and process all related documents	a. Vehicle registration	575,000	576,314	575,000	580,000
	b. Metro regulatory decal (regular and commercial)	440,000	460,946	450,000	460,000
	c. Dealer licenses				

5. Performance information measures achievement of objectives for each significant activity or service from FY 2006 to FY 2008. The information is organized by units on the organization chart. The data usually measure workloads, not accomplishment of results.

**18 County Clerk-Financial**

**GSD General Fund**

	FY 2006 Budget	FY 2006 Actuals	FY 07
<b>OPERATING EXPENSES:</b>			
Personal Services			
<b>OTHER SERVICES:</b>			
Utilities			
Professional and Purchased Services	60,000		
Travel, Tuition, and Dues	2,200		
Communications	153,500		
Repairs and Maintenance Services	26,500		
Internal Service Fees	622,600	588,000	
<b>TOTAL OTHER SERVICES</b>	<b>864,900</b>	<b>880,467</b>	
Other Expense	83,600	103,487	
Pension, Annuity, Debt, & Other Costs	0	0	
Special Projects	0	0	
Equipment, Buildings & Land	0	0	
<b>TOTAL OPERATING EXPENSE</b>	<b>4,492,500</b>	<b>4,356,097</b>	<b>4,650,000</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>4,492,500</b>	<b>4,356,097</b>	<b>4,650,000</b>
<b>PROGRAM REVENUE:</b>			
Charges, Commissions, & Fees	4,000,000	3,485,530	4,250,000
Other Governments & Agencies			
Federal Direct	0	0	
Fed Through State Pass-Through	0	0	
Fed Through Other - Pass Through	0	0	
State Direct	0	0	
Other Government Agencies	0	0	
Subtotal Other Governments & Agencies	0	0	
Other Program Revenue	0	0	
<b>TOTAL PROGRAM REVENUE</b>	<b>4,000,000</b>	<b>3,485,530</b>	<b>4,250,000</b>
<b>NON-PROGRAM REVENUE:</b>			
Property Taxes	0	0	
Local Option Sales Tax	0	0	
Other Tax, Licenses, & Permits	1,500	770	1,500
Fines, Forfeits, & Penalties	0	0	0
Compensation From Property	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>1,500</b>	<b>770</b>	<b>1,500</b>
Transfers From Other Funds			
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>5,992,500</b>	<b>4,272,300</b>	<b>5,900,000</b>

**18 County Clerk-Financial**

**GSD General Fund**

**OPERATING EXPENSES:**

Personal Services

**OTHER SERVICES:**

Utilities

Professional and Purchased Services

Travel, Tuition, and Dues

Communications

Repairs and Maintenance Services

Internal Service Fees

**TOTAL OTHER SERVICES**

Other Expense

Pension, Annuity, Debt, & Other Costs

Special Projects

Equipment, Buildings & Land

**TOTAL OPERATING EXPENSE**

**TRANSFERS TO OTHER FUNDS & UNITS**

**TOTAL EXPENSE AND TRANSFERS**

**PROGRAM REVENUE:**

Charges, Commissions, & Fees

Other Governments & Agencies

Federal Direct

Fed Through State Pass-Through

Fed Through Other - Pass Through

State Direct

Other Government Agencies

Subtotal Other Governments & Agencies

Other Program Revenue

**TOTAL PROGRAM REVENUE**

**NON-PROGRAM REVENUE:**

Property Taxes

Local Option Sales Tax

Other Tax, Licenses, & Permits

Fines, Forfeits, & Penalties

Compensation From Property

**TOTAL NON-PROGRAM REVENUE**

Transfers From Other Funds

**TOTAL REVENUE AND TRANSFERS**

6. Financial schedules describe the department's expenditures and revenues. One page covers each of three types of funds that the agency may operate in:

- The GSD General Fund
- The USD General Fund
- Special-Purpose funds, with the combined total of annually-budgeted enterprise, internal service, special revenue, and similar funds.

Money in these fund types is not necessarily interchangeable; you cannot spend money in one fund for the financial activities of another fund.

Expenditures are grouped by object of expenditure. Revenues are grouped into program and non-program revenues associated with the department. These revenue and expenditure object groups are defined at the end of this section.

7. The end of the financial information presents the budgeted headcount and full-time-equivalent (FTE) position information by fund and classification, along with the class number and pay grade of each.

**18 County Clerk-Financial**

	Class Grade	FY 2006		FY 2007		FY 2008	
		Bud_Pos.	Bud_FTE	Bud_Pos.	Bud_FTE	Bud_Pos.	Bud_FTE
<b>GSD General 10101</b>							
Admin Asst - County Clerk	07804	1	1.00	1	1.00	1	1.00
Admin Svcs Officer 2	07243 SR0800	1	1.00	1	1.00	1	1.00
Business Tax Dir-County Clerk	07216	1	1.00	1	1.00	1	1.00
Chief Dpty Clerk-County Clerk	07077	1	1.00	1	1.00	1	1.00
County Ct Clerk	01336	1	1.00	1	1.00	1	1.00
Deputy Clerk 1	06787	8	8.00	8	8.00	8	8.00
Deputy Clerk 2	06788	11	11.00	11	11.00	11	11.00
Deputy Clerk 3	06789	20	20.00	20	20.00	20	20.00
Deputy Clerk 4	06790	10	10.00	10	10.00	16	16.00
Deputy Clerk 5	06791	1	1.00	1	1.00	1	1.00
Deputy Clerk 6	06792	2	2.00	2	2.00	2	2.00
Dir Of Taxpayer Svcs	07647	1	1.00	1	1.00	1	1.00
License Inspector 1	02935	10	10.00	10	10.00	10	10.00
Motor Vehicle Dealer Dir	07218	1	1.00	1	1.00	1	1.00
Seasonal/Part-time/Temporary	09020	10	10.00	10	10.00	13	13.00
<b>Total Positions &amp; FTE</b>		<b>79</b>	<b>79.00</b>	<b>79</b>	<b>79.00</b>	<b>88</b>	<b>88.00</b>
<b>Department Totals</b>		<b>79</b>	<b>79.00</b>	<b>79</b>	<b>79.00</b>	<b>88</b>	<b>88.00</b>



# How to Use this Book

## Results Matter Agency Layout

Results Matter (RM) agencies' budgets have been reorganized into program budgets that directly link to the agencies' strategic business plans. Those agencies' budget book pages have been formatted to emphasize their strategic business plans, lines of business, programs, and results for customers, and to link dollars to results at the program level.

Accountability is demonstrated by being willing and able to tell taxpayers what they are getting for their money in terms of results.

**Products** are countable deliverables that a customer receives from the agency. They are things customers receive, not processes the agency does.

**Programs** are groups of products with a common purpose or result.


**Lines of business** are groups of programs with a common purpose that produce key results for citizens.

The agency's **mission** is a clear, concise purpose for the entire agency, focusing on the broad yet distinct results that it will achieve for its customers.

**Strategic goals** describe the significant results to be achieved by the agency over the next few years.

**Results** are the benefit or impact that the customer and citizen experiences as a result of receiving the department's products or deliverables. Results promote accountability.

### 39 Library--At a Glance



Budget Summary	2005-06	2006-07	2007-08
<b>Expenditures and Transfers:</b>			
GSD General Fund	\$20,440,900	\$21,248,400	\$20,577,200
Special Purpose Fund	1,831,133	1,305,100	1,472,900
<b>Total Expenditures and Transfers</b>	<b>\$22,272,033</b>	<b>\$22,553,500</b>	<b>\$22,050,100</b>
<b>Revenues and Transfers:</b>			
Program Revenue			
Charges, Commissions, and Fees	\$ 651,500	\$ 647,800	\$ 617,000
Other Governments and Agencies	378,200	269,200	287,300
Other Program Revenue	210,000	1,029,100	1,183,600
<b>Total Program Revenue</b>	<b>\$1,239,700</b>	<b>\$1,946,100</b>	<b>\$2,087,900</b>
Non-program Revenue	0	0	0
Transfers From Other Funds and Units	0	6,800	2000
<b>Total Revenues</b>	<b>\$1,239,700</b>	<b>\$1,952,900</b>	<b>\$2,089,900</b>

**Positions** Total Budgeted Positions: 361 (2005-06), 362 (2006-07), 342 (2007-08)

**Contacts** Director of Public Library: Donna Nicely (email: donna.nicely@nashville.gov); Administrative Services Manager: Chase Adams (email: chase.adams@nashville.gov); 615 Church Street 37219 (Phone: 862-5760, FAX: 862-5771)

1. RM departments display the logo on the upper-right corner of each page.

2. The department begins with a table that summarizes the agency's financial budget for all of its annually budgeted funds, location, and top managers who can explain the budget.

### Lines of Business and Program

**Reference Information**  
Ask Your Librarian  
Virtual Information Services

**Library Materials**  
Local History and Special Collections  
Hands-On Reference  
Library Check-out  
Engaging the Reader


**Equal Access**  
Equal Access

**Education and Outreach**  
Public Events  
Computer Literacy  
It's Your Library

**Town Square**  
Town Square

**Library Customer Technical Support**  
Library Customer Technical Support


**Administrative**  
Non-allocated Financial Transactions  
Information Technology  
Facilities Management  
Human Resources  
Finance  
Procurement  
Risk Management  
Billings and Collections  
Executive Leadership



3. Instead of an organization chart, the bottom of the page presents the agency's lines of business (in bold) and programs.

4. The department's mission and goals are articulated.

### 39 Library--At a Glance



**Mission** The mission of the Nashville Public Library is to provide information, programs, and reference assistance products to individuals, families, and the larger community so they can enjoy the benefits of reading and life-long learning.

**Goals**

**Information Explosion**  
By 2008, citizens of Nashville will experience a significant improvement in the quality and relevance of the library's collections to meet their information needs, as evidenced by:  

- 2% increase in circulation
- 10% increase in electronic resource uses
- 5% increase in on-site use of library materials

**Digital Divide**  
By 2008, citizens of Nashville will have greater access to free computers as well as expanded opportunities for learning broad-based computer applications and electronic resources, as evidenced by:  

- 3% increase # of on-site computer sessions (benchmark year - fy0304)
- 10% increase # of computer-related classes
- Percentage increase # of remote (virtual) visits

**Pre-School Literacy**  
By 2008, NPL will design and implement developmentally appropriate programs and training to support individuals, families and community agencies in order to help increase the pre-school literacy rate and ensure that the children of Nashville enter kindergarten ready to learn, as evidenced by:  

- 3% increase in developmentally appropriate programs
- 2% increase in attendance at developmentally appropriate programs
- 1% increase of training sessions

**Neighborhood Services & Programs**  
By 2008, Nashville's neighborhoods will experience Nashville Public Library as a primary resource for responsive services and programs targeted to meet their specific educational and cultural needs, as evidenced by:  

- 1% increase in neighborhood programs in Spanish
- 5% increase in neighborhood programs for teens
- 5% increase in neighborhood programs for adults & seniors
- 18% of hours library meeting spaces are utilized

**Efficiency**  
By 2008, more Nashvillians will experience timely access to free information and materials, as evidenced by:  

- 2% increase in circulation
- 30% of NPL cardholders receiving available\* material within 48 hours
- 100% increase in self-check terminal activity

\*available-meaning on the shelf at the time the item was requested

**NOTE: The Strategic Goals of the Library Department are pending.**

www.nashville.gov Metropolitan Nashville / Davidson County FY 2008 Recommended Budget G - 2

# How to Use this Book

## Results Matter Agency Layout

**39 Library-At a Glance**

**Budget Change and Result Highlights FY 2008**

Recommendation	Result
Surplus Property Charge	\$ 1,200 Handling and disposition of surplus property
Internal Audit Charge	12,700 Delivery of internal audit functions including audits, advisory, financial control, and performance services
Increase in Special Purpose Funds	167,600
<b>TOTAL</b>	<b>\$503,400 (17.91) FTE</b>

5.. The department's highlights are presented on a program basis. Changes in funding and in FTEs are noted, along with the impact of that funding change on performance. If a department has had its data evaluated by Performance Measure Certification, those results are listed here as well.

6. Each program is listed in the budget pages. Every program has a statement of purpose – a "mini-mission" ....

**39 Library-At a Glance**

**Library Check-out Program**

The purpose of the Library Check-out Program is to provide circulating library material products to cardholders so they can receive materials requested in a reasonable timeframe.

**Results Narrative**

Proposed Change in Funding: \$0  
 Proposed Change in FTEs: 0  
 Proposed Change in Performance: No change in performance is expected in FY08. We expect annual circulation of library materials will remain the same at 4,156,832 in FY08.  
 Other: None

Program Budget & Performance Summary	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
Program Budget: GSD General Fund	\$4,930,395	\$4,657,398	\$5,565,800	---	\$5,065,600
FTEs: GSD General Fund	121.82	121.82	122.82	---	122.82

**Results**

Percentage of cardholders who receive available materials requested in a reasonable timeframe (48 hours)

	2006	2007	2007 1 <sup>st</sup> Half	2008
	20%	33%	27.6%	52%
				40%

... a narrative describing the change in the program for FY08...

This presentation is designed to consistently present budgetary and performance information in a format that is easy for the eye to scan. For example, the FY07 first half column is primarily for performance information; first half FY07 financial information is not meaningful and therefore not presented.

Many departments have had strategic plans, and the accompanying measures, for several years; as a result, they have significant performance information to present. Other departments are new and are gathering baseline information in FY08. For a list of when agencies began presenting a program-based budget, please see the "Results Matter" section of the executive summary.

Most agencies report some actual performance data for the first half of FY07. Some are not reported because data was not collected, or the measure is an annual measure and the fiscal year is not complete, or for other reasons.

... and a table that presents the budget, full-time equivalent (FTE) positions by fund type (GSD General, USD General, and other Special Purpose Funds), and its key result measure.

8. The end of the financial information presents the budgeted headcount and full-time-equivalent (FTE) position information by fund and classification, along with the class number and pay grade of each. This is presented identically for all departments.

**39 Library-Financial**

	Class	Grade	FY 2006		FY 2007		FY 2008	
			Bud. Pos.	Bud. FTE	Bud. Pos.	Bud. FTE	Bud. Pos.	Bud. FTE
<b>GSD General 10101</b>								
Admin Asst	07241	SR0900	2	2.00	2	2.00	2	2.00
Admin Svcs Officer 1	02660	SR0600	1	1.00	0	0.00	0	0.00
Admin Svcs Officer 2	07243	SR0800	1	1.00	1	1.00	1	1.00
Admin Svcs Officer 3	07244	SR1000	4	4.00	4	4.00	4	4.00
Admin Svcs Officer 4	07245	SR1200	1	1.00	1	1.00	1	1.00
Archives Asst 1	07763	SR0400	4	2.16	4	2.16	3	1.83
Archives Asst 2	07764	SR0500	2	2.00	2	2.00	2	2.00
Archives Asst 3	07765	SR0600	1	1.00	1	1.00	1	1.00
Archivist	06802	SR1200	1	1.00	1	1.00	1	1.00
Bldg Maint Mechanic	02220	TG0800	1	1.00	1	1.00	1	1.00
Bldg Maint Supt	00842	TS1300	1	1.00	1	1.00	1	1.00
Bldg Maint Supv	07256	TS1100	1	1.00	1	1.00	1	1.00
Bldg Maint Worker	07257	TG0400	2	2.00	2	2.00	2	2.00
Circulation Asst 1	02900	SR0400	27	24.05	36	33.05	36	33.05
Circulation Asst 2	07767	SR0500	38	37.50	29	28.50	29	28.50

2006 Actuals	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
99,794			
12,615			
4,166			
85,844			
34,870			
11,477	482,600		482,600
19,865	1,835,100		1,968,200
19,837	5,285,100		5,418,200
12,858	792,000		788,300
0	0		0
0	0		0
77,490	0		0
<b>9,979</b>	<b>21,248,400</b>		<b>20,577,200</b>
0	0		0
<b>9,979</b>	<b>21,248,400</b>		<b>20,577,200</b>
15,181	647,800		617,000
<b>Other Governments &amp; Agencies</b>			
Federal Direct	0	0	0
Fed Through State Pass-Through	0	0	0
Fed Through Other - Pass Through	0	0	0
State Direct	0	0	0
Other Government Agencies	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL</b>	<b>651,500</b>	<b>705,936</b>	<b>647,800</b>
			<b>617,000</b>
<b>VENUE:</b>			
tax	0	0	0
& Permits	0	0	0
fees	0	0	0
Property	0	0	0
<b>RAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ID TRANSFERS</b>	<b>936</b>	<b>647,800</b>	<b>617,000</b>

7. Financial pages are presented the same way for all departments.

# How to Use this Book

## How to Read Budget Book Financial Schedules (Revenue and Expenditure Object Groups)

### The Chart of Accounts

The budget is organized according to Metro's chart of accounts – the financial accounting and coding structure used in both the budget ordinance and this book. The chart of accounts is composed of funds, business units (BUs), and object accounts.

**Funds** are accounting entities with their own assets, liabilities, equity, revenues, and expenditures, for certain specific activities or to accomplish definite objectives. Funds may involve many agencies. Legal requirements or financial policies usually restrict our ability to move money between funds, so we cannot necessarily replace or fund operations in one fund with money from another fund. Likewise, in special purpose funds, we often cannot move money from one department to another.

Each fund is made up of one or more **business units** (BUs). BUs are the lowest levels at which we manage and/or report separate financial data; they represent an organizational unit, program, or activity within an agency and fund. A fund may have many BUs but each BU is associated with only one fund. BUs can also be grouped by **agency**. In Results Matter agencies, related BUs also form **programs** and **lines of business** that may cross funds.

**Object accounts** represent individual types and sources of revenues or uses of expenditures.

The Finance Department maintains detailed financial information by fund, business unit, and object account. However, this book presents the budget at a more understandable level by agency, fund (or groups of minor funds), and object group.

### Changes in Presentation

Changes in reporting requirements have caused many Transfers to Component Units (certain Metro agencies) to be now classified as Other Expenses. In FY 2005, the Finance Department split the General Government Grants Fund into individual departmental grants funds; these were and are classified as special purpose (specifically, special revenue) funds.

### How to Read the Financial Pages

Each agency's financial page presents a summary of revenues and expenditures for the department's operations in one of three fund types:

- The GSD General Fund,
- The USD General Fund, and
- Special-Purpose funds (the combined total of annually-budgeted enterprise, internal service, special revenue, and similar funds, although that money may not be interchangeable).

The top half of the page presents uses of money – expenses, expenditures, and transfers to other funds and component units of the government. The bottom half presents sources of money – revenues and transfers from other funds.

The difference between total expenditures and program revenues indicates how much the agency's programs depend on public money.

The remainder of this page, and all of the next, describe in order what is represented by the rows of the expenditure and revenue financial tables.

### OPERATING EXPENSE

**PERSONAL SERVICES** – Salaries and wages (regular, holiday injured on duty, leave, longevity, shift differential, and out of class pay, open range increases, overtime, perfect attendance), fringe benefits (auto allowance, dental, group health, group life, social security, pension, FSA pre-tax savings), and per diem & other fees (instructors, court reporter, game official, jury pay, legislative delegate, other per diem fees, poll workers, witness fees)

#### OTHER SERVICES:

Utilities – Electricity, gas, water, cable television

Professional and Purchased Services – Accounting, appraisals, architectural, auditing, demolition, dialysis, engineering, facilities management, investigators, laboratory, landscaping, legal, management and software consultants, project administration and management, subcontractors, administrative services, archiving, billing, bottled water, care of persons and animals, chipper service, collections, disposal, recycling, flight service, food preparation, grounds maintenance, hazardous waste disposal, health services, internet services, interpreters, janitorial, laundry, meter reading, other purchased services, personal contract service, pest control, property protection, recycling, sweeping, & towing

Travel, Tuition, and Dues – Local and out-of-town travel, parking, memberships, registration, & tuition

Communications – Pagers, postage and delivery, telephones, & subscriptions

Printing – Binding, printing, advertising, & promotion

Repairs & Maintenance Services – Repairs to and maintenance of vehicles, buildings, computers, office equipment, roads & streets, electrical, mechanical & plumbing systems, and other items

Internal Service Fees – Payments to Metro internal service funds for printing, facilities project management, information systems, motor pool, postal service, radio shop, treasury management

#### OTHER EXPENSE –

Supplies and materials (various parts and supplies, fuel, books, clothing, computer hardware & software, food & ice, furniture, paint, repair & maintenance parts & supplies, signs, uniforms), miscellaneous other expenses & payments (bad debt, council reimbursements, court costs, damages & small claims, parking violation fees, refund errors), fixed charges (bank fees, deferred compensation payments, finance charges, fixed charges, insurance, interest expense, investment fees, rent, surety bonds), licenses, permits, & fees (alarm permits, auto emission tests, beer permits, drivers license, drug tests, elevator permits, food service permits, hazardous waste permits, notary, pharmacy license, software licenses, state water quality permits, underground tank fees, vehicle

# How to Use this Book

registrations, water pollution fees), taxes paid by Metro agencies (business, demolition, nursing home, personalty, professional privilege, & sales taxes), and grant contributions & awards made by Metro agencies to others (contract performance bonus, contributions and grants, employee awards, training stipend)

**PENSION, ANNUITY, DEBT, & OTHER COSTS** – Amortization expense, arbitrage rebate, bond sale expense, compensation for damages, debt service, dental claims, depreciation, discount on bonds, educational programs, health claims, interest expense, pension, principal retirement

**EQUIPMENT, BUILDINGS, & LAND** – Buildings, building improvements, capital outlay, computer equipment, furniture and fixtures, infrastructure, land, machinery, motor vehicles

**SPECIAL PROJECTS** – Budget allotment offset, budget intra-fund transfer, NCAC charges

**TRANSFERS TO OTHER FUNDS & UNITS** – Transfers and subsidies to other agencies, funds, debt service, environmental remediation, local grant match, and operational transfers

---

**PROGRAM REVENUE** - Fees, charges, grants, and contributions specifically generated by or for services that the department provides. They are intended to fully or partially fund the specific program, and so reduce the net cost of the program to be financed from the government's general revenues. They may be generated either from the program's customers (like user fees) or from outside parties (like grants).

**Charges, Commissions, and Fees** – Charges and fees to customers made by Metro agencies for the services they provide, including enterprise fund charges, internal service fund charges, admissions, advertising, ambulance fees, appeals, concessions, data processing fee, day care service, disposal fee, drug testing, dumping, engineering fee, entry fees, external source recovery, fire hydrant inspection, golf cart rental, green fees, immunization fees, legal services, lobbyist registration, maps, Medical Examiner fees, medical services, membership fees, client reimbursements, parking, Police secondary employment, publications, radio repair, vehicle emission test fees, workshop fees, and court, court clerk, and elected officials' commissions and fees

Other Governments and Agencies – grants, donations, and other revenues from other governments and agencies, broken out as follows:

Federal Direct – Grants, revenues, and reimbursements that Metro receives directly from the Federal government such as Department of Justice revenue sharing, Medicare, SSI reimbursements, and other federal grants

Federal Through State – Federal grants, revenues, and reimbursements that Metro receives through the state, such as most Medicaid/TennCare

Federal Through Other Pass-Through – Federal grants, revenues, and reimbursements that Metro receives other than federal direct or federal through state, including some Medicaid/TennCare & Medicare

State Direct – Grants, revenues, reimbursements, and state-shared revenues that Metro receives from the state, such as alcoholic beverage tax apportionment, drug enforcement, education appropriation, excise tax allocation, felony forfeitures, gas & fuel tax, gas inspection fees, post-mortem reimbursements, and Metro's share of the state sales tax levy

Other Government Agencies – Revenues from agencies of other governmental units

Other Program Revenue – Cash contributions from groups or individuals, sale of donated property, cost reimbursement, litigation settlement, premium for property loss, premium for self-insured liability, recycling rebate, sales of miscellaneous items, unapplied deposit, unclaimed property, vending revenue, bond proceeds, contributions of capital, easement rights, finance charges, Metro Investment Pool interest, notes proceeds, premium on bonds

**NON-PROGRAM REVENUE** – Revenues that are recorded by the Fastnet accounting system in the department's business units, but are not intended to support the department's programs. This includes:

Property Taxes – Real, personal, and public utility ad valorem taxes and payments in lieu of them.

Local Option Sales Tax – Local option sales taxes, Tennessee telecommunication sales tax

Other Taxes, Licenses, and Permits – Alarm permits, alcoholic beverage tax, beer permits, building & excavation permits, business tax, taxicab & wrecker license, franchises, hotel occupancy tax, marriage license, motor vehicle license, obstruction & street closure permits, sidewalk & right-of-way permits, solicitation permits, wholesale liquor tax

Fines, Forfeits, and Penalties – Civil fines, confiscated cash, court-ordered restitutions, recovered judgments, litigation tax, Metro court fines and costs, offender program income, traffic violation & DUI fines, vehicle tow-in fees, warrant fees

Compensation From Property – Abandoned vehicle auction, gain (loss) on sale of property, insurance & external source recovery, rent, subrogation recovery

**TRANSFERS FROM OTHER FUNDS AND UNITS** – Capital improvement plan, Council appropriations, debt service, environmental remediation, equity transfers between funds, Farmers Market subsidy, hospital subsidies, legal services, local match for grants, Police service, school program.



# Executive Summary

---



Metropolitan  
Government of  
Nashville and  
Davidson  
County

**Bill Purcell** Mayor

August 1, 2007

My Fellow Citizens:

I am pleased to present a Council-approved, balanced budget of \$1,565,783,100 for the Metropolitan Government for the fiscal year 2008. In this, my last budget as your Mayor, we continue to focus our resources on Nashville's shared priorities.

**Funding Public Education** – This budget funds the Metro Nashville Public Schools at a level of \$597.6 million, an increase of more than \$32 million from the current year. This amount not only fully funds the budget presented by the MNPS Board of Education for FY08, it also provides an additional \$12.7 million in operational funding from Metro Government for our schools.

**Assuring Public Safety** – In 2006 we continued our progress toward making Nashville the safest big city in America – the overall crime rate fell to its lowest level since 1990, and the death rate from residential fires continued at a historic low. To support continued improvements in public safety, this budget provides additional dollars for overtime for Police and Fire, as well as increases in EMS medical supplies and the Police Department's new automated records system.

**Providing a Quality of Life that Enhances Our Community and Neighborhoods** – The budget funds the opening and operation of several new Parks facilities – community centers, nature centers, and a new interpretive center at Fort Negley. We are devoting additional funds in support of affordable housing for our community's homeless. We are also increasing the number of Animal Control Officers and providing more resources for immunizations.

**Providing a Fair and Sustaining Income for Our Employees** – This budget funds the third year of a three-year pay plan, including a two percent across-the-board pay increase for all Metro employees. Increases in benefit costs, including pensions and health insurance, are also provided for.

During this year, our 200<sup>th</sup> as a city, we celebrate the things that make Nashville a great place to live, work and raise a family. Throughout the last eight years, our careful and focused investments in education, public safety, and quality of life have moved Nashville to the front rank of all American cities. Your understanding and support of this work throughout my service as your mayor convinces me you share my belief that we will remain at the front in all the years to come.

In presenting this budget, we have effectively allocated resources to meet community needs for the coming year. Again, we present it knowing that we are making these investments to provide the best results for the citizens of Nashville and Davidson County.

Sincerely,

A blue ink signature of Bill Purcell.

Bill Purcell  
Mayor



**Office of the Mayor**  
Metropolitan Courthouse  
Nashville, Tennessee 37201  
Phone 615.862.6000  
Fax 615.862.6040  
mayor@nashville.gov

# Executive Summary

---

## At a Glance

The \$1.57 billion FY 2008 budget for the Metropolitan Government's six budgetary (tax-supported) funds supports a wide range of public services. This budget represents a 4.0% increase over the FY07 budget.

---

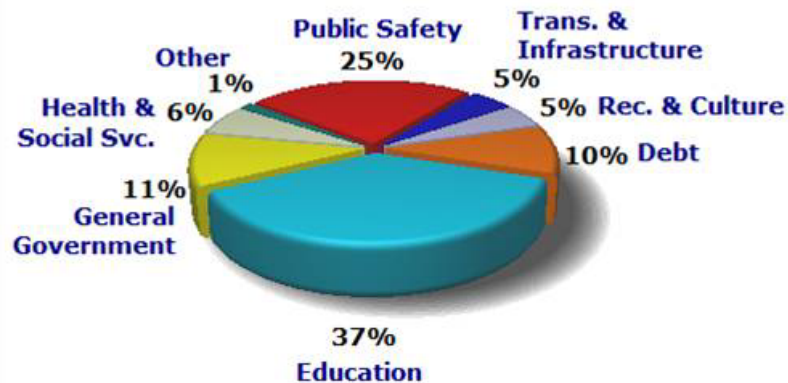
## Revenues

Where the Money Comes From  
Total \$1,565,783,100



## Expenditures

Where the Money Goes  
Total \$1,565,783,100



# Executive Summary

## Summary of the FY 2008 Budget – Six Budgetary Funds

	<u>GSD General Fund</u>	<u>GSD Debt Service</u>	<u>GSD School Debt Svc</u>	<u>GSD School Fund</u>	<u>USD General Fund</u>	<u>USD Debt Service</u>	<u>Duplicated by Interfund Transfers</u>	<u>Total</u>
<b>Estimated Revenues:</b>								
Property Taxes	\$350,229,500	\$78,181,200	31,169,000	\$217,545,200	\$83,973,100	10,012,400	-	771,110,400
Local Option Sales Tax	96,093,000	2,184,000	17,688,200	174,497,900	-	-	-	290,463,100
Grants & Contributions	77,833,400	1,560,000	-	192,012,800	9,249,200	-	-	280,655,400
All Other Revenues	176,743,700	15,488,900	3,634,300	7,490,300	13,687,000	8,039,300	(23,316,100)	201,767,400
Fund Balance Appropriated	<u>5,395,200</u>	<u>372,800</u>	<u>8,566,400</u>	<u>6,054,600</u>	<u>218,100</u>	<u>1,179,700</u>	<u>-</u>	<u>21,786,800</u>
Total Revenues	<u>706,294,800</u>	<u>97,786,900</u>	<u>61,057,900</u>	<u>597,600,800</u>	<u>107,127,400</u>	<u>19,231,400</u>	<u>(23,316,100)</u>	<u>1,565,783,100</u>
<b>Appropriated Expenditures:</b>								
General Government								
General Government	129,418,100	-	-	-	23,569,000	-	-	152,987,100
Fiscal Administration	16,577,900	-	-	-	-	-	-	16,577,900
Public Safety								
Administration of Justice	64,778,900	-	-	-	-	-	-	64,778,900
Law Enforcement & Jails	204,925,800	-	-	-	481,000	-	(481,000)	204,925,800
Fire Prevention & Control	48,666,400	-	-	-	63,298,100	-	-	111,964,500
Other								
Regulation & Inspection	19,805,200	-	-	-	1,091,700	-	-	20,896,900
Conservation of Resources	513,100	-	-	-	-	-	-	513,100
Health & Social Services								
Social Services	9,193,100	-	-	-	-	-	-	9,193,100
Health & Hospitals	87,649,700	-	-	-	-	-	-	87,649,700
Recreation & Culture								
Public Libraries	21,377,200	-	-	-	-	-	-	21,377,200
Recreational & Cultural	47,675,200	-	-	-	135,400	-	-	47,810,600
Infrastructure & Transportation	55,714,200	-	-	-	18,552,200	-	-	74,266,400
Education	-	-	-	597,600,800	-	-	(1,676,600)	595,924,200
Debt Service	-	97,786,900	61,057,900	-	-	\$19,231,400	(21,158,500)	156,917,700
Reserves	-	-	-	-	-	-	-	-
Total Expenditures	<u>706,294,800</u>	<u>97,786,900</u>	<u>61,057,900</u>	<u>597,600,800</u>	<u>107,127,400</u>	<u>19,231,400</u>	<u>(23,316,100)</u>	<u>1,565,783,100</u>
<b>Projected Surplus (Deficit)</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

## Comparison of the FY 2007 and FY 2008 Budget Ordinances - Six Budgetary Funds

	<u>FY2007</u>	<u>FY2008</u>	<u>Change</u>	<u>% Change</u>
GSD General Fund	\$ 678,986,200	\$ 706,294,800	\$ 27,308,600	4.02%
GSD Debt Service Fund	95,000,700	97,786,900	2,786,200	2.93%
GSD Schools Fund	563,230,100	597,600,800	34,370,700	6.10%
GSD Schools Debt Service Fund	59,437,700	61,057,900	1,620,200	2.73%
USD General Fund	103,554,300	107,127,400	3,573,100	3.45%
USD Debt Service Fund	18,723,000	19,231,400	508,400	2.72%
Duplicated by Interfund Transfers	<u>(12,877,500)</u>	<u>(23,316,100)</u>	<u>(10,438,600)</u>	<u>81.06%</u>
Total Budget	<u>\$ 1,506,054,500</u>	<u>\$ 1,565,783,100</u>	<u>\$ 59,728,600</u>	<u>3.97%</u>



# Executive Summary

## Introduction

This Summary and the remainder of this book present the Metropolitan Government's balanced \$1.57 billion operating budget for FY 2008. All funds are required to balance. As such, total anticipated revenues must equal the sum of budgeted expenditures for each fund. Revenues are derived from four sources: current revenue charges; increases in existing revenue charges; new revenue sources; and unallocated reserves carried forward from prior years.

## Budget Priorities

This budget continues our focus on developing a balanced budget that invests in Nashville's future and keeps taxes low. Our priorities continue to fall into four major areas:

- To fund our schools
- To assure public safety
- To provide a quality of life that enhances our community and neighborhoods
- To provide a fair and sustaining income for our employees

Changes from the FY 2007 budget are detailed in the "Highlights" of each department's narrative and in handouts made available at the Finance Director's March 23 budget presentation, located on the Citizens' Guide to the Budget web site at [www.nashville.gov/citizens\\_budget](http://www.nashville.gov/citizens_budget).

## Public Education

School Fund Budget	
FY 2007	\$563.2 million
FY 2008	597.6 million
Increase	\$ 34.4 million

The public education budget was developed by the Metro Nashville Public Schools' administrative staff and initially presented in draft format to the Metro Nashville Public Schools Board of Education for review. After receiving input from community, parents, staff and students, the budget was reviewed, adjusted, and approved by the MNPS Board.



The increase in the budget of \$34.4 million represents a 6.1% increase in funding of schools over the FY07 funding level. Metro's contribution to this increase totals \$12.7 million; the balance of the increase, \$21.7 million, is a result of additional state funding through changes to the Tennessee Basic Education Plan (BEP).

The recommended budget fully funds the MNPS Board's approved request of \$571.2 million. This will permit the Board of Education to review its proposed FY 2008 budget and make adjustments.

Highlights of new operating budget items include:

- |   |              |
|---|--------------|
| • Salary Steps for Teachers                     | \$ 4,570,000 |
| • 2% State Teacher Raise                        | 4,976,000    |
| • Salary Steps for Support Staff                | 1,601,000    |
| • Opening New and Expanded Schools              | 504,000      |
| • Health insurance – Teachers and Support Staff | 2,710,000    |
| • Pension – Teachers and Support Staff          | 2,838,000    |

## Public Safety

Public Safety Budget	
FY 2007	\$347.6 million
FY 2008	381.7 million
Increase	\$ 34.1 million

Metro continues to focus on assuring that our citizens are safe by providing the necessary personnel, training, and equipment to our Public Safety programs. Selected new budget requirements include:



# Executive Summary

---

<b>Fire</b>	
• Medical Supplies	\$ 133,000
• Additional EMS Assistant Chief	113,900
• EMS Technology	62,900
• Overtime – Fire Suppression	396,100
• Learn Not to Burn Program	103,200
<b>Police</b>	
• Overtime – Special Events	\$ 882,700
• Advanced Records Mgmt. System (ARMS)	1,590,400
<b>Health</b>	
• Correctional Facilities Health Services	\$ 1,716,800
<b>Juvenile Court</b>	
• Intake/Screening for Felony Cases	\$ 53,600
• Detention Center	106,600
• Juvenile Gang Probation	35,000
<b>Juvenile Court Clerk</b>	
• Additional Clerk	\$ 41,300
<b>State Trial Courts</b>	
• Juror Parking	\$ 100,000

## Neighborhoods And Community

This budget maintains our focus on strengthening neighborhoods and ensuring a high quality of life across Nashville and Davidson County. Selected new budget requirements include:



<b>Parks</b>	
• Operation of Coleman Community Ctr.	\$ 773,700
• Aquatics at East and Coleman Centers	473,100
• Operation of East Community Ctr.	412,600
• Expansion-related Utility Costs	238,900
• Turf Management Program	112,700
• Operation of Expanded Hartman Center	204,400
<b>Health</b>	
• Two Additional Animal Control Officers	\$ 74,800
• Care Coordination – Bridges to Care	340,000
• Forensic Medical Services Contract	168,200
• Vaccines	230,000
• Medical Examiner	168,200
<b>Social Services</b>	
• Affordable Housing for Homeless	\$ 150,000
<i>(There will be an additional \$450,000 included in the Capital Plan for a total \$600,000 in additional funding.)</i>	
• Indigent Funeral & Burial	65,000
<b>Arts Commission</b>	
• Community Grants & Cultural Study	\$372,000

# Executive Summary

---

**Public Works**

- Waste Collection & Disposal \$1,702,900

**Metro Transit Authority**

- Maintain & Expand Service \$1,500,000

**Pay Plan/Benefit Adjustments** The FY 2008 budget includes funds for the third year of a three-year pay plan. All employees will receive a 2% across the board salary increase. These funds have been budgeted centrally and will be distributed to departments' budgets during the fiscal year.

- Pay Plan Improvements (General Fund) \$16,094,800

This budget also sets aside funding for benefit adjustments in anticipation of increased health insurance costs for employees and retirees effective in January 2008. These costs are budgeted centrally and will be distributed to departments' budgets during the fiscal year.

**FTE Adjustments**

The table below illustrates changes in full-time equivalent (FTE) counts for FY06 through the approved FY08 budget.

<b>FTEs by Fund Group</b>			
	<b>FY06</b>	<b>FY07</b>	<b>FY08 (rec)</b>
General Services District	6,137.01	6,130.45	6,141.52
Urban Services District	785.00	784.00	778.00
<b>Total</b>	<b>6,922.01</b>	<b>6,914.45</b>	<b>6,919.52</b>

In FY 2006, the budgeted FTE total increased for the General Services District (GSD) from the previous year. Parks saw an increase of 58 FTEs to support renovated and expanded facilities; on the reduction side, Social Services lost 112 FTEs as it changed its service delivery model.

For FY 2007 the GSD showed a decrease in FTEs while the Urban Services District (USD) stayed about the same. Significant changes in the GSD included a reduction of 10 positions in Police and nine in Public Works.

For the FY2008 budget, there are relatively small changes in FTEs across both the GSD and USD. In the GSD, recommended increases include nearly 29 FTEs to staff new and expanded facilities in Parks and 4 FTEs for Police, primarily in support of their new automated records system. Recommended decreases in the GSD include nine FTEs for Public Health and approximately 10 FTEs for Public Works. The reduction in the USD is 6 FTEs in Public Works.

# Executive Summary

## Revenues

The tone of any government's budget is always set by the availability of resources. Revenues and available fund balances must be able to support budgeted expenditures, and both the Metropolitan Charter and Tennessee Law prohibit deficit financing.

## Property Taxes

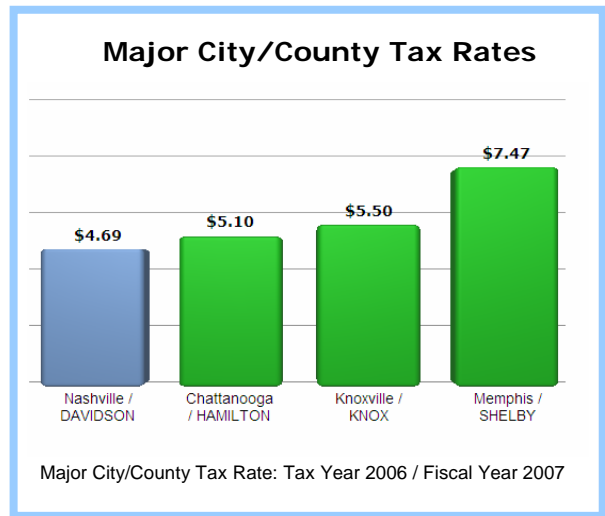
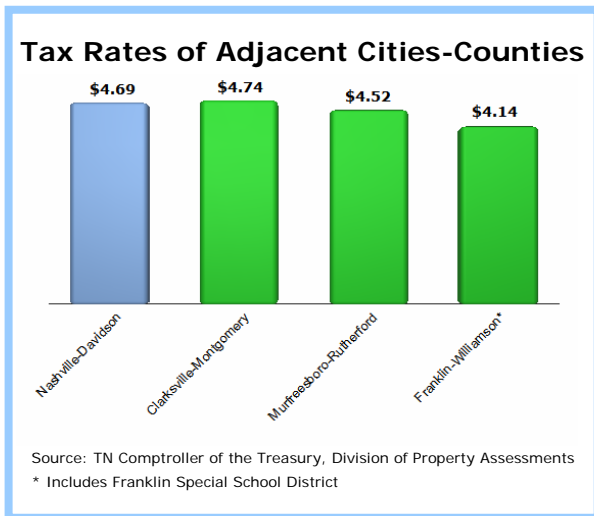
Property Tax Budget	
FY 2007	\$753.6 million
FY 2008	771.1 million
Increase	\$ 17.5 million

The FY 2008 budget anticipates continued moderate growth in property assessments. This budget keeps the overall property tax rates unchanged from FY 2007.

The combined USD-GSD rate is the total paid for property in the USD; property outside the USD is taxed at the GSD rate. Residents of the satellite cities within Metro pay the GSD rate plus the rate set by that satellite city.

FY 2008 Property Tax Distribution (Rates per \$100 of Assessed Value)			
District	Fund	2007 Rate	2008 Rate
GSD (General Services District)	General	\$2.07	\$2.06
	Schools General Purpose	1.33	1.33
	General Debt Service	0.47	0.48
	Schools Debt Service	0.17	0.17
	Subtotal - GSD	\$4.04	\$4.04
USD (Urban Services District)	General	\$0.56	0.56
	General Debt Service	0.09	0.09
	Subtotal - USD	\$0.65	\$0.65
Combined USD/GSD rate		\$4.69	\$4.69

Metro's property tax rates are the lowest of the four major Tennessee cities and competitive with those of surrounding communities.



## Local Option Sales Tax

Sales Tax Budget	
FY 2007	\$279.3 million
FY 2008	290.5 million
Increase	\$11.2 million

Increasing economic growth continues to have an immediate effect on sales tax collections and secondary effects on other revenue sources. Taxable sales are expected to show continued growth in FY 2008.

The budget includes no change either in the rate of the 2.25% local option sales tax or in the current distribution of 2/3 (1.50%) to schools (including schools debt service) and 1/3 (0.75%) to general purposes. (By State law, at least 1/2 of the local sales tax must be allocated to schools.)

# Executive Summary

---

## Federal, State, and Other

Federal, State, & Other Gov't Agencies Budget	
FY 2007	\$259.9 million
FY 2008	280.7 million
Increase	\$20.8 million

Budgeted Federal, State, and Other revenues are based on our best estimates of revenues from specific sources. This category also includes other revenues, reimbursements, and grants from other organizations.

## Other Local Revenues

Other Revenues Budget	
FY 2007	\$194.7 million
FY 2008	201.8 million
Increase	\$ 7.1 million

Other Local Revenues include items such as motor vehicle licenses, traffic violation fines, parking fees, building and excavation permits, emergency ambulance fees, alcoholic beverage taxes and court fees. Transfers from other funds are also included in this category.

## Fund Balances

Fund Balance Appropriated	
FY 2007	\$18.6 million
FY 2008	15.7 million
Decrease	-\$2.9 million

Fund balances occur when revenues received are greater than expenditures. We normally see fund balances increase at the end of each year, and routinely appropriate some of that to support the next year's operating budget. This administration's practice has been to utilize excess funds for non-recurring expenditures rather than building fund balances.

Using conservative estimates, the fund balances as a percentage of expenditures for the General Fund should remain above the 5% minimum set by management to handle unanticipated contingencies.

## Conclusion

The FY 2008 budget continues to meet our objectives of investing in Nashville's future with a balanced budget and low taxes.

## Strategic Issues

Three primary issues affect this budget: the economy, the state budget, and institutional facility costs.

For the state of Tennessee the economic outlook through 2008 is generally good, according to the University of Tennessee's January 2007 *Economic Report to the Governor of the State of Tennessee*. While projections show a slight slowdown in the economy for the rest of 2007, growth is expected to pick back up in 2008. Compared to the rest of the nation, personal income is expected to grow more strongly in Tennessee, with a projected 5.5 percent increase in Tennessee personal income in 2007 and a 5.7 percent increase forecast for 2008.

The state's unemployment rate is expected to remain above the national unemployment rate through 2008. The state's manufacturing base continues to erode, but gains in productivity are such that the state's industrial output has continued to expand.

The budget for Tennessee state government was passed after the Mayor's Recommended Budget for Metro was submitted, but before the final FY2008 Metro budget was approved. This budget provided significant additional funding to the state's Basic Education Program (BEP), the formula through which state government provides funding to local school districts. These enhancements to the BEP resulted in Metro Public Schools receiving approximately \$13 million in additional funds that were not included in the Mayor's Recommended Budget.

An important aspect of the budget that is continuing to be closely scrutinized are our **Institutional Facilities Costs** – the per-person cost for housing individuals in our jail and hospital facilities.

# Executive Summary

<b>Institutional Costs Sheriff's Jails Facilities &amp; Deberry/CCA Facility Average Daily Cost Per Inmate</b>			
Average Daily Cost per Facility	FY 2005 <sup>1</sup> Actual	FY 2006 <sup>2</sup> Projected	FY 2007 <sup>2</sup> Projected
<b>Sheriff's Jails Comb.</b>	<b>\$67.15</b>	<b>\$72.74</b>	<b>\$74.85</b>
Total Costs	45,279,303	58,656,294	62,768,987
Total Inmate Days	674,254	806,361	838,560
<b>Deberry/CCA</b>	<b>\$42.19</b>	<b>\$43.70</b>	<b>\$45.49</b>
Total Costs	18,203,589	15,506,438	16,484,360
Total Inmate Days	431,421	354,799	362,335
Based on State of TN Final Cost Settlement Reporting Data & Projected Worksheet Computations			
<ol style="list-style-type: none"> <li>1. Sheriff jail cost decreased in FY05 due to change in methodology used to determine aggregate costs. Booking and other program costs were removed from the calculations.</li> <li>2. FY 06 &amp; 07 Sheriff jails cost projections include booking and all other programs.</li> <li>3. Source of the FY07 total inmate days projection – Criminal Justice Planning Unit</li> <li>4. Increase in Sheriff's Jails inmate days for FY06 reflect completed movement of inmates to new facilities (net of Deberry/CCA inmate days)</li> </ol>			
<b>Institutional Costs Metro Nashville General Hospital, Bordeaux Long-Term Care, &amp; Knowles Home Average Daily Charge/Cost Per Patient</b>			
Average Daily Cost per Facility	FY 2006 Actual	FY 2007 Projected	FY 2008 Budget
<b>General Hospital:</b>			
Total Patient Charges	\$136,900,654	\$145,482,056	\$172,864,535
Total Equivalent Patient Days (EPDs)	43,256	42,381	47,665
Total Charge per EPD**	\$3,165	\$3,433	\$3,627
Inpatient Cost per EPD	\$1,091	\$1,132	\$1,095
Outpatient Cost per EPD	\$893	\$926	\$896
<b>Total Cost per EPD*</b>	<b>\$1,983</b>	<b>\$2,058</b>	<b>\$1,992</b>
<b>Bordeaux Long-Term Care:</b>			
Total Patient Charges	\$28,336,733	\$28,820,106	\$29,408,216
Total Inpatient Days	139,431	136,987	137,360
Total Charge per Patient Day	\$203	\$210	\$214
<b>Total Cost per Patient Day*</b>	<b>\$245</b>	<b>\$251</b>	<b>\$269</b>
<b>Knowles Home:</b>			
Total Patient Charges	\$2,903,332	\$2,963,186	\$3,043,725
Total Patient Days	47,168	48,005	48,099
Total Charge per Patient Day	\$62	\$62	\$63
<b>Total Cost per Patient Day*</b>	<b>\$76</b>	<b>\$80</b>	<b>\$86</b>
*Total cost figures include depreciation and Metro Indirect Expense. Depreciation and indirect are not included in the calculation of the performance indicators.			
**Revenue deductions due to uncompensated care account for the difference between the total charge per EPD and Pt. Day and the total cost per EPD and Pt. Day. Total patient days for 2008 include leap year adjustment.			

# Executive Summary

An additional aspect of the budget that merits close examination is the share of operating expenses paid by Metro for those functions that are essentially state government functions. The State Trial Courts, District Attorney and Public Defender are all state functions conducted in partnership with Metro Government. As the chart below suggests, Metro Government funds a significant share of the expense associated with these functions.

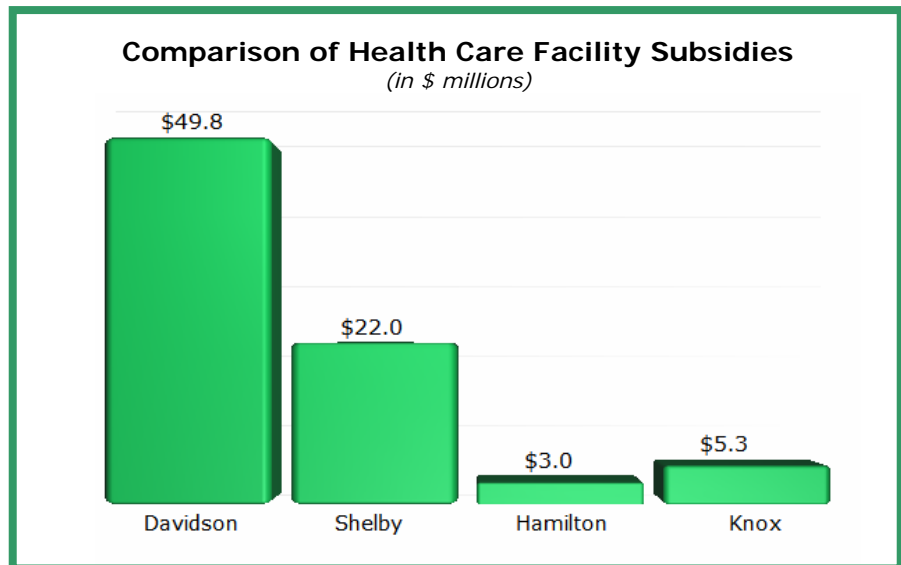
	Total Operational Budget	Metro Contribution		State Contribution	
		\$	% of total	\$	% of total
Public Defender	\$ 5,723,300	\$ 4,176,800	73%	\$ 1,546,500	27%
District Attorney	\$ 10,728,758	\$ 4,804,700	45%	\$ 5,924,058	55%
State Trial Courts	\$ 12,077,775	\$ 8,261,600	68%	\$ 3,816,175	32%

All data is FY07 budget.

## Hospital Authority

The FY2008 Budget includes a total subsidy for the Hospital Authority in the amount of \$49,797,100. This is the same amount of subsidy the Hospital Authority received in FY2007. The majority of this subsidy continues to be provided for the operation of General Hospital.

Increased state funding in the future will be essential if General Hospital is to continue to provide the services expected of it. The Metro Nashville Government is supporting local healthcare at a much higher rate than comparable urban counties in Tennessee.

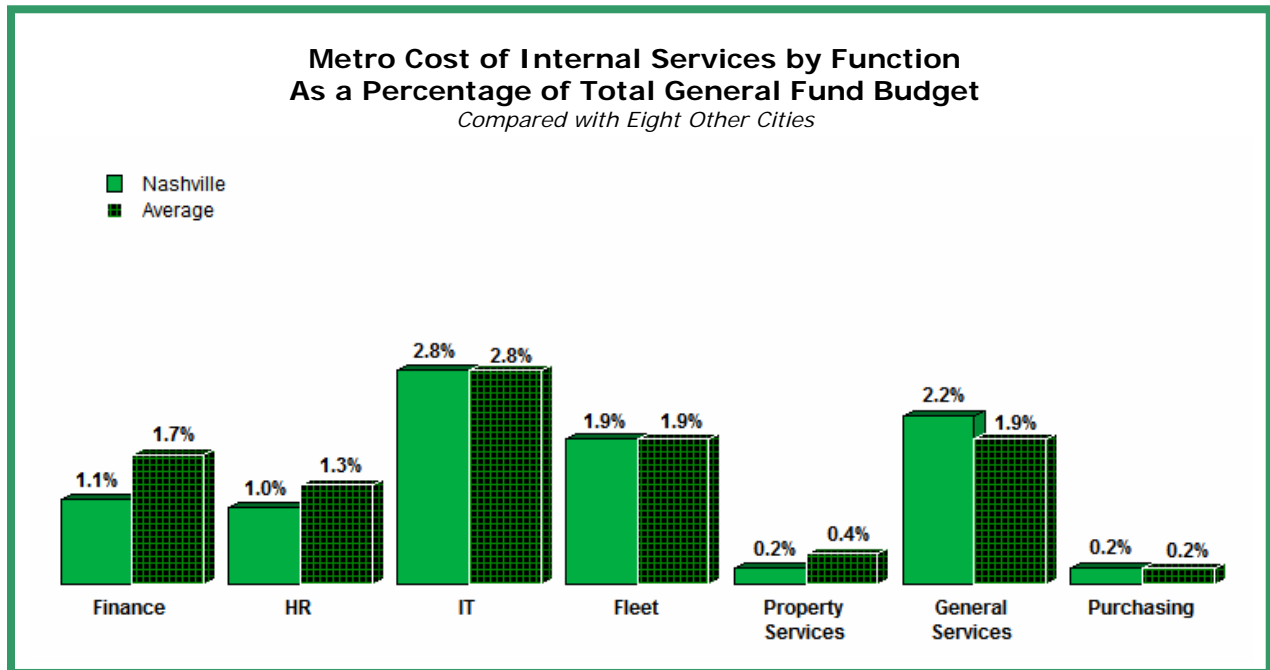
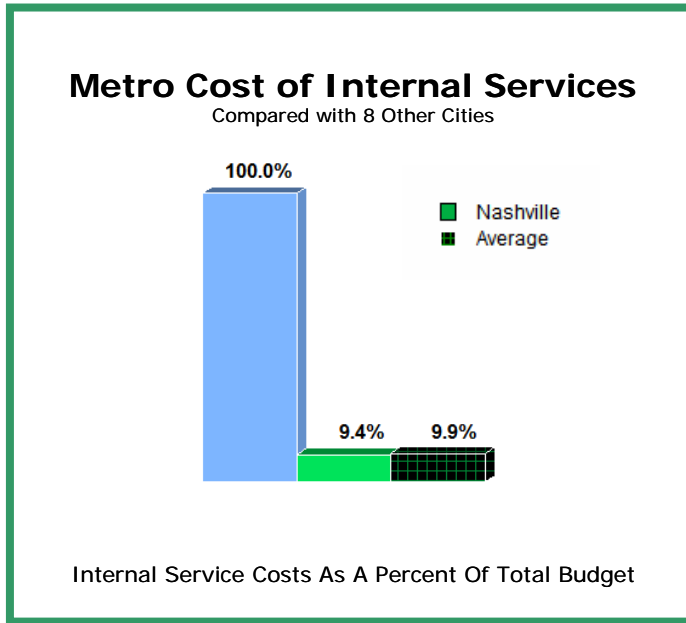


## Internal Service Costs

Metro Government retained the consulting firm Maximus, Inc., to conduct a benchmarking study of its internal service costs – that is, what it costs Metro to provide the central service functions carried out by the Human Resources, Finance, General Services, and Information Technology Services departments.

Maximus compared Metro's internal service costs with analogous costs in eight comparable cities. The results show Metro's costs continue to be below the average for this group of peer cities, both as a percentage of the total general fund budget and per FTE. Where the internal services were an average of 9.9 percent of the total budget for the comparison cities, Metro's internal services are 9.4 percent of the total budget.

# Executive Summary



To help explain how internal service charges are computed, the following five pages provide detailed schedules showing how the costs are allocated for each of the internal service funds. Included are the list of activities in each department; the basis on which the costs of each particular activity are allocated; the total number of allocation units; the total cost to departments; the resulting cost per unit, where applicable; and a brief narrative example of how the allocation works. All schedules are based on the Mayor's FY08 Recommended Budget.



# Executive Summary

## Allocation Method by Activity (FY08 Recommended)

### General Services Department

Activity	Allocation Basis	Total Allocation Units	Costs Allocated to Departments	Allocation or Cost Per Unit	Example
Facilities Maintenance	Square Footage	2,328,402	\$ 18,614,895	\$ 7.99	Departments are charged \$7.99 per square foot of assigned space.
Parking Security	Square Footage of Buildings with Access to General Service Maintained Parking Spaces	1,675,008	\$ 284,392	\$ 0.17	Departments are charged \$.17 per square foot of assigned space.
Building Security	Percentage of Square Footage in Buildings with Security Personnel	N/A	\$ 2,526,202	Allocated	Departments are charged a percentage of the security amount budgeted for their buildings based on square footage occupied within those buildings.
Fleet Services (Preventative Maintenance/Major Maintenance/Asset Management)	Number of Vehicles	3,540 (All vehicle types)	Detail submitted upon request	Detail submitted upon request	Charges determined by number and type of vehicles.
Fuel Services	Percent of Actual Usage Reported by Fuel Master system	100%	Detail submitted upon request	Detail submitted upon request	Charges determined by recent actual usage statistics for departments
Postal Services	FY'06 Allocation of Costs	N/A	\$ 965,456	Allocated	Department that was assigned 2% of actual postal services costs would be assigned 2% of budgeted costs
Radio Shop <sup>1</sup>	Number of Radios * 12 Months	86,712.0	\$ 3,534,181	\$ 40.76	Department pays monthly rate per assigned radio, plus installs, repairs, and related cost.
Shared Business Office (SBO) - Financial Services	Budget for Departments Receiving Services / No. of Deposits / No. of Financial Reports / Processed Billings	N/A	\$ 1,199,738	Allocated	A department with 2% of Metro's budgeted expenditures will pay 2% of the costs allocated to departments
Shared Business Office (SBO) - Financial Services/Cell Phone & Pager Administration	Number of Assigned Phones & Pagers	3,371	\$ 52,069	\$ 15.45	Department charged \$15.45 annually per assigned cell phone
Shared Business Office (SBO) - Financial Services/P-card Administration	Number of Procurement Cards by Department	985	\$ 33,527	\$ 34.04	Department charged \$34.04 annually per each assigned procurement card.
SBO - Human Resources/HR Transactions	Authorized FTE Counts for Departments Receiving Services	645	\$ 378,833	\$ 587.34	Departments charged \$587.34 annually per FTE
SBO - Human Resources/Payroll Check Distribution	Authorized FTE Counts for Departments Receiving Services	686	\$ 311,032	\$ 453.40	Department charged \$453.40 annually per FTE
SBO -Business Continuity	Authorized FTE Counts for Departments Receiving Services	8,880	\$ 159,719	\$ 17.99	Departments charged \$17.99 annually per FTE

# Executive Summary

## Allocation Method by Activity (FY08 Recommended)

### General Services Department

Activity	Allocation Basis	Total Allocation Units	Costs Allocated to Departments	Allocation or Cost Per Unit	Example
SBO - Printing Services	FY 06 Actual Spending for Printing Services	1,501,240	\$ 96,412	Allocated	A department with 2% of Metro's expenditures on printing services will pay 2% of the costs allocated to the departments
SBO - Photographic Services	Photographic Actuals	75,178	\$ 64,055	Allocated	A department with 2% of Metro's expenditures on photographic services will pay 2% of the costs allocated to the departments
SBO - Project Management	Costs Shared Between Finance and General Services	Program costs divided evenly between departments.	\$ 141,971	Allocated	Direct bills to Finance and General Services departments
Metro Payment Services	FY 2006 Processed Invoice Counts	100,895	\$ 1,313,837	\$ 13.02	Departments charged \$13.02 per processed invoice.
Metro Call Center	Number of Incidents	272,280	\$ 1,525,744	\$ 5.60	Department charged \$5.60 per call center incident
Metro Surplus Property Auction	Customer Budget Size as Percentage of Total of Customer Department Budgets	N/A	\$ 464,689	Allocated	A department with 2% of Metro's budgeted expenditures will pay 2% of the costs allocated to departments.

1.) The cost per radio represents a blended rate including an access fee, subscriber rate, and maintenance plan. Actual charges per unit may be higher and lower based on type of unit ( Ex. Handheld unit vs. unit installed in a vehicle) There will also be additional charges for installations and repairs with related costs.

# Executive Summary

## Allocation Method by Activity (FY08 Recommended)

### Human Resources Department

Activity	Allocation Basis	Total Allocation Units	Costs Allocated to Departments	Allocation or Cost Per Unit	Example
Administrative Line of Business	Number of FTEs Metrowide	8,726	\$ 350,766	\$ 40.20	Department charged \$40.20 annually for each FTE
Benefit Board Administration	Number of FTEs Metrowide	9,255	\$ 225,717	\$ 24.39	Department charged \$24.39 annually for each FTE
EEOC	Number of FTEs Metrowide	8,726	\$ 185,387	\$ 21.25	Department charged \$21.25 annually for each FTE
HR Projects	Number of FTEs Metrowide	8,726	\$ 133,098	\$ 15.25	Department charged \$15.25 annually for each FTE
Civil Service Board	Number of FTEs for Departments Receiving This Service	7,284	\$ 272,198	\$ 37.37	Department charged \$37.37 annually for each FTE
Compensation	Number of FTEs for Departments Receiving This Service	8,360	\$ 1,198,031	\$ 143.31	Department charged \$143.31 annually for each FTE
Drug-Free Workplace	Number of FTEs for Departments Receiving This Service	4,299	\$ 46,144	\$ 10.73	Department charged \$10.73 annually for each FTE
Labor	Number of FTEs for Departments Receiving This Service	2,969	\$ 137,861	\$ 46.44	Department charged \$46.44 annually for each FTE
Staffing	Number of FTEs for Departments Receiving This Service	6,721	\$ 1,003,053	\$ 149.24	Department charged \$149.24 annually for each FTE
Training	Number of FTEs for Departments Receiving This Service	8,680	\$ 464,894	\$ 53.56	Department charged \$53.56 annually for each FTE

## FY 08 Allocation Method by Activity (FY08 Recommended)

### Office of Internal Audit

Activity	Allocation Basis	Total Allocation Units	Costs Allocated to Departments	Allocation or Cost Per Unit	Example
Internal Audit	FY06 Audited CAFR expenditures	2,731,392,260	\$ 1,462,900	Allocated	A department with 2% of Metro's most recent audited expenditures (excluding personnel) will pay 2% of the costs allocated to departments

# Executive Summary

## FY 08 Allocation Method by Activity (FY08 Recommended)

### Finance Department

Activity	Allocation Basis	Total Allocation Units	Costs Allocated to Departments	Allocation or Cost Per Unit	Example
Budget	Budget (FY07 Budget Totals, including General and Special Purpose Funds)	2,131,604,927	\$ 1,887,178	Allocated	A department with 2% of Metro's budgeted expenditures will pay 2% of the costs allocated to departments
Procurement	FY06 Audited Expenditures - Excludes Personnel Costs and Transfers	1,709,051,466	\$ 1,654,898	Allocated	A department with 2% of Metro's most recent audited expenditures (excluding personnel) will pay 2% of the costs allocated to departments
Financial Operations	Accounting Transactions (Less Accounts Payable)	261,117	\$ 1,475,974	\$ 5.65	Each department is billed \$5.65 per transaction
Accounts Payable	Number of Accounts Payable Transactions	187,279	\$ 427,831	\$ 2.28	Each department is billed \$2.28 per transaction
Payroll	Payroll Transactions	741,890	\$ 994,879	\$ 1.34	Each department is billed \$1.34 per transaction
Enterprise Business Solutions	Total Transactions	2,623,732	\$ 800,261	\$ 0.31	Each department is billed \$0.31 cents per transaction
Business Systems Administration	EBS Users	1,151	\$ 591,173	\$ 513.62	Each department is billed \$513.62 per approved user of the system per year.
Cost/Benefit Analysis - GPS	Even Distribution Across Departments	59	\$ 18,335	\$ 310.76	Each department is billed \$310.76 per year
Performance Measure Certification	Budgets of Departments with Certified Measures	889,405,200	\$ 140,861	Allocated	A department with 2% of Metro's total budgeted expenditures in programs with performance measures will pay 2% of the costs allocated to departments
Office of Financial Accountability(OFA)/Procurement and P-card Reviews	FY06 Audited CAFR Expenditures	2,731,392,260	\$ 200,631	Allocated	A department with 2% of Metro's most recent audited expenditures (excluding personnel) will pay 2% of the costs allocated to departments
OFA/Grants	Number of Grants	310	\$ 109,402	Allocated	Each grant is charged \$354.33 annually for compliance review
Grants Coordination	FY06 Audited CAFR Expenditures	2,731,392,260	\$ 241,897	Allocated	A department with 2% of Metro's most recent audited expenditures (excluding personnel) will pay 2% of the costs allocated to departments

# Executive Summary

## FY 08 Allocation Method by Activity (FY08 Recommended)

### Information Technology Services Department

Activity	Allocation Basis	Total Allocation Units	Costs Allocated to Departments	Allocation or Cost Per Unit	Example
Application Support	Number of Billable Support Labor Hours	19,570	\$ 1,304,219	\$ 66.64	Department is charged \$66.64 for each hour worked.
Application Development	Number of Billable Development Labor Hours	6,010	\$ 579,824	\$ 96.48	Department is charged \$96.48 for each hour worked.
Database Projects	Number of Database Project Labor Hours	5,585	\$ 469,977	\$ 84.15	Department is charged \$84.15 for each hour worked.
Electronic Mail Standard Mailbox *	Mailbox with less than 100MB Limit * 12 months	152,724	\$ 1,663,770	\$ 10.89	Department is charged \$10.89 per month for each standard mailbox.
Electronic Mail Tier 1	Mailbox with 500 MB Limit * 12 months	24,756	\$ 33,396	\$ 1.35	Department is charged an additional \$1.35 per month for each Tier 1 mailbox.
Electronic Mail Tier 2	Mailbox with 2 GB Limit * 12 months	852	\$ 100,185	\$ 117.59	Department is charged an additional \$117.59 per month for each Tier 2 mailbox.
Desktop Support	# of PCs Supported by ITS	77,880	\$ 2,508,806	\$ 32.21	Department is charged \$386.52 annually for each supported PC.
AS/400 Server	Number of CPUs	2.2	\$ 385,662	Allocated	Department is charged a proportionate share of costs according to the allocation of the AS/400 CPUs.
Nashville.gov	Evenly Distributed Across Customer Web Presences on Nashville.gov Portal	67	\$ 524,818	Allocated	Each department with a web presence on Nashville.gov pays an equal share of the websites' costs.
Web Space	Number of MB storage	229,174	\$ 157,446	\$ 0.69	Departments charged \$8.28 annually per megabyte of storage.
Web Usage** Tier A	Tier A Departments (2000+MB)	30	\$ 220,417	Allocated	Departments in the Tier A category divide the costs assigned to this category equally.
Web Usage Tier B	Tier B Departments (500 to 2000 MB)	14	\$ 109,651	Allocated	Departments in the Tier B category divide the costs assigned to this category equally.
Web Usage Tier C	Tier C Departments (Up to 500 MB)	14	\$ 37,298	Allocated	Departments in the Tier C category divide the costs assigned to this category equally.
Generic Server Hosting	Number of Customer Servers Housed at ITS	2,873	\$ 1,967,326	\$ 684.73	Departments are charged \$8,217 annually for each server hosted.
SAN Storage	Number of GBs Stored	230,682	\$ 313,158	\$ 1.36	Departments are charged \$16.32 annually for each gigabyte of SAN storage.
Network Connectivity	Number of Nodes *12 months	122,196	\$ 3,577,066	\$ 29.27	Departments are charged \$29.27 each month for every connection to the Metro network.
Metrowide Technology Program	Number of Accounting Transactions - All Department and Funds	2,432,540	\$ 8,402,300	Allocated	A department with 2% of transaction counts will pay 2% of the costs allocated to departments.

\*Allocation units for mailboxes is an annualized figure. ITS supports 12,727 standard, 2,063 Tier 1, and 71 Tier 2 mailboxes

\*\*Web usage refers to an average amount of activity for a particular website. Departments with high "web usage" statistics are websites where large amounts of data are downloaded each month.

# Executive Summary

## Results Matter



Since 2002 Metro Government has deployed a government-wide strategic planning and performance measurement initiative through the Office of Management and Budget in the Department of Finance.

The "Results Matter" initiative has introduced the managing for results methodology into the systems and culture of the Metro government. It provides tools and data necessary to support every employee to focus on delivering results for customers. Benefits of this initiative include:

- Performance information is made available to help managers make better business decisions
- The culture of the agency can be more tightly focused on producing results for customers – and not on internal processes
- The organization becomes aligned so that employees at all levels know how they contribute to the overall goals of the department
- The budget is organized around programs and links budgeted dollars to results
- Better results are produced for citizens

Managing for results focuses organizational systems and culture on generating results for customers. As shown in the illustration to the right, the Results Matter cycle enables agencies develop, implement, evaluate, and improve their business plans.



The Results Matter Cycle (© Weidner Consulting)

- *Planning for Results* – In the strategic business planning process, agencies identify not only the strategic issues they face and their needed responses to those challenges, but they also provide a comprehensive analysis of the results each department produces for its customers.
- *Budgeting for Results*: The budget is organized so that resources are tied to the results they produce, rather than around traditional accounting structures. The result is a performance-informed, program-based budget (commonly shortened to a "performance-based budget") that focuses on the results or outcomes of programs as the starting point (but not necessarily the sole criteria) for analyzing and discussing the budget.
- *Employee Performance Management*: Employee work plans are developed that directly support achieving the goals outlined in the agency's plan. Employees have data on the results they generate for customers, and can be evaluated, recognized, and rewarded accordingly.
- *Performance Data Collection and Reporting*: Performance data is collected and reported for each program. This data measures demand for products and services, output of products and services, results of program activities, and efficiency. The budget book reports the key result measure or measures for each program. Since Results Matter redefines programs and results, many RM agencies do not have historical performance measures for comparison. Some, in fact, are still developing the baseline data for their new measures, and some of those measures are either not reported or not available.
- *Evaluating Results and Decision-Making for Results* – Management, officials, and the public can use the performance data to make informed decisions about the policy direction and operational management of each program.

# Executive Summary

---

Departments Presenting Performance-Informed Budgets, with Fiscal Year First Presenting	
Finance	FY2004
Fire	FY2004
General Services	FY2004
Human Resources	FY2004
Information Technology Services	FY2004
Library	FY2004
Metro Transit Authority	FY2004
Planning	FY2004
Police	FY2004
Public Health	FY2004
Public Works	FY2004
Justice Integration Services	FY2005
Nashville Career Advancement Center	FY2005
Sheriff's Office	FY2005
Water Services	FY2005
Codes Administration	FY2006
Emergency Communications Center	FY2006
Juvenile Court	FY2006
Law	FY2006
Election Commission	FY2007
Human Relations Commission	FY2007
Municipal Auditorium	FY2007
Parks & Recreation	FY2007
Transportation Licensing Commission	FY2007
Agricultural Extension Service	FY2008
Arts Commission	FY2008
Beer Board	FY2008
Convention Center	FY2008
Criminal Justice Planning	FY2008
District Energy System	FY2008
Farmers Market	FY2008
Historical Commission	FY2008
Social Services	FY2008
Soil & Water Conservation	FY2008
State Fair Board	FY2008
Metro Action Commission	FY2009
Metro Clerk	FY2009
Sports Authority	FY2009

This initiative has been implemented in 100% of the departments and agencies of the Metro Government that are "Mayoral" entities as well as by some elected officials. The complete list of departments with Strategic Business Plans is here, to the left. For the FY08 budget, 11 departments will present their budget for the first time aligned with their Strategic Business Plans. Those departments presenting performance-based budgets can be identified by the Results Matter logo in the upper-right corner of each of their pages in this book.

Departmental plans and performance are reviewed, tracked, and reported to citizens, employees, and Metro's leadership to support more informed decisions at all levels of the organization. In August 2007 Metro will publish its first Metro-wide Performance Report in 30 years; it will also launch a website, the Citizens' Guide to Metro's Performance, that will make the full array of performance information generated by departments available to all.

### Performance Measure Certification

Since the Results Matter program is centered on measuring performance, it is important to make sure that the measures used by departments are documented and reliable. To ensure their validity, every key result measure reported by a department is tested for certification by the Performance Measure Certification team of the Office of Financial Accountability. In March 2007, the PMC team issued its third annual *Performance Measurement Certification Report*, providing an assessment of FY06 performance data.

The PMC team carefully analyzed the FY 2006 key result measures reported. Key result measures were either certified, meaning the measure was aligned, documented, and reliable; not certified (NC), meaning the measure did not meet the established criteria; or not reported (NR), meaning the performance measure was not reported by the department. The results of certification testing published in the *Performance Measurement Certification Report* will support policymakers and departments in making better informed resource allocation and operational decisions.

Typically, each program presents only one key result measure in the budget book. However, due to updates to programs and measures for FY 2006-07, in a small number of cases there were certified FY 2006 key result measures that changed or came from programs that no longer exist. In such cases, the certified FY 2006 measure is listed with a program that represents the best fit, along with that program's current key result measure. You will also notice a "Performance Information Highlights" section included in these departments' pages. This "Highlights" section shows what portion of the department's FY 2006 key results were certified both by the number of programs and the percentage of budget.

The chart on the following page lists the departments who have been part of the Performance Measure Certification process through FY2006. If their data was evaluated, the percentage of budget dollars with certified measures is listed; if they were not eligible to participate in a given year's review, that year is marked with "NA".

The FY2006 Performance Measure Certification Report is available at <ftp://ftp.nashville.gov/web/finance/financial-accountability/PMC-Report-FY06-PDF.pdf>

# Executive Summary

---

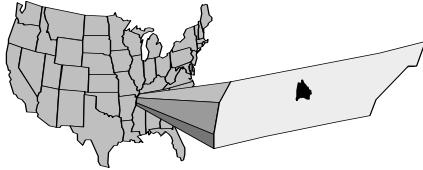
Performance Measure Certification Results by Department and Fiscal Year (Percentage of Budget Dollars Certified)			
Department	FY2004	FY2005	FY2006
<i>Error Allowance</i>	$\pm 5\%$	$\pm 5\%$	$\pm 2\%$
Codes	NA	NA	20%
ECC	NA	NA	92%
Finance	69%	78%	83%
Fire	50%	53%	95%
General Services	3%	40%	55%
Health	78%	100%	97%
Human Resources	65%	13%	41%
ITS	91%	57%	38%
JIS	NA	59%	43%
Juvenile Court	NA	NA	71%
Law	NA	NA	0%
Library	57%	93%	93%
MTA	96%	95%	97%
NCAC	NA	100%	100%
Planning	56%	82%	75%
Police	83%	87%	89%
Public Works	50%	97%	98%
Sheriff	NA	NA	0%
Water	NA	88%	90%
<b>All Departments</b>	<b>67%</b>	<b>79%</b>	<b>77%</b>



# Metro Nashville and its Budget

## Metro Government

The Metropolitan Government was formed in 1963 with the merger of the governments of the former City of Nashville and Davidson County. Metro Nashville is a friendly, progressive city with a diverse economy, strong transportation links, and many institutions of higher education. It is the capital of Tennessee, the largest city in the mid-state, and the hub of an area of 1.23 million residents.



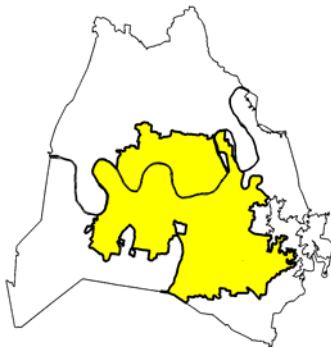
As a consolidated government, Metro provides all services and performs all functions normally associated with Tennessee city and county governments. This also means that the government and its budget are more complex than those of most other cities and counties.

## Services Districts

The Charter requires that Metro's operating budget be divided into two districts: the **General Services District (GSD)** and the **Urban Services District (USD)**. The GSD is synonymous with Davidson County; the USD comprises the old City of Nashville plus certain areas added since Metro was formed.

The geographic areas, purposes, and functions of these two districts determine the way services are budgeted and provided in Metro. The two districts relate services provided to taxes paid. The GSD receives a base level of services; its property is taxed at the GSD rate to fund these services. The USD receives more of certain services, which are funded by an additional USD rate to fund those services.

The General and Urban Services Districts in a Nutshell



District	GSD	USD
<b>Size</b>	533 square miles 569,891 people (2000 census)	169 square miles 393,907 people (2000 census)
<b>Services</b>	General government, financial management, schools, justice administration, law enforcement & incarceration, basic fire & ambulance, regulation & inspection, social services, health, hospitals, libraries, public works, traffic control, recreational & cultural.	GSD services plus additional police protection, additional fire protection, and additional public works (refuse collection & street lighting)

A variety of services are provided to Metro citizens directly by the federal, state, and other local governments. This book does not cover those services. However, information on them is available from various web sites.

- For federal services, see the U.S. Government FirstGov site at [www.firstgov.gov/](http://www.firstgov.gov/).
- For state services, see <http://www.tennesseeanytime.org/government/agencies.html>

- For any of the seven satellite cities within Davidson County, some basic information is provided under the listing for Satellite Cities in the Glossary (Appendix 3). For more current and detailed information, contact the satellite city directly.
- For additional information on the Board of Education budget, see their web site at <http://www.mnps.org/site3.aspx> and to see the "2007-08 budget" link to <http://www.mnps.org/PageFactory.aspx?PageID=18649>

# Metro Nashville and its Budget

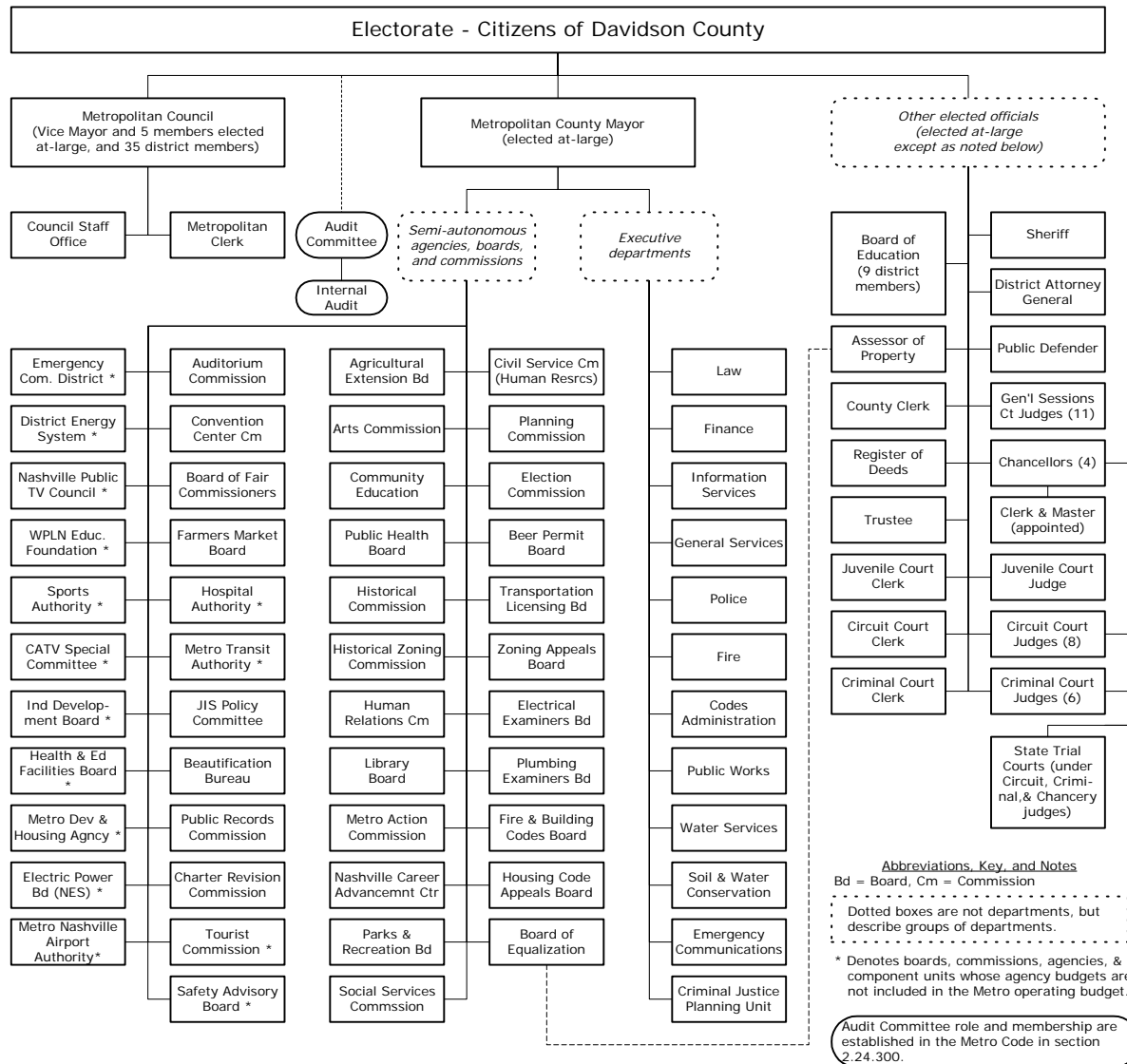
## Organization Structure

The following organization chart presents a high-level view of Metro's structure. The structure of each department is shown in that department's budget description, later in this book.

Metro has a "strong-mayor" form of government, in which the popularly-elected mayor is the city's chief executive and is independent of the Council.

Both the Mayor and Council are elected on a nonpartisan basis.

Within this framework, operations are conducted by executive departments (reporting to the Mayor), independent elected officials (including the elected Board of Education), and appointed boards, commissions, and agencies. The variety of elected officials, boards, and commissions facilitate citizen involvement in the government's operations.



# Metro Nashville and its Budget

## Financial Organization

Since the budget is a financial planning and policy document, it is organized according to Metro's financial accounting and coding structure. That coding structure – the chart of accounts – corresponds roughly to the government's administrative organization and service structure, while meeting the legal and accounting requirements of the government. It forms the basis for Metro budgeting, accounting, and financial reporting, and is used in both the budget ordinance and this book.

The entire budget is organized by fund. Revenues of each fund are organized by type and source. Expenditures of each fund are organized by business units, object codes, classifications, and positions.

## The Fund Structure

A "fund" is an accounting entity with assets, liabilities, equities, revenues, and expenditures, held separate in the budget for certain specific activities or to accomplish definite objectives.

## Budgetary Funds

Most of Metro's tax dollars are deposited into and spent out of six basic funds in the two districts:

- GSD General Fund (fund number 10101)
- GSD Debt Service Fund (20115)
- Schools (MBOE) General Purpose Fund (35131)
- Schools Debt Service Fund (25104)
- USD General Fund (18301)
- USD Debt Service Fund (28315)

These six budgetary funds provide the basic local government services to Davidson County. They are financed primarily through sales and property taxes, and their expenditures are controlled based on appropriations in the budget ordinance.

The two *General Funds* provide for the traditional operating services of the government. These funds receive property and sales taxes, charges for services, fees, fines, penalties, and other revenues.

The three *Debt Service Funds* finance the payment of interest and principal on long-term general obligation debt of each district. By Charter, debt service budgets must be sufficient each year to pay the principal and interest due on outstanding bonds.

The *School Fund* is Metro's biggest special revenue fund (described more generically below). It receives a dedicated portion of the property tax and, by state law, a portion of the local option sales tax. This fund's expenditures are budgeted and controlled by the Metropolitan Board of Public Education (MBOE) for the Metropolitan Nashville Public Schools (MNPS).

The two districts and six funds make it possible to allocate taxes and services in each district and fund. Revenue collected for each district can be spent only for purposes prescribed for that district. After the budget is passed, appropriations cannot be transferred between funds and/or districts except as specifically authorized in the budget ordinance.

## Non-budgetary Funds

Metro uses other types of funds for special purposes. Non-budgetary fund expenditures are limited to revenues received by and balances in each fund, rather than appropriations. Monies in these funds generally cannot be used to support other funds. Non-budgetary funds include:

*Internal Service Funds* provide services to Metro departments on a cost reimbursement basis.

*Enterprise Funds* provide services to the public on the same basis. The primary enterprise funds are the Hospital Authority, Farmers Market, State Fair, Municipal Auditorium, Community Education and Water Services funds.

*Capital Projects Funds* account for costs related to capital projects. These are not generally included in the operating budget.

*Permanent Funds* and *Fiduciary Funds* account for monies held for others. These are not generally included in the operating budget.

*Special Revenue Funds* account for the proceeds of specific revenue sources that are legally restricted for expenditure for specified purposes. These include the Schools Fund (mentioned above), Waste Management, grants, and the General Fund Reserve Fund (usually called the Four Percent Reserve Fund).

## Accounting & Budgeting

This budget conforms to guidelines of the Charter and standard municipal budgetary practices, while the year-end *CAFR* conforms to governmental Generally Accepted Accounting Principles (GAAP), so they are not strictly comparable to each other. Specifically:

- This budget recognizes that Metro operates in two general funds, as required by the Charter and Tennessee law. Governmental GAAP recognizes only one general fund per government.
- This budget treats transfers to and from any fund as revenues and expenditures, respectively, of that fund. Governmental GAAP classifies them as "Other Sources & Uses of Funds".
- This budget does not include certain "component units" that are required to be included in the *CAFR*.

# Metro Nashville and its Budget

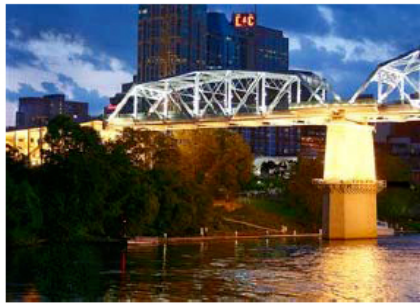
## The Budget Process

The Operating Budget, Capital Improvements Budget (CIB), and Capital Plan are developed through a multi-step information gathering and priority setting process that establishes objectives and priorities of the city and creates a financial plan for the operations of the government for the fiscal year. The Charter defines much of the process. The Mayor's Office, Finance Department, Office of Management & Budget (OMB), agency officials, and the Metropolitan Council are key participants. The FY 2008 budget calendar is, as scheduled:

November 2006 – The OMB projected departments' operating baseline expenditure budgets based on their FY 2007 budgets.

December 1 – The Finance Department held a budget kickoff meeting with agency heads and financial managers to introduce the budget process.

December 4 – Operating and capital budget instructions and forms were released to departments on the "Inside Metro" WEBudget intranet site.



December 4, 2006 through January 5, 2007 – Departments submitted their operating and capital budget proposals and revenue estimates to the OMB and the Planning Commission in the WEBudget system.

January 23 through February 14 – The Finance Director met individually with agencies and OMB staff to discuss budget issues and priorities.

March 14 & 16 – The Mayor and Finance Director held hearings with agency heads to discuss budget priorities.

March 23 – The Mayor's Office, Finance Director, and OMB completed and filed the Mayor's Recommended Operating Budget and tax levy ordinances.

March 23 – Finance Director Manning presented the Mayor's Recommended Operating Budget to the Council.

March 25 – Charter deadline to file the operating budget and tax levy ordinances.

April 3 – First reading of the Mayor's Recommended Operating Budget and tax levy ordinances by the Council.

May 15 – Charter deadline to file the CIB.

May 15 – First reading of CIB by the Council.

June 5 – Second reading of the Mayor's Recommended Operating Budget and tax levy ordinances by the Council; public hearing on the operating budget; public hearing and adoption of the CIB on second reading.

April through June 2007 – The Council's Budget and Finance Committee is scheduled to hold hearings with agency heads to review their recommended operating budgets.

June 12 – Third and Final reading scheduled to adopt the CIB.

June 15 – Charter deadline for the Council to pass the CIB.

June 26 – Third and Final reading is scheduled; the Council is scheduled to adopt a substitute Operating Budget ordinance (with changes to the Mayor's Recommended Budget), the recommended tax levy

ordinance, and the Urban Council resolution.



June 30 – Charter deadline for the Council to pass balanced budget and property tax levy ordinances.

July 1, 2007 – June 30, 2008 – Fiscal year 2007–08. Agencies provide services to customers and citizens. The budget may be amended as permitted by the Charter, the budget ordinance, and internal controls.

Late 2007 – An Independent CPA firm conducts the annual audit for FY 2007.

Late autumn 2007 – The Division of Accounts issues the *Comprehensive Annual Financial Report (CAFR)*, summarizing the government's financial condition and results of operations for Fiscal Year 2007.

This process is very public. All budget hearings and council meetings are televised by the Metro 3 Government Access Channel and by internet streaming video. Budget documents, the CAFR, and streaming video are available at [www.nashville.gov](http://www.nashville.gov).



# Metro Nashville and its Budget

## Financial Policies

The budget is governed by policies set out in the Charter and by executive decision. These policies are enforced by the Department of Finance through ongoing processes, internal control systems, special analyses, and in the annual independent audit.

The primary fiscal policies stated in the Charter are:

- **Fiscal year** - The fiscal year begins on July 1 and ends on the following June 30. (Charter §6.01) By custom, each fiscal year can be referenced in two ways: by using both years (e.g., "2007-2008") or by the calendar year in which the fiscal year ends (e.g., "FY 2008" for 2007-2008).
- **Budget Preparation** - The budget process (described on the previous page) must begin by December 1. All officers and agencies must furnish such information as the Finance Director requests in the format he or she specifies. Agencies are entitled to a hearing before the Director on any contemplated changes in their budgets (§6.02); this is assured through the Mayor's budget hearings, in which all departments are generally asked to present their budgets to the Mayor and the Director. Operationally, most budget preparation is coordinated by the Office of Management and Budget (OMB).
- **Scope of the Operating Budget** - The budget ordinance is organized by district, fund, and account number. Each fund's budget must be balanced: estimated revenues plus estimated fund balances must cover all budgeted expenditures (§6.03).
- **Public Inspection** - The Mayor's recommended budget is submitted to the Council by March 25 as an ordinance accompanied by a transmittal message. The Metropolitan Clerk publishes the ordinance's revenue and expenditure summaries in major local newspapers. The operating budget, the capital improvements budget, the budget message, and all supporting schedules are public records in the Office of the Metropolitan Clerk and are open to public inspection (§6.04). The OMB also prepares a Recommended Budget Book, intended primarily for the Council but also useful to the media and the public, containing more information on the recommended budget. Copies of the ordinance are available in the Clerk's office and from the Finance Department; the budget is available at [www.nashville.gov/citizens\\_budget](http://www.nashville.gov/citizens_budget).
- **Council Hearings** - Once in the Council's hands, the budget goes through three readings. Between first and third readings, the Budget and Finance Committee holds a public series of departmental hearings, and the Council holds a Charter-mandated hearing for public comment (§6.05).
- **Council Action** - The Council may approve the Mayor's budget, amend it, or create a substitute. They cannot change revenue estimates except to correct errors. A balanced budget must be approved by midnight June 30, or the Mayor's budget and proposed tax rate take effect by default (§6.06).
- **Authorized Spending** - Departments cannot overspend their budgets. The amount set out in the adopted operating budget for each organizational unit, purpose, or activity constitutes the annual appropriation for such item; no expenditure shall be made or encumbrance created in excess of the otherwise unencumbered balance of the appropriation or allotment to which it is chargeable (§6.06).
- **Property Tax Levies** - The budget is accompanied by a property tax levy ordinance that sets a tax rate sufficient to fund the budget (§6.07).
- **Allotments** - Annual appropriations are divided into quarterly allotments based upon estimated needs (§6.08).
- **Administrative Impoundments** - Unencumbered funds in each account at the end of each quarter may be un-allotted through "administrative impoundments". These are merely allotment adjustments, not the "charter impoundments" discussed immediately below in §6.09.
- **Impoundment of Funds** - If the Finance Director certifies that the revenues or other resources actually realized for any fund are less than was anticipated and are insufficient to meet the amounts appropriated from such fund, the Mayor is obligated to impound such appropriations as may be needed to prevent deficit operation (§6.09). Such impoundments reduce appropriations and allotments in order to keep the budget balanced.
- **Additional Appropriations** - The Council may make appropriations in addition to the current operating budget, but only from an existing unappropriated surplus in the fund to which it applies (§6.10). This is done by resolution based on available fund balance or previously-unbudgeted revenue.
- **Intradepartmental Budget Transfers** - Funds may be transferred within a department's expenditure budget by the department head and the Mayor, and are available for use when allotted (§6.11). As an administrative matter, the Deputy Finance Director also approves the transfer.
- **Interdepartmental Budget Transfers** - At the end of any quarter, the Council may by resolution transfer the unencumbered balance of any appropriation (or any portion thereof) to another appropriation within the same district and fund (§6.11).
- **Lapse of Appropriations** - At the end of the fiscal year, all unencumbered balances of appropriations in the current operating budget lapse into the unappropriated fund balance or reserves of the fund or funds from which such appropriations were made (§6.12). Unencumbered appropriations cannot be carried over from one fiscal year to the next.
- **Capital Improvements Budget Preparation** - By March 1, the Planning Commission shall begin to prepare a Capital Improvements Budget (CIB). The CIB includes a program of proposed capital expenditures for the ensuing fiscal year and the next five fiscal years thereafter, accompanied by the Commission's report and

# Metro Nashville and its Budget

recommendations with respect to the program. By May 15, the Mayor shall submit the CIB to the Council and shall recommend those projects to be undertaken during the ensuing fiscal year and the method of financing them, and shall include in the appropriate current operating budget any projects to be financed from current revenues for the ensuing fiscal year. By June 15, the Council shall accept, with or without amendment, or reject, the proposed program and proposed means of financing (§6.13).

- **Capital Improvements Budget Expenditures** - Expenditures for the construction of any building, structure, work or improvement must be included in the CIB, except to meet a public emergency (§6.13).
- **Capital Improvements Budget Amendments** - Amendments to the CIB may be made by recommendation of the Mayor, Planning Commission, and two-thirds vote of Council (§6.13).
- **GSD General Fund Reserve (Four Percent Reserve Fund)** - Four percent of original revenues are deposited to the Four Percent Reserve Fund. The Mayor and Council may appropriate money from this fund by resolution for the purpose of equipment for any department that derives its operating funds from the general fund budget (§6.14).
- **Advance Planning and Research Fund** - The APR Fund, established for the use of the planning commission to prepare plans for capital projects and studies and research, must be at least \$50,000 at the start of each year (§6.14).
- **USD General Fund Reserve** - The Council has not exercised its ability to create a contingent reserve fund not to exceed five (5%) percent of the general fund revenue of the USD (§6.14).
- **Post Audit** - The Council shall provide annually for an independent audit of the accounts and other evidences of financial transactions of the government and of every department, office and agency. The audit shall be made by a certified public accountant (CPA) or firm of CPAs thoroughly qualified in governmental accounting to perform the audit; the auditor shall be chosen by a three-member audit board consisting of the presiding officer of the Council, the chairman of the finance committee of the Council, and the chairman of the board of education. The audit report shall be available to the public and to the press. In addition, the Council may at any time order an examination or special audit of any department, office or agency of the government (§6.15).
- **Mayor's veto power** - The Mayor has line-item veto power, that is, the ability to reduce or veto specific appropriations or parts of appropriations within an ordinance. The Council may override such a veto by the affirmative vote of 28 members (§5.04). The veto power has been rarely used.
- **Bond Issues** - Bond issues and debt service shall be prepared and administered in accordance with Article 7 of the Charter (§7.01 et seq.).

- **Transfer of School Funds Within School Budget** - Within the constraints of general law, the Metropolitan Board of Public Education (MBOE) has authority over the distribution of, and transfer of funds within, its budget (§9.12).
- **Referendum as to School Budget** - the MBOE may initiate a referendum to levy additional property taxes for schools (§9.04(3)).
- **No Diversion of School Funds** - No funds that are appropriated for the use of, or transferred to, the school system shall be diverted from that use for any other purpose (§9.11).
- **Transfers to School Fund from General Funds; Borrowing Money** - The Council and the Mayor may advance cash or transfer monies from the general fund to the school fund, provided the advance or transfer is reimbursed the following year (§9.13). An advance involves a loan of cash with the establishment of an asset (a receivable or a "due from") on the books of the loaning fund and a liability (a debt or a "due to") on the part of the recipient. A transfer would include appropriation of one fund's revenues or fund balance to another, handled through the budget as if it were an expenditure to one fund and a revenue (or source of operating resources) to the other.

Other important policies include:

- **Funds Budgeted** - The budget ordinance and book contain annually-budgeted governmental operating funds, debt service funds, enterprise funds, internal service funds, and special revenue and other grant funds with fiscal years beginning July 1. It does not include grant funds with non-Metro fiscal years, capital projects, bond funds, fiduciary funds, permanent funds, component unit funds (unless the component unit receives significant general fund money), and other funds with multi-year budgets. The budgets of funds that are not included in the annual operating budget are approved through other processes as required by law.
- **Basis of Budgeting and Accounting** - All annually-budgeted funds are budgeted using the current financial resources measurement focus and the modified accrual basis of accounting.

Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the fiscal year or soon enough thereafter to pay liabilities of that year (collected within 60 days of the end of the fiscal year). Property taxes, franchise taxes, licenses, interest, and certain portions of special assessments associated with the fiscal year are accrued. All other revenue items are considered to be measurable and available only when Metro receives the cash.

# Metro Nashville and its Budget

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to non-vested sick pay, compensated absences and other long-term commitments and contingencies are recorded only when payment is due.

Actual revenues and expenditures of governmental funds are presented in this book using the same modified accrual basis. Actual revenues and expenditures of proprietary funds are presented using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year in which the levy is assessed. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

- Accounting and financial reporting shall conform to generally accepted accounting principles (GAAP) for governments as promulgated by the Governmental Accounting Standards Board (GASB), the federal Office of Management and Budget, the federal Comptroller General, and the State of Tennessee.
- Current operating costs will be financed by current operating revenues. Only capital goods will be financed by long-term debt, and then only as provided by the Charter. The government shall refrain from using nonrecurring revenue to fund ongoing operations of the three operating funds. Nonrecurring revenue shall be those funds not normally accrued to the benefit of the operating funds each year, including transfers from special, enterprise, and internal service funds. Any nonrecurring revenue received shall be utilized to fund activities that do not require ongoing funding or to build reserves. To protect the financial position of this government in the event of unexpected emergencies or unforeseen downturns in revenue collection, fund balances will not be appropriated in any budgetary fund unless the audited unreserved undesignated fund balances of that fund are at least 5% of the fund's budgeted expenditures. (Resolution R89-959 adopted 11/21/1991).
- The government will strive to maximize service efficiency and effectiveness to its citizen taxpayers in a manner consistent with practices of sound financial management.
- Revenue estimates will be realistic and accurate without being optimistic. Operationally, this means that estimates will be based on objective judgment and should be 95% to 100% of actual collections without exceeding those actual collections.
- The government will not commit to programs with significant future costs without first identifying those costs and the sources of funds to finance those programs.
- Generally, the government will not use local funding to make up for lost state and federal categorical grants.
- Adjustments and amendments to the operating budget will be done in accordance with provisions of Article 6 of the Charter.
- Staffing levels will be limited to final position counts and FTEs noted in this book. Exceptions to this policy (as for new grant-funded staff) are strictly regulated by the Finance Department.
- USD tax-supported debt will be no more than 15% of the total assessed valuation of USD property, per § 7.08 of the Charter.
- Capital expenditures are authorized through an annual Capital Plan. Major capital expenditures for General Fund departments shall be funded through issuance of bonds or notes. Smaller capital expenditures for GSD General Fund departments shall be made from the Four Percent Reserve Fund. Capital expenditures for grants will be made through the grant's operating budget. Capital expenditures for enterprise and internal service fund operations will be made from those funds.
- The Four Percent Reserve Fund will maintain a minimum fund balance of \$1,000,000: \$500,000 by Administration policy and an additional \$500,000 by Council policy.
- The government will control costs by appropriate competitive bidding (as specified in the purchasing ordinance).
- Investments shall be made in conformance with the government's investment policy (available at [www.nashville.gov](http://www.nashville.gov)) and instructions given to the government's investment manager. Those documents establish a hierarchy of objectives of (1) preserving principal, (2) maintaining liquidity, and (3) maximizing return. They also define allowable types of investments, required collateralization, custody, internal controls, diversification, and operation of the metro investment pool.
- Indirect Cost Planning and Recovery - Where allowable under Federal, State and Local statutes and grant regulations, Metro departments and agencies shall develop an annual indirect cost recovery plan [which] must include both cost identified in the Local Cost Allocation Plan (LOCAP) and departmental indirect cost allocations. Indirect costs must be recovered when funding is made available through reimbursement or draw-down processes, in accordance with the terms of each departmental indirect cost rate proposal or cost allocation plan and applicable Federal, State and Local grantor's regulations. Departments and agencies shall make provisions for indirect costs in their grant budgets both during the application submission and in the general ledger. ... Funds collected from grantors for indirect cost recovery shall be deposited into the General Fund based on guidance provided by the Finance Director or his designee.

# Metro Nashville and its Budget

- Debt Management Policy establishes the objectives and practices for debt management within Metro and assists concerned parties in understanding Metro's approach to debt management. A more detailed overview of the Debt Management Policy can be found with the Debt Service Fund pages in Section H.
- Self Funding Policy establishes uniform guidelines for use of self funding as a designated funding source for capital assets that are determined to either provide cost savings to Metro to cover the cost of funding assets or provide specific benefits to one or more agencies such that the cost for an asset should be recovered from the operating budgets of the beneficiaries.
- Disallowed Cost Policy provides guidelines on ensuring costs charged to grants are allowable and an appropriate course of action in situations where costs are questioned.
- Grant Drawdown and Reimbursement Policy ensures that Metro departments and agencies that are grant recipients receive revenue as early and as often as is allowable under the terms of the grant contract.
- Grants Management Policy establishes the responsibilities of the Metro departments and agencies as well as the Division of Grants Coordination in developing funding opportunities that are well suited to local needs while controlling costs associated with financial assistance.
- Unclaimed Property Policy establishes uniform guidelines across Metro for the disposition of unclaimed property.

## Budget Overview

The following pages provide background information on Metro's revenues and ongoing expenditures. Revenue projections and expenditure changes are discussed in the Executive Summary at the beginning of this section.

## Revenues

Deficit financing is prohibited by both Tennessee Law and the Metropolitan Charter; expenditures must be matched by equal dollars of revenue and appropriated fund balances.

The operating budgets for the GSD and the USD are supported by a variety of revenue sources. The primary sources are presented in the Executive Summary pie chart on page A-3 and table on page A-4. The primary sources are discussed on the following pages.

Detailed revenue projections are included in the budget ordinance, included in the Executive Summary. Recent revenue trends can be seen in Appendix 1 in SCHEDULE 1 - SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES.

## Property Taxes

The largest single source of operating revenue is the property tax. The property tax is authorized by the State Constitution as an Ad Valorem ("according to value") tax based on the market value of property. This tax is levied based on the assessed value of various types of property, including:

- Real property (land, structures, and leasehold improvements),
- Personal property (business equipment, excluding inventories for resale), and
- Public utility property (real and personal property owned by utilities and organizations regulated by the State).

1998 Distribution of Real Property Assessed Value
• 50.9% commercial
• 47.1% residential
• 2.0% multi-class, farm, agriculture, & forest



Property tax law and policy are set by the State Constitution, legislature, courts, and Board of Equalization. The Legislature makes laws which govern the administration of the tax. The State Board of Equalization establishes rules and regulations to be followed by local Assessors. And, the entire process is subject to court interpretation.

The tax bill for a property is determined by:

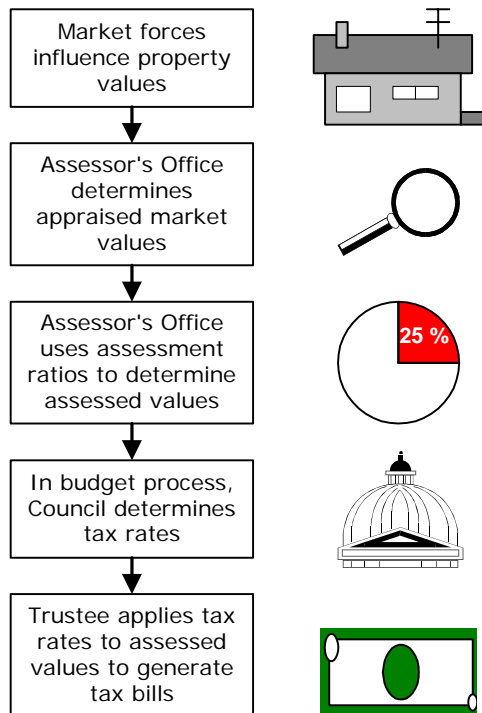
- The appraised value of the property – what it would bring if sold on the open market – and its classification – whether it is used for residential, utility, commercial, industrial or farm purposes, which determines the percentage of assessment
- The assessment - applying the classification percentage against the appraised value to arrive at an assessed value; and,
- The tax rate set by the local governing body which is applied to the assessment to calculate your property tax bill.

Certain types of property (governmental, religious, charitable, scientific, educational, etc.) are exempt from property taxes.



# Metro Nashville and its Budget

**How the Property Tax Works:** The following diagram shows the appraisal and budgetary process.  
*Market values* – Market values of property are set in the open market. Market value is the most probable price of a piece of property in an arms-length transaction between a willing and knowledgeable buyer and a willing and knowledgeable seller.



**Appraisal** –The Assessor of Property’s role is to determine the value of property so that the tax burden is distributed equitably among all property owners. That office executes tax policy to identify, classify, appraise and assess all property. In Metro, the Assessor must:

- Produce an annual assessment roll—adding new construction and removing demolished buildings.
- Perform site inspections of all properties to update assessment records.
- Collect and verify sales prices for all real estate transfers.
- Analyze sales data and property characteristics to produce 100% appraisals in the fourth year of the appraisal cycle.

Metro’s Assessor of Property determines the appraised value of all real and personal property in the county, except public utilities (whose values are determined by the State Comptroller’s Office). Appraised value is the estimated market value of the property at a certain point in time (currently 2005).

The appraised value of a property is an estimate of its market value. Three appraisal methods are used to estimate each property’s market value:

- The estimated *cost* to replace a structure, referred to as “replacement cost new,” adjusted for depreciation based on the property’s age and condition, yielding the “depreciated replacement cost.”
- The *market value* or sales prices of similar properties that have recently sold.
- The *present value of the future net income* that can be generated by that or similar properties, sometimes called the “capitalization of income” method.

When used together, these three methods give the appraiser the best indication of what a property is worth. With the aid of modern computer systems, the Assessor has adapted these traditional appraisal techniques to produce large-scale reappraisal projects with accurate and cost effective results.

In most years, appraised values on existing real property do not change unless there are substantial taxable additions or improvements to the property, the property is rezoned, or the owner files and wins an appeal from the county or state Board of Equalization. New construction between reappraisals is valued at levels consistent with tax roll appraisals of similar existing properties.

However, over time, the market values of properties may change considerably, and at different rates. The resulting inconsistency with the market causes some property owners to pay taxes based on appraisals that exceeded the current value of their property while others pay on appraisals that reflected only a portion of the current value.

So, in accordance with state law, the Assessor’s Office conducts a county-wide reappraisal every four years to bring appraised values up to current market values. (Current law allows for reappraisals on a four-year or six-year cycle; the Metro Assessor has chosen the former. The last reappraisal was for tax year 2005 or FY 2006). After the reappraisal, all properties should be appraised consistently at 100% of their current market values. Periodic reappraisals are designed to equalize the appraised values of all property.

Tennessee’s property tax laws protect taxpayers against an automatic or arbitrary increase in their tax bills after a reappraisal. Local governments must lower the tax rate to a level which will produce the same amount of revenues from the new appraisals as was generated from the old rates and appraisals — except for new construction. This is called the certified tax rate. So, under the state law, your property tax bill can’t be raised by reappraisal unless your property value has grown more in value than the average for all other property in the county.

In between reappraisals, the state performs a biennial analysis of appraised values conducted for all counties in the state. This analysis, known as a sales ratio study, compares sales prices with appraised values to determine both the level and equity of appraisals. However, this

# Metro Nashville and its Budget

ratio is not used to increase residential property appraisals.

**Assessment:** In Tennessee the assessed value upon which taxes are levied is a fraction (percentage) of the appraisal. The percentage varies depending on the classification of the property, which is determined by its use. The assessed value, not the appraised value, is applied to the tax rate to produce a tax bill.

One of the reasons the Assessor inspects all property is to verify how it is used. The state Constitution mandates assessment percentages to be applied to the appraised value of different classes of property. These percentages are:

Property Class	Assessment Rate
<b>Residential &amp; Farm</b>	
• Real Property	25% of appraised value
• Personal Property	5% of appraised value (\$7,500 exemption)
<b>Commercial &amp; Industrial</b>	
• Real Property	40% of appraised value
• Personal Property	30% of appraised value
Public Utility	55% of value set by the State Comptroller

The appraised values are multiplied by percentages defined in the state constitution to arrive at assessed values, which are then multiplied by the tax rate to determine the taxes owed. This is described in detail later in the section on Property Reappraisal.

For example, the assessed value of a residential property with an appraised value of \$100,000 would be \$25,000 (.25 X \$100,000), while a commercial property of the same appraised value would have an assessed value of \$40,000 (.40 X \$100,000).

Assessments must be compiled annually on assessment rolls for the GSD, USD, and each of the seven satellite cities within the county.

If the value of a piece of property changes (usually because of an improvement to or demolition of the property), notices of the property's new appraised value, the classification in which it is now placed, and the resulting assessment are mailed by the Assessor. There is a process established for appeals of the appraisal, but the Assessor can only consider information about value, not tax bills.

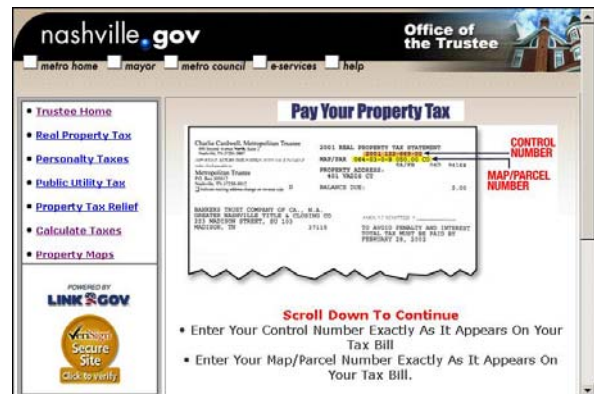
**Tax rate set through budget process:** The tax rate is set through the budget process in the form of a tax levy ordinance that is recommended by the Mayor and approved by the Council. That ordinance (printed in the Executive Summary of this book) sets the GSD and USD rates per \$100 of assessed value.

**Tax bills are generated:** The Trustee's office prepares and distributes tax bills based on the assessed value of each property and the tax rate for its district.

To calculate your property tax bill, divide the assessed value by \$100 and then multiply that amount by the tax rate. For example, a property classified as residential and appraised at \$100,000 would be assessed at \$25,000 (the \$100,000 appraised value times the 25% residential assessment ratio). With a tax rate set at \$4.69, the calculation would be:

$$\begin{aligned} \text{tax} &= (\$25,000/\$100) \times \$4.69 \text{ per } \$100 \\ &= \$250 \times \$4.69 \\ &= \$1,172.50 \end{aligned}$$

Property tax bills are mailed to property owners and, if taxes are paid through an escrow account, also to the mortgage holder. This normally occurs in late September or early October. Tax payments are due by the end of the following February.



Property taxes can also be paid over the internet at [www.nashville.gov](http://www.nashville.gov).

Metro and the state assist the elderly and disabled with property taxes on the first \$18,000 appraised value of their homes through the Property Tax Relief program administered by the Trustee. The program also assists disabled veterans with the first \$35,000 of assessed value of their property.

**Property Value Trends:** Total assessed values are increasing moderately.

Construction of taxable property is moderately strong. Local growth, as measured by the value of permits issued, is increasing (although many of those permits are for tax-exempt projects). This is in line with a cycle that affects both Nashville and the nation. Since about 25% of construction is typically tax-exempt, only around 75% adds to the tax base.

# Metro Nashville and its Budget

**Property Tax Rates:** FY 2007 and FY2008 tax rates are shown in the Executive Summary and in the tables on the following pages. The combined rate is the total paid for property in the USD; property outside the USD is taxed at the GSD rate. Residents of the seven satellite cities within Metro pay the GSD rate plus the rate set by that satellite city.

Nashville's property tax rates are currently the lowest of the four major Tennessee cities, and competitive with those of surrounding communities.

Historic property tax rates, tax rate changes, and property values are presented in the following tables.

The **History of Property Tax Rates** table presents historic nominal property tax rates along with a summary of changes that have taken place.

The **Property Tax Rate Changes** table shows the history and type of tax rate changes, whether from budget-related tax increase, redistribution of the rate between funds, changes in the fire tax or county-wide property reappraisals.

# Metro Nashville and its Budget

## History of Property Tax Rates

Tax Year	Fiscal Year	GSD					USD			Totals		
		General Fund	School Fund	Debt Service Fund	School Debt Service	GSD Total	General Fund	Debt Service Fund	USD Total	Combined Total GSD+USD	Fire District Transfer	
1962	1963	1.36	1.78	0.56	-	3.70	1.55	0.45	2.00	5.70	-	
1963	1964	1.36	1.78	0.56	-	3.70	1.55	0.45	2.00	5.70	-	
1964	1965	1.36	1.78	0.56	-	3.70	1.60	0.40	2.00	5.70	-	
1965	1966	1.36	1.78	0.36	-	3.50	1.66	0.14	1.80	5.30	-	
1966	1967	1.40	1.78	0.32	-	3.50	1.68	0.12	1.80	5.30	-	
1967	1968	1.40	1.78	0.32	-	3.50	1.60	0.20	1.80	5.30	-	
1968	1969	1.40	1.78	0.32	-	3.50	1.60	0.20	1.80	5.30	-	
1969	1970	1.40	1.78	0.32	-	3.50	1.60	0.20	1.80	5.30	-	
1970	1971	1.40	1.78	0.32	-	3.50	1.60	0.20	1.80	5.30	-	
1971	1972	1.71	2.08	0.32	-	4.11	1.60	0.29	1.89	6.00	-	
1972	1973	1.63	2.08	0.40	-	4.11	1.57	0.32	1.89	6.00	-	
1973	1974	**	1.63	2.02	0.46	-	4.11	1.55	0.34	1.89	6.00	-
1974	1975		1.63	2.02	0.46	-	4.11	1.55	0.34	1.89	6.00	-
1975	1976		1.63	2.02	0.46	-	4.11	1.59	0.30	1.89	6.00	-
1976	1977		1.63	2.02	0.46	-	4.11	1.55	0.34	1.89	6.00	-
1977	1978		1.96	2.02	0.46	-	4.44	1.22	0.34	1.56	6.00	0.33
1978	1979		1.99	2.02	0.43	-	4.44	1.29	0.27	1.56	6.00	0.33
1979	1980		1.99	2.02	0.43	-	4.44	1.29	0.27	1.56	6.00	0.33
1980	1981		2.39	2.08	0.45	-	4.92	1.64	0.27	1.91	6.83	0.33
1981	1982		2.39	2.08	0.45	-	4.92	1.64	0.27	1.91	6.83	0.33
1982	1983		2.39	2.08	0.45	-	4.92	1.64	0.27	1.91	6.83	0.33
1983	1984		2.39	2.08	0.45	-	4.92	1.64	0.27	1.91	6.83	0.33
1984	1985	**	1.11	0.96	0.21	-	2.28	0.76	0.13	0.89	3.17	0.16
1985	1986		1.45	1.09	0.35	-	2.89	0.90	0.13	1.03	3.92	0.16
1986	1987		1.45	1.09	0.35	-	2.89	0.90	0.13	1.03	3.92	0.16
1987	1988		1.47	1.07	0.35	-	2.89	0.90	0.13	1.03	3.92	0.16
1988	1989		1.97	1.24	0.43	-	3.64	1.02	0.15	1.17	4.81	0.16
1989	1990		1.97	1.24	0.43	-	3.64	1.02	0.15	1.17	4.81	0.16
1990	1991		1.97	1.24	0.43	-	3.64	1.02	0.15	1.17	4.81	0.16
1991	1992		1.92	1.29	0.43	-	3.64	1.02	0.15	1.17	4.81	0.16
1992	1993		1.92	1.29	0.43	-	3.64	1.02	0.15	1.17	4.81	0.16
1993	1994	**	1.95	1.01	0.43	0.11	3.50	0.88	0.12	1.00	4.50	0.12
1994	1995		1.95	1.01	0.43	0.11	3.50	0.88	0.12	1.00	4.50	0.12
1995	1996		1.91	1.01	0.47	0.11	3.50	0.88	0.12	1.00	4.50	0.12
1996	1997		1.91	1.01	0.47	0.11	3.50	0.88	0.12	1.00	4.50	0.12
1997	1998	**	1.69	0.96	0.49	0.13	3.27	0.74	0.11	0.85	4.12	0.10
1998	1999		1.68	0.96	0.50	0.25	3.39	0.74	0.11	0.85	4.24	0.10
1999	2000		1.68	0.96	0.50	0.25	3.39	0.74	0.11	0.85	4.24	0.10
2000	2001		1.68	0.96	0.50	0.25	3.39	0.74	0.11	0.85	4.24	0.10
2001	2002	**	1.97	1.24	0.43	0.20	3.84	0.64	0.10	0.74	4.58	0.09
2002	2003		1.94	1.27	0.43	0.20	3.84	0.64	0.10	0.74	4.58	0.09
2003	2004		1.94	1.27	0.43	0.20	3.84	0.64	0.10	0.74	4.58	0.09
2004	2005		1.94	1.27	0.43	0.20	3.84	0.64	0.10	0.74	4.58	0.09
2005	2006	**	2.00	1.33	0.54	0.17	4.04	0.56	0.09	0.65	4.69	0.08
2006	2007		2.07	1.33	0.47	0.17	4.04	0.56	0.09	0.65	4.69	0.08
2007	2008		2.06	1.33	0.48	0.17	4.04	0.56	0.09	0.65	4.69	0.08

\* The Fire District transfer of the GSD General Fund to the USD General Fund for fire protection.

\*\* Reappraisals took place in tax years 1973, 1984, 1993, 1997, 2001, and 2005 (fiscal years 1973-74, 1984-85, 1993-94, 1997-98, 2001-2002, and 2005-2006).

# Metro Nashville and its Budget

Property Tax Rate Changes												
Tax Year	Fiscal Year	Type Chng	GSD					USD			Totals	
			General Fund	School Fund	Debt Service Fund	School Debt Service	GSD Total	General Fund	Debt Service Fund	USD Total	Combined Total GSD+USD	Fire District* Transfer
1971	1972	T	0.31	0.30	-	-	0.61	-	0.09	0.09	0.70	-
1972	1973	D	(0.08)	-	0.08	-	-	(0.03)	0.03	-	-	-
1973	1974	D	-	(0.06)	0.06	-	-	(0.02)	0.02	-	-	-
1977	1978	F	0.33	-	-	-	0.33	(0.33)	-	(0.33)	-	0.33
1978	1979	D	0.03	-	(0.03)	-	-	0.07	(0.07)	-	-	-
1980	1981	T	0.40	0.06	0.02	-	0.48	0.35	-	0.35	0.83	-
1984	1985	R	(1.28) <i>1.11</i>	(1.12) <i>0.96</i>	(0.24) <i>0.21</i>	-	(2.64) <i>2.28</i>	(0.88) <i>0.76</i>	(0.14) <i>0.13</i>	(1.02) <i>0.89</i>	(3.66) <i>3.17</i>	<i>0.16</i>
1985	1986	T	0.34	0.13	0.14	-	0.61	0.14	-	0.14	0.75	-
1987	1988	D	0.02	(0.02)	-	-	-	-	-	-	-	-
1988	1989	T	0.52	0.15	0.08	-	0.75	0.12	0.02	0.14	0.89	-
1988	1989	D	(0.02)	0.02	-	-	-	-	-	-	-	-
1991	1992	D	(0.05)	0.05	-	-	-	-	-	-	-	-
1993	1994	R	(0.43) <i>1.49</i>	(0.28) <i>1.01</i>	(0.09) <i>0.34</i>	-	(0.80) <i>2.84</i>	(0.22) <i>0.80</i>	(0.03) <i>0.12</i>	(0.25) <i>0.92</i>	(1.05) <i>3.76</i>	- <i>0.12</i>
1993	1994	T	0.46	-	0.09	0.11	0.66	0.08	-	0.08	0.74	-
1995	1996	D	(0.04)	-	0.04	-	-	-	-	-	-	-
1997	1998	R	(0.39) <i>1.52</i>	(0.21) <i>0.80</i>	(0.10) <i>0.37</i>	(0.02) <i>0.09</i>	(0.72) <i>2.78</i>	(0.18) <i>0.70</i>	(0.02) <i>0.10</i>	(0.20) <i>0.80</i>	(0.92) <i>3.58</i>	- <i>0.10</i>
1997	1998	T	0.17	0.16	0.12	0.04	0.49	0.04	0.01	0.05	0.54	-
1998	1999	T	(0.01)	-	0.01	0.12	0.12	-	-	-	0.12	-
2000	2001	R	(0.21) <i>1.47</i>	(0.12) <i>0.84</i>	(0.07) <i>0.43</i>	(0.03) <i>0.22</i>	(0.43) <i>2.96</i>	(0.10) <i>0.64</i>	(0.01) <i>0.10</i>	(0.11) <i>0.74</i>	(0.54) <i>3.70</i>	- <i>0.09</i>
2001	2002	T	0.50	0.40	-	(0.02)	0.88	-	-	-	0.88	-
2002	2003	D	(0.03)	0.03	-	-	-	-	-	-	-	-
2005	2006	R	(0.24) <i>1.70</i>	(0.16) <i>1.11</i>	(0.04) <i>0.39</i>	(0.03) <i>0.17</i>	(0.47) <i>3.37</i>	(0.08) <i>0.56</i>	(0.01) <i>0.09</i>	(0.09) <i>0.65</i>	(0.56) <i>4.02</i>	- <i>0.08</i>
2005	2006	T	0.30	0.22	0.15	-	0.67	-	-	-	0.67	-
2006	2007	D	0.07	-	(0.07)	-	-	-	-	-	-	-
2007	2008	D	(0.01)	-	0.01	-	-	-	-	-	-	-

Notes:

Nominal rates per \$100 of assessed value from tax levy ordinances, not adjusted for appraisal (sales) or assessment ratios.

\* - The Fire District transfer of the GSD General Fund to the USD General Fund for fire protection .

\*\* - Reappraisals took place in tax years 1973, 1984, 1993, 1997 and 2001 (fiscal years 1973-74, 1984-85, 1993-94, 1997-98 and 2001-2002).

# Metro Nashville and its Budget

## Property Tax Base, Assessment, Levy, and Appraisal Ratios

### Property Taxes

Tax Year	Fiscal Year	Tax Base (billions)	Assessment (billions)		Tax Levy (in millions)			% Uncollected	Appraisal Ratio	
			GSD	USD	GSD	USD	Total			
1962	1963									
1963	1964	n/a	\$ 0.771	\$ 0.471	\$ 28.5	\$ 9.3	\$ 37.8	2.79%		
1964	1965	n/a	0.804	0.486	29.7	9.7	39.5	2.42%		
1965	1966	n/a	0.845	0.505	29.5	9.1	38.6	2.79%		
1966	1967	n/a	0.898	0.529	31.3	9.5	40.8	2.46%		
1967	1968	n/a	0.951	0.556	33.3	10.0	43.3	2.14%		
1968	1969	n/a	1.004	0.581	35.1	10.4	45.5	2.01%		
1969	1970	n/a	1.135	0.655	39.6	11.7	51.3	4.04%		
1970	1971	n/a	1.242	0.712	43.5	12.8	56.3	5.95%		
1971	1972	n/a	1.298	0.728	53.6	13.9	67.5	3.79%		
1972	1973	n/a	1.365	0.736	56.3	14.0	70.3	4.08%		
1973	1974	**	n/a	1.449	0.765	58.7	15.3	74.0	5.33%	
1974	1975		n/a	1.590	1.009	64.3	18.7	83.0	4.63%	
1975	1976		n/a	1.670	1.056	68.1	19.8	87.9	4.70%	
1976	1977		n/a	1.726	1.087	70.5	20.4	90.9	4.99%	0.6500
1977	1978		n/a	1.742	1.266	72.9	23.7	96.6	4.48%	0.6500
1978	1979		n/a	1.794	1.328	74.9	25.0	99.9	3.13%	0.6660
1979	1980		n/a	1.868	1.376	78.0	25.9	103.9	4.03%	0.6100
1980	1981		n/a	1.940	1.428	90.3	32.0	122.4	3.06%	0.6100
1981	1982		n/a	1.955	1.435	91.0	32.2	123.2	3.19%	0.4480
1982	1983		n/a	2.020	1.487	94.0	33.4	127.4	3.07%	0.4480
1983	1984		n/a	2.060	1.521	96.2	34.3	130.4	2.54%	0.4305
1984	1985	**	n/a	4.497	3.298	96.8	34.5	131.3	3.68%	1.0000
1985	1986		n/a	4.944	3.606	132.2	41.4	173.5	2.65%	0.9476
1986	1987		n/a	5.159	3.749	143.1	44.6	187.7	3.18%	0.9476
1987	1988		n/a	5.644	4.089	156.6	48.7	205.2	6.26%	0.8138
1988	1989	\$	21.405	5.920	4.271	208.7	56.8	265.5	5.02%	0.8138
1989	1990		23.350	5.985	4.259	211.1	56.6	267.7	5.70%	0.7766
1990	1991		23.979	6.132	4.561	215.9	60.7	276.6	5.83%	0.7766
1991	1992		23.986	5.975	4.408	210.4	58.6	269.1	6.35%	0.7767
1992	1993		23.711	6.032	4.438	212.5	59.0	271.5	4.92%	0.7767
1993	1994	**	24.155	7.646	5.536	261.7	62.0	323.7	4.67%	1.0000
1994	1995		24.555	7.809	5.543	266.7	62.1	328.8	3.04%	1.0000
1995	1996		26.686	7.949	5.567	271.5	62.4	333.9	2.87%	0.9054
1996	1997		27.908	8.193	5.692	279.9	63.7	343.7	2.97%	0.9054
1997	1998	**	33.706	10.648	7.303	340.9	69.4	410.3	3.46%	1.0000
1998	1999		34.408	10.896	7.491	361.8	71.1	433.0	3.65%	1.0000
1999	2000		38.576	11.087	7.579	368.2	72.0	440.2	3.61%	0.9098
2000	2001		39.576	11.390	7.752	378.4	73.6	452.0	3.50%	0.9098
2001	2002	**	42.634	13.373	9.029	504.5	75.8	580.4	3.85%	1.0000
2002	2003		42.989	13.463	9.022	508.9	74.9	583.8	3.90%	1.0000
2003	2004		45.151	13.280	8.792	502.1	73.0	575.0	3.27%	0.9455
2004	2005		45.746	13.432	9.168	507.5	76.1	583.6	3.08%	0.9455
2005	2006		50.477	15.534	10.514	619.2	76.7	695.5	3.28%	1.0000

\* Assessment - 2003 assessment estimate from budget assessed value and Tax Levy.

\*\* Tax Levy - Assessment per \$100 x Tax Rate

\*\*\* Appraisal Ratio - Assessed value and market value.

Source:  
Comprehensive Annual Financial Report

# Metro Nashville and its Budget

## Local Option Sales Tax

Local option sales tax collections provide the second largest source of revenue to the operating budget. Nashville's 9.25% sales tax rate consists of a 2.25% local option tax and a 7.00% state tax (the total rate is 8.25% on unprepared food, because the state rate for such food is 6.00%). The tax is levied on all retail sales in Davidson County, although the local portion is limited to the first \$1,600 of the cost of each item.

By state law, at least 1/2 of the local sales tax must be allocated to schools. Metro allocates 2/3 to schools (including schools debt service) and 1/3 to the general funds - most to the GSD, and a small amount to the USD.

The local option rate can be raised by referendum. The last two increases were implemented in lieu of property tax increases.

Local Option Sales Tax Rate History	Function		Total Rate
	Schools	General	
to June 1965	-0-	-0-	-0-
July 1965 – Sept. 1968	1.00%	-0-	1.00%
Oct. 1968 – Sept. 1980	1.50%	-0-	1.50%
Oct. 1980 – present	1.50%	0.75%	2.25%

Sales and sales taxes should reflect economic activity at the national and local levels, although some activities are not subject to the tax. Each 1% of growth generates \$1.5 million government-wide and about \$460,000 in the GSD General Fund.

## State & Federal Revenues

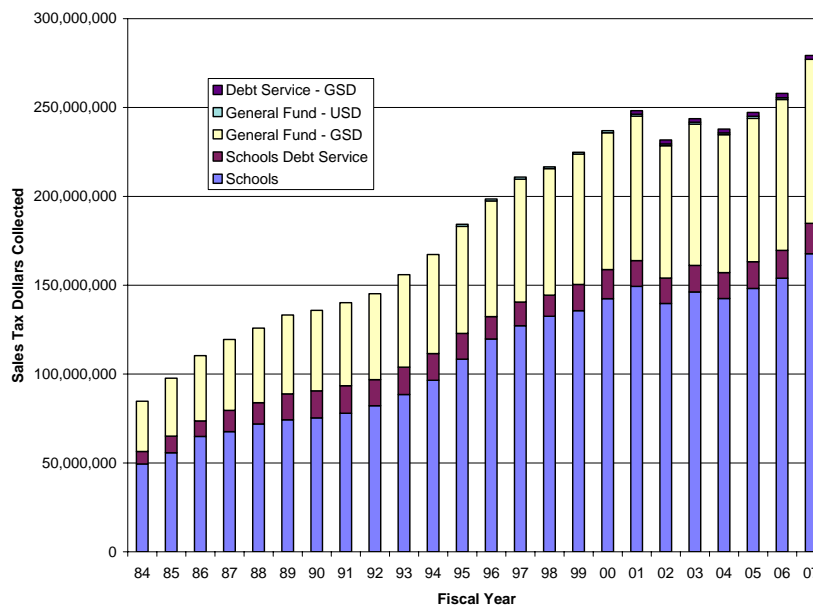
Major sources of revenue from the State of Tennessee are equalizing funds for education (based on average daily school attendance), healthcare-related revenues, and Metro's share of the gasoline tax. Most of these funds are categorical, being tied to specific functions and services.

The primary sources of federal funds received by Metro are categorical grants such as education funding, Title XX, Title III, and USDA nutrition funds; and reimbursements for services provided by Metro agencies such as the Health Department and Social Services. Most federal funds (including the entire Schools Special Grants Fund) are nondiscretionary, in that their receipt requires Metro to carry out certain specified programs. Unrestricted grants such as revenue sharing are now rare.

Federal funds received by the government are subject to federal government single audit provisions. These provisions provide that grants are audited as part of the city's annual independent audit. In an effort to properly reflect federal and state revenues that may be subject to such audit, the Finance Department has reclassified many revenues from other categories to this "State and Federal" category.

The Finance Department has moved most grant revenues and expenditures from the general funds to various grant special revenue funds since FY 2000.

Distribution of Local Option Sales Tax Collections



Sources: FY '84-'05 Comprehensive Annual Financial Reports; FY06 and FY-07 final budget ordinances

# Metro Nashville and its Budget

## Other Local Revenues

The Metropolitan Government generates various revenues locally.

Licenses and Permits include the Business Tax, Wholesale Beer Tax, Motor Vehicle Regulatory License, Hotel Occupancy Privilege Tax, and building permit and franchise fees.

Charges for Current Services are derived from user fees and charges levied in return for specific services provided by Metro. Among the many fees and charges collected are revenues generated for health services, parking fees, ambulance fees, dog registration charges, vehicle emission test charges, fees for the use of parks facilities, and waste disposal fees. Most of these fees are set by Metro, by the Council or by action of oversight boards and commissions.

Fines, Forfeitures, and Penalties are collected by the various court clerks, the Sheriff, and the Police Department for fines, court costs, Sheriff's fees, DUI safety education, litigation taxes, and proceeds from confiscated property.

Revenue from the Use of Money or Property includes interest on investments and the rental of Metro-owned land and buildings. Metro investment practices emphasize safety, prudence, and liquidity; the government does not engage in speculative high-risk investments such as derivatives.

Commissions and Fees from Certain Officials consist of processing charges for services provided by the clerks of the courts and by the County Register. These fees are generally set by Metro or the state.

## Transfers from Other Funds

Transfers may be made into the general funds of the GSD or USD from time to time from surpluses that have accumulated in certain special and working capital funds. Transfers are also made to reimburse various funds for services that are provided by those funds but are rightfully chargeable to another fund.

The FY 2008 recommended budget continues to include the transfer of \$3.2 million from the GSD General Fund to the GSD Debt Service Fund to help fund the stadium financing package; this amount is approximately equivalent to the former GSD General Fund's 1¢ share of the Hotel Occupancy Tax (see the description of that fund in Section H).<sup>1</sup>

## Fund Balances

Fund balances are the difference between the government's assets and liabilities. They result from receiving more revenue than estimated and/or expending less than budgeted in prior years. They provide some protection against unexpected expenditures or revenue losses, and help to stabilize the government's finances.

Fund balances frequently increase by the end of the year due to actual revenues being higher than actual expenditures, often because of unspent appropriations and/or higher-than-estimated revenue collections. Metro's budget does not propose formally saving any money to increase unrestricted fund balances. However, for the first time, the budget does anticipate expenditure savings during the fiscal year, and uses a portion of that to support the overall budget instead of further building up fund balances.

Management policy is that fund balances should remain at least 5% of expenditures for the general and schools funds, and that they should not be used to support recurring expenditures. The budget typically appropriates a portion of fund balances from prior fiscal years to fund operations of the budgeted fiscal year, and holds remaining balances in reserve for contingencies or future appropriation.

## Conclusion

We anticipate revenues sufficient to fund budgeted expenditure appropriations in FY 2008, and revenue estimates to be within the ±5% range (95% accuracy) considered normal in municipal finance.

---

<sup>1</sup> The \$4 million Water Services in-lieu-of-taxes component of the stadium package does not affect the six budgetary funds. In that component, Water Services will make monthly payments into the stadium indenture revenue fund. From that fund, Metro will make monthly debt service payments to the bond trustee, who makes semiannual interest payments and annual principal payments to the bondholders.



# Metro Nashville and its Budget

## Expenditures

The budget ordinance defines the operating budgets of the two general funds by department. It defines the operating budgets of the other budgetary and non-budgetary funds at the fund level, with a few funds (such as debt service and the Waste Management Fund) defined at more detailed levels.

## Normal Cost Increases

The budget began with FY 2008 projections equal to departments' FY 2007 budgets. The budget was initially projected with no inflation or other increases. During the process, adjustments were made as follows:

- Adjustments for grant funding changes in FY 2007.
- Elimination of FY 2007 nonrecurring budgeted expenditures from the 2008 projections.
- *Pay Plan/Benefit Increase* – \$16,094,800
- *Fringe benefits* – Costs for active employees in the open benefit plans (FICA, medical, dental, life, and Metro pension) are carried in departmental budgets. Departmental fringe benefits will change during the year due to increased pension costs effective in July, and likely medical plan increases in January (with increased expenditures beginning in December). The budget to cover these increases are included in the central Administrative accounts of the two general funds at the beginning of the fiscal year, but funds will not be distributed to departments' budgets until the actual increases are known this winter.

- *Elected Officials Salary adjustment* - Where applicable, elected officials' salaries were adjusted to reflect the amounts estimated to be recommended for FY 2008 by the University of Tennessee County Technical Assistance Service (CTAS). This recommendation is in accordance with Tennessee Code Annotated § 8-24-102. Actual recommendations from CTAS were not available at the time the FY08 budget ordinance was filed.

## Discretionary Service Enhancements

Expenditure numbers are presented in the budget ordinance, which is included at the end of this executive summary, and in the three schedules of Appendix 1; more detail is presented in each department's "Financial" pages.

**Conclusion:** Within its budget, each department must cover all of its operating costs, including increments and any other cost changes. The overall operating budget maintains and improves services, and meets certain new obligations.



# Metro Nashville and its Budget

## The Capital Improvements Budget and Capital Plan Process

Capital improvements (capital expenditures) are any expenditures requiring Council authorization regarding the acquisition, replacement construction, renovation or modification to any land, building, public utility, equipment, public thoroughfare, or place of public activity; and, which has a useful life expectancy of ten years or greater.

Capital improvements are planned and authorized in a process that is related to, but independent of, the operating budget process.

## The Capital Improvements Budget

As specified in § 6.13 of the Charter, the capital improvements budget (CIB) must be prepared annually to "include a program of proposed capital expenditures for the ensuing fiscal year and the next five fiscal years thereafter..." The capital improvements program is a tool for implementing long-range policies of the General Plan through timely scheduling of infrastructure and facilities in coordination with general development needs.

The CIB is prepared annually by the Planning and Finance Departments. Departments submit project requests through the internet based WEBudget to the Planning staff. The Finance Director and staff along with the Mayor review the requests, edit as needed and then submit a Recommended CIB to Council by May 15<sup>th</sup>. The Council

has 30 days to review, amend and approve by June 15<sup>th</sup>.

## Areas of Emphasis

This year's CIB has six areas of particular emphasis:

- (1) Schools - continue building a strong foundation for education through the expansion and improvement of Nashville's school facilities;
- (2) Neighborhoods – maintain or create parks, green spaces, gateways, and buffer zones;
- (3) Public Safety – identify and support activities that have proven effective in reducing crime and promoting safety;
- (4) Life / Safety – ADA - continue efforts to make all Metro structures safe and in compliance with ADA Guidelines;
- (5) Restoration and Maintenance – identify and correct the deferred maintenance and general appearance of Metro buildings and properties; and,
- (6) Effective Government – technology, infrastructure, and management system improvements.

The CIB is available separately from the Planning Commission or at the Nashville.gov web site. This table presents a summary of the CIB by department and fiscal year.

## Capital Improvement Budget by Department

Departments	% of '07-'08							% of '08-'13	
	2007-08	Total	2008-09	2009-10	2010-11	2011-12	2012-13	Total	Total
Bordeaux Long Term Care	\$323,000	0.017%	\$1,552,000	\$433,000				2,308,000	0.055%
Convention Center	455,188,000	23.884%	471,900	1,180,000	640,000	570,000	350,000	458,399,900	10.897%
County Clerk	200,000	0.010%						200,000	0.005%
District Energy System	8,548,500	0.449%	3,301,000	2,000,000	2,000,000	2,000,000		17,849,500	0.424%
Emergency Communication Ctr	3,500,000	0.184%						3,500,000	0.083%
Farmer's Market	500,000	0.026%	232,000					732,000	0.017%
Finance	125,196,500	6.569%	64,957,750	58,366,250	7,695,350	500,000		256,715,850	6.103%
Fire Department	923,000	0.048%						923,000	0.022%
General Hospital	4,492,400	0.236%	4,533,000					9,025,400	0.215%
General Services	26,529,800	1.392%	100,000	100,000	100,000	100,000		26,929,800	0.640%
General Sessions Court	200,000	0.010%						200,000	0.005%
Gulch - Cntrl Bus Improvmt Dist	5,500	0.000%						5,500	0.000%
Health	12,561,000	0.659%						12,561,000	0.299%
Historical Commission	175,000	0.009%						175,000	0.004%
Information Technology Svcs	13,660,800	0.717%	7,939,730	848,686	312,954			22,762,170	0.541%
Justice Integration Services	1,200,000	0.063%	1,200,000	1,200,000				3,600,000	0.086%
Juvenile Court	369,000	0.019%						369,000	0.009%
Juvenile Court Clerk	200,000	0.010%						200,000	0.005%
MDHA	122,950,000	6.451%	113,400,000	101,000,000	65,000,000			402,350,000	9.565%
Metro Action Commission	953,000	0.050%	100,000	600,000	100,000	100,000		1,853,000	0.044%
Metro Clerk	50,000	0.003%						50,000	0.001%
Schools (MNPS)	134,513,000	7.058%	85,483,000	69,780,000	70,601,000	60,572,000	60,965,000	481,914,000	11.456%
MTA	12,500,000	0.656%						12,500,000	0.297%
Municipal Auditorium	1,518,000	0.080%	550,000	460,000	284,000	500,000		3,312,000	0.079%
Nashville Electric Service	70,012,000	3.674%	71,000,000	70,000,000				211,012,000	5.016%
Parks & Rec Dept	62,073,649	3.257%	37,229,549	26,126,303	26,436,303	25,826,303		177,692,107	4.224%
Planning	2,000,000	0.105%						2,000,000	0.048%
Police	16,831,075	0.883%	7,796,000					24,627,075	0.585%
Public Library	24,646,400	1.293%	1,340,800	3,022,400	800,000	4,318,000	800,000	34,927,600	0.830%
Public Works	701,942,485	36.831%	229,716,250	217,201,500	173,695,000	181,737,000	182,500,000	1,686,792,235	40.098%
Sheriff	3,410,000	0.179%						3,410,000	0.081%
Social Services	2,100,000	0.110%						2,100,000	0.050%
Sports Authority	1,450,000	0.076%						1,450,000	0.034%
State Fair Board	923,000	0.048%						923,000	0.022%
Water & Sewer	94,190,657	4.942%	89,948,100	77,862,000	75,673,000	5,610,000		343,283,757	8.160%
<b>Totals</b>	<b>\$1,905,835,766</b>		<b>\$720,851,079</b>	<b>\$630,180,139</b>	<b>\$423,337,607</b>	<b>\$281,833,303</b>	<b>\$244,615,000</b>	<b>\$4,206,652,894</b>	

# Metro Nashville and its Budget

## Capital Funding Sources

Metro has fourteen different types of funding for capital projects. The "Capital Improvement Budget Funding Sources" table and "Funding Type Distribution" graph on this page show the amounts recommended by type and year in the 2006-2007 to 2011-2012 CIB.

Possible funding sources for specific projects include:

- Bond and note authorizations (described in section H of this book) for the Debt Service funds, approved by the Council, including approved general obligation (B) and proposed general obligation (C) notes and bonds.
- Four Percent Reserve Fund (Fund 30003 in section H of this book) appropriations by the Council quarterly throughout the year, including approved 4% (L) and proposed 4% (M) funding.
- Grant operating budgets included in the operating budget, added grant contingency transfers, or Council resolutions denote funds as Federal (F), and State (G). Approved community development (I) and proposed community development (K).
- Revenue bond authorizations or operations for enterprise-type activities, approved in the budget or by Council resolution; including approved revenue (D), proposed revenue (E) and enterprise (H).
- Other sources, including miscellaneous funds (A), and approved miscellaneous funds (O), which, individually, do not comprise major funding categories, and from operating budget funds (P).

The proposed funding for these requests is summarized on the following table and pie chart.

## Financial Considerations

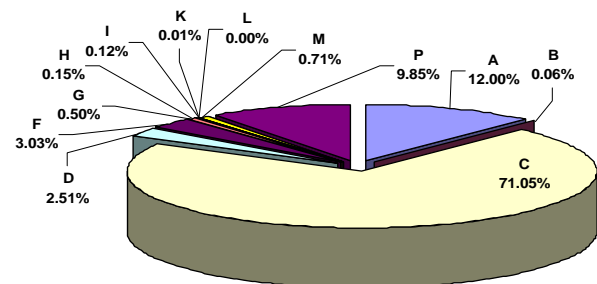
Metro's short and medium term capital requests, as identified by the individual departments, far exceed its capacity to raise funds to pay for those needs.

Financial projections determine the constraints for programming the projects according to a schedule that is fiscally and administratively practical. The Division of Accounts annually develops two programs based on financial considerations:

- (1) The current debt level program assumes no change in the amount or distribution of tax rates. Projects scheduled in this program are either committed or are considered to have the highest priority in meeting community needs.
- (2) The essential needs program assumes additional revenues would be available to retire general obligation bonds, but total outstanding indebtedness would remain below limits set by Metro.

The scale of general obligation (GO) bond funding in the recommended program depends upon resources available under present tax levels, but may reflect additional funding requirements to meet priority needs. In recommending a program whose funding would exceed present tax level resources, the Commission may advise the Mayor of estimated additional tax levy needed for debt service.

**Funding Type Distribution**



**Capital Improvement Budget Funding Sources 2007-08 through 2012-13**

FUND DESCRIPTION	TYPE	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	TOTAL
Miscellaneous	A	\$186,625,475	\$135,528,730	\$109,781,686	\$70,762,954	\$2,200,000	\$60,000	\$504,958,845
Approved General Obligation Bonds	B	2,463,468	269,832					2,733,300
Proposed General Obligation Bonds	C	1,491,439,850	399,404,189	369,566,453	274,677,653	272,153,303	181,405,000	2,988,646,448
Approved Revenue	D	35,000,000	35,500,000	35,000,000				105,500,000
Federal Funds	F	37,600,673	30,678,328	8,230,000	6,900,000		44,000,000	127,409,001
State Funds	G	2,702,000			500,000		18,000,000	21,202,000
Enterprise	H	3,170,000	471,900	1,180,000	640,000	570,000	350,000	6,381,900
Approved Community Development	I	5,200,000						5,200,000
Proposed Community Development	K	200,000	400,000					600,000
Approved 4%	L							0
Proposed 4%	M	23,424,300	1,350,000	1,760,000	1,084,000	1,300,000	800,000	29,718,300
Approved Miscellaneous	O							0
Operating	P	118,010,000	117,248,100	104,662,000	68,773,000	5,610,000		414,303,100
<b>Totals by Year</b>		<b>\$1,905,835,766</b>	<b>\$720,851,079</b>	<b>\$630,180,139</b>	<b>\$423,337,607</b>	<b>\$281,833,303</b>	<b>\$244,615,000</b>	<b>\$4,206,652,894</b>

# Metro Nashville and its Budget

## The Capital Plan: Approval and Appropriation

The CIB is strictly a planning document; it does not appropriate funds, or authorize or fund any projects.

The Capital Plan is a compilation of projects from the CIB that have been selected by the Mayor, Finance Director and staff for recommendation to the Council for approval and funding. The capital plan typically recommends \$200 to \$300 million worth of projects that align with the Mayor's and Metro's areas of emphasis described on previous pages. The Capital Plan selects, specifies, and recommends for funding the CIB projects to be developed.

## Highlights of the Approved FY2008 Capital Plan

In June 2007, the FY 2008 proposed capital plan was presented to Council. This is the first time in four years that the capital and operating budget were not filed together due to the passage of a referendum requiring the operating budget to now be filed in March each year.

The FY 2008 approved capital plan was a \$240.6 million package. The Council approved the FY 2008 capital plan on July 17, 2007. The list of approved projects includes, but is not limited to, the following:

- Renovations to elementary, middle and high schools. School expansions, deferred maintenance and technology upgrades.
- ADA Compliance and Renovations for various Metro office buildings, including the Howard School at the Fulton Complex.
- Renovation of the criminal justice complex, including night court and non-secure Sheriff's facilities.
- Upgrades in technology for the Hospital Authority and Information Technology Services.
- Bridge, sidewalk, paving and roadway improvements for Public Works.
- Continuation of the multi-year master plan study and various facility improvements for the Parks and Recreation Department; as well as year one of the riverfront redevelopment plan.
- Continuation of the multi-year master plan study for the Fire Department.

The remaining pages in this section list the following:

- Highlights of the major departments' 2007-08 approved capital projects that were selected for the Mayor's recommended capital plan. The totals for all the projects submitted by the listed departments are included as well as any operating budget impact created from the approved projects.
- A summary listing of all the departments and projects in the 2007-2008 approved capital plan.



## Operating Budget Effects

Approved capital expenditures affect the budget in three ways.

- First, Four Percent Reserve Fund expenditures are drawn from a reserve pool representing 4% of the locally generated revenues to the GSD General Fund.
- Second, debt service – the repayment of principal and interest owed on general obligation debt from the debt service fund – is an operating budget expenditure. The debt service budget is discussed in section H of this book.
- Third, potential improvements may commit Metro to operating costs that will be reflected in future years' departmental operating budgets. These costs are considered in the process of considering and approving prospective capital improvements. Costs for completed or soon-to-be-completed capital plan projects are identified in the department's operating budget. Costs for proposed or under-construction projects are included in the *Capital Improvements Budget* book. Most projects replace existing facilities and do not create additional operating costs.

Details, program descriptions, and estimated operating budget impacts of each prospective capital improvement project on the operating budget are noted in the CIB. Furthermore, if projects now underway or recently approved will have an operating budget impact, that impact is discussed in more detail here as well.

## Summary

Capital projects are budgeted in a multi-step process. The CIB, approved in June, before the operating budget, proposes more capital projects than the government can afford from all funding sources. It is from this CIB that the individual projects will be selected, approved, and funded in a capital plan. When complete, their operation may or may not affect future operating budgets.

# Metro Nashville and its Budget

## Metro Nashville Public Schools (MNPS)



Capital Projects

In FY2007, the MNPS has submitted 90 capital project requests totaling \$363,476,000. For FY2008, MNPS submitted 99 capital project requests totaling \$481,914,000.

### Projects approved in the FY08 Capital Plan

<i>ADA Compliance</i>	<i>\$4,451,000</i>
<i>Middle School Athletic Fields</i>	<i>\$300,000</i>
<i>Pre-K Playgrounds /Elementary Gyms</i>	<i>\$2,675,000</i>
<i>A/C Middle Schools / High School Gyms</i>	<i>\$3,285,000</i>
<i>New Schools and Expansions</i>	<i>\$31,192,000</i>
<i>Bus / Vehicle Replacements</i>	<i>\$2,860,000</i>
<i>Energy Savings Retrofits / Technology</i>	<i>\$32,500,000</i>
<i>Miscellaneous / Maintenance</i>	<i>\$4,500,000</i>
<i>Roofing</i>	<u><i>\$3,000,000</i></u>
<b>Total Approved Funding</b>	<b>\$84,763,000</b>
<b><u>Impact to Operating Budget</u></b>	<b><u>\$438,000</u></b>

## Metropolitan Transit Authority

### Capital Projects

In FY2007, the Metro Transit Authority submitted 7 capital project requests totaling \$57,800,700. For FY2008, Metro Transit Authority submitted 1 capital project request totaling \$12,500,000.

### Projects approved in the FY2008 Capital Plan

<i>Capital Items–Security/Communications</i>	<i>\$3,943,650</i>
<i>Music City Central</i>	<i>\$1,000,650</i>
<i>Access Ride Vehicles</i>	<i>\$1,000,000</i>
<i>Section 5307 / 5309 Funding</i>	<u><i>\$1,055,700</i></u>
<b>Total Approved Funding</b>	<b>\$7,000,000</b>
<b><u>Impact to operating Budget</u></b>	<b><u>\$0</u></b>

## Metro-Wide Projects



Capital Projects

In FY2007, the Finance Department has submitted 44 capital project requests totaling \$340,703,338. For FY2008, Finance submitted 37 capital project requests totaling \$256,715,850.

### Projects approved in the FY2008 Capital Plan

<i>Fulton Complex Infrastructure</i>	<i>\$1,573,000</i>
<i>Roof Projects / Major Maintenance</i>	<i>\$2,675,250</i>
<i>222 Building – Full Planning</i>	<i>\$1,800,000</i>
<i>HeadStart Center – North Replacement</i>	<i>\$5,096,000</i>
<i>EBS Accounting System Upgrades</i>	<i>\$5,000,000</i>
<i>ADA Compliance Project</i>	<i>\$1,500,000</i>
<i>Nashville Children's Theatre Renovations</i>	<i>\$482,400</i>
<i>West Precinct – Year 2 Design/Constructn</i>	<i>\$669,800</i>
<i>Demolition Projects</i>	<u><i>\$633,750</i></u>
<b>Total Approved Funding</b>	<b>\$21,430,200</b>
<b><u>Impact to Operating Budget</u></b>	<b><u>\$0</u></b>



Music City Central Terminal Design (MTA)

# Metro Nashville and its Budget

## Fire Department

### Capital Projects

In FY2007, the Fire Department submitted 7 capital project requests totaling \$32,497,000. For FY2008, the Fire Department has submitted 5 capital project requests totaling \$923,000.

Projects approved in the FY2008 Capital Plan (Submitted under Finance Department)

*Fire Dept Master Plan Implementation Y5* \$6,825,500  
 Total Approved Funding \$6,825,500



## Police Department

### Capital Projects

In FY2007, the Police Department submitted 13 capital project requests totaling \$42,882,175. For FY2008, the Police Department has submitted 10 capital project requests totaling \$24,627,015.

Projects approved in the FY2008 Capital Plan

*Police Crime Lab – Year 1 Planning* \$512,300  
*New SWAT / Bomb Squad Space* \$343,800  
*Criminal Justice Complex Renovation* \$2,000,000  
 Total Approved Funding \$2,856,100



## Parks and Recreation



### Capital Projects

In FY2007, the Parks Department submitted 16 capital project requests totaling \$177,782,889. For FY2008, the Parks Department has submitted 23 capital project requests totaling \$177,692,107.

Projects approved in the FY2008 Capital Plan

*Master Plan-Metro Parks/Greenways* \$14,464,800  
*Riverfront Redevelopment Plan* \$8,000,000  
*Deferred Maintenance* \$2,776,000  
 Total Approved Funding \$25,240,800  
**Impact to operating Budget \$3,315,000**

## Public Library



### Capital Projects

In FY2007, the Public Library submitted 13 capital project requests totaling \$48,455,566. For FY2008, the Library submitted 14 capital requests totaling \$34,927,600.

Projects approved in the FY2008 Capital Plan

*Goodlettsville Library – Design/Construct* \$4,875,000  
*Bellevue Library – Land / Design* \$500,000  
 Total Approved Funding \$5,375,000  
**Impact to operating Budget \$577,200**

# Metro Nashville and its Budget



## Public Works

### Capital Projects

In FY2007, Public Works submitted 175 capital project requests totaling \$1,421,106,281. For FY2008, Public Works has submitted 222 capital project requests totaling \$1,686,792,235.

### Projects approved in the FY2008 Capital Plan

<i>Sidewalks – Construct / Improve</i>	\$5,000,000
<i>Bridge Program – Maintenance / Repair</i>	\$1,675,000
<i>Bridge Replacements</i>	\$865,000
<i>Roadway Improvements / Paving</i>	\$18,350,000
<i>Annexation / Refinancing NES Debt</i>	\$12,500,000
<i>State Route Paving Program</i>	\$1,500,000
<i>Traffic Signal Modifications / Equipment</i>	\$2,795,000
<i>Bike Route–Strategic Plan Implementation</i>	\$300,000
<i>Safety Lighting – Downtown Corridor</i>	\$1,000,000
<i>Bordeaux Landfill / Remediation</i>	<u>\$2,800,000</u>
<b>Total Approved Funding</b>	<b>\$46,785,000</b>

**Impact to operating Budget \$70,000**



## General Services

### Capital Projects

In FY2007, General Services submitted 23 capital project requests totaling \$37,921,260. For FY2008, General Services has submitted 18 capital project requests totaling \$26,929,800.

### Projects approved in the FY2008 Capital Plan

<i>Radio Upgrade System for Fire (AVL)</i>	\$1,159,200
<i>Radio Data System Upgrade</i>	\$1,000,000
<i>Equipment – Radios</i>	<u>\$762,600</u>
<b>Total Approved Funding</b>	<b>\$2,921,800</b>



## Information Technology Services

### Capital Projects

In FY2007, Information Technology Services (ITS) submitted 15 capital project requests totaling \$20,862,900. For FY2008, ITS submitted 13 capital project requests totaling \$22,762,170.

### Projects approved in the FY2008 Capital Plan

<i>Howard Office Building Data Center</i>	\$4,624,200
<i>Data Network for Metro Projects</i>	\$1,596,800
<i>Voice Network for Metro Projects</i>	\$1,887,000
<i>Technology Revolving Fund</i>	\$3,300,000
<i>Convert Wireless Backbone Network</i>	\$392,400
<i>Disaster Recovery - Network / Email</i>	\$521,200
<i>Obsolete Network Equipment Replace</i>	\$926,000
<i>Tax Revenue Process Interfaces</i>	\$250,000
<i>Phase II – Server Virtualization</i>	\$303,200
<i>Phase II – Enterprise Monitoring Software</i>	<u>\$60,000</u>
<b>Total Approved Funding</b>	<b>\$13,860,800</b>

**Impact to operating Budget \$3,000,000**

# Metro Nashville and its Budget

## Mayor's Approved Capital Spending Plan - FY 2008

Department Name	Project ID	Project Title	BONDS			Self Funding	TOTAL	Operating Budget Impact
			GSD 2008	USD 2008	Schools 2008			
Bordeaux Long Term Care	04BH0004	LONG TERM CARE SOFTWARE REPLACEMENT				125,000	125,000	
	08BH0001	ORTHOPEDIC SKILLED & VENT PROJECT				198,000	198,000	
<b>Bordeaux Long Term TOTALS</b>						<b>323,000</b>	<b>323,000</b>	
Convention Center	03CC0009	EXHIBIT HALL FLOOR RESURFACING PROJECT (3 HALLS)				180,000	180,000	
	04CC0026	PURCHASE AIR COMPRESSOR WITH DRYER.				8,000	8,000	
<b>Convention Center TOTALS</b>						<b>188,000</b>	<b>188,000</b>	
DES-District Energy System	08OO0001	DES - MISCELLANEOUS SERVICE PROJECTS				2,748,500	2,748,500	
<b>District Energy System TOTALS</b>						<b>2,748,500</b>	<b>2,748,500</b>	
Farmer's Market	07FM0008	GENERAL IMPROVEMENTS				500,000	500,000	
<b>Farmer's Market TOTALS</b>						<b>500,000</b>	<b>500,000</b>	
Finance	02FI021	MAJOR MAINTENANCE - FACILITIES	600,000			300,000	900,000	
	02FI026	AMERICANS WITH DISABILITIES COMPLIANCE PROJECT	1,500,000				1,500,000	
	04FI0003	222 OFFICE BUILDING - FULL PLANNING	1,800,000				1,800,000	
	07FI0005	EBS IMPROVEMENTS				5,000,000	5,000,000	
	07FI0018	WEST PRECINCT - YEAR 2 DESIGN - CONSTRUCTION	669,800				669,800	
	07FI0025	DEMOLITION PROJECTS	633,750				633,750	
	07FI0026	ROOFING PROJECTS	1,775,250				1,775,250	
	08FI0002	FULTON CAMPUS INFRASTRUCTURE	1,573,000				1,573,000	
	08FI0024	POLICE CRIME LAB - INCLUDING DNA INVESTIGATION	512,300				512,300	
	08FI0005	NEW SWAT AND BOMB SQUAD SPACE AT ACADEMY SITE AND POLICE FLEET SPACE AT MSE	343,800				343,800	
	08FI0004	RENOVATION OF CJC: POLICE, NIGHT COURT, AND NON-SECURE SHERIFF'S FACILITIES	2,000,000				2,000,000	
	08FI0008	MASTER PLAN IMPLEMENTATION - FIRE DEPARTMENT STUDY RECOMMENDATIONS	6,825,500				6,825,500	
	08FI0016	NEW GOODLETTSVILLE LIBRARY	4,875,000				4,875,000	
	08FI0017	NEW HEADSTART CENTER (NORTH REPLACEMENT)	5,096,000				5,096,000	
	08FI0022	NASHVILLE CHILDREN'S THEATRE - CAPITAL GRANT FOR RENOVATION	482,400				482,400	
<b>Finance TOTALS</b>			<b>28,686,800</b>			<b>5,300,000</b>	<b>33,986,800</b>	
General Hospital	06GH0004	MCKESSON APPLICATION SOFTWARE - STAR & REVENUE CYCLE PACKAGE				1,936,400	1,936,400	
	06GH0006	ULTRASOUND EQUIPMENT REPLACEMENT				160,000	160,000	
	06GH0007	MEDICATION SAFETY IV PUMPS				596,000	596,000	
	07GH0006	LABOR AND DELIVERY DEPARTMENT UPGRADE.				1,800,000	1,800,000	
<b>General Hospital TOTALS</b>						<b>4,492,400</b>	<b>4,492,400</b>	



# Metro Nashville and its Budget

## Mayor's Approved Capital Spending Plan - FY 2008

Department Name	Project ID	Project Title	BONDS			Self Funding	TOTAL	Operating Budget Impact	
			GSD 2008	USD 2008	Schools 2008				
General Services	08GS0006	RADIO COMMUNICATIONS DATA SYSTEM UPGRADE				1,000,000	1,000,000		
	08GS0007	RADIO COMMUNICATIONS UPGRADE FOR FIRE AVL				1,159,200	1,159,200		
	08GS0008	RADIO COMMUNICATIONS RADIOS				762,600	762,600		
<b>General Services TOTALS</b>						<b>2,921,800</b>	<b>2,921,800</b>		
Historical Commission	08HC0001	CROFT HOUSE AND CAMPUS RESTORATION AT GRASSMERE	100,000				100,000		
<b>Historical Commission TOTALS</b>			<b>100,000</b>				<b>100,000</b>		
Information Technology Services	08IT0001	OBSOLETE NETWORK EQUIPMENT REPLACEMENT				926,000	926,000		
	08IT0002	DISASTER RECOVERY FOR NETWORK SERVICES				225,000	225,000		
	08IT0003	PHASE 2 ENTERPRISE MONITORING SOFTWARE FOR CRITICAL SERVERS				60,000	60,000		
	08IT0004	EMAIL DISASTER RECOVERY (EXCHANGE 2007 SERVER UPGRADE)				296,200	296,200		
	08IT0006	SERVER VIRTUALIZATION PHASE II				303,200	303,200		
	08IT0007	TAX REVENUE PROCESS INTERFACES				250,000	250,000		
	08IT0008	HOB DATA CENTER				4,624,200	4,624,200		
	08IT0009	DATA NETWORK CONNECTIONS FOR RPS PROJECTS				1,596,800	1,596,800		
	08IT0010	VOICE NETWORK CONNECTIONS FOR RPS PROJECTS				1,887,000	1,887,000		
	08IT0011	CONVERT WIRELESS BACKBONE NETWORK				392,400	392,400		
	08IT0013	TECHNOLOGY REVOLVING FUND				3,300,000	3,300,000	3,000,000	
	<b>Information Technology Services TOTALS</b>						<b>13,860,800</b>	<b>13,860,800</b>	<b>3,000,000</b>
	Justice Integration Services	06JI0001	OPEN JUSTICE INFORMATION EXCHANGE SYSTEM (OJIES)	1,200,000				1,200,000	
<b>Justice Integration Services TOTALS</b>			<b>1,200,000</b>				<b>1,200,000</b>		
MDHA	06FI0015	AFRICAN AMERICAN MUSEUM	5,000,000				5,000,000		
	07FI0030	NASHVILLE SYMPHONY HALL	5,000,000				5,000,000		
	08HR0002	AFFORDABLE HOUSING - HOMELESSNESS INITIATIVE		450,000			450,000		
<b>MDHA TOTALS</b>			<b>10,000,000</b>	<b>450,000</b>			<b>10,450,000</b>		
Metro Transit Authority	08MT0001	MTA FY2008 CAPITAL REQUEST	7,000,000				7,000,000		
<b>Metro Transit Authority TOTALS</b>			<b>7,000,000</b>				<b>7,000,000</b>		
Parks	02PR012	MASTER PLAN FOR METRO PARKS/GREENWAYS - IMPLEMENTATION	14,464,800				14,464,800	1,486,100	
	08PR0001	RIVERFRONT REDEVELOPMENT PLAN		8,000,000			8,000,000	125,000	
	02PR015	PARK BUILDINGS AND FACILITIES- DEFERRED AND ONGOING MAINTENANCE	2,776,000				2,776,000	1,704,800	
<b>Parks TOTALS</b>			<b>17,240,800</b>	<b>8,000,000</b>			<b>25,240,800</b>	<b>3,315,900</b>	
Public Library	99PL001	BELLEVUE BRANCH REGIONAL LIBRARY	500,000				500,000	577,200	
<b>Public Library TOTALS</b>			<b>500,000</b>				<b>500,000</b>	<b>577,200</b>	

# Metro Nashville and its Budget

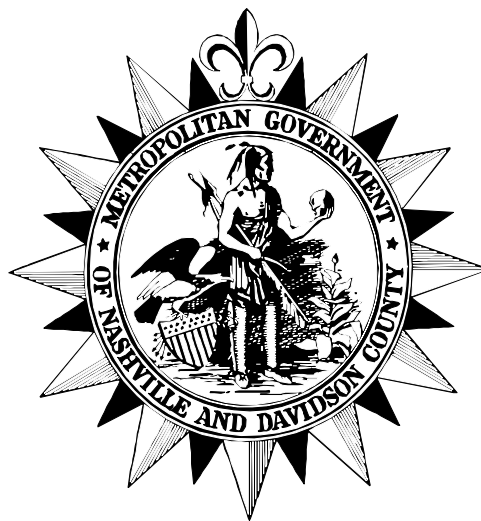
## Mayor's Approved Capital Spending Plan - FY 2008

Department Name	Project ID	Project Title	BONDS			Self Funding	TOTAL	Operating Budget Impact	
			GSD 2008	USD 2008	Schools 2008				
Metro Nashville Public Schools	03BE0001	APOLLO MIDDLE SCHOOL - ADD 20 CLASSROOMS FY2008. RENOVATIONS IN FY2011.			4,311,000		4,311,000		
	03BE0005	BUS REPLACEMENT MANDATORY			2,310,000		2,310,000		
	03BE0008	COLE ELEMENTARY - ADD 14 CLASSROOMS IN FY2008. RENOVATION IN FY2013.			3,205,000		3,205,000		
	03BE0011	DISTRICT VEHICLES			550,000		550,000		
	03BE0012	DISTRICT WIDE ADA COMPLIANCE			4,451,000		4,451,000		
	03BE0013	DISTRICT WIDE ELEMENTARY GYMS			2,400,000		2,400,000	259,000	
	03BE0014	DISTRICT WIDE MIDDLE SCHOOL AIR CONDITIONING			535,000		535,000		
	03BE0041	MAPLEWOOD HIGH SCHOOL RENOVATION			11,260,000		11,260,000		
	03BE0053	ROOFING			3,000,000		3,000,000		
	03BE0055	SECURITY ENVIRONMENTAL, MAINTENANCE EMERGENCIES			3,000,000		3,000,000		
	03BE0057	TECHNOLOGY			14,500,000		14,500,000		
	04BE0025	MOSS, J. E. ELEMENTARY - ADD 5 CLASSROOMS IN FY2008. RENOVATION IN FY2012.			1,030,000		1,030,000		
	04BE0026	OVERTON HIGH - CAFETERIA / LIBRARY ADDITION IN FY2008. RENOVATION IN FY2013.			1,291,000		1,291,000		
	04BE0027	PARAGON MILLS - ADD 16 CLASSROOMS IN FY2008. RENOVATION IN FY2013.			3,544,000		3,544,000	101,000	
	04BE0032	UNA ELEMENTARY - ADD 12 CLASSROOMS IN FY2008. RENOVATION IN FY2013.			2,446,000		2,446,000	78,000	
	04BE0037	MIDDLE SCHOOL ATHLETIC FIELDS			300,000		300,000		
	07BE0001	PRE-K PLAYGROUNDS			275,000		275,000		
	08BE0001	CANE RIDGE HIGH SCHOOL ATHLETIC FIELDS AND CAMPUS IMPROVEMENTS			2,855,000		2,855,000		
	08BE0002	TEACHER TRAINING CENTER AT EAKIN			1,250,000		1,250,000		
	08BE0003	AIR CONDITION HIGH SCHOOL GYMS - METRO-WIDE			2,750,000		2,750,000		
	08BE0005	MISCELLANEOUS CAPITAL PROJECTS TO BE DETERMINED BY THE BOARD OF EDUCATION			1,500,000		1,500,000		
	08BE0006	SCHOOLS - ENERGY SAVINGS RETROFITS				18,000,000	18,000,000		
	<b>Metro Nashville Public Schools TOTALS</b>					<b>66,763,000</b>	<b>18,000,000</b>	<b>84,763,000</b>	<b>438,000</b>

# Metro Nashville and its Budget

## Mayor's Approved Capital Spending Plan - FY 2008

Department Name	Project ID	Project Title	BONDS			Self Funding	TOTAL	Operating Budget Impact
			GSD 2008	USD 2008	Schools 2008			
Public Works	01PW004	TRAFFIC SIGNAL MODIFICATION - USD - ADA		500,000			500,000	
	01PW010	TDOT STATE ROUTE PAVING PROGRAM - RAMPS - USD		500,000			500,000	
	02PW011	BRIDGE PROGRAM - MAINTENANCE, REPAIR AND REHABILITATION	1,675,000				1,675,000	
	02PW012	BRIDGES DRAINAGE - REPLACEMENT/REPAIRS	565,000				565,000	
	02PW020	ROADWAY IMPROVEMENTS IN GSD.	10,000,000				10,000,000	
	02PW021	PAVING PROGRAM IN USD		3,757,500			3,757,500	
	02PW022	SIDEWALKS - CONSTRUCT/IMPROVE IN USD		4,000,000			4,000,000	
	02TP002	TRAFFIC SIGNAL EQUIPMENT - MODIFY		2,170,000			2,170,000	
	02UW010	BIKE ROUTE STRATEGIC PLAN	300,000				300,000	
	03PW0002	BORDEAUX LANDFILL	2,800,000				2,800,000	70,000
	03PW0015	REPLACEMENT OF SAFETY LIGHTING ON SELECTED DOWNTOWN CORRIDORS		1,000,000			1,000,000	
	04PW0002	BRIDGE REPLACEMENTS		300,000			300,000	
	06PW0011	PAVING PROGRAM IN GSD	4,592,500				4,592,500	
	06PW0019	SIDEWALKS - CONSTRUCT AND IMPROVE IN GSD	1,000,000				1,000,000	
	06PW0026	TDOT STATE ROUTE PAVING PROGRAM - RAMPS - GSD	1,000,000				1,000,000	
	07PW0004	TRAFFIC SIGNAL MODIFICATION - ADA - GSD	125,000				125,000	
	08PW0005	ANNEXATION IN DISTRICT 32		2,000,000			2,000,000	
08PW0006	DISTRICT 32 - REFINANCING OF DEBT TO NES				10,500,000	10,500,000		
<b>Public Works TOTALS</b>			<b>22,057,500</b>	<b>14,227,500</b>		<b>10,500,000</b>	<b>46,785,000</b>	<b>70,000</b>
State Fair Board	08FB0004	REPAIR / UPGRADE ELECTRICAL SYSTEM IN RV LOTS AT THE TENNESSEE STATE FAIRGROUNDS				75,000	75,000	
	08FB0005	REPLACE 6 ROLL-UP DOORS IN THE LONG BARN / SPORTS ARENA				28,000	28,000	
	08FB0006	REPLACE EXISTING PIT AREA CONCESSION STAND WITH ADA COMPLIANT CONCESSION STAND				170,000	170,000	
<b>State Fair Board TOTALS</b>						<b>273,000</b>	<b>273,000</b>	
<b>Sub- Totals</b>			<b>86,785,100</b>	<b>22,677,500</b>	<b>66,763,000</b>	<b>59,107,500</b>	<b>235,333,100</b>	<b>7,401,100</b>
<b>Contingency / Cost of Issuance</b>			<b>2,603,553</b>	<b>680,325</b>	<b>2,002,890</b>		<b>5,286,768</b>	
<b>GRAND TOTAL</b>			<b>89,388,653</b>	<b>23,357,825</b>	<b>68,765,890</b>	<b>59,107,500</b>	<b>240,619,868</b>	<b>7,401,100</b>



**SUBSTITUTE BILL NO. BL-2007-1398**

**A bill to be entitled: The Budget Ordinance of the Metropolitan Government of Nashville and Davidson County, Tennessee for Fiscal Year 2008**

WHEREAS, Article 6 of the Metropolitan Charter provides for the preparation of the Annual Operating Budget of the Metropolitan Government and for its submission to the Council by the Mayor not later than March 25 of each year.

BE IT ENACTED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

ARTICLE I

The amounts hereafter set out in Section I and Section II shall constitute the estimated revenues and applicable prorating provisions for property taxes, and the Operating Budget for The Metropolitan Government of Nashville and Davidson County, and the said sums specified herein are hereby appropriated for the purpose of meeting the expenses for the General Services District (GSD) and the Urban Services District (USD), respectively, for the various departments, institutions, offices, and agencies of the Metropolitan Government, and for meeting the payments of principal and interest on the Metropolitan Government debt maturing during the fiscal year beginning July 1, 2007 and ending June 30, 2008 (hereinafter referred to as Fiscal Year 2008).

The informational summary sheets immediately following are recapitulations of the detailed estimated revenue sources and budget appropriations by funds for purposes and in amounts numerically itemized by departmental accounts in subsequent schedules of Section I and Section II.

In order to facilitate proper grant accounting, the Director of Finance is hereby authorized to transfer grant-related appropriations and estimated revenues from the general funds to existing or new special revenue funds at his discretion.

The Director of Finance is hereby authorized to transfer funds as necessary to implement the Guaranteed Pension Plan program previously approved by the Metropolitan Council.

The Director of Finance is hereby authorized to carry forward and appropriate in FY 2008 any unencumbered and unexpended funds at June 30, 2007 for General Government Administration, Employee Benefits and Contingency; Community Support; and Reserve appropriations.

The Director of Finance is hereby authorized to carry forward and appropriate in FY 2008 any unencumbered and unexpended funds at June 30, 2007 for appropriations made from benefit trust fund accounts.

The Director of Finance, with the approval of the Metro Council by resolution, is hereby authorized to adjust appropriations as needed to implement full cost recovery for non-general fund agencies and other funds of the Metropolitan Government in accordance with the guidelines contained in OMB Circular A-87 of the federal Office of Management and Budget.

From the fund balance of the Hotel Occupancy Tax Fund, the Director of Finance is authorized to allocate \$40,000 for Sister Cities, \$200,000 for the Nashville Sports Council, \$265,300 for Adventure Science Museum, \$4,817,900 for the Nashville Arena Subsidy, \$322,700 to the Farmer's Market, \$1,500,000 to Metro Transit Authority, \$500,000 for the Municipal Auditorium Subsidy, \$1,000,000 to the Country Music Association (CMA), \$30,000 for the AGA Conference in Nashville, \$372,000 for the Arts Commission's Cultural Study and Grant Goal, \$400,000 for the Regional Transit Authority (RTA) Subsidy, \$1,034,000 for the Convention Center Subsidy, \$170,000 to the Metro Parks Department for July 4th events, and \$129,700 for Convention Center Debt Service.

The funds received by the Metropolitan Government from the Thermal Transfer Corporation upon the dissolution of the Thermal Transfer Corporation are appropriated for the purpose of paying any valid outstanding obligations of the Thermal Transfer Corporation and remediation cost and expenses incurred by the Metropolitan Government in connection with the redevelopment of the site where the plant of the Thermal Transfer Corporation was previously located.

From the funds appropriated to the Hospital Authority, there is allocated a sum not to exceed \$3,600,000 for the provision of inmate health care. These funds will be used exclusively at Metro General Hospital to purchase health care for inmates in the care and custody of the Sheriff. This provision will be administered by the Department of Health in consultation with the Hospital Authority and the Sheriff.

Funds received by the Metropolitan Government from the sale of real property owned by the Board of Education, less any expenses incurred by the Metropolitan Government in connection with the sale of such property, shall be allocated to Metro Schools by the Director of Finance and are appropriated for school purposes as determined by the Board of Education.

The Director of Finance, with the approval of the Metro Council by resolution, is hereby authorized to transfer operating budget funds as necessary to align cost planning and management program activities.

The Director of Finance, with the approval of the Metro Council by resolution, is hereby authorized to adjust the budgets of departments as necessary to implement performance audits and management studies as necessary to reach targeted budget savings.

The Director of Finance is authorized to adjust the budget appropriation to the Metro Public Health Department as may be needed to implement final decisions made by the Metropolitan Nashville Public Schools for the provision of school nursing services.

It is not the intention of the Metropolitan Council in adopting this budget ordinance or in the adoption of previous budget ordinances, to appropriate any monies for the payment of claims arising out of the performance of a government function and for which the defense of governmental immunity is a valid defense.

\$2,374,100 of the appropriations made in this Ordinance is contingent upon passage of legislation providing for additional revenue as follows:

<b>Additional Fee/Revenue</b>	
<b>Fee Description</b>	<b>Tax Funds</b>
EMS Medicare	\$554,100
Alarm Permits	\$700,000
Bad Check Fees	\$100,000
Planning Department Fees	\$790,000
Health Immunizations	\$230,000
Total	\$2,374,100

The following amounts are non-recurring appropriations and are contingent upon a determination by the Director of Finance that revenues for the fiscal year ended June 30, 2007 exceeded the budget requirements for the fiscal year ended June 30, 2007 by \$5,395,000.

NFP Grants	Grants	\$ 1,300,000
Admin	Relocation Expense	\$ 215,000
Audit	Consultant Expenses	\$ 500,000
Parks	Maintenance	\$ 1,250,000
Police	Overtime	\$ 1,065,000
Fire	Overtime	\$ 1,065,000
Total		\$ 5,395,000

Funding improvements made to the County Clerk's budget is contingent upon revenue estimates of \$2.1 million in vehicle emission fees (based on a fee of not less than \$9.00) . Should revenue adjustments be enacted by the Public Health Board that reduces these revenue estimates, the Finance Director shall reduce the County Clerk's budget authorization.

In addition to the appropriations listed herein, \$2,300,000 in proceeds received from the sale of the Renaissance Hotel shall be appropriated to the Metropolitan Development Housing Agency (MDHA) for use in funding the John Henry Hale Homes- Hope VI capital project.

Contingent upon BL2007-1460 becoming law, the Director of Finance is authorized to transfer all funds appropriated to the Metropolitan Department of Social Services for the support of the Homelessness Commission created by Ordinance No. BL2005-582 to the Metropolitan Housing and Development Agency.

The Director of Finance, is hereby authorized to reallocate the internal service fee revenues and expenditures of the Customer Call Center between the budgets of the various departments and accounts as required by Federal OMB Circular No. A-87.

The Director of Finance is hereby authorized to adjust the operating budgets of internal service funds, special revenue funds, enterprise funds and departmental operating budget accounts as required by Federal OMB Circular A-87 to implement pay plan improvements.



**Summary Of Estimated Revenue And Fund Balances To Support Appropriations**

**Fiscal Year  
2008**

<b>Revenue Source Or Description</b>	<b>General Fund</b>	<b>Debt Service Fund</b>	<b>School Debt Service Fund</b>	<b>School Funds</b>	<b>Total</b>
<b>GENERAL SERVICES DISTRICT:</b>					
Property Taxes - Current Year	\$312,151,000	\$75,038,200	\$26,448,700	\$206,922,000	\$620,559,900
Property Taxes - Non Current Year	38,078,500	3,143,000	4,720,300	10,623,200	56,565,000
Local Option Sales Tax	96,093,000	2,184,000	17,688,200	174,497,900	290,463,100
Other Taxes, Licenses, and Permits	89,389,200	0	0	2,932,700	92,321,900
Fines, Forfeits, and Penalties	13,916,600	557,500	0	5,300	14,479,400
Revenues From Use of Money or Property	0	153,000	2,092,700	218,000	2,463,700
Other Agencies - Federal Direct	9,009,700	0	0	88,000	9,097,700
Other Agencies - Federal Through State	1,519,800	0	0	70,000	1,589,800
Other Agencies - Other Pass - Through	8,503,400	0	0	0	8,503,400
Other Agencies - State Direct	57,070,900	1,560,000	0	191,693,400	250,324,300
Other Agencies - Other Governments	670,600	0	0	6,200	676,800
Commissions and Fees	21,804,200	0	0	0	21,804,200
Charges for Current Services	29,995,800	1,255,800	0	1,054,100	32,305,700
Compensation from Property	244,700	0	0	409,500	654,200
Contributions and Gifts	597,300	0	0	665,000	1,262,300
Miscellaneous	1,059,000	0	0	155,200	1,214,200
Subtotal	\$680,103,700	\$83,891,500	\$50,949,900	\$589,340,500	\$1,404,285,600
Operating Transfers In	9,494,300	13,522,600	1,541,600	2,205,700	26,764,200
Non-Operating Transfers In	11,301,600	0	0	0	11,301,600
Subtotal	\$20,795,900	\$13,522,600	\$1,541,600	\$2,205,700	\$38,065,800
Appropriated Reserves	0	0	0	0	0
Appropriated Unreserved Fund Balances	5,395,200	372,800	8,566,400	0	14,334,400
Total Available for GSD Appropriations	<u>\$706,294,800</u>	<u>\$97,786,900</u>	<u>\$61,057,900</u>	<u>\$591,546,200</u>	<u>\$1,456,685,800</u>

**URBAN SERVICES DISTRICT:**

Property Taxes - Current Year	\$67,762,600	\$9,368,600	--	--	\$77,131,200
Property Taxes - Non Current Year	16,210,500	643,800	--	--	16,854,300
Other Taxes, Licenses, and Permits	12,922,000	0	--	--	12,922,000
Revenues From Use of Money or Property	0	273,700	--	--	273,700
Other Agencies - Federal Direct	450,000	0	--	--	450,000
Other Agencies - State Direct	8,799,200	0	--	--	8,799,200
Charges for Current Services	765,000	0	--	--	765,000
Operating Transfers In	0	7,765,600	--	--	7,765,600
Subtotal	\$106,909,300	\$18,051,700	--	--	\$124,961,000
Appropriated Unreserved Fund Balances	218,100	1,179,700	--	--	1,397,800
Total Available for USD Appropriations	<u>\$107,127,400</u>	<u>\$19,231,400</u>	<u>--</u>	<u>--</u>	<u>\$126,358,800</u>

**Recapitulation Of Appropriations In Appropriated Funds By District**

**Fiscal Year  
2008**

<b>Function</b>	<b>General Services District</b>	<b>Urban Services District</b>	<b>Duplicated by Interdistrict Interfund Transfers</b>	<b>Appropriation by Function and/or Fund</b>
<b>GENERAL FUNDS:</b>				
General Government	\$129,418,100	\$23,569,000	\$0	\$152,987,100
Fiscal Administration	16,577,900	0	0	16,577,900
Administration of Justice	64,778,900	0	0	64,778,900
Law Enforcement and Care of Prisoners	204,925,800	481,000	481,000	204,925,800
Fire Prevention and Control	48,666,400	63,298,100	0	111,964,500
Regulation, Inspection, & Economic Development	19,805,200	1,091,700	0	20,896,900
Conservation of Natural Resources	513,100	0	0	513,100
Public Welfare	9,193,100	0	0	9,193,100
Public Health	87,649,700	0	0	87,649,700
Public Library System	21,377,200	0	0	21,377,200
Recreational, Cultural, & Community Support	47,675,200	135,400	0	47,810,600
Public Works, Highways and Streets	55,714,200	18,552,200	0	74,266,400
<b>GENERAL FUNDS TOTAL</b>	<b>\$706,294,800</b>	<b>\$107,127,400</b>	<b>\$481,000</b>	<b>\$812,941,200</b>
<b>DEBT SERVICE FUNDS</b>	<b>158,844,800</b>	<b>19,231,400</b>	<b>7,765,600</b>	<b>170,310,600</b>
<b>SCHOOL FUNDS</b>	<b>591,546,200</b>	<b>0</b>	<b>0</b>	<b>591,546,200</b>
<b>TOTAL APPROPRIATIONS BY DISTRICT</b>	<b>\$1,456,685,800</b>	<b>\$126,358,800</b>	<b>\$8,246,600</b>	<b>\$1,574,798,000</b>
Less GSD Interfund Transfer - GSD General to GSD DS	(13,392,900)	0	0	(13,392,900)
Less GSD Interfund Transfer - Schools to GSD General	(135,000)	0	0	(135,000)
Less GSD Interfund Transfer - Schools to School Debt	(1,541,600)	0	0	(1,541,600)
<b>NET APPROPRIATION BY DISTRICT</b>	<b>\$1,441,616,300</b>	<b>\$126,358,800</b>	<b>\$8,246,600</b>	<b>\$1,559,728,500</b>

**Estimated Unencumbered Beginning & Appropriated Fund Balances**

**Fiscal Year  
2008**

This schedule is presented for information purposes only.

<b>Fund</b>	<b>Estimated Unencumbered Fund Balance June 30, 2007</b>	<b>Appropriated for use in FY 2008 Budget</b>	<b>Estimated Unencumbered Fund Balance June 30, 2008</b>	<b>Estimated June 30, 2008 Balance as a Percent of FY'08 Budget</b>
<b>GENERAL SERVICES DISTRICT:</b>				
General Fund	\$42,220,800	5,395,200	\$36,825,600	5.2%
Debt Service Fund	4,756,200	372,800	4,383,400	4.5%
Schools Fund	45,753,300	0	45,753,300	7.7%
Schools Debt Service Fund	55,696,900	8,566,400	47,130,500	77.2%
<b>URBAN SERVICES DISTRICT:</b>				
General Fund	\$16,000,000	\$218,100	\$15,781,900	14.7%
Debt Service Fund	4,508,700	1,179,700	3,329,000	17.3%

SECTION I: THE GENERAL SERVICES DISTRICT

**Provisions for Prorating Property Taxes:**

2006 (Preceding) and Prior Years: 2006 and prior years' Property Taxes of the General Services District and/or the former Davidson County, collected pursuant to revenue account numbers 401211 through 401330 of this Section during Fiscal Year 2008, are to be prorated consistent with the tax levy ordinance applicable for the tax year and fiscal year in which the tax was originally levied. However, such taxes levied prior to 1995 shall be deposited to the General Fund of the General Services District.

2007 Property Taxes: 2007 Property Taxes of the General Services District, collected pursuant to revenue account numbers 401110 through 401130 of this Section during Fiscal Year 2008 are to be prorated consistent with the tax levy ordinance for Fiscal Year 2008. Therefore, all such taxes are prorated as follows:

Fund	GSD Outside USD	GSD Inside USD
10101 GSD General Fund	50.99%	50.00%
35131 GSD Schools Fund	32.92%	33.59%
20115 GSD Debt Service Fund	11.88%	12.12%
25104 GSD Schools Debt Service Fund	4.21%	4.29%
	<u>100.00%</u>	<u>100.00%</u>

**Section I: General Services District** **Fiscal Year**  
**Schedule A: Estimated Revenues & Fund Balances Supporting Appropriations** **2008**

Object Acct	Revenue Source Or Description	10101 General Fund	20115 Debt Services Fund	25104 MNPS Debt Service Fund	35131 MNPS Funds	Total
<b>PROPERTY TAXES:</b>						
<b>Property Taxes - Current Year</b>						
401110	Real Property - current year	\$281,842,200	\$66,921,300	\$23,893,400	\$186,930,400	\$559,587,300
401120	Personal Property - current year	17,893,400	4,792,000	1,508,600	11,802,400	35,996,400
401130	Public Utility - current year	12,415,400	3,324,900	1,046,700	8,189,200	24,976,200
<b>Subtotal Property Taxes - Current Year</b>		<u>\$312,151,000</u>	<u>\$75,038,200</u>	<u>\$26,448,700</u>	<u>\$206,922,000</u>	<u>\$620,559,900</u>
<b>Property Taxes - Non Current Year</b>						
401201	Delinquent Property Taxes Sold	10,285,100	926,000	4,022,300	2,204,800	\$17,438,200
401212	Real Collection - preceding year	6,766,700	1,877,300	591,000	4,623,900	13,858,900
401222	Personal Collection - preceding year	416,700	115,600	36,400	284,800	853,500
401232	Public Utility Collection - preceding year	60,200	16,700	5,300	41,100	123,300
401310	Real Property - C & M - prior year	544,200	151,000	47,500	371,800	1,114,500
401320	Personal-Trustee - prior year	89,600	24,900	7,900	61,200	183,600
401330	Public Utility - prior	113,600	31,500	9,900	77,600	232,600
401510	Interest - Trustee	557,500	0	0	0	557,500
401520	Interest/ Penalty- C&M	1,317,800	0	0	0	1,317,800
401530	Interest/ Penalty Collections	1,013,700	0	0	0	1,013,700
401531	Attorney Fees - C & M	415,200	0	0	0	415,200
401540	Tax Summons Fees	65,000	0	0	0	65,000
401541	Tax Summons Fees - Personal	9,200	0	0	0	9,200
401610	In-Lieu - current	16,424,000	0	0	2,958,000	19,382,000
<b>Subtotal Property Taxes - Non Current Year</b>		<u>\$38,078,500</u>	<u>\$3,143,000</u>	<u>\$4,720,300</u>	<u>\$10,623,200</u>	<u>\$56,565,000</u>
<b>TOTAL PROPERTY TAXES</b>		<u>\$350,229,500</u>	<u>\$78,181,200</u>	<u>\$31,169,000</u>	<u>\$217,545,200</u>	<u>\$677,124,900</u>
<b>LOCAL OPTION SALES TAX:</b>						
402000	Local Option Sales Tax	\$96,093,000	\$2,184,000	\$17,688,200	\$174,497,900	\$290,463,100
402100	TN Telecommunication Sales Tax					0
<b>TOTAL LOCAL OPTION SALES TAX</b>		\$96,093,000	\$2,184,000	\$17,688,200	\$174,497,900	\$290,463,100
<b>OTHER TAXES, LICENSES, AND PERMITS:</b>						
403103	Special Private License	\$5,000	\$0	\$0	\$0	\$5,000
403104	Taxicab License	131,600	0	0	0	131,600
403105	Motor Vehicle License	22,947,600	0	0	0	22,947,600
403106	General Wrecker License	10,400	0	0	0	10,400
403107	Emergency Wrecker License	18,100	0	0	0	18,100
403108	Pawnbroker License	100	0	0	0	100
403111	Pet Registration	330,000	0	0	0	330,000
403114	Arborist License	200	0	0	0	200
403119	Tattoo License	16,500	0	0	0	16,500
403120	Adult Entertainment License	29,000	0	0	0	29,000
403122	Clerk's Data Entry Fee	30,700	0	0	0	30,700
403123	Horse-Drawn Carriage License	2,400	0	0	0	2,400
403201	Commercial Vehicle Wheel Tax	2,472,000	0	0	0	2,472,000
403202	Wholesale Beer Tax	15,481,900	0	0	0	15,481,900
403203	Alcoholic Beverage Privilege Tax	293,600	0	0	0	293,600
403204	Alcoholic Beverage Gross Receipt Tax	301,800	0	0	2,932,700	3,234,500
403205	Beer Permit Privilege Tax	141,000	0	0	0	141,000
403206	Business Tax	12,154,000	0	0	0	12,154,000
403208	Mineral Severance Tax	721,000	0	0	0	721,000
403301	Wholesale Liquor Tax	2,884,000	0	0	0	2,884,000
403303	Taxicab Driver Permit	43,300	0	0	0	43,300
403304	Wrecker Permit	13,200	0	0	0	13,200
403305	Building Permit	6,095,000	0	0	0	6,095,000

Section I: General Services District

Fiscal Year

Schedule A: Estimated Revenues & Fund Balances Supporting Appropriations

2008

Object Acct	Revenue Source Or Description	10101 General Fund	20115 Debt Services Fund	25104 MNPS Debt Service Fund	35131 MNPS Funds	Total
403306	Electrical Permit	1,625,000	0	0	0	1,625,000
403307	Plumbing Permit	1,115,000	0	0	0	1,115,000
403308	Excavation Permit	200,000	0	0	0	200,000
403309	Beer Permit	72,500	0	0	0	72,500
403310	Gas Code Permit	1,000,000	0	0	0	1,000,000
403311	Alarm Device Permit	1,400,000	0	0	0	1,400,000
403312	Sidewalk & ROW Permit	700	0	0	0	700
403315	Air Pollution Permit	175,000	0	0	0	175,000
403317	Dance Permit	24,000	0	0	0	24,000
403319	Meter Occupancy Permit	37,000	0	0	0	37,000
403320	Temporary Street Close Permit	100,000	0	0	0	100,000
403321	Event & Film Permit	6,800	0	0	0	6,800
403400	Franchises-Natural Gas	11,332,600	0	0	0	11,332,600
403400	Franchises-Other	1,998,200	0	0	0	1,998,200
403401	Franchises - Cable Television	6,180,000	0	0	0	6,180,000
<b>TOTAL OTHER TAXES, LICENSES, &amp; PERMITS</b>		<b>\$89,389,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,932,700</b>	<b>\$92,321,900</b>
<b>FINES, FORFEITS AND PENALTIES:</b>						
404002	Home School Penalty	\$0	\$0	\$0	\$4,100	\$4,100
404007	Return Check Fees	100,100	0	0	0	100,100
404101	Metro Courts Fines & Costs - Div I	636,300	0	0	0	636,300
404103	Drug Screening Fine - Gen Sess Ct	36,500	0	0	0	36,500
404104	Beer Law Violation Fine	116,000	0	0	0	116,000
404105	Gen'l Sessions - Traffic Viol. Ad. Fee	580,000	0	0	0	580,000
404106	Gen'l Sessions - DUI Fines - Crim. Ct Clk	355,500	0	0	0	355,500
404107	Game/Fish Violation Fine - GS Crim. Div.	1,700	0	0	0	1,700
404108	Environmental Court Fine	72,000	0	0	0	72,000
404109	Pre-Trial Diversion Cost	1,000	0	0	0	1,000
404110	Indigent Defendant Cost	176,700	0	0	0	176,700
404111	Traffic Violation Fine	6,000,000	0	0	0	6,000,000
404200	Court Clerk - Fines & Costs - Criminal	985,800	0	0	0	985,800
404210	Food Inspection - Civil Fine	40,000	0	0	0	40,000
404211	Impact Demo Prog Fee	500	0	0	0	500
404214	First Offenders Drug Education Program	115,000	0	0	0	115,000
404216	Alcohol & Drug Assessments	2,400	0	0	0	2,400
404244	Return Prisoners Cost	2,000	0	0	0	2,000
404250	Juvenile Inmate Board	25,000	0	0	0	25,000
404300	DUI & Safety Ed Program - Gen'l Sess	3,046,000	0	0	0	3,046,000
404350	Breath Alcohol Test Fees - Criminal Ct	10,500	0	0	0	10,500
404451	DUI Probation Supervision Fees	50,600	0	0	0	50,600
404452	Gen Sess Ct - Electronic Monitor Prog	40,000	0	0	0	40,000
404454	CCC Probation Fees	570,900	0	0	0	570,900
404502	Environmental Ct. Penalty	15,000	0	0	0	15,000
404503	Vacant Lot Legal Fees	1,500	0	0	0	1,500
404600	Litigation Tax	917,200	0	0	0	917,200
404620	Jail Construc/Upgrade	0	557,500	0	0	557,500
404630	Courtroom Security Enhanc Fee	6,400	0	0	0	6,400
404780	Sale-Confiscated Property	12,000	0	0	0	12,000
404900	Court Ordered Restitutions	0	0	0	1,200	1,200
<b>TOTAL FINES, FORFEITS AND PENALTIES</b>		<b>\$13,916,600</b>	<b>\$557,500</b>	<b>\$0</b>	<b>\$5,300</b>	<b>\$14,479,400</b>

**Section I: General Services District** **Fiscal Year**  
**Schedule A: Estimated Revenues & Fund Balances Supporting Appropriations** **2008**

Object Acct	Revenue Source Or Description	10101 General Fund	20115 Debt Services Fund	25104 MNPS Debt Service Fund	35131 MNPS Funds	Total
-------------	-------------------------------	-----------------------	-----------------------------	---------------------------------	---------------------	-------

**REVENUES FROM USE OF MONEY OR PROPERTY:**

405471	Interest - MIP	\$0	\$153,000	\$2,092,700	\$218,000	\$2,463,700
<b>TOTAL FROM USE OF MONEY OR PROPERTY</b>		<b>\$0</b>	<b>\$153,000</b>	<b>\$2,092,700</b>	<b>\$218,000</b>	<b>\$2,463,700</b>

\* The Director of Finance shall adjust the interest earnings of each account in the Metro Investment Pool to recover a pro-rata share of the costs of the Treasurer's investment program.

**REVENUE FROM OTHER GOVERNMENT AGENCIES:**

**Other Agencies - Federal Direct**

406100	Federal Direct	\$3,371,700	0	0	\$88,000	\$3,459,700
406125	Medicare Part D	2,678,000	0	0	0	\$2,678,000
406150	US Marshall Reimbursement	2,960,000	0	0	0	2,960,000
<b>Subtotal Other Agencies - Federal Direct</b>		<b>\$9,009,700</b>	<b>\$0</b>	<b>\$0</b>	<b>\$88,000</b>	<b>\$9,097,700</b>

**Other Agencies - Federal Thru State**

406200	Federal Received Thru State Of Tenn.	\$996,200	0	0	\$70,000	\$1,066,200
406211	ADPI-Medicare/TN Care thru State	523,600	0	0	0	\$523,600
<b>Subtotal Other Agencies - Federal Thru State</b>		<b>\$1,519,800</b>	<b>\$0</b>	<b>\$0</b>	<b>\$70,000</b>	<b>\$1,589,800</b>

**Other Agencies - Other Pass-Through**

406300	Federal thru Other - Pass Through	604,600	0	0	0	\$604,600
406311	ADPI-Medicare/TN Care thru other	2,538,800	0	0	0	\$2,538,800
406321	ADPI-Medicare thru Other Pass T	5,290,000	0	0	0	\$5,290,000
406330	GNRC Transportation	70,000	0	0	0	\$70,000
<b>Subtotal Other Agencies - Oth. Pass-Through</b>		<b>\$8,503,400</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,503,400</b>

**Other Agencies - State Direct**

406401	TN Funded Programs	\$869,600	0	0	\$0	\$869,600
406402	Alc Bev Tax Apportion	497,300	0	0	0	497,300
406403	Tn Telecomm Sales Tax	98,400	0	0	103,200	201,600
406404	Gas & Fuel County	6,429,500	0	0	0	6,429,500
406405	Gas & Fuel City	10,130,700	0	0	0	10,130,700
406406	Income Tax	360,400	0	0	0	360,400
406407	TN Sales Tax Levy	28,284,600	1,560,000	0	0	29,844,600
406408	TN Beer Tax Allocation	237,900	0	0	0	237,900
406409	TN Excise Tax Allocation	68,800	0	0	0	68,800
406410	Gas Inspection Fees	1,374,500	0	0	0	1,374,500
406412	Jail Inmate Reimbursement	4,300,000	0	0	0	4,300,000
406415	TN Cost Reimbursement	3,888,200	0	0	0	3,888,200
406417	Jury Lunch Reimbursement	16,000	0	0	0	16,000
406426	TennCare	515,000	0	0	0	515,000
406430	TN MNPS Basic Education Program	0	0	0	186,062,000	186,062,000
406431	TN MNPS Career Teachers Program	0	0	0	3,433,200	3,433,200
406432	TN MNPS Court Reporting Srv	0	0	0	15,000	15,000
406433	TN MNPS Excess Cost	0	0	0	280,000	280,000
406434	TN MNPS Extended Contract	0	0	0	1,800,000	1,800,000
<b>Subtotal Other Agencies - State Direct</b>		<b>\$57,070,900</b>	<b>\$1,560,000</b>	<b>\$0</b>	<b>\$191,693,400</b>	<b>\$250,324,300</b>

Section I: General Services District Fiscal Year  
 Schedule A: Estimated Revenues & Fund Balances Supporting Appropriations 2008

Object Acct	Revenue Source Or Description	10101 General Fund	20115 Debt Services Fund	25104 MNPS Debt Service Fund	35131 MNPS Funds	Total
<b>Other Agencies - Other Government Agencies</b>						
406500	Other TN Gov't Agencies	\$310,000	\$0	\$0	\$1,800	311,800
406603	MDHA	50,000	0	0	0	50,000
406605	E911	4,800	0	0	0	4,800
406606	Emergency Communications District	305,800	0	0	4,400	310,200
<b>Subtotal Other Agencies-Other Gov Agencies</b>		\$670,600	\$0	\$0	\$6,200	\$676,800
<b>TOTAL FROM OTHER GOVERNMENT AGENCIES</b>		<b>\$76,774,400</b>	<b>\$1,560,000</b>	<b>\$0</b>	<b>\$191,857,600</b>	<b>\$270,192,000</b>

**COMMISSIONS AND FEES:**

**Commissions and Fees - Court Clerks**

407200	Circuit Court Clerk	8,000,000	0	0	0	\$8,000,000
407200	Clerk & Master, Chancery Court	1,148,000	0	0	0	1,148,000
407200	Criminal Court Clerk	2,094,000	0	0	0	2,094,000
407250	Agency Collections -Crim Ct Clk	62,200	0	0	0	62,200
<b>Subtotal Commissions &amp; Fees - Court Clerks</b>		\$11,304,200	\$0	\$0	\$0	\$11,304,200

**Commissions and Fees - Elected Officials**

407300	County Clerk	4,500,000	0	0	0	\$4,500,000
407300	Register of Deeds	6,000,000	0	0	0	6,000,000
<b>Subtotal Commission &amp; Fees - Elected Off.</b>		\$10,500,000	\$0	\$0	\$0	\$10,500,000

**TOTAL COMMISSIONS AND FEES**

<b>\$21,804,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$21,804,200</b>
---------------------	------------	------------	------------	---------------------

**CHARGES FOR CURRENT SERVICES:**

**Charges for Current Services - Goods**

407601	Photostat and Microfilming	\$495,300	0	0	0	\$495,300
407602	Sales of Plans and Specifications	2,400	0	0	0	2,400
407604	Sales of Maps	1,300	0	0	0	1,300
407605	Sales of Voter Registration Lists	1,000	0	0	0	1,000
407606	Recycled Materials	10,000	0	0	0	10,000
407609	Code Book	1,700	0	0	0	1,700
407613	Building Permit Data	2,500	0	0	0	2,500
407627	Certificates-Vital Statistics	550,300	0	0	0	550,300
407651	Medical Reports	7,500	0	0	0	7,500
407654	Concessions	98,500	0	0	0	98,500
407661	Non-Participant Meals	800	0	0	0	800
<b>Subtotal Charges for Current Services - GSD</b>		\$1,171,300	\$0	\$0	\$0	\$1,171,300

**Charges for Current Services - Services**

407701	Building Appeals	\$335,500	\$0	\$0	\$0	\$335,500
407706	Advertising Fees	6,900	0	0	0	6,900
407707	Plans Examination - Codes	560,000	0	0	0	560,000
407708	Zone Change	428,600	0	0	0	428,600
407711	Planned Unit Development Review	359,900	0	0	0	359,900
407713	Foreign Trade Zone Fees	56,700	0	0	0	56,700
407714	Small City Election	11,700	0	0	0	11,700
407717	Alarm Appeals	2,500	0	0	0	2,500
407718	Metro Clerk - Lobbyist Registration	2,000	0	0	0	2,000
407719	Sheriff Background Check	8,000	0	0	0	8,000
407721	Supervision Fees	23,000	0	0	0	23,000
407723	Video Production	800	0	0	0	800
407724	FHA-VA Inspection Fees	3,000	0	0	0	3,000
407725	Pre-Trial Release Services	100,000	0	0	0	100,000
407727	Vital Statistics	1,000	0	0	0	1,000
407728	Subdivision Review Fees	717,000	0	0	0	717,000

Section I: General Services District

Fiscal Year

Schedule A: Estimated Revenues & Fund Balances Supporting Appropriations

2008

Object Acct	Revenue Source Or Description	10101 General Fund	20115 Debt Services Fund	25104 MNPS Debt Service Fund	35131 MNPS Funds	Total
407731	Primary Clinic Fees - Individuals	165,000	0	0	0	\$165,000
407732	Primary Care - Insurance	1,000	0	0	0	1,000
407733	Vehicle Emission Test	2,100,000	0	0	0	2,100,000
407737	State Inspection	1,065,000	0	0	0	1,065,000
407738	Immunization Fees	280,000	0	0	0	280,000
407739	BTC Prescription Co-Pymts	125,000	0	0	0	125,000
407740	State Inspection-Summer Food	5,000	0	0	0	5,000
407743	Parking Fees	3,483,800	1,255,800	0	0	4,739,600
407744	St and Alley Map Amend	9,000	0	0	0	9,000
407746	Family Planning Fees	30,000	0	0	0	30,000
407749	Spec Police Commission	12,000	0	0	0	12,000
407753	ADPI-Emergency Ambulance	7,563,000	0	0	0	7,563,000
407754	House Mover Escort Srv	3,000	0	0	0	3,000
407755	Abandon Vehicles	5,000	0	0	0	5,000
407759	Engineering Fees	55,000	0	0	0	55,000
407760	PAS Emergency Ambulance	89,200	0	0	0	89,200
407761	PAS EMS ADPI Collections	130,100	0	0	0	130,100
407763	Residential Permit Parking	1,300	0	0	0	1,300
407764	Loading Zone Permits	5,500	0	0	0	5,500
407765	Valet Parking Permits	1,900	0	0	0	1,900
407783	Pound Fees	115,000	0	0	0	115,000
407784	Fees for Transcripts and Records	0	0	0	1,054,100	1,054,100
407786	Liquid Nutrition Program	27,000	0	0	0	27,000
407788	Serve Summons Costs - Sheriff	1,300,000	0	0	0	1,300,000
407789	Inmate Process Fees	120,000	0	0	0	120,000
407790	Medical Co-Pay - Inmates	28,000	0	0	0	28,000
407791	Inmate Board	200,000	0	0	0	200,000
407793	Out of County Processing	220,000	0	0	0	220,000
<b>Subtotal- Charges for Current Services - Serv</b>		<b>\$19,756,400</b>	<b>\$1,255,800</b>	<b>\$0</b>	<b>\$1,054,100</b>	<b>\$22,066,300</b>
<b>Charges for Current Services - User Fees</b>						
407801	Admissions - Parks	\$2,969,100	0	0	0	\$2,969,100
407803	Athletic Fees	5,122,400	0	0	0	5,122,400
407807	Workshop Fees - Class	21,000	0	0	0	21,000
407808	Facility Use - Public Library	12,000	0	0	0	12,000
407808	Facility Use - Parks	348,600	0	0	0	348,600
407815	Public Library Fees	540,000	0	0	0	540,000
<b>Subtotal Charges for Current Services - Fees</b>		<b>\$9,013,100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,013,100</b>
<b>Charges for Current Services - Other Services</b>						
407901	Legal Services	\$55,000	\$0	\$0	\$0	\$55,000
<b>Subtotal Charges for Current Services - Other</b>		<b>\$55,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$55,000</b>
<b>TOTAL CHARGES FOR CURRENT Services</b>		<b>\$29,995,800</b>	<b>\$1,255,800</b>	<b>\$0</b>	<b>\$1,054,100</b>	<b>\$32,305,700</b>
<b>COMPENSATION FROM PROPERTY:</b>						
408602	Gain (Loss) Fixed Asset	\$0	\$0	\$0	\$14,500	\$14,500
408603	Gain (Loss) Equip/Other	0	0	0	131,500	\$131,500
408701	Insurance Recovery	0	0	0	30,500	30,500
408702	External Source Recovery	9,400	0	0	78,000	87,400
408800	Rental	235,300	0	0	155,000	390,300
		<b>\$244,700</b>	<b>\$0</b>	<b>\$0</b>	<b>\$409,500</b>	<b>\$654,200</b>
<b>TOTAL COMPENSATION FROM PROPERTY</b>		<b>\$244,700</b>	<b>\$0</b>	<b>\$0</b>	<b>\$409,500</b>	<b>\$654,200</b>



Section I: General Services District

Fiscal Year

Schedule A: Estimated Revenues & Fund Balances Supporting Appropriations

2008

Object Acct	Revenue Source Or Description	10101 General Fund	20115 Debt Services Fund	25104 MNPS Debt Service Fund	35131 MNPS Funds	Total
<b>CONTRIBUTIONS AND GIFTS:</b>						
409100	Cash Contributions	\$4,000	\$0	\$0	\$0	\$4,000
409300	Contributions-Group/Indiv: MNPS	\$0	0	0	665,000	\$665,000
409300	Contributions-Group/Indiv: Soc Services	63,300	0	0	0	63,300
409300	Contributions-Group/Indiv: Health	530,000	0	0	0	530,000
<b>TOTAL CONTRIBUTIONS AND GIFTS</b>		<u>\$597,300</u>	<u>\$0</u>	<u>\$0</u>	<u>\$665,000</u>	<u>\$1,262,300</u>
<b>MISCELLANEOUS:</b>						
409504	Telephone	720,000	\$0	\$0	\$0	\$720,000
409505	Vending	0	0	0	200	200
409513	Finders Fees-Rtn SSI	50,000	0	0	0	50,000
409514	Cost Reimbursement	275,000	0	0	0	275,000
409515	Sale of Misc Items	10,000	0	0	0	10,000
406518	Other	0	0	0	5,000	5,000
409522	GED Testing	4,000	0	0	0	4,000
418129	Misc. Rebates	0	0	0	150,000	150,000
<b>TOTAL MISCELLANEOUS</b>		<u>\$1,059,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$155,200</u>	<u>\$1,214,200</u>
<b>OPERATING TRANSFERS IN</b>						
431001	Parks	500,000	0	0	0	500,000
431001	Health	140,100	0	0	0	140,100
431001	Benefit Enrollment HR	585,000	0	0	0	585,000
431001	MNPS-Energy Project	0	0	1,541,600	0	1,541,600
431100	Transfer Legal Services: Misc Agencies	2,023,900	0	0	0	2,023,900
431101	Transfer Legal Services: SE	5,000	0	0	0	5,000
	Transfer Legal Services: MNPS	103,000	0	0	0	103,000
431103	POL - Admin. Secondary Emp	190,000	0	0	0	190,000
431103	POL - MDHA Task Force	104,000	0	0	0	104,000
431103	POL - Vehicle Impound	204,500	0	0	0	204,500
431220	Transfer 18301 - Police Services	481,000	0	0	0	481,000
431500	Transfer Debt Service (Self-Funding)	0	9,866,100	0	0	9,866,100
431500	Transfer Debt Service (Parks & Rec)	0	178,100	0	0	178,100
431501	Transfer Stadium Debt	0	3,200,000	0	0	3,200,000
431520	Transfer Social Services Energy	0	27,000	0	0	27,000
431520	Transfer Health Energy Plan	0	121,700	0	0	121,700
431551	Transfer MNPS Fmly Res Ctr: Soc Serv	32,000	0	0	0	32,000
431552	Transfer MNPS Indirect	0	0	0	1,755,500	1,755,500
431553	Transfer MNPS Field Trip	0	0	0	200,000	200,000
431558	Transfer MNPS Travel	0	0	0	200	200
431565	Transfer MNPS Transportation	0	0	0	250,000	250,000
431800	Transfer Hotel Occupancy	5,125,800	129,700	0	0	5,255,500
<b>TOTAL OPERATING TRANSFERS IN</b>		<u>\$9,494,300</u>	<u>\$13,522,600</u>	<u>\$1,541,600</u>	<u>\$2,205,700</u>	<u>\$26,764,200</u>

Section I: General Services District

Fiscal Year

Schedule A: Estimated Revenues & Fund Balances Supporting Appropriations

2008

Object Acct	Revenue Source Or Description	10101 General Fund	20115 Debt Services Fund	25104 MNPS Debt Service Fund	35131 MNPS Funds	Total
<b>OPERATING TRANSFERS FOR LOCAP</b>						
442001	Bordeaux Hospital	1,514,800	0	0	0	1,514,800
442001	General Hospital	2,822,700	0	0	0	2,822,700
442001	Knowles Home	9,500	0	0	0	9,500
442002	POL - Admin. Secondary Emp	158,800	0	0	0	158,800
442002	POL - MDHA Task Force	104,000	0	0	0	104,000
442002	PW - Solid Waste	935,600	0	0	0	935,600
442002	HEA - Health Dept Grant Fund	1,239,400	0	0	0	1,239,400
442002	Metro Transit Authority	15,800	0	0	0	15,800
442002	Farmer's Market	30,800	0	0	0	30,800
442002	State Fair Admin	118,000	0	0	0	118,000
442002	Convention Center	72,600	0	0	0	72,600
442002	GSR - Surplus Property Auction	130,100	0	0	0	130,100
442002	POL - Vehicle Impound	204,500	0	0	0	204,500
442002	W & S Operating	3,770,300	0	0	0	3,770,300
442002	Nashville Career Advancement Center-NC/	84,200	0	0	0	84,200
442002	Storm Water	4,200	0	0	0	4,200
442002	Community Education	38,100	0	0	0	38,100
442002	District Energy Services-DES	300	0	0	0	300
442002	Municipal Auditorium	47,900	0	0	0	47,900
<b>OPERATING TRANSFERS FOR LOCAP</b>		<u>\$11,301,600</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$11,301,600</u>
<b>GRAND TOTAL REVENUE TO GSD</b>		\$700,899,600	\$97,414,100	\$52,491,500	\$591,546,200	\$1,442,351,400
<b>APPROPRIATIONS OF FUND BALANCES:</b>						
323000	Reserved for Pay Plan	\$0	\$0	\$0	\$0	\$0
335000	Undesignated Fund Balance	5,395,200	372,800	8,566,400	0	14,334,400
<b>TOTAL REVENUE TO SUPPORT APPROPRIATNS</b>		<u>\$706,294,800</u>	<u>\$97,786,900</u>	<u>\$61,057,900</u>	<u>\$591,546,200</u>	<u>\$1,456,685,800</u>

Section I: General Services District  
 Schedule B: General Fund Appropriations

Fiscal Year  
 2008

Dept Number	Description	Department or Function Total
<b>GENERAL GOVERNMENT:</b>		
01	Administration	
	Internal Support:	
01101408	Budget Adjustment Savings <sup>1</sup>	\$ (16,938,500)
	Call Center Budget Adjustment for General Fund Departments	(158,900)
01101127	Facility Rental	1,109,500
01101128	Sick/Backup Child Care	176,200
01101180	Relocation Metro Agencies	219,600
01101303	Corp Dues/Contribution	343,200
01101315	Pay Plan Improvements <sup>2</sup>	14,602,300
01101412	Post Audits	1,456,600
01101416	Subsidy Advance Planning	75,400
	The Director of Finance is hereby authorized to transfer required funds to the Advanced Planning and Research Fund to fund Metro obligations toward MPO planning and research studies. In the case of multi-county grants, Metro shall only fund its proportionate share of the grant match as certified by the Director of Planning and approved by the Director of Finance.	
01101499	Transfer General Fund 4% Reserve Fund	23,722,200
01102150	Administrative Support for Metro Schools	3,642,500
	These funds are appropriated to pay for general fund administrative activities supporting Metro Schools and as compensation to Metro Schools for property located at 2233 Winford Avenue declared surplus by the Metropolitan Board of Education and to be used by the Metropolitan Government to construct a head start facility.	
01102100	Admin Non Profits	33,300
	Subtotal Administration Internal Support	\$ 28,283,400
	Employee Benefits:	
01101104	County Retirement Match	\$3,532,800
01101107	Contribution Teachers Retirement Match	6,961,200
01101109	Health Insurance Match	28,497,200
01101110	Death Benefit Payments	201,800
01101114	Unemployment Compensation	706,300
01101115	Life Insurance Match	1,369,100
01101140	Benefit Adjustments <sup>3</sup>	<u>10,955,500</u>
	Subtotal Administration Employee Benefits	\$52,223,900
	Contingency:	
01101224	Contingency Subrogation <sup>4</sup>	\$100,900
01101218	District Energy System	2,421,300
01101298	Contingency Local Match <sup>5</sup>	100,900
01101299	Contingency Federal/State Programs <sup>5</sup>	4,287,400
01101309	Contingency Account	0
01101313	Contingency EMS Collection	1,138,100

Section I:  
Schedule B:

General Services District  
General Fund Appropriations

Fiscal Year  
2008

Dept Number	Description	Department or Function Total
	The Director of Finance is hereby authorized to allocate and transfer this budget appropriation to the Fire Department as necessary to cover costs incurred for the purpose of collecting EMS fees.	
01101431	ADM Benefit Reenrollment HR	585,000
	This budget appropriation, to be funded by the Employee Benefit Trust Fund, is subject to approval by the Metro Employee Benefit Board.	
01101481	Contingency for Vacant Space	1,332,800
01101485	Contingency ADA Operations	664,200
01101342	Contingency for Merchant Fees	100,000
	The Director of Finance is hereby authorized to allocate and transfer this budget appropriation to Metro departments as necessary to cover costs incurred for the purpose of collecting fees by credit cards.	
01101566	Contingency Utility Expense	744,100
	The Director of Finance is hereby authorized to allocate and transfer this budget appropriation to the budgets of the various departments and accounts in the fund and operating budget funds during the fiscal year as necessary to cover anticipated increases in utility costs during the fiscal year.	
01101590	Contingency for Independent Medical Exams	35,000
	The Director of Finance is hereby authorized to allocate and transfer this appropriation to the Metro Health department as necessary to cover costs incurred for conducting independent medical exams not previously authorized by the Metro Benefit Board.	
	Subtotal Administration Contingency	\$11,509,700
	<sup>1</sup> The Director of Finance, with the approval of the Metro Council by resolution, is hereby authorized to allocate and transfer budget appropriations to or from the budgets of the various departments and accounts to recognize savings in this account during the fiscal year.	
	<sup>2</sup> The Director of Finance is authorized to allocate and transfer this budget appropriation to or from the budgets of the various departments and accounts in this fund and other operating budget funds during the fiscal year.	
	<sup>3</sup> The Director of Finance is authorized to allocate and transfer this budget appropriation, and the fringe benefit budget appropriations of the various departments and accounts of this fund, to or from the budgets of the various departments and accounts in this fund and other operating budget funds during the fiscal year.	
	<sup>4</sup> Account 01101224 is subject to transfer to various departments, agencies, etc. upon approval of the Department of Law and submittal of budget detail to the Department of Finance.	
	<sup>5</sup> Accounts 01101298 and 01101299 are subject to transfer to various departments, agencies, etc., upon final approval of programs and submittal of budget detail to the Department of Finance. Grant-related revenues and expenditures may also be transferred to or recognized in special revenue funds designated for grant purposes.	
	<b>Total 01 Administration</b>	\$ 92,017,000
02	Metropolitan Council	2,061,800
03	Metropolitan Clerk	1,300,400
04	Mayor's Office	4,108,300

<b>Section I:</b>	<b>General Services District</b>	<b>Fiscal Year</b>
<b>Schedule B:</b>	<b>General Fund Appropriations</b>	<b>2008</b>

Dept Number	Description	Department or Function Total
05	Election Commission	4,566,600
06	Department of Law	4,854,900
07	Planning Commission	4,034,000
09	Register of Deeds	2,467,000
11	Historical Commission	694,500
14	Information Systems - Government Access TV	691,800
91	Emergency Communication Center	12,621,800
<b>TOTAL GENERAL GOVERNMENT FUNCTION</b>		<b>\$129,418,100</b>
 <b>FISCAL ADMINISTRATION:</b>		
15	Finance	\$1,409,500
16	Assessor of Property	7,588,800
17	Trustee	2,200,700
18	County Clerk	5,378,900
<b>TOTAL FISCAL ADMINISTRATION FUNCTION</b>		<b>\$16,577,900</b>
 <b>ADMINISTRATION OF JUSTICE:</b>		
19	District Attorney	\$5,044,300
21	Public Defender	5,780,700
22	Juvenile Court Clerk	1,800,200
23	Circuit Court Clerk	9,543,800
24	Criminal Court Clerk	6,120,500
25	Clerk and Master - Chancery	1,925,500
26	Juvenile Court	11,623,000
27	General Sessions Court	11,707,800
28	State Trial Courts *	8,381,900
	* Any reimbursements from the State of Tennessee for expenses incurred by the State Trial Courts will be returned to the General Fund.	
29	Justice Information System	2,383,000
47	Criminal Justice Planning	468,200
<b>TOTAL ADMINISTRATION OF JUSTICE FUNCTION</b>		<b>\$64,778,900</b>
 <b>LAW ENFORCEMENT AND CARE OF PRISONERS:</b>		
30	Sheriff's Office	\$57,974,100
31	Police Department	146,951,700
<b>TOTAL LAW ENFORCEMENT AND CARE OF PRISONERS FUNCTION</b>		<b>\$204,925,800</b>
 <b>FIRE PREVENTION AND CONTROL:</b>		
32	Fire Department and EMS Services *	\$48,666,400
	*The Director of Finance may transfer the appropriations and fund balances between USD and GSD General Fund, to the extent possible, given the availability of funds.	
<b>TOTAL FIRE PREVENTION AND CONTROL FUNCTION</b>		<b>\$48,666,400</b>

<b>Section I:</b>	<b>General Services District</b>	<b>Fiscal Year</b>
<b>Schedule B:</b>	<b>General Fund Appropriations</b>	<b>2008</b>

<u>Dept Number</u>	<u>Description</u>	<u>Department or Function Total</u>
<b>REGULATION, INSPECTION, AND ECONOMIC DEVELOPMENT:</b>		
01	Economic Development	
	01101118 Economic Job Development Incentive	1,412,400
	01101213 Nashville Career Advancement Center (NCAC) Local Match	307,600
	01101221 Subsidy Nashville Arena	818,100
	01101222 Coliseum Capital Maintenance Fund Transfer	1,008,800
	01101225 GSD Debt Transfer - Stadium	3,228,200
	01101424 Nashville Sounds - Greer Stadium Maintenance	252,200
	01101499 Tax Increment Payment - MDHA	3,394,500
	01101506 Contribute Partnership 2010	300,000
	Subtotal 01 Administration - Economic Development	\$10,721,800
33	Codes Administration	8,284,300
34	Beer Board	407,700
45	Transportation Licensing	391,400
<b>TOTAL REGULATION, INSPECTION, AND ECONOMIC DEVELOPMENT FUNCTION</b>		\$19,805,200
<b>CONSERVATION OF NATURAL RESOURCES:</b>		
35	Agricultural Extension	\$388,900
36	Soil and Water Conservation	124,200
<b>TOTAL CONSERVATION OF NATURAL RESOURCES FUNCTION</b>		\$513,100
<b>SOCIAL SERVICES, HEALTH AND HOSPITALS FUNCTION</b>		
37	Social Services	\$8,730,900
44	Human Relations Commission	462,200
<b>TOTAL SOCIAL SERVICES FUNCTION</b>		\$9,193,100
<b>HEALTH AND HOSPITALS</b>		
	01101426 Subsidy Hospital Authority	\$49,797,100
38	Health Department *	37,852,600
	* The Director of Finance is authorized to segregate general fund and grant funded programs	
<b>TOTAL HEALTH AND HOSPITALS FUNCTION</b>		\$87,649,700
<b>PUBLIC LIBRARY SYSTEM:</b>		
39	Public Library	\$21,377,200
<b>TOTAL PUBLIC LIBRARY SYSTEM FUNCTION</b>		\$21,377,200

Section I:	General Services District	Fiscal Year
Schedule B:	General Fund Appropriations	2008

Dept Number	Description	Department or Function Total
<b>RECREATIONAL, CULTURAL, AND COMMUNITY SUPPORT:</b>		
01	Community Support:	
	01101204 Metro Action Commission (MAC)	4,207,900
	01101307 Wilkerson Hearing/Speech	20,300
	01101326 Property Tax Relief Program	1,081,100
	Upon request of the Metro Trustee, the Director of Finance may transfer the appropriations between the USD and GSD General Funds as necessary based on funding needs .	
	01101331 Contrib Codes Demolition Fund	100,000
	01101341 Cont Administration Change	100,000
	The Director of Finance may transfer this appropriation to the Mayor's Office to fund transition costs on or after 10/1/2007.	
	01101422 Subsidy Radio Shop	15,000
	01101502 Contribute Nashville Symphony	15,000
	01101505 Contribute Legal Aid Society	20,300
	01101510 Contribute Guest House	120,000
	01101513 Contribute Intradnom Ministers' Fellowship	50,000
	01101516 Contribute Adult Literacy	36,900
	01101519 Contribute CATV	53,800
	01101521 Contribute Humane Association	11,200
	01101531 Contribute Project Neighborhood After Care	569,000
	01101540 Contribute Domestic Violence Intervention Center	129,800
	01101541 Contribute Kelly Miller Smith	40,500
	01101549 Contribute Ujima House Inc	45,000
	01101552 Contribute YWCA Domestic Violence	361,000
	01101553 Contribute United Way Family Resource Center	332,000
	01101555 Contribute Second Harvest Food Bank	202,500
	01101559 Contribute Metropolitan Education Access Corporation	51,800
	01101562 Contribute Mary Parrish Center	52,600
	01101564 Contribute Renewal House	13,800
	01101565 Contribute Jefferson Street Merchants Partnership	45,000
	01101568 Contribute Children's Theater	29,700
	01101569 Contribute Reconciliation Ministries	30,600
	01101576 Contribute Morningstar - Domestic Violence	50,000
	01101580 Contribute Hands on Nashville	67,500
	01101582 Neighborhood Resource Center	23,000
	01101584 North Edgefield Organized Neighbors	45,900
	01101587 ADM Cont'b Alignment Nashville	100,000
	01101602 Subsidy Community Education	739,400
	01101603 Adm Contingency Parks Pol Conn	129,400
	The Director of Finance is authorized to transfer this appropriation to the Police Department with approval of the Parks and Recreation Director to fund the cost of supervision of the Park's Police by the Police Department.	
	Subtotal 01 Administration - Community Support	\$8,890,000
40	Parks and Recreation	35,431,000
41	Arts Commission	2,633,900
	01101428 Subsidy Municipal Auditorium	484,300
64	Sports Authority	236,000
<b>TOTAL RECREATIONAL, CULTURAL, AND COMMUNITY SUPPORT FUNCTION</b>		<b>\$47,675,200</b>

Section I: General Services District  
 Schedule B: General Fund Appropriations

Fiscal Year  
 2008

Dept Number	Description	Department or Function Total
<b>INFRASTRUCTURE AND TRANSPORTATION</b>		
	01101117 Subsidy Regional Transportation Authority (RTA)	\$101,400
	01101237 Commuter Rail	291,600
	01101304 Subsidy Metropolitan Transit Authority (MTA)	17,829,100
	01101323 Contingency Regional Transportation Authority (RTA) Membership Dues	55,000
42	Public Works GSD General Fund Functions *	27,359,800
42	Public Works GSD Waste Management Transfers *	<u>10,077,300</u>
	*The Director of Finance may transfer the appropriations and fund balances between USD and GSD General Fund, to the extent possible, given the availability of funds.	
<b>TOTAL INFRASTRUCTURE AND TRANSPORTATION</b>		<u><u>\$55,714,200</u></u>
10101	<b>RESERVES:</b>	
	000000 Reserves	
<b>TOTAL RESERVES</b>		<u><u>\$0</u></u>
<b>TOTAL GENERAL FUND OF THE GENERAL SERVICES DISTRICT</b>		<u><u>\$706,294,800</u></u>



**Section I: General Services District**  
**Schedule C: Debt Service Funds Appropriations**

**Fiscal Year**  
**2008**

<b>Appropriation by Fund:</b>			<b>Appropriation</b>
DEBT SERVICE ADMINISTRATION			
25104	MNPS Debt Service	61,057,900	\$61,057,900
20115	GSD Debt Service	<u>97,786,900</u>	<u>\$97,786,900</u>
TOTAL DEBT SERVICE FUNDS - GSD			<u><u>\$158,844,800</u></u>

<b>Debt Service Requirements by Fund and Function:</b>		<b>Principal</b>	<b>Interest</b>	<b>Other</b>	<b>Total</b>
25104	MNPS DEBT SERVICE FUND (BU-80106000)				
	Schools	32,822,000	24,722,400	0	\$57,544,400
	Self Funding	320,000	490,000	0	\$810,000
	Outstanding GO Bonds	<u>\$33,142,000</u>	<u>\$25,212,400</u>	<u>\$0</u>	<u>\$58,354,400</u>
	Redemption and Cremation Fees	0	0	71,000	71,000
	Internal Service Fees	0	0	73,800	73,800
	Reserve for New Debt (future debt requirements)	0	0	0	0
	Note Requirements	0	0	0	0
	Tax Increment Payment - MDHA	0	0	2,558,700	2,558,700
	TOTAL MBOE DEBT SERVICE FUND (25104/80106000)	<u><u>\$33,142,000</u></u>	<u><u>\$25,212,400</u></u>	<u><u>\$2,703,500</u></u>	<u><u>\$61,057,900</u></u>
20115	GSD DEBT SERVICE FUND (BU-90101000)				
	Outstanding General Obligation Bonds:				
	Public Works	\$7,266,300	\$4,640,700	\$0	\$11,907,000
	Airport	48,100	2,500	0	50,600
	Auditorium	151,700	83,400	0	235,100
	Hospital	447,800	259,400	0	707,200
	Library	4,243,100	4,215,900	0	8,459,000
	Parks	3,908,300	3,515,200	0	7,423,500
	Social Services	38,700	26,900	0	65,600
	Convention Center	0	129,700	0	129,700
	Other Public Buildings	7,508,400	3,016,300	0	10,524,700
	Gaylord Arena	4,461,500	5,602,100	0	10,063,600
	Law Enforcement & Care of Prisoners	2,950,900	2,362,300	0	5,313,200
	Traffic & Parking	279,200	48,900	0	328,100
	Public Transportation	1,235,000	1,358,100	0	2,593,100
	Fire Protection	189,300	116,000	0	305,300
	Health	302,400	174,000	0	476,400
	Nashville Coliseum	1,899,300	3,298,300	0	5,197,600
	Information Technology	218,700	312,100	0	530,800
	Finance	3,771,300	5,535,600	0	9,306,900
	MAC	72,300	109,100	0	181,400
	MDHA	229,900	333,300	0	563,200
	General Service	447,400	631,800	0	1,079,200
	E-911	1,246,100	1,346,600	0	2,592,700
	Other	4,079,800	2,698,600	0	6,778,400
	Self-Funding Projects	<u>1,549,000</u>	<u>2,340,700</u>	<u>0</u>	<u>3,889,700</u>
	Sub-Total - Outstanding GO Bonds	<u>\$46,544,500</u>	<u>\$42,157,500</u>	<u>\$0</u>	<u>\$88,702,000</u>
	Redemption, Cremation and Management Fees	0	0	100,800	100,800
	Internal Service Fees	0	0	416,800	416,800
	Reserve for New Debt (future debt requirements)	0	0	0	0
	Debt Service Fund Transfer to USD	0	0	7,765,600	7,765,600
	Note Requirements	0	0	0	0
	Tax Increment Payment - MDHA	0	0	801,700	801,700
	Airline PU Tax Rebate - MNA	0	0	0	0
	TOTAL GSD DEBT SERVICE FUND (20115/90101000)	<u><u>\$46,544,500</u></u>	<u><u>\$42,157,500</u></u>	<u><u>\$9,084,900</u></u>	<u><u>\$97,786,900</u></u>
20237	DeBerry Revenue Debt Service (20237/90105000) (Revenue is received through 20236 DeBerry Revenue Fund and 20238 DeBerry Debt Service Reserve Fund, and budgeted in detail in 20236/90104001)	<u><u>\$1,630,000</u></u>	<u><u>\$401,400</u></u>	<u><u>\$0</u></u>	<u><u>\$2,031,400</u></u>

**Section I: General Services District**  
**Schedule D: Special Revenue, Internal Service, & Enterprise Funds**  
**Revenues and Expenditures**

**Fiscal Year**  
**2008**

Be it herein enacted that the fund balances as of June 30, 2007, and the total amounts of the annual receipts of the following Special Revenue, Working Capital, and Enterprise Funds, as herein listed be and the same are hereby anticipated in the amounts and for the purposes herein specified as follows:

<b>Fund Number</b>	<b>Description</b>	<b>Revenues and Fund Balances</b>	<b>Expenditures</b>
<b>SCHOOLS SPECIAL REVENUE FUNDS:</b>			
35131	MNPS General Purpose Fund *		
	Operational (BU-80111000)	584,902,100	584,902,100
	Unfunded Priorities Allocation	6,644,100	6,644,100
	Total - General Purpose School Fund Approp.	\$591,546,200	\$ 591,546,200
	Reserve for Future Improvements		
	Total expenditures and reserves supported by revenues		\$ 591,546,200

Note: MNPS General Purpose Fund (fund 35131) revenues are detailed in Schedule I-A of this Ordinance.

\* From the funds appropriated to the Metropolitan Board of Public Education, there is appropriated the sum of \$4,285,000 for the purpose of funding the actuarial contribution to the Metro Teachers Pension Plan.

35132	MNPS Federal/State Grants		\$ 61,453,900
-------	---------------------------	--	---------------

**OTHER SPECIAL REVENUE/GRANT FUNDS:**

30004	Register's Computer Fund	\$ 300,000	\$ 300,000
30005	Cntrl Business Imp District	\$ 945,600	945,600
30006	Animal Control Donations	\$ 15,000	15,000
30007	Social Services Donations	\$ 800	800
30008	Hotel Occupancy Tax	\$ 26,403,400	26,403,400
30020	STC Drug Enforcement	\$ 436,600	436,600
30023	2005 JAG Grant	\$ 186,200	186,200
30027	General Sessions Drug Court	\$ 95,000	95,000
30028	POL 2006 JAG Grant	\$ 43,100	43,100
30050	CATV Administrative	\$ 10,000	10,000
30101	Metro Major Drug Program	\$ 981,600	981,600
30102	DUI Offender	\$ 240,000	240,000
30103	DA Fraud & Economic Crime	\$ 50,000	50,000
30130	Mediation Services Fund	\$ 97,500	97,500
30145	Sheriff CCA Contract	\$ 16,015,700	16,015,700
30146	Police Unauth Substance Abuse	\$ 34,000	34,000
30147	Police Drug Enforcement	\$ 2,977,600	2,977,600
30148	Police Secondary Employment	\$ 1,586,000	1,586,000
30149	Police Federal Drug Enforcement	\$ 550,000	550,000
30150	Police Education Foundation	\$ 5,200	5,200
38005	Gulch Central Business Imp Dst	\$ 75,000	75,000
30151	Victim Witness Protection	\$ 5,800	5,800
30154	POL State Felony Forfeitures	\$ 164,000	164,000
30155	POL State Gambling Forfeitures	\$ 1,212,300	1,212,300
30156	Police Federal Forfeitures	\$ 405,000	405,000
30157	Police Sex Offender Registry	\$ 31,700	31,700
30200	Police Task Fund	\$ 786,900	786,900
30204	Health Title V Clean Air Act	\$ 25,000	25,000
30401	Library Services	\$ 555,500	555,500
30403	Talking Library	\$ 600	600
30404	Library Special Projects	\$ 916,800	916,800
30501	Waste Management Fund	\$ 24,459,300	24,459,300
30502	Solid Waste Grant	\$ 535,000	535,000
30509	Public Works Surplus Parking	\$ 641,700	641,700
30600	Codes Demolition Fund	\$ 154,800	154,800
30601	Council Infrastructure Fund	\$ 1,101,700	1,101,700

**Section I: General Services District**  
**Schedule D: Special Revenue, Internal Service, & Enterprise Funds**  
**Revenues and Expenditures**

**Fiscal Year**  
**2008**

<b>Fund Number</b>	<b>Description</b>	<b>Revenues and Fund Balances</b>	<b>Expenditures</b>
30702	Advance Planning and Research	\$ 1,933,700	1,933,700
30704	Planning Grant Fund	\$ 60,400	60,400
30705	Congestion Mitigation Air Quality	\$ 649,000	649,000
30764	Metro Area Computer Map	\$ 82,900	82,900
30801	Parks Special Projects	\$ 625,800	625,800
30802	Parks Resale Inventory	\$ 1,094,200	1,094,200
31000	Nashville Career Advancement Center Funds	\$ 7,549,000	7,549,000
31500	MAC Administration and Leasehold	\$ 3,734,800	3,734,800
31501	MAC Local Programs	\$ 30,000	30,000
31502	MAC Headstart Grant	\$ 11,927,600	11,927,600
31503	MAC LIEAHP Grant	\$ 2,100,900	2,100,900
31504	MAC CSBG Grant	\$ 1,112,700	1,112,700
31505	MAC Summer Food	\$ 500,000	500,000
31506	MAC Headstart CACFP	\$ 1,137,500	1,137,500
31507	MAC Watt Ad Program	\$ 27,000	27,000
31508	MAC Headstart ChildCare	\$ 530,400	530,400
31509	MAC State Classroom	\$ 101,600	101,600
31511	MAC Parent Club Federal Funds	\$ 4,500	4,500
31512	MAC Community Service Assistance	\$ 326,600	326,600
31515	MAC Comsrv Poverty Summit CSF	\$ 23,500	23,500
32200	Health Department Grants	\$ 16,130,200	16,130,200
32201	Health Donations Fund	\$ 29,100	29,100
32041	Arts Com Contrib/Donations	\$ 3,400	3,400
32204	MAY Offc Child & Youth Grant	\$ 3,100	3,100
32219	District Attorney	\$ 180,600	180,600
32226	Juvenile Court	\$ 88,500	88,500
32228	State Trial Courts	\$ 1,345,500	1,345,500
32231	Police	\$ 488,400	488,400
32250	Office of Emergency Management	\$ 669,100	669,100
32300	Parks Dept Grant Fund	\$ 947,900	947,900
34100	Public & Govt Access TV (PEG)	\$ 139,200	139,200

**INTERNAL SERVICE FUNDS:**

50110	Employee Safety and Risk Management	\$ 19,097,400	\$ 19,097,400
55142	MNPS Central Storeroom	\$ 2,000,000	\$ 2,000,000
55146	MNPS Print Shop	\$ 1,165,000	1,165,000
51100	Real Property Services	\$ 2,434,300	2,434,300
51108	Human Resource	\$ 7,294,200	7,294,200
51110	Payment Services	\$ 1,310,600	1,310,600
51111	Shared Business Office	\$ 2,658,000	2,658,000
51112	Customer Call Center	\$ 1,199,900	1,199,900
51113	Facilities Maintenance and Security	\$ 22,107,900	22,107,900
51115	Finance Services	\$ 8,597,800	8,597,800
51137	Information Technology Services	\$ 24,908,600	24,908,600
51148	Internal Audit Services	\$ 1,462,900	1,462,900
51151	Postal Service	\$ 967,700	967,700
51153	Radio Shop	\$ 3,531,000	3,531,000
51154	Fleet Management	\$ 18,380,500	18,380,500
51180	Treasury Management	\$ 1,310,600	1,310,600

**ENTERPRISE FUNDS:**

35135	MNPS Charter School	\$ 4,066,600	\$ 4,066,600
35158	MNPS School Lunchroom	\$ 35,544,400	35,544,400
60008	Sports Authority	\$ 638,400	638,400
60152	Farmer's Market	\$ 1,230,700	1,230,700
60156	State Fair	\$ 4,685,700	4,685,700
60161	Municipal Auditorium	\$ 1,996,900	1,996,900
60162	Convention Center	\$ 6,321,100	6,321,100
60180	MNPS Community Education	\$ 1,128,300	1,128,300
61190	Surplus Property Auction	\$ 1,429,800	1,429,800
61200	Vehicle Storage	\$ 2,940,300	2,940,300
68201	District Energy System	\$ 22,986,900	22,986,900

SECTION II: THE URBAN SERVICES DISTRICT

**Provisions for Prorating Property Taxes:**

2006 (Preceding) and Prior Years: 2006 and prior years' Property Taxes of the Urban Services District and/or the former City of Nashville, collected pursuant to revenue account numbers 401211 through 401330 of this Section during Fiscal Year 2008, are to be prorated consistent with the tax levy ordinance applicable for the tax year and fiscal year in which the tax was originally levied. However, such taxes levied prior to 1995 shall be deposited to the General Fund of the Urban Services District.

2007 Property Taxes: 2007 Property Taxes of the Urban Services District, collected pursuant to revenue account numbers 401110 through 401130 of this Section during Fiscal Year 2008 are to be prorated consistent with the tax levy ordinance for Fiscal Year 2008. Therefore, all such taxes are prorated as follows:

Fund	Percent
18301 USD General Fund	87.67%
28315 USD Debt Service Fund	12.33%
	<u>100.00%</u>

Section II: Urban Services District Fiscal Year  
 Schedule A: Estimated Revenues & Appropriated Fund Balances Supporting Appropriations 2008

Account Number	Revenue Source Or Description	18301 General Fund	28315 Debt Service Fund	Total
<b>PROPERTY TAXES:</b>				
<b>Property Taxes - Current Year</b>				
401110	Real Property - current year	\$60,376,900	8,330,100	\$68,707,000
401120	Personal Property - current year	4,321,700	607,700	4,929,400
401130	Public Utility - current year	3,064,000	430,800	3,494,800
	<b>Subtotal Property Taxes - Current Year</b>	<u>\$67,762,600</u>	<u>\$9,368,600</u>	<u>\$77,131,200</u>
<b>Property Taxes - Non Current Year</b>				
401201	Delinquent Property Taxes Sold	2,528,000	311,700	2,839,700
401212	Real Collection - preceding year	1,955,400	275,000	2,230,400
401222	Personal Collection - preceding year	144,800	20,400	165,200
401232	Public Utility Collection - preceding year	61,000	8,600	69,600
401310	Real Property - prior year - Clerk & Master	138,200	19,500	157,700
401320	Personal - prior year	2,000	300	2,300
401330	Public Utility - prior year	59,100	8,300	67,400
401510	Interest - Trustee	61,200	0	61,200
401520	Interest - Collections	214,200	0	214,200
401530	Interest - C&M	193,800	0	193,800
401610	In-Lieu - current	10,852,800	0	10,852,800
	<b>Subtotal Property Taxes - Non Current Year</b>	<u>\$16,210,500</u>	<u>\$643,800</u>	<u>\$16,854,300</u>
<b>TOTAL PROPERTY TAXES</b>		<u>\$83,973,100</u>	<u>\$10,012,400</u>	<u>\$93,985,500</u>
<b>OTHER TAXES, LICENSES, AND PERMITS:</b>				
403204	Alcoholic Beverage Gross Receipts Tax	2,931,000	0	\$2,931,000
403206	Business Tax	9,991,000	0	9,991,000
<b>TOTAL TAXES, LICENSES, AND PERMITS</b>		<u>\$12,922,000</u>	<u>\$0</u>	<u>\$12,922,000</u>
<b>REVENUES FROM USE OF MONEY OR PROPERTY</b>				
405471	Interest - MIP	\$0	\$273,700	\$273,700
<b>TOTAL REVENUES FROM USE OF MONEY OR PROPERTY</b>		<u>\$0</u>	<u>\$273,700</u>	<u>\$273,700</u>
<b>REVENUE FROM OTHER GOVERNMENT AGENCIES:</b>				
<b>Other Agencies - Federal Direct</b>				
406100	Federal Direct	\$450,000	\$0	\$450,000
	<b>Subtotal Other Agencies - Federal Direct</b>	<u>\$450,000</u>	<u>\$0</u>	<u>\$450,000</u>
<b>Other Agencies - State Direct</b>				
406405	Gas & Fuel - City	1,545,000	\$0	\$1,545,000
406406	Income Tax	5,407,600	0	5,407,600
406409	TN Excise Tax Allocation	1,604,900	0	1,604,900
406415	TN Cost Reimbursement	241,700	0	241,700
	<b>Subtotal Other Agencies - State Direct</b>	<u>\$8,799,200</u>	<u>\$0</u>	<u>\$8,799,200</u>
<b>TOTAL REVENUE FROM OTHER GOVERNMENTS AGENCIES</b>		<u>\$9,249,200</u>	<u>\$0</u>	<u>\$9,249,200</u>

Section II: Urban Services District		Fiscal Year		
Schedule A: Estimated Revenues & Appropriated Fund Balances Supporting Appropriations		2008		
Account Number	Revenue Source Or Description	18301 General Fund	28315 Debt Service Fund	Total
<b>CHARGES FOR CURRENT SERVICES:</b>				
<b>Charges for Current Services - Goods</b>				
407715	Business Tax Recording	618,000	0	618,000
407747	Fire Protection	45,000	0	45,000
407756	Back Door Garbage Collection	93,900	0	93,900
407796	Fire Watch Fees	8,100	0	8,100
<b>TOTAL CHARGES FOR CURRENT SERVICES</b>		<u>\$765,000</u>	<u>\$0</u>	<u>\$765,000</u>
<b>OPERATING TRANSFERS IN</b>				
431500	Transfer Debt Service	<u>0</u>	<u>\$7,765,600</u>	<u>\$7,765,600</u>
<b>TOTAL OPERATING TRANSFERS IN</b>		<u>\$0</u>	<u>\$7,765,600</u>	<u>\$7,765,600</u>
<b>GRAND TOTAL REVENUE TO URBAN SERVICES DISTRICT</b>		\$106,909,300	\$18,051,700	\$124,961,000
335000	Undesignated Fund Balance	<u>\$218,100</u>	<u>\$1,179,700</u>	<u>\$1,397,800</u>
<b>TOTAL AVAILABLE TO SUPPORT APPROPRIATIONS</b>		<u>\$107,127,400</u>	<u>\$19,231,400</u>	<u>\$126,358,800</u>

Section II: Urban Services District Fiscal Year  
 Schedule B: General Fund Appropriations 2008

Dept Number	Description	Department or Function Total
<b>GENERAL GOVERNMENT:</b>		
01	Administrative Internal Support:	
01191408	Budget Adjustment Savings <sup>1</sup>	(2,264,700)
01191315	Pay Plan Improvements <sup>2</sup>	1,492,500
	Subtotal Internal Support	\$ (772,200)
	Employee Benefits:	
01191102	Police/Fire Retirement Match	\$ 8,873,000
01191103	Civil Service Retirement Match	5,424,700
01191106	Teacher Pensions Match	4,592,400
01191109	Health Insurance Match	2,182,000
01191111	Direct Pension Payments	9,900
01191115	Life Insurance Match	93,700
01191140	Benefits Adjustments <sup>3</sup>	2,309,600
	Subtotal Employee Benefits	\$ 23,485,300
	Contingency:	
01191224	Contingency Subrogation <sup>4</sup>	\$ 100,000
01191299	Contingency Federal/State Programs <sup>5</sup>	450,000
01191309	Contingency Account	50,000
01191566	Contingency Utility Expense	255,900
	The Director of Finance is hereby authorized to allocate and transfer this budget appropriation to the budgets of the various departments and accounts in the fund and operating budget funds during the fiscal year as necessary to cover anticipated increases in utility costs during the fiscal year.	
	Subtotal Contingency	\$ 855,900
<b>TOTAL GENERAL GOVERNMENT</b>		<b>\$ 23,569,000</b>

<sup>1</sup> The Director of Finance, with the approval of the Metro Council by resolution, is hereby authorized to allocate and transfer budget appropriations to or from the budgets of the various departments and accounts to recognize savings in this account during the fiscal year.

<sup>2</sup> The Director of Finance is authorized to allocate and transfer this budget appropriation to or from the budgets of the various departments and accounts in this fund and other operating budget funds during the fiscal year.

<sup>3</sup> The Director of Finance is authorized to allocate and transfer this budget appropriation, and the fringe benefit budget appropriations of the various departments and accounts of this fund, to or from the budgets of the various departments and accounts in this fund and other operating budget funds during the fiscal year.

<sup>4</sup> Account 01191224 is subject to transfer to various departments, agencies, etc. upon approval of the of the Department of Law and submittal of budget detail to the Department of Finance.

<sup>5</sup> Account 01191299 is subject to transfer to various departments, agencies, etc., upon final approval of programs and submittal of budget detail to the Department of Finance. Grant-related revenues and expenditures may also be transferred to or recognized in special revenue funds designated for grant purposes.

<b>LAW ENFORCEMENT AND CARE OF PRISONERS:</b>		
31	Extra Police Protection	\$481,000
<b>TOTAL LAW ENFORCEMENT AND CARE OF PRISONERS FUNCTION</b>		<b>\$481,000</b>

<b>Section II:</b>	<b>Urban Services District</b>	<b>Fiscal Year</b>
<b>Schedule B:</b>	<b>General Fund Appropriations</b>	<b>2008</b>

<u>Dept Number</u>	<u>Description</u>	<u>Department or Function Total</u>
------------------------	--------------------	---

**FIRE PREVENTION AND CONTROL:**

32	Fire *The Director of Finance may transfer the appropriations and fund balances between USD and GSD General Fund, to the extent possible, given the availability of funds.	<u>\$63,298,100</u>
----	---	---------------------

<b>TOTAL FIRE PREVENTION AND CONTROL FUNCTION</b>	<u>\$63,298,100</u>
---	---------------------

**REGULATION, INSPECTION, AND ECONOMIC DEVELOPMENT:**

01	Economic Development 01191499 Tax Increment Payment - MDHA Subtotal 01 Administration - Economic Development	<u>\$1,091,700</u>
----	--	--------------------

<b>TOTAL REGULATION, INSPECTION, AND ECONOMIC DEVELOPMENT FUNCTION</b>	<u>\$1,091,700</u>
--	--------------------

**RECREATIONAL, CULTURAL, AND COMMUNITY SUPPORT:**

01	Community Support: 01191326 Property Tax Relief Upon request of the Metro Trustee, the Director of Finance may transfer the appropriations between between the GSD and USD General Funds as necessary based on funding needs. Subtotal Community Support (to Recreational, Cultural, & Community Support)	<u>\$135,400</u>
----	--	------------------

<b>TOTAL RECREATIONAL, CULTURAL, AND COMMUNITY SUPPORT FUNCTION</b>	<u>\$135,400</u>
---	------------------

**INFRASTRUCTURE AND TRANSPORTATION**

42	Public Works USD General Fund Functions *	\$8,276,000
42	Public Works USD Waste Management Transfers *	<u>10,276,200</u>
	*The Director of Finance may transfer the appropriations and fund balances between USD and GSD General Fund, to the extent possible, given the availability of funds.	

<b>TOTAL INFRASTRUCTURE AND TRANSPORTATION</b>	<u>\$18,552,200</u>
--	---------------------

**RESERVES:**

18301	Reserve	
-------	---------	--

<b>TOTAL RESERVES</b>	<u>\$0</u>
-----------------------	------------

<b>TOTAL GENERAL FUND OF THE URBAN SERVICES DISTRICT</b>	<u>\$107,127,400</u>
--	----------------------



**Section II: Urban Services District**  
**Schedule C: Debt Service Fund Appropriations**

**Fiscal Year**  
**2008**

<b>Appropriation by Fund:</b>		<b>Appropriation</b>
28315	USD Debt Service (BU-90191000)	\$19,231,400
	TOTAL DEBT SERVICE ADMINISTRATION - URBAN SERVICES DISTRICT	<u>\$19,231,400</u>

<b>Debt Service Requirements by Fund and Function:</b>		<b>Principal</b>	<b>Interest</b>	<b>Other</b>	<b>Total</b>
28315	USD DEBT SERVICE FUND (BU-90191000)				
	Outstanding GO Bonds:				
	Fire Protection	1,415,800	\$783,200	\$0	2,199,000
	Public Works	\$11,227,200	4,809,100	0	16,036,300
	Finance	119,200	175,100	0	294,300
	General Services	14,100	21,100	0	35,200
	MDHA	51,300	76,800	0	128,100
	Law Enforcement & Care of Prisoners	64,400	59,400	0	123,800
	Traffic & Parking	42,800	2,200	0	45,000
	Other	94,000	64,700	0	158,700
	Sub-Total	<u>\$13,028,800</u>	<u>\$5,991,600</u>	<u>\$0</u>	<u>\$19,020,400</u>
	Redemption and Cremation Fees	0	0	28,200	28,200
	Internal Service Fees	0	0	29,300	29,300
	Reserve for New Debt (future debt requirements)	0	0	0	0
	Note Requirements	0	0	0	0
	Tax Increment Payment - MDHA	0	0	153,500	153,500
	Airline PU Tax Rebate - MNA	0	0	0	0
	TOTAL USD DEBT SERVICE FUND	<u>\$13,028,800</u>	<u>\$5,991,600</u>	<u>\$211,000</u>	<u>\$19,231,400</u>

**Section II:**  
**Schedule D: Special, Working Capital, and Enterprise Fund**  
**Revenues and Expenditures**

**Fiscal Year**  
**2008**

Be it herein enacted that the fund balances as of June 30, 2007, and the total amounts of the annual receipts of the following Special, Working Capital, and Enterprise Funds, as herein listed be and the same are hereby anticipated in the amounts and for the purposes herein specified as follows:

<b>Fund Number</b>	<b>Description</b>	<b>Revenues and Fund Balances</b>	<b>Expenditures</b>
<b>WATER AND SEWER FUNDS:</b>			
67311	Water and Sewer Revenue Fund	\$169,315,100	\$169,315,100
67331	Water and Sewer Operating	101,518,500	101,518,500
27312	Water and Sewer Debt Service	50,619,400	50,619,400
47335	Water and Sewer Extension and Replacement	77,779,000	77,779,000
27313	Water and Sewer Debt Service Reserve	0	0
67332	Water and Sewer Operating Reserve	632,200	632,200
37100	Stormwater	12,799,200	12,799,200

The Director of Finance is authorized to allocate and transfer budget appropriations between these funds during the fiscal year.

SECTION III

BE IT FURTHER ENACTED: That this ordinance shall take effect from and after its passage, the welfare of the Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED AS TO AVAILABILITY  
OF FUNDS:

INTRODUCED BY:

*David Manning*

Director of Finance

*Rip Ryman*

*Mike Jameson*


*Talia Lomax-O'dneal*

Budget Officer

APPROVED AS TO FORM AND LEGALITY:

*Sue Cain, Acting Director*

Metropolitan Attorney

LEGISLATIVE HISTORY	
Introduced:	April 3, 2007
Passed First Reading:	April 3, 2007
Deferred to June 5, 2007:	April 3, 2007
Referred to:	Budget & Finance Committee
Passed Second Reading:	June 5, 2007
Deferred:	June 19, 2007
Passed Third Reading:	June 26, 2007 – Roll call vote
Approved:	June 27, 2007
By:	

Members of the Metropolitan Council

BILL NO. BL 2007-1399

AN ORDINANCE ESTABLISHING THE TAX LEVY IN THE GENERAL SERVICES DISTRICT FOR THE FISCAL YEAR 2007-2008, AND DECLARING THE AMOUNT REQUIRED FOR THE ANNUAL OPERATING BUDGET OF THE URBAN SERVICES DISTRICT, PURSUANT TO SECTION 6.07 OF THE METROPOLITAN CHARTER.

**BE IT ENACTED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:**

**SECTION 1.** That the tax levy for the General Services District of the Metropolitan Government of Nashville and Davidson County for the fiscal year 2007-2008 on each \$100.00 assessed value of all property, real, tangible personal, intangible personal and mixed, with the General Services District, shall be \$4.04 prorated and distributed as follows:

1. General Fund	\$2.06	per \$100.00
2. School Fund	\$1.33	per \$100.00
3. Debt Service Fund	\$ .48	per \$100.00
4. School Debt Service Fund	<u>\$ .17</u>	per \$100.00
Total Levy General Services District	\$4.04	per \$100.00

**SECTION 2.** That \$0.08 per \$100.00 of the revenue of the General Services District General Fund generated from this tax levy collected from the area of the Urban Services District will be deposited to the credit of the General Fund of the Urban Services District.

**SECTION 3.** Pursuant to Section 6.07 of the Charter, BE IT HEREBY DETERMINED AND DECLARED that the annual operating budget of the Urban Services District for the fiscal year 2007-2008 requires \$77,131,200 by a property tax levy therein, and the Urban Council is hereby directed to levy a tax upon all property, real, tangible personal, intangible personal and mixed, within the Urban Services District of \$0.65 per \$100.00 of assessed valuation, prorated and distributed as follows:

1. General Fund	\$ .56	Per \$100.00
2. Debt Service Fund	<u>\$ .09</u>	Per \$100.00
Total Levy Urban Services District	\$0.65	Per \$100.00

**SECTION 4.** That the amount of revenue generated in accordance with Section 2 above will be deposited to the credit of the General Fund of the Urban Services District.

**SECTION 5.** This ordinance shall take effect from and after its passage, the welfare of the Metropolitan Government of Nashville and Davidson County requiring it.

**APPROVED AND RECOMMENDED BY:**

*Bill Purcell*

Metropolitan County Mayor

*David Manning*

Director of Finance

*Talia Lomax-O'dneal*

Budget Officer

**INTRODUCED BY:**

*Rip Ryman*


*David Briley*

Members of Council

**APPROVED AS TO FORM AND LEGALITY:**

*Sue Cain, Acting Director*

Metropolitan Attorney

LEGISLATIVE HISTORY	
Introduced:	April 3, 2007
Passed First Reading:	April 3, 2007
Deferred to June 5, 2007:	April 3, 2007
Referred to:	Budget & Finance Committee
Passed Second Reading:	June 5, 2007
Deferred:	June 19, 2007
Passed Third Reading:	June 26, 2007
Approved:	June 27, 2007
By:	

URBAN COUNCIL RESOLUTION NO. RS2007-47

A RESOLUTION LEVYING A PROPERTY TAX AND ESTABLISHING THE TAX RATE FOR SUCH TAX LEVY IN THE URBAN SERVICES DISTRICT OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY FOR THE FISCAL YEAR 2007-2008.

**BE IT RESOLVED BY THE URBAN COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:**

**SECTION 1.** That there is hereby levied a tax upon all property, real, tangible personal, intangible personal and mixed, within the Urban Services District of the Metropolitan Government of Nashville and Davidson County for the fiscal year 2007-2008 of \$0.65 on each \$100.00 assessed value of all property, real, tangible personal, intangible personal and mixed, within the Urban Services District, prorated and distributed as follows:

1. General Fund	\$ .56	per \$100.00
2. Debt Service Fund	\$ <u>.09</u>	per \$100.00
Total Levy Urban Services District	\$ 0.65	per \$100.00

**SECTION 2.** That the amount of revenue generated in accordance with Section 2 of Bill No. BL\_\_\_\_\_ of the Metropolitan County Council will be deposited to the credit of the General Fund of the Urban Services District.

**SECTION 3.** This Resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED AND RECOMMENDED BY:

INTRODUCED BY:

*David Manning*

Director of Finance

*Talia Lomax O'dneal*

Budget Officer

Members of Council

APPROVED AS TO FORM AND LEGALITY:

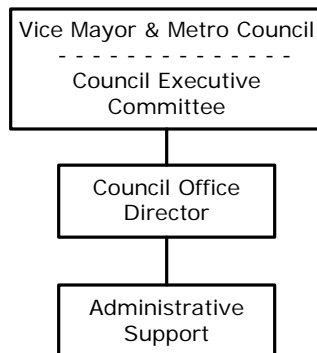
*Sue Cain, Acting Director*

Metropolitan Attorney

# O2 Metropolitan Council—At a Glance

<b>Mission</b>	To enact ordinances and resolutions that set the public policy for the Metropolitan Government.			
<b>Budget Summary</b>		<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
	<b>Expenditures and Transfers:</b>			
	GSD General Fund	\$1,955,500	\$2,022,700	\$2,100,200
	<b>Total Expenditures and Transfers</b>	<u>\$1,955,500</u>	<u>\$2,022,700</u>	<u>\$2,100,200</u>
	<b>Revenues and Transfers:</b>			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0
	Other Governments and Agencies	0	0	0
	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Program Revenue</b>	\$ 0	\$ 0	\$ 0
	Non-Program Revenue	0	0	0
	Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Revenues</b>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<b>Positions</b>	Total Budgeted Positions	50	50	50
<b>Contacts</b>	Director of Council Office: Don Jones		email: NA	
	Financial Manager: Mike Curl		email: mike.curl@nashville.gov	
	204 Metro Courthouse	37201	Phone: 862-6780	FAX: 862-6784

## Organizational Structure



# O2 Metropolitan Council—At a Glance

## Budget Highlights FY 2008

• Pay Plan/Fringe Amounts	\$ 39,200
• Internal Service Charges	
• Finance Charge	(2,100)
• Human Resources Charge	1,200
• Information Systems Charge	18,300
• Facilities Maintenance & Security Charge	14,000
• Shared Business Office Charge	1,800
• Customer Call Center Charge	2,300
• Postal Service Charge	1,700
• Surplus Property Charge	100
• Internal Audit Charge	1,000
Total	<u>\$77,500</u>

## Overview

### ADMINISTRATIVE SUPPORT

The Administrative Support Division conducts research, drafts legislation, and provides general clerical assistance to the 40 member Metropolitan Council.

## O2 Metropolitan Council—Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2006 Budget</u>	<u>FY 2006 Actuals</u>	<u>FY 2007 Budget</u>	<u>FY 2008 Budget</u>
<b>ADMINISTRATIVE SUPPORT</b>					
1. Research and draft legislation for the forty-member Metropolitan Council	Proposed legislation researched and drafted	450	NR	450	450
2. Provide agenda analysis of all legislation matters for the Metropolitan Council	Legislation analyzed and filed	30	NR	30	30
3. Prepare and administer the operating budget of Metro Council	Council Budget prepared	1	NR	1	1



# O2 Metropolitan Council–Financial

## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	1,541,300	1,528,929	1,569,400	1,608,600
<b>OTHER SERVICES:</b>				
Utilities	0	0	0	0
Professional and Purchased Services	400	427	500	500
Travel, Tuition, and Dues	92,100	70,694	94,200	94,200
Communications	12,600	2,958	6,000	6,000
Repairs and Maintenance Services	7,400	724	3,500	3,500
Internal Service Fees	282,400	251,064	312,100	350,400
<b>TOTAL OTHER SERVICES</b>	<b>394,900</b>	<b>325,867</b>	<b>416,300</b>	<b>454,600</b>
Other Expense	19,300	47,635	37,000	37,000
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>1,955,500</b>	<b>1,902,431</b>	<b>2,022,700</b>	<b>2,100,200</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>1,955,500</b>	<b>1,902,431</b>	<b>2,022,700</b>	<b>2,100,200</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	0	0	0
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

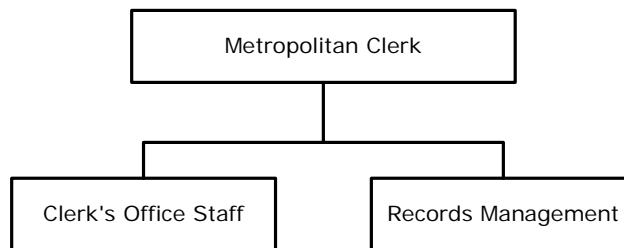
## O2 Metropolitan Council–Financial

	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Admin Svcs Officer 1	02660	SR0600	1	1.00	1	1.00	1	1.00
Admin Svcs Officer 2	07243	SR0800	2	2.00	2	2.00	2	2.00
Admin Svcs Officer 4	07245	SR1200	2	2.00	2	2.00	2	2.00
Council Member	01334	CM	40	40.00	40	40.00	40	40.00
Dir Of Council Research Staff	07207		1	1.00	1	1.00	1	1.00
Finance Mgr	06232	SR1400	1	1.00	1	1.00	1	1.00
Office Asst 3	07749	GS0500	1	1.00	1	1.00	1	1.00
Special Asst To The Dir	05945	SR1300	1	1.00	1	1.00	1	1.00
Vice Mayor	05754	VM	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>50</b>	<b>50.00</b>	<b>50</b>	<b>50.00</b>	<b>50</b>	<b>50.00</b>
<b>Department Totals</b>			<b>50</b>	<b>50.00</b>	<b>50</b>	<b>50.00</b>	<b>50</b>	<b>50.00</b>

# O3 Metropolitan Clerk—At a Glance

<b>Mission</b>	To serve as the recordkeeping office for Metropolitan Government for all documents relating to official actions of the Metro Government, including the recording and safekeeping of minutes and legislation of the Metropolitan Council that set the public policy for the Metropolitan Government.			
<b>Budget Summary</b>		<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
	<b>Expenditures and Transfers:</b>			
	GSD General Fund	\$1,032,100	\$1,276,000	\$1,324,300
	<b>Total Expenditures and Transfers</b>	<u>\$1,032,100</u>	<u>\$1,276,000</u>	<u>\$1,324,300</u>
	<b>Revenues and Transfers:</b>			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 8,000	\$ 5,500	\$ 5,500
	Other Governments and Agencies	0	0	0
	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Program Revenue</b>	\$ 8,000	\$ 5,500	\$ 5,500
	Non-Program Revenue	700,100	700,100	1,400,100
	Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Revenues</b>	<u>\$ 708,100</u>	<u>\$ 705,600</u>	<u>\$1,405,600</u>
<b>Positions</b>	Total Budgeted Positions	17	16	17
<b>Contacts</b>	Metropolitan Clerk: Marilyn Swing      email: marilyn.swing@nashville.gov 205 Metro Courthouse    37201      Phone: 862-6770    FAX: 862-6774			

## Organizational Structure



# O3 Metropolitan Clerk—At a Glance

## Budget Highlights FY 2008

• Pay Plan/Fringe Amount	\$ 22,000
• Council Improvement	50,000
	1.50 FTE
• Non-Recurring Administrative Temporary Service	(12,200)
• Non-Recurring Moving Expenses	(3,000)
• Elimination of Temporary Service	(8,000)
• Elimination of Records Management Position	(10,400)
	(0.50 FTE)
• Parking for Public Council Meetings	5,000
• Internal Services Fees	
• Finance Charge	(300)
• Human Resources Charge	600
• Information Systems Charge	(28,000)
• Facilities Maintenance & Security Charge	28,300
• Shared Business Office Charge	600
• Metro Payment Services Charge	(1,200)
• Customer Call Center Charge	500
• Fleet Management Charge	(800)
• Postal Service Charge	4,500
• Surplus Property Charge	200
• Internal Audit Charge	500
Total	\$48,300
	(1.00 FTE)

## Overview

### CLERK'S OFFICE STAFF

The Metropolitan Clerk's Office serves as the records repository for all documents relating to official actions of the Metropolitan Government. This includes the legislative history of the city and any documents such as contracts, agreements, grants, leases, easements, and deeds in which the government is a party.

The Clerk is custodian of the Council legislation from filing through permanent retention and is responsible for creation and preparation of the legislative body's agendas, minutes, and meeting schedules. It is the duty of the Clerk to issue all official legal notices regarding meetings, public hearings, enactment of legislation, bond issues,

annual budgets, and any other notices that are required by law.

Research is a major function of this office, as all documents on file are public records and available for public inspection. All information in the office is indexed and easily accessible upon request by any governmental entity or any member of the public.

The Metropolitan Clerk serves as the Clerk to the Metropolitan Council and recorder of all actions taken by the legislative body and serves as secretary to the Metropolitan Council Board of Ethical Conduct.

Alarm permit registrations, currently averaging over 55,000 per year, are administered in the Metropolitan Clerk's Office and involve maintaining a database of information on every residential and commercial alarm user in Metropolitan Nashville as well as issuing a window decal to each user on an annual basis. Alarm users who have an excessive number of false alarms may have their permits revoked by the Alarm Appeals Board. The Metropolitan Clerk serves as the secretary to the Board and is responsible for creation and preparation of agenda, minutes, notices, and is the contact on all appeals cases.

### RECORDS MANAGEMENT

The Records Management Division of the Clerk's Office provides professional staff assistance to all departments and agencies of the Metropolitan Government on records-related issues such as e-mail and digital document management, records scheduling, and records destruction. The Records Management Division offers core and specialized training in records management to records officers representing nearly 60 departments. The division assists departments in developing, revising, and gaining approval for records schedules, as well as proving guidelines and services related to electronic and physical file management. The division has recently consolidated its two records storage facilities into a relocated operation on the Metro Southeast campus.

# O3 Metropolitan Clerk—Performance

Objectives	Performance Measures	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>CLERK'S OFFICE STAFF</b>					
1. Process all legislative actions of the Metropolitan Council and disseminate copies and certifications to all interested and affected parties	a. Number of copies and certifications prepared	40,000	41,000	65,000	50,000
	b. Percentage of requests filled within thirty minutes	96%	96%	96%	98%
2. Index all legislation and official documents for fast and easy retrieval; expand base of users	a. Number of records processed and indexed	54,000	56,000	54,000	55,000
	b. Number of Metro offices accessing computerized index. This index is on the mainframe, which is being phased out.	2	NA	2	NA
	c. Number of Metro users of legislative document management (imaging) system	54	54	70	350
3. Administer alarm registration program to residential and commercial users	Number of permits issued	55,000	54,000	54,000	54,000
4. Develop web site to include all Council-related actions, and other documentation of use and information within Metro Government and to the public	Number of files posted on web site	8,400	8,200	9,000	8,500
<b>RECORDS MANAGEMENT</b>					
1. Coordination of records management training for departments	Number of records management training sessions conducted	20	5	20	10
2. Manage records facility for protected, easily-accessible records	Number of 1 cu. ft. boxes distributed to departments for records storage	10,000	8,624	4,000	9,000
3. Reduction of inactive records storage in departments	a. Number of inactive records transferred to Metro Records Center	10,000	9,703	4,000	5,000
	b. Number of records destroyed which have been stored in Records Center for full retention period	1,820	1,618	2,770	2,400
4. Administer a government-wide document management program	Number of prepared records disposition authorizations for Public Records Commission	200	170	70	35
5. Provide easy access to records for owner departments	Number of records requests received and filled	4,000	7,114	4,300	7,000

# O3 Metropolitan Clerk–Financial

## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	584,700	498,378	542,800	599,200
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	44,400	54,759	45,700	36,500
Travel, Tuition, and Dues	7,500	4,096	4,500	9,500
Communications	76,700	74,295	88,800	80,800
Repairs and Maintenance Services	15,600	14,809	15,400	15,400
Internal Service Fees	261,500	236,516	545,100	550,000
<b>TOTAL OTHER SERVICES</b>	<b>405,700</b>	<b>384,475</b>	<b>699,500</b>	<b>692,200</b>
Other Expense	41,700	43,121	33,700	32,900
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>1,032,100</b>	<b>925,974</b>	<b>1,276,000</b>	<b>1,324,300</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>1,032,100</b>	<b>925,974</b>	<b>1,276,000</b>	<b>1,324,300</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	8,000	6,307	5,500	5,500
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>8,000</b>	<b>6,307</b>	<b>5,500</b>	<b>5,500</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	700,000	671,676	700,000	1,400,000
Fines, Forfeits, & Penalties	100	50	100	100
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>700,100</b>	<b>671,726</b>	<b>700,100</b>	<b>1,400,100</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>708,100</b>	<b>678,033</b>	<b>705,600</b>	<b>1,405,600</b>

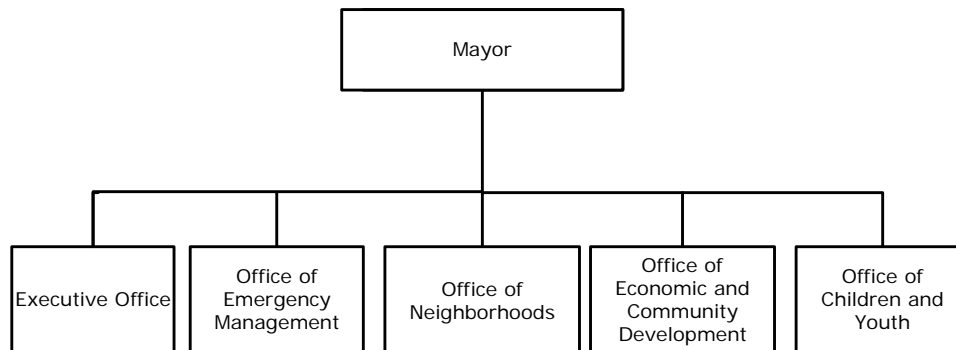
# O3 Metropolitan Clerk–Financial

	<u>Class</u>	<u>Grade</u>	<u>FY 2006</u>		<u>FY 2007</u>		<u>FY 2008</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Admin Asst	07241	SR0900	0	0.00	2	2.00	2	2.00
Admin Svcs Mgr	07242	SR1300	1	1.00	0	0.00	0	0.00
Custodian 1	07280	TG0300	1	0.50	0	0.00	0	0.00
Metropolitan Clerk	03140	SR1400	1	1.00	1	1.00	1	1.00
Office Support Rep 2	10121	SR0500	1	1.00	3	2.00	4	3.00
Office Support Spec 1	10123	SR0700	3	2.50	1	1.00	1	1.00
Office Support Spec 2	10124	SR0800	2	2.00	1	1.00	1	1.00
Program Mgr 1	07376	SR1100	1	1.00	1	1.00	1	1.00
Seasonal Worker 3	09105		7	0.70	7	0.70	7	0.70
<b>Total Positions &amp; FTE</b>			<b>17</b>	<b>9.70</b>	<b>16</b>	<b>8.70</b>	<b>17</b>	<b>9.70</b>
<b>Department Totals</b>			<b>17</b>	<b>9.70</b>	<b>16</b>	<b>8.70</b>	<b>17</b>	<b>9.70</b>

# O4 Mayor's Office—At a Glance

<b>Mission</b>	To be responsible for the conduct of the executive and administrative work of the Metropolitan Government.			
<b>Budget Summary</b>		<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
	<b>Expenditures and Transfers:</b>			
	GSD General Fund	\$ 4,115,700	\$4,193,800	\$4,264,500
	Special Purpose Funds	<u>6,729,422</u>	<u>3,864,000</u>	<u>672,200</u>
	<b>Total Expenditures and Transfers</b>	<u>\$10,845,122</u>	<u>\$8,057,800</u>	<u>\$4,936,700</u>
	<b>Revenues and Transfers:</b>			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 6,300	\$ 6,600	\$ 6,900
	Other Governments and Agencies	6,725,947	3,860,900	669,100
	Other Program Revenue	<u>0</u>	<u>3,100</u>	<u>3,100</u>
	<b>Total Program Revenue</b>	\$ 6,732,247	\$3,870,600	\$ 679,100
	Non-Program Revenue	6,200	6,500	6,800
	Transfers From Other Funds & Units	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Revenues</b>	<u>\$ 6,738,447</u>	<u>\$3,877,100</u>	<u>\$ 685,900</u>
<b>Positions</b>	Total Budgeted Positions	46	44	39
<b>Contacts</b>	Department Head: Bill Purcell, Mayor 100 Metro Courthouse 37201			Phone: 862-6000    FAX: 862-6040

## Organizational Structure





# O4 Mayor's Office—At a Glance

## Budget Highlights FY 2008

• Pay Plan/Fringe	\$ 123,700
• Elimination of 2.5 Special Assistants to Mayor	(192,300) (2.50 FTE)
• Elimination of Neighborhood Liaison Position	(44,400) (1.00 FTE)
• Office of Emergency Mgmt t-1 Lines	22,000
• Office of Emergency Pager Service	1,200
• Safety & Risk Management Premiums	100
• Internal Services Fees	
• Finance Charge	(3,700)
• Human Resources Charge	(2,200)
• Information Systems Charge	(23,200)
• Facilities Maintenance & Security Charge	97,000
• Shared Business Office Charge	(8,900)
• Metro Payment Services	(2,900)
• Customer Call Center Charge	2,600
• Fleet Management Charge	79,400
• Postal Service Charge	(700)
• Radio Service Charge	19,400
• Surplus Property Charge	200
• Internal Audit Charge	3,400
• Reduction of Special Purpose Funds	(3,191,800) (1.00 FTE)
<b>Total</b>	<b>\$ (3,121,100)</b> <b>(4.50 FTEs)</b>

## Overview

### EXECUTIVE OFFICE

The Executive Office administers and supervises departments created by the Charter and by specific ordinance, appoints directors of departments as provided by Charter, appoints members of boards and commissions, approves or disapproves every ordinance or resolution adopted by Council, oversees financial business of government, submits recommended budget annually to Council and may submit reports and recommendations to Council regarding the financial condition, other business and general welfare of the Metropolitan Government.



### OFFICE OF EMERGENCY MANAGEMENT

The Mayor's Office of Emergency Management promotes, coordinates, and directs a comprehensive emergency management program which addresses mitigation, preparedness, response and recovery relative to disasters and major emergencies. The office serves as the focal point for all such activities within the county.

### OFFICE OF NEIGHBORHOODS

The Mayor's Office of Neighborhoods works to improve the quality of life in Nashville's neighborhoods through a more informed, active and involved citizenry and enhanced governmental response to community needs.



### OFFICE OF ECONOMIC & COMMUNITY DEVELOPMENT

The Mayor's Office of Economic & Community Development (ECD) works to stimulate local economic activity through focusing and coordinating government resources. This office works as a liaison between new and existing businesses (including cultural events and community development corporations) and the city's permitting and regulatory processes, acts as a source of business information and referrals in the Nashville area, works with the Mayor and others to develop plans and incentives for attracting and retaining businesses, and operates the Nashville Foreign Trade Zone.

### OFFICE OF CHILDREN AND YOUTH



The Mayor's Office of Children and Youth works in partnership with public and private entities to ensure that all of Nashville's children are healthy, safe, successful in school, and connected to caring adults, allowing them the opportunity to contribute to the progress of our city.

# O4 Mayor's Office—Performance

Objectives	Performance Measures	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OFFICE OF EMERGENCY MANAGEMENT</b>					
1. Improve the readiness of all Metro resources (public and private) to respond to emergencies	a. Number of disaster plans and annexes written and reviewed for Metro, schools, hospitals, and facilities with hazardous material chemicals	25	24	30	30
	b. Exercise/drills/incident critiques conducted	8	8	8	8
	c. Training and public education courses provided	120	80	125	125
2. Insure a coordinated, effective response to a major emergency or disaster	a. Insure EOC operational readiness relative to Federal/State standards (% of readiness)	80%	80%	80%	80%
	b. Provide coordination and support to Metro departments for needed resources	20,000	32,304	22,000	27,000
	c. Monitor, coordinate and make notifications for multi-departmental incidents	1,500	2,208	1,750	2,000
	d. Responses/man hours on emergencies and special events to support/coordinate multi-departmental responses	180 Responses 3,500 Man Hours	238 Responses 2,619 Man Hours	200 Responses 3,500 Man Hours	225 Responses 2,500 Man Hours
<b>OFFICE OF NEIGHBORHOODS</b>					
1. Implement a neighborhood training initiative designed to build capacity for community change	a. Number of citizens participating in training activities	300	390	300	NA
	b. Percentage of participants reporting that they have gained and applied their new knowledge to improve their neighborhood	50%	84%	50%	NA
2. To assist in the development of new neighborhood and other associations in areas where they do not exist	Number of new neighborhoods that organize and continue to function	25	27	25	NA
3. To develop and implement a neighborhood grant program that fosters effective ways for citizens to initiate and carry out small-scale improvement projects	Number of neighborhoods that undertake and complete improvement projects within specified guidelines	25	0	NA	NA

# O4 Mayor's Office—Performance

Objectives	Performance Measures	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OFFICE OF NEIGHBORHOODS (Continued)</b>					
4. To coordinate a system of service provision that brings together departments with neighborhood representatives to respond to and/or identify and solve concerns	Decrease in the number of audit findings/issues brought before the team	20%	+21.5%	10%	10%
<b>OFFICE OF ECONOMIC &amp; COMMUNITY DEVELOPMENT</b>					
1. To attract new businesses and promote the expansion of existing businesses	Number of business relocations and expansions	42	45	47	47
2. To attract/support new film activity and provide an efficient and user-friendly permit process	Number of film permits issued	85	129	90	94
3. To attract/support special events and parade activity and provide an efficient and user-friendly permit process	Number of special events/parade permits issued	90	103	92	97
<b>OFFICE OF CHILDREN AND YOUTH</b>					
1. Increase the visibility and public understanding of issues affecting Nashville's children and youth	a Host a Mayor's Summit on Children and Youth, bringing together community stakeholders for discussion, analysis and consensus building	1	1	1	1
2. Increase coordination and collaboration among public and private agencies serving children and youth	Support the creation and work of a Nashville Youth Alliance, composed of public and nonprofit agencies serving youth ages 13-21 to explore ways to better serve our youth as a community	10 Meetings	10 Meetings	20 Meetings	20 Meetings
3. Promote efforts to ensure that Nashville's children are safe, healthy and ready to start school	Expand number of licensed early education programs implementing the community Pre-Kindergarten standards in reading and writing	110 Centers	110 Centers	100 Centers	120 Centers
4. Expand opportunities for youth participation in government	Support the Mayor's Youth Council in its effort to promote a consistent dialogue between youth and city elected officials government departments, boards and commissions. Number of relationships with Board and Commissions.	11	11	12	12

# O4 Mayor's Office—Financial

## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	2,973,100	2,566,152	2,882,400	2,769,400
<b>OTHER SERVICES:</b>				
Utilities	0	0	0	0
Professional and Purchased Services	5,500	8,924	3,400	3,400
Travel, Tuition, and Dues	48,200	32,727	43,700	43,700
Communications	49,900	25,391	41,100	64,300
Repairs and Maintenance Services	13,200	4,104	7,900	7,900
Internal Service Fees	912,100	951,577	1,087,700	1,248,100
<b>TOTAL OTHER SERVICES</b>	<b>1,028,900</b>	<b>1,022,723</b>	<b>1,183,800</b>	<b>1,367,400</b>
Other Expense	113,700	167,224	127,600	127,700
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>4,115,700</b>	<b>3,756,098</b>	<b>4,193,800</b>	<b>4,264,500</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>39,542</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>4,115,700</b>	<b>3,795,641</b>	<b>4,193,800</b>	<b>4,264,500</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	6,300	9,612	6,600	6,900
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>6,300</b>	<b>9,612</b>	<b>6,600</b>	<b>6,900</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	6,200	11,030	6,500	6,800
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>6,200</b>	<b>11,030</b>	<b>6,500</b>	<b>6,800</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>684</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>12,500</b>	<b>21,326</b>	<b>13,100</b>	<b>13,700</b>

# O4 Mayor's Office—Financial

## Special Purpose

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	377,000	340,297	87,500	0
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	3,650,813	668,127	2,456,900	669,100
Travel, Tuition, and Dues	47,500	11,074	63,100	0
Communications	0	85,257	1,300	1,300
Repairs and Maintenance Services	0	4,735	0	0
Internal Service Fees	0	2,233	0	0
<b>TOTAL OTHER SERVICES</b>	<b>3,698,313</b>	<b>771,426</b>	<b>2,521,300</b>	<b>670,400</b>
Other Expense	2,650,634	581,420	1,255,200	1,800
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	3,475	0	0	0
Equipment, Buildings & Land	0	389,040	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>6,729,422</b>	<b>2,082,182</b>	<b>3,864,000</b>	<b>672,200</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>576,644</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>6,729,422</b>	<b>2,658,826</b>	<b>3,864,000</b>	<b>672,200</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	97,929	0	0
Fed Through State Pass-Through	6,725,947	2,616,013	3,860,900	669,100
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>6,725,947</b>	<b>2,713,942</b>	<b>3,860,900</b>	<b>669,100</b>
Other Program Revenue	0	95	3,100	3,100
<b>TOTAL PROGRAM REVENUE</b>	<b>6,725,947</b>	<b>2,714,036</b>	<b>3,864,000</b>	<b>672,200</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>6,725,947</b>	<b>2,714,039</b>	<b>3,864,000</b>	<b>672,200</b>

# O4 Mayor's Office—Financial

	<u>Class</u>	<u>Grade</u>	<u>FY 2006</u>		<u>FY 2007</u>		<u>FY 2008</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Constituent Liaison	07928		3	3.00	3	3.00	2	2.00
Counselor to the Mayor	07958		1	1.00	1	1.00	1	1.00
Deputy Dir-Emerg Management	07191		1	1.00	1	1.00	1	1.00
Deputy Director - Off of Neigh	10366		1	1.00	0	0.00	0	0.00
Deputy Mayor	07976		1	1.00	1	1.00	1	1.00
Deputy Director—Economic & Com	10302		0	0.00	1	1.00	1	1.00
Development Associate	07011		1	1.00	1	1.00	1	1.00
Dir - Office of Neighborhoods	07930		1	1.00	1	1.00	1	1.00
Dir of Economic & Comm Dev	07929		1	1.00	1	1.00	1	1.00
Dir-Children and Youth	10340		1	1.00	1	1.00	1	1.00
Dir-Emerg Management	07185		1	0.75	1	0.75	1	1.00
Early Childhood Specialist	10341		1	1.00	1	1.00	1	1.00
Exec Asst - Office Mgr	07931		2	2.00	2	2.00	2	2.00
Executive Assistant	10300		1	1.00	1	1.00	1	1.00
Finance Officer 3	10152	SR1200	0	0.00	1	1.00	1	1.00
Information Coordinator	10305		1	0.75	1	0.75	1	1.00
Mayor	03035	MM	1	1.00	1	1.00	1	1.00
Multiline Communications Tech	10306		1	1.00	1	1.00	1	1.00
Office Administrator	10307		1	0.75	1	0.75	1	1.00
Operations Officer	10309		6	6.00	6	6.00	6	6.00
Operations Supervisor	10339		1	1.00	1	1.00	1	1.00
PR Associate	07927		1	1.00	0	0.00	0	0.00
Preparedness Coordinator	10311		1	0.75	1	0.75	1	1.00
Press Secretary	07162		1	1.00	1	1.00	1	1.00
Readiness/Logistics Coord	10338		1	0.75	1	0.75	1	1.00
Reception and Support Services	10312		1	1.00	1	1.00	1	1.00
Response Coordinator	10313		2	1.50	2	1.50	2	2.00
Scheduler	07170		1	1.00	1	1.00	1	1.00
Special Asst	04972		4	4.00	2	2.00	0	0.00
Special Asst - Tourism	10381		1	1.00	1	1.00	1	1.00
Special Asst-Art, Music, Film	07935		1	1.00	1	1.00	1	0.50
Special Asst-Events	07933		1	1.00	1	1.00	1	1.00
Special Asst-Legis Affairs	07163		1	1.00	1	1.00	1	1.00
Training Coordinator	10337		1	0.75	1	0.75	0	0.00
Youth Development Specialist	10342		1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>45</b>	<b>43.00</b>	<b>43</b>	<b>41.00</b>	<b>39</b>	<b>38.50</b>
<b>Department Totals</b>			<b>45</b>	<b>43.00</b>	<b>43</b>	<b>41.00</b>	<b>39</b>	<b>38.50</b>

# O4 Mayor's Office—Financial

	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>OEM Grant Fund 32250</b>								
Deputy Director- OEM	10301		1	1.00	1	1.00	0	0.00
Information Coordinator	10305		0	0.25	0	0.25	0	0.00
Dir – Emergency Management	7185		0	0.25	0	0.25	0	0.00
Office Administrator	10307		0	0.25	0	0.25	0	0.00
Response Coordinator	10313		0	0.50	0	0.50	0	0.00
Response Coordinator 2	10379		0	0.00	0	0.00	0	0.00
Operations Supervisor	10339		0	0.00	0	0.00	0	0.00
Readiness/Logistics Coord	10338		0	0.25	0	0.25	0	0.00
Preparedness Coordinator	10311		0	0.25	0	0.25	0	0.00
Training Coordinator	10337		0	0.25	0	0.25	0	0.00
<b>Total Positions &amp; FTE</b>			<b>1</b>	<b>3.00</b>	<b>1</b>	<b>3.00</b>	<b>0</b>	<b>0.00</b>
<b>Grand Total Positions &amp; FTE</b>			<b>46</b>	<b>46.00</b>	<b>44</b>	<b>44.00</b>	<b>39</b>	<b>38.50</b>

# 05 Election Commission-At a Glance



Budget Summary		<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
	<b>Expenditures and Transfers:</b>			
GSD General Fund		\$2,582,300	\$3,446,200	\$4,623,200
<b>Total Expenditures and Transfers</b>		<u>\$2,582,300</u>	<u>\$3,446,200</u>	<u>\$4,623,200</u>
<b>Revenues and Transfers:</b>				
Program Revenue				
Charges, Commissions, and Fees	\$ 20,400	\$ 19,600	\$ 13,200	
Other Governments and Agencies	0	16,400	739,300	
Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>	
<b>Total Program Revenue</b>	\$ 20,400	\$ 36,000	\$ 752,500	
Non-program Revenue	0	0	0	
Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>0</u>	
<b>Total Revenues</b>	<u>\$ 20,400</u>	<u>\$ 36,000</u>	<u>\$ 752,500</u>	
<b>Positions</b>	Total Budgeted Positions	42	48	45
<b>Contacts</b>	Administrator of Elections: Ray Barrett      email: ray.barrett@nashville.gov Financial Manager: Patricia Wilson      email: pat.wilson@nashville.gov  Metro Office Building      Phone: 862-8800      FAX: 862-8810 800 2 <sup>nd</sup> Avenue South      37210			

## Line of Business and Program

### Election

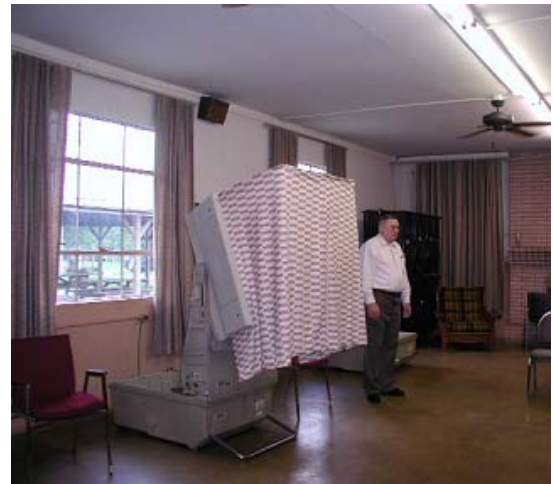
- Election Results
- Election Preparation

### Administrative

- Non-allocated Financial Transactions

### Voter Registration

- Voter Information Integrity
- Register to Vote





# 05 Election Commission-At a Glance



<b>Mission</b>	The mission of the Davidson County Election Commission is to provide federal, state and local election products to eligible citizens of Davidson County so they have equal access to the election process and can exercise their right to vote.
<b>Goals</b>	<p>By November 2008, voters of Davidson County will enter their voting precinct and encounter a process which allows the voter to vote in a quick and accurate manner, as a result of:</p> <ul style="list-style-type: none"> <li>• 95% Of Officers of Election who have passed a certification process</li> <li>• 90% Of Poll Officials retained through more than one election cycle</li> <li>• 100% Poll Officials who have completed and passed training</li> <li>• 90% Officers of Elections attaining an 90% or better performance rating</li> </ul> <p>By 2008, voters will experience a more accessible election process as it relates to technology, as evidenced by:</p> <ul style="list-style-type: none"> <li>• 10% Increase in persons using on-line election documents, (e.g., registration forms, poll official applications)</li> <li>• 40% Of total voters using early voting locations during major elections</li> <li>• 100% Web-based questions responded to in a timely manner</li> </ul> <p>By November 2008, the voter will experience an increase in knowledge and understanding of Davidson County Election Commission responsibilities and the process as evidenced by:</p> <ul style="list-style-type: none"> <li>• 80% voters who attend seminars or training who when surveyed state they are more informed about DCEC and the voting process</li> </ul> <p>By November 2008, all eligible voters impacted by changing demographics will continue to have the opportunity to vote as evidenced by:</p> <ul style="list-style-type: none"> <li>• 99% Statewide Voter System records updated daily</li> <li>• 100% Of registration applications filed and/or processed in a timely manner</li> <li>• 100% of absentee ballots delivered to groups (e.g., Military, Prison, Nursing Home) by mandated date.</li> </ul>

## Budget Change and Result Highlights FY 2008

Recommendation		Result
<b>Election Results</b>		
FY07 Election Results	\$ (439,300)	To reduce non-recurring expense
Metro General Election - 6 Early Voting Sites	105,000	To provide election products, materials, services and information so that registered voters can cast their ballots and participate in the election process
Metro September Run-off Election	86,300	To provide election products, materials, services and information so that registered voters can cast their ballots and participate in the election process
February 2008 Presidential Preference Primary	88,200	To provide election products, materials, services and information so that registered voters can cast their ballots and participate in the election process

# 05 Election Commission-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result
Start-up for August 2008 State Primary	\$ 600	To provide election products, materials, services and information so that registered voters can cast their ballots and participate in the election process
<b>Election Preparation</b>		
FY 07 Applications for Ballot Processed	(451,300)	To reduce non-recurring expense
Metro General Election - 6 Early Voting Sites	576,900	To provide election products, materials, services and information so that registered voters can cast their ballots and participate in the election process
Metro September Run-off Election	549,800	To provide election products, materials, services and information so that registered voters can cast their ballots and participate in the election process
February 2008 Presidential Preference Primary	607,500 1.30 FTE	To provide election products, materials, services and information so that registered voters can cast their ballots and participate in the election process
Start-up for August 2008 State Primary	92,600	To provide election products, materials, services and information so that registered voters can cast their ballots and participate in the election process
Satellite City Elections	11,700	To provide election products, materials, services and information so that registered voters can cast their ballots and participate in the election process
<b>Voter Information Integrity</b>		
FY07 Address Change Responses	(6,200)	To reduce non-recurring expense
Maintenance Agreement-Voter Registration System	1,000	To maintain the resources necessary to realize the Voter Information Integrity Program
<b>Register to Vote</b>		
FY07 Registered Active Voters	(63,900)	To reduce non-recurring expense
Metro September Run-off Election	14,800	To provide election products, materials, services and information so that registered voters can cast their ballots and participate in the election process
February 2008 Presidential Preference Primary	27,200	To provide election products, materials, services and information so that registered voters can cast their ballots and participate in the election process
Start-up for August 2008 State Primary	7,400	To provide election products, materials, services and information so that registered voters can cast their ballots and participate in the election process
<b>Nonallocated Financial Transactions</b>		
Elected Official Pay Increase	3,000	Directly supports the goals of the Election Commission
Pay Plan/Fringe Amounts	47,600	Supports the hiring and retention of a qualified workforce
Finance Charge	40,100	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing

# 05 Election Commission-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result
Human Resources Charge	\$ (7,400)	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	99,100	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance & Security Charge	(200,600)	Delivery of facility maintenance and associated security functions
Shared Business Office Charge	(3,400)	Delivery of administrative support functions
Metro Payment Services Charge	(1,100)	Delivery of centralized payment services
Customer Call Center Charge	2,700	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Fleet Management Charge	(1,300)	Delivery of fleet management, fuel services, and maintenance functions
Postal Service Charge	(11,500)	Delivery of mail across the Metropolitan Government
Surplus Property Charge	300	Handling and disposition of surplus property
Internal Audit Charge	1,200	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
TOTAL	\$1,177,000 1.30 FTE	

# 05 Election Commission-At a Glance



**Election Line of Business** - The purpose of the Election Line of Business is to provide election preparation, information and results products to the general public so they can have confidence in the election process.

## Election Results Program

The purpose of the Election Results Program is to provide elections result products to the public so they can know the outcome of an election.

## Results Narrative

**Proposed Change in Funding:** \$(159,200)

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY08.

**Other:** The proposed budget reflects a decrease in \$439,300 in non-recurring expenses used to conduct elections in FY07 and an additional \$342,800 to conduct elections in FY08.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	NA		\$1,380,600	...	\$1,221,400
<b>FTEs:</b> GSD General Fund	NA		10.15	...	10.15
<b>Results</b>					
Percentage of unofficial results reported on election night	NA	NA	NA	100%	100%

## Election Preparation Program

The purpose of the Election Preparation Program is to provide election products to registered voters of Davidson County so they can have the necessary tools and materials to vote.

## Results Narrative

**Proposed Change in Funding:** \$1,387,200

**Proposed Change in FTEs:** 1.30

**Proposed Change in Performance:** No change in performance is expected for FY08.

**Other:** The proposed budget reflects a decrease in \$451,300 in non-recurring expenses used to conduct elections in FY07 and an additional \$1,543,800 to conduct elections in FY08.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	NA		\$1,059,200	...	\$2,446,400
<b>FTEs:</b> GSD General Fund	NA		10.84	...	12.14
<b>Results</b>					
Percentage of applications for ballot that do not result in a fail-safe or provisional vote being cast	NA	NA	NA	99.7%	99.85%

# 05 Election Commission-At a Glance



**Voter Registration Line of Business** - The purpose of the Voter Registration Line of Business is to provide ongoing voter eligibility, registration and maintenance products to Davidson County residents so they can become registered voters.

## Voter Information Integrity Program

The purpose of the Voter Information Integrity Program is to provide eligibility determination and current, accurate voter file products to the general public so that eligible voters are permitted to vote.

## Results Narrative

**Proposed Change in Funding:** \$(5,200)

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY08.

**Other:** The proposed budget reflects a decrease of \$6,200 in non-recurring overtime expenses used to conduct elections in FY07 and an additional \$1,000 for a contract maintenance agreement in FY08.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	NA		\$491,900	...	\$486,700
<b>FTEs:</b> GSD General Fund	NA		8.13	...	8.13
<b>Results</b>					
Percentage of voter registration updates that are processed in a manner resulting in election day eligibility	NA	NA	NA	100%	100%

## Register to Vote Program

The purpose of the Register to Vote Program is to provide voter products to Davidson County residents so they can be registered to vote.

## Results Narrative

**Proposed Change in Funding:** \$(14,500)

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY08.

**Other:** The proposed budget reflects a decrease of \$63,900 in non-recurring expenses used to conduct elections in FY07 and an additional \$372,200 to conduct elections in FY08.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	NA		\$514,500	...	\$500,000
<b>FTEs:</b> GSD General Fund	NA		7.38	...	7.38
<b>Results</b>					
Percentage of customers who are registered to vote as Active	NA	NA	NA	76%	85%

**Administrative Line of Business** - The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

## Non-allocated Financial Transactions Program

This program represents adjustments related to safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY08. For a detailed description, see the Budget Change and Results Highlights page.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...		\$0	...	\$(31,300)

# 05 Election Commission-Financial



## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	1,838,300	1,626,633	2,189,700	3,146,400
<b>OTHER SERVICES:</b>				
Utilities	14,500	12,704	14,500	14,500
Professional and Purchased Services	26,000	21,495	47,200	84,000
Travel, Tuition, and Dues	12,100	1,768	14,100	15,100
Communications	182,300	134,666	279,500	382,200
Repairs and Maintenance Services	77,000	68,435	80,000	81,000
Internal Service Fees	370,600	288,912	735,900	694,400
<b>TOTAL OTHER SERVICES</b>	<b>682,500</b>	<b>527,980</b>	<b>1,171,200</b>	<b>1,271,200</b>
Other Expense	61,500	56,899	80,400	205,600
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>2,582,300</b>	<b>2,211,511</b>	<b>3,441,300</b>	<b>4,623,200</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>4,900</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>2,582,300</b>	<b>2,211,511</b>	<b>3,446,200</b>	<b>4,623,200</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	20,400	12,960	19,600	13,200
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	16,380	16,400	739,300
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>16,380</b>	<b>16,400</b>	<b>739,300</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>20,400</b>	<b>29,340</b>	<b>36,000</b>	<b>752,500</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>20,400</b>	<b>29,340</b>	<b>36,000</b>	<b>752,500</b>

# 05 Election Commission-Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2006</u>		<u>FY 2007</u>		<u>FY 2008</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Admin Asst	07241	SR0900	1	1.00	1	1.00	1	1.00
Admin Of Elections	04080		1	1.00	1	1.00	1	1.00
Admin Svcs Mgr	07242	SR1300	1	1.00	2	2.00	2	2.00
Admin Svcs Officer 3	07244	SR1000	0	0.00	1	1.00	1	1.00
Admin Svcs Officer 4	07245	SR1200	1	1.00	1	1.00	2	2.00
Election Commissioner	01743		5	0.50	5	0.50	5	0.50
Finance Mgr	06232	SR1400	1	1.00	1	1.00	1	1.00
Info Systems App Tech 1	07784	SR0800	1	1.00	1	1.00	1	1.00
Info Systems Mgr	07782	SR1300	1	1.00	1	1.00	0	0.00
Machine Tech	02954		2	2.00	2	2.00	2	2.00
Machine Warehouse Mgr-Elec Com	07099		1	1.00	1	1.00	0	0.00
Office Support Rep 2	10121	SR0500	5	5.00	5	5.00	8	8.00
Office Support Rep 3	10122	SR0600	1	1.00	1	1.00	0	0.00
Office Support Spec 1	10123	SR0700	3	3.00	3	3.00	3	3.00
Office Support Spec 2	10124	SR0800	1	1.00	1	1.00	0	0.00
Program Spec 2	07379	SR0800	1	1.00	1	1.00	0	0.00
Program Spec 3	07380	SR1000	1	1.00	2	2.00	3	3.00
Seasonal/Part-time/Temporary	09020		14	13.00	18	11.00	15	12.30
Special Asst To The Dir	05945	SR1300	1	1.00	0	0.00	0	0.00
<b>Total Positions &amp; FTE</b>			<b>42</b>	<b>36.50</b>	<b>48</b>	<b>36.50</b>	<b>45</b>	<b>37.80</b>
<b>Department Totals</b>			<b>42</b>	<b>36.50</b>	<b>48</b>	<b>36.50</b>	<b>45</b>	<b>37.80</b>

\*Note: These position totals do not include poll officials hired to assist with elections.

# 06 Law-At a Glance



Budget Summary		2005-06	2006-07	2007-08
<b>Budget Summary</b>	<b>Expenditures and Transfers:</b>			
	GSD General Fund	\$4,988,100	\$4,832,200	\$5,053,100
	<b>Total Expenditures and Transfers</b>	<b>\$4,988,100</b>	<b>\$4,832,200</b>	<b>\$5,053,100</b>
	<b>Revenues and Transfers:</b>			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 55,000	\$ 55,000	\$ 55,000
	Other Governments and Agencies	40,000	40,000	40,000
	Other Program Revenue	0	0	0
	<b>Total Program Revenue</b>	<b>\$ 95,000</b>	<b>\$ 95,000</b>	<b>\$ 95,000</b>
	Non-program Revenue	83,600	83,600	83,600
	Transfers From Other Funds and Units	2,180,400	2,131,900	2,131,900
<b>Total Revenues</b>	<b>\$2,359,000</b>	<b>\$2,310,500</b>	<b>\$2,310,500</b>	
<b>Positions</b>	Total Budgeted Positions	51	57*	57*
<b>Contacts</b>	Acting Director of Law: Sue Cain Deputy Director of Law: Sue Cain  108 Metro Courthouse 37201	email: sue.cain@nashville.gov email: sue.cain@nashville.gov  Phone: 862-6341	FAX: 862-6352	

## Line of Business and Program

### Legal Services

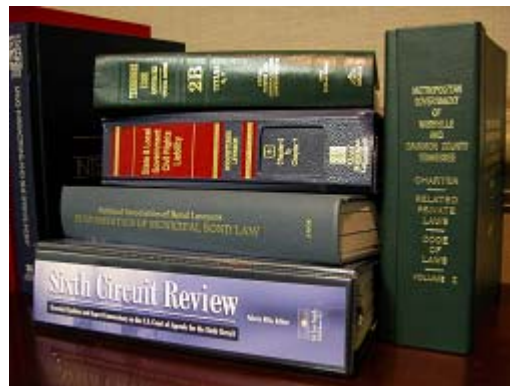
- Contracts
- Client Advice and Support
- Legislation
- Litigation and Administrative Hearings

### Risk Management

- Loss Control
- Insurance

### Administrative

- Non-allocated Financial Transactions



\* Six full time equivalents are budgeted in Law Department, but funded through the Employee Safety Management Program



<b>Mission</b>	The mission of the Department of Law is to provide legal and risk management services to the departments, boards, commissions, agencies, and officials of the Metropolitan Government so they can protect public resources and perform their responsibilities within the law.
<b>Goals</b>	<p>By 2005, 85% of code violation citations within neighborhoods will be prosecuted within 60 days.</p> <p>By 2006, 85% of Metropolitan Government client departments will implement Loss Control recommendations aimed at reducing the Metropolitan Government's financial risk.</p> <p>By 2006, the Metropolitan Government will experience a 5% increase in tax revenues collected from sources not currently maximized.</p>

## Budget Change and Result Highlights FY 2008

Recommendation	Result
<b>Litigation and Administrative Hearing</b>	
West Law Contract Increase	\$ 8,200 To provide legal advise and support to clients
<b>Client Advise and Support</b>	
Team Connect	28,000 Application to provide upgrade to current legal management software.
<b>Nonallocated Financial Transactions</b>	
Pay Plan/Fringe Amounts	193,000 Supports the hiring and retention of a qualified work force
Finance Charge	5,700 Delivery of core financial functions including accounting, payroll, budgeting, and purchasing
Human Resources Charge	(4,100) Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	400 Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance & Security Charge	(6,600) Delivery of facility maintenance and associated security functions
Shared Business Office Charge	1,800 Delivery of administrative support functions
Metro Payment Services Charge	(10,500) Delivery of centralized payment services
Customer Call Center Charge	600 Telephone access to information for Metro employees, the residents of Nashville, and other callers

## Budget Change and Result Highlights FY 2008

Recommendation		Result
Fleet Management Charge	\$ (1,800)	Delivery of fleet management, fuel services, and maintenance functions
Postal Service Charge	(400)	Delivery of mail across the Metropolitan Government
Surplus Property Charge	400	Handling and disposition of surplus property
Internal Audit Charge	6,200	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
<b>TOTAL</b>	<b>\$220,900</b>	

## Performance Information Highlights

### Performance Measure Certification

The Performance Measure Certification Unit reviewed all key result measures for the Law Department for FY 2005-06. Measures were either certified, meaning the measure was aligned, documented, and reliable or not certified (NC), meaning the measure did not meet the established criteria. For FY 2006, only certified measures appear in the Operating Budget Book.

	Certified	Reported, Not Certified	Not Reported
Number of Programs:	0%	0%	100%
Program Budget Dollars:	0%	0%	100%

# 06 Law-At a Glance



**Legal Services Line of Business** - The purpose of the Legal Services Line of Business is to provide client advice and support, contracts, legislation and litigation services to the departments, boards, commissions, agencies, and officials of the Metropolitan Government so they can protect public resources and perform their responsibilities within the law.

## Contracts Program

The purpose of the Contracts Program is to provide negotiation, drafting and review services to the departments, boards, commissions, agencies, and officials of the Metropolitan Government so they can execute contracts legally and in a timely fashion.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$228,400	\$230,799	\$247,700	\$173,642	\$247,700
<b>FTEs:</b> GSD General Fund	2.36		2.36	...	2.36
<b>Results</b>					
Percentage of contracts reviewed within 4 business days	NA	NR	75%	74%	75%

## Client Advice and Support Program

The purpose of the Client Advice and Support Program is to provide legal advice and support to the departments, boards, commissions, agencies, and officials of the Metropolitan Government so that they can effectively and efficiently conduct the business of the Metropolitan Government.

## Results Narrative

**Proposed Change in Funding:** \$28,000  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** This will provide ongoing maintenance and support for the legal management software which is needed for the case management application currently in use.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$1,538,000	\$1,777,471	\$1,621,500	\$1,173,228	\$1,649,500
<b>FTEs:</b> GSD General Fund	15.21		15.21	...	15.21
<b>Results</b>					
Percentage of clients reporting that the client advice provided assisted them in making good business decisions	NA	NR	100%	100%	100%

## Legislation Program

The purpose of the Legislation Program is to provide analysis and draft legislation services to the departments, boards, commissions, agencies and officials of the Metropolitan Government so they can propose and pass legislation that accomplishes their goals.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$140,900	\$144,407	\$156,400	\$104,165	\$156,400
<b>FTEs:</b> GSD General Fund	1.52		.75	...	.75
<b>Results</b>					
Percentage of council legislation passed that accomplishes the stated goal from the client's perspective	NA	NR	100%	100%	100%

**Litigation and Administrative Hearings Program**

The purpose of the Litigation and Administrative Hearings Program is to provide representation and advocacy services to the departments, boards, commissions, agencies, officials of the Metropolitan Government and its employees so they can experience high quality dispute resolutions.

**Results Narrative**

**Proposed Change in Funding:** \$8,200  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** None  
**Other:** Contract increase effective July 1, 2008.

**Program Budget & Performance Summary**

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$2,374,100	\$2,275,690	\$2,521,800	\$1,814,940	\$2,530,000
<b>FTEs:</b> GSD General Fund	25.38		26.15	...	26.15

**Results**

Percentage of dispute resolutions considered high quality as reported by Metropolitan Government clients	NA	NR	100%	95%	100%
--	----	----	------	-----	------

**Risk Management Line of Business** - The purpose of the Risk Management Line of Business is to provide loss control, claims and insurance services to the departments, boards, commissions, agencies, and officials of the Metropolitan Government so they can protect public resources.

**Loss Control Program**

The purpose of the Loss Control Program is to provide standards, assessments and recommendations to the departments, boards, commissions, agencies, and officials of the Metropolitan Government so they can minimize human, property and financial losses.

**Results Narrative**

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

**Program Budget & Performance Summary**

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$81,300	\$84,901	\$90,000	\$41,309	\$90,000
<b>FTEs:</b> GSD General Fund	.64		.64	...	.64

**Results**

Percentage change in claims (including lawsuits) initiated against the Metropolitan Government	NA	NR	5%	23.9%	5%
--	----	----	----	-------	----

**Insurance Program**

The purpose of the Insurance Program is to provide insurance management services to the departments, boards, commissions, agencies, and officials of the Metropolitan Government so they can protect their assets at the best price.

**Results Narrative**

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

**Program Budget & Performance Summary**

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$84,300	\$69,901	\$85,800	\$40,862	\$85,800
<b>FTEs:</b> GSD General Fund	.81		.81	...	.81

**Results**

Percentage of annual increase in cost that is at or below market rate increases for entities with similar losses	NA	NR	95%	100%	95%
--	----	----	-----	------	-----

## 06 Law-At a Glance



---

**Administrative Line of Business** - The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

---

### Non-allocated Financial Transactions Program

This program represents adjustments related to safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY08. For a detailed description, see the Budget Change and Results Highlights page.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...	\$10,120	\$109,000	...	\$293,700

# O6 Law–Financial



## GSD General Fund

	FY 2005 Budget	FY 2005 Actuals	FY 2006 Budget	FY 2007 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	4,070,700	3,936,678	3,950,400	4,143,400
<b>OTHER SERVICES:</b>				
Utilities	0	0	0	0
Professional and Purchased Services	10,100	196,402	9,200	9,200
Travel, Tuition, and Dues	35,200	37,292	32,400	32,400
Communications	287,200	252,396	277,600	285,800
Repairs and Maintenance Services	5,000	4,075	4,500	4,500
Internal Service Fees	389,100	358,934	365,400	385,100
<b>TOTAL OTHER SERVICES</b>	<b>726,600</b>	<b>849,098</b>	<b>689,100</b>	<b>717,000</b>
Other Expense	190,800	202,309	192,700	192,700
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>4,988,100</b>	<b>4,988,086</b>	<b>4,832,200</b>	<b>5,053,100</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>4,988,100</b>	<b>4,988,086</b>	<b>4,832,200</b>	<b>5,053,100</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	55,000	35,082	55,000	55,000
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	40,000	40,000	40,000	40,000
<b>Subtotal Other Governments &amp; Agencies</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>95,000</b>	<b>75,082</b>	<b>95,000</b>	<b>95,000</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	74,200	62,217	74,200	74,200
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	9,400	17,500	9,400	9,400
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>83,600</b>	<b>79,717</b>	<b>83,600</b>	<b>83,600</b>
<b>Transfers From Other Funds and Units</b>	<b>2,180,400</b>	<b>2,025,678</b>	<b>2,131,900</b>	<b>2,131,900</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>2,359,000</b>	<b>2,180,477</b>	<b>2,310,500</b>	<b>2,310,500</b>

# O6 Law–Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2006</u>		<u>FY 2007</u>		<u>FY 2008</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Admin Asst	07241	SR0900	4	4.00	4	4.00	4	4.00
Assoc Metropolitan Attorney	07192	SR1600	2	2.00	2	2.00	2	2.00
Attorney 1	00480	SR1200	8	8.00	8	8.00	8	8.00
Attorney 2	00630	SR1400	4	4.00	4	4.00	4	4.00
Attorney 3	04674	SR1500	12	12.00	12	12.00	12	12.00
Claims Division Mgr	06675	SR1300	1	1.00	1	1.00	1	1.00
Claims Rep 1	06674	SR0800	1	1.00	1	1.00	1	1.00
Claims Rep 2	06673	SR0900	2	2.00	2	2.00	2	2.00
Deputy Metropolitan Attorney	01496	SR1600	1	1.00	1	1.00	1	1.00
Insurance Div Mgr	06581	SR1400	1	1.00	1	1.00	1	1.00
Law Clerk	02867	SR0800	1	1.00	1	1.00	1	1.00
Legal Secretary 1	02870	SR0700	1	1.00	1	1.00	1	1.00
Legal Secretary 2	07322	SR0800	2	2.00	2	2.00	2	2.00
Metropolitan Attorney	03130	DP0300	1	1.00	1	1.00	1	1.00
Office Support Rep 1	10120	SR0400	1	1.00	1	1.00	1	1.00
Paralegal	07343	SR0800	8	8.00	8	8.00	8	8.00
Program Mgr 2	07377	SR1200	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>51</b>	<b>51.00</b>	<b>51</b>	<b>51.00</b>	<b>51</b>	<b>51.00</b>
<b>Safety and Risk Management 50110</b>								
Compliance Inspector 3	07733	SR1000	0	0.00	1	1.00	1	1.00
Loss Prevention Spec	06593	SR1000	0	0.00	4	4.00	4	4.00
Safety Coord	06133	SR1200	0	0.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>0</b>	<b>0.00</b>	<b>6</b>	<b>6.00</b>	<b>6</b>	<b>6.00</b>
<b>Department Totals</b>			<b>51</b>	<b>51.00</b>	<b>57</b>	<b>57.00</b>	<b>57</b>	<b>57.00</b>

# 07 Planning—At a Glance



Budget Summary	2005-06	2006-07	2007-08	
<b>Expenditures and Transfers:</b>				
GSD General Fund	\$4,073,700	\$4,037,900	\$4,162,100	
Special Purpose Fund	2,435,700	2,685,300	2,726,000	
<b>Total Expenditures and Transfers</b>	<b>\$6,509,400</b>	<b>\$6,723,200</b>	<b>\$6,888,100</b>	
<b>Revenues and Transfers:</b>				
Program Revenue				
Charges, Commissions, and Fees	\$ 438,800	\$ 967,500	\$1,591,400	
Other Governments and Agencies	2,024,000	2,520,000	2,532,700	
Other Program Revenue	92,800	90,000	60,400	
<b>Total Program Revenue</b>	<b>\$2,555,600</b>	<b>\$3,577,500</b>	<b>\$4,184,500</b>	
Non-Program Revenue	0	0	0	
Transfers From Other Funds and Units	50,000	50,000	50,000	
<b>Total Revenues</b>	<b>\$2,605,600</b>	<b>\$3,627,500</b>	<b>\$4,234,500</b>	
<b>Positions</b>	Total Budgeted Positions	50	51	52
<b>Contacts</b>	Director of Planning: Richard Bernhardt Financial Manager: Jeff Lawrence 730 2 <sup>nd</sup> Avenue South 37210		email: richard.bernhardt@nashville.gov email: jeff.lawrence@nashville.gov Phone: 862-7173 FAX: 880-2450	

## Line of Business and Program

### Development Policy and Implementation

- Metro Council Support, Information and Advice Consultation
- Community Development Guidance
- Compliance Review
- Planning Commission Support
- Design Services
- Research

### Regional Transportation Planning

- Regional Transportation Planning

### Capital Improvements

- Capital Improvements

### Geographic Information Sales (GIS) Services and Application Development

- Geographic Information Sales and Service
- GIS Administration and Application Development
- Geographic Data Maintenance

### Public Communication and Assistance

- Media Relations
- Community Outreach and Information

### Administrative

- Non-allocated Financial Transactions
- Information Technology
- Facilities Management
- Human Resources
- Finance
- Procurement
- Records Management
- Risk Management
- Executive Leadership





# 07 Planning—At a Glance



<p><b>Mission</b></p>	<p>The mission of the Planning Department is to provide education, information, recommendation, and leadership products to citizens of Nashville so they can enjoy a quality of life enriched by choices in housing and transportation, efficient use of public infrastructure, distinctive community character, and a robust civic life.</p>
<p><b>Goals</b></p>	<p><u>Communication/Education Goal</u></p> <p>Over the next five years continue to increase Metro Council's, developers', and citizens' understanding of growth-related issues and the opportunities for growing healthier; growing healthier places a premium on:</p> <ul style="list-style-type: none"> <li>• % Livable mixed-use neighborhoods with transportation choices and housing opportunities that meet the needs of all citizens, regardless of age, income, or family status</li> <li>• % Robust citizen participation that identifies and preserves distinctive community character and contributes to a shared civic life</li> <li>• % Enhancement of environmental quality and environmental amenities</li> <li>• % Attractive opportunities for context-responsive development in the Downtown and other neighborhoods well-served by urban infrastructure</li> <li>• % Highest possible quality of life to enhance economic competitiveness in the 21<sup>st</sup> century economy</li> </ul> <p><u>Implementation Goal</u></p> <p>Over the next five years continue to revise land development policies and regulations to support citizen interest in healthier growth and streamline development approvals for compact mixed-use, walkable neighborhoods, designed to provide a unifying sense of place, housing and transportation choices, usable public space, and sound environmental stewardship.</p> <p><u>Real Cost Goal</u></p> <p>To support the most efficient long-term provision of public services and facilities, by December 2005 develop data and information about the true long-term costs of providing urban services under alternative growth scenarios.</p> <p><u>Transportation Mobility Goal</u></p> <p>By December 2005, continue to better integrate community and transportation planning in order to increase ease of transit use, ensure functionality of pedestrian and bicycle networks, advance development patterns that reduce trip lengths, and ultimately reduce citizens' dependence on the single occupant vehicle for their daily mobility needs.</p> <p><u>Organization and Focus Goal</u></p> <p>Improve operating efficiency to meet customer demand for services that prepare them to take knowledgeable positions and make informed decisions on the healthiest ways to grow their community and achieve a high quality of life:</p> <ul style="list-style-type: none"> <li>• Implement recommendations from the performance audit, including work flow analysis, by December, 2006; and</li> <li>• Develop internal project prioritization methodologies by December, 2005</li> </ul>

# 07 Planning—At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result
<b>Geographic Data Maintenance</b>		
Computer and Software for Mapping Position (non-recurring)	\$ (10,500)	To reduce non-recurring expense
<b>Community Development Guidance</b>		
Copier	19,100	To provide production of planning documents for review and use by the community to understand and implement its vision.
Position Adjustment	0 1.0 FTE	No financial impact and no change in performance is expected for FY08.
<b>Safety &amp; Risk Management Premiums</b>		
	100	Coverage of safety and risk management premiums and activities
<b>Nonallocated Financial Transactions</b>		
Pay Plan/Fringe	127,700	Supports the hiring and retention of a qualified workforce
Finance Charge	(11,900)	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing
Human Resources Charge	(1,200)	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	(18,000)	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance & Security Charge	23,100	Delivery of facility maintenance and associated security functions
Shared Business Office Charge	5,300	Delivery of administrative support functions
Metro Payment Services Charge	(4,700)	Delivery of centralized payment services
Customer Call Center Charge	3,100	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Fleet Management Charge	(200)	Delivery of fleet management, fuel services, and maintenance functions
Postal Service Charge	(10,600)	Delivery of mail across the Metropolitan Government
Surplus Property Charge	200	Handling and disposition of surplus property
Internal Audit Charge	2,700	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
Increase in Special Purpose Funds	40,700	Establish FY08 budget expense authority and alignment with projected FY08 revenue
TOTAL	\$164,900 1.0 FTE	

# 07 Planning—At a Glance



## Performance Information Highlights

### Performance Measure Certification

The Performance Measure Certification Unit reviewed all key result measures for the Planning Department for FY 2005-06. Measures were either certified, meaning the measure was aligned, documented, and reliable or not certified (NC), meaning the measure did not meet the established criteria. For FY 2006, only certified measures appear in the Operating Budget Book.

	<b>Certified</b>	<b>Reported, Not Certified</b>	<b>Not Reported</b>
Number of Programs:	57%	36%	7%
Program Budget Dollars:	75%	21%	3%

# 07 Planning—At a Glance



**Development Policy and Implementation Line of Business** - The purpose of the Development Policy and Implementation Line of Business is to provide advice, policy and regulatory products to decision-makers, developers and the general public so they can have the information and tools to understand and apply the principles of sustainable development.

## Metro Council Support, Information and Advice Program

The purpose of the Metro Council Support, Information and Advice Program is to provide policy analysis, best planning practice, and professional recommendation products to the Metro Council, so they can make informed decisions mindful of sustainable development principles.

### Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$143,400	\$143,496	\$162,100	...	\$162,100
<b>FTEs:</b> GSD General Fund	3.10	3.10	2.20	...	2.20

### Results

Percentage of council decisions that support sustainable development principles

97%	NC	90%	96%	95%
-----	----	-----	-----	-----

## Consultation Program

The purpose of the Consultation Program is to provide urban design products through research, policy development, and project redesign products to the development community, other government entities and the general public, so they can make long-range decisions that incorporate sustainable development practices.

### Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$256,000	\$297,987	\$310,100	...	\$310,100
<b>FTEs:</b> GSD General Fund	3.25	3.25	4.45	...	4.45

### Results

Percentage of plan design consultations that result in sustainable development proposals

90%	NC	100%	100%	100%
-----	----	------	------	------

## Community Development Guidance Program

The purpose of the Community Development Guidance Program is to provide advice, policy and regulatory products to the public and development community so they can implement the vision of the community as established in the General Plan.

### Results Narrative

**Proposed Change in Funding:** \$19,100 GSD  
 \$(29,600) Other  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** This will provide more reliable and quicker production of planning documents for review and use by the community to understand and implement its vision.  
**Other:** Being able to produce planning documents in house can actually allow more time to devote to completing more community plans.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$488,300	\$457,471	\$519,200	...	\$538,300
Planning Grant Fund	<u>92,800</u>	<u>22,982</u>	<u>90,000</u>	...	<u>60,400</u>
<b>Total</b>	<b>\$581,100</b>	<b>\$480,453</b>	<b>\$609,200</b>	...	<b>\$598,700</b>
<b>FTEs:</b> GSD General Fund	4.95	4.95	6.00	...	6.00

### Results

Percentage of development proposals that are consistent with the land use policy plan

75%	78%	NA	77%	77%
-----	-----	----	-----	-----

# 07 Planning—At a Glance



## Compliance Review Program

The purpose of the Compliance Review Program is to provide regulatory and plan compliance recommendation products to governmental entities and applicants, so they can obtain approval recommendations needed to proceed with their projects in a timely manner.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$191,600	\$184,738	\$237,900	...	\$237,900
<b>FTEs:</b> GSD General Fund	3.20	3.20	4.00	...	4.00
<b>Results</b>					
Percentage of applicants who obtain required approval recommendations during compliance review	95%	NC	90%	94%	94%

## Planning Commission Support Program

The purpose of the Planning Commission Support Program is to provide development review, agenda preparation, meeting support, policy analysis, and public information products to the Planning Commission so it can make decisions based on professional recommendations.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$401,800	\$457,711	\$394,200	...	\$394,200
<b>FTEs:</b> GSD General Fund	6.90	6.90	5.40	...	5.40
<b>Results</b>					
Percentage of Metropolitan Planning Commission decisions that reflect Metropolitan Planning Department professional staff recommendations	95%	98%	98%	97%	98%

## Design Services Program

The purpose of the Design Services Program is to provide visual design products to the public, development community, media and government entities so they can have a greater understanding of the options and benefits of building a more sustainable community.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$135,800	\$123,310	\$145,100	...	\$145,100
<b>FTEs:</b> GSD General Fund	1.90	1.90	1.70	...	1.70
<b>Results</b>					
Percentage of recipients of visual design presentations that report an increase in their understanding of the options and benefits of building a more sustainable community	90%	NR	NR	NR	NR

# 07 Planning—At a Glance



## Research Program

The purpose of the Research Program is to provide growth analysis and forecasting products to the Metropolitan Planning Commission, its staff, other Metro Agencies, so they can make development and investment decisions using sound long-term planning principles.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$92,500	\$97,169	\$86,400	...	\$86,400
<b>FTEs:</b> GSD General Fund	1.40	1.40	1.30	...	1.30
<b>Results</b> Percentage of planning products that incorporate long-term planning principles	40%	NC	25%	100%	25%

**Regional Transportation Planning Line of Business** - The purpose of the Regional Transportation Planning Line of Business is to provide short and long-term recommendations, budget, coordination, and educational products to state, regional and local governments, so they can provide diverse and viable transportation alternatives for their citizens.

## Regional Transportation Planning Program

The purpose of the Regional Transportation Planning Program is to provide short and long-term recommendation, budget, coordination, and educational products to state, regional and local governments, so they can provide diverse and viable transportation alternatives for their citizens.

## Results Narrative

**Proposed Change in Funding:** \$12,700 Other  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** Increase in Special Purpose funding.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$ 44,000	\$ 25,864	\$ 44,000	...	\$ 44,000
APR Fund	1,425,000	715,515	1,921,000	...	1,933,700
Congestion Mitigation Air Quality Fund	<u>649,000</u>	<u>0</u>	<u>649,000</u>	...	<u>649,000</u>
Total	\$2,118,000	\$741,384	\$2,614,000	...	\$2,626,700
<b>FTEs:</b> GSD General Fund	0.10	0.10	0.10	...	0.10
APR Fund	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	...	<u>6.00</u>
Total	6.10	6.10	6.10	...	6.10
<b>Results</b> Percentage of total Metropolitan Planning Organization project funds programmed that are for non-highway projects to provide viable transportation alternatives to citizens	28%	29%	28%	28%	28%

# 07 Planning—At a Glance



**Capital Improvements Line of Business** - The purpose of the Capital Improvements Line of Business is to provide 6 year Capital Budget , related instruction, recommendation and report Products, to Mayors, Council, Metro Departments/Agencies, Planning Commission, and General Public, so they can identify and prioritize Metro's short and long-term capital needs to develop a coordinated financial plan to fund necessary improvements.

## Capital Improvements Program

The purpose of the Capital Improvements Program is to provide 6 year Capital Budget , related instruction, recommendation and report Products, to Mayors, Council, Metro Departments/Agencies, Planning Commission, and General Public, so they can identify and prioritize Metro's short and long-term capital needs to develop a coordinated financial plan to fund necessary improvements.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$34,300	\$36,090	\$34,800	...	\$34,800
<b>FTEs:</b> GSD General Fund	0.90	0.90	0.90	...	0.90

## Results

Percentage of projects recommended in annual Capital Spending Plans that were identified as capital needs in the Capital Improvements Budget

100%	100%	100%	100%	100%
------	------	------	------	------

**Geographic Information Sales (GIS) Services and Application Development Line of Business** - The Purpose of GIS Services and Application Development Line of Business is to provide in a timely manner spatial information, applications and analysis products to Metro Departments/Agencies, Elected Officials and General Public so they can have information available to make decisions based on accurate data.

## Geographic Information Sales and Service Program

The purpose of the Geographic Information Sales and Service Program is to provide data, research and map products to the public, other government entities and customer groups, so they can have the geographic information they need to make their business decisions.

## Results Narrative

**Proposed Change in Funding:** \$57,600 Other  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** Increase in Special Purpose funding.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$138,400	\$150,438	\$166,700	...	\$166,700
Mapping Fund	<u>268,900</u>	<u>111,287</u>	<u>25,300</u>	...	<u>82,900</u>
Total	\$407,300	\$261,725	\$163,700	...	\$249,600
<b>FTEs:</b> GSD General Fund	2.40	2.40	2.40	...	2.40

## Results

Percentage of customers that received the geographic information they need to make their business decisions

NR	NC	100%	80%	95%
----	----	------	-----	-----

# 07 Planning—At a Glance



## GIS Administration and Application Development Program

The purpose of the GIS Administration and Application Development Program is to provide customized spatial tools, training, support and coordination products to Planning Department staff, Metro Departments, other government agencies and the public so they can effectively use geographic information to meet their business objectives.

### Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$202,700	\$223,633	\$210,500	...	\$210,500
<b>FTEs:</b> GSD General Fund	2.25	2.25	2.60	...	2.60

### Results

Percentage of Metro departments that use geographic information to meet their business objectives	36%	27%	29%	29%	31%
---	-----	-----	-----	-----	-----

## Geographic Data Maintenance Program

The purpose of the Geographic Data Maintenance Program is to provide accurate geographic and land information products to Planning Department staff, other Metro departments and agencies, and the public, so they can have timely and accurate property and zoning datasets that meet national standards (NSDI) to achieve their objectives and avoid duplication of effort.

### Results Narrative

**Proposed Change in Funding:** \$(10,500)  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** Non-Recurring expenses from FY 07.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$258,200	\$250,496	\$292,200	...	\$281,700
<b>FTEs:</b> GSD General Fund	4.55	4.55	4.60	...	4.60

### Results

Percentage of property and zoning dataset entries made accurately on initial entry	97%	98%	99%	99%	99%
--	-----	-----	-----	-----	-----

**Public Communication and Assistance Line of Business** - The Purpose of the Public Communication and Assistance Line of Business is to provide information, education and promotion products to the General Public and the Media so they can understand planning issues and processes as needed to meet their goals.

## Media Relations Program

The purpose of the Media Relations Program is to provide promotions, communication, and support products to the media, so they can produce stories for the public that accurately describe and educate the community on ongoing and specific planning issues.

### Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$19,700	\$19,454	\$19,100	...	\$19,100
<b>FTEs:</b> GSD General Fund	0.30	0.30	0.30	...	0.30

### Results

Percentage of media stories on growth and development issues that accurately describe planning issues	95%	95%	95%	93.5%	95%
---	-----	-----	-----	-------	-----



# 07 Planning—At a Glance



## Community Outreach and Information Program

The purpose of the Community Outreach and Information Program is to provide communication, education, and promotion products to individuals, community groups and customer groups, so they can better understand the impact of certain growth and development patterns on the community and increase their capacity to influence the development of their community.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$247,400	\$227,571	\$213,900	...	\$213,900
<b>FTEs:</b> GSD General Fund	4.10	4.10	2.75	...	2.75

### Results

Percentage of respondents stating that they were better educated to influence the development of their community

NR	85%	NR	NR	NR
----	-----	----	----	----

**Administrative Line of Business** - The purpose of the Administrative Line of Business is to provide administrative support services to departments so they can efficiently and effectively deliver results for customers.

## Non-allocated Financial Transactions Program

This program represents adjustments related to safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY08. For a detailed description, see the Budget Change and Results Highlights page.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	..		\$106,200	...	\$221,800
<b>FTEs:</b> GSD General Fund			1.00	...	1.00

## Information Technology Program

The purpose of the Information Technology Program is to provide geographic information technology support products to this Metro department so it can efficiently and securely meet its business needs.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$566,700	\$520,905	\$496,500	...	\$496,500
<b>FTEs:</b> GSD General Fund	0.40	0.40	0.40	...	0.40

### Results

Percentage of GIS licenses that are at most recent version

NR	100%	NR	NR	NR
----	------	----	----	----

# 07 Planning—At a Glance



## Facilities Management Program

The purpose of the Facilities Management Program is to provide operational support products to this Metro department so it can constantly function in a clean and operational work environment.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$480,900	\$472,168	\$203,400	...	\$203,400
<b>FTEs:</b> GSD General Fund	0.75	0.75	1.50	...	1.50

### Results

Percentage of time that inspection reports a clean and operational work environment

NR NR NR NR NR

## Human Resources Program

The purpose of the Human Resources Program is to provide employment products to department employees so they can receive their benefits and compensation equitably and accurately.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$68,100	\$61,098	\$58,600	...	\$58,600
<b>FTEs:</b> GSD General Fund	0.40	0.40	0.55	...	0.55

### Results

Percentage of employee performance management evaluations completed on time

NR NR NR NR NR

## Finance Program

The purpose of the Finance Program is to provide financial management products to this Metro department so it can effectively manage its financial resources.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$130,800	\$127,854	\$136,300	...	\$136,300
<b>FTEs:</b> GSD General Fund	1.30	1.30	1.20	...	1.20

### Results

Percentage of budget variance

NR NR NR NR NR

# 07 Planning—At a Glance



## Procurement Program

The purpose of the Procurement Program is to provide purchasing transaction support products to this Metro department so it can obtain needed goods and services in a timely and efficient manner.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$28,200	\$32,428	\$38,600	...	\$38,600
<b>FTEs:</b> GSD General Fund	0.60	0.60	0.35	...	0.35
<b>Results</b> Percentage of department purchases made via purchasing card	NR	35%	NR	NR	NR

## Records Management Program

The purpose of the Records Management Program is to provide record management products to this Metro department so it can manage records compliant with legal and policy requirements.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$9,900	\$11,695	\$11,000	...	\$11,000
<b>FTEs:</b> GSD General Fund	0.20	0.20	0.20	...	0.20
<b>Results</b> Percentage of records managed in compliance with legal and policy requirements	NR	NR	NR	NR	NR

## Risk Management Program

The purpose of the Risk Management Program is to provide safety enhancement and risk management products to this Metro department so it can prevent accidents and injuries and effectively respond to accidents and injuries that occur.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$4,500	\$4,082	\$15,700	...	\$15,700
<b>FTEs:</b> GSD General Fund	0.10	0.10	0.10	...	0.10
<b>Results</b> Percentage of work hours lost due to accident	NR	NR	NR	NR	NR

# 07 Planning—At a Glance



## Executive Leadership Program

The purpose of the Executive Leadership Program is to provide business policy and decision products to this Metro department so it can deliver results for customers.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY 08.

**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$130,500	\$147,461	\$135,400	...	\$135,400
<b>FTEs:</b> GSD General Fund	1.70	1.70	1.00	...	1.00
<b>Results</b>					
Percentage of departmental key results achieved	NR	NR	NR	NR	NR

# 07 Planning—Financial



## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	2,797,800	2,857,652	3,064,400	3,192,100
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	23,700	43,009	45,100	34,600
Travel, Tuition, and Dues	64,100	57,285	59,100	59,100
Communications	67,200	80,303	86,400	86,400
Repairs and Maintenance Services	18,300	21,531	23,200	23,200
Internal Service Fees	988,400	897,002	658,200	646,000
<b>TOTAL OTHER SERVICES</b>	<b>1,161,700</b>	<b>1,099,131</b>	<b>872,000</b>	<b>849,300</b>
Other Expense	114,200	116,312	101,500	120,700
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>4,073,700</b>	<b>4,073,095</b>	<b>4,037,900</b>	<b>4,162,100</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>4,073,700</b>	<b>4,073,095</b>	<b>4,037,900</b>	<b>4,162,100</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	407,800	505,536	942,200	1,508,500
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>407,800</b>	<b>505,536</b>	<b>942,200</b>	<b>1,508,500</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>407,800</b>	<b>505,536</b>	<b>942,200</b>	<b>1,508,500</b>

# 07 Planning—Financial



## Special Purpose Funds

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	446,900	337,015	606,600	590,300
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	1,391,000	402,404	1,488,400	1,576,000
Travel, Tuition, and Dues	11,200	5,380	6,400	2,400
Communications	490,089	99,609	493,600	458,500
Repairs and Maintenance Services	0	0	0	0
Internal Service Fees	1,000	0	0	0
<b>TOTAL OTHER SERVICES</b>	<b>1,893,289</b>	<b>507,393</b>	<b>1,988,400</b>	<b>2,036,900</b>
Other Expense	95,511	9,501	90,300	98,800
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>2,435,700</b>	<b>853,909</b>	<b>2,685,300</b>	<b>2,726,000</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>2,435,700</b>	<b>853,909</b>	<b>2,685,300</b>	<b>2,726,000</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	31,000	29,415	25,300	82,900
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	1,984,200	698,571	2,520,000	2,532,700
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	39,800	35,364	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>2,024,000</b>	<b>733,935</b>	<b>2,520,000</b>	<b>2,532,700</b>
Other Program Revenue	92,800	47,912	90,000	60,400
<b>TOTAL PROGRAM REVENUE</b>	<b>2,147,800</b>	<b>811,262</b>	<b>2,635,300</b>	<b>2,676,000</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>50,000</b>	<b>49,960</b>	<b>50,000</b>	<b>50,000</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>2,197,800</b>	<b>861,222</b>	<b>2,685,300</b>	<b>2,726,000</b>

# 07 Planning–Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2006</u>		<u>FY 2007</u>		<u>FY 2008</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Admin Asst	07241	SR0900	1	1.00	1	1.00	1	1.00
Admin Svcs Officer 1	02660	SR0600	1	1.00	1	1.00	1	1.00
Finance Officer 2	10151	SR1000	1	1.00	1	1.00	1	1.00
Office Support Rep 3	10122	SR0600	2	2.00	2	2.00	2	2.00
Office Support Spec 2	10124	SR0800	1	1.00	1	1.00	1	1.00
Planner 1	06860	SR1000	5	5.00	5	5.00	6	6.00
Planner 2	06862	SR1200	11	11.00	11	11.00	11	11.00
Planner 3	06861	SR1300	4	4.00	4	4.00	4	4.00
Planning Asst Exec Dir-Ops	10128	SR1500	1	1.00	1	1.00	1	1.00
Planning Exec Dir	01940	DP0300	1	1.00	1	1.00	1	1.00
Planning Mgr 2	06863	SR1400	4	4.00	4	4.00	4	4.00
Planning Tech 1	06864	SR0700	8	8.00	8	8.00	8	8.00
Planning Tech 2	06866	SR0800	1	1.00	2	2.00	2	2.00
Planning Tech 3	06865	SR0900	2	2.00	2	2.00	2	2.00
Special Projects Mgr	07762	SR1500	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>44</b>	<b>44.00</b>	<b>45</b>	<b>45.00</b>	<b>46</b>	<b>46.00</b>
<b>Advance Planning &amp; Research 30702</b>								
Office Support Rep 3	10122	SR0600	1	1.00	1	1.00	1	1.00
Planner 1	06860	SR1000	2	2.00	2	2.00	2	2.00
Planner 2	06862	SR1200	2	2.00	2	2.00	2	2.00
Planning Mgr 2	06863	SR1400	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>6</b>	<b>6.00</b>	<b>6</b>	<b>6.00</b>	<b>6</b>	<b>6.00</b>
<b>Department Totals</b>			<b>50</b>	<b>50.00</b>	<b>51</b>	<b>51.00</b>	<b>52</b>	<b>52.00</b>

# 08 Human Resources-At a Glance



Budget Summary	2005-06	2006-07	2007-08
<b>Expenditures and Transfers:</b>			
Internal Service Fund	\$7,054,900	\$7,384,500	\$7,349,500
<b>Total Expenditures and Transfers</b>	<b>\$7,054,900</b>	<b>\$7,384,500</b>	<b>\$7,349,500</b>
<b>Revenues and Transfers:</b>			
Program Revenue			
Charges, Commissions, and Fees	\$4,238,700	\$7,378,500	\$7,343,500
Other Governments and Agencies	6,000	6,000	6,000
Other Program Revenue	0	0	0
<b>Total Program Revenue</b>	<b>\$4,244,700</b>	<b>\$7,384,500</b>	<b>\$7,349,500</b>
Non-program Revenue	0	0	0
Transfers From Other Funds and Units	2,810,200	0	0
<b>Total Revenues</b>	<b>\$7,054,900</b>	<b>\$7,384,500</b>	<b>\$7,349,500</b>
<b>Positions</b>			
Total Budgeted Positions	67	64	62
<b>Contacts</b>	Director of Human Resources: Dot Berry email: Dot.Berry@nashville.gov Financial Manager: Ron Deardorff email: Ron.Deardorff@nashville.gov Suite 200, 222 Building 37201 Phone: 862-6640 FAX: 862-6654		

## Line of Business and Program

### Strategic Consulting

Project Consultation

### Workforce Development

Training Division  
Performance and Productivity Support

### Human Capital

Compensation Development and Administration  
Career Opportunities and Staffing Services  
Field Services  
Benefits

### Metro Commitment to Fair Employment Practices

Civil Service Commission Administration  
Metro Employee Benefit Board Administration  
Labor Relations  
Equal Employee Opportunity  
Drug-Free Workplace Program

### Administrative

Non-allocated Financial Transactions  
Human Resources  
Finance  
Procurement  
Records Management  
Information Technology  
Executive Leadership





<p><b>Mission</b></p>	<p>The mission of the Human Resources Department is to provide human resources business and benefits products to:</p> <ul style="list-style-type: none"> <li>• Metropolitan Government employees and agencies so they can provide quality government services, and</li> <li>• Metropolitan Government retirees so they can receive the benefits to which they are entitled.</li> </ul>
<p><b>Goals</b></p>	<p><b>HR Communication Commitment to Employees</b></p> <p>So that Metro government employees can be productive and make informed decisions about their employment, by January 1, 2007, 100% of Metro employees will be fully informed about key issues in a timely manner.</p> <p><b>HR Compliance Commitment</b></p> <p>By January 1, 2007, 100% of Metro Civil Service Departments will be certified by the HR Department as compliant with rules, policies and regulations and other applicable laws.</p> <p><b>HR Staffing Commitment</b></p> <p>To ensure that Metro agencies have the personnel they need to meet their goals, by January 1, 2007, 100% of hires and 100% of promotions are completed according to predetermined requirement.</p> <p><b>HR Commitment to Cost Containment and Quality Benefits</b></p> <p>By January 1, 2007, Metro Government will continue to provide quality health insurance coverage to employees and retirees; we will ensure that the annual rate of increase in Metro Government health care costs is 90% of appropriate benchmark rates.</p> <p><b>HR Information Commitment to Management</b></p> <p>So that Metro Government decision makers can make informed decisions regarding human resource matters, we will ensure that by January 1, 2007, 100% of decision makers have appropriate access to accurate and timely Human Resource data.</p> <p><b>HR Commitment to Performance Excellence</b></p> <p>By January 1, 2007, Metro Departments will have implemented a Performance Management system, which includes developing employee performance plans, providing coaching and counseling, and conducting employee appraisals in a way that measures performance in terms of results that align with desired organizational goals.</p>

# 08 Human Resources-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result
<b>Training Division Program</b>		
Reduction of one training coordinator	\$(109,500) (1.0 FTE)	Training opportunities will decrease.
<b>Career Opportunities and Staffing Services Program</b>		
Reduction of one office support employee	(36,800) (1.0 FTE)	This reduction may affect the timing of recruitments.
<b>Safety &amp; Risk Management Premiums</b>		
	100	Coverage of safety and risk management premiums and activities
<b>Non-allocated Financial Transactions</b>		
Pay Plan/Fringe Amounts	166,800	Supports the hiring and retention of a qualified workforce
Finance Charge	(30,600)	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing
Information Systems Charge	18,700	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance & Security Charge	(36,500)	Delivery of facility maintenance and associated security functions
Shared Business Office Charge	(4,400)	Delivery of administrative support functions
Metro Payment Services Charge	(17,100)	Delivery of centralized payment services
Customer Call Center Charge	8,600	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Fleet Management Charge	(700)	Delivery of fleet management, fuel services, and maintenance functions
Postal Service Charge	200	Delivery of mail across the Metropolitan Government
Surplus Property Charge	2,600	Handling and disposition of surplus property
Internal Audit Charge	3,600	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
<b>TOTAL</b>	<b>\$(35,000) (2.0 FTEs)</b>	

# 08 Human Resources-At a Glance



## Performance Information Highlights

### Performance Measure Certification

The Performance Measure Certification Unit reviewed all key result measures for the Human Resources Department for FY 2005-06. Measures were either certified, meaning the measure was aligned, documented, and reliable or not certified (NC), meaning the measure did not meet the established criteria. For FY 2006, only certified measures appear in the Operating Budget Book.

	<b>Certified</b>	<b>Reported, Not Certified</b>	<b>Not Reported</b>
Number of Programs:	38%	38%	23%
Program Budget Dollars:	34%	59%	7%

# 08 Human Resources-At a Glance



**Strategic Consulting Line of Business** - The purpose of the Strategic Consulting Line of Business is to provide Human Resources Management Consultation, planning and implementation products to Metro Government so they can achieve their agreed upon predetermined results.

## Project Consultation Program

The purpose of the Project Consultation Program is to provide Human Resources management consultation, planning, and implementation products to Metro Government so they can achieve the agreed upon predetermined results.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$273,700	\$274,288	\$291,700	...	\$291,700
<b>FTEs:</b> Internal Service Fund	3.0	3.0	3.0	...	3.0
<b>Results</b>					
Percentage of projects achieving their agreed upon predetermined results	100%	NC	100%	100%	100%

**Workforce Development Line of Business** - The purpose of the Workforce Development Line of Business is to provide education and leadership development product to Metro departments so they can maintain an informed and high performing workforce.

## Training Division Program

The purpose of the Training Division Program is to provide educational and professional development products to Metro departments so they can provide better services to the public.

## Results Narrative

**Proposed Change in Funding:** \$(109,500)  
**Proposed Change in FTEs:** (1.0)  
**Proposed Change in Performance:** Training opportunities will decrease.  
**Other:** This reduction will eliminate new and some existing class offerings and focus primarily on mandatory training.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$161,900	\$221,276	\$512,300	...	\$402,800
<b>FTEs:</b> Internal Service Fund	3.0	3.0	4.0	...	3.0
<b>Results</b>					
Percentage of departments and HR coordinators that responded that their employees received our training products and could demonstrate skills needed to do their jobs	NA	NA	NA	NR	100%

# 08 Human Resources-At a Glance



## Performance and Productivity Support Program

The purpose of the Performance and Productivity Support Program is to provide performance management products to Metro departments and agencies so they can complete employee performance evaluations in a timely manner.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$109,200	\$60,281	\$900	...	\$900
<b>FTEs:</b> Internal Service Fund	1.0	1.0	1.0	...	1.0
<b>Results</b>					
Percentage of employee performance evaluations submitted in a timely manner	100%	NR	90%		
Percentage of departments that stated they had the tools available to plan, evaluate and manage productivity and employee performance	NA	NA	NA	NR	NR

**Human Capital Line of Business** - The purpose of the Human Capital Line of Business is to provide pay, benefits and placement products to Metro departments so they can attract, retain and reward workforce.

## Compensation Development & Administration Program

The purpose of the Compensation Development and Administration Program is to provide compensation and resolution products to Metro departments and agencies so they can receive satisfactory services and resolutions with regards to compensation issues.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$817,800	\$608,130	\$1,034,400	...	\$1,034,400
<b>FTEs:</b> Internal Service Fund	12.0	12.0	15.0	...	15.0
<b>Results</b>					
Percentage of Metro pay grades and classifications that are within market based range of compensation	100%	95%	NR	95%	
Percentage of departments that stated they received satisfactory customer service	NA	NA	NA	NR	100%

## Career Opportunities and Staffing Services Program

The purpose of the Career Opportunities and Staffing Services Program is to provide quality recruitment services and products to Metro departments and agencies so they can meet their staffing needs in a timely manner while ensuring compliance with Civil Service.

## Results Narrative

**Proposed Change in Funding:** \$(36,800)  
**Proposed Change in FTEs:** (1.0)  
**Proposed Change in Performance:** This reduction may affect the timing of recruitments.  
**Other:** This position is the initial contact for applicants and customers to the Human Resources/Benefits department. This function will have to be absorbed by other staff.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$815,800	\$737,125	\$905,200	...	\$868,400
<b>FTEs:</b> Internal Service Fund	11.0	11.0	11.0	...	10.00
<b>Results</b>					
Percentage of departments meeting their staffing needs	100%	100%	100%	100%	100%

# 08 Human Resources-At a Glance



## Field Services Program

The purpose of the Field Services Program is to provide customer service related products to Metro Departments and Agencies so they can experience professional expertise and processes which support a fair and challenging workplace.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$0	\$0	\$1,700	...	\$1,700
<b>FTEs:</b> Internal Service Fund	0.0	0.0	0.0	...	0.0

### Results

Percentage of HR related customer service issues that are addressed in a timely manner

NR	NR	NR	NR	NR
----	----	----	----	----

## Benefits Program

The purpose of the Benefits Program is to provide benefits services and resolution products that are accurate, timely, and professional to Metro employees and retirees so they can experience satisfactory services and resolutions with regard to their health, retirement, and other benefits.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$2,810,200	\$2,687,163	\$2,783,300	...	\$2,783,300
<b>FTEs:</b> Internal Service Fund	21.0	21.0	21.0	...	21.0

### Results

Percentage of employees/retirees that received satisfactory customer service

NR	NC	NR	NR	100%
----	----	----	----	------

**Metro Commitment to Fair Employment Practices Line of Business** - The purpose of the Metro Commitment to Fair Employment Practices Line of Business is to provide compliance, reporting, consultation, and administration products to Metro Government so they can be in compliance with employment laws and regulations.

## Civil Service Commission Administration Program

The purpose of the Civil Service Commission Administration Program is to provide meeting and hearing administration, staff recommendations, and policy development and interpretation products to the Civil Service Commission so they can make informed decisions that are compliant with Civil Service rules and policies.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$0	\$0	\$236,300	...	\$236,300
<b>FTEs:</b> Internal Service Fund	0.0	0.0	2.0	...	2.0

### Results

Percentage of decisions made not overturned on appeal  
 Percentage of Human Resources recommendations made that are approved by the Civil Service Commission

100%	100%	100%		
NA	NA	NA	100%	100%

# 08 Human Resources-At a Glance



## Metro Employee Benefit Board Administration Program

The purpose of the Metro Employee Benefit Board Administration Program is to provide meeting and hearing administration, staff recommendations, and policy development and interpretation products to the Metro Employee Benefit Board so they can make informed decisions for the employee benefit system in accordance with the Charter, the Code of laws, bylaws and policies.

### Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$344,600	\$351,240	\$193,400	...	\$193,400
<b>FTEs:</b> Internal Service Fund	0.0	0.0	0.0	...	0.0
<b>Results</b> Percentage of staff recommendations made that are approved by the Metro Employee Benefit Board	NA	NA	NA	100%	100%

## Labor Relations Program

The purpose of the Labor Relations Program is to provide advisory, interpretation and communication products to union representatives and management so they can experience a proactive partnership in the resolution of employee labor concerns.

### Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$51,400	\$51,065	\$117,900	...	\$117,900
<b>FTEs:</b> Internal Service Fund	1.0	1.0	2.0	...	2.0
<b>Results</b> Percentage of management and union representatives satisfied with the process of the resolution of employee labor concerns	100%	NR	NR	100%	100%

## Equal Employee Opportunity Program

The purpose of the Equal Employee Opportunity Program is to provide consultation, mediation and investigation products to Metro Government so it can ensure that employee complaints of harassment and discrimination are addressed in a timely manner.

### Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$61,200	\$56,067	\$157,700	...	\$157,700
<b>FTEs:</b> Internal Service Fund	1.5	1.5	0.5	...	0.5
<b>Results</b> Percentage of employee complaints of harassment and discrimination that are addressed in ninety days or less	100%	100%	100%	100%	100%

# 08 Human Resources-At a Glance



## Drug-Free Workplace Program

The purpose of the Drug-Free Workplace Program is to provide education, training, and drug-testing products to all Metro departments so they can maintain a work environment free from alcohol and drugs.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$37,000	\$43,320	\$39,600	...	\$39,600
<b>FTEs:</b> Internal Service Fund	1.5	1.5	0.0	...	0.0
<b>Results</b>					
Percentage of drug tests completed in which the outcome was negative	100%	98.68%	NR	99.3%	NR

**Administrative Line of Business** - The purpose of the Administration Line of Business is to provide administrative support services to departments so they can efficiently and effectively deliver results for customers.

## Non-allocated Financial Transactions Program

This program represents adjustments related to pay plan, benefits, safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY08. For a detailed description, see the Budget Change and Results Highlights page.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	...	...	...	...	\$111,300

## Human Resources Program

The purpose of the Human Resources Program is to provide employment products to department employees so they can receive their benefits and compensation equitably and accurately.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$100,400	\$102,322	\$93,300	...	\$93,300
<b>FTEs:</b> Internal Service Fund	1.0	1.0	1.0	...	1.0
<b>Results</b>					
Percentage of employee turnover	10%	14%	NR	9%	10%



# 08 Human Resources-At a Glance



## Finance Program

The purpose of the Finance Program is to provide financial management products to this Metro department so it can effectively manage its financial resources.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$311,800	\$303,541	\$131,100	...	\$131,100
<b>FTEs:</b> Internal Service Fund	1.0	1.0	1.0	...	1.0
<b>Results</b>					
Percentage of budget variance	NR	NR	NR	NR	NR

## Procurement Program

The purpose of the Procurement Program is to provide purchasing transaction support products to this Metro department so it can obtain needed goods and services in a timely and efficient manner.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$7,000	\$6,489	\$0	...	\$0
<b>FTEs:</b> Internal Service Fund	0.0	0.0	0.0	...	0.0
<b>Results</b>					
Number of calendar days from requisition to purchase order for delegated transactions	NR	NR	NR	NR	NR

## Records Management Program

The purpose of the Records Management Program is to provide record management products to this Metro department so it can manage records compliant with legal and policy requirements.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$74,200	\$47,874	\$0	...	\$0
<b>FTEs:</b> Internal Service Fund	1.5	1.5	0.0	...	0.0
<b>Results</b>					
Percentage of records managed in compliance with legal and policy requirements	NR	NR	NR	NR	NR

# 08 Human Resources-At a Glance



## Information Technology Program

The purpose of the Information Technology Program is to provide information technology support products to this Metro department so it can efficiently and securely meet its business needs.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$243,800	\$164,630	\$387,500	...	\$387,500
<b>FTEs:</b> Internal Service Fund	0.0	0.0	0.0	...	0.0
<b>Results</b>					
Percentage of customer satisfaction with quality of IT services	NR	NR	NR	NR	NR

## Executive Leadership Program

The purpose of the Executive Leadership Program is to provide business policy and decision products to this Metro department so it can deliver results for customers.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$375,400	\$394,930	\$498,200	...	\$498,200
<b>FTEs:</b> Internal Service Fund	1.0	1.0	2.0	...	2.0
<b>Results</b>					
Percentage of departmental key results achieved	NR	NR	NR	NR	NR

# 08 Human Resources-Financial



## Internal Service Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	4,703,500	4,031,962	4,894,800	4,915,300
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	1,354,100	1,567,707	1,404,600	1,404,600
Travel, Tuition, and Dues	13,900	7,976	33,000	33,000
Communications	47,600	4,965	16,300	17,300
Repairs and Maintenance Services	5,800	7,571	6,200	6,200
Internal Service Fees	736,300	709,291	837,500	780,900
<b>TOTAL OTHER SERVICES</b>	<b>2,157,700</b>	<b>2,297,510</b>	<b>2,297,600</b>	<b>2,242,000</b>
Other Expense	177,700	142,250	176,100	176,200
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>7,038,900</b>	<b>6,471,722</b>	<b>7,368,500</b>	<b>7,333,500</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>16,000</b>	<b>0</b>	<b>16,000</b>	<b>16,000</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>7,054,900</b>	<b>6,471,722</b>	<b>7,384,500</b>	<b>7,349,500</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	4,238,700	6,238,752	7,378,500	7,343,500
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	6,000	8,392	6,000	6,000
<b>Subtotal Other Governments &amp; Agencies</b>	<b>6,000</b>	<b>8,392</b>	<b>6,000</b>	<b>6,000</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>4,244,700</b>	<b>6,247,144</b>	<b>7,384,500</b>	<b>7,349,500</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>2,810,200</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>7,054,900</b>	<b>6,247,144</b>	<b>7,384,500</b>	<b>7,349,500</b>

# 08 Human Resources-Financial

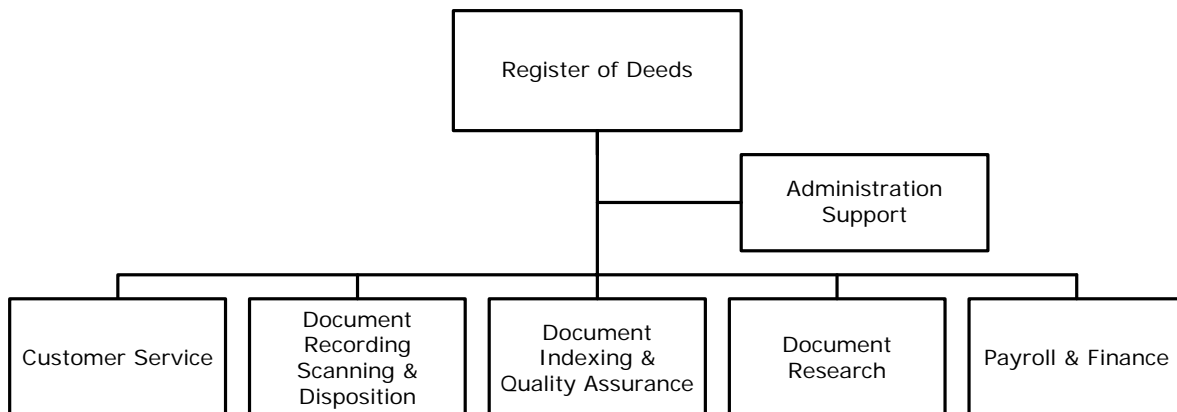


	<u>Class</u>	<u>Grade</u>	<u>FY 2006</u>		<u>FY 2007</u>		<u>FY 2008</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>Human Resources 51108</b>								
Admin Asst	07241	SR0900	1	1.00	1	1.00	1	1.00
Admin Spec	07720	SR1100	2	2.00	2	2.00	2	2.00
Admin Svcs Mgr	07242	SR1300	1	1.00	1	1.00	0	0.00
Admin Svcs Officer 3	07244	SR1000	0	0.00	0	0.00	1	1.00
Admin Svcs Officer 4	07245	SR1200	1	1.00	1	1.00	0	0.00
Application Tech 1	10100	SR0700	3	3.00	3	3.00	1	1.00
Application Tech 2	10102	SR0800	3	3.00	3	3.00	4	4.00
Application Tech 3	10103	SR0900	1	1.00	1	1.00	3	3.00
Compliance Inspector 3	07733	SR1000	1	1.00	1	1.00	1	1.00
Finance Officer 2	10151	SR1000	3	3.00	3	3.00	0	0.00
Human Resources Admin	07346	SR1300	1	1.00	1	1.00	0	0.00
Human Resources Analyst 1	02730	SR0800	11	11.00	10	10.00	4	4.00
Human Resources Analyst 2	03455	SR1000	6	6.00	6	6.00	7	7.00
Human Resources Analyst 3	06874	SR1200	14	14.00	13	13.00	21	21.00
Human Resources Asst 1	01472	SR0600	3	3.00	2	2.00	0	0.00
Human Resources Asst 2	06931	SR0700	2	2.00	2	2.00	2	2.00
Human Resources Asst Dir	06004	SR1500	2	2.00	2	2.00	3	3.00
Human Resources Dir	01620	DP0200	1	1.00	1	1.00	1	1.00
Human Resources Mgr	06531	SR1400	5	5.00	6	6.00	3	3.00
Information Systems Advisor 1	07234	SR1300	0	0.00	0	0.00	1	1.00
Loss Prevention Spec	06593	SR1000	1	1.00	0	0.00	0	0.00
Professional Spec	07753	SR1100	4	3.50	4	3.50	6	5.50
Program Mgr 1	07376	SR1100	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>67</b>	<b>66.50</b>	<b>64</b>	<b>63.50</b>	<b>62</b>	<b>61.50</b>
<b>Department Totals</b>			<b>67</b>	<b>66.50</b>	<b>64</b>	<b>63.50</b>	<b>62</b>	<b>61.50</b>

# 09 Register of Deeds—At a Glance

<b>Mission</b>	To record all documents pertaining to real estate and documents relative to the Uniform Commercial Code. To maintain the integrity of all official records and offer courteous, friendly, and expeditious service to all who use the Register's Office.											
<b>Budget Summary</b>		<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>								
	<b>Expenditures and Transfers:</b>											
	GSD General Fund	\$ 455,400	\$2,591,500	\$2,462,900								
	Special Purpose Funds	<u>235,000</u>	<u>235,000</u>	<u>300,000</u>								
	<b>Total Expenditures and Transfers</b>	<u>\$ 690,400</u>	<u>\$2,826,500</u>	<u>\$2,762,900</u>								
	<b>Revenues and Transfers:</b>											
	Program Revenue											
	Charges, Commissions, and Fees	\$6,235,000	\$6,235,000	\$6,300,000								
	Other Governments and Agencies	0	0	0								
	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>								
	<b>Total Program Revenue</b>	\$6,235,000	\$6,235,000	\$6,300,000								
	Non-program Revenue	0	0	0								
	Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>0</u>								
	<b>Total Revenues</b>	<u>\$6,235,000</u>	<u>\$6,235,000</u>	<u>\$6,300,000</u>								
<b>Positions</b>	Total Budgeted Positions	0	0	0								
<b>Contacts</b>	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">Register of Deeds: Bill Garrett</td> <td style="width: 50%;">email: bill.garrett@nashville.gov</td> </tr> <tr> <td>Financial Manager: Connie Brookshire</td> <td>email: connie.brookshire@nashville.gov</td> </tr> <tr> <td>Nashville Arena</td> <td></td> </tr> <tr> <td>501 Broadway 37203</td> <td>Phone: 862-6790 FAX: 880-2039</td> </tr> </table>				Register of Deeds: Bill Garrett	email: bill.garrett@nashville.gov	Financial Manager: Connie Brookshire	email: connie.brookshire@nashville.gov	Nashville Arena		501 Broadway 37203	Phone: 862-6790 FAX: 880-2039
Register of Deeds: Bill Garrett	email: bill.garrett@nashville.gov											
Financial Manager: Connie Brookshire	email: connie.brookshire@nashville.gov											
Nashville Arena												
501 Broadway 37203	Phone: 862-6790 FAX: 880-2039											

## Organizational Structure



# 09 Register of Deeds—At a Glance

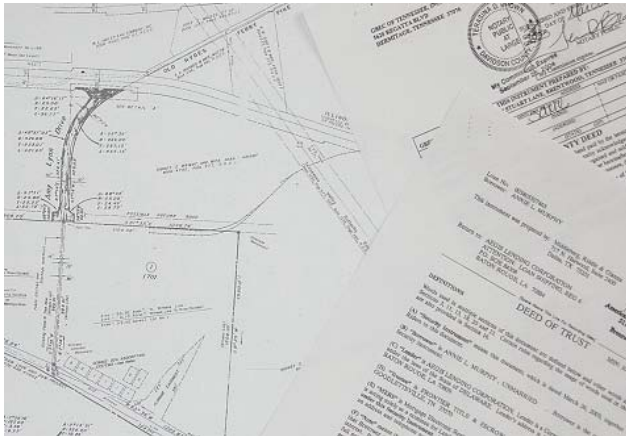
## Budget Highlights FY 2008

• Reduction of All Other Expenses	\$ (22,200)
• Internal Services Fees	
• Finance Charge	(900)
• Human Resources	6,200
• Information Systems Charge	(117,000)
• Facilities Maintenance & Security Charge	(1,100)
• Shared Business Office Charge	(1,200)
• Customer Call Center Charge	6,300
• Fleet Management Charge	(600)
• Postal Service Charge	(300)
• Surplus Property	800
• Internal Audit	1,400
• Increase in Special Purpose Fund	65,000
Total	\$ (63,600)

## Overview

### REGISTER OF DEEDS

The Register of Deeds Office records deeds, mortgages, plats, leases, liens, limited partnership agreements, charters, and service discharges. All documents are imaged and indexed.



### ADMINISTRATION SUPPORT

Administration Support is responsible for budget and finance, information systems maintenance, and employee supervision.

### CUSTOMER SERVICE

Customer Service assists walk-in customers with document research, trains customers on the computer system, and handles telephone inquiries regarding land records.

### DOCUMENT RECORDING, SCANNING AND DISPOSITION

Document Recording, Scanning and Disposition checks documents for required information, enters recording information into computer system, processes payments, scans documents into computer system, and returns documents to customers by mail or in person.

### DOCUMENT INDEXING AND QUALITY ASSURANCE

Document Indexing and Quality Assurance enters indexing information for documents such as grantor, grantee, map and parcel, etc., and verifies accuracy of indexing information.

### DOCUMENT RESEARCH

Document Research assists customers with document and plat printing, and assists customers with microfilm.

### PAYROLL AND FINANCE

Payroll and Finance maintains bank account, prepares financial reports and tax forms, processes deposits and prepares checks, maintains payroll and benefit records, and maintains employee files.

# O9 Register of Deeds—Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2006 Budget</u>	<u>FY 2006 Actuals</u>	<u>FY 2007 Budget</u>	<u>FY 2008 Budget</u>
1. Record all documents in a timely, and efficient manner.	Document Recording Turnaround				
	a. Mail (60% of volume)	5 minutes	5 minutes	0 minutes	5 minutes
	b. Walk-ins (40% of volume)	5 minutes	5 minutes	0 minutes	5 minutes
2. Ensure accuracy and integrity of all official public records maintained in the Register's Office.	Document Recording Totals				
	a. Charter	2,200	2,230	2,250	2,250
	b. Judgments	350	424	375	425
	c. Liens	5,500	6,999	6,500	7,000
	d. Military Discharges	10	6	10	10
	e. Plats	275	322	275	325
	f. Powers of Attorney	4,000	5,109	4,200	5,100
	g. Releases	40,000	43,443	42,000	43,000
	h. Trust Deeds	55,000	61,746	58,000	61,000
	i. UCC Fixture Filings and Financing Statements	3,000	2,545	2,700	2,500
	j. Warranty Deeds	35,000	36,652	36,500	36,600
<b>DOCUMENT RESEARCH</b>					
1. Provide courteous, and expeditious customer service.	Document Research Totals				
	Register Staff				
	a. Telephones inquiries	85,000	61,354	55,000	60,000
	b. Walk-ins	7,000	5,074	6,700	5,000
	c. Faxes	4,200	2,915	4,100	3,000
	d. Copies	35,000	31,314	20,000	31,000
	Document Researchers				
	a. Faxes	185,000	100,000	100,000	100,000
	b. Copies	125,000	60,000	60,000	60,000
	Internet Service Customers	225	340	290	350

# O9 Register of Deeds—Financial

## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	0	1,991,596	1,970,500	1,970,500
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	2,600	1,352	2,500	2,500
Travel, Tuition, and Dues	27,200	7,268	23,500	14,000
Communications	35,700	31,238	38,000	34,100
Repairs and Maintenance Services	6,200	4,453	7,200	7,200
Internal Service Fees	207,600	193,962	369,900	261,700
<b>TOTAL OTHER SERVICES</b>	<b>279,300</b>	<b>238,274</b>	<b>441,100</b>	<b>319,500</b>
Other Expense	175,300	180,387	179,900	172,900
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>454,600</b>	<b>2,410,257</b>	<b>2,591,500</b>	<b>2,462,900</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>800</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>455,400</b>	<b>2,410,257</b>	<b>2,591,500</b>	<b>2,462,900</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	6,000,000	5,594,017	6,000,000	6,000,000
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>6,000,000</b>	<b>5,594,017</b>	<b>6,000,000</b>	<b>6,000,000</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>6,000,000</b>	<b>5,594,017</b>	<b>6,000,000</b>	<b>6,000,000</b>



# O9 Register of Deeds—Financial

## Special Purpose

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	0	0	0	0
<b>OTHER SERVICES:</b>				
Utilities	0	0	0	0
Professional and Purchased Services	0	0	0	0
Travel, Tuition, and Dues	0	0	0	0
Communications	0	0	0	0
Repairs and Maintenance Services	0	0	25,000	25,000
Internal Service Fees	0	4,149	5,000	5,000
<b>TOTAL OTHER SERVICES</b>	<b>0</b>	<b>4,149</b>	<b>30,000</b>	<b>30,000</b>
Other Expense	185,000	127,040	155,000	220,000
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	50,000	12,279	50,000	50,000
<b>TOTAL OPERATING EXPENSE</b>	<b>235,000</b>	<b>143,468</b>	<b>235,000</b>	<b>300,000</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>235,000</b>	<b>143,468</b>	<b>235,000</b>	<b>300,000</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	235,000	214,734	235,000	300,000
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	18,289	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>235,000</b>	<b>233,023</b>	<b>235,000</b>	<b>300,000</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>235,000</b>	<b>233,023</b>	<b>235,000</b>	<b>300,000</b>

# 10 General Services-At a Glance



Budget Summary	2005-06	2006-07	2007-08
<b>Expenditures and Transfers:</b>			
Internal Service Funds	\$37,136,800	\$47,690,200	\$51,731,800
<b>Total Expenditures and Transfers</b>	<b>\$37,136,800</b>	<b>\$47,690,200</b>	<b>\$51,731,800</b>
<b>Revenues and Transfers:</b>			
Program Revenue			
Charges, Commissions, and Fees	\$36,104,400	\$45,949,500	\$50,963,800
Other Governments and Agencies	0	0	0
Other Program Revenue	1,032,400	0	0
<b>Total Program Revenue</b>	<b>\$37,136,800</b>	<b>\$45,949,500</b>	<b>\$50,963,800</b>
Non-Program Revenue	0	0	0
Transfers From Other Funds and Units	0	702,800	768,000
<b>Total Revenues</b>	<b>\$37,136,800</b>	<b>\$46,652,300</b>	<b>\$51,731,800</b>
<b>Positions</b>			
Total Budgeted Positions	214	224	230
<b>Contacts</b>			
Director: Nancy Whittemore	email: nancy.whittemore@nashville.gov		
Financial Manager: Gregg Nicholson	email: gregg.nicholson@nashville.gov		
G-70 Metro Courthouse 37201	Phone: 862-5050 FAX: 862-5035		

## Line of Business and Program

### Security

- Employee and Property Security
- Employee Parking
- Facility Access

### Fleet Operations

- Vehicle and Equipment Repair Program
- Fuel Supply Program
- Fleet Asset Management Program

### Radio Communication and Equipment

- Radio System Infrastructure
- Radio and Public Safety Equipment

### Building Operations Support Services

- Facilities Maintenance
- ADA Compliance

### Business Support

- Metro Payment Services
- Shared Business Office/Financial Services
- Shared Business Office/Human Resources Management
- Shared Business Office/Administrative Services
- Mail Services
- Customer Service (Call Center)
- E-Bid Surplus Property Distribution

### Administrative

- Non-allocated Financial Transactions

# 10 General Services-At a Glance



<b>Mission</b>	The mission of the Department of General Services is to provide facility and fleet operations, radio communications, employee security, shared business, and customer assistance products to government agencies, Metro employees, and the Nashville community so they can meet their goals.
<b>Goals</b>	<p>By July 2009, customer needs will be better met through managing by data as evidenced by:</p> <ul style="list-style-type: none"> <li>• 100% of programs with data collection processes</li> <li>• 100% of program managers trained in data management principles</li> </ul> <p>By July 2008, the customer will experience improved customer satisfaction as evidenced by:</p> <ul style="list-style-type: none"> <li>• 90% customers who understand the types of services provided</li> <li>• 85% services valued by customers</li> <li>• 85% customers satisfied with services received</li> </ul> <p>By July 2009, customers of General Services will receive defined services that are measured as evidenced by:</p> <ul style="list-style-type: none"> <li>• 100% of General Services' customers with a signed service level agreement</li> <li>• 85% of time performance targets are accomplished in service level agreements</li> </ul> <p>By July 2008, General Services' employees will experience improved job satisfaction and performance as evidenced by:</p> <ul style="list-style-type: none"> <li>• 90% of General Services' employees who meet established performance measures</li> <li>• 95% employee satisfaction</li> </ul> <p>By 2011, the Nashville community will experience improved services at a reduced cost as evidenced by:</p> <ul style="list-style-type: none"> <li>• 25% reduction in the transaction costs</li> <li>• 75% of key products delivered meeting industry benchmarks</li> </ul>

## Budget Change and Result Highlights FY 2008

<b>Recommendation</b>		<b>Result</b>
<b>Payment Services Program</b>		
This reduction includes the salary and fringe benefits for three positions.	\$ (115,000) (3.0 FTE)	The effect to the percentage of payment transactions processed timely and accurately would be minimal.
<b>SBO /Financial Services Program</b>		
Reduction of one position and miscellaneous other expenses	(106,600) (1.0 FTE)	This reduction would lead to a 30% delay in developing, maintaining, and testing the business continuity/disaster recovery plans for all Metro agencies.
<b>E-Bid Surplus Property Distribution Program</b>		
Reduction in Funding for Software Licenses	(83,400)	This reduction will have a minimal impact to the operation of E-bid.

# 10 General Services-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result
<b>Vehicle and Equipment Repair Program</b>		
Reduction in Auto Repair Parts	\$ (250,000)	This reduction could delay preventative maintenance repairs therefore increasing future major maintenance costs.
<b>ADA Compliance</b>		
Reduction of 2 Compliance Inspector Positions	(114,700) (2.0 FTEs)	The reductions could delay ADA program activities.
<b>SBO /Administrative Services</b>		
Improvement for Software Maintenance for Business Continuity	8,200	This will fund software maintenance and provide additional support to the LDRPS software.
<b>Facilities Maintenance Program</b>		
Increase for Utilities, Additional Costs due to Multiple New Buildings, and Preventative Maintenance Services	2,873,400 9.0 FTEs	The proposed improvements will enable the program to service, maintain, and provide utilities for 1.5 million additional sq ft.
<b>Safety &amp; Risk Management Premiums</b>		
	34,500	Coverage of safety and risk management premiums and activities
<b>Nonallocated Financial Transactions</b>		
Pay Plan/Fringe Amounts	651,000	Supports the hiring and retention of a qualified workforce
BOSS Fund Balance Contribution	800,000	Contributes to the elimination of the BOSS negative fund balance
Self-Funded Debt Payment	(161,900)	Represents payback of borrowed funding
Finance Charge	323,000	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing
Human Resources Charge	(4,600)	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	244,400	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance & Security Charge	6,700	Delivery of facility maintenance and associated security functions

# 10 General Services-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result
Shared Business Office Charge	\$ 70,300	Delivery of administrative support functions
Metro Payment Services Charge	(143,100)	Delivery of centralized payment services
Customer Call Center Charge	4,700	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Fleet Management Charge	(48,300)	Delivery of fleet management, fuel services, and maintenance functions
Postal Service Charge	10,500	Delivery of mail across the Metropolitan Government
Radio Service Charge	7,700	Delivery of radio infrastructure support and radio installation and maintenance
Surplus Property Charge	3,100	Handling and disposition of surplus property
Internal Audit Charge	31,700	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
<b>TOTAL</b>	<b>\$4,041,600</b>	

## Performance Information Highlights

### Performance Measure Certification

The Performance Measure Certification Unit reviewed all key result measures for the General Services Department for FY 2005-06. Measures were either certified, meaning the measure was aligned, documented, and reliable or not certified (NC), meaning the measure did not meet the established criteria. For FY 2006, only certified measures appear in the Operating Budget Book.

	Certified	Reported, Not Certified	Not Reported
Number of Programs:	71%	12%	18%
Program Budget Dollars:	55%	15%	29%

# 10 General Services-At a Glance



**Security Line of Business** - The purpose of the Security Line of Business is to provide facility and parking access, security systems, and employee identification products to Metro employees in General Services' managed facilities so they can park and work in a secure environment.

## Employee and Property Security Program

### Results Narrative

The purpose of the Employee and Property Security Program is to provide security products to Metro employees working in General Services' managed facilities so they can conduct business in an environment that meets security standards.

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$2,229,500	\$2,478,311	\$2,961,400	...	\$2,961,400
<b>FTEs:</b> Internal Service Fund	1.2	1.2	3.0	...	3.0
<b>Results</b>					
Percentage of time General Services managed facilities meet security standards	NR	95.5%	NR	93.15%	93.15%

## Employee Parking Program

### Results Narrative

The purpose of the Employee Parking Program is to provide parking products to Metro employees with access to General Services' parking facilities so they can experience safe and secure parking.

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$152,600	\$133,592	\$0	...	\$0
<b>FTEs:</b> Internal Service Fund	1.3	1.3	0.0	...	0.0
<b>Results</b>					
Percentage of work days without reported incident	99%	84.3%	NR	90.85%	90.85%

## Facility Access Program

### Results Narrative

The purpose of the Facility Access Program is to provide facility access products to Metro employees so they can have appropriate and timely access to General Services' managed facilities.

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$92,900	\$90,500	\$0	...	\$0
<b>FTEs:</b> Internal Service Fund	0.5	0.5	0.0	...	0.0
<b>Results</b>					
Percentage of successful authorized entries	98%	98%	NR	93.15%	93.15%

# 10 General Services-At a Glance



**Fleet Operations Line of Business** - The purpose of the Fleet Operations Line of Business is to provide vehicle/equipment inspection and repair, roadside assistance and fuel products, and vehicle/equipment administrative products to Metro agencies so they can have reliable vehicles/equipment to meet their program goals.

## Vehicle and Equipment Repair Program

The purpose of the Vehicle and Equipment Repair Program is to provide vehicle inspection, maintenance, repair, and roadside assistance products to Metro agencies to they can have available and reliable vehicles and equipment to meet their program goals.

## Results Narrative

**Proposed Change in Funding:** \$(250,000)

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** This reduction could delay preventative maintenance repairs therefore increasing future major maintenance costs. Also, OFM will not be able to address customer complaints regarding service downtime.

**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$9,294,100	\$9,044,928	\$9,589,500	...	\$9,339,500
<b>FTEs:</b> Internal Service Fund	84.5	84.5	86.5	...	86.5
<b>Results</b>					
Percentage change in vehicle/equipment downtime	NR	NR	NR	NR	NR

## Fuel Supply Program

The purpose of the Fuel Supply Program is to provide clean, operable, and environmentally compliant fueling sites products to Metro employees so they can acquire fuel as needed.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY08 unless there is a major increase in fuel prices.

**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$4,757,200	\$6,827,050	\$7,076,400	...	\$7,076,400
<b>FTEs:</b> Internal Service Fund	2.5	2.5	2.5	...	2.5
<b>Results</b>					
Percentage of customers who were able to acquire fuel as needed	NA	NC	NR	100%	100%

## Fleet Asset Management Program

The purpose of the Fleet Asset Management Program is to provide vehicle/equipment acquisition, utilization, and disposal services which minimize life-cycle costs to ensure Metro agencies have reliable vehicles/equipment to meet their program goals.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY08.

**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$1,481,900	\$11,449,434	\$1,097,700	...	\$1,097,700
<b>FTEs:</b> Internal Service Fund	3.0	3.0	3.0	...	3.0
<b>Results</b>					
Percentage of vehicles/equipment meeting utilization standards established by OFM	NR	NR	NR	NR	NR

# 10 General Services-At a Glance



**Radio Communication and Equipment Line of Business** - The purpose of the Radio Communication and Equipment Line of Business is to provide installation, repair and infrastructure products to radio system users so they can have reliable functional equipment.

## Radio System Infrastructure Program

The purpose of the Radio System Infrastructure Program is to provide infrastructure and fixed radio repair and support products to Metro radio system users so they can have reliable radio system communications across the service area.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$1,596,500	\$1,577,379	\$1,699,100	...	\$1,699,100
<b>FTEs:</b> Internal Service Fund	10.0	10.0	10.0	...	10.0
<b>Results</b> Percentage of time the radio system is available to end-users	99.99%	100%	NR	100%	100%

## Radio and Public Safety Equipment Program

The purpose of the Radio and Public Safety Equipment Program is to provide installation, maintenance, and repair products to federal, state and local government agencies so they can have reliable and functional radio equipment.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$1,795,600	\$1,530,083	\$1,809,900	...	\$1,809,900
<b>FTEs:</b> Internal Service Fund	8.0	8.0	6.0	...	6.0
<b>Results</b> Percentage of repaired radio equipment that is not returned for the same repairs within 30 days	99.99%	95%	NR	97.5%	97.5%

**Building Operations Support Services Line of Business** - The purpose of the Building Operations Support Services Line of Business is to provide facility maintenance, grounds maintenance, environmental service and ADA compliance products to Metro agencies so they can conduct business in clean, comfortable, and accessible facilities.

## Facilities Maintenance Program

The purpose of the Facilities Maintenance Program is to provide maintenance products to Metro agencies so they can conduct business in an appropriately maintained facility.

## Results Narrative

**Proposed Change in Funding:** \$2,873,400  
**Proposed Change in FTEs:** 9.0  
**Proposed Change in Performance:** The proposed improvements will enable the program to service, maintain, and provide utilities for 1.5million additional sq ft.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$9,734,900	\$9,603,062	\$14,900,500	...	\$17,773,900
<b>FTEs:</b> Internal Service Fund	27.0	27.0	36.0	...	45.0
<b>Results</b> Percentage of facility maintenance requests completed to the satisfaction of the customer	83%	89%	NR	88.5%	88.5%



# 10 General Services-At a Glance



## ADA Compliance Program

The purpose of the ADA Compliance Program is to provide information, resources, assessments, consultations, and training products to Metro agencies and policymakers so they can be assured that Metro Government is in compliance with ADA.

## Results Narrative

**Proposed Change in Funding:** \$(114,700)  
**Proposed Change in FTEs:** (2.0)  
**Proposed Change in Performance:** The reductions could delay ADA program activities.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Special Purpose Fund	\$971,000	\$924,798	\$702,800	...	\$588,100
<b>FTEs:</b> Special Purpose Fund	12.0	12.0	8.0	...	6.0
<b>Results</b>					
Percentage of projects closed within the reporting period that are compliant with the ADA	99%	98%	NR	93.5%	99%

**Business Support Line of Business** - The purpose of the Business Support Line of Business is to provide administrative products to Metro agencies so they can improve business processes.

## Metro Payment Services Program

The purpose of the Metro Payment Services Program is to provide payment services for Metro agencies and vendors so they can have payments made in an accurate, timely, and cost efficient manner.

## Results Narrative

**Proposed Change in Funding:** \$(115,000)  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** The effect to the percentage of payment transactions processed timely and accurately would be minimal.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$550,800	\$743,183	\$2,047,200	...	\$1,932,200
<b>FTEs:</b> Internal Service Fund	28.0	28.0	19.0	...	19.0
<b>Results</b>					
Percentage of payment transactions processed timely and accurately	97%	74.5%	NR	81%	81%

## Shared Business Office/Financial Services Program

The purpose of the Shared Business Office/Financial Services Program is to provide cost-efficient financial transaction and information products to Metro Shared Business Office agencies, so they can make informed management decisions.

## Results Narrative

**Proposed Change in Funding:** \$(106,600)  
**Proposed Change in FTEs:** (1.0)  
**Proposed Change in Performance:** This reduction would lead to a 30% delay in developing, maintaining, and testing business continuity/disaster recovery plans for all Metro agencies.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$898,600	\$790,164	\$1,268,800	...	\$1,162,200
<b>FTEs:</b> Internal Service Fund	11.0	11.0	11.0	...	10.0
<b>Results</b>					
Percentage of customers who receive timely and useful financial data	97%	95%	NR	NR	98%

# 10 General Services-At a Glance



## Shared Business Office/Human Resources Management Program

The purpose of the Shared Business Office/Human Resources Management Program is to provide consultations, transactions and information products to Metro Shared Business Office agencies so they can experience timely, accurate, and cost efficient human resource and safety related services.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$610,900	\$555,882	\$736,200	...	\$736,200
<b>FTEs:</b> Internal Service Fund	7.0	7.0	7.0	...	7.0
<b>Results</b> Percentage of payroll entered on time	NR	89.6%	NR	90%	NR

## Shared Business Office/Administrative Services Program

The purpose of the Administrative Services Program is to provide business continuity and operational support products to Metro agencies so they can conduct their business processes without interruption.

## Results Narrative

**Proposed Change in Funding:** \$8,200  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** This will fund software maintenance and provide additional support to the LDRPS software.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$404,100	\$469,644	\$572,100	...	\$580,300
<b>FTEs:</b> Internal Service Fund	7.0	7.0	9.0	...	9.0
<b>Results</b> Percentage of business continuity and disaster recovery plans successfully tested	NA	NA	NA	NR	NR

## Mail Services Program

The purpose of the Mail Services Program is to provide mail processing, delivery and mail consultation products to Metro agencies so they can send and receive mail in a timely manner.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$946,900	\$806,141	\$961,100	...	\$961,100
<b>FTEs:</b> Internal Service Fund	5.0	5.0	5.0	...	5.0
<b>Results</b> Percentage of mail delivered in one business day	85%	90%	NR	91.5%	91%

# 10 General Services-At a Glance



## Customer Service (Call Center) Program

The purpose of the Customer Service Program is to provide information, referral and service request products to the Nashville community and Metro agencies and employees so they can have their questions answered, issues resolved, and services requested accurately and timely.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY08.

**Other:** The average wait time for customers is 1 minute 45 seconds and the industry standard is to answer 80% of calls in less than 20 seconds.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$621,900	\$347,031	\$783,600	...	\$783,600
<b>FTEs:</b> Internal Service Fund	10.0	10.0	10.0	...	10.0
<b>Results</b>					
Percentage of customer service responses delivered accurately	NR	98.9%	NR	99%	99%

## E-Bid Surplus Property Distribution Program

The purpose of the E-Bid Surplus Property Distribution Program is to provide information, resource and online auction products to Metro agencies so they can realize the maximum return on the sale or reuse of their surplus vehicle, equipment, furniture, and real estate assets.

## Results Narrative

**Proposed Change in Funding:** \$(83,400)

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** This reduction will have a minimal impact to the operation of E-bid.

**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Special Purpose Fund	\$997,400	\$983,509	\$1,483,900	...	\$1,400,500
<b>FTEs:</b> Special Purpose Fund	7.0	7.0	7.0	...	7.0
<b>Results</b>					
Percentage change in sales	NR	NC	NR	NR	NR

**Administrative Line of Business** - The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

## Non-allocated Financial Transactions Program

This program represents adjustments related to pay plan, benefits, safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY08. For a detailed description, see the Budget Change and Results Highlights page.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$0		\$0	...	\$1,829,700

# 10 General Services-Financial



## Internal Service Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	12,968,200	10,752,216	13,570,600	15,066,800
<b>OTHER SERVICES:</b>				
Utilities	5,516,500	4,939,330	5,226,400	6,324,300
Professional and Purchased Services	3,967,400	4,402,231	3,730,900	4,136,300
Travel, Tuition, and Dues	129,200	81,498	167,400	167,400
Communications	648,400	508,150	628,300	638,300
Repairs and Maintenance Services	2,256,800	2,850,751	6,790,100	6,943,200
Internal Service Fees	3,101,000	2,966,727	4,749,500	5,243,100
<b>TOTAL OTHER SERVICES</b>	<b>15,619,300</b>	<b>15,748,687</b>	<b>21,292,600</b>	<b>23,452,600</b>
Other Expense	8,271,200	10,282,699	11,053,100	11,600,400
Pension, Annuity, Debt, & Other Costs	34,800	11,340,771	34,800	34,800
Special Projects	0	0	0	0
Equipment, Buildings & Land	50,000	0	50,000	50,000
<b>TOTAL OPERATING EXPENSE</b>	<b>36,943,500</b>	<b>48,124,374</b>	<b>46,001,100</b>	<b>50,204,600</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>193,300</b>	<b>230,317</b>	<b>1,689,100</b>	<b>1,527,200</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>37,136,800</b>	<b>48,354,691</b>	<b>47,690,200</b>	<b>51,731,800</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	36,104,400	34,507,622	45,949,500	50,963,800
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	1,032,400	1,161	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>37,136,800</b>	<b>34,508,783</b>	<b>45,949,500</b>	<b>50,963,800</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	338,678	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>338,678</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>9,286,320</b>	<b>702,800</b>	<b>768,000</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>37,136,800</b>	<b>44,133,781</b>	<b>46,652,300</b>	<b>51,731,800</b>

# 10 General Services-Financial



			FY 2006		FY 2007		FY 2008	
<u>Class</u>	<u>Grade</u>		<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>Payment Services 51110</b>								
Admin Svcs Officer 1	02660	SR0600	2	2.00	0	0.00	0	0.00
Application Tech 1	10100	SR0700	12	12.00	12	12.00	9	9.00
Application Tech 2	10102	SR0800	5	5.00	4	4.00	5	5.00
Cust Svc Supv	06598	SR1000	7	7.00	2	2.00	0	0.00
Finance Admin	10108	SR1300	1	1.00	1	1.00	0	0.00
Finance Mgr	06232	SR1400	0	0.00	0	0.00	1	1.00
Finance Officer 3	10204	MC1100	0	0.00	0	0.00	1	1.00
General Svcs Div Mgr	07312	SR1400	1	1.00	0	0.00	0	0.00
<b>Total Positions &amp; FTE</b>			<b>28</b>	<b>28.00</b>	<b>19</b>	<b>19.00</b>	<b>16</b>	<b>16.00</b>
<b>Shared Business Office 51111</b>								
Admin Asst	07241	SR0900	5	5.00	5	5.00	5	5.00
Admin Spec	07720	SR1100	0	0.00	1	1.00	1	1.00
Admin Svcs Officer 4	07245	SR1200	1	1.00	1	1.00	1	1.00
Application Tech 1	10100	SR0700	1	1.00	1	1.00	1	1.00
Finance Admin	10108	SR1300	1	1.00	1	1.00	1	1.00
Finance Officer 2	10151	SR1000	1	1.00	1	1.00	1	1.00
Finance Officer 3	10152	SR1200	1	1.00	1	1.00	1	1.00
General Svcs Dir	01575	DP0200	1	1.00	1	1.00	1	1.00
Info Sys Cust Support Rep 2	10115	SR0800	1	1.00	1	1.00	1	1.00
Info Systems Div Mgr	07318	SR1400	1	1.00	1	1.00	1	1.00
Info Systems Mgr	07782	SR1300	1	1.00	1	1.00	1	1.00
Information Systems Advisor 1	07234	SR1300	1	1.00	1	1.00	1	1.00
Office Support Rep 2	10121	SR0500	1	1.00	1	1.00	1	1.00
Office Support Rep 3	10122	SR0600	2	2.00	2	2.00	2	2.00
Office Support Spec 1	10123	SR0700	2	2.00	2	2.00	2	2.00
Office Support Spec 2	10124	SR0800	1	1.00	1	1.00	1	1.00
Photographer	04690	SR0800	1	1.00	1	1.00	1	1.00
Printing Equip Operator 1	01720	TG0700	1	1.00	1	1.00	1	1.00
Printing Equip Operator 2	05919	TL0700	2	2.00	2	2.00	2	2.00
Safety Coord	06133	SR1200	1	1.00	1	1.00	1	1.00
Special Projects Mgr	07762	SR1500	0	0.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>26</b>	<b>26.00</b>	<b>28</b>	<b>28.00</b>	<b>28</b>	<b>28.00</b>
<b>Customer Call Center 51112</b>								
Admin Svcs Mgr	07242	SR1300	0	0.00	0	0.00	1	1.00
Application Tech 1	10100	SR0700	9	9.00	9	9.00	5	5.00
Application Tech 2	10102	SR0800	0	0.00	0	0.00	2	2.00
Cust Svc Supv	06598	SR1000	1	1.00	1	1.00	0	0.00
Professional Spec	07753	SR1100	0	0.00	0	0.00	2	2.00
<b>Total Positions &amp; FTE</b>			<b>10</b>	<b>10.00</b>	<b>10</b>	<b>10.00</b>	<b>10</b>	<b>10.00</b>

# 10 General Services-Financial



			FY 2006		FY 2007		FY 2008	
<u>Class</u>	<u>Grade</u>		<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>Facilities Maint &amp; Security 51113</b>								
Admin Asst	07241	SR0900	1	1.00	1	1.00	0	0.00
Admin Svcs Mgr	07242	SR1300	0	0.00	0	0.00	5	5.00
Admin Svcs Officer 3	07244	SR1000	0	0.00	0	0.00	1	1.00
Admin Svcs Officer 4	07245	SR1200	1	1.00	1	1.00	0	0.00
Bldg & Grnds Electrician	01770	TG1200	1	1.00	1	1.00	1	1.00
Bldg & Grnds Lead Electrician	01780	TL1200	1	1.00	1	1.00	1	1.00
Bldg Maint Lead Mechanic	02230	TL1000	11	11.00	13	13.00	11	11.00
Bldg Maint Leader	07255	TG0600	1	1.00	1	1.00	0	0.00
Bldg Maint Mechanic	02220	TG0800	6	6.00	10	10.00	12	12.00
Bldg Maint Supt	00842	TS1300	1	1.00	1	1.00	1	1.00
Bldg Maint Supv	07256	TS1100	1	1.00	1	1.00	1	1.00
Bldg Maint Worker	07257	TG0400	2	2.00	2	2.00	1	1.00
Carpenter 1	00960	TG1000	1	1.00	1	1.00	1	1.00
Compliance Inspector 1	07731	SR0700	0	0.00	1	1.00	0	0.00
Compliance Inspector 3	07733	SR1000	0	0.00	3	3.00	4	4.00
Custodial Svcs Supv	05460	TS0300	1	1.00	1	1.00	0	0.00
Finance Mgr	06232	SR1400	0	0.00	0	0.00	1	1.00
Gen Svcs Assistant Dir	10469	SR1500	0	0.00	1	1.00	1	1.00
Information Systems Advisor 1	07234	SR1300	0	0.00	0	0.00	1	1.00
Office Support Spec 2	10124	SR0800	0	0.00	1	1.00	1	1.00
Property Guard 1	03920	SR0300	2	2.00	2	2.00	1	1.00
Property Guard 2	04725	SR0500	0	0.00	0	0.00	1	1.00
Technical Specialist 1	07756	SR1100	0	0.00	3	3.00	3	3.00
Technical Specialist 2	07757	SR1200	0	0.00	2	2.00	5	5.00
<b>Total Positions &amp; FTE</b>			<b>30</b>	<b>30.00</b>	<b>47</b>	<b>47.00</b>	<b>53</b>	<b>53.00</b>
<b>Postal Service 51151</b>								
Cust Svc Supv	06598	SR1000	1	1.00	1	1.00	1	1.00
Mail Clerk Carrier	05910	SR0500	3	3.00	3	3.00	3	3.00
Office Support Rep 3	10122	SR0600	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>5</b>	<b>5.00</b>	<b>5</b>	<b>5.00</b>	<b>5</b>	<b>5.00</b>
<b>Radio Shop 51153</b>								
Application Tech 2	10102	SR0800	0	0.00	0	0.00	1	1.00
Equip & Supply Clerk 2	03440	SR0600	1	1.00	0	0.00	0	0.00
Equip & Supply Clerk 3	03027	SR0700	1	1.00	1	1.00	0	0.00
General Svcs Div Mgr	07312	SR1400	1	1.00	1	1.00	1	1.00
Info Sys Comm Analyst 2	07769	SR1100	3	3.00	3	3.00	0	0.00
Info Sys Comm Analyst 3	07265	SR1200	0	0.00	0	0.00	1	1.00
Info Systems Mgr	07782	SR1300	0	0.00	0	0.00	2	2.00
Office Support Rep 3	10122	SR0600	1	1.00	0	0.00	0	0.00
Radio Tech 1	06613	TG0800	8	8.00	8	8.00	2	2.00

# 10 General Services-Financial



			FY 2006		FY 2007		FY 2008	
<u>Class</u>	<u>Grade</u>		<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>Radio Shop 51153 (Continued)</b>								
Radio Tech 2	04040	TG1100	0	0.00	0	0.00	5	5.00
Radio Tech 3	06213	TL1200	3	3.00	3	3.00	4	4.00
<b>Total Positions &amp; FTE</b>			<b>18</b>	<b>18.00</b>	<b>16</b>	<b>16.00</b>	<b>16</b>	<b>16.00</b>
<b>Office of Fleet Management 51154</b>								
Admin Svcs Officer 4	07245	SR1200	2	2.00	2	2.00	2	2.00
Automotive Mechanic	00680	TG1000	2	2.00	2	2.00	3	3.00
Automotive Mechanic Leader	00690	TL1100	5	5.00	5	5.00	4	4.00
Automotive Mechanic-Cert	06081	TG1100	3	3.00	3	3.00	2	2.00
Automotive Shop Supv	00700	TS1100	2	2.00	2	2.00	1	1.00
Automotive Svc Writer	07250	SR0700	2	2.00	2	2.00	5	5.00
Emerg Vehicle Tech 1	03057	TG1200	1	1.00	1	1.00	1	1.00
Equip & Supply Clerk 1	05010	SR0400	4	4.00	4	4.00	0	0.00
Equip & Supply Clerk 2	03440	SR0600	2	1.50	3	2.50	8	7.50
Equip & Supply Clerk 3	03027	SR0700	3	2.50	3	2.50	4	3.50
Equip Mechanic	01880	TG1100	10	10.00	10	10.00	14	14.00
Equip Mechanic-Certified	07302	TG1200	6	6.00	6	6.00	4	4.00
Equip Operator 1	06826	TG0500	0	0.00	0	0.00	4	4.00
Equip Servicer	07304	TG0500	10	10.00	10	10.00	5	5.00
Equip Shop Supv	01920	TS1200	2	2.00	2	2.00	4	4.00
Finance Officer 1	10150	SR0800	1	1.00	1	1.00	0	0.00
Garage Manager	10355	SR1300	1	1.00	1	1.00	2	2.00
Garage Supervisor 1	10356	TS1100	3	3.00	3	3.00	1	1.00
Maint & Repair Worker 3	07329	TG0600	1	1.00	1	1.00	1	1.00
Manager of Fleet Operations	10358	SR1500	1	1.00	1	1.00	1	1.00
Master Tech	10118	TG1300	22	22.00	22	22.00	22	22.00
Mechanic Helper 1	07330	TG0500	2	2.00	2	2.00	2	2.00
Office Support Rep 3	10122	SR0600	0	0.00	1	1.00	0	0.00
Office Support Spec 2	10124	SR0800	1	1.00	1	1.00	1	1.00
Parts Supv	07345	SR0900	1	1.00	1	1.00	2	2.00
Tire Servicer	06609	TG0600	1	1.00	1	1.00	0	0.00
Welder	05830	TG0900	2	2.00	2	2.00	2	2.00
<b>Total Positions &amp; FTE</b>			<b>90</b>	<b>89.00</b>	<b>92</b>	<b>91.00</b>	<b>95</b>	<b>94.00</b>
<b>Surplus Property Auction 61190</b>								
Admin Svcs Officer 3	07244	SR1000	2	2.00	2	2.00	2	2.00
Application Tech 2	10102	SR0800	2	2.00	2	2.00	2	2.00
Equip Inventory Asst 2	07301	SR0700	2	2.00	2	2.00	2	2.00
Finance Admin	10108	SR1300	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>7</b>	<b>7.00</b>	<b>7</b>	<b>7.00</b>	<b>7</b>	<b>7.00</b>
<b>Department Totals</b>			<b>214</b>	<b>213.00</b>	<b>224</b>	<b>223.00</b>	<b>230</b>	<b>229.00</b>

# 11 Historical Commission-At a Glance



Budget Summary	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
<b>Expenditures and Transfers:</b>			
GSD General Fund	\$653,200	\$688,445	\$718,300
<b>Total Expenditures and Transfers</b>	<u>\$653,200</u>	<u>\$688,445</u>	<u>\$718,300</u>
<b>Revenues and Transfers:</b>			
Program Revenue			
Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0
Other Governments and Agencies	10,000	10,000	10,000
Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Program Revenue</b>	\$ 10,000	\$ 10,000	\$ 10,000
Non-program Revenue	0	0	0
Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Revenues</b>	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>
<b>Positions</b>			
Total Budgeted Positions	9	9	9
<b>Contacts</b>	Director: Ann Roberts Financial Manager: Terri Johnson Sunnyside Mansion in Sevier Park 3000 Granny White Pike Nashville, TN 37204 email: ann.roberts@nashville.gov email: terri.johnson@nashville.gov Phone: 862-7970 FAX: 862-7974		

## Line of Business and Program

**Historic Zoning**  
Historic Zoning

**Information, Education and Tourism**  
Information, Education and Tourism

**Governmental and Public Partnership**  
Governmental and Public Partnerships

**Administrative**  
Non-allocated Financial Transactions



# 11 Historical Commission-At a Glance



<p><b>Mission</b></p>	<p>The mission of the Metropolitan Historical Commission is to provide historical and architectural information, preservation technology and advice, the design guidance products to Nashville's neighborhoods, property owners, businesses, citizens, and visitors so they can incorporate the city's rich past into today's economy, culture, and quality of life.</p>
<p><b>Goals</b></p>	<p>By the year 20XX owners of historic properties requiring approval by the Metro Historic Zoning Commission will continue to experience effective service delivery as evidenced by:</p> <ul style="list-style-type: none"> <li>• % of customers whose applications for approval by the MHZC are acted upon within 30 days</li> <li>• % of initial contacts by the customer that receive a response within xxx amount of time</li> <li>• % of sample customers (selected based on geographical diversity and complexity of project) receiving a follow-up contact from staff supervisor who rate the services of the MHZC as satisfactory or better</li> </ul> <p>By the year 20XX property owners of historic properties or within neighborhoods possibly eligible will have clearer answers as to eligibility for zoning overlays and a schedule for pursuing zoning overlays.</p> <ul style="list-style-type: none"> <li>• % of customers who request assessment of eligibility and receive answers about scheduling informational sessions within 30 days</li> </ul> <p>By the year 20XX designers, students, property owners, Metro agencies will be able to access Metro Historical Commission/Metro Historical Zoning Commission records and research material on-site and online as evidenced by:</p> <ul style="list-style-type: none"> <li>• % of customers who find the materials they seek in x amount of time</li> </ul> <p>By the year 20xx, customers will have increased access to information about Nashville's history, architecture and preservation tools, as evidenced by:</p> <ul style="list-style-type: none"> <li>• % of scanned materials available on-line</li> <li>• % of customers who report that the information provided was helpful</li> <li>• % of partners (other government agencies and non-profit groups) who report that involvement with the Historical Commission was helpful</li> </ul> <p><b><i>NOTE: The Historical Commission is gathering baseline data and goal targets will be set for FY09. The Historical Commission's Strategic Business Plan - Its Mission, Goals, and Programs as listed here - are pending.</i></b></p>

# 11 Historical Commission-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result
<b>Historical Zoning Program</b>		
Down Grade of Office Manager Position	\$ (12,000)	No impact on program results
<b>Nonallocated Financial Transactions</b>		
Pay Plan/Fringe	23,000	Supports the hiring and retention of a qualified workforce
Finance Charge	(900)	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing
Human Resources Charge	(300)	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	22,400	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Metro Payment Services Charge	(300)	Delivery of centralized payment services
Customer Call Center Charge	700	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Postal Service Charge	800	Delivery of mail across the Metropolitan Government
Internal Audit Charge	400	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
FY07 Budget Adjustment for Historical Markers	(3,945)	
TOTAL	\$ 29,855	

# 11 Historical Commission-At a Glance



**Historic Zoning Line of Business** – The purpose of Historic Zoning Line of Business is to provide advisory, evaluative, permit and interpretive products to owners of properties in historic neighborhoods and districts so they can proceed in a timely manner to preserve historic resources without damaging the historic and architectural integrity of the district.

## Historic Zoning Program

The purpose of Historic Zoning Program is to provide advisory, evaluative, permit and interpretive products to owners of properties in historic neighborhoods and districts so they can proceed in a timely manner to preserve historic resources without damaging the historic and architectural integrity of the district.

## Results Narrative

**Proposed Change in Funding:** \$(2,500)  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...	...	\$258,100	...	\$255,600
<b>FTEs:</b> GSD General Fund	...	...	3.55	...	3.55

## Results

Percentage of applicants that receive a preservation permit or action by the Commission within 20 business days

NA NA NA NA

**Governmental and Public Partnership Line of Business** – The purpose of the Governmental and Public Partnership Line of Business is to provide advisory, evaluative and informational products to regulatory agencies such as Metro Departments, Metro Officials, agencies of state and federal government, as well as neighborhoods, business people, and property owners so they can use the information and advice provided to preserve and protect historic resources, comply with legal requirements, and determine development opportunities and land use policies in a timely manner.

## Governmental and Public Partnerships Program

The purpose of the Governmental and Public Partnership Program is to provide advisory, evaluative and informational products to regulatory agencies such as Metro Departments, Metro Officials, agencies of state and federal government, as well as neighborhoods, business people, and property owners so they can use the information and advice provided to preserve and protect historic resources, comply with legal requirements, and determine development opportunities and land use policies in a timely manner.

## Results Narrative

**Proposed Change in Funding:** \$(2,500)  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...	...	\$277,700	...	\$275,200
<b>FTEs:</b> GSD General Fund	...	...	3.5	...	3.5

## Results

Percentage of projects reviewed within redevelopment districts that meet federal preservation standards

NA NA NA NA

# 11 Historical Commission-At a Glance



**Information, Education and Tourism Line of Business** – The purpose of the Information, Education and Tourism Line of Business is to provide education, publication, interpretive and technical assistance products to citizens of and visitors to Nashville so they can gain knowledge of history, historical places and architectural heritage that is useful in their professional, public or personal interests and activities.

## Information, Education and Tourism Program

The purpose of the Information, Education and Tourism Program is to provide education, publication, interpretive and technical assistance products to citizens of and visitors to Nashville so they can gain knowledge of history, historical places and architectural heritage that is useful in their professional, public or personal interests and activities.

## Results Narrative

**Proposed Change in Funding:** \$(7,000)  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...	...	\$144,700	...	\$137,700
<b>FTEs:</b> GSD General Fund	...	...	1.95	...	1.95

### Results

Percentage of participants in MHC-sponsored conferences who rate the program as useful in their professional, public or personal interests or activities

NA NA NA NA

**Administrative Line of Business** - The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

## Non-allocated Financial Transactions Program

This program represents adjustments related to safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY08. For a detailed description, see the Budget Change and Results Highlights page.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...	...	\$4,000	...	\$49,800

# 11 Historical Commission-Financial



## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	576,000	514,562	603,700	614,700
<b>OTHER SERVICES:</b>				
Utilities	5,000	1,170	3,000	3,000
Professional and Purchased Services	3,200	5,839	2,700	2,700
Travel, Tuition, and Dues	10,600	7,897	8,600	8,600
Communications	9,800	5,514	8,800	8,800
Repairs and Maintenance Services	1,500	1,710	1,800	1,800
Internal Service Fees	32,300	30,701	44,200	67,000
<b>TOTAL OTHER SERVICES</b>	<b>62,400</b>	<b>52,832</b>	<b>69,100</b>	<b>91,900</b>
Other Expense	14,800	21,026	15,645	11,700
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>653,200</b>	<b>588,420</b>	<b>688,445</b>	<b>718,300</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>653,200</b>	<b>588,420</b>	<b>688,445</b>	<b>718,300</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	32	0	0
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	10,000	0	10,000	10,000
<b>Subtotal Other Governments &amp; Agencies</b>	<b>10,000</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>10,000</b>	<b>32</b>	<b>10,000</b>	<b>10,000</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>10,000</b>	<b>32</b>	<b>10,000</b>	<b>10,000</b>

# 11 Historical Commission-Financial



			FY 2006		FY 2007		FY 2008	
<u>Class</u>	<u>Grade</u>		<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Historic Preservationist 1	06123	SR1000	6	6.00	6	6.00	6	6.00
Historic Preservationist 2	07778	SR1200	1	1.00	1	1.00	1	1.00
Historical Commission Exec Dir	01945	DP0100	1	1.00	1	1.00	1	1.00
Office Support Mgr	10119	SR0900	1	1.00	1	1.00	0	0.00
Office Support Specialist 2	10124	SR	0	0.00	0	0.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>9</b>	<b>9.00</b>	<b>9</b>	<b>9.00</b>	<b>9</b>	<b>9.00</b>
<b>Department Totals</b>			<b>9</b>	<b>9.00</b>	<b>9</b>	<b>9.00</b>	<b>9</b>	<b>9.00</b>

# 14 Information Tech Services—At a Glance



Budget Summary	2005-06	2006-07	2007-08	
<b>Expenditures and Transfers:</b>				
GSD General Fund	\$ 616,500	\$ 649,200	\$ 715,000	
Internal Service Fund	19,998,600	24,149,500	25,096,400	
<b>Expenditures and Transfers</b>	<b>\$20,615,100</b>	<b>\$24,798,700</b>	<b>\$25,811,400</b>	
<b>Revenues and Transfers:</b>				
Program Revenue				
Charges, Commissions, and Fees	\$19,632,200	\$23,829,500	\$24,749,300	
Other Governments and Agencies	0	0	0	
Other Program Revenue	0	0	0	
<b>Total Program Revenue</b>	<b>\$19,632,200</b>	<b>\$23,829,500</b>	<b>\$24,749,300</b>	
Non-program Revenue	0	0	0	
Transfers From Other Funds and Units	367,200	320,800	347,900	
<b>Total Revenues</b>	<b>\$19,999,400</b>	<b>\$24,150,300</b>	<b>\$25,097,200</b>	
<b>Positions</b>	Total Budgeted Positions	141	135	131
<b>Contacts</b>	Director of Info Tech Servs: Sandy Cole      email: sandy.cole@nashville.gov Financial Manager: Mary Newton              email: mary.newton@nashville.gov 523A Main Stream Drive 37228              Phone: 862-6300      FAX: 862-6288			

## Line of Business and Program

### Applications

Applications Development and Support

### Platforms

Technical Support Center  
 Desktop Computing Support Services  
 Database Services  
 Enterprise Server & Storage Systems

### Communications and Security

Directory Services  
 Enterprise Services  
 Network Communication Services  
 Security Assurance  
 Voice Communication Solutions

### Strategy and Planning Line

Executive Leadership  
 Strategic and Business Operations

### Information Media

Internet/Intranet Development  
 Metro 3  
 Multimedia

### Administrative

Non-allocated Financial Transactions  
 Metro-wide Technology Program  
 ALOB Information Technology



# 14 Information Tech Services—At a Glance



<p><b>Mission</b></p>	<p>The mission of the Information Technology Services Department is to provide information, communications, and business solutions products to the departments and agencies of Metro Government so they can achieve their business objectives and meet the needs and the expectations of the citizens we all serve.</p>
<p><b>Goals</b></p>	<p>By end of year 2008, customers will receive increased availability of information technology solutions in support of their business operations as evidenced by</p> <ul style="list-style-type: none"> <li>• 80% of Services Level Agreements successfully met</li> <li>• 80% of projects completed on time and on budget</li> <li>• 80% customer satisfaction rating</li> </ul> <p>By the end of year 2008, Metro Government customers and citizens will experience improved data security and reliability with priority given to public safety risks as measured by:</p> <ul style="list-style-type: none"> <li>• Outages due to security compromise will be minimized to less than 2% from the total uptime time of the network</li> </ul> <p>By end of year 2008, Metro will follow an enterprise-wide collaborative approach to technology solutions as evidenced by</p> <ul style="list-style-type: none"> <li>• 95% of IT initiatives from across Metro will follow approved IT governance processes</li> </ul> <p>By year end 2007, Metro ITS will develop and implement a comprehensive IT Business Continuity /Disaster Recovery plan as evidenced by</p> <ul style="list-style-type: none"> <li>• 100% of ITS programs who have documented and successfully tested Business Continuity /Disaster Recovery plans</li> </ul> <p><b><i>NOTE: The Strategic Goals of the Information Technology Services Department are pending.</i></b></p>

## Budget Change and Result Highlights FY 2008

Recommendation		Result
<b>Metro 3</b>		
Non-Recurring Reduction of FY07 Budget Adjustment for Metro 3 equipment purchase	\$(1,500)	No change in performance is expected for FY08.
<b>Applications Development &amp; Support Program</b>		
Reduction of Info Systems Manager and Application Analyst	(255,000) (2.0 FTEs)	No impact on program results. ITS will hire contract personnel as projects dictate to fill the need created by this position reduction.
<b>Database Services Program</b>		
Reduce Software Licensing for SQL Server	(75,000)	No change in data base uptime performance is expected.



# 14 Information Tech Services—At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result
<b>Enterprise Server and Storage Systems Program</b>		
Reduction of one Info Systems Operations Analyst 2	\$ (60,800) (1.0 FTE)	A 2% deterioration of server uptime is estimated.
<b>Enterprise Services Program</b>		
Reduction in Software Licensing and Equipment	(211,300)	No change in server uptime performance is expected.
<b>Internet Services Program</b>		
Eliminate Webtrends Maintenance	(8,000)	No change in performance is expected for FY 08.
<b>Network Communication Services Program</b>		
Reduction of One Info Systems Comm. Analyst and Maintenance Costs	(115,800) (1.0 FTE)	No change in performance is expected for FY 08.
<b>Technical Support Center Program</b>		
Reduce AS/400 Maintenance Funding	(19,000)	No change in performance is expected for FY 08.
<b>Voice Communication Solutions Program</b>		
Reduce PBX Mainframe Funding	(10,000)	No change in performance is expected for FY 08.
<b>Executive Leadership Program</b>		
Reduction of Division Manager and Operations Analyst positions	(150,300) (2.0 FTEs)	No change in performance is expected for FY 08.
<b>ALOB Information Technology Program</b>		
Reduction in Memberships and Cell Phone Costs	(6,700)	No change in performance is expected for FY08
Increase for Employee Reimbursements Due to Multiple ITS Locations	13,000	This improvement will protect various performance measures by reimbursing employees for the use of their personal vehicles to perform critical support tasks.
<b>ALOB Metrowide Technology Cost Program</b>		
Reduction in Consulting, Fiber Backbone, and Connectivity Funding	(257,500)	No change in performance is expected for FY08
Increase to Support Applicant Tracking and eProcurement Software and Hosting	326,200	No change in Results Matter performance measure for FY08 is expected, but without this funding ITS would be unable to support the new Applicant Tracking system and eProcurement
<b>Desktop Computing Support Services Program</b>		
Addition of two positions to support Police handheld devices and printers	109,000 2.0 FTEs	ITS will be able to implement and support several hundred printers and hand held devices used by MNPd officers to print tickets and input crime scene data in the field.
<b>Security Assurance Program</b>		
Websense Licensing Renewals	60,000	Without this improvement the number of systems that pass security audits would decrease dramatically.
<b>Safety &amp; Risk Management Premiums</b>		
Internal Service Fund	100	Coverage of safety and risk management premiums and activities

# 14 Information Tech Services—At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result	
<b>Non-Allocated Financial Transactions</b>			
Pay Plan/Fringe Amounts	Internal Service Fund	\$ 20,900 405,000	Supports the Hiring and Retention of a Qualified Workforce
Self-Funding Capital Projects		961,900	Represents repayment of amounts borrowed for technology projects to benefit Metro departments.
Finance Charge	GSD Internal Service Fund	(400) (9,800)	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing
Human Resources Charge	GSD Internal Service Fund	200 (1,100)	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	GSD	46,600	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance & Security Charge	Internal Service Fund	443,600	Delivery of facility maintenance and associated security functions
Shared Business Office Charge	Internal Service Fund	(157,200)	Delivery of administrative support functions
Metro Payment Services Charge	Internal Service Fund	(43,600)	Delivery of centralized payment services
Customer Call Center Charge	Internal Service Fund	1,300	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Fleet Management Charge	Internal Service Fund	(10,300)	Delivery of fleet management, fuel services, and maintenance functions
Postal Service Charge	Internal Service Fund	(200)	Delivery of mail across the Metropolitan Government
Surplus Property Charge	Internal Service Fund	2,500	Handling and disposition of surplus property
Internal Audit Charge	Internal Service Fund	15,900	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
TOTAL		\$1,012,700 (4.0 FTEs)	

### Performance Information Highlights

#### Performance Measure Certification

The Performance Measure Certification Unit reviewed all key result measures for the Information Technology Services Department for FY 2005-06. Measures were either certified, meaning the measure was aligned, documented, and reliable or not certified (NC), meaning the measure did not meet the established criteria. For FY 2006, only certified measures appear in the Operating Budget Book.

	Certified	Reported, Not Certified	Not Reported
Number of Programs:	50%	50%	0%
Program Budget Dollars:	38%	62%	0%

# 14 Information Tech Services—At a Glance



**Applications Line of Business** - The purpose of the Applications Line of Business is to provide application projects and consultation products to the Departments and Agencies of Metro Government so they can improve their business processes, communicate electronically, and conduct business with their customers on the web.

## Application Development and Support

The purpose of the Applications Development and Support Program is to provide business recommendations, applications, and project reporting products to ITS and Metro departments and agencies so they can use technologies and technology applications to support their business processes.

## Results Narrative

**Proposed Change in Funding:** \$(255,000)

**Proposed Change in FTEs:** (2.0)

**Proposed Change in Performance:** No change in Results Matter performance measure for FY08 is expected.

**Other:** ITS will hire contract personnel as projects dictate to fill the need created by this position reduction. This could increase project costs.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$1,680,200	\$1,582,790	\$1,428,800	...	\$1,173,800
<b>FTEs:</b> Internal Service Fund	20.0	20.0	18.0	...	16.0
<b>Results</b>					
Percentage of customers reporting that application products helped support their business processes	85%	100%	NR	NR	100%

**Platforms Line of Business** – The purpose of the Platforms Line of Business is to provide hardware, software, technical support and data center facility products to Metro departments and agencies so they can continuously and effectively store, access, and process data.

## Technical Support Center Program

The purpose of the Technical Support Center Program is to provide information technology assistance and notification products to Metro departments and agencies so they can receive resolution to their request for technical services from the Technical Support Center staff.

## Results Narrative

**Proposed Change in Funding:** \$(19,000)

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in server uptime performance measure for FY08 is expected.

**Other:** The secondary AS/400 was removed and with that removal the maintenance costs have also reduced.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$2,093,200	\$1,817,203	\$1,735,000	...	\$1,716,000
<b>FTEs:</b> Internal Service Fund	24.0	24.0	24.0	...	24.0
<b>Results</b>					
Percentage of calls for service resolved by Technical Support Center	NR	NC	NR	35.7%	35%

# 14 Information Tech Services—At a Glance



## Desktop Computing Support Services Program

The purpose of the Desktop Computing Support Services Program is to provide supported desktop products to Metro departments and agencies so they can continuously access and use data and applications to communicate and conduct business.

## Results Narrative

**Proposed Change in Funding:** \$109,000

**Proposed Change in FTEs:** 2.0

**Proposed Change in Performance:** Police satisfaction ratings of Desktop Support would be expected to decline without this support being available.

**Other:** Without this investment, ITS will be unable to implement or support the ongoing troubleshooting and maintenance of several hundred printers and hand held devices used by MNPD officers to print tickets and input crime scene data in the field.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$1,629,100	\$1,613,327	\$1,621,500	...	\$1,730,500
<b>FTEs:</b> Internal Service Fund	22.0	22.0	22.0	...	24.00
<b>Results</b>					
Percentage of agencies surveyed showing satisfaction with supported desktops	90%	98%	NR	NR	78%

## Database Services Program

The purpose of the Database Services Program is to provide database consultation and maintenance products to Metro departments and agencies so they can continuously access their data.

## Results Narrative

**Proposed Change in Funding:** \$(75,000)

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in data base uptime performance is expected in FY08.

**Other:** No incremental SQL licenses for database servers are needed in FY08 so the recurring funding can be reduced.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$253,100	\$249,634	\$405,400	...	\$330,400
<b>FTEs:</b> Internal Service Fund	2.0	2.0	2.0	...	2.0
<b>Results</b>					
Percentage of time that databases are available	99.90%	NC	NR	99.98%	99.90%

## Enterprise Server and Storage Systems Program

The purpose of the Enterprise Server and Storage Systems Program is to provide server and data storage systems products to Metro Departments and agencies so they can continuously and reliably store, access, process, and recover data in a timely manner.

## Results Narrative

**Proposed Change in Funding:** \$(60,800)

**Proposed Change in FTEs:** (1.0)

**Proposed Change in Performance:** A 2% deterioration of server uptime is estimated as each of the remaining server technicians will absorb a 20% increase in workload.

**Other:** Delays in patching, troubleshooting and fixes may result.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$3,000,600	\$1,549,330	\$2,330,900	...	\$2,270,100
<b>FTEs:</b> Internal Service Fund	18.0	18.0	18.0	...	17.0
<b>Results</b>					
Percentage of time supported servers are available	99.90%	NC	NR	98.99%	94.9%

# 14 Information Tech Services—At a Glance



**Communications and Security Line of Business** – The purpose of the Communications and Security Line of Business is to provide connectivity and communication products to Metro departments and agencies so they can communicate in a timely and effective manner.

## Directory Services Program

The purpose of the Directory Services Program is to provide directory infrastructure products and security login access to Metro Government information resources so that Metro Departments and Agencies can access the Metro Government Wide Area Network.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$520,100	\$451,637	\$318,000	...	\$318,000
<b>FTEs:</b> Internal Service Fund	5.0	5.0	2.0	...	2.0
<b>Results</b>					
Percentage of directory accounts that are available				99.99%	99%
Percentage of time directory accounts are available	99.90%	100%	NR	99.99%	99%

## Enterprise Services Program

The purpose of the Enterprise Services Program is to provide electronic messaging, scheduling, monitoring, and shared project document resource products to Metro departments and agencies so they can reliably and consistently send and receive messages, schedule events, and collaborate electronically.

## Results Narrative

**Proposed Change in Funding:** \$(211,300)  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in server uptime performance measure for FY08 is expected.  
**Other:** Only one of the large disk repositories (SAN) shared by servers needs a maintenance renewal and General Services selected a new software package to manage the Call Center which has enabled ITS to reach these savings.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$786,000	\$617,606	\$660,400	...	\$449,100
<b>FTEs:</b> Internal Service Fund	8.0	8.0	8.0	...	8.0
<b>Results</b>					
Percentage of time the electronic mailbox services are available	99%	NC	NR	99.99%	99%

## Network Communication Services Program

The purpose of the Network Communication Services Program is to provide communications products and projects to Metro departments and agencies so they can reliably, securely and continuously transport data, voice, and video.

## Results Narrative

**Proposed Change in Funding:** \$(115,800)  
**Proposed Change in FTEs:** (1.0)  
**Proposed Change in Performance:** No change in Results Matter performance measure for FY08 is expected.  
**Other:** This position provided voice communications support to MNPS and was fully funded by MNPS. MNPS has elected to absorb the workload within its technical staff.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$1,889,500	\$992,160	\$1,772,500	...	\$1,656,700
<b>FTEs:</b> Internal Service Fund	11.0	11.0	10.0	...	9.0
<b>Results</b>					
Percentage of time network communication services are available	98%	NC	NR	99.91%	93%

# 14 Information Tech Services—At a Glance



## Security Assurance Program

The purpose of the Security Assurance Program is to provide enterprise access control products to Metro departments and agencies so they can have reliable and secure access to protected data and applications.

## Results Narrative

**Proposed Change in Funding:** \$60,000  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** Without this improvement the number of systems that pass security audits would decrease dramatically.  
**Other:** Without this improvement to continue use of the Websense tool, internet filtering would stop. This would result in employee productivity loss for Metro and increase the vulnerability of Metro's computers and applications to spyware and malware.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$427,100	\$364,284	\$553,500	...	\$613,500
<b>FTEs:</b> Internal Service Fund	2.0	2.0	2.0	...	2.0
<b>Results</b>					
Percentage of systems that pass internal security audits	90%	98.04%	NR	87.1%	42%

## Voice Communication Solutions Program

The purpose of the Voice Communication Solutions Program is to provide telecommunications products to Metro departments and agencies so they can effectively communicate.

## Results Narrative

**Proposed Change in Funding:** \$(10,000)  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change is expected in percent of time telecommunication services are available.  
**Other:** This reduction in voice connectivity equipment maintenance costs was obtained through contract renegotiation.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$989,900	\$585,083	\$953,900	...	\$943,900
<b>FTEs:</b> Internal Service Fund	6.0	6.0	6.0	...	6.0
<b>Results</b>					
Percentage of time telecommunication services are available	99.98%	NC	NR	99.96%	96%

**Strategy and Planning Line of Business –** The purpose of the Strategy and Planning Line of Business is to provide operations support service products to both ITS and other Metro departments and agencies so they can efficiently perform their job functions.

## Executive Leadership Program

The purpose of the Departmental Executive Leadership Program is to provide business policy, business continuity and disaster recover products to ITS so it can deliver results and retain service availability for customers.

## Results Narrative

**Proposed Change in Funding:** \$(150,300)  
**Proposed Change in FTEs:** (2.0)  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** Responsibilities of these reduced positions will be reassigned to other ITS staff.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$1,373,900	\$369,041	\$989,300	...	\$839,000
<b>FTEs:</b> Internal Service Fund	3.0	3.0	3.0	...	1.0
<b>Results</b>					
Percentage of departmental key results achieved	NR	NR	NR	NR	90%

# 14 Information Tech Services—At a Glance



## Strategic and Business Operations Program

The purpose of the Strategic and Business Operations Program is to provide policies, processes and service agreements to ITS and Metro departments so they can experience continuously improved IT service delivery and management.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$186,200	\$173,072	\$94,200	...	\$94,200
<b>FTEs:</b> Internal Service Fund	2.0	2.0	2.0	...	2.0

### Results

Percentage of policies, processes and procedures implemented/published	NA	NA	NA	43%	40%
Percentage of project managers that agree the tools, templates, training and techniques provided by PMO effectively supported their project management needs	90%	100%	NR		

**Information Media Line of Business** – The purpose of the Information Media Line of Business is to provide multimedia, video and web site outlets for Departments and Agencies of Metro Government so they can better inform their customers as to the upcoming events and business conducted by the Metro Nashville Government.

## Internet/Intranet Development Services

The purpose of the Internet/Intranet Development Program is to provide internet and intranet design, publication, web pages, and support products to Metro departments and agencies so they can achieve their predetermined e-Government business objectives in a timely manner.

## Results Narrative

**Proposed Change in Funding:** \$(8,000)  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** Maintenance is not essential for the Webtrends application to function. Webtrends provides statistical information related to the Nashville.gov web site which assists departments in communication decisions and web design.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$409,700	\$395,211	\$480,400	...	\$472,400
<b>FTEs:</b> Internal Service Fund	7.0	7.0	7.0	...	7.0

### Results

Percentage of departments where the customer experiences satisfaction with ITS performance and product delivery of Internet/Intranet design consultations and updates	97%	100%	NR	NR	96%
---	-----	------	----	----	-----

# 14 Information Tech Services—At a Glance



## Metro 3 Program

The purpose of the Metro 3 Program is to provide video information products to the citizens of Nashville so they can watch government proceedings and be better informed about local government.

## Results Narrative

**Proposed Change in Funding:** \$(1,500)  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No increase in funding may prevent Metro 3 from training employees in Video editing software tools.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$390,300	\$404,968	\$427,300	...	\$425,800
<b>FTEs:</b> GSD General Fund	6.1	6.1	6.1	...	6.1

## Results

	2006	2006	2007	2007	2008
Percentage of citizens reporting that they are better informed about local government because of Metro 3	78%	78%	NR	NR	58%

## Multimedia Program

The purpose of the Multimedia Program is to provide video products to Metro departments and agencies so they can visually record and present their program content in a video format that meets or exceeds their pre-determined requirements.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$157,600	\$170,161	\$165,600	...	\$165,600
<b>FTEs:</b> GSD General Fund	2.9	2.9	2.9	...	2.9

## Results

	2006	2006	2007	2007	2008
Percentage of Metro departments that report that the video met or exceeded their pre-determined requirements	97%	NC	NR	100%	77%

**Administrative Line of Business** - The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

## Non-allocated Financial Transactions Program

This program represents adjustments related to pay plan, benefits, safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY08. For a detailed description, see the Budget Change and Results Highlights page.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$0		\$0	...	\$ 67,300
Internal Service Fund	0		0	...	1,608,100
Total	\$0		\$0	...	\$1,675,400
<b>FTEs:</b> Internal Service Fund	0.0		0.0	...	0.0



# 14 Information Tech Services—At a Glance



## Metro-Wide Technology Program

The purpose of the Metro-Wide Technology Program is to provide enterprise-wide tech products to Metro departments and agencies so they can conduct business effectively and efficiently.

## Results Narrative

**Proposed Change in Funding:** \$68,700

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY08

**Other:** Funding allows for the reduction of unnecessary consulting, fiber backbone, and connectivity funding and increases to support the applicant tracking application and eProcurement.

## Program Budget & Performance Summary

		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	Internal Service Fund	\$3,552,500	\$4,103,068	\$7,734,200	...	\$7,802,900
<b>FTEs:</b>	Internal Service Fund	0.0		0.0	...	0.0

## ALOB Information Technology Program

The purpose of the Information Technology program is to provide information technology support products to this Metro department so it can efficiently and securely meet its business needs.

## Results Narrative

**Proposed Change in Funding:** \$6,300

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** This improvement will protect the various performance measures of server and network uptime and customer satisfaction by reimbursing employees for the use of their personal vehicles to perform critical support tasks.

**Other:** This will cover the cost of mileage reimbursement for staff personal vehicle usage as a result of split locations of the ITS department at Metro Center, Howard Office Building, and Metro Southeast.

## Program Budget & Performance Summary

		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	Internal Service Fund	\$1,276,100	\$2,592,885	\$3,127,800	...	\$3,134,100
<b>FTEs:</b>	Internal Service Fund	0.0		0.0	...	0.0
	Percentage customer satisfaction with quality of IT services	NR	NR	NR	NR	NR

# 14 Information Tech Services—Financial



## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	542,200	571,475	585,700	606,600
<b>OTHER SERVICES:</b>				
Utilities	0	0	0	0
Professional and Purchased Services	0	129	0	0
Travel, Tuition, and Dues	400	6,543	400	400
Communications	0	635	0	0
Repairs and Maintenance Services	1,000	0	1,000	1,000
Internal Service Fees	68,600	29,556	54,600	101,000
<b>TOTAL OTHER SERVICES</b>	<b>70,000</b>	<b>36,863</b>	<b>56,000</b>	<b>102,400</b>
Other Expense	4,300	6,681	7,500	6,000
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>616,500</b>	<b>615,019</b>	<b>649,200</b>	<b>715,000</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>616,500</b>	<b>615,019</b>	<b>649,200</b>	<b>715,000</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	800	857	800	800
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>800</b>	<b>857</b>	<b>800</b>	<b>800</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>800</b>	<b>857</b>	<b>800</b>	<b>800</b>

# 14 Information Tech Services—Financial



## Internal Service Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	9,612,700	8,807,360	9,903,300	10,000,100
<b>OTHER SERVICES:</b>				
Utilities	5,600	1,798	5,600	5,600
Professional and Purchased Services	1,713,800	1,885,568	2,329,200	2,329,800
Travel, Tuition, and Dues	201,200	118,542	276,600	284,300
Communications	15,400	23,085	400	2,400
Repairs and Maintenance Services	507,200	425,802	565,400	474,900
Internal Service Fees	2,331,700	1,342,486	2,431,000	2,453,200
<b>TOTAL OTHER SERVICES</b>	<b>4,774,900</b>	<b>3,797,280</b>	<b>5,608,200</b>	<b>5,550,200</b>
Other Expense	1,987,200	1,595,252	1,984,600	1,930,800
Pension, Annuity, Debt, & Other Costs	642,300	574,498	0	0
Special Projects	404,800	0	60,200	60,200
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>17,421,900</b>	<b>14,774,391</b>	<b>17,556,300</b>	<b>17,541,300</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>2,576,700</b>	<b>2,642,050</b>	<b>6,593,200</b>	<b>7,555,100</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>19,998,600</b>	<b>17,416,441</b>	<b>24,149,500</b>	<b>25,096,400</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	19,631,400	17,568,656	23,828,700	24,748,500
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>19,631,400</b>	<b>17,568,656</b>	<b>23,828,700</b>	<b>24,748,500</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>367,200</b>	<b>600,080</b>	<b>320,800</b>	<b>347,900</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>19,998,600</b>	<b>18,168,736</b>	<b>24,149,500</b>	<b>25,096,400</b>

# 14 Information Tech Services—Financial



	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Admin Svcs Mgr	07242	SR1300	1	1.00	1	1.00	0	0.00
Admin Svcs Officer 4	07245	SR1200	2	1.00	2	1.00	2	1.00
Info Systems Mgr	07782	SR1300	0	0.00	0	0.00	1	1.00
Program Coord	06034	SR0900	1	1.00	1	1.00	0	0.00
Program Spec 2	07379	SR0800	0	0.00	0	0.00	3	3.00
Program Spec 3	07380	SR1000	4	4.00	4	4.00	3	3.00
Video Production Spec	06798	SR0700	2	2.00	2	2.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>10</b>	<b>9.00</b>	<b>10</b>	<b>9.00</b>	<b>10</b>	<b>9.00</b>
<b>Information Technology Service 51137</b>								
Admin Asst	07241	SR0900	1	1.00	1	1.00	0	0.00
Admin Spec	07720	SR1100	0	0.00	0	0.00	1	1.00
Admin Svcs Officer 1	02660	SR0600	2	1.00	2	1.00	0	0.00
Admin Svcs Officer 4	07245	SR1200	1	1.00	1	1.00	0	0.00
Application Tech 1	10100	SR0700	1	1.00	1	1.00	0	0.00
Chief Info Officer	07113	DP0300	1	1.00	1	1.00	1	1.00
Communications Mgr	06898	SR1300	1	1.00	1	1.00	0	0.00
Computer Operations Scheduler	01301	SR0600	1	1.00	1	1.00	0	0.00
Computer Operations Shift Supv	01302	SR1100	3	3.00	3	3.00	2	2.00
Computer Operator 1	01430	SR0500	1	1.00	1	1.00	0	0.00
Computer Operator 2	04540	SR0600	4	4.00	4	4.00	1	1.00
Computer Operator 3	07268	SR0700	2	2.00	2	2.00	4	3.00
Database Admin	06818	SR1400	2	2.00	2	2.00	0	0.00
Database Analyst	07285	SR1300	1	1.00	1	1.00	0	0.00
Info Sys Comm Analyst 1	06918	SR1000	0	0.00	0	0.00	2	2.00
Info Sys Comm Analyst 3	07265	SR1200	5	5.00	5	5.00	5	5.00
Info Sys Cust Support Rep 2	10115	SR0800	2	2.00	2	2.00	0	0.00
Info Systems App Analyst 1	07779	SR1000	19	19.00	19	19.00	2	2.00
Info Systems App Analyst 2	07780	SR1100	9	9.00	9	9.00	3	3.00
Info Systems App Analyst 3	07783	SR1200	19	19.00	19	19.00	3	3.00
Info Systems App Tech 1	07784	SR0800	9	9.00	9	9.00	0	0.00
Info Systems App Tech 2	07785	SR0900	8	8.00	6	6.00	3	3.00
Info Systems Asst Dir	07744	SR1500	1	1.00	1	1.00	3	3.00
Info Systems Div Mgr	07318	SR1400	4	4.00	4	4.00	6	6.00
Info Systems Mgr	07782	SR1300	22	22.00	22	22.00	8	8.00
Information Sys Oper Anal 2	10476	SR1100	0	0.00	0	0.00	13	13.00
Information Sys oper Anal 3	10477	SR1200	0	0.00	0	0.00	17	17.00
Information Sys Oper Sys Ana 1	10475	SR1000	0	0.00	(2)	(2.00)	5	5.00
Information Sys Oper TEch 1	10478	SR0800	0	0.00	0	0.00	10	10.00
Information Sys Oper Tech 2	10479	SR0900	0	0.00	0	0.00	5	5.00

# 14 Information Tech Services—Financial



		FY 2006		FY 2007		FY 2008	
<u>Class</u>	<u>Grade</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>Information Technology Service 51137 (Continued)</b>							
Information Systems Advisor 1	07234 SR1300	9	9.00	7	7.00	24	24.00
Information Systems Advisor 2	07407 SR1400	1	1.00	1	1.00	3	3.00
Office Support Spec 2	10124 SR0800	1	1.00	1	1.00	0	0.00
Technical Specialist 1	07756 SR1100	1	1.00	1	1.00	0	0.00
<b>Total Positions &amp; FTE</b>		<b>131</b>	<b>130.00</b>	<b>125</b>	<b>124.00</b>	<b>121</b>	<b>120.00</b>
<b>Department Totals</b>		<b>141</b>	<b>139.00</b>	<b>135</b>	<b>133.00</b>	<b>131</b>	<b>129.00</b>

# 15 Finance-At a Glance



Budget Summary	2005-06	2006-07	2007-08	
<b>Expenditures and Transfers:</b>				
GSD General Fund	\$ 1,359,700	\$ 1,555,400	\$ 1,459,300	
Internal Service Fund	11,569,200	12,952,000	12,615,700	
<b>Total Expenditures and Transfers</b>	<b>\$12,928,900</b>	<b>\$14,507,400</b>	<b>\$14,075,000</b>	
<b>Revenues and Transfers:</b>				
Program Revenue				
Charges, Commissions, and Fees	\$11,316,700	\$12,952,000	\$12,615,700	
Other Governments and Agencies	0	0	0	
Other Program Revenue	0	0	0	
<b>Total Program Revenue</b>	<b>\$11,316,700</b>	<b>\$12,952,000</b>	<b>\$12,615,700</b>	
Non-program Revenue	0	0	0	
Transfers From Other Funds and Units	252,500	0	0	
<b>Total Revenues</b>	<b>\$11,569,200</b>	<b>\$12,952,000</b>	<b>\$12,615,700</b>	
<b>Positions</b>	Total Budgeted Positions	143	142	136
<b>Contacts</b>	Director: David Manning      email: david.manning@nashville.gov Deputy Finance Director: Talia Lomax-O'dneal      email: talia.lomaxodneal@nashville.gov 106 Metro Courthouse      37201      Phone: 862-6151      FAX: 862-6156			

## Line of Business and Program

### Strategic Resource Allocation and Management

- Results Matter Design, Deployment and Integration
- Cost Planning and Management
- Budget Planning and Management
- Investor Relations
- Investment Committees Support
- Real Property Project Administration
- Grants Assessment and Resource
- Getting Priorities Straight

### Business Integrity and Accountability

- Compliance Monitoring and Accountability
- Performance Measure Certification

### Business Support and Solutions

- Business Systems Administration
- Enterprise Business Systems (EBS)
- Procurement
- Minority and Small Business Assistance
- Cash Operations
- Accounts Payable
- Financial Accounting and Reporting
- Payroll Operations
- Real Estate Management

### Executive Leadership

- Executive Leadership

### Administrative

- Non-allocated Financial Transactions

The budget and FTEs for Audit Advisory Consultation, Financial Control and Compliance, and Performance Audit programs were transferred to Office of Internal Audit in FY 08. See page B-139.

# 15 Finance-At a Glance



<b>Mission</b>	The mission of the Department of Finance is to provide financial management, information, and business products to policy makers, departments, agencies, investors, and the Nashville Community so they can have confidence in Metro Government, make informed decisions, and achieve their results.
<b>Goals</b>	<p>Finance will provide integrated, aligned business products and support that help focus Metro's resources on customers as represented by the achievement of 90% of Metro's departmental key results by December 2007.</p> <p>By December 2007, Metro Government policymakers will have cost data to better inform their decisions and drive operational efficiencies as evidenced by:</p> <ul style="list-style-type: none"> <li>• 100% of Metro Government departments/agencies will have a cost allocation plan approved by and on file with the Office of Management and Budget.</li> <li>• 100% of central service government functions will have an internal service fund rate structure and update it annually.</li> <li>• 100% of targeted Metro departments/agencies that provide products outside of the government on a fee for service basis have identified the full cost for providing those products.</li> </ul> <p>Policymakers and citizens will have clear, reliable information on how tax dollars were spent and understand the value they are getting in terms of results as measured by all Mayoral departments/agencies implementing Results Matter by September 2007.</p> <p>By June 2008, Metro Nashville Government will achieve a cumulative savings of 100 million dollars based on FY05 budgeted expenses through increased efficiencies in operations and increased non-tax revenue.</p>

## Budget Change and Result Highlights FY 2008

Recommendation		Result
<b>Executive Leadership Program</b>		
Reduction of Finance Manager position	\$(77,900)	No change in performance is expected for FY 08. Reduction is achieved through retirement of an employee mid-fiscal year. Duties will be absorbed by others.
<b>Minority and Small Business Assistance Program</b>		
Reduce management consulting services	(50,500)	No change in performance is expected for FY 08. The office will perform certifications internally instead of contracting for service.
<b>Audit Advisory Consultations Program</b>		
Transfer of program to Internal Audit	(155,400)	No change in performance is expected for FY 08
<b>Financial Control and Compliance Program</b>		
Transfer of program to Internal Audit	(282,000)	No change in performance is expected for FY 08
<b>Performance Audit Program</b>		
Transfer of program to Internal Audit	(355,900)	No change in performance is expected for FY 08
<b>Financial Accounting and Reporting Program</b>		
Reduction of one Finance Officer and a seasonal position	(69,800)	No change in performance is expected for FY 08
<b>Employee Payroll Operations Program</b>		
Reduction of 1 Application Technical position	(52,600)	This program will continue to sustain current output and results due to additional efficiencies achieved in consolidating the payroll staff after MNPS payroll came live on EBS.

# 15 Finance-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result
<b>Treasury Cash Operations Program</b>		
Reduction of .34 Finance Assistant Director position	\$ (29,100)	No change in performance is expected for FY 08
Self-funded debt repayment	(9,700)	Amount required to repay borrowed funds
<b>Treasury Investor Relations Program</b>		
Reduction of .33 Finance Assistant Director position	(29,500)	No change in performance is expected for FY 08
<b>Investment Committee Support Program</b>		
Reduction of .33 Finance Assistant Director position	(29,200)	No change in performance is expected for FY 08
<b>Safety &amp; Risk Management Premiums</b>	GSD 3,500	Coverage of safety and risk management premiums and activities
<b>Non-allocated Financial Transactions</b>		
Pay Plan/Fringe Amounts	GSD 48,700	Supports the hiring and retention of a qualified workforce
Internal Service Fund	428,700	
Finance Charge	GSD (1,000)	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing
Internal Service Fund	68,400	
Human Resources Charge	GSD (400)	Delivery of core human resource functions including hiring, training, and evaluation/management
Internal Service Fund	4,700	
Information Systems Charge	GSD (33,000)	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Internal Service Fund	(48,400)	
Facilities Maintenance & Security Charge	GSD 1,100	Delivery of facility maintenance and associated security functions
Internal Service Fund	150,400	
Shared Business Office Charge	GSD 8,200	Delivery of administrative support functions
Internal Service Fund	7,000	
Metro Payment Services Charge	GSD (500)	Delivery of centralized payment services
Internal Service Fund	(5,000)	
Customer Call Center Charge	GSD (500)	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Internal Service Fund	9,500	
Fleet Management Charge	Internal Service Fund (1,100)	Delivery of fleet management, fuel services, and maintenance functions
Postal Service Charge	GSD 100	Delivery of mail across the Metropolitan Government
Internal Service Fund	10,300	
Surplus Property Charge	Internal Service Fund 900	Handling and disposition of surplus property
Internal Audit Charge	GSD 6,100	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
Internal Service Fund	51,500	
<b>TOTAL</b>	<b>\$(432,400)</b>	



# 15 Finance-At a Glance



## Performance Information Highlights

### Performance Measure Certification

The Performance Measure Certification Unit reviewed all key result measures for the Finance Department for FY 2005-06. Measures were either certified, meaning the measure was aligned, documented, and reliable or not certified (NC), meaning the measure did not meet the established criteria. For FY 2006, only certified measures appear in the Operating Budget Book.

	<b>Certified</b>	<b>Reported, Not Certified</b>	<b>Not Reported</b>
Number of Programs:	88%	0%	12%
Program Budget Dollars:	83%	0%	17%

# 15 Finance-At a Glance



**Strategic Resource Allocation and Management Line of Business** – The purpose of the Strategic Resource Allocation and Management Line of Business is to provide knowledge, planning, advisory and consultation products to Metro departments and agencies, policymakers and the Nashville community and investors so they can make better informed decisions and have confidence that Metro is using public resources in the most effective and efficient way possible.

## Results Matter Design, Deployment and Integration Program

The purpose of the Results Matter Design, Deployment and Integration Program is to provide strategic planning and performance accountability products to Metro Government policy makers, departments and agencies so they can use performance information to make policy, resource, and operations improvement decisions and tell taxpayers what they are getting for their money in terms of results.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** Ten percent increase over FY2006 actual results is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$259,100	\$254,279	\$280,500	...	\$280,500
<b>FTEs:</b> Internal Service Fund	3.0	3.0	3.0	...	3.0
<b>Results</b> Percentage of customers who respond that they are using Managing for Results data to make decisions	40%	37.5%	65%	NR	41%

## Cost Planning and Management Program

The purpose of the Cost Planning and Management Program is to provide planning, implementation and support products to Metro departments and agencies so they can manage key product costs within predetermined performance targets and use the cost information to make resource and operational improvement decisions.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** Five percent increase over FY2006 actual results is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$200,400	\$155,447	\$211,300	...	\$211,300
<b>FTEs:</b> Internal Service Fund	2.0	2.0	2.0	...	2.0
<b>Results</b> Percentage of agencies using cost information for resource and operational improvement decisions	40%	69%	50%	NR	72%

## Budget Planning and Management Program

The purpose of the Budget Planning and Management Program is to provide budgetary assistance, information, and documentation products to the Mayor, Council, and Metro departments and agencies so they can make timely, well informed budgetary decisions and so they can manage their budget results.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** Ten percent increase over FY2006 actual results is expected for FY 08  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$1,230,100	\$1,013,609	\$1,407,900	...	\$1,407,900
<b>FTEs:</b> Internal Service Fund	13.0	13.0	13.0	...	13.0
<b>Results</b> Percentage of customers (Mayor, Council Members and Departments/Agencies) who report they have the information they need to make timely, well informed budgetary decisions	NA	76%	85%	NR	80%

## Investor Relations Program

The purpose of the Investor Relations Program is to provide debt management products to investors and the Metro Government so Metro can issue debt at the lowest cost.

## Results Narrative

**Proposed Change in Funding:** \$(29,500)

**Proposed Change in FTEs:** (0.33)

**Proposed Change in Performance:** No change in performance is expected for FY 08.

**Other:** This will complete a two year plan which will result in a net reduction of three filled positions in the Treasury Division from a total of 11 to 8 active positions.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$177,400	\$223,712	\$265,800	...	\$236,300
<b>FTEs:</b> Internal Service Fund	2.0	2.0	2.0	...	1.67
<b>Results</b>					
Percentage of time Metro Nashville Government meets SEC deadline for filing disclosure statements	100%	100%	100%		
Percentage of time Metro completes debt activities (compliance reports, continuous disclosure statements, debt payments) accurately and timely	NA	NA	NA	NR	90%

## Investment Committee Support Program

The purpose of the Investment Committee Support Program is to provide administrative and operational support products to the Investment Committees so they can make informed decisions regarding the money manager's performance against benchmarks.

## Results Narrative

**Proposed Change in Funding:** \$(29,200)

**Proposed Change in FTEs:** (0.33)

**Proposed Change in Performance:** No change in performance is expected for FY 08.

**Other:** This will complete a two year plan which will result in a net reduction of three filled positions in the Treasury Division from a total of 11 to 8 active positions.

## Program Budget & Performance Summary

	20056 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$207,900	\$276,220	\$321,500	...	\$292,300
<b>FTEs:</b> Internal Service Fund	1.0	1.0	2.0	...	1.67
<b>Results</b>					
Percentage of time the money managers meet composite benchmarks (five year rate of return)	100%	100%	100%	NR	90%

## Real Property Project Administration Program

The purpose of the Real Property Project Administration Program is to provide Metro departments and agencies with the necessary facilities space-needs planning and management products that will enable them to effectively deliver their services while operating in a safe, healthy, and accessible work environment.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY 08.

**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$1,406,800	\$1,528,914	\$1,596,400	...	\$1,596,400
<b>FTEs:</b> Internal Service Fund	15.0	15.0	15.0	...	15.0
<b>Results</b>					
Percentage of projects completed on time and within budget	60%	76%	66%	62%	66%

# 15 Finance-At a Glance



## Grants Assessment and Resource Program

The purpose of the Grants Assessment and Resource Program is to provide grant funding development, assessment, and technical assessment products to Metro departments and agencies so they can win, collect, and retain grant funds.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$221,200	\$200,090	\$239,400	...	\$239,400
<b>FTEs:</b> Internal Service Fund	2.0	2.0	3.0	...	3.0
<b>Results</b>					
Percentage of new grant awards attributable to program activities	NA	17.8	NR		
Percentage of awarded grant revenue expended that is actually collected	NA	NA	NR	NR	84%

## Getting Priorities Straight Program

The purpose of the Getting Priorities Straight Program is to provide technology investment products to IT investment decision makers so they can make informed IT investment decisions.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$62,700	\$61,492	\$19,200	...	\$19,200
<b>FTEs:</b> Internal Service Fund	1.5	1.5	0.0	...	0.0
<b>Results</b>					
Percentage of IT investment decisions based upon adequate information	NR	76%	NR	NR	70%

**Business Integrity and Accountability Line of Business** – The purpose of the Business Integrity and Accountability Line of Business is to provide performance audit, financial control and compliance, monitoring and special project reports products to Policymakers and Metro departments and agencies so they can make timely, informed decisions to improve operations, controls and processes and be assured that Metro programs are compliant with applicable regulations.

## Compliance Monitoring and Accountability Program

The purpose of the Compliance Monitoring and Accountability Program is to provide financial and programmatic monitoring reports, special reviews reports, consultations, and training products to Metro departments, agencies and policymakers so they can be assured of the integrity of Metro Government's programs and compliance with applicable federal, state and local regulations.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$340,700	\$334,249	\$361,500	...	\$361,500
<b>FTEs:</b> Internal Service Fund	4.0	4.0	4.0	...	4.0
<b>Results</b>					
Percentage of Metro programs in compliance with applicable federal, state and local regulations	NR	42%	50%	NR	50%

# 15 Finance-At a Glance



## Performance Measure Certification Program

The purpose of the Performance Measure Certification Program is to provide certification and consultation products to policymakers and departments so they can make better informed resource allocation and operational decisions.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$105,700	\$116,408	\$140,200	...	\$140,200
<b>FTEs:</b> Internal Service Fund	1.0	1.0	2.0	...	2.0

### Results

Percentage of policymakers who indicate that certification information was informative and useful in making resource allocation decisions

	80%	57%	80%	NR	80%
--	-----	-----	-----	----	-----

**Business Support and Solutions Line of Business** – The purpose of the Business Support and Solutions Line of Business is to provide financial, business development, capital asset management and technology products to Metro departments and agencies so they can improve their business processes and functions and assist the Nashville Business Community in conducting business with Metro.

## Business Systems Administration Program

The purpose of the Business Systems Administration Program is to provide business technology support products to Metro departments and agencies so they can use business systems to conduct business.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$137,500	\$206,775	\$585,300	...	\$585,300
<b>FTEs:</b> Internal Service Fund	1.0	1.0	11.0	...	11.0

### Results

Percentage of service requests resolved accurately within agreed upon timeframe

	NA	99%	NA	99%	95%
--	----	-----	----	-----	-----

## Enterprise Business Systems (EBS) Program

The purpose of the Enterprise Business Systems (EBS) Program is to provide business technology products to Metro departments and agencies so they can improve their business processes.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$868,700	\$665,451	\$830,000	...	\$830,000
<b>FTEs:</b> Internal Service Fund	8.5	8.5	2.0	...	2.0

### Results

Percentage of surveyed departments that agree that the implementation of business systems improved their business processes

	NR	36%	NR	NR	55%
--	----	-----	----	----	-----

# 15 Finance-At a Glance



## Procurement Program

The purpose of the Procurement Program is to provide procurement and customer service products to Metro departments and agencies so they can issue a purchase order for goods and services at the best value in a timely manner.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$1,561,100	\$1,438,531	\$1,650,300	...	\$1,650,300
<b>FTEs:</b> Internal Service Fund	17.0	17.0	17.0	...	17.0

### Results

Percentage of customers who say they were able to purchase goods and services at the best value in a timely manner

	2006	2006	2007	2007	2008
	NA	NR	NR	NR	NR

## Minority and Small Business Assistance Program

The purpose of the Minority and Small Business Assistance Program is to provide business development and information products to minority and small businesses so they will be ready to do business with Metro Government and other buying entities and thereby increase their revenue.

## Results Narrative

**Proposed Change in Funding:** \$(50,500)  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** The number of small and minority business consultations conducted will not change. The Office will perform certifications internally instead of contracting for services.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$512,600	\$307,896	\$555,100	...	\$504,600
<b>FTEs:</b> GSD General Fund	6.0	6.0	7.0	...	7.0

### Results

Percentage of total surveyed minority and small businesses who report an increase in revenue directly attributable to program activities

	2006	2006	2007	2007	2008
	NR	20%	NR	NR	NR

## Cash Operations Program

The purpose of the Cash Operations Program is to provide receipt, disbursement and information products to the Metro Government so it can maximize earnings and satisfy financial commitments.

## Results Narrative

**Proposed Change in Funding:** \$(38,800)  
**Proposed Change in FTEs:** (0.34)  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$659,400	\$686,103	\$812,200	...	\$773,400
<b>FTEs:</b> Internal Service Fund	9.0	7.0	5.0	...	4.66

### Results

Percentage of time Metro's core operational bank account balances meet Policy Guidelines

	2006	2006	2007	2007	2008
	100%	98%	98%	NR	90%

# 15 Finance-At a Glance



## Accounts Payable Program

The purpose of the Accounts Payable Program is to provide vendor payment products to Metro departments and agencies so they can have the goods and services they need to achieve their results.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Status quo funding is expected to improve the change in the rate of payments voided due to reviewer error from a 12.91% increase in FY 2006 to a 5% decrease in FY 2008 with no reduction in output.

**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$362,100	\$392,568	\$425,200	...	\$425,200
<b>FTEs:</b> Internal Service Fund	7.0	7.0	6.0	...	6.0
<b>Results</b>					
Percentage change in payments voided due to review error	NA	12.9%	NR	NR	NR

## Financial Accounting and Reporting Program

The purpose of the Financial Accounting and Reporting Program is to provide financial policy, support, general accounting, audited financial statements and other financial reporting products to policymakers and Metro departments and agencies and investors so they can make timely, well-informed decisions and have confidence in the integrity of the financial condition of the Metropolitan Government.

## Results Narrative

**Proposed Change in Funding:** \$(69,800)

**Proposed Change in FTEs:** (1.0)

**Proposed Change in Performance:** No change in performance is expected for FY 08.

**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$1,512,700	\$1,348,075	\$1,518,600	...	\$1,448,800
<b>FTEs:</b> Internal Service Fund	16.5	16.5	19.0	...	18.0
<b>Results</b>					
Percentage of accounting entries posted on time	NR	44%	NR	NR	NR

## Payroll Operations Program

The purpose of the Payroll Operations Program is to provide payroll disbursement products to employees and pensioners so they can be assured of accurate and timely compensation.

## Results Narrative

**Proposed Change in Funding:** \$(52,600)

**Proposed Change in FTEs:** (1.0)

**Proposed Change in Performance:** No change in performance is expected for FY 08.

**Other:** This program can cut one FTE (reduction of \$52,600) and continue to sustain current output and results due to additional efficiencies achieved in consolidating the payroll staff after MNPS payroll came live on EBS.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$1,137,500	\$1,083,236	\$1,044,200	...	\$991,600
<b>FTEs:</b> Internal Service Fund	14.0	14.0	11.0	...	10.0
<b>Results</b>					
Percentage of statutory reports completed accurately and on time	NR	100%	100%		
Percentage of payrolls delivered accurately and on time	NA	NA	100%	NR	NR

# 15 Finance-At a Glance



## Real Estate Management Program

The purpose of the Real Estate Management Program is to provide real estate acquisition and disposal products to Metro departments and agencies so they can acquire / dispose of real estate that meets their pre-determined real estate requirements.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$371,800	\$350,226	\$449,200	...	\$449,200
<b>FTEs:</b> Internal Service Fund	3.0	3.0	3.0	...	3.0

### Results

Percentage of completed real estate transactions that meet predetermined real estate requirements	100%	98%	98%	98%	95%
---	------	-----	-----	-----	-----

**Executive Leadership Line of Business** – The purpose of the Executive Leadership Line of Business is to provide business policy and decision products to this Metro department so it can deliver results for customers.

## Executive Leadership Program

The purpose of the Executive Leadership Program is to provide business policy and decision products to this department so it can deliver results for customers.

## Results Narrative

**Proposed Change in Funding:** \$(77,900)  
**Proposed Change in FTEs:** (1.0)  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** Reduction is achieved through retirement of an employee mid-fiscal year. Duties will be absorbed by others.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$847,100	\$808,686	\$1,000,300	...	\$922,400
<b>FTEs:</b> GSD General Fund	6.0	6.0	6.0	...	5.0

### Results

Percentage of departmental key results achieved	NR	NR	NR	NR	95%
---	----	----	----	----	-----

**Administrative Line of Business** – The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

## Non-allocated Financial Transactions Program

This program represents adjustments related to pay plan, benefits, safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY08. For a detailed description, see the Budget Change and Results Highlights page.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$0	\$ 0	\$0	...	\$ 32,300
Internal Service Fund	0	156,805	0	...	676,900
Total	\$0	\$156,805	\$0	...	\$709,200



# 15 Finance-Financial



## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	1,084,900	917,858	1,184,200	1,155,000
<b>OTHER SERVICES:</b>				
Utilities	0	0	0	0
Professional and Purchased Services	152,200	78,109	75,200	24,700
Travel, Tuition, and Dues	9,700	12,287	8,700	8,700
Communications	8,400	5,281	5,900	5,900
Repairs and Maintenance Services	200	0	0	0
Internal Service Fees	92,900	80,260	242,300	222,400
<b>TOTAL OTHER SERVICES</b>	<b>263,400</b>	<b>175,936</b>	<b>332,100</b>	<b>261,700</b>
Other Expense	11,400	22,787	39,100	42,600
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>1,359,700</b>	<b>1,116,581</b>	<b>1,555,400</b>	<b>1,459,300</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>1,359,700</b>	<b>1,116,581</b>	<b>1,555,400</b>	<b>1,459,300</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	0	0	0
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# 15 Finance-Financial



## Internal Service Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	9,550,800	8,595,534	9,936,600	9,492,200
<b>OTHER SERVICES:</b>				
Utilities	0	0	0	0
Professional and Purchased Services	23,600	242,659	21,800	21,400
Travel, Tuition, and Dues	158,700	56,231	169,000	156,500
Communications	88,500	52,940	85,500	82,200
Repairs and Maintenance Services	25,600	4,745	26,100	24,900
Internal Service Fees	1,536,300	1,410,897	2,119,700	2,266,400
<b>TOTAL OTHER SERVICES</b>	<b>1,832,700</b>	<b>1,767,472</b>	<b>2,422,100</b>	<b>2,551,400</b>
Other Expense	184,700	625,298	253,400	241,900
Pension, Annuity, Debt, & Other Costs	0	54,654	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>11,568,200</b>	<b>11,042,959</b>	<b>12,612,100</b>	<b>12,285,500</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>1,000</b>	<b>9,839</b>	<b>339,900</b>	<b>330,200</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>11,569,200</b>	<b>11,052,798</b>	<b>12,952,000</b>	<b>12,615,700</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	11,316,700	11,183,356	12,952,000	12,615,700
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>11,316,700</b>	<b>11,183,356</b>	<b>12,952,000</b>	<b>12,615,700</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	-1,624	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>-1,624</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>252,500</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>11,569,200</b>	<b>11,181,732</b>	<b>12,952,000</b>	<b>12,615,700</b>

# 15 Finance-Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2006</u>		<u>FY 2007</u>		<u>FY 2008</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Admin Spec	07720	SR1100	1	1.00	1	1.00	1	1.00
Admin Svcs Officer 2	07243	SR0800	1	1.00	1	1.00	1	1.00
Business Development Officer	06699	SR1200	1	1.00	1	1.00	1	1.00
Finance Admin	10108	SR1300	1	1.00	1	1.00	1	1.00
Finance Deputy Dir	07704	SR1600	1	1.00	1	1.00	1	1.00
Finance Dir	01570	DP0300	1	1.00	1	1.00	1	1.00
Finance Mgr	06232	SR1400	2	2.00	2	2.00	1	1.00
Finance Officer 1	10150	SR0800	0	0.00	1	1.00	2	2.00
Finance Officer 2	10151	SR1000	2	2.00	2	2.00	2	2.00
Finance Officer 3	10152	SR1200	1	1.00	1	1.00	1	1.00
Office Support Spec 1	10123	SR0700	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>12</b>	<b>12.00</b>	<b>13</b>	<b>13.00</b>	<b>13</b>	<b>13.00</b>
<b>Real Property Services 51100</b>								
Admin Svcs Mgr	07242	SR1300	0	0.00	0	0.00	3	3.00
Finance Admin	10108	SR1300	2	2.00	2	2.00	0	0.00
Finance Asst Dir	06108	SR1500	1	1.00	1	1.00	1	1.00
Finance Mgr	06232	SR1400	2	2.00	2	2.00	2	2.00
Finance Officer 2	10151	SR1000	1	1.00	1	1.00	1	1.00
Office Support Spec 1	10123	SR0700	1	1.00	1	1.00	0	0.00
Office Support Spec 2	10124	SR0800	0	0.00	0	0.00	1	1.00
Technical Specialist 1	07756	SR1100	9	9.00	9	9.00	7	7.00
Technical Specialist 2	07757	SR1200	2	2.00	2	2.00	3	3.00
<b>Total Positions &amp; FTE</b>			<b>18</b>	<b>18.00</b>	<b>18</b>	<b>18.00</b>	<b>18</b>	<b>18.00</b>
<b>Finance Services 51115</b>								
Admin Asst	07241	SR0900	0	0.00	0	0.00	1	1.00
Admin Svcs Mgr	07242	SR1300	1	1.00	1	1.00	1	1.00
Admin Svcs Officer 1	02660	SR0600	0	0.00	1	1.00	2	2.00
Admin Svcs Officer 2	07243	SR0800	1	1.00	1	1.00	2	2.00
Admin Svcs Officer 3	07244	SR1000	1	1.00	2	2.00	2	2.00
Application Tech 1	10100	SR0700	8	8.00	8	8.00	0	0.00
Application Tech 2	10102	SR0800	7	7.00	6	6.00	8	8.00
Application Tech 3	10103	SR0900	0	0.00	0	0.00	5	5.00
Auditing Mgr	02580	SR1500	1	1.00	1	1.00	0	0.00
Finance Admin	10108	SR1300	8	8.00	8	8.00	7	7.00
Finance Asst Dir	06108	SR1500	1	1.00	1	1.00	2	2.00
Finance Deputy Dir	07704	SR1600	1	1.00	1	1.00	1	1.00
Finance Dir	01570	DP0300	0	0.00	0	0.00	0	0.00
Finance Mgr	06232	SR1400	7	7.00	7	7.00	7	7.00
Finance Officer 1	10150	SR0800	5	5.00	5	5.00	2	2.00
Finance Officer 2	10151	SR1000	16	16.00	16	16.00	16	16.00
Finance Officer 3	10152	SR1200	25	25.00	25	25.00	24	24.00

# 15 Finance-Financial



			FY 2006		FY 2007		FY 2008	
<u>Class</u>	<u>Grade</u>		<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>Finance Services 51115 (Continued)</b>								
Finance Spec	10153	SR1100	4	3.50	4	4.00	3	3.00
Info Systems App Analyst 1	07779	SR1000	1	1.00	1	1.00	1	1.00
Info Systems App Analyst 2	07780	SR1100	0	0.00	0	0.00	1	1.00
Info Systems App Analyst 3	07783	SR1200	3	3.00	3	3.00	3	3.00
Info Systems App Tech 2	07785	SR0900	2	2.00	2	2.00	1	1.00
Info Systems Div Mgr	07318	SR1400	0	0.00	0	0.00	1	1.00
Info Systems Mgr	07782	SR1300	1	1.00	1	1.00	0	0.00
Information Systems Advisor 1	07234	SR1300	3	3.00	3	3.00	5	5.00
Office Support Mgr	10119	SR0900	1	1.00	1	1.00	0	0.00
Office Support Spec 2	10124	SR0800	2	2.00	2	2.00	0	0.00
Purchasing Agent	04000	SR1400	1	1.00	1	1.00	0	0.00
Seasonal/Part-time/Temporary	09020		0	0.00	0	0.00	1	1.00
Special Projects Mgr	07762	SR1500	0	0.00	0	0.00	1	1.00
Stores Mgr	06180	SR1000	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>101</b>	<b>100.50</b>	<b>102</b>	<b>102.00</b>	<b>98</b>	<b>98.00</b>
<b>Treasury Management 51180</b>								
Finance Admin	10108	SR1300	1	1.00	1	1.00	1	1.00
Finance Mgr	06232	SR1400	2	2.00	2	2.00	2	2.00
Finance Officer 1	10150	SR0800	2	2.00	2	2.00	1	1.00
Finance Officer 2	10151	SR1000	2	2.00	2	2.00	2	2.00
Finance Officer 3	10152	SR1200	2	2.00	1	1.00	0	0.00
Metropolitan Treasurer	03160	SR1500	1	1.00	1	1.00	1	1.00
Office Support Rep 3	10122	SR0600	2	2.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>12</b>	<b>12.00</b>	<b>9</b>	<b>9.00</b>	<b>7</b>	<b>7.00</b>
<b>Department Totals</b>			<b>143</b>	<b>142.50</b>	<b>142</b>	<b>142.00</b>	<b>136</b>	<b>136.00</b>



# 16 Assessor of Property-At a Glance

## Budget Highlights FY 2008

• Reduction-One Vacant Position	\$ (42,700)
	(1 FTE)
• Pay Plan/ Fringe	181,900
• Elected Official's Salary Increase	4,300
• Safety & Risk Management Premiums	1,400
• Internal Services Fees	
• Finance Charge	(3,700)
• Human Resources Charge	(3,000)
• Information Systems Charge	(11,400)
• Facilities Maintenance & Security Charge	13,900
• Shared Business Office Charge	(2,300)
• Customer Call Center Charge	2,500
• Fleet Management Charge	(23,200)
• Postal Service Charge	2,600
• Surplus Property	(140,700)
• Internal Audit	4,000
Total	\$ (16,400)
	(1 FTE)

## Overview

### APPRAISAL SERVICES DIVISION

The Appraisal Services Division was recently formed to include both the former real and personal property divisions. The commercial section within this division is divided to include both commercial real property and personal property teams. The residential section is divided into four teams that perform appraisal functions on all residential and farm properties as well as administer the Agricultural Forest and Open Space (Greenbelt) properties. In addition to specific appraisal functions, this division includes an Appeals, Modeling, and Sales Verification Section which performs specialized support functions for the residential and commercial sections.

The division lists, inspects, and evaluates all taxable property within Davidson County (except for properties assessed by the State Comptroller of the Treasury). The division maintains the property classification of parcels as "exempt, residential, farm, commercial, industrial, or utility and applies the appropriate percentage assessment as indicated by state law and generates an assessment roll for the application of property taxes set by the Metropolitan County Council to be billed by the Davidson County Trustee.

The appraisal function is divided between residential and commercial because of the special considerations required for each area; appraisals of real property are updated after field inspection every four years or as physical changes are discovered which affect the market value. There are more than 217,000 parcels of land in Davidson County. The office recently completed a state mandated reappraisal with values effective January 1, 2005. The next countywide reappraisal is scheduled for completion with values effective as of January 1, 2009.

The Reappraisal Program provides funding for the four-year cycle of reappraisal to update property values

pursuant to TCA 67-5-1601. Reappraisal programs are conducted by counties in accordance with standards, rules, and regulations formulated by the State Board of Equalization.

The personal property team of the commercial section updates all tangible personal property owned and leased by businesses and professionals on an annual basis. Values are based on a schedule established by state law. There are more than 23,000 business and professional accounts assessed each year.

The personal property audit program performs systematic book audits and random field audits of a percentage of the 23,000 plus active personal accounts in Davidson County. This state mandated program began in January 1, 1998. An outside auditing firm is presently under contract to assist the Assessor's Office audit unit in this project.

### TECHNICAL SERVICES

The Technical Support Division is responsible for providing training, assistance and support for users of computer hardware and software within the Assessor's Office. The group supports the use of products such as the AssessPro appraisal system, WebPro internet product, document imaging system and various other systems used by the staff. The division is also responsible for developing and maintaining systems that allow the public to conduct business such as filing appeals and tax schedules online. The division also oversees the data entry section which is responsible for updating property records including ownership, sales and mailing address information as well as updating all property characteristics including physical descriptions of land and buildings.

### ADMINISTRATIVE SERVICES

The Management Services Division has primary responsibility for the administration of appeals through the local level, including: serving as the administrative staff of the Metropolitan Board of Equalization and running the Office's hearing officer program. In addition, the Management Services Division oversees the Office's ADA, Fleet Management, Non-Discrimination, Records Management, and Safety programs. This division is also charged with administering the Office's exemption program, coordinating the development of an annual report, and developing and maintaining a Strategic Plan.

### CUSTOMER RELATIONS

The customer relations develop plans for public outreach programs and promote services to professional organizations (Board of Realtors and appraisal societies) and the public. This division will communicate with the media and the public through community groups, civic clubs and other organizations. It is the goal of this division to identify internal and external customers and the services valuable to them as well as to develop a plan to deliver those services.

# 16 Assessor of Property-Performance

**NOTE:**

In the summer 2005, the Assessor of Property developed a Strategic Plan that would guide this office through the next reappraisal period. With this strategic plan came a new set of Performance Measures. To make transition from the 2006 Budget to the 2007 Budget references are made using the following acronyms:

- PA = Property Assessment
- RP = Reappraisal Program
- HOR = Hearing Officers Review
- BE = Board of Equalization
- PPA = Personal Property Audit

Objectives	Performance Measures	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>ASSESSOR OF PROPERTY</b>					
<b>Property Assessment</b>					
1. Administer and implement Assessor's Strategic Plan 2006-2009.	a. Conduct monthly management meetings pertaining to Strategic Plan 2006-2009	NA	Ongoing	Ongoing	Ongoing
	b. Disseminate Strategic Plan 2006-2009	NA	Ongoing	Ongoing	Ongoing
2. Perform all appraisal work necessary for the Assessor's Office to fulfill its duties.	a. Appraise properties where construction/demolition has occurred (RP1c)	NA	5,228	5,000	5,000
	b. Conduct informal reviews other than those specifically required during a reappraisal year (HOR1a)	NA	2,500	2,000	2,000
	c. Appeals filed to the State Board of Equalization requiring Assessor administration	NA	NA	500	500
	d. Appeals docketed by the State Board of Equalization where the Assessor's office is represented by its staff	NA	NA	300	300
	e. Exemption applications processed	NA	NA	250	250
3. Perform all personal property appraisal work in compliance with state approved plan.	a. Number of tangible personal property accounts to be administered (RP2c)	NA	22,025	24,500	23,000
	b. Make changes in the Assessor's records to keep the tangible personal property account roll current (RP2a)	NA	9,809	6,500	7,500
	c. Estimate appraised value and conduct on-site field reviews of forced accounts (RP2b)	NA	4,577	9,000	7,500
	d. Conduct on-site field reviews for new/closed businesses (RP2b)	NA	NA	500	17,000
	e. Conduct on-site field review for mismatch list (occurrences where the Assessor's real and personal property records are not consistent) (RP2b)	NA	NA	190	2,000
	f. Assist taxpayers with completion of Schedule B (RP2b)	NA	568	450	500

# 16 Assessor of Property-Performance

**NOTE:**

In the summer 2005, the Assessor of Property developed a Strategic Plan that would guide this office through the next reappraisal period. With this strategic plan came a new set of Performance Measures. To make transition from the 2006 Budget to the 2007 Budget references are made using the following acronyms:

- PA = Property Assessment
- RP = Reappraisal Program
- HOR = Hearing Officers Review
- BE = Board of Equalization
- PPA = Personal Property Audit

Objectives	Performance Measures	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>Property Assessment (Continued)</b>					
3. Perform all personal property appraisal work in compliance with state approved plan. (Continued)	g. Review and process amended Schedule B	NA	NA	80	50
	h. Conduct discovery to identify business or industrial entities for which the Assessor's Office does not have an account (PPA1d)	NA	2,577	2,040	2,500
4. Appraisal modeling and quality assurance.	a. Number of parcels and accounts reviewed under Quality Control Program	NA	NA	100,514	84,022
	b. Process deeds to update ownership and sales information and identifying map changes	NA	NA	26,000	27,000
	c. Perform sales verification to ensure sales represents an arms-length transaction	NA	NA	5,000	1,500
<b>Reappraisal Program</b>					
1. Perform requirements of State-approved 2005 Reappraisal Plan for Real Property and update files on current.	a. Number of updated listings of parcels, as required by changes	33,000	NA	RP3b	NA
	b. Physically inspect one-third of real property parcels	40,000	NA	RPa	NA
	c. Perform appraisals on parcels with construction /demolition	5,000	NA	PA2a	NA
	d. Provide informal staff reviews with property owners	5,000	NA	RP4a	NA
	e. Perform evaluation analysis	NA	NA	RP 3c	NA
2. Perform time-based requirements of State-approved Personal Property Assessment Plan and update files in current basis.	a. Update appraisal roll, as required by changes	7,500	NA	PA3b	NA
	b. Perform inspections	20,000	NA	PA3c,d,e	NA
	c. Set appraisal on accounts	23,000	NA	PA3a	NA
	d. Perform informal staff reviews	1,900	NA	PA3f	NA



# 16 Assessor of Property-Performance

**NOTE:**

In the summer 2005, the Assessor of Property developed a Strategic Plan that would guide this office through the next reappraisal period. With this strategic plan came a new set of Performance Measures. To make transition from the 2006 Budget to the 2007 Budget references are made using the following acronyms:

- PA = Property Assessment
- RP = Reappraisal Program
- HOR = Hearing Officers Review
- BE = Board of Equalization
- PPA = Personal Property Audit

Objectives	Performance Measures	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>Reappraisal Program (Continued)</b>					
3. Comply with State approved 2006-2009 Reappraisal Plan for real property and update records.	a. Conduct on-site field reviews (RP1b)	NA	47,682	95,514	84,022
	b. Make changes to the Assessor's records from on-site field reviews (RP1a)	NA	33,500	38,206	34,000
	c. Perform analysis and finalize reappraisal valuations (RP1e)	NA	NA	Pending	Pending
4. Provide property owners the opportunity to have their property value reviewed by a member of the Assessor's staff.	a. Number of informal reviews conducted (RP1d)	NA	Pending	Pending	Pending
	b. Percent of informal review issues resolved at staff level (HOR1b)	NA	Pending	Pending	Pending
<b>Board of Equalization</b>					
1. Hear and process appeals of classifications and appraisals on timely basis as required by statutes.	a. Direct and validate Real Estate appeals	10,000	NA	BE2a	NA
	b. Hear Personalty appeals	25	NA	BE2d	NA
2. Serve the Board of Equalization in an administrative capacity so that it may carry out its duties.	a. Timely consider and act upon all real property matters (BE1a)	NA	1,276	4,000	2,000
	b. Timely consider and act upon all tangible personal property matters (New)	NA	NA	1,000	1,200
	c. Number of parcels appealed directly to the Board of Equalization (New)	NA	NA	90	100
	d. Number of personal property accounts appealed directly to the Board of Equalization (BE1b)	NA	9	15	15
	e. Percent of direct appeals heard by the Board of Equalization and not appealed to the State Board of Equalization (HOR1f)	NA	83%	85%	85%

# 16 Assessor of Property-Performance

**NOTE:**

In the summer 2005, the Assessor of Property developed a Strategic Plan that would guide this office through the next reappraisal period. With this strategic plan came a new set of Performance Measures. To make transition from the 2006 Budget to the 2007 Budget references are made using the following acronyms:

- PA = Property Assessment
- RP = Reappraisal Program
- HOR = Hearing Officers Review
- BE = Board of Equalization
- PPA = Personal Property Audit

Objectives	Performance Measures	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>Hearing Officers Review</b>					
1. Provides property owners a review of their new appraisal and assessment at an informal hearing.	a. Meetings between taxpayers and appraisers	7,500	NA	PA2b	NA
	b. Percent of complaints resolved at the taxpayer and appraiser review level	80%	NA	RP4b	NA
	c. Number of complaints reviewed by the hearing officers	5,500	NA	HOR2a	NA
	d. Percent of complaints resolved at the hearing officer level	80%	NA	HOR2b	NA
	e. Appeals referred to the Board of Equalization	500	NA	Discontinued	NA
	f. Percent of appeals resolved at the Board of Equalization	80%	NA	BE2e	NA
	g. Number of appeals heard by hearing officers (HOR1c)	NA	556	3,000	1,200
	h. Percent of appeals heard by hearing officers where the Board of Equalization adopts hearing officer recommendation and no appeal to the State Board of Equalization (HOR1d)	NA	84%	85%	85%
	i. Human Resource and Payroll functions required to meet Metro employment standards (New)	NA	NA	25	25
<b>Personal Property Audit</b>					
1. Verify the accuracy of tangible personal property account fillings by businesses each tax year.	a. Perform desk audits on filed Schedule Bs	16,000	13,151	PPA2a	16,000
	b. Perform field audits of accounts that report <\$100,000 in appraised value	1,250	54	PPA2b	1,000
	c. Oversee book audits of accounts having an appraised value of >\$100,000	1,000	1,107	PPA2c	416
	d. Perform discovery of new business	1,500	NA	PA3b	NA

# 16 Assessor of Property-Performance

**NOTE:**

In the summer 2005, the Assessor of Property developed a Strategic Plan that would guide this office through the next reappraisal period. With this strategic plan came a new set of Performance Measures. To make transition from the 2006 Budget to the 2007 Budget references are made using the following acronyms:

- PA = Property Assessment
- RP = Reappraisal Program
- HOR = Hearing Officers Review
- BE = Board of Equalization
- PPA = Personal Property Audit

Objectives	Performance Measures	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
2. Verify the accuracy and appropriateness of Schedule Bs filed annually.	a. Perform desk audits on filed Schedule Bs (PPA1a)	NA	NA	15,500	NA
	b. Perform field audits of accounts that report under \$100,000 in appraised value (PPA1b)	NA	NA	3,825	NA
	c. Oversee book audits of accounts having an appraised value of over \$100,000 (PPA1c)	NA	NA	200	NA

\* Contract with TMA to audit must be expanded to include new businesses and those who have grown over \$50,000 value to avoid state sanctions for non-compliance.

# 16 Assessor of Property-Financial

## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	5,525,300	5,589,696	5,788,000	5,931,500
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	1,047,600	810,964	790,300	790,300
Travel, Tuition, and Dues	48,900	37,594	48,900	48,900
Communications	87,500	48,758	67,300	87,500
Repairs and Maintenance Services	82,100	49,984	207,100	207,100
Internal Service Fees	602,600	592,095	815,200	633,700
<b>TOTAL OTHER SERVICES</b>	<b>1,868,700</b>	<b>1,539,395</b>	<b>1,928,800</b>	<b>1,767,500</b>
Other Expense	38,300	101,638	73,800	75,200
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	1,100	0	1,100	1,100
<b>TOTAL OPERATING EXPENSE</b>	<b>7,433,400</b>	<b>7,230,729</b>	<b>7,791,700</b>	<b>7,775,300</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>7,433,400</b>	<b>7,230,729</b>	<b>7,791,700</b>	<b>7,775,300</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	4,632	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	209,200	208,896	209,200	209,200
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>209,200</b>	<b>208,896</b>	<b>209,200</b>	<b>209,200</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>209,200</b>	<b>213,528</b>	<b>209,200</b>	<b>209,200</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>209,200</b>	<b>213,528</b>	<b>209,200</b>	<b>209,200</b>

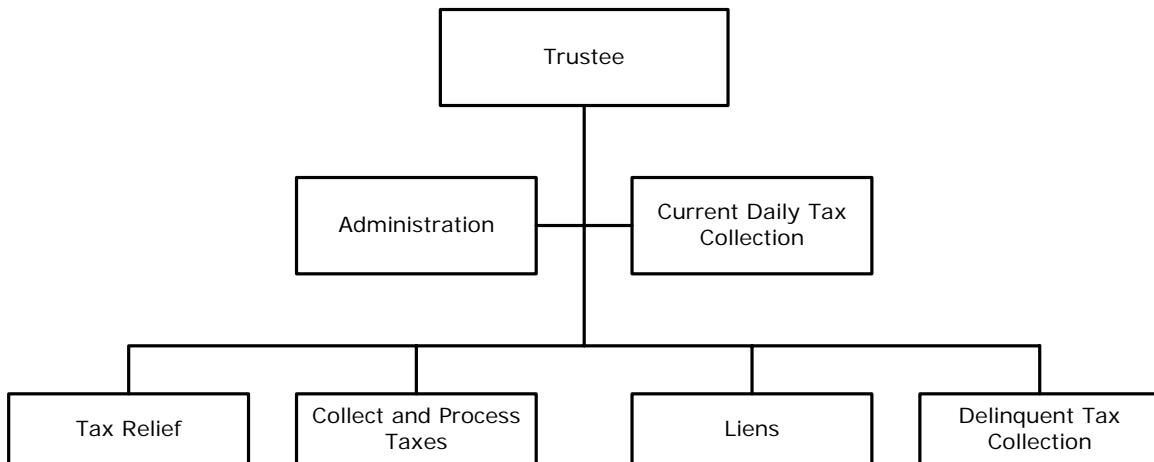
# 16 Assessor of Property-Financial

	<u>Class</u>	<u>Grade</u>	<u>FY 2006</u>		<u>FY 2007</u>		<u>FY 2008</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Admin Asst	07241	SR0900	5	5.00	5	5.00	5	5.00
Admin Svcs Mgr	07242	SR1300	4	4.00	4	4.00	4	4.00
Admin Svcs Officer 3	07244	SR1000	1	1.00	1	1.00	1	1.00
Admin Svcs Officer 4	07245	SR1200	3	3.00	3	3.00	3	3.00
Appraiser 1	02675	SR0600	7	7.00	7	7.00	7	7.00
Appraiser 2	02670	SR0800	22	22.00	21	21.00	21	21.00
Appraiser 3	07247	SR1000	9	9.00	8	8.00	8	8.00
Appraiser 4	04400	SR1200	8	8.00	8	8.00	8	8.00
Appraiser Analyst 2	07246	SR0900	3	3.00	3	3.00	3	3.00
Appraiser Analyst 3	06116	SR1200	4	4.00	4	4.00	4	4.00
Assessments Manager	06524	SR1400	1	1.00	1	1.00	1	1.00
Cust Svc Supv	06598	SR1000	1	1.00	1	1.00	1	1.00
Data Entry Operator 2	04600	SR0500	1	1.00	1	1.00	1	1.00
Data Entry Programmer	06817	SR0700	4	4.00	4	4.00	4	4.00
Hrng Off-Tax Assess Reassessmt	07198		15	1.50	15	1.50	15	1.50
Info Systems App Analyst 1	07779	SR1000	2	2.00	2	2.00	2	2.00
Info Systems App Analyst 3	07783	SR1200	2	2.00	2	2.00	2	2.00
Info Systems Mgr	07782	SR1300	1	1.00	1	1.00	1	1.00
Office Support Rep 1	10120	SR0400	2	2.00	2	2.00	2	2.00
Office Support Rep 2	10121	SR0500	2	2.00	2	2.00	1	1.00
Office Support Rep 3	10122	SR0600	4	4.00	4	4.00	4	4.00
Office Support Spec 1	10123	SR0700	2	2.00	2	2.00	2	2.00
Office Support Spec 2	10124	SR0800	1	1.00	1	1.00	1	1.00
Seasonal/Part-time/Temporary	09020		6	3.00	6	3.00	6	3.00
Tax Assessor	05534		1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>111</b>	<b>94.50</b>	<b>109</b>	<b>92.50</b>	<b>108</b>	<b>91.50</b>
<b>Department Totals</b>			<b>111</b>	<b>94.50</b>	<b>109</b>	<b>92.50</b>	<b>108</b>	<b>91.50</b>

# 17 Trustee—At a Glance

<b>Mission</b>	To collect Davidson County's Real Property Tax, Public Utility Tax, Personal Property Tax, Central Business Improvement District Tax, Vegetation Liens and Demolition Liens each year; and administer the Tax Relief Program for the State of Tennessee and Metro Government.			
<b>Budget Summary</b>		<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
	<b>Expenditures and Transfers:</b>			
	GSD General Fund	\$1,956,300	\$2,784,500	\$2,267,400
	<b>Total Expenditures and Transfer</b>	<u>\$1,956,300</u>	<u>\$2,784,500</u>	<u>\$2,267,400</u>
	<b>Revenues and Transfers:</b>			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0
	Other Governments and Agencies	0	0	0
	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Program Revenue</b>	\$ 0	\$ 0	\$ 0
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Revenues</b>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<b>Positions</b>	Total Budgeted Positions	31	31	31
<b>Contacts</b>	Trustee: Charles Cardwell Financial Manager: Pat Alexander  800 2 <sup>nd</sup> Avenue North 37201		email: charlie.cardwell@nashville.gov email: pat.alexander@nashville.gov  Phone: 862-6330 FAX: 880-3658	

## Organizational Structure



# 17 Trustee—At a Glance

## Budget Highlights FY 2008

• Pay Plan/Fringe	\$ 68,500
• Merchant Fees	50,000
• Elected Official's Salary Increase	4,300
• Internal Services Fees	
• Finance Charge	(2,700)
• Human Resources Charge	(700)
• Information Systems Charge	36,600
• Facilities Maintenance & Security Charge	3,600
• Shared Business Office Charge	(1,700)
• Customer Call Center Charge	4,800
• Fleet Management Charge	(600)
• Postal Service Charge	(300)
• Surplus Property	100
• Internal Audit	1,000
• FY 07 Supplemental Appropriation	(680,000)
Total	<u>\$ 517,100</u>

## Overview

### CURRENT DAILY TAX COLLECTION

The Office of the Trustee accepts the Certified Real Property and Personalty Tax Roll from the Assessor of Property in September each year. The Trustee's office mails printed tax statements by October 1. The Tennessee Regulatory Authority sends the Utility Tax Roll to the Trustee in December each year, and tax statements are printed and mailed in January. This office also collects and processes the Central Business Improvement District tax receivables.

### TAX RELIEF

The Office of the Trustee administers the State of Tennessee and Metropolitan Government Tax Relief Program for the elderly in Davidson County.

### COLLECT AND PROCESS TAXES

The Trustee's office maintains the Tax Receivable Roll, collects and processes receivables and forwards receipts to the Metro Treasurer's office daily. Tax accounting records and history of approximately 239,700 parcels are maintained by the Trustee's office. This office processes all tax roll adjustments and refunds during the tax year.

## LIENS

The Office of the Trustee collects, processes and records property Vacant Lot Liens that are placed on properties by the Metro Department of Parks and Recreation. This office also adds to the Tax Accounting System Demolition Liens that are placed on properties by Metro Codes. The Department of Codes collects demolition liens and forwards information that payment has been made to the Trustee's office, and the lien may then be deleted from the Tax Accounting System.



### DELINQUENT TAX COLLECTION

The Trustee's office collects and processes delinquent taxes March 1 through the following February 28, sends delinquent taxes to the Clerk and Master, and maintains and posts all payments collected through the Clerk and Master.

# 17 Trustee–Performance

Objectives	Performance Measures	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>CURRENT DAILY TAX COLLECTION</b>					
1. Collect and process real property, utility and personalty taxes.	a. Real property, utility and personalty tax receivable	\$600,000,000	\$638,299,154	\$720,000,000	\$730,000,000
	b. Tax statements mailed	270,000	210,308	270,000	220,000
	c. Active parcels	237,000	244,341	240,000	260,000
	d. Tax receipts mailed	100,000	71,200	90,000	80,000
2. Collect central business improvement district tax.	a. Central business improvement district tax receivable	\$680,000	\$663,341	\$700,000	\$1,200,000
	b. Parcels from which revenue is received	450	788	580	1,600
	c. Business District revenue received	\$720,000	\$649,643	\$690,000	\$1,100,000
<b>TAX RELIEF</b>					
1. Implement tax relief program.	a. Tax relief recipients	3,000	2,793	2,700	4,800
	b. Tax relief amount paid	600,000	568,860	600,000	1,000,000
<b>COLLECT AND PROCESS TAXES</b>					
1. Process refunds and adjustments and collect property liens.	a. Refunds and adjustments (number of properties)	4,000	5,022	4,500	5,000
	b. Amount of refunds and adjustments	\$4,000,000	\$3,600,000	\$5,500,000	\$5,500,000
	c. Property tax liens	175	166	175	175
	d. Property tax lien receivable	\$150,000	\$75,839	\$150,000	\$100,000
	e. Demolition liens	0	3	20	5
<b>DELINQUENT TAX COLLECTION</b>					
1. Collect and process delinquent real property, utility and personalty taxes.	a. September 1 through February 28 delinquent real property, utility and personalty tax projected received	\$9,000,000	\$6,285,824	\$9,000,000	\$9,000,000
	b. September 1 through February 28 delinquent real property, utility and personalty tax projected receivable	\$17,000,000	\$22,620,360	\$18,000,000	\$18,000,000



# 17 Trustee–Financial

## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	1,491,700	1,484,539	1,627,700	1,700,500
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	3,500	2,818	3,500	3,500
Travel, Tuition, and Dues	6,900	5,228	8,000	8,000
Communications	192,100	158,356	187,000	187,000
Repairs and Maintenance Services	4,100	5,298	5,600	5,600
Internal Service Fees	249,100	229,112	252,200	292,300
<b>TOTAL OTHER SERVICES</b>	<b>455,700</b>	<b>400,811</b>	<b>456,300</b>	<b>496,400</b>
Other Expense	8,900	-10,297	700,500	70,500
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>1,956,300</b>	<b>1,875,053</b>	<b>2,784,500</b>	<b>2,267,400</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>1,956,300</b>	<b>1,875,053</b>	<b>2,784,500</b>	<b>2,267,400</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

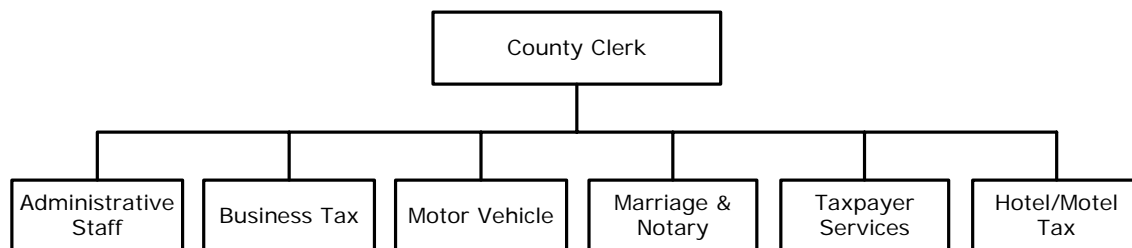
# 17 Trustee–Financial

	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Deputy Trustee	01503		5	5.00	5	5.00	5	5.00
Deputy-Tax Accounting	06554		18	18.00	18	18.00	18	18.00
Seasonal/Part-time/Temporary	09020		7	6.50	7	6.50	7	6.50
Trustee	05635		1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>31</b>	<b>30.50</b>	<b>31</b>	<b>30.50</b>	<b>31</b>	<b>30.50</b>
<b>Department Totals</b>			<b>31</b>	<b>30.50</b>	<b>31</b>	<b>30.50</b>	<b>31</b>	<b>30.50</b>

# 18 County Clerk—At a Glance

<b>Mission</b>	To collect certain State privilege license fees as well as other State and Local revenues, fees, commissions, and taxes as provided by law.			
<b>Budget Summary</b>		<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
	<b>Expenditures and Transfers:</b>			
	GSD General Fund	\$4,492,500	\$4,655,400	\$5,483,400
	<b>Total Expenditures and Transfers</b>	<u>\$4,492,500</u>	<u>\$4,655,400</u>	<u>\$5,483,400</u>
	<b>Revenues and Transfers:</b>			
	Program Revenue			
	Charges, Commissions, and Fees	\$4,000,000	\$4,250,000	\$4,500,000
	Other Governments and Agencies	0	0	0
	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Program Revenue</b>	\$4,000,000	\$4,250,000	\$4,500,000
	Non-Program Revenue	1,500	100	100
	Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Revenues</b>	<u>\$4,001,500</u>	<u>\$4,250,100</u>	<u>\$4,500,100</u>
<b>Positions</b>	Total Budgeted Positions	79	79	88
<b>Contacts</b>	County Clerk: John Arriola Financial Manager: Tami Drake  Howard Office Building 37210		email: john.arriola@nashville.gov email: tami.drake@nashville.gov  Phone: 862-6254 ext 77150    FAX: 862-5986	

## Organizational Structure



# 18 County Clerk—At a Glance

## Budget Highlights FY 2008

• Pay Plan/Fringe	\$140,600
• Merchant Fees	250,000
• New Emission Site Positions	354,600
	9 FTE's
• Property Protection-New Emission Sites	70,000
• Rent-One Stop Emission Sites	18,000
• Printing & Binding	25,000
• Office Supplies	15,000
• Employee Travel/Local Parking	3,800
• Internal Services Fees	
• Finance Charge	(7,700)
• Human Resources Charge	200
• Information Systems Charge	(79,300)
• Facilities Maintenance & Security Charge	17,600
• Shared Business Office Charge	(4,800)
• Customer Call Center Charge	25,700
• Fleet Management Charge	(2,900)
• Postal Service Charge	(500)
• Surplus Property	300
• Internal Audit	2,400
Total	\$828,000
	9 FTE's

## Overview

### ADMINISTRATIVE STAFF

The Administrative Staff Division provides administrative services to the various divisions.

### BUSINESS TAX

The Business Tax Division collects Urban and General Services gross receipts tax, issues business licenses, collects Wholesale Beer and Liquor taxes, issues Liquor By the Drink licenses, collects Franchise Fees, issues licenses for pawnbrokers and others.

### MOTOR VEHICLE

The Motor Vehicle Division collects State and Local motor vehicle fees and taxes for auto titling and registration and issues motor vehicle license plates and metro stickers at the Clerk's main office and at five branch offices.

### MARRIAGE & NOTARY

The Marriage & Notary Division issues Notary Public commissions, Marriage Licenses and collects related fees.

### TAXPAYER SERVICES

The Taxpayer Services Division provides troubleshooting for taxpayers and acts as liaison between the Metro Beautification Division and Metro Police Department.

### HOTEL/MOTEL TAX

The Hotel/Motel Tax Division collects Hotel/Motel Occupancy Taxes.



# 18 County Clerk—Performance

Objectives	Performance Measures	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>BUSINESS TAX</b>					
1. Collect business gross receipts tax and licensing fees	a. Business licenses issued – GSD	26,000	26,395	26,000	26,500
	b. Business licenses issued – USD	20,000	20,823	20,000	21,000
	c. Liquor by the drink licenses issued	425	331	400	350
	d. Wholesale Beer & Liquor tax paid monthly	12	10	10	12
	e. Pawnbrokers' licenses, & other miscellaneous licenses issued	175	415	325	400
<b>MOTOR VEHICLE</b>					
1. Collect State and Local motor vehicle fees & taxes and process all related documents	a. Vehicle registration	575,000	576,314	575,000	580,000
	b. Metro regulatory decal (regular and commercial)	440,000	460,946	450,000	460,000
	c. Dealer auto recording licenses issued (annually)	215	211	200	200
<b>MARRIAGE AND NOTARY</b>					
1. Issue marriage licenses and notary public commissions	a. Marriage licenses issued	5,200	4,940	5,000	4,950
	b. Notary public commissions issued	3,600	3,874	3,700	3,900
<b>HOTEL/MOTEL TAX</b>					
1. Collect hotel and motel taxes	a. Hotels taxed	219	214	215	216
	b. Average monthly collection (per hotel)	\$7,500	\$8,835	\$8,100	\$9,300

# 18 County Clerk-Financial

## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	3,544,000	3,372,143	3,681,000	4,176,200
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	60,100	48,951	60,100	130,100
Travel, Tuition, and Dues	2,200	51	2,200	6,000
Communications	153,500	212,643	153,500	178,500
Repairs and Maintenance Services	26,500	28,860	26,500	26,500
Internal Service Fees	622,600	589,961	630,500	581,500
<b>TOTAL OTHER SERVICES</b>	<b>864,900</b>	<b>880,467</b>	<b>872,800</b>	<b>922,600</b>
Other Expense	83,600	103,487	101,600	384,600
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>4,492,500</b>	<b>4,356,097</b>	<b>4,655,400</b>	<b>5,483,400</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>4,492,500</b>	<b>4,356,097</b>	<b>4,655,400</b>	<b>5,483,400</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	4,000,000	3,485,530	4,250,000	4,500,000
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>4,000,000</b>	<b>3,485,530</b>	<b>4,250,000</b>	<b>4,500,000</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	1,500	770	100	100
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>1,500</b>	<b>770</b>	<b>100</b>	<b>100</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>4,001,500</b>	<b>3,486,300</b>	<b>4,250,100</b>	<b>4,500,100</b>

# 18 County Clerk-Financial

	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Admin Asst - County Clerk	07804		1	1.00	1	1.00	1	1.00
Admin Svcs Officer 2	07243	SR0800	1	1.00	1	1.00	1	1.00
Business Tax Dir-County Clerk	07216		1	1.00	1	1.00	1	1.00
Chief Dpty Clerk-County Clerk	07077		1	1.00	1	1.00	1	1.00
County Ct Clerk	01336		1	1.00	1	1.00	1	1.00
Deputy Clerk 1	06787		8	8.00	8	8.00	8	8.00
Deputy Clerk 2	06788		11	11.00	11	11.00	11	11.00
Deputy Clerk 3	06789		20	20.00	20	20.00	20	20.00
Deputy Clerk 4	06790		10	10.00	10	10.00	16	16.00
Deputy Clerk 5	06791		1	1.00	1	1.00	1	1.00
Deputy Clerk 6	06792		2	2.00	2	2.00	2	2.00
Dir Of Taxpayer Svcs	07647		1	1.00	1	1.00	1	1.00
License Inspector 1	02935		10	10.00	10	10.00	10	10.00
Motor Vehicle Dealer Dir	07218		1	1.00	1	1.00	1	1.00
Seasonal/Part-time/Temporary	09020		10	10.00	10	10.00	13	13.00
<b>Total Positions &amp; FTE</b>			<b>79</b>	<b>79.00</b>	<b>79</b>	<b>79.00</b>	<b>88</b>	<b>88.00</b>
<b>Department Totals</b>			<b>79</b>	<b>79.00</b>	<b>79</b>	<b>79.00</b>	<b>88</b>	<b>88.00</b>





# 48 Office of Internal Audit-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result
<b>Audit Advisory Consultations Program</b>		
Transfer of program from Finance Department	\$155,400 2.0 FTEs	No change in performance is expected for FY 08
<b>Financial Control and Compliance Program</b>		
Transfer of program from Finance Department	282,000 2.0 FTEs	No change in performance is expected for FY 08
<b>Performance Audit Program</b>		
Transfer of program from Finance Department	355,900 5.0 FTEs	No change in performance is expected for FY 08
Contingent Appropriation - Consulting Services	500,000	Funding is contingent upon a determination by the Director of Finance that revenues for the fiscal year ended June 30, 2007 exceeded the budget requirements for the fiscal year ended June 30, 2007 by \$5,395,000
Addition of an Audit Manager	143,700 1.0 FTE	Additional resources to cover the salary and fringe benefits of the new audit director
<b>Non-allocated Financial Transactions</b>		
Pay Plan/Fringe Amounts	37,400	Supports the hiring and retention of a qualified workforce
Finance Charge	8,400	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing
Human Resources Charge	300	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	(700)	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance & Security Charge	(2,600)	Delivery of facility maintenance and associated security functions
Shared Business Office Charge	(1,600)	Delivery of administrative support functions
Metro Payment Services Charge	(700)	Delivery of centralized payment services
Customer Call Center Charge	(700)	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Postal Service Charge	100	Delivery of mail across the Metropolitan Government
Surplus Property Charge	100	Handling and disposition of surplus property
TOTAL	\$1,477,000 10.0 FTEs	

**Business Integrity and Accountability Line of Business** – The purpose of the Business Integrity and Accountability Line of Business is to provide performance audit, financial control and compliance, monitoring and special project reports products to Policymakers and Metro departments and agencies so they can make timely, informed decisions to improve operations, controls and processes and be assured that Metro programs are compliant with applicable regulations.

### Audit Advisory Consultation Program

The purpose of the Audit Advisory Consultation Program is to provide operational evaluation and consultation products to Metro departments and agencies so they can improve their processes.

### Results Narrative

**Proposed Change in Funding:** \$155,400  
**Proposed Change in FTEs:** 2.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** Program resources were transferred from Finance Department.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$0	\$0	\$0	...	\$155,400
<b>FTEs:</b> Internal Service Fund	0.0	0.0	0.0	...	2.0
<b>Results</b> Percentage of departments reporting value added as a result of solutions provided	75%	91.1%	75%	NR	75%

### Financial Control and Compliance Program

The purpose of the Financial Control and Compliance Program is to provide audit reporting products to policymakers and Metro departments and agencies so they can have fairly stated financial statements, improve internal controls and make timely decisions aware of compliance with applicable policy requirements.

### Results Narrative

**Proposed Change in Funding:** \$282,000  
**Proposed Change in FTEs:** 2.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** Program resources were transferred from Finance Department.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$0	\$0	\$0	...	\$282,000
<b>FTEs:</b> Internal Service Fund	0.0	0.0	0.0	...	2.0
<b>Results</b> Percentage of financial and compliance audit comments implemented and/or resolved within planned time frames as agreed with the department	40%	91.2%	70%	NR	70%

### Performance Audit Program

The purpose of the Performance Audit Program is to provide audit and implementation monitoring products to policymakers and Metro departments and agencies so they can measurably improve their efficiency, operational results, internal controls and effectiveness of operations.

### Results Narrative

**Proposed Change in Funding:** \$999,600  
**Proposed Change in FTEs:** 6.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** Program budget of \$355,900 was transferred from the Finance Department. The additional resources will be used to cover the salary and fringe benefits of the new audit director and additional audit services.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Internal Service Fund	\$0	\$0	\$0	...	\$999,600
<b>FTEs:</b> Internal Service Fund	0.0	0.0	0.0	...	6.0
<b>Results</b> Percentage of performance audit comments implemented and/or resolved within planned time frames as agreed with the departments	75%	82.9%	75%	NR	75%




---

**Administrative Line of Business** - The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

---

**Non-allocated Financial Transactions Program**

This program represents adjustments related to pay plan, benefits, safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY08. For a detailed description, see the Budget Change and Results Highlights page.

**Program Budget & Performance Summary**

	<b>2006 Budget</b>	<b>2006 Actual</b>	<b>2007 Budget</b>	<b>2007 1<sup>st</sup> Half</b>	<b>2008 Budget</b>
<b>Program Budget:</b> Internal Service Fund	\$0	\$0	\$0	...	\$40,000

### Internal Service Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	0	0	0	844,000
<b>OTHER SERVICES:</b>				
Utilities	0	0	0	0
Professional and Purchased Services	0	0	0	500,400
Travel, Tuition, and Dues	0	0	0	12,500
Communications	0	0	0	3,300
Repairs and Maintenance Services	0	0	0	1,200
Internal Service Fees	0	0	0	104,100
<b>TOTAL OTHER SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>621,500</b>
Other Expense	0	0	0	11,500
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,477,000</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,477,000</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	0	0	1,477,000
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,477,000</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,477,000</b>

# 48 Office of Internal Audit-Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2006</u>		<u>FY 2007</u>		<u>FY 2008</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>Internal Audit Services 51148</b>								
Auditing Mgr	02580	SR1500	0	0.00	0	0.00	2	2.00
Finance Admin	10108	SR1300	0	0.00	0	0.00	1	1.00
Finance Mgr	06232	SR1400	0	0.00	0	0.00	1	1.00
Finance Officer 2	10151	SR1000	0	0.00	0	0.00	3	3.00
Finance Officer 3	10152	SR1200	0	0.00	0	0.00	1	1.00
Office Support Rep 1	10120	SR0400	0	0.00	0	0.00	1	1.00
Office Support Spec 2	10124	SR0800	0	0.00	0	0.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>10</b>	<b>10.00</b>
<b>Department Totals</b>			<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>10</b>	<b>10.00</b>

# 91 Emergency Communications Center—At a Glance



Budget Summary	2005-06	2006-07	2007-08
<b>Expenditures and Transfers:</b>			
GSD General Fund	\$12,128,400	\$12,572,000	\$13,018,600
<b>Total Expenditures and Transfers</b>	<b>\$12,128,400</b>	<b>\$12,572,000</b>	<b>\$13,018,600</b>
<b>Revenues and Transfers:</b>			
Program Revenue			
Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0
Other Governments and Agencies	124,400	195,200	305,800
Other Program Revenue	0	0	0
<b>Total Program Revenue</b>	<b>\$ 124,400</b>	<b>\$ 195,200</b>	<b>\$ 305,800</b>
Non-program Revenue	0	0	0
Transfers From Other Funds and Units	0	0	0
<b>Total Revenues</b>	<b>\$ 124,400</b>	<b>\$ 195,200</b>	<b>\$ 305,800</b>
<b>Positions</b>			
Total Budgeted Positions	184	184	183
<b>Contacts</b>			
Interim Director of Emergency Communications Center: Terry Griffith		email: terry.griffith@nashville.gov	
Financial Manager: Mark Lynam		email: mark.lynam@nashville.gov	
2060 15 <sup>th</sup> Avenue South 37212		Phone: 401-6316 FAX: 401-6380	

## Line of Business and Program

### Communications Operational Support

9-1-1 Communications Systems and Equipment Management  
 Training Academy  
 MNECC Quality Assurance

### Communication Resource Assistance

Information Support

### Administrative

Office of the Director  
 Non-allocated Financial Transactions

### Life Safety

Public Life Safety  
 1<sup>st</sup> Responder Life Safety



# 91 Emergency Communications Center—At a Glance



<p><b>Mission</b></p>	<p>The Mission of the Metro Nashville Emergency Communications Center is to provide initial emergency and non-emergency first responder products to the Public and our First Responder Partners so they can experience the benefits of a healthier, more secure community.</p>
<p><b>Goals</b></p>	<p>By 2008, citizens and visitors to Davidson County will continue to receive Best in Calls Emergency Response Communications while MNECC responds to increasing and changing demand for service as measured by:</p> <ul style="list-style-type: none"> <li>• 90% 9-1-1 calls answered in less than 6 seconds</li> <li>• 90% 9-1-1 calls processed and dispatched for Fire-Suppression in less than 90 seconds</li> <li>• 95% 9-1-1 calls processed and dispatched for Fire-Emergency Medical Services in less than 90 seconds</li> <li>• 70% 9-1-1 calls processed for Police in less than 90 seconds</li> </ul> <p>By 200X, citizens and visitors to Davidson County will continue to receive Best in Class Emergency Response Communications while MNECC manages a loss of funding due to technology changes by new funding opportunities located through:</p> <ul style="list-style-type: none"> <li>• ___ grants and special event or incident funds requested</li> <li>• ___ % budget derived from alternative funding sources</li> <li>• ___ lost funding recovered</li> </ul> <p>By 2008 , citizens and visitors to Davidson County will continue to receive Best in Class Emergency Response Communications as a result of highly qualified and supported workforce as measured by:</p> <ul style="list-style-type: none"> <li>• 90% Citizen Survey Responses above 95% satisfied with service</li> <li>• 90% 1st Responder Partner Survey Responses above 95% satisfied with service</li> <li>• 90% Emergency Medical Dispatch Quality Assurance Reviews above 96%</li> <li>• 90% Emergency Fire Dispatch Quality Assurance Reviews above 96%</li> <li>• 85% employees participating in a Voluntary Wellness Program</li> <li>• 80% employees with at least three years MNECC experience</li> </ul> <p>By 2008, MNECC’s Public Safety Partners will experience improved call processing time and decreased customer (Metro Nashville Police Department, Nashville Fire Department and citizen) wait time as indicated by:</p> <ul style="list-style-type: none"> <li>• 90% of calls processed by 90 seconds or less</li> <li>• 89% of field first responder calls for information and requests that are on hold for 10 seconds or less</li> </ul>

# 91 Emergency Communications Center—At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result
<b>Pay Plan/Fringe Amounts</b>	\$406,100	Supports the hiring and retention of a qualified workforce
<b>Public Life Safety</b>		
Transfer Fire/EMT Dispatcher Position to Fire	(67,000) (1 FTE)	Transfer Fire/EMT Dispatcher position to the Fire Department.
<b>Safety &amp; Risk Management Premiums</b>	6,600	Coverage of safety and risk management premiums and activities
<b>Nonallocated Financial Transactions</b>		
Finance Charge	(14,600)	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing
Human Resources Charge	4,800	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	22,200	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance & Security Charge	58,600	Delivery of facility maintenance and associated security functions
Shared Business Office Charge	6,600	Delivery of administrative support functions
Metro Payment Services Charge	(9,600)	Delivery of centralized payment services
Customer Call Center Charge	800	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Fleet Management Charge	(4,000)	Delivery of fleet management, fuel services, and maintenance functions
Radio Service Charge	29,000	Delivery of radio infrastructure support and radio installation and maintenance
Surplus Property Charge	600	Handling and disposition of surplus property
Internal Audit Charge	6,500	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
<b>TOTAL</b>	<b>\$446,600</b> <b>(1 FTE)</b>	

## Performance Information Highlights

### Performance Measure Certification

The Performance Measure Certification Unit reviewed all key result measures for the Emergency Communications Center for FY 2005-06. Measures were either certified, meaning the measure was aligned, documented, and reliable or not certified (NC), meaning the measure did not meet the established criteria. For FY 2006, only certified measures appear in the Operating Budget Book.

	Certified	Reported, Not Certified	Not Reported
Number of Programs:	90%	0%	10%
Program Budget Dollars:	92%	0%	8%



# 91 Emergency Communications Center—At a Glance



**Communications Operational Support Line of Business** - The purpose of the Communications Operational Support Line of Business is to provide systems management, results management, and emergency communications training and information products to our emergency communications professionals and our 1<sup>st</sup> responder partners so they can deliver quick, appropriate emergency and non-emergency assistance to the public.

## 911 Communications Systems and Equipment Management Program

The purpose of the 9-1-1 communications systems and equipment management Program is to provide troubleshooting, maintenance and administration products to internal and external first responders so they can save lives, protect property, and reduce risk without technology-related delays.

### Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$371,000	\$336,253	\$519,800	...	\$519,800
<b>FTEs:</b> GSD General Fund	5.80	5.80	6.70	...	6.70
<b>Results</b> Percentage of availability of the Computer Aided Dispatch system for use by customers	NA	99%	NR	99.98%	99.9%

## Training Academy Program

The purpose of the Training Academy Program is to provide public safety communications certification, professional development, and other emergency communications training products to the department, our 1<sup>st</sup> responder partners, and other emergency communications professionals so they can deliver quick, appropriate emergency and non-emergency assistance to the public.

### Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$619,200	\$640,678	\$679,300	...	\$679,300
<b>FTEs:</b> GSD General Fund	9.70	9.70	7.45	...	7.45
<b>Results</b> Percentage of MNECC Operations employees demonstrating the delivery of quick, appropriate emergency and non-emergency assistance to the public	NA	86%	NR	94%	96%

## MNECC Quality Assurance Program

The purpose of the MNECC Quality Assurance Program is to provide quality assurance and organizational performance measurement products to the department, Metro stakeholders, and the public so they can receive the best possible response to their Public Safety Communications needs.

### Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$238,000		\$241,600	...	\$241,600
<b>FTEs:</b> GSD General Fund	3.20	3.20	3.10	...	3.10
<b>Results</b> Percentage of Citizen Survey responses with positive service satisfaction	NA	86%	NR	87%	92%

# 91 Emergency Communications Center—At a Glance



**Life Safety Program Line of Business** - The purpose of the Life Safety Program Line of Business is to provide emergency instructions, critical dispatch and logistic support products to individuals in need of emergency assistance and our First Responder partners so that lives can be saved, property protected and risk reduced for everyone involved.

## Public Life Safety Program

The purpose of the Public Life Safety Program is to provide emergency instructions and first responder products to individuals in need of emergency assistance so they can rapidly obtain the appropriate emergency assistance.

## Results Narrative

**Proposed Change in Funding:** \$(67,000)  
**Proposed Change in FTEs:** (1.0)  
**Proposed Change in Performance:** Transfer Fire/EMT Dispatcher position to the Fire Department. No change in performance is expected for FY08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$3,508,200	\$3,405,946	\$4,394,200	...	\$4,327,200
<b>FTEs:</b> GSD General Fund	68.20	68.20	82.55	...	81.55

## Results

Percentage of individuals in crisis who obtain emergency assistance within 90 seconds	NA	99.93%	NR	86%	90%
---	----	--------	----	-----	-----

## 1<sup>st</sup> Responder Life Safety Program

The purpose of the First Responder Life Safety Program is to provide critical dispatch products to Fire (including Emergency Medical Service), Police, and other first responders so they can assess situations and respond quickly to save lives, protect property, and reduce risks for everyone involved.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** Call volumes are increasing. No increase in funding will adversely impact the percentage of individuals who obtain emergency assistance within 90 seconds.  
**Other:** None`

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$1,473,000	\$1,490,998	\$2,979,400	...	\$2,979,400
<b>FTEs:</b> GSD General Fund	22.30	22.30	46.15	...	46.15

## Results

Percentage of requests for service responses provided accurately and within 90 seconds by Fire-Emergency Medical Service	NA	49%	NR	58.78%	63%
--	----	-----	----	--------	-----

# 91 Emergency Communications Center—At a Glance



**Communication Resource Assistance Line of Business** - The purpose of the Communication Resource Assistance Line of Business is to provide general information and education products and non-emergency response and dispatch products to the public, news reporters, Metro departments, and other outside agencies so they can more conveniently get answers to their questions and/or obtain the services they need.

## Information Support Program

The purpose of the Information Support Program is to provide directory assistance, media inquiries and other general information service products to the public, news reporters, Metro departments, and other outside agencies so they can more conveniently get answers to their questions and/or obtain a non-emergency service response.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:**

**Other:** Call volumes are increasing. No increase in funding will adversely impact the percentage of callers who obtain non-emergency service responses.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$980,000	\$910,646	\$2,026,800	...	\$2,026,800
<b>FTEs:</b> GSD General Fund	12.80	12.80	34.80	...	34.80

## Results

Percentage of callers who obtain non-emergency service responses	NA	67%	NR	86%	90%
--	----	-----	----	-----	-----

**Administrative Line of Business** - The purpose of the Administrative Line of Business is to provide organizational and informational products to MNECC staff, other Metro Departments and Emergency Communications District Board Members so that the MNECC can fulfill its mission.

## Office of the Director Program

The purpose of the MNECC Office of the Director Program is to provide support products to Metro Agencies, Allied Agencies and Interested Community members so they can better utilize the services of MNECC.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY08.

**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$217,900	\$181,772	\$1,730,900	...	\$1,730,900
<b>FTEs:</b> GSD General Fund	8.00	8.00	3.25	...	3.25

## Results

Percentage of key results achieved	NA	90%	NR	100%	NR
------------------------------------	----	-----	----	------	----

## Non-allocated Financial Transactions Program

This program represents adjustments related to safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY08. For a detailed description, see the Budget Change and Results Highlights page.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$0	\$113,277	\$0	...	\$513,600

# 91 Emergency Communications Center—Financial



## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	10,592,200	10,287,817	11,250,600	11,589,700
<b>OTHER SERVICES:</b>				
Utilities	0	0	0	0
Professional and Purchased Services	77,900	57,698	88,800	88,800
Travel, Tuition, and Dues	75,100	63,062	85,800	85,800
Communications	11,500	17,177	15,500	15,500
Repairs and Maintenance Services	1,500	13,460	1,500	1,500
Internal Service Fees	1,138,100	1,038,084	825,200	926,100
<b>TOTAL OTHER SERVICES</b>	<b>1,304,100</b>	<b>1,189,482</b>	<b>1,016,800</b>	<b>1,117,700</b>
Other Expense	232,100	251,014	304,600	311,200
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>12,128,400</b>	<b>11,728,313</b>	<b>12,572,000</b>	<b>13,018,600</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>12,128,400</b>	<b>11,728,313</b>	<b>12,572,000</b>	<b>13,018,600</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	0	0	0
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	124,400	67,661	195,200	305,800
<b>Subtotal Other Governments &amp; Agencies</b>	<b>124,400</b>	<b>67,661</b>	<b>195,200</b>	<b>305,800</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>124,400</b>	<b>67,661</b>	<b>195,200</b>	<b>305,800</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>124,400</b>	<b>67,661</b>	<b>195,200</b>	<b>305,800</b>

# 91 Emergency Communications Center—Financial

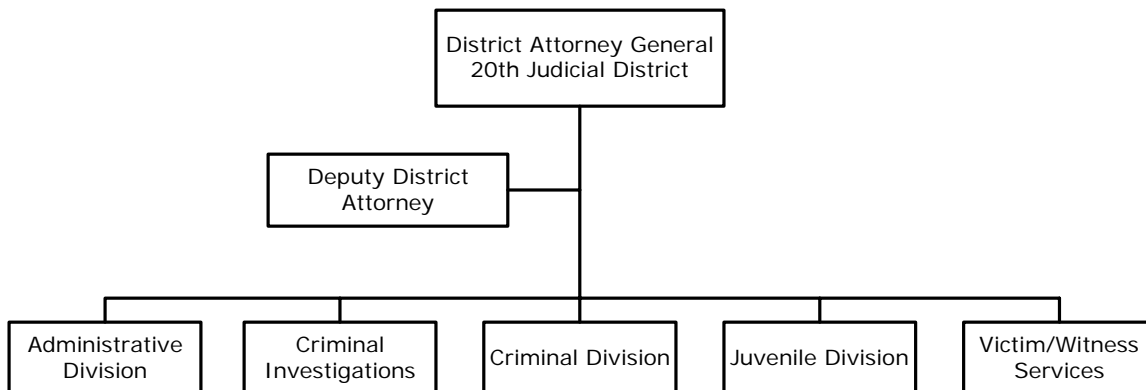


	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Admin Asst	07241	SR0900	1	1.00	0	0.00	0	0.00
Admin Svcs Mgr	07242	SR1300	0	0.00	0	0.00	1	1.00
Admin Svcs Officer 3	07244	SR1000	1	1.00	1	1.00	1	1.00
Emer Telecommun Assist Directo	10414	ET0800	0	0.00	0	0.00	2	2.00
Emer Telecommunications Manage	10413	ET0700	0	0.00	3	3.00	7	7.00
Emer Telecommunications Off 1	10407	ET0100	0	0.00	51	51.00	36	36.00
Emer Telecommunications Off 2	10408	ET0200	0	0.00	17	17.00	20	20.00
Emer Telecommunications Off 3	10409	ET0300	0	0.00	15	15.00	18	18.00
Emer Telecommunications Off 4	10410	ET0400	0	0.00	49	49.00	58	58.00
Emer Telecommunications Superv	10412	ET0600	0	0.00	17	17.00	9	9.00
Emer Telecommunications Trainee	10411	ET0500	0	0.00	26	26.00	25	25.00
Emerg Comm Center Asst Supv	07026	SR1000	9	9.00	0	0.00	0	0.00
Emerg Comm Center Mgr	07177	SR1300	3	3.00	0	0.00	0	0.00
Emerg Comm Center Supv	07027	SR1100	7	7.00	0	0.00	0	0.00
Emerg Comm Ctr Asst Mgr	10162	SR1200	1	1.00	0	0.00	0	0.00
Emerg Communications Dir	10142	DP0200	1	1.00	1	1.00	1	1.00
Emerg Telecomm Trng Officer	07775	SR0900	21	21.00	0	0.00	0	0.00
Emerg Telecommunicator 1	07291	SR0600	50	50.00	0	0.00	0	0.00
Emerg Telecommunicator 2	07292	SR0700	24	24.00	0	0.00	0	0.00
Emerg Telecommunicator 3	07773	SR0900	60	60.00	0	0.00	0	0.00
Fire Captain	07305	PS0600	1	1.00	0	0.00	0	0.00
Fire/Emt Dispatcher	07423	PS0400	3	3.00	2	2.00	1	1.00
Info Systems App Analyst 3	07783	SR1200	1	1.00	1	1.00	1	1.00
Info Systems App Tech 2	07785	SR0900	0	0.00	0	0.00	1	1.00
Information Sys Oper Sys Ana 1	10475	SR1000	0	0.00	0	0.00	1	1.00
Office Support Spec 2	10124	SR0800	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>184</b>	<b>184.00</b>	<b>184</b>	<b>184.00</b>	<b>183</b>	<b>183.00</b>
<b>Department Totals</b>			<b>184</b>	<b>184.00</b>	<b>184</b>	<b>184.00</b>	<b>183</b>	<b>183.00</b>

# 19 District Attorney—At a Glance

<b>Mission</b>	Authority: TCA § 8-7-101. To investigate and prosecute all criminal offenses that occur within Davidson County where there is sufficient evidence to warrant conviction. All prosecutions are designed to punish offenders, incapacitate violent and repeat criminals, and generally to deter future criminal activity. Additionally, the office is committed to treating victims and witnesses with dignity.			
<b>Budget Summary</b>		<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
	<b>Expenditures and Transfers:</b>			
	GSD General Fund	\$4,761,900	\$4,804,700	\$5,169,500
	Special Purpose Funds	2,557,900	1,554,100	1,466,500
	<b>Total Expenditures and Transfers</b>	<u>\$7,319,800</u>	<u>\$6,358,800</u>	<u>\$6,636,000</u>
	<b>Revenues and Transfers:</b>			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 800	\$ 500	\$ 300
	Other Government and Agencies	371,700	294,500	326,300
	Other Program Revenue	0	0	0
	<b>Total Program Revenue</b>	<u>\$ 372,500</u>	<u>\$ 295,000</u>	<u>\$ 326,600</u>
	Non-program Revenue	2,276,200	1,242,200	1,128,900
	Transfers From Other Funds and Units	99,500	37,100	36,100
	<b>Total Revenues</b>	<u>\$2,748,200</u>	<u>\$1,574,300</u>	<u>\$1,491,600</u>
<b>Positions</b>	Total Budgeted Positions	92	92	91
<b>Contacts</b>	<p>District Attorney General: Victor S. (Torry) Johnson III      email: <a href="mailto:torryjohnson@jis.nashville.org">torryjohnson@jis.nashville.org</a>          Director of Finance &amp; Operations: Michael E. Brook      email: <a href="mailto:michaelbrook@jis.nashville.org">michaelbrook@jis.nashville.org</a>          Director of Victim Witness Services: Teresa B. Shearon      email: <a href="mailto:teresashearon@jis.nashville.org">teresashearon@jis.nashville.org</a></p> <p>Washington Square, Suite 500      Phone: 862-5507      FAX: 862-5599          222 2<sup>nd</sup> Avenue, North 37201      <a href="http://www.nashville.gov/da/">http://www.nashville.gov/da/</a></p>			

## Organizational Structure



# 19 District Attorney—At a Glance

## Budget Highlights FY 2008

Pay Plan/Fringe Amounts	\$160,400
Reduction of Finance Officer Position	(54,100)
	(1 FTE)
Intake budget transfer to Juvenile Court	(50,100)
	(1 FTE)
Rent Increase	13,200
VOCA Grant Match	16,100
Administration of Justice	275,000
Safety & Risk Management Premiums	700
Internal Services Fees	
Finance Charge	(6,100)
Internal Audit	3,600
Human Resources Charge	2,300
Information Systems Charge	5,500
Facilities Maintenance & Security Charge	100
Shared Business Office Charge	7,600
Metro Payment Services Charge	(20,400)
Postal Service Charge	1,600
Radio Service Charge	8,800
Surplus Property Charge	600
Total GSD	\$364,800
	(2 FTEs)
Total Special Purpose Fund	(87,600)
Total	\$277,200
	(2 FTEs)



## Overview

### ADMINISTRATIVE DIVISION

The Administrative Division is responsible for all activities necessary to support the mission of the office. These duties include Metro, State, and Federal financial management, purchasing, human resources, facilities management, network and PC support, special project support, the development and implementation of strategic and operational plans of the Metropolitan Government, State of Tennessee, and the Federal Government.

### CRIMINAL INVESTIGATIONS

The Criminal Investigations Division is responsible for 24/7 on-call responses to assist units of the Metropolitan Police Department, Grand Jury subpoena issuance and service, Criminal Division support for witness location and investigative services including special assignments.

### CRIMINAL DIVISION

The Criminal Division represents the State of Tennessee and victims of crime in Davidson County and prosecutes

all adult state warrants issued by private individuals, the Metropolitan Police Department, or warrants issued following independent investigation and grand jury presentment. This division staffs the General Sessions Courts, and all Davidson County Criminal Courts. In addition, it operates the 20<sup>th</sup> Judicial Drug Task Force, a Special Prosecution and Fraud Investigations Unit, and a Grand Jury Preparation Unit.

**Special Operations Fraud and Economic Crimes Prosecution Act (FECPA) Fund 30103** (T.C.A. § 40-3-201 et seq.) provides the District Attorney General of this State the resources necessary to deal effectively with fraud, and other economic crimes, and to provide a means for obtaining restitution in bad check cases prior to the institution of formal criminal charges. Expenditures subject to limitations under T.C.A. § 40-3-209(b), the use of any monies collected under the provision of this part shall be at the discretion of the District Attorney General.

**Special Operations DA Investigations Fund 30104** accounts for the non-salary costs of ongoing confidential criminal investigations carried out in cooperation with other State and Federal law enforcement agencies. These costs are supported by shared proceeds of forfeited funds, distributed by the US Department of Justice, and the Department of the Treasury in accordance with 210USC 881 and DAG-71. The nature of the investigations and activities of this unit are confidential.

### Special Operations Metro Major Drug Enforcement Program (MMDEP) Fund

**30101** has an Assistant District Attorney General assigned to the unit who assists and coordinates with Metro Police Investigators in the identification of appropriate targets, and in the development of effective investigative approaches to secure the arrest and successful prosecution of targeted individuals. These activities are funded through a grant from the Department of Justice, and from confiscated money and related fines. The nature of the investigations and activities of this unit are confidential.



### JUVENILE DIVISION

The Juvenile Division represents the State of Tennessee and victims of crime in Davidson County and prosecutes all juvenile charges issued by private individuals, or the Metropolitan Police Department. This division also manages the intake and preparation of juvenile petitions for the Juvenile Court Judge.

### VICTIM/WITNESS SERVICES

The Victim/Witness Services Unit administers a program designed to encourage and promote the fair and just treatment for victims of crime. Services include notification of court appearances, court preparation groups for young children, the provision of court advocates, specialized services for victims of domestic and Child Sexual abuse, information on criminal compensation, an elderly abuse program, and programs to assist victims at Juvenile Court.

# 19 District Attorney–Performance

Objectives	Performance Measures	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>CRIMINAL DIVISION</b>					
1. Increase General Sessions and Criminal Court dispositions. (Calendar year count by Criminal Justice Planning Unit.)	a. General Sessions Court disposition (offenses)	70,000	74,566	78,000	78,000
	b. Criminal Court dispositions (defendants)	5,500	4,998	5,500	5,000
2. Reduce lag time between date-of-arrest and date-bound-over to grand jury (DOA-DBO) to average 50 days. Reduce lag time between date-bound-over and date indicted (DBO-DIN) to average 100 days. Stats per case management report from the Criminal Justice Planning Unit.	a. Arrest (DOA) to bound over (DBO) to grand jury (average days)	50	45	50	50
	b. Bound over (DBO) to indictment (DIN) (average days)	100	83	100	90
3. Increase Criminal indictment filings. Calendar year count per Office of the District Attorney.	a. Criminal grand jury case filings (indictments)	3,600	3,386	3,600	3,600
	b. Criminal information filings	1,400	1,511	1,600	1,500
4. Increase services and support to victims of crime; provide early intervention within 72 hours of crime, and continue to make referrals to victims. Calendar year count per Office of the District Attorney.	a. Domestic violence victims (cases)	4,200	5,298	4,550	NA
	b. Elderly abuse victims	130	50	50	NA
	c. Child sexual abuse victims – criminal cases	200	186	230	NA
	d. Hispanic Victims of Crime	130	50	340	NA
5. Provide services in Juvenile Court to all victims of violent crime and provide an advocate to give crises intervention and court support to youth in the criminal justice system. Calendar year count per Office of the District Attorney.	a. Number of victims of juvenile offenders that are provided with comprehensive services	800	820	900	NA
	b. Non-offending parent and child participants	90	257	130	NA
<b>Special Operations</b>					
1. To provide funds necessary to deal with fraud and other economic crimes.	Collection of fines under § 40-3-201 by the Criminal Court Clerk.	\$55,000	\$55,636	\$55,000	\$55,000
2. Provide funds for confidential investigative operations.	Federal funds from Forfeitures (DOJ)	\$3,000	NA	\$3,000	NA



# 19 District Attorney–Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2006 Budget</u>	<u>FY 2006 Actuals</u>	<u>FY 2007 Budget</u>	<u>FY 2008 Budget</u>
<b>Special Operations MMDEP</b>					
Actual performance only is documented for this program.					
1. Drug Task Force Arrest Statistics.	Targets arrested	NA	73	NA	NA
2. Asset seizures by MMDEP.	Targets' assets seized	NA	8,479,401	NA	NA
3. Asset forfeitures by Department of Safety.	Targets' assets forfeited	NA	798,515	NA	NA

# 19 District Attorney–Financial

## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	3,570,100	3,613,088	3,824,600	3,880,800
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	94,900	33,827	36,100	311,100
Travel, Tuition, and Dues	48,400	62,509	52,900	52,900
Communications	16,600	14,819	15,300	15,300
Repairs and Maintenance Services	30,000	30,988	26,800	26,800
Internal Service Fees	379,700	368,451	282,600	286,200
<b>TOTAL OTHER SERVICES</b>	<b>569,600</b>	<b>510,594</b>	<b>413,700</b>	<b>692,300</b>
Other Expense	521,700	537,527	545,900	559,800
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>4,661,400</b>	<b>4,661,209</b>	<b>4,784,200</b>	<b>5,132,900</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>100,500</b>	<b>100,500</b>	<b>20,500</b>	<b>36,600</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>4,761,900</b>	<b>4,761,709</b>	<b>4,804,700</b>	<b>5,169,500</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	300	50	200	100
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	90,000	90,000	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	20,000	5,058	20,000	25,000
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>110,000</b>	<b>95,058</b>	<b>20,000</b>	<b>25,000</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>110,300</b>	<b>95,108</b>	<b>20,200</b>	<b>25,100</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>110,300</b>	<b>95,108</b>	<b>20,200</b>	<b>25,100</b>

# 19 District Attorney–Financial

## Special Purpose Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	1,124,900	1,061,476	1,186,500	1,211,400
OTHER SERVICES:				
Utilities	16,800	21,173	20,800	20,800
Professional and Purchased Services	721,200	348,819	392,200	384,900
Travel, Tuition, and Dues	53,100	16,682	44,800	34,800
Communications	174,400	101,088	130,700	129,700
Repairs and Maintenance Services	46,500	49,464	66,500	62,000
Internal Service Fees	144,900	190,322	184,700	144,000
<b>TOTAL OTHER SERVICES</b>	<b>1,156,900</b>	<b>727,548</b>	<b>839,700</b>	<b>776,200</b>
Other Expense	132,200	43,178	107,200	58,200
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	143,900	33,335	-579,300	579,300
<b>TOTAL OPERATING EXPENSE</b>	<b>2,557,900</b>	<b>1,865,537</b>	<b>1,554,100</b>	<b>1,466,500</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>21,178</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>2,557,900</b>	<b>1,886,715</b>	<b>1,554,100</b>	<b>1,466,500</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	500	147	300	200
Other Governments & Agencies				
Federal Direct	40,000	308,359	130,100	156,800
Fed Through State Pass-Through	221,700	137,270	144,400	144,500
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>261,700</b>	<b>445,629</b>	<b>274,500</b>	<b>301,300</b>
Other Program Revenue	0	60,968	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>262,200</b>	<b>506,744</b>	<b>274,800</b>	<b>301,500</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	1,889	0	0
Fines, Forfeits, & Penalties	2,176,200	945,903	1,242,200	1,128,900
Compensation From Property	100,000	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>2,276,200</b>	<b>947,791</b>	<b>1,242,200</b>	<b>1,128,900</b>
<b>Transfers From Other Funds and Units</b>	<b>99,500</b>	<b>175,973</b>	<b>37,100</b>	<b>36,100</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>2,637,900</b>	<b>1,630,508</b>	<b>1,554,100</b>	<b>1,466,500</b>

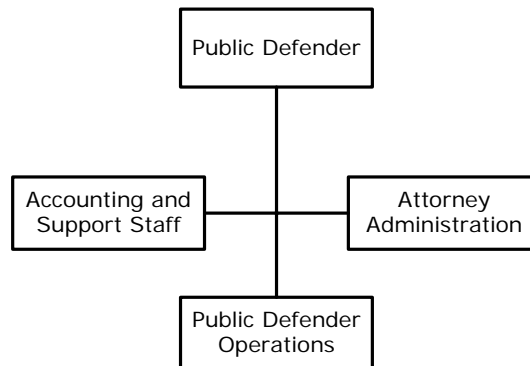
# 19 District Attorney–Financial

	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Admin Svcs Mgr	07242	SR1300	1	1.00	1	1.00	1	1.00
Admin Svcs Officer 4	07245	SR1200	1	1.00	1	1.00	1	1.00
Asst District Attorney	00390		31	31.00	31	31.00	31	31.00
Criminal Investigator	07279	SR0900	5	5.00	5	5.00	4	4.00
District Attorney General	01684		1	1.00	1	1.00	1	1.00
Finance Mgr	06232	SR1400	1	1.00	1	1.00	1	1.00
Finance Officer 3	10152	SR1200	2	2.00	2	2.00	2	2.00
Legal Secretary 1	02870	SR0700	11	11.00	11	11.00	11	11.00
Legal Secretary 2	07322	SR0800	3	3.00	3	3.00	3	3.00
Office Support Rep 2	10121	SR0500	5	5.00	5	5.00	5	5.00
Office Support Rep 3	10122	SR0600	4	4.00	4	4.00	4	4.00
Paralegal	07343	SR0800	2	2.00	3	3.00	2	2.00
Program Coord	06034	SR0900	1	1.00	1	1.00	1	1.00
Program Spec 2	07379	SR0800	2	2.00	2	2.00	2	2.00
Program Supv	07381	SR1000	1	1.00	1	1.00	1	1.00
Social Worker 1	04949	SR0800	8	8.00	8	8.00	8	8.00
Social Worker 2	07260	SR0900	1	1.00	1	1.00	1	1.00
Sr Asst District Attorney	04406		8	8.00	8	8.00	8	8.00
<b>Total Positions &amp; FTE</b>			<b>88</b>	<b>88.00</b>	<b>89</b>	<b>89.00</b>	<b>87</b>	<b>87.00</b>
<b>POL 2005 JAG Grant 30023</b>								
Program Spec 2	07379	SR0800	2	2.00	1	1.00	2	2.00
<b>Total Positions &amp; FTE</b>			<b>2</b>	<b>2.00</b>	<b>1</b>	<b>1.00</b>	<b>2</b>	<b>2.00</b>
<b>DA District Atty Grant Fund 32219</b>								
Social Worker 2	07260	SR0900	2	2.00	2	2.00	2	2.00
<b>Total Positions &amp; FTE</b>			<b>2</b>	<b>2.00</b>	<b>2</b>	<b>2.00</b>	<b>2</b>	<b>2.00</b>
<b>Department Totals</b>			<b>92</b>	<b>92.00</b>	<b>92</b>	<b>92.00</b>	<b>91</b>	<b>91.00</b>

# 21 Public Defender—At a Glance

<b>Mission</b>	To provide zealous representation and to fight for equal justice for the indigent accused, in accordance with the United States Supreme Court mandate and the Metropolitan Government of Nashville and Davidson County Charter.			
<b>Budget Summary</b>		<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
	<b>Expenditures and Transfers:</b>			
	GSD General Fund	\$5,283,500	\$5,723,300	\$5,988,100
	Special Purpose Funds	7,200	16,600	33,900
	<b>Total Expenditures and Transfers</b>	<u>\$5,290,700</u>	<u>\$5,739,900</u>	<u>\$6,022,000</u>
	<b>Revenues and Transfers:</b>			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0
	Other Governments and Agencies	1,458,000	1,563,100	1,585,500
	Other Program Revenue	0	0	0
	<b>Total Program Revenue</b>	<u>\$1,458,000</u>	<u>\$1,563,100</u>	<u>\$1,585,500</u>
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	0	0	0
	<b>Total Revenues</b>	<u>\$1,458,000</u>	<u>\$1,563,100</u>	<u>\$1,585,500</u>
<b>Positions</b>	Total Budgeted Positions	74	74	74
<b>Contacts</b>	Public Defender: Ross Alderman Financial Manager: Sandra Ray		email: rossalderman@jis.nashville.org email: sandrray@jis.nashville.org	
	404 James Robertson Parkway Parkway Towers, Suite 2022 37219		Phone: 862-5730 FAX: 862-5736	

## Organizational Structure



# 21 Public Defender–At a Glance

## Budget Highlights FY 2008

Pay Plan/Fringe Amounts	\$213,100
Parkway Towers Rent Increase	7,300
Non-recurring Operating Expense for Parkway Towers	45,800
Investigation Office Supplies	2,200
Safety & Risk Management Premiums	400
Internal Services Fees	
Finance Charge	(3,700)
Human Resources Charge	300
Information Systems Charge	(7,600)
Facilities Maintenance & Security Charge	(100)
Shared Business Office Charge	1,700
Metro Payment Services Charge	(1,400)
Customer Call Center Charge	5,500
Fleet Management Charge	(2,200)
Postal Service Charge	200
Surplus Property Charge	400
Internal Audit Charge	2,900
Total GSD	<u>\$264,800</u>
Total Special Purpose	<u>17,300</u>
Total Funds	<u>\$282,100</u>

compensation for such services if not provided by the public defender.

The Public Defender's Office is staffed with 44 licensed attorneys who represent indigent clients on charges ranging from public drunkenness to first degree murder. The office is divided into two divisions: The Criminal Division, located in the Parkway Towers Building, and the Juvenile Division, housed at the Juvenile Justice Center, 100 Woodland Street.



## Overview

### PUBLIC DEFENDER OPERATIONS

The Metropolitan Public Defender's Office operates under the authority of the Metropolitan Charter, Title Two, Section 2-16-010, which states as follows:

The public defender shall render legal aid and defend only those indigent defendants who are in jail, charged with the commission of a crime and are unable to make bond, or such other defendants as a court with criminal jurisdiction shall determine to be indigent. In addition, the public defender shall provide guardian ad litem services when such services are deemed required by the Davidson County juvenile court for children who are the subject of proceedings in such court and the Metropolitan Government would be required by law to pay reasonable

The Criminal Division represents adult clients in the General Sessions Courts and the Criminal Courts, and on cases appealed to both the Tennessee Court of Criminal Appeals and the Tennessee Supreme Court. By end of fiscal year 2007, the Adult Division Assistant Public Defenders will represent clients on over 41,000 warrants and indictments.

The Juvenile Division lawyers work exclusively in the Juvenile Court and represent juveniles who are alleged to be delinquent. One attorney in the Juvenile Division provides guardian ad litem services in some Juvenile Court cases where the issues relate to dependency and neglect, as well as termination of parental rights. By the end of fiscal year 2007, the Juvenile Division Assistant Public Defenders will represent over 2,000 juveniles on delinquency petitions. The Assistant Public Defender who provides guardian ad litem services will represent approximately 150 juveniles in non-delinquency proceedings.

# 21 Public Defender-Performance

Objectives	Performance Measures	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>PUBLIC DEFENDER</b>					
1. Provide constitutionally effective representation to indigent criminal defendants in cost effective manner.	The performance measure of 500 clients per lawyer per year represents the functional maximum at which the Public Defender's Office can provide constitutionally effective representation in the Criminal and General Sessions Courts.	NA	564	500	500
2. Provide constitutionally effective representation to indigent juvenile defendants in cost effective manner.	The performance measure of 1,400 clients per year for the division as a whole represents the functional maximum at which the Public Defender's Office can provide constitutionally effective representation in Juvenile Court. Juvenile delinquency cases have become more complex.	NA	1,462	1,400	1,400

# 21 Public Defender—Financial

## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	4,766,600	4,721,113	5,179,500	5,392,600
<b>OTHER SERVICES:</b>				
Utilities	0	0	0	0
Professional and Purchased Services	1,400	2,191	1,300	1,300
Travel, Tuition, and Dues	27,600	16,344	18,400	18,400
Communications	12,900	9,835	11,800	11,800
Repairs and Maintenance Services	10,000	6,700	8,500	8,500
Internal Service Fees	154,200	152,016	179,600	175,600
<b>TOTAL OTHER SERVICES</b>	<b>206,100</b>	<b>187,086</b>	<b>219,600</b>	<b>215,600</b>
Other Expense	305,900	368,440	324,200	379,900
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>5,278,600</b>	<b>5,276,639</b>	<b>5,723,300</b>	<b>5,988,100</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>4,900</b>	<b>149</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>5,283,500</b>	<b>5,276,788</b>	<b>5,723,300</b>	<b>5,988,100</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	0	0	0
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	1,450,800	1,520,111	1,546,500	1,551,600
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>1,450,800</b>	<b>1,520,111</b>	<b>1,546,500</b>	<b>1,551,600</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>1,450,800</b>	<b>1,520,111</b>	<b>1,546,500</b>	<b>1,551,600</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>1,450,800</b>	<b>1,520,111</b>	<b>1,546,500</b>	<b>1,551,600</b>



# 21 Public Defender–Financial

## Special Purpose Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	7,100	7,821	16,600	33,900
<b>OTHER SERVICES:</b>				
Utilities	0	0	0	0
Professional and Purchased Services	0	0	0	0
Travel, Tuition, and Dues	100	114	0	0
Communications	0	0	0	0
Repairs and Maintenance Services	0	0	0	0
Internal Service Fees	0	0	0	0
<b>TOTAL OTHER SERVICES</b>	<b>100</b>	<b>114</b>	<b>0</b>	<b>0</b>
Other Expense	0	0	0	0
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>7,200</b>	<b>7,934</b>	<b>16,600</b>	<b>33,900</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>7,200</b>	<b>7,934</b>	<b>16,600</b>	<b>33,900</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	0	0	0
<b>Other Governments &amp; Agencies</b>				
Federal Direct	7,200	18,489	16,600	33,900
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>7,200</b>	<b>18,489</b>	<b>16,600</b>	<b>33,900</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>7,200</b>	<b>18,489</b>	<b>16,600</b>	<b>33,900</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>7,200</b>	<b>18,489</b>	<b>16,600</b>	<b>33,900</b>

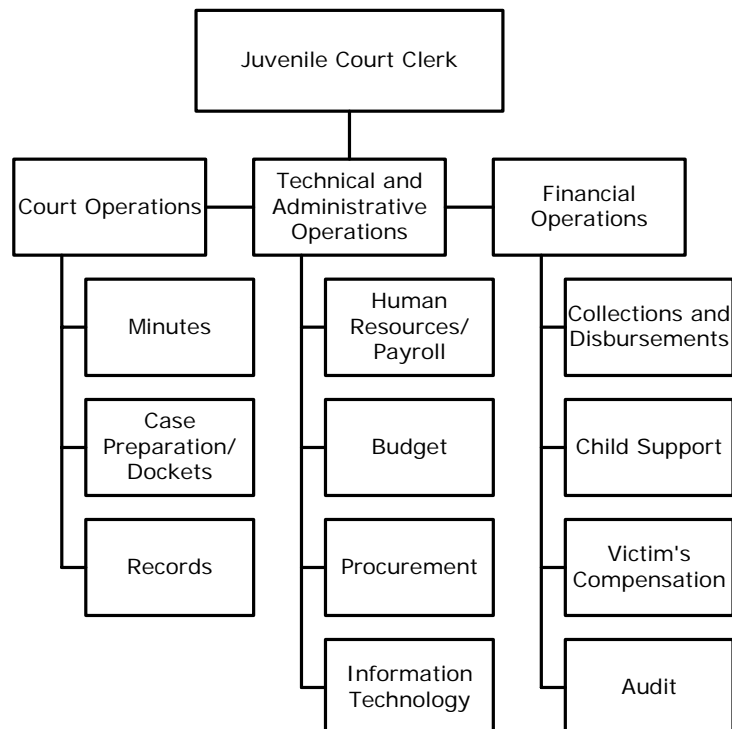
# 21 Public Defender–Financial

	<u>Class</u>	<u>Grade</u>	<u>FY 2006</u>		<u>FY 2007</u>		<u>FY 2008</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Admin Asst	07241	SR0900	1	1.00	1	1.00	1	1.00
Admin Svcs Mgr	07242	SR1300	1	1.00	1	1.00	1	1.00
Assoc Pub Defender	10172	PD0200	10	10.00	10	10.00	10	10.00
Asst Pub Defender	10171	PD0100	32	31.50	32	31.50	32	31.50
Criminal Investigator	07279	SR0900	4	4.00	4	4.00	4	4.00
Criminal Investigator Chief	07206	SR1100	1	1.00	1	1.00	1	1.00
Deputy Public Defender	07205	PD0200	1	1.00	1	1.00	1	1.00
Law Clerk	02867	SR0800	4	2.00	4	2.00	4	2.00
Legal Secretary 1	02870	SR0700	1	1.00	1	1.00	1	1.00
Legal Secretary 2	07322	SR0800	8	8.00	8	8.00	8	8.00
Office Support Mgr	10119	SR0900	1	1.00	1	1.00	1	1.00
Office Support Rep 3	10122	SR0600	1	1.00	1	1.00	1	1.00
Paralegal	07343	SR0800	4	4.00	4	4.00	4	4.00
Program Mgr 2	07377	SR1200	1	1.00	1	1.00	1	1.00
Public Defender	03964	PD	1	1.00	1	1.00	1	1.00
Social Worker 3	04835	SR1000	2	2.00	2	2.00	2	2.00
<b>Total Positions &amp; FTE</b>			<b>73</b>	<b>70.50</b>	<b>73</b>	<b>70.50</b>	<b>73</b>	<b>70.50</b>
<b>General Government Grants 32221</b>								
Social Work Assoc	01820	SR0700	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>1</b>	<b>1.00</b>	<b>1</b>	<b>1.00</b>	<b>1</b>	<b>1.00</b>
<b>Department Totals</b>			<b>74</b>	<b>71.50</b>	<b>74</b>	<b>71.50</b>	<b>74</b>	<b>71.50</b>

# 22 Juvenile Court Clerk—At a Glance

<b>Mission</b>	To provide those persons utilizing the services of the Juvenile Justice System with the highest level of efficient and courteous service in a manner which is fiscally responsible to all citizens of Metropolitan Nashville.			
<b>Budget Summary</b>		<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
	<b>Expenditures and Transfers:</b>			
	GSD General Fund	\$1,665,100	\$1,746,500	\$1,841,200
	<b>Total Expenditures and Transfers</b>	<u>\$1,665,100</u>	<u>\$1,746,500</u>	<u>\$1,841,200</u>
	<b>Revenues and Transfers:</b>			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0
	Other Governments and Agencies	0	0	0
	Other Program Revenue	0	0	0
	<b>Total Program Revenue</b>	\$ 0	\$ 0	\$ 0
	Non-program Revenue	716,600	741,000	\$745,000
	Transfers From Other Funds and Units	0	0	0
	<b>Total Revenues</b>	<u>\$ 716,600</u>	<u>\$ 741,000</u>	<u>\$ 745,000</u>
<b>Positions</b>	Total Budgeted Positions	36	36	37
<b>Contacts</b>	Juvenile Court Clerk: Vic Lineweaver email: VicLineweaver@jis.nashville.org Financial Manager: Matt Drury email: MattDrury@jis.nashville.org  Juvenile Justice Center 100 Woodland Street 37213 Phone: 862-7983 FAX: 862-7982			

## Organizational Structure



# 22 Juvenile Court Clerk—At a Glance

## Budget Highlights FY 2008

• Pay & Benefits	\$ 41,700
• Elected Official Salary Increase	4,300
• Court Clerks	41,300
	1 FTE
• Safety & Risk Management Premiums	300
• Internal Service Charges:	
• Finance Charge	(300)
• Human Resources Charge	200
• Information Systems Charge	(2,500)
• Facilities Maintenance & Security Charge	7,800
• Shared Business Office Charge	900
• Customer Call Center Charge	500
• Fleet Management Charge	(500)
• Surplus Property Charge	100
• Internal Audit Charge	900
Total	<u>\$ 94,700</u>
	<u>1 FTE</u>

## Overview

### JUVENILE COURT CLERK

The Juvenile Court Clerk is responsible for keeping all records of the Court. The Clerk's Office maintains separate minutes, dockets and records for all matters pertaining to Juvenile Court proceedings. In addition, this office collects payments, fines and restitutions and maintains accounts of \$1.8 million for child victim criminal injury. The Clerk's staff files litigation and paternity petitions, sets Court costs and dates and files all motions. The Juvenile Court Clerk is an elected official and maintains a separate budget from the Juvenile Court.

### MINUTES

Maintains official Court Record at all Juvenile Court Hearings. Performs data entry of outcomes into computer system. Places Court orders into physical Court files and other statutorily required binders. Types Court Orders as necessary.

### CASE PREPARATION/DOCKETS

Maintains the electronic and physical listing of all cases to be heard. Prepares files and new filings for Court Hearings. Ensures that files are properly replaced in storage units.

### RECORDS

Handles all documents received whether by fax, mail, or hand-delivery. Time/date stamp filings for the record. Enters new filing data into the computer system. Answers citizens' questions on the telephone and in person. Issues all summons, subpoena, etc.

### HUMAN RESOURCES/PAYROLL

Processes all paperwork associated with all personnel. Disseminates human resource information to employees. Enters human resources/payroll information into EBS system. Maintains personnel records for all employees. Tracks leave time accumulated and used.

### BUDGET

Provides analysis and tracking of all revenue and expense items. Prepares materials for Budget Hearings and other Budget information requests.

### PROCUREMENT

Procures all equipment and materials in compliance with Metro Procurement Code and in conjunction with Financial Operations and Purchasing.

### INFORMATION TECHNOLOGY

Oversees all automation and technology systems used in office operations. Analyzes useful technologies, researches costs and benefits; establishes requirements; oversees development; manages conversion, training and implementation of all new technologies to be used. Works in cooperation with Justice Information Systems (JIS) on all design, implementation, and enhancements issues of the new Juvenile Information Management System (JIMS). Works with ITS and State agencies on other computer issues related to office operations.

### COLLECTIONS AND DISBURSEMENTS

The Juvenile Court Clerk's office collects monies for filing fees, court cost, restitution, fines, and drug test fees from individuals as assessed by the Court or through state statute. The money collected is either sent to victims in the case of restitution or forwarded to Metro as revenue.



### CHILD SUPPORT

All court ordered child support payments are entered on a state supported system. Payments are received via mail or paid in cash at the payment window located on the lower level of the Juvenile Justice Center. Payments are processed and checks are issued either through the Clerk's Office or transmitted to the State of Tennessee for disbursement.

### VICTIM'S COMPENSATION

Payments granted through the State of Tennessee from the Victim's Compensation Fund for juveniles are issued to the victim and the Juvenile Court Clerk's office. The funds are placed in an interest-bearing savings account in the child's name and the Clerk listed as custodian of the account. The money is released to the juvenile at age 18 or a motion to encroach can be filed by the guardian of the child for funds in emergency cases.

### AUDIT

An individual audit firm performs an audit on the Juvenile Court Clerk's Office yearly. This office works with the auditor in providing necessary dockets, files or explanations that are needed to issue the audit.

## 22 Juvenile Court Clerk—Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2006 Budget</u>	<u>FY 2006 Actuals</u>	<u>FY 2007 Budget</u>	<u>FY 2008 Budget</u>
<b>JUVENILE COURT CLERK</b>					
1. Increase revenue collections	Amount of revenue collected	\$716,600	\$612,327	\$741,000	\$745,000
2. Increase collection of non-child support commission revenue through use of computerized information (integrated in Criminal Justice Information Systems).	a. Clerk's activity and accuracy as measured by computer generated reports	NA	NR	NR	NR
	b. Non-Child Support Commission Revenue Collected	NA	NR	NR	NR

# 22 Juvenile Court Clerk—Financial

## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	1,470,100	1,444,711	1,554,100	1,641,400
<b>OTHER SERVICES:</b>				
Utilities	0	0	0	0
Professional and Purchased Services	0	59	0	0
Travel, Tuition, and Dues	3,500	4,034	3,500	3,500
Communications	5,400	7,972	5,400	5,400
Repairs and Maintenance Services	24,500	30,011	24,500	24,500
Internal Service Fees	142,700	137,055	131,100	138,200
<b>TOTAL OTHER SERVICES</b>	<b>176,100</b>	<b>179,130</b>	<b>164,500</b>	<b>171,600</b>
Other Expense	18,900	40,708	27,900	28,200
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>1,665,100</b>	<b>1,664,549</b>	<b>1,746,500</b>	<b>1,841,200</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>528</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>1,665,100</b>	<b>1,665,077</b>	<b>1,746,500</b>	<b>1,841,200</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	426,355	0	0
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>0</b>	<b>426,355</b>	<b>0</b>	<b>0</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	716,600	185,971	741,000	745,000
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>716,600</b>	<b>185,971</b>	<b>741,000</b>	<b>745,000</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>716,600</b>	<b>612,327</b>	<b>741,000</b>	<b>745,000</b>

## 22 Juvenile Court Clerk—Financial

	<u>Class</u>	<u>Grade</u>	<u>FY 2006</u>		<u>FY 2007</u>		<u>FY 2008</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Admin Svcs Mgr	07242	SR1300	1	1.00	1	1.00	1	1.00
Admin Svcs Officer 3	07244	SR1000	1	1.00	1	1.00	1	1.00
Ct Clerk	01340	SR0600	6	6.00	6	6.00	7	7.00
Finance Officer 1	10150	SR0800	1	1.00	1	1.00	1	1.00
Juvenile Ct Clerk	07083		1	1.00	1	1.00	1	1.00
Office Support Mgr	10119	SR0900	1	1.00	1	1.00	1	1.00
Office Support Rep 1	10120	SR0400	16	15.00	16	15.00	16	15.00
Office Support Rep 2	10121	SR0500	4	4.00	4	4.00	4	4.00
Office Support Rep 3	10122	SR0600	4	4.00	4	4.00	4	4.00
Seasonal/Part-time/Temporary	09020		1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>36</b>	<b>35.00</b>	<b>36</b>	<b>35.00</b>	<b>37</b>	<b>36.00</b>
<b>Department Totals</b>			<b>36</b>	<b>35.00</b>	<b>36</b>	<b>35.00</b>	<b>37</b>	<b>36.00</b>





# 23 Circuit Court Clerk—At a Glance

## Budget Highlights FY 2008

Pay Plan/Fringe Amounts	\$ 86,900
FY07 Non-recurring Traffic Violations Software Maintenance	(172,800)
Data Entry Operator Reduction	(35,300)
	(1 FTE)
Non-recurring Traffic Violations Software Maintenance	172,800
Safety & Risk Management Premiums	2,100
Internal Services Fees	
Finance Charge	(2,600)
Human Resources Charge	11,300
Information Systems Charge	(21,100)
Facilities Maintenance & Security Charge	44,700
Shared Business Office Charge	(1,100)
Customer Call Center Charge	24,300
Fleet Management Charge	(9,400)
Postal Service Charge	(67,000)
Radio Service Charge	200
Surplus Property Charge	3,300
Internal Audit Charge	5,600
Total	<u>\$41,900</u>
	<u>(1 FTE)</u>

\*The FY 2007-08 GSD General Fund Budget appropriation includes \$5,000,000 in estimated expenditures that are paid directly from the Circuit Court Clerk's fee account previously included in the Circuit Court Clerk's budget presentation in FY 2006-07.

## Overview

### TRAFFIC VIOLATIONS BUREAU

The Traffic Violations Bureau is responsible for processing all traffic and parking tickets and all Health Department and Codes Department violations. This office prepares and calls dockets for Traffic Court and General Sessions Court and processes payments for violations.

### CIRCUIT COURT

The Circuit Court Clerk's Office maintains the minutes of the eight Circuit Courts. This office files civil cases, domestic cases, condemnations and adoptions, and is responsible for maintaining trust funds, disbursing child support, alimony and garnishment payments.

The office pays salaries and fringe benefits from gross fees collected. Excess fees are remitted as revenue to the Metropolitan Government.



### GENERAL SESSIONS COURT

The General Sessions Civil Division files and maintains three types of records: records for civil cases under \$15,000, records for orders of protection, and records for emergency committals. This office also prepares and calls, in open court, the docket for 18 civil dockets per week, and is responsible for receiving and disbursing garnishment payments on judgments.

The office pays salaries and fringe benefits from gross fees collected. Excess fees are remitted as revenue to the Metropolitan Government.

### PROBATE COURT

The Probate Court Clerk's Office records appointments of administrators and executors, probates wills, files guardianships and conservatorships, maintains trust funds, and conducts the duties of the Probate Master.

The office pays salaries and fringe benefits from gross fees collected. Excess fees are remitted as revenue to the Metropolitan Government.

## 23 Circuit Court Clerk—Performance

Objectives	Performance Measures	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>TRAFFIC VIOLATIONS BUREAU</b>					
1. Process, record and maintain all records for Metro traffic and ordinance violations in an efficient and timely manner.	a. Moving tickets issued	178,000	198,881	210,000	150,000
	b. Parking tickets issued	65,000	60,335	61,000	58,000
<b>CIRCUIT COURT AND GENERAL SESSIONS COURT</b>					
1. Receive and disburse promptly and efficiently court ordered child support payments and maintain official court records.	a. Child support payments received	9,000	6,395	8,500	5,200
	b. Child support checks issued	9,000	6,433	8,500	5,200
	c. Turnaround between receipt and disbursement of child support:				
	Cashier's checks/money orders	1 day	Same day	Same day	Same day
	Wage assignments	1 day	Same day	Same day	Same day
	Personal checks	10 days	10 days	10 days	10 days
2. File efficiently and maintain all records in civil and domestic cases for the Circuit Courts and the General Sessions Civil Division.	a. Cases filed in Circuit Court	10,000	10,077	10,500	9,500
	b. Child support payments received	9,000	N/A	8,500	N/A
	c. Child support checks issued	9,000	N/A	8,500	N/A
	d. Cases filed in General Sessions Civil Division	47,000	47,232	48,000	48,000
<b>PROBATE COURT</b>					
1. File efficiently and maintain all records regarding cases for the Probate Court.	Cases filed in Probate Court	1,900	2,002	1,900	2,000

# 23 Circuit Court Clerk—Financial

## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	2,779,400	7,594,938	7,380,100	7,431,700
<b>OTHER SERVICES:</b>				
Utilities	0	0	0	0
Professional and Purchased Services	0	0	0	0
Travel, Tuition, and Dues	100	0	0	0
Communications	137,500	152,177	102,100	102,100
Repairs and Maintenance Services	202,200	22,334	202,200	202,200
Internal Service Fees	1,023,500	1,006,785	1,264,300	1,252,500
<b>TOTAL OTHER SERVICES</b>	<b>1,363,300</b>	<b>1,181,295</b>	<b>1,568,600</b>	<b>1,556,800</b>
Other Expense	37,900	1,355,203	619,100	621,200
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>4,180,600</b>	<b>10,131,437</b>	<b>9,567,800</b>	<b>9,609,700</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>39,504</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>4,180,600</b>	<b>10,170,940</b>	<b>9,567,800</b>	<b>9,609,700</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	6,000,000	8,561,806	8,000,000	8,000,000
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>6,000,000</b>	<b>8,561,806</b>	<b>8,000,000</b>	<b>8,000,000</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	5,034,600	7,915,560	7,283,500	7,283,500
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>5,034,600</b>	<b>7,915,560</b>	<b>7,283,500</b>	<b>7,283,500</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>11,034,600</b>	<b>16,477,366</b>	<b>15,283,500</b>	<b>15,283,500</b>

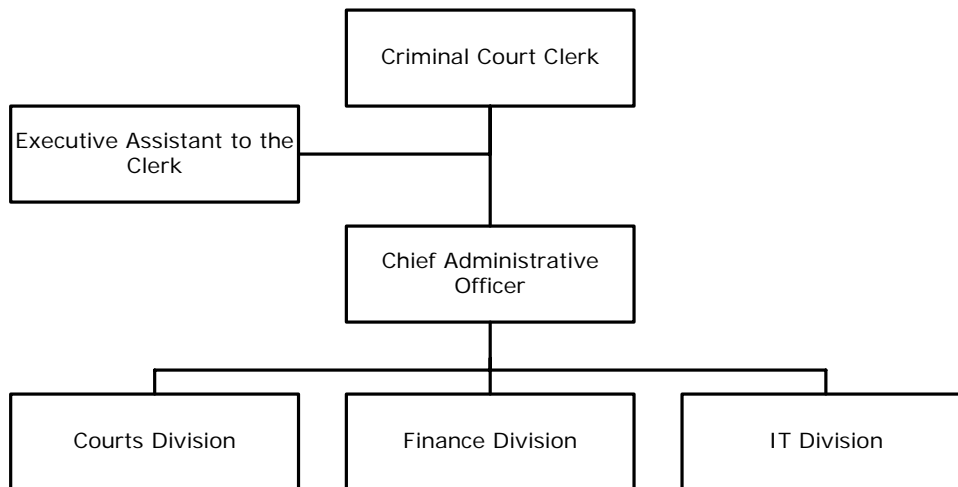
## 23 Circuit Court Clerk–Financial

	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Admin Asst	07241	SR0900	3	3.00	3	3.00	3	3.00
Admin Svcs Officer 2	07243	SR0800	2	2.00	2	2.00	2	2.00
Admin Svcs Officer 3	07244	SR1000	2	2.00	2	2.00	2	2.00
Chief Dpty Clerk-Gen Sess Ct	01056		1	1.00	1	1.00	1	1.00
Computer Operations Shift Supv	01302	SR1100	1	1.00	1	1.00	1	1.00
Ct Clerk	01340	SR0600	7	7.00	7	7.00	7	7.00
Data Entry Operator 1	02760	SR0400	2	2.00	2	2.00	2	2.00
Data Entry Operator 2	04600	SR0500	5	5.00	5	5.00	5	5.00
Finance Officer 3	10152	SR1200	1	1.00	1	1.00	1	1.00
Office Support Rep 1	10120	SR0400	10	10.00	10	10.00	9	9.00
Office Support Rep 2	10121	SR0500	3	3.00	3	3.00	3	3.00
Office Support Rep 3	10122	SR0600	4	4.00	4	4.00	4	4.00
Steno Clerk 2	04840	SR0500	2	2.00	2	2.00	2	2.00
Warrant Officer 1	07419	SR0800	14	14.00	14	14.00	14	14.00
Warrant Officer 2	05340	SR0900	2	2.00	2	2.00	2	2.00
<b>Total Positions &amp; FTE</b>			<b>59</b>	<b>59.00</b>	<b>59</b>	<b>59.00</b>	<b>58</b>	<b>58.00</b>
<b>Department Totals</b>			<b>59</b>	<b>59.00</b>	<b>59</b>	<b>59.00</b>	<b>58</b>	<b>58.00</b>

# 24 Criminal Court Clerk—At a Glance

<b>Mission</b>	To serve the courts having criminal jurisdiction, to be responsible for all records generated from arrest through disposal of charges on state warrants or indictments, and as an elective office, to serve the legal, financial, and public communities by rendering service in an efficient manner.			
<b>Budget Summary</b>		<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
	<b>Expenditures and Transfers:</b>			
	GSD General Fund	\$5,734,600	\$6,109,100	\$6,331,300
	<b>Total Expenditures and Transfers</b>			
		<u>\$5,734,600</u>	<u>\$6,109,100</u>	<u>\$6,331,300</u>
	<b>Revenues and Transfers:</b>			
	Program Revenue			
	Charges, Commissions, and Fees	\$1,722,500	\$2,100,200	\$2,156,200
	Other Governments and Agencies	1,485,000	1,238,300	1,304,900
	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Program Revenue</b>			
		\$3,207,500	\$3,338,500	\$3,461,100
	Non-program Revenue			
	Transfers From Other Funds and Units	0	0	0
	<b>Total Revenues</b>			
		<u>\$5,154,700</u>	<u>\$5,574,800</u>	<u>\$5,791,200</u>
<b>Positions</b>	Total Budgeted Positions	96	96	96
<b>Contacts</b>	<p>Criminal Court Clerk: David C. Torrence      email: davidtorrence@jjs.nashville.org          Financial Manager: Tommy Bradley            email: tommy.bradley@nashville.gov</p> <p>408 2<sup>nd</sup> Avenue North, Suite 2120 37201      Phone: 862-5611      FAX: 313-9002          Web Address: ccc.nashville.gov</p>			

## Organizational Structure



# 24 Criminal Court Clerk—At a Glance

## Budget Highlights FY 2008

Pay Plan/Fringe Amounts	\$229,200
State Mandated Elected Official Salary Increase	4,700
Safety & Risk Management Premiums	300
Internal Services Fees	
Finance Charge	(4,600)
Human Resources Charge	1,100
Information Systems Charge	(11,700)
Facilities Maintenance & Security Charge	(10,400)
Shared Business Office Charge	(2,800)
Customer Call Center Charge	11,500
Fleet Management Charge	400
Postal Service Charge	1,100
Surplus Property Charge	300
Internal Audit Charge	3,100
Total	<u>\$222,200</u>

### Overview

#### ADMINISTRATIVE DIVISION

The Administrative Division provides administrative and operational support to the Office.



#### OPERATIONS/SUPPORT DIVISION HUMAN RESOURCES

The Operations/Support Division maintains office supplies, processes FASTnet payables and payroll, and coordinates employee training.

#### COURTS DIVISION

The Court Division provides 3 levels of support: warrant and bond processing support, case processing and public service support, and in-court clerk support. This division issues arrest warrants, maintains bond records, and manages dockets, calendars, case assignments/filings, minutes of the courts, subpoenas, and jail/prison committals and releases. It maintains the records of the courts of criminal jurisdiction, including state traffic, Tennessee Wildlife Resources Association and Public Service Commission violations.

#### FINANCE DIVISION

The Finance Division calculates, collects and disburses court costs and fines related to criminal cases.

## 24 Criminal Court Clerk—Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2006 Budget</u>	<u>FY 2006 Actuals</u>	<u>FY 2007 Budget</u>	<u>FY 2008 Budget</u>
<b>COURTS DIVISION</b>					
1. Criminal Court Records Management (Trial Court and General Sessions Court)	a. Bonds posted	17,000	25,000	18,000	25,000
	b. Criminal warrants	52,000	49,000	53,000	49,000
	c. State traffic tickets	9,000	9,000	9,000	9,000
	d. Criminal Court files	5,600	8,400	5,700	8,400
	e. Expungements	5,100	5,200	5,000	5,200
	f. State citations	NA	32,000	NA	32,000
	g. Capias served	NA	11,000	NA	11,000
<b>FINANCE DIVISION</b>					
1. Criminal background checks	Criminal record checks	NA	46,900	NA	51,500
2. Customer information	Customer service calls	NA	94,000	NA	94,000
3. Fine/Court Cost Collection	a. Fines/court cost collection	\$2.5M	\$0	NA	\$2.3M
	b. Receipts written	NA	41,000	NA	43,000

**NOTE:** Measures have been updated to reflect current operations of the Criminal Court Clerk

# 24 Criminal Court Clerk—Financial

## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	4,916,000	4,909,170	5,358,100	5,592,000
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	16,900	14,629	11,900	11,900
Travel, Tuition, and Dues	3,800	2,329	9,300	9,300
Communications	36,600	43,162	37,600	37,600
Repairs and Maintenance Services	6,000	3,409	6,000	6,000
Internal Service Fees	651,400	603,936	562,700	550,700
<b>TOTAL OTHER SERVICES</b>	<b>714,700</b>	<b>667,466</b>	<b>627,500</b>	<b>615,500</b>
Other Expense	103,900	144,088	123,500	123,800
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>5,734,600</b>	<b>5,720,724</b>	<b>6,109,100</b>	<b>6,331,300</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>6,818</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>5,734,600</b>	<b>5,727,542</b>	<b>6,109,100</b>	<b>6,331,300</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	1,722,500	2,018,900	2,100,200	2,156,200
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	1,485,000	875,718	1,238,300	1,304,900
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>1,485,000</b>	<b>875,718</b>	<b>1,238,300</b>	<b>1,304,900</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>3,207,500</b>	<b>2,894,617</b>	<b>3,338,500</b>	<b>3,461,100</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	27,600	30,003	29,200	30,700
Fines, Forfeits, & Penalties	1,919,600	2,404,500	2,207,100	2,299,400
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>1,947,200</b>	<b>2,434,504</b>	<b>2,236,300</b>	<b>2,330,100</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>5,154,700</b>	<b>5,329,121</b>	<b>5,574,800</b>	<b>5,791,200</b>



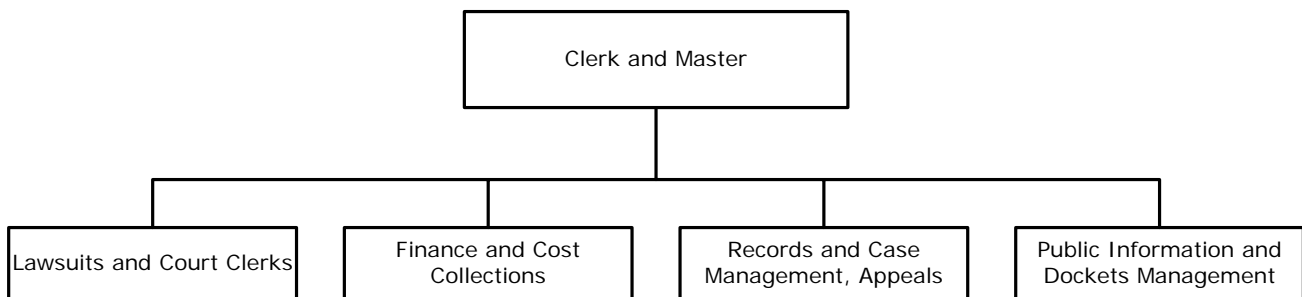
## 24 Criminal Court Clerk—Financial

	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Chief Dpty Clerk-Gen Sess Ct	01056		1	1.00	1	1.00	1	1.00
Criminal Ct Clerk	01358		1	1.00	1	1.00	1	1.00
Deputy Criminal Ct Clerk 1	06502		6	6.00	6	6.00	6	6.00
Deputy Criminal Ct Clerk 2	06503		14	14.00	14	14.00	14	14.00
Deputy Criminal Ct Clerk 3	06504		18	18.00	18	18.00	18	18.00
Deputy Criminal Ct Clerk 4	06505		21	21.00	21	21.00	21	21.00
Deputy Criminal Ct Clerk 5	06506		29	29.00	29	29.00	29	29.00
Deputy Criminal Ct Clerk 6	06560		3	3.00	3	3.00	3	3.00
Deputy Criminal Ct Clerk 7	06696		3	3.00	3	3.00	3	3.00
<b>Total Positions &amp; FTE</b>			<b>96</b>	<b>96.00</b>	<b>96</b>	<b>96.00</b>	<b>96</b>	<b>96.00</b>
<b>Department Totals</b>			<b>96</b>	<b>96.00</b>	<b>96</b>	<b>96.00</b>	<b>96</b>	<b>96.00</b>

# 25 Clerk and Master of the Chancery Court—At a Glance

<b>Mission</b>	To administer the caseload for four Chancellors including maintenance of books, records and case files; to collect and report substantial revenue from delinquent taxes and court costs; to issue process and invest funds held as trustee as an arm of the Chancery Court; to provide public records and information to citizens.			
<b>Budget Summary</b>		<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
	<b>Expenditures and Transfers:</b>			
	GSD General Fund	\$1,850,600	\$1,907,800	\$1,985,200
	<b>Total Expenditures and Transfers</b>			
		<u>\$1,850,600</u>	<u>\$1,907,800</u>	<u>\$1,985,200</u>
	<b>Revenues and Transfers:</b>			
	Program Revenue			
	Charges, Commissions, and Fees	\$1,254,700	\$1,077,700	\$1,148,000
	Other Governments and Agencies	0	0	0
	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Program Revenue</b>			
		\$1,254,700	\$1,077,700	\$1,148,000
	Non-Program Revenue	396,000	516,500	470,900
	Transfers From Other Funds & Units	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Revenues</b>			
		<u>\$1,650,700</u>	<u>\$1,594,200</u>	<u>\$1,618,900</u>
<b>Positions</b>	Total Budgeted Positions	23	22	22
<b>Contacts</b>	Clerk & Master: Cristi Scott Financial Manager: Vicki Bailey  1 Public Square, Suite 308 37201		email: <a href="mailto:cristiscott@jis.nashville.org">cristiscott@jis.nashville.org</a> email: <a href="mailto:vickibailey@jis.nashville.org">vickibailey@jis.nashville.org</a>  Phone: 862-5710 FAX: 862-5722	

## Organizational Structure



# 25 Clerk and Master of the Chancery Court—At a Glance

## Budget Highlights FY 2008

Pay Plan/Fringe Amounts	\$60,200
State Mandated Elected Official Salary Increase	4,300
Safety & Risk Management Premiums	300
Internal Services Fees	
Finance Charge	(2,800)
Human Resources Charge	300
Information Systems Charge	1,600
Facilities Maintenance & Security Charge	10,500
Shared Business Office Charge	500
Metro Payment Services Charge	(700)
Customer Call Center Charge	900
Postal Service Charge	1,300
Internal Audit Charge	1,000
Total	<u>\$77,400</u>

## Overview

### CLERK AND MASTER

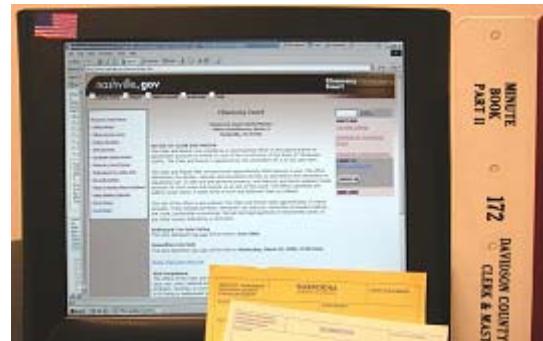
The Clerk and Master serves the four elected chancellors, performs judicial duties pursuant to state law and the Metro Charter, conducts hearings as judicial officer, writes reports of findings to the chancellors upon referred cases, and oversees a staff of 20 clerks.

### LAWSUITS AND COURT CLERKS

The Lawsuits Division administers judicial dockets and calendars of over 4,000 cases annually. Court clerks assist the chancellors in preparation of cases, maintaining calendars of cases and assistance in court.

### FINANCE AND COST COLLECTIONS

The Finance and Cost Collections Division sells real estate and personal property by court order, collects court fees and costs, maintains trust funds, and deposits and remits judgments as an arm of Chancery Court.



### RECORDS AND CASE MANAGEMENT, APPEALS

The Records and Dockets Management Division keeps and manages records of Chancery Court according to state law, prepares and transmits all cases on appeal, and assists chancellors in caseload management.

### PUBLIC INFORMATION AND DOCKETS MANAGEMENT

Serves the public by accepting all court documents, serves judicial process, and provides information via the internet. Administers motions and trial dockets of chancellors.

# 25 Clerk and Master of the Chancery Ct–Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2006 Budget</u>	<u>FY 2006 Actuals</u>	<u>FY 2007 Budget</u>	<u>FY 2008 Budget</u>
<b>CLERK AND MASTER</b>					
1. Accept, manage and resolve issues referred to the Clerk and Master by the Chancellors.	Hearings/mediations concluded by the Clerk and Master	60	30	45	45
<b>LAWSUITS AND COURT CLERKS</b>					
1. Administer and calendar all lawsuits.	a. Court cases filed	3,900	3,203	3,300	3,300
	b. Court cases resolved by final order	4,000	3,411	3,900	3,500
<b>FINANCE AND COST COLLECTIONS</b>					
1. Collect all court costs mandated by state statute.	Fees/commissions collected	\$788,700	\$1,190,000	\$1,077,000	\$1,185,000
2. Process and manage delinquent tax lawsuit so that taxes due can be justly adjudicated and collected.	a. Delinquent taxes collected	\$4,700,000	\$5,300,000	\$5,500,000	\$4,900,000
	b. Advertised sales of real property for tax collection	550	373	550	500
	c. Real Property parcels addressed in delinquent tax lawsuit	3,700	3,433	4,000	3,500
<b>RECORDS AND CASE MANAGEMENT</b>					
1. Keeps and manages records of Chancery Court according to state law, prepares and transmits all cases on appeal, and assists chancellors in caseload management.	a. Copies made as requested by parties, lawyers and public officials and citizens	215,000	210,000	210,000	210,000
	b. Cubic feet of permanent records maintained annually	8,300	8,600	8,600	8,900
2. Prepare and transmit all cases on appeal.	Court records prepared and transmitted on appeal	125	93	100	100
<b>PUBLIC INFORMATION AND DOCKETS MANAGEMENT</b>					
1. Serve as public information center for lawyers, public officials, litigants, judges, and citizens	a. Direct services to walk in citizens	40,000	36,000	40,000	40,000
	b. Drop-off service for lawyers and citizens at satellite office in downtown area	NA	NA	1,000	NA

# 25 Clerk and Master of the Chancery Court—Financial

## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	1,348,500	1,294,213	1,383,800	1,448,300
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	57,300	4,650	27,600	27,600
Travel, Tuition, and Dues	12,300	11,056	12,700	12,700
Communications	7,400	2,402	3,700	7,200
Repairs and Maintenance Services	10,100	8,764	9,600	9,600
Internal Service Fees	387,000	374,213	443,000	452,100
<b>TOTAL OTHER SERVICES</b>	<b>474,100</b>	<b>401,084</b>	<b>496,600</b>	<b>509,200</b>
Other Expense	28,000	43,813	27,200	27,500
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>1,850,600</b>	<b>1,739,110</b>	<b>1,907,600</b>	<b>1,985,000</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>75</b>	<b>200</b>	<b>200</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>1,850,600</b>	<b>1,739,185</b>	<b>1,907,800</b>	<b>1,985,200</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	1,254,700	1,174,571	1,077,700	1,148,000
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>1,254,700</b>	<b>1,174,571</b>	<b>1,077,700</b>	<b>1,148,000</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	396,000	416,295	459,000	415,200
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	53,743	57,500	55,700
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>396,000</b>	<b>470,037</b>	<b>516,500</b>	<b>470,900</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>1,650,700</b>	<b>1,644,608</b>	<b>1,594,200</b>	<b>1,618,900</b>

# 25 Clerk and Master of the Chancery Court—Financial

	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Class 1 Dpty Clerk & Master	06302		16	16.00	16	16.00	16	16.00
Class 2 Dpty Clerk & Master	06303		4	4.00	4	4.00	4	4.00
Clerk & Master	01205		1	1.00	1	1.00	1	1.00
Seasonal/Part-time/Temporary	09020		2	2.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>23</b>	<b>23.00</b>	<b>22</b>	<b>22.00</b>	<b>22</b>	<b>22.00</b>
<b>Department Totals</b>			<b>23</b>	<b>23.00</b>	<b>22</b>	<b>22.00</b>	<b>22</b>	<b>22.00</b>

# 26 Juvenile Court-At a Glance



Budget Summary	2005-06	2006-07	2007-08	
<b>Expenditures and Transfers:</b>				
GSD General Fund	\$10,506,400	\$11,299,200	\$11,837,800	
Special Purpose Fund	1,905,300	1,540,000	88,500	
<b>Total Expenditures and Transfers</b>	<b>\$12,411,700</b>	<b>\$12,839,200</b>	<b>\$11,926,300</b>	
<b>Revenues and Transfers:</b>				
Program Revenue				
Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0	
Other Governments and Agencies	1,956,300	1,634,200	654,500	
Other Program Revenue	0	0	0	
<b>Total Program Revenue</b>	<b>\$ 1,956,300</b>	<b>\$ 1,634,200</b>	<b>\$ 654,500</b>	
Non-program Revenue	14,500	15,000	31,000	
Transfers From Other Funds and Units	537,100	493,900	22,100	
<b>Total Revenues</b>	<b>\$ 2,507,900</b>	<b>\$ 2,143,100</b>	<b>\$ 707,600</b>	
<b>Positions</b>	Total Budgeted Positions	148	150	150
<b>Contacts</b>	Juvenile Court Judge: Betty Adams Green      email: NA Financial Manager: Phoebe Johnson              email: phoebejohnson@jis.nashville.org  Juvenile Justice Center 100 Woodland Street 37213                              Phone: 862-8000      FAX: 862-7143			

## Line of Business and Program

### Family Accountability

- Juvenile Drug Court
- Police/Probation Partnership
- South Nashville Gang Probation
- Supervised Probation
- Unruly Child Program
- Truancy Reduction/Educational Neglect
- Misdemeanor and Citation

### Child/Family Protection and Advocacy

- Neglect/Dependency Intervention
- Family Drug Court
- Orders of Protection
- Foster Care Review Board (FCRB)

### Parentage/Child Support

- Parentage/Child Support

### Juvenile Court Pretrial

- Juvenile Diverted
- Juvenile Pretrial Services

### Juvenile Detention Center

- Metro Juvenile Detention Center

### Security and Service of Process

- Juvenile Court Safety and Security
- Service of Process

### Judicial Actions

- Judicial Actions

### Administrative

- Non-allocated Financial Transactions
- Human Resources
- Finance
- Records Management
- Executive Leadership

# 26 Juvenile Court-At a Glance



<p><b>Mission</b></p>	<p>The mission of the Juvenile Court is to provide judicial decisions, safety, support, and guidance products to children and families who come in contact with the Court so they can become productive members of our community.</p>
<p><b>Goals</b></p>	<p>By 2008, children and their families will experience timely scheduling and attention of their cases and delivery of identified and/or court-ordered services as indicated by:</p> <ul style="list-style-type: none"> <li>• 85% of cases scheduled in a timely manner within federal and state mandates</li> <li>• 85% of children and families receiving identified and/or court-order services in a timely manner (i.e. meets or exceeds definition of “substantial compliance”)</li> </ul> <p>By the year 2008, children and families of Davidson County will experience uninterrupted delivery of essential core services as evidenced by:</p> <ul style="list-style-type: none"> <li>• 85% of children/families who receive uninterrupted delivery or core essential services</li> </ul> <p>By the year 200_, the children and families of Davidson County will experience more effective service delivery as evidenced by:</p> <ul style="list-style-type: none"> <li>• __% of children and families who receive targeted referrals as identified in assessment within 72 hours.</li> <li>• __% of children and families receiving identified services.</li> </ul> <p>By 2008, visitors and staff conducting business in and for Juvenile Court will experience enhanced security as evidenced by:</p> <ul style="list-style-type: none"> <li>• 90% of staff and visitors to Juvenile Court that have an incident-free experience.</li> <li>• 90% of staff in the community who identify and respond properly to potential unsafe situations</li> </ul> <p>By 2008, customers of Juvenile Court and the community will experience improved timeliness, utilization of court resources, and decision-making for children and their families as evidenced by:</p> <ul style="list-style-type: none"> <li>• 90% of cases and events where required information (electronic and hardcopy) is available at the time needed.</li> <li>• 90% of cases where the time from filing to disposition is 90 days or less, as per statutory requirements (standards).</li> <li>• 5% of cases delayed or continued due to unavailable information.</li> </ul>



# 26 Juvenile Court-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result
<b>Pay Plan/Fringe Amounts</b>	\$ 213,300	Supports the hiring and retention of a qualified workforce
<b>Misdemeanor and Citation</b>		
Reduce Community/Public Service Work Program	(35,400) (1 FTE)	Reduces staffing for the public service work program
<b>South Nashville Gang Probation</b>		
Gang probation specialist funding	35,000	Maintains number of probation consultations as federal grant ends
<b>Metro Juvenile Detention Center</b>		
Detention Center Contract	106,600	Required funds to meet contractual increase in cost
<b>Judicial Actions</b>		
Intake and Screening Position	53,600 1 FTE	Additional position to perform the intake screening and felony petition function
Elected Official Salary Increase	24,000	Provide state mandated salary increase.
<b>Safety &amp; Risk Management Premiums</b>	2,100	Coverage of safety and risk management premiums and activities
<b>Nonallocated Financial Transactions</b>		
Finance Charge	(7,100)	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing
Human Resources Charge	5,700	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	(8,500)	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance & Security Charge	150,300	Delivery of facility maintenance and associated security functions
Shared Business Office Charge	4,200	Delivery of administrative support functions
Metro Payment Services Charge	(4,600)	Delivery of centralized payment services
Customer Call Center Charge	1,200	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Fleet Management Charge	(17,100)	Delivery of fleet management, fuel services, and maintenance functions
Postal Service Charge	1,300	Delivery of mail across the Metropolitan Government
Radio Service Charge	6,500	Delivery of radio infrastructure support and radio installation and maintenance

# 26 Juvenile Court-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result
Surplus Property Charge	\$ 700	Handling and disposition of surplus property
Internal Audit Charge	6,800	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
General Services District Total	538,600	
Special Purpose Fund Total	(1,451,500)	
<b>TOTAL</b>	<b>\$(912,900)</b>	

## Performance Information Highlights

### Performance Measure Certification

The Performance Measure Certification Unit reviewed all key result measures for the Juvenile Court for FY 2005-06. Measures were either certified, meaning the measure was aligned, documented, and reliable or not certified (NC), meaning the measure did not meet the established criteria. For FY 2006, only certified measures appear in the Operating Budget Book.

	Certified	Reported, Not Certified	Not Reported
Number of Programs:	63%	31%	6%
Program Budget Dollars:	71%	26%	3%

# 26 Juvenile Court-At a Glance



**Family Accountability Line of Business** - The purpose of the Family Accountability Line of Business is to provide Judicial consequences and case management products to truant, unruly, and delinquent children and their families so they can remain in/return to the community without compromising community safety.

## Juvenile Drug Court Program

The purpose of the Juvenile Drug Court Program is to provide intensive case management, judicial monitoring, and treatment referral products to children with serious drug problems so they can address the underlying causes of their behavior by successfully completing the terms and conditions of their probation.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** Projected performance for FY08 was changed to reflect actual performance in FY07.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$130,200	\$123,201	\$173,700	...	\$173,700
Special Purpose Fund	<u>88,500</u>	<u>85,960</u>	<u>88,500</u>	...	<u>88,500</u>
Total	\$218,700	\$209,161	\$262,200	...	\$262,200
<b>FTEs:</b> GSD General Fund	2.00	2.00	2.00	...	2.00
Special Purpose Fund	<u>1.50</u>	<u>1.50</u>	<u>1.50</u>	...	<u>1.50</u>
Total	3.50	3.50	3.50	...	3.50

### Results

Percentage of juveniles who successfully complete drug court conditions

NA	50%	55%	33%	35%
----	-----	-----	-----	-----

## Police/Probation Partnership Program

The purpose of the Police/Probation Partnership Program is to provide curfew-monitoring products to juveniles on probation so they can demonstrate compliance with their court ordered curfew.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$51,900	\$55,825	\$56,600	...	\$56,600
<b>FTEs:</b> GSD General Fund	1.00	1.00	1.00	...	1.00

### Results

Percentage of juveniles who are in compliance with their curfew

NA	74%	73%	77%	75%
----	-----	-----	-----	-----

# 26 Juvenile Court-At a Glance



## South Nashville Gang Probation Program

The purpose of the South Nashville Gang Probation Program is to provide gang education and intensive probation monitoring products to South Nashville children on supervised gang probation so they can decrease their gang involvement and drug activities.

## Results Narrative

**Proposed Change in Funding:** \$35,000 GSD  
\$(12,200) Other

**Proposed Change in FTE:** 0.00

**Proposed Change in Performance:** No change in performance is expected for FY08.

**Other:** Reflects an additional \$35,000 in Metro funding for FY08 which will absorb partial cost of Gang Probation Specialist. Program total reflects decrease of \$12,200 in special purpose funding attributable to JAG grant which has not been awarded.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$ 52,600	\$ 46,095	\$ 54,500	...	\$89,500
Special Purpose Fund	87,600	51,973	12,200	...	0
Total	\$140,200	\$ 98,068	\$ 66,700	...	\$89,500
<b>FTEs:</b> GSD General Fund	1.00	1.00	1.00	...	1.00
Special Purpose Fund	1.50	1.50	1.50	...	1.50
Total	2.50	2.50	2.50	...	2.50

## Results

Percentage of program participants who do not commit felony offences or drug related crimes

NA NC NA

Percentage of program participants who test clean for illegal drugs

NA NA NA 47% 50%

## Supervised Probation Program

The purpose of the Supervised Probation Program is to provide supervision, referral and case management products to children on supervised probation and their families so they can avoid returning to the juvenile justice system.

## Results Narrative

**Proposed Change in Funding:** \$0 GSD;  
\$(21,700) Other

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Projected performance for FY08 was changed to reflect actual performance in FY07.

**Other:** Reflects no change in Metro funding for FY08. Program total reflects decrease of \$21,700 in special purpose funding attributable to a grant which has not been awarded.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$1,669,700	\$1,741,372	\$1,792,500	...	\$1,792,500
Special Purpose Fund	41,100	118,710	21,700	...	0
Total	\$1,710,800	\$1,860,082	\$1,814,200	...	\$1,792,500
<b>FTEs:</b> GSD General Fund	31.25	31.25	31.25	...	31.25
Special Purpose Fund	1.00	1.00	1.00	...	1.00
Total	32.25	32.25	32.25	...	32.25

## Results

Percentage of juveniles who do not return to Juvenile Court on a new delinquency petition within 1 year of completion of conditions of probation

NA NC 72% 82% 81%

# 26 Juvenile Court-At a Glance



## Unruly Child Program

The purpose of the Unruly Child Program is to provide assessment, needs based service, and judicial products to unruly children and their families so they can abide by the lawful commands of their parent or guardian.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Projected performance for FY08 was changed to reflect actual performance in FY07.

**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$123,700	\$107,183	\$123,400	...	\$123,400
<b>FTEs:</b> GSD General Fund	2.25	2.25	2.25	...	2.25

### Results

Percentage of children in compliance of their unruly valid court order

NA	65%	82%	75%	75%
----	-----	-----	-----	-----

## Truancy Reduction/Educational Neglect Program

The purpose of the Truancy Reduction/Educational Neglect Program is to provide truancy reduction and attendance compliance products to school aged children so they can remain in school.

## Results Narrative

**Proposed Change in Funding:** \$0 GSD; \$(24,000) Other

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY 08.

**Other:** Reflects no change in Metro funding for FY08.

Program total reflects decrease of \$24,000 in special purpose funding attributable to a grant which has not been awarded.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$292,400	\$342,450	\$394,500	...	\$394,500
Special Purpose Fund	<u>97,400</u>	<u>114,327</u>	<u>24,000</u>	...	<u>0</u>
Total	\$389,800	\$456,777	\$418,500	...	\$394,500
<b>FTEs:</b> GSD General Fund	5.25	5.25	4.25	...	4.25
Special Purpose Fund	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	...	<u>3.00</u>
Total	8.25	8.25	7.25	...	7.25

### Results

Percentage of petitions filed after an Attendance Review Board

NA	NC	17%	20%	19%
----	----	-----	-----	-----

## Misdemeanor and Citation Program

The purpose of the Misdemeanor and Citation Program is to provide case monitoring and educational referrals to juveniles who plead guilty to a misdemeanor or tobacco citation so they can receive immediate sanctions and educational services.

## Results Narrative

**Proposed Change in Funding:** \$(35,400)

**Proposed Change in FTEs:** (1.0)

**Proposed Change in Performance:** Percentage of juveniles who successfully complete the conditions of their court order will decrease.

**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$301,700	\$234,380	\$290,600	...	\$255,200
<b>FTEs:</b> GSD General Fund	5.97	5.97	5.97	...	4.97

### Results

Percentage of juveniles who successfully complete the conditions of their court order

NA	73%	73%	71%	72%
----	-----	-----	-----	-----

# 26 Juvenile Court-At a Glance



**Child/Family Protection and Advocacy Line of Business** – The purpose of the Child/Family Protection and Advocacy Line of Business is to provide advocacy, education, counseling, and case support products to families or children at risk or in need so children can have their case (complaint) addressed.

## Neglect/Dependency Intervention Program

The purpose of the Neglect/Dependency Intervention Program is to provide case support products to children and their families who are at risk of abuse/neglect so they can have their case resolved.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$156,300	\$164,787	\$157,700	...	\$157,700
Special Purpose Fund	39,400	0	0	...	0
<b>Total</b>	\$195,700	\$164,787	\$157,700	...	\$157,700
<b>FTEs:</b> GSD General Fund	3.00	3.00	2.00	...	2.00
Special Purpose Fund	1.00	1.00	0.00	...	0.00
<b>Total</b>	4.00	4.00	2.00	...	2.00

### Results

Percentage of cases resolved	NA	NA	NA	NR	NR
------------------------------	----	----	----	----	----

## Family Drug Court Program

The purpose of the Family Drug Court Program is to provide counseling, parenting skills, educational, and health products to alcohol and drug addicted parents so they can complete their treatment plan.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** Projected performance for FY08 was changed to reflect actual performance in FY07.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$128,300	\$108,617	\$121,300	...	\$121,300
<b>FTEs:</b> GSD General Fund	2.00	2.00	2.00	...	2.00

### Results

Percentage of parent(s) who complete their Family Drug Court treatment plan	NA	43%	45%	29%	33%
---	----	-----	-----	-----	-----

## Orders of Protection Program

The purpose of the Orders of Protection Program is to provide referral, case management and support products to victims of domestic violence so they can have their ex-parte order of protection heard by the court.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$0	\$0	\$103,100	...	\$103,100
<b>FTEs:</b> GSD General Fund			2.00	...	2.00

### Results

Percentage of ex-parte orders of protection that are upheld by the court	NA	NA	NA	31%	33%
--	----	----	----	-----	-----

# 26 Juvenile Court-At a Glance



## Foster Care Review Board (FCRB) Program

The purpose of the Foster Care Review Board Program is to provide compliance review products to Davidson County foster case children so they can have their foster care status reviewed in a timely manner per State and Federal law.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$0	\$0	\$103,700	...	\$103,700
<b>FTEs:</b> GSD General Fund			2.00	...	2.00

### Results

Percentage of cases who have Foster Care Review Board scheduled and heard within 6 months of the 90 day judicial review

NA	NA	NA	NR	NR
----	----	----	----	----

**Parentage/Child Support Line of Business** – The purpose of the Parentage/Child Support Line of Business is to provide paternity, support, visitation and custody products to parents, guardians, children and the State so they can have their rights and responsibilities established and enforced.

## Parentage/Child Support Program

The purpose of the Parentage/Child Support Program is to provide paternity, support, and enforcement products to parents, guardians, children, and the State so they can establish paternity and receive child support.

## Results Narrative

**Proposed Change in Funding:** \$(1,375,900) Other  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** Program total reflects no change in Metro funding for FY08. Current funding will allow the program to continue to establish paternity, custody, visitation and child support orders and provide for child support enforcement. Program total reflects decrease of \$1,375,900 in special purpose funding attributable to a grant which has not been awarded.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$ 392,700	\$ 358,270	\$ 467,800	...	\$467,800
Special Purpose Fund	1,338,000	1,058,243	1,375,900	...	0
Total	\$1,730,700	\$1,416,513	\$1,843,700	...	\$467,800
<b>FTEs:</b> GSD General Fund	0.00	0.00	2.00	...	2.00
Special Purpose Fund	16.00	16.00	17.15	...	17.15
Total	16.00	16.00	19.15	...	19.15

### Results

Percentage of cases where paternity is established and/or child support ordered

NA	79%	78%	85%	82%
----	-----	-----	-----	-----

# 26 Juvenile Court-At a Glance



**Juvenile Court Pretrial Line of Business** – The purpose of the Juvenile Court Pretrial Line of Business is to provide assessment, referral, and monitoring products to court referred youth so they can be held accountable for their actions without formal court process.

## Juvenile Diverted Program

The purpose of the Juvenile Diverted Program is to provide assessment, referral, and monitoring products to youth at risk of being charged with a misdemeanor or status offense (brought to the attention of the court) so they can be diverted from formal Court process.

## Results Narrative

**Proposed Change in Funding:** \$0 GSD  
\$(17,700) Other

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY 08.

**Other:** Reflects no change in Metro funding for FY08. Program total reflects decrease of \$17,700 in special purpose funding attributable to a grant which has not been awarded.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$ 94,100	\$ 93,916	\$ 157,100	...	\$ 157,100
Special Purpose Fund	<u>76,800</u>	<u>56,255</u>	<u>17,700</u>	...	<u>0</u>
Total	\$170,900	\$150,171	\$174,800	...	\$ 157,100
<b>FTEs:</b> GSD General Fund	3.00	3.00	4.00	...	4.00
Special Purpose Fund	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	...	<u>2.00</u>
Total	5.00	5.00	6.00	...	6.00

### Results

Percentage of cases diverted from formal court action	NA	14%	18%	14%	15%
---	----	-----	-----	-----	-----

## Juvenile Pretrial Services Program

The purpose of the Pretrial Services Program is to provide assessment, referral, and monitoring products to Juveniles (children charged with an offense) who are brought to the attention of the court by a formal process so they can enter into and fulfill an agreement that addresses their behavior and avoid formal court action.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Projected performance for FY08 was changed to reflect actual performance in FY07.

**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$297,800	\$291,531	\$241,400	...	\$241,400
Special Purpose Fund	<u>81,100</u>	<u>27,089</u>	<u>0</u>	...	<u>0</u>
Total	\$378,900	\$318,620	\$241,400	...	\$241,400
<b>FTEs:</b> GSD General Fund	5.00	5.00	4.00	...	4.00
Special Purpose Fund	<u>1.15</u>	<u>1.15</u>	<u>0.00</u>	...	<u>0.00</u>
Total	6.15	6.15	4.00	...	4.00

### Results

Percentage of juveniles who fulfill conditions of the agreement and had charges dismissed	NA	76%	70%	77%	78%
---	----	-----	-----	-----	-----



# 26 Juvenile Court-At a Glance



**Juvenile Detention Center Line of Business** – The purpose of the Juvenile Detention Center Line of Business is to provide short-term structured confinement products to Juvenile detainees so they can safely transition to a home or secure, alternative environment.

### Metro Juvenile Detention Center Program

The purpose of the Detention Center Program is to provide short-term structured confinement products to Juvenile detainees so they can be confined in a safe environment.

### Results Narrative

**Proposed Change in Funding:** \$106,600  
**Proposed Change in FTE:** 0.0  
**Proposed Change in Performance:** No change in Performance is expected for FY 08.  
**Other:** The proposed budget for the Juvenile Detention Center Program includes an additional \$106,600 to support the 3rd year of Court's management contract increase awarded to G4S Youth Services (Securicor).

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$3,477,500	\$2,603,368	\$3,583,500	...	\$3,690,100
<b>FTEs:</b> GSD General Fund	0.00	0.00	0.00	...	0.00

### Results

Percentage of compliance with mandatory American Correctional Association (ACA) life safety standards	NA	100%	100%	100%	100%
---	----	------	------	------	------

**Security and Service of Process Line of Business** – The purpose of the Security and Service of process Line of Business is to provide safety and legal notice products to individuals with matters at the court so they can conduct their business in a safe and secure environment.

### Juvenile Court Safety and Security Program

The purpose of the Juvenile Court Safety and Security Program is to provide safety and security products to customers, visitors and employees of Juvenile Court so they can conduct their business without disturbances, distractions, and delays (incidents).

### Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** Projected performance for FY08 was changed to reflect actual performance in FY07.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$580,400	\$601,853	\$614,400	...	\$614,400
<b>FTEs:</b> GSD General Fund	11.50	11.50	11.50	...	11.50

### Results

Percentage of business days without a disturbance	NA	NC			
Percentage of business days at Juvenile Court without disturbances, distractions, and delays (incidents measured by an incident report)	NA	NA	90%	82%	85%

# 26 Juvenile Court-At a Glance



## Service of Process Program

The purpose of the Service of Process Program is to provide (statutorily required)(face-to-face) personal legal notice products to individuals with business before the court so they can participate effectively in the court process.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Projected performance for FY08 was changed to reflect actual performance in FY07.

**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$140,800	\$157,751	\$147,600	...	147,600
<b>FTEs:</b> GSD General Fund	3.00	3.00	3.00	...	3.00
<b>Results</b>					
Percentage of people successfully served with notice to appear in court	NA	62%	60%	65%	68%

**Judicial Actions Line of Business** – The purpose of the Judicial Actions Line of Business is to provide court orders, adjudication, dispositional and case review products to case participants so they can receive a timely, fair, and just resolution of their cases.

## Judicial Actions Program

The purpose of the Judicial Actions Program is to provide court orders, adjudication, dispositional and case review products to case participants so they can receive a timely, fair, and just resolution of their cases.

## Results Narrative

**Proposed Change in Funding:** \$77,600

**Proposed change in FTEs:** 1.0

**Proposed Change in Performance:** Percentage of cases disposed pursuant to the guidelines established by Tennessee rules of Juvenile procedure, statutory requirements, and American Safe Family Act will increase.

**Other:** The proposed FTE will perform the intake screening and felony petition function, formally performed by the District Attorney. \$24,000 of the proposed increase is for the judge's mandated salary increase.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$756,800	\$667,049	\$740,500	...	\$818,100
<b>FTEs:</b> GSD General Fund	14.00	14.00	13.00	...	14.00
<b>Results</b>					
Percentage of cases disposed pursuant to the guidelines established by Tennessee rules of Juvenile procedure, statutory requirements, and American Safe Family Act	NA	84%	85%	94%	92%

# 26 Juvenile Court-At a Glance



**Administrative Line of Business** – The purpose of the Administrative Line of Business is to provide administrative support services to departments so they can efficiently and effectively deliver results to customers.

## Non-allocated Financial Transactions Program

This program represents adjustments related to safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY08. For a detailed description, see the Budget Change and Results Highlights page.

Program Budget & Performance Summary	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$0	\$0	\$206,800	...	\$561,600

## Human Resources Program

The purpose of the Human Resources Program is to provide employment products to department employees so they can receive their benefits and compensation equitably and accurately.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

Program Budget & Performance Summary	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$1,220,100	\$1,930,032	\$1,113,600	...	\$1,113,600
<b>FTEs:</b> GSD General Fund	6.00	6.00	6.00	...	6.00
<b>Results</b>					
Percentage of employee turnover	NA	10%	5%	3%	5%

## Finance Program

The purpose of the Finance Program is to provide financial management products to this Metro department so it can effectively manage its financial resources.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

Program Budget & Performance Summary	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$147,800	\$163,621	\$85,500	...	\$85,500
Special Purpose Fund	55,400	18,810	0	...	0
Total	\$203,200	\$182,431	\$85,500	...	\$85,500
<b>FTEs:</b> GSD General Fund	2.50	2.50	2.50	...	2.50
Special Purpose Fund	1.00	1.00	0.00	...	0.00
Total	3.50	3.50	2.50	...	2.50
<b>Results</b>					
Percentage of payroll authorizations filed accurately and timely	NA	98%	99%	100%	100%

# 26 Juvenile Court-At a Glance



## Records Management Program

The purpose of the Records Management Program is to provide record management products to this Metro department so it can manage records compliant with legal and policy requirements.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$73,300	\$224,160	\$142,300	...	\$142,300
<b>FTEs:</b> GSD General Fund	2.00	2.00	3.00	...	3.00
<b>Results</b> Percentage of records managed in compliance with legal and policy requirements	NA	98%	99%	99%	99%

## Executive Leadership Program

The purpose of the Departmental Executive Leadership Program is to provide business policy and decision products to this Metro department so it can deliver results for customers.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$418,300	\$482,065	\$427,100	...	\$427,100
<b>FTEs:</b> GSD General Fund	4.00	4.00	4.00	...	4.00
<b>Results</b> Percentage of departmental key results achieved	NA	NR	NR	NR	NR

# 26 Juvenile Court—Financial



## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	5,557,800	5,516,233	6,137,200	6,427,700
<b>OTHER SERVICES:</b>				
Utilities	0	0	0	0
Professional and Purchased Services	3,579,000	3,523,486	3,734,000	3,840,600
Travel, Tuition, and Dues	49,300	49,154	44,300	44,300
Communications	10,300	1,213	10,300	10,300
Repairs and Maintenance Services	12,700	22,434	12,700	12,700
Internal Service Fees	782,800	752,567	752,800	892,200
<b>TOTAL OTHER SERVICES</b>	<b>4,434,100</b>	<b>4,348,855</b>	<b>4,554,100</b>	<b>4,800,100</b>
Other Expense	41,700	125,786	97,200	99,300
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	5,000	0	5,000	5,000
<b>TOTAL OPERATING EXPENSE</b>	<b>10,038,600</b>	<b>9,990,874</b>	<b>10,793,500</b>	<b>11,332,100</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>467,800</b>	<b>506,652</b>	<b>505,700</b>	<b>505,700</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>10,506,400</b>	<b>10,497,526</b>	<b>11,299,200</b>	<b>11,837,800</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	3,942	0	0
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	579,100	583,610	579,100	579,100
Fed Through Other - Pass Through	0	0	0	0
State Direct	9,000	4,500	9,000	9,000
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>588,100</b>	<b>588,110</b>	<b>588,100</b>	<b>588,100</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>588,100</b>	<b>592,052</b>	<b>588,100</b>	<b>588,100</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	14,500	38,180	15,000	31,000
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>14,500</b>	<b>38,180</b>	<b>15,000</b>	<b>31,000</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>602,600</b>	<b>630,232</b>	<b>603,100</b>	<b>619,100</b>

# 26 Juvenile Court—Financial



## Special Purpose Funds

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	1,524,200	1,228,645	1,098,900	0
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	116,500	144,149	106,500	88,500
Travel, Tuition, and Dues	25,900	6,178	45,900	0
Communications	12,100	1,087	12,100	0
Repairs and Maintenance Services	0	5,249	0	0
Internal Service Fees	121,700	27,412	76,700	0
<b>TOTAL OTHER SERVICES</b>	<b>276,200</b>	<b>184,075</b>	<b>241,200</b>	<b>88,500</b>
Other Expense	90,000	55,797	122,500	0
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	14,900	0	14,900	0
<b>TOTAL OPERATING EXPENSE</b>	<b>1,905,300</b>	<b>1,468,517</b>	<b>1,477,500</b>	<b>88,500</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>62,850</b>	<b>62,500</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>1,905,300</b>	<b>1,531,367</b>	<b>1,540,000</b>	<b>88,500</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	75,500	34,716	12,200	0
Fed Through State Pass-Through	1,292,700	948,175	1,009,900	66,400
Fed Through Other - Pass Through	0	14,386	24,000	0
State Direct	0	0	0	0
Other Government Agencies	0	86,566	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>1,368,200</b>	<b>1,083,843</b>	<b>1,046,100</b>	<b>66,400</b>
Other Program Revenue	0	420	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>1,368,200</b>	<b>1,084,264</b>	<b>1,046,100</b>	<b>66,400</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>537,100</b>	<b>506,427</b>	<b>493,900</b>	<b>22,100</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>1,905,300</b>	<b>1,590,691</b>	<b>1,540,000</b>	<b>88,500</b>

# 26 Juvenile Court—Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2006</u>		<u>FY 2007</u>		<u>FY 2008</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Admin Asst	07241	SR0900	2	2.00	3	3.00	3	3.00
Admin Svcs Mgr	07242	SR1300	2	2.00	2	2.00	2	2.00
Admin Svcs Officer 2	07243	SR0800	0	0.00	1	1.00	0	0.00
Admin Svcs Officer 3	07244	SR1000	0	0.00	0	0.00	2	2.00
Ct Admin	01339	SR1500	2	2.00	2	2.00	2	2.00
Group Care Aide	07314	SR0400	5	3.50	5	3.50	7	4.50
Health Care Coord	06839	SR1000	1	0.20	0	0.00	0	0.00
Info Systems App Analyst 1	07779	SR1000	1	1.00	0	0.00	1	1.00
Info Systems App Analyst 3	07783	SR1200	1	1.00	1	1.00	1	1.00
Information Sys Oper Sys Ana 1	10475	SR1000	0	0.00	1	1.00	0	0.00
Judge-Juvenile Ct	02643		1	1.00	1	1.00	1	1.00
Juvenile Ct Referee 1	04058	SR1300	1	0.20	1	0.20	1	0.20
Juvenile Ct Referee 2	07232	SR1500	5	4.50	5	4.00	5	4.50
Office Support Rep 1	10120	SR0400	3	3.00	2	2.00	1	1.00
Office Support Rep 2	10121	SR0500	5	5.00	7	7.00	7	7.00
Office Support Rep 3	10122	SR0600	3	3.00	2	2.00	3	3.00
Office Support Spec 1	10123	SR0700	3	3.00	2	2.00	2	2.00
Paralegal	07343	SR0800	1	1.00	1	1.00	2	2.00
Probation Officer 1	07375	SR0800	39	39.00	41	41.00	41	41.00
Probation Officer 2	04710	SR1000	5	5.00	6	6.00	6	6.00
Probation Officer 3	05495	SR1200	4	4.00	4	4.00	4	4.00
Probation Officer Chief	01120	SR1300	1	1.00	1	1.00	1	1.00
Program Mgr 1	07376	SR1100	1	1.00	1	1.00	1	1.00
Program Spec 1	07378	SR0600	1	1.00	0	0.00	0	0.00
Program Spec 2	07379	SR0800	1	1.00	0	0.00	0	0.00
Program Spec 3	07380	SR1000	0	0.00	1	1.00	1	1.00
Property Guard 1	03920	SR0300	9	4.18	10	4.52	10	4.38
Property Guard 2	04725	SR0500	1	1.00	1	1.00	1	1.00
Security Officer Coord	07798	SR0900	0	0.00	1	1.00	0	0.00
Social Work Assoc	01820	SR0700	1	1.00	1	1.00	0	0.00
Warrant Officer 1	07419	SR0800	19	14.14	19	14.50	17	13.14
<b>Total Positions &amp; FTE</b>			<b>118</b>	<b>104.72</b>	<b>122</b>	<b>108.72</b>	<b>122</b>	<b>108.72</b>
<b>* Law Enforcement Block Gra 02 30017</b>								
Warrant Officer 1	07419	SR0800	1	1.00	0	0.00	0	0.00
<b>Total Positions &amp; FTE</b>			<b>1</b>	<b>1.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>POL 2005 JAG Grant 30023</b>								
Probation Officer 1	07375	SR0800	0	0.00	1	1.00	0	0.00
<b>Total Positions &amp; FTE</b>			<b>0</b>	<b>0.00</b>	<b>1</b>	<b>1.00</b>	<b>0</b>	<b>0.00</b>

# 26 Juvenile Court—Financial



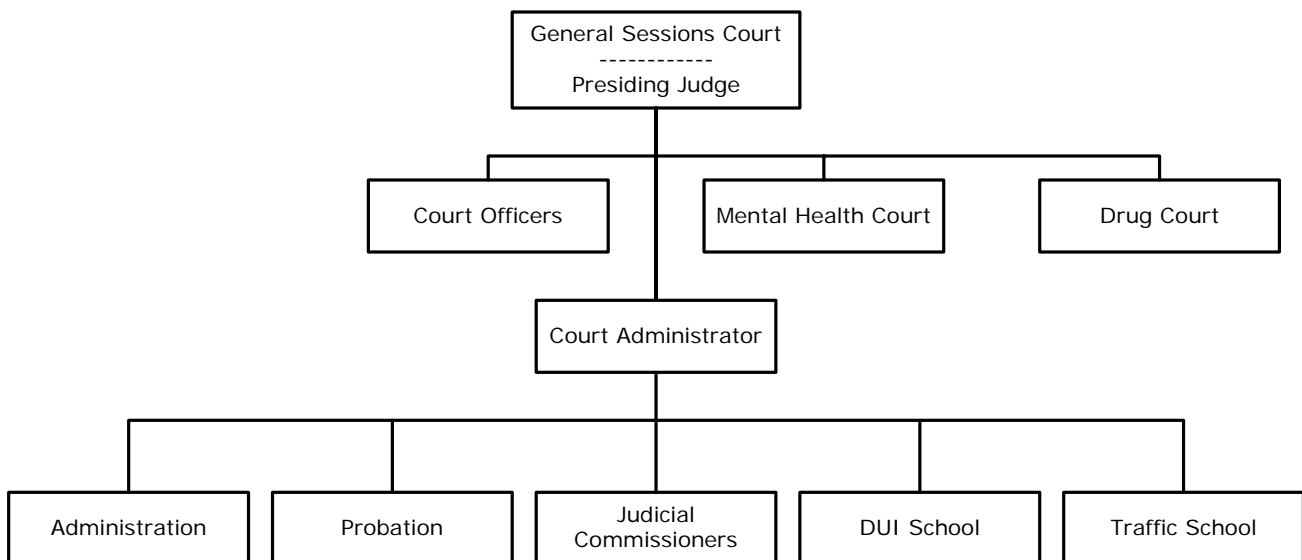
	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>POL 2006 JAG Grant 30028</b>								
Probation Officer 1	07375	SR0800	0	0.00	0	0.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>1</b>	<b>1.00</b>
<b>Juvenile Court Accountability 30030</b>								
Admin Asst	07241	SR0900	1	1.00	0	0.00	0	0.00
Probation Officer 1	07375	SR0800	4	3.65	3	2.65	3	2.65
Program Mgr 1	07376	SR1100	1	1.00	0	0.00	0	0.00
<b>Total Positions &amp; FTE</b>			<b>6</b>	<b>5.65</b>	<b>3</b>	<b>2.65</b>	<b>3</b>	<b>2.65</b>
<b>JUV Juv Court Grant Fund 32226</b>								
Admin Asst	07241	SR0900	3	3.00	3	3.00	3	3.00
Group Care Aide	07314	SR0400	7	5.00	7	5.00	5	3.50
Juvenile Ct Referee 2	07232	SR1500	2	2.50	3	3.50	3	3.00
Office Support Rep 2	10121	SR0500	1	1.00	1	1.00	1	1.00
Office Support Spec 1	10123	SR0700	2	2.00	2	2.00	2	2.00
Probation Officer 1	07375	SR0800	1	1.00	1	1.00	3	3.00
Program Mgr 1	07376	SR1100	1	1.00	1	1.00	1	1.00
Warrant Officer 1	07419	SR0800	6	6.00	6	6.00	6	6.00
<b>Total Positions &amp; FTE</b>			<b>23</b>	<b>21.50</b>	<b>24</b>	<b>22.50</b>	<b>24</b>	<b>22.50</b>
<b>Department Totals</b>			<b>148</b>	<b>132.87</b>	<b>150</b>	<b>134.87</b>	<b>150</b>	<b>134.87</b>



# 27 General Sessions Court—At a Glance

<b>Mission</b>	Metropolitan General Sessions Court is committed to excellence in administering justice and is a contributing partner working toward a safe and vital community in Nashville-Davidson County.			
<b>Budget Summary</b>		<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
	<b>Expenditures and Transfers:</b>			
	GSD General Fund	\$10,086,000	\$11,412,000	\$12,003,200
	Special Purpose Funds	275,000	253,000	335,000
	<b>Total Expenditures and Transfers</b>	<u>\$10,361,000</u>	<u>\$11,665,000</u>	<u>\$12,338,200</u>
	<b>Revenues and Transfers:</b>			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0
	Other Governments and Agencies	0	0	0
	Other Program Revenue	0	0	0
	<b>Total Program Revenue</b>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
	Non-program Revenue	2,840,500	3,394,500	3,451,500
	Transfers From Other Funds and Units	0	0	0
	<b>Total Revenues</b>	<u>\$ 2,840,500</u>	<u>\$ 3,394,500</u>	<u>\$ 3,451,500</u>
<b>Positions</b>	Total Budgeted Positions	150	150	152
<b>Contacts</b>	Presiding Judge: Gloria A. Dumas Financial Manager: Warner Hassell A.A. Birch Building 37201		email: judgegloriadumas@jis.nashville.org email: warnerhassell@jis.nashville.org Phone: 862-8317 FAX: 880-2711	

## Organizational Structure



# 27 General Sessions Court—At a Glance

## Budget Highlights FY 2008

• Pay & Fringe Benefits	\$312,100
• Elected Official Salary Increase	67,000
• Security Officer Equipment	2,100
• Safety & Risk Management Premiums	6,100
• Internal Service Charges:	
• Finance Charge	(8,900)
• Human Resources Charge	1,200
• Information Systems Charge	109,200
• Facilities Maintenance & Security Charge	80,300
• Shared Business Office Charge	2,000
• Metro Payment Services Charge	(5,300)
• Customer Call Center Charge	17,800
• Fleet Management Charge	(3,400)
• Postal Service Charge	4,300
• Radio Service Charge	100
• Surplus Property Charge	800
• Internal Audit Charge	5,800
• Drug Court Fund Budget	27,000
• DUI Offender Budget	55,000
	\$673,200
Total	2 FTE

## Overview

### GENERAL SESSIONS JUDGES

The Court Judges of the Metropolitan General Sessions Court of Nashville-Davidson County is a high volume, limited jurisdiction Court that was first established in 1937. It has grown to an 11 division Court that handles civil cases with monetary limits not greater than \$15,000. The criminal case jurisdiction covers preliminary hearings in felony cases and misdemeanor trials in which the defendant waives the right to a jury. Since it is not a "court of record", its decisions are subject to appeal. Since 1971, this Court has been authorized under the Metropolitan Charter to handle Metropolitan ordinance violations involving traffic, environmental, and other county ordinance violations. The General Sessions judges are elected to an eight-year term.

In addition to the eleven (11) judges, a part-time referee conducts the initial hearings for environmental cases and the non-traffic Metro ordinance violations, and five (5) law trained judicial commissioners preside over Night Court 24 hours per day, 365 days per year.

The General Sessions Courts have dockets that adjudicate the following types of cases: criminal bond, traffic, civil, driver license, jail review, orders of protection, domestic violence, environmental, emergency committals, special committals, state traffic and felony drug, probation, and Mental Health Court.

The court projects will cover its funding needs through the collection of affiliated service fees, fines and court costs, and litigation tax—all monies provided by only those who utilize the court's services.

### COURT OFFICERS

Each General Sessions Judge is assigned 2 court officers who ensure and maintain security and order in the courtroom. Their other duties include escorting defendants from the courtrooms to the correctional facilities and monitoring and operating security devices as required.

### MENTAL HEALTH COURT

On December 1, 2000, a new Mental Health Court was established under the direction of the Division II judge and was funded by a federal Edward Byrne Memorial grant. The purpose of this court is to decrease the amount of jail time for the mentally challenged and coordinate effective treatment intervention upon case adjudication by the Court. (The federal Edward Byrne Memorial grant expired June 30, 2004. Beginning in FY05, the court was funded by the General Fund.)

### DRUG COURT

General Sessions Court established, in October of 2003, a misdemeanor Drug Court under the direction of Judge Casey Moreland, Division X. Judge Moreland works in partnership with community based providers, the Davidson County Sheriff's Office and Day Reporting Center, Metropolitan Police Department, Office of the Public Defender, Office of the District Attorney General and other divisions of the General Sessions Court. Judge Moreland holds this docket in addition to his other docket responsibilities. This drug treatment court is a program in which offenders participate in a phase program with intensive treatment with the goal of making defendants accountable for their own actions, thus bringing about behavior change.

### COURT ADMINISTRATOR

The Court Administrator serves as liaison between the General Sessions Judges and the other divisions of the court. The primary responsibility of the Court Administrator is to oversee the fiscal, administrative, and operational requirements of the court as conducted in the divisional units of the General Sessions Court.

### ADMINISTRATION

The Administration Division performs the managerial and administrative duties involved in assisting the Presiding Judge in overseeing the daily operation of the Court. This responsibility includes, but is not limited to, the following: formulates and submits, on a continuous basis, recommendations for improving the efficiency and operation of the General Sessions Court; acts as a secretary in all matters of the Court. This division also performs other basic administrative responsibilities as follows: personnel management, fiscal management, caseload/docket management, automated office management, space and equipment management, grant management, court liaison, ensures Americans with Disabilities Act (ADA) and Title VI compliance, and research and advisory services. The Administration Division also maintains oversight of the 30102 DUI Excess Fine Fund that is authorized pursuant to T.C.A. 55-10-451 through 55-10-453.

## 27 General Sessions Court—At a Glance

### **DRIVING UNDER THE INFLUENCE (DUI) EXCESS**

**FINE FUND** was established pursuant to T.C.A. § 55-10-453. The source of the revenue for this fund is \$100 of the DUI fine that is imposed in each respective court. Authorized expenditure categories from the designated fund are defined in the statute as follows: (1) Alcohol and Drug Treatment Facilities Licensed by Tennessee Department of Health; (2) Metropolitan Drug Commissions or other similar programs sanctioned by the Governor's Drug Free Tennessee program; (3) Non-profit organizations 501(c) (3) whose primary mission is to educate the public on the dangers of illicit drug use or alcohol abuse or to render treatment of alcohol and drug addiction; and (4) Organizations that operate drug and alcohol programs for the homeless or indigent.

### **PROBATION**

Activities of the Probation Division are as follows: two probation officers work with each of the 11 judges and every week attend different dockets while maintaining office responsibilities. The domestic violence probation officers focus on supervising domestic violence offenders and referring them to the appropriate domestic violence treatment program designed to assist in the rehabilitation of the offender. The Probation Division monitors the activities of convicted misdemeanor defendants, offers a rigid drug-screening program, and oversees an extensive public service work program.



This Division provides intensive case management of domestic violence offenders and collects and distributes court ordered restitution for crime victims.

The Courts use electronic monitoring as a sentencing alternative. Electronic monitoring allows participants, mostly probation violators, to pay a minimal fee per day for the privilege of wearing a tracking device rather than spending time in jail. Two staff members have responsibility for this service.

### **JUDICIAL COMMISSIONERS**

Night Court is the first step in the justice process with a staff of five judicial commissioners working shifts presiding over proceedings that take place twenty-four hours a day, 365 days a year. Commissioners conduct probable cause hearings, issue warrants and set bail bonds in criminal cases and issue ex parte orders of protection, as well as citations for violations of such orders and issue property seizure warrants upon probable cause.

### **SAFETY CENTER**

#### **DUI School**

The DUI School is a state licensed program for DUI offenders. Since 2000, the nationally researched PRIME for life sixteen (16) hour curricula has been used. The DUI law mandates that second or subsequent offenders receive substance abuse treatment. The DUI School provides the courts with assessment and treatment referrals meeting ASAM criteria for appropriate levels of treatment and clinical case management.

#### **Traffic School**

The Traffic School is a state licensed training agency of the National Safety Council which offers court supervised driver safety classes to first and repeat offenders. The court also provides defensive driving courses to nine (9) Davidson County public schools through Lifetime Wellness curriculum. An on-line traffic school course for both the two-hour First Offender Class and the four-hour DDC-4 class through the National Safety Council is being offered. There is also an "Attitudinal Dynamics of Driving (ADD-8) Class" specific to those drivers convicted of aggressive driving in Davidson County. "Mature Drivers Class" for drivers 65 years of age is offered for those who have been found guilty of a moving violation. There is a point of sale system for the Traffic School which will allow students to pre-pay for their traffic classes and handle e-commerce (credit-debit card) payments. In June, 2006, the main office and traffic classes will relocate to the Metro Southeast Building. There will be a satellite office located in the Justice A.A. Birch Judicial Building for registering and payment services.

# 27 General Sessions Court—Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2006 Budget</u>	<u>FY 2006 Actuals</u>	<u>FY 2007 Budget</u>	<u>FY 2008 Budget</u>
<b>GENERAL SESSIONS JUDGES</b>					
1. Handle all civil and criminal limited jurisdiction cases as well as Metro Traffic and State Traffic cases	a. Total civil and criminal docketed caseload	234,000	238,000	240,000	240,000
	b. Metro traffic docketed caseload	393,500	195,000	200,000	3,000
	c. State traffic docketed caseload	8,200	13,000	9,000	14,500
<b>MENTAL HEALTH COURT</b>					
1. Develop a referral base for potential clients	a. Percentage of referrals to community mental health agencies	100%	100%	100%	100%
	b. Percentage of completed evaluations	100%	100%	100%	100%
	c. Percentage of Metro agencies the court utilizes	100%	100%	100%	100%
2. Provide mental health assessment upon request	Percentage of completed evaluations	100%	100%	100%	100%
3. Diversion to pre-adjudication status and reduce recidivism of court clients	a. Percentage of post adjudication clients	.08%	.06%	.07%	.05%
	b. Percentage of pre-adjudication clients	.20%	.03%	.03%	.05%
	c. Percentage of re-arrests	.08%	.06%	.05%	.05%
<b>DRUG COURT</b>					
1. Incarceration fees saved	General Sessions Drug Treatment Court has saved money by not incarcerating their participants	700,000	0	1,200,000	0
2. Number of Drug Treatment Court participants who are on electronic monitoring	Participants utilize the electronic monitoring devices as a condition of the court	38	0	50	0
3. Number of outside resources the Drug Court utilizes	Drug Treatment Court utilizes outside agencies in lieu of incarceration to help their participants	38	0	40	0
4. Number of participants who qualify for intensive out-patient	Number of participants who qualify for intensive out-patient program with the Treatment Court	38	0	60	0
5. Number of participants who qualify for program	a. Number of persons who qualify for the Treatment Court	125	125	135	135
	b. Number of participants who have graduated from the Treatment Court	20	33	135	35

## 27 General Sessions Court—Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2006 Budget</u>	<u>FY 2006 Actuals</u>	<u>FY 2007 Budget</u>	<u>FY 2008 Budget</u>
<b>DRUG COURT (Continued)</b>					
6. Percentage of participants who qualify for inpatient drug and/or alcohol treatment	Percentage of participants who qualify for inpatient drug and/or alcohol treatment	.12%	0%	.20%	0%
7. Recidivism rate of graduated participants	Recidivism rate of graduated participants	.3%	0%	.7%	0%
8. Provide quantitative drug test result for Division X Treatment Court	Probation Department provides drug testing and results for Division X Treatment Court	NA	0	4,800	0
<b>ADMINISTRATION</b>					
1. Provide administrative and human resource management for the court	Total number of employees (excluding part-time) serviced by the Court Administration Office	123	117	123	117
2. Provide fiscal management for the court	Operating Budget, 4% Fund Account	\$9,155,555	\$10,920,800	\$9,155,555	\$10,920,800
3. Provide automated office management support for the court	a. Number of personal computers supported	125	125	135	156
	b. Number of non-PC supported hardware devices	30	30	107	80
	c. Number of helpdesk calls opened/closed	5,000	5,000	5,000	8,000
4. Develop and publish the court's annual report	Annual report published	1	1	1	1
5. Monitors compliance of the authorized expenditures that are administered from the 30102 DUI Excess Fine Fund	Number of contracts	Multiple	NA	Multiple	NA
6. Manages the funding of the contracts that are disbursed from the 30102 DUI Excess Fine Fund	Amount of funding disbursed	NA	NA	\$185,000	NA
<b>PROBATION</b>					
1. Reduce the number of re-arrests and non-compliance cases in the supervision of assigned probation cases	Percentage of re-arrest and non-compliance issued (Total number of probation cases: 5,600; average caseload per PO: 243)	.15%	.15%	.15%	.15%
2. a) Ensure probationers' compliance with court's random drug screen policy, b) Confront and intervene on drug using clients to promote non-use lifestyles	Reduction of positive test results on retest by percentage (Total number of tests run: 2,763)	.3%	0%	.3%	0%

# 27 General Sessions Court—Performance

Objectives	Performance Measures	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>PROBATION (Continued)</b>					
3. Provide a creditable, legitimate and less costly alternative sentencing program to non-violent offenders	Total number of clients in program (Average number of clients per month: 70)	360	0	360	0
<b>SAFETY CENTER</b>					
1. Maintain a licensed DUI School	a. Annual compliance with the State Licensure Regulations	Licensed	Licensed	Licensed	Licensed
	b. Maintain enrollment compliance rates of 72% of court referrals using case management services	.73%	.72%	.72%	.72%
	c. Maintain completion rates of 72% of enrolled cases	.75%	.72%	.75%	.72%
2. Maintain a National Safety Counsel (NSC) certified traffic school and training agency agreement	a. Annual compliance with the instructor recertification for 15 instructors	Compliance	100	Compliance	100
	b. Maintain use of NSC material for 5 specific defensive driver curriculums	0	100	0	100
3. Maintain the "Alive at 25" Traffic Safety Prevention Program in Metro Schools' Wellness Classes	a. Maintain school participation 11 schools. The School Board has approved adding "Alive At 25" to wellness curriculum.	8 schools	NA	11 schools	NA
	b. Maintain completion rates of 75% of wellness students	54%	NA	75%	NA
4. Increase enrollment to 75% compliance rates of (Alive At 25) wellness students	Within the Traffic School, the Alive At 25 curriculum is offered. This measure describes the compliance rates for those students	NA	NA	75%	NA
5. Divert in-class enrollment to on-line for first offender, 2 hour and DDC, 4 hour programs	a. Convert 7,000 (25%) enrollments in live classes to virtual on-line participation FOT	0	5,171	0	17,000
	b. Convert 7,000 (25%) enrollments in live classes to virtual on-line participation DDC4	0	2,000	0	7,086
6. Increase attendance accountability through the use of new software	Reduce unaccounted attendance to less than 30 cases per year	0	53	0	25
7. Increase revenue by diverting lost revenue to on-line program	Encourage payment of fees by accepting at least 10% of revenue in credit and debit cards	0	.13%	0	.15%

## 27 General Sessions Court–Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2006 Budget</u>	<u>FY 2006 Actuals</u>	<u>FY 2007 Budget</u>	<u>FY 2008 Budget</u>
<b>SAFETY CENTER (Continued)</b>					
8. Increase the completion rate of all traffic classes from 75% to 90% by offering larger and more frequent classes	a. Convert 100% of payments to prepay	0	100	0	100
	b. Increase classroom capacity to 40 persons and number of classrooms to 8	0	.82%	0	.90%

# 27 General Sessions Court–Financial

## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	8,294,000	8,180,449	9,218,300	9,597,400
<b>OTHER SERVICES:</b>				
Utilities	0	0	0	0
Professional and Purchased Services	115,700	120,026	106,700	106,700
Travel, Tuition, and Dues	89,200	80,156	89,200	89,200
Communications	44,900	28,857	44,700	44,700
Repairs and Maintenance Services	20,000	17,277	20,000	20,000
Internal Service Fees	1,305,000	1,241,944	1,553,400	1,757,300
<b>TOTAL OTHER SERVICES</b>	<b>1,574,800</b>	<b>1,488,261</b>	<b>1,814,000</b>	<b>2,017,900</b>
Other Expense	217,200	416,434	379,700	387,900
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	299	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>10,086,000</b>	<b>10,085,443</b>	<b>11,412,000</b>	<b>12,003,200</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>525</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>10,086,000</b>	<b>10,085,968</b>	<b>11,412,000</b>	<b>12,003,200</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	296	0	0
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>0</b>	<b>296</b>	<b>0</b>	<b>0</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	2,561,500	2,893,877	3,141,500	3,116,500
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>2,561,500</b>	<b>2,893,877</b>	<b>3,141,500</b>	<b>3,116,500</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>2,561,500</b>	<b>2,894,174</b>	<b>3,141,500</b>	<b>3,116,500</b>



# 27 General Sessions Court–Financial

## Special Purpose Funds

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	0	0	0	0
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	175,200	36,433	153,200	180,200
Travel, Tuition, and Dues	21,000	8,472	21,000	21,000
Communications	3,500	-60	3,500	3,500
Repairs and Maintenance Services	0	0	0	0
Internal Service Fees	2,700	10,864	2,700	2,700
<b>TOTAL OTHER SERVICES</b>	<b>202,400</b>	<b>55,709</b>	<b>180,400</b>	<b>207,400</b>
Other Expense	72,600	58,040	72,600	127,600
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>275,000</b>	<b>113,750</b>	<b>253,000</b>	<b>335,000</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>275,000</b>	<b>113,750</b>	<b>253,000</b>	<b>335,000</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	1,392	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>0</b>	<b>1,392</b>	<b>0</b>	<b>0</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	279,000	124,616	253,000	335,000
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>279,000</b>	<b>124,616</b>	<b>253,000</b>	<b>335,000</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>279,000</b>	<b>126,008</b>	<b>253,000</b>	<b>335,000</b>

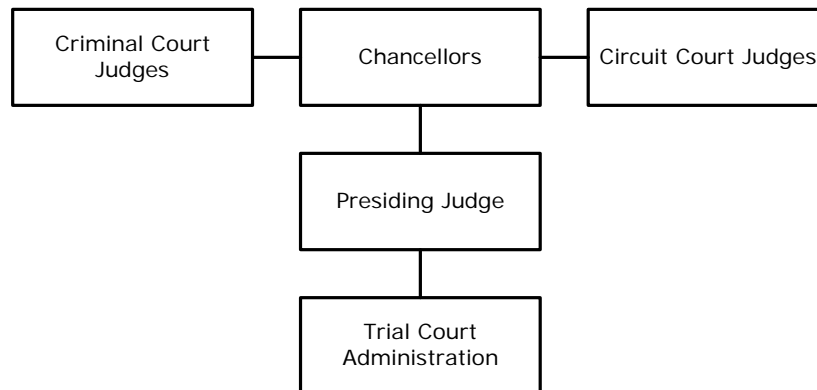
# 27 General Sessions Court–Financial

	<u>Class</u>	<u>Grade</u>	<u>FY 2006</u>		<u>FY 2007</u>		<u>FY 2008</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Admin Asst	07241	SR0900	4	4.00	11	11.00	12	12.00
Admin Svcs Mgr	07242	SR1300	1	1.00	1	1.00	1	1.00
Admin Svcs Officer 2	07243	SR0800	1	1.00	0	0.00	0	0.00
Admin Svcs Officer 3	07244	SR1000	1	1.00	1	1.00	1	1.00
Ct Admin	01339	SR1500	1	1.00	1	1.00	1	1.00
Electronic Monitoring Spec	10105	SR0800	1	1.00	1	1.00	1	1.00
Electronic Monitoring Supv	10106	SR1000	1	1.00	1	1.00	1	1.00
General Session Judge	02233		11	11.00	11	11.00	11	11.00
Human Resources Mgr	06531	SR1400	1	1.00	1	1.00	1	1.00
Info Sys Cust Support Rep 1	10114	SR0700	0	0.00	0	0.00	1	1.00
Info Systems App Analyst 1	07779	SR1000	1	1.00	1	1.00	0	0.00
Info Systems App Analyst 2	07780	SR1100	0	0.00	0	0.00	1	1.00
Judicial Asst 1	07790	JS0200	22	22.00	0	0.00	11	11.00
Judicial Asst 2	07791	JS0300	0	0.00	12	12.00	11	11.00
Judicial Comm-Gen Sess Ct	10317		5	5.00	5	5.00	5	5.00
Office Support Rep 1	10120	SR0400	5	5.00	6	6.00	6	6.00
Office Support Rep 2	10121	SR0500	2	2.00	1	1.00	3	3.00
Office Support Rep 3	10122	SR0600	1	1.00	1	1.00	1	1.00
Office Support Spec 1	10123	SR0700	9	8.00	3	3.00	4	4.00
Probation & Pretrial Svc Dir	07797	SR1400	1	1.00	1	1.00	1	1.00
Probation Officer 1	07375	SR0800	14	14.00	14	14.00	6	6.00
Probation Officer 2	04710	SR1000	8	8.00	17	17.00	14	14.00
Probation Officer 3	05495	SR1200	4	4.00	4	4.00	6	6.00
Program Coord	06034	SR0900	1	1.00	1	1.00	1	1.00
Program Mgr 1	07376	SR1100	2	2.00	3	3.00	2	2.00
Seasonal/Part-time/Temporary	09020		33	7.20	33	7.20	33	7.20
Security Officer 1-Gen Sess Ct	07399	SR0600	6	6.00	6	6.00	6	6.00
Security Officer 2-Gen Sess Ct	10135	SR0700	1	1.00	1	1.00	1	1.00
Security Officer Coord	07798	SR0900	1	1.00	1	1.00	1	1.00
Social Work Assoc	01820	SR0700	1	1.00	1	1.00	0	0.00
Social Worker 1	04949	SR0800	2	2.00	2	2.00	1	1.00
Social Worker 2	07260	SR0900	1	1.00	1	1.00	2	2.00
Social Worker 3	04835	SR1000	3	3.00	3	3.00	3	3.00
Steno Clerk 1	06092	SR0400	4	4.00	4	4.00	2	2.00
Traf Safety and Alc Educ Coord	06454	SR1400	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>150</b>	<b>123.20</b>	<b>150</b>	<b>124.20</b>	<b>152</b>	<b>126.20</b>
<b>Department Totals</b>			<b>150</b>	<b>123.20</b>	<b>150</b>	<b>124.20</b>	<b>152</b>	<b>126.20</b>

# 28 State Trial Courts—At a Glance

<b>Mission</b>	<p>Provides administrative services, jury management and security for the Circuit, Chancery, Criminal Courts and Probation. Effective November 1996, State Trial Courts assumed administrative and fiscal responsibility for the Community Corrections Program.</p> <p>Provide a probation and supervision program for non-violent felons funded by a grant from the Tennessee Department of Corrections.</p> <p>Support the Davidson County Drug Court with an intensive out-patient Alcohol and Drug Program funded by a grant from the U.S. Department of Justice, through the State Office of Justice Programs.</p>																																																										
<b>Budget Summary</b>	<table border="1"> <thead> <tr> <th></th> <th style="text-align: center;"><u>2005-06</u></th> <th style="text-align: center;"><u>2006-07</u></th> <th style="text-align: center;"><u>2007-08</u></th> </tr> </thead> <tbody> <tr> <td><b>Expenditures and Transfers:</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td>GSD General Fund</td> <td style="text-align: right;">\$6,872,600</td> <td style="text-align: right;">\$ 8,261,600</td> <td style="text-align: right;">\$ 8,654,500</td> </tr> <tr> <td>Special Purpose Funds</td> <td style="text-align: right;"><u>1,437,500</u></td> <td style="text-align: right;"><u>4,184,000</u></td> <td style="text-align: right;"><u>1,782,100</u></td> </tr> <tr> <td><b>Total Expenditures and Transfers</b></td> <td style="text-align: right;"><u>\$8,310,100</u></td> <td style="text-align: right;"><u>\$12,445,600</u></td> <td style="text-align: right;"><u>\$10,436,600</u></td> </tr> <tr> <td><b>Revenues and Transfers:</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Program Revenue</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Charges, Commissions, and Fees</td> <td style="text-align: right;">\$ 0</td> <td style="text-align: right;">\$ 0</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td>Other Governments and Agencies</td> <td style="text-align: right;">1,021,500</td> <td style="text-align: right;">2,853,100</td> <td style="text-align: right;">1,311,000</td> </tr> <tr> <td>Other Program Revenue</td> <td style="text-align: right;"><u>23,300</u></td> <td style="text-align: right;"><u>0</u></td> <td style="text-align: right;"><u>0</u></td> </tr> <tr> <td><b>Total Program Revenue</b></td> <td style="text-align: right;">\$1,044,800</td> <td style="text-align: right;">\$ 2,853,100</td> <td style="text-align: right;">\$ 1,311,000</td> </tr> <tr> <td>Non-Program Revenue</td> <td style="text-align: right;">347,700</td> <td style="text-align: right;">1,346,900</td> <td style="text-align: right;">487,100</td> </tr> <tr> <td>Transfers From Other Funds and Units</td> <td style="text-align: right;"><u>60,000</u></td> <td style="text-align: right;"><u>0</u></td> <td style="text-align: right;"><u>0</u></td> </tr> <tr> <td><b>Total Revenues</b></td> <td style="text-align: right;"><u>\$1,452,500</u></td> <td style="text-align: right;"><u>\$ 4,200,000</u></td> <td style="text-align: right;"><u>\$ 1,798,100</u></td> </tr> </tbody> </table>				<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<b>Expenditures and Transfers:</b>				GSD General Fund	\$6,872,600	\$ 8,261,600	\$ 8,654,500	Special Purpose Funds	<u>1,437,500</u>	<u>4,184,000</u>	<u>1,782,100</u>	<b>Total Expenditures and Transfers</b>	<u>\$8,310,100</u>	<u>\$12,445,600</u>	<u>\$10,436,600</u>	<b>Revenues and Transfers:</b>				Program Revenue				Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0	Other Governments and Agencies	1,021,500	2,853,100	1,311,000	Other Program Revenue	<u>23,300</u>	<u>0</u>	<u>0</u>	<b>Total Program Revenue</b>	\$1,044,800	\$ 2,853,100	\$ 1,311,000	Non-Program Revenue	347,700	1,346,900	487,100	Transfers From Other Funds and Units	<u>60,000</u>	<u>0</u>	<u>0</u>	<b>Total Revenues</b>	<u>\$1,452,500</u>	<u>\$ 4,200,000</u>	<u>\$ 1,798,100</u>
	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>																																																								
<b>Expenditures and Transfers:</b>																																																											
GSD General Fund	\$6,872,600	\$ 8,261,600	\$ 8,654,500																																																								
Special Purpose Funds	<u>1,437,500</u>	<u>4,184,000</u>	<u>1,782,100</u>																																																								
<b>Total Expenditures and Transfers</b>	<u>\$8,310,100</u>	<u>\$12,445,600</u>	<u>\$10,436,600</u>																																																								
<b>Revenues and Transfers:</b>																																																											
Program Revenue																																																											
Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0																																																								
Other Governments and Agencies	1,021,500	2,853,100	1,311,000																																																								
Other Program Revenue	<u>23,300</u>	<u>0</u>	<u>0</u>																																																								
<b>Total Program Revenue</b>	\$1,044,800	\$ 2,853,100	\$ 1,311,000																																																								
Non-Program Revenue	347,700	1,346,900	487,100																																																								
Transfers From Other Funds and Units	<u>60,000</u>	<u>0</u>	<u>0</u>																																																								
<b>Total Revenues</b>	<u>\$1,452,500</u>	<u>\$ 4,200,000</u>	<u>\$ 1,798,100</u>																																																								
<b>Positions</b>	<table border="1"> <tr> <td>Total Budgeted Positions</td> <td style="text-align: center;">164</td> <td style="text-align: center;">164</td> <td style="text-align: center;">164</td> </tr> </table>			Total Budgeted Positions	164	164	164																																																				
Total Budgeted Positions	164	164	164																																																								
<b>Contacts</b>	<p>Presiding Judge: Randall Kennedy      email: randallkennedy@jis.nashville.org          Financial Manager: Larry Stephenson      email: larrystephenson@jis.nashville.org</p> <p>408 2<sup>nd</sup> Avenue North      37201      Phone: 880-2558      FAX: 880-1435</p>																																																										

## Organizational Structure



# 28 State Trial Courts—At a Glance

## Budget Highlights FY 2008

Pay Plan/Fringe Amounts	\$ 268,600
FY07 Non-recurring Juror Parking	(100,000)
FY08 Non-recurring Juror Parking	100,000
Internal Services Fees	
Finance Charge	(6,100)
Information Systems Charge	(9,500)
Facilities Maintenance & Security Charge	135,500
Shared Business Office Charge	(17,700)
Customer Call Center Charge	1,800
Fleet Management Charge	8,100
Postal Service Charge	500
Radio Service Charge	5,200
Surplus Property Charge	1,000
Internal Audit	5,500
Total GSD	<u>392,900</u>
Special Purpose Funds Adjustment	<u>(2,401,900)</u>
Total	<u>\$ (2,009,000)</u>

## Overview

The presiding Judge is elected annually by the Judges of the Judicial District and is by local rule responsible for the administration of the courts in the district. The Administrator reports to the presiding Judge.

### TRIAL COURT ADMINISTRATION

The Court Administration manages and oversees all jury-related activities for Davidson County. The Court Administration also coordinates and supervises the non-judicial activities of the Trial Court, performs

administrative duties for the eight Circuit Courts and provides court officers for the Circuit Courts, provides administrative functions for the six Criminal Courts, provides administrative functions for the four Chancery Courts, and provides court officers and secretarial personnel for the Chancery Courts.

### Driving Under the Influence (DUI) Probation

**Division** was transferred to the Community Corrections Division of Trial Court and is now the DUI Probation Division. The DUI Probation Division is responsible for interviewing all DUI offenders placed on probation for a misdemeanor. The alcohol treatment requirements of these defendants were transferred to the General Sessions Safety Center in 1996, however the probation officers in DUI Probation Division monitor the progress of the defendant's treatment and make the determination of when a defendant is not complying and a probation violation warrant should be issued. The DUI Probation Division handles every other aspect of the defendant's conditions of probation which includes public service work.

**Community Corrections Grant** supervises offenders sentenced by the criminal courts in Davidson County by placing non-violent convicted felons in the community service work program. Effective November 1996, the Community Corrections Program was transferred from the Sheriff's Office to Trial Courts.

**Trial Court – Drug Enforcement** is a fund which allocates payment for drug testing costs on indigents.

**Trial Court – Drug Testing** is a fund to be used for expenditures for the Davidson County Drug Court Residential Program. The fund also pays match for grants that assist in the Drug Court.

## 28 State Trial Courts—Performance

Objectives	Performance Measures	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>TRIAL COURT ADMINISTRATION</b>					
1. Provide support services and security to facilitate the effective operation of the Circuit Court	a. Circuit civil cases filed	3,900	4,183	4,000	4,100
	b. Domestic relations cases concluded	4,500	5,556	3,300	4,500
	c. Civil cases concluded	3,840	3,955	4,200	4,200
	d. Domestic relations cases filed	4,500	6,122	3,300	4,500
	e. Seventh Circuit probate cases (new filings)	2,000	2,500	2,500	2,500
2. Provide support services and security to facilitate the effective operation of the Chancery Court	a. Chancery cases filed	3,900	3,900	3,900	3,300
	b. Cases concluded	3,910	4,000	3,900	3,900
3. Provide support services and security to facilitate the effective operation of the Criminal Court	a. Criminal cases assigned	NA	8,935	9,000	7,000
	b. Cases concluded	NA	7,296	8,000	8,000
4. Provide a jury pool for jury trials in the Chancery, Circuit, and Criminal courts.	a. Juror days served	17,525	15,000	21,800	21,800
	b. Jurors served	6,060	10,000	11,000	11,000
<b>DUI Probation Division</b>					
1. To work in conjunction with the General Sessions Safety Center in monitoring defendants throughout their probation as to the progress of their treatment	a. Defendants placed on probation	950	550	550	580
	b. Total caseload	950	360	360	400
<b>Community Corrections Grant</b>					
1. Supervise offenders sentenced by the criminal courts by using resources appropriate for providing opportunities and incentives for criminal behavioral changes	Offenders supervised	500	488	525	480
2. Promote accountability of offenders by requiring direct financial and community service restitution	a. Fees collected	\$45,000	\$66,000	\$51,000	\$51,000
	b. Community service hours worked	45,000	74,000	80,000	80,000

# 28 State Trial Courts—Financial

## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	5,947,900	5,799,532	6,220,800	6,489,400
<b>OTHER SERVICES:</b>				
Utilities	0	0	0	0
Professional and Purchased Services	178,700	183,485	178,700	178,700
Travel, Tuition, and Dues	67,800	60,679	168,300	168,300
Communications	35,500	21,937	31,500	31,500
Repairs and Maintenance Services	20,000	16,066	20,000	20,000
Internal Service Fees	387,300	408,397	1,371,600	1,495,900
<b>TOTAL OTHER SERVICES</b>	<b>689,300</b>	<b>690,564</b>	<b>1,770,100</b>	<b>1,894,400</b>
Other Expense	235,400	326,490	270,700	270,700
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>6,872,600</b>	<b>6,816,585</b>	<b>8,261,600</b>	<b>8,654,500</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>55,250</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>6,872,600</b>	<b>6,871,836</b>	<b>8,261,600</b>	<b>8,654,500</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	0	0	0
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	15,000	6,859	16,000	16,000
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>15,000</b>	<b>6,859</b>	<b>16,000</b>	<b>16,000</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>15,000</b>	<b>6,859</b>	<b>16,000</b>	<b>16,000</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>15,000</b>	<b>6,859</b>	<b>16,000</b>	<b>16,000</b>

# 28 State Trial Courts—Financial

## Special Purpose Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	915,500	2,374,912	3,082,700	1,416,800
OTHER SERVICES:				
Utilities	0	26	0	0
Professional and Purchased Services	66,600	196,872	167,700	5,500
Travel, Tuition, and Dues	24,500	17,284	25,300	20,500
Communications	10,200	5,783	8,400	5,000
Repairs and Maintenance Services	5,000	537	5,000	5,000
Internal Service Fees	36,500	32,318	38,500	37,400
<b>TOTAL OTHER SERVICES</b>	<b>142,800</b>	<b>252,819</b>	<b>244,900</b>	<b>73,400</b>
Other Expense	329,200	258,426	289,700	241,900
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	516,700	0
<b>TOTAL OPERATING EXPENSE</b>	<b>1,387,500</b>	<b>2,886,158</b>	<b>4,134,000</b>	<b>1,732,100</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>50,000</b>	<b>99,476</b>	<b>50,000</b>	<b>50,000</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>1,437,500</b>	<b>2,985,633</b>	<b>4,184,000</b>	<b>1,782,100</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	1,006,500	1,581,556	2,837,100	1,295,000
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>1,006,500</b>	<b>1,581,556</b>	<b>2,837,100</b>	<b>1,295,000</b>
Other Program Revenue	23,300	477	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>1,029,800</b>	<b>1,582,033</b>	<b>2,837,100</b>	<b>1,295,000</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	347,700	1,378,778	1,346,900	487,100
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>347,700</b>	<b>1,378,778</b>	<b>1,346,900</b>	<b>487,100</b>
<b>Transfers From Other Funds and Units</b>	<b>60,000</b>	<b>13,174</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>1,437,500</b>	<b>2,973,984</b>	<b>4,184,000</b>	<b>1,782,100</b>

# 28 State Trial Courts—Financial

	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Admin Svcs Officer 2	07243	SR0800	1	1.00	1	1.00	1	1.00
Admin Svcs Officer 3	07244	SR1000	3	3.00	3	3.00	3	3.00
Admin Svcs Officer 4	07245	SR1200	2	2.00	2	2.00	2	2.00
Ct Admin	01339	SR1500	1	1.00	1	1.00	1	1.00
Deputy Court Admin	10318	SR1400	2	2.00	2	2.00	2	2.00
Judicial Asst 1	07790	JS0200	70	70.00	70	70.00	70	70.00
Judicial Asst 2	07791	JS0300	2	2.00	2	2.00	2	2.00
Office Support Rep 1	10120	SR0400	1	1.00	1	1.00	1	1.00
Office Support Rep 3	10122	SR0600	1	1.00	1	1.00	1	1.00
Office Support Spec 1	10123	SR0700	2	2.00	2	2.00	2	2.00
Probation Officer 1	07375	SR0800	4	4.00	4	4.00	4	4.00
Probation Officer 3	05495	SR1200	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>90</b>	<b>90.00</b>	<b>90</b>	<b>90.00</b>	<b>90</b>	<b>90.00</b>
<b>State Trial Court Drug Enforce 30020</b>								
Admin Svcs Mgr	07242	SR1300	1	1.00	1	1.00	1	1.00
Admin Svcs Officer 2	07243	SR0800	2	2.00	2	2.00	2	2.00
Case Counselor	07694	SR0800	7	4.00	7	4.00	7	4.00
Case Developer	07202	SR0800	1	1.00	1	1.00	1	1.00
Case Officer 1	10314		7	7.00	7	7.00	7	7.00
Case Officer 2	10315		2	2.00	2	2.00	2	2.00
Case Officer 3	10316		3	3.00	3	3.00	3	3.00
Group Care Aide	07314	SR0400	8	8.00	8	8.00	8	8.00
Group Care Worker	06079	SR0500	2	2.00	2	2.00	2	2.00
Office Support Rep 3	10122	SR0600	2	2.00	2	2.00	2	2.00
Probation Officer 1	07375	SR0800	1	1.00	1	1.00	1	1.00
Program Coord	06034	SR0900	3	3.00	3	3.00	3	3.00
Program Mgr 1	07376	SR1100	2	2.00	2	2.00	2	2.00
Program Spec 1	07378	SR0600	1	1.00	1	1.00	1	1.00
Program Spec 2	07379	SR0800	8	8.00	8	8.00	8	8.00
Program Spec 3	07380	SR1000	2	2.00	2	2.00	2	2.00
Program Supv	07381	SR1000	2	2.00	2	2.00	2	2.00
Seasonal/Part-time/Temporary	09020		20	10.50	20	10.50	20	10.50
<b>Total Positions &amp; FTE</b>			<b>74</b>	<b>61.50</b>	<b>74</b>	<b>61.50</b>	<b>74</b>	<b>61.50</b>
<b>Department Totals</b>			<b>164</b>	<b>151.50</b>	<b>164</b>	<b>151.50</b>	<b>164</b>	<b>151.50</b>



# 29 Justice Integration Services-At a Glance



Budget Summary	2005-06	2006-07	2007-08	
<b>Expenditures and Transfers:</b>				
GSD General Fund	\$2,420,900	\$2,284,300	\$2,461,300	
Special Purpose Fund	109,500	56,300	32,500	
<b>Total Expenditures and Transfers</b>	<b>\$2,530,400</b>	<b>\$2,340,600</b>	<b>\$2,493,800</b>	
<b>Revenues and Transfers:</b>				
Program Revenue				
Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0	
Other Governments and Agencies	109,500	56,300	32,500	
Other Program Revenue	0	0	0	
<b>Total Program Revenue</b>	<b>\$ 109,500</b>	<b>\$ 56,300</b>	<b>\$ 32,500</b>	
Non-program Revenue	0	0	0	
Transfers From Other Funds and Units	0	0	0	
<b>Total Revenues</b>	<b>\$ 109,500</b>	<b>\$ 56,300</b>	<b>\$ 32,500</b>	
<b>Positions</b>	Total Budgeted Positions	23	23	23
<b>Contacts</b>	Director: Nathalie Stiers Financial Manager: Lori Martin  404 James Robertson Parkway Suite 2020 37219			
	email: nathalie.stiers@nashville.gov email: lori.martin@nashville.gov  Phone: 862-6195    FAX: 880-3138			

## Line of Business and Program

### Customer Outreach

Marketing, Customer Education and Outreach  
Customer Communication

### Technology Solutions and Integration Consulting

Technology Planning and Deployment  
Justice Integration Consulting

### Quality Control

Quality Control

### Business Continuity

Business Continuity and Data Integrity

### Information Bridge

Information Bridge

### Administrative

Non-allocated Financial Transactions  
Information Technology  
Human Resources  
Finance Program  
Procurement  
Executive Leadership

<p><b>Mission</b></p>	<p>The mission of the Justice Integration Services Department is to provide comprehensive, integrated justice information management products to Metro Justice and Public Safety agencies, Metro departments, other jurisdictions and the general public so they can benefit from shared justice information and make informed decisions and recommendations that impact the safety and well-being of their communities.</p>
<p><b>Goals</b></p>	<p>By the year 2006, JIS supported customers will experience a timely, high quality response to requests for technical assistance so they can provide uninterrupted service to their customers, as evidenced by:</p> <ul style="list-style-type: none"> <li>• 85% of customers with escalation calls of Level 1 will experience resolution in 6 business hours</li> <li>• 75% of customers with escalation calls of Level 2 will experience resolution in 12 business hours</li> <li>• 80% decrease in customer requests for follow-up</li> <li>• 75% of customers stating high level of satisfaction with JIS services as reported on customer surveys</li> </ul> <p>By the year 2006, Metro agencies, other jurisdictions and the general public will have user-friendly, 24 x 7 access to accurate and reliable Justice information, so they can make informed decisions about their personal safety and the safety of their communities, as evidenced by:</p> <ul style="list-style-type: none"> <li>• 75% of survey respondents reporting experiencing ease of use and satisfaction with methods of access to justice and public safety information</li> <li>• 100% increase in use of web-based data</li> <li>• 60% of survey respondents reporting that the information that they needed to make decisions was available</li> <li>• 60% of survey respondents reporting that they found the information they were seeking at the time they were looking for it</li> </ul> <p>By the year 2006, JIS customers will experience a criminal justice information system that is reliable, stable, feature-rich and defect free* as evidenced by:</p> <ul style="list-style-type: none"> <li>• 90% of customer reported Level 1 priority defects corrected within 5 business days</li> <li>• 99.8% of uptime of all critical application systems</li> <li>• 75% decrease in defects reported</li> <li>• 30% increase in number of system enhancements received by the customer</li> </ul> <p>* defect free means systems will be 98% free of defects</p> <p>By the year 2007, citizens of Davidson County will experience minimal disruption in the administration of critical criminal and civil justice services in the event of a disaster as evidenced by:</p> <ul style="list-style-type: none"> <li>• 90% of mission critical customer services available within 12 hours</li> <li>• 100% of business continuity plans tested successfully</li> <li>• 100% of data replicated offsite</li> <li>• 2 redundant systems/locations in place</li> </ul> <p>By the year 2006, the 14 JIS agencies will experience an increase in the timely delivery of quality products that meet or exceed customer expectations as evidenced by:</p> <ul style="list-style-type: none"> <li>• 98% of products delivered by deadline</li> <li>• 98% of survey respondents reporting projects delivered to agreed specifications</li> <li>• 98% of milestones met</li> </ul>

# 29 Justice Integration Services-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result
<b>Pay Plan/Fringe Amounts</b>	\$ 77,200	Supports the hiring and retention of a qualified workforce
<b>Procurement</b>		
Rent Increase	15,400	Fund office rent increase.
<b>Nonallocated Financial Transactions</b>		
Finance Charge	(4,600)	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing
Human Resources Charge	(700)	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	87,400	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance & Security Charge	(900)	Delivery of facility maintenance and associated security functions
Shared Business Office Charge	600	Delivery of administrative support functions
Metro Payment Services Charge	200	Delivery of centralized payment services
Customer Call Center Charge	900	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Internal Audit Charge	1,500	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
General Services District Total	177,000	
Special Purpose Funds Total	(23,800)	
<b>TOTAL</b>	<b>\$153,200</b> (0 FTE)	

## Performance Information Highlights

### Performance Measure Certification

The Performance Measure Certification Unit reviewed all key result measures for the Justice Integration Services Department for FY 2005-06. Measures were either certified, meaning the measure was aligned, documented, and reliable or not certified (NC), meaning the measure did not meet the established criteria. For FY 2006, only certified measures appear in the Operating Budget Book.

	Certified	Reported, Not Certified	Not Reported
Number of Programs:	29%	57%	14%
Program Budget Dollars:	43%	39%	18%

# 29 Justice Integration Services-At a Glance



**Customer Outreach Line of Business** - The purpose of the Customer Outreach Line of Business is to provide education, support, and consultation products to Metro Justice and Public Safety agencies so they can proficiently use JIS systems and services customized to meet their departmental needs.

## Marketing, Customer Education and Outreach Program

The purpose of the Marketing, Customer Education and Outreach Program is to provide marketing, education, and customer information products to Metro Justice and Public Safety agencies so they can better understand how to utilize all available JIS tools and services.

### Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$149,500	\$120,184	\$140,200	...	\$140,200
<b>FTEs:</b> GSD General Fund	1.50	1.50	1.50	...	1.50

### Results

Percentage of survey respondents who indicate that they have received the information they needed on how to utilize all available JIS tools and services

NA NC 70% NR NR

## Customer Communication Program

The purpose of the Customer Communication Program is to provide project reporting and application availability notification products to Metro Justice and Public Safety agencies so they can appropriately plan for or respond to events that may impact their ability to deliver services.

### Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$168,400	\$154,057	\$187,800	...	\$187,800
<b>FTEs:</b> GSD General Fund	1.70	1.70	1.70	...	1.70

### Results

Percentage of projects delivered on time and within budget

NA NC 65% 67% NR

**Technology Solutions and Integration Consulting Line of Business** - The purpose of the Technology Solutions and Integration Consulting Line of Business is to provide assessment, enhancement, and strategic recommendation products to Metro Justice and Public Safety agencies and decision makers in Metro Government so they can provide more innovative, faster and better services to their customers.

## Technology Planning and Deployment Program

The purpose of the Technology Planning and Deployment Program is to provide consultation, installation, and support products to Metro Justice and Public Safety agencies so they can receive customized computer configurations as requested to meet their departmental needs.

### Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$330,400	\$333,793	\$373,900	...	\$373,900
<b>FTEs:</b> GSD General Fund	1.50	1.50	1.50	...	1.50

### Results

Percentage of Metro Justice and Public Safety agency employees receiving customized computer configurations as requested to meet their departmental needs

NA NC 99% 100% NR

# 29 Justice Integration Services-At a Glance



## Justice Integration Consulting Program

The purpose of the Justice Integration Consulting Program is to provide analysis, enhancement, and strategic recommendation products to Metro Justice and Public Safety agencies and other decision-makers in Metro Government so they can implement new services.

## Results Narrative

**Proposed Change in Funding:** \$0 GSD; \$(23,800) Other

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY08.

**Other:** Reflects no change in Metro funding for FY08.

Program total reflects decrease of \$23,800 in special purpose funding attributable to decreased federal funding of the JAG Grant.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$756,400	\$604,867	\$635,900	...	\$635,900
Special Purpose Fund	109,500	38,645	56,300	...	32,500
<b>Total</b>	\$865,900	\$643,512	\$692,200	...	\$668,400
<b>FTEs:</b> GSD General Fund	5.15	5.15	5.15	...	5.15
Special Purpose Fund	0.00	0.00	0.00	...	0.00
<b>Total</b>	5.15	5.15	5.15	...	5.15

## Results

Percentage of Metro Justice and Public Safety agencies and other decision-makers in Metro Government who implement new services related to JIS enhancements

NA 100% 90% 100% NR

**Quality Control Line of Business** - The purpose of the Quality Control Line of Business is to provide standardization, certification and preventative maintenance products to Metro Justice and Public Safety agencies so they can experience justice technology systems and services that are free from defects.

## Quality Control Program

The purpose of the Quality Control Program is to provide standardization, certification and preventative maintenance products to Metro Justice and Public Safety agencies so they can experience justice technology systems and services that are free from defects.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY08.

**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$233,800	\$198,400	\$187,100	...	\$187,100
<b>FTEs:</b> GSD General Fund	3.00	3.00	3.00	...	3.00

## Results

Percentage of application changes received by customer without defects (proxy)

NA NC 90% 97.5% NR

**Business Continuity Line of Business** - The purpose of the Business Continuity Line of Business is to provide communication, connectivity and data integrity products to Metro Justice and Public Safety agencies so they can access critical information services.

## Business Continuity and Data Integrity Program

The purpose of the Business Continuity and Data Integrity Program is to provide communication, connectivity, and data integrity products to Metro Justice and Public Safety agencies so they can have data that is secure.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY08.

**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$142,200	\$132,954	\$166,500	...	\$166,500
<b>FTEs:</b> GSD General Fund	3.05	3.05	3.05	...	3.05

## Results

Percentage change in security policy violations

NA (62.1)% -10% 4.7% NR

# 29 Justice Integration Services-At a Glance



**Information Bridge Line of Business** - The purpose of the Information Bridge Line of Business is to provide decision support products to government agencies and the general public so they can make informed decisions and/or recommendations regarding personal or public safety.

## Information Bridge Program

The purpose of the Information Bridge Program is to provide decision support products to government agencies and the general public so they can make informed decisions and/or recommendations regarding personal or public safety.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$165,500	\$120,988	\$90,700	...	\$90,700
<b>FTEs:</b> GSD General Fund	4.20	4.20	4.20	...	4.20

## Results

Percentage of government agencies and general public responding that they used the information provided to make informed decisions and/or recommendations regarding personal or public safety

NA NR NR NR NR

**Administrative Line of Business** - The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

## Non-allocated Financial Transactions Program

This program represents adjustments related to safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY08. For a detailed description, see the Budget Change and Results Highlights page.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$0	\$0	\$4,200	...	\$165,800

## Information Technology Program

The purpose of the Information Technology Program is to provide information technology support products to this Metro department so it can efficiently and securely meet its business needs.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$166,800	\$172,150	\$175,900	...	\$175,900
<b>FTEs:</b> GSD General Fund	1.00	1.00	1.00	...	1.00

## Results

Percentage of customer satisfaction with timeliness of IT services

NA NR NR NR NR

### Human Resources Program

The purpose of the Human Resources Program is to provide employment products to department employees so they can receive their benefits and compensation equitably and accurately.

### Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$35,000	\$26,738	\$33,700	...	\$33,700
<b>FTEs:</b> GSD General Fund	0.30	0.30	0.30	...	0.30
<b>Results</b> Employee benefits as a % of total employee salaries and wages	NA	NR	NR	NR	NR

### Finance Program

The purpose of the Finance Program is to provide financial management products to this Metro department so it can effectively manage its financial resources.

### Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$45,900	\$45,992	\$51,400	...	\$51,400
<b>FTEs:</b> GSD General Fund	0.30	0.30	0.30	...	0.30
<b>Results</b> Percentage of payroll authorizations filed accurately and timely	NA	NR	NR	NR	NR

### Procurement Program

The purpose of the Procurement Program is to provide purchasing transaction support products to this Metro department so it can obtain needed goods and services in a timely and efficient manner.

### Results Narrative

**Proposed Change in Funding:** \$15,400  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** JIS is required, per the lease agreement, to pay for a percentage of the annual cost of Parkway Towers Building maintenance.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$107,700	\$130,161	\$113,300	...	\$128,700
<b>FTEs:</b> GSD General Fund	0.30	0.30	0.30	...	0.30
<b>Results</b> Percentage of department purchases made via purchasing card	NA	NR	NR	NR	NR

### Executive Leadership Program

The purpose of the Executive Leadership Program is to provide business policy and decision products to this Metro department so it can deliver results for customers.

### Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY08.

**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$119,300	\$123,099	\$123,700	...	\$123,700
<b>FTEs:</b> GSD General Fund	1.00	1.00	1.00	...	1.00
<b>Results</b>					
Percentage of departmental key results achieved	NA	NR	NR	NR	NR



# 29 Justice Integration Services-Financial



## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	1,890,300	1,619,453	1,776,700	1,853,900
<b>OTHER SERVICES:</b>				
Utilities	0	0	0	0
Professional and Purchased Services	33,300	33,891	17,200	17,200
Travel, Tuition, and Dues	51,200	27,073	51,200	51,200
Communications	12,800	9,517	11,700	11,700
Repairs and Maintenance Services	13,000	10,098	8,300	8,300
Internal Service Fees	137,400	134,084	138,200	222,600
<b>TOTAL OTHER SERVICES</b>	<b>247,700</b>	<b>214,662</b>	<b>226,600</b>	<b>311,000</b>
Other Expense	253,500	324,783	251,600	267,000
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>2,391,500</b>	<b>2,158,898</b>	<b>2,254,900</b>	<b>2,431,900</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>29,400</b>	<b>4,485</b>	<b>29,400</b>	<b>29,400</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>2,420,900</b>	<b>2,163,383</b>	<b>2,284,300</b>	<b>2,461,300</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	0	0	0
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# 29 Justice Integration Services-Financial



## Special Purpose Funds

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	0	0	0	0
<b>OTHER SERVICES:</b>				
Utilities	0	0	0	0
Professional and Purchased Services	0	0	0	0
Travel, Tuition, and Dues	0	0	0	0
Communications	0	0	0	0
Repairs and Maintenance Services	0	0	0	0
Internal Service Fees	0	0	0	0
<b>TOTAL OTHER SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Expense	109,500	11,475	56,300	32,500
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	27,170	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>109,500</b>	<b>38,645</b>	<b>56,300</b>	<b>32,500</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>109,500</b>	<b>38,645</b>	<b>56,300</b>	<b>32,500</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	0	0	0
<b>Other Governments &amp; Agencies</b>				
Federal Direct	109,500	56,322	56,300	32,500
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>109,500</b>	<b>56,322</b>	<b>56,300</b>	<b>32,500</b>
Other Program Revenue	0	684	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>109,500</b>	<b>57,006</b>	<b>56,300</b>	<b>32,500</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>4,485</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>109,500</b>	<b>61,491</b>	<b>56,300</b>	<b>32,500</b>

# 29 Justice Integration Services-Financial



	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Info Systems App Analyst 1	07779	SR1000	0	0.00	2	2.00	0	0.00
Info Systems Ops Analyst 1	10475	SR1000	2	2.00	0	0.00	2	2.00
Info Systems App Analyst 3	07783	SR1200	6	6.00	7	7.00	5	5.00
Info Systems Ops Analyst 3	10477	SR1200	2	2.00	0	0.00	2	2.00
Info Systems Div Mgr	07318	SR1400	1	1.00	1	1.00	1	1.00
Information Systems Advisor 1	07234	SR1300	4	4.00	5	5.00	5	5.00
Information Systems Advisor 2	07407	SR1400	6	6.00	6	6.00	6	6.00
Justice Info Systems Dir	07233	DP0100	1	1.00	1	1.00	1	1.00
Office Support Mgr	10119	SR0900	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>23</b>	<b>23.00</b>	<b>23</b>	<b>23.00</b>	<b>23</b>	<b>23.00</b>
<b>Department Totals</b>			<b>23</b>	<b>23.00</b>	<b>23</b>	<b>23.00</b>	<b>23</b>	<b>23.00</b>

# 30 Sheriff-At a Glance



Budget Summary		2005-06	2006-07	2007-08
	<b>Expenditures and Transfers:</b>			
	GSD General Fund	\$52,095,300	\$57,347,950	\$59,666,700
	Special Purpose Funds	15,140,137	15,146,800	16,015,700
	<b>Total Expenditures and Transfers</b>	<b>\$67,235,437</b>	<b>\$72,494,750</b>	<b>\$75,682,400</b>
	<b>Revenues and Transfers:</b>			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 1,774,000	\$ 1,969,000	\$ 1,999,000
	Other Governments and Agencies	20,538,800	23,346,800	23,346,100
	Other Program Revenue	650,000	814,000	953,600
	<b>Total Program Revenue</b>	<b>\$22,962,800</b>	<b>\$26,129,800</b>	<b>\$26,298,700</b>
	Non-Program Revenue	0	0	0
	Transfers From Other Funds and Units	98,800	98,000	0
	<b>Total Revenues</b>	<b>\$23,061,600</b>	<b>\$26,227,800</b>	<b>\$26,298,700</b>
<b>Positions</b>	Total Budgeted Positions	832	844	844
<b>Contacts</b>	Sheriff: Daron Hall Financial Manager: Pete Lutz  506 2 <sup>nd</sup> Avenue North 37201	e-mail: DHall@DCSO.nashville.org e-mail: PLutz@DCSO.nashville.org  Phone: 862-8170	FAX: 862-8188	

## Line of Business and Program

### Correctional Development Center – Female (CDD - F)

CDC – Female Program Management  
CDC – F Inmate Management  
CDC – F Support Services

### Correctional Development Center – Male (CDC – M)

CDC – M Program Management  
CDC – M Inmate Management  
CDC – M Support Services

### Criminal Justice Center (CJC)

Booking and Releasing  
CJC Program Management  
CJC Inmate Management  
CJC Support Services

### Correctional Services Center (CSC)

Correctional Services  
Laundry  
Maintenance  
Warehouse

### Hill Detention Center (HDC)

HDC Program Management  
HDC Inmate Management  
HDC Support Services

### Offender Reentry Center (ORC)

ORC Program Management  
ORC Inmate Management  
ORC Support Services

### Training Academy

Civil Warrant  
Training  
Transportation

### Metro Detention Facility (MDF) Contract Management

MDF Contract Management

### Administrative

Non-allocated Financial Transactions  
Administrative Support Services  
Executive Leadership

# 30 Sheriff-At a Glance



<b>Mission</b>	With a commitment to excellence, we strive to be the leader in the field of corrections, service of civil process, and innovative community based programs, emphasizing: Accountability, Diversity, Integrity, Professionalism
<b>Goals</b>	<p>By the year 2007, the offender population will be within rated capacity and will experience enhanced programming and responsive offender services, and the taxpayer will experience lowered costs as evidenced by:</p> <ul style="list-style-type: none"> <li>• 95% of American Correctional Association (ACA) standards met</li> <li>• 100% of Tennessee Correctional Institute (TCI) standards met; and,</li> <li>• NA% reduction in successful offender related lawsuits.</li> </ul> <p>By the year 2007, the public will experience a decrease in the number of people who return to jail by 10%:</p> <ul style="list-style-type: none"> <li>• 60% of total jail population who return to jail (within six months);</li> <li>• 40% of structured correctional service participants who return to jail (within six months).</li> </ul> <p>By the year 2007, the community and policy makers will better understand the financial impact of the DCSO, as evidenced by</p> <ul style="list-style-type: none"> <li>• 20% of revenue generated as measured against budgeted funds;</li> <li>• Offender per diem cost per facility</li> <li>• Cost per service of civil process.</li> </ul> <p>By 2007, the female population will experience additional programming recognizing gender-specific needs as measured by the percentage of the female population who do not return to Davidson County jails.</p>

## Budget Change and Result Highlights FY 2008

Recommendation		Result
<b>Executive Management</b>		
CTAS recommended Elected Official Salary Increase	\$ 5,200	Directly supports goals and strategic issues of the Davidson County Sheriff's Office
<b>Safety &amp; Risk Management Premiums</b>		
	57,800	Coverage of safety and risk management premiums and activities
<b>Nonallocated Financial Transactions</b>		
Pay Plan/Fringe Amounts	1,682,900	Supports the hiring and retention of a qualified workforce
Finance Charge	(51,400)	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing
Human Resources Charge	(18,000)	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	(10,300)	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance & Security Charge	662,800	Delivery of facility maintenance and associated security functions

# 30 Sheriff-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result
Shared Business Office Charge	\$ (8,700)	Delivery of administrative support functions
Customer Call Center Charge	(1,900)	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Fleet Management Charge	(110,100)	Delivery of fleet management, fuel services, and maintenance functions
Postal Service Charge	4,200	Delivery of mail across the Metropolitan Government
Radio Service Charge	94,400	Delivery of radio infrastructure support and radio installation and maintenance
Surplus Property Charge	3,700	Handling and disposition of surplus property
Internal Audit Charge	37,400	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
FY07 Nonrecurring Council Appropriation	(29,250)	
General Services District Total	\$2,318,750	
Special Purpose Fund Total	\$868,900	
<b>TOTAL</b>	<b>\$3,187,650</b>	

## Performance Information Highlights

### Performance Measure Certification

The Performance Measure Certification Unit reviewed all key result measures for the Sheriff Department for FY 2005-06. Measures were either certified, meaning the measure was aligned, documented, and reliable or not certified (NC), meaning the measure did not meet the established criteria. For FY 2006, only certified measures appear in the Operating Budget Book.

	Certified	Reported, Not Certified	Not Reported
Number of Programs:	0%	0%	100%
Program Budget Dollars:	0%	0%	100%

# 30 Sheriff-At a Glance



**Correctional Development Center – Female (CDC-F) Line of Business** – The purpose of the Correctional Development Center-Female (CDC-F) Line of Business is to provide security and program products to female inmates so they can safely and productively experience their confinement.

## CDC-Female Program Management Program

The purpose of the Correctional Development Center-Female (CDC-F) Program Management Program is to provide behavior modification products to CDC-F inmates so they can contribute to strong families and safer communities.

## Results Narrative

**Proposed Change in Funding:** \$0.00  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$536,700	\$508,176	\$565,200	...	\$565,200
<b>FTEs:</b> GSD General Fund	8.5	8.5	12.5	...	12.5

## Results

Percentage of CDC-F inmates who complete behavior modification programs who do not return to jail within twelve months

NA	NR	84%	84%	84%
----	----	-----	-----	-----

## CDC-F Inmate Management Program

The purpose of the Correctional Development Center-Female (CDC-F) Inmate Management Program is to provide institutional service products to CDC-F inmates so they can experience minimal conflict while under DCSO supervision.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$3,382,300	\$3,046,246	\$3,145,500	...	\$3,145,500
<b>FTEs:</b> GSD General Fund	62.0	62.0	62.0	...	62.0

## Results

Percentage of CDC-F inmates not generating incident reports

NA	NR	85%	74%	85%
----	----	-----	-----	-----

## CDC-F Support Services Program

The purpose of the Correctional Development Center-Female (CDC-F) Support Services Program is to provide required products to CDC-F inmates so they can experience fair and just living conditions while incarcerated.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$363,000	\$314,246	\$365,400	...	\$365,400
<b>FTEs:</b> GSD General Fund	7.0	7.0	7.0	...	7.0

## Results

Percentage of ACA and TCI standards met for CDC-F inmates

NA	NR	96.9%	96.9%	96%
----	----	-------	-------	-----

# 30 Sheriff-At a Glance



**Correctional Development Center – Male (CDC-M) Line of Business** - The purpose of the Correctional Development Center-Male (CDC-M) Line of Business is to provide security and program products to CDC-M inmates so they can safely and productively experience their confinement.

## CDC–M Program Management Program

The purpose of the Correctional Development Center-Male (CDC-M) Program Management Program is to provide behavior modification products to CDC-M inmates so they can contribute to strong families and safer communities.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$844,000	\$944,721	\$880,600	...	\$880,600
<b>FTEs:</b> GSD General Fund	11.5	11.5	11.5	...	11.5

## Results

Percentage of CDC-M inmates who complete behavior modifications sessions who do not return to jail in twelve months

NA	NR	88%	78%	88%
----	----	-----	-----	-----

## CDC-M Inmate Management Program

The purpose of the Correctional Development Center-Male (CDC-M) Inmate Management Program is to provide institutional service products to CDC-M inmates so they can experience minimal conflict while under DCSO supervision.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$5,551,400	\$4,671,449	\$5,708,700	...	\$5,708,700
<b>FTEs:</b> GSD General Fund	97.0	97.0	97.0	...	97.0

## Results

Percentage of CDC-M inmates not generating incident reports

NA	NR	85%	74%	85%
----	----	-----	-----	-----

## CDC-M Support Services Program

The purpose of the Correctional Development Center-Male (CDC-M) Support Services Program is to provide required products to CDC-M inmates so they can experience fair and just living conditions while incarcerated.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$742,500	\$877,550	\$772,100	...	\$772,100
<b>FTEs:</b> GSD General Fund	14.0	14.0	14.0	...	14.0

## Results

Percentage of ACA and TCI standards met for CDC-M inmates

NA	NR	96.9%	96.9%	96.9%
----	----	-------	-------	-------



# 30 Sheriff-At a Glance



**Criminal Justice Center (CJC) Line of Business** – The purpose of the Criminal Justice Center (CJC) Line of Business is to provide processing, security and program products to (1) criminal defendants so they can experience due process, and (2) CJC inmates so they can safely and productively experience their confinement.

## Booking and Releasing Program

The purpose of the Booking and Releasing Program is to provide criminal defendant processing products to criminal defendants so they can access their rights to due process.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$4,061,700	\$4,337,843	\$4,241,300	...	\$4,241,300
<b>FTEs:</b> GSD General Fund	80.0	80.0	80.0	...	80.0
<b>Results</b> Percentage of inmates who are booked and released accurately	NA	NR	99%	99.98%	99%

## CJC Program Management Program

The purpose of the Criminal Justice Center (CJC) Program Management Program is to provide education products to CJC inmates so they can experience greater employment and educational opportunities upon release.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$293,200	\$265,284	\$299,100	...	\$299,100
<b>FTEs:</b> GSD General Fund	3.5	3.5	3.5	...	3.5
<b>Results</b> Percentage of eligible CJC inmates who attempt the GED	NA	NR	60%	67%	70%

## CJC Inmate Management Program

The purpose of the Criminal Justice Center (CJC) Inmate Management Program is to provide institutional service products to CJC inmates so they can experience minimal conflict while under DCSO supervision.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$9,088,200	\$9,312,560	\$9,397,200	...	\$9,397,200
<b>FTEs:</b> GSD General Fund	162.0	162.0	162.0	...	162.0
<b>Results</b> Percentage of CJC inmates not generating incident reports	NA	NR	75%	71%	75%

# 30 Sheriff-At a Glance



## CJC Support Services Program

The purpose of the Criminal Justice Center (CJC) Support Services Program is to provide required products to CJC inmates so they can experience fair and just living conditions while incarcerated.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$2,425,100	\$2,647,451	\$2,534,000	...	\$2,534,000
<b>FTEs:</b> GSD General Fund	52.0	52.0	52.0	...	52.0
<b>Results</b>					
Percentage of ACA and TCI standards met for CJC inmates	NA	NR	96.9%	96.9%	96.9%

**Correctional Services Center (CSC) Line of Business** – The purpose of the Correctional Services Center (CSC) Line of Business is to provide maintenance, laundry, supply, and community assistance products to (1) DCSO employees and inmates so they can receive needed products in a timely manner, and (2) to Metro residents and community groups so they can achieve desired project results.

## Correctional Services Program

The purpose of the Correctional Services Program is to provide neighborhood cleanup, special event support and general assistance products to Davidson County residents, non-profit and Metro agencies so they can achieve their desired project result.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$1,216,800	\$1,307,515	\$1,404,800	...	\$1,404,800
<b>FTEs:</b> GSD General Fund	11.0	11.0	11.0	...	11.0
<b>Results</b>					
Percentage of customers who report correctional service sessions delivered the desired project result	NA	NR	99%	98%	99%

## Laundry Program

The purpose of the Laundry Program is to provide clothing and linen cleaning products to DCSO inmates so they can have clean clothes and linens.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$247,900	\$222,438	\$259,400	...	\$259,400
<b>FTEs:</b> GSD General Fund	4.0	4.0	4.0	...	4.0
<b>Results</b>					
Percentage of requests for clean clothes and linens provided in a timely manner	NA	NR	99%	98%	99%

# 30 Sheriff-At a Glance



## Maintenance Program

The purpose of the Maintenance Program is to provide preventative, corrective, inspection and repair products to the DCSO so it can experience a safe and secure operational environment.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$760,500	\$721,008	\$719,000	...	\$719,000
<b>FTEs:</b> GSD General Fund	12.0	12.0	12.0	...	12.0

### Results

Percentage of time critical facility systems are operational (HVAC, plumbing, electricity and security doors)

NA	NR	99%	99.97%	99.95%
----	----	-----	--------	--------

## Warehouse Program

The purpose of the Warehouse Program is to provide facility supply products to the DCSO so it can receive needed materials when requested.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$1,368,200	\$1,016,688	\$1,393,300	...	\$1,393,300
<b>FTEs:</b> GSD General Fund	2.0	2.0	2.0	...	2.0

### Results

Percentage of DCSO supply requests provided in a timely manner

NA	NR	100%	97%	100%
----	----	------	-----	------

**Hill Detention Center (HDC) Line of Business** – The purpose of the Hill Detention Center (HDC) Line of Business is to provide security and program products to HDC inmates so they can safely and productively experience their confinement.

## HDC Program Management Program

The purpose of the Hill Detention Center (HDC) Program Management Program is to provide educational products to HDC inmates so they can experience greater employment and educational opportunities upon their release.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$207,100	\$175,723	\$215,700	...	\$215,700
<b>FTEs:</b> GSD General Fund	6.0	6.0	6.0	...	6.0

### Results

Percentage of eligible HDC inmates who attempt the GED

NA	NR	30%	83%	30%
----	----	-----	-----	-----

# 30 Sheriff-At a Glance



## HDC Inmate Management Program

The purpose of the Hill Detention Center (HDC) Inmate Management Program is to provide institutional service products to HDC inmates so they can experience minimal conflict while under DCSO supervision.

### Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$3,314,500	\$3,339,422	\$3,484,900	...	\$3,484,900
<b>FTEs:</b> GSD General Fund	68.0	68.0	68.0	...	68.0
<b>Results</b>					
Percentage of HDC inmates not generating incident reports	NA	NR	75%	68%	75%

## HDC Support Services Program

The purpose of the Hill Detention Center (HDC) Support Services Program is to provide required products to HDC inmates so they can experience fair and just living conditions while incarcerated.

### Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$262,400	\$262,637	\$264,400	...	\$264,400
<b>FTEs:</b> GSD General Fund	5.0	5.0	5.0	...	5.0
<b>Results</b>					
Percentage of ACA and TCI standards met for HDC inmates	NA	NR	96.9%	96.9%	96.9%

**Offender Reentry Center (ORC) Line of Business** - The purpose of the Offender Reentry Center (ORC) Line of Business is to provide security and program products to offenders so they can safely experience their confinement and reenter the community gainfully employed.

## ORC Program Management Program

The purpose of the Offender Reentry Center (ORC) Program Management Program is to provide job readiness and vocational education products to ORC offenders so they can reenter the community gainfully employed.

### Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$1,085,200	\$1,000,470	\$1,138,400	...	\$1,138,400
<b>FTEs:</b> GSD General Fund	20.0	20.0	20.0	...	20.0
<b>Results</b>					
Percentage of ORC offenders who participate in job readiness session who reenter the community gainfully employed	NA	NR	65%	84%	65%

# 30 Sheriff-At a Glance



## ORC Inmate Management Program

The purpose of the Offender Reentry Center (ORC) Inmate Management Program is to provide institutional service products to ORC offenders so they can experience minimal conflict while under DCSO supervision.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$2,000,700	\$2,067,409	\$2,200,000	...	\$2,200,000
<b>FTEs:</b> GSD General Fund	37.0	37.0	37.0	...	37.0
<b>Results</b>					
Percentage of ORC offenders not generating incident reports	NA	NR	78%	84%	78%

## ORC Support Services Program

The purpose of the Offender Reentry Center (ORC) Support Services Program is to provide required products to ORC offenders so they can experience fair and just living conditions while incarcerated.

## Results Narrative

**Proposed Change in Funding:** \$0.00  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$294,700	\$188,468	\$302,700	...	\$302,700
<b>FTEs:</b> GSD General Fund	6.0	6.0	6.0	...	6.0
<b>Results</b>					
Percentage of ACA and TCI standards met for ORC offenders	NA	NR	96.9%	96.9%	96.9%

**Training Academy Line of Business** - The purpose of the Training Academy Line of Business is to provide training, transportation and civil warrant products to (1) DCSO employees so they can deliver improved individual and organizational performance; (2) DCSO inmates so they can arrive at their destination safely; and (3) users of the court system so they can access their rights to due process.

## Civil Warrant Program

The purpose of the Civil Warrant Program is to provide civil process products to users of the court system so they can access their rights to due process.

## Results Narrative

**Proposed Change in Funding:** \$0.00  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$3,346,300	\$3,528,340	\$3,499,100	...	\$3,499,100
<b>FTEs:</b> GSD General Fund	63.0	63.0	63.0	...	63.0
<b>Results</b>					
Percentage of returns of services by DCSO within five working days	NA	NR	65%	60%	65%

# 30 Sheriff-At a Glance



## Training Program

The purpose of the Training Program is to provide educational and coaching products to DCSO employees so they can deliver improved individual and organizational performance.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$475,900	\$768,843	\$508,700	...	\$508,700
<b>FTEs:</b> GSD General Fund	5.0	5.0	5.0	...	5.0
<b>Results</b> Percentage of Level One professional employees who report improved performance after training	NA	NR	NR	NR	NR

## Transportation Program

The purpose of the Transportation Program is to provide inmate transportation products to DCSO inmates so they can arrive at their destination safely.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$1,819,900	\$2,285,236	\$1,893,000	...	\$1,893,000
<b>FTEs:</b> GSD General Fund	35.0	35.0	35.0	...	35.0
<b>Results</b> Percentage of inmates who arrive at their destination safely	NA	NR	100%	100%	100%

**Metro Detention Facility (MDF) Contract Management Line of Business** - The purpose of the Metro Detention Facility (MDF) Contract Management Line of Business is to provide compliance products to the DCSO so it can ensure compliance with the MDF contract to house locally sentenced felons on behalf of the State of Tennessee.

## MDF Contract Management Program

The purpose of the Metro Detention Facility (MDF) Contract Management Program is to provide compliance products to the DCSO so it can ensure compliance with the MDF contract to house locally sentenced felons on behalf of the State of Tennessee.

## Results Narrative

**Proposed Change in Funding:** \$868,900  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Special Purpose Fund	\$15,146,800	\$14,032,311	\$15,146,800	...	\$16,015,700
<b>FTEs:</b> Special Purpose Fund	0.0	0.0	0.0	...	0.0
<b>Results</b> Percentage of time critical contract items are found to be in compliance	NA	NR	92%	88%	92%

# 30 Sheriff-At a Glance



**Administrative Line of Business** - The purpose of the Administrative Line of Business is to provide policy, reporting and decision products to the DSCO so it can be the leader in the field of corrections, service of civil process, and innovative community-based programs.

## Non-allocated Financial Transactions Program

This program represents adjustments related to safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY08. For a detailed description, see the Budget Change and Results Highlights page.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$2,629,600	\$0	\$2,286,300	...	\$4,599,800

## Administrative Support Services Program

The purpose of the Administrative Support Services Program is to provide data, reporting and reimbursement products to the DCSO so it can be fiscally responsible.

### Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Special Purpose Fund	\$4,570,800	\$6,489,708	\$8,930,900	...	\$8,930,900
<b>FTEs:</b> Special Purpose Fund	46.0	46.0	46.0	...	46.0

### Results

Percentage of time quarterly expense forecast is projected at or below annual budget	NA	100%	100%	100%	100%
--	----	------	------	------	------

## Executive Leadership Program

The purpose of the Executive Leadership Program is to provide business policy and decision products to the DCSO so it can deliver results for customers.

### Results Narrative

**Proposed Change in Funding:** \$5,200  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$574,700	\$1,682,450	\$909,000	...	\$914,200
<b>FTEs:</b> GSD General Fund	4.0	4.0	12.0	...	12.0

### Results

Percentage of agency key results achieved	NA	95%	NR	95%	95%
---	----	-----	----	-----	-----

# 30 Sheriff-Financial



## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	41,754,900	41,867,105	45,615,900	47,304,000
<b>OTHER SERVICES:</b>				
Utilities	1,303,000	1,135,898	1,256,700	1,256,700
Professional and Purchased Services	3,601,400	2,929,949	3,081,900	3,081,900
Travel, Tuition, and Dues	86,300	107,618	113,600	113,600
Communications	90,500	94,544	81,300	81,300
Repairs and Maintenance Services	171,400	270,123	221,800	221,800
Internal Service Fees	3,065,200	2,729,496	3,673,300	4,275,400
<b>TOTAL OTHER SERVICES</b>	<b>8,317,800</b>	<b>7,267,628</b>	<b>8,428,600</b>	<b>9,030,700</b>
Other Expense	2,022,600	2,676,865	3,303,450	3,332,000
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	240,363	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>52,095,300</b>	<b>52,051,960</b>	<b>57,347,950</b>	<b>59,666,700</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>43,281</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>52,095,300</b>	<b>52,095,241</b>	<b>57,347,950</b>	<b>59,666,700</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	1,774,000	2,132,761	1,969,000	1,999,000
<b>Other Governments &amp; Agencies</b>				
Federal Direct	657,000	931,388	2,960,000	2,960,000
Fed Through State Pass-Through	235,000	159,174	125,000	125,000
Fed Through Other - Pass Through	0	0	0	0
State Direct	4,500,000	4,584,993	5,000,000	4,300,000
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>5,392,000</b>	<b>5,675,555</b>	<b>8,085,000</b>	<b>7,385,000</b>
Other Program Revenue	650,000	713,321	814,000	784,000
<b>TOTAL PROGRAM REVENUE</b>	<b>7,816,000</b>	<b>8,521,637</b>	<b>10,868,000</b>	<b>10,168,000</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	163	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>163</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>7,816,000</b>	<b>8,521,800</b>	<b>10,868,000</b>	<b>10,168,000</b>



# 30 Sheriff-Financial



## Special Purpose Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	0	122,370	0	0
<b>OTHER SERVICES:</b>				
Utilities	0	0	0	0
Professional and Purchased Services	15,146,800	13,325,884	15,146,800	16,015,700
Travel, Tuition, and Dues	0	3,606	0	0
Communications	0	2,825	0	0
Repairs and Maintenance Services	0	0	0	0
Internal Service Fees	0	0	0	0
<b>TOTAL OTHER SERVICES</b>	<b>15,146,800</b>	<b>13,332,315</b>	<b>15,146,800</b>	<b>16,015,700</b>
Other Expense	0	105,259	0	0
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	-6,663	0	0	0
Equipment, Buildings & Land	0	622,932	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>15,140,137</b>	<b>14,182,876</b>	<b>15,146,800</b>	<b>16,015,700</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>15,140,137</b>	<b>14,182,876</b>	<b>15,146,800</b>	<b>16,015,700</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	0	0	0
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	224,763	115,000	115,000
Fed Through Other - Pass Through	0	0	0	0
State Direct	15,146,800	14,009,516	15,146,800	15,846,100
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>15,146,800</b>	<b>14,234,278</b>	<b>15,261,800</b>	<b>15,961,100</b>
Other Program Revenue	0	189,430	0	169,600
<b>TOTAL PROGRAM REVENUE</b>	<b>15,146,800</b>	<b>14,423,708</b>	<b>15,261,800</b>	<b>16,130,700</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>98,800</b>	<b>35,367</b>	<b>98,000</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>15,245,600</b>	<b>14,459,076</b>	<b>15,359,800</b>	<b>16,130,700</b>

# 30 Sheriff-Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2006</u>		<u>FY 2007</u>		<u>FY 2008</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Admin Asst	07241	SR0900	9	8.50	9	8.50	9	8.50
Admin Svcs Mgr	07242	SR1300	9	8.50	9	8.50	9	8.50
Admin Svcs Officer 2	07243	SR0800	17	17.00	17	17.00	17	17.00
Admin Svcs Officer 3	07244	SR1000	8	8.00	8	8.00	8	8.00
Admin Svcs Officer 4	07245	SR1200	5	5.00	5	5.00	5	5.00
Case Worker	07143	SR0800	20	20.00	20	20.00	20	20.00
Case Worker 2	07859	SR0900	25	25.50	25	25.50	25	25.50
Chief Dpty-Sheriff	06680	SR1500	1	1.00	1	1.00	1	1.00
Classification Counselor	07142	SR1000	14	14.00	18	18.00	18	18.00
Correctional Officer 1	06982	CO0100	316	316.00	316	316.00	316	316.00
Correctional Officer 2	06981	CO0200	72	72.00	80	80.00	80	80.00
Correctional Officer Lieut	07145	CO0400	30	30.00	30	30.00	30	30.00
Correctional Officer Sergeant	06690	CO0300	40	40.00	40	40.00	40	40.00
Corrections Spec 2	07697	SR0900	16	16.00	16	16.00	16	16.00
Data Entry Spec	07664	SR0600	12	12.00	12	12.00	12	12.00
Database Admin	06818	SR1400	1	1.00	1	1.00	1	1.00
Dir Of Admin-Sheriff	07147	SR1400	1	1.00	1	1.00	1	1.00
Div Mgr-Sheriff	07159	SR1400	2	2.00	2	2.00	2	2.00
Equip Inventory Asst 2	07301	SR0700	4	4.00	4	4.00	4	4.00
Human Resources Admin	07346	SR1300	1	1.00	1	1.00	1	1.00
Human Resources Analyst 2	03455	SR1000	2	2.00	2	2.00	2	2.00
Info Systems App Analyst 1	07779	SR1000	1	1.00	1	1.00	1	1.00
Info Systems App Analyst 3	07783	SR1200	2	2.00	2	2.00	2	2.00
Info Systems Mgr	07782	SR1300	1	1.00	1	1.00	1	1.00
Maint Mechanic 1	07699	SR0800	9	9.00	9	9.00	9	9.00
Maint Mechanic 2	07700	SR0900	4	4.00	4	4.00	4	4.00
Office Support Rep 1	10120	SR0400	1	1.00	1	1.00	1	1.00
Office Support Rep 2	10121	SR0500	36	36.00	36	36.00	36	36.00
Office Support Spec 1	10123	SR0700	13	13.00	13	13.00	13	13.00
Pretrial Svcs Officer 1	07371	SR0800	11	11.00	11	11.00	11	11.00
Prisoner Process Spec	07711	SR0700	39	39.00	39	39.00	39	39.00
Process Server	03890	SR0600	3	3.00	3	3.00	3	3.00
Program Coord	06034	SR0900	13	12.50	13	12.50	13	12.50
Program Mgr 1	07376	SR1100	13	10.00	13	10.00	13	10.00
Program Mgr 2	07377	SR1200	1	1.00	1	1.00	1	1.00
Program Spec 1	07378	SR0600	3	3.00	3	3.00	3	3.00
Program Spec 2	07379	SR0800	7	6.50	7	6.50	7	6.50
Program Spec 3	07380	SR1000	9	7.50	9	7.50	9	7.50
Program Supv	07381	SR1000	7	7.00	7	7.00	7	7.00
Sheriff	04907		1	1.00	1	1.00	1	1.00
Teacher-Corrections	07189	SR0700	9	4.50	9	4.50	9	4.50
Training Spec	10159	SR1100	1	1.00	1	1.00	1	1.00

# 30 Sheriff-Financial



	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101 (Continued)</b>								
Warrant Officer 1-Sheriff	06689	SR0800	25	25.00	25	25.00	25	25.00
Warrant Officer 2-Sheriff	06686	SR0900	7	7.00	7	7.00	7	7.00
Warrant Officer 3-Sheriff	07144	SR1000	3	3.00	3	3.00	3	3.00
<b>Total Positions &amp; FTE</b>			<b>824</b>	<b>813.50</b>	<b>836</b>	<b>825.50</b>	<b>836</b>	<b>825.50</b>
<b>* Law Enforcement Block Gra 01 30016</b>								
Data Entry Spec	07664	SR0600	1	1.00	1	1.00	1	1.00
Program Mgr 1	07376	SR1100	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>2</b>	<b>2.00</b>	<b>2</b>	<b>2.00</b>	<b>2</b>	<b>2.00</b>
<b>* Law Enforcement Block Gra 02 30017</b>								
Correctional Officer 2	06981	CO0200	5	5.00	5	5.00	5	5.00
Program Mgr 1	07376	SR1100	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>6</b>	<b>6.00</b>	<b>6</b>	<b>6.00</b>	<b>6</b>	<b>6.00</b>
<b>Department Totals</b>			<b>832</b>	<b>821.50</b>	<b>844</b>	<b>833.50</b>	<b>844</b>	<b>833.50</b>

# 31 Police-At a Glance



Budget Summary		2005-06	2006-07	2007-08
	<b>Expenditures and Transfers:</b>			
	GSD General Fund	\$130,338,600	\$143,702,900	\$150,737,400
	USD General Fund	481,000	481,000	481,000
	Special Purpose Fund	11,679,828	12,396,000	11,187,200
	<b>Total Expenditures and Transfers</b>	<b>\$142,499,428</b>	<b>\$156,579,900</b>	<b>\$162,405,600</b>
	<b>Revenues and Transfers:</b>			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 1,955,300	\$ 2,232,200	\$ 4,292,500
	Other Governments and Agencies	3,084,700	2,769,400	2,919,200
	Other Program Revenue	163,400	287,200	258,300
	<b>Total Program Revenue</b>	<b>\$ 5,203,400</b>	<b>\$ 5,288,800</b>	<b>\$ 7,470,000</b>
	Non-program Revenue	4,585,000	7,512,600	4,876,800
	Transfers From Other Funds and Units	26,200	661,000	5,200
	<b>Total Revenues</b>	<b>\$ 9,814,600</b>	<b>\$ 13,462,400</b>	<b>\$ 12,352,000</b>
<b>Positions</b>	Total Budgeted Positions	1,879	1,869	1,873
<b>Contacts</b>	Chief of Police: Ronal Serpas Financial Manager: Christine Ragan Criminal Justice Center 37201	email: rserpas@police.nashville.org email: cragan@police.nashville.org Phone: 862-7301	FAX: 862-7787	

## Line of Business and Program

### Operational Support

- Office of Professional Accountability
- Behavioral Health Services
- Strategic Development
- Accreditation
- Case Preparation
- Inspections
- Training
- Crime Analysis
- Property & Evidence
- Vehicle Storage

### Field Operations

- Field Training Officer
- Special Events
- Central Precinct
- East Precinct
- South Precinct
- Hermitage Precinct
- West Precinct
- North Precinct
- School Resources
- Patrol Task Force
- Traffic
- Emergency Contingency
- School Crossing Guard
- Tactical Investigations
- S.W.A.T.

### Investigative Services

- Special Investigations
- Investigative Task Forces
- Youth Services
- Domestic Violence
- Warrants
- Fugitives
- Personal Crimes
- Property Crimes
- Forensic Services
- Identification

### Administrative

- Non-allocated Financial Transactions
- Information Technology
- Human Resources
- Finance
- Procurement
- Records Management
- Risk Management
- Departmental Executive Leadership

# 31 Police-At a Glance



<b>Mission</b>	The mission of the Metropolitan Nashville Police Department is to provide community-based police products to the public so they can experience a safe and peaceful Nashville.
<b>Goals</b>	<p>By 2007, the crime rate will be reduced by:</p> <ul style="list-style-type: none"> <li>• 5% in the occurrence of violent crimes</li> <li>• 5% in the occurrence of property crimes</li> <li>• 5% in the total Part I crimes reported</li> </ul> <p>By 2007, community policing, defined as trust, communication, and partnerships between the Police Department and the community, will be evidenced by the following increases:</p> <ul style="list-style-type: none"> <li>• 10% increase in Criminal Intelligence (tips).</li> <li>• Arrest rate will remain constant or increase.</li> <li>• 85% Public's feeling of safety</li> </ul> <p>Employees will have the skills to use new technologies that will assist in the expansion of community-based policing within a culturally diverse community.</p> <p>By 2007, the rate of cases solved (as measured by the clearance level) for targeted crimes will be as follows: Compared to 2002 figures</p> <ul style="list-style-type: none"> <li>• 5% increase for adult rape cases</li> <li>• 5% increase residential burglary cases</li> <li>• 5% increase homicide cases</li> </ul> <p>The traffic fatality rate will be decreased 10% by 2007.</p> <p>By implementing technology that disseminates/exchanges information within the department more quickly and efficiently, enabling an integrated case management system, expanding the ability to process and analyze evidence, will increase the department's ability to solve cases and expand an officer's time in the neighborhoods.</p>

## Budget Change and Result Highlights FY 2008

Contingent Appropriation – Overtime	\$1,065,000	Funding is contingent upon a determination by the Director of Finance that revenues for the fiscal year ended June 30, 2007 exceeded the budget requirements for the fiscal year ended June 30, 2007 by \$5,395,000.
-------------------------------------	-------------	--

### Recommendation

### Result

#### Field Operations

FY 2007 non-recurring Special Events Program overtime	(882,700)	
Special Events Program overtime improvement	882,700	Maintains on-duty personnel support of special events.
Central Precinct Overtime	29,900	Provides additional resources for projected 12% increase in calls
East Precinct Overtime	34,400	Provides additional resources for projected 12% increase in calls
Hermitage Precinct Overtime	35,000	Provides additional resources for projected 12% increase in calls
North Precinct Overtime	38,300	Provides additional resources for projected 12% increase in calls

# 31 Police-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result
South Precinct Overtime	\$ 40,600	Provides additional resources for projected 12% increase in calls
West Precinct Overtime	44,700	Provides additional resources for projected 12% increase in calls
<b>Administrative</b>		
Information Technology program	1,590,400 3.0 FTE	Maintains network uptime at 99%; ensures on-time implementation of Advanced Records Management System (ARMS)
<b>Investigative Services</b>		
Domestic Violence Program rent increase	1,700	Provides for required rent increase
<b>Safety &amp; Risk Management Premiums</b>		
	393,200	Coverage of safety and risk management premiums and activities
<b>Nonallocated Financial Transactions</b>		
Pay Plan/Fringe Amounts	3,752,600	Supports the hiring and retention of a qualified workforce
Finance Charge	(163,200)	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing
Human Resources Charge	(17,500)	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	645,500	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance & Security Charge	1,516,500	Delivery of facility maintenance and associated security functions
Shared Business Office Charge	42,300	Delivery of administrative support functions
Metro Payment Services Charge	(56,400)	Delivery of centralized payment services
Customer Call Center Charge	26,800	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Fleet Management Charge	(1,005,200)	Delivery of fleet management, fuel services, and maintenance functions
Postal Service Charge	2,000	Delivery of mail across the Metropolitan Government
Radio Service Charge	337,800	Delivery of radio infrastructure support and radio installation and maintenance
Surplus Property Charge	10,900	Handling and disposition of surplus property

# 31 Police-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result
Internal Audit Charge	\$ 79,700	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
FY07 Nonrecurring Council Appropriation	(345,500)	
General Services District Adjustment	7,034,500 3.0 FTE	
Special Purpose Funds Adjustment	(1,208,800) 0 FTE	
<b>TOTAL</b>	<b>\$5,825,700 3.0 FTEs</b>	

## Performance Information Highlights

### Performance Measure Certification

The Performance Measure Certification Unit reviewed all key result measures for the Police Department for FY 2005-06. Measures were either certified, meaning the measure was aligned, documented, and reliable or not certified (NC), meaning the measure did not meet the established criteria. For FY 2006, only certified measures appear in the Operating Budget Book.

	<b>Certified</b>	<b>Reported, Not Certified</b>	<b>Not Reported</b>
Number of Programs:	80%	17%	3%
Program Budget Dollars:	89%	9%	1%

# 31 Police-At a Glance



**Operational Support Line of Business** - The purpose of the Operational Support Line of Business is to provide support functions, professional and ethical accountability, training, and quality assurance products to the Metropolitan Nashville Police Department operational components so they can have the resources they require to achieve their results.

## Office of Professional Accountability Program

The purpose of the Office of Professional Accountability Program is to provide misconduct investigations and educational and community outreach products to the Metropolitan Nashville Police Department leadership, employees, and the public so they can have confidence in and knowledge of the investigative process, findings that are thorough, fair and timely, and the assurance of professionalism throughout the department.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$907,300	\$909,720	\$965,800	...	\$965,800
<b>FTEs:</b> GSD General Fund	11.5		11.5	...	11.5
<b>Results</b>					
Percentage of cases completed within 45 days	80%	24%	80%	7.25%	95%

## Behavioral Health Services Program

The purpose of the Behavioral Health Services Program is to provide counseling, consultation, and education products to public safety personnel, victims of crime, and the public so they develop better coping skills.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$1,095,500	\$918,818	\$1,084,900	...	\$1,084,900
<b>FTEs:</b> GSD General Fund	15.0		15.0	...	15.0
<b>Results</b>					
Percentage of customers surveyed who report the information they received was helpful	NR	96%	NR	NR	NR



# 31 Police-At a Glance



## Strategic Development Program

The purpose of the Strategic Development Program is to provide police-related policy and program development, monitoring, analysis, and evaluation products to the Metropolitan Nashville Police Department management team and other personnel, community groups, the public, and other government agencies, so they can use the information and policies to make the Police Department more efficient, effective, and enhance the public's ability to make their community safer.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$487,900	\$415,162	\$405,000	...	\$405,000
<b>FTEs:</b> GSD General Fund	6.0		6.0	...	6.0

### Results

Percentage of component commanders reporting that Strategic Development products help them 1) allocate resources, 2) deploy personnel, and 3) develop strategies

	100%	100%	95%	100%	95%
--	------	------	-----	------	-----

## Accreditation Program

The purpose of the Accreditation Program is to provide program and policy products to ensure the Metropolitan Nashville Police Department maintains its nationally accredited status.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$278,700	\$304,911	\$289,800	...	\$289,800
<b>FTEs:</b> GSD General Fund	3.0		2.0	...	2.0

### Results

Percentage of CALEA Standards successfully met

	100%	78%	100%	91%	100%
--	------	-----	------	-----	------

## Case Preparation Program

The purpose of the Case Preparation Program is to provide timely case preparation products to the Metropolitan Nashville Police Department and the District Attorney's Office so they can know the laws of the State of Tennessee and the Metropolitan Government, and make informed decisions to pursue criminal prosecutions.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** Due to changes in internal processes, the program's key performance measure should increase by approximately 60%.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$501,800	\$513,433	\$556,700	...	\$556,700
<b>FTEs:</b> GSD General Fund	10.0		10.0	...	10.0

### Results

Percentage of case preparations requests completed within 30 days

	10%	35.8%	50%	73.96%	80%
--	-----	-------	-----	--------	-----

# 31 Police-At a Glance



## Inspections Program

The purpose of the Safety/Inspections Program is to provide quality assurance products to the Metropolitan Nashville Police Department to insure the resources of the department are at all times compliant with safety policies and are ready for deployment.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$1,515,300	\$1,346,344	\$1,564,700	...	\$1,564,700
<b>FTEs:</b> GSD General Fund	30.3		30.3	...	30.3
<b>Results</b> Percentage of personnel meeting inspection standards	100%	100%	100%	100%	100%

## Training Program

The purpose of the Training Program is to provide recruiting, educational, and developmental products to Metropolitan Nashville Police Department personnel and other law enforcement agencies so they can perform their duties safely, professionally, effectively, and lawfully.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$2,808,100	\$2,591,716	\$2,869,400	...	\$2,869,400
<b>FTEs:</b> GSD General Fund	23.3		23.3	...	23.3
<b>Results</b> Percentage of officers achieving 75% or higher on departmentally required examinations and/or practical performance tests	98%	100%	98%	100%	100%

## Crime Analysis Program

The purpose of the Crime Analysis Program is to provide tactical, administrative, and strategic level crime analysis products to the executive leadership, management teams, and operational sections of the Metropolitan Nashville Police Department, so they can make decisions, allocate resources, in support of crime reduction initiatives.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$328,400	\$339,947	\$475,100	...	\$475,100
<b>FTEs:</b> GSD General Fund	4.0		4.0	...	4.0
<b>Results</b> Percentage of component commanders reporting that Crime Analysis products help them 1) allocate resources, 2) deploy personnel, and 3) develop strategies	100%	87.5%	NR	87.5%	100%

# 31 Police-At a Glance



## Property & Evidence Program

The purpose of the Property and Evidence Program is to provide secured storage and evidence disposal products to law enforcement so they can maintain the integrity of evidence, have contraband destroyed, and return property to the rightful owners.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$1,487,600	\$1,368,159	\$1,354,100	...	\$1,354,100
<b>FTEs:</b> GSD General Fund	22.2		22.2	...	22.2
<b>Results</b> Percentage of cases where evidence is not compromised during property handling and storage	99%	100%	99%	100%	99.99%

## Vehicle Storage Program

The purpose of the Vehicle Storage Program is to provide secured storage of vehicles and vehicle disposal products to law enforcement so they can maintain the integrity of evidence, have proper disposal procedures, and return property to the rightful owners.

## Results Narrative

**Proposed Change in Funding:** \$(986,700) Other  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** This reduction will not have an adverse impact on the program's current operations. It is a one-time correction to the adjust revenues and expenditures to represent Fiscal Year 2007-08 projections based on the amount of vehicles received and released.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Special Purpose Fund	\$2,572,000	\$2,322,944	\$3,927,000	...	\$2,940,300
<b>FTEs:</b> Special Purpose Fund	29.0		29.0	...	29.0
<b>Results</b> Percentage of vehicles returned to their rightful owner within 30 days of case resolution	95%	81%	95%	79%	95%

**Field Operations Line of Business** - The purpose of the Field Operations Line of Business is to provide community-policing products to the public so they can have crime deterred and have a safe, orderly environment through a partnership of trust.

## Field Training Officer Program

The purpose of the Field Training Officer Program is to provide training products to the Metropolitan Nashville Police Department so they can receive well-trained, professional, community oriented police officers.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$102,600	\$105,640	\$1,039,100	...	\$1,039,100
<b>FTEs:</b> GSD General Fund	1.0		1.0	...	1.0
<b>Results</b> Percentage of officers in training that receive a score of 80% or higher on their Officer in Training Assessment test	98%	45.3%	98%	21%	98%

# 31 Police-At a Glance



## Special Events Program

The purpose of the Special Events Program is to provide public safety products to the citizens of Nashville and Davidson County, the business community, and the various private, commercial, and other entertainment venues to reduce the usage of on duty police personnel.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY 08.

**Other:** Funds will be used to utilize off-duty officers for special event functions in order to provide the citizens and community a sense of public safety so they can experience a safe and peaceful Nashville.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$864,100	\$913,262	\$1,016,600	...	\$1,016,600
<b>FTEs:</b> GSD General Fund	1.0		1.0	...	1.0
<b>Results</b>					
Percentage of special events that do not require the utilization of on-duty personnel	60%	NC	70%	73%	70%

## Central Precinct Program

The purpose of the Central Precinct Program is to provide continuous patrol, investigative, first response, enforcement, and community policing products to the public so they can have crime deterred and have a safe, orderly environment through a partnership of trust within the Central Precinct.

## Results Narrative

**Proposed Change in Funding:** \$29,900 GSD  
\$(54,200) Other

**Proposed Change in FTEs:** (1.0) Other

**Proposed Change in Performance:** Additional funding will provide resources to meet a projected increase of 12% in calls for service during Fiscal Year 2008.

**Other:** Reduction of \$54,200 and 1.0 FTE in special purpose funding due to expired grant in FY 07.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$8,844,100	\$9,080,339	\$9,459,500	...	\$9,489,400
Special Purpose Fund	90,200	48,641	54,200	...	0
<b>Total</b>	\$8,934,300	\$9,128,980	\$10,413,700	...	\$9,489,400
<b>FTEs:</b> GSD General Fund	130.6		130.6	...	130.6
Special Purpose Fund	1.0		1.0	...	0.0
<b>Total</b>	131.6		131.6	...	130.6
<b>Results</b>					
Percentage change in the total Part I crimes reported	NR	(9.9)%	(5)%	(7.5)%	(5)%

# 31 Police-At a Glance



## East Precinct Program

The purpose of the East Precinct Program is to provide continuous patrol, investigative, first response, enforcement, and community policing products to the public so they can have crime deterred and have a safe, orderly environment through a partnership of trust within the East Precinct.

## Results Narrative

**Proposed Change in Funding:** \$34,400 GSD  
 \$(54,200) Other  
**Proposed Change in FTEs:** (2.0) Other  
**Proposed Change in Performance:** Additional funding will provide resources to meet a projected increase of 12% in calls for service during Fiscal Year 2008.  
**Other:** Reduction of \$54,200 and 2.0 FTEs in special purpose funding due to expired grant in FY 07.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$10,369,500	\$10,626,768	\$9,985,200	...	\$10,019,600
Special Purpose Fund	90,200	48,640	54,200	...	0
Total	\$10,459,700	\$10,675,408	\$10,039,400	...	\$10,019,600
<b>FTEs:</b> GSD General Fund	130.8		130.8	...	130.8
Special Purpose Fund	2.0		2.0	...	0.0
Total	132.8		132.8	...	130.8

### Results

Percentage change in the total Part I crimes reported: NR (3.8)% (5)% (2.05)% (5)%

## South Precinct Program

The purpose of the South Precinct Program is to provide continuous patrol, investigative, first response, enforcement, and community policing products to the public so they can have crime deterred and have a safe, orderly environment through a partnership of trust within the South Precinct.

## Results Narrative

**Proposed Change in Funding:** \$40,600 GSD  
 \$(54,200) Other  
**Proposed Change in FTEs:** (1.0) Other  
**Proposed Change in Performance:** Additional funding will provide resources to meet a projected increase of 12% in calls for service during Fiscal Year 2008.  
**Other:** Reduction of \$54,200 and 1.0 FTE in special purpose funding due to expired grant in FY 07.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$12,190,700	\$12,927,710	\$12,372,500	...	\$12,413,100
Special Purpose Fund	90,200	48,641	54,200	...	0
Total	\$12,280,900	\$12,976,351	\$12,426,700	...	\$12,413,100
<b>FTEs:</b> GSD General Fund	159.9		159.9	...	159.9
Special Purpose Fund	1.0		1.0	...	0.0
Total	160.9		160.9	...	159.9

### Results

Percentage change in the total Part I crimes reported: NR (3.6)% (5)% 2.23% (5)%

# 31 Police-At a Glance



## Hermitage Precinct Program

The purpose of the Hermitage Precinct Program is to provide continuous patrol, investigative, first response, enforcement, and community policing products to the public so they can have crime deterred and have a safe, orderly environment through a partnership of trust within the Hermitage Precinct.

## Results Narrative

**Proposed Change in Funding:** \$35,000 GSD  
\$(54,200) Other

**Proposed Change in FTEs:** (1.0) Other

**Proposed Change in Performance:** Additional funding will provide resources to meet a projected increase of 12% in calls for service during Fiscal Year 2008.

**Other:** Reduction of \$54,200 and 1.0 FTE in special purpose funding due to expired grant in FY 07.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$10,562,200	\$11,269,825	\$10,982,400	...	\$11,017,400
Special Purpose Fund	90,200	48,641	54,200	...	0
Total	\$10,652,400	\$11,318,466	\$11,036,600	...	\$11,017,400
<b>FTEs:</b> GSD General Fund	137.8		137.8	...	137.8
Special Purpose Fund	1.0		1.0	...	0.0
Total	138.8		138.8	...	137.8

## Results

Percentage change in the total Part I crimes reported

	2006	2006	2007	2007	2008
	NR	(1.9)%	(5)%	(1)%	(5)%

## West Precinct Program

The purpose of the West Precinct Program is to provide continuous patrol, investigative, first response, enforcement, and community policing products to the public so they can have crime deterred and have a safe, orderly environment through a partnership of trust within the West Precinct.

## Results Narrative

**Proposed Change in Funding:** \$44,700 GSD  
\$(54,200) Other

**Proposed Change in FTEs:** (1.0) Other

**Proposed Change in Performance:** Additional funding will provide resources to meet a projected increase of 12% in calls for service during Fiscal Year 2008.

**Other:** Reduction of \$54,200 and 1.0 FTE in special purpose funding due to expired grant in FY 07.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$12,990,200	\$13,439,081	\$12,807,600	...	\$12,852,300
Special Purpose Fund	90,200	48,461	54,200	...	0
Total	\$13,080,400	\$13,487,542	\$12,861,500	...	\$12,852,300
<b>FTEs:</b> GSD General Fund	174.0		174.0	...	174.0
Special Purpose Fund	1.0		1.0	...	0.0
Total	175.0		175.0	...	174.0

## Results

Percentage change in the total Part I crimes reported

	2006	2006	2007	2007	2008
	NR	(12.8)%	(5)%	0.41%	(5)%

# 31 Police-At a Glance



## North Precinct Program

The purpose of the North Precinct Program is to provide continuous patrol, investigative, first response, enforcement, and community policing products to the public so they can have crime deterred and have a safe, orderly environment through a partnership of trust within the North Precinct.

## Results Narrative

**Proposed Change in Funding:** \$38,300 GSD  
\$(54,200) Other

**Proposed Change in FTEs:** (1.0) Other

**Proposed Change in Performance:** Additional funding will provide resources to meet a projected increase of twelve percent in calls for service during Fiscal Year 2008.

**Other:** Reduction of \$54,200 and 1.0 FTE in special purpose funding due to expired grant in FY 07.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$11,317,300	\$11,940,245	\$11,835,700	...	\$11,874,000
Special Purpose Fund	90,200	48,461	54,200	...	0
<b>Total</b>	\$11,407,500	\$11,988,706	\$11,889,900	...	\$11,874,000
<b>FTEs:</b> GSD General Fund	148.9		148.9	...	148.9
Special Purpose Fund	1.0		1.0	...	0.0
<b>Total</b>	149.9		149.9	...	148.9

### Results

	2006	2006	2007	2007	2008
Percentage change in the total Part I crimes reported	NR	(4.4)%	(5)%	(5.23)%	(5)%

## School Resources Program

The purpose of the School Resources Program is to provide personnel and training products to Metropolitan Middle and High Schools so that students can enjoy a safe environment for education.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY 08.

**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$5,160,400	\$5,438,204	\$4,991,900	...	\$4,991,900
<b>FTEs:</b> GSD General Fund	69.0	69.0	69.0	...	69.0

### Results

	2006	2006	2007	2007	2008
Percentage of middle and high school students involved in violent or drug related incidents	1%	0.1%	1%	0.1%	(5)%

# 31 Police-At a Glance



## Patrol Task Force Program

The purpose of the Patrol Task Force Program is to provide selective enforcement products to citizens residing in Metropolitan Department of Housing Authority properties to enhance the quality of life in those areas.

## Results Narrative

**Proposed Change in Funding:** \$32,700 Other

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected in FY 08.

**Other:** This is a contracted increase with MDHA to provide for pay plan and internal service charges.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$ 0	\$ 0	\$ 0	...	\$ 0
Special Purpose Fund	745,400	626,051	662,300	...	695,000
<b>Total</b>	<b>745,400</b>	<b>626,051</b>	<b>662,300</b>	...	<b>695,000</b>
<b>FTEs:</b> GSD General Fund	0.0		0.0	...	0.0
Special Purpose Fund	6.0		6.0	...	6.0
<b>Total</b>	<b>6.0</b>		<b>6.0</b>	...	<b>6.0</b>

## Results

	2006	2006	2007	2007	2008
Percentage change in the number complaints received	NR	NC	5%	(14.58)%	5%

## Traffic Program

The purpose of the Traffic Program is to provide investigative and enforcement products to the public so they can experience safe and timely travel.

## Results Narrative

**Proposed Change in Funding:** \$0 GSD

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected in FY 08.

**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$2,538,000	\$2,463,435	\$2,688,800	...	\$2,688,800
<b>FTEs:</b> GSD General Fund	42.5		42.5	...	42.5

## Results

	2006	2006	2007	2007	2008
Percentage change in fatal crashes	(5)%	13%	(5)%	(10.86)%	(5)%

## Emergency Contingency Program

The purpose of the Emergency Contingency Program is to provide equipment, management, responder training, and unusual situations response plan products to the Metropolitan Nashville Police Department and the community so they can safely assess and manage unusual situations and to reduce the risk of injury or death to police responders and the community.

## Results Narrative

**Proposed Change in Funding:** \$0 GSD

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Program's key measure of equipment readiness according to OSHA standards is expected to increase by 10%.

**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$744,900	\$658,594	\$828,800	...	\$828,800
<b>FTEs:</b> GSD General Fund	8.0		8.0	...	8.0

## Results

	2006	2006	2007	2007	2008
Percentage of equipment readiness according to OSHA standards	100%	100%	90%	100%	100%



# 31 Police-At a Glance



## School Crossing Guard Program

The purpose of the School Crossing Guard Program is to provide pedestrian and car traffic control products to school children, other pedestrians and motorists so they can safely commute to and from school.

## Results Narrative

**Proposed Change in Funding:** \$0 GSD  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected in FY 08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$2,723,100	\$1,997,801	\$2,100,700	...	\$2,100,700
<b>FTEs:</b> GSD General Fund	89.5		89.5	...	89.5

## Results

Percentage of students who commute to and from school daily without injury or incident in areas monitored by School Crossing Guards	100%	100%	100%	100%	100%
---	------	------	------	------	------

## Tactical Investigations Program

The purpose of the Tactical Investigations Program is to provide specialized technical assistance products to law enforcement agencies, fire agencies, and the public so they can quickly, safely, and effectively conduct searches.

## Results Narrative

**Proposed Change in Funding:** \$0 GSD  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected in FY 08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$3,070,600	\$2,762,384	\$3,286,500	...	\$3,286,500
<b>FTEs:</b> GSD General Fund	37.0		37.0	...	37.0

## Results

Percentage change in the utilization of tactical units for patrol	95%	NC	10%	NR	NR
---	-----	----	-----	----	----

## S.W.A.T. Program

The purpose of the S.W.A.T. Program is to provide S.W.A.T. and Crisis Negotiation Response products to all divisions of the Metropolitan Nashville Police Department and the public so they can resolve high-risk and other special tactical situations with reduced risk of disabling injury or death.

## Results Narrative

**Proposed Change in Funding:** \$0 GSD  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected in FY 08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$1,160,100	\$1,222,515	\$1,392,100	...	\$1,392,100
<b>FTEs:</b> GSD General Fund	13.0		13.0	...	13.0

## Results

Percentage change in the number of times S.W.A.T. team is utilized by field/investigative units for high profile warrant service	NA	55.1%	NA	(27.5)%	10%
--	----	-------	----	---------	-----

# 31 Police-At a Glance



**Investigative Services Line of Business** - The purpose of the Investigative Services Line of Business is to provide criminal investigative products to the Metropolitan Nashville Police Department, the community, and other agencies so the Department can solve crimes and the public can enjoy a reduced risk of becoming a victim.

## Special Investigations Program

The purpose of the Special Investigations Program is to provide information, analysis, security, special investigations, and surveillance to members of the Metropolitan Nashville Police Department, other law enforcement agencies, and the community, so they can reduce and prosecute crime.

## Results Narrative

**Proposed Change in Funding:** \$1,129,700 Other

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Changes are based on projected revenues and expense for Special Funds and reimbursements for Task Force operations.

**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$ 4,922,400	\$5,026,186	\$5,094,900	...	\$ 5,094,900
Special Purpose fund	<u>5,303,800</u>	<u>2,825,419</u>	<u>4,672,200</u>	...	<u>5,802,100</u>
Total	\$10,226,200	\$7,851,605	\$9,767,100	...	\$10,897,000
<b>FTEs:</b> GSD General Fund	67.2		67.2	...	67.2
Special Purpose Fund	<u>1.0</u>		<u>1.0</u>	...	<u>1.0</u>
Total	68.2		68.2	...	68.2

### Results

Percentage of investigations leading to enhanced prosecutions of criminals carrying illegal firearms

NR 100% 80% 100% 80%

## Investigative Task Forces Program

The purpose of the Investigative Task Forces Program is provide federal and state investigations and prosecution products to the members of the Metropolitan Nashville Police Department and the public so they can have a community free from habitual criminals.

## Results Narrative

**Proposed Change in Funding:** \$(8,000) Other

**Proposed Change in FTEs:** 7.0

**Proposed Change in Performance:** No change in performance is expected in FY 08.

**Other:** The addition of 7.0 FTEs is a reallocation of personnel from other programs.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$1,031,900	\$885,435	\$1,466,600	...	\$1,466,600
Special Purpose Fund	<u>233,700</u>	<u>0</u>	<u>79,900</u>	...	<u>71,900</u>
Total	\$1,265,600	\$885,435	\$1,546,500	...	\$1,538,500
<b>FTEs:</b> General Fund	8.0		8.0	...	15.0

### Results

Percentage of cases assigned that result in federal prosecution

NR NR NR NR NR

## Youth Services Program

The purpose of the Youth Services Program is to provide investigations and counseling products to child victims, families, schools, and youth offenders, so they can experience a resolution of their case and youth offenders do not commit additional crimes in the community.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected in FY 08.

**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$1,953,700	\$1,893,728	\$1,787,000	...	\$1,787,000
<b>FTEs:</b> GSD General Fund	28.3		28.3	...	28.3

### Results

Percentage of assigned cases cleared

99% NC 95% 86% 95%

# 31 Police-At a Glance



## Domestic Violence Program

The purpose of the Domestic Violence Program is to provide domestic violence reduction and awareness products to all persons affected by domestic violence so they can lessen the risk of becoming a victim of future domestic violence.

## Results Narrative

**Proposed Change in Funding:** \$1,700  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance would be expected in Fiscal Year 2008.  
**Other:** Additional funding to provide mid year rent increase for occupancy of leased building.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$2,183,400	\$2,183,655	\$2,428,100	...	\$2,429,800
<b>FTEs:</b> GSD General Fund	35.8		35.8	...	35.8
<b>Results</b>					
Percentage change in the occurrence of domestic assault	NR	NC	(5)%	8%	(5)%

## Warrants Program

The purpose of the Warrants Program is to provide transport, arrest, warrant, and extradition products to the public, courts, mental health community, Davidson County District Attorney and other law enforcement agencies so they can apprehend and convey detainees to the required facilities.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected in FY 08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$2,357,100	\$1,960,841	\$2,234,800	...	\$2,234,800
<b>FTEs:</b> GSD General Fund	29.4		29.4	...	29.4
<b>Results</b>					
Percentage change in the number of warrants served	5%	NC	5%	5%	5%

## Fugitives Program

The purpose of the Fugitives Program is to provide arrest, transport, and extradition products for the Davidson County District Attorney and law enforcement agencies so they can commence with trial and/or incarceration proceedings in a timely manner.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected in FY 08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$535,200	\$498,508	\$688,800	...	\$688,800
<b>FTEs:</b> GSD General Fund	6.0		6.0	...	6.0
<b>Results</b>					
Percentage of Davidson County District Attorney initiated extraditions completed within 10 days	100%	100%	100%	100%	100%

# 31 Police-At a Glance



## Personal Crimes Program

The purpose of the Personal Crimes Program is to provide investigative products to victims, their families, and the public so they can feel and be safe from acts of violence.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected in FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$2,672,100	\$2,593,467	\$2,444,500	...	\$2,444,500
<b>FTEs:</b> GSD General Fund	42.5		42.5	...	42.5
<b>Results</b>					
Percentage change in the occurrence of rape	(5)%	(11.4)%	(5)%	3.03%	(5)%

## Property Crimes Program

The purpose of the Property Crimes Program is to provide investigative products to victims of property crimes and the public so they can feel safe in their community by having their personal property protected.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected in FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$2,103,100	\$2,135,731	\$2,203,700	...	\$2,203,700
<b>FTEs:</b> GSD General Fund	23.3		23.3	...	23.3
<b>Results</b>					
Percentage change in the occurrence of auto theft (proxy)	(5)%	(16.2)%	(5)%	(1.23)%	(5)%

## Forensic Services Program

The purpose of the Forensic Services Program is to provide forensic analysis products to the Metropolitan Nashville Police Department and other criminal justice agencies so they can have identities of persons confirmed and have evidence and suspects identified.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected in FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$1,732,300	\$1,876,803	\$2,187,700	...	\$2,187,700
<b>FTEs:</b> GSD General Fund	22.5		22.5	...	22.5
<b>Results</b>					
Percentage of cases where investigator reports that Forensic Services provided the forensic support that was needed for major crime scene investigations	90%	100%	90%	100%	90%

## Identification Program

The purpose of the Identification Program is to provide identification and analysis products to the Metropolitan Nashville Police Department and other criminal justice agencies so they can have identities of persons confirmed and have evidence and suspects identified.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected in FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$1,914,800	\$1,530,074	\$1,597,500	...	\$1,597,500
<b>FTEs:</b> GSD General Fund	30.5		25.5	...	25.5
<b>Results</b>					
Percentage of arrestees whose identification is confirmed within 30 minutes of request	90%	98.9%	90%	99.53%	90%

**Administrative Line of Business** - The purpose of the Administrative Line of Business is to provide administrative support services to departments so they can efficiently and effectively deliver results for customers.

## Non-allocated Financial Transactions Program

This program represents adjustments related to safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY08. For a detailed description, see the Budget Change and Results Highlights page.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$27,900	\$3,819	\$4,412,200	...	\$9,977,200

## Information Technology Program

The purpose of the Information Technology Program is to provide information technology support products to this Metro department so it can efficiently and securely meet its needs.

## Results Narrative

**Proposed Change in Funding:** \$1,590,400  
**Proposed Change in FTEs:** 3.0 GSD  
**Proposed Change in Performance:** Maintains mission critical network up time at a measure of 99%. Improvements ensure successful on time implementation of the Advanced Records Management system and telecommunications services needed for Patrol mobile data computer communications.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$5,178,300	\$4,676,177	\$5,830,300	...	\$7,420,700
<b>FTEs:</b> GSD General Fund	23.3		23.3	...	26.3
<b>Results</b>					
Percentage of mission critical application uptime	99%	99.99%	99%	99.99%	99%

# 31 Police-At a Glance



## Human Resources Program

The purpose of the Human Resources Program is to provide employment products to department employees so they can receive their benefits and compensation timely and accurately.

## Results Narrative

**Proposed Change in Funding:** \$(266,900) SEU

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Change in revenue and expense projections based on billable hours for Fiscal Year 2008 for sworn officers overtime and fringe as received from customers invoiced for requesting off duty police officers for safety related services.

**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$2,086,500	\$1,831,974	\$2,215,500	...	\$2,215,500
Special Purpose Fund (SEU)	1,572,300	1,438,328	1,852,900	...	1,586,000
USD General Fund (Transfer)	<u>481,000</u>	<u>481,000</u>	<u>481,000</u>	...	<u>481,000</u>
Total	\$4,139,800	\$3,751,302	\$4,549,400	...	\$4,282,500
<b>FTEs:</b> GSD General Fund	13.7		13.7	...	13.7
Special Purpose Fund	<u>5.0</u>		<u>5.0</u>	...	<u>5.0</u>
Total	18.7		18.7	...	18.7

## Results

	2006	2006	2007	2007	2008
Percentage of employee turnover within last 6 months	0.06%	.08%	.06%	.01%	.06%

## Finance Program

The purpose of the Finance Program is to manage and support the financial functions and to prepare and present the budget needs of the Police Department.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected in FY 08.

**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$3,887,300	\$3,734,918	\$4,937,300	...	\$4,937,300
<b>FTEs:</b> GSD General Fund	7.5		6.5	...	6.5

## Results

	2006	2006	2007	2007	2008
Percentage of budget variance	1%	.01%	1%	.60%	1%

## Procurement Program

The purpose of the Procurement Program is to provide purchasing transaction support products to this Metro department so it can obtain needed goods and services in a timely and efficient manner.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected in FY 08.

**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$787,900	\$785,376	\$851,100	...	\$851,100
<b>FTEs:</b> GSD General Fund	10.5		8.5	...	8.5

## Results

	2006	2006	2007	2007	2008
Percentage of department purchases made via p-card*	33%	46%	33%	58.36%	33%

\* Only P-Card purchases received and processed by the Fiscal Section

### Records Management Program

The purpose of the Records Management Program is to provide record management products to this Metro department so it can manage records compliant with legal and policy requirements.

### Results Narrative

**Proposed Change in Funding:** 0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected in FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$3,106,500	\$3,515,067	\$2,996,300	...	\$2,996,300
<b>FTEs:</b> GSD General Fund	65.7		65.7	...	65.7
<b>Results</b>					
Percentage of reports scanned and available to the public within 72 hours	90%	94.20%	90%	95%	90%

### Risk Management Program

The purpose of the Risk Management Program is to provide safety enhancement and risk management products to this Metro department so it can prevent accidents and injuries and effectively respond to accidents and injuries that occur.

### Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected in FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2005 Budget	2005 Actual	2006 Budget	2006 1 <sup>st</sup> Half	2007 Budget
<b>Program Budget:</b> GSD General Fund	\$220,500	\$235,875	\$4,178,800	...	\$4,178,800
<b>FTEs:</b> GSD General Fund	2.0		2.0	...	2.0
<b>Results</b>					
Percentage of injury claims approved	95%	94%	95%	88%	95%

### Departmental Executive Leadership Program

The purpose of the Departmental Executive Leadership Program is to provide business policy and decision products to this Metro department so it can deliver results for customers.

### Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected in FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$1,589,300	\$1,394,517	\$1,449,500	...	\$1,449,500
<b>FTEs:</b> GSD General Fund	13.0		12.0	...	12.0
<b>Results</b>					
Percentage of departmental key results achieved	95%	51.21%	NR	51%	95%

# 31 Police-Financial



## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	112,825,200	112,877,503	120,659,500	124,592,400
<b>OTHER SERVICES:</b>				
Utilities	85,000	86,565	97,700	97,700
Professional and Purchased Services	808,800	489,738	809,900	1,026,500
Travel, Tuition, and Dues	688,300	401,254	744,800	744,800
Communications	199,800	147,766	199,300	736,400
Repairs and Maintenance Services	1,210,600	845,970	1,154,000	1,487,500
Internal Service Fees	11,915,600	11,692,349	13,653,600	15,303,400
<b>TOTAL OTHER SERVICES</b>	<b>14,908,100</b>	<b>13,663,642</b>	<b>16,659,300</b>	<b>19,396,300</b>
Other Expense	2,488,700	3,257,400	6,374,700	6,739,300
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	7,757	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>130,222,000</b>	<b>129,806,301</b>	<b>143,693,500</b>	<b>150,728,000</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>116,600</b>	<b>518,905</b>	<b>9,400</b>	<b>9,400</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>130,338,600</b>	<b>130,325,206</b>	<b>143,702,900</b>	<b>150,737,400</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	446,000	430,171	440,700	437,000
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	623,500	594,051	623,500	715,800
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>623,500</b>	<b>594,051</b>	<b>623,500</b>	<b>715,800</b>
Other Program Revenue	0	2,737	2,200	0
<b>TOTAL PROGRAM REVENUE</b>	<b>1,069,500</b>	<b>1,026,958</b>	<b>1,066,400</b>	<b>1,152,800</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	15,036	0	12,000
Compensation From Property	0	13,504	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>28,540</b>	<b>0</b>	<b>12,000</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>1,069,500</b>	<b>1,055,498</b>	<b>1,066,400</b>	<b>1,164,800</b>



# 31 Police-Financial



## Urban Services District

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	0	0	0	0
<b>OTHER SERVICES:</b>				
Utilities	0	0	0	0
Professional and Purchased Services	0	0	0	0
Travel, Tuition, and Dues	0	0	0	0
Communications	0	0	0	0
Repairs and Maintenance Services	0	0	0	0
Internal Service Fees	0	0	0	0
<b>TOTAL OTHER SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Expense	0	0	0	0
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>481,000</b>	<b>481,000</b>	<b>481,000</b>	<b>481,000</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>481,000</b>	<b>481,000</b>	<b>481,000</b>	<b>481,000</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	0	0	0
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# 31 Police-Financial



## Special Purpose Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	3,898,100	3,760,628	4,360,900	3,592,000
<b>OTHER SERVICES:</b>				
Utilities	0	0	0	0
Professional and Purchased Services	2,273,500	2,326,237	4,753,000	4,518,900
Travel, Tuition, and Dues	54,300	121,734	124,800	181,000
Communications	48,000	152,522	146,000	111,500
Repairs and Maintenance Services	42,400	28,448	66,100	66,000
Internal Service Fees	86,200	172,561	240,900	253,900
<b>TOTAL OTHER SERVICES</b>	<b>2,504,400</b>	<b>2,801,502</b>	<b>5,330,800</b>	<b>5,131,300</b>
Other Expense	1,437,700	964,088	1,526,300	1,888,600
Pension, Annuity, Debt, & Other Costs	0	11,000	0	0
Special Projects	2,932,228	0	-29,600	0
Equipment, Buildings & Land	329,500	332,649	547,000	22,500
<b>TOTAL OPERATING EXPENSE</b>	<b>11,101,928</b>	<b>7,869,867</b>	<b>11,735,400</b>	<b>10,634,400</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>577,900</b>	<b>2,613,508</b>	<b>660,600</b>	<b>552,800</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>11,679,828</b>	<b>10,483,375</b>	<b>12,396,000</b>	<b>11,187,200</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	1,509,300	2,411,592	1,791,500	3,855,500
<b>Other Governments &amp; Agencies</b>				
Federal Direct	818,400	1,136,205	1,304,300	1,203,200
Fed Through State Pass-Through	58,700	53,937	68,300	70,000
Fed Through Other - Pass Through	0	0	0	0
State Direct	965,100	680,832	755,000	235,200
Other Government Agencies	619,000	0	18,300	695,000
<b>Subtotal Other Governments &amp; Agencies</b>	<b>2,461,200</b>	<b>1,870,974</b>	<b>2,145,900</b>	<b>2,203,400</b>
Other Program Revenue	163,400	281,149	285,000	258,300
<b>TOTAL PROGRAM REVENUE</b>	<b>4,133,900</b>	<b>4,563,715</b>	<b>4,222,400</b>	<b>6,317,200</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	23,977	16,000	33,000
Fines, Forfeits, & Penalties	3,375,600	2,909,154	6,013,000	4,231,800
Compensation From Property	1,209,400	691,803	1,483,600	600,000
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>4,585,000</b>	<b>3,624,934</b>	<b>7,512,600</b>	<b>4,864,800</b>
<b>Transfers From Other Funds and Units</b>	<b>26,200</b>	<b>613,142</b>	<b>661,000</b>	<b>5,200</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>8,745,100</b>	<b>8,801,791</b>	<b>12,396,000</b>	<b>11,187,200</b>

# 31 Police-Financial



	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Admin Asst	7241	SR0900	3	3.00	3	3.00	2	2.00
Admin Spec	7720	SR1100	1	1.00	1	1.00	1	1.00
Admin Svcs Mgr	7242	SR1300	1	1.00	2	2.00	2	2.00
Admin Svcs Officer 2	7243	SR0800	1	1.50	5	5.50	2	2.50
Admin Svcs Officer 3	7244	SR1000	8	8.00	7	7.00	4	4.00
Admin Svcs Officer 4	7245	SR1200	1	1.00	1	1.00	3	3.00
Armorer	7174	SR1000	1	1.00	1	1.00	1	1.00
Behavioral Hlth Svcs Mgr	7175	SR1400	1	1.00	1	1.00	1	1.00
Bldg Maint Leader	7255	TG0600	4	4.00	4	4.00	4	4.00
Bldg Maint Mechanic	2220	TG0800	1	1.00	1	1.00	1	1.00
Computer Operations Shift Supv	1302	SR1100	2	2.00	2	2.00	2	2.00
Computer Operator 2	4540	SR0600	1	1.00	1	1.00	1	1.00
Computer Operator 3	7268	SR0700	4	4.00	4	4.00	4	4.00
Crime Scene Technician 1	10487	SR0900	0	0.00	6	6.00	6	6.00
Equip & Supply Clerk 1	5010	SR0400	0	0.00	0	0.00	1	1.00
Equip & Supply Clerk 2	3440	SR0600	1	1.00	0	0.00	0	0.00
Equip & Supply Clerk 3	3027	SR0700	1	1.00	1	1.00	1	1.00
Exe Administrator Police/Fire	10354	SR1500	0	0.00	2	2.00	2	2.00
Exec Asst To Chief-Police/Fire	7722	SR1000	7	7.00	5	5.00	5	5.00
Finance Mgr	6232	SR1400	1	1.00	1	1.00	1	1.00
Firearms & Toolmarking Exam	10113	SR1300	1	1.00	0	0.00	0	0.00
Human Resources Admin	7346	SR1300	1	1.00	0	0.00	0	0.00
Human Resources Asst 2	6931	SR0700	1	1.00	1	1.00	1	1.00
Human Resources Mgr	6531	SR1400	0	0.00	1	1.00	1	1.00
Human Resource Analyst 2	3455	SR1000	0	0.00	0	0.00	1	1.00
Human Resource Analyst 1	2730	SR0800	0	0.00	0	0.00	1	1.00
Info Sys Comm Tech 2	6919	SR0900	2	2.00	2	2.00	2	2.00
Info Systems App Analyst 1	7779	SR1000	1	1.00	1	1.00	1	1.00
Info Systems App Analyst 3	7783	SR1200	8	8.00	8	8.00	8	8.00
Info Systems App Tech 1	7784	SR0800	1	1.00	1	1.00	1	1.00
Info Systems App Tech 2	7785	SR0900	5	5.00	5	5.00	5	5.00
Information Systems Advisor 1	7234	SR1300	3	3.00	3	3.00	6	6.00
Information Systems Advisor 2	7407	SR1400	1	1.00	1	1.00	1	1.00
Office Support Rep 2	10121	SR0500	6	3.50	5	3.00	5	3.00
Office Support Spec 1	10123	SR0700	1	1.00	0	0.00	0	0.00
Office Support Spec 2	10124	SR0800	3	3.00	3	3.00	3	3.00
Paralegal	7343	SR0800	0	0.00	1	1.00	1	1.00
Police Captain	956	PS0800	13	13.00	13	13.00	14	14.00
Police Chief	1110	DP0300	1	1.00	1	1.00	1	1.00
Police Commander	7702	PS0900	6	6.00	6	6.00	6	6.00

# 31 Police-Financial



	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101 (Continued)</b>								
Police Crisis Counseling Supv	6882	SR1200	3	3.00	3	3.00	3	3.00
Police Crisis Counselor 1	5920	SR0900	2	2.00	1	1.00	1	1.00
Police Crisis Counselor 2	10130	SR1100	6	6.00	7	6.00	6	6.00
Police Data Prod Cntrl Coord	1396	SR1100	1	1.00	1	1.00	1	1.00
Police Dpty Chief	10154	PS1000	3	3.00	3	3.00	3	3.00
Police Exec Admin	7350	SR1500	2	2.00	0	0.00	0	0.00
Police Exec Asst	7349	SR0900	4	4.00	4	4.00	4	4.00
Police Graphics Spec	7351	SR0800	1	1.00	1	1.00	1	1.00
Police Ident Analyst 1	7352	SR0900	3	3.00	0	0.00	0	0.00
Police Ident Analyst 2	10489	SR1000	0	0.00	3	3.00	3	3.00
Police Identification Spec 1	7353	SR0700	1	1.00	1	1.00	1	1.00
Police Identification Spec 2	7354	SR0800	14	14.00	8	8.00	8	8.00
Police Identification Supv	6651	SR1100	3	3.00	3	3.00	3	3.00
Police Lieutenant	7355	PS0700	54	54.00	54	54.00	54	54.00
Police Officer 2	7356	PS0400	885	884.50	887	887.00	886	886.00
Police Officer 2-Fld Trng Ofcr	7357	PS0500	66	66.00	66	66.00	66	66.00
Police Officer 3	7794	PS0500	71	71.00	71	71.00	71	71.00
Police Operations Analyst 1	7358	SR0800	0	0.00	1	1.00	0	0.00
Police Operations Analyst 2	7178	SR1000	1	1.00	1	1.00	1	1.00
Police Operations Asst 1	7362	SR0400	9	9.00	8	8.00	12	12.00
Police Operations Asst 2	7363	SR0500	17	17.00	8	8.00	11	11.00
Police Operations Asst 3	7796	SR0600	46	46.00	53	53.00	45	45.00
Police Operations Coord 1	7365	SR0700	67	67.00	61	61.00	60	60.00
Police Operations Coord 2	7364	SR0800	22	22.00	22	22.00	22	22.00
Police Operations Supv	7361	SR0900	9	9.00	8	8.00	9	9.00
Police Security Guard 1	7751	SR0600	18	18.00	18	18.00	18	18.00
Police Security Guard 2	7752	SR0800	3	3.00	3	3.00	3	3.00
Police Sergeant	7366	PS0600	204	204.00	203	203.00	204	204.00
Police Youth Counselor 2	7368	SR1000	4	4.00	4	4.00	4	4.00
Professional Spec	7753	SR1100	1	1.00	0	0.00	1	1.00
Pub Affairs Mgr-Police	10131	SR1400	1	1.00	1	1.00	1	1.00
Research Analyst 2	7391	SR1200	2	2.00	2	2.00	2	2.00
Research Mgr-Police	10134	SR1300	1	1.00	1	1.00	1	1.00
School Crossing Guard	3445	SP0100	208	79.00	208	79.00	208	79.00
School Crossing Guard Supv	3447	SS0100	8	6.00	8	6.00	8	6.00
Technical Specialist 1	7756	SR1100	1	1.00	1	1.00	4	4.00
Technical Specialist 2	7757	SR1200	2	2.00	2	2.00	3	2.00
<b>Total Positions &amp; FTE</b>			<b>1,836</b>	<b>1,702.50</b>	<b>1,826</b>	<b>1,692.50</b>	<b>1,830</b>	<b>1,696.50</b>
<b>Police Secondary Employment 30148</b>								
Office Support Spec 2	10124	SR0800	1	1.00	1	1.00	1	1.00
Police Operations Asst 1	7362	SR0400	1	1.00	1	1.00	1	1.00

# 31 Police-Financial



	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>Police Secondary Employment 30148 (Continued)</b>								
Police Operations Asst 2	7363	SR0500	1	1.00	1	1.00	1	1.00
Police Operations Coord 1	7365	SR0700	1	1.00	1	1.00	1	1.00
Police Sergeant	7366	PS0600	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>5</b>	<b>5.00</b>	<b>5</b>	<b>5.00</b>	<b>5</b>	<b>5.00</b>
<b>POL State Gambling Forfeiture 30155</b>								
Finance Mgr	6232	SR1400	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>1</b>	<b>1.00</b>	<b>1</b>	<b>1.00</b>	<b>1</b>	<b>1.00</b>
<b>Police Task Force Fund 30200</b>								
Police Officer 2	7356	PS0400	5	5.00	5	5.00	5	5.00
Police Sergeant	7366	PS0600	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>6</b>	<b>6.00</b>	<b>6</b>	<b>6.00</b>	<b>6</b>	<b>6.00</b>
<b>POL Police Grant Fund 32231</b>								
Police Crisis Counselor 1	5920	SR0900	1	1.00	1	1.00	0	0.00
Police Crisis Counselor 2	10130		0	0.00	0	0.00	1	1.00
Professional Spec	7753	SR1100	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>2</b>	<b>2.00</b>	<b>2</b>	<b>2.00</b>	<b>2</b>	<b>2.00</b>
<b>Police Impound Fund 61200</b>								
Bldg Maint Worker	7257	TG0400	1	1.00	1	1.00	1	1.00
Police Operations Asst 2	7363	SR0500	9	9.00	9	9.00	3	3.00
Police Operations Coord 1	7365	SR0700	5	5.00	5	5.00	5	5.00
Police Operations Coord 2	7364	SR0800	1	1.00	1	1.00	0	0.00
Police Operations Supervisor	7361		0	0.00	0	0.00	3	3.00
Police Operations Asst 3	7796		0	0.00	0	0.00	5	5.00
Police Operations Asst 1	7362		0	0.00	0	0.00	1	1.00
Administrative Srvs Officer 3	7244		0	0.00	0	0.00	1	1.00
Police Security Guard 1	7751	SR0600	13	13.00	13	13.00	10	10.00
<b>Total Positions &amp; FTE</b>			<b>29</b>	<b>29.00</b>	<b>29</b>	<b>29.00</b>	<b>29</b>	<b>29.00</b>
<b>Department Totals</b>			<b>1,879</b>	<b>1,744.50</b>	<b>1,869</b>	<b>1,735.50</b>	<b>1,873</b>	<b>1,739.50</b>

# 47 Criminal Justice Planning-At a Glance



Budget Summary	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
<b>Expenditures and Transfers:</b>			
GSD General Fund	\$ 448,600	\$500,300	\$484,400
<b>Total Expenditures and Transfers</b>	<u>\$ 448,600</u>	<u>\$500,300</u>	<u>\$484,400</u>
<b>Revenues and Transfers:</b>			
Program Revenue			
Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0
Other Governments and Agencies	0	0	0
Other Program Revenue	0	0	0
<b>Total Program Revenue</b>	\$ 0	\$ 0	\$ 0
Non-program Revenue	0	0	0
Transfers From Other Funds and Units	0	0	0
<b>Total Revenues</b>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<b>Positions</b>	4	4	4
<b>Contacts</b>	Director: Donna Blackbourne Jones      email: donnablackbourne@jis.nashville.org Administrative Specialist: Patsy Brown      email: patsybrown@jis.nashville.org  430 3 <sup>rd</sup> Avenue N, Trial Lawyers Building Suite 202      37201      Phone: 880-1994      FAX: 880-2551		

## Line of Business and Program

**CJP Reporting**  
CJP Reporting

**Administrative**  
Non-allocated Financial Transactions

# 47 Criminal Justice Planning-At a Glance



<b>Mission</b>	The mission of Criminal Justice Planning is to provide system-wide criminal justice data and reporting products to various criminal justice departments and policymakers so they can make informed decisions in developing management strategies for the Davidson County criminal justice system.
<b>Goals</b>	<p>By 200X, Criminal Justice departments and agencies will experience comprehensive data analysis and reporting as evidenced by:</p> <ul style="list-style-type: none"> <li>• ____% of reports delivered within established timeframes</li> <li>• Annual Correctional Population Projection Report within +/- 4% of actuals</li> </ul> <p>By 200X, Criminal Justice Planning and Criminal Justice Planning Advisory Board will have a current understanding of the complexity and ever-changing nature of the criminal justice system as evidenced by:</p> <ul style="list-style-type: none"> <li>• Regularly consulting with data providers and data users to ensure relevance and appropriateness of collected data and to keep informed of changes in data (Policy A page 32)</li> <li>• ____% of customers who say reports provided were useful in making current and future management decisions (Policy B page 32)</li> </ul> <p><b><i>NOTE: Criminal Justice Planning is gathering baseline data and goal targets will be set for FY09. Criminal Justice Planning's Strategic Business Plan – Its Mission, Goals, and Programs as listed here – are pending.</i></b></p>

## Budget Change and Result Highlights FY 2008

Recommendation		Result
<b>CJP Reporting</b>	\$(33,100)	Reduced ability to provide comprehensive data analysis and reporting products
<b>Nonallocated Financial Transactions</b>		
Pay Plan/Fringe Amounts	15,800	Supports the hiring and retention of a qualified workforce
Finance Charge	(1,100)	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing
Shared Business Office Charge	300	Delivery of administrative support functions
Facilities Maintenance & Security Charge	2,100	Delivery of facility maintenance and associated security functions
Metro Payment Services Charge	(200)	Delivery of centralized payment services
Surplus Property Charge	100	Handling and disposition of surplus property
Internal Audit Charge	200	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
TOTAL	\$(15,900)	

# 47 Criminal Justice Planning-At a Glance



**CJP Reporting Line of Business** - The purpose of the CJP Reporting Line of Business is to provide system-wide criminal justice data and reporting products to various criminal justice departments and policymakers so they can make informed management decisions.

## CJP Program

The purpose of the CJP Reporting Program is to provide system-wide criminal justice data and reporting products to various criminal justice departments and policymakers so they can make informed management decisions.

## Results Narrative

**Proposed Change in Funding:** \$(33,100) GSD

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY08.

**Other:** A reduction of \$33,100 will have a negative impact on the quality of our reports. Staff will not be able to attend conferences that would provide continuing education in the area of justice research and statistical analysis.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$448,600	\$375,610	\$500,300	...	\$467,200
<b>FTEs:</b> GSD General Fund	4.0	4.0	4.0	...	4.0

## Results

Percentage of customers who say reports provided were useful in making current and future management decisions

NA NA NA NA NA

**Administrative Line of Business** - The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

## Non-allocated Financial Transactions Program

This program represents adjustments related to safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY08. For a detailed description, see the Budget Change and Results Highlights page.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$0	\$0	\$0	...	\$17,200
<b>FTEs:</b> GSD General Fund	0.0	0.0	0.0		0.0



# 47 Criminal Justice Planning-Financial



## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	346,000	339,134	373,800	389,600
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	47,000	0	21,500	1,000
Travel, Tuition, and Dues	7,700	944	14,900	2,300
Communications	5,500	2,915	5,300	5,300
Repairs and Maintenance Services	1,200	656	1,200	1,200
Internal Service Fees	28,900	25,016	72,500	73,900
<b>TOTAL OTHER SERVICES</b>	<b>90,300</b>	<b>29,532</b>	<b>115,400</b>	<b>83,700</b>
Other Expense	12,300	6,950	11,100	11,100
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>448,600</b>	<b>375,615</b>	<b>500,300</b>	<b>484,400</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>448,600</b>	<b>375,615</b>	<b>500,300</b>	<b>484,400</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# 47 Criminal Justice Planning-Financial



	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Admin Spec	07720	SR1100	1	1.00	1	1.00	1	1.00
Database Analyst	07285	SR1300	1	1.00	1	1.00	1	1.00
Dir, Criminal Justice Plan uni	10378	SR1400	1	1.00	1	1.00	1	1.00
Info Systems App Analyst 3	07783	SR1200	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>4</b>	<b>4.00</b>	<b>4</b>	<b>4.00</b>	<b>4</b>	<b>4.00</b>
<b>Department Totals</b>			<b>4</b>	<b>4.00</b>	<b>4</b>	<b>4.00</b>	<b>4</b>	<b>4.00</b>



# 32 Fire-At a Glance



Budget Summary		2005-06	2006-07	2007-08
<b>Budget Summary</b>	<b>Expenditures and Transfers:</b>			
	GSD General Fund	\$ 40,676,200	\$ 46,317,600	\$ 49,853,300
	USD General Fund	60,428,300	62,957,200	65,019,400
	Special Purpose Fund	814,500	965,200	0
	<b>Total Expenditures and Transfers</b>	<b>\$101,919,000</b>	<b>\$110,240,000</b>	<b>\$114,872,700</b>
	<b>Revenues and Transfers:</b>			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 9,607,200	\$ 9,624,400	\$ 7,838,800
	Other Governments	6,915,400	7,083,700	8,649,000
	Other Program Revenue	0	0	4,000
	<b>Total Program Revenue</b>	<b>\$ 16,522,600</b>	<b>\$ 16,708,100</b>	<b>\$ 16,491,800</b>
	Non-Program Revenue	0	0	0
Transfer From Other Funds and Units	244,400	226,800	0	
<b>Total Revenues</b>	<b>\$ 16,767,000</b>	<b>\$ 16,934,900</b>	<b>\$ 16,491,800</b>	
<b>Positions</b>	Total Budgeted Positions – GSD	437	438	439
	Total Budgeted Positions – USD	744	743	743
	Total Budgeted Positions – Special Purpose Fund	3	3	0
<b>Contacts</b>	Director of Fire Department: Chief Stephen Halford	email: stephen.halford@nashville.gov		
	Executive Administrator: Drusilla Martin	email: drusilla.martin@nashville.gov		
	500 2 <sup>nd</sup> Avenue North 37201	Phone: 862-5424 FAX: 862-5419		

## Line of Business and Program

### Administrative

- Non-allocated Financial Transactions
- Information Technology
- Facilities Management
- Risk Management
- Executive Leadership

### Emergency Services Logistics

- Operational Fire Staffing
- Operational EMS Staffing
- Fire Hydrant Inspection
- Medical Supply
- Apparatus and Equipment Logistics
- Personal Protective Equipment Logistics
- Employee Training and Development

### Emergency Response

- Basic/Fire Rescue/Hazard Response
- Advanced Hazardous Material/Homeland Security
- Advanced Rescue
- Advanced Life Support (ALS) – Emergency Medical Care and/or Transport
- Basic Life Support – Urgent Medical Care

### Prevention/Risk Reduction

- Fire/Arson Event Analysis
- Community Risk Reduction
- Inspection and Permit



# 32 Fire-At a Glance



<p><b>Mission</b></p>	<p>The mission of the Nashville Fire Department is to provide emergency medical care, fire protection and fire/hazard mitigation products to the citizens and visitors of our community so they can live in a community where quality patient care is provided and the potential for loss of life or property damage due to fire and/or other hazards is minimized.</p>
<p><b>Goals</b></p>	<p>By December 31, 2008 the Nashville Community will experience a maintenance of .95 fire fatalities per 100,000 populations over a five year average.</p> <p>By December 31, 2008, the Nashville Community will experience a 3% reduction in response times for Advanced Life Support calls.</p> <p>By December 31, 2008, the Nashville Community will experience a healthy and fit Nashville Fire Department as evidenced by:</p> <ul style="list-style-type: none"> <li>• 3% reduction in line of duty injuries</li> <li>• 5% reduction in sick leave usage</li> <li>• 5% increase in the number of personnel that able to complete the physical ability test under 4:00 minutes</li> </ul> <p>By December 31, 2008, the Nashville Community will experience a Fire Department with improved response and operational effectiveness as evidenced by:</p> <ul style="list-style-type: none"> <li>• 100% of its Emergency Response Vehicles will be outfitted with a global positioning system</li> <li>• 100% of its Emergency Response Vehicles will be outfitted with Mobile Data Terminals</li> </ul> <p>By December 31, 2008, the Nashville Community will experience improved cultural relations between the Nashville Fire Department and its citizens as evidenced by:</p> <ul style="list-style-type: none"> <li>• The introduction of a new cultural sensitive program designed to educate personnel on the customs and ways of other ethnicities</li> <li>• 10% of its workforce will have taken an online Emergency Communications Spanish course</li> </ul> <p>By June of 2009, the Nashville community will experience a more trained workforce as evidenced by:</p> <ul style="list-style-type: none"> <li>• The Introduction of a fiscal plan designed to provide for "Emergency Response Training" of personnel while on and off duty</li> </ul> <p><b><i>NOTE: The Fire's Strategic Business Plan – Its Mission, Goals, and Programs as listed here – are pending.</i></b></p>

# 32 Fire-At a Glance



## Budget Change and Result Highlights FY 2008

Contingent Appropriation – Overtime	\$1,065,000	Funding is contingent upon a determination by the Director of Finance that revenues for the fiscal year ended June 30, 2007 exceeded the budget requirements for the fiscal year ended June 30, 2007 by \$5,395,000.
<b>Recommendation</b>		<b>Result</b>
<b>Pay Plan/Fringe Amounts</b>	GSD \$ 1,066,600 USD 1,778,600	Supports the hiring and retention of a qualified workforce.
<b>Executive Leadership</b>		
Reduction in Workforce	GSD (113,900) (1 FTE)	Reduction in policy and management staff, which will have limited impact on department operation.
<b>Employee Training and Development</b>		
Employee Travel	GSD (12,000)	Reduction in employee out-of-town travel. Remaining budget will be sufficient to enable personnel to maintain professional certification and attend some conferences.
<b>Information Technology</b>		
Satellite Phone Fees	GSD 3,000	Provide funding to pay service fees required to operate satellite telephones.
Safety Pad Repairs and Maintenance	GSD 62,900	Increase in telecommunication and supplies to repair and maintain the portable computer tablets used by EMS.
<b>Medical Supply</b>		
Medical Supplies	GSD 133,000	Increase in supplies required for emergency response, which will account for the increase in cost experienced over time.
<b>Advanced Life Support</b>		
Addition to Workforce	GSD 113,900 1 FTE	Increase EMS staffing by adding an Assistant Chief.
<b>Basic Life Support</b>		
Personnel Services	GSD 103,900 1 FTE USD 292,200	Increase in overtime to account for staffing levels and service demands. Transfer of position from ECC.
<b>Community Risk Reduction</b>		
Teachers for Learn not to Burn Program	GSD 103,200 1.5 FTE	Funds three state licensed teachers for six months to teach the Learn Not to Burn Program in the Nashville Public School System. This funding combined with resources built into the base budget in FY07, will fund three full-time positions.
<b>Safety &amp; Risk Management Premiums</b>	GSD 446,000	Coverage of safety and risk management premiums and activities
<b>Nonallocated Financial Transactions</b>		
Finance Charge	GSD (250,600) USD 153,800	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing

# 32 Fire-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation			Result
Human Resources Charge	GSD	\$ (387,700)	Delivery of core human resource functions including hiring, training, and evaluation/management
	USD	397,500	
Information Systems Charge	GSD	(78,200)	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance & Security Charge	GSD	124,000	Delivery of facility maintenance and associated security functions
Shared Business Office Charge	GSD	10,300	Delivery of administrative support functions
	USD	18,200	
Metro Payment Services Charge	GSD	(30,400)	Delivery of centralized payment services
Customer Call Center Charge	GSD	1,800	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Fleet Management Charge	GSD	1,715,400	Delivery of fleet management, fuel services, and maintenance functions
	USD	(356,300)	
Postal Service Charge	GSD	400	Delivery of mail across the Metropolitan Government
	USD	200	
Radio Service Charge	GSD	515,000	Delivery of radio infrastructure support and radio installation and maintenance
	USD	(277,700)	
Surplus Property Charge	GSD	7,600	Handling and disposition of surplus property
Internal Audit Charge	GSD	1,500	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
	USD	55,700	
General Services District Total		\$3,535,700	
		2.5 FTEs	
Urban Services District Total		2,062,200	
Special Purpose Fund Total		\$(965,200)	
		(1.5 FTEs)	
<b>TOTAL</b>		<b>\$4,632,700</b>	
		1 FTE	

## Performance Information Highlights

### Performance Measure Certification

The Performance Measure Certification Unit reviewed all key result measures for the Fire Department for FY 2005-06. Measures were either certified, meaning the measure was aligned, documented, and reliable or not certified (NC), meaning the measure did not meet the established criteria. For FY2006, only certified measures appear in the Operating Budget Book.

	Certified	Reported, Not Certified	Not Reported
Number of Programs:	80%	13%	7%
Program Budget Dollars:	95%	4%	1%

# 32 Fire-At a Glance



**Administrative Line of Business** - The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

## Non-allocated Financial Transactions Program

This program represents adjustments related to safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY08. For a detailed description, see the Budget Change and Results Highlights page.

Program Budget & Performance Summary	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$ 0	\$0	\$1,799,500	...	\$4,941,200
USD General Fund	<u>1,661,900</u>	<u>0</u>	<u>2,179,600</u>	...	<u>3,949,600</u>
Total	\$1,661,900	\$0	\$3,979,100	...	\$8,890,800

## Information Technology Program

The purpose of the Information Technology Program is to provide information technology support products to this Metro department so it can efficiently and securely meet its business needs.

## Results Narrative

**Proposed Change in Funding:** \$65,900

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Will decrease the amount of time equipment is down for repairs thus decreasing response times. Funding will also increase available communications in the event of a disaster.

**Other:** Program total reflects \$62,900 for SafetyPAD hardware which will allow medics to electronically transmit medical reports to hospitals during emergency situations and transport. An additional \$3,000 will be used to maintain satellite phone services to enhance disaster preparedness.

Program Budget & Performance Summary	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$1,063,000	\$ 957,402	\$1,236,700	...	\$1,302,600
USD General Fund	<u>651,800</u>	<u>1,409,883</u>	<u>0</u>	...	<u>0</u>
Total	\$1,714,800	\$2,367,285	\$1,236,700	...	\$1,302,600
<b>FTEs:</b> GSD General Fund	1.60	1.60	1.60	...	1.60
USD General Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	...	<u>0.00</u>
Total	1.60	1.60	1.60	...	1.60

## Results

Percentage of fire halls that have network connectivity	NR	NR	NR	NR	NR
---	----	----	----	----	----



# 32 Fire-At a Glance



## Facilities Management Program

The purpose of the Facilities Management Program is to provide operational support products to this Metro department so it can constantly function in a clean and operational work environment.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD General Fund	\$1,412,100	\$1,622,075	\$1,747,100	...	\$1,747,100
	USD General Fund	<u>0</u>	<u>14,085</u>	<u>429,700</u>	...	<u>429,700</u>
	Total	\$1,412,100	\$1,636,160	\$2,176,800	...	\$2,176,800
<b>FTEs:</b>	GSD General Fund	3.95	3.95	3.95	...	3.95
	USD General Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	...	<u>0.00</u>
	Total	3.95	3.95	3.95	...	3.95

### Results

Percentage of time high priority requests are addressed within 24 hours of being reported

NR                      NR                      NR                      NR                      NR

## Risk Management Program

The purpose of the Risk Management Program is to provide safety enhancement and risk management products to this Metro department so it can prevent accidents and injuries and effectively respond to accidents and injuries that occur.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD General Fund	\$306,600	\$254,508	\$3,952,400	...	\$3,952,400
	USD General Fund	<u>0</u>	<u>0</u>	<u>0</u>	...	<u>0</u>
	Total	\$306,600	\$254,508	\$3,952,400	...	\$3,952,400
<b>FTEs:</b>	GSD General Fund	3.70	3.70	3.70	...	3.70
	USD General Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	...	<u>0.00</u>
	Total	3.70	3.70	3.70	...	3.70

### Results

Percentage of hours lost due to accidents

NR                      NR                      NR                      NR                      NR

# 32 Fire-At a Glance



## Executive Leadership Program

The purpose of the Executive Leadership Program is to provide business policy and decision products to this Metro department so it can deliver results for customers.

## Results Narrative

**Proposed Change in Funding:** \$(113,900)

**Proposed Change in FTEs:** (1.0)

**Proposed Change in Performance:** No change in performance is expected for FY08.

**Other:** The purpose of the Executive Leadership program is to provide direction, establish policy and make informed decisions on matters relative to the fire department. The proposed cut will not negatively impact any of the department's key result measures.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$5,781,300	\$4,647,234	\$4,784,200	...	\$4,670,300
USD General Fund	0	70	0	...	0
Total	\$5,781,300	\$4,647,304	\$4,784,200	...	\$4,670,300
<b>FTEs:</b> GSD General Fund	46.70	46.70	45.70	...	44.70
USD General Fund	0.00	0.00	0.00	...	0.00
Total	46.70	46.70	45.70	...	44.70

### Results

Percentage of key results achieved	NR	NR	NR	NR	NR
------------------------------------	----	----	----	----	----

**Emergency Services Logistics Line of Business** - The purpose of the Emergency Services Logistics Line of Business is to provide support, staffing, supplies and training products to the Nashville Fire Department so it can mitigate the loss of life and property as a result of fire illness or injury.

## Operational Fire Staffing Program

The purpose of the Operational Fire Staffing Program is to provide scheduling and assignment information products to the Nashville Fire Department administrative staff so they can assure the appropriate levels of fire resources are available at each fire response per work load management guidelines.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** If status quo funding is maintained, the minimum number of personnel needed to be on a shift will need to be dramatically decreased in order to stay within appropriation.

**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$102,900	\$107,311	\$105,700	...	\$105,700
USD General Fund	597,700	533,863	614,000	...	614,000
Total	\$700,600	\$641,174	\$719,700	...	\$719,700
<b>FTEs:</b> GSD General Fund	0.90	0.90	0.90	...	0.90
USD General Fund	7.05	7.05	7.05	...	7.05
Total	7.95	7.95	7.95	...	7.95

### Results

Percentage of shifts staffing resources that are available before overtime payment is necessary	40%	56%	40%	40%	56%
---	-----	-----	-----	-----	-----

# 32 Fire-At a Glance



## Operational EMS Staffing Program

The purpose of the Operational EMS Staffing Program is to provide scheduling and assignment information products to the Nashville Fire Department administrative staff so they can assure the appropriate levels of EMS resources are available at each EMS response per workload management staffing.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** If status quo funding is maintained, the department will need to reduce the number of daily line operations positions and dramatically reduce EMS training and credentialing requirements. This may result in the department having less medic units on the streets and a lesser degree of skills maintenance.

**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$2,166,700	\$1,508,826	\$1,021,900	...	\$1,021,900
<b>FTEs:</b> GSD General Fund	10.60	10.60	10.60	...	10.60

### Results

Percentage of shifts staffing resources that are available before overtime payment is necessary

	2006	2006	2007	2007	2008
	90%	89%	90%	90%	95%

## Fire Hydrant Inspection Program

The purpose of the Fire Hydrant Inspection Program is to provide fire hydrant inspection products to the fire response personnel so they can receive adequate water flow delivery for extinguishment of fires.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY08.

**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$0	\$0	\$0	...	\$0
<b>FTEs:</b> GSD General Fund	0.00	0.00	0.00	...	0.00

### Results

Percentage of fire hydrants that are operational at time of inspection

	2006	2006	2007	2007	2008
	95%	95%	100%	45%	100%

# 32 Fire-At a Glance



## Medical Supply Program

The purpose of the Medical Supply Program is to provide medical products to the employees of the Nashville Fire Department so they can have their medical orders delivered within 3 hours.

## Results Narrative

**Proposed Change in Funding:** \$133,000

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY08.

**Other:** Due to an increased cost of medical supplies and increased number of calls, the department has exceeded budget appropriations for this item. Funding will allow the department to align its current costs with the budget.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>					
GSD General Fund	\$779,100	\$1,011,626	\$889,300	...	\$1,022,300
USD General Fund	<u>0</u>	<u>0</u>	<u>0</u>	...	<u>0</u>
Total	\$779,100	\$1,011,626	\$869,100	...	\$1,022,300
<b>FTEs:</b>					
GSD General Fund	1.40	1.40	1.40	...	1.40
USD General Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	...	<u>0.00</u>
Total	1.40	1.40	1.40	...	1.40
<b>Results</b>					
Percentage of medical orders delivered within 6 hours	100%	NC	90%	100%	95%

## Apparatus and Equipment Logistics Program

The purpose of the Apparatus, and Equipment Logistics Program is to provide emergency equipment products to the Nashville Fire Department so it can decrease out of service time by having tools, equipment and apparatus that is functional and reliable.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY08.

**Other:** All emergency equipment is tested for compliance on an annual basis. Those that do not pass the test are removed for repairs and replaced with a reserved unit until repairs are complete.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>					
GSD General Fund	\$ 541,700	\$ 581,600	\$ 349,000	...	\$ 349,000
USD General Fund	<u>2,498,300</u>	<u>2,530,943</u>	<u>3,007,800</u>	...	<u>3,007,800</u>
Total	\$3,040,000	\$3,112,543	\$3,356,800	...	\$3,356,800
<b>FTEs:</b>					
GSD General Fund	1.00	1.00	1.00	...	1.00
USD General Fund	<u>4.60</u>	<u>4.60</u>	<u>4.60</u>	...	<u>4.60</u>
Total	5.60	5.60	5.60	...	5.60
<b>Results</b>					
Percentage of apparatus pumps on all in service vehicles that were found to be in compliance with National Fire Protection Association standard 1911	NR	100%	100%	50%	100%

# 32 Fire-At a Glance



## Personal Protective Equipment Logistics Program

The purpose of the Personal Protective Equipment Logistics Program is to provide essential protective equipment and maintenance products to the Nashville Fire Department employees so they can be properly equipped during all operational responses.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>					
GSD General Fund	\$ 324,600	\$ 340,564	\$ 324,600	...	\$ 324,600
USD General Fund	1,050,800	873,867	1,065,300	...	1,065,300
Special Purpose Fund	<u>270,600</u>	<u>189,438</u>	<u>0</u>	...	<u>0</u>
Total	\$1,646,000	\$1,403,869	\$1,389,900	...	\$1,389,900
<b>FTEs:</b>					
GSD General Fund	0.00	0.00	0.00	...	0.00
USD General Fund	<u>5.95</u>	<u>5.95</u>	<u>5.95</u>	...	<u>5.95</u>
Total	5.95	5.95	5.95	...	5.95

### Results

Percentage of employees structural fire fighting protective ensemble maintained per National Fire Protection Association standard 1851

85%	90%	100%	50%	100%
-----	-----	------	-----	------

## Employee Training and Development Program

The purpose of the Employee Training and Development Program is to provide training information products to the employees of the Nashville Fire Department so they can be prepared to handle different types of emergencies.

## Results Narrative

**Proposed Change in Funding:** \$(12,000)  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** Some decrease will be expected in FY08.  
**Other:** Remaining program balance should suffice for a small amount of travel to attend appropriate professional conferences and travel necessary to maintain applicable certifications.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>					
GSD General Fund	\$2,377,400	\$2,081,597	\$2,429,800	...	\$2,417,800
USD General Fund	<u>0</u>	<u>0</u>	<u>0</u>	...	<u>0</u>
Total	\$2,377,400	\$2,081,597	\$2,429,800	...	\$2,417,800
<b>FTEs:</b>					
GSD General Fund	22.05	22.05	22.05	...	22.05
USD General Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	...	<u>0.00</u>
Total	22.05	22.05	22.05	...	22.05

### Results

Percentage of employees who receive training classes above the minimum state mandated training

75%	96%	90%	45%	80%
-----	-----	-----	-----	-----

# 32 Fire-At a Glance



**Emergency Response Line of Business** - The purpose of the Emergency Response Line of Business is to provide fire suppression, emergency medical services, hazardous materials, rescue, and homeland security products to the citizens and visitors within our community so they can receive scene stabilization in a timely manner.

## Basic/Fire Rescue/Hazard Response Program

The purpose of the Basic Fire/ Rescue/Hazard Response Program is to provide fire suppression and rescue products to the citizens and visitors within our community so they can have fires confined to area of involvement upon arrival.

## Results Narrative

**Proposed Change in Funding:** \$0 GSD  
\$(628,500) Other

**Proposed Change in FTEs:** 0.00

**Proposed Change in Performance:** With current funding, the department may see a decrease in the percent of time personnel arrive within 5 minutes or less to a structure fire from initial dispatch.

**Other:** Reflects no change in Metro funding for FY08. Program total reflects a decrease of \$628,500 in special purpose funding attributable to Fire Prevention Grant which has not been awarded.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>					
GSD General Fund	\$ 2,711,600	\$ 2,737,643	\$ 2,830,900	...	\$ 2,830,900
USD General Fund	13,586,600	13,524,631	14,018,100	...	14,018,100
Special Purpose Fund	0	0	628,500	...	0
<b>Total</b>	<b>\$16,298,200</b>	<b>\$16,262,274</b>	<b>\$17,477,500</b>	...	<b>\$16,849,000</b>
<b>FTEs:</b>					
GSD General Fund	34.10	33.10	33.10	...	33.10
USD General Fund	177.35	177.35	177.35	...	177.35
<b>Total</b>	<b>211.45</b>	<b>210.45</b>	<b>211.45</b>	...	<b>210.45</b>

## Results

Percentage of time personnel arrive at structure fires within 5 minutes from initial dispatch

NR      54%      40%      40%      40%

## Advanced Hazardous Material/Homeland Security Program

The purpose of the Advanced Hazardous Material / Homeland Security Program is to provide scene stabilization products to the citizens and visitors within our community so they can have minimal disruption to their daily lives.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** With current funding, the department may not be able to maintain its key result measure related to certification.

**Other:** Accreditation of the Nashville Fire Department is partly due to the department keeping personnel trained and certified as stated in Hazardous Material standards.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>					
GSD General Fund	\$ 24,500	\$ 18,011	\$ 15,000	...	\$ 15,000
USD General Fund	1,281,200	1,156,636	1,132,700	...	1,132,700
<b>Total</b>	<b>\$1,305,700</b>	<b>\$1,174,647</b>	<b>\$1,147,700</b>	...	<b>\$1,147,700</b>
<b>FTEs:</b>					
GSD General Fund	0.30	0.30	0.30	...	0.30
USD General Fund	16.00	16.00	16.00	...	16.00
<b>Total</b>	<b>16.30</b>	<b>16.30</b>	<b>16.30</b>	...	<b>16.30</b>

## Results

Percentage of fire fighters assigned to hazardous material units who receive advanced hazardous-material training

NR      95%      50%      50%      50%

# 32 Fire-At a Glance



## Advanced Rescue Program

The purpose of the Advanced Rescue Program is to provide technical rescue products to the citizens and visitors within our community so they can be confident that appropriate life support procedures will be initiated in a timely manner.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD General Fund	\$ 0	\$ 9,746	\$ 0	...	\$ 0
	USD General Fund	<u>1,218,900</u>	<u>1,247,540</u>	<u>1,262,400</u>	...	<u>1,262,400</u>
	Total	\$1,218,900	\$1,257,286	\$1,262,400	...	\$1,262,400
<b>FTEs:</b>	GSD General Fund	0.00	0.00	0.00	...	0.00
	USD General Fund	<u>17.60</u>	<u>17.60</u>	<u>17.60</u>	...	<u>17.60</u>
	Total	17.60	17.60	17.60	...	17.60

### Results

Percentage of patients that are extricated within 20 minutes from unit arrival	NR	NR	100%	NR	NR
--	----	----	------	----	----

## Advanced Life Support (ALS) – Emergency Medical Care and/or Transport Program

The purpose of the Advanced Life Support (ALS) Emergency Medical Care and/or Transport Program is to provide emergency medical care products to the citizens and visitors within our community so they can receive quality advanced patient care.

## Results Narrative

**Proposed Change in Funding:** \$113,900  
**Proposed Change in FTEs:** 1.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** The addition of one EMS Assistant Chief will help balance the workload that has been created by the rise in medical calls. At the present time the number of Assistant Chiefs cannot meet the demands that are being imposed for proper supervision.

### Program Budget & Performance Summary

		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD General Fund	\$16,737,700	\$18,526,821	\$17,936,800	...	\$18,050,700
	USD General Fund	<u>1,968,300</u>	<u>2,292,686</u>	<u>1,799,000</u>	...	<u>1,799,000</u>
	Total	\$18,706,000	\$20,819,507	\$19,735,800	...	\$19,849,700
<b>FTEs:</b>	GSD General Fund	221.45	221.45	223.45	...	224.45
	USD General Fund	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	...	<u>4.00</u>
	Total	225.45	225.45	227.45	...	227.45

### Results

Percentage of Medical tickets (medical forms that document patient information) audited through random sampling that are compliant with departmental medical protocols	85%	84%	85%	80%	90%
--	-----	-----	-----	-----	-----

# 32 Fire-At a Glance



## Basic Life Support – Urgent Medical Care Program

The purpose of the Basic Life Support (BLS) - Urgent Medical Care Program is to provide urgent medical care products to the citizens and visitors within our community so they can be evaluated, treated and transported in a timely manner.

## Results Narrative

**Proposed Change in Funding:** \$103,900 GSD  
\$292,200 USD

**Proposed Change in FTEs:** 1.0

**Proposed Change in Performance:** No change in performance is expected for FY 08.

**Other:** None

## Program Budget & Performance Summary

		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD General Fund	\$ 5,554,400	\$ 5,164,431	\$ 5,909,200	...	\$ 6,013,100
	USD General Fund	33,321,900	34,241,371	34,865,300	...	35,157,500
	Total	\$38,876,300	\$39,405,802	\$40,774,500	...	\$41,170,600
<b>FTEs:</b>	GSD General Fund	77.25	77.25	77.25	...	78.25
	USD General Fund	485.05	485.05	483.05	...	483.05
	Total	562.80	562.80	560.30	...	561.30

## Results

Percentage of Medical tickets (medical forms that document patient information) audited through random sampling that are compliant with departmental medical protocols

NR      87%      90%      87%      87%

**Prevention/Risk Reduction Line of Business** - The purpose of the Prevention/Risk Reduction Line of Business is to provide information, inspection and prevention products to the Nashville Fire Department so it can reduce loss of life, environmental hazards and property loss associated with fire and promote information associated with health and safety.

## Fire/Arson Event Analysis Program

The purpose of the Fire/Arson Event Analysis Program is to provide analytical fire data products to the Nashville Fire Department so it can reduce property loss from fires.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Key result measure, which measures the percent of time a determination is made within 10 days, may decrease.

**Other:** None

## Program Budget & Performance Summary

		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD General Fund	\$155,500	\$262,713	\$175,800	...	\$175,800
	USD General Fund	510,200	414,075	524,700	...	524,700
	Total	\$665,700	\$676,788	\$700,500	...	\$700,500
<b>FTEs:</b>	GSD General Fund	2.00	2.00	2.00	...	2.00
	USD General Fund	6.10	6.10	6.10	...	6.10
	Total	8.10	8.10	8.10	...	8.10

## Results

Percentage of fire investigations where a determination is made within 10 days

75%      94%      85%      80%      80%



# 32 Fire-At a Glance



## Community Risk Reduction Program

The purpose of the Community Risk Reduction Program is to provide fire prevention and emergency medical information products to the citizens and visitors within our community so they can receive information on fire prevention and life safety.

## Results Narrative

**Proposed Change in Funding:** \$103,200 GSD  
\$(336,700) Other

**Proposed Change in FTEs:** 1.50 GSD  
(1.50) Other

**Proposed Change in Performance:** Currently the Learn Not to Burn Program is able to maintain a 100 percent in its key result measure for the number of schools that receive a formal fire prevention program.

**Other:** Program total reflects an increase in Metro funding of \$103,200 and a decrease of \$336,700 in special purpose funding attributable to Fire Prevention Grant which has not been awarded.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>					
GSD General Fund	\$126,200	\$ 143,454	\$ 445,000	...	\$ 548,200
USD General Fund	292,600	307,037	303,500	...	303,500
Special Purpose Fund	<u>543,900</u>	<u>990,221</u>	<u>336,700</u>	...	<u>0</u>
Total	\$962,700	\$1,440,712	\$1,085,200	...	\$851,700
<b>FTEs:</b>					
GSD General Fund	1.00	1.00	2.50	...	4.00
USD General Fund	3.50	3.50	3.50	...	3.50
Special Purpose Fund	<u>3.00</u>	<u>3.00</u>	<u>1.50</u>	...	<u>0</u>
Total	7.50	7.50	7.50	...	7.50

## Results

Percentage of elementary schools and daycare/ preschools where a formal fire prevention program is conducted

50%      100%      100%      50%      100%

## Inspection and Permit Program

The purpose of the Inspection and Permit Program is to provide safety enforcement products to the citizens and visitors within our community so they can receive minimal exposure to fire and explosion hazards.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change expected. Increased number of occupancies to be inspected will hopefully be offset by the new fire company inspection program.

**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>					
GSD General Fund	\$ 510,900	\$ 623,212	\$ 364,700	...	\$ 364,700
USD General Fund	<u>1,788,100</u>	<u>1,881,566</u>	<u>1,755,100</u>	...	<u>1,755,100</u>
Total	\$2,299,000	\$2,504,778	\$2,119,800	...	\$2,119,800
<b>FTEs:</b>					
GSD General Fund	7.00	7.00	7.00	...	7.00
USD General Fund	<u>18.80</u>	<u>18.80</u>	<u>17.80</u>	...	<u>17.80</u>
Total	25.80	25.80	24.80	...	24.80

## Results

Percentage of existing buildings that upon being inspected by a state certified fire inspector I or II are found to have no fire code violations

35%      NC      35%      30%      35%

# 32 Fire-Financial



## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	34,466,600	34,861,302	37,407,800	38,681,500
<b>OTHER SERVICES:</b>				
Utilities	650,900	952,106	650,900	650,900
Professional and Purchased Services	1,429,500	1,037,397	277,200	277,200
Travel, Tuition, and Dues	45,200	49,377	42,700	30,700
Communications	87,300	29,993	87,300	122,800
Repairs and Maintenance Services	97,600	201,804	88,100	114,100
Internal Service Fees	2,395,700	1,662,981	2,350,600	3,979,700
<b>TOTAL OTHER SERVICES</b>	<b>4,706,200</b>	<b>3,933,657</b>	<b>3,496,800</b>	<b>5,175,400</b>
Other Expense	1,340,200	1,718,015	5,208,600	5,792,000
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>40,513,000</b>	<b>40,512,974</b>	<b>46,113,200</b>	<b>49,648,900</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>163,200</b>	<b>85,810</b>	<b>204,400</b>	<b>204,400</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>40,676,200</b>	<b>40,598,784</b>	<b>46,317,600</b>	<b>49,853,300</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	9,604,800	5,514,116	9,610,900	7,785,700
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	524,400	325,792	524,400	523,600
Fed Through Other - Pass Through	5,453,700	5,232,415	5,453,700	7,828,800
State Direct	53,500	50,050	53,500	54,900
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>6,031,600</b>	<b>5,608,257</b>	<b>6,031,600</b>	<b>8,407,300</b>
Other Program Revenue	0	4,500	0	4,000
<b>TOTAL PROGRAM REVENUE</b>	<b>15,636,400</b>	<b>11,126,873</b>	<b>15,642,500</b>	<b>16,197,000</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>15,636,400</b>	<b>11,126,873</b>	<b>15,642,500</b>	<b>16,197,000</b>

# 32 Fire-Financial



## USD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	56,677,500	56,096,615	58,929,900	61,000,700
<b>OTHER SERVICES:</b>				
Utilities	0	3,955	0	0
Professional and Purchased Services	200	0	200	200
Travel, Tuition, and Dues	2,000	2,349	2,000	2,000
Communications	32,700	3,995	32,700	32,700
Repairs and Maintenance Services	5,000	985	5,000	5,000
Internal Service Fees	2,975,800	3,529,343	3,252,300	3,243,700
<b>TOTAL OTHER SERVICES</b>	<b>3,015,700</b>	<b>3,540,628</b>	<b>3,292,200</b>	<b>3,283,600</b>
Other Expense	735,100	791,010	735,100	735,100
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>60,428,300</b>	<b>60,428,253</b>	<b>62,957,200</b>	<b>65,019,400</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>60,428,300</b>	<b>60,428,253</b>	<b>62,957,200</b>	<b>65,019,400</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	2,400	36,008	13,500	53,100
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	313,700	242,550	313,700	241,700
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>313,700</b>	<b>242,550</b>	<b>313,700</b>	<b>241,700</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>316,100</b>	<b>278,558</b>	<b>327,200</b>	<b>294,800</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>316,100</b>	<b>278,558</b>	<b>327,200</b>	<b>294,800</b>

# 32 Fire-Financial



## Special Purpose Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	320,600	253,726	260,700	0
<b>OTHER SERVICES:</b>				
Utilities	0	0	0	0
Professional and Purchased Services	64,300	56,612	111,800	0
Travel, Tuition, and Dues	0	278	0	0
Communications	0	3,114	0	0
Repairs and Maintenance Services	0	0	0	0
Internal Service Fees	0	0	8,500	0
<b>TOTAL OTHER SERVICES</b>	<b>64,300</b>	<b>60,003</b>	<b>120,300</b>	<b>0</b>
Other Expense	429,600	865,930	584,200	0
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>814,500</b>	<b>1,179,659</b>	<b>965,200</b>	<b>0</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>814,500</b>	<b>1,179,659</b>	<b>965,200</b>	<b>0</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	0	0	0
<b>Other Governments &amp; Agencies</b>				
Federal Direct	570,100	1,075,297	738,400	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>570,100</b>	<b>1,075,297</b>	<b>738,400</b>	<b>0</b>
Other Program Revenue	0	2	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>570,100</b>	<b>1,075,299</b>	<b>738,400</b>	<b>0</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>244,400</b>	<b>85,810</b>	<b>226,800</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>814,500</b>	<b>1,161,109</b>	<b>965,200</b>	<b>0</b>

# 32 Fire-Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2006</u>		<u>FY 2007</u>		<u>FY 2008</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Admin Asst	07241	SR0900	3	3.00	3	3.00	3	3.00
Admin Spec	07720	SR1100	2	2.00	2	2.00	2	2.00
Admin Svcs Officer 3	07244	SR1000	1	1.00	1	1.00	1	1.00
Emerg Medical Tech 1	06850	PS0300	0	0.00	15	15.00	0	0.00
Emerg Medical Tech 2	01818	PS0400	67	67.00	60	60.00	71	71.00
Equip & Supply Clerk 3	03027	SR0700	1	1.00	1	1.00	1	1.00
Exe Administrator Police/Fire	10354	SR1500	1	1.00	1	1.00	1	1.00
Fire Assistant Training Off	00594	PS0700	1	1.00	1	1.00	1	1.00
Fire Asst Chief	00430	PS0800	8	8.00	7	7.00	10	10.00
Fire Captain	07305	PS0600	37	37.00	35	35.00	33	33.00
Fire Chief	01045	DP0300	1	1.00	1	1.00	1	1.00
Fire Deputy Chief	07306	PS1000	3	3.00	3	3.00	3	3.00
Fire District Chief	01686	PS0700	24	24.00	24	24.00	23	23.00
Fire Engineer	07307	PS0500	46	46.00	46	46.00	46	46.00
Fire Fighter 2	07309	PS0400	15	15.00	17	17.00	20	20.00
Fire Fighter/Paramedic	10112	PS0500	30	30.00	29	29.00	29	29.00
Fire Inspector 2	02534	PS0500	8	8.00	8	8.00	8	8.00
Fire Instructor	06834	PS0600	4	4.00	5	5.00	7	7.00
Fire Lt	10155	PS0500	4	4.00	4	4.00	3	3.00
Fire Maint Supv	05973	TS1200	1	1.00	1	1.00	1	1.00
Fire Maint Worker 1	02996	TG1200	8	8.00	8	8.00	8	8.00
Fire Maint Worker 2	02995	TL1200	2	2.00	2	2.00	2	2.00
Fire Marshal	03015	PS0800	1	1.00	1	1.00	1	1.00
Fire Marshal-Asst	01495	PS0600	0	0.00	1	1.00	1	1.00
Fire Training Officer	05513	PS0800	1	1.00	1	1.00	1	1.00
Fire/Emt Dispatcher	07423	PS0400	0	0.00	0	0.00	1	1.00
Firefighter 3	07777	PS0500	17	17.00	15	15.00	14	14.00
Info Systems Mgr	07782	SR1300	1	1.00	1	1.00	1	1.00
Information Systems Advisor 2	07407	SR1400	1	1.00	1	1.00	1	1.00
Office Support Rep 2	10121	SR0500	5	5.00	6	6.00	2	2.00
Office Support Rep 3	10122	SR0600	5	5.00	5	5.00	9	9.00
Office Support Spec 1	10123	SR0700	5	5.00	4	4.00	4	4.00
Office Support Spec 2	10124	SR0800	1	1.00	1	1.00	1	1.00
Paramedic 1	10125	PS0400	3	3.00	10	10.00	0	0.00
Paramedic 2	07344	PS0500	130	130.00	115	115.00	126	126.00
Professional Spec	07753	SR1100	0	0.00	3	1.50	3	3.00
<b>Total Positions &amp; FTE</b>			<b>437</b>	<b>437.00</b>	<b>438</b>	<b>436.50</b>	<b>439</b>	<b>439.00</b>
<b>USD General 18301</b>								
Emerg Vehicle Tech Supv	05974	TS1200	1	1.00	1	1.00	1	1.00
Fire Asst Chief	00430	PS0800	3	3.00	3	3.00	3	3.00
Fire Captain	07305	PS0600	144	144.00	150	150.00	150	150.00

# 32 Fire-Financial



		FY 2006		FY 2007		FY 2008	
<u>Class</u>	<u>Grade</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>USD General 18301 (Continued)</b>							
Fire Deputy Chief	07306 PS1000	1	1.00	1	1.00	1	1.00
Fire District Chief	01686 PS0700	22	22.00	22	22.00	22	22.00
Fire Engineer	07307 PS0500	174	174.00	174	174.00	174	174.00
Fire Fighter 1	07308 PS0300	42	42.00	1	1.00	0	0.00
Fire Fighter 2	07309 PS0400	235	235.00	270	270.00	264	264.00
Fire Fighter/Paramedic	10112 PS0500	22	22.00	37	37.00	50	50.00
Fire Inspector 2	02534 PS0500	23	23.00	23	23.00	23	23.00
Fire Lt	10155 PS0500	3	3.00	3	3.00	3	3.00
Fire Maint Worker 1	02996 TG1200	1	1.00	1	1.00	1	1.00
Fire Marshal-Asst	01495 PS0600	5	5.00	5	5.00	5	5.00
Fire Marshal-Dpty	00440 PS0700	2	2.00	2	2.00	2	2.00
Fire Recruit	04055 PS0200	2	2.00	0	0.00	0	0.00
Firefighter 3	07777 PS0500	60	60.00	50	50.00	43	43.00
Paramedic 2	07344 PS0500	4	4.00	0	0.00	1	1.00
<b>Total Positions &amp; FTE</b>		<b>744</b>	<b>744.00</b>	<b>743</b>	<b>743.00</b>	<b>743</b>	<b>743.00</b>
<b>FIR Fire Grant Fund 32232</b>							
Professional Spec	07753 SR1100	3	3.00	3	1.50	0	0.00
<b>Total Positions &amp; FTE</b>		<b>3</b>	<b>3.00</b>	<b>3</b>	<b>1.50</b>	<b>0</b>	<b>0.00</b>
<b>Department Totals</b>		<b>1,184</b>	<b>1,184.00</b>	<b>1,184</b>	<b>1,181.00</b>	<b>1,182</b>	<b>1,182.00</b>

# 42 Public Works-At a Glance



Budget Summary	2005-06	2006-07	2007-08
<b>Expenditures and Transfers:</b>			
GSD General Fund	\$34,015,800	\$38,399,904	\$38,227,000
USD General Fund	17,541,500	16,604,200	18,599,300
Waste Management Fund	22,918,400	22,756,300	24,659,100
<b>Total Expenditures and Transfers</b>	<b>\$74,475,700</b>	<b>\$77,760,404</b>	<b>\$81,485,400</b>
<b>Revenues and Transfers:</b>			
Program Revenue			
Charges, Commissions, and Fees	\$ 6,868,800	\$ 7,643,400	\$ 7,662,500
Other Governments and Agencies	4,800	4,800	4,800
Other Program Revenue	0	0	54,000
<b>Total Program Revenue</b>	<b>\$ 6,873,600</b>	<b>\$ 7,648,200</b>	<b>\$ 7,721,300</b>
Non-Program Revenue	438,700	285,900	337,700
Transfers From Other Funds and Units	19,660,600	18,913,800	20,353,500
<b>Total Revenues</b>	<b>\$26,972,900</b>	<b>\$26,847,900</b>	<b>\$28,412,500</b>
<b>Positions</b>			
Total Budgeted Positions – GSD	343	336	306
Total Budgeted Positions – USD	41	41	35
Total Budgeted Positions – Waste Management	102	94	96
<b>Contacts</b>	Director of Public Works: Billy Lynch Financial Manager: Sharon Wahlstrom 705 South 5 <sup>th</sup> Street 37206		email: billy.lynch@nashville.gov email: sharon.wahlstrom@nashville.gov Phone: 862-8700 FAX: 862-8799

## Line of Business and Program

### Engineering

- Consultant Services
- Traffic Engineering
- Intelligent Transportation System (ITS)
- Right of Way Permit
- Sidewalk Construction
- Street Construction
- Parking

### Right of Way Operations

- Traffic Signal
- Traffic Sign and Marking
- Roadway Maintenance
- Alley Maintenance
- Emergency Response

### Waste Management

- Waste Collection
- Waste Disposal
- Waste Materials Handling Facilities
- Environmental Education

### Customer Service

- Customer Response and Support

### Administrative

- Non Allocated Financial Transactions
- Administrative



# 42 Public Works-At a Glance



<b>Mission</b>	The mission of Metro Nashville Public Works is to provide professional expertise, transportation infrastructure and neighborhood environmental products to people who live, work, travel through or play in Metro Nashville so they can experience clean neighborhoods and safe and efficient transportation.
<b>Goals</b>	<p>By 2008, Metro Public Works will demonstrate its commitment to excellence in customer service as evidenced by:</p> <ul style="list-style-type: none"> <li>• All customer inquiries and requests will be acknowledged by the next working day.</li> <li>• Customer inquiries will be appropriately resolved within thirty days, 95% of the time.</li> </ul> <p>Neighborhood infrastructure standards shall be upgraded as evidenced by:</p> <ul style="list-style-type: none"> <li>• The construction of all sidewalks scheduled for completion before 2010 will be completed before 2010.</li> <li>• No more than 25% of paved road and alleyway surfaces in Davidson County will be rated "poor condition" or a lower rating by 2008.</li> </ul> <p>By 2008, drivers in Metro Nashville will, on average, experience no worsening of traffic congestion or delays notwithstanding the increased land development and corresponding growth of traffic volume, as evidenced by the annual MPO Travel Time Data.</p> <p>By the end of 2008, citizens in Metro Nashville will experience a more efficient and environmentally friendly process for the disposal of their waste as evidenced by 25% of municipal solid waste being recycled.</p>

## Budget Change and Result Highlights FY 2008

Recommendation	Result		
<b>Roadway Maintenance Program</b>			
Street Lights	USD	\$ 68,000	Coverage for street lights for District 32 Annexation
Contract increase for Street Sweeping	GSD	31,500	Contracted annual adjustment in the street sweeping contract
Reduction of 1 Lawn Maintenance Crew	GSD	(301,000) (7.75 FTEs)	Impacts neighborhood appearance
Reduction of 1 Compliance Inspector position	GSD	(44,100) (1 FTE)	Reduces percentage of customer inquiries appropriately resolved within 30 days
Eliminate Vacant Lot Initiative	USD	(300,100) (6 FTEs)	Impacts neighborhood cleanliness and potentially increases health hazards
<b>Waste Collection Program</b>			
Increase 2 FTEs for trash pick-up	SW	156,200 2 FTEs	New trash pick-up for District #32 Annexation
Increase 1 FTE for Curbside Recycling Routes	SW	23,100 1 FTE	New recycling routes for District #32 Annexation



# 42 Public Works-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result	
Increase Collection services contract	SW \$ 1,021,000	Contracted annual adjustment in the waste collection contracts	
Increase cart warranties contract	SW 105,000	Contracted annual adjustment in the cart warranties contracts	
Increase in customers for back door pick-up service	SW 16,400	Increase in the number of paid back door collections customers	
<b>Waste Disposal Program</b>			
Annual Contract increase	SW 466,500	Contracted annual adjustment in the waste disposal contracts	
Additional Trash pick-up	SW 62,700	New trash pick-up for District #32 Annexation	
<b>Administrative Program</b>			
Reduce telecommunications expense	GSD (42,700)	No impact on performance	
Reduce software license fees	GSD (4,300)	No impact on performance	
Reduction of 1 Waste Management position	SW (62,400) (1 FTE)	Reduces positive response to trash complaints	
Reduction of Application Tech Position	GSD (52,600) (1 FTE)	Reduces ability to track, document, and resolve issues for Metro departments	
<b>LOCAP Adjustment</b>	SW (99,700)	No impact on performance	
<b>Safety &amp; Risk Management Premiums</b>	GSD 109,500	Coverage of safety and risk management premiums and activities	
<b>Nonallocated Financial Transactions</b>			
Pay Plan/Fringe Amounts	GSD 554,900	Supports the hiring and retention of a qualified workforce	
	USD 43,900		
	SW 220,400		
Finance Charge	GSD (13,900)	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing	
	USD (22,600)		
	SW (7,100)		
Human Resources Charge	GSD 17,600	Delivery of core human resource functions including hiring, training, and evaluation/management	
	USD (41,100)		
	SW (3,900)		
Information Systems Charge	GSD (45,900)	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity	
	SW 4,100		

# 42 Public Works-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation			Result
Facilities Maintenance & Security Charge	USD	\$ 100	Delivery of facility maintenance and associated security functions
Shared Business Office Charge	GSD	8,900	Delivery of administrative support functions
	USD	500	
	SW	1,000	
Metro Payment Services Charge	GSD	(24,200)	Delivery of centralized payment services
	USD	(13,200)	
	SW	1,400	
Customer Call Center Charge	SW	108,800	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Fleet Management Charge	GSD	101,200	Delivery of fleet management, fuel services, and maintenance functions
	USD	124,200	
	SW	261,200	
Postal Service Charge	GSD	0	Delivery of mail across the Metropolitan Government
	USD	(200)	
	SW	1,600	
Radio Service Charge	GSD	38,100	Delivery of radio infrastructure support and radio installation and maintenance
Surplus Property Charge	GSD	2,800	Handling and disposition of surplus property
	USD	500	
	SW	1,000	
Internal Audit Charge	GSD	25,800	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
	USD	18,100	
	SW	12,600	
TOTAL	GSD	(172,904)	
	USD	1,995,100	
	SW	1,902,800	
		(13.75 FTEs)	

## Performance Information Highlights

### Performance Measure Certification

The Performance Measure Certification Unit reviewed all key result measures for the Public Works Department for FY 2005-06. Measures were either certified, meaning the measure was aligned, documented, and reliable or not certified (NC), meaning the measure did not meet the established criteria. For FY 2006, only certified measures appear in the Operating Budget Book.

	Certified	Reported, Not Certified	Not Reported
Number of Programs:	94%	6%	0%
Program Budget Dollars:	98%	2%	0%

# 42 Public Works-At a Glance



**Engineering Line of Business** – The purpose of the Engineering Line of Business is to provide infrastructure design, review, construction, parking, and inspection products to citizens, neighborhoods, Metro departments, consultants and contractors so they can have a variety of options as to their mode of transportation.

## Consultant Services Program

The purpose of the Consultant Services Program is to provide engineering review products to consultants and contractors so they can receive decisions on a timely basis.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

Program Budget & Performance Summary	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$752,900	\$781,776	\$786,600	...	\$786,600
<b>FTEs:</b> GSD General Fund	12.60	12.60	11.60	...	11.60
<b>Results</b> Percentage of review report decisions received by customers within 10 days	96%	98%	97%	96%	97%

## Traffic Engineering Program

The purpose of the Traffic Engineering Program is to provide traffic design products to users of the Metro street systems so they can travel safely and efficiently.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** Projecting FY08 performance to continue at same level as FY07 actual performance. Headcount reduction of last year did not affect results as anticipated due to superior effort from remaining employees.  
**Other:** None

Program Budget & Performance Summary	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$855,600	\$662,270	\$657,000	...	\$657,000
<b>FTEs:</b> GSD General Fund	9.20	9.20	8.20	...	8.20
<b>Results</b> Percentage of safety requests that are investigated and appropriately resolved within 30 days	85%	74%	65%	85%	85%

## Intelligent Transportation Systems (ITS) Program

The purpose of the Intelligent Transportation System (ITS) Program is to provide ITS design, contract management and operation products to the users of the Metro street system so they will experience less impact from incidents and events.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

Program Budget & Performance Summary	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$406,800	\$424,814	\$504,600	...	\$504,600
<b>FTEs:</b> GSD General Fund	5.40	5.40	5.40	...	5.40
<b>Results</b> Percentage of installed devices communicating with the traffic center	80%	96%	95%	82%	95%

# 42 Public Works-At a Glance



## Right of Way Permit Program

The purpose of the Right of Way Permit Program is to provide excavation and lane closure permit products to utility contractors and special event promoters so they can receive a decision on a timely basis.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** Projecting FY08 performance to continue at same level as FY07 actual performance. Headcount reduction of last year did not affect results as anticipated due to superior effort from remaining employees.  
**Other:** None

Program Budget & Performance Summary		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD General Fund	\$462,100	\$473,859	\$489,500	...	\$489,500
<b>FTEs:</b>	GSD General Fund	6.60	5.60	5.60	...	5.60
<b>Results</b>						
Percentage of permit responses received by customers within 3 days		95%	92%	66%	97%	97%

## Sidewalk Construction Program

The purpose of the Sidewalk Construction Program is to provide sidewalk construction products to pedestrians in Davidson County so they can have improved mobility and accessibility.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

Program Budget & Performance Summary		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD General Fund	\$664,200	\$581,100	\$553,200	...	\$553,200
<b>FTEs:</b>	GSD General Fund	10.10	10.10	9.10	...	9.10
<b>Results</b>						
Percentage of targeted* sidewalk linear feet constructed		100%	100%	100%	84%	100%

\*As identified in Nashville-Davidson County Strategic Plan for Sidewalks and Bikeways

## Street Construction Program

The purpose of the Street Construction Program is to provide roadway and alleyway construction products to motorists and cyclists in Davidson County so they can have improved mobility and accessibility.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

Program Budget & Performance Summary		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD General Fund	\$1,565,000	\$1,470,328	\$1,568,200	...	\$1,568,200
<b>FTEs:</b>	GSD General Fund	21.10	21.10	19.10	...	19.10
<b>Results</b>						
Percentage of street pavement surfaces graded at 70 or better (0-100 grading)		85%	83.8%	90%	85%	90%

# 42 Public Works-At a Glance



## Parking Program

The purpose of the Parking Program is to provide parking space and enforcement products to the public so they can have access to parking spaces when they need them.

## Results Narrative

**Proposed Change in Funding:** \$59,600  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

Program Budget & Performance Summary		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD General Fund	\$2,393,500	\$2,012,069	\$2,823,600	...	\$2,883,200
<b>FTEs:</b>	GSD General Fund	10.00	10.00	9.00	...	9.00
<b>Results</b>						
	Percentage of occupancy of off-street parking spaces	70%	64.9%	75%	65.8%	75%

**Right of Way Operations Line of Business** – The purpose of the Right of Way Operations Line of Business is to provide right of way installation, maintenance and repair products to the public so they can enjoy clean and safe public ways.

## Traffic Signal Program

The purpose of the Traffic Signal Program is to provide traffic signal installation, maintenance and repair products to the traveling public so they can travel in a system that is well maintained.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

Program Budget & Performance Summary		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD General Fund	\$1,822,400	\$1,692,908	\$1,680,500	...	\$1,680,500
<b>FTEs:</b>	GSD General Fund	25.50	25.50	24.50	...	24.50
<b>Results</b>						
	Percentage of time traffic signals are operational	NA	99.6%	95%	99.9%	99%

## Traffic Sign and Marking Program

The purpose of the Traffic Sign and Marking Program is to provide traffic sign and street marking installation, maintenance and repair products to the traveling public so they can travel in a safe traffic system and receive timely and accurate traffic information, instructions and warnings.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

Program Budget & Performance Summary		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD General Fund	\$1,172,500	\$1,141,749	\$1,050,000	...	\$1,050,000
<b>FTEs:</b>	GSD General Fund	12.40	12.40	12.40	...	12.40
<b>Results</b>						
	Percentage of non-regulatory sign repairs appropriately resolved within 30 days	NR	97%	98%	98%	98%

# 42 Public Works-At a Glance



## Roadway Maintenance Program

The purpose of the Roadway Maintenance Program is to provide roadway and bridge installation, maintenance and repair products to the traveling public so they can travel in right of ways with a minimum of exposures to pavement defects or other hazards.

## Results Narrative

**Proposed Change in Funding:** \$(545,700)

**Proposed Change in FTEs:** (14.75)

**Proposed Change in Performance:** The percentage of customer inquiries appropriately resolved within 30 days will be reduced and will eliminate vacant lot mowing.

**Other:** The budget reflects a reduction of \$645,200 and 14.75 FTEs that represents various expenses related to supplies and the vacant lot initiative. In addition, the program total reflects an additional \$68,000 for street lights for District 32 and \$31,500 for the CPI contract adjustment for street sweeping.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$ 9,635,500	\$9,574,686	\$ 9,997,700	...	\$9,684,100
USD General Fund	<u>6,628,800</u>	<u>6,594,831</u>	<u>6,728,900</u>	...	<u>6,496,800</u>
<b>Total</b>	\$16,264,300	\$16,169,517	\$16,726,600	...	\$16,180,900
<b>FTEs:</b> GSD General Fund	151.85	151.85	151.85	...	143.10
USD General Fund	<u>41.00</u>	<u>41.00</u>	<u>41.00</u>	...	<u>35.00</u>
<b>Total</b>	192.85	192.85	192.85	...	178.10

### Results

Percentage of customer inquiries appropriately resolved within 30 days

95%                      98%                      98%                      99%                      90%

## Alley Maintenance Program

The purpose of the Alley Maintenance Program is to provide scheduled alley maintenance products to neighborhoods so they can enjoy functional and unobstructed alleyways.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY 08.

**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$1,056,300	\$913,052	\$919,000	...	\$919,000
<b>FTEs:</b> GSD General Fund	29.80	29.80	29.80	...	29.80

### Results

Percentage of property owners adjacent to alleyways which rate alleyways in their neighborhood as functional and unobstructed

90%                      NC                      100%                      90.9%                      95%

# 42 Public Works-At a Glance



## Emergency Response Program

The purpose of the Emergency Response Program is to provide timely emergency response products to the public so their homeland security is enhanced and their exposure to any man made or natural incident that may pose a threat to their ability to safely travel upon Metro roadways or designated emergency routes is minimized.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** Projecting FY08 performance to continue at same level as FY07 actual performance. Headcount reduction of last year did not affect results as anticipated due to superior effort from remaining employees.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$458,500	\$388,672	\$279,800	...	\$279,800
<b>FTEs:</b> GSD General Fund	4.20	3.20	3.20	...	3.20

### Results

Percentage of emergency incidents receiving a response within 1 hour	99%	96.8%	89%	96.8%	97%
--	-----	-------	-----	-------	-----

**Waste Management Line of Business** – The purpose of the Waste Management Line of Business is to provide waste collection and disposal products to Nashvillians so they can have environmentally safe and efficient collection and disposal of waste.

## Waste Collection Program

The purpose of the Waste Collection Program is to provide waste collection products to people in Metro Davidson County so they can have a timely and satisfactory process for discarding waste.

## Results Narrative

**Proposed Change in Funding:** \$1,319,600  
**Proposed Change in FTEs:** 3.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** Proposed budget reflects the addition of 3 FTEs as well as additional contract, warranty and disposal costs.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Special Purpose Fd (Waste Mgmt)	\$11,801,000	\$12,341,296	\$11,909,000	...	\$13,228,600
<b>FTEs:</b> Special Purpose Fd (Waste Mgmt)	65.50	65.50	58.50	...	61.50

### Results

Percentage of customers who receive waste collection services in a timely manner	NR	99%	96%	99.8%	97%
--	----	-----	-----	-------	-----

## Waste Disposal Program

The purpose of the Waste Disposal Program is to provide disposal products to private haulers collecting waste in Davidson County so they can have an effective, convenient and environmentally safe facility to dispose of collected waste.

## Results Narrative

**Proposed Change in Funding:** \$529,200  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** Proposed budget reflects the annual contract increase for BFI @ 2.5%

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Special Purpose Fd (Waste Mgmt)	\$4,522,600	\$4,379,918	\$4,550,100	...	\$5,079,300
<b>FTEs:</b> Special Purpose Fd (Waste Mgmt)	2.30	2.30	2.30	...	2.30

### Results

Percentage of Tennessee Department of Environment and Conservation inspections which result in a fineable violation	NR	0%	NR	NR	NR
---	----	----	----	----	----

# 42 Public Works-At a Glance



## Waste Materials Handling Facilities Program

The purpose of the Waste Materials Handling Facilities Program is to provide waste material handling products to people in Davidson County so they can conveniently dispose of recyclables, household hazardous waste and bulk waste in a manner that protects the environment.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Special Purpose Fd (Waste Mgmt)	\$2,347,000	\$1,659,584	\$2,034,900	...	\$2,034,900
<b>FTEs:</b> Special Purpose Fd (Waste Mgmt)	24.20	24.20	24.20	...	24.20
<b>Results</b>					
Percentage of customers which rate the Waste Materials Handling Facilities as convenient	96%	87%	96%	94%	96%

## Environmental Education Program

The purpose of the Environmental Education Program is to provide waste handling information products to people in Davidson County so they can receive more cost efficient services due to their compliance with proper procedures.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Special Purpose Fd (Waste Mgmt)	\$220,600	\$94,174	\$161,700	...	\$161,700
<b>FTEs:</b> Special Purpose Fd (Waste Mgmt)	2.00	2.00	2.00	...	2.00
<b>Results</b>					
Percentage of contaminated recyclables collected	4%	6.6%	3%	12%	5%

**Customer Service Line of Business** – The purpose of the Customer Service Line of Business is to provide informational products to the public and other Metro agencies so their requests and inquiries will be acknowledged and responded to in a timely manner.

## Customer Response and Support Program

The purpose of the Customer Response and Support Program is to provide informational products to the public and other Metro agencies so their requests and inquiries will be acknowledged and responded to in a timely manner.

## Results Narrative

**Proposed Change in Funding:** \$(158,900)  
**Proposed Change in FTEs:** (4.0)  
**Proposed Change in Performance:** N/A  
**Other:** Responsibility transferred to 311 Call Center.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$269,600	\$197,151	\$226,400	...	\$226,400
Special Purpose Fd (Waste Mgmt)	<u>303,600</u>	<u>262,769</u>	<u>495,900</u>	...	<u>495,900</u>
Total	\$573,200	\$459,920	\$722,300	...	\$722,300
<b>FTEs:</b> GSD General Fund	6.40	6.40	6.40	...	6.40
Special Purpose Fd (Waste Mgmt)	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	...	<u>1.00</u>
Total	7.40	7.40	7.40	...	7.40
<b>Results</b>					
Percentage of requests acknowledged within one working day	85%	91%	90%	92%	50%



# 42 Public Works-At a Glance



**Administrative Line of Business** – The purpose of the Administrative Line of Business is to provide administrative support services to departments so they can efficiently and effectively deliver results for customers.

## Non-allocated Financial Transactions Program

This program represents adjustments related to safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY08. For a detailed description, see the Budget Change and Results Highlights page.

Program Budget & Performance Summary		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD Other	\$0		\$1,545,500	...	\$774,800
	USD Other	0		864,400		111,400
	Special Purpose Fd (Waste Mgmt Other)	0		<u>298,500</u>	...	<u>466,600</u>
	<b>Total</b>	\$0		\$2,708,400	...	\$1,352,800

## Administrative Program

The purpose of the Administrative Program is to provide IT support, facilities management, HR support, financial management support, procurement support, records retention support, safety and risk management support, and leadership support products to the operational divisions of Public Works so they can focus on operational issues while still having their administrative needs met.

## Results Narrative

**Proposed Change in Funding:** \$(109,400)

**Proposed Change in FTEs:** (1.0)

**Proposed Change in Performance:** The proposed reduction in management may adversely affect responses to trash complaints.

**Other:** Budget reflects a reduction in telecommunications charges by \$47,000 and a reduction in solid waste of \$62,400 and 1FTE (Waste Management Supervisor).

Program Budget & Performance Summary		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD Transfer	\$ 9,018,500	\$ 9,018,500	\$10,806,500	...	\$10,277,100
	USD Transfer	10,061,000	10,061,000	8,107,300	...	10,276,200
	Special Purpose Fund (Waste Mgmt Transfer)	<u>638,000</u>	<u>638,000</u>	<u>638,000</u>	...	<u>638,000</u>
	<b>Total</b>	\$19,717,500	\$19,717,500	\$19,551,800	...	\$21,191,300
	GSD Other	\$ 3,482,400	\$ 3,476,660	\$ 5,992,600	...	\$ 5,893,000
	USD Other	851,700	761,982	1,768,000	...	1,714,900
	Special Purpose Fund (Waste Mgmt Other)	<u>3,085,600</u>	<u>2,940,661</u>	<u>2,966,700</u>	...	<u>2,554,100</u>
	<b>Total</b>	\$ 7,419,700	\$ 7,179,303	\$ 10,727,300	...	\$10,162,000
<b>FTEs:</b>	GSD General Fund	19.60	19.60	19.60	...	19.60
	USD General Fund	0.00	0.00	0.00	...	0.00
	Special Purpose Fund (Waste Mgmt)	<u>7.00</u>	<u>7.00</u>	<u>6.00</u>	...	<u>5.00</u>
	<b>Total</b>	26.60	26.60	25.60	...	24.60
<b>Results</b>	Percentage Budget Variance	NR	2.64%	10%	8%	5%

# 42 Public Works-Financial



## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	16,998,800	16,287,768	17,657,900	17,960,400
<b>OTHER SERVICES:</b>				
Utilities	567,100	549,830	517,100	545,300
Professional and Purchased Services	2,768,600	2,526,824	3,239,300	3,319,100
Travel, Tuition, and Dues	126,700	129,549	128,100	122,600
Communications	37,200	36,975	30,900	44,500
Repairs and Maintenance Services	483,900	111,078	492,700	413,800
Internal Service Fees	1,579,400	1,547,869	2,219,800	2,270,700
<b>TOTAL OTHER SERVICES</b>	<b>5,562,900</b>	<b>4,902,125</b>	<b>6,627,900</b>	<b>6,716,000</b>
Other Expense	2,420,600	2,601,201	3,307,604	3,273,500
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	15,000	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>24,997,300</b>	<b>23,791,094</b>	<b>27,593,404</b>	<b>27,949,900</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>9,018,500</b>	<b>9,018,500</b>	<b>10,806,500</b>	<b>10,277,100</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>34,015,800</b>	<b>32,809,594</b>	<b>38,399,904</b>	<b>38,227,000</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	2,849,800	3,005,166	3,725,900	3,516,900
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	4,800	2,413	4,800	4,800
<b>Subtotal Other Governments &amp; Agencies</b>	<b>4,800</b>	<b>2,413</b>	<b>4,800</b>	<b>4,800</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>2,854,600</b>	<b>3,007,579</b>	<b>3,730,700</b>	<b>3,521,700</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	313,700	162,677	285,900	337,700
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>313,700</b>	<b>162,677</b>	<b>285,900</b>	<b>337,700</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>3,168,300</b>	<b>3,170,255</b>	<b>4,016,600</b>	<b>3,859,400</b>

# 42 Public Works-Financial



## USD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	1,604,500	1,670,427	1,707,700	1,426,800
<b>OTHER SERVICES:</b>				
Utilities	4,560,000	4,604,417	4,610,000	4,678,000
Professional and Purchased Services	477,800	226,566	477,800	477,000
Travel, Tuition, and Dues	0	0	0	0
Communications	0	0	0	0
Repairs and Maintenance Services	70,000	91,916	70,000	45,900
Internal Service Fees	764,700	713,751	1,549,500	1,617,000
<b>TOTAL OTHER SERVICES</b>	<b>5,872,500</b>	<b>5,636,649</b>	<b>6,707,300</b>	<b>6,817,900</b>
Other Expense	3,500	49,737	81,900	78,400
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>7,480,500</b>	<b>7,356,813</b>	<b>8,496,900</b>	<b>8,323,100</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>10,061,000</b>	<b>10,061,000</b>	<b>8,107,300</b>	<b>10,276,200</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>17,541,500</b>	<b>17,417,813</b>	<b>16,604,200</b>	<b>18,599,300</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	104,400	132,934	75,000	93,900
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>104,400</b>	<b>132,934</b>	<b>75,000</b>	<b>93,900</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>104,400</b>	<b>132,934</b>	<b>75,000</b>	<b>93,900</b>

# 42 Public Works-Financial



## Waste Management Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	5,582,800	4,886,130	5,439,700	5,670,600
<b>OTHER SERVICES:</b>				
Utilities	158,500	47,941	130,500	145,500
Professional and Purchased Services	13,015,400	12,928,233	12,982,300	14,676,400
Travel, Tuition, and Dues	20,300	8,762	15,300	16,200
Communications	110,800	57,661	33,600	76,100
Repairs and Maintenance Services	415,700	347,047	411,200	517,600
Internal Service Fees	1,718,600	1,339,831	1,328,100	1,709,800
<b>TOTAL OTHER SERVICES</b>	<b>15,439,300</b>	<b>14,729,475</b>	<b>14,901,000</b>	<b>17,141,600</b>
Other Expense	1,258,300	2,063,997	1,777,600	1,208,900
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>22,280,400</b>	<b>21,679,602</b>	<b>22,118,300</b>	<b>24,021,100</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>638,000</b>	<b>636,800</b>	<b>638,000</b>	<b>638,000</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>22,918,400</b>	<b>22,316,402</b>	<b>22,756,300</b>	<b>24,659,100</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	3,914,600	3,963,453	3,842,500	4,051,700
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	(104,716)	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>(104,716)</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	209,732	0	54,000
<b>TOTAL PROGRAM REVENUE</b>	<b>3,914,600</b>	<b>4,068,469</b>	<b>3,842,500</b>	<b>4,105,700</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	125,000	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>125,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>19,660,600</b>	<b>19,079,500</b>	<b>18,913,800</b>	<b>20,353,500</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>23,700,200</b>	<b>23,147,969</b>	<b>22,756,300</b>	<b>24,459,200</b>

# 42 Public Works-Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2006</u>		<u>FY 2007</u>		<u>FY 2008</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Admin Asst	07241	SR0900	1	1.00	2	2.00	1	1.00
Admin Spec	07720	SR1100	0	0.00	3	3.00	4	4.00
Admin Svcs Mgr	07242	SR1300	1	1.00	1	1.00	1	1.00
Admin Svcs Officer 1	02660	SR0600	0	0.00	1	1.00	1	1.00
Admin Svcs Officer 3	07244	SR1000	5	5.00	3	3.00	2	2.00
Admin Svcs Officer 4	07245	SR1200	2	2.00	1	1.00	2	2.00
Application Tech 3	10103	SR0900	0	0.00	1	1.00	0	0.00
Blaster	03710	TG0700	1	1.00	1	1.00	1	1.00
CAD/GIS Analyst 2	07730	SR1000	2	2.00	2	2.00	0	0.00
Carpenter 2	00970	TL1000	1	1.00	1	1.00	1	1.00
Compliance Inspector 1	07731	SR0700	6	6.00	3	3.00	3	3.00
Compliance Inspector 2	07732	SR0900	0	0.00	1	1.00	4	4.00
Compliance Inspector 3	07733	SR1000	1	1.00	1	1.00	0	0.00
Contract Admin	07734	SR1400	1	1.00	0	0.00	0	0.00
Cust Svc Field Rep 3	07738	SR0700	1	1.00	0	0.00	0	0.00
Cust Svc Mgr	00746	SR1400	1	1.00	3	3.00	2	2.00
Engineer 1	07294	SR1200	8	8.00	4	4.00	6	6.00
Engineer 2	07295	SR1300	6	6.00	7	7.00	3	3.00
Engineer 3	06606	SR1400	3	3.00	3	3.00	8	8.00
Engineer In Training	07296	SR1000	7	7.00	5	5.00	5	5.00
Engineering Tech 1	07298	SR0600	3	3.00	3	3.00	4	4.00
Engineering Tech 2	07299	SR0800	4	4.00	4	4.00	6	6.00
Engineering Tech 3	07300	SR1000	17	17.00	17	17.00	16	16.00
Equip Operator 1	06826	TG0500	14	14.00	12	12.00	12	12.00
Equip Operator 2	06827	TG0700	27	27.00	29	29.00	33	33.00
Equip Operator 3	07303	TG0800	26	26.00	26	26.00	24	24.00
Finance Admin	10108	SR1300	0	0.00	1	1.00	1	1.00
Finance Mgr	06232	SR1400	3	3.00	2	2.00	2	2.00
Human Resources Asst 2	06931	SR0700	1	1.00	1	1.00	1	1.00
Human Resources Mgr	06531	SR1400	1	1.00	1	1.00	1	1.00
Info Systems App Analyst 1	07779	SR1000	1	1.00	0	0.00	0	0.00
Info Systems App Analyst 2	07780	SR1100	0	0.00	1	1.00	1	1.00
Info Systems Div Mgr	07318	SR1400	1	1.00	1	1.00	1	1.00
Maint & Repair District Supv	07324	TS1100	3	3.00	0	0.00	0	0.00
Maint & Repair Leader 1	07325	TL0700	17	17.00	19	19.00	20	20.00
Maint & Repair Leader 2	07326	TL0900	13	13.00	12	12.00	14	14.00
Maint & Repair Worker 1	02799	TG0300	45	45.00	41	41.00	39	39.00
Maint & Repair Worker 2	07328	TG0400	27	27.00	29	29.00	27	27.00
Maint & Repair Worker 3	07329	TG0600	11	11.00	10	10.00	6	6.00
Office Support Mgr	10119	SR0900	3	3.00	3	3.00	3	3.00
Office Support Rep 1	10120	SR0400	1	1.00	2	2.00	1	1.00
Office Support Rep 2	10121	SR0500	4	4.00	3	3.00	2	2.00
Office Support Rep 3	10122	SR0600	6	6.00	4	4.00	3	3.00
Office Support Spec 1	10123	SR0700	0	0.00	0	0.00	0	0.00
Office Support Spec 2	10124	SR0800	3	3.00	1	1.00	1	1.00
Parking Patrol Officer 1	10480	SR0700	0	0.00	3	3.00	3	3.00
Parking Patrol Officer 2	10481	SR0900	0	0.00	0	0.00	1	1.00

# 42 Public Works-Financial



		FY 2006		FY 2007		FY 2008	
<u>Class</u>	<u>Grade</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101 (Continued)</b>							
Parts Supv	07345 SR0900	1	1.00	1	1.00	1	1.00
Program Mgr 2	07377 SR1200	0	0.00	1	1.00	1	1.00
Pub Works Asst Dir-Engineering	00380 SR1500	1	1.00	1	1.00	1	1.00
Pub Works Asst Dir-F & A	10133 SR1500	1	1.00	1	1.00	1	1.00
Pub Works Asst Dir-Strt & Rds	06387 SR1500	1	1.00	1	1.00	1	1.00
Pub Works Dir	01650 DP0300	1	1.00	1	1.00	1	1.00
Public Works Associate Dir.	10359 SR1500	0	0.00	1	1.00	1	1.00
Safety Inspector 1	04125 SR0800	1	1.00	0	0.00	0	0.00
Seasonal Worker 3	09105	28	7.00	27	6.75	0	0.00
Signal Tech 1	07402 TG0900	5	5.00	5	5.00	5	5.00
Signal Tech 2	04930 TG1100	4	4.00	3	3.00	3	3.00
Signal Tech 3	04810 TL1100	4	4.00	4	4.00	4	4.00
Signal Tech Supv	04910 TS1100	1	1.00	1	1.00	1	1.00
Signs & Markings Supv	07403 TS1000	1	1.00	1	1.00	1	1.00
Skilled Craft Worker 1	07404 TG0700	3	3.00	3	3.00	3	3.00
Special Asst To The Dir	05945 SR1300	0	0.00	1	1.00	0	0.00
Special Projects Mgr	07762 SR1500	1	1.00	0	0.00	0	0.00
Technical Specialist 1	07756 SR1100	5	5.00	7	7.00	9	9.00
Technical Specialist 2	07757 SR1200	4	4.00	4	4.00	2	2.00
Technical Svcs Coord	07413 SR1100	1	1.00	1	1.00	1	1.00
Traffic Control Mgr	07801 SR1300	1	1.00	2	2.00	2	2.00
Transportation Mgr	10137 SR1400	1	1.00	2	2.00	2	2.00
<b>Total Positions &amp; FTE</b>		<b>343</b>	<b>322.00</b>	<b>336</b>	<b>315.75</b>	<b>306</b>	<b>306.00</b>
<b>USD General 18301</b>							
Equip Operator 2	06827 TG0700	1	1.00	1	1.00	0	0.00
Equip Operator 3	07303 TG0800	3	3.00	3	3.00	1	1.00
Maint & Repair Leader 2	07326 TL0900	2	2.00	2	2.00	0	0.00
Maint & Repair Worker 1	02799 TG0300	29	29.00	29	29.00	29	29.00
Maint & Repair Worker 2	07328 TG0400	3	3.00	3	3.00	3	3.00
Office Support Mgr	10119 SR0900	1	1.00	1	1.00	1	1.00
Office Support Rep 2	10121 SR0500	1	1.00	1	1.00	0	0.00
Sanitation Supv	07397 TS0700	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>		<b>41</b>	<b>41.00</b>	<b>41</b>	<b>41.00</b>	<b>35</b>	<b>35.00</b>
<b>Solid Waste Operations 30501</b>							
Admin Asst	07241 SR0900	0	0.00	1	1.00	1	1.00
Admin Spec	07720 SR1100	1	1.00	1	1.00	1	1.00
Admin Svcs Officer 2	07243 SR0800	0	0.00	1	1.00	0	0.00
Compliance Inspector 1	07731 SR0700	0	0.00	1	1.00	1	1.00
Cust Svc Field Rep 1	07736 SR0500	3	3.00	5	5.00	6	6.00
Cust Svc Field Rep 2	07737 SR0600	3	3.00	2	2.00	4	4.00
Cust Svc Field Rep 3	07738 SR0700	0	0.00	1	1.00	2	2.00
Cust Svc Mgr	00746 SR1400	0	0.00	1	1.00	1	1.00
Engineer 1	07294 SR1200	0	0.00	0	0.00	1	1.00
Engineer In Training	07296 SR1000	1	1.00	1	1.00	0	0.00

# 42 Public Works-Financial



	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>Solid Waste Operations 30501 (Continued)</b>								
Equip & Supply Clerk 2	03440	SR0600	1	1.00	0	0.00	0	0.00
Equip Operator 1	06826	TG0500	1	1.00	0	0.00	1	1.00
Equip Operator 2	06827	TG0700	1	1.00	1	1.00	2	2.00
Equip Operator 3	07303	TG0800	39	39.00	44	44.00	49	49.00
Facility Coord	07040	SR1100	0	0.00	1	1.00	1	1.00
Maint & Repair Worker 2	07328	TG0400	1	1.00	0	0.00	0	0.00
Office Support Rep 2	10121	SR0500	4	4.00	3	3.00	2	2.00
Office Support Spec 1	10123	SR0700	1	1.00	0	0.00	0	0.00
Office Support Spec 2	10124	SR0800	2	2.00	3	3.00	2	2.00
Professional Spec	07753	SR1100	0	0.00	1	1.00	1	1.00
Program Spec 3	07380	SR1000	0	0.00	0	0.00	1	1.00
Pub Works Asst Dir-Waste Mgmt	07387	SR1500	1	1.00	0	0.00	0	0.00
Recycling Coord	07116	SR1000	3	3.00	1	1.00	1	1.00
Sanitation Leader	05957	TL0600	16	16.00	12	12.00	5	5.00
Sanitation Supv	07397	TS0700	8	8.00	6	6.00	8	8.00
Sanitation Worker	04160	TG0500	15	15.00	6	6.00	5	5.00
Waste Management Supervisor	10484	SR1100	0	0.00	1	1.00	0	0.00
Waste Mgmt Supt	07755	SR1300	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>102</b>	<b>102.00</b>	<b>94</b>	<b>94.00</b>	<b>96</b>	<b>96.00</b>
<b>Department Totals</b>			<b>486</b>	<b>465.00</b>	<b>471</b>	<b>450.75</b>	<b>437</b>	<b>437.00</b>

# 33 Codes Administration-At a Glance



Budget Summary	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	
<b>Expenditures and Transfers:</b>				
GSD General Fund	\$7,602,500	\$8,097,500	\$8,484,000	
Special Purpose Funds	<u>135,000</u>	<u>154,800</u>	<u>154,800</u>	
<b>Total Expenditures and Transfers</b>	<b><u>\$7,737,500</u></b>	<b><u>\$8,252,300</u></b>	<b><u>\$8,638,800</u></b>	
<b>Revenues and Transfers:</b>				
Program Revenue				
Charges, Commissions, and Fees	\$ 984,800	\$ 960,800	\$ 960,800	
Other Governments and Agencies	0	0	0	
Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>	
<b>Total Program Revenue</b>	<b>\$ 984,800</b>	<b>\$ 960,800</b>	<b>\$ 960,800</b>	
Non-program Revenue	8,645,200	9,864,200	9,864,200	
Transfers From Other Funds and Units	<u>30,000</u>	<u>100,000</u>	<u>100,000</u>	
<b>Total Revenues</b>	<b><u>\$9,660,000</u></b>	<b><u>\$10,925,000</u></b>	<b><u>\$10,925,000</u></b>	
<b>Positions</b>	Total Budgeted Positions	102	100	100
<b>Contacts</b>	Director: Terry Cobb		email: terry.cobb@nashville.gov	
	Financial Manager: Roy L. Jones		email: roy.jones@nashville.gov	
	Howard Office Building 37210		Phone: 862-6600 FAX: 862-6514	

## Line of Business and Program

### Code Enforcement Notification

Code Enforcement Notification

### Construction/Land Use

Construction/Land Use

### Better Neighborhoods

Better Neighborhoods

### Building Safety

Building Safety

### Information Services

Board Support Services

Information Sharing

### Administrative

Administrative

Non-allocated Financial Transactions



# 33 Codes Administration-At a Glance



<b>Mission</b>	The mission of the Department of Codes & Building Safety is to provide permit, inspection, enforcement, and information products to the Nashville community so they can experience safe buildings and improved quality of life.
<b>Goals</b>	<p>By the year 2010, Codes customers will experience improved ability to communicate and access information through improved technology within Codes, as evidenced by:</p> <ul style="list-style-type: none"> <li>• 10% increase of customers accessing information online</li> <li>• 75% of customers who report satisfaction with communications with the department</li> </ul> <p>By the year 2010, citizens of Davidson County will experience cleaner, safer neighborhoods, as evidenced by:</p> <ul style="list-style-type: none"> <li>• 10% reduction in substandard housing</li> <li>• 10% reduction in number of abandoned or inoperable/unlicensed vehicles</li> <li>• 10% reduction of visual clutter (signs, debris, trash, graffiti)</li> </ul> <p>By the year 2010, Codes customers will experience improved response times to their inspection requests, as evidenced by:</p> <ul style="list-style-type: none"> <li>• 75% of customers who receive a response within 48 hours including communication of action on service requests</li> </ul> <p>By the year 2010, citizens of and visitors to Davidson County will experience increased Code compliance in new buildings as evidenced by:</p> <ul style="list-style-type: none"> <li>• 10% increase in building projects obtaining a Use and Occupancy Letter indicating all required inspections performed and approved.</li> </ul>

## Budget Change and Result Highlights FY 2008

Recommendation		Result
<b>Better Neighborhoods Program</b>		
Telecommunication Adjustment	(\$2,900)	No impact on performance
<b>Building Safety Program</b>		
Additional Inspector Cell Phones	14,100	Facilitates communications between inspectors and customers
<b>Safety &amp; Risk Management Premiums</b>	17,900	Coverage of safety and risk management premiums and activities
<b>Nonallocated Financial Transactions</b>		
Pay Plan/Fringe Amounts	223,000	Supports the hiring and retention of a qualified workforce
Finance Charge	13,600	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing
Human Resources Charge	4,600	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	123,400	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity

# 33 Codes Administration-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result
Facilities Maintenance & Security Charge	\$ 11,400	Delivery of facility maintenance and associated security functions
Shared Business Office Charge	1,900	Delivery of administrative support functions
Metro Payment Services Charge	(2,200)	Delivery of centralized payment services
Customer Call Center Charge	11,000	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Fleet Management Charge	(41,000)	Delivery of fleet management, fuel services, and maintenance functions
Postal Service Charge	(2,000)	Delivery of mail across the Metropolitan Government
Radio Service Charge	9,200	Delivery of radio infrastructure support and radio installation and maintenance
Surplus Property Charge	500	Handling and disposition of surplus property
Internal Audit Charge	4,000	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
<b>TOTAL</b>	<b>\$386,500</b>	

## Performance Information Highlights

### Performance Measure Certification

The Performance Measure Certification Unit reviewed all key result measures for the Codes Department for FY 2005-06. Measures were either certified, meaning the measure was aligned, documented, and reliable or not certified (NC), meaning the measure did not meet the established criteria. For FY 2006, only certified measures appear in the Operating Budget Book.

	Certified	Reported, Not Certified	Not Reported
Number of Programs:	33%	50%	17%
Program Budget Dollars:	20%	51%	29%

# 33 Codes Administration-At a Glance



**Code Enforcement Notification Line of Business** - The purpose of the Code Enforcement Notification Line of Business is to provide notice and information products to code violators so that violations can be corrected.

## Code Enforcement Notification Program

The purpose of the Code Enforcement Notification Program is to provide notice and information products to code violators so they can correct violations and avoid penalties.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$751,000	\$1,115,664	\$759,600	...	\$759,600
<b>FTEs:</b> GSD General Fund	11.25	11.25	11.25	...	11.25
<b>Results</b>					
Percentage of newly issued code violations corrected	NA	NC	80%	78%	80%

**Construction/Land Use Line of Business** - The purpose of the Construction/Land Use Line of Business is to provide licensing and permitting products to applicants (property owners, contractors, tenants) so they can proceed to do business in Davidson County in a timely manner.

## Construction/Land Use Program

The purpose of the Construction/Land Use Program is to provide licensing and permitting products to applicants (property owners, contractors, tenants) so they can proceed to do business in Davidson County in a timely manner.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** In the current year, Nashville experienced its greatest construction year ever, in terms of dollars of construction costs, of some \$1.9 billion dollars of building permits issued.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$1,116,400	\$1,019,650	\$1,204,600	...	\$1,204,600
<b>FTEs:</b> GSD General Fund	15.45	15.45	15.45	...	15.45
<b>Results</b>					
Percentage of construction/land use permits issued in a timely manner	NA	89.6%	90%	88%	90%

# 33 Codes Administration-At a Glance



**Better Neighborhoods Line of Business** - The purpose of the Better Neighborhoods Line of Business is to provide property standards and zoning inspection products to neighborhood residents so they can experience a better place to live, work and play.

## Better Neighborhoods Program

The purpose of the Better Neighborhoods Program is to provide property standards and zoning inspection products to neighborhood residents so they can experience a better place to live, work and play.

## Results Narrative

**Proposed Change in Funding:** \$(2,900)

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No major change in performance is expected for FY 08.

**Other:** The proposed budget reflects a reallocation of telecommunication charges for cell phones that appear in the Building Safety program.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$964,300	\$880,737	\$1,130,700	...	\$1,127,800
<b>FTEs:</b> GSD General Fund	12.50	12.50	10.50	...	10.50

## Results

Percentage change in substandard properties brought into compliance as a direct result of departmental intervention

NA	NC	57%	64%	64%
----	----	-----	-----	-----

**Building Safety Line of Business** - The purpose of the Building Safety Line of Business is to provide building, plumbing, electrical, mechanical inspections and plan review products to building owners and contractors so residents and visitors to Nashville can experience Code compliant buildings.

## Building Safety Program

The purpose of the Building Safety Program is to provide building, plumbing, electrical, mechanical inspections and plan review products to building owners and contractors so residents and visitors to Nashville can experience Code compliant buildings.

## Results Narrative

**Proposed Change in Funding:** \$14,100

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY 08.

**Other:** In the past year, this program has supported 33,228 building inspections, 56,368 electrical inspections, and 27,010 plumbing inspections. This proposed change was a Maximus audit recommendation which will allow for facilitated communications between inspectors and customers and/or administrative staff.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$2,049,500	\$2,059,679	\$2,173,700	...	\$2,187,800
<b>FTEs:</b> GSD General Fund	33.45	33.45	33.45	...	33.45

## Results

Percentage of building projects obtaining a Use and Occupancy letter indicating all required inspections performed and approved

NA	NR	NR	NR	NR
----	----	----	----	----

# 33 Codes Administration-At a Glance



**Information Services Line of Business** – The purpose of the Information Services Line of Business is to provide information, instruction, and support products to boards, public officials and the general public so they can have the information they are seeking in a timely manner.

## Board Support Services Program

The purpose of the Board Support Services Program is to provide case preparation and presentation products to six appeal boards so they can have timely and accurate information.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected in FY 08.

**Other:** Number of appeal cases should increase by approximately 10% due to additional appeals as a result of the anticipated adoption by Metro Council of new standard codes for the city.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$274,500	\$143,491	\$212,900	...	\$212,900
<b>FTEs:</b> GSD General Fund	2.60	2.60	2.60	...	2.60

## Results

Percentage of board members that have accurate information in a timely manner

NA	99%	96%	97%	98%
----	-----	-----	-----	-----

## Information Sharing Program

The purpose of the Information Sharing Program is to provide reporting, reference and consultation products to public officials and individuals seeking information so they can have their service requests addressed in a timely manner.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected in FY 08.

**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$1,798,900	\$1,377,408	\$1,520,400	...	\$1,520,400
<b>FTEs:</b> GSD General Fund	23.70	23.70	23.70	...	23.70

## Results

Percentage of customers who get their service requests addressed in a timely manner

NA	NC	61%	58%	60%
----	----	-----	-----	-----

# 33 Codes Administration-At a Glance



**Administrative Line of Business** – The purpose of the Administrative Line of Business is to provide administrative support service products to the Codes Department so it can efficiently and effectively deliver results for customers.

## Administrative Program

The purpose of the Administrative Program is to provide administrative support service products to the Codes Department so it can efficiently and effectively deliver results for customers.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$647,900	\$666,501	\$1,095,600	...	\$1,095,600
<b>FTEs:</b> GSD General Fund	3.05	3.05	3.05	...	3.05

## Results

### Executive Leadership:

Percentage of departmental key results achieved NA NR NR NR NR

### Human Resources:

Percentage employee turnover NA 2% 4% 2% 3%

### Finance:

Percentage of budget variance NA 4.6% 4% 4% 3%

### Procurement:

Percentage of department purchases made via purchasing card NA NR 30% 10% 15%

## Non-allocated Financial Transactions Program

This program represents adjustments related to safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY 08. For a detailed description, see the Budget Change and Results Highlights page.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	NA		\$0	...	\$375,300

# 33 Codes Administration-Financial



## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	6,170,400	5,902,114	6,661,500	6,884,500
<b>OTHER SERVICES:</b>				
Utilities	0	0	0	0
Professional and Purchased Services	243,000	101,225	154,800	154,800
Travel, Tuition, and Dues	11,700	26,601	11,700	11,700
Communications	50,900	48,547	62,700	81,700
Repairs and Maintenance Services	9,100	8,199	9,100	9,100
Internal Service Fees	1,073,900	1,007,010	843,200	969,800
<b>TOTAL OTHER SERVICES</b>	<b>1,388,600</b>	<b>1,191,582</b>	<b>1,081,500</b>	<b>1,227,100</b>
Other Expense	43,500	141,363	354,500	372,400
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>7,602,500</b>	<b>7,235,059</b>	<b>8,097,500</b>	<b>8,484,000</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>28,071</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>7,602,500</b>	<b>7,263,130</b>	<b>8,097,500</b>	<b>8,284,000</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	879,800	1,016,484	906,000	906,000
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>879,800</b>	<b>1,016,484</b>	<b>906,000</b>	<b>906,000</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	8,645,200	10,464,950	9,864,200	9,864,200
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>8,645,200</b>	<b>10,464,950</b>	<b>9,864,200</b>	<b>9,864,200</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>9,525,000</b>	<b>11,481,434</b>	<b>10,770,200</b>	<b>10,770,200</b>

# 33 Codes Administration-Financial



## Special Purpose Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	0	0	0	0
<b>OTHER SERVICES:</b>				
Utilities	0	0	0	0
Professional and Purchased Services	135,000	84,185	154,800	154,800
Travel, Tuition, and Dues	0	0	0	0
Communications	0	0	0	0
Repairs and Maintenance Services	0	0	0	0
Internal Service Fees	0	0	0	0
<b>TOTAL OTHER SERVICES</b>	<b>135,000</b>	<b>84,185</b>	<b>154,800</b>	<b>154,800</b>
Other Expense	0	8,216	0	0
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>135,000</b>	<b>92,402</b>	<b>154,800</b>	<b>154,800</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>135,000</b>	<b>92,402</b>	<b>154,800</b>	<b>154,800</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	105,000	74,950	54,800	54,800
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>105,000</b>	<b>74,950</b>	<b>54,800</b>	<b>54,800</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>30,000</b>	<b>30,000</b>	<b>100,000</b>	<b>100,000</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>135,000</b>	<b>104,950</b>	<b>154,800</b>	<b>154,800</b>



# 33 Codes Administration-Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2006</u>		<u>FY 2007</u>		<u>FY 2008</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Admin Spec	07720	SR1100	2	2.00	2	2.00	2	2.00
Admin Svcs Officer 3	07244	SR1000	1	1.00	1	1.00	1	1.00
Bldg Inspection Chief	06811	SR1200	1	1.00	1	1.00	1	1.00
Bldg Inspector 1	06810	SR0900	8	8.00	8	8.00	8	8.00
Bldg Inspector 2	07254	SR1000	5	5.00	5	5.00	5	5.00
Codes Admin Asst Dir	07081	SR1500	3	3.00	3	3.00	3	3.00
Codes Admin Dir	01540	DPO200	1	1.00	1	1.00	1	1.00
Compliance Inspector 3	07733	SR1000	1	1.00	1	1.00	1	1.00
Cust Svc Supv	06598	SR1000	3	3.00	3	3.00	3	3.00
Electrical Inspection Chief	06822	SR1200	1	1.00	1	1.00	1	1.00
Electrical Inspector 1	06821	SR0900	2	2.00	2	2.00	2	2.00
Electrical Inspector 2	07290	SR1000	6	6.00	6	6.00	6	6.00
Mech/Gas Inspection Chief	06912	SR1200	1	1.00	1	1.00	1	1.00
Mech/Gas Inspector 1	06910	SR0900	5	5.00	5	5.00	5	5.00
Mech/Gas Inspector 2	07331	SR1000	2	2.00	2	2.00	2	2.00
Metropolitan Zoning Admin	06738	SR1500	1	1.00	1	1.00	1	1.00
Office Support Rep 2	10121	SR0500	2	2.00	2	2.00	2	2.00
Office Support Rep 3	10122	SR0600	14	14.00	14	14.00	14	14.00
Office Support Spec 1	10123	SR0700	2	2.00	2	2.00	2	2.00
Plans Examiner 2	04702	SR1200	4	4.00	4	4.00	4	4.00
Plans Examiner Chief	06141	SR1300	1	1.00	1	1.00	1	1.00
Plumbing Inspection Chief	06870	SR1200	1	1.00	1	1.00	1	1.00
Plumbing Inspector 1	06868	SR0900	1	1.00	1	1.00	1	1.00
Plumbing Inspector 2	07348	SR1000	6	6.00	6	6.00	6	6.00
Program Supv	07381	SR1000	1	1.00	1	1.00	1	1.00
Property Stan Insp 1	06922	SR0900	12	12.00	10	10.00	10	10.00
Property Stand Insp 2	07422	SR1000	5	5.00	5	5.00	5	5.00
Property Standards Insp Chief	06542	SR1200	3	3.00	3	3.00	3	3.00
Urban Forester	06902	SR1100	1	1.00	1	1.00	1	1.00
Zoning Examination Chief	07230	SR1200	1	1.00	1	1.00	1	1.00
Zoning Examiner	07421	SR1100	5	5.00	5	5.00	5	5.00
<b>Total Positions &amp; FTE</b>			<b>102</b>	<b>102.00</b>	<b>100</b>	<b>100.00</b>	<b>100</b>	<b>100.00</b>
<b>Department Totals</b>			<b>102</b>	<b>102.00</b>	<b>100</b>	<b>100.00</b>	<b>100</b>	<b>100.00</b>

# 34 Beer Permit Board-At a Glance



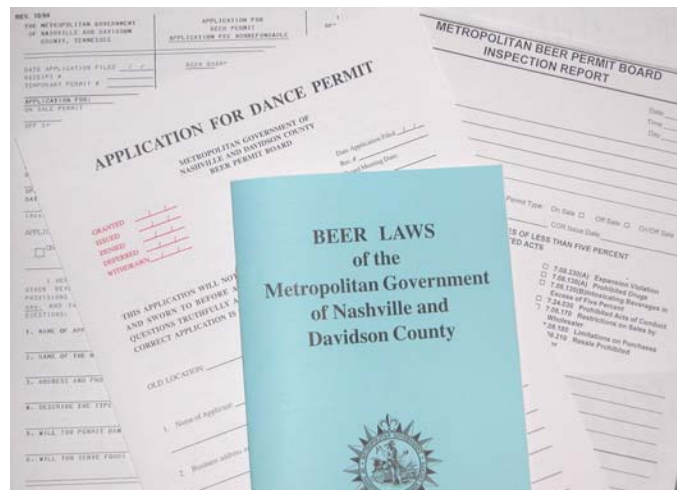
Budget Summary		2005-06	2006-07	2007-08
<b>Budget Summary</b>	<b>Expenditures and Transfers:</b>			
	GSD General Fund	\$379,700	\$398,200	\$418,200
	<b>Total Expenditures and Transfers</b>	<b>\$379,700</b>	<b>\$398,200</b>	<b>\$418,200</b>
	<b>Revenues and Transfers:</b>			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 0	\$ 300	\$ 300
	Other Governments and Agencies	0	0	0
	Other Program Revenue	0	0	0
	<b>Total Program Revenue</b>	<b>\$ 0</b>	<b>\$ 300</b>	<b>\$ 300</b>
	Non-program Revenue	400,000	403,500	353,500
	Transfers From Other Funds and Units	0	0	0
<b>Total Revenues</b>	<b>\$400,000</b>	<b>\$403,800</b>	<b>\$353,800</b>	
<b>Positions</b>	Total Budgeted Positions	5	4	4
<b>Contacts</b>	Executive Director: Jackie Eslick	email: jackie.eslick@nashville.gov		
	222 3 <sup>rd</sup> Avenue North, Suite 450 37201	Phone: 862-6750 FAX: 862-6754		

## Line of Business and Program

**Permit Application**  
Permit Application

**Inspection**  
Inspection

**Administrative**  
Non-allocated Financial Transactions



# 34 Beer Permit Board-At a Glance



<p><b>Mission</b></p>	<p>The mission of the Metropolitan Beer Permit Board is to provide licensing, control and regulatory products to applicants and permit holders so they can operate within full compliance regarding public dance laws and the transportation, storage, sale, possession and manufacture of beer with not more than 5% alcoholic content by weight.</p>
<p><b>Goals</b></p>	<p>By the year 200X, Beer Board clientele will experience a more user-friendly and efficient application process, as evidenced by:</p> <ul style="list-style-type: none"> <li>• Customers will experience a more streamlined application process including more simplified application documents and a specified, designated time to submit applications and receive information</li> <li>• Customers will be able to access Beer Board documents and permit applications on the web</li> <li>• Customers will have the option to pay fees with a credit card</li> </ul> <p>By the year of 200X, effective regulation of state legislation and local laws will be evidenced by:</p> <ul style="list-style-type: none"> <li>• ___% increase in community partnerships between the Metropolitan Beer Board and other regulatory/policing agencies</li> </ul> <p><b><i>NOTE: The Beer Board is gathering baseline data and goal targets will be set for FY09. The Beer Board's Strategic Business Plan – Its Mission, Goals, and Programs as listed here – are pending.</i></b></p>

## Budget Change and Result Highlights FY 2008

Recommendation		Result
<b>Safety &amp; Risk Management Premiums</b>	\$ 4,100	Coverage of safety and risk management premiums and activities
<b>Nonallocated Financial Transactions</b>		
Pay Plan/Fringe Amounts	10,400	Supports the hiring and retention of a qualified workforce
Finance Charge	(1,100)	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing
Human Resources Charge	200	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	4,400	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance & Security Charge	2,700	Delivery of facility maintenance and associated security functions
Shared Business Office Charge	100	Delivery of administrative support functions
Metro Payment Services Charge	(300)	Delivery of centralized payment services
Customer Call Center Charge	300	Telephone access to information for Metro employees, the residents of Nashville, and other callers

# 34 Beer Permit Board-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result
Fleet Management Charge	\$ (1,500)	Delivery of fleet management, fuel services, and maintenance functions
Postal Service Charge	100	Delivery of mail across the Metropolitan Government
Radio Service Charge	400	Delivery of radio infrastructure support and radio installation and maintenance
Surplus Property Charge		Handling and disposition of surplus property
Internal Audit Charge	200	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
TOTAL	\$ 20,000	

# 34 Beer Permit Board-At a Glance



**Permit Application Line of Business** – The purpose of the Permit Application Line of Business is to provide permitting and instructional products to applicants so they can better understand the rules, regulations and Beer laws and ultimately obtain a permit.

## Permit Application Program

The purpose of the Permit Application Program is to provide permitting and instructional products to applicants so they can better understand the rules, regulations and Beer laws and ultimately obtain a permit.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY08.

**Other:** With current funding, the workload generated by this office cannot be performed by one person. Office hours will be necessary for inspectors, resulting in fewer inspections being performed. In addition, we will be forced to set specific hours for accepting and processing applications.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...	...	\$238,400	...	\$238,400
<b>FTEs:</b> GSD General Fund	...	...	2.25	...	2.25
<b>Results</b>					
Percentage of customers passing initial inspection	NA	NA	NA	NA	NA

**Inspection Line of Business** – The purpose of the Inspection Line of Business is to provide enforcement products to applicants and permit holders so they can operate in accordance with state and local laws and the rules and regulations of the Metropolitan Beer Permit Board.

## Inspection Program

The purpose of the Inspection Program is to provide enforcement products to applicants and permit holders so they can operate in accordance with state and local laws and the rules and regulations of the Metropolitan Beer Permit Board.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY08.

**Other:** With current funding, the workload generated by this office cannot be performed by one person. It will be necessary to reduce regular inspection schedules, resulting in fewer locations being brought into compliance, which negatively affects revenue.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...	...	\$159,800	...	\$159,800
<b>FTEs:</b> GSD General Fund	...	...	1.75	...	1.75
<b>Results</b>					
Percentage of violations corrected	NA	NA	NA	NA	NA

# 34 Beer Permit Board-At a Glance



**Administrative Line of Business** - The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

### Non-allocated Financial Transactions Program

This program represents adjustments related to safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY 08. For a detailed description, see the Budget Change and Results Highlights page.

Program Budget & Performance Summary	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...			...	\$20,000

# 34 Beer Permit Board-Financial



## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	292,800	250,280	275,600	286,000
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	200	130	0	0
Travel, Tuition, and Dues	0	200	200	200
Communications	3,600	3,252	3,600	3,600
Repairs and Maintenance Services	1,000	128	1,000	1,000
Internal Service Fees	76,100	69,161	80,500	86,000
<b>TOTAL OTHER SERVICES</b>	<b>80,900</b>	<b>72,871</b>	<b>85,300</b>	<b>90,800</b>
Other Expense	6,000	9,457	37,300	41,400
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>379,700</b>	<b>332,608</b>	<b>398,200</b>	<b>418,200</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>379,700</b>	<b>332,608</b>	<b>398,200</b>	<b>418,200</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	368	300	300
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>0</b>	<b>368</b>	<b>300</b>	<b>300</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	234,000	267,028	237,500	237,500
Fines, Forfeits, & Penalties	166,000	53,250	166,000	116,000
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>400,000</b>	<b>320,278</b>	<b>403,500</b>	<b>353,500</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>400,000</b>	<b>320,646</b>	<b>403,800</b>	<b>353,800</b>

# 34 Beer Permit Board-Financial



	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Beer Permit Board-Exec Dir	06907	DP0100	1	1.00	1	1.00	1	1.00
Beer Permit Inspector 2	07723	SR0900	2	2.00	2	2.00	2	2.00
Office Support Rep 3	10122	SR0600	1	1.00	0	0.00	0	0.00
Office Support Spec 1	10123	SR0700	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>5</b>	<b>5.00</b>	<b>4</b>	<b>4.00</b>	<b>4</b>	<b>4.00</b>
<b>Department Totals</b>			<b>5</b>	<b>5.00</b>	<b>4</b>	<b>4.00</b>	<b>4</b>	<b>4.00</b>



# 35 Agricultural Extension Serv-At a Glance



Budget Summary		<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
	<b>Expenditures and Transfers:</b>			
	GSD General Fund	\$378,400	\$386,300	\$396,300
	<b>Total Expenditures and Transfers</b>	<u>\$378,400</u>	<u>\$386,300</u>	<u>\$396,300</u>
	<b>Revenues and Transfers:</b>			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0
	Other Governments and Agencies	0	0	0
	Other Program Revenue	0	0	0
	<b>Total Program Revenue</b>	\$ 0	\$ 0	\$ 0
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	0	0	0
	<b>Total Revenues</b>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<b>Positions</b>	Total Budgeted Positions	9	9	10
<b>Contacts</b>	Extension Director: George Killgore      email: george.killgore@nashville.gov  800 Second Avenue North, Suite 3 Nashville, TN 37201-1083      Phone: 862-5995      FAX: 862-5998			

## Line of Business and Program

**Family and Consumer Sciences**  
Family and Consumer Sciences

**4-H/Youth Development**  
4-H/Youth Development

**Agriculture/Horticulture**  
Agriculture/Horticulture

**Administrative**  
Non-allocated Financial Transactions



Master Gardener judging a community club garden

<p><b>Mission</b></p>	<p>The mission of the Agriculture Extension Service is to provide educational products to the people of Davidson County where they live and work so they can be better informed about:</p> <ul style="list-style-type: none"> <li>▪ Agriculture</li> <li>▪ Family and Consumer Sciences</li> <li>▪ Community Resource Development</li> <li>▪ 4-H Urban Youth Development</li> </ul> <p>in their communities through an educational process that uses research-based information to address issues and needs.</p>
<p><b>Goals</b></p>	<p>By the year 20XX, Master Gardener educational classes will continue to increase the knowledge and skills of gardeners in Davidson County, as evidenced by:</p> <ul style="list-style-type: none"> <li>• ___% increase in Master Gardeners who report they have increased their skill level in specific areas as result of the program.</li> <li>• ___% increase in Master Gardeners who identified at least one recommended gardening practice they adopted/plan to adopt as a result of the training program.</li> </ul> <p>By the year 20XX, Pesticide Safety Education Programs will continue to increase the knowledge and skills of commercial pesticide applicators, as evidenced by:</p> <ul style="list-style-type: none"> <li>• ___% clients using the services of the Plant and Pest Diagnostic Center, thus increasing clients using recommended disease control practices.</li> <li>• ___% professionals certified as Commercial Applicators thus increasing the number able to purchase and use restricted-use pesticides safety to control pests incorporated with Integrated Pest Management practices.</li> </ul> <p>By the year 20XX, customers of the Agricultural Extension will experience an increase in knowledge and skills as represented by:</p> <ul style="list-style-type: none"> <li>▪ In the Tennessee Saves program ___% participants initiated or increased savings an average of \$___ per month.</li> <li>• In the Tennessee Saves program ___% participants kept a record of spending.</li> <li>• In the Tennessee Shapes Up program ___% participants increased consumption of fruits.</li> <li>• In the Tennessee Shapes Up program ___% participants increase consumption of vegetables.</li> <li>• In the 4-H Urban Youth Development program ___% of youth will improve their communication skills.</li> <li>• In the 4-H Urban Youth Development program ___% of youth will improve their decision making skills.</li> </ul> <p>By the year 20XX, people in Davidson County will be more informed about the educational services and products provided by the Agricultural Extension as evidenced by:</p> <ul style="list-style-type: none"> <li>▪ ___% increase in new registrations for classes offered.</li> <li>▪ ___% increase in phone contacts and site visits pertaining to agricultural issues.</li> </ul> <p><b>NOTE: The Agricultural Extension is gathering baseline data and goal targets will be set for FY09. The Agricultural Extension's Strategic Business Plan – Its Mission, Goals, and Programs as listed here – are pending.</b></p>

# 35 Agricultural Extension Serv-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation	Result	
<b>Agriculture/Horticulture Program</b>		
Salary reduction	\$(5,000)	No impact on performance
FTE Adjustment	0 0.5 FTE	Position adjustment with no fiscal impact
<b>Nonallocated Financial Transactions</b>		
Pay Plan/Fringe Amounts	6,600	Supports the hiring and retention of a qualified workforce
Finance Charge	(1,700)	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing
Human Resources Charge	100	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	5,700	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance & Security Charge	4,000	Delivery of facility maintenance and associated security functions
Shared Business Office Charge	200	Delivery of administrative support functions
Metro Payment Services Charge	(200)	Delivery of centralized payment services
Customer Call Center Charge	100	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Internal Audit Charge	200	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
TOTAL	\$10,000 0.5 FTE	

# 35 Agricultural Extension Serv-At a Glance



**Family and Consumer Sciences Line of Business** – The purpose of the Family and Consumer Sciences Line of Business is to provide financial and nutritional educational products to individuals and families so they can increase personal wealth and improve their health.

## Family and Consumer Sciences Program

The purpose of the Family and Consumer Sciences Program is to provide financial and nutritional educational products to individuals and families so they can increase personal wealth and improve their health.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY08.

**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...	...	\$101,400	...	\$101,400
<b>FTEs:</b> GSD General Fund	...	...	2.5	...	2.5

## Results

Percentage of participants who establish and adhere to a savings plan for 1 year and report eating an increased amount of fruits and vegetables for one year

NA NA NA NA NA

**Agriculture/Horticulture Line of Business** – The purpose of Agriculture/Horticulture Line of Business is to provide gardening and horticulture educational products to customers so they can increase gardening production and horticultural job skills.

## Agriculture/Horticulture Program

The purpose of the Agriculture/Horticulture Program is to provide gardening and horticultural education products to customers so they increase gardening production and horticultural job skills.

## Results Narrative

**Proposed Change in Funding:** \$(5,000)

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY08.

**Other:** The proposed reduction would reduce a seasonal temporary position by \$5,000.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...	...	\$117,900	...	\$112,900
<b>FTEs:</b> GSD General Fund	...	...	2.85	...	2.85

## Results

Percentage of customers who adopt recommended gardening practices and are trained as commercial pest applicators

NA NA NA NA NA

# 35 Agricultural Extension Serv-At a Glance



**4-H/Youth Development Line of Business** – . The purpose of the 4-H/Youth Development Line of Business is to provide life skills training to youth so they can develop career decision making skills.

## 4-H/Youth Development Program

The purpose of the 4-H/Youth Development Program is to provide life skills training to youth so they can develop career decision making skills.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY08.

**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...	...	\$167,000	...	\$167,000
<b>FTEs:</b> GSD General Fund	...	...	4.15	...	4.15
<b>Results</b> Percentage of participants who improve their communications and career decision making skills	NA	NA	NA	NA	NA

**Administrative Line of Business** - The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

## Non-allocated Financial Transactions Program

This program represents adjustments related to safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY 08. For a detailed description, see the Budget Change and Results Highlights page.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...	...	\$0	...	\$15,000

# 35 Agricultural Extension Serv-Financial



## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	289,200	246,642	294,800	296,400
<b>OTHER SERVICES:</b>				
Utilities	0	0	0	0
Professional and Purchased Services	100	30	0	0
Travel, Tuition, and Dues	2,600	1,910	1,500	1,500
Communications	300	280	100	100
Repairs and Maintenance Services	1,400	767	200	200
Internal Service Fees	67,500	62,085	71,600	80,000
<b>TOTAL OTHER SERVICES</b>	<b>71,900</b>	<b>65,073</b>	<b>73,400</b>	<b>81,800</b>
Other Expense	3,600	10,000	2,300	2,300
Pension, Annuity, Debt, & Other Costs	13,700	12,930	15,800	15,800
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>378,400</b>	<b>334,645</b>	<b>386,300</b>	<b>396,300</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>378,400</b>	<b>334,645</b>	<b>386,300</b>	<b>396,300</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	0	0	0
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# 35 Agricultural Extension Serv-Financial



	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Extension Agent 1	00240	SR0200	2	2.00	3	3.00	3	3.00
Extension Agent 2	02410	SR0300	2	2.00	2	2.00	2	2.00
Extension Agent 3	00090	SR0600	3	3.00	2	2.00	2	2.00
Extension Director	01967	SR0800	1	1.00	1	1.00	1	1.00
Office Support Rep 1	10120	SR0400	1	1.00	1	1.00	1	1.00
Temporary Office Worker	09715		0	0.00	0	0.00	1	0.50
<b>Total Positions &amp; FTE</b>			<b>9</b>	<b>9.00</b>	<b>9</b>	<b>9.00</b>	<b>10</b>	<b>9.50</b>
<b>Department Totals</b>			<b>9</b>	<b>9.00</b>	<b>9</b>	<b>9.00</b>	<b>10</b>	<b>9.50</b>





<b>Mission</b>	The mission of the Davidson County Soil Conservation District is to provide conservation planning, education, information and technical assistance products to landowners, groups and units of government so they can enhance and benefit from the proper management of natural resources.
<b>Goals</b>	<p>By 20XX, Davidson County residents and visitors will experience improved water quality in Davidson County streams as evidenced by:</p> <ul style="list-style-type: none"> <li>• ____% decrease in 303D designated streams</li> <li>• ____% decrease in sedimentation</li> <li>• ____% increase in stream bank protection projects</li> <li>• ____% watersheds evaluated that maintained or improved baseline levels of the Environmental Integrity Index (water, sediment and recreational quality, aquatic habitat and physical integrity levels)</li> </ul> <p>By 20XX, Soil Conservation District customers will be aware and have the information and/or resources to better manage their natural resources as evidenced by:</p> <ul style="list-style-type: none"> <li>• ____% increase in requests for service</li> <li>• ____% of customers who say they have the information and/or resources necessary to better manage their natural resources</li> <li>• ____% of students who say they know more about natural resource conservation as a result of attending a classroom informational session</li> </ul> <p>By 20XX, Davidson County will experience growth that incorporates proper natural resource management (aesthetics, etc.) as evidenced by:</p> <ul style="list-style-type: none"> <li>• ____% increase in developers who utilize mapping products to plan new developments</li> <li>• ____% increase in value of property in comparison to like cities</li> </ul> <p><b>NOTE: Soil and Water Conservation is gathering baseline data and goal targets will be set for FY09. Soil and Water Conservation's Strategic Business Plan – Its Mission, Goals, and Programs as listed here – are pending.</b></p>

### Budget Change and Result Highlights FY 2008

Recommendation		Result
<b>Safety &amp; Risk Management Premiums</b>	\$1,400	Coverage of safety and risk management premiums and activities
<b>Nonallocated Financial Transactions</b>		
Pay Plan/Fringe Amounts	2,500	Supports the hiring and retention of a qualified workforce
Finance Charge	(700)	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing
Human Resources Charge	100	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	1,400	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance & Security Charge	5,700	Delivery of facility maintenance and associated security functions

# 36 Soil and Water Conservation-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result
Shared Business Office Charge	\$ 100	Delivery of administrative support functions
Metro Payment Services Charge	(100)	Delivery of centralized payment services
TOTAL	\$10,400	

# 36 Soil and Water Conservation-At a Glance



**Watershed Conservation Line of Business** – The purpose of Watershed Conservation Line of Business is to provide regional conservation, resource and land use information products to landowners, developers and public agencies so they can conduct business in a way that maintains or improves the watershed.

## Watershed Conservation Program

The purpose of the Watershed Conservation Program is to provide regional conservation, resource and land use information products to landowners, developers and public agencies so they can conduct business in a way that maintains or improves the watershed).

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY 08.

**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...	...	\$41,900	...	\$41,900
<b>FTEs:</b> GSD General Fund	...	...	0.34	...	0.34

## Results

Percentage of watersheds evaluated that maintained or improved baseline levels of the Environmental Integrity Index (water, sediment and recreational quality, aquatic habitat and physical integrity levels).

NA NA NA NA NA

**Technical Services Line of Business** – The purpose of the Technical Services Line of Business is to provide cost-share partnership and land/water management planning products to Landowners so they can institute best management practices in natural resource conservation.

## Technical Services Program

The purpose of the Technical Services Program is to provide cost-share partnership and land/water management planning products to Landowners so they can institute best management practices in natural resource conservation.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY 08.

**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...	...	\$37,200	...	\$37,200
<b>FTEs:</b> GSD General Fund	...	...	0.33	...	0.33

## Results

Percentage change in best-management-practices implemented

NA NA NA NA NA

# 36 Soil and Water Conservation-At a Glance



**Educational Services Line of Business** – The purpose of the Educational Services Line of Business is to provide information and training products to students, businesses and the general public so they can make better decisions regarding the conservation of Natural Resources.

## Educational Services Program

The purpose of the Educational Services Program is to provide information and training products to students, businesses and the general public so they can make better decisions regarding the conservation of natural resources.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY 08.

**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...	...	\$37,600	...	\$37,600
<b>FTEs:</b> GSD General Fund	...	...	0.33	...	0.33

## Results

Percentage of participants who say they have the information to make better decisions regarding the conservation of natural resources

	2006	2006	2007	2007	2008
	NA	NA	NA	NA	NA

**Administrative Line of Business** - The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

## Non-allocated Financial Transactions Program

This program represents adjustments related to safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY 08. For a detailed description, see the Budget Change and Results Highlights page.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...	...	\$0	...	\$10,400

# 36 Soil and Water Conservation-Financial



## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	59,000	48,942	60,100	62,600
<b>OTHER SERVICES:</b>				
Utilities	0	0	0	0
Professional and Purchased Services	0	0	0	0
Travel, Tuition, and Dues	7,300	5,970	7,300	7,300
Communications	0	163	0	0
Repairs and Maintenance Services	0	0	0	0
Internal Service Fees	28,900	26,877	38,300	44,800
<b>TOTAL OTHER SERVICES</b>	<b>36,200</b>	<b>33,009</b>	<b>45,600</b>	<b>52,100</b>
Other Expense	800	5,226	11,000	12,400
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>96,000</b>	<b>87,177</b>	<b>116,700</b>	<b>127,100</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>96,000</b>	<b>87,177</b>	<b>116,700</b>	<b>127,100</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	0	0	0
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# 36 Soil and Water Conservation-Financial



<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008		
		<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	
<b>GSD General 10101</b>								
Admin Asst	07241 SR0900	1	1.00	1	1.00	1	1.00	
<b>Total Positions &amp; FTE</b>		<b>1</b>	<b>1.00</b>	<b>1</b>	<b>1.00</b>	<b>1</b>	<b>1.00</b>	
<b>Department Totals</b>		<b>1</b>	<b>1.00</b>	<b>1</b>	<b>1.00</b>	<b>1</b>	<b>1.00</b>	

# 45 Transportation Licensing Commission-At a Glance



Budget Summary		2004-05	2005-06	2006-07
	<b>Expenditures and Transfers:</b>			
	GSD General Fund	\$320,300	\$376,500	\$402,700
	Special Purpose Fund	0	0	0
	<b>Total Expenditures and Transfers</b>	<b>\$320,300</b>	<b>\$376,500</b>	<b>\$402,700</b>
	<b>Revenues and Transfers:</b>			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0
	Other Governments and Agencies	0	0	0
	Other Program Revenue	0	0	0
	<b>Total Program Revenue</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
	Non-program Revenue	\$178,000	\$190,600	\$219,000
	Transfers From Other Funds and Units	0	0	0
	<b>Total Revenues</b>	<b>\$178,000</b>	<b>\$190,600</b>	<b>\$219,000</b>
<b>Positions</b>	Total Budgeted Positions	4	4	4
<b>Contacts</b>	Transportation Licensing Director: Brian McQuiston      email: brian.mcquiston@nashville.gov 1417 Murfreesboro Road, PO Box 196300 37219-6300      Phone: 862-6777      FAX: 862-6765			

## Line of Business and Program

**Enforcement**  
Enforcement

**Inspection**  
Inspection

**Permitting**  
Permitting

**Administrative**  
Non-allocated Financial Transactions



# 45 Transportation Licensing Commission-At a Glance



<b>Mission</b>	The mission of the Transportation Licensing Commission is to provide permitting, inspection and enforcement products to wrecker and passenger vehicle for hire industries operating in Nashville/Davidson County so they can safely transport vehicles and the general public.
<b>Goals</b>	<p>By 2010, residents and visitors to Davidson County will experience a consistency of standards in regards to passenger vehicle for hire (PVH) as measured by:</p> <ul style="list-style-type: none"> <li>• The development of regulation for additional sectors of the PVH industry.</li> <li>• 90% of PVH companies under regulation</li> <li>• 20% of industries regulated at national average in terms of rates charged to customers</li> <li>• 95% of PVH drivers who are permitted</li> </ul> <p>By 2010, regulated industries, residents and visitors to Davidson County will experience an efficient and well-run organization as measured by:</p> <ul style="list-style-type: none"> <li>• 95% of inspections completed in a timely manner</li> <li>• 35% of passenger vehicles for hire spot-checked on a weekly basis</li> <li>• 95% of companies and vehicles verified with required insurance coverage</li> <li>• 100% of driver applicants completing background checks within a two-year period</li> <li>• 90% of complaints resolved within sixty days</li> </ul> <p>By 2009, downtown passengers using taxicabs will be picked up and dropped in an effective manner as evidenced by:</p> <ul style="list-style-type: none"> <li>• 95% of passengers who say they were picked up and/or dropped off within 50 feet of their desired address</li> <li>• N/A% of available curb spaces in the downtown Nashville area accessible to passenger vehicles for hire.</li> </ul>

## Budget Change and Result Highlights FY 2008

Recommendation		Result
<b>Enforcement Program</b>		
Cellular Phone for Inspector	\$ 300	Improve communications during on-site visits and while on patrol
Professional Organization membership fees and conference participation	600	Improve access to information with other municipal/county regulators
<b>Permitting Program</b>		
Increase in Taxicab driver applications	7,700	Increased estimate of taxicab driver applications from 237.5 to 375 based on current year applications
Expansion of Wrecker Driver Background	4,000	Improved background checks of criminal conviction records



# 45 Transportation Licensing Commission-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result
Parking fees for Commission Hearings	\$ 1,000	Reimbursable parking for Commissioners
Professional Organization membership fees and conference participation	800	Improve access to information with other municipal/county regulators
Increase for office supplies	300	Expect continued increase in number of applicants, record-keeping and production requirements.
<b>Nonallocated Financial Transactions</b>		
Pay Plan/Fringe Amounts	11,200	Supports the hiring and retention of a qualified workforce
Finance Charge	(700)	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing
Human Resources Charge	(500)	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	4,900	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance & Security Charge	3,000	Delivery of facility maintenance and associated security functions
Shared Business Office Charge	(700)	Delivery of administrative support functions
Metro Payment Services Charge	600	Delivery of centralized payment services
Customer Call Center Charge	400	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Fleet Management Charge	(900)	Delivery of fleet management, fuel services, and maintenance functions
Postal Service Charge	300	Delivery of mail across the Metropolitan Government
Radio Service Charge	700	Delivery of radio infrastructure support and radio installation and maintenance
Internal Audit Charge	200	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
FY07 Non-Recurring Supplemental Funding Appropriation	(7,000)	
TOTAL	\$ 26,200	

# 45 Transportation Licensing Commission-At a Glance



**Enforcement Line of Business** - The purpose of the Enforcement Line of Business is to provide complaint resolution products to the general public so they can have their complaints resolved in a timely manner.

## Enforcement Program

The purpose of the Enforcement Program is to provide complaint resolution products to the general public so they can have their complaints resolved in a timely manner.

## Results Narrative

**Proposed Change in Funding:** \$900

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY08.

**Other:** Expect to improve access/sharing of information with other municipal/county regulators. Expect improved efficiency by enabling communications while inspector is conducting on-site visits or on patrol.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$188,300		\$194,300	...	\$195,200
<b>FTEs:</b> GSD General Fund	2.3		2.3	...	2.3
<b>Results</b>					
Percentage of complaints resolved within sixty days	NA	NA	NA	63.41%	80%

**Inspection Line of Business** - The purpose of the Inspection Line of Business is to provide vehicle inspection products to vehicle owners, in order to promote public safety by assuring that regulated passenger vehicles for hire (PVH) meet the inspection standards necessary to transport the general public.

## Inspection Program

The purpose of the Inspection Program is to provide vehicle inspection products to vehicle owners, in order to promote public safety by assuring that regulated passenger vehicles for hire (PVH) meet the inspection standards necessary to transport the general public.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY08.

**Other:** Current funding is necessary to guarantee that the program retains the capability to assure that licensed passenger vehicles for hire meet the inspection standards necessary to transport the general public.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$34,800		\$60,700	...	\$60,700
<b>FTEs:</b> GSD General Fund	0.45		0.45	...	0.45
<b>Results</b>					
Percentage of PVH accidents caused by vehicle defect/failure	NA	NA	NA	NR	NR

# 45 Transportation Licensing Commission-At a Glance



**Permitting Line of Business** - The purpose of the Permitting Line of Business is to provide permitting and licensing products to regulated industries, in order to promote public safety by assuring that regulated companies and drivers meet the licensing/permitting standards necessary to transport vehicles and the general public.

## Permitting Program

The purpose of the Permitting Program is to provide permitting and licensing products to regulated industries, in order to promote public safety by assuring that regulated companies and drivers meet the licensing/permitting standards necessary to transport vehicles and the general public.

## Results Narrative

**Proposed Change in Funding:** \$13,800  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$97,200		\$114,500	...	\$128,300
<b>FTEs:</b> GSD General Fund	1.25		1.25	...	1.25

## Results

Percentage of applicants who are screened out from receiving a license/permit	NA	NA	NA	1.94%	2%
---	----	----	----	-------	----

**Administrative Line of Business** - The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

## Non-allocated Financial Transactions Program

This program represents adjustments related to safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY08. For a detailed description, see the Budget Change and Results Highlights page.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	NA		\$0	...	\$18,500

# 45 Transportation Licensing Commission-Financial



## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	255,800	251,167	256,400	267,600
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	13,500	13,893	20,300	24,500
Travel, Tuition, and Dues	900	1,055	1,400	3,800
Communications	5,300	4,486	4,000	4,300
Repairs and Maintenance Services	0	0	0	0
Internal Service Fees	42,200	35,740	90,500	98,100
<b>TOTAL OTHER SERVICES</b>	<b>61,900</b>	<b>55,174</b>	<b>116,200</b>	<b>130,700</b>
Other Expense	2,600	5,003	3,900	4,400
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>320,300</b>	<b>311,344</b>	<b>376,500</b>	<b>402,700</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>320,300</b>	<b>311,344</b>	<b>376,500</b>	<b>402,700</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	183	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>0</b>	<b>183</b>	<b>0</b>	<b>0</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	178,000	202,770	190,600	219,000
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>178,000</b>	<b>202,770</b>	<b>190,600</b>	<b>219,000</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>178,000</b>	<b>202,953</b>	<b>190,600</b>	<b>219,000</b>

# 45 Transportation Licensing Commission-Financial



	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Office Support Spec 2	10124	SR0800	1	1.00	1	1.00	1	1.00
Trans Licensing Comm Dir	10136	DP0100	1	1.00	1	1.00	1	1.00
Trans Licensing Insp 2	07800	SR0900	2	2.00	2	2.00	2	2.00
<b>Total Positions &amp; FTE</b>			<b>4</b>	<b>4.00</b>	<b>4</b>	<b>4.00</b>	<b>4</b>	<b>4.00</b>
<b>Department Totals</b>			<b>4</b>	<b>4.00</b>	<b>4</b>	<b>4.00</b>	<b>4</b>	<b>4.00</b>

# 37 Social Services-At a Glance



Budget Summary	2005-06	2006-07	2007-08	
<b>Expenditures and Transfers:</b>				
GSD General Fund	\$8,828,400	\$8,994,500	\$8,037,100	
Special Purpose Fund	27,947	800	800	
<b>Total Expenditures and Transfers</b>	<b>\$8,856,347</b>	<b>\$8,995,300</b>	<b>\$8,037,900</b>	
<b>Revenues and Transfers:</b>				
Program Revenue				
Charges, Commissions, and Fees	\$ 37,000	\$ 25,800	\$ 27,800	
Other Governments and Agencies	1,189,500	1,234,100	1,277,700	
Other Program Revenue	86,000	63,100	64,100	
<b>Total Program Revenue</b>	<b>\$1,312,500</b>	<b>\$1,323,000</b>	<b>\$1,369,600</b>	
Non-program Revenue	0	0	0	
Transfers From Other Funds and Units	35,800	34,000	32,000	
<b>Total Revenues</b>	<b>\$1,348,300</b>	<b>\$1,357,000</b>	<b>\$1,401,600</b>	
<b>Positions</b>	Total Budgeted Positions	101	100	98
<b>Contacts</b>	Director: Gerri Robinson email: gerri.robinson@nashville.gov Financial Manager: Pamela McEwen email: pamela.mcewen@nashville.gov  25 Middleton Street 37210 Phone: 862-6400 FAX: 862-6404			

## Line of Business and Program

### Homelessness

Homeless Services

### Family Support Services

Intake and Assessment  
Homemaker  
Nutrition  
Family Services  
Burial Assistance

### Planning and Coordination

Planning and Coordination

### Administrative

Non-allocated Financial Transactions  
Finance  
Human Resources  
Quality Assurance

### Executive

Systems Administration  
Research and Evaluation

# 37 Social Services-At a Glance



<p><b>Mission</b></p>	<p>The mission of Metro Social Services is to provide research, planning, coordination, and family support products to the most vulnerable people in Davidson County so they can experience the best quality of life possible.</p>
<p><b>Goals</b></p>	<p>By the year 20XX, Metro Social Services customers will experience quality service that is data driven, research based and based upon best practice standards<sup>1</sup> as evidenced by:</p> <ul style="list-style-type: none"> <li>• The creation of baseline performance data</li> <li>• N/A% of cases managed, tracked and monitored (creation of system a necessary precursor)</li> <li>• N/A% of all service contracts will meet or exceed established results measures</li> <li>• 90% of all Adult and Family Support cases will be compliant with Council on Accreditation Standards</li> <li>• 90% of customers that indicate their needs were met by Metro Social Services</li> <li>• 90% of customers referred to appropriate services as identified by the customer</li> <li>• N/A% customers reporting Metro Social Services' system of planning and collaboration is user friendly</li> <li>• 90% of stakeholders that report they receive timely and accurate data</li> <li>• N/A% of stakeholders reporting information provided by the needs assessment and service monitoring conducted by the Planning and Coordination is useful</li> <li>• Creation of a long-range plan for the delivery of social services in Nashville and Davidson County that is supported by public and private providers</li> <li>• Creation of service strategies in response to social service needs by identifying the persons in need, monitoring and tracking those needs overtime and the identification of resources to address deficiencies in the mix of available services.</li> </ul> <p><i>High Quality of Service: All persons coming to Metro Social Services will be served or referred to other agencies. Services may be provided directly from Metro Social Services or customers will be referred to other resources. If the needed services are not readily available in the community, Metro Social Services will still provide intake, assessment and brief counseling to provide assistance, as well as to maintain data on the requests for specific services which were not available in the community. (This will be documented through internal case record reviews, internal and external customer service and partnership surveys.)</i></p> <p><i>Social Services Coordinating Agency: Metro Social Services will be recognized as the coordinating agency for provision of all social services for residents of Davidson County as evidenced by a 90% positive response rate from its stakeholders in response to an independent survey. The stakeholders who will be surveyed include Metro Social Services customers, public and private social services providers, the juvenile courts, the faith and community based organizations and foundations as well as the general public to the extent possible.</i></p> <p><sup>1</sup> The Council on Accreditation (COA) partners with human services organizations worldwide to improve service delivery outcomes by developing, applying and promoting accreditation standards. COA envisions excellence in the delivery of human services globally, resulting in the well-being of individuals, families and communities.</p> <p>By 20XX, frail, elderly, and disabled persons in Davidson County will experience as enhanced quality of life and avoid unnecessary institutionalized care as evidenced by:</p> <ul style="list-style-type: none"> <li>• 50% increase in opportunities to participate in congregate meals at Parks and Recreation facilities</li> <li>• 25% reduction in customers who move onto a higher level of care over a 12 month period</li> <li>• 80% of customers satisfied with meals provided to meet their nutrition needs</li> <li>• 80% of customers satisfied with homemaker services</li> <li>• 80% of customers reporting the resource and referral system is user friendly</li> </ul> <p><i>Poverty: In the 10 council districts with highest rates of poverty, the Metro Social Services Planning and Coordinating Division will increase the following services through planning, coordination and collaboration with partner agencies, including Metropolitan Government agencies, community and faith based organizations, private service providers, the Metro Nashville Public Schools, residents of Davidson County and corporate entities. This will be demonstrated through a collaborative community needs assessment (conducted jointly by United Way, Metro Social Services and other relevant stakeholders) and by the development of a plan which will identify unmet needs and gaps in services as well as develop strategies to meet these needs:</i></p> <ul style="list-style-type: none"> <li>• A continuum of affordable quality childcare opportunities, including informal child care, approved family day care and group care including infant and toddler</li> <li>• Support for intervention programs for at risk middle school children, through collaborations with Alignment Nashville and Metro Nashville Public Schools</li> <li>• Services to seniors so they can maintain independence, improve socialization (as described in Goal 2, and in "Caring for Our People – Living Independently Line of Business)</li> </ul> <p><i>Social Services Coordinating Agency: Metro Social Services will be recognized as the coordinating agency for provision of all social services for residents of Davidson County as evidenced by a 90% positive response rate from its stakeholders in response to an independent survey. The stakeholders who will be surveyed include Metro Social Services customers, public and private social services providers, the juvenile courts, the faith and community based organizations and foundations as well as the general public to the extent possible.</i></p>

# 37 Social Services-At a Glance



**Goals Continued**

By 20XX, Davidson County will experience a reduction in chronic homelessness due to the work of Metro Social Services in coordination with the Metropolitan Homelessness Commission, as evidenced by:

- Increase of 60 units of permanent supporting housing
- N/A% increase in number of formerly homeless persons employed
- N/A% increase in community awareness of the needs of the homeless as measured by survey
- Creation of a fully integrated HMIS\*
- N/A% increase in case management and related supportive services
- N/A% increase in funding generated from sources other than the Metropolitan Government

\* Homeless Management Integration System

High Quality of Service: All persons coming to Metro Social Services will be served or referred to other agencies. Services may be provided directly from Metro Social Services or customers will be referred to other resources. If the needed services are not readily available in the community, Metro Social Services will still provide intake, assessment and brief counseling to provide assistance, as well as to maintain data on the requests for specific services which were not available in the community. (This will be documented through internal case record reviews, internal and external customer service and partnership surveys.)

By the year 20XX, customers will experience an increase in stabilization of family, increased support services to the working poor and continued availability of burial services, as evidenced by:

- \_\_\_% increase in the knowledge of informal child care providers regarding appropriate childhood development
- 100% of people eligible for indigent burial will be served
- \_\_\_% increase in collaborations on a case by case basis and agency wide to leverage limited resources and reduce duplicative efforts on behalf of the same customer
- \_\_\_% increase in collaborations with Federal, State, Local and Faith-based funding initiatives to expand resources for families and children, leverage resources and reduce duplication
- Development of a customer system navigation tool
- \_\_\_% of Round Table participants convened to review the comprehensive social service plan will commit to an action plan

Poverty: In the 10 council districts with highest rates of poverty, the Metro Social Services Planning and Coordinating Division will increase the following services through planning, coordination and collaboration with partner agencies, including Metropolitan Government agencies, community and faith based organizations, private service providers, the Metro Nashville Public Schools, residents of Davidson County and corporate entities. This will be demonstrated through a collaborative community needs assessment (conducted jointly by United Way, Metro Social Services and other relevant stakeholders) and by the development of a plan which will identify unmet needs and gaps in services as well as develop strategies to meet these needs:

- A continuum of affordable quality childcare opportunities, including informal child care, approved family day care and group care including infant and toddler
- Support for intervention programs for at risk middle school children, through collaborations with Alignment Nashville and Metro Nashville Public Schools
- Services to seniors so they can maintain independence, improve socialization (as described in Goal 2, and in "Caring for Our People – Living Independently Line of Business)

***NOTE: Social Services is gathering baseline data and goal targets will be set for FY09. The Social Services' Strategic Business Plan – Its Mission, Goals, and Programs as listed here – are pending.***

## Budget Change and Result Highlights FY 2008

Recommendation	Result
<b>Home Maker Program</b>	\$ (5,500) Reduction of \$1,500 in registrations and \$4,000 in local travel and parking related expenses
<b>Nutrition Program</b>	(5,800) Reduction of \$3,000 in local travel and parking, \$1,800 in food service permits, and \$1,000 in food and ice expense
<b>Planning and Coordination Program</b>	(2,000) Reduction in office and administrative supply expense



# 37 Social Services-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result
<b>Research and Evaluation Program</b>	\$ (424,500) (1.0 FTE)	Reduction in management consultant fees, travel, supplies, and employee awards and eliminates advertising fees
<b>Homeless Services Program</b>	(629,100) (1.0 FTE)	Transfer to MDHA
<b>Homeless Services Program</b>	(100,000)	Impoundment for HMIS project
<b>Homeless Services Program</b>	(2,000)	Reduction of \$2,000 in office and administrative supply expense
<b>Burial Assistance Program</b>	65,000	Additional funding to funeral vendors
<b>Family Services Program</b>	(4,000)	Transfer to MDHA
<b>Safety &amp; Risk Management Premiums</b>	5,400	Coverage of safety and risk management premiums and activities
<b>Nonallocated Financial Transactions</b>		
Pay Plan/Fringe Amounts	188,700	Supports the hiring and retention of a qualified workforce
Finance Charge	(18,800)	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing
Human Resources Charge	3,500	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	(17,400)	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance & Security Charge	(12,200)	Delivery of facility maintenance and associated security functions
Shared Business Office Charge	2,700	Delivery of administrative support functions
Metro Payment Services Charge	(16,900)	Delivery of centralized payment services
Customer Call Center Charge	3,400	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Fleet Management Charge	7,100	Delivery of fleet management, fuel services, and maintenance functions
Postal Service Charge	200	Delivery of mail across the Metropolitan Government
Surplus Property Charge	500	Handling and disposition of surplus property
Internal Audit Charge	4,300	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
<b>TOTAL</b>	<b>\$(957,400) (2.0 FTE)</b>	

# 37 Social Services-At a Glance



**Homelessness Line of Business** – The purpose of the Homelessness Line of Business is to provide support, training, assessment, and intervention products to homeless individuals and the Metropolitan Homeless Commission in order to reduce Metro’s homeless rate.

## Homeless Services Program

The purpose of the Homeless Services Program is to provide training, assessment and intervention products to homeless individuals and those at risk of becoming homeless so they can obtain or maintain permanent supportive housing.

## Results Narrative

**Proposed Change in Funding:** \$(629,100)  
 \$(100,000)  
 \$(2,000)

**Proposed Change in FTEs:** 1.0

**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY08.

**Other:** The \$(629,100) reduction is for Homeless Commission transfer to MDHA. The \$(100,000) is impoundment for HMIS Project. The \$(2,000) reflects a reduction in office and administrative supply expenses.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...	...	\$1,289,400	...	\$558,300
<b>FTEs:</b> GSD General Fund	...	...	8.10	...	7.10

## Results

Percentage of clients served who achieve \_\_\_\_% of their goal of accessing permanent housing

NA NA NA NA NA

**Family Support Services Line of Business** – The purpose of the Family Support Services Line of Business is to provide assessment, homemaker, nutrition, life management and burial assistance product to eligible residents of Davidson County so they can meet their identified needs.

## Intake and Assessment Program

The purpose of the Metro Social Services Intake and Assessment Program is to provide assessment information and referral products to residents of Davidson County so they can successfully navigate the resource system in order to meet their identified needs.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY08.

**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...	...	\$289,300	...	\$289,300
<b>FTEs:</b> GSD General Fund	...	...	3.70	...	3.70

## Results

Percentage of customers who say they were able to successfully navigate the resource system in order to meet their identified needs

NA NA NA NA NA

# 37 Social Services-At a Glance



## Homemaker Program

The purpose of the Homemaker Program is to provide light house keeping, chore service, person care and essential errand products to eligible adults and families with children so they can have a safe, clean and protective home environment.

## Results Narrative

**Proposed Change in Funding:** \$(5,500)

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** : Baseline data is being collected and performance cannot be estimated for FY08.

**Other:** Proposed budget reflects a reduction of \$1,500 in registrations and \$4,000 in local travel and parking related expenses.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...	...	\$1,730,300	...	\$1,724,800
<b>FTEs:</b> GSD General Fund	...	...	34.50	...	34.50

### Results

Percentage of customers that maintain self-sufficiency\*\*

Percentage of customers that experience neglect or abuse\*\*

Percentage of customers that maintain a safe, clean and protective home environment\*\*

\*\*As measured by the Client Reassessment Process

Percentage of customers that maintain self-sufficiency**	NA	NA	NA	NA	NA
Percentage of customers that experience neglect or abuse**	NA	NA	NA	NA	NA
Percentage of customers that maintain a safe, clean and protective home environment**	NA	NA	NA	NA	NA

## Nutrition Program

The purpose of the Metro Social Services Nutrition Program is to provide daily allowance meals, nutrition supplements, nutrition education and socialization products to low income seniors and disabled persons so they can continue independent living.

## Results Narrative

**Proposed Change in Funding:** \$(5,800)

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY08.

**Other:** Proposed budget reflects a reduction of \$3,000 in local travel and parking, and \$1,800 reduction in food service permits and a reduction of \$1,000 in food and ice expenses.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...	...	\$1,609,600	...	\$1,603,800
<b>FTEs:</b> GSD General Fund	...	...	15.77	...	15.77

### Results

Percentage of people living independently 1 year after services are delivered

Percentage of people living independently 1 year after services are delivered	NA	NA	NA	NA	NA
---	----	----	----	----	----

# 37 Social Services-At a Glance



## Family Services Program

The purpose of the Family Services Program is to provide life management, information and brief counseling products to eligible Davidson County residents so they can develop or improve life skills, increase independence and/or improve family stability.

## Results Narrative

**Proposed Change in Funding:** \$(4,000)  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY08.  
**Other:** The \$(4,000) reduction is for transfer to MDHA.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...	...	\$1,272,100	...	\$1,268,100
<b>FTEs:</b> GSD General Fund	...	...	9.85	...	9.85

## Results

Percentage of clients served who achieve at least \_\_\_% of their goals agreed upon in their individual service plan

NA	NA	NA	NA	NA
----	----	----	----	----

## Burial Assistance Program

The purpose of the Burial Assistance Program is to provide funeral and grief counseling products to the deceased and their representatives so they can experience a respectful burial or cremation.

## Results Narrative

**Proposed Change in Funding:** \$65,000  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY08.  
**Other:** Without this increase, we will be unable to offer our funeral vendors an increase and we are in jeopardy of losing their continued involvement.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...	...	\$181,100	...	\$246,100
<b>FTEs:</b> GSD General Fund	...	...	0.95	...	0.95

## Results

Percentage of representatives surveyed reporting the deceased received a respectful burial

NA	NA	NA	NA	NA
----	----	----	----	----

**Planning and Coordination Line of Business –** The purpose of the Planning and Coordination Line of Business is to provide planning, collaboration, education, reporting, and resource development products to Government and Community Agencies in Davidson County so they can enhance their capacity to deliver more effective services.

## Planning and Coordination Program

The purpose of the Planning and Coordination Program is to provide informational, resource and collaboration products to government and community agencies in Metro Nashville/Davidson County so they can deliver effective services to Metro Nashville residents.

## Results Narrative

**Proposed Change in Funding:** \$(2,000)  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY08.  
**Other:** Proposed budget reflects a reduction of \$2,000 for office and administrative supplies.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...	...	\$768,200	...	\$766,200
<b>FTEs:</b> GSD General Fund	...	...	4.25	...	4.25

## Results

Percentage of organizations that report the information and involvement provided by Metro Social Services enhanced their ability to deliver more effective services

NA	NA	NA	NA	NA
----	----	----	----	----

# 37 Social Services-At a Glance



**Administrative Line of Business** – The purpose of the Administrative Line of Business is to provide leadership and support services products to the department so it can efficiently and effectively deliver results for customers.

## Non-allocated Financial Transactions Program

This program represents adjustments related to pay plan/fringe amounts, safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY08. For a detailed description, see the Budget Change and Results Highlights page.

Program Budget & Performance Summary	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...	...	\$0	...	\$150,500

## Finance Program

The purpose of the Finance Program is to provide financial management products to this Metro department so it can effectively manage its financial resources.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY08.  
**Other:** None

Program Budget & Performance Summary	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...	...	\$377,500	...	\$377,500
<b>FTEs:</b> GSD General Fund	...	...	3.25	...	3.25
<b>Results</b>					
Percentage of budget variance	NA	NA	NA	NA	NA

## Human Resources Program

The purpose of the Human Resources Program is to provide employment products to department employees so they can receive their benefits and compensation equitably and accurately.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY08.  
**Other:** None

Program Budget & Performance Summary	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...	...	\$160,000	...	\$160,000
<b>FTEs:</b> GSD General Fund	...	...	1.60	...	1.60
<b>Results</b>					
Percentage of employee turnover	NA	NA	NA	NA	NA

# 37 Social Services-At a Glance



## Quality Assurance Program

The purpose of the Quality Assurance Program is to ensure that Metro Social Services management and service practices satisfy professionally accepted standards of quality as established by COA and industry best practices.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY08.

**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...	...	\$301,500	...	\$301,500
<b>FTEs:</b> GSD General Fund	...	...	3.15	...	3.15

### Results

Percentage of employees that agree they have the tools, information, training and templates they need to manage programs in accordance with COA and best practices

NA	NA	NA	NA	NA
----	----	----	----	----

**Executive Line of Business –** The purpose of the Executive Line of Business is to provide systems support and reporting products to Metro Social Services so that it can experience quality IT service and management friendly reports.

## Systems Administration Program

The purpose of the Systems Administration Program is to provide systems support products to this Social Services agency so it can efficiently and securely meet its business needs.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY08.

**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...	...	\$206,400	...	\$206,400
<b>FTEs:</b> GSD General Fund	...	...	2.00	...	2.00

### Results

Percentage of customer satisfaction with quality of Information Technology services

NA	NA	NA	NA	NA
----	----	----	----	----

# 37 Social Services-At a Glance



## Research and Evaluation Program

The purpose of the Research and Evaluation Program is to provide data/research products to management and other Metropolitan Nashville/Davidson County stakeholders so they can monitor the effectiveness and efficiency of social services delivery to county residents.

## Results Narrative

**Proposed Change in Funding:** \$(424,500)

**Proposed Change in FTEs:** (1.00)

**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY08.

**Other:** Proposed budget reflects a reduction in management consultant fees, travel, supplies and employee awards and eliminates advertising fees. Loss of these funds, especially in conjunction with the loss of the researcher position will greatly hamper our ability to provide the data needed in a best practice agency.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...	...	\$809,100	...	\$384,600
<b>FTEs:</b> GSD General Fund	...	...	3.00	...	2.00

## Results

Percentage of reports that are reported as "management friendly"

NA	NA	NA	NA	NA
----	----	----	----	----

\*Management friendly is defined as the customer reporting the report generated accurately met the report requirements requested

# 37 Social Services-Financial



## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	5,431,300	4,620,838	5,460,800	5,430,900
<b>OTHER SERVICES:</b>				
Utilities	0	9,253	0	0
Professional and Purchased Services	2,022,200	1,872,752	2,011,200	1,277,900
Travel, Tuition, and Dues	132,100	109,488	93,100	81,100
Communications	35,600	58,437	35,400	9,400
Repairs and Maintenance Services	200	1,033	700	700
Internal Service Fees	546,400	494,312	678,300	634,700
<b>TOTAL OTHER SERVICES</b>	<b>2,736,500</b>	<b>2,545,275</b>	<b>2,818,700</b>	<b>2,003,800</b>
Other Expense	660,600	588,845	715,000	602,400
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>8,828,400</b>	<b>7,754,958</b>	<b>8,994,500</b>	<b>8,037,100</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>725</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>8,828,400</b>	<b>7,755,683</b>	<b>8,994,500</b>	<b>8,037,100</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	37,000	26,628	25,800	27,800
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	16,679	0	0
Fed Through State Pass-Through	332,400	288,387	295,800	292,100
Fed Through Other - Pass Through	503,600	537,112	569,600	674,600
State Direct	0	0	0	1,000
Other Government Agencies	353,500	404,475	368,700	310,000
<b>Subtotal Other Governments &amp; Agencies</b>	<b>1,189,500</b>	<b>1,246,653</b>	<b>1,234,100</b>	<b>1,277,700</b>
Other Program Revenue	86,000	67,929	62,300	63,300
<b>TOTAL PROGRAM REVENUE</b>	<b>1,312,500</b>	<b>1,341,210</b>	<b>1,322,200</b>	<b>1,368,800</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>35,800</b>	<b>26,990</b>	<b>34,000</b>	<b>32,000</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>1,348,300</b>	<b>1,368,200</b>	<b>1,356,200</b>	<b>1,400,800</b>



# 37 Social Services-Financial



## Special Purpose Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	0	0	0	0
<b>OTHER SERVICES:</b>				
Utilities	0	0	0	0
Professional and Purchased Services	0	0	0	0
Travel, Tuition, and Dues	0	0	0	0
Communications	0	0	0	0
Repairs and Maintenance Services	0	0	0	0
Internal Service Fees	0	0	0	0
<b>TOTAL OTHER SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Expense	0	1,036	800	800
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	27,947	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>27,947</b>	<b>1,036</b>	<b>800</b>	<b>800</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>27,947</b>	<b>1,036</b>	<b>800</b>	<b>800</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	0	0	0
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	1,305	800	800
<b>TOTAL PROGRAM REVENUE</b>	<b>0</b>	<b>1,305</b>	<b>800</b>	<b>800</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>0</b>	<b>1,305</b>	<b>800</b>	<b>800</b>

# 37 Social Services-Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2006</u>		<u>FY 2007</u>		<u>FY 2008</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Admin Asst	07241	SR0900	1	1.00	1	1.00	1	1.00
Admin Svcs Mgr	07242	SR1300	1	1.00	1	1.00	1	1.00
Admin Svcs Officer 1	02660	SR0600	2	2.00	2	2.00	2	2.00
Admin Svcs Officer 4	07245	SR1200	3	3.00	3	3.00	3	3.00
Contract Admin	07734	SR1400	6	6.00	6	6.00	4	4.00
Database Admin	06818	SR1400	1	1.00	0	0.00	0	0.00
Finance Officer 1	10150	SR0800	1	1.00	0	0.00	0	0.00
Finance Officer 2	10151	SR1000	0	0.00	1	1.00	1	1.00
Homemaker	06311	SR0500	27	27.00	27	27.00	27	27.00
Info Systems App Analyst 1	07779	SR1000	1	1.00	0	0.00	0	0.00
Nutrition Site Coord	06771	SR0500	18	8.42	18	8.42	18	8.42
Nutrition Site Monitor	07746	SR0700	1	1.00	1	1.00	1	1.00
Office Support Rep 3	10122	SR0600	1	0.70	1	0.70	1	0.70
Office Support Spec 1	10123	SR0700	3	3.00	3	3.00	3	3.00
Program Mgr 2	07377	SR1200	5	5.00	5	5.00	5	5.00
Program Supv	07381	SR1000	4	4.00	4	4.00	4	4.00
Social Svcs Dir	01680	DP0200	1	1.00	1	1.00	1	1.00
Social Work Assoc	01820	SR0700	1	1.00	1	1.00	1	1.00
Social Worker 1	04949	SR0800	2	2.00	2	2.00	2	2.00
Social Worker 2	07260	SR0900	9	9.00	9	9.00	9	9.00
Social Worker 3	04835	SR1000	7	7.00	7	7.00	7	7.00
Special Projects Mgr	07762	SR1500	3	3.00	3	3.00	3	3.00
System Svcs Mgr	06897	SR1400	0	0.00	1	1.00	1	1.00
Van Driver	07760	TG0500	3	3.00	3	3.00	3	3.00
<b>Total Positions &amp; FTE</b>			<b>101</b>	<b>91.12</b>	<b>100</b>	<b>90.12</b>	<b>98</b>	<b>88.12</b>
<b>Department Totals</b>			<b>101</b>	<b>91.12</b>	<b>100</b>	<b>90.12</b>	<b>98</b>	<b>88.12</b>

# 38 Health Department-At a Glance



Budget Summary		2005-06	2006-07	2007-08
	<b>Expenditures and Transfers:</b>			
	GSD General Fund	\$35,377,200	\$36,204,200	\$38,669,700
	Special Purpose Fund	14,635,961	16,399,500	16,199,300
	<b>Total Expenditures and Transfers</b>	<b>\$50,013,161</b>	<b>\$52,603,700</b>	<b>\$54,869,000</b>
	<b>Revenues and Transfers:</b>			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 2,912,200	\$ 3,080,800	\$ 4,499,800
	Other Governments and Agencies	14,000,800	14,355,700	13,837,200
	Other Program Revenue	483,500	709,800	774,800
	<b>Total Program Revenue</b>	<b>\$17,396,500</b>	<b>\$18,146,300</b>	<b>\$19,111,800</b>
	Non-program Revenue	661,600	701,600	703,900
	Transfers From Other Funds and Units	3,372,400	2,488,700	2,884,100
	<b>Total Revenues</b>	<b>\$21,430,500</b>	<b>\$21,336,600</b>	<b>\$22,699,800</b>
<b>Positions</b>	Total Budgeted Positions	558	534	525
<b>Contacts</b>	Interim Chief Medical Director: Kimberlee Wyche-Etheridge, MD, MPH email: kimberlee.wyche@nashville.gov Interim Chief Administrative Director: Stan Romine email: stan.romine@nashville.gov Financial Manager: Stan Romine email: stan.romine@nashville.gov  Lentz Building, 311 23 <sup>rd</sup> Avenue North 37203 Phone: 340-5616 FAX: 340-5665			

## Line of Business and Program

### Family, Youth, and Infant Health

- Home Visiting
- Mobile Pediatric Assessment Clinic (MPAC)
- Children's Special Services
- Infant Mortality Initiatives Program
- School Health
- Oral Health Services

### Epidemiology, Research, and Health Education

- Health Policy, Research and Public Health Practice
- Community Health Education and Promotion Program
- Tobacco Control Program
- Office of Forensic Medical Examiner
- Notifiable Disease Control and Preparedness

### Office of Nursing

- Clinical Services and Immunization

### Communicable Disease Control and Prevention

- Tuberculosis Elimination
- STD/HIV Prevention and Intervention Program

### Environmental Health

- Air Quality
- Food Protection Services
- Animal Control
- Environmental Engineering
- Environmental Monitoring and Surveillance
- Pest Management Services

### Health Equality

- Nutrition Services
- Behavioral Health Services
- Health Care for the Homeless
- Health Care Access
- Office of Civil Service Medical Examiner
- Correctional Health Services

### Administrative

- Non-allocated Financial Transactions
- Information Technology
- Facilities Management
- Human Resources
- Finance
- Records Management
- Executive Leadership
- Risk Management

<p><b>Mission</b></p>	<p>The mission of the Metro Public Health Department is to provide health protection, promotion, and information products to everyone in Nashville so they can enjoy healthy living free from disease, injury, and disability.</p>
<p><b>Goals</b></p>	<p><b>Infectious Diseases and Environmental Threats</b></p> <p>Threats to the public due to infectious diseases, environmental hazards and Weapons of Mass Destruction (WMD) will be effectively identified, contained, and reduced.</p> <ul style="list-style-type: none"> <li>• During the next five (5) years, 100% of critical threats to the public (i.e., Anthrax, Weapons of Mass Destruction, West Nile Virus, etc.) will be appropriately identified, contained, and addressed.</li> <li>• There will be a decrease of early latent syphilis from 24 per 100,000 population in 2001 (137 cases), to 18 per 100,000 (100 cases) in 2005, and 13 per 100,000 (75 cases) in 2007.</li> <li>• Eliminate sustained domestic transmission of primary and secondary syphilis to 2.0 cases per 100,000 population in 2007. (Healthy People 2010 Goal #25-3)</li> <li>• There will be a decrease in the number of active tuberculosis cases from 12 per 100,000 population in 2001 to 10 per 100,000 in 2005, and 5 per 100,000 in 2007.</li> <li>• The air quality in Nashville, as reported by the Pollution Control Division (PCD), will meet or exceed the National Ambient Air Quality Standards (NAAQS) by being in the "good" or "moderate" range* for 98% of the days by 2005 and 99% of the days by 2007.</li> </ul> <p>*"Good" = no health impacts are expected in this range.          "Moderate" = unusually sensitive people should consider limiting prolonged outdoor exertion.</p> <p><b>Health Disparities</b></p> <p>Health disparities between blacks and whites will be reduced:</p> <p><b>Asthma</b></p> <ul style="list-style-type: none"> <li>• By 2008, increase by 18% the proportion of persons living in the inner city area* with asthma who receive formal patient education including information about community and self-help resources as an essential part of management of their condition.</li> </ul> <p><b>Diabetes</b></p> <ul style="list-style-type: none"> <li>• By 2008, increase by 18% the proportion of persons living in the inner city area* with diabetes who receive formal diabetes education as an essential part of management of their condition.</li> </ul> <p><b>Cardiovascular Disease</b></p> <ul style="list-style-type: none"> <li>• By 2008, increase by 18% the proportion of adults living in the inner city area* with high blood pressure who are taking action to help control their blood pressure (losing weight, increasing physical activity, reducing sodium intake).</li> </ul> <p><b>Infant Mortality</b></p> <ul style="list-style-type: none"> <li>• By 2005, the black to white infant mortality rate ratio will be no more than 2.3 to 1, and by 2007 it will be no more than 1.8 to 1. The 2000 baseline is 2.7 to 1.</li> </ul> <p><b>Fetal Mortality</b></p> <ul style="list-style-type: none"> <li>• By 2005, the black to white fetal mortality rate ratio will be no more than 2.0 to 1, and by 2007 it will be no more than 1.5 to 1. The 1998 baseline (latest information available) is 3.0 to 1.</li> </ul> <p>*Inner city area = Public health planning districts 5, 8, 9, 10a, and 11.</p>

<b>Goals (cont'd)</b>	<p><b>Lifestyle Behaviors</b></p> <p>Increase the percentage of Nashville residents who adopt healthy living habits:</p> <p><b>Physical Activity</b></p> <ul style="list-style-type: none"> <li>• Increase the proportion of adults who engage in physical activity 12 or more times per month from 39% in 2001 to 42% in 2008.</li> <li>• Increase the proportion of high school students who engage in vigorous physical activity 3 or more times per week for 20 or more minutes per occasion from 58% in 2001 to 63% in 2008.</li> </ul> <p><b>Nutrition</b></p> <ul style="list-style-type: none"> <li>• Decrease the proportion of adults who are overweight from 55% in 2001 to 52% in 2008.</li> <li>• Decrease the proportion of high school students who are overweight from 13% in 2001 to 11% in 2008.</li> </ul> <p><b>Tobacco Use</b></p> <ul style="list-style-type: none"> <li>• Reduce cigarette smoking among adults from 26% in 2001 to 23% in 2008.</li> <li>• Reduce cigarette smoking among high school students from 35% in 2001 to 31% in 2008.</li> </ul> <p><b>Reproductive Behavior</b></p> <ul style="list-style-type: none"> <li>• Decrease the proportion of high school students who have been pregnant or gotten someone pregnant from 9% in 2001 to 6% in 2008.</li> </ul> <p><b>Health Care Access</b></p> <p>Increase the number of uninsured persons who have access to needed health care services by:</p> <ul style="list-style-type: none"> <li>• Linking 4,000 additional uninsured and publicly insured residents to an on-going source of primary health care during each of the next five years.</li> <li>• Linking 2,500 additional uninsured residents to an on-going source of dental care during each of the next five years.</li> <li>• Linking 250 additional uninsured residents to a mental health and/or alcohol and drug abuse provider during each of the next five years.</li> <li>• Providing uninsured patients access to prescription drugs required to meet their medical needs.</li> </ul>
-----------------------	--

## Budget Change and Result Highlights FY 2008

Recommendation		Result
<b>Nutrition Services Program</b>	GSD \$(115,000) (2.0 FTEs)	The reduction may result in longer wait times for residents when they pick up a monthly supplemental food package.
<b>Health Policy, Research and Public Health Practice</b>	Special Purpose Fund (45,300)	The reduction will result in no change in performance for FY08.
<b>Tuberculosis Elimination Program</b>	Special Purpose Fund (6,300)	The reduction will result in no change in performance for FY08.
<b>STD/HIV Prevention and Intervention Program</b>	Special Purpose Fund (27,500)	The reduction will result in no change in performance for FY08.

# 38 Health Department-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation			Result
<b>Notifiable Disease Control and Preparedness program</b>			
	Special Purpose Fund	\$(259,800)	The reduction will result in no change in performance for FY08.
<b>Community Health Education and Promotion Program</b>			
	GSD	(186,200)	The reduction will decrease health risk reduction efforts related to diabetes, tobacco control, obesity prevention, and physical activity.
	Special Purpose Fund	(635,900)	
		(3.0 FTEs)	
<b>Health Care for the Homeless Program</b>			
	Special Purpose Fund	(80,000)	The reduction will result in no change in performance is FY08.
<b>Air Quality Program</b>			
	GSD	(119,200)	The reduction will decrease the indoor air quality inspection activities.
	Special Purpose Fund	(33,000)	
		(2.0 FTEs)	
<b>Food Protection Services Program</b>			
	Special Purpose Fund	(20,000)	The reduction will result in no change in performance for FY08.
<b>Executive Leadership Program</b>			
	GSD	(157,400)	The reduction will result in no change in performance for FY08. Eliminates Grant Coordinator and Librarian positions.
		(2.0 FTEs)	
<b>Infant Mortality Initiatives Program</b>			
	Special Purpose Fund	(50,000)	The reduction will result in no change in performance for FY08.
<b>School Health Program</b>			
	Special Purpose Fund	255,300	Additional funding will result in no change in performance for FY08.
<b>Behavioral health Services Program</b>			
	Special Purpose Fund	52,200	Additional funding will result in no change in performance for FY08.
<b>Home Visiting Program</b>			
	Special Purpose Fund	651,900	Additional funding will result in no change in performance for FY08.
<b>Correctional Health Services</b>			
	GSD	1,598,700	Additional funding will affect the key measure target of assuring that 50% of inmates will be treated for mental disorders, chronic medical conditions, and the spread of communicable diseases prior to release into the community.
		(2.0 FTEs)	
<b>Office of Forensic Medical Examiner</b>			
	GSD	168,200	Additional funding will result in no change in performance for FY08.
<b>Health Care Access Program</b>			
	GSD	277,100	Additional funding will impact the number of uninsured Davidson County residents who are linked to a regular source of medical care.
	Special Purpose Fund	(1,800)	
<b>Animal Control Program</b>			
	GSD	74,800	Additional funding will allow faster response time and enhance the ability to answer phone calls and handle complaints.
		2.0 FTEs	

# 38 Health Department-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result
<b>Clinic Services and Immunization Program</b>		
	GSD    \$230,000	Additional funding for immunizations will result in no change in performance for FY08.
<b>Safety &amp; Risk Management Premiums</b>	17,900	Coverage of safety and risk management premiums and activities
<b>Nonallocated Financial Transactions</b>		
Pay Plan/Fringe Amounts	849,500	Supports the hiring and retention of a qualified workforce
Finance Charge	(49,300)	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing
Human Resources Charge	(31,500)	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	(108,400)	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance & Security Charge	(2,300)	Delivery of facility maintenance and associated security functions
Shared Business Office Charge	10,200	Delivery of administrative support functions
Metro Payment Services Charge	(33,900)	Delivery of centralized payment services
Customer Call Center Charge	19,000	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Fleet Management Charge	(13,600)	Delivery of fleet management, fuel services, and maintenance functions
Radio Service Charge	7,000	Delivery of radio infrastructure support and radio installation and maintenance
Surplus Property Charge	2,300	Handling and disposition of surplus property
Internal Audit Charge	27,600	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
Total GSD	\$2,465,500 (9.0 FTEs)	
Total Special Purpose Fund	\$(200,200)	

# 38 Health Department-At a Glance



## Performance Information Highlights

### Performance Measure Certification

The Performance Measure Certification Unit reviewed all key result measures for the Public Health Department for FY 2005-06. Measures were either certified, meaning the measure was aligned, documented, and reliable or not certified (NC), meaning the measure did not meet the established criteria. For FY 2006, only certified measures appear in the Operating Budget Book.

	<b>Certified</b>	<b>Reported, Not Certified</b>	<b>Not Reported</b>
Number of Programs:	89%	15%	0%
Program Budget Dollars:	97%	12%	0%



# 38 Health Department-At a Glance



**Family, Youth, and Infant Health Line of Business** - The purpose of the Family, Youth, and Infant Health Line of Business is to provide assessment, intervention, and education products for the families, youth, and infants in Davidson County so they can experience health and wellness.

## Home Visiting Program

The purpose of the Home Visiting Program (includes Help Us Grow, Bright Beginnings, and Healthy Start) is to provide public health home visits to at risk families so that they may receive the health and/or social services that they need.

## Results Narrative

**Proposed Change in Funding:** \$651,900 Other

**Proposed Change in FTEs:** 0.00

**Proposed Change in Performance:** No change in performance is expected for FY08.

**Other:** Current budget reflects no change in Metro funding and an increase of \$651,900 in special purpose funding.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$ 741,100	\$ 698,876	\$ 701,300	...	\$ 701,300
Special Purpose Grant Fund	1,058,700	1,153,655	1,058,700	...	1,710,600
Total	\$1,799,800	\$1,852,531	\$1,760,000	...	\$2,411,900
<b>FTEs:</b> GSD General Fund	12.00	12.00	11.00	...	11.00
Special Purpose Grant Fund	15.00	15.00	15.00	...	15.00
Total	27.00	27.00	26.00	...	26.00

## Results

Percentage of families enrolled in a home visiting program who receive home visiting products	NA	94%	NA	93%	96%
---	----	-----	----	-----	-----

## Mobile Pediatric Assessment Clinic (MPAC) Program

The purpose of Mobile Pediatric Assessment Clinic Program is to provide Early Periodic Screening and Diagnostic Testing (EPSDT) exams for children so they can benefit from the early detection of health problems.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.00

**Proposed Change in Performance:** No change in performance is expected for FY08.

**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$188,900	\$292,056	\$417,900	...	\$417,900
Special Purpose Grant Fund	*578,300	547,612	570,500	...	570,500
Total	\$767,200	\$839,668	\$988,400	...	\$988,400
<b>FTEs:</b> GSD General Fund	5.00	5.00	8.48	...	8.48
Special Purpose Grant Fund	14.25	14.25	10.25	...	10.25
Total	19.25	19.25	18.73	...	18.73

\* The increase in budget is due to program changes for FY06.

## Results

Percentage of children eligible for an Early Periodic Screening and Diagnostic Testing exam who are screened by the Mobile Pediatric Assessment Clinic	NA	4%	2%	1.2%	2%
--	----	----	----	------	----

# 38 Health Department-At a Glance



## Children's Special Services Program

The purpose of the Children's Special Services Program is to provide payment for eligible medical expenses and care coordination services so that chronically ill children can obtain needed health care services and have a medical home.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.00  
**Proposed Change in Performance:** No change is performance is expected for FY08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$ 0	\$ 1,202	\$ 7,000	...	\$ 7,000
Special Purpose Grant Fund	682,000	670,594	682,000	...	682,000
Total	682,000	671,796	689,000	...	689,000
<b>FTEs:</b> Special Purpose Grant Fund	10.00	10.00	9.00	...	9.00

## Results

Percentage of children who have a documented medical home within 3 months of enrolling or at recertification	95%	94%	95%	96%	95%
--	-----	-----	-----	-----	-----

## Infant Mortality Initiatives Program

The purpose of the Infant Mortality Initiatives (IMI) Program is to provide information and education products on infant deaths to Davidson County providers and residents so that they will be better informed and active in reducing some of the risk factors that put infants at risk for early death.

## Results Narrative

**Proposed Change in Funding:** \$(50,000) Other  
**Proposed Change in FTEs:** 0.00  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** Current budget reflects no change in Metro funding and a decrease of \$50,000 in special purpose funding.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$185,500	\$310,405	\$356,600	...	\$356,600
Special Purpose Grant Fund	0	0	50,000	...	0
Total	185,500	310,405	406,600	...	356,600
<b>FTEs:</b> GSD General Fund	0.00	0.00	3.00	...	3.00

## Results

Percentage of customers reporting an increase in infant mortality knowledge	95%	NR	NR	NR	NR
---	-----	----	----	----	----

## School Health Program

The purpose of the School Health Program is to provide skilled nursing services for students with special health care needs so that they will be able to attend school.

## Results Narrative

**Proposed Change in Funding:** \$255,300 Other  
**Proposed Change in FTEs:** 0.00  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** Current budget reflects no change in Metro funding and an increase of \$255,300 in special purpose funding.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Special Purpose Grant Fund	\$2,488,700	\$2,750,834	\$2,488,700	...	\$2,744,000
<b>FTEs:</b> Special Purpose Grant Fund	44.08	44.08	39.20	...	39.20

## Results

Percentage of provider ordered skilled nursing procedures completed	95%	99.6%	95%		
Percentage of provider order scheduled procedures completed	NA	NA	NA	98.98%	97.50%

# 38 Health Department-At a Glance



## Oral Health Services Program

The purpose of the Oral Health Services Program is to provide preventive, educational, clinical, and outreach products to K-8 children in Title 1 schools so they are free from untreated oral disease.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.00  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>					
GSD General Fund	\$ 561,600	\$ 471,536	\$ 429,000	...	\$ 429,000
Special Purpose Grant Fund	<u>696,000</u>	<u>738,777</u>	<u>696,000</u>	...	<u>696,000</u>
Total	\$1,257,600	\$1,210,313	\$1,125,000	...	\$1,125,000
<b>FTEs:</b>					
GSD General Fund	7.00	7.00	4.00	...	4.00
Special Purpose Grant Fund	<u>10.00</u>	<u>10.00</u>	<u>9.00</u>	...	<u>9.00</u>
Total	17.00	17.00	13.00	...	13.00

## Results

Percentage of K-8 children in Title 1 (high need) schools free from untreated oral disease	62%	63%	62%	67%	62%
--	-----	-----	-----	-----	-----

**Epidemiology, Research, and Health Education Line of Business** - The purpose of the Epidemiology, Research, and Health Education Line of Business is to provide health information, consultation, education, and health risk appraisals to the community so that it can make sound public health policy and so that individuals can be empowered to make healthy lifestyle choices.

## Health Policy, Research, and Public Health Practice Program

The purpose of the Health Policy, Research, and Public Health Practice Program is to provide health information, consultation, and education to the community so that it can create sound public health policy and assure best practices.

## Results Narrative

**Proposed Change in Funding:** \$(45,300) Other  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** Current budget reflects no change in Metro funding and a decrease of \$45,300 in special purpose funding.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>					
GSD General Fund	\$494,500	\$478,417	\$ 656,500	...	\$ 656,500
Special Purpose Grant Fund	<u>502,600</u>	<u>265,427</u>	<u>401,000</u>	...	<u>355,700</u>
Total	\$997,100	\$743,844	\$1,057,500	...	\$1,012,200
<b>FTEs:</b>					
GSD General Fund	7.00	7.00	7.00	...	7.00
Special Purpose Grant Fund	<u>4.50</u>	<u>4.50</u>	<u>3.00</u>	...	<u>3.00</u>
Total	11.50	11.50	10.00	...	10.00

## Results

Percentage of customers who say the information provided met their needs	95%	100%	75%	100%	95%
--	-----	------	-----	------	-----

# 38 Health Department-At a Glance



## Community Health Education and Promotion Program

The purpose of the Community Health Education and Promotion Program is to provide health education sessions, information, and health risk assessments to the Nashville community so it can be empowered to make healthy lifestyle choices by increasing physical activity, improving nutrition, and decreasing the risk of diabetes.

## Results Narrative

**Proposed Change in Funding:** \$(186,200) GSD  
\$(635,900) Other

**Proposed Change in FTEs:** (3.00) GSD

**Proposed Change in Performance:** Health risk reduction efforts related to diabetes, tobacco control, obesity prevention, and physical activity will be decreased.

**Other:** The proposed budget includes a general fund reduction of \$186,200 which will reduce the program by 3 positions. In addition, the program will experience a reduction of \$635,900 in special purpose funding.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$ 759,100	\$ 806,615	\$ 580,300	...	\$394,100
Special Purpose Grant Fund	<u>522,300</u>	<u>612,948</u>	<u>841,900</u>	...	<u>206,000</u>
Total	\$1,281,400	\$1,419,563	\$1,422,200	...	\$600,100
<b>FTEs:</b> GSD General Fund	10.00	10.00	9.00	...	6.00
Special Purpose Grant Fund	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	...	<u>5.00</u>
Total	15.00	15.00	14.00	...	11.00

### Results

Percentage of customers who participate in health education sessions, risk assessments, and consultations who increase knowledge or change behavior related to diabetes prevention and/or diabetes management

39%      79%      75%      80%      75%

## Tobacco Control Program

The purpose of the Tobacco Control Program is to provide health education sessions, information, policy related research, and health risk assessments to the Nashville community so it can be empowered to make healthy lifestyle choices by eliminating and avoiding the use of tobacco products.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.00

**Proposed Change in Performance:** No change in performance is expected for FY08.

**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$ 33,400	\$ 45,526	\$ 0	...	\$ 0
Special Purpose Grant Fund	<u>84,300</u>	<u>84,984</u>	<u>84,300</u>	...	<u>84,300</u>
Total	\$117,700	\$130,510	\$84,300	...	\$84,300
<b>FTEs:</b> GSD General Fund	1.00	1.00	1.00	...	1.00
Special Purpose Grant Fund	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	...	<u>1.00</u>
Total	2.00	2.00	2.00	...	2.00

### Results

Percentage of community partners targeted that adopt tobacco free policies and programs

46%      86%      50%      100%      75%

# 38 Health Department-At a Glance



## Office of Forensic Medical Examiner Program

The purpose of the Office of Forensic Medical Examiner Program is to perform forensic procedures, investigations, examinations, and death determinations for Metro Government so that the correct cause of death can be determined.

## Results Narrative

**Proposed Change in Funding:** \$168,200

**Proposed Change in FTEs:** 0.00

**Proposed Change in Performance:** No change in performance is expected for FY08.

**Other:** Metro's contract with the Forensic Medical Examiner's office requires a 4% annual increase for inflation every year.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$3,563,200	\$3,606,783	\$3,731,400	...	\$3,899,600
Special Purpose Fund	<u>5,000</u>	<u>0</u>	<u>0</u>	...	<u>0</u>
Total	\$3,568,200	\$3,606,783	\$3,731,400	...	\$3,899,600
<b>FTEs:</b> GSD General Fund	0.00	0.00	0.00	...	0.00
<b>Results</b>					
Percentage of reports with the cause of death is identified	98%	100%	98%	100%	99%

## Notifiable Disease Control and Preparedness Program

The purpose of the Notifiable Disease Control and Preparedness Program is to provide urgent community intervention products to the public and to health care professionals against infectious disease and specific environmental threats.

## Results Narrative

**Proposed Change in Funding:** \$0 GSD  
\$(259,800) Other

**Proposed Change in FTEs:** 0.00

**Proposed Change in Performance:** No change in performance is expected for FY08.

**Other:** Current budget reflects no change in Metro funding and a decrease of \$(259,800) in special purpose funding.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$434,100	\$ 398,851	\$ 414,400	...	\$ 414,400
Special Purpose Grant Fund	<u>500,500</u>	<u>664,535</u>	<u>1,048,800</u>	...	<u>789,000</u>
Total	\$934,600	\$1,063,386	\$1,463,200	...	\$1,203,400
<b>FTEs:</b> GSD General Fund	5.00	5.00	0.00	...	0.00
Special Purpose Grant Fund	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>	...	<u>9.00</u>
Total	14.00	14.00	9.00	...	9.00

## Results

Percentage of persons requiring post-exposure treatment that are treated per Tennessee Department of Health Guidelines

NA	100%	85%	100%	95%
----	------	-----	------	-----

# 38 Health Department-At a Glance



**Office of Nursing Line of Business** - The purpose of the Office of Nursing Line of Business is to provide a system of health care services, coordination, and follow-up products to the Nashville community so they can experience wellness.

## Clinical Services and Immunization Program

The purpose of the Clinical Services and Immunization Program is to provide comprehensive health screenings, care coordination, and intervention products to target populations of Davidson County in need of preventive health care so they can experience the earliest possible detection of health indicators and protection against preventable disease.

## Results Narrative

**Proposed Change in Funding:** \$230,000 GSD

**Proposed Change in FTEs:** 0.00

**Proposed Change in Performance:** No change in performance is expected for FY08.

**Other:** These funds are needed to purchase adult immunizations, vaccine, syringes, and other immunization supplies.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>					
GSD General Fund	\$2,951,400	\$3,000,663	\$2,691,200	...	\$2,921,200
Special Purpose Grant Fund	<u>389,000</u>	<u>444,897</u>	<u>801,800</u>	...	<u>801,800</u>
Total	\$3,340,400	\$3,445,560	\$3,493,000	...	\$3,723,000
<b>FTEs:</b>					
GSD General Fund	42.98	42.98	49.98	...	49.98
Special Purpose Grant Fund	<u>8.00</u>	<u>8.00</u>	<u>7.00</u>	...	<u>7.00</u>
Total	50.98	50.98	56.98	...	56.98

\* The decrease in budget is due to program changes for FY07

## Results

Percentage of 2 year old children who are adequately immunized against preventable disease	NA	90%	90%	90%	90%
--	----	-----	-----	-----	-----

**Communicable Disease Control and Prevention Line of Business** - The purpose of the Communicable Disease Control and Prevention Line of Business is to provide early detection, intervention, and prevention products to groups of people at risk in Nashville so they can reduce their risk of illness due to communicable diseases.

## Tuberculosis Elimination Program

The purpose of the Tuberculosis Elimination Program is to provide education, screening, assessment, treatment, and referral products to anyone in Nashville with risk for tuberculosis infection (TB) or disease so that the community can be free from TB exposure.

## Results Narrative

**Proposed Change in Funding:** \$(6,300) Other

**Proposed Change in FTEs:** 0.00

**Proposed Change in Performance:** No change in performance is expected for FY08.

**Other:** Current budget reflects no change in Metro funding and a decrease of \$6,300 in special purpose funding.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>					
GSD General Fund	\$ 766,900	\$ 773,140	\$ 761,800	...	\$ 761,800
Special Purpose Grant Fund	<u>1,452,200</u>	<u>1,450,237</u>	<u>1,505,400</u>	...	<u>1,499,100</u>
Total	\$2,219,100	\$2,223,377	\$2,267,200	...	\$2,260,900
<b>FTEs:</b>					
GSD General Fund	6.80	6.8	5.80	...	5.80
Special Purpose Grant Fund	<u>26.00</u>	<u>26.00</u>	<u>28.00</u>	...	<u>28.00</u>
Total	32.80	32.80	33.80	...	33.80

## Results

Percentage of treatment courses for infectious (smear positive) TB cases completed	100%	100%	100%	100%	85%
--	------	------	------	------	-----

# 38 Health Department-At a Glance



## STD/HIV Prevention and Intervention Program

The purpose of the Sexually Transmitted Disease /Human Immuno-Deficiency Virus Prevention and Intervention Program is to provide education, screening, assessment, treatment, and referral products to persons with Sexually Transmitted Diseases and/or HIV infection so the public can experience reduced risk of exposure.

## Results Narrative

**Proposed Change in Funding:** \$(27,500) Other

**Proposed Change in FTEs:** 0.00

**Proposed Change in Performance:** No change in performance is expected for FY08.

**Other:** Current budget reflects no change in Metro funding and a decrease of \$27,500 in special purpose funding.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$ 689,700	\$ 726,553	\$ 570,400	...	\$ 570,400
Special Purpose Grant Fund	<u>1,347,100</u>	<u>1,172,804</u>	<u>1,190,800</u>	...	<u>1,163,300</u>
Total	\$2,036,800	\$1,899,357	\$1,761,200	...	\$1,733,700
<b>FTEs:</b> GSD General Fund	9.00	9.00	10.00	...	10.00
Special Purpose Grant Fund	<u>18.00</u>	<u>18.00</u>	<u>14.00</u>	...	<u>14.00</u>
Total	27.00	27.00	24.00	...	24.00

### Results

Percentage of reported cases of Chlamydia, Gonorrhea, and Syphilis appropriately treated

95%	98%	90%	98.4%	95%
-----	-----	-----	-------	-----

**Environmental Health Line of Business** - The purpose of the Environmental Health Line of Business is to provide assessment, information, and protection products to everyone in Nashville so they can experience healthy living conditions through clean air, safe food, and reduced exposure to environmental health and safety hazards.

## Air Quality Program

The purpose of the Air Quality Program (includes Vehicle Inspection and Maintenance) is to provide assessment, information, and protection products to everyone in Nashville so they can experience healthy living conditions through clean air and reduced exposure to environmental health and safety hazards.

## Results Narrative

**Proposed Change in Funding:** \$(119,200) GSD  
\$(33,000) Other

**Proposed Change in FTEs:** (2.00) GSD

**Proposed Change in Performance:** Indoor air quality inspection activities will decrease.

**Other:** May experience delays in permit issuance and service to walk-in clients.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$ 746,800	\$ 879,571	\$ 831,100	...	\$ 711,900
Special Purpose Grant Fund	<u>533,500</u>	<u>545,583</u>	<u>550,000</u>	...	<u>517,000</u>
Total	\$1,280,300	\$1,425,154	\$1,381,100	...	\$1,228,900
<b>FTEs:</b> GSD General Fund	11.00	11.00	12.00	...	10.00
Special Purpose Grant Fund	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	...	<u>6.00</u>
Total	17.00	17.00	18.00	...	16.00

### Results

Percentage of days that Nashville's air quality is in the good to moderate range according to EPA's Air Quality Index

98%	98%	97%	100%	97%
-----	-----	-----	------	-----

# 38 Health Department-At a Glance



## Food Protection Services Program

The purpose of the Food Protection Services Program is to provide assessment, protection, information, and enforcement products to everyone in Nashville so they can enjoy safe food.

## Results Narrative

**Proposed Change in Funding:** \$(20,000) Other

**Proposed Change in FTEs:** 0.00

**Proposed Change in Performance:** No change in performance is expected for FY08.

**Other:** Current budget reflects no change in Metro funding and a decrease of \$20,000 in special purpose funding.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$901,700	\$879,714	\$877,600	...	\$877,600
Special Purpose Grant Fund	<u>50,300</u>	<u>57,960</u>	<u>74,900</u>	...	<u>54,900</u>
Total	\$952,000	\$937,674	\$952,500	...	\$932,500
<b>FTEs:</b> GSD General Fund	15.00	15.00	14.00	...	14.00
Special Purpose Grant Fund	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	...	<u>1.00</u>
Total	16.00	16.00	15.00	...	15.00

### Results

Percentage of times the three critical Centers for Disease Control risk factors (hand washing, food temperature, sanitization of work surfaces) are identified and abated

99%	NC	99%	99%	99%
-----	----	-----	-----	-----

## Animal Control Program

The purpose of the Animal Control Program is to provide rabies control, animal assessment, adoption, information, and protection products to the public so it can experience reduced exposure to rabies.

## Results Narrative

**Proposed Change in Funding:** \$74,800

**Proposed Change in FTEs:** 2.00

**Proposed Change in Performance:** This increase in staff will allow faster response time and assure the ability to answer phone calls and handle complaints.

**Other:** Two additional Field Officers are requested to handle the 33.3% increase in complaints from FY2005.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$1,606,700	\$1,600,200	\$1,587,800	...	\$1,662,600
Special Purpose Fund	<u>56,961</u>	<u>40,535</u>	<u>44,100</u>	...	<u>44,100</u>
Total:	\$1,663,661	\$1,640,736	\$1,631,900	...	\$1,706,700
<b>FTEs:</b> GSD General Fund	29.00	29.00	29.00	...	31.00

### Results

Percentage of public not exposed to confirmed positive cases of animal rabies

NA	100%	NA	100%	100%
----	------	----	------	------



# 38 Health Department-At a Glance



## Environmental Engineering Program

The purpose of the Engineering Program is to provide assessment, training, information, and design products to everyone in Nashville so they can make informed decisions toward reducing environmental health and safety hazards.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.00  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$568,400	\$531,810	\$734,500	...	\$734,500
<b>FTEs:</b> GSD General Fund	9.00	9.00	8.00	...	8.00
<b>Results</b>					
Percentage of identified septic systems functioning properly	99%	99.3%	99%	99.3%	99%

## Environmental Monitoring and Surveillance Program

The purpose of the Environmental Monitoring and Surveillance Program (includes Public Facilities and General Sanitation) is to provide training, assessment, information, and protection products to people in Nashville so they can experience reduced exposure to environmental health and safety hazards.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.00  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$1,039,800	\$1,007,144	\$938,300	...	\$938,300
<b>FTEs:</b> GSD General Fund	16.00	16.00	15.00	...	15.00
<b>Results</b>					
Percentage of environmental health threats successfully addressed	95%	88%	85%	99%	85%

## Pest Management Services Program

The purpose of the Pest Management Services Program is to provide training, assessment, information, and protection products to people in Nashville so they can experience reduced exposure to diseases transmitted by mosquitoes, rodents, etc.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.00  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$252,000	\$240,709	\$228,100	...	\$228,100
<b>FTEs:</b> GSD General Fund	3.00	3.00	3.00	...	3.00
<b>Results</b>					
Percentage of sites identified and appropriately treated for mosquitoes and/or rats	NR	NC	85%	92.2%	85%

# 38 Health Department-At a Glance



**Health Equality Line of Business** - The purpose of the Health Equality Line of Business is to provide nutrition information, WIC vouchers, health care services, and linkage to health care services for at risk populations (low-income families, uninsured, homeless, and persons with mental health and/or substance abuse problems) so they can experience improved health status.

## Nutrition Services Program

The purpose of the Nutrition Services Program is to provide nutrition education, assessment, intervention, and referral along with supplemental food products/vouchers to eligible residents in Davidson County so they can provide nutritional meals for their families.

## Results Narrative

**Proposed Change in Funding:** \$(115,000)

**Proposed Change in FTEs:** (2.0)

**Proposed Change in Performance:** This reduction will result in longer wait times for residents when they pick-up a monthly supplemental food package.

**Other:** These 2 clerical positions determine eligibility and register participants for monthly food packages.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$ 457,500	\$ 374,008	\$ 233,400	...	\$ 118,400
Special Purpose Grant Fund	<u>1,936,800</u>	<u>1,918,594</u>	<u>1,945,100</u>	...	<u>1,945,100</u>
Total	\$2,421,300	\$2,292,602	\$2,178,500	...	\$2,063,500
<b>FTEs:</b> GSD General Fund	4.00	4.00	4.00	...	2.00
Special Purpose Grant Fund	<u>37.00</u>	<u>37.00</u>	<u>33.00</u>	...	<u>33.00</u>
Total	41.00	41.00	37.00	...	35.00

### Results

Percentage change in the monthly average number of persons that receive additional nutritional supplements (Women Infants Children vouchers)

NA	2.3%	2%	1.14%	2%
----	------	----	-------	----

## Behavioral Health Services Program

The purpose of the Behavioral Health Services Program is to provide screening, education, service linkage, follow-up, and assurance of quality mental health and substance abuse treatment products to qualifying participants so they may experience a healthier lifestyle.

## Results Narrative

**Proposed Change in Funding:** \$52,200 Other

**Proposed Change in FTEs:** 0.00

**Proposed Change in Performance:** No change in performance is expected for FY08.

**Other:** Current budget reflects no change in Metro funding and an increase of \$52,200 in special purpose funding.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$369,200	\$362,893	\$354,800	...	\$354,800
Special Purpose Grant Fund	<u>0</u>	<u>0</u>	<u>0</u>	...	<u>52,200</u>
Total	\$369,200	\$362,893	\$354,800	...	\$407,000
<b>FTEs:</b> GSD General Fund	5.98	5.98	5.98	...	5.98

### Results

Percentage of clients linked to behavioral health and related wrap-around services

80%	77%	80%	81.6%	70%
-----	-----	-----	-------	-----

# 38 Health Department-At a Glance



## Health Care for the Homeless Program

The purpose of the Health Care for the Homeless Program is to provide medical, dental, mental health, substance abuse, and social service products to adults, families, and children who are homeless so they can have access to appropriate health care services designed specifically to meet their needs.

## Results Narrative

**Proposed Change in Funding:** \$(80,000) Other

**Proposed Change in FTEs:** 0.00

**Proposed Change in Performance:** No change in performance is expected for FY08.

**Other:** Current budget reflects no change in Metro funding and a decrease of \$80,000 in special purpose funding.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>					
GSD General Fund	\$ 764,700	\$ 720,647	\$ 582,600	...	\$ 582,600
Special Purpose Grant Fund	<u>1,522,300</u>	<u>1,292,544</u>	<u>1,417,300</u>	...	<u>1,337,300</u>
Total	\$2,287,000	\$2,013,191	\$1,999,900	...	\$1,919,900
<b>FTEs:</b>					
GSD General Fund	6.00	6.00	7.00	...	7.00
Special Purpose Grant Fund	<u>15.50</u>	<u>15.5</u>	<u>15.50</u>	...	<u>15.50</u>
Total	21.50	21.5	22.50	...	22.50

### Results

Percentage of homeless persons in Nashville who receive medical, dental, mental health, substance abuse, and social services at the Downtown Clinic for the Homeless

Percentage of homeless persons in Nashville who receive medical, dental, mental health, substance abuse, and social services at the Metro Public Health Department or its contractors

82%	78%	80%		
NA	NA	NA	48%	80%

## Health Care Access Program

The purpose of the Health Care Access Program (Bridges to Care) is to provide screening, referral, and linkage products to uninsured residents of Nashville so they can obtain primary health care from a regular source.

## Results Narrative

**Proposed Change in Funding:** \$277,100 GSD

\$(1,800) Special Purpose

**Proposed Change in FTEs:** 0.00 GSD

**Proposed Change in Performance:** Additional funding will assist the Bridges to Care program to handle the expected increase of uninsured residents that rely on it as a regular source of medical care.

**Other:** Grant funding expires August 2007 and without this additional funding the Bridges to Care Program would no longer be able to enroll and link uninsured residents to safety net providers.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>					
GSD General Fund	\$656,100	\$728,263	\$ 889,500	...	\$1,166,600
Special Purpose Grant Fund	<u>105,000</u>	<u>79,340</u>	<u>213,000</u>	...	<u>211,200</u>
Total	\$761,100	\$807,603	\$1,102,500	...	\$1,377,800
<b>FTEs:</b>					
GSD General Fund	9.00	9.00	9.00	...	9.00
Special Purpose Grant Fund	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	...	<u>1.00</u>
Total	10.00	10.00	10.00	...	10.00

\* The decrease in budget is due to program changes for FY07

### Results

Percentage change of uninsured Davidson County residents linked to a regular source of primary health care

NA	33%	2%	0.85%	2%
----	-----	----	-------	----

# 38 Health Department-At a Glance



## Office of Civil Service Medical Examiner Program

The purpose of the Office of the Civil Service Medical Examiner Program is to provide physical examination reports and disability evaluation assessments in a timely manner so that accurate and comprehensive information is available to Metro Departments and agencies upon which to make informed and appropriate employment and benefit decisions.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.00  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$889,700	\$579,075	\$862,400	...	\$862,400
<b>FTEs:</b> GSD General Fund	10.00	10.00	10.00	...	10.00

### Results

Percentage of physical examination reports and disability evaluation assessments provided in a timely manner	90%	100%	100%	100%	100%
--	-----	------	------	------	------

## Correctional Health Services Program

The purpose of the Correctional Health Services Program is to provide treatment and medical care products to inmates in Nashville so that the public can be protected from untreated mental disorders, addiction, and the spread of preventable and communicable disease upon an inmate's release.

## Results Narrative

**Proposed Change in Funding:** \$1,598,700  
**Proposed Change in FTEs:** (2.00)  
**Proposed Change in Performance:** The program may not meet the key measure target.  
**Other:** Current funding reflects a \$1,716,800 increase for Metro's contract with Correct Care Solutions (CCS) and a decrease of \$118,100. By eliminating 2 FTE positions the monitoring of health care services to inmates will be reduced.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$7,646,200	\$7,778,411	\$7,793,100	...	\$9,391,800
Special Purpose Fund	0	27,092	0	...	0
Total	\$7,646,200	\$7,805,503	\$7,793,100	...	\$9,391,800
<b>FTEs:</b> GSD General Fund	5.00	5.00	6.00	...	4.00

### Results

Percentage of inmates educated and/or treated for mental disorders, chronic medical conditions, and the spread of infectious and communicable diseases prior to release into the community	50%	68%	65%	57%	65%
--	-----	-----	-----	-----	-----

# 38 Health Department-At a Glance



**Administrative Line of Business** – The purpose of the Administrative Line of Business is to provide leadership and support services to the department so it can efficiently and effectively deliver results for customers.

## Non-allocated Financial Transactions Program

This program represents adjustments related to pay plan/fringe adjustments, safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY08. For a detailed description, see the Budget Change and Results Highlights page.

Program Budget & Performance Summary	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$142,300	\$0	\$797,000	...	\$1,491,500

## Information Technology Program

The purpose of the Information Technology Program is to provide information technology support products to this Metro department so it can efficiently and securely meet its business needs.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.00  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

Program Budget & Performance Summary	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$1,802,500	\$1,913,001	\$2,030,300	...	\$2,030,300
Special Purpose Grant Fund	<u>97,400</u>	<u>109,048</u>	<u>735,200</u>	...	<u>735,200</u>
Total	\$1,899,900	\$2,022,049	\$2,765,500	...	\$2,765,500
<b>FTEs:</b> GSD General Fund	6.00	6.00	7.00	...	7.00
Special Purpose Grant Fund	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	...	<u>1.00</u>
Total	7.00	7.00	8.00	...	8.00

## Results

Percentage of customer satisfaction with quality of IT services	NR	NR	NR	NR	NR
---	----	----	----	----	----

## Facilities Management Program

The purpose of the Facilities Management Program is to provide operational support products to this Metro department so it can constantly function in a clean and operational work environment.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.00  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

Program Budget & Performance Summary	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$2,125,000	\$2,200,341	\$2,520,700	...	\$2,520,700
<b>FTEs:</b> GSD General Fund	25.00	25.00	22.00	...	22.00

## Results

Percentage of customer satisfaction with quality of custodial services	NR	NR	NR	NR	NR
--	----	----	----	----	----

# 38 Health Department-At a Glance



## Human Resources Program

The purpose of the Human Resources Program is to provide employment products to department employees so they can receive their benefits and compensation equitably and accurately.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.00  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

Program Budget & Performance Summary	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$545,400	\$557,832	\$543,500	...	\$543,500
<b>FTEs:</b> GSD General Fund	5.00	5.00	4.00	...	4.00
<b>Results</b>					
Percentage of employee turnover	NR	NR	NR	NR	NR

## Finance Program

The purpose of the Finance Program is to provide financial management products to this Metro department so it can effectively manage its financial resources.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.00  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

Program Budget & Performance Summary	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$843,200	\$826,319	\$1,220,200	...	\$1,220,200
<b>FTEs:</b> GSD General Fund	11.94	11.94	11.94	...	11.94
<b>Results</b>					
Percentage of budget variance	NR	NR	NR	NR	NR

## Records Management Program

The purpose of the Records Management Program is to provide record management products to this Metro department so it can manage records compliant with legal and policy requirements.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.00  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

Program Budget & Performance Summary	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$887,800	\$896,163	\$711,900	...	\$711,900
<b>FTEs:</b> GSD General Fund	8.00	8.00	11.00	...	11.00
<b>Results</b>					
Percentage of records managed in compliance with legal and policy requirements	NR	NR	NR	NR	NR

# 38 Health Department-At a Glance



## Executive Leadership Program

The purpose of the Executive Leadership Program is to provide business policy and decision products to this Metro department so it can deliver results for customers.

## Results Narrative

**Proposed Change in Funding:** \$(157,400)

**Proposed Change in FTEs:** (2.00)

**Proposed Change in Performance:** No change in performance is expected for FY08.

**Other:** A Librarian and Grants Coordinator position will be eliminated.

Program Budget & Performance Summary		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD General Fund	\$1,000,900	\$986,850	\$779,600	...	\$622,200
<b>FTEs:</b>	GSD General Fund	7.00	7.00	6.00	...	4.00
<b>Results</b>						
	Percentage of departmental key results achieved	NR	NR	NR	NR	NR

## Risk Management Program

The purpose of the Risk Management Program is to provide safety enhancement and risk management products to this Metro department so it can prevent accidents and injuries and effectively respond to accidents and injuries that occur.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.00

**Proposed Change in Performance:** No change in performance is expected for FY08.

**Other:** None

Program Budget & Performance Summary		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD General Fund	\$104,400	\$101,112	\$370,000	...	\$370,000
<b>FTEs:</b>	GSD General Fund	1.00	1.00	1.00	...	1.00
<b>Results</b>						
	Number of worker days lost to injury per FTE	NR	NR	NR	NR	NR

# 38 Health Department-Financial



## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	18,504,100	18,280,481	19,207,800	19,456,500
<b>OTHER SERVICES:</b>				
Utilities	483,800	551,439	489,200	489,200
Professional and Purchased Services	11,230,400	11,407,611	11,572,900	13,790,900
Travel, Tuition, and Dues	225,400	192,396	303,700	301,700
Communications	222,400	185,520	222,900	222,500
Repairs and Maintenance Services	254,000	245,964	258,900	254,900
Internal Service Fees	1,740,100	1,554,780	2,215,600	2,042,700
<b>TOTAL OTHER SERVICES</b>	<b>14,156,100</b>	<b>14,137,711</b>	<b>15,063,200</b>	<b>17,101,900</b>
Other Expense	2,139,000	2,304,643	1,804,500	1,982,600
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	43,815	9,000	9,000
<b>TOTAL OPERATING EXPENSE</b>	<b>34,799,200</b>	<b>34,766,650</b>	<b>36,084,500</b>	<b>38,550,000</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>578,000</b>	<b>609,688</b>	<b>119,700</b>	<b>119,700</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>35,377,200</b>	<b>35,376,338</b>	<b>36,204,200</b>	<b>38,669,700</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	2,912,200	2,752,964	3,080,800	4,499,800
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	41,438	0	0
Fed Through State Pass-Through	1,316,400	452,150	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	564,200	1,007,861	709,200	651,700
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>1,880,600</b>	<b>1,501,449</b>	<b>709,200</b>	<b>651,700</b>
Other Program Revenue	483,500	498,734	470,500	530,000
<b>TOTAL PROGRAM REVENUE</b>	<b>5,276,300</b>	<b>4,753,147</b>	<b>4,260,500</b>	<b>5,681,500</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	521,500	649,332	521,500	521,500
Fines, Forfeits, & Penalties	140,100	169,461	155,100	157,400
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>661,600</b>	<b>818,793</b>	<b>676,600</b>	<b>678,900</b>
<b>Transfers From Other Funds and Units</b>	<b>423,400</b>	<b>19,245</b>	<b>0</b>	<b>140,100</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>6,361,300</b>	<b>5,591,185</b>	<b>4,937,100</b>	<b>6,500,500</b>



# 38 Health Department-Financial



## Special Purpose Funds

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	11,235,300	11,652,563	12,381,500	12,278,900
<b>OTHER SERVICES:</b>				
Utilities	0	3,181	0	0
Professional and Purchased Services	1,195,100	913,178	1,204,500	1,133,500
Travel, Tuition, and Dues	171,300	163,995	97,400	130,200
Communications	63,500	102,963	29,900	24,000
Repairs and Maintenance Services	61,900	12,351	36,800	52,200
Internal Service Fees	19,000	9,964	5,000	5,000
<b>TOTAL OTHER SERVICES</b>	<b>1,510,800</b>	<b>1,205,632</b>	<b>1,373,600</b>	<b>1,344,900</b>
Other Expense	1,764,300	1,781,205	2,471,100	2,535,500
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	56,961	0	0	0
Equipment, Buildings & Land	68,600	77,453	173,300	40,000
<b>TOTAL OPERATING EXPENSE</b>	<b>14,635,961</b>	<b>14,716,853</b>	<b>16,399,500</b>	<b>16,199,300</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>-104,996</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>14,635,961</b>	<b>14,611,858</b>	<b>16,399,500</b>	<b>16,199,300</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	0	0	0
<b>Other Governments &amp; Agencies</b>				
Federal Direct	1,546,200	1,396,963	1,388,900	1,439,800
Fed Through State Pass-Through	10,101,400	9,506,907	11,848,400	11,187,300
Fed Through Other - Pass Through	0	0	0	0
State Direct	302,600	1,199,605	324,200	473,400
Other Government Agencies	170,000	0	85,000	85,000
<b>Subtotal Other Governments &amp; Agencies</b>	<b>12,120,200</b>	<b>12,103,475</b>	<b>13,646,500</b>	<b>13,185,500</b>
Other Program Revenue	0	40,705	239,300	244,800
<b>TOTAL PROGRAM REVENUE</b>	<b>12,120,200</b>	<b>12,144,179</b>	<b>13,885,800</b>	<b>13,430,300</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	25,000	25,000
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>
<b>Transfers From Other Funds and Units</b>	<b>2,949,000</b>	<b>3,342,171</b>	<b>2,488,700</b>	<b>2,744,000</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>15,069,200</b>	<b>15,486,350</b>	<b>16,399,500</b>	<b>16,199,300</b>

# 38 Health Department-Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2006</u>		<u>FY 2007</u>		<u>FY 2008</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Administrative Asst - Health	10392	SR0800	1	1.00	2	2.00	2	2.00
Animal Control Director	07840	SR1300	1	1.00	1	1.00	1	1.00
Animal Control Officer 1	07087	SR0500	14	14.00	16	16.00	18	18.00
Animal Control Officer 2	07088	SR0600	7	7.00	6	6.00	6	6.00
Animal Control Officer 3	07089	SR0700	3	3.00	2	2.00	2	2.00
Asst To The Dir	06678	SR1400	1	1.00	1	1.00	1	1.00
Bldg Supt	06927	SR1200	1	1.00	1	1.00	1	1.00
Bureau Director	10386	SR1500	3	3.00	5	5.00	5	5.00
CAD/GIS Analyst 1	07729	SR0900	1	1.00	1	1.00	1	1.00
Chemist 2	04470	SR1000	1	1.00	1	1.00	1	1.00
Chief Medical Dir	01080		1	1.00	1	1.00	1	1.00
Commun Disease Investigator	06567	SR0800	0	0.00	1	1.00	1	1.00
Courier	06466	SR0500	2	2.00	2	2.00	2	2.00
Custodian 1 - Health	10343	SR0400	9	9.00	8	8.00	8	8.00
Custodian 2 - Health	10344	SR0500	1	1.00	1	1.00	1	1.00
Custodian Supv-Hlth	07022	SR0800	1	1.00	1	1.00	1	1.00
Customer Service Rep	10399	SR0700	1	1.00	1	1.00	1	1.00
Dental Asst 1	01461	SR0600	3	3.00	2	2.00	2	2.00
Dental Svcs Dir	01447	HD1000	1	1.00	1	1.00	1	1.00
Dentist 2	01446	HD0900	2	2.00	1	1.00	1	1.00
Dpty Dir Health	10180	SR1600	1	1.00	0	0.00	0	0.00
Envir Asst	00513	SR0600	2	2.00	2	2.00	2	2.00
Envir Engineer 1	04152	SR1100	0	0.00	2	2.00	1	1.00
Envir Engineer 2	04153	SR1200	1	1.00	1	1.00	1	1.00
Envir Engineer 3	04154	SR1400	1	1.00	1	1.00	1	1.00
Envir Engineering Asst 1	04157	SR0800	1	1.00	1	1.00	1	1.00
Envir Engineering Asst 2	04158	SR0900	1	1.00	1	1.00	1	1.00
Environmentalist 1	01843	SR0800	9	9.00	7	7.00	7	7.00
Environmentalist 2	01844	SR0900	3	3.00	4	4.00	4	4.00
Environmentalist 3	01845	SR1100	3	3.00	2	2.00	2	2.00
Environmentalist 4	01846	SR1200	2	2.00	3	3.00	3	3.00
Equip & Supply Clerk 1	05010	SR0400	1	1.00	0	0.00	0	0.00
Equip & Supply Clerk 2	03440	SR0600	0	0.00	1	1.00	1	1.00
Equip & Supply Clerk 3	03027	SR0700	1	1.00	1	1.00	1	1.00
Finance Officer 2	10151	SR1000	1	1.00	1	1.00	1	1.00
Food Inspector 1	06631	SR0800	8	8.00	6	6.00	6	6.00
Food Inspector 2	06632	SR0900	4	4.00	5	5.00	5	5.00
Food Inspector 3	06633	SR1100	1	1.00	1	1.00	1	1.00
General Maint Tech	07021	SR0500	4	4.00	2	2.00	2	2.00
Health Promotion Dir	07923	SR1300	1	1.00	0	0.00	0	0.00
Human Resources Admin	07346	SR1300	1	1.00	1	1.00	1	1.00
Human Resources Asst 2	06931	SR0700	2	2.00	1	1.00	1	1.00
Info Systems App Tech 1	07784	SR0800	1	1.00	0	0.00	0	0.00
Info Systems Div Mgr	07318	SR1400	1	1.00	1	1.00	1	1.00
Info Systems Mgr	07782	SR1300	1	1.00	2	2.00	2	2.00

# 38 Health Department-Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2006</u>		<u>FY 2007</u>		<u>FY 2008</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101 (Continued)</b>								
Interpreter 1	06641	SR0500	0	0.00	1	1.00	1	1.00
Inventory Control Supv	06482	SR1000	1	1.00	1	1.00	1	1.00
Librarian-Health	06252	SR1000	1	1.00	1	1.00	0	0.00
Medical Admin Asst 1	03072	SR1200	12	12.00	9	9.00	8	8.00
Medical Admin Asst 2	03073	SR1300	16	16.00	13	13.00	13	13.00
Medical Admin Asst 3	03074	SR1400	7	7.00	5	5.00	5	5.00
Medical Doctor	07424	HD1100	3	2.80	2	1.80	2	1.80
Medical Svcs Dir	07024	HD1200	1	1.00	1	1.00	1	1.00
Mobile Clinic Driver	07713	SR0600	1	1.00	2	1.48	2	1.48
Nursing Aide - Health	03235	SR0300	1	1.00	0	0.00	0	0.00
Nutritionist 2	03238	SR1000	2	2.00	0	0.00	0	0.00
Office Support Rep 1	10120	SR0400	1	1.00	1	1.00	1	1.00
Office Support Rep 2	10121	SR0500	3	3.00	2	2.00	1	1.00
Office Support Rep 3	10122	SR0600	48	48.00	41	41.00	39	39.00
Office Support Spec 1	10123	SR0700	13	13.00	13	13.00	13	13.00
Pharmacist	03459	SR1400	1	1.00	1	1.00	1	1.00
Printing Equip Operator 2	05919	TL0700	1	1.00	1	1.00	1	1.00
Program Spec 2	07379	SR0800	1	1.00	8	8.00	7	7.00
Program Spec 3	07380	SR1000	7	7.00	8	8.00	6	6.00
Program Supv	07381	SR1000	2	2.00	2	2.00	2	2.00
Pub Health Ob-Gyn Nurse Pract	06491	SR1200	1	1.00	1	1.00	1	1.00
Public Health LPN	06251	HD0100	4	4.00	3	3.00	2	2.00
Public Health Nurse 2	03972	HD0300	35	35.00	39	39.00	38	38.00
Public Health Nurse 3	03973	HD0400	4	4.00	5	5.00	5	5.00
Public Health Nurse 4	03974	HD0500	7	7.00	7	7.00	7	7.00
Public Hlth Epidemiologist 1	07685	SR1100	1	1.00	1	1.00	1	1.00
Public Hlth Epidemiologist 2	07979	SR1200	2	2.00	2	2.00	2	2.00
Public Hlth Nurse Practitioner	06489	HD0600	6	6.00	8	8.00	8	8.00
Records Management Analyst	10336	SR0800	1	1.00	1	1.00	1	1.00
Research Analyst 2	07391	SR1200	1	1.00	2	2.00	2	2.00
Seasonal/Part-time/Temporary	09020		10	4.90	10	4.90	10	4.90
Security Guard - Health	10330	SR0800	1	1.00	1	1.00	1	1.00
Social Worker - Health	06768	SR0800	7	7.00	0	0.00	0	0.00
Software Training Mgr	07750	SR1100	1	1.00	1	1.00	1	1.00
Soil Scientist	06380	SR1100	1	1.00	1	1.00	1	1.00
Toxicologist	10329	SR1400	0	0.00	1	1.00	1	1.00
Vehicle Inspection Dir	06639	SR1200	1	1.00	1	1.00	1	1.00
Vehicle Inspector 1	06552	SR0700	1	1.00	1	1.00	1	1.00
Vehicle Inspector 2	06640	SR0800	1	1.00	1	1.00	1	1.00
Veterinarian	07805	HD0700	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>313</b>	<b>307.70</b>	<b>300</b>	<b>294.18</b>	<b>291</b>	<b>285.18</b>
<b>HEA Health Dept Grant Fund 32200</b>								
Admin Svcs Officer 3	07244	SR1000	1	1.00	1	1.00	1	1.00
Audiologist	10367	SR1200	1	1.00	1	1.00	1	1.00
Commun Disease Investigator	06567	SR0800	15	15.00	12	12.00	12	12.00

# 38 Health Department-Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2006</u>		<u>FY 2007</u>		<u>FY 2008</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>HEA Health Dept Grant Fund 32200 (Continued)</b>								
Dental Asst 1	01461	SR0600	1	1.00	2	2.00	2	2.00
Dental Hygienist 1	01463	SR1000	7	7.00	6	6.00	6	6.00
Dental Hygienist 2	01464	SR1100	1	1.00	1	1.00	1	1.00
Envir Engineer 1	04152	SR1100	2	2.00	2	2.00	2	2.00
Environmentalist 1	01843	SR0800	1	1.00	0	0.00	0	0.00
Environmentalist 2	01844	SR0900	0	0.00	1	1.00	1	1.00
Environmentalist 3	01845	SR1100	1	1.00	1	1.00	1	1.00
Food Inspector 1	06631	SR0800	1	1.00	1	1.00	1	1.00
Home Economist	06481	SR0700	5	5.00	6	6.00	6	6.00
Info Systems Mgr	07782	SR1300	1	1.00	1	1.00	1	1.00
Interpreter 1	06641	SR0500	2	2.00	1	1.00	1	1.00
Laboratory Tech 1	02797	SR0600	2	2.00	2	2.00	2	2.00
Medical Admin Asst 1	03072	SR1200	1	1.00	2	2.00	2	2.00
Medical Admin Asst 2	03073	SR1300	1	1.00	2	2.00	2	2.00
Mental Health Spec	06772	SR1000	2	1.50	2	1.50	2	1.50
Nutritionist 1	03237	SR0900	5	5.00	4	4.00	4	4.00
Nutritionist 2	03238	SR1000	1	1.00	2	2.00	2	2.00
Office Support Rep 2	10121	SR0500	1	1.00	1	1.00	1	1.00
Office Support Rep 3	10122	SR0600	29	29.00	28	28.00	28	28.00
Office Support Spec 1	10123	SR0700	3	3.00	4	4.00	4	4.00
Outreach Worker	06485	SR0500	17	17.00	21	21.00	21	21.00
Program Coord	06034	SR0900	5	5.00	6	6.00	6	6.00
Program Spec 1	07378	SR0600	1	0.50	3	1.98	3	1.98
Program Spec 2	07379	SR0800	2	2.00	8	8.00	8	8.00
Program Spec 3	07380	SR1000	5	5.00	4	4.00	4	4.00
Program Supv	07381	SR1000	1	1.00	1	1.00	1	1.00
Public Health LPN	06251	HD0100	3	2.71	2	1.71	2	1.71
Public Health Nurse 2	03972	HD0300	72	58.66	69	56.80	69	56.80
Public Health Nurse 3	03973	HD0400	5	5.00	3	3.00	3	3.00
Public Health Nurse 4	03974	HD0500	3	3.00	1	1.00	1	1.00
Public Hlth Epidemiologist 1	07685	SR1100	1	1.00	0	0.00	0	0.00
Public Hlth Epidemiologist 2	07979	SR1200	2	2.00	2	2.00	2	2.00
Public Hlth Nurse Practitioner	06489	HD0600	2	1.71	2	1.71	2	1.71
Research Analyst 1	07390	SR1000	1	1.00	1	1.00	1	1.00
Research Analyst 2	07391	SR1200	0	0.00	2	2.00	2	2.00
Seasonal/Part-time/Temporary	09020		25	12.25	16	4.25	16	4.25
Social Worker - Health	06768	SR0800	9	9.00	4	4.00	4	4.00
Speech Language Pathologist	04978	SR1100	2	2.00	2	2.00	2	2.00
Toxicologist	10329	SR1400	1	1.00	1	1.00	1	1.00
Warehouse Supv	06494	SR0900	1	1.00	1	1.00	1	1.00
Warehouse Worker	07400	SR0400	3	3.00	2	2.00	2	2.00
<b>Total Positions &amp; FTE</b>			<b>245</b>	<b>217.33</b>	<b>234</b>	<b>207.95</b>	<b>234</b>	<b>207.95</b>
<b>Department Totals</b>			<b>558</b>	<b>525.03</b>	<b>534</b>	<b>502.13</b>	<b>525</b>	<b>493.13</b>

# 44 Human Relations Commission-At a Glance



Budget Summary		2005-06	2006-07	2007-08
	<b>Expenditures and Transfers:</b>			
	GSD General Fund	\$382,900	\$460,400	\$477,100
	<b>Total Expenditures and Transfers</b>	<b>\$382,900</b>	<b>\$460,400</b>	<b>\$477,100</b>
	<b>Revenues and Transfers:</b>			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0
	Other Governments and Agencies	0	0	0
	Other Program Revenue	0	0	0
	<b>Total Program Revenue</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	0	0	0
	<b>Total Revenues</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Positions</b>	Total Budgeted Positions	4	4	5
<b>Contacts</b>	Executive Director: Kelvin Jones      email: kelvin.jones@nashville.gov Financial Manager: Leoncio Dominguez      email: leoncio.dominguez@nashville.gov  Metro Office Building      Phone: 880-3370      FAX: 880-3373 800 Second Avenue South      37210			

## Line of Business and Program

### Education

Multicultural Education

### Compliance

Civil Rights Compliance

### Administrative

Non-allocated Financial Transactions



# 44 Human Relations Commission-At a Glance



<b>Mission</b>	The mission of the Metro Human Relations Commission is to provide diversity education and compliance resolution products to individuals and business in Nashville & Davidson County so that each individual can exercise their right to live and work with equal dignity.
<b>Goals</b>	<p>By 2008, employers and employees working in the Nashville community will experience a fair and comprehensive alternative dispute resolution process as evidenced by 80% of customers who say the conciliation/mediation process was fair and comprehensive.</p> <p>By 2008, the Nashville community will experience an appreciation and understanding of cultural diversity as evidenced by:</p> <ul style="list-style-type: none"> <li>• 80% of training participants who say the training was informative and equipped them to better interact with various cultures,</li> <li>• 5% increase in Davidson Group participants</li> <li>• 10% increase in community partnerships</li> </ul> <p>By 2010, the Nashville community will recognize the brand and services provided by the Metro Human Relations Commission as evidenced by:</p> <ul style="list-style-type: none"> <li>• 90% of customers who say they are familiar with the Commission</li> <li>• 10% increase in community partnerships</li> <li>• 10% increase in referrals</li> <li>• 10% increase in public speaking engagements</li> </ul>

# 44 Human Relations Commission-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation	Result	
<b>Nonallocated Financial Transactions</b>		
FTE Adjustment	1.0 FTE	Position Adjustment No fiscal impact
Pay Plan / Fringe Amount	\$ 14,200	Promotes the hiring and retention of a qualified workforce
Finance Charge	(1,400)	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing
Human Resources Charge	500	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	2,600	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance & Security Charge	1,800	Delivery of facility maintenance and associated security functions
Metro Payment Services Charge	(1,500)	Delivery of centralized payment services
Customer Call Center Charge	200	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Surplus Property Charge	100	Handling and disposition of surplus property
Internal Audit Charge	200	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
TOTAL	\$ 16,700 1.0 FTE	

# 44 Human Relations Commission-At a Glance



**Education Line of Business** - The purpose of the Education Line of Business is to provide information, training, and facilitation products to Metro Government and the Nashville community so they can develop an awareness and appreciation for Nashville's increasing diversity.

## Multicultural Education Program

The purpose of the Multicultural Education Program is to provide information, training, and facilitation products to Metro Government and the Nashville community so they can develop an awareness and appreciation for Nashville's increasing diversity.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY 08.

**Other:** Status Quo Funding will adversely impact the Commission's ability to adequately staff the 17 volunteer Commissioners, provide support services for Staff and Commissioners, and provide daily office tasks.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	NA		\$251,000	...	\$251,000
<b>FTEs:</b> GSD General Fund	NA		2.20	...	2.70
<b>Results</b> Percentage of consumers who say they are aware and appreciate Nashville's increasing diversity	NA	NA	NA	70%	NR

**Compliance Line of Business** - The purpose of the Compliance Line of Business is to provide complaint resolution products to Metro Government and the Nashville community so they can have their problems resolved in an appropriate manner.

## Civil Rights Compliance Program

The purpose of the Civil Rights Compliance Program is to provide complaint resolution products to Metro Government and the Nashville community so they can have their formal or informal claims resolved in an appropriate manner.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY 08.

**Other:** Status Quo Funding will adversely impact the Commission's ability to conduct initial intakes for complaints filed with the Commission.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	NA		\$192,200	...	\$192,200
<b>FTEs:</b> GSD General Fund	NA		1.80	...	2.30
<b>Results</b> Percentage of customers who say their problem was resolved in an appropriate manner	NA	NA	NA	80%	NR



# 44 Human Relations Commission-At a Glance




---

**Administrative Line of Business** - The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

---

**Non-allocated Financial Transactions Program**

This program represents adjustments related to safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY08. For a detailed description, see the Budget Change and Results Highlights page.

**Program Budget & Performance Summary**

	<b>2006 Budget</b>	<b>2006 Actual</b>	<b>2007 Budget</b>	<b>2007 1<sup>st</sup> Half</b>	<b>2008 Budget</b>
<b>Program Budget:</b> GSD General Fund	...	...	\$17,200	...	\$33,900

# 44 Human Relations Commission - Financial



## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	277,500	274,672	307,400	321,600
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	34,800	34,498	34,800	34,800
Travel, Tuition, and Dues	14,000	12,660	14,000	14,000
Communications	6,800	8,114	6,500	6,800
Repairs and Maintenance Services	1,500	1,500	1,500	1,500
Internal Service Fees	35,100	33,433	82,200	84,400
<b>TOTAL OTHER SERVICES</b>	<b>92,200</b>	<b>90,205</b>	<b>139,000</b>	<b>141,500</b>
Other Expense	13,200	14,697	14,000	14,000
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>382,900</b>	<b>379,573</b>	<b>460,400</b>	<b>477,100</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>382,900</b>	<b>379,573</b>	<b>460,400</b>	<b>477,100</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# 44 Human Relations Commission - Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2006</u>		<u>FY 2007</u>		<u>FY 2008</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Admin Svcs Mgr	07242	SR1300	1	1.00	1	1.00	1	1.00
Human Relations Dir	01584		1	1.00	1	1.00	1	1.00
Office Support Rep 3	10122	SR0600	1	1.00	1	1.00	2	2.00
Program Spec 3	07380	SR1000	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>4</b>	<b>4.00</b>	<b>4</b>	<b>4.00</b>	<b>5</b>	<b>5.00</b>
<b>Department Totals</b>			<b>4</b>	<b>4.00</b>	<b>4</b>	<b>4.00</b>	<b>5</b>	<b>5.00</b>

# 39 Library—At a Glance



Budget Summary		2005-06	2006-07	2007-08
<b>Budget Summary</b>	<b>Expenditures and Transfers:</b>			
	GSD General Fund	\$20,440,900	\$21,250,150	\$21,907,800
	Special Purpose Fund	1,831,133	1,305,100	1,472,900
	<b>Total Expenditures and Transfers</b>	<b>\$22,272,033</b>	<b>\$22,555,250</b>	<b>\$23,380,700</b>
	<b>Revenues and Transfers:</b>			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 651,500	\$ 647,800	\$ 617,000
	Other Governments and Agencies	378,200	269,200	287,300
	Other Program Revenue	210,000	1,029,100	1,183,600
	<b>Total Program Revenue</b>	<b>\$ 1,239,700</b>	<b>\$ 1,946,100</b>	<b>\$ 2,087,900</b>
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	0	6,800	2,000
	<b>Total Revenues</b>	<b>\$ 1,239,700</b>	<b>\$ 1,952,900</b>	<b>\$ 2,089,900</b>
<b>Positions</b>	Total Budgeted Positions	361	362	362
<b>Contacts</b>	Director of Public Library: Donna Nicely      email: donna.nicely@nashville.gov Administrative Services Manager: Chase Adams      email: chase.adams@nashville.gov 615 Church Street 37219      Phone: 862-5760      FAX: 862-5771			

## Lines of Business and Program

### Reference Information

Ask Your Librarian  
Virtual Information Services

### Library Materials

Local History and Special Collections  
Hands-On Reference  
Library Check-out  
Engaging the Reader

### Equal Access

Equal Access

### Education and Outreach

Public Events  
Computer Literacy  
It's Your Library

### Town Square

Town Square

### Library Customer Technical Support

Library Customer Technical Support

### Administrative

Non-allocated Financial Transactions  
Information Technology  
Facilities Management  
Human Resources  
Finance  
Procurement  
Risk Management  
Billings and Collections  
Executive Leadership



<p><b>Mission</b></p>	<p>The mission of the Nashville Public Library is to provide information, programs, and reference assistance products to individuals, families, and the larger community so they can enjoy the benefits of reading and life-long learning.</p>
<p><b>Goals</b></p>	<p><b>Information Explosion</b></p> <p>By 2008, citizens of Nashville will experience a significant improvement in the quality and relevance of the library's collections to meet their information needs, as evidenced by:</p> <ul style="list-style-type: none"> <li>• 2% increase in circulation</li> <li>• 10% increase in electronic resource uses</li> <li>• 5% increase in on-site use of library materials</li> </ul> <p><b>Digital Divide</b></p> <p>By 2008, citizens of Nashville will have greater access to free computers as well as expanded opportunities for learning broad-based computer applications and electronic resources, as evidenced by:</p> <ul style="list-style-type: none"> <li>• 3% increase # of on-site computer sessions (benchmark year – fy0304)</li> <li>• 10% increase # of computer-related classes</li> <li>• Percentage increase # of remote (virtual) visits</li> </ul> <p><b>Pre-School Literacy</b></p> <p>By 2008, NPL will design and implement developmentally appropriate programs and training to support individuals, families and community agencies in order to help increase the pre-school literacy rate and ensure that the children of Nashville enter kindergarten ready to learn, as evidenced by:</p> <ul style="list-style-type: none"> <li>• 3% increase in developmentally appropriate programs</li> <li>• 2% increase in attendance at developmentally appropriate programs</li> <li>• 1% increase of training sessions</li> </ul> <p><b>Neighborhood Services &amp; Programs</b></p> <p>By 2008, Nashville's neighborhoods will experience Nashville Public Library as a primary resource for responsive services and programs targeted to meet their specific educational and cultural needs, as evidenced by:</p> <ul style="list-style-type: none"> <li>• 1% increase in neighborhood programs in Spanish</li> <li>• 5% increase in neighborhood programs for teens</li> <li>• 5% increase in neighborhood programs for adults &amp; seniors</li> <li>• 18% of hours library meeting spaces are utilized</li> </ul> <p><b>Efficiency</b></p> <p>By 2008, more Nashvillians will experience timely access to free information and materials, as evidenced by:</p> <ul style="list-style-type: none"> <li>• 2% increase in circulation</li> <li>• 30% of NPL cardholders receiving available* material within 48 hours</li> <li>• 100% increase in self-check terminal activity</li> </ul> <p>*available-meaning on the shelf at the time the item was requested</p> <p><b>NOTE: The Strategic Goals of the Library Department are pending.</b></p>

# 39 Library—At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result
<b>Information Technology Program</b>	\$ (5,300)	The reduction will result in no change in performance for FY08
<b>Facilities Management Program</b>	(1,750)	The reduction will result in no change in performance for FY08
<b>Safety &amp; Risk Management Premiums</b>	1,000	Coverage of safety and risk management premiums and activities
<b>Nonallocated Financial Transactions</b>		
Pay Plan/Fringe Amounts	499,200	Supports the hiring and retention of a qualified workforce
Finance Charge	(4,100)	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing
Human Resources Charge	(400)	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	180,700	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance & Security Charge	4,200	Delivery of facility maintenance and associated security functions
Shared Business Office Charge	5,700	Delivery of administrative support functions
Metro Payment Services Charge	(40,800)	Delivery of centralized payment services
Customer Call Center Charge	2,800	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Fleet Management Charge	(5,300)	Delivery of fleet management, fuel services, and maintenance functions
Postal Service Charge	7,500	Delivery of mail across the Metropolitan Government
Surplus Property Charge	1,300	Handling and disposition of surplus property
Internal Audit Charge	12,900	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
<b>Increase in Special Purpose Funds</b>	<b>167,800</b>	
<b>TOTAL</b>	<b>\$825,450</b>	

# 39 Library—At a Glance



## Performance Information Highlights

### Performance Measure Certification

The Performance Measure Certification Unit reviewed all key result measures for the Public Library for FY 2005-06. Measures were either certified, meaning the measure was aligned, documented, and reliable or not certified (NC), meaning the measure did not meet the established criteria. For FY2006, only certified measures appear in the Operating Budget Book.

	<b>Certified</b>	<b>Reported, Not Certified</b>	<b>Not Reported</b>
Number of Programs:	92%	8%	0%
Program Budget Dollars:	93%	7%	0%

# 39 Library—At a Glance



**Reference Information Line of Business** - The purpose of the Reference Information Line of Business is to provide reference assistance & online information products to our customers so they can obtain reliable information anytime, anywhere.

## Ask Your Librarian Program

The purpose of the Ask Your Librarian Program is to provide information and search assistance products to information seekers of all ages so they can have their questions answered.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:**

Program Budget & Performance Summary		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD General Fund	\$2,365,825	\$2,409,202	\$2,356,200	...	\$2,356,200
<b>FTEs:</b>	GSD General Fund	50.45	50.45	46.62	...	46.62
<b>Results</b>						
Percentage of customers who ask reference questions that receive the answers they seek		98%	99%	99%	99%	99%

## Virtual Information Services Program

The purpose of the Virtual Information Services Program is to provide reliable online products to our online customers so they can utilize the resources and information they want anytime from anywhere.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected in FY08. The number of online database sessions is expected to remain the same at 139,064 in FY08.  
**Other:** None

Program Budget & Performance Summary		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD General Fund	\$969,540	\$1,173,932	\$988,200	...	\$988,200
<b>FTEs:</b>	GSD General Fund	9.65	9.65	9.65	...	9.65
<b>Results</b>						
Per capita customer utilization of online resources		22%	NC	21%	17.78%	22.7%

**Library Materials Line of Business** - The purpose of the Library Materials Line of Business is to provide circulating, research and readers advisory products to individuals and the larger community so they can obtain the materials they want.

## Local History and Special Collections Program

The purpose of the Local History and Special Collections Program is to provide historical and specialized research products to our Nashville Room & Metro Archives customers so they can fulfill their specific research needs.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:**

Program Budget & Performance Summary		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD General Fund	\$552,400	\$508,335	\$570,300	...	\$570,300
<b>FTEs:</b>	GSD General Fund	11.30	11.30	11.63	...	11.63
<b>Results</b>						
Percentage of Nashville Room and Metro Archives customers who have their specific research needs fulfilled		99%	96%	99%	95%	98%



# 39 Library—At a Glance



## Hands-On Reference Program

The purpose of the Hands-On Reference Program is to provide essential reference products to on-site library users so they can find the materials they want at the time of their visit.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:**

Program Budget & Performance Summary		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD General Fund	\$1,103,210	\$1,072,083	\$1,131,300	...	\$1,131,300
<b>FTEs:</b>	GSD General Fund	15.65	15.65	15.65	...	15.65
<b>Results</b>						
Percentage of on-site library users who find the materials they want at the time of their visit		93%	94%	94%	92%	94%

## Library Check-out Program

The purpose of the Library Check-out Program is to provide circulating library material products to cardholders so they can receive materials requested in a reasonable timeframe.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** The annual circulation of library materials is expected to remain the same at 4,156,832 in FY08.

Program Budget & Performance Summary		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD General Fund	\$4,930,395	\$4,857,398	\$5,065,800	...	\$5,065,800
<b>FTEs:</b>	GSD General Fund	121.82	121.82	122.82	...	122.82
<b>Results</b>						
Percentage of cardholders who receive available materials requested in a reasonable timeframe (48 hours)		20%	33%	27.6%	52%	40%

## Engaging the Reader Program

The purpose of the Engaging the Reader Program is to provide readers advisory and enrichment products to current and potential library users so they can enhance their reading experience.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected in FY08.  
**Other:** Reader's advisory transactions will remain the same at 70,756 in FY08.

Program Budget & Performance Summary		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD General Fund	\$621,065	\$590,973	\$641,400	...	\$641,400
<b>FTEs:</b>	GSD General Fund	12.23	12.23	11.23	...	11.23
<b>Results</b>						
Per capita checkout of library materials		7%	7.36%	6.68%	3.64%	7%

# 39 Library—At a Glance



**Equal Access Line of Business** - The purpose of the Equal Access Line of Business is to provide materials, information & accessibility products to people involved with or experiencing vision, hearing or physical disabilities so they can receive access to library materials, services and programs.

## Equal Access Program

The purpose of the Equal Access Program is to provide materials, information and accessibility products to people involved with or experiencing vision, hearing or physical disabilities so they can receive access to library materials, services and programs.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected in FY08.

**Other:** The number of Deaf and Hard of Hearing materials provided will remain the same at 10,040.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$372,400	\$373,874	\$384,400	...	\$384,400
<b>FTEs:</b> GSD General Fund	5.80	5.80	5.80	...	5.80
Special Purpose Fund	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	...	<u>2.00</u>
Total	7.80	7.80	7.80	...	7.80

### Results

Percentage of people involved with or experiencing hearing disabilities who receive access to Deaf and Hard of Hearing materials, services and programs

14%      16%      14%      7%      14%

**Education and Outreach Line of Business** - The purpose of the Education & Outreach Line of Business is to provide educational opportunities, cultural events and public information products to the Nashville Community so they can enjoy life-long learning.

## Public Events Program

The purpose of the Public Events Program is to provide tailored content products to the Nashville community so they can participate in public forums and life-long learning activities.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected in FY08.

**Other:** The number of story time presentations is expected to remain the same at 2,810 in FY08.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$889,325	\$868,032	\$919,300	...	\$919,300
<b>FTEs:</b> GSD General Fund	16.98	16.98	16.98	...	16.98

### Results

Percentage of Nashville community who participate in public forums and life-long learning activities

40%      38%      36%      22%      40%

# 39 Library—At a Glance



## Computer Literacy Program

The purpose of the Computer Literacy Program is to provide hands-on PC instruction products to people lacking essential computer skills so they can use the Internet and perform basic PC operations.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected in FY08.  
**Other:** Computer instruction classes are expected to remain the same at 90 classes in FY08.

Program Budget & Performance Summary		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD General Fund	\$487,960	\$483,070	\$505,000	...	\$505,000
<b>FTEs:</b>	GSD General Fund	9.28	9.28	11.21	...	11.21
<b>Results</b>						
Percentage of customers attending library instructional classes that acquire new computer literacy skills or improve any existing skills		97%	97%	97%	97%	98%

## It's Your Library Program

The purpose of the It's Your Library Program is to provide informational and promotional products to individuals and organizations in Davidson County so they can be fully informed of all available library products and services.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

Program Budget & Performance Summary		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD General Fund	\$407,650	\$400,148	\$420,900	...	\$420,900
<b>FTEs:</b>	GSD General Fund	7.25	7.25	7.25	...	7.25
	Special Purpose Fund	2.90	2.90	2.90	...	2.90
	Total	10.15	10.15	10.15	...	10.15
<b>Results</b>						
Percentage of individuals who visit the library as a result of promotional materials		39%	42%	38.6%	41%	33%

**Town Square Line of Business** - The purpose of the Town Square Line of Business is to provide gathering space products to the public so they can have a civic meeting place.

## Town Square Program

The purpose of the Town Square Program is to provide community gathering and technical assistance products to individuals and groups so they can have a public place to come together.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected in FY08.  
**Other:** The number of meeting room sessions provided will remain at 4,740 in FY08.

Program Budget & Performance Summary		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD General Fund	\$187,930	\$215,433	\$194,900	...	\$194,900
<b>FTEs:</b>	GSD General Fund	3.40	3.40	3.40	...	3.40
<b>Results</b>						
Percentage of available hours library meeting spaces are utilized		17%	14%	14%	14%	14%

# 39 Library—At a Glance



**Library Customer Technical Support Line of Business** - The purpose of the Library Customer Technical Support Line of Business is to provide technical support products to library customers so they can enjoy reliable automated library service.

## Library Customer Technical Support Program

The purpose of the Library Customer Technical Support Program is to provide technical support products to library customers so they can enjoy easily accessible automated library service.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected in FY08.  
**Other:** Automation sessions provided will remain the same at 12,248,000 in FY08.

Program Budget & Performance Summary		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD General Fund	\$184,500	\$214,648	\$190,500	...	\$190,500
<b>FTEs:</b>	GSD General Fund	3.00	3.00	3.00	...	3.00
<b>Results</b>						
Percentage of library customers enjoying reliable automated library service		98%	97%	97%	95%	95%

**Administrative Line of Business** - The purpose of the Administrative Line of Business is to provide administrative support services to departments so they can efficiently and effectively deliver results for customers.

## Non-allocated Financial Transactions Program

This program represents adjustments related to safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY08. For a detailed description, see the Budget Change and Results Highlights page.

Program Budget & Performance Summary		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD General Fund	\$376,100	-	\$513,600	...	\$1,178,300

## Information Technology Program

The purpose of the Information Technology Program is to provide information technology support products to this Metro department so it can efficiently and securely meet its business needs.

## Results Narrative

**Proposed Change in Funding:** \$(5,300)  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected in FY08.  
**Other:** None

Program Budget & Performance Summary		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD General Fund	\$1,453,300	\$1,270,176	\$1,489,600	...	\$1,484,300
<b>FTEs:</b>	GSD General Fund	0.00	0.00	0.00	...	0.00
<b>Results</b>						
Percentage of customer satisfaction with quality of IT services		NR	NR	NR	NR	NR

# 39 Library—At a Glance



## Facilities Management Program

The purpose of the Facilities Management Program is to provide operational support products to this Metro department so it can constantly function in a clean and operational work environment.

## Results Narrative

**Proposed Change in Funding:** \$(1,750)  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

Program Budget & Performance Summary		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD General Fund	\$3,818,950	\$4,172,497	\$4,212,150	...	\$4,210,400
<b>FTEs:</b>	GSD General Fund	38.30	38.30	38.30	...	33.30
<b>Results</b>						
Percentage of customer satisfaction with quality of custodial services		98%	98%	98%	96%	90%

## Human Resources Program

The purpose of the Human Resources Program is to provide employment products to department employees so they can receive their benefits and compensation equitably and accurately.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected in FY08. With a status quo budget, the department expects no more than 6 disciplinary/grievance hearings in FY08.  
**Other:** None

Program Budget & Performance Summary		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD General Fund	\$627,850	\$691,096	\$596,200	...	\$596,200
<b>FTEs:</b>	GSD General Fund	6.60	6.60	6.60	...	6.60
<b>Results</b>						
Percentage of employee turnover		11%	NR	26.8%	NR	NR

## Finance Program

The purpose of the Finance Program is to provide financial management products to this Metro department so it can effectively manage its financial resources.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected in FY 08. The department expect to maintain no more than a 5% variance between budget and expenditures.  
**Other:** None

Program Budget & Performance Summary		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD General Fund	\$358,000	\$354,295	\$310,600	...	\$310,600
<b>FTEs:</b>	GSD General Fund	2.85	2.85	2.85	...	2.85
<b>Results</b>						
Percentage of budget variance		2%	NR	2%	NR	NR

# 39 Library—At a Glance



## Procurement Program

The purpose of the Procurement Program is to provide purchasing transaction support products to this Metro department so it can obtain needed goods and services in a timely and efficient manner.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected in FY08.

**Other:** The department will maintain the number of days from requisition to purchase order for delegated transactions at 2 days or less.

Program Budget & Performance Summary		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD General Fund	\$199,200	\$189,802	\$206,300	...	\$206,300
<b>FTEs:</b>	GSD General Fund	4.15	4.15	3.15	...	3.15
<b>Results</b>						
Number of calendar days from requisition to purchase order for delegated transactions		1.33%	NR	NR	NR	NR

## Risk Management Program

The purpose of the Risk Management Program is to provide safety enhancement and risk management products to this Metro department so it can prevent accidents and injuries and effectively respond to accidents and injuries that occur.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected in FY08.

**Other:** The department will have no more than 75 IOD days in FY 08.

Program Budget & Performance Summary		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD General Fund	\$26,200	\$22,623	\$27,100	...	\$27,100
<b>FTEs:</b>	GSD General Fund	.35	.35	.35	...	.35
<b>Results</b>						
Liability claims expenditures per capita		NR	NR	NR	NR	NR

## Billings and Collections Program

The purpose of the Billings and Collections Program is to provide billing and collection products to this Metro department and Metro Government so they can collect revenues in an efficient, timely manner.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected in FY08.

**Other:** None

Program Budget & Performance Summary		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD General Fund	\$20,200	\$20,073	\$21,000	...	\$21,000
<b>FTEs:</b>	GSD General Fund	.35	.35	.35	...	.35
	Special Purpose Fund	—	—	2.00	...	2.00
	Total	.35	.35	2.35	...	2.35
<b>Results</b>						
Percentage of revenue collected within 30 days of billing		NR	NR	NR	NR	NR

# 39 Library—At a Glance



## Executive Leadership Program

The purpose of the Executive Leadership Program is to provide business policy and decision products to this Metro department so it can deliver results for customers.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected in FY08.

**Other:** The department expects to achieve at least 85% of key results.

Program Budget & Performance Summary		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	GSD General Fund	\$488,900	\$492,188	\$505,400	...	\$505,400
<b>FTEs:</b>	GSD General Fund	5.60	5.60	5.60	...	5.60
<b>Results</b>						
	Percentage of departmental key results achieved	NR	NR	85%	NR	85%

# 39 Library—Financial



## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	14,727,000	14,509,794	15,171,300	15,670,500
<b>OTHER SERVICES:</b>				
Utilities	1,386,300	1,572,615	1,566,300	1,566,300
Professional and Purchased Services	769,800	994,166	769,800	769,800
Travel, Tuition, and Dues	38,600	36,844	42,400	42,400
Communications	588,900	354,870	588,900	583,600
Repairs and Maintenance Services	432,000	391,477	482,600	482,600
Internal Service Fees	1,865,900	1,679,865	1,835,100	1,999,600
<b>TOTAL OTHER SERVICES</b>	<b>5,081,500</b>	<b>5,029,837</b>	<b>5,285,100</b>	<b>5,444,300</b>
Other Expense	632,400	782,858	793,750	793,000
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	57,490	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>20,440,900</b>	<b>20,379,979</b>	<b>21,250,150</b>	<b>21,907,800</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>20,440,900</b>	<b>20,379,979</b>	<b>21,250,150</b>	<b>21,907,800</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	651,500	705,181	647,800	617,000
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	755	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>651,500</b>	<b>705,936</b>	<b>647,800</b>	<b>617,000</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>651,500</b>	<b>705,936</b>	<b>647,800</b>	<b>617,000</b>



# 39 Library—Financial



## Special Purpose Funds

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	347,400	173,276	313,700	233,600
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	45,500	120,507	39,500	47,000
Travel, Tuition, and Dues	2,500	3,336	2,500	2,500
Communications	19,800	12,891	17,800	17,800
Repairs and Maintenance Services	0	0	0	0
Internal Service Fees	0	1,240	0	0
<b>TOTAL OTHER SERVICES</b>	<b>67,800</b>	<b>137,974</b>	<b>59,800</b>	<b>67,300</b>
Other Expense	173,000	953,726	105,700	260,100
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	1,242,933	0	823,900	909,900
Equipment, Buildings & Land	0	110,013	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>1,831,133</b>	<b>1,374,989</b>	<b>1,303,100</b>	<b>1,470,900</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>5,740</b>	<b>2,000</b>	<b>2,000</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>1,831,133</b>	<b>1,380,729</b>	<b>1,305,100</b>	<b>1,472,900</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	105,200	51,993	18,900	14,300
Fed Through Other - Pass Through	0	0	0	0
State Direct	273,000	227,500	250,300	273,000
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>378,200</b>	<b>279,493</b>	<b>269,200</b>	<b>287,300</b>
Other Program Revenue	210,000	522,035	1,029,100	1,183,600
<b>TOTAL PROGRAM REVENUE</b>	<b>588,200</b>	<b>801,529</b>	<b>1,298,300</b>	<b>1,470,900</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>5,740</b>	<b>6,800</b>	<b>2,000</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>588,200</b>	<b>807,269</b>	<b>1,305,100</b>	<b>1,472,900</b>

# 39 Library—Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2006</u>		<u>FY 2007</u>		<u>FY 2008</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Admin Asst	07241	SR0900	2	2.00	2	2.00	2	2.00
Admin Svcs Officer 1	02660	SR0600	1	1.00	0	0.00	0	0.00
Admin Svcs Officer 2	07243	SR0800	1	1.00	1	1.00	1	1.00
Admin Svcs Officer 3	07244	SR1000	4	4.00	4	4.00	4	4.00
Admin Svcs Officer 4	07245	SR1200	1	1.00	1	1.00	1	1.00
Archives Asst 1	07763	SR0400	4	2.16	4	2.16	4	2.16
Archives Asst 2	07764	SR0500	2	2.00	2	2.00	2	2.00
Archives Asst 3	07765	SR0600	1	1.00	1	1.00	1	1.00
Archivist	06802	SR1200	1	1.00	1	1.00	1	1.00
Bldg Maint Mechanic	02220	TG0800	1	1.00	1	1.00	1	1.00
Bldg Maint Supt	00842	TS1300	1	1.00	1	1.00	1	1.00
Bldg Maint Supv	07256	TS1100	1	1.00	1	1.00	1	1.00
Bldg Maint Worker	07257	TG0400	2	2.00	2	2.00	2	2.00
Circulation Asst 1	02900	SR0400	27	24.05	36	33.05	36	33.05
Circulation Asst 2	07767	SR0500	38	37.50	29	28.50	29	28.50
Circulation Supv	07768	SR0600	6	6.00	6	6.00	6	6.00
Custodial Svcs Supv	05460	TS0300	2	2.00	2	2.00	2	2.00
Custodian 1	07280	TG0300	22	22.00	22	22.00	22	22.00
Custodian 2	02630	TG0500	1	1.00	1	1.00	1	1.00
Equip Operator 1	06826	TG0500	5	5.00	5	5.00	5	5.00
Finance Officer 3	10152	SR1200	1	1.00	1	1.00	1	1.00
Human Resources Analyst 1	02730	SR0800	1	1.00	0	0.00	0	0.00
Human Resources Analyst 2	03455	SR1000	0	0.00	1	1.00	1	1.00
Human Resources Analyst 3	06874	SR1200	1	1.00	1	1.00	1	1.00
Human Resources Asst 1	01472	SR0600	1	1.00	1	1.00	1	1.00
Human Resources Mgr	06531	SR1400	1	1.00	1	1.00	1	1.00
Indust Electrician 1	06224	TG1200	1	1.00	1	1.00	1	1.00
Info Systems App Analyst 1	07779	SR1000	2	2.00	2	2.00	2	2.00
Info Systems App Analyst 2	07780	SR1100	1	1.00	2	2.00	2	2.00
Librarian 1	02890	SR0900	35	34.00	33	32.50	33	32.50
Librarian 2	07323	SR1000	14	14.00	14	14.00	14	14.00
Librarian 3	04620	SR1100	7	7.00	7	7.00	7	7.00
Library Admin	06847	SR1400	5	5.00	5	5.00	5	5.00
Library Assoc 1	04630	SR0600	50	48.83	50	48.83	50	48.83
Library Assoc 2	02901	SR0700	13	12.50	11	10.50	11	10.50
Library Assoc 3	10116	SR0900	2	2.00	2	2.00	2	2.00
Library Mgr 1	07793	SR1100	10	10.00	9	9.00	9	9.00
Library Mgr 2	05300	SR1200	7	7.00	8	8.00	8	8.00
Library Mgr 3	04855	SR1300	8	8.00	8	8.00	8	8.00
Library Page	05070	SR0200	39	19.47	39	19.47	39	19.47
Library Performing Artist 1	05996	SR0500	1	1.00	1	1.00	1	1.00
Library Performing Artist 2	05995	SR0700	1	1.00	1	1.00	1	1.00
Library Services Dir	01070	DP0200	1	1.00	1	1.00	1	1.00
Office Support Mgr	10119	SR0900	1	1.00	1	1.00	1	1.00
Office Support Rep 1	10120	SR0400	6	6.00	3	3.00	4	4.00

# 39 Library—Financial



	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101 (Continued)</b>								
Office Support Rep 2	10121	SR0500	3	3.00	5	5.00	4	4.00
Office Support Rep 3	10122	SR0600	5	5.00	5	5.00	5	5.00
Office Support Spec 1	10123	SR0700	2	2.00	2	2.00	2	2.00
Program Mgr 2	07377	SR1200	1	1.00	1	1.00	1	1.00
Program Spec 2	07379	SR0800	1	1.00	1	1.00	1	1.00
Property Guard 2	04725	SR0500	4	4.00	4	4.00	4	4.00
Radio Announcer	04030	SR0700	3	2.50	3	2.50	3	2.50
Radio Program Mgr	04038	SR1000	1	1.00	1	1.00	1	1.00
Security Officer Coord	07798	SR0900	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>353</b>	<b>325.01</b>	<b>348</b>	<b>320.51</b>	<b>348</b>	<b>320.51</b>
<b>Library Services 30401</b>								
Librarian 1	02890	SR0900	0	0.00	1	1.00	1	1.00
Library Assoc 1	04630	SR0600	0	0.00	1	1.00	1	1.00
Library Page	05070	SR0200	5	1.90	5	1.90	5	1.90
Office Support Rep 2	10121	SR0500	0	0.00	4	1.93	4	1.93
Office Support Spec 1	10123	SR0700	1	1.00	1	1.00	1	1.00
Program Spec 2	07379	SR0800	1	1.00	1	1.00	1	1.00
Program Supv	07381	SR1000	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>8</b>	<b>4.90</b>	<b>14</b>	<b>8.83</b>	<b>14</b>	<b>8.83</b>
<b>Department Totals</b>			<b>361</b>	<b>329.91</b>	<b>362</b>	<b>329.34</b>	<b>362</b>	<b>329.34</b>

# 40 Parks & Recreation-At a Glance



Budget Summary	2005-06	2006-07	2007-08	
<b>Expenditures and Transfers:</b>				
GSD General Fund	\$30,732,600	\$33,698,040	\$36,107,200	
Special Purpose Fund	833,859	2,870,328	2,674,000	
<b>Total Expenditures and Transfers</b>	<b>\$31,566,459</b>	<b>\$36,568,368</b>	<b>\$38,781,200</b>	
<b>Revenues and Transfers:</b>				
Program Revenue				
Charges, Commissions, and Fees	\$ 7,613,500	\$ 9,286,400	\$10,109,200	
Other Governments and Agencies	209,262	751,728	670,300	
Other Program Revenue	280,000	570,000	464,500	
<b>Total Program Revenue</b>	<b>\$ 8,102,762</b>	<b>\$10,608,128</b>	<b>\$11,244,000</b>	
Non-program Revenue	232,800	237,300	240,300	
Transfers From Other Funds and Units	450,000	581,540	500,000	
<b>Total Revenues</b>	<b>\$ 8,785,562</b>	<b>\$11,426,968</b>	<b>\$11,984,300</b>	
<b>Positions</b>	Total Budgeted Positions	1,176	1,213	1,237
<b>Contacts</b>	Director of Parks & Recreation: Roy E. Wilson Assistant Director for Finance: James A. Gray		email: roy.wilson@nashville.gov email: james.gray@nashville.gov	
	Centennial Park 37203		Phone: 862-8400 FAX: 862-8414	

## Line of Business and Program

### Facilities Management and Development

- Planning and Development
- Parks and Facilities Maintenance
- Parks Usage Permits
- Greenways
- Golf Course Turf Management

### Recreational Enhancement

- Facility Admissions
- Retail

### Park Police

- Metro Park Police

### Community Recreation

- Recreation Center
- Sports Skills
- Organized Sports and Athletics
- Special Events
- Fitness and Wellness

### Community Outreach and Resource Development

- Community Information and Outreach
- Partnerships

### Natural and Cultural Resources

- Arts and History
- Natural Resources

### Support Services

- Non-allocated Financial Transactions
- Information Technology
- Human Resources and Payroll
- Finance and Accounting
- Procurement
- Records Management
- Executive Leadership
- Safety Management



# 40 Parks & Recreation-At a Glance



<p><b>Mission</b></p>	<p>It is the mission of the Metropolitan Board of Parks and Recreation to provide every citizen of Nashville and Davidson County with an equal opportunity for safe recreational and cultural activities within a network of parks and greenways that preserves and protects the region's natural resources.</p>
<p><b>Goals</b></p>	<p>By June 30, 2006, citizens will experience a 3% increase in the number of recreational, cultural, and environmental opportunities provided, as a result of continued partnerships throughout the community.</p> <ul style="list-style-type: none"> <li>• 1% supplemental resources towards parks programs and projects</li> </ul> <p>By June 30, 2006, Metro Parks employees will experience a supportive work environment where empowerment is encouraged and professional opportunities are available for all employees as evidenced by:</p> <ul style="list-style-type: none"> <li>• 10% who participate in worksite wellness</li> <li>• 25% who participate in professional development opportunities</li> <li>• 2% decrease in employee turnover</li> <li>• 95% of employees who say they are satisfied with work environment</li> <li>• 10% decrease in absenteeism</li> <li>• 75% of parks customers who receive excellent customer service (establish target group)</li> </ul> <p>By June 30, 2007, customers will be offered a wider array of culturally diverse and age appropriate recreational opportunities as evidenced by:</p> <ul style="list-style-type: none"> <li>• 2% increase in such events (Events such as theater productions, concerts, sports tournaments, etc.)</li> <li>• 5% increase participation of culturally diverse people in such events</li> <li>• 2% increase in communication tools to specific targeted groups</li> </ul> <p>By June 30, 2007, customers will continue to experience clean and safe parks, innovative programs and services, under-friendly facilities, and an expanding parks system as evidenced by:</p> <ul style="list-style-type: none"> <li>• 5% reduction in liability claims</li> <li>• 5% increase in parks programs</li> <li>• 5% in participation in programs</li> <li>• 3% in miles of trails (per Master Plan)</li> <li>• 0.05% increase acres of land (per Master Plan)</li> <li>• 5 new facilities (per Master Plan)</li> <li>• 95% of time we meet established staffing ratios</li> <li>• 3% decrease in acreage/population ratio (per Master Plan)</li> </ul> <p>By June 30, 2009, customers and employees will experience increase efficiency and satisfaction through better use of technology, including web-based services and point of sale management systems as evidenced by:</p> <ul style="list-style-type: none"> <li>• 10% reduction in registration time</li> <li>• 10% decrease in reporting time</li> <li>• 15% decrease in revenue collection time</li> <li>• 5% increase in revenue collection</li> <li>• 100% increase of web-based commerce</li> <li>• 25% of reservations made on-line</li> </ul>

# 40 Parks & Recreation-At a Glance



## Budget Change and Result Highlights FY 2008

Contingent Appropriation - Maintenance	\$1,250,000	Funding is contingent upon a determination by the Director of Finance that revenues for the fiscal year ended June 30, 2007 exceeded the budget requirements for the fiscal year ended June 30, 2007 by \$5,395,000
--	-------------	---

Recommendation		Result
<b>Parks Facilities Maintenance Program</b>	\$ (140,040) (5.21 FTEs)	The reduction may affect the percentage of parks and facilities that are safe, clean, and well-maintained.
<b>Parks Usage Permits Program</b>	(45,900) (0.90 FTEs)	The reduction will affect the number of permits provided.
<b>Golf Course Turf Management Program</b>	112,700 3.00 FTEs	Additional funding will affect the number of turf management sessions provided.
<b>Facility Admissions Program</b>	191,400 4.99 FTEs	Additional funding will impact the percentage increase in admissions.
<b>Recreation Center Program</b>	1,285,800 26.53 FTEs	Additional funding will increase the number of drop-in activities provided and community customers who participate in programs.
<b>Special Events Program</b>	6,300	Additional funding will increase the percentage change in customers who participate in a variety of community special events.
<b>Organized Sports and Athletics Program</b>	(20,000)	The reduction will not affect performance expected in FY08.
<b>Community Information and Outreach Program</b>	10,200	Additional funding will increase the percentage of residents who are aware of recreational, cultural, and educational opportunities.
<b>Natural Resources Program</b>	4,000	Additional funding will not affect performance expected in FY08.
<b>Safety Management Program</b>	11,100	Additional funding will affect the number of safety training sessions completed.
<b>Parks Structure</b>	242,300	This amount repays self-funding capital project.
<b>Safety &amp; Risk Management Premiums</b>	54,000	Coverage of safety and risk management premiums and activities
<b>Nonallocated Financial Transactions</b>		
Pay Plan/Fringe Amounts	648,900	Supports the hiring and retention of a qualified workforce
Finance Charge	(11,100)	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing
Human Resources Charge	(40,500)	Delivery of core human resource functions including hiring, training, and evaluation/management

# 40 Parks & Recreation-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result
Information Systems Charge	\$ (11,200)	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance & Security Charge	7,600	Delivery of facility maintenance and associated security functions
Shared Business Office Charge	5,200	Delivery of administrative support functions
Metro Payment Services Charge	(4,400)	Delivery of centralized payment services
Customer Call Center Charge	3,000	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Fleet Management Charge	61,800	Delivery of fleet management, fuel services, and maintenance functions
Postal Service Charge	1,100	Delivery of mail across the Metropolitan Government
Radio Service Charge	9,900	Delivery of radio infrastructure support and radio installation and maintenance
Surplus Property Charge	2,000	Handling and disposition of surplus property
Internal Audit Charge	25,000	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
<b>Decrease in Special Purpose Funds</b>	<b>(196,328)</b>	
TOTAL	<b>\$2,212,832</b> 28.41 FTEs	

# 40 Parks & Recreation-At a Glance



**Facilities Management and Development Line of Business** - The purpose of the Facilities Management and Development Line of Business is to provide parkland and recreational facility products to residents and visitors of Nashville so they can experience safe, clean, and enhanced facilities to recreate in the activity of their choosing.

## Planning and Development Program

The purpose of the Planning and Development Program is to provide recreational facilities and land products to residents and visitors of Nashville so they can recreate in a greater number and variety of new or enhanced facilities as recommended by the Parks Master Plan.

## Results Narrative

**Proposed Change in Funding:** \$242,300  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08. This amount repays self-funding capital project.  
**Other:** The current level of funding is required in order to continue implementation of the Parks and Greenways Master Plan to meet the recreational needs of the citizens of Nashville-Davidson County.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2008 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$81,300		\$83,200	...	\$325,500
<b>FTEs:</b> GSD General Fund	0.80		0.80	...	0.80
<b>Results</b> Percentage change in facilities funded, planned, and completed as recommended in the Parks Master Plan	NA	NA	NA	85%	90%

## Parks and Facilities Maintenance Program

The purpose of the Parks and Facilities Maintenance Program is to provide maintenance and repair products to facility operators so they can provide safe, clean and well-maintained facilities and parks for patrons.

## Results Narrative

**Proposed Change in Funding:** \$(140,040)  
**Proposed Change in FTEs:** (5.21)  
**Proposed Change in Performance:** Funding may affect the percentage of parks and facilities that are safe, clean, and well-maintained.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$11,109,500		\$12,496,140	...	\$12,356,100
<b>FTEs:</b> GSD General Fund	162.35		165.28	...	160.07
<b>Results</b> Percentage parks and facilities that are safe, clean and well maintained	NA	NA	NA	88.2%	90%

## Parks Usage Permits Program

The purpose of the Parks Usage Permits Program is to provide controlled fields, facilities (indoor/outdoor), and open space permits to residents and visitors of Nashville so they can reserve space for their desired purpose.

## Results Narrative

**Proposed Change in Funding:** \$(45,900)  
**Proposed Change in FTEs:** (0.90)  
**Proposed Change in Performance:** The reduction will affect the number of permits provided.  
**Other:** Will impact ability to process golf memberships; and ability to track and monitor our permit system for general park usage.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2008 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$506,400		\$412,100	...	\$366,200
<b>FTEs:</b> GSD General Fund	16.47		15.47	...	14.57
<b>Results</b> Percentage of permits approved for the requested purpose	NA	NA	NA	100%	100%



## Greenways Program

The purpose of the Greenways Program is to plan and provide a variety of passive recreation and alternative transportation products to residents of Nashville so they can experience convenient, multi-use trails and open spaces within 2 miles of their neighborhood.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY08.

**Other:** The current level of funding is required to assure that Metro Parks customers continue to receive recreational land and trails as recommended in the 2002 Parks & Greenways Master Plan.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2008 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$207,300		\$207,000	...	\$207,000
<b>FTEs:</b> GSD General Fund	2.60		2.60	...	2.60

### Results

Percentage of residential neighborhoods within 2 miles of a greenway

NA	NA	NA	92.1%	92.1%
----	----	----	-------	-------

## Golf Course Turf Management Program

The purpose of the Turf Management Program is to provide golf course turf care products to golf course managers so they can provide a well-groomed and playable golf course to the public.

## Results Narrative

**Proposed Change in Funding:** \$112,700

**Proposed Change in FTEs:** 3.0

**Proposed Change in Performance:** Funding will increase the number of turf management sessions provided.

**Other:** The increase will be reflected in a well groomed and playable golf course to the public on the newly renovated nine holes at McCabe.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$2,534,500		\$2,303,100	...	\$2,415,800
<b>FTEs:</b> GSD General Fund	67.27		63.27	...	66.27

### Results

Percentage of well-groomed playable golf courses

NA	NA	NA	83%	90%
----	----	----	-----	-----

**Recreational Enhancement Line of Business -** The purpose of the Recreational Enhancement Line of Business is to provide facility admissions and retail products to members, residents and visitors of Nashville so they can have an enriched recreational experience at Metro Park Facilities.

## Facility Admissions Program

The purpose of the Facility Admissions Program is to provide membership and admission products to residents and visitors of Nashville so they can utilize various Parks facilities at an established rate.

## Results Narrative

**Proposed Change in Funding:** \$191,400

**Proposed Change in FTEs:** 4.99

**Proposed Change in Performance:** Will impact the percentage increase in admissions.

**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$3,502,600		\$2,594,000	...	\$2,785,400
<b>FTEs:</b> GSD General Fund	98.81		97.50	...	102.49

### Results

Percentage increase in admissions

NA	NA	NA	2.2%	3%
----	----	----	------	----

## Retail Program

The purpose of the Retail Program is to provide concession and apparel products to Park Patrons so they can experience an enhanced visit through the purchase of convenience items.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$926,400		\$722,400	...	\$722,400
<b>FTEs:</b> GSD General Fund	19.59		19.59	...	19.59
<b>Results</b>					
Percentage change in gross annual retail sales	NA	NA	NA	12.15%	10%

**Metro Park Police Line of Business** - The purpose of the Metro Park Police Line of Business is to provide safety and security products to park visitors so they can recreate in a safe environment.

## Metro Park Police Program

The purpose of the Metro Park Police Program is to provide safety and security products to park visitors so they can recreate in a safe environment.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$1,503,600		\$1,717,000	...	\$1,717,000
<b>FTEs:</b> GSD General Fund	18.90		22.90	...	22.90
<b>Results</b>					
Percentage change in crime rate in Metro Parks	NA	NA	NA	2.46%	-2.46%

**Community Recreation Line of Business** - The purpose of the Community Recreation Line of Business is to provide age and needs appropriate skill development, sports, exercise, and entertainment products to residents and visitors of Nashville so they can use their leisure time to pursue the recreational activities of their choice.

## Recreation Center Program

The purpose of the Community Based Recreation Program is to provide diverse recreation activity products to residents of Nashville so they can experience recreation based on individual, family, cultural, economic and neighborhood needs.

## Results Narrative

**Proposed Change in Funding:** \$1,285,800  
**Proposed Change in FTEs:** 26.53  
**Proposed Change in Performance:** Increased funding will affect the number of drop-in activities provided and community customers who participate in programs.  
**Other:** Program budget reflects an increase in budget of \$1,285,800 (\$1,552,900 additional dollars proposed - \$267,100 proposed reduction) and an additional 26.53 FTEs (31.99 additional FTEs proposed -5.46 FTEs in proposed reductions).

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$2,320,900		\$2,445,100	...	\$3,730,900
<b>FTEs:</b> GSD General Fund	52.94		54.11	...	80.64
<b>Results</b>					
Percentage of community customers who participate in programs	NA	NA	NA	41.5%	50%

### Sports Skills Program

The Purpose of the Sports Skills Program is to provide Skill Development products to residents and visitors of Nashville so they can improve proficiency in sports activities.

### Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$941,200		\$906,500	...	\$906,500
<b>FTEs:</b> GSD General Fund	21.59		21.59	...	21.59

### Results

	2006 Actual	2007 1 <sup>st</sup> Half	2008 Budget
Percentage of customers who improve proficiency in sports activities	NA	77.75%	80%

### Organized Sports and Athletics Program

The Purpose of the Organized Sports and Athletics Program is to provide Recreational and Competitive Sports products to residents and visitors of Nashville of various ages and ability levels so they can have the opportunity to participate in individual or team sports.

### Results Narrative

**Proposed Change in Funding:** \$(20,000)  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** The current level of funding will allow us to continue to meet our customer's needs in providing the same percentage of organized sports products and activities.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$870,000		\$845,600	...	\$825,600
<b>FTEs:</b> GSD General Fund	74.40		74.40	...	74.40

### Results

	2006 Actual	2007 1 <sup>st</sup> Half	2008 Budget
Percentage of Davidson County residents participating in sports league	NA	0.05%	0.1%

### Special Events Program

The purpose of the Special Events Program is to provide Educational and Entertainment products to residents and visitors of Nashville so they can participate in a variety of entertainment options.

### Results Narrative

**Proposed Change in Funding:** \$6,300  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** Increase the percentage change in customers who participate in a variety of community special events.  
**Other:** As the department expands its cultural arts offering, there will be an increased need to market and promote these events.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$572,300		\$762,900	...	\$769,200
<b>FTEs:</b> GSD General Fund	13.54		13.54	...	13.54

### Results

	2006 Actual	2007 1 <sup>st</sup> Half	2008 Budget
Percentage change in customers who participate in a variety of community special events	NA	36.2%	36.2%

## Fitness and Wellness Program

The purpose of the Fitness and Wellness Program is to provide exercise products to residents and visitors of Nashville so they can realize the benefit of a healthy lifestyle.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$1,042,500		\$940,900	...	\$940,900
<b>FTEs:</b> GSD General Fund	24.53		24.53	...	24.53

### Results

Percentage of program participants realizing the benefit of a healthy lifestyle	NA	NA	NA	90.9%	95%
---	----	----	----	-------	-----

**Community Outreach and Resource Development Line of Business** - The purpose of the Community Outreach and Resource Development Line of Business is to provide information, education, volunteering, and partnership opportunity products to organizations, residents, and visitors so they can benefit from and/or contribute to and enhanced Parks and Recreational system.

## Community Information and Outreach Program

The purpose of the Community Information and Outreach Program is to provide information and education products to residents and visitors of Nashville so they can be informed of the opportunity to participate in recreational, cultural and educational activities.

## Results Narrative

**Proposed Change in Funding:** \$10,200  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** Increase in the percentage of residents who are aware of recreational, cultural, and educational opportunities.  
**Other:** The continued implementation of the Master Plan for Parks and Greenways will have a direct impact on the marketing and communication efforts for new facilities.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$218,100		\$806,800	...	\$817,000
<b>FTEs:</b> GSD General Fund	3.55		15.95	...	15.95

### Results

Percentage of participants that were made aware of the activities through outreach products	NA	NA	NA	100%	100%
---	----	----	----	------	------

## Partnerships Program

The purpose of the MVP (Metro Parks Volunteer and Partnership) Program is to provide volunteer and funding support products to individuals, non-profits, businesses and government agencies in the greater Nashville area so they can benefit from and/or contribute to an enhanced Parks program.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No Change in performance is expected for FY08.

**Other:** The current level of funding is needed to realize the program result measure of increasing supplemental resources towards Metro programs and projects by 10%.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$248,700		\$253,400	...	\$253,400
<b>FTEs:</b> GSD General Fund	3.00		3.00	...	3.00

### Results

Percentage of supplemental resources provided to parks programs and projects over general budget

	NA	NA	NA	1.3%	2.6%
--	----	----	----	------	------

**Natural and Cultural Resources Line of Business –** The purpose of the Natural and Cultural Resources Line of Business is to provide environmental and cultural, education and recreation products to residents and visitors of Nashville so they can visit and participate in activities related to natural resource management, history, and cultural arts.

## Arts and History Program

The purpose of the Arts and History Program is to provide museum, history and art products to residents and visitors of Nashville so they can visit cultural and historic sites and experience and/or participate in cultural arts programming.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY08.

**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$1,334,100		\$1,255,200	...	\$1,255,200
<b>FTEs:</b> GSD General Fund	22.28		20.28	...	20.28

### Results

Percentage residents who participate in cultural arts programming (classes, exhibitions, events)

	NA	NA	NA	9.78%	10%
--	----	----	----	-------	-----

## Natural Resources Program

The purpose of the Natural Resources Program is to provide resource management & protection, environmental education and outdoor recreation products to residents and visitors of Nashville so they can participate in natural resource programs and experience protected natural areas.

## Results Narrative

**Proposed Change in Funding:** \$4,000  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$377,800		\$384,400	...	\$388,400
<b>FTEs:</b> GSD General Fund	6.56		6.56	...	6.56

### Results

	2006	2006	2007	2007	2008
Percentage of Nashville residents who participate in environmental and outdoor recreation programs	NA	NA	NA	1.9%	3.8%

**Support Services Line of Business –** The purpose of the Support services Line of Business is to provide administrative support services to all of the Parks and Recreation Department divisions so they can effectively and efficiently deliver results to customers.

## Non-allocated Financial Transactions Program

This program represents adjustments related to pay plan/fringe amounts, safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY08. For a detailed description, see the Budget Change and Results Highlights page.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...		\$649,000	...	\$1,400,300

## Information Technology Program

The purpose of the Information Technology Program is to provide information technology support products to this Metro department so it can efficiently and securely meet its business needs.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$358,100		\$848,600	...	\$848,600
<b>FTEs:</b> GSD General Fund	1.00		1.00	...	1.00

### Results

	2006	2006	2007	2007	2008
Percentage customer satisfaction with quality of IT services	NA	NA	NA	81%	85%

# 40 Parks & Recreation-At a Glance



## Human Resources and Payroll Program

The purpose of the Human Resources and Payroll Program is to provide employment products to department employees so they can receive their benefits and compensation equitably and accurately.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$476,900		\$458,400	...	\$458,400
<b>FTEs:</b> GSD General Fund	2.30		2.30	...	2.30
<b>Results</b>					
Percentage employee turnover	NA	NA	NA	2.6%	2.5%

## Finance and Accounting Program

The purpose of the Finance Program is to provide financial management products to the Parks and Recreation Department so it can effectively manage its financial resources.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$532,300		\$622,600	...	\$622,600
<b>FTEs:</b> GSD General Fund	5.10		4.10	...	4.10
<b>Results</b>					
Percentage budget variance	NA	NA	NA	104.29%	100%

## Procurement Program

The purpose of the Procurement Program is to provide purchasing transaction support products to the Parks and Recreation Department so it can obtain needed goods and services in a timely and efficient manner.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$166,100		\$179,000	...	\$179,000
<b>FTEs:</b> GSD General Fund	4.30		4.30	...	4.30
<b>Results</b>					
Number calendar days from requisition to purchase order for delegated transactions	NA	NA	NA	7	7

# 40 Parks & Recreation-At a Glance



## Records Management Program

The purpose of the Records Management Program is to provide record management products to the Parks and Recreation Department so it can manage records compliant with legal and policy requirements.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$34,000		\$34,800	...	\$34,800
<b>FTEs:</b> GSD General Fund	1.00		1.00	...	1.00
<b>Results</b> Percentage records managed in compliance with legal and policy requirements	NA	NA	NA	100%	100%

## Executive Leadership Program

The purpose of the Executive Leadership Program is to provide business policy and decision products to the Parks and Recreation Department so it can deliver results for customers.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$714,900		\$743,600	...	\$743,600
<b>FTEs:</b> GSD General Fund	6.10		6.10	...	6.10
<b>Results</b> Percentage departmental key results achieved	NA	NA	NA	NR	100%

## Safety Management Program

The purpose of the Safety Management Program is to provide safety enhancement and risk management products to the Parks and Recreation Department so it can prevent accidents and injuries and effectively respond to accidents and injuries that occur.

## Results Narrative

**Proposed Change in Funding:** \$11,100  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** Funding will affect the number of safety training sessions completed.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$153,100		\$1,026,300	...	\$1,037,400
<b>FTEs:</b> GSD General Fund	2.30		2.30	...	2.30
<b>Results</b> Number hours lost due to accidents	NA	NA	NA	3,452.25	3,279.00



# 40 Parks & Recreation-Financial



## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	22,766,200	21,795,000	24,113,600	25,933,000
<b>OTHER SERVICES:</b>				
Utilities	2,479,400	2,626,818	2,662,400	2,936,600
Professional and Purchased Services	495,800	619,969	545,600	593,800
Travel, Tuition, and Dues	53,600	51,796	61,000	66,800
Communications	196,400	129,974	189,400	212,600
Repairs and Maintenance Services	243,500	222,000	322,640	228,500
Internal Service Fees	2,711,900	2,593,277	3,196,600	3,248,600
<b>TOTAL OTHER SERVICES</b>	<b>6,180,600</b>	<b>6,243,833</b>	<b>6,977,640</b>	<b>7,286,900</b>
Other Expense	1,718,800	2,062,700	2,589,800	2,628,000
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	17,000	5,140	17,000	17,000
<b>TOTAL OPERATING EXPENSE</b>	<b>30,682,600</b>	<b>30,106,673</b>	<b>33,698,040</b>	<b>35,864,900</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>50,000</b>	<b>10,212</b>	<b>0</b>	<b>242,300</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>30,732,600</b>	<b>30,116,886</b>	<b>33,698,040</b>	<b>36,107,200</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	7,613,500	6,671,557	7,737,800	8,559,600
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	10,400
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,400</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>7,613,500</b>	<b>6,671,557</b>	<b>7,737,800</b>	<b>8,570,000</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	4,500	4,726	5,000	5,000
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	228,300	219,409	232,300	235,300
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>232,800</b>	<b>224,135</b>	<b>237,300</b>	<b>240,300</b>
<b>Transfers From Other Funds and Units</b>	<b>450,000</b>	<b>484,754</b>	<b>581,540</b>	<b>500,000</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>8,296,300</b>	<b>7,380,446</b>	<b>8,556,640</b>	<b>9,310,300</b>

# 40 Parks & Recreation-Financial



## Special Purpose Funds

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	278,217	549,627	839,500	738,800
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	29,100	8,574	37,697	12,100
Travel, Tuition, and Dues	23,971	15,679	14,416	0
Communications	0	0	0	5,800
Repairs and Maintenance Services	0	0	0	0
Internal Service Fees	0	3,279	8,800	4,000
<b>TOTAL OTHER SERVICES</b>	<b>53,071</b>	<b>27,533</b>	<b>60,913</b>	<b>21,900</b>
Other Expense	38,174	648,141	942,387	890,900
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	344,597	0	0	0
Equipment, Buildings & Land	118,000	0	528,000	528,000
<b>TOTAL OPERATING EXPENSE</b>	<b>832,059</b>	<b>1,225,301</b>	<b>2,370,800</b>	<b>2,179,600</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>1,800</b>	<b>491,007</b>	<b>499,528</b>	<b>494,400</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>833,859</b>	<b>1,716,309</b>	<b>2,870,328</b>	<b>2,674,000</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	1,526,236	1,548,600	1,549,600
Other Governments & Agencies				
Federal Direct	21,493	21,918	20,600	7,100
Fed Through State Pass-Through	118,000	0	128,000	128,000
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	535,100	524,800
Other Government Agencies	69,769	41,737	68,028	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>209,262</b>	<b>63,656</b>	<b>751,728</b>	<b>659,900</b>
Other Program Revenue	280,000	287,144	570,000	464,500
<b>TOTAL PROGRAM REVENUE</b>	<b>489,262</b>	<b>1,877,036</b>	<b>2,870,328</b>	<b>2,674,000</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>9,950</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>489,262</b>	<b>1,886,985</b>	<b>2,870,328</b>	<b>2,674,000</b>

# 40 Parks & Recreation-Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2006</u>		<u>FY 2007</u>		<u>FY 2008</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Admin Asst	07241	SR0900	3	3.00	3	3.00	3	3.00
Admin Spec	07720	SR1100	1	1.00	1	1.00	1	1.00
Admin Svcs Officer 3	07244	SR1000	3	3.00	3	3.00	3	3.00
Admin Svcs Officer 4	07245	SR1200	1	1.00	1	1.00	1	1.00
Application Tech 1	10100	SR0700	3	3.00	2	2.00	2	2.00
Aquatics Coord	06801	SR0900	3	2.50	1	1.00	3	3.00
Automotive Mechanic	00680	TG1000	1	1.00	1	1.00	1	1.00
Bldg & Grnds Electrician	01770	TG1200	3	3.00	3	3.00	3	3.00
Bldg Maint Lead Mechanic	02230	TL1000	2	2.00	2	2.00	2	2.00
Bldg Maint Supt	00842	TS1300	1	1.00	1	1.00	1	1.00
Carpenter 1	00960	TG1000	3	3.00	3	3.00	3	3.00
Carpenter 2	00970	TL1000	1	1.00	1	1.00	1	1.00
Concessions Clerk 1	06084	SR0400	9	8.13	18	8.13	18	8.13
Concessions Clerk 2	06085	SR0500	9	8.50	9	8.50	9	8.50
Concessions Supv	06816	SR0800	1	1.00	1	1.00	1	1.00
Custodial Svcs Asst Supv	05450	TS0200	4	4.00	5	5.00	5	5.00
Custodian 1	07280	TG0300	34	26.96	32	25.89	28	24.68
Custodian 2	02630	TG0500	0	0.00	0	0.00	1	1.00
Facilities Mgr	06830	SR1200	2	2.00	2	2.00	3	3.00
Facility Coord	07040	SR1100	6	5.00	6	5.00	6	6.00
Finance Officer 2	10151	SR1000	2	2.00	1	1.00	1	1.00
Finance Officer 3	10152	SR1200	0	0.00	1	1.00	1	1.00
Golf Course Asst Mgr	00451	SR0900	5	5.00	5	5.00	5	5.00
Golf Course Mgr	02280	SR1100	5	5.00	5	5.00	5	5.00
Greenskeeper 1	02300	TS0500	1	1.00	0	0.00	0	0.00
Greenskeeper 2	06077	TS0700	5	5.00	5	5.00	5	5.00
Maint & Repair District Supv	07324	TS1100	6	6.00	6	6.00	6	6.00
Maint & Repair Leader 1	07325	TL0700	20	20.00	20	20.00	19	19.00
Maint & Repair Leader 2	07326	TL0900	1	1.00	1	1.00	1	1.00
Maint & Repair Supv	07327	TS0800	7	7.00	7	7.00	7	7.00
Maint & Repair Worker 1	02799	TG0300	41	33.24	39	31.24	36	28.24
Maint & Repair Worker 2	07328	TG0400	46	45.30	48	46.30	50	48.30
Maint & Repair Worker 3	07329	TG0600	33	33.00	33	33.00	33	33.00
Masonry Worker	03020	TG0900	2	2.00	2	2.00	2	2.00
Museum Coord	03190	SR1000	1	1.00	1	1.00	1	1.00
Museum Gift Shop Mgr	07745	SR0700	1	1.00	1	1.00	1	1.00
Museum Mgr	06848	SR1100	1	1.00	1	1.00	1	1.00
Museum Spec 2	03200	SR0700	3	3.00	3	3.00	3	3.00
Naturalist 2	07335	SR0700	2	1.36	2	1.36	2	1.36
Naturalist 3	07336	SR0800	3	3.00	3	3.00	3	3.00
Nature Center Mgr	07337	SR1100	1	1.00	0	0.00	0	0.00
Office Support Rep 1	10120	SR0400	2	1.00	2	0.75	2	2.00
Office Support Rep 2	10121	SR0500	9	9.00	9	9.00	9	9.00
Office Support Rep 3	10122	SR0600	9	8.00	9	7.75	10	10.00
Office Support Spec 1	10123	SR0700	2	2.00	1	1.00	0	0.00
Office Support Spec 2	10124	SR0800	2	2.00	2	2.00	2	2.00
Painter 1	07341	TG0800	1	1.00	1	1.00	1	1.00

# 40 Parks & Recreation-Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2006</u>		<u>FY 2007</u>		<u>FY 2008</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101 (Continued)</b>								
Park Police 1	06525	SR0700	7	7.00	10	10.00	10	10.00
Park Police 2	10127	SR0800	14	14.00	14	14.00	14	14.00
Park Police Lieutenant	06853	SR1000	1	1.00	1	1.00	1	1.00
Park Police Sergeant	06526	SR0900	3	3.00	4	4.00	4	4.00
Parks & Recreation Asst Dir	06553	SR1500	5	5.00	5	5.00	5	5.00
Parks & Recreation Dir	01610	DP0200	1	1.00	1	1.00	1	1.00
Parks & Recreation Supt	06247	SR1300	11	11.00	12	12.00	12	12.00
Part Time Worker 2	09101		30	21.88	30	21.88	30	21.88
Part Time Worker 3	09102		35	22.89	33	22.83	37	24.21
Plumber	03610	TG1100	3	3.00	3	3.00	3	3.00
Professional Spec	07753	SR1100	1	1.00	1	1.00	1	1.00
Program Coord	06034	SR0900	0	0.00	2	1.50	4	5.50
Program Coordinator	10433	HS1500	3	1.50	3	1.50	2	0.50
Program Spec 2	07379	SR0800	1	0.50	1	1.00	1	1.00
Pub Info Coord	10132	SR1200	1	1.00	1	1.00	1	1.00
Recreation Center Mgr	01320	SR0900	22	21.50	22	22.00	21	21.00
Recreation Leader	06880	SR0700	94	64.77	102	69.92	117	87.98
Seasonal Worker 1	09103		0	0.00	10	3.30	10	3.30
Seasonal Worker 2	09104		66	34.50	66	34.50	66	34.50
Seasonal Worker 3	09105		148	73.91	161	77.28	159	76.32
Seasonal Worker 4	09106		62	10.56	62	10.56	68	11.70
Seasonal Worker 5	09107		16	6.58	16	6.58	16	6.58
Seasonal/Part-time/Temporary	09020		96	2.00	96	2.00	96	2.00
Special Programs Coord	05923	SR1000	10	9.75	10	9.75	10	10.00
Specialized Skills Instr	00220	SR0800	19	17.90	18	16.90	21	19.15
Specialized Skills Supv	06892	SR1000	4	4.00	4	4.00	4	4.00
Sports Official	09108		200	9.38	200	9.38	200	9.38
Sports Scorer	09110		20	0.67	20	0.67	20	0.67
Sports Supv	04980	SR1000	1	1.00	1	1.00	1	1.00
Stores Supv	06539	SR0800	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>1,176</b>	<b>631.28</b>	<b>1,213</b>	<b>642.47</b>	<b>1,237</b>	<b>670.88</b>
<b>Department Totals</b>			<b>1,176</b>	<b>631.28</b>	<b>1,213</b>	<b>642.47</b>	<b>1,237</b>	<b>670.88</b>

# 41 Metro Arts Commission-At a Glance



Budget Summary	2005-06	2006-07	2007-08	
<b>Expenditures and Transfers:</b>				
GSD General Fund	\$2,772,600	\$2,634,700	\$2,652,800	
Special Purpose Fund	0	3,400	3,400	
<b>Total Expenditures and Transfers</b>	<b>\$2,772,600</b>	<b>\$2,638,100</b>	<b>\$2,656,200</b>	
<b>Revenues and Transfers:</b>				
Program Revenue				
Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0	
Other Governments and Agencies	0	0	0	
Other Program Revenue	0	3,400	3,500	
<b>Total Program Revenue</b>	<b>\$ 0</b>	<b>\$ 3,400</b>	<b>\$ 3,500</b>	
Non-program Revenue	0	0	0	
Transfers From Other Funds and Units	0	0	0	
<b>Total Revenues</b>	<b>\$ 0</b>	<b>\$ 3,400</b>	<b>\$ 3,500</b>	
<b>Positions</b>	Total Budgeted Positions	6	6	6
<b>Contacts</b>	Executive Director: Norree Boyd Financial Manager: Teri McElhaney  800 Second Avenue South, 4 <sup>th</sup> Floor P. O. Box 196300 37219-6300  email: norree.boyd@nashville.gov email: teri.mcelhaney@nashville.gov  Phone: 862-6720 FAX: 862-6731			

## Line of Business and Program

**Public Art and Artist Development**  
Public Art and Artist Development

**Grants and Organizational Development**  
Grants and Organizational Development

**Arts Information Resources**  
Arts Information Resources

**Administrative**  
Non-allocated Financial Transactions



Artist Alice Aycock, *Ghost Ballet for the East Bank Machineworks*, projected 2007, Rendering by Alice Aycock

# 41 Metro Arts Commission-At a Glance



<p><b>Mission</b></p>	<p>The mission of the Metro Arts Commission is to provide arts resource, public art and arts leadership products to artists, arts organizations, and Davidson County residents and visitors so they can experience an enriched quality of life through the arts.</p>
<p><b>Goals</b></p>	<p>By the year 20XX, Nashville's growing arts industry will become stronger and its perceived value will increase as evidenced by:</p> <ul style="list-style-type: none"> <li>• ____% increase in organizations receiving non-Metro grant funds to present art activities</li> <li>• ____% increase in the number of visual artists represented in the Metro Arts Commission registry</li> <li>• ____# of Public Art projects</li> <li>• ____# of arts activities in neighborhoods</li> </ul> <p>By 20XX the arts organizations and community will have increased access to services and programs and evidenced by*:</p> <ul style="list-style-type: none"> <li>• ____% of staff participating in professional development activities in order to provide additional services</li> <li>• ____# of new programs</li> <li>• ____# of professional workshops</li> <li>• ____# of technical assistance workshops to respond to arts organizations' needs as reflected in the annual survey</li> <li>• A directory that is produced annually</li> <li>• A pilot project for arts integrated curriculum in Davidson County schools</li> </ul> <p>* By 2007, a national economic impact study comparing Nashville to other peer cities will be published (study is the basis on which the goal target years and measures will be determined)</p> <p><b><i>NOTE: Metro Arts Commission is gathering baseline data and goal targets will be set for FY09. Metro Arts Commission's Strategic Business Plan - Its Mission, Goals, and Programs as listed here - are pending.</i></b></p>

## Budget Change and Result Highlights FY 2008

Recommendation		Result
<b>Public Arts and Artistic Development Program</b>		
FTE adjustment	\$ 0 0.5 FTE	Position adjustment with no fiscal impact
<b>Nonallocated Financial Transactions</b>		
Pay Plan/Fringe Amounts	17,900	Supports the hiring and retention of a qualified workforce
Finance Charge	(1,300)	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing
Human Resources Charge	100	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	(500)	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance & Security Charge	1,500	Delivery of facility maintenance and associated security functions

# 41 Metro Arts Commission-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result
Shared Business Office Charge	\$ (200)	Delivery of administrative support functions
Metro Payment Services Charge	(1,300)	Delivery of centralized payment services
Customer Call Center Charge	200	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Postal Service Charge	100	Delivery of mail across the Metropolitan Government
Internal Audit Charge	1,600	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
TOTAL	\$18,100 0.5 FTE	

# 41 Metro Arts Commission-At a Glance



**Public Art and Artist Development Line of Business** – The purpose of the Public Art and Artist Development Line of Business is to provide public art and educational products to residents, visitors and individual artists so they can interact with an enhanced civic environment and artists can improve their professional skills.

## Public Art and Artist Development Program

The purpose of the Public Art and Artist Development Program is to provide public art and educational products to residents, visitors and individual artists so they can interact with an enhanced civic environment and artists can improve their professional skills.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY08.

**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...	...	\$251,800	...	\$251,800
<b>FTEs:</b> GSD General Fund	...	...	2.55	...	2.55
<b>Results</b> Percent of projects that meet their progress target for the fiscal year	NA	NA	NA	NA	NA

**Arts Information Resources Line of Business** – The purpose of the Arts Information Resources Line of Business is to provide art resources products to artists, arts organizations, art enthusiasts, visitors and the community at large so they can be aware of arts offerings and opportunities in the community.

## Arts Information Resources Program

The purpose of the Arts Information Resources Program is to provide art resources products to artists, arts organizations, art enthusiasts, visitors and the community at large so they can be aware of arts offerings and opportunities in the community.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY08.

**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...	...	\$133,400	...	\$133,400
<b>FTEs:</b> GSD General Fund	...	...	1.35	...	1.35
<b>Results</b> Percentage of customers reporting that they are better informed about local art offerings and opportunities because of artsnashville.org	NA	NA	NA	NA	NA



# 41 Metro Arts Commission-At a Glance



**Grants and Organizational Development Line of Business** – The purpose of the Grants and Organizational Development Line of Business is to provide grants and technical assistance products to non-profit arts organizations so they can build and expand their capacity to provide quality arts programming.

## Grants and Organizational Development Program

The purpose of the Grants and Organizational Development Program is to provide grants and technical assistance products to non-profit arts organizations so they can build and expand their capacity to provide quality arts programming.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY08.

**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...	...	\$2,249,500	...	\$2,249,500
<b>FTEs:</b> GSD General Fund	...	...	2.1	...	2.1
<b>Results</b>					
Average percent change in non-profit organizations' operating budget from non-Metro dollars	NA	NA	NA	NA	NA

**Administrative Line of Business** - The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

## Non-allocated Financial Transactions Program

This program represents adjustments related to safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY08. For a detailed description, see the Budget Change and Results Highlights page.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...	...	\$0	...	\$18,100

# 41 Metro Arts Commission-Financial



## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	398,900	392,583	446,100	464,000
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	10,400	8,768	11,400	11,400
Travel, Tuition, and Dues	11,400	10,757	12,400	12,400
Communications	3,900	2,429	4,500	4,500
Repairs and Maintenance Services	1,000	579	1,000	1,000
Internal Service Fees	26,000	29,180	102,300	102,500
<b>TOTAL OTHER SERVICES</b>	<b>52,700</b>	<b>51,713</b>	<b>131,600</b>	<b>131,800</b>
Other Expense	2,223,400	2,230,501	2,057,000	2,057,000
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>2,675,000</b>	<b>2,674,797</b>	<b>2,634,700</b>	<b>2,652,800</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>97,600</b>	<b>97,600</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>2,772,600</b>	<b>2,772,397</b>	<b>2,634,700</b>	<b>2,652,800</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# 41 Metro Arts Commission-Financial



## Special Purpose Funds

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	0	0	0	0
<b>OTHER SERVICES:</b>				
Utilities	0	0	0	0
Professional and Purchased Services	0	0	0	0
Travel, Tuition, and Dues	0	0	0	0
Communications	0	0	0	0
Repairs and Maintenance Services	0	0	0	0
Internal Service Fees	0	0	0	0
<b>TOTAL OTHER SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Expense	0	0	0	0
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	3,400	3,400
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>0</b>	<b>0</b>	<b>3,400</b>	<b>3,400</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>3,400</b>	<b>3,400</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	0	0	0
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	20	3,400	3,500
<b>TOTAL PROGRAM REVENUE</b>	<b>0</b>	<b>20</b>	<b>3,400</b>	<b>3,500</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>3,357</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>0</b>	<b>3,377</b>	<b>3,400</b>	<b>3,500</b>

# 41 Metro Arts Commission-Financial



	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Arts Commission Exec Dir	06650	DP0100	1	1.00	1	1.00	1	1.00
Development Coord	06400	SR1200	1	1.00	1	1.00	1	1.00
Office Support Rep 3	10122	SR0600	1	1.00	1	1.00	1	1.00
Program Coord	06034	SR0900	1	1.00	1	1.00	1	1.00
Seasonal/Part-time/Temporary	09020		1	0.50	1	0.50	1	1.00
Special Asst To The Dir	05945	SR1300	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>6</b>	<b>5.50</b>	<b>6</b>	<b>5.50</b>	<b>6</b>	<b>6.00</b>
<b>Department Totals</b>			<b>6</b>	<b>5.50</b>	<b>6</b>	<b>5.50</b>	<b>6</b>	<b>6.00</b>

# 61 Municipal Auditorium-At a Glance



Budget Summary		<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
	<b>Expenditures and Transfers:</b>			
	Special Purpose Fund	\$1,860,900	\$2,021,700	\$2,007,800
	<b>Total Expenditures and Transfers</b>	<u>\$1,860,900</u>	<u>\$2,021,700</u>	<u>\$2,007,800</u>
	<b>Revenues and Transfers:</b>			
	Program Revenue			
	Charges, Commissions, and Fees	\$1,012,600	\$1,012,600	\$1,012,600
	Other Governments and Agencies	0	0	0
	Other Program Revenue	0	0	0
	<b>Total Program Revenue</b>	\$1,012,600	\$1,012,600	\$1,012,600
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	848,300	1,009,100	*995,200
	<b>Total Revenues</b>	<u>\$1,860,900</u>	<u>\$2,021,700</u>	<u>\$2,007,800</u>
<b>Positions</b>	Total Budgeted Positions	12	12	12
<b>Contacts</b>	Auditorium Manager: Bob Skoney		email: bob.skoney@nashville.gov	
	Financial Manager: Jere Tanner		email: jere.tanner@nashville.gov	
	417 4 <sup>th</sup> Avenue North 37219		Phone: 862-6390 FAX: 862-6394	

## Line of Business and Program

### Business Development

- Venue Booking
- Event Promotion

### Operations

- Facility Preparation
- Customer Service

### Administrative

- Non-allocated Financial Transactions



\*The Hotel/Motel Fund budget for FY08 includes \$500,000 for subsidy for Municipal Auditorium. The GSD subsidy for FY08 is \$495,200.

# 61 Municipal Auditorium-At a Glance



<b>Mission</b>	The mission of the Nashville Municipal Auditorium is to provide multipurpose venue and event coordination products to the citizens of Nashville so that they can experience a positive economic impact through a variety of public and private events.
<b>Goals</b>	<p>By 2012, customers of the Municipal Auditorium will experience significant increases in event awareness and venue presence resulting in greater economic impact for the Nashville community as evidenced by:</p> <ul style="list-style-type: none"> <li>• 20% increase in the number of profitable events</li> <li>• 10% increase in sponsorship dollars</li> <li>• 5% increase in annual attendance</li> </ul> <p>By the year 2012, the customers of the Nashville Municipal Auditorium will experience a greater level of customer satisfaction and an enhanced event experience via upgraded technologies, as evidenced by:</p> <ul style="list-style-type: none"> <li>• 100% of attendees who report a satisfactory level with venue accommodation and upgrades</li> <li>• 100% of promoters who report satisfaction with venue upgrades</li> <li>• 100% increase in number of eTickets scanned by TicketFast technology</li> </ul> <p>By 2012, the citizens of Davidson County will experience a rise in economic impact as evidenced by:</p> <ul style="list-style-type: none"> <li>• 5% increase in the number of shows</li> <li>• 5% rise in sales tax dollars collected by the Municipal Auditorium from tickets, concessions and novelties</li> <li>• 20% increase in economic impact - per Convention and Visitors Bureau study</li> </ul> <p>By 2012, the customer will experience safe and convenient parking options while attending Municipal Auditorium events as evidenced by:</p> <ul style="list-style-type: none"> <li>• 100% of the time that events are not delayed due to parking</li> <li>• 100% of customers reporting satisfaction with parking options</li> </ul>

## Budget Change and Result Highlights FY 2008

Recommendation		Result
<b>Nonallocated Financial Transactions</b>		
Pay Plan/Fringe Amounts	\$30,200	Supports the hiring and retention of a qualified workforce
Finance Charge	200	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing
Human Resources Charge	300	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	7,600	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Shared Business Office Charge	(200)	Delivery of administrative support functions
Metro Payment Services Charge	(600)	Delivery of centralized payment services

# 61 Municipal Auditorium-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result
Customer Call Center Charge	\$ 100	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Fleet Management Charge	(26,800)	Delivery of fleet management, fuel services, and maintenance functions
Surplus Property Charge	100	Handling and disposition of surplus property
Internal Audit Charge	1,200	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
<b>LOCAP Adjustment</b>	(26,000)	Ability to pay central service charges
TOTAL	(\$13,900)	

# 61 Municipal Auditorium-At a Glance



**Business Development Line of Business** - The purpose of the Business Development Line of Business is to provide marketing and sales products to prospective event organizers and attendees so they can host and/or attend events at the Municipal Auditorium.

## Venue Booking Program

The purpose of the Venue Booking Program is to provide sales and marketing products to prospective event organizers so they can book an event at the Municipal Auditorium.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Special Purpose Fund	\$203,200	...	\$231,800	...	\$231,800
<b>FTEs:</b> Special Purpose Fund	1.3	...	1.3	...	1.3
<b>Results</b>					
Percentage of events booked at the Municipal Auditorium	NA	NA	NA	17.9%	19%

## Event Promotion Program

The purpose of the Event Promotion Program is to provide post-contract sales and marketing products to prospective event attendees so they can attend an event at the Municipal Auditorium as a result of an event promotion package.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Special Purpose Fund	\$251,800	...	\$281,200	...	\$281,200
<b>FTEs:</b> Special Purpose Fund	2.0	...	2.0	...	2.0
<b>Results</b>					
Percentage who attend an event at the Municipal Auditorium as a result of an event promotion package (via survey)	NA	NA	NA	NR	NR

**Operations Line of Business** – The purpose of the Operations Line of Business is to provide facility preparation and customer service support products to event organizers and attendees so they can experience a successful event.

## Facility Preparation Program

The purpose of the Facility Preparation Program is to provide production support products to event organizers and attendees so they can experience a safe and well maintained facility.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Special Purpose Fund	\$977,500	...	\$1,037,300	...	\$1,037,300
<b>FTEs:</b> Special Purpose Fund	5.1	...	5.1	...	5.1
<b>Results</b>					
Percentage attendees and event organizers who experience a safe and well maintained facility	NA	NA	NA	87%	90%



# 61 Municipal Auditorium-At a Glance



## Customer Service Program

The purpose of the Customer Service Program is to provide information and event enhancement products to event attendees so that can have a positive event experience.

## Results Narrative

**Proposed Change in Funding:** \$0  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY 08.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Special Purpose Fund	\$428,400	...	\$471,400	...	\$471,400
<b>FTEs:</b> Special Purpose Fund	3.6	...	3.6	...	3.6

### Results

Percentage of attendees who say they had a positive event experience (survey)	NA	NA	NA	NR	NR
---	----	----	----	----	----

**Administrative Line of Business** - The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

## Non-allocated Financial Transactions Program

This program represents adjustments related to pay plan, benefits, safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY 08. For a detailed description, see the Budget Change and Results Highlights page.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Special Purpose Fund	...	...	\$0	...	\$(13,900)

# 61 Municipal Auditorium-Financial



## Special Purpose Funds

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	747,700	732,567	808,600	838,800
OTHER SERVICES:				
Utilities	401,400	347,509	396,400	396,400
Professional and Purchased Services	535,100	499,961	531,100	531,100
Travel, Tuition, and Dues	14,300	11,254	8,300	8,300
Communications	18,200	16,010	11,700	11,700
Repairs and Maintenance Services	40,600	56,992	40,600	40,600
Internal Service Fees	75,100	72,889	93,800	75,700
<b>TOTAL OTHER SERVICES</b>	<b>1,084,700</b>	<b>1,004,614</b>	<b>1,081,900</b>	<b>1,063,800</b>
Other Expense	28,500	39,448	131,200	105,200
Pension, Annuity, Debt, & Other Costs	0	114,512	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>1,860,900</b>	<b>1,891,143</b>	<b>2,021,700</b>	<b>2,007,800</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>1,860,900</b>	<b>1,891,143</b>	<b>2,021,700</b>	<b>2,007,800</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	1,012,600	1,062,932	1,012,600	1,012,600
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	2,526,401	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>1,012,600</b>	<b>3,589,333</b>	<b>1,012,600</b>	<b>1,012,600</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>848,300</b>	<b>1,176,133</b>	<b>1,009,100</b>	<b>995,200</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>1,860,900</b>	<b>4,765,466</b>	<b>2,021,700</b>	<b>2,007,800</b>

# 61 Municipal Auditorium-Financial

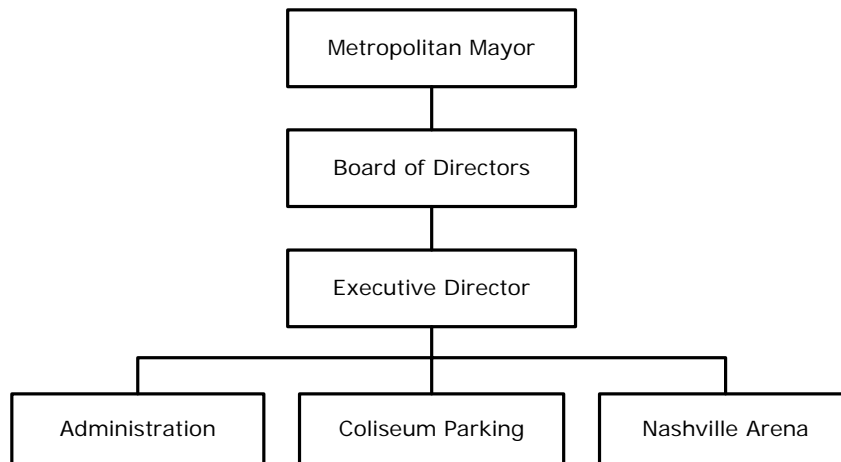


	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>Municipal Auditorium 60161</b>								
Admin Svcs Officer 3	07244	SR1000	3	3.00	3	3.00	3	3.00
Auditorium Mgr	00660	DP0100	1	1.00	1	1.00	1	1.00
Bldg Maint Mechanic	02220	TG0800	2	2.00	2	2.00	2	2.00
Bldg Maint Supv	07256	TS1100	1	1.00	1	1.00	1	1.00
Bldg Maint Worker	07257	TG0400	1	1.00	1	1.00	1	1.00
Event Set Up Leader	06075	TL0700	1	1.00	1	1.00	1	1.00
Facility Coord	07040	SR1100	1	1.00	1	1.00	1	1.00
Finance Officer 3	10152	SR1200	1	1.00	1	1.00	1	1.00
Office Support Rep 2	10121	SR0500	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>12</b>	<b>12.00</b>	<b>12</b>	<b>12.00</b>	<b>12</b>	<b>12.00</b>
<b>Department Totals</b>			<b>12</b>	<b>12.00</b>	<b>12</b>	<b>12.00</b>	<b>12</b>	<b>12.00</b>

# 64 Sports Authority-At a Glance

<b>Mission</b>	<p>The Sports Authority was formed January 8, 1996, pursuant to T.C.A. § 67-6-103, the "Sports Authority Act." The Sports Authority's mission, as defined in this act, is to:</p> <ol style="list-style-type: none"> <li>1. plan, promote, finance, construct, acquire, renovate, equip and enlarge buildings.</li> <li>2. operate sports complexes, stadium, arena, structures and facilities for public participation and enjoyment of professional and amateur sports, fitness, health and recreational activities.</li> <li>3. conduct itself to do what is reasonable and necessary to attract professional sports franchises to Nashville.</li> </ol>																																																						
<b>Budget Summary</b>	<table border="1"> <thead> <tr> <th></th> <th style="text-align: center;"><u>2005-06</u></th> <th style="text-align: center;"><u>2006-07</u></th> <th style="text-align: center;"><u>2007-08</u></th> </tr> </thead> <tbody> <tr> <td><b>Expenditures and Transfers:</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Special Purpose Funds</td> <td style="text-align: right;">\$213,800</td> <td style="text-align: right;">\$625,200</td> <td style="text-align: right;">\$641,100</td> </tr> <tr> <td><b>Total Expenditures and Transfers</b></td> <td style="text-align: right;"><u>\$213,800</u></td> <td style="text-align: right;"><u>\$625,200</u></td> <td style="text-align: right;"><u>\$641,100</u></td> </tr> <tr> <td><b>Revenues and Transfers:</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Program Revenue</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Charges, Commissions, and Fees</td> <td style="text-align: right;">\$ 0</td> <td style="text-align: right;">\$ 0</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td>Other Governments and Agencies</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> <td style="text-align: right;">641,100</td> </tr> <tr> <td>Other Program Revenue</td> <td style="text-align: right;"><u>0</u></td> <td style="text-align: right;"><u>0</u></td> <td style="text-align: right;"><u>0</u></td> </tr> <tr> <td><b>Total Program Revenue</b></td> <td style="text-align: right;">\$ 0</td> <td style="text-align: right;">\$ 0</td> <td style="text-align: right;">\$641,100</td> </tr> <tr> <td>Non-Program Revenue</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> </tr> <tr> <td>Transfers From Other Funds and Units</td> <td style="text-align: right;"><u>209,000</u></td> <td style="text-align: right;"><u>625,200</u></td> <td style="text-align: right;"><u>0</u></td> </tr> <tr> <td><b>Total Revenues</b></td> <td style="text-align: right;"><u>\$209,000</u></td> <td style="text-align: right;"><u>\$625,200</u></td> <td style="text-align: right;"><u>\$641,100</u></td> </tr> </tbody> </table>				<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<b>Expenditures and Transfers:</b>				Special Purpose Funds	\$213,800	\$625,200	\$641,100	<b>Total Expenditures and Transfers</b>	<u>\$213,800</u>	<u>\$625,200</u>	<u>\$641,100</u>	<b>Revenues and Transfers:</b>				Program Revenue				Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0	Other Governments and Agencies	0	0	641,100	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>	<b>Total Program Revenue</b>	\$ 0	\$ 0	\$641,100	Non-Program Revenue	0	0	0	Transfers From Other Funds and Units	<u>209,000</u>	<u>625,200</u>	<u>0</u>	<b>Total Revenues</b>	<u>\$209,000</u>	<u>\$625,200</u>	<u>\$641,100</u>
	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>																																																				
<b>Expenditures and Transfers:</b>																																																							
Special Purpose Funds	\$213,800	\$625,200	\$641,100																																																				
<b>Total Expenditures and Transfers</b>	<u>\$213,800</u>	<u>\$625,200</u>	<u>\$641,100</u>																																																				
<b>Revenues and Transfers:</b>																																																							
Program Revenue																																																							
Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0																																																				
Other Governments and Agencies	0	0	641,100																																																				
Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>																																																				
<b>Total Program Revenue</b>	\$ 0	\$ 0	\$641,100																																																				
Non-Program Revenue	0	0	0																																																				
Transfers From Other Funds and Units	<u>209,000</u>	<u>625,200</u>	<u>0</u>																																																				
<b>Total Revenues</b>	<u>\$209,000</u>	<u>\$625,200</u>	<u>\$641,100</u>																																																				
<b>Positions</b>	<table border="1"> <tr> <td>Total Budgeted Positions</td> <td style="text-align: center;">2</td> <td style="text-align: center;">2</td> <td style="text-align: center;">2</td> </tr> </table>			Total Budgeted Positions	2	2	2																																																
Total Budgeted Positions	2	2	2																																																				
<b>Contacts</b>	<p>Executive Director: Emmett Edwards      email: emmett.edwards@nashville.gov                  222 2nd Avenue North 37201      Phone: 880-1021      FAX: 880-1990</p>																																																						

## Organizational Structure



# 64 Sports Authority-At a Glance

## Budget Highlights FY 2008

• Pay Plan/Fringe Amount	\$ 5,500
• Internal Service Charges	
• Finance Charge	(9,300)
• Human Resources Charge	200
• Information Systems Charge	9,200
• Shared Business Office Charge	(100)
• Metro Payment Services Charge	600
• Customer Call Center Charge	100
• Postal Service Charge	100
• Surplus Property Charge	200
• Internal Audit Charge	9,400
Total	\$15,900

## Overview

### ADMINISTRATION

The administrative staff serves the thirteen-member board. Responsibilities include analysis of issues raised by the board, planning and recording all committee and board meetings, providing the public with proper notice of meetings, representing the board in the community and state, maintenance of file and records related to the Nashville Coliseum and the Nashville Arena, administering the civic use application process for the Nashville Coliseum, and coordinating such use with the coliseum's management agent.



### COLISEUM PARKING

The Coliseum Parking staff is responsible for generating additional revenue through a paid parking program at the Nashville Coliseum. The additional revenue is designated to the Sports Authority revenue bond debt service. Currently there are two coin box operations for daily parking. Coliseum Parking also oversees the civic event parking for events hosted by non-profit organizations.

Approximately \$75,000 in revenue from its Coliseum parking program was generated in FY 2005.



### NASHVILLE ARENA

The Nashville Arena is a multi-purpose sports, entertainment, convention, and community facility. The facility is the home of the National Hockey League's Nashville Predators. The mission of the Nashville Arena is to provide a wide variety of sports, entertainment and special event choices to the citizens of Davidson County. The Arena is intended to be an economic generator positively impacting the central downtown. The Arena is an important part of the Downtown Convention profile working directly with the Nashville Convention Center and the Nashville Convention and Visitors Bureau to successfully deliver convention/travel and tourism to the City.

# 64 Sports Authority-Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2006 Budget</u>	<u>FY 2006 Actuals</u>	<u>FY 2007 Budget</u>	<u>FY 2008 Budget</u>
<b>Sports Authority</b>					
1. Collect revenue for lease agreements and parking program at the LP Field.	a. Revenue collections from Tennessee State University	\$131,522	\$131,522	\$131,522	\$131,522
	b. Revenue collections from Cumberland Stadium LP	\$362,319	\$362,319	\$362,319	\$362,319
	c. Revenue collections from parking program	\$71,000	\$120,112	\$71,000	\$71,000
2. Collect revenue from seat user fees from special events at the Nashville Arena.	Revenue collections from seat user fees*	\$1,211,396	\$896,523	\$1,211,396	\$1,211,396

\* As the performance measures relate to the Sports Authority's budget, the seat user fee amount includes seat user fees collected for both non-hockey and hockey events held at the Nashville Arena.

# 64 Sports Authority-Financial

## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	0	0	0	5,500
<b>OTHER SERVICES:</b>				
Utilities	0	0	0	0
Professional and Purchased Services	0	0	0	0
Travel, Tuition, and Dues	0	0	0	0
Communications	0	0	0	0
Repairs and Maintenance Services	0	0	0	0
Internal Service Fees	0	0	0	0
<b>TOTAL OTHER SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Expense	209,000	150,215	0	635,600
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>209,000</b>	<b>150,215</b>	<b>0</b>	<b>641,100</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>625,200</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>209,000</b>	<b>150,215</b>	<b>625,200</b>	<b>641,100</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	0	0	0
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# 64 Sports Authority-Financial

## Special Purpose Funds

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	141,600	150,210	159,700	165,200
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	200	188	200	200
Travel, Tuition, and Dues	3,400	1,508	3,300	3,300
Communications	3,300	1,640	3,400	3,400
Repairs and Maintenance Services	0	0	0	0
Internal Service Fees	51,600	42,564	65,600	76,000
<b>TOTAL OTHER SERVICES</b>	<b>58,500</b>	<b>45,899</b>	<b>72,500</b>	<b>82,900</b>
Other Expense	13,700	18,831	393,000	393,000
Pension, Annuity, Debt, & Other Costs	0	9,115,471	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>213,800</b>	<b>9,330,412</b>	<b>625,200</b>	<b>641,100</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>213,800</b>	<b>9,330,412</b>	<b>625,200</b>	<b>641,100</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	-1,970	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	150,215	0	641,100
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>150,215</b>	<b>0</b>	<b>641,100</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>0</b>	<b>148,245</b>	<b>0</b>	<b>641,100</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>209,000</b>	<b>0</b>	<b>625,200</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>209,000</b>	<b>148,245</b>	<b>625,200</b>	<b>641,100</b>



# 64 Sports Authority-Financial

	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>GSD General 10101</b>								
Admin Svcs Officer 3	07244	SR1000	1	1.00	1	1.00	1	1.00
Sports Authority Exec Director	07971		1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>2</b>	<b>2.00</b>	<b>2</b>	<b>2.00</b>	<b>2</b>	<b>2.00</b>
<b>Department Totals</b>			<b>2</b>	<b>2.00</b>	<b>2</b>	<b>2.00</b>	<b>2</b>	<b>2.00</b>

# 60 Farmers' Market-At a Glance



Budget Summary	2005-06	2006-07	2007-08	
<b>Expenditures and Transfers:</b>				
Farmers' Market Fund	\$1,236,500	\$1,214,500	\$1,231,500	
<b>Total Expenditures and Transfers</b>	<b>\$1,236,500</b>	<b>\$1,214,500</b>	<b>\$1,231,500</b>	
<b>Revenues and Transfers:</b>				
Program Revenue				
Charges, Commissions, and Fees	\$1,037,900	\$1,028,200	\$ 919,200	
Other Governments and Agencies	0	0	0	
Other Program Revenue	0	0	0	
<b>Total Program Revenue</b>	<b>\$1,037,900</b>	<b>\$1,028,200</b>	<b>\$ 919,200</b>	
Non-program Revenue	0	0	0	
Transfers From Other Funds and Units	0	258,000	0	
<b>Total Revenues</b>	<b>\$1,037,900</b>	<b>\$1,286,200</b>	<b>\$ 919,200</b>	
<b>Positions</b>	Total Budgeted Positions	8	8	8
<b>Contacts</b>	Farmers' Market Director: Jeff Themm      email: jeff.themm@nashville.gov Marketing Manager: Marne Duke            email: marne.duke@nashville.gov  900 8 <sup>th</sup> Avenue North    37208    Phone: 880-2001      FAX: 880-2000			

## Line of Business and Program

**Facility Management**  
Facility Management

**Administrative**  
Non-allocated Financial Transactions

**Marketing Service**  
Marketing Service



# 60 Farmers' Market-At a Glance



<b>Mission</b>	The mission of the Farmers' Market is to promote the Farmers' Market and provide retail space and educational products to regional farmers, local food merchants and retail entrepreneurs so they can supply the highest quality products for the Nashville and regional shopping community.
<b>Goals</b>	<p>By the year 20XX, the overall physical appearance of the Farmers' Market will be improved, as evidenced by:</p> <ul style="list-style-type: none"> <li>• ____% decline in customer complaints regarding overall cleanliness, restrooms, lighting, parking and directions</li> <li>• ____% increase in overall sales at the market</li> <li>• ____% decrease in complaints from Farmers' Market merchants, regarding the building</li> </ul> <p>By 20XX the customer will recognize the improved quality and local emphasis of the products sold by the Farmers' Market merchants, as evidenced by:</p> <ul style="list-style-type: none"> <li>• ____% more locally produced goods, i.e. fresh pasta, salsa, soaps, etc.</li> <li>• ____% more regionally grown produce</li> <li>• ____% of customers reporting that they were satisfied with the quality of the Farmers' Market merchants and goods</li> <li>• ____% increase in sales</li> </ul> <p><b>NOTE: Farmers' Market is gathering baseline data and goal targets will be set for FY09. The Farmers' Market's Strategic Business Plan – Its Mission, Goals, and Programs as listed here – are pending.</b></p>

## Budget Change and Result Highlights FY 2008

NOTE: The Hotel/Motel Fund budget for FY08 includes \$322,700 for the Farmers' Market. This amount is not included in the FY08 Farmers' Market recommended budget presented here.

Recommendation		Result
<b>LOCAP Adjustment</b>	\$ 2,500	No impact on performance
<b>Nonallocated Financial Transactions</b>		
Pay Plan/Fringe Amounts	9,800	Supports the hiring and retention of a qualified workforce
Finance Charge	(500)	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing
Human Resources Charge	500	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	6,800	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Shared Business Office Charge	300	Delivery of administrative support functions
Metro Payment Services Charge	(500)	Delivery of centralized payment services
Customer Call Center Charge	300	Telephone access to information for Metro employees, the residents of Nashville, and other callers

# 60 Farmers' Market-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result
Fleet Management Charge	\$ (2,900)	Delivery of fleet management, fuel services, and maintenance functions
Postal Service Charge	100	Delivery of mail across the Metropolitan Government
Internal Audit Charge	600	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
TOTAL	\$17,000	

# 60 Farmers' Market-At a Glance



**Facility Management Line of Business** – The purpose of the Facility Management Line of Business is to provide facility and safety products for our customers so they can shop in a clean and safe environment.

## Facility Management Program

The purpose of the Facility Management Program is to provide facility and safety products for our customers so they can shop in a clean and safe environment.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Baseline data s being collected and performance cannot be estimated for FY 08.

**Other:** Current funding will not account for increased cost of electricity, gas and household supplies to maintain the renovated property. Payment of the state lease will permit the continued operation of the market.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Special Purpose Fund	...	...	\$1,095,100	...	\$1,095,100
<b>FTEs:</b> Special Purpose Fund	...	...	6.7	...	6.7

## Results

Percentage of shoppers that feel the Farmers' Market is clean and safe

NA NA NA NA NA

**Marketing Service Line of Business** – The purpose of Marketing Service Line of Business is to provide marketing guidance and business development products to Farmers' Market vendors so they can develop their business to their fullest potential to satisfy the Nashville shoppers.

## Market Service Program

The purpose of the Marketing Service Program is to provide marketing guidance and business development products to Farmers' Market vendors so they can develop their business.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Baseline data s being collected and performance cannot be estimated for FY 08.

**Other:** Current funding will not allow for the advertising and marketing of the new renovated property. Failure to promote the new merchants will result in a higher failure rate and thus lower occupancy and rental income.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Special Purpose Fund	...	...	\$119,400	...	\$119,400
<b>FTEs:</b> Special Purpose Fund	...	...	1.3	...	1.3

## Results

Percentage of customers surveyed who say that they spent more money during the current year at the Farmers' Market than they did in the past year

NA NA NA NA NA

# 60 Farmers' Market-At a Glance




---

**Administrative Line of Business** - The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

---

## Non-allocated Financial Transactions Program

This program represents adjustments related to pay plan, benefits, safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY 08. For a detailed description, see the Budget Change and Results Highlights page.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...		\$0	...	\$17,000

# 60 Farmers' Market-Financial



## Special Purpose Funds

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	414,700	385,717	432,100	441,900
OTHER SERVICES:				
Utilities	195,000	198,974	195,000	195,000
Professional and Purchased Services	234,300	163,744	164,300	164,300
Travel, Tuition, and Dues	700	2,035	700	700
Communications	25,100	32,923	25,100	25,100
Repairs and Maintenance Services	27,000	19,841	27,000	27,000
Internal Service Fees	31,100	29,906	56,900	61,600
<b>TOTAL OTHER SERVICES</b>	<b>513,200</b>	<b>447,422</b>	<b>469,000</b>	<b>473,700</b>
Other Expense	50,600	71,992	55,400	57,900
Pension, Annuity, Debt, & Other Costs	258,000	252,391	258,000	258,000
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>1,236,500</b>	<b>1,157,523</b>	<b>1,214,500</b>	<b>1,231,500</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>1,236,500</b>	<b>1,157,523</b>	<b>1,214,500</b>	<b>1,231,500</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	1,037,900	1,015,788	1,028,200	919,200
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>1,037,900</b>	<b>1,015,788</b>	<b>1,028,200</b>	<b>919,200</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	-37	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>-37</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>27,750</b>	<b>258,000</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>1,037,900</b>	<b>1,043,501</b>	<b>1,286,200</b>	<b>919,200</b>

# 60 Farmers' Market-Financial



	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>Farmers Market 60152</b>								
Admin Asst	07241	SR0900	0	0.00	1	1.00	1	1.00
Bldg Maint Supv	07256	TS1100	1	1.00	1	1.00	1	1.00
Dir Of Farm Mkt	07112		1	1.00	1	1.00	1	1.00
Finance Officer 3	10152	SR1200	1	1.00	1	1.00	1	1.00
Maint & Repair Worker 1	02799	TG0300	3	3.00	3	3.00	3	3.00
Maint & Repair Worker 2	07328	TG0400	1	1.00	1	1.00	1	1.00
Office Support Spec 2	10124	SR0800	1	1.00	0	0.00	0	0.00
<b>Total Positions &amp; FTE</b>			<b>8</b>	<b>8.00</b>	<b>8</b>	<b>8.00</b>	<b>8</b>	<b>8.00</b>
<b>Department Totals</b>			<b>8</b>	<b>8.00</b>	<b>8</b>	<b>8.00</b>	<b>8</b>	<b>8.00</b>



# 62 Tennessee State Fair-At a Glance



Budget Summary		2005-06	2006-07	2007-08
	<b>Expenditures and Transfers:</b>			
	State Fair Fund	\$4,282,500	\$4,298,700	\$4,688,500
	<b>Total Expenditures and Transfers</b>	<u>\$4,282,500</u>	<u>\$4,298,700</u>	<u>\$4,688,500</u>
	<b>Revenues and Transfers:</b>			
	Program Revenue			
	Charges, Commissions, and Fees	\$4,425,800	\$4,295,100	\$4,682,100
	Other Governments and Agencies	0	0	0
	Other Program Revenue	2,900	3,600	3,600
	<b>Total Program Revenue</b>	<u>\$4,428,700</u>	<u>\$4,298,700</u>	<u>\$4,685,700</u>
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	0	0	0
	<b>Total Revenues</b>	<u>\$4,428,700</u>	<u>\$4,298,700</u>	<u>\$4,685,700</u>
<b>Positions</b>	Total Budgeted Positions	467	465	*203
<b>Contacts</b>	Director: David Jeter Financial Manager: Howell Townes  Box 40208 37204	email: david.jeter@nashville.gov email: howell.townes@nashville.gov  Phone: 862-8980	FAX: 862-8992	

## Line of Business and Program

**Tennessee State Fair**  
Tennessee State Fair

**Corporate Sales**  
Corporate Sales

**Flea Market**  
Flea Market

**Administrative**  
Non-allocated Financial Transactions

\*The decrease in FTEs and positions from FY06 to FY08 is a result of the Department of Human Resources determining a more accurate count of full time equivalents and positions in the Seasonal/Part-time/Temporary class.

# 62 Tennessee State Fair-At a Glance



<b>Mission</b>	The mission of the Tennessee State Fair/Fairgrounds is to provide multipurpose venue and event coordination products to the citizens and visitors of middle Tennessee so they can participate in a variety of public and private events that showcase agriculture, education, commerce, entertainment, technology, and industry.
<b>Goals</b>	<p>By 2008, customers of the Tennessee State Fair will experience a revitalized State Fair as evidenced by:</p> <ul style="list-style-type: none"> <li>• 2% increased number of agricultural events/competitions held at the State Fair</li> <li>• 1% increased entertainment/events held at the State Fair</li> <li>• 2% increase in revenue</li> <li>• 2% increase in sponsorship dollars</li> </ul> <p>By the year 2008, the customers of the Tennessee State Fair Flea Market will experience a larger diversity of vendor provided products as evidenced by:</p> <ul style="list-style-type: none"> <li>• 1% increase in number of vendors participating in the Flea Market</li> <li>• 1% increase of Flea Market customers</li> </ul> <p>By 2008, the customers of the Tennessee State Fair/Fairgrounds will experience increased utilization of the Fairgrounds due to facilities improvements, maintenance activities, and security levels, as evidenced by:</p> <ul style="list-style-type: none"> <li>• 2% increase in the number of day events held at the Fairgrounds</li> <li>• 3% increase in revenue</li> <li>• 2% increase in sales tax dollars generated at the Fairgrounds</li> </ul> <p><b>NOTE: The Tennessee State Fair is gathering baseline data and goal targets will be set for FY09. The Tennessee State Fair's Strategic Business Plan – Its Mission, Goals, and Programs as listed here – are pending.</b></p>

## Budget Change and Result Highlights FY 2008

Recommendation		Result
<b>Tennessee State Fair Program</b>		
Fairgrounds Best Use Study	\$400,000	Analysis for long-term planning for Fair
Budget Reduction Adjustment	(1,600)	No impact on performance
<b>LOCAP Adjustment</b>	19,400	No impact on performance
<b>Safety &amp; Risk Management Premiums</b>	2,100	Coverage of safety and risk management premiums and activities
<b>Nonallocated Financial Transactions</b>		
Pay Plan/Fringe Amounts	22,500	Supports the hiring and retention of a qualified workforce
Finance Charge	7,200	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing
Human Resources Charge	(5,200)	Delivery of core human resource functions including hiring, training, and evaluation/management

## Budget Change and Result Highlights FY 2008

Recommendation		Result
Information Systems Charge	\$ (19,800)	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Shared Business Office Charge	(1,600)	Delivery of administrative support functions
Metro Payment Services Charge	(11,900)	Delivery of centralized payment services
Customer Call Center Charge	400	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Fleet Management Charge	(24,200)	Delivery of fleet management, fuel services, and maintenance functions
Radio Service Charge	100	Delivery of radio infrastructure support and radio installation and maintenance
Surplus Property Charge	100	Handling and disposition of surplus property
Internal Audit Charge	2,300	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
TOTAL	\$389,800	

# 62 Tennessee State Fair-At a Glance



**Tennessee State Fair Line of Business** – The purpose of Tennessee State Fair Line of Business is to provide Fair planning support products to competitors, vendors, and attendees so they can participate in the annual ten (10) day state fair.

## Tennessee State Fair Program

The purpose of the Tennessee State Fair Program is to provide Fair planning support products to competitors, vendors, and attendees so they can participate in the annual ten (10) day state fair.

## Results Narrative

**Proposed Change in Funding:** \$398,400

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY 2008.

**Other:** Reflects an increase of \$400,000 for a Best Use Study of the fairgrounds and a \$1,600 status quo operational reduction. The September 2006 Tennessee State Fair provided increased attendance (over 230,000), revenue (up by 13%), competition participation (up by 26%), and more entertainment as compared to the 2005 Tennessee State Fair.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Enterprise Fund	...	...	\$1,913,300	...	\$2,311,700
<b>FTEs:</b> Enterprise Fund	...	...	12.754	...	9.88
<b>Results</b>					
Percentage change in exhibitors, vendors, and attendees who participate in the annual state fair	NA	NA	NA	NA	NA

**Flea Market Line of Business** – The purpose of the Flea Market Line of Business is to provide booth space/equipment and marketing products to prospective vendors so they can book booth space at the monthly Flea Market.

## Flea Market Program

The purpose of the Flea Market Program is to provide booth space/equipment and marketing products to prospective vendors so they can book booth space at the monthly Flea Market.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY 2008.

**Other:** The monthly Tennessee State Fair Flea Market is presently providing services and products to the Nashville community with minimum resources.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Enterprise Fund	...	...	\$1,300,100	...	\$1,300,100
<b>FTEs:</b> Enterprise Fund	...	...	10.306	...	8.39
<b>Results</b>					
Percentage of booth space booked at the Tennessee State Fairgrounds	NA	NA	NA	NA	NA

# 62 Tennessee State Fair-At a Glance



**Corporate Sales Line of Business** – The purpose of the Corporate Sales Line of Business is to provide facilities/equipment rental and marketing products to prospective event organizers so they can book an event at the Tennessee State Fairgrounds.

## Corporate Sales Program

The purpose of the Corporate Sales Program is to provide facilities/equipment rental and marketing products to prospective event organizers so they can book an event at the Tennessee State Fairgrounds.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY 2008.

**Other:** With installation of sprinklers and fire alarm systems and other renovations in calendar year 2006 combined with aggressive marketing, building rentals are up 3% compared to the same period in 2005. Status quo funding will allow this program to maintain this growth rate.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Enterprise Fund	...	...	\$1,085,300	...	\$1,085,300
<b>FTEs:</b> Enterprise Fund	...	...	6.130	...	6.130
<b>Results</b>					
Percentage of day events booked at the Tennessee State Fairgrounds	NA	NA	NA	NA	NA

**Administrative Line of Business** - The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

## Non-allocated Financial Transactions Program

This program represents adjustments related to pay plan, benefits, safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY 08. For a detailed description, see the Budget Change and Results Highlights page.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	...	...	...	...	\$(8,600)

# 62 Tennessee State Fair-Financial



## Special Purpose Funds

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	1,286,500	1,272,078	1,380,800	1,403,300
<b>OTHER SERVICES:</b>				
Utilities	441,800	456,557	463,100	463,100
Professional and Purchased Services	844,700	749,201	723,200	1,123,200
Travel, Tuition, and Dues	5,300	4,005	3,400	3,400
Communications	275,700	256,736	236,200	234,600
Repairs and Maintenance Services	98,100	77,009	80,500	80,500
Internal Service Fees	310,600	223,637	340,700	288,100
<b>TOTAL OTHER SERVICES</b>	<b>1,976,200</b>	<b>1,767,144</b>	<b>1,847,100</b>	<b>2,192,900</b>
Other Expense	569,800	650,464	620,800	642,300
Pension, Annuity, Debt, & Other Costs	450,000	431,757	450,000	450,000
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>4,282,500</b>	<b>4,121,444</b>	<b>4,298,700</b>	<b>4,688,500</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>4,282,500</b>	<b>4,121,444</b>	<b>4,298,700</b>	<b>4,688,500</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	4,425,800	3,865,889	4,295,100	4,682,100
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	2,900	3,412	3,600	3,600
<b>TOTAL PROGRAM REVENUE</b>	<b>4,428,700</b>	<b>3,869,301</b>	<b>4,298,700</b>	<b>4,685,700</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>4,428,700</b>	<b>3,869,301</b>	<b>4,298,700</b>	<b>4,685,700</b>

# 62 Tennessee State Fair-Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2006</u>		<u>FY 2007</u>		<u>FY 2008</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>State Fair 60156</b>								
Admin Asst	07241	SR0900	1	1.00	0	0.00	0	0.00
Admin Spec	07720	SR1100	1	1.00	0	0.00	0	0.00
Admin Svcs Officer 3	07244	SR1000	0	0.00	1	1.00	1	1.00
Bldg Maint Supv	07256	TS1100	1	1.00	1	1.00	1	1.00
Facility Coord	07040	SR1100	0	0.00	1	1.00	1	1.00
Fair Director	01980		1	1.00	1	1.00	1	1.00
Finance Officer 3	10152	SR1200	1	1.00	1	1.00	1	1.00
Maint & Repair Supv	07327	TS0800	1	1.00	1	1.00	1	1.00
Maint & Repair Worker 1	02799	TG0300	4	4.00	4	4.00	2	2.00
Maint & Repair Worker 2	07328	TG0400	1	1.00	0	0.00	2	2.00
Maint & Repair Worker 3	07329	TG0600	1	1.00	1	1.00	1	1.00
Office Support Rep 1	10120	SR0400	2	2.00	0	0.00	0	0.00
Office Support Rep 3	10122	SR0600	1	1.00	2	2.00	2	2.00
Office Support Spec 1	10123	SR0700	1	1.00	0	0.00	0	0.00
Program Mgr 2	07377	SR1200	1	1.00	2	2.00	2	2.00
Seasonal/Part-time/Temporary	09020		450	150.00	450	14.19	188	9.40
<b>Total Positions &amp; FTE</b>			<b>467</b>	<b>167.00</b>	<b>465</b>	<b>29.19</b>	<b>203</b>	<b>24.40</b>
<b>Department Totals</b>			<b>467</b>	<b>167.00</b>	<b>465</b>	<b>29.19</b>	<b>203</b>	<b>24.40</b>

\*The decrease in FTEs and positions from FY06 to FY08 is a result of the Department of Human Resources determining a more accurate count of full time equivalents and positions in the Seasonal/Part-time/Temporary class.

# 63 Nashville Convention Center-At a Glance



Budget Summary		2005-06	2006-07	2007-08	
<b>Expenditures and Transfers:</b>	Convention Center Fund	\$5,861,000	\$6,034,300	\$6,355,700	
	<b>Total Expenditures and Transfers</b>	<b>\$5,861,000</b>	<b>\$6,034,300</b>	<b>\$6,355,700</b>	
	<b>Revenues and Transfers:</b>	Program Revenue			
		Charges, Commissions, and Fees	\$4,070,900	\$4,628,300	\$5,214,100
		Other Governments and Agencies	0	0	0
		Other Program Revenue	0	0	73,000
		<b>Total Program Revenue</b>	<b>\$4,070,900</b>	<b>\$4,628,300</b>	<b>\$5,287,100</b>
		Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	1,790,100	1,406,000	1,068,600	
	<b>Total Revenues</b>	<b>\$5,861,000</b>	<b>\$6,034,300</b>	<b>\$6,355,700</b>	
	<b>Positions</b>	Total Budgeted Positions	55	61	61
<b>Contacts</b>	Executive Director: Charles L. Starks	email: charles.starks@nashville.gov			
	Financial Manager: Melissa Phillips Wagner	email: melissa.wagner@nashville.gov			
	601 Commerce Street 37203-3724	Phone: 742-2000 FAX: 742-2014			

## Line of Business and Program

### Event and Building Services

Event and Building Services

### Food and Beverage

Food and Beverage

### Sales and Marketing

Sales and Marketing

### Administration/Finance

Administration/Finance  
Non-allocated Financial Transactions





<b>Mission</b>	The mission of the Nashville Convention Center is to provide convention, trade show and meeting products to attendees and meeting planners so they can experience a superior serviced event while positively economically impacting Nashville and Middle Tennessee.
<b>Goals</b>	<p>By December 2007, citizens and stakeholders of Nashville and Davidson County will understand the value of the Nashville Convention Center, the need for additional convention space in downtown Nashville and how the additional convention space will benefit them and the community, as evidenced by:</p> <ul style="list-style-type: none"> <li>• ____# of presentations given</li> <li>• ____# of endorsements</li> </ul> <p>By FY 2008 the Nashville Community will experience increased revenue through the Nashville Convention Center, as evidenced by:</p> <ul style="list-style-type: none"> <li>• 15% increase in food and beverage revenue</li> <li>• ____% increase in building rentals</li> <li>• ____% increase in ancillary revenue</li> </ul> <p>By the year 20XX, the Nashville Community will experience an upgraded and technologically enhanced Nashville Convention Center as evidenced by:</p> <ul style="list-style-type: none"> <li>▪ All public restrooms will be updated</li> <li>▪ Voice over IP will be installed</li> <li>▪ Set-up equipment will be updated</li> <li>▪ New entryway will be installed</li> <li>▪ New lighting will be installed</li> <li>▪ New food and beverage options will be available</li> <li>▪ ____% of customers will report satisfaction with the facility improvements</li> </ul> <p><b><i>NOTE: The Nashville Convention Center is gathering baseline data and goal targets will be set for FY09. The Nashville Convention Center's Strategic Business Plan - Its Mission, Goals, and Programs as listed here - are pending.</i></b></p>

### Budget Change and Result Highlights FY 2008

Recommendation		Result
<b>Event and Building Services Program</b>	\$ 29,200	Baseline data is being collected and performance cannot be estimated for FY '08
<b>Sales and Marketing Program</b>	129,800	Baseline data is being collected and performance cannot be estimated for FY '08
<b>Administration/Finance</b>	17,800	Baseline data is being collected and performance cannot be estimated for FY '08
<b>Nonallocated Financial Transactions</b>		
Pay Plan/Fringe Amounts	139,600	Supports the hiring and retention of a qualified workforce
Finance Charge	(7,200)	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing
Human Resources Charge	1,200	Delivery of core human resource functions including hiring, training, and evaluation/management

# 63 Nashville Convention Center-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result
Information Systems Charge	\$(3,500)	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Shared Business Office Charge	700	Delivery of administrative support functions
Metro Payment Services Charge	(10,700)	Delivery of centralized payment services
Customer Call Center Charge	200	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Fleet Management Charge	(1,800)	Delivery of fleet management, fuel services, and maintenance functions
Postal Service Charge	(200)	Delivery of mail across the Metropolitan Government
Surplus Property Charge	300	Handling and disposition of surplus property
Internal Audit Charge	4,000	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
<b>LOCAP Adjustment</b>	22,000	Ability to pay central service charges
TOTAL	\$321,400	

# 63 Nashville Convention Center-At a Glance



**Event and Building Services Line of Business** – The purpose of the Event and Building Services Line of Business is to provide event order products to exhibitors and meeting planners so that they can hold a successful conference.

## Event and Building Services Program

The purpose of the Event and Building Services Program is to provide event order products to exhibitors and meeting planners so that they can hold a successful conference.

## Results Narrative

**Proposed Change in Funding:** \$29,200

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY 08.

**Other:** To meet the FY 08 revenue goals program expenses will require adjustments.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Special Purpose Fund	...	...	\$4,223,200	...	\$4,252,400
<b>FTEs:</b> Special Purpose Fund	...	...	37.80	...	37.80
<b>Results</b>					
Percent of meeting planners who report a successful conference	NA	NA	NA	NA	NA

**Food and Beverage Line of Business** – The purpose of Food and Beverage Line of Business is to provide catering option products to meeting planners so they can accommodate the food and beverage needs of the convention center program attendees.

## Food and Beverage Program

The purpose of the Food and Beverage Program is to provide catering option products to meeting planners so they can accommodate the food and beverage needs of the convention center program attendees.

## Results Narrative

**Proposed Change in Funding:** \$0

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY 08.

**Other:** In FY 07, revenue increased for the Food and Beverage Program by \$169,200.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Special Purpose Fund	...	...	\$55,900	...	\$55,900
<b>FTEs:</b> Special Purpose Fund	...	...	0.40	...	0.40
<b>Results</b>					
Percent change in catering sales	NA	NA	NA	NA	NA

**Sales and Marketing Line of Business** – The purpose of the Sales and Marketing Line of Business is to provide convention and meeting space products to convention, trade show and meeting planners so they can purchase meeting space and drive additional ancillary revenue for the Nashville Convention Center.

## Sales and Marketing Program

The purpose of the Sales and Marketing Program is to provide convention and meeting space products to convention, trade show and meeting planners so they can purchase meeting space and drive additional ancillary revenue for the Nashville Convention Center.

## Results Narrative

**Proposed Change in Funding:** \$129,800

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY 08.

**Other:** To meet the FY 08 revenue goals program expenses will require adjustments.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Special Purpose Fund	...	...	\$874,000	...	\$1,003,800
<b>FTEs:</b> Special Purpose Fund	...	...	8.15	...	8.15
<b>Results</b>					
Percent of annual sales quota achieved	NA	NA	NA	NA	NA

# 63 Nashville Convention Center-At a Glance



**Administration/Finance Line of Business** – The purpose of the Administration/Finance Line of Business is to provide human resource and financial accountability products to the operating departments of the Nashville Convention Center so that they can service the internal and external customers of the Nashville Convention Center.

## Administration/Finance Program

The purpose of the Administration/Finance Program is to provide financial accountability products to the operating departments of the Nashville Convention Center so that they can service the internal and external customers of the Nashville Convention Center.

## Results Narrative

**Proposed Change in Funding:** \$17,800

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** Baseline data is being collected and performance cannot be estimated for FY 08.

**Other:** To meet the FY08 revenue goals program expenses will require adjustments.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Special Purpose Fund	...	...	\$881,200	...	\$899,000
<b>FTEs:</b> Special Purpose Fund	...	...	6.25	...	6.25
<b>Results</b>					
Percent of accounts receivable dollars over 60 days	NA	NA	NA	NA	NA

## Non-allocated Financial Transactions Program

This program represents adjustments related to pay plan, benefits, safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY 08. For a detailed description, see the Budget Change and Results Highlights page.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Special Purpose Fund	...	...	\$0	...	\$144,600

# 63 Nashville Convention Center-Financial



## Special Purpose Funds

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	2,646,800	2,465,774	2,872,000	3,102,400
OTHER SERVICES:				
Utilities	1,299,100	1,261,782	1,300,300	1,255,100
Professional and Purchased Services	799,000	1,002,179	755,000	774,200
Travel, Tuition, and Dues	72,800	74,579	144,000	154,400
Communications	181,600	123,330	113,900	218,900
Repairs and Maintenance Services	258,100	324,060	264,100	261,200
Internal Service Fees	198,000	163,833	251,200	234,200
<b>TOTAL OTHER SERVICES</b>	<b>2,808,600</b>	<b>2,949,762</b>	<b>2,828,500</b>	<b>2,898,000</b>
Other Expense	405,600	356,508	333,800	355,300
Pension, Annuity, Debt, & Other Costs	0	1,279,208	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>5,861,000</b>	<b>7,051,252</b>	<b>6,034,300</b>	<b>6,355,700</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>5,861,000</b>	<b>7,051,252</b>	<b>6,034,300</b>	<b>6,355,700</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	4,070,900	4,602,114	4,628,300	5,214,100
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	0	0	73,000
<b>TOTAL PROGRAM REVENUE</b>	<b>4,070,900</b>	<b>4,602,114</b>	<b>4,628,300</b>	<b>5,287,100</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>1,790,100</b>	<b>2,021,667</b>	<b>1,406,000</b>	<b>1,068,600</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>5,861,000</b>	<b>6,623,781</b>	<b>6,034,300</b>	<b>6,355,700</b>

# 63 Nashville Convention Center-Financial



	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>Convention Center 60162</b>								
Convention Center Comm Special	10460	SR1200	0	0.00	0	0.00	1	1.00
Convention Center Service Rep1	10467	SR0700	0	0.00	0	0.00	1	0.40
Cvn Ctr Accountant	06762	SR1200	1	1.00	1	1.00	1	1.00
Cvn Ctr Accounts Payable Spec	07269	SR0600	1	1.00	1	1.00	1	1.00
Cvn Ctr Accts Recv Spec	07770	SR0600	1	1.00	1	1.00	1	1.00
Cvn Ctr Ambassador 1	06986	SR0300	6	2.40	6	2.40	6	2.40
Cvn Ctr Ambassador 2	06755	SR0400	2	2.00	2	2.00	2	2.00
Cvn Ctr Asst Dir	06751	SR1500	1	1.00	1	1.00	1	1.00
Cvn Ctr Bldg Maint Supt	06723	SR1200	1	1.00	1	1.00	1	1.00
Cvn Ctr Dir	06694	DP0200	1	1.00	1	1.00	1	1.00
Cvn Ctr Dir of Administration	06752	SR1400	1	1.00	1	1.00	1	1.00
Cvn Ctr Dir of Sales/Marketing	06706	SR1400	1	1.00	1	1.00	1	1.00
Cvn Ctr Director of Operations	06705	SR1300	1	1.00	1	1.00	1	1.00
Cvn Ctr Event Mgr	07270	SR1000	1	1.00	1	1.00	2	2.00
Cvn Ctr Event Mgr Sr	07271	SR1100	1	1.00	1	1.00	0	0.00
Cvn Ctr Exec Asst	10157	SR1000	1	1.00	1	1.00	1	1.00
Cvn Ctr Facilities Supv	06760	SR1000	2	2.00	2	2.00	2	2.00
Cvn Ctr Human Resources Coord	10170	SR1200	1	1.00	1	1.00	1	1.00
Cvn Ctr Lead Maint Mechanic	06730	TL0900	3	3.00	3	3.00	3	3.00
Cvn Ctr Lead Safety Officer	07276	SR0600	1	1.00	1	1.00	1	1.00
Cvn Ctr Mkting Coord	06758	SR0800	1	1.00	1	1.00	1	1.00
Cvn Ctr Office Support Spec	06759	SR0700	3	3.00	3	3.00	3	3.00
Cvn Ctr Safety Officer 1	06984	SR0400	7	2.80	7	2.80	7	2.80
Cvn Ctr Safety Officer 2	07005	SR0500	4	4.00	4	4.00	4	4.00
Cvn Ctr Sales Mgr	06763	SR1100	4	4.00	4	4.00	4	4.00
Cvn Ctr Set Up Leader	06733	TL0700	5	5.00	5	5.00	5	5.00
Cvn Ctr Svc Rep 2	06722	SR0800	2	1.40	2	1.40	1	1.00
Info Sys Comm Analyst 3	07265	SR1200	1	1.00	1	1.00	0	0.00
Info Sys Comm Tech 1	07266	SR0800	1	1.00	1	1.00	1	1.00
Maint & Repair Worker 2	07328	TG0400	0	0.00	1	1.00	1	1.00
Trades, Labor, & Svc Trainee	06545	TG0200	0	0.00	5	5.00	5	5.00
<b>Total Positions &amp; FTE</b>			<b>55</b>	<b>46.60</b>	<b>61</b>	<b>52.60</b>	<b>61</b>	<b>52.60</b>
<b>Department Totals</b>			<b>55</b>	<b>46.60</b>	<b>61</b>	<b>52.60</b>	<b>61</b>	<b>52.60</b>

# 65 Water & Sewer Services Fd-At a Glance



Budget Summary	2005-06	2006-07	2007-08	
<b>Expenditures and Transfers:</b>				
Water & Sewer Operating Funds*	\$ 81,764,600	\$ 82,064,600	\$ 93,106,300	
Stormwater Fund	19,400,000	12,926,200	12,799,200	
Water & Sewer Debt Service Funds**	56,779,700	58,407,100	61,770,800	
Transfer to Capital Project Fund	2,436,700	23,757,000	11,698,800	
<b>Total Expenditures and Transfers</b>	<b>\$160,381,000</b>	<b>\$177,154,900</b>	<b>\$179,375,100</b>	
<b>Revenues and Transfers:</b>				
Program Revenue				
Charges, Commissions, and Fees	\$154,436,000	\$170,875,700	\$177,933,900	
Other Governments and Agencies	0	0	0	
Other Program Revenue	5,945,000	6,279,200	1,441,200	
<b>Total Program Revenue</b>	<b>\$160,381,000</b>	<b>\$177,154,900</b>	<b>\$179,375,100</b>	
Non-program Revenue	0	0	0	
Transfers From Other Funds and Units	0	0	0	
<b>Total Revenues</b>	<b>\$160,381,000</b>	<b>\$177,154,900</b>	<b>\$179,375,100</b>	
* Operating Funds include the Water and Sewer Operating Fund and the Operating Reserve Fund				
** Debt Service Funds include the Debt Service Fund and the Debt Service Reserve Fund				
<b>Positions</b>	Total Budgeted Positions	750	750	759
<b>Contacts</b>	Director: Scott Potter Financial Manager: Glenn Mizell  1600 2 <sup>nd</sup> Avenue North 37208	email: scott.potter@nashville.gov email: glenn.mizell@nashville.gov  Phone: 862-4505	FAX: 862-4929	

## Line of Business and Program

### Customer Service

Billing and Collections  
Meter Reading  
Lobby/Cash  
Permits/Customer Connections  
Phone Center  
Field Activities

### Distribution and Collection

Distribution and Collection Planning  
Sewer Maintenance  
Water Maintenance

### Engineering

Contracts Administration  
Design and Development Review  
Inspection  
System Improvements and Planning

### Stormwater

Development Review and Permitting  
Master Planning  
Routine Maintenance  
Water Quality  
Remedial Maintenance

### Wastewater Operations

Collection Facilities Operations and Maintenance  
Plant Maintenance  
Wastewater Treatment Plant Operation  
Laboratory Compliance  
Security

### Water Operations

Distribution Facilities Operations and Maintenance  
Laboratory Compliance  
Plant Maintenance  
Water Treatment Plant Operation  
Security

### Administrative

Non-allocated Financial Transactions  
Administration for Operations  
ITS Applications Support  
Human Resources  
Finance  
Procurement  
Departmental Executive Leadership

<p><b>Mission</b></p>	<p>The mission of Metropolitan Water Services is to provide drinking water, wastewater treatment, and stormwater management services to our community so we can enjoy a vital, safe, and dependable water supply and protected environment.</p>
<p><b>Goals</b></p>	<p>By 2008, MWS customers will enjoy recreational activities using streams that are swimmable and fishable (according to state and federal criteria), as evidenced by:</p> <ul style="list-style-type: none"> <li>• 16% increase in mileage of (303(d)) Impaired Streams assessed</li> <li>• 99% compliance for all permitted Stormwater and collection system operations</li> <li>• 99% compliance for wastewater effluent quality</li> </ul> <p>By 2008, MWS will maintain competitiveness, relative to the top 10 rated large public utilities*, for clean, safe water services (water and wastewater), as indicated by:</p> <ul style="list-style-type: none"> <li>• Cost per MG (million gallons) water treated</li> <li>• Cost per MG (million gallons) of wastewater treatment capacity</li> <li>• Billing cost per customer</li> <li>• # of IODs (injuries on duty)</li> <li>• # of at fault vehicular accidents</li> <li>• # of OSHA/TOSHA (Occupational Safety and Health Administration / Tennessee Occupational Safety and Health Administration) violations</li> <li>• % of bad debt to revenue billed</li> <li>• % non-revenue water</li> <li>• Demand for Stormwater Capital Improvements will show a negative trend, as reflected in the comparison of projects completed vs. projects designed.</li> </ul> <p><i>*American Waterworks Association (AWWA), Association of Metropolitan Sewage Agencies (AMSA), and Water Environmental Federation (WEF), as applicable</i></p> <p>Customers of MWS will continue to have clean, safe, drinkable water, at levels meeting EPA (Environmental Protection Agency) water production and distribution water quality standards, as indicated by:</p> <ul style="list-style-type: none"> <li>• Turbidity levels</li> <li>• Chlorine levels</li> <li>• Bacteria levels</li> <li>• Taste and Odor</li> <li>• Disinfection By-Products</li> </ul> <p>MWS customers will continue to find it easier to do business with MWS and will be provided bills for service that are more accurate and timely, and telephone inquires, when needed, will be answered more quickly and with less time "on hold". These improvements will be evidenced by:</p> <ul style="list-style-type: none"> <li>• 5%, plus or minus 3%, on average, of calls where customers hang up before receiving call response (call abandonment) 45 seconds or less, on average, that customers are "on hold"</li> <li>• 99% of customer bills, per month, reflecting accurate meter readings meters read accurately per month</li> <li>• 99% of customer bills issued on time</li> </ul>



# 65 Water & Sewer Services Fd-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result
<b>Pay &amp; Fringe Benefit Plans</b>		
Water & Sewer, Stormwater Pay and Fringe Benefits	\$1,950,500	Supports the hiring and retention of a qualified workforce
<b>Engineering</b>		
Design, Development Review, Inspection, and System Improvement	(27,900)	Continue to provide engineering services, while reducing resource use
<b>Water Operations</b>		
Water Treatment Plant Operation, Maintenance, Security and Laboratory Compliance	1,803,800	Continue to provide safe drinking water
<b>Wastewater Operations</b>		
Waste Water Treatment Plant Operations, Maintenance, Security and Laboratory Compliance	4,208,900	Provide waste water collection and treatment
<b>Distribution and Collection</b>		
Distribution and Collection Planning, Sewer Maintenance and Water Maintenance	1,408,500	Provide maintenance and scheduling services
<b>Administrative</b>		
Finance, IT, Human Resources, Procurement, Executive Leadership	1,493,300	Deliver wastewater treatment and water distribution, while meeting electricity rate increases
<b>Customer Service</b>		
Billing and Collections, Meter Reading, Permits, Phone Center, and Field Activities	307,900 9.0 FTEs	Read meters, provide water service bills, prepare permits, and deliver high quality customer service
<b>Stormwater</b>		
Master Planning and Development Review, Permitting, Routine and Remedial Maintenance, and Water Quality	17,500	Continue to provide flood mitigation products including design reviews and permits
<b>Safety &amp; Risk Management Premiums</b>		
	52,200	Coverage of safety and risk management premiums and activities
<b>Internal Service Adjustments</b>		
Finance Charge	(190,300)	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing
Human Resources Charge	(23,800)	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	(134,200)	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance & Security Charge	36,300	Delivery of facility maintenance and associated security functions
Shared Business Office Charge	24,200	Delivery of administrative support functions
Metro Payment Services Charge	(95,600)	Delivery of centralized payment service
Customer Call Center Charge	5,200	Telephone access to information for Metro employees, the residents of Nashville, and other callers

# 65 Water & Sewer Services Fd-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result
Fleet Management Charge	\$ (68,600)	Delivery of fleet management, fuel services, and maintenance functions
Postal Service Charge	500	Delivery of mail across the Metropolitan Government
Radio Service Charge	7,600	Delivery of radio infrastructure support and radio installation and maintenance
Surplus Property Charge	8,200	Handling and disposition of surplus property
Internal Audit Charge	101,700	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
<b>Local Cost Allocation Plan (LOCAP) Charge</b>	93,800	Increase in indirect charges
<b>Special Purpose Funds</b>		
Extension & Replacement , Debt Service, Debt Service Reserve, Operating Reserve	(8,694,500)	Provide funding for capital projects, debt payments and reserve
<b>TOTAL</b>	<b>\$2,285,200</b> <b>9.0 FTEs</b>	

## Performance Information Highlights

### Performance Measure Certification

The Performance Measure Certification Unit reviewed all key result measures for the Finance Department for FY 2005-06. Measures were either certified, meaning the measure was aligned, documented, and reliable or not certified (NC), meaning the measure did not meet the established criteria. For FY 2006, only certified measures appear in the Operating Budget Book.

	Certified	Reported, Not Certified	Not Reported
Number of Programs:	82%	11%	7%
Program Budget Dollars:	90%	2%	9%

# 65 Water & Sewer Services Fd-At a Glance



**Customer Service Line of Business** - The purpose of the Customer Service Line of Business is to provide billing and collections, meter reading, lobby and cash operations, field activities, phone services, and permits/customer connection products to rate payers so they can conduct business with the utility.

## Billing and Collections Program

The purpose of the Billing and Collections Program is to provide billing and collections products to the utility so it can receive proper and timely payments for delivered products, reduce bad debt, and continue efficient operations for ratepayers.

## Results Narrative

**Proposed Change in Funding:** \$198,800

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY08

**Other:** The proposed budget reflects increases to management consultant services, billings and collections, postage and delivery services as well as furniture that is less than \$5,000.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Operations Fund	\$2,142,200	\$2,133,037	\$2,033,500	...	\$2,232,300
<b>FTEs:</b> Operations Fund	12.0	12.0	12.0	...	12.0
<b>Results</b>					
Percentage change in 60 day receivables	(25)%	0.1%	1%	1%	1%

## Meter Reading Program

The purpose of the Meter Reading Program is to provide meter readings to the Billing and Collections Program so they can provide utility customers with accurate and timely bills.

## Results Narrative

**Proposed Change in Funding:** \$(9,500)

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY08

**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Operations Fund	\$1,326,000	\$1,005,144	\$1,070,400	...	\$1,060,900
<b>FTEs:</b> Operations Fund	20.0	20.0	20.0	...	20.0
<b>Results</b>					
Percentage of monthly bills issued on time	100%	97.2%	100%	95%	96%

## Lobby/Cash Program

The purpose of the Lobby/Cash Program is to provide customer assistance products to water and wastewater users so they can receive services and make payments using convenient customer assistance venues.

## Results Narrative

**Proposed Change in Funding:** \$(95,500)

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY08

**Other:** Proposed budget reflects a decrease of \$22,000 in temporary services, \$78,200 in billings and collections services and an additional \$4,700 in other miscellaneous expenses.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Operations Fund	\$551,900	\$425,308	\$680,700	...	\$585,200
<b>FTEs:</b> Operations Fund	7.0	7.0	7.0	...	7.0
<b>Results</b>					
Percentage of payments made through automated services	25%	NC	90%	85%	90%

# 65 Water & Sewer Services Fd-At a Glance



## Permits/Customer Connections Program

The purpose of the Permits/Customer Connections Program is to provide infrastructure and connection assistance products to utility contractors and developers so they can connect to our water and wastewater systems in a timely manner and proceed with their desired projects.

## Results Narrative

**Proposed Change in Funding:** \$(100,700)  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Operations Fund	\$645,200	\$522,838	\$795,900	...	\$695,200
<b>FTEs:</b> Operations Fund	10.5	10.5	10.5	...	10.5
<b>Results</b> Percentage of customers permitted within established timeframes	NA	100%	NA	NR	NR

## Phone Center Program

The purpose of the Phone Center Program is to provide customer assistance products to water and wastewater users so they can receive services and make payments using convenient telephone customer service methods.

## Results Narrative

**Proposed Change in Funding:** \$7,400  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Operations Fund	\$1,301,500	\$1,275,477	\$1,386,300	...	\$1,393,700
<b>FTEs:</b> Operations Fund	19.5	19.5	19.5	...	19.5
<b>Results</b> Percentage of phone center calls receiving information or services through automated systems	40%	48%	49%	50%	55%

## Field Activities Program

The purpose of the Field Activities Program is to provide meter information and maintenance products to the utility so it can issue accurate bills in a timely manner, respond to customer requests and provide uninterrupted water service.

## Results Narrative

**Proposed Change in Funding:** \$307,400  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08  
**Other:** Proposed budget reflects an additional \$155,000 in billing and collection services, \$95,000 in water meter repair parts and \$57,400 in other miscellaneous expenses.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Operations Fund	\$2,977,100	\$3,077,289	\$2,897,100	...	\$3,204,500
<b>FTEs:</b> Operations Fund	32.0	32.0	32.0	...	32.0
<b>Results</b> Percentage of work orders cleared in two days	87%	96%	98%	93%	97%

# 65 Water & Sewer Services Fd-At a Glance



**Distribution and Collection Line of Business** - The purpose of the Distribution and Collection Line of Business is to provide planning and sewer and water maintenance products to the utility in order to deliver water and collect and transport wastewater.

## Distribution and Collection Planning Program

The purpose of the Distribution and Collection Planning Program is to provide field investigation and maintenance scheduling products to MWS, other utility personnel and contractors so they can provide scheduled maintenance and timely repairs to the distribution and collection systems.

## Results Narrative

**Proposed Change in Funding:** \$373,700

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY08

**Other:** Proposed budget includes \$100,000 for furniture and \$90,000 for repair services.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Operations Fund	\$2,744,200	\$4,030,175	\$3,554,900	...	\$3,928,600
<b>FTEs:</b> Operations Fund	42.0	42.0	42.0	...	42.0
<b>Results</b>					
Percentage of Tennessee One-call ticket designations (marked) produced within timeframe	100%	100%	100%	NR	NR

## Sewer Maintenance Program

The purpose of the Sewer Maintenance Program is to provide sewer system repair and maintenance products to MWS (Metro Water Services) so it can provide maintenance at a competitive cost.

## Results Narrative

**Proposed Change in Funding:** \$502,600

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY08

**Other:** Proposed budget reflects an additional \$59,000 in refuse disposal, \$150,000 in road and street repairs, \$240,000 in pipe inspection and repair and \$53,600 in other miscellaneous expenses.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Operations Fund	\$2,993,800	\$3,622,364	\$2,465,800	...	\$2,968,400
<b>FTEs:</b> Operations Fund	45.0	45.0	45.0	...	45.0
<b>Results</b>					
Percentage of maintenance that is preventative	99%	99%	99%	NR	NR

## Water Maintenance Program

The purpose of the Water Maintenance Program is to provide water system repair and maintenance products to MWS so it can minimize emergency repairs.

## Results Narrative

**Proposed Change in Funding:** \$532,200

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY08

**Other:** Proposed budget reflects an additional \$420,000 in road and street repairs and \$226,700 in other miscellaneous expenses. In addition, the proposed budget includes a decrease of \$64,500 in other repair and maintenance services as well as a \$50,000 in water meter repair parts.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Operations Fund	\$5,757,700	\$4,614,655	\$5,211,000	...	\$5,743,200
<b>FTEs:</b> Operations Fund	80.0	80.0	80.0	...	80.0
<b>Results</b>					
Percentage of maintenance that is preventative	95%	97.6%	96%	NR	NR

# 65 Water & Sewer Services Fd-At a Glance



**Engineering Line of Business** - The purpose of the Engineering Line of Business is to provide new development review and approval, master planning, design, contract and construction administration, and customer advocacy products to customers requesting connection to our systems and to MWS so that they can connect to our systems and/or receive timely and accurate technical support.

## Contract Administration Program

The purpose of the Contract Administration Program is to provide contract administration, property rights, acquisitions, customer advocacy, and technical/legislative support products to citizens, elected officials, government agencies and the development community so they can have cost-effective, environmentally safe and reliable water and wastewater systems.

## Results Narrative

**Proposed Change in Funding:** \$(2,100)  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change is expected for FY08  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Operations Fund	\$549,800	\$548,395	\$554,200	...	\$552,100
<b>FTEs:</b> Operations Fund	9.0	9.0	9.0	...	9.0

## Results

Percentage change in the duration of rain induced sewer pump station bypasses	18%	NC	10%	67%	10%
---	-----	----	-----	-----	-----

## Design and Development Review Program

The purpose of the Design and Development Review Program is to provide engineering design and technical guidance products to MWS' Engineering Inspections Program and developers so they can build projects within established timelines and according to specified plans.

## Results Narrative

**Proposed Change in Funding:** \$(11,000)  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Operations Fund	\$294,400	\$327,632	\$386,600	...	\$375,600
<b>FTEs:</b> Operations Fund	4.0	4.0	4.0	...	4.0

## Results

Percentage of project designs completed within established timeframes	NA	100%	NA	100%	100%
---	----	------	----	------	------

## Inspection Program

The purpose of the Inspection Program is to provide construction management products to MWS infrastructure and maintenance so they can have properly functioning new collection and distribution facilities delivered within the time and contract budget.

## Results Narrative

**Proposed Change in Funding:** \$(2,100)  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08  
**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Operations Fund	\$395,500	\$342,839	\$382,900	...	\$380,800
<b>FTEs:</b> Operations Fund	5.0	5.0	5.0	...	5.0

## Results

Percentage change in project cost due to change orders	NR	NC	3%	8%	3%
--	----	----	----	----	----

# 65 Water & Sewer Services Fd-At a Glance



## System Improvements and Planning Program

The purpose of the System Improvements and Planning Program is to provide system improvements, analysis, and mapping products to other MWS divisions and to current and future utility customers so they can have safe and reliable quantity of water and safe and reliable capacity of wastewater services.

## Results Narrative

**Proposed Change in Funding:** \$(12,700)  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Operations Fund	\$650,900	\$344,823	\$371,300	...	\$358,600
<b>FTEs:</b> Operations Fund	6.0	6.0	6.0	...	6.0
<b>Results</b> Percentage change in water flow capacity in Water Infrastructure Rehabilitation project areas	100%	29%	55%	NR	50%

**Stormwater Line of Business** - The purpose of the Stormwater Line of Business is to provide development review and permitting, master planning, routine and remedial maintenance, and improved watershed water quality products to residents of Davidson County (excluding incorporated cities inside Metro) so that they can have a reduced potential for property damage, safe roadways and improved stream water quality.

## Development Review and Permitting Program

The purpose of the Development Review and Permitting Program is to provide information, technical guidance/feedback, and regulatory oversight products to the development community so they can obtain approvals and permits in a timely manner to pursue development according to Metro Stormwater guidelines.

## Results Narrative

**Proposed Change in Funding:** \$(4,100)  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Stormwater Fund	\$868,500	\$669,058	\$1,025,200	...	\$1,021,100
<b>FTEs:</b> Stormwater Fund	12.0	12.0	12.0	...	12.0
<b>Results</b> Percentage of Plans submitted that have been reviewed within 14 working days	80%	66.2%	80%	59.3%	80%

## Master Planning Program

The purpose of the Master Planning Program is to provide non-structural and structural flood mitigation products to the community so they can enjoy safe roadways and reduced property damage through improved capacity of the major stormwater system.

## Results Narrative

**Proposed Change in Funding:** \$(2,000)  
**Proposed Change in FTEs:** (1.0)  
**Proposed Change in Performance:** No change in performance is expected for FY08  
**Other:** Proposed budget includes reductions in printing, binding and advertising and promotional expenses.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Stormwater Fund	\$153,200	\$104,646	\$2,000	...	\$0
<b>FTEs:</b> Stormwater Fund	1.0	1.0	1.0	...	0.0
<b>Results</b> Percentage of available funds used for flood mitigation purchases	NR	NA	NR	37%	80%

## Routine Maintenance Program

The purpose of the Routine Maintenance Program is to provide existing stormwater system cleaning and repair products to the community so they can enjoy safe roadways and reduced property damage through proactive mitigation of stormwater system impairments.

## Results Narrative

**Proposed Change in Funding:** \$166,100

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY08

**Other:** Proposed budget includes an additional \$175,000 in storm drain repair and maintenance and a decrease of \$8,900 in other miscellaneous expenses.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Stormwater Fund	\$3,541,200	\$3,050,992	\$3,356,000	...	\$3,522,100
<b>FTEs:</b> Stormwater Fund	31.0	31.0	31.0	...	31.0
<b>Results</b>					
Percentage of maintenance that is preventative	NA	NA	NA	24%	45%

## Water Quality Program

The purpose of the Water Quality Program is to provide compliance with the Phase I Metro NPDES (National Pollution Discharge Elimination System) and MS4 (Municipal Separated Storm Sewer System) permit to the Tennessee Department of Environment and Conservation (TDEC) so they can be assured that Metro is in compliance with the NPDES (National Pollution Discharge Elimination System) permit.

## Results Narrative

**Proposed Change in Funding:** \$(1,100)

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY08

**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Stormwater Fund	\$1,077,600	\$962,350	\$1,241,000	...	\$1,239,900
<b>FTEs:</b> Stormwater Fund	14.0	14.0	14.0	...	14.0
<b>Results</b>					
Percentage of time Metro is in compliance with the National Pollution Discharge Elimination System permit	100%	100%	100%	100%	100%

## Remedial Maintenance Program

The purpose of the Remedial Maintenance Program is to provide system repair and additional products to the community so they can enjoy safe roadways and reliable performance of the stormwater system.

## Results Narrative

**Proposed Change in Funding:** \$1,231,600

**Proposed Change in FTEs:** 10.0

**Proposed Change in Performance:** No change in performance is expected for FY08

**Other:** Proposed budget includes an additional \$941,000 in storm drain repair and maintenance services, \$142,000 in engineering services, \$120,400 in pay plan, \$26,100 in other costs and \$2,100 in LOCAP.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Stormwater Fund	\$3,059,500	\$1,767,496	\$1,662,100	...	\$2,893,700
<b>FTEs:</b> Stormwater Fund	23.0	23.0	23.0	...	33.0
<b>Results</b>					
Percentage change in median severity score for remediation projects investigated within fiscal year	NR	NR	NR	1%	1%



# 65 Water & Sewer Services Fd-At a Glance



**Wastewater Operations Line of Business** - The purpose of the Wastewater Operations Line of Business is to provide treatment, maintenance, security and laboratory services to MWS and its customers so that they can have safe water resources.

## Collection Facilities Operations and Maintenance Program

The purpose of the Collection Facilities Operations and Maintenance Program is to provide operations and technical maintenance products to MWS Operations, Engineering and System Services Divisions so they can provide wastewater collection and treatment services for MWS customers.

## Results Narrative

**Proposed Change in Funding:** \$1,350,200

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY08

**Other:** Proposed budget includes an additional \$745,000 in water treatment chemicals, \$229,200 for electrical expenses, \$170,200 in mechanical repair services, \$55,900 in electrical supplies, \$55,000 in repair and maintenance supplies and \$94,900 in other miscellaneous expenses.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Operations Fund	\$6,142,300	\$5,797,384	\$5,506,000	...	\$6,856,200
<b>FTEs:</b> Operations Fund	40.0	40.0	40.0	...	40.0
<b>Results</b>					
Percentage of total overflows caused by equipment failure	NR	12%	NR	9.8%	NR

## Plant Maintenance Program

The purpose of the Plant Maintenance Program is to provide preventive and corrective maintenance products to MWS Operations so they can have plants that operate at optimum required capacity.

## Results Narrative

**Proposed Change in Funding:** \$141,600

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY08

**Other:** Proposed budget reflects an additional \$50,000 in grass-cutting services and an additional \$91,600 in other miscellaneous expenses.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Operations Fund	\$5,355,100	\$5,034,407	\$5,579,100	...	\$5,720,700
<b>FTEs:</b> Operations Fund	64.0	64.0	64.0	...	64.0
<b>Results</b>					
Percentage of equipment available versus equipment required to meet capacity	NR	100%	100%	100%	100%

### Wastewater Treatment Plant Operation Program

The purpose of the Wastewater Treatment Plant Operation Program is to provide wastewater treatment products for the community so they can be assured of fishable and swimmable water resources.

### Results Narrative

**Proposed Change in Funding:** \$2,508,600

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY08

**Other:** Proposed budget reflects an additional \$1,600,000 in water treatment chemicals, \$1,092,800 in electric expenses, \$426,300 in gas expenses, \$84,800 in other miscellaneous expenses and \$74,800 in water and sewer pilot tax expenses. In addition, the proposed budget contains a decrease of \$770,100 in refuse disposal expenses.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Operations Fund	\$17,000,200	\$16,990,152	\$17,330,700	...	\$19,839,300
<b>FTEs:</b> Operations Fund	78.0	78.0	78.0	...	78.0
<b>Results</b>					
Percentage of compliance with National Pollution Discharge Elimination System permit requirements	NR	99.6%	100%	100%	100%

### Laboratory Compliance Program

The purpose of the Laboratory Compliance Program is to provide water quality and compliance reports, analytical data and support products to MWS (Metro Water Services) so they can have timely and accurate data that enables them to operate efficiently and in compliance with regulations.

### Results Narrative

**Proposed Change in Funding:** \$111,900

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY08

**Other:** Proposed budget includes an additional \$80,000 in management consultant fees and \$31,900 in other miscellaneous expenses.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Operations Fund	\$2,035,900	\$1,460,152	\$2,197,800	...	\$2,309,700
<b>FTEs:</b> Operations Fund	30.0	30.0	30.0	...	30.0
<b>Results</b>					
Percentage of Environmental Protection Agency defined time requirements for reports that are met	100%	100%	100%	100%	100%

### Security Program

The purpose of the Security Program is to provide security and protection products to MWS so they can continue operations to provide safe drinking water and wastewater treatment free of security breaches.

### Results Narrative

**Proposed Change in Funding:** \$96,600

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY08

**Other:** Proposed budget reflects an additional \$87,000 in property protection and an additional \$9,600 in other miscellaneous expenses.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Operations Fund	\$899,400	\$856,093	\$899,400	...	\$996,000
<b>FTEs:</b> Operations Fund	0.0	0.0	0.0	...	0.0
<b>Results</b>					
Percentage of days free of security breaches	100%	100%	100%	100%	100%

# 65 Water & Sewer Services Fd-At a Glance



**Water Operations Line of Business** - The purpose of the Water Operations Line of Business is to provide treatment, maintenance, security and laboratory services to MWS and its customers so that they can have a safe drinking water supply of reliable quantity with sufficient water pressure.

## Distribution Facilities Operations and Maintenance Program

The purpose of the Distribution Facilities Operations and Maintenance Program is to provide operations, technical maintenance services and monitoring of the distribution system to MWS Operations, Engineering and System Services Divisions so they can provide safe drinking water of reliable quantity for Metro Water Services' customers.

### Results Narrative

**Proposed Change in Funding:** \$231,000  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08  
**Other:** Proposed budget reflects an additional \$179,100 in electrical expenses and \$53,000 in grass cutting expenses. The proposed budget also includes a decrease of \$1,100 in other miscellaneous expenses.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Operations Fund	\$2,769,000	\$4,144,652	\$2,645,600	...	\$2,876,600
<b>FTEs:</b> Operations Fund	0.0	0.0	0.0	...	0.0
<b>Results</b>					
Percentage of customer hours that system demand exceeded capacity due to facility failure	NR	0%	0%	0%	0%

## Laboratory Compliance Program

The purpose of the Laboratory Compliance Program is to provide water quality and compliance reports, analytical data and support products to MWS so they can have timely and accurate data that enables them to operate efficiently and in compliance with regulations.

### Results Narrative

**Proposed Change in Funding:** \$9,000  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Operations Fund	\$35,000	\$704,496	\$39,700	...	\$48,700
<b>FTEs:</b> Operations Fund	0.0	0.0	0.0	...	0.0
<b>Results</b>					
Percentage of Environmental Protection Agency defined time requirements for reports that are met	100%	100%	100%	100%	100%

## Plant Maintenance Program

The purpose of the Plant Maintenance Program is to provide preventive and corrective maintenance products to MWS Operations and Maintenance so they can have plants that operate at optimum required capacity.

### Results Narrative

**Proposed Change in Funding:** \$144,000  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Operations Fund	\$2,452,700	\$1,511,110	\$2,475,100	...	\$2,619,100
<b>FTEs:</b> Operations Fund	32.0	32.0	32.0	...	32.0
<b>Results</b>					
Percentage of equipment available versus equipment required to meet capacity	NR	100%	100%	99.4%	100%

# 65 Water & Sewer Services Fd-At a Glance



## Water Treatment Plant Operation Program

The purpose of the Water Treatment Plant Operation Program is to provide a safe supply of drinking water for community use and fire protection to all MWS customers so they can have potable and aesthetically pleasing water of reliable quantity and pressure.

## Results Narrative

**Proposed Change in Funding:** \$1,401,800

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY08

**Other:** Proposed budget includes an additional \$905,900 in electrical expenses, \$190,000 in water treatment chemicals, \$90,000 in gas, \$87,900 in other miscellaneous expenses, \$67,000 in auto fuel, and \$61,000 in water expenses.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Operations Fund	\$9,021,600	\$10,082,655	\$9,244,600	...	\$10,646,400
<b>FTEs:</b> Operations Fund	54.0	54.0	54.0	...	54.0
<b>Results</b>					
Percentage of days in compliance with water quality standards of the Safe Drinking Water Act	NR	99.9%	100%	99.7%	100%

## Security Program

The purpose of the Security Program is to provide protection of critical assets and employees for MWS (Metro Water Services) in order to continue to provide safe drinking water and wastewater treatment.

## Results Narrative

**Proposed Change in Funding:** \$18,000

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected for FY08

**Other:** None

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Operations Fund	\$565,000	\$543,150	\$565,000	...	\$583,000
<b>FTEs:</b> Operations Fund	0.0	0.0	0.0	...	0.0
<b>Results</b>					
Percentage of days free of security breaches	100%	99.9%	100%	99.7%	100%

**Administrative Line of Business** - The purpose of the Administrative Line of Business is to provide administrative support services to departments so they can efficiently and effectively deliver results for customers.

## Non-allocated Financial Transactions Program

This program represents adjustments related to safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY08. For a detailed description, see the Budget Change and Results Highlights page.

## Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Operations Fund	\$ 5,139,000	\$ 5,330,854	\$ 5,898,600	...	\$ 7,189,100
Operations Fund - Stormwater	10,700,000	9,018,765	5,639,900	...	4,122,400
Total	\$15,839,000	\$14,349,619	\$11,538,500		\$11,311,500

# 65 Water & Sewer Services Fd-At a Glance



## Administration for Operations Program

The purpose of the Administration for Operations Program is to provide management information products to Metro Water Services employees so they can produce quality water and wastewater products.

## Results Narrative

**Proposed Change in Funding:** \$(600)  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Operations Fund	\$867,100	\$928,097	\$826,200	...	\$825,600
<b>FTEs:</b> Operations Fund	11.5	11.5	11.5	...	11.5

### Results

Percentage of compliance with federal and state regulatory requirements pertaining to safe drinking water and clean wastewater

	100%	99.9%	NR	100%	100%
--	------	-------	----	------	------

## IT Applications Support Program

The purpose of the IT Applications Support Program is to provide business recommendations, applications, and project reporting products to MWS Divisions so they can use technologies and technology applications to improve their business processes.

## Results Narrative

**Proposed Change in Funding:** \$192,100  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08  
**Other:** Proposed budget reflects an additional \$229,000 in software consultant fees and a decrease of \$36,900 in other miscellaneous expenses.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Operations Fund	\$2,096,200	\$2,392,772	\$2,799,000	...	\$2,991,100
<b>FTEs:</b> Operations Fund	13.0	13.0	13.0	...	13.0

### Results

Percentage of IT problems resolved in a timely and effective manner

	95%	70%	98%	NR	NR
--	-----	-----	-----	----	----

## Human Resources Program

The purpose of the Human Resources Program is to provide employment products to department employees so they can receive adequate training, equitable benefits, accurate compensation, safety enhancement and risk management products that are designed to prevent accidents and injuries and effectively respond to accidents and injuries that occur.

## Results Narrative

**Proposed Change in Funding:** \$(14,100)  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Operations Fund	\$314,400	\$248,824	\$324,700	...	\$310,600
<b>FTEs:</b> Operations Fund	4.5	4.5	4.5	...	4.5

### Results

Percentage compliance with mandated training

	97%	95%	97%	NR	NR
--	-----	-----	-----	----	----

# 65 Water & Sewer Services Fd-At a Glance



## Finance Program

The purpose of the Finance Program is to provide financial management products to this Metro department so it can effectively manage its financial resources.

## Results Narrative

**Proposed Change in Funding:** \$(2,700)  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Operations Fund	\$1,578,600	\$1,484,530	\$1,657,800	...	\$1,655,100
<b>FTEs:</b> Operations Fund	14.5	14.5	14.5	...	14.5
<b>Results</b>					
Percentage of payroll authorizations filed accurately and timely	100%	99%	100%	100%	100%

## Procurement Program

The purpose of the Procurement Program is to provide purchasing transaction support products to this Metro department so it can obtain needed goods and services in a timely and efficient manner.

## Results Narrative

**Proposed Change in Funding:** \$(1,700)  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Operations Fund	\$497,700	\$396,805	\$496,800	...	\$495,100
<b>FTEs:</b> Operations Fund	6.5	6.5	6.5	...	6.5
<b>Results</b>					
Percentage of vendors paid on or before due date	85%	86%	87%	85%	89%

## Departmental Executive Leadership Program

The purpose of the Departmental Executive Leadership Program is to provide business policy and decision products to this Metro department so it can deliver results for customers.

## Results Narrative

**Proposed Change in Funding:** \$1,877,000  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08  
**Other:** Proposed budget reflects an additional \$1,830,100 in pay plan and fringes and an additional \$46,900 in other miscellaneous expenses.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Operations Fund	\$2,665,200	\$1,828,616	\$1,787,900	...	\$3,664,900
<b>FTEs:</b> Operations Fund	28.0	28.0	28.0	...	28.0
<b>Results</b>					
Percentage of departmental key results achieved	100%	85%	95%	85%	85%

# 65 Water & Sewer Services Fund-Financial



## Water & Sewer Operating Funds

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	38,654,200	37,301,526	37,723,700	39,553,800
OTHER SERVICES:				
Utilities	11,421,200	12,957,226	11,664,600	14,777,000
Professional and Purchased Services	8,926,500	8,116,002	7,869,900	8,951,900
Travel, Tuition, and Dues	251,200	375,311	251,200	392,800
Communications	1,492,500	1,305,160	1,434,100	1,361,200
Repairs and Maintenance Services	2,468,000	3,355,301	2,468,000	3,555,400
Internal Service Fees	4,921,300	4,598,121	5,777,900	6,044,600
<b>TOTAL OTHER SERVICES</b>	<b>29,480,700</b>	<b>30,707,121</b>	<b>29,465,700</b>	<b>35,082,900</b>
Other Expense	13,460,600	13,826,865	14,706,100	18,300,500
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	3,798	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>81,595,500</b>	<b>81,839,310</b>	<b>81,895,500</b>	<b>92,937,200</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>169,100</b>	<b>169,000</b>	<b>169,100</b>	<b>169,100</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>81,764,600</b>	<b>82,008,310</b>	<b>82,064,600</b>	<b>93,106,300</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	79,819,600	80,174,854	79,785,400	91,665,100
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	1,945,000	1,168,653	2,279,200	1,441,200
<b>TOTAL PROGRAM REVENUE</b>	<b>81,764,600</b>	<b>81,343,507</b>	<b>82,064,600</b>	<b>93,106,300</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>81,764,600</b>	<b>81,343,507</b>	<b>82,064,600</b>	<b>93,106,300</b>

# 65 Water & Sewer Services Fund-Financial



## Stormwater Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	5,492,500	4,236,496	5,686,500	5,806,900
<b>OTHER SERVICES:</b>				
Utilities	58,500	47,903	49,500	47,800
Professional and Purchased Services	1,142,200	851,085	451,000	619,000
Travel, Tuition, and Dues	22,600	11,693	14,200	15,200
Communications	79,400	22,934	54,900	47,100
Repairs and Maintenance Services	1,062,000	1,363,024	231,100	1,333,000
Internal Service Fees	299,800	280,827	322,300	54,300
<b>TOTAL OTHER SERVICES</b>	<b>2,664,500</b>	<b>2,577,465</b>	<b>1,123,000</b>	<b>2,116,400</b>
Other Expense	543,000	426,213	479,200	488,900
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	10,700,000	8,333,134	5,637,500	4,387,000
<b>TOTAL OPERATING EXPENSE</b>	<b>19,400,000</b>	<b>15,573,307</b>	<b>12,926,200</b>	<b>12,799,200</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>19,400,000</b>	<b>15,573,307</b>	<b>12,926,200</b>	<b>12,799,200</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	19,400,000	18,103,745	12,926,200	12,799,200
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	1,933,525	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>1,933,525</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	324,613	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>19,400,000</b>	<b>20,361,883</b>	<b>12,926,200</b>	<b>12,799,200</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	43,623	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>43,623</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>19,400,000</b>	<b>20,405,506</b>	<b>12,926,200</b>	<b>12,799,200</b>



# 65 Water & Sewer Services Fund-Financial



## Water & Sewer Debt Service Funds

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	0	0	0	0
<b>OTHER SERVICES:</b>				
Utilities	0	0	0	0
Professional and Purchased Services	0	0	0	0
Travel, Tuition, and Dues	0	0	0	0
Communications	0	0	0	0
Repairs and Maintenance Services	0	0	0	0
Internal Service Fees	0	0	0	0
<b>TOTAL OTHER SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Expense	0	0	0	0
Pension, Annuity, Debt, & Other Costs	56,779,700	26,824,779	58,407,100	61,770,800
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>56,779,700</b>	<b>26,824,779</b>	<b>58,407,100</b>	<b>61,770,800</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>56,779,700</b>	<b>26,824,779</b>	<b>58,407,100</b>	<b>61,770,800</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	52,779,700	52,340,731	54,407,100	61,770,800
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	4,000,000	2,536,928	4,000,000	0
<b>TOTAL PROGRAM REVENUE</b>	<b>56,779,700</b>	<b>54,877,659</b>	<b>58,407,100</b>	<b>61,770,800</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>56,779,700</b>	<b>54,877,659</b>	<b>58,407,100</b>	<b>61,770,800</b>

# 65 Water & Sewer Services Fund-Financial



			FY 2006		FY 2007		FY 2008	
<u>Class</u>	<u>Grade</u>		<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>Stormwater 37100</b>								
Admin Svcs Mgr	07242	SR1300	1	1.00	1	1.00	1	1.00
Cust Svc Supv	06598	SR1000	1	1.00	1	1.00	1	1.00
Engineer 1	07294	SR1200	11	11.00	7	7.00	8	8.00
Engineer 2	07295	SR1300	2	2.00	3	3.00	4	4.00
Engineer 3	06606	SR1400	1	1.00	2	2.00	2	2.00
Engineer In Training	07296	SR1000	1	1.00	3	3.00	6	6.00
Engineering Tech 2	07299	SR0800	1	1.00	0	0.00	0	0.00
Engineering Tech 3	07300	SR1000	9	9.00	10	10.00	10	10.00
Envir Compliance Officer 2	07742	SR1000	6	6.00	5	5.00	5	5.00
Envir Compliance Officer 3	07743	SR1200	1	1.00	1	1.00	2	2.00
Equip Operator 2	06827	TG0700	7	7.00	7	7.00	7	7.00
Equip Operator 3	07303	TG0800	4	4.00	4	4.00	4	4.00
Indust Maint Supv 2	07786	TS1300	1	1.00	1	1.00	1	1.00
Maint & Repair Leader 1	07325	TL0700	2	2.00	2	2.00	2	2.00
Maint & Repair Leader 2	07326	TL0900	5	5.00	5	5.00	5	5.00
Maint & Repair Worker 1	02799	TG0300	6	6.00	6	6.00	8	8.00
Maint & Repair Worker 2	07328	TG0400	9	9.00	7	7.00	7	7.00
Masonry Worker	03020	TG0900	5	5.00	5	5.00	5	5.00
Office Support Rep 2	10121	SR0500	3	3.00	3	3.00	3	3.00
Office Support Rep 3	10122	SR0600	2	2.00	4	4.00	5	5.00
Planner 1	06860	SR1000	1	1.00	1	1.00	1	1.00
System Svcs Mgr	06897	SR1400	0	0.00	1	1.00	1	1.00
Technical Svcs Coord	07413	SR1100	1	1.00	1	1.00	1	1.00
Water Svcs Asst Dir	07420	SR1500	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>81</b>	<b>81.00</b>	<b>81</b>	<b>81.00</b>	<b>90</b>	<b>90.00</b>
<b>W&amp;S Operating 67331</b>								
Admin Asst	07241	SR0900	7	7.00	5	5.00	5	5.00
Admin Svcs Mgr	07242	SR1300	3	3.00	3	3.00	3	3.00
Admin Svcs Officer 1	02660	SR0600	1	1.00	1	1.00	1	1.00
Admin Svcs Officer 3	07244	SR1000	3	3.00	4	4.00	4	4.00
Admin Svcs Officer 4	07245	SR1200	12	12.00	11	11.00	11	11.00
Application Tech 1	10100	SR0700	0	0.00	8	8.00	8	8.00
Application Tech 3	10103	SR0900	10	10.00	10	10.00	10	10.00
Biologist 2	06419	SR1000	3	3.00	0	0.00	0	0.00
Biologist 3	07253	SR1200	1	1.00	0	0.00	0	0.00
Bldg Maint Leader	07255	TG0600	1	1.00	1	1.00	1	1.00
CAD/GIS Analyst 1	07729	SR0900	2	2.00	3	3.00	3	3.00
CAD/GIS Analyst 2	07730	SR1000	3	3.00	3	3.00	3	3.00
Carpenter 2	00970	TL1000	1	1.00	1	1.00	1	1.00
Chemist 2	04470	SR1000	6	6.00	0	0.00	0	0.00
Chemist 3	07262	SR1200	3	3.00	0	0.00	0	0.00
Compliance Inspector 1	07731	SR0700	0	0.00	1	1.00	1	1.00

# 65 Water & Sewer Services Fund-Financial



	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>W&amp;S Operating 67331 (Continued)</b>								
Compliance Inspector 2	07732	SR0900	2	2.00	2	2.00	2	2.00
Compliance Inspector 3	07733	SR1000	2	1.50	0	0.00	0	0.00
Cust Svc Asst Mgr	06233	SR1200	5	5.00	5	5.00	5	5.00
Cust Svc Field Rep 1	07736	SR0500	13	13.00	10	10.00	10	10.00
Cust Svc Field Rep 2	07737	SR0600	12	12.00	8	8.00	8	8.00
Cust Svc Field Rep 3	07738	SR0700	21	21.00	25	25.00	25	25.00
Custodian 1	07280	TG0300	0	0.00	1	1.00	1	1.00
Custodian 2	02630	TG0500	3	3.00	1	1.00	1	1.00
Engineer 1	07294	SR1200	0	0.00	2	2.00	2	2.00
Engineer 2	07295	SR1300	9	9.00	20	20.00	20	20.00
Engineer 3	06606	SR1400	4	4.00	4	4.00	4	4.00
Engineer In Training	07296	SR1000	0	0.00	1	1.00	1	1.00
Engineering Tech 1	07298	SR0600	1	1.00	1	1.00	1	1.00
Engineering Tech 2	07299	SR0800	17	17.00	15	15.00	15	15.00
Engineering Tech 3	07300	SR1000	34	34.00	32	32.00	32	32.00
Envir Compliance Officer 1	07741	SR0800	0	0.00	2	2.00	2	2.00
Envir Compliance Officer 2	07742	SR1000	5	4.50	4	3.00	4	3.00
Envir Compliance Officer 3	07743	SR1200	2	2.00	2	2.00	2	2.00
Envir Laboratory Mgr	03750	SR1300	1	1.00	1	1.00	1	1.00
Envir Tech	03580	SR0600	1	1.00	1	1.00	1	1.00
Equip & Supply Clerk 3	03027	SR0700	4	4.00	4	4.00	4	4.00
Equip Mechanic	01880	TG1100	1	1.00	1	1.00	1	1.00
Equip Operator 1	06826	TG0500	0	0.00	1	1.00	1	1.00
Equip Operator 2	06827	TG0700	12	12.00	10	10.00	10	10.00
Equip Operator 3	07303	TG0800	11	11.00	11	11.00	11	11.00
Finance Mgr	06232	SR1400	1	1.00	1	1.00	1	1.00
Finance Officer 2	10151	SR1000	0	0.00	1	1.00	1	1.00
Finance Officer 3	10152	SR1200	4	4.00	4	4.00	4	4.00
Fleet Mgr - Heavy Equip	07311	SR1300	1	1.00	1	1.00	1	1.00
Human Resources Asst 2	06931	SR0700	1	1.00	1	1.00	1	1.00
Human Resources Mgr	06531	SR1400	1	1.00	1	1.00	1	1.00
Indust Electrician 1	06224	TG1200	7	7.00	5	5.00	5	5.00
Indust Electrician 2	06225	TL1200	5	5.00	8	8.00	8	8.00
Indust Electronics Tech 1	06176	TG1300	1	1.00	2	2.00	2	2.00
Indust Electronics Tech 2	06195	TL1300	4	4.00	4	4.00	4	4.00
Indust Maint Supv 1	07317	TS1200	8	8.00	9	9.00	9	9.00
Indust Maint Supv 2	07786	TS1300	9	9.00	9	9.00	9	9.00
Indust Mechanic 1	06184	TG1100	22	22.00	22	22.00	22	22.00
Indust Mechanic 2	06178	TL1100	10	10.00	6	6.00	6	6.00
Indust Tech Master	07787	TL1400	44	44.00	50	50.00	50	50.00
Info Systems App Analyst 2	07780	SR1100	1	1.00	5	5.00	5	5.00
Info Systems App Analyst 3	07783	SR1200	4	4.00	0	0.00	0	0.00
Info Systems App Tech 2	07785	SR0900	1	1.00	1	1.00	1	1.00

# 65 Water & Sewer Services Fund-Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2006</u>		<u>FY 2007</u>		<u>FY 2008</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>W&amp;S Operating 67331 (Continued)</b>								
Info Systems Div Mgr	07318	SR1400	1	1.00	0	0.00	0	0.00
Info Systems Mgr	07782	SR1300	3	3.00	3	3.00	3	3.00
Maint & Repair Leader 1	07325	TL0700	14	14.00	11	11.00	11	11.00
Maint & Repair Leader 2	07326	TL0900	34	34.00	33	33.00	33	33.00
Maint & Repair Worker 2	07328	TG0400	2	2.00	1	1.00	1	1.00
Masonry Worker	03020	TG0900	1	1.00	1	1.00	1	1.00
Meter Repairer 1	05780	TG0600	2	2.00	3	3.00	3	3.00
Meter Repairer 2	06422	TG0900	0	0.00	1	1.00	1	1.00
Occupational Health Mgr	07338	SR1300	1	1.00	1	1.00	1	1.00
Office Support Rep 1	10120	SR0400	1	1.00	1	1.00	1	1.00
Office Support Rep 2	10121	SR0500	10	10.00	10	10.00	10	10.00
Office Support Rep 3	10122	SR0600	24	24.00	17	17.00	17	17.00
Office Support Spec 1	10123	SR0700	10	10.00	6	6.00	6	6.00
Office Support Spec 2	10124	SR0800	13	13.00	22	22.00	22	22.00
Paint & Body Repairer	06601	TG1100	1	1.00	1	1.00	1	1.00
Painter 1	07341	TG0800	2	2.00	1	1.00	1	1.00
Plumber	03610	TG1100	4	4.00	4	4.00	4	4.00
Printing Equip Operator 2	05919	TL0700	1	1.00	0	0.00	0	0.00
Program Mgr 1	07376	SR1100	0	0.00	1	1.00	1	1.00
Program Spec 3	07380	SR1000	1	1.00	1	1.00	1	1.00
Safety Coord	06133	SR1200	1	1.00	1	1.00	1	1.00
Security Officer Coord	07798	SR0900	2	2.00	2	2.00	2	2.00
Service Rep 2	10163	SR0700	2	2.00	5	5.00	5	5.00
Skilled Craft Worker 2	07799	TG1000	2	2.00	2	2.00	2	2.00
Special Asst To The Dir	05945	SR1300	1	1.00	1	1.00	1	1.00
Special Projects Mgr	07762	SR1500	3	3.00	3	3.00	3	3.00
Stores Mgr	06180	SR1000	1	1.00	1	1.00	1	1.00
Stores Supv	06539	SR0800	2	2.00	2	2.00	2	2.00
Svc Rep 1	06891	SR0600	7	7.00	6	6.00	6	6.00
System Svcs Asst Mgr	07406	SR1200	5	5.00	3	3.00	3	3.00
Technical Specialist 1	07756	SR1100	3	3.00	5	5.00	5	5.00
Technical Specialist 2	07757	SR1200	1	1.00	1	1.00	1	1.00
Technical Svcs Coord	07413	SR1100	10	10.00	8	8.00	8	8.00
Training Coord	06210	SR1300	1	1.00	1	1.00	1	1.00
Treatment Plant Asst Mgr	07415	SR1200	2	2.00	2	2.00	2	2.00
Treatment Plant Mgr	07416	SR1300	6	6.00	6	6.00	6	6.00
Treatment Plant Shift Operator	06188	TS0900	14	14.00	13	13.00	13	13.00
Treatment Plant Shift Supv	07803	TS1100	7	7.00	7	7.00	7	7.00
Treatment Plant Supt	06537	SR1400	3	3.00	3	3.00	3	3.00
Treatment Plant Tech 1	06229	TG0800	33	33.00	30	30.00	30	30.00
Treatment Plant Tech 2	06186	TG1100	39	39.00	33	33.00	33	33.00
Treatment Plant Tech 3	07802	TL1100	4	4.00	8	8.00	8	8.00
Utility System Helper	07418	TG0500	6	6.00	5	5.00	5	5.00

# 65 Water & Sewer Services Fund-Financial

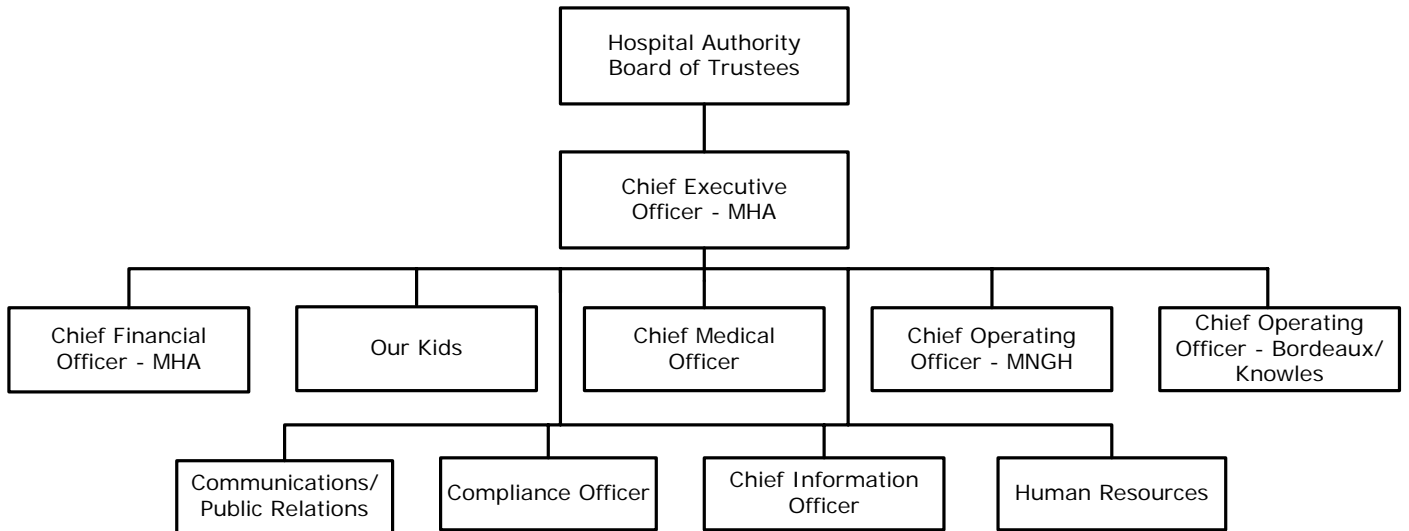


	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>W&amp;S Operating 67331 (Continued)</b>								
Water Maint Leader 1	10167	TL0700	0	0.00	1	1.00	1	1.00
Water Maint Leader 2	10168	TL0900	5	5.00	4	4.00	4	4.00
Water Maint Tech 1	10164	TG0300	22	22.00	20	20.00	20	20.00
Water Maint Tech 2	10165	TG0400	1	1.00	1	1.00	1	1.00
Water Maint Tech 3	10166	TG0600	15	15.00	11	11.00	11	11.00
Water Quality Analyst 2	10465	SR1000	0	0.00	9	9.00	9	9.00
Water Quality Analyst 3	10466	SR1200	0	0.00	4	4.00	4	4.00
Water Quality Analyst 1	10464	SR0800	0	0.00	1	1.00	1	1.00
Water Svcs Asst Dir	07420	SR1500	4	4.00	5	5.00	5	5.00
Water Svcs Dir	01670	DP0300	1	1.00	1	1.00	1	1.00
Welder	05830	TG0900	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>669</b>	<b>668.00</b>	<b>669</b>	<b>668.00</b>	<b>669</b>	<b>668.00</b>
<b>Department Totals</b>			<b>750</b>	<b>749.00</b>	<b>750</b>	<b>749.00</b>	<b>759</b>	<b>758.00</b>



# 66/67/69 Hospital Authority-At a Glance

## Organizational Structure



# 66/67/69 Hospital Authority-At a Glance

## Budget Highlights FY 2008 Overview

FY 2008 Operations Subsidy: \$49,797,100\*

\*Aggregate subsidy for Nashville General Hospital, Bordeaux Long Term Care Facility and Knowles Assisted Living and Adult Day Care

### **CHIEF FINANCIAL OFFICER – Metro Hospital Authority (MHA)**

The Chief Financial Officer at MHA is responsible for accounting, patient accounting, admitting, outpatient registration, managed care, and materials management.

### **OUR KIDS**

This program provides medical and psychological services for children who are suspected victims of sexual abuse. It is jointly supported by General Hospital, Vanderbilt Medical Center and the Junior League of Nashville.

### **CHIEF MEDICAL OFFICER – Nashville General Hospital (NGH)**

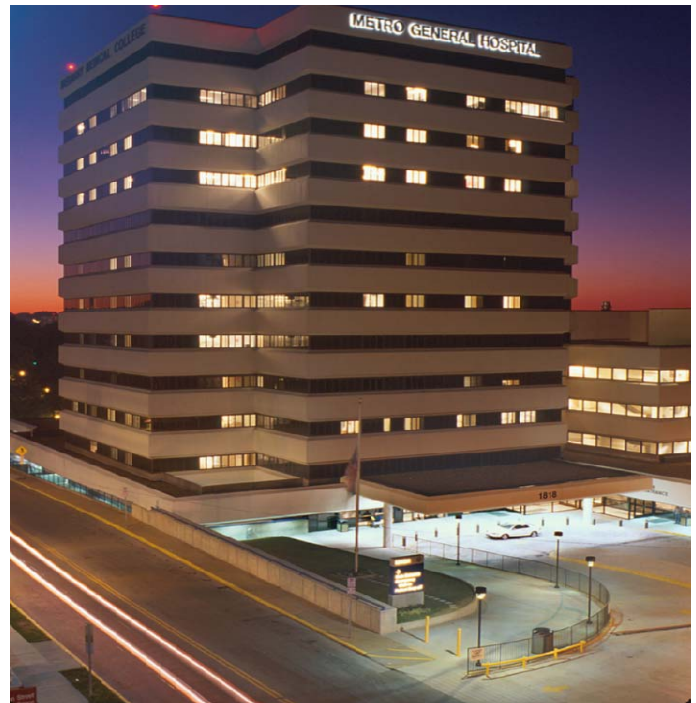
The Chief Medical Officer is responsible for managing house and medical staff and quality management.

### **CHIEF OPERATING OFFICER – Nashville General Hospital (NGH)**

The Chief Operating Officer at Nashville General Hospital is responsible for ambulatory care, medical imaging, pharmacy, laboratory, facilities management, health information management, dietary/nutrition, surgery, respiratory, physical and occupational medicine.

### **CHIEF OPERATING OFFICER – Bordeaux Long Term Care/Knowles Assisted Living and Adult Day Care**

The Chief Operating Officer at Bordeaux and Knowles is responsible for nursing, general services, facilities, quality management, risk management, advocacy, human resources and finance.



### **PUBLIC RELATIONS/COMMUNITY OUTREACH - Nashville General Hospital (NGH)**

The Public Relations Division is responsible for public relations, community outreach and chaplain services.

### **COMPLIANCE OFFICER – Nashville General Hospital (NGH)**

The Compliance Officer is responsible for compliance, HIPAA, risk management, and infection control.

### **CHIEF INFORMATION OFFICER – Nashville General Hospital (NGH)**

The CIO is responsible for the planning, direction and implementation of information system technology in the clinical and financial areas of the hospital.

### **HUMAN RESOURCES – Metro Hospital Authority (MHA)**

The Human Resources Division is responsible for recruitment/retention and education.



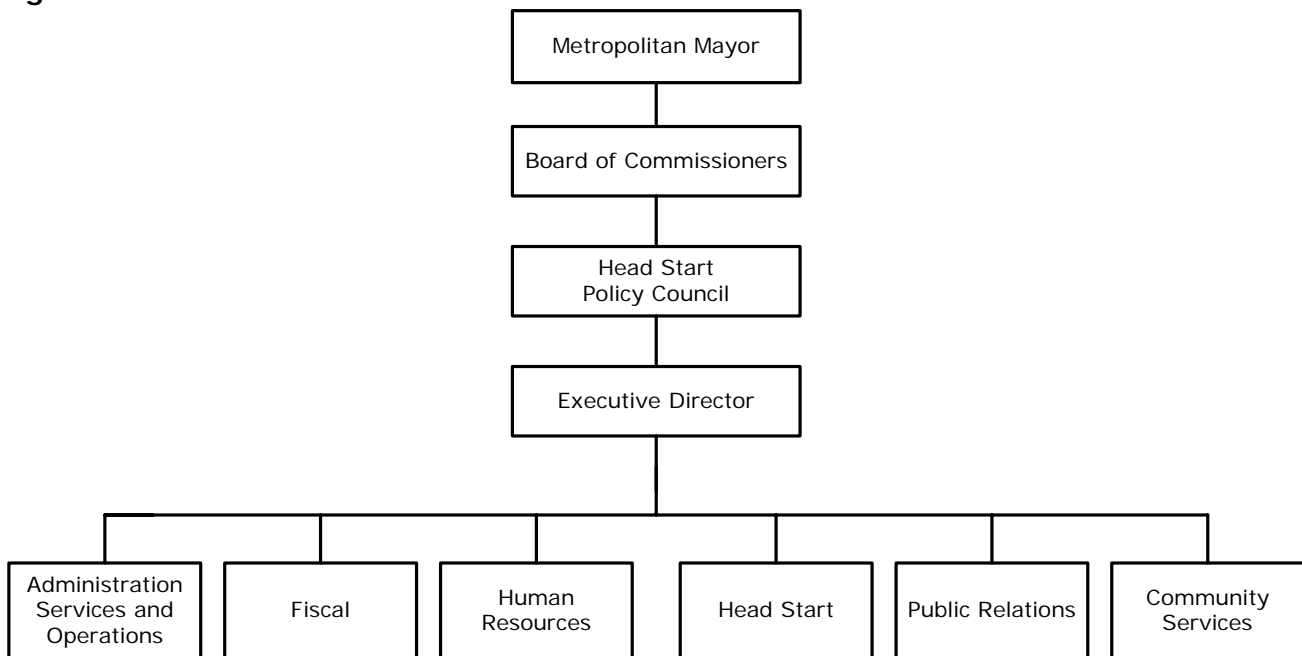
# 66/67/69 Hospital Authority-Performance

Objectives	Performance Measures	FY 2006 Budget	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget	
<b>Metropolitan Nashville General Hospital</b>						
1. Achieve fiscal viability within budgeted operating margins in FY07 through achievement of growth in volume, net revenue management, and expense control strategies.	a. Admissions	6,361	5,113	5,598	6,260	
	b. Equivalent average daily census	138.8	118.5	121.9	130.6	
	c. Net revenue/equivalent patient days	\$769	\$589	\$820	\$902	
	d. Other revenue/equivalent patient days	\$983	\$950	\$990	\$907	
	e. Expenses/equivalent patient days	\$1,594	\$1,835	\$1,753	\$1,844	
	f. FTE's equivalent patient days	5.29	5.69	5.08	4.90	
	g. Medicare admissions	891	672	756	701	
	h. Commercial admissions	1,037	796	920	835	
	i. Surgery cases	2,893	2,543	2,666	3,080	
	j. Deliveries	1,439	1,031	1,177	1,709	
	k. Emergency room visits	34,511	31,130	31,571	31,478	
	l. Clinic visits	36,374	28,430	33,296	30,719	
	2. Develop a learning/growth environment to achieve vision, mission and strategic goals.	a. JCAHO Survey rating (3 Yr)	94%	Accredited*	94%	Accredited*
		b. Employee turnover rate	18%	31%	18%	18%
	*JCAHO changed scoring to pass/fail.					
	<b>Bordeaux Long-Term Care &amp; Knowles Home</b>					
	<b>BLTC</b>					
1. Improve financial performance through strategically modifying the mix of service, optimizing revenue and controlling expenses.	a. Licensed beds (capacity)	420	420	420	420	
	b. Average daily census	375.0	382.0	378.7	375.3	
	c. Net revenue per patient day	\$157	\$162	\$176	\$184	
	d. Total net revenue per day	\$246	\$247	\$261	\$287	
	e. Expenses per patient day	\$233	\$230	\$251	\$266	
	f. Total man-hours per patient day	7.60	7.44	7.70	7.82	
	g. Nursing man-hours per patient day – Direct Care	3.5	3.5	3.5	3.5	
<b>Knowles</b>						
2. Develop a learning organization to achieve the mission, vision, goals and objectives.	a. Licensed Beds (capacity)	100	100	100	100	
	b. Average Daily Census	98	92	94	94	
	c. ADC Adult Day Care Participants	55	55	55	55	
	d. Revenue per patient day	\$87	\$90	\$86	\$86	
	e. Expenses per patient day	\$81	\$76	\$84	\$84	
3. Working collaboratively with resident council, families, ombudsmen, volunteers, state surveyors, medical staff, governmental and political leaders to enhance quality of life for residents and improve resident and family satisfaction.	a. Employee turnover rate	35%	34%	35%	35%	
	a. Resident satisfaction	90%	89%	90%	90%	
	b. Family satisfaction	88%	82%	88%	88%	

# 75 Metro Action Commission-At a Glance

<b>Mission</b>	To administer Head Start, Community Services Block Grant (CSBG), Low Income Home Energy Assistance Program (LIHEAP), Community Service Assistance Program (CSAP), USDA Summer Food and other social service programs for Metropolitan Government.			
<b>Budget Summary</b>		<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
	<b>Expenditures and Transfers:</b>			
	Special Purpose Funds	\$16,731,300	\$23,027,800	\$22,129,300
	<b>Total Expenditures and Transfers</b>	<u>\$16,731,300</u>	<u>\$23,027,800</u>	<u>\$22,129,300</u>
	<b>Revenues and Transfers:</b>			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 0	\$ 150,000	\$ 150,000
	Other Governments and Agencies	13,791,600	16,967,300	14,961,700
	Other Program Revenue	0	32,000	57,000
	<b>Total Program Revenue</b>	\$13,791,600	\$17,149,300	\$15,168,700
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	2,385,200	5,878,500	6,960,600
	<b>Total Revenues</b>	<u>\$16,176,800</u>	<u>\$23,027,800</u>	<u>\$22,129,300</u>
	In addition to the Special Purpose Funds, MAC receives an operating subsidy of \$4,506,800 from Metro. See Administrative Section #01101204.			
<b>Positions</b>	Total Budgeted Positions	357	362	362
<b>Contacts</b>	Executive Director: Cynthia Croom Interim Financial Manager: Karen Crook		email: cynthia.croom@nashville.gov email: karen.crook@nashville.gov	
	1624 5 <sup>th</sup> Avenue North 37208		Phone: 862-8860 FAX: 862-8881	

## Organizational Structure



# 75 Metro Action Commission-At a Glance

## Budget Highlights FY 2008

• Decrease to Special Purpose Funds	\$(898,500)
Total Special Purpose Funds	\$(898,500)
*All Special Purpose Fund budgets for the Metro Action Commission are now being presented.	
• Pay Plan/Fringe Amounts	\$561,300
• Internal Service Charges:	
• Finance Charge	(27,400)
• Human Resource Charge	(4,200)
• Information System Charge	16,200
• Facilities Maintenance & Security Charge	7,300
• Shared Business Office Charge	8,300
• Metro Payment Service Charge	(2,900)
• Customer Call Center Charge	5,300
• Fleet Management Charge	93,600
• Postal Service Charge	2,100
• Surplus Property Charge	3,800
• Internal Audit Charge	13,200
Total Subsidy	\$676,600

\*Pay Plan and Internal Service Charges are the part of the Operating Subsidy. Total FY08 Operating Subsidy amount is \$4,506,800. See Administrative Section # 01101204.

## Overview

### ADMINISTRATION SERVICES & OPERATIONS

Administration Services & Operations accounts for general costs of administration, operations and facilities.

### FISCAL

The Fiscal Division provides financial management analysis and oversight of the agency.

### HEAD START

The Head Start Program provides for disadvantaged pre-school children with the basic educational and social skills important for good scholastic performance and transition into the school system.

The Head Start Child Care Adult Food Program (CACFP) is funded by the United States Department of Agriculture (USDA) through the Tennessee Department of Human Services to provide free meals, breakfast, lunch, supper, and snacks to children enrolled in the Head Start Program.

The Head Start Before and After Care, provides childcare for enrolled children whose parent's work schedule begins before or after the regular program hours. Funding is through State Child Care certificates from the Department of Human Services and fees assessed to parents on a sliding scale based on income.



The Head Start Early Childhood Education Program operates the Tennessee State Classroom, an early childhood education classroom for disadvantaged pre-school children funded by a reimbursement grant from the Tennessee State Department of Education. This fund accounts for one 20-child classroom that models Head Start for three and four-year old children. It provides basic educational and social skills important for good scholastic performance. Priority is given to the children of Families First participants.

### COMMUNITY SERVICES

Community Services manages 5 payment assistance programs:

The Community Service Block Grant (CSBG) Program assists with the payment of mortgages, rent, water bills, taxes, medication for low-income persons, phone bills for the homebound, provides classes and assistance in obtaining a General Education Degree (GED), provides adult basic education and job training to help clients achieve self-sufficiency, and provides limited assistance to the homeless.



## 75 Metro Action Commission-At a Glance

The Low-Income Home Energy Assistance Program (LIHEAP) assists with the payment of energy bills for low-income families.

The Summer Food Program operates the USDA Summer Lunch Program and, provides breakfast and lunches to low-income children during the summer.

The Watt Ad Program uses discretionary funds from Nashville Electric Service to assist clients who do not meet LIHEAP guidelines yet are experiencing financial crisis through no fault of their own.

The Community Service Assistance Program (CSAP) provides one time assistance with rent, mortgage, and water to low income eligible households. Services are provided in three categories as follows:

Senior Services 130% of Federal Poverty Level  
General Services 130% of Federal Poverty Level  
Hardship Services 185% of Federal Poverty Level

# 75 Metro Action Commission-Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2006 Budget</u>	<u>FY 2006 Actuals</u>	<u>FY 2007 Budget</u>	<u>FY 2008 Budget</u>
<b>ADMINISTRATION SERVICES AND OPERATIONS</b>					
1. To ensure sound management of agency operations and program services	a. Implement strategic plan to make sure programs address the needs of the constituents they are to serve	NR	0	Continuous	Continuous
	b. Utilize results oriented management accountability system criteria for each program to evaluate performance	NR	0	Continuous	Continuous
	c. Ensure programs are operating in compliance with grantor requirements	NR	0	Continuous	Continuous
	d. Continuing implementation operations plan that includes preventive maintenance, facilities management and supplies, and more efficient management of transportation services	NR	0	Continuous	Continuous
	e. Expand community knowledge of programs and services	NR	0	Continuous	Continuous
2. To provide adequate space for MAC Administration and Community Services Program closer to other Metro services	Renovation of Lindsley Hall	0	Not started	0	To be Completed
<b>FISCAL</b>					
1. To ensure agency financial stability and accountability.	a. Adhere to Grantor Financial Compliance Standards	NR	0	Continuous	Continuous
	b. Manage program funds efficiently	NR	0	Continuous	Continuous
	c. Meet requirements for fiscal audit reviews	NR	0	Continuous	Continuous
<b>HEAD START</b>					
<b>Head Start Program</b>					
1. Enroll 1,485 eligible pre-school children in the Head Start Program	a. Children served during the year	NR	1,691	1,485	1,725
	b. Children enrolled	NR	1,691	1,485	1,725
2. Provide comprehensive health care services to all enrolled Head Start children	a. Children diagnosed with disability	NR	73	148	150
	b. Children receiving health screenings	NR	1,609	1,485	1,641
	c. Children receiving therapy for diagnosed disabilities	NR	73	180	150
3. Involve Head Start parents/volunteers and other volunteers in the decision making process and total program operation	a. Head Start parent volunteer hours	NR	96,936	83,000	98,000
	b. Persons providing volunteer hours	NR	3,219	26,000	3,500

# 75 Metro Action Commission-Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2006 Budget</u>	<u>FY 2006 Actuals</u>	<u>FY 2007 Budget</u>	<u>FY 2008 Budget</u>
4. Implement recommendations of the Head Start study performed by MGT of America, Inc.	a. Implementation of MGT recommendations	NR	Continuous	Completion	0
	b. Renovate Dudley Head Start Center	0	Begin	0	Complete
<b>Head Start CACFP</b>					
1. To provide comprehensive educational, health, and nutritional services to all enrolled in Head Start Program	a. Number of meals provided to children and program volunteers	NR	446,035	225,000	450,000
2. Identify children in the Head Start Program that face challenges with weight control. Administer assessments twice-a-year utilizing standard height, weight and measurement analysis	Percentage of obesity children	NR	10%	15%	8%
3. To involve Head Start parents in the decision-making process, total program operations and nutrition awareness education as stipulated by U.S. Dept. of Agriculture Guidelines for CACFP enrollees	Head Start parents serving on the Head Start Policy Council	NR	8	26	8
4. To provide nutritional meals and snacks to children as stipulated by eligibility and educational guidelines set forth by DHHS for the operation for children in a Head Start Program	Children served nutritional meals	NR	1,485	1,485	1,485
<b>Early Childhood Education Program (State Classroom)</b>					
1. Enroll 20 children in Tennessee State Classroom	a. Children served	NR	20	20	20
	b. Children enrolled	NR	20	20	20
2. Provides comprehensive educational, health, and family services to all enrolled State classroom children	a. Children receiving health screenings	NR	20	20	20
	b. Children with diagnosed disabilities	NR	2	2	2
	c. Children receiving therapy for diagnosed disabilities	NR	2	2	2
3. To involve parents in the decision-making process and total program operation in the State Classroom	a. Parental Volunteer hours	NR	1,000	1,000	1,000
	b. Other persons providing volunteer hours	NR	2	2	2

# 75 Metro Action Commission-Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2006 Budget</u>	<u>FY 2006 Actuals</u>	<u>FY 2007 Budget</u>	<u>FY 2008 Budget</u>
<b>COMMUNITY SERVICES</b>					
<b>CSBG Program</b>					
1. Provide one-time assistance to low-income customers of Nashville and Davidson County and move them toward economic sustainability	CSBG Households served	NR	1,059	3,500	1,200
2. To provide one-time assistance to eligible participants to ensure basic needs are met	CSAP Households served	0	1,558	0	1,700
<b>LIHEAP</b>					
1. Educate low-income individuals on energy conservation and provide one-time assistance for energy bills	LIHEAP households served	NR	6,930	8,150	6,806
<b>Summer Food Program</b>					
1. Sponsor community organizations to provide nutritional meals to low-income children in Nashville Davidson County	a. Lunch meals served to low-income children	NR	45,764	166,000	46,764
	b. Breakfast meals served to low-income children	NR	171,661	39,000	172,661

# 75 Metro Action Commission-Financial

## Special Purpose Funds

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	10,618,800	12,160,196	12,206,200	13,311,900
OTHER SERVICES:				
Utilities	100,900	329,680	347,100	347,100
Professional and Purchased Services	3,617,500	4,732,054	5,080,600	3,016,700
Travel, Tuition, and Dues	99,800	102,908	108,100	108,100
Communications	41,700	36,367	55,700	53,700
Repairs and Maintenance Services	39,000	52,082	51,200	51,200
Internal Service Fees	796,700	809,617	1,081,800	1,189,800
<b>TOTAL OTHER SERVICES</b>	<b>4,695,600</b>	<b>6,062,709</b>	<b>6,724,500</b>	<b>4,766,600</b>
Other Expense	480,200	1,321,066	1,404,700	1,409,500
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	66,480	3,500	3,500
<b>TOTAL OPERATING EXPENSE</b>	<b>15,794,600</b>	<b>19,610,450</b>	<b>20,338,900</b>	<b>19,491,500</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>936,700</b>	<b>4,371,604</b>	<b>2,688,900</b>	<b>2,637,800</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>16,731,300</b>	<b>23,982,054</b>	<b>23,027,800</b>	<b>22,129,300</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	111,838	150,000	150,000
Other Governments & Agencies				
Federal Direct	10,288,200	10,478,449	10,371,100	10,287,200
Fed Through State Pass-Through	3,503,400	5,853,272	6,572,700	4,586,000
Fed Through Other - Pass Through	0	0	23,500	23,500
State Direct	0	65,000	0	65,000
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>13,791,600</b>	<b>16,396,721</b>	<b>16,967,300</b>	<b>14,961,700</b>
Other Program Revenue	0	63,362	32,000	57,000
<b>TOTAL PROGRAM REVENUE</b>	<b>13,791,600</b>	<b>16,571,921</b>	<b>17,149,300</b>	<b>15,168,700</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	8,935	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>8,935</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>2,385,200</b>	<b>7,191,312</b>	<b>5,878,500</b>	<b>6,960,600</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>16,176,800</b>	<b>23,772,168</b>	<b>23,027,800</b>	<b>22,129,300</b>



# 75 Metro Action Commission-Financial

	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>MAC Admin &amp; Leasehold 31500</b>								
Account Clerk 1	10200	MC0500	0	0.00	1	1.00	1	1.00
Admin Officer	10208	MC0800	0	0.00	1	1.00	1	1.00
Admin Svcs & Operations Dir	10207	MC1100	1	1.00	1	1.00	1	1.00
Chief Financial Officer	10213	MC1100	1	1.00	1	1.00	1	1.00
Custodian	10216	MC0200	2	2.00	2	2.00	2	2.00
Exec Dir	10223	MC1200	1	1.00	1	1.00	1	1.00
Exec Secretary	10224	MC0900	1	1.00	1	1.00	1	1.00
Facilities Mgr	10258	MC1100	1	1.00	1	1.00	1	1.00
Finance Officer 1	10202	MC0500	2	2.00	2	2.00	2	2.00
Finance Officer 2	10203	MC1000	2	2.00	1	1.00	1	1.00
HR Analyst 1	10240	MC0900	2	2.00	2	2.00	2	2.00
Human Resources Manager - MAC	10218	MC1000	1	1.00	1	1.00	1	1.00
Office Asst	10245	MC0500	2	2.00	0	0.00	0	0.00
Public Info Rep - MAC	10327	MC1200	1	1.00	1	1.00	1	1.00
Social Worker 1	04949	SR0800	2	2.00	0	0.00	0	0.00
<b>Total Positions &amp; FTE</b>			<b>19</b>	<b>19.00</b>	<b>16</b>	<b>16.00</b>	<b>16</b>	<b>16.00</b>
<b>MAC Headstart Grant 31502</b>								
Admin Officer, Head Start	10209	MC0800	2	2.00	2	2.00	2	2.00
Assistant Transportation Mgr	10453	MC0700	0	0.00	1	1.00	1	1.00
Asst Dir Of Head Start	07049		1	1.00	1	1.00	1	1.00
Bus Driver	10210	MC0500	29	29.00	29	29.00	29	29.00
Center Mgr 1	10211	MC1000	8	8.00	6	6.00	6	6.00
Center Mgr 2	10212	MC1100	6	6.00	8	8.00	8	8.00
Computer Date Spec	10214	MC0300	1	1.00	0	0.00	0	0.00
Custodian	10216	MC0200	11	10.48	11	10.48	12	11.48
Custodian Leader	10217	MC0500	1	1.00	1	1.00	0	0.00
Data Entry Specialist	10501	MC0600	0	0.00	1	1.00	1	1.00
Disabilities Assistant	10490	MC0600	0	0.00	0	0.00	1	1.00
Disabilities Coord	10219	MC0900	1	1.00	1	1.00	1	1.00
Education and Training Asst	10503	MC1000	0	0.00	2	2.00	2	2.00
Education Coord	10220	MC0900	1	1.00	0	0.00	0	0.00
Family Svcs Coord	10225	MC0900	1	1.00	1	1.00	1	1.00
Family Svcs Spec 1	10226	MC0600	7	7.00	4	4.00	4	4.00
Family Svcs Spec 2	10227	MC0700	28	28.00	31	31.00	30	30.00
Family/Child Tracking Tech	10335	MC0300	1	1.00	0	0.00	0	0.00
General Maint Worker	10231	MC0500	3	3.00	3	3.00	3	3.00
General Svcs Mgr	10232	MC0700	0	0.00	0	0.00	1	1.00
Head Start Dir	10233	MC1100	1	1.00	1	1.00	1	1.00
Headstart Teacher 1	10235	MC0600	20	20.00	14	14.00	13	13.00
Headstart Teacher 2	10236	MC0800	49	49.00	56	56.00	55	55.00
Headstart Teacher 3-Mast Deg	10237	MC0900	2	2.00	1	1.00	4	4.00
Hlth Asst	10238	MC0600	1	1.00	1	1.00	1	1.00
Hlth Coord	10239	MC0900	1	1.00	1	1.00	1	1.00
Office Asst	10245	MC0500	1	1.00	1	1.00	1	1.00
Parent Involvement Coord	10246	MC0900	1	1.00	1	1.00	0	0.00
Skill Craft Worker II - MAC	10348	MC0900	1	1.00	1	1.00	1	1.00
Teacher Asst	10250	MC0100	79	79.00	83	83.00	83	83.00

# 75 Metro Action Commission-Financial

	Class	Grade	FY 2006		FY 2007		FY 2008	
			Bud. Pos.	Bud. FTE	Bud. Pos.	Bud. FTE	Bud. Pos.	Bud. FTE
<b>MAC Headstart Grant 31502 (Continued)</b>								
Tech Training Education Coord	10252	MC0900	1	1.00	0	0.00	0	0.00
Transportation Mgr	10253	MC1000	2	2.00	1	1.00	1	1.00
Volunteer Coord	10254	MC0800	1	1.00	0	0.00	0	0.00
<b>Total Positions &amp; FTE</b>			<b>261</b>	<b>260.48</b>	<b>263</b>	<b>262.48</b>	<b>264</b>	<b>263.48</b>
<b>MAC CSBG Grant 31504</b>								
CSBG/LIHEAP Dir	10215	MC1100	1	1.00	1	1.00	1	1.00
CSBG/LIHEAP Special Svc Coord	10260	MC1000	1	1.00	1	1.00	1	1.00
Eligibility Counselor 1	10221	MC0600	2	2.00	2	2.00	2	2.00
Eligibility Counselor 2	10222	MC0700	5	5.00	5	5.00	5	5.00
Literacy Instructor 2	10243	MC0800	3	3.00	3	3.00	3	3.00
Office Asst	10245	MC0500	1	1.00	1	1.00	1	1.00
Office Mgr	10234	MC0400	1	1.00	0	0.00	0	0.00
Program Assistant/ CSBG-LIHEAP	10443	MC0600	0	0.00	1	1.00	1	1.00
Self Sufficienc Prog Coord	10259	MC0900	1	1.00	1	1.00	1	1.00
Teacher Asst-CSBG	10251	MC0300	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>16</b>	<b>16.00</b>	<b>16</b>	<b>16.00</b>	<b>16</b>	<b>16.00</b>
<b>MAC Summer Food Program 31505</b>								
Administrative Officer-Seasona	10255	MC0800	0	0.00	1	1.00	1	1.00
Food Service Worker II-Seasona	10257	MC0300	9	9.00	10	10.00	10	10.00
Office Assistant-Seasonal	10256	MC0600	1	1.00	0	0.00	0	0.00
Office Asst	10245	MC0500	1	1.00	0	0.00	0	0.00
Prog Coord - MAC	06325		1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>12</b>	<b>12.00</b>	<b>12</b>	<b>12.00</b>	<b>12</b>	<b>12.00</b>
<b>MAC CACFP 31506</b>								
Food Svc Worker 1	10228	MC0200	6	5.48	6	5.48	6	5.48
Food Svc Worker 2	10229	MC0400	10	10.00	10	10.00	9	9.00
Food Svcs Mgr	10230	MC0900	1	1.00	1	1.00	1	1.00
Nutrition Coord	10244	MC1000	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>18</b>	<b>17.48</b>	<b>18</b>	<b>17.48</b>	<b>17</b>	<b>16.48</b>
<b>MAC BF/AF Care Program 31508</b>								
Teacher Asst	10250	MC0100	31	15.50	33	17.50	33	17.50
<b>Total Positions &amp; FTE</b>			<b>31</b>	<b>15.50</b>	<b>33</b>	<b>17.50</b>	<b>33</b>	<b>17.50</b>
<b>MAC State Classroom 31509</b>								
Headstart Teacher 2	10236	MC0800	0	0.00	1	1.00	1	1.00
Teacher Asst	10250	MC0100	0	0.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>0</b>	<b>0.00</b>	<b>2</b>	<b>2.00</b>	<b>2</b>	<b>2.00</b>
<b>MAC Community Srvc Assistance 31512</b>								
Social Worker 1	04949	SR0800	0	0.00	2	2.00	2	2.00
<b>Total Positions &amp; FTE</b>			<b>0</b>	<b>0.00</b>	<b>2</b>	<b>2.00</b>	<b>2</b>	<b>2.00</b>
<b>Department Totals</b>			<b>357</b>	<b>340.46</b>	<b>362</b>	<b>345.46</b>	<b>362</b>	<b>345.46</b>



# 76 Nashville Career Advancement Center-At a Glance



<b>Mission</b>	The mission of the Nashville Career Advancement Center (NCAC) is to provide job readiness, career resource and employment connection products to individuals, employers and organizations so they can make a broader contribution to the economic well being of the community.
<b>Goals</b>	<p>By the year 2008, individuals actively seeking work at Nashville Career Advancement Center will have their employment needs met as evidenced by 80.5% employment within six months after exiting from the program.</p> <p>By the year 2008, job seekers at Nashville Career Advancement Center will experience higher wages and long-term employability as evidenced by a 3% increase in wages and an 88.25% retention rate reported after one year of going to work.</p> <p>By the year 2008, there will be a 5% increase in the number of disadvantaged job seekers served through Nashville Career Advancement Center and its coordinating partners.</p> <p>By the year 2008, Nashville Career Advancement Center's youth customers will experience an increase in a linkage to jobs as evidenced by 69.5% of youth being employed.</p>

## Budget Change and Result Highlights FY 2008

Recommendation		Result
<b>Increase in Special Purpose Funds for FY08</b>	\$135,900	Increase in grant funds to various programs of the department.
TOTAL	\$135,900	
Recommendation		Result
<b>Transfer Operational</b>	\$ (9,600)	No change in the performance.
<b>Safety &amp; Risk Management Premiums</b>	900	Coverage of safety and risk management premiums and activities
<b>Nonallocated Financial Transactions</b>		
Finance Charge	(17,700)	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing
Human Resources Charge	1,900	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	50,400	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Shared Business Office Charge	1,100	Delivery of administrative support functions
Metro Payment Services Charge	(36,700)	Delivery of centralized payment services

# 76 Nashville Career Advancement Center-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result
Customer Call Center Charge	\$ 1,300	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Fleet Management Charge	(1,100)	Delivery of fleet management, fuel services, and maintenance functions
Postal Service Charge	1,100	Delivery of mail across the Metropolitan Government
Surplus Property Charge	300	Handling and disposition of surplus property
Internal Audit Charge	4,100	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
Total Subsidy	\$(4,000)	

## Performance Information Highlights

### Performance Measure Certification

The Performance Measure Certification Unit reviewed all key result measures for the Nashville Career Advancement Center for FY 2005-06. Measures were either certified, meaning the measure was aligned, documented, and reliable or not certified (NC), meaning the measure did not meet the established criteria. For FY 2006, only certified measures appear in the Operating Budget Book.

	Certified	Reported, Not Certified	Not Reported
Number of Programs:	100%	0%	0%
Program Budget Dollars:	100%	0%	0%

# 76 Nashville Career Advancement Center-At a Glance



**Employment Resources Career Center Line of Business** - The purpose of the Employment Resources Career Center Line of Business is to provide information, skill enhancement and employment connection products to Middle Tennessee job seekers and employers so they can achieve their employment goals.

## Job Seeker Program for Adults Program

The purpose of the Job Seeker Program for Adults is to provide skill enhancement and employment products to Middle Tennessee adult job seekers so they can acquire and retain employment.

## Results Narrative

**Proposed Change in Funding:** \$(1,600)  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** Proposed budget reflects a decrease of \$(1,600) in special purpose funds.

Program Budget & Performance Summary		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	Special Purpose Fund	\$4,358,000	\$2,416,873	\$4,529,200	...	\$4,527,600
<b>FTEs:</b>	Special Purpose Fund	28.49	28.49	35.60	...	35.60

## Results

Percentage of Middle Tennessee adult job seekers receiving skill enhancement products who acquire a job and stay in the workforce for at least six months	85%	88%	88%	86.3%	88.75%
---	-----	-----	-----	-------	--------

**Supporting Employment Line of Business** - The purpose of the Supporting Employment Line of Business is to provide personal and financial assistance products to economically disadvantaged job seekers and the public and private non-profits that serve them so they can participate in programs that will assist them in overcoming barriers to get and stay at work.

## Community Employment Resource Partnership Program

The purpose of the Community Employment Resource Partnership Program is to provide employment and technical assistance products to disadvantaged job seekers and the agencies that are funded by the Nashville Career Advancement Center to serve them so they can participate in employment activities.

## Results Narrative

**Proposed Change in Funding:** \$(9,100)  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** Loss of grant funding changed the program and the performance target was reduced as a result.  
**Other:** Proposed budget reflects a decrease of \$(9,100) in special purpose funds.

Program Budget & Performance Summary		2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b>	Special Purpose Fund	\$499,100	\$488,407	\$418,500	...	409,400
<b>FTEs:</b>	Special Purpose Fund	6.21	6.21	0.21	...	0.21

## Results

Percentage of disadvantaged job seekers who participate in employment activity sessions	48%	30.2%	48%	33%	33%
---	-----	-------	-----	-----	-----

# 76 Nashville Career Advancement Center-At a Glance



**Youth Development and Work Readiness Line of Business** - The purpose of the Youth Development and Work Readiness Line of Business is to provide academic enhancement, career and community connection products to (qualifying) 14-24 year olds in Middle Tennessee so they can earn academic credentials and obtain employment.

## Youth Development and Work Readiness Program

The purpose of the Youth Development and Work Readiness Program is to provide academic enhancement, career and community connections products to (qualifying) 14-24 year olds in Middle Tennessee so they can earn academic credentials and obtain employment.

## Results Narrative

**Proposed Change in Funding:** \$98,600  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** Change for FY08 to reflect the performance goal as set by the TN Department of Labor.  
**Other:** Proposed budget reflects an additional \$98,600 in special purpose funds.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Special Purpose Fund	\$1,475,600	\$1,214,344	\$1,642,500	...	\$1,741,100
<b>FTEs:</b> Special Purpose Fund	4.30	4.30	3.30	...	3.30
<b>Results</b>					
Percentage of qualifying 14-21 year olds in Middle Tennessee earning academic credentials	65%	49.2%	69.5%	64%	61.5%

**Administrative Line of Business** - The purpose of the Administrative Line of Business is to provide administrative support services to the Nashville Career Advancement Center so it can efficiently and effectively deliver results for customers.

## NCAC Administrative Program

The purpose of the NCAC Administrative Program is to provide management products to NCAC so it can manage client records, receive employee benefits and compensation equitably and accurately, effectively manage its financial resources, obtain needed goods and services in a timely and efficient manner, prevent accidents and injuries and effectively respond to accidents and injuries that occur and deliver results for customers.

## Results Narrative

**Proposed Change in Funding:** \$48,000  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected for FY08.  
**Other:** Proposed budget reflects an additional \$48,000 in special purpose funds.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Pay Plan	\$1,220,100	\$656,265	\$827,200	...	\$875,200
<b>FTEs:</b>	12.90	12.90	13.20	...	13.20
<b>Results</b>					
Percentage of payroll authorizations filed accurately and timely	100%	100%	100%	100%	100%

# 76 Nashville Career Advancement Center-Financial



## Special Purpose Funds

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	2,931,700	2,710,565	2,886,600	3,234,900
OTHER SERVICES:				
Utilities	9,200	8,781	9,200	9,200
Professional and Purchased Services	2,905,100	2,087,836	2,605,350	1,977,700
Travel, Tuition, and Dues	701,400	1,258,098	804,800	1,288,400
Communications	51,800	55,428	60,900	60,600
Repairs and Maintenance Services	74,600	114,564	100,300	119,900
Internal Service Fees	376,600	176,633	416,000	355,100
<b>TOTAL OTHER SERVICES</b>	<b>4,118,700</b>	<b>3,701,340</b>	<b>3,996,550</b>	<b>3,810,900</b>
Other Expense	499,300	1,115,960	531,550	504,800
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	13,089	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>7,549,700</b>	<b>7,540,954</b>	<b>7,414,700</b>	<b>7,550,600</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>3,100</b>	<b>810</b>	<b>2,700</b>	<b>2,700</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>7,552,800</b>	<b>7,541,764</b>	<b>7,417,400</b>	<b>7,553,300</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	2,000	-10,775	2,400	1,200
Other Governments & Agencies				
Federal Direct	1,624,200	1,331,233	652,000	388,000
Fed Through State Pass-Through	5,581,800	5,399,782	6,545,200	6,954,900
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	99,400	33,765	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>7,305,400</b>	<b>6,764,781</b>	<b>7,197,200</b>	<b>7,342,900</b>
Other Program Revenue	139,400	690,814	122,300	117,700
<b>TOTAL PROGRAM REVENUE</b>	<b>7,446,800</b>	<b>7,444,820</b>	<b>7,321,900</b>	<b>7,461,800</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>106,000</b>	<b>106,100</b>	<b>95,500</b>	<b>91,500</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>7,552,800</b>	<b>7,550,920</b>	<b>7,417,400</b>	<b>7,553,300</b>



# 76 Nashville Career Advancement Center-Financial



	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>NCAC Expenditure Clearing 31000</b>								
Accounting Assoc - NCAC	07806		2	2.00	2	2.00	2	2.00
Accounting Supv - NCAC	07807		1	1.00	1	1.00	1	1.00
Accounts Clerk 2-NCAC	07865		0	0.00	1	0.55	1	0.50
CD Program Assoc - NCAC	07838		1	1.00	1	1.00	1	1.00
CDF - NCAC	07955		15	14.45	15	14.23	15	14.23
Contract Admin - NCAC	07916		2	2.00	2	1.75	2	1.75
Data Entry 2 - NCAC	07813		2	2.00	2	2.00	2	2.00
Data Entry Supv - NCAC	07814		1	1.00	1	1.00	1	1.00
DAvison CD Coord-NCAC	07861		1	1.00	1	1.00	1	1.00
Dir Community Ser-NCAC	07954		1	1.00	0	0.00	0	0.00
Dir of Ops & Business Develop	07821		0	0.00	1	1.00	1	1.00
Director of Programs - NCAC	07851		1	1.00	1	1.00	1	1.00
Employment Career Specialist	10395	NS	4	4.00	2	2.00	2	2.00
Employment Liasion - NCAC	07818		1	1.00	1	1.00	1	1.00
Employment Services Career Fac	10454	NS	0	0.00	4	4.00	4	4.00
Enterprise Emp Coord - NCAC	07839		1	1.00	0	0.00	0	0.00
Executive Asst - NCAC	07809		1	1.00	1	1.00	1	1.00
Executive Director - NCAC	07631		1	1.00	1	1.00	1	1.00
Families First Coordinator	10394	NS	1	1.00	1	1.00	1	1.00
Finance Dir - NCAC	07819		1	1.00	1	1.00	1	1.00
IS Director - NCAC	07822		1	1.00	1	1.00	1	1.00
Opry Mills Ctr Mgr - NCAC	07951		1	1.00	1	1.00	1	1.00
Prog Asst-NCAC	07828		1	1.00	4	3.38	4	3.38
Public Info Coord - NCAC	07853		1	1.00	1	1.00	1	1.00
Receptionist - NCAC	07830		1	1.00	1	1.00	1	1.00
Receptionist/Prog Asst - NCAC	07833		2	2.00	2	1.45	2	1.45
Research Analyst - NCAC	07831		1	0.45	0	0.00	0	0.00
Sr CDF - NCAC	07952		3	3.00	3	3.00	3	3.00
Sr. CDF Support - NCAC	07848		1	1.00	0	0.00	0	0.00
Systems Spec - NCAC	07835		1	1.00	1	1.00	1	1.00
Youth & Comm Career Dev Liaiso	10385		1	1.00	0	0.00	0	0.00
Youth Employment Liaison	10384		1	1.00	1	1.00	1	1.00
Youth Svs Admin - NCAC	07869		1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>53</b>	<b>51.90</b>	<b>55</b>	<b>52.31</b>	<b>55</b>	<b>52.31</b>
<b>Department Totals</b>			<b>53</b>	<b>51.90</b>	<b>55</b>	<b>52.31</b>	<b>55</b>	<b>52.31</b>

Budget Summary	2005-06	2006-07	2007-08	
<b>Expenditures and Transfers:</b>				
MTA Component Unit Fund	\$34,407,100	\$36,660,600	\$38,569,100	
<b>Total Expenditures and Transfers</b>	<b>\$34,407,100</b>	<b>\$36,660,600</b>	<b>\$38,569,100</b>	
<b>Revenues and Transfers:</b>				
Program Revenue				
Charges, Commissions, and Fees	\$ 8,176,600	\$ 8,709,500	\$ 9,112,000	
Other Governments and Agencies	9,801,400	10,122,000	10,128,000	
Other Program Revenue	0	0	0	
<b>Total Program Revenue</b>	<b>\$17,978,000</b>	<b>\$18,831,500</b>	<b>\$19,240,000</b>	
Non-program Revenue	0	0	0	
Transfers From Other Funds and Units	16,429,100	17,829,100	19,329,100	
<b>Total Revenues</b>	<b>\$34,407,100</b>	<b>\$36,660,600</b>	<b>\$38,569,100</b>	
<b>Positions</b>	Total Budgeted Positions	1	1	1
<b>Contacts</b>	Chief Executive Officer: Paul Ballard Chief Financial Officer: Ed Oliphant  130 Nestor Street 37210			
	email: paul.ballard@nashville.gov email: ed.oliphant@nashville.gov  Phone: 862-6262 FAX: 862-6208			

## Line of Business and Program

### Service Improvement

- Board of Directors
- Convenient Alternative Transportation
- Service Improvements and Grants

### Customer Care

- Customer Care
- Vehicle Preparation and Readiness
- Passenger Safety
- Getting Around in Nashville
- Logistics
- Access to All

### Asset Management

- Financial and Asset Management
- Sales
- Business Protection

### Support Services

- Employment Services
- Human Resources
- Internal Support

### Administrative

- Non-allocated Financial Transactions



<b>Mission</b>	The mission of the Metropolitan Transit Authority is to provide public transportation products to our community and its visitors so they can achieve greater mobility and experience a cleaner, healthier environment with less traffic congestion.
<b>Goals</b>	<p>To provide increasing levels of accessible transportation services so that our community will utilize MTA's products at an increasing rate of 100,000 passengers over each of the next five years, and allow the community to experience cleaner air, reduced congestion and reduced dependence upon fossil fuels.</p> <p>MTA riders will benefit from a higher quality transit experience as evidenced by a reduction in customer complaints by 5% annually by improving organizational performance.</p> <p>So our customers can be assured of having reliable, fully accessible equipment when using our services, MTA will replace our aging fleet at a rate necessary to insure that all equipment is retired at the end of its useful life.</p>

## Budget Change and Result Highlights FY 2008

The following highlights represent modifications in the Metro MTA subsidy only.

<b>Recommendation</b>		<b>Result</b>
<b>Employment Services Program</b>		
Increase in Health Insurance	\$570,100	Enables MTA to provide continuing level of transportation services
<b>Access to All Program</b>		
Increase in overflow and certification services	317,100	Enables MTA to provide continuing level of transportation services
<b>Business Protection Program</b>		
Decrease in Workman's Comp Expense	(226,000)	Enables MTA to provide continuing level of transportation services
<b>Department Wide</b>		
Position Adjustments	0	Achieves full staffing. Positions funded using existing overtime dollars. No additional funding needed.
Increase in Wages, Pension, FICA & SUTA	475,500	Enables MTA to provide continuing level of transportation services
Increase in contract maintenance	182,400	Enables MTA to provide continuing level of transportation services
Increase in Liability Insurance	141,600	Enables MTA to provide continuing level of transportation services
Other, net	(36,100)	Enables MTA to provide continuing level of transportation services
Increase in Passenger Revenue	(313,500)	Enables MTA to provide continuing level of transportation services
Increase in Other Revenue	(77,700)	Enables MTA to provide continuing level of transportation services
Service Improvements	340,100 5 FTEs	Enables MTA to improve crowding issues and improve service along main corridors, nights and weekends

# 78 Metropolitan Transit Auth-At a Glance



## Budget Change and Result Highlights FY 2008

Recommendation		Result
<b>LOCAP Adjustment</b>	\$15,800	No impact on performance
Safety & Risk Management Premiums	4,800	Coverage of safety and risk management premiums and activities
<b>Nonallocated Financial Transactions</b>		
Finance Charge	37,900	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing
Information Systems Charge	44,900	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Shared Business Office Charge	500	Delivery of administrative support functions
Customer Call Center Charge	2,500	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Radio Service Charge	7,900	Delivery of radio infrastructure support and radio installation and maintenance
Internal Audit Charge	12,200	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
<b>TOTAL</b>	<b>\$1,500,000</b> 45 FTEs	

### Performance Information Highlights

#### Performance Measure Certification

The Performance Measure Certification Unit reviewed all key result measures for the Metropolitan Transit Authority for FY 2005-06. Measures were either certified, meaning the measure was aligned, documented, and reliable or not certified (NC), meaning the measure did not meet the established criteria. For FY 2006, only certified measures appear in the Operating Budget Book.

	Certified	Reported, Not Certified	Not Reported
Number of Programs:	87%	13%	0%
Program Budget Dollars:	97%	3%	0%

# 78 Metropolitan Transit Auth-At a Glance



**Service Improvement Line of Business** - The purpose of the Service Improvement Line of Business is to provide transportation services and information products to our community, its leaders and visitors so that greater mobility will be achieved.

## Board of Directors Program

The purpose of the Board of Directors Program is to provide information products to the MTA Board of Directors so they can provide leadership for the community as evidenced by an increase in public transit usage.

## Results Narrative

**Proposed Change in Funding:** \$3,200  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected in FY 2008.  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$159,200	\$165,025	\$197,500	...	\$202,500
Other Funding	<u>170,400</u>	<u>174,303</u>	<u>208,600</u>	...	<u>206,800</u>
Total	\$329,600	\$339,328	\$406,100	...	\$409,300
<b>FTEs:</b> GSD General Fund	2.00	2.00	2.00	...	2.00

### Results

Percentage of Board members who responded they are able to provide leadership because of information provided

100%      100%      100%      80%      100%

## Convenient Alternative Transportation Program

The purpose of the Convenient Alternative Transportation Program is to provide transit service products to everyone so they can reduce their dependence on automobiles.

## Results Narrative

**Proposed Change in Funding:** \$983,200  
**Proposed Change in FTEs:** 44  
**Proposed Change in Performance:** No change in performance is expected in FY 2008.  
**Other:** The driver force has been understaffed for several years. Of the additional 44 FTEs, 40 FTEs will achieve full staffing and will be funded using existing budgeted overtime, double time and triple time dollars that currently exist due to difficulty in maintaining full staffing levels. The additional 4 FTEs relate to service improvements.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$4,222,000	\$4,197,505	\$4,243,800	...	\$5,195,300
Other Funding	<u>4,517,300</u>	<u>4,433,478</u>	<u>4,482,400</u>	...	<u>4,514,100</u>
Total	\$8,739,300	\$8,630,983	\$8,726,200	...	\$9,709,400
<b>FTEs:</b> GSD General Fund	218.50	208.50	208.50	...	252.5

### Results

Percentage change in people using public transit

2%      14.6%      2%      3.6%      2.0%

### Service Improvement and Grants Program

The purpose of the Service Improvement and Grants Program is to provide planning recommendation and grant application products to decision makers so they can make informed decisions on allocation of MTA funds.

### Results Narrative

**Proposed Change in Funding:** (\$53,400)

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected in FY 2008

**Other:** Decrease in funding primarily due to a decrease in the funds allocated to this program as funding for Music City Central Station is now in place. These dollars have been moved primarily to the Getting Around Nashville Program.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$108,500	\$128,213	\$138,000	...	\$114,000
Other Funding	<u>116,100</u>	<u>135,422</u>	<u>145,800</u>	...	<u>116,400</u>
Total	\$224,600	\$263,635	\$283,800	...	\$230,400
<b>FTEs:</b> All Funding Sources	3.25	3.25	3.25	...	3.25

### Results

Percentage of recommendations that result in approval	100%	100%	100%	100%	100%
---	------	------	------	------	------

**Customer Care Line of Business** - The purpose of the Customer Care Line of Business is to provide transportation, equipment and amenity products to our passengers and potential passengers so they can have a consistently high quality transit experience.

### Customer Care Program

The purpose of the Customer Care Program is to provide amenity products to transit users so they can be comfortable while waiting to board.

### Results Narrative

**Proposed Change in Funding:** \$15,700

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected in FY 2008.

**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$180,100	\$187,651	\$186,900	...	\$197,900
Other Funding	<u>192,600</u>	<u>198,201</u>	<u>197,400</u>	...	<u>202,100</u>
Total	\$372,700	\$385,852	\$384,300	...	\$400,000
<b>FTEs:</b> All Funding Sources	1.50	1.50	1.50	...	1.50

### Results

Percentage of passengers who board at furnished stops	NR	NC	68%	59.0%	68%
---	----	----	-----	-------	-----

### Vehicle Preparation and Readiness Program

The purpose of the Vehicle Preparation and Readiness Program is to provide maintenance, repair, training and information products to MTA so it can transport passengers in safe vehicles free from mechanical failure.

### Results Narrative

**Proposed Change in Funding:** \$(64,700)

**Proposed Change in FTEs:** 1.0

**Proposed Change in Performance:** No change in performance is expected in FY 2008

**Other:** The change is primarily due to proposed service improvements as well as the additional FTE.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$3,253,200	\$3,552,441	\$4,022,000	...	\$4,060,200
Other Funding	<u>3,480,200</u>	<u>3,752,149</u>	<u>4,248,100</u>	...	<u>4,145,200</u>
Total	\$6,733,400	\$7,304,590	\$8,270,100	...	\$8,205,400
<b>FTEs:</b> All Funding Sources	88.50	84.50	84.50	...	85.50

### Results

Percentage of passengers transported in safe vehicles free from mechanical failures

100%	99.8%	100%	99.7%	100.0%
------	-------	------	-------	--------

### Passenger Safety Program

The purpose of the Passenger Safety Program is to provide safety products to our employees so they can transport passengers safely to their destinations.

### Results Narrative

**Proposed Change in Funding:** (\$60,600)

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected in FY 2008

**Other:** Funding decrease relates to safety program dollars related to security being reallocated to the Convenient Alternative Transportation Program.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$209,300	\$155,495	\$281,900	...	\$256,900
Other Funding	<u>224,000</u>	<u>164,238</u>	<u>297,800</u>	...	<u>262,200</u>
Total	\$433,300	\$319,733	\$579,700	...	\$519,100
<b>FTEs:</b> All Funding Sources	4.25	4.25	4.25	...	4.25

### Results

Percentage of MTA passengers that safely reach their destination

100%	100%	100%	100%	100%
------	------	------	------	------

### Getting Around in Nashville Program

The purpose of the Getting Around in Nashville Program is to provide transit information products to MTA customers and potential customers so they can ride the right bus at the right time.

### Results Narrative

**Proposed Change in Funding:** \$77,900

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected in FY 2008

**Other:** Increase is primarily due to a reallocation of dollars from the Service Improvements Program to this program for publications and other ticketing media.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$305,700	\$284,583	\$375,500	...	\$420,600
Other Funding	<u>327,100</u>	<u>300,582</u>	<u>396,600</u>	...	<u>429,400</u>
Total	\$632,800	\$585,165	\$772,100	...	\$850,000
<b>FTEs:</b> All Funding Sources	14.50	14.50	14.50	...	14.50

### Results

Percentage of customers who use MTA information products successfully

89%	NC	90%	90%	90%
-----	----	-----	-----	-----

### Logistics Program

The purpose of the Logistics Program is to provide information, training and equipment products to MTA so buses can leave the garage on time.

### Results Narrative

**Proposed Change in Funding:** (\$65,500)

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected in FY 2008

**Other:** Decrease is primarily due to a reduction in the amount allocated to this department in anticipation of MTA moving to a 24 hour dispatch operation. Once 24 hour dispatch started, these dollars were moved back to the Convenient Alternative Transportation Program.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$163,300	\$145,854	\$204,600	...	\$175,800
Other Funding	<u>174,700</u>	<u>154,055</u>	<u>216,100</u>	...	<u>179,400</u>
Total	\$338,000	\$299,909	\$420,700	...	\$355,200
<b>FTEs:</b> All Funding Sources	19.25	19.25	20.75	...	20.75

### Results

Percentage of on-time pull-outs

100%	99.8%	100%	100.0%	100.0%
------	-------	------	--------	--------



### Access To All Program

The purpose of the Access to All Program is to provide alternative mobility products to the mobility challenged so they can get to where they need to be in less than 90 minutes.

### Result Narrative

**Proposed Change in Funding:** \$124,500

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** The 5% decrease in riders getting where they need to be in less than 90 minutes is due to the time for some trips taking more than 90 minutes.

**Other:** The increase is primarily due to an increase in overflow service providers needed to meet the increasing demand for Access Ride services.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$1,389,800	\$1,326,506	\$1,388,200	...	\$1,474,100
Other Funding	1,487,100	1,401,080	1,466,300	...	1,504,900
Total	\$2,876,900	\$2,727,586	\$2,854,500	...	\$2,979,000
<b>FTEs:</b> All Funding Sources	56.25	56.25	54.25	...	54.25

### Results

Percentage of mobility challenged customers getting to where they need to be in less than 90 minutes

100%	95.6%	100%	95.0%	95.0%
------	-------	------	-------	-------

**Asset Management Line of Business** - The purpose of the Asset Management Line of Business is to provide financial and risk management products to MTA's decision-makers so that they can manage effectively.

### Financial and Asset Management Program

The purpose of the Financial and Asset Management Program is to provide financial and analytical reporting products to MTA management so they can make informed decisions to stay within approved budget.

### Results Narrative

**Proposed Change in Funding:** \$55,300

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected in FY 2008

**Other:** The increase is primarily due to an increase in finance fees for Metro loans and anticipating higher banking fees related to required re-bidding of MTA banking services which is done every 5 years.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$218,300	\$235,387	\$248,100	...	\$279,800
Other Funding	233,500	248,621	262,000	...	285,600
Total	\$451,800	\$484,008	\$510,100	...	\$565,400
<b>FTEs:</b> All Funding Sources	4.50	4.50	5.00	...	5.00

### Results

Percentage of managers who stay within approved budget

80%	53%	80%	60%	80%
-----	-----	-----	-----	-----

### Sales Program

The purpose of the Sales Program is to provide revenue generating products to MTA so it can increase non-fare revenue.

### Results Narrative

**Proposed Change in Funding:** (\$2,900)  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in performance is expected in FY 2008  
**Other:** None

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$181,800	\$158,801	\$185,700	...	\$187,500
Other Funding	<u>194,600</u>	<u>167,730</u>	<u>196,100</u>	...	<u>191,400</u>
Total	\$376,400	\$326,531	\$381,800	...	\$378,900
<b>FTEs:</b> All Funding Sources	5.00	5.00	5.00	...	5.00
<b>Results</b> Percentage of total revenue coming from non-fare sources	3%	3%	3%	4.2%	3.0%

### Business Protection Program

The purpose of the Business Protection Program is to provide risk management products to MTA so it can minimize financial liability exposure.

### Results Narrative

**Proposed Change in Funding:** (\$102,300)  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** The decrease is due to business protection expenses not growing at the same rate as MTA's total overall budget.  
**Other:** The decrease is primarily due to expected improvement in workers' compensation expenses as more emphasis is put on workplace safety.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$ 789,800	\$ 783,308	\$ 894,400	...	\$ 859,400
Other Funding	<u>845,100</u>	<u>827,344</u>	<u>944,600</u>	...	<u>877,300</u>
Total	\$1,634,900	\$1,610,652	\$1,839,000	...	\$1,736,700
<b>FTEs:</b> All Funding Sources	0.00	0.00	0.00	...	0.00
<b>Results</b> Percentage of dollars spent on liability expenditures	6%	4.5%	6%	5.4%	4.5%

**Support Services Line of Business** - The purpose of the Support Services Line of Business is to provide human resources and information technology products to MTA so that it can achieve results through a qualified and appropriately equipped workforce.

### Employment Services Program

The purpose of the Employment Services Program is to provide recruitment, benefit and development products to MTA managers so they can recruit and retain a qualified workforce to meet its business objectives.

### Results Narrative

**Proposed Change in Funding:** \$653,700

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected in FY 2008

**Other:** The increase is primarily due to wage increases and increases in health insurance premiums.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$3,970,100	\$4,362,614	\$4,107,400	...	\$4,502,700
Other Funding	<u>4,247,900</u>	<u>4,607,868</u>	<u>4,338,400</u>	...	<u>4,596,800</u>
Total	\$8,218,000	\$8,970,482	\$8,445,800	...	\$9,099,500
<b>FTEs:</b> All Funding Sources	2.25	2.25	2.25	...	2.25

### Results

Percentage of qualified workforce retained to meet business objectives

98%	95.6%	100%	100.0%	100.0%
-----	-------	------	--------	--------

### Human Resources Program

The purpose of the Human Resources Program is to provide employment compliance products to MTA staff so they can maintain a workplace compliant with applicable laws and agreements.

### Results Narrative

**Proposed Change in Funding:** \$118,300

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected in FY 2008

**Other:** The increase is primarily due to increased wages as it relates to FICA and professional service support for MTA's HR programs.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$ 816,300	\$ 850,695	\$ 841,800	...	\$ 915,000
Other Funding	<u>873,400</u>	<u>898,518</u>	<u>889,100</u>	...	<u>934,200</u>
Total	\$1,689,700	\$1,749,213	\$1,730,900	...	\$1,849,200
<b>FTEs:</b> All Funding Sources	2.25	2.25	2.25	...	2.25

### Results

Percentage of workplace in compliance with laws and agreements

100%	75%	100%	100%	100%
------	-----	------	------	------

### Internal Support Program

The purpose of the Internal Support Program is to provide communications, information technology and support products to MTA's administrative employees so they can have all the appropriate equipment necessary to perform their job duties.

### Results Narrative

**Proposed Change in Funding:** \$95,900

**Proposed Change in FTEs:** 0.0

**Proposed Change in Performance:** No change in performance is expected in FY 2008

**Other:** The increase is primarily due to increased maintenance support for new software and hardware.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> GSD General Fund	\$461,700	\$421,742	\$432,400	...	\$489,200
Other Funding	<u>494,000</u>	<u>445,451</u>	<u>456,700</u>	...	<u>499,500</u>
Total	\$955,700	\$867,193	\$889,100	...	\$988,700
<b>FTEs:</b> All Funding Sources	1.25	1.25	2.00	...	2.00

### Results

Percentage of administrative employees who have the right equipment to do their jobs

100%	100%	100%	100%	100%
------	------	------	------	------

**Administrative Line of Business** - The purpose of the Administrative Line of Business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

### Non-allocated Financial Transactions Program

This program represents adjustments related to safety and risk management premiums and internal service fees. These adjustments will be allocated to individual programs by the department in FY 08. For a detailed description, see the Budget Change and Results Highlights page.

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Other Funding	...	-	\$166,400	...	\$292,900

# 78 Metropolitan Transit Auth-Financial



## Special Purpose Funds

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	24,357,400	24,427,510	25,108,800	26,149,400
OTHER SERVICES:				
Utilities	517,000	544,438	560,500	569,200
Professional and Purchased Services	836,300	783,686	686,100	881,200
Travel, Tuition, and Dues	140,000	151,875	161,200	179,100
Communications	39,100	44,821	42,600	48,100
Repairs and Maintenance Services	1,786,900	1,937,112	1,870,900	1,941,900
Internal Service Fees	0	0	166,400	292,900
<b>TOTAL OTHER SERVICES</b>	<b>3,319,300</b>	<b>3,461,932</b>	<b>3,487,700</b>	<b>3,912,400</b>
Other Expense	5,086,600	5,606,321	6,568,200	6,938,700
Pension, Annuity, Debt, & Other Costs	1,243,800	1,378,169	1,495,900	1,568,600
Special Projects	0			
Equipment, Buildings & Land	0			
<b>TOTAL OPERATING EXPENSE</b>	<b>34,007,100</b>	<b>34,873,932</b>	<b>36,660,600</b>	<b>38,569,100</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>400,000</b>	<b>400,000</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>34,407,100</b>	<b>35,273,932</b>	<b>36,660,600</b>	<b>38,569,100</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	8,176,600	9,386,152	8,709,500	9,112,000
Other Governments & Agencies				
Federal Direct	6,248,400	6,226,326	6,522,000	6,522,000
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	3,553,000	3,501,779	3,600,000	3,606,000
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>9,801,400</b>	<b>9,728,105</b>	<b>10,122,000</b>	<b>10,128,000</b>
Other Program Revenue	0	0	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>17,978,000</b>	<b>19,114,257</b>	<b>18,831,500</b>	<b>19,240,000</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>16,429,100</b>	<b>16,429,100</b>	<b>17,829,100</b>	<b>19,329,100</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>34,407,100</b>	<b>35,543,357</b>	<b>36,660,600</b>	<b>38,569,100</b>

# 78 Metropolitan Transit Auth-Financial



	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>MTA-Component Unit 60002</b>								
Chief Executive Officer- MTA	10323		1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>1</b>	<b>1.00</b>	<b>1</b>	<b>1.00</b>	<b>1</b>	<b>1.00</b>
<b>Department Totals</b>			<b>1</b>	<b>1.00</b>	<b>1</b>	<b>1.00</b>	<b>1</b>	<b>1.00</b>

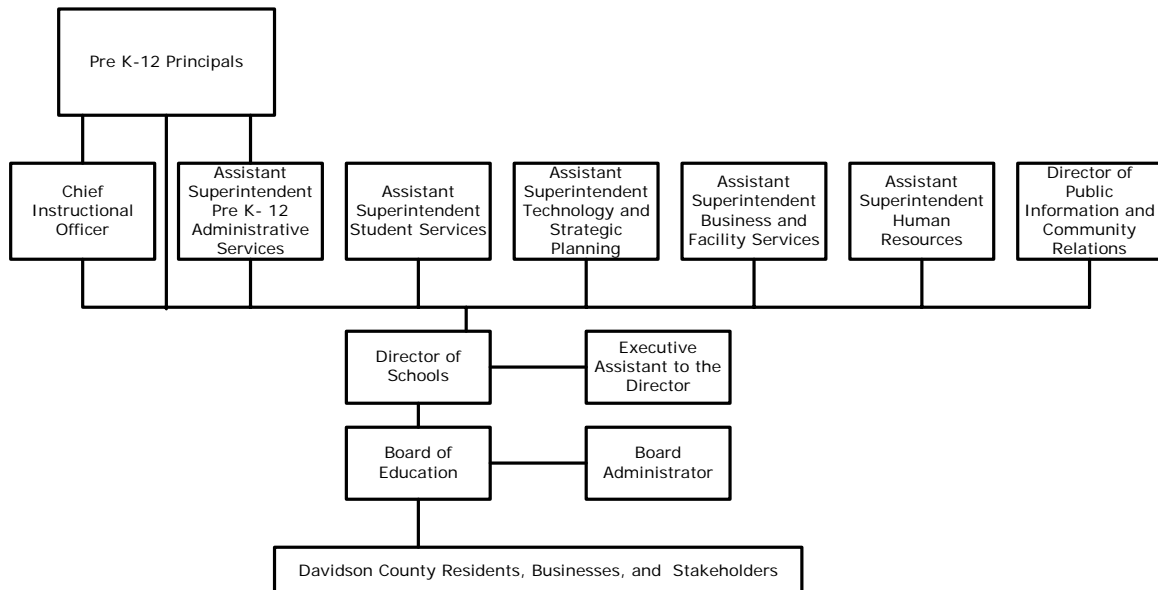
# 80 Board of Public Education Fund-At a Glance

<b>Mission</b>	Our purpose is to do whatever it takes for all students to acquire the knowledge and skills to become productive, responsible citizens.			
<b>Vision</b>	Our vision is to be the top-performing school district in the nation.			
<b>Budget* Summary</b>		<u>2005-06</u>	<u>2006-07</u>	<u>2007-08**</u>
	<b>Expenditures and Transfers:</b>			
	Public Education General Fund	\$542,250,500	\$564,931,300	\$597,600,800
	Special Purpose Funds**	<u>82,241,700</u>	<u>86,420,300</u>	<u>104,229,900</u>
	<b>Total Expenditures and Transfers</b>	<u>\$624,492,200</u>	<u>\$651,351,600</u>	<u>\$701,830,700</u>
	<b>Revenues and Transfers:</b>			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 1,183,500	\$ 1,183,500	\$ 1,208,500
	Other Governments and Agencies	170,435,400	175,540,000	191,853,200
	Other Program Revenue	<u>83,051,900</u>	<u>89,001,000</u>	<u>111,172,700</u>
	<b>Total Program Revenue</b>	\$254,670,800	\$265,724,500	\$304,234,400
	Non-program Revenue	368,546,200	384,328,100	395,390,600
	Transfers From Other Funds & Units	<u>1,275,200</u>	<u>1,299,000</u>	<u>2,205,700</u>
	<b>Total Revenues</b>	<u>\$624,492,200</u>	<u>\$651,351,600</u>	<u>\$701,830,700</u>
<b>Positions</b>	Total Budgeted FTEs	8,382	8,361.3	8,229.4
<b>Contacts</b>	Director of Schools: Dr. Pedro E. Garcia		email: pedro.garcia@mnps.org	
	Financial Director: Chris Henson		email: chris.henson@mnps.org	
	2601 Bransford Avenue 37204		Phone: 259-8515 FAX: 214-8895	

\* This component unit's budget is presented here for information only, and is not subject to line-item modification by the Council.

\*\* Details for MNPS Special Purpose Funds can be obtained by contacting Chris Henson, MNPS Finance Director.

## Organizational Structure



# 80 Board of Public Education Fund-At a Glance

## Budget Highlights FY 2008

• FICA Savings (employer portion)	\$(1,994,000)
• Salary savings on replacement (turnover)	(2,325,000)
• 3% COLA raise for teachers and support staff	12,360,000
• 50 Regular Education Teachers	2,640,000
• Salary Steps for Teachers	4,570,000
• Salary Steps for Support Staff	1,601,000
• Health Insurance increases	2,710,000
• Pension Increase – Teachers	300,000
• Opening New and Expanded Schools	504,000
• Textbook Program	1,405,200
• Metro Government Internal Service Fees	4,411,100
• Student Funding Allocation	1,128,100
• Charter Schools	2,116,000
• Information Technology	1,160,300
• Big Picture School	459,400
• PreK classrooms	378,200
• High School Registrars	669,200
• Reductions/Adjustments in various Dept.	576,000
Total	<u><u>\$32,669,500</u></u>

## Overview

### LEARNING SUPPORT SERVICES

Learning Support Services Division provides overall direction of the district's academic programs. Among the areas included in this department are adult education, alternative programs, English language learners, library services, health services, vocational education, professional development and special education.

### PUBLIC INFORMATION & COMMUNITY RELATIONS

This department provides information to media, parents, community groups, employees and others. It works with community organizations, businesses and individuals to increase interaction with -- and support for -- all public schools in Davidson County.

### STUDENT SERVICES

Student Services Division manages the overall safety and security, student discipline, and related activities for the district. The Safe and Drug Free Schools program, student attendance office and dropout prevention program are included in this department.



### K-12 ADMINISTRATIVE SERVICES

This department provides direction and support for all Metro Nashville public schools, including before and after school programs, community education, athletics and other extracurricular efforts. It also assists with principal evaluations, discipline appeals and student transfers.

### HUMAN RESOURCES

Human Resources Division recruits and manages the employee resources of the school system. This department oversees employee benefits and employee relations.

### BUSINESS AND FACILITY SERVICES

Business and Facility Services Division manages the fiscal, transportation, construction, operations, maintenance, student assignment and food service programs of the school system.

### INFORMATION TECHNOLOGY & STRATEGIC PLANNING

This department is responsible for the development, implementation and maintenance of technologies throughout the district, including all computer-based services. It also manages the multi-year strategic planning process and assists the Board with policy governance. The district's new Customer Service Center, Records Center and Data Center are included in this department.





# 80 Board of Public Education Fund-Performance

## Strategic Plan

Metropolitan Nashville Public Schools is nearing the end of a comprehensive five-year plan to boost the excellence of Nashville's schools.

Under this Strategic Plan, the district has focused on eight directives, which consist of the following:

1. Maximize each and every student's learning and eliminate achievement disparities that exist among different student groups.
2. Provide a safe/secure and nurturing environment.
3. Manage fiscal and physical resources to get the most effective uses of the dollars available.
4. Strengthen parental/community ownership of the school system and their commitment to its success.
5. Value and respect the diversity in our schools and community.
6. Earn the trust and confidence of stakeholders through timely two-way channels of communication.
7. Govern and manage the school system by focusing on results.
8. Attract, train, and retain a highly qualified staff.

Specific information regarding performance indicators for each directive can be found at [www.mnps.org](http://www.mnps.org). Click on Strategic Plan under the menu item "About MNPS."

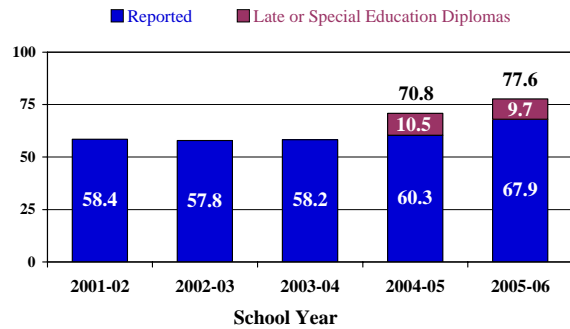
## Student Performance

Metro Nashville Public Schools continues to achieve dramatic results in student academic performance—strong indication that foundations laid during the past five years are working.

We're proud of our students and staff and the work they do daily. Some noteworthy accomplishments include:

- 89% of third-graders are reading at or above grade level – up from 49% in 2001 when Schools Director Pedro Garcia took the helm of MNPS. That score is already higher than the benchmark required for 2010 by No Child Left Behind.
- The 2006 graduation rate in Metro high schools has increased by 10.5 percentage points over three years, with a corresponding increase of 12.4 percentage points among our African American students – clear evidence we're closing the achievement gap. It's equally impressive that the number of students in Special Education who graduated with a regular diploma is up 21.2 percentage points since 2002-2003.
- Each year, some of our 9,800 dedicated MNPS teachers and support employees garner state and national recognition for their work. For 2006-2007, those honors include Tennessee's Teacher of the Year, the National Secondary Social Studies Teacher of the Year, the Grand Division Winner for Tennessee's Principal of the Year and a participant in the Japan Fulbright Memorial Fund Teacher Program

MNPS Graduation Rate



The blue bars show the officially reported graduation rate. Beginning in 2003-04, only "on-time" graduates with a regular diploma are included. There was no time restriction in previous years. For 2005-06, the blue bar shows the expected rate following NCLB appeals. The red bars for 2004-05 and 2005-06 represent the percent of students graduating with a Special Education diploma or graduating "late" (more than 5 years for Special Education or English Language Learners, or more than 4 years for all other students).

- Three of our high schools, Hume-Fogg, Martin Luther King Jr. and Hillsboro, were named by Newsweek magazine as among the top 500 high schools in the country in 2006. In addition, Fall-Hamilton Elementary School is one of just six Tennessee schools nominated for the prestigious U.S. Blue Ribbon School Award.
- MNPS offers the academically challenging IB Programme to students at three high schools – Hunters Lane, Hillsboro and Hillwood. MNPS is also working to become first in Tennessee to begin IB prep classes at eight middle schools, making the distinguished diploma available to hundreds of high-achieving students
- This year, 5,199 Metro middle school students entered ninth grade with up to four high school credits already on their transcript. That's up from 2,927 students in 2001-02, a 75% increase. Metro high school students get an equal challenge with Advanced Placement classes, where they can earn college credits. Our high school students tested in AP classes increased from 973 in 2000 to 1,849 in 2006, a 90% increase.
- Some students really want to graduate, but need extra help overcoming academic and social obstacles. Metro Schools is systematically chipping away these barriers with such programs as our ninth-grade academies, Credit Recovery, Advancement Via Individual Determination (AVID), Summer School and Language! We've also added more attendance workers, social workers and guidance staff to help students take that proud walk across the stage.
- Metro Schools has been a statewide leader in recognizing the need for quality pre-kindergarten to prepare students for school success. Today, the district has 95 PreK classrooms, with 60 paid for by the district and the remaining 35 partially funded with state lottery money.

# 80 Board of Public Education Fund-Performance

- Metro schools reflect Nashville’s growing diversity, with students representing 84 countries and 77 languages. While these students add a rich international flavor, many also need help mastering the English language. Our ELL program served 5,128 students last year – an increase of 107% over nine years – with an additional 2,026 students in an ELL transitional program. Meanwhile, we’re helping students learn English more quickly, with an exit rate that has increased from 5.7% to 19% over five years.
- The average salary for a Metro Schools teacher has climbed the ranks to No. 4 in Tennessee. The average teacher salary in MNPS for the 2006-2007 school year is \$46,012. If you add such benefits as insurance and pension, Metro Schools expects to pay an average of \$52,800 per teacher in 2007-08. At the same time, MNPS is meeting the demands of No Child Left Behind to ensure highly qualified teachers. More than 99% of our teachers meet the federal standard in at least one subject, and 93.56% of all classes are taught by a teacher highly qualified in that subject.
- The quality of Metro Schools has helped the district break the national trend of declining enrollment in urban areas. During the tenure of Schools Director Pedro Garcia, enrollment in PreK-12 has climbed from 69,700 in 2001-02 to 74,155 in 2006-2007.



## 2007-2014 Strategic Plan

Because education is the most important thing our city does, what better way to build a successful future than to ensure top-quality schools? To accomplish that goal, Dr. Garcia has invited the community to participate in the creation of the new MNPS Strategic Plan to accomplish the district’s objectives over the next seven years. This process begins and ends with community awareness and participation because, more than ever, Metro Schools is intentionally seeking diverse interests to make the plan as inclusive as the community it reflects. The plan is expected to be in place for the 2007-2008 school year.

### TCAP Performance Level: 2004-2006

Reading						
Grade	Year	Percent Below Proficient	Percent Proficient	Percent Advanced	Percent Proficient+Advanced	Three-year increase
All	2006	16.8	51.9	31.3	<b>83.2</b>	<b>8.6</b>
	2005	15.6	54.7	29.7	84.4	
	2004	25.5	50.0	24.6	74.5	
Mathematics						
Grade	Year	Percent Below Proficient	Percent Proficient	Percent Advanced	Percent Proficient+Advanced	Three-year increase
All	2006	19.0	53.0	28.0	<b>81.0</b>	<b>7.6</b>
	2005	20.1	53.7	26.1	79.9	
	2004	26.6	50.7	22.7	73.4	
Science						
Grade	Year	Percent Below Proficient	Percent Proficient	Percent Advanced	Percent Proficient+Advanced	Three-year increase
All	2006	33.1	50.6	16.3	<b>66.9</b>	<b>8.6</b>
	2005	35.1	50.6	14.2	64.9	
	2004	41.7	46.5	11.8	58.3	
Social Studies						
Grade	Year	Percent Below Proficient	Percent Proficient	Percent Advanced	Percent Proficient+Advanced	Three-year increase
All	2006	31.7	50.4	18.0	<b>68.3</b>	<b>7.9</b>
	2005	32.9	50.9	16.3	67.1	
	2004	39.5	45.9	14.6	60.5	

### Fifth-Grade TCAP Performance: 2004-2006

Reading						
Grade	Year	Percent Below Proficient	Percent Proficient	Percent Advanced	Percent Proficient+Advanced	Three-year increase
5	2006	15.5	55.1	29.4	<b>84.5</b>	<b>10.7</b>
	2005	15.4	59.0	25.6	84.6	
	2004	26.2	52.1	21.7	73.8	
Mathematics						
Grade	Year	Percent Below Proficient	Percent Proficient	Percent Advanced	Percent Proficient+Advanced	Three-year increase
5	2006	15.2	55.3	29.5	<b>84.8</b>	<b>11.1</b>
	2005	19.3	54.7	26.0	80.7	
	2004	26.3	51.9	21.8	73.7	
Science						
Grade	Year	Percent Below Proficient	Percent Proficient	Percent Advanced	Percent Proficient+Advanced	Three-year increase
5	2006	31.7	54.1	14.2	<b>68.3</b>	<b>14.9</b>
	2005	38.9	49.0	12.1	61.1	
	2004	46.6	42.4	11.0	53.4	
Social Studies						
Grade	Year	Percent Below Proficient	Percent Proficient	Percent Advanced	Percent Proficient+Advanced	Three-year increase
5	2006	29.3	53.0	17.7	<b>70.7</b>	<b>15.5</b>
	2005	36.4	48.1	15.5	63.6	
	2004	44.8	43.6	11.6	55.2	

# 80 Board of Public Education Fund-Financial

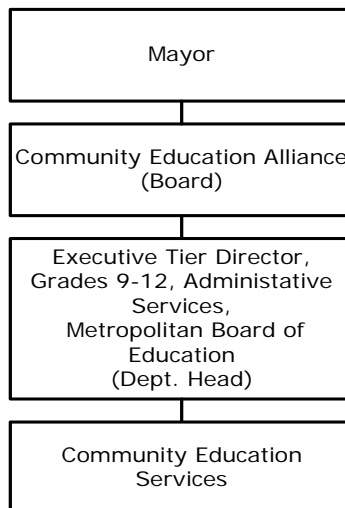
## Public Education General Fund

	FY 2005 Budget	FY 2005 Actuals	FY 2006 Budget	FY 2007 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	458,215,400	444,547,540	475,836,200	480,234,100
OTHER SERVICES:				
Utilities	20,667,000	21,048,397	23,554,500	24,140,300
Professional and Purchased Services	9,331,200	8,317,111	8,902,164	8,560,918
Travel, Tuition, and Dues	819,100	830,713	910,500	868,700
Communications	2,783,700	2,629,563	2,759,100	2,827,000
Repairs and Maintenance Services	2,001,000	2,090,290	2,117,500	2,924,800
Internal Service Fees	1,687,100	1,635,838	1,983,016	1,761,516
<b>TOTAL OTHER SERVICES</b>	<b>37,289,100</b>	<b>36,551,912</b>	<b>40,226,780</b>	<b>41,083,234</b>
Other Expense	26,168,800	25,012,672	26,739,220	25,465,366
Pension, Annuity, Debt, & Other Costs	10,856,100	11,904,855	12,019,500	38,867,500
Special Projects	0	0	0	0
Equipment, Buildings & Land	83,000	122,027	43,000	43,000
<b>TOTAL OPERATING EXPENSE</b>	<b>532,612,400</b>	<b>518,139,006</b>	<b>554,864,700</b>	<b>585,693,200</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>9,638,100</b>	<b>9,712,450</b>	<b>10,066,600</b>	<b>11,907,600</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>542,250,500</b>	<b>527,851,457</b>	<b>564,931,300</b>	<b>597,600,800</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	1,183,500	639,177	1,183,500	1,208,500
Other Governments & Agencies				
Federal Direct	88,000	73,760	88,000	88,000
Fed Through State Pass-Through	345,000	18,165	345,000	70,000
Fed Through Other - Pass Through	0	0	0	0
State Direct	170,000,600	166,994,870	176,802,000	191,693,400
Other Government Agencies	1,800	1,648,809	1,800	1,800
<b>Subtotal Other Governments &amp; Agencies</b>	<b>170,435,400</b>	<b>168,735,604</b>	<b>177,236,800</b>	<b>191,853,200</b>
Other Program Revenue	810,200	820,218	883,900	6,942,800
<b>TOTAL PROGRAM REVENUE</b>	<b>172,429,100</b>	<b>170,194,999</b>	<b>179,304,200</b>	<b>200,004,500</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	211,355,300	206,726,163	213,279,600	217,545,200
Local Option Sales Tax	153,984,600	163,902,255	167,786,400	174,497,900
Other Tax, Licenses, & Permits	2,791,500	3,914,403	2,847,300	2,932,700
Fines, Forfeits, & Penalties	5,300	14,001	5,300	5,300
Compensation From Property	409,500	368,975	409,500	409,500
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>368,546,200</b>	<b>374,925,797</b>	<b>384,328,100</b>	<b>395,390,600</b>
<b>Transfers From Other Funds and Units</b>	<b>1,275,200</b>	<b>2,719,716</b>	<b>1,299,000</b>	<b>2,205,700</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>542,250,500</b>	<b>547,840,512</b>	<b>564,931,300</b>	<b>597,600,800</b>

# 80 Community Education Alliance—At a Glance

<b>Mission</b>	With input from advisory councils and community members, community education coordinators facilitate classes, activities and services constructed to meet community needs. Public school facilities throughout the county are sites for community education programs and citizens of all ages are served.			
<b>Budget Summary</b>		<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
	<b>Expenditures and Transfers:</b>			
	Special Purpose Funds	\$835,700	\$1,136,500	\$1,129,900
	<b>Total Expenditures and Transfers</b>			
		<u>\$835,700</u>	<u>\$1,136,500</u>	<u>\$1,129,900</u>
	<b>Revenues and Transfers:</b>			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 0	\$ 173,900	\$ 173,900
	Other Government and Agencies	0	0	0
	Other Program Revenue	0	0	0
	<b>Total Program Revenue</b>			
		\$ 0	\$ 173,900	\$ 173,900
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	835,700	962,600	956,000
	<b>Total Revenues</b>			
		<u>\$835,700</u>	<u>\$1,136,500</u>	<u>*\$1,129,900</u>
<b>Positions</b>	Total Budgeted Positions	11	11	11
<b>Contacts</b>	<p>Director of Community Education: Wayne Parker          Financial Manager: Michelle Renfro</p> <p>2601 Bransford Avenue 37204</p> <p>email: wayne.parker@mnps.org          email: michelle.renfro@mnps.org</p> <p>Phone: 259-8401, 259-8544          FAX: 252-4996          http://www.nashville.gov/education</p>			

## Organizational Structure



\* Community Education Alliance receives a \$741,000 subsidy from Metro and a \$215,000 subsidy from MNPS.

# 80 Community Education Alliance—At a Glance

## Budget Highlights FY 2008

• Closing of Cole site	\$(21,000)
• Office and Admin supplies	(2,000)
• Equipment maintenance and repair	(200)
• Transfer of Hillsboro site to satellite site	(10,100)
• Transfer of Eakin site to satellite site	(2,400)
• Salary reduction	(4,500)
• Pay Plan/Fringe Amount	14,300
• Internal Service Charges	
• Finance Charge	1,100
• Human Resources Charge	100
• Information Systems Charge	2,700
• Metro Payment Services Charge	(600)
• Customer Call Center Charge	(500)
• Fleet Management Charge	(900)
• Postal Service Charge	1,200
• Surplus Property Charge	100
• Internal Audit Charge	300
LOCAP Adjustment	15,800
Total	<u><u>(\$6,600)</u></u>

## Overview

### COMMUNITY EDUCATION SERVICES

The Community Education Services provides citizens of all ages with over 1,000 classes and activities, offered through the community schools. These services include literacy training, job preparation and skill improvements, vocational and recreational programs, cultural and enrichment classes, tutorial sessions and opportunities for local groups to conduct meetings or gatherings of community interest. These activities reinforce the philosophy of lifelong learning by offering opportunities to residents of all ages throughout the Metropolitan area through use of Metro Schools' facilities.

The umbrella of Community Education in Nashville-Davidson County covers five major areas:

- Community Education
- Classes/Offerings
- Building Use Activities
- Before/After School Child Care
- Tennessee State Dept of Education's 21<sup>st</sup> Century Community Learning Centers
- Volunteer Literacy



Community Education is organized into three semesters, beginning in September, February and June. Classes meet anywhere from one night for a seminar to one evening a week for eight to ten weeks, although schedules may be shortened or lengthened depending on the subject matter.

Classes and activities are facilitated by the site community education coordinators, who are responsible for determining which classes/activities will appeal to the

community. Satellites are locations other than a site coordinator's home base, where classes and activities are presented.

Sites for Community Education include:

- Antioch High School
- Cohn Adult Learning Center, which houses
  - Cohn Community Education Program
  - The Nashville Volunteer Literacy Program
  - The Senior Renaissance Center
- Glencliff High School
- Hillwood High School
- Hunters Lane High School
- McGavock High School
- Stratford High School

Other activities and programs under the Office of Community Education include:

### Before/After School-age Child Care

During 2006-7 there were 100 programs, with 13 different community providers using the school facilities to offer before and after-school care for students. This includes both elementary and middle schools.

### 21<sup>st</sup> Century Community Learning Centers

Known popularly as "Club MCM", the Community Learning Centers provide after-school enrichment opportunities and enhance the academic activities on a regular school day basis. "Club Music City Miracle" is a collaborative effort of Metro Schools with the YMCA and Project for Neighborhood Aftercare (PNA). Each site meets Monday through Thursday for up to three hours each day, and the program is designed to continue through the school year. One LEAPS site was established using State of Tennessee lottery funds. Homework assistance, club activities, healthy lifestyle and personal development classes, tutoring and preparation for test taking are among the pursuits of each site.

### Summer and Specialty Programs

In addition to the summer classes and activities of the year-round sites, Community Education hosts college level classes at the Cohn, Hunters Lane and McGavock locations. For school-age children, summer activities vary to include math enrichment, science camps, art and language classes and physical education/recreation offerings.

During the 2006-7 year, Dell Computers collaborated with Community Education to offer the "Tech-Know" program for children at some Club MCM sites to build and keep their own computers, provided they met attendance and other school day requirements.

Web site: <http://www.nashville.gov> (select education, then education front page link)

# 80 Community Education Alliance—Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2006 Budget</u>	<u>FY 2006 Actuals</u>	<u>FY 2007 Budget</u>	<u>FY 2008 Budget</u>
<b>COMMUNITY EDUCATION SERVICES</b>					
1. Increase the number of citizens served each year, and offer increased services to residents of all ages in the Metropolitan area.	a. Citizens served	100,000	27,958	60,000	60,000
	b. Locations	170	194	200	200
	c. Services offered	1,800	1,021	1,200	1,200

# 80 Community Education Alliance—Financial

## Special Purpose Funds

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	641,400	769,648	905,900	882,600
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	97,900	12,035	98,100	98,100
Travel, Tuition, and Dues	9,500	16,056	12,100	11,700
Communications	56,900	62,267	62,200	62,200
Repairs and Maintenance Services	1,000	1,312	1,200	1,000
Internal Service Fees	21,200	25,169	23,600	27,100
<b>TOTAL OTHER SERVICES</b>	<b>186,500</b>	<b>116,839</b>	<b>197,200</b>	<b>200,100</b>
Other Expense	7,800	28,209	33,400	47,200
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>835,700</b>	<b>914,696</b>	<b>1,136,500</b>	<b>1,129,900</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>835,700</b>	<b>914,696</b>	<b>1,136,500</b>	<b>1,129,900</b>
* Additional expense costs were funded through fund balance				
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	179,987	173,900	173,900
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	5,204	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>0</b>	<b>185,191</b>	<b>173,900</b>	<b>173,900</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>835,700</b>	<b>1,011,448</b>	<b>962,600</b>	<b>956,000</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>835,700</b>	<b>1,196,638</b>	<b>1,136,500</b>	<b>1,129,900</b>

# 80 Community Education Alliance—Financial

		FY 2006		FY 2007		FY 2008	
<u>Class</u>	<u>Grade</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>MNPS Community Education 60180</b>							
COORD-COMMUNITY & ADULT EDUCAT	82339	1	1.00	1	1.00	1	1.00
Program Coord	06034 SR0900	8	8.00	8	8.00	8	8.00
Program Mgr 1	07376 SR1100	1	1.00	1	1.00	1	1.00
SENIOR ACCOUNT CLERK	80926	0	0.00	0	0.00	1	1.00
SENIOR CLERK	81041	1	1.00	1	1.00	0	0.00
<b>Total Positions &amp; FTE</b>		<b>11</b>	<b>11.00</b>	<b>11</b>	<b>11.00</b>	<b>11</b>	<b>11.00</b>
<b>Department Totals</b>		<b>11</b>	<b>11.00</b>	<b>11</b>	<b>11.00</b>	<b>11</b>	<b>11.00</b>

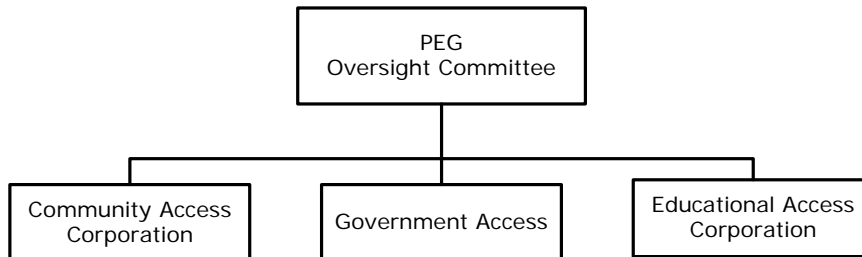


# 34100 Public, Education, Government Fund-At a Glance

<b>Mission</b>	Allocation of bandwidth and financial resources among the Public, Educational and Governmental Access partners.			
<b>Budget Summary</b>		<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
	<b>Expenditures and Transfers:</b>			
	Public, Education, Government Fund	\$ 99,800	\$139,800	\$139,200
	<b>Total Expenditures and Transfers</b>	<u>\$ 99,800</u>	<u>\$139,800</u>	<u>\$139,200</u>
	<b>Revenues and Transfers:</b>			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0
	Other Governments and Agencies	0	0	0
	Other Program Revenue	<u>500</u>	<u>3,000</u>	<u>3,000</u>
	<b>Total Program Revenue</b>	\$ 500	\$ 3,000	\$ 3,000
	Non-program Revenue	100,000	100,000	100,000
	Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Revenues</b>	<u>\$100,500</u>	<u>\$103,000</u>	<u>\$103,000</u>
<b>Positions</b>	Total Budgeted Positions	0	0	0
<b>Contacts</b>	Director: Jackie Shrago Financial Manager: Mark Lynam  Howard Office Building 37210		email: jshrago@comcast.net email: mark.lynam@nashville.gov  Phone: 862-6300 FAX: 862-6288	

This component unit's budget is presented here for information only, and is not subject to line-item modification by the Council.

## Organizational Structure



# 34100 Public, Education, Government Fund-At a Glance

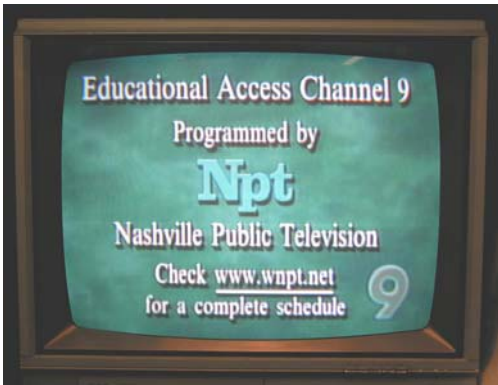
## Budget Highlights FY 2008

• Non-Recurring Adjustment – FY07	\$(40,000)
Equipment Expense	
• Reduction of Various expenses	(600)
• Non-Recurring Adjustment – FY08	40,000
Equipment Expense	
Total	\$ (600)

## Overview

### PUBLIC, EDUCATIONAL, and GOVERNMENTAL ACCESS (PEG)

The Public, Education, Government Fund Oversight Committee holds regular meetings to act upon business matters presented by the PEG partners (Community Access Corporation, Metropolitan Education Access Corporation, and Government Access Television).



## COMMUNITY ACCESS CORPORATION

The purpose of the Community Access Corporation (CAC) is to insure that the public access and other community channels are governed so that they are free of censorship except as necessary to comply with any FCC regulations.

## GOVERNMENT ACCESS

Nashville's Government Access Channel is operated by the Metropolitan Government of Nashville and Davidson County and is a division of the Information Systems Department.

## METROPOLITAN EDUCATIONAL ACCESS CORPORATION

Nashville's public television station (NPT) currently operates cable channels 9 and 10 under agreement with the PEG committee.

# 34100 Public, Education, Government Fund-Financial

## Special Purpose Funds

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	0	0	0	0
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	69,700	67,336	69,700	89,700
Travel, Tuition, and Dues	0	0	0	0
Communications	100	0	100	100
Repairs and Maintenance Services	20,000	16,500	20,000	20,000
Internal Service Fees	6,400	4,811	6,400	5,800
<b>TOTAL OTHER SERVICES</b>	<b>96,200</b>	<b>88,647</b>	<b>96,200</b>	<b>115,600</b>
Other Expense	3,600	581	3,600	3,600
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	40,000	20,000
<b>TOTAL OPERATING EXPENSE</b>	<b>99,800</b>	<b>89,228</b>	<b>139,800</b>	<b>139,200</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>99,800</b>	<b>89,228</b>	<b>139,800</b>	<b>139,200</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	500	3,771	3,000	3,000
<b>TOTAL PROGRAM REVENUE</b>	<b>500</b>	<b>3,771</b>	<b>3,000</b>	<b>3,000</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	100,000	100,000	100,000	100,000
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>100,500</b>	<b>103,771</b>	<b>103,000</b>	<b>103,000</b>

# 68201 District Energy System-At a Glance



Budget Summary	2005-06	2006-07	2007-08	
<b>Expenditures and Transfers:</b>				
DES Enterprise Fund	\$20,138,600	\$23,436,000	\$22,995,400	
<b>Total Expenditures and Transfers</b>	<u>\$20,138,600</u>	<u>\$23,436,000</u>	<u>\$22,995,400</u>	
<b>Revenues and Transfers:</b>				
Program Revenue				
Charges, Commissions, and Fees	\$17,905,500	\$ 0	\$ 0	
Other Governments and Agencies	0	0	0	
Other Program Revenue	0	0	0	
<b>Total Program Revenue</b>	\$17,905,500	\$ 0	\$ 0	
Non-program Revenue	0	0	0	
Transfers From Other Funds and Units	2,233,100	23,436,000	\$22,995,400	
<b>Total Revenues</b>	<u>\$20,138,600</u>	<u>\$23,436,000</u>	<u>\$22,995,400</u>	
<b>Positions</b>	Total Budgeted Positions	1	1	1
<b>Contacts</b>	Special Projects Manager: Michael Bradley      email: michael.bradley@nashville.gov  Metro Nashville District Energy System 90 Peabody Street      37210      Phone: 862-5699			

## Line of Business and Program

**Steam Generation and Distribution**  
 Steam Generation and Distribution

**Chilled Water Generation and Distribution**  
 Chilled Water Generation and Distribution



<b>Mission</b>	The mission of the Metro Nashville District Energy System is to provide steam and chilled water products to Metro, State and Private customers of the system so that they can heat and cool their facility spaces in order to support their business functions.
<b>Goals</b>	<p>By the end of FY 2006-2007, District Energy System customers will experience an efficient and effectively operated organization as evidenced by:</p> <ul style="list-style-type: none"> <li>• 100% system performance as required by the performance guarantees of the management contract</li> <li>• 100% compliance with bond obligation requirements</li> <li>• 90% level of customer satisfaction with 5% increase annually until 100% satisfaction is reached and maintained</li> </ul> <p>By 2010, Metro Government will experience an operationally independent organization that supports 95% of operational cost through revenue collection.</p> <p><b>NOTE: The District Energy System is gathering baseline data and goal targets will be set for FY09. The District Energy System's Strategic Business Plan – Its Mission, Goals, and Programs as listed here – are pending.</b></p>

## Budget Change and Result Highlights FY 2008

Recommendation		Result
<b>Steam Generation and Distribution Program</b>		
Reduction in natural gas and other various operating costs	\$(685,400)	No impact on program results
<b>Chilled Water Generation and Distribution Program</b>		
Increase in electric, water chemicals and other various operating costs	223,000	No impact on program results
<b>Nonallocated Financial Transactions</b>		
Pay Plan/Fringe Amounts	5,600	Supports the hiring and retention of a qualified workforce
Finance Charge	3,000	Delivery of core financial functions including accounting, payroll, budgeting, and purchasing
Information Systems Charge	9,500	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Shared Business Office Charge	(2,400)	Delivery of administrative support functions
Metro Payment Services Charge	2,200	Delivery of centralized payment services
Surplus Property Charge	(5,400)	Handling and disposition of surplus property
Internal Audit Charge	10,000	Delivery of internal audit functions including audit advisory, financial control, and performance audit services
<b>Local Cost Allocation Plan (LOCAP) Charges</b>		
	(700)	Decrease in indirect charges
TOTAL	\$(440,600)	

# 68201 District Energy System-At a Glance



**Steam Generation and Distribution Line of Business** – The purpose of the Steam Generation and Distribution Line of Business is to provide steam products to customers so they can heat their facility spaces and support their business functions.

## Steam Generation and Distribution Program

The purpose of the Steam Generation and Distribution Program is to provide steam products to customers so they can heat their facility spaces and support their business functions.

## Results Narrative

**Proposed Change in Funding:** \$(674,400)  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in FY08 performance expected  
**Other:** Reductions in projected utility(gas) costs and operating reserve funding deposits will not adversely impact service delivery at present level of customer contract requirements

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Special Purpose Fund	...	...	\$12,560,700	...	\$11,886,300
<b>FTEs:</b> Special Purpose Fund	...	...	0.51	...	0.51
<b>Results</b> 100% of steam generated and distributed will meet performance requirements	NA	NA	NA	NA	NA

**Chilled Water Generation and Distribution Line of Business** – The purpose of the Chilled Water Generation and Distribution Line of Business is to provide chilled water products to customers so they can cool their facility spaces and support their business functions.

## Chilled Water Generation and Distribution Program

The purpose of the Chilled Water Generation and Distribution Program is to provide chilled water products to customers so they can cool their facility spaces and support their business functions.

## Results Narrative

**Proposed Change in Funding:** \$233,800  
**Proposed Change in FTEs:** 0.0  
**Proposed Change in Performance:** No change in FY08 performance expected  
**Other:** Increases in projected utility(electric) costs and other operating costs will not adversely impact service delivery at present level of customer contract requirements

### Program Budget & Performance Summary

	2006 Budget	2006 Actual	2007 Budget	2007 1 <sup>st</sup> Half	2008 Budget
<b>Program Budget:</b> Special Purpose Fund	...	...	\$10,875,300	...	\$11,109,100
<b>FTEs:</b> Special Purpose Fund	...	...	0.49	...	0.49
<b>Results</b> 100% of chilled water generated and distributed will meet performance requirements	NA	NA	NA	NA	NA

# 68201 District Energy System-Financial



## DES Enterprise Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	120,000	57,907	122,600	128,200
<b>OTHER SERVICES:</b>				
Utilities	9,940,100	8,830,353	13,070,000	12,508,600
Professional and Purchased Services	4,108,100	4,154,876	4,204,500	4,288,700
Travel, Tuition, and Dues	5,000	3,615	4,400	4,400
Communications	165,800	64,022	118,500	110,200
Repairs and Maintenance Services	219,200	218,714	0	0
Internal Service Fees	67,600	47,165	122,700	139,600
<b>TOTAL OTHER SERVICES</b>	<b>14,505,800</b>	<b>13,318,744</b>	<b>17,520,100</b>	<b>17,051,500</b>
Other Expense	185,200	154,113	176,800	208,300
Pension, Annuity, Debt, & Other Costs	0	1,858,022	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>14,811,000</b>	<b>15,388,787</b>	<b>17,819,500</b>	<b>17,388,000</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>5,327,600</b>	<b>5,688,590</b>	<b>5,616,500</b>	<b>5,607,400</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>20,138,600</b>	<b>21,077,377</b>	<b>23,436,000</b>	<b>22,995,400</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	17,910,900	-30,035	0	0
<b>Other Governments &amp; Agencies</b>				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	42,754	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>17,910,900</b>	<b>12,719</b>	<b>0</b>	<b>0</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>2,233,100</b>	<b>24,219,135</b>	<b>23,436,000</b>	<b>22,995,400</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>20,144,000</b>	<b>24,231,855</b>	<b>23,436,000</b>	<b>22,995,400</b>

\* Transfer adjustments reflect changes in the budget to match current accounting practices for both expenses and revenues related to the funds associated with DES. Also, the transfer to the repair and replacement fund is now correctly reflected as a transfer expense rather than a repair and maintenance line item in the operating fund.

# 68201 District Energy System-Financial



	<u>Class</u>	<u>Grade</u>	FY 2006		FY 2007		FY 2008	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
<b>DES Oper General Acct 68201</b>								
Special Projects Mgr	07762	SR1500	1	1.00	1	1.00	1	1.00
<b>Total Positions &amp; FTE</b>			<b>1</b>	<b>1.00</b>	<b>1</b>	<b>1.00</b>	<b>1</b>	<b>1.00</b>
<b>Department Totals</b>			<b>1</b>	<b>1.00</b>	<b>1</b>	<b>1.00</b>	<b>1</b>	<b>1.00</b>





# 01 Administrative—At A Glance

## Budget Highlights FY 2008

For budget changes, see the financial schedule.

### Overview

Accounts are grouped into functional area, as presented in the budget ordinance. Each account's title, 8-digit business unit number, legal basis, & description follows. In cases where the Council changed an appropriation in the final (substitute) budget, the original proposal and final adjustments are both described.

#### INTERNAL SUPPORT:

- **Budget Adjustment Savings** (01101408 & 01191408) Anticipated cross-departmental savings due to expected GSD General Fund departments under-spending their budgets. These savings will be realized by transferring budgeted monies from those departments to this account during the fiscal year.
- **Insurance & Reserve** (01101301 & 01191301, Resolution R82-1327) protects Metro property against damage, loss and claims. This account pays insurance premiums for Metro vehicles, buildings and equipment, boiler and elevator inspections, and for protection against liability claims. The FY 2007 budget transferred the allocation to the new "Safety and Risk Management" account in Fund 50110.
- **Surety Bonds** (01101302, TCA § 8-19-101) pays premiums to insurance companies to bond local officials and persons who routinely handle public funds, to insure Metro against misuse, theft, and fraud. The FY 2007 budget transferred the allocation to the new "Safety and Risk Management" account in Fund 50110.
- **Corporate Dues and Contributions to Governmental Associations** (01101303, Metro Charter § 18.11(c)) pays dues for Metro memberships in intergovernmental organizations. The 2008 budget reflects a decrease of \$17,700.
- **Judgments and Losses** (01101308 & 01191308, Metro Code § 2.40.100) pays on Metro's behalf for judgments and losses that arise in the course of litigation and pays related costs and expenses such as for court reporters, court costs, tax costs, etc. The FY 2007 budget transferred the allocation to the new "Safety and Risk Management" account in Fund 50110.
- **Pay Plan Improvements** (01101315 & 01191315) Pay plan improvements for active employees in the general funds' departments are included here. The FY 2008 calculations for the departments included a 3% across-the-board pay increase for all Metro employees.
- **Post Audits** (01101412, Metro Charter §6.15) pays for an annual independent financial audit conducted by one or more certified public accounting firms, and for performance audits. Audits are conducted in accordance with federal and state law. The FY 2008 budget reflects a transfer reduction of \$500,000 to the new Internal Audit Division and a budget reduction of \$105,900.

- **Transfer to Advance Planning & Research Fund** (01101416, Metro Charter § 6.14) provides the mandated \$50,000 transfer to the APR fund. The FY 2008 budget reflects an increase of \$25,000.
- **Metro Facility Rental** (01101127) pays rent for space for the courts and court clerks in Metro Center during the Courthouse renovation and the agencies moving to the Metro Southeast building during the Howard School campus and Rolling Mill Hill renovations. The FY 2008 budget reflects a significant decrease since many of the agencies have returned to the Historic Courthouse.
- **Relocation Expenses for Metro Agencies** (01101180) includes funds for the estimated relocation expenses for transferring agencies out to the Metro Southeast property. The FY 2008 budget reflects a decrease of \$296,800.
- **Subsidy Central Printing** (01101420) a non-recurring subsidy in FY 2006 to clear out the remaining fund balance for Central Printing – Fund 51136.
- **Subsidy Municipal Auditorium** (01101428) includes recurring funds for the transition of Municipal Auditorium to an Enterprise Fund. The FY 2008 budget reflects a decrease of \$524,800, of which, \$500,000 is being funded by the Hotel Motel Fund.
- **Transfer for 4% Fund** (01101499, Metro Charter) transfers 4% of original revenues in the GSD General Fund to the separate General Fund Reserve Fund for equipment purchases or building repairs for any department funded by the GSD General Fund.
- **Subsidy Community Education** (01101602) includes recurring funds and a decrease for the FY 2008 budget due to budget reductions.

#### EMPLOYEE BENEFITS:

- **Police and Fire Pension Match** (01191102, Metro Charter § 13.09) provides Metro's guaranteed contributions from the USD General Fund to closed police and fire pension plans.
- **Civil Service Retirement Match** (01191103, Metro Charter § 13.09) provides Metro's guaranteed contribution from the USD General Fund to the closed City of Nashville Employees' Retirement plan.
- **Davidson County Retirement Match** (01101104, Metro Charter § 13.09) provides Metro's contribution from the GSD to the old Davidson County civil service pension plan. The FY 2008 budget reflects a decrease of \$3,000 in administrative fees.
- **Teacher Pensions Match** (01191106, Metro Charter § 9.06) provides Metro's contribution from the USD General Fund to the old city teacher's pension plan.
- **Davidson County Teacher's Retirement Match** (01101107, Metro Charter §9.06) provides Metro's guaranteed contribution to the closed county teacher's pension plan. The Board of Education makes a separate guaranteed contribution from its Schools Special Revenue Fund to that plan. The FY 2008 budget reflects a decrease of \$5,900 in administrative fees.

# 01 Administrative—At A Glance

- **Group Health Insurance Match** (01101109 & 01191109, Metro Code §3.16.020, .040, & 3.24.010) provides Metro's share of pensioners' medical and dental insurance premiums. For active employees, these costs are in their departments' budgets. The FY 2008 budget reflects an increase of \$4,838,000 in the GSD and a reduction of \$1,030,900 in the USD.
- **Death Benefit Payments** (01101110, Metro Code § 3.28.080) transfers money to a fund that provides a supplementary benefit for deaths in the line of duty. The FY 2008 budget reflects a decrease of \$100 in administrative fees.
- **Direct Pension Payments** (01191111, Private Acts of 1959 chapter 117 & Metro Charter Sec. 20.01) provides direct pension payments from the USD General Fund to members and qualified surviving spouses of the old Nashville City Council.
- **Pensioners In-Line-Of-Duty Medical Expense** (01101113 & 01191112, Metro Charter § 13.12) provides medical payments for those pensioners who were disabled by in-line-of-duty injuries. The total cost is budgeted through the GSD General Fund; the share for USD employees is borne by a transfer from the USD to the GSD. The FY 2007 budget transferred the allocation to the new "Safety and Risk Management" account in Fund 50110.
- **Unemployment Compensation** (01101114, TCA § 50-7-401) reimburses the state for unemployment payments to eligible former Metro employees. The FY 2008 budget reflects an increase of \$134,500.
- **Group Life Insurance Match** (01101115 & 01191115, Metro Code § 3.16.040) provides payment of life insurance premiums for pensioners. Life insurance for active employees is budgeted in departments' budgets; Metro pays 100% of premiums. The FY 2008 budget reflects an increase in the GSD funding of \$54,800 and a decrease of \$20,300 in the USD funding.
- **Employees In-Line-Of-Duty Medical Expense** (01101120 & 01191113, Metro Charter § 13.12) provides medical payments for employees injured on-the-job for services that cannot be provided by General Hospital. The total cost is budgeted through the GSD General Fund; the share for USD employees is borne by a transfer from the USD to the GSD. The FY 2007 budget transferred the allocation to the new "Safety and Risk Management" account in Fund 50110.
- **Benefit Adjustments** (01101140 & 01191140) provides funds for adjustments to the departmental fringe benefit accounts based on projected changes in medical, life, dental, and/or pension rates. For FY 2008 benefit rates are initially estimated to increase 10% for health and dental, and 1.96% for pension.
- **Definition of Disability** (01101324 & 01191324) Contingency for Definition of Disability subject to approval by Study and Formulating Committee, Benefit Board, and Metro Council. The FY 2008 budget transferred the GSD and USD allocations to the Benefit Adjustment account (01101140 & 01191140)
- **Benefit Re-Enrollment for Human Resources** (01101431) The FY 2008 budget recommends

\$585,000 for the planning, training and roll-out of the Benefit Re-Enrollment Program. The funds will be a transfer from the Benefit Board Fund 52177.

- **Subsidy for the Radio Shop** (01101422) the FY 2008 budget recommends \$15,000 for the yearly maintenance of radios required under the Disaster Recovery Plan.

## CONTINGENCY:

- **Contingency for Subrogation** (01101224 & 01191224) permits deposit of recoveries and repayment to affected GSD and USD departments for unbudgeted casualty repairs and replacements. The expenditure account is offset by a matching revenue account. The FY 2008 budget reflects a decrease of \$200 in administrative fees.
- **District Energy System (DES)** (01101218) The Metro Funding Amount (MFA) represents the 15% of the DES operating budget, 31% of the DES Debt Service, and other costs related to sales and marketing of DES excess capacity to customers. The FY 2008 budget increases the budget projection \$130,000 taking the total amount to \$2,421,300.
- **Contingency Referendum on Local Option Sales Tax** (01101314) provides for a countywide referendum on adjusting the Local Options Sales Tax to provide dedicated funding for Metro Nashville Public Schools and property tax relief for senior citizens. This was a FY 2006 non-recurring allocation.
- **Contingency EMS Collection Fees** (01101313) is a contingency for EMS collection fees to be transferred to the Fire Department based upon actual expenses. The FY 2008 budget reflects an increase of \$114,700.
- **Contingency New Facility Costs** (01101480) provides funds to cover the utilities and maintenance costs for new Metro facilities. For FY 2008, this budget was transferred to the new Contingency for Vacant Space account [01101481].
- **Contingency for Vacant Space** (01101481) provides funds to cover the utilities and maintenance costs for Metro vacant facilities. The FY 2008 budget amount is \$1,332,800.
- **Contingency Account** (01101309 & 01191309, Metro Charter § 6.11) provides a reserve of funds for unexpected costs incurred by departments funded through the GSD or USD General Funds. The FY 2008 budget recommends \$50,000.
- **Contingency Managing for Results** (01101235) provide funds for implementing the "Results Matter" performance management initiative. This budget has been eliminated.
- **Contingency for Local Matching Funds – Federal, State, and Other Reimbursable Programs** (01101298) provides funds for required dollar matches as the government receives mid-year grants and other reimbursable programs. Those funds are transferred from this BU to the accounts of departments receiving those new grants. The FY 2008 budget reflects a decrease of \$200 in administrative fees.

# 01 Administrative—At A Glance

- **Contingency for Federal, State, and Other Reimbursable Program Funds** (01101299 & 01191299) handles the non-local funding component of new grants. The expenditure budget is offset by estimated grant revenue in the same business unit. As departments receive previously-unbudgeted grants or reimbursements in the general fund during the fiscal year, their budget is increased either:

- By a Council resolution that appropriates the previously unestimated revenues or fund balance, or
- By use of these contingency accounts (the local match portion coming from the department's existing budget or from local match funds, and the grantor share coming from this account).

Expenditures are posted to accounts that receive transfers from these contingencies, not to these five contingency accounts. The table below shows recent transfers from (use of) two of the five accounts.

Previously-unbudgeted grants may be added to grant special revenue funds upon proper approval without using this account.

The FY 2008 budget reflects a decrease of \$3,700 in administrative fees in the GSD.

Budget History of GSD Contingency for Reimbursable Programs and Local Match			
Fiscal Year	Budget Ordinance	Fiscal Year-End	Amount Used
01101298 GSD Local Match			
2003	552,600	482,799	69,801
2004	552,600	552,600	-0-
2005	80,000	80,000	-0-
2006	100,000	100,000	-0-
01101299 GSD Contingency for federal, State, and Other Reimbursable Programs			
2003	4,250,000	1,968,287	2,281,713
2004	4,250,000	4,169,700	80,300
2005	4,250,000	4,250,000	-0-
2006	4,250,000	4,250,000	-0-

- **Contingency Performance Audit for Juvenile Court** (01101325) was FY 2006 non-recurring contingency account for a performance audit on Juvenile Court.
- **Contingency for Utility Increases** (01101566 & 01191566) sets aside funds to cover possible increases in electricity and natural gas rates. The FY 2008 budget reflects reductions of \$524,000 in the GSD and \$130,900 in the USD.
- **Contingency EBS** (01101600) provides a contingency for enterprise business system (EBS) costs. EBS includes the software to replace FASTnet as the government's core financial, job cost, workforce management, and procurement software effectively. The funding was eliminated in the FY 2006 budget.
- **Non-Profits – Administration Fee** (01102100) The FY 2008 budget reflects an increase of \$7,000

for the administration fees of the non-profit contributions.

- **MNPS – Central Service Adjustments** (01102150) provides \$8,053,600 to cover administrative support costs for Metro schools.
- **Reserve for Council Community Policing Initiative** (01101327) The FY 2008 budget reflects a non-recurring reduction of \$250,000.
- **Reserve for Council Infrastructure, Non-Profits, and Council Initiatives** (01101328) The FY 2008 budget reflects a non-recurring reduction of \$1,950,000.
- **Contingency for Independent Medical Exams** (01101590) The FY 2008 budget provides \$35,000 for Independent Medical Exams.
- **Contingency for Parks and Police Connection** (01101603) The FY 2008 budget provides \$129,400 for a program to place a Metro Police officer in Metro Parks.
- **Contingency for Employee Sick / Back-up Child Day Care** (01101128) The FY 2008 budget recommends \$176,200 for this program.
- **Contingency for Administration Change** (01101341) The FY 2008 budget recommends a \$100,000 contingency for the Administration office change at the fall 2007 election.
- **Contingency for Merchant Fees** (01101342) the FY 2008 budget recommends a \$100,000 contingency for Merchant Fees.
- **Contingency for ADA Operations** (01101485) the FY 2008 budget recommends a decrease of \$38,600 in ADA Operations.

## REGULATION, INSPECTION, & ECONOMIC DEVELOPMENT:

- **Economic Job Development Incentive** (01101118) provides funds to make economic and community development incentive grants to the Industrial Development Board. These grants are to encourage the location of Fortune 500 companies and creation of new jobs within Davidson County. The FY 2008 budget reflects an increase of \$3,200.
- **Nashville Career Advancement Center (NCAC)** (01101213) provides local funds to offset projected administrative cost deficit and to also support the continuation of a Summer Youth at Work Program. The FY 2008 budget reflects a reduction of \$8,300.
- **Subsidy to Nashville Arena** (01101221) provides supplemental funds from the GSD General Fund to Powers Management for the operation of the Nashville Arena. The FY 2008 budget reflects a decrease of \$3,266,100, of which, \$3,200,000 is a transfer of expense to the Hotel Motel Fund.
- **Coliseum Capital Maintenance Fund Transfer or Stadium Maintenance** (01101222) provides contractually-mandated funds for maintenance of the Coliseum football stadium. The FY 2008 budget reflects a decrease of \$900 in administrative fees.
- **Transfer to GSD Debt Service** (01101225, Stadium Funding Package) transfers \$3.2 million of

# 01 Administrative—At A Glance

Hotel Motel Tax from the GSD General Fund to the GSD Debt Service Fund for the Coliseum stadium. The FY 2008 budget reflects a decrease of \$2,700 in administrative fees.

- **Greer Stadium Maintenance** (01101424) provides funding to assist in maintaining Greer Stadium, contingent on the Nashville Sounds baseball team's payment of rent to Metro. The FY 2008 budget reflects a decrease of \$200 in administrative fees.
- **Property Tax Increment Refund or Tax Increment Payment - MDHA** (01101499 & 01191499, State Law Title 13, Chapter 20) provides tax incentive payments for loans incurred by the Metropolitan Development & Housing Authority (MDHA) for authorized redevelopment activities. MDHA promotes private investment in designated development districts. Similar payments are budgeted in all six budgetary funds (GSD & USD General funds, the General Purpose School Fund, and the three related Debt Service funds). The FY 2008 budget decreased by \$362,800 in the GSD and \$150,100 in the USD.
- **Contribution to Partnership 2010** (01101506) provides funds to the Nashville Chamber of Commerce for its Partnership 2010 program, which promotes the relocation of companies to Nashville and expansion of existing companies. The FY 2008 budget remains flat.
- **Contribution to Nashville Minority Business Center** (01101547) provided a contribution to Minority Economic Development Center. The FY 2007 budget did not renew this contribution.

## RECREATIONAL, CULTURAL, & COMMUNITY SUPPORT:

- **Metropolitan Action Commission (MAC)** (01101204, Metro Code § 2.108.010) provides GSD General Fund matching funds to MAC for administration and leasehold costs, the Head Start program, and other MAC activities. The FY 2008 budget reflects an increase of \$377,700.
- **Bill Wilkerson Hearing & Speech Center Contract** (01101307, Ordinance 084-496) provides for diagnosis, care, and treatment for the certified medically indigent residents of Davidson County who have communication problems such as total or partial deafness, speech, voice, or language disorders. The FY 2008 budget reflects a 10% reduction.
- **Property Tax Relief Program** (01101326 & 01191326, TCA § 67-5-702, § 67-5-703 and § 67-5-704) provides tax relief funds for the elderly low-income, disabled and disabled veteran homeowners. The program in effect pays part or all of the property tax of eligible applicants. Metro matches the state expenditures based on the current sales ratio; however the combined Metro and State assistance may only cover the amount of taxes owed. The FY 2008 budget reflects an increase of \$196,900 in the GSD.
- **Subsidy for Hospital Authority** (01101426, Metro Charter § 10-201) provides a contract subsidy to the Nashville Hospital Authority to support the operations of Metropolitan Nashville General Hospital, an acute care hospital with 150 licensed beds. The FY 2006 budget consolidated the subsidies to General

Hospital, Bordeaux Hospital and the Knowles Home. The FY 2008 subsidy amount remains flat.

- **Subsidy for General Hospital** (01101413) Subsidy to the General Hospital was consolidated into the new combined Hospital Authority account in FY 2006.
- **Subsidy for Bordeaux Hospital** (01101414) Subsidy to the Bordeaux Hospital was consolidated into the new combined Hospital Authority account in FY 2006.
- **Subsidy for Knowles Home** (01101232) Subsidy to the Knowles Home was consolidated into the new combined Hospital Authority account in FY 2006.

## CONTRIBUTIONS:

TCA 7-3-314 (Financial assistance to nonprofit organizations) provides for contributions by metropolitan governments to qualified nonprofit organizations "to promote the general welfare of the residents of the municipality."

- **Contribution to Codes Demolition Fund** (01101331) A working capital contribution to Codes Department's Demolition Fund 30600. The FY 2008 budget remains flat.
- **Contribution to Nashville Symphony** (01101502, Metro Charter 18.11(a)) provides funds to support the Nashville Symphony. The FY 2008 budget remains flat.
- **Legal Aid Society of Middle Tennessee** (01101505, Resolution R95-1723) provides funds to support the organization's mission of providing free legal help to low-income and elderly persons with certain kinds of civil legal problems. The FY 2008 budget reflects a 10% reduction.
- **Contract Guest House** (01101510) provides for a contract with Guest House to house incapacitated substance abusers who are picked up by the police, as an alternative to incarceration. The FY 2008 budget remains flat.
- **Nashville Housing Fund** (01101512) Council added \$50,000 contribution in the final FY 2006 budget. The FY 2008 budget does not renew this contribution.
- **Contribution to Interdenominational Ministers' Fellowship** (01101513) provides \$50,000 in funds for the Peniel Initiative Program in FY 2007. The FY 2008 budget remains flat.
- **Contribution to Adult Literacy Program** (01101516) provides a local contribution for the Adult Literacy Program. The Nashville Adult Literacy Program is for adults with low, marginal or no reading skills. Sponsored by the Nashville Adult Literacy Council, the Community Education Alliance, and the Metro Public Schools, it provides those adults with one-to-one, group or computer instruction to meet their individual needs. The FY 2008 budget remains flat.
- **Contribute Community Access Television** (01101519) provides local funds to the Community Access Television channel. CATV is an organization that promotes the citizens' point of view and freedom of speech by providing them with training in

# 01 Administrative—At A Glance

television, instruction on the use of TV equipment, and the knowledge to produce their own program. The FY 2008 budget reflects a 10% reduction.

- **Contribute Nashville Humane Association** (01101521, Metro Charter § 18.11(a)) provides funds to assist with shelter, food and medical services for abandoned, unwanted, and injured animals and for placement with area residents. The FY 2008 budget remains flat.
- **Community Neighborhood After-Care Project** (01101531) provides a contribution through the Project for Neighborhood Aftercare to licensed child care providers for after-school care, including academic enrichment and nutrition, for K-8 children in high risk, low-income residential areas. The FY 2008 budget remains flat.
- **Contribute Domestic Violence Intervention Center** (01101540) provides funds for this agency (formerly known as PEACE) to supply domestic violence counseling and education to clients referred by the courts and other Metro agencies. The FY 2008 budget remains flat.
- **Contribute Kelly Miller Smith** (01101541) provides funds to assist a non-profit agency that serves persons convicted of domestic violence. The program counsels primarily African-American men and a small number of women. The FY 2008 budget remains flat.
- **Contribute Ujima House** (01101549) The FY 2006 budget provides a contribution to the Ujima House, a community service organization that focuses on the needs of women and their children who are victims of domestic violence. The FY 2008 budget remains flat.
- **Contribute YWCA Domestic Violence** (01101552) provides funds toward the operation of a new, larger, state-of-the-art shelter for victims and survivors of domestic violence. The FY 2008 budget remains flat.
- **Contribute United Way Family Resource Center** (01101553) provides support for administrative and infrastructure costs of family resource centers (FRCs) so that United Way can focus their investments on FRC programmatic needs through their Community Solutions Fund. The FY 2008 budget remains flat.
- **Contribute Second Harvest Food Bank** (01101555) provides funds for the Emergency Food Box Program. The FY 2008 budget remains flat.
- **Contribute Nashville's Table** (01101556) provides a contribution to the Nashville's Table food relief program. The FY 2006 budget consolidated this program with the Second Harvest Food Bank.
- **Contribute Metropolitan Education Access Corporation** (01101559, RS2002-1041) provides funds for the MEAC, which has responsibility for program production, management, and promotion of the educational access channels on all cable television systems. The FY 2008 budget reflects a 10% reduction.
- **Mary Parrish Center** (01101562) provides for a clerk or paralegal to assist victims in filling out warrants and orders of protection. The FY 2008 budget remains flat.
- **Donelson Senior Citizen Center** (01101563) provides funds for improvements to the building. Added by Council in the final FY 2006 budget. The FY 2007 budget did not renew this contribution.
- **Renewal House** (01101564) provides funds for this residential community for mothers and their children affected by addiction. Founded in 1995, Renewal House provides families with a long-term residential program that includes opportunities for mothers to enter the work force. The FY 2008 budget reflects a 10% reduction.
- **Jefferson Street United Merchants Partnership, Inc.** (01101565) provides funds to aid in the efforts to improve Jefferson Street and to supplement the summer youth program. The FY 2008 budget reflects a 10% reduction.
- **Contribute Children's Theatre** (01101568) provides funds for the Children's Theatre program. The contribution remains flat in FY 2008.
- **Contribute Reconciliation Ministries** (01101569) provides funds in support of families of incarcerated persons. The FY 2008 budget remains flat.
- **Contribute Mediation Services** (01101570) is administered by the District Attorney to provide mediation services to the Metro criminal justice system through contracts with qualified community organizations. This was created in FY 2004 by the transfer of direct appropriation to Neighborhood Justice Center (\$148,600), Victim Offender Reconciliation Program (\$32,500) and General Sessions Court request of \$50,000. The FY 2005 recommended budget reduced this budget by 15% to \$196,400. The final budget removed General Fund money from this, moving it to a special revenue fund to be financed by a dedicated litigation tax. The FY 2008 budget reflects a reduction of \$37,500.
- **Contribute Nashville SEES** (01101572) funds an operating request for assistance to provide substitute teachers for day care providers in Davidson County. The FY 2007 budget did not renew this contribution.
- **Contribute African-American Museum** (01101573) was added in the final budget to assist with the development and/or operation of a museum geared toward exhibiting the accomplishments and culture of African Americans. The FY 2006 budget of \$300,000 was non-recurring.
- **Contribute CEO Academy** (01101574) was added in the final budget to provide programming funds for the CEO Academy's leadership, tutoring, and entrepreneurial programs to keep kids in schools by teaching them practical CEO skills. The FY 2008 budget does not renew this contribution.
- **Contribute Hadley Park Jr. Tennis Program** (01101575) was added in the final budget to fund a program that provides tennis lessons and competition opportunities for Nashville youth throughout

# 01 Administrative—At A Glance

Davidson County. The FY 2007 budget did not renew this contribution.

- **Contribute Morning Star Domestic Violence** (01101576) was added in the final budget to support the programming and services provided by Morning Star Sanctuary to victims of domestic violence. The FY 2008 budget remains flat.
- **Contribute Women’s Study Impact Project** (01101577) was added in the final budget to conduct a survey of Nashville women, an impact study of Metro Services, and an impact study of affordable housing. The FY 2005 budget was non-recurring.
- **Contribute Community Impact Earned Income Tax Credit and Financial Planning Project** (01101579) contributes funds for a city wide program initiative for an Earned Income Tax Credit (EITC) campaign and Financial Literacy training. The FY 2007 budget did not renew this contribution.
- **Contribute Hands On Nashville** (01101580) contributes funds for the Volunteer Mobilization & Management pilot program. The FY 2008 budget reflects a 10% reduction.
- **Citizens for Affordable Housing** (01101581) contribution of \$50,000 added by Council in the final budget. The FY 2007 budget did not renew this contribution.
- **Neighborhood Resource Center (NRC) / Artworks** (01101582) contribution added by Council in final FY 2006 budget. The FY 2008 budget reflects a 10% reduction.
- **North Edgefield Organized Neighbors (NEON)** (01101582) contribution added by Council in final FY 2006 budget. The FY 2008 budget reflects a 10% reduction.
- **Continental T-Belles Track Club** (01101583) contribution of \$27,500 added by Council in final FY 2006 budget. The FY 2007 budget did not renew this contribution.
- **Habitat for Humanity, Inc.** (01101585) FY 2007 budget reflects a contribution of \$50,000 by Council

amendment. The FY 2008 budget does not renew this contribution.

- **Hadley Park Tennis Club** (01101586) FY 2007 budget reflects a contribution of \$60,000 by Council amendment. The FY 2008 budget does not renew this contribution.
- **Alignment Nashville** (01101587) FY 2008 budget reflects a contribution of \$100,000 toward this program that works with Metro Schools.

## INFRASTRUCTURE AND TRANSPORTATION:

- **Subsidy to the Regional Transit Authority** (01101117) provides local matching funds for transportation services for the Job Access and Reverse Commute project, and to match with other cities to continue the Murfreesboro to Nashville “Relax and Ride” shuttle. Possible RTA dues are budgeted in contingency account 01101323. The FY 2008 budget reflects a decrease of \$48,000 which was transferred to the Hotel Motel Fund.
- **Commuter Rail Project** (01101237) provides initial funds for the first year operation of the new Music City Star commuter rail. The FY 2008 budget reflects a decrease of \$352,000 which was transferred to the Hotel Motel Fund.
- **RTA – Northeast Corridor** (01101239) provides funds for Davidson County’s share for the Northeast Corridor of the commuter rail project. The FY 2008 budget removes this non-recurring expense.
- **Contingency Regional Transportation Authority (RTA) membership Dues** (01101323) is a contingency to provide funding to the RTA if the General Assembly imposes RTA dues, which are not included in the RTA subsidy 01101117. The FY 2008 budget reflects a decrease of \$100 in administrative fees.
- **Supplement to Metropolitan Transit Authority (MTA)** (01101304, Metro Charter § 11.401) provides local supplementary funds to the Metropolitan Transit Authority for its various programs. The FY 2008 budget remains flat.

Since revenues in this department are not directly related to the budgeted expenditures in this department, the following financial schedule presents individual business units’ expenditure information.

# 01 Administrative—At A Glance

## GSD & USD General Fund Administrative Expenditures

BU number	Description	FY 2006 Budget	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
GSD General Fund:					
01101104	County Retire Match	\$3,501,900	\$3,501,900	\$3,535,800	\$3,532,800
01101107	County Teach Retire Match	6,900,400	6,900,400	6,967,100	6,961,200
01101109	Health Insurance Match	23,651,800	23,651,787	23,659,200	28,497,200
01101110	Death Benefit Payments	200,000	200,000	201,900	201,800
01101113	Pens IOD Medical Expense	1,454,000	1,454,000	0	0
01101114	Unemployment Compensation	424,700	424,666	571,800	706,300
01101115	Life Insurance Match	849,800	849,795	1,314,300	1,369,100
01101117	Regional Transit Authority	148,000	148,000	149,400	101,400
01101118	Econ/Job Incentives	950,000	950,000	1,409,200	1,412,400
01101120	Employee IOD Med Expense	5,339,500	5,339,500	0	0
01101127	Metro Facility Rent	2,710,600	2,306,223	1,843,700	1,109,500
01101128	Employee Sick/Back-up Child Care	0	0	0	176,200
01101140	Benefit Adjustments	3,090,000	0	23,146,100	10,955,500
01101180	Relocation of Metro Agencies	1,700,000	201,136	516,400	219,600
01101190	Operational Trnsfr. GSD/USD	4,672,400	0	0	0
01101204	Metro Action Commission	3,377,400	3,377,400	3,830,200	4,207,900
01101213	NCAC Local Match	411,200	272,235	315,900	307,600
01101218	District Energy System	2,173,100	2,173,100	2,291,300	2,421,300
01101221	Subsidy Nashville Arena	3,679,800	3,679,800	4,084,200	818,100
01101222	Stadium maintenance	1,000,000	904,264	1,009,700	1,008,800
01101224	Contingency Subrogation	100,000	0	101,000	100,900
01101225	GSD Debt Transfer-Stadium	3,200,000	3,200,000	3,230,900	3,228,200
01101235	Managing for Results	83,377	17,216	0	0
01101237	Commuter Rail	638,000	638,000	644,200	291,600
01101239	RTA – Northeast Corridor	0	0	50,000	0
01101298	Contingency Local Match	100,000	0	101,000	100,900
01101299	Contingency Fed/State Programs	4,250,000	0	4,291,100	4,287,400
01101301	Insurance Reserve	2,082,500	1,854,116	0	0
01101302	Surety Bonds	59,500	23,142	0	0
01101303	Corp Dues/Contribution	307,900	268,183	360,900	343,200
01101304	Subsidy MTA	16,429,100	16,429,100	17,829,100	17,829,100
01101307	Wilkerson Hearing/Speech	25,000	13,959	22,500	20,300
01101308	Judgments and Losses	890,000	890,000	0	0
01101309	Contingency Account	50,000	0	0	50,000
01101313	EMS Collection Fees	0	0	1,163,400	1,278,100
01101314	Contingency Referendum	500,000	319,155	0	0
01101315	Pay Plan Improvements	5,138,400	0	15,599,100	9,912,500
01101323	Contingency RTA Membership	54,600	54,552	55,100	55,000
01101324	Definition of Disability – GSD	1,245,800	0	0	0
01101325	Juvenile Court Audit Contingency	140,000	133,788	0	0
01101326	Property Tax Relief Program	564,600	565,000	884,200	1,081,100
01101327	Reserve for Council Community Policing Initiative	0	0	250,000	0
01101328	Reserve for Council Infrastructure, Non-Profits, and Initiatives	0	0	1,950,000	0
01101331	Codes Demolition Fund	30,000	30,000	100,000	100,000
01101341	Contingency Administrtn. Change	0	0	0	100,000
01101342	Contingency Merchant Fees	0	0	0	100,000
01101395	Fringe Benefits	0	0	0	0
01101408	Budget Adjustment Savings	-14,651,000	0	-9,938,500	-16,938,500
01101408	Bdgt. Adj. Savings–E-Procurement	0	0	-6,000,000	0
01101408	Bdgt. Adj. Savings-Maint. Audit	0	0	-1,000,000	0
01101412	Post Audit	1,754,100	1,456,520	2,058,600	1,456,600
01101416	Subsidy Advance Planning	50,000	49,960	50,500	75,400
01101420	Central Printing	180,000	180,000	0	0



# 01 Administrative—At A Glance

## GSD & USD General Fund Administrative Expenditures

BU number	Description	FY 2006 Budget	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
01101422	Subsidy Radio Shop	0	0	0	15,000
01101424	Greer Stadium Maintenance	250,000	250,000	252,400	252,200
01101426	Hospital Authority Subsidy	44,322,600	44,322,600	49,797,100	49,797,100
01101428	Municipal Auditorium - Enterprise	848,300	848,300	1,009,100	484,300
01101431	Benefit Re-Enrollment for HR	0	0	0	585,000
01101480	Contingency – New Facility Costs	0	0	5,144,000	0
01101481	Contingency – Vacant Space Ops	0	0	0	1,332,800
01101485	Contingency – ADA Operations	0	0	702,800	664,200
01101499	GSD Gen. Revenue – 4% Reserve	21,037,500	20,310,203	22,955,000	23,722,200
01101499	GSD Gen. Revenue – MDHA	3,300,000	3,639,548	3,757,300	3,394,500
01101502	Contribute Nash Symphony	15,000	15,000	15,000	15,000
01101505	Contribute Legal Aid Society	25,000	25,000	22,500	20,300
01101506	Contribute Partnership 2010	250,000	250,000	300,000	300,000
01101510	Contribute Guest House	133,300	133,300	120,000	120,000
01101512	Contribute Nashville Housing Fund	50,000	50,000	50,000	0
01101513	Contribute Interdenominational Ministers' Fellowship	0	0	50,000	50,000
01101516	Contribute Adult Literacy	41,000	41,000	36,900	36,900
01101519	Contribute CATV	66,500	66,500	59,800	53,800
01101521	Contribute Humane Assoc	12,500	12,500	11,200	11,200
01101531	Project N'hood Aftercare	569,000	569,000	569,000	569,000
01101539	Contribute Afford Housing	0	1,152	0	0
01101540	Contribute Dom Viol Intervention	144,200	144,200	129,800	129,800
01101541	Contribute KM Smith	45,000	45,000	40,500	40,500
01101547	Contribute Nashville Minority	150,000	150,000	0	0
01101549	Contribute Ujima House	50,000	50,000	45,000	45,000
01101552	Contribute YWCA Domestic V	361,000	361,000	361,000	361,000
01101553	Contribute United Way Family	332,000	332,000	332,000	332,000
01101555	Contribute Second Harvest	225,000	225,000	202,500	202,500
01101559	Contribute Metro Ed Access	57,500	57,500	57,500	51,800
01101562	Mary Parrish Center	58,500	58,500	52,600	52,600
01101563	Contribute Donelson Sr Citizen Ctr	25,000	25,000	0	0
01101564	Renewal House	17,000	17,000	15,300	13,800
01101565	Jefferson ST United Partners	50,000	50,000	50,000	45,000
01101566	Contingency Utility Increase	0	0	1,268,100	744,100
01101568	Contribute Children's Theater	29,700	29,700	29,700	29,700
01101569	Contribute Reconciliation Minstrs	34,000	34,000	30,600	30,600
01101570	Contribute Mediation Services	55,000	55,000	37,500	0
01101572	Nashville SEES	50,000	50,000	0	0
01101573	Contrib. African-American Museum	300,000	300,000	0	0
01101574	Contribute CEO Academy	105,000	105,000	94,500	0
01101575	Contribute Hadley Park Tennis	60,000	60,000	0	0
01101576	Contribute Morningstar Dom Viol	50,000	50,000	50,000	50,000
01101577	Contribute Women's Study Impact	50,000	38,686	0	0
01101579	Contribute Community Impact	50,000	42,123	0	0
01101580	Contribute Hands On Nashville	150,000	138,709	75,000	67,500
01101581	Contribute Citizens for Affordable Housing	50,000	50,000	0	0
01101582	Contribute Neighborhood Resource Center / Art Works	28,333	28,333	25,500	23,000
01101583	Contrib. Continental T-Belles Track	27,500	27,500	0	0
01101584	Contribute North Edgefield Organized Neighbors	56,667	56,666	51,000	45,900
01101585	Contrib. Habitat for Humanity, Inc	0	0	50,000	0
01101586	Contrib. Hadley Park Tennis Club	0	0	60,000	0
01101587	Contrib. to Alignment Nashville	0	0	0	100,000
01101590	Contrib. Independent Med. Exams	0	0	0	35,000

# 01 Administrative—At A Glance

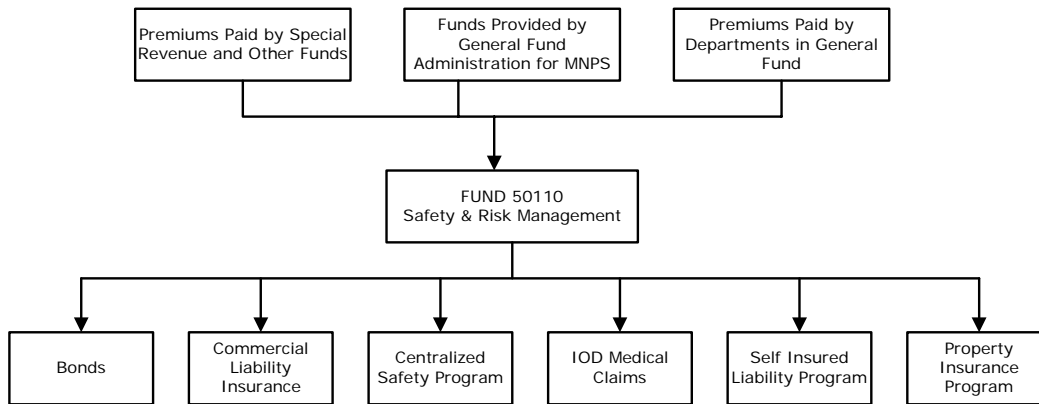
## GSD & USD General Fund Administrative Expenditures

BU number	Description	FY 2006 Budget	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
01101600	Contingency EBS	250,000	250,000	0	0
01101601	Contingency – Intrnl Service Fees	11,025,700	11,025,655	0	0
01101602	Subsidy – Community Education	620,800	601,900	747,600	739,400
01101603	Parks / Police Dept Connection	0	0	0	129,400
01102100	Non-Profit Fees	0	0	26,300	33,300
01102150	MNPS Fees	0	0	7,985,900	8,053,600
	<b>Total GSD General Fund</b>	<b>\$174,885,077</b>	<b>\$167,449,472</b>	<b>\$203,319,300</b>	<b>\$180,257,500</b>
USD General Fund:					
01191102	Police/Fire Retire Match	\$8,873,000	\$8,873,000	\$8,873,000	\$8,873,000
01191103	Civil Service Retire Match	5,424,700	5,424,700	5,424,700	5,424,700
01191106	Teacher Pens Match	4,592,400	4,592,400	4,592,400	4,592,400
01191109	Health Ins Match	3,212,900	2,078,276	3,212,900	2,182,000
01191111	Direct Pension Payments	9,900	8,850	9,900	9,900
01191112	Pensioner IOD	300,000	300,000	0	0
01191113	Employee IOD	652,000	652,000	0	0
01191115	Life Ins Match	63,900	63,868	114,000	93,700
01191140	Benefit Adjustments	1,032,300	0	2,891,500	2,309,600
01191224	Contingency Subrogation	100,000	0	100,000	100,000
01191299	Contingency Fed/State Programs	450,000	0	450,000	450,000
01191301	Insurance and Reserve	243,600	226,758	0	0
01191308	Judgments and Losses	110,000	110,000	0	0
01191309	Contingency Account	50,000	0	50,000	50,000
01191315	Pay Plan Improvements	829,400	0	2,388,900	1,274,400
01191324	Definition of Disability – USD	193,300	0	0	0
01191326	Property Tax Relief	135,400	135,000	135,400	135,400
01191408	Budget Adjustment Savings	-2,264,700	0	-2,264,700	-2,264,700
01191499	USD Gen. Revenue – MDHA	900,000	888,418	1,241,800	1,091,700
01191566	Utility Increase – USD	0	0	386,800	255,900
	<b>Total USD General Fund</b>	<b>\$24,908,100</b>	<b>\$23,353,270</b>	<b>\$27,606,600</b>	<b>\$24,578,000</b>

# 50110 Employee Safety and Risk Management Program-At a Glance

<b>Mission</b>	To protect lives and resources. This fund provides for the payment of self insured losses, commercial insurance and implementation of a new centralized safety program.			
<b>Budget Summary</b>		<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
	<b>Expenditures and Transfers:</b>			
	Special Purpose Fund	\$0	\$17,597,100	\$19,097,400
	<b>Total Expenditures &amp; Transfers</b>	<u>\$0</u>	<u>\$17,597,100</u>	<u>\$19,097,400</u>
	<b>Revenues and Transfers:</b>			
	Program Revenue			
	Other Governments and Agencies	\$0	\$ 0	\$ 0
	Other Program Revenue	0	17,597,100	19,097,400
	<b>Total Program Revenue</b>	\$0	\$17,597,100	\$19,097,400
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	0	0	0
	<b>Total Revenues</b>	<u>\$0</u>	<u>\$17,597,100</u>	<u>\$19,097,400</u>
<b>Positions</b>	Total Budgeted Positions	0	6*	6*
<b>Contacts</b>	Acting Director of Law: Sue Cain Deputy Director of Law: Sue Cain			e-mail: sue.cain@nashville.gov

## Organization Chart (Flow of Funds)



## Budget Highlights FY 2008

• Reduction-All Other Expenses	\$ (15,900)
• Pay Plan & Fringe	12,300
• IOD Adjustment	1,500,000
• Internal Services Fees	3,900
Total	<u>\$1,500,300</u>

## Overview

This fund provides a mechanism for Metro to handle the uncertainties (risks) associated with various operations of the Metropolitan Government of Nashville and Davidson County in a more centralized, coordinated manner. It also provides a mechanism to identify the cost of risks for each department and provide a greater level of accountability.

- Six full time equivalents are budgeted in Law Department but funded through this fund

# 50110 Employee Safety and Risk Management Program - Financial

## Safety & Risk Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	0	0	736,900	740,400
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	0	0	1,200	1,100
Travel, Tuition, and Dues	0	0	13,800	13,300
Communications	0	0	29,800	25,200
Repairs and Maintenance Services	0	0	800	800
Internal Service Fees	0	0	86,500	90,400
<b>TOTAL OTHER SERVICES</b>	<b>0</b>	<b>0</b>	<b>132,100</b>	<b>130,800</b>
Other Expense	0	0	5,910,800	4,959,200
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>0</b>	<b>0</b>	<b>6,779,800</b>	<b>5,830,400</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>0</b>	<b>0</b>	<b>10,817,300</b>	<b>13,267,000</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>17,597,100</b>	<b>19,097,400</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	0	17,597,100	19,097,400
<b>TOTAL PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>17,597,100</b>	<b>19,097,400</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>17,597,100</b>	<b>19,097,400</b>



# 90 General Obligation Debt Service Funds – At a Glance

## Budget Highlights FY 2008

The recommended budget services outstanding debt issues in addition to projects recommended in the FY 07 capital plan based on the current tax rate. The new projects recommended in the FY 07 capital plan have been modeled to remain within available debt capacity. Currently, Metro has approximately \$645,787,197 in unissued general obligation bonds authorized for capital plans in Fiscal Years 2000 through 2007. The current budget reflects the continued funding of these outstanding authorizations at historical spending levels.

## Overview

**Debt Financing:** Periodically, Metro borrows money to undertake selected capital improvements that are included in the Capital Plan by issuing (or selling) bonds and notes, which are written promises to repay the debt at certain times and with certain interest to bondholders/investors. The specific improvements to be financed are listed in the legislation that authorizes the debt. The proceeds from the sale of the debt are used to pay for those improvements.

Debt service is the process of repaying those bonds and notes, and their interest, over time to bondholders/investors. A small portion of the principal is repaid each year between issuance and maturity. This approximately matches the maturity dates of bonds to the lives of the projects they fund, and keeps Metro from having to make a big payment at one time to make a capital improvement.

Metro does not issue long-term notes and bonds to finance operating expenditures or deficits.

**Types of debt:** Debt generally falls into the following categories:

- General obligation (GO) debt is payable from taxes, and is backed by the full faith, credit, and taxing power of the government. There is no legal limit to Metro's use of general obligation debt, although issuance requires passage of a Council ordinance. Only general obligation debt is repaid from the three debt service funds (25104, 20115, and 28315).
- Revenue debt is often used to finance projects that will generate revenue. Part of the revenue generated by a project is used to service the debt on the project. It is accounted for through the enterprise or internal service fund that develops the capital project and receives its revenues.
- Limited obligation revenue debt is a newer hybrid form that normally operates as revenue debt, but is backed by certain non-property-tax revenues (defined in the bond covenants) in the event that there are not sufficient revenues to service the debts.

Interest earned by our bondholders/investors is generally held to be exempt from federal and Tennessee taxation as income.

**Structure:** Metro's outstanding debt takes three forms:

- Bonds - Long-term debt that usually matures over a period of 20-30 years.
- Notes - Shorter-term debt that is issued for three years, renewable for an additional two terms of three years each. The usual total maturity is 3 to 5 years.
- Commercial paper – Short-term GO obligations with flexible maturities ranging from 2 to 270 days, is

issued as cash is needed in blocks of \$100,000 plus \$1,000 increments. Interest rates are usually lower than bond interest rates. The state is assisting Metro in administering the program.

Notes and commercial paper often provide temporary financing and are retired by issuing longer-term bonds.

Many bonds have "call" provisions that allow Metro to redeem the debt before its scheduled maturity. This is most often done when the debt being called is refunded by issuing new debt for the same period of time but at lower interest rates. The lower interest costs save Metro money over the remaining life of the bond issue.

**Legal Limitations:** There is no legal debt margin limitation on GSD debt. Section 7.08 of the Charter limits the USD total net bonded indebtedness payable from USD ad valorem taxes, after deduction of sinking funds for the payment of principal, to 15% of the USD assessed valuation of taxable property. At June 30, 2006, the taxable property was valued at \$10.514 billion, so the 15% limit was \$1.577 billion. With only \$134.7 million of applicable debt (1.16% of valuation), the margin was \$1.455 billion.

**Bond Ratings:** Metro holds excellent investment-grade ratings from all three independent rating agencies (Moody's Aa2, Standard & Poor's AA, and Fitch AA). These ratings are based on both the city's financial health and available reserves for paying off debt. Each agency has its own rating system; ratings of the three agencies cannot necessarily be compared to each other. For explanations of the ratings, visit each agency's web site.

Some bonds' scheduled payment of principal and interest is privately insured by Ambac Assurance Corporation, the Financial Guaranty Insurance Company (FGIC), MBIA Insurance or Financial Security Assurance, Inc. (FSA). Insured maturities usually are rated triple-A because bondholders/investors are offered "an unconditional, irrevocable guarantee that principal and interest payments will be paid to them in full and on time."

**Debt Policies:** The following guidelines are used in managing debt service funds:

- USD general obligation debt is subject to the legal limitation noted above.
- Debt is not issued above the capacity provided by current revenue sources (including property taxes at the current rate) plus anticipated normal growth; debt is not issued in anticipation of a not-yet-approved property tax increase.
- When planning future debt capacity, normal revenue growth is projected conservatively.
- The financing of an improvement will not exceed its useful life. In a multi-purpose bond package, the package maturities will reflect the mix of project lives funded by the package; the average life of the bonds cannot exceed the average life of the projects.
- General obligation issues are sold by bid in public offering; the sale is awarded to the bidder with the lowest true interest cost.
- Bond issues may be considered for refunding when lower interest rates on the new bonds will result in a 3% or better net present value savings over the old bonds. The term of the refunding bonds will not exceed the terms of the bonds being refunded.

# 90 General Obligation Debt Service Funds – At a Glance

**Revenue Sources:** Revenues for all three funds are detailed in the budget ordinance. The GSD and USD Debt Service Funds (funds 20115 & 28315) are funded primarily by a dedicated portion of the property tax levies. The GSD Debt Service Fund also receives \$3.2 million from the GSD General Fund (fund 10101) for stadium debt, and the Schools Debt Service Fund (fund 25104) receives substantial schools-related sales taxes.

**Capital Expenditures and the Budget:** The discussion of Capital Improvements in Section A of this book describes how these funds relate to the operating budget.

**Recent Bond Issues:** The Recent Bond Issues table summarizes recent bond issues. Note that only the general obligation issues are serviced through the GSD, USD, and Schools Debt Service funds; the revenue issues are serviced through non-tax sources. Future debt service requirements are listed on the next page.

**Comparative Debt Statistics:** The Comparable Debt Statistics table uses standard indicators to measure debt burden levels and trends.

Fiscal Year	Net Debt to Assessed Valuation		Net Debt Per Capita	Debt Service to Total Expenditures
	GSD+USD	USD only		
1996	7.84%	0.93%	1,175.31	7.8%
1997	8.36%	0.82%	1,276.11	8.1%
1998	7.40%	0.57%	1,463.21	8.3%
1999	8.26%	0.48%	1,661.54	8.5%
2000	7.55%	0.39%	1,551.82	9.2%
2001	8.89%	0.60%	1,758.64	9.4%
2002	7.50%	1.08%	1,721.58	10.0%
2003	6.94%	0.94%	1,634.61	9.8%
2004	7.49%	1.06%	1,730.99	9.4%
2005	8.46%	1.10%	1,992.91	9.78%
2006	9.76%	1.16%	2,629.23	9.99%

Source: Comprehensive Annual Financial Reports for each year

# 90 General Obligation Debt Service Funds – At a Glance

Recent Bond Issues						
Issue	Date Issued	Amount & interest rate	Ma-turity	Ratings *	Fund *	Comments *
Water & Sewer Revenue Refunding Bonds, Series 1996	5/15/96	\$74,725,000 4.200-6.000%	1998 to 2014	(I) M: Aaa S: AAA	--	Not a general obligation debt, but included in this table for completeness. MBIA insured.
GO Public Improvement Bonds, Series 1996	6/15/96	\$74,880,000 5.500-5.875%	1997 to 2026	M: Aa S: AA	G	Stadium financing.
Sports Authority Revenue Bonds (Stadium Project), Series 1996	7/01/96	\$78,970,000 3.900-5.875%	1997 to 2026	(I) M: Aaa S: AAA	--	Not a general obligation debt, but included in this table for completeness. AMBAC insured.
GO Public Improvement Bonds, Series 1996A	10/1/96	\$96,135,000 4.600-5.375%	1997 to 2016	M: Aa S: AA	G	Public Works \$ 66,164,625 Arena 23,497,811 Schools 5,511,214 Other 961,350
GO Refunding Bonds, Series 1996	12/1/96	\$34,305,000 3.500-6.000%	1997 to 2010	M: Aa S: AA	G U	Advance refund of GO MP Impv. Bonds of 1990 maturing on and after 12/1/2000.
GO Refunding Bonds, Series 1997	8/1/97	\$136,000,000 4.000-5.125%	1998 to 2025	M: Aa S: AA	S G	Advance refund of GO MP Improvement Bonds of 1994 with certain maturities.
GO Multipurpose Improvement Bonds, Series 1997A	10/15/97	\$150,000,000 5.125%	1998 to 2027	<u>1998-2022</u> M: Aa2 S: AA <u>2027 (I)</u> M: Aaa S: AAA	S G	Libraries \$ 20,854,782 Arena 14,485,342 Convention Ctr 6,815,541 800MHz Radio 29,209,459 Other GSD projs 47,815,000 Schools 30,819,876
Water & Sewer Revenue Refunding Bonds, Series 1998A	2/1/98	\$156,315,000 4.000-5.000%	1999 to 2022	(I) M: Aaa S: AAA	--	Non-GO. Advance refund of W&S Revenue Bonds of 1992 maturing in 2005-2022.
Water & Sewer Revenue Refunding Bonds, Series 1998B	2/15/98	\$55,000,000 3.600-5.250%	1999 to 2014	(I) M: Aaa S: AAA	--	Water system extensions & improvements. Non-GO.
Sports Authority Taxable Public Facility Revenue Bonds, Series 1998	6/1/98	\$20,700,000 5.910-6.600%	1999 to 2019	M: Aaa	--	Non-GO. Interest is not federal income tax-exempt.
GO Public Improvement and Refunding Bonds, Series 1999	5/15/99	\$187,500,000 4.000-5.250%	1999 to 2029	<u>1999-2019</u> M: Aa2 S: AA <u>2024&amp;29 (I)</u> M: Aa S: AAA	S G	Libraries, streets, drainage, arts, parks, safety, courtrooms, and animal control. Also advance refund of GO MP Improvement Bonds of 1977 (\$3,300,000) & of 1979 (\$3,915,000).
GO Multi-Purpose Improvement Bonds, Series 2001A GO Multi-Purpose Refunding Bonds, Series 2001B	2/15/01	\$262,155,000 5.000-5.500%  \$73,745,000 5.000-5.500%	2001 to 2020	M: Aa2 S: AA F: AA <u>2014-18 (I)</u> M: Aaa S: AAA	S G U	Various projects in the GSD, the USD, and for schools; and to refund various prior bond issues from Series 1994, 1995, 1996, 1996A, and 1997A.
Special Limited Obligation Correctional Facilities Revenue Refunding Bonds, Series 2002	2/01/02	\$16,265,000 3.750-5.000%	2002 to 2011	M: Aa3 S: A+	--	Non-GO. Advance refund of outstanding balance of 1991 Correctional Facility bonds.
GO Energy Production Facility Refunding Bonds, Series 2002A	4/01/02	\$31,065,000 2.000-5.250%	2002 to 2014	M: Aa2 S: AA F: AA	U	Advance refund of outstanding Energy Production Facility Revenue Bonds Series 1997A, 1997B, and 1994 related to the former Nashville Thermal Transfer Corporation. Interest on the 2002 Series B bonds is not federal income tax-exempt.
GO Energy Production Facility Refunding Bonds, Series 2002B	4/01/02	\$27,000,000 3.000-6.000%	2002 to 2012	M: Aa2 S: AA F: AA	U	Interest on the 2002 Series B bonds is not federal income tax-exempt.
District Energy System Revenue Bonds 2002 Series A	10/24/02	\$66,700,000 3.000-5.250%	2005 to 2033	M: Aaa S: AAA F: AA-	--	Non-GO. Construction of steam & chilled water generating facilities & improvements to an existing energy distribution system. Ambac-insured.



# 90 General Obligation Debt Service Funds – At a Glance

Recent Bond Issues						
Issue	Date Issued	Amount & interest rate	Ma-turity	Ratings *	Fund *	Comments *
GO Multi-Purpose Refunding Bonds, Series 2002	10/31/02	\$108,690,000 3.000-5.000%	2003 to 2024	<u>2003-2021</u> M: Aa2 S: AA F: AA <u>2022-2024</u> M: Aaa S: AAA	S G U	Advance refund portions of outstanding bonds: GO MP Series 1994, GO MP Series 1995, GO MP Series 1996, and GO MP Series 2001A. Bonds maturing on or after 11/15/2022 are FSA-insured.
Water and Sewer Revenue Refunding Bonds, Series 2002	11/19/02	\$30,255,000 3.000-5.125%	2004, 2014 to 2016	M: Aaa S: AAA F: AA	--	Non-GO revenue bonds to refund portions of outstanding Water & Sewer Revenue Bonds, Series 1992, and Water & Sewer Revenue Refunding Bonds, Series 1993. FSA-insured.
GO Tax Anticipation Notes (TAN) commercial paper	Summer 2003	Up to \$200,000,000 Market rates	Up to 270 days after issue	M: P-1 S: A-1+	G U S	Commercial paper to fund the 2002 and future Capital Plans in anticipation of issuing long-term bonds later. This paper will be issued as needed to replace internal financing for projects.
GO Multi-Purpose Bonds, Series 2003	12/2/03	\$122,100,000 2.000-5.000%	2005 to 2023	<u>2005-2021</u> M: Aa2 S: AA F: AA <u>2022-2023</u> M: Aaa S: AAA	G U S	Finance the retirement of a portion of the GO TAN commercial paper. Bonds maturing in 2022-2023 are FGIC-Insured.
GO Multi-Purpose Bonds, Series 2004	12/15/04	\$65,755,000 4.000-5.250%	2007 to 2024	M: Aa2 S: AA F: AA	G U S	Finance the retirement of a portion of the GO TAN commercial paper.
2004-05 Capital Plan funding authorized in July 2004 but unissued	Not issued	Approximately \$142,016,000 authorized	Un-known	Unknown	G U S	Authorized financing for the Capital Plan, to be issued as bonds or bond anticipation notes
General Obligation Public Improvement Refunding Bonds, Series 2004	09/01/04	\$51,340,000 3.000-5.000%	2004 to 2017	M: Aa2 S: AA F: AA	G S	Advance refund portions of outstanding GO MP Improvement Bonds, Series 1996A
General Obligation Multi-Purpose Bonds, Series 2005A	05/05/05	\$150,275,000 4.250-5.000%	2005 to 2025	M: Aa2 S: AA F: AA	G U S	Finance the retirement of a portion of the General Obligation Bond Anticipation Notes (commercial paper). Bonds maturing in 2016-2025 are MBIA-Insured.
General Obligation Multi-Purpose Refunding Bonds, Series 2005B	05/05/05	\$190,460,000 4.000-5.000%	2005 to 2025	M: Aa2 S: AA F: AA	G U S	Advance refund portions of outstanding bonds: GO MP Series 1997A, GO MP Series 1999, Gen. Improvement and Refunding, Series 2001A B, and GO MP Series 2003.
General Obligation Bonds, Series 2005C	11/01/05	\$214,000,000 3.625-5.000%	2005 to 2026	M: Aa2 S: AA F: AA	G U S	Finance the retirement of a portion of the General Obligation Anticipation Notes (Commercial Paper), and general government projects.
General Obligation Refunding Bonds, Series 2006A	05/11/06	\$60,805,000 3.60%	2006 to 2026	M: Aa2 / VMIG1 S: AA/A-1 F: AA+ / F1+	G	Current Refund of outstanding general obligation public improvement bonds, Series 1996 held in interest rate hedging agreement.
General Obligation Bonds, Series 2006B	06/23/06	\$203,315,000 4.00% - 5.00%	2006 to 2026	M: Aa S: AA F: AA+	G U S	Finance the retirement of a portion of the General Obligation Anticipation Notes (Commercial Paper), and general government projects.
<p>* <b>Ratings:</b> M = Moody's, S = Standard &amp; Poor's, F = Fitch, I = Insured (see text). Maturity dates are <u>underlined</u>.  <b>Fund:</b> This code shows the debt service fund(s) used to repay this issue. G = GSD, U = USD, S = Schools.  <b>Comments:</b> Non-GO = Not a general obligation debt, but included in this table for completeness.</p>						

# 90 General Obligation Debt Service Funds – At a Glance

## Bonds and Notes Payable at June 30, 2006

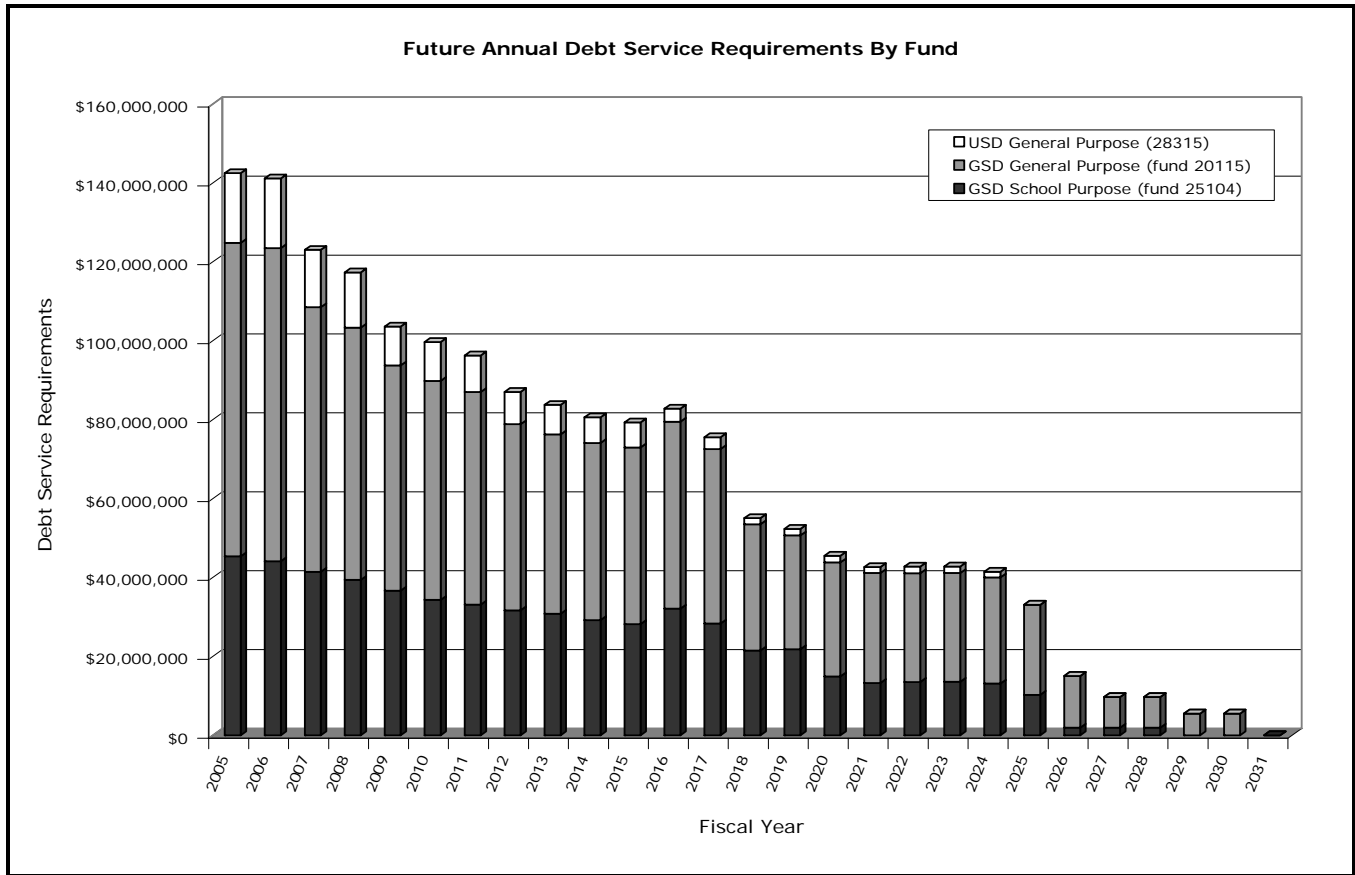
Description	Interest Rate	Date of Issue	Date of Final Maturity	Amount of Issue	Principal Amount Outstanding June 30, 2006	Interest to Maturity as of June 30, 2006
<b>GSD GENERAL OBLIGATION BONDS PAYABLE</b>						
<u>For General Purposes:</u>						
GSD G.O. Refunding Bonds of 1993	5.25	May 15, 1993	May 15, 2008	193,128,625	7,705,147	473,249
G.O. Public Improvement Bonds of 1996	5.50 - 5.875	Jun. 15, 1996	May 15, 2026	74,880,000	-	-
GSD G.O. Public Improvement Bonds, Series 1996A	5.00 - 5.375	Oct. 1, 1996	Nov. 15, 2016	90,568,118	-	-
GSD G.O. Refunding Bonds of 1996	5.00 - 6.00	Dec. 1, 1996	Dec. 1, 2010	28,671,142	14,918,522	2,246,679
GSD G.O. Refunding Bonds, Series 1997	4.55 - 5.125	Sept. 15, 1997	May 15, 2025	64,596,180	61,578,510	41,208,740
GSD G.O. Multi-purpose Improvement Bonds, Series 1997A	5.125	Oct. 15, 1997	Nov. 15, 2027	119,180,124	22,002,175	14,037,206
GSD G.O. Public Improvement and Refunding Bonds of 1999	4.25 - 5.25	May 15, 1999	Nov. 15, 2029	133,288,342	62,377,239	46,318,465
GSD G.O. Multi-purpose Improvement Bonds, Series 2001A	5.00 - 5.50	Feb. 15, 2001	Oct. 15, 2020	62,065,000	49,555,000	7,711,638
GSD G.O. Multi-purpose Refunding Bonds, Series 2001B	5.00 - 5.50	Feb. 15, 2001	Oct. 15, 2016	43,633,148	39,593,287	10,670,905
GSD G.O. Multi-purpose Refunding Bonds, Series 2002	3.00 - 5.00	Nov. 15, 2002	Nov. 15, 2024	41,749,303	37,455,975	20,347,419
GSD G.O. Multi-purpose Bonds, Series 2003	2.00 - 5.00	Oct. 1, 2003	Apr. 1, 2024	59,543,042	46,527,450	23,447,752
GSD G.O. Multi-purpose Bonds, Series 2004	4.00 - 5.25	July 15, 2004	Jun. 1, 2024	33,825,000	33,825,000	18,480,788
GSD G.O. Public Improvement and Refunding Bonds, Series 2004	3.00 - 5.00	Sept. 1, 2004	Nov. 14, 2016	48,367,055	48,202,207	14,162,885
GSD G.O. Multi-purpose Bonds, Series 2005A	4.25 - 5.25	May 1, 2005	Jan. 1, 2025	49,817,419	47,535,135	26,398,465
GSD G.O. Multi-purpose Refunding Bonds, Series 2005B	4.00 - 5.00	May 1, 2005	Jan. 1, 2020	107,433,445	105,455,691	48,026,077
GSD G.O. Multi-purpose Bonds, Series 2005C	3.625 - 5.00	Nov. 1, 2005	Feb. 1, 2026	150,292,132	150,292,132	89,054,742
GSD G.O. Refunding Bonds, Series 2006A	3.60	May 15, 2006	May 15, 2026	60,805,000	60,805,000	41,412,060
GSD G.O. Bonds, Series 2006B	4.00 - 5.00	June 15, 2006	Feb. 1, 2006	146,476,189	146,476,189	85,663,300
Total General Obligation Bonds Payable For General Purposes				1,508,319,264	934,304,659	489,660,370
<u>For School Purposes:</u>						
GSD G.O. Refunding Bonds of 1993	5.25	May 15, 1993	15-May-08	81,490,821	6,190,759	499,719
GSD G.O. Multi-purpose Improvement Bonds, Series 1996A	5.00 - 5.375	Oct. 1, 1996	Nov. 15, 2016	5,566,882	-	-
GSD G.O. Refunding Bonds, Series 1997	4.60 - 5.125	Sept. 15, 1997	15-May-25	46,393,820	44,226,490	29,596,656
GSD G.O. Multi-purpose Improvement Bonds, Series 1997A	5.125	Oct. 15, 1997	Nov. 15, 2027	30,819,876	13,597,826	12,098,501
GSD G.O. Public Improvement and Refunding Bonds of 1999	4.25 - 5.25	May 15, 1999	Nov. 15, 2019	53,474,949	11,622,761	1,642,816
GSD G.O. Multi-purpose Improvement Bonds, Series 2001A	5.00 - 5.50	May. 15, 1999	Oct. 15, 2020	176,640,000	72,360,000	10,669,120
GSD G.O. Multi-purpose Refunding Bonds, Series 2001B	5.00 - 5.50	Feb. 15, 2001	Oct. 15, 2016	30,111,852	27,226,713	7,485,077
GSD G.O. Multi-purpose Refunding Bonds, Series 2002	3.00 - 5.00	Feb. 15, 2001	Nov. 15, 2024	60,984,934	57,003,261	28,637,044
GSD G.O. Multi-purpose Bonds, Series 2003	4.00 - 5.00	Nov. 15, 2002	Apr. 1, 2024	41,515,465	32,440,545	16,348,582
GSD G.O. Multi-purpose Bonds, Series 2004	4.00 - 5.25	Oct. 1, 2003	Jun. 1, 2024	26,170,000	26,170,000	14,232,025
GSD G.O. Public Improvement and Refunding Bonds, Series 2004	3.00 - 5.00	Jul. 15, 2004	Nov. 15, 2016	2,972,945	2,962,812	870,540
GSD G.O. Multi-purpose Bonds, Series 2005A	4.25 - 5.25	Sept. 1, 2004	Jan. 1, 2025	79,503,345	75,861,060	42,129,165
GSD G.O. Multi-purpose Refunding Bonds, Series 2005B	4.00 - 5.00	May 1, 2005	Jan. 1, 2020	76,238,996	75,839,013	32,454,656
GSD G.O. Multi-purpose Bonds, Series 2005C	3.625 - 5.00	Nov. 1, 2005	Feb. 1, 2026	43,740,078	43,740,078	25,917,933
GSD G.O. Bonds, Series 2006B	4.00 - 5.00	June 15, 2006	Feb. 1, 2006	42,415,769	42,415,769	24,805,907
Total General Obligation Bonds Payable for School Purposes				798,039,732	531,657,087	247,387,741
Total General Obligation Bonds Payable-General Services Dist.				2,306,358,996	1,465,961,746	737,048,111
<b>LIMITED OBLIGATION REVENUE BONDS PAYABLE</b>						
Correctional Facility Revenue Bonds	4.00 - 5.00	Feb. 1, 2002	Sept. 1, 2011	16,265,000	10,575,000	1,627,075
Total Bonds Payable - General Services District				2,322,623,996	1,476,536,746	738,675,186
<b>GENERAL OBLIGATION BONDS PAYABLE</b>						
USD G.O. Refunding Bonds of 1993	5.25	15-May-93	May 15, 2008	45,480,554	1,158,688	78,871
USD G.O. Refunding Bonds of 1996	5.00 - 6.00	Dec. 1, 1996	Dec. 1, 2010	5,633,858	2,931,478	441,471
USD G.O. Multi-purpose Improvement Bonds, Series 2001A	5.00 - 5.50	Feb. 15, 2001	Oct. 15, 2016	23,450,000	14,595,000	2,184,181
USD G.O. (Tax Exempt) Thermal Refunding Bonds, 2002	3.75 - 5.25	Apr. 1, 2002	July 1, 2014	31,065,000	22,470,000	4,807,319
USD G.O. (Taxable) Thermal Refunding Bonds, 2002	5.00 - 6.00	Apr. 1, 2002	July 1, 2012	27,000,000	11,785,000	1,309,193
USD G.O. Multi-purpose Refunding Bonds, Series 2002	3.00 - 5.00	Nov. 15, 2002	Nov. 15, 2024	5,955,763	5,955,763	2,124,988

# 90 General Obligation Debt Service Funds – At a Glance

Bonds and Notes Payable at June 30, 2006

Description	Interest Rate	Date of Issue	Date of Final Maturity	Amount of Issue	Principal Amount Outstanding June 30, 2006	Interest to Maturity as of June 30, 2006
<u>USD GENERAL OBLIGATION BONDS PAYABLE (Continued)</u>						
USD G.O. Multi-purpose Bonds, Series 2003	4.00 - 5.00	Oct. 1, 2003	Apr. 1, 2024	21,041,493	16,442,005	8,286,035
USD G.O. Multi-purpose Bonds, Series 2004	4.00 - 5.25	Jul. 15, 2004	Jun. 1, 2024	5,760,000	5,760,000	3,157,675
USD G.O. Multi-purpose Bonds, Series 2005A	4.25 - 5.25	May 1, 2005	Jan. 1, 2025	13,979,236	13,338,805	7,407,657
USD G.O. Multi-purpose Refunding Bonds, Series 2005B	4.00 - 5.00	May 1, 2005	Jan. 1, 2020	6,008,527	5,905,683	2,621,663
USD G.O. Multi-purpose Bonds, Series 2005C	3.625-5.00	Nov. 1, 2005	Feb. 1, 2026	19,967,790	19,967,790	11,831,800
USD G.O. Bonds, Series 2006B	4.00-5.00	June 15, 2006	Feb. 1, 2006	14,423,042	14,423,042	8,434,991
Total General Obligation Bonds Payable (governmental activities)				<u>219,765,263</u>	<u>134,733,254</u>	<u>52,685,844</u>
USD G.O. Multi-purpose Bonds, Series 2005A (DES)				7,695,000	7,695,000	4,275,789
Total General Obligation Bonds Payable - Urban Services District				<u>227,460,263</u>	<u>142,428,254</u>	<u>56,961,633</u>
<u>REVENUE BONDS PAYABLE</u>						
Dept of Water and Sewerage Rev. Refunding Bonds of 1986	7.20 - 7.70	Oct. 1, 1986	Jan. 1, 2016	339,866,665	135,615,000	54,204,150
Dept of Water and Sewerage Revenue Bonds of 1993	5.10 - 6.50	Aug. 1, 1993	Jan. 1, 2013	157,475,000	58,585,000	13,185,770
Dept of Water and Sewerage Rev. Refunding Bonds of 1996	5.25 - 6.00	May 15, 1996	Jan. 1, 2014	74,725,000	380,250,000	10,882,413
Dept of Water and Sewerage Rev. Refunding Bonds of 1998A	4.625 - 5.00	Feb. 1, 1998	Jan. 1, 2022	156,315,000	145,330,000	75,886,650
Dept of Water and Sewerage Revenue Bonds of 1998B	4.45 - 5.25	Feb. 15, 1998	Jan. 1, 2014	55,000,000	31,160,000	8,195,868
Dept of Water and Sewerage Rev. Refunding Bonds of 2002	5.125	Dec. 1, 2002	Jan. 1, 2016	30,255,000	27,825,000	12,342,027
Total Revenue Bonds Payable - Department of Water and Sewerage				<u>813,636,665</u>	<u>436,540,000</u>	<u>174,696,878</u>
District Energy System Revenue Bonds, Series 2002A	3.00 - 5.00	Oct. 1, 2002	Oct. 1, 2033	66,700,000	65,520,000	55,397,490
Total Revenue Bonds Payable - Urban Services District				<u>880,336,665</u>	<u>502,060,000</u>	<u>230,094,368</u>
Total Bonds Payable - Urban Services District				<u>1,107,796,928</u>	<u>644,488,254</u>	<u>287,056,001</u>

# 90 General Obligation Debt Service Funds – At a Glance



Final numbers will be published later this year in the June 30, 2007 *Comprehensive Annual Financial Report (CAFR)*.

# 90 General Obligation Debt Service Funds – At a Glance

## Future Annual Debt Service Requirements for Debt Outstanding at 6/30/2006

### General Obligation Debt (Debt Service Funds)

Fiscal Year	GSD Debt Service			GSD School Debt Service			USD Debt Service		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2007	49,893,332	43,274,102	93,167,434	31,413,967	24,739,886	56,153,853	12,537,701	6,429,436	18,967,137
2008	47,549,309	43,696,370	91,245,679	32,319,847	23,953,606	56,273,453	13,110,844	6,076,515	19,187,359
2009	44,711,745	41,025,587	85,737,332	29,671,446	22,600,886	52,272,332	9,386,809	5,517,017	14,903,826
2010	45,386,911	38,814,389	84,201,300	28,768,222	21,147,254	49,915,476	9,829,867	5,054,166	14,884,033
2011	46,013,827	36,576,888	82,590,715	29,012,571	19,721,315	48,733,886	9,713,602	4,585,805	14,299,407
2012	42,043,825	34,553,250	76,597,075	28,235,767	18,394,550	46,630,317	9,290,241	4,126,516	13,416,757
2013	41,638,203	32,503,315	74,141,518	29,542,828	16,965,479	46,508,307	9,033,994	3,689,701	12,723,695
2014	43,275,645	30,439,483	73,715,128	29,662,909	15,535,526	45,198,435	7,711,483	3,266,971	10,978,454
2015	45,413,763	28,272,173	73,685,936	30,139,265	14,059,977	44,199,242	7,857,013	2,877,701	10,734,714
2016	55,192,620	25,906,478	81,099,098	31,890,216	12,610,098	44,500,314	3,922,228	2,590,126	6,512,354
2017	53,708,166	23,186,951	76,895,117	29,608,355	11,060,077	40,668,432	4,908,382	2,395,885	7,304,267
2018	42,765,606	20,860,440	63,626,046	24,171,508	9,748,102	33,919,610	5,067,932	2,167,172	7,235,104
2019	41,515,045	18,660,710	60,175,755	25,955,128	8,654,162	34,609,290	5,324,867	1,926,177	7,251,044
2020	35,723,270	16,536,667	52,259,937	18,608,764	7,346,340	25,955,104	5,017,977	1,658,994	6,676,971
2021	43,415,399	14,551,769	57,967,168	22,135,287	6,338,662	28,473,949	5,044,314	1,414,260	6,458,574
2022	45,290,674	12,368,146	57,658,820	23,522,337	5,232,460	28,754,797	5,436,988	1,168,932	6,605,920
2023	47,620,118	10,062,460	57,682,578	24,718,677	4,052,156	28,770,833	5,706,205	899,651	6,605,856
2024	49,384,872	7,641,960	57,026,832	25,495,004	2,816,247	28,311,251	5,760,124	617,029	6,377,153
2025	44,904,266	5,141,596	50,045,862	21,706,858	1,549,567	23,256,425	4,098,877	334,701	4,433,578
2026	33,482,334	2,958,538	36,440,872	8,141,647	598,463	8,740,110	2,571,019	140,864	2,711,883
2027	17,839,021	1,336,160	19,175,181	5,038,192	214,284	5,252,476	1,097,787	24,014	1,121,801
2028	7,036,708	734,600	7,771,308	1,898,292	48,644	1,946,936	-	-	-
2029	5,115,000	416,982	5,531,982	-	-	-	-	-	-
2030	5,385,000	141,356	5,526,356	-	-	-	-	-	-
2031	-	-	-	-	-	-	-	-	-
2032	-	-	-	-	-	-	-	-	-
2033	-	-	-	-	-	-	-	-	-
2034	-	-	-	-	-	-	-	-	-
2035	-	-	-	-	-	-	-	-	-
2035	-	-	-	-	-	-	-	-	-
Total	934,304,659	489,660,370	1,423,965,029	531,657,087	247,387,741	779,044,828	142,428,254	56,961,633	199,389,887

# 90 General Obligation Debt Service Funds – At a Glance

## Future Annual Debt Service Requirements for Debt Outstanding at 6/30/2006

Revenue Debt (memorandum only)

Fiscal Year	Water Service (USD)			District Energy System (USD)			Correction Facility Rev Bonds		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2006	25,960,000	26,407,020	52,367,020	1,180,000	3,163,294	4,343,294	1,505,000	526,850	2,031,850
2007	27,280,000	25,034,440	52,314,440	1,215,000	3,127,368	4,342,368	1,570,000	465,350	2,035,350
2008	28,770,000	23,580,971	52,350,971	1,255,000	3,090,319	4,345,319	1,630,000	401,350	2,031,350
2009	31,130,000	21,957,834	53,087,834	1,290,000	3,052,144	4,342,144	1,710,000	326,000	2,036,000
2010	33,310,000	19,769,774	53,079,774	1,330,000	3,012,844	4,342,844	1,795,000	238,375	2,033,375
2011	35,625,000	17,435,746	53,060,746	1,370,000	2,970,631	4,340,631	1,885,000	146,375	2,031,375
2012	38,015,000	15,000,464	53,015,464	1,250,000	2,917,544	4,167,544	1,985,000	49,625	2,034,625
2013	40,490,000	12,388,626	52,878,626	1,550,000	2,851,744	4,401,744	-	-	-
2014	42,185,000	10,269,619	52,454,619	1,545,000	2,777,178	4,322,178	-	-	-
2015	44,305,000	8,073,413	52,378,413	1,625,000	2,694,930	4,319,930	-	-	-
2016	27,005,000	5,702,938	32,707,938	1,710,000	2,607,388	4,317,388	-	-	-
2017	13,035,000	4,302,988	17,337,988	1,800,000	2,517,125	4,317,125	-	-	-
2018	13,710,000	3,651,238	17,361,238	1,890,000	2,422,138	4,312,138	-	-	-
2019	14,375,000	2,965,738	17,340,738	1,990,000	2,321,205	4,311,205	-	-	-
2020	15,020,000	2,246,988	17,266,988	2,090,000	2,215,025	4,305,025	-	-	-
2021	15,810,000	1,533,538	17,343,538	2,200,000	2,102,413	4,302,413	-	-	-
2022	16,475,000	782,563	17,257,563	2,315,000	1,984,119	4,299,119	-	-	-
2023	-	-	-	2,440,000	1,859,850	4,299,850	-	-	-
2024	-	-	-	2,150,000	1,747,750	3,897,750	-	-	-
2025	-	-	-	2,665,000	1,632,750	4,297,750	-	-	-
2026	-	-	-	2,795,000	1,496,250	4,291,250	-	-	-
2027	-	-	-	3,790,000	1,338,731	5,128,731	-	-	-
2028	-	-	-	3,110,000	1,179,169	4,289,169	-	-	-
2029	-	-	-	3,255,000	1,025,875	4,280,875	-	-	-
2030	-	-	-	3,420,000	859,000	4,279,000	-	-	-
2031	-	-	-	3,590,000	683,750	4,273,750	-	-	-
2032	-	-	-	3,770,000	499,750	4,269,750	-	-	-
2033	-	-	-	3,955,000	306,625	4,261,625	-	-	-
2034	-	-	-	4,155,000	103,875	4,258,875	-	-	-
2035	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>436,540,000</b>	<b>174,696,878</b>	<b>611,236,878</b>	<b>65,520,000</b>	<b>55,397,490</b>	<b>120,917,490</b>	<b>10,575,000</b>	<b>1,627,075</b>	<b>12,202,075</b>

# 90 General Obligation Debt Service Funds – At a Glance

## Highlights from the Metropolitan Government of Nashville and Davidson County's Debt Management Policy

The purpose of the Policy is to establish and document the objectives and practices for debt management for the Metropolitan Government and to assist all concerned parties in understanding the Metropolitan Government's approach to debt management.

### Policy Statement

In managing its debt, it is the Metropolitan Government's policy to:

- Achieve the lowest cost of capital
- Ensure high credit quality
- Assure access to the capital credit markets
- Preserve financial flexibility
- Manage interest rate risk exposure

### Goals & Objectives

Debt policies and procedures are tools that ensure that financial resources are adequate to meet the Metropolitan Government's long-term financing objectives. In addition, the Policy helps to ensure that financings undertaken by the Metropolitan Government satisfy certain clear objective standards which allow the Metropolitan Government to protect its financial resources in order to meet its short-term financing and long-term capital needs. The adoption of clear and comprehensive financial policies enhances the internal financial management of the Metropolitan Government.

### Issuance Process

The Metropolitan Government charter, which was approved by referendum on June 28, 1962, as amended, and Title 9, Chapter 21 of the Tennessee Code Annotated authorizes the Metropolitan Government to issue general obligation bonds subject to the adoption of a bond resolution by the Metropolitan Council. Other sections of the Tennessee Code Annotated and the Federal Tax Code may govern the issuance or structure of the Metropolitan Government's bonds.

The Metropolitan Government strongly prefers a competitive issuance process for all debt issuances. The Metropolitan Government will consider a negotiated issuance or private placement process only where it is clear that such process is in the best interests of the Metropolitan Government.

### Credit Quality and Credit Enhancement

The Metropolitan Government's debt management activities will be conducted to receive the highest credit ratings possible, consistent with the Metropolitan Government's financing objectives. The Director of Finance will be responsible for maintaining relationships and communicating with the rating agencies that assign ratings to the Metropolitan Government's debt. The Director of Finance will provide the rating agencies with periodic updates of the general financial condition of the Metropolitan Government. Full disclosure of operations and open lines of communication shall be maintained with the rating agencies. The Metropolitan Government,

together with the Financial Advisor, shall prepare presentations to the rating agencies to assist credit analysts in making an informed decision. The Director of Finance shall be responsible for determining whether or not a rating shall be requested on a particular financing, and which of the major rating agencies will be asked to provide such rating.

The Metropolitan Government will make an annual credit presentation to the Metropolitan Council, explaining the Metropolitan Government's current rating, rating agency views on the Metropolitan Government's performance and current items which may positively or adversely affect the Metropolitan Government's credit rating.

The Metropolitan Government will consider the use of credit enhancements on a case-by-case basis, evaluating the economic benefit versus cost for each case. Only when clearly demonstrable savings can be shown shall an enhancement be considered.

### Debt Affordability

It is the intent of the Metropolitan Government to promote the most efficient and cost-effective use of debt financing in order to facilitate long-term access to capital while ensuring that financial leveraging decisions do not negatively impact the Metropolitan Government's annual operations. To this end, the government will periodically review basic measures of debt affordability, including but not limited to, average life of new debt, percentage of principal paid within 10 years, per capita debt/per capita income, per capita debt/per capita assessed value, and debt service/general fund operating expenses.

### Bond Structure

The Metropolitan Government shall establish all terms and conditions relating to the issuance of bonds, and will invest all bond proceeds pursuant to the terms of the Metropolitan Government's Investment Policy. Unless otherwise authorized by the Metropolitan Government, the following shall serve as bond requirements:

1. **Term.** Capital improvements financed through the issuance of debt will be financed for a period not to exceed the useful life of the improvements with a maximum of twenty (20) years. In certain circumstances where the debt meets legal requirements and is in the best interest of the Metropolitan Government this period may be extended to a maximum of thirty (30) years.
2. **Capitalized Interest.** From time to time certain financings may require the use of capitalized interest from the issuance date until the Metropolitan Government has beneficial use and/or occupancy of the financed project. Interest shall not be funded (capitalized) beyond three (3) years or a shorter period if further restricted by statute. Interest earnings may, at the Metropolitan Government's discretion, be applied to extend the term of capitalized interest

# 90 General Obligation Debt Service Funds – At a Glance

but in no event beyond the term statutorily authorized or three years, whichever is shorter.

3. **Debt Service Structure.** Debt issuance shall be planned to achieve relatively level debt service for an individual bond issue, while still matching debt service to the useful life of the capital asset financed by the debt. The Metropolitan Government shall avoid the use of bullet or balloon maturities except in those instances where these maturities serve to make existing overall debt service level or match a specific income stream.
4. **Call Provisions.** In general, the Metropolitan Government's securities will include a call feature, which is no later than ten (10) years from the date of delivery of the bonds. The Metropolitan Government will avoid the sale of long-term non-callable bonds absent careful evaluation by the Metropolitan Government with respect to the value of the call option.
5. **Original Issuance Discount/Premium.** Bonds with original issuance discount/premium will be permitted.
6. **Deep Discount Bonds.** Deep discount bonds may provide a lower cost of borrowing in certain markets. The Metropolitan Government will carefully consider their value and effect on any future refinancing as a result of the lower-than-market coupon.
7. **Synthetic Debt.** The Metropolitan Government will consider the limited use of swaps, derivatives and other forms of synthetic debt as a hedge against future interest rate risk when appropriate and in accordance with state guidelines. The Metropolitan Government will not use structured products for speculative purposes. The Metropolitan Government will consider the use of structured products when it is able to gain a comparative borrowing advantage and is able to quantify and understand the potential risks or to achieve fixed and/or variable rate exposure targets.

## Types of Debt

When the Metropolitan Government determines that the use of debt is appropriate, the following criteria will be utilized to evaluate the type of debt to be issued.

## Structure

1. **General Obligation Bonds.** The Metropolitan Government may issue general obligation bonds supported by the full faith and credit of the Metropolitan Government. General obligation bonds shall be used to finance capital projects that do not have independent creditworthiness and significant ongoing revenue streams. The Metropolitan Government may also use its general obligation pledge to support other bond issues, if such support improves the economics

of the other bond issue and is used in accordance with these guidelines.

2. **Revenue Bonds.** The Metropolitan Government may issue revenue bonds, where repayment of the bonds will be made through revenues generated from other sources. Revenue bonds will typically be issued for capital projects which can be supported from project or enterprise-related revenues.

## Duration

1. **Long-Term Debt.** The Metropolitan Government may issue long-term debt where it is deemed that capital improvements should not be financed from current revenues or short-term borrowings. Long-term borrowing will not be used to finance current operations or normal maintenance. Long-term debt will be self-supporting and structured such that financial obligations do not exceed the expected useful life of the project.
2. **Short-Term Debt.** Short-term borrowing may be utilized for construction financing, the temporary funding of operational cash flow deficits or anticipated revenues (defined as an assured source with the anticipated amount based on conservative estimates) subject to the following policies:
  - a) *Bond Anticipation Notes (BANs)* in the form of Commercial Paper shall be used only for the purpose of providing financing for the cost of all or any of the public purposes for which Bonds have been authorized and for the payment of principal of outstanding commercial paper.
  - b) *Revenue Anticipation Notes (RANs) and Tax Anticipation Notes (TANs)* shall be issued only to meet cash flow needs consistent with a finding by bond counsel that the sizing of the issue fully conforms to Federal IRS and state requirements and limitations.
  - c) *Lines of Credit* shall be considered as an alternative to other short-term borrowing options. The lines of credit shall be structured to limit concerns as to the Internal Revenue Code.
  - d) *Other Short-Term Debt* may be used when it provides an interest rate advantage or as interim financing until market conditions are more favorable. The Metropolitan Government will determine and utilize the least costly method for short-term borrowing. The Metropolitan Government may issue short-term debt when there is a defined repayment source or amortization of principal.



# 90 General Obligation Debt Service Funds – At a Glance

## Refinancing Outstanding Debt

The Director of Finance for the Metropolitan Government, with assistance from the Metropolitan Government's Financial Advisor, shall have the responsibility to analyze outstanding bond issues for refunding opportunities. The Metropolitan Government will consider the following issues when analyzing possible refunding opportunities:

1. **Debt Service Savings.** The Metropolitan Government establishes a minimum present value savings threshold of 3.5% of the refunded bond principal amount. The present value savings will be net of all costs related to the refinancing. If present value savings is less than 3.5%, the Metropolitan Government may consider the option value captured as a percent of total savings. If the option value exceeds 70% and present value savings is less than 3.5%, the Metropolitan Government may opt to complete a refunding. The decision to take savings on an upfront or deferred basis must be explicitly approved by the Metropolitan Government.
2. **Restructuring.** The Metropolitan Government will refund debt when it is in the best financial interest of the Metropolitan Government to do so. Such refunding will be limited to restructuring to meet unanticipated revenue expectations, achieve cost savings, mitigate irregular debt service payments, release reserve funds or remove unduly restrictive bond covenants.
3. **Term of Refunding Issues.** The Metropolitan Government will refund bonds within the term of the originally issued debt. However, the Metropolitan Government may consider maturity extension, when necessary to achieve a desired outcome, provided that such extension is legally permissible. The Metropolitan Government may also consider shortening the term of the originally issued debt to realize greater savings. The remaining useful life of the financed facility and the concept of inter-generational equity should guide this decision.
4. **Escrow Structuring.** The Metropolitan Government shall utilize the least costly securities available in structuring refunding escrows. A certificate will be provided by a third party agent, who is not a broker-dealer stating that the securities were procured through an arms-length, competitive bid process (in the case of open market securities), that such securities were more cost effective than State and Local Government Obligations (SLGS), and that the price paid for the securities was reasonable within Federal guidelines. Under no circumstances shall an underwriter, agent or financial advisor sell escrow securities to the Metropolitan Government from its own account.
5. **Arbitrage.** The Metropolitan Government shall take all necessary steps to optimize escrows and to avoid negative arbitrage in its refunding.

# 30003 General Fund Four Percent Reserve-At a Glance

<b>Mission</b>	To provide for the purchase of equipment and/or building repairs for departments that receive their operating funds from the general fund budget.			
<b>Budget Summary</b>		<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
	<b>Expenditures and Transfers:</b>			
	General Fund (4%) Reserve Fund	\$21,037,500	\$22,955,000	\$23,722,200
	<b>Total Expenditures and Transfers</b>	<u>\$21,037,500</u>	<u>\$22,955,000</u>	<u>\$23,722,200</u>
	<b>Revenues and Transfers:</b>			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0
	Other Governments and Agencies	0	0	0
	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Program Revenue</b>	\$ 0	\$ 0	\$ 0
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	<u>21,037,500</u>	<u>22,955,000</u>	<u>23,722,200</u>
	<b>Total Revenues</b>	<u>\$21,037,500</u>	<u>\$22,955,000</u>	<u>\$23,722,200</u>
<b>Positions</b>	Total Budgeted Positions	0	0	0
<b>Contacts</b>	OMB Finance Manager: Talia Lomax-O'dneal Financial Administrator: Greg McClarin 222 Third Avenue North, Suite 550 37201		e-mail: talia.lomaxodneal@nashville.gov e-mail: greg.mcclarin@nashville.gov Phone: 862-6120 FAX: 880-2800	

## Overview

This fund (fund 30003) is used to finance small-to-medium size capital expenditures for GSD General Fund departments. Four percent (4%) of all original monies collected by the GSD General Fund during any year is placed in this reserve fund and is kept separate and apart from other funds of the government. This separate fund can be used only for the purchase of equipment for any department of Metro and for repairs to any building owned by any department of the Metropolitan Government. Larger capital expenditures are financed using notes or bonds in the manner discussed in the "Debt Service Funds" section.

**Revenues:** Four percent (4%) of all original monies collected by the GSD General Fund (fund 10101) are transferred to this fund. Administratively, the 4% is based on all GSD General Fund gross receipts except for revenues from other governments and certain other internal sources and transfer accounts.

The transfer of monies from the General Fund to the 4% Reserve Fund is in the budget as an expenditure account in the 01 Administrative section of the GSD General Fund.

**Expenditures:** This separate fund can be used only for GSD General Fund departments' expenditures for the purchase of equipment and for repairs to buildings.

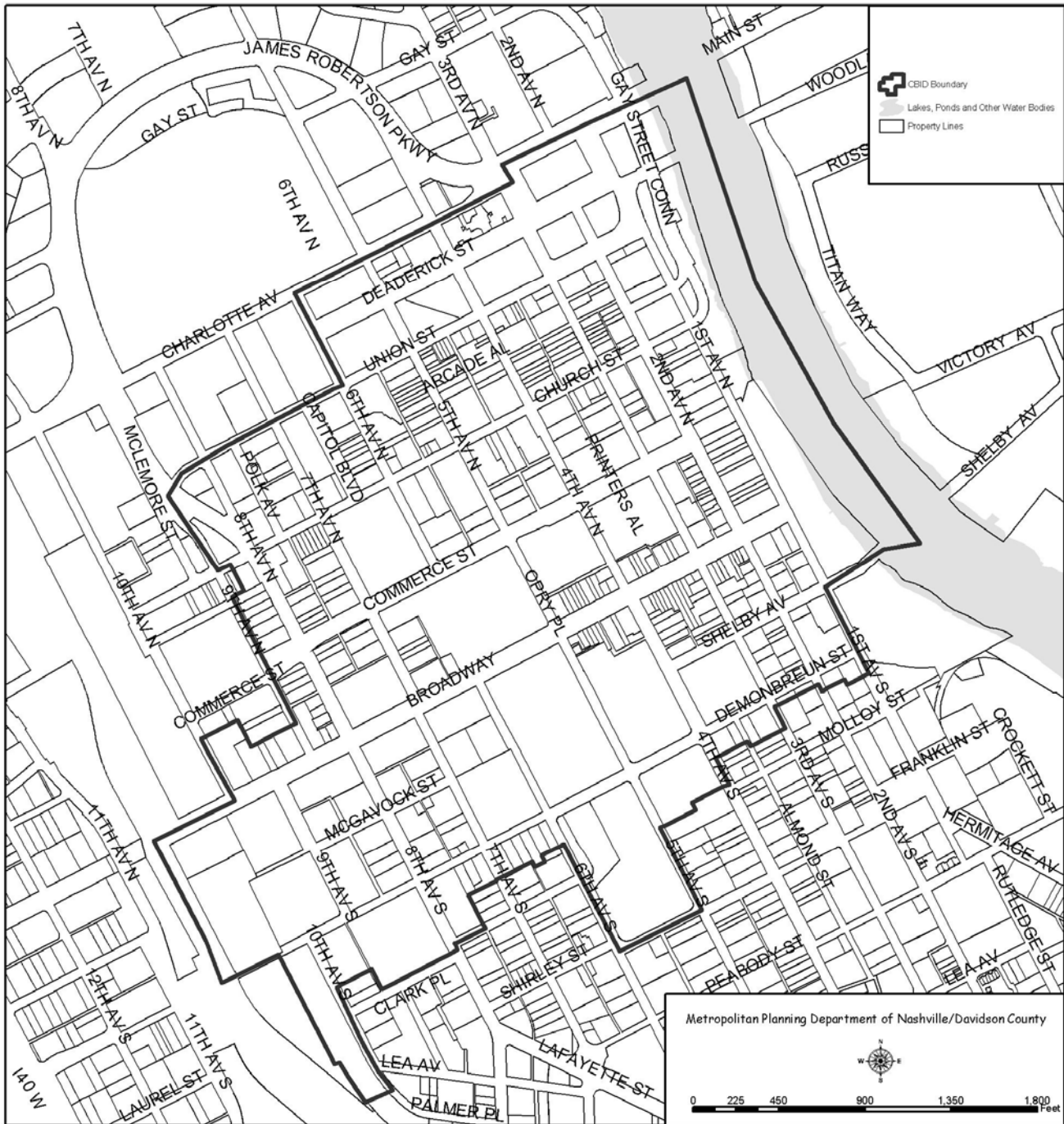
**Minimum Balance:** Administrative policy is to maintain a \$500,000 balance in the fund at all times. The Council approved a policy of maintaining an additional \$500,000 balance in the fund, for a total balance of at least \$1 million.

**USD Charter Provision:** The Charter also allows the Council to establish by ordinance the same type of fund for the Urban Services District. This has not occurred.

**Historical Information:** The Charter originally required a five percent (5%) deduction from revenues. This was amended at an election held August 4, 1983 to four percent (4%).



# 30005 Central Business Improvement Dist-At a Glance



# 38005 Gulch Central Business Improvement Dist-At a Glance

<b>Mission</b>	To undertake and provide an enhanced level of programs and services not provided by the Metropolitan Government that will help make the Gulch a clean, safe and vibrant urban neighborhood in which to work, live, shop and be entertained.					
<b>Budget Summary</b>		<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>		
	<b>Expenditures and Transfers:</b>					
	Special Purpose Fund	\$0	\$0	\$75,000		
	<b>Total Expenditures and Transfers</b>	<u>\$0</u>	<u>\$0</u>	<u>\$75,000</u>		
	<b>Revenues and Transfers:</b>					
	Program Revenue					
	Charges, Commissions, and Fees	\$0	\$0	\$ 0		
	Other Governments and Agencies	0	0	0		
	Other Program Revenue	0	0	0		
	<b>Total Program Revenue</b>	<u>\$0</u>	<u>\$0</u>	<u>\$ 0</u>		
	Non-program Revenue	0	0	75,000		
	Transfers From Other Funds and Units	0	0	0		
	<b>Total Revenues</b>	<u>\$</u>	<u>\$0</u>	<u>\$75,000</u>		
<b>Positions</b>	Total Budgeted Positions	0	0	0		
<b>Contacts</b>	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;">                 Loretta Owens, Chair                  Melody Telfor, Vice-Chair                  Joseph N. Barker, Secretary                   Loretta Owens                  Melody Telfor                  Joseph N. Barker             </td> <td style="width: 50%; vertical-align: top;">                 email: lowens@thehousingfund.org                  email: mctelfer@bellsouth.net                  email: jbarker@marketequities.com                   Phone: 743-3093                  Phone: 646-2468                  Phone: 846-4912             </td> </tr> </table>				Loretta Owens, Chair Melody Telfor, Vice-Chair Joseph N. Barker, Secretary  Loretta Owens Melody Telfor Joseph N. Barker	email: lowens@thehousingfund.org email: mctelfer@bellsouth.net email: jbarker@marketequities.com  Phone: 743-3093 Phone: 646-2468 Phone: 846-4912
Loretta Owens, Chair Melody Telfor, Vice-Chair Joseph N. Barker, Secretary  Loretta Owens Melody Telfor Joseph N. Barker	email: lowens@thehousingfund.org email: mctelfer@bellsouth.net email: jbarker@marketequities.com  Phone: 743-3093 Phone: 646-2468 Phone: 846-4912					

This component unit's budget is presented here for information only, and is not subject to line-item modification by the Council.

## Overview

The Gulch Central Business Improvement District (GCBID) was established by Metro Ordinance under the authority of the state law to enhance the local business climate and help manage the area and ensure that it is clean, safe and vibrant and will bring more people to the Gulch area of downtown Nashville to work, live, shop and play.

The GCBID is a district management corporation chartered pursuant to the provisions of the Nonprofit Corporation Act of Tennessee for the purpose of administering within and for the GCBID district, the making of improvements within and for the district, and the provision of services and projects within and for the district.

The GCBID has the power to acquire, construct or to maintain parking facilities, public improvements, and child care facilities; and to provide services for the improvement and operation of the district, including promotion, advertising, health and sanitation, public

safety, elimination of problems related to traffic and parking, security services, recreation, cultural enhancements, aesthetic improvements, furnishing music in public places, design assistance, and activities in support of business or residential recruitment, retention, and management development.

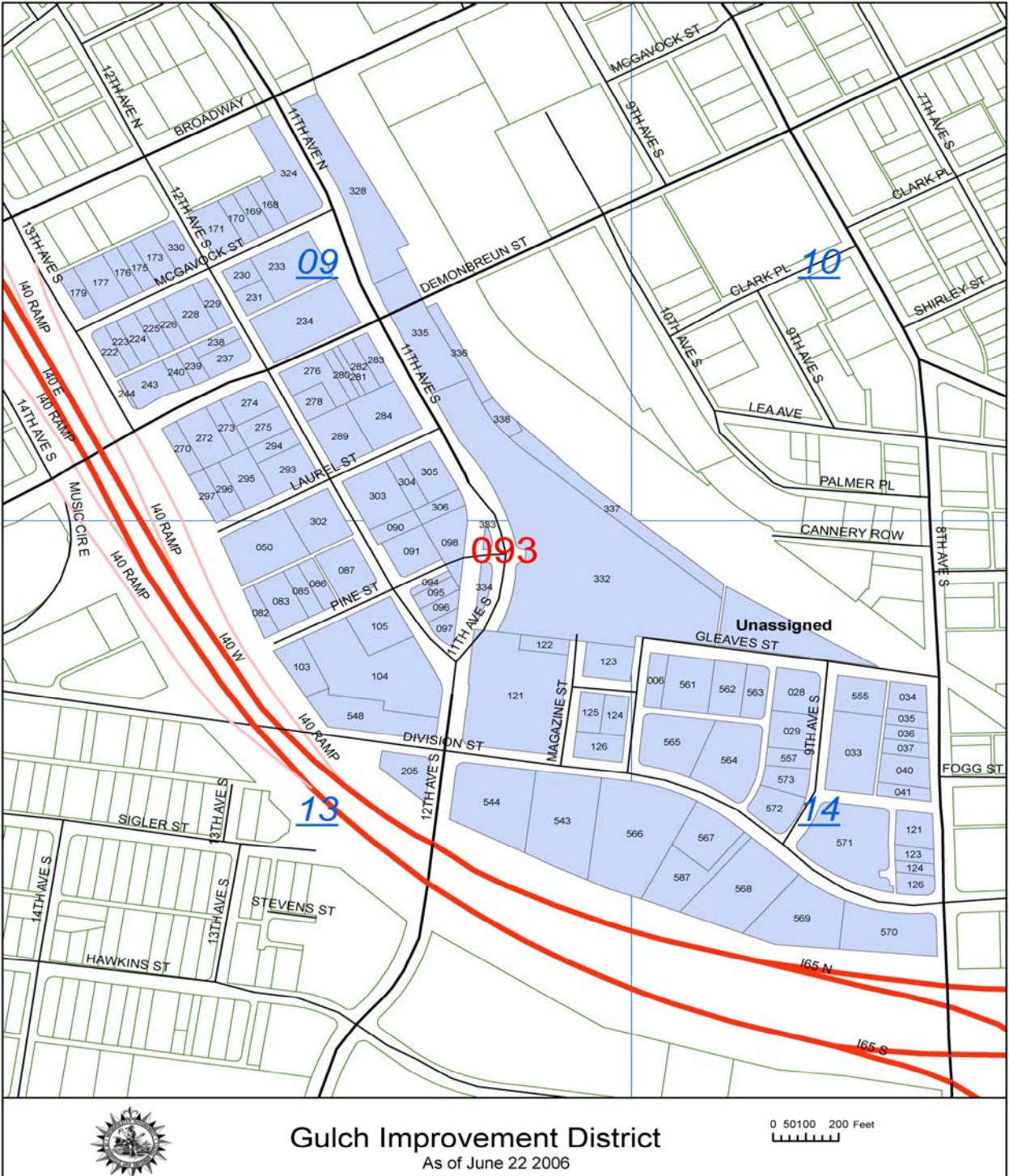
These services are provided to and in support of the Metropolitan Government, paid from revenues from the special assessment. These levels of service are in addition to, and not instead of, Urban Services District (USD) services.

The GCBID Board of Directors is elected by and from district property and business owners who pay the special assessment. The Board administers the GCBID's operations and services directly or by contract through the Nashville Downtown Partnership.

# 38005 Gulch Central Business Improvement Dist-At a Glance

The boundaries of the GCBID are set by law. The district includes all properties shown within the shaded area in the map. Those properties are assessed a levy based on real property values, initially set at \$0.15 per \$100 of assessed value. Those funds are used to provide additional services within the GCBID.

Ordinance No. BL2006-1123 established the GCBID beginning in 2006 and ending January 1, 2017. GCBID's annual budget is approved as part of the Metro Nashville Government's annual operating budget.



# 30008 Hotel Occupancy Tax Fund-At a Glance

<b>Mission</b>	Fund 30008 accounts for the receipt and distribution of the 5% Hotel Occupancy Privilege Tax used for tourist promotion, tourist-related activities, and the Convention Center debt service and operating subsidy.			
<b>Budget Summary</b>		<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
	<b>Expenditures and Transfers:</b>			
	Hotel Occupancy Tax Fund	\$24,733,300	\$25,037,700	\$26,403,400
	<b>Total Expenditures and Transfers</b>	<u>\$24,733,300</u>	<u>\$25,037,700</u>	<u>\$26,403,400</u>
	<b>Revenues and Transfers:</b>			
	Program Revenue			
	Charges, Commissions, and Fees	\$ 0	\$ 0	\$ 0
	Other Governments and Agencies	0	0	0
	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Program Revenue</b>	\$ 0	\$ 0	\$ 0
	Non-program Revenue	21,353,500	23,692,500	25,628,900
	Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Revenues</b>	<u>\$21,353,500</u>	<u>\$23,692,500</u>	<u>\$25,628,900</u>
	(See the note at the bottom of this page.)			
<b>Positions</b>	Total Budgeted Positions	0	0	0
<b>Contacts</b>	Director of Finance: David Manning	email: david.manning@nashville.gov		
	Financial Administrator: Greg McClarin	email: greg.mcclarin@nashville.gov		

## Flow of Funds:

Tax Allocation *	Tax / Purpose	FY07 Revenue and Recommended Uses	FY08 Revenue and Recommended Uses
5 Cents	Estimated Hotel / Motel Tax Receipts	\$ 24,178,200	\$ 25,628,900
	<b>The Full Tax is estimated above and the Recommendations for its uses are outlined below.</b>		
2 Cents	Tourist Promotion – CVB Contract	\$ 9,671,300	\$ 10,251,500
1 Cent	Tourist Related (Grants / Subsidies)	\$ 4,835,600	\$ 5,125,800
1 Cent	Convention Center Debt Service	\$ 2,155,300	\$ 129,700
	Convention Center Operating Subsidy	\$ 1,406,000	\$ 1,034,000
	Nashville Arena Operating Subsidy **	\$ 0	\$ 2,700,000
1 Cent	General Fund	\$ 4,835,600	\$ 5,125,800

\* The tax is allocated pursuant to state law. Specific appropriation within the state law are made pursuant to Metro's budget process. The full allocation for Convention Center is \$4,835,634 and \$5,125,772 for FY07 and FY08 respectively. The unallocated portion of these funds will remain in the Hotel/Motel Tax Fund.

## Budget Highlights:

Grant / Subsidy	FY 2008	Grant / Subsidy	FY 2008
Nashville Arena Operating Subsidy **	\$ 2,117,900	Metro Arts Commission	\$ 372,000
MTA Operating Subsidy	\$ 1,500,000	Sports Council Grant	\$ 200,000
Municipal Auditorium Operating Subsidy	\$ 500,000	Adventure Science Center – Student Admissions	\$ 265,300
RTA Operating Subsidy	\$ 400,000	Fourth of July Celebration	\$ 170,000
Sister Cities Grant	\$ 40,000	Country Music Association Grant	\$ 1,000,000
Farmer's Market Subsidy	\$ 322,700	AGA Conference	\$ 30,000

\*\* The Nashville Arena receives a subsidy of \$2,117,900 in addition to its \$2.7 million share of the 1 cent appropriation.

# 30008 Hotel Occupancy Tax Fund-Financial

## GSD General Fund

	FY 2006 Budget	FY 2006 Actuals	FY 2007 Budget	FY 2008 Budget
<b>OPERATING EXPENSES:</b>				
Personal Services	0	0	0	0
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	0	0	0	0
Travel, Tuition, and Dues	0	0	0	0
Communications	8,541,400	8,541,000	8,541,400	8,541,400
Repairs and Maintenance Services	0	0	0	0
Internal Service Fees	0	0	0	0
<b>TOTAL OTHER SERVICES</b>	<b>8,541,400</b>	<b>8,541,000</b>	<b>8,541,400</b>	<b>8,541,400</b>
Other Expense	505,300	2,411,126	763,300	3,358,000
Pension, Annuity, Debt, & Other Costs	0	0	0	0
Special Projects	0	0	0	0
Equipment, Buildings & Land	0	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>9,046,700</b>	<b>10,952,126</b>	<b>9,304,700</b>	<b>11,899,400</b>
<b>TRANSFERS TO OTHER FUNDS &amp; UNITS</b>	<b>15,686,600</b>	<b>12,637,486</b>	<b>15,733,000</b>	<b>14,504,000</b>
<b>TOTAL EXPENSE AND TRANSFERS</b>	<b>24,733,300</b>	<b>23,589,612</b>	<b>25,037,700</b>	<b>26,403,400</b>
<b>PROGRAM REVENUE:</b>				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other - Pass Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
<b>Subtotal Other Governments &amp; Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Program Revenue	0	30,722	0	0
<b>TOTAL PROGRAM REVENUE</b>	<b>0</b>	<b>30,722</b>	<b>0</b>	<b>0</b>
<b>NON-PROGRAM REVENUE:</b>				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	21,353,500	22,809,594	23,692,500	25,628,900
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
<b>TOTAL NON-PROGRAM REVENUE</b>	<b>21,353,500</b>	<b>22,809,594</b>	<b>23,692,500</b>	<b>25,628,900</b>
<b>Transfers From Other Funds and Units</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>21,353,500</b>	<b>22,840,316</b>	<b>23,692,500</b>	<b>25,628,900</b>





## Appendix 1: Financial Schedules

Appendix 1 presents financial information in different ways to facilitate comparison between departments and over time. It includes three schedules. Any schedule's footnote references are described below.

### **SCHEDULE 1 - SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**

This schedule summarizes the revenues and expenditures of each of the six budgetary (primary tax-supported) funds, from actual FY 2004 data through the FY 2008 budget. It also shows how revenues and expenditures contribute to fund balances in each fund. Notes include:

FY 2007 ending fund balances are based on the budget. They assume that, when the ledgers are closed for FY 2007, actual revenues and expenditures will match the budget. Actual data for FY 2007 is not available as this book goes to press, and the government does not formally project estimated revenues and expenditures at the level of detail shown in these tables until the Comprehensive Annual Financial Report (CAFR) is published. Actual data for FY 2007 will be published in the CAFR for the Fiscal Year Ended June 30, 2007, when that document is released this winter.

### **SCHEDULE 2 - FY 2008 DEPARTMENTAL BUDGET BY FUND TYPE**

This schedule presents each department's combined FY 2008 expenditure budgets by fund type. This table allows you to view all expenditures for a department regardless of the fund type in which those expenditures are budgeted.

Note, however, that even though this table combines the budgets of various funds that a department uses, the budget of one fund usually cannot be commingled with or substituted for the budget of another fund, even within the same department.

### **SCHEDULE 3 - HISTORICAL EXPENDITURES**

This schedule shows trends in expenditures and full-time equivalent positions (FTEs) for each department and fund, from FY 2005 through FY 2008.

\* Gross total dollar amounts include duplications due to interfund transfers.

# Appendix 1: Financial Schedules

## SCHEDULE 1 - SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

GENERAL FUND - GSD	FY 2004 ACTUAL	FY 2005 ACTUAL	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 REC. BUDGET
<b>BEGINNING FUND BALANCE</b>	63,900,209	31,179,660	26,655,968	28,950,000	28,950,000
<b>REVENUES / SOURCES</b>					
Property Tax - Current Year	241,318,409	244,602,149	291,919,683	307,501,000	312,151,000
Delinquent Property Taxes	9,477,870	8,033,496	9,068,504	21,283,200	21,654,500
Payments in Lieu of Prop. Taxes	14,150,101	14,394,760	16,001,804	16,102,000	16,424,000
Local Option Sales Tax (2 1/4%)	78,191,007	81,591,080	88,675,256	92,397,100	96,093,000
Licenses & Permits	66,156,490	71,778,491	85,546,790	86,371,200	89,389,200
Fines, Forfeits, & Penalties	9,543,823	12,029,361	13,841,149	13,766,800	13,916,600
Revenues From Use of Money or Property	91,593	953,890	1,185,472	-	-
Federal Direct	2,870,002	1,076,690	2,674,802	8,931,700	9,009,700
Federal Through State	11,930,942	3,326,304	1,899,113	1,524,300	1,519,800
Federal Through Other	5,331,898	4,002,324	1,952,061	6,023,300	8,503,400
State Direct	49,740,637	50,460,419	54,014,890	55,276,600	57,070,900
Other Government Agencies	5,298,200	6,266,916	3,995,901	618,700	670,600
Commissions & Fees	19,637,940	21,072,982	21,261,179	21,427,900	21,804,200
Charges for Current Services	21,537,521	24,092,957	22,908,249	29,229,900	29,995,800
Compensation From Property	1,020,384	550,470	634,143	241,700	244,700
Contributions and Gifts	539,404	667,940	543,390	532,300	597,300
Miscellaneous Revenue	1,034,395	996,206	1,062,255	814,500	784,000
Operating Transfers In	17,029,808	8,294,897	8,424,169	8,415,200	9,494,300
Non-Operating Transfers In	6,346,539	8,275,737	8,201,052	9,908,100	11,301,600
Reserves Appropriated	-	-	-	-	-
Fund Balance Appropriated	32,720,549	4,523,692	47,633,573	-	5,395,200
<b>GROSS REVENUES</b>	593,967,512	566,990,761	681,443,435	680,365,500	706,019,800
<b>Intradistrict Transfers</b>	(2,298,181)	(109,939)	(122,245)	(135,000)	(135,000)
<b>Interdistrict Transfers</b>	(1,433,000)	(481,000)	(481,000)	(481,000)	(481,000)
<b>TOTAL REVENUES</b>	590,236,331	566,399,822	680,840,190	679,749,500	705,403,800
<b>EXPENDITURES / USES</b>					
General Government	108,711,633	93,963,077	112,771,479	108,036,900	129,438,300
Fiscal Administration	21,178,900	14,180,153	14,578,460	16,107,000	16,577,900
Administration of Justice	50,886,310	54,849,535	59,335,569	63,616,600	64,503,900
Law Enforc. & Care of Prisoners	158,404,438	169,829,491	182,420,447	200,676,100	205,200,100
Fire Prevention & Control	31,914,334	39,772,195	40,598,784	46,317,600	48,666,400
Regulation, Inspection, Economic Developmen	32,914,261	16,474,883	21,052,929	23,224,800	19,805,200
Conservation of Natural Resources	398,925	352,566	421,822	503,000	513,100
Social Services	14,381,211	9,589,643	8,135,256	9,454,900	9,193,100
Health and Hospitals	42,152,942	57,187,316	129,698,938	86,001,300	87,649,700
Library System	19,426,346	18,527,933	20,379,979	21,248,400	20,577,200
Recreational, Cultural, Community Support	74,981,674	35,050,810	41,970,527	45,691,200	48,339,600
Infrastructure and Transportation	38,616,538	53,957,597	50,079,245	57,063,000	55,555,300
Debt Service	-	-	-	-	-
Education	-	-	-	-	-
Reserves	-	-	-	2,260,000	-
<b>GROSS EXPENDITURES</b>	593,967,512	563,735,199	681,443,435	680,200,800	706,019,800
<b>Intradistrict Transfers</b>	(2,298,181)	(109,939)	(122,245)	(135,000)	(135,000)
<b>Interdistrict Transfers</b>	(1,433,000)	(481,000)	(481,000)	(481,000)	(481,000)
<b>TOTAL EXPENDITURES</b>	590,236,331	563,144,260	680,840,190	679,584,800	705,403,800
<b>ENDING FUND BALANCE</b>	31,179,660	26,655,968	(20,977,605)	28,950,000	23,554,800

(See explanations of all footnotes on the first page of this appendix.)

# Appendix 1: Financial Schedules

## SCHEDULE 1 - SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

DEBT SERVICE - GSD	FY 2004 ACTUAL	FY 2005 ACTUAL	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 REC. BUDGET
<b>BEGINNING FUND BALANCE</b>	70,087,355	59,430,520	47,766,673	33,775,000	33,775,000
<b>REVENUES / SOURCES</b>					
Property Tax - Current Year	55,196,043	55,998,637	81,071,803	72,096,200	75,038,200
Delinquent Property Taxes	1,492,580	1,151,403	1,522,633	3,081,300	3,143,000
Payments in Lieu of Prop. Taxes	0	0	0	0	0
Local Option Sales Tax (2 1/4%)	2,198,880	1,862,619	2,014,970	2,100,000	2,184,000
Licenses & Permits	0	0	0	0	0
Fines, Forfeits, & Penalties	0	249,637	475,020	398,000	557,500
Revenues From Use of Money or Property	314,655	1,146,945	866,980	0	153,000
Federal Direct	0	0	0	0	0
Federal Through State	0	0	0	0	0
Federal Through Other	0	0	0	0	0
State Direct	1,544,421	202,713	1,541,870	1,500,000	1,560,000
Other Government Agencies	4,200,000	4,540,403	2,827,000	1,400,000	0
Commissions & Fees	0	0	0	0	0
Charges for Current Services	0	0	0	1,400,100	1,255,800
Compensation From Property	0	0	0	0	0
Contributions and Gifts	0	0	0	0	0
Miscellaneous Revenue	74	170,844,717	60,805,103	0	0
Operating Transfers In	9,859,690	10,267,337	15,657,127	13,025,100	13,522,600
Non-Operating Transfers In	0	0	0	0	0
Reserves Appropriated	0	0	0	0	0
Fund Balance Appropriated	10,656,835	11,663,847	(6,739,482)	0	372,800
<b>GROSS REVENUES</b>	85,463,178	257,928,258	160,043,024	95,000,700	97,786,900
<b>Intradistrict Transfers</b>	(3,353,782)	(3,335,845)	(3,364,515)	(12,154,000)	(13,392,900)
<b>Interdistrict Transfers</b>	0	0	0	0	0
<b>TOTAL REVENUES</b>	82,109,396	254,592,413	156,678,509	82,846,700	84,394,000
<b>EXPENDITURES / USES</b>					
General Government	0	0	0	0	0
Fiscal Administration	0	0	0	0	0
Administration of Justice	0	0	0	0	0
Law Enforc. & Care of Prisoners	0	0	0	0	0
Fire Prevention & Control	0	0	0	0	0
Regulation, Inspection, Economic Development	0	0	0	0	0
Conservation of Natural Resources	0	0	0	0	0
Social Services	0	0	0	0	0
Health and Hospitals	0	0	0	0	0
Library System	0	0	0	0	0
Recreational, Cultural, Community Support	0	0	0	0	0
Infrastructure and Transportation	0	0	0	0	0
Debt Service	85,463,178	257,928,258	160,043,024	95,000,700	97,786,900
Education	0	0	0	0	0
<b>GROSS EXPENDITURES</b>	85,463,178	257,928,258	160,043,024	95,000,700	97,786,900
<b>Intradistrict Transfers</b>	(3,353,782)	(3,335,845)	(3,364,515)	(12,154,000)	(13,392,900)
<b>Interdistrict Transfers</b>	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>	82,109,396	254,592,413	156,678,509	82,846,700	84,394,000
<b>ENDING FUND BALANCE</b>	59,430,520	47,766,673	54,506,155	33,775,000	33,402,200

(See explanations of all footnotes on the first page of this appendix.)

# Appendix 1: Financial Schedules

## SCHEDULE 1 - SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

GENERAL PURPOSE SCHOOL FUND	FY 2004 ACTUAL	FY 2005 ACTUAL	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 REC. BUDGET
<b>BEGINNING FUND BALANCE</b>	64,663,513	37,442,510	18,442,727	44,737,600	44,737,600
<b>REVENUES / SOURCES</b>					
Property Tax - Current Year	162,985,002	165,355,193	199,382,593	202,864,700	206,922,000
Delinquent Property Taxes	4,207,052	3,376,575	4,462,768	7,514,900	7,665,200
Payments in Lieu of Prop. Taxes	3,258,969	3,427,285	2,880,802	2,900,000	2,958,000
Local Option Sales Tax (2 1/4%)	143,859,118	150,258,233	163,902,255	167,786,400	174,497,900
Licenses & Permits	3,033,049	3,248,128	3,914,403	2,847,300	2,932,700
Fines, Forfeits, & Penalties	5,898	17,300	14,001	5,300	5,300
Revenues From Use of Money or Property	84,415	358,074	20,728	213,700	218,000
Federal Direct	33,665	108,207	73,760	88,000	88,000
Federal Through State	128,756	168,971	18,165	345,000	70,000
Federal Through Other	0	0	0	0	0
State Direct	155,049,962	164,566,681	166,994,870	176,802,000	178,146,000
Other Government Agencies	1,204	1,798	1,648,809	1,800	1,800
Commissions & Fees	0	0	0	0	0
Charges for Current Services	829,974	709,050	639,177	1,183,500	1,058,500
Compensation From Property	377,102	291,640	368,975	409,500	409,500
Contributions and Gifts	347,191	663,328	726,143	665,000	665,000
Miscellaneous Revenue	227,264	164,864	73,347	5,200	155,200
Operating Transfers In	1,214,959	1,862,703	2,719,716	1,299,000	2,205,700
Non-Operating Transfers In	0	0	0	0	0
Reserves Appropriated	0	0	0	0	0
Fund Balance Appropriated	27,221,003	18,999,783	(19,989,055)	0	0
<b>GROSS REVENUES</b>	502,864,583	513,577,813	527,851,457	564,931,300	577,998,800
<b>Intradistrict Transfers</b>	(2,412)	0	(725)	0	0
<b>Interdistrict Transfers</b>	0	0	0	0	0
<b>TOTAL REVENUES</b>	502,862,171	513,577,813	527,850,732	564,931,300	577,998,800
<b>EXPENDITURES / USES</b>					
General Government	0	0	0	0	0
Fiscal Administration	0	0	0	0	0
Administration of Justice	0	0	0	0	0
Law Enforc. & Care of Prisoners	0	0	0	0	0
Fire Prevention & Control	0	0	0	0	0
Regulation, Inspection, Economic Development	0	0	0	0	0
Conservation of Natural Resources	0	0	0	0	0
Social Services	0	0	0	0	0
Health and Hospitals	0	0	0	0	0
Library System	0	0	0	0	0
Recreational, Cultural, Community Support	0	0	0	0	0
Infrastructure and Transportation	0	0	0	0	0
Debt Service	0	0	0	0	0
Education	502,864,583	513,577,813	527,851,457	564,931,300	577,998,800
<b>GROSS EXPENDITURES</b>	502,864,583	513,577,813	527,851,457	564,931,300	577,998,800
<b>Intradistrict Transfers</b>	(2,412)	0	(725)	0	0
<b>Interdistrict Transfers</b>	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>	502,862,171	513,577,813	527,850,732	564,931,300	577,998,800
<b>ENDING FUND BALANCE</b>	37,442,510	18,442,727	38,431,782	44,737,600	44,737,600

(See explanations of all footnotes on the first page of this appendix.)

# Appendix 1: Financial Schedules

## SCHEDULE 1 - SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

SCHOOL DEBT SERVICE	FY 2004 ACTUAL	FY 2005 ACTUAL	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 REC. BUDGET
<b>BEGINNING FUND BALANCE</b>	81,300,373	78,148,782	75,330,811	56,974,200	46,938,300
<b>REVENUES / SOURCES</b>					
Property Tax - Current Year	25,658,219	26,030,786	25,380,205	25,930,100	26,448,700
Delinquent Property Taxes	698,268	536,306	705,557	4,627,700	4,720,300
Payments in Lieu of Prop. Taxes	0	0	0	0	0
Local Option Sales Tax (2 1/4%)	14,561,900	15,002,900	15,598,700	17,007,900	17,688,200
Licenses & Permits	0	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0	0
Revenues From Use of Money or Property	379,557	1,371,162	2,330,741	1,728,600	2,092,700
Federal Direct	0	0	0	0	0
Federal Through State	0	0	0	0	0
Federal Through Other	0	0	0	0	0
State Direct	0	0	0	0	0
Other Government Agencies	0	0	0	0	0
Commissions & Fees	0	0	0	0	0
Charges for Current Services	0	0	0	0	0
Compensation From Property	0	0	0	0	0
Contributions and Gifts	0	0	0	0	0
Miscellaneous Revenue	0	86,292,945	0	0	0
Operating Transfers In	205,052	1,276,498	1,360,747	107,500	1,541,600
Non-Operating Transfers In	0	0	0	0	0
Reserves Appropriated	0	0	0	0	0
Fund Balance Appropriated	3,151,591	2,817,971	9,238,014	10,035,900	8,566,400
<b>GROSS REVENUES</b>	44,654,587	133,328,568	54,613,964	59,437,700	61,057,900
<b>Intradistrict Transfers</b>	0	0	0	(107,500)	(1,541,600)
<b>Interdistrict Transfers</b>	0	0	0	0	0
<b>TOTAL REVENUES</b>	44,654,587	133,328,568	54,613,964	59,330,200	59,516,300
<b>EXPENDITURES / USES</b>					
General Government	0	0	0	0	0
Fiscal Administration	0	0	0	0	0
Administration of Justice	0	0	0	0	0
Law Enforc. & Care of Prisoners	0	0	0	0	0
Fire Prevention & Control	0	0	0	0	0
Regulation, Inspection, Economic Development	0	0	0	0	0
Conservation of Natural Resources	0	0	0	0	0
Social Services	0	0	0	0	0
Health and Hospitals	0	0	0	0	0
Library System	0	0	0	0	0
Recreational, Cultural, Community Support	0	0	0	0	0
Infrastructure and Transportation	0	0	0	0	0
Debt Service	44,320,054	132,049,720	54,613,964	59,437,700	61,057,900
Education	0	0	0	0	0
<b>GROSS EXPENDITURES</b>	44,320,054	132,049,720	54,613,964	59,437,700	61,057,900
<b>Intradistrict Transfers</b>	0	0	0	(107,500)	(1,541,600)
<b>Interdistrict Transfers</b>	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>	44,320,054	132,049,720	54,613,964	59,330,200	59,516,300
<b>ENDING FUND BALANCE</b>	78,148,782	75,330,811	66,092,797	46,938,300	38,371,900

(See explanations of all footnotes on the first page of this appendix.)

# Appendix 1: Financial Schedules

## SCHEDULE 1 - SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

GENERAL FUND - USD	FY 2004 ACTUAL	FY 2005 ACTUAL	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 REC. BUDGET
<b>BEGINNING FUND BALANCE</b>	15,205,042	5,006,117	8,773,298	10,498,900	10,498,900
<b>REVENUES / SOURCES</b>					
Property Tax - Current Year	61,887,152	64,607,806	64,745,182	65,355,500	67,762,600
Delinquent Property Taxes	3,054,576	2,641,624	1,978,924	5,252,700	5,357,700
Payments in Lieu of Prop. Taxes	8,894,803	9,255,306	10,590,885	10,640,000	10,852,800
Local Option Sales Tax (2 1/4%)	1,062,415	1,083,593	1,120,255	0	0
Licenses & Permits	10,549,449	11,909,222	14,430,179	12,545,600	12,922,000
Fines, Forfeits, & Penalties	0	0	0	0	0
Revenues From Use of Money or Property	-10,810	61,062	132,410	0	0
Federal Direct	0	0	0	450,000	450,000
Federal Through State	0	0	0	0	0
Federal Through Other	0	0	0	0	0
State Direct	5,614,542	8,697,501	11,270,107	8,622,000	8,799,200
Other Government Agencies	0	0	0	0	0
Commissions & Fees	0	0	0	0	0
Charges for Current Services	748,654	697,174	885,754	688,500	765,000
Compensation From Property	605,521	0	0	0	0
Contributions and Gifts	0	0	0	0	0
Miscellaneous Revenue	0	0	0	0	0
Operating Transfers In	185,656	0	0	0	0
Non-Operating Transfers In	0	0	0	0	0
Reserves Appropriated	0	0	0	0	0
Fund Balance Appropriated	10,198,925	(3,767,181)	(3,473,360)	0	0
<b>GROSS REVENUES</b>	102,790,883	95,186,107	101,680,336	103,554,300	106,909,300
<b>Intradistrict Transfers</b>	0	0	0	0	0
<b>Interdistrict Transfers</b>	0	0	0	0	0
<b>TOTAL REVENUES</b>	102,790,883	95,186,107	101,680,336	103,554,300	106,909,300
<b>EXPENDITURES / USES</b>					
General Government	22,596,979	21,103,841	22,329,852	22,133,500	23,350,900
Fiscal Administration	0	0	0	0	0
Administration of Justice	0	0	0	0	0
Law Enforc. & Care of Prisoners	481,000	481,000	481,000	481,000	481,000
Fire Prevention & Control	61,352,247	55,273,551	60,428,253	62,957,200	63,298,100
Regulation, Inspection, Economic Development	867,657	798,666	888,418	1,241,800	1,091,700
Conservation of Natural Resources	0	0	0	0	0
Social Services	0	0	0	0	0
Health and Hospitals	0	0	0	0	0
Library System	0	0	0	0	0
Recreational, Cultural, Community Support	0	35,000	135,000	135,400	135,400
Infrastructure and Transportation	17,493,001	16,149,119	17,417,813	16,604,200	18,552,200
Debt Service	0	0	0	0	0
Education	0	0	0	0	0
<b>GROSS EXPENDITURES</b>	102,790,884	93,841,177	101,680,336	103,553,100	106,909,300
<b>Intradistrict Transfers</b>	0	0	0	0	0
<b>Interdistrict Transfers</b>	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>	102,790,884	93,841,177	101,680,336	103,553,100	106,909,300
<b>ENDING FUND BALANCE</b>	5,006,117	8,773,298	12,246,658	10,498,900	10,498,900

(See explanations of all footnotes on the first page of this appendix.)

# Appendix 1: Financial Schedules

## SCHEDULE 1 - SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

DEBT SERVICE - USD	FY 2004 ACTUAL	FY 2005 ACTUAL	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 REC. BUDGET
<b>BEGINNING FUND BALANCE</b>	13,304,993	14,064,794	14,092,729	8,448,700	(291,400)
<b>REVENUES / SOURCES</b>					
Property Tax - Current Year	8,479,138	8,851,894	9,104,922	9,185,000	9,368,600
Delinquent Property Taxes	254,751	231,619	363,474	631,100	643,800
Payments in Lieu of Prop. Taxes	241,659	0	0	0	0
Local Option Sales Tax (2 1/4%)	0	0	0	0	0
Licenses & Permits	0	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0	0
Revenues From Use of Money or Property	23,329	73,698	553,451	359,000	273,700
Federal Direct	0	0	0	0	0
Federal Through State	0	0	0	0	0
Federal Through Other	0	0	0	0	0
State Direct	0	0	0	0	0
Other Government Agencies	0	0	0	0	0
Commissions & Fees	0	0	0	0	0
Charges for Current Services	0	0	0	0	0
Compensation From Property	0	0	0	0	0
Contributions and Gifts	0	0	0	0	0
Miscellaneous Revenue	0	7,120,135	0	0	0
Operating Transfers In	8,475,409	8,607,829	8,865,639	0	7,765,600
Non-Operating Transfers In	0	0	0	0	0
Reserves Appropriated	0	0	0	0	0
Fund Balance Appropriated	(759,801)	(27,935)	1,096,119	8,740,100	1,179,700
<b>GROSS REVENUES</b>	16,714,485	24,857,240	19,983,605	18,915,200	19,231,400
<b>Intradistrict Transfers</b>	0	0	0	(7,778,600)	(7,765,600)
<b>Interdistrict Transfers</b>	(7,814,000)	(7,794,900)	(7,784,000)	0	0
<b>TOTAL REVENUES</b>	8,900,485	17,062,340	12,199,605	11,136,600	11,465,800
<b>EXPENDITURES / USES</b>					
General Government	0	0	0	0	0
Fiscal Administration	0	0	0	0	0
Administration of Justice	0	0	0	0	0
Law Enforc. & Care of Prisoners	0	0	0	0	0
Fire Prevention & Control	0	0	0	0	0
Regulation, Inspection, Economic Development	0	0	0	0	0
Conservation of Natural Resources	0	0	0	0	0
Social Services	0	0	0	0	0
Health and Hospitals	0	0	0	0	0
Library System	0	0	0	0	0
Recreational, Cultural, Community Support	0	0	0	0	0
Infrastructure and Transportation	0	0	0	0	0
Debt Service	16,714,485	24,857,240	19,983,605	18,915,200	19,231,400
Education	0	0	0	0	0
<b>GROSS EXPENDITURES</b>	16,714,485	24,857,240	19,983,605	18,915,200	19,231,400
<b>Intradistrict Transfers</b>	0	0	0	(7,778,600)	(7,765,600)
<b>Interdistrict Transfers</b>	(7,814,000)	(7,794,900)	(7,784,000)	0	0
<b>TOTAL EXPENDITURES</b>	8,900,485	17,062,340	12,199,605	11,136,600	11,465,800
<b>ENDING FUND BALANCE</b>	14,064,794	14,092,729	12,996,610	(291,400)	(1,471,100)

(See explanations of all footnotes on the first page of this appendix.)



# Appendix 1: Financial Schedules

## SCHEDULE 1 - SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

TOTAL - ALL BUDGETARY FUNDS	FY 2004 ACTUAL	FY 2005 ACTUAL	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 REC. BUDGET
<b>BEGINNING FUND BALANCE</b>	308,461,485	225,272,383	191,062,206	183,384,400	164,608,400
<b>REVENUES / SOURCES</b>					
Property Tax - Current Year	555,523,963	565,446,465	687,796,023	682,932,500	697,691,100
Delinquent Property Taxes	19,185,097	15,971,023	33,590,332	42,390,900	115,079,700
Payments in Lieu of Prop. Taxes	26,545,532	27,077,351	29,622,802	29,642,000	33,377,800
Local Option Sales Tax (2 1/4%)	239,873,320	249,798,425	273,913,025	279,291,400	290,463,100
Licenses & Permits	79,738,988	86,935,841	262,819,055	101,764,100	105,243,900
Fines, Forfeits, & Penalties	9,549,721	12,296,298	18,156,223	14,170,100	14,479,400
Revenues From Use of Money or Property	882,739	3,964,831	3,765,173	2,301,300	2,737,400
Federal Direct	2,903,667	1,184,897	9,402,428	9,469,700	9,547,700
Federal Through State	12,059,698	3,495,275	1,598,060	1,869,300	1,589,800
Federal Through Other	5,331,898	4,002,324	6,023,300	6,023,300	8,503,400
State Direct	211,949,562	223,927,314	232,435,340	242,200,600	245,576,100
Other Government Agencies	9,499,404	10,809,117	5,094,509	2,020,500	672,400
Commissions & Fees	19,637,940	21,072,982	21,427,900	21,427,900	21,804,200
Charges for Current Services	23,116,149	25,499,181	30,557,577	32,502,000	33,075,100
Compensation From Property	2,003,007	842,110	610,675	651,200	654,200
Contributions and Gifts	886,595	1,331,268	1,258,443	1,197,300	1,262,300
Miscellaneous Revenue	1,261,733	265,418,867	61,692,950	819,700	939,200
Operating Transfers In	36,970,574	30,309,264	37,018,429	22,846,800	34,529,800
Non-Operating Transfers In	6,346,539	8,275,737	9,908,100	9,908,100	11,301,600
Reserves Appropriated	0	0	0	0	0
Fund Balance Appropriated	83,189,102	34,210,177	(16,394,404)	18,776,000	15,514,100
<b>GROSS REVENUES</b>	1,346,455,228	1,591,868,747	1,710,295,940	1,522,204,700	1,569,004,100
<b>Intradistrict Transfers</b>	(5,654,375)	(3,445,784)	(3,500,240)	(20,175,100)	(22,835,100)
<b>Interdistrict Transfers</b>	(9,247,000)	(8,275,900)	(8,265,000)	(481,000)	(481,000)
<b>TOTAL REVENUES</b>	1,331,553,853	1,580,147,063	1,698,530,700	1,501,548,600	1,545,688,000
<b>EXPENDITURES / USES</b>					
General Government	131,308,612	115,066,918	130,170,400	130,170,400	152,789,200
Fiscal Administration	21,178,900	14,180,153	16,107,000	16,107,000	16,577,900
Administration of Justice	50,886,310	54,849,535	63,616,600	63,616,600	64,503,900
Law Enforc. & Care of Prisoners	158,885,438	170,310,491	201,157,100	201,157,100	205,681,100
Fire Prevention & Control	93,266,581	95,045,746	109,274,800	109,274,800	111,964,500
Regulation, Inspection, Economic Development	33,781,918	17,273,549	24,466,600	24,466,600	20,896,900
Conservation of Natural Resources	398,925	352,566	503,000	503,000	513,100
Social Services	14,381,211	9,589,643	9,454,900	9,454,900	9,193,100
Health and Hospitals	42,152,942	57,187,316	86,001,300	86,001,300	87,649,700
Library System	19,426,346	18,527,933	21,248,400	21,248,400	20,577,200
Recreational, Cultural, Community Support	74,981,674	35,085,810	45,826,600	45,826,600	48,475,000
Infrastructure and Transportation	56,109,539	70,106,716	73,667,200	73,667,200	74,107,500
Debt Service	146,497,717	414,835,218	234,640,593	173,353,600	178,076,200
Education	502,864,583	513,577,813	530,111,457	567,191,300	577,998,800
<b>GROSS EXPENDITURES</b>	1,346,120,696	1,585,989,407	1,546,245,950	1,522,038,800	1,569,004,100
<b>Intradistrict Transfers</b>	(5,654,375)	(3,445,784)	(3,500,240)	(20,175,100)	(22,835,100)
<b>Interdistrict Transfers</b>	(9,247,000)	(8,275,900)	(8,265,000)	(481,000)	(481,000)
<b>TOTAL EXPENDITURES</b>	1,331,219,321	1,574,267,723	1,534,480,710	1,501,382,700	1,545,688,000
<b>ENDING FUND BALANCE</b>	225,272,383	191,062,206	207,456,610	164,608,400	149,094,300

(See explanations of all footnotes on the first page of this appendix.)

## Appendix 1: Financial Schedules

### SCHEDULE 2 – FY2008 RECOMMENDED DEPARTMENTAL BUDGET BY FUND TYPE

	FY08 Budgetary GSD Funds	Budgetary USD Funds	Special Revenue Funds	Enterprise Funds	Interfund Transfer	Dept. Total
1 Administrative Expenditures (with details)	180,257,500	24,578,000	28,525,700	18,676,900	(3,228,200)	248,809,900
1101104 County Retire Match	3,532,800	0	0	0		3,532,800
1101107 Cnty Teach Retire Match	6,961,200	0	0	0		6,961,200
1101109 Health Insurance Match	28,497,200	0	0	0		28,497,200
1101110 Death Benefit Payments	201,800	0	0	0		201,800
1101114 Unemployment Compensation	706,300	0	0	0		706,300
1101115 Life Insurance Match	1,369,100	0	0	0		1,369,100
1101117 Regional Transit Authority	101,400	0	0	0		101,400
1101118 Econ/Job Incentives	1,412,400	0	0	0		1,412,400
1101127 Contingency FacilityRental	1,109,500	0	0	0		1,109,500
1101128 Sick/Backup Child Care	176,200	0	0	0		176,200
1101140 Benefit Adjustments	10,955,500	0	0	0		10,955,500
1101180 Relocation Metro Agencies	219,600	0	0	0		219,600
1101204 Metro Action Commission	4,207,900	0	0	0		4,207,900
1101213 NCAC Local Match	307,600	0	0	0		307,600
1101218 District Energy System	2,421,300	0	0	0		2,421,300
1101221 Subsidy Nashville Arena	818,100	0	0	0		818,100
1101222 Stadium Maintenance	1,008,800	0	0	0		1,008,800
1101224 Contingency Subrogation	100,900	0	0	0		100,900
1101225 GSD Debt Transfer-Stadium	3,228,200	0	0	0	(3,228,200)	0
1101237 Commuter Rail	291,600	0	0	0		291,600
1101298 Contingency Local Match	100,900	0	0	0		100,900
1101299 Contingency Fed/State Prog	4,287,400	0	0	0		4,287,400
1101303 Corp Dues/Contribution	343,200	0	0	0		343,200
1101304 Subsidy MTA	17,829,100	0	0	0		17,829,100
1101307 Wilkerson Hearing/Speech	20,300	0	0	0		20,300
1101309 Contingency Account	50,000	0	0	0		50,000
1101313 Contingency EMS Collection	1,278,100	0	0	0		1,278,100
1101315 PayPlan Improvements	9,912,500	0	0	0		9,912,500
1101323 Contingency RTA Membership	55,000	0	0	0		55,000
1101326 Property Tax Relief Progm	1,081,100	0	0	0		1,081,100
1101327 Community Policing Init	0	0	0	0		0
1101328 Council Reserve FY2007	0	0	0	0		0
1101331 Contrib CodesDemolitionFd	100,000	0	0	0		100,000
1101341 Cont Administration Change	100,000	0	0	0		100,000
1101342 Contgcy Merchant Fees	100,000	0	0	0		100,000
1101408 Budget Adjustment Savings	(16,938,500)	0	0	0		(16,938,500)
1101412 Post Audit	1,456,600	0	0	0		1,456,600
1101416 Subsidy Advance Planning	75,400	0	0	0		75,400
1101422 * Subsidy Radio Shop	15,000	0	0	0		15,000
1101424 Greer Stadium Maintenance	252,200	0	0	0		252,200
1101426 Subsidy Hospital Authority	49,797,100	0	0	0		49,797,100
1101428 Subsidy Muni Auditorium	484,300	0	0	0		484,300

(See explanations of all footnotes on the first page of this appendix.)

# Appendix 1: Financial Schedules

## SCHEDULE 2 – FY2008 RECOMMENDED DEPARTMENTAL BUDGET BY FUND TYPE

	FY08		Special			
	Budgetary	Budgetary	Revenue	Enterprise	Interfund	Dept.
	GSD Funds	USD Funds	Funds	Funds	Transfer	Total
1101431 Benefit Reenrollment HR	585,000	0	0	0		
1101480 Cont'g New Facility Ops	0	0	0	0		0
1101481 Cont'g Vacant Space Ops	1,332,800	0	0	0		1,332,800
1101485 Cont'g ADA Operations	664,200	0	0	0		664,200
1101499 GSD General Revenue	27,116,700	0	0	0		27,116,700
1101502 Contribute Nash Symphony	15,000	0	0	0		15,000
1101505 Contribute LegalAid Socity	20,300	0	0	0		20,300
1101506 Contribute Partnership 2K	300,000	0	0	0		300,000
1101510 Contribute Guest House	120,000	0	0	0		120,000
1101512 Contribute Housing Fund	0	0	0	0		0
1101513 Contrb. Intr Min Fel	50,000	0	0	0		50,000
1101516 Contribute Adult Literacy	36,900	0	0	0		36,900
1101519 Contribute CATV	53,800	0	0	0		53,800
1101521 Contribute Humane Assoc	11,200	0	0	0		11,200
1101531 Project N'hood Aftercare	569,000	0	0	0		569,000
1101540 Contribute Dom Viol Interv	129,800	0	0	0		129,800
1101541 Contribute KM Smith	40,500	0	0	0		40,500
1101549 Contribute Ujima House Inc	45,000	0	0	0		45,000
1101552 Contribute YWCA Domestic V	361,000	0	0	0		361,000
1101553 Contribute United Way Fami	332,000	0	0	0		332,000
1101555 Contribute Second Harvest	202,500	0	0	0		202,500
1101559 Contribute Metro Ed Access	51,800	0	0	0		51,800
1101562 Mary Parrish Center	52,600	0	0	0		52,600
1101564 Renewal House	13,800	0	0	0		13,800
1101565 Jefferson ST United Partne	45,000	0	0	0		45,000
1101566 Contingency Utility Incr	744,100	0	0	0		744,100
1101568 Contr Children's Theater	29,700	0	0	0		29,700
1101569 Contr Reconc Ministries	30,600	0	0	0		30,600
1101570 Contr Mediation Services	0	0	0	0		0
1101574 Cont'b CEO Academy	0	0	0	0		0
1101576 Cont'b Morningstar Dom vio	50,000	0	0	0		50,000
1101580 Cont'b Hands on Nashville	67,500	0	0	0		67,500
1101582 Cont'b Neighborhood ResCtr	23,000	0	0	0		23,000
1101584 Cont'b NEON (N Edgewood)	45,900	0	0	0		45,900
1101585 Cont'b Habitat for Humanit	0	0	0	0		0
1101586 HadleyPark TennisClub FY07	0	0	0	0		0
1101587 Cont'b Alignment Nashville	100,000	0	0	0		100,000
1101590 Contb Indepndt Med Exams	35,000	0	0	0		35,000
1101602 Subsidy Community Ed	739,400	0	0	0		739,400
1101603 Contingency Parks Pol Conn	129,400	0	0	0		129,400
1102100 Non-Profits Int. Support	33,300	0	0	0		33,300
1102150 Schools Internal Support	8,053,600	0	0	0		8,053,600
1191102 Police/Fire Retire Match	0	8,873,000	0	0		8,873,000
1191103 Civil Service Retire Match	0	5,424,700	0	0		5,424,700

(See explanations of all footnotes on the first page of this appendix.)

## Appendix 1: Financial Schedules

### SCHEDULE 2 – FY2008 RECOMMENDED DEPARTMENTAL BUDGET BY FUND TYPE

	FY08		Special	Enterprise	Interfund	Dept.
	Budgetary	Budgetary	Revenue	Funds	Transfer	Total
	GSD Funds	USD Funds	Funds	Funds		
1191106 Teacher Pens Match	0	4,592,400	0	0		4,592,400
1191109 Health Ins Match	0	2,182,000	0	0		2,182,000
1191111 Direct Pension Payments	0	9,900	0	0		9,900
1191115 Life Ins Match	0	93,700	0	0		93,700
1191140 Benefit Adjustments	0	2,309,600	0	0		2,309,600
1191224 Contingency Subrogation	0	100,000	0	0		100,000
1191299 Contingency Fed/State Prog	0	450,000	0	0		450,000
1191309 Contingency Account	0	50,000	0	0		50,000
1191315 PayPlan Improvements	0	1,274,400	0	0		1,274,400
1191326 Property Tax Relief	0	135,400	0	0		135,400
1191408 Budget Adjustment Savings	0	(2,264,700)	0	0		(2,264,700)
1191499 USD General Revenue	0	1,091,700	0	0		1,091,700
1191566 Contingency Utility Incr	0	255,900	0	0		255,900
1701000 Cntrl Business Imp District	0	0	945,600	0		945,600
1103010 Chamber Contract	0	0	8,541,400	0		8,541,400
1103050 Convention Center 1% Tax	0	0	1,163,700	0		1,163,700
1103090 Tourist Related	0	0	11,249,800	0		11,249,800
1103100 General Fund Transfer	0	0	5,125,800	0		5,125,800
1103110 Farmer's Market	0	0	322,700	0		322,700
1703750 Council Infrastructure	0	0	1,101,700	0		1,101,700
1781000 Gulch Cntrl Business ImpDt	0	0	75,000	0		75,000
1501000 Safety and Risk Management	0	0	0	513,900		513,900
1501100 Surety Bonds	0	0	0	20,000		20,000
1501200 Comm Liability Insurance	0	0	0	278,200		278,200
1501300 IOD Medical Claims	0	0	0	12,317,300		12,317,300
1501400 Self Insured Liability Pro	0	0	0	4,233,900		4,233,900
1501500 Property Ins Program	0	0	0	1,313,600		1,313,600
DES-District Energy System	0	0	0	22,986,900		22,986,900
2 Metropolitan Council	2,061,800	0	0	0		2,061,800
3 Metropolitan Clerk	1,250,400	0	0	0		1,250,400
4 Mayor's Office	4,108,300	0	672,200	0		4,780,500
5 Election Commission	4,566,600	0	0	0		4,566,600
6 Law	4,854,900	0	0	420,500		5,275,400
7 Planning Commission	4,034,000	0	2,726,000	0		6,760,000
8 Human Resources	0	0	0	7,294,200		7,294,200
9 Register of Deeds	2,467,000	0	300,000	0		2,767,000
10 General Services	0	0	0	51,904,200		51,904,200
11 Historical Commission	694,500	0	0	0		694,500
13 Community Education	0	0	0	1,128,300		1,128,300
14 Information Technology Service	691,800	0	149,200	24,908,600		25,749,600
15 Finance	1,409,500	0	0	12,342,700		13,752,200
16 Assessor of Property	7,588,800	0	0	0		7,588,800
17 Trustee	2,200,700	0	0	0		2,200,700

(See explanations of all footnotes on the first page of this appendix.)

# Appendix 1: Financial Schedules

## SCHEDULE 2 – FY2008 RECOMMENDED DEPARTMENTAL BUDGET BY FUND TYPE

	FY08 Budgetary GSD Funds	Budgetary USD Funds	Special Revenue Funds	Enterprise Funds	Interfund Transfer	Dept. Total
18 County Clerk	5,378,900	0	0	0		5,378,900
19 District Attorney	4,769,300	0	1,466,500	0		6,235,800
21 Public Defender	5,780,700	0	33,900	0		5,814,600
22 Juvenile Court Clerk	1,800,200	0	0	0		1,800,200
23 Circuit Court Clerk	9,543,800	0	0	0		9,543,800
24 Criminal Court Clerk	6,120,500	0	0	0		6,120,500
25 Clerk and Master - Chancery	1,925,500	0	0	0		1,925,500
26 Juvenile Court	11,623,000	0	88,500	0		11,711,500
27 General Sessions Court	11,707,800	0	335,000	0		12,042,800
28 State Trial Courts	8,381,900	0	1,782,100	0		10,164,000
29 Justice Integration Services	2,383,000	0	32,500	0		2,415,500
30 Sheriff	57,974,100	0	16,015,700	0		73,989,800
31 Police	147,226,000	481,000	8,246,900	2,940,300	(481,000)	158,413,200
32 Fire	48,666,400	63,298,100	0	0		111,964,500
33 Codes Administration	8,284,300	0	154,800	0		8,439,100
34 Beer Board	407,700	0	0	0		407,700
35 Agricultural Extension	388,900	0	0	0		388,900
36 Soil and Water Conservation	124,200	0	0	0		124,200
37 Social Services	8,730,900	0	800	0		8,731,700
38 Health	37,852,600	0	16,199,300	0		54,051,900
39 Public Library	20,577,200	0	1,472,900	0		22,050,100
40 Parks	36,095,400	0	2,674,000	0		38,769,400
41 Arts Commission	2,633,900	0	3,400	0		2,637,300
42 Public Works	37,278,200	18,552,200	25,636,000	0		81,466,400
44 Human Relations Commission	462,200	0	0	0		462,200
45 Transportation Licensing	391,400	0	0	0		391,400
47 Criminal Justice Planning	468,200	0	0	0		468,200
48 Internal Audit	0	0	0	1,462,900		1,462,900
60 Farmer's Market	0	0	0	1,230,700		1,230,700
61 Municipal Auditorium	0	0	0	1,996,900		1,996,900
62 State Fair Board	0	0	0	4,685,700		4,685,700
63 Convention Center	0	0	0	6,321,100		6,321,100
64 Sports Authority	236,000	0	0	638,400		874,400
65 Water and Sewer	0	0	12,799,200	399,864,200		412,663,400
66 Bordeaux Long Term Care	0	0	0	37,502,107		37,502,107
67 General Hospital	0	0	0	45,400		45,400
69 Knowles Home	0	0	0	4,186,216		4,186,216
75 Metro Action Commission	0	0	21,557,100	0		21,557,100
76 NCAC	0	0	7,549,000	0		7,549,000
80 MNPS	577,998,800	0	39,611,000	3,165,000		620,774,800
91 ECC Emergency Comm Center	12,621,800	0	0	0		12,621,800
General Fund Debt Service	97,786,900	19,231,400	0	0	(7,765,600)	109,252,700
School Fund Debt Service	61,057,900	0	0	0		61,057,900
<b>TOTAL</b>	<b>1,442,863,400</b>	<b>126,140,700</b>	<b>188,031,700</b>	<b>603,701,223</b>	<b>(11,474,800)</b>	<b>2,348,677,223</b>

(See explanations of all footnotes on the first page of this appendix.)

# Appendix 1: Financial Schedules

## SCHEDULE 3 – HISTORICAL EXPENDITURES

	FY 2005 Actuals	FY 2006 Budget	FY 2007 Budget	FY 2008 Rec. Budget	FY06	FTE FY07	FY08 (Rec.)
GENERAL SERVICES DISTRICT:							
1 Administrative:							
1101104 County Retire Match	3,501,900	3,501,900	3,535,800	3,532,800	0.00	0.00	0.00
1101107 Cnty Teach Retire Match	6,900,400	6,900,400	6,967,100	6,961,200	0.00	0.00	0.00
1101109 Health Insurance Match	22,908,031	23,651,800	23,659,200	28,497,200	0.00	0.00	0.00
1101110 Death Benefit Payments	200,000	200,000	201,900	201,800	0.00	0.00	0.00
1101113 Pens IOD Medical Expense	1,198,152	1,454,000	-	-	0.00	0.00	0.00
1101114 Unemployment Compensation	429,928	424,700	571,800	706,300	0.00	0.00	0.00
1101115 Life Insurance Match	174,909	849,800	1,314,300	1,369,100	0.00	0.00	0.00
1101117 Regional Transit Authorit	71,400	148,000	149,400	101,400	0.00	0.00	0.00
1101118 Econ/Job Incentives	775,000	950,000	1,409,200	1,412,400	0.00	0.00	0.00
1101120 Employee IOD Med Expense	1,493,898	5,339,500	-	-	0.00	0.00	0.00
1101122 * NeighborhoodEnhanceGran	8,151	-	-	-	0.00	0.00	0.00
1101127 Contingency FacilityRenta	2,287,300	2,710,600	1,843,700	1,109,500	0.00	0.00	0.00
1101128 Sick/Backup Child Care	-	-	-	176,200	0.00	0.00	0.00
1101140 Benefit Adjustments	-	140,400	9,079,100	10,955,500	0.00	0.00	0.00
1101180 Relocation Metro Agencies	-	1,700,000	516,400	219,600	0.00	0.00	0.00
1101190 Operational Xfr GSD to US	-	4,672,400	-	-	0.00	0.00	0.00
1101204 Metro Action Commission	1,535,300	3,377,400	3,830,200	4,207,900	0.00	0.00	0.00
1101210 * MDHA	150,293	-	-	-	0.00	0.00	0.00
1101213 NCAC Local Match	181,100	411,200	315,900	307,600	0.00	0.00	0.00
1101218 District Energy System	1,698,900	2,173,100	2,291,300	2,421,300	0.00	0.00	0.00
1101221 Subsidy Nashville Arena	3,679,800	3,679,800	4,084,200	818,100	0.00	0.00	0.00
1101222 Stadium Maintenance	922,920	1,000,000	1,009,700	1,008,800	0.00	0.00	0.00
1101224 Contingency Subrogation	-	100,000	101,000	100,900	0.00	0.00	0.00
1101225 GSD Debt Transfer-Stadium	3,200,000	3,200,000	3,230,900	3,228,200	0.00	0.00	0.00
1101232 * Subsidy Knowles Home	1,885,800	-	-	-	0.00	0.00	0.00
1101235 Managing for Results	16,623	83,377	-	-	0.00	0.00	0.00
1101237 Commuter Rail	-	638,000	644,200	291,600	0.00	0.00	0.00
1101239 RTA - Northern Corridor	-	-	50,000	-	0.00	0.00	0.00
1101298 Contingency Local Match	-	100,000	101,000	100,900	0.00	0.00	0.00
1101299 Contingency Fed/State Pro	-	4,250,000	4,291,100	4,287,400	0.00	0.00	0.00
1101301 Insurance Reserve	2,013,810	2,082,500	-	-	0.00	0.00	0.00
1101302 Surety Bonds	27,289	59,500	-	-	0.00	0.00	0.00
1101303 Corp Dues/Contribution	297,513	307,900	360,900	343,200	0.00	0.00	0.00
1101304 Subsidy MTA	12,320,400	16,429,100	17,829,100	17,829,100	0.00	0.00	0.00
1101307 Wilkerson Hearing/Speech	100,508	25,000	22,500	20,300	0.00	0.00	0.00
1101308 Judgments and Losses	890,000	890,000	-	-	0.00	0.00	0.00
1101309 Contingency Account	50,000	50,000	-	50,000	0.00	0.00	0.00
1101313 Contingency EMS Collectio	-	-	1,163,400	1,278,100	0.00	0.00	0.00
1101314 Contingency Referendum	-	500,000	-	-	0.00	0.00	0.00

(See explanations of all footnotes on the first page of this appendix.)

# Appendix 1: Financial Schedules

## SCHEDULE 3 – HISTORICAL EXPENDITURES

	FY 2005	FY 2006	FY 2007	FY 2008		FTE	
	Actuals	Budget	Budget	Rec. Budget	FY06	FY07	FY08 (Rec.)
GENERAL SERVICES DISTRICT:							
1101315 PayPlan Improvements	-	3,798,300	1,583,100	9,912,500	0.00	0.00	0.00
1101323 Contingency RTA Membershi	-	54,600	55,100	55,000	0.00	0.00	0.00
1101325 Cont'g PerfAudit Juv Cour	-	140,000	-	-	0.00	0.00	0.00
1101326 Property Tax Relief Progr	500,000	564,600	884,200	1,081,100	0.00	0.00	0.00
1101327 Community Policing Init	-	-	250,000	-	0.00	0.00	0.00
1101328 Council Reserve FY2007	-	-	1,950,000	-	0.00	0.00	0.00
1101331 Contrib CodesDemolitionFd	-	30,000	100,000	100,000	0.00	0.00	0.00
1101341 Cont Administration Chang	-	-	-	100,000	0.00	0.00	0.00
1101342 Contgcy Merchant Fees	-	-	-	100,000	0.00	0.00	0.00
1101408 Budget Adjustment Savings	-	(14,651,000)	(21,651,000)	(16,938,500)	0.00	0.00	0.00
1101412 Post Audit	1,129,777	1,754,100	2,058,600	1,456,600	0.00	0.00	0.00
1101413 * Subsidy General Hospita	19,979,300	-	-	-	0.00	0.00	0.00
1101414 * Subsidy BordeauxHospita	7,855,100	-	-	-	0.00	0.00	0.00
1101416 Subsidy Advance Planning	41,972	50,000	50,500	75,400	0.00	0.00	0.00
1101420 Subsidy Central Printing	-	180,000	-	-	0.00	0.00	0.00
1101422 * Subsidy Radio Shop	-	-	-	15,000	0.00	0.00	0.00
1101424 Greer Stadium Maintenance	250,000	250,000	252,400	252,200	0.00	0.00	0.00
1101426 Subsidy Hospital Authorit	-	94,322,600	49,797,100	49,797,100	0.00	0.00	0.00
1101428 Subsidy Muni Auditorium	-	848,300	1,009,100	484,300	0.00	0.00	0.00
1101431 Benefit Reenrollment HR	-	-	-	585,000	0.00	0.00	0.00
1101480 Cont'g New Facility Ops	-	-	947,900	-	0.00	0.00	0.00
1101481 Cont'g Vacant Space Ops	-	-	-	1,332,800	0.00	0.00	0.00
1101485 Cont'g ADA Operations	-	-	702,800	664,200	0.00	0.00	0.00
1101499 GSD General Revenue	20,905,864	24,337,500	26,712,300	27,116,700	0.00	0.00	0.00
1101502 Contribute Nash Symphony	15,000	15,000	15,000	15,000	0.00	0.00	0.00
1101505 Contribute LegalAid Socit	25,000	25,000	22,500	20,300	0.00	0.00	0.00
1101506 Contribute Partnership 2K	250,000	250,000	300,000	300,000	0.00	0.00	0.00
1101510 Contribute Guest House	133,280	133,300	120,000	120,000	0.00	0.00	0.00
1101512 Contribute Housing Fund	-	50,000	50,000	-	0.00	0.00	0.00
1101513 Contrb. Intr Min Fel	-	-	50,000	50,000	0.00	0.00	0.00
1101516 Contribute Adult Literacy	41,000	41,000	36,900	36,900	0.00	0.00	0.00
1101519 Contribute CATV	66,500	66,500	59,800	53,800	0.00	0.00	0.00
1101521 Contribute Humane Assoc	12,500	12,500	11,200	11,200	0.00	0.00	0.00
1101523 Contribute Council Afters	25,350	-	-	-	0.00	0.00	0.00
1101531 Project N'hood Aftercare	518,800	569,000	569,000	569,000	0.00	0.00	0.00
1101539 * Contribute AffordHousin	384,063	-	-	-	0.00	0.00	0.00
1101540 Contribute Dom Viol Inter	144,198	144,200	129,800	129,800	0.00	0.00	0.00
1101541 Contribute KM Smith	45,000	45,000	40,500	40,500	0.00	0.00	0.00
1101547 Contribute Nash Minority	196,892	150,000	-	-	0.00	0.00	0.00
1101549 Contribute Ujima House In	-	50,000	45,000	45,000	0.00	0.00	0.00

(See explanations of all footnotes on the first page of this appendix.)

# Appendix 1: Financial Schedules

## SCHEDULE 3 – HISTORICAL EXPENDITURES

	FY 2005	FY 2006	FY 2007	FY 2008		<u>FTE</u>	
	Actuals	Budget	Budget	Rec. Budget	FY06	FY07	FY08 (Rec.)
GENERAL SERVICES DISTRICT:							
1101552 Contribute YWCA Domestic	322,000	361,000	361,000	361,000	0.00	0.00	0.00
1101553 Contribute United Way Fam	305,100	332,000	332,000	332,000	0.00	0.00	0.00
1101555 Contribute Second Harvest	200,000	225,000	202,500	202,500	0.00	0.00	0.00
1101556 * ContributeNashvilleTabl	4,300	-	-	-	0.00	0.00	0.00
1101559 Contribute Metro Ed Acces	57,500	57,500	57,500	51,800	0.00	0.00	0.00
1101562 Mary Parrish Center	34,000	58,500	52,600	52,600	0.00	0.00	0.00
1101563 Donelson SR Citizens Cent	-	25,000	-	-	0.00	0.00	0.00
1101564 Renewal House	17,000	17,000	15,300	13,800	0.00	0.00	0.00
1101565 Jefferson ST United Partn	29,800	50,000	50,000	45,000	0.00	0.00	0.00
1101566 Contingency Utility Incr	-	-	1,268,100	744,100	0.00	0.00	0.00
1101568 Contr Children's Theater	29,700	29,700	29,700	29,700	0.00	0.00	0.00
1101569 Contr Reconc Ministries	34,000	34,000	30,600	30,600	0.00	0.00	0.00
1101570 Contr Mediation Services	7,588	55,000	37,500	-	0.00	0.00	0.00
1101572 Nashville SEES	83,911	50,000	-	-	0.00	0.00	0.00
1101573 Cont'b African Americ Mus	40,000	300,000	-	-	0.00	0.00	0.00
1101574 Cont'b CEO Academy	30,000	105,000	94,500	-	0.00	0.00	0.00
1101575 Cont'b Hadley Park Tennis	60,000	60,000	-	-	0.00	0.00	0.00
1101576 Cont'b Morningstar Dom vi	35,000	50,000	50,000	50,000	0.00	0.00	0.00
1101577 Cont'b Women Study Impact	-	50,000	-	-	0.00	0.00	0.00
1101578 Contribute Afford Housing	100,000	-	-	-	0.00	0.00	0.00
1101579 Cont'b Cmty Impact EITC	-	50,000	-	-	0.00	0.00	0.00
1101580 Cont'b Hands on Nashville	-	150,000	75,000	67,500	0.00	0.00	0.00
1101581 Cont'b Ctznz for Affd Hsg	-	50,000	-	-	0.00	0.00	0.00
1101582 Cont'b Neighborhood ResCt	-	85,000	25,500	23,000	0.00	0.00	0.00
1101583 Cont'b Cont'l TBellesTrac	-	27,500	-	-	0.00	0.00	0.00
1101584 Cont'b NEON (N Edgewood)	-	-	51,000	45,900	0.00	0.00	0.00
1101585 Cont'b Habitat for Humani	-	-	50,000	-	0.00	0.00	0.00
1101586 HadleyPark TennisClub FY0	-	-	60,000	-	0.00	0.00	0.00
1101587 Cont'b Alignment Nashvill	-	-	-	100,000	0.00	0.00	0.00
1101590 Contb Independt Med Exams	-	-	-	35,000	0.00	0.00	0.00
1101600 Contingency EBS	-	250,000	-	-	0.00	0.00	0.00
1101601 EBS for MNPS/Admin	3,366,084	11,025,700	-	-	0.00	0.00	0.00
1101602 Subsidy Community Ed	-	620,800	747,600	739,400	0.00	0.00	0.00
1101603 Contingency Parks Pol Con	-	-	-	129,400	0.00	0.00	0.00
1102100 Non-Profits Int. Support	-	-	26,300	33,300	0.00	0.00	0.00
1102150 Schools Internal Support	-	-	7,793,100	8,053,600	0.00	0.00	0.00
2 Metropolitan Council	1,734,563	1,955,500	2,022,700	2,061,800	50.00	50.00	50.00
3 Metropolitan Clerk	914,962	1,032,100	1,276,000	1,250,400	9.50	8.50	8.00
4 Mayor's Office	3,587,379	4,115,700	4,193,800	4,108,300	46.00	44.00	38.50
5 Election Commission	3,044,814	2,582,300	3,446,200	4,566,600	36.50	36.50	37.80
6 Law	4,643,956	4,988,100	4,832,200	4,854,900	51.00	57.00	57.00

(See explanations of all footnotes on the first page of this appendix.)



# Appendix 1: Financial Schedules

## SCHEDULE 3 – HISTORICAL EXPENDITURES

	FY 2005	FY 2006	FY 2007	FY 2008		<u>FTE</u>	
	Actuals	Budget	Budget	Rec. Budget	FY06	FY07	FY08 (Rec.)
GENERAL SERVICES DISTRICT:							
7 Planning Commission	3,784,676	4,073,700	4,037,900	4,034,000	50.00	51.00	51.00
9 Register of Deeds	2,344,778	455,400	2,591,500	2,467,000	0.00	0.00	0.00
11 Historical Commission	550,823	653,200	684,500	694,500	9.00	9.00	9.00
13 Community Education Alliance	519,326	-	-	-	0.00	0.00	0.00
14 Information Technology Service	548,805	616,500	647,700	691,800	9.00	9.00	9.00
15 Finance	1,090,269	1,359,700	1,555,400	1,409,500	12.00	13.00	13.00
16 Assessor of Property	6,991,425	7,433,400	7,791,700	7,588,800	94.50	92.50	91.50
17 Trustee	1,984,205	1,956,300	2,104,500	2,200,700	30.50	30.50	30.50
18 County Clerk	4,114,254	4,492,500	4,655,400	5,378,900	79.00	79.00	88.00
19 District Attorney	4,185,463	4,761,900	4,804,700	4,769,300	88.00	89.00	87.00
21 Public Defender	4,839,067	5,283,500	5,723,300	5,780,700	70.50	70.50	70.50
22 Juvenile Court Clerk	1,511,688	1,665,100	1,746,500	1,800,200	34.00	35.00	36.00
23 Circuit Court Clerk	8,900,427	4,180,600	9,567,800	9,543,800	59.00	59.00	58.00
24 Criminal Court Clerk	5,225,213	5,734,600	6,109,100	6,120,500	96.00	96.00	96.00
25 Clerk and Master - Chancery	1,621,431	1,850,600	1,907,800	1,925,500	23.00	22.00	22.00
26 Juvenile Court	9,732,199	10,506,400	11,299,200	11,623,000	104.70	108.72	108.72
27 General Sessions Court	9,267,803	10,086,000	11,412,000	11,707,800	123.20	124.20	126.20
28 State Trial Courts	6,277,871	6,872,600	8,261,600	8,381,900	90.00	90.00	90.00
29 Justice Integration Services	2,247,558	2,420,900	2,284,300	2,383,000	23.00	23.00	23.00
30 Sheriff	48,466,400	52,095,300	57,318,700	57,974,100	813.50	825.50	825.50
31 Police	121,363,091	130,338,650	143,357,400	147,226,000	1,702.50	1,692.50	1,696.50
32 Fire	39,772,195	40,676,200	46,317,600	48,666,400	437.00	436.50	439.00
33 Codes Administration	6,571,793	7,602,500	8,097,500	8,284,300	102.00	100.00	100.00
34 Beer Board	344,500	379,700	398,200	407,700	5.00	4.00	4.00
35 Agricultural Extension	286,195	378,400	386,300	388,900	9.00	9.00	9.50
36 Soil and Water Conservation	66,371	96,000	116,700	124,200	1.00	1.00	1.00
37 Social Services	9,235,725	8,828,400	8,994,500	8,730,900	91.10	90.12	89.12
38 Health	29,352,916	35,377,200	36,204,200	37,852,600	307.70	294.18	285.18
39 Public Library	18,527,933	20,440,900	21,248,400	20,577,200	325.01	320.51	302.60
40 Parks	27,120,701	30,732,600	33,589,500	36,095,400	631.30	642.47	684.40
41 Arts Commission	2,441,919	2,772,600	2,634,700	2,633,900	5.50	5.50	6.00
42 Public Works	32,680,297	34,015,800	38,335,200	37,278,200	322.00	315.75	302.00
44 Human Relations Commission	353,918	382,900	460,400	462,200	4.00	4.00	5.00
45 Transportation Licensing	299,770	320,300	369,500	391,400	4.00	4.00	4.00
46 Caring for Children	1,040,815	-	-	-	0.00	0.00	0.00
47 Criminal Justice Planning	356,342	448,600	500,300	468,200	4.00	4.00	4.00
61 Municipal Auditorium	1,603,547	200	-	-	0.00	0.00	0.00
64 Sports Authority	164,800	209,000	209,000	236,000	0.00	0.00	0.00
91 ECC Emergency Comm Center	11,083,675	12,128,400	12,572,000	12,621,800	184.00	184.00	183.00
10101 Total GSD General Fund	566,990,762	685,649,827	680,200,800	706,019,800	6,137.01	6,130.45	6,141.52

(See explanations of all footnotes on the first page of this appendix.)

# Appendix 1: Financial Schedules

## SCHEDULE 3 – HISTORICAL EXPENDITURES

	FY 2005 Actuals	FY 2006 Budget	FY 2007 Budget	FY 2008 Rec. Budget	FY06	FTE FY07	FY08 (Rec.)
20115 GSD Debt Service	257,928,258	99,689,800	94,995,300	97,786,900	0.00	0.00	0.00
25104 MNPS Debt Service	133,328,569	53,620,000	59,437,700	61,057,900	0.00	0.00	0.00
35131 MNPS General Purpose	513,577,812	542,250,500	564,931,300	577,998,800	8,382.00	8,361.30	8,229.40
TOTAL GSD BUDGETARY	1,471,825,401	1,381,210,127	1,399,565,100	1,442,863,400	14,519.01	14,491.75	14,370.92
URBAN SERVICES DISTRICT:							
1 Administrative:							
1191102 Police/Fire Retire Match	8,873,000	8,873,000	8,873,000	8,873,000	0.00	0.00	0.00
1191103 Civil Service Retire Matc	5,424,700	5,424,700	5,424,700	5,424,700	0.00	0.00	0.00
1191106 Teacher Pens Match	4,592,400	4,592,400	4,592,400	4,592,400	0.00	0.00	0.00
1191109 Health Ins Match	2,189,513	3,212,900	3,212,900	2,182,000	0.00	0.00	0.00
1191111 Direct Pension Payments	9,675	9,900	9,900	9,900	0.00	0.00	0.00
1191112 Pensioner IOD	300,000	300,000	-	-	0.00	0.00	0.00
1191113 Employee IOD	652,000	652,000	-	-	0.00	0.00	0.00
1191115 Life Ins Match	14,553	63,900	114,000	93,700	0.00	0.00	0.00
1191140 Benefit Adjustments	-	367,500	658,800	2,309,600	0.00	0.00	0.00
1191224 Contingency Subrogation	-	100,000	100,000	100,000	0.00	0.00	0.00
1191299 Contingency Fed/State Pro	-	450,000	450,000	450,000	0.00	0.00	0.00
1191301 Insurance and Reserve	282,931	243,600	-	-	0.00	0.00	0.00
1191308 Judgments and Losses	110,000	110,000	-	-	0.00	0.00	0.00
1191309 Contingency Account	-	50,000	50,000	50,000	0.00	0.00	0.00
1191315 PayPlan Improvements	-	-	525,700	1,274,400	0.00	0.00	0.00
1191326 Property Tax Relief	35,000	135,400	135,400	135,400	0.00	0.00	0.00
1191408 Budget Adjustment Savings	-	(2,264,700)	(2,264,700)	(2,264,700)	0.00	0.00	0.00
1191499 USD General Revenue	798,666	900,000	1,241,800	1,091,700	0.00	0.00	0.00
1191566 Contingency Utility Incr	-	-	386,800	255,900	0.00	0.00	0.00
31 Police	481,000	481,000	481,000	481,000	0.00	0.00	0.00
32 Fire	55,273,551	60,428,300	62,957,200	63,298,100	744.00	743.00	743.00
42 Public Works	16,149,119	17,541,500	16,604,200	18,552,200	41.00	41.00	35.00
18301 Total USD General Fund	95,186,108	101,671,400	103,553,100	106,909,300	785.00	784.00	778.00
28315 USD Debt Service	24,857,241	20,895,600	18,915,200	19,231,400	0.00	0.00	0.00
TOTAL USD BUDGETARY FUND	120,043,349	122,567,000	122,468,300	126,140,700	785.00	784.00	778.00
GROSS BUDGETARY FUNDS*	1,591,868,750	1,503,777,127	1,522,033,400	1,569,004,100	15,304.01	15,275.75	15,148.92
Less Intradistrict Transfers	(3,445,784)	(5,474,100)	(20,175,100)	(22,835,100)	0.00	0.00	0.00
Less Interdistrict Transfers	(8,275,900)	(13,889,400)	(481,000)	(481,000)	0.00	0.00	0.00
NET BUDGETARY FUNDS	1,580,147,066	1,484,413,627	1,501,377,300	1,545,688,000	15,304.01	15,275.75	15,148.92

(See explanations of all footnotes on the first page of this appendix.)

# Appendix 1: Financial Schedules

## SCHEDULE 3 – HISTORICAL EXPENDITURES

	FY 2005	FY 2006	FY 2007	FY 2008		FTE	
	Actuals	Budget	Budget	Rec. Budget	FY06	FY07	FY08 (Rec.)
SPECIAL REVENUE, WORKING CAPITAL, & OTHER FUNDS:							
27312 W&S Debt Service	27,826,224	52,367,100	58,407,100	50,619,400	0.00	0.00	0.00
27313 W&S Debt Service Reserve	2,311,065	4,000,000	4,000,000	-	0.00	0.00	0.00
28201 DES Debt Service	3,196,374	-	-	-	0.00	0.00	0.00
28202 DES Debt Service Reserve	95,221	-	-	-	0.00	0.00	0.00
30004 Register's Computer	235,798	235,000	235,000	300,000	0.00	0.00	0.00
30005 Central Business Imp District	597,145	604,200	662,700	945,600	0.00	0.00	0.00
30006 Animal Control Donations	9,609	27,884	15,000	15,000	0.00	0.00	0.00
30007 Social Services Donations	4,136	27,947	800	800	0.00	0.00	0.00
30008 Hotel Occupancy	22,238,494	24,733,300	25,037,700	26,403,400	0.00	0.00	0.00
30017 * Law Enforcement Block Gra 02	206,261	-	-	-	0.00	0.00	0.00
30018 Law Enforcement Block Grant 03	974,583	20,000	-	-	0.00	0.00	0.00
30019 Law Enforcement Block Grant 04	153,480	477,300	23,800	-	2.00	2.00	0.00
30020 State Trial Court Drug Enforce	1,453,359	382,000	1,297,900	436,600	61.50	61.50	61.50
30023 POL 2005 JAG Grant	-	400,793	531,700	186,200	0.00	1.00	0.00
30025 * State Trial Court Drug Test	505	1,500	-	-	0.00	0.00	0.00
30027 General Sessions Drug Court Tr	-	49,000	68,000	95,000	0.00	0.00	0.00
30028 POL 2006 JAG Grant	-	11,315	-	43,100	0.00	0.00	1.00
30030 Juvenile Court Accountability	500,430	254,400	39,400	-	5.65	2.65	2.65
30050 CATV Administrative	-	10,000	10,000	10,000	0.00	0.00	0.00
30071 Knowles Home Donations	-	2,542	2,500	-	0.00	0.00	0.00
30101 Metro Major Drug Program	1,580,751	2,074,700	1,054,300	981,600	0.00	0.00	0.00
30102 DUI Offender	121,008	226,000	185,000	240,000	0.00	0.00	0.00
30103 DA Fraud & Economic Crime	44,185	77,000	50,000	50,000	0.00	0.00	0.00
30104 DA Special Operations	64,970	30,000	30,000	-	0.00	0.00	0.00
30110 * ADA Management	978,240	971,000	-	-	0.00	0.00	0.00
30115 * FIN Surplus Property Mgmt	540	-	-	-	0.00	0.00	0.00
30130 DA Mediation Services Fund	110,859	135,000	108,200	97,500	0.00	0.00	0.00
30145 Sheriff CCA Contract	13,853,581	15,146,800	15,146,800	16,015,700	0.00	0.00	0.00
30146 Police Unauth Substance Abuse	-	-	21,300	34,000	0.00	0.00	0.00
30147 Police Drug Enforcement	1,615,408	1,709,600	2,165,200	2,977,600	0.00	0.00	0.00
30148 Police Secondary Employment	1,625,089	1,572,300	1,852,900	1,586,000	5.00	5.00	5.00
30149 Police Federal Drug Enforcemen	241,701	225,000	397,000	550,000	0.00	0.00	0.00
30150 Police Education Foundation	1,762	16,233	5,200	5,200	0.00	0.00	0.00
30151 Victim Witness Protection	547	200	5,500	5,800	0.00	0.00	0.00
30154 POL State Felony Forfeiture	-	-	400,000	164,000	0.00	0.00	0.00
30155 POL State Gambling Forfeiture	1,137,939	2,066,204	1,155,000	1,212,300	1.00	1.00	1.00
30156 Police Federal Forfeitures	285,772	1,302,787	145,000	405,000	0.00	0.00	0.00
30157 Police Sex Offender Registrati	805	31,604	35,000	31,700	0.00	0.00	0.00
30200 Police Task Force Fund	598,547	745,400	754,200	786,900	6.00	6.00	6.00
30204 Health Title V Clean Air Act	-	-	25,000	25,000	0.00	0.00	0.00
30205 Community Services Agency	5,047,805	-	-	-	0.00	0.00	0.00

(See explanations of all footnotes on the first page of this appendix.)

# Appendix 1: Financial Schedules

## SCHEDULE 3 – HISTORICAL EXPENDITURES

	FY 2005	FY 2006	FY 2007	FY 2008		FTE	
	Actuals	Budget	Budget	Rec. Budget	FY06	FY07	FY08 (Rec.)
SPECIAL REVENUE, WORKING CAPITAL, & OTHER FUNDS:							
30276 SA Pub Fac Arena Revenue 98	1,924,837	-	-	-	0.00	0.00	0.00
30277 SA Stadium Capital	1,030,576	-	-	-	0.00	0.00	0.00
30278 SA Stadium Insurance Revenue	7,585	-	-	-	0.00	0.00	0.00
30300 PW FastTrack Infrs Dev Prog	116,712	(100,804)	-	-	0.00	0.00	0.00
30401 Library Services	367,154	588,200	481,200	555,500	4.90	8.83	8.83
30403 Talking Library	-	8,019	5,300	600	0.00	0.00	0.00
30404 Library Special Projects	625,606	1,234,914	818,600	916,800	0.00	0.00	0.00
30501 Solid Waste Operations	24,188,528	22,918,400	22,756,300	24,459,300	102.00	94.00	96.00
30502 Solid Waste Grant	570,765	665,625	535,000	535,000	0.00	0.00	0.00
30508 Public Works Sidewalk	-	228,500	-	-	0.00	0.00	0.00
30509 PW Surplus Parking Fund	-	-	154,000	641,700	0.00	0.00	0.00
30600 Demolition Fund	195,951	135,000	154,800	154,800	0.00	0.00	0.00
30601 Council Infrastructure	189,689	1,101,700	1,101,700	1,101,700	0.00	0.00	0.00
30702 Advance Planning & Research	1,259,815	1,425,000	1,921,000	1,933,700	0.00	0.00	0.00
30703 * Planning TOP Grant	148	-	-	-	0.00	0.00	0.00
30704 Planning Grant Fund	53,901	92,800	90,000	60,400	0.00	0.00	0.00
30705 Congestion Mitigation Air Qual	-	649,000	649,000	649,000	0.00	0.00	0.00
30764 Metro Area Computer Mapping	50,375	268,900	25,300	82,900	0.00	0.00	0.00
30801 Parks Special Projects	350,881	371,097	657,000	625,800	0.00	0.00	0.00
30802 Parks Resale Inventory	1,479,651	-	1,100,000	1,094,200	0.00	0.00	0.00
38005 Gulch Central Business Imp Dst	-	-	-	75,000	0.00	0.00	0.00
31000 NCAC (All Funds)	6,518,964	7,552,800	7,308,200	7,549,000	51.90	52.31	52.31
31281 SA Pub Imp Stadium Revenue 96	6,320,766	-	-	-	0.00	0.00	0.00
31282 SA Pub Imp Stadium Revenue 04	2,562,174	-	-	-	0.00	0.00	0.00
31500 MAC Admin & Leasehold	243,983	2,089,800	2,904,800	3,734,800	19.00	16.00	16.00
31501 MAC Local Programs	11,970	-	5,000	30,000	0.00	0.00	0.00
31502 MAC Headstart Grant	10,964,048	10,288,200	12,132,300	11,927,600	260.48	262.48	263.48
31503 MAC LIHEAP Grant	2,273,157	1,873,500	3,982,500	2,100,900	0.00	0.00	0.00
31504 MAC CSBG Grant	966,033	1,065,800	1,089,200	1,112,700	16.00	16.00	16.00
31505 MAC Summer Food Program	541,255	564,100	549,600	500,000	12.00	12.00	12.00
31506 MAC CACFP	1,125,109	-	1,137,500	1,137,500	17.48	17.48	16.48
31507 MAC Watt Ad Program	21,540	-	27,000	27,000	0.00	0.00	0.00
31508 MAC BF/AF Care Program	864,354	-	530,400	530,400	15.50	17.50	17.50
31509 MAC State Classroom	110,759	65,000	101,600	101,600	0.00	2.00	2.00
31511 MAC Parent Club Federal Funds	4,483	-	4,500	4,500	0.00	0.00	0.00
31512 MAC Community Srvc Assistance	-	784,900	524,900	326,600	0.00	2.00	2.00
31514 MAC ComSrv Poverty Summit	-	-	15,000	-	0.00	0.00	0.00
31515 MAC Early Childhood Math Proj	-	-	23,500	23,500	0.00	0.00	0.00
32000 General Government Grants	44,654	-	-	-	0.00	0.00	0.00
32010 * GeneralGovernmentContb/Donat	21,216	3,357	-	-	0.00	0.00	0.00
32041 Arts Com Contrib/Donations Fun	-	-	3,400	3,400	0.00	0.00	0.00

(See explanations of all footnotes on the first page of this appendix.)

# Appendix 1: Financial Schedules

## SCHEDULE 3 – HISTORICAL EXPENDITURES

	FY 2005	FY 2006	FY 2007	FY 2008		FTE	
	Actuals	Budget	Budget	Rec. Budget	FY06	FY07	FY08 (Rec.)
SPECIAL REVENUE, WORKING CAPITAL, & OTHER FUNDS:							
32200 HEA Health Dept Grant Fund	13,255,837	14,579,000	16,275,400	16,130,200	217.33	205.81	205.81
32201 HEA Donations Fund	-	29,077	29,100	29,100	0.00	0.00	0.00
32204 MAY Offc Child & Youth Grants	1,581	3,475	3,100	3,100	0.00	0.00	0.00
32211 HIS Historical Comm Grant Fund	239,418	92	-	-	0.00	0.00	0.00
32219 DA District Atty Grant Fund	272,917	241,200	199,900	180,600	2.00	2.00	2.00
32226 JUV Juv Court Grant Fund	1,156,870	1,563,300	1,488,400	88,500	21.50	22.50	22.50
32228 STC St Trial Ct Grant Fund	1,145,262	1,055,500	2,886,100	1,345,500	0.00	0.00	0.00
32230 SHE Sheriff Grant Fund	181,482	(6,663)	-	-	0.00	0.00	0.00
32231 Police Grant Fund	1,439,434	1,146,300	1,207,500	488,400	2.00	2.00	2.00
32232 FIR Fire Grant Fund	-	814,500	965,200	-	0.00	0.00	0.00
32241 ART Arts Commission Grant Fund	239,822	201,700	-	-	0.00	0.00	0.00
32250 OEM Grant Fund	2,821,529	6,725,947	3,860,900	669,100	0.00	0.00	0.00
32300 PAR Parks Dept Grant Fund	248,567	443,169	1,053,628	947,900	0.00	0.00	0.00
33000 PAR Parks Master Plan	372,444	1	-	-	0.00	0.00	0.00
34100 Public & Gov't Access TV	60,726	99,800	139,800	139,200	0.00	0.00	0.00
34200 DES Development	3,887	-	-	-	0.00	0.00	0.00
35118 * MNPS Drug&ViolencePrevention	239	-	-	-	0.00	0.00	0.00
35119 MNPS Special Projects	743,154	-	-	-	0.00	0.00	0.00
35133 MNPS Unemployment Comp	546,712	-	-	-	0.00	0.00	0.00
35135 MNPS Charter School	1,125,837	-	-	4,066,600	0.00	0.00	0.00
35137 MNPS IDEA	15,419,415	-	-	-	0.00	0.00	0.00
35139 * MNPS 21st Century Community	2,305	-	-	-	0.00	0.00	0.00
35145 * MNPS Bridging the Gap	7,804	-	-	-	0.00	0.00	0.00
35154 MNPS Title I	18,406,141	-	-	-	0.00	0.00	0.00
35158 MNPS School Lunchroom	26,794,573	29,528,100	33,304,456	35,544,400	0.00	0.00	0.00
35160 MNPS Other Title Grants	7,231,012	-	-	-	0.00	0.00	0.00
35164 MNPS ROTC	324,404	-	-	-	0.00	0.00	0.00
35200 MNPS Other State Grants	602,639	-	-	-	0.00	0.00	0.00
35300 MNPS Other Federal Grants	8,658,597	-	-	-	0.00	0.00	0.00
35400 MNPS Other Federal Direct	89,201	-	-	-	0.00	0.00	0.00
37100 Stormwater	11,184,473	19,400,000	12,926,200	12,799,200	81.00	81.00	90.00
47335 W&S Extension & Replacement	63,171,508	83,015,700	68,375,200	77,779,000	0.00	0.00	0.00
50109 Property Loss	2,090,119	-	-	-	0.00	0.00	0.00
50110 Safety and Risk Management	-	-	17,597,100	19,097,400	0.00	0.00	0.00
50122 Metro Self-Insured Liability	3,080,823	-	-	-	0.00	0.00	0.00
50135 Police Professional Liability	(776,523)	-	-	-	0.00	0.00	0.00
50165 Self-Insured Death Benefit	300,000	-	-	-	0.00	0.00	0.00
50267 Judgments & Losses	2,140,317	-	-	-	0.00	0.00	0.00
51100 Real Property Services	1,513,802	1,778,600	2,045,600	2,434,300	18.00	18.00	18.00
51108 Human Resources	6,098,556	7,054,900	7,384,500	7,294,200	66.50	63.50	61.50
51110 Payment Services	-	1,521,700	2,047,200	1,310,600	28.00	19.00	16.00

(See explanations of all footnotes on the first page of this appendix.)

# Appendix 1: Financial Schedules

## SCHEDULE 3 – HISTORICAL EXPENDITURES

	FY 2005	FY 2006	FY 2007	FY 2008		<u>FTE</u>	
	Actuals	Budget	Budget	Rec. Budget	FY06	FY07	FY08 (Rec.)
SPECIAL REVENUE, WORKING CAPITAL, & OTHER FUNDS:							
51111 Shared Business Office	1,962,204	1,913,600	2,577,100	2,658,000	26.00	28.00	28.00
51112 Customer Call Center	226,311	621,900	783,600	1,518,700	10.00	10.00	15.00
51113 Facilities Maint & Security	9,833,733	12,209,900	18,564,700	22,107,900	30.00	39.00	53.00
51115 Finance Services	7,216,678	8,745,900	9,506,900	8,597,800	101.00	102.00	98.00
51136 * Central Printing	44,836	-	-	-	0.00	0.00	0.00
51137 Information Technology Service	12,981,611	19,998,600	24,149,500	24,908,600	130.00	124.00	120.00
51138 ITS Technology Revolving	2,553,509	-	-	-	0.00	0.00	0.00
51148 Internal Audit Services	-	-	-	1,462,900	0.00	0.00	11.00
51151 Postal Service	869,076	946,900	961,100	967,700	5.00	5.00	5.00
51153 Radio Shop	3,427,934	3,392,100	3,509,000	3,531,000	18.00	16.00	16.00
51154 Office of Fleet Management	26,359,625	15,533,300	17,763,600	18,380,500	89.00	91.00	94.00
51180 Treasury Management	1,089,319	1,044,700	1,399,500	1,310,600	12.00	9.00	7.00
52177 Employees Med Benefit Trust	42,554,854	-	-	-	0.00	0.00	0.00
52200 IOD Network (Injured-On-Duty)	10,166,217	-	-	-	0.00	0.00	0.00
55142 MNPS Central Storeroom	2,275,939	2,149,150	2,100,000	2,000,000	0.00	0.00	0.00
55143 MNPS Self-Insured Liability	1,642,039	-	-	-	0.00	0.00	0.00
55145 MNPS Prof Employees Trust	51,160,072	-	61,277,400	-	0.00	0.00	0.00
55146 MNPS Print Shop	-	995,600	842,000	1,165,000	0.00	0.00	0.00
60002 MTA-Component Unit	261,765	-	-	-	1.00	1.00	1.00
60008 Sports Authority - CU	9,409,084	213,800	625,200	638,400	2.00	2.00	2.00
60152 Farmers Market	1,254,897	1,236,500	1,214,500	1,230,700	8.00	8.00	8.00
60156 State Fair	3,739,992	4,282,500	4,298,700	4,685,700	167.00	29.19	24.40
60161 Municipal Auditorium	-	1,860,900	2,021,700	1,996,900	12.00	12.00	12.00
60162 Convention Center	7,649,426	5,861,000	6,034,300	6,321,100	46.60	52.60	52.60
60180 MNPS Community Education	-	835,700	1,136,500	1,128,300	11.00	11.00	11.00
60284 * SA Pub Imp Stadium Develop 96	1,720,186	-	-	-	0.00	0.00	0.00
60287 SA Arena Working Capital	4,978,572	-	-	-	0.00	0.00	0.00
61190 Surplus Property Auction	3,129,025	997,400	1,483,900	1,429,800	7.00	7.00	7.00
61200 Police Impound	-	2,572,000	3,927,000	2,940,300	29.00	29.00	29.00
62269 General Hospital	82,426,744	58,410,394	-	45,400	674.00	616.00	639.00
62270 Bordeaux Long Term Care	34,122,202	34,514,651	37,315,017	37,502,107	499.00	513.00	513.00
62271 Knowles Home	2,803,729	4,305,846	4,235,654	4,186,216	57.00	60.00	60.00
67311 W&S Revenue	(9,023,487)	160,381,000	177,154,900	169,315,100	0.00	0.00	0.00
67331 W&S Operating	84,923,231	90,464,600	89,353,300	101,518,500	668.00	668.00	668.00
67332 W&S Operating Reserve	-	155,900	260,200	632,200	0.00	0.00	0.00
68200 DES Revenue Account (Oper)	(20,919,905)	-	-	-	0.00	0.00	0.00
68201 DES Oper General Acct	18,998,814	20,138,600	23,436,000	22,986,900	1.00	1.00	1.00

(See explanations of all footnotes on the first page of this appendix.)

## Appendix 2: Glossary

---

The annual operating budget contains specialized and technical terminology. This glossary defines some of the more common and more important of these terms.

**Account Code** - The combination of a business unit and object account that classifies all revenues and expenditures within a fund.

**Accrual Accounting** - A basis of accounting in which revenues are recognized in the period in which they are earned and become measurable, and expenses are recognized in the period incurred instead of when cash is actually received or spent. In such a system, revenue earned in June but received on July 10 is recorded as being received June 30.

**Active Position** - A position that is budgeted and funded, whether filled or not.

**Actual** – Actual (as opposed to budgeted) revenues and expenditures for the fiscal year indicated.

**Accountability** – The state of being answerable; it is demonstrated by being willing and able to tell taxpayers what they are getting for their money in terms of results.

**Accounting System** - The total set of records and procedures that are used to record, classify, and report information on financial status and operations.

**Activity** - An organizational process or system that converts inputs (money, staffing, technology, and other resources) into outputs (services and other things of value to customers, stakeholders, and citizens); the work performed by an organization to carry out a program for which it is responsible.

**Adjusted Budget** or **Adjusted Final Budget** - The final budget passed by the Council with detail adjusted by departments to show how they will operate within the fund-wide and department-wide numbers approved in that budget.

**Agency** – See **Department**.

**Allot** - To divide an appropriation into amounts that may be encumbered or expended during an allotment period.

**Allotment** - A part of an appropriation that may be encumbered or expended during an allotment period.

**Allotment Period** - A period of time less than one fiscal year in length during which an allotment is effective. Metro generally uses quarterly allotment periods, although some departments use monthly allotments as a management tool.

**Annual Budget** - A budget for a fiscal year.

**Appraise** - To estimate value, particularly of property. If the property is valued for purposes of taxation, the term "assess" means the same thing.

**Appraisal** - A valuation of property based on current market values.

**Appraisal Ratio** - The ratio between the appraised value of property and its market value, or the appraised value as a percentage of the market value. A house appraised at \$80,000 with a current market value of \$100,000 has an appraisal ratio of 80% (80,000/100,000). Using statistical techniques, the state recalculates appraisal ratios for the entire county every two years.

**Appropriation** - A legal authorization granted by the Council to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended. Metro general fund appropriations lapse (expire) at the end of each fiscal year.

**Appropriation Ordinance** - An ordinance by which the budget appropriations are given legal effect, usually the budget ordinance.

**Assess** - To value property officially for the purpose of taxation.

**Assessment** - The portion of a property's appraised value that is taxed, determined by multiplying the appraised value of a property by its assessment rate. For example, a residence appraised at \$100,000 has an assessment of \$25,000 (25% x \$100,000).

**Assessment rate** – The constitutional percentage that is multiplied by the appraised value to determine the assessment (25% of the appraised value for residential property, 40% for commercial).

**Available (Undesignated) Fund Balance** - The funds remaining from the prior fiscal year that are available for appropriation and expenditure in the current year.

**Authorized Positions** - Number of positions authorized in the final budget. This is not a formal part of the budget ordinance, but an implicit management tool to control salary expenditures. Some agencies and elected offices are subject to legal constraints on the numbers of authorized and filled positions.

**Balanced Budget** -- All funds are required to balance. As such, total anticipated revenues must equal the sum of budgeted expenditures for each fund. Revenues are derived from four sources: current revenue charges; increases in existing revenue charges; new revenue sources; and unallocated reserves carried forward from prior years.

**Baseline Budget** - An estimate of the funding required to continue existing programs at the currently-budgeted levels of service from one fiscal year to the next. It includes various adjustments made to the prior year's budget as appropriate for salary increments, pay plan, longevity, inflation, etc.

**Bond** - A written promise to pay a specified sum of money (the face value or principal amount) at a specified date or dates in the future (the maturity date) together with periodic interest at a specified rate. Metro issues (sells) bonds as one way to finance capital projects. Maturity dates may extend as far as twenty or thirty years after the bonds are issued.

## Appendix 2: Glossary

---

**Bond, General Obligation** - A bond that is secured by the full faith, credit, and taxing power of the city.

**Bond, Revenue** - A bond that is paid from the earnings of an enterprise fund.

**Bonded Debt** - That portion of indebtedness represented by outstanding bonds.

**Budget** - A plan of financial operation containing an estimate of proposed expenditures for a given period (usually a fiscal year) and the proposed means of financing them. Since the budget process includes many "budgets", it is necessary to specify whether the budget being discussed is projected, recommended, final (approved by the Council), or current.

**Budgetary Basis** - This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

**Budget Calendar** - The schedule that is followed in preparing, adopting, and administering a budget.

**Budgetary Control** - The control or management of an organization in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenue.

**Budgetary Fund** – Any of the primary tax-supported funds:

- GSD General Fund (10101),
- USD General Fund (18301),
- GSD Debt Service Fund (20115),
- USD Debt Service Fund (28315),
- GSD Schools Operating Fund (35131), and
- Schools Debt Service Fund (25104).

The sum of their expenditures, less transfers between them, is usually cited as the total size of the budget.

**Budget Message** - The Mayor's message generally explaining the budget, describing its important features, outlining proposed financial policies, and explaining the reason for significant budgetary changes. This may take the form of a letter, speech, or presentation.

**Budget Method** – A code that presents whether and how Metro budgets each fund. Common codes are:

- ANN – Annually budgeted governmental (except capital projects), enterprise, and internal service funds with a fiscal year that is the same as Metro's July 1 – June 30 standard.
- MYB – Multi-year budgeted funds, often grants, whose fiscal year crosses Metro's July 1 – June 30 standard fiscal year and which typically are not included in this document.
- NOB – Other funds whose spending is authorized by something other than the operating budget.

**Budget Ordinance** - The legal document that sets the annual operating budget for a fiscal year.

**Budgeted Positions** - The number of full- and part-time positions funded in June, plus the number of seasonal positions funded at any time in the fiscal year.

**Budget Projection** - A projection of revenues and/or expenditures for the coming fiscal year(s).

**Business Unit** – Generally, an eight-digit code that describes an organizational, programmatic, or service unit within a department and fund.

**CAFR (Comprehensive Annual Financial Report)** - The audited annual financial report of the government, showing financial position and results of operations for the fiscal year, along with schedules detailing other financial matters. The CAFR is prepared in accordance with governmental GAAP, so it is not strictly comparable to the budget ordinance.

**Capital Budget** - A plan of proposed capital outlays and the means of financing them. Metro's Capital Improvements Budget (CIB) is compiled by the Finance Department and Planning Commission, and approved by the Mayor and Council. It is only a planning document and does not authorize expenditures on its own.

**Capital Improvements** – Expenditures that are related to the acquisition, expansion, or rehabilitation of an element of the physical plant of the government; sometimes referred to as infrastructure.

**Capital Outlays** - Expenditures for the acquisition of capital assets such as heavy equipment, machinery, buildings, etc.

**Capital Spending Plan** – The annual process of selecting and funding a package of specific capital projects to be authorized by the Council.

**Capital Program** - A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or otherwise. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the full resources estimated to be available to finance the projected expenditures.

**Certified Tax Rate** – After reappraisal, the property tax rate that equates total current property tax revenues to those of the previous year's receipts plus normal growth. TCA 67-5-1701 provides that reappraisals cannot by themselves increase Metro's revenues. So, for years in which a reappraisal is implemented, the certified rate forms a basis for gauging the amount of any tax increases. This assures that tax increases are not hidden within post-reappraisal tax rates, but will be known to the public. The certified rate is calculated using state forms and guidelines, and is approved by the state Board of Equalization and the Council.

**CBER** - The University of Tennessee's Center for Business and Economic Research, which has assisted the Department of Finance in forecasting certain revenues for the budget.

**CBO** - The federal Congressional Budget Office.

**Class Code** - A code number assigned to positions within the city's classification and compensation plan.



## Appendix 2: Glossary

---

**Commercial Paper** - a form of **note** (q.v.) with generally a shorter term and more flexible terms of issuance and payment.

**Component Unit** – An organization that is legally separate from Metro, but for whom Metro has the ultimate financial responsibility (i.e. if there was financial trouble, Metro would have to step in). They are not generally presented as part of the overall Metro budget, either in the budget ordinance or in this book. Component units include:

- Nashville District Management Corporation
- Sports Authority
- Metropolitan Development and Housing Agency (MDHA)
- Electric Power Board (Nashville Electric Service, NES)
- Metropolitan Transit Agency (MTA)
- Nashville Thermal Transfer Corporation
- Metropolitan Nashville Airport Authority
- Metropolitan Nashville Hospital Authority (General and Bordeaux Hospitals)
- Emergency Communications District
- Industrial Development Board

More information on these component units is available in Note 1 of the CAFR.

**Constant or Real Dollars** - The presentation of dollar amounts adjusted for inflation to reflect the real purchasing power of money as compared to a certain past point in time.

**Contingency Account** - Funds set apart to provide for unforeseen expenditures or for anticipated purposes of uncertain amounts.

**Contingency for State, Federal, or Other Reimbursable Program Funds** – An account in the budget ordinance that allows transfer of new, unbudgeted grant and other reimbursable funds into General Fund departments' budgets without separate Council appropriation. It is budgeted in expenditure account 01101299.590000 and offset by estimated revenue in revenue object Account 406100.

**Continuation Budget** - A budget at a level of funding required to maintain current service levels during the coming year.

**Cost** – The amount of resources required for a business program, product, activity or service to produce an output, regardless of where the resources are accounted for.

**Direct costs** can be identified specifically with a particular final cost objective (e.g. direct service, program or product), and usually appear in the budget of the program that provides the product or service. **Indirect costs** are incurred for a common or joint purpose benefiting more than one cost objective (e.g. direct service, program or product), but are not readily assignable to the cost objectives specifically benefited; they may be found elsewhere in the budget of the department that provides the product or service, or in the budgets of other departments that support that department. **Full cost** or **total cost** is comprised of the allowable direct cost of the program, plus its allocable portion of allowable indirect costs, less applicable credits.

**Cost Allocation Plan** - The documentation that identifies, accumulates, and allocates or develops billing rates based on the allowable costs of centralized services. The costs of these services may be allocated or billed to users or funding sources (such as grantors). A departmental cost allocation plan allocates a department's central costs to its programs. A local government cost allocation plan, or LOCAP, allocates the costs of central governmental units to other departments and agencies within the government that the central units serve.

**Current Year** - The fiscal year in progress.

**Debt Service** - (1) Repayment of principal and interest on outstanding debt (bonds, notes, and commercial paper). (2) The amount of money required for such repayments.

**Debt Service Fund** - A fund established to account for the accumulation of resources for, and the payment of, debt service.

**Deficit** - (1) The excess of the liabilities of a fund over its assets. (2) The excess of expenditures over revenues (or, in for proprietary funds, the excess of expense over income) during a fiscal period.

**Department** - The highest organizational and administrative unit with overall management responsibility for goals, objectives, divisions, operations, programs, and activities within a functional area. The word generally includes boards, commissions, agencies, and elective offices.

**Direct Cost** – see **Cost**.

**EBS** – The government's integrated financial and administrative computer system. EBS encompasses most budgeting, accounting, purchasing, payroll, human resources, and benefit activities for Metro.

**Encumbrances** - The commitment of appropriated funds to an unperformed contract for goods or services. It is an estimate of the expenditures that will result when the contracts are completed.

**Enterprise Fund** - A fund established to account for a business-like operation in which services are provided to non-Metro customers for a fee. Such fees or user charges cover most or all costs of the fund. Examples include the Convention Center Fund and the Farmers' Market Fund. See also **internal service fund**.

**Estimated Revenue** - The amount of revenue that is projected to be collected during the fiscal year.

**Expenditures** - Decreases in net financial resources. Expenditures include current operating expenses that require the current or future use of net current assets, debt service, and capital outlays. This term designates the cost of goods delivered or services rendered, whether paid or unpaid, including expenses, provision for debt retirement not reported as a liability of the fund from which retired, and capital outlays.

## Appendix 2: Glossary

---

**Final Budget** - The budget appropriations approved by the Council, usually based on:

- The Mayor's recommended budget, or
- A substitute budget containing changes to the Mayor's budget and replacing that budget, and/or
- Amendments to one of the above.

Accounting statements in the CAFR prepared pursuant to GASB Statement 34 call this the "original budget."

**Fiscal Year** - A twelve-month period of time to which the budget applies and at the end of which a governmental unit determines its financial position and the results of its operations. The Metro and state fiscal years begin July 1 and end June 30; the federal fiscal year runs October 1 to September 30.

**Four Percent Reserve Fund** - see **general fund reserve fund**.

**Fringe Benefits** - Benefits to employees paid by Metro in addition to salaries, including Social Security (FICA), pension, life insurance, health insurance, workers compensation, and unemployment compensation. Benefit costs for active employees are included in the departments' operating budgets, while other benefits in the general funds are grouped in the Employee Benefit accounts.

**Full-Time Equivalent (FTE)** - A measure of effective authorized positions, indicating the percentage of time a position or group of positions is funded. For an individual position, 1.00 FTE is usually equal to 2,080 hours of work per year. FTE takes into account the number of hours per week and portion of the year the position is funded.  $FTE = (\text{hours worked per week} / 40) \times (\text{months funded} / 12)$ . A year-around full-time position has an FTE of 1.00. A full-time position funded for 6 months (1/2 year) has an FTE of 0.5, as does a 20-hour-per-week year-around position.

**Function** - A group of Metro departments that performs similar activities or delivers like services (e.g., the Law Enforcement function includes the Sheriff and Police Departments).

**Fund** - A set of interrelated accounts to record revenues and expenditures associated with a specific purpose. A fund has its own revenues, expenditures, assets, liabilities, and equity (fund balance). In Metro, revenues and appropriations cannot be transferred between funds during the fiscal year.

**Fund Balance** - A term used to express the equity (assets minus liabilities) of governmental fund types and trust funds. A fund balance is the excess of cumulative revenues and other sources of funds over cumulative expenditures and other uses of funds.

**GAAP (Generally Accepted Accounting Principles)** - Nationally-recognized uniform principles, standards, and guidelines for financial accounting and reporting, governing the form and content of many financial statements of an entity. GAAP encompasses the conventions, rules, and procedures that define accepted accounting principles at a particular time, including both broad guidelines and detailed practices and procedures. Governmental GAAP is determined by the Governmental

Accounting Standards Board (GASB) and, to a lesser extent, by the Financial Accounting Standards Board (FASB), the American Institute of Certified Public Accountants, and other professional organizations.

**GAGAS (Generally Accepted Governmental Auditing Standards)** - Standards for conducting governmental audits as determined by the latest revision of the booklet *Government Auditing Standards* (the "yellow book") published by the Comptroller General of the United States through the GAO.

**GAO** - The federal General Accounting Office.

**GASB (Governmental Accounting Standards Board)** - The oversight body that establishes governmental GAAP, equivalent to the private-sector FASB.

**General Fund** - The general operating funds are used to account for all resources except those required to be accounted for in another fund. Metro has separate general funds for the General Services District and the Urban Services District.

**General Fund Reserve Fund (Four Percent Reserve Fund)** - A capital projects fund for relatively small or short-lived capital expenditures. Four percent of the gross original GSD general fund revenue is deposited into this fund. These funds are appropriated by resolution in the capital spending plan for the purchase of equipment or repairs for any department funded by the GSD General Fund.

**General Obligation (GO) debt** - Bonds and notes used to borrow money, backed by the full faith, credit, and taxing power of the Metropolitan Government. Compare to **Revenue Debt**.

**Governmental Fund** - A fund used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities -- except those accounted for in proprietary funds and fiduciary funds. Governmental funds include general, special revenue, debt service, and capital projects funds.

**Grant** - A contribution by a government or other organization, generally to support a particular program or activity. Any receipts from any state or federal agency and certain non-profit organizations are considered grants unless specifically excluded by the Division of Accounts.

**Grant Match** - Costs or in-kind services required to match grantors' shares of grant program costs.

**GSD (General Services District)** - All of Davidson County. See also **Services Districts**.

**Holiday Bonus** - See **Longevity**.

**Impoundments** - Executive decisions not to spend (obligate or expend) monies budgeted and appropriated by the Council. There are two types of impoundments.

- **Administrative impoundments** are simple unallotments of funds; the funds remain in the department's appropriation but are not available for expenditure.

## Appendix 2: Glossary

---

- **Charter impoundments** are actual reductions of budget appropriations in accordance with §6.09 of the Charter.

**Independent Audit** - An audit conducted by auditors who are independent of the government. The annual audit is conducted by one or more public accounting (CPA) firms.

**Indirect Costs** - Indirect costs are those (a) incurred for a common or joint purpose benefiting more than one cost objective, and (b) not readily assignable to the cost objectives specifically benefited. See **Cost**.

**Infrastructure** - The basic installations and facilities necessary for the continuance and growth of the city, such as roads, schools, transportation, utility, and similar systems.

**Internal Service Fund** - A fund established to finance and account for goods and services furnished by one department to another department on a cost reimbursement basis so that the original fund capital remains intact. Examples include the Fleet Management and the Information Technology Services funds.

**Lapse** - The automatic termination of an appropriation. Except for indeterminate or continuing appropriations, or as otherwise provided by law, any unexpended balance of an appropriation lapses and the authority to spend ends at the end of the fiscal year.

**Levy** - In reference to the budget as a whole, either the total amount of taxes due, or (sometimes) the tax rate. In reference to a specific piece of property, the amount of tax due on that property.

**Liability** - Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date. The term does not include encumbrances.

**Line-Item Budget** - A budget that is presented entirely or primarily based on objects of expenditure. The Metro budget ordinance and supporting detail are prepared on a line-item basis.

**Line of Business** – a group of programs with a common purpose that produce key results for citizens.

**LOCAP** – See **Cost Allocation Plan**.

**Longevity** - Monetary payments to Metro employees who have been in the employment of Metro for a minimum of five years. Per resolution RS2001-642, these payments range from a minimum of \$110 after five years of service to a maximum of \$935 for twenty or more years.

**Long-Term Debt** - Debt that matures more than one year after it is issued.

**Mayor's Recommended Budget** - The budget proposed to the Council by the Mayor.

**Measures** - Statistical or workload data that quantifies the activities, outputs, or outcomes of program activities and expenditures.

**Mission** - A clear, concise purpose for an entire agency, focusing on the broad yet distinct results that it will achieve for its customers.

**Modified Accrual Basis** - The basis of accounting in which revenues are recognized when they become both measurable and available to finance expenditures of the current period, and expenditures are recognized when incurred, i.e., when the related fund liability is incurred except for:

- inventories of materials and supplies which may be considered expenditures either when purchased or used;
- prepaid insurance and similar items which need not be reported;
- accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger-than-normal accumulations must be disclosed in the notes to the financial statements;
- interest on special assessment indebtedness which may be recorded when due rather than accrued, if approximately offset by interest earnings on special assessment levies; and
- principal and interest on long-term debt which are generally recognized when due.

All governmental funds and expendable trust funds are accounted for using modified accrual accounting; internal service and enterprise funds utilize full accrual accounting similar to that found in private sector businesses. The CAFR has more information on this subject and its use in Metro.

**MSA (Metropolitan Statistical Area)** - A group of relatively freestanding but socially and economically linked metropolitan area counties, usually as a central city surrounded by non-metropolitan counties. The Nashville MSA included Davidson, Cheatham, Dickson, Robertson, Rutherford, Sumner, Williamson, and Wilson Counties. The new Nashville-Davidson-Murfreesboro MSA, designated by the federal Office of Management and Budget, adds Macon, Trousdale, Smith, Cannon, and Hickman counties.

**Note** – A form of debt that is shorter in term than bonds, and often used for short-term capital project financing in anticipation of a future bond package with terms more advantageous for the government. TCA 9-21-505 provides that, “notes shall be issued for a period not to exceed two (2) years from the date of issue; provided, that with the approval of the state director [of local finance] the notes may be extended or renewed for not more than two (2) additional periods not exceeding two (2) years each.”

**Object Account** – A code that describes a specific expenditure or revenue item.

## Appendix 2: Glossary

---

**Objective** - A desired specific output-oriented accomplishment that can be achieved within a given time frame. Its achievement advances both the activity and organization toward a corresponding goal.

**OMB** – Office of Management and Budget, a unit of the Metro Department of Finance. When modified by the word “federal”, a unit of the executive branch of the United States government.

**OMB Circular A-87** - The federal OMB circular that describes allowable and unallowable costs for calculation of federal grant costs.

**OMB Circular A-128** - The federal OMB circular that describes the procedures for audits of grants under the Single Audit Act.

**Open Position** – See **Vacant position**.

**Operating Budget** - A plan of current expenditures and the proposed means of financing them. The annual operating budget is the primary means to control most of the financing, spending, and service delivery activities of a government. The use of annual operating budgets is required by §6.01 of the Charter.

**Ordinance** – Legislation that is approved on three readings by the Council and signed by the Mayor.

**Original revenues** - The revenues from which 4% is transferred to the General Fund Reserve Fund (Four Percent Reserve Fund). This includes all revenues to the GSD General Fund except transfers, interdepartmental payments and receipts, federal and state financial assistance (except Medicaid and Medicare payments), and compensation for loss, sale, or damage to property.

**Overdraft** - The amount by which requisitions, purchase orders, or audited vouchers (i.e., expenditures and encumbrances) exceed the current allotment to which they are chargeable. This creates a negative balance in the unencumbered allotments.

**Part-time Employee** - For the purpose of budgeting, a part-time employee is any employee who regularly works less than 40 hours per week. This interpretation differs from that used by the Employee Benefit Board (less than 20 hours per week) or the Personnel Department (less than 32 hours).

**Pay Plan** - A schedule of each classification used by the Civil Service Commission, along with the pay grades, rates, ranges, and longevity-based steps for each class.

**Performance Budget** - A budget that focuses on activities rather than line items. Expenditures are related to workload and performance measures to assess the efficiency of services, and budget decisions incorporate measurable performance of activities and work programs. A performance budget may also incorporate other bases of expenditure classifications, such as character and object class, but these are given a subordinate status to activity performance.

**Performance Indicators** - Specific quantitative measures of a division's, program's, or activity's work

performed or results obtained toward meeting an objective. They measure demand, workload, efficiency, effectiveness, quality, achievement, or outcomes.

**Position** - A tracking unit representing the authority to hire an employee. May be full-time (funded all day every workday), part-time (funded less than all day every workday), or seasonal (full- or part-time for only a portion of the year, with that portion recurring year after year).

**Position Headcount** - The number of authorized positions funded by a budget. As used in Metro budgeting, this is the sum of positions that are:

- Full-time and funded in June, plus
- Part-time and funded in June, plus
- Seasonal, regardless of months funded.

**Prior Year** - The fiscal year immediately preceding the current year.

**Prior-Year Encumbrances** - Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments.

**Product** - A countable deliverable that a customer receives from the agency. It is something that one or more customers receive, not processes the agency does. “Circulating library books” is a process; a library book checked out is a product; “library book check-outs” is an output or demand measure of what is delivered to customers.

**Program** - A group of products with a common purpose or result.

**Program Budget** - A budget where expenditures are based primarily on programs of work related to the goals and objectives of an organization, and secondarily on character and object.

**Property Tax** - An ad valorem (value-based) tax levied on real and personal property according to the property's assessed valuation and the tax rate.

**Reappraisal** - A county-wide revaluation of real property based on current market values. See **Certified Tax Rate**.

**Reserve** - An account used to indicate that a portion of a fund's assets are legally restricted for a specific purpose and is, therefore, not available for further appropriation or expenditure.

**Result** - A benefit or impact that the customer and citizen experiences as a result of receiving an agency's products or deliverables. Results promote accountability.

**Results Matter** – A Metro-wide initiative to create and support both managerial systems (budgeting, performance evaluation, etc.) and an organizational culture focused on the results delivered to customers. This “managing for results” system enables Metro government to talk about the results it delivers, the products it produces to achieve those results, and the cost of delivering those results.

**Revenue** - Funds that the government receives as income to support expenditures.

# Appendix 2: Glossary

**Revenue Code** - A numerical code used to break down revenues into definable areas such as taxes, licenses, user fees, etc.

**Revenue Debt** - Bonds and notes used to borrow money, backed only by certain revenues (usually from the project built with proceeds from the debt) and not the full faith and credit of the government.

**Revenue, Nonrecurring** - Revenues that are not expected to repeat over time, and generally should not be used to support ongoing expenditures.

**Satellite Cities** – The seven smaller cities and towns totally or partly in Davidson County that were incorporated prior to Metro being formed in 1963. These smaller cities receive some Metro county-wide GSD services, but also provide their own city services instead of or in addition to GSD services (see table below). Their citizens pay the GSD property tax rate plus any rate set by the satellite city. The information presented in this book does not include any revenues, expenditures, or services of the satellite cities themselves.

## Services Districts



**Note: The Opryland area returns to the USD in FY 2005 (tax year 2004)**

**Services Districts** – The two districts established by state law and the Charter for budgeting and administering services within the Metro Government. The General Services District (GSD) is all of Davidson County. The Urban Services District (USD) is the former City of Nashville plus annexed areas within the GSD, it receives more services in return for paying a higher property tax rate. In the map, the USD is the large darker-shaded area within the GSD.

Satellite City	Zoning	Building permits	Streets	Trash Collection	Brush / Chipper	City Court	Police	Fire	Parks & Recreation	Utilities	Tourism	2004 City Property Tax Rate
Ridgetop	.	.	.	.	.	.	.	.	.	.	.	\$ 0.85
Goodlettsville	.	.	.	.	.	.	.	.	.	.	.	0.66
Lakewood	.	.	.	.	.	.	.	.	.	.	.	-
Berry Hill	.	.	.	.	.	.	.	.	.	.	.	-
Oak Hill	.	.	.	.	.	.	.	.	.	.	.	-
Forest Hills	.	.	.	.	.	.	.	.	.	.	.	-
Belle Meade	.	.	.	.	.	.	.	.	.	.	.	0.35

"\*" means the satellite city reported that it provides some level of this service.

This table is not a legal document. Metro makes no representations as to the accuracy of this information; it is not guaranteed and is subject to change or correction without notice. Contact each city for information about its budget, taxes, and the services it provides.

**Single Audit Act** - The federal law requiring a comprehensive government-wide audit of all federal financial assistance. In Metro, this is performed as an integral part of the annual independent audit.

**Special Revenue Fund** - A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or for major capital projects) that are legally restricted to expenditure for specified purposes. Examples are the Schools General Purpose Fund (35131) and the General Fund Four Percent Reserve Fund (30003).

**Stakeholder** - Any person or entity that has an interest in the activities or objectives of an organization, including such groups as citizens, customers, suppliers, and regulators.

**Strategic goal** – A significant result to be achieved by an agency over the next two to five years.

**Structural Balance** - The situation in which recurring revenues are sufficient to finance expected expenditures for the foreseeable future.

## Appendix 2: Glossary

---

**Subledger** – An optional additional level of detail for account codes. It is typically used to identify a revenue source or the fund number of an interfund transfer. For example, the number of the resolution that approved a grant might be entered as the subledger for the grant revenue account code.

**Subsidiary** - An optional additional level of detail for account codes. It is used to add more detailed information below the object account level.

**Supplemental Appropriation** - A resolution appropriating funds (increasing budget authority) above and beyond previously-approved levels.

**Target Budget** - A budget built by adjusting detailed budget items to a departmental total, instead of building the total budget by adding together detailed line-item projections.

**Tax Levy** - The total tax dollars assessed on property, calculated by multiplying the tax rate per one hundred dollars by the tax base. The term can also refer to the tax rate itself.

**TCA** - Tennessee Code Annotated; state law.

**Transfer, Budget** - A transfer of an unused portion of an appropriation to another purpose or activity within a department's budget.

**Transfer, Operating** - All interfund transfers other than residual equity transfers (which are nonrecurring or non-routine transfers of equity between funds), quasi-external transactions, reimbursements, loans, or advances. The typical operating transfer is a legally authorized transfer from a fund receiving revenue to another fund through which the resources are to be expended. The budget treats this as if it were an expenditure of the first fund and revenue to the second.

**Unencumbered Allotment** - also **unencumbered balance**. That portion of an allotment not yet expended or encumbered. The focus of budgetary control, as §6.08 of the Charter provides that, "... no expenditure shall be made or encumbrance created, but in pursuance of an allotment, and within the otherwise unencumbered balance of such allotment."

**Unencumbered Appropriation** - That portion of an appropriation not yet expended or encumbered.

**Unexpended Allotment** - That portion of an allotment not yet expended.

**Unexpended Appropriation** - That portion of an appropriation not yet expended.

**Unreserved Fund Balance** - The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

**USD (Urban Services District)** - The former City of Nashville plus annexed areas, which receive more services in compensation for paying a higher property tax rate. See also **Services Districts**.

**Vacant Position** - A position that is active (available and funded) but unoccupied.

**WeBudget** – The Metropolitan Government's web-based intranet budget preparation system.

# Appendix 3: The Law and the Budget

---

Many of the government's financial affairs are set by the Metropolitan Charter and other laws, resolutions, and rules. Budget-related sections of some of those documents are reproduced below, beginning with Article 6 of the Charter. Other sections of the Charter and laws may delegate finance-related powers and responsibilities to other departments. Text in *italics* summarizes certain long sections.

## METROPOLITAN CHARTER ARTICLE 6. THE BUDGETS AND FINANCIAL MATTERS

**Section 6.01. Fiscal Year.** -- The fiscal year of the metropolitan government shall begin on the 1st day of July of each year and shall end on the 30th day of June next following. Said fiscal year shall constitute the budget year and the year for financial accounting and reporting of each and every office, department, institution, activity and agency of the metropolitan government; but the aforesaid provision shall be in addition to, and not in lieu of, any accounting and reporting required of any official or agency by state or federal laws.

**Section 6.02. Preparation of Annual Operating Budget.** -- The director of finance shall obtain from all officers, departments, boards, commissions and other agencies for which appropriations are made by the metropolitan government, or which collect revenues for such government, such information as shall be necessary for him to compile the annual operating budget; and it shall be the duty of all such officers, departments, boards, commissions and agencies to furnish the director such information as he may require at such time or times and in such form as the director may prescribe.

Not later than five months prior to the end of each fiscal year said director shall distribute to each of the agencies identified in the preceding paragraph all forms necessary for the preparation of the operating budget for the succeeding fiscal year. Such forms shall be returned to the director with the information desired not later than two months prior to the end of the current fiscal year.

On the basis of the information so received and otherwise secured by him, said director shall prepare and transmit to the mayor a proposed operating budget for the next fiscal year of the kind and scope set forth in section 6.03 hereof. In preparing the proposed budget the director may revise, as he may deem necessary, the estimates or requests made by the various officers, departments, boards, commissions and agencies, but any such agency shall be entitled to a hearing before the director with reference to any contemplated changes in its budget requests or estimates.

**Section 6.03. Scope of the Annual Operating Budget.** -- Section I of the annual operating budget shall apply only to the general services district and

shall deal with those services and functions appertaining to the general services district as set out by this charter, or by ordinance of the council. Section II of the annual operating budget shall apply only to the urban services district and shall deal with those services and functions appertaining to such urban services district as set out in this charter, or by ordinance of the council.

Each of the above described sections of the annual operating budget shall contain with respect to each of the operating funds of the metropolitan government to which they are applicable:

(a) An estimate of the unencumbered fund balance or deficit at the beginning of the ensuing fiscal year, and the amount of any reserves for designated purposes or activities includable in the operating budget.

(b) A reasonable estimate of revenues to be received during the ensuing year, classified according to source; but the estimated revenues from current and from delinquent property taxes shall not exceed the percentage of the total receivable from each such source collected during the last completed fiscal year; or the current fiscal year.

(c) Proposed expenditures for each organizational unit and activity in accordance with the established classification of accounts, including those capital outlays which are to be financed from the revenues of the ensuing year, and including all debt service requirements in full for such fiscal year payable from such fund.

In no event shall the total proposed expenditures from any fund exceed the total anticipated revenues plus the estimated unappropriated surplus, or fund balance, and applicable reserves and less any estimated deficit at the end of the current fiscal year.

**Section 6.04. Review and Revision of Operating Budget by Mayor. Submission to Council. Budget as Public Record. Distribution of Copies.** -- The mayor shall review the operating budget submitted to him by the director of finance, and may make any revisions in such budget as he may deem necessary or desirable, before it is submitted to the council for consideration.

Not later than March 25th the mayor shall submit to the metropolitan council the operating budget as approved by him in the form and with the contents specified in section 6.03 hereof, together with a message explaining such budget, describing its important features, and outlining the proposed financial policies of the metropolitan government for the ensuing fiscal year and setting forth the reasons for any significant changes in policy or budgetary allocations.

The mayor shall promptly cause copies of the budget and budget message to be prepared for distribution to interested persons, and a summary of the budget

## Appendix 3: The Law and the Budget

---

shall be published in each of the daily newspapers in the area of the metropolitan government. The operating budget, as well as the capital improvements budget hereinafter provided for, the budget message, and all supporting schedules shall be public records in the office of the metropolitan clerk and shall be open to public inspection.

**Section 6.05. Hearings by Council.** -- After the council shall have passed the budget ordinance on first reading it shall hold hearings on the proposed operating budget, as well as on the capital improvements budget as provided in section 6.13 hereof, but the hearing on the capital improvements budget shall be heard prior to those on the proposed operating budget, and the hearings on either budget may be adjourned from time to time. Budget hearings shall be advertised in a daily newspaper of general circulation published in the area of the metropolitan government at least seven days prior to the date or dates set for the beginning of such public hearings.

**Section 6.06. Action by Council on Operating Budget.** -- After the conclusion of the public hearings, the council may amend the operating budget proposed by the mayor except that the budget as finally amended and adopted must provide for all expenditures required by law or by other provisions of this charter and for all debt service requirements for the ensuing fiscal year as certified by the director of finance. Neither shall the council alter the estimates of receipts or other fund availability included in the budget document except to correct errors and omissions, in which event a full explanation shall be spread on the minutes of the council. In no event shall the total appropriations from any fund exceed the estimated fund balance, reserves, and revenues, constituting the fund availability of such fund.

The council shall finally adopt an operating budget for the ensuing fiscal year not later than the 30th day of June, and it shall be effective for the fiscal year beginning on the following July 1st. Such adoption shall take the form of an ordinance setting out the estimated revenues in detail by source and making appropriations according to fund and by organizational unit, purpose or activity as set out in the budget document. If the council shall fail to adopt a budget prior to the beginning of any fiscal year, it shall be conclusively presumed to have adopted the budget as submitted by the mayor.

A copy of the adopted budget, certified by the metropolitan clerk, shall be filed in the office of the director of finance.

The amount set out in the adopted operating budget for each organizational unit, purpose or activity shall constitute the annual appropriation for such item, and no expenditure shall be made or encumbrance created in excess of the otherwise unencumbered balance of the appropriation, or allotment thereof, to which it is chargeable. This shall not preclude the

impoundment of funds or additional appropriations as provided herein.

**Section 6.07. Property Tax Levies.** -- The council shall levy an annual tax on real and personal property and merchant's ad valorem in the general services district, and the tax levy ordinance shall be the next order of business of the council after the adoption of the operating budget. The tax rate set by such ordinance shall be such that a reasonable estimate of revenues from such levy shall at least be sufficient, together with other anticipated revenues, fund balances, and applicable reserves, to equal the total amount appropriated and to provide in addition, a reasonable amount of working capital for each of the several funds.

After the council has approved the annual operating budget of the urban services district, said council shall determine and declare the amount of revenue which must be produced from a tax levy upon the real and personal property and merchants' ad valorem within the urban services district. The urban council shall thereupon convene and it shall have a mandatory obligation by resolution to levy a property tax adequate with other available funds to finance the budget for urban services, as determined by the council, subject, however, to the requirements of section 1.04 of this Charter with respect to the tax on property in the newly annexed areas.

The willingness and ability of citizens to bear the burden of tax increases should always be considered. Therefore, notwithstanding any of the provisions above, real property tax rates shall not exceed the maximum rates approved by the voters of the county in a referendum. Such referendum may be authorized either by the Mayor, or by a majority vote by the Council no more than once each calendar year pursuant to Tennessee Code Annotated Section 2-2-204. The referendum shall read "The maximum real property tax rates for Davidson County shall be increased to: followed by a list of rates". Voters shall be provided the two choices of FOR and AGAINST. The real property tax rates in affect as of November 7, 2006 shall be the maximum rates allowed until the first referendum occurs.

**Section 6.08. Allotments of Appropriations.** -- All appropriations contained in the current operating budget shall be allotted by the director of finance on a quarterly basis, and it shall be his duty to make such allotments promptly at the beginning of each quarter of the fiscal year. Such allotments shall be based upon estimated needs, and in the determination of such need the director of finance may require all spending agencies to submit allotments requests on such forms as he may prescribe. Such allotments shall constitute authorizations for expenditure or encumbrance, and no expenditure shall be made or encumbrance created, but in pursuance of an allotment, and within the otherwise unencumbered balance of such allotment.



## Appendix 3: The Law and the Budget

---

**Section 6.09. Impoundment of Funds.** -- Upon certification of the director of finance that the revenues or other resources actually realized with respect to any fund are less than was anticipated and are insufficient to meet the amounts appropriated from such fund, it shall be the duty of the mayor to impound such appropriations as may be necessary to prevent deficit operation.

**Section 6.10. Additional Appropriations.** -- The metropolitan council may make appropriations in addition to those contained in the current operating budget, at any regular or special meeting called for such purpose, but any such additional appropriation may be made only from an existing unappropriated surplus in the fund to which it applies.

**Section 6.11. Transfer of Appropriations.** -- On request of any department head, and with his consent, the mayor may transfer the unencumbered balance of any appropriation, or any portion thereof, for any purpose or activity to the appropriation for any other purpose or activity within the same department, but the same shall not be available for encumbrance or expenditure until it shall have been allotted by the director of finance.

At the request of the mayor, but only at the end of any quarter of the fiscal year, the council may by resolution approved by a majority of the membership of the council transfer the unencumbered balance of any appropriation, or any portion thereof, to another appropriation with the same section of the budget and within the same fund. However, the council shall not make transfers of appropriations at any time between the general services district and the urban services district, or transfer moneys from any operating fund to another fund. Provided, however, that this stipulation shall not apply to the discharge of obligations existing between governmental agencies financed from one fund, and those financed through another fund, nor to the transfer of moneys from operating funds to agency or trust funds covering collections to be expended through such agency or trust funds, nor to the transfer of the unappropriated surplus in bond funds to the debt service funds set up to retire such bond, nor to such other transfers between funds as may be authorized by law.

**Section 6.12. Lapse of Appropriations.** -- All unencumbered balances of appropriations in the current operating budget at the end of the fiscal year shall lapse into the unappropriated surplus or reserves of the fund or funds from which such appropriations were made.

**Section 6.13. Capital Improvements Budget.** -- The director of finance shall obtain annually from all officers, departments, boards and commissions and other agencies requesting funds from the metropolitan government for capital improvements, such information as the planning commission shall require to enable it to prepare the capital improvements budget. This data shall be delivered to the planning commission not later than four months prior to the

end of the fiscal year. The capital improvements budget shall include a program of proposed capital expenditures for the ensuing fiscal year and the next five fiscal years thereafter, accompanied by the report and recommendations of the metropolitan planning commission with respect to the program. Section I of the capital improvements budget shall present proposed general services district projects. Section II shall present proposed urban services district projects. The mayor shall submit the capital improvements budget to the council not later than May 15th and shall recommend those projects to be undertaken during the ensuing fiscal year and the method of financing them, noting the impact on the debt structure of the metropolitan government and shall include in the appropriate current operating budget any projects to be financed from current revenues for the ensuing fiscal year.

The council shall have power to accept, with or without amendment, or reject, the proposed program and proposed means of financing. The council shall not authorize an expenditure for the construction of any building, structure, work or improvement, unless the appropriation for such project is included in its capital improvements budget, except to meet a public emergency threatening the lives, health or property of the inhabitants, when passed by two-thirds vote of the membership of the council. The capital improvement budget must be acted upon finally by the council not later than the 15th day of June following its submission.

The mayor may submit amendments to the capital improvements budget at any time during the year, accompanied by the recommendation thereon of the planning commission, which amendments shall become effective when adopted by a two-thirds vote of the membership of the council.

**Section 6.14. General Fund Reserve.** -- From all original moneys collected during any year, before making a budget ordinance, there shall be deducted four (4%) percent of the gross amount of the general fund revenue of the general services district, which sum shall be placed in an account to be known as the general fund reserve and shall be kept separate and apart from other funds of the metropolitan government.

The mayor and council may by resolution make appropriations from said funds for the purchase of equipment for any department of the metropolitan government or for repairs to any building owned by any department of the metropolitan government; provided, however, that no appropriations shall be made from this fund to any department not deriving its operating funds from the general fund budget.

From all moneys collected during any year, and after making provisions for the four (4%) percent of the gross amount of the general fund revenue that shall establish the general fund reserve of the metropolitan government, there shall be next provided a sufficient amount, not to be less than fifty thousand

# Appendix 3: The Law and the Budget

---

(\$50,000) dollars, to be placed in and constituted the metropolitan government advance planning and research fund for the use of the metropolitan planning commission of the metropolitan government in the preparation, in advance, of plans for capital projects, and for the making of such studies and the doing of such research as is by the metropolitan planning commission deemed necessary in the performance of the duties and responsibilities given it by the Metropolitan Charter and general law. No expenditures shall be made from said fund except by resolution of the metropolitan planning commission, and in no case shall expenditures be made therefrom for the payment of budgetary items or matters not concerned with research and advance planning. The resolution of the metropolitan planning commission as to capital projects shall precisely define the projects concerned and amounts expended in the planning of such projects shall be provided for in the financing of construction of same and, upon the commencement of construction, the metropolitan government advance planning and research fund shall be repaid those sums and moneys expended from it in the advanced planning of such project. From all moneys collected during any year, and after the making of provision for the four (4%) percent of the gross amount of the metropolitan government's general fund revenue flowing into the general fund reserve of the metropolitan government, there shall next be provided a sufficient amount, as of the first day of each fiscal year, to bring the unencumbered balance on hand in the metropolitan government advance planning and research fund created herein to the minimum sum of fifty thousand (\$50,000) dollars.

By ordinance, the council may create a contingent reserve fund not to exceed four (4%) percent of the general fund revenue of the urban services district. The mayor and council may by resolution make appropriations from said fund for the purchase of equipment for any department of the metropolitan government or for repairs to any building owned by any department of the metropolitan government which equipment or buildings are used primarily for the furnishing of services herein defined as urban services; provided, however, that no appropriations shall be made from this fund to any department not deriving its operating funds from the general fund of the urban services district current operating budget.

**Section 6.15. Post Audit.** -- The council shall provide annually for an independent audit of the accounts and other evidences of financial transactions of the metropolitan government and of its every department, office and agency. The audit shall be made by an accountant or an accounting firm, the members of which have no personal interest, direct or indirect, in the fiscal affairs of the metropolitan government or of any to its departments, offices, or agencies. The designated accountant shall be a certified public accountant, or, if an accounting firm is employed, the members thereof shall be so certified and thoroughly qualified by training and

experience in governmental accounting to perform the audit.

The independent audit shall be made by a firm chosen by a three member audit board. This board shall consist of the presiding officer of the council, the chairman of the finance committee of the council, and the chairman of the metropolitan board of education.

The audit may be conducted on a quarterly or continuing basis and the final report of the annual audit shall be completed as soon as practicable after the close of the fiscal year, and in no event later than four months after the close of the fiscal year. The audit report shall be available to the public and to the press.

The council may at any time order an examination or special audit of any department, office or agency of the government.

## ARTICLE 5 - METROPOLITAN COUNTY MAYOR & VICE-MAYOR

**Section 5.04. Mayor's veto power; veto of items in appropriations and budget.** ... The mayor, while approving other portions of an ordinance, may reduce or disapprove the sum of money appropriated by any one or more items, or parts of items, in any ordinance appropriating money, except for debt service, employee benefits, or independent audits, such power to be exercised with return of the ordinance to the council within the time prescribed for disapproval of ordinances generally, accompanied by written explanation of the reasons for disapproval or reduction. The one or more items or parts of items disapproved or reduced shall be void to the extent that they have been disapproved or reduced unless any such item or parts of items so disapproved or reduced shall be restored to the ordinance in the original amount and become effective by adoption of the council according to the rules and limitations prescribed for the passage of other ordinances over the mayor's veto.

## ARTICLE 7 - BOND ISSUES

**Overview - Bond Issues** -- *Although bond issues affect the budget through debt service payments, they are not directly involved in the budget process. The more significant sections of the Article are:*

- 7.01. Bonds authorized by metropolitan council; purposes of issue.
- 7.04. General tax bonds and urban tax bonds.
- 7.05. When bond referendum not required; notice of issue.
- 7.07. Issuance of bonds under general law.
- 7.08. Limitations on urban bonds.

# Appendix 3: The Law and the Budget

---

- 7.09. Amount and purpose; obligations; form issuance.
- 7.10. Metropolitan bonds negotiable & tax exempt.
- 7.12. Sale.
- 7.13. Temporary financing.
- 7.17. Revenue bonds.
- 7.20. Debt service funds.

## ARTICLE 8 - METROPOLITAN DEPARTMENTS

**Overview** -- *This article creates and empowers certain departments and divisions in the Government. Those sections related to financial matters are outlined below:*

- 8.101 Department of metropolitan finance created; functions.
- 8.102 Director of finance - Qualifications, appointment and compensation.
- 8.103 Same - Powers and duties.
- 8.104 Division of budgets created; functions of budget officer.
- 8.105 Division of accounts created; duties of chief accountant.
- 8.106 Division of treasury created; duties of metropolitan treasurer.
- 8.107 Division of collections created; duties of collections officer.
- 8.108 Division of purchases created; appointment and qualification of purchasing agent.
- 8.109 Function of division of purchases.
- 8.110 Powers and duties of purchasing agent.
- 8.111 Competitive bidding for purchases or sales.
- 8.112 Division of public property administration
- 8.113 - 8.120 Related fiscal provisions (tax assessor, trustee, county clerk, and the collection of ad valorem taxes).

**Section 8.104. Division of budgets created; functions of budget officer.** -- There shall be in the department of finance a division of budgets, which shall consist of the budget officer and such other officers and employees, organized into such units, as may be provided by ordinance or by the director of finance consistent with ordinance. ... The budget officer shall compile, under the supervision of the director of finance, the departmental estimates and other data necessary or useful to the mayor and

the director of finance, and assist in the preparation of the budgets. He shall examine from time to time the departments, boards, commissions, officers, and agencies of the metropolitan government in relation to their organization, personnel, and other requirements; ascertain the manner in which their respective budgets are carried out and their functions performed; call the attention of the department heads and the mayor to any improvements or economies which might be made in their administrative practices and cooperate with the heads thereof in the preparation of their budget estimates for the ensuing fiscal year....

**Section 8.105. Division of accounts created; duties of chief accountant.** -- There shall be in the department of finance a division of accounts.... The chief accountant shall maintain (1) a general accounting system and such cost accounting records as shall be required by the director of finance, and (2) budgetary control records designed to prevent expenditures in excess of appropriations or allotments....

**Section 8.121. Division of metropolitan audit.** A.) There shall be, as an independent agency of the Metropolitan Government, a division of metropolitan audit, the director of which is designated as the metropolitan auditor. The metropolitan auditor shall be a person: (1) with a well founded reputation in government or public finance and the audit function as may be exhibited by a record of exceptional performance for at least five (5) years as a financial officer of a government or business; (2) who has, thorough education and experience as an accountant, auditor, CFO, controller or principal accounting officer of a governmental entity or private business an understanding of Generally Accepted Accounting Principles, Governmental Auditing Standards Board standards, financial statements, internal controls and procedures for financial reporting, and the audit functions of a governmental entity...

## ARTICLE 9 - PUBLIC SCHOOLS

**Section 9.04. Same - Duties; referendum as to school budget.**

*Subsection 3 of this lengthy section, not reproduced here, provides a process for the Metropolitan Board of Public Education (MBOE) to initiate a referendum to levy additional property taxes for schools.*

**Section 9.11. No diversion of funds.** -- No funds which have been appropriated for the use of, or transferred to, the metropolitan schools system shall be diverted from that use for any other purpose.

**Section 9.12. Transfer of school funds within school budget.** -- The board shall have power at any time to transfer funds within the major items of its budget. It shall also have power to make transfers of funds to, from or between major items in

# Appendix 3: The Law and the Budget

---

its budget, provided such transfers are not inconsistent with the general law.

**Section 9.13. Transfers to school fund from general funds; borrowing money.** -- The metropolitan council by resolution approved by the mayor, may transfer funds to the school fund from the general fund or general accounts of the metropolitan government, or may issue short term anticipation notes to provide such funds if in its judgment it is necessary and proper to provide temporary advances or transfers for the maintenance and operation of the schools. Such temporary advances or transfers shall be repaid or restored out of school funds during the ensuing year.

## OTHER RELATED ARTICLES

**Section 13.05. Duties of metropolitan employee benefit board.** In addition to other duties imposed by this Charter or by general law, it shall be the duty of the board to:

(f) Advise the mayor and the council of the anticipated financial requirements of each employee benefit plan adopted by the metropolitan government, as well as the retirement plans listed in Section 13.09(a)-(c) of this article so that such financial requirements shall be included in the budget and tax levy ordinances for the ensuing fiscal year.

## METROPOLITAN COUNCIL RULES OF PROCEDURE (2004-2007)

**Rule 14** - All ordinances must be referred to the appropriate committee by the Vice Mayor of the Council after first reading, and except for zoning matters, budget, revenue service charges or tax measures, no ordinance may be amended after second reading.

**Rule 15** - No resolution or ordinance involving the appropriation or expenditure of money, upon being filed, shall be placed upon the agenda by the Metropolitan Clerk until the Director of Finance has furnished a statement as to the availability of funds.

**Rule 16** - No resolution or ordinance proposing to expend or appropriate funds or to authorize the borrowing of funds for capital improvement projects (including the issuance of bonds or notes), upon being filed, shall be placed upon the agenda by the Metropolitan Clerk unless and until said legislation shall list the projects to be funded and the estimated cost of each project.

**Rule 27** - ... Any resolution appropriating funds from the general fund reserve shall be limited to one department only and shall not contain multiple appropriations. No resolution or ordinance involving the appropriation or expenditure of funds may be considered by the Metropolitan Council if the department, agency or office benefiting from the appropriation or expenditure has failed for thirty or more days to respond to information

requested by the Metropolitan Council or any committee of the Metropolitan Council.

**Rule 33** - At any meeting wherein the operating budget for the ensuing fiscal year is being debated on third reading, the following provisions shall apply, any rule contained in these rules to the contrary notwithstanding:

1. No motion to amend the operating budget or a substitute operating budget ordinance may be entertained by the Council, unless such amendment or substitute budget has been submitted to the Budget and Finance Committee for a recommendation.

2. A second substitute budget ordinance may not be amended but must be acted upon as filed and presented.

3. A motion to table the budget ordinance or a substitute budget ordinance cannot be made until the proponents or opponents have been allowed at least fifteen minutes of debate. Provided however, when a motion is made to table any amendment proposed to the budget ordinance or substitute budget ordinance, the spokesperson for such amendment may divide a total of twelve minutes among other members speaking in support of the motion.

## FINANCIAL MANAGEMENT RESOLUTION

In 1991, the Council passed a financial management resolution that set policy for the government in two areas: minimum fund balances to be maintained in the two general funds and the Schools fund, and restricting the use of non-recurring revenue to fund recurring expenditures.

## RESOLUTION NO. R89-959

**A resolution affirming the mayor's financial management policy on the maintenance of fund balances and the use of nonrecurring funds.**  
*(adopted November 21, 1991)*

WHEREAS, it is deemed to be in the best interest of the Metropolitan Government to maintain sufficient reserves in the GSD and USD general funds and the Schools operating fund to protect against unforeseen circumstances; and

WHEREAS, several sources have recommended the adoption of a formal policy dealing with fund balance; and

WHEREAS, Resolution No. R89-828 requested that the Vice Mayor appoint a five member committee of the Metropolitan Council to work with the Director of Finance to establish budgetary guidelines; and

WHEREAS, the Director of Finance has submitted a proposed policy dealing with maintenance of fund balance and the use of nonrecurring funds, which has been approved by the Mayor; and

WHEREAS, said policy has been reviewed and approved by the special Council committee.

# Appendix 3: The Law and the Budget

---

NOW, THEREFORE, BE IT RESOLVED by the Council Of The Metropolitan Government Of Nashville and Davidson County:

SECTION 1: That the Metropolitan Council goes on record supporting, to the extent of its authority, the attached Financial Management Policy which has been implemented by the Mayor.

SECTION 2: That this Resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

## **FINANCIAL MANAGEMENT POLICY**

Maintenance of Fund Balance and Restriction of Use of Non-Recurring Revenue

It shall be the policy of the Metropolitan Government of Nashville-Davidson County to maintain sufficient reserves in fund balances, to protect the financial position of this government in balances, to protect the financial position of this government in the event of unexpected emergencies or unforeseen downturns in revenue collection. Based on input from various sources it is hereby established that an amount equal to 5% of the three operating funds' budget (the GSD and USD General Funds and the General Purpose School Fund) shall be maintained in fund balance as a reserve.

It is the intention of the Metropolitan Government of Nashville-Davidson County to achieve these reserves by the conclusion of fiscal year 1994. In order to accomplish this goal, it is the intent to make no appropriation of fund balance in the three operating funds until such time as fund balances equal 5% of that fund's operating budget. In addition, all alternatives to increase fund balances will be explored, including implementation of the efficiency study

recommendations where possible; revenue raising options; ongoing review of services and service levels; and utilization of expenditure controls.

It shall also be the policy of the Metropolitan Government of Nashville-Davidson County to refrain from using nonrecurring revenue to fund ongoing operations of the three operating funds. Nonrecurring revenue shall be those funds not normally accrued to the benefit of the operating funds each year, including transfers from special, enterprise, and internal service funds. Any nonrecurring revenue received shall be utilized to fund activities which do not require ongoing funding or to build reserves.

### **TENNESSEE CODE ANNOTATED 9-1-116 Programs and services limited to extent funds available.**

(a) Notwithstanding any other provision of the law ... availability of programs and services to people in this state shall be limited to the extent that funds are appropriated by the general assembly or the appropriate governing body of a political subdivision.

(b) No person shall be entitled to ... any program or any services provided by or through the state, its departments, agencies or political subdivisions unless funds remain available for such program or service from moneys appropriated for that purpose by the general assembly or the appropriate governing body of a political subdivision.

### **TENNESSEE CODE ANNOTATED 7-3-314 Financial assistance to nonprofit organizations.**

*This section, not reproduced here, governs contributions by Metropolitan Governments to qualified nonprofit organizations.*

# Appendix 4: About Nashville

## Welcome to Nashville!

Nashville, located in the rolling hills of middle Tennessee, is a great place to live, work, or visit.

Fort Nashborough was founded on the banks of the Cumberland River on Christmas Day in 1779. In 1784 the community changed its name to Nashville, which incorporated as a town in 1806 and was permanently established as the capital of Tennessee in 1843. The town developed as a prosperous river city. Its growing population, business, and industry helped develop it as a center of transportation, publishing, finance, and education.



**The Founding of Nashville**  
Statue of Nashville's founders at Ft. Nashborough

The Nashville and Davidson County governments consolidated into a single entity under the Metropolitan Charter effective April 1, 1963. The city's 533 square miles is home to more than 600,000 residents.

Nashville has been named one of the 15 best U.S. cities for work and family by Fortune Magazine. The area offers a low cost of living (94% of the national average), a variety of residential opportunities, abundant recreational and tourist opportunities, a lively cultural base, diverse economy closely mirroring that of the nation, a regional hub for health care, and many institutions of higher education. Transportation is available by air, train, water, and road – 50% of the nation's population lives within 650 miles via one of the three interstate highways that converge in the city. Although it has a diverse and balanced economy with manufacturing, transportation, education, financial, healthcare, and other services, Nashville may be best known as the home of country music – Music City USA.

The climate is delightfully seasonal. Summer highs average in the upper 80s and winter lows average around 30 with only occasional light snows. Spring and fall include wonderful displays of natural color.

Residents and visitors alike can enjoy a wide variety of cultural offerings. Galleries include:

- Cheekwood Botanical Gardens and Museum of Art – <http://www.cheekwood.org/>
- Fisk University Galleries (Aaron Douglas and Carl Van Vechten galleries) - <http://www.fisk.edu/index.asp>
- Frist Center for the Visual Arts – <http://www.fristcenter.org/>
- The Parthenon - <http://www.nashville.gov/parks/parthenon.htm>
- Tennessee Performing Arts Center - <http://www.tpac.org/>
- Tennessee State Museum - <http://www.tnmuseum.org/>

- Country Music Hall of Fame Museum - <http://www.countrymusichalloffame.com/>

Historic sites in or near Nashville include:

- Bicentennial Mall State Park – <http://www.state.tn.us/environment/parks/bicenmal/index.html>
- Belle Meade Plantation - <http://www.bellemeadeplantation.com/>
- Belmont Mansion - <http://www.belmont.edu/about/mansion.cfm>
- Carnton Plantation - <http://www.carnton.org/>
- Carter House - [carterhouse.comhttp://www.carter-house.org/](http://www.carter-house.org/)
- Fort Nashborough - <http://www.nashville.gov/parks/fortnashborough.htm>
- The Battle of Nashville/Fort Negley - <http://www.bonps.org/>
- The Hermitage: Home of Andrew Jackson - <http://www.thehermitage.com/>
- Tennessee State Capitol - <http://www.state.tn.us/generalserv/psm/capitol.htm>
- Travellers Rest Historic House/Grounds - <http://www.travellersrestplantation.org/>

And, of course, entertainment includes all kinds of music, including the Grand Ole Opry, the Country Music Hall of Fame, and the Nashville Symphony. Up-to-date information for conventions and visitors is available at [www.nashvillecvb.com](http://www.nashvillecvb.com).

## What Others Are Saying About Nashville

Over the past few years the Nashville area has been recognized as one of the best places in the country to work, live and raise a family. The following are just a few of the most recent recognitions:

- *Kiplinger's Personal Finance* magazine selected Nashville as number one in its June 2006 issue ranking 50 Smart Cities. The exclusive survey ranks America's cities on the basis of affordability and livability—weighing housing prices and economic vitality with lifestyle factors such as public education, health care, the local arts scene and recreational facilities. *Kiplinger's Personal Finance, June 2006.*
- Nashville is the nation's top city for business expansion and relocation for the second year in a row, according to *Expansion Management* magazine. Nashville and its metropolitan area welcomed 31 company headquarters and major facilities and added 11,308 new jobs during the FY 2005, including headquarters of two companies with annual revenues of more than \$100 million – CLARCOR Inc. and Louisiana-Pacific Corporation. A total of six corporations in that revenue category have relocated to the area since Partnership 2010 began its current four-year economic development campaign in 2002. *Expansion Management, January 2006.*

## Appendix 4: About Nashville

---

- "Music City U.S.A." is a new entry to the top 10 with low cost of living as the biggest draw. Vice Mayor Howard Gentry Jr. says "Nashville provides an opportunity for a person to take a medium-level job and live comfortably". Black household income is \$33,630 and just a little more than one-fourth earn beyond \$50,000 annually (29.1%) and number of black home owners (51.8%). *Black Enterprise, May 2004*
- "Top 25 State Business Climate Rankings" Tennessee moved up to #3 overall in the annual business climate rankings. *Site Selection, November 2003* "Five Star City for Logistics"
- Tennessee ranked 7th among the top sites picked by consultants, site selectors, and real estate professionals as the most promising locale for a new

automotive manufacturing facility. *Business Facilities, July 2003*

- Nashville ranked sixth in the "Top 20 Best Places to Live & Work in America". *Employment Review Magazine and BestJobsUSA.com, June 2003*

For more information about opportunities, visit the Chamber of Commerce web site at [www.nashvillechamber.com](http://www.nashvillechamber.com). More information about the Metro Government is available at [www.nashville.gov](http://www.nashville.gov) and [www.nashvilleareainfo.com](http://www.nashvilleareainfo.com). Our history is reviewed at [www.nashville.gov/mhc/timeline.htm](http://www.nashville.gov/mhc/timeline.htm).

# Appendix 4: About Nashville

## Demographic Statistics

### Population

2005	607,413
2004	595,805
2002	570,785 (Census estimate)
2001	565,352 (Census estimate)
2000	569,891 (U.S. Census)
1999	541,500
1998	538,796
1997	537,535
1996	533,714
1995	529,892
1990	510,784 (U.S. Census)
1980	477,811 (U.S. Census)
1970	447,877
1960	399,743

### Racial Composition (Official US Census) 2000

White	67.0%
Black	25.9%
Asian	2.3%
Other (including Native American & Pacific)	2.8%
Multi-racial	2.0%
Total (Includes 4.6% Hispanic or Latino)	100.0%

### Age Composition (2002)

0 - 11 years:	15.3%
12 - 24 years:	17.7%
25 - 44 years:	33.7%
45 - 54 years:	14.4%
55 - 64 years:	7.6%
> 65:	11.3%

### Households

Number of households:	242,768
Owner Occupied:	134,956
Renter Occupied:	107,812
Marriage License (2005):	5,015

### Climate

#### Average Temperatures (degrees Fahrenheit)

	Average	Avg High	Avg Low
Annual	59	70	49
Spring (March-May)	59	70	48
Summer (June-Aug)	78	89	67
Fall (Sept-Nov)	60	72	49
Winter (Dec-Feb)	39	49	30
Humidity	58%		
Annual Average Precipitation	48.5"		
Annual Average Snowfall	11.1"		
Elevation	550' above sea level		

### Elections

Registered Voters:	359,025
Votes cast last election: (May 2006 County General)	37,219
% voting last city election:	10.3%

## Education

State and Local Industrial/Vocational Training Available Schools (K-12): 134 Public; 59 Private & Parochial in MSA  
Public Schools:

Elementary	73	Alternative	4
Middle School	36	Gifted/Talented	1
High School	15	Charter	2
Special	3	Alternative High	1

Colleges: 42, including 2 Medical Schools

Nashville Public Library:

1,449,358 cataloged collection total FY 02-03  
3,988,292 circulation total for FY 02-03

## Household Income

Per capita income: \$34,008 (Davidson Co. 2003 est.)  
Median household income: \$42,053 (2002 estimate)

## Medical Care

Facilities: 18 Hospitals, 165 Clinics  
2 Veterans Medical Centers  
Doctors: Over 2,800 licensed MD's  
Dentists: 440

## Houses of Worship

More than 800

## Economic Statistics

(MSA = Metropolitan Statistical Area)

### Building Permits

Year	Number	Value in millions
2003	9,653	\$1,193
2002	9,431	1,076
2001	9,196	1,227
2000	9,376	1,323
1999	10,087	1,622
1998	10,798	1,268
1997	10,087	1,151
1996	9,926	992
1995	10,361	1,009
1994	10,524	1,039

### Unemployment Rate (%)

	Nashville	U.S.	Nashville	U.S.	
2004	3.4	6.1	1998	2.7	4.5
2003	3.6	6.1	1997	3.2	4.9
2002	3.8	6.1	1996	3.0	5.7
2001	3.1	4.7	1995	3.1	6.0
2000	2.7	4.5	1990	3.5	5.1
1999	2.6	4.2	1985	3.9	7.2

State of Tennessee May 2005 Statewide unemployment rate, 5.7.



# Appendix 4: About Nashville

## Employment by Industry (MSA)\*

Manufacturing	13.2%
Wholesale & Retail Trade	24.3%
Construction	4.9%
Finance, Insurance & Real Estate	6.1%
Services	33.3%
Government	12.8%
Transportation, Communications & Public Utility	5.6%

\*2003 Nashville Economic Development

## Taxes

State Sales Tax Rate	7.00%
State Food Tax	6.00%
Local Option Sales Tax Rate	2.25%
Property Tax (per \$100 of assessed value)	
General Services District	3.84
Urban Services District	4.58
Income Tax on Salaries and Wages	None
Lottery	Yes

## Top Area Employers (excluding government agencies)

Vanderbilt University & Medical Center	13,601
HCA (Including Tri-Star Health System)	10,525
Nissan Motor Manufacturing Corporation	6,500
Saint Thomas	5,790
Nashville Arena (including Opryland Hotel and attractions)	4,950
Shoney's Incorporated	3,670
Kroger Company	3,350
CBRL Group (Cracker Barrel, Logan's)	3,275
Dell Computer	3,000
Bell South	3,000
Bridgestone/Firestone	2,900
Ingram Industries Inc.	2,880
Walmart	2,645
Trane	2,550
United Parcel Service	2,445
Century II Staffing	2,376
The Tennessean	2,100

## Area Transportation

Nashville is within 650 miles of half the U.S. population and 75% of its major markets. It is served by:

Three major interstates (24, 40, & 65)

Aviation access via Nashville International Airport (BNA) plus eleven general aviation airports in the area.

Nashville International has 4 runways up to 11,000 ft long. Daily flights include 402 arrivals and departures to 97 markets on the following airlines:

Air Canada	Delta Ct.	MidWest Connect
American	Delta	Southwest
American Eagle	Frontier	United Express
American Ct.		US Airways
Comair	Northwest	US Airways Express
Continental	Northwest A.L.	

More than 140+ freight carriers and more than 150+ truck terminals

Major regional center for FedEx Ground and River barge access to the Gulf of Mexico. CSX Railroad with 90 trains daily linking to 20 states

Intercity bus lines and downtown trolleys

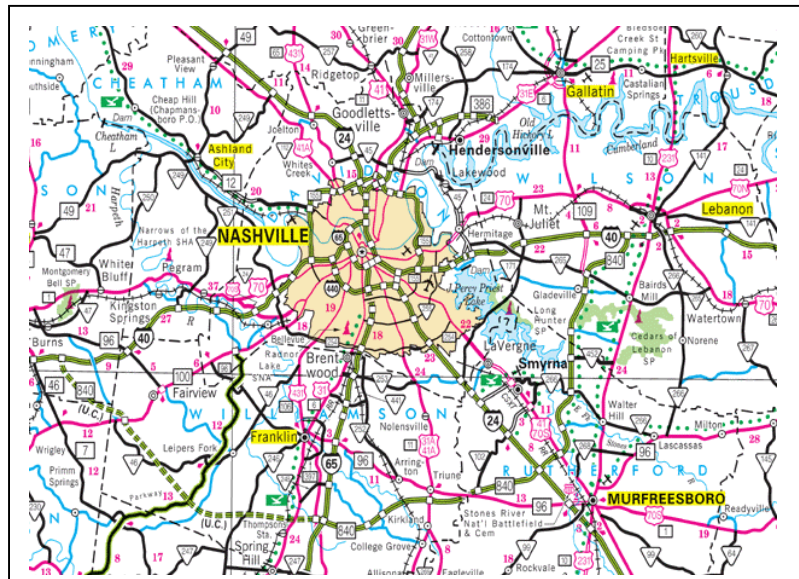
## Cost of Living Index

United States Average	100.0
Nashville	91.2

## Housing

Average Home Residential Price	\$195,950
Average Apartment Monthly Rent	\$701.00

## Nashville area transportation



Map extracted from the Tennessee 2002 Official Highway Map, used by permission of the Tennessee Department of Transportation. TDOT makes their Official State Highway maps available to the public free of charge at rest areas and through the TDOT Map Sales Department.

# Appendix 4: About Nashville

## FY 2005 Service Statistics

### Police Protection

Ratio of officers per 1000 Nashvillians	2.09
# of 911 phone calls received (ECC)	329,325
Average Urgent call, proceed directly to scene (Use emergency equipment) (receive to arrive time in minutes)	9.05
Average Urgent call, proceed directly to scene (No emergency equipment) (receive to arrive time in minutes)	19.39
Average Routine call (receive to arrive time in minutes)	32.17

### Fire Protection

	<u>GSD</u>	<u>USD</u>
Square mileage covered	362	171
Stations	9	30
Average Response Time (minutes)	5.47	4.55
Employees (full-time)	434	747
Total Responses	22,254	55,089

### Public Works

Roads maintained (miles)	2,208
Signs in Metro	96,378
Signalized locations	901
Street lights	50,767
Total parking citations income	\$740,000

### Water & Sewer

Treated Water Source:	Cumberland River
Daily capacity:	180,000,000 gallons
Average daily consumption:	92,000,000 gallons
Sewage Treatment type:	Activated Sludge
Daily average capacity:	186,500,000 gallons
Daily peak capacity:	465,000,000 gallons
Average daily treatment:	127,000,000 gallons

### Nashville Electric Service (NES)

NES is one of the twelve largest public distributions of electricity in the nation, serving more than 328,399 customers.

#### NES Average Costs:

Small Commercial/Industrial	11.07¢ per kwh
Large Industrial	10.86¢ per kwh
Residential	.07086¢ per kwh

### Nashville Gas Company

Furnishes gas to 150,000+ customers  
 2005 Residential price per therm: \$1.723 Nov-Mar  
 \$1.689 Apr-Oct

## Parks, Recreation and Tourist Attractions

Metro Parks and Greenways:	104 (10,319 acres)
Greenway Trails (completed or under development)	29.5 miles
Greenway Trails – under development	7 miles
Golf Courses	7 Public, 8 Private
Swimming pools	11
Bowling alleys	11
Lakes (non-metro) (with boating & camping)	2
Centennial Sportsplex	
Ice Rinks	2
Fitness Center	1
Swimming Pools	2
Tennis Courts	170
Indoor Tennis Centers	2 (8 Courts)
Community Centers	20
Senior Centers	2
Special Use Community Centers	2
Playgrounds	106
Athletic Fields	
Baseball/softball	107 (86 in Parks & Rec.)
Soccer	31
Football	7
Picnic Shelters	(Reservable) 44
Model Airplane Flying Fields	3
Frisbee Disc Golf Courses	3
Parthenon Museum	
Two Rivers Mansion	
Centennial Art Center and Gallery	
Centennial Art Activity Center	
Warner Park Nature Center	
Hamilton Creek Sailboat Marina(164 slips)	
Fort Nashborough Historic Site	
State Fair Grounds	
Nashville Zoo	
Nashville Arena	

#### Professional Sports:

NHL Hockey (Nashville Predators)  
 (Nashville Titans)  
 (Nashville Sounds)



Hotels/Motel rooms (Davidson County)	22,900
Largest Meeting Room Capacity	55,314 sq.ft.
Restaurants	2,700

## Appendix 5: Comparative Analytical Statistics

Budget comparisons over time may be more meaningful when adjusted to real (inflation-adjusted) or per capita terms. This table presents statistical information that can be used to adjust annual numbers for such comparisons.

Calendar Year	National Economic Price Indices			Metro Nashville / Davidson County Statistics					
	GDP Price Index	GDP State & Local Govt Purchases	Consumer Price Index CPI-U	Davidson County Area	Area Inside USD	Area Outside USD	Davidson County Population	Estimated USD Population	Estimated Non-USD Population
	2000=100	2000=100	1982-84=100	Square miles (less large bodies of water)	Population				
1964	22.13	16.23	31.0	501.0	72.0	429.0			
1965	22.53	16.69	31.5	501.0	72.0	429.0			
1966	23.18	17.51	32.4	501.0	72.0	429.0			
1967	23.89	18.49	33.4	501.0	72.0	429.0			
1968	24.92	19.48	34.8	501.0	72.0	429.0			
1969	26.15	20.78	36.7	501.0	72.0	429.0			
1970	27.54	22.49	38.8	501.0	72.0	429.0	448,000	232,000	216,000
1971	28.92	24.09	40.5	501.0	72.0	429.0	451,000	233,554	217,446
1972	30.17	25.52	41.8	501.0	72.0	429.0	454,000	235,107	218,893
1973	31.85	27.48	44.4	501.0	86.7	414.3	457,000	246,200	210,800
1974	34.72	30.50	49.3	501.0	111.7	389.3	460,000	283,460	176,540
1975	38.01	33.48	53.8	501.0	111.7	389.3	463,000	285,309	177,691
1976	40.20	35.56	56.9	501.0	112.1	388.9	466,000	288,186	177,814
1977	42.76	37.87	60.6	501.0	150.7	350.3	469,000	337,924	131,076
1978	45.76	40.36	65.2	501.0	150.7	350.3	472,000	340,086	131,914
1979	49.55	43.94	72.6	501.0	150.7	350.3	475,000	342,248	132,752
1980	54.06	48.86	82.4	501.0	150.7	350.3	477,811	344,273	133,538
1981	59.13	53.71	90.9	501.0	150.7	350.3	482,207	347,094	135,113
1982	62.74	57.14	96.5	501.0	151.0	350.0	486,604	349,915	136,689
1983	65.21	59.67	99.6	501.0	151.0	350.0	491,000	352,736	138,264
1984	67.66	62.34	103.9	501.0	151.0	350.0	495,397	355,557	139,839
1985	69.72	64.74	107.6	501.0	151.0	350.0	499,793	358,379	141,414
1986	71.27	66.62	109.6	501.0	151.0	350.0	501,991	359,789	142,202
1987	73.20	69.36	113.6	501.0	151.0	350.0	504,189	361,200	142,990
1988	75.71	71.49	118.3	501.0	151.0	350.0	506,388	362,610	143,777
1989	78.57	73.94	124.0	501.0	171.0	330.0	510,234	368,897	141,337
1990	81.61	77.36	130.7	501.0	171.0	330.0	510,784	370,469	140,315
1991	84.46	79.68	136.2	501.0	171.0	330.0	514,321	373,035	141,286
1992	86.40	81.30	140.3	501.0	171.0	330.0	517,859	375,600	142,259
1993	88.39	83.29	144.5	501.0	171.0	330.0	521,396	378,166	143,230
1994	90.27	85.47	148.2	501.0	171.0	330.0	524,934	380,732	144,202
1995	92.12	87.78	152.4	501.0	170.0	331.0	528,471	383,297	145,174
1996	93.86	89.71	156.9	501.0	170.0	331.0	532,008	385,863	146,145
1997	95.42	91.41	160.5	501.0	170.0	331.0	535,546	388,428	147,118
1998	96.48	92.93	163.0	501.0	170.0	331.0	539,083	390,994	148,089
1999	97.87	95.67	166.6	501.0	170.0	331.0	542,376	393,383	148,993
2000	100.00	100.00	172.2	501.0	170.0	331.0	569,891	393,907	175,984
2001	102.40	102.87	177.1	501.0	170.0	331.0	571,380	392,028	179,352
2002	104.19	105.44	179.9	501.0	170.0	331.0	569,439	389,340	180,099
2003	106.31	109.30	184.0	501.0	170.0	331.0	569,842	388,283	181,559
2004	109.10	113.02	188.9	501.0	170.0	331.0	595,714	406,258	189,456
2005	112.74	121.46	195.3	501.0	170.0	331.0	602,679	408,471	194,208
2006	116.45	128.15	200.6	525.0	184.0	341.0	606,097	410,006	196,091

Sources: GDP: Dept of Commerce BEA (<http://www.bea.doc.gov/>). CPI: Dept of Labor BLS (<http://www.bls.gov/cpi/#tables>)  
Area & Population: Metro Planning Commission. Population is estimated between census years and in USD / non-USD distributions

GDP Price Index and Implicit Price Deflator data reflect prices in the domestic economy as a whole. State & Local data reflects the price of goods purchased by state & local governments (not specifically Metro). CPI data reflects the price of a market basket of goods and services bought by urban consumers.

The GDP Price Index and GDP State & Local Government Purchases include data for the third quarter of 2006, and for Consumer Price Index include data for the first half of 2006. The percentage change in prices from one year to another is the difference in indices for those years divided by the index for the earlier year. Increases must be compounded, not simply averaged, across multiple years.

# Appendix 6: Pay Grades and Rates

This table presents Civil Service and non Civil Service pay grades used by many departments, each grade's minimum and maximum annual salaries, number of steps in grade, and number of months at each step. It does not include other positions whose salaries are set by state law or by letter of agreement

Grade	Annual Salary		Steps	Months	Grade	Annual Salary		Steps	Months
	Min	Max				Min	Max		
CM01	--	15,000	0	--	PS09	80,189	125,093	Open Range	12
CO01	30,349	41,481	10	12	PS10	94,762	155,384	Open Range	12
CO02	33,724	46,088	10	12	PS11	111,464	189,460	Open Range	12
CO03	37,351	51,046	10	12	SP1*	5,430	5,784	3	10
CO04	41,257	56,382	10	12	SR02	17,672	24,151	10	12-24
DP01	49,916	105,276	Open Range	12	SR03	19,886	27,148	10	12-24
DP02	84,068	162,171	Open Range	12	SR04	21,679	29,632	10	12-24
DP03	114,993	230,676	Open Range	12	SR05	24,336	33,257	10	12-24
HD01	30,356	39,476	Open Range	12	SR06	27,226	37,214	10	12-24
HD02	37,359	49,327	Open Range	12	SR07	30,349	41,481	10	12-24
HD03	41,261	55,287	Open Range	12	SR08	33,724	46,088	10	12-24
HD04	47,210	64,225	Open Range	12	SR09	37,351	51,046	10	12-24
HD05	51,174	71,132	Open Range	12	SR10	41,257	56,382	10	12-24
HD06	55,138	78,296	Open Range	12	SR11	45,432	62,086	10	12-24
HD07	66,236	95,368	Open Range	12	SR12	49,916	64,893	Open Range	12
HD08	68,445	99,956	Open Range	12	SR13	59,825	84,002	Open Range	12
HD09	78,688	116,462	Open Range	12	SR14	71,142	105,584	Open Range	12
HD10	93,903	140,865	Open Range	12	SR15	84,068	131,528	Open Range	12
HD11	111,789	169,950	Open Range	12	SR16	98,884	162,643	Open Range	12
HD12	121,730	187,473	Open Range	12	SS1*	12,480	13,296	3	10
HS03	16,786	26,541	Open Range	12	TG02	20,304	24,483	5	6-24
HS04	17,576	27,747	Open Range	12	TG03	22,744	27,432	5	6-24
HS05	18,741	30,410	Open Range	12	TG04	24,992	30,212	5	6-24
HS06	20,093	31,096	Open Range	12	TG05	26,626	34,115	5	6-24
HS07	20,738	32,552	Open Range	12	TG06	28,239	34,115	5	6-24
HS08	22,506	35,256	Open Range	12	TG07	29,830	36,216	5	6-24
HS09	24,190	37,918	Open Range	12	TG08	31,421	37,998	5	6-24
HS10	25,189	39,894	Open Range	12	TG09	33,118	39,886	5	6-24
HS11	26,021	41,080	Open Range	12	TG10	34,582	41,859	5	6-24
HS12	26,832	42,411	Open Range	12	TG11	36,216	43,663	5	6-24
HS13	28,350	44,574	Open Range	12	TG12	37,764	45,551	5	6-24
HS14	29,931	47,008	Open Range	12	TG13	39,250	47,503	5	6-24
HS15	31,762	49,858	Open Range	12	TG14	40,841	49,370	5	6-24
HS16	33,675	53,290	Open Range	12	TG15	42,474	51,534	5	6-24
HS17	35,464	55,952	Open Range	12	TG16	44,087	53,231	5	6-24
HS18	37,627	59,259	Open Range	12	TL03	24,971	30,169	5	6-24
HS19	39,894	62,754	Open Range	12	TL05	29,321	37,467	5	6-24
HS20	42,224	66,685	Open Range	12	TL06	31,081	37,467	5	6-24
HS21	44,283	69,722	Open Range	12	TL07	32,779	39,759	5	6-24
HS22	47,466	74,298	Open Range	12	TL08	34,582	41,859	5	6-24
HS23	50,565	79,477	Open Range	12	TL09	36,385	43,896	5	6-24
HS24	56,368	88,691	Open Range	12	TL10	38,040	46,166	5	6-24
HS25	59,051	92,789	Open Range	12	TL11	39,907	48,139	5	6-24
HS26	61,506	96,678	Open Range	12	TL12	41,562	50,197	5	6-24
HS27	64,626	101,816	Open Range	12	TL13	43,323	52,319	5	6-24
HS28	67,454	106,122	Open Range	12	TL14	45,020	54,292	5	6-24
HS29	71,677	112,757	Open Range	12	TL16	48,415	58,556	5	6-24
HS30	74,464	117,437	Open Range	12	TS02	32,651	39,738	5	6-24
HS41	101,109	159,765	Open Range	12	TS03	34,412	41,414	5	6-24
JS01	35,855	46,607	Open Range	12	TS04	35,919	43,429	5	6-24
JS02	46,202	54,119	Open Range	12	TS05	37,467	45,211	5	6-24
JS03	49,820	56,769	Open Range	12	TS06	39,101	47,397	5	6-24
MM	136,500	136,500	Open Range	12	TS07	40,756	49,136	5	6-24
PD	--	141,640	Open Range	12	TS08	42,199	51,088	5	6-24
PD01	45,432	81,318	Open Range	12	TS09	43,917	53,040	5	6-24
PD02	71,142	131,147	Open Range	12	TS10	45,423	54,949	5	6-24
PS02	34,208	46,748	10	12	TS11	47,163	56,816	5	6-24
PS03	38,012	51,949	10	12	TS12	48,733	58,959	5	6-24
PS04	42,102	57,535	10	12	TS13	51,003	61,484	5	6-24
PS05	46,504	63,554	10	12	TS14	53,613	64,818	5	6-24
PS06	51,211	69,988	10	12	TS15	56,901	68,655	5	6-24
PS07	56,265	76,901	10	12	TS16	60,593	73,238	5	6-24
PS08	67,438	92,166	10	12	VM	17,000	17,000	0	--

\* Works less than 40 hours per week

# Appendix 7: FTMS

## Financial Trend Monitoring System Indicators

In managing municipal finances, it is important to understand past financial trends and their effects on the present and future. To accomplish this, Metro has developed a Financial Trend Monitoring System (FTMS). This system is based on the FTMS developed by the International City/County Management Association (ICMA) and outlined by ICMA in its *Evaluating Financial Condition – A Handbook for Local Governments*, but slightly modified to meet the needs of Metro.

The trend system consists of measurable factors that reflect and influence Metro's financial condition – its ability to finance current services on a continuing basis. These factors include the national economy, population levels, federal and state mandates, the local business climate, and the internal fiscal policies of the local government.

This analysis measures trends in five specific types of financial indicators:

- Revenue,
- important revenue benchmarks,
- the effect of population on revenue and expenditures,
- user charge coverage, and
- overall operating position.

This evaluation reviews financial data dating in the general funds of the General Services District (GSD) and the Urban Services District (USD) from FY 1996 to FY 2005. The evaluation does not include the Schools fund and the debt service funds.

## Accounting Changes

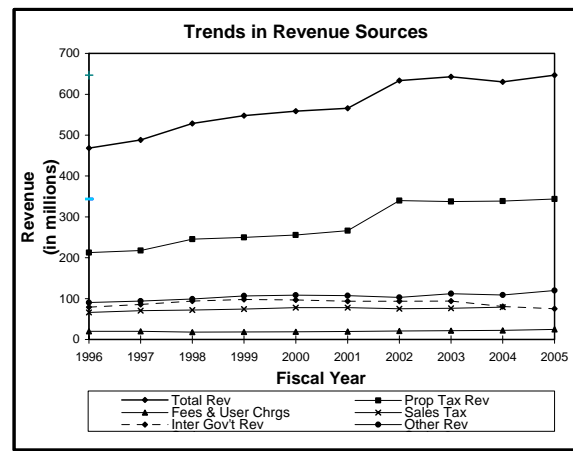
Metro has implemented Governmental Accounting Standards Board Statements 33 (*Accounting and Financial Reporting for Nonexchange Transactions*) and 34 (*Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments*). GASB 33 affects how some revenues (sales taxes, the local share of the state's Hall income tax, and some other revenues) are accrued to different fiscal years. The one-time effect of this change was implemented by restating fund balances at June 30, 2001, and had no significant effect on the annual revenues used in this analysis. Ongoing effects will be immaterial.

## Revenue Indicators

The revenue indicators reflect Metro's ability to produce sufficient revenue to support current service levels, meet existing obligations and plan for future initiatives.

## Trends in Revenue Sources

**Description:** This graph reveals trends in the largest sources of revenue received by Metro, grouped into six categories: total revenue, property taxes, sales taxes, fees & user charges, revenue from other governments, and other revenue.<sup>1</sup> The composition of these revenues helps determine the Metropolitan Government's potential dependence on one revenue source in order to respond to changing economic situations and service demands.



**Commentary:** Total revenues have grown from \$468 million in FY 1996 to \$646 million in FY 2005. The predominant source of revenue, property tax, has grown over the 10-year period from \$212 million in FY 1996 to \$343 million in FY 2005.

Property tax increases are due to a steady increase in the tax base and periodic increases in the rate. Increases in property tax revenue collections occurred when rates were increased in FY1998 and 2001. The rate increases are detailed in the property tax discussion in Section A of this book. The tax base has grown moderately but consistently over the period. Assessments have increased due to periodic reappraisals but, in keeping with state law, they have been offset by reductions in the certified tax rates, so that total tax revenues would not be inflated.

Intergovernmental revenue – revenue received from other governments – has evidenced a steady decline beginning with FY 2002. This reflects the reductions in state shared taxes implemented by the state as a budget reduction measure. Overall, the trends indicate that Metro is taking measures to ensure that it is not too dependent on revenues from other governmental entities. As funding for programs has been reduced or curtailed, Metro has made the

<sup>1</sup> This indicator differs from the format offered by ICMA by comparing large sources of revenue on one graph.

## Appendix 7: FTMS

difficult choices of either supplementing it with local funds or cutting the program.

Local option sales tax is the primary source of elastic revenue because it responds to changes in inflation and the economic base. The total sales tax rate in Davidson County is 9.25%. In 2002 a 1% increase to all items except unprepared foods put the state portion of the sales tax rate at 7%, plus the 2.25% local option rate levied by the county. Over the 10-year period studied, total local option sales tax revenue has increased over 35%, but as a percentage of total revenues it declined in years of property tax rate increases.

Overall, fees and user charge collections have risen, but still make up only a small portion of total revenue. Revenue from fees and user charges reduces the burden on other sources to support constant service levels. Some fees have increased, including parking fees, planned unit development fees, codes permits, dog registrations, golf green fees, and emergency ambulance and rescue service fees.

The category of other revenue refers to commissions and fees; other taxes, licenses and permits (the largest of the group); fines, forfeits and penalties; revenue from the use of money or property; compensation for loss, sale or damage to property; and miscellaneous revenue.

Some significant changes over the study period include revenue from the commercial vehicle wheel tax and motor vehicle licenses that have steadily climbed since FY 1994. The hotel occupancy privilege tax almost doubled over the period studied, but beginning in FY 1997, \$3.2 million of the tax has been transferred out of the general fund each year to debt service for the professional football coliseum.

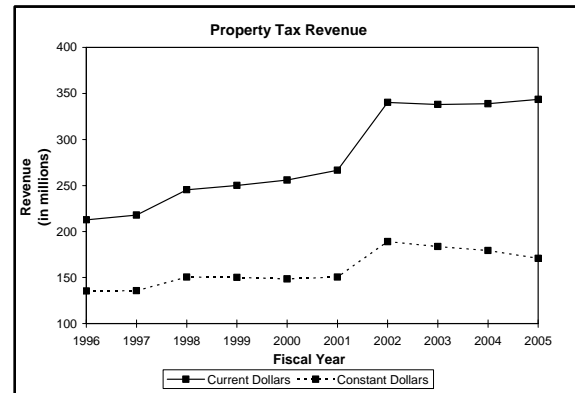
**Analysis:** There are no significant long-term trends indicating a significantly greater or lesser reliance on one type of revenue compared to another. Potential threats to the viability of revenue sources in the future include the ongoing budget difficulties at the state level and uncertainty with regard to the stability of revenues related to the tourism industry.

### Property Tax

Metro relies heavily on the property tax as its single largest revenue source. The tax constitutes between 45% and 54% of total revenues for the years shown in this analysis.

**Analysis:** The graph displays property tax revenue in both current and constant dollars to show the effect of inflation on revenue. Large increases occurred in FY 1998 following a \$.21 tax increase; and in FY 2002 following an \$.88 tax increase. The tax increase of FY 1998 clearly netted greater

revenues; however, in FY 1999 \$.01 was shifted to debt service that yielded only a .5% increase in actual dollars for the general funds. During the 2001-2002 time period, property tax revenue increased from \$266,534,541 to \$340,182,082, a 27.6% increase. When inflation is accounted for, this increase amounts to just over 25%. This significant increase is due to the 2001 reappraisal and the aforementioned rate increase.



**Commentary:** The property tax, a reasonably stable funding source, should mirror the effects of inflation to ensure that dollars collected have consistent buying power year to year. For the 10-year analysis period, the buying power of the property tax levy had ranged from a low of \$135 million in 1996 to a high of \$189 million in 2002, the year following a significant increase in the tax levy. Over the last 3 years of this analysis, property tax collections in current dollars have stayed essentially flat with a decrease in buying power due to inflation. While current dollar collections have vacillated somewhat but have increased \$3.5 million from 2002 to 2005, but the real buying power declined \$18 million over the same period.

### Appraised Property Value

**Description:** Appraised value of property measures the market value of taxable real, personal, and utility property in Metro. Ideally, market and appraised values are the same – indicated by an appraisal ratio of 1.00. When a gap exists between market and appraised values, some property owners are paying less than a fair share of property taxes while others may be overburdened with taxes on properties of declining values.

Appraised values and appraisal ratios (the state-estimated ratio between appraised and market values, updated every two years) are presented in Section A of this book.

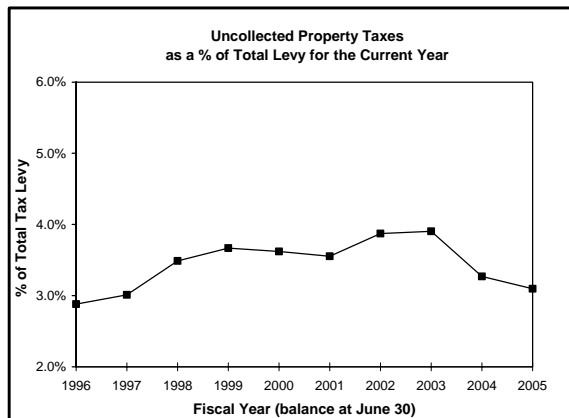
# Appendix 7: FTMS

**Analysis:** Appraised values of property have trended steadily upward, with bigger increases in years of county-wide reappraisals. Since those reappraisals are now done every four years, the ratios have remained above 90%; that is, appraised values generally are at least 90% of market values.

**Commentary:** Regular reappraisals should help keep appraisals balanced with market values. All taxable real property is appraised every four years by Metro's Assessor of Property.

## Uncollected Property Taxes

**Description:** Each year, some property owners have difficulty paying their property taxes. An increase in this percentage can indicate an overall decline in local government's economic health. Delinquent and back property tax collections constitute a significant portion of annual property tax revenue. The largest portion of delinquent taxes consists of the prior year's assessments.

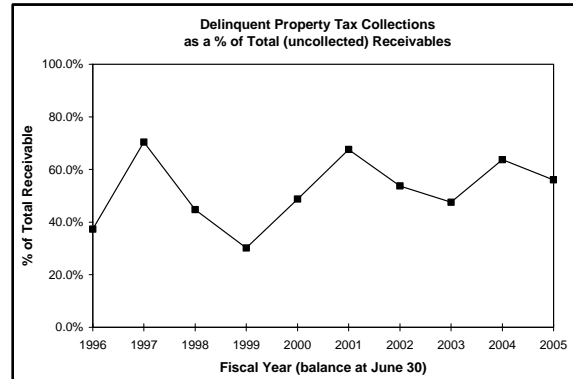


**Analysis:** Between FY 1996 and FY 1998, uncollected property taxes rose to 3.5% of total receivables and have averaged 3.6% between FY 1998 and FY 2003. In FY 2002 uncollected property taxes amounted to \$22,354,504, which equaled 3.9% of the tax levy. This is an increase from FY 2001, when \$15,936,299 comprised 3.6% of the total tax levy. The increase evidenced in FY 2002 likely reflects a difficulty with regard to a small proportion of Davidson County residents in meeting the financial demands inherent in the property reappraisal and tax increase that were implemented in FY 2001. Uncollected property taxes in FY 2005 dropped 0.8% to 3.1% of the total tax levy.

**Commentary:** Credit rating firms consider an uncollected property tax rate of about 3 percent of the total taxes due to be acceptable. Metro's percentage moved closer to the 3% target in FY 2005.

## Delinquent Collections

**Commentary:** Delinquent property collections as a percentage of uncollected receivables have varied during the period studied. In FY 1997, 70% of receivables were recovered. While collections represented only 30.2% of receivables in FY 1999, a positive trend is noted in FY 2000 and FY 2001 when 48.7% and 67.6, respectively, were posted.



**Analysis:** The fluctuations in delinquent property tax collections could be explained by inconsistent collection processes. A noteworthy improvement occurred in FY 1997 when 70% of delinquencies were recovered. This may be attributed to a strong effort by the legal department to pursue delinquencies as well as by no new property tax being levied since FY 1994. Total outstanding tax receivable increased by 27% from FY 1998 to FY 1999 but the collection rate dropped to 30.2% in FY 1999. This negative trend might partly be explained by the \$.21 tax increase in FY 1998 causing some property owners to slip into tax delinquency. A similar phenomenon is evident with regard to the marked decrease evident from FY2001 to FY2001, when the total receivables increased 45%, while the collection rate dropped 20%. This trend continued in FY 2005 as the collection rate decreased by 8% to almost 56%.

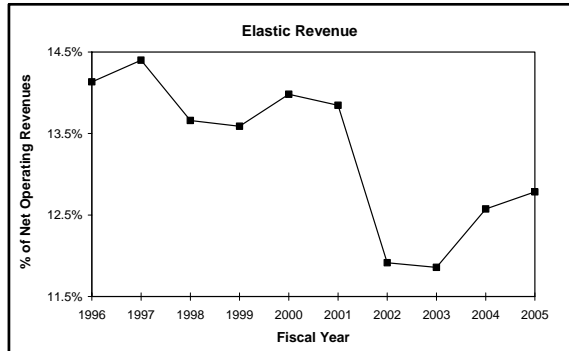
## Elastic Revenue

**Description:** Elastic revenue refers to revenue that responds to changes or fluctuations in inflation and the economy. In this study, the elastic revenue analyzed is the local option sales tax.

**Commentary:** In FY 1995, sales tax began increasing, to 14.4% of net operating revenue in FY 1997. The trend reversed and averaged 13.6% from 1998 to 2001 partly because of the FY 1998 property tax increase. Despite a \$.01 shift in GSD property tax to debt service in FY 1999, sales tax did not gain a greater share of net operating revenues in the general fund until FY 2000 when it rose to 14%. In FY 2001 sales tax fell as a percentage of total revenue to 13.8%. This percentage decreased to

# Appendix 7: FTMS

11.9% in FY 2002 due to the increase in total revenues from the property tax increase in 2001.



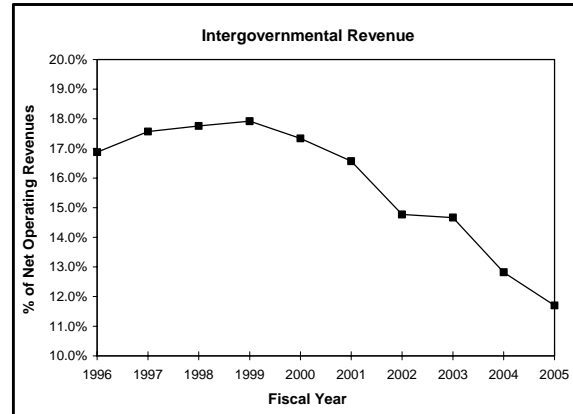
**Analysis:** During inflation, a high percentage of sales tax revenue compared to total revenue helps maintain purchasing power. The 1998 property tax increase was a key reason that a lower percentage of total revenues accrued from the sales tax. In FY 2001, sales tax revenue increased by the nominal amount of .03%. The nationwide economic recession was the major factor impacting local sales taxes. The significant increase in property tax collections accounts for the significant drop in the sales tax as a percentage of total revenues to 11.9% in FY 2002. In 2004, a slight recovery in the economy boosted sales tax collections. As a result, the sales tax accounted for 12.5% of total revenues and the trend continued in FY2005 as sales tax accounted for 12.78% of total revenues.

## Intergovernmental Revenue

**Description:** Intergovernmental revenue consists of funds from federal, state, other governmental entities, and non-profit groups. Often these funds are designated for specific uses. Too much dependence on intergovernmental revenue is risky; if funds are withdrawn, the local government may need to fill the gap or reduce services provided by the funding.

**Analysis:** Between FY 1996 and FY 2005, intergovernmental revenues have ranged from 16.9% to 11.7% of total revenues. In FY 1999 and 2000 there were marked increases in the state income tax allocation and normal growth in the state sales tax allocation. During this time period, \$4.2 million in grants was moved out of the general fund to a special grant fund. This trend continued in FY 2000 and FY2 001 when more grant funds were accounted for in the special grants fund, presenting a decline in intergovernmental revenue as a percentage of net operating revenue. The decline has continued over the past three years with a severe drop in FY 2004 due primarily to the reduction in state shared taxes. Intergovernmental revenues were reduced by \$14

million to \$80.8 million in FY 2004, and by another \$5 million to \$75.7 million in FY 2005.



**Commentary:** Intergovernmental revenue has steadily declined as a percentage of total revenues over this 10 year analysis period. In part, this is due to property tax increases which increased the percentage of revenue raised by the property tax and reduced the percentages from other sources. However, there has been a recent trend of reductions in intergovernmental transfers from state and federal sources due to budget reductions at the state level and shifting of resources out of federal grant programs. A \$9.2 million reduction in state shared taxes and grants is the primary reason for the steep decline from FY 2003 to FY 2004. As restorations of this amount are made, this indicator should increase.

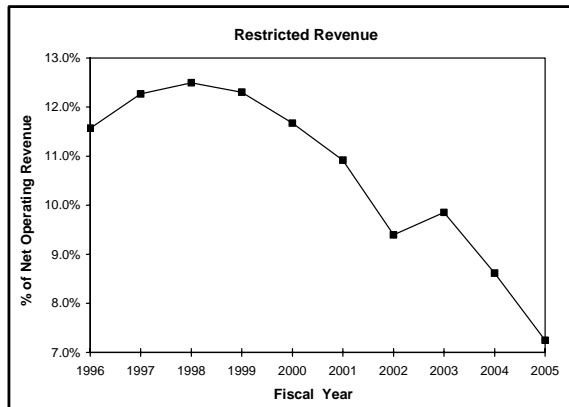
## Revenue Benchmarks

Revenue benchmarks serve as important symbols of the flexibility found in spending restrictions within the Metropolitan Government. These trends may reveal implementation of cost controls or fiscal policies.



# Appendix 7: FTMS

## Restricted Revenue



**Description:** Restricted revenue is legally designated for a specific use, often spelled out in state or federal laws, bond covenants or grant contracts. Specifically, restricted revenue includes revenue from other governments and governmental agencies, excluding the state income tax allocation and the state sales tax funds. An increased percentage of restricted revenue as a percentage of total operating revenues can hinder the government's ability to modify spending priorities in response to changing service needs and demands.

**Commentary:** The restricted revenue graph closely resembles the intergovernmental revenue graph: The state sales tax allocation and the income tax on dividends and interest are not included in the restricted revenue calculation. Restricted revenues as a percentage of total revenue reached its lowest point at 7.25% in FY 2005. This is primarily due to the loss of an estimated \$16.4 million in state shared taxes and grants.

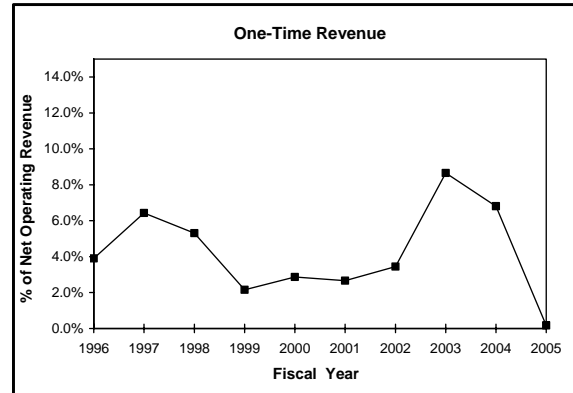
While grants do allow local governments the opportunity to expand certain programs, it is a good idea to keep the percentage relatively low so that a government does not become overly reliant on grant funding from sources that cannot be guaranteed from year to year. As a percentage of total revenues, restricted revenues have not exceeded 14.4% over the past 10 years.

## One-Time Revenue

**Description:** A one-time revenue or temporary revenue source is one that is not expected to be a continuous funding source, such as a portion of fund balance reserves or a one-time grant.

Continual use of one-time revenue to balance the budget may indicate that the revenue base is not sufficient to support current service levels. For this study, a one-time revenue source refers to funds appropriated from fund balance. The warning trend

for this indicator is an increasing use of one-time operating revenue as a percentage of net operating revenues.



**Analysis:** A negative trend is evident in FY 1997 and FY 1998 when 6.4% and 5.3% were appropriated respectively. Since then, Metro's reliance on one-time revenues has diminished – in FY 2000 and FY 2001 only 2.9% and 2.7%, respectively, of net operating revenues were derived from fund balance.

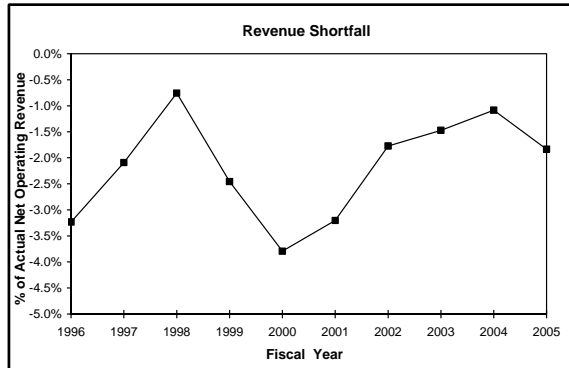
This measure slightly exceeded 3% in FY 2002, indicating a continued trend of diminished reliance on one-time revenue. The use of one-time revenue peaked in FY 2003 at 8.6%. This increase was due to the use of over \$68 million of unreserved fund balances in FY 2003. This percentage decreased to .17% in FY 2005, the lowest point in the ten years profiled.

**Commentary:** FY 1997 shows a marked increase of the appropriation from fund balance. Among projects funded were \$6.8 million for Public Works infrastructure improvements, completion of the Arena construction, and airport noise mitigation. In some years, some of the appropriated fund balance has not actually been used, having been covered by expenditure savings or excess revenues. The percentage of appropriated fund balance dropped to 5.3% of net operating revenues in FY 1998 despite an across the board employee pay raise – a property tax increase helped offset the need for one-time revenues. In FY 2000, only 2.9% of net operating revenues were derived from fund balance for such purposes as a supplement to the Metro Action Commission, a transfer to the Nashville Thermal Transfer Corporation from Public Works, and funds for police recruits. Metro guards its fund balances carefully, monitors its use, and avoids appropriating fund balances to fund on-going operating expenses.

# Appendix 7: FTMS

## Revenue Shortfalls

**Description:** A revenue shortfall or surplus is the difference between estimated and actual revenues collected during the fiscal year. A shortfall between estimates and collections may suggest a declining economy, inaccurate estimating techniques or inefficient collection methods. On this graph, a negative percentage indicates a revenue surplus.

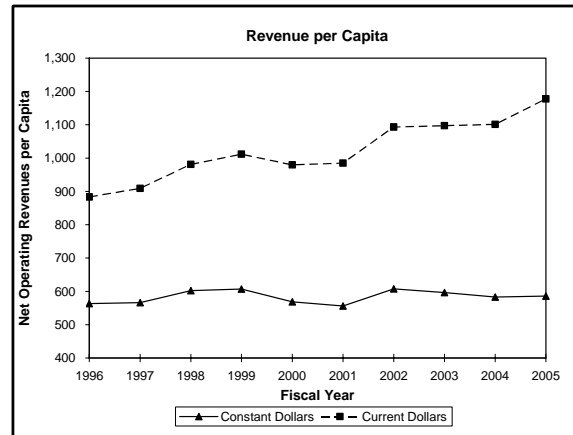


**Commentary:** Revenue surpluses occurred in all years.

**Analysis:** Revenue surpluses indicate that estimating techniques are relatively accurate and that the local economy has been stable. Actual collections in FY 1995 benefited from bond refinancing and better than expected sales tax collections. Between FY 1995 and FY 1998, the level of surplus trended downward. In FY 1996 and in FY 1997, property tax collections were \$1.5 million and \$1.8 million below estimates but overall collections in sales tax, licenses and permits, and in other categories more than offset the shortfall. In 1998, sales tax fell short by \$2,217,617, or by almost 3%, signaling a declining revenue base caused in part by the closing of Opryland theme park and a lackluster tourist season. The increase evidenced in the final four years of the analysis is similarly due to a shortfall in sales tax revenue, as collections in this category fell almost \$6 million short of estimates.

## Revenues per Capita

**Description:** This indicator assumes that services and revenues will increase proportionately with growth in the population and that the level of per capita revenues will stay at least constant in real terms. In most years of this analysis, Davidson County population has grown by about 1% or less.



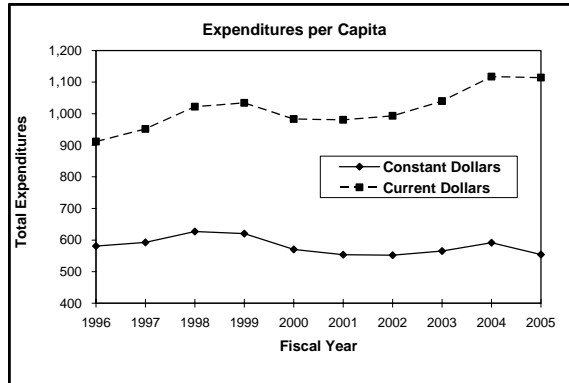
**Analysis :** When adjusted for inflation, revenues per capita climbed noticeably in FY1998 and 2002 largely because of property tax increases. Minor decreases may be attributed to a lackluster economy. The very visible decrease in revenues per capita in constant dollars in FY 2000 is probably a result of the 2000 census population figure being 5.2% higher than the estimate of FY 1999.

**Commentary:** The increase between FY 1996 and FY 1998 is the product of fairly healthy increases in both sales tax and property tax due to growth. The sharper increase in revenues per capita in constant dollars, 5.5% between FY 1997 and FY 1998, largely reflects 1998's property tax increase and several one-time revenues. The trend began to level off began FY 1999 when \$.01 of general fund property tax was shifted to debt service for a new arts museum and infrastructure improvements. Also, sales tax dollars mirrored a slowdown in tourism that continued through FY 2000, when revenues per capita fell from \$607 to \$569 in constant dollars. Migration of property owners to neighboring counties may be eroding revenues per capita since the property tax makes up 45% of total revenues. On the other hand, the 2000 census data has increased the total population for the county by 5% over last year, driving revenues per capita down.

# Appendix 7: FTMS

## Expenditures per Capita

**Description:** This indicator assumes that changes in per capita expenditures reflect fluctuations in the population, and compares growth to inflation. The graph compares nominal (current dollar) and real (constant dollar) data.



**Analysis:** The graph illustrates that in constant dollars, Metro's expenditures per capita have remained stable during the period of analysis.

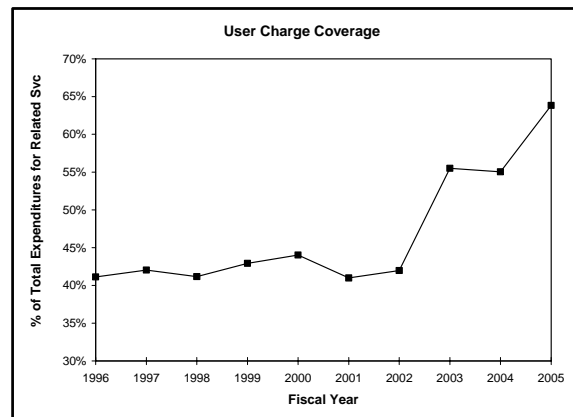
In FY 2000 a deliberate effort to control expenses is evident. Departments' expenses were projected at the same level as the prior year and then trimmed by 5% in response to a slowdown in the economy and because \$.01 of general fund property tax was shifted to debt service. The marked increase in expenditures per capita evidenced in 2002 is likely the result of a combination of the leveling off of the Davidson County population and the property tax increase and reappraisal implemented in 2001. The marked decrease in FY 2005 constant dollars reflected an overall budget that was almost identical to the FY 2004 budget, with department cuts averaging 7%.

**Commentary:** The graph illustrates that between FY 1998 and FY 2002, in constant dollars, actual expenditures per capita decreased slightly. In constant dollars, expenditures per capita have stayed between \$550 and \$625 over the past 10 years. The marked increase in 2003 is a result increases in pay and fringe benefit costs for Metro employees (including a 40% increase in pension costs) as well as increased expenditures for Metro Schools and an extra day of service (Fridays) for Metro Libraries. Total expenditures increased in FY 2004 by \$30 million due to pay plan and benefit adjustments as well as expenses related to relocating offices during the courthouse renovation. Also the population projection for 2004 was 572,475. This amount is 13,000 lower than the FY 2003 estimate.

## User Charge Coverage

**Description:** User charge coverage refers to the ability to cover the cost of providing a service, in terms of total departmental expenditures. When charges cover the whole cost, the coverage is 100%. If coverage is below 100%, the burden increases on other revenues to support services.

The following departments are included in the user charge coverage analysis: Planning Commission, Codes Administration, Emergency Medical Services, Municipal Auditorium, Traffic & Parking, Parks & Recreation, Beer Board, and Transportation Licensing.



**Analysis:** User charge coverage has increased significantly over the 10 year period, from 41.1% in FY 1996 to 63.8% in FY 2005.

The marked increase from FY 2002 to FY 2003 occurred because ambulance services were no longer considered a user charge funded operation for purposes of this analysis, and both the revenues and expenses were removed from the calculation.

User charges increased from \$22.1 million in FY 2003 to \$25.4 million in FY 2005. Much of this increase was due to a combination of new rates for Codes permits, set as a result of a rate study, and a robust construction economy in Nashville.

Ambulance fees increased by \$1.5 million after trip fees increased from \$125 to \$280 in January 1996. Golf revenues increased after a golf surcharge for course improvements was imposed through calendar year 1995 and green fees were increased then and in FY 1997. The connection between a healthy economy and user charge coverage is clear as revenue collections for construction permits increased particularly between 1997 and FY 1999. Other notable increases through FY 2000 included TennCare transportation reimbursements, alarm permits and Municipal Auditorium revenues.

# Appendix 7: FTMS

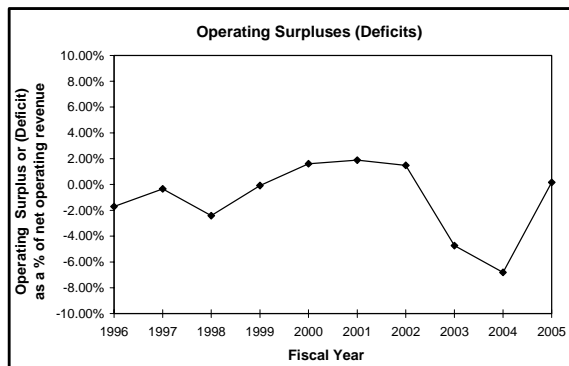
**Commentary:** The upward trend of revenues from user charges is a positive sign that the selected services have become increasingly self-supporting. Several cost studies have been conducted to understand the cost of service provision, and rates have been adjusted to more closely match those costs.

## Operating Position

The term operating position refers to a government's ability to (1) balance its budget on a current basis, (2) maintain reserves for emergencies, and (3) have sufficient liquidity to pay its bills on time.

## Operating Deficits

**Description:** An operating deficit occurs when current expenditures exceed current revenues. This does not necessarily mean that the budget will be out of balance since reserves from prior years may be used to cover the difference. However, credit rating firms regard a current-year operating deficit as a minor warning signal. Two consecutive years of such deficits indicate that current revenues are not supporting current expenditures and require more attention.



**Analysis:** In FY 1996, Metro had an operating deficit of (1.7%) but was able to lessen it to (.3%) in FY 1997; however, the operating deficit reversed in FY 1998 to (2.4%) despite a 1.5% across-the-board operating budget cut.

The FY 1996 budget included significant increases in several departments, particularly Public Works for operation of the Solid Waste Disposal Fund, Sheriff for additional inmate beds, and Fire for 40 new fire department positions. Also, Metro provided one-time funds of \$1.5 million to the Sports Authority related to a new stadium and \$645,000 for completion of the new Farmer's Market. In FY 1998, a major expense was the first year of the employee pay plan costing \$11.9 million. In FY 2003 and 2004 the operating deficit increased substantially due to a stabilizing revenue stream coupled with increased costs associated with pay plan allocations (the second of a

three-year plan to increase salaries as recommended through the Mercer Study) and significant increases in medical and pension costs.

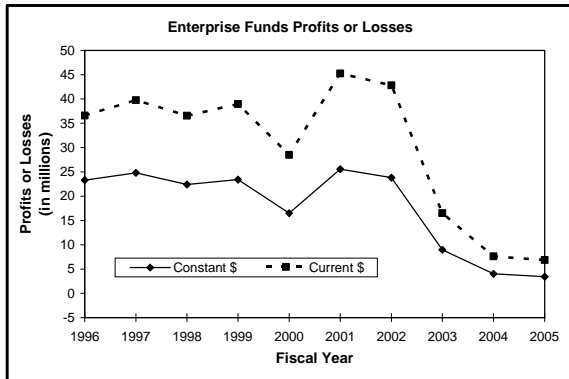
**Commentary:** There are two negative trends to look for with this indicator. The first is two or more consecutive years of operating fund deficits. This occurred in FY 1996 - FY 1998 and FY 2001 - FY 2004. The FY 1996 - FY 1998 operating deficits reveal that Metro relied on fund balance to implement service enhancements as well as to fund some one-time projects. Transfers out of the general fund beginning in FY 1997 were used to finance the new stadium. All of these have had an effect on the delicate balance between obligations and revenues to finance them. In FY 2002 a minimal decrease in this indicator was evidenced, driven by an undesignated fund balance usage of \$25 million appropriated to the debt service and schools debt service fund. The operating deficits in FY 2003 and 2004 are a result of the planned use of fund balances to balance the operational budget.

The second negative indicator is a current operating fund deficit greater than the previous year. In previous years, this fund balance appropriation was covered by expenditure savings and surplus revenues; in FY 1996, not all of the appropriation was so covered, resulting in fund balance being used. Though an operating deficit still occurred in FY 1997, it had been reduced to only (0.3%) or (\$1.6) million. An improvement is noted in FY 2000, when an operating surplus of 1.6% occurred. A further improvement is evidenced with regard to FY 2002. The planned use of fund balances in FY 2003 and 2004 account for the reduced operating deficits shown in the graph. As expected, in FY 2005 the use of fund balance dropped to near zero.

## Enterprise Fund Profits

**Description:** Enterprise fund programs are expected to operate as if they were privately operated "for profit" entities, rather than government "not for profit" entities. Services or goods provided to the public are paid for by user charges. Since enterprise funds operate under the laws of supply and demand, rate increases may decrease revenues because customers may limit their use of the goods or services.

# Appendix 7: FTMS

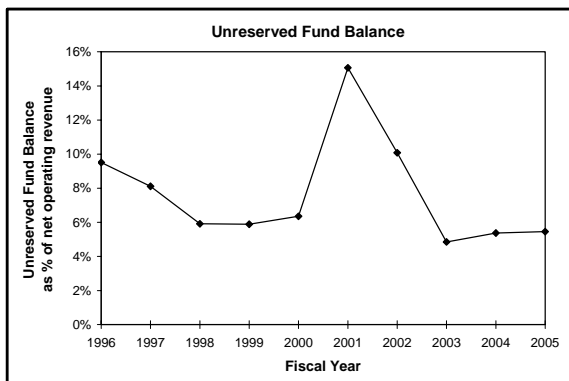


**Analysis:** In FY 1994, Water Services refinanced portions of its long-term debts, borrowing more money than was required to retire the old debt. Accounting procedures required that this additional money be listed as a loss. The Department of Water Services transferred funding to form the new Stormwater Fund in FY 2003. This was a significant contributor to the decline in profits for that year.

**Commentary:** Overall costs for providing most enterprise funds' goods and services have been recovered from user fees, a positive trend.

### Fund Balances

**Description:** Fund balances can be thought of as reserves. Since some fund balances may be designated for specific projects, it is necessary to differentiate between reserved and unreserved fund balance. Unreserved fund balance is the indicator in this case. Unreserved fund balances enable a government to meet future emergencies. A warning occurs when unreserved fund balances decline as a percentage of net operating revenues. This may show an inability to fund emergencies.



**Analysis:** Unreserved fund balance dropped to 9.5% in FY 1996 when funds were used for several service enhancements and for one-time payments to the Sports Authority and Farmers Market. In FY

1997, unreserved fund balance fell to 8.1%, when \$11.8 million was appropriated during the year, including funding for public works infrastructure projects, airport noise mitigation, and completion of the Nashville Arena. Unreserved fund balance further declined to 5.9% in FY 1998 where it remained in FY 1999. In FY 2000 fund balance regained a more positive position when it rose to 6.4%. FY 2001 and 2002 evidenced a highly positive position, although a 33% decline in fund balance was observed over the 2001-2002 time period. Fund balance declined in FY 2003 and 2004 due to the planned use of fund balance to balance the operating budget. Fund balance for FY 2005 increased slightly.

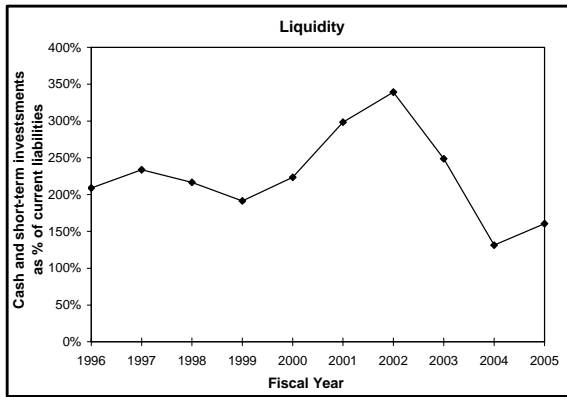
### Commentary:

Fund balance as a percentage of operating revenue has fluctuated significantly over the second half of the time period of analysis, but has not dropped below the 4% threshold. In FY 2001, the property tax reappraisal coupled with a property tax increase caused the unreserved fund balance to exceed 15%. In subsequent years, fund balances declined due to the planned use of fund balance to offset operating expenses. Over the 10 year analysis, fund balance has not dipped below 4.85% of net operating revenues. In FY 2005, fund balances were at 5.45% of net operating revenues.

### Liquidity

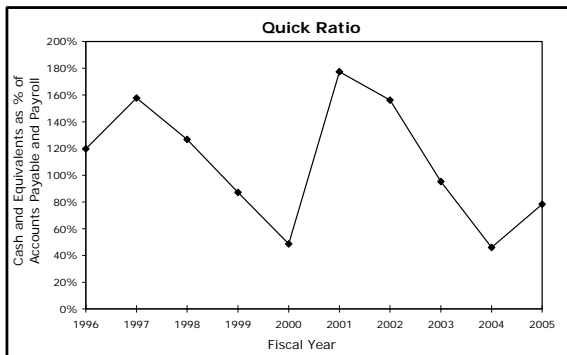
**Description:** Liquidity measures a government's ability to pay its short-term obligations. Insufficient liquidity will make a government insolvent. In these graphs, **Liquidity** is determined by taking current assets and dividing by current liabilities – a measure known in financial analysis as the current ratio. The other graph, the **quick ratio**, is defined as current assets expected to be converted into cash quickly divided by current liabilities. In this case, it is determined by dividing cash and cash equivalents by accounts payable and accrued payroll.

# Appendix 7: FTMS



**Commentary:** Liquidity was measured at 160.5% in FY 2005. The liquidity quick ratio has ranged from a high of 177.5% in FY 2001 to a low of 45.9% in FY 2004. The liquidity quick ratio in FY 2005 was 78.8%.

**Analysis:** Credit rating firms consider liquidity of less than 100% to be a negative factor. Liquidity has not fallen below 100% at any point in the history of this analysis. A positive liquidity position indicates that Metro is not overextended in its obligations.

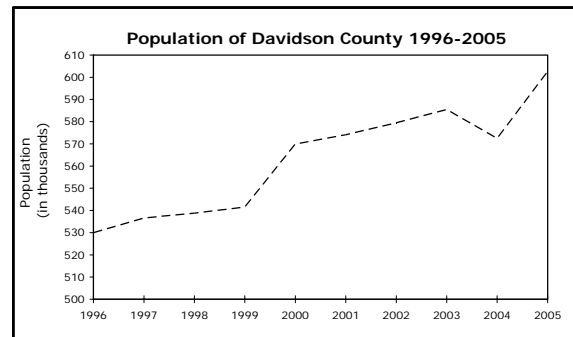


The quick ratio fluctuated sharply in FY 1994 and FY 1997 due in large part to changes in accounting for cash and cash equivalents. A positive quick ratio, particularly in more recent years, indicates that Metro has had adequate cash reserves for immediate contingencies. Though the trend slips somewhat in FY 1998 and FY 1999, Metro's ability to acquire cash during those years was certainly satisfactory. What this graph represents is the planned use of fund balances in the years immediately following an increase in the property tax rate. The precipitous decline in the quick ratio in the years 2001 through 2004 mirrors the decline shown in the years 1997 through 2000.

## Demographic Trends

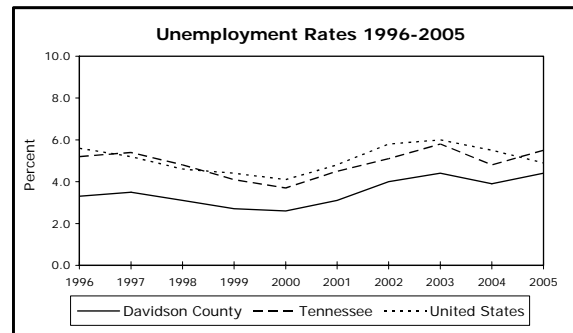
Municipal fiscal health is related to needs and resources that are often reflected in economic and demographic indicators.

A greater variety of current demographic information is presented in Appendix 4, "About Nashville."



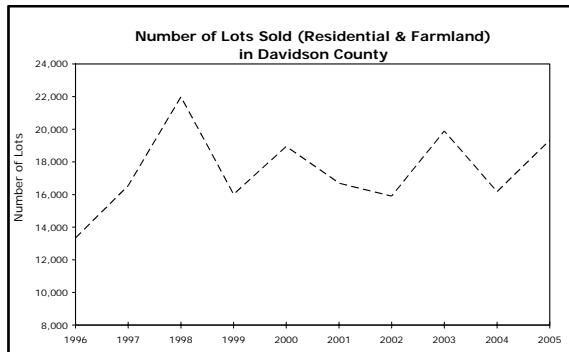
**Population:** Population growth has a significant impact on the quantity of city services demanded. The population of Davidson County has increased steadily over the past decade, from 510,800 in 1990 to 569,891 in 2000, a gain of 11.6%. The U. S. Census population projection for Davidson County in 2005 was 602,679, a 3% increase from the 2003 projection of 572,475.

**Unemployment:** Over the past decade Davidson County has maintained low unemployment rates that are parallel to, but lower than, national and state-wide figures. The County's unemployment rate during the last decade has ranged from a low of



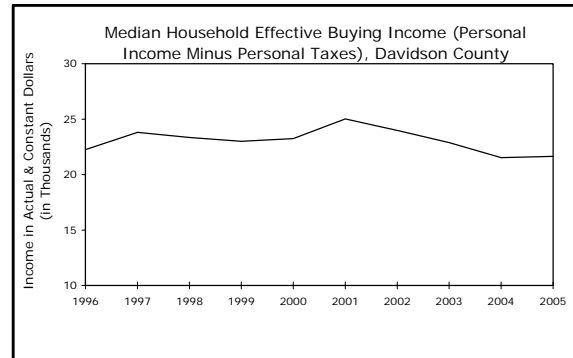
2.6% in FY 2000 to a high of 4.6% in 2003. compared with a range of 3.7% to 5.8% for the state and 4.1% to 6.6% nationally during the same periods. Unemployment rates at the local, state, and national level declined in FY 2004 after trending upward from 2000 to 2003. Davidson County's steady economic base is likely to continue to be healthy due to its economic diversification. Some key factors that maintain low relative unemployment locally include commercial and residential construction and growth in service sector jobs.

## Appendix 7: FTMS



**Occupancy Rates:** With the city's steady population and low unemployment rates, Nashville's occupancy rates -- both residential and commercial -- have remained consistently high over the past decade.

18,951 deed transfers were filed in 2000 according to data from the Assessor of Property, up 18% from the previous year. This surge in lots sold reflects lower interest rates than in 1999 and the effects of a still soaring economy that encouraged both housing developers and individuals to invest in the real estate market. Similarly, there was a spike in deed transfers in FY 2003 when sales of lots increased by 25% over FY 2002, then decreased by 18% in FY 2004. Sales of lots increased by 19.6% from FY 2004 to FY 2005.



**Median Household Income:** Another factor in assessing the economic health of a region is the median household effective buying income (EBI), which subtracts personal taxes and contributions to social insurance (employee contributions to FICA and Medicare.) from total personal income. The constant dollar figure adjusts the household income for inflation. Using data compiled from the Nashville *Sales & Marketing Management*, the graph shows that the median household EBI for Nashville has increased by 1% in constant dollars from FY 1999 to FY 2000, while the state's EBI gained 2%.

In constant dollars, EBI has decreased by an average of 3.5% each year since FY 2000. The Nashville MSA, however, gained 5% (not shown), an important contrast -- the distribution of income in the Nashville MSA does not appear to favor Davidson County; many higher income households are in the MSA but in live in counties other than Davidson. This could signal a continuing demand for services while Metro's tax base is eroding. Median income remained flat from FY 2004 to FY 2005.