



**THE METROPOLITAN GOVERNMENT
OF NASHVILLE AND DAVIDSON COUNTY**

**FISCAL YEAR 2005-06
OPERATING BUDGET**

**BILL PURCELL, MAYOR
OCTOBER 2005**

FY 2005-2006 Operating Budget

(July 1, 2005 - June 30, 2006)



Bill Purcell, Mayor

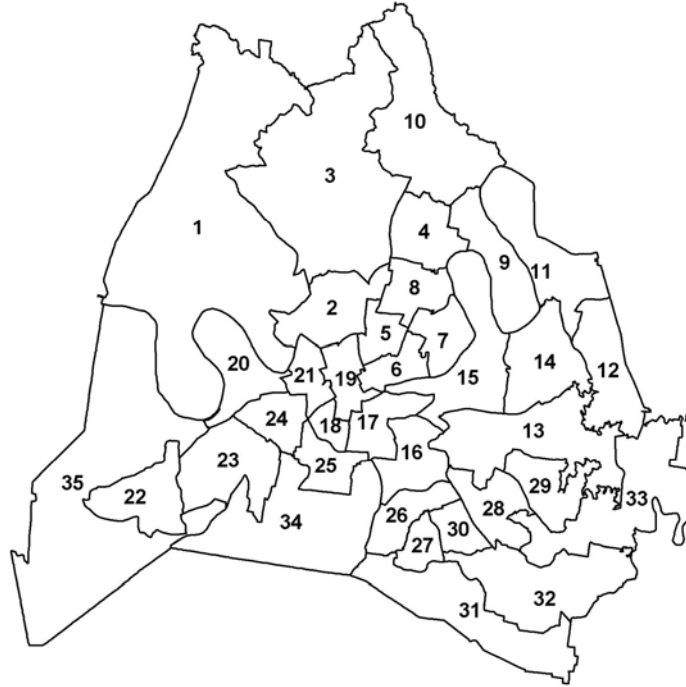
Howard Gentry, Jr., Vice Mayor

Members of the Metropolitan Council:

At Large	Buck Dozier	District #16	Amanda McClendon
At Large	Diane Neighbors	District #17	Ronnie Greer
At Large	Carolyn Baldwin Tucker	District #18	Ginger Hausser
At Large	David Briley	District #19	Ludye N. Wallace
At Large	Adam Dread	District #20	Billy Joe Walls
District # 1	Brenda Gilmore	District #21	Edward Whitmore
District # 2	Jamie D. Isabel	District #22	Eric Crafton
District # 3	Chester Hughes*	District #23	Vacant
District # 4	Michael Craddock	District #24	John Summers
District # 5	Pam Murray	District #25	Jim Shulman
District # 6	Mike Jameson	District #26	Greg Adkins
District # 7	Erik Cole	District #27	Randy Foster
District # 8	Jason Hart	District #28	Jason Alexander
District # 9	Jim Forkum	District #29	Vivian Wilhoite
District #10	Rip Ryman	District #30	Michael Kerstetter
District #11	Feller Brown	District #31	Parker Toler
District #12	Jim Gotto	District #32	Sam Coleman
District #13	Carl Burch	District #33	Tommy Bradley
District #14	Harold White	District #34	Lynn Williams
District #15	J. B. Loring	District #35	Charlie Tygard

* Deceased, served 2003-2004

Council Districts



Director of Finance: David Manning
Associate Director: Gene Nolan
Deputy Finance Director: Talia Lomax-O'dneal
Office of Management and Budget Staff:

William Aaron
Richard Breed
Judy Cantlon
Darlene Carlton
Joya Caryl

Casey Dungan
Kathy Green
Ken Hartlage
Chinita Hudson
Bill Hyden

Labriah Lee
Herb Majors
Greg McClarin
Heidi Runion
Eric Russell

Leigh Anne Scheuerman
Jeremy Stephens
Rebekah Stephens
Bill Tharp
Casandra Davis (WEBudget)

Fiscal Year 2005-2006 Operating Budget Book

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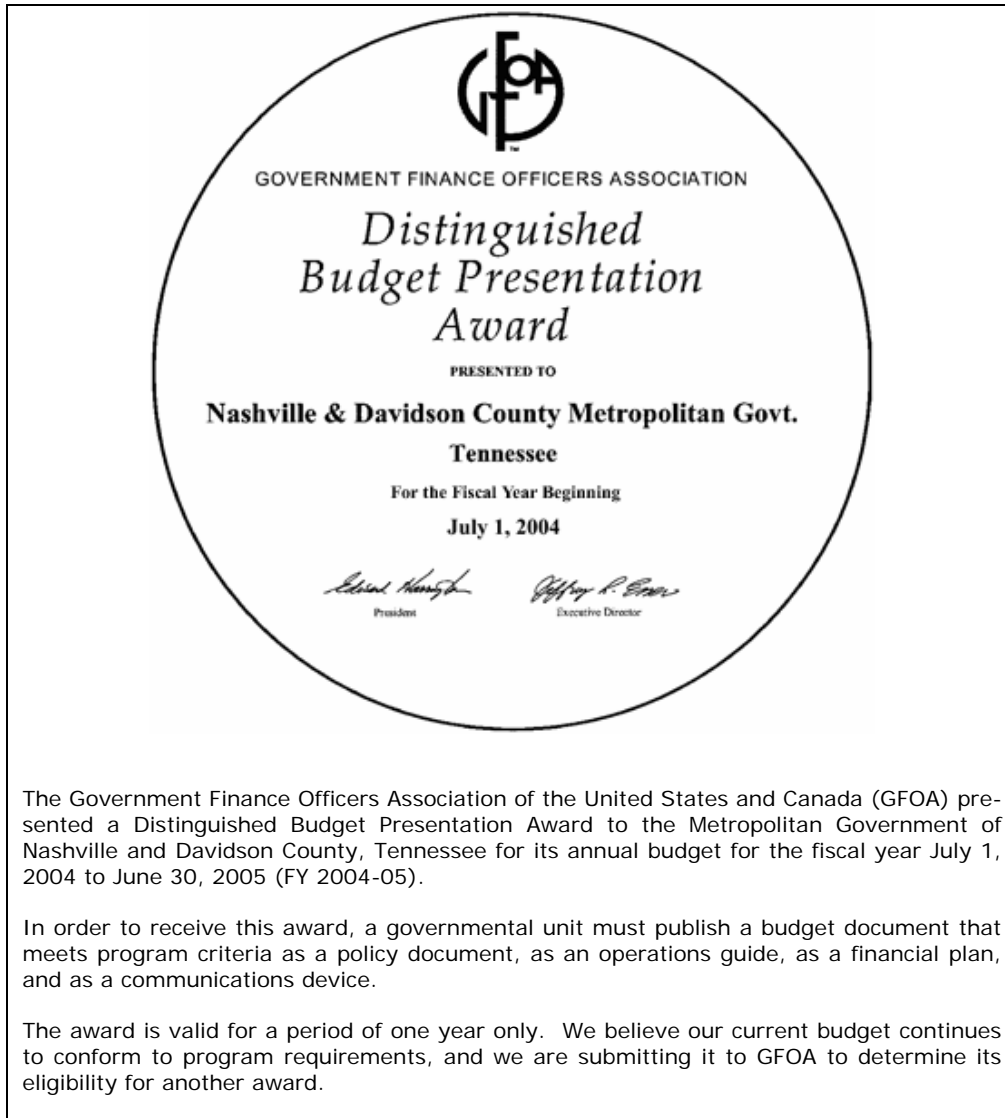


This book supersedes all similar information previously disseminated by the Office of Management and Budget.

Cover: Sunnyside Mansion (Photo by Greg McClarin)

Located at Granny White Pike and Kirkwood Avenue in Sevier Park, this Greek Revival style house, which incorporates Italianate design elements, was built in the 1850s by Mary Childress Benton and has recently undergone a major rehabilitation. Once the center of a farm, the house stood between Union and Confederate lines during the 1864 Battle of Nashville. It changed hands several times before being purchased by Granville Sevier in 1927. Sevier added the one-story brick wings and renovated it. The house and about 23 acres were sold to Nashville's government for use as a park in 1945. This historic site is among the oldest structures in Metropolitan Nashville and today houses the Metropolitan Historical Commission. (Source: *Historical Commission*)

Distinguished Budget Presentation Award



The GFOA is the leading association for government finance professionals in North America. This is our thirteenth year to win the award; it was given for our *FY 2005 Operating Budget* book. GFOA's Distinguished Budget Presentation Awards Program is the only national awards program in governmental budgeting. The government also holds GFOA's Certificate of Achievement for Excellence in Financial Reporting for our Comprehensive Annual Financial Report.

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How to Use this Book

Format and Organization

As the previous Table of Contents demonstrates, this book divides budget information into different sections, each with its own series of page numbers.

Section A is this Executive Summary of the budget, followed by supplemental information about Metro, its organization, finances, and budget.

Sections B-H present more descriptive operational and budget information about each agency (department, board, commission, or elected office). These agencies are grouped by function into each section.

Information is presented differently for the program budgets of the Results Matter departments than it is for the more traditional budgets of the other departments. The next few pages will review the format of traditional departments and Results Matter program-based-budget departments.

Section I contains various appendices of historical, statistical, and explanatory information that will help you understand the budget.

Traditional Agency Layout

91 Emergency Communications Center-At a Glance

Mission	To enhance the quality of life for all citizens in our community by processing all 9-1-1 calls and the dispatching of appropriate emergency responders in an expeditious, courteous, and professional manner; thereby saving lives, protecting property, curbing crime, and preventing major fire losses.			
Budget Summary	Expenditures and Transfers:	2002-03	2003-04	2003-04
	GSD General Fund	\$480,000	\$9,756,600	\$9,880,600
	Total Expenditures and Transfers	\$480,000	\$9,756,600	\$9,880,600
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$0	\$0	\$0
	Other Governments and Agencies	0	0	124,400
Other Program Revenue	0	0	0	
Total Program Revenue	\$0	\$0	\$124,400	
Non-program Revenue	0	0	0	
Transfers From Other Funds and Units	0	0	0	
Total Revenues	\$0	\$0	\$0	
Positions	Total Budgeted Positions	0	183	
Contacts	Director of Emergency Communication Center: RoxAnn Brown, Email: roxann.brown@metro.nashville.gov 2060 15 th Avenue South 37212 Phone: 401-6322			

Organizational Structure

```

    graph TD
      A[Communications Director  
Director Chief] --> B[Communications Assistant Director  
Deputy Chief]
      B --> C[Operations]
      B --> D[Technology/Special Projects]
      B --> E[Administration & Support]
  
```

www.nashville.gov Metropolitan Nashville / Davidson County FY 2005 Recommended Budget

1. The department begins with a table that summarizes the agency's mission, financial budget for all of its annually-budgeted funds, and top management contacts who can explain the budget.

2. The organization chart shows major agency units (divisions, bureaus, etc.) and how they report to the agency's top-level elected official, board, or manager.

91 Emergency Communication

Budget Highlights FY 2005

- Training Expenses to be reimbursed by Emergency Communications District \$124,400
- Fleet adjustment 400
- Total \$124,000

Overview

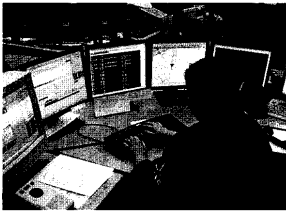
OPERATIONS

When 9-1-1 rings, we answer. The Operations Division of the Emergency Communications Center consists of the dispatchers who are the voice on the other end of the phone calls made to 9-1-1, 862-8600 and a number of other public safety emergency numbers within Metro. They are also the voice on the other end of the radio for Metro's Police and Fire field personnel. MHPD and MFD field personnel receive calls for service from us and the informational support work needed to complete those calls.

ECC dispatchers carry multiple certifications to insure their level of knowledge and skill. These certifications include Emergency Medical Dispatch which allows us to provide callers with instructions that will help save a life and prevent further injury. Dispatchers also give callers instructions that will help the EMTs and Paramedics get a patient to the hospital quicker by having needed items (such as medications) available when they arrive. Our dispatchers are also trained in law enforcement and fire call taking and dispatch. The goal of the Operations Division is to provide professional 9-1-1 service to citizens and visitors of Davidson County when they are in need of help.

Last year the Operations Division accomplished the following:

- Received 342,941 calls on 9-1-1 lines.
- Received 813,991 calls on 7 digit lines including 862-8600.
- Dispatched 83,942 fire calls.
- Dispatched 782,965 police calls.



ADMINISTRATION AND SUPPORT

Much work goes on behind the scenes at a 9-1-1 center to make it function. That work is done by the Administration and Support Division. All dispatcher Training is produced and conducted by this busy division. Of special importance to us is our quality assurance program which is managed by this division. We randomly audit a percentage of our 9-1-1 calls to insure the highest standards. If you have been a caller to our center, you may receive a card or letter in the mail asking you about our service. We truly appreciate the responses we receive back. We also send out service level inquiries to our field first responder partners to make sure we are providing them the best service so they can provide the best service. Our Custodian of Records also works in this division. These staff members perform all research, records duplication (both voice and data) and dissemination of information. This information is used by both Police and Fire to aid in their investigations and by the courts in the justice process. All personnel assigned to this division are cross trained to work in Operations when needed and in times of emergency. The goal of the Administration and Support Division is to make sure the citizens and visitors to Davidson County receive the best 9-1-1 service available.

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3. Budget highlights summarize changes between the FY 2005 and 2006 budgets.

4. The overview describes the activities of each major agency unit listed in the organization chart. The headings tie back to the organization chart. Graphs and photographs highlight certain activities.

How to Use this Book

Traditional Agency Layout

91 Emergency Communications Center--Performance

Objectives	Performance Measures	FY 2003 Budget	FY 2003 Actuals	FY 2004 Budget	FY 2005 Budget
OPERATIONS					
Reach full staffing and have 90% of that staff at the ET2 level	Percentage of staff at ET2 level	NA	NA	NA	90%
ADMINISTRATION AND SUPPORT					
1. Complete planning and preliminary design for new Emergency Communications Center	Preliminary design work completed by Emergency Communications Center	NA	NA	NA	YES
2. Implement Result's Matter Strategic Plan	Successful in gathering data to set our measurement numbers and percentages	NA	NA	NA	YES
3. Obtain a grant or any special events funding	Number of grants or special events funding received	NA	NA	NA	1

5. Performance information measures achievement of objectives for each significant activity or service from FY 2004 to 2006. The information is organized by units on the organization chart. The data usually measure workloads, not accomplishment of results.

91 Emergency Communications Center

GSD General Fund

	FY 2003 Budget	FY 2003 Actuals	FY 2004 Budget	FY 2005 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	480,000	414,534	9,460,000	9,460,000
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	0	2,256	15,600	15,600
Travel, Tuition, and Dues	0	18,343	26,800	26,800
Communications	0	0	1,000	1,000
Repairs & Maintenance Services	0	1,185	12,800	12,800
Internal Service Fees	0	0	77,600	77,600
TOTAL OTHER SERVICES	0	21,784	133,800	133,800
OTHER EXPENSE	0	43,682	162,800	162,800
PENSION, ANNUITY, DFRT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	480,000	480,000	9,756,600	9,880,000
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
TOTAL EXPENSE AND TRANSFERS	480,000	480,000	9,756,600	9,880,000
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	124,400
Subtotal Other Governments & Agencies	0	0	0	124,400
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	0	0	0	124,400
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:				
TOTAL REVENUE AND TRANSFERS	0	0	0	124,400

6. Financial schedules describe the department's expenditures and revenues. One page covers each of three types of funds that the agency may operate in:

- The GSD General Fund
- The USD General Fund
- Special-Purpose funds, with the combined total of annually-budgeted enterprise, internal service, special revenue, and similar funds.

Money in these fund types is not necessarily interchangeable; you cannot spend money in one fund for the financial activities of another fund.

Expenditures are grouped by object of expenditure. Revenues are grouped into program and non-program revenues associated with the department. These revenue and expenditure object groups are defined at the end of this section.

7. The end of the financial information presents the budgeted headcount and full-time-equivalent (FTE) position information by fund and classification, along with the class number and pay grade of each.

91 Emergency Communications Center--Financial

Class	Grade	FY 2003		FY 2004		FY 2005	
		Bud. Pos.	Bud. FTE	Bud. Pos.	Bud. FTE	Bud. Pos.	Bud. FTE
911 Emergency Communications Center							
Administrative Assistant	7241 SR09	0	0.0	0	0.0	1	1.0
Admin Svcs Officer 3	7244 SR10	0	0.0	1	1.0	0	0.0
Admin Svcs Officer 3	7244 SR10	0	0.0	0	0.0	1	1.0
Custodian 1	7280 TG03	0	0.0	1	1.0	0	0.0
Emerg Comm Center Manager	7177 SR13	0	0.0	0	0.0	3	3.0
Emerg Comm Center Asst Supv	7026 SR10	0	0.0	8	8.0	9	9.0
Emerg Comm Center Supv	7027 SR11	0	0.0	5	5.0	8	8.0
Emerg Comm Ctr Asst Mgr	10162 SR12	0	0.0	1	1.0	1	1.0
Emerg Communications Dir	10142 DP02	0	0.0	1	1.0	1	1.0
Emerg Telecomm Trng Officer	7775 SR09	0	0.0	24	24.0	21	21.0
Emerg Telecommunicator 1	7291 SR06	0	0.0	20	20.0	48	48.0

How to Use this Book

Results Matter Agency Layout

Results Matter (RM) agencies' budgets have been reorganized into program budgets that directly link to the agencies' strategic business plans. Those agencies' budget book pages have been formatted to emphasize their strategic business plans, lines of business, programs, and results for customers, and to link dollars to results at the program level.

Accountability is demonstrated by being willing and able to tell taxpayers what they are getting for their money in terms of results.

Products are countable deliverables that a customer receives from the agency. They are things customers receive, not processes the agency does. "Circulating library books" is a process; a library book checked out is a product; "library book check-outs" measure what is delivered to customers.

Programs are groups of products with a common purpose or result.

Lines of business are groups of programs with a common purpose that produce key results for citizens.

The agency's **mission** is a clear, concise purpose for the entire agency, focusing on the broad yet distinct results that it will achieve for its customers.

Strategic goals describe the significant results to be achieved by the agency over the next few years.

Results are the benefit or impact that the customer and citizen experiences as a result of receiving the department's products or deliverables. Results promote accountability.

1. RM departments display the logo in the upper-right corner of each page.

2. The department begins with a table that summarizes the agency's financial budget for all of its annually-budgeted funds, location, and top managers who can explain the budget.

08 Human Resources-At a Glance

Budget Summary	2002-03	2003-04	2004-05
Expenditures and Transfers:			
GSD General Fund	\$4,541,089	\$6,177,000	\$6,177,000
Total Expenditures and Transfers	\$4,541,089	\$6,177,000	\$6,177,000
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$0	\$0	\$0
Other Governments and Agencies	6,000	6,000	6,000
Other Program Revenue	0	0	0
Total Program Revenue	\$6,000	\$6,000	\$6,000
Non-program Revenue	0	0	0
Transfers From Other Funds and Units	1,226,052	2,257,000	2,257,000
Total Revenues	\$1,232,052	\$2,263,000	\$2,263,000

Positions	Total Budgeted Positions	63	64
Contacts	Director of Human Resources: Randy Lovett Financial Manager: John Kennedy Suite 200, 222 Building 37201	email: randy.lovett@nashville.gov email: john.kennedy@nashville.gov Phone: 862-6640 FAX: 862-6641	

Lines of Business and Programs

Information Resources Employee Information Management Human Resources Communication	Metro Commitment to Safety Boards and Commission Labor Relations Equal Employee Opportunity Drug-Free Workplace Program
Strategic Consulting Project Consultation	Administrative Nonallocated Financial Information Technology Human Resources Finance Procurement Records Management Executive Leadership
Workforce Development Mandatory Training Performance and Productivity Support Employee Education and Leadership Development	Human Capital Compensation Development and Administration Career Opportunities and Staffing Services Management Benefits

08 Human Resources-At a Glance

Mission	The mission of Human Resources is to provide human resources business and benefits products to: <ul style="list-style-type: none"> • Metropolitan Government employees and agencies so they can provide quality government services, and • Metropolitan Government retirees so they can receive the benefits to which they are entitled.
Goals	<p>HR Communication Commitment to Employees</p> <p>So that Metro government employees can be productive and make informed decisions about their employment, by 2005 N/A% of Metro employees will be fully informed about key issues in a timely manner.</p> <p>HR Compliance Commitment</p> <p>By 2005, N/A% of Metro Departments will be certified by the HR Department as compliant with rules, policies and regulations and other applicable laws.</p> <p>HR Staffing Commitment</p> <p>To ensure that Metro agencies have the personnel they need to meet their goals, by 2005, N/A% of hires and N/A% of promotions are completed according to predetermined requirement.</p> <p>HR Commitment to Cost Containment and Quality Benefits</p> <p>In the next 5 years, to support Metro Government in provide quality health insurance coverage to employees and retirees, we will ensure that the annual rate of increase in Metro Government health care costs is N/A% of appropriate benchmark rates.</p> <p>HR Information Commitment to Management</p> <p>So that Metro Government decision makers can make informed decisions regarding human resource matters, we will ensure that by 2005, N/A% of decision makers have appropriate access to accurate and timely Human Resource data.</p> <p>HR Commitment to Performance Excellence</p> <p>In the next 5 years, Metro Departments will have implemented a Performance Management system, which includes developing employee performance plans, providing coaching and counseling, and conducting employee appraisals in a way that measures performance in terms of results that align with desired organizational results.</p>

3. Instead of an organization chart, the bottom of the page presents the agency's lines of business (in bold) and programs.

4. The department's mission and goals are articulated.

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Metropolitan Nashville / Davidson County FY 2006 Operating Budget

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How to Use this Book

How to Read Budget Book Financial Schedules (Revenue and Expenditure Object Groups)

The Chart of Accounts

The budget is organized according to Metro's chart of accounts – the financial accounting and coding structure used in both the budget ordinance and this book. The chart of accounts is composed of funds, business units (BUs), and object accounts.

Funds are accounting entities with their own assets, liabilities, equity, revenues, and expenditures, for certain specific activities or to accomplish definite objectives. Funds may involve many agencies. Legal requirements or financial policies usually restrict our ability to move money between funds, so we cannot necessarily replace or fund operations in one fund with money from another fund. Likewise, in special purpose funds, we often cannot move money from one department to another.

Each fund is made up of one or more **business units** (BUs). BUs are the lowest levels at which we manage and/or report separate financial data; they represent an organizational unit, program, or activity within an agency and fund. A fund may have many BUs but each BU is associated with only one fund. BUs can also be grouped by **agency**. In Results Matter agencies, related BUs also form **programs** and **lines of business** that may cross funds.

Object accounts represent individual types and sources of revenues or uses of expenditures.

The Finance Department maintains detailed financial information by fund, business unit, and object account. However, this book presents the budget at a more understandable level by agency, fund (or groups of minor funds), and object group.

Changes in Presentation

Changes in reporting requirements have caused many Transfers to Component Units (certain Metro agencies) to be now classified as Other Expenses. In FY 2005, the Finance Department split the General Government Grants Fund into individual departmental grants funds; these were and are classified as special purpose (specifically, special revenue) funds.

How to Read the Financial Pages

Each agency's financial page presents a summary of revenues and expenditures for the department's operations in one of three fund types:

- The GSD General Fund,
- The USD General Fund, and
- Special-Purpose funds (the combined total of annually-budgeted enterprise, internal service, special revenue, and similar funds, although that money may not be interchangeable).

The top half of the page presents uses of money – expenses, expenditures, and transfers to other funds and component units of the government. The bottom half presents sources of money – revenues and transfers from other funds.

The difference between total expenditures and program revenues indicates how much the agency's programs depend on public money.

The remainder of this page, and all of the next, describe in order what is represented by the rows of the expenditure and revenue financial tables.

OPERATING EXPENSE

PERSONAL SERVICES – Salaries and wages (regular, holiday injured on duty, leave, longevity, shift differential, and out of class pay, open range increases, overtime, perfect attendance), fringe benefits (auto allowance, dental, group health, group life, social security, pension, FSA pre-tax savings), and per diem & other fees (instructors, court reporter, game official, jury pay, legislative delegate, other per diem fees, poll workers, witness fees)

OTHER SERVICES:

Utilities – Electricity, gas, water, cable television

Professional and Purchased Services – Accounting, appraisals, architectural, auditing, demolition, dialysis, engineering, facilities management, investigators, laboratory, landscaping, legal, management and software consultants, project administration and management, subcontractors, administrative services, archiving, billing, bottled water, care of persons and animals, chipper service, collections, disposal, recycling, flight service, food preparation, grounds maintenance, hazardous waste disposal, health services, internet services, interpreters, janitorial, laundry, meter reading, other purchased services, personal contract service, pest control, property protection, recycling, sweeping, & towing

Travel, Tuition, and Dues – Local and out-of-town travel, parking, memberships, registration, & tuition

Communications – Pagers, postage and delivery, telephones, & subscriptions

Printing – Binding, printing, advertising, & promotion

Repairs & Maintenance Services – Repairs to and maintenance of vehicles, buildings, computers, office equipment, roads & streets, electrical, mechanical & plumbing systems, and other items

Internal Service Fees – Payments to Metro internal service funds for printing, facilities project management, information systems, motor pool, postal service, radio shop, treasury management

OTHER EXPENSE –

Supplies and materials (various parts and supplies, fuel, books, clothing, computer hardware & software, food & ice, furniture, paint, repair & maintenance parts & supplies, signs, uniforms), miscellaneous other expenses & payments (bad debt, council reimbursements, court costs, damages & small claims, parking violation fees, refund errors), fixed charges (bank fees, deferred compensation payments, finance charges, fixed charges, insurance, interest expense, investment fees, rent, surety bonds), licenses, permits, & fees (alarm permits, auto emission tests, beer permits, drivers license, drug tests, elevator permits, food service permits, hazardous waste permits, notary, pharmacy license, software licenses, state water quality permits, underground tank fees, vehicle

How to Use this Book

registrations, water pollution fees), taxes paid by Metro agencies (business, demolition, nursing home, personalty, professional privilege, & sales taxes), and grant contributions & awards made by Metro agencies to others (contract performance bonus, contributions and grants, employee awards, training stipend)

PENSION, ANNUITY, DEBT, & OTHER COSTS – Amortization expense, arbitrage rebate, bond sale expense, compensation for damages, debt service, dental claims, depreciation, discount on bonds, educational programs, health claims, interest expense, pension, principal retirement

EQUIPMENT, BUILDINGS, & LAND – Buildings, building improvements, capital outlay, computer equipment, furniture and fixtures, infrastructure, land, machinery, motor vehicles

SPECIAL PROJECTS – Budget allotment offset, budget intra-fund transfer, NCAC charges

TRANSFERS TO OTHER FUNDS & UNITS – Transfers and subsidies to other agencies, funds, debt service, environmental remediation, local grant match, and operational transfers

PROGRAM REVENUE - Fees, charges, grants, and contributions specifically generated by or for services that the department provides. They are intended to fully or partially fund the specific program, and so reduce the net cost of the program to be financed from the government's general revenues. They may be generated either from the program's customers (like user fees) or from outside parties (like grants).

Charges, Commissions, and Fees – Charges and fees to customers made by Metro agencies for the services they provide, including enterprise fund charges, internal service fund charges, admissions, advertising, ambulance fees, appeals, concessions, data processing fee, day care service, disposal fee, drug testing, dumping, engineering fee, entry fees, external source recovery, fire hydrant inspection, golf cart rental, green fees, immunization fees, legal services, lobbyist registration, maps, Medical Examiner fees, medical services, membership fees, client reimbursements, parking, Police secondary employment, publications, radio repair, vehicle emission test fees, workshop fees, and court, court clerk, and elected officials' commissions and fees

Other Governments and Agencies – grants, donations, and other revenues from other governments and agencies, broken out as follows:

Federal Direct – Grants, revenues, and reimbursements that Metro receives directly from the Federal government such as Department of Justice revenue sharing, Medicare, SSI reimbursements, and other federal grants

Federal Through State – Federal grants, revenues, and reimbursements that Metro receives through the state, such as most Medicaid/TennCare

Federal Through Other Pass-Through – Federal grants, revenues, and reimbursements that Metro receives other than federal direct or federal through state, including some Medicaid/TennCare & Medicare

State Direct – Grants, revenues, reimbursements, and state-shared revenues that Metro receives from the state, such as alcoholic beverage tax apportionment, drug enforcement, education appropriation, excise tax allocation, felony forfeitures, gas & fuel tax, gas inspection fees, post-mortem reimbursements, and Metro's share of the state sales tax levy

Other Government Agencies – Revenues from agencies of other governmental units

Other Program Revenue – Cash contributions from groups or individuals, sale of donated property, cost reimbursement, litigation settlement, premium for property loss, premium for self-insured liability, recycling rebate, sales of miscellaneous items, unapplied deposit, unclaimed property, vending revenue, bond proceeds, contributions of capital, easement rights, finance charges, Metro Investment Pool interest, notes proceeds, premium on bonds

NON-PROGRAM REVENUE – Revenues that are recorded by the Fastnet accounting system in the department's business units, but are not intended to support the department's programs. This includes:

Property Taxes – Real, personal, and public utility ad valorem taxes and payments in lieu of them.

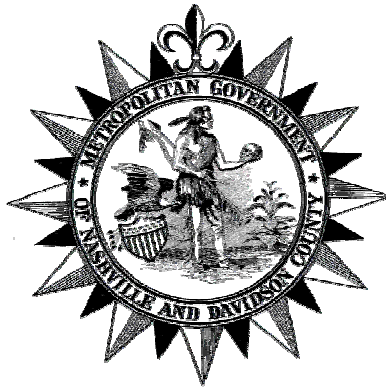
Local Option Sales Tax – Local option sales taxes, Tennessee telecommunication sales tax

Other Taxes, Licenses, and Permits – Alarm permits, alcoholic beverage tax, beer permits, building & excavation permits, business tax, taxicab & wrecker license, franchises, hotel occupancy tax, marriage license, motor vehicle license, obstruction & street closure permits, sidewalk & right-of-way permits, solicitation permits, wholesale liquor tax

Fines, Forfeits, and Penalties – Civil fines, confiscated cash, court-ordered restitutions, recovered judgments, litigation tax, Metro court fines and costs, offender program income, traffic violation & DUI fines, vehicle tow-in fees, warrant fees

Compensation From Property – Abandoned vehicle auction, gain (loss) on sale of property, insurance & external source recovery, rent, subrogation recovery

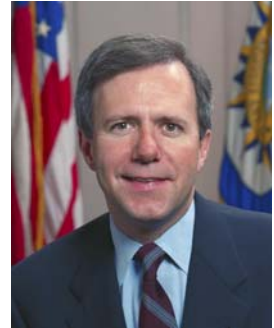
TRANSFERS FROM OTHER FUNDS AND UNITS – Capital improvement plan, Council appropriations, debt service, environmental remediation, equity transfers between funds, Farmers Market subsidy, hospital subsidies, legal services, local match for grants, Police service, school program.



Executive Summary



Bill Purcell Mayor



October 14, 2005

My Fellow Citizens:

I am happy to present a Council approved, balanced budget of \$1,440,369,800 for the Metropolitan Government for fiscal year 2006.

For the 2004-05 budget, we enacted reductions across the government averaging 7.4% -- significant cuts, but cuts that were carefully managed to protect the shared priorities of the Metro Nashville community. We funded the needs of our schools, we kept our front-line public safety personnel on the job, and we continued to improve our quality of life as a community and strengthened neighborhoods.

As has been true for a generation, this year is the time when the Metro Government looks ahead at our community's needs and priorities and at the resources required to fund them. So that we can continue to address our community priorities and to ensure that the important work of our city will continue, this budget includes an increase of 67 cents in the GSD tax rate. With this change, we will be able to continue our progress along our shared priorities:

Supporting our Schools – This budget funds the Metro Nashville Public Schools at a level of \$542.1 million, an increase of over \$31 million. In addition, our capital budget includes \$67.4 million in new capital funding, continuing our investment in improving facilities for our children.

Assuring Public Safety – This year we have seen real progress toward our goal of being the safest big city in America, as crime has dropped significantly and the death rate due to fires is at a historic low. This budget will ensure that progress is not lost. We will fund new fire inspectors and will ensure that our Fire and Police employees have the equipment they need to be effective and safe. We will also open the new Beverly Briley Building, providing a state-of-the-art facility for our criminal justice system. Our capital budget will include a new Police Precinct to replace the current East Precinct and continued funding for implementation of the Fire Department's Facilities Master Plan.

Executive Summary

Providing a quality of life that enhances our community and neighborhoods

– We will continue to expand the recreation and wellness opportunities offered through our Parks with the opening of our new and improved Hartman, Parkwood and Hadley Centers in the coming year. We are also continuing to acquire new buses and expand the service provided by the MTA. Our subsidy to our Hospital Authority will increase, helping to ensure continued health care for those in our community in the greatest need.

Providing a fair and sustaining income for our employees – This budget funds a pay plan that keeps our employees' compensation in line with the market, ensuring that our employees are paid what they are worth. It also provides for significant increases for health insurance and other benefit costs.

In preparing this budget, we have effectively managed our needs for next year. We present it knowing that we are investing resources to produce the best results for you, the citizens of Nashville and Davidson County.

Sincerely,



Bill Purcell
Mayor

Office of the Mayor
Metropolitan Courthouse
Nashville, Tennessee 37201
Phone 615.862.6000
Fax 615.862.6040
mayor@nashville.gov

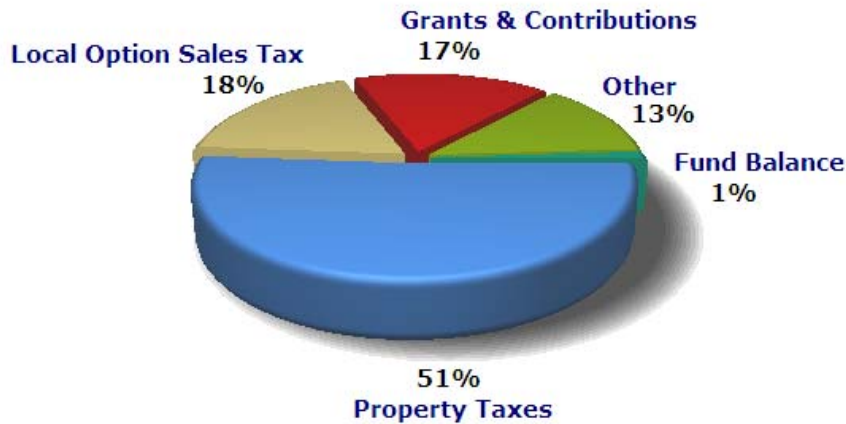
Executive Summary

At a Glance

The \$1.44 billion FY 2006 budget for the Metropolitan Government's six budgetary (tax-supported) funds supports a wide range of public services. This budget represents a 6.76% increase over the budget passed a year ago.

Revenues

Where the Money Comes From
Total \$1,440,369,800



Expenditures

Where the Money Goes
Total \$1,440,369,800



Executive Summary

Summary of the FY 2006 Budget – Six Budgetary Funds

	<u>GSD General Fund</u>	<u>GSD Debt Service</u>	<u>GSD School Debt Svc.</u>	<u>GSD School Fund</u>	<u>USD General Fund</u>	<u>USD Debt Service</u>	<u>Duplicated by Interfund Transfers</u>	<u>Total</u>
Estimated Revenues:								
Property Taxes	\$319,195,500	\$82,208,900	\$27,052,800	\$211,355,300	\$75,633,600	\$9,115,900	-	724,562,000
Local Option Sales Tax	84,895,500	2,355,400	15,598,700	153,984,600	1,072,400	-	-	257,906,600
Grants & Contributions	68,492,000	3,550,000	-	170,445,000	7,762,000	-	-	250,249,000
All Other Revenues	159,256,000	10,962,900	697,200	6,465,600	17,203,400	7,828,400	(9,596,500)	192,817,000
Fund Balance Appropriated		<u>612,600</u>	<u>10,271,300</u>			<u>3,951,300</u>	-	<u>14,835,200</u>
Total Revenues	<u>631,839,000</u>	<u>99,689,800</u>	<u>53,620,000</u>	<u>542,250,500</u>	<u>101,671,400</u>	<u>20,895,600</u>	<u>(9,596,500)</u>	<u>1,440,369,800</u>
Appropriated Expenditures:								
General Government								
General Government	\$128,250,900	-	-	-	26,523,800	-	(\$952,000)	153,822,700
Fiscal Administration	\$14,836,600	-	-	-	-	-	-	14,836,600
Public Safety								
Administration of Justice	\$51,934,400	-	-	-	-	-	-	51,934,400
Law Enforcement & Jails	\$176,317,900	-	-	-	\$481,000	-	(481,000)	176,317,900
Fire Prevention & Control	\$42,501,100	-	-	-	56,037,200	-	(4,672,400)	93,865,900
Other								
Regulation & Inspection	\$20,831,600	-	-	-	\$900,000	-	-	21,731,600
Conservation of Resources	\$464,100	-	-	-	-	-	-	464,100
Health & Social Services								
Social Services	\$9,048,200	-	-	-	-	-	-	9,048,200
Health & Hospitals	\$76,795,900	-	-	-	-	-	-	76,795,900
Recreation & Culture								
Public Libraries	\$19,680,600	-	-	-	-	-	-	19,680,600
Recreational & Cultural	\$40,453,300	-	-	-	\$135,400	-	-	40,588,700
Infrastructure & Transportation	\$50,724,400	-	-	-	17,594,000	-	-	68,318,400
Education	-	-	-	542,250,500	-	-	(135,000)	542,115,500
Debt Service	-	99,689,800	\$53,620,000	-	-	\$20,895,600	(3,356,100)	170,849,300
Reserves	-	-	-	-	-	-	-	-
Total Expenditures	<u>631,839,000</u>	<u>99,689,800</u>	<u>53,620,000</u>	<u>542,250,500</u>	<u>101,671,400</u>	<u>20,895,600</u>	<u>(9,596,500)</u>	<u>1,440,369,800</u>
Projected Surplus (Deficit)	-	-	-	-	-	-	-	-

Comparison of the FY 2005 and FY 2006 Budget Ordinances - Six Budgetary Funds

	<u>FY 2005</u>	<u>FY 2006</u>	<u>Increase</u>	<u>% Incr</u>
GSD General Fund	\$ 576,225,400	\$ 631,839,000	\$ 55,613,600	9.65%
GSD Debt Service Fund	96,645,700	99,689,800	3,044,100	3.15%
GSD Schools Fund	510,531,400	542,250,500	31,719,100	6.21%
GSD Schools Debt Service Fund	55,172,200	53,620,000	(1,552,200)	-2.81%
USD General Fund	95,819,700	101,671,400	5,851,700	6.11%
USD Debt Service Fund	22,116,700	20,895,600	(1,221,100)	-5.52%
Duplicated by Interfund Transfers	<u>(7,380,800)</u>	<u>(9,596,500)</u>	<u>(2,215,700)</u>	<u>30.02%</u>
Total Budget	<u>\$ 1,349,130,300</u>	<u>\$ 1,440,369,800</u>	<u>\$ 91,239,500</u>	<u>6.76%</u>

Executive Summary

Introduction

This Summary and the remainder of this book present the Metropolitan Government's balanced \$1.44 billion operating budget for FY 2006. All funds are required to balance. As such, total anticipated revenues must equal the sum of budgeted expenditures for each fund. Revenues are derived from four sources: current revenue charges; increases in existing revenue charges; new revenue sources; and unallocated reserves carried forward from prior years.

Budget Priorities

This budget continues our focus on developing a balanced budget that invests in Nashville's future and keeps taxes low. Our priorities continue to fall into four major areas:

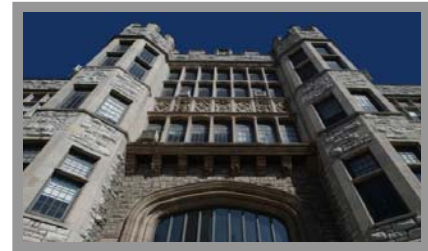
- To fund our schools
- To assure public safety
- To provide a quality of life that enhances our community and neighborhoods
- To provide a fair and sustaining income for our employees

Changes from the FY 2005 budget are detailed in the "Highlights" of each department's narrative and in handouts made available at the Finance Director's May 25 budget presentation, located on our Citizens' Guide to the Budget web site at www.nashville.gov/citizens_budget.

Public Education

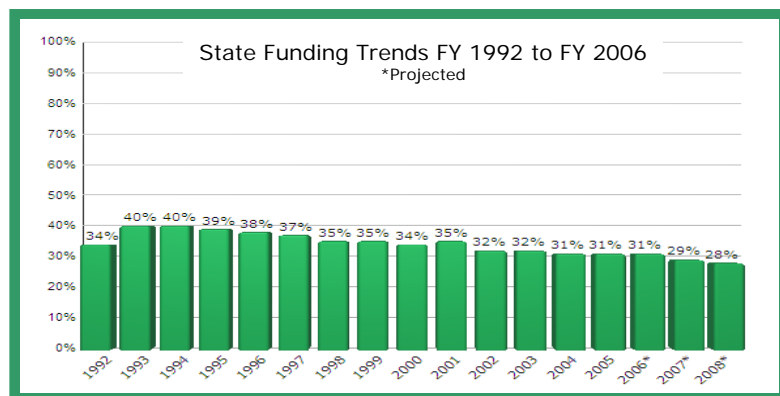
School Fund Budget	
FY 2005	\$510.5 million
FY 2006	542.1 million
Increase	\$ 31.6 million

The public education budget was developed by the Metro Nashville Public Schools' administrative staff and initially presented in draft format to the Metro Nashville Public Schools Board of Education for review. After receiving input from community, parents, staff and students, the budget was reviewed, adjusted, and approved by the MNPS Board.



The increase in the recommended budget of \$31.6 million represents a 6.2% increase in Metro's funding of schools. This recommended budget does not appropriate any funds from the fund balance.

Under this budget Metro Nashville Schools will remain the best-funded urban school system in the state, with a per pupil spending level that is in the top 10 percent in the Southeast. One factor greatly affecting MNPS is the trend in the state funding for schools. As shown in the graph below, there has been a steady decline in State funds made available to our schools in the last 14 years. In 1993, about 40% of the schools' funds came from the state. In 2005, state funding only covered about 31% of our schools' needs. Funding projections for FY2007 and 2008 show even further decline.



Executive Summary

Public Safety

Public Safety Budget	
FY 2005	\$296.8 million
FY 2006	322.1 million
Increase	\$ 25.3 million

Metro continues to focus on assuring that our citizens are safe by providing the necessary personnel, training, and equipment to our Police, Fire, Office of Emergency Management and related Health programs. Selected new budget requirements include:



Fire

- 3 Additional Fire Inspectors \$ 171,800
- High Rise Incident Training 258,100
- Mandatory EMS Training 102,000
- Homeland Security Technical Response 209,600
- Fire Prevention Grant Match 163,200

Police

- Overtime – Special Events \$ 882,700
- 6 Civilian Police ID Specialists 302,900
- Technology Staff 865,300

ECC

- Pay Plan Improvements \$ 250,000
- Technology Personnel 74,300
- Telecom Expenses (Backup) 400,000
- Increased Security 57,600

Health

- Correction Facilities Health Services \$ 1,201,900
- Forensic Medical Examiner 168,200

Juvenile Court

- Supervised Probation \$ 46,600
- Detention Center 275,500
- Replace Grant Funding for Referee 59,900

Sheriff

- Community Service \$ 997,800

Courts

- Mental Health & Drug Court \$ 89,400
- Traffic School Instructors 74,000
- Online Traffic School 43,000

Neighborhoods And Community

This budget maintains our focus on strengthening neighborhoods and ensuring a high quality of life across Nashville and Davidson County. Many programs were included in this year's budget that will help assure that this goal is being met. Selected new budget requirements include:



Parks

- Hartman Community Center \$ 190,500
- Parkwood Neighborhood Center 105,000
- Hadley Park Community Center 441,800

Executive Summary

• Custodial Services	167,900
• Park Rangers	230,000
• Grounds / Landscaping	1,231,900
• Repair Crews	451,400
• Seasonal Staffing	174,800

Social Services

• Homeless Initiative	\$ 800,000
• Infant & Toddler Care	195,600

Public Works

• Additional Seasonal Workers	\$ 38,100
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Health

• Influenza Vaccine	\$ 141,600
• Reopen Lentz Dental Clinic	89,700
• Animal Services	83,400
• Bridges to Care Pharmacy	34,000

Capital Contributions

• Adventure Science Center	\$ 5,000,000
• Country Music Hall of Fame	1,000,000
• Capital Construction Symphony	5,000,000
• Children's Theater	1,744,000
• Frist Center for the Visual Arts	500,000
• Library Books & Materials	2,383,800

Other

• African American Museum	\$ 300,000
• YWCA Domestic Violence	361,000

Pay Plan/Benefit Adjustments Four years ago, Metro Government commissioned Mercer, Inc., to conduct a comprehensive review of employee compensation government-wide to determine the competitiveness of Metro's salaries. In FY 2005, no pay plan funding was included in the budget. Following Mercer's recommendations, the FY 2006 budget includes a three percent across the board cost of living increase for our public employees to ensure Metro salaries remain competitive with the market. These funds have been budgeted centrally and will be distributed to departments' budgets during the fiscal year.

• Pay Plan Improvements (General Fund)	\$23,819,800
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This budget sets aside funding for benefit adjustments in anticipation of increased health insurance costs for employees and retirees effective in January 2006. These costs are budgeted centrally and will be distributed to departments' budgets during the fiscal year.

FTE Adjustments

The table to the right illustrates the recent fluctuation in full-time equivalent (FTE) counts over the past three budget cycles. In Fiscal Year 2005, budget reductions required reductions in staff size for many departments. For the most part, these reductions were the product of eliminating normal vacancies and those created by a retirement incentive program. The incentive program provided a one time bonus of \$500 for each year of service to retirees during a six week period in FY 2004.

FTEs by Fund Group			
	FY'04	FY'05	FY'06
General Service District	14,964	14,443	14,439
Urban Service District	863	789	785
Special Revenue Funds	3,048	3,542	3,584
Total All Funds	18,875	18,774	18,808

Executive Summary

In FY 2005, several central service departments and divisions including much of the Finance department and all of the Human Resources and General Services departments were moved out of the general fund into internal service funds. Also, 205 grant funded employees that were previously included in the Health Department's general fund totals were moved to a separate grant fund. This helps to explain the nearly 500 FTEs that were shifted from the general fund to special revenue funds in FY 2005.

In FY 2006, the budgeted FTE total stayed essentially the same for the General Services District and Urban Services District general funds. The Special Revenue Funds increased by 42 FTEs. Major changes in the Special Revenue Funds included the establishment of 60 additional State Trial Court Drug Enforcement positions, 15 additional grant funded positions for the Health Department, and the creation of the Shared Services function with 27 employees. Also, Metro's Caring for Children program ended in FY 2005 resulting in the elimination of 65 positions in the Special Revenue Funds.

Revenues

The tone of any government's budget is always set by the availability of resources. Revenues and available fund balances must be able to support budgeted expenditures, and both the Metropolitan Charter and Tennessee Law prohibit deficit financing.

Property Reappraisal

Every four years, the Assessor's Office – as required by Tennessee state law – conducts a reappraisal of the value of all property in Nashville & Davidson County. This is done to periodically adjust recorded property assessments to generally reflected market values.

State law also requires that this reappraisal be revenue neutral for the local governments. This means that as the aggregated value of property changes, the tax rate needs to change as well to ensure that the local government receives the same amount of revenue. So if the property in the county collectively increases in value, the actual property tax rate needs to drop so that the revenue collected remains the same. For Metro Nashville, the 2005 reappraisal showed an increase in aggregate property values, so to remain revenue neutral the certified combined GSD/USD tax rate dropped to \$4.02 from its pre-assessment level of \$4.58.

For a generation, the Metro Government has used the reappraisal year as a time to look at its revenue and the community's priorities and to consider changes to the property tax rate that will not be revenue neutral, but will bring in additional tax dollars for Metro Government.

Property Taxes

Property Tax Budget	
FY 2005	\$619.5 million
FY 2006	724.6 million
Increase	\$105.1 million

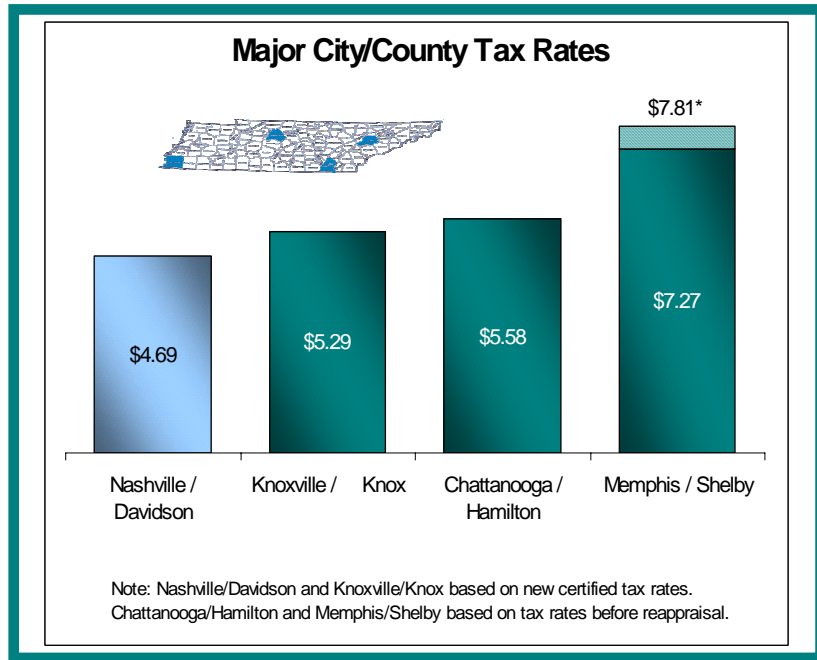
The FY 2006 budget anticipates continued moderate growth in property assessments. This budget increases the overall property tax rates from FY 2005 by 17% in the USD and 20% in the GSD.

The combined USD-GSD rate is the total paid for property in the USD; property outside the USD is taxed at the GSD rate. Residents of the satellite cities within Metro pay the GSD rate plus the rate set by that satellite city.

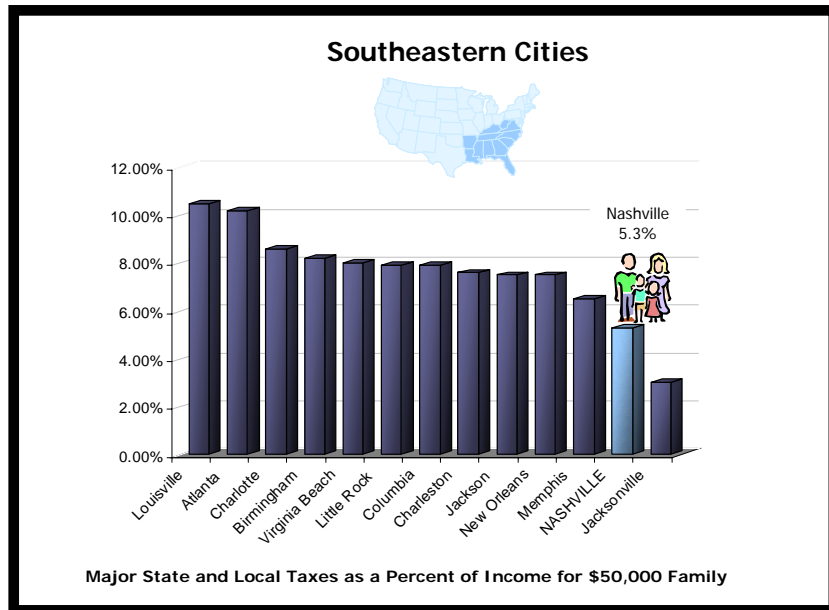
FY 2006 Property Tax Distribution (Rates per \$100 of Assessed Value)			
District	Fund	2005 Rate	2006 Rate
GSD (General Services District)	General	\$1.94	\$2.00
	Schools General Purpose	1.27	1.33
	General Debt Service	0.43	0.54
	Schools Debt Service	0.20	0.17
	Subtotal - GSD	\$3.84	\$4.04
USD (Urban Services District)	General	\$0.64	0.56
	General Debt Service	0.10	0.09
	Subtotal - USD	\$0.74	\$0.65
Combined USD/GSD rate		\$4.58	\$ 4.69

Executive Summary

Metro's property tax rates are the lowest of the four major Tennessee cities and competitive with those of surrounding communities.



According to a national study done last year, Nashville ranks among the best cities to live in relation to local and state taxes as a percentage of annual income. Nashville maintains its position as one of the cities with the lowest tax burdens in the Southeast. For a family of four with an income of \$50,000, major state and local taxes consume only about 5% of their yearly income.



Executive Summary

Local Option Sales Tax

Sales Tax Budget	
FY 2005	\$247.2 million
FY 2006	257.9 million
Increase	\$ 10.7 million

Increasing economic growth continues to have an immediate effect on sales tax collections and secondary effects on other revenue sources. Taxable sales are expected to grow moderately in FY 2006.

The budget includes no increase in the rate of the 2.25% local option sales tax. It also includes no change in its current distribution of 2/3 (1.50%) to schools (including schools debt service) and 1/3 (0.75%) to general purposes. (By State law, at least 1/2 of the local sales tax must be allocated to schools.)

Federal, State, and Other

Federal, State, & Other Gov't Agencies Budget	
FY 2005	\$256.6 million
FY 2006	250.3 million
Decrease	\$6.3 million

Budgeted Federal, State, and Other revenues are based on our best estimates of revenues from specific sources. This category also includes other revenues, reimbursements, and grants from other organizations. The Finance Department began moving most grant revenues and expenditures from the general funds to various grant special revenue funds in FY 2000. This will continue during FY 2006, although some of these revenues will remain in the GSD General Fund. This accounts for the noted decrease.

Other Local Revenues

Other Revenues Budget	
FY 2005	\$173.2 million
FY 2006	192.8 million
Increase	\$19.6 million

Other Local Revenues include items such as motor vehicle licenses, traffic violation fines, parking fees, building and excavation permits, emergency ambulance fees, alcoholic beverage taxes and court fees. The 2006 budget includes a \$20 increase in the Wheel Tax. This increase expected to generate \$8,960,000 in revenues. Transfers from other funds are also included in this category.

Fund Balances

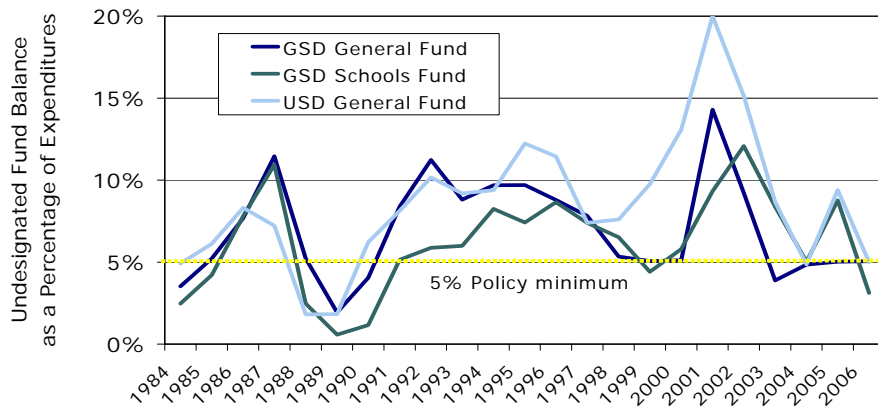
Fund Balance Appropriated	
FY 2005	\$53.0 million
FY 2006	15.0 million
Decrease	\$38.0 million

Fund balances occur when revenues received are greater than expenditures. We normally see fund balances increase at the end of each year, and routinely appropriate some of that to support the next year's operating budget. This administration's practice has been to utilize excess funds for non-recurring expenditures rather than building fund balances.

The shortfall of revenues from the state and other sources caused full balance to fall below the 5% target in FY2003, but the government took immediate corrective action to bring the ratio back to at least the 5% level in FY2004 and 2005.

Using conservative estimates, fund balances as a percentage of expenditures for the six budgetary funds should remain above the 5% minimum set by management to handle unanticipated contingencies.

Fund Balance Trends to Total Expenditures



(Actual data through 2004; Budget estimates for 2005 & 2006)

(The graph reflects increased fund balances at the beginning of FY 2001 in compliance with Governmental Accounting Standard Board Statement No. 33, Accounting and Financial Reporting for Nonexchange Transactions, which caused a one-time restatement of fund balance and an ongoing change in how some revenues are accrued. See page vi of the June 30, 2001 Comprehensive Annual Financial Report.)

Executive Summary

Conclusion

The FY 2006 budget continues to meet our objectives of investing in Nashville's future with a balanced budget and low taxes.

Strategic Issues

Three primary issues affect this budget: the economy, the state budget, and institutional facility costs.

The central force behind Tennessee's economic progression is the condition of the U.S. economy, and in the past few years it seemed that Tennessee's economy was lagging behind the rest of the country. But with the new projections for 2005 and 2006, it looks as though Tennessee may be catching up. According to the University of Tennessee's 2005 *Economic Report to the Governor of the State of Tennessee*, job creation and personal income rates are both expected to rise moderately in FY 2006. In fact, job growth in the state of Tennessee is projected to surpass that of the U.S. in 2006. Taxable sales are anticipated to post 5.6% growth for FY 2006, which would be the strongest growth rates since 1999; and although the unemployment rate is expected to drop only slightly in the coming year, it will maintain its position well below the US unemployment rate.

Closer to home, the Winter 2005 Middle Tennessee State University Midstate Economic Indicators reported that, "The third quarter economic indicators for midstate Tennessee are mixed but improved from second quarter."

For Fiscal Year 2005-2006 Tennessee Governor Phil Bredesen has proposed a state budget focused around funding K-12 education and reducing the state's costs associated with TennCare. A revised TennCare plan, designed to reduce enrollment and benefits, cuts the healthcare program's projected need for an increase in funding from \$647 million to \$74 million. Trimming down TennCare will certainly have effects on Metro's budgetary future. An increase in the number of people who are unable to get coverage through TennCare, will result in much greater demands on local government programs that provide care and support to our community's underprivileged.



Also notably affecting Metro's budget is Governor Bredesen's pledge to restore \$20 million in state-shared tax funds to local governments that were cut during a fiscal crisis two years ago.

An important aspect of the budget to be examined in the coming year is our **Institutional Facilities Costs** – the per-person cost for housing individuals in our jail and hospital facilities.

Institutional Costs Sheriff's Jails Facilities & Deberry/CCA Facility Average Daily Cost Per Inmate			
Average Daily Cost per Facility	FY 2003 Actual	FY 2004 Projected	FY 2005 Projected³
Sheriff's Jails Comb.	\$60.26	\$60.81	\$60.81
Total Costs	36,797,520	39,149,738	51,799,113
Total Inmate Days ^{1 2}	610,640	643,799	851,819
Deberry/CCA	\$41.39	\$41.11	\$41.11
Total Costs	18,676,513	19,166,968	11,422,002
Total Inmate Days ^{1 2}	451,182	466,200	277,840
Based on State Final Cost Settlement Reporting Data & Projected Worksheet Computations			
1. Source of the FY-04 & 05 total inmate days projection: Criminal Justice Planning Unit reporting. One reporting category "Other" that includes Federal inmates, Probation violators, and miscellaneous others was adjusted downward to reconcile to prior years State TN Cost Settlement reporting. The off-setting adjustment was added to the Convicted Felons State.			
2. In FY-05 an additional 208,020 inmate days were added to the Sheriff's Jails (net of the Deberry/CCA projections) due to a new 812 bed addition to the Correctional Work Center facility to be activated in August 2004 (300 beds X 335 days=100,500 inmate days) and December 2004 (512 beds X 210 days=107,520 inmate days). Source: Don Stoughton & Associates Inc.			
3. The cost projections for FY-05 assume no increase in average daily cost per inmate.			

Executive Summary

Institutional Costs Metro Nashville General Hospital, Bordeaux Long-Term Care, & Knowles Home Average Daily Cost Per Patient			
Average Daily Cost per Facility	FY 2004 Actual	FY 2005 Projected	FY 2006 Projected
General Hospital:			
Total Patient Charges	\$118,825,399	\$125,707,464	\$136,335,529
Total Equivalent Patient Days	50,379	48,676	50,660
Total Charge per EPD	\$2,359	\$2,583	\$2,691
Inpatient Cost per EPD	\$867	\$932	\$954
Outpatient Cost per EPD	\$709	\$763	\$781
Total Cost per EPD*	\$1,576	\$1,695	\$1,735
Bordeaux Long-Term Care:			
Total Patient Charges	\$26,353,537	\$26,223,253	\$26,864,371
Total Inpatient Days	136,548	135,648	136,875
Total Charge per Patient Day	\$193	\$193	\$196
Total Cost per Patient Day*	\$243	\$250	\$252
Knowles Home:			
Total Patient Charges (NET) (1)	\$701,163	\$663,840	\$662,579
Total Patient Days (2)		47,231	49,520
Total Charge per Patient Day (2)		\$14	\$13
Total Cost per Patient Day*		\$86	\$87

(1) Knowles Home charges reported at net through the FY05 year; therefore, for comparison purposes, data presented in FY06 format. The total gross charges for FY06 are \$3,079,062 or \$62 per patient day.

(2) Statistics not kept for the FY04 year

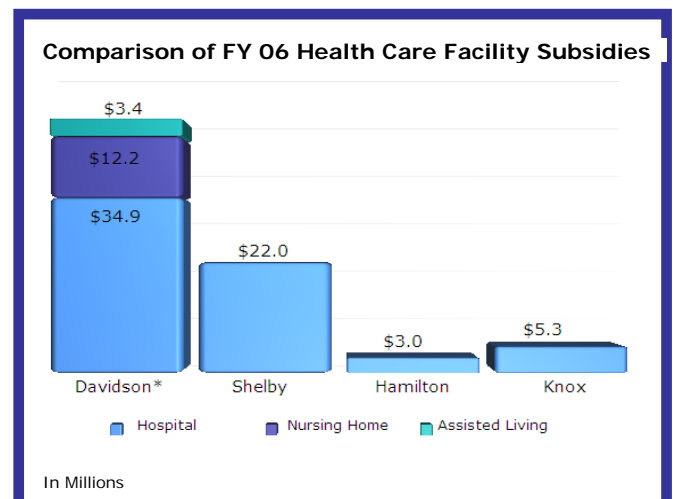
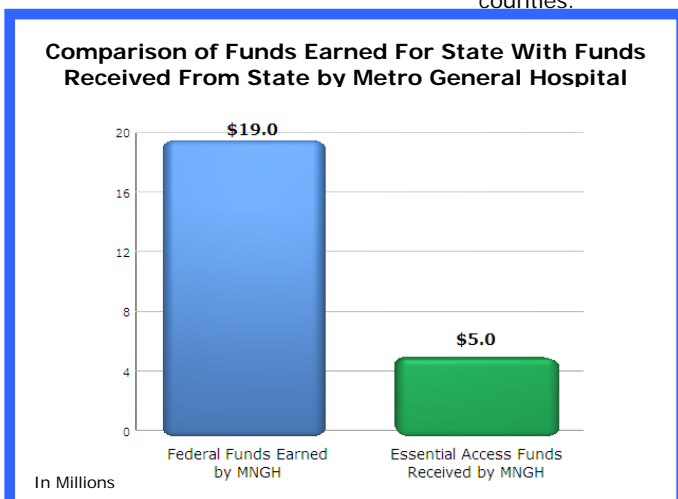
*Total cost figures include depreciation and Metro Indirect Expense. Depreciation and indirect are not included in the calculation of the performance indicators.

**Revenue deductions due to uncompensated care account for the difference between the total charge per EPD and Pt. Day and the total cost per EPD and Pt. Day.

Hospital Authority

Included in the FY 2005 budget was a subsidy to General Hospital in the amount of \$19,979,304. This year because of the Hospital's projected decrease in revenues and increases in expenses, due in part to state TennCare cuts, a subsidy of \$34,864,400 is needed to meet the Hospital's needs. MNGH and the Metro Nashville Government will also be requesting that the state provide additional funds. MNGH has generated about \$19 million in federal funds for the state, of which only \$5 million was returned to MNGH in funding.

Increased state funding in the future will be essential if General Hospital is to continue to provide the services expected of it. The Metro Nashville Government is supporting local healthcare at a much higher rate than surrounding urban counties.



Executive Summary

Results Matter



Wave One Departments

Plans completed in 2002 & 2003
Program budgets begin in FY 2004

Planning
Human Resources
General Services
Information Technology Services
Finance
Police
Fire
Public Works
Health
Library
Metro Transit Authority

Wave Two Departments

Plans completed in 2003 & 2004
Program budgets begin in FY 2005

Justice Integration Services
Office of Fleet Management
Nashville Career Advancement Center
Sheriff's Office
Water Services

Plans completed in 2004 & 2005
Program budgets begin in FY 2006

Law
Emergency Communications Center
Juvenile Court
Codes Administration

Program budgets begin in FY 2007

Metro Action Commission
Parks

Wave Three Departments

Plans completed in 2005 & 2006
Program budgets begin in FY 2007

Human Relations Commission
Election Commission
Transportation Licensing
Historical Commission
Municipal Auditorium
Metro Clerk
Social Services
Criminal Justice Planning
Regional Transportation Authority
Arts Commission

Since 2002, Metro has been deploying a government-wide strategic planning and performance measurement initiative through the Office of Management and Budget in the Department of Finance.

The "Results Matter" initiative seeks to introduce the managing for results methodology into the systems and culture of all parts of the Metro government. Once implemented, it will provide tools and data necessary for every employee to focus on delivering results for customers. Benefits of this initiative include:

- Performance information is made available to help managers make better business decisions
- The culture of the agency can be more tightly focused on producing results for customers – and not on internal processes
- The organization becomes aligned so that employees at all levels know how they contribute to the overall goals of the department
- The budget is organized around programs and links budgeted dollars to results
- Better results are produced for citizens

Managing for results focuses organizational systems and culture on generating results for customers. As shown in the illustration to the right, the Results Matter cycle enables agencies develop, implement, evaluate, and improve their business plans.

- *Planning for Results* – In the strategic business planning process, agencies identify not only the strategic issues they face and their needed responses to those challenges, but they also provide a comprehensive analysis of the results each department produces for its customers.



The Results Matter Cycle (© Weidner)

The intensive process is led by trained "Black Belt" facilitators, who are volunteers drawn from other agencies and trained extensively in the methodology. This approach dramatically reduces our dependence on outside consultants and significantly contributes toward building agencies' internal managerial capacity.

- *Budgeting for Results*: The budget is organized so that resources are tied to the results they produce, rather than around traditional accounting structures. The result is a performance-informed, program-based budget (commonly shortened to a "performance-based budget") that focuses on the results or outcomes of programs as the starting point (but not necessarily the sole criteria) for analyzing and discussing the budget.
- *Employee Performance Management*: Employee work plans are developed that directly support achieving the goals outlined in the agency's plan. Employees have data on the results they generate for customers, and can be evaluated, recognized, and rewarded accordingly. The Department of Human Resources and the Results Matter Office jointly developed a new employee performance evaluation processes that was instituted at the beginning of FY 2005.

Executive Summary

- *Performance Data Collection and Reporting:* Performance data is collected and reported for each program. This data measures demand for products and services, output of products and services, results of program activities, and efficiency. The budget book reports the key result measure or measures for each program. Since Results Matter redefines programs and results, many RM agencies do not have historical performance measures for comparison. Some, in fact, are still developing the baseline data for their new measures, and some of those measures are either not reported or not available.
- *Evaluating Results and Decision-Making for Results* – Management, officials, and the public can use the performance data to make informed decisions about the policy direction and operational management of each program.

Results Matter is being implemented through a multi-year approach. The first eleven departments – “Wave I” – went through the planning process during FY 2003 and presented their first results-oriented performance budgets in the FY 2004 book. The first five Wave II departments presented their first performance budgets in FY 2005. The next four Wave II departments have finished their plans and will present their performance-based budgets in this FY 2006 book, and the remainder of Wave II will present their new budgets in the FY 2007 book. Wave III departments will be completing their plans throughout FY 2006 and will implement their performance-based budgets in FY 2007. Those Results Matter departments that present performance-based budgets can be identified by the Results Matter logo in the upper-right corner of each of their pages in this book.

Departmental plans and performance will be reviewed, tracked, and reported to citizens, employees, and Metro’s leadership to support more informed decisions at all levels of the organization. Over the coming years, Metro will begin to integrate best practices of governments across the nation for delivering what matters most to its customers – results.

Performance Measure Certification

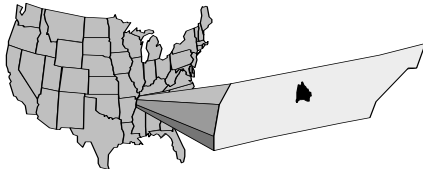
Since the Results Matter program is centered on measuring performance, it is important to make sure that the measures used by departments are documented and reliable. To ensure their validity, every key result measure reported by a department is tested for certification by Metro’s Internal Audit section. In March 2005, Internal Audit issued its first annual *Performance Measurement Certification Report*. Internal Audit carefully analyzed the FY 2004 key result measures reported by the 195 programs in the 11 Wave I departments. Key result measures were either certified, meaning the measure was aligned, documented, and reliable; not certified (NC), meaning the measure did not meet the established criteria; or not reported (NR), meaning the performance measure was not reported by the department. The results of certification testing published in the *Performance Measurement Certification Report* will support policymakers and departments in making better informed resource allocation and operational decisions.

Typically, each program presents only one key result measure in the budget book. However, due to updates to programs and measures for FY 2005-06, there were certified FY 2004 key result measures that changed or came from programs that no longer exist. In such cases, the certified FY 2004 measure is listed with a program that represents the best fit, along with that program’s current key result measure. You will also notice a “Performance Information Highlights” section included in these departments’ pages. This “Highlights” section shows what portion of the department’s FY 2004 key results were certified both by the number of programs and the percentage of budget.

Metro Nashville and its Budget

Metro Government

The Metropolitan Government was formed in 1963 with the merger of the governments of the former City of Nashville and Davidson County. Metro Nashville is a friendly, progressive city with a diverse economy, strong transportation links, and many institutions of higher education. It is the capital of Tennessee, the largest city in the mid-state, and the hub of an area of 1.23 million residents.



As a consolidated government, Metro provides all services and performs all functions normally associated with Tennessee city and county governments. This also means that the government and its budget are more complex than those of most other cities and counties.

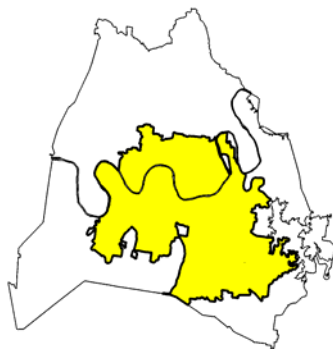
Services Districts

The Charter requires that Metro's operating budget be divided into two districts: the **General Services District (GSD)** and the **Urban Services District (USD)**. The GSD is synonymous with Davidson County; the USD comprises the old City of Nashville plus certain areas added since Metro was formed.

The geographic areas, purposes, and functions of these two districts determine the way services are budgeted and provided in Metro. The two districts relate services provided to taxes paid. The GSD receives a base level of services; its property is taxed at the GSD rate to fund these services. The USD receives more of certain services, which are funded by an additional USD rate to fund those services.

Ordinance 093-846 removed the Opryland area from the USD until the year 2004 as part of a program to focus tourism-related development in that area. The loss of USD property taxes was offset by the transfer of a portion of local option sales taxes from the GSD to the USD, reflecting expected growth in sales taxes due to the increased tourism.

The General and Urban Services Districts in a Nutshell



District	GSD	USD
Size	533 square miles 569,891 people (2000 census)	169 square miles 393,907 people (2000 census)
Services	General government, financial management, schools, justice administration, law enforcement & incarceration, basic fire & ambulance, regulation & inspection, social services, health, hospitals, libraries, public works, traffic control, recreational & cultural.	GSD services plus additional police protection, additional fire protection, and additional public works (refuse collection & street lighting)

A variety of services are provided to Metro citizens directly by the federal, state, and other local governments. This book does not cover those services. However, information on them is available from various web sites.

- For federal services, see the U.S. Government FirstGov site at www.firstgov.gov/.
- For state services, see www.tennessee-anytime.org/government/agencies.html

- For any of the seven satellite cities within Davidson County, some basic information is provided under the listing for Satellite Cities in the Glossary (Appendix 3). For more current and detailed information, contact the satellite city directly.
- For additional information on the Board of Education budget, see their web site at <http://www.mnps.org/index.html> and to see the "2005-06 budget" link to <http://www.mnps.org/district/MNPS-District.html#>

Metro Nashville and its Budget

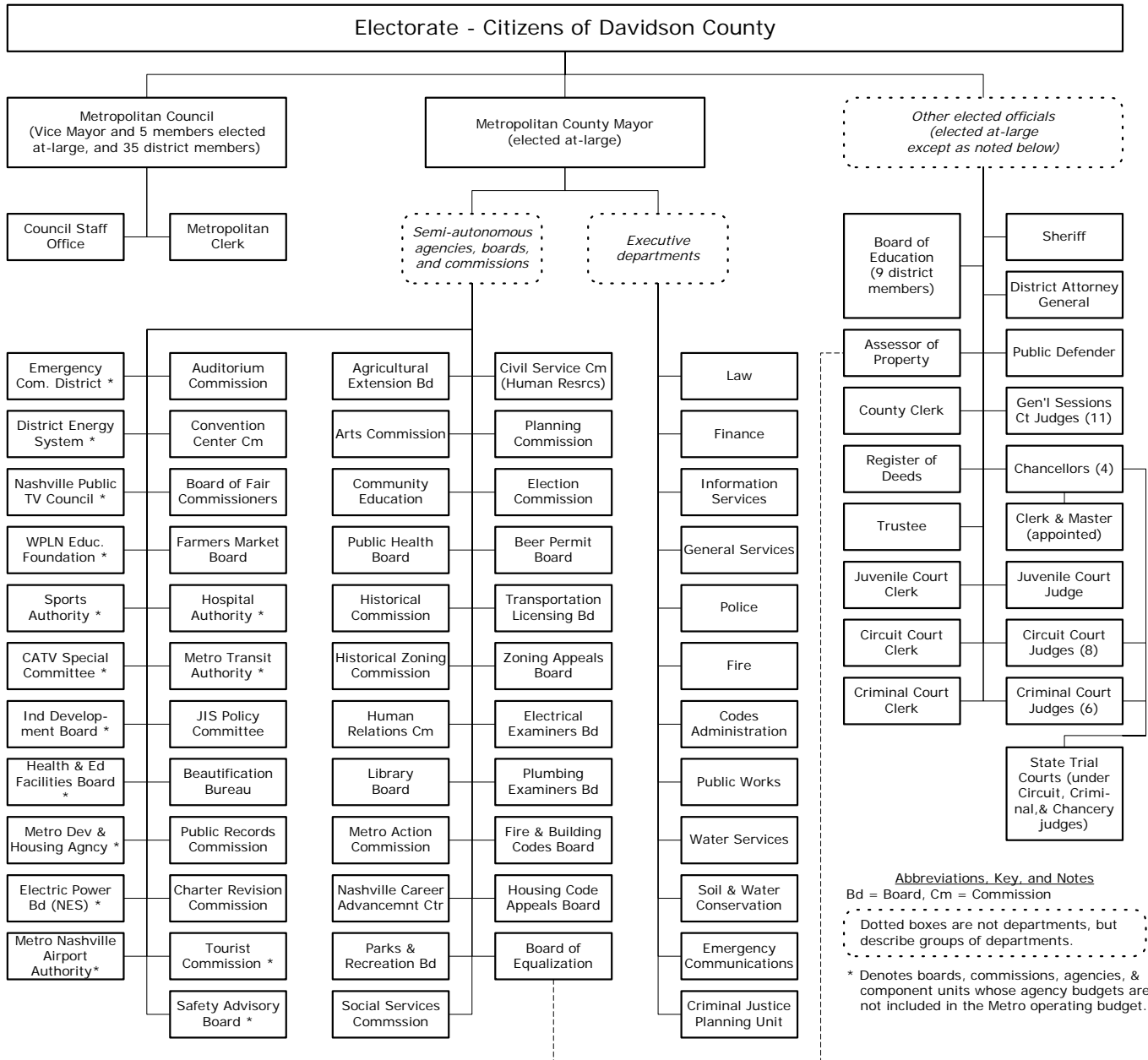
Organization Structure

The following organization chart presents a high-level view of Metro's structure. The structure of each department is shown in that department's budget description, later in this book.

Metro has a "strong-mayor" form of government, in which the popularly-elected mayor is the city's chief executive and is independent of the Council.

Both the Mayor and Council are elected on a nonpartisan basis.

Within this framework, operations are conducted by executive departments (reporting to the Mayor), independent elected officials (including the elected Board of Education), and appointed boards, commissions, and agencies. The variety of elected officials, boards, and commissions facilitate citizen involvement in the government's operations.



Metro Nashville and its Budget

Financial Organization

Since the budget is a financial planning and policy document, it is organized according to Metro's financial accounting and coding structure. That coding structure – the chart of accounts – corresponds roughly to the government's administrative organization and service structure, while meeting the legal and accounting requirements of the government. It forms the basis for Metro budgeting, accounting, and financial reporting, and is used in both the budget ordinance and this book.

The entire budget is organized by fund. Revenues of each fund are organized by type and source. Expenditures of each fund are organized by business units, object codes, classifications, and positions.

The Fund Structure

A "fund" is an accounting entity with assets, liabilities, equities, revenues, and expenditures, held separate in the budget for certain specific activities or to accomplish definite objectives.

Budgetary Funds

Most of Metro's tax dollars are deposited into and spent out of six basic funds in the two districts:

- GSD General Fund (fund number 10101)
- GSD Debt Service Fund (20115)
- Schools (MBOE) General Purpose Fund (35131)
- Schools Debt Service Fund (25104)
- USD General Fund (18301)
- USD Debt Service Fund (28315)

These six budgetary funds provide the basic local government services to Davidson County. They are financed primarily through sales and property taxes, and their expenditures are controlled based on appropriations in the budget ordinance.

The two *General Funds* provide for the traditional operating services of the government. These funds receive property and sales taxes, charges for services, fees, fines, penalties, and other revenues.

The three *Debt Service Funds* finance the payment of interest and principal on long-term general obligation debt of each district. By Charter, debt service budgets must be sufficient each year to pay the principal and interest due on outstanding bonds.

The *School Fund* is Metro's biggest special revenue fund (described more generically below). It receives a dedicated portion of the property tax and, by state law, a portion of the local option sales tax. This fund's expenditures are budgeted and controlled by the Metropolitan Board of Public Education (MBOE) for the Metropolitan Nashville Public Schools (MNPS).

The two districts and six funds make it possible to allocate taxes and services in each district and fund. Revenue collected for each district can be spent only for purposes prescribed for that district. After the budget is passed, appropriations cannot be transferred between funds and/or districts except as specifically authorized in the budget ordinance.

Non-budgetary Funds

Metro uses other types of funds for special purposes. Non-budgetary fund expenditures are limited to revenues received by and balances in each fund, rather than appropriations. Monies in these funds generally cannot be used to support other funds. Non-budgetary funds include:

Internal Service Funds provide services to Metro departments on a cost reimbursement basis. Should we expand this section a bit?

Enterprise Funds provide services to the public on the same basis. The primary enterprise funds are the Hospitals, Farmers Market, State Fair, and Water Services funds. The first four of these receive general fund supplements.

Capital Projects Funds account for costs related to capital projects. These are not generally included in the operating budget.

Permanent Funds and *Fiduciary Funds* account for monies held for others. These are not generally included in the operating budget.

Special Revenue Funds account for the proceeds of specific revenue sources that are legally restricted for expenditure for specified purposes. These include the Schools Fund (mentioned above), Waste Management, grants, and the General Fund Reserve Fund (usually called the Four Percent Reserve Fund).

Accounting & Budgeting

This budget conforms to guidelines of the Charter and standard municipal budgetary practices, while the year-end *CAFR* conforms to governmental Generally Accepted Accounting Principles (GAAP), so they are not strictly comparable to each other. Specifically:

- This budget recognizes that Metro operates in two general funds, as required by the Charter and Tennessee law. Governmental GAAP recognizes only one general fund per government.
- This budget treats transfers to and from any fund as revenues and expenditures, respectively, of that fund. Governmental GAAP classifies them as "Other Sources & Uses of Funds".
- This budget does not include certain "component units" that are required to be included in the *CAFR*.

Metro Nashville and its Budget

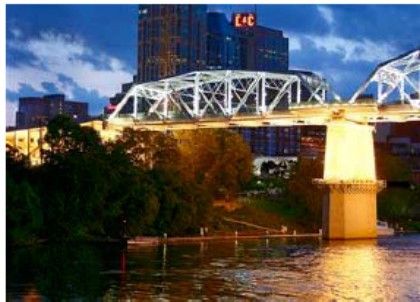
The Budget Process

The Operating Budget, Capital Improvements Budget (CIB), and Capital Plan are developed through a multi-step information gathering and priority setting process that establishes objectives and priorities of the city and creates a financial plan for the operations of the government for the fiscal year. The Charter defines much of the process. The Mayor's Office, Finance Department, Office of Management & Budget (OMB), agency officials, and the Metropolitan Council are key participants. The FY 2006 budget calendar was:

February 2005 – The OMB projected departments' operating baseline expenditure budgets based on their FY 2005 budgets.

February 1 – The Finance Department held a budget kickoff meeting with agency heads and financial managers to introduce the budget process and web site.

February 1 – Operating and capital budget Instructions and forms were released to departments on the "Inside Metro" WeBudget intranet site.



February 1-28 – Departments submitted their operating and capital budget proposals

and revenue estimates to the OMB and the Planning Commission in the WeBudget system.

March 8-24 – The Finance Director met individually with agencies and OMB staff to discuss budget issues and priorities.

May 2-12 – The Mayor and Finance Director held hearings with agency heads to discuss budget priorities.

May 13-24 – The Mayor's Office, Finance Director, and OMB completed the Mayor's Recommended Operating Budget and tax levy ordinances.

May 13 – The CIB Ordinance was filed.

May 15 – Charter deadline to file the CIB.

May 17 – First reading of CIB by the Council.

May 25 – Mayor Purcell discussed the budget at the annual State of Metro address. He and Finance Director Manning presented the Mayor's Recommended Operating Budget to the Council. The Operating Budget and tax levy ordinances were filed.

May 25 – Charter deadline to file the operating budget and tax levy ordinances.

June 7 - The Capital Plan, funding selected capital projects from the CIB, is completed by the Mayor and Finance Department.

June 7 – First reading of the Mayor's Recommended Operating Budget and tax levy ordinances by the Council; public hearing and second reading of the CIB.

June 8-22 – The Council's Budget and Finance Committee held hearings with agency heads to review their recommended operating budgets.

June 14 – Third and final reading, adopting the CIB.

June 15 – Charter deadline for the Council to pass the CIB.

June 21 – Second reading of the Operating Budget and tax levy ordinances; The Council held a public hearing to receive comment on the budget.



June 28 – Third and final reading; the Council adopted a substitute Operating Budget ordinance (with changes to the Mayor's Recommended Budget), the recommended tax levy ordinance, and the Urban Council resolution.

June 30 – Charter deadline for the Council to pass balanced budget and property tax levy ordinances.

July 1, 2005 – June 30, 2006 – Fiscal year 2005–06. Agencies provide services to customers and citizens. The budget may be amended as permitted by the Charter, the budget ordinance, and internal controls.

August 16, 2005 – the Capital Plan was approved by the Council, funding selected capital projects from the CIB.

Late 2006 – An Independent CPA firm conducts the annual audit for FY 2006.

Late autumn 2006 – The Division of Accounts issues the *Comprehensive Annual Financial Report (CAFR)*, summarizing the government's financial condition and results of operations for Fiscal Year 2006.

This process is very public. All budget hearings and council meetings were televised by the Metro 3 Government Access Channel and by internet streaming video; Council meetings are broadcast by tape delay on WNPT



Channel 8. Budget documents, the CAFR, and streaming video are available at www.nashville.gov.

Metro Nashville and its Budget

Financial Policies

The budget is governed by policies set out in the Charter and by executive decision. These policies are enforced by the Department of Finance through ongoing processes, internal control systems, special analyses, and in the annual independent audit.

The primary fiscal policies stated in the Charter are:

- **Fiscal year** - The fiscal year begins on July 1 and ends on the following June 30. (Charter §6.01) By custom, each fiscal year can be referenced in two ways: by using both years (e.g., "200-2006") or by the calendar year in which the fiscal year ends (e.g., "2006" for 2005-2006).
- **Budget Preparation** - The budget process (described on the previous page) must begin by April 1. All officers and agencies must furnish such information as the Finance Director requests in the format he or she specifies. Agencies are entitled to a hearing before the Director on any contemplated changes in their budgets (§6.02); this is assured through the Mayor's budget hearings, in which all departments are generally asked to present their budgets to the Mayor and the Director. Operationally, most budget preparation is coordinated by the Office of Management and Budget (OMB).
- **Scope of the Operating Budget** - The budget ordinance is organized by district, fund, and account number. Each fund's budget must be balanced: estimated revenues plus estimated fund balances must cover all budgeted expenditures (§6.03).
- **Public Inspection** - The Mayor's recommended budget is submitted to the Council by May 25 as an ordinance accompanied by a transmittal message. The Metropolitan Clerk publishes the ordinance's revenue and expenditure summaries in major local newspapers. The operating budget, the capital improvements budget, the budget message, and all supporting schedules are public records in the Office of the Metropolitan Clerk and are open to public inspection (§6.04). The OMB also prepares a Recommended Budget Book, intended primarily for the Council but also useful to the media and the public, containing more information on the recommended budget. Copies of the ordinance are available in the Clerk's office and from the Finance Department; the Book is available at www.nashville.gov.
- **Council Hearings** - Once in the Council's hands, the budget goes through three readings. Between first and third readings, the Budget and Finance Committee holds a public series of departmental hearings, and the Council holds a Charter-mandated hearing for public comment (§6.05).
- **Council Action** - The Council may approve the Mayor's budget, amend it, or create a substitute. They cannot change revenue estimates except to correct errors. A balanced budget must be approved by midnight June 30, or the Mayor's budget and proposed tax rate take effect by default (§6.06).
- **Authorized Spending** - Departments cannot overspend their budgets. The amount set out in the adopted operating budget for each organizational unit, purpose, or activity constitutes the annual appropriation for such item; no expenditure shall be made or encumbrance created in excess of the otherwise unencumbered balance of the appropriation or allotment to which it is chargeable (§6.06).
- **Property Tax Levies** - The budget is accompanied by a property tax levy ordinance that sets a tax rate sufficient to fund the budget (§6.07).
- **Allotments** - Annual appropriations are divided into quarterly allotments based upon estimated needs (§6.08).
- **Administrative Impoundments** - Unencumbered funds in each account at the end of each quarter may be un-allotted through "administrative impoundments". These are merely allotment adjustments, not the "charter impoundments" discussed immediately below in §6.09.
- **Impoundment of Funds** - If the Finance Director certifies that the revenues or other resources actually realized for any fund are less than was anticipated and are insufficient to meet the amounts appropriated from such fund, the Mayor is obligated to impound such appropriations as may be needed to prevent deficit operation (§6.09). Such impoundments reduce appropriations and allotments in order to keep the budget balanced.
- **Additional Appropriations** - The Council may make appropriations in addition to the current operating budget, but only from an existing unappropriated surplus in the fund to which it applies (§6.10). This is done by resolution based on available fund balance or previously-unbudgeted revenue.
- **Intradepartmental Budget Transfers** - Funds may be transferred within a department's expenditure budget by the department head and the Mayor, and are available for use when allotted (§6.11). As an administrative matter, the Assistant Finance Director-OMB also approves the transfer.
- **Interdepartmental Budget Transfers** - At the end of any quarter, the Council may by resolution transfer the unencumbered balance of any appropriation (or any portion thereof) to another appropriation within the same district and fund (§6.11).
- **Lapse of Appropriations** - At the end of the fiscal year, all unencumbered balances of appropriations in the current operating budget lapse into the unappropriated fund balance or reserves of the fund or funds from which such appropriations were made (§6.12). Unencumbered appropriations cannot be carried over from one fiscal year to the next.
- **Capital Improvements Budget Preparation** - By March 1, the Planning Commission shall begin to prepare a Capital Improvements Budget (CIB). The CIB includes a program of proposed capital expenditures for the ensuing fiscal year and the next five fiscal years thereafter, accompanied by the Commission's report and

Metro Nashville and its Budget

recommendations with respect to the program. By May 15, the Mayor shall submit the CIB to the Council and shall recommend those projects to be undertaken during the ensuing fiscal year and the method of financing them, and shall include in the appropriate current operating budget any projects to be financed from current revenues for the ensuing fiscal year. By June 15, the Council shall accept, with or without amendment, or reject, the proposed program and proposed means of financing (§6.13).

- **Capital Improvements Budget Expenditures** - Expenditures for the construction of any building, structure, work or improvement must be included in the CIB, except to meet a public emergency (§6.13).
- **Capital Improvements Budget Amendments** - Amendments to the CIB may be made by recommendation of the Mayor, Planning Commission, and two-thirds vote of Council (§6.13).
- **GSD General Fund Reserve (Four Percent Reserve Fund)** - Four percent of original revenues are deposited to the Four Percent Reserve Fund. The Mayor and Council may appropriate money from this fund by resolution for the purpose of equipment for any department that derives its operating funds from the general fund budget (§6.14).
- **Advance Planning and Research Fund** - The APR Fund, established for the use of the planning commission to prepare plans for capital projects and to studies and research, must be at least \$50,000 at the start of each year (§6.14).
- **USD General Fund Reserve** - The Council has not exercised its ability to create a contingent reserve fund not to exceed five (5%) percent of the general fund revenue of the USD (§6.14).
- **Post Audit** - The Council shall provide annually for an independent audit of the accounts and other evidences of financial transactions of the government and of every department, office and agency. The audit shall be made by a certified public accountant (CPA) or firm of CPAs thoroughly qualified in governmental accounting to perform the audit; the auditor shall be chosen by a three-member audit board consisting of the presiding officer of the Council, the chairman of the finance committee of the Council, and the chairman of the board of education. The audit report shall be available to the public and to the press. In addition, the Council may at any time order an examination or special audit of any department, office or agency of the government (§6.15).
- **Mayor's veto power** - The Mayor has line-item veto power, that is, the ability to reduce or veto specific appropriations or parts of appropriations within an ordinance. The Council may override such a veto by the affirmative vote of 28 members (§5.04). The veto power has been rarely used.
- **Bond Issues** - Bond issues and debt service shall be prepared and administered in accordance with Article 7 of the Charter (§7.01 et seq.).

- **Transfer of School Funds Within School Budget** - Within the constraints of general law, the MBOE has authority over the distribution of, and transfer of funds within, its budget (§9.12).

- **Referendum as to School Budget** - the Metropolitan Board of Public Education (MBOE) may initiate a referendum to levy additional property taxes for schools (§9.04(3)).

- **No Diversion of School Funds** - No funds that are appropriated for the use of, or transferred to, the school system shall be diverted from that use for any other purpose (§9.11).

- **Transfers to School Fund from General Funds; Borrowing Money** - The Council and the Mayor may advance cash or transfer monies from the general fund to the school fund, provided the advance or transfer is reimbursed the following year (§9.13). An advance involves a loan of cash with the establishment of an asset (a receivable or a "due from") on the books of the loaning fund and a liability (a debt or a "due to") on the part of the recipient. A transfer would include appropriation of one fund's revenues or fund balance to another, handled through the budget as if it were an expenditure to one fund and a revenue (or source of operating resources) to the other.

Other important policies include:

- **Funds Budgeted** – The budget ordinance and book contain annually-budgeted governmental operating funds, debt service funds, enterprise funds, internal service funds, and special revenue and other grant funds with fiscal years beginning July 1. It does not include grant funds with non-Metro fiscal years, capital projects, bond funds, fiduciary funds, permanent funds, component unit funds (unless the component unit receives significant general fund money), and other funds with multi-year budgets. The budgets of funds that are not included in the annual operating budget are approved through other processes as required by law.

- **Basis of Budgeting and Accounting** – All annually-budgeted funds are budgeted using the current financial resources measurement focus and the modified accrual basis of accounting.

Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the fiscal year or soon enough thereafter to pay liabilities of that year (collected within 60 days of the end of the fiscal year). Property taxes, franchise taxes, licenses, interest, and certain portions of special assessments associated with the fiscal year are accrued. All other revenue items are considered to be measurable and available only when Metro receives the cash.

Metro Nashville and its Budget

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to non-vested sick pay, compensated absences and other long-term commitments and contingencies are recorded only when payment is due.

Actual revenues and expenditures of governmental funds are presented in this book using the same modified accrual basis. Actual revenues and expenditures of proprietary funds are presented using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year in which the levy is assessed. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

- Accounting and financial reporting shall conform to generally accepted accounting principles (GAAP) for governments as promulgated by the Governmental Accounting Standards Board (GASB), the federal Office of Management and Budget, the federal Comptroller General, and the State of Tennessee.
- Current operating costs will be financed by current operating revenues. Only capital goods will be financed by long-term debt, and then only as provided by the Charter. The government shall refrain from using nonrecurring revenue to fund ongoing operations of the three operating funds. Nonrecurring revenue shall be those funds not normally accrued to the benefit of the operating funds each year, including transfers from special, enterprise, and internal service funds. Any nonrecurring revenue received shall be utilized to fund activities that do not require ongoing funding or to build reserves. To protect the financial position of this government in the event of unexpected emergencies or unforeseen downturns in revenue collection, fund balances will not be appropriated in any budgetary fund unless the audited unreserved undesignated fund balances of that fund are at least 5% of the fund's budgeted expenditures. (Resolution R89-959 adopted 11/21/1991).
- The government will strive to maximize service efficiency and effectiveness to its citizen taxpayers in a manner consistent with practices of sound financial management.
- Revenue estimates will be realistic and accurate without being optimistic. Operationally, this means that estimates will be based on objective judgment and should be 95% to 100% of actual collections without exceeding those actual collections.
- The government will not commit to programs with significant future costs without first identifying those costs and the sources of funds to finance those programs.
- Generally, the government will not use local funding to make up for lost state and federal categorical grants.
- Adjustments and amendments to the operating budget will be done in accordance with provisions of Article 6 of the Charter.
- Staffing levels will be limited to final position counts and FTEs noted in this book. Exceptions to this policy (as for new grant-funded staff) are strictly regulated by the Finance Department.
- USD tax-supported debt will be no more than 15% of the total assessed valuation of USD property, per § 7.08 of the Charter.
- Capital expenditures are authorized through an annual Capital Plan. Major capital expenditures for General Fund departments shall be funded through issuance of bonds or notes. Smaller capital expenditures for GSD General Fund departments shall be made from the Four Percent Reserve Fund. Capital expenditures for grants will be made through the grant's operating budget. Capital expenditures for enterprise and internal service fund operations will be made from those funds.
- The Four Percent Reserve Fund will maintain a minimum fund balance of \$1,000,000: \$500,000 by Administration policy and an additional \$500,000 by Council policy.
- The government will control costs by appropriate competitive bidding (as specified in the purchasing ordinance).
- Investments shall be made in conformance with the government's investment policy (available at www.nashville.gov) and instructions given to the government's investment manager. Those documents establish a hierarchy of objectives of (1) preserving principal, (2) maintaining liquidity, and (3) maximizing return. They also define allowable types of investments, required collateralization, custody, internal controls, diversification, and operation of the metro investment pool.
- Indirect Cost Planning and Recovery - Where allowable under Federal, State and Local statutes and grant regulations, Metro departments and agencies shall develop an annual indirect cost recovery plan [which] must include both cost identified in the Local Cost Allocation Plan (LOCAP) and departmental indirect cost allocations. Indirect costs must be recovered when funding is made available through reimbursement or draw-down processes, in accordance with the terms of each departmental indirect cost rate proposal or cost allocation plan and applicable Federal, State and Local grantor's regulations. Departments and agencies shall make provisions for indirect costs in their grant budgets both during the application submission and in the general ledger. ... Funds collected from grantors for indirect cost recovery shall be deposited into the General Fund based on guidance provided by the Finance Director or his designee

Metro Nashville and its Budget

Budget Overview

The following pages provide background information on Metro's revenues and ongoing expenditures. Revenue projections and expenditure changes are discussed in the Executive Summary at the beginning of this section.

The tone of any government budget is always set by the availability of resources. In FY 2006, moderate local revenue growth is more than offset by increased requirements for benefits and schools, forcing a tax increase. The balanced budget calls for an increase of \$0.67 in the GSD property tax rate as well as a \$20 wheel tax boost.

Revenues

Deficit financing is prohibited by both Tennessee Law and the Metropolitan Charter; expenditures must be matched by equal dollars of revenue and appropriated fund balances.

The operating budgets for the GSD and the USD are supported by a variety of revenue sources. The primary sources are presented in the Executive Summary pie chart on page A-3 and table on page A-4. The primary sources are discussed on the following pages.

Detailed revenue projections are included in the budget ordinance starting on page I-1.

Recent revenue trends can be seen in Appendix 2 in SCHEDULE 1 - SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES.

Property Taxes

The largest single source of operating revenue is the property tax. The property tax is authorized by the State Constitution as an Ad Valorem ("according to value") tax based on the market value of property. This tax is levied based on the assessed value of various types of property, including:

- Real property (land, structures, and leasehold improvements),
- Personal property (business equipment, excluding inventories for resale), and
- Public utility property (real and personal property owned by utilities and organizations regulated by the State).

1998 Distribution of Real Property Assessed Value	
•	50.9% commercial
•	47.1% residential
•	2.0% multi-class, farm, agriculture, & forest

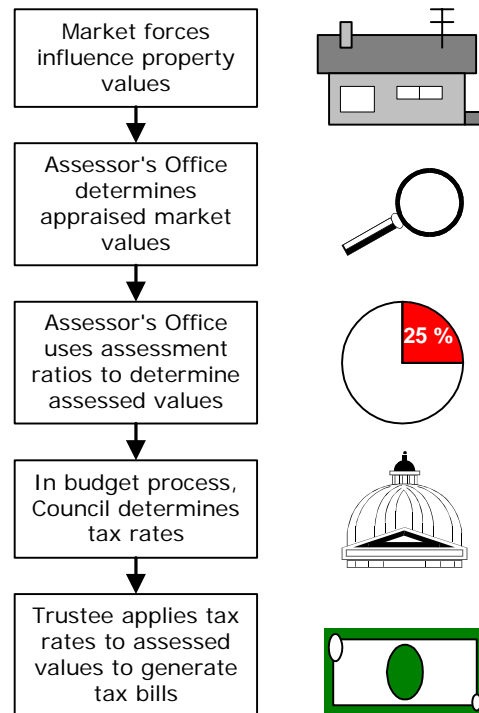
Property tax law and policy are set by the State Constitution, legislature, courts, and Board of Equalization. The Legislature makes laws which govern the administration of the tax. The State Board of Equalization establishes rules and regulations to be followed by local Assessors. And, the entire process is subject to court interpretation.

The tax bill for a property is determined by:

- The appraised value of the property – what it would bring if sold on the open market – and its classification – whether it is used for residential, utility, commercial, industrial or farm purposes, which determines the percentage of assessment
- The assessment - applying the classification percentage against the appraised value to arrive at an assessed value; and,
- The tax rate set by the local governing body which is applied to the assessment to calculate your property tax bill.

Certain types of property (governmental, religious, charitable, scientific, educational, etc.) are exempt from property taxes.

How the Property Tax Works: The following diagram shows the appraisal and budgetary process. *Market values* – Market values of property are set in the open market. Market value is the most probable price of a piece of property in an arms-length transaction between a willing and knowledgeable buyer and a willing and knowledgeable seller.



Appraisal –The Assessor of Property's role is to determine the value of property so that the tax burden is distributed equitably among all property owners. That office executes tax policy to identify, classify, appraise and assess all property. In Metro, the Assessor must:

- Produce an annual assessment roll—adding new construction and removing demolished buildings.
- Perform site inspections of all 200,000 properties to update assessment records.

Metro Nashville and its Budget

- Collect and verify sales prices for all real estate transfers.
- Analyze sales data and property characteristics to produce 100% appraisals in the fourth year of the appraisal cycle.

Metro's Assessor of Property determines the appraised value of all real and personal property in the county, except public utilities (whose values are determined by the State Comptroller's Office). Appraised value is the estimated market value of the property at a certain point in time (currently 2005)

The appraised value of a property is an estimate of its market value. Three appraisal methods are used to estimate each property's market value:

- The estimated *cost* to replace a structure, referred to as "replacement cost new," adjusted for depreciation based on the property's age and condition, yielding the "depreciated replacement cost."
- The *market value* or sales prices of similar properties that have recently sold.
- The *present value of the future net income* that can be generated by that or similar properties, sometimes called the "capitalization of income" method.

When used together, these three methods give the appraiser the best indication of what a property is worth. With the aid of modern computer systems, the Assessor has adapted these traditional appraisal techniques to produce large-scale reappraisal projects with accurate and cost effective results.

In most years, appraised values on existing real property do not change unless there are substantial taxable additions or improvements to the property, the property is rezoned, or the owner files and wins an appeal from the county or state Board of Equalization. New construction between reappraisals is valued at levels consistent with tax roll appraisals of similar existing properties.

However, over time, the market values of properties may change considerably, and at different rates. The resulting inconsistency with the market causes some property owners to pay taxes based on appraisals that exceeded the current value of their property while others pay on appraisals that reflected only a portion of the current value.

So, in accordance with state law, the Assessor's Office conducts a county-wide reappraisal every four years to bring appraised values up to current market values. (Current law allows for reappraisals on a four-year or six-year cycle; the Metro Assessor has chosen the former. The last reappraisal was for tax year 2005 or FY 2006) After the reappraisal, all properties should be appraised consistently at 100% of their current market values. Periodic reappraisals are designed to equalize the appraised values of all property.

Tennessee's property tax laws protect taxpayers against an automatic or arbitrary increase in their tax bills after a reappraisal. Local governments must lower the tax rate to a level which will produce the same amount of revenues from the new appraisals as was generated from the old

rates and appraisals — except for new construction. This is called the certified tax rate. So, under the state law, your property tax bill can't be raised by reappraisal unless your property value has grown more in value than the average for all other property in the county.

In between reappraisals, the state performs a biennial analysis of appraised values conducted for all counties in the state. This analysis, known as a sales ratio study, compares sales prices with appraised values to determine both the level and equity of appraisals. However, this ratio is not used to increase residential property appraisals.

Assessment: In Tennessee the assessed value upon which taxes are levied is a fraction (percentage) of the appraisal. The percentage varies depending on the classification of the property, which is determined by its use. The assessed value, not the appraised value, is applied to the tax rate to produce a tax bill.

One of the reasons the Assessor inspects all property is to verify how it is used. The state Constitution mandates assessment percentages to be applied to the appraised value of different classes of property. These percentages are:

Property Class	Assessment Rate
Residential & Farm	
• Real Property	25% of appraised value
• Personal Property	5% of appraised value (\$7,500 exemption)
Commercial & Industrial	
• Real Property	40% of appraised value
• Personal Property	30% of appraised value
Public Utility	55% of value set by the State Comptroller

The appraised values are multiplied by percentages defined in the state constitution to arrive at assessed values, which are then multiplied by the tax rate to determine the taxes owed. This is described in detail later in the section on Property Reappraisal.

For example, the assessed value of a residential property with an appraised value of \$100,000 would be \$25,000 (.25 X \$100,000), while a commercial property of the same appraised value would have an assessed value of \$40,000 (.40 X \$100,000).

Assessments must be compiled annually on assessment rolls for the GSD, USD, and each of the seven satellite cities within the county.

If the value of a piece of property changes (usually because of an improvement to or demolition of the property), notices of the property's new appraised value, the classification in which it is now placed, and the resulting assessment are mailed by the Assessor. There is a process established for appeals of the appraisal, but the Assessor can only consider information about value, not tax bills.

Metro Nashville and its Budget

Tax rate set through budget process: The tax rate is set through the budget process in the form of a tax levy ordinance that is recommended by the Mayor and approved by the Council. That ordinance (printed in Appendix 1 of this book) sets the GSD and USD rates per \$100 of assessed value.

Tax bills are generated: The Trustee's office prepares and distributes tax bills based on the assessed value of each property and the tax rate for its district.

To calculate your property tax bill, divide the assessed value by \$100 and then multiply that amount by the tax rate. For example, a property classified as residential and appraised at \$100,000 would be assessed at \$25,000 (the \$100,000 appraised value times the 25% residential assessment ratio). With a tax rate set at \$4.69, the calculation would be:

$$\begin{aligned} \text{tax} &= (\$25,000/\$100) \times \$4.69 \text{ per } \$100 \\ &= \$250 \times \$4.69 \\ &= \$1,172.50 \end{aligned}$$

Property tax bills are mailed to property owners and, if taxes are paid through an escrow account, also to the mortgage holder. This normally occurs in late September or early October. Tax payments are due by the end of the following February.

Property taxes can also be paid over the internet at www.nashville.gov.

Metro and the state assist the elderly and disabled with property taxes on the first \$18,000 appraised value of their homes through the Property Tax Relief program administered by the Trustee. The program also assists disabled veterans with the first \$35,000 of assessed value of their property.

Property Value Trends: Total assessed values are increasing moderately.

Construction of taxable property is moderately strong. Local growth, as measured by the value of permits issued, is increasing (although many of those permits are for tax-exempt projects). This is in line with a cycle that affects both Nashville and the nation. Since about 25% of construction is typically tax-exempt, only around 75% adds to the tax base.

Property Tax Rates: FY 2006 tax rates are shown in the Executive Summary and in the tables on the following pages. The combined rate is the total paid for property in the USD; property outside the USD is taxed at the GSD rate. Residents of the seven satellite cities within Metro pay the GSD rate plus the rate set by that satellite city.

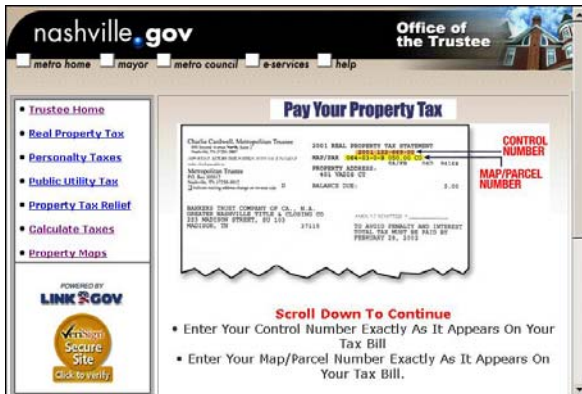
Each penny of the property tax generates approximately \$874,000 in the USD funds, and \$1,278,000 in the GSD funds (but each 1¢ increase in the GSD General Fund also results in a mandatory transfer of \$51,120 to the Four Percent Reserve Fund, for net gain of \$1,226,880 to the GSD General Fund).

Nashville's property tax rates are currently the lowest of the four major Tennessee cities, and competitive with those of surrounding communities.

Historic property tax rates, tax rate changes, and property values are presented in the following tables.

The **History of Property Tax Rates** table presents historic nominal property tax rates along with a summary of changes that have taken place.

The **Property Tax Rate Changes** table shows the history and type of tax rate changes, whether from budget-related tax increase, redistribution of the rate between funds, changes in the fire tax or county-wide property reappraisals. There is a \$0.67 increase in the property tax rates for FY 2006 (tax year 2005).



Metro Nashville and its Budget

History of Property Tax Rates

Tax Year	Fiscal Year	GSD					USD			Totals		
		General Fund	School Fund	Debt Service Fund	School Debt Service	GSD Total	General Fund	Debt Service Fund	USD Total	Combined Total GSD+USD	Fire District Transfer	
1962	1963	1.36	1.78	0.56	-	3.70	1.55	0.45	2.00	5.70	-	
1963	1964	1.36	1.78	0.56	-	3.70	1.55	0.45	2.00	5.70	-	
1964	1965	1.36	1.78	0.56	-	3.70	1.60	0.40	2.00	5.70	-	
1965	1966	1.36	1.78	0.36	-	3.50	1.66	0.14	1.80	5.30	-	
1966	1967	1.40	1.78	0.32	-	3.50	1.68	0.12	1.80	5.30	-	
1967	1968	1.40	1.78	0.32	-	3.50	1.60	0.20	1.80	5.30	-	
1968	1969	1.40	1.78	0.32	-	3.50	1.60	0.20	1.80	5.30	-	
1969	1970	1.40	1.78	0.32	-	3.50	1.60	0.20	1.80	5.30	-	
1970	1971	1.40	1.78	0.32	-	3.50	1.60	0.20	1.80	5.30	-	
1971	1972	1.71	2.08	0.32	-	4.11	1.60	0.29	1.89	6.00	-	
1972	1973	1.63	2.08	0.40	-	4.11	1.57	0.32	1.89	6.00	-	
1973	1974	**	1.63	2.02	0.46	-	4.11	1.55	0.34	1.89	6.00	-
1974	1975	1.63	2.02	0.46	-	4.11	1.55	0.34	1.89	6.00	-	
1975	1976	1.63	2.02	0.46	-	4.11	1.59	0.30	1.89	6.00	-	
1976	1977	1.63	2.02	0.46	-	4.11	1.55	0.34	1.89	6.00	-	
1977	1978	1.96	2.02	0.46	-	4.44	1.22	0.34	1.56	6.00	0.33	
1978	1979	1.99	2.02	0.43	-	4.44	1.29	0.27	1.56	6.00	0.33	
1979	1980	1.99	2.02	0.43	-	4.44	1.29	0.27	1.56	6.00	0.33	
1980	1981	2.39	2.08	0.45	-	4.92	1.64	0.27	1.91	6.83	0.33	
1981	1982	2.39	2.08	0.45	-	4.92	1.64	0.27	1.91	6.83	0.33	
1982	1983	2.39	2.08	0.45	-	4.92	1.64	0.27	1.91	6.83	0.33	
1983	1984	2.39	2.08	0.45	-	4.92	1.64	0.27	1.91	6.83	0.33	
1984	1985	**	1.11	0.96	0.21	-	2.28	0.76	0.13	0.89	3.17	0.16
1985	1986	1.45	1.09	0.35	-	2.89	0.90	0.13	1.03	3.92	0.16	
1986	1987	1.45	1.09	0.35	-	2.89	0.90	0.13	1.03	3.92	0.16	
1987	1988	1.47	1.07	0.35	-	2.89	0.90	0.13	1.03	3.92	0.16	
1988	1989	1.97	1.24	0.43	-	3.64	1.02	0.15	1.17	4.81	0.16	
1989	1990	1.97	1.24	0.43	-	3.64	1.02	0.15	1.17	4.81	0.16	
1990	1991	1.97	1.24	0.43	-	3.64	1.02	0.15	1.17	4.81	0.16	
1991	1992	1.92	1.29	0.43	-	3.64	1.02	0.15	1.17	4.81	0.16	
1992	1993	1.92	1.29	0.43	-	3.64	1.02	0.15	1.17	4.81	0.16	
1993	1994	**	1.95	1.01	0.43	0.11	3.50	0.88	0.12	1.00	4.50	0.12
1994	1995	1.95	1.01	0.43	0.11	3.50	0.88	0.12	1.00	4.50	0.12	
1995	1996	1.91	1.01	0.47	0.11	3.50	0.88	0.12	1.00	4.50	0.12	
1996	1997	1.91	1.01	0.47	0.11	3.50	0.88	0.12	1.00	4.50	0.12	
1997	1998	**	1.69	0.96	0.49	0.13	3.27	0.74	0.11	0.85	4.12	0.10
1998	1999	1.68	0.96	0.50	0.25	3.39	0.74	0.11	0.85	4.24	0.10	
1999	2000	1.68	0.96	0.50	0.25	3.39	0.74	0.11	0.85	4.24	0.10	
2000	2001	1.68	0.96	0.50	0.25	3.39	0.74	0.11	0.85	4.24	0.10	
2001	2002	**	1.97	1.24	0.43	0.20	3.84	0.64	0.10	0.74	4.58	0.09
2002	2003	1.94	1.27	0.43	0.20	3.84	0.64	0.10	0.74	4.58	0.09	
2003	2004	1.94	1.27	0.43	0.20	3.84	0.64	0.10	0.74	4.58	0.09	
2004	2005	1.94	1.27	0.43	0.20	3.84	0.64	0.10	0.74	4.58	0.09	
2005	2006	**	2.00	1.33	0.54	0.17	4.04	0.56	0.09	0.65	4.69	0.08

* The Fire District transfer of the GSD General Fund to the USD General Fund for fire protection.

** Reappraisals took place in tax years 1973, 1984, 1993, 1997, 2001, and 2005 (fiscal years 1973-74, 1984-85, 1993-94, 1997-98, 2001-2002, and 2005-2006).

Metro Nashville and its Budget

Property Tax Rate Changes													
Tax Year	Fiscal Year	Type Chng	GSD					USD			Totals		
			General Fund	School Fund	Debt Service Fund	School Debt Service	GSD Total	General Fund	Debt Service Fund	USD Total	Combined Total GSD+USD	Fire District* Transfer	
1971	1972	T	0.31	0.30	-	-	0.61	-	0.09	0.09	0.70	-	
1972	1973	D	(0.08)	-	0.08	-	-	(0.03)	0.03	-	-	-	
1973	1974	D	-	(0.06)	0.06	-	-	(0.02)	0.02	-	-	-	
1977	1978	F	0.33	-	-	-	0.33	(0.33)	-	(0.33)	-	0.33	
1978	1979	D	0.03	-	(0.03)	-	-	0.07	(0.07)	-	-	-	
1980	1981	T	0.40	0.06	0.02	-	0.48	0.35	-	0.35	0.83	-	
1984	1985	R	(1.28) 1.11	(1.12) 0.96	(0.24) 0.21	-	(2.64) 2.28	(0.88) 0.76	(0.14) 0.13	(1.02) 0.89	(3.66) 3.17	- 0.16	
1985	1986	T	0.34	0.13	0.14	-	0.61	0.14	-	0.14	0.75	-	
1987	1988	D	0.02	(0.02)	-	-	-	-	-	-	-	-	
1988	1989	T	0.52	0.15	0.08	-	0.75	0.12	0.02	0.14	0.89	-	
1988	1989	D	(0.02)	0.02	-	-	-	-	-	-	-	-	
1991	1992	D	(0.05)	0.05	-	-	-	-	-	-	-	-	
1993	1994	R	(0.43) 1.49	(0.28) 1.01	(0.09) 0.34	-	(0.80) 2.84	(0.22) 0.80	(0.03) 0.12	(0.25) 0.92	(1.05) 3.76	- 0.12	
1993	1994	T	0.46	-	0.09	0.11	0.66	0.08	-	0.08	0.74	-	
1995	1996	D	(0.04)	-	0.04	-	-	-	-	-	-	-	
1997	1998	R	(0.39) 1.52	(0.21) 0.80	(0.10) 0.37	(0.02) 0.09	(0.72) 2.78	(0.18) 0.70	(0.02) 0.10	(0.20) 0.80	(0.92) 3.58	- 0.10	
1997	1998	T	0.17	0.16	0.12	0.04	0.49	0.04	0.01	0.05	0.54	-	
1998	1999	T	(0.01)	-	0.01	0.12	0.12	-	-	-	0.12	-	
2001	2002	R	(0.21) 1.47	(0.12) 0.84	(0.07) 0.43	(0.03) 0.22	(0.43) 2.96	(0.10) 0.64	(0.01) 0.10	(0.11) 0.74	(0.54) 3.70	- 0.09	
2001	2002	T	0.50	0.40	-	(0.02)	0.88	-	-	-	0.88	-	
2002	2003	D	(0.03)	0.03	-	-	-	-	-	-	-	-	
2005	2006	R	(0.24) 1.70	(0.16) 1.11	(0.04) 0.39	(0.03) 0.17	(0.47) 3.37	(0.08) 0.56	(0.01) 0.09	(0.09) 0.65	(0.56) 4.02	- 0.08	
2005	2006	T	0.30	0.22	0.15	-	0.67	-	-	-	0.67	-	

Notes:

Nominal rates per \$100 of assessed value from tax levy ordinances, not adjusted for appraisal (sales) or assessment ratios.

* - The Fire District transfer of the GSD General Fund to the USD General Fund for fire protection .

** - Reappraisals took place in tax years 1973, 1984, 1993, 1997, 2001, and 2005 (fiscal years 1973-74, 1984-85, 1993-94, 1997-98, 2001-02, and 2005-06).

T = Tax increase; D = ReDistribution between funds; F = Fire tax change; R = Reappraisal (next line is new certified rate).

Metro Nashville and its Budget

Property Tax Base, Assessment, Levy, and Appraisal Ratios

Property Taxes

Tax Year	Fiscal Year	Tax Base (billions)	Assessment (billions)		Tax Levy (in millions)			% Uncollected	Appraisal Ratio	
			GSD	USD	GSD	USD	Total			
1963	1964	n/a	\$ 0.771	\$ 0.471	\$ 28.5	\$ 9.3	\$ 37.8	2.79%		
1964	1965	n/a	0.804	0.486	29.7	9.7	39.5	2.42%		
1965	1966	n/a	0.845	0.505	29.5	9.1	38.6	2.79%		
1966	1967	n/a	0.898	0.529	31.3	9.5	40.8	2.46%		
1967	1968	n/a	0.951	0.556	33.3	10.0	43.3	2.14%		
1968	1969	n/a	1.004	0.581	35.1	10.4	45.5	2.01%		
1969	1970	n/a	1.135	0.655	39.6	11.7	51.3	4.04%		
1970	1971	n/a	1.242	0.712	43.5	12.8	56.3	5.95%		
1971	1972	n/a	1.298	0.728	53.6	13.9	67.5	3.79%		
1972	1973	n/a	1.365	0.736	56.3	14.0	70.3	4.08%		
1973	1974	**	n/a	1.449	0.765	58.7	15.3	74.0	5.33%	
1974	1975	n/a	1.590	1.009	64.3	18.7	83.0	4.63%		
1975	1976	n/a	1.670	1.056	68.1	19.8	87.9	4.70%		
1976	1977	n/a	1.726	1.087	70.5	20.4	90.9	4.99%	0.6500	
1977	1978	n/a	1.742	1.266	72.9	23.7	96.6	4.48%	0.6500	
1978	1979	n/a	1.794	1.328	74.9	25.0	99.9	3.13%	0.6660	
1979	1980	n/a	1.868	1.376	78.0	25.9	103.9	4.03%	0.6100	
1980	1981	n/a	1.940	1.428	90.3	32.0	122.4	3.06%	0.6100	
1981	1982	n/a	1.955	1.435	91.0	32.2	123.2	3.19%	0.4480	
1982	1983	n/a	2.020	1.487	94.0	33.4	127.4	3.07%	0.4480	
1983	1984	n/a	2.060	1.521	96.2	34.3	130.4	2.54%	0.4305	
1984	1985	**	n/a	4.497	3.298	96.8	34.5	131.3	3.68%	1.0000
1985	1986	n/a	4.944	3.606	132.2	41.4	173.5	2.65%	0.9476	
1986	1987	n/a	5.159	3.749	143.1	44.6	187.7	3.18%	0.9476	
1987	1988	n/a	5.644	4.089	156.6	48.7	205.2	6.26%	0.8138	
1988	1989	\$	21.405	5.920	4.271	208.7	56.8	265.5	5.02%	0.8138
1989	1990		23.350	5.985	4.259	211.1	56.6	267.7	5.70%	0.7766
1990	1991		23.979	6.132	4.561	215.9	60.7	276.6	5.83%	0.7766
1991	1992		23.986	5.975	4.408	210.4	58.6	269.1	6.35%	0.7767
1992	1993		23.711	6.032	4.438	212.5	59.0	271.5	4.92%	0.7767
1993	1994	**	24.155	7.646	5.536	261.7	62.0	323.7	4.67%	1.0000
1994	1995		24.555	7.809	5.543	266.7	62.1	328.8	3.04%	1.0000
1995	1996		26.686	7.949	5.567	271.5	62.4	333.9	2.87%	0.9054
1996	1997		27.908	8.193	5.692	279.9	63.7	343.7	2.97%	0.9054
1997	1998	**	33.706	10.648	7.303	340.9	69.4	410.3	3.46%	1.0000
1998	1999		34.409	10.896	7.491	361.9	71.2	433.0	3.65%	1.0000
1999	2000		38.576	11.087	7.579	368.3	72.0	440.3	3.61%	0.9098
2000	2001		39.576	11.390	7.752	378.4	73.7	452.0	3.50%	0.9098
2001	2002	**	42.634	13.373	9.029	504.5	75.8	580.4	3.85%	1.0000
2002	2003		42.989	13.463	9.023	508.9	74.9	583.8	3.90%	1.0000
2003	2004		45.151	13.280	8.792	502.1	73.0	575.0	3.27%	0.9455
2004	2005		43.315	12.912	8.762	507.5	76.1	583.6	3.08%	0.9455
2005	2006		53.531	14.871	10.000	n/a	n/a	n/a	n/a	1.0000

* Assessment - 2004 assessments are estimates from budget assessed values and Tax Levy.

** Tax Levy - Assessment per \$100 x Tax Rate

*** Appraisal Ratio - Assessed value divided by market value, showing the degree to which assessed values represent market values of property. This ratio is calculated every two years by the State, and returns to 1.0000 in reappraisal years.

Source: Years through FY 2004 Comprehensive Annual Financial Report
FY 2005 through FY 2006 - Estimates from the Assessor of Property

Metro Nashville and its Budget

Local Option Sales Tax

Local option sales tax collections provide the second largest source of revenue to the operating budget. Nashville's 9.25% sales tax rate consists of a 2.25% local option tax and a 7.00% state tax (the total rate is 8.25% on unprepared food, because the state rate for such food is 6.00%). The tax is levied on all retail sales in Davidson County, although the local portion is limited to the first \$1,600 of the cost of each item.

By state law, at least 1/2 of the local sales tax must be allocated to schools. Metro allocates 2/3 to schools (including schools debt service) and 1/3 to the general funds - most to the GSD, and a small amount to the USD.

The local option rate can be raised by referendum. The last two increases were implemented in lieu of property tax increases.

Local Option Sales Tax Rate History	Function		Total Rate
	Schools	General	
to June 1965	-0-	-0-	-0-
July 1965 – Sept. 1968	1.00%	-0-	1.00%
Oct. 1968 – Sept. 1980	1.50%	-0-	1.50%
Oct. 1980 – present	1.50%	0.75%	2.25%

Sales and sales taxes should reflect economic activity at the national and local levels, although some activities are not subject to the tax. Each 1% of growth generates only \$1.5 million government-wide and only about \$460,000 in the GSD General Fund.

State & Federal Revenues

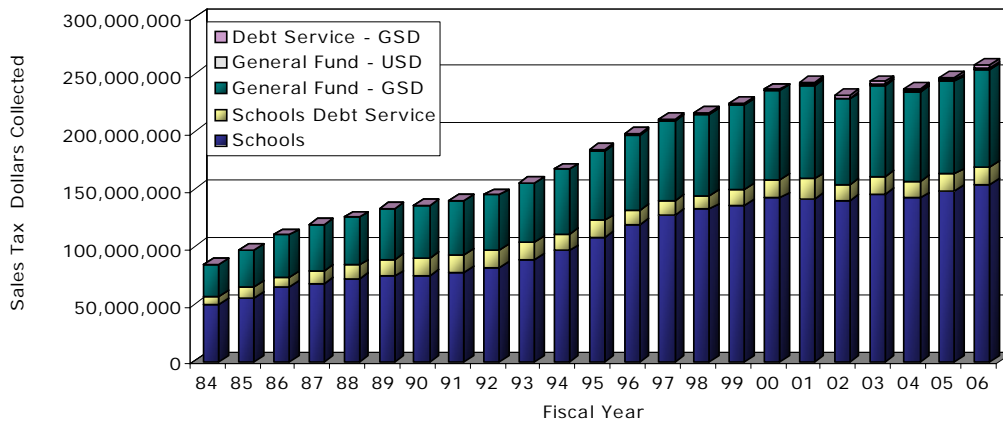
Major sources of revenue from the State of Tennessee are equalizing funds for education (based on average daily school attendance), healthcare-related revenues, and Metro's share of the gasoline tax. Most of these funds are categorical, being tied to specific functions and services.

The primary sources of federal funds received by Metro are categorical grants such as education funding, Title XX, Title III, and USDA nutrition funds; and reimbursements for services provided by Metro agencies such as the Health Department and Social Services. Most federal funds (including the entire Schools Special Grants Fund) are nondiscretionary, in that their receipt requires Metro to carry out certain specified programs. Unrestricted grants such as revenue sharing are now rare.

Federal funds received by the government are subject to federal government single audit provisions. These provisions provide that grants are audited as part of the city's annual independent audit. In an effort to properly reflect federal and state revenues that may be subject to such audit, the Finance Department has reclassified many revenues from other categories to this "State and Federal" category.

The Finance Department began moving most grant revenues and expenditures from the general funds to various grant special revenue funds since FY 2000.

Distribution of Local Option Sales Tax Collections



Sources: FY '84-'04 Comprehensive Annual Financial Reports; FY '05 and '06 operating budget ordinances.

Metro Nashville and its Budget

Other Local Revenues

The Metropolitan Government generates various revenues locally.

Licenses and Permits include the Business Tax, Wholesale Beer Tax, Motor Vehicle Regulatory License, Hotel Occupancy Privilege Tax, and building permit and franchise fees.

Charges for Current Services are derived from user fees and charges levied in return for specific services provided by Metro. Among the many fees and charges collected are revenues generated for health services, parking fees, ambulance fees, dog registration charges, vehicle emission test charges, fees for the use of parks facilities, and waste disposal fees. Most of these fees are set by Metro, by the Council or by action of oversight boards and commissions.

Fines, Forfeitures, and Penalties are collected by the various court clerks, the Sheriff, and the Police Department for fines, court costs, Sheriff's fees, DUI safety education, litigation taxes, and proceeds from confiscated property.

Revenue from the Use of Money or Property includes interest on investments and the rental of Metro-owned land and buildings. Metro investment practices emphasize safety, prudence, and liquidity; the government does not engage in speculative high-risk investments such as derivatives.

Commissions and Fees from Certain Officials consists of processing charges for services provided by the clerks of the courts and by the County Register. These fees are generally set by Metro or the state.

Transfers from Other Funds

Transfers may be made into the general funds of the GSD or USD from time to time from surpluses that have accumulated in certain special and working capital funds. Transfers are also made to reimburse various funds for services that are provided by those funds but are rightfully chargeable to another fund.

The FY 2006 budget continues to include the transfer of \$3.2 million from the GSD General Fund to the GSD Debt Service Fund to help fund the stadium financing package; this amount is approximately equivalent to the former GSD General Fund's 1¢ share of the Hotel Occupancy Tax (see the description of that fund in Section H).¹

Fund Balances

Fund balances are the difference between the government's assets and liabilities. They result from receiving more revenue than estimated and/or expending less than budgeted in prior years. They provide some protection against unexpected expenditures or revenue losses, and help to stabilize the government's finances.

Fund balances frequently increase by the end of the year due actual revenues being higher than actual expenditures, often because of unspent appropriations and/or higher-than-estimated revenue collections. Metro's budget does not propose formally saving any money to increase unrestricted fund balances. However, for the first time, the budget does anticipate expenditure savings during the fiscal year, and uses a portion of that to support the overall budget instead of further building up fund balances.

Management policy is that fund balances should remain at least 5% of expenditures for the general and schools funds, and that they should not be used to support recurring expenditures. The budget typically appropriates a portion of fund balances from prior fiscal years to fund operations of the budgeted fiscal year, and holds remaining balances in reserve for contingencies or future appropriation.

The Executive Summary discusses fund balance appropriations supporting the FY 2006 budget, and shows fund balance trends in recent years.

Conclusion

We anticipate revenues sufficient to fund budgeted expenditure appropriations in FY 2006, and revenue estimates to be within the ±5% range (95% accuracy) considered normal in municipal finance.

¹ The \$4 million Water Services in-lieu-of-taxes component of the stadium package does not affect the six budgetary funds. In that component, Water Services will make monthly payments into the stadium indenture revenue fund. From that fund, Metro will make monthly debt service payments to the bond trustee, who makes semiannual interest payments and annual principal payments to the bondholders.

Metro Nashville and its Budget

Expenditures

The budget ordinance defines the operating budgets of the two general funds by department. It defines the operating budgets of the other budgetary and non-budgetary funds at the fund level, with a few funds (such as debt service and the Waste Management Fund) defined at more detailed levels.

Normal Cost Increases

The budget began with FY 2006 projections equal to departments' FY 2005 budgets. The budget was initially projected with no inflation or other increases. During the process, adjustments were made as follows:

- Adjustments for grant funding changes in FY 2006.
- Elimination of FY 2005 nonrecurring budgeted expenditures from the 2006 projections.
- *Pay Plan/Benefit Increase* – \$23,819,800
- *Fringe benefits* – Costs for active employees in the open benefit plans (FICA, medical, dental, life, and Metro pension) are carried in departmental budgets. Departmental fringe benefits will change during the year due to increased pension costs effective in July, and likely medical plan increases in January (with increased expenditures beginning in December). The budget to cover these increases are included in the central Administrative accounts of the two general funds at the beginning of the fiscal year, but funds will not be distributed to departments' budgets until the actual increases are known this winter.
- *Elected Officials Salary adjustment* - Where applicable, elected officials' salaries were adjusted to reflect the amounts recommended for FY 2005 by the University of Tennessee County Technical Assistance Service (CTAS). This recommendation is in accordance with Tennessee Code Annotated § 8-24-102.

Discretionary Service Enhancements

In preparing the FY 2006 budget, the administration scrutinized departmental budgets and operations, making reductions and/or increases to many departments' budgets. In addition, the Council made further changes to the Mayor's Recommended budget, reducing the total budget by \$10,578,000 when they passed the substitute budget in late June.

Changes from the FY 2005 budget are detailed in the "Highlights" of each department's pages in sections B-H of this book. The more important improvements are described in the Executive Summary at the beginning of this section.

Expenditure numbers are presented in the budget ordinance (Appendix 1) and the three schedules of Appendix 2; more detail is presented in each department's "Financial" pages.

Conclusion: Within its budget, each department must cover all of its operating costs, including increments and any other cost changes. The overall operating budget maintains and improves services, and meets certain new obligations.



Metro Nashville and its Budget

The Capital Improvements Budget and Capital Plan Process

Capital improvements are tangible items (land, buildings, equipment, and some computer systems) that have long-term benefits to Metropolitan Nashville. Unlike most operating budget items, they are not consumed as they are purchased, so they are generally budgeted and paid for on a longer-term or other special basis.

Capital improvements are planned and authorized in a process that is related to, but independent of, the operating budget process.

The Capital Improvements Budget

As specified in § 6.13 of the Charter, the capital improvements budget (CIB) must be prepared annually to "include a program of proposed capital expenditures for the ensuing fiscal year and the next five fiscal years thereafter...." The capital improvements program is a tool for implementing long-range policies of the General Plan through timely scheduling of infrastructure and facilities in coordination with general development needs.

The CIB is prepared annually by the Planning and Finance Departments. Departments submit project requests through the intranet-based WEBudget to the Planning staff. The Finance Director and staff along with the Mayor review the requests, edit as needed and then submit a Recommended CIB to Council by May 15th. The Council has 30 days to review, amend and approve before the Charter mandated deadline of June 15th.

Areas of Emphasis

This year's CIB has six areas of particular emphasis:

- (1) Schools - continue building a strong foundation for education through the expansion and improvement of Nashville's school facilities;
- (2) Neighborhoods – maintain or create parks, green spaces, gateways, and buffer zones;
- (3) Public Safety – identify and support activities that have proven effective in reducing crime and promoting safety;
- (4) Life / Safety – ADA - continue efforts to make all Metro structures safe and in compliance with ADA Guidelines; and,
- (5) Restoration and Maintenance – identify and correct the deferred maintenance and general appearance of Metro buildings and properties.
- (6) Effective Government – technology, infrastructure, and management system improvements.

The CIB is available separately from the Planning Commission or at the Nashville.gov web site. This table presents a summary of the CIB by department and fiscal year.

Capital Improvements Budget by Department

Departments	% of '05-'06		2006-07	2007-08	2008-09	2009-10	2010-11	Total	% of '06-'11 Total
	2005-06	Total							
Bordeaux Hospital	\$2,145,400	0.131%	\$227,200	\$342,000	\$433,000	\$0	\$0	3,147,600	0.069%
Clerk and Master - Chancery	1,200,000	0.073%						1,200,000	0.026%
Codes Administration	226,000	0.014%						226,000	0.005%
Convention Center	1,821,800	0.111%	745,000	742,000	570,000	1,333,000	671,000	5,882,800	0.128%
Emergency Communication	175,000	0.011%	250,000					425,000	0.009%
Farmer's Market	946,000	0.058%	689,000		407,000	33,000	18,000	2,093,000	0.046%
Finance	120,411,300	7.346%	104,680,100	33,073,800	11,513,200	8,400,000		278,078,400	6.056%
Fire Department	14,687,000	0.896%	7,950,000	8,990,000	7,250,000	5,750,000	1,720,000	46,347,000	1.009%
General Hospital	9,956,300	0.607%	2,732,500	420,800				13,109,600	0.286%
General Services	56,201,200	3.429%	20,622,700	10,774,600	275,000	1,100,000		88,973,500	1.938%
General Sessions Court	779,000	0.048%						779,000	0.017%
Health	18,393,000	1.122%	6,061,000	6,000,000				30,454,000	0.663%
Human Resources	200,000	0.012%						200,000	0.004%
Information Technology Svcs	49,345,100	3.010%	16,750,000	11,750,000	11,750,000	4,250,000		93,845,100	2.044%
Justice Integration Services	1,800,000	0.110%	1,500,000	1,200,000	1,200,000	1,200,000		6,900,000	0.150%
Juvenile Court	412,000	0.025%						412,000	0.009%
Mayor's Office - OEM	0	0.000%	800,000					800,000	0.017%
MDHA	199,054,800	12.144%	158,420,000	109,520,000	70,950,000	65,000,000	25,000,000	627,944,800	13.676%
Metro Action Commission	7,973,000	0.486%	8,600,000	5,200,000	5,400,000	7,800,000		34,973,000	0.762%
Metropolitan Clerk	293,300	0.018%						293,300	0.006%
Schools (MNPS)	119,237,000	7.274%	85,236,000	54,613,000	51,090,000	24,467,000	40,097,000	374,740,000	8.161%
MTA	79,240,700	4.834%	32,422,900	4,324,800	4,131,000	3,366,000		123,485,400	2.689%
Municipal Auditorium	1,326,000	0.081%	528,000	378,000	434,000	284,000	304,000	3,254,000	0.071%
Nashville Electric Service	64,962,000	3.963%	70,000,000	70,000,000	71,000,000	70,000,000		345,962,000	7.535%
Parks & Rec Dept	121,992,400	7.442%	38,481,600	35,481,600	30,062,900	18,126,300	26,380,000	270,524,800	5.892%
Planning	2,550,000	0.156%						2,550,000	0.056%
Police	52,363,800	3.195%	23,000					52,386,800	1.141%
Public Library	10,185,800	0.621%	18,399,900	5,871,400	6,414,200	5,094,900	4,431,300	50,397,500	1.098%
Public Works GSD	358,947,200	21.898%	146,675,000	188,191,000	136,448,500	111,920,000	163,365,000	1,105,546,700	24.077%
Public Works USD	166,153,000	10.137%	31,829,000	29,365,000	27,225,000	26,225,000	25,400,000	306,197,000	6.669%
Sheriff	1,827,000	0.111%						1,827,000	0.040%
Sports Authority	13,401,800	0.818%	5,769,100	15,331,000	9,307,000	2,095,000	294,000	46,197,900	1.006%
State Fair Board	1,199,000	0.073%						1,199,000	0.026%
State Trial Courts	1,898,200	0.116%						1,898,200	0.041%
Water & Sewer GSD	142,125,500	8.671%	120,042,500	113,656,000	109,754,100	83,192,000	8,800,000	577,570,100	12.579%
Water & Sewer USD	15,712,600	0.959%	16,437,600	23,987,600	17,862,600	17,862,600		91,863,000	2.001%
Totals	\$1,639,142,200		\$895,872,100	\$729,212,600	\$573,477,500	\$457,498,800	\$296,480,300	\$4,591,683,500	

Metro Nashville and its Budget

Capital Funding Sources

Metro has fourteen different types of funding for capital projects. The "Capital Improvement Budget Proposed Funding Sources" table and "Funding Type Distribution" graph on this page show the amounts recommended by type and year in the 2005-2006 to 2010-2011 CIB.

Possible funding sources for specific projects include:

- Bond and note authorizations (described in section H of this book for the Debt Service funds, approved by the Council, including approved general obligation (B) and proposed general obligation (C) notes and bonds.
- Four Percent Reserve Fund (fund 30003 in section H of this book) appropriations by the Council quarterly throughout the year, including approved 4% (L) and proposed 4% (M) funding.
- Grant operating budgets included in the operating budget or added grant contingency transfer or Council resolution denotes this denoted as Federal (F), and State (G) approved (I) and proposed community development (K).
- Revenue bond authorizations or operations for enterprise-type activities, approved in the budget or by Council resolution; including approved revenue (D), proposed revenue (E) and enterprise (H).
- Other sources, including miscellaneous funds (A), and approved miscellaneous funds (O), which, individually, do not comprise major funding categories, and from operating budget funds (P).

The proposed funding for these requests is summarized on the following table and pie chart.

Financial Considerations

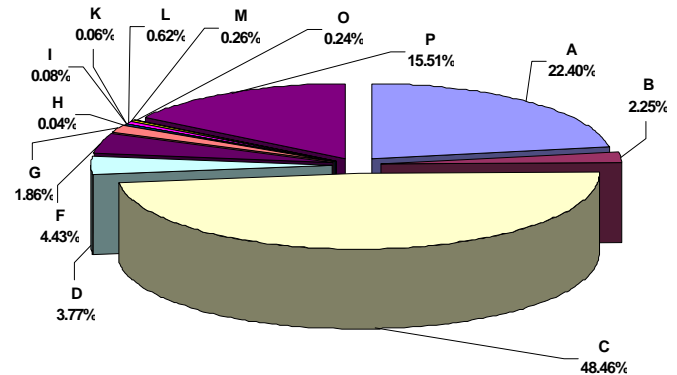
Metro's short and medium term capital requests, as identified by the individual departments, far exceed its capacity to raise funds to pay for those needs.

Financial projections determine the constraints for programming the projects according to a schedule that is fiscally and administratively practical. The Division of Accounts annually develops two programs based on financial considerations:

- (1) The current debt level program assumes no change in the amount or distribution of tax rates. Projects scheduled in this program are either committed or are considered to have the highest priority in meeting community needs.
- (2) The essential needs program assumes additional revenues would be available to retire general obligation bonds, but total outstanding indebtedness would remain below limits set by Metro.

The scale of general obligation (GO) bond funding in the recommended program depends upon resources available under present tax levels, but may reflect additional funding requirements to meet priority needs. In recommending a program whose funding would exceed present tax level resources, the Commission may advise the Mayor of estimated additional tax levy needed for debt service.

Funding Type Distribution



**Capital Improvement Budget
2005-06 through 2010-11**

FUND DESCRIPTION	TYPE	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	TOTAL
Miscellaneous	A	\$397,852,000	\$239,283,700	\$167,612,900	\$99,657,000	\$92,583,300	\$31,690,300	\$1,028,679,200
Approved General Obligation Bonds	B	103,352,000						103,352,000
Proposed General Obligation Bonds	C	768,426,300	407,988,500	343,659,800	265,871,900	184,494,500	254,726,000	2,225,167,000
Approved Revenue	D	32,475,000	35,000,000	35,000,000	35,500,000	35,000,000		172,975,000
Federal Funds	F	114,492,200	38,464,500	13,559,800	16,504,800	15,892,800	4,650,000	203,564,100
State Funds	G	56,171,100	28,242,300	432,500	413,100	336,600		85,595,600
Enterprise	H		1,000,000			1,000,000		2,000,000
Approved Community Development	I	3,520,000	300,000					3,820,000
Proposed Community Development	K		1,820,000	1,070,000				2,890,000
Approved 4%	L	28,310,200						28,310,200
Proposed 4%	M	9,258,800	680,000	548,000	614,000	484,000	514,000	12,098,800
Approved Miscellaneous	O	10,973,000						10,973,000
Operating	P	114,311,600	143,093,100	167,329,600	154,916,700	127,707,600	4,900,000	712,258,600
Totals by Year		\$1,639,142,200	\$895,872,100	\$729,212,600	\$573,477,500	\$457,498,800	\$296,480,300	\$4,591,683,500

Metro Nashville and its Budget

The Capital Plan: Approval and Appropriation

The CIB is strictly a planning document; it does not appropriate funds, or authorize or fund any projects.

The Capital Plan is a compilation of projects from the CIB that have been selected by the Mayor, Finance Director and staff for recommendation to the Council for approval and funding. The capital plan typically recommends \$100 to \$300 million worth of projects that align with the Mayor's and Metro's areas of emphasis described on previous pages. The Capital Plan selects, specifies, and funds the CIB projects to be developed.

Highlights of the Approved FY2006 Capital Plan

In May 2005, the FY2006 capital plan was presented to Council along with the Metro operating budget. This is the second consecutive year for the capital and operating budget to be filed together. On August 16, the Council approved the 2005-2006 Capital Plan, which is summarized on the following pages of this section.

This capital plan is a \$343,983,400 package. The list of proposed projects includes, but is not limited to, the following:

- New elementary and high schools, school expansions and renovations, deferred maintenance and technology upgrades for schools;
- ADA Compliance and Renovations for various Metro office buildings, including the Howard School campus;
- Expansion of the current criminal justice complex, including new courtrooms and a new office complex.
- Upgrades in technology, apparatus and equipment for the Fire, Police, Parks and Public Works Departments;
- Continuation of the multi-year master plan study and various facility improvements for the Parks and Recreation Department;
- Vehicle and apparatus replacements for various Metro fleet divisions;
- Sidewalks, streets, bridges and intersection improvements.

The remaining pages in this section list the following:

- Highlights of the major departments' 2005-06 capital projects that were selected for the Mayor's recommended capital plan. The totals for all the projects submitted by the listed departments are included as well as any operating budget impact created from the approved projects.
- A summary of all the departments and projects in the Approved 2005-2006 Capital Plan.



Operating Budget Effects

Approved capital expenditures affect the budget in three ways.

- First, Four Percent Reserve Fund expenditures are drawn from a reserve pool representing 4% of the locally generated revenues to the GSD General Fund.
- Second, debt service – the repayment of principal and interest owed on general obligation debt from the debt service fund – is an operating budget expenditure. The debt service budget is discussed in Section I of this book.
- Third, potential improvements may commit Metro to operating costs that will be reflected in future years' departmental operating budgets. These costs are considered in the process of considering and approving prospective capital improvements. Costs for completed or soon-to-be-completed Capital Plan projects are identified in the department's operating budget. Costs for proposed or under-construction projects are included in the *Capital Improvements Budget* book. Most projects replace existing facilities and do not create additional operating costs.

Details, program descriptions, and estimated operating budget impacts of each prospective capital improvement project on the operating budget are noted in the CIB. Furthermore, if projects now underway or recently approved will have an operating budget impact, that impact is discussed in more detail here as well.

Summary

Capital projects are budgeted in a multi-step process. The CIB, approved before the operating budget in June, proposes more capital projects than the government can afford from all funding sources. It is from this CIB that the individual projects will be selected, approved, and funded in a Capital Plan. When complete, their operation may or may not affect future operating budgets.

Metro Nashville and its Budget

Metro Nashville Public Schools (MNPS)



Capital Projects

In FY2005, the MNPS has submitted 74 capital project requests totaling \$403,019,300. For FY2006, MNPS submitted 96 capital project requests totaling \$374,740,000.

Projects approved in the FY2006 Capital Plan

<i>ADA Compliance</i>	<i>\$5,370,000</i>
<i>Middle School Athletic Fields</i>	<i>\$300,000</i>
<i>Phys. Ed. Rooms- Elementary Schools</i>	<i>\$2,445,000</i>
<i>A/C Middle School Gyms</i>	<i>\$488,000</i>
<i>New Schools and Expansions</i>	<i>\$29,456,700</i>
<i>Bus / Vehicle Replacements</i>	<i>\$4,123,000</i>
<i>Communications / Technology</i>	<i>\$6,000,000</i>
<i>Miscellaneous / Energy Retrofits</i>	<i>\$13,911,000</i>
<i>Maintenance / Roofing</i>	<u><i>\$5,333,000</i></u>
Total Recommended Funding	\$67,426,700
<u>Impact to Operating Budget</u>	<u>\$706,000</u>

Metropolitan Transit Authority

Capital Projects

In FY2005, the Metro Transit Authority submitted 7 capital project requests totaling \$140,760,100. For FY2006, Metro Transit Authority submitted 7 capital project requests totaling \$123,485,400.

Projects pending approval in the FY2006 Capital Plan

<i>Capital needs - Buses and Vehicles</i>	<i>\$14,060,400</i>
<i>Section 5307 – Urbanized Area Funding</i>	<i>\$876,200</i>
<i>Centralized Transit Transfer Facility</i>	<i>\$664,400</i>
<i>Section 5309 – Bus and Bus Facilities</i>	<u><i>\$551,100</i></u>
Total Recommended Funding	\$16,152,100

Metro-Wide Projects



Capital Projects

In FY2005, the Finance Department has submitted 49 capital project requests totaling \$446,134,600. For FY2006, Finance submitted 50 capital project requests totaling \$278,078,400.

Projects approved in the FY2006 Capital Plan

<i>Howard Campus Bldgs. / Infrastructure</i>	<i>\$17,761,000</i>
<i>Ben West Building</i>	<i>\$5,895,000</i>
<i>Roof Projects</i>	<i>\$1,366,000</i>
<i>Courthouse / Justice Complex FF&E</i>	<i>\$7,286,000</i>
<i>E-Budget Projects</i>	<i>\$250,000</i>
<i>EBS Accounting System Upgrades</i>	<i>\$875,000</i>
<i>Farmer's Market Maintenance</i>	<i>\$500,000</i>
<i>Metro Southeast Renovations</i>	<i>\$14,076,400</i>
<i>Warehouse Study Recommendations</i>	<i>\$754,000</i>
<i>Police Academy Omnibus List</i>	<i>\$500,000</i>
<i>E-Procurement Contract Mgmt System</i>	<i>\$673,000</i>
<i>City Hall Renovations</i>	<i>\$459,400</i>
<i>Capital Contributions</i>	<i>\$13,315,000</i>
<i>Studies, Assessments, Maintenance, etc</i>	<u><i>\$500,000</i></u>
Total Recommended Funding	\$64,210,800



Metro Nashville and its Budget

Fire Department

Capital Projects

In FY2005, the Fire Department submitted 4 capital project requests totaling \$11,350,000. For FY2006, the Fire Department has submitted 10 capital project requests totaling \$46,347,000.

Projects approved in the FY2006 Capital Plan

<i>Fire Dept Master Plan Implementation Y3</i>	<i>\$6,500,000</i>
<i>Various Equipment</i>	<u><i>\$3,854,500</i></u>
Total Recommended Funding	\$10,354,500



Police Department

Capital Projects

In FY2005, the Police Department submitted 12 capital project requests totaling \$20,177,000. For FY2006, the Police Department has submitted 12 capital project requests totaling \$52,386,800.

Projects approved in the FY2006 Capital Plan

<i>Records Management System Software</i>	<i>\$5,973,800</i>
<i>Various Equipment</i>	<u><i>\$469,800</i></u>
Total Recommended Funding	\$6,443,600



Parks and Recreation



Capital Projects

In FY2005, the Parks Department submitted 22 capital project requests totaling \$419,025,700. For FY2006, the Parks Department has submitted 23 capital project requests totaling \$270,524,800.

Projects approved in the FY2006 Capital Plan

<i>Master Plan for Metro Parks and Greenways</i>	<i>\$25,000,000</i>
<i>Deferred Maintenance</i>	<i>\$6,000,000</i>
<i>Nashville Zoo Capital Contribution</i>	<i>\$5,000,000</i>
<i>Various Equipment</i>	<u><i>\$571,700</i></u>
Total Recommended Funding	\$36,571,700



Public Library

Capital Projects

In FY2005, the Public Library submitted 14 capital project requests totaling \$47,551,600. For FY2006, the Library submitted 14 capital requests totaling \$50,397,500.

Projects approved in the FY2006 Capital Plan

<i>New, Replacement Books / Equipment</i>	<i>\$2,383,800</i>
<i>Goodlettsville Library – Planning</i>	<i>\$400,000</i>
<i>Bellevue Library – Planning</i>	<i>\$800,000</i>
<i>Main Library Renovation</i>	<i>\$1,066,000</i>
<i>Building Repairs and Maintenance</i>	<u><i>\$213,000</i></u>
Total Recommended Funding	\$4,862,800

Metro Nashville and its Budget



Public Works

Capital Projects

In FY2005, Public Works submitted 169 capital project requests totaling \$955,037,230. For FY2006, Public Works has submitted 185 capital project requests totaling \$1,411,743,700.

Projects approved in the FY2006 Capital Plan

<i>Sidewalks – Construct / Improve</i>	\$8,000,000
<i>Bridge Program – Maintenance / Repair</i>	\$6,550,000
<i>Bridge Replacements</i>	\$500,000
<i>Demonbreun Bridge – Improvements</i>	\$1,660,000
<i>Roadway Maintenance</i>	\$10,700,000
<i>Roadway Improvements</i>	\$22,000,000
<i>State Route Paving Program - Sidewalks</i>	\$2,000,000
<i>Facilities / Equipment / Modifications</i>	\$6,392,000
<i>Bike Route–Strategic Plan Implementation</i>	\$600,000
<i>Bordeaux Landfill / Remediation</i>	<u>\$4,200,000</u>
Total Recommended Funding	\$62,602,000



General Services

Capital Projects

In FY2005, General Services submitted 10 capital project requests totaling \$106,467,600. For FY2006, General Services has submitted 16 capital project requests totaling \$88,973,500.

Projects approved in the FY2006 Capital Plan

<i>Vehicle (Fleet) Purchases</i>	\$19,838,700
<i>800MHz Radio Unit Purchases</i>	\$4,878,000
<i>Radio System Infrastructure</i>	\$3,050,000
<i>Shared Services Implementation</i>	\$1,000,000
<i>311 Telecommunications Project</i>	\$1,975,000
<i>General Building Repairs / Maintenance</i>	<u>\$2,200,000</u>
Total Recommended Funding	\$32,941,700



Information Technology Services

Capital Projects

In FY2005, Information Technology Services (ITS) submitted 11 capital project requests totaling \$28,952,600. For FY2006, ITS submitted 28 capital project requests totaling \$93,845,100.

Projects approved in the FY2006 Capital Plan

<i>Tax Accounting System</i>	\$2,254,000
<i>Data Network for Metro Projects</i>	\$3,747,400
<i>Voice Network for Metro Projects</i>	\$4,571,500
<i>Technology Revolving Fund</i>	\$6,208,800
<i>Imaging Technology</i>	\$1,500,000
<i>Network Security Control</i>	\$643,000
<i>Business Continuity / Disaster Recovery</i>	\$2,282,000
<i>Enterprise Services Upgrade</i>	\$121,000
<i>Database Servers – Oracle and SQL</i>	<u>\$145,000</u>
Total Recommended Funding	\$21,472,700

Metro Nashville and its Budget

Dept Name	Project ID	Project Title	GSD	BONDS USD	SCHOOL	Self Funding	4% Funds	Other	TOTALS
Clerk and Master - Chancery	06CH0001	CASE MANAGEMENT SYSTEM.					1,200,000		1,200,000
Clerk and Master									1,200,000
Codes Administration	06CA0001	TABLET COMPUTERS FOR INSPECTORS					100,000		100,000
Codes									100,000
Convention Center	06CC0004	CONVENTION CENTER OMNIBUS PROJECTS				1,409,100			1,409,100
Convention Ctr									1,409,100
Finance	02FI001	E.BUDGET PROJECT				250,000			250,000
Finance	02FI021	MAJOR MAINTENANCE - FACILITIES	500,000						500,000
Finance	02FI039	EBS/OTHER COMPUTER SYSTEMS - UPGRADES				875,000			875,000
Finance	03FI0001	WAREHOUSE STUDY RECOMMENDATIONS				754,000			754,000
Finance	03FI0006	HOWARD CAMPUS INFRASTRUCTURE	2,145,000						2,145,000
Finance	04FI0004	HOWARD OFFICE BUILDING - Phase I	14,656,000						14,656,000
Finance	04FI0005	LINDSLEY HALL MODIFICATIONS	960,000						960,000
Finance	04FI0017	E-PROCUREMENT, CONTRACT AND GRANTS MGMT SYSTEMS				673,000			673,000
Finance	06FI0003	POLICE ACADEMY OMNIBUS LIST					500,000		500,000
Finance	06FI0004	CITY HALL RENOVATIONS - Planning and Construction	459,400						459,400
Finance	06FI0006	ROOF ASSESSMENTS AND RENOVATIONS					763,000		763,000
Finance	06FI0007	BEN WEST BUILDING - Renovations	5,895,000						5,895,000
Finance	06FI0008	TENNESSEE STATE FAIR ROOF PROJECTS				235,000			235,000
Finance	06FI0009	WATER SERVICES ROOFS						368,000	368,000
Finance	06FI0010	HISTORIC COURTHOUSE - FF&E					3,986,000		3,986,000
Finance	06FI0011	BEVERLY BRILEY BUILDING - FF&E	3,300,000						3,300,000
Finance	06FM0001	FARMERS MARKET OMNIBUS REPAIRS				500,000			500,000
Finance	06FI0016	METRO SOUTHEAST - ELECTIONS	133,100						133,100
Finance	06FI0018	METRO SOUTHEAST - FIRE	1,975,200						1,975,200
Finance	06FI0019	METRO SOUTHEAST - GENERAL SERVICES				6,593,600			6,593,600
Finance	06FI0020	METRO SOUTHEAST - HEALTH - FOOD DIST				499,500			499,500
Finance	06FI0021	METRO SOUTHEAST - HUMAN RESOURCES				457,900			457,900
Finance	06FI0023	METRO SOUTHEAST - METRO CLERK - RECORDS	837,000						837,000
Finance	06FI0024	METRO SOUTHEAST - OEM - VEHICLE STORAGE				747,600			747,600
Finance	06FI0025	METRO SOUTHEAST - POLICE	419,600						419,600
Finance	06FI0026	METRO SOUTHEAST - SCHOOLS				2,214,600			2,214,600
Finance	06FI0027	METRO SOUTHEAST - TRANS LICENSING	198,300						198,300
Finance	06FI0001	ADVENTURE SCIENCE CENTER - CAPITAL CONTRIBUTION	5,000,000						5,000,000
Finance	06FI0029	COUNTRY MUSIC HALL OF FAME - CAPITAL CONTRIBUTION	1,000,000						1,000,000
Finance	06FI0030	FRIST CENTER FOR THE VISUAL ARTS - CAPITAL CONTRIBUTION	500,000						500,000
Finance	04HA0003	CAPITAL CONTRIBUTION TO NASHVILLE SYMPHONY	5,000,000						5,000,000
Finance	06FI0014	CHILDREN'S THEATRE - CAPITAL CONTRIBUTION	1,744,000						1,744,000
Finance	06FI0031	NASHVILLE DOWNTOWN PARTNERSHIP CAPITAL PROJECTS						71,000	71,000
Finance									64,210,800
Fire	06FD0001	FIRE DEPARTMENT - FACILITIES MASTER PLAN	6,500,000						6,500,000
Fire									6,500,000
General Services	02GS002	PURCHASE RADIO UNITS - FIRE, SHERIFF, SCHOOLS, PARKS, POLICE, AND CONTINGENCY.				4,878,000			4,878,000
General Services	06GS0002	RADIO INFRASTRUCTURE				3,050,000			3,050,000
General Services	02GS003	VEHICLE PURCHASES					16,086,473	1,213,527	17,300,000
General Services	06GS0003	OFM-VEHICLE ADDITIONS					1,639,700	399,000	2,038,700
General Services	06GS0004	OFM-CASUALTY REPLACEMENTS					500,000		500,000
General Services	06GS0019	311 - TELECOMMUNICATIONS PROJECT				1,975,000			1,975,000
General Services	06GS0018	GENERAL BUILDING REPAIRS					1,000,000		1,000,000
General Services	06GS0014	PREVENTATIVE MAINTENANCE - ALL BUILDINGS					1,200,000		1,200,000
General Services	06GS0020	SHARED SERVICES PROJECT				1,000,000			1,000,000
General Services									32,941,700
General Sessions	06GJ0001	TRAFFIC SCHOOL MANAGEMENT SYSTEM					150,000		150,000
General Sessions Court	06GJ0002	ELECTRONIC DOCKET DISPLAY					428,000		428,000
General Sessions Court	06GJ0003	DIGITAL AUDIO RECORDING SYSTEM					137,000		137,000
General Sessions Court	06GJ0004	REMOTE PA AND AUDIO SYSTEM					64,000		64,000
General Sessions									779,000
Health	06HD0002	LENTZ EXPANSION AND RENOVATION - Year 1 Planning	6,400,000						6,400,000
Health									6,400,000
General Hospital	04GH0001	HOSPITAL INTEGRATED INFORMATION SYSTEM				6,200,000			6,200,000
General Hospital									6,200,000
Human Resources	06JB0001	APPLICANT TRACKING SYSTEM					200,000		200,000
Human Resource									200,000
ITS	06IT0001	PROVIDE DATA NETWORK FOR VARIOUS METRO PROJECTS	3,747,400						3,747,400
ITS	06IT0002	PROVIDE VOICE NETWORK FOR METRO PROJECTS	3,247,100						3,247,100
ITS	06IT0006	PROVIDE UPGRADED VOICE NETWORK FOR RPS PROJECTS				1,324,400			1,324,400
ITS	02IS004	TECHNOLOGY REVOLVING FUND					6,208,800		6,208,800
ITS	03IT0002	IMAGING TECHNOLOGY				1,500,000			1,500,000
ITS	04IT0004	NETWORK SECURITY CONTROL				643,000			643,000
ITS	04IT0005	BUSINESS CONTINUITY & DISASTER RECOVERY (SAN & SERVERS, NETBACKUP, E-MAIL SAN)				2,282,000			2,282,000
ITS	04IT0008	TAX ACCOUNTING SYSTEM				2,254,000			2,254,000
ITS	06IT0011	ENTERPRISE SERVICES UPGRADE				121,000			121,000
ITS	06IT0017	PURCHASE DATABASE (ORACLE & SQL) SERVERS				145,000			145,000
ITS									21,472,700

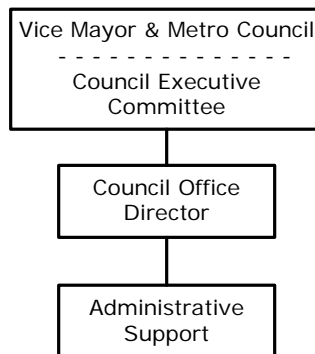
Metro Nashville and its Budget

Dept Name	Project ID	Project Title	GSD	BONDS USD	SCHOOL	Self Funding	4% Funds	Other	TOTALS
Justice Integration Services JIS	06JI0001	OPEN JUSTICE INFORMATION EXCHANGE SYSTEM (OJIES)	1,800,000						1,800,000
									1,800,000
Juvenile Court Juvenile Court	06JC0004 4%	FF& E FOR EXISTING COURTS AND REFEREES SECURITY ISSUE ITEMS - Cameras and Recorders					130,000 29,500		130,000 29,500
									159,500
Metro Action Commission MAC	06AC0014	DUDLEY - RENOVATIONS AND ADDITIONS	2,899,000						2,899,000
									2,899,000
MDHA	06HA0005	JOHN HENRY HALE HOMES - HOPE VI GRANT AND LOCAL MATCHING FUNDS	1,000,000						1,000,000
MDHA	98HA001	ARTS CENTER REDEVELOPMENT AREA - THE GULCH	885,700						885,700
									1,885,700
Metropolitan Clerk Metro Clerk	06MC0001	ELECTRONIC VOTING BOARD FOR COUNCIL					293,300		293,300
									293,300
MNPS	03BE0005	BUS REPLACEMENT MANDATORY			3,573,000				3,573,000
MNPS	03BE0011	DISTRICT VEHICLES			550,000				550,000
MNPS	03BE0012	DISTRICT WIDE ADA COMPLIANCE			5,370,000				5,370,000
MNPS	03BE0013	DISTRICT WIDE ELEMENTARY GYMS			2,445,000				2,445,000
MNPS	03BE0014	DISTRICT WIDE MIDDLE SCHOOL AIR CONDITIONING			488,000				488,000
MNPS	03BE0021	GATEWAY ELEMENTARY RENOVATION/ADDITION			3,773,000				3,773,000
MNPS	03BE0043	MCGAVOCK ELEMENTARY RENOVATION			1,438,000				1,438,000
MNPS	03BE0048	NEELYS BEND ELEMENTARY RENOVATION			3,413,000				3,413,000
MNPS	03BE0049	NEW ELEMENTARY HILLWOOD CLUSTER			6,678,000				6,678,000
MNPS	03BE0053	ROOFING			2,833,000				2,833,000
MNPS	03BE0055	SECURITY ENVIRONMENTAL, MAINTENANCE EMERGENCIES			2,500,000				2,500,000
MNPS	03BE0057	TECHNOLOGY			6,000,000				6,000,000
MNPS	03BE0062	WEST END MIDDLE SCHOOL RENOVATION			5,240,000				5,240,000
MNPS	04BE0005	NEW HIGH SCHOOL SOUTHEAST DAVIDSON COUNTY			3,762,700				3,762,700
MNPS	04BE0036	CONSTRUCTION CONTINGENCY			5,152,000				5,152,000
MNPS	04BE0037	MIDDLE SCHOOL ATHLETIC FIELDS			300,000				300,000
MNPS	06BE0001	ENERGY RETROFITS				13,911,000			13,911,000
									67,426,700
MTA	02MT010	CAPITAL NEEDS, INCLUDING THE PURCHASE OF TRANSIT BUSES AND PARATRANSIT VEHICLES	6,887,000						6,887,000
MTA	02MT010	TRANSFER OF \$7.1M FROM SELF-FUNDING TO BOND FUNDS	7,173,400						7,173,400
MTA	02MT001	FY 2006 - SECTION 5307 URBANIZED AREA CAPITAL FUNDING	876,200						876,200
MTA	02MT002	SECTION 5309 BUS AND BUS FACILITIES EARMARK	551,100						551,100
MTA	03MT0002	CENTRALIZED INTERMODAL TRANSIT TRANSFER FACILITY	664,400						664,400
									16,152,100
Parks	02PR012	MASTER PLAN FOR METRO PARKS/GREENWAYS - IMPLEMENTATION	25,000,000						25,000,000
Parks	02PR015	PARK BUILDINGS AND FACILITIES-DEFERRED AND ONGOING MAINTENANCE	6,000,000						6,000,000
Parks	04PR0001	ZOO CAPITAL CONTRIBUTION	5,000,000						5,000,000
									36,000,000
Police	06PD0009	RECORDS MANAGEMENT SYSTEM SOFTWARE	5,973,800						5,973,800
Police	06PD0002	EAST PRECINCT - Year 1 Planning	3,400,000						3,400,000
									9,373,800
Public Library	97PL002	GOODLETTSVILLE LIBRARY	400,000						400,000
Public Library	99PL001	BELLEVUE BRANCH REGIONAL LIBRARY	800,000						800,000
Public Library	06PL0001	OMNIBUS BUILDING REPAIRS AND FURNISHINGS					213,000		213,000
Public Library	06PL0002	MAIN LIBRARY RENOVATIONS - Library Foundation Funding						1,066,000	1,066,000
									2,479,000
Public Works	02PW011	BRIDGE PROGRAM - MAINTENANCE, REPAIR AND REHABILITATION	3,000,000						3,000,000
Public Works	02PW012	BRIDGES DRAINAGE - REPLACEMENT/REPAIRS	500,000						500,000
Public Works	02PW014	DEMONBREUN BRIDGE - IMPROVEMENTS	1,660,000						1,660,000
Public Works	03PW0005	REPLACEMENT OF SAFETY LIGHTING ON SELECTED DOWNTOWN CORRIDORS	1,000,000						1,000,000
Public Works	06PW0011	ROADWAY MAINTENANCE IN GSD	5,900,000						5,900,000
Public Works	02PW021	ROADWAY MAINTENANCE IN USD	4,800,000						4,800,000
Public Works	06PW0019	SIDEWALKS - CONSTRUCT/IMPROVE IN GSD	2,000,000						2,000,000
Public Works	02PW022	SIDEWALKS - CONSTRUCT/IMPROVE IN USD		6,000,000					6,000,000
Public Works	06PW0026	TDOT STATE ROUTE PAVING PROGRAM - RAMPS - GSD	1,500,000						1,500,000
Public Works	01PW010	TDOT STATE ROUTE PAVING PROGRAM - RAMPS - USD		500,000					500,000
Public Works	02TP002	TRAFFIC SIGNAL EQUIPMENT - MODIFY		3,930,000					3,930,000
Public Works	06PW0027	TRAFFIC SIGNAL MODIFICATION-ADA-GSD	250,000						250,000
Public Works	01PW004	TRAFFIC SIGNAL MODIFICATION-ADA-USD		750,000					750,000
Public Works	04PW0005	WOODLAND STREET BRIDGE OVER CUMBERLAND RIVER		3,550,000					3,550,000
Public Works	02PW020	ROADWAY IMPROVEMENTS IN G.S.D.	22,000,000						22,000,000
Public Works	02UW010	BIKE ROUTE STRATEGIC PLAN	600,000						600,000
Public Works	06PW0018	BORDEAUX LANDFILL CAP REMEDIATION PRE -1990 AREAS		4,200,000					4,200,000
Public Works	06PW0021	PARKING GARAGE EQUIPMENT - COURTHOUSE	462,000						462,000
									62,602,000
State Fair Board	06FB0001	ADA GRANDSTANDS				425,000			425,000
State Fair Board	06FB0002	VAUGHN BLDG RENOVATION				425,000			425,000
State Fair Board	06FB0003	DOOR REPLACEMENTS				224,000			224,000
State Fair Board	06FB0004	MISCELLANEOUS REPAIR / MAJOR MAINTENANCE ITEMS				100,000			100,000
State Fair Board	06FB0005	REPLACE DUMPSTERS				25,000			25,000
									1,199,000
State Trial Courts State Trial Courts	06ST0006	DRUG COURT DORMITORY - Judge Norman						300,000	300,000
									300,000
TOTALS			177,599,700	18,930,000	53,515,700	55,691,700	34,828,773	3,417,527	343,983,400

O2 Metropolitan Council—At a Glance

Mission	To enact ordinances and resolutions that set the public policy for the Metropolitan Government.			
Budget Summary		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
	Expenditures and Transfers:			
	GSD General Fund	\$1,470,700	\$1,788,400	\$1,955,500
	Total Expenditures and Transfers	<u>\$1,470,700</u>	<u>\$1,788,400</u>	<u>\$1,955,500</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$0	\$0	\$0
	Other Governments and Agencies	0	0	0
	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
	Total Program Revenue	\$0	\$0	\$0
	Non-Program Revenue	0	0	0
	Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>0</u>
	Total Revenues	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Positions	Total Budgeted Positions	49	50	50
Contacts	Director of Council Office: Don Jones email: NA Financial Manager: Mike Curl email: mike.curl@nashville.gov Old Ben West Library 225 Polk Avenue, Suite 100 37203 Phone: 880-3347 FAX: 862-6784			

Organizational Structure



O2 Metropolitan Council—At a Glance

Budget Highlights FY 2006

• Pay Plan/Fringe Amounts	\$25,500
• Internal Services Charges:	
• Finance Charge	-1,800
• Human Resources Charge	1,800
• Information Systems Charge	1,400
• Facilities Maintenance & Security Charge	29,700
• Shared Business Office Charge	300
• Shared Services Charge	100
• Customer Call Center Charge	-600
• Postal Service Charge	9,700
• Finance Manager	52,500
• Travel Expenses	41,800
• Special Assistant to Director Salary Adj	8,900
• Increase in Postage and Office Supplies	5,800
• Council-Mandated Reduction	-8,000
Total	<u>\$167,100</u>



Overview

ADMINISTRATIVE SUPPORT

The Administrative Support Division conducts research, drafts legislation, and provides general clerical assistance to the 40 member Metropolitan Council.

O2 Metropolitan Council—Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2004 Budget</u>	<u>FY 2004 Actuals</u>	<u>FY 2005 Budget</u>	<u>FY 2006 Budget</u>
ADMINISTRATIVE SUPPORT					
1. Research and draft legislation for the forty-member Metropolitan Council.	Proposed legislation researched and drafted	616	400	450	450
2. Provide agenda analysis of all legislation matters for the Metropolitan Council.	Legislation analyzed and filed	25	30	32	30
3. Prepare and administer the operating budget of Metro Council.	Council Budget prepared	1	1	1	1

O2 Metropolitan Council–Financial

GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	1,033,800	1,285,100	1,442,800	1,541,300
OTHER SERVICES:				
Utilities	0	38	0	0
Professional and Purchased Services	900	4,770	900	400
Travel, Tuition, and Dues	92,300	55,837	50,300	92,100
Communications	2,500	375	2,500	1,600
Repairs & Maintenance Services	7,400	205	7,400	7,400
Internal Service Fees	57,300	62,695	249,200	293,400
TOTAL OTHER SERVICES	160,400	123,920	310,300	394,900
OTHER EXPENSE	235,300	61,541	35,300	19,300
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	41,200	0	0	0
TOTAL OPERATING EXPENSE	1,470,700	1,470,561	1,788,400	1,955,500
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
TOTAL EXPENSE AND TRANSFERS	1,470,700	1,470,561	1,788,400	1,955,500
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	0	0	0	0
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	943	0	0
TOTAL REVENUE AND TRANSFERS	0	943	0	0

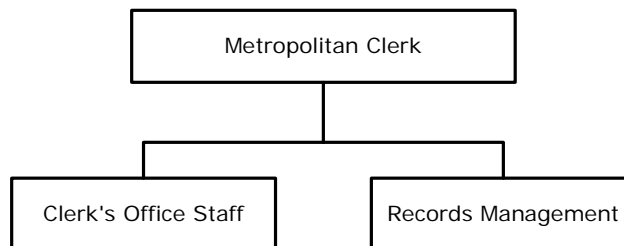
O2 Metropolitan Council–Financial

	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Admin Svcs Officer 1	02660	SR06	1	1.00	1	1.00	1	1.00
Admin Svcs Officer 2	07243	SR08	2	2.00	2	2.00	2	2.00
Admin Svcs Officer 4	07245	SR12	3	3.00	3	3.00	2	2.00
Council Member	01334	CM	40	40.00	40	40.00	40	40.00
Dir Of Council Research Staff	07207		1	1.00	1	1.00	1	1.00
Finance Mgr	06232	SR14	0	0.00	0	0.00	1	1.00
Finance Officer 3	10152	SR12	0	0.00	1	0.50	0	0.00
Office Asst 3	07749	GS05	1	1.00	1	1.00	1	1.00
Special Asst To The Dir	05945	SR13	0	0.00	0	0.00	1	1.00
Vice Mayor	05754	VM	1	1.00	1	1.00	1	1.00
Total Positions & FTE			49	49.00	50	49.50	50	50.00
Department Totals			49	49.00	50	49.50	50	50.00

O3 Metropolitan Clerk—At a Glance

Mission	To serve as the recordkeeping office for Metropolitan Government for all documents relating to official actions of the Metro Government, including the recording and safekeeping of minutes and legislation of the Metropolitan Council that set the public policy for the Metropolitan Government.			
Budget Summary		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
	Expenditures and Transfers:			
	GSD General Fund	<u>\$783,700</u>	<u>\$918,500</u>	<u>\$1,032,100</u>
	Total Expenditures and Transfers	<u>\$783,700</u>	<u>\$918,500</u>	<u>\$1,032,100</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$8,000	\$8,000	\$8,000
	Other Governments and Agencies	0	0	0
	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
	Total Program Revenue	\$8,000	\$8,000	\$8,000
	Non-Program Revenue	675,000	700,200	700,100
	Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>0</u>
	Total Revenues	<u>\$683,000</u>	<u>\$708,200</u>	<u>\$708,100</u>
Positions	Total Budgeted Positions	15	14	17
Contacts	Metropolitan Clerk: Marilyn Swing Metro City Hall 205 Polk Avenue, Suite 140 37203		email: marilyn.swing@nashville.gov Phone: 862-6770 FAX: 862-6774	

Organizational Structure



O3 Metropolitan Clerk—At a Glance

Budget Highlights FY 2006

• Pay Plan/Fringe Amounts	\$26,000
• Internal Service Charges:	
• Finance Charge	-1,700
• Human Resources Charge	400
• Information Systems Charge	3,100
• Facilities Maintenance & Security Charge	33,000
• Shared Business Office Charge	-200
• Shared Services Charge	500
• Customer Call Center Charge	-200
• Fleet Management Charge	400
• Postal Service Charge	6,000
• Non-recurring Overtime for Records Management	3,000
• Reduction in Legislative Overtime Expense	-5,000
• Alarm Registration Mail Service	3,000
• Legislative Advertising	4,200
• Televising Council Meetings	6,000
• Records Center Clerk Position (6 months)	20,500
• Records Center Supplies	19,500
• Council-Mandated Reduction	-4,900
Total	\$113,600

Overview

CLERK'S OFFICE STAFF

The Metropolitan Clerk's Office serves as the records repository for all documents relating to official actions of the Metropolitan Government. This includes the legislative history of the city and any documents such as contracts, agreements, grants, leases, easements, and deeds in which the government is a party.

The Clerk is custodian of the Council legislation from filing through permanent retention and is responsible for creation and preparation of the legislative body's agendas, minutes, and meeting schedules. It is the duty of the Clerk to issue all official legal notices regarding meetings, public hearings, enactment of legislation, bond issues, annual budgets, and any other notices that are required by law.

Research is a major function of this office, as all documents on file are public records and available for public inspection. All information in the office is indexed and easily accessible upon request by any governmental entity or any member of the public.

The Metropolitan Clerk serves as the Clerk to the Metropolitan Council and recorder of all actions taken by the legislative body and serves as secretary to the Metropolitan Council Board of Ethical Conduct.

Alarm permit registrations, currently averaging over 55,000 per year, are administered in the Metropolitan Clerk's Office and involve maintaining a database of information on every residential and commercial alarm user in Metropolitan Nashville as well as issuing a window decal to each user on an annual basis. Alarm users who have an excessive number of false alarms may have their permits revoked by the Alarm Appeals Board. The Metropolitan Clerk serves as the secretary to the Board and is responsible for creation and preparation of agenda, minutes, notices, and is the contact on all appeals cases.

RECORDS MANAGEMENT

The Records Management Division of the Clerk's Office provides professional staff assistance to all departments and agencies of the Metropolitan Government on records-related issues such as document management, retention schedules, and electronic records management. The division also operates a records storage facility at 1115 Elm Hill Pike where over 24,000 cubic feet of books and records of Metropolitan Government departments, agencies, and courts are housed. The Records Management Division is delivering core training in records management to 80 Metro Records Officers from 53 departments, based on newly revised and documented policies and procedures. The division continues to assist departments in developing, revising, and gaining approval for records schedules, and to assist on enterprise-wide document management initiatives.

O3 Metropolitan Clerk—Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2004 Budget</u>	<u>FY 2004 Actuals</u>	<u>FY 2005 Budget</u>	<u>FY 2006 Budget</u>
CLERK'S OFFICE STAFF					
1. Process all legislative actions of the Metropolitan Council and disseminate copies and certifications to all interested and affected parties.	a. Number of copies and certifications prepared	80,000	80,000	50,000	40,000
	b. Percentage of requests filled within thirty minutes	98%	98%	96%	96%
2. Index all legislation and official documents for fast and easy retrieval; expand base of users.	a. Number of records processed and indexed	50,000	50,000	52,000	54,000
	b. Number of Metro offices accessing computerized index	NA	NA	10	2
	c. Number of Metro users of legislative document management (imaging) system	NA	15	NA	54
3. Administer alarm registration program to residential and commercial users.	Number of permits issued	57,000	54,000	57,000	55,000
4. Develop web site to include all Council-related actions, and other documentation of use and information within Metro Government and to the public.	Number of files posted on web site	5,836	5,800	6,300	8,400
RECORDS MANAGEMENT					
1. Coordination of records management training for departments.	Number of records management training sessions conducted	10	28	30	20
2. Manage records facility for protected, easily-accessible records.	Number of 1 cu. ft. boxes distributed to departments for records storage	2,500	5,000	5,000	10,000
3. Reduction of inactive records storage in departments.	a. Number of inactive records transferred to Metro Records Center	2,000	4,000	4,000	10,000
	b. Number of records destroyed which have been stored in Records Center for full retention period	2,000	1,400	1,575	1,820
4. Administer a government-wide document management program.	Number of prepared records disposition authorizations for Public Records Commission	30	40	100	200
5. Provide easy access to records for owner departments.	Number of records requests received and filled	4,500	5,000	5,500	4,000

O3 Metropolitan Clerk–Financial

GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	545,100	513,809	541,500	584,700
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	51,700	37,457	41,800	44,400
Travel, Tuition, and Dues	9,600	8,708	7,700	7,500
Communications	64,500	63,380	59,900	67,100
Repairs & Maintenance Services	5,700	7,790	15,100	15,600
Internal Service Fees	82,700	82,808	227,400	271,100
TOTAL OTHER SERVICES	214,200	200,143	351,900	405,700
OTHER EXPENSE	65,600	23,572	25,100	41,700
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	-41,200	0	0	0
TOTAL OPERATING EXPENSE	783,700	737,524	918,500	1,032,100
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
TOTAL EXPENSE AND TRANSFERS	783,700	737,524	918,500	1,032,100
PROGRAM REVENUE:				
Charges, Commissions, & Fees	8,000	8,944	8,000	8,000
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	8,000	8,944	8,000	8,000
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	675,000	696,469	700,000	700,000
Fines, Forfeits, & Penalties	0	80	200	100
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	675,000	696,549	700,200	700,100
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	683,000	705,493	708,200	708,100

O3 Metropolitan Clerk–Financial

	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Admin Svcs Mgr	07242	SR13	1	1.00	1	1.00	1	1.00
Custodian 1	07280	TG03	1	0.50	1	0.50	1	0.50
Info Systems App Tech 1	07784	SR08	1	1.00	0	0.00	0	0.00
Metropolitan Clerk	03140	SR14	1	1.00	1	1.00	1	1.00
Office Support Rep 2	10121	SR05	0	0.00	1	1.00	1	1.00
Office Support Spec 1	10123	SR07	3	3.00	2	2.00	3	2.50
Office Support Spec 2	10124	SR08	2	2.00	2	2.00	2	2.00
Program Mgr 1	07376	SR11	1	1.00	1	1.00	1	1.00
Seasonal Worker 3	09105		5	0.50	5	0.50	7	0.70
Total Positions & FTE			15	10.00	14	9.00	17	9.70
Department Totals			15	10.00	14	9.00	17	9.70

O4 Mayor's Office—At a Glance

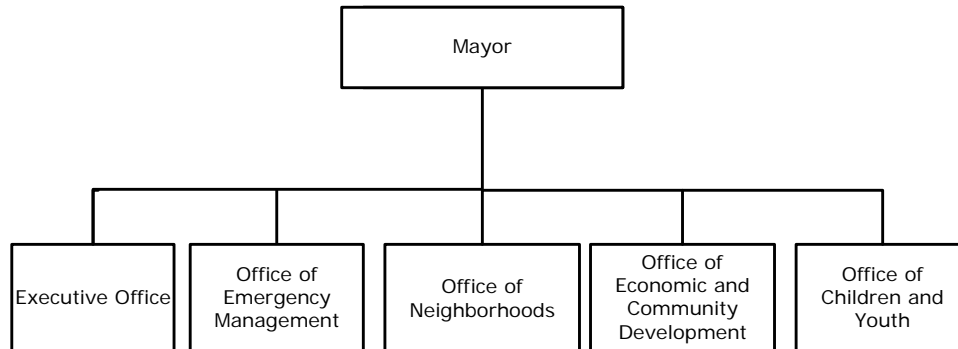
Mission	To be responsible for the conduct of the executive and administrative work of the Metropolitan Government.			
Budget Summary		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
	Expenditures and Transfers:			
	GSD General Fund	\$3,672,500	\$3,764,500	\$4,115,700
	Special Purpose Funds	<u>2,937,900</u>	<u>7,027,100</u>	<u>4,607,100</u>
	Total Expenditures and Transfers	<u>\$6,610,400</u>	<u>\$10,791,600</u>	<u>\$8,722,800</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$6,000	\$6,000	\$6,300
	Other Governments and Agencies	2,872,700	7,021,700	4,607,100
	Other Program Revenue	<u>50,300</u>	<u>5,000</u>	<u>0</u>
	Total Program Revenue	\$2,929,000	\$7,032,700	\$4,613,400
	Non-Program Revenue	4,800	4,800	6,200
	Transfers From Other Funds & Units	<u>0</u>	<u>0</u>	<u>0</u>
	Total Revenues	<u>\$2,933,800</u>	<u>\$7,037,500</u>	<u>\$4,619,600</u>
Positions	Total Budgeted Positions	52	46	46
Contacts	<p>Department Head: Bill Purcell, Mayor Budget Manager: Patty Farmer 225 Polk Avenue 37203 email: patty.farmer@nashville.gov Phone: 862-6000 FAX: 862-6040</p> <p>Mayor's Office of Emergency Management Director: Richard Byrd 2060 15th Avenue South 37212 e-mail: richard.bryd@nashville.gov Phone: 862-8530 FAX 862-8534</p> <p>Mayor's Office of Neighborhoods Director: Michelle Cummings Steele 225 Polk Avenue 37203 e-mail: michelle.steele@nashville.gov Phone: 862-6000 FAX 862-6040</p> <p>Mayor's Office of Economic & Community Development Director: Tom Jurkovich 222 Second Avenue North, Suite 418, 37201 e-mail: tom.jurkovich@mayor.nashville.org Phone: 862-4700 FAX: 862-6025</p> <p>Mayor's Office of Children and Youth Director: Marc Everett Hill 225 Polk Avenue 37203 e-mail: marc.hill@nashville.gov Phone: 862-6000 FAX: 880-1813</p>			

Nashville Career Advancement Center (See department #76)

Mayor's Office of Affordable Housing transferred to MDHA

O4 Mayor's Office—At a Glance

Organizational Structure



Budget Highlights FY 2006

• Pay Plan/Fringe Amounts	\$180,400
• Internal Services Charges:	
• Finance Charge	-8,800
• Human Resources Charge	1,700
• Information Systems Charge	-18,800
• Facilities Maintenance & Security Charge	60,300
• Shared Business Office Charge	20,100
• Shared Services Charge	2,300
• Customer Call Center Charge	-600
• Fleet Management Charge	138,100
• Postal Service Charge	-1,500
• Radio Service charge	-8,600
• Longevity	5,600
• Reduction in OEM Grant Fund	-2,420,000
• Council-Mandated Reduction	-19,000
Total	\$-2,068,800

Overview

EXECUTIVE OFFICE

The Executive Office administers and supervises departments created by the Charter and by specific ordinance, appoints directors of departments as provided by Charter, appoints members of boards and commissions, approves or disapproves every ordinance or resolution adopted by Council, oversees financial business of government, submits recommended budget annually to Council and may submit reports and recommendations to Council regarding the financial condition, other business and general welfare of the Metropolitan Government.

OFFICE OF EMERGENCY MANAGEMENT

The Mayor's Office of Emergency Management promotes, coordinates, and directs a comprehensive emergency management program which addresses mitigation, preparedness, response and recovery relative to disasters and major emergencies. The office serves as the focal point for all such activities within the county.

OFFICE OF NEIGHBORHOODS

The Mayor's Office of Neighborhoods works to improve the quality of life in Nashville's neighborhoods through a more informed, active and involved citizenry and enhanced governmental response to community needs.



O4 Mayor's Office—At a Glance

OFFICE OF ECONOMIC & COMMUNITY DEVELOPMENT

The Mayor's Office of Economic & Community Development (ECD) works to stimulate local economic activity through focusing and coordinating government resources. This office works as a liaison between new and existing businesses (including cultural events and community development corporations) and the city's permitting and regulatory processes, acts as a source of business information and referrals in the Nashville area, works with the Mayor and others to develop plans and incentives for attracting and retaining businesses, and operates the Nashville Foreign Trade Zone.

OFFICE OF CHILDREN AND YOUTH



The Mayor's Office of Children and Youth works in partnership with public and private entities to ensure that all of Nashville's children are healthy, safe, successful in school, and connected to caring adults, allowing them the opportunity to contribute to the progress of our city.

O4 Mayor's Office—Performance

Objectives	Performance Measures	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OFFICE OF EMERGENCY MANAGEMENT					
1. Improve the readiness of all Metro resources (public and private) to respond to emergencies.	a. Number of disaster plans and annexes written and reviewed for Metro, schools, hospitals, and facilities with hazardous material chemicals	15	33	30	25
	b. Exercise/drills/incident critiques conducted	5	10	5	8
	c. Training and public education courses provided	25	102	100	120
2. Insure a coordinated, effective response to a major emergency or disaster.	a. Insure EOC operational readiness relative to Federal/State standards (% of readiness)	80%	80%	80%	90%
	b. Provide coordination and support to Metro departments for needed resources	NA	28,751	20,000	20,000
	c. Monitor, coordinate and make notifications for multi-departmental incidents	NA	1,657 incidents	1,500 incidents	1,500 incidents
	d. Responses/man hours on emergencies and special events to support/coordinate multi-departmental responses	NA	167 Responses/ 3,305 Hrs	180 Responses/ 3,500 Hrs	180 Responses/ 3,500 Hrs
OFFICE OF NEIGHBORHOODS					
1. Implement a neighborhood training initiative designed to build capacity for community change.	a. Number of citizens participating in training activities	500	250	500	300
	b. Percentage of participants reporting that they have gained and applied their new knowledge to improve their neighborhood	50%	90%	50%	50%
2. To assist in the development of new neighborhood and other associations in areas where they do not exist.	Number of new neighborhoods that organize and continue to function	10	17	25	25
3. To develop and implement a neighborhood grant program that fosters effective ways for citizens to initiate and carry out small-scale improvement projects.	Number of neighborhoods that undertake and complete improvement projects within specified guidelines	28	24	25	25

O4 Mayor's Office—Performance

Objectives	Performance Measures	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OFFICE OF NEIGHBORHOODS (Continued)					
4. To coordinate a system of service provision that brings together departments with neighborhood representatives to respond to and/or identify and solve concerns.	Decrease in the number of audit findings/issues brought before the team by the citizen	20%	20%	20%	20%
OFFICE OF ECONOMIC & COMMUNITY DEVELOPMENT					
1. To attract new businesses and promote the expansion of existing businesses.	Number of business relocations and expansions	36	34	40	42
2. To attract/support new film activity and provide an efficient and user-friendly permit process.	Number of film permits issued	62	93	74	85
3. To attract/support special events and parade activity and provide an efficient and user-friendly permit process.	Number of special events/parade permits issued	73	109	86	90
OFFICE OF CHILDREN AND YOUTH					
1. Increase the visibility and public understanding of issues affecting Nashville's children and youth.	a. Host a Mayor's Summit on Children and Youth, bringing together community stakeholders for discussion, analysis and consensus building	1	1	1	1
	b. Create a Mayor's Office of Children and Youth website that includes a "State of the Child in Nashville" profile, containing the current statistics and trends around children and youth and gathering data from multiple city and state departments	Expanded website	Expanded website	Add major section	Update website
2. Increase coordination and collaboration among public and private agencies serving children and youth.	a. Support the creation and work of a Nashville Youth Alliance, composed of public and nonprofit agencies serving youth ages 13-21 to explore ways to better serve our youth as a community	6 Meetings	9 Meetings	6 Meetings	10 Meetings

O4 Mayor's Office—Performance

Objectives	Performance Measures	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OFFICE OF CHILDREN AND YOUTH (Continued)					
3. Promote efforts to ensure that Nashville's children are safe, healthy and ready to start school.	Expand number of licensed early education programs implementing the community Pre-Kindergarten standards in reading and math	NA	NA	100 Centers	110 Centers
4. Expand opportunities for youth participation in government.	Support the Mayor's Youth Council in its effort to promote a consistent dialogue between youth and city elected officials government departments, boards and commissions. Number of relationships with Board and Commissions.	7	7	10	11

O4 Mayor's Office—Financial

GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	3,200,800	3,148,644	2,787,400	2,973,100
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	38,200	4,693	5,600	5,500
Travel, Tuition, and Dues	83,500	37,015	49,600	48,200
Communications	46,500	23,351	39,100	34,100
Repairs & Maintenance Services	17,300	8,622	14,200	13,200
Internal Service Fees	315,700	288,810	746,900	927,900
TOTAL OTHER SERVICES	501,200	362,491	855,400	1,028,900
OTHER EXPENSE	137,500	124,071	121,700	113,700
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	-167,000	0	0	0
TOTAL OPERATING EXPENSE	3,672,500	3,635,206	3,764,500	4,115,700
TRANSFERS TO OTHER FUNDS AND UNITS	0	125	0	0
TOTAL EXPENSE AND TRANSFERS	3,672,500	3,635,331	3,764,500	4,115,700
PROGRAM REVENUE:				
Charges, Commissions, & Fees	6,000	10,145	6,000	6,300
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	62,000	0	0	0
Fed Through Other Pass-Through	0	26,728	0	0
State Direct	0	80,742	0	0
Other Government Agencies	180,000	0	0	0
Subtotal Other Governments & Agencies	242,000	107,470	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	248,000	117,615	6,000	6,300
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	4,800	14,120	4,800	6,200
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	4,800	14,120	4,800	6,200
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	252,800	131,735	10,800	12,500

O4 Mayor's Office—Financial

Special Purpose Funds

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	292,821	34,715	312,341	205,200
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	752,318	8,998	2,103,332	1,703,885
Travel, Tuition, and Dues	34,210	6,989	55,500	47,500
Communications	37,314	6,814	2000	0
Repairs & Maintenance Services	666	0	0	0
Internal Service Fees	40,000	0	34,843	0
TOTAL OTHER SERVICES	864,508	22,801	2,195,675	1,751,385
OTHER EXPENSE	1,773,142	5,441	4,519,080	2,650,515
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	7439	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	1,780,581	62,957	2,508,016	4,607,100
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
TOTAL EXPENSES AND TRANSFERS	2,937,910	62,957	2,508,016	4,607,100
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	280,000	0	0	0
Fed Through State Pass-Through	2,592,726	6,814	7,021,669	4,607,100
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	2,872,726	6,814	7,021,669	4,607,100
Other Program Revenue	50300	0	0	0
TOTAL PROGRAM REVENUE	2,923,026	6,814	7,021,669	4,607,100
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	7,021,669	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	2,923,026	6,814	7,021,669	4,607,100

O4 Mayor's Office—Financial

	<u>Class</u>	<u>Grade</u>	FY 2004		FY 2005		FY 2006	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Constituent Liaison	07928		3	3.00	3	3.00	3	3.00
Counselor to the Mayor	07958		1	1.00	1	1.00	1	1.00
Deputy Dir-Emerg Management	07191		2	2.00	1	1.00	1	0.75
Deputy Director - Off of Neigh	10366		1	1.00	1	1.00	1	1.00
Deputy Mayor	07976		1	1.00	1	1.00	1	1.00
Development Associate	07011		2	2.00	1	1.00	1	1.00
Dir - Office of Neighborhoods	07930		1	1.00	1	1.00	1	1.00
Dir of Economic and Comm Dev	07929		1	1.00	1	1.00	1	1.00
Dir-Affordable Housing	10326	NS	1	1.00	0	0.00	0	0.00
Dir-Children and Youth	10340		1	1.00	1	1.00	1	1.00
Dir-Emerg Management	07185		1	1.00	1	0.75	1	0.75
Early Childhood Specialist	10341		1	1.00	1	1.00	1	1.00
Exec Asst - Office Mgr	07931		1	1.00	2	2.00	2	2.00
Executive Assistant	10300		1	1.00	1	1.00	1	1.00
Grant Making/Trainer	10303		1	1.00	0	0.00	0	0.00
Housing Specialist	10304		1	1.00	0	0.00	0	0.00
Information Coordinator	10305		1	1.00	1	0.75	1	0.75
Mayor	03035	MM	1	1.00	1	1.00	1	1.00
Multiline Communications Tech	10306		1	1.00	1	1.00	1	1.00
Office Administrator	10307		1	1.00	1	0.75	1	0.75
Office Assistant	10308		2	2.00	0	0.00	0	0.00
Operations Officer	10309		6	6.00	6	6.00	6	6.00
Operations Supervisor	10339		1	1.00	1	1.00	1	.75
PR Associate	07927		1	1.00	1	1.00	1	1.00
Preparedness Coordinator	10311		1	1.00	1	.75	1	0.75
Press Secretary	07162		1	1.00	1	1.00	1	1.00
Readiness/Logistics Coord	10338		1	1.00	1	0.75	1	0.75
Reception and Support Services	10312		1	1.00	1	1.00	1	1.00
Response Coordinator	10313		2	2.00	2	1.50	2	1.50
Scheduler	07170		1	1.00	1	1.00	1	1.00
Special Asst	04972		4	4.00	4	4.00	4	4.00
Special Asst - Tourism	10381		1	1.00	1	1.00	1	1.00
Special Asst-Art, Music, Film	07935		1	1.00	1	1.00	1	1.00
Special Asst-Events	07933		1	1.00	1	1.00	1	1.00
Special Asst-Film	07934		1	1.00	0	0.00	0	0.00
Special Asst-Legis Affairs	07163		1	1.00	1	1.00	1	1.00
Training Coordinator	10337		1	1.00	1	0.75	1	0.00
Youth Development Specialist	10342		1	1.00	1	1.00	1	1.00
Total Positions & FTE			52	52.00	45	43.00	45	43.00

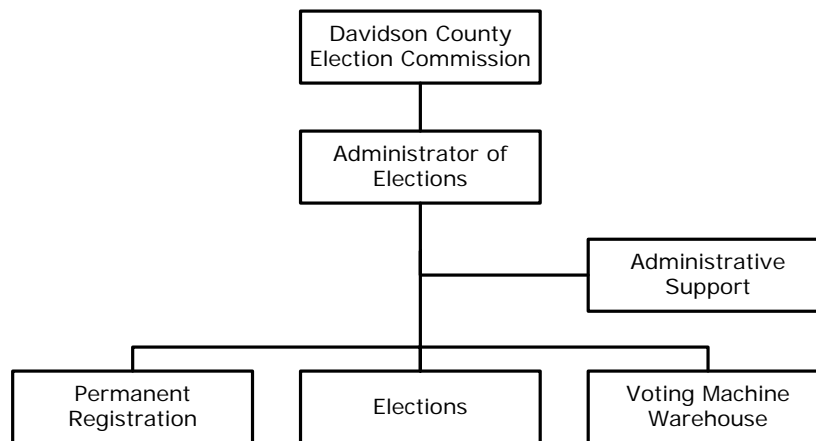
O4 Mayor's Office—Financial

	<u>Class</u>	<u>Grade</u>	FY 2004		FY 2005		FY 2006	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
OEM Grant Fund 32250								
Deputy Director- OEM	10301		0	0	1	1.00	0	0.25
Information Coordinator	10305		0	0	0	0.25	0	0.25
Dir – Emergency Management	7185		0	0	0	0.25	0	0.25
Office Administrator	10307		0	0	0	0.25	0	0.25
Response Coordinator	10313		0	0	0	0.50	0	0.50
Response Coordinator 2	10379		0	0	0	0.00	1	0.75
Operations Supervisor	10339		0	0	0	0.00	0	0.25
Readiness/Logistics Coord	10338		0	0	0	0.25	0	0.25
Preparedness Coordinator	10311		0	0	0	0.25	0	0.25
Training Coordinator	10337		0	0	0	0.25	0	0.00
Total Positions & FTE			0	0.00	1	3.00	1	3.00
Grand Total Positions & FTE			52	52.00	46	46.00	46	46.00

O5 Election Commission—At a Glance

Mission	To conduct elections with accuracy and consistency in order to provide each citizen the opportunity to exercise his right to vote in an efficient and equitable manner in accordance with the laws of the United States and the State of Tennessee.			
Budget Summary		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
	Expenditures and Transfers:			
	GSD General Fund	\$2,875,700	\$3,218,900	\$2,582,300
	Total Expenditures and Transfers	<u>\$2,875,700</u>	<u>\$3,218,900</u>	<u>\$2,582,300</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$22,100	\$26,000	\$20,400
	Other Governments and Agencies	16,400	16,400	0
	Other Program Revenue	<u>20,300</u>	<u>0</u>	<u>0</u>
	Total Program Revenue	\$58,800	\$42,400	\$20,400
	Non-Program Revenue	0	0	0
	Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>0</u>
	Total Revenues	<u>\$58,800</u>	<u>\$42,400</u>	<u>\$20,400</u>
Positions	Total Budgeted Positions*	40	42	42
Contacts	Administrator of Elections: Ray Barrett Financial Manager: Patricia Wilson 153 Howard Office Building 37210	email: ray.barrett@nashville.gov email: pat.wilson@nashville.gov Phone: 862-8800	FAX: 862-8810	

Organizational Structure



*Note: These position totals do not include poll officials hired to assist with elections.

O5 Election Commission—At a Glance

Budget Highlights FY 2006

• Pay Plan/Fringe Amounts	\$51,700
• Internal Service Charges:	
• Finance Charge	-6,400
• Human Resources Charge	1,300
• Information Systems Charge	-166,000
• Facilities Maintenance & Security Charge	12,200
• Shared Business Office Charge	300
• Shared Services Charge	1,500
• Customer Call Center Charge	-400
• Fleet Management Charge	100
• Postal Service Charge	24,700
• Non-recurring adjustment to reduce budget for FY05 Election Budgets	-1,125,100
• May 06 County Primary Election (non-recurring)	420,000
• August 3 Election Start-up Costs (non-recurring)	85,300
• Satellite City Elections	18,400
• Address Verification Process (\$23,500 non-recurring)	47,100
• Software Training and Maintenance	5,000
• Telecommunications Increase	4,000
• Administrator of Elections Salary Increase	1,900
• Council-Mandated Reduction	-12,200
Total	-\$636,600

Overview

The Election Commission was created to maintain voter registration files and conduct all elections for Davidson County (federal, state, Metro) and the six incorporated satellite cities within Davidson County.

The Commission is governed by five commissioners appointed by the State Election Commission for two year terms. The commissioners are charged with ensuring compliance with state election laws and operating within Metro's purchasing and budgetary regulations.

PERMANENT REGISTRATION

The Permanent Registration Division is responsible for processing candidates' filing forms, certifying nominating petitions to qualify candidates for ballot, and receiving and

reviewing campaign contribution and expenditure reports. This Division conducts federal, state, county, Metro and satellite city elections, recruits and trains election officials, and disseminates election information to voters, poll officials, candidates, schools and community groups. The Division also processes and maintains all voter registration records for Davidson County residents.



ELECTIONS

The Election Division provides funding needed to conduct federal, state, county, Metro, and satellite city elections.

VOTING MACHINE WAREHOUSE

The Voting Machine Warehouse provides year-round maintenance and storage of voting machines, prepares voting machines for each election held in the county and prepares the ballot for each district and precinct. This Division works to obtain suitable ADA (Americans with Disabilities Act) compliant voting sites, locates new precincts as needed, loans voting machines to community groups, assists with elections for schools, civic groups, and other organizations, and trains voting machine operators for each election.

O5 Election Commission—Performance

Objectives	Performance Measures	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
PERMANENT REGISTRATION					
1. Maintain accurate voter registration records for Davidson County.	a. Voter registration by:				
	Personal appearance - counter	15,000	4,457	10,000	5,000
	Motor voter	20,000	17,826	20,000	20,000
	Mail	20,000	18,248	10,000	15,000
	b. Purged voters	15,000	25,323	15,000	20,000
2. Provide voter information lists to candidates and public upon request.	c. Data entry:				
	Voter history update	150,000	148,903	250,000	150,000
3. Contact "inactive" voters by mail to verify residential addresses to maintain current voter database.	. List and labels requests run	60	105	45	60
	Voters contacted	NA	NA	NA	45,000
ELECTIONS					
1. Conduct scheduled elections and enhance accessibility providing early voting sites.	a. Number of early voting sites for County Primary – May 2006 election	NA	NA	NA	1
	b. Number of early voting sites planned for August 2006 Co. General/State Primary	NA	NA	NA	8
	c. Increase voting accessibility and reduce costs by using public libraries as early voting sites for elections with higher voter participation	4 Libraries	4 Libraries	4 Libraries	4 Libraries
	d. Prepare for and meet all statutory deadlines for conducting the following elections: Metro General, Metro Run-Off, Presidential Preference Primary, State Primary/County General, Presidential, Satellite Cities	4 Elections	4 Elections	6 Elections	4 Elections
2. Recruit and train poll officials for each election.	a. Poll officials hired and trained	3,803	5,628	2,700	1,250
	b. Convert payroll from TRIAD to FASTnet	By August	Complete	On Going	On Going
	c. Develop new training materials for poll officials	By August	Complete	On Going	On Going

O5 Election Commission—Performance

Objectives	Performance Measures	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
ELECTIONS (Continued)					
3. Evaluate election day performance.	a. Percent of officials reporting to precincts by 6:30 a.m.	NA	NA	98	98
	b. Percent of machines functioning correctly when polls open	NA	NA	100	100
	c. Maximum time for fail safe and poll officers to reach central election phone bank	NA	NA	15 minutes	15 minutes
	d. Maximum time frame to repair or replace malfunction voting machine	NA	NA	2 hours	2 hours
VOTING MACHINE WAREHOUSE					
1. Provide voting machines prepared according to law for Davidson County elections at all precincts and tabulate results for each.	a. Voting machines maintained	604	604	604	604
	b. Voting machines prepared for election day	1,675	1,858	1,500	1,400
	c. Machine operators trained	672	1,000	700	800
2. Conduct elections for satellite cities, schools, and organizations.	a. Satellite city elections	2	2	4	2
	b. School and organization elections	60	87	80	80
3. Locate, recommend, and arrange for use of new polling places.	New polling places	10	10	5	15
4. Survey existing and new polling places to determine compliance with state and federal Americans with Disabilities Act (ADA) accessibility requirements.	Develop transition plan with ADA office to assure compliance with the Americans with Disabilities Act per the Metro Government agreement with the Department of Justice	Complete	166 Of 172	Complete	1 ADA accessible machine per precinct

O5 Election Commission—Financial

GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	2,210,500	2,043,450	2,206,500	1,838,300
OTHER SERVICES:				
Utilities	13,900	14,833	13,900	14,500
Professional and Purchased Services	38,500	56,280	61,300	26,000
Travel, Tuition, and Dues	10,400	4,750	10,800	12,100
Communications	388,200	395,427	240,200	182,300
Repairs & Maintenance Services	78,900	20,107	74,100	77,000
Internal Service Fees	262,200	257,570	544,400	370,600
TOTAL OTHER SERVICES	792,100	748,967	944,700	682,500
OTHER EXPENSE	66,900	63,808	66,800	61,500
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	-199,400	0	0	0
TOTAL OPERATING EXPENSE	2,870,100	2,856,225	3,218,000	2,582,300
TRANSFERS TO OTHER FUNDS AND UNITS	5,600	0	900	0
TOTAL EXPENSE AND TRANSFERS	2,875,700	2,856,225	3,218,900	2,582,300
PROGRAM REVENUE:				
Charges, Commissions, & Fees	22,100	15,478	26,000	20,400
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	16,400	374,034	16,400	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	16,400	374,034	16,400	0
Other Program Revenue	20,300	22,118	0	0
TOTAL PROGRAM REVENUE	58,800	411,630	42,400	20,400
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	58,800	411,630	42,400	20,400

O5 Election Commission—Financial

	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Admin Asst	07241	SR09	0	0.00	1	1.00	1	1.00
Admin Of Elections	04080		1	1.00	1	1.00	1	1.00
Admin Svcs Mgr	07242	SR13	0	0.00	1	1.00	1	1.00
Admin Svcs Officer 4	07245	SR12	0	0.00	1	1.00	1	1.00
Election Commissioner	01743		5	0.50	5	0.50	5	0.50
Election Deputy 1	07096		6	6.00	0	0.00	0	0.00
Election Deputy 2	07097		7	7.00	0	0.00	0	0.00
Election Deputy 3	07098		2	2.00	0	0.00	0	0.00
Election Deputy IV	10181		4	4.00	0	0.00	0	0.00
Finance Mgr	06232	SR14	0	0.00	1	1.00	1	1.00
Info Systems Mgr	07782	SR13	0	0.00	1	1.00	1	1.00
Info Systems Tech 1	07784	SR08	0	0.00	1	1.00	1	1.00
Machine Tech	02954		2	2.00	2	2.00	2	2.00
Machine Warehouse Mgr-Elec Com	07099		1	1.00	1	1.00	1	1.00
Office Support Rep 2	10121	SR05	0	0.00	5	5.00	5	5.00
Office Support Rep 3	10122	SR06	0	0.00	1	1.00	1	1.00
Office Support Spec 1	10123	SR07	0	0.00	3	3.00	3	3.00
Office Support Spec 2	10124	SR08	0	0.00	1	1.00	1	1.00
Program Spec 2	07379	SR08	0	0.00	1	1.00	1	1.00
Program Spec 3	07380	SR10	0	0.00	1	1.00	1	1.00
Seasonal/Part-time/Temporary	09020		12	12.00	14	13.00	14	13.00
Special Asst To The Dir	05945	SR13	0	0.00	1	1.00	1	1.00
Total Positions & FTE			40	35.50	42	36.50	42	36.50
Department Totals			40	35.50	42	36.50	42	36.50

*Note: These position totals do not include poll officials hired to assist with elections.

06 Law-At a Glance



Budget Summary		2003-04	2004-05	2005-06
Expenditures and Transfers:				
	GSD General Fund	\$4,415,100	\$4,599,100	\$4,856,700
	Total Expenditures and Transfers	\$4,415,100	\$4,599,100	\$4,856,700
Revenues and Transfers:				
	Program Revenue			
	Charges, Commissions, and Fees	\$55,000	\$55,000	\$55,000
	Other Governments and Agencies	40,000	40,000	40,000
	Other Program Revenue	0	0	0
	Total Program Revenue	\$95,000	\$95,000	\$95,000
	Non-program Revenue	80,400	81,900	83,600
	Transfers From Other Funds and Units	1,741,400	2,200,400	2,180,400
	Total Revenues	\$1,916,800	\$2,377,300	\$2,359,000
Positions	Total Budgeted Positions	53	51	51
Contacts	Director of Law: Karl Dean Deputy Director of Law: Sue Cain Old Ben West Library 225 Polk Avenue, Suite 210 37203	email: karl.dean@legal.nashville.org email: sue.cain@legal.nashville.org Phone: 862-6341	FAX: 862-6352	

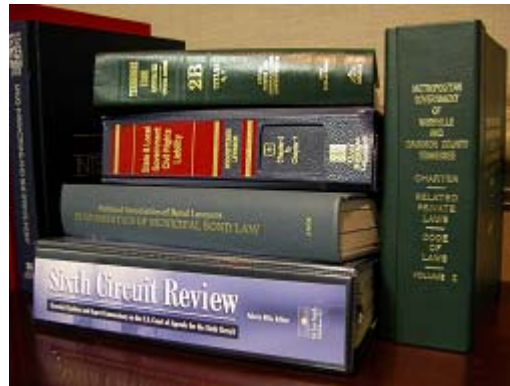
Line of Business and Program

Legal Services

- Contracts
- Client Advice and Support
- Legislation
- Litigation and Administrative Hearings

Risk Management

- Loss Control
- Claims
- Insurance



06 Law-At a Glance



Mission	The mission of the Department of Law is to provide legal and risk management services to the departments, boards, commissions, agencies, and officials of the Metropolitan Government so they can protect public resources and perform their responsibilities within the law.
Goals	<p>By 2005, 85% of code violation citations within neighborhoods will be prosecuted within 60 days.</p> <p>By 2006, 85% of Metropolitan Government client departments will implement Loss Control recommendations aimed at reducing the Metropolitan Government's financial risk.</p> <p>By 2006, the Metropolitan Government will experience a 5% increase in tax revenues collected from sources not currently maximized.</p>

Budget Change and Result Highlights FY 2006

Recommendation		Result
Pay Plan/Fringe Amounts	\$ 218,600	Supports the hiring and retention of a qualified workforce
Client Advice and Support Program		
Westlaw transfer State Trial Court-Non-Recurring	-51,000	To provide legal advice and support to clients.
Westlaw Subscription Increase	12,400	To provide legal advice and support to clients.
Non-Allocated Financial Transactions Program		
Internal Service Charges		
Finance Charge	-2,600	Delivery of core financial functions including accounting, payroll, budgeting, and internal audit.
Human Resources Charge	2,100	Delivery of core human resource functions including hiring, training, and evaluation/management.
Information Systems Charge	52,400	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity.
Facilities Maintenance Charge	28,900	Delivery of facility maintenance and associated security functions.
Shared Business Office Charge	100	Delivery of administrative support functions.
Shared Services Charge	7,900	Delivery of centralized payment services.
Customer Call Center Charge	-400	Telephone access to information for Metro employees, the residents of Nashville, and other callers.
Fleet Management Charge	400	Delivery of fleet management, fuel services, and maintenance functions.
Postal Service Charge	7,300	Delivery of mail across the Metropolitan Government.
Council-Mandated Reduction	-18,500	
TOTAL	\$257,600	

06 Law-At a Glance



Legal Services Line of Business - The purpose of the Legal Services line of business is to provide client advice and support, contracts, legislation and litigation services to the departments, boards, commissions, agencies, and officials of the Metropolitan Government so they can protect public resources and perform their responsibilities within the law.

Contracts Program

The purpose of the Contracts Program is to provide negotiation, drafting and review services to the departments, boards, commissions, agencies, and officials of the Metropolitan Government so they can execute contracts legally and in a timely fashion.

Results Narrative

This budget includes status quo funding for the Contracts Program. The current level of funding is needed to help realize the program result measure of the percentage of contracts reviewed within four business days. This result supports the goals and mission of the Department of Law to provide legal services to the Metropolitan Government and is in alignment with the overall priorities of the Metro Nashville Government.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$228,400
FTEs: GSD General Fund	2.36
Results					
Percentage of contracts reviewed within 4 business days	NA	NA	NA	NA	NA

Client Advice and Support Program

The purpose of the Client Advice and Support Program is to provide legal advice and support to the departments, boards, commissions, agencies, and officials of the Metropolitan Government so that they can effectively and efficiently conduct the business of the Metropolitan Government.

Results Narrative

This budget includes the addition of \$12,400 to fund the supplemental increases included in the current Westlaw contract. The increased availability of information will allow clients of the Department of Law to effectively and efficiently conduct the business of the Metropolitan Government. The requested additional resources will contribute directly to achieving the mission of the Department of Law to provide legal services and the overall priorities of the Metropolitan Government.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$1,538,000
FTEs: GSD General Fund	15.21
Results					
Percentage of clients reporting that the client advice provided assisted them in making good business decisions	NA	NA	NA	NA	NA

Legislation Program

The purpose of the Legislation Program is to provide analysis and draft legislation services to the departments, boards, commissions, agencies and officials of the Metropolitan Government so they can propose and pass legislation that accomplishes their goals.

Results Narrative

This budget includes status quo funding for the Legislation Program. The current level of funding is needed to realize the program result measure of providing analysis and draft legislation with 90% of council legislation passing. These results support the goals and mission of the Department of Law to help clients have legislation considered that accomplishes its goal and is in alignment with the overall priorities of the Metro Nashville Government.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$140,900
FTEs: GSD General Fund	1.52

Results

Percentage of council legislation passed that accomplishes the stated goal from the client's perspective	NA	NA	NA	NA	NA
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Litigation and Administrative Hearings Program

The purpose of the Litigation and Administrative Hearings Program is to provide representation and advocacy services to the departments, boards, commissions, agencies, officials of the Metropolitan Government and its employees so they can experience high quality dispute resolutions.

Results Narrative

This budget includes status quo funding for the Litigation and Administrative Hearings Program. The current level of funding is needed to help realize the program result measure of providing representation and advocacy services with percentage of dispute resolutions considered high quality by clients. These results support the goals and mission of the Department of Law to provide legal services to the Metropolitan Government and are significant with the overall priorities of the Metro Nashville Government.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$2,374,100
FTEs: GSD General Fund	25.38

Results

Percentage of dispute resolutions considered high quality as reported by Metropolitan Government clients	NA	NA	NA	NA	NA
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06 Law-At a Glance



Risk Management Line of Business - The purpose of the Risk Management line of business is to provide loss control, claims and insurance services to the departments, boards, commissions, agencies, and officials of the Metropolitan Government so they can protect public resources.

Loss Control Program

The purpose of the Loss Control Program is to provide standards, assessments and recommendations to the departments, boards, commissions, agencies, and officials of the Metropolitan Government so they can minimize human, property and financial losses.

Results Narrative

This budget includes status quo funding for the Loss Control Program. The current level of funding is needed to realize the program result measure of the percentage reduction in the number of claims (including lawsuits) initiated against Metro. This result supports the goals and mission of the Department of Law aimed at reducing financial risk for Metropolitan Government and is in alignment with the overall priorities of the Metro Nashville Government.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$81,300
FTEs: GSD General Fund64

Results

Percentage change in the total number of claims (including lawsuits) initiated against the Metropolitan Government

NA	NA	NA	NA	NA
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Claims Program

The purpose of the Claims Program is to provide investigation, negotiation and recovery services to the departments, boards, commissions, agencies, and officials of the Metropolitan Government so they can minimize the financial impact of claims brought against the Metropolitan Government and maximize the monetary recovery of claims in favor of the Metropolitan Government.

Results Narrative

This budget includes status quo funding for the Claims Program. The current level of funding is needed to realize the program result measure which is articulated as the ratio of dollars recovered to dollars owed. This program provides investigation, negotiation and recovery services to clients. This result supports the goals and mission of the Department of Law to provide investigation, negotiation and recovery services to the Metropolitan Government and is in alignment with the overall priorities of the Metro Nashville Government.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$409,700
FTEs: GSD General Fund	5.08

Results

Percentage ratio of dollars recovered to dollars owed

NA	NA	NA	NA	NA
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Insurance Program

The purpose of the Insurance Program is to provide insurance management services to the departments, boards, commissions, agencies, and officials of the Metropolitan Government so they can protect their assets at the best price.

Results Narrative

This budget includes status quo funding for the Insurance Program. The current level of funding is needed to help realize the program result measure that seeks to minimize the annual percentage increase in cost for insurance by keeping the increase to one that is at or below market rate increases for entities with similar losses. This result supports the goals and mission of the Department of Law to provide insurance management services and is in alignment with the overall priorities of the Metro Nashville Government.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$84,300
FTEs: GSD General Fund81
Results					
Percentage of annual increase in cost that is at or below market rate increases for entities with similar losses	NA	NA	NA	NA	NA

O6 Law–Financial



GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	3,824,000	3,768,088	3,771,700	3,990,300
OTHER SERVICES:	0	0	0	0
Utilities	0	0	0	0
Professional and Purchased Services	19,700	117,798	22,200	10,100
Travel, Tuition, and Dues	56,600	39,981	54,900	35,200
Communications	194,800	222,653	258,300	234,000
Repairs & Maintenance Services	8,000	5,419	5,500	5,000
Internal Service Fees	104,800	111,533	291,300	391,300
TOTAL OTHER SERVICES	383,900	497,384	632,200	675,600
OTHER EXPENSE	195,200	148,807	195,200	190,800
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	12,000	0	0	0
TOTAL OPERATING EXPENSE	4,415,100	4,414,279	4,599,100	4,856,700
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
TOTAL EXPENSE AND TRANSFERS	4,415,100	4,414,279	4,599,100	4,856,700
PROGRAM REVENUE:				
Charges, Commissions, & Fees	55,000	42,646	55,000	55,000
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	40,000	40,000	40,000	40,000
Subtotal Other Governments & Agencies	40,000	40,000	40,000	40,000
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	95,000	82,646	95,000	95,000
NON-PROGRAM REVENUE:				
Property Taxes	72,500	66,815	72,500	74,200
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	7,900	120,931	9,400	9,400
TOTAL NON-PROGRAM REVENUE	80,400	187,746	81,900	83,600
TRANSFERS FROM OTHER FUNDS AND UNITS:	1,741,400	1,738,475	2,200,400	2,180,400
TOTAL REVENUE AND TRANSFERS	1,916,800	2,008,867	2,377,300	2,359,000

O6 Law–Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Admin Asst	07241	SR09	4	4.00	4	4.00	3	3.00
Assoc Metropolitan Attorney	07192	SR16	2	2.00	2	2.00	2	2.00
Attorney 1	00480	SR12	7	7.00	8	8.00	8	8.00
Attorney 2	00630	SR14	7	7.00	4	4.00	4	4.00
Attorney 3	04674	SR15	11	11.00	12	12.00	13	13.00
Claims Division Mgr	06675	SR13	1	1.00	1	1.00	1	1.00
Claims Rep 1	06674	SR08	2	2.00	1	1.00	1	1.00
Claims Rep 2	06673	SR09	2	2.00	2	2.00	2	2.00
Deputy Metropolitan Attorney	01496	SR16	1	1.00	1	1.00	1	1.00
Insurance Div Mgr	06581	SR14	1	1.00	1	1.00	1	1.00
Law Clerk	02867	SR08	1	1.00	1	1.00	1	1.00
Legal Secretary 1	02870	SR07	2	2.00	1	1.00	1	1.00
Legal Secretary 2	07322	SR08	1	1.00	2	2.00	1	1.00
Metropolitan Attorney	03130	DP03	1	1.00	1	1.00	1	1.00
Office Support Rep 1	10120	SR04	1	1.00	1	1.00	1	1.00
Paralegal	07343	SR08	8	8.00	8	8.00	9	9.00
Program Mgr 2	07377	SR12	1	1.00	1	1.00	1	1.00
Total Positions & FTE			53	53.00	51	51.00	51	51.00
Department Totals			53	53.00	51	51.00	51	51.00

07 Planning—At a Glance



Budget Summary	2003-04	2004-05	2005-06	
Expenditures and Transfers:				
GSD General Fund	\$3,893,400	\$3,845,600	\$4,066,100	
Special Purpose Fund	1,121,600	1,011,700	1,480,900	
Total Expenditures and Transfers	\$5,015,000	\$4,857,300	\$5,547,000	
Revenues and Transfers:				
Program Revenue				
Charges, Commissions, and Fees	\$251,400	\$525,400	\$438,800	
Other Governments and Agencies	1,041,400	910,000	1,375,000	
Other Program Revenue	100	0	0	
Total Program Revenue	\$1,292,900	\$1,435,400	\$1,813,800	
Non-Program Revenue	0	0	0	
Transfers From Other Funds and Units	50,000	50,000	50,000	
Total Revenues	\$1,342,900	\$1,485,400	\$1,863,800	
Positions	Total Budgeted Positions	57	50	50
Contacts	Director of Planning: Richard Bernhardt email: richard.bernhardt@nashville.gov Financial Manager: Jeff Lawrence email: jeff.lawrence@nashville.gov 730 2 nd Avenue South 37210 Phone: 862-7173 FAX: 880-2450			

Line of Business and Program

Geographic Information Sales (GIS) Services and Application Development

- Geographic Information Sales and Service
- Geographic Data Maintenance
- GIS Administration and Application Development

Public Communication and Assistance

- Media Relations
- Community Outreach and Information

Development Policy and Implementation

- Metro Council Support, Information and Advice
- Consultation
- Community Development Guidance
- Compliance Review
- Planning Commission Support
- Design Services
- Research
- Development Policy Visioning
- Development Coordination and Leadership

Capital Improvements

- Capital Improvements

Regional Transportation Planning

- Regional Transportation Planning

Administrative

- Information Technology
- Facilities Management
- Human Resources
- Finance
- Procurement
- Records Management
- Risk Management
- Executive Leadership



07 Planning—At a Glance



<p>Mission</p>	<p>The mission of the Planning Department is to provide education, information, recommendation, and leadership products to citizens of Nashville so they can enjoy a quality of life enriched by choices in housing and transportation, efficient use of public infrastructure, distinctive community character, and a robust civic life.</p>
<p>Goals</p>	<p><u>Communication/Education Goal</u></p> <p>Over the next five years continue to increase Metro Council’s, developers’, and citizens’ understanding of growth-related issues and the opportunities for growing healthier; growing healthier places a premium on:</p> <ul style="list-style-type: none"> • Livable mixed-use neighborhoods with transportation choices and housing opportunities that meet the needs of all citizens, regardless of age, income, or family status • Robust citizen participation that identifies and preserves distinctive community character and contributes to a shared civic life • Enhancement of environmental quality and environmental amenities • Attractive opportunities for context-responsive development in the Downtown and other neighborhoods well-served by urban infrastructure • Highest possible quality of life to enhance economic competitiveness in the 21st century economy <p><u>Implementation Goal</u></p> <p>Over the next five years continue to revise land development policies and regulations to support citizen interest in healthier growth and streamline development approvals for compact mixed-use, walkable neighborhoods, designed to provide a unifying sense of place, housing and transportation choices, usable public space, and sound environmental stewardship.</p> <p><u>Real Cost Goal</u></p> <p>To support the most efficient long-term provision of public services and facilities, by December 2003 develop data and information about the true long-term costs of providing urban services under alternative growth scenarios.</p> <p><u>Transportation Mobility Goal</u></p> <p>By December 2005, continue to better integrate community and transportation planning in order to increase ease of transit use, ensure functionality of pedestrian and bicycle networks, advance development patterns that reduce trip lengths, and ultimately reduce citizens’ dependence on the single occupant vehicle for their daily mobility needs.</p> <p><u>Organization and Focus Goal</u></p> <p>Improve operating efficiency to meet customer demand for services that prepare them to take knowledgeable positions and make informed decisions on the healthiest ways to grow their community and achieve a high quality of life:</p> <ul style="list-style-type: none"> • Implement recommendations from the performance audit, including work flow analysis, by December, 2006; and • Develop internal project prioritization methodologies by December, 2005 <p><i>NOTE: The Planning Department’s Strategic Business Plan – its Mission, Goals, and Programs as listed here – are pending.</i></p>

07 Planning—At a Glance



Budget Change and Result Highlights FY 2006

Recommendation		Result
Pay Plan/Fringe Amounts	\$142,000	Supports the hiring and retention of a qualified workforce
Planning Commission Support Program		
High Speed Copier	13,000	To provide the large number of public notices and agendas which are distributed to encourage robust citizen participation that identifies and preserves distinctive community character and contributes to a shared civic life.
Advanced Planning Research Grant	469,200	To provide short and long-term recommendation, budget, coordination, and educational products to state, regional and local governments.
Non-Allocated Financial Transactions Program		
Internal Service Charges		
Finance Charge	2,400	Delivery of core financial functions including accounting, payroll, budgeting, and internal audit.
Human Resources Charge	2,300	Delivery of core human resource functions including hiring, training, and evaluation/management.
Information Systems Charge	43,400	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity.
Facilities Maintenance Charge	70,000	Delivery of facility maintenance and associated security functions.
Shared Business Office Charge	-900	Delivery of administrative support functions.
Shared Services Charge	2,500	Delivery of centralized payment services.
Customer Call Center Charge	-500	Telephone access to information for Metro employees, the residents of Nashville, and other callers.
Postal Service Charge	11,700	Delivery of mail across the Metropolitan Government.
Council-Mandated Reduction	-65,400	
TOTAL	\$689,700	

07 Planning—At a Glance



Performance Information Highlights

Performance Measure Certification

Internal Audit reviewed all key result measures for the Planning Department for FY2003-04. Measures were either certified, meaning the measure was aligned, documented, and reliable or not certified (NC), meaning the measure did not meet the established criteria. For FY2004, only certified measures appear in the Operating Budget Book.

	Certified	Reported, Not Certified	Not Reported
Number of Programs:	43%	7%	50%
Program Budget Dollars:	56%	6%	38%

07 Planning—At a Glance



Geographic Information Sales (GIS) Services and Application Development Line of Business - The Purpose of GIS Services and Application Development Line of Business is to provide in a timely manner spatial information, applications and analysis products to Metro Departments/Agencies, Elected Officials and General Public so they can have information available to make decisions based on accurate data.

Geographic Information Sales and Service Program

The purpose of the Geographic Information Sales and Service Program is to provide data, research and map products to the public, other government entities and customer groups, so they can have the geographic information they need to make their business decisions.

Results Narrative

This budget includes status quo funding for the Geographic Information Sales and Service Program which provides geographic data, research, analysis, and map products to the public, Metro departments, other government entities and customer groups. Baseline funding will keep the number of customers that received the geographic information they need to make their business decision at current levels.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$152,800	\$169,378	\$106,500	...	\$138,400
Mapping Fund	<u>65,800</u>	<u>18,664</u>	<u>55,900</u>	...	<u>55,900</u>
Total	\$218,600	\$188,042	\$162,400	...	\$194,300
FTEs: GSD General Fund	2.40	2.40	2.40	...	2.4
Results					
Percentage of information provided within 1 hour	95%	NC	100%	NR	NR

Geographic Data Maintenance Program

The purpose of the Geographic Data Maintenance Program is to provide accurate geographic and land information products to Planning Department staff, other Metro departments and agencies, and the public, so they can have timely and accurate property and zoning datasets that meet national standards (NSDI) to achieve their objectives and avoid duplication of effort.

Results Narrative

This budget includes status quo funding for the Geographic Data Maintenance Program which provides geographic and land information products to Planning Department staff, other Metro departments and agencies, and the public. Current funding will allow staff to maintain production levels of 97% of property and zoning dataset entries being made accurately on initial entry.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$345,000	\$350,509	\$239,800	...	\$258,200
FTEs: GSD General Fund	6.55	6.55	4.55	...	4.55
Results					
Percentage of property and zoning dataset entries made accurately on initial entry	98%	84%	99%	95%	97%

07 Planning—At a Glance



GIS Administration and Application Development Program

The purpose of the GIS Administration and Application Development Program is to provide customized spatial tools, training, support and coordination products to Planning Department staff, Metro Departments, other government agencies and the public so they can effectively use geographic information to meet their business objectives.

Results Narrative

This budget includes status quo funding for the Application Development Program which provides customized spatial tools, training, support and coordination products to Planning Department staff, Metro Departments, other government agencies and the public. 36% of Metro departments use geographic information to meet their business objectives and will likely stay at that level with baseline funding in this program.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$218,100	\$233,297	\$200,200	...	\$202,700
FTEs: GSD General Fund	3.25	3.25	2.25	...	2.25

Results

Percentage of Metro departments that use geographic information to meet their business objectives	36	30%	30%	29%	36%
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Public Communication and Assistance Line of Business - The Purpose of the Public Communication and Assistance Line of Business is to provide information, education and promotion products to the General Public and the Media so they can understand planning issues and processes as needed to meet their goals.

Media Relations Program

The purpose of the Media Relations Program is to provide promotions, communication, and support products to the media, so they can produce stories for the public that accurately describe and educate the community on ongoing and specific planning issues.

Results Narrative

This budget includes status quo funding for the Media Relations Program which provides promotions, communication, and support products to the media. Current staffing levels have set a standard where 93% of media stories on growth and development issues accurately described planning issues.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$17,800	\$14,479	\$17,800	...	\$19,700
FTEs: GSD General Fund	.30	.30	.3030

Results

Percentage of media stories on growth and development issues that accurately describe planning issues	93%	93%	95%	94%	95%
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Community Outreach and Information Program

The purpose of the Community Outreach and Information Program is to provide communication, education, and promotion products to individuals, community groups and customer groups, so they can better understand the impact of certain growth and development patterns on the community and increase their capacity to influence the development of their community.

Results Narrative

This budget includes status quo funding for the Community Outreach and Information Program which provides communication, education, and promotion products to individuals, community groups and customer groups. Current funding levels enable 60% of respondents state that they were better educated to influence the development of their community.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$296,700	\$242,942	\$288,900	...	\$247,400
FTEs: GSD General Fund	4.10	4.10	4.10	...	4.10

Results

Percentage of respondents stating that they were better educated to influence the development of their community	60%	NR	NR	NR	NR
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07 Planning—At a Glance



Development Policy and Implementation Line of Business - The purpose of the Development Policy and Implementation Line of Business is to provide advice, policy and regulatory products to decision-makers, developers and the general public so they can have the information and tools to understand and apply the principles of sustainable development.

Metro Council Support, Information and Advice Program

The purpose of the Metro Council Support, Information and Advice Program is to provide policy analysis, best planning practice, and professional recommendation products to the Metro Council, so they can make informed decisions mindful of sustainable development principles.

Results Narrative

This budget includes status quo funding for the Metro Council Support, Information and Advice Program and maintains the current level of results for this program which is 97% of Council decisions support sustainable developmental principles. This program creates tools and mechanisms to help inform and educate Council about current trends in Planning and development, and how they help Metro address its priorities. These results support the goal of increasing Metro Council's understanding of growth related issues and the opportunities for growing healthier.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$114,900	\$132,899	\$138,100	...	\$143,400
FTEs: GSD General Fund	2.10	2.10	2.10	...	3.10
Results					
Percentage of council decisions that support sustainable development principles	91%	NR	91%	97%	97%

Consultation Program

The purpose of the Consultation Program is to provide urban design products through research, policy development, and project redesign products to the development community, other government entities and the general public, so they can make long-range decisions that incorporate sustainable development practices.

Results Narrative

This budget includes status quo funding for the Consultation Program which provides urban design products through research, policy development, and project redesign products to the development community, other government entities and the general public. Continued baseline funding for this program is essential to meet the key result target of plan design consultations resulting in sustainable development proposals. This program specifically contributes very significantly to our Communication and Education goal of increasing Developers, Council and citizens' understanding of growth related issue.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$245,100	\$233,998	\$264,700	...	\$256,000
FTEs: GSD General Fund	4.25	4.25	3.25	...	3.25
Results					
Percentage of plan design consultations that result in sustainable development proposals	100%	NR	100%	88%	90%

07 Planning—At a Glance



Community Development Guidance Program

The purpose of the Community Development Guidance Program is to provide advice, policy and regulatory products to the public and development community so they can implement the vision of the community as established in the General Plan.

Results Narrative

This budget includes status quo funding for the purpose of the Community Development Guidance Program is to provide advice, policy and regulatory products to the public and development community so they can implement the vision of the community as established in the General Plan. Continued funding can maintain the existing result that 68% of development proposals acted upon are consistent with the land use policy plan.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$430,700	\$435,984	\$444,200	...	\$488,300
Top Grant	100,000	2,176	0	...	0
Total	\$530,700	\$438,160	\$444,200	...	\$488,300
FTEs: GSD General Fund	6.95	6.95	4.95	...	4.95
Results					
Percentage of development proposals that are consistent with the land use policy plan	61%	68%	65%	73%	75%

Compliance Review Program

The purpose of the Compliance Review Program is to provide regulatory and plan compliance recommendation products to governmental entities and applicants, so they can obtain approval recommendations needed to proceed with their projects in a timely manner.

Results Narrative

This budget includes status quo funding for the Compliance Review Program which provides regulatory and plan compliance recommendation products to governmental entities and applicants. Existing funding will maintain or increase the result that 82% of applicants obtained required approval recommendations during compliance review.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$193,000	\$191,629	\$176,300	...	\$191,600
FTEs: GSD General Fund	3.20	3.20	3.20	...	3.20
Results					
Percentage of applicants who obtain required approval recommendations during compliance review	82%	NR	90%	95%	95%

07 Planning—At a Glance



Planning Commission Support Program

The purpose of the Planning Commission Support Program is to provide development review, agenda preparation, meeting support, policy analysis, and public information products to the Planning Commission so it can make decisions based on professional recommendations.

Results Narrative

The adopted budget reduces status quo funding by \$52,400 for the Planning Commission Support Program which provides development review, agenda preparation, meeting support, policy analysis, and public information products to the Planning Commission. Currently 98% of MPC decisions reflect Metropolitan Planning Department professional staff recommendations. This level of professional agreement should be maintained with reduced funding. The number of cases that make it to the commission for action in a timely manner may decrease.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$414,800	\$409,294	\$397,400	...	\$401,800
FTEs: GSD General Fund	6.90	6.90	6.90	...	6.90

Results

Percentage of Metropolitan Planning Commission decisions that reflect Metropolitan Planning Department professional staff recommendations

98%	NR	98%	95%	95%
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Design Services Program

The purpose of the Design Services Program is to provide visual design products to the public, development community, media and government entities so they can have a greater understanding of the options and benefits of building a more sustainable community.

Results Narrative

This budget includes status quo funding for the Design Services Program provides visual design products to the public, development community, media and government entities. The current level of funding will ensure that recipients of visual design presentations are able to report an increase in their understanding of the options and benefits of building a more sustainable community.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$162,600	\$171,970	\$137,500	...	\$135,800
FTEs: GSD General Fund	1.90	1.90	1.90	...	1.90

Results

Percentage of recipients of visual design presentations that report an increase in their understanding of the options and benefits of building a more sustainable community

NR	NR	NR	86%	90%
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07 Planning—At a Glance



Research Program

The purpose of the Research Program is to provide growth analysis and forecasting products to the Metropolitan Planning Commission, its staff, other Metro Agencies, so they can make development and investment decisions using true long term cost factors.

Results Narrative

This budget includes status quo funding for the Research Program which provides growth analysis and forecasting products to the Metropolitan Planning Commission, its staff, other Metro Agencies. Continuing to fund this program ensures that Planning products incorporate sound long term planning principles.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$86,700	\$87,962	\$80,100	...	\$92,500
FTEs: GSD General Fund	1.40	1.40	1.40	...	1.40
Results					
Percentage of planning products that incorporate sound long-term planning principles	NR	NR	NR	25%	40%

Development Policy Visioning Program

The purpose of the Development Policy Visioning Program is to provide data, information, meeting facilitation and support, policy analysis, and public notification products to Elected Officials, Planning Commissioners, Metro agencies, development stakeholders, and the general public so they can have a common vision for Nashville's growth and how to achieve it.

Results Narrative

The final budget for the Development Policy Visioning Program was a council mandated total reduction in funding. A total reduction in funding will eliminate the addition of \$275,000 for an outside consultant to lead community meetings and planning research as well as \$42,500 as a one time expense to pay for publication materials, advertising, meeting costs, mailings and expenses to support the general plan project. Due to the total elimination of funding, the result for this program which is gaining 100% of the Council endorsing a new general plan adopted by the planning commission will not be met and the progress toward the goal to continue to increase Council's, citizens', and developers' awareness of healthier ways to develop and grow while encouraging robust citizen participation that contributes to shared civic life will be impeded.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund
FTEs: GSD General Fund
Results					
Percentage of Council voting for a resolution endorsing the Commission's adopted General Plan	NA	NA	NA	NA	NA

07 Planning—At a Glance



Development Coordination and Leadership Program

The purpose of the Development Coordination and Leadership Program is to provide coordination, facilitation and leadership products to Metro Departments and the development community so they can have an integrated development review process that is accurate, timely, coordinated across departments, and aligned with the community's development vision.

Results Narrative

The final budget for the Development Coordination and Leadership Program was a council mandated total reduction in funding. A total reduction in funding will eliminate \$89,500 which would have provided one FTE, salary, benefits and PC for this program, and will severely limit the department's ability to provide regulatory documents sub area plans, detailed neighborhood plans, zoning and subdivision regulations to Metro Departments and the development community. Due to this reduction, the result for this program, which is 100% of all growth regulatory documents being consistent with the general plan, will not be met. A general plan based on a unified vision with consistent regulatory documents that supports our communication and education goal by providing the highest quality of life thereby contributing to greater economic competitiveness in the 21st century will also be impeded.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund
FTEs: GSD General Fund	1

Results

Percentage of regulatory documents that are consistent with the General Plan	NA	NA	NA	NA	NA
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Capital Improvements Line of Business - The purpose of the Capital Improvements Line of Business is to provide 6 year Capital Budget, related instruction, recommendation and report Products, to Mayors, Council, Metro Departments/Agencies, Planning Commission, and General Public, so they can identify and prioritize Metro's short and long-term capital needs to develop a coordinated financial plan to fund necessary improvements.

Capital Improvements Program

The purpose of the Capital Improvements Program is to provide 6 year Capital Budget, related instruction, recommendation and report Products, to Mayors, Council, Metro Departments/Agencies, Planning Commission, and General Public, so they can identify and prioritize Metro's short and long-term capital needs to develop a coordinated financial plan to fund necessary improvements.

Results Narrative

This budget includes status quo funding for the Capital Improvements Program which provides a 6 year Capital Budget, related instruction, recommendation and report Products to Mayors, Council, Metro Departments/Agencies, Planning Commission, and General Public. Current funding levels will maintain that 60% of projects recommended in annual Capital Spending Plans were identified as capital needs in the Capital Improvements Budget.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$58,200	\$75,621	\$44,000	...	\$34,300
FTEs: GSD General Fund	.90	.90	.9090

Results

Percentage of projects recommended in annual Capital Spending Plans that were identified as capital needs in the Capital Improvements Budget	60%	100%	100%	100%	100%
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07 Planning—At a Glance



Regional Transportation Planning Line of Business - The purpose of the Regional Transportation Planning Line of Business is to provide short and long-term recommendations, budget, coordination, and educational products to state, regional and local governments, so they can provide diverse and viable transportation alternatives for their citizens.

Regional Transportation Planning Program

The purpose of the Regional Transportation Planning Program is to provide short and long-term recommendation, budget, coordination, and educational products to state, regional and local governments, so they can provide diverse and viable transportation alternatives for their citizens.

Results Narrative

This budget for the Regional Transportation Planning Program includes an additional \$469,200 in funding for the Advanced Planning and Research Grant. This program provides short and long-term recommendation, budget, coordination, and educational products to state, regional and local governments. The current level of funding will maintain the result that 28% of total MPO project funds programmed are for non-highway projects to provide viable transportation alternatives to citizens, and that coordination and recommendation contracts are completed on time.

Program Budget & Performance Summary

		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$ 46,000	\$ 40,987	\$ 44,000	...	\$ 44,000
	APR Fund	<u>955,800</u>	<u>741,689</u>	<u>955,800</u>	...	<u>1,425,000</u>
	Total	\$1,001,800	\$782,676	\$999,800	...	\$1,469,000
FTEs:	GSD General Fund	0.10	0.10	0.10	...	0.10
	APR Fund	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	...	<u>6.00</u>
	Total	6.10	6.10	6.10	...	6.10

Results

Percentage of total Metropolitan Planning Organization project funds programmed that are for non-highway projects to provide viable transportation alternatives to citizens

28%	28%	30%	28%	28%
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Administrative Line of Business - The purpose of the Administrative Line of Business is to provide administrative support services to departments so they can efficiently and effectively deliver results for customers.

Information Technology Program

The purpose of the Information Technology program is to provide information technology support products to this Metro department so it can efficiently and securely meet its business needs.

Results Narrative

The purpose of the Information Technology program is to provide information technology support products to the Planning Department and customers so it can efficiently and securely meet its business needs. The key result for this program is the percentage of GIS licenses that are most recent version. The current level of funding is needed to continue to support the operational divisions of the Planning Department and meet the needs of our customers. This program provides important support for all of our customer programs and goals.

Program Budget & Performance Summary

		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$271,800	\$321,599	\$493,200	...	\$566,700
FTEs:	GSD General Fund	.40	.40	.4040

Results

Percentage of GIS licenses that are at most recent version

NR	NR	NR	NR	NR
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07 Planning—At a Glance



Facilities Management Program

The purpose of the Facilities Management program is to provide operational support products to this Metro department so it can constantly function in a clean and operational work environment.

Results Narrative

The Facilities Management program provides operational support products to the Planning Department staff and customers. Products include facilities repair and maintenance, building/grounds cleaning, and security patrols. The key result measure for this program is the percentage of time that inspection reports a clean and operational work environment. This program provides important support for all of our customer programs and goals.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$101,400	\$152,361	\$105,700	...	\$480,900
FTEs: GSD General Fund	1.75	1.75	0.75	...	0.75
Results					
Percentage of time that inspection reports a clean and operational work environment	NR	NR	NR	NR	NR

Human Resources Program

The purpose of the Human Resources program is to provide employment products to department employees so they can receive their benefits and compensation equitably and accurately.

Results Narrative

The Human Resources program provides employment products to the Planning Department employees so they can receive their benefits and compensation equitably and accurately. The key result for this program speaks to the percentage of employee performance management evaluations completed on time. This program supports all of the goals of the Planning Department by insuring that we provide competent, trained, and accountable staff to provide program services that support our goals.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$43,500	\$26,415	\$34,000	...	\$68,100
FTEs: GSD General Fund	.40	.40	.4040
Results					
Percentage of employee performance management evaluations completed on time	NR	NR	NR	NR	NR

Finance Program

The purpose of the Finance program is to provide financial management products to this Metro department so it can effectively manage its financial resources.

Results Narrative

The proposed budget includes status quo for Finance Program. Continued funding will allow for the provision of financial management products so the Planning Department can effectively manage its financial resources. The Finance Program supports all the goals of the Planning Department by supporting all the divisions of the department.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$86,600	\$93,235	\$77,400	...	\$123,200
FTEs: GSD General Fund	1.30	1.30	1.30	...	1.30
Results					
Percentage of budget variance	95%	NR	98%	NR	NR

07 Planning—At a Glance



Procurement Program

The purpose of the Procurement program is to provide purchasing transaction support products to this Metro department so it can obtain needed goods and services in a timely and efficient manner.

Results Narrative

The proposed budget includes maintaining the Procurement Program at the current level of resources. Continued funding will allow for the provision of purchasing transaction support products for the Planning Department so we can obtain needed goods and services in timely and efficient manner. The key result measure for the procurement program is the percentage of department purchases made via purchasing card. The Procurement Program supports all the goals of the Planning Department by supporting all the divisions of the department.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$41,900	\$43,951	\$24,000	...	\$28,200
FTEs: GSD General Fund	.60	.60	.6060
Results					
Percentage of department purchases made via purchasing card	NR	NR	NR	NR	NR

Records Management Program

The purpose of the Records Management program is to provide record management products to this Metro department so it can manage records compliant with legal and policy requirements.

Results Narrative

The proposed budget includes maintaining the Records Management Program at the current level of resources and employees. Continued funding will allow the program to provide record management products so the department can manage records complaint with legal and policy requirements. The Records Management Program supports all the goals of the Planning Department by supporting all the divisions of the department.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$9,400	\$9,727	\$9,500	...	\$9,900
FTEs: GSD General Fund	.20	.20	.2020
Results					
Percentage of records managed in compliance with legal and policy requirements	NR	NR	NR	NR	NR

Risk Management Program

The purpose of the Risk Management program is to provide safety enhancement and risk management products to this Metro department so it can prevent accidents and injuries and effectively respond to accidents and injuries that occur.

Results Narrative

The purpose of the Risk Management program is to provide safety enhancement and risk management products to the Planning Department and our customers so it can prevent accidents and injuries and effectively respond to accidents and injuries that occur. The key result measure for this program is the percentage of work hours lost due to accidents. This program supports all of our goals by reducing lost worker days to provide more staff resources to support programs and goals.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$5,400	\$7,359	\$4,300	...	\$4,500
FTEs: GSD General Fund	.10	.10	.1010
Results					
Percentage of work hours lost due to accident	NR	NR	NR	NR	NR

07 Planning—At a Glance



Executive Leadership Program

The purpose of the Executive Leadership program is to provide business policy and decision products to this Metro department so it can deliver results for customers.

Results Narrative

The purpose of the Planning Executive Leadership program is to provide business policy and decision products to the Planning Department so it can deliver results for out customers and achieve the program key result measure of departmental key results achieved. This program supports all of our goals by providing leadership and focus in the achievement of program key results and department goals.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$364,900	\$383,269	\$130,400	...	\$130,500
FTEs: GSD General Fund	1.70	1.70	1.70	...	1.70
Results					
Percentage of departmental key results achieved	NR	NR	NR	NR	NR

07 Planning—Financial



GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	3,132,500	3,192,239	2,696,100	2,790,200
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	151,700	176,914	44,700	23,700
Travel, Tuition, and Dues	66,600	67,679	64,100	64,100
Communications	61,500	72,676	52,100	48,100
Repairs & Maintenance Services	16,400	24,822	22,500	18,300
Internal Service Fees	273,700	280,159	876,600	1,007,500
TOTAL OTHER SERVICES	569,900	622,250	1,060,000	1,161,700
OTHER EXPENSE	92,700	78,398	89,500	114,200
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	98,300	0	0	0
TOTAL OPERATING EXPENSE	3,893,400	3,892,887	3,845,600	4,066,100
TRANSFERS TO OTHER FUNDS AND UNITS	0	400	0	0
TOTAL EXPENSE AND TRANSFERS	3,893,400	3,893,287	3,845,600	4,066,100
PROGRAM REVENUE:				
Charges, Commissions, & Fees	251,400	228,466	476,400	407,800
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	100	60,446	0	0
TOTAL PROGRAM REVENUE	251,500	288,912	476,400	407,800
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	251,500	288,912	476,400	407,800

07 Planning—Financial



Special Purpose

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	337,400	354,635	337,400	396,600
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	694,700	399,160	649,800	1,057,600
Travel, Tuition, and Dues	9,500	32	7,000	7,000
Communications	14,500	4,475	12,000	12,000
Repairs & Maintenance Services	0	0	0	0
Internal Service Fees	4,600	0	2,500	2,500
TOTAL OTHER SERVICES	723,300	403,667	671,300	1,079,100
OTHER EXPENSE	51,300	0	3,000	5,200
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	9600	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	1,121,600	758,302	1,011,700	1,480,900
TRANSFERS TO OTHER FUNDS AND UNITS	0	767	0	0
TOTAL EXPENSE AND TRANSFERS	1,121,600	759,069	1,011,700	1,480,900
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	103301	49,000	31,000
Other Governments & Agencies				
Federal Direct	100000	0	0	0
Fed Through State Pass-Through	905,800	698,074	910,000	1,375,000
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	1,005,800	698,074	959,000	1,406,000
Other Program Revenue	100	2051	0	0
TOTAL PROGRAM REVENUE	1,005,800	803,426	959,000	1,406,000
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	50,000	33,552	50,000	50,000
TOTAL REVENUE AND TRANSFERS	1,091,400	836,978	1,009,000	1,456,000

07 Planning–Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Admin Asst	07241	SR09	1	1.00	1	1.00	1	1.00
Admin Svcs Officer 1	02660	SR06	1	1.00	1	1.00	1	1.00
Finance Officer 1	10150	SR08	1	1.00	0	0.00	0	0.00
Finance Officer 2	10151	SR10	0	0.00	1	1.00	1	1.00
Geographic Info Systems Mgr	06968	SR14	1	1.00	0	0.00	0	0.00
Office Support Rep 2	10121	SR05	1	1.00	0	0.00	0	0.00
Office Support Rep 3	10122	SR06	2	2.00	2	2.00	2	2.00
Office Support Spec 1	10123	SR07	2	2.00	0	0.00	0	0.00
Office Support Spec 2	10124	SR08	1	1.00	1	1.00	1	1.00
Plan Asst Exec Dir-Prj Mgmt	10160	SR15	1	1.00	0	0.00	0	0.00
Planner 1	06860	SR10	8	8.00	5	5.00	5	5.00
Planner 2	06862	SR12	10	10.00	11	11.00	11	11.00
Planner 3	06861	SR13	5	5.00	4	4.00	4	4.00
Planning Asst Exec Dir-Ops	10128	SR15	1	1.00	1	1.00	1	1.00
Planning Exec Dir	01940	DP03	1	1.00	1	1.00	1	1.00
Planning Mgr 2	06863	SR14	3	3.00	4	4.00	4	4.00
Planning Tech 1	06864	SR07	5	5.00	8	8.00	8	8.00
Planning Tech 2	06866	SR08	4	4.00	1	1.00	1	1.00
Planning Tech 3	06865	SR09	3	3.00	2	2.00	2	2.00
Special Projects Mgr	07762	SR15	0	0.00	1	1.00	1	1.00
Total Positions & FTE			51	51.00	44	44.00	44	44.00
Advance Planning and Research 30702								
Office Support Rep 3	10122	SR06	1	1.00	1	1.00	1	1.00
Planner 1	06860	SR10	1	1.00	2	2.00	2	2.00
Planner 2	06862	SR12	3	3.00	2	2.00	2	2.00
Planner 3	06861	SR13	1	1.00	0	0.00	0	0.00
Planning Mgr 2	06863	SR14	0	0.00	1	1.00	1	1.00
Total Positions & FTE			6	6.00	6	6.00	6	6.00
Department Totals			57	57.00	50	50.00	50	50.00

08 Human Resources-At a Glance



Budget Summary	2003-04	2004-05	2005-06
Expenditures and Transfers:			
GSD General Fund	\$6,286,700	\$0	\$0
Special Purpose Fund	0	5,917,300	7,054,900
Total Expenditures and Transfers	\$6,286,700	\$5,917,300	\$7,054,900
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$0	\$3,107,700	\$4,238,700
Other Governments and Agencies	6,000	6,000	6,000
Other Program Revenue	0	0	0
Total Program Revenue	\$6,000	\$3,113,700	\$4,244,700
Non-program Revenue	0	0	0
Transfers From Other Funds and Units	2,969,100	2,803,600	2,810,200
Total Revenues	\$2,975,100	\$5,917,300	\$7,054,900
Positions			
Total Budgeted Positions	64	66	67
Contacts	Director of Human Resources: Dot Berry email: Dot.Berry@nashville.gov Financial Manager: Paul Hiltz email: Paul.Hiltz@nashville.gov Suite 200, 222 Building 37201 Phone: 862-6640 FAX: 862-6654		

Line of Business and Program

Information Resources

Human Resources Communication

Strategic Consulting

Project Consultation

Workforce Development

Mandatory Training
 Performance and Productivity Support
 Employee Education and Leadership Development

Human Capital

Compensation Development and Administration
 Career Opportunities and Staffing Services
 Benefits

Metro Commitment to Fair Employment Practices

Safety
 Boards and Commission Administration
 Labor Relations
 Equal Employee Opportunity
 Drug-Free Workplace Program

Administrative

Non-allocated Financial Transactions
 Human Resources
 Finance
 Procurement
 Records Management
 Executive Leadership



<p>Mission</p>	<p>The mission of the Human Resources Department is to provide human resources business and benefits products to:</p> <ul style="list-style-type: none"> • Metropolitan Government employees and agencies so they can provide quality government services, and • Metropolitan Government retirees so they can receive the benefits to which they are entitled.
<p>Goals</p>	<p>HR Communication Commitment to Employees</p> <p>So that Metro government employees can be productive and make informed decisions about their employment, by January 1, 2007, 100% of Metro employees will be fully informed about key issues in a timely manner.</p> <p>HR Compliance Commitment</p> <p>By January 1, 2007, 100% of Metro Departments will be certified by the HR Department as compliant with rules, policies and regulations and other applicable laws.</p> <p>HR Staffing Commitment</p> <p>To ensure that Metro agencies have the personnel they need to meet their goals, by January 1, 2007, 100% of hires and 100% of promotions are completed according to predetermined requirement.</p> <p>HR Commitment to Cost Containment and Quality Benefits</p> <p>By January 1, 2007, Metro Government will continue to provide quality health insurance coverage to employees and retirees; we will ensure that the annual rate of increase in Metro Government health care costs is 90% of appropriate benchmark rates.</p> <p>HR Information Commitment to Management</p> <p>So that Metro Government decision makers can make informed decisions regarding human resource matters, we will ensure that by January 1, 2007, 100% of decision makers have appropriate access to accurate and timely Human Resource data.</p> <p>HR Commitment to Performance Excellence</p> <p>By January 1, 2007, Metro Departments will have implemented a Performance Management system, which includes developing employee performance plans, providing coaching and counseling, and conducting employee appraisals in a way that measures performance in terms of results that align with desired organizational goals.</p>

08 Human Resources-At a Glance



Budget Change and Result Highlights FY 2006

Recommendation		Result
Pay Plan and Benefit Adjustments		
Pay plan adjustments for Non-GSD Fund	\$212,200	Supports the hiring and retention of a qualified workforce
Fringe benefit adjustments for Non-GSD Fund	275,500	
Non-Allocated Financial Transactions Program		
Internal Service Charges		
Finance Charge	252,100	Delivery of core financial functions including accounting, payroll, budgeting, and internal audit
Information Systems Charge	-66,600	Delivery of care information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance & Security Charge	169,100	Delivery of facility maintenance and associated security functions
Shared Business Office Charge	85,200	Delivery of administrative support functions
Shared Services Charge	6,700	Delivery of centralized payment service
Customer Call Center Charge	3,800	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Fleet Management Charge	1,900	Delivery of fleet management, fuel services, and maintenance functions
Postal Service Charge	-10,800	Delivery of mail across the Metropolitan Government
Equal Employment Opportunity		
Addition of HR Manager position to assist with increased requests from departments for assistance in this area.	98,500 (1.0 FTE)	Increases department access to resources when attempting to resolve Equal Employment Opportunity questions or issues
Career Opportunities and Staffing		
New copier rental	5,000	Increased productivity resulting from more reliable office equipment
Boards & Commissions		
Additional funds to cover increased use of Administrative Law Judges to hear grievances	5,000	Anticipate increased usage of Administrative Law Judge services in FY 06
Special Projects		
Employee Sick and Back-up Childcare	100,000	Provides an affordable option to Metro employees with children that are too sick to attend school or day care
TOTAL	\$1,137,600 (1.0 FTEs)	

08 Human Resources-At a Glance



Performance Information Highlights

Performance Measure Certification

Internal Audit reviewed all key result measures for the Human Resources Department for FY2003-04. Measures were either certified, meaning the measure was aligned, documented, and reliable or not certified (NC), meaning the measure did not meet the established criteria. For FY2004, only certified measures appear in the Operating Budget Book.

	Certified	Reported, Not Certified	Not Reported
Number of Programs:	33%	50%	17%
Program Budget Dollars:	65%	30%	5%

08 Human Resources-At a Glance



Information Resources Line of Business - The purpose of the Information Resources line of business is to provide strategic information products to Metro management, employees, retirees and the public so they can make intelligent business decisions.

Human Resources Communication Program

The purpose of the Human Resources Communication Program is to provide information products to Metro employees, retirees, and the general public so they can make informed work/life decisions.

Results Narrative

The Human Resources Communication Program provides information products to Metro employees, retirees and the general public to they can make informed work/life decisions. Current funding levels are necessary to meet Human Resources' goal that Metro employees and retirees can be fully informed about key issues in a timely manner.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$155,500	\$145,050	\$153,400	...	\$153,400
FTEs: Internal Service Fund	2.5	2.5	2.5	...	2.5

Results

Percentage of employees having information they need to make informed work/life decisions around key issues	NR	NC	100%	100%	100%
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Strategic Consulting Line of Business - The purpose of the Strategic Consulting line of business is to provide Human Resources Management Consultation, planning and implementation products to Metro Government so they can achieve their agreed upon predetermined results.

Project Consultation Program

The purpose of the Project Consultation Program is to provide Human Resources management consultation, planning, and implementation products to Metro Government so they can achieve the agreed upon predetermined results.

Results Narrative

This budget for the Project Consultation Program includes \$100,000 for a new product for Metro employees which would provide access to sick child daycare. The purpose of this program is to provide HR management consultation, planning, and implementation products to Metro Government so they can achieve the agreed upon predetermined results. The request directly supports the goal of providing information about key issues so that employees can be productive and make informed decisions.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$196,700	\$179,489	\$164,000	...	\$264,000
FTEs: Internal Service Fund	2.0	2.0	1.75	...	1.75

Results

Percentage of projects achieving their agreed upon predetermined results	NR	NC	100%	100%	100%
--	----	----	------	------	------

08 Human Resources-At a Glance



Workforce Development Line of Business - The purpose of the Workforce Development line of business is to provide education and leadership development product to Metro departments so they can maintain an informed and high performing workforce.

Mandatory Training Program

The purpose of the Mandatory Training Program is to provide compliance-training products to Metro departments and agencies so they can maintain a compliant and informed workforce.

Results Narrative

In Fiscal Year 2004, Metro Human Resources provided 226 training classes in order to meet our goal of lowering the number of state and federal employment law complaints.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$103,800	\$107,616	\$100,600	...	\$100,600
FTEs: Internal Service Fund	1.7	1.7	1.3	...	1.3
Results Percentage change in substantiated complaints relating to State and Federal employment laws	NR	NR	50%	75%	75%

Performance and Productivity Support Program

The purpose of the Performance and Productivity Support Program is to provide performance management products to Metro departments and agencies so they can complete employee performance evaluations in a timely manner.

Results Narrative

The Performance and Productivity Support Program provides education and leadership development products to Metro departments so they can maintain an informed and high performing workforce. In FY06, the Performance and Productivity Support Program will continue its mission to train and assist Metro departments in adopting the Performance Management system.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$172,100	\$129,218	\$172,100	...	\$172,100
FTEs: Internal Service Fund	2.3	2.3	2.3	...	2.3
Results Percentage of employee performance evaluations submitted in a timely manner	NR	NR	100%	100%	100%

Employee Education and Leadership Development Program

The purpose of the Employee Education and Leadership Development Program is to provide training and professional development products to Metro departments and employees so they can have the knowledge and skills they need to better perform their jobs.

Results Narrative

The Employee Education and Leadership Program provides training and professional development products to Metro departments and employees so they can have the knowledge and skills they need to better perform their jobs. The current level of funding will provide education and leadership development product to Metro departments so they can maintain an informed and high performing workforce.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$69,800	\$97,365	\$64,500	...	\$64,500
FTEs: Internal Service Fund	1.2	1.2	1.2	...	1.2
Results Percentage of management that responded their employees received our training products and could demonstrate skills needed to do their jobs	NR	100%	100%	100%	100%

08 Human Resources-At a Glance



Human Capital Line of Business - The purpose of the Human Capital line of business is to provide pay, benefits and placement products to Metro departments so they can attract, retain and reward workforce.

Compensation Development & Administration Program

The purpose of the Compensation Development and Administration Program is to provide salary and classification products to Metro departments and agencies so they can have a pay system that is competitive.

Results Narrative

This budget includes an HR Analyst 1 position at \$47,500 including benefits for the Compensation Development and Administration Program. The position would assist compensation staff with technical aspects of various classification/compensation projects, such as costing of pay plan, market surveys, data/statistics management and analysis, etc. The goal of this program is to ensure metro pay grades and classifications are within market based ranges. This position will play a critical role in the ability of Metro Human Resources to maintain alignment with market and ultimately to ensure meeting a key result of providing pay products to Metropolitan Government departments so they can attract, retain, and reward the workforce.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$798,500	\$651,058	\$666,400	...	\$666,400
FTEs: Internal Service Fund	9.9	9.9	9.9	...	9.9
Results					
Percentage of Metro pay grades and classifications that are within market based range of compensation	NR	95%	100%	100%	100%

Career Opportunities and Staffing Services Program

The purpose of the Career Opportunities and Staffing Services Program is to provide quality recruitment services and products to Metro departments and agencies so they can meet their staffing needs in a timely manner while ensuring compliance with Civil Service.

Results Narrative

This budget included \$5,000 for a replacement copier will enable staff to meet the Metro Human Resource's goal of providing staffing services in a timely manner to all Metro agencies.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$641,200	\$601,546	\$654,500	...	\$659,500
FTEs: Internal Service Fund	9.5	9.5	8.5	...	8.5
Results					
Percentage of department meeting their staffing needs	NR	NC	100%	100%	100%

08 Human Resources-At a Glance



Benefits Program

The purpose of the Benefits Program is to provide benefits services and resolution products that are accurate, timely, and professional to Metro employees.

Results Narrative

This budget includes maintaining the Benefits program at its current level of funding for FY06. This program provides benefit products to both Metro employees and retirees so they can have a competitive benefits system. In gauging part of its performance, this program looks at the percentage of benefits products that are within market based ranges. In addition, in FY04 the Benefits program responded to over 90,000 customer inquiries. This program is in direct alignment with the goal of the benefit program to provide benefit products to attract and retain a productive workforce.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Special Purpose Fund	\$2,550,100	\$2,669,650	\$2,487,100	...	\$2,487,100
FTEs: Special Purpose Fund	14.9	14.9	20.5	...	20.5

Results

Percentage of employees/retirees that received satisfactory customer service	NR	NR	NR	NR	NR
Percentage of benefits products that are within market-based ranges	NR	95%			

Metro Commitment to Fair Employment Practices Line of Business - The purpose of the Metro Commitment to Fair Employment Practices line of business is to provide compliance, reporting, consultation, and administration products to Metro Government so they can be in compliance with employment laws and regulations.

Safety Program

The purpose of the Safety Program is to provide Loss and Injury Prevention and Claims Management products to Metro departments and agencies so they can experience a safe, healthy and productive workforce with minimal disruption due to injury and illness.

Results Narrative

Metro Government works to ensure that departments and agencies maintain a safe, healthy and productive workforce. In addition, reduced sick leave and IOD costs will directly affect a department's budget leading to increased productivity. In order to measure the performance of this program, the percentage of lost workdays due to occupational illness and injury was chosen as the key result measure. With the proposed level of funding, the program will strive to increase awareness of safety hazards in the workplace and reduce time lost due to work-related accidents.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$200,600	\$189,337	\$200,600	...	\$200,600
FTEs: Internal Service Fund	3.2	3.2	2.6	...	2.6

Results

Percentage change of lost workdays due to occupational illness and injury	NR	NC	32%	NR	NR
---	----	----	-----	----	----

08 Human Resources-At a Glance



Boards and Commission Administration Program

The purpose of the Board and Commission Administration Program is to provide meeting and hearing administration, staff recommendations, and policy development and interpretation products to the Benefit Board and Civil Service Commission so they can make informed decisions that result in the reduction of appeals overturned.

Results Narrative

The Civil Service Commission has requested the Metro Human Resources to utilize Administrative Law Judges to hear grievance and suspension appeals. This request is for an additional \$5,000 in the Board and Commission Administration Program to increase the scope and frequency with which the Administrative Law Judges assist the Civil Service Commission. If approved, there will be more consistent resolution to appeals with less likelihood of decisions being overturned. This programmatic change will directly impact this program's goal of reducing decisions that are overturned on appeal.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$300,700	\$282,307	\$307,300	...	\$312,300
FTEs: Internal Service Fund	4.0	4.0	4.0	...	4.0
Results					
Percentage of decisions made not overturned on appeal	NR	NC	100%	100%	100%

Labor Relations Program

The purpose of the Labor Relations Program is to provide advisory, interpretation and communication products to union representatives and management so they can experience a proactive partnership in the resolution of employee labor concerns.

Results Narrative

The Labor Relations Program provides advisory, interpretation and communication products to union representatives and management in order to resolve employee labor concerns. The current funding level will ensure that the quality of the responses delivered will remain constant. This result is directly related to Human Resources goal of Metro Government decision makers can make informed decisions regarding human resources matters.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$90,200	\$84,341	\$40,300	...	\$40,300
FTEs: Internal Service Fund	0.8	0.8	0.3	...	0.3
Results					
Percentage of management and union representatives satisfied with the process of the resolution of employee labor concerns	NR	NC	NR	100%	100%

08 Human Resources-At a Glance



Equal Employee Opportunity Program

The purpose of the Equal Employee Opportunity Program is to provide consultation, mediation and investigation products to Metro Government so it can ensure that employee complaints of harassment and discrimination are addressed in a timely manner.

Results Narrative

The purpose of the Equal Employee Opportunity Program is to provide consultation, mediation and investigation products to Metro Government so it can ensure that employee complaints of harassment and discrimination are addressed in a timely manner. This improvement will provide for an HR Analyst 3 Position at \$98,500 including benefits to serve as backup to current EEO staff and also to assist with increased number of requests for grievance and disciplinary guidance allowing current staff to address EEO complaints in a more timely manner.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$40,400	\$50,330	\$39,900	...	\$138,400
FTEs: Internal Service Fund	0.5	0.5	0.5	...	1.5

Results

Percentage of employee complaints of harassment and discrimination that are addressed in a timely manner	NR	100%	100%	100%	100%
--	----	------	------	------	------

Drug-Free Workplace Program

The purpose of the Drug-Free Workplace Program is to provide education, training, and drug-testing products to all Metro departments so they can maintain a work environment free from alcohol and drugs.

Results Narrative

The Drug Free Workplace Program provides education, training and drug-testing products to all Metro Departments so they can maintain a work environment free from the effects of alcohol and drugs. This program administered by Metro Human Resources seeks to reduce the incidence of positive drug tests in all Metro Departments and ensure compliance with applicable local, state and federal regulations.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$159,000	...	\$159,000
FTEs: Internal Service Fund	1.25	...	1.25

Results

Percentage of drug tests completed in which the outcome was negative	NR	NR	NR	98%	100%
--	----	----	----	-----	------

Administrative Line of Business - The purpose of the Administration line of business is to provide administrative support services to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions Program

The purpose of the Non-allocated Financial Transactions Program is to provide budgeting and accounting products related to interfund transfers and non-program-specific budgetary adjustments to the department and the Metropolitan Government so they can include such transactions in the department's financial records.

Results Narrative

The amount budgeted in this program represents adjustments related to Pay Plan, Benefits and Internal Service Fees. These adjustments will be allocated to individual programs by the department in FY06. For a detailed description, see the Budget Change and Result Highlights page.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$318,800	...	\$1,137,100

08 Human Resources-At a Glance



Human Resources Program

The purpose of the Human Resources Program is to provide employment products to department employees so they can receive their benefits and compensation equitably and accurately.

Results Narrative

The purpose of the Human Resources ALOB Program is to provide employment products to department employees so they can receive their benefits and compensation equitably and accurately. The result measure for this program is percentage of employee turnover. Status quo funding ensures that Metro Government is able to provide pay, benefits and placement products to Metro departments so they can attract retain and reward workforce.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$14,400	\$12,065	\$14,200	...	\$14,200
FTEs: Internal Service Fund	0.2	0.2	0.2	...	0.2
Results					
Percentage of employee turnover	NR	NR	NR	9%	10%

Finance Program

The purpose of the Finance Program is to provide financial management products to this Metro department so it can effectively manage its financial resources.

Results Narrative

The purpose of the Finance ALOB Program is to provide financial management products to this Metro department so it can effectively manage its financial resources. The result measure for this program is to manage HR's percentage of budget variance so that HR will be at budget or below. Status quo funding will ensure that Metro Government decision makers can make informed decisions regarding human resource matters.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$89,100	\$82,807	\$87,400	...	\$87,400
FTEs: Internal Service Fund	1.2	1.2	1.2	...	1.2
Results					
Percentage of budget variance	NR	NR	NR	NR	NR

Procurement Program

The purpose of the Procurement Program is to provide purchasing transaction support products to this Metro department so it can obtain needed goods and services in a timely and efficient manner.

Results Narrative

The purpose of the Procurement Program is to provide purchasing transaction support products to this Metro department so it can obtain needed goods and services in a timely and efficient manner. The result measure for this program the fewest number of calendar days from requisition to purchase order for delegated transactions. Status quo funding for this program will ensure that the HR Department will be compliant with rules, policies and regulations governing Metro purchases for HR.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$17,500	\$11,623	\$6,800	...	\$6,800
FTEs: Internal Service Fund	0.2	0.2	0.1	...	0.1
Results					
Number of calendar days from requisition to purchase order for delegated transactions	NR	NR	NR	NR	NR

08 Human Resources-At a Glance



Records Management Program

The purpose of the Records Management Program is to provide record management products to this Metro department so it can manage records compliant with legal and policy requirements.

Results Narrative

The purpose of the Records Management Program is to provide record management products to this Metro department so it can manage records compliant with legal and policy requirements. The result measure for this program is that 100% percent of records are managed in compliance with legal and policy requirements. Status quo funding will make sure that 100% of records maintained by HR will be certified as compliant with rules, policies and regulations and other applicable laws.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$75,700	\$49,584	\$54,800	...	\$54,800
FTEs: Internal Service Fund	1.7	1.7	1.2	...	1.2
Results					
Percentage of records managed in compliance with legal and policy requirements	NR	NR	NR	NR	NR

Executive Leadership Program

The purpose of the Executive Leadership Program is to provide business policy and decision products to this Metro department so it can deliver results for customers.

Results Narrative

The purpose of the Executive Leadership Program is to provide business policy and decision products to the General Government departments so they can deliver results for customers. The result measure for this program is the percentage of the HR departmental key results achieved. Status quo funding will ensure that Human Resources decision makers can make informed decisions regarding human resource matters.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$259,500	\$188,926	\$225,600	...	\$225,600
FTEs: Internal Service Fund	1.8	1.8	1.8	...	1.8
Results					
Percentage of departmental key results achieved	NR	NR	NR	NR	NR

08 Human Resources-Financial



GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	4,278,800	4,214,870	0	0
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	1,638,800	1,548,528	0	0
Travel, Tuition, and Dues	12,100	20,019	0	0
Communications	42,900	8,497	0	0
Repairs & Maintenance Services	6,000	4,876	0	0
Internal Service Fees	221,300	170,390	0	0
TOTAL OTHER SERVICES	1,921,100	1,752,310	0	0
OTHER EXPENSE	189,300	(9,341)	0	0
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	(102,500)	0	0	0
TOTAL OPERATING EXPENSE	6,286,700	5,957,839	0	0
TRANSFERS TO OTHER FUNDS AND UNITS	0	75	0	0
TOTAL EXPENSE AND TRANSFERS	6,286,700	5,957,914	0	0
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	6,000	6,209	0	0
Subtotal Other Governments & Agencies	6,000	6,209	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	6,000	6,209	0	0
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	2,969,100	2,757,000	0	0
TOTAL REVENUE AND TRANSFERS	2,975,100	2,763,209	0	0

08 Human Resources-Financial



Special Purpose Funds

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	0	0	4,117,300	4,703,500
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	0	0	1,249,000	1,354,100
Travel, Tuition, and Dues	0	0	10,600	13,900
Communications	0	0	16,500	16,900
Repairs & Maintenance Services	0	0	5,800	5,800
Internal Service Fees	0	0	327,300	768,500
TOTAL OTHER SERVICES	0	0	1,609,200	2,159,200
OTHER EXPENSE	0	0	174,800	176,200
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	0	0	5,901,300	7,038,900
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	16,000	16,000
TOTAL EXPENSE AND TRANSFERS	0	0	5,917,300	7,054,900
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	3,107,700	4,238,700
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	6,000	6,000
Subtotal Other Governments & Agencies	0	0	6,000	6,000
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	0	0	3,113,700	4,244,700
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	2,803,600	2,810,200
TOTAL REVENUE AND TRANSFERS	0	0	5,917,300	7,054,900

08 Human Resources-Financial

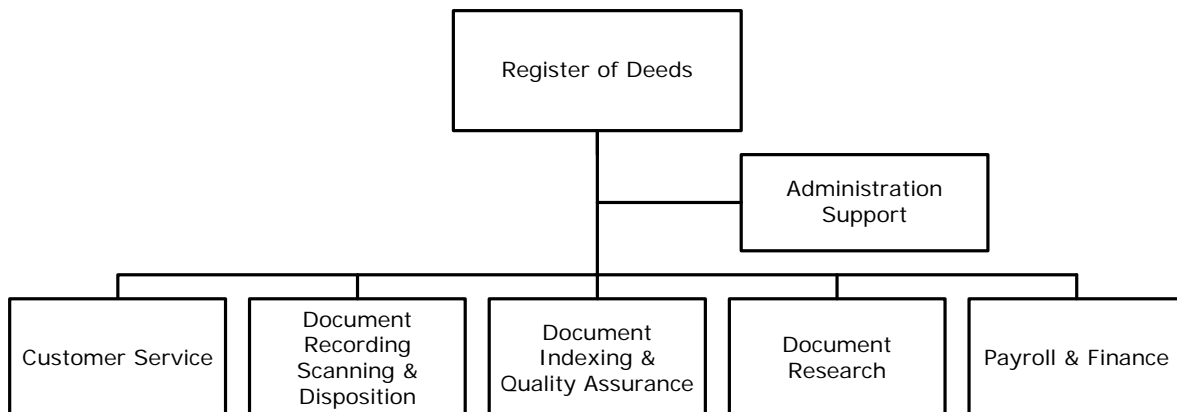


	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Admin Asst	07241	SR09	1	1.00	0	0.00	0	0.00
Admin Spec	07720	SR11	2	2.00	0	0.00	0	0.00
Admin Svcs Mgr	07242	SR13	1	1.00	0	0.00	0	0.00
Admin Svcs Officer 4	07245	SR12	1	1.00	0	0.00	0	0.00
Application Tech 2	10102	SR08	3	3.00	0	0.00	0	0.00
Compliance Inspector 3	07733	SR10	1	1.00	0	0.00	0	0.00
Human Resources Admin	07346	SR13	1	1.00	0	0.00	0	0.00
Human Resources Analyst 1	02730	SR08	9	9.00	0	0.00	0	0.00
Human Resources Analyst 2	03455	SR10	9	8.50	0	0.00	0	0.00
Human Resources Analyst 3	06874	SR12	12	12.00	0	0.00	0	0.00
Human Resources Asst 1	01472	SR06	4	4.00	0	0.00	0	0.00
Human Resources Asst 2	06931	SR07	2	2.00	0	0.00	0	0.00
Human Resources Asst Dir	06004	SR15	3	3.00	0	0.00	0	0.00
Human Resources Dir	01620	DP02	1	1.00	0	0.00	0	0.00
Human Resources Mgr	06531	SR14	5	5.00	0	0.00	0	0.00
Info Systems App Analyst 3	07783	SR12	1	1.00	0	0.00	0	0.00
Loss Prevention Spec	06593	SR10	1	1.00	0	0.00	0	0.00
Office Support Rep 2	10121	SR05	3	2.50	0	0.00	0	0.00
Office Support Spec 2	10124	SR08	1	1.00	0	0.00	0	0.00
Professional Spec	07753	SR11	2	2.00	0	0.00	0	0.00
Program Mgr 2	07377	SR12	1	1.00	0	0.00	0	0.00
Total Positions & FTE			64	63.00	0	0.00	0	0.00
Human Resources 51108								
Admin Asst	07241	SR09	0	0.00	1	1.00	1	1.00
Admin Spec	07720	SR11	0	0.00	2	2.00	2	2.00
Admin Svcs Mgr	07242	SR13	0	0.00	1	1.00	1	1.00
Admin Svcs Officer 4	07245	SR12	0	0.00	1	1.00	1	1.00
Application Tech 1	10100	SR07	0	0.00	3	3.00	3	3.00
Application Tech 2	10102	SR08	0	0.00	3	3.00	3	3.00
Application Tech 3	10103	SR09	0	0.00	1	1.00	1	1.00
Compliance Inspector 3	07733	SR10	0	0.00	1	1.00	1	1.00
Finance Officer 2	10151	SR10	0	0.00	3	3.00	3	3.00
Human Resources Admin	07346	SR13	0	0.00	1	1.00	1	1.00
Human Resources Analyst 1	02730	SR08	0	0.00	11	11.00	11	11.00
Human Resources Analyst 2	03455	SR10	0	0.00	6	6.00	6	6.00
Human Resources Analyst 3	06874	SR12	0	0.00	14	14.00	14	14.00
Human Resources Asst 1	01472	SR06	0	0.00	3	3.00	3	3.00
Human Resources Asst 2	06931	SR07	0	0.00	2	2.00	2	2.00
Human Resources Asst Dir	06004	SR15	0	0.00	2	2.00	2	2.00
Human Resources Dir	01620	DP02	0	0.00	1	1.00	1	1.00
Human Resources Mgr	06531	SR14	0	0.00	4	4.00	5	5.00
Loss Prevention Spec	06593	SR10	0	0.00	1	1.00	1	1.00
Professional Spec	07753	SR11	0	0.00	4	3.50	4	3.50
Program Mgr 1	07376	SR11	0	0.00	1	1.00	1	1.00
Total Positions & FTE			0	0.00	66	65.50	67	66.50
Department Totals			64	63.00	66	65.50	67	66.50

09 Register of Deeds—At a Glance

Mission	To record all documents pertaining to real estate and documents relative to the Uniform Commercial Code. To maintain the integrity of all official records and offer courteous, friendly, and expeditious service to all who use the Register's Office.											
Budget Summary		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>								
	Expenditures and Transfers:											
	GSD General Fund	\$537,600	\$516,900	\$455,400								
	Special Purpose Funds	<u>275,000</u>	<u>235,000</u>	<u>235,000</u>								
	Total Expenditures and Transfers	<u><u>\$812,600</u></u>	<u><u>\$751,900</u></u>	<u><u>\$690,400</u></u>								
	Revenues and Transfers:											
	Program Revenue											
	Charges, Commissions, and Fees	\$2,772,000	\$2,735,000	\$6,235,000								
	Other Governments and Agencies	0	0	0								
	Other Program Revenue	<u>3,000</u>	<u>0</u>	<u>0</u>								
	Total Program Revenue	\$2,775,000	\$2,735,000	\$6,235,000								
	Non-program Revenue	0	0	0								
	Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>0</u>								
	Total Revenues	<u><u>\$2,775,000</u></u>	<u><u>\$2,735,000</u></u>	<u><u>\$6,235,000</u></u>								
Positions	Total Budgeted Positions	0	0	0								
Contacts	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">Register of Deeds: Bill Garrett</td> <td style="width: 50%;">email: bill.garrett@nashville.gov</td> </tr> <tr> <td>Financial Manager: Connie Brookshire</td> <td>email: connie.brookshire@nashville.gov</td> </tr> <tr> <td>Gaylord Entertainment Center</td> <td></td> </tr> <tr> <td>501 Broadway 37203</td> <td>Phone: 862-6790 FAX: 880-2039</td> </tr> </table>				Register of Deeds: Bill Garrett	email: bill.garrett@nashville.gov	Financial Manager: Connie Brookshire	email: connie.brookshire@nashville.gov	Gaylord Entertainment Center		501 Broadway 37203	Phone: 862-6790 FAX: 880-2039
Register of Deeds: Bill Garrett	email: bill.garrett@nashville.gov											
Financial Manager: Connie Brookshire	email: connie.brookshire@nashville.gov											
Gaylord Entertainment Center												
501 Broadway 37203	Phone: 862-6790 FAX: 880-2039											

Organizational Structure



O9 Register of Deeds—At a Glance

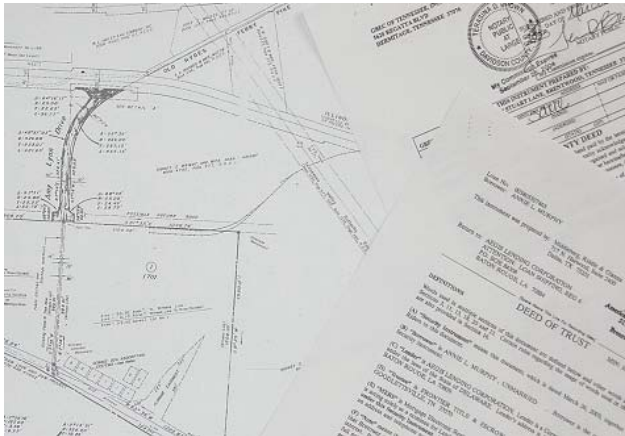
Budget Highlights FY 2006

• Internal Services Charges:		
• Finance Charge	\$ -1,900	
• Information Systems Charge	-57,600	
• Facilities Maintenance & Security Charge	300	
• Shared Business Office Charge	-600	
• Shared Services Charge	700	
• Customer Call Center Charge	-1,200	
• Fleet Management Charge	-600	
• Postal Service Charge	-600	
Total		<u>\$-61,500</u>

Overview

REGISTER OF DEEDS

The Register of Deeds Office records deeds, mortgages, plats, leases, liens, limited partnership agreements, charters, and service discharges. All documents are imaged and indexed.



ADMINISTRATION SUPPORT

Administration Support is responsible for budget and finance, information systems maintenance, and employee supervision.

CUSTOMER SERVICE

Customer Service assists walk-in customers with document research, trains customers on the computer system, and handles telephone inquiries regarding land records.

DOCUMENT RECORDING, SCANNING AND DISPOSITION

Document Recording, Scanning and Disposition checks documents for required information, enters recording information into computer system, processes payments, scans documents into computer system, and returns documents to customers by mail or in person.

DOCUMENT INDEXING AND QUALITY ASSURANCE

Document Indexing and Quality Assurance enters indexing information for documents such as grantor, grantee, map and parcel, etc., and verifies accuracy of indexing information.

DOCUMENT RESEARCH

Document Research assists customers with document and plat printing, and assists customers with microfilm.

PAYROLL AND FINANCE

Payroll and Finance maintains bank account, prepares financial reports and tax forms, processes deposits and prepares checks, maintains payroll and benefit records, and maintains employee files.

O9 Register of Deeds—Performance

Objectives	Performance Measures	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
1. Record all documents in a timely, and efficient manner.	Document Recording Turnaround				
	a. Mail (60% of volume)	5 minutes	5 minutes	5 minutes	5 minutes
	b. Walk-ins (40% of volume)	5 minutes	5 minutes	5 minutes	5 minutes
2. Ensure accuracy and integrity of all official public records maintained in the Register's Office.	Document Recording Totals				
	a. Charter	2,400	1,034	2,100	2,200
	b. Judgments	350	170	350	350
	c. Liens	6,000	2,700	5,400	5,500
	d. Military Discharges	20	3	10	10
	e. Plats	300	128	250	275
	f. Powers of Attorney	4,200	2,364	4,700	4,000
	g. Releases	48,000	31,189	60,000	40,000
	h. Trust Deeds	70,000	38,232	75,000	55,000
	i. UCC Fixture Filings and Financing Statements	3,500	1,997	3,700	3,000
	j. Warranty Deeds	30,000	16,604	32,000	35,000
DOCUMENT RESEARCH					
1. Provide courteous, and expeditious customer service.	Document Research Totals				
	Register Staff				
	a. Telephones inquiries	90,000	45,000	90,000	85,000
	b. Walk-ins	10,000	3,414	7,000	7,000
	c. Faxes	25,000	4,176	10,000	4,200
	d. Copies	11,000	7,139	12,000	35,000
	Document Researchers				
	a. Faxes	185,000	92,500	185,000	185,000
	b. Copies	325,000	92,945	190,000	125,000
	Internet Service Customers	200	200	200	225

O9 Register of Deeds—Financial

GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	0	1,850,459	0	0
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	31,800	16,111	17,800	2,600
Travel, Tuition, and Dues	5,500	4,154	8,500	27,200
Communications	22,500	21,011	25,000	33,900
Repairs & Maintenance Services	22,500	14,309	19,400	6,200
Internal Service Fees	209,600	217,593	270,900	209,400
TOTAL OTHER SERVICES	291,900	273,178	341,600	279,300
OTHER EXPENSE	244,900	176,087	174,500	175,300
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	536,800	2,299,724	516,100	454,600
TRANSFERS TO OTHER FUNDS AND UNITS	800	450	800	800
	537,600	2,300,174	516,900	455,400
PROGRAM REVENUE:				
Charges, Commissions, & Fees	2,500,000	5,936,499	2,500,000	6,000,000
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	2,500,000	5,936,499	2,500,000	6,000,000
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	2,500,000	5,936,499	2,500,000	6,000,000
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	2,500,000	5,936,499	2,500,000	6,000,000

O9 Register of Deeds—Financial

Special Purpose Funds

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	0	0	0	0
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	10,000	0	5,000	0
Travel, Tuition, and Dues	0	0	0	0
Communications	0	0	0	0
Repairs & Maintenance Services	0	0	0	0
Internal Service Fees	0	523	0	0
TOTAL OTHER SERVICES	10,000	523	5,000	0
OTHER EXPENSE	165,000	34,560	130,000	185,000
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	100,000	0	100,000	50,000
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	275,000	35,083	235,000	235,000
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
	275,000	35,083	235,000	235,000
PROGRAM REVENUE:				
Charges, Commissions, & Fees	272,000	344,303	235,000	235,000
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	3,000	1,485	0	0
TOTAL PROGRAM REVENUE	275,000	345,788	235,000	235,000
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	275,000	345,788	235,000	235,000

10 General Services—At a Glance



Budget Summary	2003-04	2004-05	2005-06	
Expenditures and Transfers:				
GSD General Fund	\$10,338,500	\$0	\$0	
Special Purpose Funds	18,762,700	28,544,400	37,803,200	
Total Expenditures and Transfers	\$29,101,200	\$28,544,400	\$37,803,200	
Revenues and Transfers:				
Program Revenue				
Charges, Commissions, and Fees	\$19,385,300	\$27,404,200	\$35,799,800	
Other Governments and Agencies	0	0	0	
Other Program Revenue	45,000	784,300	1,032,400	
Total Program Revenue	\$19,430,300	\$28,188,500	\$36,832,200	
Non-Program Revenue	0	0	0	
Transfers From Other Funds and Units	350,700	1,323,000	971,000	
Total Revenues	\$19,781,000	\$29,511,500	\$37,803,200	
Positions	Total Budgeted Positions	203	200	226
Contacts	Director: Nancy Whittemore Financial Manager: Allen Staley 222 Building, 3 rd Floor 37201			
	email: nancy.whittemore@nashville.gov email: allen.staley@nashville.gov Phone: 862-5050 FAX: 862-5035			

Line of Business and Program

Security

Employee and Property Security
 Employee Parking
 Facility Access

Fleet Operations

Vehicle and Equipment Repair Program
 Fuel Supply Program
 Fleet Asset Management Program

Radio Communication and Equipment

Radio System Infrastructure
 Radio Subscriber and Public Safety Equipment

Building Operations Support Services

Facilities Maintenance
 ADA Compliance

Business Support

Metro Shared Services
 Shared Business Office/Financial Services
 Shared Business Office/Human Resources Management
 Shared Business Office/Administrative Services
 Mail Services
 Customer Service (Call Center)
 E-Bid Surplus Property Distribution

Administrative

Non-allocated Financial Transactions

10 General Services—At a Glance



Mission	The mission of the Department of General Services is to provide facility and fleet operations, radio communications, employee security, shared business, and customer assistance products to government agencies, Metro employees, and the Nashville community so they can meet their goals.
Goals	<p>By _____, customer needs will be better met through managing by data as evidenced by:</p> <ul style="list-style-type: none"> • % of programs with data collection processes • % of employees trained in data management principles • % of products delivered meeting industry benchmarks <p>By _____, the customer will experience improved customer satisfaction as evidenced by:</p> <ul style="list-style-type: none"> • % of customers who understand the types of services provided • % of services valued by customers • % of customers satisfied with services received <p>By _____, customers of General Services will receive defined services that are measured as evidenced by:</p> <ul style="list-style-type: none"> • % of General Services customers with a signed service level agreement • % of time performance targets are accomplished in service level agreements <p>By the year _____, General Services employees will experience improved job satisfaction and performance as evidenced by:</p> <ul style="list-style-type: none"> • % of General Services employees who meet established performance measures • % of employee satisfaction <p>By the year _____, the Nashville community will experience improved services at a reduced cost as evidenced by:</p> <ul style="list-style-type: none"> • % of reduction in the transaction costs

Budget Change and Result Highlights FY 2006

Recommendation		Result
Pay Plan and Benefit Adjustments		
Pay plan adjustments for Non-GSD Funds	\$440,300	Supports the hiring and retention of a qualified workforce
Fringe benefit adjustments for Non-GSD Funds	436,800	
Non-Allocated Financial Transactions		
Internal Service Charges		
Finance Charge	240,700	Delivery of core financial functions including accounting, payroll, budgeting, and internal audit
Human Resources Charge	119,600	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	280,000	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance & Security Charge	1,331,500	Delivery of facility maintenance and associated security functions
Shared Business Office Charge	643,100	Delivery of administrative support functions
Shared Services Charge	97,900	Delivery of centralized payment service
Customer Call Center Charge	500	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Fleet Management Charge	100	Delivery of fleet management, fuel services, and maintenance functions
Postal Service Charge	-2,100	Delivery of mail across the Metropolitan Government

10 General Services—At a Glance



Budget Change and Result Highlights FY 2006

Recommendation		Result
Facility Maintenance and Security		
Additional resources to maintain new buildings	\$2,088,100	Cover the costs of security, janitorial services, maintenance, and utilities for new Metro buildings
ADA Compliance		
Transfer of one position from Social Services	49,400 (1.0 FTE)	Represents transfer of function from Social Services to ADA Compliance as recommended by performance audit
Shared Services		
Creation of a Shared Service program to handle Metro payment services	1,521,700 (27.0 FTEs)	Will provide timely and accurate payment processing at a reduced cost to Metro
Shared Business Office		
Transfers of positions to Shared Business Office	682,500 (8.0 FTEs)	Represents transfers of personnel from other Metro departments that occurred in FY 05
Support costs for Shared Business Office	87,900	Additional below the costs needed to establish operational budget for entire fiscal year
Reductions to meet budget target	-101,000 (-2 FTEs)	
E-bid Surplus Property Auction		
Additional overtime request	9,100	Adjusts overtime budget to cover peak operational periods
Postal Services		
Lease of a new main postage machine	14,700	Needed in order for Metro mail services to be compatible with latest postage standards
Office of Fleet Management		
Additional fuel funding	2,318,000	To cover Metro's fuel needs and any fuel price increases in FY 06
Transfer of position to Enterprise Business Systems (EBS)	-84,000 (-1.0 FTE)	Transfers staff position to EBS for work on an Enterprise Asset Management system
Reduction in Fuel Budget	-750,000	
Reduction to meet budget target	-118,500 (-3 FTEs)	
Radio Shop		
Additional maintenance funding for radio additions	83,000	To cover new radios purchased by Metro departments in FY 06
Reductions to meet budget target	-130,500 (-4 FTEs)	
TOTAL	\$9,258,800 (26.0 FTEs)	

10 General Services—At a Glance



Performance Information Highlights

Performance Measure Certification

Internal Audit reviewed all key result measures for the General Services Department for FY2003-04. Measures were either certified, meaning the measure was aligned, documented, and reliable or not certified (NC), meaning the measure did not meet the established criteria. For FY2004, only certified measures appear in the Operating Budget Book.

	Certified	Reported, Not Certified	Not Reported
Number of Programs:	15%	15%	70%
Program Budget Dollars:	3%	11%	86%

10 General Services—At a Glance



Security Line of Business - The purpose of the Security line of business is to provide facility and parking access, security systems, and employee identification products to Metro employees in General Services' managed facilities so they can park and work in a secure environment.

Employee and Property Security Program

The purpose of the Employee and Property Security Program is to provide security products to Metro employees working in General Services' managed facilities so they can conduct business in an environment that meets security standards.

Results Narrative

This budget includes funding in the amount of \$218,000 to provide security services in additional Metro buildings will assist the Employee and Property Security Program in meeting its result measure of % of General Services' managed facilities meeting security standards. This request directly supports the departmental goal to improve customer satisfaction by providing provide customers with valued services.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$1,829,200	\$2,165,074	\$1,782,600	...	\$2,000,600
FTEs: Internal Service Fund	1.3	1.3	1.3	...	1.3
Results					
Percentage of time General Services managed facilities meet security standards		NR	NR	90.50%	92%

Employee Parking Program

The purpose of the Employee Parking Program is to provide parking products to Metro employees with access to General Services' parking facilities so they can experience safe and secure parking.

Results Narrative

The Employee Parking Program has the primary responsibility of providing parking services to Metro employees. The current level of funding is needed to realize the program's result measure of the number of parking permit holders without reported incident. This is a must in achieving the department's second goal to improve customer satisfaction.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$237,400	\$108,131	\$142,300	...	\$142,300
FTEs: Internal Service Fund	1.3	1.3	1.3	...	1.3
Results					
Percentage of workdays without reported incident		NR	NR	NR	99%
Percentage of General Services parking facilities that are determined to be safe and secure upon inspection			76%		

10 General Services-At a Glance



Facility Access Program

The purpose of the Facility Access Program is to provide facility access products to Metro employees so they can have appropriate and timely access to General Services' managed facilities.

Results Narrative

This budget includes funding in the amount of \$4,000 to cover the costs associated with contract escalation for the card key building access control system will assist the Facility Access Program in meeting its result measure of % of successful authorized entries. This program helps promote safe and secure work environments. This request directly supports the departmental goal to improve customer satisfaction by providing valued services.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$89,100	\$77,594	\$89,700	...	\$93,700
FTEs: Internal Service Fund	0.5	0.5	0.5	...	0.5
Results					
Percentage of successful authorized entries	NR	NR	NA	NA	NA
Percentage of ID access cards issued within 24 hours of request		98%			

Fleet Operations Line of Business - The purpose of the Fleet Operations line of business is to provide vehicle/equipment inspection and repair, roadside assistance and fuel products, and vehicle/equipment administrative products to Metro agencies so they can have reliable vehicles/equipment to meet their program goals.

Vehicle and Equipment Repair Program

The purpose of the Vehicle and Equipment Repair Program is to provide vehicle inspection, maintenance, repair, and roadside assistance products to Metro agencies so they can have available and reliable vehicles and equipment to meet their program goals.

Results Narrative

The vehicle and equipment repair program has the primary responsibility of providing a safe, efficient, and reliable fleet. Additional budget reductions in the amount of \$118,500 and 3 full-time employees were required to meet budget targets. These positions were vacant, but their elimination means that other employees will have to perform these functions in addition to their original responsibilities.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$9,645,100	\$9,420,657	\$8,181,700	...	\$8,063,200
FTEs: Internal Service Fund	86.5	86.5	80.48	...	77.48
Results					
Percentage change in vehicle/equipment down time	NR	NR	NR	NR	NR

Fuel Supply Program

The purpose of the Fuel Supply Program is to provide clean, operable, and environmentally compliant fueling sites to ensure Metro agencies have fuel available to meet their program goals.

Results Narrative

This budget includes funding in the amount of \$1,568,000 to cover increased fuel costs will assist the Fuel Supply Program in providing clean, operable, and environmentally compliant fueling sites to ensure Metro agencies have fuel available to meet their program goals. This request directly supports the departmental goal to better meet customer needs through managing by data as evidenced by data collection processes.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$2,649,700	\$2,588,041	\$2,799,700	...	\$4,367,700
FTEs: Internal Service Fund	2.5	2.5	2.48	...	2.48
Results					
Percentage of EPA inspections passed	NR	NR	NR	100%	100%

10 General Services-At a Glance



Fleet Asset Management Program

The purpose of the Fleet Asset Management Program is to provide vehicle/equipment acquisition, utilization, and disposal services which minimize life-cycle costs to ensure Metro agencies have reliable vehicles/equipment to meet their program goals.

Results Narrative

This budget for the Fleet Asset Management program includes a reduction of \$84,000 and 1 FTE as the result of a staff transfer to EBS for work on an Enterprise Asset Management system. This program has the primary responsibility to account for vehicles and equipment from acquisition through disposal. The current level of funding is needed to realize the program's result measure to meet utilization standards. This is a must in achieving the department's second goal to improve customer satisfaction.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$1,843,900	\$1,792,202	\$1,663,400	...	\$1,579,400
FTEs: Internal Service Fund	5.0	5.0	4.0	...	3.0
Results					
Percentage of vehicles/equipment meeting utilization standards established by OFM	NR	NR	NR	NR	NR

Radio Communication and Equipment Line of Business - The purpose of the Radio Communication and Equipment line of business is to provide installation, repair and infrastructure products to radio system users so they can have reliable functional equipment.

Radio System Infrastructure Program

The purpose of the Radio System Infrastructure Program is to provide infrastructure and fixed radio repair and support products to Metro radio system users so they can have reliable radio system communications across the service area.

Results Narrative

The radio system infrastructure program has the primary responsibility of providing the infrastructure and maintenance for the radio system. The current level of funding is needed to realize the program's result measure of system availability to end-users. This is a must in achieving the department's second goal to improve customer satisfaction.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$3,054,800	\$3,027,250	\$1,294,800	...	\$1,294,800
FTEs: Internal Service Fund	24.0	24.0	10.0	...	10.0
Results					
Percentage of time the radio system is available to end-users	NA	NR	NA	99.99%	99.99%

10 General Services-At a Glance



Radio Subscriber and Public Safety Equipment Program

The purpose of the Radio Subscriber and Public Safety Equipment Program is to provide installation, maintenance, and repair products to federal, state and local government agencies so they can have reliable and functional radio equipment.

Results Narrative

This budget includes funding in the amount of \$83,000 to cover new radios purchased by Metro Departments in FY06. The proposed funds will assist the Radio Subscriber and Public Safety Equipment Program in meeting its result measure of % of repaired radio equipment that is not returned for the same repairs within 30 days. This request directly supports the departmental goals of better meeting customer needs through managing by data and customers experiencing improved customer satisfaction as measured by data collection processes and customer surveys. Additional budget reductions in the amount of \$130,500 and 4 full-time employees were required to meet budget targets. These positions were vacant, but their elimination means that other employees will have to perform these functions in addition to their original responsibilities.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$1,788,100	...	\$1,657,600
FTEs: Internal Service Fund	13.0	...	9.0

Results

Percentage of repaired radio equipment that is not returned for the same repairs within 30 days

NA	NR	NA	99.99%	99.99%
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Business Operations Line of Business - The purpose of the Building Operations line of business is to provide facility maintenance, grounds maintenance, environmental service and ADA compliance products to Metro agencies so they can conduct business in clean, comfortable, and accessible facilities.

Facilities Maintenance Program

The purpose of the Facilities Maintenance Program is to provide maintenance products to Metro agencies so they can conduct business in an appropriately maintained facility.

Results Narrative

This budget includes funding in the amount of \$1,866,100 to cover below the line expenditures due to increased square footage will assist the Facilities Maintenance Program in meeting its result measure of % of facility maintenance requests completed to the satisfaction of the customer. This program provides maintenance products, including repairs, installations, and cleanings, to Metro agencies. This request directly supports the departmental goal to improve customer satisfaction. This funding will enable to maintain three new Metro facilities.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$7,287,100	\$7,319,098	\$7,389,200	...	\$9,255,300
FTEs: Internal Service Fund	46.2	46.2	30.0	...	30.0

Results

Percentage of facility maintenance requests completed to the satisfaction of the customer

NA	NR	NA	NA	83.30%
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10 General Services-At a Glance



ADA Compliance Program

The purpose of the ADA Compliance Program is to provide information, resources, assessments, consultations, and training products to Metro agencies and policymakers so they can be assured that Metro Government is in compliance with ADA.

Results Narrative

This budget includes funding in the amount of \$49,400 to transfer one position from the Department of Social Services, as recommended by audit, will provide an additional resource to the ADA Compliance Program, helping to ensure that Metro projects are in compliance with the American with Disabilities Act. This request directly supports the departmental goal to improve customer satisfaction.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Special Purpose Fund	\$857,800	\$1,022,537	\$825,600	...	\$875,000
FTEs: Special Purpose Fund	11.0	11.0	11.0	...	12.0

Results

Percentage of projects closed within the reporting period that are compliant with the ADA

Percentage of projects closed within the reporting period that are compliant with the ADA	NA	99%	100%	99%	99%
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Business Support Line of Business - The purpose of the Business Support line of business is to provide administrative products to Metro agencies so they can improve business processes.

Metro Shared Services Program

The purpose of the Metro Shared Services Program is to provide payment services for Metro agencies and vendors so they can have payments made in an accurate, timely, and cost efficient manner.

Results Narrative

This budget includes funding in the amount of \$1,521,700 which will assist in establishing a new program called Metro Shared Services. The purpose of this program is to provide payment services for Metro agencies and vendors so they can have payments made in an accurate, timely, and cost efficient manner. This funding will assist the Metro Shared Services program in meeting its result measure of % of payment transactions processed timely and accurately. This request directly supports the departmental goal to improve services at reduced costs as measured by transaction costs.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$...	\$1,521,700
FTEs: Internal Service Fund	27.0

Results

Percentage of payment transactions processed timely and accurately

Percentage of payment transactions processed timely and accurately	NA	NR	NA	NA	NA
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10 General Services-At a Glance



Shared Business Office/Financial Services Program

The purpose of the Shared Business Office/Financial Services Program is to provide cost-efficient financial transaction and information products to Metro Shared Business Office agencies, so they can make informed management decisions.

Results Narrative

This budget includes funding in the amount of \$415,500 to establish four positions which will assist the Shared Business Office/Financial Services program in meeting its result measure of % of transactions processed timely and accurately. This request directly supports the departmental goal to better meet customer needs through managing by data as evidenced by data collection processes.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$265,400	...	\$680,900
FTEs: Internal Service Fund	7.0	...	11.0
Results					
Percentage of customers who receive timely and useful financial data	NA	NR	NA	NA	97%

Shared Business Office/Human Resources Management Program

The purpose of the Shared Business Office/Human Resources Management Program is to provide consultations, transactions and information products to Metro Shared Business Office agencies so they can experience timely, accurate, and cost efficient human resource and safety related services.

Results Narrative

This budget includes funding in the amount of \$73,100 to establish funding for a safety coordinator will assist the Shared Business Office/Human Resources Management program in promoting safety awareness to drive down the number of Injury on Duty (IOD) claims processed. This request directly supports the departmental goal to better meet customer needs through managing by data as evidenced by data collection processes.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$243,100	...	\$316,200
FTEs: Internal Service Fund	7.0	...	8.0
Results					
Percentage of payroll entered on time	NA	NR	NA	NA	99%

Shared Business Office/Administrative Services Program

The purpose of the Shared Business Office/Administrative Services Program is to provide purchasing and operational support products to Metro agencies so they can receive goods and services in a timely and cost efficient manner.

Results Narrative

This budget includes funding in the amount of \$281,800 to establish three positions which will assist the Shared Business Office/Administrative Services program in meeting its result measure of % of requests for goods and services satisfied in a timely manner. In addition, the proposed funds will be used for below the line costs needed to establish the operational budget for the entire fiscal year. This request directly supports the departmental goal to improve customer satisfaction as measured by customer surveys.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$669,500	\$825,170	\$240,000	...	\$420,800
FTEs: Internal Service Fund	9.0	9.0	4.0	...	7.0
Results					
Percentage of requests for goods and services satisfied in a timely manner	NA	NR	NA	NA	99%

10 General Services-At a Glance



Mail Services Program

The purpose of the Mail Services Program is to provide mail processing, delivery and mail consultation products to Metro agencies so they can send and receive mail in a timely manner.

Results Narrative

This budget includes funding in the amount of \$14,700 to cover the lease cost for a postage machine will assist the Mail Services Program in meeting its result measure of % of mail delivered in one day. This request directly supports the departmental goal to improve customer satisfaction by providing provide customers with valued services.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$908,700	\$865,944	\$858,900	...	\$873,600
FTEs: Internal Service Fund	6.0	6.0	5.0	...	5.0
Results					
Percentage of mail delivered in one business day	NR	NC	68%	64%	85%

Customer Service (Call Center) Program

The purpose of the Customer Service Program is to provide information, referral and service request products to the Nashville community and Metro agencies and employees so they can have their questions answered, issues resolved, and services requested accurately and timely.

Results Narrative

This program supports the departmental goal to improve customer satisfaction by providing customers with valued services. It also supports the department goal to better meet customer needs by managing by data.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$335,000	\$285,187	\$230,600	...	\$230,600
FTEs: Internal Service Fund	13.0	13.0	14.0	...	14.0
Results					
Percentage of customer service responses delivered with 100% accuracy	NR	NR	96%	81.43%	85%

E-Bid Surplus Property Distribution Program

The purpose of the E-Bid Surplus Property Distribution Program is to provide information, resource and online auction products to Metro agencies so they can realize the maximum return on the sale or reuse of their surplus vehicle, equipment, furniture, and real estate assets.

Results Narrative

This budget includes funding in the amount of \$9,100 to cover employee overtime expenses will assist the e-Bid Surplus Property Distribution Program in meeting its result measure of % of surplus assets either sold online or utilized by Metro agencies. This request directly supports the departmental goal to improve customer satisfaction by providing provide customers with valued services.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Special Purpose Fund	\$749,300	\$752,753	\$749,300	...	\$758,400
FTEs: Special Purpose Fund	7.0	7.0	7.0	...	7.0
Results					
Percentage change in sales	NR	NR	NR	NR	NR

10 General Services-At a Glance



Administrative Line of Business - The purpose of the Administrative line of business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions Program

The purpose of the Non-allocated Financial Transactions Program is to provide budgeting and accounting products related to interfund transfers and non-program-specific budgetary adjustments to the department and the Metropolitan Government so they can include such transactions in the department's financial records.

Results Narrative

The amount budgeted in this program represents adjustments related to Pay Plan, Benefits and Internal Service Fees. These adjustments will be allocated to individual programs by the department in FY06. For a detailed description, see the Budget Change and Result Highlights page.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$3,671,400

10 General Services - Financial



GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	2,664,900	2,571,728	0	0
OTHER SERVICES:				
Utilities	3,310,000	3,631,076	0	0
Professional and Purchased Services	2,885,600	3,024,376	0	0
Travel, Tuition, and Dues	14,800	9,475	0	0
Communications	100	474	0	0
Repairs & Maintenance Services	616,000	547,211	0	0
Internal Service Fees	166,700	173,691	0	0
TOTAL OTHER SERVICES	6,993,200	7,386,303	0	0
OTHER EXPENSE	386,300	379,925	0	0
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	294,100	0	0	0
TOTAL OPERATING EXPENSE	10,338,500	10,337,956	0	0
TRANSFERS TO OTHER FUNDS AND UNITS	0	450	0	0
TOTAL EXPENSE AND TRANSFERS	10,338,500	10,338,406	0	0
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	1,020	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	0	2,137	0	0
TOTAL PROGRAM REVENUE	0	3,157	0	0
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	350,700	361,498	0	0
TOTAL REVENUE AND TRANSFERS	350,700	364,655	0	0

10 General Services - Financial



Special Purpose Funds

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	7,917,200	7,093,767	10,723,200	13,409,600
OTHER SERVICES:				
Utilities	336,800	258,742	3,910,500	5,516,500
Professional and Purchased Services	622,300	784,787	3,596,400	4,078,900
Travel, Tuition, and Dues	65,800	50,707	91,000	139,000
Communications	642,900	609,285	616,200	640,300
Repairs & Maintenance Services	1,606,200	2,053,344	1,968,000	2,269,900
Internal Service Fees	374,000	314,908	575,200	3,185,500
TOTAL OTHER SERVICES	3,648,000	4,071,773	10,757,300	15,830,100
OTHER EXPENSE	6,954,200	7,318,869	6,785,800	8,285,400
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	10,430,218	34,800	34,800
EQUIPMENT, BUILDINGS, & LAND	50,000	69,969	50,000	50,000
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	18,569,400	28,984,596	28,351,100	37,609,900
TRANSFERS TO OTHER FUNDS AND UNITS	193,300	190,880	193,300	193,300
TOTAL EXPENSE AND TRANSFERS	18,762,700	29,175,476	28,544,400	37,803,200
PROGRAM REVENUE:				
Charges, Commissions, & Fees	19,385,300	20,166,852	27,404,200	35,799,800
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	45,000	4,649,200	784,300	1,032,400
TOTAL PROGRAM REVENUE	19,430,300	24,816,052	28,188,500	36,832,200
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	441,111	0	0
TOTAL NON-PROGRAM REVENUE	0	441,111	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	7,436,160	1,323,000	971,000
TOTAL REVENUE AND TRANSFERS	19,430,300	32,693,323	29,511,500	37,803,200

10 General Services - Financial



		FY 2004		FY 2005		FY 2006	
<u>Class</u>	<u>Grade</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101							
Admin Asst	07241 SR09	3	3.00	0	0.00	0	0.00
Admin Svcs Officer 4	07245 SR12	1	1.00	0	0.00	0	0.00
Bldg and Grnds Electrician	01770 TG12	2	2.00	0	0.00	0	0.00
Bldg and Grnds Lead Electrician	01780 TL12	1	1.00	0	0.00	0	0.00
Bldg Maint Lead Mechanic	02230 TL10	13	13.00	0	0.00	0	0.00
Bldg Maint Leader	07255 TG06	1	1.00	0	0.00	0	0.00
Bldg Maint Mechanic	02220 TG08	6	6.00	0	0.00	0	0.00
Bldg Maint Supt	00842 TS13	1	1.00	0	0.00	0	0.00
Bldg Maint Supv	07256 TS11	1	1.00	0	0.00	0	0.00
Bldg Maint Worker	07257 TG04	1	1.00	0	0.00	0	0.00
Carpenter 1	00960 TG10	1	1.00	0	0.00	0	0.00
Custodial Svcs Asst Supv	05450 TS02	1	1.00	0	0.00	0	0.00
Custodial Svcs Supv	05460 TS03	1	1.00	0	0.00	0	0.00
Custodian 2	02630 TG05	15	12.40	0	0.00	0	0.00
Finance Officer 1	10150 SR08	1	1.00	0	0.00	0	0.00
General Svcs Dir	01575 DP02	1	1.00	0	0.00	0	0.00
General Svcs Div Mgr	07312 SR14	1	1.00	0	0.00	0	0.00
Office Support Rep 3	10122 SR06	2	2.00	0	0.00	0	0.00
Professional Spec	07753 SR11	1	1.00	0	0.00	0	0.00
Property Guard 1	03920 SR03	2	2.00	0	0.00	0	0.00
Total Positions & FTE		56	53.40	0	0.00	0	0.00
ADA Management 30110							
Compliance Inspector 1	07731 SR07	0	0.00	0	0.00	1	1.00
Compliance Inspector 3	07733 SR10	0	0.00	4	4.00	4	4.00
Finance Mgr	06232 SR14	0	0.00	1	1.00	1	1.00
Office Support Rep 3	10122 SR06	0	0.00	1	1.00	1	1.00
Technical Specialist 1	07756 SR11	0	0.00	4	4.00	4	4.00
Technical Specialist 2	07757 SR12	0	0.00	1	1.00	1	1.00
Total Positions & FTE		0	0.00	11	11.00	12	12.00
Shared Services 51110							
Admin Svcs Officer 1	02660 SR06	0	0.00	0	0.00	2	2.00
Application Tech 1	10100 SR07	0	0.00	0	0.00	12	12.00
Application Tech 2	10102 SR08	0	0.00	0	0.00	5	5.00
Cust Svc Supv	06598 SR10	0	0.00	0	0.00	7	7.00
Finance Admin	10108 SR13	0	0.00	1	1.00	1	1.00
General Svcs Div Mgr	07312 SR14	0	0.00	0	0.00	1	1.00
Total Positions & FTE		0	0.00	1	1.00	28	28.00

10 General Services - Financial



		FY 2004		FY 2005		FY 2006	
<u>Class</u>	<u>Grade</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
Shared Business Office 51111							
Admin Asst	07241 SR09	0	0.00	5	5.00	5	5.00
Admin Svcs Officer 4	07245 SR12	0	0.00	2	2.00	1	1.00
Application Tech 1	10100 SR07	0	0.00	0	0.00	1	1.00
Finance Admin	10108 SR13	0	0.00	1	1.00	1	1.00
Finance Officer 2	10151 SR10	0	0.00	1	1.00	1	1.00
Finance Officer 3	10152 SR12	0	0.00	1	1.00	1	1.00
General Svcs Dir	01575 DP02	0	0.00	1	1.00	1	1.00
Info Sys Cust Support Rep 2	10115 SR08	0	0.00	0	0.00	1	1.00
Info Systems Div Mgr	07318 SR14	0	0.00	0	0.00	1	1.00
Info Systems Mgr	07782 SR13	0	0.00	0	0.00	1	1.00
Information Systems Advisor 1	07234 SR13	0	0.00	1	1.00	1	1.00
Office Support Rep 2	10121 SR05	0	0.00	0	0.00	1	1.00
Office Support Rep 3	10122 SR06	0	0.00	2	2.00	2	2.00
Office Support Spec 1	10123 SR07	0	0.00	2	2.00	2	2.00
Office Support Spec 2	10124 SR08	0	0.00	0	0.00	1	1.00
Photographer	04690 SR08	0	0.00	1	1.00	1	1.00
Printing Equip Operator 1	01720 TG07	0	0.00	1	1.00	1	1.00
Printing Equip Operator 2	05919 TL07	0	0.00	2	2.00	2	2.00
Safety Coord	06133 SR12	0	0.00	0	0.00	1	1.00
Total Positions & FTE		0	0.00	20	20.00	26	26.00
Customer Call Center 51112							
Application Tech 1	10100 SR07	0	0.00	9	9.00	9	9.00
Cust Svc Supv	06598 SR10	0	0.00	1	1.00	1	1.00
Total Positions & FTE		0	0.00	10	10.00	10	10.00
Facilities Maint and Security 51113							
	01170	0	0.00	1	1.00	1	1.00
Admin Asst	07241 SR09	0	0.00	1	1.00	1	1.00
Admin Svcs Officer 4	07245 SR12	0	0.00	1	1.00	1	1.00
Bldg and Grnds Lead Electrician	01780 TL12	0	0.00	1	1.00	1	1.00
Bldg Maint Lead Mechanic	02230 TL10	0	0.00	11	11.00	11	11.00
Bldg Maint Leader	07255 TG06	0	0.00	1	1.00	1	1.00
Bldg Maint Mechanic	02220 TG08	0	0.00	6	6.00	6	6.00
Bldg Maint Supt	00842 TS13	0	0.00	1	1.00	1	1.00
Bldg Maint Supv	07256 TS11	0	0.00	1	1.00	1	1.00
Bldg Maint Worker	07257 TG04	0	0.00	2	2.00	2	2.00
Carpenter 1	00960 TG10	0	0.00	1	1.00	1	1.00
Custodial Svcs Supv	05460 TS03	0	0.00	1	1.00	1	1.00
Property Guard 1	03920 SR03	0	0.00	2	2.00	2	2.00
Total Positions & FTE		0	0.00	30	30.00	30	30.00

10 General Services - Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
Central Printing 51136								
Photographer	04690	SR08	1	1.00	0	0.00	0	0.00
Printing Equip Operator 1	01720	TG07	4	4.00	0	0.00	0	0.00
Printing Equip Operator 2	05919	TL07	3	3.00	0	0.00	0	0.00
Printing Shop Supv	06875	TS11	1	1.00	0	0.00	0	0.00
Total Positions & FTE			9	9.00	0	0.00	0	0.00
Postal Services 51151								
Cust Svc Supv	06598	SR10	1	1.00	1	1.00	1	1.00
Mail Clerk Carrier	05910	SR05	4	4.00	3	3.00	3	3.00
Office Support Rep 3	10122	SR06	1	1.00	1	1.00	1	1.00
Total Positions & FTE			6	6.00	5	5.00	5	5.00
Radio Shop 51153								
Admin Asst	07241	SR09	1	1.00	0	0.00	0	0.00
Equip and Supply Clerk 2	03440	SR06	1	1.00	1	1.00	1	1.00
Equip and Supply Clerk 3	03027	SR07	1	1.00	1	1.00	1	1.00
General Svcs Div Mgr	07312	SR14	2	2.00	1	1.00	1	1.00
Info Sys Comm Analyst 2	07769	SR11	1	1.00	3	3.00	3	3.00
Office Support Rep 3	10122	SR06	1	1.00	1	1.00	1	1.00
Radio Tech 1	06613	TG08	8	8.00	8	8.00	6	6.00
Radio Tech 2	04040	TG11	4	4.00	4	4.00	2	2.00
Radio Tech 3	06213	TL12	3	3.00	3	3.00	3	3.00
Technical Specialist 1	07756	SR11	2	2.00	0	0.00	0	0.00
Total Positions & FTE			24	24.00	22	22.00	18	18.00
Office of Fleet Management 51154								
Admin Asst	07241	SR09	3	3.00	0	0.00	0	0.00
Admin Svcs Mgr	07242	SR13	3	3.00	0	0.00	0	0.00
Admin Svcs Officer 4	07245	SR12	2	2.00	2	2.00	2	2.00
Automotive Mechanic	00680	TG10	3	3.00	2	2.00	2	2.00
Automotive Mechanic Leader	00690	TL11	4	4.00	5	5.00	5	5.00
Automotive Mechanic-Cert	06081	TG11	8	8.00	4	4.00	3	3.00
Automotive Shop Supv	00700	TS11	4	4.00	2	2.00	2	2.00
Automotive Svc Writer	07250	SR07	2	2.00	2	2.00	2	2.00
Data Entry Operator 2	04600	SR05	1	1.00	0	0.00	0	0.00
Emerg Vehicle Tech 1	03057	TG12	2	2.00	1	1.00	1	1.00
Emerg Vehicle Tech 2	05975	TL12	1	1.00	0	0.00	0	0.00
Equip and Supply Clerk 1	05010	SR04	2	2.00	5	5.00	4	4.00
Equip and Supply Clerk 2	03440	SR06	4	4.00	2	1.50	2	1.50
Equip and Supply Clerk 3	03027	SR07	3	3.00	3	2.50	3	2.50
Equip Mechanic	01880	TG11	12	12.00	11	11.00	10	10.00
Equip Mechanic-Certified	07302	TG12	3	3.00	6	6.00	6	6.00
Equip Servicer	07304	TG05	12	12.00	10	10.00	10	10.00
Equip Shop Supv	01920	TS12	2	2.00	2	2.00	2	2.00
Finance Officer 1	10150	SR08	0	0.00	1	1.00	1	1.00
Garage Manager	10355	SR13	0	0.00	1	1.00	1	1.00

10 General Services - Financial

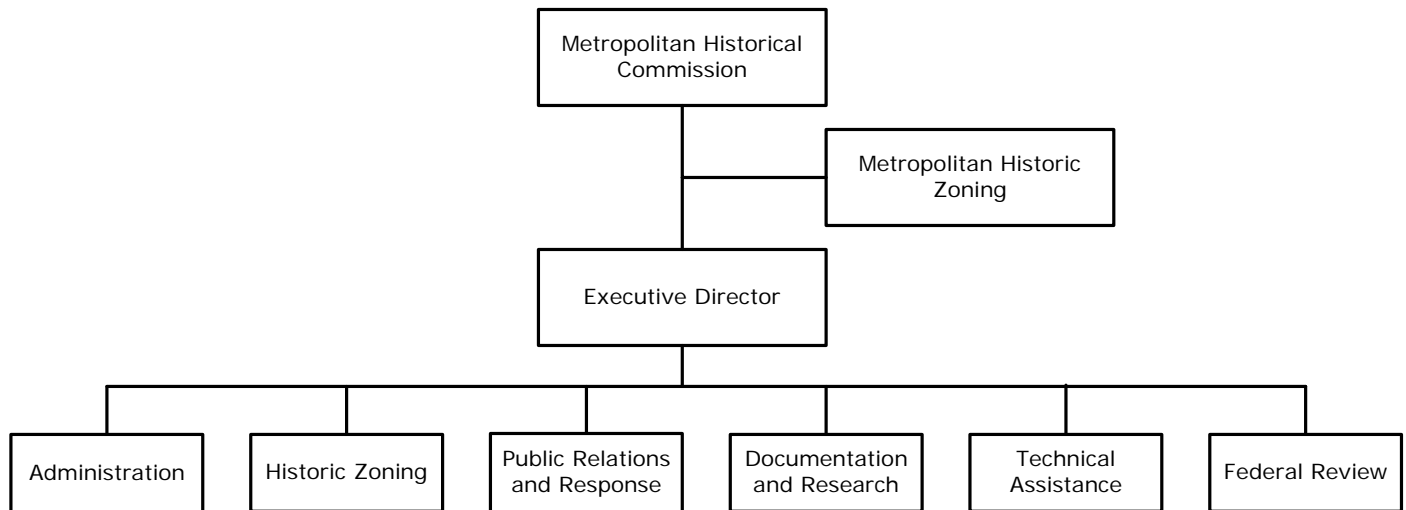


		FY 2004		FY 2005		FY 2006	
<u>Class</u>	<u>Grade</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
Office of Fleet Management 51154 (Continued)							
Garage Supervisor 1	10356 TS11	0	0.00	3	3.00	3	3.00
Info Systems App Analyst 3	07783 SR12	1	1.00	0	0.00	0	0.00
Info Systems Advisor 1	07234 SR13	0	0.00	1	1.00	0	0.00
Maint and Repair Worker 2	07328 TG04	1	1.00	0	0.00	0	0.00
Maint and Repair Worker 3	07329 TG06	1	1.00	1	1.00	1	1.00
Manager of Fleet Operations	10358 SR15	1	1.00	1	1.00	1	1.00
Master Tech	10118 TG13	18	18.00	22	22.00	22	22.00
Mechanic Helper 1	07330 TG05	3	3.00	2	2.00	2	2.00
Office Support Rep 2	10121 SR05	2	2.00	0	0.00	0	0.00
Office Support Spec 1	10123 SR07	1	1.00	0	0.00	0	0.00
Office Support Spec 2	10124 SR08	0	0.00	1	1.00	1	1.00
Paint and Body Repairer	06601 TG11	2	2.00	0	0.00	0	0.00
Parts Supv	07345 SR09	2	2.00	1	1.00	1	1.00
Tire Servicer	06609 TG06	2	2.00	1	1.00	1	1.00
Welder	05830 TG09	2	2.00	2	2.00	2	2.00
Total Positions & FTE		107	107.00	94	93.00	90	88.00
Surplus Property Auction 61190							
Admin Svcs Officer 3	07244 SR10	0	0.00	2	2.00	2	2.00
Application Tech 2	10102 SR08	0	0.00	2	2.00	2	2.00
Equip Inventory Asst 2	07301 SR07	0	0.00	2	2.00	2	2.00
Finance Admin	10108 SR13	0	0.00	1	1.00	1	1.00
Total Positions & FTE		0	0.00	7	7.00	7	7.00
Department Totals		204	199.40	200	199.00	226	225.00

11 Historical Commission—At a Glance

Mission	To preserve, protect, and document the history, historic places, buildings, and neighborhoods of Davidson County through education, technical assistance, and advocacy.			
Budget Summary		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
	Expenditures and Transfers:			
	GSD General Fund	\$546,234	\$559,600	\$653,200
	Special Purpose Funds	<u>490,000</u>	<u>0</u>	<u>0</u>
	Total Expenditures and Transfers	<u>\$1,036,234</u>	<u>\$559,600</u>	<u>\$653,200</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$0	\$0	\$0
	Other Governments and Agencies	503,000	10,000	10,000
	Other Program Revenue	<u>2,334</u>	<u>0</u>	<u>0</u>
	Total Program Revenue	\$505,334	\$10,000	\$10,000
	Non-Program Revenue	0	0	0
	Transfers from Other Funds and Units	<u>0</u>	<u>0</u>	<u>0</u>
	Total Revenues	<u>\$505,334</u>	<u>\$10,000</u>	<u>\$10,000</u>
Positions	Total Budgeted Positions	8	8	9
Contacts	Director of Historical Commission: Ann Roberts email: ann.roberts@nashville.gov Financial Manager: Terri Johnson email: terri.johnson@nashville.gov Sunnyside Mansion in Sevier Park 3000 Granny White Pike Nashville, TN 37204 Phone: 862-7970 FAX: 862-7974			

Organizational Structure



11 Historical Commission—At a Glance

Budget Highlights FY 2006

• Pay Plan/Fringe Amounts	\$21,500
• Internal Services Charges:	
• Finance Charge	-800
• Human Resources Charge	400
• Information Systems Charge	4,600
• Shared Services Charge	200
• Customer Call Center Charge	-100
• Postal Service Charge	-4000
• Historical Zoning Staff	53,400
• Director's Salary Increase	12,300
• Upgrade Preservationist II Position	9,100
• Council-Mandated Reduction	-3,000
Total	<u>\$93,600</u>

Overview

ADMINISTRATION

The Administration Division provides overall policy and direction for the office staff, programs, and financial management.

HISTORIC ZONING

The Historic Zoning Program provides technical/design assistance to property owners within historic zoning areas and works with neighborhoods seeking stabilization and revitalization. They are also responsible for issuing preservation permits and regulatory historic zoning properties.

PUBLIC RELATIONS AND RESPONSE

The Public Relations and Response Program is responsible for educating the public on the history of the community and the value of historical preservation through publications, workshops, conferences and public events.

This division also produces tourism publications and provides information and marketing features at historic sites.

The division responds to requests from the public and the media for information about historic properties and Nashville history. It also collaborates with other groups to further the mission of preservation.

DOCUMENTATION AND RESEARCH

The Documentation and Research Program prepares, advises, and coordinates the nomination of properties to the National Register of Historical Places. It also identifies the County's historic resources and researches local history and historic properties.

TECHNICAL ASSISTANCE

The Technical Assistance Program assists property owners with planning and designing the rehabilitation of buildings and the revitalization of neighborhoods and commercial areas. It also oversees the preservation of Metro owned historic resources.

FEDERAL REVIEW

The Federal Review Program carries out Federal mandates for preservation and identifies the County's historic resources.

11 Historical Commission—Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2004 Budget</u>	<u>FY 2004 Actuals</u>	<u>FY 2005 Budget</u>	<u>FY 2006 Budget</u>
HISTORIC ZONING					
Historic Zoning Program					
1. Provide effective administration, management, and growth of Historic Zoning through advice, guidance, and effective procedures on zoning issues and requests.	a. Number of instances of technical/design assistance to property owners within historic zoning areas	800	732	800	900
	b. Issued preservation permits	150	205	150	300
	c. Regulate historic zoning properties (# properties)	3,700	3,063	3,063	5,550
PUBLIC RELATIONS AND RESPONSE					
Public Relations and Response Program					
1. Serve as a leading voice and a major catalyst that positively influences historic preservation in the Davidson County community.	a. Provide information and marketing features on Nashville, historical sites, etc., to the media (# articles)	50	61	50	50
	b. Collaborate with individuals and groups to produce events, programs, and projects that advance the Metro Historical Commission mission (# events).	14	10	14	14
DOCUMENTATION AND RESEARCH					
Documentation and Research Program					
1. Research, document, and maintain current information on history and historic places in Davidson County.	a. Prepare, advise, and coordinate nominations of properties National Register of Historic Places (# properties involved)*	4	10	4	6
	b. Provide information about historic properties and Nashville history (# occurrences)	600	523	600	600
* Nominations increased from individual properties to a district					
TECHNICAL ASSISTANCE					
Technical Assistance Program					
1. Provide educational materials/services that inform individuals, organizations, and neighborhoods about history, historic places and knowledge of preservation.	a. Provide technical assistance on historic places outside the historic zoning areas (# meetings and contacts)	185	210	185	250
	b. Produce/sponsor educational materials, books, tours, manuals, etc., (# publications and newsletters)	8	9	8	8
	c. Organize/partner in conferences, seminars, workshops, etc., focusing on preservation, history, and historical architecture (# participants)	1,500	12,000	1,500	12,000

11 Historical Commission–Financial

GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	459,434	430,511	479,700	576,000
OTHER SERVICES:				
Utilities	6,000	0	12,000	5,000
Professional and Purchased Services	6,100	8,550	4,300	3,200
Travel, Tuition, and Dues	11,200	5,226	8,600	10,600
Communications	18,500	11,245	9,100	9,800
Repairs & Maintenance Services	1,300	1,484	1,500	1,500
Internal Service Fees	22,600	27,338	33,300	32,300
TOTAL OTHER SERVICES	65,700	53,843	68,800	62,400
OTHER EXPENSE	21,100	33,184	11,100	14,800
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	546,234	517,538	559,600	653,200
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
	546,234	517,538	559,600	653,200
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	21	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	3,000	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	10,000	10,000	10,000	10,000
Subtotal Other Governments & Agencies	13,000	10,000	10,000	10,000
Other Program Revenue	2,334	0	0	0
TOTAL PROGRAM REVENUE	15,334	10,021	10,000	10,000
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	15,334	10,021	10,000	10,000

11 Historical Commission–Financial

Special Purpose Funds

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	0	0	0	0
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	490,000	226,116	0	0
Travel, Tuition, and Dues	0	0	0	0
Communications	0	0	0	0
Repairs & Maintenance Services	0	0	0	0
Internal Service Fees	0	0	0	0
TOTAL OTHER SERVICES	490,000	226,116	0	0
OTHER EXPENSE	0	0	0	0
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	490,000	226,116	0	0
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
TOTAL EXPENSES AND TRANSFERS	490,000	226,116	0	0
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	490,000	226,116	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	490,000	226,116	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	490,000	226,116	0	0
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	490,000	226,116	0	0

11 Historical Commission—Financial

	<u>Class</u>	<u>Grade</u>	FY 2004		FY 2005		FY 2006	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Historic Preservationist 1	06123	SR10	4	4.00	5	5.00	6	6.00
Historic Preservationist 2	07778	SR12	2	2.00	1	1.00	1	1.00
Historical Commission Exec Dir	01945	DP01	1	1.00	1	1.00	1	1.00
Office Support Mgr	10119	SR09	1	1.00	1	1.00	1	1.00
Total Positions & FTE			8	8.00	8	8.00	9	9.00
Department Totals			8	8.00	8	8.00	9	9.00

14 Information Tech Services—At a Glance



Budget Summary	2003-04	2004-05	2005-06
Expenditures and Transfers:			
GSD General Fund	\$665,800	\$546,500	\$616,500
Special Purpose Funds	10,213,500	12,414,500	19,998,600
Expenditures and Transfers	\$10,879,300	\$12,961,000	\$20,615,100
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$9,406,900	\$12,048,100	\$19,632,200
Other Governments and Agencies	0	0	0
Other Program Revenue	21,000	0	0
Total Program Revenue	\$9,427,900	\$12,048,100	\$19,632,200
Non-program Revenue	0	0	0
Transfers From Other Funds and Units	0	367,200	367,200
Total Revenues	\$9,427,900	\$12,415,300	\$19,999,400
Positions			
Total Budgeted Positions	119	147	141
Contacts	Director of Info Tech Servs: Richard McKinney email: richard.mckinney@nashville.gov Financial Manager: Mark Lynam email: mark.lynam@nashville.gov Howard Office Building 37210 Phone: 862-6300 FAX: 862-6288		

Line of Business and Program

Applications

Applications Development and Support
Internet/Intranet Development

Platforms

Technical Support Center
Desktop Computing Support Services
Directory Services
Enterprise Services
Database Services
Enterprise Server & Storage Systems

Network Communication Services

Network Communication Services
Security Assurance
Voice Communication Solutions

Operations

Executive Leadership
Project Management
Metro 3
Multimedia

Administrative

Non-allocated Financial Transactions
Metro-wide Technology Program



14 Information Tech Services—At a Glance



Mission	The mission of the Information Technology Services Department is to provide information, communications, and business solutions products to the departments and agencies of Metro Government so they can achieve their business objectives and meet the needs and the expectations of the citizens we all serve.
Goals	<p>By the end of 2007, internal Metro customers & citizens will experience network and application availability when and where they work throughout Davidson County.</p> <p>By end of year 2006, customers will receive increased availability of information technology solutions in support of their business operations as evidenced by a customer satisfaction rating of 80% and 80% of projects completed successfully such as PBX, Wireless, Mainframe Replacement, etc.</p> <p>By the beginning of 2007, Metro Government customers and citizens will experience improved data security and reliability, with priority given to public safety risks, as measured by:</p> <ul style="list-style-type: none"> • % Service interruptions due to security compromise <p>By year end of FY 2006 and given the implementation of the chargeback system, ITS customers will be able to clearly articulate the Cost vs. Benefits for 80% of information technology initiatives and projects.</p> <p>By year end of FY 2007, Metro ITS customers will follow an integrated, uniform planning process to project, prioritize and implement all i.t.-related initiatives as evidenced by 95% compliance with Metro's Enterprise Project Management Methodology.</p> <p>Note: The Information Technology Services Department's Strategic Business Plan – its Mission, Goals, and Programs as listed here – are pending.</p>

Budget Change and Result Highlights FY 2006

Recommendation	Result
Pay Plan and Benefit Adjustments	
Pay plan adjustments for Non-GSD Fund	\$464,300 Supports the hiring and retention of a qualified workforce
Fringe Benefit Adjustments for Non-GSD Fund	356,000
Pay plan adjustment for GSD Fund	25,000
Non-Allocated Financial Transactions Program	
Internal Service Charges	
Finance Charge	92,400 Delivery of core financial functions including accounting, payroll, budgeting, and internal audit
Human Resources Charge	79,300 Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	41,800 Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance & Security Charge	347,400 Delivery of facility maintenance and associated security functions
Shared Business Office Charge	422,700 Delivery of administrative support functions
Shared Services Charge	19,100 Delivery of centralized payment service
Customer Call Center Charge	3,100 Telephone access to information for Metro employees, the residents of Nashville, and other callers
Fleet Management Charge	18,500 Delivery of fleet management, fuel services, and maintenance functions
Postal Service Charge	-2,300 Delivery of mail across the Metropolitan Government

14 Information Tech Services—At a Glance



Budget Change and Result Highlights FY 2006

Recommendation		Result
Software/Hardware Maintenance and Licenses		
Purchases of software licenses and maintenance agreements	\$769,000	To support Metro's enterprise Information Technology needs by providing software licenses and maintenance
Metro-wide Technology Program		
Provides support to Enterprise Business Systems and Metro Voice/Data Network	3,552,500	Program administratively attached to ITS that provides maintenance and support for projects that support all Metro departments and agencies
Self-Funded Technology Projects		
Payment of principal and debt service on projects to support Metro's information systems business requirements	1,983,200	To repay the initial cost of designated IT projects. These funds should be generated by cost savings due to improvements in efficiency
Technical Support Center Program		
Additional Computer Operator Position	47,000 (1.0 FTE)	To provide 24 hour 7 day a week service to departments that operate on this schedule
Transfers to Other Funds		
Transfer of positions and funding to other Metro departments	-562,100 (-7.0 FTEs)	Represents transfers that occurred in FY05 to establish Shared Business Office and E-procurement initiative
Miscellaneous Reductions – GSD Fund	-2,800	No impact on results
TOTAL	\$7,654,100 (-6.0 FTEs)	

Performance Information Highlights

Performance Measure Certification

Internal Audit reviewed all key result measures for the Information Tech Services Department for FY2003-04. Measures were either certified, meaning the measure was aligned, documented, and reliable or not certified (NC), meaning the measure did not meet the established criteria. For FY2004, only certified measures appear in the Operating Budget Book.

	Certified	Reported, Not Certified	Not Reported
Number of Programs:	71%	21%	8%
Program Budget Dollars:	91%	8%	1%

14 Information Tech Services—At a Glance



Applications Line of Business - The purpose of the Applications line of business is to provide design, development, and support products to the agencies and departments of Metro Government so they can improve their business processes, communicate electronically, and conduct business with their customers on the web.

Application Development and Support

The purpose of the Applications Development and Support Program is to provide business recommendations, applications, and project reporting products to ITS and Metro departments and agencies so they can use technologies and technology applications to support their business processes.

Results Narrative

This budget for the Applications Development and Support Program includes an additional \$169,300 for software/hardware maintenance licenses and employee training. This program gauges its performance by the % of application projects where the customer experiences satisfaction with ITS performance and product delivery. The software maintenance licenses are necessary in order to maintain the program's key measure of % of application projects where the customer experiences satisfaction with ITS performance and product delivery.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$1,956,700	\$1,795,880	\$2,091,600	...	\$2,260,900
FTEs: Internal Service Fund	23.2	23.2	20.0	...	20.0
Results					
Percentage of customers reporting that application products helped support their business processes		NR	NR	80%	85%
Percentage of projects that improved business processes		57%			

Internet/Intranet Development Services

The purpose of the Internet/Intranet Development Program is to provide internet and intranet design, publication, web pages, and support products to Metro departments and agencies so they can achieve their predetermined e-Government business objectives in a timely manner.

Results Narrative

This budget for the Internet/Intranet Development Program includes an additional \$8,000 for Web Usage tracking software maintenance to track website usage and an additional \$6,100 for training expenses. The tracking software tool will allow the program to maintain their key result of % of Internet/Intranet design consultations where the customer experiences satisfaction with ITS performance and product delivery.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$317,700	\$427,306	\$482,400	...	\$496,500
FTEs: Internal Service Fund	1.7	7.8	7.0	...	7.0
Results					
Percentage of Internet/Intranet Design consultations where the customer experiences satisfaction with ITS performance and product delivery		NR	NR	96%	97%
Percentage of departments presenting information and conducting transactional services on the web		100%			

14 Information Tech Services—At a Glance



Platforms Line of Business – The purpose of the Platforms line of business is to provide enterprise security, project management, business continuity, and support products to ITS and Metro departments and agencies so they can experience operational integrity, better solutions and business continuity preparedness.

Technical Support Center Program

The purpose of the Technical Support Center Program is to provide information technology assistance and notification products to Metro departments and agencies so they can receive resolution to their problem from Technical Support Center staff.

Results Narrative

This budget for the Technical Support Center Program includes an additional \$47,000 for one computer operator position and an additional \$28,000 for software/hardware maintenance licenses and training expenses. This improvement is requested so that the key measure of % of Calls for Service resolved by the Technical Support Center can be improved from 28% to 35%. Also, overtime and comptime costs are currently \$20K beyond the cost of the position. This request will contribute the ITS goal which states that by the end of 2007, internal Metro Customers and citizens will experience network and application availability when and where they work throughout Davidson County.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$1,794,700	\$1,721,076	\$1,958,300	...	\$2,033,300
FTEs: Internal Service Fund	20.0	20.0	23.0	...	24.0
Results					
Percentage of calls for service resolved by Technical Support Center	NA	...	NA	NA	NA
Percentage of IT problems resolved in a timely and effective manner		28%			

Desktop Computing Support Services Program

The purpose of the Desktop Computing Support Services Program is to provide supported desktop products to Metro departments and agencies so they can continuously access and use data and applications to communicate and conduct business.

Results Narrative

This budget for the Desktop Computing Support Services Program includes an additional \$10,200 for software/hardware maintenance licenses and training expenses. This request will contribute to meeting the ITS goal which speaks to internal Metro Customers and citizens experiencing network and application availability when and where they work throughout Davidson County.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$1,022,600	\$991,153	\$1,706,700	...	\$1,716,900
FTEs: Internal Service Fund	15.4	15.4	22.0	...	22.0
Results					
Percentage of agencies surveyed showing satisfaction with supported desktops	NR		NR	NR	90%

14 Information Tech Services—At a Glance



Directory Services Program

The purpose of the Directory Services Program is to provide directory infrastructure products and security login access to Metro Government information resources so that Metro Departments and Agencies can access the Metro Government Wide Area Network.

Results Narrative

This budget for the Directory Services Program includes an additional \$4,300 that will be used for training expenses. This program provides infrastructure and security logins to Metro customers. The proposed funding will assist this program in ultimately ensuring the uptime of these directory accounts. This program supports the departmental goals which speak to anytime and anywhere access to Metro Government and to reducing service interruptions due to security compromise.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$235,500	\$222,051	\$370,300	...	\$374,600
FTEs: Internal Service Fund	3.0	3.0	5.0	...	5.0
Results					
Percentage of time directory accounts are available	NR	...	NR	100%	99.90%

Enterprise Services Program

The purpose of the Enterprise Services Program is to provide electronic messaging, scheduling, monitoring, and shared project document resource products to Metro departments and agencies so they can reliably and consistently send and receive messages, schedule events, and collaborate electronically.

Results Narrative

This budget for the Enterprise Services Program includes \$12,000 for software/hardware maintenance licenses. This would contribute to maintaining the program key result of percent of time that electronic mailboxes are available and the ITS goal that speaks to internal Metro Customers and citizens will experience network and application availability when and where they work throughout Davidson County.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$624,400	...	\$636,400
FTEs: Internal Service Fund	8.0	...	8.0
Results					
Percentage of time the electronic mailbox services are available		99.9%			

14 Information Tech Services—At a Glance



Database Services Program

The purpose of the Database Services Program is to provide database consultation and maintenance products to Metro departments and agencies so they can continuously access their data.

Results Narrative

This program provides the infrastructure and support to Metro customers for them to store and access their data. Continued funding will allow them to maintain database uptime. This program supports the ITS Goals of anytime, anywhere access and project success and satisfaction rate.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$272,000	\$185,308	\$226,600	...	\$226,600
FTEs: Internal Service Fund	3.0	3.0	2.0	...	2.0
Results					
Percentage of time that databases are available	NR	NR	NR	100%	99.90%
Percentage of customers reporting that the database products helped them continuously store, access, review, analyze and share data needed for business decisions		86%			

Enterprise Server and Storage Systems Program

The purpose of the Enterprise Server and Storage Systems Program is to provide server and data storage systems products to Metro Departments and agencies so they can continuously and reliably store, access, process, and recover data in a timely manner.

Results Narrative

This budget for the Enterprise Server and Storage Systems Program includes an additional \$1,089,100 for software/hardware maintenance licenses and self funded technology projects. This improvement is requested so that the key measure of % of server up time can be improved from 99.95% to 99.99% even during the continued growth and complexity of the server environment. This request will contribute to meeting the ITS Goal that speaks to internal Metro Customers and citizens will experience network and application availability when and where they work throughout Davidson County.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$1,008,400	\$674,258	\$2,201,300	...	\$3,290,400
FTEs: Internal Service Fund	9.0	6.0	18.0	...	18.0
Results					
Percentage of time supported servers are available	NA	NA	NA	99.99%	99.90%

14 Information Tech Services—At a Glance



Network Line of Business – The purpose of the Network line of business is to provide connectivity and communication products to Metro departments and agencies so they can communicate in a timely and effective manner.

Network Communication Services Program

The purpose of the Network Communication Services Program is to provide communications products and projects to Metro departments and agencies so they can reliably, securely and continuously transport data, voice, and video.

Results Narrative

This budget for the Network Communications Program includes \$851,000 for software/hardware maintenance licenses, self funded technology projects and training expenses. This program provides data communications products to Metro Customers. Continued funding will allow the program to maintain network uptime. This program supports the ITS Goals of anytime/anywhere access to Metro's network, project satisfaction/success rate, and reduction of service interruptions due to security compromise.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$1,293,500	\$786,813	\$1,264,400	...	\$2,115,400
FTEs: Internal Service Fund	9.5	9.5	11.0	...	11.0

Results

Percentage of time network communication services are available

NR	99.9%	NR	99.95%	99.99%
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Security Assurance Program

The purpose of the Security Assurance Program is to provide enterprise access control products to Metro departments and agencies so they can have reliable and secure access to protected data and applications.

Results Narrative

This budget for the Security Assurance Program includes an additional \$71,200 for self funded technology projects. The proposed position would monitor and implement protective measures against security threats. This request will contribute to meeting the ITS Goal that speaks to Metro Government customers and citizens will experience improved data security and reliability, with priority given to public safety risks.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$245,100	\$363,707	\$307,800	...	\$379,000
FTEs: Internal Service Fund	3.1	3.1	2.0	...	2.0

Results

Percentage of systems that pass internal security audits

NR	NC	NR	93.87%	92.00%
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Voice Communication Solutions Program

The purpose of the Voice Communication Solutions Program is to provide telecommunications products to Metro departments and agencies so they can effectively communicate.

Results Narrative

This budget for the Voice Communications Solutions Program includes \$346,600 for self funded technology projects and training expenses. This program provides telecommunications to Metro Departments. Continued funding will allow this program to maintain uptime and complete service requests per established guidelines. This supports the ITS Goal of anytime/ anywhere access to Metro Government and supports project satisfaction and success rates.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$303,000	\$403,304	\$635,700	...	\$982,300
FTEs: Internal Service Fund	2.4	2.4	6.0	...	6.0

Results

Percentage of time telecommunication services are available

NR	NC	NR	99.99%	99.99%
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14 Information Tech Services—At a Glance



Operations Line of Business – The purpose of the Operations line of business is to provide operations support service products to both ITS and other Metro departments and agencies so they can efficiently perform their job functions.

Executive Leadership Program

The purpose of the Departmental Executive Leadership program is to provide business policy and decision products to ITS so it can deliver results for customers.

Results Narrative

This budget for the Executive Leadership Program includes an additional \$184,100 for self funded technology projects. The funding will increase organizational effectiveness in all programs thereby increasing the key result of this program which is the % of programs that meet their key results.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$322,100	\$332,674	\$349,900	...	\$534,000
FTEs: Internal Service Fund	2.5	2.5	3.0	...	3.0
Results Percentage of key results achieved by department	NR	...	NR	NR	NR

Project Management Program

The purpose of the Project Management Program is to provide project methodology training, guidance, and documentation products to ITS and Metro departments and agencies so they can meet project objectives on time and within budget.

Results Narrative

This program is responsible for supporting ITS project managers. The key measure is the percent of project managers that agree the tools, templates, training, and support provided by program staff meet their needs. This program plays a vital role in meeting the ITS Goals of project satisfaction rate, customer articulation of costs and benefits for projects, and compliance with the IT planning process.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$159,700	\$137,870	\$195,100	...	\$195,100
FTEs: Internal Service Fund	2.0	2.0	2.0	...	2.0
Results Percentage of project managers that agree the tools, templates, training and techniques provided by PMO effectively supported their project management needs	NA	95%	NA	NA	85%

Metro 3 Program

The purpose of the Metro 3 Program is to provide video information products to the citizens of Nashville so they can watch government proceedings and be better informed about local government.

Results Narrative

This budget includes maintaining the Metro 3 Program at its current level of funding for FY06. This program provides television coverage of Metro proceedings to Nashville citizens. Continued funding will help the program reach more citizens and support the departmental goal of project satisfaction and success rate. An additional \$2,800 in reductions was required to meet the required general fund budget.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$491,700	\$431,357	\$382,100	...	\$379,300
FTEs: GSD General Fund	7.1	7.1	6.1	...	6.1
Pay Plan GSD: GSD General Fund	\$25,000
Internal Service Adjustment: GSD General Fund	\$39,200
Results Percentage of citizens reporting that they are better informed about local government because of Metro 3	NR	70%	NR	NR	78%

14 Information Tech Services—At a Glance



Multimedia Program

The purpose of the Multimedia Program is to provide scripting and video taping products to Metro departments and agencies so they can visually record and present their program content in a video format that meets or exceeds their pre-determined requirements.

Results Narrative

This budget includes maintaining the Multimedia Program at its current level of funding for FY06. This program creates videos for Metro Departments to support their business needs. Continued funding will allow the program to meet customer requirements and support the departmental goal that speaks to project satisfaction and success rate.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$174,100	\$161,316	\$173,000	...	\$173,000
FTEs: GSD General Fund	2.9	2.9	2.9	...	2.9

Results

Percentage of Metro departments that report that the training video met or exceeded their pre-determined requirements

NR	NC	NR	100%	97%
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Administrative Line of Business - The purpose of the Administrative line of business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions Program

The purpose of the Non-allocated Financial Transactions Program is to provide budgeting and accounting products related to interfund transfers and non-program-specific budgetary adjustments to the department and the Metropolitan Government so they can include such transactions in the department's financial records.

Results Narrative

The amount budgeted in this program represents the transfer of \$562,100 and 7 FTEs to establish the Shared Business Office and E-procurement initiative. These adjustments will be allocated to individual programs by the department in FY06. For a detailed description, see the Budget Change and Result Highlights page.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$1,232,400
FTEs: Internal Service Fund	7.0	...	0.0

Metro-wide Technology Program

The purpose of the Metro-wide Technology Program is to provide enterprise-wide tech products to Metro departments and agencies so they can conduct business effectively and efficiently.

Results Narrative

The budget in this program represents the cost of supporting projects that provide an enterprise-wide benefit to Metro departments and agencies. Items included here are the Dark Fiber Lease payments for the fiber optic cable that is the backbone of Metro's data network, payments for maintenance and support of Metro's Enterprise Business System software, and Metro's new tax accounting system.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$3,552,500

14 Information Tech Services—Financial



GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	548,800	531,194	517,200	542,200
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	31,800	5,704	0	0
Travel, Tuition, and Dues	11,500	3,667	400	400
Communications	900	0	0	0
Repairs & Maintenance Services	3,000	757	1,000	1,000
Internal Service Fees	20,700	23,546	20,800	68,600
TOTAL OTHER SERVICES	67,900	33,674	22,200	70,000
OTHER EXPENSE	12,100	51,256	7,100	4,300
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	37,000	6,550	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	665,800	622,674	546,500	616,500
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
TOTAL EXPENSE AND TRANSFERS	665,800	622,674	546,500	616,500
PROGRAM REVENUE:				
Charges, Commissions, & Fees	600	1,225	800	800
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	800	333	0	0
TOTAL PROGRAM REVENUE	1,400	1,558	800	800
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	1,400	1,558	800	800

14 Information Tech Services—Financial



Special Purpose Funds

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	7,314,000	7,094,119	9,360,100	9,612,700
OTHER SERVICES:				
Utilities	2,500	2,283	6,200	5,600
Professional and Purchased Services	457,000	482,685	447,800	1,713,800
Travel, Tuition, and Dues	318,400	217,111	289,900	201,200
Communications	20,200	16,911	16,200	13,400
Repairs & Maintenance Services	422,000	204,946	428,900	507,200
Internal Service Fees	278,000	348,429	324,600	2,458,600
TOTAL OTHER SERVICES	1,498,100	1,272,365	1,513,600	4,899,800
OTHER EXPENSE	609,600	789,946	749,000	1,862,300
PENSION, ANNUITY, DEBT, & OTHER COSTS	650,000	730,507	650,000	642,300
EQUIPMENT, BUILDINGS, & LAND	0	58,221	0	0
SPECIAL PROJECTS	0	0	0	404,800
TOTAL OPERATING EXPENSE	10,071,700	9,945,158	12,272,700	17,421,900
TRANSFERS TO OTHER FUNDS AND UNITS	141,800	150,212	141,800	2,576,700
TOTAL EXPENSE AND TRANSFERS	10,213,500	10,095,370	12,414,500	19,998,600
PROGRAM REVENUE:				
Charges, Commissions, & Fees	9,406,300	9,144,547	12,047,300	19,631,400
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	20,200	98	0	0
TOTAL PROGRAM REVENUE	9,426,500	9,144,645	12,047,300	19,631,400
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	367,215	367,200	367,200
TOTAL REVENUE AND TRANSFERS	9,426,500	9,511,860	12,414,500	19,998,600

14 Information Tech Services—Financial



			FY 2004		FY 2005		FY 2006	
	<u>Class</u>	<u>Grade</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Admin Svcs Mgr	07242	SR13	1	1.00	1	1.00	1	1.00
Admin Svcs Officer 4	07245	SR12	1	1.00	2	1.00	2	1.00
Program Coord	06034	SR09	2	2.00	1	1.00	1	1.00
Program Spec 3	07380	SR10	3	3.00	4	4.00	4	4.00
Video Production Spec	06798	SR07	3	3.00	2	2.00	2	2.00
Total Positions & FTE			10	10.00	10	9.00	10	9.00
Information Technology Service 51137								
Admin Asst	07241	SR09	1	1.00	1	1.00	1	1.00
Admin Svcs Mgr	07242	SR13	1	1.00	1	1.00	0	0.00
Admin Svcs Officer 1	02660	SR06	2	1.00	2	1.00	2	1.00
Admin Svcs Officer 4	07245	SR12	1	1.00	1	1.00	1	1.00
Application Tech 1	10100	SR07	1	1.00	1	1.00	1	1.00
Chief Info Officer	07113	DP03	1	1.00	1	1.00	1	1.00
Communications Mgr	06898	SR13	1	1.00	1	1.00	1	1.00
Computer Operations Scheduler	01301	SR06	1	1.00	1	1.00	1	1.00
Computer Operations Shift Supv	01302	SR11	4	4.00	3	3.00	3	3.00
Computer Operator 1	01430	SR05	0	0.00	1	1.00	1	1.00
Computer Operator 2	04540	SR06	5	5.00	3	3.00	4	4.00
Computer Operator 3	07268	SR07	2	2.00	2	2.00	2	2.00
Database Admin	06818	SR14	2	2.00	2	2.00	2	2.00
Database Analyst	07285	SR13	1	1.00	1	1.00	1	1.00
Info Sys Comm Analyst 3	07265	SR12	3	3.00	5	5.00	5	5.00
Info Sys Cust Support Rep 1	10114	SR07	1	1.00	0	0.00	0	0.00
Info Sys Cust Support Rep 2	10115	SR08	1	1.00	3	3.00	2	2.00
Info Systems App Analyst 1	07779	SR10	5	5.00	20	20.00	19	19.00
Info Systems App Analyst 2	07780	SR11	4	4.00	9	9.00	9	9.00
Info Systems App Analyst 3	07783	SR12	25	25.00	20	20.00	19	19.00
Info Systems App Tech 1	07784	SR08	5	5.00	9	9.00	9	9.00
Info Systems App Tech 2	07785	SR09	2	2.00	8	8.00	8	8.00
Info Systems Asst Dir	07744	SR15	1	1.00	1	1.00	1	1.00
Info Systems Div Mgr	07318	SR14	6	6.00	5	5.00	4	4.00
Info Systems Mgr	07782	SR13	22	22.00	23	23.00	22	22.00
Information Systems Advisor 1	07234	SR13	8	8.00	9	9.00	9	9.00
Information Systems Advisor 2	07407	SR14	0	0.00	1	1.00	1	1.00
Office Support Rep 3	10122	SR06	2	2.00	0	0.00	0	0.00
Office Support Spec 2	10124	SR08	1	1.00	2	2.00	1	1.00
Technical Specialist 1	07756	SR11	0	0.00	1	1.00	1	1.00
Total Positions & FTE			109	108.00	137	136.00	131	130.00
Department Totals			119	118.00	147	145.00	141	139.00

15 Finance-At a Glance



Budget Summary	2003-04	2004-05	2005-06	
Expenditures and Transfers:				
GSD General Fund	\$8,837,700	\$1,113,400	\$1,359,700	
Special Purpose Fund	6,226,000	9,620,100	11,569,200	
Total Expenditures and Transfers	\$15,063,700	\$10,733,500	\$12,928,900	
Revenues and Transfers:				
Program Revenue				
Charges, Commissions, and Fees	\$2,618,900	\$9,367,600	\$11,316,700	
Other Governments and Agencies	0	0	0	
Other Program Revenue	2,749,300	0	0	
Total Program Revenue	\$5,368,200	\$9,367,600	\$11,316,700	
Non-program Revenue	0	0	0	
Transfers From Other Funds and Units	1,127,700	252,500	252,500	
Total Revenues	\$6,495,900	\$9,620,100	\$11,569,200	
Positions	Total Budgeted Positions	184	133	143
Contacts	Director: David Manning email: david.manning@nashville.gov Deputy Finance Director: Talia Lomax-O'dneal email: talia.lomaxodneal@nashville.gov 225 Polk Avenue, Suite 250 37203 Phone: 862-6151 FAX: 862-6156			

Line of Business and Program

Strategic Resource Allocation and Management

- Results Matter Design, Deployment and Integration
- Cost Planning and Management
- Budget Planning and Management
- Investor Relations
- Investment Committees Support
- Real Property Project Administration
- Revenue Opportunities
- Getting Priorities Straight

Business Integrity and Accountability

- Compliance Monitoring and Accountability
- Audit Advisory Consultation
- Financial Control and Compliance
- Performance Audit
- Performance Measure Certification

Business Support and Solutions

- Business Systems Administration
- Enterprise Business Systems (EBS)
- Procurement
- Minority and Small Business Assistance
- Cash Operations
- Accounts Payable
- Accounting
- Financial Applications Systems Support
- Comprehensive Annual Financial Reporting
- Pension Payroll Operations
- Employee Payroll Operations
- Real Estate Management

Executive Leadership

- Executive Leadership

Administrative

- Non-allocated Financial Transactions

15 Finance-At a Glance



Mission	The mission of the Department of Finance is to provide financial management, information, and business products to policy makers, departments, agencies, investors, and the Nashville Community so they can have confidence in Metro government, make informed decisions, and achieve their results.
Goals	<p>Finance will provide integrated, aligned business products and support that help focus Metro's resources on customers as represented by the achievement of 90% of Metro's departmental key results by December 2007.</p> <p>By December 2007, Metro Government policymakers will have cost data to better inform their decisions and drive operational efficiencies as evidenced by:</p> <ul style="list-style-type: none"> • 100% of Metro Government departments/agencies will have a cost allocation plan approved by and on file with the Office of Management and Budget. • 100% of central service government functions will have an internal service fund rate structure and update it annually. • 100% of targeted Metro departments/agencies that provide products outside of the government on a fee for service basis have identified the full cost for providing those products. <p>Policymakers and citizens will have clear, reliable information on how tax dollars were spent and understand the value they are getting in terms of results as measured by all departments implementing Results Matter by December 2006.</p> <p>By June 2008, Metro Nashville Government will achieve a cumulative savings of 100 million dollars based on FY05 budgeted expenses through increased efficiencies in operations and increased non-tax revenue.</p>

Budget Change and Result Highlights FY 2006

Recommendation		Result
Pay Plan and Benefit Adjustments		
Pay plan adjustments for Non-GSD Funds	\$450,700	Supports the hiring and retention of a qualified
Fringe Benefit Adjustments for Non-GSD Funds	327,600	workforce
Pay plan adjustments for GSD Funds	58,200	
Non-Allocated Financial Transactions Program		
Internal Service Charges		
Finance Charge	14,200	Delivery of core financial functions including accounting, payroll, budgeting, and internal audit
Human Resources Charge	70,200	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	-47,800	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance & Security Charge	500,600	Delivery of facility maintenance and associated security functions
Shared Business Office Charge	199,600	Delivery of administrative support functions
Shared Services Charge	26,700	Delivery of centralized payment service
Customer Call Center Charge	17,500	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Fleet Management Charge	200	Delivery of fleet management, fuel services, and maintenance functions
Postal Service Charge	-11,600	Delivery of mail across the Metropolitan Government

15 Finance-At a Glance



Budget Change and Result Highlights FY 2006

Recommendation		Result
Small and Minority Business		
Reduction of Non-recurring Disparity Study Budget	-\$128,000	Study was finished in FY05
Addition of 2 FTEs and support costs to implement recommendations from the Disparity Study	265,700 (2.0 FTEs)	Will add resources to the office to expand services provided by this program
Purchasing and Contract Management		
Addition of 5 FTEs to implement E-procurement	409,100 (5.0 FTEs)	Implementation of E-procurement strategies and technologies provides purchasing and contract management services at reduced cost to Metro
Office of Management and Budget		
Addition of one FTE and training funds to increase Full-Cost Recovery strategies.	117,100 (1.0 FTE)	Implement Full Cost Recovery strategies to reduce overall costs in Metro departments and agencies
Financial Operations		
Transfer of 1 FTE from Treasury	65,600 (1.0 FTE)	Reflects staff transfer that occurred in FY 05
Addition of 2 FTEs for Semi-monthly payroll activity	121,000 (2.0 FTE)	Provides additional staff resources required to run both a semi-monthly and biweekly payroll
Enterprise Business Systems (EBS)		
Transfer of one position from Office of Fleet Management to Enterprise Business Systems	84,000 (1.0 FTE)	Moves function of developing and maintaining a Fleet Asset Management system to EBS Development Staff
Transfer of software license costs to Metrowide Technology Cost account	-222,800	New account will be used to manage enterprise wide expenses related to EBS
Treasury		
Transfer of 1 FTE to Financial Operations	-65,600 (-1.0 FTE)	Reflects staff transfer that occurred in FY 05
Transfer of position funding to Shared Business Office	-48,400	Reflects transfer that occurred in FY 05
Funding position upgrade	57,100	Funds current staffing level of program
Real Property Services		
Transfer of position funding to Shared Business Office	-65,500 (-1.0 FTE)	Reflects transfer that occurred in FY 05
TOTAL	\$2,195,400 (10.0 FTEs)	

15 Finance-At a Glance



Performance Information Highlights

Performance Measure Certification

Internal Audit reviewed all key result measures for the Finance Department for FY2003-04. Measures were either certified, meaning the measure was aligned, documented, and reliable or not certified (NC), meaning the measure did not meet the established criteria. For FY2004, only certified measures appear in the Operating Budget Book.

	Certified	Reported, Not Certified	Not Reported
Number of Programs:	81%	15%	4%
Program Budget Dollars:	69%	11%	20%

Program Performance Measures

Because of updates to programs and measures for FY 2005-06, there are certified performance measures from FY2003-04 that are not displayed with the FY2005-06 programs:

- Treasurer Efficiency Program – 93% of receipts processed by departments

15 Finance-At a Glance



Strategic Resource Allocation and Management Line of Business - The purpose of the Strategic Resource Allocation and Management line of business is to provide knowledge, planning, advisory and consultation products to Metro departments and agencies, policymakers and the Nashville community and investors so they can make better informed decisions and have confidence that Metro is using public resources in the most effective and efficient way possible.

Results Matter Design, Deployment and Integration Program

The purpose of the Results Matter Design, Deployment and Integration Program is to provide Managing for Results products to Metro Government policy makers, departments and agencies so they can use performance information to make policy, resource, and operations improvement decisions and tell taxpayers what they are getting for their money in terms of results.

Results Narrative

With status quo funding the Results Matter Design Deployment and Integration Program will be able to improve the result measure which is the percentage of customers who respond that they are using Managing for Results data to make decisions from 33% to 40%.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$228,200	\$202,956	\$232,100	...	\$232,100
FTEs: Internal Service Fund	2.5	2.5	2.5	...	2.5

Results

Percentage of customers who respond that they are using Managing for Results data to make decisions

NR	33%	NR	NR	40%
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Cost Planning and Management Program

The purpose of the Cost Planning and Management Program is to provide planning, implementation and support products to Metro departments and agencies so they can manage key product costs within predetermined performance targets and use the cost information to make resource and operational improvement decisions.

Results Narrative

This budget for the Cost Planning and Management Program includes \$117,100 in additional funding to provide one Finance Officer III position and training funds to support Full-Cost Recovery strategies. The position and training resources will help prevent delays in providing cost consultations and help ensure that cost information is available and used effectively, raising the key result for this program from its present level of 33%.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$109,500	\$129,758	\$113,800	...	\$230,900
FTEs: Internal Service Fund	1.5	1.5	1.5	...	2.5

Results

Percentage of agencies using cost information for resource and operational improvement decisions

NR	33%	NR	NR	40%
----	-----	----	----	-----

15 Finance-At a Glance



Budget Planning and Management Program

The purpose of the Budget Planning and Management Program is to provide budgetary assistance, information, and documentation products to the Mayor, Council, and Metro departments and agencies so they can make timely, well informed budgetary decisions and so they can manage their budget results.

Results Narrative

The Budget Planning and Management Program has the primary responsibility of ensuring that customers (Mayor, Council Members and Departments/Agencies) have the information they need to make timely, well informed budgetary decisions. Status quo funding will ensure that the program achieves this result.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$636,800	1,026,775	\$1,087,500	...	\$1,087,500
FTEs: Internal Service Fund	14.0	14.0	13.0	...	13.0

Results

Percentage of customers (Mayor, Council Members and Departments/Agencies) who report they have the information they need to make timely, well informed budgetary decisions

NA NA NA NA NA

Percentage of customers reporting they were prepared for budget hearings

95%

Percentage of Metro agencies that operate within budget appropriation

100%

Investor Relations Program

The purpose of the Investor Relations Program is to provide debt management products to investors and the Metro Government so they can: Investors-Purchase Metro debt and have confidence as an Investor. Metro Government - Issue debt at the lowest cost.

Results Narrative

The key result measure for the Investor Relations Program is to insure that Metro meets the deadlines for filing continuous disclosure statements 100% of the time. With the status quo budget in FY06, the program will continue to meet all required filings.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$113,100	\$75,150	\$155,500	...	\$155,500
FTEs: Internal Service Fund	2.0	2.0	2.0	...	2.0

Results

Percentage of time Metro Nashville Government meets SEC deadline for filing disclosure statements

NR NR NR 100% 100%

Percentage of debt service payments made on time

100%

Investment Committees Support Program

The purpose of the Investment Committees Support Program is to provide administrative and operational support products to the Investment Committee so they can ensure that money managers meet or exceed their benchmark within approved risk levels.

Results Narrative

The Treasurer has support responsibility for 3 investment committees. Investment performance is reviewed at 12 committee meetings per year. With the status quo budget in FY06, the same number of meetings will be held and the current level of support will be maintained for each committee.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$267,100	\$197,052	\$184,000	...	\$184,000
FTEs: Internal Service Fund	2.0	2.0	1.0	...	1.0

Results

Percentage of time Metro composite 5-year rate of return meets or exceeds the Policy Index benchmarks within approved risk levels

NA 100% NA 100% 100%

15 Finance-At a Glance



Real Property Project Administration Program

The purpose of the Real Property Project Administration Program is to provide Metro departments and agencies with the necessary facilities space-needs planning and management products that will enable them to effectively deliver their services while operating in a safe, healthy, and accessible work environment.

Results Narrative

This budget for this program includes a reduction of \$65,500 that reflects a position transfer to the Shared Business Office in FY05. The program will be able to continue meeting its key result with this transfer.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$1,422,200	\$1,254,341	\$1,246,300	...	\$1,180,800
FTEs: Internal Service Fund	17.0	17.0	16.0	...	15.0

Results

Percentage of projects completed on time and within budget

NR	45%	NR	66%	50%
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Revenue Opportunities Program

The purpose of the Revenue Opportunities Program is to provide accounts receivable management, grant and reimbursement opportunity products to Metro departments and agencies so they can increase their revenue streams to support their goals.

Results Narrative

This budget includes maintaining the Revenue Opportunities Program at its current level of funding for FY06. The status quo funding will enable the program to continue at the current level of performance.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$196,200	\$186,954	\$186,600	...	\$186,600
FTEs: Internal Service Fund	2.0	2.0	2.0	...	2.0

Results

Percentage of Metro non-tax revenue increase attributable to program activities

NR	NC	NR	NR	NR
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Getting Priorities Straight Program

The purpose of the Getting Priorities Straight Program is to provide technology investment products to IT investment decision makers so they can make informed IT investment decisions.

Results Narrative

The primary responsibility of this program is to provide technology investment products to IT investment decision makers. This program produces products such as e-Gov presentations and Web analysis tools. The status quo funding will enable the program to continue at the current level of performance.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$190,000	\$136,234	\$63,000	...	\$63,000
FTEs: Internal Service Fund	1.5	1.5	1.5	...	1.5

Results

Percentage of time IT investment decisions based upon adequate information

NR	NC	NR	NR	NR
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15 Finance-At a Glance



Business Integrity and Accountability Line of Business – The purpose of the Business Integrity and Accountability line of business is to provide performance audit, financial control and compliance, monitoring and special project reports products to Policymakers and Metro departments and agencies so they can make timely, informed decisions to improve operations, controls and processes and be assured that Metro programs are compliant with applicable regulations.

Compliance Monitoring and Accountability Program

The purpose of the Compliance Monitoring and Accountability Program is to provide financial and programmatic monitoring reports, special reviews reports, consultations, and training products to Metro departments, agencies and policymakers so they can be assured of the integrity of Metro Government's programs and compliance with applicable federal, state and local regulations.

Results Narrative

This budget includes maintaining the Monitoring and Accountability Program at its current level of funding for FY06. With status quo funding, this program will continue to monitor metro departments' compliance with Federal, State and local requirements.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$323,200	\$329,257	\$292,600	...	\$292,600
FTEs: Internal Service Fund	5.0	5.0	4.0	...	4.0
Results					
Percentage of Metro programs in compliance with applicable federal, state and local regulations	NR	66%	66%	NR	NR

Audit Advisory Consultation Program

The purpose of the Audit Advisory Consultation Program is to provide operational evaluation and consultation products to Metro departments and agencies so they can improve business processes.

Results Narrative

This program will continue to provide operational evaluation and consultation products to other Metro departments. The program provides both Implementation Consultations (supporting departments with implementing recommendations) and Special Project Reports to support the goal of policymakers and citizens having reliable information on spending and on results.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$143,700	\$156,788	\$148,800	...	\$148,800
FTEs: Internal Service Fund	1.5	1.5	1.5	...	1.5
Results					
Percentage of departments reporting value added as a result of solutions provided	NR	75%	NR	NR	75%

Financial Control and Compliance Program

The purpose of the Financial Control and Compliance Program is to provide audit reporting products to policymakers and Metro departments and agencies so they can have fairly stated financial statements, improve internal controls and make timely decisions aware of compliance with applicable policy requirements.

Results Narrative

This program will continue to provide audit reporting products to policymakers and Metro departments. This program produces control/compliance audit reports, investigation reports, externally audited CAFR opinions, management letter implementation reports, a conflict of interest report, audit committee agendas/minutes and implementation monitoring reports to support the goal of policymakers and citizens having reliable information on spending and on results.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$262,800	\$220,549	\$272,500	...	\$272,500
FTEs: Internal Service Fund	4.0	4.0	4.0	...	4.0
Results					
Percentage of financial and compliance audit recommendations implemented/resolved within planned time frames as agreed with the department	NR	37%	NR	NR	40%

15 Finance-At a Glance



Performance Audit Program

The purpose of the Performance Audit Program is to provide audit and implementation monitoring products to policymakers and Metro departments and agencies so they can measurably improve their efficiency, operational results, internal controls and effectiveness of operations.

Results Narrative

This program will continue to produce performance audit and implementation monitoring products so policymakers and citizens have clear, reliable information on spending and on results achieved.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$499,700	\$451,364	\$325,900	...	\$325,900
FTEs: Internal Service Fund	7.5	7.5	4.5	...	4.5

Results

Percentage of performance audit recommendations implemented/resolved within planned time frames as agreed with the departments

NR	72%	NR	72%	75%
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Performance Measure Certification Program

The purpose of the Performance Measure Certification Program is to provide certification and consultation products to policymakers and departments so they can make better informed resource allocation and operational decisions.

Results Narrative

This is a new program that began in FY 2005 to test and certify key result measures reported by all departments with performance based budgets so that policy makers and citizens can rely on results information reported.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	NA	NA	\$105,900	...	\$105,900
FTEs: Internal Service Fund	NA	NA	1.0	...	1.0

Results

Percentage of policymakers who indicate that certification information was informative and useful in making resource allocation decisions

NR	NA	NR	NR	80%
----	----	----	----	-----

Business Support and Solutions Line of Business – The purpose of the Business Support and Solutions line of business is to provide financial, business development, capital asset management and technology products to Metro departments and agencies so they can improve their business processes and functions and assist the Nashville Business Community in conducting business with Metro.

Business Systems Administration Program

The purpose of the Business Systems Administration Program is to provide business technology support products to Metro departments and agencies so they can use business systems to conduct business.

Results Narrative

The primary responsibility of this program is to provide business technology support products to Metro departments and agencies. The current level of funding will enable the program to meet the result measure that speaks to the percentage of service requests resolved accurately within the agreed upon time.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$546,700	\$736,615	\$125,700	...	\$125,700
FTEs: Internal Service Fund	5.5	5.5	1.0	...	1.0

Results

Percentage of service requests resolved accurately within agreed upon time

NR	NR	NR	NR	NR
----	----	----	----	----

Enterprise Business Systems (EBS) Program

The purpose of the Enterprise Business Systems (EBS) Program is to provide business technology products to Metro departments and agencies so they can improve their business processes.

Results Narrative

This budget includes additional funding in the amount of \$84,000 to transfer one FTE from the Office of Fleet Management, and a reduction of \$222,800 in software license expense. The additional FTE will allow this program to increase the products delivered to the customers. The software expense has been transferred to the Metro-wide Technology Program in the ITS department.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$784,100	...	\$645,300
FTEs: Internal Service Fund	7.5	...	8.5
Results					
Percentage of surveyed departments that agree that the implementation of business systems improved their business processes	NA	NA	NA	NA	NA

Procurement Program

The purpose of the Procurement Program is to provide purchasing and contracting services to Metro departments and agencies so that they can receive the goods and services they need in a timely manner.

Results Narrative

This budget for this program includes an additional \$409,100 for 5 FTEs, and various support costs to implement e-procurement technology in Metro. The increase will significantly improve the program's ability to manage highly complex RFPs and impact the percent of RFP procurement processes completed in the time allotted. The selection and implementation of an e-Procurement system will have a positive affect on production rate and completion schedule for RFPs.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$1,208,600	\$1,196,050	\$987,100	...	\$1,396,200
FTEs: Internal Service Fund	18.0	18.0	12.0	...	17.0
Results					
Percentage of Request for Proposal (RFP) procurement processes completed within 3 months	NR	80%	85%	NR	NR

15 Finance-At a Glance



Minority and Small Business Assistance Program

The purpose of the Minority and Small Business Assistance Program is to provide business development and information products to minority and small businesses so they will be ready to do business with Metro Government and other buying entities and thereby increase their revenue.

Results Narrative

This budget for this program includes an additional \$265,700 that will support the implementation of non-discrimination in the Procurement Program. The proposed budget also includes a reduction of \$128,000 which reflects the completion of the Disparity Study in FY05. Improvements will greatly impact the program's ability to improve small and minority business participation in Metro's procurements as well as its ability to provide business development and information products to minority and small businesses.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$201,600	\$251,458	\$348,600	...	\$486,300
FTEs: GSD General Fund	4.0	4.0	4.0	...	6.0

Results

Percentage of total surveyed minority and small businesses who report an increase in revenue directly attributable to program activities

NR NC NR NR NR

Cash Operations Program

The purpose of the Cash Operations Program is to provide receipt, disbursement and information products to the Metro Government so it can maximize earnings and satisfy financial commitments.

Results Narrative

This budget includes an increase of \$57,100 for a funding position upgrade, a decrease of \$65,600 which represents a transfer of 1 FTE to Financial Operations and a decrease of \$48,400 which represents a transfer of position funding to the Shared Business Office in FY05. The program will be able to continue its work with status quo funding.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$510,800	\$546,223	\$555,600	...	\$498,700
FTEs: Internal Service Fund	9.8	10.0	10.0	...	9.0

Results

Percentage of time Metro's core operational bank account balances meet Policy Guidelines

NA 55% NA 90% 100%

Accounts Payable Program

The purpose of the Accounts Payable Program is to provide vendor payment products to Metro departments and agencies so they can have the goods and services they need to achieve their results.

Results Narrative

This budget includes maintaining the Accounts Payable Program at its current level of funding for FY06. Status quo funding will ensure that the program achieves this result.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$432,900	\$428,835	\$373,300	...	\$373,300
FTEs: Internal Service Fund	9.0	9.0	7.0	...	7.0

Results

Percentage of payments made in an accurate and timely manner (Timely = batches posted within 10 business days of system date)

NR 57% 60% 96.40% NR

15 Finance-At a Glance



Accounting Program

The purpose of the Accounting Program is to provide financial policy, support, and general accounting products to policymakers and Metro departments and agencies so they can make timely, well-informed decisions and have confidence in the financial data.

Results Narrative

This budget for this program includes an additional \$65,600 and 1 FTE. The additional position will provide necessary resources to handle accounting transactions to include the transfer of a Finance Officer 3 from the Treasury Division. Survey results recorded in the first six months of FY 2005 show that 97% of those surveyed have confidence in the financial data provided by this program. This compares to 93% during the same period in FY 2004.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$747,300	\$656,420	\$814,500	...	\$880,100
FTEs: Internal Service Fund	12.5	12.5	12.5	...	13.5

Results

Percentage of time department managers have timely financial information by 11th day (or the first business day after) of the month following the accounting close
 Percentage of decision makers who report they have confidence in the financial data

Percentage of time department managers have timely financial information by 11 th day (or the first business day after) of the month following the accounting close	NR	NR	NR	50%	NR
Percentage of decision makers who report they have confidence in the financial data		97%			

Financial Applications Systems Support Program

The purpose of the Financial Applications System Support Program is to provide accounting related system support products to Metro departments and agencies so they can improve their ability to report information to their customers.

Results Narrative

The current level of funding will enable the program to meet the result measure of percentage of departments and agencies that report that the application of system support products increased ability to report information to their customers.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$99,500	\$130,933	\$151,000	...	\$151,000
FTEs: Internal Service Fund	1.0	1.0	1.0	...	1.0

Results

Percentage of departments and agencies that report that the application of system support products increased ability to report information to their customers

Percentage of departments and agencies that report that the application of system support products increased ability to report information to their customers	NR	100%	NR	NR	NR
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Comprehensive Annual Financial Reporting Program

The purpose of the Comprehensive Annual Financial Reporting Program is to provide audited financial statements, and other year-end financial reporting products to policymakers, Metro departments and agencies and external investors so they can have confidence in the integrity of the financial condition of the Metropolitan Government.

Results Narrative

This budget includes maintaining the CAFR Program at its current level of funding for FY06. Status quo funding will ensure that this program will continue to meet the current level of results.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$158,100	\$147,284	\$161,400	...	\$161,400
FTEs: Internal Service Fund	2.0	2.0	2.0	...	2.0

Results

Percentage of time Award of Certificate of Achievement and Financial Reporting is received

Percentage of time Award of Certificate of Achievement and Financial Reporting is received	NR	100%	100%	100%	NR
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Pension Payroll Operations Program

The purpose of the Pension Payroll Operations program is to provide pension payment products to retirees so they can be assured of accurate and timely compensation.

Results Narrative

This budget includes maintaining the Pension Payroll Program at its current level of funding for FY06. For last year the direct deposit percentage was 69% for retiree payments. Status quo funding will ensure that the program continues to achieve this result.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$214,400	\$262,867	\$291,000	...	\$291,000
FTEs: Internal Service Fund	4.0	4.0	5.0	...	5.0
Results					
Percentage of pensioners on payroll within 30 days of retirement	NA	NA	NA	94%	NA

Employee Payroll Operations Program

The purpose of the Employee Payroll Operations Program is to provide payroll disbursement products to employees so they can be assured of accurate and timely compensation.

Results Narrative

This budget for the Employee Payroll Program includes an additional \$121,000 for FY06. The additional funds are to cover the cost of payroll tax software used to calculate proper withholding taxes, and reporting of employment taxes. Also included in the modification are 2 FTE's that were not eliminated due to the Police and Fire departments remaining on a semi-monthly payroll cycle. One measure of the efficiency of delivery of this program is the number of transactions processed via Direct Deposit. For the first six months of FY 2005, the percentage was 83% which is a 12% increase over the same period in FY 2004.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$467,600	\$387,232	\$660,900	...	\$781,900
FTEs: Internal Service Fund	4.0	4.0	7.0	...	9.0
Results					
Percentage of statutory reports completed accurately and on time	NA	NA	NA	100%	NA
Percentage of payroll disbursement via direct deposit		75%			

Real Estate Management Program

The purpose of the Real Estate Management program is to provide real estate acquisition and disposal products to Metro departments and agencies so they can acquire / dispose of real estate that meets their pre-determined real estate requirements.

Results Narrative

This budget includes maintaining the Real Estate Management Program at its current level of funding for FY06. Status quo funding is necessary to ensure the current level of performance for this program.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Internal Service Fund	\$305,700	\$257,409	\$301,000	...	\$301,000
FTEs: Internal Service Fund	3.0	3.0	3.0	...	3.0
Results					
Percentage of completed real estate transactions that meet predetermined real estate requirements	NR	100%	NR	100%	100%

15 Finance-At a Glance



Executive Leadership Line of Business - The purpose of the Executive Leadership line of business is to provide business policy and decision products to this Metro department so it can deliver results for customers.

Executive Leadership Program

The purpose of the Executive Leadership Program is to provide business policy and decision products to this department so it can deliver results for customers.

Results Narrative

This budget includes maintaining the Executive Leadership Program at its current level of funding for FY06. The Executive Leadership program will continue to provide business policy and decision products to this Metro department and to the government as a whole so it can deliver results to its customers. This program supports all of the operational programs and strategic goals of the Department of Finance.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$736,100	\$672,096	\$764,800	...	\$764,800
FTEs: GSD General Fund	6.0	6.0	6.0	...	6.0
Results					
Percentage of departmental key results achieved	NA	NR	NR	NR	NR

Administrative Line of Business - The purpose of the Administrative line of business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions Program

The purpose of the Non-allocated Financial Transactions Program is to provide budgeting and accounting products related to interfund transfers and non-program-specific budgetary adjustments to the department and the Metropolitan Government so they can include such transactions in the department's financial records.

Results Narrative

The amount budgeted in this program represents adjustments related to Pay Plan, Benefits and Internal Service Fees. These adjustments will be allocated to individual programs by the department in FY06. For a detailed description, see the Budget Change and Result Highlights page.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD Pay Plan	\$58,200
Internal Service Fund	\$1,547,900

15 Finance-Financial



GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	7,694,800	7,476,202	901,600	1,084,900
OTHER SERVICES:				
Utilities	600	466	600	0
Professional and Purchased Services	281,000	254,497	155,200	152,200
Travel, Tuition, and Dues	126,400	78,531	6,000	9,700
Communications	78,100	79,052	3,400	3,400
Repairs & Maintenance Services	19,100	16,908	200	200
Internal Service Fees	458,200	411,454	38,400	97,900
TOTAL OTHER SERVICES	963,400	840,908	203,800	263,400
OTHER EXPENSE	361,300	141,928	8,000	11,400
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	(352,400)	0	0	0
TOTAL OPERATING EXPENSE	8,667,100	8,459,038	1,113,400	1,359,700
TRANSFERS TO OTHER FUNDS AND UNITS	170,600	170,850	0	0
TOTAL EXPENSE AND TRANSFERS	8,837,700	8,629,888	1,113,400	1,359,700
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	2,109	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	2,109	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	0	2,109	0	0
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	269,900	324,484	0	0
TOTAL REVENUE AND TRANSFERS	269,900	326,593	0	0

15 Finance-Financial



Special Purpose Funds

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	3,011,000	2,986,697	8,197,800	9,550,800
OTHER SERVICES:				
Utilities	22,500	233	0	0
Professional and Purchased Services	292,200	272,465	25,300	23,600
Travel, Tuition, and Dues	100,400	50,155	134,300	158,700
Communications	48,700	6,745	80,900	69,900
Repairs & Maintenance Services	7,500	4,960	27,100	25,600
Internal Service Fees	219,100	200,100	771,400	1,554,900
TOTAL OTHER SERVICES	690,400	534,658	1,039,000	1,832,700
OTHER EXPENSE	322,800	471,655	380,500	184,700
PENSION, ANNUITY, DEBT, & OTHER COSTS	1,800	1,073	1,800	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	4,026,000	3,994,083	9,619,100	11,568,200
TRANSFERS TO OTHER FUNDS AND UNITS	2,200,000	172,839	1,000	1,000
TOTAL EXPENSE AND TRANSFERS	6,226,000	4,166,922	9,620,100	11,569,200
PROGRAM REVENUE:				
Charges, Commissions, & Fees	2,618,900	3,024,602	9,367,600	11,316,700
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	2,749,300	1,538	0	0
TOTAL PROGRAM REVENUE	5,368,200	3,026,140	9,367,600	11,316,700
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	3,500	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	3,500	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	857,800	1,161,906	252,500	252,500
TOTAL REVENUE AND TRANSFERS	6,226,000	4,191,546	9,620,100	11,569,200

15 Finance-Financial



		FY 2004		FY 2005		FY 2006	
<u>Class</u>	<u>Grade</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101							
Admin Asst	07241 SR09	1	1.00	0	0.00	0	0.00
Admin Spec	07720 SR11	1	1.00	1	1.00	1	1.00
Admin Svcs Mgr	07242 SR13	2	2.00	0	0.00	0	0.00
Admin Svcs Officer 2	07243 SR08	0	0.00	1	1.00	1	1.00
Admin Svcs Officer 3	07244 SR10	2	2.00	0	0.00	0	0.00
Application Tech 1	10100 SR07	19	19.00	0	0.00	0	0.00
Application Tech 2	10102 SR08	4	4.00	0	0.00	0	0.00
Auditing Mgr	02580 SR15	1	1.00	0	0.00	0	0.00
Business Development Officer	06699 SR12	1	1.00	1	1.00	1	1.00
Cust Svc Mgr	00746 SR14	2	2.00	0	0.00	0	0.00
Cust Svc Supv	06598 SR10	1	1.00	0	0.00	0	0.00
Finance Admin	10108 SR13	9	9.00	1	1.00	1	1.00
Finance Asst Dir	06108 SR15	3	3.00	0	0.00	0	0.00
Finance Deputy Dir	07704 SR16	1	1.00	1	1.00	1	1.00
Finance Dir	01570 DP03	1	1.00	1	1.00	1	1.00
Finance Mgr	06232 SR14	5	5.00	2	2.00	2	2.00
Finance Officer 1	10150 SR08	12	12.00	0	0.00	0	0.00
Finance Officer 2	10151 SR10	14	14.00	1	1.00	2	2.00
Finance Officer 3	10152 SR12	25	25.00	0	0.00	1	1.00
Finance Spec	10153 SR11	4	4.00	0	0.00	0	0.00
Info Systems Analyst 1	07779 SR10	2	2.00	0	0.00	0	0.00
Info Systems Analyst 2	07780 SR11	1	1.00	0	0.00	0	0.00
Info Systems Analyst 3	07783 SR12	2	1.00	0	0.00	0	0.00
Info Systems Div Mgr	07318 SR14	1	1.00	0	0.00	0	0.00
Info Systems Advisor 1	07234 SR13	4	4.00	0	0.00	0	0.00
Office Support Mgr	10119 SR09	2	2.00	0	0.00	0	0.00
Office Support Rep 2	10121 SR05	2	2.00	0	0.00	0	0.00
Office Support Rep 3	10122 SR06	3	3.00	0	0.00	0	0.00
Office Support Spec 1	10123 SR07	2	2.00	1	1.00	1	1.00
Office Support Spec 2	10124 SR08	5	5.00	0	0.00	0	0.00
Purchasing Agent	04000 SR14	1	1.00	0	0.00	0	0.00
Stores Mgr	06180 SR10	1	1.00	0	0.00	0	0.00
Total Positions & FTE		134	134.00	10	10.00	12	12.00
ADA Management 30110							
Admin Svcs Mgr	07242 SR13	1	1.00	0	0.00	0	0.00
Compliance Inspector 2	07732 SR09	3	3.00	0	0.00	0	0.00
Compliance Inspector 3	07733 SR10	3	3.00	0	0.00	0	0.00
Office Support Rep 2	10121 SR05	1	1.00	0	0.00	0	0.00
Technical Specialist 1	07756 SR11	3	3.00	0	0.00	0	0.00
Total Positions & FTE		11	11.00	0	0.00	0	0.00

15 Finance-Financial



	<u>Class</u>	<u>Grade</u>	FY 2004		FY 2005		FY 2006	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
Facilities Management 51100								
Finance Admin	10108	SR13	3	3.00	2	2.00	2	2.00
Finance Asst Dir	06108	SR15	1	1.00	1	1.00	1	1.00
Finance Mgr	06232	SR14	0	0.00	2	2.00	2	2.00
Finance Officer 2	10151	SR10	1	1.00	1	1.00	1	1.00
Finance Officer 3	10152	SR12	1	1.00	0	0.00	0	0.00
Office Support Spec 1	10123	SR07	1	1.00	1	1.00	1	1.00
Public Property Division Mgr	01640	SR13	1	1.00	0	0.00	0	0.00
Special Projects Mgr	07762	SR15	0	0.00	1	1.00	0	0.00
Technical Specialist 1	07756	SR11	8	8.00	9	9.00	9	9.00
Technical Specialist 2	07757	SR12	3	3.00	2	2.00	2	2.00
Total Positions & FTE			19	19.00	19	19.00	18	18.00
Finance Services 51115								
Admin Svcs Mgr	07242	SR13	0	0.00	0	0.00	1	1.00
Admin Svcs Officer 2	07243	SR08	0	0.00	1	1.00	1	1.00
Admin Svcs Officer 3	07244	SR10	0	0.00	1	1.00	1	1.00
Application Tech 1	10100	SR07	0	0.00	8	8.00	8	8.00
Application Tech 2	10102	SR08	0	0.00	7	7.00	7	7.00
Auditing Mgr	02580	SR15	0	0.00	1	1.00	1	1.00
Finance Admin	10108	SR13	0	0.00	7	7.00	8	8.00
Finance Asst Dir	06108	SR15	0	0.00	1	1.00	1	1.00
Finance Deputy Dir	07704	SR16	0	0.00	1	1.00	1	1.00
Finance Mgr	06232	SR14	0	0.00	7	7.00	7	7.00
Finance Officer 1	10150	SR08	0	0.00	3	3.00	5	5.00
Finance Officer 2	10151	SR10	0	0.00	15	15.00	16	16.00
Finance Officer 3	10152	SR12	0	0.00	21	21.00	25	25.00
Finance Spec	10153	SR11	0	0.00	4	3.50	4	3.50
Info Systems App Analyst 1	07779	SR10	0	0.00	1	1.00	1	1.00
Info Systems App Analyst 3	07783	SR12	0	0.00	3	3.00	3	3.00
Info Systems Tech 2	07785	SR09	0	0.00	2	2.00	2	2.00
Info Systems Mgr	07782	SR13	0	0.00	1	1.00	1	1.00
Office Support Mgr	10119	SR09	0	0.00	1	1.00	1	1.00
Office Support Spec 2	10124	SR08	0	0.00	2	2.00	2	2.00
Purchasing Agent	04000	SR14	0	0.00	1	1.00	1	1.00
Stores Mgr	06180	SR10	0	0.00	1	1.00	1	1.00
Systems Advisor 1	07234	SR13	0	0.00	2	2.00	3	3.00
Total Positions & FTE			0	0.00	91	90.50	101	100.50

15 Finance-Financial

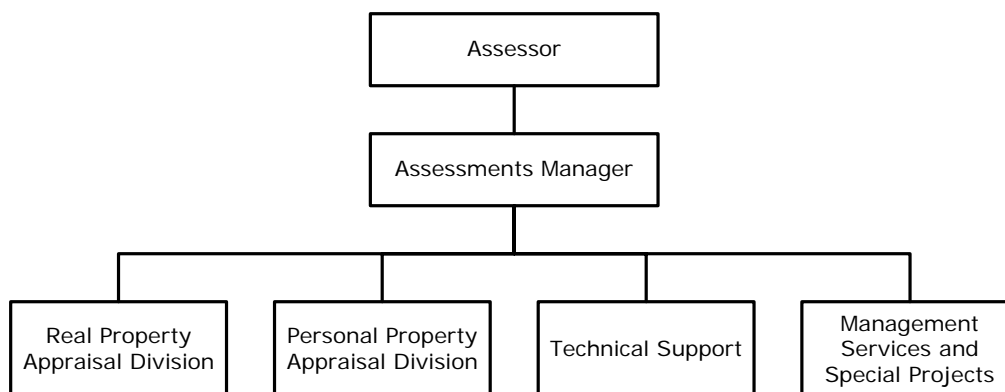


	<u>Class</u>	<u>Grade</u>	FY 2004		FY 2005		FY 2006	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
Treasury Management 51180								
Finance Admin	10108	SR13	1	1.00	1	1.00	1	1.00
Finance Mgr	06232	SR14	1	1.00	2	2.00	2	2.00
Finance Officer 1	10150	SR08	2	2.00	2	2.00	2	2.00
Finance Officer 2	10151	SR10	3	3.00	2	2.00	2	2.00
Finance Officer 3	10152	SR12	1	1.00	3	3.00	2	2.00
Metropolitan Treasurer	03160	SR15	1	1.00	1	1.00	1	1.00
Office Support Rep 2	10121	SR05	1	1.00	0	0.00	0	0.00
Office Support Rep 3	10122	SR06	2	2.00	2	2.00	2	2.00
Office Support Spec 2	10124	SR08	1	1.00	0	0.00	0	0.00
Total Positions & FTE			13	13.00	13	13.00	12	12.00
Surplus Property Auction 61190								
Admin Svcs Officer 3	07244	SR10	1	1.00	0	0.00	0	0.00
Application Tech 2	10102	SR08	1	1.00	0	0.00	0	0.00
Equip and Supply Clerk 2	03440	SR06	4	4.00	0	0.00	0	0.00
Finance Admin	10108	SR13	1	1.00	0	0.00	0	0.00
Total Positions & FTE			7	7.00	0	0.00	0	0.00
Department Totals			184	184.00	133	132.50	143	142.50

16 Assessor of Property-At a Glance

Mission	To appraise real property at its market value, and business tangible personal property under schedules provided by law; to classify property correctly under the law; to apply property assessment in accordance with each parcel's proper classification; to maintain accurate public records; to reappraise every real parcel at least every four years and to reappraise all business tangible personal property annually; to provide property owners easy access to appeal rights; to generate annually an assessment roll for the purpose of property taxation by the Metropolitan Council.			
Budget Summary		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
	Expenditures and Transfers:			
	GSD General Fund	\$6,906,800	\$7,094,600	\$7,433,400
	Total Expenditures and Transfers			
		<u>\$6,906,800</u>	<u>\$7,094,600</u>	<u>\$7,433,400</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$0	\$0	\$0
	Other Governments and Agencies	112,800	182,700	209,200
	Other Program Revenue	0	0	0
	Total Program Revenue			
		\$112,800	\$182,700	\$209,200
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	0	0	0
	Total Revenues			
		<u>\$112,800</u>	<u>\$182,700</u>	<u>\$209,200</u>
Positions	Total Budgeted Positions	109	111	111
Contacts	Assessor of Property: Jo Ann North email: joann.north@nashville.gov Financial Manager: Cathy Stonebrook email: cathy.stonebrook@nashville.gov 800 2 nd Avenue North 37201 Phone: 862-6086 FAX: 862-6078			

Organizational Structure



16 Assessor of Property-At a Glance

Budget Highlights FY 2006

• Pay Plan/Fringe Amounts	\$229,300
• Internal Services Charges:	
• Finance Charge	1,500
• Human Resources Charge	3,700
• Information Systems Charge	-72,300
• Facilities Maintenance & Security Charge	27,400
• Shared Business Office Charge	-1,700
• Shared Services Charge	1,400
• Customer Call Center Charge	-600
• Fleet Management Charge	4,700
• Postal Service Charge	-5,100
• Non-recurring Adjustment for FY05 Reappraisal	-245,500
• Personal Property Audit	350,000
• Repairs and Maintenance	37,700
• Office and Administrative Supply	5,900
• Elected Official's Salary Increase	2,400
Total	<u>\$338,800</u>

Overview

REAL PROPERTY APPRAISAL DIVISION

The Real Property Appraisal Division lists, inspects, and evaluates all taxable property within Davidson County (except for utilities assessed by the State of Tennessee), maintains property classification of parcels as "exempt, residential, farm, commercial, industrial, or utility," applies the appropriate percentage of assessed valuation as required by law, and generates a tax roll for the application of property taxes set by the Metropolitan County Council to be billed by the Davidson County Trustee.

The real property appraisal function is divided between residential and commercial/industrial units because of the special considerations required for each area; appraisals are updated after field inspection every four years or sooner if improvements or demolitions are discovered which affect market value. There are more than 214,000 separate land parcels in Davidson County. The office recently completed a state mandated reappraisal with values effective January 1, 2005. The next countywide reappraisal is scheduled for the values, which will be effective as of January 1, 2009.

The Reappraisal Program provides funding for the four-year cycle of reappraisal to update property values pursuant to TCA 67-5-1601. Reappraisal programs are conducted by the counties in accordance with standards, rules and regulations formulated by the State Board of Equalization.

The Board of Equalization provides funding for an independent board, appointed by the Metropolitan County Mayor, to hear appeals on appraisals, classifications and assessments on real and personal property. The board also may employ hearing officers to ensure the accessibility of all property owners to their appeal rights.

Hearing Officers Review provides funding for real property experts to conduct informal hearings on appraisals, classifications and assessments on real and personal property on behalf of the Board of Equalization.

PERSONAL PROPERTY APPRAISAL DIVISION

The Personal Property Division updates all tangible personal property owned and leased by a business on an annual basis. Values are based on a schedule established under state law. More than 25,000 business accounts are filed each year.

Personal Property Audit performs systematic and random field audits of a percentage of the 25,000 plus personal property accounts in Davidson County. This state-mandated program began January 1, 1998. An outside auditing firm is presently under contract to assist the Assessor's Office Audit Unit in the audit project.

TECHNICAL SUPPORT

The Technical Support Division offers computer and technical support as well as, Customer Services and Data Entry providing daily updating of taxpayer files with address changes and sales verification data. Also included in this division is the Sales Verification division.

Technical Support is responsible for our website, www.padctn.com. 2005 is the first year taxpayers have had the opportunity to appeal their property values on line.

MANAGEMENT SERVICES AND SPECIAL PROJECTS

The Management and Special Projects Section perform duties of overseeing the appeals process, managing exemptions, reviewing correction requests, and monitoring legislation at the State level.

16 Assessor of Property-Performance

Objectives	Performance Measures	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
REAL PROPERTY APPRAISAL DIVISION					
Property Assessment					
1. Complete Property Assessor Strategic Plan, Implement and Monitor during FY 2003.	a. Complete detailed task assignments/productivity schedules	Complete	Complete	Complete	Complete
	b. Publish plan and disseminate to staff and others	Complete	Complete	Complete	Complete
	c. Perform quarterly reviews for compliance	On Going	On Going	On Going	Complete
2. Complete Property Assessor Strategic Plan, Implement and Monitor during FY 2006.	a. Complete detailed task assignments/productivity schedules	NA	Not Started	NA	Not Started
	b. Publish plan and disseminate to staff and others	NA	Not Started	NA	In Progress
	c. Perform quarterly reviews for compliance	NA	Not started	NA	In Progress
Reappraisal Program					
1. Perform requirements of State-approved 2005 Reappraisal Plan for Real Property and update files on current.	a. Number of updated listings of parcels, as required by changes	25,000	57,500	25,000	33,000
	b. Physically inspect one-third of real property parcels	80,000	69,800	NA	40,000
	c. Perform appraisals on parcels with construction /demolition	5,000	3,300	7,000	5,000
	d. Provide informal staff reviews with property owners	2,000	1,500	3,500	5,000
	e. Perform evaluation analysis	NA	NA	200,000	NA
2. Perform time-based requirements of State-approved Personal Property Assessment Plan and update files in current basis.	a. Update appraisal roll, as required by changes	8,500	7,200	7,500	7,500
	b. Perform inspections	21,000	20,000	8,000	20,000
	c. Set appraisal on accounts	39,000	23,000	25,000	23,000
	d. Perform informal staff reviews	2,500	1,800	1,200	1,900
Board of Equalization					
1. Hear and process appeals of classifications and appraisals on timely basis as required by statutes.	a. Direct and validate Real Estate appeals	2,500	1,500	12,500	10,000
	b. Hear Personalty appeals	200	15	25	25

16 Assessor of Property-Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2004 Budget</u>	<u>FY 2004 Actuals</u>	<u>FY 2005 Budget</u>	<u>FY 2006 Budget</u>
Hearing Officers Review					
1. Provides property owners a review of their new appraisal and assessment at an informal hearing.	a. Meetings between taxpayers and appraisers	NA	NA	15,000	7,500
	b. Percent of complaints resolved at the taxpayer and appraiser review level	NA	NA	80%	80%
	c. Number of complaints reviewed by the hearing officers	1,000	700	7,500	5,500
	d. Percent of complaints resolved at the hearing officer level	85%	85%	80%	80%
	e. Appeals referred to the Board of Equalization	500	40	150	500
	f. Percent of complaints resolved at the Board of Equalization	85%	85%	80%	80%

PERSONAL PROPERTY APPRAISAL DIVISION

Personal Property Audit

1. Verify accuracy of tangible personal property account fillings by businesses each tax year.	a. Perform desk audits of taxpayer returns	17,500	16,500	16,000	16,000
	b. Perform field audits (accounts under \$100,000 value)*	1,500	1,250	500	1,250
	c. Perform book audits (accounts over \$100,000 value)*	25	1,300	1,500	1,000
	d. Perform discovery of new business	NA	2,500	1,200	1,500

* Contract with TMA to audit must be expanded to include new businesses and those who have grown over \$50,000 value to avoid state sanctions for non-compliance.

16 Assessor of Property-Financial

GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	5,074,800	5,038,141	5,385,100	5,525,300
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	1,047,600	1,024,714	697,600	1,047,600
Travel, Tuition, and Dues	48,900	40,708	48,900	48,900
Communications	97,300	67,670	166,300	67,300
Repairs & Maintenance Services	44,400	56,770	44,400	82,100
Internal Service Fees	560,300	557,871	718,800	622,800
TOTAL OTHER SERVICES	1,798,500	1,747,733	1,676,000	1,868,700
OTHER EXPENSE	32,400	36,040	32,400	38,300
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	1,100	0	1,100	1,100
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	6,906,800	6,821,914	7,094,600	7,433,400
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
TOTAL EXPENSE AND TRANSFERS	6,906,800	6,821,914	7,094,600	7,433,400
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	2,146	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	112,800	208,633	182,700	209,200
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	112,800	208,633	182,700	209,200
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	112,800	210,779	182,700	209,200
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	112,800	210,779	182,700	209,200

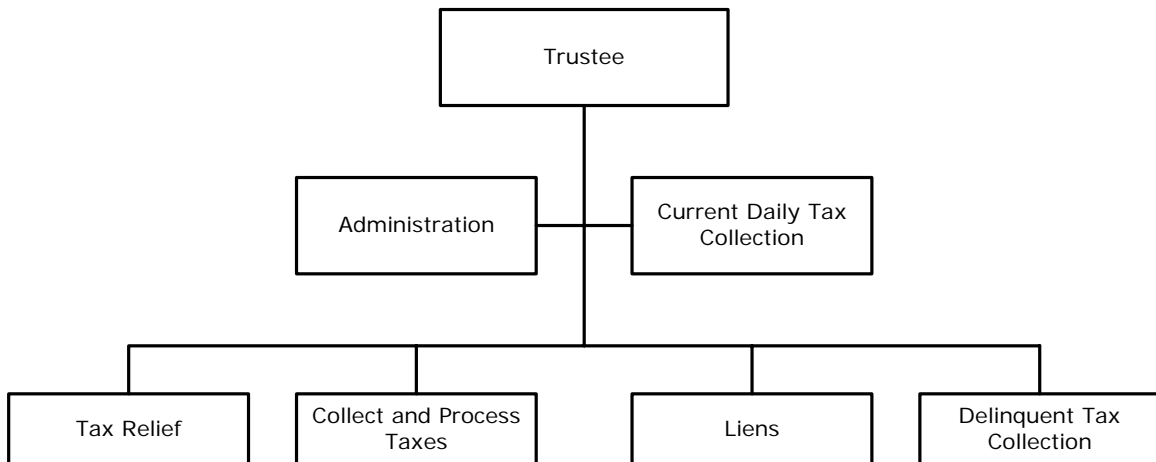
16 Assessor of Property-Financial

	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Admin Asst	07241	SR09	4	4.00	5	5.00	5	5.00
Admin Svcs Mgr	07242	SR13	3	3.00	4	4.00	5	5.00
Admin Svcs Officer 3	07244	SR10	1	1.00	1	1.00	1	1.00
Admin Svcs Officer 4	07245	SR12	4	4.00	3	3.00	2	2.00
Appraiser 1	02675	SR06	6	6.00	7	7.00	7	7.00
Appraiser 2	02670	SR08	22	22.00	22	22.00	22	22.00
Appraiser 3	07247	SR10	10	10.00	9	9.00	10	10.00
Appraiser 4	04400	SR12	8	8.00	8	8.00	7	7.00
Appraiser Analyst 2	07246	SR09	4	4.00	3	3.00	2	2.00
Appraiser Analyst 3	06116	SR12	4	4.00	4	4.00	4	4.00
Assessments Manager	06524	SR14	1	1.00	1	1.00	1	1.00
Cust Svc Supv	06598	SR10	1	1.00	1	1.00	1	1.00
Data Entry Operator 2	04600	SR05	1	1.00	1	1.00	1	1.00
Data Entry Programmer	06817	SR07	4	4.00	4	4.00	4	4.00
Hrng Off-Tax Assess Reassessmt	07198		15	1.50	15	1.50	15	1.50
Info Systems App Analyst 1	07779	SR10	0	0.00	2	2.00	2	2.00
Info Systems App Analyst 3	07783	SR12	2	2.00	2	2.00	2	2.00
Info Systems Mgr	07782	SR13	1	1.00	1	1.00	1	1.00
Office Support Rep 1	10120	SR04	2	2.00	2	2.00	1	1.00
Office Support Rep 2	10121	SR05	2	2.00	2	2.00	3	3.00
Office Support Rep 3	10122	SR06	5	5.00	4	4.00	5	5.00
Office Support Spec 1	10123	SR07	1	1.00	2	2.00	2	2.00
Office Support Spec 2	10124	SR08	1	1.00	1	1.00	1	1.00
Seasonal/Part-time/Temporary	09020		6	3.00	6	3.00	6	3.00
Tax Assessor	05534		1	1.00	1	1.00	1	1.00
Total Positions & FTE			109	92.50	111	94.50	111	94.50
Department Totals			109	92.50	111	94.50	111	94.50

17 Trustee—At a Glance

Mission	To collect Davidson County's Real Property Tax, Public Utility Tax, Personal Property Tax, Central Business Improvement District Tax, Vegetation Liens and Demolition Liens each year; and administer the Tax Relief Program for the State of Tennessee and Metro Government.			
Budget Summary		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
	Expenditures and Transfers:			
	GSD General Fund	\$2,075,400	\$2,013,700	\$1,956,300
	Total Expenditures and Transfer			
		<u>\$2,075,400</u>	<u>\$2,013,700</u>	<u>\$1,956,300</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$0	\$0	\$0
	Other Governments and Agencies	0	0	0
	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
	Total Program Revenue			
		\$0	\$0	\$0
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>0</u>
	Total Revenues			
		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Positions	Total Budgeted Positions	31	31	31
Contacts	Trustee: Charles Cardwell Financial Manager: Pat Alexander 800 2 nd Avenue North 37201		email: charlie.cardwell@nashville.gov email: pat.alexander@nashville.gov Phone: 862-6330 FAX: 862-6337	

Organizational Structure



17 Trustee—At a Glance

Budget Highlights FY 2006

• Pay Plan/Fringe Amounts	\$68,100
• Internal Services Charges:	
• Finance Charge	-17,500
• Human Resources Charge	1,100
• Information Systems Charge	-156,800
• Facilities Maintenance & Security Charge	7,100
• Shared Business Office Charge	200
• Shared Services Charge	500
• Customer Call Center Charge	-600
• Fleet Management Charge	-400
• Postal Service Charge	-1,400
• Postage and Delivery	29,400
• Printing and Binding	10,500
• Elected Official's Salary Increase	2,400
Total	\$-57,400

Overview

CURRENT DAILY TAX COLLECTION

The Office of the Trustee accepts the Certified Real Property and Personalty Tax Roll from the Assessor of Property in September each year. The Trustee's office mails printed tax statements by October 1. The Tennessee Regulatory Authority sends the Utility Tax Roll to the Trustee in December each year, and tax statements are printed and mailed in January. This office also collects and processes the Central Business Improvement District tax receivables.

TAX RELIEF

The Office of the Trustee administers the State of Tennessee and Metropolitan Government Tax Relief Program for the elderly in Davidson County.

COLLECT AND PROCESS TAXES

The Trustee's office maintains the Tax Receivable Roll, collects and processes receivables and forwards receipts to the Metro Treasurer's office daily. Tax accounting records and history of approximately 233,200 parcels are maintained by the Trustee's office. This office processes all tax roll adjustments and refunds during the tax year.

LIENS

The Office of the Trustee collects, processes and records property Vacant Lot Liens that are placed on properties by the Metro Department of Parks and Recreation. This office also adds to the Tax Accounting System Demolition Liens that are placed on properties by Metro Codes. The Department of Codes collects demolition liens and forwards information that payment has been made to the Trustee's office, and the lien may then be deleted from the Tax Accounting System.



DELINQUENT TAX COLLECTION

The Trustee's office collects and processes delinquent taxes March 1 through the following February 28, sends delinquent taxes to the Clerk and Master, and maintains and posts all payments collected through the Clerk and Master.

17 Trustee–Performance

Objectives	Performance Measures	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
CURRENT DAILY TAX COLLECTION					
1. Collect and process real property, utility and personalty taxes.	a. Real property, utility and personalty tax receivable	\$620,000,000	\$583,631,311	\$600,000,000	\$600,000,000
	b. Tax statements mailed	272,000	257,000	189,000	270,000
	c. Active parcels	235,000	234,000	235,000	237,000
	d. Tax receipts mailed	232,000	230,000	232,000	100,000
2. Collect central business improvement district tax.	a. Central business improvement district tax receivable	\$630,000	\$622,000	\$588,000	\$680,000
	b. Parcels from which revenue is received	480	440	512	450
	c. Business District revenue received	\$750,000	\$600,000	\$600,000	\$720,000
TAX RELIEF					
1. Implement tax relief program.	a. Tax relief recipients	3,400	3,000	3,200	3,000
	b. Tax relief amount paid	NA	618,000	NA	600,000
COLLECT AND PROCESS TAXES					
1. Process refunds and adjustments and collect property liens.	a. Refunds and adjustments (number of properties)	5,000	5,300	5,000	4,000
	b. Amount of refunds and adjustments	\$9,000,000	\$6,250,000	\$8,000,000	\$4,000,000
	c. Property tax liens	250	143	250	175
	d. Property tax lien receivable	\$180,000	\$92,543	\$150,000	\$150,000
	e. Demolition liens	20	NA	20	NA
	f. Demolition lien receivable	\$127,000	NA	NA	NA
DELINQUENT TAX COLLECTION					
1. Collect and process delinquent real property, utility and personalty taxes.	a. September 1 through February 28 delinquent real property, utility and personalty tax projected received	\$10,000,000	\$7,109,732	\$9,000,000	\$9,000,000
	b. September 1 through February 28 delinquent real property, utility and personalty tax projected receivable	\$18,000,000	\$18,809,077	\$15,000,000	\$17,000,000

17 Trustee–Financial

GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	1,392,000	1,369,670	1,421,200	1,491,700
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	3,600	3,578	3,500	3,500
Travel, Tuition, and Dues	6,800	5,385	6,900	6,900
Communications	188,900	191,706	149,000	192,100
Repairs & Maintenance Services	3,100	3,564	3,100	4,100
Internal Service Fees	472,100	473,478	421,100	249,100
TOTAL OTHER SERVICES	674,500	677,711	583,600	455,700
OTHER EXPENSE	8,900	27,887	8,900	8,900
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	2,075,400	2,075,268	2,013,700	1,956,300
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
TOTAL EXPENSE AND TRANSFERS	2,075,400	2,075,268	2,013,700	1,956,300
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	0	0	0	0
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	0	0	0	0

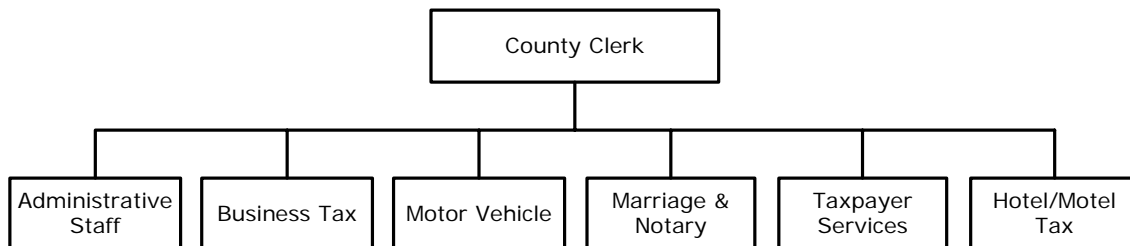
17 Trustee–Financial

	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Collections Officer	01290	SR13	1	1.00	0	0.00	-1	-1.00
Deputy Court Admin	10318	SR14	0	0.00	0	0.00	1	1.00
Deputy Trustee	01503		4	4.00	5	5.00	5	5.00
Deputy-Tax Accounting	06554		18	18.00	18	18.00	18	18.00
Seasonal/Part-time/Temporary	09020		7	7.00	7	6.50	7	6.50
Trustee	05635		1	1.00	1	1.00	1	1.00
Total Positions & FTE			31	31.00	31	30.50	31	30.50
Department Totals			31	31.00	31	30.50	31	30.50

18 County Clerk—At a Glance

Mission	To collect certain State privilege license fees as well as other State and Local revenues, fees, commissions, and taxes as provided by law.			
Budget Summary		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
	Expenditures and Transfers:			
	GSD General Fund	\$3,845,900	\$4,215,900	\$4,492,500
	Total Expenditures and Transfers	<u>\$3,845,900</u>	<u>\$4,215,900</u>	<u>\$4,492,500</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$3,700,000	\$4,000,000	\$4,000,000
	Other Governments and Agencies	0	0	0
	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
	Total Program Revenue	\$3,700,000	\$4,000,000	\$4,000,000
	Non-Program Revenue	2,500	900	1,500
	Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>0</u>
	Total Revenues	<u>\$3,702,500</u>	<u>\$4,000,900</u>	<u>\$4,001,500</u>
Positions	Total Budgeted Positions	79	79	79
Contacts	County Clerk: Bill Covington Financial Manager: Tami Drake Howard Office Building 37210		email: bill.covington@nashville.gov email: tami.drake@nashville.gov Phone: 6254 ext 77150 FAX: 862-5986	

Organizational Structure



18 County Clerk—At a Glance

Budget Highlights FY 2006

• Pay Plan/Fringe Amounts	\$153,400
• Internal Service Charges:	
• Finance Charge	-8,200
• Human Resources Charge	2,900
• Information Systems Charge	68,000
• Facilities Maintenance & Security Charge	34,800
• Shared Business Office Charge	300
• Shared Services Charge	1,500
• Customer Call Center Charge	-4,800
• Fleet Management Charge	2,700
• Postal Service Charge	2,300
• Reduction in Central Printing	-15,000
• Property Protection	19,000
• Copier Rental	8,600
• Printing/Binding	6,000
• County Official Salary Increase	2,400
• Membership Dues	2,000
• Surety Bond Increase	700
Total	<u>\$276,600</u>

Overview

ADMINISTRATIVE STAFF

The Administrative Staff Division provides administrative services to the various divisions.

BUSINESS TAX

The Business Tax Division collects Urban and General Services gross receipts tax, issues business licenses, collects Wholesale Beer and Liquor taxes, issues Liquor By the Drink licenses, collects Franchise Fees, issues licenses for Title Lenders, Pawnbrokers, and others.

MOTOR VEHICLE

The Motor Vehicle Division collects State and Local motor vehicle fees and taxes for auto titling and registration and issues motor vehicle license plates and metro stickers at the Clerk's main office and at five branch offices.

MARRIAGE & NOTARY

The Marriage & Notary Division issues Notary Public commissions, Marriage Licenses and collects related fees.

TAXPAYER SERVICES

The Taxpayer Services Division provides troubleshooting for taxpayers and acts as liaison between the Metro Beautification Division and Metro Police Department.

HOTEL/MOTEL TAX

The Hotel/Motel Tax Division collects Hotel/Motel Occupancy Taxes.



18 County Clerk—Performance

Objectives	Performance Measures	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
BUSINESS TAX					
1. Collect business gross receipts tax and licensing fees	a. Business licenses issued – GSD	27,000	25,687	27,000	26,000
	b. Business licenses issued – USD	20,500	20,136	20,500	20,000
	c. Liquor by the drink licenses issued	450	424	425	425
	d. Wholesale Beer & Liquor tax paid monthly	11	11	11	12
	e. Title Lender permits, Pawnbrokers' licenses, & other misc. licenses issued	150	151	150	175
MOTOR VEHICLE					
1. Collect State and Local motor vehicle fees & taxes and process all related documents	a. Vehicle registration	550,000	591,322	565,000	575,000
	b. Metro regulatory wheel tax decal (regular and commercial)	430,000	450,863	430,000	440,000
	c. Dealer auto recording licenses issued (annually)	200	215	225	215
MARRIAGE AND NOTARY					
1. Issue marriage licenses and notary public commissions	a. Marriage licenses issued	5,900	5,011	5,400	5,200
	b. Notary public commissions issued	3,500	3,885	3,500	3,600
HOTEL/MOTEL TAX					
1. Collect hotel and motel taxes.	a. Hotels taxed	223	216	219	219
	b. Average monthly collection (per hotel)	\$7,000	\$7,416	\$7,000	\$7,500

18 County Clerk-Financial

GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	3,293,200	3,174,059	3,388,200	3,544,000
OTHER SERVICES:				
Utilities	3,000	0	0	0
Professional and Purchased Services	36,100	46,838	36,100	60,100
Travel, Tuition, and Dues	700	1,338	200	2,200
Communications	179,900	111,002	152,500	153,500
Repairs & Maintenance Services	50,000	27,553	26,500	26,500
Internal Service Fees	200,200	228,959	538,100	622,600
TOTAL OTHER SERVICES	469,900	415,690	753,400	864,900
OTHER EXPENSE	82,800	62,083	74,300	83,600
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	3,845,900	3,651,832	4,215,900	4,492,500
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
TOTAL EXPENSE AND TRANSFERS	3,845,900	3,651,832	4,215,900	4,492,500
PROGRAM REVENUE:				
Charges, Commissions, & Fees	3,700,000	3,867,124	4,000,000	4,000,000
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	3,700,000	3,867,124	4,000,000	4,000,000
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	2,500	2,410	900	1,500
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	2,500	2,410	900	1,500
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	3,702,500	3,869,534	4,000,900	4,001,500

18 County Clerk-Financial

	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Admin Asst - County Clerk	07804		1	1.00	1	1.00	1	1.00
Admin Svcs Officer 2	07243	SR08	0	0.00	1	1.00	1	1.00
Business Tax Dir-County Clerk	07216		1	1.00	1	1.00	1	1.00
Chief Dpty Clerk-County Clerk	07077		1	1.00	1	1.00	1	1.00
County Ct Clerk	01336		1	1.00	1	1.00	1	1.00
Deputy Clerk 1	06787		8	8.00	8	8.00	8	8.00
Deputy Clerk 2	06788		11	11.00	11	11.00	11	11.00
Deputy Clerk 3	06789		20	20.00	20	20.00	20	20.00
Deputy Clerk 4	06790		10	10.00	10	10.00	10	10.00
Deputy Clerk 5	06791		1	1.00	1	1.00	1	1.00
Deputy Clerk 6	06792		2	2.00	2	2.00	2	2.00
Dir Of Taxpayer Svcs	07647		1	1.00	1	1.00	1	1.00
License Inspector 1	02935		11	11.00	10	10.00	10	10.00
Motor Vehicle Dealer Dir	07218		1	1.00	1	1.00	1	1.00
Seasonal/Part-time/Temporary	09020		10	10.00	10	10.00	10	10.00
Total Positions & FTE			79	79.00	79	79.00	79	79.00
Department Totals			79	79.00	79	79.00	79	79.00

91 Emergency Communications Center—At a Glance



Budget Summary	2003-04	2004-05	2005-06
Expenditures and Transfers:			
GSD General Fund	\$9,456,600	\$10,663,400	\$12,128,400
Total Expenditures and Transfers	\$9,456,600	\$10,663,400	\$12,128,400
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$0	\$0	\$0
Other Governments and Agencies	0	124,400	124,400
Other Program Revenue	0	0	0
Total Program Revenue	\$0	\$124,400	\$124,400
Non-program Revenue	0	0	0
Transfers From Other Funds and Units	0	0	0
Total Revenues	\$0	\$124,400	\$124,400
Positions			
Total Budgeted Positions	183	183	184
Contacts	Director of Emergency Communication Center: RoxAnn Brown email: roxann.brown@nashville.gov Financial Manager: Mark Lynam email: mark.lynam@nashville.gov 2060 15 th Avenue South 37212 Phone: 401-6322 FAX: 401-6380		

Line of Business and Program

Administrative

- Non-allocated Financial Transactions
- Office of the Director
- Emergency Communications District and MNECC Board Support
- Information Technology
- Facilities Management
- Human Resources
- Finance
- Procurement
- Records Management
- Risk Management

Allied Agencies

- Allied Agencies

Life Safety

- Public Life Safety
- 1st Responder Life Safety
- 1st Responder Specialized Operations Support

Communication Resource Assistance

- Information Support
- Essential Support Services
- Community Outreach

Communications Operational Support

- 9-1-1 Communications Systems and Equipment Management
- Training Academy
- Results Management



91 Emergency Communications Center—At a Glance



<p>Mission</p>	<p>The Mission of the Metro Nashville Emergency Communications Center is to provide initial emergency and non-emergency first responder products to the Public and our First Responder Partners so they can experience the benefits of a healthier, more secure community.</p>
<p>Goals</p>	<p>By 200_ , citizens and visitors to Davidson County will continue to receive Best in Class Emergency Response Communications while MNECC responds to increasing and changing demand for service as measured by:</p> <ul style="list-style-type: none"> • ___% 9-1-1 calls answered in less than N/A seconds • ___% 9-1-1 calls processed and dispatched for Fire-Suppression in less than N/A seconds • ___% 9-1-1 calls processed and dispatched for Fire-Emergency Medical Services in less than N/A seconds • ___% 9-1-1 calls processed for Police in less than N/A seconds <p>By 200_ , citizens and visitors to Davidson County will continue to receive Best in Class Emergency Response Communications while MNECC manages a loss of funding due to technology changes by new funding opportunities located through:</p> <ul style="list-style-type: none"> • \$___ in grants and special event or incident funds requested • ___% budget derived from alternative funding sources • \$___ lost funding recovered <p>By 200_ , citizens and visitors to Davidson County will continue to receive Best in Class Emergency Response Communications as a result of highly qualified and supported workforce as measured by:</p> <ul style="list-style-type: none"> • ___% Citizen Survey Responses above 95% satisfied with service • ___% 1st Responder Partner Survey Responses above 95% satisfied with service • ___% Emergency Medical Dispatch Quality Assurance Reviews above 96% • ___% Emergency Fire Dispatch Quality Assurance Reviews above 96% • ___% employees participating in a Voluntary Wellness Program • ___% employees with at least three years MNECC experience <p>By 200_ , MNECC's Public Safety Partners will experience improved call processing time and decreased customer (Metro Nashville Police Department, Nashville Fire Department and citizen) wait time as indicated by:</p> <ul style="list-style-type: none"> • ___% of calls processed by ___ (time) or less • ___% of field first responder calls for information and requests that are on hold for ___ (time) or less

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Budget Change and Result Highlights FY 2006

Recommendation		Result
Pay Plan/Fringe Amounts		
	\$425,400	Supports the hiring and retention of a qualified workforce
Implementation of ECC revised pay plan	250,000	Improve employee retention and communication center management.
Information Technology		
Telephone Expenses and Harding backup center	400,000	Provide for ECC back-up facility as part of Metro disaster recovery plan.
Allow employees additional access to office automation tools	5,400	Gives line employees access to all rules and regulations immediately in an electronic format rather than having to keep up with hard copy printouts.
Non-Allocated Financial Transactions		
Internal Service Charges		
Finance Charge	300	Delivery of core financial functions including accounting, payroll, budgeting, and internal audit
Human Resources Charge	10,000	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	73,800	Delivery of care information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance & Security Charge	26,500	Delivery of facility maintenance and associated security functions
Shared Business Office Charge	145,600	Delivery of administrative support functions
Shared Services Charge	4,000	Delivery of centralized payment service
Fleet Management Charge	9,100	Delivery of fleet management, fuel services, and maintenance functions
Postal Service Charge	-3,700	Delivery of mail across the Metropolitan Government
Telecommunication Charge	600	Deliver telephone services
Radio Service Charge	-2,500	Delivery of radio infrastructure support and radio installation and maintenance
9-1-1 Communications Systems and Equipment Management		
Additional employee for Technology Division	74,300 (1 FTE)	Provide a liaison between Metro IT and the critical technologies employed at the ECC.
Training Academy		
Printing Expenses	8,500	Provide up-to-date training material.
Facilities Management		
Increase Security at Harding Backup Center	57,600	Provide greater employee security and allow vendors to service facility.
Council Mandated Reduction		
	-19,900	
TOTAL	\$1,465,000 (1 FTE)	

91 Emergency Communications Center—At a Glance



Administrative Line of Business - The purpose of the Administrative Line of Business is to provide organizational and informational products to MNECC staff, other Metro Departments and Emergency Communications District Board Members so that the MNECC can fulfill its mission.

Non-allocated Financial Transactions Program

The purpose of the Non-allocated Financial Transactions Program is to provide budgeting and accounting products related to interfund transfers and non-program-specific budgetary adjustments to the department and the Metropolitan Government so they can include such transactions in the department's financial records.

Results Narrative

The amount budgeted in this program represents adjustments related to Internal Service Fees and Pay Plan. These adjustments will be allocated to individual programs by the department in FY06. For a detailed description, see the Budget Change and Result Highlights page.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	NA	...	NA	...	\$1,051,500

Office of the Director Program

The purpose of the MNECC Office of the Director Program is to provide support products to Metro Agencies, Allied Agencies and Interested Community members so they can better utilize the services of MNECC.

Results Narrative

This budget for the Office of the Director Program includes maintaining funding at the current level. This program provides organizational and information support products to Metro Agencies, Allied Agencies and Interested Community members so they can better utilize the services of the Emergency Communications Center. The current level of funding is necessary in continuing to deliver key results to customers throughout the operational divisions of the department. This program directly supports the mission of the department as it provides initial emergency and non-emergency first responder products to the Public and First Responder Partners so they can experience the benefits of a healthier, more secure community.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	NA	NA	\$196,600	...	\$196,600
FTEs: GSD General Fund	NA	NA	2.70	...	2.70

Results

100% CALEA (Commission for Accreditation of Law Enforcement Agencies) Accredited by 2006

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
100% CALEA (Commission for Accreditation of Law Enforcement Agencies) Accredited by 2006	NA	NA	NA	NA	NA

91 Emergency Communications Center—At a Glance



Emergency Communications District and MNECC Board Support Program

The purpose of the Emergency Communications District and Emergency Communications Center Board Support Program is to provide requested information to the board members so that they can effectively discharge their duties as board members.

Results Narrative

This budget includes maintaining the Emergency Communications District and MNECC Board Support program at its current level of funding for FY06. This program provides requested information to the Emergency Communications District and Center Boards so that they can do fulfill their respective duties. As a result, this program gauges its success by the percentage of board requests completed. This program supports the departmental goal of providing best-in-class emergency response through a highly qualified workforce.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	NA	NA	\$87,600	...	\$87,600
FTEs: GSD General Fund	NA	NA	1.50	...	1.50
Results					
Percentage of Emergency Communications Center Board requests completed	NA	NA	NA	NA	NA

Information Technology Program

The purpose of the Information Technology Program is to provide information technology support products to this Metro department so it can efficiently and securely meet its business needs.

Results Narrative

This budget for the Information Technology Program includes an additional \$400,000 to pay for the ongoing recurring expenses for 9-1-1 Telephone service at our backup facility. From an audit of the Metro ECC's disaster recovery ability a backup site was funded and outfitted through a project with Real Property Services. By providing this backup facility the ECC is prepared to provide uninterrupted 9-1-1 and dispatch service during a disaster which is the core component of the department's mission. This budget also includes an additional \$5,400 to add two (2) additional computers with office automation tools to the ECC. This expansion will allow line employees better access to computers for a variety of tasks currently done manually or by sharing computers with on-duty supervisors.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	NA	NA	\$78,300	...	\$483,700
FTEs: GSD General Fund	NA	NA	.3030
Results					
Percentage of customer satisfaction with timeliness of IT services	NA	NA	NA	NA	NA

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Facilities Management Program

The purpose of the Facilities Management Program is to provide operational support products to this Metro department so it can constantly function in a clean and operational work environment.

Results Narrative

This budget for the Facilities Management Program includes an additional \$57,600 to provide a full-time security guard at the ECC backup facility during regular business hours (Monday through Friday). The backup center is the full-time training facility for the ECC as well as being utilized for meeting space by ECC and Emergency Management (OEM). This would also allow full time security during normal / regular business hours to allow outside vendors to service this facility without interruption of routine services.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	NA	NA	\$137,100	...	\$194,700
FTEs: GSD General Fund	NA	NA	.4040
Results Percentage customer satisfaction with quality of custodial services	NA	NA	NA	NA	NA

Human Resources Program

The purpose of the Human Resources Program is to provide employment products to department employees so they can receive their benefits and compensation equitably and accurately.

Results Narrative

This funding for the Human Resources Program includes maintaining funding at the current level. This program provides employment related products for the employees of the department. The current level of funding is necessary to ensure the administrative tasks involved in ensure employees receive their proper benefits and compensation timely and accurately. This program supports the goal of a properly supported workforce.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	NA	NA	\$178,200	...	\$178,200
FTEs: GSD General Fund	Na	NA	3.40	...	3.40
Results Disciplinary/grievance hearings per 100 employees	NA	NA	NA	NA	NA

Finance Program

The purpose of the Finance Program is to provide financial management products to this Metro department so it can effectively manage its financial resources.

Results Narrative

This budget for the Finance Program includes maintaining funding at the current level. This program provides the management tools for the ECC to manage its financial resources. The ECC will be able to continue to effectively manage its budgets with the current level of funding. This program supports the overall mission of the department to provide Best in Class Emergency Communications service.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	NA	NA	\$67,000	...	\$67,000
FTEs: GSD General Fund	NA	NA	1.30	...	1.30
Results Percentage of payment approvals filed by due dates	NA	NA	NA	NA	NA

91 Emergency Communications Center—At a Glance



Procurement Program

The purpose of the Procurement Program is to provide purchasing transaction support products to this Metro department so it can obtain needed goods and services in a timely and efficient manner.

Results Narrative

This budget for the Procurement Program includes maintaining funding at the current level. This program provides the department support in making purchases for the goods and services required for the ECC to function. The current level of funding is necessary to ensure the continued, orderly and timely procurement of items for the department. This program supports the overall mission of the department to provide Best in Class Emergency Communications service.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	NA	NA	\$5,900	...	\$5,900
FTEs: GSD General Fund	NA	NA	.1010
Results					
Percentage of department purchases made via purchasing card	NA	NA	NA	NA	NA

Records Management Program

The purpose of the Records Management Program is to provide record management products to this Metro department so it can manage records compliant with legal and policy requirements.

Results Narrative

This budget includes maintaining the Records Management Program at the current level of resources and employees. Continued funding will allow the program to provide record management products so the department can manage records complaint with legal and policy requirements. The Records Management Program supports all the goals of ECC by supporting all the divisions of the department.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	NA	NA	\$5,900	...	\$5,900
FTEs: GSD General Fund	NA	NA	.1010
Results					
Percentage of records managed in compliance with legal and policy requirements	NA	NA	NA	NA	NA

Risk Management Program

The purpose of the Risk Management Program is to provide safety enhancement and risk management products to this Metro department so it can prevent accidents and injuries and effectively respond to accidents and injuries that occur.

Results Narrative

This budget for the Risk Management Program includes maintaining funding at the current level. This program provides safety enhancement and risk management products to the department to effectively prevent and respond to accidents and injuries that occur. The current level of funding is necessary to ensure continued proactive work in mitigated potential safety problems. This program supports the goal of a properly supported workforce.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	NA	NA	\$22,300	...	\$22,300
FTEs: GSD General Fund	NA	NA	.4040
Results					
Number of worker days lost to injury per FTE	NA	NA	NA	NA	NA

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Communications Operational Support Line of Business - The purpose of the Communications Operational Support Line of Business is to provide systems management, results management, and emergency communications training and information products to our emergency communications professionals and our 1st responder partners so they can deliver quick, appropriate emergency and non-emergency assistance to the public.

911 Communications Systems and Equipment Management Program

The purpose of the 9-1-1 communications systems and equipment management Program is to provide troubleshooting, maintenance and administration products to internal and external first responders so they can save lives, protect property, and reduce risk without technology-related delays.

Results Narrative

This budget for the 9-1-1 Communications Systems and Equipment Management Program includes an additional \$74,300 and 1 FTE. The primary intent will be to employ someone with Microsoft/IT background as opposed to 911 background to function as a liaison between the critical technologies employed at the ECC and Metro IT Department. Further, this person will be an additional resource focused on continuing to deploy the best technical solutions for the 911 Center to meet the needs of the customers. By providing troubleshooting, maintenance and administration products to internal and external first responders within ECC, there is a less likelihood of delays or interruptions. This request directly supports the departmental goal of providing Best in Class Emergency Response Communication through improved call processing times and decreased customer wait time.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	NA	NA	\$272,400	...	\$346,700
FTEs: GSD General Fund	NA	NA	4.10	...	5.10
Results					
Percentage of availability of the Computer Aided Dispatch system for use by customers	NA	NA	NA	NA	NA

Training Academy Program

The purpose of the Training Academy Program is to provide public safety communications certification, professional development, and other emergency communications training products to the department, our 1st responder partners, and other emergency communications professionals so they can deliver quick, appropriate emergency and non-emergency assistance to the public.

Results Narrative

This budget for the Training Academy Program includes an additional \$8,500 for increased printing expenses. In both initial and re-certification training of the department's authorized workforce, the need to have proper training material is key. This information is not only used for completion of a given training class, but as day to day reference material for personnel during the course of their regular duties. Over the past few years most of our required training material has changed from receiving individual manuals for each employee to receiving one master manual for reproduction as needed. This saves us in not paying for shipping of so many manuals, but adds to our overall cost of creating training materials as it is important to not only have these manuals as text books in the classroom but reference material for each employee. This request supports the goal of providing a properly supported workforce.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	NA	NA	\$638,200	...	\$646,700
FTEs: GSD General Fund	NA	NA	9.70	...	9.70
Results					
Percentage of MNECC Operations employees demonstrating the delivery of quick, appropriate emergency and non-emergency assistance to the public	NA	NA	NA	NA	NA

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Results Management Program

The purpose of the Results Management Program is to provide quality assurance and organizational performance measurement products to the department, Metro stakeholders, and the public so they can receive the best possible response to their Public Safety Communications needs.

Results Narrative

This budget for the Results Management Program includes maintaining funding at the current level. This program provides Quality Assurance and organizational performance measurement products. The current level of funding is adequate for the limited amount of Quality Assurance case reviews and other measurement products in use without any expansion. This program supports the overall mission and strategic goals of the ECC by ensuring Metro stakeholders and the public receive the best possible response to their Public Safety Communications needs.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	NA	NA	\$180,300	...	\$180,300
FTEs: GSD General Fund	NA	NA	3.20	...	3.20
Results Percentage of Citizen Survey responses with positive service satisfaction above 95%	NA	NA	NA	NA	NA

Allied Agencies Line of Business - The purpose of the Allied Agencies program is to provide supplemental operations support products to Police/Fire/Emergency Medical Service departments outside of Metro, Office of Emergency Management, and other government /non-government agencies so they can respond appropriately and quickly to emergency and non-emergency situations.

Allied Agencies Program

The purpose of the Allied Agencies Program is to provide supplemental operations support products to Police/Fire/Emergency Medical Service departments outside of Metro, Office of Emergency Management, and other government /non-government agencies so they can respond appropriately and quickly to emergency and non-emergency situations.

Results Narrative

This budget for the Allied Agencies Program includes maintaining funding at the current level. This program provides operations support to Police, Fire, and EMS agencies outside of Metro, Office of Emergency Management, as well as other government and non-government agencies so they can respond quickly and appropriately to emergency and non-emergency situations. The current level of funding is necessary to ensure proper personnel and equipment are in place at all times to provide this service. This program supports the department's goal of providing Best in Class Emergency Response Communications.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	NA	NA	\$489,000	...	\$489,000
FTEs: GSD General Fund	NA	NA	9.10	...	9.10
Results Percentage of emergency situations where responders were provided accurate, timely MNECC responses (as measured by Quality Assurance checks)	NA	NA	NA	NA	NA

91 Emergency Communications Center—At a Glance



Life Safety Program Line of Business - The purpose of the Life Safety program is to provide emergency instructions, critical dispatch and logistic support products to individuals in need of emergency assistance and our First Responder partners so that lives can be saved, property protected and risk reduced for everyone involved.

Public Life Safety Program

The purpose of the Public Life Safety Program is to provide emergency instructions and first responder products to individuals in need of emergency assistance so they can rapidly obtain the appropriate emergency assistance.

Results Narrative

This budget for the Public Life Safety Program includes maintaining funding at the current level. This program provides emergency instructions and first responder products to individuals in need of emergency assistance. The current level of funding is necessary to ensure proper personnel and equipment are in place at all times to provide this service. This program supports the department's goal of providing Best In Class Emergency Response Communications.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	NA	NA	\$3,709,600	...	\$3,709,600
FTEs: GSD General Fund	NA	NA	68.20	...	68.20

Results

Percentage of individuals in crisis who obtain emergency assistance within 90 minutes

NA NA NA NA NA

1st Responder Life Safety Program

The purpose of the First Responder Life Safety Program is to provide critical dispatch products to Fire (including Emergency Medical Service), Police, and other first responders so they can assess situations and respond quickly to save lives, protect property, and reduce risks for everyone involved.

Results Narrative

This budget for the 1st Responder Life Safety Program includes an additional \$250,000 for the ECC revised Pay Plan. The ECC Revised Pay Plan was agreed to through negotiation with Metro and the SEIU (representing ECC employees). Part of the implementation of the pay plan was instituted with funds from the current fiscal year budget. The additional request here will complete the implementation of the agreed upon plan. This program provides critical dispatch products to Fire, Police, EMS and other first responders so they can assess situations and respond quickly.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	NA	NA	\$1,187,700	...	\$1,437,700
FTEs: GSD General Fund	NA	NA	22.30	...	22.30

Results

Percentage of requests for service responses provided accurately and within 90 seconds by Fire-Emergency Medical Service

NA NA NA NA NA

91 Emergency Communications Center—At a Glance



1st Responder Specialized Operations Support Program

The purpose of the First Responder Specialized Operations Support (SOS) Program is to provide critical logistic support products to Fire, Police, and other First responders so they can respond quickly to save lives, protect property, and reduce risks for everyone involved.

Results Narrative

This budget for the 1st Responder Specialized Operations Support Program includes maintaining funding at the current level. The purpose of this program to provide logistical support to first responders so they can respond quickly and appropriately. The current level of funding is necessary to ensure proper personnel and equipment are in place at all times to provide this service. This program supports the department's goal of providing Best in Class Emergency Response Communications.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	NA	NA	\$833,000	...	\$833,000
FTEs: GSD General Fund	NA	NA	15.70	...	15.70

Results

Percentage of Police requests for support service responded to within five minutes	NA	NA	NA	NA	NA
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Communication Resource Assistance Line of Business - The purpose of the Communication Resource Assistance Line of Business is to provide general information and education products and non-emergency response and dispatch products to the public, news reporters, Metro departments, and other outside agencies so they can more conveniently get answers to their questions and/or obtain the services they need.

Information Support Program

The purpose of the Information Support Program is to provide directory assistance, media inquiries and other general information service products to the public, news reporters, Metro departments, and other outside agencies so they can more conveniently get answers to their questions and/or obtain a non-emergency service response.

Results Narrative

This budget for the Information Support Program includes maintaining funding at the current level. This program provides routine directory assistance, media inquiries and other general information products so persons can conveniently get answers to their questions. The current level of funding is necessary to continue to respond to the current volume of incoming information requests. This program support the department's goal of improved call processing time and decreased customer wait time.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	NA	NA	\$693,500	...	\$693,500
FTEs: GSD General Fund	NA	NA	12.80	...	12.80

Results

Percentage of callers who do not need to access other sources	NA	NA	NA	NA	NA
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91 Emergency Communications Center—At a Glance



Essential Support Services Program

The purpose of the Essential Support Services Program is to provide non-emergency response and dispatch products to the community so they can obtain an appropriate response in a timely manner.

Results Narrative

This budget for the Essential Support Services Program includes maintaining funding at the current level. The purpose of this program is to provide non-emergency response and dispatch products to the community so they can obtain an appropriate response in a timely manner. The current level of funding is necessary to handle the present volume of incoming non-emergency requests for service. This program support the department's goal of improved call processing time and decreased customer wait time.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	NA	NA	\$1,494,900	...	\$1,494,900
FTEs: GSD General Fund	NA	NA	27.60	...	27.60
Results Percentage of requests for services responded to accurately	NA	NA	NA	NA	NA

Community Outreach Program

The purpose of the Community Outreach Program is to provide public information presentations and community liaison products to people who live, work, or visit Metro Nashville so they can know how to best reach the MNECC when they need help from police, Fire-Suppression, and Fire-Emergency Medical Service.

Results Narrative

This budget for the Community Outreach Program includes maintaining funding at the current level. The purpose of this program is to provide public information so people will know how to best reach the ECC when they need help from Police, Fire, and/or EMS. The current level of funding is necessary to continue to provide public information presentations and community liaisons as done in the past years. This program supports the department's overall mission of providing the public the benefits of a healthier, more secure community.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	NA	NA	\$3,600	...	\$3,600
FTEs: GSD General Fund	NA	NA	.1010
Results Percentage of all 9-1-1 calls received that result in a "call for service" entered for dispatch	NA	NA	NA	NA	NA

91 Emergency Communications Center—Financial



GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	9,460,000	9,120,269	9,845,500	10,592,200
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	15,600	20,824	23,000	77,900
Travel, Tuition, and Dues	26,800	2,774	75,300	75,100
Communications	1,000	1,345	1,300	11,500
Repairs & Maintenance Services	12,800	1,351	1,500	1,500
Internal Service Fees	77,600	107,269	474,400	1,138,100
TOTAL OTHER SERVICES	133,800	133,563	575,500	1,304,100
OTHER EXPENSE	162,800	173,169	242,400	232,100
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	(300,000)	0	0	0
TOTAL OPERATING EXPENSE	9,456,600	9,427,001	10,663,400	12,128,400
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
TOTAL EXPENSE AND TRANSFERS	9,456,600	9,427,001	10,663,400	12,128,400
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	124,400	124,400
Subtotal Other Governments & Agencies	0	0	124,400	124,400
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	0	0	124,400	124,400
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	0	0	124,400	124,400

91 Emergency Communications Center—Financial

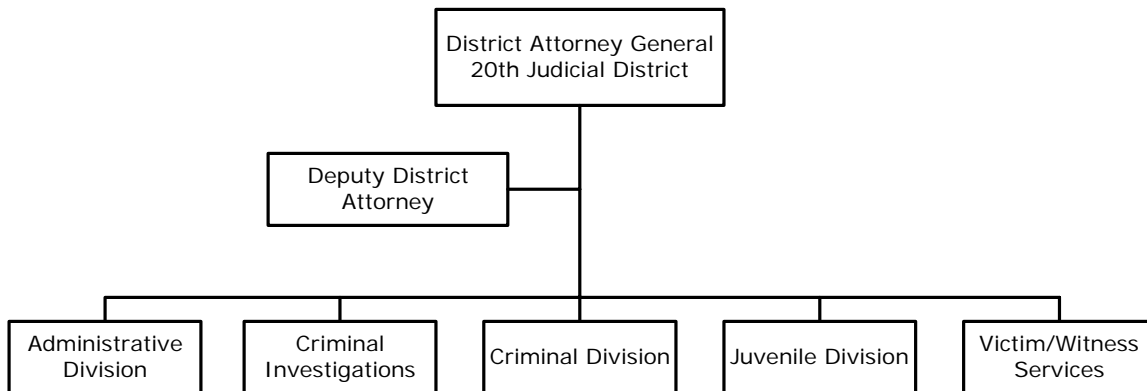


	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Admin Asst	07241	SR09	0	0.00	1	1.00	0	0.00
Admin Svcs Officer 3	07244	SR10	1	1.00	1	1.00	1	1.00
Custodian 1	07280	TG03	1	1.00	0	0.00	0	0.00
Emerg Comm Center Asst Supv	07026	SR10	8	8.00	9	9.00	0	0.00
Emerg Comm Center Mgr	07177	SR13	0	0.00	3	3.00	0	0.00
Emerg Comm Center Supv	07027	SR11	5	5.00	8	8.00	0	0.00
Emerg Comm Ctr Asst Mgr	10162	SR12	1	1.00	1	1.00	0	0.00
Emerg Communications Dir	10142	DP02	1	1.00	1	1.00	1	1.00
Emerg Telecomm Trng Officer	07775	SR09	24	24.00	21	21.00	0	0.00
Emerg Telecommunicator 1	07291	SR06	20	20.00	48	48.00	0	0.00
Emerg Telecommunicator 2	07292	SR07	22	22.00	24	24.00	0	0.00
Emerg Telecommunicator 3	07773	SR09	53	53.00	60	60.00	0	0.00
Fire Asst Chief	00430	PS08	1	1.00	0	0.00	0	0.00
Fire Captain	07305	PS06	6	6.00	1	1.00	0	0.00
Fire Lt	10155	PS05	4	4.00	0	0.00	0	0.00
Fire/Emt Dispatcher	07423	PS04	33	33.00	3	3.00	2	2.00
Info Systems App Analyst 1	07779	SR10	1	1.00	0	0.00	0	0.00
Info Systems App Analyst 3	07783	SR12	1	1.00	0	0.00	1	1.00
Office Support Spec 2	10124	SR08	0	0.00	1	1.00	1	1.00
Police Operations Coord 2	07364	SR08	1	1.00	0	0.00	0	0.00
Special Projects Mgr	07762	SR15	0	0.00	1	1.00	0	0.00
Emerg Telecomm Officer 1	10407	ET01	0	0.00	0	0.00	51	51.00
Emerg Telecomm Officer 2	10408	ET02	0	0.00	0	0.00	17	17.00
Emerg Telecomm Officer 3	10409	ET03	0	0.00	0	0.00	15	15.00
Emerg Telecomm Officer 4	10410	ET04	0	0.00	0	0.00	49	49.00
Emerg Telecomm Trainer	10411	ET05	0	0.00	0	0.00	26	26.00
Emerg Telecomm Supv	10412	ET06	0	0.00	0	0.00	17	17.00
Emerg Telecomm Mgr	10413	ET07	0	0.00	0	0.00	3	3.00
Total Positions & FTE			183	183.00	183	183.00	184	184.00
Department Totals			183	183.00	183	183.00	184	184.00

19 District Attorney—At a Glance

Mission	<p>Authority: TCA § 8-7-101. To investigate and prosecute all criminal offenses that occur within Davidson County where there is sufficient evidence to warrant conviction. All prosecutions are designed to punish offenders, incapacitate violent and repeat criminals, and generally to deter future criminal activity. Additionally, the office is committed to treating victims and witnesses with dignity.</p>																																																										
Budget Summary	<table border="1"> <thead> <tr> <th></th> <th style="text-align: center;"><u>2003-04</u></th> <th style="text-align: center;"><u>2004-05</u></th> <th style="text-align: center;"><u>2005-06</u></th> </tr> </thead> <tbody> <tr> <td colspan="4">Expenditures and Transfers:</td> </tr> <tr> <td>GSD General Fund</td> <td style="text-align: right;">\$4,128,300</td> <td style="text-align: right;">\$4,185,500</td> <td style="text-align: right;">\$4,623,400</td> </tr> <tr> <td>Special Purpose Funds</td> <td style="text-align: right;"><u>1,264,900</u></td> <td style="text-align: right;"><u>2,370,400</u></td> <td style="text-align: right;"><u>1,580,200</u></td> </tr> <tr> <td>Total Expenditures and Transfers</td> <td style="text-align: right;"><u>\$5,393,200</u></td> <td style="text-align: right;"><u>\$6,555,900</u></td> <td style="text-align: right;"><u>\$6,203,600</u></td> </tr> <tr> <td colspan="4">Revenues and Transfers:</td> </tr> <tr> <td colspan="4">Program Revenue</td> </tr> <tr> <td>Charges, Commissions, and Fees</td> <td style="text-align: right;">\$ 800</td> <td style="text-align: right;">\$ 1,000</td> <td style="text-align: right;">\$800</td> </tr> <tr> <td>Other Government and Agencies</td> <td style="text-align: right;">553,500</td> <td style="text-align: right;">330,300</td> <td style="text-align: right;">330,200</td> </tr> <tr> <td>Other Program Revenue</td> <td style="text-align: right;"><u>0</u></td> <td style="text-align: right;"><u>0</u></td> <td style="text-align: right;"><u>0</u></td> </tr> <tr> <td>Total Program Revenue</td> <td style="text-align: right;">\$554,300</td> <td style="text-align: right;">\$331,300</td> <td style="text-align: right;">\$331,000</td> </tr> <tr> <td>Non-program Revenue</td> <td style="text-align: right;">823,000</td> <td style="text-align: right;">415,000</td> <td style="text-align: right;">1,340,000</td> </tr> <tr> <td>Transfers From Other Funds and Units</td> <td style="text-align: right;"><u>89,800</u></td> <td style="text-align: right;"><u>29,500</u></td> <td style="text-align: right;"><u>19,500</u></td> </tr> <tr> <td>Total Revenues</td> <td style="text-align: right;"><u>\$1,467,100</u></td> <td style="text-align: right;"><u>\$775,800</u></td> <td style="text-align: right;"><u>\$1,690,500</u></td> </tr> </tbody> </table> <p>The FY 2005 Special Purpose Fund budget presented on this page includes an increase of \$121,100 from existing fund balance that was not included in the Substitute Budget Ordinance.</p>				<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	Expenditures and Transfers:				GSD General Fund	\$4,128,300	\$4,185,500	\$4,623,400	Special Purpose Funds	<u>1,264,900</u>	<u>2,370,400</u>	<u>1,580,200</u>	Total Expenditures and Transfers	<u>\$5,393,200</u>	<u>\$6,555,900</u>	<u>\$6,203,600</u>	Revenues and Transfers:				Program Revenue				Charges, Commissions, and Fees	\$ 800	\$ 1,000	\$800	Other Government and Agencies	553,500	330,300	330,200	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>	Total Program Revenue	\$554,300	\$331,300	\$331,000	Non-program Revenue	823,000	415,000	1,340,000	Transfers From Other Funds and Units	<u>89,800</u>	<u>29,500</u>	<u>19,500</u>	Total Revenues	<u>\$1,467,100</u>	<u>\$775,800</u>	<u>\$1,690,500</u>
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Contacts	<p>District Attorney General: Victor S. (Torry) Johnson III email: torryjohnson@jis.nashville.org Director of Finance & Operations: Michael E. Brook email: michaelbrook@jis.nashville.org Director of Victim Witness Services: Teresa B. Shearon email: teresashearon@jis.nashville.org</p> <p>Washington Square, Suite 500 Phone: 862-5507 FAX: 862-5599 222 2nd Avenue, North 37201 http://www.nashville.gov/da/</p>																																																										

Organizational Structure



19 District Attorney—At a Glance

Budget Highlights FY 2006

• Pay Plan/Fringe Amounts	\$160,300
• Internal Services Charges:	
• Finance Charge	3,400
• Human Resources Charge	3,000
• Information Systems Charge	49,300
• Facilities Maintenance & Security Charge	6,300
• Shared Business Office Charge	-500
• Shared Services Charge	9,400
• Fleet Management Charge	89,500
• Postal Service Charge	-500
• Radio Service charge	-3,200
• Fraud & Economic Crime Investigation	118,900
• Telephone Language Interpreter Services	2,000
• Special Purpose Funds:	
• Metro Major Drug Program Adjustment	-869,200
• DA Fraud & Economic Crime Adjustment	30,300
• DA Special Operations	-5,100
• Mediation Services	135,000
• General Government Grant Fund	-81,200
Total	\$-352,300



Overview

ADMINISTRATIVE DIVISION

The Administrative Division is responsible for all activities necessary to support the mission of the office. These duties include Metro, State, and Federal financial management, purchasing, human resources, facilities management, network and PC support, special project support, the development and implementation of strategic and operational plans of the Metropolitan Government, State of Tennessee, and the Federal Government.

CRIMINAL INVESTIGATIONS

The Criminal Investigations Division is responsible for 24/7 on-call responses to assist units of the Metropolitan Police Department, Grand Jury subpoena issuance and service, Criminal Division support for witness location and investigative services including special assignments.

CRIMINAL DIVISION

The Criminal Division represents the State of Tennessee and victims of crime in Davidson County and prosecutes all adult state warrants issued by private individuals, the Metropolitan Police Department, or warrants issued following independent investigation and grand jury presentment. This division staffs the General Sessions Courts, and all Davidson County Criminal Courts. In addition, it operates the 20th Judicial Drug Task Force, a Special Prosecution and Fraud Investigations Unit, and a Grand Jury Preparation Unit.

Special Operations Fraud and Economic Crimes Prosecution Act (FECPA) Fund 30103 (T.C.A. § 40-3-201 et seq.) provides the District Attorney General of this State the resources necessary to deal effectively with fraud, and other economic crimes, and to provide a means for obtaining restitution in bad check cases prior to the institution of formal criminal charges. Expenditures subject to limitations under T.C.A. § 40-3-209(b), the use of any monies collected under the provision of this part shall be at the discretion of the District Attorney General.

Special Operations DA Investigations Fund 30104 accounts for the non-salary costs of ongoing confidential criminal investigations carried out in cooperation with other State and Federal law enforcement agencies. These costs are supported by shared proceeds of forfeited funds, distributed by the US Department of Justice, and the Department of the Treasury in accordance with 210USC 881 and DAG-71. The nature of the investigations and activities of this unit are confidential.

Special Operations Metro Major Drug Enforcement Program (MMDEP) Fund 30101

has an Assistant District Attorney General assigned to the unit who assists and coordinates with Metro Police Investigators in the identification of appropriate targets, and in the development of effective investigative approaches to secure the arrest and successful prosecution of targeted individuals. These activities are funded through a grant from the Department of Justice, and from confiscated money and related fines. The nature of the investigations and activities of this unit are confidential.



JUVENILE DIVISION

The Juvenile Division represents the State of Tennessee and victims of crime in Davidson County and prosecutes all juvenile charges issued by private individuals, or the Metropolitan Police Department. This division also manages the intake and preparation of juvenile petitions for the Juvenile Court Judge.

VICTIM/WITNESS SERVICES

The Victim/Witness Services Unit administers a program designed to encourage and promote the fair and just treatment for victims of crime. Services include

19 District Attorney—At a Glance

notification of court appearances, court preparation groups for young children, the provision of court advocates, specialized services for victims of domestic

and Child Sexual abuse, information on criminal compensation, an elderly abuse program, and programs to assist victims at Juvenile Court.

19 District Attorney–Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2004 Budget</u>	<u>FY 2004 Actuals</u>	<u>FY 2005 Budget</u>	<u>FY 2006 Budget</u>
CRIMINAL DIVISION					
1. Increase General Sessions and Criminal Court dispositions. Calendar year count by Criminal Court Clerk.	a. General Sessions Court disposition (offenses)	65,000	68,843	70,000	70,000
	b. Criminal Court dispositions (defendants)	5,500	5,231	6,500	5,500
2. Reduce lag time between date-of-arrest and date-bound-over to grand jury (DOA-DBO) to average 65 days. Reduce lag time between date-bound-over and date indicted (DBO-DIN) to average 100 days. Stats per caseage (MNPD) (MAJIC) Metropolitan Administration of Justice Information Center.	a. Arrest to bound over to grand jury (average days)	50	58	50	50
	b. Bound over to indictment (average days)	100	116	100	100
3. Increase Criminal and Probate indictment filings. Calendar year count per Office of the District Attorney.	a. Criminal grand jury case filings (indictments)	3,900	3,102	3,600	3,600
	b. Probate filings (indictments)	700	NA	NA	NA
	c. Criminal information filings	NA	1,261	1,400	1,400
4. Increase services and support to victims of crime; provide early intervention within 72 hours of crime, and continue to make referrals to victims. Calendar year count per Office of the District Attorney.	a. Domestic violence victims (cases)	3,900	4,197	4,100	4,200
	b. Elderly abuse victims	130	84	130	130
	c. Child sexual abuse victims – criminal cases	NA	228	NA	200
	d. Hispanic Victims of Crime	NA	133	NA	130
5. Provide services in Juvenile Court to all victims of violent crime and provide an advocate to give crises intervention and court support to youth in the criminal justice system. Calendar year count per Office of the District Attorney.	a. Number of victims of juvenile offenders that are provided with comprehensive services	800	805	500	800
	b. Youth served by child advocates*	270	387	100	300
	c. Non-offending parent and child participants	60	93	40	90

* This includes sexual assaults in juvenile and adult court.

Special Operations

1. To provide funds necessary to deal with fraud and other economic crimes.	Collection of fines under § 40-3-201 by the Criminal Court Clerk.	\$48,500	\$51,498	\$55,000	\$55,000
2. Provide funds for confidential investigative operations.	Federal funds from Forfeitures (DOJ)	3,000	31,311	3,000	3,000

19 District Attorney–Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2004 Budget</u>	<u>FY 2004 Actuals</u>	<u>FY 2005 Budget</u>	<u>FY 2006 Budget</u>
Special Operations MMDEP					
Actual performance only is documented for this program.					
1. Drug Task Force Arrest Statistics.	Targets arrested	NA	463	NA	NA
2. Asset seizures by MMDEP.	Targets' assets seized	NA	25,960,519	NA	NA
3. Asset forfeitures by Department of Safety.	Targets' assets forfeited	NA	1,079,158	NA	NA

19 District Attorney–Financial

GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	3,136,700	3,226,195	3,232,400	3,511,600
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	85,400	29,198	86,300	94,900
Travel, Tuition, and Dues	51,900	46,599	55,400	48,400
Communications	12,300	12,325	14,300	16,600
Repairs & Maintenance Services	34,900	30,301	30,000	30,000
Internal Service Fees	179,800	208,288	223,000	379,700
TOTAL OTHER SERVICES	364,300	326,711	409,000	569,600
OTHER EXPENSE	519,100	520,903	523,600	521,700
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	87,700	0	0	0
TOTAL OPERATING EXPENSE	4,107,800	4,073,809	4,165,000	4,602,900
TRANSFERS TO OTHER FUNDS AND UNITS	20,500	48,425	20,500	20,500
TOTAL EXPENSE AND TRANSFERS	4,128,300	4,122,234	4,185,500	4,623,400
PROGRAM REVENUE:				
Charges, Commissions, & Fees	300	188	500	300
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	90,000	90,000	90,000	90,000
Fed Through Other Pass-Through	0	0	0	0
State Direct	35,500	24,687	20,000	20,000
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	125,500	114,687	110,000	110,000
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	125,800	114,875	110,500	110,300
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	125,800	114,875	110,500	110,300

19 District Attorney–Financial

Special Purpose Funds

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	559,300	1,166,018	1,144,800	1,083,400
OTHER SERVICES:				
Utilities	16,800	18,896	16,800	16,800
Professional and Purchased Services	257,600	741,533	648,000	694,200
Travel, Tuition, and Dues	57,800	26,440	58,100	53,100
Communications	35,600	131,460	137,100	173,600
Repairs & Maintenance Services	17,000	64,279	49,500	46,500
Internal Service Fees	138,100	204,746	143,400	145,700
TOTAL OTHER SERVICES	522,900	1,187,354	1,052,900	1,129,900
OTHER EXPENSE	39,100	282,303	8,800	132,200
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	143,600	51,371	163,900	(765,300)
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	1,264,900	2,687,046	2,370,400	1,580,200
TRANSFERS TO OTHER FUNDS AND UNITS	0	202,379	0	0
TOTAL EXPENSE AND TRANSFERS	1,264,900	2,889,425	2,370,400	1,580,200
PROGRAM REVENUE:				
Charges, Commissions, & Fees	500	20	500	500
Other Governments & Agencies				
Federal Direct	197,000	124,353	80,000	40,000
Fed Through State Pass-Through	231,000	118,241	140,300	180,200
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	428,000	242,594	220,300	220,200
Other Program Revenue	0	21,493	0	0
TOTAL PROGRAM REVENUE	428,500	264,107	220,800	220,700
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	723,000	1,168,782	415,000	1,240,000
Compensation From Property	100,000	1,319	0	100,000
TOTAL NON-PROGRAM REVENUE	823,000	1,170,101	415,000	1,340,000
TRANSFERS FROM OTHER FUNDS AND UNITS:	89,800	220,286	29,500	19,500
TOTAL REVENUE AND TRANSFERS	1,341,300	1,654,494	665,300	1,580,200

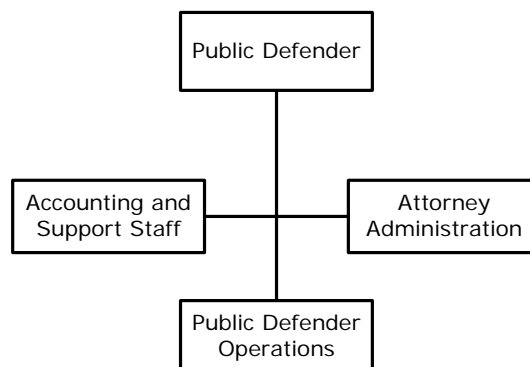
19 District Attorney–Financial

	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD Fund 10101								
Admin Services Mgr	7242	SR13	1	1.0	1	1.0	1	1.0
Admin Serv. Officer 4	7245	SR12	1	1.0	1	1.0	1	1.0
Assistant DA	390	NS	29	29.0	30	30.0	31	31.0
Criminal Investigator	7279	SR09	4	4.0	4	4.0	6	6.0
District Attorney Gen	1684	NS	1	1.0	1	1.0	1	1.0
Finance Manager	6232	SR14	1	1.0	1	1.0	1	1.0
Finance Officer 3	10152	SR12	1	1.0	1	1.0	1	1.0
Legal Secretary 1	2870	SR07	8	8.0	11	11.0	11	11.0
Legal Secretary 2	7322	SR08	3	3.0	3	3.0	3	3.0
Office Support Rep 2	10121	SR05	5	5.0	5	5.0	5	5.0
Office Support Rep 3	10122	SR06	4	4.0	4	4.0	4	4.0
Paralegal	7343	SR08	4	4.0	2	2.0	2	2.0
Program Coordinator	6034	SR09	1	1.0	1	1.0	1	1.0
Program Specialist 2	7379	SR08	0	0.0	2	2.0	2	2.0
Program Supervisor	7381	SR10	1	1.0	1	1.0	1	1.0
Social Worker 1	4949	SR08	8	8.0	8	8.0	8	8.0
Social Worker 3	4835	SR10	1	1.0	1	1.0	1	1.0
Sr Asst. DA	4406		8	8.0	8	8.0	8	8.0
Total Positions & FTE			81	81.0	85	85.0	88	88.0
Fund 32000 Grants								
19300100 - DA FastTrack Grant								
Assistant DA	0390	NS	2	2.0	0	0	0	0
Total Positions & FTE			2	2.0	0	0	0	0
Fund 32219 Grants								
19300110 - DA Family VOCA Grant								
Social Worker	4949	SR08	2	2.0	2	2.0	2	2.0
Total Positions & FTE			2	2.0	2	2.0	2	2.0
19300120 – DA Community Diversity Advocate								
Seasonal Part-time	9020		1	0.6	0	0.0	0	0.0
Social Worker	4949	SR08	1	1.0	2	2.0	2	2.0
Total Positions & FTE			2	1.6	2	2.0	2	2.0
Department Totals			87	86.6	89	89.0	92	92.0

21 Public Defender—At a Glance

Mission	To provide zealous representation and to fight for equal justice for the indigent accused, in accordance with the United States Supreme Court mandate and the Metropolitan Government of Nashville and Davidson County Charter.			
Budget Summary		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
	Expenditures and Transfers:			
	GSD General Fund	\$4,598,200	\$4,897,000	\$5,283,500
	Total Expenditures and Transfers	<u>\$4,598,200</u>	<u>\$4,897,000</u>	<u>\$5,283,500</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$0	\$0	\$0
	Other Governments and Agencies	1,310,200	1,343,200	1,450,800
	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
	Total Program Revenue	\$1,310,200	\$1,343,200	\$1,450,800
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>0</u>
	Total Revenues	<u>\$1,310,200</u>	<u>\$1,343,200</u>	<u>\$1,450,800</u>
Positions	Total Budgeted Positions	73	74	74
Contacts	Public Defender: Ross Alderman Financial Manager: Sandra Ray		email: rossalderman@jis.nashville.org email: sandrray@jis.nashville.org	
	404 James Robertson Parkway Parkway Towers, Suite 2022 37219		Phone: 862-5730 FAX: 862-5736	

Organizational Structure



21 Public Defender—At a Glance

Budget Highlights FY 2006

• Plan Plan/Fringe Amounts	\$236,900
• Internal Services Charges:	
• Finance Charge	400
• Human Resources Charge	2,000
• Information Systems Charge	13,500
• Facilities Maintenance & Security Charge	4,500
• Shared Business Office Charge	-200
• Shared Services Charge	900
• Customer Call Center Charge	-900
• Fleet Management Charge	-1,100
• Postal Service Charge	1,200
• Two Assistant Public Defenders	123,900
• Parkway Towers Rent Increase	5,400
Total	<u>\$386,500</u>

Overview

PUBLIC DEFENDER OPERATIONS

The Metropolitan Public Defender's Office operates under the authority of the Metropolitan Charter, Title Two, Section 2-16-010, which states as follows:

The public defender shall render legal aid and defend only those indigent defendants who are in jail, charged with the commission of a crime and are unable to make bond, or such other defendants as a court with criminal jurisdiction shall determine to be indigent. In addition, the public defender shall provide guardian ad litem services when such services are deemed required by the Davidson County juvenile court for children who are the subject of proceedings in such court and the Metropolitan Government would be required by law to pay reasonable compensation for such services if not provided by the public defender.

The Public Defender's Office is staffed with 44 licensed attorneys who represent indigent clients on charges

ranging from public drunkenness to first degree murder. The office is divided into two divisions: The Criminal Division, located in the Parkway Towers Building, and the Juvenile Division, housed at the Juvenile Justice Center, 100 Woodland Street.



The Criminal Division represents adult clients in the General Sessions Courts and the Criminal Courts, and on cases appealed to both the Tennessee Court of Criminal Appeals and the Tennessee Supreme Court. By end of fiscal year 2004, the Adult Division Assistant Public Defenders will represent clients on over 37,000 warrants and indictments.

The Juvenile Division lawyers work exclusively in the Juvenile Court and represent juveniles who are alleged to be delinquent. One attorney in the Juvenile Division provides guardian ad litem services in some Juvenile Court cases where the issues relate to dependency and neglect, as well as termination of parental rights. By the end of fiscal year 2004, the Juvenile Division Assistant Public Defenders will represent over 1600 juveniles on delinquency petitions. The Assistant Public Defender who provides guardian ad litem services will represent approximately 200 juveniles in non-delinquency proceedings.

21 Public Defender-Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2004 Budget</u>	<u>FY 2004 Actuals</u>	<u>FY 2005 Budget</u>	<u>FY 2006 Budget</u>
PUBLIC DEFENDER					
1. Provide constitutionally effective representation to indigent criminal defendants in cost effective manner.	1,000 cases concluded per lawyer per year	1,300	1,300	1,300	1,300
2. Provide constitutionally effective representation to indigent juvenile defendants in cost effective manner.	1,600 cases concluded per year for the Juvenile Division as a whole	1,600	1,600	1,600	1,600

21 Public Defender–Financial

GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	4,248,100	4,180,968	4,408,100	4,766,600
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	2,200	1,250	1,700	1,400
Travel, Tuition, and Dues	40,900	14,116	29,100	27,600
Communications	12,600	9,159	11,400	11,900
Repairs & Maintenance Services	15,800	9,235	10,000	10,000
Internal Service Fees	94,400	96,422	134,900	155,200
TOTAL OTHER SERVICES	165,900	130,182	187,100	206,100
OTHER EXPENSE	271,700	243,094	296,900	305,900
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	(97,400)	0	0	0
TOTAL OPERATING EXPENSE	4,588,300	4,554,244	4,892,100	5,278,600
TRANSFERS TO OTHER FUNDS AND UNITS	9,900	4,991	4,900	4,900
TOTAL EXPENSE AND TRANSFERS	4,598,200	4,559,235	4,897,000	5,283,500
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	1,310,200	1,344,885	1,343,200	1,450,800
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	1,310,200	1,344,885	1,343,200	1,450,800
Other Program Revenue	0	28	0	0
TOTAL PROGRAM REVENUE	1,310,200	1,344,913	1,343,200	1,450,800
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	1,310,200	1,344,913	1,343,200	1,450,800

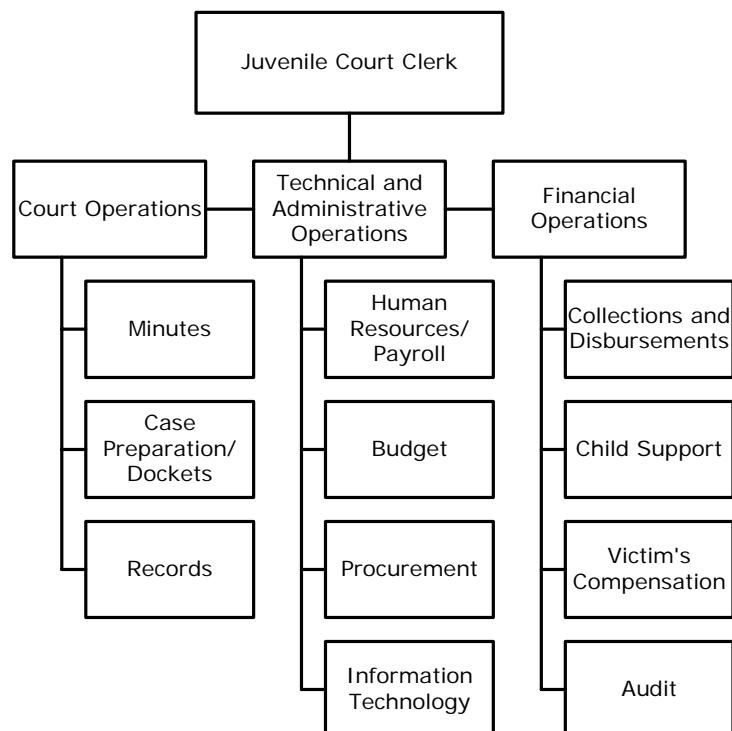
21 Public Defender–Financial

	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Admin Asst	07241	SR09	1	1.00	1	1.00	1	1.00
Admin Svcs Mgr	07242	SR13	1	1.00	1	1.00	1	1.00
Assoc Pub Defender	10172	PD02	10	10.00	10	10.00	10	10.00
Asst Pub Defender	10171	PD01	30	29.50	32	31.50	32	31.50
Criminal Investigator	07279	SR09	4	4.00	4	4.00	4	4.00
Criminal Investigator Chief	07206	SR11	1	1.00	1	1.00	1	1.00
Deputy Public Defender	07205	PD02	1	1.00	1	1.00	1	1.00
Law Clerk	02867	SR08	4	2.00	4	2.00	4	2.00
Legal Secretary 1	02870	SR07	1	1.00	1	1.00	1	1.00
Legal Secretary 2	07322	SR08	8	8.00	8	8.00	8	8.00
Office Support Mgr	10119	SR09	1	1.00	1	1.00	1	1.00
Office Support Rep 3	10122	SR06	1	1.00	1	1.00	1	1.00
Paralegal	07343	SR08	4	4.00	4	4.00	4	4.00
Program Mgr 2	07377	SR12	1	1.00	1	1.00	1	1.00
Public Defender	03964	PD	1	1.00	1	1.00	1	1.00
Social Worker 3	04835	SR10	2	2.00	2	2.00	2	2.00
Total Positions & FTE			71	68.50	73	70.50	73	70.50
General Government Grants 32221								
Paralegal	07343	SR08	1	1.00	0	0.00	0	0.00
Paralegal	07343	SR08	1	1.00	0	0.00	0	0.00
Social Work Assoc	01820	SR07	0	0.00	1	1.00	1	1.00
Total Positions & FTE			2	2.00	1	1.00	1	1.00
Department Totals			73	70.50	74	71.50	74	71.50

22 Juvenile Court Clerk—At a Glance

Mission	To provide those persons utilizing the services of the Juvenile Justice System with the highest level of efficient and courteous service in a manner which is fiscally responsible to all citizens of Metropolitan Nashville.			
Budget Summary		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
	Expenditures and Transfers:			
	GSD General Fund	\$1,511,700	\$1,577,800	\$1,653,800
	Total Expenditures and Transfers	<u>\$1,511,700</u>	<u>\$1,577,800</u>	<u>\$1,653,800</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$367,000	\$0	\$0
	Other Governments and Agencies	0	0	0
	Other Program Revenue	0	0	0
	Total Program Revenue	\$367,000	\$0	\$0
	Non-program Revenue	300,000	716,600	716,600
	Transfers From Other Funds and Units	0	0	0
	Total Revenues	<u>\$667,000</u>	<u>\$716,600</u>	<u>\$716,600</u>
Positions	Total Budgeted Positions	37	35	36
Contacts	Juvenile Court Clerk: Vic Lineweaver email: VicLineweaver@jjs.nashville.org Financial Manager: Matt Drury email: MattDrury@jjs.nashville.org Juvenile Justice Center 100 Woodland Street 37213 Phone: 862-7983 FAX: 862-7982			

Organizational Structure



22 Juvenile Court Clerk—At a Glance

Budget Highlights FY 2006

• Pay Plan/Fringe Amounts	\$52,700
• Other Pay Improvements	5,800
• Internal Service Charges:	
• Finance Charge	-6,200
• Human Resources Charge	1,300
• Information Systems Charge	8,500
• Facilities Maintenance & Security Charge	12,500
• Shared Business Office Charge	-300
• Shared Services Charge	500
• Customer Call Center Charge	-300
• Fleet Management Charge	-1,000
• Postal Service Charge	5,800
• Central Print Charge	-5,800
• Elected Official Salary Increase	2,500
Total	<u>\$76,000</u>

Overview

JUVENILE COURT CLERK

The Juvenile Court Clerk is responsible for keeping all records of the Court. The Clerk's Office maintains separate minutes, dockets and records for all matters pertaining to Juvenile Court proceedings. In addition, this office collects payments, fines and restitutions and maintains accounts of \$1.8 million for child victim criminal injury. The Clerk's staff files litigation and paternity petitions, sets Court costs and dates and files all motions. The Juvenile Court Clerk is an elected official and maintains a separate budget from the Juvenile Court.

MINUTES

Maintains official Court Record at all Juvenile Court Hearings. Performs data entry of outcomes into computer system. Places Court orders into physical Court files and other statutorily required binders. Types Court Orders as necessary.

CASE PREPARATION/DOCKETS

Maintains the electronic and physical listing of all cases to be heard. Prepares files and new filings for Court Hearings. Ensures that files are properly replaced in storage units.

RECORDS

Handles all documents received whether by fax, mail, or hand-delivery. Time/date stamp filings for the record. Enters new filing data into the computer system. Answers citizens' questions on the telephone and in person. Issues all summons, subpoena, etc.

HUMAN RESOURCES/PAYROLL

Processes all paperwork associated with all personnel. Disseminates human resource information to employees. Enters human resources/payroll information into FASTnet system. Maintains personnel records for all employees. Tracks leave time accumulated and used.

BUDGET

Provides analysis and tracking of all revenue and expense items. Prepares materials for Budget Hearings and other Budget information requests.

PROCUREMENT

Procures all equipment and materials in compliance with Metro Procurement Code and in conjunction with Financial Operations and Purchasing.

INFORMATION TECHNOLOGY

Oversees all automation and technology systems used in office operations. Analyzes useful technologies, researches costs and benefits; establishes requirements; oversees development; manages conversion, training and implementation of all new technologies to be used. Works in cooperation with Justice Information Systems (JIS) on all design, implementation, and enhancements issues of the new Juvenile Information Management System (JIMS). Works with ITS and State agencies on other computer issues related to office operations.

COLLECTIONS AND DISBURSEMENTS

The Juvenile Court Clerk's office collects monies for filing fees, court cost, restitution, fines, and drug test fees from individuals as assessed by the Court or through state statute. The money collected is either sent to victims in the case of restitution or forwarded to Metro as revenue.



CHILD SUPPORT

All court ordered child support payments are entered on a state supported system. Payments are received via mail or paid in cash at the payment window located on the lower level of the Juvenile Justice Center. Payments are processed and checks are issued either through the Clerk's Office or transmitted to the State of Tennessee for disbursement.

VICTIM'S COMPENSATION

Payments granted through the State of Tennessee from the Victim's Compensation Fund for juveniles are issued to the victim and the Juvenile Court Clerk's office. The funds are placed in an interest-bearing savings account in the child's name and the Clerk listed as custodian of the account. The money is released to the juvenile at age 18 or a motion to encroach can be filed by the guardian of the child for funds in emergency cases.

AUDIT

An individual audit firm performs an audit on the Juvenile Court Clerk's Office yearly. This office works with the auditor in providing necessary dockets, files or explanations that are needed to issue the audit.

22 Juvenile Court Clerk—Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2004 Budget</u>	<u>FY 2004 Actuals</u>	<u>FY 2005 Budget</u>	<u>FY 2006 Budget</u>
JUVENILE COURT CLERK					
1. Increase revenue collections	Amount of revenue collected	\$667,000	NA	\$751,000	NA
2. Increase collection of non-child support commission revenue through use of computerized information (integrated in Criminal Justice Information Systems).	Clerk's activity and accuracy as measured by computer generated reports	700,000	NA	700,000	NA

22 Juvenile Court Clerk–Financial

GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	1,379,700	1,361,580	1,375,000	1,458,800
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	0	0	0	0
Travel, Tuition, and Dues	5,500	3,934	5,500	3,500
Communications	22,500	1,123	22,500	5,400
Repairs & Maintenance Services	24,500	21,910	24,500	24,500
Internal Service Fees	56,900	59,550	127,700	142,700
TOTAL OTHER SERVICES	109,400	86,517	180,200	176,100
OTHER EXPENSE	22,600	29,010	22,600	18,900
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	1,511,700	1,477,107	1,577,800	1,653,800
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
TOTAL EXPENSE AND TRANSFERS	1,511,700	1,477,107	1,577,800	1,653,800
PROGRAM REVENUE:				
Charges, Commissions, & Fees	367,000	503,106	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	367,000	503,106	0	0
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	300,000	103,181	716,600	716,600
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	300,000	103,181	716,600	716,600
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	667,000	606,287	716,600	716,600

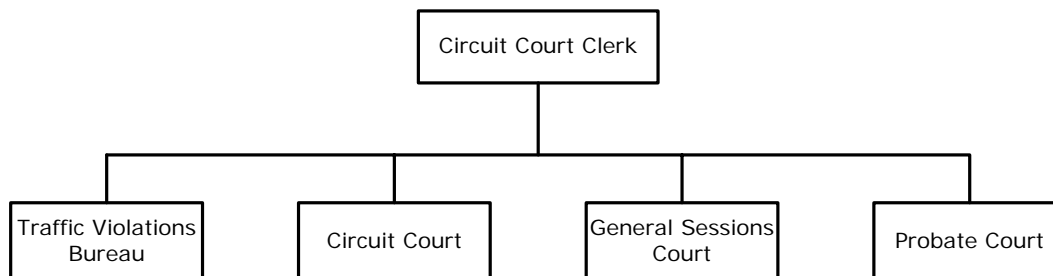
22 Juvenile Court Clerk—Financial

	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Admin Svcs Mgr	07242	SR13	0	0.00	1	1.00	1	1.00
Admin Svcs Officer 3	07244	SR10	0	0.00	1	1.00	1	1.00
Chief Dpty Clerk-Juvenile Ct	07086		1	1.00	0	0.00	0	0.00
Ct Clerk	01340	SR06	8	7.50	6	6.00	6	6.00
Finance Officer 1	10150	SR08	1	1.00	1	1.00	1	1.00
Juvenile Ct Clerk	07083		1	1.00	1	1.00	1	1.00
Office Support Mgr	10119	SR09	0	0.00	1	1.00	1	1.00
Office Support Rep 1	10120	SR04	13	13.00	15	14.00	16	15.00
Office Support Rep 2	10121	SR05	6	5.50	4	4.00	4	4.00
Office Support Rep 3	10122	SR06	5	5.00	4	4.00	4	4.00
Office Support Spec 1	10123	SR07	1	1.00	0	0.00	0	0.00
Seasonal/Part-time/Temporary	09020		1	1.00	1	1.00	1	1.00
Total Positions & FTE			37	36.00	35	34.00	36	35.00
Department Totals			37	36.00	35	34.00	36	35.00

23 Circuit Court Clerk—At a Glance

Mission	<p>To serve the eight Circuit Courts, the Civil Division of the General Sessions Court, the Metropolitan Traffic Courts, and the public as a record keeping office; to file and maintain all records associated with Civil Court cases; to collect, disburse and report on funds according to state statutes and court orders.</p> <p>The clerk's salary is set by state law (TCA 8-14-102); deputies' salaries are set pursuant to TCA 8-20-101.</p>																																																						
Budget Summary	<table border="1"> <thead> <tr> <th></th> <th style="text-align: center;"><u>2003-04</u></th> <th style="text-align: center;"><u>2004-05</u></th> <th style="text-align: center;"><u>2005-06</u></th> </tr> </thead> <tbody> <tr> <td>Expenditures and Transfers:</td> <td></td> <td></td> <td></td> </tr> <tr> <td>GSD General Fund</td> <td style="text-align: right;">\$3,166,700</td> <td style="text-align: right;">\$3,808,500</td> <td style="text-align: right;">\$4,180,600</td> </tr> <tr> <td>Total Expenditures and Transfers</td> <td style="text-align: right;"><u>\$3,166,700</u></td> <td style="text-align: right;"><u>\$3,808,500</u></td> <td style="text-align: right;"><u>\$4,180,600</u></td> </tr> <tr> <td>Revenues and Transfers:</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Program Revenue</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Charges, Commissions, & Fees</td> <td style="text-align: right;">\$1,500,000</td> <td style="text-align: right;">\$1,700,000</td> <td style="text-align: right;">\$6,000,000</td> </tr> <tr> <td>Other Governments and Agencies</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> </tr> <tr> <td>Other Program Revenue</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> </tr> <tr> <td>Total Program Revenue</td> <td style="text-align: right;">\$1,500,000</td> <td style="text-align: right;">\$1,700,000</td> <td style="text-align: right;">\$6,000,000</td> </tr> <tr> <td>Non-program Revenue</td> <td style="text-align: right;">4,229,100</td> <td style="text-align: right;">4,771,900</td> <td style="text-align: right;">5,034,600</td> </tr> <tr> <td>Transfers From Other Funds and Units</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> </tr> <tr> <td>Total Revenues</td> <td style="text-align: right;"><u>\$5,729,100</u></td> <td style="text-align: right;"><u>\$6,471,900</u></td> <td style="text-align: right;"><u>\$11,034,600</u></td> </tr> </tbody> </table>				<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	Expenditures and Transfers:				GSD General Fund	\$3,166,700	\$3,808,500	\$4,180,600	Total Expenditures and Transfers	<u>\$3,166,700</u>	<u>\$3,808,500</u>	<u>\$4,180,600</u>	Revenues and Transfers:				Program Revenue				Charges, Commissions, & Fees	\$1,500,000	\$1,700,000	\$6,000,000	Other Governments and Agencies	0	0	0	Other Program Revenue	0	0	0	Total Program Revenue	\$1,500,000	\$1,700,000	\$6,000,000	Non-program Revenue	4,229,100	4,771,900	5,034,600	Transfers From Other Funds and Units	0	0	0	Total Revenues	<u>\$5,729,100</u>	<u>\$6,471,900</u>	<u>\$11,034,600</u>
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Organizational Structure



23 Circuit Court Clerk—At a Glance

Budget Highlights FY 2006

• Pay Plan/Fringe Amounts	\$120,700
• Internal Services Charges	
• Finance Charge	-13,600
• Human Resources Charge	2,300
• Information Systems Charge	-17,600
• Facilities Maintenance & Security Charge	106,000
• Shared Business Office Charge	4,500
• Shared Services Charge	1,400
• Customer Call Center Charge	-2,800
• Fleet Management Charge	4,400
• Postal Service Charge	-6,000
• Maintenance Cost for Traffic Violation Management System	<u>172,800</u>
 Total	 <u><u>\$372,100</u></u>



GENERAL SESSIONS COURT

The General Sessions Court Division files and maintains three types of records: records for civil cases under \$15,000, records for orders of protection, and records for emergency committals. This office also prepares and calls, in open court, the docket for 18 civil dockets per week, and is responsible for receiving and disbursing garnishment payments on judgments.

The department pays salaries and fringe benefits from gross fees collected. Excess fees are remitted as revenue to the Metropolitan Government.

PROBATE COURT

The Probate Court Division records appointments of administrators and executors, probates wills, files guardianships and conservatorships, maintains trust funds, and conducts the duties of the Probate Master. The Probate Court Clerk's Office pays salaries and fringe benefits from gross fees collected. Excess fees are remitted as revenue to the Metropolitan Government.

Overview

TRAFFIC VIOLATIONS BUREAU

The Traffic Violations Bureau is responsible for processing all traffic and parking tickets, and all Health Department and Codes Department violations. This office prepares and calls dockets for Traffic Court and General Sessions Court, and processes payments for violations.

CIRCUIT COURT

The Circuit Court Division maintains the minutes of the eight Circuit Courts. This office files civil cases, domestic cases, condemnations and adoptions, and is responsible for maintaining trust funds, disbursing child support, alimony and garnishment payments.

23 Circuit Court Clerk—Performance

Objectives	Performance Measures	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget	
TRAFFIC VIOLATIONS BUREAU						
1. Process, record and maintain all records for Metro traffic and ordinance violations in an efficient and timely manner.	a. Moving tickets issued	215,000	154,533	260,000	178,000	
	b. Parking tickets issued	90,000	79,936	70,000	65,000	
CIRCUIT COURT AND GENERAL SESSIONS COURT						
1. Receive and disburse promptly and efficiently court ordered child support payments and maintain official court records.	a. Child support payments received	13,000	10,229	11,000	9,000	
	b. Child support checks issued	13,000	10,358	11,000	9,000	
	c. Turnaround between receipt and disbursement of child support: Cashier's checks/money orders Wage assignments Personal checks		1 day	1 day	1 day	1 day
			1 day	1 day	1 day	1 day
			10 days	10 days	10 days	10 days
	2. File efficiently and maintain all records in civil and domestic cases for the Circuit Courts and the General Sessions Civil Division.	a. Cases filed in Circuit Court	9,000	8,965	8,700	10,000
b. Child support payments received		13,000	10,229	11,000	9,000	
c. Child support checks issued		13,000	10,358	11,000	9,000	
d. Cases filed in General Sessions Civil Division		46,000	47,515	47,000	47,000	
PROBATE COURT						
1. File efficiently and maintain all records regarding cases for the Probate Court.	Cases filed in Probate Court	2,000	2,062	2,000	1,900	

23 Circuit Court Clerk—Financial

GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	2,720,600	6,992,116	2,658,700	2,779,400
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	3,200	2,934	0	0
Travel, Tuition, and Dues	100	2,316	100	100
Communications	119,600	121,265	124,100	137,500
Repairs & Maintenance Services	29,200	26,421	24,700	202,200
Internal Service Fees	255,700	291,709	962,900	1,023,500
TOTAL OTHER SERVICES	407,800	444,645	1,111,800	1,363,300
OTHER EXPENSE	38,300	460,090	38,000	37,900
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	3,166,700	7,896,851	3,808,500	4,180,600
TRANSFERS TO OTHER FUNDS AND UNITS	0	75	0	0
TOTAL EXPENSE AND TRANSFERS	3,166,700	7,896,926	3,808,500	4,180,600
PROGRAM REVENUE:				
Charges, Commissions, & Fees	1,500,000	6,503,198	1,700,000	6,000,000
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	1,500,000	6,503,198	1,700,000	6,000,000
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	4,229,100	5,028,620	4,771,900	5,034,600
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	4,229,100	5,028,620	4,771,900	5,034,600
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	5,729,100	11,531,818	6,471,900	11,034,600

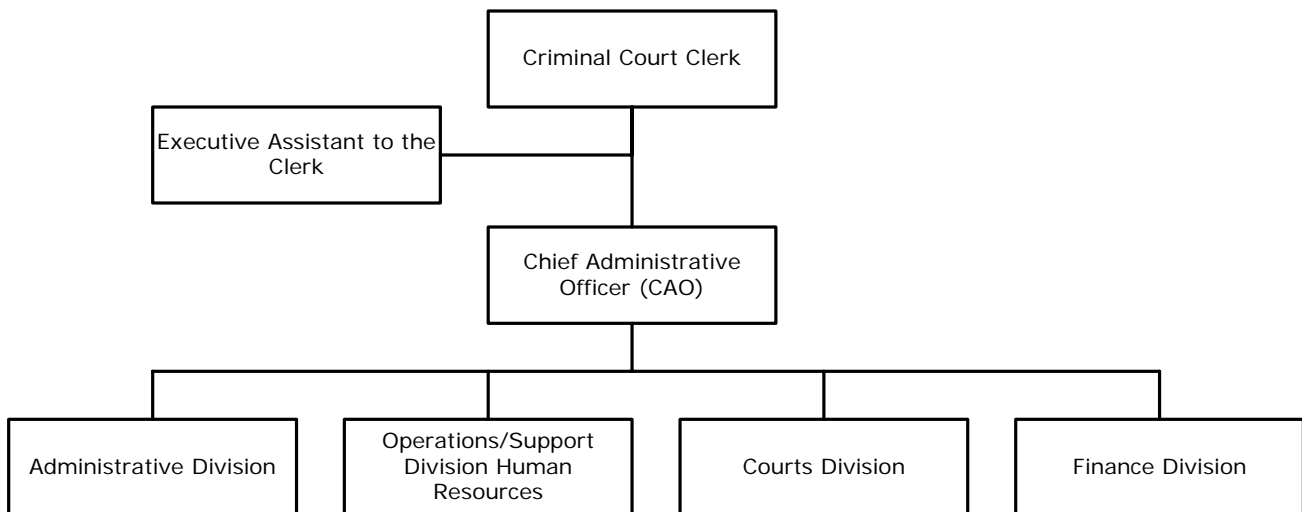
23 Circuit Court Clerk—Financial

	<u>Class</u>	<u>Grade</u>	FY 2004		FY 2005		FY 2006	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Admin Asst	07241	SR09	3	3.00	3	3.00	3	3.00
Admin Svcs Officer 2	07243	SR08	2	2.00	2	2.00	2	2.00
Admin Svcs Officer 3	07244	SR10	2	2.00	2	2.00	2	2.00
Chief Dpty Clerk-Gen Sess Ct	01056		1	1.00	1	1.00	1	1.00
Computer Operations Shift Supv	01302	SR11	1	1.00	1	1.00	1	1.00
Ct Clerk	01340	SR06	7	7.00	7	7.00	7	7.00
Data Entry Operator 1	02760	SR04	4	4.00	2	2.00	2	2.00
Data Entry Operator 2	04600	SR05	5	5.00	5	5.00	5	5.00
Finance Officer 3	10152	SR12	1	1.00	1	1.00	1	1.00
Office Support Rep 1	10120	SR04	13	13.00	10	10.00	10	10.00
Office Support Rep 2	10121	SR05	3	3.00	3	3.00	3	3.00
Office Support Rep 3	10122	SR06	4	4.00	4	4.00	4	4.00
Steno Clerk 2	04840	SR05	2	2.00	2	2.00	2	2.00
Warrant Officer	07419	SR08	14	14.00	14	14.00	14	14.00
Warrant Officer Supv	05340	SR09	2	2.00	2	2.00	2	2.00
Total Positions & FTE			64	64.00	59	59.00	59	59.00
Department Totals			64	64.00	59	59.00	59	59.00

24 Criminal Court Clerk—At a Glance

Mission	To serve the courts having criminal jurisdiction, to be responsible for all records generated from arrest through disposal of charges on state warrants or indictments, and as an elective office, to serve the legal, financial, and public communities by rendering service in an efficient manner.			
Budget Summary		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
	Expenditures and Transfers:			
	GSD General Fund	\$4,831,600	\$5,395,500	\$5,734,600
	Total Expenditures and Transfers	<u>\$4,831,600</u>	<u>\$5,395,500</u>	<u>\$5,734,600</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$1,771,100	\$1,819,600	\$1,722,500
	Other Governments and Agencies	1,490,400	1,824,400	1,485,000
	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
	Total Program Revenue	\$3,261,500	\$3,644,000	\$3,207,500
	Non-program Revenue	2,022,900	1,996,300	1,947,200
	Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>0</u>
	Total Revenues	<u>\$5,284,400</u>	<u>\$5,640,300</u>	<u>\$5,154,700</u>
Positions	Total Budgeted Positions	97	96	96
Contacts	Criminal Court Clerk: David C. Torrence email: davidtorrence@jis.nashville.org Financial Manager: Walt Draper email: waltdraper@jis.nashville.org Corners Building Metro Center 601 Mainstream Drive, Suite 201 37228 Phone: 862-5611 FAX: 862-5676 Web Address: www.nashville.gov/cc			

Organizational Structure



24 Criminal Court Clerk—At a Glance

Budget Highlights FY 2006

• Pay Plan/Fringe Amounts	\$242,700
• Internal Services Charges	
• Finance Charge	-6,300
• Human Resources Charge	3,500
• Information Systems Charge	12,200
• Facilities Maintenance & Security Charge	65,800
• Shared Business Office Charge	300
• Shared Services Charge	1,800
• Customer Call Center Charge	-1,300
• Fleet Management Charge	-400
• Postal Service Charge	18,400
• State Mandated Elected Officials Salary Increase	2,400
Total	\$339,100

Overview

ADMINISTRATIVE DIVISION

The Administrative Division provides administrative and operational support to the Office.



OPERATIONS/SUPPORT DIVISION HUMAN RESOURCES

The Operations/Support Division maintains office supplies, processes FASTnet payables and payroll, and coordinates employee training.

COURTS DIVISION

The Court Division provides 3 levels of support: warrant and bond processing support, case processing and public service support, and in-court clerk support. This division issues arrest warrants, maintains bond records, and manages dockets, calendars, case assignments/filings, minutes of the courts, subpoenas, and jail/prison committals and releases. It maintains the records of the courts of criminal jurisdiction, including state traffic, Tennessee Wildlife Resources Association and Public Service Commission violations.

FINANCE DIVISION

The Finance Division calculates, collects and disburses court costs and fines related to criminal cases.

24 Criminal Court Clerk—Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2004 Budget</u>	<u>FY 2004 Actuals</u>	<u>FY 2005 Budget</u>	<u>FY 2006 Budget</u>
COURTS DIVISION					
1. Provide 24-hour service for issuing warrants and making bonds, serve the courts exercising criminal jurisdiction, process all paperwork from arrest through disposition, and maintain records for public inquiry.	a. Bail bonds written	14,750	16,023	15,500	17,000
	b. State warrants	40,000	44,162	48,000	52,000
	c. State traffic tickets	10,000	8,080	10,000	9,000
	d. Receipts written	34,000	34,306	34,000	34,500
	e. Criminal cases filed	5,400	5,292	5,400	5,600
	f. Cases filed in 7 th Circuit	475	NA	NA	NA
2. Have current and accurate information available on computer (dockets, case/warrant status, new activity/court dates).	Dispositions				
	a. Criminal courts	5,700	7,417	6,600	7,500
	b. 7 th Circuit	450		NA	
	c. General Session courts	68,000	68,843	68,000	70,000
	d. Record checks	28,000	33,859	28,000	36,000
e. Expungements	4,300	4,656	4,300	5,100	
FINANCE DIVISION					
1. To maintain more consistent level of collections during trends of decreasing or level arrests by use of additional "costs due" mailings.	a. Fines forfeits and penalties	\$1.9 M	2.05M	\$1.9M	2.5M
	b. Arrests by Metropolitan Nashville Police Department	50,000	72,989	50,000	73,000

24 Criminal Court Clerk—Financial

GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	4,541,900	4,514,778	4,670,900	4,916,000
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	23,900	15,638	16,200	16,900
Travel, Tuition, and Dues	2,700	1,308	2,700	3,800
Communications	23,500	42,728	36,600	36,600
Repairs & Maintenance Services	7,000	4,996	6,000	6,000
Internal Service Fees	140,600	144,318	556,400	651,400
TOTAL OTHER SERVICES	197,700	208,988	617,900	714,700
OTHER EXPENSE	92,000	95,248	106,700	103,900
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	4,831,600	4,819,014	5,395,500	5,734,600
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
TOTAL EXPENSE AND TRANSFERS	4,831,600	4,819,014	5,395,500	5,734,600
PROGRAM REVENUE:				
Charges, Commissions, & Fees	1,771,100	1,702,552	1,819,600	1,722,500
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	1,490,400	1,431,566	1,824,400	1,485,000
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	1,490,400	1,431,566	1,824,400	1,485,000
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	3,261,500	3,134,118	3,644,000	3,207,500
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	25,000	25,491	25,000	27,600
Fines, Forfeits, & Penalties	1,997,900	2,074,765	1,971,300	1,919,600
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	2,022,900	2,100,256	1,996,300	1,947,200
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	5,284,400	5,234,374	5,640,300	5,154,700

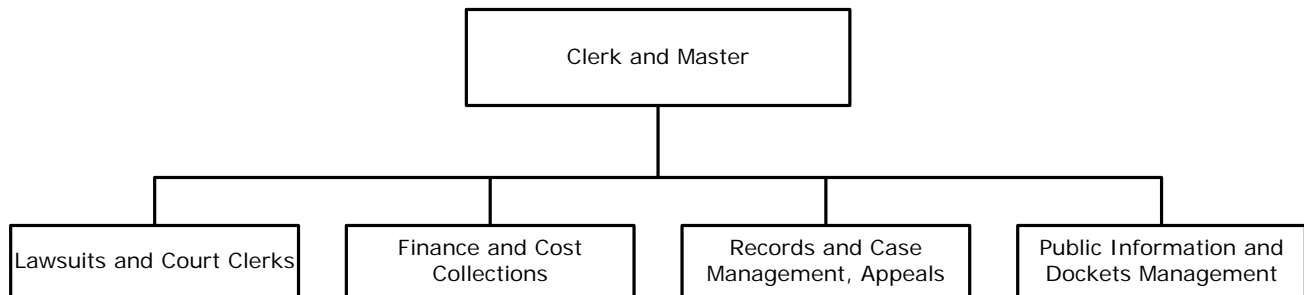
24 Criminal Court Clerk—Financial

	<u>Class</u>	<u>Grade</u>	FY 2004		FY 2005		FY 2006	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Chief Dpty Clerk-Gen Sess Ct	01056		1	1.00	1	1.00	1	1.00
Criminal Ct Clerk	01358		1	1.00	1	1.00	1	1.00
Deputy Criminal Ct Clerk 1	06502		6	6.00	6	6.00	6	6.00
Deputy Criminal Ct Clerk 2	06503		14	14.00	14	14.00	14	14.00
Deputy Criminal Ct Clerk 3	06504		18	18.00	18	18.00	18	18.00
Deputy Criminal Ct Clerk 4	06505		21	20.50	21	20.50	21	21.0
Deputy Criminal Ct Clerk 5	06506		29	29.00	29	29.00	29	29.00
Deputy Criminal Ct Clerk 6	06560		4	4.00	3	3.00	3	3.00
Deputy Criminal Ct Clerk 7	06696		3	3.00	3	3.00	3	3.00
Total Positions & FTE			97	96.50	96	95.50	96	96.0
Department Totals			97	96.50	96	95.50	96	96.0

25 Clerk and Master of the Chancery Court–At a Glance

Mission	To administer the caseload for four Chancellors including maintenance of books, records and case files; to collect and report substantial revenue from delinquent taxes and court costs; to issue process and invest funds held as trustee as an arm of the Chancery Court; to provide public records and information to citizens.			
Budget Summary		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
	Expenditures and Transfers:			
	GSD General Fund	\$1,370,600	\$1,729,800	\$1,850,600
	Total Expenditures and Transfers	<u>\$1,370,600</u>	<u>\$1,729,800</u>	<u>\$1,850,600</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$802,400	\$845,000	\$1,254,700
	Other Governments and Agencies	0	0	0
	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
	Total Program Revenue	\$802,400	\$845,000	\$1,254,700
	Non-Program Revenue	321,900	369,400	396,000
	Transfers From Other Funds & Units	<u>0</u>	<u>0</u>	<u>0</u>
	Total Revenues	<u>\$1,124,300</u>	<u>\$1,214,400</u>	<u>\$1,650,700</u>
Positions	Total Budgeted Positions	22	23	23
Contacts	Clerk & Master: Cristi Scott Financial Manager: Vicki Bailey First Image Building Metro Center 501 Great Circle Road, Suite 210 37228		email: cristiscott@jis.nashville.org email: vickibailey@jis.nashville.org Phone: 862-5710 FAX: 862-5722	

Organizational Structure



25 Clerk and Master of the Chancery Court—At a Glance

Budget Highlights FY 2006

• Pay Plan/Fringe Amounts	\$67,600
• Internal Services Charges:	
• Finance Charge	-3,100
• Human Resources Charge	900
• Information Systems Charge	6,900
• Facilities Maintenance & Security Charge	47,300
• Shared Business Office Charge	-100
• Shared Services Charge	500
• Customer Call Center Charge	-500
• Postal Service Charge	-1,100
• State Mandated Elected Officials Salary Increase	2,400
Total	\$120,800

Overview

CLERK AND MASTER

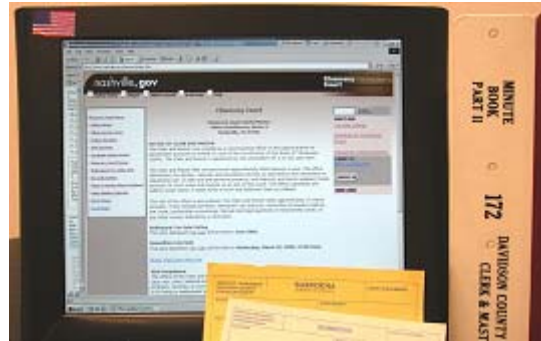
The Clerk and Master serves the four elected chancellors, performs judicial duties pursuant to state law and the Metro Charter, conducts hearings as judicial officer, writes reports of findings to the chancellors upon referred cases, and oversees a staff of 20 clerks.

LAWSUITS AND COURT CLERKS

The Lawsuits Division administers judicial dockets and calendars of over 4,000 cases annually. Court clerks assist the chancellors in preparation of cases, maintaining calendars of cases and assistance in court.

FINANCE AND COST COLLECTIONS

The Finance and Cost Collections Division sells real estate and personal property by court order, collects court fees and costs, maintains trust funds, and deposits and remits judgments as an arm of Chancery Court.



RECORDS AND CASE MANAGEMENT, APPEALS

The Records and Dockets Management Division keeps and manages records of Chancery Court according to state law, prepares and transmits all cases on appeal, and assists chancellors in caseload management.

PUBLIC INFORMATION AND DOCKETS MANAGEMENT

Serves the public by accepting all court documents, serves judicial process, and provides information via the internet. Administers motions and trial dockets of chancellors.

25 Clerk and Master of the Chancery Ct–Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2004 Budget</u>	<u>FY 2004 Actuals</u>	<u>FY 2005 Budget</u>	<u>FY 2006 Budget</u>
CLERK AND MASTER					
1. Accept, manage and resolve issues referred to the Clerk and Master by the Chancellors.	Hearings/mediations concluded by the Clerk and Master	80	50	80	60
LAWSUITS AND COURT CLERKS					
1. Administer and calendar all lawsuits.	a. Court cases filed	3,900	3,963	3,900	3,900
	b. Court cases resolved by final order	3,910	3,980	3,910	4,000
FINANCE AND COST COLLECTIONS					
1. Collect all court costs mandated by state statute.	Fees/commissions collected	\$802,400	\$1,110,450	\$842,500	\$788,700
2. Process and manage delinquent tax lawsuit so that taxes due can be justly adjudicated and collected.	a. Delinquent taxes collected	\$4,000,000	\$6,600,000	\$4,300,000	\$4,700,000
	b. Advertised sales of real property for tax collection	600	500	600	550
	c. Real Property parcels addressed in delinquent tax lawsuit	3,550	3,700	3,700	3,700
RECORDS AND CASE MANAGEMENT					
1. Keeps and manages records of Chancery Court according to state law, prepares and transmits all cases on appeal, and assists chancellors in caseload management.	a. Copies made as requested by parties, lawyers and public officials and citizens	210,000	214,000	220,000	215,000
	b. Cubic feet of permanent records maintained annually	7,700	7,700	8,000	8,300
2. Prepare and transmit all cases on appeal.	Court records prepared and transmitted on appeal	150	100	150	125
PUBLIC INFORMATION AND DOCKETS MANAGEMENT					
1. Serve as public information center for lawyers, public officials, litigants, judges, and citizens	a. Direct services to walk in citizens	40,000	42,000	40,000	40,000
	b. Drop-off service for lawyers and citizens at satellite office in downtown area	1,000	NA	1,000	NA

25 Clerk and Master of the Chancery Court—Financial

GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	1,193,300	1,124,252	1,278,500	1,348,500
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	61,800	8,539	56,900	57,300
Travel, Tuition, and Dues	7,700	13,356	13,200	12,300
Communications	3,900	2,075	3,900	3,900
Repairs & Maintenance Services	8,000	4,959	6,600	10,100
Internal Service Fees	58,600	72,394	339,700	390,500
TOTAL OTHER SERVICES	140,000	101,323	420,300	474,100
OTHER EXPENSE	34,300	29,623	28,000	28,000
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	1,367,600	1,255,198	1,726,800	1,850,600
TRANSFERS TO OTHER FUNDS AND UNITS	3,000	0	3,000	0
TOTAL EXPENSE AND TRANSFERS	1,370,600	1,255,198	1,729,800	1,850,600
PROGRAM REVENUE:				
Charges, Commissions, & Fees	802,400	1,125,461	845,000	1,254,700
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	802,400	1,125,461	845,000	1,254,700
NON-PROGRAM REVENUE:				
Property Taxes	261,300	477,155	325,000	396,000
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	60,600	48,155	44,400	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	321,900	525,310	369,400	396,000
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	1,124,300	1,650,771	1,214,400	1,650,700

25 Clerk and Master of the Chancery Court—Financial

	<u>Class</u>	<u>Grade</u>	FY 2004		FY 2005		FY 2006	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Class 1 Dpty Clerk and Master	06302		15	15.00	16	16.00	16	16.00
Class 2 Dpty Clerk and Master	06303		3	3.00	4	4.00	4	4.00
Clerk and Master	01205		1	1.00	1	1.00	1	1.00
Seasonal/Part-time/Temporary	09020		3	3.00	2	2.00	2	2.00
Total Positions & FTE			22	22.00	23	23.00	23	23.00
Department Totals			22	22.00	23	23.00	23	23.00

26 Juvenile Court-At a Glance



Budget Summary	2003-04	2004-05	2005-06	
Expenditures and Transfers:				
GSD General Fund	\$9,351,000	\$9,745,900	\$10,506,400	
Special Purpose Fund	2,112,726	2,328,934	1,874,100	
Total Expenditures and Transfers	\$11,463,726	\$12,074,834	\$12,380,500	
Revenues and Transfers:				
Program Revenue				
Charges, Commissions, and Fees	\$0	\$0	\$0	
Other Governments and Agencies	2,147,900	2,505,840	1,925,100	
Other Program Revenue	0	0	0	
Total Program Revenue	\$2,147,900	\$2,505,840	\$1,925,100	
Non-program Revenue	11,000	11,500	14,500	
Transfers From Other Funds and Units	444,000	552,055	537,100	
Total Revenues	\$2,602,900	\$3,069,395	\$2,476,700	
Positions	Total Budgeted Positions	152	148	148
Contacts	Juvenile Court Judge: Betty Adams Green email: NA Financial Manager: Phoebe Johnson email: phoebejohnson@jis.nashville.org Juvenile Justice Center 100 Woodland Street 37213 Phone: 862-8000 FAX: 862-7143			

Line of Business and Program

Family Accountability

- Juvenile Drug Court
- Police/Probation Partnership
- South Nashville Gang Probation
- Supervised Probation
- Unruly Child Program
- Truancy Reduction/Educational Neglect
- Misdemeanor and Citation

Child Protection and Advocacy

- Neglect/Dependency Intervention
- Family Drug Court

Parentage/Child Support

- Parentage/Child Support

Juvenile Court Pretrial

- Juvenile Diverted
- Juvenile Pretrial Services

Juvenile Detention Center

- Metro Juvenile Detention Center

Security and Service of Process

- Juvenile Court Safety and Security
- Service of Process

Judicial Actions

- Judicial Actions

Administrative

- Non-allocated Financial Transactions
- Human Resources
- Finance
- Procurement
- Records Management
- Risk Management
- Executive Leadership

26 Juvenile Court-At a Glance



<p>Mission</p>	<p>The mission of the Juvenile Court is to provide judicial decisions, safety, support, and guidance products to children and families who come in contact with the Court so they can become productive members of our community.</p>
<p>Goals</p>	<p>By 200_, children and their families will experience timely scheduling and attention of their cases and delivery of identified and/or court-ordered services as indicated by:</p> <ul style="list-style-type: none"> • _% of cases scheduled in a timely manner within federal and state mandates • _% of children and families receiving identified and/or court-order services in a timely manner (i.e. meets or exceeds definition of “substantial compliance”) <p>By the year 200_, children and families of Davidson County will experience uninterrupted delivery of essential core services as evidenced by:</p> <ul style="list-style-type: none"> • _% of children/families who receive uninterrupted delivery or core essential services <p>By the year 200_, the children and families of Davidson County will experience more effective service delivery as evidenced by:</p> <ul style="list-style-type: none"> • _% of children and families who receive targeted referrals as identified in assessment within 72 hours. • _% of children and families receiving identified services. <p>By 200_, visitors and staff conducting business in and for Juvenile Court will experience enhanced security as evidenced by:</p> <ul style="list-style-type: none"> • _% of staff and visitors to Juvenile Court that have an incident-free experience. • _% of staff in the community who identify and respond properly to potential unsafe situations <p>By 200_, customers of Juvenile Court and the community will experience improved timeliness, utilization of court resources, and decision-making for children and their families as evidenced by:</p> <ul style="list-style-type: none"> • _% of cases and events where required information (electronic and hardcopy) is available at the time needed. • _% of cases where the time from filing to disposition is _____ or less (as per _____ standards. • _% of cases delayed or continued due to unavailable information.

26 Juvenile Court-At a Glance



Budget Change and Result Highlights FY 2006

Recommendation		Result
Pay Plan/Fringe Amounts	\$234,300	Supports the hiring and retention of a qualified workforce
Internal Service Charges		
Finance Charge	700	Delivery of core financial functions including accounting, payroll, budgeting, and internal audit
Human Resources Charge	5,400	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	44,300	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance & Security Charge	89,100	Delivery of facility maintenance and associated security functions
Shared Business Office Charge	-500	Delivery of administrative support functions
Shared Services Charge	3,600	Delivery of centralized payment service
Customer Call Center Charge	-800	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Fleet Management Charge	-1,000	Delivery of fleet management, fuel services, and maintenance functions
Postal Service Charge	-3,500	Delivery of mail across the Metropolitan Government
Radio Service Charge	-1,600	Delivery of radio infrastructure support and radio installation and maintenance
Judicial Actions		
Partial Salary for Previously Grant Funded Referee	59,900 (0.5 FTE)	Allow the court to maintain services with diminished grant funding.
Metro Juvenile Detention Center		
Detention Center Contract	275,500	Provide continued detention services under updated contract.
Executive Leadership		
Elected Official Salary Increase	3,800	Provide state mandated salary increase.
Juvenile Drug Court		
Certification for Drug Court Probation Officers	4,700	Provide clinical supervision required for probation officers to become Licensed Alcohol and Drug Abuse Counselors.
Supervised Probation		
Salary for Previously Grant Funded Probation Officer	46,600 (1 FTE)	Allow the court to maintain services with diminished grant funding.
Establish Grant Budgets	-454,834 (-1.5 FTE)	Establish grant budgets, which generally reflect a reduction in federal funding for supported programs.
TOTAL	\$305,666 (0 FTE)	

26 Juvenile Court-At a Glance



Family Accountability Line of Business - The purpose of the Family Accountability line of business is to provide Judicial consequences and case management products to truant, unruly, and delinquent children and their families so they can remain in/return to the community without compromising community safety.

Juvenile Drug Court Program

The purpose of the Juvenile Drug Court Program is to provide intensive case management, judicial monitoring, and treatment referral products to children with serious drug problems so they can address the underlying causes of their behavior by successfully completing the terms and conditions of their probation.

Results Narrative

This budget for the Juvenile Drug Court Program includes an additional \$4,700 for clinical supervision of two probation officers, and \$33,500 of additional grant support. The probation officers are working on their Alcohol and Drug Abuse Counselor (LADAC) certification and had been receiving LADC supervision with funds made available through the Juvenile Accountability Block Grant (JABG). The Certification will enable the Court's alcohol and drug counselors to deliver more accurate assessments along with more intensive case management services to customers; assist them in completing the conditions of their probation; and their treatment plan. This program directly supports the department's goal of assuring that children and families receive attention to their cases and the delivery of their court ordered services.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$0	...	\$159,300	...	\$164,000
Special Purpose Fund	0	...	50,000	...	88,500
Total	\$0	...	\$209,300	...	\$252,500
FTEs: GSD General Fund	0.00	...	3.00	...	3.00
Special Purpose Fund	0.00	...	0.00	...	0.00
Total	0.00	...	3.00	...	3.00

Results

Percentage of juveniles who successfully complete drug court conditions

NA	NA	NA	NA	NA
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Police/Probation Partnership Program

The purpose of the Police/Probation Partnership Program is to provide curfew-monitoring products to juveniles on probation so they can demonstrate compliance with their court ordered curfew.

Results Narrative

This budget includes maintaining the Police/Probation Partnership Program at the current level of funding. The result measure for this program is the % of juveniles who are in compliance with their curfew. The performance measure is key because it most closely aligns with the program purpose of providing curfew monitoring products to juveniles on probation so they can demonstrate compliance with the court ordered curfew. This program also contributes to the line of business' purpose of providing case management products to youth so they can remain in the community without compromising community safety. The program is will allow Juvenile Court to meet its goal of assuring that children receive identified services in a timely manner.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$0	...	\$113,000	...	\$113,000
FTEs: GSD General Fund	0.00	...	3.00	...	3.00

Results

Percentage of juveniles who are in compliance with their curfew

NA	NA	NA	NA	NA
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26 Juvenile Court-At a Glance



South Nashville Gang Probation Program

The purpose of the South Nashville Gang Probation Program is to provide gang education and intensive probation monitoring products to South Nashville children on supervised gang probation so they can decrease their gang involvement and drug activities.

Results Narrative

This budget for the South Nashville Gang Probation Program includes an additional \$5,989 of grant support. This funding will help expand the services of this program to areas outside of South Nashville demonstrating need. It is anticipated that the increased intensive probation consultation sessions with violent and gang involved youth will reduce the number of youth committing felony offenses or drug related crimes. This result is in direct alignment with the goal of assuring the children and families will experience more effective service delivery.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$0	...	\$48,200	...	\$ 48,200
Special Purpose Fund	0	...	50,411	...	56,400
Total	\$0	...	\$98,611	...	\$104,600
FTEs: GSD General Fund	0.00	...	1.00	...	1.00
Special Purpose Fund	0.00	...	2.00	...	1.00
Total	0.00	...	3.00	...	2.00

Results

Percentage of program participants who test clean for illegal drugs

NA	NA	NA	NA	NA
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Supervised Probation Program

The purpose of the Supervised Probation Program is to provide supervision, referral and case management products to children on supervised probation and their families so they can avoid returning to the juvenile justice system.

Results Narrative

This budget for the Supervised Probation Program includes the addition of \$46,600 to add one grant funded Probation Officer position and a decrease of \$135,300 in grant support, for a net decrease of \$89,900. Juvenile Court has been able to support its core probation services with grant funded probation officers for several years. The Court's Juvenile Incentive Accountability Grant has been reduced to the point that it can no longer support the services of a community based Probation Officer. The requested funds will allow the Court to maintain Probation Officer caseloads at manageable levels and allow the Court to continue to provide quality case management products to children on supervised probation. These funds will support Juvenile Court's goal of providing uninterrupted essential core services to children/families.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$0	...	\$1,185,200	...	\$1,231,800
Special Purpose Fund	0	...	176,700	...	41,100
Total	\$0	...	\$1,361,900	...	\$1,272,900
FTEs: GSD General Fund	0.00	...	23.60	...	24.60
Special Purpose Fund	0.00	...	1.00	...	1.00
Total	0.00	...	24.60	...	25.60

Results

Percentage of juveniles who do not return to Juvenile Court on a new delinquency petition within 1 year of completion of conditions of probation

NA	NA	NA	NA	NA
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26 Juvenile Court-At a Glance



Unruly Child Program

The purpose of the Unruly Child Program is to provide assessment, needs based service, and judicial products to unruly children and their families so they can abide by the lawful commands of their parent or guardian.

Results Narrative

This budget includes maintaining The Unruly Child Program at the current level of funding. This program has primary responsibility of making intake decisions; conducting needs assessments and providing service referrals to children and their families. The current level of funding is required to realize the program's result measure of keeping youth in compliance with their valid court order. This result is in direct alignment with the Court's goal of assuring that the children of Davidson County receive uninterrupted delivery of core essential services.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$0	...	\$175,700	...	\$175,700
FTEs: GSD General Fund	0.00	...	4.00	...	4.00

Results

Percentage of children in compliance of their unruly valid court order

NA	NA	NA	NA	NA
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Truancy Reduction/Educational Neglect Program

The purpose of the Truancy Reduction/Educational Neglect Program is to provide truancy reduction and attendance compliance products to school aged children so they can remain in school.

Results Narrative

This budget includes an additional \$75,300 of grant support. The subsequent level of funding is needed to realize the program's result measure of increasing the number of children in compliance with their Truancy valid court order and providing prevention resources to avoid official court action. This result is in direct alignment with the Court's goal of children receiving identified and/or court – ordered services.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$0	...	\$346,100	...	\$346,100
Special Purpose Fund	0	...	22,100	...	97,400
Total	\$0	...	\$368,200	...	\$443,500
FTEs: GSD General Fund	0.00	...	9.00	...	9.00
Special Purpose Fund	0.00	...	2.25	...	2.25
Total	0.00	...	11.25	...	11.25

Results

Percentage of petitions filed after an Attendance Review Board

NA	NA	NA	NA	NA
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26 Juvenile Court-At a Glance



Misdemeanor and Citation Program

The purpose of the Misdemeanor and Citation Program is to provide case monitoring and educational referrals to juveniles who plead guilty to a misdemeanor or tobacco citation so they can receive immediate sanctions and educational services.

Results Narrative

This budget includes maintaining the Misdemeanor and Citation Program at the current level of funding. The Program provides case monitoring, educational and community service referrals to juveniles with misdemeanor court orders and citations; along with other immediate sanctions to enable juveniles to successfully complete the conditions of their court order. The program's result supports the department's goal of assuring that children and families experience more effective service delivery.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$0	...	\$311,700	...	\$311,700
FTEs: GSD General Fund	0.00	...	7.94	...	7.94
Results Percentage of juveniles who successfully complete the conditions of their court order	NA	NA	NA	NA	NA

Child Protection and Advocacy Line of Business – The purpose of the Child Protection and Advocacy line of business is to provide advocacy, education, counseling, and case support products to families or children at risk or in need so children can reside in a safe and permanent home.

Neglect/Dependency Intervention Program

The purpose of the Neglect/Dependency Intervention Program is to provide advocate appointments, case management services, and referral products to children and their families who are at risk of abuse/neglect so they can remain, reunite, or are placed with a safe and stable family.

Results Narrative

This budget includes \$33,600 of grant support. This program is charged with providing various case reviews, case management services and advocate appointments to assist children with abuse and neglect issues to remain, reunite or be placed with a safe and stable family (achieve permanency). The proposed budget's current level of funding will assure that this result is met. The program's result is in alignment with the department's goal of assuring that children and families experience uninterrupted delivery of essential core services.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$0	...	\$285,300	...	\$285,300
Special Purpose Fund	0	...	5,800	...	39,400
Total	\$0	...	\$291,100	...	\$324,700
FTEs: GSD General Fund	0.00	...	6.50	...	6.50
Special Purpose Fund	0.00	...	0.25	...	0.25
Total	0.00	...	6.75	...	6.75
Results Percentage of children who remain, reunite, or are placed with a safe and stable family (e.g., achieve permanency)	NA	NA	NA	NA	NA

26 Juvenile Court-At a Glance



Family Drug Court Program

The purpose of the Family Drug Court Program is to provide counseling, parenting skills, educational, and health products to alcohol and drug addicted parents so they can complete their treatment plan and maximize their relationship with their children.

Results Narrative

This budget includes maintaining the Family Drug Court Program with its current level of resources and employees. Even at this status quo level of funding, it is anticipated that drug court needs assessments, drug screens, court referrals and prevention resources made available the Family Drug Court participants will enable them to successfully complete their treatment plan. This result is in direct alignment with the goal of assuring the children and families will experience more effective service delivery.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$0	...	\$68,300	...	\$68,300
FTEs: GSD General Fund	0.00	...	1.00	...	1.00
Results Percentage of parent(s) who complete their Family Drug Court treatment plan	NA	NA	NA	NA	NA

Parentage/Child Support Line of Business – The purpose of the Parentage/Child Support line of business is to provide paternity, support, visitation and custody products to parents, guardians, children and the State so they can have their rights and responsibilities established and enforced.

Parentage/Child Support Program

The purpose of the Parentage/Child Support Program is to provide paternity, support, and enforcement products to parents, guardians, children, and the State so they can establish paternity and receive child support.

Results Narrative

This budget includes an additional \$229,900 of grant support for the Parentage/Child Support Program. This level of funding will allow the program to continue to establish paternity, custody, visitation and child support orders and provide for child support enforcement. This directly supports the department's goal of assuring that the children and families receive attention to their cases and the delivery of court ordered services.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$0	...	\$ 392,700	...	\$ 392,700
Special Purpose Fund	0	...	1,108,100	...	1,338,000
Total	\$0	...	\$1,500,800	...	\$1,730,700
FTEs: GSD General Fund	0.00	...	0.00	...	0.00
Special Purpose Fund	0.00	...	16.00	...	15.50
Total	0.00	...	16.00	...	15.50
Results Percentage of cases where paternity is established and/or child support ordered	NA	NA	NA	NA	NA

26 Juvenile Court-At a Glance



Juvenile Court Pretrial Line of Business – The purpose of the Juvenile Court Pretrial line of business is to provide assessment, referral, and monitoring products to court referred youth so they can be held accountable for their actions without formal court process.

Juvenile Diverted Program

The purpose of the Juvenile Diverted Program is to provide assessment, referral, and monitoring products to youth at risk of being charged with a misdemeanor or status offense (brought to the attention of the court) so they can be diverted from formal Court process.

Results Narrative

This budget for the Juvenile Diverted Program includes a reduction in grant support in the amount of \$253,400. Given the reduction, the proposed budget will allow for continued assessment, referral and monitoring products to be provided to youth at risk of being charged with misdemeanors or status offenses. The effectiveness of this program is measured by the percentage of cases diverted from formal court action. Proper intakes conducted by staff along with referrals to various community agencies and faith based programs facilitate the Diverted Program's success and support the Court's goal of assuring that children receive identified and/or court ordered services in a timely manner.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Special Purpose Fund	\$0	...	\$330,200	...	\$76,800
FTEs: Special Purpose Fund	0.00	...	2.65	...	2.65
Results					
Percentage of cases diverted from formal court action	NA	NA	NA	NA	NA

Juvenile Pretrial Services Program

The purpose of the Pretrial Services Program is to provide assessment, referral, and monitoring products to Juveniles (children charged with an offense) who are brought to the attention of the court by a formal process so they can enter into and fulfill an agreement that addresses their behavior and avoid formal court action.

Results Narrative

This budget reflects a \$267,695 decrease in grant support for the Juvenile Court Pretrial Services Program. The effectiveness of this program will be measured by the % of juveniles who fulfill conditions of the pretrial agreement and subsequently have their charges dismissed. The Probation Officer contacts, along with community prevention resources available to youth in the Pretrial Services program, will significantly affect the number of successful dismissals. This program supports the department's goal that children will experience more effective service delivery.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$0	...	\$327,800	...	\$327,800
Special Purpose Fund	0	...	348,795	...	81,100
Total	\$0	...	\$676,595	...	\$408,900
FTEs: GSD General Fund	0.00	...	7.50	...	7.50
Special Purpose Fund	0.00	...	3.50	...	3.50
Total	0.00	...	11.00	...	11.00
Results					
Percentage of juveniles who fulfill conditions of the agreement and had charges dismissed	NA	NA	NA	NA	NA

26 Juvenile Court-At a Glance



Juvenile Detention Center Line of Business – The purpose of the Juvenile Detention Center line of business is to provide short-term structured confinement products to Juvenile detainees so they can safely transition to a home or secure, alternative environment.

Metro Juvenile Detention Center Program

The purpose of the Detention Center Program is to provide short-term structured confinement products to Juvenile detainees so they can be confined in a safe environment.

Results Narrative

This budget for the Juvenile Detention Center Program includes an additional \$275,500 to support the new management contract awarded to Securicor. The Juvenile Court Detention Center five year contract with ABS First Step, Inc., expired November 30, 2004. The new management contract was awarded to Securicor on December 1, 2004 and provides management services for 48 beds. Additional funds in the amount of \$275,500, are needed for FY 2006 to support the new contract. The Juvenile Detention Center will continue to provide short-term structured confinement products to juvenile detainees in a safe and secure environment in compliance with the mandatory and non-mandatory American Correctional Association life safety standards. In May of 2005, the Detention Center successfully passed its reaccreditation from the American Correctional Association. This successful program result supports the Juvenile Court mission of providing judicial decision, safety, support, and guidance products to children.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$0	...	\$3,202,000	...	\$3,477,500
FTEs: GSD General Fund	0.00	...	0.00	...	0.00
Results					
Percentage of compliance with mandatory American Correctional Association (ACA) life safety standards	NA	NA	NA	NA	NA

26 Juvenile Court-At a Glance



Security and Service of Process Line of Business – The purpose of the Security and Service of process line of business is to provide safety and legal notice products to individuals with matters at the court so they can conduct their business in a safe and secure environment.

Juvenile Court Safety and Security Program

The purpose of the Juvenile Court Safety and Security Program is to provide safety and security products to customers, visitors and employees of Juvenile Court so they can conduct their business without disturbances, distractions, and delays (incidents).

Results Narrative

This budget includes maintaining the Juvenile Court Safety and Security Program at the current level of funding. However, the Court proposes to improve service delivery by purchasing Nextel phones to replace the current hand held radios currently in use. This purchase can be accomplished within the budget allocated. The phones will allow the Court's Warrant and Court Officers to have GPS and direct connect walkie-talkie capability. The Nextel service provides an automatic tracking mechanism for the officers and serves as a management tool for the supervisor. Safety and security products will continue to be provided to customers, visitors and Juvenile Court employees in accordance with department's goal assuring that visitors and staff conducting business in and for Juvenile court will experience enhanced security as evidenced by the % of staff and visitors to the Court that have an incident-free experience.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$0	..	\$632,600	...	\$632,600
FTEs: GSD General Fund	0.00	...	15.28	...	15.28
Results					
Percentage of business days without a disturbance	NA	NA	NA	NA	NA

Service of Process Program

The purpose of the Service of Process Program is to provide (statutorily required)(face-to-face) personal legal notice products to individuals with business before the court so they can participate effectively in the court process.

Results Narrative

This budget includes maintaining the Service of Process Program at the current level of funding. The Service of Process Program will continue to provide personal service and legal notice products to individuals with business before the Court. The effectiveness of this program is measured by the percentage of people who are successfully served with notice to appear in Court. This result is directly aligned with the Court's goal of scheduling cases in a timely manner within federal and state guidelines.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$0	..	\$162,200	...	\$162,200
FTEs: GSD General Fund	0.00	...	2.2	...	2.2
Results					
Percentage of people successfully served with notice to appear in court	NA	NA	NA	NA	NA

26 Juvenile Court-At a Glance



Judicial Actions Line of Business – The purpose of the Judicial Actions line of business is to provide court orders, adjudication, depositions and case review products to case participants so they can receive a timely, fair, and just resolution of their cases.

Judicial Actions Program

The purpose of the Judicial Actions Program is to provide court orders, adjudication, dispositional and case review products to case participants so they can receive a timely, fair, and just resolution of their cases.

Results Narrative

This budget for the Judicial Actions Program includes the addition of \$59,900 to add one-half of a Referee's salary and related fringes to the local budget. The additional funding will allow the Juvenile Court to maintain the services of the Referee even though the grant funds for one-half of the salary and fringes will no longer be available. The Juvenile Court Referee currently conducts all preliminary and detention hearings in accordance with state and federal standard and guidelines. This resource will allow Juvenile Court to continue to achieve its goal of assuring that children and their families will experience timely scheduling of their cases within federal and state mandates.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$0	...	\$641,400	...	\$701,300
FTEs: GSD General Fund	0.00	...	8.2	...	8.7

Results

Percentage of cases disposed pursuant to the guidelines established by Tennessee rules of Juvenile procedure, statutory requirements, and American Safe Family Act

NA	NA	NA	NA	NA
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Administrative Line of Business – The purpose of the Administrative line of business is to provide administrative support services to departments so they can efficiently and effectively deliver results to customers.

Non-allocated Financial Transactions Program

The purpose of the Non-allocated Financial Transactions Program is to provide budgeting and accounting products related to interfund transfers and non-program-specific budgetary adjustments to the department and the Metropolitan Government so they can include such transactions in the department's financial records.

Results Narrative

The amount budgeted in this program represents adjustments related to Internal Service Fees and pay plan. These adjustments will be allocated to individual programs by the department in FY06. For a detailed description, see the Budget Change and Result Highlights page.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$0	...	\$0	...	\$848,000

Human Resources Program

The purpose of the Human Resources Program is to provide employment products to department employees so they can receive their benefits and compensation equitably and accurately.

Results Narrative

This budget includes maintaining the Human Resources Program at the current level of funding. Continued funding will allow for the provision of employment products to employees so they can receive their benefits and compensation timely and accurately. The Human Resources program supports all the goals of Juvenile Court by supporting all the divisions of the department.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$0	...	\$281,100	...	\$281,100
FTEs: GSD General Fund	0.00	...	2.5	...	2.5

Results

Percentage of employee turnover

NA	NA	NA	NA	NA
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26 Juvenile Court-At a Glance



Finance Program

The purpose of the Finance program is to provide financial management products to this Metro department so it can effectively manage its financial resources.

Results Narrative

This budget includes a reduction of \$182,800 in grant support for the Finance Program. This reduction will diminish the ability of Juvenile Court to effectively manage its financial resources. The Finance Program supports all the goals of Juvenile Court by supporting all the divisions of the department.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$0	...	\$133,300	...	\$133,300
Special Purpose Fund	0	...	236,828	...	55,400
Total	0	...	\$370,128	...	\$188,700
FTEs: GSD General Fund	0.00	...	1.50	...	1.50
Special Purpose Fund	0.00	...	2.00	...	2.00
Total	0.00	...	3.50	...	3.50

Results

Percentage of payroll authorizations filed accurately and timely

NA NA NA NA NA

Records Management Program

The purpose of the Records Management program is to provide record management products to this Metro department so it can manage records compliant with legal and policy requirements.

Results Narrative

This budget includes maintaining the Records Management Program at the current level of resources and employees. Continued funding will allow the program to provide record management products so Juvenile Court can manage records compliant with legal and policy requirements. The Records Management Program supports all the goals of Juvenile Court by supporting all the divisions of the department.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$0	...	\$172,400	...	\$172,400
FTEs: GSD General Fund	0.00	...	2.00	...	2.00

Results

Percentage of records managed in compliance with legal and policy requirements

NA NA NA NA NA

Executive Leadership Program

The purpose of the Departmental Executive Leadership program is to provide business policy and decision products to this Metro department so it can deliver results for customers.

Results Narrative

This budget for the Executive Leadership Program includes an additional \$3,800, for a state mandated salary increase for the Juvenile Court Judge. The Juvenile Court Judge provides judicial decision products to children and their families and, as a result, supports all the goals and key results of the of Juvenile Court.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$0	...	\$629,600	...	\$633,400
FTEs: GSD General Fund	0.00	...	5.0	...	5.0

Results

Percentage of departmental key results achieved

NA NA NA NA NA

26 Juvenile Court—Financial



GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	5,138,900	5,260,558	5,213,200	5,557,800
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	3,292,200	3,258,429	3,281,200	3,579,000
Travel, Tuition, and Dues	60,900	63,220	48,900	49,300
Communications	11,400	32,538	20,800	4,800
Repairs & Maintenance Services	20,700	10,920	12,700	12,700
Internal Service Fees	173,000	198,263	652,600	788,300
TOTAL OTHER SERVICES	3,558,200	3,563,370	4,016,200	4,434,100
OTHER EXPENSE	53,600	58,908	42,200	41,700
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	6,500	0	6,500	5,000
SPECIAL PROJECTS	126,000	0	0	0
TOTAL OPERATING EXPENSE	8,883,200	8,882,836	9,278,100	10,038,600
TRANSFERS TO OTHER FUNDS AND UNITS	467,800	367,828	467,800	467,800
TOTAL EXPENSE AND TRANSFERS	9,351,000	9,250,664	9,745,900	10,506,400
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	616,000	640,500	641,700	579,100
Fed Through Other Pass-Through	0	0	0	0
State Direct	9,000	9,000	0	9,000
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	625,000	649,500	641,700	588,100
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	625,000	649,500	641,700	588,100
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	11,000	12,921	11,500	14,500
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	11,000	12,921	11,500	14,500
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	636,000	662,421	653,200	602,600

26 Juvenile Court—Financial



Special Purpose Funds

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	1,488,400	1,423,432	1,653,883	1,493,000
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	330,900	217,252	457,912	116,500
Travel, Tuition, and Dues	30,500	11,609	30,600	25,900
Communications	8,300	1,929	7,200	12,100
Repairs & Maintenance Services	0	9,119	0	0
Internal Service Fees	71,700	45,304	62,700	121,700
TOTAL OTHER SERVICES	441,400	285,213	558,412	276,200
OTHER EXPENSE	56,600	21,036	57,600	90,000
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	11,600	0	10,000	14,900
SPECIAL PROJECTS	114,726	0	49,039	0
TOTAL OPERATING EXPENSE	2,112,726	1,729,681	2,328,934	1,874,100
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
TOTAL EXPENSE AND TRANSFERS	2,112,726	1,729,681	2,328,934	1,874,100
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	111,300	54,420	108,800	44,300
Fed Through State Pass-Through	613,500	1,059,622	1,624,340	1,292,700
Fed Through Other Pass-Through	49,700	34,386	131,000	0
State Direct	732,400	0	0	0
Other Government Agencies	16,000	89,401	0	0
Subtotal Other Governments & Agencies	1,522,900	1,237,829	1,864,140	1,337,000
Other Program Revenue	0	1,857	0	0
TOTAL PROGRAM REVENUE	1,522,900	1,239,686	1,864,140	1,337,000
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	444,000	376,746	552,055	537,100
TOTAL REVENUE AND TRANSFERS	1,966,900	1,616,432	2,416,195	1,874,100

26 Juvenile Court—Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Admin Asst	07241	SR09	2	2.00	2	2.00	2	2.00
Admin Svcs Mgr	07242	SR13	2	2.00	2	2.00	2	2.00
Ct Admin	01339	SR15	2	2.00	2	2.00	2	2.00
Group Care Aide	07314	SR04	5	3.50	5	3.50	5	3.50
Health Care Coord	06839	SR10	1	0.20	1	0.20	1	0.20
Info Systems Analyst 1	07779	SR10	1	1.00	1	1.00	1	1.00
Info Systems Spec	07783	SR12	1	1.00	1	1.00	1	1.00
Judge-Juvenile Ct	02643		1	1.00	1	1.00	1	1.00
Juvenile Ct Referee 1	04058	SR13	1	0.20	1	0.20	1	0.20
Juvenile Ct Referee 2	07232	SR15	4	4.00	4	4.00	5	4.50
Office Support Rep 1	10120	SR04	2	2.00	3	3.00	3	3.00
Office Support Rep 2	10121	SR05	5	5.00	5	5.00	5	5.00
Office Support Rep 3	10122	SR06	3	3.00	3	3.00	3	3.00
Office Support Spec 1	10123	SR07	3	3.00	3	3.00	3	3.00
Paralegal	07343	SR08	1	1.00	1	1.00	1	1.00
Probation Officer 1	07375	SR08	38	38.00	38	38.00	39	39.00
Probation Officer 2	04710	SR10	6	6.00	5	5.00	5	5.00
Probation Officer 3	05495	SR12	4	4.00	4	4.00	4	4.00
Probation Officer Chief	01120	SR13	1	1.00	1	1.00	1	1.00
Program Mgr 1	07376	SR11	0	0.00	1	1.00	1	1.00
Program Spec 1	07378	SR06	1	1.00	1	1.00	1	1.00
Program Spec 2	07379	SR08	1	1.00	1	1.00	1	1.00
Property Guard 1	03920	SR03	12	5.18	9	4.18	9	4.18
Property Guard 2	04725	SR05	1	1.00	1	1.00	1	1.00
Social Work Assoc	01820	SR07	1	1.00	1	1.00	1	1.00
Warrant Officer	07419	SR08	19	14.14	19	14.14	19	14.14
Warrant Officer Supv	05340	SR09	1	1.00	0	0.00	0	0.00
Total Positions & FTE			119	104.22	116	103.22	118	104.72
Law Enforcement Block Grant 02 30017								
Probation Officer 1	07375	SR08	1	1.00	1	1.00	0	0.00
Warrant Officer	07419	SR08	1	1.00	1	1.00	1	1.00
Total Positions & FTE			2	2.00	2	2.00	1	1.00
Juvenile Court Accountability 30030								
Admin Asst	07241	SR09	1	1.00	1	1.00	1	1.00
Probation Officer 1	07375	SR08	4	3.65	4	3.65	4	3.65
Program Mgr 1	07376	SR11	1	1.00	1	1.00	1	1.00
Total Positions & FTE			6	5.65	6	5.65	6	5.65

26 Juvenile Court–Financial

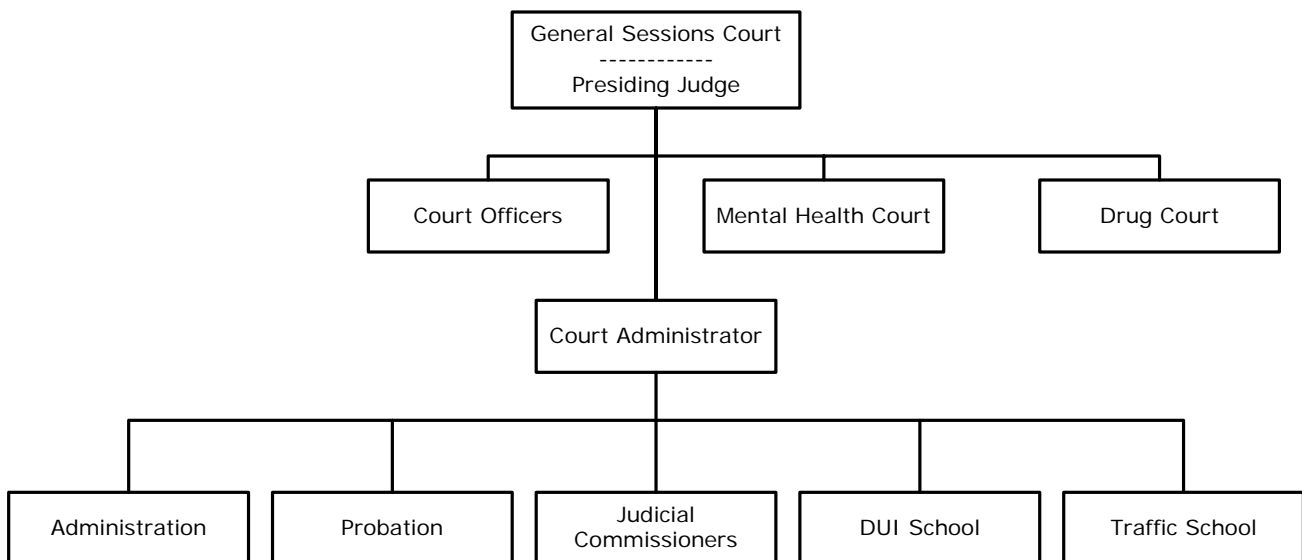


	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
JUV Grants 32226								
Admin Asst	07241	SR09	3	3.00	3	3.00	3	3.00
Group Care Aide	07314	SR04	8	5.00	7	5.00	7	5.00
Juvenile Ct Referee 2	07232	SR15	3	3.00	3	3.00	2	2.50
Office Support Rep 2	10121	SR05	1	1.00	1	1.00	1	1.00
Office Support Spec 1	10123	SR07	2	2.00	2	2.00	2	2.00
Probation Officer 1	07375	SR08	1	1.00	1	1.00	1	1.00
Program Mgr 1	07376	SR11	1	1.00	1	1.00	1	1.00
Warrant Officer	07419	SR08	6	6.00	6	6.00	6	6.00
Total Positions & FTE			25	22.00	24	22.00	23	21.50
Department Totals			152	133.87	148	132.87	148	132.87

27 General Sessions Court—At a Glance

Mission	Metropolitan General Sessions Court is committed to excellence in administering justice and is a contributing partner working toward a safe and vital community in Nashville-Davidson County.			
Budget Summary		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
	Expenditures and Transfers:			
	GSD General Fund	\$8,610,800	\$9,290,300	\$10,060,300
	Special Purpose Funds	181,200	275,600	279,000
	Total Expenditures and Transfers	<u>\$8,792,000</u>	<u>\$9,565,900</u>	<u>\$10,339,300</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$58,300	\$0	\$0
	Other Governments and Agencies	79,600	0	0
	Other Program Revenue	0	0	0
	Total Program Revenue	\$137,900	\$0	\$0
	Non-program Revenue	1,682,000	2,577,000	2,840,500
	Transfers From Other Funds and Units	26,600	400	0
	Total Revenues	<u>\$1,846,500</u>	<u>\$2,577,400</u>	<u>\$2,840,500</u>
Positions	Total Budgeted Positions	167	147	150
Contacts	Presiding Judge: Casey Moreland Financial Manager: Warner Hassell Ben West Building 37201		email: caseymoreland@jjs.nashville.org email: warnerhassell@jjs.nashville.org Phone: 862-8317 FAX: 880-2711	

Organizational Structure



27 General Sessions Court—At a Glance

Budget Highlights FY 2006

• Pay Plan/Fringe Amounts	\$277,400
• Internal Service Charges:	
• Finance Charge	-9,000
• Human Resources Charge	4,700
• Information Systems Charge	28,900
• Facilities Maintenance & Security Charge	167,800
• Shared Business Office Charge	900
• Shared Services Charge	2,600
• Customer Call Center Charge	-2,400
• Fleet Management Charge	-100
• Postal Service Charge	-1,000
• Radio Charge	5,800
• FY2005-2006 Judges' COLA	41,800
• Mental Health and Drug Court	89,400
• Traffic School Payroll Assistance	74,000
• Office Support Additions	42,200
• Traffic School Online Defensive Driving Program	43,000
• Staff Development	10,000
• Medical Services	-6,000
• DUI Offender Program	3,400
	\$773,400
Total	

Overview

GENERAL SESSIONS JUDGES

The Court Judges of the Metropolitan General Sessions Court of Nashville-Davidson County is a high volume, limited jurisdiction Court that was first established in 1937. It has grown to an 11 division Court that handles civil cases with monetary limits not greater than \$15,000. The criminal case jurisdiction covers preliminary hearings in felony cases and misdemeanor trials in which the defendant waives the right to a jury. Since it is not a "court of record", its decisions are subject to appeal. Since 1971, this Court has been authorized under the Metropolitan Charter to handle Metropolitan ordinance violations involving traffic, environmental, and other county ordinance violations. The General Sessions judges are elected to an eight-year term.

In addition to the eleven (11) judges, a part-time referee conducts the initial hearings for environmental cases and the non-traffic Metro ordinance violations, and five (5) law trained judicial commissioners preside over Night Court 24 hours per day, 365 days per year.

The General Sessions Courts have dockets that adjudicate the following types of cases: criminal bond, traffic, civil, driver license, jail review, orders of protection, domestic violence, environmental, emergency committals, special committals, state traffic and felony drug, probation, and Mental Health Court.

The court projects will cover its funding needs through the collection of affiliated service fees, fines and court costs,

and litigation tax—all monies provided by only those who utilize the court's services.

COURT OFFICERS

Each General Sessions Judge is assigned 2 court officers who ensure and maintain security and order in the courtroom. Their other duties include escorting defendants from the courtrooms to the correctional facilities and monitoring and operating security devices as required.

MENTAL HEALTH COURT

On December 1, 2000, a new Mental Health Court was established under the direction of the Division II judge and was funded by a federal Edward Byrne Memorial grant. The purpose of this court is to decrease the amount of jail time for the mentally challenged and coordinate effective treatment intervention upon case adjudication by the Court. (The federal Edward Byrne Memorial grant expired June 30, 2004. Beginning in FY05, the court was funded by the General Fund.)

DRUG COURT

General Sessions Court established, in October of 2003, a misdemeanor Drug Court under the direction of Judge Casey Moreland, Division X. Judge Moreland works in partnership with community based providers, the Davidson County Sheriff's Office and Day Reporting Center, Metropolitan Police Department, Office of the Public Defender, Office of the District Attorney General and other divisions of the General Sessions Court. Judge Moreland holds this docket in addition to his other docket responsibilities. This drug treatment court is a program in which offenders participate in a phase program with intensive treatment with the goal of making defendants accountable for their own actions, thus bringing about behavior change.

COURT ADMINISTRATOR

The Court Administrator serves as liaison between the General Sessions Judges and the other divisions of the court. The primary responsibility of the Court Administrator is to oversee the fiscal, administrative, and operational requirements of the court as conducted in the divisional units of the General Sessions Court.

ADMINISTRATION

The Administration Division performs the managerial and administrative duties involved in assisting the Presiding Judge in overseeing the daily operation of the Court. This responsibility includes, but is not limited to, the following: formulates and submits, on a continuous basis, recommendations for improving the efficiency and operation of the General Sessions Court; acts as a secretary in all matters of the Court. This division also performs other basic administrative responsibilities as follows: personnel management, fiscal management, caseload/docket management, automated office management, space and equipment management, grant management, court liaison, ensures Americans with Disabilities Act (ADA) and Title VI compliance, and research and advisory services. Grant management

27 General Sessions Court—At a Glance

currently includes the Mental Health Grant and the multiple grants from the dedicated Driving Under the Influence (DUI) Excess Fine Account that is authorized pursuant to T.C.A. § 55-10-451 through 55-10-453. The Administration Division also maintains oversight of the 30102 DUI Excess Fine Fund.

DRIVING UNDER THE INFLUENCE (DUI) EXCESS FINE FUND was established pursuant to T.C.A. § 55-10-453. The source of the revenue for this fund is \$100 of the DUI fine that is imposed in each respective court. Authorized expenditure categories from the designated fund are defined in the statute as follows: (1) Alcohol and Drug Treatment Facilities Licensed by Tennessee Department of Health; (2) Metropolitan Drug Commissions or other similar programs sanctioned by the Governor's Drug Free Tennessee program; (3) Non-profit organizations (501c3) whose primary mission is to educate the public on the dangers of illicit drug use or alcohol abuse or to render treatment of alcohol and drug addiction; and (4) Organizations that operate drug and alcohol programs for the homeless or indigent.

PROBATION

Activities of the Probation Division are as follows: two probation officers work with each of the 11 judges and every week attend different dockets while maintaining office responsibilities. The domestic violence probation officers focus on supervising domestic violence offenders and referring them to the appropriate domestic violence treatment program designed to assist in the rehabilitation of the offender. The Probation Division monitors the activities of convicted misdemeanor defendants, offers a rigid drug-screening program, and oversees an extensive public service work program.



This Division provides intensive case management of domestic violence offenders and collects and distributes court ordered restitution for crime victims.

The Courts use electronic monitoring as a sentencing alternative. Electronic monitoring allows participants, mostly probation violators, to pay a minimal fee per day for the privilege of wearing a tracking device rather than spending time in jail. Two staff members have responsibility for this service.

JUDICIAL COMMISSIONERS

Night Court is the first step in the justice process with a staff of five judicial commissioners working shifts presiding over proceedings that take place twenty-four hours a day, 365 days a year. Commissioners conduct probable cause hearings, issue warrants and set bail bonds in criminal cases and issue ex parte orders of protection, as well as citations for violations of such orders and issue property seizure warrants upon probable cause.

SAFETY CENTER

The Safety Center administers both a state licensed DUI School and a National Safety Council recognized Traffic Safety School. The DUI school offers a 20 hour "Prime for Life" curriculum and assessment for the chemically impaired drivers who have alcohol related driving convictions. The Traffic Safety School offers the first offender defensive driving and "Alive at 25" traffic classes. The "Alive at 25" classes are administered by Court personnel in 8 Metro High Schools. The Safety programs serve as educational alternatives to monetary retribution but are self-sustained through the collection of enrollment fees that top the \$1,000,000.00 mark. The safety programs are part of the General Sessions Court's approach to promoting safer driving habits among the county's motoring public.

27 General Sessions Court—Performance

Objectives	Performance Measures	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
GENERAL SESSIONS JUDGES					
1. Handle all civil and criminal limited jurisdiction cases as well as Metro Traffic and State Traffic cases.	a. Total civil and criminal docketed caseload	208,000	224,000	224,640	234,000
	b. Metro traffic docketed caseload	255,000	393,288	293,000	393,500
	c. State traffic docketed caseload	8,500	8,147	7,422	8,200
MENTAL HEALTH COURT					
1. Develop a referral base for potential clients.	a. Percentage of referrals to community mental health agencies	100%	100%	100%	100%
	b. Percentage of completed evaluations	100%	100%	100%	100%
	c. Percentage of Metro agencies the court utilizes	100%	100%	100%	100%
2. Provide mental health assessment upon request.	Percentage of completed evaluations	100%	100%	100%	100%
3. Diversion to pre-adjudication status and reduce recidivism of court clients.	a. Percentage of post adjudication clients	65%	70%	80%	80%
	b. Percentage of pre-adjudication clients	45%	25%	20%	20%
	c. Percentage of re-arrests	14%	9%	8%	8%
DRUG COURT					
1. Incarceration fees saved.	General Sessions Drug Treatment Court has saved money by not incarcerating their participants	NA	25	NA	38
2. Number of Drug Treatment Court participants who are on electronic monitoring.	Participants utilize the electronic monitoring devices as a condition of the court	NA	666,000	NA	700,000
3. Number of outside resources the Drug Court utilizes.	Drug Treatment Court utilizes outside agencies in lieu of incarceration to help their participants	NA	25	NA	38
4. Number of participants who have graduated the Treatment Court	Number of participants who have graduated the Treatment Court	NA	4	NA	20
5. Number of participants who qualify for intensive out-patient	Number of participants who qualify for intensive out-patient program with the Treatment Court	NA	22	NA	38
6. Number of participants who qualify for a program	a. Number of persons who qualify for the Treatment Court	NA	75	NA	125
	b. Number of participants who have graduated from the Treatment Court	NA	4	NA	20

27 General Sessions Court—Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2004 Budget</u>	<u>FY 2004 Actuals</u>	<u>FY 2005 Budget</u>	<u>FY 2006 Budget</u>
DRUG COURT (Continued)					
7. Percentage of participants who qualify for inpatient drug and/or alcohol treatment	Percentage of participants who qualify for inpatient drug and/or alcohol treatment	NA	10%	NA	12%
8. Recidivism rate of graduated participants	Recidivism rate of graduated participants	NA	NA	NA	3%
ADMINISTRATION					
1. Provide administrative and human resource management for the court.	Total number of employees (excluding part-time) serviced by the Court Administration Office	129	114	115	123
2. Provide fiscal management for the court.	Operating Budget, 4% Fund Account, Federal Grants	\$8,523,715	\$9,253,514	\$9,296,400	\$9,155,555
3. Provide automated office management support for the court.	a. Number of personal computers supported	61	110	61	125
	b. Number of non-PC supported hardware devices	NA	2	93	380
	c. Number of helpdesk calls opened/closed	NA	4,458	5,500	5,000
4. Develop and publish the court's annual report.	Annual report published	1	1	1	1
5. Performs grant management services for the court	a. Mental Health grant	106,114	106,114	NA	NA
	b. Qualified disbursements from dedicated excess DUI Fine Account	100,000	NA	175,000	100,000
6. Monitors compliance of the multiple contracts that are administered from the 30102 DUI Excess Fine Fund.	Number of contracts	5	NA	Multiple	NA
7. Manages the funding of the contracts that are disbursed from the 30102 DUI Excess Fine Fund.	Amount of funding disbursed	\$100,000	NA	\$175,000	NA
PROBATION					
1. Reduce the number of re-arrests and non-compliance cases in the supervision of assigned probation cases.	Percentage of re-arrest and non-compliance issued (Total number of probation cases: 5,000; average caseload per PO: 220)	15%	18%	15%	15%
2. a) Ensure probationers' compliance with court's random drug screen policy, b) Confront and intervene on drug using clients to promote non-use lifestyles.	Reduction of positive test results on retest by percentage (Total number of tests run: 4,800)	3%	3%	3%	3%

27 General Sessions Court–Performance

Objectives	Performance Measures	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
PROBATION (Continued)					
3. Provide a creditable, legitimate and less costly alternative sentencing program to non-violent offenders.	Total number of clients in program (Average number of clients per month: 50)	200	600	250	360
SAFETY CENTER					
1. Maintain a licensed DUI School.	a. Annual compliance with the State Licensure Regulations	Licensed	Licensed	Licensed	Licensed
	b. Maintain enrollment compliance rates of 75% of court referrals using case management services	75%	72%	75%	73%
	c. Maintain completion rates of 60% of enrolled cases	60%	63%	60%	75%
2. Maintain the "Training Agency Agreement" for Defensive Driving classes with the National Safety Council.	a. Annual compliance with the National Safety Council	Compliance	Compliance	Compliance	Compliance
	b. Maintain completion rates of 60% of court referrals	60%	75%	65%	75%
3. Maintain the "Alive at 25" Traffic Safety Prevention Program in Metro Schools' Wellness Classes	a. Maintain school participation 8/11 schools	8 schools	8 schools	9 schools	8 schools
	b. Maintain enrollment compliance rates of 70% of Wellness Students (3,716 total in Wellness classes)	70%	70%	60%	70%
	c. Maintain completion rates of 54% of Wellness Students (3,716 total in Wellness Classes)	54%	51%	50%	54%

27 General Sessions Court–Financial

GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	7,978,400	7,985,254	7,743,500	8,268,300
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	76,700	78,566	72,700	115,700
Travel, Tuition, and Dues	88,100	79,519	79,200	89,200
Communications	15,300	11,308	19,600	15,700
Repairs & Maintenance Services	17,900	19,645	21,700	20,000
Internal Service Fees	175,000	200,738	1,136,000	1,334,200
TOTAL OTHER SERVICES	373,000	389,776	1,329,200	1,574,800
OTHER EXPENSE	234,400	209,384	217,600	217,200
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	11,600	0	0	0
TOTAL OPERATING EXPENSE	8,597,400	8,584,414	9,290,300	10,060,300
TRANSFERS TO OTHER FUNDS AND UNITS	13,400	26,255	0	0
TOTAL EXPENSE AND TRANSFERS	8,610,800	8,610,669	9,290,300	10,060,300
PROGRAM REVENUE:				
Charges, Commissions, & Fees	58,300	63,414	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	58,300	63,414	0	0
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	1,607,000	1,801,189	2,376,200	2,561,500
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	1,607,000	1,801,189	2,376,200	2,561,500
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	864	400	0
TOTAL REVENUE AND TRANSFERS	1,665,300	1,865,467	2,376,600	2,561,500

27 General Sessions Court–Financial

Special Purpose Funds

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	104,400	93,680	0	0
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	75,000	0	181,300	175,200
Travel, Tuition, and Dues	0	4,398	20,500	21,000
Communications	0	0	3,500	3,500
Repairs & Maintenance Services	0	0	0	0
Internal Service Fees	1,100	388	2,700	2,700
TOTAL OTHER SERVICES	76,100	4,786	208,000	202,400
OTHER EXPENSE	700	984	67,600	76,600
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	181,200	99,450	275,600	279,000
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
TOTAL EXPENSE AND TRANSFERS	181,200	99,450	275,600	279,000
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	79,600	67,498	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	19,101	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	79,600	86,599	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	79,600	86,599	0	0
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	75,000	84,200	200,800	279,000
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	75,000	84,200	200,800	279,000
TRANSFERS FROM OTHER FUNDS AND UNITS:	26,600	24,905	0	0
TOTAL REVENUE AND TRANSFERS	181,200	195,704	200,800	279,000

27 General Sessions Court–Financial

	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Admin Asst	07241	SR09	6	6.00	4	4.00	4	4.00
Admin Svcs Officer 2	07243	SR08	1	1.00	1	1.00	1	1.00
Admin Svcs Officer 3	07244	SR10	1	1.00	1	1.00	1	1.00
Ct Admin	01339	SR15	1	1.00	1	1.00	1	1.00
Electronic Monitoring Spec	10105	SR08	1	1.00	1	1.00	1	1.00
Electronic Monitoring Supv	10106	SR10	1	1.00	1	1.00	1	1.00
General Session Judge	02233		11	11.00	11	11.00	11	11.00
Info Systems App Analyst 1	07779	SR10	1	1.00	1	1.00	1	1.00
Judicial Asst 1	07790	JS02	22	22.00	22	22.00	22	22.00
Judicial Comm-Gen Sess Ct	10317		5	5.00	5	5.00	5	5.00
Office Support Rep 1	10120	SR04	5	5.00	5	5.00	5	5.00
Office Support Rep 2	10121	SR05	2	2.00	2	2.00	2	2.00
Office Support Rep 3	10122	SR06	1	1.00	1	1.00	1	1.00
Office Support Spec 1	10123	SR07	5	5.00	6	6.00	9	9.00
Pretrial Svcs Mgr	07370	SR13	1	1.00	0	0.00	0	0.00
Admin Svcs Mgr.	07242	SR13	0	0.00	0	0.00	1	1.00
Pretrial Svcs Officer 1	07371	SR08	7	7.00	0	0.00	0	0.00
Pretrial Svcs Officer 2	07372	SR10	9	9.00	1	1.00	0	0.00
Pretrial Svcs Supv	07373	SR11	3	3.00	0	0.00	0	0.00
Probation and Pretrial Svc Dir	07797	SR14	1	1.00	1	1.00	1	1.00
Probation Officer 1	07375	SR08	13	13.00	15	15.00	14	14.00
Probation Officer 2	04710	SR10	9	9.00	8	8.00	8	8.00
Probation Officer 3	05495	SR12	4	4.00	4	4.00	4	4.00
Program Coord	06034	SR09	1	1.00	1	1.00	1	1.00
Program Mgr 1	07376	SR11	1	1.00	1	1.00	2	2.00
Program Spec 2	07379	SR08	1	1.00	1	1.00	0	0.00
Seasonal/Part-time/Temporary	09020		33	7.20	33	7.20	33	7.20
Security Officer 1-Gen Sess Ct	07399	SR06	6	6.00	6	6.00	6	6.00
Security Officer 2-Gen Sess Ct	10135	SR07	1	1.00	1	1.00	1	1.00
Security Officer Coord	07798	SR09	1	1.00	1	1.00	1	1.00
Social Work Assoc	01820	SR07	1	1.00	1	1.00	1	1.00
Social Worker 1	04949	SR08	1	1.00	1	1.00	2	2.00
Social Worker 2	07260	SR09	0	0.00	2	2.00	1	1.00
Social Worker 3	04835	SR10	2	2.00	2	2.00	3	3.00
Special Asst To The Dir	05945	SR13	1	1.00	1	1.00	0	0.00
Human Resources Mgr.	06531	SR14	0	0.00	0	0.00	1	1.00
Steno Clerk 1	06092	SR04	4	4.00	4	4.00	4	4.00
Steno Clerk 2	04840	SR05	1	1.00	0	0.00	0	0.00
Traf Safety and Alc Educ Coord	06454	SR14	1	1.00	1	1.00	1	1.00
Total Positions & FTE			165	139.20	147	121.20	150	124.20
General Government Grants 32000								
Social Worker 2	07260	SR09	2	2.00	0	0.00	0	0.00
Total Positions & FTE			2	2.00	0	0.00	0	0.00
Department Totals			167	141.20	147	121.20	150	124.20

28 State Trial Courts—At a Glance

Budget Highlights FY 2006

• Pay Plan/Fringe Amounts	\$283,600
• Internal Services Charges:	
• Finance Charge	1,900
• Human Resources Charge	3,500
• Information Systems Charge	28,800
• Facilities Maintenance & Security Charge	13,300
• Shared Business Office Charge	-1,600
• Shared Services Charge	5,700
• Fleet Management Charge	13,100
• Postal Service Charge	-1,400
• Radio Service Charge	-7,400
• Jury Pay Increase	2,500
• Special Purpose Funds	-708,800
Total	<u><u>-\$366,800</u></u>

Overview

The presiding Judge is elected annually by the Judges of the Judicial District and is by local rule responsible for the administration of the courts in the district. The Administrator reports to the presiding Judge.

TRIAL COURT ADMINISTRATION

The State Court Administration manages and oversees all jury-related activities for Davidson County. The State Court Administration also coordinates and supervises the non-judicial activities of the State Trial Court, performs administrative duties for the six Circuit Courts and provides court officers for the Circuit Courts, provides administrative functions for the four Criminal Courts, provides administrative functions for the three Chancery Courts, and provides court officers and secretarial personnel for the Chancery Courts. Effective September 1, 1998, the Probate Court became the Seventh Circuit Court and also an Eight Circuit Court was created in accordance with House Bill #674, amending TCA Section § 16-2-506.

Driving Under the Influence (DUI) Probation

Division was transferred to the Community Corrections Division of State Trial Court and is now the DUI Probation Division. The DUI Probation Division is responsible for interviewing all DUI offenders placed on probation for a misdemeanor. The alcohol treatment requirements of these defendants were transferred to the General Sessions Safety Center in 1996, however the probation officers in DUI Probation Division monitor the progress of the defendant's treatment and make the determination of when a defendant is not complying and a probation violation warrant should be issued. The DUI Probation Division handles every other aspect of the defendant's conditions of probation which includes public service work.

Community Corrections Grant supervises offenders sentenced by the criminal courts in Davidson County by placing non-violent convicted felons in the community service work program. Effective November 1996, the Community Corrections Program was transferred from the Sheriff's Office to State Trial Courts.

Drug Court Support Grant provides intensive out-patient alcohol and drug education/counseling for non-violent felony offenders placed in the Davidson County Drug Court Program. The program includes evaluations and drug testing.

State Trial Court – Drug Enforcement is a fund which allocates payment for drug testing costs on indigents.

State Trial Court – Drug Testing is a fund to be used for expenditures for the Davidson County Drug Court Residential Program. The fund also pays match for grants that assist in the Drug Court.

28 State Trial Courts—Performance

Objectives	Performance Measures	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
TRIAL COURT ADMINISTRATION					
1. Provide support services and security to facilitate the effective operation of the Circuit Court.	a. Circuit civil cases filed	3,900	3,900	3,900	3,900
	b. Domestic relations cases concluded	4,500	4,500	4,500	4,500
	c. Civil cases concluded	3,840	3,840	3,840	3,840
	d. Domestic relations cases filed	4,500	4,500	4,500	4,500
	e. Seventh Circuit probate cases (new filings)	2,000	2,000	2,000	2,000
2. Provide support services and security to facilitate the effective operation of the Chancery Court.	a. Chancery cases filed	3,900	3,900	3,900	3,900
	b. Cases concluded	3,910	3,910	3,910	3,910
3. Provide support services and security to facilitate the effective operation of the Criminal Court.	a. Criminal cases assigned*	5,820	5,820	5,400	5,400
	b. Cases concluded	7,342	7,342	6,600	6,600
	c. Pending cases	3,000	3,000	3,000	3,000
4. Provide a jury pool for jury trials in the Chancery, Circuit, and Criminal courts.	a. Juror days served	16,650	17,525	17,525	17,525
	b. Jurors served	6,060	6,060	6,060	6,060

* These figures do include 7th Circuit Court DUI cases.

DUI Probation Division

1. To work in conjunction with the General Sessions Safety Center in monitoring defendants throughout their probation as to the progress of their treatment.	a. Defendants placed on probation	950	950	950	950
	b. Total caseload	950	850	950	950

Community Corrections Grant

1. Supervise offenders sentenced by the criminal courts by using resources appropriate for providing opportunities and incentives for criminal behavioral changes.	Offenders supervised	400	475	500	500
2. Promote accountability of offenders by requiring direct financial and community service restitution.	a. Fees collected	\$45,000	\$49,545	*\$45,000	*\$45,000
	b. Community service hours worked	45,000	55,000	45,000	45,000
3. Reduce recidivism by providing opportunities which will enhance the offenders' ability to provide for themselves and their families and become contributing members of their community.	Program services for offenders and their families**	800	800	800	800

*The budgeted amount for 2005 was \$45,000 to be collected in offender. The budgeted amount is the same for 2006.

28 State Trial Courts—Performance

Objectives	Performance Measures	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
** Number offenders served during the fiscal year (number of offenders sentenced during the fiscal year plus the number already on the program).					
Drug Court Support Grant					
1. Provide alcohol and drug counseling for non-violent, felony drug offenders.	a. This grant pays for all the drug court counselors	317,571	NA	NA	NA
	b. This grant pays for drug testing	NA	NA	NA	NA
2. Provide drug testing for program participants.	Drug tests performed	3,000	NA	3,000	NA
3. Provide psychological evaluations for offenders assessed to have mental health issues.	a. Psychological evaluations	20	NA	30	NA
	b. Drug testing	NA	NA	3,600	NA
4. To make sure that non-violent offenders that are housed in correctional facilities are interviewed by the drug court assessor to determine their needs. Also to make sure that all drug court client information is current by entering information on a daily basis.	The drug court assessor interviews clients that are in correctional facilities and helps to determine who can best be served by the entrance into the drug court program. The evaluator keeps all stats on clients that are in drug court and clients that graduate and are placed in aftercare.	20	NA	30	NA

28 State Trial Courts—Financial

GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	4,576,800	4,949,102	5,437,800	5,721,400
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	167,500	168,347	176,500	178,700
Travel, Tuition, and Dues	42,500	63,445	67,000	67,800
Communications	70,700	22,733	28,500	35,500
Repairs & Maintenance Services	8,000	23,173	20,000	20,000
Internal Service Fees	194,300	252,119	331,400	387,300
TOTAL OTHER SERVICES	483,000	529,817	623,400	689,300
OTHER EXPENSE	145,200	332,136	242,900	235,400
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	606,100	0	0	0
TOTAL OPERATING EXPENSE	5,811,100	5,811,055	6,304,100	6,646,100
TRANSFERS TO OTHER FUNDS AND UNITS	129,200	95,852	0	0
TOTAL EXPENSE AND TRANSFERS	5,940,300	5,906,907	6,304,100	6,646,100
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	10,000	14,797	10,000	15,000
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	10,000	14,797	10,000	15,000
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	10,000	14,797	10,000	15,000
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	105,900	0	0	0
TOTAL REVENUE AND TRANSFERS	115,900	14,797	10,000	15,000

28 State Trial Courts—Financial

Special Purpose Funds

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	1,791,200	1,982,459	1,475,300	1,030,500
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	9,300	42,653	66,600	66,600
Travel, Tuition, and Dues	30,600	25,019	24,500	24,500
Communications	13,600	10,841	8,200	8,200
Repairs & Maintenance Services	6,000	13	5,000	5,000
Internal Service Fees	48,000	38,246	45,400	38,500
TOTAL OTHER SERVICES	107,400	116,772	149,700	142,800
OTHER EXPENSE	349,800	354,448	719,300	329,200
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	800	0	0	0
SPECIAL PROJECTS	(146,700)	0	(133,000)	0
TOTAL OPERATING EXPENSE	2,102,600	2,453,679	2,211,300	1,502,500
TRANSFERS TO OTHER FUNDS AND UNITS	51,500	71,849	51,500	51,500
TOTAL EXPENSE AND TRANSFERS	2,154,100	2,525,528	2,262,800	1,554,000
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	260,851	0	115,000
Fed Through State Pass-Through	1,575,700	1,269,206	928,000	1,006,500
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	1,575,700	1,530,057	928,000	1,121,500
Other Program Revenue	14,400	4,726	23,300	23,300
TOTAL PROGRAM REVENUE	1,590,100	1,534,783	951,300	1,144,800
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	383,000	393,337	1,001,700	347,700
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	383,000	393,337	1,001,700	347,700
TRANSFERS FROM OTHER FUNDS AND UNITS:	1,500	208,316	61,500	61,500
TOTAL REVENUE AND TRANSFERS	1,974,600	2,136,436	2,014,500	1,554,000

28 State Trial Courts—Financial

	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Admin Svcs Officer 2	07243	SR08	1	1.00	1	1.00	1	1.00
Admin Svcs Officer 3	07244	SR10	3	3.00	3	3.00	3	3.00
Admin Svcs Officer 4	07245	SR12	2	2.00	2	2.00	2	2.00
Ct Admin	01339	SR15	1	1.00	1	1.00	1	1.00
Deputy Court Admin	10318	SR14	2	2.00	2	2.00	2	2.00
Judicial Asst 1	07790	JS02	52	51.00	70	70.00	70	70.00
Judicial Asst 2	07791	JS03	2	2.00	2	2.00	2	2.00
Office Support Rep 1	10120	SR04	1	1.00	1	1.00	1	1.00
Office Support Rep 3	10122	SR06	1	1.00	1	1.00	1	1.00
Office Support Spec 1	10123	SR07	2	2.00	2	2.00	2	2.00
Probation Officer 1	07375	SR08	4	4.00	4	4.00	4	4.00
Probation Officer 3	05495	SR12	1	1.00	1	1.00	1	1.00
Total Positions & FTE			72	71.00	90	90.00	90	90.00
Law Enforcement Block Grant 01 30016								
Admin Svcs Officer 2	07243	SR08	1	1.00	0	0.00	0	0.00
Group Care Aide	07314	SR04	6	6.00	0	0.00	0	0.00
Group Care Aide	07314	SR04	2	2.00	0	0.00	0	0.00
Group Care Worker	06079	SR05	2	2.00	0	0.00	0	0.00
Program Coord	06034	SR09	1	1.00	0	0.00	0	0.00
Program Mgr 1	07376	SR11	1	1.00	0	0.00	0	0.00
Program Spec 1	07378	SR06	1	1.00	0	0.00	0	0.00
Seasonal/Part-time/Temporary	09020		19	10.00	0	0.00	0	0.00
Total Positions & FTE			33	24.00	0	0.00	0	0.00
State Trial Court DUI Offender 30020								
Admin Svcs Mgr	07242	SR13	1	1.00	1	1.00	1	1.00
Admin Svcs Officer 2	07243	SR08	0	0.00	2	2.00	2	2.00
Case Counselor	07694	SR08	0	0.00	7	4.00	7	4.00
Case Developer	07202	SR08	0	0.00	1	1.00	1	1.00
Case Officer 1	10314		0	0.00	7	7.00	7	7.00
Case Officer 2	10315		0	0.00	2	2.00	2	2.00
Case Officer 3	10316		0	0.00	3	3.00	3	3.00
Group Care Aide	07314	SR04	0	0.00	8	8.00	8	8.00
Group Care Worker	06079	SR05	0	0.00	2	2.00	2	2.00
Office Support Rep 3	10122	SR06	0	0.00	2	2.00	2	2.00
Probation Officer 1	07375	SR08	0	0.00	1	1.00	1	1.00
Program Coord	06034	SR09	0	0.00	3	3.00	3	3.00
Program Mgr 1	07376	SR11	0	0.00	2	2.00	2	2.00
Program Spec 1	07378	SR06	0	0.00	1	1.00	1	1.00
Program Spec 2	07379	SR08	0	0.00	8	8.00	8	8.00
Program Spec 3	07380	SR10	0	0.00	2	2.00	2	2.00
Program Supv	07381	SR10	0	0.00	2	2.00	2	2.00
Seasonal/Part-time/Temporary	09020		0	0.00	20	10.50	20	10.50
Total Positions & FTE			1	1.00	74	61.50	74	61.50

28 State Trial Courts—Financial

	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
General Government Grants 32000								
Case Counselor	07694	SR08	7	4.00	0	0.00	0	0.00
Case Developer	07202	SR08	1	1.00	0	0.00	0	0.00
Case Officer 1	10314		7	7.00	0	0.00	0	0.00
Case Officer 2	10315		2	2.00	0	0.00	0	0.00
Case Officer 3	10316		3	3.00	0	0.00	0	0.00
Office Support Rep 3	10122	SR06	2	2.00	0	0.00	0	0.00
Patient Account Mgr	07576	HO22	1	1.00	0	0.00	0	0.00
Probation Officer 1	07375	SR08	1	1.00	0	0.00	0	0.00
Program Coord	06034	SR09	2	2.00	0	0.00	0	0.00
Program Mgr 1	07376	SR11	1	1.00	0	0.00	0	0.00
Program Spec 2	07379	SR08	8	8.00	0	0.00	0	0.00
Program Spec 3	07380	SR10	2	2.00	0	0.00	0	0.00
Program Supv	07381	SR10	2	2.00	0	0.00	0	0.00
Seasonal/Part-time/Temporary	09020		1	0.50	0	0.00	0	0.00
Total Positions & FTE			40	36.50	0	0.00	0	0.00
Department Totals			146	132.50	164	151.50	164	151.50

Budget Summary	2003-04	2004-05	2005-06	
Expenditures and Transfers:				
GSD General Fund	\$2,678,100	\$2,511,500	\$2,420,900	
Special Purpose Fund	161,690	103,108	58,900	
Total Expenditures and Transfers	\$2,839,790	\$2,614,608	\$2,479,800	
Revenues and Transfers:				
Program Revenue				
Charges, Commissions, and Fees	\$0	\$0	\$0	
Other Governments and Agencies	0	98,100	58,900	
Other Program Revenue	0	0	0	
Total Program Revenue	\$0	\$98,100	\$58,900	
Non-program Revenue	0	0	0	
Transfers From Other Funds and Units	0	0	0	
Total Revenues	\$0	\$98,100	\$58,900	
Positions	Total Budgeted Positions	20	22	23
Contacts	Director: Nikki Meyer Financial Manager: Beth Johnson 404 James Robertson Parkway Suite 2020 37219 email: nikkimeyer@jis.nashville.org email: bethjohnson@jis.nashville.org Phone: 862-6195 FAX: 880-3138			

Line of Business and Program

Customer Outreach

Marketing, Customer Education and Outreach
Customer Communication

Technology Solutions and Integration Consulting

Technology Planning and Deployment
Justice Integration Consulting

Quality Control

Quality Control

Business Continuity

Critical Justice Services
Data Integrity and Security Assurance

Information Bridge

Information Bridge

Administrative

Non-allocated Financial Transactions
Information Technology
Human Resources
Finance Program
Procurement
Records Management
Risk Management
Executive Leadership

<p>Mission</p>	<p>The mission of the Justice Integration Services Department is to provide comprehensive, integrated justice information management products to Metro Justice and Public Safety agencies, Metro departments, other jurisdictions and the general public so they can benefit from shared justice information and make informed decisions and recommendations that impact the safety and well-being of their communities.</p>
<p>Goals</p>	<p>By the year 2006, JIS supported customers will experience a timely, high quality response to requests for technical assistance so they can provide uninterrupted service to their customers, as evidenced by:</p> <ul style="list-style-type: none"> • 85% of customers with escalation calls of Level 1 will experience resolution in 6 business hours • 75% of customers with escalation calls of Level 2 will experience resolution in 12 business hours • 80% decrease in customer requests for follow-up • ___% of customers stating x level of satisfaction with JIS services as reported on customer surveys <p>By the year 2006, Metro agencies, other jurisdictions and the general public will have user-friendly, 24 x 7 access to accurate and reliable Justice information, so they can make informed decisions about their personal safety and the safety of their communities, as evidenced by:</p> <ul style="list-style-type: none"> • ___% of survey respondents reporting experiencing ease of use and satisfaction with methods of access to justice and public safety information • 100% increase in use of web-based data • ___% of survey respondents reporting that the information that they needed to make decisions was available • ___% of survey respondents reporting that they found the information they were seeking at the time they were looking for it <p>By the year 2006, JIS customers will experience a criminal justice information system that is reliable, stable, feature-rich and defect free* as evidenced by:</p> <ul style="list-style-type: none"> • 90% of customer reported Level 1 priority defects corrected within 5 business days • 99.8% of uptime of all critical application systems • 75% decrease in defects reported • 30% increase in number of system enhancements received by the customer <p>* defect free means systems will be 98% free of defects</p> <p>By the year 2007, citizens of Davidson County will experience minimal disruption in the administration of critical criminal and civil justice services in the event of a disaster as evidenced by:</p> <ul style="list-style-type: none"> • 90% of mission critical customer services available within 12 hours • 100% of business continuity plans tested successfully • 100% of data replicated offsite • 2 redundant systems/locations in place <p>By the year 2006, the 14 JIS agencies will experience an increase in the timely delivery of quality products that meet or exceed customer expectations as evidenced by:</p> <ul style="list-style-type: none"> • 98% of products delivered by deadline • 98% of survey respondents reporting projects delivered to agreed specifications • 98% of milestones met

29 Justice Integration Services-At a Glance



Budget Change and Result Highlights FY 2006

Recommendation		Result
Pay Plan/Fringe Amounts	\$86,400	Supports the hiring and retention of a qualified workforce
Justice Integration Consulting		
Elimination of vendor contract	-300,000	Reduces consulting services that can be provided in house.
Local Match Adjustment	-11,800	Adjust local match to reflect reduced need for grants that are expiring.
Additional Employee	98,300 (1 FTE)	Staff to perform work previously performed by vendor.
Grant Funding Reduction	-44,208	Establishes budget for Local Law enforcement Block Grant at decreased level of federal funding
Non-Allocated Financial Transactions		
Internal Service Charges		
Finance Charge	-2,300	Delivery of core financial functions including accounting, payroll, budgeting, and internal audit
Human Resources Charge	900	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	51,700	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance & Security Charge	300	Delivery of facility maintenance and associated security functions
Shared Business Office Charge	-4,400	Delivery of administrative support functions
Shared Services Charge	800	Delivery of centralized payment service
Customer Call Center Charge	-400	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Postal Service Charge	1,100	Delivery of mail across the Metropolitan Government
Council-Mandated Reduction	-11,200	Reduces resources available to various programs
TOTAL	-\$134,808 (1 FTE)	

29 Justice Integration Services-At a Glance



Customer Outreach Line of Business - The purpose of the Customer Outreach line of business is to provide education, support, and consultation products to Metro Justice and Public Safety agencies so they can proficiently use JIS systems and services customized to meet their departmental needs.

Marketing, Customer Education and Outreach Program

The purpose of the Marketing, Customer Education and Outreach Program is to provide marketing, education, and customer information products to Metro Justice and Public Safety agencies so they can better understand how to utilize all available JIS tools and services.

Results Narrative

The current level of funding is necessary for the Marketing, Customer Education, and Outreach Program to continue providing helpful information to the Justice and Public Safety agencies in Metro about JIS and its operations as well as information about the latest tools and services available to them. This enables customers to learn about the latest advances in information technology and how JIS can assist them in leveraging this kind of technology to improve their business process and service to their customers. The success of this program is measured by the % of survey respondents who indicate that they have received the information they needed on how to utilize all available JIS tools and services. This program provides information to customers in several formats, including a quarterly newsletter, an annual report, and a newly created JIS website that is continuously updated. The activities of this program significantly contribute to meeting the goal that JIS customers will experience an increase in the timely delivery of quality products that meet or exceed customer expectations.

Program Budget & Performance Summary

		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$72,500	...	\$117,230	...	\$117,230
FTEs:	GSD General Fund	0.90	...	1.50	...	1.50

Results

Percentage of survey respondents who indicate that they have received the information they needed on how to utilize all available JIS tools and services

NA	NA	NA	NA	NA
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Customer Communication Program

The purpose of the Customer Communication Program is to provide project reporting and application availability notification products to Metro Justice and Public Safety agencies so they can appropriately plan for or respond to events that may impact their ability to deliver services.

Results Narrative

The current level of funding for the Customer Communication Program ensures that JIS customers receive timely information so that they are able to appropriately respond to events that impact their ability to deliver services. It also ensures that there is a continued increase in the percentage of projects that are delivered on time and within budget. These communications include, but are not limited to, project plans, project status reports, project schedules, issue resolutions, application delivery notification, and service interruption notifications. The JIS goal of increasing the timely delivery of quality products that meet or exceed customer expectations is directly impacted by the Customer Communications program.

Program Budget & Performance Summary

		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$108,600	...	\$142,320	...	\$142,320
FTEs:	GSD General Fund	1.30	...	1.70	...	1.70

Results

Percentage of projects delivered on time and within budget

NA	NA	NA	NA	NA
----	----	----	----	----

29 Justice Integration Services-At a Glance



Technology Solutions and Integration Consulting Line of Business - The purpose of the Technology Solutions and Integration Consulting line of business is to provide assessment, enhancement, and strategic recommendation products to Metro Justice and Public Safety agencies and decision makers in Metro Government so they can provide more innovative, faster and better services to their customers.

Technology Planning and Deployment Program

The purpose of the Technology Planning and Deployment Program is to provide consultation, installation, and support products to Metro Justice and Public Safety agencies so they can receive customized computer configurations as requested to meet their departmental needs.

Results Narrative

The current level of funding now in place is required in order to guarantee that JIS customers receive customized computer configurations as requested to meet their departmental needs. This program is key to departmental goals of timely delivery, quality products and customer service in general that meet or exceed customer expectations.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$256,900	...	\$228,900	...	\$228,900
FTEs: GSD General Fund	1.50	...	1.50	...	1.50

Results

Percentage of Metro Justice and Public Safety agency employees receiving customized computer configurations as requested to meet their departmental needs

NA NA NA NA NA

Justice Integration Consulting Program

The purpose of the Justice Integration Consulting Program is to provide analysis, enhancement, and strategic recommendation products to Metro Justice and Public Safety agencies and other decision-makers in Metro Government so they can implement new services.

Results Narrative

This budget for the Justice Integration Consulting Program includes an additional \$98,300 to fund one additional developer position. The vendor support contract for CJIS ends 6/30/05. This position will allow JIS to independently perform maintenance, enhancement, and defect correction activities associated with the existing applications without the need for vendor involvement. This request will directly impact the JIS goal which states by the year 2006, JIS customers will experience a criminal justice information system that is reliable, stable, feature-rich and defect free.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$1,012,800	...	\$708,220	...	\$494,720
Special Purpose Fund	<u>161,690</u>	...	<u>88,433</u>	...	<u>44,225</u>
Total	\$1,174,490	...	\$796,653	...	\$538,945
FTEs: GSD General Fund	3.75	...	4.15	...	5.15
Special Purpose Fund	<u>0.00</u>	...	<u>0.00</u>	...	<u>0.00</u>
Total	3.75	...	4.15	...	5.15

Results

Percentage of Metro Justice and Public Safety agencies and other decision-makers in Metro Government who implement new services related to JIS enhancements

NA NA NA NA NA

29 Justice Integration Services -At a Glance



Quality Control Line of Business - The purpose of the Quality Control line of business is to provide standardization, certification and preventative maintenance products to Metro Justice and Public Safety agencies so they can experience justice technology systems and services that are free from defects.

Quality Control Program

The purpose of the Quality Control Program is to provide standardization, certification and preventative maintenance products to Metro Justice and Public Safety agencies so they can experience justice technology systems and services that are free from defects.

Results Narrative

JIS maintains, supports and enhances the Criminal Justice Information System Suite of applications, which make up a complex, integrated system that automates the daily functions of 15 Justice and Public Safety agencies serving the public. As changes are continuously being made to these systems, the Quality Control Program ensures that these changes are certified and delivered through extensive testing processes that follow established guidelines and standards. The current level of funding for this program is necessary for providing the measures that help guarantee correct system functionality with minimal risk of system failure or corrupt data. This program directly impacts the goal that JIS customers will experience a Criminal Justice Information System that is reliable, stable, and defect free.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$235,400	...	\$235,400	...	\$235,400
FTEs: GSD General Fund	3.00	...	3.00	...	3.00

Results

Percentage of application changes received by customer without defects (proxy)

NA	NA	NA	NA	NA
----	----	----	----	----

Business Continuity Line of Business - The purpose of the Business Continuity line of business is to provide communication, connectivity and data integrity products to Metro Justice and Public Safety agencies so they can access critical information services.

Critical Justice Services Program

The purpose of the Critical Justice Services Program is to provide connectivity and application continuity products to Metro Justice and Public Safety agencies so they can continue to provide critical services in the event of a failure.

Results Narrative

The Critical Justice Services Program is the department's response to the potential threat of a natural disaster, or, accidental or intentional disruption of those services vital to the timely administration of justice in Davidson County. This program is necessary in the application and execution of contingency plans in the event of interrupted services to the departments and the customers they serve and is measured by the % of business continuity plans that test successfully. This program is an indispensable element of the department's overall goal to ensure that the citizens of Davidson County experience minimal disruption in the administration of critical criminal and civil justice services in the event of a disaster.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$220,300	...	\$164,300	...	\$164,300
FTEs: GSD General Fund	1.80	...	1.80	...	1.80

Results

Percentage of business continuity plans that tested successfully (proxy)

NA	NA	NA	NA	NA
----	----	----	----	----

Data Integrity and Security Assurance Program

The purpose of the Data Integrity and Security Assurance Program is to provide data protection products to Metro Justice and Public Safety agencies so they can have data that is secure.

Results Narrative

The current level of funding is needed for the Data Integrity and Security Assurance Program in order to guarantee our processes to protect our customers' information and datasets against risks such as security violations and viruses. The success of this program is measured by the % of Metro Justice and Public Safety agencies whose data is logically secure. The continued emphasis on data security and safeguards that are being implemented in corporate and governmental agencies require this funding. This has a direct impact on the JIS goal that its customers will experience assurance of security and integrity of their data and information needs.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$103,900	...	\$103,900	...	\$103,900
FTEs: GSD General Fund	1.25	...	1.25	...	1.25
Results					
Percentage of change in security policy violations	NA	NA	NA	NA	NA

Information Bridge Line of Business - The purpose of the Information Bridge line of business is to provide decision support products to government agencies and the general public so they can make informed decisions and/or recommendations regarding personal or public safety.

Information Bridge Program

The purpose of the Information Bridge Program is to provide decision support products to government agencies and the general public so they can make informed decisions and/or recommendations regarding personal or public safety.

Results Narrative

The Information Bridge Program creates, supports, and maintains the ability to access criminal information using various tools, including the internet. The success of this program is measured by the % of government agencies and general public responding (via survey, focus group or phone follow-up) that they used the information provided to make informed decisions and/or recommendations regarding personal or public safety. It is necessary that the current level of funding is maintained in order to continue our initiatives and to ensure the availability of information to our customers so that decisions that could impact agency budgetary decisions, decisions regarding neighborhood and community safety, or personal safety can be made based on information that is all encompassing, accurate and reliable. This directly impacts JIS' ability to meet the goal of other jurisdictions and the general public having 24x7 access to user friendly, accurate, reliable justice information, so they can make informed decisions about their personal safety and the safety of their communities.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$291,500	...	\$337,730	...	\$337,730
FTEs: GSD General Fund	3.60	...	4.20	...	4.20
Results					
Percentage of government agencies and general public responding that they used the information provided to make informed decisions and/or recommendations regarding personal or public safety	NA	NA	NA	NA	NA

29 Justice Integration Services-At a Glance



Administrative Line of Business - The purpose of the Administrative line of business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions Program

The purpose of the Non-allocated Financial Transactions Program is to provide budgeting and accounting products related to interfund transfers and non-program-specific budgetary adjustments to the department and the Metropolitan Government so they can include such transactions in the department's financial records.

Results Narrative

The amount budgeted in this program represents adjustments related to Internal Service Fees and pay plan. These adjustments will be allocated to individual programs by the department in FY06. For a detailed description, see the Budget Change and Result Highlights page.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	NA	...	\$56,900	...	\$179,800

Information Technology Program

The purpose of the Information Technology Program is to provide information technology support products to this Metro department so it can efficiently and securely meet its business needs.

Results Narrative

This budget includes maintaining the Information Technology Program at its current level of funding for FY06. The current level of funding is needed to continue to support the operational divisions of the department and meet the needs of our customers. This program provides important support for all of our customer programs and goals.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$152,600	...	\$118,400	...	\$118,400
FTEs: GSD General Fund	0.70	...	0.70	...	0.70

Results

Percentage of customer satisfaction with timeliness of IT services

NA	NA	NA	NA	NA
----	----	----	----	----

Human Resources Program

The purpose of the Human Resources Program is to provide employment products to department employees so they can receive their benefits and compensation equitably and accurately.

Results Narrative

This budget includes maintaining the Human Resources program at its current level of funding for FY06. The current level of funding is needed to continue to support the operational divisions of the department and meet the needs of our customers. This program supports all of the departmental goals by insuring that we provide competent, trained, and accountable staff to provide program services that support our goals.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$14,800	...	\$14,800	...	\$14,800
FTEs: GSD General Fund	0.30	...	0.30	...	0.30

Results

Employee benefits as a % of total employee salaries and wages

NA	NA	NA	NA	NA
----	----	----	----	----

Finance Program

The purpose of the Finance Program is to provide financial management products to this Metro department so it can effectively manage its financial resources.

Results Narrative

This budget includes maintaining the Finance program at its current level of funding for FY06. One measure of this program's success is the percentage of payroll authorizations filed accurately and timely. This program supports all of our goals by insuring that we efficiently expend allocated tax dollars for the various programs that support our goals.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$19,500	...	\$19,500	...	\$19,500
FTEs: GSD General Fund	0.30	...	0.30	...	0.30
Results Percentage of payroll authorizations filed accurately and timely	NA	NA	NA	NA	NA

Procurement Program

The purpose of the Procurement Program is to provide purchasing transaction support products to this Metro department so it can obtain needed goods and services in a timely and efficient manner.

Results Narrative

This budget includes maintaining the Procurement Program at its current level of funding for FY 06. Part of gauging this program's success includes monitoring the percentage of departmental purchases made via a purchasing card. This program supports all of our goals by insuring that we efficiently procure goods and services for various programs that support our goals.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$68,900	...	\$104,700	...	\$104,700
FTEs: GSD General Fund	0.30	...	0.30	...	0.30
Results Percentage of department purchases made via purchasing card	NA	NA	NA	NA	NA

Records Management Program

The purpose of the Records Management Program is to provide record management products to this Metro department so it can manage records compliant with legal and policy requirements.

Results Narrative

This budget includes maintaining the Records Management Program at the current level of resources and employees. Continued funding will allow the program to provide record management products so the department can manage records complaint with legal and policy requirements. The Records Management Program supports all the goals of JIS by supporting all the divisions of the department.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$15,100	...	\$15,100	...	\$15,100
FTEs: GSD General Fund	0.20	...	0.20	...	0.20
Results Percentage of records managed in compliance with legal and policy requirements	NA	NA	NA	NA	NA

Risk Management Program

The purpose of the Risk Management Program is to provide safety enhancement and risk management products to this Metro department so it can prevent accidents and injuries and effectively respond to accidents and injuries that occur.

Results Narrative

This budget includes maintaining the Risk Management program at its current level of funding for FY06. This program supports all of our goals by reducing claim expenditures therefore providing more funding for programs and services and reducing lost worker days to provide more staff resources to support programs and goals.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$7,400	...	\$7,400	...	\$7,400
FTEs: GSD General Fund	0.10	...	0.10	...	0.10
Results					
Number of worker days lost to injury per FTE	NA	NA	NA	NA	NA

Executive Leadership Program

The purpose of the Executive Leadership Program is to provide business policy and decision products to this Metro department so it can deliver results for customers.

Results Narrative

This budget includes maintaining the JIS Executive Leadership program at its current level of funding for FY06. This program supports all of our goals by providing leadership and focus in the achievement of program key results and department goals.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$103,700	...	\$103,700	...	\$103,700
FTEs: GSD General Fund	1.00	...	1.00	...	1.00
Results					
Percentage of departmental key results achieved	NA	NA	NA	NA	NA

29 Justice Integration Services-Financial



GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	1,487,500	1,311,024	1,697,000	1,890,300
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	31,500	29,493	15,400	33,300
Travel, Tuition, and Dues	44,700	39,462	40,100	51,200
Communications	13,000	17,326	18,600	12,600
Repairs & Maintenance Services	788,300	794,833	311,100	13,000
Internal Service Fees	138,600	108,865	89,900	137,600
TOTAL OTHER SERVICES	1,016,100	989,979	475,100	247,700
OTHER EXPENSE	139,100	203,833	298,200	253,500
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	116,807	0	0
SPECIAL PROJECTS	(5,800)	0	0	0
TOTAL OPERATING EXPENSE	2,636,900	2,621,643	2,470,300	2,391,500
TRANSFERS TO OTHER FUNDS AND UNITS	41,200	8,797	41,200	29,400
TOTAL EXPENSE AND TRANSFERS	2,678,100	2,630,440	2,511,500	2,420,900
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	0	0	0	0
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	0	0	0	0

29 Justice Integration Services-Financial



Special Purpose Funds

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	0	0	0	0
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	0	0	0	0
Travel, Tuition, and Dues	0	0	0	0
Communications	0	0	0	0
Repairs & Maintenance Services	0	0	0	0
Internal Service Fees	0	0	0	0
TOTAL OTHER SERVICES	0	0	0	0
OTHER EXPENSE	0	53,139	0	58,900
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	75,166	0	0
SPECIAL PROJECTS	161,690	0	103,108	0
TOTAL OPERATING EXPENSE	161,690	128,305	103,108	58,900
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
TOTAL EXPENSE AND TRANSFERS	161,690	128,305	103,108	58,900
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	60,411	98,100	58,900
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	60,411	98,100	58,900
Other Program Revenue	0	515	0	0
TOTAL PROGRAM REVENUE	0	60,926	98,100	58,900
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	8,797	0	0
TOTAL REVENUE AND TRANSFERS	0	69,723	98,100	58,900

29 Justice Integration Services-Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Database Admin	06818	SR14	4	4.00	4	4.00	0	0.00
Info Systems App Analyst 1	07779	SR10	2	2.00	2	2.00	0	0.00
Info Systems Ops Analyst 1	10475	SR10	0	0.00	0	0.00	2	2.00
Info Systems App Analyst 3	07783	SR12	7	7.00	8	8.00	6	6.00
Info Systems Ops Analyst 3	10477	SR12	0	0.00	0	0.00	2	2.00
Info Systems Div Mgr	07318	SR14	1	1.00	1	1.00	1	1.00
Information Systems Advisor 1	07234	SR13	3	3.00	4	4.00	4	4.00
Information Systems Advisor 2	07407	SR14	1	1.00	1	1.00	6	6.00
Justice Info Systems Dir	07233	DP01	1	1.00	1	1.00	1	1.00
Office Support Mgr	10119	SR09	1	1.00	1	1.00	1	1.00
Total Positions & FTE			20	20.00	22	22.00	23	23.00
Department Totals			20	20.00	22	22.00	23	23.00

30 Sheriff—At a Glance



Budget Summary	2003-04	2004-05	2005-06
Expenditures and Transfers:			
GSD General Fund	\$38,846,500	\$48,409,800	\$51,463,300
Special Purpose Funds	15,638,500	15,146,800	15,146,800
Total Expenditures and Transfers	\$55,485,000	\$63,556,600	\$66,610,100
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$1,994,900	\$2,147,200	\$1,774,000
Other Governments and Agencies	18,114,800	18,047,000	20,538,800
Other Program Revenue	473,300	523,500	650,000
Total Program Revenue	\$20,58300	\$20,717,700	\$22,962,800
Non-Program Revenue	0	0	0
Transfers From Other Funds and Units	62,000	0	98,800
Total Revenues	\$20,645,000	\$20,717,700	\$23,061,600
Positions			
Total Budgeted Positions	668	822	832
Contacts	Sheriff: Daron Hall Financial Manager: Pete Lutz 506 2 nd Avenue North 37201		
	e-mail: DHall@DCSO.nashville.org e-mail: PLutz@DCSO.nashville.org Phone: 862-8170 FAX: 862-8188		

Line of Business and Program

Correctional Development Center – Female (CDD-F)

CDC – Female Program Management
 CDC – F Inmate Management
 CDC – F Support Services

Correctional Development Center – Male (CDC – M)

CDC – M Program Management
 CDC – M Inmate Management
 CDC – M Support Services

Criminal Justice Center (CJC)

Booking and Releasing
 CJC Program Management
 CJC Inmate Management
 CJC Support Services

Correctional Services Center (CSC)

Correctional Services
 Laundry
 Maintenance
 Warehouse

Hill Detention Center (HDC)

HDC Program Management
 HDC Inmate Management
 HDC Support Services

Offender Reentry Center (ORC)

ORC Program Management
 ORC Inmate Management
 ORC Support Services

Training Academy

Civil Warrant
 Training
 Transportation

Administrative

Non-allocated Financial Transactions
 Administrative Support Services
 Executive Leadership

Metro Detention Facility (MDF) Contract Management

Metro Detention Facility (MDF) Contract Management

30 Sheriff—At a Glance



<p>Mission</p>	<p>With a commitment to excellence, we strive to be the leader in the field of corrections, service of civil process, and innovative community based programs, emphasizing: Accountability, Diversity, Integrity, Professionalism</p>
<p>Goals</p>	<p>By the year 2007, the offender population will be within rated capacity and will experience enhanced programming and responsive offender services, and the taxpayer will experience lowered costs as evidenced by:</p> <ul style="list-style-type: none"> • ___% of American Correctional Association (ACA) standards met • ___% of Tennessee Correctional Institute (TCI) standards met; and, • ___% reduction in successful offender related lawsuits. <p>By the year 2007, the public will experience a decrease in the number of people who return to jail by ___%:</p> <ul style="list-style-type: none"> • ___% of total jail population who return to jail (within six months); • ___% of structured correctional service participants who return to jail (within six months). <p>By the year 2007, the community and policy makers will better understand the financial impact of the DCSO, as evidenced by</p> <ul style="list-style-type: none"> • ___% of revenue generated as measured against budgeted funds; • Offender per diem cost per facility • Cost per service of civil process. <p>By 2007, the female population will experience additional programming recognizing gender-specific needs as measured by the percentage of the female population who do not return to Davidson County jails.</p> <p>Note: The Sheriff Department's Strategic Business Plan – it s Mission, Goals, and Programs as listed here – are pending.</p>

Budget Change and Result Highlights FY 2006

Recommendation		Result
Non-Allocated Financial Transactions Program		
Pay Plan/Fringe Amounts	\$2,207,300	Supports the hiring and retention of a qualified workforce
Internal Service Charges		
Finance Charge	20,800	Delivery of core financial functions including accounting, payroll, budgeting, and internal audit
Human Resources Charge	45,200	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	65,800	Delivery of core information technology functions including desktop support, and voice connectivity
Facilities Maintenance & Security Charge	148,800	Delivery of facility maintenance and associated security functions
Shared Business Office Charge	-3,800	Delivery of administrative support functions
Shared Services Charge	10,700	Delivery of centralized payment services
Customer Call Center Charge	-1,200	Telephone access to information for Metro Employees, the residents of Nashville, and other callers
Fleet Management Charge	305,700	Delivery of fleet management, fuel services, and maintenance functions
Central Print	4,500	Delivery of centralized print services
Postal Service Charge	4,800	Delivery of mail across the Metropolitan Government
Radio Service Charge	-205,900	Delivery of radio infrastructure support and radio installation and maintenance

30 Sheriff—At a Glance



Budget Change and Result Highlights FY 2006

Recommendation		Result
Telecommunications	\$154,400	Delivery of core telecommunication functions
Correctional Services Program		
Establish Inmate neighborhood community cleanup	997,800	Community Services saved Metro nearly \$5.5 million
Council-Mandated Reduction	18 (FTE)	last year utilizing inmate labor
	-404,000	
	-7 (FTE)	
Administrative Support Services Program		
Elected Official's Salary Increase	2,600	State mandated salary increase
	0 (FTE)	
CDC-F Support Services Program		
Female Inmate Medical Services Transfer	-300,000	Transfer of resources for female inmate health care to
	0 (FTE)	Department of Public Health
TOTAL	\$3,053,500	
	11 (FTEs)	

30 Sheriff—At a Glance



Correctional Development Center – Female (CDC-F) Line of Business - The purpose of the Correctional Development Center-Female (CDC-F) line of business is to provide security and program products to female inmates so they can safely and productively experience their confinement.

CDC-Female Program Management Program

The purpose of the Correctional Development Center-Female (CDC-F) Program Management Program is to provide behavior modification products to CDC-F inmates so they can contribute to strong families and safer communities.

Results Narrative

The CDC-Female Program Management Program strives to achieve the agency goal of decreasing the number of people who return to jail. It further strengthens neighborhoods by helping inmates become responsible, productive, contributing members of the community. By measuring the re-arrest rate for CDC-F inmates who participate in release planning, this program assesses aftercare efforts by their effect on recidivism. Making the transition from jail to the outside can be particularly difficult for inmates who will be immediately immersed in an environment to lead to the original criminal behavior (e.g. drug abuse, violence, theft). Successful release planning and aftercare orient inmates to options that allow them to begin a fresh start. A failure to fund this program at a status quo level increases the likelihood of these inmates returning to jail. A transfer of \$300,000 for Female Medical cost to the Health Department was approved this program.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$653,400	...	\$536,700
FTEs: GSD General Fund	12.0	...	8.5

Results

Percentage of CDC-F inmates who complete behavior modification programs who do not return to jail within twelve months

NA	NA	NA	NA	NA
----	----	----	----	----

CDC-F Inmate Management Program

The purpose of the Correctional Development Center-Female (CDC-F) Inmate Management Program is to provide institutional service products to CDC-F inmates so they can experience minimal conflict while under DCSO supervision.

Results Narrative

Inmate management is the very core of the Sheriff's Office; during any given shift, inmates outnumber employees as much as 40 to 1. The essence of the CDC-Female Inmate Management Program is a balance of strong security awareness, effective communication skills, and safety-sensitive procedural guidelines. Success is measured by the percent of CDC-F inmates who have issues serious enough to merit an incident report. Minimizing these issues confirms an environment that is safe and secure for inmates, employees, vendors, and visitors. As the only fully accredited county correctional agency in the nation, this status quo budget request aids in our ability to ensure compliance with standards; failure to meet a status quo budget is jeopardized with the loss of these positions.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$1,951,700	...	\$3,382,300
FTEs: GSD General Fund	62.0

Results

Percentage of CDC-F inmates not generating incident reports

NA	NA	NA	NA	NA
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30 Sheriff-At a Glance



CDC-F Support Services Program

The purpose of the Correctional Development Center-Female (CDC-F) Support Services Program is to provide required products to CDC-F inmates so they can experience fair and just living conditions while incarcerated.

Results Narrative

The CDC-F Support Services Program maintains programs, processes, and services to provide legally mandated products for inmates. By demonstrating adherence to related Tennessee Corrections Institute and the American Correctional Association standards, this program observes inmate access to such things as basic needs, mail, books, proper sentence computation, disciplinary due process, and parole hearing notification. This program supports fair living conditions and prevents costly inmate-rights litigation. Status quo funding allows the DCSO to meet these goals in an effective and cost-efficient manner.

Program Budget & Performance Summary

		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$5,054,500	...	\$363,000
FTEs:	GSD General Fund	111.0	...	7.0

Results

Percentage of ACA and TCI standards met for CDC-F inmates	NA	NA	NA	NA	NA
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Correctional Development Center – Male (CDC-M) Line of Business - The purpose of the Correctional Development Center-Male (CDC-M) line of business is to provide security and program products to CDC-M inmates so they can safely and productively experience their confinement.

CDC-M Program Management Program

The purpose of the Correctional Development Center-Male (CDC-M) Program Management Program is to provide behavior modification products to CDC-M inmates so they can contribute to strong families and safer communities.

Results Narrative

The CDC-Male Program Management Program strives to achieve the agency goal of decreasing the number of people who return to jail. It further strengthens neighborhoods by helping inmates become responsible, productive, contributing members of the community. By measuring the re-arrest rate for CDC-M inmates who participate in release planning, this program assesses aftercare efforts by their effect on recidivism. Making the transition from jail to the outside can be particularly difficult for inmates who will be immediately immersed in an environment to lead to the original criminal behavior (e.g. drug abuse, violence, theft). Successful release planning and aftercare orient inmates to options that allow them to begin a fresh start. A failure to fund this program at a status quo level increases the likelihood of these inmates returning to jail.

Program Budget & Performance Summary

		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$3,920,900	...	\$844,000
FTEs:	GSD General Fund	71.0	...	11.5

Results

Percentage of CDC-M inmates who complete behavior modifications sessions who do not return to jail in twelve months	NA	NA	NA	NA	NA
---	----	----	----	----	----

30 Sheriff-At a Glance



CDC-M Inmate Management Program

The purpose of the Correctional Development Center-Male (CDC-M) Inmate Management Program is to provide institutional service products to CDC-M inmates so they can experience minimal conflict while under DCSO supervision.

Results Narrative

Inmate management is the very core of the Sheriff's Office; during any given shift, inmates outnumber employees as much as 40 to 1. The essence of the CDC-Male Inmate Management Program is a balance of strong security awareness, effective communication skills, and safety-sensitive procedural guidelines. Success is measured by the percent of CDC-M inmates who have issues serious enough to merit an incident report. Minimizing these issues confirms an environment that is safe and secure for inmates, employees, vendors, and visitors. As the only fully accredited county correctional agency in the nation, this status quo budget request aids in our ability to ensure compliance with standards; failure to meet a status quo budget is jeopardized with the loss of these positions.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$778,200	...	\$5,551,400
FTEs: GSD General Fund	9.0	...	97.0
Results Percentage of CDC-M inmates not generating incident reports	NA	NA	NA	NA	NA

CDC-M Support Services Program

The purpose of the Correctional Development Center-Male (CDC-M) Support Services Program is to provide required products to CDC-M inmates so they can experience fair and just living conditions while incarcerated.

Results Narrative

The CDC-M Support Services Program maintains programs, processes, and services to provide legally mandated products for inmates. By demonstrating adherence to related Tennessee Corrections Institute and the American Correctional Association standards, this program observes inmate access to such things as basic needs, mail, books, proper sentence computation, disciplinary due process, and parole hearing notification. This program supports fair living conditions and prevents costly inmate-rights litigation. Status quo funding allows the DCSO to meet these goals in an effective and cost-efficient manner.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$12,536,800	...	\$742,500
FTEs: GSD General Fund	234.0	...	14.0
Results Percentage of ACA and TCI standards met for CDC-M inmates	NA	NA	NA	NA	NA

30 Sheriff-At a Glance



Criminal Justice Center (CJC) Line of Business – The purpose of the Criminal Justice Center (CJC) line of business is to provide processing, security and program products to (1) criminal defendants so they can experience due process, and (2) CJC inmates so they can safely and productively experience their confinement.

Booking and Releasing Program

The purpose of the Booking and Releasing Program is to provide criminal defendant processing products to criminal defendants so they can access their rights to due process.

Results Narrative

The key result measure for this program is the percentage of inmates booked and released properly. A high yield in this measure demonstrates accuracy in identifying offenders upon incarceration and release. Success in this area assures the Sheriff's Office identifies outstanding charges and warrants, separates management problems from the general population, segregates at-risk offenders, determines eligibility for pretrial release, and prevents improper releases. These tie to the Sheriff's Office's purpose of managing safe and secure facilities for the residents of Davidson County. Status quo funding allows the DCSO to meet these goals in an effective and cost-efficient manner.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$1,776,600	...	\$4,061,700
FTEs: GSD General Fund	80.0

Results

Percentage of inmates who are booked and released accurately

NA NA NA NA NA

CJC Program Management Program

The purpose of the Criminal Justice Center (CJC) Program Management Program is to provide education products to CJC inmates so they can experience greater employment and educational opportunities upon release.

Results Narrative

The CJC Program Management Program takes advantage of incarceration to teach marketable skills to inmates to break the criminal cycle. The result measure focuses on the correlation between education and achieving gainful employment. This program strives to achieve the agency goal of decreasing the number of people who return to jail. It further strengthens neighborhoods by helping inmates become responsible, productive, contributing members of the community. A failure to fund this program at a status quo level increases the likelihood of these inmates returning to jail.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$2,788,900	...	\$293,200
FTEs: GSD General Fund	42.0	...	3.5

Results

Percentage of eligible CJC inmates who attempt the GED

NA NA NA NA NA

CJC Inmate Management Program

The purpose of the Criminal Justice Center (CJC) Inmate Management Program is to provide institutional service products to CJC inmates so they can experience minimal conflict while under DCSO supervision.

Results Narrative

Inmate management is the very core of the Sheriff's Office; during any given shift, inmates outnumber employees as much as 40 to 1. The essence of inmate management is a balance of strong security awareness, effective communication skills, and safety-sensitive procedural guidelines. Success is measured by the percent of CJC inmates who have issues serious enough to merit an incident report. Minimizing these issues confirms an environment that is safe and secure for inmates, employees, vendors, and visitors. As the only fully accredited county correctional agency in the nation, this status quo budget request aids in our ability to ensure compliance with standards; failure to meet a status quo budget is jeopardized with the loss of these positions.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$17,200	...	\$9,088,200
FTEs: GSD General Fund	7.0	...	162.0
Results					
Percentage of CJC inmates not generating incident reports	NA	NA	NA	NA	NA

CJC Support Services Program

The purpose of the Criminal Justice Center (CJC) Support Services Program is to provide required products to CJC inmates so they can experience fair and just living conditions while incarcerated.

Results Narrative

The CJC Support Services Program maintains programs, processes, and services to provide legally mandated products for inmates. By demonstrating adherence to related Tennessee Corrections Institute and the American Correctional Association standards, this program observes inmate access to such things as basic needs, mail, books, proper sentence computation, disciplinary due process, and parole hearing notification. This program supports fair living conditions and prevents costly inmate-rights litigation. Status quo funding allows the DCSO to meet these goals in an effective and cost-efficient manner.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$313,400	...	\$2,425,100
FTEs: GSD General Fund	6.0	...	52.0
Results					
Percentage of ACA and TCI standards met for CJC inmates	NA	NA	NA	NA	NA

30 Sheriff-At a Glance



Correctional Services Center (CSC) Line of Business – The purpose of the Correctional Services Center (CSC) line of business is to provide maintenance, laundry, supply, and community assistance products to (1) DCSO employees and inmates so they can receive needed products in a timely manner, and (2) to Metro residents and community groups so they can achieve desired project results.

Correctional Services Program

The purpose of the Correctional Services Program is to provide neighborhood cleanup, special event support and general assistance products to Davidson County residents, non-profit and Metro agencies so they can achieve their desired project result.

Results Narrative

The Correctional Services Program directs free inmate labor and employee volunteers to projects that positively impact Davidson County residents, non-profit and metro agencies. The key result measure (percent of satisfactory community service sessions) touches upon the diversity of the program. Sessions include neighborhood clean ups, landscaping, painting, moving, furniture set-ups, and volunteer assistance with non-profit activities. The \$997,800 with 18 FTE's restores this program and underscores the Sheriff's Office commitment to be a partner with Davidson County neighborhoods. A Council mandated reduction totaling \$-404,000 including -7 FTE's negatively impacts revenue for this program. Community Services saved Metro nearly \$5,500,000 last year utilizing inmate labor.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$2,073,700	...	\$433,100	...	\$1,216,800
FTEs: GSD General Fund	0.0	...	0.0	...	11.0

Results

Percentage of customers who report correctional service sessions delivered the desired project result	NA	NA	NA	NA	NA
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Laundry Program

The purpose of the Laundry Program is to provide clothing and linen cleaning products to DCSO inmates so they can have clean clothes and linens.

Results Narrative

The Laundry Program assures inmates housed in all DCSO facilities receive clean clothes and linens. This program assures inmates live under proper, sanitary conditions. Status quo funding of this program promotes inmate care by preventing health and morale issues related to unsanitary conditions.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$10,811,300	...	\$247,900
FTEs: GSD General Fund	206	...	4.0

Results

Percentage of requests for clean clothes and linens provided in a timely manner	NA	NA	NA	NA	NA
---	----	----	----	----	----

30 Sheriff-At a Glance



Maintenance Program

The purpose of the Maintenance Program is to provide preventative, corrective, inspection and repair products to the DCSO so it can experience a safe and secure operational environment.

Results Narrative

The Maintenance Program assures that each facility's physical plant and equipment support operations. Inmates are often unmerciful on plumbing, mechanical doors, sprinkler heads, and beds. Electricity (including backup generation) must be maintained to control points such as cell entryways and stairs. Temperature maintenance is extremely important in crowded, enclosed jail cells. Status quo funding program supports the Sheriff's Office purpose of providing safe and secure offender housing.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$526,700	...	\$760,500
FTEs: GSD General Fund	12.0	...	12.0

Results

Percentage of time critical facility systems are operational (HVAC, plumbing, electricity and security doors)

NA NA NA NA NA

Warehouse Program

The purpose of the Warehouse Program is to provide facility supply products to the DCSO so it can receive needed materials when requested.

Results Narrative

Providing supplies for a large inmate population is akin to providing for the needs of a small town. The Warehouse Program assures the myriad equipment and materials needed to keep the agency operational are available in a timely fashion. Status quo funding allows the DCSO to meet these goals in an effective and cost-efficient manner.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$119,900	...	\$1,368,200
FTEs: GSD General Fund	2.0	...	2.0

Results

Percentage of DCSO supply requests provided in a timely manner

NA NA NA NA NA

30 Sheriff-At a Glance



Hill Detention Center (HDC) Line of Business – The purpose of the Hill Detention Center (HDC) line of business is to provide security and program products to HDC inmates so they can safely and productively experience their confinement.

HDC Program Management Program

The purpose of the Hill Detention Center (HDC) Program Management Program is to provide educational products to HDC inmates so they can experience greater employment and educational opportunities upon their release.

Results Narrative

The HDC Program Management Program takes advantage of incarceration to teach marketable skills to inmates to break the criminal cycle. The result measure focuses on the correlation between education and achieving gainful employment. This program strives to achieve the agency goal of decreasing the number of people who return to jail. It further strengthens neighborhoods by helping inmates become responsible, productive, contributing members of the community. A failure to fund this program at a status quo level increases the likelihood of these inmates returning to jail.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$1,225,400	...	\$207,100
FTEs: GSD General Fund	0.0	...	6.0
Results					
Percentage of eligible HDC inmates who attempt the GED	NA	NA	NA	NA	NA

HDC Inmate Management Program

The purpose of the Hill Detention Center (HDC) Inmate Management Program is to provide institutional service products to HDC inmates so they can experience minimal conflict while under DCSO supervision.

Results Narrative

Inmate management is the very core of the Sheriff's Office; during any given shift, inmates outnumber employees as much as 40 to 1. The essence of inmate management is a balance of strong security awareness, effective communication skills, and safety-sensitive procedural guidelines. Success is measured by the percent of HDC inmates who have issues serious enough to merit an incident report. Minimizing these issues confirms an environment that is safe and secure for inmates, employees, vendors, and visitors. As the only fully accredited county correctional agency in the nation, this status quo budget request aids in our ability to ensure compliance with standards; failure to meet a status quo budget is jeopardized with the loss of these positions.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$604,000	...	\$3,314,500
FTEs: GSD General Fund	6.0	...	68.0
Results					
Percentage of HDC inmates not generating incident reports	NA	NA	NA	NA	NA

30 Sheriff-At a Glance



HDC Support Services Program

The purpose of the Hill Detention Center (HDC) Support Services Program is to provide required products to HDC inmates so they can experience fair and just living conditions while incarcerated.

Results Narrative

The HDC Support Services Program maintains programs, processes, and services to provide legally mandated products for inmates. By demonstrating adherence to related Tennessee Corrections Institute and the American Correctional Association standards, this program observes inmate access to such things as basic needs, mail, books, proper sentence computation, disciplinary due process, and parole hearing notification. This program supports fair living conditions and prevents costly inmate-rights litigation. Status quo funding allows the DCSO to meet these goals in an effective and cost-efficient manner.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$798,400	...	\$262,400
FTEs: GSD General Fund	7.0	...	5.0

Results

	2004	2004	2005	2005	2006
Percentage of ACA and TCI standards met for HDC inmates	NA	NA	NA	NA	NA

Offender Reentry Center (ORC) Line of Business - The purpose of the Offender Reentry Center (ORC) line of business is to provide security and program products to offenders so they can safely experience their confinement and reenter the community gainfully employed.

ORC Program Management Program

The purpose of the Offender Reentry Center (ORC) Program Management Program is to provide job readiness and vocational education products to ORC offenders so they can reenter the community gainfully employed.

Results Narrative

This program strives to achieve the agency goal of decreasing the number of people who return to jail. By focusing on the number of inmates who leave incarceration gainfully employed, it advances the agency commitment to strengthen neighborhoods by helping inmates become responsible, productive, contributing members of the community. A failure to fund this program at a status quo level increases the likelihood of these inmates returning to jail.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$73,300	...	\$1,058,200
FTEs: GSD General Fund	21.0	...	20.0

Results

	2004	2004	2005	2005	2006
Percentage of ORC offenders who participate in job readiness session who reenter the community gainfully employed	NA	NA	NA	NA	NA

30 Sheriff-At a Glance



ORC Inmate Management Program

The purpose of the Offender Reentry Center (ORC) Inmate Management Program is to provide institutional service products to ORC offenders so they can experience minimal conflict while under DCSO supervision.

Results Narrative

Inmate management is the very core of the Sheriff's Office; during any given shift, inmates outnumber employees as much as 40 to 1. The essence of inmate management is a balance of strong security awareness, effective communication skills, and safety-sensitive procedural guidelines. Success is measured by the percent of ORC inmates who have issues serious enough to merit an incident report. Minimizing these issues confirms an environment that is safe and secure for inmates, employees, vendors, and visitors. As the only fully accredited county correctional agency in the nation, this status quo budget request aids in our ability to ensure compliance with standards; failure to meet a status quo budget is jeopardized with the loss of these positions.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$503,600	...	\$2,000,700
FTEs: GSD General Fund	37.0

Results

Percentage of ORC offenders not generating incident reports	NA	NA	NA	NA	NA
---	----	----	----	----	----

ORC Support Services Program

The purpose of the Offender Reentry Center (ORC) Support Services Program is to provide required products to ORC offenders so they can experience fair and just living conditions while incarcerated.

Results Narrative

The ORC Support Services Program maintains programs, processes, and services to provide legally mandated products for inmates. By demonstrating adherence to related Tennessee Corrections Institute and the American Correctional Association standards, this program observes inmate access to such things as basic needs, mail, books, proper sentence computation, disciplinary due process, and parole hearing notification. This program supports fair living conditions and prevents costly inmate-rights litigation. Status quo funding allows the DCSO to meet these goals in an effective and cost-efficient manner.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$563,200	...	\$294,700
FTEs: GSD General Fund	6.0

Results

Percentage of ACA and TCI standards met for ORC offenders	NA	NA	NA	NA	NA
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30 Sheriff-At a Glance



Training Academy Line of Business - The purpose of the Training Academy line of business is to provide training, transportation and civil warrant products to (1) DCSO employees so they can deliver improved individual and organizational performance; (2) DCSO inmates so they can arrive at their destination safely; and (3) users of the court system so they can access their rights to due process.

Civil Warrant Program

The purpose of the Civil Warrant Program is to provide civil process products to users of the court system so they can access their rights to due process.

Results Narrative

The Civil Warrant Program provides timely and effective service of civil process to the citizens of Davidson County. This program will measure the percentage of returns of service by Davidson County Sheriff Office within five (5) working days. Status quo funding of this program ensures the Sheriff's Office's ability to fulfill its purpose and mission, and ensure timely service of civil process for the residents of Davidson County.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$2,346,300
FTEs: GSD General Fund	63.0
Results					
Percentage of returns of services by DCSO within five working days	NA	NA	NA	NA	NA

Training Program

The purpose of the Training Program is to provide educational and coaching products to DCSO employees so they can deliver improved individual and organizational performance.

Results Narrative

By examining the % of level one professionals (line staff and front-line supervisors) who meet ACA standards for required training, the result measure embraces a nationally recognized standard of professionalism. The educational and coaching products equip staff to properly address the stressful and dangerous situations they routinely encounter in a cellblock or on the streets. This program is the dominant factor in injury prevention, verbal conflict de-escalation, physical conflict management, and adherence to ethical and professional standards. Status quo funding of this program consequently enhances staff-offender relations and reduces the volume and success of litigation.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$475,900
FTEs: GSD General Fund	5.0
Results					
Percentage of Level One professional employees who report improved performance after training	NA	NA	NA	NA	NA

30 Sheriff-At a Glance



Transportation Program

The purpose of the Transportation Program is to provide inmate transportation products to DCSO inmates so they can arrive at their destination safely.

Results Narrative

The Transportation Program assures that inmates are safely and securely moved between DCSO facilities as well as to hospitals, court appearances, prisons, and other destinations. Status quo funding allows the DCSO to meet these goals in an effective and cost-efficient manner.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$1,819,900
FTEs: GSD General Fund	35.0

Results

Percentage of inmates who arrive at their destination safely	NA	NA	NA	NA	NA
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Administrative Line of Business - The purpose of the Administrative line of business is to provide policy, reporting and decision products to the DCSO so it can be the leader in the field of corrections, service of civil process, and innovative community-based programs.

Non-allocated Financial Transactions Program

The purpose of the Non-allocated Financial Transactions Program is to provide budgeting and accounting products related to interfund transfers and non-program-specific budgetary adjustments to the department and the Metropolitan Government so they can include such transactions in the department's financial records.

Results Narrative

The amount budgeted in this program represents remaining adjustments related to Pay Plan/Fringe amounts and Internal Service Fees. These adjustments were allocated to individual programs by the department in FY06. For a detailed description, see the Budget Change and Result Highlights page.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$1,470,500	...	\$0

Administrative Support Services Program

The purpose of the Administrative Support Services Program is to provide data, reporting and reimbursement products to the DCSO so it can be fiscally responsible.

Results Narrative

The Administrative Support Services program is driven by the need to provide accountability, fiscal transparency, and cost effective services to the community. The effectiveness of administrative support is measured by the amount of time quarterly expense forecast is projected at or below annual budget. Status quo funding of this program supports the Sheriff's Office objective to provide excellent service in a cost-effective manner.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$4,570,800
FTEs: GSD General Fund	56.0

Results

Percentage of time quarterly expense forecast is projected at or below annual budget	NA	NA	NA	NA	NA
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30 Sheriff-At a Glance



Executive Leadership Program

The purpose of the Executive Leadership Program is to provide business policy and decision products to the DCSO so it can deliver results for customers.

Results Narrative

The purpose of the Executive Leadership Program is to provide business policy and decision products to the DCSO so it can deliver results for customers. This division oversees the MDF contract compliance to ensure the safety and security of inmates housed in that facility.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$3,204,300
FTEs: GSD General Fund	4.0
Results					
Percentage of agency key results achieved	NA	NA	NA	NA	NA

Metro Detention Facility (MDF) Contract Management Line of Business - The purpose of the Metro Detention Facility (MDF) Contract Management line of business is to provide compliance products to the DCSO so it can ensure compliance with the MDF contract to house locally sentenced felons on behalf of the State of Tennessee.

Management Program

The purpose of the Metro Detention Facility (MDF) Contract Management Program is to provide compliance products to the DCSO so it can ensure compliance with the MDF contract to house locally sentenced felons on behalf of the State of Tennessee.

Results Narrative

The Metro Detention Facility (MDF) Contract Management Program has the primary responsibility to deliver compliance products to the Davidson County Sheriff's Office. Status quo funding should ensure the current level of performance for this program, as evidenced by the key result which speaks to the percentage of time critical contract items are found to be in compliance. The key result for this program directly impacts the overall purpose of the Davidson County Sheriff's Office which is to provide operation and oversight of county correctional facilities, service of civil process, and innovative community outreach products to the residents of Davidson County so they can experience safer and stronger neighborhoods.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$15,146,800	\$14,244,300	\$15,146,800	...	\$15,146,800
FTEs: GSD General Fund	0.0
Results					
Percentage of time critical contract items are found to be in compliance	NA	NA	NA	NA	NA

30 Sheriff-Financial



GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	30,358,100	30,016,752	37,619,600	41,122,900
OTHER SERVICES:				
Utilities	616,900	680,517	615,000	1,303,000
Professional and Purchased Services	5,731,700	5,914,014	6,388,500	3,601,400
Travel, Tuition, and Dues	33,900	53,651	38,000	86,300
Communications	20,800	30,288	20,200	64,400
Repairs & Maintenance Services	108,200	95,497	129,900	171,400
Internal Service Fees	805,700	896,975	2,498,500	3,091,300
TOTAL OTHER SERVICES	7,317,200	7,670,942	9,690,100	8,317,800
OTHER EXPENSE	989,100	1,050,772	992,100	2,022,600
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	74,100	0	0	0
TOTAL OPERATING EXPENSE	38,738,500	38,738,466	48,301,800	51,463,300
TRANSFERS TO OTHER FUNDS AND UNITS	108,000	91,237	108,000	0
TOTAL EXPENSE AND TRANSFERS	38,846,500	38,829,703	48,409,800	51,463,300
PROGRAM REVENUE:				
Charges, Commissions, & Fees	1,994,900	1,941,220	2,147,200	1,774,000
Other Governments & Agencies				
Federal Direct	542,000	585,061	569,100	657,000
Fed Through State Pass-Through	208,800	203,639	300,000	235,000
Fed Through Other Pass-Through	0	0	0	0
State Direct	2,031,100	3,062,413	2,031,100	4,500,000
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	2,781,900	3,851,113	2,900,200	5,392,000
Other Program Revenue	473,300	670,579	523,500	650,000
TOTAL PROGRAM REVENUE	5,250,100	6,462,912	5,570,900	7,816,000
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	99	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	99	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	5,250,100	6,463,011	5,570,900	7,816,000

30 Sheriff-Financial



Special Purpose Funds

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	428,800	426,300	0	0
OTHER SERVICES:				
Utilities	17,800	0	0	0
Professional and Purchased Services	15,146,800	14,286,039	15,146,800	15,146,800
Travel, Tuition, and Dues	6,400	0	0	0
Communications	1,000	0	0	0
Repairs & Maintenance Services	1,200	0	0	0
Internal Service Fees	7,900	0	0	0
TOTAL OTHER SERVICES	15,181,100	14,286,039	15,146,800	15,146,800
OTHER EXPENSE	28,600	34,072	0	0
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	15,638,500	14,746,411	15,146,800	15,146,800
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
TOTAL EXPENSE AND TRANSFERS	15,638,500	14,746,411	15,146,800	15,146,800
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	186,100	428,033	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	15,146,800	15,120,339	15,146,800	15,146,800
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	15,332,900	15,548,372	15,146,800	15,146,800
Other Program Revenue	0	32,144	0	0
TOTAL PROGRAM REVENUE	15,332,900	15,580,516	15,146,800	15,146,800
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	62,000	62,025	0	98,800
TOTAL REVENUE AND TRANSFERS	15,394,900	15,642,541	15,146,800	15,245,600

30 Sheriff-Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Admin Asst	7241	SR09	9	8.50	9	8.50	8	7.00
Admin Svcs Mgr	7242	SR13	8	7.50	8	7.50	11	11.00
Admin Svcs Officer 1	2660	SR06	0	0.00	0	0.00	7	6.50
Admin Svcs Officer 2	7243	SR08	17	17.00	16	16.00	31	28.50
Admin Svcs Officer 3	7244	SR10	7	7.00	7	7.00	9	9.00
Admin Svcs Officer 4	7245	SR12	4	4.00	5	5.00	15	15.00
Case Worker	7143	SR08	20	20.00	20	20.00	20	20.00
Case Worker 2	7859	SR09	25	25.50	25	25.50	30	29.50
Chief Dpty-Sheriff	6680	SR15	1	1.00	1	1.00	1	1.00
Chief of Admin - Sheriff	10398	SR15	0	0.00	0	0.00	1	1.00
Chief of Staff - Sheriff	10397	SR15	0	0.00	0	0.00	1	1.00
Classification Counselor	7142	SR10	11	11.00	14	14.00	12	12.00
Correctional Officer 1	6982	CO01	190	190.00	316	316.00	273	273.00
Correctional Officer 2	6981	CO02	76	76.00	67	6.007	90	90.00
Correctional Officer Lieut	7145	CO04	18	18.00	30	30.00	24	24.00
Correctional Officer Sergeant	6690	CO03	40	40.00	40	40.00	47	47.00
Corrections Spec 2	7697	SR09	16	16.00	16	16.00	16	16.00
Data Entry Spec	7664	SR06	12	12.00	12	12.00	0	0.00
Database Admin	6818	SR14	1	1.00	1	1.00	1	1.00
Dir Of Admin-Sheriff	7147	SR14	1	1.00	1	1.00	0	0.00
Div Mgr-Sheriff	7159	SR14	2	2.00	2	2.00	3	3.00
Equip Inventory Asst 2	7301	SR07	2	2.00	4	4.00	1	1.00
Finance Mgr	6232	SR14	0	0.00	0	0.00	1	1.00
Human Resources Admin	7346	SR13	1	1.00	1	1.00	0	0.00
Human Resources Analyst 2	3455	SR10	2	2.00	2	2.00	1	1.00
Human Resources Mgr	6531	SR14	0	0.00	0	0.00	1	1.00
Info Systems Analyst 1	7779	SR10	1	1.00	1	1.00	1	1.00
Info Systems Mgr	7782	SR13	1	1.00	1	1.00	0	0.00
Info Systems Spec	7783	SR12	2	2.00	2	2.00	0	0.00
Info Systems Tech 1	7784	SR08	4	4.00	0	0.00	0	0.00
Info Systems Tech 2	7785	SR09	1	1.00	0	0.00	0	0.00
Maint Mechanic 1	7699	SR08	9	9.00	9	9.00	10	10.00
Maint Mechanic 2	7700	SR09	3	3.00	2	2.00	2	2.00
Office Support Rep 1	10120	SR04	1	1.00	1	1.00	4	2.00
Office Support Rep 2	10121	SR05	29	29.00	36	36.00	34	34.00
Office Support Spec 1	10123	SR07	11	11.00	13	13.00	30	30.00
Pretrial Svcs Officer 1	7371	SR08	0	0.00	11	11.00	11	11.00
Prisoner Process Spec	7711	SR07	39	39.00	39	39.00	39	39.00
Process Server	3890	SR06	3	3.00	3	3.00	0	0.00
Program Coord	6034	SR09	7	5.50	13	12.50	21	20.50
Program Mgr 1	7376	SR11	13	11.00	12	9.00	15	15.00
Program Mgr 2	7377	SR12	3	3.00	1	1.00	6	6.00
Program Spec 1	7378	SR06	3	3.00	4	4.00	0	0.00
Program Spec 2	7379	SR08	4	3.50	7	6.50	0	0.00
Program Spec 3	7380	SR10	11	9.50	9	7.50	0	0.00
Program Supv	7381	SR10	7	7.00	7	7.00	10	10.00
Sheriff	4907		1	1.00	1	1.00	1	1.00
Teacher-Corrections	7189	SR07	9	4.50	9	4.50	8	4.50
Training Spec	10159	SR11	0	0.00	1	1.00	0	0.00
Warrant Officer 1-Sheriff	6689	SR08	25	25.00	25	25.00	21	21.00
Warrant Officer 2-Sheriff	6686	SR09	7	7.00	7	7.00	10	10.00
Warrant Officer 3-Sheriff	7144	SR10	3	3.00	3	3.00	2	2.00
Total Positions & FTE			660	648.50	814	803.50	829	818.50

30 Sheriff-Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
Law Enforcement Block Grant 01 30016								
Data Entry Spec	7664	SR06	1	1.00	1	1.00	0	0.00
Program Mgr 1	7376	SR11	1	1.00	1	1.00	0	0.00
Total Positions & FTE			2	2.00	2	2.00	0	0.00
Law Enforcement Block Grant 02 30017								
Correctional Officer 2	6981	CO02	5	5.00	5	5.00	0	0.00
Program Mgr 1	7376	SR11	1	1.00	1	1.00	0	0.00
Total Positions & FTE			6	6.00	6	6.00	0	0.00
Law Enforcement Block Grant 04 30019								
Program Mgr 2	7376	SR12	1	1.00	1	1.00	1	1.00
Total Positions & FTE			6	6.00	6	6.00	1	1.00
General Government Grant 32230								
Case Worker 2	7859	SR09	7	3.50	0	0.00	2	2.00
Total Positions & FTE			10	5.00	0	0.00	2	2.00
Department Totals			668	661.50	822	811.50	832	821.50

31 Police-At a Glance



Budget Summary		2003-04	2004-05	2005-06
	Expenditures and Transfers:			
	GSD General Fund	\$119,647,300	\$123,143,400	\$130,310,700
	USD General Fund	481,000	481,000	481,000
	Special Purpose Fund	14,847,800	14,114,800	8,834,700
	Total Expenditures and Transfers	\$134,976,100	\$137,739,200	\$139,626,400
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$2,809,000	\$1,401,500	\$1,955,300
	Other Governments and Agencies	4,049,200	2,087,700	3,162,900
	Other Program Revenue	233,500	109,600	160,900
	Total Program Revenue	\$7,091,700	\$3,598,800	\$5,279,100
	Non-program Revenue	3,999,600	4,714,900	4,585,000
	Transfers From Other Funds and Units	0	40,100	40,100
	Total Revenues	11,091,300	\$8,353,800	\$9,904,200
Positions	Total Budgeted Positions	1,884	1,867	1,878
Contacts	Chief of Police: Ronal Serpas Financial Manager: Christine Ragan Criminal Justice Center 37201	email: rserpas@police.nashville.org email: cragan@police.nashville.org Phone: 862-7301	FAX: 862-7787	

Line of Business and Program

Operational Support

- Office of Professional Accountability
- Behavioral Health Services
- Strategic Development
- Accreditation
- Case Preparation
- Inspections
- Training
- Crime Analysis
- Property & Evidence
- Vehicle Storage

Field Operations

- Field Training Officer
- Special Events
- Central Precinct
- East Precinct
- South Precinct
- Hermitage Precinct
- West Precinct
- North Precinct
- School Resources
- Patrol Task Force
- Traffic
- Emergency Contingency
- School Crossing Guard
- Tactical Investigations
- S.W.A.T.

Investigative Services

- Special Investigations
- Investigative Task Forces
- Youth Services
- Domestic Violence
- Warrants
- Fugitives
- Personal Crimes
- Property Crimes
- Forensic Services
- Identification

Administrative

- Non-allocated Financial Transactions
- Information Technology
- Human Resources
- Finance
- Procurement
- Records Management
- Risk Management
- Departmental Executive Leadership

31 Police-At a Glance



Mission	The mission of the Metropolitan Nashville Police Department is to provide community-based police products to the public so they can experience a safe and peaceful Nashville.
Goals	<p>By 2007, the crime rate will be reduced by:</p> <ul style="list-style-type: none"> • 5% for adult rape (Defined by UCR) • 5% for residential burglary crimes • 5% for the crime of homicide <p>By 2007, community policing, defined as trust, communication, and partnerships between the Police Department and the community, will be evidenced by the following increases:</p> <ul style="list-style-type: none"> • 10% increase in Criminal Intelligence (tips). • Arrest rate will remain constant or increase. • 85% Public's feeling of safety <p>Employees will have the skills to use new technologies that will assist in the expansion of community-based policing within a culturally diverse community.</p> <p>By 2007, the rate of cases solved (as measured by the clearance level) for targeted crimes will be as follows: Compared to 2002 figures</p> <ul style="list-style-type: none"> • 5% increase for adult rape cases • 5% increase residential burglary cases • 5% increase homicide cases <p>The traffic fatality rate will be decreased 10% by 2007.</p> <p>By implementing technology that disseminates/exchanges information within the department more quickly and efficiently, enabling an integrated case management system, expanding the ability to process and analyze evidence, will increase the department's ability to solve cases and expand an officer's time in the neighborhoods.</p> <p>Note: The Police Department's Strategic Business Plan – its Mission, Goals, and Programs as listed here – are pending.</p>

Budget Change and Result Highlights FY 2006

Improvements		Result
Pay Plan/Fringe Amounts	\$4,541,400	Supports the hiring and retention of a qualified workforce
Internal Service Charges		
Finance Charge	-68,200	Delivery of core financial functions including accounting, payroll, budgeting, and internal audit
Human Resources Charge	95,600	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	80,500	Delivery of core information technology functions including desktop support, and voice connectivity
Facilities Maintenance & Security Charge	439,400	Delivery of facility maintenance and associated security functions
Shared Business Office Charge	8,500	Delivery of administrative support functions
Shared Services Charge	21,400	Delivery of centralized payment services
Customer Call Center Charge	-2,000	Telephone access to information for Metro Employees, the residents of Nashville, and other callers

31 Police-At a Glance



Budget Change and Result Highlights FY 2006

Improvements		Result
Fleet Management Charge	\$197,800	Delivery of fleet management, fuel services, and maintenance functions
Central Print Charge	-14,100	Delivery of print charge support functions
Postal Service Charge	-20,200	Delivery of mail across the Metropolitan Government
Telecommunications Charge	3,200	Delivery of telecommunications infrastructure and support
Radio Service Charge	-366,000	Delivery of radio infrastructure support and radio installation and maintenance
Field Operations		
Special Events	882,700 0 (FTE)	Lowers on-duty personnel support of special events
Grant Matches	107,200 0 (FTE)	Meets the goal of reducing the overall crime rate, traffic fatality rate and implementing technology
COPs Grant Sunset, ID Specials and IT Improvements	1,620,800 17.9 (FTE)	Support the Department's effort to reduce crime
Executive Leadership		
CALEA Conference	131,300 0 (FTE)	To maintain its certification as a nationally accredited law enforcement agency
New Radios	72,600 0 (FTEs)	Support the Department's effort to reduce crime
Council-Mandated Reduction	-217,100	No negative impact to Police Budget
Operational Support		
Peace Officers Standards and Training	623,500 0 (FTEs)	Align expense budget and reimbursement revenue for state mandated training for police officers
FY 2005 Non-Recurring Funds	-971,000 0 (FTEs)	Non-Recurring FY 2005 Special Events and Grant Matches
Special Investigations		
General Government & Special Purpose Funds	-5,280,100	Establish FY06 Budget Expense Authority and alignment with projected FY06 revenue
TOTAL	\$7,167,300 *17.9 (FTEs)	General Fund Improvements * Movement of 7 COPS positions from expiring grant fund to general fund. Increase 5 IT and 6 ID Specialist positions.
	\$1,887,200	Special Funds and General Fund Changes

Performance Information Highlights

Performance Measure Certification

Internal Audit reviewed all key result measures for the Police Department for FY2003-04. Measures were either certified, meaning the measure was aligned, documented, and reliable or not certified (NC), meaning the measure did not meet the established criteria. For FY2004, only certified measures appear in the Operating Budget Book.

	Certified	Reported, Not Certified	Not Reported
Number of Programs:	47%	27%	26%
Program Budget Dollars:	83%	9%	8%

31 Police-At a Glance



Operational Support Line of Business - The purpose of the Operational Support line of business is to provide support functions, professional and ethical accountability, training, and quality assurance products to the Metropolitan Nashville Police Department operational components so they can have the resources they require to achieve their results.

Office of Professional Accountability Program

The purpose of the Office of Professional Accountability Program is to provide misconduct investigations and educational and community outreach products to the Metropolitan Nashville Police Department leadership, employees, and the public so they can have confidence in and knowledge of the investigative process, findings that are thorough, fair and timely, and the assurance of professionalism throughout the department.

Results Narrative

The Office of Professional Accountability has the primary responsibility of internal misconduct investigations for the police department. The OPA program result measures cases completed in a timely manner and to reduce the number of cases that must be referred back to patrol for additional investigation. The key result measure is the percentage of cases completed within 45 days. A status quo budget would continue to produce results at the current level and would remain unchanged. This is a must in achieving the departmental goal of increasing trust, communication, and partnerships between the police department and the community.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$ 980,500	\$945,625	\$ 980,500	...	\$907,300
FTEs: GSD General Fund	11.8	11.8	11.8	...	11.5
Results					
Percentage of cases completed within 45 days	70%	58%	NR	60%	80%

Behavioral Health Services Program

The purpose of the Behavioral Health Services Program is to provide counseling, consultation, and education products to public safety personnel, victims of crime, and the public so they develop better coping skills.

Results Narrative

The Behavioral Health Services Program will assist the department to realize its result measures of 80% client satisfaction with program services. This directly supports the departmental goal Employees will have the skills to use new technologies that will assist in the expansion of community-based policing within a culturally diverse community. The status quo budget will continue to support the efforts of this program.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$1,074,800	\$1,075,531	\$1,074,800	...	\$1,095,500
FTEs: GSD General Fund	15.0	15.0	15.0	...	15.0
Results					
Percentage of customers surveyed who report the information they received was helpful	80%	93%	85%	NR	NR

31 Police-At a Glance



Strategic Development Program

The purpose of the Strategic Development Program is to provide police-related policy and program development, monitoring, analysis, and evaluation products to the Metropolitan Nashville Police Department management team and other personnel, community groups, the public, and other government agencies, so they can use the information and policies to make the Police Department more efficient, effective, and enhance the public's ability to make their community safer.

Results Narrative

The Strategic Development Program supplies a number of services to a host of agencies, businesses, communities, and citizens as well as Metropolitan Nashville Police Department personnel. Its products include policy drafts, technical assistance, program evaluations, complete grant services as well as development and administration of many departmental special projects. Maintaining the current level of funding is necessary to achieve the program's key result measure of assisting commanders to allocate resources, develop strategies, and deploy personnel effectively. This request supports fully all six of the departmental goals.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$808,400	\$908,410	\$808,400	...	\$487,900
FTEs: GSD General Fund	9.6	9.6	9.6	...	6.0

Results

Percentage of component commanders reporting that Strategic Development products help them 1) allocate resources, 2) deploy personnel, and 3) develop strategies

100%	NC	100%	80%	100%
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Accreditation Program

The purpose of the Accreditation Program is to provide program and policy products to ensure the Metropolitan Nashville Police Department maintains its nationally accredited status.

Results Narrative

The Accreditation Program is an essential part of ensuring the Metropolitan Nashville Police Department continues to maintain its certification as a nationally accredited law enforcement agency. This is done by continuous review and revision of departmental policies and procedures to ensure the MNPD's operations reflect nationally recognized best practices. This fully supports the program's key result measure of successfully completing 100% of CALEA standards for certification. Maintaining MNPD policies and procedures in this manner ensures the success of all six departmental goals.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$78,700
FTEs: GSD General Fund	3.0

Results

Percentage of CALEA Standards successfully met

NA	NA	NA	96%	100%
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Case Preparation Program

The purpose of the Case Preparation Program is to provide timely case preparation products to the Metropolitan Nashville Police Department and the District Attorney's Office so they can know the laws of the State of Tennessee and the Metropolitan Government, and make informed decisions to pursue criminal prosecutions.

Results Narrative

The current level of non-salary funding allows the Case Preparation Program to meet its result measure of 100 percent of case files returned to the DA's office within 30 days, correspondingly reducing the number of second requests from the DA's office. Additionally, the program strives to increase the percentage of police trainees averaging 85% or higher on the legal training portion of their academy classes. This request directly supports the departmental goal to reduce crime as measured by clearance level through cases cleared by successful prosecutions.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$500,000	\$488,829	\$500,000	...	\$501,800
FTEs: GSD General Fund	9.90	9.9	9.9	...	10.0
Results					
Percentage of case preparations requests completed within 30 days	100%	NC	100%	2.21%	10%

Inspections Program

The purpose of the Safety/Inspections Program is to provide quality assurance products to the Metropolitan Nashville Police Department to insure the resources of the department are at all times compliant with safety policies and are ready for deployment.

Results Narrative

The Inspections Program has the responsibility of providing quality assurance products to the Police Department and ensuring that all resources of the department are ready for deployment in all situations. The current level of funding is needed to maintain the program's key result measure of the percentage of total officers subpoenaed to court and the mission of monitoring and testing personnel, buildings, equipment and programs to guarantee that these meet or exceed departmental and Metro Government standards. This request supports the departmental goals of crime reduction and increased employee skills.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$909,300	\$939,542	\$747,700	...	\$1,515,300
FTEs: GSD General Fund	13.2	13.2	10.2	...	30.3
Results					
Percentage of total officers subpoenaed to court	NR	NR	NR	NR	NR

31 Police-At a Glance



Training Program

The purpose of the Training Program is to provide recruiting, educational, and developmental products to Metropolitan Nashville Police Department personnel and other law enforcement agencies so they can perform their duties safely, professionally, effectively, and lawfully.

Results Narrative

Funding \$623,500 for the Training Program will properly allocate expenses for P.O.S.T. certification which occurs annually and is reimbursed in revenues from Tennessee Bureau of Investigations. Allocation is established to properly show this expense through the annual budget. Having well trained P.O.S.T. certified officers supports the department in reaching goals of reducing crime, increasing the public's feeling of safety, and increasing the clearance level for targeted crimes.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$3,364,100	\$1,567,883	\$3,395,600	...	\$2,808,100
Special Purpose Fund	159,300	8,200	159,300	...	0
Total Funds	\$3,523,400	\$1,576,083	\$3,554,900	...	\$2,808,100
FTEs: GSD General Fund	58.9	58.9	58.9	...	23.3

Results

Percentage of officers achieving 75% or higher on departmentally required examinations and/or practical performance tests

NR	100%	100%	90%	98%
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Crime Analysis Program

The purpose of the Crime Analysis Program is to provide tactical, administrative, and strategic level crime analysis products to the executive leadership, management teams, and operational sections of the Metropolitan Nashville Police Department, so they can make decisions, allocate resources, in support of crime reduction initiatives.

Results Narrative

The Crime Analysis Program supplies the weekly, monthly, and quarterly COMPSTAT analysis report that components utilize to develop strategies to address crime and quality of life issues within the community. The status quo funding will ensure this program continues to meet its key result measure of assisting commanders to allocate resources, develop strategies, and deploy personnel effectively and fully supports the departmental goals of crime reduction.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: General/Special Purpose Funds	\$335,600	\$283,594	\$335,600	...	\$328,400
FTEs: GSD General Fund	5.0	5.0	5.0	...	4.0

Results

Percentage of component commanders reporting that Crime Analysis products help them 1) allocate resources, 2) deploy personnel, and 3) develop strategies

NR	NR	NR	NR	100%
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31 Police-At a Glance



Property & Evidence Program

The purpose of the Property and Evidence Program is to provide secured storage and evidence disposal products to law enforcement so they can maintain the integrity of evidence, have contraband destroyed, and return property to the rightful owners.

Results Narrative

Funding for the Property and Evidence Program will ensure that every case submitted to the property and evidence facility will be stored in a safe and secure environment and that no case will be compromised during handling and storage. The key result measure is cases where evidence is not compromised during property handling and storage. The Property and Evidence Program supports the Police Department's goals of crime reduction and case clearance rates. Providing a professional service to police officers, citizens and others in the criminal justice system increases the trust and satisfaction of those doing business with the Metro Police Property and Evidence Section.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$1,270,100	\$1,375,866	\$1,270,100	...	\$1,487,600
FTEs: GSD General Fund	20.0	20.0	20.0	...	22.2
Results					
Percentage of cases where evidence is not compromised during property handling and storage	99%	100%	99%	100%	99%

Vehicle Storage Program

The purpose of the Vehicle Storage Program is to provide secured storage of vehicles and vehicle disposal products to law enforcement so they can maintain the integrity of evidence, have proper disposal procedures, and return property to the rightful owners.

Results Narrative

The purpose of the Vehicle Storage Program is to provide secure location and efficient processing for vehicle storage and evidence for those vehicles impounded by local law enforcement. This program includes the receipt of vehicles for storage, maintaining the integrity of evidence, the return of property to rightful owners, and proper disposal of unclaimed vehicles. The current level of funding will continue the program key result measure of returning of vehicles to their proper owner within thirty days of case resolution. This supports the department goal of increasing citizen satisfaction with police services through the timely and accurate deployment of resources and communication with the public.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Special Purpose Fund	\$2,930,900	\$3,118,352	\$2,521,200	...	\$2,572,000
FTEs: Special Purpose Fund	22.0	29.0	29.0	...	29.0
Results					
Percentage of vehicles returned to their rightful owner within 30 days of case resolution	NR	NR	NR	NR	NR
Percentage of vehicles returned to their rightful owner		83%			

* This Program moved from the 2003 General Fund to 2004 Enterprise Fund (61190) for improved accountability.

31 Police-At a Glance



Field Operations Line of Business - The purpose of the Field Operations line of business is to provide community-policing products to the public so they can have crime deterred and have a safe, orderly environment through a partnership of trust.

Field Training Officer Program

The purpose of the Field Training Officer Program is to provide training products to the Metropolitan Nashville Police Department so they can receive well-trained, professional, community oriented police officers.

Results Narrative

The Field Training Officer Program provides new police officers the necessary guidance, instruction, and practical field training required to create the most effective and efficient officers possible in serving the needs of the community. The status quo budget will support the program's key result measure of officers in training receiving a score of 80% or higher on their Officer in Training Assessment test. Such training directly influences a new officer's ability to reduce crime, implement the techniques of community-policing, use new technologies, solve crimes, reduce traffic fatalities, and exchange information through technology. This program supports MNPD's departmental goals of the reducing crime and improving the public's feeling of safety.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$76,900	\$38,277	\$76,900	...	\$102,600
FTEs: GSD General Fund	9.2	9.2	9.2	...	1.0

Results

Percentage of officers in training that receive a score of 80% or higher on their Officer in Training Assessment test

NR	NR	NR	NR	98%
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Special Events Program

The purpose of the Special Events Program is to provide public safety products to the citizens of Nashville and Davidson County, the business community, and the various private, commercial, and other entertainment venues to reduce the usage of on duty police personnel.

Results Narrative

\$882,700 has been authorized to support off duty sworn personnel to staff city sponsored events in an overtime status to minimize use of on duty personnel. Currently 25-30% of city sponsored events require the use of on-duty personnel. The Special Events Program seeks to maintain or reduce the use of on-duty personnel by 5-10% and freeing on duty personnel to answer calls for service. This request supports the departmental goals of increasing officers' time in neighborhoods and decreasing the crime rate in Nashville and Davidson County.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$850,400	\$873,399	\$818,200	...	\$864,100
FTEs: GSD General Fund	1.0	1.0	1.0	...	1.0

Results

Percentage of special events that do not require the utilization of on-duty personnel

NR	NC	NR	63%	60%
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31 Police-At a Glance



Central Precinct Program

The purpose of the Central Precinct Program is to provide continuous patrol, investigative, first response, enforcement, and community policing products to the public so they can have crime deterred and have a safe, orderly environment through a partnership of trust within the Central Precinct.

Results Narrative

This Program includes \$49,700 for .96 FTE's due to the expiration of a Department of Justice Grant (COP's) and movement to the General Fund. This supports the Metro Nashville Police Department's departmental goals of the reducing crime, increasing trust, communication and partnerships between the Police Department and the community and increasing the percent of cases solved related to homicides.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$12,632,200	\$10,871,358	\$12,079,700	...	\$8,844,100
Special Purpose Fund	<u>0</u>	<u>11,300</u>	<u>26,600</u>	...	<u>28,000</u>
Total	\$12,632,200	\$10,982,658	\$12,106,300	...	\$8,872,100
FTEs: GSD General Fund	122.5	122.5	122.5	...	130.6
Special Purpose Fund	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	...	<u>1.0</u>
Total	124.5	124.5	124.5	...	131.6
Results					
Percentage of change in the occurrence of crime	NA	NA	NA	31.45%	-5%

East Precinct Program

The purpose of the East Precinct Program is to provide continuous patrol, investigative, first response, enforcement, and community policing products to the public so they can have crime deterred and have a safe, orderly environment through a partnership of trust within the East Precinct.

Results Narrative

The budget includes \$116,000 in recurring salary for the East Precinct Program needed to help the Metro Government and Police honor its commitment to having resource officers in every middle and high school. This includes funding of \$3,000 to improve the investigative skills of detectives to support the goals of reductions in crime rates from investigations. Maintaining trained and experienced personnel in this program is vital to its results measure of decreasing the occurrences of violent crime, residential burglaries and commercial burglaries. This supports the program's goals and the Metro Nashville Police Department's departmental goals of the reducing crime, improving the public's feeling of safety, and increasing the percent of cases solved related to homicides. This funding supports the program goals and MNPD's first three departmental goals of the reducing crime, improving the public's feeling of safety, and increasing the percent of cases solved related to homicides.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$10,181,700	\$9,740,274	\$9,969,500	...	\$10,369,500
Special Purpose Fund	<u>154,000</u>	<u>151,300</u>	<u>154,000</u>	...	<u>3,600</u>
Total	\$10,335,700	\$9,891,574	\$10,123,500	...	\$10,373,100
FTEs: GSD General Fund	129.6	129.6	129.6	...	130.8
Special Purpose Fund	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	...	<u>2.0</u>
Total	131.6	131.6	131.6	...	132.8
Results					
Percentage of change in the occurrence of crime	NA	NA	NA	3.07%	-5%

31 Police-At a Glance



South Precinct Program

The purpose of the South Precinct Program is to provide continuous patrol, investigative, first response, enforcement, and community policing products to the public so they can have crime deterred and have a safe, orderly environment through a partnership of trust within the South Precinct.

Results Narrative

Authorized is \$24,300 to place resource officers in every middle and high school. Included funding \$3,000 to improve the investigative skills through training of detectives to support the goals of reductions in crime rates from investigations. Maintaining trained and experienced personnel in this program is vital to its results measure of decreasing the occurrences of violent crime, residential burglaries and commercial burglaries. These monies support the program goals and MNPD's departmental goals of the reducing crime, improving the public's feeling of safety, and increasing the percent of cases solved related to homicides.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$10,309,800	\$10,994,039	\$10,211,000	...	\$12,190,700
Special Purpose Fund	42,900	49,900	58,100	...	28,900
Total	\$10,352,700	\$11,043,939	\$10,269,100	...	\$12,219,600
FTEs: GSD General Fund	172.8	172.8	162.8	...	159.9
Special Purpose Fund	1.0	1.0	1.0	...	1.0
Total	173.8	173.8	163.8	...	160.9
Results					
Percentage of change in the occurrence of crime	NA	NA	NA	-1.48%	-5%

Hermitage Precinct Program

The purpose of the Hermitage Precinct Program is to provide continuous patrol, investigative, first response, enforcement, and community policing products to the public so they can have crime deterred and have a safe, orderly environment through a partnership of trust within the Hermitage Precinct.

Results Narrative

This budget includes \$25,600 in recurring salary for the Hermitage Precinct Program needed to place resource officers in every middle and high school. Included in the funding \$3,000 to improve the investigative skills, through training of detectives to support the goals, of reductions in crime rates from investigations. Maintaining trained and experienced personnel in this program is vital to its results measure of decreasing the occurrences of violent crime, residential burglaries and commercial burglaries and the Metro Nashville Police Department's departmental goals of the reducing crime, improving the public's feeling of safety, and increasing the percent of cases solved related to homicides.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$10,368,600	\$10,347,451	\$10,237,000	...	\$10,562,200
Special Purpose Fund	48,100	48,300	57,000	...	28,900
Total	\$10,416,700	\$10,395,751	\$10,294,000	...	\$10,591,100
FTEs: GSD General Fund	140.64	140.64	140.64	...	137.8
Special Purpose Fund	1.0	1.0	1.0	...	1.0
Total	141.64	141.64	141.64	...	138.8
Results					
Percentage of change in the occurrence of crime	NA	NA	NA	19.10%	-5%

31 Police-At a Glance



West Precinct Program

The purpose of the West Precinct Program is to provide continuous patrol, investigative, first response, enforcement, and community policing products to the public so they can have crime deterred and have a safe, orderly environment through a partnership of trust within the West Precinct.

Results Narrative

This program includes \$62,500 in recurring salary for the West Precinct Program which is needed to help the Metro Government and Police honor its commitment to having resource officers in every middle and high school. Included is funding for \$3,000 to improve the investigative skills through training of detectives to support the goals of reductions in crime rates from investigations. Maintaining trained and experienced personnel in this program is vital to its results measure of decreasing the occurrences of violent crime, residential burglaries and commercial burglaries. These monies support the program goals and MNPd's first three departmental goals of the reducing crime, improving the public's feeling of safety, and increasing the percent of cases solved related to homicides.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$11,355,200	\$12,076,828	\$11,260,100	...	\$12,990,200
Special Purpose Fund	<u>106,300</u>	<u>77,200</u>	<u>141,800</u>	...	<u>141,300</u>
Total	\$11,461,500	\$12,154,028	\$11,401,900	...	\$13,131,500
FTEs: GSD General Fund	175.8	175.8	175.8	...	174.0
Special Purpose Fund	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	...	<u>1.0</u>
Total	177.8	177.8	177.8	...	175.0

Results

Percentage of change in the occurrence of crime	NA	NA	NA	7.93%	-5%
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North Precinct Program

The purpose of the North Precinct Program is to provide continuous patrol, investigative, first response, enforcement, and community policing products to the public so they can have crime deterred and have a safe, orderly environment through a partnership of trust within the North Precinct.

Results Narrative

This program includes \$174,500 in recurring salary for the North Precinct Program needed to place school resource officers in every middle and high school. Includes authorized funding of \$3,000 to improve the investigative skills, through training of detectives, to support the goals of reductions in crime rates from investigations. Maintaining trained and experienced personnel in this program is vital to its results measure of decreasing the occurrences of violent crime, residential burglaries and commercial burglaries. These monies support the program's goals and the Metro Nashville Police Department's departmental goals of the reducing crime, improving the public's feeling of safety, and increasing the percent of cases solved related to homicides.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$149,900	\$4,356,970	\$808,600	...	\$11,317,300
Special Purpose Fund	<u>0</u>	<u>107,700</u>	<u>8,900</u>	...	<u>70,200</u>
Total	\$149,900	\$4,464,670	\$817,500	...	\$11,387,500
FTEs: GSD General Fund	154.7	154.7	154.7	...	148.9
Special Purpose Fund	<u>2.0</u>	<u>2.0</u>	<u>1.0</u>	...	<u>4.0</u>
Total	156.7	156.7	155.7	...	152.9

Results

Percentage of change in the occurrence of crime	NA	NA	NA	1.08%	-5%
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31 Police-At a Glance



School Resources Program

The purpose of the School Resources Program is to provide personnel and training products to Metropolitan Middle and High Schools so that students can enjoy a safe environment for education.

Results Narrative

The School Resources Program assigns uniformed police officers to designated high and middle schools within Davidson County to work in full cooperation with the school administrations, students and staff to provide a safe environment for students, faculty, and administrative personnel. Status quo funding would require the program to limit the number of 5th graders that the program could be effectively presented to, therefore creating an environment ripe for increasing the percentage of middle and high school students involved in violent and/or drug-related incidents as measured by MNPD incident reports. The key result measure for this program is to have less than 5% of middle and high school students involved in violent or drug related incidents as measured by MPD offense reports. This program assist in the safe development of youth in our community, provides age-approved drug abuse and violence prevention training and support the Metro Nashville Police Department's departmental goals of the reducing crime and improving the public's feeling of safety.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$5,160,400
FTEs: GSD General Fund	69.0
Results					
Percentage of middle and high school students involved in violent or drug related incidents	NA	NA	NA	NA	1%

Patrol Task Force Program

The purpose of the Patrol Task Force Program is to provide selective enforcement products to the Metropolitan Nashville Police Department, businesses, and the community to reduce targeted crimes in the task forces areas of operation.

Results Narrative

The purpose of the Patrol Task Force is to help reduce drug and other crime related activity in MDHA public housing areas through the use of patrol officers. This is in direct correlation to the MNPD stated goals of reducing the overall crime rate so that the public will feel safe in their own neighborhoods.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$0
Special Purpose Fund	984,400
Total	\$984,400
FTEs: GSD General Fund	0.0
Special Purpose Fund	6.0
Total	6.0
Results					
Percentage of change in the occurrence of violent crime	NA	-1%	NA	NA	NA

31 Police-At a Glance



Traffic Program

The purpose of the Traffic Program is to provide investigative and enforcement products to the public so they can experience safe and timely travel.

Results Narrative

The Traffic Program is responsible for the investigation of all fatal/critical injury crashes, government vehicle crashes, traffic enforcement, DUI enforcement, traffic analysis and Hit and Run crash investigations. Maintaining a status quo budget will ensure that we are able to continue with the basic services that are vital to meeting our results measure which is the % change in the number of annual fatal crashes and supports the departmental goal of reducing traffic fatalities.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$2,218,200	\$2,298,194	\$2,218,200	...	\$2,538,000
FTEs: GSD General Fund	33.3	33.3	33.3	...	33.5
Results					
Percentage change in fatal crashes	NR	NC	NR	5%	-5%

Emergency Contingency Program

The purpose of the Emergency Contingency Program is to provide equipment, management, responder training, and unusual situations response plan products to the Metropolitan Nashville Police Department and the community so they can safely assess and manage unusual situations and to reduce the risk of injury or death to police responders and the community.

Results Narrative

The Emergency Contingency Program will maintain the safety level for police responders responding to incidents involving weapons of mass destruction, terrorist activity, biological, chemical threats and hazardous devices. The result measure is to track that police responders responding to Biological, Chemical, or Nuclear incidents will not experience disabling injury or death and to determine the equipment readiness according to OSHA standards. The status quo funding will continue to provide training to respond to these incidents without death and to meet OSHA standards. This supports the departmental goals of employees having the skills to use new technologies and implementing technology that disseminates/exchanges information within the department more quickly and efficiently and increasing the public's feeling of safety.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$166,800	\$175,935	\$104,800	...	\$744,900
FTEs: GSD General Fund	2.1	2.1	1.1	...	8.0
Results					
Percentage of equipment readiness according to OSHA standards	NR	NC	NR	100%	100%

31 Police-At a Glance



School Crossing Guard Program

The purpose of the School Crossing Guard Program is to provide pedestrian and car traffic control products to school children, other pedestrians and motorists so they can safely commute to and from school.

Results Narrative

The School Crossing Guard program is responsible for the safety and crossing of pedestrian children. School Crossing Guards also monitor vehicular speed and traffic within school zones. This practice directly impacts the safety of hundreds of children daily, thereby increasing the general public's feeling of awareness and satisfaction. Maintaining a status quo budget will ensure that we are hiring, training, and providing proper equipment to quality personnel that is vital to our results measure that speaks to ensuring that students who commute to and from school daily do so without injury or incident in areas monitored by School Crossing Guards.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$2,255,300	\$2,469,328	\$2,299,100	...	\$2,723,100
FTEs: GSD General Fund	92.3	92.3	94.2	...	89.5

Results

Percentage of students who commute to and from school daily without injury or incident in areas monitored by School Crossing Guards

100%	98%	100%	100%	100%
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Tactical Investigations Program

The purpose of the Tactical Investigations Program is to provide specialized technical assistance products to law enforcement agencies, fire agencies, and the public so they can quickly, safely, and effectively conduct searches.

Results Narrative

The Tactical Investigations Program provides canines, equipment, and aircraft to conduct searches that in many instances are too dangerous or impossible for patrol officers in the field to perform. The utilization of these units aids in the safest method of detection and apprehension of criminals. The program's key result measure seeks to reduce patrol officer hours needed to conduct searches due to immediate response of special tactical units. The key result measure is the percentage change in the Patrol Officer hours needed to conduct searches due to response of special tactical units. The status quo budget will result in a decrease in flight time by 34%, due to increased fuel costs and reduced canine care, training and safety. This funding supports the departmental goals of crime prevention, increasing officer's time in neighborhoods and the public's feeling of safety, at a reduced level.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$3,461,200	\$3,406,937	\$3,525,800	...	\$3,070,600
FTEs: GSD General Fund	41.1	41.1	42.1	...	37.0

Results

Percentage change in the utilization of tactical units for patrol

NR	NC	98%	94.66%	95%
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31 Police-At a Glance



S.W.A.T. Program

The purpose of the S.W.A.T. Program is to provide S.W.A.T. and Crisis Negotiation Response products to all divisions of the Metropolitan Nashville Police Department and the public so they can resolve high-risk and other special tactical situations with reduced risk of disabling injury or death.

Results Narrative

S.W.A.T. program activities are high-risk to all parties involved due to the actions of the person(s) that the police department is encountering and/or the environment. It is vital to maintain this unit in a manner that ensures its result measure of 100% preparedness of S.W.A.T. and Crisis Negotiation responses. The status quo funding of this program supports its effort to provide the highest level of training and equipment to mitigate risk present during these interactions. Funding directly impacts the equipment that is available and the proficiency of the members of this section and is linked to the quality of the response. This request directly supports the departmental goal of increasing the public's feeling of safety and also fosters trust between the police department and the communities it serves.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$309,900	\$321,006	\$309,900	...	\$1,160,100
FTEs: GSD General Fund	6.5	6.5	6.5	...	13.0

Results

Percentage change of high profile arrest warrants executed	100%	98%	100%	97%	100%
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Investigative Line of Business - The purpose of the Investigative line of business is to provide criminal investigative products to the Metropolitan Nashville Police Department, the community, and other agencies so the Department can solve crimes and the public can enjoy a reduced risk of becoming a victim.

Special Investigations Program

The purpose of the Special Investigations Program is to provide information, analysis, security, special investigations, and surveillance to members of the Metropolitan Nashville Police Department, other law enforcement agencies, and the community, so they can reduce and prosecute crime.

Results Narrative

The current level of funding for the Special Investigations Program ensures the successful realization of the program's result measures of felony firearms investigations leading to the enhanced prosecution of criminals carrying illegal firearms and narcotics investigations leading to a high percentage of arrests and prosecutions of crimes investigated. This strongly supports the departmental goals of crime reduction and clearance levels for targeted offences.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$2,046,800	\$2,061,206	\$2,056,800	...	\$4,922,400
Special Purpose fund	0	0	0	...	3,381,600
Total	\$2,046,800	\$2,061,206	\$2,056,800	...	\$8,304,000
FTEs: GSD General Fund	27.3	27.3	27.3	...	67.2
Special Purpose Fund	0.0	0.0	0.0	...	1.0
Total	27.3	27.3	27.3	...	68.2

Results

Percentage of investigations leading to enhanced prosecutions of criminals carrying illegal firearms	50%	NR	NA	NA	NA
Percentage of drug related investigations leading to arrests		40%			

31 Police-At a Glance



Investigative Task Forces Program

The purpose of the Investigative Task Forces Program is provide federal and state investigations and prosecution products to the members of the Metropolitan Nashville Police Department and the public so they can have a community free from habitual criminals.

Results Narrative

The primary responsibility of this program is to provide federal and state investigations and prosecution products to the members of the Metropolitan Nashville Police Department and the public. Status quo funding will continue the current level of performance for this program as evidenced by the key result measure that speaks to the conviction rates for federal and state prosecutions. This program directly impacts the goal of the MNPD that speaks to the reduction of the crime rate.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$1,862,200	\$1,773,082	\$1,396,800	...	\$1,031,900
Special Purpose Fund	<u>574,700</u>	<u>675,942</u>	<u>574,700</u>	...	<u>233,700</u>
Total	\$2,436,900	\$2,449,024	\$1,971,500	...	\$1,265,600
FTEs: General Fund	30.8	30.8	25.8	...	5.0

Results

Percentage of conviction rates for federal & state prosecutions	98%	96%	98%	96%	99%
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Youth Services Program

The purpose of the Youth Services Program is to provide investigations and counseling products to child victims, families, schools, and youth offenders, so they can experience a resolution of their case and youth offenders do not commit additional crimes in the community.

Results Narrative

The current level of non-salary funding for the Youth Services Program ensures targeted offenses involving children will be prosecuted or cleared at a high percentage rate. Children who are charged with targeted offenses will receive counseling after receiving input from a parent or guardian. The result measure is the number of cases (offenses) cleared by arrest, exception, or unfounded or disposition of the citation. Dispositions include counseling, referral to other agencies in the community, or referral to Juvenile Court for prosecution. A status quo budget would maintain the current level of services. The clearance of cases involving runaways and other offenses will support the Department's goal of reducing crime and the public's feeling of safety in their neighborhoods.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$2,788,300	\$2,771,108	\$2,788,300	...	\$1,953,700
FTEs: GSD General Fund	8.2	8.2	6.2	...	28.3

Results

Percentage of assigned cases cleared	NR	NR	NR	96%	99%
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31 Police-At a Glance



Domestic Violence Program

The purpose of the Domestic Violence Program is to provide domestic violence reduction and awareness products to all persons affected by domestic violence so they can lessen the risk of becoming a victim of future domestic violence.

Results Narrative

The Domestic Violence Program is a key program in offering assistance to citizens who are victims of domestic assault. The program provides assistance through counseling as well as prosecution of offenders. The program's result measures of 5% reducing domestic homicides among program clients and satisfaction with domestic violence services support departmental goals for crime reduction and increased citizen satisfaction with police services.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$2,461,900	\$2,387,092	\$2,461,900	...	\$2,183,400
FTEs: GSD General Fund	36.7	36.7	36.7	...	35.8
Results					
Percentage of change in the occurrence of domestic homicide	NR	-17%	NR	17%	-5%

Warrants Program

The purpose of the Warrants Program is to provide transport, arrest, warrant, and extradition products to the public, courts, mental health community, Davidson County District Attorney and other law enforcement agencies so they can apprehend and convey detainees to the required facilities.

Results Narrative

The Warrants Program is responsible for quality control and housing of all criminal warrants issued in Davidson County. Warrant officers transport arrested suspects and consumers with mental health issues. A status quo budget will allow for the continued transportation of arrested suspects and consumers. The status quo budget will necessitate the elimination of the Color Bar Gold system. The system was purchased on a grant; the grant has expired, thus necessitating a new expense. The elimination of the Color Bar Gold system will significantly reduce the quality control of issued warrants. The result measures for this program are the percent of newly issued warrants served. This will cause fewer warrants to be served, thereby causing a reduction in the department's goal of reducing crime.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$1,914,100	\$2,068,979	\$1,914,100	...	\$2,357,100
FTEs: GSD General Fund	29.0	29.0	29.0	...	29.4
Results					
Percentage of newly issued warrants served	NR	NR	5%	NR	5%

31 Police-At a Glance



Fugitives Program

The purpose of the Fugitives Program is to provide arrest, transport, and extradition products for the Davidson County District Attorney and law enforcement agencies so they can commence with trial and/or incarceration proceedings in a timely manner.

Results Narrative

The Fugitives Program budget enables the program to meet its result measures of completed extraditions within 10 days. This funding would ensure 100% completion of extraditions for 2005. This supports departmental goals of crime reduction and clearance levels.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$589,300	\$521,302	\$589,300	...	\$535,200
FTEs: GSD General Fund	6.9	6.9	6.9	...	6.0
Results					
Percentage of Davidson County District Attorney initiated extraditions completed within 10 days	100%	NC	NR	100%	100%

Personal Crimes Program

The purpose of the Personal Crimes Program is to provide investigative products to victims, their families, and the public so they can feel and be safe from acts of violence.

Results Narrative

The Personal Crimes program has the primary responsibility for the investigation of Robberies, Sexual Based Offenses, and Homicides. The current level of funding is necessary to realize that the program's results measures are met. Current level funding will allow this program to maintain the current level of results even with the additional responsibility of the Sex Offender Registry law. Due to this new law 2 detectives have been dedicated specifically to maintaining our compliance within the parameters of the new law and are not able to assist in the current case load of incoming rape incidents. This funding is used to support the department goals to reduce the crime rate by 5% for adult rape (Defined by UCR) and 5% for the crime of homicide.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$5,015,400	\$5,014,961	\$5,015,400	...	\$2,672,100
FTEs: GSD General Fund	65.1	65.1	65.1	...	42.5
Results					
Percentage change in occurrence of homicide	NR	11%	5%	-18.42%	-5%

Property Crimes Program

The purpose of the Property Crimes Program is to provide investigative products to victims of property crimes and the public so they can feel safe in their community by having their personal property protected.

Results Narrative

The Property Crimes Program has the primary responsibility for the investigation of Auto Thefts, Fraudulent Thefts, and the regulation/enforcement of Pawn Shops, as well as providing technical support to all Investigative elements of the MNP. The current level of funding is necessary to realize the program's key result measure of a 5% reduction in residential burglary crimes. This funding is used to support the department goals to reduce the crime rate by 5% for residential burglary crimes.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$4,240,100	\$4,225,766	\$4,240,100	...	\$2,103,100
FTEs: GSD General Fund	55.6	55.6	55.6	...	23.3
Results					
Percentage change in the occurrence of auto theft	NR	NR	NR	-18.73%	-5%
Percentage change in the occurrence of burglary		-2%			

Forensic Services Program

The purpose of the Forensic Services Program is to provide forensic analysis products to the Metropolitan Nashville Police Department and other criminal justice agencies so they can have identities of persons confirmed and have evidence and suspects identified.

Results Narrative

The requested status quo budget will enable the Forensic Services Program to ensure the Chief's initiative to train and supply 300 patrol officers with latent print lift kits and replenish with consumable supplies. This initiative has enabled patrol officers to offer basic forensic services to the community without requiring a forensic services officer to respond while investigating a higher priority call. This budget should result in the Forensic Services Program maintaining its high level of satisfaction as determined by surveys completed by investigators and patrol officers who have received services supplied by the Forensic Services Program at crime scenes. The timely performance of these duties has a major impact on the departmental goals of reducing crime rates, increasing the clearance level for crime, and expanding employee's skills and implementing technologies to increase the department's ability to solve cases.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$3,614,400	\$3,685,084	\$3,667,200	...	\$1,732,300
FTEs: GSD General Fund	59.4	59.4	61.4	...	22.5
Results					
Percentage of cases where investigator reports that Forensic Services provided the forensic support that was needed for major crime scene investigations	100%	100%	100%	100%	90%

Identification Program

The purpose of the Identification Program is to provide identification and analysis products to the Metropolitan Nashville Police Department and other criminal justice agencies so they can have identities of persons confirmed and have evidence and suspects identified.

Results Narrative

The authorized funding of \$302,900 will add 6 Police Identification Specialist II (civilian positions) to the Identification Program to perform latent printing and various other related identification services, currently being performed by sworn Police Officers. The 6 positions will significantly increase our capabilities by reducing the amount of time to respond to and process crime scenes and reducing the backlog of cases where evidence needs chemical processing in order to identify the perpetrator. By filling these positions with civilian personnel, this will put the Police Officers who currently perform these duties back on the street. The result measure of processing latent prints (identified, entered into the Automated Fingerprint Identification System, AFIS, or filed) has a major impact on the departmental goals of reducing crime rates, increasing the clearance level for crime, and expanding employee's skills and implementing technologies to increase the department's ability to solve cases.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$1,914,800
FTEs: GSD General Fund	30.5

Results

Percentage of arrestees whose identification is confirmed within 30 minutes of request	NA	NA	NA	84%	90%
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Administrative Line of Business - The purpose of the Administrative line of business is to provide administrative support services to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions Program

The purpose of the Non-allocated Financial Transactions Program is to provide budgeting and accounting products related to interfund transfers and non-program-specific budgetary adjustments to the department and the Metropolitan Government so they can include such transactions in the department's financial records.

Results Narrative

This program represents adjustments related to Pay Plan/Fringe Adjustments and Internal Service Fees to be allocated to individual programs by the department in FY06. For a detailed description, see the Budget Change and Result Highlights page.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$2,599,200	...	\$2,629,500	...	\$0
USD General Fund	481,000	...	481,000	...	0
Special Purpose Funds	<u>7,085,400</u>	...	<u>7,774,500</u>	...	0
Total	\$10,165,600	...	\$10,885,000	...	\$0

31 Police-At a Glance



Information Technology Program

The purpose of the Information Technology Program is to provide information technology support products to this Metro department so it can efficiently and securely meet its needs.

Results Narrative

This program includes authorized monies to add 5 support positions (\$865,300) for an additional (5) FTE's and the latest state of the art Law Enforcement software and hardware technologies, training for Police personnel, and maintenance support. It is critical to staff this program with employees that have the skills to use new technologies that disseminate information within the department more quickly and efficiently. The key measure for the Information Technology Program is to ensure mission critical applications remain operational and repair time to bring such applications back online to a 99% uptime. The budget directly supports department goals that speak to employees having the skills to use new technologies that will assist in the expansion of community-based policing within a culturally diverse community and analyzing data in a timelier manner.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$5,429,100	\$5,478,064	\$4,458,000	...	\$5,178,300
FTEs: GSD General Fund	43.1	...	24.1	...	23.3
Results					
Percentage of mission critical application uptime	NR	NR	NR	99%	99%

Human Resources Program

The purpose of the Human Resources Program is to provide employment products to department employees so they can receive their benefits and compensation timely and accurately.

Results Narrative

The purpose of the Human Resources Program is to provide employment products to department employees so they can receive their benefits and compensation equitably and accurately. Human Resources also maintains the employee turnover within last 6 months, employee performance management evaluations completed, disciplinary/grievance hearings and the status of payroll changes that have been completed.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$939,700	\$703,017	\$906,500	...	\$2,086,500
Special Purpose Fund (SEU)	0	0	0	...	1,572,300
USD General Fund (Transfer)	0	0	0	...	481,000
Total	\$939,700	\$703,017	\$906,500	...	\$4,139,800
FTEs: GSD General Fund	21.1	21.1	20.1	...	13.7
Special Purpose Fund	0.0	0.0	0.0	...	5.0
Total	21.1	21.1	20.1	...	18.7
Results					
Percentage of employee turnover within last 6 months	NR	NR	NR	0.06%	0.06%

31 Police-At a Glance



Finance Program

The purpose of the Finance Program is to manage and support the financial functions and to prepare and present the budget needs of the Police Department.

Results Narrative

The Finance Program manages and supports the financial functions of the Police Department which includes working with each program on analysis of revenues and expenditures to determine the proper allocation needed to support the functions of the program and the overall goals of the department.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$843,800	\$955,869	\$794,500	...	\$3,887,300
FTEs: GSD General Fund	9.9	9.9	8.9	...	7.5
Results					
Percentage of budget variance	NR	NR	NR	-1.41%	1%

Procurement Program

The purpose of the Procurement Program is to provide purchasing transaction support products to this Metro department so it can obtain needed goods and services in a timely and efficient manner.

Results Narrative

The Procurement Program has the primary responsibility of providing purchasing support products and services for the Police Department in a timely and efficient manner. The current funding will allow a continued processing of 33% of the goods and service transaction requests received and purchased by the Fiscal section via the purchase card system.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$562,500	\$434,418	\$406,600	...	\$787,900
FTEs: GSD General Fund	7.3	7.3	5.3	...	10.5
Results					
Percentage of department purchases made via p-card*	NR	NR	NR	36.10%	33%

* Only P-Card purchases received and processed by the Fiscal Section

31 Police-At a Glance



Records Management Program

The purpose of the Records Management Program is to provide record management products to this Metro department so it can manage records compliant with legal and policy requirements.

Results Narrative

The Records Management Division strives to improve the level of responsiveness to the metro police department and the public at large. With improved systems and technology the division will improve its key result measure to have records scanned and available to the public in a 72 hour time frame. As the division continues to make improvements in its processes, maintaining the status quo funding will allow the division to continue to meet the needs of the public, external agencies and Precinct. Maintaining the same level of funding assures the division the ability to improve its current systems and technology as new technology becomes available. Additionally, maintaining this level of funding will allow the division to meet any training needs throughout the year. The improved systems and technology is a must for the division to maintain compliance with legal and policy requirements and supports the department in providing timely and more accurate deployment communication with the public.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$2,834,900	\$3,034,307	\$2,834,900	...	\$3,106,500
FTEs: GSD General Fund	35.4	35.4	35.4	...	65.7

Results

Percentage of reports scanned and available to the public within 72 hours

NR	NR	NR	87%	90%
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Risk Management Program

The purpose of the Risk Management Program is to provide safety enhancement and risk management products to this Metro department so it can prevent accidents and injuries and effectively respond to accidents and injuries that occur.

Results Narrative

Risk management has the responsibility of providing safety enhancement and risk management products to the PD. The current level of funding will allow the program to continue to successfully achieve the key result of 95% of injury claims approved and also to continue the required training programs mandated by department policy and OSHA. This program supports the department's goal of improved community-base policing efforts and crime reduction goals.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$114,600	\$216,591	\$114,600	...	\$220,500
FTEs: GSD General Fund	1.0	1.0	1.0	...	2.0

Results

Percentage of injury claims approved

NR	NR	NR	97.30%	95%
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31 Police-At a Glance



Departmental Executive Leadership Program

The purpose of the Departmental Executive Leadership Program is to provide business policy and decision products to this Metro department so it can deliver results for customers.

Results Narrative

The Departmental Executive Leadership Program is authorized \$131,300 to host the Commission on Accreditation for Law Enforcement Agencies (CALEA) conference, \$72,600 for new 800 MHz radios and \$107,200 for DOJ grant matches. This will help the MNPD maintain its certification as a nationally accredited law enforcement agency, enable all new officers to have the necessary equipment to communicate and remain safe as they provide services to the community and grant funding directly impacts the departmental goals of reducing the overall crime rate. This supports the program's goals and the Metro Nashville Police Department's departmental goals of the reducing crime.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$3,030,800	\$2,215,875	\$2,012,600	...	\$1,589,300
FTEs: GSD General Fund	16.6	16.6	16.6	...	13.0
Results					
Percentage of departmental key results achieved	NR	NR	NR	88%	95%

31 Police-Financial



GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	106,850,100	106,652,972	107,187,200	112,797,300
OTHER SERVICES:				
Utilities	79,100	87,637	79,100	85,000
Professional and Purchased Services	1,087,700	490,711	814,100	808,800
Travel, Tuition, and Dues	481,800	295,211	493,200	688,300
Communications	188,800	115,932	163,900	199,800
Repairs & Maintenance Services	1,114,000	1,444,383	589,200	1,210,600
Internal Service Fees	7,897,700	8,472,662	10,706,000	11,915,600
TOTAL OTHER SERVICES	10,849,100	10,906,536	12,845,500	14,908,100
OTHER EXPENSE	2,734,600	1,756,060	2,673,800	2,488,700
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	217,000	0	217,000	0
SPECIAL PROJECTS	(1,223,000)	0	0	0
TOTAL OPERATING EXPENSE	119,427,800	119,315,568	122,923,500	130,194,100
TRANSFERS TO OTHER FUNDS AND UNITS	219,500	259,168	219,900	116,600
TOTAL EXPENSE AND TRANSFERS	119,647,300	119,574,736	123,143,400	130,310,700
PROGRAM REVENUE:				
Charges, Commissions, & Fees	464,800	430,248	423,000	446,000
Other Governments & Agencies				
Federal Direct	86,000	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	668,304	644,900	623,500
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	86,000	668,304	644,900	623,500
Other Program Revenue	0	11,759	0	0
TOTAL PROGRAM REVENUE	550,800	1,110,311	1,067,900	1,069,500
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	9,363	0	0
Compensation From Property	0	4,720	0	0
TOTAL NON-PROGRAM REVENUE	0	14,083	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	550,800	1,124,394	1,067,900	1,069,500

31 Police-Financial



USD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	0	0	0	0
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	0	0	0	0
Travel, Tuition, and Dues	0	0	0	0
Communications	0	0	0	0
Repairs & Maintenance Services	0	0	0	0
Internal Service Fees	0	0	0	0
TOTAL OTHER SERVICES	0	0	0	0
OTHER EXPENSE	0	0	0	0
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	0	0	0	0
TRANSFERS TO OTHER FUNDS AND UNITS	481,000	481,000	481,000	481,000
TOTAL EXPENSE AND TRANSFERS	481,000	481,000	481,000	481,000
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	0	0	0	0
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	0	0	0	0

31 Police-Financial



Special Purpose Funds

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	4,647,600	4,680,842	4,297,900	3,915,400
OTHER SERVICES:				
Utilities	18,400	0	16,800	0
Professional and Purchased Services	2,419,900	1,549,546	1,826,100	2,584,400
Travel, Tuition, and Dues	63,300	80,300	149,600	72,500
Communications	119,100	63,267	86,900	48,000
Repairs & Maintenance Services	55,700	23,008	36,500	42,400
Internal Service Fees	167,400	159,369	161,000	116,800
TOTAL OTHER SERVICES	2,843,800	1,875,490	2,276,900	2,864,100
OTHER EXPENSE	2,217,300	810,890	1,584,500	1,140,100
PENSION, ANNUITY, DEBT, & OTHER COSTS	12,000	12,027	12,000	0
EQUIPMENT, BUILDINGS, & LAND	439,800	1,440,268	51,900	329,500
SPECIAL PROJECTS	4,256,751	0	5,205,579	0
TOTAL OPERATING EXPENSE	14,417,251	8,819,517	13,428,779	8,249,100
TRANSFERS TO OTHER FUNDS AND UNITS	430,500	611,253	686,000	585,600
TOTAL EXPENSE AND TRANSFERS	14,847,751	9,430,770	14,114,779	8,834,700
PROGRAM REVENUE:				
Charges, Commissions, & Fees	2,344,200	1,288,866	978,500	1,509,300
Other Governments & Agencies				
Federal Direct	2,045,000	939,497	787,200	500,000
Fed Through State Pass-Through	97,800	94,104	0	58,700
Fed Through Other Pass-Through	0	0	0	0
State Direct	1,500,400	815,549	259,000	965,100
Other Government Agencies	320,000	302,010	396,600	1,015,600
Subtotal Other Governments & Agencies	3,963,200	2,151,160	1,442,800	2,539,400
Other Program Revenue	233,500	61,152	109,600	160,900
TOTAL PROGRAM REVENUE	6,540,900	3,501,178	2,530,900	4,209,600
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	3,426,900	3,673,818	4,196,100	3,375,600
Compensation From Property	572,700	474,502	518,800	1,209,400
TOTAL NON-PROGRAM REVENUE	3,999,600	4,148,320	4,714,900	4,585,000
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	175,563	40,100	40,100
TOTAL REVENUE AND TRANSFERS	10,540,500	7,825,061	7,285,900	8,834,700

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	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Admin Asst	7241	SR09	5	5.00	4	4.00	3	3.00
Admin Spec	7720	SR11	1	1.00	1	1.00	1	1.00
Admin Svcs Mgr	7242	SR13	0	0.00	0	0.00	1	1.00
Admin Svcs Officer 2	7243	SR08	1	1.00	1	1.00	2	2.00
Admin Svcs Officer 3	7244	SR10	3	3.00	2	2.00	8	8.00
Admin Svcs Officer 4	7245	SR12	1	1.00	1	1.00	1	1.00
Armorer	7174	SR10	1	1.00	1	1.00	1	1.00
Behavioral Hlth Svcs Mgr	7175	SR14	2	2.00	2	2.00	1	1.00
Bldg Maint Leader	7255	TG06	4	4.00	4	4.00	4	4.00
Bldg Maint Mechanic	2220	TG08	1	1.00	1	1.00	1	1.00
Bldg Maint Worker	7257	TG04	1	1.00	1	1.00	0	0.00
Computer Operations Shift Supv	1302	SR11	2	2.00	3	3.00	2	2.00
Computer Operator 1	1430	SR05	2	2.00	1	1.00	0	0.00
Computer Operator 2	4540	SR06	3	3.00	3	3.00	1	1.00
Computer Operator 3	7268	SR07	1	1.00	1	1.00	4	4.00
Crime Scene Technicians	10487	SR09	0	0.00	0	0.00	6	6.00
Equip and Supply Clerk 2	3440	SR06	1	1.00	1	1.00	0	0.00
Equip and Supply Clerk 3	3027	SR07	1	1.00	1	1.00	1	1.00
Exec Asst To Chief-Police/Fire	7722	SR10	4	4.00	4	4.00	5	5.00
Finance Mgr	6232	SR14	1	1.00	1	1.00	1	1.00
Firearms and Toolmarking Exam	10113	SR13	1	1.00	1	1.00	1	1.00
Human Resources Admin	7346	SR13	0	0.00	0	0.00	1	1.00
Human Resources Asst 2	6931	SR07	1	1.00	1	1.00	1	1.00
Info Sys Comm Tech 2	6919	SR09	2	2.00	1	1.00	2	2.00
Info Systems App Analyst 1	7779	SR10	6	6.00	0	0.00	1	1.00
Info Systems App Tech 1	7784	SR08	4	4.00	1	1.00	1	1.00
Info Systems App Tech 2	7785	SR09	4	4.00	1	1.00	5	5.00
Info Systems Specialist	7783	SR12	10	10.00	6	6.00	8	8.00
Information Systems Advisor 1	7234	SR13	2	2.00	1	1.00	3	3.00
Information Systems Advisor 2	7407	SR14	1	1.00	1	1.00	1	1.00
Office Support Rep 2	10121	SR05	8	6.00	8	6.00	6	3.50
Office Support Spec 1	10123	SR07	2	2.00	2	2.00	1	1.00
Office Support Spec 2	10124	SR08	5	5.00	5	5.00	3	3.00
Police Asst Chief	290	PS10	5	5.00	5	5.00	0	0.00
Police Captain	956	PS08	16	16.00	16	16.00	13	13.00
Police Chief	1110	DP03	1	1.00	1	1.00	1	1.00
Police Commander	7702	PS09	0	0.00	0	0.00	6	6.00
Police Crisis Counseling Supv	6882	SR12	3	3.00	3	3.00	3	3.00
Police Crisis Counselor 1	5920	SR09	4	4.00	4	4.00	2	2.00
Police Crisis Counselor 2	10130	SR11	4	4.00	4	4.00	6	6.00
Police Data Process Asst Mgr	6395	SR13	2	2.00	2	2.00	0	0.00
Police Data Prod Cntrl Coord	1396	SR11	1	1.00	1	1.00	1	1.00
Police Dpty Chief	10154	PS10	2	2.00	2	2.00	3	3.00
Police Exec Admin	7350	SR15	2	2.00	2	2.00	2	2.00
Police Exec Asst	7349	SR09	10	10.00	10	10.00	4	4.00
Police Graphics Spec	7351	SR08	1	1.00	1	1.00	1	1.00
Police Ident Analyst1	7352	SR09	3	3.00	3	3.00	3	3.00
Police Identification Spec 1	7353	SR07	0	0.00	0	0.00	1	1.00
Police Identification Spec 2	7354	SR08	7	7.00	7	7.00	8	8.00
Police Identification Supv	6651	SR11	3	3.00	3	3.00	3	3.00
Police Info Svcs Admin	7176	SR15	0	0.00	0	0.00	0	0.00
Police Lieutenant	7355	PS07	51	51.00	50	50.00	54	54.00
Police Major	2997	PS09	2	2.00	2	2.00	0	0.00

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	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101 (Continued)								
Police Officer 1	6872	PS03	47	47.00	40	40.00	0	0.00
Police Officer 2	7356	PS04	780	780.00	780	780.00	887	887.00
Police Officer 2-Fld Trng Ofcr	7357	PS05	83	83.00	83	83.00	66	66.00
Police Officer 3	7794	PS05	95	95.00	95	95.00	71	71.00
Police Officer Trainee	3257	PS02	32	32.00	32	32.00	0	0.00
Police Operations Analyst 2	7178	SR10	1	1.00	1	1.00	1	1.00
Police Operations Asst 1	7362	SR04	16	16.00	16	16.00	9	9.00
Police Operations Asst 2	7363	SR05	30	30.00	30	30.00	17	17.00
Police Operations Asst 3	7796	SR06	36	36.00	36	36.00	46	46.00
Police Operations Coord 1	7365	SR07	73	73.00	71	71.00	67	67.00
Police Operations Coord 2	7364	SR08	25	25.00	25	25.00	22	22.00
Police Operations Supv	7361	SR09	9	9.00	9	9.00	9	9.00
Police Security Guard 1	7751	SR06	19	19.00	5	5.00	18	18.00
Police Security Guard 2	7752	SR08	3	3.00	3	3.00	3	3.00
Police Sergeant	7366	PS06	191	191.00	189	189.00	204	204.00
Police Youth Counselor 1	7367	SR08	0	0.00	0	0.00	0	0.00
Police Youth Counselor 2	7368	SR10	3	3.00	3	3.00	4	4.00
Police Youth Counselor Supv	7369	SR12	1	1.00	1	1.00	0	0.00
Professional Spec	7753	SR11	0	0.00	0	0.00	1	1.00
Pub Affairs Mgr-Police	10131	SR14	1	1.00	1	1.00	1	1.00
Research Analyst 2	7391	SR12	0	0.00	0	0.00	2	2.00
Research Mgr-Police	10134	SR13	1	1.00	1	1.00	1	1.00
School Crossing Guard	3445	SP01	208	79.00	208	79.00	208	79.00
School Crossing Guard Supv	3447	SS01	8	6.00	8	6.00	8	6.00
Technical Specialist 1	7756	SR11	2	2.00	2	2.00	1	1.00
Technical Specialist 2	7757	SR12	2	2.00	2	2.00	2	2.00
Total Positions & FTE			1,864	1,731.00	1,818	1,685.00	1,836	1,702.50
Police Drug Enforcement 30147								
Finance Mgr	6232	SR14	1	1.00	1	1.00	0	0.00
Total Positions & FTE			1	1.00	1	1.00	0	0.00
Police Secondary Employment 30148								
Office Support Spec 2	10124	SR08	1	1.00	1	1.00	1	1.00
Police Operations Asst 1	7362	SR04	1	1.00	1	1.00	1	1.00
Police Operations Asst 2	7363	SR05	1	1.00	1	1.00	1	1.00
Police Operations Coord 1	7365	SR07	1	1.00	1	1.00	1	1.00
Police Sergeant	7366	PS06	1	1.00	1	1.00	1	1.00
Total Positions & FTE			5	5.00	5	5.00	5	5.00
Forfeitures - Police 30155								
Finance Mgr	6232	SR14	0	0.00	0	0.00	1	1.00
Total Positions & FTE			0	0.00	0	0.00	1	1.00
Police Task Force Fund 30200								
Police Officer 2	7356	PS04	5	5.00	5	5.00	5	5.00
Police Sergeant	7366	PS06	1	1.00	1	1.00	1	1.00
Total Positions & FTE			6	6.00	6	6.00	6	6.00

31 Police-Financial

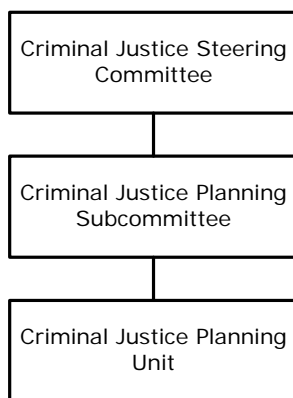


	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
POL Grants 32231								
Police Crisis Counselor 1	5920	SR09	1	1.00	1	1.00	1	1.00
Police Officer 2	7356	PS04	6	6.00	6	6.00	6	6.00
Police Officer GSD Transfer			0	0.00	0	0.00	-6	-6.00
Social Worker 1	4949	SR08	1	0.50	1	0.50	0	0.00
Total Positions & FTE			8	7.50	8	7.50	1	1.00
Surplus Property Auction 61190								
Bldg Maint Worker	7257	TG04	0	0.00	0	0.00	1	1.00
Police Operations Asst 2	7363	SR05	0	0.00	0	0.00	9	9.00
Police Operations Coord 1	7365	SR07	0	0.00	0	0.00	5	5.00
Police Operations Coord 2	7364	SR08	0	0.00	0	0.00	1	1.00
Police Security Guard 1	7751	SR06	0	0.00	29	29.00	13	13.00
Total Positions & FTE			0	0.00	29	29.00	29	29.00
Department Totals			1,884	1,750.50	1,867	1,733.50	1,878	1,744.50

47 Criminal Justice Planning Unit—At a Glance

Mission	The mission of the Criminal Justice Planning Unit is to provide accurate and timely data to various criminal justice departments and policy makers of Davidson County. By doing so, these various individuals will be able to make informed decisions in developing management strategies for our criminal justice system ensuring public safety and cost effective practices.			
Budget Summary		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
	Expenditures and Transfers:			
	GSD General Fund	\$455,300	\$439,900	\$448,600
	Total Expenditures and Transfers	<u>\$455,300</u>	<u>\$439,900</u>	<u>\$448,600</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$0	\$0	\$0
	Other Governments and Agencies	0	0	0
	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
	Total Program Revenue	\$0	\$0	\$0
	Non-Program Revenue	0	0	0
	Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>0</u>
	Total Revenues	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Positions	Total Budgeted Positions	4	4	4
Contacts	Director: Donna Blackbourne Administrative Specialist: Patsy Brown 430 3 rd Avenue N, Trial Lawyers Building Suite 202 37201			email: donnablackbourne@jis.nashville.org email: patsybrown@jis.nashville.org Phone: 880-1994 FAX: 880-2551

Organizational Structure



47 Criminal Justice Planning Unit—At a Glance

Budget Highlights FY 2006

• Pay Plan/Fringe Amounts	\$19,300
• Internal Services Charges	
• Finance Charge	-2,600
• Human Resources Charge	200
• Information Systems Charge	1,400
• Facilities Maintenance & Security Charge	2,200
• Shared Business Office Charge	-100
• Shared Services Charge	100
• Postal Service Charge	-1,400
• Management Consultant Adjustment	-8,300
• Council-Mandated Reduction	-2,100
Total	<u>\$8,700</u>

Overview

Criminal Justice Planning Unit

In December 2000, Mayor Purcell formed the Criminal Justice Steering committee, comprised of the Mayor, the District Attorney, the Public Defender, the Sheriff, the Chief of Police, the Director of Law, the Director of Finance, a General Sessions Judge, and a Criminal Court Judge. This committee's main objective is to address current criminal justice policy and procedures and future needs of the system.

In April 2001, the Institute on Crime, Justice and Corrections at George Washington University, at the request of Don Stoughton and Associates (Metro's criminal justice consultant) produced an initial ten year population projection preliminary forecast for our jail population. This report also recommended our county fund a population forecasting unit, independent from any existing department, to continue this function.

In January 2003, the Criminal Justice Planning Unit was funded and with four full time employees began producing a variety of reports. By extracting data from the Jail Management System, the Criminal Justice Information System and by receiving data from the Police Department, we have produced two (2) Annual Correctional Population Projections and two (2) Midyear Assessment Reports, created nine (9) regular reports, (produced either daily, weekly, monthly or quarterly) which provide current real time activity of our criminal justice system and produced over 100 ad hoc reports.

The Mayor's Steering Committee meets regularly and with statistical information, provided by the CJPU, can make informed decisions in developing management strategies for our criminal justice system.

47 Criminal Justice Planning Unit–Performance

Objectives	Performance Measures	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
Criminal Justice Planning Unit					
1. To provide the Criminal Justice Steering Committee and others with accurate and timely information.	a. Produce monthly reports	10	24	36	48
	b. Produce annual projection report and mid-year assessment	2	2	2	2
	c. Produce ad hoc reports	1	39	55	75
2. To gather data from Jail Management System (JMS), Criminal Justice Information System (CJIS) and Police Information Management System (PIMS).	Receive data extracts from these information systems	15	24	60	75
3. To train dedicated staff to develop our own capability to produce population projections and policy simulations.	Receive training sessions from The Institute On Crime, Justice and Corrections	12	NA	9	4
4. Become experts in various areas of criminal justice planning and research to meet the needs of the policy markers.	Receive training in new areas and continued education in current areas of statistical research and technology, therefore enhancing our knowledge base	NA	NA	NA	6

47 Criminal Justice Planning Unit - Financial

GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	316,900	314,337	326,700	34,000
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	100,000	25,940	59,300	47,000
Travel, Tuition, and Dues	9,700	2,558	7,700	7,700
Communications	3,700	472	2,500	2,500
Repairs & Maintenance Services	1,200	405	1,200	1,200
Internal Service Fees	9,100	7,405	30,200	28,900
TOTAL OTHER SERVICES	123,700	36,780	100,900	90,300
OTHER EXPENSE	14,700	6,173	12,300	12,300
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	455,300	357,290	439,900	448,600
TRANSFERS TO OTHER FUNDS AND UNITS	0	625	0	0
TOTAL EXPENSE AND TRANSFERS	455,300	357,915	439,900	448,600
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	0	0	0	0
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	0	0	0	0

47 Criminal Justice Planning Unit - Financial

	<u>Class</u>	<u>Grade</u>	FY 2004		FY 2005		FY 2006	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Admin Spec	07720	SR11	1	1.00	1	1.00	1	1.00
Database Analyst	07285	SR13	1	1.00	1	1.00	1	1.00
Dir, Criminal Justice Plan Unit	10378	SR14	1	1.00	1	1.00	1	1.00
Info Systems Spec	07783	SR12	1	1.00	1	1.00	1	1.00
Total Positions & FTE			4	4.00	4	4.00	4	4.00
Department Totals			4	4.00	4	4.00	4	4.00

32 Fire-At a Glance



Budget Summary		2003-04	2004-05	2005-06
Budget Summary	Expenditures and Transfers:			
	GSD General Fund	\$31,929,460	\$37,654,400	\$38,746,600
	USD General Fund	61,352,320	54,469,600	58,766,400
	Special Purpose Fund	0	0	814,500
	Total Expenditures and Transfers	\$93,281,780	\$92,124,000	\$98,327,500
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$5,000,300	\$9,734,600	\$9,607,200
	Other Governments	3,595,800	7,189,500	6,915,400
	Other Program Revenue	0	0	0
	Total Program Revenue	\$8,596,100	\$16,924,100	\$16,522,600
	Non-Program Revenue	0	0	0
	Transfer From Other Funds and Units	0	0	244,400
	Total Revenues	\$8,596,100	\$16,924,100	\$16,767,000
Positions	Total Budgeted Positions – GSD	379	430	437
	Total Budgeted Positions – USD	822	748	744
Contacts	Director of Fire Department: Chief Stephen Halford	email: stephen.halford@nashville.gov		
	Executive Administrator: Drusilla Martin	email: drusilla.martin@nashville.gov		
	500 2 nd Avenue North 37201	Phone: 862-5424 FAX: 862-5419		

Line of Business and Program

Administrative

- Non-allocated Financial Transactions
- Information Technology
- Facilities Management
- Risk Management
- Executive Leadership

Emergency Services Logistics

- Operational Fire Staffing
- Operational EMS Staffing
- Fire Hydrant Inspection
- Medical Supply
- Apparatus and Equipment Logistics
- Personal Protective Equipment Logistics
- Employee Training and Development

Emergency Response

- Basic/Fire Rescue/Hazard Response
- Advanced Hazardous Material/Homeland Security
- Advanced Rescue
- Advanced Life Support (ALS) – Emergency Medical Care and/or Transport
- Basic Life Support – Urgent Medical Care

Prevention/Risk Reduction

- Fire/Arson Event Analysis
- Community Risk Reduction
- Inspection and Permit



32 Fire-At a Glance



<p>Mission</p>	<p>The mission of the Nashville Fire Department is to provide emergency medical care, fire protection and fire/hazard mitigation products to the citizens and visitors of our community so they can live in a community where quality patient care is provided and the potential for loss of life or property damage due to fire and/or other hazards is minimized.</p>
<p>Goals</p>	<p>By the end of fiscal year 2007, the Nashville Fire Department will reduce the probability of fires and their associated consequences in our community as evidenced by:</p> <ul style="list-style-type: none"> • 100% Licensed day care occupancies will be inspected annually by certified fire inspectors. • 100% Class A Public Assembly occupancies will be inspected on a three-year rotational basis by certified fire inspectors. • 100% Class A mercantile assemblies will be inspected on a five-year rotational basis. • 100% Private and public schools K-12 will be inspected on an annual basis by certified fire inspectors. • 100% Health care occupancies will be inspected on a four-year rotational basis by certified fire inspectors. • 100% Newly permitted construction will be inspected. • 100% Class B/C Public Assembly and Class B/C Mercantile occupancies will receive a fire prevention survey by fire suppression personnel trained in basic fire prevention inspections practices on a five-year rotational basis. • 100% of fire suppression captains will be certified as State Fire Inspector I in an effort to meet the increased population, and the number of building permits being issued. <p>By the end of fiscal year 2007 the Nashville Fire Department will demonstrate correlation effectiveness in its public information/education programs targeted toward the reduction of residential fire deaths as evidenced by:</p> <ul style="list-style-type: none"> • 50% Reduction in the residential fire fatality rate per 100,000 population. • 90% Residential surveyed respondents confirming working smoke detectors in their homes. • 90% Residential structure fires where a working or activated smoke detector was present. • 90% Residential surveyed respondents achieving a designated score of 80 on a residential fire risk assessment. • 50% Increase in fire risk reduction, public education programs targeted specifically toward at-risk, residential areas of Metro. • Legislation will be proposed to the Metropolitan Council mandating smoke detectors in every residential structure.

**Goals
(cont'd)**

By the end of the fiscal year 2007 the Nashville Fire Department will improve response times, quality of patient care and reduce damage caused by fire to the citizens and visitors within our community as evidenced by:

- 10% Decrease of countywide average response times for Advanced Life Support and emergency care.
- 10% Decrease of countywide average response times for fire and basic rescue response times.
- 10% Decrease of countywide average response times for hazardous material/homeland security response.
- 5% Decrease on the total structure building fire loss adjusted for inflationary replacement cost.
- 10% Increase on the quality of patient care provided as specified in patient care protocols on all advanced life support and basic life support calls.
- 90% Satisfaction on services provided.

By the end of fiscal year 2007 the Nashville Fire Department will begin providing its citizens and visitors with a more efficient and effective Advanced Life Support (ALS) transport service through the introduction of a second tier Emergency Medical Service (EMS) transport system designed to transport the following: Urgent but non-life threatening, miscellaneous and routine calls in an effort to decrease response times for Advanced Life Support Units.

By the end of fiscal year 2007 the Nashville Fire Department will demonstrate to its citizens and visitors a healthier and more fit workforce, as evidenced by:

- 2.5% Reduction in line of duty injury leave.
- 2.5% Reduction of personal sick leave usage.
- 2.0% Increase (adjusted for prospective authorized staff increases) in the average daily staffing levels.
- 100% of workforce will be in compliance with the frequency of NFPA 1581 (National Fire Protection Association Physical Fitness Standards)
- 100% of fire suppression work force will have completed the job related, physical ability assessment within four (4) minutes.

By the end of the Fiscal Year 2007 the Nashville Fire Department will be in 100% compliance with the standards and cores set forth by the Committee Fire Accreditation International as evidence by

- 100% of all departments will have all Standard Operating Guidelines and Standard Operating Procedures in place for their department and core standards.
- 100% of all departments will provide on an annual basis a detail report of their department.

Note: The Fire Department's Strategic Business Plan – its Mission, Goals, and Programs as listed here – are pending

32 Fire-At a Glance



Budget Change and Result Highlights FY 2006

Recommendation		Result
Pay Plan/Fringe Amounts	\$4,152,100	Supports the hiring and retention of a qualified workforce
Inspection and Permit		
Local Match for Federal Fire Prevention Grant	163,200	Local funding for fire prevention grant to increase fire inspection capacity and train educators to teach fire prevention in schools.
Additional Fire Inspectors	171,800 (3 FTE)	Increase fire inspections toward level indicated by best practices as recommended by Commission on Fire Accreditation International.
Basic Fire/Rescue Hazard Response		
Breathing Apparatus	270,600	Establish fire prevention grant budget for breathing apparatus upgrade.
Community Risk Reduction		
Fire Inspector Training and Fire Prevention Education	543,900	Establish fire prevention grant budget for fire inspectors and educators.
Internal Service Charges		
Finance Charge	25,700	Delivery of core financial functions including accounting, payroll, budgeting, and internal audit
Human Resources Charge	62,400	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	96,300	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance & Security Charge	28,800	Delivery of facility maintenance and associated security functions
Shared Business Office Charge	-800	Delivery of administrative support functions
Shared Services Charge	19,600	Delivery of centralized payment service
Customer Call Center Charge	-13,400	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Fleet Management Charge	-11,900	Delivery of fleet management, fuel services, and maintenance functions
Postal Service Charge	-5,500	Delivery of mail across the Metropolitan Government
Radio Service Charge	-44,400	Delivery of radio infrastructure support and radio installation and maintenance
Basic Life Support		
High Rise Incident Command Training - Overtime	258,100	Train personnel in High Rise operations and Incident Command System for high-rise operations.
Advanced Life Support		
Mandatory EMS Training - Overtime	102,000	Provide EMS training mandated by the State Health Department, Division of EMS.
Medical Supply		
Additional Medical Supplies	65,000	Provide sufficient medical supply for timely emergency response.

32 Fire-At a Glance



Budget Change and Result Highlights FY 2006

Recommendation		Result
Advanced Hazardous Material/Homeland Security Program		
Homeland Security related Training - Overtime	\$209,600	To retain skills involving incidents requiring technical rescue response. This is necessary to maintain training and certification in high risk events.
Information Technology		
Operational Expenses	150,000	Provide resources to support the computerization of fire halls, reducing the use of paper and staff time in fire and EMS report production.
Radio Operating Expenses	13,200	Provide for increased cost of advanced radios that can assist in tracking on-scene personnel.
Council-Mandated Reduction	-52,800	
TOTAL	\$6,203,500 (3 FTEs)	

Performance Information Highlights

Performance Measure Certification

Internal Audit reviewed all key result measures for the Fire Department for FY2003-04. Measures were either certified, meaning the measure was aligned, documented, and reliable or not certified (NC), meaning the measure did not meet the established criteria. For FY2004, only certified measures appear in the Operating Budget Book.

	Certified	Reported, Not Certified	Not Reported
Number of Programs:	73%	13%	14%
Program Budget Dollars:	50%	2%	48%

32 Fire-At a Glance



Administrative Line of Business - The purpose of the Administrative line of business is to provide administrative support products to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions Program

The purpose of the Non-allocated Financial Transactions Program is to provide budgeting and accounting products related to interfund transfers and non-program-specific budgetary adjustments to the department and the Metropolitan Government so they can include such transactions in the department's financial records.

Results Narrative

The amount budgeted in this program represents adjustments related to Internal Service Fees and pay plan. These adjustments will be allocated to individual programs by the department in FY06. For a detailed description, see the Budget Change and Result Highlights page.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$ 720,600	\$ 86,959	\$1,347,900	...	\$1,673,300
USD General Fund	<u>1,931,900</u>	<u>15,417</u>	<u>1,742,500</u>	...	<u>6,968,000</u>
Total	\$2,652,500	\$102,376	\$3,090,400	...	\$8,641,300

Information Technology Program

The purpose of the Information Technology Program is to provide information technology support products to this Metro department so it can efficiently and securely meet its business needs.

Results Narrative

This budget for the Information Technology Program includes an additional \$150,000 to support the computerization system that was installed in all of its fire halls and an additional \$13,200 for charges assessed by the General Services Radio Shop subsequent to the recent acquisition of 240 additional portable radios. Last year the department completed the installation of new computers in all of its fire stations and eliminated the use of paper to document fire reports, and EMS reports significantly improving the departments' efficiency. Now the department is responsible for maintaining our system with regular maintenance checks, supplies and the training of personnel. With the proposed funds, the department can continue to keep equipment online and impact our Key Result Measure of % of time equipment is online and thus improving all of our goals. With the proposed funds, the department would be in a better position to serve its citizens in a timely manner.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$ 560,500	\$ 572,509	\$ 858,000	...	\$1,021,200
USD General Fund	<u>857,000</u>	<u>909,981</u>	<u>651,800</u>	...	<u>651,800</u>
Total	\$1,417,500	\$1,482,490	\$1,509,800	...	\$1,673,000
FTEs: GSD General Fund	1.00	1.00	1.60	...	1.60
USD General Fund	<u>1.60</u>	<u>1.60</u>	<u>0.00</u>	...	<u>0.00</u>
Total	2.60	2.60	1.60	...	1.60

Results

Percentage of fire halls that have network connectivity	NR	NR	NR	NR	NR
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32 Fire-At a Glance



Facilities Management Program

The purpose of the Facilities Management Program is to provide operational support products to this Metro department so it can constantly function in a clean and operational work environment.

Results Narrative

This budget for the Facilities Management Program includes maintaining funding at current level. If FY 05 status quo funding is maintained for the Facilities Management Program in FY 06, no significant impact is expected to the program as we would still be able to meet our measure of addressing high priority requests in a timely manner impacting our goal of maintaining compliance with the standards and cores set forth by the Committee Fire Accreditation International.

Program Budget & Performance Summary

		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$ 215,800	\$ 218,306	\$1,353,800	...	\$1,353,800
	USD General Fund	<u>1,503,800</u>	<u>1,548,418</u>	<u>0</u>	...	<u>0</u>
	Total	\$1,719,600	\$1,766,724	\$1,353,800	...	\$1,353,800
FTEs:	GSD General Fund	0.00	0.00	3.95	...	3.95
	USD General Fund	<u>7.95</u>	<u>7.95</u>	<u>0.00</u>	...	<u>0.00</u>
	Total	7.95	7.95	3.95	...	3.95

Results

Percentage of time high priority requests are addressed within 24 hours of being reported

NR NR NR NR NR

Risk Management Program

The purpose of the Risk Management Program is to provide safety enhancement and risk management products to this Metro department so it can prevent accidents and injuries and effectively respond to accidents and injuries that occur.

Results Narrative

This budget for the Risk Management Program includes status quo funding for FY06. This program provides safety enhancement products and risk management products to employees of the Nashville Fire Department so they can best respond to accidents and injuries that occur. The Key Result Measure of reducing the number of employees who are injured on duty and thus reducing lost man hours due to accident is an important area of emphasis. By focusing on delivering these products, the department is able to further the achievement of its goal related to demonstrating a healthier and fit workforce.

Program Budget & Performance Summary

		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$168,200	\$114,104	\$307,600	...	\$307,600
	USD General Fund	<u>219,380</u>	<u>208,681</u>	<u>0</u>	...	<u>0</u>
	Total	\$387,580	\$322,785	\$307,600	...	\$307,600
FTEs:	GSD General Fund	1.10	1.10	3.70	...	3.70
	USD General Fund	<u>2.60</u>	<u>2.60</u>	<u>0.00</u>	...	<u>0.00</u>
	Total	3.70	3.70	3.70	...	3.70

Results

Percentage of hours lost due to accidents

NR NR NR NR NR

32 Fire-At a Glance



Executive Leadership Program

The purpose of the Executive Leadership Program is to provide business policy and decision products to this Metro department so it can deliver results for customers.

Results Narrative

This budget for the Executive Leadership program includes an additional \$2,732,400, which reflects program restructuring combining the former programs of Billing and Collection, Finance, Human Resources, Procurement, and Records Management, under the Executive Leadership umbrella. With the exception of reallocation, this program is funded at status quo.

Program Budget & Performance Summary

		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$114,200	\$130,168	\$3,312,000	...	\$3,405,600
	USD General Fund	<u>551,840</u>	<u>666,448</u>	<u>0</u>	...	<u>0</u>
	Total	\$666,040	\$796,616	\$3,312,000	...	\$3,405,600
FTEs:	GSD General Fund	1.00	1.00	45.70	...	46.70
	USD General Fund	<u>6.85</u>	<u>6.85</u>	<u>00.00</u>	...	<u>0.00</u>
	Total	7.85	7.85	45.70	...	46.70

Results

Percentage of key results achieved	NR	NR	NR	NR	NR
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Emergency Services Logistics Line of Business - The purpose of the Emergency Services Logistics line of business is to provide support, staffing, supplies and training products to the Nashville Fire Department so it can mitigate the loss of life and property as a result of fire illness or injury.

Operational Fire Staffing Program

The purpose of the Operational Fire Staffing program is to provide scheduling and assignment information products to the Nashville Fire Department administrative staff so they can assure the appropriate levels of fire resources are available at each fire response per work load management guidelines.

Results Narrative

This budget for the Operational Fire Staffing Program includes maintaining funding at current level. If FY 05 status quo funding is maintained for the Operational Fire Staffing Program in FY 06, the Department may reduce its daily operational fire suppression staffing levels in proportion to the balance of the requested funding increase level. The most likely impact will be increases in the percent of hours lost due to accidents, thereby impacting the departmental goals related to a healthy and fit workforce, and compliance with the standards and cores set forth by the Committee Fire Accreditation International.

Program Budget & Performance Summary

		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$ 66,100	\$ 65,765	\$ 73,100	...	\$ 73,100
	USD General Fund	<u>2,772,900</u>	<u>842,851</u>	<u>531,300</u>	...	<u>531,300</u>
	Total	\$2,839,000	\$908,616	\$604,400	...	\$604,400
FTEs:	GSD General Fund	0.90	0.90	0.90	...	0.90
	USD General Fund	<u>7.05</u>	<u>7.05</u>	<u>7.05</u>	...	<u>7.05</u>
	Total	7.95	7.95	7.95	...	7.95

Results

Percentage of shifts staffing resources that are available before overtime payment is necessary	45%	58%	45%	33%	40%
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32 Fire-At a Glance



Operational EMS Staffing Program

The purpose of the Operational EMS Staffing program is to provide scheduling and assignment information products to the Nashville Fire Department administrative staff so they can assure the appropriate levels of EMS resources are available at each EMS response per workload management staffing.

Results Narrative

This budget for the Operational EMS Staffing Program includes maintaining funding at current level. If FY 05 status quo funding is maintained for the Operational EMS Staffing Program in FY 06, no significant impact is expected to the program and the departmental goal of improving response times, quality of patient care and reducing damage caused by fire to the citizens and visitors within our community.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$566,400	\$527,513	\$986,400	...	\$986,400
FTEs:	GSD General Fund	5.80	5.80	10.6	...	10.60
Results						
Percentage of shifts staffing resources that are available before overtime payment is necessary		90%	92%	90%	NR	NR

Fire Hydrant Inspection Program

The purpose of the Fire Hydrant Inspection program is to provide fire hydrant inspection products to the fire response personnel so they can receive adequate water flow delivery for extinguishment of fires.

Results Narrative

This budget for the Fire Hydrant Inspection Program includes maintaining funding at current level. If the FY 05 status quo funding is maintained for the Fire Hydrant Inspection Program in FY 06, the Department will be unable to pay private water utility districts the cost for maintaining these hydrants. Notwithstanding the consequences of violating a legally binding contract, the most likely impact, assuming the private water utility will stop their inspections of these hydrants, will be a decrease in the percent of fire hydrants found operational at time of inspection, thereby impacting the departmental goal of maintaining compliance with the standards and cores set forth by the Committee Fire Accreditation International.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$0	\$42,834	\$0	...	\$0
FTEs:	GSD General Fund	0	0	0	...	0
Results						
Percentage of fire hydrants that are operational at time of inspection		100%	85%	100%	93%	95%

32 Fire-At a Glance



Medical Supply Program

The purpose of the Medical Supply program is to provide medical products to the employees of the Nashville Fire Department so they can have their medical orders delivered within 3 hours.

Results Narrative

This budget for the Medical Supply Program includes an additional \$65,000 to meet demands of current medical supply expenditures requests. Present funding does not allow the program to meet current demands. In addition at mid year the program was already over its allocated budget by 10%. The requested funding ensures that the medical supply needs of all of its emergency response units are met in a timely manner. It also prevents the department from reallocating monies from other programs to meet current needs which may subsequently negatively impact outcomes of programs affected, i.e. customer service, personnel vacancies and overtime expenditures.

Program Budget & Performance Summary

		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$636,200	\$826,176	\$678,800	...	\$743,800
	USD General Fund	<u>136,300</u>	<u>106,829</u>	<u>0</u>	...	<u>0</u>
	Total	\$772,500	\$933,005	\$678,800	...	\$743,800
FTEs:	GSD General Fund	3.40	3.40	1.40	...	1.40
	USD General Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	...	<u>0.00</u>
	Total	3.40	3.40	1.40	...	1.40

Results

Percentage of medical orders delivered within 3 hours	NR	NR	NR	100%	100%
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Apparatus and Equipment Logistics Program

The purpose of the Apparatus, and Equipment Logistics program is to provide emergency equipment products to the Nashville Fire Department so it can decrease out of service time by having tools, equipment and apparatus that is functional and reliable.

Results Narrative

This budget for the Apparatus and Logistics Program includes maintaining funding at current level. If the FY 05 status quo funding is maintained for the Apparatus and Equipment Logistics Program in FY 06, no significant impact is expected to the program, and to the departmental goal of maintaining compliance with the standards and cores set forth by the Committee Fire Accreditation International.

Program Budget & Performance Summary

		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$2,867,100	\$3,234,549	\$2,732,500	...	\$2,732,500
	USD General Fund	<u>308,600</u>	<u>457,174</u>	<u>159,400</u>	...	<u>159,400</u>
	Total	\$3,175,700	\$3,691,723	\$2,891,900	...	\$2,891,900
FTEs:	GSD General Fund	1.00	1.00	1.00	...	1.00
	USD General Fund	<u>5.60</u>	<u>5.60</u>	<u>4.60</u>	...	<u>4.60</u>
	Total	6.60	6.60	5.60	...	5.60

Results

Percentage of apparatus pumps on all in service vehicles that were found to be in compliance with National Fire Protection Association standard 1911	NR	NR	NR	100%	100%
Percentage of apparatus that were found to be functional and reliable		100%			

32 Fire-At a Glance



Personal Protective Equipment Logistics Program

The purpose of the Personal Protective Equipment Logistics program is to provide essential protective equipment and maintenance products to the Nashville Fire Department employees so they can be properly equipped during all operational responses.

Results Narrative

This budget for the Personal Protective Equipment Program includes maintaining funding at current level. If the FY 05 status quo funding is maintained for the Personal Protective Equipment and Logistics Program in FY 06, no significant impact is expected to the program and to the departmental goal of demonstrating to citizens and visitors a healthier and fitter workforce.

Program Budget & Performance Summary

		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$ 367,500	\$ 214,624	\$ 324,600	...	\$ 324,600
	USD General Fund	<u>1,112,400</u>	<u>944,479</u>	<u>1,080,600</u>	...	<u>1,080,600</u>
	Total	\$1,479,900	\$1,159,103	\$1,405,200	...	\$1,405,200
FTEs:	GSD General Fund	0.00	0.00	0.00	...	0.00
	USD General Fund	<u>6.95</u>	<u>6.95</u>	<u>5.95</u>	...	<u>5.95</u>
	Total	6.95	6.95	5.95	...	5.95

Results

Percentage of employees structural fire fighting protective ensemble maintained per National Fire Protection Association standard 1851

77% NR 100% 81% 85%

Percentage of personal protective equipment that is maintained per TOSHA standards

60%

Employee Training and Development Program

The purpose of the Employee Training and Development program is to provide training information products to the employees of the Nashville Fire Department so they can be prepared to handle different types of emergencies.

Results Narrative

This budget for the Employee Training and Development Program includes maintaining funding at current level. If the FY 05 status quo funding is maintained for the Employee Training and Development Program in FY 06, no significant impact is expected to the program and to the departmental goal of demonstrating to citizens and visitors a healthier and fitter workforce.

Program Budget & Performance Summary

		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$ 300,160	\$ 264,951	\$1,928,100	...	\$1,928,100
	USD General Fund	<u>1,629,240</u>	<u>2,111,959</u>	<u>0</u>	...	<u>0</u>
	Total	\$1,929,400	\$2,376,910	\$1,928,100	...	\$1,928,100
FTEs:	GSD General Fund	2.60	2.60	22.05	...	22.05
	USD General Fund	<u>19.45</u>	<u>19.45</u>	<u>0.00</u>	...	<u>0.00</u>
	Total	22.05	22.05	22.05	...	22.05

Results

Percentage of employees that receive training classes above the minimum state mandated training

NR 92% NR 69% 75%

32 Fire-At a Glance



Emergency Response Line of Business - The purpose of the Emergency Response line of business is to provide fire suppression, emergency medical services, hazardous materials, rescue, and homeland security products to the citizens and visitors within our community so they can receive scene stabilization in a timely manner.

Basic/Fire Rescue/Hazard Response Program

The purpose of the Basic Fire/ Rescue/Hazard Response program is to provide fire suppression and rescue products to the citizens and visitors within our community so they can have fires confined to area of involvement upon arrival.

Results Narrative

This budget for the Basic Fire/Rescue/Hazard Response Program includes an additional \$270,600 of grant support. This funding will be used to upgrade self contained breathing apparatus (SCBA). This program provides fire suppression and rescue products to the citizens and visitors within our community so they can have fires confined to area of involvement upon arrival. The proposed funds will allow fire personnel to deliver the products in this program and supports the departmental goal of improving response times, quality of patient care and reducing damage caused by fire.

Program Budget & Performance Summary

		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$ 2,387,940	\$ 2,320,102	\$ 2,433,400	...	\$2,433,400
	USD General Fund	12,062,660	12,169,492	12,349,800	...	12,349,800
	Special Purpose Fund	0	0	0	...	270,600
	Total	\$14,450,600	\$14,489,594	\$14,783,200	...	\$15,053,800
FTEs:	GSD General Fund	34.10	34.10	34.10	...	34.10
	USD General Fund	<u>183.35</u>	<u>183.35</u>	<u>177.35</u>	...	<u>177.35</u>
	Total	217.45	217.45	211.45	...	211.45

Results

Percentage of time personnel arrive at structure fires within 5 minutes from initial dispatch	60%	48%	60%	0%	0%
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Advanced Hazardous Material/Homeland Security Program

The purpose of the Advanced Hazardous Material / Homeland Security program is to provide scene stabilization products to the citizens and visitors within our community so they can have minimal disruption to their daily lives.

Results Narrative

This budget for the Advanced Hazardous/Homeland Security Program includes an additional \$209,600 to pay for overtime so personnel can attend specialized courses in extrication and rescue and maintain present certifications.

Program Budget & Performance Summary

		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$ 27,500	\$ 27,340	\$ 9,600	...	\$ 219,200
	USD General Fund	<u>1,054,760</u>	<u>1,547,088</u>	<u>1,123,500</u>	...	<u>1,123,500</u>
	Total	\$1,082,260	\$1,574,428	\$1,133,100	...	\$1,342,700
FTEs:	GSD General Fund	0.30	0.30	0.30	...	0.30
	USD General Fund	<u>16.10</u>	<u>16.10</u>	<u>16.00</u>	...	<u>16.00</u>
	Total	16.40	16.40	16.30	...	16.30

Results

Percentage of fire fighters assigned to hazardous material units who receive advanced hazardous-material training	50%	NC	50%	NR	NR
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Advanced Rescue Program

The purpose of the Advanced Rescue program is to provide technical rescue products to the citizens and visitors within our community so they can be confident that appropriate life support procedures will be initiated in a timely manner.

Results Narrative

This budget for the Advanced Rescue Program maintains funding at the current level. FY 05 status quo funding is necessary to maintain the current level of results for the Advanced Rescue Program in FY 06. This program supports the departmental goal of maintaining compliance with the standards and cores set forth by the Committee Fire Accreditation International.

Program Budget & Performance Summary

		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$ 27,500	\$ 27,340	\$ 13,600	...	\$ 13,600
	USD General Fund	<u>1,157,100</u>	<u>1,144,679</u>	<u>1,209,500</u>	...	<u>1,209,500</u>
	Total	\$1,184,600	\$1,172,019	\$1,223,100	...	\$1,223,100
FTEs:	GSD General Fund	0.30	0.30	0.30	...	0.30
	USD General Fund	<u>17.60</u>	<u>17.60</u>	<u>17.60</u>	...	<u>17.60</u>
	Total	17.90	17.90	17.90	...	17.90

Results

Percentage of patients that are extricated within 20 minutes from unit arrival

NR NR NR NR NR

Advanced Life Support (ALS) – Emergency Medical Care and/or Transport Program

The purpose of the Advanced Life Support (ALS) Emergency Medical Care and/or Transport program is to provide emergency medical care products to the citizens and visitors within our community so they can receive quality advanced patient care.

Results Narrative

This budget for the Advanced Life Support (ALS) – Emergency Medical Care and/or Transport Program includes an additional \$102,000 to pay for overtime of EMT'S and Paramedics as they attend, (part of the requirements of maintaining certifications set by the State of Tennessee) training. The additional fund will help pay for the required training and impact our key measure from 71% to possibly 90% and help improve our departmental goal of improving response times, quality of patient care and reducing damage caused by fire.

Program Budget & Performance Summary

		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$15,152,580	\$16,206,598	\$15,073,100	...	\$15,175,100
	USD General Fund	<u>269,860</u>	<u>1,073,079</u>	<u>1,032,800</u>	...	<u>1,032,800</u>
	Total	\$15,422,440	\$17,279,677	\$16,105,900	...	\$16,207,900
FTEs:	GSD General Fund	227.35	227.35	221.15	...	221.15
	USD General Fund	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	...	<u>4.00</u>
	Total	231.35	231.35	225.15	...	225.15

Results

Percentage of Medical tickets (medical forms that document patient information) audited through random sampling that are compliant with departmental medical protocols

NR 71% NR 81% 85%

32 Fire-At a Glance



Basic Life Support – Urgent Medical Care Program

The purpose of the Basic Life Support (BLS) - Urgent Medical Care program is to provide urgent medical care products to the citizens and visitors within our community so they can be evaluated, treated and transported in a timely manner.

Results Narrative

This budget for the Basic Life Support Program includes \$258,100 to train personnel in High Rise operations and Incident Command System for high-rise operations and a \$93,600 reduction in salary and benefits for reallocation of staff. The Nashville Fire Department has created some new procedures and training that would help personnel command a fire in a high rise should another one ever occur. The department would like to implement this training and thereby allow our personnel to mitigate the incident in the least amount of time. This would in turn reduce the number of injuries our citizens could be exposed to and the amount of damage that results from smoke, water and fire thereby impacting our goal of improving response times, quality of patient care and reduce damage caused by fire.

Program Budget & Performance Summary

		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$ 5,298,980	\$ 5,275,942	\$ 5,150,500	...	\$ 5,408,600
	USD General Fund	<u>31,634,780</u>	<u>32,901,109</u>	<u>31,255,800</u>	...	<u>31,162,200</u>
	Total	\$36,933,760	\$38,177,051	\$36,406,300	...	\$36,570,800
FTEs:	GSD General Fund	77.25	77.25	77.25	...	77.25
	USD General Fund	<u>486.05</u>	<u>486.05</u>	<u>486.05</u>	...	<u>485.05</u>
	Total	563.30	563.30	563.30	...	562.80

Results

Percentage of Medical tickets (medical forms that document patient information) audited through random sampling that are compliant with departmental medical protocols

NR NR NR NR NR

Prevention/Risk Reduction Line of Business - The purpose of the Prevention/Risk Reduction line of business is to provide information, inspection and prevention products to the Nashville Fire Department so it can reduce loss of life, environmental hazards and property loss associated with fire and promote information associated with health and safety.

Fire/Arson Event Analysis Program

The purpose of the Fire/Arson Event Analysis program is to provide analytical fire data products to the Nashville Fire Department so it can reduce property loss from fires.

Results Narrative

This budget for the Fire Arson Event Analysis Program includes a reduction of \$92,200, reflecting reallocation of personnel. With the proposed change, this program will continue to deliver quality results as it pertains to fire investigations. This adjustment supports the departmental goal related to decreasing the probability of fires and their associated consequences as well as the goal of maintaining compliance with the standards and cores set forth by the Committee Fire Accreditation International.

Program Budget & Performance Summary

		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$150,160	\$168,780	\$100,200	...	\$100,200
	USD General Fund	<u>510,680</u>	<u>514,938</u>	<u>576,800</u>	...	<u>484,600</u>
	Total	\$660,840	\$683,718	\$677,000	...	\$584,800
FTEs:	GSD General Fund	2.00	2.00	2.00	...	2.00
	USD General Fund	<u>7.10</u>	<u>7.10</u>	<u>7.10</u>	...	<u>6.10</u>
	Total	9.10	9.10	9.10	...	8.10

Results

Percentage of fire investigations where a determination is made within 10 days
 Percentage of fire investigations closed within 18 days

NR NR NR 68% 75%
 39%

32 Fire-At a Glance



Community Risk Reduction Program

The purpose of the Community Risk Reduction program is to provide fire prevention and emergency medical information products to the citizens and visitors within our community so they can receive information on fire prevention and life safety.

Results Narrative

This budget for the Community Risk Reduction Program includes an additional \$543,900 for a federal fire prevention grant. The programs included a train the trainer program for teachers who would in turn teach preschoolers, children in K-4, and senior citizens, our high risk groups. This will impact multiple Key Result Measures and goals that deal directly with fire fatality rates and risk reduction for our citizens.

Program Budget & Performance Summary

		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$ 65,800	\$ 66,703	\$120,900	...	\$120,900
	USD General Fund	260,960	307,220	290,900	...	290,900
	Special Purpose Fund	0	0	0	...	543,900
	Total	\$326,760	\$373,923	\$411,800	...	\$955,700
FTEs:	GSD General Fund	1.00	1.00	1.00	...	1.00
	USD General Fund	3.50	3.50	3.50	...	3.50
	Total	4.50	4.50	4.50	...	4.50

Results

Percentage of elementary schools and daycare/preschools where a formal fire prevention program is conducted

26%	21%	26%	19%	50%
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Inspection and Permit Program

The purpose of the Inspection and Permit program is to provide safety enforcement products to the citizens and visitors within our community so they can receive minimal exposure to fire and explosion hazards.

Results Narrative

This budget for the Inspection and Permit Program includes an additional \$171,800 to hire 3 fire inspectors, \$163,200 for local grant match, and \$92,200 for reallocation of staff from the Fire / Arson Program. Present staffing levels do not allow the department to exceed inspections beyond those legally mandated. Additionally, with current funding the department cannot meet the goals set forth by the Commission of Fire Accreditation International which this department has accreditation with and should strive to maintain said status. The additional funding will allow the department to expand its inspection program and thereby impacting the goals related to decreasing the probability of fires, improving response times, quality of patient care and reducing damage caused by fire, and maintaining compliance with the standards and cores set forth by the Committee Fire Accreditation International.

Program Budget & Performance Summary

		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$ 204,840	\$ 205,255	\$ 298,400	...	\$ 725,600
	USD General Fund	1,511,900	1,888,085	1,722,000	...	1,722,000
	Total	\$1,716,740	\$2,093,340	\$2,020,400	...	\$2,447,600
FTEs:	GSD General Fund	3.00	3.00	3.00	...	7.00
	USD General Fund	19.50	19.50	18.80	...	18.80
	Total	22.50	22.50	21.80	...	25.80

Results

Percentage of existing building that upon being inspected by a state certified fire inspector I or II are found to have no fire code violations

NR	33%	NR	29%	35%
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32 Fire-Financial



GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	26,715,660	26,697,631	31,481,900	33,689,300
OTHER SERVICES:				
Utilities	135,000	128,263	650,900	650,900
Professional and Purchased Services	332,900	304,563	275,900	277,200
Travel, Tuition, and Dues	31,900	38,345	28,200	45,200
Communications	53,500	56,054	75,400	75,400
Repairs & Maintenance Services	22,600	29,769	73,400	97,600
Internal Service Fees	3,182,000	3,381,188	3,873,100	2,407,600
TOTAL OTHER SERVICES	3,757,900	3,938,182	4,976,900	3,553,900
OTHER EXPENSE	960,400	1,278,121	1,195,600	1,340,200
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	495,500	0	0	0
TOTAL OPERATING EXPENSE	31,929,460	31,913,934	37,654,400	38,583,400
TRANSFERS TO OTHER FUNDS AND UNITS	0	400	0	163,200
TOTAL EXPENSE AND TRANSFERS	31,929,460	31,914,334	37,654,400	38,746,600
PROGRAM REVENUE:				
Charges, Commissions, & Fees	4,996,300	4,027,543	9,732,200	9,604,800
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	189,300	248,950	397,500	524,400
Fed Through Other Pass-Through	3,017,900	4,122,050	6,435,400	5,453,700
State Direct	59,000	50,560	53,500	53,500
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	3,266,200	4,421,560	6,886,400	6,031,600
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	8,262,500	8,449,103	16,618,600	15,636,400
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	8,262,500	8,449,103	16,618,600	15,636,400

32 Fire-Financial



USD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	56,238,920	58,476,434	52,329,400	55,015,600
OTHER SERVICES:				
Utilities	588,400	617,682	0	0
Professional and Purchased Services	113,800	56,092	200	200
Travel, Tuition, and Dues	89,400	128,507	1,400	2,000
Communications	19,100	3,957	8,600	8,600
Repairs & Maintenance Services	52,800	52,195	5,000	5,000
Internal Service Fees	818,300	924,470	1,364,400	2,999,900
TOTAL OTHER SERVICES	1,681,800	1,782,903	1,379,600	3,015,700
OTHER EXPENSE	1,228,100	1,092,909	760,600	735,100
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	2,203,500	0	0	0
TOTAL OPERATING EXPENSE	61,352,320	61,352,246	54,469,600	58,766,400
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
TOTAL EXPENSE AND TRANSFERS	61,352,320	61,352,246	54,469,600	58,766,400
PROGRAM REVENUE:				
Charges, Commissions, & Fees	4,000	3,022	2,400	2,400
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	329,600	285,000	303,100	313,700
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	329,600	285,000	303,100	313,700
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	333,600	288,022	305,500	316,100
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	333,600	288,022	305,500	316,100

32 Fire-Financial



Special Purpose Funds

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	0	0	0	320,600
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	0	0	0	64,300
Travel, Tuition, and Dues	0	0	0	0
Communications	0	0	0	0
Repairs & Maintenance Services	0	0	0	0
Internal Service Fees	0	0	0	0
TOTAL OTHER SERVICES	0	0	0	64,300
OTHER EXPENSE	0	0	0	429,600
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	0	0	0	814,500
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
TOTAL EXPENSE AND TRANSFERS	0	0	0	814,500
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	570,100
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	570,100
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	0	0	0	570,100
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	244,400
TOTAL REVENUE AND TRANSFERS	0	0	0	814,500

32 Fire-Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Admin Asst	07241	SR09	0	0.00	3	3.00	3	3.00
Admin Spec	07720	SR11	1	1.00	2	2.00	2	2.00
Admin Svcs Officer 3	07244	SR10	0	0.00	1	1.00	1	1.00
Admin Svcs Officer 4	07245	SR12	1	1.00	0	0.00	0	0.00
Database Admin	06818	SR14	0	0.00	1	1.00	0	0.00
Emerg Medical Tech 2	01818	PS04	74	74.00	75	75.00	67	67.00
Emerg Telecommunicator 1	07291	SR06	1	1.00	0	0.00	0	0.00
Equip and Supply Clerk 3	03027	SR07	0	0.00	1	1.00	1	1.00
Exe Administrator Police/Fire	10354	SR15	0	0.00	1	1.00	1	1.00
Fire Assistant Training Off	00594	PS07	0	0.00	1	1.00	1	1.00
Fire Asst Chief	00430	PS08	5	5.00	7	7.00	8	8.00
Fire Captain	07305	PS06	25	25.00	37	37.00	37	37.00
Fire Chief	01045	DP03	0	0.00	1	1.00	1	1.00
Fire Deputy Chief	07306	PS10	1	1.00	3	3.00	3	3.00
Fire District Chief	01686	PS07	18	18.00	23	23.00	24	24.00
Fire Engineer	07307	PS05	45	45.00	46	46.00	46	46.00
Fire Fighter 2	07309	PS04	25	25.00	21	21.00	15	15.00
Fire Fighter/Paramedic	10112	PS05	26	26.00	26	26.00	30	30.00
Fire Inspector 2	02534	PS05	5	5.00	5	5.00	8	8.00
Fire Instructor	06834	PS06	1	1.00	4	4.00	4	4.00
Fire Lt	10155	PS05	4	4.00	4	4.00	4	4.00
Fire Maint Supv	05973	TS12	0	0.00	1	1.00	1	1.00
Fire Maint Worker 1	02996	TG12	1	1.00	6	6.00	8	8.00
Fire Maint Worker 2	02995	TL12	0	0.00	2	2.00	2	2.00
Fire Marshal	03015	PS08	0	0.00	1	1.00	1	1.00
Fire Training Officer	05513	PS08	0	0.00	1	1.00	1	1.00
Firefighter 3	07777	PS05	10	10.00	15	15.00	17	17.00
Info Systems Advisor 2	07407	SR14	0	0.00	0	0.00	1	1.00
Info Systems Mgr	07782	SR13	1	1.00	1	1.00	1	1.00
Office Support Rep 2	10121	SR05	1	1.00	5	5.00	5	5.00
Office Support Rep 3	10122	SR06	2	2.00	5	5.00	5	5.00
Office Support Spec 1	10123	SR07	3	3.00	5	5.00	5	5.00
Office Support Spec 2	10124	SR08	0	0.00	1	1.00	1	1.00
Paramedic 1	10125	PS04	0	0.00	0	0.00	3	3.00
Paramedic 2	07344	PS05						
Total Positions & FTE			379	379.00	430	430.00	437	437.00

32 Fire-Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
USD General 18301								
Admin Asst	07241	SR09	3	3.00	0	0.00	0	0.00
Admin Spec	07720	SR11	2	2.00	0	0.00	0	0.00
Emerg Vehicle Tech Supv	05974	TS12	1	1.00	1	1.00	1	1.00
Fire Assistant Training Off	00594	PS07	1	1.00	0	0.00	0	0.00
Fire Asst Chief	00430	PS08	8	8.00	4	4.00	3	3.00
Fire Captain	07305	PS06	156	156.00	144	144.00	144	144.00
Fire Chief	01045	DP03	1	1.00	0	0.00	0	0.00
Fire Deputy Chief	07306	PS10	3	3.00	1	1.00	1	1.00
Fire Deputy Dir	07057	PF14	1	1.00	0	0.00	0	0.00
Fire District Chief	01686	PS07	31	31.00	22	22.00	22	22.00
Fire Engineer	07307	PS05	175	175.00	174	174.00	174	174.00
Fire Fighter 1	07308	PS03	0	0.00	0	0.00	42	42.00
Fire Fighter 2	07309	PS04	302	302.00	287	287.00	235	235.00
Fire Fighter/Paramedic	10112	PS05	10	10.00	23	23.00	22	22.00
Fire Inspector 2	02534	PS05	20	20.00	23	23.00	23	23.00
Fire Instructor	06834	PS06	4	4.00	0	0.00	0	0.00
Fire Lt	10155	PS05	6	6.00	3	3.00	3	3.00
Fire Maint Supt	05492	SR13	1	1.00	0	0.00	0	0.00
Fire Maint Supv	05973	TS12	1	1.00	0	0.00	0	0.00
Fire Maint Worker 1	02996	TG12	12	12.00	3	3.00	1	1.00
Fire Maint Worker 2	02995	TL12	2	2.00	0	0.00	0	0.00
Fire Marshal	03015	PS08	1	1.00	0	0.00	0	0.00
Fire Marshal-Asst	01495	PS06	5	5.00	5	5.00	5	5.00
Fire Marshal-Dpty	00440	PS07	3	3.00	3	3.00	2	2.00
Fire Recruit	04055	PS02	0	0.00	0	0.00	2	2.00
Fire Training Officer	05513	PS08	1	1.00	0	0.00	0	0.00
Firefighter 3	07777	PS05	59	59.00	55	55.00	60	60.00
Office Support Rep 2	10121	SR05	5	5.00	0	0.00	0	0.00
Office Support Rep 3	10122	SR06	5	5.00	0	0.00	0	0.00
Office Support Spec 1	10123	SR07	3	3.00	0	0.00	0	0.00
Paramedic 2	07344	PS05	0	0.00	0	0.00	4	4.00
Total Positions & FTE			822	822.00	748	748.00	744	744.00
Department Totals			1,201	1,201.00	1,178	1,178.00	1,181	1,181.00

42 Public Works-At a Glance



Budget Summary	2003-04	2004-05	2005-06
Expenditures and Transfers:			
GSD General Fund	\$35,814,298	\$33,755,600	\$33,839,400
USD General Fund	17,505,000	16,216,500	17,541,500
Waste Management Fund	24,382,300	22,211,600	22,587,300
Total Expenditures and Transfers	\$77,701,598	\$72,183,700	\$73,968,200
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$4,218,100	\$6,619,800	\$6,868,800
Other Governments and Agencies	0	4,800	4,800
Other Program Revenue	0	0	0
Total Program Revenue	\$4,218,100	\$6,624,600	\$6,873,600
Non-Program Revenue	593,500	672,200	438,700
Transfers From Other Funds and Units	21,341,400	18,311,600	19,660,600
Total Revenues	\$26,153,000	\$25,608,400	\$26,822,900
Positions			
Total Budgeted Positions – GSD	357	338	343
Total Budgeted Positions – USD	41	41	41
Total Budgeted Positions – Waste Management	124	102	102
Contacts	Director of Public Works: Billy Lynch Financial Manager: Sharon Wahlstrom 705 South 5 th Street 37206		email: billy.lynch@nashville.gov email: sharon.wahlstrom@nashville.gov Phone: 862-8700 FAX: 862-8799

Line of Business and Program

Engineering

- Consultant Services
- Traffic Engineering
- Intelligent Transportation System (ITS)
- Right of Way Permit
- Sidewalk Construction
- Street Construction
- Parking

Right of Way Operations

- Traffic Signal
- Traffic Sign and Marking
- Roadway Maintenance
- Alley Maintenance
- Emergency Response

Waste Management

- Waste Collection
- Waste Disposal
- Waste Materials Handling Facilities
- Environmental Education

Customer Service

- Customer Response and Support

Administrative

- Non Allocated Financial Transactions
- Administrative



42 Public Works-At a Glance



<p>Mission</p>	<p>The mission of Metro Nashville Public Works is to provide professional expertise, transportation infrastructure and neighborhood environmental products to people who live, work, travel through or play in Metro Nashville so they can experience clean neighborhoods and safe and efficient transportation.</p>
<p>Goals</p>	<p>By 2005, Metro Public Works will demonstrate its commitment to excellence in customer service as evidenced by:</p> <ul style="list-style-type: none"> • All customer inquiries and requests will be acknowledged by the next working day. • Service commitment deadlines will be met at least 95% of the time. <p>Neighborhood infrastructure standards shall be upgraded as evidenced by:</p> <ul style="list-style-type: none"> • The construction of all sidewalks scheduled for completion before 2008 being completed before 2008. • No more than 30% of paved road and alleyway surfaces in Davidson County will be rated "poor condition" by 2005. • The rebuilding of 4000 ADA compliant sidewalk ramps (which have been shown to be non-compliant) by 2005. <p>By 2006, drivers in Metro Nashville will experience improved traffic flow and significant reductions in traffic congestion and delays as evidenced by an average delay per vehicle of 40 seconds or less during peak traffic hours at 80% of all signalized arterial intersections. <i>(This equates to "Service Level D" as defined by the Highway Capacity Manual of the Transportation Research Board.)</i></p> <p>Metro Public Works will demonstrate its commitment to excellence in performance and delivery of results for its customers by investing in its employees and developing a well trained work force reflective of the Nashville community so that by 2005:</p> <ul style="list-style-type: none"> • All employees will be receiving the appropriate hours of in-service training identified for their positions. • All employees holding positions for which industry certification is available and approved by the department will be encouraged and supported in obtaining that certification through internal and external training or education as resources allow. • All employees will have attained (or be in the process of attaining) an acceptable literacy level appropriate to their position. <p>By the end of 2004, citizens in Metro Nashville will experience a more efficient and environmentally friendly process for the disposal of their waste as evidenced by 25% of all municipal solid waste being recycled.</p>

42 Public Works-At a Glance



Budget Change and Result Highlights FY 2006

Recommendation		Result
Traffic Control Reports		
FY06 Non-recurring traffic enforcement activities	\$100,000	Traffic Engineering Program relies on contracting with the Police Department to provide enforcement activities in neighborhoods which directly supports the goal of improving traffic flow and reducing congestion.
FY05 Non-recurring traffic enforcement activities	-100,000	Reduction of FY05 amount given as a non-recurring item for traffic enforcement.
Non-Allocated Financial Transactions Program		
Pay Plan/Fringe Amounts	635,800 GSD 54,600 USD 242,000 SW	Supports the hiring and retention of a qualified workforce
Internal Service Charges		
Finance Charge	6,500 GSD 3,100 USD 114,400 SW	Delivery of core financial functions including accounting, payroll, budgeting, and internal audit.
Human Resources Charge	16,000 GSD 2,600 USD 75,200 SW	Delivery of core human resource functions including hiring, training, and evaluation/management.
Information Systems Charge	-39,700 GSD 11,600 SW	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity.
Shared Business Office Charge	-9,900 GSD	Delivery of administrative support functions.
Shared Services Charge	34,800 GSD 700 SW	Delivery of centralized payment services.
Customer Call Center Charge	7,700 GSD 239,200 SW	Telephone access to information for Metro employees, the residents of Nashville, and other callers.
Fleet Management Charge	-1,331,200 GSD 541,500 USD 701,500 SW	Delivery of fleet management, fuel services, and maintenance functions.

42 Public Works-At a Glance



Budget Change and Result Highlights FY 2006

Internal Services Charges (Continued)

Postal Service Charge	\$100 GSD 700 USD 1,000 SW	Delivery of mail across the Metropolitan Government.
Radio Service Charge	31,400 GSD	Delivery of radio infrastructure support and radio installation and maintenance.
General Fund Transfers were increased by the amount equivalent to the Waste Management budget increase	767,900	This increased transfer will fully fund Waste Management Fund requirements.
Roadway Maintenance Program		
Hire 14 additional Seasonal Workers to cut grass during May, June and July.	38,100 3.5 FTEs	To provide roadway and bridge installation, maintenance, and repair products to the traveling public so they can travel with a minimum of exposure to pavement defects or other hazards.
ALOB USD Administration		
To collect special collection revenue from USD customers and then pay the contractors who are making the special collections.	87,600	This is a pass-through of dollars and as such, has no significant impact on results.
Nashville Downtown Partnership		
Increase in Facilities Management expense to match increase in Parking Revenue for Nashville Downtown Partnership.	549,400	This will have no significant impact on results
Adjustment to Offset WM LOCAP Charges	-428,800	Waste Management
Council-Mandated Addition	67,000	Waste Management transfer increase
Council-Mandated Reduction	-55,200	Various GSD reductions
Council-Mandated Reduction	-581,100 SW	Reduction in trash collection budget
TOTAL	\$1,784,500 3.5 FTEs	

Performance Information Highlights

Performance Measure Certification

Internal Audit reviewed all key result measures for the Public Works Department for FY2003-04. Measures were either certified, meaning the measure was aligned, documented, and reliable or not certified (NC), meaning the measure did not meet the established criteria. For FY2004, only certified measures appear in the Operating Budget Book.

	Certified	Reported, Not Certified	Not Reported
Number of Programs:	59%	18%	23%
Program Budget Dollars:	50%	11%	39%

42 Public Works-At a Glance



Engineering Line of Business - The purpose of the Engineering line of business is to provide infrastructure design, review, construction, parking, and inspection products to citizens, neighborhoods, Metro departments, consultants and contractors so they can have a variety of options as to their mode of transportation.

Consultant Services Program

The purpose of the Consultant Services Program is to provide engineering review products to consultants and contractors so they can receive decisions on a timely basis.

Results Narrative

The result measure for the Consultant Services Program is the % of review report decisions that are received by customers within 10 days. This result measure was selected because it most closely tracks the program's purpose of providing developers and their representatives with timely decisions. In FY04 our goal was 95% of inspection decisions received by the customer within 10 days and the actual amount achieved was 96%. This measure also contributes to Public Works' goal of meeting service commitment deadlines at least 95% of the time.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$790,100	\$720,855	\$790,100	...	\$752,900
FTEs:	GSD General Fund	12.60	12.60	12.60	...	12.60
Results						
Percentage of review report decisions received by customers within 10 days		95%	96%	96%	97%	96%

Traffic Engineering Program

The purpose of the Traffic Engineering Program is to provide traffic design products to users of the Metro street systems so they can travel safely and efficiently.

Results Narrative

This budget for the Traffic Engineering Program reinstates a non-recurring expense from the FY 2005 budget of \$100,000 for traffic calming. This program relies on contracting with the Police Department to provide enforcement activities in neighborhoods and is strongly supported by neighborhood groups. In FY04, the Traffic Engineering Program provided 1,772 traffic reports and 632 modification and installation plans. The traffic calming money was given as a non-recurring item in last year's budget and this request directly supports the departmental goal of improving traffic flow and reducing congestion.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$642,600	\$656,674	\$737,000	...	\$855,600
FTEs:	GSD General Fund	9.20	9.20	9.20	...	9.20
Results						
Percentage of safety requests that are investigated and appropriately resolved within 30 days		80%	85%	85%	80%	85%

42 Public Works-At a Glance



Intelligent Transportation Systems (ITS) Program

The purpose of the Intelligent Transportation System (ITS) Program is to provide ITS design, contract management and operation products to the users of the Metro street system so they will experience less impact from incidents and events.

Results Narrative

The result measure for the Intelligent Transportation Systems Program is the % of installed devices communicating with the traffic center. Public Works is installing devices that communicate with a central management location so that the traffic flow and functioning of the devices can be monitored, modified, and updated remotely. This result measure was selected because it most closely reflects the program's purpose of having Metro's street system users experience less impact from incidents and events. In FY04 395 devices were communicating with the traffic center. This program also contributes to the goal of having 80% of all signalized arterial intersections reach an acceptable service level.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$378,000	\$380,965	\$376,000	...	\$406,800
FTEs:	GSD General Fund	5.40	5.40	5.40	...	5.40
Results						
Percentage of installed devices communicating with the traffic center		82%	NR	80%	97%	80%

Right of Way Permit Program

The purpose of the Right of Way Permit Program is to provide excavation and lane closure permit products to utility contractors and special event promoters so they can receive a decision on a timely basis.

Results Narrative

The result measure for the Right of Way Permit Program is the % of permit responses that are received by customers on a timely basis. This performance measure was chosen because it most closely aligns with the program purpose of providing excavation and lane closures permit products to utility contractors and special event promoters on a timely basis. Public Works received 653 permit requests during FY04 and 93% of responses were received by customers on a timely basis. This measure also contributes directly to the goal of meeting service commitment deadlines at least 95% of the time.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$373,700	\$393,488	\$373,700	...	\$462,100
FTEs:	GSD General Fund	6.60	6.60	6.60	...	6.60
Results						
Percentage of permit responses received by customers within 3 days		95%	93%	95%	88%	95%

42 Public Works-At a Glance



Sidewalk Construction Program

The purpose of the Sidewalk Construction Program is to provide sidewalk construction products to pedestrians in Davidson County so they can have improved mobility and accessibility.

Results Narrative

The sidewalk initiative and the Sidewalk Construction Program is one that in FY04 installed 130,588 linear feet of sidewalk for customers in Nashville and Davidson County. With the proposed appropriation, sidewalks can continue to provide improved mobility and accessibility for customers in our community. This request directly supports our departmental goal of upgrading neighborhood infrastructure standards.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$661,100	\$667,497	\$610,300	...	\$664,200
FTEs:	GSD General Fund	11.10	11.10	10.10	...	10.10
Results						
Percentage of targeted sidewalk linear feet constructed		100%	NC	100%	44%	100%

Street Construction Program

The purpose of the Street Construction Program is to provide roadway and alleyway construction products to motorists and cyclists in Davidson County so they can have improved mobility and accessibility.

Results Narrative

The result measure for the Street Construction Program is the % of street pavement surfaces that are graded at 70 or better (0-100 grading). This performance measure was chosen because it most closely aligns with the program purpose of providing roadway construction products to motorists and cyclists in Davidson County so they can have improved mobility and accessibility. In FY04, Public Works exceeded its goal 70% with a percentage of 85% of street pavement surfaces graded at 70 or better. This program also contributes to the goal of having no more than 30% of road surfaces rated as "poor" by the end of 2005.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$1,335,700	\$1,399,710	\$1,337,700	...	\$1,565,000
FTEs:	GSD General Fund	21.10	21.10	21.10	...	21.10
Results						
Percentage of street pavement surfaces graded at 70 or better (0-100 grading)		85%	85%	85%	85%	85%

* As identified by the Nashville-Davidson County Strategic Plan for Sidewalks and Bikeways

42 Public Works-At a Glance



Parking Program

The purpose of the Parking Program is to provide parking space and enforcement products to the public so they can have access to parking spaces when they need them.

Results Narrative

The key result measure is the % of occupancy of off-street parking spaces. Public Work's parking lots are currently under contract with the Downtown Partnership which provides Engineering with occupancy reports. This performance measure was selected because it most closely aligns with the program purpose of providing parking space and enforcement products to the public so they can have access to parking spaces then they are needed. This program also contributes to the goal of demonstrating commitment to excellence in performance and delivery of results for Public Work's customers.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$486,400	\$533,462	\$1,816,400	...	\$2,393,500
FTEs:	GSD General Fund	11.00	11.00	10.00	...	10.00
Results						
Percentage of occupancy of off-street parking spaces		69%	67%	70%	58%	70%

Right of Way Operations Line of Business - The purpose of the Right of Way Operations line of business is to provide right of way installation, maintenance and repair products to the public so they can enjoy clean and safe public ways.

Traffic Signal Program

The purpose of the Traffic Signal Program is to provide traffic signal installation, maintenance and repair products to the traveling public so they can travel in a system that is well maintained.

Results Narrative

The result measure for the Traffic Signal Program is the % of signal installations maintained annually. This performance measure was chosen because it most closely aligns with the program purpose of providing traffic signal installation, maintenance, and repair products to the traveling public. In FY the total number of signal repair and or maintenance sessions delivered was 6,193. This program also contributes to the goal of having drivers in Nashville experience improved traffic flow and significant reduction in congestion and delays.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$1,736,700	\$1,671,738	\$1,851,800	...	\$1,822,400
FTEs:	GSD General Fund	25.50	25.50	25.50	...	25.50
Results						
Percentage of signal installations maintained annually		90%	NC	90%	54%	90%

42 Public Works-At a Glance



Traffic Sign and Marking Program

The purpose of the Traffic Sign and Marking Program is to provide traffic sign and street marking installation, maintenance and repair products to the traveling public so they can travel in a safe traffic system and receive timely and accurate traffic information, instructions and warnings.

Results Narrative

The result measure for the Traffic Sign and Marking Program is the % of sign repairs resolved. This performance measure was chosen because it most closely aligns with the program purpose of providing traffic sign and street marking, installation, maintenance, and repair products to the traveling public. In FY04 Public Works performed 12,287 sign installation and maintenance actions. This program also contributes to the goal of having drivers in Nashville experience improved traffic flow and significant reduction in congestion and delays.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$1,114,000	\$1,105,048	\$1,260,500	...	\$1,172,500
USD General Fund	<u>0</u>	<u>0</u>	<u>0</u>	...	<u>0</u>
Total	\$1,114,000	\$1,105,048	\$1,260,500	...	\$1,172,500
FTEs: GSD General Fund	12.40	12.40	12.40	...	12.40
USD General Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	...	<u>0.00</u>
Total	12.40	12.40	12.40	...	12.40

Results

Percentage of non-regulatory sign repairs appropriately resolved within 30 days

NR	NR	NR	NR	NR
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Roadway Maintenance Program

The purpose of the Roadway Maintenance Program is to provide roadway and bridge installation, maintenance and repair products to the traveling public so they can travel in right of ways with a minimum of exposures to pavement defects or other hazards.

Results Narrative

This budget for the Roadway Maintenance Program includes an additional \$38,100 and 3.5 FTEs. These funds would be used to hire 14 additional part-time seasonal workers to aid in vegetation management along roadways, in medians, and around sidewalks during the summer months. The result measure for this program is the % of customer inquiries resolved within 30 days. In addition, this program is also responsible for the managing the medians and right of ways. This request directly supports the departmental goal of improving roadways and neighborhood infrastructures.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$ 9,071,700	\$8,599,598	\$ 8,032,100	...	\$9,459,100
USD General Fund	<u>6,457,900</u>	<u>6,446,503</u>	<u>6,525,600</u>	...	<u>6,628,800</u>
Total	\$15,529,600	\$15,046,101	\$14,557,700	...	\$16,087,900
FTEs: GSD General Fund	152.60	152.60	145.60	...	149.10
USD General Fund	<u>41.00</u>	<u>41.00</u>	<u>41.00</u>	...	<u>41.00</u>
Total	193.60	193.60	186.60	...	190.10

Results

Percentage of customer inquiries appropriately resolved within 30 days

NR	NR	NR	94%	95%
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42 Public Works-At a Glance



Alley Maintenance Program

The purpose of the Alley Maintenance Program is to provide scheduled alley maintenance products to neighborhoods so they can enjoy functional and unobstructed alleyways.

Results Narrative

The result measure for the Alley Maintenance Program is the % of property owners adjacent to alleyways which rate alleyways in their neighborhood as functional and unobstructed. This performance measure was selected because it most closely aligns with the program purpose of providing scheduled alley maintenance products to neighborhood so they can enjoy functional and unobstructed alleyways. In FY04 618 miles of alleyways were cleaned. This program also contributes to the goal of having drivers in Nashville experience improved traffic flow and significant reduction in congestion and delays.

Program Budget & Performance Summary

		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$1,339,700	\$1,277,140	\$1,364,300	...	\$1,056,300
	USD General Fund	0	0	0	...	0
	Total	\$1,339,700	\$1,277,140	\$1,364,300	...	\$1,056,300
FTEs:	GSD General Fund	29.80	29.80	29.80	...	29.80
	USD General Fund	0.00	0.00	0.00	...	0.00
	Total	29.80	29.80	29.80	...	29.80

Results

Percentage of property owners adjacent to alleyways which rate alleyways in their neighborhood as functional and unobstructed

NR	NR	NR	NR	90%
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Emergency Response Program

The purpose of the Emergency Response Program is to provide timely emergency response products to the public so their homeland security is enhanced and their exposure to any man made or natural incident that may pose a threat to their ability to safely travel upon Metro roadways or designated emergency routes is minimized.

Results Narrative

The result measure for this program is the % of incidents receiving a response within 1 hour. This performance measure was selected because it most closely aligns with the program purpose of providing timely emergency response products to the public. In FY04 Public Works responded to 2,895 emergency incidents. All of these incidents received a response within one hour and response times continue to improve with fleet and crew enhancements. This program also contributes to the goal of having drivers in Nashville experience improved traffic flow and significant reduction in congestion and delays.

Program Budget & Performance Summary

		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$577,000	\$593,431	\$755,900	...	\$458,500
	USD General Fund	0	0	0	...	0
	Total	\$577,000	\$593,431	\$755,900	...	\$458,500
FTEs:	GSD General Fund	4.20	4.20	4.20	...	4.20
	USD General Fund	0.00	0.00	0.00	...	0.00
	Total	4.20	4.20	4.20	...	4.20

Results

Percentage of emergency incidents receiving a response within 1 hour

85%	100%	90%	96%	99%
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42 Public Works-At a Glance



Waste Management Line of Business - The purpose of the Waste Management line of business is to provide waste collection and disposal products to Nashvillians so they can have environmentally safe and efficient collection and disposal of waste.

Waste Collection Program

The purpose of the Waste Collection Program is to provide waste collection products to people in Metro Davidson County so they can have a satisfactory process for discarding waste.

Results Narrative

The result measure for the Waste Collection Program is the % of customers which rate their waste collection services as satisfactory or better. This measure was selected because it most closely aligns with the program purpose of providing a satisfactory process for the people in Metro Davidson County to discard their waste. For CY 2004 the waste collection program was responsible for collecting 183,428 tons of solid waste, 30,089 tons of brush, and 8,572 tons of recyclable materials. This program also contributes to the goal of having Metro Nashville's citizens experience a more efficient and environmentally friendly process for the disposal of their waste as evidenced by greater than 25% of all municipal solid waste being recycled.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Special Purpose Fd (Waste Mgmt)	\$13,242,900	\$12,000,802	\$12,916,700	...	\$12,321,800
FTEs: Special Purpose Fd (Waste Mgmt)	93.70	93.70	76.70	...	76.70

Results

Percentage of customers who rate their waste collection services as satisfactory or better	85%	90%	90%	95%	95%
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Waste Disposal Program

The purpose of the Waste Disposal Program is to provide disposal products to private haulers collecting waste in Davidson County so they can have an effective, convenient and environmentally safe facility to dispose of collected waste.

Results Narrative

The result measure for the Waste Disposal Program is the % of inspections by the Tennessee Department of Environment Conservation which result in a fineable violation. Due to the significance and importance of this measure, we have selected 0% violations as being the only acceptable goal and for FY04 we achieved this goal. This program also contributes to the goal of having Metro Nashville's citizens experience a more efficient and environmentally friendly process for the disposal of their waste as evidenced by greater than 25% of all municipal solid waste being recycled.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Special Purpose Fd (Waste Mgmt)	\$5,545,100	\$5,259,145	\$4,272,000	...	\$4,272,000
FTEs: Special Purpose Fd (Waste Mgmt)	4.40	4.40	2.20	...	2.20

Results

Percentage of Tennessee Department of Environment Conservation inspections which result in a fineable violation	NR	0%	NR	NR	NR
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42 Public Works-At a Glance



Waste Materials Handling Facilities Program

The purpose of the Waste Materials Handling Facilities Program is to provide waste material handling products to people in Davidson County so they can conveniently dispose of recyclables, household hazardous waste and bulk waste in a manner that protects the environment.

Results Narrative

The result measure for the Waste Materials Handling Facilities Program is the % of customers who rate the facilities as convenient. Recycling convenience centers are open to the public so that they can dispose of recyclables, household hazardous waste and bulk waste. For CY 2004 the Recycling Convenience Centers and Drop-off Centers were responsible for collecting 7,159 tons of recyclable materials. This program also contributes to the goal of having Metro Nashville's citizens experience a more efficient and environmentally friendly process for the disposal of their waste as evidenced by greater than 25% of all municipal solid waste being recycled.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Special Purpose Fd (Waste Mgmt)	\$3,054,100	\$2,246,453	\$1,787,600	...	\$1,787,600
FTEs: Special Purpose Fd (Waste Mgmt)	20.70	20.70	17.80	...	17.80
Results					
Percentage of customers which rate the Waste Materials Handling Facilities as convenient	90%	NC	95%	95%	96%

Environmental Education Program

The purpose of the Environmental Education Program is to provide waste handling information products to people in Davidson County so they can receive more cost efficient services due to their compliance with proper procedures.

Results Narrative

The result measure for the Environmental Education Program is the % of contaminated recyclables collected. For FY04 the % of contaminated recyclables collected was 4%. Keeping the contamination in the single digits is very good for the end customer and suggests a good education campaign. This program also contributes to the goal of having Metro Nashville's citizens experience a more efficient and environmentally friendly process for the disposal of their waste as evidenced by greater than 25% of all municipal solid waste being recycled.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Special Purpose Fd (Waste Mgmt)	\$628,400	\$303,265	\$103,900	..	\$103,900
FTEs: Special Purpose Fd (Waste Mgmt)	2.40	2.40	1.40	...	1.40
Results					
Percentage of contaminated recyclables collected	5%	4%	4%	4%	4%

42 Public Works-At a Glance



Customer Service Line of Business - The purpose of the Customer Service line of business is to provide informational products to the public and other Metro agencies so their requests and inquiries will be acknowledged and responded to in a timely manner.

Customer Response and Support Program

The purpose of the Customer Response and Support Program is to provide informational products to the public and other Metro agencies so their requests and inquiries will be acknowledged and responded to in a timely manner.

Results Narrative

The result measure for this program is the % of requests acknowledged within one working day. This performance measure was chosen because it most closely aligns with the program purpose of providing informational products to the public and other Metro agencies so their requests and inquiries will be acknowledged and responded to in a timely manner. In FY04 Public Works responded to 21,584 requests and 87% of those requests were acknowledged within one working day. This program also contributes to the goal of providing excellence in customer service as evidenced by acknowledging all inquiries and requests by the next working day.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$308,100	\$294,150	\$276,700	...	\$269,600
Special Purpose Fd (Waste Mgmt)	<u>284,000</u>	<u>257,116</u>	<u>433,300</u>	...	<u>441,300</u>
Total	\$592,100	\$551,266	\$710,000	...	\$710,900
FTEs: GSD General Fund	7.40	7.40	6.40	...	6.40
Special Purpose Fd (Waste Mgmt)	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	...	<u>1.00</u>
Total	7.40	7.40	7.40	...	7.40
Results					
Percentage of requests acknowledged within one working day	NR	87%	NR	77%	85%

Administrative Line of Business - The purpose of the Administrative line of business is to provide administrative support services to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions Program

The purpose of the Non-allocated Financial Transactions Program is to provide budgeting and accounting products related to interfund transfers and non-program-specific budgetary adjustments to the department and the Metropolitan Government so they can include such transactions in the department's financial records.

Results Narrative

The amount budgeted in this program represents adjustments related to Pay Plan, Benefits and Internal Service Fees. These adjustments will be allocated to individual programs by the department in FY06. For a detailed description, see the Budget Change and Result Highlights page.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD Transfer	\$10,400,400	\$10,400,400	\$8,885,500	...	\$9,018,500
USD Transfer	10,941,000	10,941,000	9,426,100	...	10,061,000
Special Purpose Fd (Waste Mgmt Transfer)	<u>638,000</u>	<u>636,823</u>	<u>638,000</u>	...	<u>638,000</u>
Total	\$21,979,400	\$21,978,223	\$18,949,600	...	\$19,717,500
GSD Other	\$2,452,300	\$2,284,317	\$2,636,400	...	\$0
USD Other	106,000	105,499	143,600	...	0
Special Purpose Fd (Waste Mgmt Other)	<u>489,100</u>	<u>3,622,079</u>	<u>1,548,500</u>	...	<u>0</u>
Total	\$3,047,400	\$6,011,895	\$4,328,500	...	\$0

42 Public Works-At a Glance



Administrative Program

The purpose of the Administrative program is to provide IT support, facilities management, HR support, financial management support, procurement support, records retention support, safety and risk management support, and leadership support products to the operational divisions of Public Works so they can focus on operational issues while still having their administrative needs met.

Results Narrative

This budget for the Administrative Program includes an additional \$87,600 that is needed to pay waste contractors for services rendered. Public Works will collect the special collection revenue from USD customers and then pay the contractors who are making the special collections. This payment will be offset by additional revenue of \$104,400 with the excess covering the administrative costs of billing and receiving. This change will allow Public Works to maintain the special collection database for all USD customers. This request directly supports our goal of demonstrating our commitment to excellence in customer service as evidenced by acknowledging customer request and inquiries by the next working day.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$2,117,600	\$2,771,687	\$2,332,200	...	\$3,482,400
	USD General Fund	0	0	0	...	851,700
	Special Purpose Fd (Waste Mgmt)	<u>500,700</u>	<u>413,650</u>	<u>511,600</u>	...	<u>3,022,700</u>
	Total	\$2,618,300	\$3,185,337	\$2,843,800	...	\$7,356,800
FTEs:	GSD General Fund	25.70	25.70	19.60	...	19.60
	USD General Fund	0.00	0.00	0.00	...	0.00
	Special Purpose Fd (Waste Mgmt)	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	...	<u>3.00</u>
	Total	28.70	28.70	22.60	...	22.60
Results	Percentage of budget variance	NA	NA	NA	10%	NA

42 Public Works-Financial



GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	16,423,500	15,958,462	16,136,600	16,848,800
OTHER SERVICES:				
Utilities	535,300	485,327	544,300	567,100
Professional and Purchased Services	1,276,800	1,246,251	2,130,700	2,762,200
Travel, Tuition, and Dues	65,800	78,828	87,600	123,600
Communications	20,400	37,297	127,700	26,600
Repairs & Maintenance Services	545,300	440,248	481,200	482,600
Internal Service Fees	2,572,700	2,665,789	2,845,300	1,586,300
TOTAL OTHER SERVICES	5,016,300	4,953,740	6,216,800	5,548,400
OTHER EXPENSE	2,319,900	2,349,099	2,501,700	2,408,700
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	15,000	88,214	15,000	15,000
SPECIAL PROJECTS	(390,000)	0	0	0
TOTAL OPERATING EXPENSE	23,384,700	23,349,515	24,870,100	24,820,900
TRANSFERS TO OTHER FUNDS AND UNITS	12,429,598	12,430,123	8,885,500	9,018,500
TOTAL EXPENSE AND TRANSFERS	35,814,298	35,779,638	33,755,600	33,839,400
PROGRAM REVENUE:				
Charges, Commissions, & Fees	1,282,800	1,175,996	1,313,800	2,549,800
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	4,826	4,800	4,800
Subtotal Other Governments & Agencies	0	4,826	4,800	4,800
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	1,282,800	1,180,822	1,318,600	2,554,600
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	233,500	195,002	462,200	313,700
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	233,500	195,002	462,200	313,700
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	87,368	0	0
TOTAL REVENUE AND TRANSFERS	1,516,300	1,463,192	1,780,800	2,868,300

42 Public Works-Financial



USD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	1,477,700	1,519,502	1,596,000	1,604,500
OTHER SERVICES:				
Utilities	4,325,200	4,390,401	4,445,200	4,560,000
Professional and Purchased Services	647,700	526,692	529,100	477,800
Travel, Tuition, and Dues	0	908	0	0
Communications	0	0	0	0
Repairs & Maintenance Services	0	422	0	70,000
Internal Service Fees	106,700	105,499	216,800	764,700
TOTAL OTHER SERVICES	5,079,600	5,023,922	5,191,100	5,872,500
OTHER EXPENSE	6,700	8,577	3,300	3,500
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	6,564,000	6,552,001	6,790,400	7,480,500
TRANSFERS TO OTHER FUNDS AND UNITS	10,941,000	10,941,000	9,426,100	10,061,000
TOTAL EXPENSE AND TRANSFERS	17,505,000	17,493,001	16,216,500	17,541,500
PROGRAM REVENUE:				
Charges, Commissions, & Fees	17,300	7,365	1,616,000	104,400
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	17,300	7,365	1,616,000	104,400
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	185,656	0	0
TOTAL REVENUE AND TRANSFERS	17,300	193,021	1,616,000	104,400

42 Public Works-Financial



Waste Management Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	6,727,700	5,128,006	6,514,700	6,756,700
OTHER SERVICES:				
Utilities	354,300	205,579	212,500	212,500
Professional and Purchased Services	15,098,400	13,915,838	12,674,400	11,985,300
Travel, Tuition, and Dues	34,900	9,109	18,700	18,700
Communications	375,900	194,427	101,000	101,000
Repairs & Maintenance Services	307,300	223,532	213,800	321,800
Internal Service Fees	571,700	584,714	583,100	1,726,700
TOTAL OTHER SERVICES	16,742,500	15,133,199	13,803,500	14,366,000
OTHER EXPENSE	274,100	3,327,624	1,255,400	826,600
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	134,789	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	23,744,300	23,723,618	21,573,600	21,949,300
TRANSFERS TO OTHER FUNDS AND UNITS	638,000	1,015,700	638,000	638,000
TOTAL EXPENSE AND TRANSFERS	24,382,300	24,739,318	22,211,600	22,587,300
PROGRAM REVENUE:				
Charges, Commissions, & Fees	2,918,000	3,773,407	3,690,000	3,914,600
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	0	31,748	0	0
TOTAL PROGRAM REVENUE	2,918,000	3,805,155	3,690,000	3,914,600
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	360,000	210,849	210,000	125,000
TOTAL NON-PROGRAM REVENUE	360,000	210,849	210,000	125,000
TRANSFERS FROM OTHER FUNDS AND UNITS:	21,341,400	21,341,465	18,311,600	19,079,500
TOTAL REVENUE AND TRANSFERS	24,619,400	25,357,469	22,211,600	23,119,100

42 Public Works-Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Admin Asst	7241	SR09	4	4.00	2	2.00	1	1.00
Admin Svcs Mgr	7242	SR13	1	1.00	1	1.00	1	1.00
Admin Svcs Officer 3	7244	SR10	3	3.00	6	6.00	5	5.00
Admin Svcs Officer 4	7245	SR12	1	1.00	1	1.00	2	2.00
Blaster	3710	TG07	1	1.00	1	1.00	1	1.00
CAD/GIS Analyst 2	7730	SR10	2	2.00	2	2.00	2	2.00
Carpenter 2	970	TL10	1	1.00	1	1.00	1	1.00
Compliance Inspector 1	7731	SR07	5	5.00	4	4.00	4	4.00
Compliance Inspector 3	7733	SR10	3	3.00	3	3.00	1	1.00
Contract Admin	7734	SR14	0	0.00	0	0.00	1	1.00
Cust Svc Field Rep 3	7738	SR07	0	0.00	1	1.00	3	3.00
Cust Svc Mgr	746	SR14	1	1.00	1	1.00	1	1.00
Engineer 1	7294	SR12	9	9.00	9	9.00	8	8.00
Engineer 2	7295	SR13	5	5.00	5	5.00	6	6.00
Engineer 3	6606	SR14	3	3.00	3	3.00	3	3.00
Engineer In Training	7296	SR10	6	6.00	7	7.00	7	7.00
Engineering Tech 1	7298	SR06	2	2.00	3	3.00	3	3.00
Engineering Tech 2	7299	SR08	5	5.00	4	4.00	4	4.00
Engineering Tech 3	7300	SR10	18	18.00	17	17.00	17	17.00
Equip and Supply Clerk 1	5010	SR04	1	1.00	1	1.00	0	0.00
Equip and Supply Clerk 2	3440	SR06	1	1.00	0	0.00	0	0.00
Equip and Supply Clerk 3	3027	SR07	1	1.00	0	0.00	0	0.00
Equip Operator 1	6826	TG05	19	19.00	18	18.00	14	14.00
Equip Operator 2	6827	TG07	30	30.00	27	27.00	27	27.00
Equip Operator 3	7303	TG08	23	23.00	23	23.00	26	26.00
Finance Mgr	6232	SR14	2	2.00	2	2.00	3	3.00
Finance Officer 1	10150	SR08	1	1.00	0	0.00	0	0.00
Finance Officer 2	10151	SR10	1	1.00	0	0.00	0	0.00
Human Resources Analyst 1	2730	SR08	1	1.00	1	1.00	0	0.00
Human Resources Analyst 3	6874	SR12	1	1.00	0	0.00	0	0.00
Human Resources Asst 2	6931	SR07	0	0.00	0	0.00	1	1.00
Human Resources Mgr	6531	SR14	1	1.00	1	1.00	1	1.00
Info Sys Comm Analyst 1	6918	SR10	0	0.00	0	0.00	0	0.00
Info Systems App Analyst 1	7779	SR10	0	0.00	0	0.00	1	1.00
Info Systems App Analyst 2	7780	SR11	1	1.00	0	0.00	0	0.00
Info Systems App Tech 2	7785	SR09	1	1.00	0	0.00	0	0.00
Info Systems Div Mgr	7318	SR14	1	1.00	1	1.00	1	1.00
Maint and Repair District Supv	7324	TS11	3	3.00	3	3.00	3	3.00
Maint and Repair Leader 1	7325	TL07	19	19.00	20	20.00	17	17.00
Maint and Repair Leader 2	7326	TL09	9	9.00	10	10.00	13	13.00
Maint and Repair Supv	7327	TS08	2	2.00	2	2.00	0	0.00
Maint and Repair Worker 1	2799	TG03	36	36.00	36	36.00	45	45.00
Maint and Repair Worker 2	7328	TG04	34	34.00	30	30.00	27	27.00
Maint and Repair Worker 3	7329	TG06	8	8.00	11	11.00	11	11.00
Office Support Mgr	10119	SR09	3	3.00	3	3.00	3	3.00
Office Support Rep 1	10120	SR04	4	4.00	2	2.00	1	1.00
Office Support Rep 2	10121	SR05	5	5.00	4	4.00	4	4.00
Office Support Rep 3	10122	SR06	6	6.00	5	5.00	6	6.00
Office Support Spec 1	10123	SR07	2	2.00	0	0.00	0	0.00
Office Support Spec 2	10124	SR08	2	2.00	2	2.00	3	3.00
Parts Supv	7345	SR09	0	0.00	1	1.00	1	1.00
Program Spec 3	7380	SR10	1	1.00	0	0.00	0	0.00
Pub Info Coord	10132	SR12	1	1.00	1	1.00	0	0.00
Pub Works Asst Dir-Engineering	380	SR15	1	1.00	1	1.00	1	1.00

42 Public Works-Financial



	<u>Class</u>	<u>Grade</u>	FY 2004		FY 2005		FY 2006	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101 (Continued)								
Pub Works Asst Dir-F and A	10133	SR15	1	1.00	1	1.00	1	1.00
Pub Works Asst Dir-Strt and Rds	6387	SR15	1	1.00	1	1.00	1	1.00
Pub Works Dir	1650	DP03	1	1.00	1	1.00	1	1.00
Pub Works Supt	7388	SR13	1	1.00	1	1.00	0	0.00
Safety Inspector 1	4125	SR08	1	1.00	1	1.00	1	1.00
Seasonal Worker 3	9105		30	7.50	26	6.50	28	7.00
Signal Tech 1	7402	TG09	7	7.00	5	5.00	5	5.00
Signal Tech 2	4930	TG11	3	3.00	4	4.00	4	4.00
Signal Tech 3	4810	TL11	3	3.00	4	4.00	4	4.00
Signal Tech Supv	4910	TS11	1	1.00	1	1.00	1	1.00
Signs and Markings Supv	7403	TS10	1	1.00	1	1.00	1	1.00
Skilled Craft Worker 1	7404	TG07	6	6.00	4	4.00	3	3.00
Special Projects Mgr	7762	SR15	0	0.00	1	1.00	1	1.00
Technical Specialist 1	7756	SR11	4	4.00	5	5.00	5	5.00
Technical Specialist 2	7757	SR12	3	3.00	3	3.00	4	4.00
Technical Svcs Coord	7413	SR11	1	1.00	1	1.00	1	1.00
Traffic Control Mgr	7801	SR13	1	1.00	1	1.00	1	1.00
Transportation Mgr	10137	SR14	1	1.00	1	1.00	1	1.00
Total Positions & FTE			357	334.50	338	318.50	343	322.00
USD General 18301								
Equip Operator 2	6827	TG07	1	1.00	1	1.00	1	1.00
Equip Operator 3	7303	TG08	5	5.00	4	4.00	3	3.00
Maint and Repair Leader 2	7326	TL09	1	1.00	2	2.00	2	2.00
Maint and Repair Worker 1	2799	TG03	30	30.00	30	30.00	29	29.00
Maint and Repair Worker 2	7328	TG04	1	1.00	1	1.00	3	3.00
Office Support Mgr	10119	SR09	1	1.00	1	1.00	1	1.00
Office Support Rep 1	10120	SR04	1	1.00	0	0.00	0	0.00
Office Support Rep 2	10121	SR05	0	0.00	1	1.00	1	1.00
Sanitation Supv	7397	TS07	1	1.00	1	1.00	1	1.00
Total Positions & FTE			41	41.00	41	41.00	41	41.00
Solid Waste - Operations 30501								
Admin Spec	7720	SR11	1	1.00	1	1.00	1	1.00
Cust Svc Field Rep 1	7736	SR05	0	0.00	0	0.00	3	3.00
Cust Svc Field Rep 2	7737	SR06	0	0.00	0	0.00	3	3.00
Engineer In Training	7296	SR10	1	1.00	1	1.00	1	1.00
Equip and Supply Clerk 2	3440	SR06	1	1.00	1	1.00	1	1.00
Equip Operator 1	6826	TG05	0	0.00	1	1.00	1	1.00
Equip Operator 2	6827	TG07	0	0.00	1	1.00	1	1.00
Equip Operator 3	7303	TG08	37	37.00	39	39.00	39	39.00
Info Systems App Analyst 1	7779	SR10	1	1.00	0	0.00	0	0.00
Maint and Repair Worker 1	2799	TG03	1	1.00	1	1.00	0	0.00
Maint and Repair Worker 2	7328	TG04	1	1.00	1	1.00	1	1.00
Maint and Repair Worker 3	7329	TG06	1	1.00	0	0.00	0	0.00
Office Support Rep 1	10120	SR04	3	3.00	0	0.00	0	0.00
Office Support Rep 2	10121	SR05	12	12.00	11	11.00	4	4.00
Office Support Spec 1	10123	SR07	1	1.00	1	1.00	1	1.00
Office Support Spec 2	10124	SR08	2	2.00	2	2.00	2	2.00
Pub Works Asst Dir-Waste Mgmt	7387	SR15	1	1.00	1	1.00	1	1.00
Recycling Coord	7116	SR10	3	3.00	3	3.00	3	3.00
Sanitation Leader	5957	TL06	20	20.00	11	11.00	16	16.00
Sanitation Mgr	7129	SR12	1	1.00	0	0.00	0	0.00

42 Public Works-Financial



	<u>Class</u>	<u>Grade</u>	FY 2004		FY 2005		FY 2006	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
Solid Waste - Operations 30501 (Continued)								
Sanitation Supv	7397	TS07	10	10.00	8	8.00	8	8.00
Sanitation Worker	4160	TG05	26	26.00	18	18.00	15	15.00
Waste Mgmt Supt	7755	SR13	1	1.00	1	1.00	1	1.00
Total Positions & FTE			124	124.00	102	102.00	102	102.00
Department Totals			522	499.50	481	461.50	486	465.00

33 Codes Administration-At a Glance



Budget Summary		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
	Expenditures and Transfers:			
	GSD General Fund	\$6,622,500	\$7,060,700	\$7,602,500
	Special Purpose Funds	<u>0</u>	<u>0</u>	<u>135,000</u>
	Total Expenditures and Transfers	<u>\$6,622,500</u>	<u>\$7,060,700</u>	<u>\$7,737,500</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$722,000	\$791,800	\$984,800
	Other Governments and Agencies	0	0	0
	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
	Total Program Revenue	\$722,000	\$791,800	\$984,800
	Non-program Revenue	5,878,200	7,514,200	8,645,200
	Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>30,000</u>
	Total Revenues	<u>\$6,600,200</u>	<u>\$8,306,000</u>	<u>\$9,660,000</u>
Positions	Total Budgeted Positions	99	99	102
Contacts	Director: Terry Cobb		email: terry.cobb@nashville.gov	
	Financial Manager: Roy L. Jones		email: roy.jones@nashville.gov	
	Howard Office Building 37210		Phone: 862-6600 FAX: 862-6514	

Line of Business and Program

Code Enforcement Notification

Code Enforcement Notification

Construction/Land Use

Construction/Land Use

Better Neighborhoods

Better Neighborhoods

Building Safety

Building Safety

Information Services

Board Support Services

Information Sharing

Administrative

Administrative

33 Codes Administration-At a Glance



Mission	The mission of the Department of Codes & Building Safety is to provide permit, inspection, enforcement, and information products to the Nashville community so they can experience safe buildings and improved quality of life.
Goals	<p>By the year 200__, Codes customers will experience improved ability to communicate and access information through improved technology within Codes, as evidenced by:</p> <ul style="list-style-type: none"> • N/A % increase of customers accessing information online • N/A % of customers who report satisfaction with communications with the department <p>By the year 200__, citizens of Davidson County will experience cleaner, safer neighborhoods, as evidenced by:</p> <ul style="list-style-type: none"> • N/A % reduction in substandard housing • N/A % reduction in number of abandoned or inoperable/unlicensed vehicles • N/A % reduction of visual clutter (signs, debris, trash, graffiti) <p>By the year 200__, Code customers will experience improved response times to their inspection requests, as evidenced by:</p> <ul style="list-style-type: none"> • N/A % of customers who receive a response within ____ hours including communication of action on service requests <p>By the year 200__, citizens of and visitors to Davidson County will experience increased Code compliance in new buildings as evidenced by:</p> <ul style="list-style-type: none"> • N/A % increase in building projects obtaining a Use and Occupancy Letter indicating all required inspections performed and approved. <p>Note: The Codes Department's Strategic Business Plan – its Mission, Goals, and Programs as listed here – is pending.</p>

Budget Change and Result Highlights FY 2006

Recommendation		Result
Pay Plan/Fringe Amounts	\$255,700	Supports the hiring and retention of a qualified workforce
Internal Service Charges		
Human Resources Charge	5,200	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	-103,700	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance and Security Charge	29,500	Delivery of facility maintenance and associated security functions
Shared Business Office Charge	-300	Delivery of administrative support functions
Shared Services Charge	2,200	Delivery of centralized payment services
Customer Call Center Charge	9,800	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Fleet Management Charge	9,500	Delivery of fleet management, fuel services, and maintenance functions
Postal Service Charge	-3,700	Delivery of mail across the Metropolitan Government
Radio Service Charge	-6,500	Delivery of radio infrastructure support and radio installation and maintenance
Better Neighborhoods Program Reorganization	54,300	Reduction in the number of substandard properties
Backfile Conversion	225,000	Improved response times to customers' informational needs
Demolition Fund	135,000	Reduction in the number of condemned/abandoned properties
Building Safety Program		
Council-Mandated Increase	100,000	Addition of 2 Property Standards Inspectors
Council-Mandated Reduction	-35,200	
TOTAL	\$676,800	
	2.0 FTEs	

33 Codes Administration-At a Glance



Code Enforcement Notification Line of Business - The purpose of the Code Enforcement Notification line of business is to provide notice and information products to code violators so that violations can be corrected.

Code Enforcement Notification Program

The purpose of the Code Enforcement Notification Program is to provide notice and information products to code violators so they can correct violations and avoid penalties.

Results Narrative

The program's result measure of the percentage of code violations corrected will allow the department to track how well code violators are complying with applicable laws. The products delivered in this program include: abandoned motor vehicle notices, abate notices, correction notices, stop work orders, mandatory injunctions, and plan correction forms. The current level of funding is needed to realize the program's result measure which directly contributes to the department's goal of having the citizens of Davidson County experience a cleaner, more environmentally friendly community by allowing those not in compliance with codes to correct property violations.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$0	...	\$751,000
FTEs: GSD General Fund	0.00	...	11.25
Results					
Percentage of newly issued code violations corrected	NA	NA	NA	NA	NA

Construction/Land Use Line of Business - The purpose of the Construction/Land Use line of business is to provide licensing and permitting products to applicants (property owners, contractors, tenants) so they can proceed to do business in Davidson County in a timely manner.

Constructional/Land Use Program

The purpose of the Construction/Land Use Program is to provide licensing and permitting products to applicants (property owners, contractors, tenants) so they can proceed to do business in Davidson County in a timely manner.

Results Narrative

The key result measure for the Construction/Land Use Program is the percent of permits issued in a timely manner. The current level of funding is needed to realize the department's goal of allowing the vast number of those needing construction/land use permits to receive them with minimal contact with the department. This program contributes to the goal of allowing Codes customers to experience improved communication and access to licensing and permitting information. Various participants in the construction industry and the general public will be able to continue to access this information, allowing them to apply for and receive various permits such as electrical permits, foundation permits, plumbing permits, sign permits, tree removal permits, plan reviews, and professional licenses.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$0	...	\$1,116,400
FTEs: GSD General Fund	0.00	...	15.45
Results					
Percentage of construction/land use permits issued in a timely manner	NA	NA	NA	NA	NA

33 Codes Administration-At a Glance



Better Neighborhoods Line of Business - The purpose of the Better Neighborhoods line of business is to provide property standards and zoning inspection products to neighborhood residents so they can experience a better place to live, work and play.

Better Neighborhoods Program

The purpose of the Better Neighborhoods Program is to provide property standards and zoning inspection products to neighborhood residents so they can experience a better place to live, work and play.

Results Narrative

Funding in the amount of \$54,300 for the Better Neighborhoods Program, based upon a recommendation from the department's performance audit, will help ensure the Better Neighborhood Program's ability to supply critical information to Nashville residents by creating additional supervisory level in the organization. This funding will impact the program's result measure of providing a reduction in the number of substandard properties by providing a clearer, more organized line of authority so that inspectors can carry out their duties, thereby allowing for a more organized effort to provide cleaner, safer neighborhood.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$0	...	\$964,300
FTEs: GSD General Fund	0.00	...	12.50

Results

Percentage change in the number of substandard properties brought into compliance as a direct result of departmental intervention

NA NA NA NA NA

Building Safety Line of Business - The purpose of the Building Safety line of business is to provide building, plumbing, electrical, mechanical inspections and plan review products to all building occupants so they can have safer buildings.

Building Safety Program

The purpose of the Building Safety Program is to provide building, plumbing, electrical, mechanical inspections and plan review products to all building owners and contractors so building occupants can have safe buildings.

Results Narrative

The Building Safety Program has the primary responsibility for inspecting buildings to ensure the safety of the public. Some of the products in this program include building safety inspections, rehab inspections, slab inspections, use and occupancy inspections and progress inspections. The addition of two Property Standards Inspectors will aid in realizing the program result of percentage change in building projects obtaining a user occupancy letter, indicating all required inspections were performed and approved. This program supports the goal of the department of allowing the citizens of Davidson County to experience safer buildings by monitoring the number of safety related incidents attributable to unsafe building conditions.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$0	...	\$2,049,500
FTEs: GSD General Fund	0.00	...	33.45

Results

Percentage change in building projects obtaining a Use and Occupancy letter indicating all required inspections performed and approved

NA NA NA NA NA

33 Codes Administration-At a Glance



Information Services Line of Business – The purpose of the Information Services line of business is to provide information, instruction, and support products to boards, public officials and the general public so they can have the information they are seeking in a timely manner.

Board Support Services Program

The purpose of the Board Support Services Program is to provide case preparation and presentation products to six appeal boards so they can have timely and accurate information.

Results Narrative

The result measure for this program includes surveying board members to determine the percentage that state they have accurate information needed to act expediently. Some of the products provided by this program include appeal board hearings, zoning appeals transcripts, court appearances, board agendas, and case preparations and presentations. The intent of this program is to allow members of the various department-supervised boards to experience improved communication and to access information to help carry out their board duties and responsibilities. The six boards, including the Board of Fire & Building Code Appeals, Board of Electrical Examiners and Appeals, Board of Plumbing Examiners and Appeals, Board of Mechanical/Gas Examiners and Appeals, Board of Property Standards and Appeals, and the Board of Zoning Appeals, heard over 400 appeal cases in the last year. This program will support the department's goal of providing an improved ability to communicate and to more easily gain access to information.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$0	...	\$274,500
FTEs: GSD General Fund	0.00	...	2.60
Results					
Percentage of board members that have accurate information in a timely manner	NA	NA	NA	NA	NA

Information Sharing Program

The purpose of the Information Sharing Program is to provide reporting, reference and consultation products to public officials and individuals seeking information so they can have the information they are seeking in a timely manner.

Results Narrative

The department has received for a one-time funding increase of \$225,000 to optically scan all real property files in its database. Coupled with the new computer system that will be placed in service in the upcoming year, Codes' records will be scanned and indexed into a central database, allowing contractors and the general public, via the internet, to access central property and land accounting records. This non-recurring addition to funding will be used to achieve the department's goal of allowing our customers to experience improved ability to communicate and access information through the use of improved technology. This additional funding will also allow the department to reach our goal of providing customers quicker response times to their informational needs through our Information Sharing Program.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$0	...	\$1,798,900
FTEs: GSD General Fund	0.00	...	23.70
Results					
Percentage of individuals who get the information they are seeking in a timely manner	NA	NA	NA	NA	NA

33 Codes Administration-At a Glance



Administrative Line of Business – The purpose of the Administrative Line of Business is to provide administrative support service products to the Codes Department so it can efficiently and effectively deliver results for customers.

Administrative Program

The purpose of the Administrative Program is to provide administrative support service products to the Codes Department so it can efficiently and effectively deliver results for customers.

Results Narrative

The Administrative program provides administrative support services products to the Department of Codes and Building Safety so it can so it can efficiently and effectively deliver results for customers. This program supports the delivery of operational results and is essential in supporting the achievement of all of the departmental strategic goals.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$0	...	\$647,900
FTEs: GSD General Fund	0.00	...	3.05
Results					
Executive Leadership:					
Percentage of departmental key results achieved	NA	NA	NA	NA	NA
Human Resources:					
Percentage employee turnover	NA	NA	NA	NA	NA
Finance:					
Percentage of budget variance	NA	NA	NA	NA	NA
Procurement:					
Percentage of department purchases made via purchasing card	NA	NA	NA	NA	NA

33 Codes Administration-Financial



GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	5,691,000	5,382,000	5,795,700	6,170,400
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	2,000	25,058	18,500	243,000
Travel, Tuition, and Dues	34,100	24,424	24,500	11,700
Communications	6,500	50,035	7,000	34,000
Repairs & Maintenance Services	11,300	15,588	11,300	9,100
Internal Service Fees	1,030,400	1,060,950	1,151,900	1,090,800
TOTAL OTHER SERVICES	1,084,300	1,176,055	1,213,200	1,388,600
OTHER EXPENSE	59,200	48,984	51,800	43,500
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	(212,000)	0	0	0
TOTAL OPERATING EXPENSE	6,622,500	6,607,039	7,060,700	7,602,500
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
TOTAL EXPENSE AND TRANSFERS	6,622,500	6,607,039	7,060,700	7,602,500
PROGRAM REVENUE:				
Charges, Commissions, & Fees	722,000	831,347	791,800	879,800
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	722,000	831,347	791,800	879,800
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	5,878,200	6,663,074	7,514,200	8,645,200
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	5,878,200	6,663,074	7,514,200	8,645,200
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	6,600,200	7,494,421	8,306,000	9,525,000

33 Codes Administration-Financial



Special Purpose Funds

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	0	0	0	0
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	0	169,926	0	135,000
Travel, Tuition, and Dues	0	0	0	0
Communications	0	0	0	0
Repairs & Maintenance Services	0	0	0	0
Internal Service Fees	0	0	0	0
TOTAL OTHER SERVICES	0	169,926	0	135,000
OTHER EXPENSE	0	6,666	0	0
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	0	176,592	0	135,000
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
TOTAL EXPENSE AND TRANSFERS	0	176,592	0	135,000
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	34,566	0	105,000
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	0	383	0	0
TOTAL PROGRAM REVENUE	0	34,949	0	105,000
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	30,000
TOTAL REVENUE AND TRANSFERS	0	34,949	0	135,000

33 Codes Administration-Financial

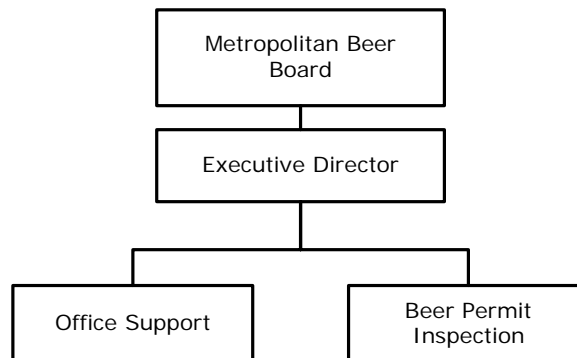


	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Admin Asst	7241	SR09	2	2.00	0	0.00	0	0.00
Admin Spec	7720	SR11	1	1.00	2	2.00	2	2.00
Admin Svcs Mgr	7242	SR13	1	1.00	0	0.00	0	0.00
Admin Svcs Officer 3	7244	SR10	2	2.00	1	1.00	1	1.00
Bldg Inspection Chief	6811	SR12	1	1.00	1	1.00	1	1.00
Bldg Inspector 1	6810	SR09	4	4.00	8	8.00	8	8.00
Bldg Inspector 2	7254	SR10	8	8.00	5	5.00	5	5.00
Compliance Inspector III	7733	SR10	0	0.00	0	0.00	1	1.00
Codes Admin Asst Dir	7081	SR15	1	1.00	2	2.00	3	3.00
Codes Admin Dir	1540	DP02	1	1.00	1	1.00	1	1.00
Cust Svc Supv	6598	SR10	2	2.00	3	3.00	3	3.00
Electrical Inspection Chief	6822	SR12	1	1.00	1	1.00	1	1.00
Electrical Inspector 1	6821	SR09	1	1.00	2	2.00	2	2.00
Electrical Inspector 2	7290	SR10	7	7.00	6	6.00	6	6.00
Mech/Gas Inspection Chief	6912	SR12	1	1.00	1	1.00	1	1.00
Mech/Gas Inspector 1	6910	SR09	4	4.00	5	5.00	5	5.00
Mech/Gas Inspector 2	7331	SR10	3	3.00	2	2.00	2	2.00
Metropolitan Zoning Admin	6738	SR15	1	1.00	1	1.00	1	1.00
Office Support Rep 2	10121	SR05	1	1.00	2	2.00	2	2.00
Office Support Rep 3	10122	SR06	15	15.00	14	14.00	14	14.00
Office Support Spec 1	10123	SR07	2	2.00	2	2.00	2	2.00
Plans Examiner 2	4702	SR12	4	4.00	4	4.00	4	4.00
Plans Examiner Chief	6141	SR13	1	1.00	1	1.00	1	1.00
Plumbing Inspection Chief	6870	SR12	1	1.00	1	1.00	1	1.00
Plumbing Inspector 1	6868	SR09	2	2.00	1	1.00	1	1.00
Plumbing Inspector 2	7348	SR10	5	5.00	6	6.00	6	6.00
Program Supv	7381	SR10	1	1.00	1	1.00	1	1.00
Property Stan Insp 1	6922	SR09	12	12.00	12	12.00	14	14.00
Property Stand Insp 2	7422	SR10	6	6.00	6	6.00	3	3.00
Property Standards Insp Chief	6542	SR12	1	1.00	1	1.00	3	3.00
Urban Forester	6902	SR11	1	1.00	1	1.00	1	1.00
Zoning Examination Chief	7230	SR12	1	1.00	1	1.00	1	1.00
Zoning Examiner	7421	SR11	5	5.00	5	5.00	5	5.00
Total Positions & FTE			99	99.00	99	99.00	102	102.00
Department Totals			99	99.00	99	99.00	102	102.00

34 Beer Board-At a Glance

Mission	To license, regulate and control the transportation, storage, sale, distribution, possession, receipt and/or manufacture of beer with an alcoholic content of not more than five percent by weight. To issue and regulate public dance permits.			
Budget Summary		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
	Expenditures and Transfers:			
	GSD General Fund	\$378,500	\$361,400	\$379,700
	Total Expenditures and Transfers	<u>\$378,500</u>	<u>\$361,400</u>	<u>\$379,700</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$0	\$0	\$0
	Other Governments and Agencies	0	0	0
	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
	Total Program Revenue	\$0	\$0	\$0
	Non-program Revenue	299,800	270,000	400,000
	Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>0</u>
	Total Revenues	<u>\$299,800</u>	<u>\$270,000</u>	<u>\$400,000</u>
Positions	Total Budgeted Positions	6	5	5
Contacts	Executive Director: Jackie Eslick email: jackie.eslick@nashville.gov 222 3 rd Avenue North, Suite 450 37201 Phone: 862-6750 FAX: 862-6754			

Organizational Structure



34 Beer Board-At a Glance

Budget Highlights FY 2006

• Pay Plan/Fringe Amounts	\$14,300
• Internal Services Charges:	
• Finance Charge	-600
• Human Resources Charge	300
• Information Systems Charge	4,500
• Facilities Maintenance & Security Charge	6,900
• Customer Call Center Charge	-100
• Fleet Management Charge	-1,400
• Postal Service Charge	-3,900
• Radio Service charge	100
• Council-Mandated Reduction	-1,800
Total	\$18,300

Overview

METROPOLITAN BEER BOARD

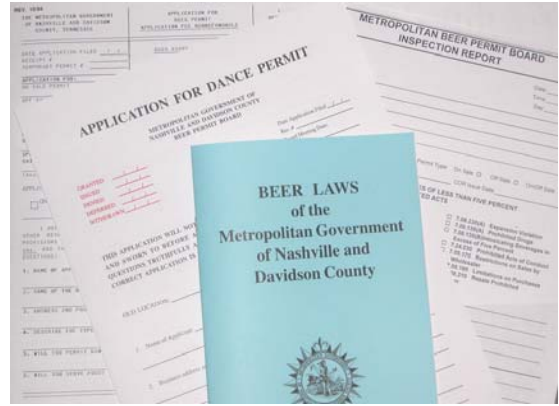
The Beer Board regulates the transportation, storage, sale, distribution, and possession of alcoholic beverages that have less than five percent alcohol by weight. The Board is additionally responsible for the issuance of permits for permission to operate dance halls.

The Board consists of seven members appointed by the Mayor and approved by the Metropolitan Council. Members serve a four year term. The Board has a staff of five.

Board staff are responsible for issuing permits and monitoring and inspecting permitted establishments for compliance with the beer and public dance laws. The Board and staff work in conjunction with the Police, Health, Zoning, and Fire Marshal's offices.

OFFICE SUPPORT

Office Support processes beer and dance applications and collects fines and fees accordingly.



BEER PERMIT INSPECTION

Beer Permit Inspection inspects locations applying for a beer permit and checks for all beer violations.

34 Beer Board-Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2004 Budget</u>	<u>FY 2004 Actuals</u>	<u>FY 2005 Budget</u>	<u>FY 2006 Budget</u>
OFFICE SUPPORT					
1. Process applications for beer permits.	a. Beer permit applications processed*	400	389	280	280
	b. Applications withdrawn or denied	12	31	12	12
2. Process applications for dance permits.	a. Dance applications processed	260	309	240	240
	b. Dance applications withdrawn or denied	2	2	2	2
3. Inspections performed on all new applications, on all complaints received and on a rotation of three times a year on all locations with a beer permit.	Total inspections performed	NA	2,794	2,000	2,800

* The decrease in beer permit applications is due to a decrease in the number of new businesses and changes in business ownership.

34 Beer Board-Financial

GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	321,900	341,705	278,500	292,800
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	1,200	0	700	200
Travel, Tuition, and Dues	0	9	0	0
Communications	1,300	408	1,400	3,600
Repairs & Maintenance Services	1,000	0	1,000	1,000
Internal Service Fees	35,100	32,386	73,600	76,100
TOTAL OTHER SERVICES	38,600	32,803	76,700	80,900
OTHER EXPENSE	6,300	3,876	6,200	6,000
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	11,700	0	0	0
TOTAL OPERATING EXPENSE	378,500	378,384	361,400	379,700
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
TOTAL EXPENSE AND TRANSFERS	378,500	378,384	361,400	379,700
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	1,795	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	0	1,795	0	0
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	263,800	271,966	234,000	234,000
Fines, Forfeits, & Penalties	36,000	127,550	36,000	166,000
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	299,800	399,516	270,000	400,000
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	299,800	401,311	270,000	400,000

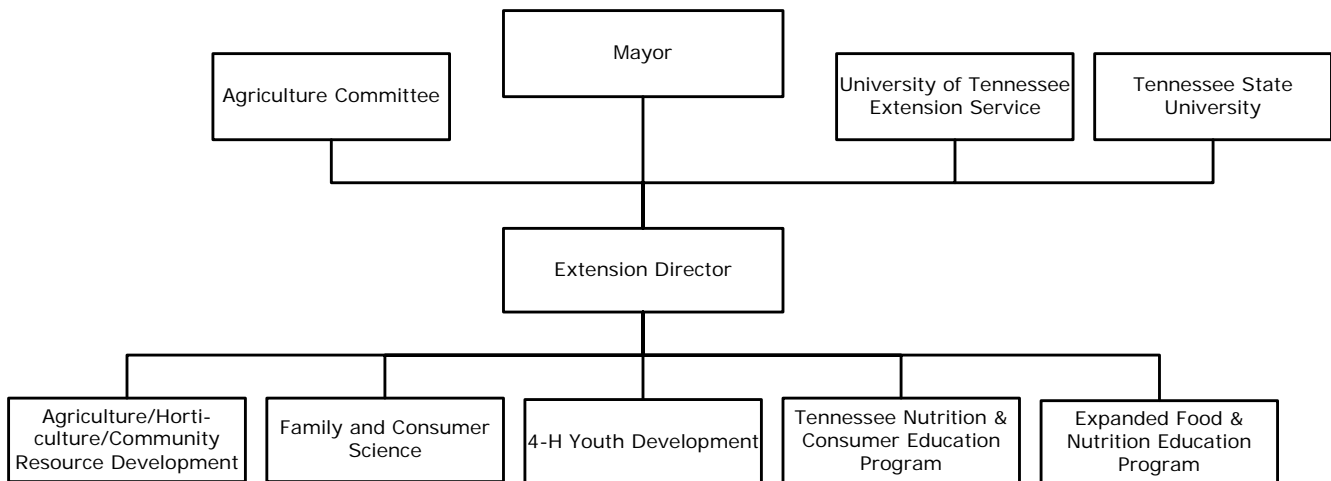
34 Beer Board-Financial

	<u>Class</u>	<u>Grade</u>	FY 2004		FY 2005		FY 2006	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Beer Permit Board-Exec Dir	6907	DP01	1	1.00	1	1.00	1	1.00
Beer Permit Inspector 1	7251	SR08	1	1.00	0	0.00	0	0.00
Beer Permit Inspector 2	7723	SR09	1	1.00	2	2.00	2	2.00
Office Support Mgr	10119	SR09	1	1.00	0	0.00	0	0.00
Office Support Rep 3	10122	SR06	1	1.00	1	1.00	1	1.00
Office Support Spec 1	10123	SR07	1	1.00	1	1.00	1	1.00
Total Positions & FTE			6	6.00	5	5.00	5	5.00
Department Totals			6	6.00	5	5.00	5	5.00

35 Agricultural Extension Service-At a Glance

Mission	The mission of the Extension Service is to help people improve their lives through education, using research-based information focused on issues and needs.			
Budget Summary		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
	Expenditures and Transfers:			
	GSD General Fund	\$372,200	\$360,500	\$378,400
	Total Expenditures and Transfers	<u>\$372,200</u>	<u>\$360,500</u>	<u>\$378,400</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$0	\$0	\$0
	Other Governments and Agencies	0	0	0
	Other Program Revenue	0	0	0
	Total Program Revenue	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	0	0	0
	Total Revenues	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Positions	Total Budgeted Positions	11	9	9
Contacts	Extension Director: George Killgore email: george.killgore@nashville.gov 800 Second Avenue North, Suite 3 Nashville, TN 37201-1083 Phone: 862-5995 FAX: 862-5998			

Organizational Structure



35 Agricultural Extension Service-At a Glance

Budget Highlights FY 2006

• Pay Plan/Fringe Amounts	\$11,700
• Internal Service Charges:	
• Finance Charge	-2,500
• Human Resources Charge	400
• Information Systems Charge	2,300
• Facilities Management & Security Charge	7,800
• Shared Business Office Charge	-100
• Shared Services Charge	100
• Council-Mandated Reduction	-1,800
Total	\$17,900

Overview

The Smith-Lever Act of 1914 established the Agricultural Extension Service (AES). It is the off-campus educational unit of the land grant universities: The University of Tennessee and Tennessee State University. The Extension provides informal educational programs in agriculture, horticulture, family and consumer sciences, and 4-H youth development. UT and TSU Extensions provide equal opportunities in programs and employment.

AGRICULTURE/HORTICULTURE/COMMUNITY RESOURCE DEVELOPMENT

The Agriculture/Horticulture programs utilize direct client contact, group meetings, demonstrations and a variety of teaching resources to help farmers, landscapers, and homeowners adopt management practices that are economically and environmentally sound. Our plant pathology and soil testing laboratories located at Ellington Agricultural Center are used extensively, along with specialists from The University of Tennessee and Tennessee State University, to help solve problems for clients.

One of the most active programs in the area of agriculture and horticulture is the Master Gardener program, which serves as a leader and a model for other Tennessee counties. Master Gardener volunteers conduct demonstrations at many events including the Nashville Lawn & Garden Show and the Tennessee State Fair. Davidson County Master Gardeners carry out many organized projects and have received numerous awards and recognition. In 2004, over 16,000 volunteer hours were reported.



Master Gardener judging a community club garden

FAMILY AND CONSUMER SCIENCE

The Family Consumer Sciences (FCS) programs are designed to strengthen families, individuals, and communities through education. Educational efforts are conducted in the areas of financial management, housing, and environmental issues. Programs are targeted to families and individuals who need us the most, such as the working poor, young parents, working families, elderly, and young children. For more detailed information see www.nashville.gov/aes/family.htm.

Classes that are provided include:

- Tennessee Saves – You Can Build Wealth
- Getting on Financial Track
- Living on Less Income
- Teaching Money Management to Children
- First Time Homebuyer Education
- Radon – What is it?
- Don't be a Victim of Identity Theft
- The Ins and Outs of Using Credit

4-H YOUTH DEVELOPMENT

The 4-H Program encourages diverse groups of youth to develop their unique skills and talents to the fullest potential. Davidson County youth, ages 9-19, participate in 4-H through clubs, special interest groups, after school programs, camps, and many other activities. "Learning by doing" through hands-on activities and community involvement empowers 4-H members to develop and strengthen life skills.

4-H is changing to meet the needs of today's youth. Programs are offered in workforce development, character education, communication skills, volunteer development and leadership development. Learning opportunities are available in more than fifty project areas.

THE TENNESSEE NUTRITION AND CONSUMER EDUCATION PROGRAM

The Tennessee Nutrition and Consumer Education Program is a federally funded program that covers food security, food safety, shopping behavior/food resource management, dietary quality, and system and environmental change issues for food stamp eligible persons. The program goal is that food stamp eligible individuals and families will gain knowledge and skills needed to reduce the risk of inadequate nutrition while becoming empowered to move toward self-sufficiency. This goal will be accomplished by helping families effectively use food stamps and related resources.

THE EXPANDED FOOD AND NUTRITION EDUCATION PROGRAM (EFNEP)

The Expanded Food and Nutrition Education Program (EFNEP) helps families eat healthy on a limited budget in Davidson County. EFNEP is a federal and state funded program that provides nutrition education to low-income residents in Davidson County.

35 Agricultural Extension Service-Performance

Objectives	Performance Measures	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
AGRICULTURE/HORTICULTURE/COMMUNITY RESOURCE DEVELOPMENT					
1. Provide research-based information and teaching in the area of agriculture and horticulture to encourage the adoption of management practices that are economically and environmentally sound for the citizens and businesses of Davidson County.	a. Educational classes (number attending)	7,500	12,200	7,700	12,000
	b. Educational demonstrations (number attending)	2,500	2,000	4,000	3,000
	c. Other educational contacts (on-site visit, office visit, telephone)	3,500	4,600	3,500	5,000
	d. Number of Master Gardeners completing training (calendar year)	150	230	150	100
	e. Master Gardner volunteer hours reported (calendar year)	15,000	16,000	16,000	16,000
FAMILY AND CONSUMER SCIENCES					
1. Provide Family and Consumer Sciences research based educational information to families and individuals through various educational tools.	a. Educational classes (number attending)	11,000	12,000	11,000	13,000
	b. FCE members/leaders	350	280	350	240
	c. Consumer educational requests	1,680	1,400	1,680	1,000
	d. FCE workshops/special interest	NA	NA	700	NA
	e. Trainer-Trainer sessions (TNCEP)	NA	280	200	400
	f. Health Fair & exhibits (TNCEP)	NA	5,000	5,500	8,000
	g. Volunteer/Teaching partners (TNCEP)	NA	30	25	40
	h. Total contacts (TNCEP)	NA	6,400	10,400	11,500
	i. Adult graduates (EFNEP)	NA	700	525	675
	j. Adult contacts (EFNEP)	NA	17,400	10,250	17,200
	k. Youth enrolled (EFNEP)	NA	3,000	2,850	3,200
	l. Youth contacts (EFNEP)	NA	22,700	25,250	2,300
	m. Youth groups (EFNEP)	NA	150	170	165
	n. Volunteer leaders (EFNEP)	NA	160	165	175
4-H PROGRAM					
1. 4-H members will participate in research-based extension educational experiences that will stimulate members to gain knowledge, develop life skills, and form positive attitudes to prepare them to become capable, responsible and compassionate adults. Communications, workforce preparation, and health/wellness are priority program areas.	a. Total 4-H Enrollment	3,000	3,000	2,600	3,000
	b. Total 4-H clubs	105	94	100	100
	c. Participation in local 4-H communications program activities	6,000	5,200	5,200	5,000
	d. Participation in workforce preparation program activities	1,000	150	250	300
	e. Total 4-H contacts	55,000	23,000	45,000	30,000
	f. Number of 4-H adult volunteer leaders	200	150	250	150

35 Agricultural Extension Service-Financial

GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	330,700	269,265	279,300	289,200
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	300	274	300	100
Travel, Tuition, and Dues	600	508	2,700	2,600
Communications	300	299	300	300
Repairs & Maintenance Services	1,200	909	1,800	1,400
Internal Service Fees	20,400	19,149	59,700	67,500
TOTAL OTHER SERVICES	22,800	21,139	64,800	71,900
OTHER EXPENSE	6,100	6,291	6,300	3,600
PENSION, ANNUITY, DEBT, & OTHER COSTS	12,600	11,462	10,100	13,700
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	372,200	308,157	360,500	378,400
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
TOTAL EXPENSE AND TRANSFERS	372,200	308,157	360,500	378,400
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	0	0	0	0
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	0	0	0	0

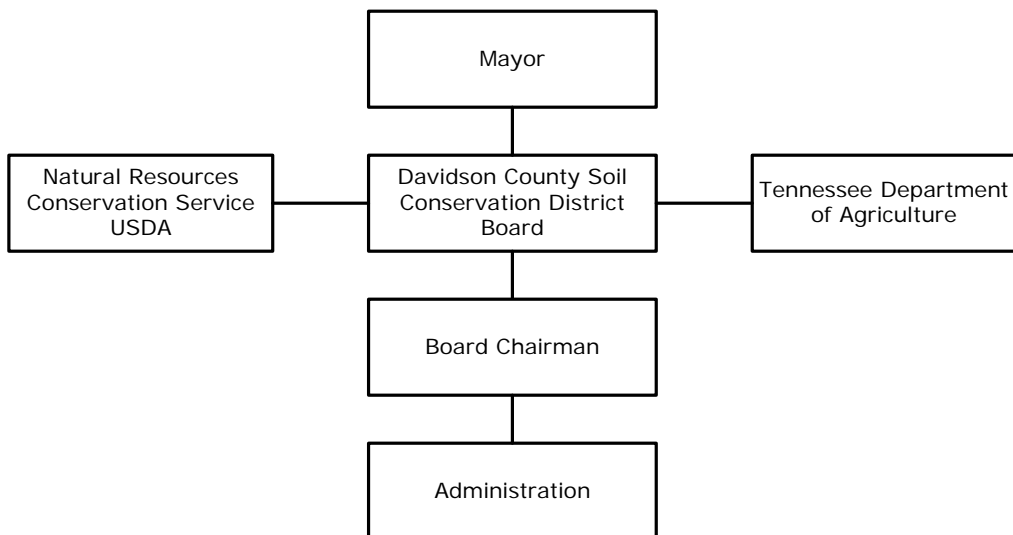
35 Agricultural Extension Service-Financial

	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Custodian 1	7280	TG03	1	0.40	0	0.00	0	0.00
Extension Agent 1	240	SR02	1	1.00	2	2.00	2	2.00
Extension Agent 2	2410	SR03	3	3.00	2	2.00	2	2.00
Extension Agent 3	90	SR06	3	3.00	3	3.00	3	3.00
Extension Director	1967	SR08	1	1.00	1	1.00	1	1.00
Office Support Rep 1	10120	SR04	2	2.00	1	1.00	1	1.00
Total Positions & FTE			11	10.40	9	9.00	9	9.00
Department Totals			11	10.40	9	9.00	9	9.00

36 Soil and Water Conservation-At a Glance

Mission	To study, plan, and provide technical and educational assistance on soil, water and environment related problems to individuals, groups and units of government in Davidson County.			
Budget Summary		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
	Expenditures and Transfers:			
	GSD General Fund	\$90,900	\$85,500	\$96,000
	Total Expenditures and Transfers	<u>\$90,900</u>	<u>\$85,500</u>	<u>\$96,000</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$0	\$0	\$0
	Other Governments and Agencies	0	0	0
	Other Program Revenue	0	0	0
	Total Program Revenue	\$0	\$0	\$0
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	0	0	0
	Total Revenues	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Positions	Total Budgeted Positions	1	1	1
Contacts	Director: John T. Leeman Budget Contact: Carolyn Dillard 1312 Third Avenue North 37208		email: john.leeman@state.tn.us email: carolyn.dillard@tn.usda.gov Phone: 792-5161 FAX: 880-2032	

Organizational Structure



36 Soil and Water Conservation-At a Glance

Budget Highlights FY 2006

• Plan Plan/Fringe Amounts	\$2,600
• Internal Service Charges:	
• Finance Charge	100
• Human Resources Charge	100
• Information Systems Charge	4,100
• Facilities Management & Security Charge	4,000
• Council-Mandated Reduction	-400
Total	\$10,500

Overview

NATURAL RESOURCES CONSERVATION SERVICE USDA

The Natural Resources Conservation Service (NRCS) provides technical support services for all county programs and activities.



DAVIDSON COUNTY SOIL CONSERVATION DISTRICT BOARD

The Davidson County Soil Conservation District Board is responsible for providing technical assistance on natural resource concerns to individuals and agencies of government and provides educational activities in the area of soil and water conservation for schools. The district cooperates with other governmental agencies in activities relating to soil and water conservation. The district assists land users with the development and revision of soil and water conservation plans to meet the provisions of the 1995 Farm Bill and the 1990 Food Agricultural Conservation and Trade Act. The farm bill requires individuals receiving United States Department of Agriculture (USDA) benefits to follow an approved conservation plan on their farmland.

TENNESSEE DEPARTMENT OF AGRICULTURE

The Tennessee Department of Agriculture provides training for soil conservation district employees and grant funding for state programs.

ADMINISTRATION

The Administration Division Support Services provides administrative services to the department, serves as liaison between county, state, and federal agencies, and coordinates environmental education activities.

36 Soil and Water Conservation-Performance

Objectives	Performance Measures	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
NATURAL RESOURCES CONSERVATION SERVICE USDA					
1. Provide a better environment by assisting landowners, decision makers and units of government in solving natural resource related problems.*	a. Establish demonstration plots which exhibit best management practices for urban landowners, government units and contractors	5	4	5	5
	b. Provide educational opportunities for students and others through direct and indirect contact	40,000	30,000	40,000	40,000
* Tennessee Department of Agriculture is a partial funding source.					
2. Provide support to individuals with urban resource problems.	a. Effectively employ natural resources and conservation practices of landowners civic and government agencies	155	155	155	155
	b. Develop positive urban natural resources and community actions through education, activities and demonstrations	350	350	350	350
DAVIDSON COUNTY SOIL CONSERVATION DISTRICT BOARD					
1. Participate in partnership efforts with the governments of Rutherford, Sumner, Trousdale, Wilson and Williamson counties to address common, natural, and human resource deficiencies through the Central Basin Resource Conservation and Development Council (RC&D).	a. Work jointly with Rutherford, Sumner, Trousdale, Wilson and Williamson counties to identify common goals and priorities	500	500	500	500
	b. Assist in making application to secure funds to address the identified goals and priorities through the Central Basin RC&D	36	20	36	36
TENNESSEE DEPARTMENT OF AGRICULTURE					
1. Assist in providing cleaner bodies of water throughout Nashville/Davidson County.*	Improve water quality and the environment through the installation of best management practices, such as ponds, waterways and grass seeding	15	10	15	15

36 Soil and Water Conservation-Financial

GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	58,800	77,333	56,400	59,000
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	0	0	0	0
Travel, Tuition, and Dues	19,000	9,940	7,900	7,300
Communications	300	0	300	0
Repairs & Maintenance Services	0	0	0	0
Internal Service Fees	3,400	3,494	20,600	28,900
TOTAL OTHER SERVICES	22,700	13,434	28,800	36,200
OTHER EXPENSE	1,000	0	300	800
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	8,400	0	0	0
TOTAL OPERATING EXPENSE	90,900	90,767	85,500	96,000
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
TOTAL EXPENSE AND TRANSFERS	90,900	90,767	85,500	96,000
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	0	0	0	0
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	0	0	0	0

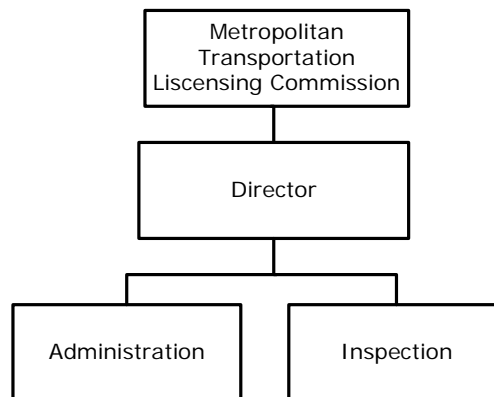
36 Soil and Water Conservation-Financial

<u>Class</u>	<u>Grade</u>	FY 2004		FY 2005		FY 2006	
		<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101							
Admin Asst	7241 SR09	1	1.00	1	1.00	1	1.00
Total Positions & FTE		1	1.00	1	1.00	1	1.00
Department Totals		1	1.00	1	1.00	1	1.00

45 Transportation Licensing Commission-At a Glance

Mission	To provide jurisdiction over the licensing and regulation of all taxicabs, wreckers, and horse-drawn carriages operating within the boundaries of the Metropolitan Government.			
Budget Summary		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
	Expenditures and Transfers:			
	GSD General Fund	\$268,000	\$277,300	\$317,300
	Total Expenditures and Transfers	<u>\$268,000</u>	<u>\$277,300</u>	<u>\$317,300</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$0	\$0	\$0
	Other Governments and Agencies	0	0	0
	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
	Total Program Revenue	\$0	\$0	\$0
	Non-program Revenue	\$158,600	\$158,600	\$178,000
	Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>0</u>
	Total Revenues	<u>\$158,600</u>	<u>\$158,600</u>	<u>\$178,000</u>
Positions	Total Budgeted Positions	4	4	4
Contacts	Transportation Licensing Director: Brian McQuiston		email: brian.mcquiston@nashville.gov	
	50 Hermitage Avenue 37210		Phone: 862-6777 FAX: 862-6765	

Organizational Structure



45 Transportation Licensing Commission-At a Glance

Budget Highlights FY 2006

• Pay Plan/Fringe Amounts	\$14,600
• Internal Service Charges:	
• Finance Charge	-1,100
• Human Resources Charge	200
• Information Systems Charge	8,300
• Facilities Maintenance & Security Charge	1,500
• Shared Services Charge	200
• Fleet Management Charge	6,200
• Radio Service Charge	-100
• Fingerprint-Based Driver Background Checks	10,200
• Printing of Passenger Bill of Rights	1,500
• Council-Mandated Reduction	-1,500
Total	<u>\$40,000</u>



INSPECTION

The Inspection Division is responsible for inspection of all taxicabs, wreckers, and horse-drawn carriages regulated by the Commission. It investigates all complaints whether generated internally or externally and monitors day to day activities of regulated industries.

Overview

ADMINISTRATION

The Administration Division processes all driver and company applications for permits and licenses. It also manages accounts payable, performs bookkeeping, reconciles revenues for bank deposits, and manages office operations.

45 Transportation Licensing Commission-Performance

Objectives	Performance Measures	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
TRANSPORTATION LICENSING COMMISSION					
1. Maintain efficient, modern and service-oriented office which supports the licensing and regulatory function of the commission.	a. Number of companies licensed	NA	90	NA	90
	b. Number of taxicab driver permits issued	600	550	550	580
	c. Number of wrecker driver permits issued	150	86	150	90
	d. Number of vehicles licensed (All types)	575	480	490	725
	e. New taxicab permits added	NA	NA	25	NA
	f. Number of carriage driver permits issued	NA	26	NA	28
2. Provide regular inspections to ensure public safety.	a. Number of vehicles inspected	650	430	300	480
	b. Number of new vehicles inspected as added to fleet (replace)	50	50	50	75
3. Provide professional inspection and investigation services to ensure consumer protection for citizens and visitors.	a. Number of complaints processed	NA	150	NA	150
	b. Number of disciplinary actions imposed by Commission	NA	11	NA	11

45 Transportation Licensing Commission-Financial

GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	242,100	234,369	242,700	255,800
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	300	686	600	10,500
Travel, Tuition, and Dues	1,400	669	700	900
Communications	1,000	2,554	2,000	3,500
Repairs & Maintenance Services	0	0	0	0
Internal Service Fees	20,100	14,224	28,800	44,000
TOTAL OTHER SERVICES	22,800	18,133	32,100	58,900
OTHER EXPENSE	3,100	1,810	2,500	2,600
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	268,000	254,312	277,300	317,300
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
TOTAL EXPENSE AND TRANSFERS	268,000	254,312	277,300	317,300
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	33	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	0	33	0	0
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	158,600	160,145	158,600	178,000
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	158,600	160,145	158,600	178,000
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	158,600	160,178	158,600	178,000

45 Transportation Licensing Commission-Financial

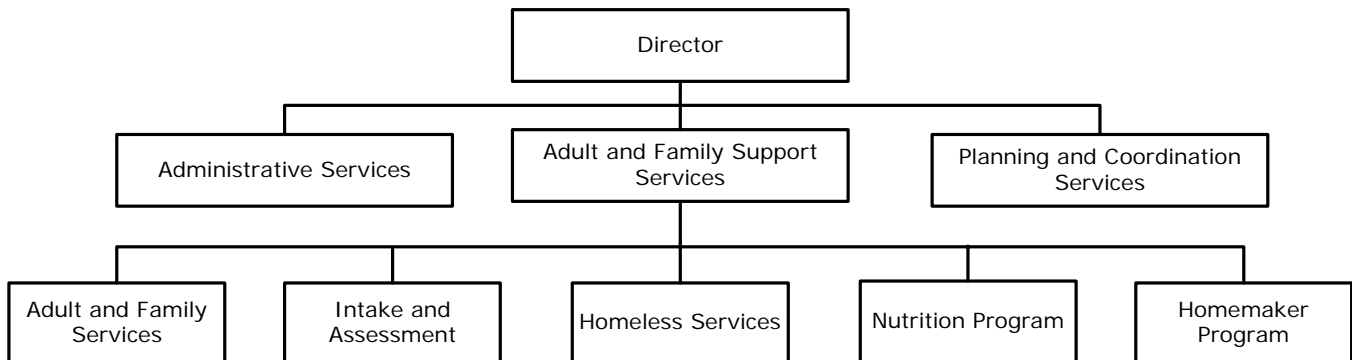
	<u>Class</u>	<u>Grade</u>	FY 2004		FY 2005		FY 2006	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Admin Svcs Officer 4	7245	SR12	0	0.00	0	0.00	0	0.00
Office Support Spec 2	10124	SR08	1	1.00	1	1.00	1	1.00
Trans Licensing Comm Dir	10136	DP01	1	1.00	1	1.00	1	1.00
Trans Licensing Insp 2	7800	SR09	2	2.00	2	2.00	2	2.00
Total Positions & FTE			4	4.00	4	4.00	4	4.00
Department Totals			4	4.00	4	4.00	4	4.00



37 Social Services-At a Glance

Mission	Metro Social Services promotes quality living in our communities by linking people, information and resources. We provide services as a part of our response to persons challenged by economic, social, physical or behavioral problems.			
Budget Summary		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
	Expenditures and Transfers:			
	GSD General Fund	\$13,280,400	\$10,112,300	\$8,828,400
	Total Expenditures and Transfers			
		<u>\$13,280,400</u>	<u>\$10,112,300</u>	<u>\$8,828,400</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$689,100	\$181,000	\$37,000
	Other Governments and Agencies	2,652,600	2,422,400	1,189,500
	Other Program Revenue	<u>101,500</u>	<u>93,500</u>	<u>86,000</u>
	Total Program Revenue			
		\$3,443,200	\$2,696,900	\$1,312,500
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	<u>136,300</u>	<u>106,100</u>	<u>35,800</u>
	Total Revenues			
		<u>\$3,579,500</u>	<u>\$2,803,000</u>	<u>\$1,348,300</u>
Positions	Total Budgeted Positions	267	248	101
Contacts	Director: Gerri Robinson Financial Manager: Pamela McEwen 25 Middleton Street 37210		email: gerri.robinson@nashville.gov email: pamela.mcewen@nashville.gov Phone: 862-6400 FAX: 862-6404	

Organizational Structure



37 Social Services-At a Glance

Budget Highlights FY 2006

• Pay Plan/Fringe Amounts	\$227,500
• Internal Services Charges:	
• Finance Charge	-29,400
• Human Resources Charge	8,200
• Information Systems Charge	-58,800
• Facilities Maintenance & Security Charge	27,100
• Shared Business Office Charge	-400
• Shared Services Charge	10,800
• Customer Call Center Charge	-1,000
• Fleet Management Charge	-22,000
• Postal Service Charge	-3,100
• Transfer Occupancy Costs Richland Village Campus	-35,300
• Transfer Moynihan Center utilities	-2,700
• Transfer Disability Information Function to ADA	-83,100
• Transfer Knowles Home to Hospital Authority	-357,600
• Transfer Adult Day Care to Hospital Authority	-126,500
• Transfer Senior Dietary to Hospital Authority	-151,800
• Transfer Senior Custodial to the Hospital Authority	-145,400
• Transfer Van Driver positions to Hospital Authority	-31,000
• Close Child Care Center Program	-301,400
• Close Transportation Program	-197,800
• Transfer the Financial Assistance Program To the Metro Action Commission	-784,900
• Close Refugee Services Program	-9,100
• Homeless Task Force	800,000
• Quality Assurance and Best Practice Review	50,300
• Infant and Toddler Child Care	195,600
• Council Reductions	-262,100
Total	-\$1,283,900

Overview

ADMINISTRATIVE SERVICES

The administrative staff directs departmental policies and procedures. The administrative staff coordinates total quality management and ensures best practices are in place throughout the department. This division supports department staff and operating programs. Included in this division are the areas of management, budget and finance, human resources, quality assurance and data management.

ADULT AND FAMILY SUPPORT SERVICES

Adult and Family Services

Brief Counseling includes short-term problem solving, budgeting, goal setting and home visits to strengthen and support families.

Family Centered Casework strengthens and enhances the dynamics of the family by improving interaction and communication within the family.

Extended Family Support (for relative caregivers and other multigenerational families with similar needs) includes life management skills training: decision making, setting goals, social/interpersonal skills, budgeting, life planning and work related challenges as well as assistance in negotiating a variety of systems with a goal of helping the customer become self-sufficient. This program also provides parenting skills training and homemaker support for relative caregivers.

Community Coordination is achieved as staff members lead and participate in community events and organizations, working in partnership with community residents and other agencies to improve services.

Intake and Assessment

Assessments are completed to identify individual and family needs, and the barriers to being self-supporting. The assessment will focus on the customer's ability, experience and interests, and will result in a service plan that could include services provided by Metro Social Services and/or referral to other agencies.

Information and Referral is available to help customers identify and access other community resources to meet a variety of needs.

Homeless Services

Homeless Services provides specific supportive services appropriate to address the needs of homeless individuals and families.

Burial Assistance pays for and coordinates with funeral homes for the burial of deceased persons who did not leave sufficient resources to cover the cost of burial expenses.

The Nutrition Program

The Nutrition Program serves mid-day meals and organizes social opportunities for senior and disabled citizens to help at-risk senior adults in their homes. Meal sites are located in community centers and high-rises around the Nashville area. A hot lunch is served five days a week containing at least 1/3 of the established nutritional daily allowance. The program also coordinates with other home and community based activities for seniors.

37 Social Services-At a Glance

The program delivers meals to eligible seniors and disabled citizens in their homes, using a fleet of vans to deliver a combination of hot meals and frozen meals to the clients, based on their needs.

In addition, they operate the Nutrition Supplement Program, which provides the elderly with supplemental nutrition products at a significant savings over retail.

The Homemaker Program

The Homemaker program serves the frail elderly, mentally and physically challenged adults who need help with household tasks in order to remain in their own homes. Services include such homemaking chores as preparing meals, light housekeeping, washing dishes, washing clothes, and shopping. Homemakers assist with simple health care routines such as reminders to maintain diet restrictions, medication regimen, recommended exercises, and by observing and reporting changes in the client and within the home. Homemakers may also provide personal care, such as bathing, showering assistance or sponge baths. Additionally, homemakers give emotional support and encouragement during periods of loneliness, depression, and bereavement.

PLANNING AND COORDINATION SERVICES

The Planning and Coordination unit identifies social services needs through collaborations with local providers including community and government agencies. They review available community services in conjunction with assessed needs to identify gaps in service and develop systems to address these needs. They develop and coordinate funding opportunities.

The Planning and Coordination unit coordinates social service delivery to minimize overlap and administrative costs. They provide technical assistance and quality assurance support to enhance best practice in the delivery of services for all Davidson County social services agencies.

The Planning and Coordination unit provides community leadership and initiates planning efforts in specific social service areas to reflect evolving trends and current issues and needs, including: Adult/Senior, Children/Youth, Immigrants, Homeless and Integrated Services/Research.

37 Social Services-Performance

Objectives	Performance Measures	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
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NOTE: THIS DEPARTMENT WILL DEVELOP NEW PERFORMANCE MEASURES FOR 2007

ADMINISTRATIVE SERVICES

1. Administer the programs assigned to the agency by charter, and other social service efforts directed by the Mayor, Council and Commission.	Divisions managed	14	14	14	5
2. Increase services to residents of Nashville and Davidson County by using contracts and other third party funding sources.	Third party revenue	\$3,655,900	\$3,729,049	\$3,571,700	\$1,348,300

HOME & COMMUNITY BASED SERVICES

Child Care Center

1. Provide direct care for infants, toddlers and preschoolers whose low-income parents are employed or in training.	a. Children served per month (average)	50	46	51	NA
	b. Days of care provided per month (average)	1,083	1,071	1,104	NA
	c. Average of developmental goals achieved by children	NA	90%	90%	NA

Family Services

1. Help individuals and families in crisis access the community resources needed to resolve their immediate problem or lessen its negative impact.	a. Dollars of financial assistance provided per year	\$780,000	\$656,118	\$630,000	NA
	b. Customers receiving grants per year	2,000	2,182	1,200	NA
	c. Number of grants provided per month	200	200	NA	NA
	d. Indigent burials per year	105	125	105	95
	e. Customers receiving information and referral services per year	NA	NA	1,200	1,200
2. Assist individuals and families in preventing crises and maintaining stability.	Number of families receiving client support	750	484	500	720
3. Enhance the community's capacity to support families.	Number of New agency linkages per year	20	27	25	25

Richland Village Community Services

1. Provide resources and services to increase strength and stability of families with at-risk children.	a. Number of families receiving support services per year	NA	107	300	NA
	b. Number of children receiving family support services per year	NA	225	450	NA
	c. Dollars of financial assistance provided per year	NA	\$31,869	\$40,000	NA

37 Social Services-Performance

Objectives	Performance Measures	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
Richland Village Community Services (Continued)					
2. Provide programs to support academic success of at-risk middle school students.	a. Number of students receiving academic assistance per year	NA	317	400	NA
	b. Number of students receiving transportation assistance per year	NA	83	40	NA
3. Provide homemaker services to families with children at risk.	Number of families served per month (unduplicated)	32	10	NA	NA
Refugee Services					
1. Assist refugees in developing financial self-sufficiency and independence by learning to live in this culture by providing counseling, direction, and intervention regarding health, employment, housing, language and other basic needs and issues.	a. Customers served per year – employment services	105	600	80	NA
	b. Customers served per year – social adjustment services	80	116	60	NA
	c. Customers served per year – English language training	130	240	100	NA
Nutrition Services					
1. Maintain at-risk senior adults in their home.	a. Number of seniors able to remain in their home setting due to congregate meals sites	1,272	748	780	750
	b. Number of seniors able to remain in their home setting due to home delivered meals	1,200	713	720	725
	c. Number of seniors meeting 1/3 RDA nutritional guidelines	2,472	1,461	1,500	1,475
	d. Number of congregate meals served at nutrition sites	NA	110,004	115,000	115,000
	e. Number of home delivered meals served to customers in their home per year	NA	166,966	165,000	165,000
2. To provide supplemental nutritional products to at-risk clients with special nutritional needs.	Customers receiving supplemental nutritional products (Ensure) per year	260	220	260	225
Homemaker Services					
1. Maintain at-risk senior adults in their home.	a. Customers served per year	400	381	380	385
	b. Hours of homemaker and personal care services provided per year	NA	37,014	36,450	36,450
2. Enhance the community's capacity to support seniors remaining in their homes through involvement in community partnerships.	Number of Home and community based service partnerships developed	3	1	3	NA

37 Social Services-Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2004 Budget</u>	<u>FY 2004 Actuals</u>	<u>FY 2005 Budget</u>	<u>FY 2006 Budget</u>
Transportation					
1. Enhance the community's capacity to allow seniors to remain active members of their community through offering senior transportation.	Trips provided per year	NA	41,000	46,000	NA
2. To maintain at-risk seniors in their home through improving access to community services.	Number of seniors able to maintain their physical/mental health through access to nutrition sites, medical appointments and social/community connections	580	500	580	NA
Disability Information Office					
1. Provide persons with a disability or their family member with information and assistance that will support their ability to live in the community.	a. Customer calls received per year	NA	3,973	3,500	NA
	b. Handiguides distributed per year	NA	778	975	NA
2. Increase community awareness and knowledge of the needs and abilities of persons with a disability.	Presentations to the community per year	NA	8	45	NA

37 Social Services-Financial

GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	9,760,600	9,923,302	7,078,900	5,431,300
OTHER SERVICES:				
Utilities	207,900	223,846	72,800	0
Professional and Purchased Services	1,259,100	1,059,311	995,900	2,022,200
Travel, Tuition, and Dues	135,400	82,156	96,400	132,100
Communications	18,400	18,769	19,100	35,600
Repairs & Maintenance Services	44,200	53,797	11,500	200
Internal Service Fees	351,200	347,268	643,200	546,400
TOTAL OTHER SERVICES	2,016,200	1,785,147	1,838,900	2,736,500
OTHER EXPENSE	1,308,600	1,248,065	1,008,500	660,600
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	5,800	0
EQUIPMENT, BUILDINGS, & LAND	0	5,683	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	13,085,400	12,962,197	9,932,100	8,828,400
TRANSFERS TO OTHER FUNDS AND UNITS	195,000	195,494	180,200	0
TOTAL EXPENSE AND TRANSFERS	13,280,400	13,157,691	10,112,300	8,828,400
PROGRAM REVENUE:				
Charges, Commissions, & Fees	689,100	830,522	181,000	37,000
Other Governments & Agencies				
Federal Direct	35,000	27,388	35,000	0
Fed Through State Pass-Through	1,597,100	1,528,523	1,268,600	332,400
Fed Through Other Pass-Through	913,400	918,059	907,900	503,600
State Direct	0	360	0	0
Other Government Agencies	107,100	213,980	210,900	353,500
Subtotal Other Governments & Agencies	2,652,600	2,688,310	2,422,400	1,189,500
Other Program Revenue	101,500	116,607	93,500	86,000
TOTAL PROGRAM REVENUE	3,443,200	3,635,439	2,696,900	1,312,500
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	136,300	93,610	106,100	35,800
TOTAL REVENUE AND TRANSFERS	3,579,500	3,729,049	2,803,000	1,348,300

37 Social Services-Financial

	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Admin Asst	07241	SR09	1	1.00	1	1.00	1	1.00
Admin Svcs Mgr	07242	SR13	2	2.00	2	2.00	1	1.00
Admin Svcs Officer 3	02660		0	0.00	0	0.00	2	2.00
Admin Svcs Officer 3	07244	SR10	1	1.00	1	1.00	0	0.00
Admin Svcs Officer 4	07245	SR12	3	3.00	3	3.00	3	3.00
Bldg Maint Mechanic	02220	TG08	1	1.00	1	1.00	0	0.00
Bldg Maint Worker	07257	TG04	2	2.00	1	1.00	0	0.00
Contract Administrators	07734		0	0.00	0	0.00	6	6.00
Cook	01330	TG05	2	2.00	2	2.00	0	0.00
Cook - Assistant	02140	TG03	8	6.00	6	5.35	0	0.00
Cook Leader	04510	TL05	2	2.00	2	2.00	0	0.00
Cust Svc Supv	06598	SR10	2	2.00	2	2.00	0	0.00
Custodial Svcs Asst Supv	05450	TS02	1	1.00	1	1.00	0	0.00
Custodian 1	07280	TG03	8	7.43	8	7.43	0	0.00
DataBase Administrator	06818		0	0.00	0	0.00	1	1.00
Day Care Center Asst Teacher	05542	SR06	3	3.00	2	2.00	0	0.00
Day Care Center Teacher	06047	SR08	3	3.00	2	2.00	0	0.00
Finance Officer 1	10150		0	0.00	0	0.00	1	1.00
Group Care Aide	07314	SR04	5	5.00	5	5.00	0	0.00
Group Care Worker	06079	SR05	21	20.30	21	20.30	0	0.00
Group Care Worker Sr	06080	SR07	8	8.00	7	7.00	0	0.00
Health Care Worker Sr	07315	SR07	2	2.00	2	2.00	0	0.00
Homemaker	06311	SR05	33	33.00	31	31.00	27	27.00
Human Resources Asst 2	06931	SR07	2	2.00	2	2.00	0	0.00
Info System Analyst 1	07779		0	0.00	0	0.00	1	1.00
Info Systems Tech 1	07784	SR08	1	1.00	1	1.00	0	0.00
Interpreter - Pool	09032		35	3.10	35	3.10	0	0.00
Nutrition Site Coord	06771	SR05	25	10.25	22	10.70	18	8.42
Nutrition Site Monitor	07746	SR07	1	1.00	1	1.00	1	1.00
Office Asst 1	07747	GS03	0	0.00	1	0.70	0	0.00
Office Support Rep 2	10121	SR05	2	2.00	1	1.00	0	0.00
Office Support Rep 3	10122	SR06	3	3.00	3	3.00	1	0.70
Office Support Spec 1	10123	SR07	5	5.00	5	5.00	3	3.00
Professional Spec	07753	SR11	1	1.00	1	1.00	0	0.00
Program Coord	06034	SR09	2	2.00	2	2.00	0	0.00
Program Mgr 1	07376	SR11	6	6.00	6	6.00	0	0.00
Program Mgr 2	07377	SR12	7	7.00	7	7.00	5	5.00
Program Spec 2	07379	SR08	3	3.00	2	2.00	0	0.00
Program Supv	07381	SR10	5	5.00	4	4.00	4	4.00
Residential Care Admin	07393	SR13	1	1.00	1	1.00	0	0.00
Social Svcs Asst Dir	00385	SR15	1	1.00	1	1.00	0	0.00
Social Svcs Dir	01680	DP02	1	1.00	1	1.00	1	1.00
Social Work Assoc	01820	SR07	8	8.00	7	7.00	1	1.00
Social Work Tech	07405	SR06	8	7.75	7	7.00	0	0.00

37 Social Services-Financial

	<u>Class</u>	<u>Grade</u>	FY 2004		FY 2005		FY 2006	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Social Worker 1	04949	SR08	12	12.00	11	11.00	2	2.00
Social Worker 2	07260	SR09	7	7.00	8	8.00	9	9.00
Social Worker 3	04835	SR10	9	9.00	7	7.00	7	7.00
Special Project Managers	07762		0	0.00	0	0.00	3	3.00
Specialized Skills Instr	00220	SR08	2	2.00	1	1.00	0	0.00
Specialized Skills Supv	06892	SR10	0	0.00	1	1.00	0	0.00
Van Driver	07760	TG05	12	11.60	10	10.00	3	3.00
Total Positions & FTE			267	216.43	248	202.58	101	91.12
Department Totals			267	216.43	248	202.58	101	91.12

38 Health Department-At a Glance



Budget Summary		2003-04	2004-05	2005-06
Budget Summary	Expenditures and Transfers:			
	GSD General Fund	\$44,945,600	\$29,722,200	\$33,093,500
	Special Purpose Fund	0	14,585,500	14,062,800
	Total Expenditures and Transfers	\$44,945,600	\$44,307,700	\$47,156,300
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$2,573,700	\$2,714,300	\$2,912,200
	Other Governments and Agencies	13,418,200	13,651,100	13,454,700
	Other Program Revenue	484,300	475,500	483,500
	Total Program Revenue	\$16,476,200	\$16,840,900	\$16,850,400
	Non-program Revenue	602,600	661,600	661,600
	Transfers From Other Funds and Units	2,685,100	2,685,100	2,912,100
	Total Revenues	\$19,763,900	\$20,187,600	\$20,424,100
Positions	Total Budgeted Positions	565	536	561
Contacts	Director of Health: Dr. Stephanie Bailey email: stephanie.bailey@nashville.gov Financial Manager: Stan Romine email: stan.romine@nashville.gov Lentz Building, 311 23 rd Avenue North 37203 Phone: 340-5616 FAX: 340-5665			

Line of Business and Program

Family, Youth, and Infant Health

- Home Visiting
- Mobile Pediatric Assessment Clinic (MPAC)
- Children's Special Services
- Infant Mortality Initiatives Program
- School Health
- Oral Health Services

Epidemiology, Research, and Health Education

- Health Policy, Research and Public Health Practice
- Community Health Education and Promotion Program
- Physical Activity and Healthy Eating
- Tobacco Control Program

Office of Nursing

- Clinical Services and Immunization
- Notifiable Disease Control and Preparedness

Communicable Disease Control and Prevention

- Tuberculosis Elimination
- STD/HIV Prevention and Intervention Program

Environmental Health

- Air Quality
- Food Protection Services
- Animal Control
- Environmental Engineering
- Environmental Monitoring and Surveillance
- Pest Management Services

Health Equality

- Nutrition Services
- Behavioral Health Services
- Health Care for the Homeless
- Health Care Access

Administrative

- Non-allocated Financial Transactions
- Quality Management
- Vital Records Program
- Office of Civil Service Medical Examiner
- Office of Forensic Medical Examiner
- Correctional Health Services
- Information Technology
- Facilities Management
- Human Resources
- Finance
- Records Management
- Risk Management
- Executive Leadership

<p>Mission</p>	<p>The mission of the Metro Public Health Department is to provide health protection, promotion, and information products to everyone in Nashville so they can enjoy healthy living free from disease, injury, and disability.</p>
<p>Goals</p>	<p>Infectious Diseases and Environmental Threats</p> <p>Threats to the public due to infectious diseases, environmental hazards and Weapons of Mass Destruction (WMD) will be effectively identified, contained, and reduced.</p> <ul style="list-style-type: none"> • During the next five (5) years, 100% of critical threats to the public (i.e., Anthrax, Weapons of Mass Destruction, West Nile Virus, etc.) will be appropriately identified, contained, and addressed. • There will be a decrease of early latent syphilis from 24 per 100,000 population in 2001 (137 cases), to 18 per 100,000 (100 cases) in 2005, and 13 per 100,000 (75 cases) in 2007. • Eliminate sustained domestic transmission of primary and secondary syphilis to 2.0 cases per 100,000 population in 2007. (Healthy People 2010 Goal #25-3) • There will be a decrease in the number of active tuberculosis cases from 12 per 100,000 population in 2001 to 10 per 100,000 in 2005, and 5 per 100,000 in 2007. • The air quality in Nashville, as reported by the Pollution Control Division (PCD), will meet or exceed the National Ambient Air Quality Standards (NAAQS) by being in the "good" or "moderate" range* for 98% of the days by 2005 and 99% of the days by 2007. <p>*"Good" = no health impacts are expected in this range. "Moderate" = unusually sensitive people should consider limiting prolonged outdoor exertion.</p> <p>Health Disparities</p> <p>Health disparities between blacks and whites will be reduced:</p> <p>Asthma</p> <ul style="list-style-type: none"> • By 2008 increase by 18% the proportion of persons living in the inner city area* with asthma who receive formal patient education including information about community and self-help resources as an essential part of management of their condition. <p>Diabetes</p> <ul style="list-style-type: none"> • By 2008 increase by 18% the proportion of persons living in the inner city area* with diabetes who receive formal diabetes education as an essential part of management of their condition. <p>Cardiovascular Disease</p> <ul style="list-style-type: none"> • By 2008 increase by 18% the proportion of adults living in the inner city area* with high blood pressure who are taking action to help control their blood pressure (losing weight, increasing physical activity, reducing sodium intake). <p>Infant Mortality</p> <ul style="list-style-type: none"> • By 2005 the black to white infant mortality rate ratio will be no more than 2.3 to 1 and by 2007 it will be no more than 1.8 to 1. The 2000 baseline is 2.7 to 1. <p>Fetal Mortality</p> <ul style="list-style-type: none"> • By 2005 the black to white fetal mortality rate ratio will be no more than 2.0 to 1 and by 2007 it will be no more than 1.5 to 1. The 1998 baseline (latest information available) is 3.0 to 1. <p>*Inner city area = Public health planning districts 5, 8, 9, 10a, and 11.</p>

Goals (cont'd)	<p>Lifestyle Behaviors</p> <p>Increase the percentage of Nashville residents who adopt healthy living habits:</p> <p>Physical Activity</p> <ul style="list-style-type: none"> • Increase the proportion of adults who engage in physical activity 12 or more times per month from 39% in 2001 to 42% in 2008. • Increase the proportion of high school students who engage in vigorous physical activity 3 or more times per week for 20 or more minutes per occasion from 58% in 2001 to 63% in 2008. <p>Nutrition</p> <ul style="list-style-type: none"> • Decrease the proportion of adults who are overweight from 55% in 2001 to 52% in 2008. • Decrease the proportion of high school students who are overweight from 13% in 2001 to 11% in 2008. <p>Tobacco Use</p> <ul style="list-style-type: none"> • Reduce cigarette smoking among adults from 26% in 2001 to 23% in 2008. • Reduce cigarette smoking among high school students from 35% in 2001 to 31% in 2008. <p>Reproductive Behavior</p> <ul style="list-style-type: none"> • Decrease the proportion of high school students who have been pregnant or gotten someone pregnant from 9% in 2001 to 6% in 2008. <p>Health Care Access</p> <p>Increase the number of uninsured persons who have access to needed health care services by:</p> <ul style="list-style-type: none"> • Linking 4,000 additional uninsured and publicly insured residents to an on-going source of primary health care during each of the next five years. • Linking 2,500 additional uninsured residents to an on-going source of dental care during each of the next five years. • Linking 250 additional uninsured residents to a mental health and/or alcohol and drug abuse provider during each of the next five years. • Providing uninsured patients access to prescription drugs required to meet their medical needs.
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Budget Change and Result Highlights FY 2006

Recommendation		Result
Pay Plan/Fringe Amounts	\$895,300	Supports the hiring and retention of a qualified workforce
Non-Allocated Financial Transactions		
Internal Service Charges		
Finance Charge	-18,600	Delivery of core financial functions including accounting, payroll, budgeting, and internal audit.
Human Resources Charge	15,400	Delivery of core human resource functions including hiring, training, and evaluation/management.
Information Systems Charge	412,700	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity.

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Budget Change and Result Highlights FY 2006

Recommendation		Result
Facilities Maintenance & Security Charge	\$2,000	Delivery of facility maintenance and associated security functions
Shared Business Office Charge	-2,000	Delivery of administrative support functions.
Shared Services Charge	19,500	Delivery of centralized payment services.
Customer Call Center Charge	-3,800	Telephone access to information for Metro employees, the residents of Nashville, and other callers.
Fleet Management Charge	83,400	Delivery of fleet management, fuel services, and maintenance functions.
Postal Service Charge	-100	Delivery of mail across the Metropolitan Government.
Radio Service Charge	-3,700	Delivery of radio infrastructure support and radio installation and maintenance
Oral Health Services		
Reopening of Lentz Dental Clinic	89,700	The Lentz Dental Clinic would offer the capacity to see more pediatric dental patients (under 21 years of age) and provide an additional referral clinic for TennCare children. These funds will enable the program to serve an additional 1500 low income and TennCare children.
Clinical Services and Immunization		
Influenza Vaccine	141,600	Additional funds will cover the increase in the price of Influenza vaccine. This budget improvement is needed to cover the additional cost of purchasing the same amount of vaccine as last year (24,000 doses).
Food Protection		
Increase in Food Protection Services	46,400	Additional funds to serve the increasing demand for inspection of establishments in Davidson County.
Animal Control		
Increase in Animal Control Program	83,400	To increase the number of animals being impounded along with a corresponding decrease in complaints from the public.
Health Care Access		
Bridges to Care Pharmacy Increase	34,000	Additional funding to pay for prescription medication expense incurred through the normal growth in the number of Bridges to Care active enrollees
Office of Civil Service Medical Examiner		
Civil Service Medical Examiner Wellness Initiative	446,100	To provide a wellness initiative and improved injury-on-duty (IOD) management for all Metro employees.
Office of Forensic Medical Examiner		
Forensic Medical Examiner Contract Increase	168,200	Metro's contract with the Forensic Medical Examiner's office allows for a 4% increase each year. This funding will satisfy the increased cost as listed in the contract.

38 Health Department-At a Glance



Budget Change and Result Highlights FY 2006

Recommendation		Result
Correctional Health Services		
Increase in inmate medical costs and new facility costs	\$1,201,900	Additional funding will allow the program to assure that inmates receive appropriate medical treatment and also contributes directly to the department's goal of reducing health threats due to infectious diseases.
Decrease in Special Purpose Funds for 2006	-522,700	Decrease in funding for various grant programs
Council-Mandated Reductions	-240,100	
TOTAL	\$2,848,600 (14.29 FTEs)	

Performance Information Highlights

Performance Measure Certification

Internal Audit reviewed all key result measures for the Public Health Department for FY2003-04. Measures were either certified, meaning the measure was aligned, documented, and reliable or not certified (NC), meaning the measure did not meet the established criteria. For FY2004, only certified measures appear in the Operating Budget Book.

	Certified	Reported, Not Certified	Not Reported
Number of Programs:	64%	20%	16%
Program Budget Dollars:	78%	10%	12%

38 Health Department-At a Glance



Family, Youth, and Infant Health Line of Business - The purpose of the Family, Youth, and Infant Health Line of Business is to provide assessment, intervention, and education products for the families, youth, and infants in Davidson County so they can experience health and wellness.

Home Visiting Program

The purpose of the Home Visiting Program (includes Help Us Grow, Bright Beginnings, and Healthy Start) is to provide public health home visits to at risk families so that they may receive the health and/or social services that they need.

Results Narrative

This budget for the Home Visiting Program includes maintaining funding at the current level. The program allows nurses and social workers to go into the homes of at-risk families to check on the health, safety, and well-being of young children, and to educate parents on nutrition, safety, and child development. There are currently 556 families enrolled in the program. This program is a must in achieving the departmental goals of reducing health disparities and assisting clients in adopting healthy living habits.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:					
GSD General Fund	\$ 824,200	...	\$ 741,100
Special Purpose Grant Fund	<u>905,200</u>	...	<u>1,058,700</u>
Total	\$1,729,400	...	\$1,799,800
FTEs:					
GSD General Fund	0.00	...	0.00	...	12.00
Special Purpose Grant Fund	<u>0.00</u>	...	<u>0.00</u>	...	<u>15.00</u>
Total	0.00	...	0.00	...	27.00

Results

Percentage of families enrolled in a home visiting program who receive home visiting products	NA	NA	NA	96%	96%
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Mobile Pediatric Assessment Clinic (MPAC) Program

The purpose of Mobile Pediatric Assessment Clinic Program is to provide Early Periodic Screening and Diagnostic Testing (EPSDT) exams for children so they can benefit from the early detection of health problems.

Results Narrative

This budget for the Mobile Pediatric Assessment Clinic (MPAC) includes maintaining funding at the current level. The program allows the Health Department nursing staff to do physical examinations on children outside of the walls of the Health Department. Because the clinic is mobile it affords the ability to move from one community to another to offer children who do not have adequate transportation the chance to get a physical examination. In February 2005, MPAC began partnering with BlueCare to increase participation. The mobile clinic is now fully staffed and has screened 801 children this year. This mobile clinic contributes to the Health Department's goal of increasing health care access to all persons.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:					
GSD General Fund	\$283,100	...	\$188,900
Special Purpose Grant Fund	<u>12,400</u>	...	<u>*578,300</u>
Total	\$295,500	...	\$767,200
FTEs:					
GSD General Fund	0.00	...	0.00	...	5.00
Special Purpose Grant Fund	<u>0.00</u>	...	<u>0.00</u>	...	<u>14.25</u>
Total	0.00	...	0.00	...	19.25

* The increase in budget is due to program changes for FY06.

Results

Percentage of children eligible for an Early Periodic Screening and Diagnostic Testing exam who are screened by the Mobile Pediatric Assessment Clinic	NA	NA	NA	NA	NA
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38 Health Department-At a Glance



Children's Special Services Program

The purpose of the Children's Special Services Program is to provide payment for eligible medical expenses and care coordination services so that chronically ill children can obtain needed health care services and have a medical home.

Results Narrative

This budget for the Children Special Services Program includes maintaining funding at the current level. The program has the primary responsibility of screening and certifying Davidson County children who have special health care needs (disabilities). This program assists families in getting special medical services and equipment for their children, and has been quite successful in linking children to a primary care provider and coordinating that care. During fiscal year 2004, the program provided care coordination services to 461 children who had special health care needs. This program is important in achieving the departmental goal of providing health care access by linking citizens to a primary care provider.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Special Purpose Grant Fund	\$678,000	...	\$682,000
FTEs: Special Purpose Grant Fund	0.00	...	10.00
Results					
Percentage of Children who have a documented medical home within 3 months of enrolling or at recertification	NA	NA	NA	89%	95%

Infant Mortality Initiatives Program

The purpose of the Infant Mortality Initiatives (IMI) Program is to provide information and education products on infant deaths to Davidson County providers and residents so that they will be better informed and active in reducing some of the risk factors that put infants at risk for early death.

Results Narrative

This budget for the Infant Mortality Program includes maintaining funding at the current level. The program provides education and awareness to the community in order to reduce infant mortality in Davidson County. To date, 100 percent of the participants reported an increase in knowledge after attending an infant mortality workshop. This program is very important in achieving the departmental goal to reduce the health disparity of infant and fetal mortality rates.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$312,000	...	\$185,500
FTEs: GSD General Fund	0.00	...	0.00	...	0.00
Results					
Percentage of customers reporting an increase in infant mortality knowledge	NA	NA	NA	100%	95%

38 Health Department-At a Glance



School Health Program

The purpose of the School Health Program is to provide skilled nursing services for students with special health care needs so that they will be able to attend school.

Results Narrative

This budget for the School Health Program includes maintaining funding at the current level. The program provides nursing service to Metro Public School children. During 2004-05, the School Health Program has provided nurses for 132 schools in Metro. The program has provided services to over 50,000 students and performed over 100,000 interventions and procedures. School nurses have also completed immunization audits, administered vaccinations in several schools and provided influenza vaccinations to school staff. This program contributes to the department's goal of identifying, retaining, and reducing threats to the public due to infectious diseases. It also contributes to the mission of providing health protection, promotion, and information products to everyone in Nashville so they can enjoy healthy living free from disease, injury, and disability.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Special Purpose Grant Fund	\$2,489,200	...	\$2,488,700
FTEs: Special Purpose Grant Fund	0.00	...	0.00	...	44.08
Results					
Percentage of provider ordered skilled nursing procedures completed	NA	NA	NA	97%	95%

Oral Health Services Program

The purpose of the Oral Health Services Program is to provide preventive, educational, clinical, and outreach products to K-8 children in Title 1 schools so they are free from untreated oral disease.

Results Narrative

This Oral Health Program budget includes a request for an additional \$88,900 and (2) FTEs to reopen the dental clinic at Lentz. The clinic was previously operated by Meharry Medical College School of Dentistry. Meharry closed the clinic as of December 2004. The Lentz Dental Clinic would offer the capacity to see more pediatric dental patients (under 21 years of age) and provide an additional referral clinic for TennCare children. These funds will enable the program to serve an additional 1500 low income and TennCare children. Reopening the Lentz Dental Clinic supports the mission of the Health Department to provide health protection, promotion, and information products to everyone in Nashville so they can enjoy healthy living free from disease, injury, and disability.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$1,173,000	\$1,149,608	\$383,400	...	\$561,600
Special Purpose Grant Fund	0	0	696,000	...	696,000
Total	\$1,173,000	\$1,149,608	\$1,079,400	...	\$1,257,600
FTEs: GSD General Fund	15.20	15.20	4.00	...	7.00
Special Purpose Grant Fund	0.00	0.00	10.50	...	10.00
Total	15.20	15.20	14.50	...	17.00
Results					
Percentage of K-8 children in Title 1 (high need) schools who are free from untreated oral disease	61%	61%	61%	65%	62%

38 Health Department-At a Glance



Epidemiology, Research, and Health Education Line of Business - The purpose of the Epidemiology, Research, and Health Education Line of Business is to provide health information, consultation, education, and health risk appraisals to the community so that it can make sound public health policy and so that individuals can be empowered to make healthy lifestyle choices.

Health Policy, Research, and Public Health Practice

The purpose of the Policy Research Program is to provide health information, consultation, and education to the community so that it can create sound public health policy and assure best practices.

Results Narrative

The budget for the Health Policy, Research, and Public Health Practice Program includes maintaining funding at the current level. The program has the primary responsibility of providing health information to the community. Staff developed and disseminated written information products related to natality, mortality, and child deaths; responded to 100% of data requests from both internal and external customers; and produced ongoing reports for program assessment and evaluation. The program also conducts active daily surveillance to determine if there are disease patterns or trends within the community that should be studied or if interventions are necessary. The result measure is that 75 percent of customers will say the information provided met their needs. This program is essential in accomplishing the Health Department's goal of effectively identifying, containing, and reducing threats to the public due to infectious diseases and environmental hazards.

Program Budget & Performance Summary

		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$878,100	\$788,956	\$503,400	...	\$494,500
	Special Purpose Grant Fund	<u>140,900</u>	<u>9,601</u>	<u>471,500</u>	...	<u>502,600</u>
	Total	\$1,019,000	\$798,557	\$974,900	...	\$997,100
FTEs:	GSD General Fund	13.70	13.70	5.00	...	8.00
	Special Purpose Grant Fund	<u>0.00</u>	<u>0.00</u>	<u>5.00</u>	...	<u>4.50</u>
	Total	13.70	13.70	10.00	...	12.50

Results

Percentage of customers who say the information provided met their needs	NR	NR	NR	NR	95%
Percentage of community partners who used information to influence policy or affect public health practices		71%			

38 Health Department-At a Glance



Community Health Education and Promotion Program

The purpose of the Community Health Education and Promotion Program is to provide health education sessions, information, and health risk assessments to the Nashville community so it can be empowered to make healthy lifestyle choices by increasing physical activity, improving nutrition, and decreasing the risk of diabetes.

Results Narrative

The budget for the Community Health Education and Promotion Program includes maintaining funding at the current level. The program has the responsibility of providing health education sessions and counseling to diabetics and conducting sessions to prevent the onset of diabetes. In the second quarter of this year, 195 unduplicated individuals received counseling and other health education and promotion products. This program is essential in accomplishing the goal of increasing the percentage of Nashville residents who adopt healthy living habits, including more physical activity and better nutrition.

Program Budget & Performance Summary

		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$1,292,200	\$1,605,926	\$ 828,700	...	\$ 759,100
	Special Purpose Grant Fund	0	16,903	501,400	...	516,300
	Total	\$1,292,200	\$1,622,829	\$1,330,100	...	\$1,275,400
FTEs:	GSD General Fund	19.85	19.85	10.15	...	13.00
	Special Purpose Grant Fund	0	0	6.50	...	5.00
	Total	19.85	19.85	16.15	...	18.00

Results

Percentage of customers who participate in health education sessions, risk assessments, and consultations will increase knowledge or change behavior related to diabetes prevention and/or diabetes management

NA	NA	NA	39%	39%
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Physical Activity and Healthy Eating Program

The purpose of the Physical Activity and Healthy Eating Program is to provide health education sessions, information, and health risk assessments to the Nashville community so it can be empowered to make healthy lifestyle choices by increasing physical activity and improving nutrition.

Results Narrative

This budget for the Physical Activity and Healthy Eating Program includes maintaining funding at the current level. The program provides information to citizens, groups, and schools to encourage an increase in physical activity and nutritious eating habits. The current level of funding is needed to allow the program to reach its key result and continue to provide consultations to schools, senior high-rise centers, and other groups. During the past year, 87% of the targeted community partner organizations implemented physical activity and healthy eating initiatives. This program is a must in accomplishing the departmental goal of increasing the percentage of Nashville residents who adopt healthy living habits, including more physical activity and better nutrition.

Program Budget & Performance Summary

		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	...	\$60,846	\$64,700	...	\$*104,300
FTEs:	GSD General Fund	0.00	0.00	0.00	...	1.00

* The increase in budget is due to program changes for FY06.

Results

Percentage of community partners contacted who implement physical activity and/or healthy eating initiatives

NA	NA	NA	87%	87%
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38 Health Department-At a Glance



Tobacco Control Program

The purpose of the Tobacco Control Program is to provide health education sessions, information, policy related research, and health risk assessments to the Nashville community so it can be empowered to make healthy lifestyle choices by eliminating and avoiding the use of tobacco products.

Results Narrative

This budget for the Tobacco Control Program includes maintaining funding at the current level. The program has the primary responsibility of reducing the use of tobacco products in Nashville and Davidson County and reducing exposure to second-hand smoke. The program specifically focuses on the prevention of tobacco use by children and adolescents. This program coordinates with the Mayor's Youth Advisory Board and the Health Department's Youth Advisory Board in an effort to reach youth throughout the city with the tobacco prevention message. The result measure is that 50 percent of community partners targeted will adopt tobacco free policies and programs. This program is essential in achieving the department's goal of increasing the percentage of Nashville residents who adopt healthy living habits including more physical activity, better nutrition, and less tobacco use.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$0	...	\$33,400
Special Purpose Grant Fund	<u>84,300</u>	...	<u>84,300</u>
Total	\$84,300	...	\$117,700
FTEs: GSD General Fund	0.00	0.00	0.00	...	1.00
Special Purpose Grant Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	...	<u>1.00</u>
Total	0.00	0.00	0.00	...	2.00

Results

Percentage of community partners targeted who adopt tobacco free policies and programs

NA	NA	NA	46%	46%
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Office of Nursing Line of Business - The purpose of the Office of Nursing Line of Business is to provide a system of health care services, coordination, and follow-up products to the Nashville community so they can experience wellness.

Clinical Services and Immunization Program

The purpose of the Clinical Services and Immunization Program is to provide comprehensive health screenings, care coordination, and intervention products to target populations of Davidson County in need of preventive health care so they can experience the earliest possible detection of health indicators and protection against preventable disease.

Results Narrative

This budget for Influenza Vaccine Clinical Services includes a request for an additional \$141,600 to cover the increase in the price of Influenza vaccine. During the past 4 years the price of a 10 dose vial has risen from \$28 to \$87. This budget improvement is needed to cover the additional cost of purchasing the same amount of vaccine as last year (24,000 doses). Last year, the Health Department gave 23,000 flu shots. The ability to provide citizens of Nashville with Influenza vaccine serves the mission of the Health Department to provide health protection, promotion, and information products to everyone in Nashville so they can experience healthy living free from disease.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$2,6281,000	\$2,446,933	\$2,622,000	...	\$2,921,500
Special Purpose Grant Fund	<u>50,000</u>	<u>0</u>	<u>379,000</u>	...	<u>389,000</u>
Total	\$2,731,000	\$2,446,933	\$3,001,000	...	\$3,310,500
FTEs: GSD General Fund	45.01	45.01	38.13	...	43.98
Special Purpose Grant Fund	<u>1.00</u>	<u>1.00</u>	<u>0</u>	...	<u>8.00</u>
Total	46.01	46.01	38.13	...	51.98

Results

Percentage of 24-month old children adequately immunized against preventable disease

NA	85%	NA	84.60%	90%
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38 Health Department-At a Glance



Notifiable Disease Control and Preparedness Program

The purpose of the Notifiable Disease Control and Preparedness Program is to provide urgent community intervention products to the public and to health care professionals against infectious disease and specific environmental threats.

Results Narrative

This budget for the Notifiable Disease Control and Preparedness Program includes maintaining funding at the current level. The primary responsibility of the program is to identify and respond to infectious disease threats within Davidson County. During this time of possible threats it is essential that the Health Department coordinate with other Metro departments and maintain a high level of preparedness in Davidson County. This program is essential in recognizing the goal of effectively identifying, containing, and reducing threats to the public due to infectious diseases and environmental hazards.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$1,065,300	\$1,009,012	\$385,000	...	\$434,100
Special Purpose Grant Fund	<u>0</u>	<u>0</u>	<u>733,400</u>	...	<u>500,500</u>
Total	\$1,065,300	\$1,009,012	\$1,118,400	...	\$934,600
FTEs: GSD General Fund	9.80	9.80	5.40	...	4.00
Special Purpose Grant Fund	<u>0</u>	<u>0</u>	<u>6.25</u>	...	<u>8.00</u>
Total	9.80	9.80	11.65	...	12.00

Results

Percentage of identified infectious disease threats appropriately assessed and treated	NA	NA	NA	70%	80%
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Communicable Disease Control and Prevention Line of Business - The purpose of the Communicable Disease Control and Prevention Line of Business is to provide early detection, intervention, and prevention products to groups of people at risk in Nashville so they can reduce their risk of illness due to communicable diseases.

Tuberculosis Elimination Program

The purpose of the Tuberculosis Elimination Program is to provide education, screening, assessment, treatment, and referral products to anyone in Nashville with risk for tuberculosis infection (TB) or disease so that the community can be free from TB exposure.

Results Narrative

This budget for the Tuberculosis Elimination Program includes maintaining funding at the current level. The program has the primary responsibility of treating patients infected with tuberculosis in order to ensure that tuberculosis does not spread to the 500,000 plus citizens of Davidson County. The current level of funding is needed to realize the program result measures of completing treatment courses in a timely manner. Completed treatment prevents the spread of this disease. This program is on target to reach its result measure. All smear positive cases to date have completed treatment. This program is a must in achieving the departmental goal of effectively identifying, containing, and reducing threats to the public due to infectious diseases and environmental hazards.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$2,198,000	\$2,345,444	\$ 632,300	...	\$ 766,900
Special Purpose Grant Fund	<u>0</u>	<u>0</u>	<u>1,452,200</u>	...	<u>1,452,200</u>
Total	\$2,198,000	\$2,345,444	\$2,084,500	...	\$2,219,100
FTEs: GSD General Fund	40.00	40.00	5.70	...	6.80
Special Purpose Grant Fund	<u>0</u>	<u>0</u>	<u>27.00</u>	...	<u>26.00</u>
Total	40.00	40.00	32.70	...	32.80

Results

Percentage of treatment courses for infectious (smear positive) TB cases completed	NR	NC	85%	100%	100%
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38 Health Department-At a Glance



STD/HIV Prevention and Intervention Program

The purpose of the Sexually Transmitted Disease /Human Immuno-Deficiency Virus Prevention and Intervention Program is to provide education, screening, assessment, treatment, and referral products to persons with Sexually Transmitted Diseases and/or HIV infection so the public can experience reduced risk of exposure.

Results Narrative

The program has the primary responsibility of treating those who are infected and getting in touch with their contacts for treatment in order to prevent the spread of disease throughout the Nashville community. For the fifth consecutive year, syphilis cases have continued to drop from 47 to 3 out of every 100,000 people in the population. The current level of funding is needed to realize the key result measure of appropriately treating 90 percent of reported cases of chlamydia, gonorrhea, and syphilis. This is a must in achieving the departmental goal of effectively identifying, containing, and reducing threats to the public due to infectious diseases and environmental hazards.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$1,591,000	\$1,734,442	\$ 589,000	...	\$ 689,700
Special Purpose Grant Fund	<u>0</u>	<u>88</u>	<u>1,417,500</u>	...	<u>1,347,100</u>
Total	\$1,591,000	\$1,734,530	\$2,006,500	...	\$2,036,800
FTEs: GSD General Fund	31.65	31.65	11.25	...	9.00
Special Purpose Grant Fund	<u>0</u>	<u>0</u>	<u>18.00</u>	...	<u>18.00</u>
Total	31.65	31.65	29.25	...	27.00

Results

Percentage of reported cases of Chlamydia, Gonorrhea, and Syphilis appropriately treated

Percentage of identified primary and secondary syphilis cases and contacts who are found and appropriately treated

Percentage of reported cases of Chlamydia, Gonorrhea, and Syphilis appropriately treated	NR	NR	NR	97%	95%
Percentage of identified primary and secondary syphilis cases and contacts who are found and appropriately treated		100%			

Environmental Health Line of Business - The purpose of the Environmental Health Line of Business is to provide assessment, information, and protection products to everyone in Nashville so they can experience healthy living conditions through clean air, safe food, and reduced exposure to environmental health and safety hazards.

Air Quality Program

The purpose of the Air Quality Program (includes Vehicle Inspection and Maintenance) is to provide assessment, information, and protection products to everyone in Nashville so they can experience healthy living conditions through clean air and reduced exposure to environmental health and safety hazards.

Results Narrative

This budget for the Air Quality Program includes maintaining funding at the current level. The program has the primary responsibility of monitoring Nashville's air quality in order to prevent excessive pollution. Those found in violation are required to alter emissions in order to maintain Nashville's air quality. The current level of funding is needed to realize the program result measure of maintaining Nashville's air quality in the good or moderate range. This program is important in achieving the department's mission of providing health protection, promotion, and information products to everyone in Nashville so they can enjoy healthy living free from disease, injury, and disability.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$1,199,900	\$1,380,020	\$ 637,600	...	\$ 746,800
Special Purpose Grant Fund	<u>0</u>	<u>0</u>	<u>711,000</u>	...	<u>501,000</u>
Total	\$1,199,900	\$1,380,020	\$1,348,600	...	\$1,247,800
FTEs: GSD General Fund	16.30	16.30	10.80	...	11.00
Special Purpose Grant Fund	<u>0</u>	<u>0</u>	<u>6.00</u>	...	<u>6.00</u>
Total	16.30	16.30	16.80	...	17.00

Results

Percentage of days that Nashville's air quality is in the good to moderate range according to EPA's Air Quality Index

Percentage of days that Nashville's air quality is in the good to moderate range according to EPA's Air Quality Index	NR	97%	NR	100%	98%
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38 Health Department-At a Glance



Food Protection Services Program

The purpose of the Food Protection Services Program is to provide assessment, protection, information, and enforcement products to everyone in Nashville so they can enjoy safe food.

Results Narrative

This Food Protection Services budget includes a request for an additional \$45,800 to serve the increasing demand. During the past year staff conducted over 12,000 establishment inspections. Over the past ten years this program has experienced a 13% increase in the number of establishments regulated. Currently 3700 establishments in Davidson County must be inspected every six months. This is an increase of 740 establishments over the past ten years, yet the number of inspectors has remained the same as ten years ago. Adding these additional funds will help the department achieve the goals of reducing infectious diseases and environmental threats.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$819,300	\$799,556	\$794,000	...	\$901,700
Special Purpose Grant Fund	0	27,425	50,300	...	50,300
Total	\$819,300	\$826,981	\$844,300	...	\$952,000
FTEs: GSD General Fund	15.00	15.00	15.00	...	15.00
Special Purpose Grant Fund	0.00	0.00	0.75	...	1.00
Total	15.00	15.00	15.75	...	16.00

Results

Percentage of times the three critical Centers for Disease Control risk factors (hand washing, food temperature, sanitization of work surfaces) are identified and abated

Percentage of people in Nashville who enjoy safe food

Percentage of times the three critical Centers for Disease Control risk factors (hand washing, food temperature, sanitization of work surfaces) are identified and abated	NR	NR	NR	99%	99%
Percentage of people in Nashville who enjoy safe food		100%			

Animal Control Program

The purpose of the Animal Control Program is to provide rabies control, animal assessment, adoption, information, and protection products to the public so it can experience reduced exposure to rabies.

Results Narrative

This Animal Control Program budget includes a request for an additional \$96,100. Increased funding is needed because of the increasing demand. Everyday citizens call the Health Department, their council person, and the Mayor's office to complain about stray and aggressive dogs. In 2001 there were 10,864 such complaints; in 2004 the complaints increased to 17,476. Maintaining an adequate number of Field Officers to catch stray, dangerous, and neglected animals ensures that the department attains its goal of effectively identifying and reducing threats to the public due to infectious diseases and environmental hazards.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$1,561,600	\$1,451,678	\$1,595,300	...	\$1,606,700
FTEs: GSD General Fund	29.30	29.30	29.30	...	29.00

Results

Percentage of public exposed to confirmed positive cases for animal rabies (all positive cases are confirmed by State Lab)

Percentage of the public with reduced exposure to rabies

Percentage of public exposed to confirmed positive cases for animal rabies (all positive cases are confirmed by State Lab)	NR	NR	NR	NR	NR
Percentage of the public with reduced exposure to rabies		100%			

38 Health Department-At a Glance



Environmental Engineering Program

The purpose of the Engineering Program is to provide assessment, training, information, and design products to everyone in Nashville so they can make informed decisions toward reducing environmental health and safety hazards.

Results Narrative

This budget for the Environmental Engineering Services Program includes maintaining funding at the current level. The program has the primary responsibility of designing, inspecting, and permitting septic systems in Davidson County. From July 1, 2004 through March 31, 2005, 163 septic systems and 222 soil inspections were made. The current level of funding is needed to realize the program result measure of ensuring that 98 percent of septic systems function properly. This program is a must in achieving the departmental goal of effectively identifying, containing, and reducing threats to the public due to infectious diseases and environmental hazards.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$462,200	\$474,324	\$556,600	...	\$568,400
FTEs: GSD General Fund	8.40	8.40	8.40	...	9.00

Results

Percentage of identified septic systems that function properly

NR	NR	NR	99%	99%
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Environmental Monitoring and Surveillance Program

The purpose of the Environmental Monitoring and Surveillance Program (includes Public Facilities and General Sanitation) is to provide training, assessment, information, and protection products to people in Nashville so they can experience reduced exposure to environmental health and safety hazards.

Results Narrative

This budget for the Environmental Monitoring Program includes maintaining funding at the current level. The program has the primary responsibility of ensuring that public areas such as swimming pools, hotels, alleys, lots, and other such public areas are clean and safe. The current level of funding is needed to realize the program's result measure of successfully addressing 85 percent of the environmental health threats. From July 1, 2004 through March 31, 2005, 20,671 inspections were conducted. This program is a must in achieving the departmental goal of effectively identifying, containing, and reducing threats to the public due to infectious diseases and environmental hazards.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$973,700	\$852,865	\$896,800	...	\$1,039,800
FTEs: GSD General Fund	17.25	17.25	17.25	...	16.00

Results

Percentage of environmental health threats successfully addressed

83%	93%	85%	89%	95%
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Percentage of appropriate responses to bio-terrorism events and disease outbreaks

100%

38 Health Department-At a Glance



Pest Management Services Program

The purpose of the Pest Management Services Program is to provide training, assessment, information, and protection products to people in Nashville so they can experience reduced exposure to diseases transmitted by mosquitoes, rodents, etc.

Results Narrative

This budget for the Pest Management Services Program includes maintaining funding at the current level. The program has the primary responsibility of answering complaints from the community related to mosquitoes, rats, snakes, and other pests. The current level of funding is needed to realize the result measure of successfully abating 85 percent of pest management complaints. From July 1, 2004 through March 31, 2005, 2011 complaints and service requests were received; 14,561 inspections were made. Ninety two percent (92%) of those complaints were successfully abated. This program is a must in achieving the departmental goal of effectively identifying, containing, and reducing threats to the public due to infectious diseases and environmental hazards.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$257,600	\$230,539	\$263,800	...	\$252,000
FTEs: GSD General Fund	4.30	4.30	4.30	...	3.00
Results					
Percentage of Pest Management complaints successfully abated	80%	NC	85%	81%	90%

Health Equality Line of Business - The purpose of the Health Equality Line of Business is to provide nutrition information, WIC vouchers, health care services, and linkage to health care services for at risk populations (low-income families, uninsured, homeless, and persons with mental health and/or substance abuse problems) so they can experience improved health status.

Nutrition Services Program

The purpose of the Nutrition Services Program is to provide nutrition education, assessment, intervention, and referral along with supplemental food products/vouchers to eligible residents in Davidson County so they can provide nutritional meals for their families.

Results Narrative

This budget for the Nutrition Services Program includes maintaining funding at the current level. The program provides WIC food vouchers, and commodity supplemental foods to Nashville's low income and elderly population. The current level of funding is needed in order to provide food supplements to women, infants, and children and to the elderly population who are on a low, fixed income. Many families rely on these programs to stretch their limited food dollars. The result measure is to attain a 2 percent increase in the number of persons who receive WIC vouchers. This program is a must in achieving the departmental goal of increasing the percentage of Nashville residents who adopt healthy living habits including more physical activity and better nutrition.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$1,947,200	\$2,300,764	\$ 561,200	...	\$ 457,500
Special Purpose Grant Fund	0	0	1,815,600	...	1,873,500
Total	\$1,947,200	\$2,300,764	\$2,376,800	...	\$2,331,000
FTEs: GSD General Fund	47.00	47.00	7.20	...	5.00
Special Purpose Grant Fund	0	0	31.00	...	35.00
Total	47.00	47.00	38.20	...	40.00

Results

Percentage increase in the number of persons that receive additional nutritional supplements (Women Infants Children (WIC) vouchers) over the previous year

Percentage of eligible Davidson County mothers who received additional nutritional supplements for their families

Percentage increase in the number of persons that receive additional nutritional supplements (Women Infants Children (WIC) vouchers) over the previous year	NR	NR	NR	NR	NR
Percentage of eligible Davidson County mothers who received additional nutritional supplements for their families	NR	78%			

Behavioral Health Services Program

The purpose of the Behavioral Health Services Program is to provide screening, education, service linkage, follow-up, and assurance of quality mental health and substance abuse treatment products to qualifying participants so they may experience a healthier lifestyle.

Results Narrative

This budget for the Behavioral Health Services Program includes maintaining funding at the current level. The program has the primary responsibility of screening and linking patients with alcohol, drug problems, or mental health issues to the services they need. This program had an 81% success rate in linking clients to needed services during the last fiscal year. The current level of funding is needed to realize the program result measure of linking 80 percent of persons with alcohol, drug, and mental health issues to the help they need. Due to proposed cuts in TennCare, this program is essential to the community. From July 1, 2004 to March 31, 2005, the program served 968 people. This program is a must in achieving the departmental goal of increasing the percentage of Nashville residents who adopt healthy living habits including more physical activity, better nutrition, responsible sexual behavior, consistent seat belt use, less binge drinking, and less tobacco use.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$311,800	\$823,032	\$360,600	...	\$369,200
Special Purpose Grant Fund	<u>0</u>	<u>0</u>	<u>486,400</u>	...	<u>0</u>
Total	\$311,800	\$823,032	\$847,000	...	\$369,200
FTEs: GSD General Fund	7.60	7.60	5.98	...	5.98
Results					
Percentage of clients linked to behavioral health and related wrap-around services	NR	86%	NR	87%	80%

38 Health Department-At a Glance



Health Care for the Homeless Program

The purpose of the Health Care for the Homeless Program is to provide medical, dental, mental health, substance abuse, and social service products to adults, families, and children who are homeless so they can have access to appropriate health care services designed specifically to meet their needs.

Results Narrative

This budget for the Healthcare for the Homeless Program includes maintaining funding at the current level. The program provides medical, dental, mental health, substance abuse, and social services to the homeless population in Davidson County. This program was chosen to participate in the 2005 National Health Disparities Collaborative to implement evidence-based, measurable strategies to improve health outcomes of homeless people with diabetes and/or cardiovascular disease. The current level of funding is needed to realize the program result measure of serving 80 percent of the homeless population. The clinic is located on the Campus for Human Development in downtown Nashville and is proud of its collaboration with other agencies in Nashville serving the homeless. From July 1, 2004 through December 31, 2004, 2,343 homeless persons were served. This program is essential in achieving the departmental goal of linking at least 10,000 additional uninsured residents and publicly insured residents to acceptable medical and dental homes.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:					
GSD General Fund	\$2,001,900	\$1,577,027	\$ 736,600	...	\$ 764,700
Special Purpose Grant Fund	<u>52,700</u>	<u>32,013</u>	<u>1,106,600</u>	...	<u>1,139,900</u>
Total	\$2,054,600	\$1,609,040	\$1,843,200	...	\$1,904,600
FTEs:					
GSD General Fund	16.90	16.90	4.60	...	6.00
Special Purpose Grant Fund	<u>1.00</u>	<u>1.00</u>	<u>14.50</u>	...	<u>12.50</u>
Total	17.90	17.90	19.10	...	18.50

Results

Percentage of homeless persons in Nashville receiving medical, dental, mental health, substance abuse, and social services at the Downtown Clinic for the Homeless

75%	79%	77%	47%	82%
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38 Health Department-At a Glance



Health Care Access Program

The purpose of the Health Care Access Program (Bridges to Care) is to provide screening, referral, and linkage products to uninsured residents of Nashville so they can obtain primary health care from a regular source.

Results Narrative

This Health Care Access Program budget includes a request for an additional \$34,000 to pay for additional prescription medication expense incurred through the normal growth in the number of Bridges to Care active enrollees. In the period July 2003 through March 2004, the Bridges to Care Program filled 23,359 prescriptions. During this same period in FY 2005, the Bridges to Care program filled 26,054 prescriptions, an increase of 2,695 prescriptions. With these additional funds the Bridges to Care pharmacy program will be able to meet the normal additional demand for prescription medication for uninsured residents of Davidson County. This improvement request is directly related to the goal of providing uninsured patients access to prescription drugs required to meet their medical needs.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$1,669,500	\$1,099,125	\$658,200	...	\$656,100
Special Purpose Grant Fund	<u>0</u>	<u>66,370</u>	<u>146,300</u>	...	<u>105,000</u>
Total	\$1,669,500	\$1,165,495	\$804,500	...	\$761,100
FTEs: GSD General Fund	1.45	1.45	2.30	...	10.00
Special Purpose Grant Fund	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	...	<u>1.00</u>
Total	1.45	1.45	3.30	...	11.00

Results

Percentage of uninsured residents of Davidson County linked to a regular source of primary health care	46%	61%	73%	68%	86%
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Administrative Line of Business - The purpose of the Administrative Line of Business is to provide leadership and support services to the department so it can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions Program

The purpose of the Non-allocated Financial Transactions Program is to provide budgeting and accounting products related to interfund transfers and non-program-specific budgetary adjustments to the department and the Metropolitan Government so they can include such transactions in the department's financial records.

Results Narrative

The amount budgeted in this program represents adjustments related to Internal Service Fees. These adjustments will be allocated to individual programs by the department in FY06. For a detailed description, see the Budget Change and Result Highlights page.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	...	\$1,516	\$426,700	...	\$0

38 Health Department-At a Glance



Quality Management Program

The purpose of the Quality Management Program is to implement the State's plan in Davidson County, evaluate program performance measurement, and products to all levels of management of the Metro Public Health Department so the Department can achieve its performance goals.

Results Narrative

This budget for the Quality Management Program includes maintaining funding at the current level. The program is responsible for ensuring that all programs reach their targeted key result measure. The current level of funding is needed to realize the program result measure of ensuring that 80 percent of the Health Department's key result measures are attained. This is a must in achieving the departmental mission of providing health protection, promotion, and information products to everyone in Nashville so they can enjoy healthy living free from disease, injury, and disability.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$252,800	\$230,207	\$264,400	...	\$257,100
FTEs: GSD General Fund	2.75	2.75	3.55	...	4.00

Results

Percentage of program key result measures for FY 2005 will be achieved

NR	NC	NR	80%	87%
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Vital Records Program

The purpose of the Vital Records Program is to provide records, permits, and reports to family members and qualified representatives so they can obtain certified birth and death records they need.

Results Narrative

This budget for the Vital Records Program includes maintaining funding at the current level. The program has the primary responsibility of issuing birth and death certificates to persons as needed. Many citizens rely on birth and death records to receive social security, disability, death benefits, health insurance, and other benefits. The current level of funding is needed to realize the program result measure of providing birth and death records to 98 percent of persons who request them. From July 1, 2004 through December 31, 2004 a total of 8,140 death certificates were issued. For the same period a total of 3,681 birth certificates were issued. This program is a must in achieving the departmental mission of providing health protection, promotion, and information products to everyone in Nashville so they can enjoy healthy living free from disease, injury, and disability.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$305,700	\$247,460	\$275,500	...	\$296,100
FTEs: GSD General Fund	6.20	6.20	5.20	...	4.00

Results

Percentage of persons who request information who obtain certified birth and death records they need

95%	100%	98%	98%	98%
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38 Health Department-At a Glance



Office of Civil Service Medical Examiner Program

The purpose of the Office of the Civil Service Medical Examiner is to provide physical examination reports and disability evaluation assessments in a timely manner so that accurate and comprehensive information is available to Metro Departments and agencies upon which to make informed and appropriate employment and benefit decisions.

Results Narrative

This Civil Service Medical Examiner Program budget includes a request for an additional \$446,100 and (5) FTEs for the purpose of providing a wellness initiative and improved injury-on-duty (IOD) management for all Metro employees. This program has assumed responsibility for the IOD Pilot Program which provides the city data needed to evaluate IOD issues such as safety and the cost of medications. The program will generate significant cost savings for the city by assuring that only appropriate costs are charged and by evaluating employees' health and allowing them to return to work in a timely manner. The result measure is that 85 percent of physical examination reports and disability evaluations will be provided in a timely manner. This program enhancement supports the Health Department's goal of increasing the percentage of residents who adopt healthy living habits and its mission of providing relevant health information to the community.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$559,000	\$528,599	\$522,700	...	\$889,700
FTEs: GSD General Fund	8.15	8.15	7.00	...	11.00
Results					
Percentage of physical examination reports and disability evaluation assessments provided in a timely manner	NR	NR	NR	90%	90%

Office of Forensic Medical Examiner Program

The purpose of the Office of Forensic Medical Examiner is to perform forensic procedures, investigations, examinations, and death determinations for Metro Government so that the correct cause of death can be determined.

Results Narrative

This budget for the Medical Examiner Program includes a request for an additional \$168,200 for the Forensic Medical Examiner's office. Metro's contract with the Forensic Medical Examiner's office allows for a 4% increase each year. This funding will satisfy the increased cost as listed in the contract. During FY04, the Medical Examiner's office completed 1226 autopsies. The Medical Examiner's office helps the department to achieve its mission of providing health protection, promotion, and information products to everyone in Nashville.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$3,375,000	\$3,542,398	\$3,375,000	...	\$3,563,200
FTEs: GSD General Fund	0.00	0.00	0.00	...	0.00
Results					
Percentage of reports with cause of death identified	98%	100%	98%	98%	98%

38 Health Department-At a Glance



Correctional Health Services Program

The purpose of the Correctional Health Services Program is to provide treatment and medical care products to inmates in Nashville so that the public can be protected from untreated mental disorders, addiction, and the spread of preventable and communicable disease upon an inmate's release.

Results Narrative

This budget for the Correctional Health Program includes a request for an additional \$1,201,900 and (1) FTE. This request is necessary because of the increased cost in the contract with Corrections Corporation of America and because the inmate population has increased by 52% since 2004. Two new facilities have opened and two new facilities are in the process of expanding. (512) female inmates are being transferred from Corrections Corporation of America to Davidson County facilities. This additional funding will allow the program to meet its result measure of assuring that inmates receive appropriate medical treatment. This additional funding also contributes directly to the department's goal of reducing health threats due to infectious diseases.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$4,154,400	\$3,996,983	\$4,794,200	...	\$5,995,000
FTEs: GSD General Fund	3.40	3.40	3.65	...	5.00

Results

Percentage of inmates educated and/or treated for mental disorders, chronic medical conditions, and the spread of infectious and communicable diseases prior to release into the community

50%	57%	45	41%	50%
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Information Technology Program

The purpose of the Information Technology Program is to provide information technology support products to this Metro department so it can efficiently and securely meet its business needs.

Results Narrative

This budget for the Information Technology Program includes maintaining funding at the current level. The program has the primary responsibility of ensuring that information technology (computers) is operating efficiently and that all records are maintained confidentially and accurately. The current level of funding is needed to ensure the continued functioning of the department's information technology system. The Information Technology system is essential to bioterrorism preparedness. This program is essential in achieving the departmental mission of providing health protection, promotion, and information products to everyone in Nashville so they can enjoy healthy living free from disease, injury, and disability.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$1,629,900	\$1,509,813	\$1,350,000	...	\$1,802,500
Special Purpose Grant Fund	0	0	76,600	...	97,400
Total	1,629,900	\$1,509,813	\$1,426,400	...	\$1,899,900
FTEs: GSD General Fund	10.00	10.00	9.15	...	6.00
Special Purpose Grant Fund	0.00	0.00	1.00	...	1.00
Total	10.00	10.00	10.15	...	7.00

Results

Percentage of customer satisfaction with quality of IT services

90%	NR	NR	NR	NR
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38 Health Department-At a Glance



Facilities Management Program

The purpose of the Facilities Management Program is to provide operational support products to this Metro department so it can constantly function in a clean and operational work environment.

Results Narrative

This budget for the Facilities Management Program includes maintaining funding at the current level. The program has the primary responsibility of maintaining all buildings and grounds in a safe, clean manner in order to serve the citizens of Davidson County. The current level of funding is needed to realize the program result measure of properly maintaining the facilities and utilizing space in the most efficient manner possible. This program is a must in achieving the departmental mission of providing health protection, promotion, and information products to everyone in Nashville so they can enjoy healthy living free from disease, injury, and disability.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$2,201,200	\$1,946,788	\$2,034,500	...	\$2,125,000
FTEs:	GSD General Fund	24.00	24.00	23.15	...	25.00
Results						
Percentage of customer satisfaction with quality of custodial services		NR	NR	NR	NR	NR

Human Resources Program

The purpose of the Human Resources Program is to provide employment products to department employees so they can receive their benefits and compensation equitably and accurately.

Results Narrative

This budget for the Human Resources Program includes maintaining funding at the current level. The program has the primary responsibility of recruiting, interviewing, and maintaining records for all employees. This program also provides internal training and coordinates that training with Metro's Human Resources Department. The current level of funding is needed to continue recruiting, retaining, and training the 483 plus Metro Health Department employees. This program is a must in achieving the departmental mission of providing health protection, promotion, and information products to everyone in Nashville so they can enjoy healthy living free from disease, injury, and disability.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$367,500	\$340,326	\$363,700	...	\$545,400
FTEs:	GSD General Fund	4.40	4.40	4.00	...	5.00
Results						
Percentage of employee turnover		15%	NR	NR	NR	NR

38 Health Department-At a Glance



Finance Program

The purpose of the Finance Program is to provide financial management products to this Metro department so it can effectively manage its financial resources.

Results Narrative

This budget for the Finance Program includes maintaining funding at the current level. The program has the primary responsibility for all purchases, accounts, contracts, and payroll for the department. The current level of funding is needed to continue these important departmental functions. This program is a must in achieving the departmental mission of providing health protection, promotion, and information products to everyone in Nashville so they can enjoy healthy living free from disease, injury, and disability.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$388,400	\$361,056	\$498,300	...	\$843,200
FTEs:	GSD General Fund	6.20	6.20	11.17	...	11.94
Results						
	Percentage of budget variance	1%	NR	NR	NR	NR

Records Management Program

The purpose of the Records Management Program is to provide record management products to this Metro department so it can manage records compliant with legal and policy requirements.

Results Narrative

The budget for the Records Management Program includes maintaining funding at the current level. The program has the primary responsibility of maintaining all patient and departmental records in an efficient manner. This program is also responsible for HIPAA compliance. The current level of funding is needed to ensure the continuation of this important departmental function. This program is a must in achieving the departmental mission of providing health protection, promotion, and information products to everyone in Nashville so they can enjoy healthy living free from disease, injury, and disability.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$363,100	\$319,134	\$340,300	...	\$427,500
FTEs:	GSD General Fund	5.80	5.80	5.80	...	7.00
Results						
	Percentage of records managed in compliance with legal and policy requirements	100%	NR	NR	NR	NR

38 Health Department-At a Glance



Risk Management Program

The purpose of the Risk Management Program is to provide safety enhancement and risk management products to this Metro department so it can prevent accidents and injuries and effectively respond to accidents and injuries that occur.

Results Narrative

This budget for the Risk Management Program includes maintaining funding at the current level. The program has the primary responsibility of ensuring that the department is maintained in a manner that is safe for patients, visitors, and staff. This program is responsible for safety training, including fire drills, and provides oversight and information related to on the job injuries. This program coordinates its work with Metro's Safety Office. The current level of funding is needed to ensure the continuation of these services. The Risk Management program is a must in achieving the departmental mission of providing health protection, promotion, and information products to everyone in Nashville so they can enjoy healthy living free from disease, injury, and disability.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1st Half	2006 Budget
Program Budget:	GSD General Fund	\$95,700	\$92,527	\$99,300	...	\$104,400
FTEs:	GSD General Fund	1.00	1.00	1.00	...	1.00
Results						
	Number of worker days lost to injury per FTE	NR	NR	NR	NR	NR

Executive Leadership Program

The purpose of the Executive Leadership Program is to provide business policy and decision products to this Metro department so it can deliver results for customers.

Results Narrative

This budget for the Executive Leadership Program includes maintaining funding at the current level. The program has the primary oversight and responsibility for all departmental operations. The current level of funding is needed to realize the continued leadership of the department. Executive Leadership is a must in achieving the departmental mission of providing health protection, promotion, and information products to everyone in Nashville so they can enjoy healthy living free from disease, injury, and disability.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1st Half	2006 Budget
Program Budget:	GSD General Fund	\$793,500	\$761,620	\$889,100	...	\$1,000,900
FTEs:	GSD General Fund	9.20	9.20	7.40	...	7.00
Results						
	Percentage of departmental key results achieved	100%	NR	NR	NR	NR

38 Health Department-Financial



GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	28,744,200	27,559,835	17,141,500	18,361,800
OTHER SERVICES:				
Utilities	485,000	455,485	463,800	483,800
Professional and Purchased Services	10,363,100	9,315,300	8,328,700	9,579,200
Travel, Tuition, and Dues	461,200	340,320	208,500	225,400
Communications	321,500	208,052	199,900	222,400
Repairs & Maintenance Services	266,200	267,156	248,100	254,000
Internal Service Fees	649,100	652,448	1,229,600	1,740,100
TOTAL OTHER SERVICES	12,546,100	11,238,761	10,678,600	12,504,900
OTHER EXPENSE	3,077,100	3,110,404	1,773,000	2,109,100
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	449,100	59,417	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	44,816,500	41,968,417	29,593,100	32,975,800
TRANSFERS TO OTHER FUNDS AND UNITS	129,100	184,525	129,100	117,700
TOTAL EXPENSE AND TRANSFERS	44,945,600	42,152,942	29,722,200	33,093,500
PROGRAM REVENUE:				
Charges, Commissions, & Fees	2,573,700	2,946,863	2,714,300	2,912,200
Other Governments & Agencies				
Federal Direct	2,485,200	2,257,553	0	0
Fed Through State Pass-Through	9,789,600	9,219,330	1,048,100	1,316,400
Fed Through Other Pass-Through	0	0	0	0
State Direct	973,400	826,901	506,200	564,200
Other Government Agencies	170,000	141,532	0	0
Subtotal Other Governments & Agencies	13,418,200	12,445,316	1,554,300	1,880,600
Other Program Revenue	484,300	337,610	475,500	483,500
TOTAL PROGRAM REVENUE	16,476,200	15,729,789	4,744,100	5,276,300
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	472,300	520,987	521,500	521,500
Fines, Forfeits, & Penalties	130,300	210,836	140,100	140,100
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	602,600	731,823	661,600	661,600
TRANSFERS FROM OTHER FUNDS AND UNITS:	2,685,100	2,246,615	196,400	423,400
TOTAL REVENUE AND TRANSFERS	19,763,900	18,708,227	5,602,100	6,361,300

38 Health Department-Financial



Special Purpose Funds

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	0	96,175	11,000,600	11,098,800
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	0	9,837	1,337,100	974,700
Travel, Tuition, and Dues	0	4,697	106,900	167,300
Communications	0	2,152	71,600	62,700
Repairs & Maintenance Services	0	100	66,500	30,100
Internal Service Fees	0	0	39,600	19,000
TOTAL OTHER SERVICES	0	16,786	1,621,700	1,253,800
OTHER EXPENSE	0	39,625	1,921,200	1,671,600
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	42,000	38,600
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	0	152,586	14,585,500	14,062,800
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
TOTAL EXPENSE AND TRANSFERS	0	152,586	14,585,500	14,062,800
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	45,151	2,202,500	1,352,900
Fed Through State Pass-Through	0	74,752	9,443,300	9,754,700
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	29,140	281,000	296,500
Other Government Agencies	0	0	170,000	170,000
Subtotal Other Governments & Agencies	0	149,043	12,096,800	11,574,100
Other Program Revenue	0	69	0	0
TOTAL PROGRAM REVENUE	0	149,112	12,096,800	11,574,100
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	2,488,700	2,488,700
TOTAL REVENUE AND TRANSFERS	0	149,112	14,585,500	14,062,800

*Special Purpose Funds have been combined with the GSD General Fund for FY 04.

38 Health Department-Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Admin Asst	07241	SR09	1	1.00	1	1.00	0	0.00
Admin Svcs Officer 3	07244	SR10	1	1.00	0	0.00	0	0.00
Administrative Asst - Health	10392	SR08	0	0.00	0	0.00	2	2.00
Animal Control Director	07840	SR13	1	1.00	1	1.00	1	1.00
Animal Control Mgr	06492	SR12	1	1.00	0	0.00	0	0.00
Animal Control Officer 1	07087	SR05	8	8.00	12	12.00	14	14.00
Animal Control Officer 2	07088	SR06	9	9.00	7	7.00	7	7.00
Animal Control Officer 3	07089	SR07	4	4.00	5	5.00	3	3.00
Asst To The Dir	06678	SR14	1	1.00	1	1.00	1	1.00
Audiologist	10367	SR12	1	1.00	0	0.00	0	0.00
Bldg Supt	06927	SR12	1	1.00	1	1.00	1	1.00
Bureau Director	10386	SR15	0	0.00	4	4.00	5	5.00
CAD/GIS Analyst 1	07729	SR09	1	1.00	1	1.00	1	1.00
Chemist 2	04470	SR10	1	1.00	1	1.00	1	1.00
Chief Medical Dir	01080		1	1.00	1	1.00	1	1.00
Commun Disease Investigator	06567	SR08	19	19.00	0	0.00	0	0.00
Courier	06466	SR05	3	3.00	2	2.00	2	2.00
Custodian 1	07280	TG03	10	10.00	0	0.00	0	0.00
Custodian 1 - Health	10343	SR04	10	10.00	9	9.00	9	9.00
Custodian 2 - Health	10344	SR05	1	1.00	1	1.00	1	1.00
Custodian Supv-Hlth	07022	SR08	1	1.00	1	1.00	1	1.00
Customer Service Rep	10399	SR07	0	0.00	0	0.00	1	1.00
Dental Asst 1	01461	SR06	3	3.00	2	2.00	3	3.00
Dental Hygienist 1	01463	SR10	7	7.00	2	2.00	0	0.00
Dental Hygienist 2	01464	SR11	1	1.00	0	0.00	0	0.00
Dental Svcs Dir	01447	HD10	1	1.00	1	1.00	1	1.00
Dentist 2	01446	HD09	2	2.00	1	1.00	2	2.00
Dir Assessment and Evaluation	07179	SR15	1	1.00	0	0.00	0	0.00
Dir Finance and Admin	06659	SR15	1	1.00	0	0.00	0	0.00
Dpty Dir Health	10180	SR16	1	1.00	1	1.00	1	1.00
Envir Asst	00513	SR06	3	3.00	2	2.00	2	2.00
Envir Engineer 1	04152	SR11	3	3.00	2	2.00	0	0.00
Envir Engineer 2	04153	SR12	2	2.00	1	1.00	1	1.00
Envir Engineer 3	04154	SR14	1	1.00	1	1.00	1	1.00
Envir Engineering Asst 1	04157	SR08	1	1.00	1	1.00	1	1.00
Envir Engineering Asst 2	04158	SR09	1	1.00	1	1.00	1	1.00
Envir Health Dir	07044	SR15	1	1.00	0	0.00	0	0.00
Environmentalist 1	01843	SR08	8	8.00	7	7.00	7	7.00
Environmentalist 2	01844	SR09	4	4.00	4	4.00	5	5.00
Environmentalist 3	01845	SR11	5	5.00	4	4.00	3	3.00
Environmentalist 4	01846	SR12	3	3.00	2	2.00	2	2.00
Equip and Supply Clerk 1	05010	SR04	1	1.00	1	1.00	1	1.00
Equip and Supply Clerk 3	03027	SR07	1	1.00	1	1.00	1	1.00
Finance Officer 1	10150	SR08	0	0.00	1	1.00	0	0.00
Finance Officer 2	10151	SR10	1	1.00	0	0.00	1	1.00

38 Health Department-Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101 (Continued)								
Food Inspector 1	06631	SR08	8	8.00	6	6.00	6	6.00
Food Inspector 2	06632	SR09	4	4.00	4	4.00	5	5.00
Food Inspector 3	06633	SR11	0	0.00	1	1.00	1	1.00
General Maint Tech	07021	SR05	4	4.00	4	4.00	4	4.00
Health Promotion Dir	07923	SR13	1	1.00	1	1.00	1	1.00
Home Economist	06481	SR07	6	6.00	0	0.00	0	0.00
Human Resources Admin	07346	SR13	0	0.00	1	1.00	1	1.00
Human Resources Analyst 3	06874	SR12	1	1.00	0	0.00	0	0.00
Human Resources Asst 2	06931	SR07	2	2.00	2	2.00	2	2.00
Info Systems App Analyst 3	07783	SR12	2	2.00	2	2.00	0	0.00
Info Systems App Tech 1	07784	SR08	2	2.00	2	2.00	1	1.00
Info Systems App Tech 2	07785	SR09	1	1.00	1	1.00	0	0.00
Info Systems Div Mgr	07318	SR14	1	1.00	1	1.00	1	1.00
Info Systems Mgr	07782	SR13	2	2.00	1	1.00	1	1.00
Interpreter 1	06641	SR05	4	4.00	2	2.00	1	1.00
Inventory Control Supv	06482	SR10	1	1.00	1	1.00	1	1.00
Laboratory Tech 1	02797	SR06	2	2.00	0	0.00	0	0.00
Librarian-Health	06252	SR10	1	1.00	1	1.00	1	1.00
Medical Admin Asst 1	03072	SR12	12	12.00	11	11.00	10	10.00
Medical Admin Asst 2	03073	SR13	10	10.00	13	13.00	15	15.00
Medical Admin Asst 3	03074	SR14	7	7.00	7	7.00	5	5.00
Medical Doctor	07424	HD11	4	3.00	3	2.80	3	2.80
Medical Svcs Dir	07024	HD12	1	1.00	1	1.00	1	1.00
Mental Health Spec	06772	SR10	3	2.50	0	0.00	0	0.00
Mobile Clinic Driver	07713	SR06	1	1.00	1	1.00	1	1.00
Nursing Aide - Health	03235	SR03	1	1.00	1	1.00	0	0.00
Nursing Assistant II	08211	HS06	2	2.00	0	0.00	0	0.00
Nutritionist 1	03237	SR09	4	4.00	0	0.00	0	0.00
Nutritionist 2	03238	SR10	3	3.00	2	2.00	0	0.00
Office Support Rep 1	10120	SR04	1	1.00	1	1.00	1	1.00
Office Support Rep 2	10121	SR05	10	10.00	7	7.00	4	4.00
Office Support Rep 3	10122	SR06	81	81.00	48	48.00	48	48.00
Office Support Spec 1	10123	SR07	14	14.00	12	12.00	12	12.00
Outreach Worker	06485	SR05	20	20.00	3	3.00	1	1.00
Pharmacist	03459	SR14	1	1.00	1	1.00	1	1.00
Printing Equip Operator 2	05919	TL07	1	1.00	1	1.00	1	1.00
Program Spec 2	07379	SR08	0	0.00	0	0.00	2	2.00
Program Spec 3	07380	SR10	13	13.00	5	5.00	7	7.00
Program Supv	07381	SR10	3	3.00	2	2.00	2	2.00
Pub Health Ob-Gyn Nurse Pract	06491	SR12	1	1.00	1	1.00	1	1.00
Public Health LPN	06251	HD01	11	10.42	6	6.00	3	3.00
Public Health Nurse 2	03972	HD03	102	88.95	31	31.00	40	40.00
Public Health Nurse 3	03973	HD04	12	12.00	3	3.00	4	4.00
Public Health Nurse 4	03974	HD05	9	9.00	6	6.00	5	5.00
Public Health Nursing Dir	07016	SR15	1	1.00	0	0.00	0	0.00

38 Health Department-Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101 (Continued)								
Public Hlth Epidemiologist 1	07685	SR11	2	2.00	0	0.00	1	1.00
Public Hlth Epidemiologist 2	07979	SR12	2	2.00	2	2.00	1	1.00
Public Hlth Epidemiologist 3	07686	SR13	1	1.00	0	0.00	0	0.00
Public Hlth Nurse Practitioner	06489	HD06	11	10.71	9	9.00	7	7.00
Records Management Analyst	10336	SR08	1	1.00	1	1.00	1	1.00
Research Analyst 1	07390	SR10	2	2.00	1	1.00	0	0.00
Research Analyst 2	07391	SR12	1	1.00	1	1.00	1	1.00
Seasonal/Part-time/Temporary	09020		19	4.09	5	2.45	10	4.90
Security Guard - Health	10330	SR08	1	1.00	1	1.00	1	1.00
Social Worker - Health	06768	SR08	12	12.00	5	5.00	8	8.00
Software Training Mgr	07750	SR11	1	1.00	1	1.00	1	1.00
Soil Scientist	06380	SR11	1	1.00	1	1.00	1	1.00
Speech Language Pathologist	04978	SR11	3	3.00	1	1.00	0	0.00
toxicologist	10329	SR14	1	1.00	0	0.00	0	0.00
Vehicle Inspection Dir	06639	SR12	1	1.00	1	1.00	1	1.00
Vehicle Inspector 1	06552	SR07	1	1.00	1	1.00	1	1.00
Vehicle Inspector 2	06640	SR08	1	1.00	1	1.00	1	1.00
Veterinarian	07805	HD07	1	1.00	1	1.00	1	1.00
Warehouse Supv	06494	SR09	1	1.00	0	0.00	0	0.00
Warehouse Worker	07400	SR04	3	3.00	0	0.00	0	0.00
Total Positions & FTE			563	532.67	311	308.25	313	307.70
General Government Grants 32000								
Medical Admin Asst 1	03072	SR12	1	1.00	0	0.00	0	0.00
Research Analyst 1	07390	SR10	1	1.00	0	0.00	0	0.00
Total Positions & FTE			2	2.00	0	0.00	0	0.00
Health Department Grants 32200								
Admin Svcs Officer 3	07244	SR10	0	0.00	1	1.00	1	1.00
Admin Svcs Officer 4	07245	SR12	0	0.00	1	1.00	0	0.00
Audiologist	10367	SR12	0	0.00	1	1.00	1	1.00
Commun Disease Investigator	06567	SR08	0	0.00	16	16.00	15	15.00
Dental Asst 1	01461	SR06	0	0.00	1	1.00	1	1.00
Dental Hygienist 1	01463	SR10	0	0.00	5	5.00	7	7.00
Dental Hygienist 2	01464	SR11	0	0.00	1	1.00	1	1.00
Dentist 2	01446	HD09	0	0.00	1	0.50	0	0.00
Envir Engineer 1	04152	SR11	0	0.00	2	2.00	1	1.00
Envir Engineer 2	04153	SR12	0	0.00	0	0.00	1	1.00
Environmentalist 1	01843	SR08	0	0.00	1	1.00	1	1.00
Environmentalist 3	01845	SR11	0	0.00	1	1.00	1	1.00
Food Inspector 1	06631	SR08	0	0.00	1	1.00	1	1.00
Home Economist	06481	SR07	0	0.00	5	5.00	6	6.00
Info Systems Mgr	07782	SR13	0	0.00	1	1.00	1	1.00
Interpreter 1	06641	SR05	0	0.00	2	2.00	1	1.00
Laboratory Tech 1	02797	SR06	0	0.00	2	2.00	2	2.00

38 Health Department-Financial

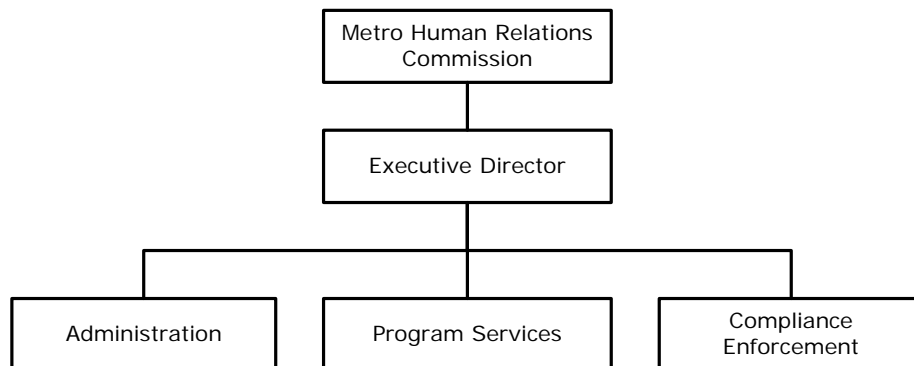


	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
Health Department Grants 32200 (Continued)								
Medical Admin Asst 1	03072	SR12	0	0.00	1	1.00	1	1.00
Medical Admin Asst 2	03073	SR13	0	0.00	1	1.00	1	1.00
Mental Health Spec	06772	SR10	0	0.00	2	1.50	2	1.50
Nutritionist 1	03237	SR09	0	0.00	5	5.00	5	5.00
Nutritionist 2	03238	SR10	0	0.00	1	1.00	1	1.00
Office Support Rep 2	10121	SR05	0	0.00	1	1.00	1	1.00
Office Support Rep 3	10122	SR06	0	0.00	28	28.00	29	29.00
Office Support Spec 1	10123	SR07	0	0.00	3	3.00	4	4.00
Outreach Worker	06485	SR05	0	0.00	17	17.00	19	19.00
Program Coord	06034	SR09	0	0.00	1	1.00	5	5.00
Program Spec 1	07378	SR06	0	0.00	0	0.00	1	0.50
Program Spec 2	07379	SR08	0	0.00	2	2.00	2	2.00
Program Spec 3	07380	SR10	0	0.00	4	4.00	5	5.00
Program Supv	07381	SR10	0	0.00	1	1.00	1	1.00
Public Health LPN	06251	HD01	0	0.00	4	3.42	2	1.71
Public Health Nurse 2	03972	HD03	0	0.00	71	57.95	71	57.66
Public Health Nurse 3	03973	HD04	0	0.00	6	6.00	8	8.00
Public Health Nurse 4	03974	HD05	0	0.00	4	4.00	2	2.00
Public Hlth Epidemiologist 1	07685	SR11	0	0.00	2	2.00	1	1.00
Public Hlth Epidemiologist 2	07979	SR12	0	0.00	2	2.00	2	2.00
Public Hlth Nurse Practitioner	06489	HD06	0	0.00	2	1.71	2	1.71
Research Analyst 1	07390	SR10	0	0.00	1	1.00	0	0.00
Research Analyst 2	07391	SR12	0	0.00	0	0.00	1	1.00
Seasonal/Part-time/Temporary	09020		0	0.00	9	4.41	25	12.25
Social Worker - Health	06768	SR08	0	0.00	8	8.00	9	9.00
Speech Language Pathologist	04978	SR11	0	0.00	2	2.00	2	2.00
toxicologist	10329	SR14	0	0.00	1	1.00	1	1.00
Warehouse Supv	06494	SR09	0	0.00	1	1.00	1	1.00
Warehouse Worker	07400	SR04	0	0.00	3	3.00	3	3.00
Total Positions & FTE			0	0.00	225	205.49	248	220.33
Department Totals			565	534.67	536	513.74	561	528.03

44 Human Relations Commission-At a Glance

Mission	The mission of the Human Relations Commission is to protect and promote the personal dignity of all people by protecting and promoting their safety, health, security, peace, and general welfare.			
Budget Summary		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
	Expenditures and Transfers:			
	GSD General Fund	\$428,900	\$366,800	\$382,900
	Total Expenditures and Transfers	<u>\$428,900</u>	<u>\$366,800</u>	<u>\$382,900</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, & Fees	\$0	\$0	\$0
	Other Governments and Agencies	0	0	0
	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
	Total Program Revenue	\$0	\$0	\$0
	Non-Program Revenue	0	0	0
	Transfers from Other Funds & Units	<u>0</u>	<u>0</u>	<u>0</u>
	Total Revenues	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Positions	Total Budgeted Positions	5	4	4
Contacts	Executive Director: Kelvin Jones email: kelvin.jones@nashville.gov Financial Manager: Monique Odom email: monique.odom@nashville.gov Howard Office Building 700 Second Avenue South, 2 nd Floor 37210 Phone: 880-3370 FAX: 880-3373			

Organizational Structure



44 Human Relations Commission-At a Glance

Budget Highlights FY 2006

• Pay Plan/Fringe Amounts	\$16,500
• Internal Services Charges:	
• Finance Charge	-3,600
• Human Resources Charge	100
• Information Systems Charge	2,200
• Facilities Maintenance & Security Charge	1,800
• Shared Business Office Charge	200
• Shared Services Charge	900
• Postal Service Charge	-200
• Council-Mandated Reduction	-1,800
Total	\$16,100

Overview

ADMINISTRATION

Human Relations Commissioners are appointed by the Mayor and confirmed by the Metro Council to represent the conscience of the Nashville and Davidson County community. Commissioners are responsible for the oversight, resolution, and addressing of community concern issues and complaints of discrimination (real and perceived).

The Executive Director manages the day-to-day operations of the Human Relations Commission. The Director is responsible for all fiscal, administrative, and program areas of the Commission.

PROGRAM SERVICES

Program Services provides the training, education and outreach, and community relation's efforts of the Human Relations Commission. Priority areas for the Commission are Education and Advocacy and Compliance Enforcement. Activities include public forums, diversity training, facilitation of Study Circles, community awareness presentations, and community relations, which include being present where community concern discussions occur.

COMPLIANCE ENFORCEMENT

Compliance Enforcement proactively and reactively monitors, investigates and resolves complaints of discrimination within Davidson County. Our program also reviews discriminatory misconduct by Metropolitan Government employees and addresses issues of community concern.



44 Human Relations Commission-Performance

Objectives	Performance Measures	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
HUMAN RELATIONS COMMISSION					
1. To build two-way respect between the Community and Police through diversity training, public forums, and complaint resolution.	a. Hours of diversity training to Police recruits/lateral officers	40 Hours	NA	Undetermined	16 Hours
	b. Community/Police public forums (includes youth)	2 Forums	2 Forums	Undetermined	1 Forum
	c. Timeliness of addressing complaints of Police misconduct/racial profiling	Quarterly	Quarterly	Monthly	Monthly
2. To improve race relations and address diversity issues through education, outreach and compliance enforcement.	a. To implement the 4-Phase Campaign to promote racial justice	Ongoing	Completed	Undetermined	NA
	b. To provide information on diversity issues, Title VI, and Title VII during the celebration of cultures event	1 Event	1 Event	Undetermined	NA
	c. Number of Metro Government Diversity Dialogue Study Circle groups that are developed, recruited and supported	4 Metro	4 Metro	2 Circles	4 Circles
3. To provide monitoring, verification, and resolution of discrimination, allegations, community concerns, and racial profiling allegations.	a. Number of times per year that the Commission will review compliance findings	4/Quarterly	Quarterly	Monthly	Monthly
	b. Oral and written reports will be provided to the Council, Mayor and general public	4/Quarterly	Quarterly	Monthly	Quarterly
4. To lessen prejudice and discrimination through education and outreach.	a. Community reports during MLK Celebration	2 Reports	NA	1 Report	NA
	b. Website	Ongoing	Ongoing	Ongoing	Ongoing
	c. Community Relations	Ongoing	Ongoing	Ongoing	Ongoing
5. To influence compliance to effect change.	a. Adequate capacity to effectively process inquiries and complaints	NA	NA	5	NA
	b. Increase in number of partnerships with business and community	NA	2	2	NA
6. To educate the community about discrimination and advocate for positive change.	a. Increase in number of persons participating in educational events	NA	NA	Increase	NA
	b. Average evaluation score at events 4.0 or higher on a scale of 5.0	NA	4	4	4
	c. Critical issues of discrimination are being identified and dealt with by plan	NA	Ongoing	Ongoing	NA

44 Human Relations Commission-Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2004 Budget</u>	<u>FY 2004 Actuals</u>	<u>FY 2005 Budget</u>	<u>FY 2006 Budget</u>
HUMAN RELATIONS COMMISSION (Continued)					
7. Communicate the Metropolitan Human Relations Commission's (MHRC) mission to the community.	a. Community awareness plan in place	NA	Ongoing	Ongoing	NA
	b. Designate MHRC's media spokesperson(s)	NA	Executive	Executive	NA
	c. Commission has increased media coverage	NA	NA	Ongoing	NA
	d. Increase in number of inquiries and complaints received	NA	NA	5	NA
8. Seek, collect, and compile information about real and perceived discrimination in Metro.	a. Adequate data to track success of Metro in dealing with issues of diversity and discrimination	NA	NA	Ongoing	NA
	b. Increase in opportunities for the MHRC to receive information from the community	NA	NA	Increase	NA

44 Human Relations Commission-Financial

GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	279,300	209,252	261,000	277,500
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	65,300	34,509	34,800	34,800
Travel, Tuition, and Dues	57,800	47,516	14,000	14,000
Communications	23,900	68,151	8,500	6,300
Repairs & Maintenance Services	300	460	1,500	1,500
Internal Service Fees	17,800	17,979	34,200	35,600
TOTAL OTHER SERVICES	165,100	168,615	93,000	92,200
OTHER EXPENSE	34,500	20,817	12,800	13,200
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	-50,000	0	0	0
TOTAL OPERATING EXPENSE	428,900	398,684	366,800	382,900
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
TOTAL EXPENSE AND TRANSFERS	428,900	398,684	366,800	382,900
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	0	0	0	0
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	0	0	0	0

	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Admin Svcs Mgr	07242	SR13	1	1.00	1	1.00	1	1.00
Compliance Inspector 2	07732	SR09	1	1.00	0	0.00	0	0.00
Human Relations Dir	01584		1	1.00	1	1.00	1	1.00
Office Support Rep 3	10122	SR06	1	1.00	1	1.00	1	1.00
Program Spec 3	07380	SR10	1	1.00	1	1.00	1	1.00
Total Positions & FTE			5	5.00	4	4.00	4	4.00
Department Totals			5	5.00	4	4.00	4	4.00

39 Library—At a Glance



Budget Summary		2003-04	2004-05	2005-06
Budget Summary	Expenditures and Transfers:			
	GSD General Fund	\$19,514,300	\$18,770,300	\$20,064,800
	Special Purpose Fund	454,350	436,900	397,200
	Total Expenditures and Transfers	\$19,968,650	\$19,207,200	\$20,462,000
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$495,000	\$638,900	\$651,500
	Other Governments and Agencies	325,920	281,100	312,200
	Other Program Revenue	13,000	155,800	85,000
	Total Program Revenue	\$833,920	\$1,075,800	\$1,048,700
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	115,430	0	0
	Total Revenues	\$949,350	\$1,075,800	\$1,048,700
Positions	Total Budgeted Positions	408	375	361
Contacts	Director of Public Library: Donna Nicely email: donna.nicely@nashville.gov Administrative Services Manager: Chase Adams email: chase.adams@nashville.gov 615 Church Street 37219 Phone: 862-5760 FAX: 862-5771			

Lines of Business and Program

Reference Information

Ask Your Librarian
Virtual Information Services

Library Materials

Local History and Special Collections
Hands-On Reference
Library Check-out
Engaging the Reader

Equal Access

Equal Access

Education and Outreach

Public Events
Computer Literacy
It's Your Library

Town Square

Town Square

Library Customer Technical Support

Library Customer Technical Support

Administrative

Information Technology
Facilities Management
Human Resources
Finance
Procurement
Risk Management
Billings and Collections
Executive Leadership



39 Library–At a Glance



<p>Mission</p>	<p>The mission of the Nashville Public Library is to provide information, programs, and reference assistance products to individuals, families, and the larger community so they can enjoy the benefits of reading and life-long learning.</p>
<p>Goals</p>	<p>By 2005, citizens of Nashville will experience a significant improvement in the quality and relevance of the library's collections to meet their information needs, as evidenced by:</p> <ul style="list-style-type: none"> • 5% increase in circulation • 20% increase in electronic resource uses • 2% increase in on-site use of library materials (benchmark year – FY 03-04) • 46% of cardholders who receive available materials requested in a reasonable timeframe (benchmark year – FY 03-04) <p>By 2008, citizens of Nashville will have greater access to free computers as well as expanded opportunities for learning broad-based computer applications and electronic resources, as evidenced by:</p> <ul style="list-style-type: none"> • 3% increase # of on-site computer sessions (benchmark year –FY 03-04) • 10% increase # of computer-related classes • Percentage increase # of remote (virtual) visits <p>By 2005, NPL will design and implement developmentally appropriate programs and training to support individuals, families and community agencies in order to help increase the pre-school literacy rate and ensure that the children of Nashville enter kindergarten ready to learn, as evidenced by:</p> <ul style="list-style-type: none"> • 5% increase in developmentally appropriate programs • Percentage increase of pre-school literacy rate as defined by metro schools • 1% increase of training sessions (benchmark year – FY 03-04) <p>By 2005, Nashville's neighborhoods will experience Nashville Public Library as a primary resource for responsive services and programs targeted to meet their specific educational and cultural needs, as evidenced by:</p> <ul style="list-style-type: none"> • 1% increase in neighborhood programs in Spanish (benchmark year – FY 03-04) • 10% increase in neighborhood programs for teens • 10% increase in neighborhood programs for adults & seniors • 18% of hours library meeting spaces are utilized (benchmark year – FY 03-04) <p>By 2005, more Nashvillians will experience timely access to free information and materials, as evidenced by:</p> <ul style="list-style-type: none"> • 5% increase in circulation • 46% of NPL cardholders receiving available* material within 48 hours <i>*available-meaning on the shelf at the time the item was requested</i> • Percentage (N/A) increase in off-site catalog searches

39 Library—At a Glance



Budget Change and Result Highlights FY 2006

<u>Recommendation</u>		<u>Result</u>
Pay Plan/Fringe Amounts	\$622,100	Supports the hiring and retention of a qualified workforce
Internal Service Charges		
Finance Charge	16,200	Delivery of core financial functions including accounting, payroll, budgeting, and internal audit.
Human Resources Charge	17,600	Delivery of core human resource functions including hiring, training, and evaluation/management.
Information Systems Charge	581,900	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity.
Facilities Maintenance & Security Charge	16,100	Delivery of facility maintenance and associated security functions
Shared Business Office Charge	3,800	Delivery of administrative support functions.
Shared Services Charge	27,700	Delivery of centralized payment services.
Customer Call Center Charge	-400	Telephone access to information for Metro employees, the residents of Nashville, and other callers.
Fleet Management Charge	27,900	Delivery of fleet management, fuel services, and maintenance functions.
Postal Service Charge	-15,000	Delivery of mail across the Metropolitan Government.
Information Technology Program		
Additional Computer Band Width for Public Access	90,000	This spring, the library will begin to offer wireless online access and self-service workstations to customers that will increase the demand for bandwidth capacity. This request supports our goal for Information Explosion to increase electronic resource uses by 20% and our goal for Digital Divide to increase the percentage of on-site and remote computer sessions.
Facilities Management Program		
Additional Facilities Costs associated with the District Energy System	50,000	Beginning July 1, 2005 the main library will begin service with the District Energy System. While there will be some savings in current costs for electricity, gas, and water, the projected cost from DES will exceed these savings by \$50,000. These additional resources directly affect our Facilities Management Program by ensuring the Library has sufficient resources to cover the costs of converting to the District Energy System and provide staff and customers a comfortable working environment.
Decrease in Special Purpose Funds for FY 2006	-39,700	Reduction in funding for grant programs.
Council-Mandated Reduction	-143,400	
Position Reductions	-14 positions (-6.10 FTEs)	Position reduction due to ITS consolidation and expiration of the Dell Homework Helper grant.
TOTAL	\$1,254,800	

39 Library—At a Glance



Performance Information Highlights

Performance Measure Certification

Internal Audit reviewed all key result measures for the Public Library for FY2003-04. Measures were either certified, meaning the measure was aligned, documented, and reliable or not certified (NC), meaning the measure did not meet the established criteria. For FY2004, only certified measures appear in the Operating Budget Book.

	Certified	Reported, Not Certified	Not Reported
Number of Programs:	85%	15%	0%
Program Budget Dollars:	57%	43%	0%

39 Library—At a Glance



Reference Information Line of Business - The purpose of the Reference Information line of business is to provide reference assistance & online information products to our customers so they can obtain reliable information anytime, anywhere.

Ask Your Librarian Program

The purpose of the Ask Your Librarian Program is to provide information and search assistance products to information seekers of all ages so they can have their questions answered.

Results Narrative

The Ask Your Librarian Program provides information and search assistance products to information seekers of all ages so they can have their questions answered. The percentage of those who receive answers to their reference questions measures how well we are fulfilling the information needs of our customers. Current surveys for FY 05 show that 98% of our customers receive answers to their reference questions. With a status quo budget for FY 06, we anticipate this percentage to remain consistent with approximately 300,000 information responses provided. This program affects our goal for Information Explosion as evidenced by a percentage increase in on-site use of library materials.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$2,358,600	\$2,370,174	\$2,136,225	...	\$2,365,825
FTEs:	GSD General Fund	57.16	57.16	55.16	...	50.45
Results						
Percentage of customers who ask reference questions that receive the answers they seek		85%	98%	98%	98%	98%

Virtual Information Services Program

The purpose of the Virtual Information Services Program is to provide reliable online products to our online customers so they can utilize the resources and information they want anytime from anywhere.

Results Narrative

The Virtual Information Services Program provides reliable on-line products to our on-line customers so they can find the resources and information they want anytime from anywhere. The number of customers per capita who find information or access online resources measures how successfully we are meeting virtual information needs of our customers. Using current FY 05 statistics, we project online per capita requests will reach 20.5. With a status quo budget for FY 06, we anticipate a slight increase to 22 online requests per capita due to increases in on-line information and resources. However, we anticipate online database sessions to remain constant at approximately 140,000 database sessions provided. This program affects our goals for Information Explosion and Digital Divide as evidenced by a percentage increase in electronic resource uses and on-site use of library materials and on-site computer sessions.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$896,600	\$1,118,431	\$979,740	...	\$969,540
FTEs:	GSD General Fund	10.15	10.15	9.65	...	9.65
Results						
Percentage increase in online customers who find information or resources 24 hours a day, increasing requests per capita to 17.7		2%	16%	0%	10%	22%

39 Library—At a Glance



Library Materials Line of Business - The purpose of the Library Materials line of business is to provide circulating, research and readers advisory products to individuals and the larger community so they can obtain the materials they want.

Local History and Special Collections Program

The purpose of the Local History and Special Collections Program is to provide historical and specialized research products to our Nashville Room & Metro Archives customers so they can fulfill their specific research needs.

Results Narrative

The Local History and Special Collections Program provides historical and specialized research products to our Nashville Room and Metro Archive Customers so they can fulfill specific research needs. The percentage of Nashville Room and Metro Archive customers who have their specific research needs fulfilled measures how well our city's special collections chronicle and acquire materials that document our city's history. Survey information for FY 05 indicates a 99% satisfaction rate which is projected to remain constant in FY 06 with a status quo budget. Metro Archives will provide approximately the same number of Metro Government records in FY 06 at 20,500. This program supports our goal of Information Explosion by increasing on-site use of library materials.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$481,200	\$511,356	\$483,200	...	\$552,400
FTEs:	GSD General Fund	10.08	10.08	10.08	...	11.30
Results						
Percentage of Nashville Room and Metro Archives customers who have their specific research needs fulfilled		NR	97%	83%	99%	99%

Hands-On Reference Program

The purpose of the Hands-On Reference Program is to provide essential reference products to on-site library users so they can find the materials they want at the time of their visit.

Results Narrative

The Hands-On Reference Program provides essential reference products to on-site library users so they can find the materials they want at the time of their visit. The percentage of on-site customers who find materials they want at the time of their visit measures the effectiveness of our collections in meeting the needs of our customers. Survey information for FY 05 indicates that 93% of our customers found the materials they wanted. We anticipate this percentage to remain constant in FY 06 with status quo funding. The number of reference materials provided will remain constant at approximately 215,000 in FY 06. This program supports our goal for Information Explosion by increasing on-site use of library materials.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$1,291,600	\$1,062,999	\$1,083,910	...	\$1,103,210
FTEs:	GSD General Fund	17.35	17.35	16.75	...	15.65
Results						
Percentage of on-site library users who find the materials they want at the time of their visit		NR	93%	93%	93%	93%

39 Library—At a Glance



Library Check-out Program

The purpose of the Library Check-out Program is to provide circulating library material products to cardholders so they can receive materials requested in a reasonable timeframe.

Results Narrative

The Library Check-out Program provides circulating library material products to card holders so they can receive materials they request in a reasonable timeframe. The percentage of cardholders who receive requested materials from other locations within 48 hours measures our effectiveness in moving materials between locations to satisfy customer demand. Sampling information for FY 05 indicates that 30% of our customers received requested materials within 48 hours. Due to budget reductions in FY 06, a total of \$147,400 and 4 FTE's were eliminated from this program. Due to these reductions, we anticipate this percentage to drop to 20%. We project circulating materials checkout will drop from 4,087,080 in FY 05 to 4,046,209 in FY 06. The number of holds requests allowed by customers will be reduced from 50 to 25 in FY 06 in order to minimize the percentage of reduction of materials received in a 48 hour period. In addition we anticipate longer lines and waiting periods at the checkout desks and/or temporary closure of public reference children's desks in order to reassign staff to keep up with circulation demand. This program supports our goals of Information Explosion and Efficiency.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$5,964,000	\$5,562,983	\$4,710,095	...	\$4,930,395
FTEs:	GSD General Fund	133.28	133.28	123.61	...	121.82
Results						
Percentage of cardholders who are able to receive available materials requested in a reasonable timeframe (48 hours)		NR	NC	20%	20%	20%

Engaging the Reader Program

The purpose of the Engaging the Reader Program is to provide readers advisory and enrichment products to current and potential library users so they can enhance their reading experience.

Results Narrative

The Engaging the Reader Program provides readers advisory and enrichment products to current and potential library users so they can enhance their reading experience. Products include special displays, recommended reading lists, book discussions, special reading programs and exhibits. The per capita checkout of library materials measures how effective we provide these reader advisory and enrichment products. FY 05 statistics indicate our per capita checkout of materials is 7.0. With status quo funding in FY 06, we project this per capita checkout to remain the same. FY 06 readers advisory transactions provided will remain the same at approximately 64,000. This program supports our Information Explosion, Digital Divide, and Neighborhood Services and Programs goals by increasing circulation, increasing on-site use of library materials, increasing the number of on-site computer sessions and increasing the number of neighborhood programs.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$555,400	\$605,218	\$553,365	...	\$621,065
FTEs:	GSD General Fund	12.23	12.23	11.58	...	12.23
Results						
Percentage change in check-out of library materials		2%	5%	-6.6%	3%	7%

39 Library—At a Glance



Equal Access Line of Business - The purpose of the Equal Access line of business is to provide materials, information & accessibility products to people involved with or experiencing vision, hearing or physical disabilities so they can receive access to library materials, services and programs.

Equal Access Program

The purpose of the Equal Access Program is to provide materials, information and accessibility products to people involved with or experiencing vision, hearing or physical disabilities so they can receive access to library materials, services and programs.

Results Narrative

The percentage of people involved with or experiencing hearing and vision disabilities who receive access to Deaf & Hard of Hearing and Nashville Talking Library services measures our ability to provide equal access. In FY 05 14% of persons involved with or experiencing hearing loss accessed Deaf & Hard of Hearing materials and services and we expect this level of access to remain under status quo funding in FY 06. This program supports our Information Explosion, Digital Divide, Neighborhood Services and Programs, and Efficiency goals by increasing circulation, use of electronic resources, on-site materials, on-site computer sessions, computer classes, remote or virtual visits and increasing neighborhood programs.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$399,300	\$405,456	\$314,500	...	\$372,400
FTEs:	GSD General Fund	7.50	7.50	4.50	...	5.80
	Special Purpose Fund	1.00	1.00	2.00	...	2.00
	Total	8.50	8.50	6.50	...	7.80

Results

Percentage of people involved with or experiencing hearing disabilities who receive access to Deaf and Hard of Hearing materials, services and programs

NR	14%	14%	14%	14%
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Education and Outreach Line of Business - The purpose of the Education & Outreach line of business is to provide educational opportunities, cultural events and public information products to the Nashville Community so they can enjoy life-long learning.

Public Events Program

The purpose of the Public Events Program is to provide tailored content products to the Nashville community so they can participate in public forums and life-long learning activities.

Results Narrative

Specific products provided in this program include lectures, films, art exhibits, puppet and drama presentations, story hours, after school programs, and business presentations. The percentage of the Nashville Community who participates in public forums and lifelong learning activities at the library measures our effectiveness in delivering these services. FY 05 statistics indicate 40% of the Nashville Community participated in these activities while visiting the library. With status quo funding in FY 06, we anticipate this percentage to remain consistent. FY 05 story time presentations have dropped from 3,200 in FY 04 to a projected number of 2,600 due to reduced staffing and library hours. With status quo funding in FY 06, we anticipate the number of story time presentations to remain consistent.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$885,800	\$874,293	\$865,025	...	\$889,325
FTEs:	GSD General Fund	18.73	18.73	17.73	...	16.98

Results

Percentage of Nashville community who participate in public forums and life-long learning activities

14%	42%	34%	40%	40%
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39 Library—At a Glance



Computer Literacy Program

The purpose of the Computer Literacy Program is to provide hands-on PC instruction products to people lacking essential computer skills so they can use the Internet and perform basic PC operations.

Results Narrative

The Computer Literacy Program provides hands-on PC instruction products to people lacking essential computer skills so they can use the Internet and perform basic PC operations. The percentage of customers who acquire a new skill or improve any existing skills after attending library computer instruction classes measures how effective we are providing this service to our customers. Surveys in FY 05 indicate 97% of our customers acquired a new skill or improved an existing skill after attending these classes. We expect this percentage to remain the same with status quo funding. Computer instruction classes in FY 05 have significantly decreased from FY 04 from 253 to 90 due to reduced staffing and library hours. With status quo funding in FY 06, we anticipate the number of computer instruction classes to remain the same. This program supports our goals of Information Explosion, Digital Divide and Neighborhood Services and Programs by increasing circulation, electronic resource uses, computer-related classes, on-site computer sessions, neighborhood programs.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$524,600	\$536,562	\$463,760	...	\$487,960
FTEs:	GSD General Fund	10.80	10.80	9.70	...	9.28
Results						
Percentage of customers attending library instructional classes that acquire new computer literacy skills or improve any existing skills		95%	97%	97%	97%	97%

39 Library—At a Glance



It's Your Library Program

The purpose of the It's Your Library Program is to provide informational and promotional products to individuals and organizations in Davidson County so they can be fully informed of all available library products and services.

Results Narrative

The It's Your Library Program provides informational & promotional products to individuals and organizations in Davidson County so they can be fully informed of all available library products and services. Specific products provided by this program include printed materials, speeches to community groups, public tours, and outreach presentations. The percentage of individuals visiting the library as a result of promotional materials measures how effectively we inform the citizens of our services. Surveys in FY 05 indicate that 39% of our customers visit the library as a result of promotional materials. We expect this percentage to remain consistent with status quo funding in FY 06. Outreach library presentations provided in FY 05 have decreased from FY 04 from 411 to 250 due to reduced staffing and library hours. With status quo finding in FY 06, we anticipate the number of library presentations provided to remain the same. This program supports our goals of Information Explosion, Digital Divide and Neighborhood Services and Programs by increasing circulation, electronic resource uses, on-site use of library materials, on-site computer sessions, computer-related classes, number of remote or virtual sessions, and neighborhood programs.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$404,800	\$399,966	\$378,850	...	\$407,650
FTEs:	GSD General Fund	7.35	7.35	6.95	...	7.25
	Special Purpose Fund	<u>.00</u>	<u>.00</u>	<u>.00</u>	...	<u>2.90</u>
	Total	7.35	7.35	6.95	...	10.15
Results						
	Percentage of individuals who visit the library as a result of promotional materials	NR	39%	39%	39%	39%

39 Library—At a Glance



Town Square Line of Business - The purpose of the Town Square line of business is to provide gathering space products to the public so they can have a civic meeting place.

Town Square Program

The purpose of the Town Square Program is to provide community gathering and technical assistance products to individuals and groups so they can have a public place to come together.

Results Narrative

The Town Square Program provides community gathering and technical assistance products to individuals and groups so they can have a public place to come together. The percentage of hours that library meeting spaces are utilized measures how often our meeting spaces are used. FY 05 data shows that our system wide meeting room space is used 17% of the available hours. We expect the number of meeting room sessions provided will remain the same at approximately 5,100 under a status quo budget in FY 06. This program supports our goal of Neighborhood Services and Program by increasing the number of neighborhood programs for teens, adults, seniors and foreign languages as well as increasing the percentage of hours library meeting spaces are utilized.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$192,500	\$207,884	\$130,930	...	\$187,930
FTEs:	GSD General Fund	4.10	4.10	2.00	...	3.40
Results						
Percentage of available hours library meeting spaces are utilized		NR	18%	18%	17%	17%

Library Customer Technical Support Line of Business - The purpose of the Library Customer Technical Support line of business is to provide technical support products to library customers so they can enjoy reliable automated library service.

Library Customer Technical Support Program

The purpose of the Library Customer Technical Support Program is to provide technical support products to library customers so they can enjoy easily accessible automated library service.

Results Narrative

The purpose of the Library Customer Technical Support Program is to provide automation support products to library customers so they can easily access automated library service. The percentage of customers who indicate they enjoy easily accessible library automation services measures how effectively we manage and deliver automated library services to our customers. FY 05 surveys indicate 98% of our library customers enjoy easily accessible automated library service. We anticipate this percentage to remain consistent. In FY 05, we project library automated sessions provided to be 12,000,000. With our FY 06 budget, we anticipate the number of library automated sessions provided to slightly increase due to an increase in on-line information and resources to 12,500,000. This program supports our goals of Information Explosion and Digital Divide by increasing circulation, electronic resource uses, percentage of cardholders who receive available materials requested in a reasonable timeframe as well as increasing on-site computer sessions, computer-related classes, and remote or virtual visits.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$337,800	\$240,510	\$344,600	...	\$184,500
FTEs:	GSD General Fund	2.7	2.70	7.10	...	3.00
Results						
Percentage of library customers who enjoy easily accessible automated library service		NR	97%	95%	98%	98%

39 Library—At a Glance



Administrative Line of Business - The purpose of the Administrative line of business is to provide administrative support services to departments so they can efficiently and effectively deliver results for customers.

Information Technology Program

The purpose of the Information Technology Program is to provide information technology support products to this Metro department so it can efficiently and securely meet its business needs.

Results Narrative

This budget for the Information Technology Program includes an additional \$90,000 to expand computer bandwidth. The computer bandwidth for public access to the library's online services is nearing capacity. This spring, the library will begin to offer wireless online access and self-service workstations to customers that will increase the demand for bandwidth capacity. This request will support our goal for Information Explosion to increase electronic resource uses by 20% and our goal for Digital Divide to increase the percentage of on-site and remote computer sessions.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$604,500	\$601,112	\$601,100	...	\$1,453,300
FTEs:	GSD General Fund	.40	.40	.40	...	0.00
Results						
Percentage of customer satisfaction with quality of IT services		NR	NA	NR	NR	NR

Facilities Management Program

The purpose of the Facilities Management Program is to provide operational support products to this Metro department so it can constantly function in a clean and operational work environment.

Results Narrative

This budget for the Facilities Management Program includes an additional \$50,000 for facilities costs associated with the library transferring to the District Energy System. Beginning July 1, 2005 the main library will begin service with the District Energy System. While there will be some savings in current costs for electricity, gas, and water, the projected cost from DES will exceed these savings by \$50,000. These additional resources directly affect our Facilities Management Program by ensuring the Library has sufficient resources to cover the costs of converting to the District Energy System and provide staff and customers a comfortable working environment. In addition, by providing a suitable environment for customers, this request directly aligns with the mission of the Nashville Public Library of providing information, programs, and reference assistance products to individuals, families, and the larger community so they can enjoy the benefits of reading and life-long learning.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$3,450,200	\$3,539,413	\$3,438,250	...	\$3,818,950
FTEs:	GSD General Fund	41.65	41.65	38.65	...	38.30
Results						
Percentage of customer satisfaction with quality of custodial services		85%	NA	95%	98%	98%

39 Library—At a Glance



Human Resources Program

The purpose of the Human Resources Program is to provide employment products to department employees so they can receive their benefits and compensation equitably and accurately.

Results Narrative

The Human Resources Program provides employment products to library employees so they can receive their benefits and compensation equitably and accurately. Staff development and training are two of the products provided by this program. With a status quo budget in FY 06, we expect staff turnover and disciplinary/grievance hearings to be similar to FY 04-05. This program supports all of the library goals by insuring that we provide competent, trained, and accountable staff to provide program services that support our goals.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$388,600	\$409,844	\$376,050	...	\$627,850
FTEs:	GSD General Fund	6.35	6.35	5.85	...	6.60
Results						
	Percentage of employee turnover	16%	NA	16%	5%	11%

Finance Program

The purpose of the Finance Program is to provide financial management products to this Metro department so it can effectively manage its financial resources.

Results Narrative

The purpose of the Finance Program is to provide financial management products to the library so it can effectively manage its financial resources. With status quo funding in FY 06, we expect the percent of budget variance to remain similar to FY 05, approximately 5%. This program supports all of our goals by insuring that we efficiently expend allocated tax dollars for the various programs that support our goals.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$157,400	\$172,604	\$160,900	...	\$358,000
FTEs:	GSD General Fund	2.85	2.85	2.85	...	2.85
Results						
	Percentage of budget variance	3%	NA	3%	1%	2%

Procurement Program

The purpose of the Procurement Program is to provide purchasing transaction support products to this Metro department so it can obtain needed goods and services in a timely and efficient manner.

Results Narrative

The Procurement Program provides purchasing transaction support products to the library and our customers so it can obtain needed goods and services in a timely and efficient manner. We expect the number of days from requisition to purchase order for delegated transactions to remain similar to FY 05, approximately 1.3 days. This program supports all of our goals by insuring that we efficiently procure goods and services for various programs that support our goals.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$260,200	\$240,130	\$191,400	...	\$119,200
FTEs:	GSD General Fund	6.15	6.15	4.15	...	4.15
Results						
	Number of calendar days from requisition to purchase order for delegated transactions	NR	NA	1.43	1%	1%

Risk Management Program

The purpose of the Risk Management Program is to provide safety enhancement and risk management products to this Metro department so it can prevent accidents and injuries and effectively respond to accidents and injuries that occur.

Results Narrative

The purpose of the Risk Management Program is to provide safety enhancement and risk management products to the library and our customers so it can prevent accidents and injuries and effectively respond to accidents and injuries that occur. With status quo funding in FY 06, we anticipate the number of worker days lost to be similar to FY 05, approximately 132 days. This program supports all of our goals by reducing claim expenditures therefore providing more funding for programs and services and reducing lost worker days to provide more staff resources to support programs and goals.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$29,600	\$20,212	\$30,300	...	\$26,200
FTEs:	GSD General Fund	.60	.60	.6035
Results						
Number of worker days lost to injury per FTE		NR	NA	.40	NR	NR

Billings and Collections Program

The purpose of the Billings and Collections Program is to provide billing and collection products to this Metro department and Metro government so they can collect revenues in an efficient, timely manner.

Results Narrative

The purpose of the Billings and Collections Program is to provide billing and collection products to the library and Metro Government so they can collect revenues in an efficient, timely manner. With status quo funding in FY 06, we anticipate the collection of revenue within 30 days to be similar to FY 05. This program supports all of our goals by providing revenue for various programs that support our goals.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$16,900	\$18,126	\$17,400	...	\$20,200
FTEs:	GSD General Fund	.35	.35	.3535
Results						
Percentage of revenue collected within 30 days of billing		NR	NA	NR	NR	NR

39 Library—At a Glance



Executive Leadership Program

The purpose of the Executive Leadership Program is to provide business policy and decision products to this Metro department so it can deliver results for customers.

Results Narrative

The purpose of the Library Executive Leadership Program is to provide business policy and decision products to the library so it can deliver results for our customers. With status quo funding in FY 06, we anticipate the achievement of departmental key results will be similar to FY 05. This program supports all of our goals by providing leadership and focus in the achievement of program key results and department goals.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$500,900	\$529,056	\$512,400	...	\$488,900
FTEs:	GSD General Fund	7.45	7.45	7.45	...	5.60
Results						
	Percentage of departmental key results achieved	NR	NA	NR	NR	NR

39 Library–Financial



GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	15,110,300	14,734,891	13,872,200	14,350,900
OTHER SERVICES:				
Utilities	1,336,300	1,362,551	1,336,300	1,386,300
Professional and Purchased Services	978,700	1,318,149	687,700	769,800
Travel, Tuition, and Dues	39,700	32,783	38,700	38,600
Communications	552,100	339,179	531,100	538,800
Repairs & Maintenance Services	451,100	411,084	432,000	432,000
Internal Service Fees	718,100	652,396	1,240,200	1,916,000
TOTAL OTHER SERVICES	4,076,000	4,116,142	4,266,000	5,081,500
OTHER EXPENSE	818,600	574,413	632,100	632,400
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	(490,600)	0	0	0
TOTAL OPERATING EXPENSE	19,514,300	19,425,446	18,770,300	20,064,800
TRANSFERS TO OTHER FUNDS AND UNITS	0	900	0	0
TOTAL EXPENSE AND TRANSFERS	19,514,300	19,426,346	18,770,300	20,064,800
PROGRAM REVENUE:				
Charges, Commissions, & Fees	495,000	731,823	638,900	651,500
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	495,000	731,823	638,900	651,500
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	495,000	731,823	638,900	651,500

39 Library–Financial



Special Purpose Funds

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	161,930	84,662	233,900	177,500
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	72,420	29,848	20,200	39,500
Travel, Tuition, and Dues	2,500	1,414	12,200	2,500
Communications	23,400	20,725	14,400	17,800
Repairs & Maintenance Services	0	0	0	0
Internal Service Fees	0	13,806	0	0
TOTAL OTHER SERVICES	98,320	65,793	46,800	59,800
OTHER EXPENSE	183,100	152,952	155,700	159,900
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	10,000	21,876	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	453,350	325,283	436,400	397,200
TRANSFERS TO OTHER FUNDS AND UNITS	1,000	519	500	0
TOTAL EXPENSE AND TRANSFERS	454,350	325,802	436,900	397,200
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	52,150	58,060	8,100	39,200
Fed Through Other Pass-Through	0	0	0	0
State Direct	273,770	202,161	273,000	273,000
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	325,920	260,221	281,100	312,200
Other Program Revenue	13,000	14,582	155,800	85,000
TOTAL PROGRAM REVENUE	338,920	274,803	436,900	397,200
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	115,430	50,951	0	0
TOTAL REVENUE AND TRANSFERS	454,350	325,754	436,900	397,200

39 Library–Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Admin Asst	07241	SR09	2	2.00	2	2.00	2	2.00
Admin Svcs Officer 1	02660	SR06	1	1.00	1	1.00	1	1.00
Admin Svcs Officer 2	07243	SR08	0	0.00	0	0.00	1	1.00
Admin Svcs Officer 3	07244	SR10	4	4.00	3	3.00	4	4.00
Admin Svcs Officer 4	07245	SR12	1	1.00	1	1.00	1	1.00
Archives Asst 1	07763	SR04	4	2.16	4	2.16	4	2.16
Archives Asst 2	07764	SR05	2	2.00	2	2.00	2	2.00
Archives Asst 3	07765	SR06	1	1.00	1	1.00	1	1.00
Archivist	06802	SR12	1	1.00	1	1.00	1	1.00
Bldg Maint Mechanic	02220	TG08	1	1.00	1	1.00	1	1.00
Bldg Maint Supt	00842	TS13	1	1.00	1	1.00	1	1.00
Bldg Maint Supv	07256	TS11	1	1.00	1	1.00	1	1.00
Bldg Maint Worker	07257	TG04	2	2.00	2	2.00	2	2.00
Bookmobile Operations Supv	06615	SR07	1	1.00	1	1.00	0	0.00
Circulation Asst 1	02900	SR04	32	27.55	24	21.05	27	24.05
Circulation Asst 2	07767	SR05	40	39.00	41	40.50	38	37.50
Circulation Supv	07768	SR06	5	5.00	5	5.00	6	6.00
Custodial Svcs Supv	05460	TS03	2	2.00	2	2.00	2	2.00
Custodian 1	07280	TG03	26	26.00	22	22.00	22	22.00
Custodian 2	02630	TG05	1	1.00	1	1.00	1	1.00
Equip Operator 1	06826	TG05	5	5.00	5	5.00	5	5.00
Finance Officer 3	10152	SR12	1	1.00	1	1.00	1	1.00
Human Resources Analyst 1	02730	SR08	1	1.00	1	1.00	1	1.00
Human Resources Analyst 3	06874	SR12	1	1.00	1	1.00	1	1.00
Human Resources Asst 1	01472	SR06	1	1.00	1	1.00	1	1.00
Human Resources Mgr	06531	SR14	1	1.00	1	1.00	1	1.00
Indust Electrician 1	06224	TG12	1	1.00	1	1.00	1	1.00
Info Systems Analyst 1	07779	SR10	4	4.00	4	4.00	2	2.00
Info Systems Analyst 2	07780	SR11	1	1.00	1	1.00	1	1.00
Info Systems Assoc	07781	SR06	1	1.00	1	1.00	0	0.00
Info Systems Spec	07783	SR12	1	1.00	1	1.00	0	0.00
Info Systems Tech 1	07784	SR08	1	1.00	1	1.00	0	0.00
Librarian 1	02890	SR09	37	36.00	34	33.00	35	34.00
Librarian 2	07323	SR10	15	15.00	14	14.00	14	14.00
Librarian 3	04620	SR11	7	7.00	7	7.00	7	7.00
Library Admin	06847	SR14	5	5.00	5	5.00	5	5.00
Library Assoc 1	04630	SR06	52	50.83	50	48.83	50	48.83
Library Assoc 2	02901	SR07	17	16.50	14	13.50	13	12.75
Library Assoc 3	10116	SR09	2	2.00	2	2.00	2	2.00
Library Mgr 1	07793	SR11	8	8.00	8	8.00	10	10.00
Library Mgr 2	05300	SR12	9	9.00	9	9.00	7	7.00
Library Mgr 3	04855	SR13	8	8.00	8	8.00	8	8.00
Library Page	05070	SR02	47	23.50	38	19.47	39	19.47
Library Performing Artist 1	05996	SR05	1	1.00	1	1.00	1	1.00
Library Performing Artist 2	05995	SR07	1	1.00	1	1.00	1	1.00
Library Services Dir	01070	DP02	1	1.00	1	1.00	1	1.00

39 Library–Financial

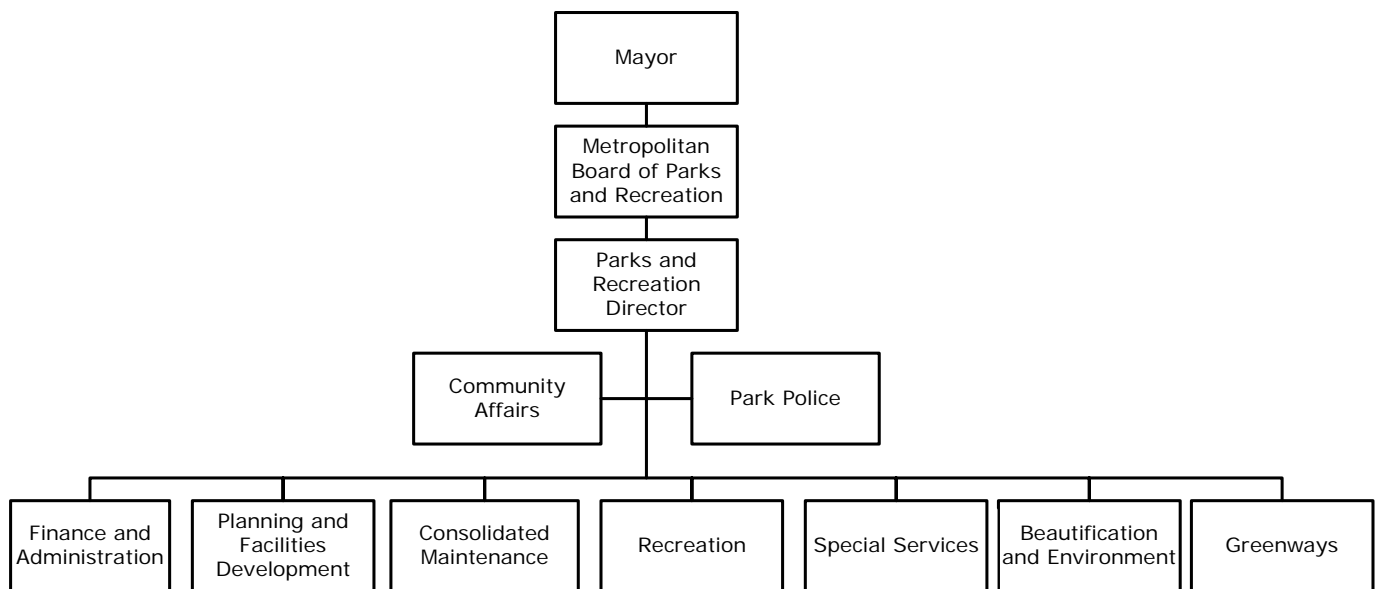


		FY 2004		FY 2005		FY 2006	
<u>Class</u>	<u>Grade</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101 (Continued)							
Office Support Mgr	10119 SR09	1	1.00	1	1.00	1	1.00
Office Support Rep 1	10120 SR04	7	7.00	6	6.00	6	5.75
Office Support Rep 2	10121 SR05	4	4.00	3	3.00	3	3.00
Office Support Rep 3	10122 SR06	6	6.00	5	5.00	5	5.00
Office Support Spec 1	10123 SR07	3	3.00	4	4.00	2	2.00
Program Mgr 2	07377 SR12	1	1.00	1	1.00	1	1.00
Program Spec 2	07379 SR08	1	1.00	1	1.00	1	1.00
Property Guard 2	04725 SR05	5	5.00	4	4.00	4	4.00
Radio Announcer	04030 SR07	3	2.50	3	2.50	3	2.50
Radio Program Mgr	04038 SR10	1	1.00	1	1.00	1	1.00
Security Officer Coord	07798 SR09	1	1.00	1	1.00	1	1.00
Total Positions & FTE		390	356.04	357	330.01	353	325.01
Library Services 30401							
Library Page	05070 SR02	0	0.00	0	0.00	5	1.90
Office Support Rep 2	10121 SR05	16	4.00	16	4.00	0	0.00
Office Support Spec 1	10123 SR07	1	1.00	1	1.00	1	1.00
Program Supervisor	07381 SR09	0	0.00	0	0.00	1	1.00
Program Spec 2	07379 SR08	1	1.00	1	1.00	1	1.00
Total Positions & FTE		18	6.00	18	6.00	8	4.90
Department Totals		408	362.04	375	336.01	361	329.91

40 Parks & Recreation-At a Glance

Mission	To provide every citizen of Nashville and Davidson County with an equal opportunity for safe recreational and cultural activities within a network of parks and greenways that preserves and protects the region's natural resources.			
Budget Summary		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
	Expenditures and Transfers:			
	GSD General Fund	\$29,174,300	\$27,132,800	\$30,909,000
	Special Purpose Funds	6,000	435,300	118,000
	Total Expenditures and Transfers	<u>\$29,180,300</u>	<u>\$27,568,100</u>	<u>\$31,027,000</u>
	Revenues and Transfers:			
	Program Revenue	\$6,769,000	\$6,802,600	7,613,500
	Charges, Commissions, and Fees	20,800	0	0
	Other Governments and Agencies	149,500	-43,500	118,000
	Other Program Revenue	6,000	243,100	0
	Total Program Revenue	<u>\$6,945,300</u>	<u>\$7,002,200</u>	<u>\$7,731,500</u>
	Non-program Revenue	200,000	225,500	232,800
	Transfers From Other Funds and Units	500,000	450,000	450,000
	Total Revenues	<u>\$7,645,300</u>	<u>\$7,677,700</u>	<u>\$8,414,300</u>
Positions	Total Budgeted Positions	1,174	1,026	1,176
Contacts	Director of Parks & Recreation: Roy E. Wilson Assistant Director for Finance: James A. Gray		email: roy.wilson@nashville.gov email: james.gray@nashville.gov	
	Centennial Park 37203		Phone: 862-8400 FAX: 862-8414	

Organizational Structure



40 Parks & Recreation-At a Glance

Budget Highlights FY 2006

• Pay Plan/Fringe Amounts	\$747,500
• Internal Service Charges:	
• Finance Charge	7,500
• Human Resources Charge	32,100
• Information Systems Charge	56,600
• Shared Business Office Charge	-1,300
• Shared Services Charge	31,000
• Customer Call Center Charge	-900
• Fleet Management Charge	523,100
• Postal Service Charge	-32,100
• Radio Service Charge	-1,500
• Non-reoccurring Grant Match	-20,000
• Community Center Operations	737,000
• Custodial Services	167,900
• Park Ranger Position Additions	230,000
• Grounds Maintenance	636,200
• Landscaping	595,700
• Structures Improvements	467,900
• Summer Operations – Community Centers	254,800
• Oasis/AmeriCorps Partnership	50,000
• Reduction in Grant Funds	-317,300
• Council-Mandated Reduction	-705,300
Total	<u>\$3,458,900</u>

Overview

FINANCE AND ADMINISTRATION

This division performs the many support service functions for the department to include administration of the department's human resource functions, financial management functions of budgeting, accounting, and procurement related to operating budgets and grants. The staff prepares reports and correspondence for the Park Board and Director's Office, operates a central storeroom, manages receptionist functions, coordinates the installation and maintenance of the department's computer network, oversees the development and installation of a Point-of-Sale inventory and retail sale system for golf courses, concession operations, and other retail locations, and assists in planning and coordinating the annual 4th of July Celebration. Additionally, this division monitors all capital budgets and expenditures for the Parks Department. The Administration Division also oversees departmental activities for Safety, Americans with Disabilities Act, Hazardous Chemical Program, Blood Pathogen Disease Program, Employee Substance Abuse Program, and Training Programs.

PLANNING AND FACILITIES DEVELOPMENT

Provides and coordinates research, planning, construction, and future development of facilities and public lands within the park system. Implements the Parks Master Plan including new facilities, enhancements to existing facilities and major renovation and repair projects. Coordinates park facility use and permits, and all building activities with architects, engineers, contractors, program managers, and various community groups to ensure the facilities meet the needs of the public. Identifies, plans, and oversees program development to ensure all elements of the Parks Department operate in an effective and coordinated

manner. Coordinates activities with other Parks Divisions, Metro and non-Metro agencies, and elected officials. Maintains maps and records for all structures and real property under the department's jurisdiction; provides specifications. Consults with and assists divisional managers in solving problems related to structures, infrastructure components, and land use.

CONSOLIDATED MAINTENANCE

This division works with various Metro and outside agencies to coordinate needed repairs and construction projects. They assist in the evaluation of the work performed by other agencies to ensure that Metro Parks and Recreation receive the services as ordered.

Some of the facilities that this division maintains include swimming pools, athletic field lighting, community centers and special use buildings (Parthenon, Sportsplex, Nature Center, Indoor Tennis Center, etc.). The division also maintains electrical and water systems within the parks.

The Structures/Facilities Section maintains and increases the viability of the Department's physical structures for the enjoyment of the citizens of Davidson County and their guests. It is staffed with skilled trade personnel such as carpenters, plumbers, painters, masonry workers, electricians, etc. These personnel are responsible for repair of facilities and systems and will perform minor renovation projects.

The Grounds' Section provides accessible, clean, and safe grounds, athletic fields, and playgrounds for the various park patrons. Included in this are all playgrounds, athletic fields, tennis courts, and open areas. In addition to maintaining parks and public grounds, this section supports special events such as the 4th of July Celebration, crafts fairs, and the Steeplechase. In support of these activities they deliver and set-up bleachers, fencing, and trash receptacles as well as clean up after the event.

The Landscaping Section enhances the public's enjoyment of the parks and downtown urban area by providing a diversified and aesthetically pleasing environment for their relaxation. The Horticultural sub-section is responsible for planting and maintaining all of the trees, shrubs, and flowers within the Park's downtown urban area and Stadium grounds. To facilitate the Horticultural Section's duties a 16,000 square foot greenhouse is operated for the growing of plants used in fall and spring plantings and for the maintenance of tropical plants used for special events. The Tree Crew sub-section is responsible for the inspecting, trimming, and removing of trees.

RECREATION

The Cultural Section of the Recreation Division provides high-quality cultural arts classes, concerts, performances, art gallery space, and historic sites for public use and enjoyment. It operates and staffs the Parthenon and Two Rivers Mansion, produces and coordinates special events including in-the-park concerts, provides educational and skill development classes in the areas of drama, visual arts, music, and dance, administers recreation programs for people with disabilities, maintains an arts program for inner city children in Parks Community Centers, and

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collaborates with many local arts agencies on various arts projects.

The Community Centers and Special Programs provide a year-round diversified program of recreational leisure time activities for the public. It operates 21 community centers throughout Davidson County by planning, scheduling, and coordinating a wide variety of recreational activities for adults and children, assesses the recreational needs of the community, provides upkeep and maintenance of community center buildings and administrative offices, and operates two senior citizen centers for senior citizen programming. The Warner Parks Section provides programs and administration involving environmental education, resource management and urban forestry, and outdoor recreation and special events. Facilities include the park headquarters, nature center, field station, equestrian center, events area, cross country running courses, lodges, hiking and bridle trails, historic structures, and scenic natural areas. The section offers an "urban nature" program that collaborates with Community Center staff to provide activities targeting children and teenagers. The Parks and Recreation Department is supported in all of these activities by the non-profit organization Friends of Warner Parks, established in 1987 to protect, preserve, and provide stewardship for the parks through volunteer opportunities, fundraising, capital improvements, staff support, educational programs, and many other advocacy projects.



SPECIAL SERVICES

The Special Services Division provides public recreational services on a fee basis in the areas of golf, tennis, physical fitness, ice skating, and both indoor and outdoor swimming. It operates and maintains major recreational and sports facilities including the Sportsplex (two ice rinks, swimming pool, fitness center), Wavepool, Tennis Center, community swimming pools, and Hamilton Creek Sailboat Marina. Special Services hosts and provides facilities and support for various competitive national and regional sporting events (swimming, ice skating, tennis, golf), operates and maintains seven golf courses, including one youth course, as well as operates sports recreational programs such as baseball, softball, basketball, soccer, and skateboarding.

BEAUTIFICATION AND ENVIRONMENT

The Beautification and Environment Division advises, recommends, coordinates, and develops plans with Metro Government departments to create a clean and attractive living environment. This division coordinates a variety of programs using various community resources, including

other Metro departments and volunteers, to keep the Nashville Community clean. These programs include Adopt-a-Street, Great American Clean-up, Ring-Around-the-School, Community Clean-up Day, and neighborhood bulk item pick-up. This division coordinates litter education in public and private schools in Davidson County. In order to provide a safe and healthy living environment, this division administers the vacant lot program. Employees in this office serve as staff and coordinate the activities of the Metro Beautification and Environment Commission, the Metro Tree Advisory Committee, the Vegetation Control Board, the Vacant Lot Team, and the Middle Tennessee Arborist Guild.

COMMUNITY AFFAIRS

The Community Affairs Division provides information, education and issues management products to a diverse and wide-reaching customer base. The division's activities are designed to support and communicate department goals and policies, manage internal communications, develop and execute communication strategies, and educate and inform a variety of external audiences.

As a department strategy, the division is responsible for attracting and increasing a growing customer base while working to foster customer satisfaction. Other responsibilities include, but are not limited to: informing the general public community stockholders of the department's policies, activities, and accomplishments; as well as, marketing, media relations, community relations, public affairs, product launch, website management and publication.

In addition, the division manages the permitting process and produces a wide variety of general and culturally specific special event programming to provide educational and entertainment options to the city's residents and visitors.

GREENWAYS

Greenways are special areas featuring trails located along water corridors or other natural or man-made features dedicated to passive recreation and open space conservation. The Greenways Division coordinates a countywide greenways program and the work of the Greenways Commission, Citizen Advisory Committee, and a non-profit friends group, *Greenways for Nashville*. The division plans, develops, and manages greenway projects. Seventeen greenway projects are now in progress. Major projects include Shelby Bottoms, Cumberland River Bridge, Downtown, East Bank, Bellevue, Mill Creek, Richland Creek, Beaman Park, Stones River, and White's Creek. At this time, about \$34 million in local, state, federal and private funding has been garnered through this initiative.

Development of greenways includes acquiring land and easements, identifying, obtaining, and administering funding, overseeing design and construction plans of consultants and developers, coordinating environmental review clearances and permitting, and monitoring construction. A greenway project requires involvement and communication with property owners, neighborhood groups, developers, interested citizens and volunteers, elected officials, and other Metro departments. In

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support of projects, much emphasis is placed on public awareness and education through special events, publications, and meetings.

PARK POLICE

The Park Police Officers Division provides a secure and safe environment for patrons in all 100 Metro Parks and Greenways with over 10,000 acres of parkland for which the Park Police have law enforcement jurisdiction. The Park Police are POST-certified law enforcement personnel who receive their training from the Tennessee Law Enforcement Training Academy and attend annual in-service at the Metro Police Training Academy. Park Police

Officers enforce the policies as established by the Park Board and local, state, and federal law on Parks property.

The Division Mounted, ATV, and Bike Units patrol the Greenways, Warner Parks, Centennial Park, Hadley Park, Coliseum grounds and other designated parks. The recent Day Shift was developed to ensure complete security coverage for the Greenway system. The division works with the Metro Police Gang Resistance Education and Training Program designed to enable youth to develop positive attitudes toward police officers and law enforcement personnel and to teach life-skills to young people.

40 Parks & Recreation-Performance

Objectives	Performance Measures	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
ADMINISTRATION					
1. Provide organization support for other divisions and the Park Board.	a. Quarterly financial reports b. Weekly expenditure reports	4 52	4 48	4 48	4 52
2. Operate an accounting section to coordinate the department's needs with the Department of Finance.	a. Petty Cash Tickets processed b. Purchase orders issued by Purchasing c. Purchase orders issued by Parks d. Vouchers entered to FASTnet e. Purchasing card transactions processed f. Purchasing card amount of expenditures	500 130 20 9,500 9,000 \$2,000,000	409 149 6 7,866 7,515 \$1,938,606	500 150 20 9,000 9,000 \$2,000,000	500 150 10 8,000 8,000 \$2,000,000
3. Operate storeroom, picnic reservation, and model airplane permit system.	a. Unique items stocked b. Picnic reservations issued c. Annual model airplane flying permits issued	700 3,100 220	650 3,118 237	625 3,200 230	437 3,200 250
4. Operate personnel and payroll to coordinate human resource needs.	a. Profiles processed b. Payrolls processed	1,450 25	1,500 25	1,550 25	1,700 27
5. Install and maintain Park Department computers and networks.	Support for networks and personal computers	7 (162)	7 (173)	7 (191)	7 (201)
6. To permit, coordinate, and provide support for special events either sponsored by or held in parks.	a. Special events by outside groups b. Park sponsored or co-sponsored	210 80	233 88	195 95	250 100
7. Conduct safety inspections of Park facilities.	a. Safety Inspections conducted b. Employees trained in safety	NA NA	108 150	648 360	648 360
8. Monitor and ensure compliance with Americans with Disabilities Act (ADA).	Complaints handled	NA	2	0	2
CONSOLIDATED MAINTENANCE					
Structures/Facilities					
1. Maintain structure (plumbing, electrical, carpentry, etc.) for use by general public.	a. Special use facilities such as The Parthenon, SportsPlex, Wave Pool, etc. b. Community Centers, Golf Club Houses, and Swimming Pools	40 116	42 115	42 *113	42 115

* Hadley Community Center and Two Rivers Golf Clubhouse closed for new facilities.

40 Parks & Recreation-Performance

Objectives	Performance Measures	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
Structures/Facilities (Continued)					
2. Maintain athletic fields and related structures (plumbing, electrical, carpentry, fencing, etc.) for use by general public.	a. Ball Diamonds and Athletic Fields	140	140	137	150
	b. Tennis Courts	172	159	169	159
	c. Playgrounds	91	115	96	125
Grounds					
1. Pick up, mow, trim, and otherwise maintain assigned grounds in an aesthetically pleasing manner.	a. Parks (acres)	100	102	100	104
	b. Non-park property/sites	(10,237.83)	(10,303)	(10,287)	(10,403)
	c. Cemeteries (acres)	8	8	8	8
		2 (33.9)	2 (33.9)	2 (33.9)	22 (33.9)
2. Maintain athletic fields in a professional, and safe manner.	a. Ball Diamonds & Athletic Fields	140	140	137	150
	b. Tennis Courts	172	165	169	165
	c. Outdoor restrooms	25	27	26	28
3. Prepare grounds for and clean up after special events.	Total number of man hours utilized supporting special events	3,000	2,967	3,000	3,000
4. Maintain Greenways providing mowing and litter control.	Miles of Greenway Open	19.8	28	24.8	28
Landscaping					
1. Plant, prune and maintain trees, shrubs, and flowers throughout the Parks and Recreation system.	a. Flower & shrub beds planted (2 times per year and maintained (sq. ft.))	58 (49,836)	58 (49,836)	60 (51,000)	62 (51,000)
	b. Annuals and bulbs planted	160,000	160,000	170,000	170,000
	c. Trees and shrubs planted	1,000	1,250	1,700	1,500
	d. Trees pruned or removed	600	580	550	600
2. Plant, prune and maintain trees, shrubs and flowers on public property not assigned to the Department of Parks and Recreation.	a. Flower beds and planters planted and maintained in downtown area (sq. ft.)	120 (83,219)	112 (83,100)	100 (80,000)	100 (80,000)
	b. Trees maintained in downtown area	1,000	952	1,500	1,500
	c. Stadium flower beds (square feet)	6 (21,708)	6 (21,780)	6 (21,780)	6 (21,780)
	d. Stadium trees and shrubs maintained	1,750	1,745	1,750	1,750
RECREATION					
Cultural					
1. Provide classes in a wide variety of the arts.	a. Music, classes (students)	98 (560)	45 (450)	96 (590)	45 (450)
	b. Visual arts, classes (students)	200 (2,500)	170 (2,259)	200 (2,500)	200 (2,500)
	c. Dance, classes (students)	190 (2,000)	164 (1,514)	160 (1,600)	150 (1,550)
	d. Theater, classes (students)	35 (290)	32 (256)	35 (250)	28 (224)
2. Provide active and passive cultural opportunities to the citizens of Nashville.	a. Looby Theater events	235	303	300	270
	b. Performing arts series	66	60	88	45

40 Parks & Recreation-Performance

Objectives	Performance Measures	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
Cultural (Continued)					
3. Operate specialized cultural buildings.	a. Parthenon, hours operated, including special functions	2,200	2,171	2,250	2,250
	b. Attendance	130,000	136,076	140,000	142,000
	c. Revenue collected (admissions and souvenir sales)	\$560,000	\$558,350	\$650,000	\$650,000
	d. Two Rivers Mansion, hours operated, (reservations)	4,120 (230)	3,755 (221)	4,120 (225)	4,120 (225)
4. Provide supervised recreational opportunities for the disabled.	Special population program, attendance for combined programs	18,000	17,200	18,000	17,500
Community Centers					
1. Provide supervised recreational opportunities for all age groups.	a. Community Centers staffed and operated	25	24	24	25
	b. Senior Citizen Program attendance	25,000	29,850	25,000	30,000
	c. Special population program, attendance for combined programs	NA	17,200	NA	17,500
2. Provide programming for large urban parks (Warner Parks, Shelby, Shelby Bottoms, and Beaman).	a. Nature center, programs (attendance)	450 (12,000)	489 (13,849)	450 (13,000)	450 (13,000)
	b. Nature center, school programs (attendance)	280 (9,000)	334 (9,991)	300 (8,500)	300 (8,500)
	c. Outdoor recreation events (attendance)	165 (45,000)	151 (27,119)	165 (50,000)	160 (27,000)
SPECIAL SERVICES					
Revenue Producing Facilities					
1. Provide user funded golf opportunities throughout the county.	a. Total number of holes	126	126	126	126
	b. Attendance (9 hole rounds)	420,000	400,000	420,000	395,000
	c. Annual greens fees cards sold, regular (senior citizens)	640 (600)	625 (460)	500 (650)	600 (420)
2. Operate the public SportsPlex including Metro Employees' Wellness Center and public swimming pools.	a. SportsPlex attendance – Ice Arena, Aquatic, and Fitness	425,000	385,700	400,000	385,000
	b. Tennis Center, attendance	19,000	19,000	19,000	19,000
	c. Number of Metro employee single and family memberships sold	1,200	1,300	1,325	1,300
	d. Swimming classes – students	7,200	7,200	7,200	7,300
	e. Public pools - admission	160,000	165,000	165,000	167,000
3. Operate a specialized seasonal swimming complex (Wave Country) and Sail Boat Marina with user supported monies.	a. Wave Pool hours operated	700	600	600	600
	b. Wave Pool attendance	68,000	60,000	65,000	55,000
	c. Sail boat marina slips	205	205	205	205

40 Parks & Recreation-Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2004 Budget</u>	<u>FY 2004 Actuals</u>	<u>FY 2005 Budget</u>	<u>FY 2006 Budget</u>
Revenue Producing Facilities (Continued)					
4. Provide opportunities for participation in organized sports.	a. Softball players	11,500	10,300	10,500	10,500
	b. Basketball and volleyball players	2,300	1,950	2,000	2,000
	c. Ball diamond reservations	7,000	6,800	6,600	6,900
BEAUTIFICATION AND ENVIRONMENT					
1. Coordinate a Keep Nashville Clean campaign.	a. Neighborhood trash – pounds of trash collected	3,000,000	3,323,840	3,000,000	3,000,000
	b. Presentations made to school groups, garden clubs, etc.	400	427	400	400
	c. Enlistment and coordination of volunteer hours	130,000	404,501	130,000	200,000
2. Coordinate the Vacant Lot Program.	a. Number of Metro sites cleaned by Metro	NA	114	100	100
	b. Number of calls/complaints received	3,000	3,500	3,500	3,500
	c. Number of sites cleaned up by property owners	2,000	2,039	2,000	2,000
	d. Number of sites cleaned up by Metro	200	250	200	200
3. Coordinate the Litter Education and Tree Preservation Program.	a. Number of students involved	30,000	23,330	30,000	30,000
	b. Seedlings distributed to citizens for planting	10,000	10,000	7,000	7,000
	c. Trees and shrubs acquired and planted through Tree Bank Fund	2,000	2,100	2,000	2,000
GREENWAYS					
1. Coordinate preparation of greenway planning efforts and documents.	a. Meetings and work sessions with Metro Officials, landscape architects, public groups, citizens, and others related to greenway plans, design, and development	10	45	25	25
	b. Preparation of information materials on Greenways plans	5	5	5	5
	c. Miles of Greenway Trail built	4	4.5	5	3.5
	d. Acres of open space added to Park system	5	15	5	10
2. Promote greenway concept and educate public about greenways through special events, publications, and public speaking.	a. Presentations made to groups	7	5	7	6
	b. Publication of greenways materials	2	2	2	2
	c. Educational events conducted	2	1	2	2
	d. Number of new articles and other media coverage	10	8	10	10

40 Parks & Recreation-Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2004 Budget</u>	<u>FY 2004 Actuals</u>	<u>FY 2005 Budget</u>	<u>FY 2006 Budget</u>
GREENWAYS (Continued)					
3. Seek grants and other sources of funding for greenways.	a. Applications made for state and federal funds	0	1	0	1
	b. Applications made for private grants	1	1	1	1
	c. Meetings/consultations on coordination of non-profit greenways support group	8	20	8	8
	d. Meetings/consultations on coordination of fund raising special event	7	9	7	8
PARK POLICE					
1. Provide safety and security for the patrons and employees in the facilities of the department.	a. Total number of Parks patrolled	100	100	100	100
	b. Hours patrolled per day, seven (7) days per week	18	20	18	20
	c. Citations and complaints	14,050	14,175	14,075	14,250
2. Monitor and insure compliance with the Americans with Disabilities Act (ADA).	Inspections conducted and complaints handled	NA	NA	NA	NA

40 Parks & Recreation-Financial

GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	22,223,400	22,150,802	20,139,800	22,916,200
OTHER SERVICES:				
Utilities	2,303,500	2,276,434	2,269,100	2,479,400
Professional and Purchased Services	502,400	570,193	501,000	502,200
Travel, Tuition, and Dues	50,500	78,312	40,700	56,700
Communications	221,000	227,304	231,900	193,200
Repairs & Maintenance Services	287,075	473,126	257,100	244,800
Internal Service Fees	1,705,900	1,592,662	2,100,600	2,718,800
TOTAL OTHER SERVICES	5,070,375	5,218,031	5,400,400	6,195,100
OTHER EXPENSE	1,863,500	1,701,661	1,575,600	1,730,700
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	17,000	35,415	17,000	17,000
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	29,174,275	29,105,909	27,132,800	30,859,000
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	50,000
TOTAL EXPENSE AND TRANSFERS	29,174,275	29,105,909	27,132,800	30,909,000
PROGRAM REVENUE:				
Charges, Commissions, & Fees	6,769,000	7,070,855	6,802,600	7,613,500
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	9,828	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	9,828	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	6,769,000	7,080,683	6,802,600	7,613,500
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	4,000	4,540	4,500	4,500
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	195,975	214,093	221,000	228,300
TOTAL NON-PROGRAM REVENUE	199,975	218,633	225,500	232,800
TRANSFERS FROM OTHER FUNDS AND UNITS:	500,000	291,322	450,000	450,000
TOTAL REVENUE AND TRANSFERS	7,468,975	7,590,638	7,478,100	8,296,300

40 Parks & Recreation-Financial

Special Purpose Funds

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	135,800	335,086	254,700	0
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	17,800	7,434	26,500	0
Travel, Tuition, and Dues	6,600	9,426	20,900	0
Communications	147,251	0	0	0
Repairs & Maintenance Services	0	0	0	0
Internal Service Fees	0	0	0	0
TOTAL OTHER SERVICES	171,651	16,860	47,400	0
OTHER EXPENSE	10,100	14,193	12,600	0
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	525,000	217,805	118,000	118,000
SPECIAL PROJECTS	0	0	3,433	0
TOTAL OPERATING EXPENSE	842,551	583,944	436,133	118,000
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	2,600	0
TOTAL EXPENSE AND TRANSFERS	842,551	583,944	438,733	118,000
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	246,405	(118,000)	118,000
Fed Through Other Pass-Through	0	0	0	0
State Direct	400	2,578	8,600	0
Other Government Agencies	20,400	29,287	65,600	0
Subtotal Other Governments & Agencies	20,800	278,270	(43,800)	118,000
Other Program Revenue	149,500	187,163	243,100	0
TOTAL PROGRAM REVENUE	170,300	465,433	199,300	118,000
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	152,169	0	0
TOTAL REVENUE AND TRANSFERS	170,300	617,602	199,300	118,000

40 Parks & Recreation-Financial

	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Admin Asst	07241	SR09	3	3.00	3	3.00	3	3.00
Admin Spec	07720	SR11	1	1.00	1	1.00	1	1.00
Admin Svcs Officer 3	07244	SR10	2	2.00	3	3.00	3	3.00
Admin Svcs Officer 4	07245	SR12	0	0.00	0	0.00	1	1.00
Application Tech 1	10100	SR07	3	3.00	3	3.00	3	3.00
Aquatics Coord	06801	SR09	3	3.00	2	2.00	3	2.50
Automotive Mechanic	00680	TG10	1	1.00	1	1.00	1	1.00
Beautification and Envir Admin	01550	SR13	1	1.00	0	0.00	0	0.00
Bldg and Grnds Electrician	01770	TG12	3	3.00	3	3.00	3	3.00
Bldg Maint Lead Mechanic	02230	TL10	2	2.00	2	2.00	2	2.00
Bldg Maint Supt	00842	TS13	0	0.00	1	1.00	1	1.00
Bldg Maint Supv	07256	TS11	2	2.00	0	0.00	0	0.00
Carpenter 1	00960	TG10	4	4.00	4	4.00	3	3.00
Carpenter 2	00970	TL10	0	0.00	0	0.00	1	1.00
Concessions Clerk 1	06084	SR04	10	9.13	9	8.13	9	8.13
Concessions Clerk 2	06085	SR05	8	8.00	9	8.50	9	8.50
Concessions Supv	06816	SR08	1	1.00	1	1.00	1	1.00
Custodial Svcs Asst Supv	05450	TS02	4	4.00	4	4.00	4	4.00
Custodial Svcs Supv	05460	TS03	1	1.00	0	0.00	0	0.00
Custodian 1	10424	HS03	0	0.00	0	0.00	0	0.00
Custodian 1	07280	TG03	27	24.96	22	22.00	34	26.96
Engineering Tech 3	07300	SR10	1	1.00	0	0.00	0	0.00
Equip and Supply Clerk 2	03440	SR06	1	1.00	0	0.00	0	0.00
Equip Operator 3	07303	TG08	1	1.00	1	1.00	0	0.00
Facilities Mgr	06830	SR12	2	2.00	2	2.00	2	2.00
Facility Coord	07040	SR11	4	4.00	4	4.00	6	5.00
Finance Officer 2	10151	SR10	2	2.00	2	2.00	2	2.00
Golf Course Asst Mgr	00451	SR09	5	5.00	5	5.00	5	5.00
Golf Course Mgr	02280	SR11	6	6.00	5	5.00	5	5.00
Greenskeeper 1	02300	TS05	1	1.00	1	1.00	1	1.00
Greenskeeper 2	06077	TS07	5	5.00	5	5.00	5	5.00
Info Systems App Analyst 1	07779	SR10	1	1.00	0	0.00	0	0.00
Maint and Repair District Supv	07324	TS11	6	6.00	6	6.00	6	6.00
Maint and Repair Leader 1	07325	TL07	17	17.00	17	17.00	20	20.00
Maint and Repair Leader 2	07326	TL09	2	2.00	1	1.00	1	1.00
Maint and Repair Supv	07327	TS08	7	7.00	7	7.00	7	7.00
Maint and Repair Worker 1	02799	TG03	45	42.22	32	28.64	41	33.24
Maint and Repair Worker 2	07328	TG04	30	28.48	38	38.00	46	45.30
Maint and Repair Worker 3	07329	TG06	30	30.58	28	28.00	33	33.00
Masonry Worker	03020	TG09	1	1.00	1	1.00	2	2.00
Museum Asst Mgr	06804	SR09	1	0.50	0	0.00	0	0.00
Museum Coord	03190	SR10	1	1.00	1	1.00	1	1.00
Museum Gift Shop Mgr	07745	SR07	1	1.00	1	1.00	1	1.00
Museum Mgr	06848	SR11	1	1.00	1	1.00	1	1.00
Museum Spec 2	03200	SR07	4	4.00	3	3.00	3	3.00
Naturalist 1	07334	SR05	1	0.20	0	0.00	0	0.00
Naturalist 2	07335	SR07	2	1.48	2	1.36	2	1.36

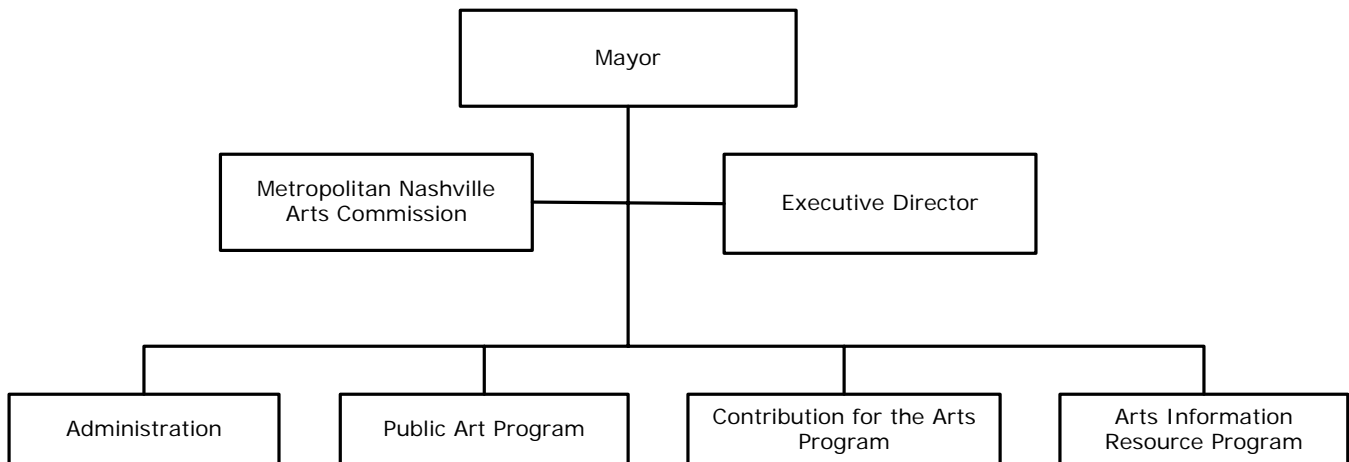
40 Parks & Recreation-Financial

	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101 (Continued)								
Naturalist 3	07336	SR08	5	5.00	3	3.00	3	3.00
Nature Center Mgr	07337	SR11	1	1.00	1	1.00	1	1.00
Office Support Rep 1	10120	SR04	0	0.00	0	0.00	2	1.00
Office Support Rep 2	10121	SR05	10	10.00	9	9.00	9	9.00
Office Support Rep 3	10122	SR06	7	7.00	6	6.00	9	8.00
Office Support Spec 1	10123	SR07	2	2.00	2	2.00	2	2.00
Office Support Spec 2	10124	SR08	2	2.00	2	2.00	2	2.00
Painter 1	07341	TG08	1	1.00	1	1.00	1	1.00
Painter 2	07342	TL08	1	1.00	0	0.00	0	0.00
Park Police 1	06525	SR07	3	3.00	3	3.00	7	7.00
Park Police 2	10127	SR08	14	14.00	14	14.00	14	14.00
Park Police Lieutenant	06853	SR10	1	1.00	1	1.00	1	1.00
Park Police Sergeant	06526	SR09	3	3.00	3	3.00	3	3.00
Parks and Recreation Asst Dir	06553	SR15	4	4.00	5	5.00	5	5.00
Parks and Recreation Dir	01610	DP02	1	1.00	1	1.00	1	1.00
Parks and Recreation Supt	06247	SR13	12	12.00	11	11.00	11	11.00
Part Time Worker 2	09101		45	30.78	35	25.18	30	21.88
Part Time Worker 3	09102		45	27.78	35	22.89	35	22.89
Plumber	03610	TG11	2	2.00	2	2.00	3	3.00
Professional Spec	07753	SR11	3	3.00	2	2.00	1	1.00
Program Coordinator	10433	HS15	0	0.00	0	0.00	3	1.50
Program Spec 2	07379	SR08	0	0.00	0	0.00	1	0.50
Pub Info Coord	10132	SR12	0	0.00	1	1.00	1	1.00
Public Info Rep	07384	SR10	2	2.00	0	0.00	0	0.00
Recreation Center Mgr	01320	SR09	22	22.00	21	21.00	22	21.50
Recreation District Mgr	01690	SR11	3	3.00	0	0.00	0	0.00
Recreation Leader	06880	SR07	73	59.76	66	54.87	94	64.77
Seasonal Worker 1	09103		8	4.00	0	0.00	0	0.00
Seasonal Worker 2	09104		90	46.26	66	34.50	66	34.50
Seasonal Worker 3	09105		176	87.96	136	68.70	148	73.91
Seasonal Worker 4	09106		4	2.00	2	0.96	62	10.56
Seasonal Worker 5	09107		22	8.86	16	6.58	16	6.58
Seasonal/Part-time/Temporary	09020		100	2.63	96	2.00	96	2.00
Special Programs Coord	05923	SR10	11	9.68	10	9.75	10	9.75
Specialized Skills Instr	00220	SR08	20	18.90	19	17.90	19	17.90
Specialized Skills Supv	06892	SR10	4	4.00	4	4.00	4	4.00
Sports Official	09108		200	9.38	200	9.38	200	9.38
Sports Scorer	09110		20	0.67	20	0.67	20	0.67
Sports Supv	04980	SR10	2	2.00	1	1.00	1	1.00
Stores Supv	06539	SR08	1	1.00	1	1.00	1	1.00
Total Positions & FTE			1,174	660.21	1,026	573.01	1,176	631.28
Department Totals			1,174	660.21	1,026	573.01	1,176	631.28

41 Metro Arts Commission-At a Glance

Mission	The Metropolitan Nashville Arts Commission exists to provide leadership that stimulates and advances the arts to enrich the human experience for the community. In order to create a vibrant, vigorous, healthy community where all the arts flourish and grow, the Arts Commission's goals are to: promote organizational stability and growth, foster excellence, generate awareness, increase accessibility, respond to diverse community needs, and facilitate cooperation and partnerships.																																																								
Budget Summary	<table border="1"> <thead> <tr> <th></th> <th style="text-align: center;"><u>2003-04</u></th> <th style="text-align: center;"><u>2004-05</u></th> <th style="text-align: center;"><u>2005-06</u></th> </tr> </thead> <tbody> <tr> <td colspan="4">Expenditures and Transfers:</td> </tr> <tr> <td>GSD General Fund</td> <td style="text-align: right;">\$2,799,600</td> <td style="text-align: right;">\$2,329,600</td> <td style="text-align: right;">\$2,762,000</td> </tr> <tr> <td>Special Purpose Funds</td> <td style="text-align: right;">211,200</td> <td style="text-align: right;">302,000</td> <td style="text-align: right;">55,900</td> </tr> <tr> <td>Total Expenditures and Transfers</td> <td style="text-align: right;"><u>\$3,010,800</u></td> <td style="text-align: right;"><u>\$2,631,600</u></td> <td style="text-align: right;"><u>\$2,817,900</u></td> </tr> <tr> <td colspan="4">Revenues and Transfers:</td> </tr> <tr> <td colspan="4">Program Revenue</td> </tr> <tr> <td>Charges, Commissions, and Fees</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Other Governments and Agencies</td> <td style="text-align: right;">211,200</td> <td style="text-align: right;">140,900</td> <td style="text-align: right;">5,300</td> </tr> <tr> <td>Other Program Revenue</td> <td style="text-align: right;"><u>0</u></td> <td style="text-align: right;"><u>0</u></td> <td style="text-align: right;"><u>0</u></td> </tr> <tr> <td>Total Program Revenue</td> <td style="text-align: right;">\$211,200</td> <td style="text-align: right;">\$140,900</td> <td style="text-align: right;">\$5,300</td> </tr> <tr> <td>Non-program Revenue</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> </tr> <tr> <td>Transfers From Other Funds and Units</td> <td style="text-align: right;"><u>0</u></td> <td style="text-align: right;"><u>0</u></td> <td style="text-align: right;"><u>0</u></td> </tr> <tr> <td>Total Revenues</td> <td style="text-align: right;"><u>\$211,200</u></td> <td style="text-align: right;"><u>\$140,900</u></td> <td style="text-align: right;"><u>\$5,300</u></td> </tr> </tbody> </table>		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	Expenditures and Transfers:				GSD General Fund	\$2,799,600	\$2,329,600	\$2,762,000	Special Purpose Funds	211,200	302,000	55,900	Total Expenditures and Transfers	<u>\$3,010,800</u>	<u>\$2,631,600</u>	<u>\$2,817,900</u>	Revenues and Transfers:				Program Revenue				Charges, Commissions, and Fees	\$0	\$0	\$0	Other Governments and Agencies	211,200	140,900	5,300	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>	Total Program Revenue	\$211,200	\$140,900	\$5,300	Non-program Revenue	0	0	0	Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>0</u>	Total Revenues	<u>\$211,200</u>	<u>\$140,900</u>	<u>\$5,300</u>
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Positions	Total Budgeted Positions	6	6	6																																																					
Contacts	Executive Director: Norree Boyd email: norree.boyd@nashville.gov Financial Manager: Teri McElhaney email: teri.mcelhaney@nashville.gov 209 10 th Ave., South, Suite 416, 37203-0772 Phone: 862-6720 FAX: 862-6731																																																								

Organizational Structure



41 Metro Arts Commission-At a Glance

Budget Highlights FY 2006

• Pay Plan/Fringe Amounts	\$20,200
• Internal Service Charges:	
• Finance Charge	-1,300
• Human Resources Charge	300
• Information Systems Charge	-1,500
• Shared Business Office Charge	-5,900
• Shared Services Charge	100
• Postal Service Charge	-1,000
• Internal Services Correction	-35,400
• Non-Recurring Adjustment	-250,000
• Facility Rental (Non-Recurring)	4,000
• Contribution for the Arts (Non-Recurring)	250,000
• Contribution for the Arts	298,400
• Projected Decrease - State Grant Funding	-91,600
Total	<u>\$186,300</u>

Overview

ADMINISTRATION

Administrative staff serves as the liaison with Commission, Office of the Mayor, Metro Council and other Metro departments. Staff is responsible for budget preparation; seeking outside funding from state, regional and national sources; overseeing public information programs; planning and managing the department's finances; coordinating Commission and committee work; oversight of Commission programs and engaging in cultural planning and research pertaining to public policy issues.



Artist Adrienne Outlaw, *The Prince*, 2001, Downtown Public Library
Photo by Gary Layda

PUBLIC ART PROGRAM

As the MNAC's newest initiative, the Public Art Program administers and supervises the public art program according to approved public art guidelines; recommends and manages public art committees; provides technical assistance to artists and client department; supervises project managers as required; serves as the liaison between artists, architects, engineers, design professional, Metro departments, and facilitators of public art projects; and assists with public information and outreach.

After Mayor Purcell introduced and the Metro Council passed Public Art Ordinance BL2000-250 establishing the program, the staff with the support of its Commission and many other community members has been building solid framework for managing the program. The Ordinance allocates 1% of certain bond-funded construction projects in the Capital Budget to a Public Art Fund and directs the MNAC to establish policies and procedures to manage the program. Public Art Guidelines are now in place and a standing Public Art Committee uses those policies and procedures to make decisions about allocation of funds, site selections, and other program- and project-related matters.

The program is now underway with launching its first project using this process. The project will be located on the East Bank Greenway near the Shelby Street pedestrian bridge. The selection of this site was based on public input from the *Plan of Nashville*, including two community workshops specifically focused on public art.

Following the initial planning phase, a national call-to-artists was distributed in late 2004 to which over 150 artists responded with their qualifications and letters of interests. The Public Art Committee appointed a citizen selection panel, who reviewed the submissions and chose six semi-finalists artists. The artists came to Nashville for a site visit to explore the site to begin the process of developing a site-specific artwork proposal for presentation to the selection panel. Based on the proposals, an artist will be named to create the artwork, which will be constructed over the next year to 18 months.

The Public Art Committee recommended and the MNAC approved a second project to be located at the Public Square within the Metro Courthouse campus. This site is viewed as a highly significant civic space and a vital one for public art. In order to make art an integral part of the planning and design of the Square, the MNAC collaborated with the project design team to hire a public artist as a member of the design team to develop an art plan for the project. The Public Art Committee recommended and the MNAC approved two art projects from the proposed plan. The artist selection process will begin soon on these projects.

The MNAC sees these two initial projects as a major step toward the city's goals to focus attention on the Cumberland River, increase pedestrian traffic across the Shelby Bridge, and make a positive cultural and economic impact on the downtown experience for residents and visitors.

CONTRIBUTIONS TO THE ARTS PROGRAM

The Contributions to the Arts Program manages the Metro grants program for non-profit arts organizations in Nashville and Davidson County. The program was authorized by resolution R88-573.

The grants program awards 6 different types of grants. Community volunteers serve as panelists to review grant applications and recommend grant awards to the Commission.

41 Metro Arts Commission-At a Glance

Forty-three local arts organizations received \$2,002,000 in grants from the Contributions to the Arts fund and \$43,585 from Tennessee Arts Commission pass-through grants for FY '05 from the Metro Nashville Arts Commission. These organizations are listed on the following page. Of those organizations, fourteen are smaller or emerging organizations with revenues under \$100,000, and seven are newly funded this fiscal year.

- Basic Operating Support I Grants support the general operations of arts organizations with revenues in excess of \$750,000.
- Basic Operating Support II Grants support the general operations of arts organizations with revenues between \$100,000 and \$749,999.
- Program Grants support specific arts or cultural programs or projects of non-art applicant organizations viewed to be beneficial to the cultural quality of life in Nashville.
- Basic Operating Support III Grants support art projects or general operations of arts organizations with annual cash revenues less than \$100,000. The applicant organization's primary purpose must be to produce, support or present art or cultural programs.
- Creation Grants benefit one or more artists who collaborate with the applicant organization for creation of original works of art.
- New Opportunity Grants allows the Commission to meet the changing needs of the arts community.

The grants cycle begins with a public grant guidelines orientation held in February and is followed with a March grant application deadline. In May, the public peer panels

review grants. This process continues through June, with review panel recommendations to the MNAC. The recommendations are reviewed and voted upon by the full Commission in Mid-July. Following Commission approval, grant recipients are notified.

In addition to administering the grants program, staff is responsible for drawing up grant guidelines, managing grants and the granting process, developing contacts with individuals and groups engaged in the arts, providing technical assistance to grant applicants and recipients, and engaging in outreach to the larger Davidson County community. The MNAC also administers Tennessee Arts Commission's *Arts Build Communities* program for Davidson County.

ARTS INFORMATION RESOURCE PROGRAM

The Arts Information Resource Program gathers and effectively communicates community and constituent needs and community expectations; participates in cultural planning efforts; conducts research such as the arts marketing studies and annual arts economic impact studies; markets Nashville's art industry locally, regionally and nationally; maintains web sites, including the *Arts Directory* and *Artist Registry* on-line; convenes and presents forums, workshops, and other public information-sharing meetings; and publishes *Arts Alert!* and other publications.

FY 2006 Contributions to the Arts Grant Recipient Organizations

• Act I – Artists' Cooperative Theatre	\$ 3,646	• Nashville Opera Association	\$ 152,846
• Actors Bridge Ensemble Theatre	24,554	• Nashville Public Television	18,746
• Alias Chamber Ensemble	1,996	• Nashville Shakespeare Festival	29,008
• American Roots Music Ed	6,336	• Nashville Symphony	410,424
• Belcourt Theatre	38,662	• Native American Indian Association	17,981
• Centerstone Mental Health	3,520	• People's Branch Theatre	22,640
• Cheekwood Museum of Art	205,521	• Ridley-Temple Foundation	3,384
• Chinese Arts Alliance of Nashville	7,491	• Ruby Green Foundation	6,370
• Country Music Foundation	196,139	• Senior Center for the Arts	6,455
• Creative Artists of TN (CATS)	8,830	• Sudan Acholi Community of TN	2,978
• Donelson Senior Center	16,119	• Tennessee Art League	7,068
• Frist Center for the Visual Arts	298,741	• Tennessee Artist's Guild	13,607
• Global Education Center	21,537	• Tennessee Association of Craft Artists	14,651
• Humanities Tennessee	16,919	• Tennessee Performing Arts Center	197,171
• Ideapro	2,385	• Tennessee Repertory Theatre	64,023
• Lakewood Theatre Co., Inc.	3,483	• Travellers Rest Plantation and Museum	3,644
• Music City Blues Society	6,663	• Untitled	1,420
• Nashville Ballet	104,546	• Village Cultural Arts Center, Inc.	36,029
• Nashville Chamber Orchestra	43,266	• W. O. Smith Music School	50,993
• Nashville Children's Theatre	72,236	• Watkins College of Art and Design	101,453
• Nashville Film Festival	50,928		
• Nashville Jazz Workshop	18,591		

41 Metro Arts Commission-Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2004 Budget</u>	<u>FY 2004 Actuals</u>	<u>FY 2005 Budget</u>	<u>FY 2006 Budget</u>
CONTRIBUTIONS FOR THE ARTS PROGRAM					
1. Increase the number of arts organizations funded by grants.	Number of arts organizations funded	47	47	*40	45
2. Develop new opportunities for local non-profit organizations	Dollars provided for new opportunity and commission initiative grants	\$50,000	NA	NA	\$25,000
* FY 2005 Grant Guidelines revisions streamlined the granting process for organizations submitting more than one grant proposal, resulting in increased efficiency and therefore fewer grants proposals.					
ARTS INFORMATION RESOURCE PROGRAM					
1. Generate awareness through information programs.	Number of Arts Alerts, newsletters and press releases, published and distributed	10	7	8	10
2. Provide resource information to the arts community.	Number of Artist Registry and Arts Directory participants	325	350	350	365

41 Metro Arts Commission-Financial

GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	333,000	265,758	368,100	388,300
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	44,000	103,748	9,800	10,400
Travel, Tuition, and Dues	14,900	5,361	12,300	11,400
Communications	6,100	1,050	1,100	1,900
Repairs & Maintenance Services	1,000	532	1,000	1,000
Internal Service Fees	18,900	3,219	37,300	28,000
TOTAL OTHER SERVICES	84,900	113,910	61,500	52,700
OTHER EXPENSE	2,276,100	2,284,926	1,900,000	2,223,400
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	2,694,000	2,664,594	2,329,600	2,664,400
TRANSFERS TO OTHER FUNDS AND UNITS	105,600	105,585	15	97,600
TOTAL EXPENSE AND TRANSFERS	2,799,600	2,770,179	2,329,615	2,762,000
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	0	0	0	0
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	0	0	0	0

41 Metro Arts Commission-Financial

Special Purpose Funds

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	0	0	0	0
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	25,000	3,200	64,300	55,600
Travel, Tuition, and Dues	0	0	0	0
Communications	0	0	40,000	0
Repairs & Maintenance Services	0	0	0	0
Internal Service Fees	0	0	0	0
TOTAL OTHER SERVICES	25,000	3,200	104,300	55,600
OTHER EXPENSE	0	0	175,700	0
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	22,000	300
TOTAL OPERATING EXPENSE	25,000	3,200	302,000	55,900
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
TOTAL EXPENSE AND TRANSFERS	25,000	3,200	302,000	55,900
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	68,500	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	50,600	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	119,100	0
Other Program Revenue	25,000	25,200	21,800	5,300
TOTAL PROGRAM REVENUE	25,000	25,200	140,900	5,300
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	25,000	25,200	140,900	5,300

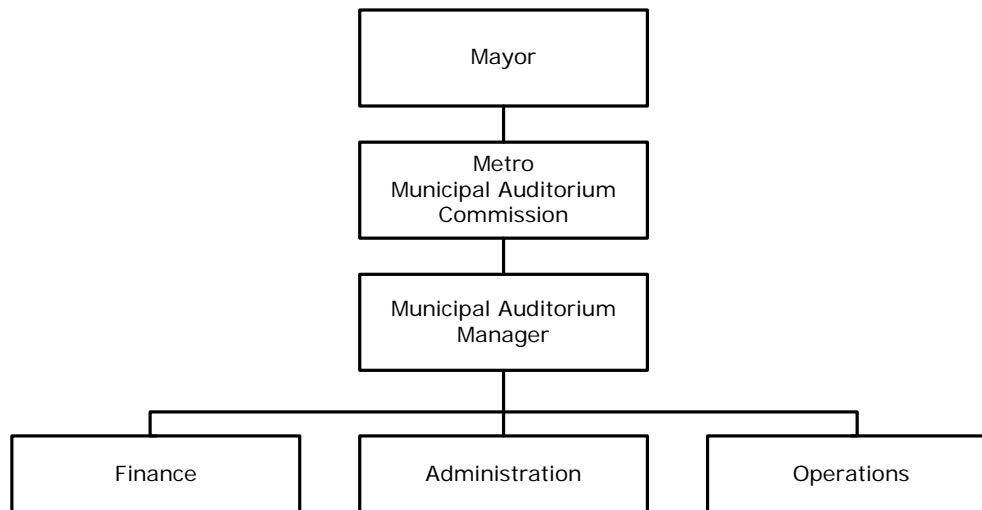
41 Metro Arts Commission-Financial

	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Arts Commission Exec Dir	6650	DP01	1	1.00	1	1.00	1	1.00
Development Coord	6400	SR12	1	0.60	1	0.60	1	1.00
Office Support Rep 3	10122	SR06	1	1.00	1	1.00	1	1.00
Program Coord	6034	SR09	1	1.00	1	1.00	1	1.00
Seasonal/Part-time/Temporary	9020		1	0.50	1	0.50	1	0.50
Special Asst To The Dir	5945	SR13	1	1.00	1	1.00	1	1.00
Total Positions & FTE			6	5.10	6	5.10	6	5.50
Department Totals			6	5.10	6	5.10	6	5.50

61 Municipal Auditorium-At a Glance

Mission	The Nashville Municipal Auditorium is a public-service oriented entertainment facility that seeks to attract a broad spectrum of events for the Nashville community and the Middle Tennessee area.			
Budget Summary		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
	Expenditures and Transfers:			
	GSD General Fund	<u>\$1,747,600</u>	<u>\$1,791,200</u>	<u>\$1,860,900</u>
	Special Purpose Fund	<u>0</u>	<u>0</u>	<u>0</u>
	Total Expenditures and Transfers	<u>\$1,747,600</u>	<u>\$1,791,200</u>	<u>\$1,860,900</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$1,001,000	\$990,000	\$1,012,600
	Other Governments and Agencies	0	0	0
	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
	Total Program Revenue	\$1,001,000	\$990,000	\$1,012,600
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>848,300</u>
	Total Revenues	<u>\$1,001,000</u>	<u>\$990,000</u>	<u>\$1,860,900</u>
Positions	Total Budgeted Positions	12	12	12
Contacts	Auditorium Manager: Bob Skoney Financial Manager: Jere Tanner		email: bob.skoney@nashville.gov email: jere.tanner@nashville.gov	
	417 4 th Avenue North 37219		Phone: 862-6390 FAX: 862-6394	

Organizational Structure



*Municipal Auditorium was transitioned to an enterprise fund in FY 2006.

61 Municipal Auditorium-At a Glance

Budget Highlights FY 2006

• Internal Service Charges:	
• Finance Charge	\$11,200
• Human Resources Charge	6,700
• Information Systems Charge	-4,100
• Shared Business Office Charge	1,200
• Shared Services Charge	2,000
• Customer Call Center Charge	300
• Fleet Management Charge	32,900
• Postal Service Charge	-900
• Travel	6,000
• Advertising	6,500
• Maintenance and Repair	6,900
• Insurance	1,000
Total	\$69,700

ticket manifests, ticket statements, event settlements, receivable warrants, performance reports, monthly income statements, capital improvement budget, and special reports.



Overview

MUNICIPAL AUDITORIUM MANAGER

Manages daily operations along with setting long-term goals of venue. Reports directly to Auditorium Commission, Mayor, and Council. Reviews budget preparation, prepares reports, contracts, and requests for proposals. Responsible for event bookings, negotiations, event contracts, event safety, public relations, networking with patrons, promoters and governmental peers, and keeping abreast of public assembly industry trends.

FINANCE

Finance performs all accounting and auditing functions. Specifics duties include: development, evaluation and administration of request for proposals, purchasing, accounts payable, accounts receivable, payroll, FASTnet, budgets, imprest checking account, daily ticket reports,

ADMINISTRATION

Administration provides support services to all operations of the Auditorium. Duties include: assisting with sales efforts, liaison with human resources, FASTnet data entry, providing a secretary to the Auditorium commission, managing the information services contact, personal and telephone reception/information, contract administration, insurance evaluation, administrative support to manager, keeping and managing files and records, office scheduling and management, ordering office and marketing materials, and report preparation.

OPERATIONS

Operations plans and coordinates all events including set-ups, cleaning, maintenance, and heating and cooling operations.

61 Municipal Auditorium-Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2004 Budget</u>	<u>FY 2004 Actuals</u>	<u>FY 2005 Budget</u>	<u>FY 2006 Budget</u>
Municipal Auditorium					
1. Provide the Nashville and Middle Tennessee community with a variety of events and entertainment.	a. Events scheduled	92	92	92	94
	b. People attending events	389,000	350,000	353,000	355,000
	c. Event days	130	128	131	133

61 Municipal Auditorium-Financial

Municipal Auditorium Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	721,300	694,918	747,700	747,700
OTHER SERVICES:				
Utilities	516,400	371,242	408,400	401,400
Professional and Purchased Services	605,100	560,048	541,300	535,100
Travel, Tuition, and Dues	15,400	13,177	8,300	14,300
Communications	17,600	17,406	11,700	18,200
Repairs & Maintenance Services	28,600	26,668	26,600	40,600
Internal Service Fees	18,200	19,971	25,800	75,100
TOTAL OTHER SERVICES	1,201,300	1,008,512	1,022,100	1,084,700
OTHER EXPENSE	27,600	25,830	21,400	28,500
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	(202,600)	0	0	0
TOTAL OPERATING EXPENSE	1,747,600	1,729,260	1,791,200	1,860,900
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
TOTAL EXPENSE AND TRANSFERS	1,747,600	1,729,260	1,791,200	1,860,900
PROGRAM REVENUE:				
Charges, Commissions, & Fees	1,001,000	1,116,121	990,000	1,012,600
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	1,001,000	1,116,121	990,000	1,012,600
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	848,300
TOTAL REVENUE AND TRANSFERS	1,001,000	1,116,121	990,000	1,860,900

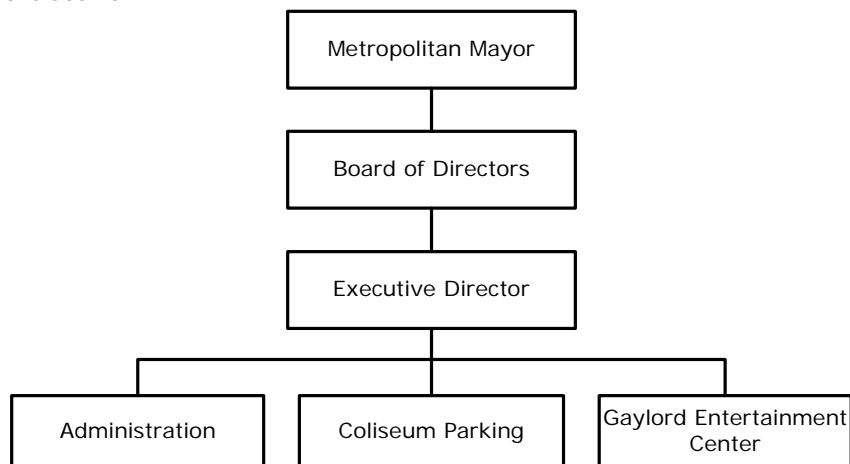
61 Municipal Auditorium-Financial

	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
Municipal Auditorium 60161								
Admin Svcs Officer 3	07244	SR10	3	3.00	3	3.00	3	3.00
Auditorium Mgr	00660	DP01	1	1.00	1	1.00	1	1.00
Bldg Maint Mechanic	02220	TG08	2	2.00	2	2.00	2	2.00
Bldg Maint Supv	07256	TS11	1	1.00	1	1.00	1	1.00
Bldg Maint Worker	07257	TG04	1	1.00	1	1.00	1	1.00
Event Set Up Leader	06075	TL07	1	1.00	1	1.00	1	1.00
Facility Coord	07040	SR11	1	1.00	1	1.00	1	1.00
Finance Officer 3	10152	SR12	1	1.00	1	1.00	1	1.00
Office Support Rep 2	10121	SR05	1	1.00	1	1.00	1	1.00
Total Positions & FTE			12	12.00	12	12.00	12	12.00
Department Totals			12	12.00	12	12.00	12	12.00

64 Sports Authority-At a Glance

Mission	<p>The Sports Authority was formed January 8, 1996, pursuant to T.C.A. § 67-6-103, the "Sports Authority Act." The Sports Authority's mission, as defined in this act, is to:</p> <ol style="list-style-type: none"> 1. plan, promote, finance, construct, acquire, renovate, equip and enlarge buildings. 2. operate sports complexes, stadium, arena, structures and facilities for public participation and enjoyment of professional and amateur sports, fitness, health and recreational activities. 3. conduct itself to do what is reasonable and necessary to attract professional sports franchises to Nashville. 																																																										
Budget Summary	<table border="1"> <thead> <tr> <th></th> <th style="text-align: center;"><u>2003-04</u></th> <th style="text-align: center;"><u>2004-05</u></th> <th style="text-align: center;"><u>2005-06</u></th> </tr> </thead> <tbody> <tr> <td>Expenditures and Transfers:</td> <td></td> <td></td> <td></td> </tr> <tr> <td>GSD General Fund</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Special Purpose Funds</td> <td style="text-align: right;">\$179,900</td> <td style="text-align: right;">\$161,900</td> <td style="text-align: right;">\$209,000</td> </tr> <tr> <td>Total Expenditures and Transfers</td> <td style="text-align: right;"><u>\$179,900</u></td> <td style="text-align: right;"><u>\$161,900</u></td> <td style="text-align: right;"><u>\$209,000</u></td> </tr> <tr> <td>Revenues and Transfers:</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Program Revenue</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Charges, Commissions, and Fees</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Other Governments and Agencies</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> </tr> <tr> <td>Other Program Revenue</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> </tr> <tr> <td>Total Program Revenue</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Non-Program Revenue</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Transfers From Other Funds and Units</td> <td style="text-align: right;">179,900</td> <td style="text-align: right;">161,900</td> <td style="text-align: right;">209,000</td> </tr> <tr> <td>Total Revenues</td> <td style="text-align: right;"><u>\$179,900</u></td> <td style="text-align: right;"><u>\$161,900</u></td> <td style="text-align: right;"><u>\$209,000</u></td> </tr> </tbody> </table>				<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	Expenditures and Transfers:				GSD General Fund				Special Purpose Funds	\$179,900	\$161,900	\$209,000	Total Expenditures and Transfers	<u>\$179,900</u>	<u>\$161,900</u>	<u>\$209,000</u>	Revenues and Transfers:				Program Revenue				Charges, Commissions, and Fees	\$0	\$0	\$0	Other Governments and Agencies	0	0	0	Other Program Revenue	0	0	0	Total Program Revenue	\$0	\$0	\$0	Non-Program Revenue	\$0	\$0	\$0	Transfers From Other Funds and Units	179,900	161,900	209,000	Total Revenues	<u>\$179,900</u>	<u>\$161,900</u>	<u>\$209,000</u>
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Contacts	<p>Executive Director: Walter Overton email: walter.overton@nashville.gov 222 3rd Avenue North 37201 Phone: 880-1021 FAX: 880-1990</p>																																																										

Organizational Structure



64 Sports Authority-At a Glance

Budget Highlights FY 2006

• Plan Pay/Fringe Amounts	\$4,800
• Internal Service Fees:	
• Finance Charge	33,600
• Human Resources Charge	1,100
• Information Systems Charge	8,200
• Shared Services Charge	400
• Customer Call Center Charge	200
• Postal Service Charge	-200
• Council-Mandated Reduction	-1,000
Total	\$47,100

Currently there are two coin box operations for daily parking and a lease with the Gerst Haus restaurant for employee parking. Coliseum Parking also oversees the civic event parking for events hosted by non-profit organizations.

Approximately \$60,970 in revenue from its Coliseum parking program was generated in 2003-2004.

Overview

ADMINISTRATION

The administrative staff serves the thirteen-member board. Responsibilities include analysis of issues raised by the board, planning and recording all committee and board meetings, providing the public with proper notice of meetings, representing the board in the community and state, maintenance of file and records related to the Nashville Coliseum and Gaylord Entertainment Center, administering the civic use application process for the Nashville Coliseum, and coordinating such use with the coliseum's management agent.



GAYLORD ENTERTAINMENT CENTER

The Gaylord Entertainment Center is a multi-purpose sports, entertainment, convention, and community facility. The facility is the home of the National Hockey League's Nashville Predators. The mission of the Gaylord Entertainment Center is to provide a wide variety of sports, entertainment and special event choices to the citizens of Davidson County. The Center is intended to be an economic generator positively impacting the central downtown. The Center is an important part of the Downtown Convention profile working directly with the Nashville Convention Center and the Nashville Convention and Visitors Bureau to successfully deliver convention/travel and tourism to the City.

COLISEUM PARKING

The Coliseum Parking staff is responsible for generating additional revenue through a paid parking program at the Nashville Coliseum. The additional revenue is designated to the Sports Authority revenue bond debt service.

64 Sports Authority-Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2004 Budget</u>	<u>FY 2004 Actuals</u>	<u>FY 2005 Budget</u>	<u>FY 2006 Budget</u>
Sports Authority					
1. Collect revenue for lease agreement and parking program at the Coliseum Stadium.	a. Revenue collections from Tennessee State University	\$131,522	\$131,522	\$131,522	\$131,522
	b. Revenue collections from Cumberland Stadium LP	\$362,319	\$362,319	\$362,319	\$362,319
	c. Revenue collections from parking program	\$71,000	\$71,000	\$75,000	\$71,000
2. Collect revenue from seat user fees from special events at the Gaylord Entertainment Center.	Revenue collections from seat user fees*	\$1,197,892	\$1,081,824	\$1,211,396	\$1,211,396
	a. GEC	\$500,782	\$367,532	\$479,430	\$500,000
	b. Nashville Predators	\$697,110	\$714,292	\$731,966	NA

* As the performance measures relate to the Sports Authority's budget, the seat user fee amount includes seat user fees collected for both non-hockey and hockey events held at the Gaylord Entertainment Center.

64 Sports Authority-Financial

GSD General Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	0	0	0	0
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	0	0	0	0
Travel, Tuition, and Dues	0	0	0	0
Communications	0	0	0	0
Repairs & Maintenance Services	0	0	0	0
Internal Service Fees	0	0	0	0
TOTAL OTHER SERVICES	0	0	0	0
OTHER EXPENSE	0	0	0	0
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	0	0	0	0
TRANSFERS TO OTHER FUNDS AND UNITS	179,900	154,658	164,800	209,000
TOTAL EXPENSE AND TRANSFERS	179,900	154,658	164,800	209,000
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	0	0	0	0
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	0	0	0	0

64 Sports Authority-Financial

Sports Authority Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	136,200	121,049	132,000	136,800
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	0	5,453	0	200
Travel, Tuition, and Dues	11,700	5,074	4,000	3,400
Communications	6,700	2,429	3,500	3,200
Repairs & Maintenance Services	0	0	0	0
Internal Service Fees	9,500	8,195	8,400	51,700
TOTAL OTHER SERVICES	27,900	21,151	15,900	58,500
OTHER EXPENSE	15,800	12,273	14,000	13,700
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	9,081,410	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	179,900	9,235,883	161,900	209,000
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
TOTAL EXPENSE AND TRANSFERS	179,900	9,235,883	161,900	209,000
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	0	0	0	0
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	179,900	154,794	161,900	209,000
TOTAL REVENUE AND TRANSFERS	179,900	154,794	161,900	209,000

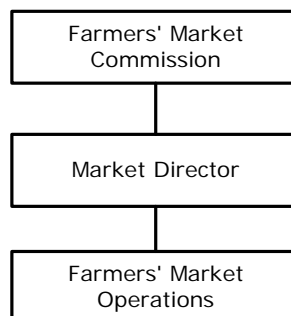
64 Sports Authority-Financial

	<u>Class</u>	<u>Grade</u>	FY 2004		FY 2005		FY 2006	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
GSD General 10101								
Admin Svcs Officer 3	07244	SR10	1	1.00	1	1.00	1	1.00
Sports Authority Exec Director	07971		1	1.00	1	1.00	1	1.00
Total Positions & FTE			2	2.00	2	2.00	2	2.00
Department Totals			2	2.00	2	2.00	2	2.00

60 Farmers' Market Fund-At a Glance

Mission	Through a collaboration of government and local owner-operators, the Davidson County Farmers' Market provides: a diverse collection of the freshest, highest-quality foods available; service to customers that is second to none; and products that provide a good value for the dollar; in an atmosphere that provides a unique shopping experience with an emphasis on Tennessee.			
Budget Summary		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
	Expenditures and Transfers:			
	Farmers' Market Fund	\$1,139,500	\$1,042,600	\$1,236,500
	Total Expenditures and Transfers			
		<u>\$1,139,500</u>	<u>\$1,042,600</u>	<u>\$1,236,500</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$882,600	\$968,500	\$1,037,900
	Other Governments and Agencies	0	0	0
	Other Program Revenue	0	0	0
	Total Program Revenue			
		\$882,600	\$968,500	\$1,037,900
	Non-Program Revenue	0	0	
	Transfers From Other Funds and Units	\$256,900	0	0
	Total Revenues			
		<u>\$1,139,500</u>	<u>\$968,500</u>	<u>\$1,037,900</u>
Positions	Total Budgeted Positions	8	8	8
Contacts	Farmers' Market Director: Jeff Themm email: jeff.themm@nashville.gov Financial Manager: Gipson Groom email: gipson.groom@nashville.gov 900 8 th Avenue North 37208 Phone: 880-2001 FAX: 880-2000			

Organizational Structure



60 Farmers' Market Fund-At a Glance

Budget Highlights FY 2006

• Pay Plan/Fringe Amounts	\$ 14,300
• Internal Service Charges	
• Finance Charge	9,500
• Human Resources Charge	4,300
• Information Systems Charge	1,100
• Shared Services Charge	1,500
• Customer Call Center Charge	100
• Fleet Management Charge	3,100
• Postal Service Charge	100
• Position Adjustments	64,200
• Utilities, Maintenance and Repair	10,300
• Advertising and Promotion	25,000
• Special Pay Increase	5,800
• Performance Audit	70,000
• Adjustment to offset LOCAP Charges	-15,400
Total	<u>\$193,900</u>

Overview

FARMERS' MARKET OPERATIONS

Farmers' Market operates a quality market with high standards of cleanliness, security, and product offering and is increasing revenues to balance expenses.



60 Farmers' Market Fund-Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2004 Budget</u>	<u>FY 2004 Actuals</u>	<u>FY 2005 Budget</u>	<u>FY 2006 Budget</u>
FARMERS' MARKET OPERATIONS					
1. To operate as an Enterprise Fund.	Monthly results presented to our board. Yearly revenue results presented by the external auditors	\$1,139,130	\$1,244,484	\$1,042,600	\$1,225,900
2. To maintain a clean and safe market for our vendors and the public in general.	Expense of operating and managing the maintenance, janitorial, and security operations.	\$245,600	\$234,207	\$245,600	\$276,778

60 Farmers' Market Fund-Financial

Special Purpose Funds

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	316,200	343,604	324,400	414,700
OTHER SERVICES:				
Utilities	207,900	180,634	194,300	195,000
Professional and Purchased Services	181,700	184,318	164,100	234,300
Travel, Tuition, and Dues	700	62	700	700
Communications	100,100	109,994	100	25,100
Repairs & Maintenance Services	28,000	34,055	19,600	27,000
Internal Service Fees	9,400	12,158	11,400	31,100
TOTAL OTHER SERVICES	527,800	521,221	390,200	513,200
OTHER EXPENSE	38,600	71,365	68,000	50,600
PENSION, ANNUITY, DEBT, & OTHER COSTS	256,900	269,794	260,000	258,000
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	1,139,500	1,205,984	1,042,600	1,236,500
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
TOTAL EXPENSE AND TRANSFERS	1,139,500	1,205,984	1,042,600	1,236,500
PROGRAM REVENUE:				
Charges, Commissions, & Fees	882,600	965,120	968,500	1,037,900
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	882,600	965,120	968,500	1,037,900
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	256,900	259,700	0	0
TOTAL REVENUE AND TRANSFERS	1,139,500	1,224,820	968,500	1,037,900

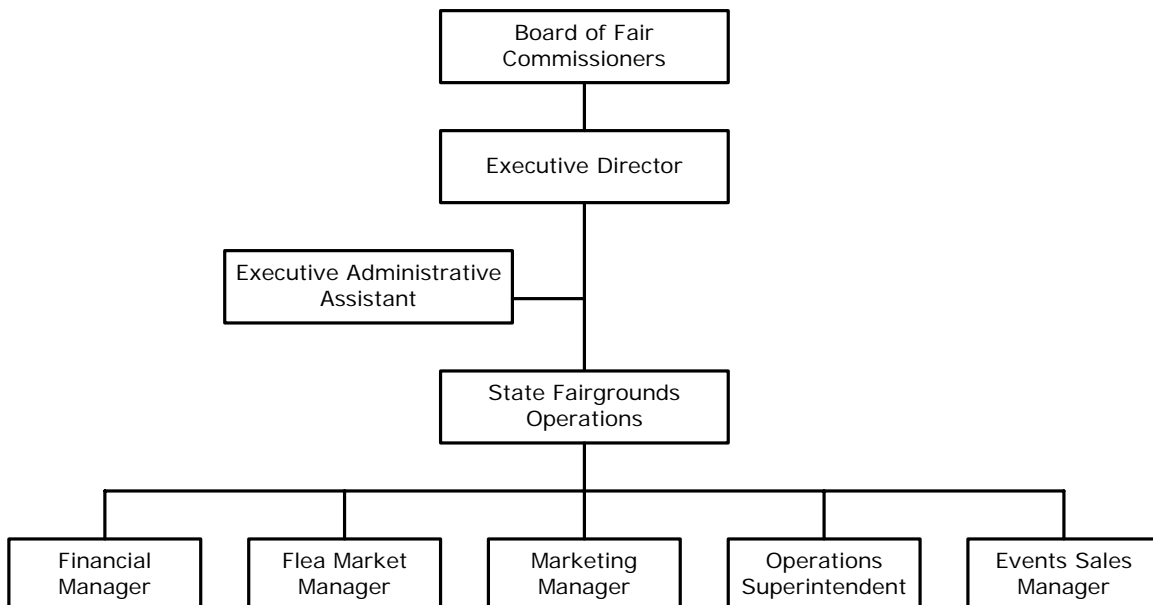
60 Farmers' Market Fund-Financial

	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
Farmer's Market 60152								
Bldg Maint Supv	7256	TS11	0	0.00	0	0.00	1	1.00
Dir Of Farm Mkt	7112		1	1.00	1	1.00	1	1.00
Finance Mgr - Farm Mkt	7709		1	1.00	1	1.00	0	0.00
Finance Officer 3	10152	SR12	0	0.00	0	0.00	1	1.00
Maint and Repair Worker 1	2799	TG03	0	0.00	0	0.00	3	3.00
Maint and Repair Worker 2	7328	TG04	0	0.00	0	0.00	1	1.00
Office Support Spec 1	10123	SR07	1	1.00	1	1.00	0	0.00
Office Support Spec 2	10124	SR08	0	0.00	0	0.00	1	1.00
Operations Mgr-Farm Mkt	7708		1	1.00	1	1.00	0	0.00
Sanitarian	4130		4	4.00	4	4.00	0	0.00
Total Positions & FTE			8	8.00	8	8.00	8	8.00
Department Totals			8	8.00	8	8.00	8	8.00

62 State Fair Fund-At a Glance

Mission	The mission is to be a major venue for agricultural, exhibition, entertainment, cultural, and educational uses for the purposes of enhancing the economic and social benefits to the residents and visitors to the Middle Tennessee region. Of primary importance is the staging of the annual Tennessee State Fair that showcases agriculture, commerce, technology, and industry of the region and provides quality educational and entertainment opportunities for its patrons.																																																				
Budget Summary	<table border="1"> <thead> <tr> <th></th> <th style="text-align: right;"><u>2003-04</u></th> <th style="text-align: right;"><u>2004-05</u></th> <th style="text-align: right;"><u>2005-06</u></th> </tr> </thead> <tbody> <tr> <td>Expenditures and Transfers:</td> <td></td> <td></td> <td></td> </tr> <tr> <td>State Fair Fund</td> <td style="text-align: right;">\$3,987,000</td> <td style="text-align: right;">\$3,780,900</td> <td style="text-align: right;">\$4,282,500</td> </tr> <tr> <td>Total Expenditures and Transfers</td> <td style="text-align: right;"><u>\$3,987,000</u></td> <td style="text-align: right;"><u>\$3,780,900</u></td> <td style="text-align: right;"><u>\$4,282,500</u></td> </tr> <tr> <td>Revenues and Transfers:</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Program Revenue</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Charges, Commissions, and Fees</td> <td style="text-align: right;">\$4,254,200</td> <td style="text-align: right;">\$3,897,400</td> <td style="text-align: right;">\$4,382,100</td> </tr> <tr> <td>Other Governments and Agencies</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> </tr> <tr> <td>Other Program Revenue</td> <td style="text-align: right;">151,000</td> <td style="text-align: right;">50,700</td> <td style="text-align: right;">46,600</td> </tr> <tr> <td>Total Program Revenue</td> <td style="text-align: right;">\$4,405,200</td> <td style="text-align: right;">\$3,948,100</td> <td style="text-align: right;">\$4,428,700</td> </tr> <tr> <td>Non-program Revenue</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> </tr> <tr> <td>Transfers From Other Funds and Units</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> </tr> <tr> <td>Total Revenues</td> <td style="text-align: right;"><u>\$4,405,200</u></td> <td style="text-align: right;"><u>\$3,948,100</u></td> <td style="text-align: right;"><u>\$4,428,700</u></td> </tr> </tbody> </table>		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	Expenditures and Transfers:				State Fair Fund	\$3,987,000	\$3,780,900	\$4,282,500	Total Expenditures and Transfers	<u>\$3,987,000</u>	<u>\$3,780,900</u>	<u>\$4,282,500</u>	Revenues and Transfers:				Program Revenue				Charges, Commissions, and Fees	\$4,254,200	\$3,897,400	\$4,382,100	Other Governments and Agencies	0	0	0	Other Program Revenue	151,000	50,700	46,600	Total Program Revenue	\$4,405,200	\$3,948,100	\$4,428,700	Non-program Revenue	0	0	0	Transfers From Other Funds and Units	0	0	0	Total Revenues	<u>\$4,405,200</u>	<u>\$3,948,100</u>	<u>\$4,428,700</u>
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Organizational Structure



62 State Fair Fund-At a Glance

Budget Highlights FY 2006

• Pay Plan/Fringe Amounts	\$34,200
• Internal Services Charges:	
• Finance Charge	36,300
• Human Resources Charge	47,700
• Information Systems Charge	25,100
• Shared Business Office Charge	6,600
• Shared Services Charge	7,600
• Customer Call Center Charge	800
• Fleet Management Charge	112,600
• Radio Service charge	-200
• Adjustment to Offset LOCAP Charges	-99,000
• Increased Budgeted Expenses	23,000
• September 2005 State Fair	125,400
• Monthly Flea Market Increase	111,500
• Performance Audit	70,000
Total	<u>\$501,600</u>

Overview

STATE FAIRGROUNDS OPERATIONS

The State Fair has a five-member Board of Fair Commissioners that oversees the operation of the Tennessee State Fairgrounds on a year-around basis. The Tennessee State Fairgrounds consists of approximately 117 acres about 3 miles south of downtown Nashville, just a few blocks away from Interstate 65 and the 440 Parkway. It puts on the profitable Tennessee State Fair Flea Market for one weekend each month during all 12 months of the year. It also produces the annual ten-day Tennessee State Fair every September. The buildings on the Tennessee State Fairgrounds are rented for various events on a year-round basis, with the rental and set up of tables and chairs available. The 5/8-mile racetrack and accompanying 14,500-person grandstand on the Fairgrounds has the NASCAR Weekly Racing Series most Friday nights during racing season.

62 State Fair Fund-Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2004 Budget</u>	<u>FY 2004 Actuals</u>	<u>FY 2005 Budget</u>	<u>FY 2006 Budget</u>
STATE FAIRGROUNDS OPERATIONS					
1. Increase rental income paid to the Tennessee State Fair from racing.	Rental income received by the Tennessee State Fair for racing	\$210,000	\$80,000	\$75,000	\$50,000
2. Increase revenue provided by the monthly Flea Markets.	Flea Market booth rental revenue received by the Tennessee State Fair	\$1,300,000	\$1,302,181	\$1,300,000	\$1,305,000
3. Enhance revenue return by increased attendance at the annual ten-day Tennessee State Fair.	Attendance for the annual ten-day Tennessee State Fair	200,000	226,400	250,000	190,000
4. Increase revenue from the rental of facilities/ equipment at the Fairgrounds.	Revenue from the rental of various facilities and equipment (Corporate Sales) at the Fairgrounds.	\$783,300	\$599,028	\$659,800	\$603,800

62 State Fair Fund-Financial

Special Purpose Funds

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	1,253,900	1,320,778	1,221,700	1,286,500
OTHER SERVICES:				
Utilities	422,300	402,391	385,800	441,800
Professional and Purchased Services	807,000	904,350	696,600	844,700
Travel, Tuition, and Dues	21,800	7,186	6,400	5,300
Communications	304,400	307,881	213,000	272,700
Repairs & Maintenance Services	106,100	100,720	99,100	98,100
Internal Service Fees	66,900	79,452	76,900	313,600
TOTAL OTHER SERVICES	1,728,500	1,801,980	1,477,800	1,976,200
OTHER EXPENSE	451,100	704,644	573,900	569,800
PENSION, ANNUITY, DEBT, & OTHER COSTS	553,500	402,155	487,500	450,000
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	3,987,000	4,229,557	3,760,900	4,282,500
TRANSFERS TO OTHER FUNDS AND UNITS	0	52,445	20,000	0
TOTAL EXPENSE AND TRANSFERS	3,987,000	4,282,002	3,780,900	4,282,500
PROGRAM REVENUE:				
Charges, Commissions, & Fees	4,254,200	3,678,009	3,897,400	4,382,100
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	151,000	1,341	50,700	46,600
TOTAL PROGRAM REVENUE	4,405,200	3,679,350	3,948,100	4,428,700
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	(1,026)	0	0
TOTAL NON-PROGRAM REVENUE	0	(1,026)	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	4,405,200	3,678,324	3,948,100	4,428,700

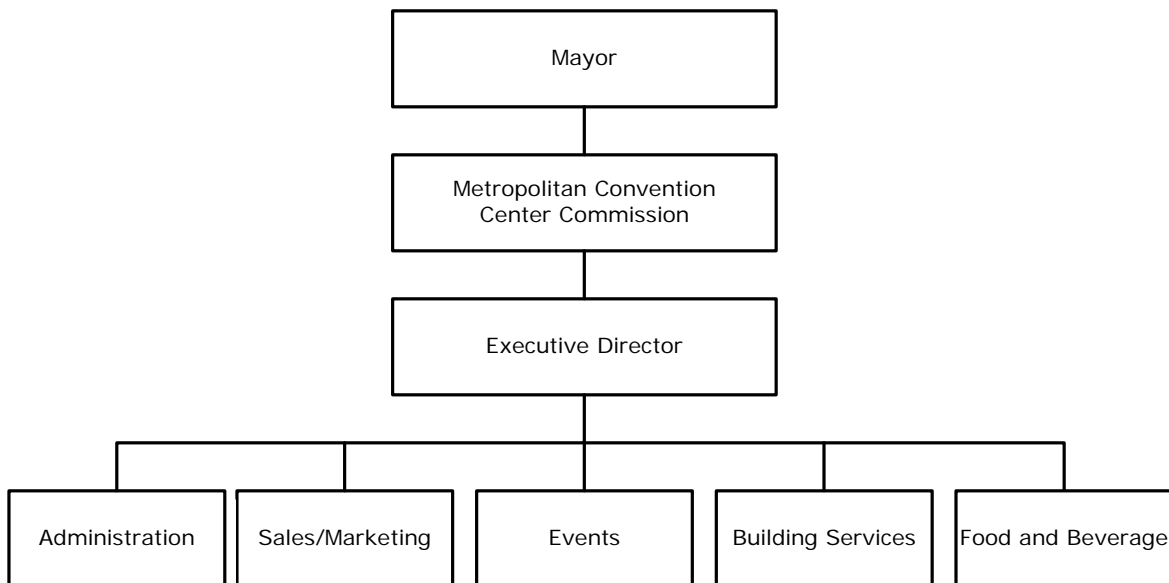
62 State Fair Fund-Financial

	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
State Fair 60156								
Admin Asst	7241	SR09	0	0.00	1	1.00	1	1.00
Admin Spec	7720	SR11	2	2.00	1	1.00	1	1.00
Bldg Maint Supv	7256	TS11	1	1.00	1	1.00	1	1.00
Facilities Mgr	6830	SR12	2	2.00	0	0.00	0	0.00
Fair Director	1980		1	1.00	1	1.00	1	1.00
Finance Officer 3	10152	SR12	1	1.00	1	1.00	1	1.00
Maint and Repair Supv	7327	TS08	1	1.00	1	1.00	1	1.00
Maint and Repair Worker 1	2799	TG03	4	4.00	4	4.00	4	4.00
Maint and Repair Worker 2	7328	TG04	1	1.00	1	1.00	1	1.00
Maint and Repair Worker 3	7329	TG06	1	1.00	1	1.00	1	1.00
Office Support Rep 1	10120	SR04	2	2.00	2	2.00	2	2.00
Office Support Rep 3	10122	SR06	1	1.00	1	1.00	1	1.00
Office Support Spec 1	10123	SR07	2	2.00	1	1.00	1	1.00
Program Mgr 2	7377	SR12	0	0.00	1	1.00	1	1.00
Seasonal/Part-time/Temporary	9020		450	150.00	450	150.00	450	150.00
Total Positions & FTE			469	169	467	167	467	167.00
Department Totals			469	169	467	167	467	167.00

63 Convention Center Fund-At a Glance

Mission	To generate economic impact in the Nashville and Middle Tennessee area through the presentation of well-serviced events in the facility. Economic impact is the direct and indirect financial benefit as result of delegate and attendee spending in hotels, restaurants, attractions, transportation and the service industry.			
Budget Summary		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
	Expenditures and Transfers:			
	Convention Center Fund	\$5,405,600	\$5,855,600	\$5,861,000
	Total Expenditures and Transfers	<u>\$5,405,600</u>	<u>\$5,855,600</u>	<u>\$5,861,000</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$3,934,000	\$3,900,800	\$4,070,900
	Other Governments and Agencies	0	0	0
	Other Program Revenue	48,000	0	0
	Total Program Revenue	<u>\$3,982,000</u>	<u>\$3,900,800</u>	<u>\$4,070,900</u>
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	1,423,600	1,954,800	1,790,100
	Total Revenues	<u>\$5,405,600</u>	<u>\$5,855,600</u>	<u>\$5,861,000</u>
Positions	Total Budgeted Positions	57	55	55
Contacts	Executive Director: Charles L. Starks email: charles.starks@nashville.gov Financial Manager: Demetra Pulley email: demetra.pulley@nashville.gov 601 Commerce Street 37203-3724 Phone: 742-2000 FAX: 742-2014			

Organizational Structure



63 Convention Center Fund-At a Glance

Budget Highlights FY 2006

• Pay Plan/Fringe Amounts	\$80,700
• Internal Service Charges	
• Finance Charge	36,300
• Human Resources Charge	17,300
• Information Systems Charge	11,600
• Shared Business Office Charge	3,000
• Shared Services Charge	5,100
• Customer Call Center Charge	400
• Fleet Management Charge	19,700
• Postal Service Charge	-1,400
• Non-Recurring Adjustment	-150,000
• DES Adjustment	-23,800
• Salary Increase – Executive Director	29,200
• Marketing Consultant	39,500
• Adjustment to Offset LOCAP Charges	-62,200
Total	\$5,400

Overview



CONVENTION CENTER

The mission of the Nashville Convention Center is to generate economic impact in Nashville and Middle Tennessee through the presentation of well-served events. Since the Center's opening in January of 1987, the Nashville Convention Center has brought in excess of 900 million dollars to the Nashville economy. The Convention Center's primary clients are trade shows, conventions, corporate meetings, consumer shows, and food and beverage functions. The Center generates revenue by renting the facility and charging for ancillary services to our clients. Ancillary services include food and beverage, audiovisual, telecommunications, utility services, staging equipment, security, emergency medical technicians, and refuse disposal. The revenue generated by the facility covers a large majority of the expenses incurred from the operations of the facility. The portion of the facility's annual expenses that are not covered by the Convention Center's revenue are subsidized by the local area Hotel/Motel tax. The Convention Center makes a special effort to minimize the subsidy needed from the Hotel/Motel tax each year by maximizing the revenues received from the events held in the facility, as well as controlling operating expenses each year.

ADMINISTRATION

Under the direction of the Metropolitan Convention Center Commission, the Administration Department is responsible for the overall management, fiscal control, and development of a philosophy of management for the Nashville Convention Center and serves as the liaison with the Metropolitan Convention Center Commission and the Metropolitan Government of Nashville & Davidson Co.

SALES/MARKETING

Under the direction of the Director of Sales/Marketing, the Sales/Marketing Department is responsible for solicitation and scheduling of events within the Nashville Convention Center. Specific goals include achievement of economic impact for Nashville and the Middle Tennessee area, maintenance of high occupancy levels in the exhibit hall and meeting rooms, rental sales for the current and future years, and cash rent for the operating fiscal year. Emphasis is placed on booking events that meet a higher priority defined as events utilizing exhibit halls and major blocks of hotel rooms.

EVENTS

Under the direction of the Assistant Director, the Event Services Department is responsible for the logistical coordination and servicing of all customer events needs both prior to and during all events held within the Nashville Convention Center. To improve revenues, Event Services has most recently taken the Communications services in-house to provide telecommunication and data connections to the lessees and exhibitors.



BUILDING SERVICES

Under the direction of the Assistant Director, the Building Services Department is responsible for all the facility maintenance, and all event utility installations. Facility maintenance consists of plumbing repairs/upgrades, preventative maintenance on all mechanical systems, painting, filter and ceiling tile replacement, wall/block repairs, cleaning, etc.

FOOD & BEVERAGE

Under the direction of the Contract Food & Beverage Manager, this department functions as the exclusive caterer of the Nashville Convention Center for all patrons, exhibitors, and show producers.

63 Convention Center Fund-Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2004 Budget</u>	<u>FY 2004 Actuals</u>	<u>FY 2005 Budget</u>	<u>FY 2006 Budget</u>
SALES/MARKETING					
1. Generate economic impact on the Nashville and Middle Tennessee areas and increase revenue for the Center through increased sales activities by targeting certain types of conventions and trade shows.	a. Total attendance for all events	369,180	311,962	347,042	329,345
	b. Total revenue realized	\$3,981,957	\$3,637,433	\$3,900,800	\$4,070,900
	c. Total economic impact	\$84,000,000	\$89,052,720	\$88,000,000	\$91,605,751
EVENTS					
1. Coordinate and service all customer event needs both prior to and during all events.	a. Total events	246	190	250	224
	b. Total event days	589	425	550	334
	c. Support revenue (voice/internet, equipment, labor, utility installs, advertising, food and beverage)	\$1,981,957	\$1,737,433	\$1,900,760	\$2,038,203
BUILDING SERVICES					
1. Performs all facility maintenance and utility installs for all events.	a. Subsidy required from hotel/motel tax	\$1,358,494	\$1,549,655	\$1,504,800	\$1,903,522
	b. Percentage of occupancy rate for Nashville Convention Center	70%	56%	68%	61%

63 Convention Center Fund-Financial

Convention Center Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	2,473,000	2,312,208	2,388,972	2,646,800
OTHER SERVICES:				
Utilities	1,027,100	1,015,007	1,296,800	1,299,100
Professional and Purchased Services	881,800	863,572	993,600	799,000
Travel, Tuition, and Dues	81,200	54,512	86,800	72,800
Communications	221,700	121,133	185,400	181,600
Repairs & Maintenance Services	263,600	391,433	295,900	258,100
Internal Service Fees	124,200	114,201	106,400	198,000
TOTAL OTHER SERVICES	2,599,600	2,559,858	2,964,900	2,808,600
OTHER EXPENSE	333,000	394,133	501,728	405,600
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	1,248,318	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	5,405,600	6,514,517	5,855,600	5,861,000
TRANSFERS TO OTHER FUNDS AND UNITS	0	10,019	0	0
TOTAL EXPENSE AND TRANSFERS	5,405,600	6,524,536	5,855,600	5,861,000
PROGRAM REVENUE:				
Charges, Commissions, & Fees	3,934,000	3,570,058	3,900,800	4,070,900
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	48,000	0	0	0
TOTAL PROGRAM REVENUE	3,982,000	3,570,058	3,900,800	4,070,900
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	1,423,600	2,013,661	1,954,800	1,790,100
TOTAL REVENUE AND TRANSFERS	5,405,600	5,583,719	5,855,600	5,861,000

63 Convention Center Fund-Financial

	<u>Class</u>	<u>Grade</u>	FY 2004		FY 2005		FY 2006	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
Convention Center 60162								
Bldg Maint Supv	07256	TS11	1	1.00	0	0.00	0	0.00
Communications Spec	07265	SR12	0	0.00	1	1.00	1	1.00
Communications Tech 1	07266	SR08	0	0.00	1	1.00	1	1.00
Cvn Ctr Accountant	06762	SR12	1	1.00	1	1.00	1	1.00
Cvn Ctr Accounts Payable Clerk	07269	SR06	1	1.00	1	1.00	1	1.00
Cvn Ctr Accts Recv Clerk	07770	SR06	1	1.00	1	1.00	1	1.00
Cvn Ctr Ambassador 1	06986	SR03	6	5.50	6	2.40	6	2.40
Cvn Ctr Ambassador 2	06755	SR04	2	2.00	2	2.00	2	2.00
Cvn Ctr Assoc Dir Sales/Mkt	07273	SR13	1	1.00	0	0.00	0	0.00
Cvn Ctr Asst Dir	06751	SR15	0	0.00	1	1.00	1	1.00
Cvn Ctr Bldg Maint Supt	06723	SR12	0	0.00	1	1.00	1	1.00
Cvn Ctr Dir	06694	DP02	1	1.00	1	1.00	1	1.00
Cvn Ctr Dir of Administration	06752	SR14	1	1.00	1	1.00	1	1.00
Cvn Ctr Dir of Events	07007	SR14	1	1.00	0	0.00	0	0.00
Cvn Ctr Dir of Sales/Marketing	06706	SR14	1	1.00	1	1.00	1	1.00
Cvn Ctr Director of Operations	06705	SR13	1	1.00	1	1.00	1	1.00
Cvn Ctr Event Mgr	07270	SR10	3	3.00	2	2.00	1	1.00
Cvn Ctr Event Mgr Sr	07271	SR11	1	1.00	0	0.00	1	1.00
Cvn Ctr Exec Asst	10157	SR10	1	1.00	1	1.00	1	1.00
Cvn Ctr Facilities Supv	06760	SR10	1	1.00	2	2.00	2	2.00
Cvn Ctr Human Resources Coord	10170	SR12	1	1.00	1	1.00	1	1.00
Cvn Ctr Lead Maint Mechanic	06730	TL09	3	3.00	3	3.00	3	3.00
Cvn Ctr Lead Maint Mechanic Sr	07272	TL10	1	1.00	0	0.00	0	0.00
Cvn Ctr Lead Safety Officer	07276	SR06	1	1.00	1	1.00	1	1.00
Cvn Ctr Lead Svc Rep	10158	SR09	1	1.00	1	1.00	0	0.00
Cvn Ctr Mkting Coord	06758	SR08	1	1.00	1	1.00	1	1.00
Cvn Ctr Office Support Spec	06759	SR07	3	3.00	3	3.00	3	3.00
Cvn Ctr Safety Administrator	06716	SR10	1	1.00	0	0.00	0	0.00
Cvn Ctr Safety Officer 1	06984	SR04	7	3.50	7	2.80	7	2.80
Cvn Ctr Safety Officer 2	07005	SR05	4	4.00	4	4.00	4	4.00
Cvn Ctr Sales Mgr	06763	SR11	3	3.00	4	4.00	4	4.00
Cvn Ctr Set Up Leader	06733	TL07	5	5.00	5	5.00	5	5.00
Cvn Ctr Svc Rep	06722	SR08	1	1.00	1	1.00	2	1.40
Cvn Ctr Systems Admin	06988	SR12	1	1.00	0	0.00	0	0.00
Total Positions & FTE			57	53.00	55	47.20	55	46.60
Department Totals			57	53.00	55	47.20	55	46.60

Budget Summary	2003-04	2004-05	2005-06	
Expenditures and Transfers:				
Operations Fund	\$78,903,800	\$85,939,500	\$90,464,600	
Special Purpose Fund	127,676,600	146,784,600	158,938,700	
Total Expenditures and Transfers	\$206,580,400	\$232,724,100	\$249,403,300	
Revenues and Transfers:				
Program Revenue				
Charges, Commissions, and Fees	\$0	\$0	\$0	
Other Governments and Agencies	0	0	0	
Other Program Revenue	800,000	3,700,000	4,000,000	
Total Program Revenue	\$800,000	\$3,700,000	\$4,000,000	
Non-program Revenue	0	0	0	
Transfers From Other Funds and Units	183,523,900	179,514,000	179,781,000	
Total Revenues	\$184,323,900	\$183,214,000	\$183,781,000	
Positions	Total Budgeted Positions	707	750	750
Contacts	Director: Scott Potter Financial Manager: Glenn Mizell 1600 2 nd Avenue North 37208	email: scott.potter@nashville.gov email: glenn.mizell@nashville.gov Phone: 862-4505	FAX: 862-4929	

Line of Business and Program

Customer Service

- Billing and Collections
- Meter Reading
- Lobby/Cash
- Permits/Customer Connections
- Phone Center
- Field Activities

Distribution and Collection

- Distribution and Collection Planning
- Sewer Maintenance
- Water Maintenance

Engineering

- Contracts/Communities
- Design and Development Review
- Inspection
- System Improvements and Planning

Stormwater

- Development Review and Permitting
- Master Planning
- Routine Maintenance
- Water Quality
- Remedial Maintenance

Wastewater Operations

- Collection Facilities Operations and Maintenance
- Plant Maintenance
- Wastewater Treatment Plant Operation
- Laboratory Compliance
- Security

Water Operations

- Distribution Facilities Operations and Maintenance
- Laboratory Compliance
- Plant Maintenance
- Water Treatment Plant Operation
- Security

Administrative

- Non-allocated Financial Transactions
- Administration for Operations
- ITS Applications Support
- Human Resources
- Finance
- Procurement
- Departmental Executive Leadership

<p>Mission</p>	<p>The mission of Metropolitan Water Services is to provide drinking water, wastewater treatment, and stormwater management services to our community so we can enjoy a vital, safe, and dependable water supply and protected environment.</p>
<p>Goals</p>	<p>By 2008, MWS customers will enjoy recreational activities using streams that are swimmable and fishable (according to state and federal criteria), as evidenced by:</p> <ul style="list-style-type: none"> • Reduced mileage of (303(d)) Impaired Streams listed in MWS' service area • 99% compliance for all permitted Stormwater and collection system operations • 99% compliance for wastewater effluent quality <p>By 2008, MWS will maintain competitiveness, relative to the top 10 rated large public utilities*, for clean, safe water services (water and wastewater), as indicated by:</p> <ul style="list-style-type: none"> • Cost per MG (million gallons) water treated • Cost per MG (million gallons) of wastewater treatment capacity • Billing cost per customer • # of IODs (injuries on duty) • # of at fault vehicular accidents • # of OSHA/TOSHA (Occupational Safety and Health Administration / Tennessee Occupational Safety and Health Administration) violations • % of bad debt to revenue billed • % non-revenue water • Demand for Stormwater Capital Improvements will show a negative trend, as reflected in the comparison of projects completed vs. projects designed. <p><i>*American Waterworks Association (AWWA), Association of Metropolitan Sewage Agencies (AMSA), and Water Environmental Federation (WEF), as applicable</i></p> <p>Customers of MWS will continue to have clean, safe, drinkable water, at levels meeting EPA (Environmental Protection Agency) water production and distribution water quality standards, as indicated by:</p> <ul style="list-style-type: none"> • Turbidity levels • Chlorine levels • Bacteria levels • Taste and Odor • Disinfection By-Products <p>MWS customers will continue to find it easier to do business with MWS and will be provided bills for service that are more accurate and timely, and telephone inquires, when needed, will be answered more quickly and with less time "on hold". These improvements will be evidenced by:</p> <ul style="list-style-type: none"> • 5%, plus or minus 3%, on average, of calls where customers hang up before receiving call response (call abandonment) 45 seconds or less, on average, that customers are "on hold" • 99% of customer bills, per month, reflecting accurate meter readings meters read accurately per month • 99% of customer bills issued on time

65 Water & Sewer Services Fd-At a Glance



Budget Change and Result Highlights FY 2006

Recommendation		Result
Pay & Fringe Benefit Plans		
Water & Sewer, Stormwater Pay and Fringe Benefits	\$2,083,900	Supports the hiring and retention of a qualified workforce.
Non-Allocated Financial Transactions		
Internal Service Charges		
Finance Charge	1,067,800	Delivery of core financial functions including accounting, payroll, budgeting, and internal audit
Human Resources Charge	390,300	Delivery of core human resource functions including hiring, training, and evaluation/management
Information Systems Charge	471,500	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity
Facilities Maintenance & Security Charge	18,800	Delivery of facility maintenance and associated security functions
Shared Business Office Charge	32,100	Delivery of administrative support functions
Shared Services Charge	44,700	Delivery of centralized payment service
Customer Call Center Charge	5,700	Telephone access to information for Metro employees, the residents of Nashville, and other callers
Fleet Management Charge	294,500	Delivery of fleet management, fuel services, and maintenance functions
Postal Service Charge	-1,600	Delivery of mail across the Metropolitan Government
Radio Service Charge	163,000	Delivery of radio infrastructure support and radio installation and maintenance
Telecommunication Charge	-29,900	Deliver telephone services
Local Cost Allocation Plan (LOCAP) Charge	-787,100	Reduction in payments for charges billed directly.
Stormwater		
Master Planning and Development Review, Permitting, Routine and Remedial Maintenance, and Water Quality	3,211,400	Continue to provide flood mitigation products including design reviews and permits.
Water Operations		
Water Treatment Plant Operation, Maintenance, Security and Laboratory Compliance	-2,312,700	Continue to provide safe drinking water, while pursuing efficient resource utilization.
Wastewater Operations		
Waste Water Treatment Plant Operations, Maintenance, Security and Laboratory Compliance	1,800,700	Provide waste water treatment collection and treatment.
Distribution and Collection		
Distribution and Collection Planning, Sewer Maintenance and Water Maintenance	-61,400	Provide maintenance and scheduling services, while reducing resource use.
Engineering		
Design, Development Review, Inspection, and System Improvement	-120,000	Continue to provide engineering services, while reducing resource use.

Budget Change and Result Highlights FY 2006

Recommendation		Result
Administrative		
Finance, IT, Human Resources, Procurement and Records Management	\$ 497,300	Deliver wastewater treatment and water distribution, while meeting electricity rate increases.
Customer Service		
Billing and Collections, Meter Reading, Permits, Phone Center, and Field Activities	1,156,100	Read meters, provide water service bills, prepare permits, and deliver high quality customer service.
Special Purpose Funds		
Extension & Replacement, Debt Service, Debt Service Reserve, Operating Reserve	8,754,100	Provide funding for capital projects, debt payments and reserve
TOTAL	\$16,679,200	

Customer Service Line of Business - The purpose of the Customer Service line of business is to provide billing and collections, meter reading, lobby and cash operations, field activities, phone services, and permits/customer connection products to rate payers so they can conduct business with the utility.

Billing and Collections Program

The purpose of the Billing and Collections Program is to provide billing and collections products to the utility so it can receive proper and timely payments for delivered products, reduce bad debt, and continue efficient operations for ratepayers.

Results Narrative

This budget for the Billings and Collections Program includes an additional \$463,100 for FY06. The proposed funds would be used for regular pay, benefits, and other expense object accounts. With this increase, we should be able to meet or exceed last year's result measure of reduction by the utility of "bad debt", as indicated by % reduction in 60-day receivables. This should allow the Department to meet its goal, "Metro Water Services customers will continue to find it easier to do business with Metro Water Services and will be provided bills for service that are more accurate and timely, and telephone inquires, when needed, will be answered more quickly and with less time 'on hold'."

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Operations Fund	\$1,554,000	...	\$1,645,100	...	\$2,108,200
FTEs: Operations Fund	NA	...	9.20	...	12.60
Results					
Percentage change in 60 days receivables	-50%	NA	-25%	-25%	-25%

Meter Reading Program

The purpose of the Meter Reading Program is to provide meter readings to the Billing and Collections Program so they can provide utility customers with accurate and timely bills.

Results Narrative

This budget for the Meter Reading Program includes an additional \$58,200 for FY06. The proposed funds would be used for regular pay, benefits, and other expense object accounts. With this increase, we should be able to meet or exceed last year's the result measure of # of meter readings completed monthly. This should also allow the Department to meet its goal, "Metro Water Services customers will continue to find it easier to do business with Metro Water Services and will be provided bills for service that are more accurate and timely, and telephone inquires, when needed, will be answered more quickly and with less time 'on hold'."

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Operations Fund	\$1,094,900	...	\$1,170,800	...	\$1,229,000
FTEs: Operations Fund	NA	...	19.50	...	20.50
Results					
Percentage of monthly bills issued on time	100%	NA	100%	90%	100%

Lobby/Cash Program

The purpose of the Lobby/Cash Program is to provide customer assistance products to water and wastewater users so they can receive services and make payments using convenient customer assistance venues.

Results Narrative

This budget for the Lobby / Cash Program includes an additional \$39,900 in funding for FY06. The proposed funds would be used for regular pay, benefits, and other expense object accounts. With this increase, we should be able to meet or exceed the result measure of # of total customer contacts handled. This should allow the Department to meet its goal, "Metro Water Services customers will continue to find it easier to do business with Metro Water Services and will be provided bills for service that are more accurate and timely, and telephone inquires, when needed, will be answered more quickly and with less time 'on hold'."

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Operations Fund	\$465,400	...	\$492,700	...	\$532,600
FTEs: Operations Fund	NA	...	7.30	...	7.30
Results					
Percentage payments made through automated services	19%	NA	24%	10%	25%

Permits/Customer Connections Program

The purpose of the Permits/Customer Connections Program is to provide infrastructure and connection assistance products to utility contractors and developers so they can connect to our water and wastewater systems in a timely manner and proceed with their desired projects.

Results Narrative

This budget for the Permits / Customer Connections Program includes an additional \$55,900 for FY06. The proposed funds would be used for regular pay, benefits, and other expense object accounts. With this increase, we should be able to meet or exceed last year's result measure of # of plans reviews provided. This should allow the Department to meet its goal, "Metro Water Services customers will continue to find it easier to do business with Metro Water Services and will be provided bills for service that are more accurate and timely, and telephone inquires, when needed, will be answered more quickly and with less time 'on hold'."

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Operations Fund	\$471,500	..	\$559,000	...	\$614,900
FTEs: Operations Fund	NA	...	9.50	...	10.90
Results					
Percentage of customer requests, approved for permitting, completed and billed within established guidelines	NA	NA	NA	NR	NR

Phone Center Program

The purpose of the Phone Center Program is to provide customer assistance products to water and wastewater users so they can receive services and make payments using convenient telephone customer service methods.

Results Narrative

This budget for the Phone Center Program includes an additional \$525,800 for FY06. The proposed funds would be used for regular pay, benefits, and other expense object accounts. With this increase, we should be able to meet or exceed last year's result measure, "% of customers reporting services were convenient to use," and "% of customers receiving information or services through automated systems." This should allow the Department to meet its goal, "Metro Water Services customers will continue to find it easier to do business with Metro Water Services and will be provided bills for service that are more accurate and timely, and telephone inquires, when needed, will be answered more quickly and with less time 'on hold'."

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Operations Fund	\$608,200	...	\$755,800	...	\$1,281,600
FTEs: Operations Fund	NA	...	12.80	...	27.80
Results					
Percentage of phone center calls receiving information or services through automated systems	NA	NA	40%	39%	40%

Field Activities Program

The purpose of the Field Activities Program is to provide meter information and maintenance products to the utility so it can issue accurate bills in a timely manner, respond to customer requests and provide uninterrupted water service.

Results Narrative

This budget for the Field Activities includes an additional \$13,200 for FY06. The proposed funds will be used for regular pay, benefits, and other expense object accounts. With this increase, we should be able to meet or exceed last year's result measure, "% of work orders cleared in two days," and "% of reduction in customer repeat emergency orders." This should also allow the Department to meet its goal, "Metro Water Services customers will continue to find it easier to do business with Metro Water Services and will be provided bills for service that are more accurate and timely, and telephone inquires, when needed, will be answered more quickly and with less time 'on hold'."

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Operations Fund	\$2,739,000	...	\$2,791,300	...	\$2,804,500
FTEs: Operations Fund	NA	...	36.30	...	34.80
Results					
Percentage of work orders cleared in two days	65%	NA	85%	85%	87%

Distribution and Collection Line of Business - The purpose of the Distribution and Collection Line of Business is to provide planning and sewer and water maintenance products to the utility in order to deliver water and collect and transport wastewater.

Distribution and Collection Planning Program

The purpose of the Distribution and Collection Planning Program is to provide field investigation and maintenance scheduling products to MWS, other utility personnel and contractors so they can provide scheduled maintenance and timely repairs to the distribution and collection systems.

Results Narrative

This budget includes maintaining the Planning Program at its current level for FY06. With the current level of funding, the program should be able to meet or exceed the result measure of percentages of One-call tickets produced within timeframe. In addition, this conforms to the Department's goal, "By 2008, Metro Water Services will maintain competitiveness, relative to the top 10 rated large public utilities, for clean, safe water services.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Operations Fund	\$2,695,100	...	\$3,066,900	...	\$3,066,900
FTEs: Operations Fund	NA	...	43.20	...	43.20
Results					
Percentage of Tennessee One-call tickets designations (marked) produced within timeframe	NA	NA	100%	100%	100%

Sewer Maintenance Program

The purpose of the Sewer Maintenance Program is to provide sewer system repair and maintenance products to MWS (Metro Water Services) so it can provide maintenance at a competitive cost.

Results Narrative

This budget for the Sewer Maintenance Program includes an additional \$183,000 for FY06. The proposed increases are in regular pay, benefits, and other expense object accounts. With this increase, we should be able to meet or exceed last year's results measure relating to percentages of sewer system activities which are preventive in nature. This increase should help meet our goal of "By 2008, Metro Water Services customers will enjoy recreational activities using streams that are swimmable and fishable."

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2006 1 st Half	2006 Budget
Program Budget: Operations Fund	\$2,746,300	...	\$2,686,300	...	\$2,869,300
FTEs: Operations Fund	NA	...	40.30	...	48.40
Results					
Percentage of maintenance that is preventative	NA	NA	92%	99%	99%

Water Maintenance Program

The purpose of the Water Maintenance Program is to provide water system repair and maintenance products to MWS so it can minimize emergency repairs.

Results Narrative

This budget for the Water Maintenance Program includes a reduction of \$244,400 for FY06. These decreases include regular pay, benefits, and other expense object accounts. With this request, we should be able to meet or exceed last year's result measure relating to percentages of water system activities that are preventive in nature. This reduction should help Metro Water Services meet its goal, "By 2008, Metro Water Services will maintain competitiveness, relative to the top 10 rated large public utilities, for clean, safe water services."

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Operations Fund	\$5,553,100	...	\$5,779,100	...	\$5,534,700
FTEs: Operations Fund	NA	...	95.20	...	83.20
Results					
Percentage of maintenance that is preventative	NA	NA	90%	NR	NR

Engineering Line of Business - The purpose of the Engineering line of business is to provide new development review and approval, master planning, design, contract and construction administration, and customer advocacy products to customers requesting connection to our systems and to MWS so that they can connect to our systems and/or receive timely and accurate technical support.

Contracts/Communities Program

The purpose of the Contracts/Communities Program is to provide contract administration, property rights, acquisitions, customer advocacy, and technical/legislative support products to citizens, elected officials, government agencies and the development community so they can have cost-effective, environmentally safe and reliable water and wastewater systems.

Results Narrative

This budget for the Contract Administration/Communities Program includes a reduction of \$16,100 to recognize the anticipated inflation in operating expense items and to reduce to the projected expenditures during FY 2005. A portion of this reduction results from Open Range Increases being budgeted in this Program in 2005 and in the Executive Leadership Program in 2006. The proposed FY06 changes will assist in achieving 100% of the project reviews meeting agreed delivery times and 100% of projects completed within timeframes. This level of funding will assist the department in achieving its goals of citizens enjoying recreational activities in streams that are swimmable and fishable, providing customers with competitive rates, relative to the top 10 rated large public utilities, for clean, safe water services, and making it easier for customers to do business with MWS and reducing hold time for telephone inquiries.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Operations Fund	\$534,000	...	\$496,400	...	\$480,300
FTEs: Operations Fund	NA	...	6.90	...	8.60
Results					
Percentage change in the duration of rain induced sewer pump station bypasses	NA	NA	NA	NR	NR

Design and Development Review Program

The purpose of the Design and Development Review Program is to provide engineering design and technical guidance products to MWS' Engineering Inspections Program and developers so they can build projects within established timelines and according to specified plans.

Results Narrative

This budget for the Design & Development Review Program includes a decrease of \$37,000 to recognize the anticipated inflation in operating expense items and to adjust for the reduction in projected expenditures during FY 2005. This reduction results primarily from a reduction in overtime and budgeted health insurance premiums. The proposed changes will assist in achieving 100% of the project reviews meeting agreed delivery times and 100% of projects completed within timeframes. This level of funding will assist the department in achieving its goals of citizens enjoying recreational activities in streams that are swimmable and fishable, providing customers with competitive rates, relative to the top 10 rated large public utilities, for clean, safe water services (water and wastewater), and making it easier for customers to do business with MWS and reducing hold time for telephone inquiries.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Operations Fund	\$274,400	...	\$290,300	...	\$253,300
FTEs: Operations Fund	NA	...	3.00	...	4.00
Results					
Percentage of projects completed within established timeframes	NA	NA	80%	83%	80%

Inspection Program

The purpose of the Inspection Program is to provide construction management products to MWS maintenance so they can have properly functioning new collection and distribution facilities delivered on time and within their contract budget.

Results Narrative

This budget for the Inspection Program includes a reduction of \$264,000 to recognize the anticipated inflation in operating expense items and to adjust for the projected expenditures during FY 2005. This decrease will still allow this Program to operate at the same level as during 2005. With this decrease the program should be able to meet or exceed its measures relative to % of the projects completed on time, % completed within contract budget, and % within design specifications. This level of funding will assist the department in achieving its goals of citizens enjoying recreational activities in streams that are swimmable and fishable, providing customers with competitive rates, relative to the top 10 rated large public utilities, for clean, safe water services, and making it easier for customers to do business with MWS and reducing hold time for telephone inquiries.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Operations Fund	\$501,200	...	\$583,200	...	\$319,200
FTEs: Operations Fund	NA	...	6.20	...	4.20
Results					
Percentage change in project cost due to change orders	NA	NA	NA	NR	NR

System Improvements and Planning Program

The purpose of the System Improvements and Planning Program is to provide system improvements, analysis, and mapping products to other MWS divisions and to current and future utility customers so they can have safe and reliable quantity of water and safe and reliable capacity of wastewater services.

Results Narrative

This budget for the System Improvement & Planning Program includes an additional \$197,100 to recognize the anticipated inflation in operating expense items and to adjust for the reduction in projected expenditures during FY 2005. This increase includes \$250,000 for a water system audit to identify sources of lost water. This increase will allow this Program to operate at the same level as during 2005 as customers experience safe and reliable quantity of water and wastewater services, mapping of 100% of the projects received, and no days of water service rationing or dry weather sewerage overflows. This level of funding will assist the department in achieving its goals of providing customers with competitive rates, relative to the top 10 rated large public utilities, for clean, safe water services, and making it easier for customers to do business with MWS and reducing hold time for telephone inquiries.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Operations Fund	\$341,800	..	\$399,300	...	\$596,400
FTEs: Operations Fund	NA	..	2.30	...	5.70
Results					
Percentage change in water flow capacity in Water Infrastructure Rehabilitation project areas	NA	NA	NA	NR	NR

Stormwater Line of Business - The purpose of the Stormwater line of business is to provide development review and permitting, master planning, routine and remedial maintenance, and improved watershed water quality products to residents of Davidson County (excluding incorporated cities inside Metro) so that they can have a reduced potential for property damage, safe roadways and improved stream water quality.

Development Review and Permitting Program

The purpose of the Development Review and Permitting Program is to provide information, technical guidance/feedback, and regulatory oversight products to the development community so they can obtain approvals and permits in a timely manner to pursue development according to Metro Stormwater guidelines.

Results Narrative

This budget for the Stormwater Development Review and Permitting Program includes an additional \$116,900 for FY06. The increases include regular pay, benefits, and other expense object accounts. With this increase, we should be able to meet or exceed the result measure of completing reviews in a timely manner. The requested changes will assist in achieving the goal of allowing customers to enjoy recreational activities using streams that are swimmable and fishable, by 2008.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Stormwater Fund	\$695,000	..	\$736,000	...	\$852,900
FTEs: Stormwater Fund	NA	..	10.80	...	10.80
Results					
Percentage of Plans submitted that have been reviewed within 14 working days	NA	NA	NA	NR	80%

Master Planning Program

The purpose of the Master Planning Program is to provide non-structural and structural flood mitigation products to the community so they can enjoy safe roadways and reduced property damage through improved capacity of the major stormwater system.

Results Narrative

This budget for the Stormwater Master Planning Program includes an \$88,000 reduction for FY06. The decreases include regular pay, benefits, and other expense object accounts. With this decrease, we should be able to meet or exceed the result measure of # of flood mitigation purchases completed. The requested changes will assist in achieving the goal of allowing customers to enjoy recreational activities using streams that are swimmable and fishable, by 2008.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Stormwater Fund	\$243,400	...	\$236,000	...	\$148,000
FTEs: Stormwater Fund	NA	...	2.50	...	2.50

Results

Percentage change in estimated annual property damage rate* within capital project areas (pre-completion rate compared with post-project completion rate).
*derived by watershed master plan model

NA	NA	NA	NR	NR
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Routine Maintenance Program

The purpose of the Routine Maintenance Program is to provide existing stormwater system cleaning and repair products to the community so they can enjoy safe roadways and reduced property damage through timely mitigation of stormwater system impairments.

Results Narrative

This budget for the Stormwater Routine Maintenance Program includes an additional \$124,900 for FY06. These increases include regular pay, benefits, and other expense object accounts. With this increase, we anticipate we will be able to meet or exceed our performance measures of number of stormwater system cleanings, ditch cleanings, anticipated and/or completed and the cost per cleaning. The requested changes will assist in achieving the goal of allowing customers to enjoy recreational activities using streams that are swimmable and fishable, by 2008.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Stormwater Fund	\$3,528,700	...	\$3,309,200	...	\$3,434,100
FTEs: Stormwater Fund	NA	...	29.00	...	29.00

Results

Percentage of mitigations performed within standardized timeframes

NA	NA	NA	NR	NR
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Water Quality Program

The purpose of the Water Quality Program is to provide compliance with the Phase I Metro NPDES (National Pollution Discharge Elimination System) and MS4 (Municipal Separated Storm Sewer System) permit to the Tennessee Department of Environment and Conservation (TDEC) so they can be assured that Metro is in compliance with the NPDES (National Pollution Discharge Elimination System) permit.

Results Narrative

This budget for the Stormwater Water Quality Program includes an additional \$165,100 for FY06. These increases include regular pay, benefits, and other expense object accounts. With this increase, we anticipate we should meet or exceed our performance measures of compliance with NPDES Permit, inspection requests completed in a timely manner, and permit violation notices provided. The requested changes will assist in achieving the goal of allowing customers to enjoy recreational activities using streams that are swimmable and fishable, by 2008.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Stormwater Fund	\$883,300	...	\$851,000	...	\$1,016,100
FTEs: Stormwater Fund	NA	...	13.00	...	13.00
Results					
Percentage of time Metro is in compliance with the National Pollution Discharge Elimination System permit	100%	NA	100%	100%	100%

Remedial Maintenance Program

The purpose of the Remedial Maintenance Program is to provide system repair and additional products to the community so they can enjoy safe roadways and reliable performance of the stormwater system.

Results Narrative

This budget for the Stormwater Remedial Maintenance Program includes an increase of \$3,081,100 for FY06. This increase is principally composed of funding for capital projects. With this proposed increase, we anticipate we will be able to meet or exceed our performance measures of the number of remedial, small capital, and system replacement/repairs completed. The requested changes will assist in achieving the goal of allowing customers to enjoy recreational activities using streams that are swimmable and fishable, by 2008.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Stormwater Fund	\$3,522,400	...	\$3,567,800	...	\$6,648,900
FTEs: Stormwater Fund	NA	...	25.70	...	26.70
Results					
Percentage change in median severity score for remediation projects investigated within fiscal year	NA	NA	NA	NR	NR

Wastewater Operations Line of Business - The purpose of the Wastewater Operations line of business is to provide treatment, maintenance, security and laboratory services to MWS and its customers so that they can have safe water resources.

Collection Facilities Operations and Maintenance Program

The purpose of the Collection Facilities Operations and Maintenance Program is to provide operations and technical maintenance products to MWS Operations, Engineering and System Services Divisions so they can provide wastewater collection and treatment services for MWS customers.

Results Narrative

This budget for the Collection Systems Operations and Maintenance Program includes an additional \$901,800 for salaries, benefits and funds related expenses including electricity, wastewater transport, grass cutting services, building maintenance services, and water treatment chemicals, in order to properly maintain wastewater pumping stations. The proposed funds will allow the program to meet or exceed its result measures, “% of days sewer pump stations operate within design capacity,” and “% of total overflows caused by equipment failure.” The change also contributes directly to our goal, “BY 2008, Metro Water Services customers will enjoy recreational activities using streams that are swimmable and fishable (according to state and federal criteria).”

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Operations Fund	\$4,763,200	...	\$5,008,500	...	\$5,910,300
FTEs: Operations Fund	NA	...	25.20	...	37.20
Results					
Percentage of total overflows caused by equipment failure	NA	NA	NA	0%	0%

Plant Maintenance Program

The purpose of the Plant Maintenance Program is to provide preventive and corrective maintenance products to MWS Operations so they can have plants that operate at optimum required capacity.

Results Narrative

This budget for the Wastewater Treatment Plant Maintenance Program includes a reduction of \$27,000 in salaries and benefits. This will still allow the program to meet or exceed its result measure, “% of permit violations due to equipment out-of-service”. This should help us meet or exceed our goal, “By 2008, Metro Water Services will maintain competitiveness, relative to the top 10 rated large public utilities, for clean, safe water services.”

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Operations Fund	\$5,712,200	...	\$5,192,700	...	\$5,165,700
FTEs: Operations Fund	NA	...	63.50	...	63.50
Results					
Percentage of equipment available versus equipment required to meet capacity	NA	NA	NA	NR	NR

Wastewater Treatment Plant Operation Program

The purpose of the Wastewater Treatment Plant Operation Program is to provide wastewater treatment products for the community so they can be assured of fishable and swimmable water resources.

Results Narrative

This budget for the Wastewater Treatment Plant Operations Program includes an additional \$257,500 for adjustments related to salaries, benefits and expenses, such as utilities, sewage sludge disposal, temporary services, plumbing/HVAC maintenance services, fleet management, and building insurance, to operate the wastewater treatment facilities, as required by the Environmental Protection Agency. This increase will assure that the measure of compliance with National Pollution Discharge Elimination System permit requirements will remain at zero violations, directly supporting the measurement “% of permit violations due to plant operations. This increase should help the Department in meeting its goal of “By 2008, Metro Water Services customers will enjoy recreational activities using streams that are swimmable and fishable.”

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Operations Fund	\$14,792,400	...	\$16,291,800	...	\$16,549,300
FTEs: Operations Fund	NA	...	85.50	...	77.60
Results					
Percentage of compliance with National Pollution Discharge Elimination System permit requirements	NA	NA	NA	NR	NR

Laboratory Compliance Program

The purpose of the Laboratory Compliance Program is to provide water quality and compliance reports, analytical data and support products to MWS (Metro Water Services) so they can have timely and accurate data that enables them to operate efficiently and in compliance with regulations.

Results Narrative

This budget for the Laboratory Compliance Program includes an additional \$730,600 for adjustments in salaries and benefits. This proposed change is mainly due to a relocation of positions. This will assure that EPA time requirements for reports are met 100% of the time, which goes directly to our result measures, “% of Environmental Protection Agency defined time requirements for reports that are met,” and “% of analytical data remaining within established control limits.” This directly supports our goal, “By 2008, Metro Water Services customers will enjoy recreational activities using streams that are swimmable and fishable.” It additionally supports the overall mission of providing drinking water, wastewater treatment, and stormwater management services to our community.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Operations Fund	\$1,129,100	...	\$1,214,100	...	\$1,944,700
FTEs: Operations Fund	NA	...	17.80	...	31.60
Results					
Percentage of Environmental Protection Agency defined time requirements for reports that are met	NA	NA	100%	100%	100%

Security Program

The purpose of the Security Program is to provide security and protection products to MWS so they can continue operations to provide safe drinking water and wastewater treatment free of security breaches.

Results Narrative

This budget for the Wastewater Plant Security Program includes a reduction of \$70,000 in Salaries, a decrease of \$20,600 in benefits and an increase of \$28,400 in Property Protection (for a net decrease of \$62,200 due mostly to a reallocation of resources and personnel). In spite of this decrease the program should be able to meet or exceed its result measures, “% or days that are contamination free due to security breaches,” and “% of days without service interruption due to security breaches.” This decrease will not affect the program’s purpose, which is to insure that all vulnerable and critical water processes are protected in order to provide safe and clean water services. It will also aid the Department in achieving its goal, “By 2008, Metro Water Services will maintain competitiveness, relative to the top 10 rated large public utilities, for clean, safe water services.”

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Operations Fund	\$908,100	...	\$961,700	...	\$899,500
FTEs: Operations Fund	NA	...	1.90	...	0.00
Results					
Percentage of days free of security breaches	NA	NA	100%	100%	100%

Water Operations Line of Business - The purpose of the Water Operations line of business is to provide treatment, maintenance, security and laboratory services to MWS and its customers so that they can have a safe drinking water supply of reliable quantity with sufficient water pressure.

Distribution Facilities Operations and Maintenance Program

The purpose of the Distribution Facilities Operations and Maintenance Program is to provide operations, technical maintenance services and monitoring of the distribution system to MWS Operations, Engineering and System Services Divisions so they can provide safe drinking water of reliable quantity for Metro Water Services’ customers.

Results Narrative

This budget for the Distribution Facilities Operations and Maintenance Program includes a reduction of \$766,600 in salaries and benefits due to the relocation of 12 FTE’s and the addition of \$377,900 to fund related expenses in order to properly maintain the water distribution facilities. The proposed \$388,700 net decrease will not affect the result measures: “% of days that customer demand for water usage is met - No taste and/or odor events, Implement water quality model of distribution system, and Estimated customer hours that system demand exceeded system capacity due to system failure.” This change will help the department meet its goal; “By 2008, Metro Water Services will maintain competitiveness, relative to the top 10 rated large public utilities, for clean, safe water services.” the Department’s mission to provide drinking water, wastewater treatment, and stormwater management services to our community.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Operations Fund	\$2,942,500	...	\$3,073,800	...	\$2,685,100
FTEs: Operations Fund	NA	...	14.40	...	0.00
Results					
Percentage of customer hours that system demand exceeded capacity due to facility failure	NA	NA	NA	NR	NR

Laboratory Compliance Program

The purpose of the Laboratory Compliance Program is to provide water quality and compliance reports, analytical data and support products to MWS so they can have timely and accurate data that enables them to operate efficiently and in compliance with regulations.

Results Narrative

This budget for the Laboratory Compliance Program includes a reduction of \$618,100 for adjustments in salaries and benefits due to a restructuring of the unit. This decrease will not adversely affect our result measures, “% of Environmental Protection Agency defined time requirements for reports that are met,” and “% of analytical data remaining within established control limits.” This will aid the Department in achieving its goal, “By 2008, Metro Water Services will maintain competitiveness, relative to the top 10 rated large public utilities, for clean, safe water services.” This will not affect the Department’s overall mission of providing drinking water, wastewater treatment, and stormwater management services to our community.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Operations Fund	\$617,000	...	\$651,700	...	\$33,600
FTEs: Operations Fund	NA	...	11.50	...	0.00
Results					
Percentage of Environmental Protection Agency defined time requirements for reports that are met	NA	NA	100%	100%	100%

Plant Maintenance Program

The purpose of the Plant Maintenance Program is to provide preventive and corrective maintenance products to MWS Operations and Maintenance so they can have plants that operate at optimum required capacity.

Results Narrative

This budget for the Water Treatment Plant Maintenance Program includes a net decrease of \$19,300. The proposed adjustments will allow the program to meet or exceed its result measurement, “% of Safe Drinking Water Act violations due to equipment out-of-service. This request should also help Metro Water Services achieve its goal, “Customers of Metro Water Services will continue to have clean, safe, drinkable water, at levels meeting Environmental Protection Agency water production and distribution water quality standards.”

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Operations Fund	\$1,785,500	...	\$2,385,000	...	\$2,365,700
FTEs: Operations Fund	NA	...	30.40	...	30.40
Results					
Percentage of equipment available versus equipment required to meet capacity	NA	NA	NA	NR	NR

Water Treatment Plant Operation Program

The purpose of the Water Treatment Plant Operation Program is to provide a safe supply of drinking water for community use and fire protection to all MWS customers so they can have potable and aesthetically pleasing water of reliable quantity and pressure.

Results Narrative

This budget for the Water Treatment Plant Operations Program includes a reduction \$890,300 for adjustments in salaries and cost saving related to the Hermitage plant being taken off line in October 2004 and the concurrent transfer of personnel to other areas of the Department. The proposed decrease will not adversely affect the result measure, “% of Safe Drinking Water Act violations due to plant operations.” In addition, this proposed change would help the Department meet its goal; “By 2008, Metro Water Services will maintain competitiveness, relative to the top 10 large public utilities, for clean, safe water services.”

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Operations Fund	\$9,531,100	...	\$9,626,800	...	\$8,736,500
FTEs: Operations Fund	NA	...	56.90	...	54.60
Results					
Percentage of days in compliance with water quality standards of the Safe Drinking Water Act	NA	NA	NA	NR	NR

Security Program

The purpose of the Security Program is to provide protection of critical assets and employees for MWS (Metro Water Services) in order to continue to provide safe drinking water and wastewater treatment.

Results Narrative

This budget for the Water Security Program includes a reduction of \$70,000 in Salaries, a concurrent decrease in Benefits of \$20,600, and a decrease of \$305,700 in Property Protection, for an overall reduction of \$396,300. This money is being reallocated to Customer Service Security, Stormwater Security, and 8th Avenue Reservoir Security which is currently located in Distribution Facilities Operating and Maintenance – Reservoirs. Overall, the reallocated security budget will show an increase. This program’s decrease will not adversely impact the program’s result measures; “% or days that are contamination free due to security breaches,” and “% of days without service interruption due to security breaches.” This will help insure that Metro Water Services meets its goal, “By 2008, Metro Water Services will maintain competitiveness, relative to the top 10 rated large public utilities, for clean, safe water services.” In addition, the program will continue in its purpose that all vulnerable and critical water processes are protected in order to provide safe and clean water services.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Operations Fund	\$908,000	...	\$961,200	...	\$564,900
FTEs: Operations Fund	NA	...	1.90	...	0.00
Results					
Percentage of days free of security breaches	NA	NA	100%	100%	100%

65 Water & Sewer Services Fd-At a Glance



Administrative Line of Business - The purpose of the Administrative Line of Business is to provide administrative support services to departments so they can efficiently and effectively deliver results for customers.

Non-allocated Financial Transactions Program

The purpose of the Non-allocated Financial Transactions Program is to provide budgeting and accounting products related to interfund transfers and non-program-specific budgetary adjustments to the department and the Metropolitan Government so they can include such transactions in the department's financial records.

Results Narrative

The amount budgeted in this program represents adjustments related to Pay Plan, Benefits and Internal Service Fees. These adjustments will be allocated to individual programs by the department in FY06. For a detailed description, see the Budget Change and Result Highlights page.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$78,903,800	\$81,454,676	\$12,977,100	...	\$15,242,800

Administration for Operations Program

The purpose of the Administration for Operations program is to provide management information products to Metro Water Services employees so they can produce quality water and wastewater products.

Results Narrative

This budget for the Administration for Operations Program includes an additional \$76,800 to fund the salaries and fringe benefits for FY06. This includes the addition of two new people in this program. This will allow the program to meet its key measure of "Percentage of compliance with federal and state regulatory requirements pertaining to safe drinking water and clean wastewater." The requested change should assist in meeting or exceeding our goal of "Customers of Metro Water Services will continue to have clean, safe, drinkable water, at levels meeting Environmental Protection Agency water production and distribution water quality standards.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Operations Fund	\$613,500	...	\$756,200	...	\$833,000
FTEs: Operations Fund	NA	...	10.20	...	13.00

Results

Percentage of compliance with federal and state regulatory requirements pertaining to safe drinking water and clean wastewater

NA	NA	NA	100%	100%
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IT Applications Support Program

The purpose of the IT Applications Support Program is to provide business recommendations, applications, and project reporting products to MWS Divisions so they can use technologies and technology applications to improve their business processes.

Results Narrative

This budget for the Information Technology Program includes a reduction of \$669,500 for FY06. This reduction principally reflects the transfer of information technology personnel to Metro ITS as part of a Metro wide consolidation effort. This decrease will still allow this Program to meet or exceed its result measures, “% of projects where the customer experiences satisfaction with ITS performance and product delivery, % of projects delivered on time and within budget, and % of IT problems resolved in a timely and effective manner.” In addition, with this decrease the Department should achieve its goal, “By 2008, Metro Water Services will maintain competitiveness, relative to the top 10 rated large public utilities, for clean, safe water services.”

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Operations Fund	\$1,697,100	...	\$1,761,900	...	\$1,092,400
FTEs: Operations Fund	NA	...	10.10	...	4.90
Results					
Percentage of IT problems resolved in a timely and effective manner	NA	NA	NA	95%	95%

Human Resources Program

The purpose of the Human Resources program is to provide employment products to department employees so they can receive adequate training, equitable benefits, accurate compensation, safety enhancement and risk management products that are designed to prevent accidents and injuries and effectively respond to accidents and injuries that occur.

Results Narrative

This budget for the Human Resources Program includes a reduction of \$50,300 to recognize the anticipated inflation in operating expense items and to adjust for the reduction in projected expenditures during FY 2005. This decrease will still allow this Program to operate at the same level as during 2005. This decrease should still allow this program meet or exceed several measures, including percent compliance with mandated training, percent of hires completed within established timeframes, and employee turnover within the first six months. With this decrease, the Department can still achieve its goal, “By 2008, Metro Water Services will maintain competitiveness, relative to the top 10 rated large public utilities, for clean, safe water services.”

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Operations Fund	\$375,100	...	\$349,300	...	\$299,000
FTEs: Operations Fund	NA	...	4.60	...	4.60
Results					
Percentage compliance with mandated training	NA	NA	NA	97%	97%

Finance Program

The purpose of the Finance program is to provide financial management products to this Metro department so it can effectively manage its financial resources.

Results Narrative

This budget for the Finance Program includes a reduction of \$18,200 in funding for FY06. This reduction results from the move of Open Range increases, of \$21,300, in the 2005 Budget, to the Executive Leadership Budget in 2006. This reduction exceeded increases in other object accounts. With this decrease, we should be able to meet or exceed the result measure of percentage of payment approvals filed by due dates. These changes will assist MWS achieve its goal of maintaining competitiveness, by 2008.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Operations Fund	\$1,448,500	...	\$1,533,400	...	\$1,515,200
FTEs: Operations Fund	NA	...	14.40	...	14.40
Results					
Percentage of payroll authorizations filed accurately and timely	100%	NA	100%	100%	100%

Procurement Program

The purpose of the Procurement program is to provide purchasing transaction support products to this Metro department so it can obtain needed goods and services in a timely and efficient manner.

Results Narrative

The Procurement Program requested an additional \$9,400 to recognize the anticipated inflation in salaries and benefits and to adjust for the projected expenditures during FY 2005. This increase will assist the program in meeting or exceeding the result measures, "% vendor paid on or before due date," and "% of Department purchases made via procurement card." This increase should help the Department achieve its goal, "By 2008, Metro Water Services will maintain competitiveness, relative to the top 10 rated large public utilities, for clean, safe water services."

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Operations Fund	\$490,900	...	\$467,200	...	\$476,600
FTEs: Operations Fund	NA	...	6.40	...	6.40
Results					
Percentage of vendors paid on or before due date	NA	NA	NA	82%	85%

Departmental Executive Leadership Program

The purpose of the Departmental Executive Leadership program is to provide business policy and decision products to this Metro department so it can deliver results for customers.

Results Narrative

This budget for the Executive Leadership Program includes an additional \$2,831,400 to recognize the anticipated inflation in operating expense items and to adjust for the projected expenditures during FY 2005. Most budgeted vacant positions are held in this program until approved to be filled, by the Director. After approval, the position will be transferred to the appropriate program. This increase will allow this Program to operate at the same level as during 2005. This increase assists in achieving many of the measures, most importantly, in achieving 100% compliance with federal and state regulatory requirements relative to safe drinking water. With this increase the program can achieve the following goals: people in Nashville and Davidson County will enjoy recreational activities using streams that are swimmable and fishable; and customers will pay competitive rates, for clean, safe water services (water and wastewater) and continue to have clean, safe, drinkable water, at levels meeting EPA water production and distribution water quality standards; customers will continue to find it easier to do business with MWS; and customers will be provided bills for service that are more accurate and timely, and telephone inquires, when needed, will be answered more quickly and with less time "on hold".

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: Operations Fund	\$987,800	..	\$2,010,900	...	\$4,842,300
FTEs: Operations Fund	NA	...	22.6	...	19.60
Results					
Percentage of departmental key results achieved	NA	NA	100%	98%	100%

65 Water & Sewer Services Fd-Financial



Water Services Operations Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	34,596,600	34,935,645	36,243,500	38,654,200
OTHER SERVICES:				
Utilities	11,102,800	11,243,387	10,989,700	11,421,200
Professional and Purchased Services	7,610,700	7,867,845	8,284,900	8,926,500
Travel, Tuition, and Dues	357,400	251,638	308,100	251,200
Communications	1,487,200	1,433,737	1,343,900	1,484,100
Repairs & Maintenance Services	3,580,200	2,901,956	2,733,600	2,468,000
Internal Service Fees	3,309,700	2,622,820	2,507,100	4,931,200
TOTAL OTHER SERVICES	27,448,000	26,321,383	26,167,300	29,482,200
OTHER EXPENSE	12,446,600	15,979,583	16,057,500	15,241,600
PENSION, ANNUITY, DEBT, & OTHER COSTS	(1,817,600)	(1,990,477)	(1,421,900)	(1,782,500)
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	72,673,600	75,246,134	77,046,400	81,595,500
TRANSFERS TO OTHER FUNDS AND UNITS	6,230,200	6,229,176	8,893,100	8,869,100
TOTAL EXPENSE AND TRANSFERS	78,903,800	81,475,310	85,939,500	90,464,600
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	0	0	0	0
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	78,903,800	78,903,800	85,939,500	90,464,600
TOTAL REVENUE AND TRANSFERS	78,903,800	78,903,800	85,939,500	90,464,600

65 Water & Sewer Services Fd-Financial



Special Purpose Funds

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	3,647,900	7,289,165	4,155,500	6,034,200
OTHER SERVICES:				
Utilities	41,000	41,676	37,800	58,500
Professional and Purchased Services	1,175,800	2,069,740	1,290,600	1,142,200
Travel, Tuition, and Dues	17,000	18,999	18,900	22,600
Communications	55,700	43,215	64,900	79,400
Repairs & Maintenance Services	3,197,100	2,273,994	2,329,100	1,062,000
Internal Service Fees	273,000	252,355	257,400	300,800
TOTAL OTHER SERVICES	4,759,600	4,699,979	3,998,700	2,665,500
OTHER EXPENSE	491,300	371,984	545,800	542,000
PENSION, ANNUITY, DEBT, & OTHER COSTS	55,073,600	72,433,689	55,073,600	59,430,100
EQUIPMENT, BUILDINGS, & LAND	5,101,200	4,704,550	7,300,000	10,700,000
SPECIAL PROJECTS	52,370,800	0	64,711,000	64,711,000
TOTAL OPERATING EXPENSE	121,444,400	89,499,367	135,784,600	144,082,800
TRANSFERS TO OTHER FUNDS AND UNITS	6,232,200	9,884,896	11,000,000	14,855,900
TOTAL EXPENSE AND TRANSFERS	127,676,600	99,384,263	146,784,600	158,938,700
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	16,015,363	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	1,300,591	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	43,237	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	1,343,828	0	0
Other Program Revenue	800,000	860,258	3,700,000	4,000,000
TOTAL PROGRAM REVENUE	800,000	18,219,449	3,700,000	4,000,000
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	28,100	0	0
Compensation From Property	0	(27,316)	0	0
TOTAL NON-PROGRAM REVENUE	0	784	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	104,620,100	91,009,891	93,574,500	89,316,400
TOTAL REVENUE AND TRANSFERS	105,420,100	109,230,124	97,274,500	93,316,400

65 Water & Sewer Services Fund-Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
Stormwater 37100								
Admin Svcs Mgr	07242	SR13	1	1.00	1	1.00	1	1.00
Cust Svc Supv	06598	SR10	0	0.00	1	1.00	1	1.00
Engineer 1	07294	SR12	6	6.00	8	8.00	11	11.00
Engineer 2	07295	SR13	1	1.00	4	4.00	2	2.00
Engineer 3	06606	SR14	0	0.00	0	0.00	1	1.00
Engineer In Training	07296	SR10	4	4.00	1	1.00	1	1.00
Engineering Assoc	07297	SR11	0	0.00	1	1.00	0	0.00
Engineering Tech 1	07298	SR06	0	0.00	1	1.00	0	0.00
Engineering Tech 2	07299	SR08	2	1.00	1	1.00	1	1.00
Engineering Tech 3	07300	SR10	11	11.00	10	10.00	9	9.00
Envir Compliance Officer 2	07742	SR10	3	3.00	6	6.00	6	6.00
Envir Compliance Officer 3	07743	SR12	1	1.00	1	1.00	1	1.00
Equip Operator 2	06827	TG07	7	7.00	7	7.00	7	7.00
Equip Operator 3	07303	TG08	2	2.00	6	6.00	4	4.00
Indust Maint Supv 2	07786	TS13	0	0.00	1	1.00	1	1.00
Maint and Repair Leader 1	07325	TL07	6	6.00	4	4.00	2	2.00
Maint and Repair Leader 2	07326	TL09	0	0.00	2	2.00	5	5.00
Maint and Repair Worker 1	02799	TG03	0	0.00	1	1.00	6	6.00
Maint and Repair Worker 2	07328	TG04	0	0.00	14	14.00	9	9.00
Masonry Worker	03020	TG09	0	0.00	4	4.00	5	5.00
Office Support Rep 2	10121	SR05	1	1.00	2	2.00	3	3.00
Office Support Rep 3	10122	SR06	0	0.00	2	2.00	2	2.00
Planner 1	06860	SR10	0	0.00	0	0.00	1	1.00
Technical Svcs Coord	07413	SR11	1	1.00	1	1.00	1	1.00
Utility Maint Supv	06904	TS09	0	0.00	1	1.00	0	0.00
Water Svcs Asst Dir	07420	SR15	0	0.00	1	1.00	1	1.00
Total Positions & FTE			46	45.00	81	81.00	81	81.00
W and S Operating 67331								
Admin Asst	07241	SR09	12	12.00	10	10.00	7	7.00
Admin Svcs Mgr	07242	SR13	2	2.00	2	2.00	3	3.00
Admin Svcs Officer 1	02660	SR06	1	1.00	1	1.00	1	1.00
Admin Svcs Officer 3	07244	SR10	5	5.00	5	5.00	3	3.00
Admin Svcs Officer 4	07245	SR12	11	11.00	11	11.00	12	12.00
Application Tech 3	10103	SR09	11	11.00	8	8.00	10	10.00
Biologist 2	06419	SR10	3	3.00	3	3.00	3	3.00
Biologist 3	07253	SR12	1	1.00	1	1.00	1	1.00
Bldg Maint Leader	07255	TG06	3	3.00	3	3.00	1	1.00
CAD/GIS Analyst 1	07729	SR09	5	5.00	2	2.00	2	2.00
CAD/GIS Analyst 2	07730	SR10	3	3.00	4	4.00	3	3.00
Carpenter 2	00970	TL10	1	1.00	1	1.00	1	1.00
Chemist 2	04470	SR10	6	6.00	6	6.00	6	6.00
Chemist 3	07262	SR12	2	2.00	2	2.00	3	3.00
Compliance Inspector 2	07732	SR09	0	0.00	0	0.00	2	2.00
Compliance Inspector 3	07733	SR10	0	0.00	1	0.50	2	1.50
Cust Svc Asst Mgr	06233	SR12	0	0.00	1	1.00	5	5.00

65 Water & Sewer Services Fund-Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
W and S Operating 67331 (Continued)								
Cust Svc Field Rep 1	07736	SR05	22	22.00	12	12.00	13	13.00
Cust Svc Field Rep 2	07737	SR06	6	6.00	9	9.00	12	12.00
Cust Svc Field Rep 3	07738	SR07	22	22.00	26	26.00	21	21.00
Cust Svc Supv	06598	SR10	4	4.00	4	4.00	0	0.00
Custodian 2	02630	TG05	3	3.00	3	3.00	3	3.00
Engineer 1	07294	SR12	1	1.00	0	0.00	0	0.00
Engineer 2	07295	SR13	5	5.00	7	7.00	9	9.00
Engineer 3	06606	SR14	5	5.00	5	5.00	4	4.00
Engineering Tech 1	07298	SR06	0	0.00	0	0.00	1	1.00
Engineering Tech 2	07299	SR08	27	24.00	20	20.00	17	17.00
Engineering Tech 3	07300	SR10	36	36.00	37	37.00	34	34.00
Envir Compliance Officer 2	07742	SR10	5	4.50	5	4.50	5	4.50
Envir Compliance Officer 3	07743	SR12	2	2.00	2	2.00	2	2.00
Envir Laboratory Mgr	03750	SR13	1	1.00	1	1.00	1	1.00
Envir Tech	03580	SR06	1	1.00	1	1.00	1	1.00
Equip and Supply Clerk 2	03440	SR06	1	1.00	0	0.00	0	0.00
Equip and Supply Clerk 3	03027	SR07	5	5.00	4	4.00	4	4.00
Equip Mechanic	01880	TG11	1	1.00	1	1.00	1	1.00
Equip Operator 2	06827	TG07	11	11.00	10	10.00	12	12.00
Equip Operator 3	07303	TG08	10	10.00	11	11.00	11	11.00
Finance Mgr	06232	SR14	0	0.00	1	1.00	1	1.00
Finance Officer 3	10152	SR12	5	5.00	4	4.00	4	4.00
Fleet Mgr - Heavy Equip	07311	SR13	1	1.00	1	1.00	1	1.00
Human Resources Analyst 3	06874	SR12	1	1.00	0	0.00	0	0.00
Human Resources Asst 2	06931	SR07	2	2.00	2	2.00	1	1.00
Human Resources Mgr	06531	SR14	1	1.00	1	1.00	1	1.00
Indust Electrician 1	06224	TG12	8	8.00	8	8.00	7	7.00
Indust Electrician 2	06225	TL12	5	5.00	1	1.00	5	5.00
Indust Electronics Tech 1	06176	TG13	2	2.00	1	1.00	1	1.00
Indust Electronics Tech 2	06195	TL13	3	3.00	5	5.00	4	4.00
Indust Maint Supv 1	07317	TS12	15	15.00	8	8.00	8	8.00
Indust Maint Supv 2	07786	TS13	0	0.00	10	10.00	9	9.00
Indust Mechanic 1	06184	TG11	10	10.00	13	13.00	22	22.00
Indust Mechanic 2	06178	TL11	29	29.00	25	25.00	10	10.00
Indust Tech Master	07787	TL14	24	24.00	33	33.00	44	44.00
Info Systems Analyst 1	07779	SR10	2	2.00	2	2.00	0	0.00
Info Systems Analyst 2	07780	SR11	3	3.00	3	3.00	1	1.00
Info Systems Div Mgr	07318	SR14	1	1.00	1	1.00	1	1.00
Info Systems Mgr	07782	SR13	3	3.00	3	3.00	3	3.00
Info Systems Spec	07783	SR12	3	3.00	3	3.00	4	4.00
Info Systems Tech 1	07784	SR08	1	1.00	1	1.00	0	0.00
Info Systems Tech 2	07785	SR09	2	2.00	2	2.00	1	1.00
Maint and Repair Leader 1	07325	TL07	18	18.00	17	17.00	14	14.00
Maint and Repair Leader 2	07326	TL09	42	42.00	39	39.00	34	34.00
Maint and Repair Worker 1	02799	TG03	4	4.00	0	0.00	0	0.00
Maint and Repair Worker 2	07328	TG04	2	2.00	2	2.00	2	2.00

65 Water & Sewer Services Fund-Financial



	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
W and S Operating 67331 (Continued)								
Maint and Repair Worker 3	07329	TG06	17	17.00	1	1.00	0	0.00
Masonry Worker	03020	TG09	1	1.00	1	1.00	1	1.00
Meter Repairer 1	05780	TG06	2	2.00	2	2.00	2	2.00
Meter Repairer 2	06422	TG09	1	1.00	1	1.00	0	0.00
Occupational Health Mgr	07338	SR13	1	1.00	1	1.00	1	1.00
Office Support Rep 1	10120	SR04	1	1.00	0	0.00	1	1.00
Office Support Rep 2	10121	SR05	9	9.00	13	13.00	10	10.00
Office Support Rep 3	10122	SR06	21	21.00	19	19.00	24	24.00
Office Support Spec 1	10123	SR07	11	11.00	11	11.00	10	10.00
Office Support Spec 2	10124	SR08	11	11.00	13	13.00	13	13.00
Paint and Body Repairer	06601	TG11	1	1.00	1	1.00	1	1.00
Painter 1	07341	TG08	2	2.00	2	2.00	2	2.00
Plumber	03610	TG11	3	3.00	3	3.00	4	4.00
Printing Equip Operator 2	05919	TL07	1	1.00	1	1.00	1	1.00
Program Spec 3	07380	SR10	1	1.00	1	1.00	1	1.00
Safety Coord	06133	SR12	1	1.00	1	1.00	1	1.00
Security Officer Coord	07798	SR09	0	0.00	0	0.00	2	2.00
Service Rep 2	10163	SR07	2	2.00	2	2.00	2	2.00
Skilled Craft Worker 1	07404	TG07	1	1.00	0	0.00	0	0.00
Skilled Craft Worker 2	07799	TG10	7	7.00	8	8.00	2	2.00
Special Asst To The Dir	05945	SR13	0	0.00	1	1.00	1	1.00
Special Projects Mgr	07762	SR15	3	3.00	3	3.00	3	3.00
Stores Mgr	06180	SR10	1	1.00	1	1.00	1	1.00
Stores Supv	06539	SR08	1	1.00	2	2.00	2	2.00
Svc Rep 1	06891	SR06	7	7.00	7	7.00	7	7.00
System Svcs Asst Mgr	07406	SR12	6	6.00	6	6.00	5	5.00
Technical Specialist 1	07756	SR11	0	0.00	1	1.00	3	3.00
Technical Specialist 2	07757	SR12	1	1.00	1	1.00	1	1.00
Technical Svcs Coord	07413	SR11	8	8.00	9	9.00	10	10.00
Training Coord	06210	SR13	1	1.00	1	1.00	1	1.00
Treatment Plant Asst Mgr	07415	SR12	11	11.00	4	4.00	2	2.00
Treatment Plant Mgr	07416	SR13	0	0.00	7	7.00	6	6.00
Treatment Plant Operator	06187	TL09	21	21.00	0	0.00	0	0.00
Treatment Plant Shift Operator	06188	TS09	8	8.00	14	14.00	14	14.00
Treatment Plant Shift Supv	07803	TS11	0	0.00	7	7.00	7	7.00
Treatment Plant Supt	06537	SR14	3	3.00	3	3.00	3	3.00
Treatment Plant Tech 1	06229	TG08	26	26.00	25	25.00	33	33.00
Treatment Plant Tech 2	06186	TG11	18	18.00	39	39.00	39	39.00
Treatment Plant Tech 3	07802	TL11	14	14.00	5	5.00	4	4.00
Utility System Helper	07418	TG05	11	11.00	10	10.00	6	6.00
Water Maint Leader 2	10168	TL09	0	0.00	0	0.00	5	5.00
Water Maint Tech 1	10164	TG03	0	0.00	15	15.00	22	22.00
Water Maint Tech 2	10165	TG04	0	0.00	1	1.00	1	1.00

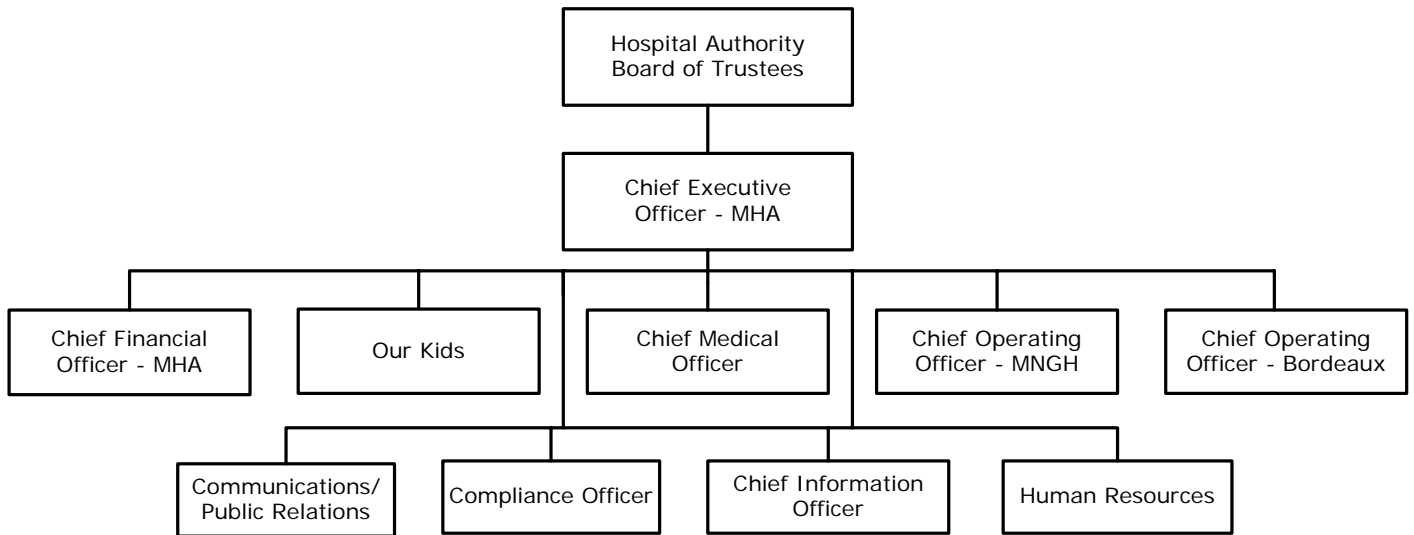
65 Water & Sewer Services Fund-Financial



			FY 2004		FY 2005		FY 2006	
<u>Class</u>	<u>Grade</u>		<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
W and S Operating 67331 (Continued)								
Water Maint Tech 3	10166	TG06	0	0.00	15	15.00	15	15.00
Water Svcs Asst Dir	07420	SR15	4	4.00	4	4.00	4	4.00
Water Svcs Dir	01670	DP03	1	1.00	1	1.00	1	1.00
Welder	05830	TG09	1	1.00	1	1.00	1	1.00
Total Positions & FTE			661	657.50	669	668.00	669	668.00
Department Totals			707	702.50	750	749.00	750	749.00

66/67/69 Hospital Authority-At a Glance

Organizational Structure



66/67/69 Hospital Authority-At a Glance

Budget Highlights FY 2006 Overview

FY 2006 Subsidy: \$44,322,600*

*Aggregate subsidy for Metro General Hospital, Bordeaux Long Term Care Facility and Knowles Home

CHIEF FINANCIAL OFFICER – Metro Hospital Authority (MHA)

The Chief Financial Officer at MHA is responsible for accounting, patient accounting, admitting, outpatient registration, managed care, and materials management.

OUR KIDS

This program provides medical and psychological services for children who are suspected victims of sexual abuse. It is jointly supported by General Hospital, Vanderbilt Medical Center and the Junior League of Nashville.

CHIEF MEDICAL OFFICER

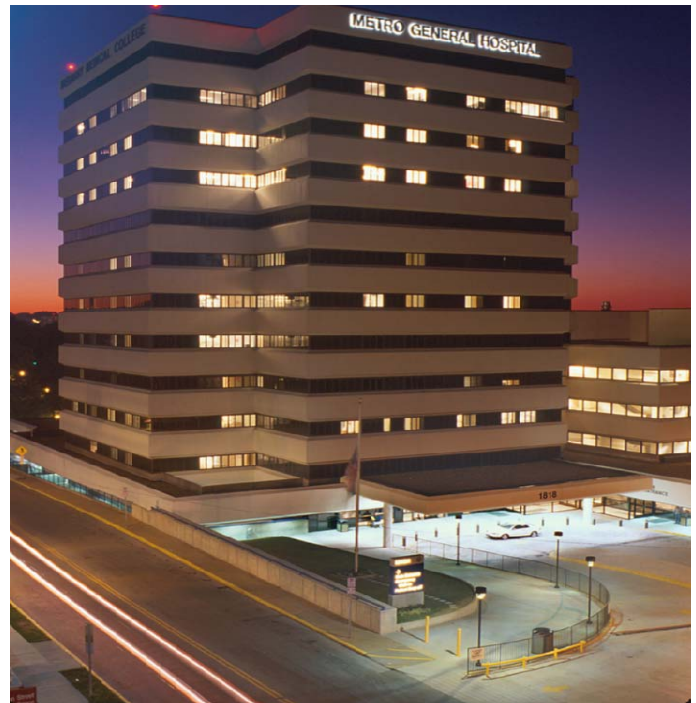
The Chief Medical Officer is responsible for managing house and medical staff and quality management.

CHIEF OPERATING OFFICER – Metropolitan Nashville General Hospital (MNGH)

The Chief Operating Officer at Metro General Hospital is responsible for nursing, ambulatory care, medical imaging, pharmacy, laboratory, facilities management, health information management, dietary/nutrition, surgery, respiratory, physical and occupational medicine.

CHIEF OPERATING OFFICER – BORDEAUX/Knowles

The Chief Operating Officer at Bordeaux and Knowles is responsible for nursing, general services, health information management, facilities, quality management advocacy, human resources and finance.



COMMUNICATIONS/PUBLIC RELATIONS

The Public Relations Division is responsible for public relations and chaplain services.

COMPLIANCE OFFICER

The Compliance Officer is responsible for compliance, HIPPA, risk management, and infection control.

CHIEF INFORMATION OFFICER

The CIO is responsible for the planning, direction and implementation of information system technology in the clinical and financial areas of the hospital.

HUMAN RESOURCES

The Human Resources Division is responsible for recruitment/retention and education.

66/67/69 Hospital Authority-Performance

Objectives	Performance Measures	FY 2004 Budget	FY 2004 Actual	FY 2005 Budget	FY 2006 Budget	
Metropolitan Nashville General Hospital						
1. Achieve fiscal viability within budgeted operating margins in FY06 through achievement of growth in volume, net revenue management, and expense control strategies.	a. Admissions	5,961	6,436	6,618	6,361	
	b. Equivalent average daily census	132.7	134.9	136.9	138.8	
	c. Net revenue/equivalent patient days	\$823	\$759	\$855	\$769	
	d. Expenses/equivalent patient days	\$1,443	\$1,481	\$1,515	\$1,594	
	e. FTE's equivalent patient days	5.53	5.39	5.54	5.25	
	f. Medicare admissions	1,043	805	927	891	
	g. Commercial admissions	757	921	907	1,037	
	h. Surgery cases	3,093	2,774	2,783	2,893	
	i. Deliveries	1,185	1,241	1,341	1,439	
	j. Emergency room visits	31,873	32,823	32,261	34,511	
	k. Clinic visits	33,993	39,748	40,211	36,374	
	2. Develop a learning/growth environment to achieve vision, mission and strategic goals.	a. JCAHO Survey rating (3 Yr)	94%	94%	94%	94%
		b. Employee turnover rate	18%	24%	20%	18%
Bordeaux Long-Term Care & Knowles Home						
BLTC						
1. Improve financial performance through strategically modifying the mix of service, optimizing revenue and controlling expenses.	a. Licensed beds (capacity)	420	420	420	420	
	b. Average daily census	390.0	373.1	375.0	375.0	
	c. Net revenue per patient day	\$138	\$160	\$158	\$157	
	d. Expenses per patient day	\$203	\$224	\$221	\$233	
	e. Total man-hours per patient day	7.13	7.50	7.53	7.60	
	f. Nursing man-hours per patient day – Direct Care	3.5	3.5	3.5	3.5	
Knowles						
	a. Licensed Beds (capacity)	100	100	100	100	
	b. Average Daily Census	unknown	unknown	95	98	
2. Develop a learning organization to achieve the mission, vision, goals and objectives.	Employee turnover rate	30%	29%	28%	35%	
3. Working collaboratively with resident council, families, ombudsmen, volunteers, state surveyors, medical staff, governmental and political leaders to enhance quality of life for residents and improve resident and family satisfaction.	a. Resident satisfaction	84%	87%	85%	90%	
	b. Family satisfaction	84%	80%	85%	88%	

66/67/69 Hospital Authority-Financial

	<u>FY 2003 Actual</u>	<u>FY 2004 Actual</u>	<u>FY 2005 Project Actual</u>	<u>FY 2006 Budget</u>
Revenues:				
Patient Revenues	\$56,837,856	\$60,707,298	\$63,918,591	\$58,975,751
Essential Access Payments (State)	6,319,041	7,016,717	5,072,945	19,000,000
Metro Government Supplement	32,746,400	32,746,400	30,308,403	44,322,600
Other Revenue	2,741,499	5,657,067	3,070,199	2,294,019
Kindred Lease	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues	<u>\$98,644,796</u>	<u>\$106,127,482</u>	<u>\$102,370,138</u>	<u>\$124,592,370</u>
Expenditures:				
Labor	\$61,237,884	\$67,291,052	\$66,197,832	\$69,898,621
Other	37,045,148	39,971,516	44,782,393	46,320,758
Interest	<u>412,524</u>	<u>159,398</u>	<u>1,459,761</u>	<u>481,401</u>
Total Expenses	<u>\$98,695,556</u>	<u>\$107,421,966</u>	<u>\$112,439,986</u>	<u>\$116,700,780</u>
Surplus (Deficit) Before Capital Items	<u>(\$50,760)</u>	<u>(\$1,294,484)</u>	<u>(\$10,069,848)</u>	<u>\$7,891,590</u>
Other Metro Indirect Expense	\$0	\$4,806,245	\$4,799,671	\$5,097,835
Capital Expenditures	<u>\$1,541,147</u>	<u>\$4,764,287</u>	<u>4,402,576</u>	<u>0</u>
Surplus (Deficit) After Capital Items	<u>(\$1,591,907)</u>	<u>(\$10,865,016)</u>	<u>(\$19,272,095)</u>	<u>\$2,793,755</u>
Selected Ratios				
Patient Revenue % of Total Expenditures	57.6%	56.6%	56.8%	50.5%
Metro Supplement % of Total Expenditures	33.1%	30.5%	27.0%	38.0%
Capital Expenditures % of Total Expenditures (4% Metro Wide)	1.6%	4.4%	3.9%	N/A

66/67/69 Hospital Authority-Financial

66/67/69 Hospital Authority Financial

General Hospital	Class	Grade	FY2003		FY2004		FY2005		FY2006		
			<u>Bud. Pos.</u>	<u>Bud. FTE.</u>	<u>Bud. Pos.</u>	<u>Bud. FTE.</u>	<u>Bud. Pos.</u>	<u>Bud. FTE.</u>	<u>Bud. Pos.</u>	<u>Bud. FTE.</u>	
Medical Social Worker	7543	HS	15	1	1.0	1	1.0	0	0.0	0	0.0
Medical Social Worker - Pool	7543	HS	15	1	1.0	1	1.0	0	0.0	0	0.0
Medical Technologist	7546	HS	16	4	4.0	4	4.0	3	1.5	0	0.0
Medical Technologist - Pool	7546	HS	16	4	4.0	4	4.0	0	0.0	2	0.0
Nurse Practitioner	7553	HS	22	1	1.0	1	1.0	0	0.0	0	0.0
Nurse Practitioner - Pool	7553	HS	22	1	1.0	1	1.0	0	0.0	0	0.0
Pharmacist	7582	HS	24	2	2.0	2	2.0	2	1.8	2	2.0
Pharmacy Tech I - Pool	7584	HS	7	2	2.0	2	2.0	0	0.0	0	0.0
Pharmacy Tech	7584	HS	7			0	0.0	1	0.8	0	0.0
Phlebotomist Tech-Pool	7585	HS	5	3	3.0	3	3.0	0	0.0	0	0.0
Radiologic Technologist	7605	HS	15	1	1.0	1	1.0	1	0.5	0	0.0
Radiologic Technologist - Pool	7605	HS	15	1	1.0	1	1.0	0	0.0	0	0.0
Medical Director	8003	HS	41	1	1.0	1	1.0	1	1.0	1	1.0
Dir, Comp & Regs	8004	HS	23	1	1.0	1	1.0	1	1.0	1	1.0
Hosp Auth Dir Mat M	8005	HO	26	0	0.0	0	0.0	0	0.0	1	1.0
Executive Assistant	8008	HS	16	3	3.0	3	3.0	2	2.0	2	2.0
Compliance Officer	8010	HS	28	1	1.0	1	1.0	1	1.0	1	1.0
Coordinator, House Staff	8011	HS	18	1	1.0	1	1.0	1	1.0	1	1.0
Executive Assistant To The CEO	8013	HS	17	1	1.0	1	1.0	1	1.0	1	1.0
Dir, Communications/PR	8014	HS	24	1	1.0	1	1.0	1	1.0	1	1.0
Director Of Community Outreach	8015	HS	22	1	1.0	1	1.0	1	1.0	1	1.0
Community Development Assist	8016	HS	13	1	1.0	1	1.0	1	1.0	1	1.0
Community Outreach Rep	8017	HS	8			0	0.0	1	0.5	1	0.5
Business Development Coord	8018	HS	21			0	0.0	1	1.0	1	1.0
Dir, Finance	8020	HS	25	1	1.0	1	1.0	1	1.0	1	1.0
Accountant	8021	HS	15	2	2.0	2	2.0	2	2.0	1	1.0
Coord, Payroll	8022	HS	12	1	1.0	1	1.0	1	1.0	1	1.1
Acct Receivable/Payable Clerk	8023	HS	7	3	3.0	3	3.0	2	2.2	1	1.1
Director of Decision Support	8024	HO	27			0	0.0	1	1.0	1	1.0
Budget & Reimbursement Mg	8025	HO	25			0	0.0	1	1.0	1	1.0
Accounts Payable Spe	8026	HS	10	0	0.0	0	0.0	0	0.0	1	1.0
Accounts Payable Sup	8027	HS	15	0	0.0	0	0.0	0	0.0	1	1.0
Human Resources Associate	8032	HS	11	2	2.0	2	2.0	2	2.0	2	2.0
Health Services Recruiter	8034	HS	18	1	1.0	1	1.0	1	1.0	1	1.0
Dir, Human Resources	8035	HS	26	1	1.0	1	1.0	1	1.0	1	1.0
Dir of Inpatient Svs/Qty ED	8100	HS	27			0	0.0	1	1.0	1	1.0
Mgr, Primary & Specialty Clinics	8101	HS	23	2	2.0	2	2.0	1	1.0	0	0.0
Dir, Nursing	8102	HS	25	3	3.0	3	3.0	2	2.0	2	2.0
Dir, Access	8103	HS	22	1	1.0	1	1.0	0	0.0	1	1.0
Mgr, Education	8104	HS	23	1	1.0	1	1.0	1	1.0	1	1.0
Dir of Outpatient Ser	8106	HS	25			0	0.0	1	1.0	1	1.0
Clinic Coordinator	8109	HS	21	1	1.0	1	1.0	0	0.0	0	0.0
Supv, Nursing Administrative	8110	HS	23	5	5.0	5	5.0	4	4.0	4	4.0
Nurse Managers	8111	HS	21	6	6.0	6	6.0	4	4.0	7	7.0
Patient Access Manager	8112	HS	17	1	1.0	1	1.0	1	1.0	1	1.0
Clinical Instructor	8113	HS	20	1	1.0	1	1.0	1	0.5	2	2.0
Clinical Quality Spe	8115	HS	22	0	0.0	0	0.0	0	0.0	1	1.0
Graduate Student	8119	HS	14	0	0.0	0	0.0	0	0.0	1	1.0
Registered Nurse	8120	HS	18	54	54.0	54	54.0	55	55.0	70	69.8
Registered Nurse - CC	8121	HS	19	81	81.0	81	81.0	90	91.2	96	95.8
RN/Graduate Nurse	8122	HS	18	0	0.0	0	0.0	0	0.0	3	3.0
Nurse Practitioner	8125	HS	24	6	6.0	6	4.0	2	2.0	3	3.0
Clinical Nurse Specialist	8126	HS	24	4	4.0	4	4.0	4	4.0	3	3.0
Infection Control Practitioner	8127	HS	19	1	1.0	1	1.0	1	1.0	1	1.0

66/67/69 Hospital Authority-Financial

66/67/69 Hospital Authority Financial

General Hospital	Class	Grade	FY2003		FY2004		FY2005		FY2006		
			<u>Bud.</u> <u>Pos.</u>	<u>Bud.</u> <u>FTE.</u>	<u>Bud.</u> <u>Pos.</u>	<u>Bud.</u> <u>FTE.</u>	<u>Bud.</u> <u>Pos.</u>	<u>Bud.</u> <u>FTE.</u>	<u>Bud.</u> <u>Pos.</u>	<u>Bud.</u> <u>FTE.</u>	
Midwife-CNM	8128	HS	27	3	3.0	3	0.0	0	0.0	0	0.0
Case Manager	8129	HS	20	3	3.0	3	3.0	3	3.0	3	3.0
Pre-Admission Testing Nurse	8130	HS	18	2	2.0	2	2.0	0	0.0	0	0.0
RN - Team Leader	8131	HS	20	2	2.0	2	2.0	0	0.0	0	0.0
RN - CC Team Leader	8133	HS	20			0	0.0	3	3.0	4	4.0
Admission Nurse	8134	HS	18	0	0.0	0	0.0	1	1.0	0	0.0
Licensed Practical Nurse	8140	HS	11	36	36.0	36	36.0	32	32.0	28	27.8
Licensed Practical Nurse - CC	8141	HS	12	15	15.0	15	15.0	13	13.0	4	4.0
Dir, Nutrition Services	8146	HS	21	1	1.0	1	1.0	1	1.0	1	1.0
Nutritionist	8147	HS	16	2	2.0	2	2.0	2	2.0	1	1.0
Dir, Physical Therapy	8150	HS	25	1	1.0	1	1.0	1	1.0	1	1.0
Physical Therapist	8151	HS	22	2	2.0	2	2.0	2	2.0	2	2.0
Physical Therapy Tech	8152	HS	4	1	1.0	1	1.0	1	1.0	1	1.4
Physical Therapist Assistant	8153	HS	17			0	0.0	1	1.0	0	0.0
Dir, Respiratory Care Services	8160	HS	23	1	1.0	1	1.0	1	1.0	1	1.0
Asst Dir, Respiratory Cares Serv	8161	HS	18	1	1.0	1	1.0	1	1.0	0	0.0
Respiratory Therapist-Certified	8162	HS	14	8	8.0	8	8.0	10	9.6	13	9.6
Dir, Medical Social Services	8165	HS	22	1	1.0	1	1.0	1	1.0	1	1.0
Medical Social Worker	8166	HS	15	6	6.0	6	6.0	7	5.8	7	5.0
Intake Coordinator	8167	HS	15			0	0.0	1	1.0	1	1.0
Chaplain	8168	HS	11	0	0.0	0	0.0	0	0.0	1	0.5
Physician Assistant	8170	HS	24	1	1.0	1	1.0	0	0.0	0	0.0
Coord, Infectious Disease	8201	HS	16	1	1.0	1	1.0	1	1.0	0	0.0
Coord, Interpreter Services	8203	HS	11	1	1.0	1	1.0	1	1.0	1	1.0
Nursing Assistant I	8210	HS	4	4	4.0	4	4.0	2	2.0	1	1.0
Nursing Assistant II	8211	HS	6	8	8.0	8	8.0	13	13.0	11	11.0
L & D Tech	8212	HS	9	6	6.0	6	6.0	6	6.2	6	6.0
Monitor Tech	8213	HS	5	5	5.0	5	5.0	5	5.0	5	5.0
Anesthesia Support Clerk	8215	HS	6	1	1.0	1	1.0	1	0.7	2	1.5
Ophthalmologic Tech	8217	HS	8	1	1.0	1	1.0	1	1.0	1	1.0
Medical Assistant	8218	HS	6			0	0.0	1	1.0	4	4.0
Coord, Operating Room Support	8230	HS	12	1	1.0	1	1.0	2	2.0	1	1.0
Scrub Nurse/Tech I - Pool	8231	HS	13	1	1.0	1	1.0	0	0.0	0	0.0
Scrub Nurse/Tech II	8231	HS	14	4	4.0	4	4.0	1	1.0	4	3.0
Orthopedic Tech I	8232	HS	13	1	1.0	1	1.0	2	2.0	0	0.0
Orthopedic Tech II	8233	HS	14	1	1.0	1	1.0	0	0.0	2	1.0
Operating Room Support Assist	8234	HS	6	2	2.0	2	2.0	2	2.0	2	2.0
Scrub Nurse/Tech II	8235	HS	14	4	4.0	4	4.0	4	4.0	4	3.0
Periop Coordinator	8237	HS	8	0	0.0	0	0.0	0	0.0	2	2.0
Dir, Medical Imaging	8300	HS	25	1	1.0	0	0.0	0	0.0	0	0.0
Asst Dir, Medical Imaging	8301	HS	21	2	2.0	2	2.0	1	1.0	0	0.0
Radiologic Technical Advisor	8302	HS	18	2	2.0	2	2.0	2	2.0	2	2.0
Radiologic Multimodality Tech	8303	HS	18	1	1.0	1	1.0	1	0.5	2	0.3
Radiologic Specials Technologist	8304	HS	16	4	4.0	4	4.0	4	4.0	6	5.0
Radiologic Technologist	8305	HS	15	8	8.0	8	8.0	14	14.0	17	12.0
MRI Tech	8306	HS	17	1	1.0	1	1.0	2	2.0	3	1.8
Nuclear Medicine Technologist	8307	HS	17	1	1.0	1	1.0	2	2.0	2	2.0
Ultrasonographer	8308	HS	18	3	3.0	3	3.0	3	3.0	6	2.7
Medical Imaging Clerk	8309	HS	N/A	3	3.0	3	3.0	1	0.5	1	1.0
Darkroom Tech	8310	HS	4	1	1.0	1	1.0	1	1.0	1	1.0
Director Diagnostic Services	8311	HS	28	1	1.0	1	1.0	1	1.0	1	1.0
Clinical Coor-School Radio Tec	8312	HS	17			0	0.0	1	1.0	1	1.0
Dir-Health Science E	8313	HO	24	0	0.0	0	0.0	0	0.0	1	1.0
Radiologic Technology	8314	HS	6	0	0.0	0	0.0	0	0.0	3	0.0
Transporter	8315	HS	4	0	0.0	0	0.0	0	0.0	3	1.9

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			<u>Bud.</u> <u>Pos.</u>	<u>Bud.</u> <u>FTE.</u>	<u>Bud.</u> <u>Pos.</u>	<u>Bud.</u> <u>FTE.</u>	<u>Bud.</u> <u>Pos.</u>	<u>Bud.</u> <u>FTE.</u>	<u>Bud.</u> <u>Pos.</u>	<u>Bud.</u> <u>FTE.</u>	
RIS/PACS Coordinator	8317	HS	19		0	0.0	1	1.0	1	1.0	
Echocardiogram Tech	8321	HS	17	1	1.0	1	1.0	1	1.0	1	0.1
EEG Tech	8322	HS	8	1	1.0	1	1.0	1	1.0	2	2.0
Electrocardiogram Tech	8323	HS	8	3	3.0	3	3.0	3	2.5	2	2.0
Cardiac Sonographer/Vascular T	8324	HS	18		0	0.0	1	0.7	1	1.0	
Dir, Clinical Laboratory	8325	HS	24	1	1.0	0	0.0	0	0.0	0	0.0
Asst Dir, Clinical Laboratory	8326	HS	20	2	2.0	2	1.0	1	1.0	0	0.0
Supv, Laboratory Section - Pool	8327	HS	18	1	1.0	1	1.0	0	0.0	0	0.0
Supv, Laboratory Section	8327	HS	18	6	6.0	6	6.0	6	6.0	6	6.0
Medical Technologist	8328	HS	16	10	10.0	10	10.0	10	10.0	16	10.5
Medical Laboratory Tech	8329	HS	9	6	6.0	6	6.0	7	7.0	7	5.0
Histology Tech	8330	HS	10	2	2.0	2	2.0	2	2.0	2	2.0
Phlebotomist Tech	8331	HS	5	9	9.0	9	9.0	10	10.0	12	11.0
Dir Phar Svs Acute & Long Term	8340	HS	30	1	1.0	1	1.0	1	1.0	1	1.0
Pharmacist	8341	HS	24	4	4.0	4	4.0	5	5.0	5	4.5
Pharmacy Technician I	8342	HS	7	6	6.0	6	6.0	7	7.0	4	3.7
Pharmacy Technician II	8343	HS	9	0	0.0	0	0.0	0	0.0	4	4.0
Pharmaceutical Control Assist	8344	HS	9	1	1.0	1	1.0	1	1.0	1	1.0
Clinical Pharmacist	8345	HS	26		0	0.0	1	1.0	1	1.0	
Dir, Patient Financial Svs	8400	HS	27	1	1.0	1	1.0	1	1.0	1	1.0
Mgr, Patient Accounts	8401	HS	17	1	1.0	1	1.0	1	1.0	1	1.0
Patient Accounts Specialist	8402	HS	9	2	2.0	2	2.0	1	1.0	1	1.0
Patient Accounts Representative	8403	HS	7	10	10.0	10	10.0	9	9.0	10	10.0
Central Scheduler	8404	HS	8	3	3.0	3	3.0	5	5.0	4	4.0
Admit Clerk/Interpreter - Pool	8405	HS	7	1	1.0	1	1.0	0	0.0	0	0.0
Admitting Clerk	8405	HS	7	18	18.0	18	18.0	17	15.5	18	15.9
Quality Assurance Rep	8406	HS	8		0	0.0	1	1.0	1	1.0	
Financial Counselor	8407	HS	8	1	1.0	1	1.0	2	2.0	3	3.0
Senior Patient Fin Counselor	8408	HS	10	2	2.0	2	2.0	2	2.0	2	2.0
PFS System/EDI Coordinator	8409	HS	13		0	0.0	1	1.0	1	1.0	
Dir, Information Systems	8410	HS	27	1	1.0	0	0.0	0	0.0	0	0.0
Decision Support Specialist	8411	HS	21	1	1.0	1	1.0	0	0.0	1	1.0
Mgr, Network	8412	HS	21	1	1.0	1	1.0	1	1.0	0	0.0
Mgr, IS Applications	8413	HS	19	1	1.0	1	1.0	1	1.0	0	0.0
UNIX System Administrator	8414	HS	21	1	1.0	1	1.0	1	1.0	0	0.0
IS Applications Support Tech	8415	HS	13	4	4.0	4	4.0	5	5.0	0	0.0
Computer Operator	8418	HS	11	2	2.0	2	2.0	2	2.0	0	0.0
Mgr, Telecommunications	8419	HS	16	1	1.0	1	1.0	1	1.0	1	1.0
Telecommunication Tech	8421	HS	12	1	1.0	1	1.0	1	1.0	1	1.0
Chief Info Officer/Hosp Auth	8422	HS	30	0	0.0	1	1.0	1	1.0	0	0.0
Project & Training Manager	8424	HS	21		0	0.0	1	1.0	0	0.0	
Dir, Health Information Services	8425	HS	22	1	1.0	1	1.0	1	1.0	1	1.0
Asst Dir Health Information S	8426	HO	16		0	0.0	1	1.0	1	1.0	
Coding/Abstracting Specialist	8427	HS	14	5	5.0	5	5.0	5	5.0	5	5.0
Health Information Specialist	8428	HS	7	4	4.0	4	4.0	4	4.0	12	12.0
Health Information Tech	8429	HS	5	10	10.0	10	10.0	10	10.0	5	5.0
Health Information Clerk	8430	HS	4	2	2.0	2	2.0	1	1.0	2	1.9
Data Manager	8433	HS	13	1	1.0	1	1.0	1	1.0	1	1.1
Coord, Medical Staff Services	8434	HS	17	1	1.0	1	1.0	1	1.0	1	1.0
Tumor Registrar Dir Quality	8435	HS	13	1	1.0	1	1.0	1	1.0	1	1.0
Coding/Abstracting Mgt	8436	HO	15		0	0.0	1	1.0	1	1.0	
Document Imaging Coo	8437	HS	13	0	0.0	0	0.0	0	0.0	1	1.0
Dir. Qual. Improv/Util	8440	HO	27	0	0.0	0	0.0	0	0.0	1	1.0
Quality Management Analyst	8441	HS	21	1	1.0	1	1.0	1	1.0	0	0.0

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			<u>Bud.</u> <u>Pos.</u>	<u>Bud.</u> <u>FTE.</u>	<u>Bud.</u> <u>Pos.</u>	<u>Bud.</u> <u>FTE.</u>	<u>Bud.</u> <u>Pos.</u>	<u>Bud.</u> <u>FTE.</u>	<u>Bud.</u> <u>Pos.</u>	<u>Bud.</u> <u>FTE.</u>	
Coord, Utilization Management	8442	HS	12	2	2.0	2	2.0	2	2.0	3	3.0
Secretary - Executive	8500	HS	11	8	8.0	8	8.0	8	8.0	10	10.5
Secretary - Medical	8501	HS	9	17	17.0	17	17.0	18	17.5	16	13.1
Secretary - Department	8502	HS	7	11	11.0	11	11.0	9	9.0	7	6.8
Secretary - Unit	8503	HS	6	37	37.0	37	37.0	38	38.1	39	38.8
Nursing Support Clerk	8504	HS	6	2	2.0	2	2.0	2	2.0	1	1.0
Medical Transcriptionist	8505	HS	9	6	6.0	6	6.0	4	4.6	1	1.0
Information Desk Operator	8506	HS	3	8	8.0	8	8.0	8	8.1	9	8.4
Nursing Support Clerk	8508	HS	7	0	0.0	0	0.0	0	0.0	1	1.0
Supv, Dietary Line	8600	HS	9	3	3.0	3	3.0	2	2.0	2	2.0
Dietary Specialist	8601	HS	6	5	5.0	5	5.0	4	4.0	4	4.0
Dietary Tech - Pool	8602	HS	3	1	1.0	1	1.0	0	0.0	0	0.0
Dietary Tech	8602	HS	3	21	21.0	21	21.0	18	18.4	18	18.0
Supv, Food Service	8603	HS	10	1	1.0	1	1.0	1	1.0	1	1.0
Food Services Manager	8604	HS	18			0	0.0	1	1.0	1	1.0
Cashier	8605	HS	16			0	0.0	4	4.1	4	4.1
Mgr, Environmental Services	8610	HS	18	1	1.0	1	1.0	1	1.0	1	1.0
Asst Mgr, Environmental Serv	8611	HS	15	1	1.0	1	1.0	1	1.0	1	1.0
Supv, Environmental Services	8612	HS	8	2	2.0	2	2.0	2	2.0	2	2.0
Environmental Serv Floor Tech	8613	HS	4	5	5.0	5	5.0	5	5.1	6	6.0
Environmental Services Tech	8614	HS	3	34	34.0	34	34.0	33	33.4	33	32.5
Lead Floor Tech	8616	HS	6			0	0.0	1	1.0	1	1.0
Dir, HA Facility Management	8620	HS	28	1	1.0	1	1.0	1	1.0	1	1.0
Mgr, Facility Management	8621	HS	22	1	1.0	1	1.0	1	1.0	1	1.0
Supv, Maintenance	8622	HS	18	1	1.0	1	1.0	0	0.0	0	0.0
Carpenter	8623	HS	10	1	1.0	1	1.0	1	1.0	0	0.0
Painter	8624	HS	9	1	1.0	1	1.0	1	1.0	1	1.0
Plumber	8625	HS	10	1	1.0	1	1.0	1	1.0	1	1.0
Building Operations Mechanic	8626	HS	9	9	9.0	9	9.0	11	10.7	12	12.5
Lead Bldg Operations Mechanic	8627	HS	11			0	0.0	1	1.0	1	1.0
Security Manager	8630	HS	14	1	1.0	1	1.0	1	1.0	1	1.0
Security Officer	8631	HS	7	11	11.0	11	11.0	11	11.4	12	12.0
Manager of Central Services	8640	HS	17			0	0.0	1	1.0	1	1.0
Buyer	8641	HS	9	0	0.0	0	0.0	0	0.0	1	1.0
Central Serv Distribution Tech	8642	HS	5	6	6.0	6	6.0	4	3.4	4	4.0
Central Svs Inventory Clerk	8643	HS	5	1	1.0	1	1.0	1	1.0	1	1.0
Central Service Instrument Tech	8644	HS	5	3	3.0	3	3.0	4	4.0	4	4.0
Storeroom Clerk	8651	HS	4	2	2.0	2	2.0	2	2.0	2	2.0
Storeroom Clerk - Senior	8652	HS	5	1	1.0	1	1.0	1	1.0	1	1.0
Courier-Hospital	8653	HS	3	1	1.0	1	1.0	0	0.0	0	0.0
Coord, Copy Center/Mail Room	8654	HS	9	1	1.0	1	1.0	1	1.0	1	1.0
Purchasing Coordinator - Pool	8655	HS	11	1	1.0	1	1.0	0	0.0	0	0.0
Materials Mgt Info S	8655	HS	11			0	0.0	1	1.0	1	1.0
Purchasing Contract Manager Of	8656	HS	15	1	1.0	1	1.0	0	0.0	2	1.9
Purchasing/Materials	8657	HS	22	1	1.0	1	1.0	0	0.0	0	0.0
Courier/Storeroom Clerk	8658	HS	6			0	0.0	1	1.0	1	1.0
X-Ray Student	9028			16	0.0	16	0.0	0	0.0	0	0.0
Registered Nurse-Pool	9510			19	19.0	19	12.0	20	9.8	21	7.5
Registered Nurse-CC-Pool	9520			23	23.0	23	15.0	24	9.6	29	1.0
Licensed Practical Nurse-Pool	9530			2	2.0	2	2.0	3	1.5	3	3.0
Student Trainee	5085			10	0.0	10	0.0	18	8.7	13	11.5
Breast Center								1	1.0	0	0.0
Customer Svc Transporter								1	0.5	0	0.0
Decision Support Analyst								1	1.0	0	0.0

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			<u>Bud.</u> <u>Pos.</u>	<u>Bud.</u> <u>FTE.</u>	<u>Bud.</u> <u>Pos.</u>	<u>Bud.</u> <u>FTE.</u>	<u>Bud.</u> <u>Pos.</u>	<u>Bud.</u> <u>FTE.</u>	<u>Bud.</u> <u>Pos.</u>	<u>Bud.</u> <u>FTE.</u>
Dir Inp Svcs/Quality/Ed-Pool							1	0.5	0	0.0
Director of Material Mgt							1	1.0	0	0.0
Dir-Plysmnography E							0	0.0	1	1.0
Emergency Room Clerk							0	0.0	2	2.0
IT Trainer							1	1.0	0	0.0
Junior Buyer							1	1.0	0	0.0
LIS Coordinator							1	1.0	0	0.0
Manager of Central Scheduling							1	1.0	0	0.0
Mat Mgt Infor System Coordinator							1	1.0	0	0.0
Nurse Educator							4	4.0	0	0.0
Operation Manager							1	0.5	0	0.0
Outpat Financial Counselor							0	0.0	1	1.0
Preregistration Clerk							0	0.0	1	1.0
Purchasing Coordinator							1	1.0	0	0.0
Senior Accountant							0	0.0	1	1.0
UNIX/LINX Apps Support							3	1.9	0	0.0
			<u>777</u>	<u>751.0</u>	<u>776</u>	<u>729.0</u>	<u>785</u>	<u>740.8</u>	<u>816</u>	<u>729.0</u>

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66 Bordeaux Long-Term Care - Fund 62270	Class	Grade	FY 2004		FY 2005		FY 2006	
			Bud. Pos	Bud. FTE	Bud. Pos	Bud. FTE	Bud. Pos	Bud. FTE
CARPENTER I	960	HS 10	1	1.00	1	1.01	1	1.01
CHAPLAIN	7013	HS 8	1	0.50	1	0.50	1	0.50
ASST. ADMINISTRATOR	7441	HO 25	1	1.00	1	1.00	1	1.00
BEAUTICIAN	7443	HS 5	3	3.00	3	3.00	3	2.04
BEAUTY SALON SUPERVISOR	7444	HS 7	1	1.00	1	1.00	1	1.00
BLDG/MAINT LEAD MECHANIC	7448	HS 11	2	2.00	2	2.06	2	2.06
CLINICAL SUPERVISOR - NURSING	7464	HS 22	5	4.50	5	4.50	5	4.50
CODING/ABSTRACT SPECIALIST	7465	HS 14	1	1.00	2	2.00	2	2.00
COMPTROLLER	7467	HO 24	1	1.00	1	1.00	1	1.00
DIETARY CLERK	7474	HS 3	1	1.00	0	0.00	0	0.00
DIETARY LINE SUPERVISOR	7475	HS 8	4	4.00	3	3.00	3	3.00
DIETARY SPECIALIST	7476	HS 6	9	9.00	7	7.00	7	7.00
DIETARY TECHNICIAN	7478	HS 3	31	28.50	31	28.50	31	28.50
DIETITIAN - HOSPITAL	7479	HS 16	2	2.00	2	2.00	2	2.00
ENVIRONMENTAL SERVICES SUPERVISOR	7487	HS 8	3	3.00	3	3.00	3	3.00
ENVIRONMENTAL SERVICES DIRECTOR	7488	HO 18	1	1.00	1	1.00	1	1.00
ENVIRONMENTAL SERVICES TECHNICIAN	7489	HS 3	37	35.00	35	33.40	36	34.40
FACILITIES MANAGEMENT DIRECTOR	7493	HO 24	1	1.00	1	1.00	1	1.00
FOOD SERVICE SUPERVISOR	7495	HS 9	1	1.00	2	2.00	1	1.00
HEALTH INFO CLERK	7496	HS 3	1	0.50	1	0.50	1	0.50
HEALTH INFORMATION SRV ASST DIRECTOR	7497	HO 16	1	1.00	1	1.00	1	1.00
HEALTH INFORMATION SRV DIRECTOR	7498	HO 24	1	1.00	0	0.00	0	0.00
HOSPITAL AMBULANCE DRIVER	7502	HS 10	2	2.09	2	2.04	0	0.00
HOSPITAL COURIER	7505	HS 3	1	1.00	1	1.00	1	1.00
HOPS DATA SYSTEMS DIRECTOR	7506	HO 22	1	1.00	1	1.00	1	1.00
HOSPITAL EXECUTIVE SECRETARY	7507	HS 9	4	4.10	4	4.03	3	3.03
HOSPITAL GROUNDS SUPERVISOR	7508	HS 10	1	1.00	1	1.00	1	1.00
HOSP HUMAN RESOURCE ASSOCIATE	10449	HS 11	1	1.00	1	1.00	1	1.00
HOSPITAL SECRETARY	7510	HS 7	3	3.00	3	3.00	2	2.00
HUMAN RESOURCE ASST. DIRECTOR	7512	HO 22	1	1.00	1	1.00	1	1.00
INFO DESK OPERATOR	7517	HS 3	6	6.00	6	6.09	6	6.09
CLINICAL INSTRUCTOR	7520	HS 18	1	1.00	1	1.00	1	1.00
LABORATORY SERVICE MANAGER	10405	HO 19	1	1.00	1	1.00	1	0.26
LAUNDRY TECHNICIAN	7526	HS 3	6	6.00	6	6.00	6	6.00
LICENSED PRACTICAL NURSE	7527	HS 12	91	80.90	90	77.50	90	77.50
MEDICAL DATA ANALYST	7532	HS 8	2	2.00	4	4.00	4	3.50
HEALTH INFORMATION SPECIALIST	7539	HS 6	3	3.00	3	3.00	3	3.00
HEALTH INFORMATION TECH	7540	HS 3	0	0.00	0	0.00	1	0.08
MEDICAL SECRETARY	7541	HS 9	1	1.00	0	0.00	0	0.00
MEDICAL SOCIAL SERVICE DIRECTOR	7542	HO 21	1	1.00	1	1.00	1	1.00
MEDICAL SOCIAL WORKER	7543	HS 15	4	4.00	4	4.00	4	4.00
MEDICAL TECHNOLOGIST	7546	HS 16	1	1.00	1	1.00	1	1.00
MEDICAL TRANSCRIPTIONIST	7547	HS 9	2	2.00	0	0.00	0	0.00
NURSING ASSISTANT - CERTIFIED	7554	HS 5	163	152.86	160	146.26	160	145.26
NURSING SERVICE ASST. DIRECTOR	7556	HO 24	2	2.00	2	2.00	2	2.00
NURSING SERVICE DIRECTOR	7557	HO 30	1	1.00	1	1.00	1	1.00
NURSING SUPPORT CLERK	7558	HS 6	1	1.00	0	0.00	0	0.00

66/67/69 Hospital Authority-Financial

66/67/69 Hospital Authority Financial

66 Bordeaux Long-Term Care - Fund 62270	Class	Grade	FY 2004		FY 2005		FY 2006	
			Bud. Pos	Bud. FTE	Bud. Pos	Bud. FTE	Bud. Pos	Bud. FTE
NURSING SUPPORT SPECIALIST	7559	HS 7	2	2.00	3	2.22	3	2.22
NUTRITIONAL SERVICES DIRECTOR	7560	HO 21	1	1.00	1	1.00	1	1.00
PATIENT ACTIVITY COORDINATOR	7571	HS 9	4	4.00	3	3.00	2	2.00
PATIENT ACCOUNT MANAGER	7576	HO 22	1	1.00	1	1.00	1	1.00
PATIENT CLOTHING COORDINATOR	7577	HS 3	1	1.00	1	1.00	1	1.00
PAYROLL COORDINATOR	7578	HS 12	1	1.20	1	1.10	1	1.10
PAYROLL SPECIALIST	10448	HS 8	1	1.20	1	1.10	1	1.06
PHARMACIST	7582	HS 26	2	2.00	2	2.00	2	2.00
PHARMACY TECHNICIAN	7584	HS 7	3	3.00	5	4.33	5	4.36
PHLEBOTOMIST TECHNICIAN	10447	HS 7	1	1.00	1	1.30	2	2.07
PHYSICAL THERAPIST	7586	HS 22	1	1.00	1	1.00	2	2.00
PHYSICAL THERAPY ASSISTANT	7587	HS 17	3	3.00	3	3.00	3	3.00
BUILDING OPERATIONS MECHANIC	7592	HS 9	8	8.00	6	6.32	7	7.32
QUALITY ASSESSMENT COORDINATOR	7600	HS 18	1	0.60	0	0.00	0	0.00
REGISTERED NURSE	7606	HS 17	8	8.40	8	8.40	8	7.40
RESIDENT ASSESSMENT MANAGER	7607	HO 19	1	1.00	1	1.00	1	1.00
RESPIRATORY CARE SERVICE DIRECTOR	7609	HO 21	1	1.00	1	1.00	1	1.00
RESPIRATORY THERAPIST CERTIFIED	7610	HS 14	1	1.00	1	1.15	1	1.14
SECURITY DIRECTOR	7613	HO 12	1	1.00	1	1.00	1	1.00
SECURITY OFFICER	7614	HS 7	7	7.00	7	7.12	7	7.12
UNIT SECRETARY	7619	HS 6	8	8.00	8	8.00	8	8.00
OCCUPATIONAL THERAPY ASST- CERTIFIED	7842	HS 17	1	1.00	1	1.00	1	1.00
OCCUPATIONAL THERAPIST	7843	HS 22	1	1.00	1	1.00	2	2.00
HEALTH INFORMATION SVC SUPV	7844	HS 14	1	1.00	0	0.00	0	0.00
EXECUTIVE ASSISTANT	7985	HS 15	1	1.00	1	1.00	1	1.00
RISK MANAGER	10325	HO 24	1	1.00	1	1.00	1	1.00
STUDENT CNT TRAINEES	9050	HS 1	0	0.00	0	0.00	10	3.07
ASST PHARMACY DIRECTOR	10173	HS 26	1	1.00	0	0.00	0	0.00
NURSING ASSISTANT II - CERTIFIED	10175	HS 6	18	17.69	18	16.48	18	17.48
NURSING INFORMATION SUPPORT	10176	HS 9	1	1.00	1	1.00	1	1.00
DIRECTOR OF THERAPY SERVICES	10182	HO 24	1	1.00	1	1.00	1	1.00
HUMAN RESOURCE SECRETARY	10261	HS 7	1	1.00	1	1.00	1	1.00
DIR OF EDUCATION & COMM DEVELOPMENT	10319	HS 23	1	1.00	0	0.00	0	0.00
HUMAN RESOURCE GENERALIST	10320	HS 17	1	1.00	1	1.00	1	1.00
NMBH MATERIALS MANAGER	10321	HO 14	1	1.00	1	1.00	1	1.00
NMBH PURCHASING COORDINATOR	10322	HS 10	0	0.00	0	0.00	1	1.00
PATIENT CARE MANAGER	10324	HO 21	7	7.00	7	7.00	7	7.00
IS TECH	10328	HS 11	1	1.42	1	0.50	2	1.00
CARPENTER SR	10332	HS 11	1	1.00	1	1.01	1	1.01
PAINTER	10333	HS 9	2	2.00	2	2.02	2	2.02
DIRECTOR OF RECREATION PROGRAMS	10346	HO 16	1	1.00	1	1.00	1	1.00
VOLUNTEER/PUBLIC RELATIONS DIRECTOR	10347	HO 22	1	1.00	1	1.00	1	1.00
UNIT ASSESSMENT COORDINATOR - RN	10349	HS 18	1	1.00	1	1.00	0	0.00
UNIT ASSESSMENT COORDINATOR - LPN	10350	HS 13	4	4.00	4	4.00	6	6.00
ADMISSION LIASON	10351	HS 18	1	1.00	1	1.00	1	1.00
MAINTENANCE SUPV/PM COORDINATOR	10360	HS 18	1	1.00	1	1.00	1	1.00

66/67/69 Hospital Authority-Financial

66/67/69 Hospital Authority Financial

66 Bordeaux Long-Term Care - Fund 62270	Class	Grade	FY 2004		FY 2005		FY 2006	
			<u>Bud.</u> <u>Pos</u>	<u>Bud.</u> <u>FTE</u>	<u>Bud.</u> <u>Pos</u>	<u>Bud.</u> <u>FTE</u>	<u>Bud.</u> <u>Pos</u>	<u>Bud.</u> <u>FTE</u>
STOREROOM CLERK	10363	HS 4	4	4.00	4	4.00	3	3.00
INTERNAL COURIER	10368	HS 4	1	1.00	1	1.00	0	0.00
FOOD SERVICES DIRECTOR	10369	HO 22	0	0.00	0	0.00	1	1.00
ADMISSION COORDINATOR	10370	HS 13	1	1.00	0	0.00	0	0.00
RN - WOUND CARE	10370	HS 18	1	1.00	0	0.00	0	0.00
DATABASE MANAGER	10371	HS 19	0	0.17	1	1.00	1	1.00
SPEECH/LANGUAGE PATHOLOGIST	10372	HS 22	1	1.00	1	1.00	2	2.00
CLINICAL DIET TECH	10373	HS 7	1	1.00	1	1.00	1	1.00
RECREATION AIDE	10374	HS 5	1	1.00	2	2.00	4	3.20
WOUND CARE COORDINATOR QUALITY IMPROVEMENT COORDINATOR	10375	HS 18	0	0.00	1	1.00	0	0.00
10376	HS 19	1	1.00	1	1.00	1	1.00	
DIRECTOR OF ADMISSIONS MEDICAL STAFF SERVICES SPECIALIST	10382	HS 19	0	0.00	1	1.00	1	1.00
10383	HS 11	0	0.00	1	1.00	1	1.00	
FOOD SERVICE MANAGER	10391	HS 11	1	1.00	1	1.00	1	1.00
RESTORATIVE CARE MANAGER	10401	HO 19	0	0.00	0	0.00	1	1.00
DIRECTOR OF PHARMACY	10442	HO 29	0	0.00	1	1.00	1	1.00
PATIENT ACCOUNT SPECIALIST	10444	HS 8	8	8.00	8	8.17	8	8.17
ACCOUNTS PAYABLE/RECEIVABLE CLERK	10445	HS 8	3	3.00	3	3.00	3	3.00
ACCOUNTANT	10452	HS 16	1	1.00	1	1.00	1	1.00
CLINICAL ADMISSION NURSE	10455	HS 17	0	0.00	0	0.00	1	1.00
EDEN CAMP COUNSELOR	10456	HS 12	0	0.00	0	0.00	2	0.24
CLINICAL INSTRUCTOR-LPN	10457	HS 13	0	0.00	0	0.00	1	1.00
Total Positions & FTE			539	514.63	529	495.61	547	500.21

66/67/69 Hospital Authority-Financial

66/67/69 Hospital Authority - Financial

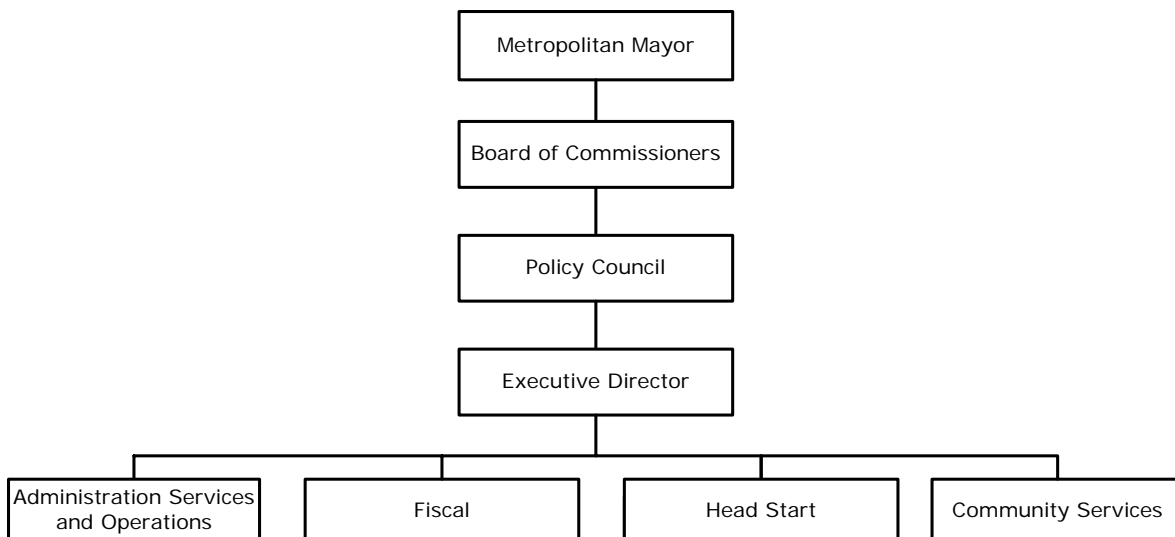
	Class	Grade	FY 2004		FY 2005		FY 2006	
			Bud. Pos	Bud. FTE	Bud. Pos	Bud. FTE	Bud. Pos	Bud. FTE
69 Knowles Home - Fund 62271								
FOOD SERVICE SUPERVISOR	7495	HS 9	**	**	0	0.00	1	1.00
EXECUTIVE SECRETARY	7507	HS 9	**	**	0	0.00	1	1.00
LPN	10415	HS 12	**	**	2	2.00	3	3.20
PATIENT ACTIVITIES COORDINATOR	10416	HS 9	**	**	2	2.00	2	2.00
FOOD SERVICE MANAGER	10417	HS 11	**	**	1	1.00	0	0.00
BLDG MAINT MECHANIC	10418	HS 9	**	**	1	1.00	1	1.00
BLDG MAINT WORKER	10419	HS 7	**	**	1	1.00	1	1.00
COOK	10420	HS 6	**	**	2	2.00	2	2.00
COOK'S LEADER	10421	HS 8	**	**	2	2.00	2	2.00
COOK'S ASSISTANT	10422	HS 3	**	**	6	5.35	6	5.35
CUSTODIAL SVS ASST SUPV	10423	HS 10	**	**	1	1.00	1	1.00
CUSTODIAN 1	10424	HS 3	**	**	8	7.43	7	6.18
DRIVER	10425	HS 7	**	**	2	2.00	2	2.00
GROUP CARE WORKER	10426	HS 4	**	**	11	10.30	9	9.30
GROUP CARE WORKER-CERTIFIED	10427	HS 5	**	**	10	10.00	11	11.00
LEAD ACTIVITIES COORDINATOR	10428	HS 11	**	**	1	1.00	1	1.00
OFFICE SUPPORT REP 2	10430	HS 4	**	**	1	1.00	1	1.00
OFFICE SUPPORT REP 3	10431	HS 7	**	**	2	2.00	0	0.00
OFFICE SUPPORT SPEC 1	10432	HS 9	**	**	1	1.00	1	1.00
PROGRAM COORDINATOR	10433	HS 15	**	**	1	1.00	1	1.00
PROGRAM MGR 2	10434	HO 21	**	**	2	2.00	1	1.00
RESIDENTIAL CARE MANAGER	10436	HS 21	**	**	1	1.00	0	0.00
SOCIAL WORKER 1	10437	HS 14	**	**	3	3.00	3	3.00
SOCIAL WORK TECH	10438	HS 4	**	**	3	3.00	3	3.00
ADMIN SVCS OFFICER 4	10440	HS 21	**	**	1	1.00	0	0.00
KNOWLES PROGRAM ADMINISTRATOR	10450	HO 22	**	**	1	1.00	1	1.00
Total Positions & FTE			**	**	66	64.08	62	60.03

** Department part of Metro Social Services until 09/21/04 when transferred to Hospital Authority.

75 Metro Action Commission-At a Glance

Mission	To administer Head Start, Community Services Block Grant (CSBG), Low Income Home Energy Assistance Program (LIHEAP), USDA Summer Food and other social service programs for Metropolitan Government.			
Budget Summary		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
	Expenditures and Transfers:			
	Special Purpose Funds	\$17,332,500	\$14,659,800	\$16,176,800
	Total Expenditures and Transfers	<u>\$17,332,500</u>	<u>\$14,659,800</u>	<u>\$16,176,800</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$0	\$0	\$0
	Other Governments and Agencies	14,824,700	13,080,000	13,791,600
	Other Program Revenue	22,000	0	0
	Total Program Revenue	\$14,846,700	\$13,080,000	\$13,791,600
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	2,485,800	1,579,800	2,385,200
	Total Revenues	<u>\$17,332,500</u>	<u>\$14,659,800</u>	<u>\$16,176,800</u>
	In addition to the Special Purpose Funds, MAC receives an operating subsidy of \$ 2,874,700 from Metro. See Administrative Section #01101204. For FY 04-05, only budgeted amounts for those special purpose funds whose fiscal year is July 1 through June 30 are shown.			
Positions	Total Budgeted Positions	342	355	357
Contacts	Executive Director: Cynthia Croom Financial Manager: Cecilia Sanchez 1624 5 th Avenue North 37208		email: cynthia.croom@nashville.gov email: cecilia.sanchez@nashville.gov Phone: 862-8860 FAX: 862-8881	

Organizational Structure



75 Metro Action Commission-At a Glance

Budget Highlights FY 2006

- Transfer of Financial Assistance Program from Social Services \$784,900
 - Budget for Fund 31505 is presented for this fiscal year 564,100
 - Change in grant amounts for FY 2006 168,000
 - Total \$1,517,000

 - Pay Plan/Fringe Amounts \$554,500
- *See Administrative Section #01101204

Overview

ADMINISTRATION SERVICES & OPERATIONS

Administration Services & Operations accounts for general costs of administration and operations including human resources and facilities.

FISCAL

The Fiscal Division provides financial management analysis and oversight of the agency.

HEAD START

The Head Start Program provides for disadvantaged pre-school children with the basic educational and social skills important for good scholastic performance and transition into the school system.

The Head Start Child Care Adult Food Program (CACFP) is funded by the United States Department of Agriculture (USDA) through the Tennessee Department of Human Services to provide free meals, breakfast, lunch, supper, and snacks to children enrolled in the Head Start Program.



The Head Start Before and After Care, provides childcare for enrolled children whose parent's work schedule begins before or after the regular program hours. Funding is through State Child Care certificates from the Department of Human Services and fees assessed to parents on a sliding scale based on income.

The Head Start Early Childhood Education Program operates the Tennessee State Classroom, an early childhood education classroom for disadvantaged pre-school children funded by a reimbursement grant from the Tennessee State Department of Education. This fund accounts for one 20-child classroom that models Head Start for three and four-year old children. It provides basic educational and social skills important for good scholastic performance. Priority is given to the children of Families First participants.

COMMUNITY SERVICES

Community Services manages 4 payment assistance programs:

The Community Service Block Grant (CSBG) Program assists with the payment of mortgages, rent, water bills, taxes, medication for low-income persons, phone bills for the homebound, provides classes and assistance in obtaining a General Education Degree (GED), provides adult basic education and job training to help clients achieve self-sufficiency, and provides limited assistance to the homeless.

The Low-Income Home Energy Assistance Program (LIHEAP) assists with the payment of energy bills for low-income families.

The Summer Food Program operates the USDA Summer Lunch Program and, provides breakfast and lunches to low-income children during the summer.

The Watt Ad Program uses discretionary funds from Nashville Electric Service to assist clients who do not meet LIHEAP guidelines yet are experiencing financial crisis through no fault of their own.

75 Metro Action Commission-Performance

Objectives	Performance Measures	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
ADMINISTRATION SERVICES AND OPERATIONS					
1. To ensure sound management of agency operations, program services, and finances.	a. Develop strategic plan to make sure programs address the needs of the constituents they are to serve	Completed	NR	Completed	NR
	b. Establish results oriented management accountability system criteria for each program to evaluate performance	Achieved	NR	Achieved	NR
	c. Ensure programs are operating in compliance with grantor requirements	Achieved	NR	In Progress	NR
	d. Continuing implementation operations plan that includes preventive maintenance, facilities management and supplies, and more efficient management of transportation services	Achieved	NA	In Progress	NR
	e. Expand community knowledge of programs and services	Achieved	NA	In Progress	NR
FISCAL					
1. To ensure agency financial stability and accountability.	a. Meet individual grantor financial compliance standards	Achieved	NR	In Progress	NR
	b. Operate program without a year-end deficit	Achieved	NR	In Progress	NR
	c. Meet requirements for a positive audit review	Achieved	NR	In Progress	NR
HEAD START					
Head Start Program					
1. To enroll 1,485 eligible pre-school children.	a. Children served during the year	1,750	1,485	1,485	NR
	b. Children enrolled	1,485	1,485	1,485	NR
2. Provide comprehensive educational, health, and family services to all enrolled Head Start children.	a. Participants w/diagnosed disability	148	148	148	NR
	b. Children receiving screenings	1,500	1,500	1,500	NR
	c. Children receiving diagnostics	148	148	148	NR
	d. Children receiving therapy	148	148	148	NR
3. Involve Head Start parents in the decision making process and total program operation.	a. Parental volunteer hours	2,000	2,000	2,000	NR
	b. Persons providing volunteer hours	600	600	600	NR
4. Implement recommendations of the Head Start study performed by MGT of America, Inc.	Implementation of MGT recommendations	Facilities Improvements in Progress	NA	Facilities Improvements in Progress	NR

75 Metro Action Commission-Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2004 Budget</u>	<u>FY 2004 Actuals</u>	<u>FY 2005 Budget</u>	<u>FY 2006 Budget</u>
Head Start CACFP					
1. To enroll 1,485 children in the Head Start (CACFP) Program.	a. Children served during the year	1,485	1,485	1,485	NR
	b. Children enrolled	1,485	1,485	1,485	NR
2. To provide comprehensive educational, health, and family services to all enrolled in Head Start Program.	a. Number of meals provided to children and program volunteers	20,944	20,944	20,944	NR
	b. Persons providing volunteer hours	77	77	77	NR
3. To involve parents in the decision-making process and total program operation.	As stipulated by US Department of Agriculture guidelines for CACFP enrolled children	77	NR	77	NR
4. To provide nutritional meals and snacks to children.	As stipulated by eligibility and educational guidelines set forth by the Department of Health and Human Services (DHHS) for the operation for children in a Head Start Program	Yes	NR	Yes	NR
5. To provide nutritional care to low-income families while providing educational and social development.	Provides nutritional assessments	Compilation of data in Progress	NR	Based on nutritional indicators, a nutritional assessment will be completed upon enrollment	NR
Early Childhood Education Program (State Classroom)					
1. Enroll 20 children in Tennessee State Classroom.	a. Children served during year	20	20	NA	NR
	b. Children enrolled	20	20	NA	NR
2. Provides comprehensive educational, health, and family services to all enrolled State classroom children.	a. Participants with diagnosed disabilities	2	2	2	NR
	b. Children receiving screenings	20	20	20	NR
	c. Children receiving diagnostics	2	2	2	NR
	d. Children receiving therapy	2	2	2	NR
3. To involve parents in the decision-making process and total program operation.	a. Parental Volunteer hours	288	288	288	NR
	b. As stipulated by US Department of Agriculture guidelines for CACFP enrolled children	Yes	Yes	Yes	NR
	c. Other persons providing volunteer hours	2	2	2	NR
4. Provides nutritional meals and snacks to children.	As stipulated by USDA guidelines for CACFP enrolled children	Yes	Yes	Yes	NR

75 Metro Action Commission-Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2004 Budget</u>	<u>FY 2004 Actuals</u>	<u>FY 2005 Budget</u>	<u>FY 2006 Budget</u>
Early Childhood Education Program (State Classroom) (Continued)					
5. Provides quality childcare to low-income families while providing educational and social development.	As stipulated by eligibility and educational guidelines set forth by DHHS for the operation of a Head Start classroom for enrolled children	Yes	Yes	Yes	NR
COMMUNITY SERVICES					
CSBG Program					
1. To provide assistance and relief to low-income citizens of Davidson County.	CSBG clients served	2,192	2,192	2,192	NR
2. To assess customer needs situation and provide assistance and guidance for the client to achieve self-sufficiency.	Counselors required to process applications	8	8	8	NR
3. To operate the CSBG program in the most effective and cost efficient manner.	Counselor referrals to other agencies	1,200	1,200	1,200	NR
LIHEAP					
1. Provide emergency assistance to low-income individuals in Davidson County.	LIHEAP clients served	4,163	4,163	4,163	NR
2. To operate the LIHEAP program in the most effective and cost efficient manner.	a. Counselors required to process applications	8	8	8	NR
	b. Referrals to other agencies	1,200	1,200	1,200	NR
Summer Food Program					
1. Provides nutritious breakfast and lunches to low-income children in Davidson County during the summer months and operates the Summer Lunch Program in the most effective and cost efficient manner.	a. Summer lunches served	162,011	162,011	162,011	NR
	b. Breakfast meals served	26,915	26,915	26,915	NR

75 Metro Action Commission-Financial

Special Purpose Funds

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	10,539,400	10,768,870	10,144,200	10,030,200
OTHER SERVICES:				
Utilities	323,500	314,425	100,800	72,800
Professional and Purchased Services	2,902,700	2,926,043	2,790,300	3,617,500
Travel, Tuition, and Dues	125,300	105,750	110,800	92,900
Communications	69,600	11,558	36,100	16,900
Repairs & Maintenance Services	183,900	94,875	39,000	39,000
Internal Service Fees	439,100	426,687	410,200	886,200
TOTAL OTHER SERVICES	4,044,100	3,879,338	3,487,200	4,725,300
OTHER EXPENSE	1,334,500	1,258,774	592,700	466,900
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	120,481	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	15,918,000	16,027,463	14,224,100	15,222,400
TRANSFERS TO OTHER FUNDS AND UNITS	1,414,500	2,094,416	435,700	954,400
TOTAL EXPENSE AND TRANSFERS	17,332,500	18,121,879	14,659,800	16,176,800
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	140,014	0	0
Other Governments & Agencies				
Federal Direct	10,050,600	10,136,373	10,140,400	10,288,200
Fed Through State Pass-Through	4,676,100	4,631,303	2,874,600	3,503,400
Fed Through Other Pass-Through	0	0	0	0
State Direct	98,000	65,000	65,000	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	14,824,700	14,832,676	13,080,000	13,791,600
Other Program Revenue	22,000	39,371	0	0
TOTAL PROGRAM REVENUE	14,846,700	15,012,061	13,080,000	13,791,600
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	2,485,800	3,159,779	1,579,800	2,385,200
TOTAL REVENUE AND TRANSFERS	17,332,500	18,171,840	14,659,800	16,176,800

75 Metro Action Commission-Financial

	<u>Class</u>	<u>Grade</u>	FY 2004		FY 2005		FY 2006	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
Convert - MAC Adm./L'hold 31500								
Accountant 1-MAC	10202	MC05	0	0.00	2	2.00	2	2.00
Accountant 2-MAC	10203	MC08	3	3.00	2	2.00	2	2.00
Accounting Assoc 2	10206	MC05	1	1.00	0	0.00	0	0.00
Admin Svcs and Operations Dir	10207	MC11	1	1.00	1	1.00	1	1.00
Chief Financial Officer	10213	MC11	1	1.00	1	1.00	1	1.00
Custodian	10216	MC01	2	2.00	2	2.00	2	2.00
Exec Dir	10223	MC12	1	1.00	1	1.00	1	1.00
Exec Secretary	10224	MC05	1	1.00	1	1.00	1	1.00
Facilities Mgr	10258	MC10	1	1.00	1	1.00	1	1.00
HR Spec	10240	MC09	2	2.00	2	2.00	2	2.00
Human Resources Manager - MAC	10218	MC10	1	1.00	1	1.00	1	1.00
Office Asst	10245	MC03	2	2.00	2	2.00	2	2.00
Public Info Rep - MAC	10327	MC10	1	1.00	1	1.00	1	1.00
Social Worker 1	04949	SR08	0	0.00	0	0.00	2	2.00
Total Positions & FTE			17	17.00	17	17.00	19	19.00
MAC - Headstart 31502								
Admin Officer, Head Start	10209	MC05	2	2.00	2	2.00	2	2.00
Asst Dir Of Head Start	07049		1	1.00	1	1.00	1	1.00
Bus Driver	10210	MC03	29	29.00	29	29.00	29	29.00
Center Mgr 1	10211	MC05	8	8.00	8	8.00	8	8.00
Center Mgr 2	10212	MC09	8	8.00	6	6.00	6	6.00
Computer Date Spec	10214	MC04	1	1.00	1	1.00	1	1.00
Custodian	10216	MC01	11	10.48	11	10.48	11	10.48
Custodian Leader	10217	MC03	1	1.00	1	1.00	1	1.00
Disabilities Coord	10219	MC08	1	1.00	1	1.00	1	1.00
Education Coord	10220	MC09	1	1.00	1	1.00	1	1.00
Family Svcs Coord	10225	MC08	1	1.00	1	1.00	1	1.00
Family Svcs Spec 1	10226	MC04	6	6.00	7	7.00	7	7.00
Family Svcs Spec 2	10227	MC05	26	26.00	28	28.00	28	28.00
Family/Child Tracking Tech	10335	MC03	1	1.00	1	1.00	1	1.00
General Maint Worker	10231	MC03	3	3.00	3	3.00	3	3.00
Head Start Dir	10233	MC11	1	1.00	1	1.00	1	1.00
Headstart Teacher 1	10235	MC04	28	28.00	20	20.00	20	20.00
Headstart Teacher 2	10236	MC06	40	40.00	49	49.00	49	49.00
Headstart Teacher 3-Mast Deg	10237	MC07	2	2.00	2	2.00	2	2.00
Health Aid	10334	MC03	3	3.00	0	0.00	0	0.00
Hlth and Disabilities Asst	10238	MC04	1	1.00	1	1.00	1	1.00
Hlth Coord	10239	MC09	1	1.00	1	1.00	1	1.00
Office Asst	10245	MC03	1	1.00	1	1.00	1	1.00
Parent Involvement Coord	10246	MC08	1	1.00	1	1.00	1	1.00
Skill Craft Worker II - MAC	10348		1	1.00	1	1.00	1	1.00
Teacher Asst	10250	MC01	75	75.00	79	79.00	79	79.00
Tech Training Education Coord	10252	MC09	1	1.00	1	1.00	1	1.00
Transportation Mgr	10253	MC05	2	2.00	2	2.00	2	2.00
Volunteer Coord	10254	MC08	1	1.00	1	1.00	1	1.00
Total Positions & FTE			258	257.48	261	260.48	261	260.48

75 Metro Action Commission-Financial

	Class	Grade	FY 2004		FY 2005		FY 2006	
			Bud. Pos.	Bud. FTE	Bud. Pos.	Bud. FTE	Bud. Pos.	Bud. FTE
LIEAHP Grant 31503								
CSBG/LIHEAP Special Svc Coord	10260	MC05	1	1.00	0	0.00	0	0.00
Eligibility Counselor 1	10221	MC04	2	2.00	0	0.00	0	0.00
Office Asst	10245	MC03	1	1.00	0	0.00	0	0.00
Total Positions & FTE			4	4.00	0	0.00	0	0.00
CSBG Grant 31504								
CSBG/LIHEAP Dir	10215	MC11	1	1.00	1	1.00	1	1.00
CSBG/LIHEAP Special Svc Coord	10260	MC05	0	0.00	1	1.00	1	1.00
Eligibility Counselor 1	10221	MC04	0	0.00	2	2.00	2	2.00
Eligibility Counselor 2	10222	MC05	5	5.00	5	5.00	5	5.00
Literacy Instructor 2	10243	MC05	2	2.00	3	3.00	3	3.00
Office Asst	10245	MC03	0	0.00	1	1.00	1	1.00
Office Mgr	10234	MC04	1	1.00	1	1.00	1	1.00
Self Sufficient Prog Coord	10259	MC09	1	1.00	1	1.00	1	1.00
Teacher Asst-CSBG	10251	MC03	1	1.00	1	1.00	1	1.00
Total Positions & FTE			11	11.00	16	16.00	16	16.00
Summer Food Program 31505								
Food Service Worker II-Seasona	10257	MC03	11	11.00	9	9.00	9	9.00
Office Assistant-Seasonal	10256	MC04	0	0.00	1	1.00	1	1.00
Office Asst	10245	MC03	0	0.00	1	1.00	1	1.00
Prog Coord - MAC	06325		1	1.00	1	1.00	1	1.00
Total Positions & FTE			12	12.00	12	12.00	12	12.00
MAC Federal/State Programs 31506								
Food Svc Worker 1	10228	MC01	6	5.48	6	5.48	6	5.48
Food Svc Worker 2	10229	MC02	9	9.00	10	10.00	10	10.00
Food Svcs Mgr	10230	MC04	1	1.00	1	1.00	1	1.00
Nutrition Coord	10244	MC08	1	1.00	1	1.00	1	1.00
Total Positions & FTE			17	16.48	18	17.48	18	17.48
MAC Headstart CACFP 31508								
Teacher Asst	10250	MC01	20	10.00	31	15.50	31	15.50
Total Positions & FTE			20	10.00	31	15.50	31	15.50
MAC State Classroom 31509								
Headstart Teacher 2	10236	MC06	1	1.00	0	0.00	0	0.00
Teacher Asst	10250	MC01	2	2.00	0	0.00	0	0.00
Total Positions & FTE			3	3.00	0	0.00	0	0.00
Department Totals			342	330.96	355	338.46	357	340.46

76 Nashville Career Advancement Center-At a Glance



Budget Summary	2003-04	2004-05	2005-06	
Expenditures and Transfers:				
Special Purpose Fund	\$7,303,200	\$7,163,700	\$7,552,800	
Total Expenditures and Transfers	<u>\$7,303,200</u>	<u>\$7,163,700</u>	<u>\$7,552,800</u>	
Revenues and Transfers:				
Program Revenue				
Charges, Commissions, and Fees	\$0	\$0	\$2,000	
Other Governments and Agencies	6,752,950	6,640,400	7,305,400	
Other Program Revenue	102,650	342,300	139,400	
Total Program Revenue	\$6,855,600	\$6,982,700	\$7,446,800	
Non-program Revenue	0	0	0	
Transfers From Other Funds and Units	447,600	181,000	106,000	
Total Revenues	<u>\$7,303,200</u>	<u>\$7,163,700</u>	<u>\$7,552,800</u>	
Positions	Total Budgeted Positions	60	57	53
Contacts	Director: Christine Bradley Financial Manager: Ed Bryan 621 Mainstream Drive, Suite 200 37228			
	email: christine.bradley@nashville.gov email: ed.bryan@nashville.gov Phone: 862-8890 FAX: 862-8910			

Line of Business and Program

Employment Resources Career Center

Job Seeker Program for Adults

Youth Development and Work Readiness

Youth Development and Work Readiness

Supporting Employment

Community Employment Resource Partnership

Administrative

NCAC Administrative

76 Nashville Career Advancement Center-At a Glance



Mission	The mission of the Nashville Career Advancement Center (NCAC) is to provide job readiness, career resource and employment connection products to individuals, employers and organizations so they can make a broader contribution to the economic well being of the community.
Goals	<p>By the year 2006, individuals actively seeking work at Nashville Career Advancement Center will have their employment needs met as evidenced by:</p> <ul style="list-style-type: none"> • 72.7% employment within six months after exiting from the program. <p>By the year 2006, job seekers at Nashville Career Advancement Center will experience higher wages and long-term employability as evidenced by:</p> <ul style="list-style-type: none"> • 3% increase in wages and an 85.5% retention rate reported after one year of going to work. <p>By the year 2006 there will be a 5% increase in the number of disadvantaged job seekers served through Nashville Career Advancement Center and its coordinating partners.</p> <p>By the year 2006, Nashville Career Advancement Center's youth customers will experience an increase in a linkage to jobs as evidenced by 68% of youth being employed.</p>

Budget Change and Result Highlights FY 2006

Recommendation		Result
Increase in Special Purpose Funds for FY 2006	\$389,100	Additional grant funds to operate various programs of the department
Position Reductions	4 positions	Reduction in positions due to funding shifts
TOTAL	\$389,100	

76 Nashville Career Advancement Center-At a Glance



Employment Resources Career Center Line of Business - The purpose of the Employment Resources Career Center line of business is to provide information, skill enhancement and employment connection products to Middle Tennessee job seekers and employers so they can achieve their employment goals.

Job Seeker Program for Adults Program

The purpose of the Job Seeker Program for Adults is to provide skill enhancement and employment products to Middle Tennessee adult job seekers so they can acquire and retain employment.

Results Narrative

The Job Seeker Program for Adults provides skill enhancement and employment products to Middle Tennessee adult job seekers so they can acquire and retain employment. The current level of funding is required to realize the program results measure of the percentage of Middle Tennessee adult job seekers receiving skill enhancement products that will assist them in acquiring a job and staying in the workplace for six months. The individual's actively seeking work through NCAC, and the achievement of the Strategic Goals of Employment, Retention, and Wage Gain, depends on the continued funding from the Federal, State, and Private grantors.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	Special Purpose Fund	\$2,669,800		\$3,598,000	...	\$4,358,000
FTEs:	Special Purpose Fund	29.01		28.81	...	28.49

Results

Percentage of Middle Tennessee adult job seekers receiving skill enhancement products who acquire a job and stay in the workforce for at least six months

NA	NA	NA	86%	85%
----	----	----	-----	-----

Supporting Employment Line of Business - The purpose of the Supporting Employment line of business is to provide personal and financial assistance products to economically disadvantaged job seekers and the public and private non-profits that serve them so they can participate in programs that will assist them in overcoming barriers to get and stay at work.

Community Employment Resource Partnership Program

The purpose of the Community Employment Resource Partnership Program is to provide employment and technical assistance products to disadvantaged job seekers and the agencies that are funded by the Nashville Career Advancement Center to serve them so they can participate in employment activities.

Results Narrative

The Community Employment Resource Partnership Program provides employment and technical assistance products to disadvantaged job seekers and the agencies that are funded by NCAC to serve them, so they can participate in employment activities. The current level of funding is required to continue the program to make employment services available to low income job seekers so that they can work to support their families. This is essential in achieving the strategic goal of increasing the number of disadvantaged job seekers served through NCAC and its coordinating partners.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	Special Purpose Fund	\$643,900		\$836,100	...	\$499,100
FTEs:	Special Purpose Fund	5.30		7.15	...	6.21

Results

Percentage of disadvantaged job seekers who participate in employment activity sessions

NA	NA	NA	48%	48%
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76 Nashville Career Advancement Center-At a Glance



Youth Development and Work Readiness Line of Business - The purpose of the Youth Development and Work Readiness line of business is to provide academic enhancement, career and community connection products to (qualifying) 14-24 year olds in Middle Tennessee so they can earn academic credentials and obtain employment.

Youth Development and Work Readiness Program

The purpose of the Youth Development and Work Readiness Program is to provide academic enhancement, career and community connections products to (qualifying) 14-24 year olds in Middle Tennessee so they can earn academic credentials and obtain employment.

Results Narrative

The Youth Development and Work Readiness Program provides academic enhancement, career and community connection products to qualifying 14 through 24 year olds in Middle Tennessee so they can earn academic credentials and obtain employment. The current level of funding is required to realize the program results measure of the percentage of qualifying Middle Tennessee 14 through 24 year olds earning academic credentials and the percentage of qualifying Middle Tennessee 18 through 24 year olds obtaining employment. This is essential in achieving the strategic goal of increasing the number of youth linked to jobs.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	Special Purpose Fund	\$1,763,900		\$1,356,000	...	\$1,475,600
FTEs:	Special Purpose Fund	3.75		3.70	...	4.30
Results						
Percentage of qualifying 14-21 year olds in Middle Tennessee earning academic credentials		NA	NA	NA	79%	65%

Administrative Line of Business - The purpose of the Administrative line of business is to provide administrative support services to the Nashville Career Advancement Center so it can efficiently and effectively deliver results for customers.

NCAC Administrative Program

The purpose of the NCAC Administrative Program is to provide management products to NCAC so it can manage client records, receive employee benefits and compensation equitably and accurately, effectively manage its financial resources, obtain needed goods and services in a timely and efficient manner, prevent accidents and injuries and effectively respond to accidents and injuries that occur and deliver results for customers.

Results Narrative

The Administrative Program provides management products to NCAC so it can manage client records, receive employee compensation and benefits equitably and accurately, effectively manage its financial resources, obtain needed goods and services in a timely and efficient manner, prevent accidents and injuries and effectively respond to any that do occur, and deliver results to its customers. This program supports the delivery of operational results and is essential in supporting the achievement of the Strategic Goals of customer employment, retention, and wage gain; increasing the number of disadvantaged job seekers served through NCAC and its coordinating partners; and increasing the number of youth linked to jobs.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	Pay Plan	\$1,172,500		\$1,373,600	...	\$1,220,100
FTEs:		17.15		16.79	...	12.90
Results						
Percentage of NCAC purchases made via purchasing card		NA	NA	NA	63%	70%

76 Nashville Career Advancement Center-Financial



Special Purpose Funds

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	2,940,200	2,724,345	3,220,500	3,020,100
OTHER SERVICES:				
Utilities	27,300	10,370	8,100	9,200
Professional and Purchased Services	2,009,500	1,790,139	2,321,700	2,903,000
Travel, Tuition, and Dues	1,079,600	1,050,399	488,100	733,900
Communications	76,600	45,538	58,600	55,900
Repairs & Maintenance Services	255,900	125,975	137,300	74,600
Internal Service Fees	161,100	129,681	150,800	250,000
TOTAL OTHER SERVICES	3,610,000	3,152,102	3,164,600	4,026,600
OTHER EXPENSE	715,500	1,119,322	699,000	503,000
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	7,265,700	6,995,769	7,084,100	7,549,700
TRANSFERS TO OTHER FUNDS AND UNITS	37,500	66,030	79,600	3,100
TOTAL EXPENSE AND TRANSFERS	7,303,200	7,061,799	7,163,700	7,552,800
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	2,445	0	2,000
Other Governments & Agencies				
Federal Direct	0	15,961	1,250,000	1,624,200
Fed Through State Pass-Through	6,006,950	5,687,181	5,250,400	5,581,800
Fed Through Other Pass-Through	746,000	282,695	0	0
State Direct	0	0	0	0
Other Government Agencies	0	144,525	140,000	99,400
Subtotal Other Governments & Agencies	6,752,950	6,130,362	6,640,400	7,305,400
Other Program Revenue	102,650	703,301	342,300	139,400
TOTAL PROGRAM REVENUE	6,855,600	6,836,108	6,982,700	7,446,800
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	447,600	211,166	181,000	106,000
TOTAL REVENUE AND TRANSFERS	7,303,200	7,047,274	7,163,700	7,552,800

76 Nashville Career Advancement Center-Financial



	<u>Class</u>	<u>Grade</u>	FY 2004		FY 2005		FY 2006	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
NCAC Expenditure Clearing 31000								
Accounting Assoc - NCAC	07806		2	2.00	2	2.00	2	2.00
Accounting Supv - NCAC	07807		1	1.00	1	1.00	1	1.00
Accounts Clerk 1-NCAC	07808		1	1.00	0	0.00	0	0.00
Accounts Clerk 2-NCAC	07865		2	2.00	2	2.00	0	0.00
Business Dev Mgr - NCAC	07867		1	1.00	0	0.00	0	0.00
CD Program Assoc - NCAC	07838		1	1.00	1	1.00	1	1.00
CDF - NCAC	07955		14	13.38	18	17.45	15	14.45
Contract Admin - NCAC	07916		1	1.00	2	2.00	2	2.00
Data Entry 2 - NCAC	07813		2	2.00	2	2.00	2	2.00
Data Entry Supv - NCAC	07814		1	1.00	1	1.00	1	1.00
Davidson CD Coord-NCAC	07861		1	1.00	1	1.00	1	1.00
Dir Community Ser-NCAC	07954		1	1.00	1	1.00	1	1.00
Dir of Ops and Business Develop	07821		1	1.00	1	1.00	0	0.00
Director of Programs - NCAC	07851		1	1.00	1	1.00	1	1.00
Disability Grant Coord - NCAC	07846		1	1.00	0	0.00	0	0.00
Employer Svcs. Mgr. - NCAC	07818		1	1.00	1	1.00	1	1.00
Employment Career Spec.	10395		0	0.00	0	0.00	4	4.00
Enterprise Emp Coord - NCAC	07839		1	1.00	1	1.00	1	1.00
Executive Asst - NCAC	07809		1	1.00	1	1.00	1	1.00
Executive Director - NCAC	07631		1	1.00	1	1.00	1	1.00
Families First Coord	10394		0	0.00	0	0.00	1	1.00
Finance Dir - NCAC	07819		1	1.00	1	1.00	1	1.00
IS Director- NCAC	07822		1	1.00	1	1.00	1	1.00
Opry Mills Ctr Mgr - NCAC	07951		1	1.00	1	1.00	1	1.00
Prog Asst-NCAC	07828		4	4.00	3	3.00	1	1.00
Public Info Coord - NCAC	07853		1	1.00	1	1.00	1	1.00
Receptionist - NCAC	07830		1	1.00	1	1.00	1	1.00
Receptionist/Prog Asst - NCAC	07833		2	2.00	2	2.00	2	2.00
Research Analyst	07831		0	0.00	0	0.00	1	.45
Seasonal/Part-time/Temporary	09020		1	0.25	0	0.00	0	0.00
Sr CDF - NCAC	07952		3	3.00	4	4.00	3	3.00
Sr. CDF Support - NCAC	07848		1	1.00	1	1.00	1	1.00
Sup Svc Supv-NCAC	07862		1	1.00	1	1.00	0	0.00
Supportive Svcs Clerk - NCAC	07836		2	2.00	0	0.00	0	0.00
Supportive Svcs Coord-NCAC	07837		1	1.00	0	0.00	0	0.00
Systems Spec - NCAC	07835		1	1.00	1	1.00	1	1.00
Transportation Systems Admin	07863		1	1.00	0	0.00	0	0.00
Welfare To Work Coord - NCAC	07858		1	0.75	0	0.00	0	0.00
Welfare To Work Spec - NCAC	07857		1	0.75	0	0.00	0	0.00
Youth and Comm Career Dev Liaiso	10385		0	0.00	1	1.00	1	1.00
Youth Employment Liaison	10384		0	0.00	1	1.00	1	1.00
Youth Svcs Admin- NCAC	07869		1	1.00	1	1.00	1	1.00
Total Positions & FTE			60	58.13	57	56.45	53	51.90
Department Totals			60	58.13	57	56.45	53	51.90

78 Metropolitan Transit Auth-At a Glance



Budget Summary		2003-04	2004-05	2005-06
	Expenditures and Transfers:			
	MTA Component Unit Fund	\$30,540,800	\$31,299,500	\$34,531,100
	Total Expenditures and Transfers	\$30,540,800	\$31,299,500	\$34,531,100
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$8,380,400	\$8,556,700	\$8,450,600
	Other Governments and Agencies	10,290,000	10,422,400	9,651,400
	Other Program Revenue	0	0	0
	Total Program Revenue	\$18,670,400	\$18,979,100	\$18,102,000
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	11,870,400	12,320,400	16,429,100
	Total Revenues	\$30,540,800	\$31,299,500	\$34,531,100
Positions	Total Budgeted Positions	1	1	1
Contacts	Chief Executive Officer: Paul Ballard Chief Financial Officer: Ed Oliphant 130 Nestor Street 37210	email: paul.ballard@nashville.gov email: ed.oliphant@nashville.gov Phone: 862-6262	FAX: 862-6208	

Line of Business and Program

Service Improvement

- Board of Directors
- Convenient Alternative Transportation
- Service Improvements and Grants

Customer Care

- Customer Care
- Vehicle Preparation and Readiness
- Passenger Safety
- Getting Around in Nashville
- Logistics
- Access to All

Asset Management

- Financial and Asset Management
- Sales
- Business Protection

Support Services

- Employment Services
- Human Resources
- Internal Support



Mission	The mission of the Metropolitan Transit Authority is to provide public transportation products to our community and its visitors so they can achieve greater mobility and experience a cleaner, healthier environment with less traffic congestion.
Goals	<p>To provide increasing levels of accessible transportation services so that our community will utilize MTA's products at an increasing rate of 100,000 passengers over each of the next five years, and allow the community to experience cleaner air, reduced congestion and reduced dependence upon fossil fuels.</p> <p>MTA riders will benefit from a higher quality transit experience as evidenced by a reduction in customer complaints by 5% annually by improving organizational performance.</p> <p>So our customers can be assured of having reliable, fully accessible equipment when using our services, MTA will replace our aging fleet at a rate of 25 buses per year for each of the next four years.</p>

Budget Change and Result Highlights FY 2006

The following highlights represent modifications in the Metro MTA subsidy only.

Recommendation	Result
Department-wide	
Increase in Worker's Comp Insurance Expense	\$63,100 Enables MTA to recruit and retain a qualified workforce.
Increase in Labor and Fringes	1,085,800 Enables MTA to recruit and retain a qualified workforce.
Increase Funding of Pension Plan	60,100 Enables MTA to recruit and retain a qualified workforce.
Increase in Legal Fees for Union Contract Negotiations	96,000 Enables MTA to recruit and retain a qualified workforce.
Increase in State's Operating Subsidy	(136,700) Enables MTA to provide convenient alternative transportation service.
Other	642,700
Programs	
Increase in Fuel Costs	949,000 Enables MTA to provide continuing and increased level of transportation service.
Decrease in Federal Capital Operating Revenue	850,000 Supports transport of passengers in safe vehicles, free from mechanical failure.
Increase in Contract Maintenance	97,700 Insures that MTA employees have the right equipment to do their job.
Increase in Liability Insurance	60,000 Provides MTA with Risk Management in order to minimize liability exposure.
Addition of Personnel	
Getting Around in Nashville Program	341,000 1.0 FTEs Supports customers using MTA information products successfully.
Service Improvements and Grants Program	1.0 FTE Enables MTA to provide convenient alternative transportation service.
Convenient Alternative Transportation Program	4.0 FTEs Provides transit service to everyone so they can reduce their dependence on automobiles.
TOTAL	\$4,108,700 6.0 FTEs

78 Metropolitan Transit Auth-At a Glance



Budget Change and Result Highlights FY 2006

Recommendation		Result
Non-Allocated Financial Transactions Program		
Internal Service Charges		
Finance Charge	\$5,000	Delivery of core financial functions including accounting, payroll, budgeting, and internal audit.
Human Resources Charge	100	Delivery of core human resource functions including hiring, training, and evaluation/management.
Shared Business Office Charge	300	Delivery of administrative support functions.
Customer Call Center Charge	-400	Telephone access to information for Metro employees, the residents of Nashville, and other callers.
Information Systems Charge	92,900	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity.
TOTAL	\$97,900	

Performance Information Highlights

Performance Measure Certification

Internal Audit reviewed all key result measures for the Metropolitan Transit Authority for FY2003-04. Measures were either certified, meaning the measure was aligned, documented, and reliable or not certified (NC), meaning the measure did not meet the established criteria. For FY2004, only certified measures appear in the Operating Budget Book.

	Certified	Reported, Not Certified	Not Reported
Number of Programs:	80%	7%	13%
Program Budget Dollars:	96%	1%	3%

78 Metropolitan Transit Auth-At a Glance



Service Improvement Line of Business - The purpose of the Service Improvement line of business is to provide transportation services and information products to our community, its leaders and visitors so that greater mobility will be achieved.

Board of Directors Program

The purpose of the Board of Directors Program is to provide information products to the MTA Board of Directors so they can provide leadership for the community as evidenced by an increase in public transit usage.

Results Narrative

The Board of Directors Program reflects a budget increase of approximately \$38,000. The program provides information products to the MTA Board of Directors so they can provide leadership for the community as evidenced by an increase in public transportation usage. The increase is primarily the result of more of the salary for the CEO's administrative assistant being allocated to this program than the prior year. The main goal of this program is to increase ridership by a minimum of 100,000 passengers annually. A critical component of reaching that goal is to provide the Board with information packets in order for them to make informed decisions.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$118,143	\$136,774	\$114,660	...	\$166,700
Other Funding	<u>185,801</u>	<u>219,779</u>	<u>176,630</u>	...	<u>162,900</u>
Total	\$303,944	\$356,553	\$291,290	...	\$329,600
FTEs: GSD General Fund	2.00	2.00	2.00	...	2.00

Results

Percentage of Board members who responded they are able to provide leadership because of information provided

100%	100%	100%	100%	100%
------	------	------	------	------

Convenient Alternative Transportation Program

The purpose of the Convenient Alternative Transportation Program is to provide transit service products to everyone so they can reduce their dependence on automobiles.

Results Narrative

The Convenient Alternative Transportation Program is reflects an increase of approximately \$339,000 from the prior year budget which includes a contractually agreed upon 3% union wage increase and an increase in overtime pay due to short staffing issues. This increased funding will allow the Program to achieve its target result of increasing ridership in FY 2006 by a minimum of 100,000 new riders.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$2,956,628	\$3,155,359	\$3,340,480	...	\$4,464,300
Other Funding	<u>4,649,824</u>	<u>5,070,289</u>	<u>5,145,864</u>	...	<u>4,361,400</u>
Total	\$7,606,452	\$8,225,648	\$8,486,344	...	\$8,825,700
FTEs: GSD General Fund	215.50	215.50	214.50	...	218.50

Results

Percentage change in the number of people using public transit

2%	2%	2%	NR	2%
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Service Improvement and Grants Program

The purpose of the Service Improvement and Grants Program is to provide planning recommendation and grant application products to decision makers so they can make informed decisions on allocation of MTA funds.

Results Narrative

The Service Improvements and Grants Program reflects a decrease in funding of approximately \$8,700. The decrease is primarily due to fewer salary dollars being allocated from the Planning Department for service improvements and grants. With the implementation of the first year of the Service Improvement Plan, these salary dollars are being allocated into the Logistics Program to insure that the new service implemented efficiently. This Program is necessary to insure that planning recommendations and grant applications are provided to the decision makers so that informed decisions can be made on the allocation of MTA funds.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$ 92,167	\$ 75,758	\$ 91,836	...	\$113,600
Other Funding	144,948	121,734	141,469	...	111,000
Total	\$237,115	\$197,492	\$233,306	...	\$224,600
FTEs: All Funding Sources	2.75	2.75	2.25	...	3.25
Results					
Percentage of recommendations that result in approval	NR	100%	NR	100%	100%

Customer Care Line of Business - The purpose of the Customer Care line of business is to provide transportation, equipment and amenity products to our passengers and potential passengers so they can have a consistently high quality transit experience.

Customer Care Program

The purpose of the Customer Care Program is to provide amenity products to transit users so they can be comfortable while waiting to board.

Results Narrative

The Customer Care Program has a budget decrease of approximately \$12,000 primarily resulting from installation of new bus benches at several stops across the county which will require less maintenance. This program is responsible for providing amenity products to transit users so that they can be comfortable while waiting to board.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$154,806	\$195,505	\$151,276	...	\$188,500
Other Funding	243,461	314,153	233,034	...	184,200
Total	\$398,267	\$509,658	\$384,310	...	\$372,700
FTEs: All Funding Sources	4.00	4.00	1.50	...	1.50
Results					
Percentage of passengers who board at furnished stops	28%	NR	NR	NR	NR

Vehicle Preparation and Readiness Program

The purpose of the Vehicle Preparation and Readiness Program is to provide maintenance, repair, training and information products to MTA so it can transport passengers in safe vehicles free from mechanical failure.

Results Narrative

The Vehicle Prep and Readiness Program reflects an \$890,000 increase from the prior year budget primarily as a result of the increased cost of diesel fuel. The overall budget increase is needed to insure that the Programs meets or exceeds the target result measure of transporting 100% of its passengers in a clean and safe vehicle free from mechanical failures.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$2,414,240	\$2,388,729	\$2,300,103	...	\$3,406,000
Other Funding	<u>3,799,515</u>	<u>3,838,405</u>	<u>3,543,209</u>	...	<u>3,327,400</u>
Total	\$6,213,755	\$6,227,134	\$5,843,312	...	\$6,733,400
FTEs: All Funding Sources	91.50	91.50	88.50	...	88.50

Results

Percentage of passengers transported in safe vehicles free from mechanical failures

100% 100% 100% 100% 100%

Passenger Safety Program

The purpose of the Passenger Safety Program is to provide safety products to our employees so they can transport passengers safely to their destinations.

Results Narrative

The Passenger Safety Program is reflecting a budget increase of approximately \$152,000 primarily as a result of a reclassification of all security expenses related to MTA's Titans game day transportation services. These expenses were previously recorded in the Convenient Alternative Transportation Program and were correctly reclassified to this program as the expenses were primarily for security officers used during Titans games. This increase relates directly to the goal of MTA passengers reaching their destination safely 100% of the time.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$ 91,444	\$ 61,811	\$110,777	...	\$219,200
Other Funding	<u>143,811</u>	<u>99,323</u>	<u>170,648</u>	...	<u>214,100</u>
Total	\$235,255	\$161,134	\$281,425	...	\$433,300
FTEs: All Funding Sources	4.25	4.25	4.25	...	4.25

Results

Percentage of MTA passengers that safely reach their destination

100% 100% 100% 100% 100%

Getting Around in Nashville Program

The purpose of the Getting Around in Nashville Program is to provide transit information products to MTA customers and potential customers so they can ride the right bus at the right time.

Results Narrative

The Getting Around Nashville Program is reflecting a budget increase of approximately \$58,000 due to the reinstatement of one position that was eliminated last year due to budget constraints. As a result of last year's cuts, there were fewer representatives to answer the over 12,000 phones inquiries received on a monthly basis and customer service hours were cut on weekends. This will allow the program to insure that MTA customers ride the right bus at the right time.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$266,367	\$226,063	\$226,212	...	\$320,100
Other Funding	<u>418,909</u>	<u>363,257</u>	<u>348,469</u>	...	<u>312,700</u>
Total	\$685,276	\$589,320	\$574,681	...	\$632,800
FTEs: All Funding Sources	16.50	16.50	13.50	...	14.50
Results					
Percentage of customers who use MTA information products successfully	NR	91%	NR	NR	91%

Logistics Program

The purpose of the Logistics Program is to provide information, training and equipment products to MTA so buses can leave the garage on time.

Results Narrative

The Logistics Program reflects a budget increase of approximately \$25,000 primarily as a result of the allocation of one additional FTE to this program. This program works to insure that the MTA has its buses pull out from the lot on time 100% of the time.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$120,512	\$110,442	\$123,088	...	\$171,000
Other Funding	<u>189,527</u>	<u>177,468</u>	<u>189,612</u>	...	<u>167,000</u>
Total	\$310,039	\$287,910	\$312,700	...	\$338,000
FTEs: All Funding Sources	18.25	18.25	18.25	...	19.25
Results					
Percentage of on-time pull-outs	NR	NR	NR	NR	100%

Access To All Program

The purpose of the Access to All Program is to provide alternative mobility products to the mobility challenged so they can get to where they need to be in less than 90 minutes.

Result Narrative

The Access to All Program budget is increasing approximately \$673,000 primarily as a result of additional driver wages being allocated to MTA's Access Ride paratransit service. The paratransit service for the disabled community has sustained substantial (20%+) growth since the beginning of FY 2005 partially as a result of taking over Metro Social Services transportation services in February 2005. Additionally, there is an increase in the expense for overflow services which are used when MTA's vehicles cannot accommodate the increased demand for service. The increase is needed for the Access to All Program to insure that all mobility challenged riders using Access Ride service arrive at their destinations within 90 minutes.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$ 940,890	\$ 858,341	\$ 867,436	...	\$1,455,200
Other Funding	<u>1,479,717</u>	<u>1,379,252</u>	<u>1,336,248</u>	...	<u>1,421,700</u>
Total	\$2,420,607	\$2,237,593	\$2,203,684	...	\$2,876,900
FTEs: All Funding Sources	54.25	54.25	54.25	...	56.25

Results

Percentage of mobility challenged customers getting to where they need to be in less than 90 minutes	99%	99%	96%	99%	100%
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Asset Management Line of Business - The purpose of the Asset Management line of business is to provide financial and risk management products to MTA's decision-makers so that they can manage effectively.

Financial and Asset Management Program

The purpose of the Financial and Asset Management Program is to provide financial and analytical reporting products to MTA management so they can make informed decisions to stay within approved budget.

Results Narrative

The Financial and Asset Management Program is increasing its budget approximately \$5,000. The Program has been effective in achieving its goal to provide MTA management with financial and analytical reports so that informed decisions can be made and management can stay within approved budgets.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$181,225	\$145,026	\$175,649	...	\$426,200
Other Funding	<u>285,008</u>	<u>233,040</u>	<u>270,580</u>	...	<u>25,600</u>
Total	\$466,233	\$378,066	\$446,229	...	\$451,800
FTEs: All Funding Sources	4.50	4.50	4.50	...	4.50

Results

Percentage of managers who stay within approved budget	60%	NC	80%	67%	80%
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Sales Program

The purpose of the Sales Program is to provide revenue generating products to MTA so it can increase non-fare revenue.

Results Narrative

The goal of the Sales Program is to maximize advertising sales and increase non-fare revenues. New advertising bus benches are going to be installed in specific areas of Davidson County replacing old benches which will have some additional advertising media expenses associated with the improved benches. There is only a slight increase in sales activity budgeted for the new fiscal year.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$138,680	\$119,920	\$145,462	...	\$190,400
Other Funding	<u>218,098</u>	<u>192,697</u>	<u>224,077</u>	...	<u>186,000</u>
Total	\$356,778	\$312,617	\$369,539	...	\$376,400
FTEs: All Funding Sources	5.00	5.00	5.00	...	5.00
Results					
Percentage of total revenue coming from non-fare sources	7%	3%	3%	2%	3%

Business Protection Program

The purpose of the Business Protection Program is to provide risk management products to MTA so it can minimize financial liability exposure.

Results Narrative

The Business Protection Program is reflecting an increase of approximately \$397,000 for the FY 2006 budget. The increase is primarily due to increased costs in workers' compensation and liability insurance. While the gross dollars for insurance are increasing, the percent of total budget dollars for this program is remaining status quo at approximately 6%. MTA is self insured and with increased service and additional employees, additional funding is necessary for this program. This will insure that the MTA has adequate insurance coverage for any potential liability.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$ 493,537	\$ 685,400	\$ 501,922	...	\$ 846,000
Other Funding	<u>776,175</u>	<u>1,101,358</u>	<u>773,190</u>	...	<u>826,500</u>
Total	\$1,269,712	\$1,786,758	\$1,275,112	...	\$1,672,500
FTEs: All Funding Sources	0.00	0.00	0.00	...	0.00
Results					
Percentage of dollars spent on liability expenditures	NR	6%	NR	5%	6%

Support Services Line of Business - The purpose of the Support Services line of business is to provide human resources and information technology products to MTA so that it can achieve results through a qualified and appropriately equipped workforce.

Employment Services Program

The purpose of the Employment Services Program is to provide recruitment, benefit and development products to MTA managers so they can recruit and retain a qualified workforce to meet its business objectives.

Results Narrative

The Employment Services Program is reflecting a budget increase of approximately \$26,000 to insure that the Program is able to meet its objective of recruiting and retaining a qualified workforce for the MTA. The increase is primarily related to the agreed upon union wage increase as it relates to holiday, vacation and sick pay benefits as well as one additional employee related to attendance monitoring. It also encompasses an increase in the pension plan contributions made by the MTA. By receiving this increase, the program can achieve its goal of recruiting and retaining a qualified workforce.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$2,939,911	\$2,728,933	\$3,224,653	...	\$4,156,900
Other Funding	<u>4,623,533</u>	<u>4,385,073</u>	<u>4,967,439</u>	...	<u>4,061,100</u>
Total	\$7,563,444	7,114,006	\$8,192,092	...	\$8,218,000
FTEs: All Funding Sources	1.25	1.25	1.25	...	2.25
Results					
Percentage of qualified workforce retained to meet business objectives	98%	98%	98%	NR	98%

Human Resources Program

The purpose of the Human Resources Program is to provide employment compliance products to MTA staff so they can maintain a workplace compliant with applicable laws and agreements.

Results Narrative

The Human Resources Program reflects approximately \$153,000 in budget increases primarily as a result of increased FICA expenses related to the agreed upon 3% wage increase in the union contract and the additional FTEs. In addition, legal fees reflect an increase due to negotiations for a new 3 year contract with the union which will take place in the fall of 2005. The result measure for the program of the percentage of the workplace that is in compliance with laws and agreements will remain at 100%.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$ 576,743	\$ 562,456	\$ 604,949	...	\$ 854,700
Other Funding	<u>906,167</u>	<u>903,800</u>	<u>931,899</u>	...	<u>835,000</u>
Total	\$1,482,910	\$1,466,256	\$1,536,848	...	\$1,689,700
FTEs: All Funding Sources	2.25	2.25	2.25	...	2.25
Results					
Percentage of workplace in compliance with laws and agreements	100%	100%	100%	100%	100%

Internal Support Program

The purpose of the Internal Support Program is to provide communications, information technology and support products to MTA's administrative employees so they can have all the appropriate equipment necessary to perform their job duties.

Results Narrative

The Internal Support Program is showing a budget increase of approximately \$87,000 primarily as a result of new contract maintenance on several new computer servers placed in service in conjunction with the new scheduling software installed during FY 2005 along with contract maintenance for a new color copier purchased in 2005. The program is in place to insure that the employees at MTA have the technology and equipment to do their job.

Program Budget & Performance Summary

		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	GSD General Fund	\$326,899	\$269,886	\$341,918	...	\$483,400
	Other Funding	<u>514,108</u>	<u>433,676</u>	<u>526,711</u>	...	<u>472,300</u>
	Total	\$841,007	\$703,562	\$868,629	...	\$955,700
FTEs:	All Funding Sources	0.75	0.75	0.75	...	1.25
Results						
	Percentage of administrative employees who have the right equipment to do their jobs	NR	100%	100%	100%	100%

78 Metropolitan Transit Auth-Financial



MTA Component Unit Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	22,428,700	22,402,000	22,867,500	24,357,400
OTHER SERVICES:				
Utilities	519,500	471,200	499,500	517,000
Professional and Purchased Services	755,300	488,400	600,800	823,900
Travel, Tuition, and Dues	119,700	110,900	119,700	138,700
Communications	40,600	35,100	42,000	39,100
Repairs & Maintenance Services	2,223,600	2,253,500	1,829,000	1,801,900
Internal Service Fees	0	0	0	0
TOTAL OTHER SERVICES	3,658,700	3,359,100	3,091,000	3,320,600
OTHER EXPENSE	3,715,100	3,807,600	4,157,300	5,209,300
PENSION, ANNUITY, DEBT, & OTHER COSTS	738,300	1,011,400	1,183,700	1,243,800
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	30,540,800	30,580,100	31,299,500	34,131,100
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	400,000
TOTAL EXPENSE AND TRANSFERS	30,540,800	30,580,100	31,299,500	34,531,100
PROGRAM REVENUE:				
Charges, Commissions, & Fees	8,380,400	8,128,200	8,556,700	8,300,600
Other Governments & Agencies				
Federal Direct	7,005,000	7,391,500	7,006,000	6,248,400
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	3,285,000	3,354,900	3,416,400	3,553,000
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	10,290,000	10,746,400	10,422,400	9,801,400
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	18,670,400	18,874,600	18,979,100	18,102,000
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	11,870,400	11,766,400	12,320,400	16,429,100
TOTAL REVENUE AND TRANSFERS	30,540,800	30,641,000	31,299,500	34,531,100

78 Metropolitan Transit Auth-Financial



	<u>Class</u>	<u>Grade</u>	FY 2004		FY 2005		FY 2006	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
MTA Component Unit 60002								
Executive Director-MTA	10323		1	1.00	1	1.00	1	1.00
Total Positions & FTE			1	1.00	1	1.00	1	1.00
Department Totals			1	1.00	1	1.00	1	1.00

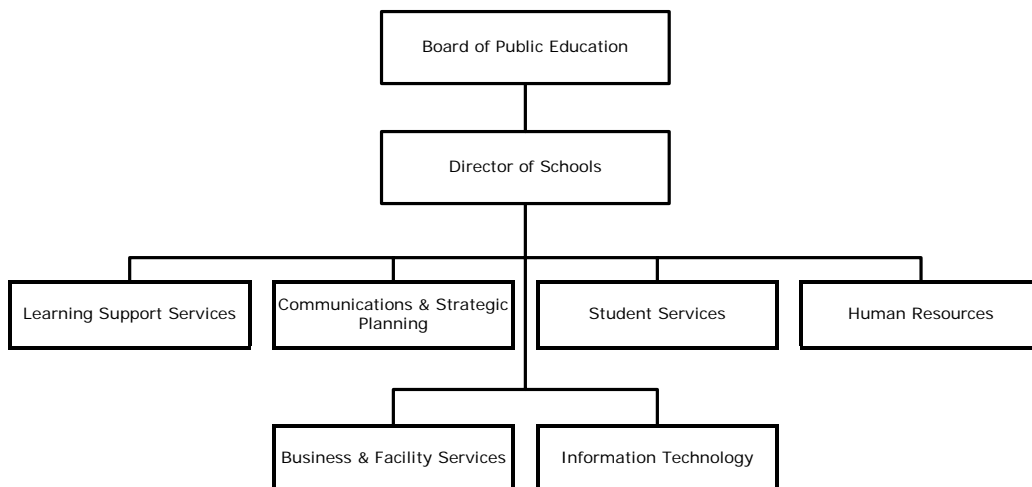
80 Board of Public Education Fund-At a Glance

Mission	Our purpose is to do whatever it takes for all students to acquire the knowledge and skills to become productive, responsible citizens.		
Vision	Our vision is to be the top-performing school district in the nation.		
Budget* Summary	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
Expenditures and Transfers:			
GSD General Fund	\$502,900,000	\$510,531,400	\$542,250,500
Special Purpose Funds**	<u>67,847,600</u>	<u>73,266,200</u>	<u>82,241,700</u>
Total Expenditures and Transfers	<u>\$570,747,600</u>	<u>\$583,797,600</u>	<u>\$624,492,200</u>
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$1,345,800	\$1,400,100	\$1,183,500
Other Governments and Agencies	154,498,100	168,070,300	170,435,400
Other Program Revenue	<u>69,108,100</u>	<u>74,315,600</u>	<u>83,051,900</u>
Total Program Revenue	\$224,952,000	\$243,786,000	\$254,670,800
Non-program Revenue	319,627,900	317,796,000	368,546,200
Transfers From Other Funds & Units	<u>1,192,000</u>	<u>953,200</u>	<u>1,275,200</u>
Total Revenues	<u>\$545,771,900</u>	<u>\$572,535,200</u>	<u>\$624,492,200</u>
Positions	Total Budgeted Positions	8,282	8,285
Contacts	Director of Schools: Dr. Pedro E. Garcia email: pedro.garcia@mnps.org Financial Director: Chris Henson email: chris.henson@mnps.org 2601 Branford Avenue 37204 Phone: 259-8419 FAX: 259-8418		

* This component unit's budget is presented here for information only, and is not subject to line-item modification by the Council.

** Details for MNPS Special Purpose Funds can be obtained by contacting Chris Henson, MNPS Finance Director.

Organizational Structure



80 Board of Public Education Fund-At a Glance

Budget Highlights FY 2006

• Salary Steps for Teachers	\$4,800,000
• COL Raise for Teachers	\$9,300,000
• State Teacher Bonus	\$1,500,000
• Salary Steps for Support Staff	\$1,900,000
• COL Raise for Support Staff	\$2,900,000
• Health Insurance – Teachers	\$500,000
• Health Insurance – Support Staff	\$1,700,000
• Pension Increase – Support Staff	\$1,500,000
• Opening New and Expanded Schools	\$2,800,000
• Other Expense	\$4,819,100
Total	\$31,719,100

Overview

LEARNING SUPPORT SERVICES

Learning Support Services Division provides overall direction of academic program.

COMMUNICATIONS AND STRATEGIC PLANNING

The Communications and Strategic Planning Division manages the public relations and organizational performance planning functions for Metro Nashville Public Schools.

STUDENT SERVICES

Student Services Division manages the overall safety and security, student discipline, guidance, psychology, and adult/community education and related activities.

HUMAN RESOURCES

Human Resources Division recruits and manages the employee resources of the school system.

BUSINESS AND FACILITY SERVICES

Business and Facility Services Division manages the fiscal, transportation, construction, operations, maintenance, employee benefits and food service programs of the school.

INFORMATION TECHNOLOGY

The Information Technology Division manages the operation and implementation of technology strategies for operational and strategies for operational and instructional purposes.



80 Board of Public Education Fund-Performance

Performance

Through a productive strategic planning process, Metropolitan Nashville Public Schools has developed a comprehensive plan that will ensure excellence in Nashville's schools.

During this process, eight strategic directives were derived, and consist of the following:

1. Maximize each and every student's learning and eliminate achievement disparities that exist among different student groups.
2. Provide a safe/secure and nurturing environment.
3. Manage fiscal and physical resources to get the most effective uses of the dollars available.
4. Strengthen parental/community ownership of the school system and their commitment to its success.
5. Value and respect the diversity in our schools and community.
6. Earn the trust and confidence of stakeholders through timely two-way channels of communication.
7. Govern and manage the school system by focusing on results.
8. Attract, train, and retain a highly qualified staff.

Specific information regarding performance indicators for each directive can be found at www.mnps.org click on Strategic Plan (PDF).

80 Board of Public Education Fund-Financial

Public Education General Fund

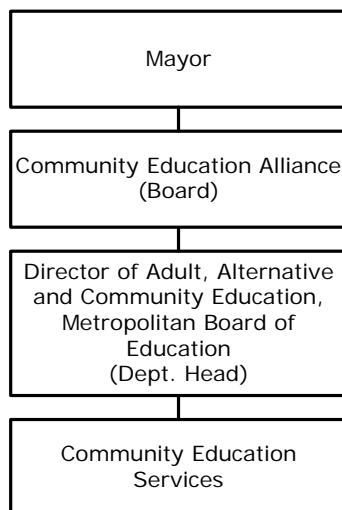
Source Description	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	421,763,657	420,711,598	438,499,927	459,639,400
OTHER SERVICES:				
Utilities	18,514,254	17,033,361	19,374,200	20,467,000
Professional and Purchased Services	12,810,574	15,131,022	9,651,200	9,421,500
Travel, Tuition, and Dues	1,227,017	734,254	604,700	710,300
Communications	1,784,333	2,111,936	1,969,800	2,075,800
Repairs & Maintenance Services	971,906	1,885,913	1,413,800	2,068,000
Internal Service Fees	1,236,325	1,467,770	1,106,800	2,477,200
TOTAL OTHER SERVICES	36,544,409	38,364,256	34,120,500	37,219,800
OTHER EXPENSE	29,096,948	26,307,222	22,500,900	24,857,700
PENSION, ANNUITY, DEBT, & OTHER COSTS	9,656,218	10,216,933	10,962,100	10,856,100
EQUIPMENT, BUILDINGS, & LAND	0	85,334	83,000	83,000
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	497,061,232	495,685,343	506,166,427	532,656,000
TRANSFERS TO OTHER FUNDS AND UNITS	5,838,768	7,179,240	7,450,100	9,594,500
TOTAL EXPENSE AND TRANSFERS	502,900,000	502,864,583	513,616,527	542,250,500
PROGRAM REVENUE:				
Charges, Commissions, & Fees	1,345,800	829,974	1,400,100	1,179,100
Other Governments & Agencies				
Federal Direct	80,000	33,665	12,500	88,000
Fed Through State Pass-Through	85,000	128,756	171,200	70,000
Fed Through Other Pass-Through	0	0	0	0
State Direct	154,331,900	155,049,962	170,970,527	170,275,600
Other Government Agencies	1,200	1,204	1,200	6,200
Subtotal Other Governments & Agencies	154,498,100	155,213,587	171,155,427	170,439,800
Other Program Revenue	1,260,500	658,870	1,049,400	810,200
TOTAL PROGRAM REVENUE	157,104,400	156,702,431	173,604,927	172,429,100
NON-PROGRAM REVENUE:				
Property Taxes	173,582,600	170,451,023	177,054,200	211,355,300
Local Option Sales Tax	142,518,100	143,859,118	148,218,800	153,984,600
Other Tax, Licenses, & Permits	3,064,000	3,033,049	2,090,300	2,791,500
Fines, Forfeits, & Penalties	7,200	5,898	6,700	5,300
Compensation From Property	456,000	377,102	426,000	409,500
TOTAL NON-PROGRAM REVENUE	319,627,900	317,726,190	327,796,000	368,546,200
TRANSFERS FROM OTHER FUNDS AND UNITS:	1,192,000	1,214,959	953,200	1,275,200
TOTAL REVENUE AND TRANSFERS	477,924,300	475,643,580	502,354,127	542,250,500

80 Community Education Alliance—At a Glance

Mission	With input from advisory councils and community members, community education coordinators facilitate classes, activities and services constructed to meet community needs. Public school facilities throughout the county are sites for community education programs and citizens of all ages are served.			
Budget Summary		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
	Expenditures and Transfers:			
	GSD General Fund	\$567,500	\$582,100	\$835,700
	Total Expenditures and Transfers	<u>\$567,500</u>	<u>\$582,100</u>	<u>\$835,700</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$0	\$0	\$0
	Other Governments and Agencies	0	0	0
	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
	Total Program Revenue	\$0	\$0	\$0
	Non-Program Revenue	0	0	0
	Transfers From Other Funds and Units	<u>0</u>	<u>0</u>	<u>835,700</u>
	Total Revenues	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Positions	Total Budgeted Positions	13	9	9
Contacts	Director of Community Education: Dr. Nancy Dill Financial Manager: Corine Jackson 2601 Bransford Avenue 37204		email: nancy.dill@mnps.org email: corine.jackson@mnps.org Phone: 259-8766, 259-8544 FAX: 252-4996 http://www.nashville.gov/education	

Note: This organization was transitioned to a Metropolitan Nashville Public Schools Enterprise Fund during FY 2006.

Organizational Structure



80 Community Education Alliance—At a Glance

Budget Highlights FY 2006

• Internal Service Charges	
• Finance Charge	\$ 4,500
• Human Resources Charge	4,300
• Information Systems Charge	2,000
• Shared Business Office Charge	1,300
• Shared Services Charge	100
• Customer Call Center Charge	500
• Fleet Management Charge	2,100
• Staff Training/Professional Development	5,000
Total	\$19,800

Overview

COMMUNITY EDUCATION SERVICES

The Community Education Services provides citizens of all ages with over 1,000 classes and activities, offered through the community schools. These services include literacy training, job preparation and skill improvements, vocational and recreational programs, cultural and enrichment classes, tutorial sessions and opportunities for local groups to conduct meetings or gatherings of community interest. These activities reinforce the philosophy of lifelong learning by offering opportunities to residents of all ages throughout the Metropolitan area through use of Metro Schools' facilities.

The umbrella of Community Education in Nashville-Davidson County covers five major areas:

- Community Education
- Classes/Offerings
- Building Use Activities
- Before/After School Child Care
- Tennessee State Dept of Education's 21st Century Community Learning Centers
- Volunteer Literacy



Community Education is organized into three semesters, beginning in September, February and June. Classes meet anywhere from one night for a seminar to one evening a week for eight to ten weeks, although schedules may be shortened or lengthened depending on the subject matter.

Classes and activities are facilitated by the site community education coordinators, who are responsible for determining which classes/activities will appeal to the community. Site coordinators also arrange for building use by local groups on a regular basis. Satellites are locations other than a site coordinator's home base, where classes and activities are presented.

Sites for Community Education include:

- Antioch High School
- Cohn Adult Learning Center, which houses
 - Cohn Community Education Program
 - The Nashville Volunteer Literacy Program
 - The Senior Renaissance Center
- Glenclyff High School
- Hillsboro High School
- Hillwood High School
- Hunters Lane High School
- McGavock High School
- Stratford High School

Other activities and programs under the Office of Community Education include:

Before/After School-age Child Care

During 2004-5 there were 103 programs, with 18 different community providers using the school facilities to offer before and after-school care for students. This includes both elementary and middle schools.

21st Century Community Learning Centers

Known popularly as "Club MCM", the Community Learning Centers provide after-school enrichment opportunities and enhance the academic activities on a regular school day basis. "Club Music City Miracle" is a collaborative effort of Metro Schools with the YMCA and Project for Neighborhood Aftercare (PNA). Each site meets Monday through Thursday for up to three hours each day, and the program is designed to continue through the school year. Homework assistance, club activities, healthy lifestyle and personal development classes, tutoring and preparation for test taking are among the pursuits of each site.

Summer and Specialty Programs

In addition to the summer classes and activities of the year-round sites, Community Education hosts college level classes at the Cohn, Glenclyff, Hunters Lane and McGavock locations. For school-age children, summer activities vary to include math enrichment, science camps, art and language classes and physical education/recreation offerings.

During the 2004-5 year, Dell Computers collaborated with Community Education to offer the "Tech-Know" program for children at some Club MCM sites to build and keep their own computers, provided they met attendance and other school day requirements. An additional non-Club MCM site was funded at Kennedy Middle School.

Web site: <http://www.nashville.gov> (select education, then education front page link)

80 Community Education Alliance—Performance

<u>Objectives</u>	<u>Performance Measures</u>	<u>FY 2004 Budget</u>	<u>FY 2004 Actuals</u>	<u>FY 2005 Budget</u>	<u>FY 2006 Budget</u>
COMMUNITY EDUCATION SERVICES					
1. Increase the number of citizens served each year, and offer increased services to residents of all ages in the Metropolitan area.	a. Citizens served	160,000	129,084	120,000	100,000
	b. Locations	180	176	180	170
	c. Services offered	2,600	1,881	2,000	1,800

80 Community Education Alliance—Financial

Special Purpose Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	517,600	530,803	492,638	641,400
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	7,000	0	14,062	97,900
Travel, Tuition, and Dues	3,900	2,532	3,300	9,500
Communications	26,600	23,521	55,600	55,400
Repairs & Maintenance Services	1,000	182	1,000	1,000
Internal Service Fees	6,600	6,962	8,200	22,700
TOTAL OTHER SERVICES	45,100	33,197	82,162	186,500
OTHER EXPENSE	3,700	3,397	7,300	7,800
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	1,100	0	0	0
TOTAL OPERATING EXPENSE	567,500	567,397	582,100	835,700
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	0
TOTAL EXPENSE AND TRANSFERS	567,500	567,397	582,100	835,700
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	0	0	0	0
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	835,700
TOTAL REVENUE AND TRANSFERS	0	0	0	835,700

80 Community Education Alliance—Financial

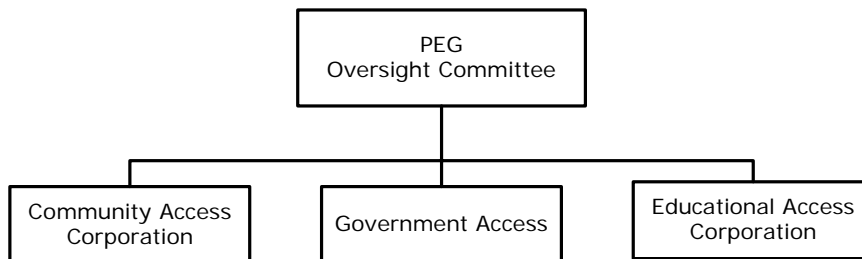
	<u>Class</u>	<u>Grade</u>	<u>FY 2004</u>		<u>FY 2005</u>		<u>FY 2006</u>	
			<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
MNPS Community Education 60180								
Program Coord	06034	SR09	8	8.00	8	8.00	8	8.00
Program Mgr 1	07376	SR11	1	1.00	1	1.00	1	1.00
Seasonal/Part-time/Temporary	09020		4	0.48	0	0.00	0	0.00
Total Positions & FTE			13	9.48	9	9.00	9	9.00
Department Totals			13	9.48	9	9.00	9	9.00

34100 Public, Education, Government Fund-At a Glance

Mission	Allocation of bandwidth and financial resources among the Public, Educational and Governmental Access partners.			
Budget Summary		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
	Expenditures and Transfers:			
	GSD General Fund	\$329,600	\$99,800	\$99,800
	Total Expenditures and Transfers	<u>\$329,600</u>	<u>\$99,800</u>	<u>\$99,800</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$0	\$0	\$0
	Other Governments and Agencies	0	0	0
	Other Program Revenue	5,000	500	500
	Total Program Revenue	\$5,000	\$500	\$500
	Non-program Revenue	100,000	100,000	100,000
	Transfers From Other Funds and Units	0	0	0
	Total Revenues	<u>\$105,000</u>	<u>\$100,500</u>	<u>\$100,500</u>
Positions	Total Budgeted Positions	0	0	0
Contacts	Director: Alan Johnson Financial Manager: Mark Lynam Howard Office Building 37210		email: alanjohnson@willisknight.com email: mark.lynam@nashville.gov Phone: 862-6300 FAX: 862-6288	

This component unit's budget is presented here for information only, and is not subject to line-item modification by the Council.

Organizational Structure

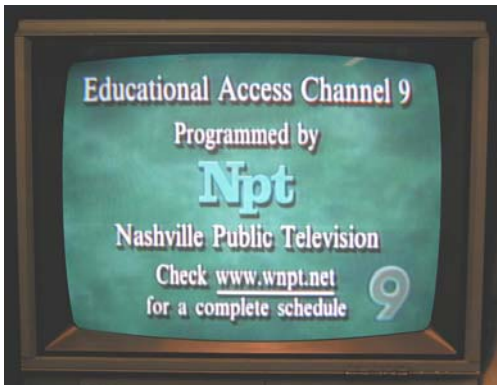


34100 Public, Education, Government Fund-At a Glance

Overview

PUBLIC, EDUCATIONAL, and GOVERNMENTAL ACCESS (PEG)

The Public, Education, Government Fund Oversight Committee holds regular meetings to act upon business matters presented by the PEG partners (Community Access Corporation, Metropolitan Education Access Corporation, and Government Access Television).



COMMUNITY ACCESS CORPORATION

The purpose of the Community Access Corporation (CAC) is to insure that the public access and other community channels are governed so that they are free of censorship except as necessary to comply with any FCC regulations.

GOVERNMENT ACCESS

Nashville's Government Access Channel is operated by the Metropolitan Government of Nashville and Davidson County and is a division of the Information Systems Department.

METROPOLITAN EDUCATIONAL ACCESS CORPORATION

Nashville's public television station (NPT) currently operates cable channels 9 and 10 under agreement with the PEG committee.

34100 Public, Education, Government Fund-Financial

Special Purpose Funds

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	0	0	0	0
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	1,700	14,018	69,700	69,700
Travel, Tuition, and Dues	0	0	0	0
Communications	100	375	100	100
Repairs & Maintenance Services	20,500	15,990	20,000	20,000
Internal Service Fees	6,700	5,051	6,400	6,400
TOTAL OTHER SERVICES	29,000	35,434	96,200	96,200
OTHER EXPENSE	251,600	206,878	3,600	3,600
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	280,600	242,312	99,800	99,800
TRANSFERS TO OTHER FUNDS AND UNITS	49,000	49,000	0	0
TOTAL EXPENSE AND TRANSFERS	329,600	291,312	99,800	99,800
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	5,000	1,055	500	500
TOTAL PROGRAM REVENUE	5,000	1,055	500	500
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	100,000	100,000	100,000	100,000
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	100,000	100,000	100,000	100,000
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	105,000	101,055	100,500	100,500

68201 District Energy System-At a Glance

Mission	To provide energy in the form of steam and chilled water to downtown buildings using the most efficient, economical, and environmentally sound methods possible.			
Budget Summary		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
	Expenditures and Transfers:			
	DES Enterprise Fund	\$0	\$18,642,300	\$20,144,000
	Total Expenditures and Transfers	<u>\$0</u>	<u>\$18,642,300</u>	<u>\$20,144,000</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$0	\$16,943,400	\$17,910,900
	Other Governments and Agencies	0	0	0
	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
	Total Program Revenue	\$0	\$16,943,400	\$17,910,900
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	<u>0</u>	<u>1,698,900</u>	<u>2,233,100</u>
	Total Revenues	<u>\$0</u>	<u>\$18,642,300</u>	<u>\$20,144,000</u>
Positions	Total Budgeted Positions	0	1	1
Contacts	Special Projects Manager: Michael Bradley email: michael.bradley@nashville.gov Metro Nashville District Energy System, 90 Peabody Street 37210 Phone: 862-5699			

Overview

The Metro Nashville District Energy System (DES) provides heating and cooling to nearly 40 buildings in downtown Nashville. The city has used district energy services for three decades, pioneering the waste-to-energy method of district energy in the early 1970s. Since that time, a new facility has replaced the aged Nashville Thermal Transfer Corporation.

The new DES facility, which began operating in December 2003, was implemented with several important objectives in mind:

- To utilize state-of-the-art equipment and its high reliability;
- To keep costs as reasonable as possible and very predictable to DES customers;
- To be an attractive facility, both visually and to the environment;
- To be a positive catalyst for economic stability and growth in downtown Nashville.

Metro awarded [Constellation Energy Source \(CES\)](#) of Baltimore, Md., the contract to design, build, operate, and maintain the Metro Nashville District Energy System. The staff of CES responsible for the design and operations of the new DES has been involved in the development of many other district energy plants,

including those in Chicago, Boston, New Orleans and the Baltimore District Steam system.

CES will manage, operate and maintain the DES for 15 years, with options for three additional five-year extensions. The DES remains under the ownership of Metro.

Highlights of changes in the FY 2006 budget include:

- Anticipated increase in natural gas usage: \$1,024,100
- Increase in debt service transfer: \$385,100
- Increase in facilities management charges: \$92,500



68201 District Energy System-Financial

Special Purpose Funds

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	0	0	271,600	120,000
OTHER SERVICES:				
Utilities	0	0	9,146,500	9,940,100
Professional and Purchased Services	0	0	3,534,800	4,108,100
Travel, Tuition, and Dues	0	0	100,600	5,000
Communications	0	0	48,300	165,800
Repairs & Maintenance Services	0	0	211,200	219,200
Internal Service Fees	0	0	0	73,000
TOTAL OTHER SERVICES	0	0	13,041,400	14,511,200
OTHER EXPENSE	0	0	110,500	185,200
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	0	0	13,423,500	14,816,400
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	5,218,800	5,327,600
TOTAL EXPENSE AND TRANSFERS	0	0	18,642,300	20,144,000
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	16,943,400	17,910,900
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	0	0	16,943,400	17,910,900
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	1,698,900	2,233,100
TOTAL REVENUE AND TRANSFERS	0	0	18,642,300	20,144,000

01 Administrative—At A Glance

Mission	These accounts provide Metro's share of employee benefits for certain central benefits, retired employees, and employees, administrative accounts within the government, contributions to not-for-profit organizations, contracts with other organizations, subsidies, and contingencies.			
Budget Summary		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
	Expenditures and Transfers:			
	GSD General Fund	\$125,864,507	\$124,779,092	\$182,336,500
	USD General Fund	25,060,400	25,516,700	27,424,400
	Total Expenditures and Transfers	<u>\$150,924,907</u>	<u>\$150,295,792</u>	<u>\$209,760,900</u>
	Revenues and Transfers: *			
	Program Revenue	\$0	\$0	\$0
	Charges, Commissions, and Fees	0	0	0
	Other Governments and Agencies	0	0	0
	Other Program Revenue	0	0	0
	Total Program Revenue	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	0	0	0
	Total Revenues	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Positions	Total Budgeted Positions	0	0	0
Contacts	Director: David Manning email: david.manning@nashville.gov Deputy Director of Finance: Talia Lomax-O'dneal email: talia.lomaxodneal@nashville.gov Old Ben West Library 225 Polk Avenue, Suite 250 37203 Phone: 862-6151 FAX: 862-6156			

These accounts are administered by the Department of Finance, and have no separate organization chart.

* **Important Note about the Budget:** This Administrative department is made up of a group of various-purpose accounts that do not fall into other agencies' budgets. Revenues in this department include all general fund revenues not associated with other agencies, and are not directly related to the budgeted expenditures in this department. Because of this, the financial schedules presented later in this section list individual business units expenditure information, rather than a summary of revenues and expenditures.



01 Administrative—At A Glance

Budget Highlights FY 2006

For budget changes, see the financial schedule.

Overview

Accounts are grouped into functional area, as presented in the budget ordinance. Each account's title, 8-digit business unit number, legal basis, & description follows. In cases where the Council changed an appropriation in the final (substitute) budget, the original proposal and final adjustments are both described.

INTERNAL SUPPORT:

- **Budget Adjustment Savings** (01101408 & 01191408) Anticipated cross-departmental savings due to expected GSD General Fund departments under-spending their budgets. These savings will be realized by transferring budgeted monies from those departments to this account during the fiscal year.
- **Insurance & Reserve** (01101301 & 01191301, Resolution R82-1327) protects Metro property against damage, loss and claims. This account pays insurance premiums for Metro vehicles, buildings and equipment, boiler and elevator inspections, and for protection against liability claims. The FY 2006 budget includes additional GSD funds and a reduction in USD funds for payment of claims under the increased limits of the Government Tort Liability Act and for commercial insurance that has increased since 9/11/01.
- **Surety Bonds** (01101302, TCA § 8-19-101) pays premiums to insurance companies to bond local officials and persons who routinely handle public funds, to insure Metro against misuse, theft, and fraud. The FY 2006 budget remains flat. The government will meet the expected bond premium amounts for FY 06 with a reserve in the event there are unexpected numbers of notary bonds or a specific bond has to be increased.
- **Corporate Dues and Contributions to Governmental Associations** (01101303, Metro Charter § 18.11(c)) pays dues for Metro memberships in intergovernmental organizations. The 2006 budget reflects an increase due to increases in the dues and contributions.
- **Judgments and Losses** (01101308 & 01191308, Metro Code § 2.40.100) pays on Metro's behalf for judgments and losses that arise in the course of litigation and pays related costs and expenses such as for court reporters, court costs, tax costs, etc. The appropriations from the GSD and USD are transferred to Fund 50267 Self Insured Judgment & Losses Claim Fund.
- **Pay Plan Improvements** (01101315 & 01191315) Pay plan improvements for active employees in the general funds' departments are included here. The FY 2006 calculations for the departments included a 3% plan adjustment and increments, and related fringe benefits. There were no pay plan improvements for FY 2005.

- **Post Audits** (01101412, Metro Charter §6.15) pays for an annual independent financial audit conducted by one or more certified public accounting firms, and for performance audits. Audits are conducted in accordance with federal and state law. The FY 2006 budget remains flat. The FY 2005 recommended budget reflected a 15% reduction in this budget; the final budget eliminated an additional \$672,600, cutting out all new performance audits.
- **Transfer to Advance Planning & Research Fund** (01101416, Metro Charter § 6.14) provides the mandated \$50,000 transfer to the APR fund.
- **Metro Facility Rental** (01101127) pays rent for space for the courts and court clerks in Metro Center during the Courthouse renovation and the agencies moving to the Metro Southeast building during the Howard School campus and Rolling Mill Hill renovations. The FY 2006 budget increases this budget based on projected costs.
- **Transfer for 4% Fund** (01101499, Metro Charter) transfers 4% of original revenues in the GSD General Fund to the separate General Fund Reserve Fund for equipment purchases or building repairs for any department funded by the GSD General Fund.
- **Relocation Expenses for Metro Agencies** (01101180) includes fund for the estimated relocation expenses for transferring agencies out to the Metro Southeast property.
- **Subsidy Central Printing** (01101420) a non-recurring subsidy to clear out the remaining fund balance for Central Printing – Fund 51136.
- **Subsidy Municipal Auditorium** (01101428) includes recurring funds for the transition of Municipal Auditorium to an Enterprise Fund.
- **EBS Charges for Schools and Administration** (01101601) includes funds for the payment of the fees charged to Schools and Administration for Metro wide technology expenses.

EMPLOYEE BENEFITS:

- **Police and Fire Pension Match** (01191102, Metro Charter § 13.09) provides Metro's guaranteed contributions from the USD General Fund to closed police and fire pension plans.
- **Civil Service Retirement Match** (01191103, Metro Charter § 13.09) provides Metro's guaranteed contribution from the USD General Fund to the closed City of Nashville Employees' Retirement plan.
- **Davidson County Retirement Match** (01101104, Metro Charter § 13.09) provides Metro's contribution from the GSD to the old Davidson County civil service pension plan.
- **Teacher Pensions Match** (01191106, Metro Charter § 9.06) provides Metro's contribution from the USD General Fund to the old city teacher's pension plan.

01 Administrative—At A Glance

- **Davidson County Teacher's Retirement Match** (01101107, Metro Charter §9.06) provides Metro's guaranteed contribution to the closed county teacher's pension plan. The Board of Education makes a separate guaranteed contribution from its Schools Special Revenue Fund to that plan.
- **Group Health Insurance Match** (01101109 & 01191109, Metro Code §3.16.020, .040, & 3.24.010) provides Metro's share of pensioners' medical and dental insurance premiums. For active employees, these costs are in their departments' budgets.
- **Death Benefit Payments** (01101110, Metro Code § 3.28.080) transfers money to a fund that provides a supplementary benefit for deaths in the line of duty.
- **Direct Pension Payments** (01191111, Private Acts of 1959 chapter 117 & Metro Charter Sec. 20.01) provides direct pension payments from the USD General Fund to members and qualified surviving spouses of the old Nashville City Council.
- **Pensioners In-Line-Of-Duty Medical Expense** (01101113 & 01191112, Metro Charter § 13.12) provides medical payments for those pensioners who were disabled by in-line-of-duty injuries. The total cost is budgeted through the GSD General Fund; the share for USD employees is borne by a transfer from the USD to the GSD.
- **Unemployment Compensation** (01101114, TCA § 50-7-401) reimburses the state for unemployment payments to eligible former Metro employees.
- **Group Life Insurance Match** (01101115 & 01191115, Metro Code § 3.16.040) provides payment of life insurance premiums for pensioners. Life insurance for active employees is budgeted in departments' budgets; Metro pays 100% of premiums.
- **Employees In-Line-Of-Duty Medical Expense** (01101120 & 01191113, Metro Charter § 13.12) provides medical payments for employees injured on-the-job for services that cannot be provided by General Hospital. The total cost is budgeted through the GSD General Fund; the share for USD employees is borne by a transfer from the USD to the GSD.
- **Benefit Adjustments** (01101140 & 01191140) provides funds for adjustments to the departmental fringe benefit accounts based on projected changes in medical, life, dental, and/or pension rates. For FY 2005, benefit rates are initially estimated to increase 6.5% for health and dental, and 31.365% for pension.
- **Definition of Disability** (01101324 & 01191324) Contingency for Definition of Disability subject to approval by Study and Formulating Committee, Benefit Board, and Metro Council.
- **District Energy System (DES)** (01101218) The Metro Funding Amount (MFA) represents the 15% of the DES operating budget, 31% of the DES Debt Service, and other costs related to sales and marketing of DES excess capacity to customers. The FY 2006 budget increases this based on the projection of the requirement of an FY 06 MFA of \$474,200 taking the total amount to \$2,173,100.
- **Contingency Referendum on Local Option Sales Tax** (01101314) provides for a countywide referendum on adjusting the Local Options Sales Tax to provide dedicated funding for Metro Nashville Public Schools and property tax relief for senior citizens. Such a referendum is contingent upon action by the Metro Council and the Metro Nashville School Board.
- **Contingency EMS Collection Fees** (01101313) is a contingency for EMS collection fees to be transferred to the Fire Department based upon actual expenses.
- **Contingency Probation Officer Grant** (01101321) was a contingency to continue funding of this Juvenile Court grant if funding is not provided by the State. Funding has been moved to the Juvenile Court budget.
- **Contingency Natural Gas Franchise Renewal** (01101322) was a contingency for legal fees associated with renewing and renegotiating a natural gas distribution and delivery franchise within Nashville, to be offset by franchise payment revenue. Since the franchise renewal process has been completed, funding for these nonrecurring expenditures has been eliminated.
- **Contingency Account** (01101309 & 01191309, Metro Charter § 6.11) provides a reserve of funds for unexpected costs incurred by departments funded through the GSD or USD General Funds.
- **Contingency Managing for Results** (01101235) provide funds for implementing the "Results Matters" performance management initiative. This budget has been eliminated for FY 2005 and 2006; all funding is being handled through the Finance/OMB budget.
- **Contingency for New Courts** (01101310) was a GSD general fund contingency account from which to appropriate funds to departments that will be impacted in FY04 by the establishment by the state legislature of new Criminal and/or Chancery Courts. FY 2005 funding recommendations for these new courts were included in the appropriate agencies' budgets, eliminating the need for funding in this BU.
- **Contingency for Local Matching Funds – Federal, State, and Other Reimbursable Programs** (01101298) provides funds for required dollar matches as the government receives mid-year grants and other reimbursable programs. Those funds are transferred from this BU to the accounts of departments receiving those new grants. The FY 2006 recommended budget remained flat.

CONTINGENCY:

- **Contingency for Subrogation** (01101224 & 01191224) permits deposit of recoveries and repayment to affected GSD and USD departments for unbudgeted casualty repairs and replacements. The expenditure account is offset by a matching revenue account.

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- **Contingency for Federal, State, and Other Reimbursable Program Funds** (01101299 & 01191299) handles the non-local funding component of new grants. The expenditure budget is offset by estimated grant revenue in the same business unit. As departments receive previously-unbudgeted grants or reimbursements in the general fund during the fiscal year, their budget is increased either:

- By a Council resolution that appropriates the previously-un-estimated revenues or fund balance, or
- By use of these contingency accounts (the local match portion coming from the department's existing budget or from local match funds, and the grantor share coming from this account).

Expenditures are posted to accounts that receive transfers from these contingencies, not to these five contingency accounts. The table below shows recent transfers from (use of) two of the five accounts.

Previously-unbudgeted grants may be added to grant special revenue funds upon proper approval without using this account.

Budget History of GSD Contingency for Reimbursable Programs and Local Match			
Fiscal Year	Budget Ordinance	Fiscal Year-End	Amount Used
01101298 GSD Local Match			
2002	552,592	401,504	151,088
2003	552,600	482,799	69,801
2004	552,600	552,600	-0-
2005	80,000	80,000	-0-
01101299 GSD Contingency for federal, State, and Other Reimbursable Programs			
2002	4,250,000	1,035,993	3,214,007
2003	4,250,000	1,968,287	2,281,713
2004	4,250,000	4,169,700	80,300
2005	4,250,000	4,250,000	-0-

- **Contingency Performance Audit for Juvenile Court** (01101325) is a contingency account for a performance audit on Juvenile Court.
- **Contingency for Utility Increases** (01101566) sets aside funds to cover possible increases in electricity and natural gas rates. This contingency was eliminated in the FY 2005 budget.
- **Contingency Metro Daycare** (01101567) provides funds to study the feasibility of employer-provided day care for Metro employees. This study was completed in FY 2004, and funding was eliminated in the FY 2005 budget.
- **Contingency for Appraisal** (01101160) provides for a contingency for the Assessor's Office for appraisal management and consultant fees. The funding has been eliminated in the FY 2006 budget.
- **Contingency EBS** (01101600) provides a contingency for enterprise business system (EBS) costs. EBS includes the software to replace FASTnet as the government's core financial, job cost, workforce

management, and procurement software effectively. The FY 2005 final budget cut the recommended amount by half, to \$250,000. The funding has been eliminated for the FY 2006 budget.

REGULATION, INSPECTION, & ECONOMIC DEVELOPMENT:

- **Economic Job Development Incentive** (01101118) provides funds to make economic and community development incentive grants to the Industrial Development Board. These grants are to encourage the location of Fortune 500 companies and creation of new jobs within Davidson County.
- **Nashville Career Advancement Center (NCAC)** (01101213) provides local funds to offset projected administrative cost deficit and to also support the continuation of a Summer Youth at Work Program. The FY 2006 recommended budget reduced the local match for the Rockefeller Grant by 50% (\$75K) based on the request from NCAC.
- **Subsidy to Gaylord Entertainment Center** (01101221) provides supplemental funds from the GSD General Fund to Powers Management for the operation of the Nashville Arena.
- **Coliseum Capital Maintenance Fund Transfer or Stadium Maintenance** (01101222) provides contractually-mandated funds for maintenance of the Coliseum football stadium.
- **Transfer to GSD Debt Service** (01101225, Stadium Funding Package) transfers \$3.2 million of Hotel Motel Tax from the GSD General Fund to the GSD Debt Service Fund for the Coliseum stadium.
- **Subsidy Farmers' Market** (01101233) covers the annual lease payment and a small portion of expenditures for the Farmers' Market. The subsidy was eliminated in the FY 2005 budget. The lease payment will be funded by operating revenues of the Market.
- **Greer Stadium Maintenance** (01101424) provides funding to assist in maintaining Greer Stadium, contingent on the Nashville Sounds baseball team's payment of rent to Metro.
- **Property Tax Increment Refund or Tax Increment Payment - MDHA** (01101499 & 01191499, State Law Title 13, Chapter 20) provides tax incentive payments for loans incurred by the Metropolitan Development & Housing Authority (MDHA) for authorized redevelopment activities. MDHA promotes private investment in designated development districts. Similar payments are budgeted in all six budgetary funds (GSD & USD General funds, the General Purpose School Fund, and the three related Debt Service funds). The FY 2006 budget decreased by \$202,700 in the GSD and \$24,900 in the USD.
- **Contribution to Partnership 2010** (01101506) provides funds to the Nashville Chamber of Commerce for its Partnership 2010 program, which promotes the relocation of companies to Nashville and expansion of existing companies.
- **National League of Cities** (01101238) provided Metro support of the NLC conference which was held in Nashville in FY 2004.

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- **Contribution to Sports Council** (01101508) provides funds for the Chamber of Commerce council that explores and promotes professional sports in Nashville. This contribution will continue in FY 2005, but come from tourist-related monies of the Hotel Occupancy Tax Fund.
- **Contribution to Nashville Minority Business Center** (01101547) provided a contribution to Minority Economic Development Center.

RECREATIONAL, CULTURAL, & COMMUNITY SUPPORT:

- **Neighborhood Enhancement Grants** (01101122) were coordinated by the Mayor's Office of Neighborhoods for approved projects proposed by neighborhood organizations. These grants are eliminated in FY 2005.
- **Metropolitan Action Commission (MAC)** (01101204, Metro Code § 2.108.010) provides GSD General Fund matching funds to MAC for administration and leasehold costs, the Head Start program, and other MAC activities. A \$554,500 increase in FY 2006 provides estimated pay plan adjustments for employees and \$784,900 provides for the transfer of the Financial Assistance Program from Social Services to MAC.
- **Metropolitan Development and Housing Authority (MDHA)** (01101210) provided funds to support the administration of the Nashville Housing Fund's Front Door, Down payment Assistance, and Development Loan programs, and to operate the Homestead program, which converts back-tax lots in productive affordable housing projects. This subsidy was eliminated in FY 2005.
- **Bill Wilkerson Hearing & Speech Center Contract** (01101307, Ordinance 084-496) provided for diagnosis, care, and treatment for the certified medically indigent residents of Davidson County who have communication problems such as total or partial deafness, speech, voice, or language disorders. The funding of \$25,000 remains flat for FY 2006.
- **Property Tax Relief Program** (01101326 & 01191326, TCA § 67-5-702, § 67-5-703 and § 67-5-704) provides tax relief funds for the elderly low-income, disabled and disabled veteran homeowners. The program in effect pays part or all of the property tax of eligible applicants. Metro matches the state expenditures based on the current sales ratio; however the combined Metro and State assistance may only cover the amount of taxes owed. The GSD and the USD budget remained flat for FY 2006.
- **Contribution to Forest Fire Control** (01101401, TCA § 11-4-407(6)) pays the District Forester of the state Forestry Service a total of \$4,000 annually to help maintain the Cooperative Forest Fire Control program in the rural areas of Davidson County. This contribution was eliminated in FY 2005.
- **Subsidy for Hospital Authority** (01101426, Metro Charter § 10-201) provides a contract subsidy to the Nashville Hospital Authority to support the operations of Metropolitan Nashville General Hospital, an acute care hospital with 150 licensed beds. The FY 2006 budget consolidates the subsidies to General

Hospital, Bordeaux Hospital and the Knowles Home and increases the overall subsidy by \$14,000,000.

- **Subsidy for General Hospital** (01101413) Subsidy to the General Hospital in the FY 2006 budget has been consolidated into the new combined Hospital Authority account (01101426).
- **Subsidy for Bordeaux Hospital** (01101414) Metro Charter §10-201) provides support to the operations of Metropolitan Nashville Bordeaux Hospital, a long-term acute care chronic disease hospital and nursing facility with 453 licensed nursing beds and 60 hospital beds. The FY 2006 budget has transferred their subsidy to the new combined Hospital Authority account (01101426).
- **Subsidy for Knowles Home** (01101232) The FY 2005 subsidy to the Knowles Home is transferred to the new Hospital Authority account (01101426).

CONTRIBUTIONS:

TCA 7-3-314 (Financial assistance to nonprofit organizations) provides for contributions by metropolitan governments to qualified nonprofit organizations "to promote the general welfare of the residents of the municipality."

- **International Population Needs Assessment** (01101123) enabled Metro to assess the needs of population groups of diverse nationalities in FY 2002.
- **Contribution to Codes Demolition Fund** (01101331) A working capital contribution to Codes Department's Demolition Fund 30600.
- **Contribution to Nashville Symphony** (01101502, Metro Charter 18.11(a)) provides funds to support the Nashville Symphony.
- **Contribution to Adventure Science Center** (01101503) provides General Fund money to support the activities of the Adventure Science Center, formerly called the Cumberland Museum or Children's Museum. This contribution, since FY 2005, comes from tourist-related monies of the Hotel Occupancy Tax Fund.
- **Legal Aid Society of Middle Tennessee** (01101505, Resolution R95-1723) provides funds to support the organization's mission of providing free legal help to low-income and elderly persons with certain kinds of civil legal problems. The FY 2006 budget remains flat.
- **Contract Guest House** (01101510) provides for a contract with Guest House to house incapacitated substance abusers who are picked up by the police, as an alternative to incarceration. The FY 2006 budget remains flat.
- **Nashville Housing Fund** (01101512) Council added \$50,000 contribution in the final budget.
- **Contribution Renaissance Center** (01101515) provided a local contribution for the Senior Citizen programs at the Cohn Renaissance Center. This contribution was eliminated in FY 2005.
- **Contribution to Adult Literacy Program** (01101516) provides a local contribution for the Adult Literacy Program. The Nashville Adult Literacy Program is for adults with low, marginal or no reading skills. Sponsored by the Nashville Adult

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Literacy Council, the Community Education Alliance, and the Metro Public Schools, it provides those adults with one-to-one, group or computer instruction to meet their individual needs. The FY 2006 contribution remains flat.

- **Contribute Community Access Television** (01101519) provides local funds to the Community Access Television channel. CATV is an organization that promotes the citizens' point of view and freedom of speech by providing them with training in television, instruction on the use of TV equipment, and the knowledge to produce their own program.
- **Contribute Nashville Humane Association** (01101521, Metro Charter § 18.11(a)) provides funds to assist with shelter, food and medical services for abandoned, unwanted, and injured animals and for placement with area residents.
- **Community Neighborhood After-Care Project** (01101531) provides a contribution through the Project for Neighborhood Aftercare to licensed child care providers for after-school care, including academic enrichment and nutrition, for K-8 children in high risk, low-income residential areas. The FY 2006 budget increases the contribution by 10%.
- **Contribute Nashville Public Television (NPT)** (01101532) enabled Metro to make the final installment of a budget commitment to transfer funds to the not-for-profit Nashville Public Television (NPT) relating to its separation from the Metro Nashville Public Schools. The FY 2005 budget ended the contribution since the Metro funding commitment was completed in FY 2004.
- **Contribute Sister Cities** (01101534) provides a General Fund contribution for Metro's participation in the Sister Cities program. Since FY 2005, the contribution comes from tourist-related monies of the Hotel Occupancy Tax Fund.
- **Contribute Affordable Housing Program** (01101539) provides funds for creating home ownership opportunities for Metro employees by providing home loan assistance; provides grants for owner-occupied rehabilitation, especially for the elderly, and for rehabilitation of deteriorating properties for resale; and assists in funding land acquisition or infrastructure costs to make rental units more affordable. The FY 2005 recommended budget ended funding from this BU, and moved the source of the contribution to MDHA.
- **Contribute Domestic Violence Intervention Center** (01101540) provides funds for this agency (formerly known as PEACE) to supply domestic violence counseling and education to clients referred by the courts and other Metro agencies. The FY 2006 budget remains flat.
- **Contribute Kelly Miller Smith** (01101541) provides funds to assist a non-profit agency that serves persons convicted of domestic violence. The program counsels primarily African-American men and a small number of women. The only other source of funds is client fees. The FY 2006 budget remains flat.
- **Contribute YMCA – Model Metro** (01101543) provides funds to continue the Model Metro Program, which allows high school students to learn the duties and responsibilities of local government officials. This contribution was eliminated in FY 2005.
- **Contribute Cumberland Region Tomorrow** (01101548) provides a contribution to private sector non-profit regional organization supporting and encouraging growth planning with an emphasis on preserving the rural landscape. This contribution was eliminated in FY 2005.
- **Contribute Ujima House** (01101549) The FY 2006 budget provides a contribution to the Ujima House, a community service organization that focuses on the needs of women and their children who are victims of domestic violence.
- **Contribute Heart of Hope** (01101550) provided Affordable Housing funds reserved by the Council in the FY 2003 budget ordinance in account 10101.323806.
- **Contribute LISC** (01101551) provided Affordable Housing funds reserved by the Council in the FY 2003 budget ordinance in account 10101.323806.
- **Contribute YWCA Domestic Violence** (01101552) provides funds toward the operation of a new, larger, state-of-the-art shelter for victims and survivors of domestic violence. The recommended FY 2005 budget reduced this budget by 28½%, but \$22,000 was restored in the final budget. The FY 2006 budget increases by \$39,000.
- **Contribute United Way Family Resource Center** (01101553) provides support for administrative and infrastructure costs of family resource centers (FRCs) so that United Way can focus their investments on FRC programmatic needs through their Community Solutions Fund. The FY 2005 budget reduced this budget by 15%; the FY 2006 budget restores 9% of the FY 2005 cut.
- **Contribute Second Harvest Food Bank** (01101555) provides funds for the Emergency Food Box Program. The FY 2005 budget reduced this budget by 20%; the FY 2006 budget restores 12.5% of the FY 2005 cut.
- **Contribute Nashville's Table** (01101556) provides a contribution to the Nashville's Table food relief program. The FY 2006 budget consolidates this program with the Second Harvest Food Bank.
- **Contribute The Hermitage** (01101557) provided funds for educational programming for grades 3-12 in support of a FY 2004 National Endowment for Humanities interpretive planning grant. This contribution was eliminated in FY 2005.
- **Contribute Tennessee Justice Center** (01101558) provides a contribution to the Tennessee Justice Center. This contribution was eliminated in FY 2005.
- **Contribute Metropolitan Education Access Corporation** (01101559, RS2002-1041) provides funds for the MEAC, which has responsibility for program production, management, and promotion of the educational access channels on all cable television systems. The FY 2006 budget remains flat.

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- **Mary Parrish Center** (01101562) provides for a clerk or paralegal to assist victims in filling out warrants and orders of protection. The FY 2005 budget reduced this contribution by 15%. The FY 2006 budget restores the 15% cut and increases the contribution by \$18,500.
- **Donelson Senior Citizen Center** (01101563) provides funds for improvements to the building. Added by Council in the final budget.
- **Renewal House** (01101564) provides funds for this residential community for mothers and their children affected by addiction. Founded in 1995, Renewal House provides families with a long-term residential program that includes opportunities for mothers to enter the work force. The FY 2006 budget remains flat.
- **Jefferson Street United Merchants Partnership, Inc.** (01101565) provides funds to aid in the efforts to improve Jefferson Street and to supplement the summer youth program. The FY 2005 budget reduced this contribution by 15%. The FY 2006 budget restores the 15% cut and increases the contribution by \$15,000.
- **Contribute Children's Theatre** (01101568) provides funds for the Children's Theatre program. The contribution remains flat in FY 2006.
- **Contribute Reconciliation Ministries** (01101569) provides funds in support of families of incarcerated persons. This contribution remains flat for FY 2006.
- **Contribute Mediation Services** (01101570) is administered by the District Attorney to provide mediation services to the Metro criminal justice system through contracts with qualified community organizations. This was created in FY 2004 by the transfer of direct appropriation to Neighborhood Justice Center (\$148,600), Victim Offender Reconciliation Program (\$32,500) and General Sessions Court request of \$50,000. The FY 2005 recommended budget reduced this budget by 15% to \$196,400. The final budget removed General Fund money from this, moving it to a special revenue fund to be financed by a dedicated litigation tax. The FY 2006 budget provides \$55,000.
- **Contribute Nashville SEES** (01101572) funds an operating request for assistance to provide substitute teachers for day care providers in Davidson County. The FY 2006 contribution remains flat.
- **Contribute African-American Museum** (01101573) was added in the final budget to assist with the development and/or operation of a museum geared toward exhibiting the culture and accomplishments of African Americans. The FY 2006 budget provides an additional \$300,000.
- **Contribute CEO Academy** (01101574) was added in the final budget to provide programming funds for the CEO Academy's leadership, tutoring, and entrepreneurial programs to keep kids in schools by teaching them practical CEO skills. The FY 2006 budget was increased by Council \$75,000.
- **Contribute Hadley Park Tennis Program** (01101575) was added in the final budget to fund a program that provides tennis lessons and competition opportunities for Nashville youth throughout Davidson County. The FY 2006 budget remains flat.
- **Contribute Morning Star Domestic Violence** (01101576) was added in the final budget to support the programming and services provided by Morning Star Sanctuary to victims of domestic violence. The FY 2006 budget increases by \$15,000.
- **Contribute Women's Study Impact Project** (01101577) was added in the final budget to conduct a survey of Nashville women, an impact study of Metro Services, and an impact study of affordable housing. The FY 2005 amount was non-recurring.
- **Contribute Affordable Housing Program** (01101578) provides funds for creating home ownership opportunities for Metro employees by providing home loan assistance; provides grants for owner-occupied rehabilitation, especially for the elderly, and for rehabilitation of deteriorating properties for resale; and assists in funding land acquisition or infrastructure costs to make rental units more affordable. The final FY 2005 budget added \$100,000 for this program. The Council eliminated the budget in FY 2006.
- **Contribute Community Impact Earned Income Tax Credit and Financial Planning Project** (01101579) contributes funds for a city wide program initiative for an Earned Income Tax Credit (EITC) campaign and Financial Literacy training.
- **Contribute Hands On Nashville** (01101580) contributes funds for the Volunteer Mobilization & Management pilot program.
- **Citizens for Affordable Housing** (01101581) contribution of \$50,000 added by Council in the final budget.
- **NEON / NRC / Artworks** (01101582) contribution of \$85,000 added by Council in final budget.
- **Continental T-Belles Track Club** (01101583) contribution of \$27,500 added by Council in final budget.

INFRASTRUCTURE AND TRANSPORTATION:

- **Subsidy to the Regional Transit Authority** (01101117) provides local matching funds for transportation services for the Job Access and Reverse Commute project, and to match with other cities to continue the Murfreesboro to Nashville "Relax and Ride" shuttle. Possible RTA dues are budgeted in contingency account 01101323.
- **Commuter Rail Project** (01101237) provides initial funds for the first year operation of the new Music City Star commuter rail.

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- **Contingency Regional Transportation Authority (RTA) membership Dues** (01101323) is a contingency to provide funding to the RTA if the General Assembly imposes RTA dues, which are not included in the RTA subsidy 01101117. The FY 2006 budget remains flat.
- **Supplement to Metropolitan Transit Authority (MTA)** (01101304, Metro Charter § 11.401) provides local supplementary funds to the Metropolitan Transit Authority for its various programs. The FY 2006 budget adds \$4,108,700 to the FY 2005 level.

Since revenues in this department are not directly related to the budgeted expenditures in this department, the following financial schedule presents individual business units' expenditure information.

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GSD & USD General Fund Administrative Expenditures

BU number	Description	FY 2004 Budget	FY 2004 Actual	FY 2005 Budget	FY 2006 Budget
GSD General Fund:					
01101104	County Retire Match	\$3,501,900	\$2,914,036	\$3,501,900	\$3,501,900
01101107	County Teach Retire Match	6,900,400	6,900,400	6,900,400	6,900,400
01101109	Health Insurance Match	19,632,600	19,447,584	19,632,600	23,432,600
01101110	Death Benefit Payments	200,000	200,000	200,000	200,000
01101113	Pens IOD Medical Expense	1,200,000	900,032	1,200,000	1,454,000
01101114	Unemployment Compensation	400,000	371,913	400,000	414,000
01101115	Life Insurance Match	724,000	248,167	724,000	362,000
01101117	Regional Transit Authority	71,400	71,400	71,400	148,000
01101118	Econ/Job Incentives	775,000	0	775,000	950,000
01101120	Employee IOD Med Expense	1,500,000	2,864,707	1,500,000	5,339,500
01101122	Neighborhood Enhance Grant	100,000	90,396	0	0
01101123	Inter Population Need Assessment	0	36,332	0	0
01101127	Metro Facility Rent	2,153,300	2,072,862	2,287,300	2,710,600
01101140	Benefit Adjustments	3,052,400	0	9,310,600	6,996,200
01101160	Contingency Appraisal	0	0	60,000	0
01101170	Audit Recommendations	0	0	-635,000	0
01101180	Relocation of Metro Agencies	0	0	0	1,700,000
01101204	Metro Action Commission	1,535,300	1,535,300	1,535,300	2,874,700
01101210	MDHA	183,200	14,738	0	0
01101213	NCAC Local Match	287,100	211,166	181,100	106,100
01101218	District Energy System	2,000,000	838,725	1,698,900	2,173,100
01101219	Transfer to Storm Water Fund	2,836,900	2,836,900	0	0
01101221	Subsidy Gaylord Enter Cent	5,339,900	5,390,780	3,679,800	3,679,800
01101222	Stadium maintenance	1,000,000	711,984	1,000,000	1,000,000
01101224	Contingency Subrogation	100,000	-575	100,000	100,000
01101225	GSD Debt Transfer-Stadium	3,200,000	3,200,000	3,200,000	3,200,000
01101232	Subsidy Knowles Home	0	0	1,880,000	0
01101233	Subsidy Farmer's Market	259,700	259,700	0	0
01101235	Managing for Results	180,000	209,511	0	0
01101237	Commuter Rail	0	0	0	638,000
01101238	National League Cities Con	82,813	82,812	0	0
01101298	Contingency Local Match	552,600	0	100,000	100,000
01101299	Contingency Fed/State Programs	4,190,000	0	4,250,000	4,250,000
01101301	Insurance Reserve	1,960,000	1,909,983	2,038,400	2,082,500
01101302	Surety Bonds	70,000	33,981	59,500	59,500
01101303	Corp Dues/Contribution	273,000	260,836	257,900	307,900
01101304	Subsidy MTA	11,870,400	11,720,408	12,320,400	16,429,100
01101307	Wilkerson Hearing/Speech	222,800	132,349	25,000	25,000
01101308	Judgments and Losses	890,000	890,000	890,000	890,000
01101309	Contingency Account	50,000	0	50,000	50,000
01101310	Contingency - New Courts	159,600	0	0	0
01101313	EMS Collection Fees	0	0	0	1,152,300
01101314	Contingency Referendum	0	0	0	500,000
01101315	Pay Plan Improvements	116,100	0	0	20,063,800
01101321	Contingency Probate Off Grant	29,400	0	0	0
01101322	Contingency Gas Fran Renew	200,000	43,343	0	0
01101323	Contingency RTA Membership	54,600	54,552	0	54,600
01101324	Definition of Disability – GSD	0	0	0	1,245,800
01101325	Juvenile Court Audit Contingency	0	0	0	140,000
01101326	Property Tax Relief Program	706,400	600,000	564,600	564,600
01101331	Codes Demolition Fund	0	0	0	30,000
01101395	Fringe Benefits	75,000	0	75,000	0
01101401	Contribute Forest Fire	4,000	4,000	0	0
01101408	Budget Adjustment Savings	-12,844,100	0	-9,916,300	-14,651,000
01101409	Info Technology Savings	-4,500,000	0	0	0

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GSD & USD General Fund Administrative Expenditures

BU number	Description	FY 2004 Budget	FY 2004 Actual	FY 2005 Budget	FY 2006 Budget
01101411	Property Management	200,000	200,101	0	0
01101412	Post Audit	2,384,300	1,998,851	1,354,100	1,354,100
01101413	Subsidy General Hospital	23,505,100	23,505,100	19,979,300	0
01101414	Subsidy Bordeaux Hospital	9,241,300	9,241,300	7,855,100	0
01101416	Subsidy Advance Planning	50,000	33,442	50,000	50,000
01101420	Central Printing	0	0	0	180,000
01101424	Greer Stadium Maintenance	250,000	250,000	250,000	250,000
01101426	Hospital Authority Subsidy	0	0	0	44,322,600
01101428	Municipal Auditorium - Enterprise	0	0	0	848,300
01101499	GSD Gen. Revenue – 4% Reserve	17,921,500	18,448,576	18,738,500	21,037,500
01101499	GSD Gen. Revenue – MDHA	3,117,400	3,117,400	3,502,700	3,300,000
01101502	Contribute Nash Symphony	15,000	15,000	15,000	15,000
01101503	Contribute Adventure Science Ctr	265,300	265,300	0	0
01101505	Contribute Legal Aid Society	65,000	65,000	25,000	25,000
01101506	Contribute Partnership 2010	250,000	250,000	250,000	250,000
01101508	Contribute Sports Council	200,000	200,000	0	0
01101510	Contribute Guest House	156,800	156,800	133,300	133,300
01101512	Contribute Nashville Housing Fund	0	0	0	50,000
01101515	Contribute Renaissance Center	4,800	0	0	0
01101516	Contribute Adult Literacy	38,600	38,600	41,000	41,000
01101519	Contribute CATV	0	0	66,500	66,500
01101521	Contribute Humane Assoc	12,500	12,500	12,500	12,500
01101523	Contribute Council After school	51,700	8,347	0	0
01101531	Project N'hood Aftercare	610,300	610,300	518,800	569,000
01101532	Contribute Nash Public TV	1,081,100	1,081,100	0	0
01101534	Contribute Sister Cities	30,000	30,000	0	0
01101539	Contribute Afford Housing	2,055,090	1,579,017	0	0
01101540	Contribute Dom Viol Intervention	169,600	169,400	144,200	144,200
01101541	Contribute KM Smith	53,000	53,000	45,000	45,000
01101543	Contribute YMCA Model Metro	2,500	0	0	0
01101547	Contribute Nashville Minority	0	0	196,892	150,000
01101548	Contribute Cumberland Region Tm	25,000	25,000	0	0
01101549	Contribute Ujima House	0	0	0	50,000
01101550	Contribute Heart of Hope	300,000	300,000	0	0
01101551	Contribute LISC	100,000	100,000	0	0
01101552	Contribute YWCA Domestic V	420,000	420,000	322,000	361,000
01101553	Contribute United Way Family	359,000	359,000	305,100	332,000
01101555	Contribute Second Harvest	250,000	250,000	200,000	225,000
01101556	Contribute Nashville Table	5,000	5,000	4,300	0
01101557	Contribute Hermitage	50,000	50,000	0	0
01101558	Contribute TN Justice Center	11,000	11,000	0	0
01101559	Contribute Metro Ed Access	0	0	57,500	57,500
01101562	Mary Parrish Center	40,000	36,667	34,000	58,500
01101563	Contribute Donelson Sr Citizen Ctr	0	0	0	25,000
01101564	Renewal House	20,000	20,000	17,000	17,000
01101565	Jefferson ST United Partners	35,000	35,000	29,800	50,000
01101566	Contingency Utility Increase	771,400	0	0	0
01101567	Contribute Emp Day Care Review	50,000	49,950	0	0
01101568	Contribute Children's Theater	35,000	35,000	29,700	29,700
01101569	Contribute Reconciliation Ministrs	40,000	40,000	34,000	34,000
01101570	Contribute Mediation Services	231,100	208,274	0	55,000
01101571-2	Nashville SEES (TN Voices for Children)	95,404	82,849	85,000	50,000
01101573	Contrib. African-American Museum	0	0	40,000	300,000
01101574	Contribute CEO Academy	0	0	30,000	105,000
01101575	Contribute Hadley Park Tennis	0	0	60,000	60,000

01 Administrative—At A Glance

GSD & USD General Fund Administrative Expenditures

BU number	Description	FY 2004 Budget	FY 2004 Actual	FY 2005 Budget	FY 2006 Budget
01101576	Contribute Morningstar Dom Viol	0	0	35,000	50,000
01101577	Contribute Women's Study Impact	0	0	50,000	0
01101578	Contribute to Affordable Housing	0	0	100,000	0
01101579	Contribute Community Impact	0	0	0	50,000
01101580	Contribute Hands On Nashville	0	0	0	150,000
01101581	Contribute Citizens for Affordable Housing	0	0	0	50,000
01101582	Contribute NEON/NRC/Art Works	0	0	0	85,000
01101583	Contrib. Continental T-Belles Track	0	0	0	27,500
01101600	Contingency EBS	0	0	250,000	0
01101601	Contingency – Intrnl Service Fees	0	0	0	6,095,300
	Total GSD General Fund	\$125,864,507	\$130,415,196	\$124,779,092	\$182,336,500
USD General Fund:					
01191102	Police/Fire Retire Match	\$8,873,000	\$8,873,000	\$8,873,000	\$8,873,000
01191103	Civil Service Retire Match	5,424,700	5,424,700	5,424,700	5,424,700
01191106	Teacher Pens Match	4,592,400	4,592,400	4,592,400	4,592,400
01191109	Health Ins Match	2,691,900	2,320,850	2,691,900	3,212,900
01191111	Direct Pension Payments	9,900	9,900	9,900	9,900
01191112	Pensioner IOD	300,000	300,000	300,000	300,000
01191113	Employee IOD	652,000	652,000	652,000	652,000
01191115	Life Ins Match	76,700	25,129	76,700	38,300
01191140	Benefit Adjustments	0	0	802,700	1,032,300
01191224	Contingency Subrogation	100,000	0	100,000	100,000
01191299	Contingency Fed/State Programs	450,000	0	450,000	450,000
01191301	Insurance and Reserve	289,000	289,000	323,100	243,600
01191308	Judgments and Losses	110,000	110,000	110,000	110,000
01191309	Contingency Account	50,000	0	50,000	50,000
01191315	Pay Plan Improvements	16,800	0	0	3,756,000
01191324	Definition of Disability – USD	0	0	0	193,900
01191326	Property Tax Relief	135,400	0	135,400	135,400
01191408	Budget Adjustment Savings	0	0	0	-2,650,000
01191499	USD Gen. Revenue – MDHA	1,288,600	818,579	924,900	900,000
	Total USD General Fund	\$25,060,400	\$23,415,558	\$25,516,700	\$27,424,400

90 General Obligation Debt Service Funds-At a Glance

Budget Highlights FY 2006

The recommended budget services outstanding debt issues in addition to projects recommended in the FY 06 capital plan based on the current tax rate. The new projects recommended in the FY 06 capital plan have been modeled to remain within available debt capacity. Currently, Metro has approximately \$424,741,061 in unissued general obligation bonds authorized for capital plans in Fiscal Years 2000 through 2005. The current budget reflects the continued funding of these outstanding authorizations at historical spending levels.

Overview

Debt Financing: Periodically, Metro borrows money to undertake selected capital improvements that are included in the Capital Plan by issuing (or selling) bonds and notes, which are written promises to repay the debt at certain times and with certain interest to bondholders/investors. The specific improvements to be financed are listed in the legislation that authorizes the debt. The proceeds from the sale of the debt are used to pay for those improvements.

Debt service is the process of repaying those bonds and notes, and their interest, over time to bondholders/investors. A small portion of the principal is repaid each year between issuance and maturity. This approximately matches the maturity dates of bonds to the lives of the projects they fund, and keeps Metro from having to make a big payment at one time to make a capital improvement.

Metro does not issue long-term notes and bonds to finance operating expenditures or deficits.

Types of debt: Debt generally falls into the following categories:

- General obligation (GO) debt is payable from taxes, and is backed by the full faith, credit, and taxing power of the government. There is no legal limit to Metro's use of general obligation debt, although issuance requires passage of a Council ordinance. Only general obligation debt is repaid from the three debt service funds (25104, 20115, and 28315).
- Revenue debt is often used to finance projects that will generate revenue. Part of the revenue generated by a project is used to service the debt on the project. It is accounted for through the enterprise or internal service fund that develops the capital project and receives its revenues.
- Limited obligation revenue debt is a newer hybrid form that normally operates as revenue debt, but is backed by certain non-property-tax revenues (defined in the bond covenants) in the event that there are not sufficient revenues to service the debts.

Interest earned by our bondholders/investors is generally held to be exempt from federal and Tennessee taxation as income.

Structure: Metro's outstanding debt takes three forms:

- Bonds - Long-term debt that usually matures over a period of 20-30 years.
- Notes - Shorter-term debt that is issued for three years, renewable for an additional two terms of three years each. The usual total maturity is 3 to 5 years.
- Commercial paper - Short-term GO obligations with flexible maturities ranging from 2 to 270 days, is

issued as cash is needed in blocks of \$100,000 plus \$1,000 increments. Interest rates are usually lower than bond interest rates. The state is assisting Metro in administering the program.

Notes and commercial paper often provide temporary financing and are retired by issuing longer-term bonds.

Many bonds have "call" provisions that allow Metro to redeem the debt before its scheduled maturity. This is most often done when the debt being called is refunded by issuing new debt for the same period of time but at lower interest rates. The lower interest costs save Metro money over the remaining life of the bond issue.

Legal Limitations: There is no legal debt margin limitation on GSD debt. Section 7.08 of the Charter limits the USD total net bonded indebtedness payable from USD ad valorem taxes, after deduction of sinking funds for the payment of principal, to 15% of the USD assessed valuation of taxable property. At June 30, 2004, the taxable property was valued at \$8.792 billion, so the 15% limit was \$1.319 billion. With only \$107.4 million of applicable debt (1.06% of valuation), the margin was \$1.225 billion.

Bond Ratings: Metro holds excellent investment-grade ratings from all three independent rating agencies (Moody's Aa2, Standard & Poor's AA, and Fitch AA+). These ratings are based on both the city's financial health and available reserves for paying off debt. Each agency has its own rating system; ratings of the three agencies cannot necessarily be compared to each other. For explanations of the ratings, visit each agency's web site.

Some bonds' scheduled payment of principal and interest is privately insured by Ambac Assurance Corporation, the Financial Guaranty Insurance Company (FGIC), MBIA Insurance or Financial Security Assurance, Inc. (FSA). Insured maturities usually are rated triple-A because bondholders/investors are offered "an unconditional, irrevocable guarantee that principal and interest payments will be paid to them in full and on time."

Debt Policies: The following guidelines are used in managing debt service funds:

- USD general obligation debt is subject to the legal limitation noted above.
- Debt is not issued above the capacity provided by current revenue sources (including property taxes at the current rate) plus anticipated normal growth; debt is not issued in anticipation of a not-yet-approved property tax increase.
- When planning future debt capacity, normal revenue growth is projected conservatively.
- The financing of an improvement will not exceed its useful life. In a multi-purpose bond package, the package maturities will reflect the mix of project lives funded by the package; the average life of the bonds cannot exceed the average life of the projects.
- General obligation issues are sold by bid in public offering; the sale is awarded to the bidder with the lowest true interest cost.
- Bond issues may be considered for refunding when lower interest rates on the new bonds will result in a 3% or better net present value savings over the old bonds. The term of the refunding bonds will not exceed the terms of the bonds being refunded.

90 General Obligation Debt Service Funds-At a Glance

Revenue Sources: Revenues for all three funds are detailed in the budget ordinance. The GSD and USD Debt Service Funds (funds 20115 & 28315) are funded primarily by a dedicated portion of the property tax levies. The GSD Debt Service Fund also receives \$3.2 million from the GSD General Fund (fund 10101) for stadium debt, and the Schools Debt Service Fund (fund 25104) receives substantial schools-related sales taxes.

Capital Expenditures and the Budget: The discussion of Capital Improvements in Section A of this book describes how these funds relate to the operating budget.

Recent Bond Issues: The Recent Bond Issues table summarizes recent bond issues. Note that only the general obligation issues are serviced through the GSD, USD, and Schools Debt Service funds; the revenue issues are serviced through non-tax sources. Future debt service requirements are listed on the next page.

Comparative Debt Statistics: The Comparable Debt Statistics table uses standard indicators to measure debt burden levels and trends.

Fiscal Year	Net Debt to Assessed Valuation		Net Debt Per Capita	Debt Service to Total Expenditures
	GSD+USD	USD only		
1995	7.47%	1.01%	1,109.93	7.5%
1996	7.84%	0.93%	1,175.31	7.8%
1997	8.36%	0.82%	1,276.11	8.1%
1998	7.40%	0.57%	1,463.21	8.3%
1999	8.26%	0.48%	1,661.54	8.5%
2000	7.55%	0.39%	1,551.82	9.2%
2001	8.89%	0.60%	1,758.64	9.4%
2002	7.50%	1.08%	1,721.58	10.0%
2003	6.94%	0.94%	1,634.61	9.8%
2004	7.49%	1.06%	1,730.99	9.4%

Source: Comprehensive Annual Financial Reports for each year

90 General Obligation Debt Service Funds-At a Glance

Recent Bond Issues						
Issue	Date Issued	Amount & interest rate	Ma-turity	Ratings *	Fund *	Comments *
Water & Sewer Revenue Refunding Bonds, Series 1996	5/15/96	\$74,725,000 4.200-6.000%	1998 to 2014	(I) M: Aaa S: AAA	--	Not a general obligation debt, but included in this table for completeness. MBIA insured.
GO Public Improvement Bonds, Series 1996	6/15/96	\$74,880,000 5.500-5.875%	1997 to 2026	M: Aa S: AA	G	Stadium financing.
Sports Authority Revenue Bonds (Stadium Project), Series 1996	7/01/96	\$78,970,000 3.900-5.875%	1997 to 2026	(I) M: Aaa S: AAA	--	Not a general obligation debt, but included in this table for completeness. AMBAC insured.
GO Public Improvement Bonds, Series 1996A	10/1/96	\$96,135,000 4.600-5.375%	1997 to 2016	M: Aa S: AA	G	Public Works \$ 66,164,625 Arena 23,497,811 Schools 5,511,214 Other 961,350
GO Refunding Bonds, Series 1996	12/1/96	\$34,305,000 3.500-6.000%	1997 to 2010	M: Aa S: AA	G U	Advance refund of GO MP Impv. Bonds of 1990 maturing on and after 12/1/2000.
GO Refunding Bonds, Series 1997	8/1/97	\$136,000,000 4.000-5.125%	1998 to 2025	M: Aa S: AA	S G	Advance refund of GO MP Improvement Bonds of 1994 with certain maturities.
GO Multipurpose Improvement Bonds, Series 1997A	10/15/97	\$150,000,000 5.125%	1998 to 2027	<u>1998-2022</u> M: Aa2 S: AA <u>2027 (I)</u> M: Aaa S: AAA	S G	Libraries \$ 20,854,782 Arena 14,485,342 Convention Ctr 6,815,541 800MHz Radio 29,209,459 Other GSD projs 47,815,000 Schools 30,819,876
Water & Sewer Revenue Refunding Bonds, Series 1998A	2/1/98	\$156,315,000 4.000-5.000%	1999 to 2022	(I) M: Aaa S: AAA	--	Non-GO. Advance refund of W&S Revenue Bonds of 1992 maturing in 2005-2022.
Water & Sewer Revenue Refunding Bonds, Series 1998B	2/15/98	\$55,000,000 3.600-5.250%	1999 to 2014	(I) M: Aaa S: AAA	--	Water system extensions & improvements. Non-GO.
Sports Authority Taxable Public Facility Revenue Bonds, Series 1998	6/1/98	\$20,700,000 5.910-6.600%	1999 to 2019	M: Aaa	--	Non-GO. Interest is not federal income tax-exempt.
GO Public Improvement and Refunding Bonds, Series 1999	5/15/99	\$187,500,000 4.000-5.250%	1999 to 2029	<u>1999-2019</u> M: Aa2 S: AA <u>2024&29 (I)</u> M: Aa S: AAA	S G	Libraries, streets, drainage, arts, parks, safety, courtrooms, and animal control. Also advance refund of GO MP Improvement Bonds of 1977 (\$3,300,000) & of 1979 (\$3,915,000).
GO Multi-Purpose Improvement Bonds, Series 2001A GO Multi-Purpose Refunding Bonds, Series 2001B	2/15/01	\$262,155,000 5.000-5.500% \$73,745,000 5.000-5.500%	2001 to 2020	M: Aa2 S: AA F: AA+ <u>2014-18 (I)</u> M: Aaa S, F: AAA	S G U	Various projects in the GSD, the USD, and for schools; and to refund various prior bond issues from Series 1994, 1995, 1996, 1996A, and 1997A.
Special Limited Obligation Correctional Facilities Revenue Refunding Bonds, Series 2002	2/01/02	\$16,265,000 3.750-5.000%	2002 to 2011	M: Aa3 S: A+	--	Non-GO. Advance refund of outstanding balance of 1991 Correctional Facility bonds.
GO Energy Production Facility Refunding Bonds, Series 2002A	4/01/02	\$31,065,000 2.000-5.250%	2002 to 2014	M: Aa2 S: AA F: AA+	U	Advance refund of outstanding Energy Production Facility Revenue Bonds Series 1997A, 1997B, and 1994 related to the former Nashville Thermal Transfer Corporation. Interest on the 2002 Series B bonds is not federal income tax-exempt.
GO Energy Production Facility Refunding Bonds, Series 2002B	4/01/02	\$27,000,000 3.000-6.000%	2002 to 2012	M: Aa2 S: AA F: AA+	U	Advance refund of outstanding Energy Production Facility Revenue Bonds Series 1997A, 1997B, and 1994 related to the former Nashville Thermal Transfer Corporation. Interest on the 2002 Series B bonds is not federal income tax-exempt.
District Energy System Revenue Bonds 2002 Series A	10/24/02	\$66,700,000 3.000-5.250%	2005 to 2033	M: Aaa S: AAA F: AAA	--	Non-GO. Construction of steam & chilled water generating facilities & improvements to an existing energy distribution system. Ambac-insured.

90 General Obligation Debt Service Funds-At a Glance

Recent Bond Issues						
Issue	Date Issued	Amount & interest rate	Ma-turity	Ratings *	Fund *	Comments *
GO Multi-Purpose Refunding Bonds, Series 2002	10/31/02	\$108,690,000 3.000-5.000%	2003 to 2024	<u>2003-2021</u> M: Aa2 S: AA F: AA+ <u>2022-2024</u> M: Aaa S, F: AAA	S G U	Advance refund portions of outstanding bonds: GO MP Series 1994, GO MP Series 1995, GO MP Series 1996, and GO MP Series 2001A. Bonds maturing on or after 11/15/2022 are FSA-insured.
Water and Sewer Revenue Refunding Bonds, Series 2002	11/19/02	\$30,255,000 3.000-5.125%	2004, 2014 to 2016	M: Aaa S: AAA F: AAA	--	Non-GO revenue bonds to refund portions of outstanding Water & Sewer Revenue Bonds, Series 1992, and Water & Sewer Revenue Refunding Bonds, Series 1993. FSA-insured.
GO Tax Anticipation Notes (TAN) commercial paper	Summer 2003	Up to \$200,000,000 Market rates	Up to 270 days after issue	M: P-1 S: A-1+	G U S	Commercial paper to fund the 2002 and future Capital Plans in anticipation of issuing long-term bonds later. This paper will be issued as needed to replace internal financing for projects.
GO Multi-Purpose Bonds, Series 2003	12/2/03	\$122,100,000 2.000-5.000%	2005 to 2023	<u>2005-2021</u> M: Aa2 S: AA F: AA+ <u>2022-2023</u> M: Aaa S, F: AAA	G U S	Finance the retirement of a portion of the GO TAN commercial paper. Bonds maturing in 2022-2023 are FGIC-Insured.
GO Multi-Purpose Bonds, Series 2004	12/15/04	\$65,755,000 4.000-5.250%	2007 to 2024	M: Aa2 S: AA F: AA+	G U S	Finance the retirement of a portion of the GO TAN commercial paper.
2004-05 Capital Plan funding authorized in July 2004 but unissued	Not issued	Approximately \$142,016,000 authorized	Un-known	unknown	G U S	Authorized financing for the Capital Plan, to be issued as bonds or bond anticipation notes
General Obligation Public Improvement Refunding Bonds, Series 2004	09/01/04	\$51,340,000 3.000-5.000%	2004 to 2017	M: Aa2 S: AA F: AA+	G S	Advance refund portions of outstanding GO MP Improvement Bonds, Series 1996A
General Obligation Multi-Purpose Bonds, Series 2005A	05/05/05	\$150,275,000 4.250-5.000%	2005 to 2025	M: Aa2 S: AA F: AA+	G U S	Finance the retirement of a portion of the General Obligation Bond Anticipation Notes (commercial paper). Bonds maturing in 2016-2025 are MBIA-Insured.
General Obligation Multi-Purpose Refunding Bonds, Series 2005B	05/05/05	\$190,460,000 4.000-5.000%	2005 to 2025	M: Aa2 S: AA F: AA+	G U S	Advance refund portions of outstanding bonds: GO MP Series 1997A, GO MP Series 1999, Gen. Improvement and Refunding, Series 2001A B, and GO MP Series 2003.
<p>* Ratings: M = Moody's, S = Standard & Poor's, F = Fitch, I = Insured (see text). Maturity dates are <u>underlined</u>. Fund: This code shows the debt service fund(s) used to repay this issue. G = GSD, U = USD, S = Schools. Comments: Non-GO = Not a general obligation debt, but included in this table for completeness.</p>						

90 General Obligation Debt Service Funds-At a Glance

Bonds and Notes Payable at June 30, 2005 (unaudited)

Description	Interest Rate	Date of Issue	Date of Final Maturity	Amount of Issue	Principal Amount Outstanding June 30, 2005	Interest to Maturity as of June 30, 2005
<u>GSD GENERAL OBLIGATION BONDS PAYABLE</u>						
<u>For General Purposes:</u>						
GSD G.O. Refunding Bonds of 1993	5.25	May 15, 1993	May 15, 2008	193,128,625	55,405,693	4,989,778
G.O. Public Improvement Bonds of 1996	5.50 - 5.875	June, 15 1996	May, 15, 2026	74,880,000	63,050,000	51,545,332
GSD G.O. Public Improvement Bonds, Series 1996A	5.00 - 5.375	Oct. 1, 1996	Nov. 15, 2016	90,568,118	57,411,152	21,551,384
GSD G.O. Refunding Bonds of 1996	5.00 - 6.00	Dec. 1, 1996	Dec. 1, 2010	28,671,142	19,883,005	4,139,174
GSD G.O. Refunding Bonds, Series 1997	4.55 - 5.125	Sept. 15, 1997	May 15, 2025	64,596,180	62,026,650	47,526,938
GSD G.O. Multi-purpose Improvement Bonds, Series 1997A	5.125	Oct. 15, 1997	Nov. 15, 2027	119,180,124	85,850,280	39,838,525
GSD G.O. Public Improvement and Refunding Bonds of 1999	4.25 - 5.25	May, 15, 1999	Nov. 15, 2029	133,288,342	116,076,570	81,628,272
GSD G.O. Multi-purpose Improvement Bonds, Series 2001A	5.00 - 5.50	Feb. 15, 2001	Oct. 15, 2020	62,065,000	52,615,000	14,913,888
GSD G.O. Multi-purpose Refunding Bonds, Series 2001B	5.00 - 5.50	Feb. 15, 2001	Oct. 15, 2016	43,633,148	43,585,253	14,984,780
GSD G.O. Multi-purpose Refunding Bonds, Series 2002	3.00 - 5.00	Nov. 15, 2002	Nov. 15, 2024	41,749,303	37,713,967	23,957,474
GSD G.O. Multi-purpose Bonds, Series 2003	2.00 - 5.00	Oct. 1, 2003	April 1, 2024	59,543,042	62,459,446	32,724,324
GSD G.O. MULTI-PURPOSE BONDS, 2004	4.00 - 5.25	July 15, 2004	June 1, 2024	33,825,000	-	-
G.O. PUB IMPROVEMENT REFUNDING BONDS, 2004	3.00 - 5.00	Sept. 1, 2004	Nov. 15, 2016	48,367,055	-	-
GSD G.O. MULTI-PURPOSE BONDS, SERIES 2005A	4.25 - 5.00	May 1, 2004	Jan. 1, 2025	49,817,419	-	-
GSD G.O. MULTI-PURPOSE BONDS, SERIES 2005B	4.00 - 5.00	May 1, 2004	Jan. 1, 2020	108,212,476	-	-
Total General Obligation Bonds Payable for General Purposes				<u>1,151,524,974</u>	<u>656,077,016</u>	<u>337,799,869</u>
<u>For School Purposes:</u>						
GSD G.O. Refunding Bonds of 1993	5.25	May 15, 1993	May 15, 2008	81,490,821	25,541,956	2,683,338
GSD G.O. Multi-purpose Improvement Bonds, Series 1996A	5.00 - 5.375	Oct. 1, 1996	Nov. 15, 2016	5,566,882	3,528,848	1,324,683
GSD G.O. Refunding Bonds, Series 1997	4.60 - 5.125	Sept. 15, 1997	May 15, 2025	46,393,820	44,548,350	34,134,468
GSD G.O. Multi-purpose Improvement Bonds, Series 1997A	5.125	Oct. 15, 1997	Nov. 15, 2027	30,819,876	27,719,721	20,272,856
GSD G.O. Public Improvement and Refunding Bonds of 1999	4.25 - 5.25	May 15, 1999	Nov. 15, 2019	53,474,949	45,253,430	20,712,553
GSD G.O. Multi-purpose Improvement Bonds, Series 2001A	5.00 - 5.50	Feb. 15, 2001	Oct. 15, 2020	176,640,000	120,150,000	39,035,538
GSD G.O. Multi-purpose Refunding Bonds, Series 2001B	5.00 - 5.50	Feb. 15, 2001	Oct. 15, 2016	30,111,852	30,094,747	10,476,726
GSD G.O. Multi-purpose Refunding Bonds, Series 2002	3.00 - 5.00	Nov. 15, 2003	Nov. 15, 2024	60,984,934	56,828,853	34,156,451
GSD G.O. Multi-purpose Bonds, Series 2003	4.00 - 5.00	Oct. 1, 2003	April 1, 2024	41,515,465	43,548,883	22,816,529
GSD G.O. MULTI-PURPOSE BONDS, 2004	4.00 - 5.25	July 15, 2004	June 1, 2024	26,170,000	-	-
G.O. PUB IMPROVEMENT REFUNDING BONDS, 2004	3.00 - 5.00	Sept. 1, 2004	Nov. 15, 2016	2,972,945	-	-
GSD G.O. MULTI-PURPOSE BONDS, SERIES 2005A	4.25 - 5.00	May 1, 2004	Jan. 1, 2025	79,503,345	-	-
GSD G.O. MULTI-PURPOSE BONDS, SERIES 2005B	4.00 - 5.00	May 1, 2004	Jan. 1, 2020	76,238,996	-	-
Total General Obligation Bonds Payable for School Purposes				<u>828,583,885</u>	<u>397,214,788</u>	<u>185,613,142</u>
Total General Obligation Bonds Payable - General Services District				<u>1,980,108,859</u>	<u>1,053,291,804</u>	<u>523,413,011</u>
<u>GSD LIMITED OBLIGATION REVENUE BONDS PAYABLE</u>						
Correctional Facility Revenue Bonds				<u>16,265,000</u>	<u>13,349,941</u>	<u>2,739,875</u>
<u>USD GENERAL OBLIGATION BONDS PAYABLE</u>						
USD G.O. Refunding Bonds of 1993	5.25	May 15, 1993	May 15, 2008	45,480,554	12,667,351	1,099,597
USD G.O. Refunding Bonds of 1996	5.00 - 6.00	Dec. 1, 1996	Dec. 1, 2010	5,633,858	3,906,995	813,345
USD G.O. Public Improvement and Refunding Bonds of 1999	4.25 - 5.25	May 15, 1999	Nov. 15, 2003	736,709	-	-
USD G.O. Multi-purpose Improvement Bonds, Series 2001A	5.00 - 5.50	Feb. 15, 2001	Oct. 15, 2016	23,450,000	17,655,000	5,695,431
USD G.O. (Tax Exempt) Thermal Refunding Bonds, 2002	3.75 - 5.25	April 1, 2002	July 1, 2014	31,065,000	25,296,517	6,917,506
USD G.O. (Taxable) Thermal Refunding Bonds, 2002	5.00 - 6.00	April 1, 2002	July 1, 2012	27,000,000	18,296,836	2,902,865
USD G.O. Multi-purpose Refundings Bonds, Series 2002	3.00 - 5.00	Nov. 15, 2002	Nov. 15, 2024	5,955,763	5,781,184	2,696,250

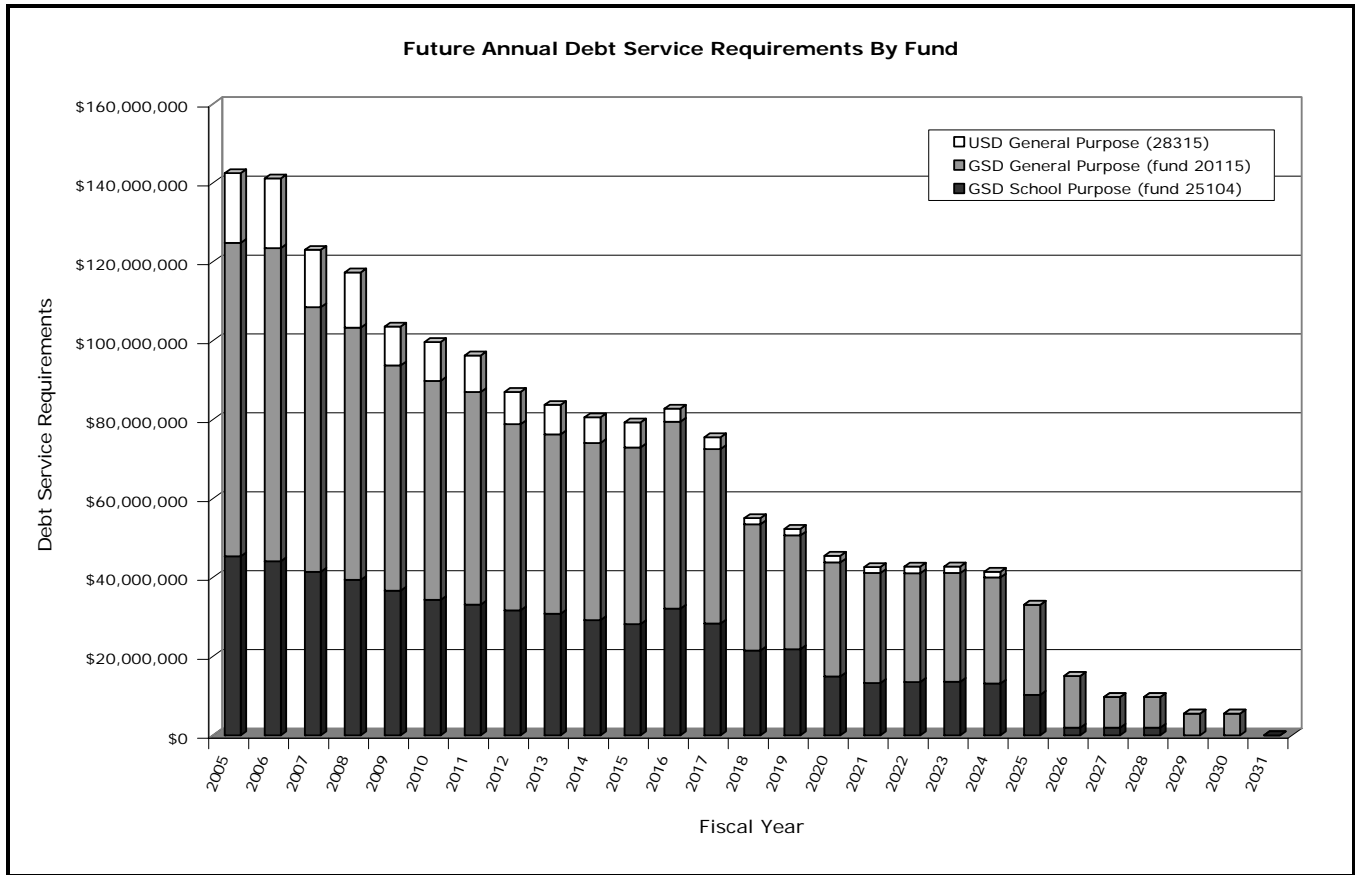
90 General Obligation Debt Service Funds-At a Glance

Bonds and Notes Payable at June 30, 2005 (unaudited)

Description	Interest Rate	Date of Issue	Date of Final Maturity	Amount of Issue	Principal Amount Outstanding June 30, 2005	Interest to Maturity as of June 30, 2005
<u>USD GENERAL OBLIGATION BONDS PAYABLE (Continued)</u>						
USD G.O. Multi-purpose Bonds, Series 2003	4.00 - 5.00	Oct. 1, 2003	April 1, 2024	21,041,493	22,072,101	11,564,217
USD G.O MULTI-PURPOSE BONDS, 2004	4.00 - 5.25	July 15, 2004	June 1, 2024	5,760,000	-	-
USD G.O MULTI-PURPOSE BONDS, SERIES 2005A	4.25 - 5.00	May 1, 2004	Jan. 1, 2025	13,979,236	-	-
USD G.O Multi-purpose Bonds, Series 2005A (DES)	4.25 - 5.01	May 1, 2004	Jan. 1, 2025	7,695,000	-	-
USD G.O MULTI-PURPOSE BONDS, SERIES 2005B	4.00 - 5.00	May 1, 2004	Jan. 1, 2020	6,008,527	-	-
Total General Obligation Bonds Payable - Urban Services District				199,306,140	105,675,984	31,689,211
TOTAL GO BONDS				2,179,414,999	1,158,967,788	555,102,222
<u>USD REVENUE BONDS PAYABLE</u>						
Dept of Water and Sewerage Rev Refunding Bonds of 1986	7.20 - 7.70	Oct. 1, 1986	Jan. 1, 2016	339,866,665	135,615,000	73,288,600
Dept of Water and Sewerage Revenue Bonds, Series 1993	4.90 - 6.50	Aug. 1, 1993	Jan. 1, 2013	157,475,000	78,190,000	21,333,830
Dept of Water and Sewerage Rev Refunding Bonds of 1996	6.00	May 15, 1996	Jan. 1, 2014	74,725,000	49,931,455	16,236,063
Dept of Water and Sewerage Rev Refunding Bonds of 1998A	5.00	Feb. 1, 1998	Jan. 1, 2022	156,315,000	146,074,340	90,541,925
Dept of Water and Sewerage Revenue Bonds of 1998B	4.10 - 5.25	Feb. 15, 1998	Jan. 1, 2014	55,000,000	39,045,000	12,040,568
Dept of Water and Sewerage Rev Refunding Bonds of 2002	3.00 - 5.125	Dec. 1, 2002	Jan. 1, 2016	30,255,000	27,825,000	15,194,088
Total Revenue Bonds Payable - Dept of Water and Sewerage				813,636,665	476,680,795.00	228,635,074.00
Metro Energy System DES Bonds, Series 2002A				66,700,000	68952012	61,741,778
Total Bonds Payable - Urban Services District				1,079,642,805	651308791	322,066,063

Unaudited data as of June 30, 2005

90 General Obligation Debt Service Funds-At a Glance



Unless otherwise noted, all data on pages H-115 through H-119 of this Debt Service Section is unaudited and preliminary. Final numbers will be published later this year in the June 30, 2004 *Comprehensive Annual Financial Report (CAFR)*.

90 General Obligation Debt Service Funds-At a Glance

Future Annual Debt Service Requirements for Debt Outstanding at 6/30/2005 (unaudited)

General Obligation Debt (Debt Service Funds)

Fiscal Year	GSD Debt Service			GSD School Debt Service			USD Debt Service		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2006	52,781,520	31,742,585	84,524,105	30,730,301	20,690,560	51,420,861	13,983,179	5,297,411	19,280,590
2007	45,033,016	31,501,828	76,534,845	30,299,977	21,722,814	52,022,791	11,927,006	5,032,579	16,959,585
2008	37,850,230	29,514,931	67,365,161	29,933,786	20,226,338	50,160,123	12,025,984	4,449,191	16,475,175
2009	34,860,709	27,616,249	62,476,958	26,845,703	18,694,177	45,539,880	8,248,588	3,943,315	12,191,903
2010	35,059,253	25,878,281	60,937,533	25,804,440	17,373,306	43,177,746	8,636,307	3,535,528	12,171,835
2011	35,246,001	24,073,380	59,319,381	25,923,382	16,072,330	41,995,712	8,470,618	3,116,498	11,587,116
2012	29,931,622	22,591,203	52,522,824	25,793,405	14,900,827	40,694,232	7,984,974	2,720,006	10,704,979
2013	29,732,887	21,109,514	50,842,401	26,154,775	13,633,752	39,788,526	7,662,338	2,349,145	10,011,484
2014	30,788,265	19,610,129	50,398,394	26,127,923	12,365,752	38,493,676	6,273,812	1,992,698	8,266,510
2015	32,328,209	18,036,607	50,364,816	26,432,216	11,059,258	37,491,474	6,349,576	1,673,048	8,022,623
2016	41,421,208	16,324,677	57,745,886	28,020,355	9,796,440	37,816,796	2,338,435	1,461,633	3,800,068
2017	39,303,916	14,258,080	53,561,995	25,522,944	8,431,234	33,954,178	3,248,141	1,343,936	4,592,077
2018	27,723,831	12,574,911	40,298,741	19,890,132	7,304,871	27,195,002	3,331,038	1,192,007	4,523,045
2019	27,497,627	11,180,275	38,677,903	19,728,351	6,321,638	26,049,988	3,504,022	1,035,143	4,539,165
2020	19,446,308	9,750,933	29,197,242	13,628,276	5,327,918	18,956,194	3,105,416	859,942	3,965,358
2021	26,102,930	8,575,109	34,678,039	17,121,961	4,570,360	21,692,321	3,035,108	711,830	3,746,938
2022	27,108,676	7,250,032	34,358,708	18,255,113	3,717,901	21,973,014	3,326,211	568,008	3,894,219
2023	28,522,393	5,845,845	34,368,238	19,184,143	2,804,192	21,988,336	3,488,465	405,366	3,893,830
2024	29,330,138	4,372,123	33,702,261	19,679,726	1,848,426	21,528,152	3,430,136	234,792	3,664,928
2025	23,841,328	2,865,721	26,707,049	15,597,424	876,082	16,473,506	1,651,248	70,178	1,721,426
2026	11,366,398	1,726,394	13,092,792	1,723,602	234,206	1,957,808	-	-	-
2027	6,690,217	1,092,278	7,782,495	1,809,783	143,663	1,953,446	-	-	-
2028	7,036,708	734,603	7,771,311	1,898,292	48,644	1,946,936	-	-	-
2029	5,115,000	416,981	5,531,981	-	-	-	-	-	-
2030	5,385,000	141,356	5,526,356	-	-	-	-	-	-
2031	-	-	-	-	-	-	-	-	-
2032	-	-	-	-	-	-	-	-	-
2033	-	-	-	-	-	-	-	-	-
2034	-	-	-	-	-	-	-	-	-
2035	-	-	-	-	-	-	-	-	-
Total	689,503,389	348,784,024	1,038,287,413	476,106,009	218,164,690	694,270,699	122,020,602	41,992,252	164,012,854
Deferred Cost	8,947,339	-	8,947,339	7,614,446	-	7,614,446	243,590	-	243,590
Net Total	698,450,728	348,784,024	1,047,234,752	483,720,455	218,164,690	701,885,144	122,264,192	41,992,252	164,256,444

90 General Obligation Debt Service Funds-At a Glance

Future Annual Debt Service Requirements for Debt Outstanding at 6/30/2005

(unaudited)

Revenue Debt (memorandum only)

Fiscal Year	Water Service (USD)			District Energy System (USD)			Correction Facility Rev Bonds		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2006	25,960,000	26,407,020	52,367,020	1,180,000	3,163,294	4,343,294	1,505,000	526,850	2,031,850
2007	27,280,000	25,034,440	52,314,440	1,215,000	3,127,368	4,342,368	1,570,000	465,350	2,035,350
2008	28,770,000	23,580,971	52,350,971	1,255,000	3,090,319	4,345,319	1,630,000	401,350	2,031,350
2009	31,130,000	21,957,834	53,087,834	1,290,000	3,052,144	4,342,144	1,710,000	326,000	2,036,000
2010	33,310,000	19,769,774	53,079,774	1,330,000	3,012,844	4,342,844	1,795,000	238,375	2,033,375
2011	35,625,000	17,435,746	53,060,746	1,370,000	2,970,631	4,340,631	1,885,000	146,375	2,031,375
2012	38,015,000	15,000,464	53,015,464	1,250,000	2,917,544	4,167,544	1,985,000	49,625	2,034,625
2013	40,490,000	12,388,626	52,878,626	1,550,000	2,851,744	4,401,744	-	-	-
2014	42,185,000	10,269,619	52,454,619	1,545,000	2,777,178	4,322,178	-	-	-
2015	44,305,000	8,073,413	52,378,413	1,625,000	2,694,930	4,319,930	-	-	-
2016	27,005,000	5,702,938	32,707,938	1,710,000	2,607,388	4,317,388	-	-	-
2017	13,035,000	4,302,988	17,337,988	1,800,000	2,517,125	4,317,125	-	-	-
2018	13,710,000	3,651,238	17,361,238	1,890,000	2,422,138	4,312,138	-	-	-
2019	14,375,000	2,965,738	17,340,738	1,990,000	2,321,205	4,311,205	-	-	-
2020	15,020,000	2,246,988	17,266,988	2,090,000	2,215,025	4,305,025	-	-	-
2021	15,810,000	1,533,538	17,343,538	2,200,000	2,102,413	4,302,413	-	-	-
2022	16,475,000	782,563	17,257,563	2,315,000	1,984,119	4,299,119	-	-	-
2023	-	-	-	2,440,000	1,859,850	4,299,850	-	-	-
2024	-	-	-	2,150,000	1,747,750	3,897,750	-	-	-
2025	-	-	-	2,665,000	1,632,750	4,297,750	-	-	-
2026	-	-	-	2,795,000	1,496,250	4,291,250	-	-	-
2027	-	-	-	3,790,000	1,338,731	5,128,731	-	-	-
2028	-	-	-	3,110,000	1,179,169	4,289,169	-	-	-
2029	-	-	-	3,255,000	1,025,875	4,280,875	-	-	-
2030	-	-	-	3,420,000	859,000	4,279,000	-	-	-
2031	-	-	-	3,590,000	683,750	4,273,750	-	-	-
2032	-	-	-	3,770,000	499,750	4,269,750	-	-	-
2033	-	-	-	3,955,000	306,625	4,261,625	-	-	-
2034	-	-	-	4,155,000	103,875	4,258,875	-	-	-
2035	-	-	-	-	-	-	-	-	-
Total	462,500,000	201,103,898	663,603,898	66,700,000	58,560,784	125,260,784	12,080,000	2,153,925	14,233,925
Deferred Cost	(6,718,245)	-	(6,718,245)	2,175,020	-	2,175,020	(154,934)	-	(154,934)
Net Total	455,781,755	201,103,898	656,885,653	68,875,020	58,560,784	127,435,804	11,925,066	2,153,925	14,078,991

90 General Obligation Debt Service Funds-At a Glance

Highlights from the Metropolitan Government of Nashville and Davidson County's Debt Management Policy

The purpose of creating the Policy is to establish and codify the objectives and practices for debt management for the Metropolitan Government and to assist all concerned parties in understanding the Metropolitan Government's approach to debt management.

Policy Statement

In managing its debt, it is the Metropolitan Government's policy to:

- Achieve the lowest cost of capital
- Ensure high credit quality
- Assure access to the capital credit markets
- Preserve financial flexibility
- Manage interest rate risk exposure

Goals & Objectives

Debt policies and procedures are tools that ensure that financial resources are adequate to meet the Metropolitan Government's long-term planning objectives. In addition, the Policy helps to ensure that financings undertaken by the Metropolitan Government satisfy certain clear objective standards which allow the Metropolitan Government to protect its financial resources in order to meet its long-term capital needs. The adoption of clear and comprehensive financial policies enhances the internal financial management of the Metropolitan Government.

Issuance Process

The Metropolitan Government charter, which was approved by referendum on June 28, 1962, as amended, and Title 9, Chapter 21 of the Tennessee Code Annotated authorizes the Metropolitan Government to issue general obligation bonds subject to the adoption of a bond resolution by the Metropolitan Council. Other sections of the Tennessee Code Annotated and the Federal Tax Code may govern the issuance or structure of the Metropolitan Government's bonds.

The Metropolitan Government strongly prefers a competitive issuance process for all debt issuances. The Metropolitan Government will consider a negotiated issuance or private placement process only where it is clear that such process is in the best interests of the Metropolitan Government.

Credit Quality and Credit Enhancement

The Metropolitan Government's debt management activities will be conducted to receive the highest credit ratings possible, consistent with the Metropolitan Government's financing objectives. The Director of Finance will be responsible for maintaining relationships and communicating with the rating agencies that assign ratings to the Metropolitan Government's debt. The Director of Finance will provide the rating agencies with periodic updates of the general financial condition of the Metropolitan Government. Full disclosure of operations and open lines of communication shall be maintained with the rating agencies. The Metropolitan Government,

together with the Financial Advisor, shall prepare presentations to the rating agencies to assist credit analysts in making an informed decision. The Director of Finance shall be responsible for determining whether or not a rating shall be requested on a particular financing, and which of the major rating agencies will be asked to provide such rating.

The Metropolitan Government will make an annual credit presentation to the Metropolitan Council, explaining the Metropolitan Government's current rating, rating agency views on the Metropolitan Government's performance and current items which may positively or adversely affect the Metropolitan Government's credit rating.

The Metropolitan Government will consider the use of credit enhancements on a case-by-case basis, evaluating the economic benefit versus cost for each case. Only when clearly demonstrable savings can be shown shall an enhancement be considered.

Debt Affordability

It is the intent of the Metropolitan Government to promote the most efficient and cost-effective use of debt financing in order to facilitate long-term access to capital while ensuring that financial leveraging decisions do not negatively impact the Metropolitan Government's annual operations. To this end, the government will periodically review basic measures of debt affordability, including but not limited to, average life of new debt, percentage of principal paid within 10 years, per capita debt/per capita income, per capita debt/per capita assessed value, and debt service/general fund operating expenses.

Bond Structure

The Metropolitan Government shall establish all terms and conditions relating to the issuance of bonds, and will invest all bond proceeds pursuant to the terms of the Metropolitan Government's Investment Policy. Unless otherwise authorized by the Metropolitan Government, the following shall serve as bond requirements:

1. **Term.** Capital improvements financed through the issuance of debt will be financed for a period not to exceed the useful life of the improvements with a maximum of twenty (20) years. In certain circumstances where the debt meets legal requirements and is in the best interest of the Metropolitan Government this period may be extended to a maximum of thirty (30) years.
2. **Capitalized Interest.** From time to time certain financings may require the use of capitalized interest from the issuance date until the Metropolitan Government has beneficial use and/or occupancy of the financed project. Interest shall not be funded (capitalized) beyond three (3) years or a shorter period if further restricted by statute. Interest earnings may, at the Metropolitan Government's discretion, be applied to extend the term of capitalized interest

90 General Obligation Debt Service Funds-At a Glance

but in no event beyond the term statutorily authorized or three years, whichever is shorter.

3. **Debt Service Structure.** Debt issuance shall be planned to achieve relatively level debt service for an individual bond issue, while still matching debt service to the useful life of the capital asset financed by the debt. The Metropolitan Government shall avoid the use of bullet or balloon maturities except in those instances where these maturities serve to make existing overall debt service level or match a specific income stream.
4. **Call Provisions.** In general, the Metropolitan Government's securities will include a call feature, which is no later than ten (10) years from the date of delivery of the bonds. The Metropolitan Government will avoid the sale of long-term non-callable bonds absent careful evaluation by the Metropolitan Government with respect to the value of the call option.
5. **Original Issuance Discount/Premium.** Bonds with original issuance discount/premium will be permitted.
6. **Deep Discount Bonds.** Deep discount bonds may provide a lower cost of borrowing in certain markets. The Metropolitan Government will carefully consider their value and effect on any future refinancing as a result of the lower-than-market coupon.
7. **Synthetic Debt.** The Metropolitan Government will consider the limited use of swaps, derivatives and other forms of synthetic debt as a hedge against future interest rate risk when appropriate and in accordance with state guidelines. The Metropolitan Government will not use structured products for speculative purposes. The Metropolitan Government will consider the use of structured products when it is able to gain a comparative borrowing advantage and is able to quantify and understand the potential risks or to achieve fixed and/or variable rate exposure targets.

Types of Debt

When the Metropolitan Government determines that the use of debt is appropriate, the following criteria will be utilized to evaluate the type of debt to be issued.

Structure

1. **General Obligation Bonds.** The Metropolitan Government may issue general obligation bonds supported by the full faith and credit of the Metropolitan Government. General obligation bonds shall be used to finance capital projects that do not have independent creditworthiness and significant ongoing revenue streams. The Metropolitan Government may also use its general obligation pledge to support other bond issues, if such support improves the economics

of the other bond issue and is used in accordance with these guidelines.

2. **Revenue Bonds.** The Metropolitan Government may issue revenue bonds, where repayment of the bonds will be made through revenues generated from other sources. Revenue bonds will typically be issued for capital projects which can be supported from project or enterprise-related revenues.

Duration

1. **Long-Term Debt.** The Metropolitan Government may issue long-term debt where it is deemed that capital improvements should not be financed from current revenues or short-term borrowings. Long-term borrowing will not be used to finance current operations or normal maintenance. Long-term debt will be self-supporting and structured such that financial obligations do not exceed the expected useful life of the project.
2. **Short-Term Debt.** Short-term borrowing may be utilized for construction financing, the temporary funding of operational cash flow deficits or anticipated revenues (defined as an assured source with the anticipated amount based on conservative estimates) subject to the following policies:
 - a) *Bond Anticipation Notes (BANs)* in the form of Commercial Paper shall be used only for the purpose of providing financing for the cost of all or any of the public purposes for which Bonds have been authorized and for the payment of principal of outstanding commercial paper.
 - b) *Revenue Anticipation Notes (RANs) and Tax Anticipation Notes (TANs)* shall be issued only to meet cash flow needs consistent with a finding by bond counsel that the sizing of the issue fully conforms to Federal IRS and state requirements and limitations.
 - c) *Lines of Credit* shall be considered as an alternative to other short-term borrowing options. The lines of credit shall be structured to limit concerns as to the Internal Revenue Code.
 - d) *Other Short-Term Debt* may be used when it provides an interest rate advantage or as interim financing until market conditions are more favorable. The Metropolitan Government will determine and utilize the least costly method for short-term borrowing. The Metropolitan Government may issue short-term debt when there is a defined repayment source or amortization of principal.

90 General Obligation Debt Service Funds-At a Glance

Refinancing Outstanding Debt

The Director of Finance for the Metropolitan Government, with assistance from the Metropolitan Government's Financial Advisor, shall have the responsibility to analyze outstanding bond issues for refunding opportunities. The Metropolitan Government will consider the following issues when analyzing possible refunding opportunities:

1. **Debt Service Savings.** The Metropolitan Government establishes a minimum present value savings threshold of 3.5% of the refunded bond principal amount. The present value savings will be net of all costs related to the refinancing. If present value savings is less than 3.5%, the Metropolitan Government may consider the option value captured as a percent of total savings. If the option value exceeds 70% and present value savings is less than 3.5%, the Metropolitan Government may opt to complete a refunding. The decision to take savings on an upfront or deferred basis must be explicitly approved by the Metropolitan Government.
2. **Restructuring.** The Metropolitan Government will refund debt when it is in the best financial interest of the Metropolitan Government to do so. Such refunding will be limited to restructuring to meet unanticipated revenue expectations, achieve cost savings, mitigate irregular debt service payments, release reserve funds or remove unduly restrictive bond covenants.
3. **Term of Refunding Issues.** The Metropolitan Government will refund bonds within the term of the originally issued debt. However, the Metropolitan Government may consider maturity extension, when necessary to achieve a desired outcome, provided that such extension is legally permissible. The Metropolitan Government may also consider shortening the term of the originally issued debt to realize greater savings. The remaining useful life of the financed facility and the concept of inter-generational equity should guide this decision.
4. **Escrow Structuring.** The Metropolitan Government shall utilize the least costly securities available in structuring refunding escrows. A certificate will be provided by a third party agent, who is not a broker-dealer stating that the securities were procured through an arms-length, competitive bid process (in the case of open market securities), that such securities were more cost effective than State and Local Government Obligations (SLGS), and that the price paid for the securities was reasonable within Federal guidelines. Under no circumstances shall an underwriter, agent or financial advisor sell escrow securities to the Metropolitan Government from its own account.
5. **Arbitrage.** The Metropolitan Government shall take all necessary steps to optimize escrows and to avoid negative arbitrage in its refunding.

30003 General Fund Four Percent Reserve-At a Glance

Mission	To provide for the purchase of equipment and/or building repairs for departments that receive their operating funds from the general fund budget.			
Budget Summary		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
	Expenditures and Transfers:			
	General Fund (4%) Reserve Fund	\$17,921,500	\$18,738,500	\$21,037,500
	Total Expenditures and Transfers	<u>\$17,921,500</u>	<u>\$18,738,500</u>	<u>\$21,037,500</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$0	\$0	\$0
	Other Governments and Agencies	0	0	0
	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
	Total Program Revenue	\$0	\$0	\$0
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	<u>17,921,500</u>	<u>18,738,500</u>	<u>21,037,500</u>
	Total Revenues	<u>\$17,921,500</u>	<u>\$18,738,500</u>	<u>\$21,037,500</u>
Positions	Total Budgeted Positions	0	0	0
Contacts	OMB Finance Manager: Talia Lomax-O'dneal Capital Investments Coordinator: Greg McClarin 222 Third Avenue North, Suite 550 37201		e-mail: talia.lomaxodneal@nashville.gov e-mail: greg.mcclarin@nashville.gov Phone: 862-6120 FAX: 880-2800	

Overview

The fund (fund 30003) is used to finance small-to-medium size capital expenditures for GSD General Fund departments. Four percent (4%) of all original monies collected by the GSD General Fund during any year is placed in this reserve fund and is kept separate and apart from other funds of the government. This separate fund can be used only for the purchase of equipment for any department of Metro and for repairs to any building owned by any department of the Metropolitan Government. Larger capital expenditures are financed using notes or bonds in the manner discussed in the "Debt Service Funds" section.

The 4% Fund expenditure plan for FY 2006 is included in the Capital Plan.

Revenues: Four percent (4%) of all original monies collected by the GSD General Fund (fund 10101) are transferred to this fund. Administratively, the 4% is based on all GSD General Fund gross receipts except for revenues from other governments and certain other internal sources and transfer accounts.

The transfer of monies from the General Fund to the 4% Reserve Fund is in the budget as an expenditure account in the 01 Administrative section of the GSD General Fund.

Expenditures: This separate fund can be used only for GSD General Fund departments' expenditures for the purchase of equipment and for repairs to buildings.

Minimum Balance: Administrative policy is to maintain a \$500,000 balance in the fund at all times. The Council approved a policy of maintaining an additional \$500,000 balance in the fund, for a total balance of at least \$1 million.

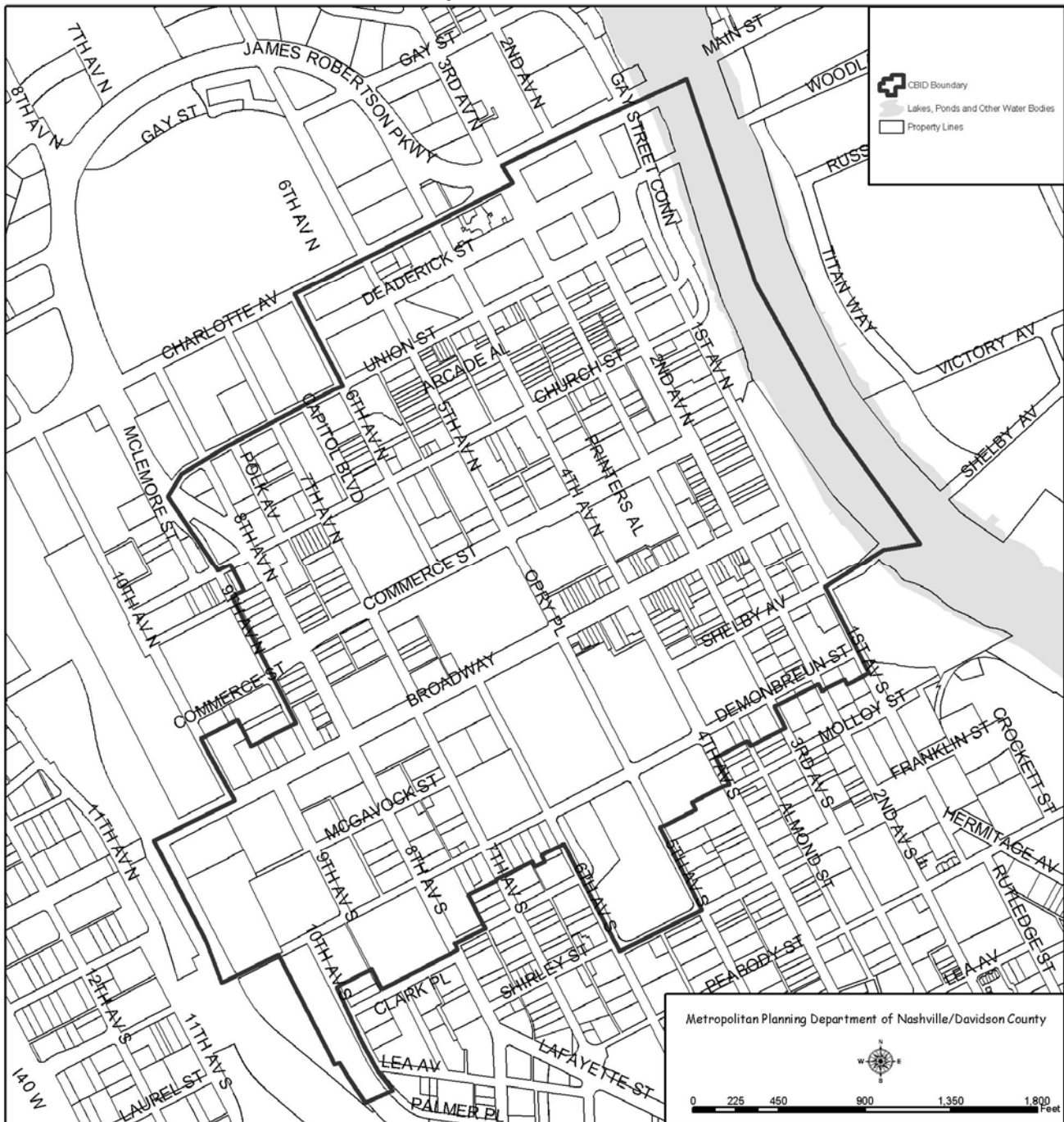
USD Charter Provision: The Charter also allows the Council to establish by ordinance the same type of fund for the Urban Services District. This has not occurred.

Historical Information: The Charter originally required a five percent (5%) deduction from revenues. This was amended at an election held August 4, 1983 to four percent (4%).

30005 Central Business Improvement Dist-At a Glance

The CBID budget is approved annually in a separate process. Ordinance 098-1270 provided that annual budgets submitted by the CBID may be approved by Resolution by 21 affirmative votes of the Council.

Resolution 2003-1514 (Adopted 07/15/2003) approved the fiscal year 2003-2004 CBID budget.



30008 Hotel Occupancy Tax Fund-At a Glance

Mission	Fund 30008 accounts for the receipt and distribution of the 5% Hotel Occupancy Privilege Tax used for tourist promotion, tourist-related activities, and the Convention Center debt service and operating subsidy.			
Budget Summary		<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
	Expenditures and Transfers:			
	Hotel Occupancy Tax Fund	\$19,872,484	\$22,899,300	\$24,808,300
	Total Expenditures and Transfers	<u>\$19,872,484</u>	<u>\$22,899,300</u>	<u>\$24,808,300</u>
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$0	\$0	\$0
	Other Governments and Agencies	0	0	0
	Other Program Revenue	0	31,900	0
	Total Program Revenue	\$0	\$0	\$0
	Non-program Revenue	19,872,484	19,749,500	21,353,500
	Transfers From Other Funds and Units	0	0	0
	Total Revenues	<u>\$19,872,484</u>	<u>\$19,781,400</u>	<u>\$21,353,500</u>
	(See the note at the bottom of this page.)			
Positions	Total Budgeted Positions	0	0	0
Contacts	Director of Finance: David Manning Financial Manager: Talia Lomax-O'dneal	email: david.manning@nashville.gov email: talia.lomax-o'dneal@nashville.gov		

Organization Chart (Flow of Funds)

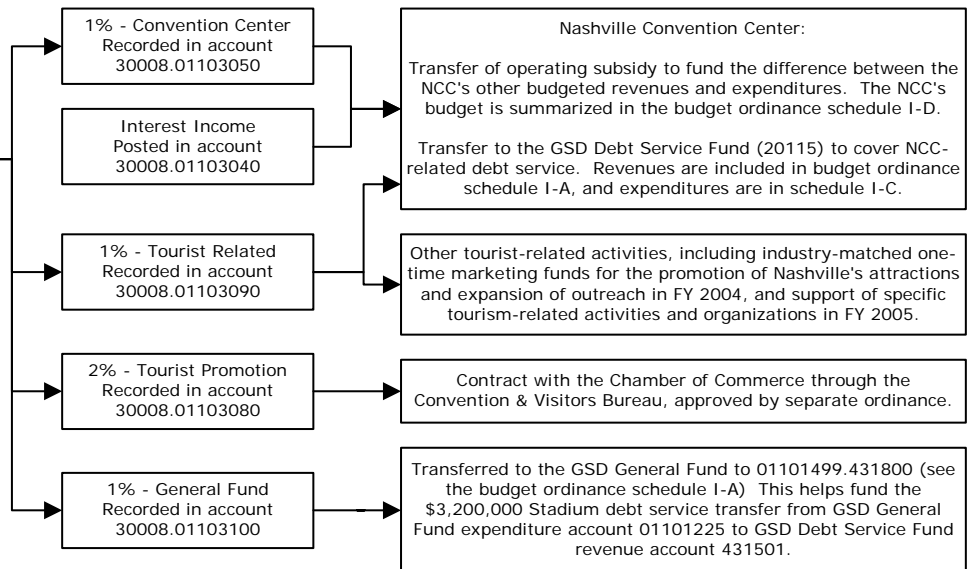


5% Occupancy Tax

Budget Highlights:

The FY 2005 budget funds certain tourism-related activities formerly funded from the GSD General Fund:

Arena operating subsidy	\$1,617,900
Contribution to Sister Cities	40,000
Contribution to Adventure Science Center	265,300
Sports Council	<u>200,000</u>
Total	\$2,123,200



30008 Hotel Occupancy Tax Fund-Financial

Hotel Occupancy Tax Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	0	0	0	0
OTHER SERVICES:				
Utilities	0	0	0	0
Professional and Purchased Services	0	0	0	0
Travel, Tuition, and Dues	0	0	0	0
Communications	7,672,484	7,672,484	7,899,800	8,541,400
Repairs & Maintenance Services	0	0	0	0
Internal Service Fees	0	0	0	0
TOTAL OTHER SERVICES	7,672,484	7,672,484	7,899,800	8,541,400
OTHER EXPENSE	741,100	1,261,465	495,300	505,300
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	8,413,584	8,933,949	8,395,100	9,046,700
TRANSFERS TO OTHER FUNDS AND UNITS	11,458,900	11,943,461	14,504,200	15,761,600
TOTAL EXPENSE AND TRANSFERS	19,872,484	20,877,410	22,899,300	24,808,300
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue	0	29,702	31,900	0
TOTAL PROGRAM REVENUE	0	29,702	31,900	0
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	19,872,484	19,379,502	19,749,500	21,353,500
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	19,872,484	19,379,502	19,749,500	21,353,500
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	19,872,484	19,409,204	19,781,400	21,353,500



Appendix 1: Budget and Tax Ordinances

SUBSTITUTE BILL NO. BL-2005-663

A bill to be entitled: The Budget Ordinance of the Metropolitan Government of Nashville and Davidson County, Tennessee for Fiscal Year 2006

WHEREAS, Article 6 of the Metropolitan Charter provides for the preparation of the Annual Operating Budget of the Metropolitan Government and for its submission to the Council by the Mayor not later than May 25 of each year.

BE IT ENACTED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

ARTICLE I

The amounts hereafter set out in Section I and Section II shall constitute the estimated revenues and applicable prorating provisions for property taxes, and the Operating Budget for The Metropolitan Government of Nashville and Davidson County, and the said sums specified herein are hereby appropriated for the purpose of meeting the expenses for the General Services District (GSD) and the Urban Services District (USD), respectively, for the various departments, institutions, offices, and agencies of the Metropolitan Government, and for meeting the payments of principal and interest on the Metropolitan Government debt maturing during the fiscal year beginning July 1, 2005 and ending June 30, 2006 (hereinafter referred to as Fiscal Year 2006).

The informational summary sheets immediately following are recapitulations of the detailed estimated revenue sources and budget appropriations by funds for purposes and in amounts numerically itemized by departmental accounts in subsequent schedules of Section I and Section II.

In order to facilitate proper grant accounting, the Director of Finance is hereby authorized to transfer grant-related appropriations and estimated revenues from the general funds to existing or new special revenue funds at his discretion.

The Director of Finance is hereby authorized to transfer funds as necessary to implement the Guaranteed Pension Plan program previously approved by the Metropolitan Council.

The Director of Finance is authorized to direct appropriations that would otherwise go to the GSD Debt Service Fund, in an amount not to exceed \$50,000,000, to the Hospital Authority and allocate these funds as may be required for the exclusive purpose of reducing the operating debt owed by the Hospital Authority on behalf of Metro General Hospital to the Metro Investment Pool.

The Director of Finance is hereby authorized to carry forward and appropriate in FY 2006 any unencumbered and unexpended funds at June 30, 2005 for General Government Administration, Employee Benefits and Contingency; Community Support; and Reserve appropriations.

The Director of Finance is hereby authorized to carry forward and appropriate in FY 2006 any unencumbered and unexpended funds at June 30, 2005 for appropriations made from benefit trust fund accounts.

The Director of Finance is authorized to adjust appropriations as needed to implement full cost recovery for non-general fund agencies and other funds of the Metropolitan Government in accordance with the guidelines contained in OMB Circular A-87 of the federal Office of Management and Budget.

In addition to the appropriations listed herein, \$3,800,000 in proceeds received from an Interest Rate Swap executed by the Office of the Treasurer in May 2004, is applied to the Metro Jail Facilities project, and the Director of Finance is hereby authorized to carry forward and appropriate in FY 2006 any unencumbered and unexpended funds at June 30, 2005 for capital improvements from the General Services District and Urban Services District.

From the fund balance of the Hotel Occupancy Tax Fund, the Director of Finance is authorized to allocate \$40,000 for Sister Cities, \$200,000 for the Nashville Sports Council, \$265,300 for Adventure Science Museum and \$1,617,900 for the Gaylord Entertainment Subsidy.

Upon request of the Director of Parks, the Director of Finance is hereby authorized to transfer operating budget funds of the beautification program to the Department of Public Works as necessary to align budget and management responsibilities for program activities.

From the fund balance of the Hotel Occupancy Tax Fund, the Director of Finance is authorized to reimburse up to \$728,700 for the purpose of marketing and promoting Nashville in accordance with the recommendations of the Tourism Working Group. This payment shall complete all obligations to the CVB for expenditures in this matter.

From the funds appropriated to the Hospital Authority, there is allocated the sum of \$3,600,000 for the provision of inmate health care. These funds will be used exclusively at Metro General Hospital to purchase health care for inmates in the care and custody of the Sheriff. This provision will be administered by the Department of Health in consultation with the Hospital Authority and the Sheriff.

It is not the intention of the Metropolitan Council in adopting this budget ordinance or in the adoption of previous budget ordinances, to appropriate any monies for the payment of claims arising out of the performance of a government function and for which the defense of governmental immunity is a valid defense.

Summary Of Estimated Revenue And Fund Balances To Support Appropriations

**Fiscal Year
2006**

Revenue Source Or Description	General Fund	Debt Service Fund	School Debt Service Fund	School Funds	Total
GENERAL SERVICES DISTRICT:					
Property Taxes - Current Year	\$294,844,300	\$80,494,700	\$26,276,600	\$201,356,600	\$602,972,200
Property Taxes - Non Current Year	24,351,200	1,714,200	776,200	9,998,700	36,840,300
Local Option Sales Tax	84,895,500	2,355,400	15,598,700	153,984,600	256,834,200
Other Taxes, Licenses, and Permits	77,904,400	0	0	2,791,500	80,695,900
Fines, Forfeits, and Penalties	10,553,000	1,110,200	0	5,300	11,668,500
Revenues From Use of Money or Property	402,000	442,700	697,200	140,000	1,681,900
Other Agencies - Federal Direct	4,028,700	0	0	88,000	4,116,700
Other Agencies - Federal Through State	3,077,300	0	0	70,000	3,147,300
Other Agencies - Other Pass - Through	5,957,300	0	0	0	5,957,300
Other Agencies - State Direct	54,237,500	750,000	0	170,275,600	225,263,100
Other Agencies - Other Governments	532,700	2,800,000	0	6,200	3,338,900
Commissions and Fees	18,977,200	0	0	0	18,977,200
Charges for Current Services	27,322,200	0	0	1,179,100	28,501,300
Compensation from Property	237,700	0	0	409,500	647,200
Contributions and Gifts	561,000	0	0	665,000	1,226,000
Miscellaneous	658,500	0	0	5,200	663,700
Subtotal	\$608,540,500	\$89,667,200	\$43,348,700	\$540,975,300	\$1,282,531,700
Operating Transfers In	9,398,000	9,410,000	0	1,275,200	20,083,200
Non-Operating Transfers In	13,900,500	0	0	0	13,900,500
Subtotal	\$23,298,500	\$9,410,000	\$0	\$1,275,200	\$33,983,700
Appropriated Reserves	0	0	0	0	0
Appropriated Unreserved Fund Balances	0	612,600	10,271,300	0	10,883,900
Total Available for GSD Appropriations	<u>\$631,839,000</u>	<u>\$99,689,800</u>	<u>\$53,620,000</u>	<u>\$542,250,500</u>	<u>\$1,327,399,300</u>

URBAN SERVICES DISTRICT:

Property Taxes - Current Year	\$64,139,600	\$8,865,000	--	--	\$73,004,600
Property Taxes - Non Current Year	11,494,000	250,900	--	--	11,744,900
Local Option Sales Tax	1,072,400	0	--	--	1,072,400
Other Taxes, Licenses, and Permits	11,824,200	0	--	--	11,824,200
Revenues From Use of Money or Property	0	44,400	--	--	44,400
Other Agencies - Federal Direct	450,000	0	--	--	450,000
Other Agencies - State Direct	7,312,000	0	--	--	7,312,000
Charges for Current Services	706,800	0	--	--	706,800
Operating Transfers In	4,672,400	7,784,000	--	--	12,456,400
Subtotal	\$101,671,400	\$16,944,300	--	--	\$118,615,700
Appropriated Unreserved Fund Balances	0	3,951,300	--	--	3,951,300
Total Available for USD Appropriations	<u>\$101,671,400</u>	<u>\$20,895,600</u>	<u>--</u>	<u>--</u>	<u>\$122,567,000</u>

Recapitulation Of Appropriations In Appropriated Funds By District

**Fiscal Year
2006**

Function	General Services District	Urban Services District	Duplicated by Interdistrict Interfund Transfers	Appropriation by Function and/or Fund
GENERAL FUNDS:				
General Government	\$128,250,900	\$26,523,800	\$952,000	\$153,822,700
Fiscal Administration	14,836,600	0	0	14,836,600
Administration of Justice	51,934,400	0	0	51,934,400
Law Enforcement and Care of Prisoners	176,317,900	481,000	481,000	176,317,900
Fire Prevention and Control	42,501,100	56,037,200	4,672,400	93,865,900
Regulation, Inspection, & Economic Development	20,831,600	900,000	0	21,731,600
Conservation of Natural Resources	464,100	0	0	464,100
Public Welfare	9,048,200	0	0	9,048,200
Public Health	76,795,900	0	0	76,795,900
Public Library System	19,680,600	0	0	19,680,600
Recreational, Cultural, & Community Support	40,453,300	135,400	0	40,588,700
Public Works, Highways and Streets	50,724,400	17,594,000	0	68,318,400
GENERAL FUNDS TOTAL	\$631,839,000	\$101,671,400	\$6,105,400	\$727,405,000
DEBT SERVICE FUNDS	153,309,800	20,895,600	0	174,205,400
SCHOOL FUNDS	542,250,500	0	0	542,250,500
TOTAL APPROPRIATIONS BY DISTRICT	\$1,327,399,300	\$122,567,000	\$6,105,400	\$1,443,860,900
Less GSD Interfund Transfer - GSD General to GSD DS	(3,356,100)	0	0	(3,356,100)
Less GSD Interfund Transfer - Schools to GSD General	(135,000)	0	0	(135,000)
NET APPROPRIATION BY DISTRICT	\$1,323,908,200	\$122,567,000	\$6,105,400	\$1,440,369,800

Estimated Unencumbered Beginning & Appropriated Fund Balances

**Fiscal Year
2006**

This schedule is presented for information purposes only.

Fund	Estimated Unencumbered Fund Balance June 30, 2005	Appropriated for use in FY 2006 Budget	Estimated Unencumbered Fund Balance June 30, 2006	Estimated June 30, 2006 Balance as a Percent of FY'06 Budget
GENERAL SERVICES DISTRICT:				
General Fund	\$31,925,000	\$0	\$31,925,000	5.1%
Debt Service Fund	57,831,800	612,600	57,219,200	57.4%
Schools Fund	16,972,700	0	16,972,700	3.1%
Schools Debt Service Fund	71,602,000	10,271,300	61,330,700	114.4%
URBAN SERVICES DISTRICT:				
General Fund	\$5,080,000	\$0	\$5,080,000	5.0%
Debt Service Fund	12,877,300	3,951,300	8,926,000	42.7%

SECTION I: THE GENERAL SERVICES DISTRICT

Provisions for Prorating Property Taxes:

2004 (Preceding) and Prior Years: 2004 and prior years' Property Taxes of the General Services District and/or the former Davidson County, collected pursuant to revenue account numbers 401211 through 401330 of this Section during Fiscal Year 2006, are to be prorated consistent with the tax levy ordinance applicable for the tax year and fiscal year in which the tax was originally levied. However, such taxes levied prior to 1994 shall be deposited to the General Fund of the General Services District.

2005 Property Taxes: 2005 Property Taxes of the General Services District, collected pursuant to revenue account numbers 401110 through 401130 of this Section during Fiscal Year 2006 are to be prorated consistent with the tax levy ordinance for Fiscal Year 2006. Therefore, all such taxes are prorated as follows:

Fund	GSD Outside USD	GSD Inside USD
10101 GSD General Fund	49.50%	48.48%
35131 GSD Schools Fund	32.92%	33.59%
20115 GSD Debt Service Fund	13.37%	13.64%
25104 GSD Schools Debt Service Fund	4.21%	4.29%
	<u>100.00%</u>	<u>100.00%</u>

Section I: General Services District **Fiscal Year**
Schedule A: Estimated Revenues & Fund Balances Supporting Appropriations **2006**

Object Acct	Revenue Source Or Description	10101 General Fund	20115 Debt Services Fund	25104 MNPS Debt Service Fund	35131 MNPS Funds	Total
PROPERTY TAXES:						
Property Taxes - Current Year						
401110	Real Property - current year	\$267,511,900	\$74,215,500	\$23,356,000	\$182,811,000	\$547,894,400
401120	Personal Property - current year	16,508,300	3,787,600	1,761,700	11,186,700	33,244,300
401130	Public Utility - current year	10,824,100	2,491,600	1,158,900	7,358,900	21,833,500
	Subtotal Property Taxes - Current Year	<u>\$294,844,300</u>	<u>\$80,494,700</u>	<u>\$26,276,600</u>	<u>\$201,356,600</u>	<u>\$602,972,200</u>
Property Taxes - Non Current Year						
401211	Real Trustee - preceding year	\$0	\$0	\$0	\$0	\$0
401212	Real Collection - preceding year	5,389,200	1,288,400	570,800	5,389,200	12,637,600
401222	Personal Collection - preceding year	608,900	137,800	64,000	608,900	1,419,600
401232	Public Utility Collection - preceding year	34,700	6,400	2,700	34,700	78,500
401310	Real Property - C & M - prior year	705,500	221,000	109,200	424,000	1,459,700
401320	Personal-Trustee - prior year	205,100	59,600	27,500	119,000	411,200
401510	Interest - Trustee	2,689,100	0	0	0	2,689,100
401323	Personal C & M Tax/Tax Lit - prior year	0	0	1,000	0	1,000
401330	Public Utility - prior	3,400	1,000	1,000	1,400	6,800
401531	Attorney Fees - C & M	396,000	0	0	0	396,000
401540	Tax Summons Fees	65,000	0	0	0	65,000
401541	Tax Summons Fees - Personal	9,200	0	0	0	9,200
401610	In-Lieu - current	14,245,100	0	0	3,421,500	17,666,600
	Subtotal Property Taxes - Non Current Year	<u>\$24,351,200</u>	<u>\$1,714,200</u>	<u>\$776,200</u>	<u>\$9,998,700</u>	<u>\$36,840,300</u>
	TOTAL PROPERTY TAXES	<u>\$319,195,500</u>	<u>\$82,208,900</u>	<u>\$27,052,800</u>	<u>\$211,355,300</u>	<u>\$639,812,500</u>
LOCAL OPTION SALES TAX:						
402000	Local Option Sales Tax	\$84,800,000	\$2,355,400	\$15,598,700	\$153,884,400	\$256,638,500
402100	TN Telecommunication Sales Tax	95,500	0	0	100,200	195,700
	TOTAL LOCAL OPTION SALES TAX	<u>\$84,895,500</u>	<u>\$2,355,400</u>	<u>\$15,598,700</u>	<u>\$153,984,600</u>	<u>\$256,834,200</u>
OTHER TAXES, LICENSES, AND PERMITS:						
403101	Marriage License	\$0	\$0	\$0	\$47,000	\$47,000
403103	Special Private License	4,500	0	0	0	4,500
403104	Taxicab License	117,700	0	0	0	117,700
403105	Motor Vehicle License (\$55)	22,160,000	0	0	0	22,160,000
403106	General Wrecker License	9,300	0	0	0	9,300
403107	Emergency Wrecker License	21,800	0	0	0	21,800
403108	Pawnbroker License	1,500	0	0	0	1,500
403111	Pet Registration	330,000	0	0	0	330,000
403114	Arborist License	200	0	0	0	200
403116	Helping Schools License	0	0	0	8,300	8,300
403119	Tattoo License	16,500	0	0	0	16,500
403122	Clerk's Data Entry Fee	27,600	0	0	0	27,600
403123	Horse-Drawn Carriage License	2,700	0	0	0	2,700
403201	Commercial Vehicle Wheel Tax (\$46)	2,100,000	0	0	0	2,100,000
403202	Wholesale Beer Tax (17%)	13,520,200	0	0	0	13,520,200
403203	Alcoholic Beverage Privilege Tax	300,000	0	0	0	300,000
403204	Alcoholic Beverage Gross Receipt Tax	302,000	0	0	2,736,200	3,038,200
403205	Beer Permit Privilege Tax	140,000	0	0	0	140,000
403206	Business Tax	10,200,000	0	0	0	10,200,000
403208	Mineral Severance Tax	670,000	0	0	0	670,000
403301	Wholesale Liquor Tax	2,700,000	0	0	0	2,700,000
403303	Taxicab Driver Permit	24,100	0	0	0	24,100

Section I: General Services District

Fiscal Year

Schedule A: Estimated Revenues & Fund Balances Supporting Appropriations

2006

Object Acct	Revenue Source Or Description	10101	20115	25104	35131	Total
		General Fund	Debt Services Fund	MNPS Debt Service Fund	MNPS Funds	
403304	Wrecker Permit	2,400	0	0	0	2,400
403305	Building Permit	5,200,000	0	0	0	5,200,000
403306	Electrical Permit	1,650,000	0	0	0	1,650,000
403307	Plumbing Permit	995,000	0	0	0	995,000
403308	Excavation Permit	180,000	0	0	0	180,000
403309	Beer Permit	70,000	0	0	0	70,000
403310	Gas Code Permit	800,000	0	0	0	800,000
403311	Alarm Device Permit	700,000	0	0	0	700,000
403312	Sidewalk & ROW Permit	1,200	0	0	0	1,200
403315	Air Pollution Permit	175,000	0	0	0	175,000
403317	Dance Permit	24,000	0	0	0	24,000
403319	Meter Occupancy Permit	32,500	0	0	0	32,500
403320	Temporary Street Close Permit	100,000	0	0	0	100,000
403321	Event & Film Permit	6,200	0	0	0	6,200
403400	Franchises	9,520,000	0	0	0	9,520,000
403401	Franchises - Cable Television	5,800,000	0	0	0	5,800,000
TOTAL OTHER TAXES, LICENSES, & PERMITS		\$77,904,400	\$0	\$0	\$2,791,500	\$80,695,900
FINES, FORFEITS AND PENALTIES:						
404002	Home School Penalty	\$0	\$0	\$0	\$4,100	\$4,100
404007	Return Check Fees	200	0	0	0	200
404101	Metro Courts Fines & Costs - Div I	606,500	0	0	0	606,500
404103	Drug Screening Fine - Gen Sess Ct	38,000	0	0	0	38,000
404104	Beer Law Violation Fine	166,000	0	0	0	166,000
404105	Gen'l Sessions - Traffic Viol. Ad. Fee	450,000	0	0	0	450,000
404106	Gen'l Sessions - DUI Fines - Crim. Ct Clk	354,900	0	0	0	354,900
404107	Game/Fish Violation Fine - GS Crim. Div.	1,900	0	0	0	1,900
404108	Environmental Court Fine	80,000	0	0	0	80,000
404109	Pre-Trial Diversion Cost	3,000	0	0	0	3,000
404110	Indigent Defendant Cost	165,500	0	0	0	165,500
404111	Traffic Violation Fine	4,500,000	0	0	0	4,500,000
404200	Court Clerk - Fines & Costs - Criminal	972,600	0	0	0	972,600
404210	Food Inspection - Civil Fine	40,000	0	0	0	40,000
404214	First Offenders Drug Education Program	100,000	0	0	0	100,000
404244	Return Prisoners Cost	3,700	0	0	0	3,700
404250	Juvenile Inmate Board	7,000	0	0	0	7,000
404300	DUI & Safety Ed Program - Gen'l Sess	2,466,000	0	0	0	2,466,000
404350	Breath Alcohol Test Fees - Criminal Ct	11,300	0	0	0	11,300
404451	DUI Probation Supervision Fees	49,500	0	0	0	49,500
404452	Gen Sess Ct - Electronic Monitor Prog	65,000	0	0	0	65,000
404454	CCC Probation Fees	467,400	0	0	0	467,400
404502	Environmental Ct. Penalty	4,500	0	0	0	4,500
404600	Litigation Tax	0	830,800	0	0	830,800
404620	Jail Construc/Upgrade	0	279,400	0	0	279,400
404900	Court Ordered Restitutions	0	0	0	1,200	1,200
TOTAL FINES, FORFEITS AND PENALTIES		\$10,553,000	\$1,110,200	\$0	\$5,300	\$11,668,500

Section I: General Services District					Fiscal Year
Schedule A: Estimated Revenues & Fund Balances Supporting Appropriations					2006
Object		10101	20115	25104	35131
Acct	Revenue Source Or Description	General Fund	Debt Services Fund	MNPS Debt Service Fund	MNPS Funds
Total					

REVENUES FROM USE OF MONEY OR PROPERTY:

405471	Interest - MIP	\$402,000	\$442,700	\$697,200	\$140,000	\$1,681,900
TOTAL FROM USE OF MONEY OR PROPERTY		\$402,000	\$442,700	\$697,200	\$140,000	\$1,681,900

* The Director of Finance shall adjust the interest earnings of each account in the Metro Investment Pool to recover a pro-rata share of the costs of the Treasurer's investment program.

REVENUE FROM OTHER GOVERNMENT AGENCIES:

Other Agencies - Federal Direct

406100	Federal Direct	\$3,371,700	0	0	\$88,000	\$3,459,700
406150	US Marshall Reimbursement	657,000	0	0	0	657,000
Subtotal Other Agencies - Federal Direct		\$4,028,700	\$0	\$0	\$88,000	\$4,116,700

Other Agencies - Federal Thru State

406200	Federal Received Thru State Of Tenn.	\$2,552,900	0	0	\$70,000	\$2,622,900
406210	Medicare/TNCare thru State	524,400	0	0	0	524,400
Subtotal Other Agencies - Federal Thru State		\$3,077,300	\$0	\$0	\$70,000	\$3,147,300

Other Agencies - Other Pass-Through

406300	Federal thru Other - Pass Through	503,600	0	0	0	\$503,600
406310	Medicaid/TNCare thru Other	2,097,600	0	0	0	2,097,600
406320	Medicare/TNCare thru Other Pass Thru	3,356,100	0	0	0	3,356,100
Subtotal Other Agencies - Oth. Pass-Through		\$5,957,300	\$0	\$0	\$0	\$5,957,300

Section I: General Services District Fiscal Year
 Schedule A: Estimated Revenues & Fund Balances Supporting Appropriations 2006

Object Acct	Revenue Source Or Description	10101 General Fund	20115 Debt Services Fund	25104 MNPS Debt Service Fund	35131 MNPS Funds	Total
Other Agencies - State Direct						
406401	TN Funded Programs	\$145,700	0	0	\$300,000	\$445,700
406402	Alc Bev Tax Apportion	450,900	0	0	0	450,900
406404	Gas & Fuel County	6,170,000	0	0	0	6,170,000
406405	Gas & Fuel City	11,250,100	0	0	0	11,250,100
406406	Income Tax	716,600	0	0	0	716,600
406407	TN Sales Tax Levy	25,079,500	750,000	0	0	25,829,500
406408	TN Beer Tax Allocation	231,700	0	0	0	231,700
406409	TN Excise Tax Allocation	65,500	0	0	0	65,500
406410	Gas Inspection Fees	1,343,000	0	0	0	1,343,000
406411	Post Mortem Reimbursement	150,000	0	0	0	150,000
406412	Jail Inmate Reimbursement	4,500,000	0	0	0	4,500,000
406415	TN Cost Reimbursement	3,842,000	0	0	0	3,842,000
406417	Jury Lunch Reimbursement	15,000	0	0	0	15,000
406426	TennCare	277,500	0	0	0	277,500
406430	TN MNPS Basic Education Program	0	0	0	161,826,000	161,826,000
406431	TN MNPS Career Teachers Program	0	0	0	3,770,300	3,770,300
406432	TN MNPS Court Reporting Srv	0	0	0	15,000	15,000
406433	TN MNPS Excess Cost	0	0	0	280,000	280,000
406435	TN MNPS Dept Education	0	0	0	1,542,600	1,542,600
406434	TN MNPS Extended Contract	0	0	0	2,541,700	2,541,700
Subtotal Other Agencies - State Direct		\$54,237,500	\$750,000	\$0	\$170,275,600	\$225,263,100
Other Agencies - Other Government Agencies						
406500	Other TN Gov't Agencies	\$353,500	\$0	\$0	\$1,800	355,300
406603	MDHA	50,000	0	0	0	50,000
406605	E911	4,800	2,800,000	0	0	2,804,800
406606	Emergency Communications District	124,400	0	0	4,400	128,800
Subtotal Other Agencies-Other Gov Agencies		\$532,700	\$2,800,000	\$0	\$6,200	\$3,338,900
TOTAL FROM OTHER GOVERNMENT AGENCIES		\$67,833,500	\$3,550,000	\$0	\$170,439,800	\$241,823,300
COMMISSIONS AND FEES:						
Commissions and Fees - Court Clerks						
407200	Circuit Court Clerk	6,000,000	0	0	0	\$6,000,000
407200	Clerk & Master, Chancery Court	1,254,700	0	0	0	1,254,700
407200	Criminal Court Clerk	1,651,200	0	0	0	1,651,200
407250	Agency Collections -Crim Ct Clk	71,300	0	0	0	71,300
Subtotal Commissions & Fees - Court Clerks		\$8,977,200	\$0	\$0	\$0	\$8,977,200
Commissions and Fees - Elected Officials						
407300	County Clerk	4,000,000	0	0	0	\$4,000,000
407300	Register of Deeds	6,000,000	0	0	0	6,000,000
Subtotal Commission & Fees - Elected Off.		\$10,000,000	\$0	\$0	\$0	\$10,000,000
TOTAL COMMISSIONS AND FEES		\$18,977,200	\$0	\$0	\$0	\$18,977,200

Section I: General Services District

Fiscal Year

Schedule A: Estimated Revenues & Fund Balances Supporting Appropriations

2006

Object		10101	20115	25104	35131	
Acct	Revenue Source Or Description	General	Debt Services	MNPS Debt	MNPS	Total
		Fund	Fund	Service Fund	Funds	
CHARGES FOR CURRENT SERVICES:						
Charges for Current Services - Goods						
407601	Photostat and Microfilming	\$533,600	0	0	0	\$533,600
407602	Sales of Plans and Specifications	2,400	0	0	0	2,400
407604	Sales of Maps	1,000	0	0	0	1,000
407605	Sales of Voter Registration Lists	2,000	0	0	0	2,000
407606	Recycled Materials	10,300	0	0	0	10,300
407609	Code Book	1,800	0	0	0	1,800
407613	Building Permit Data	3,000	0	0	0	3,000
407627	Certificates-Vital Statistics	480,500	0	0	0	480,500
407651	Medical Reports	3,000	0	0	0	3,000
407654	Concessions	90,000	0	0	0	90,000
407655	Re-sale Inventory	8,000	0	0	0	8,000
Subtotal Charges for Current Services - GSD		\$1,135,600	\$0	\$0	\$0	\$1,135,600
Charges for Current Services - Services						
407701	Building Appeals	\$319,000	\$0			\$319,000
407706	Advertising Fees	6,300	0	0	0	6,300
407707	Plans Examination - Codes	460,000	0	0	0	460,000
407708	Zone Change	122,200	0	0	0	122,200
407709	Code Enforcement	90,000	0	0	0	90,000
407711	Planned Unit Development Review	125,600	0	0	0	125,600
407713	Foreign Trade Zone Fees	55,000	0	0	0	55,000
407714	Small City Election	18,400	0	0	0	18,400
407717	Alarm Appeals	5,000	0	0	0	5,000
407718	Metro Clerk - Lobbyist Registration	2,000	0	0	0	2,000
407719	Sheriff Background Check	13,000	0	0	0	13,000
407721	Supervision Fees	23,000	0	0	0	23,000
407723	Video Production	800	0	0	0	800
407724	FHA-VA Inspection Fees	2,500	0	0	0	2,500
407725	Pre-Trial Release Services	100,000	0	0	0	100,000
407728	Subdivision Review Fees	157,200	0	0	0	157,200
407731	Primary Clinic Fees - Individuals	99,000	0	0	0	\$99,000
407732	Primary Care - Insurance	1,500	0	0	0	1,500
407733	Vehicle Emission Test	910,200	0	0	0	910,200
407737	State Inspection	1,065,000	0	0	0	1,065,000
407738	Immunization Fees	90,000	0	0	0	90,000
407739	BTC Prescription Co-Pymts	100,000	0	0	0	100,000
407740	State Inspection-Summer Food	7,700	0	0	0	7,700
407743	Parking Fees	2,835,300	0	0	0	2,835,300
407748	Emergency Ambulance Fees	9,602,500	0	0	0	9,602,500
407749	Special Police Commission	11,000	0	0	0	11,000
407754	House Mover Escort Srv	2,100	0	0	0	2,100
407755	Abandon Vehicles	5,300	0	0	0	5,300
407759	Engineering Fees	55,000	0	0	0	55,000
407783	Pound Fees	100,000	0	0	0	100,000
407784	Fees for Transcripts and Records	0	0	0	1,179,100	1,179,100
407786	Liquid Nutrition Program	35,000	0	0	0	35,000
407788	Serve Summons Costs - Sheriff	1,200,000	0	0	0	1,200,000
407789	Inmate Process Fees	60,000	0	0	0	60,000
407790	Medical Co-Pay - Inmates	18,000	0	0	0	18,000
407791	Inmate Board	140,000	0	0	0	140,000
407793	Out of County Processing	220,000	0	0	0	220,000
Subtotal- Charges for Current Services - Serv		\$18,057,600	\$0	\$0	\$1,179,100	\$19,236,700

Section I: General Services District

Fiscal Year

Schedule A: Estimated Revenues & Fund Balances Supporting Appropriations

2006

Object		10101	20115	25104	35131	
Acct	Revenue Source Or Description	General Fund	Debt Services Fund	MNPS Debt Service Fund	MNPS Funds	Total
Charges for Current Services - User Fees						
407801	Admissions - Parks	\$2,649,000	0	0	0	\$2,649,000
407803	Athletic Fees	4,509,300	0	0	0	4,509,300
407807	Workshop Fees - Class	22,000	0	0	0	22,000
407808	Facility Use - Public Library	17,000	0	0	0	17,000
407808	Facility Use - Parks	337,200	0	0	0	337,200
407815	Public Library Fees	539,500	0	0	0	539,500
Subtotal Charges for Current Services - Fees		\$8,074,000	\$0	\$0	\$0	\$8,074,000
Charges for Current Services - Other Services						
407901	Legal Services	\$55,000	\$0	\$0	\$0	\$55,000
Subtotal Charges for Current Services - Other		\$55,000	\$0	\$0	\$0	\$55,000
TOTAL CHARGES FOR CURRENT Services		\$27,322,200	\$0	\$0	\$1,179,100	\$28,501,300
COMPENSATION FROM PROPERTY:						
408602	Gain (Loss) Fixed Asset	\$0	\$0	\$0	\$14,500	\$ 14,500
408603	Sale - Equipment	0	0	0	131,500	131,500
408701	Insurance Recovery	0	0	0	30,500	30,500
408702	External Source Recovery	9,400	0	0	78,000	87,400
408800	Rental	228,300	0	0	155,000	383,300
TOTAL COMPENSATION FROM PROPERTY		\$237,700	\$0	\$0	\$409,500	\$647,200

Section I: General Services District

Fiscal Year

Schedule A: Estimated Revenues & Fund Balances Supporting Appropriations

2006

Object Acct	Revenue Source Or Description	10101 General Fund	20115 Debt Services Fund	25104 MNPS Debt Service Fund	35131 MNPS Funds	Total
CONTRIBUTIONS AND GIFTS:						
409300	Contributions-Group/Indiv: MNPS	\$0	\$0	\$0	\$665,000	\$665,000
409300	Contributions-Group/Indiv: Soc Services	86,000	0	0	0	\$86,000
409300	Contributions-Group/Indiv: Health	475,000	0	0	0	475,000
TOTAL CONTRIBUTIONS AND GIFTS		\$561,000	\$0	\$0	\$665,000	\$1,226,000

MISCELLANEOUS:

409504	Telephone	600,000	\$0	\$0	\$0	\$600,000
409505	Vending	8,500	0	0	200	8,700
409518	Other	0	0	0	5,000	5,000
409513	Finders Fees-Rtn SSI	50,000	0	0	0	50,000
TOTAL MISCELLANEOUS		\$658,500	\$0	\$0	\$5,200	\$663,700

OPERATING TRANSFERS IN

431001	Social Services	\$3,800	\$0	\$0	\$0	\$3,800
431001	Parks	450,000	0	0	0	450,000
431010	Transfer 18301 - Pensioners IOD Med Exp	300,000	0	0	0	300,000
431011	Transfer 18301 - Employees IOD Med Exp	652,000	0	0	0	652,000
431100	Transfer Legal Services: Misc Agencies	2,077,400	0	0	0	2,077,400
431100	Transfer Legal Services: MNPS	103,000	0	0	0	103,000
431103	POL - Admin. Secondary Emp	264,900	0	0	0	264,900
431103	POL - MDHA Task Force	60,200	0	0	0	60,200
431103	POL - Vehicle Impound	279,600	0	0	0	279,600
431220	Transfer 18301 - Police Services	481,000	0	0	0	481,000
431501	Transfer Stadium Debt	0	3,200,000	0	0	3,200,000
431520	Transfer Social Services Energy	0	27,000	0	0	27,000
431520	Transfer Health Energy Plan	0	129,100	0	0	129,100
431551	Transfer MNPS Fmly Res Ctr: Soc Serv	32,000	0	0	0	32,000
431552	Transfer MNPS Indirect	0	0	0	950,000	950,000
431553	Transfer MNPS Field Trip	0	0	0	325,000	325,000
431558	Transfer MNPS Travel	0	0	0	200	200
431700	Transfer Pension Trust Fund	423,400	0	0	0	423,400
431800	Transfer Hotel Occupancy	4,270,700	6,053,900	0	0	10,324,600
TOTAL OPERATING TRANSFERS IN		\$9,398,000	\$9,410,000	\$0	\$1,275,200	\$20,083,200

OPERATING TRANSFERS FOR LOCAP

442001	Bordeaux Hospital	1,397,200	0	0	0	1,397,200
442001	General Hospital	3,276,300	0	0	0	3,276,300
442002	GS - ADA Management	191,700	0	0	0	191,700
442002	POL - Admin. Secondary Emp	92,700	0	0	0	92,700
442002	POL - MDHA Task Force	20,000	0	0	0	20,000
442002	PW - Solid Waste	724,100	0	0	0	724,100
442002	HEA - Health Dept Grant Fund	1,261,500	0	0	0	1,261,500
442002	Metro Transit Authority	52,900	0	0	0	52,900
442002	Farmer's Market	31,200	0	0	0	31,200
442002	State Fair Admin	61,900	0	0	0	61,900
442002	Convention Center	138,600	0	0	0	138,600
442002	GSR - Surplus Property Auction	69,800	0	0	0	69,800

Section I: General Services District

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Schedule A: Estimated Revenues & Fund Balances Supporting Appropriations

2006

Object Acct	Revenue Source Or Description	10101 General Fund	20115 Debt Services Fund	25104 MNPS Debt Service Fund	35131 MNPS Funds	Total
442002	POL - Vehicle Impound	97,900	0	0	0	97,900
442002	W & S Operating	3,162,600	0	0	0	3,162,600
442002	Finance Int Svc	1,539,800	0	0	0	1,539,800
442002	FIN -- RPS	84,900	0	0	0	84,900
442002	FIN -- Treasury	90,300	0	0	0	90,300
442002	Human Resouces (Incl. Benef. Bd)	1,100,800	0	0	0	1,100,800
442002	GSR -- BOSS, Security	316,500	0	0	0	316,500
442002	GSR -- Call Center	54,200	0	0	0	54,200
442002	GSR -- Postal	22,300	0	0	0	22,300
442002	Municipal Auditorium	113,300	0	0	0	113,300
OPERATING TRANSFERS FOR LOCAP		\$13,900,500	\$0	\$0	\$0	\$13,900,500
GRAND TOTAL REVENUE TO GSD		\$631,839,000	\$99,077,200	\$43,348,700	\$542,250,500	\$1,316,515,400
APPROPRIATIONS OF FUND BALANCES:						
323000	Reserved for Pay Plan	\$0	\$0	\$0	\$0	\$0
335000	Undesignated Fund Balance	0	612,600	10,271,300	0	10,883,900
TOTAL REVENUE TO SUPPORT APPROPRIATNS		\$631,839,000	\$99,689,800	\$53,620,000	\$542,250,500	\$1,327,399,300

Section I: General Services District
Schedule B: General Fund Appropriations

Fiscal Year
2006

Dept Number	Description	Department or Function Total
GENERAL GOVERNMENT:		
01	Administration	
	Internal Support:	
01101408	Budget Adjustment Savings ¹	\$ (14,651,000)
	Internal Service Fees-Budget Adjustments	(5,051,500)
	The Director of Finance is hereby authorized to reduce budget appropriations for various departments and accounts of this fund as necessary to recover these targeted savings.	
01101127	Facility Rental	2,710,600
01101180	Relocation Metro Agencies	1,700,000
01101301	Insurance Reserve	2,082,500
01101302	Surety Bonds	59,500
01101303	Corp Dues/Contribution	307,900
01101308	Judgment and Losses	890,000
01101315	Pay Plan Improvements ²	20,063,800
01101412	Post Audits	1,354,100
01101416	Subsidy Advance Planning	50,000
01101420	Subsidy Central Printing	180,000
01101428	Subsidy Municipal Auditorium	848,300
01101499	Transfer General Fund 4% Reserve Fund	21,037,500
01101601	Metro Wide Technology Costs	6,095,300
	Subtotal Administration Internal Support	<u>\$ 37,677,000</u>
	Employee Benefits:	
01101104	County Retirement Match	\$3,501,900
01101107	Contribution Teachers Retirement Match	6,900,400
01101109	Health Insurance Match	23,432,600
01101110	Death Benefit Payments	200,000
01101113	Pensioners IOD Medical Expense	1,454,000
01101114	Unemployment Compensation	414,000
01101115	Life Insurance Match	362,000
01101120	Emp. IOD Medical Expense	5,339,500
01101140	Benefit Adjustments ³	6,996,200
01101324	Contingency Definition for Disability	<u>1,245,800</u>
	The Director of Finance is hereby authorized to allocate and transfer this budget appropriation to the various departments and accounts of this fund as necessary to cover additional benefit costs that would be incurred if a revised definition of disability for Metro employees is approved by the Study and Formulating Committee, the Metro Employee Benefit Board and the Metro Council.	
	Subtotal Administration Employee Benefits	\$49,846,400
	Contingency:	
01101224	Contingency Subrogation ⁴	\$100,000
01101218	District Energy System	2,173,100
01101298	Contingency Local Match ⁵	100,000
01101299	Contingency Federal/State Programs ⁵	4,250,000
01101309	Contingency Account	50,000
01101313	Contingency EMS Collection	1,152,300

Section I: General Services District Fiscal Year
 Schedule B: General Fund Appropriations 2006

Dept Number	Description	Department or Function Total
	The Director of Finance is hereby authorized to allocate and transfer this budget appropriation to the Fire Department as necessary to cover costs incurred for the purpose of collecting EMS fees.	
01101325	Contingency Performance Audit Juvenile Court	140,000
01101314	Contingency for Referendum	500,000
	Subtotal Administration Contingency	\$8,465,400

- ¹ The Director of Finance is authorized to allocate and transfer budget appropriations to or from the budgets of the various departments and accounts to recognize Budget Adjustment savings during the fiscal year.
- ² The Director of Finance is authorized to allocate and transfer this budget appropriation to or from the budgets of the various departments and accounts in this fund during the fiscal year.
- ³ The Director of Finance is authorized to allocate and transfer this budget appropriation, and the fringe benefit budget appropriations of the various departments and accounts of this fund, to or from the budgets of the various departments and accounts in this fund and other operating budget funds during the fiscal year.
- ⁴ Account 01101224 is subject to transfer to various departments, agencies, etc. upon approval of the Department of Law and submittal of budget detail to the Department of Finance.
- ⁵ Accounts 01101298 and 01101299 are subject to transfer to various departments, agencies, etc., upon final approval of programs and submittal of budget detail to the Department of Finance. Grant-related revenues and expenditures may also be transferred to or recognized in special revenue funds designated for grant purposes.

Total 01 Administration \$ 95,988,800

02	Metropolitan Council	1,944,000
03	Metropolitan Clerk	1,021,900
04	Mayor's Office	4,004,100
05	Election Commission	2,562,800
06	Department of Law	4,682,300
07	Planning Commission	3,981,700
09	Register of Deeds	467,900
11	Historical Commission	636,900
13	Community Education Alliance	601,900
14	Information Systems - Government Access TV	599,300
91	Emergency Communication Center	11,759,300

TOTAL GENERAL GOVERNMENT FUNCTION \$128,250,900

FISCAL ADMINISTRATION:

15	Finance	\$1,312,300
16	Assessor of Property	7,245,300
17	Trustee	1,901,900
18	County Clerk	4,377,100

TOTAL FISCAL ADMINISTRATION FUNCTION \$14,836,600

Section I:	General Services District	Fiscal Year
Schedule B:	General Fund Appropriations	2006

<u>Dept Number</u>	<u>Description</u>	<u>Department or Function Total</u>
ADMINISTRATION OF JUSTICE:		
19	District Attorney	\$4,499,800
21	Public Defender	5,056,100
22	Juvenile Court Clerk	1,608,800
23	Circuit Court Clerk	4,111,300
24	Criminal Court Clerk	5,526,800
25	Clerk and Master - Chancery	1,801,900
26	Juvenile Court	10,311,000
27	General Sessions Court	9,844,600
28	State Trial Courts *	6,387,300
	* Any reimbursements from the State of Tennessee for expenses incurred by the State Trial Courts will be returned to the General Fund.	
	** The Director of Finance is authorized to allocate and transfer legal subscription budgets to the Department of Law for WestLaw services during the fiscal year.	
29	Justice Information System	2,353,900
47	Criminal Justice Planning	432,900
TOTAL ADMINISTRATION OF JUSTICE FUNCTION		<u>\$51,934,400</u>
LAW ENFORCEMENT AND CARE OF PRISONERS:		
30	Sheriff's Office	\$49,449,800
31	Police Department	126,868,100
TOTAL LAW ENFORCEMENT AND CARE OF PRISONERS FUNCTION		<u>\$176,317,900</u>
FIRE PREVENTION AND CONTROL:		
32	Fire Department and EMS Services *	\$37,828,700
	Operational Transfer GSD to USD	\$4,672,400
	*The Director of Finance may transfer the appropriations and fund balances between USD and GSD General Fund, to the extent possible, given the availability of funds.	
TOTAL FIRE PREVENTION AND CONTROL FUNCTION		<u>\$42,501,100</u>
REGULATION, INSPECTION, AND ECONOMIC DEVELOPMENT:		
01	Economic Development	
	01101118 Economic Job Development Incentive	950,000
	01101213 Nashville Career Advancement Center (NCAC) Local Match	106,100
	01101221 Subsidy Gaylord Entertainment Center	3,679,800
	01101222 Coliseum Capital Maintenance Fund Transfer	1,000,000
	01101225 GSD Debt Transfer - Stadium	3,200,000
	01101424 Nashville Sounds - Greer Stadium Maintenance	250,000
	01101499 Tax Increment Payment - MDHA	3,300,000
	01101506 Contribute Partnership 2010	250,000
	Subtotal 01 Administration - Economic Development	<u>\$12,735,900</u>

Section I:	General Services District	Fiscal Year
Schedule B:	General Fund Appropriations	2006

Dept Number	Description	Department or Function Total
33	Codes Administration	7,418,300
34	Beer Board	370,800
45	Transportation Licensing	306,600
TOTAL REGULATION, INSPECTION, AND ECONOMIC DEVELOPMENT FUNCTION		\$20,831,600
CONSERVATION OF NATURAL RESOURCES:		
35	Agricultural Extension	\$372,000
36	Soil and Water Conservation	92,100
TOTAL CONSERVATION OF NATURAL RESOURCES FUNCTION		\$464,100
SOCIAL SERVICES, HEALTH AND HOSPITALS FUNCTION		
37	Social Services	\$8,678,000
44	Human Relations Commission	370,200
TOTAL SOCIAL SERVICES FUNCTION		\$9,048,200
HEALTH AND HOSPITALS		
38	01101426 Subsidy Hospital Authority Health Department *	\$44,322,600 32,473,300
	* The Director of Finance may adjust the Health Department and Hospital budgets as necessary to move the budget of the Indigent Drug Program.	
	* The Director of Finance is authorized to segregate general fund and grant funded programs	
TOTAL HEALTH AND HOSPITALS FUNCTION		\$76,795,900
PUBLIC LIBRARY SYSTEM:		
39	Public Library	\$19,680,600
TOTAL PUBLIC LIBRARY SYSTEM FUNCTION		\$19,680,600
RECREATIONAL, CULTURAL, AND COMMUNITY SUPPORT:		
01	Community Support:	
	01101204 Metro Action Commission (MAC)	2,874,700
	01101307 Wilkerson Hearing/Speech	25,000
	01101326 Property Tax Relief Program	564,600
	01101331 Contrib Codes Demolition Fund	30,000
	01101502 Contribute Nashville Symphony	15,000
	01101505 Contribute Legal Aid Society	25,000
	01101510 Contribute Guest House	133,300
	01101512 Contribute Nashville Housing Fund	50,000
	Contribute Citizens for Affordable Housing	50,000
	01101516 Contribute Adult Literacy	41,000

Section I:	General Services District	Fiscal Year
Schedule B:	General Fund Appropriations	2006

Dept Number	Description	Department or Function Total
01101519	Contribute CATV	66,500
01101521	Contribute Humane Association	12,500
01101531	Contribute Project Neighborhood After Care	569,000
01101540	Contribute Domestic Violence Intervention	144,200
01101541	Contribute Kelly Miller Smith	45,000
01101547	Contribute Nashville Minority Business Center	150,000
01101549	Contribute Ujima House Inc	50,000
01101552	Contribute YWCA Domestic Violence	361,000
01101553	Contribute United Way Family Resource Center	332,000
01101555	Contribute Second Harvest Food Bank	225,000
01101559	Contribute Metro Education Access Corporation	57,500
01101562	Contribute Mary Parrish Center	58,500
01101564	Contribute Renewal House	17,000
01101569	Contribute Reconciliation Ministries	34,000
01101568	Contribute Children's Theater	29,700
01101565	Contribute Jefferson Street Merchants Partnership	50,000
01101570	Contribute Mediation Services	55,000
	The Director of Finance is authorized to transfer this appropriation to the Mediation Services fund of the District Attorney General as an operating subsidy to that fund. These funds will be used to provide mediation services to the justice system of the Metropolitan Government through contracts with qualified community organizations.	
01101572	Contribute Nashville SEES	50,000
01101573	Contribute African American Museum	300,000
01101574	Contribute CEO Academy	105,000
01101575	Contribute Hadley Park Tennis Center Program	60,000
01101576	Contribute Morningstar - Domestic Violence	50,000
01101578	Contribute Affordable Housing	0
01101579	Contribute Community Impact EITC	50,000
	Contribute Continental T-Belles Track Club	27,500
	Contribute Donelson Senior Center	25,000
	Contribute Neon/NRC/Arts Work	85,000
01101580	Contribute Hands on Nashville	150,000
	Subtotal 01 Administration - Community Support	\$6,968,000
40	Parks and Recreation	30,474,300
41	Arts Commission	2,799,800
64	Sports Authority	211,200
TOTAL RECREATIONAL, CULTURAL, AND COMMUNITY SUPPORT FUNCTION		\$40,453,300

Section I: General Services District
 Schedule B: General Fund Appropriations

Fiscal Year
 2006

Dept Number	Description	Department or Function Total
INFRASTRUCTURE AND TRANSPORTATION		
	01101117 Subsidy Regional Transportation Authority (RTA)	\$148,000
	01101237 Commuter Rail	638,000
	01101304 Subsidy Metropolitan Transit Authority (MTA)	16,429,100
	01101323 Contingency Regional Transportation Authority (RTA) Membership Dues	54,600
42	Public Works GSD General Fund Functions *	24,277,400
42	Public Works GSD Waste Management Transfers *	9,177,300
	*The Director of Finance may transfer the appropriations and fund balances between USD and GSD General Fund, to the extent possible, given the availability of funds.	
TOTAL INFRASTRUCTURE AND TRANSPORTATION		<u>\$50,724,400</u>
10101	RESERVES:	
	000000 Reserves	<u>\$0</u>
TOTAL RESERVES		<u>\$0</u>
TOTAL GENERAL FUND OF THE GENERAL SERVICES DISTRICT		<u>\$631,839,000</u>

Section I: General Services District
Schedule C: Debt Service Funds Appropriations

Fiscal Year
2006

Appropriation by Fund:		Appropriation
DEBT SERVICE ADMINISTRATION		
25104	MNPS Debt Service	\$53,620,000
20115	GSD Debt Service	99,689,800
TOTAL DEBT SERVICE FUNDS - GSD		<u>\$153,309,800</u>

Debt Service Requirements by Fund and Function:		Principal	Interest	Other	Total
25104	MNPS DEBT SERVICE FUND (BU-80106000)				
	Outstanding GO Bonds	\$25,783,100	\$19,659,700	\$0	\$45,442,800
	Redemption and Cremation Fees	0	0	41,200	41,200
	Internal Service Fees	0	0	49,500	49,500
	Reserve for New Debt (future debt requirements)	4,337,800	3,448,700	0	7,786,500
	Note Requirements	0	0	0	0
	Tax Increment Payment - MDHA	0	0	300,000	300,000
	TOTAL MBOE DEBT SERVICE FUND (25104/80106000)	<u>\$30,120,900</u>	<u>\$23,108,400</u>	<u>\$390,700</u>	<u>\$53,620,000</u>
20115	GSD DEBT SERVICE FUND (BU-90101000)				
	Outstanding General Obligation Bonds:				
	Public Works	\$14,334,400	\$5,208,600	\$0	\$19,543,000
	Airport	571,900	38,400	0	610,300
	Auditorium	55,900	97,200	0	153,100
	Hospital	2,645,500	431,900	0	3,077,400
	Library	2,922,300	4,717,800	0	7,640,100
	Parks	2,806,100	2,040,200	0	4,846,300
	Social Services	4,400	18,400	0	22,800
	Convention Center	5,564,600	488,800	0	6,053,400
	Other Public Buildings	2,675,500	3,620,800	0	6,296,300
	Gaylord Arena	3,687,000	6,176,200	0	9,863,200
	Law Enforcement & Care of Prisoners	4,076,900	1,814,500	0	5,891,400
	Traffic & Parking	1,099,400	125,100	0	1,224,500
	Public Transportation	521,700	361,600	0	883,300
	Fire Protection	151,700	132,100	0	283,800
	Health	186,600	198,600	0	385,200
	Nashville Coliseum	1,670,000	3,670,300	0	5,340,300
	Information Technology	0	121,100	0	121,100
	Finance	0	322,000	0	322,000
	General Service	0	200,800	0	200,800
	E-911	3,283,800	447,700	0	3,731,500
	Other	2,389,300	2,016,400	0	4,405,700
	Sub-Total - Outstanding GO Bonds	<u>\$48,647,000</u>	<u>\$32,248,500</u>	<u>\$0</u>	<u>\$80,895,500</u>
28315	USD Debt Service Fund	0	0	7,784,000	7,784,000
	Redemption, Cremation and Management Fees	0	0	77,700	77,700
	Internal Service Fees	0	0	93,500	93,500
	Reserve for New Debt (future debt requirements)	4,307,200	5,831,900	0	10,139,100
	Note Requirements	0	0	0	0
	Tax Increment Payment - MDHA	0	0	700,000	700,000
	Airline PU Tax Rebate - MNAA	0	0	0	0
	TOTAL GSD DEBT SERVICE FUND (20115/90101000)	<u>\$52,954,200</u>	<u>\$38,080,400</u>	<u>\$8,655,200</u>	<u>\$99,689,800</u>
20237	DeBerry Revenue Debt Service (20237/90105000) (Revenue is received through 20236 Deberry Revenue Fund and 20238 Deberry Debt Service Reserve Fund, and budgeted in detail in 20236/90104001)	<u>\$1,505,000</u>	<u>\$526,900</u>	<u>\$0</u>	<u>\$2,031,900</u>

Section I: General Services District
Schedule D: Special Revenue, Internal Service, & Enterprise Funds
Revenues and Expenditures

Fiscal Year
2006

Be it herein enacted that the fund balances as of June 30, 2005, and the total amounts of the annual receipts of the following Special Revenue, Working Capital, and Enterprise Funds, as herein listed be and the same are hereby anticipated in the amounts and for the purposes herein specified as follows:

Fund Number	Description	Revenues and Fund Balances	Expenditures
SCHOOLS SPECIAL REVENUE FUNDS:			
35131	MNPS General Purpose Fund *		
	Operational (BU-80111000)	542,250,500	
	Tax Increment Payment - MDHA		
	Airline PU Tax Rebate - MNA		
	State Revenue for State Salary Increase		
	Total - General Purpose School Fund Approp.	\$ 542,250,500	\$ 542,250,500
	Reserve for Future Improvements		0
	Total expenditures and reserves supported by revenues		\$ 542,250,500

Note: MNPS General Purpose Fund (fund 35131) revenues are detailed in Schedule I-A of this Ordinance.

* From the funds appropriated to the Metropolitan Board of Public Education, there is appropriated the sum of \$4,285,000 for the purpose of funding the actuarial contribution to the Metro Teachers Pension Plan.

35132	MNPS Federal/State Grants	\$ 50,565,500	\$ 50,565,500
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OTHER SPECIAL REVENUE/GRANT FUNDS:

30004	Register's Computer Fund	\$ 235,000	\$ 235,000
30005	Cntrl Business Imp District	604,200	604,200
30008	Hotel Occupancy Tax	24,808,300	24,808,300
30020	STC Drug Enforcement	382,000	382,000
30025	State Trial Court Drug Test	1,500	1,500
30027	General Sessions Drug Court	49,000	49,000
30030	JUV Accountability Grant	254,400	254,400
30050	CATV Administrative	10,000	10,000
30101	Metro Major Drug Program	1,165,500	1,165,500
30102	DUI Offender	230,000	230,000
30103	DA Fraud & Economic Crime	50,000	50,000
30104	DA Special Operations	30,000	30,000
30110	ADA Management	976,200	976,200
30130	Mediation Services Fund	135,000	135,000
30145	Sheriff CCA Contract	15,146,800	15,146,800
30147	Police Drug Enforcement	1,709,600	1,709,600
30148	Police Secondary Employment	1,572,300	1,572,300
30151	Victim Witness Protection	200	200
30157	Police Sex Offender Registry	17,000	17,000
30200	Police Task Fund	1,182,100	1,182,100
30401	Library Services	397,200	397,200
30501	Waste Management Fund	23,700,200	23,700,200
30508	Public Works Sidewalks	228,500	228,500

Section I: General Services District
Schedule D: Special Revenue, Internal Service, & Enterprise Funds
Revenues and Expenditures

Fiscal Year
2006

Fund Number	Description	Revenues and Fund Balances	Expenditures
30600	Codes Demolition Fund	\$ 135,000	\$ 135,000
30601	Council Infrastructure Fund	1,101,700	1,101,700
30702	Advance Planning and Research	955,800	955,800
30764	Metro Area Computer Map	55,900	55,900
31000	Nashville Career Advancement Center Funds	7,552,800	7,552,800
31500	MAC Administration and Leasehold	2,321,200	2,321,200
31502	MAC Headstart Grant	10,288,200	10,288,200
31503	MAC LIEAHP Grant	1,873,500	1,873,500
31504	MAC CSBG Grant	1,065,800	1,065,800
31505	MAC Summer Food	564,100	564,100
31509	MAC State Classroom	65,000	65,000
32200	Health Department Grants	14,062,800	14,062,800
32219	District Attorney	199,700	199,700
32226	Juvenile Court	1,563,300	1,563,300
32228	State Trial Courts	1,055,500	1,055,500
32231	Police	1,091,400	1,091,400
32232	Fire Grant Fund	814,500	814,500
32241	Arts Commission Grant Fund	258,170	258,170
32250	Office of Emergency Management	4,607,000	4,607,000
32300	Parks Dept Grant Fund	236,000	236,000
34100	Public & Govt Access TV (PEG)	99,800	99,800
37100	Stormwater	19,400,000	19,400,000

INTERNAL SERVICE FUNDS:

55142	MNPS Central Storeroom	\$ 2,149,000	\$ 2,149,000
51100	Real Property Services	1,788,400	1,788,400
51108	Human Resource	7,437,500	7,437,500
51110	Shared Services	1,521,700	1,521,700
51111	Shared Business Office	1,913,600	1,913,600
51112	Customer Call Center	2,212,300	2,212,300
51113	Facilities Maintenance and Security	12,332,700	12,332,700
51115	Finance Services	9,572,600	9,572,600
51137	Information Technology Services	20,549,500	20,549,500
51151	Postal Service	951,300	951,300
51153	Radio Shop	3,576,800	3,576,800
51154	Fleet Management	16,350,900	16,350,900
51180	Treasury Management	1,053,000	1,053,000

ENTERPRISE FUNDS:

35158	MNPS School Lunchroom	\$ 29,528,100	\$ 29,528,100
60008	Sports Authority	211,200	211,200
60152	Farmer's Market	1,253,800	1,253,800
60156	State Fair	4,428,700	4,428,700
60161	Municipal Auditorium	1,853,800	1,853,800
61190	Surplus Property Auction	1,006,800	1,006,800
61190	Vehicle Storage	2,572,000	2,572,000
68201	District Energy System	20,144,000	20,144,000

SECTION II: THE URBAN SERVICES DISTRICT

Provisions for Prorating Property Taxes:

2004 (Preceding) and Prior Years: 2004 and prior years' Property Taxes of the Urban Services District and/or the former City of Nashville, collected pursuant to revenue account numbers 401211 through 401330 of this Section during Fiscal Year 2006, are to be prorated consistent with the tax levy ordinance applicable for the tax year and fiscal year in which the tax was originally levied. However, such taxes levied prior to 1994 shall be deposited to the General Fund of the Urban Services District.

2005 Property Taxes: 2005 Property Taxes of the Urban Services District, collected pursuant to revenue account numbers 401110 through 401130 of this Section during Fiscal Year 2006 are to be prorated consistent with the tax levy ordinance for Fiscal Year 2006. Therefore, all such taxes are prorated as follows:

Fund	Percent
18301 USD General Fund	87.67%
28315 USD Debt Service Fund	12.33%
	<u>100.00%</u>

Section II: Urban Services District		Fiscal Year		
Schedule A: Estimated Revenues & Appropriated Fund Balances Supporting Appropriations		2006		
Account Number	Revenue Source Or Description	18301 General Fund	28315 Debt Service Fund	Total
PROPERTY TAXES:				
Property Taxes - Current Year				
401110	Real Property - current year	56,675,000	7,763,700	\$64,438,700
401120	Personal Property - current year	4,090,000	639,000	4,729,000
401130	Public Utility - current year	3,374,600	462,300	3,836,900
	Subtotal Property Taxes - Current Year	<u>\$64,139,600</u>	<u>\$8,865,000</u>	<u>\$73,004,600</u>
Property Taxes - Non Current Year				
401212	Real Collection - preceding year	1,452,500	188,800	1,641,300
401222	Personal Collection - preceding year	157,700	21,200	178,900
401232	Public Utility Collection - preceding year	14,300	1,600	15,900
401310	Real Property - prior year - Clerk & Master	258,000	32,800	290,800
401320	Personal - prior year	51,200	6,400	57,600
401330	Public Utility - prior year	2,700	100	2,800
401510	Interest - Trustee	460,000	0	460,000
401610	In-Lieu - current	9,097,600	0	9,097,600
	Subtotal Property Taxes - Non Current Year	<u>\$11,494,000</u>	<u>\$250,900</u>	<u>\$11,744,900</u>
	TOTAL PROPERTY TAXES	<u>\$75,633,600</u>	<u>\$9,115,900</u>	<u>\$84,749,500</u>
LOCAL OPTION SALES TAX:				
402000	Local Option Sales Tax	1,072,400	0	\$1,072,400
	TOTAL LOCAL OPTION SALES TAX	<u>1,072,400</u>	<u>0</u>	<u>1,072,400</u>
OTHER TAXES, LICENSES, AND PERMITS:				
403204	Alcoholic Beverage Gross Receipts Tax	2,924,200	0	\$2,924,200
403206	Business Tax	8,900,000	0	8,900,000
	TOTAL TAXES, LICENSES, AND PERMITS	<u>\$11,824,200</u>	<u>\$0</u>	<u>\$11,824,200</u>
REVENUES FROM USE OF MONEY OR PROPERTY				
405471	Interest - MIP	\$0	\$44,400	\$44,400
	TOTAL REVENUES FROM USE OF MONEY OR PROPERTY	<u>\$0</u>	<u>\$44,400</u>	<u>\$44,400</u>

Section II: Urban Services District		Fiscal Year		
Schedule A: Estimated Revenues & Appropriated Fund Balances Supporting Appropriations		2006		
Account Number	Revenue Source Or Description	18301 General Fund	28315 Debt Service Fund	Total
REVENUE FROM OTHER GOVERNMENT AGENCIES:				
Other Agencies - Federal Direct				
406100	Federal Direct	\$450,000	\$0	\$450,000
	Subtotal Other Agencies - Federal Direct	\$450,000	\$0	\$450,000
Other Agencies - State Direct				
406405	Gas & Fuel - City	1,500,000	\$0	\$1,500,000
406406	Income Tax	4,230,100	0	4,230,100
406409	TN Excise Tax Allocation	1,268,200	0	1,268,200
406415	TN Cost Reimbursement	313,700	0	313,700
	Subtotal Other Agencies - State Direct	\$7,312,000	\$0	\$7,312,000
Other Agencies - Other Government Agencies				
406500	Received from Industrial Development Board	\$0	\$0	\$0
	Subtotal Other Agencies - Other Gov't Agencies	\$0	\$0	\$0
	TOTAL REVENUE FROM OTHER GOVERNMENTS AGENCIES	\$7,762,000	\$0	\$7,762,000
CHARGES FOR CURRENT SERVICES:				
Charges for Current Services - Goods				
407601	Photostat & Microfilm	2,000	\$0	\$2,000
407606	Garbage and Junk	400	0	400
407715	Business Tax Recording	600,000	0	600,000
407756	Back Door Garbage Collection	104,400	0	104,400
	TOTAL CHARGES FOR CURRENT SERVICES	\$706,800	\$0	\$706,800
COMPENSATION FROM PROPERTY:				
408703	Subrogation Recoveries	\$0	\$0	\$0
	TOTAL COMPENSATION FROM PROPERTY	\$0	\$0	\$0
OPERATING TRANSFERS IN				
431001	Transfer Operational from GSD	\$4,672,400	\$0	\$4,672,400
431500	Transfer from GSD Debt Service Fund	\$0	7,784,000	\$7,784,000
	TOTAL OPERATING TRANSFERS IN	\$4,672,400	\$7,784,000	\$12,456,400
	GRAND TOTAL REVENUE TO URBAN SERVICES DISTRICT	\$101,671,400	\$16,944,300	\$118,615,700
335000	Undesignated Fund Balance		\$3,951,300	\$3,951,300
	TOTAL AVAILABLE TO SUPPORT APPROPRIATIONS	\$101,671,400	\$20,895,600	\$122,567,000

Section II: **Urban Services District** Fiscal Year
 Schedule B: **General Fund Appropriations** 2006

Dept Number	Description	Department or Function Total
GENERAL GOVERNMENT:		
01	Administrative Internal Support:	
01191408	Budget Adjustment Savings ¹	(2,264,700)
	Internal Service Fees-Budget Adjustments	(249,900)
	The Director of Finance is hereby authorized to reduce budget appropriations for various departments and accounts of this fund as necessary to recover these targeted savings.	
01191301	Insurance and Reserve	243,600
01191308	Judgment and Losses	110,000
01191315	Pay Plan Improvements ²	3,756,000
	Subtotal Internal Support	\$ 1,595,000
	Employee Benefits:	
01191102	Police/Fire Retirement Match	\$ 8,873,000
01191103	Civil Service Retirement Match	5,424,700
01191106	Teacher Pensions Match	4,592,400
01191109	Health Insurance Match	3,212,900
01191111	Direct Pension Payments	9,900
01191112	Pensioners IOD	300,000
01191113	Employee IOD	652,000
01191115	Life Insurance Match	38,300
01191324	Contingency Definition of Disability	193,300
	The Director of Finance is hereby authorized to allocate and transfer this budget appropriation to the various departments and accounts of this fund as necessary to cover additional benefit costs that would be incurred if a revised definition of disability for Metro employees is approved by the Study and Formulating Committee, the Metro Employee Benefit Board and the Metro Council.	
01191140	Benefits Adjustments ³	1,032,300
	Subtotal Employee Benefits	\$ 24,328,800
	Contingency:	
01191224	Contingency Subrogation ⁴	\$ 100,000
01191299	Contingency Federal/State Programs ⁵	450,000
01191309	Contingency Account	50,000
	Subtotal Contingency	\$ 600,000
TOTAL GENERAL GOVERNMENT		\$ 26,523,800

¹ The Director of Finance is authorized to allocate and transfer budget appropriations to or from the budgets of the various departments and accounts recognize Budget Adjustment Savings during the fiscal year.

² The Director of Finance is authorized to allocate and transfer this budget appropriation to or from the budgets of the various departments and accounts in this fund during the fiscal year.

³ The Director of Finance is authorized to allocate and transfer this budget appropriation, and the fringe benefit budget appropriations of the various departments and accounts of this fund, to or from the budgets of the various departments and accounts in this fund and other operating budget funds during the fiscal year.

Section II:	Urban Services District	Fiscal Year
Schedule B:	General Fund Appropriations	2006

Dept Number	Description	Department or Function Total
	⁴ Account 01191224 is subject to transfer to various departments, agencies, etc. upon final approval of the Metropolitan Department of law and submittal of budget detail to the Metropolitan Government Budget Office.	
	⁵ Account 01191299 is subject to transfer to various departments, agencies, etc., upon final approval of programs and submittal of budget detail to the Metropolitan Government Budget Office.	
 LAW ENFORCEMENT AND CARE OF PRISONERS:		
31	Extra Police Protection	<u>\$481,000</u>
TOTAL LAW ENFORCEMENT AND CARE OF PRISONERS FUNCTION		<u><u>\$481,000</u></u>
 FIRE PREVENTION AND CONTROL:		
32	Fire	<u>\$56,037,200</u>
	*The Director of Finance may transfer the appropriations and fund balances between USD and GSD General Fund, to the extent possible, given the availability of funds.	
TOTAL FIRE PREVENTION AND CONTROL FUNCTION		<u><u>\$56,037,200</u></u>
 REGULATION, INSPECTION, AND ECONOMIC DEVELOPMENT:		
01	Economic Development	
	01191499 Tax Increment Payment - MDHA	\$900,000
	Subtotal 01 Administration - Economic Development	<u>\$900,000</u>
TOTAL REGULATION, INSPECTION, AND ECONOMIC DEVELOPMENT FUNCTION		<u><u>\$900,000</u></u>
 RECREATIONAL, CULTURAL, AND COMMUNITY SUPPORT:		
01	Community Support:	
	01191326 Property Tax Relief	<u>\$135,400</u>
	Subtotal Community Support (to Recreational, Cultural, & Community Support)	<u>\$135,400</u>
TOTAL RECREATIONAL, CULTURAL, AND COMMUNITY SUPPORT FUNCTION		<u><u>\$135,400</u></u>
 INFRASTRUCTURE AND TRANSPORTATION		
42	Public Works USD General Fund Functions *	\$7,493,400
42	Public Works USD Waste Management Transfers *	<u>10,100,600</u>
	*The Director of Finance may transfer the appropriations and fund balances between USD and GSD General Fund, to the extent possible, given the availability of funds.	
TOTAL INFRASTRUCTURE AND TRANSPORTATION		<u><u>\$17,594,000</u></u>
 RESERVES:		
18301	Reserve	<u>\$0</u>
TOTAL RESERVES		<u><u>\$0</u></u>
 TOTAL GENERAL FUND OF THE URBAN SERVICES DISTRICT		<u><u>\$101,671,400</u></u>

Section II: Urban Services District
Schedule C: Debt Service Fund Appropriations

Fiscal Year
2006

Appropriation by Fund:		Appropriation
28315	USD Debt Service (BU-90191000)	\$20,895,600
	TOTAL DEBT SERVICE ADMINISTRATION - URBAN SERVICES DISTRICT	<u>\$20,895,600</u>

Debt Service Requirements by Fund and Function:		Principal	Interest	Other	Total
28315	USD DEBT SERVICE FUND (BU-90191000)				
	Outstanding GO Bonds:				
	Fire Protection	\$1,064,300	\$691,900	\$0	\$1,756,200
	Public Works	10,621,200	3,883,900	0	14,505,100
	Finance	0	13,500	0	13,500
	Law Enforcement & Care of Prisoners	453,000	28,500	0	481,500
	Traffic & Parking	732,200	46,000	0	778,200
	Other	369,200	59,300	0	428,500
	Sub-Total	<u>\$13,239,900</u>	<u>\$4,723,100</u>	<u>\$0</u>	<u>\$17,963,000</u>
	Redemption and Cremation Fees	0	0	21,200	21,200
	Internal Service Fees	0	0	25,400	25,400
	Reserve for New Debt (future debt requirements)	1,140,000	1,646,000	0	2,786,000
	Note Requirements	0	0	0	0
	Tax Increment Payment - MDHA			100,000	100,000
	Airline PU Tax Rebate - MNAA	0	0	0	0
	TOTAL USD DEBT SERVICE FUND	<u>\$14,379,900</u>	<u>\$6,369,100</u>	<u>\$146,600</u>	<u>\$20,895,600</u>

Section II: Urban Services District
Schedule D: Special, Working Capital, and Enterprise Fund
Revenues and Expenditures

Fiscal Year
2006

Be it herein enacted that the fund balances as of June 30, 2005, and the total amounts of the annual receipts of the following Special, Working Capital, and Enterprise Funds, as herein listed be and the same are hereby anticipated in the amounts and for the purposes herein specified as follows:

Fund Number	Description	Revenues and Fund Balances	Expenditures
WATER AND SEWER OPERATING FUNDS (ENTERPRISE FUNDS):			
67331	Water and Sewer Operating	\$90,464,600	\$90,464,600
27312	Water and Sewer Debt Service	52,367,100	52,367,100
47335	Water and Sewer Extension and Replacement	83,015,700	83,015,700
27313	Water and Sewer Debt Service Reserve	4,000,000	4,000,000
67332	Water and Sewer Operating Reserve	155,900	155,900
	Total through Water and Sewer Revenue Fund (fund 67311)	<u>\$230,003,300</u>	<u>\$230,003,300</u>

SECTION III

BE IT FURTHER ENACTED: That this ordinance shall take effect from and after its passage, the welfare of the Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED AS TO AVAILABILITY OF FUNDS:

INTRODUCED BY:

David Manning

Director of Finance

Diane Neighbors

Talia Lomax-O'dneal

Budget Officer

APPROVED AS TO FORM AND LEGALITY:

Karl Dean

Metropolitan Attorney

LEGISLATIVE HISTORY	
Introduced:	June 7, 2005
Passed First Reading:	June 7, 2005 - Roll Call Vote
Referred to:	Budget & Finance Committee
Passed Second Reading:	June 21, 2005 - Roll Call Vote
Substitute Introduced:	June 28, 2005
Passed Third Reading:	June 28, 2005 - Roll Call Vote
Approved:	June 29, 2005
By:	

Members of the Metropolitan Council

SUBSTITUTE BILL NO.BL 2005-664

AN ORDINANCE ESTABLISHING THE TAX LEVY IN THE GENERAL SERVICES DISTRICT FOR THE FISCAL YEAR 2005-2006, AND DECLARING THE AMOUNT REQUIRED FOR THE ANNUAL OPERATING BUDGET OF THE URBAN SERVICES DISTRICT, PURSUANT TO SECTION 6.07 OF THE METROPOLITAN CHARTER.

BE IT ENACTED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

SECTION 1. That the tax levy for the General Services District of the Metropolitan Government of Nashville and Davidson County for the fiscal year 2005-2006 on each \$100.00 assessed value of all property, real, tangible personal, intangible personal and mixed, with the General Services District, shall be \$4.04 prorated and distributed as follows:

1. General Fund	\$2.00	per \$100.00
2. School Fund	\$1.33	per \$100.00
3. Debt Service Fund	\$.54	per \$100.00
4. School Debt Service Fund	<u>\$.17</u>	per \$100.00
Total Levy General Services District	\$4.04	per \$100.00

SECTION 2. That \$0.08 per \$100.00 of the revenue of the General Services District General Fund generated from this tax levy collected from the area of the Urban Services District will be deposited to the credit of the General Fund of the Urban Services District.

SECTION 3. Pursuant to Section 6.07 of the Charter, BE IT HEREBY DETERMINED AND DECLARED that the annual operating budget of the Urban Services District for the fiscal year 2005-2006 requires that \$73,004,600 by a property tax levy therein, and the Urban Council is hereby directed to levy a tax upon all property, real, tangible personal, intangible personal and mixed, within the Urban Services District of \$0.65 per \$100.00 of assessed valuation, prorated and distributed as follows:

1. General Fund	\$.56	Per \$100.00
2. Debt Service Fund	<u>\$.09</u>	Per \$100.00
Total Levy Urban Services District	\$0.65	Per \$100.00

SECTION 4. That the amount of revenue generated in accordance with Section 2 above will be deposited to the credit of the General Fund of the Urban Services District.

SECTION 5. This ordinance shall take effect from and after its passage, the welfare of the Metropolitan Government of Nashville and Davidson County requiring it.

**APPROVED AND RECOMMENDED
BY:**

INTRODUCED BY:

Bill Purcell
Metropolitan County Mayor

Diane Neighbors


David Manning
Director of Finance

Talia Lomax-O'dneal
Deputy Director of Finance

Members of Council

**APPROVED AS TO FORM AND
LEGALITY:**

Karl Dean
Metropolitan Attorney

LEGISLATIVE HISTORY	
Introduced:	June 7, 2005
Passed First Reading:	June 7, 2005 - Roll Call Vote
Referred to:	Budget & Finance Committee
Passed Second Reading:	June 21, 2005 - Roll Call Vote
Substitute Introduced:	June 28, 2005
Passed Third Reading:	June 28, 2005 - Roll Call Vote
Approved:	June 29, 2005
By:	

URBAN COUNCIL RESOLUTION NO. RS2005-45

A RESOLUTION LEVYING A PROPERTY TAX AND ESTABLISHING THE TAX RATE FOR SUCH TAX LEVY IN THE URBAN SERVICES DISTRICT OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY FOR THE FISCAL YEAR 2005-2006.

BE IT RESOLVED BY THE URBAN COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

SECTION 1. That there is hereby levied a tax upon all property, real, tangible personal, intangible personal and mixed, within the Urban Services District of the Metropolitan Government of Nashville and Davidson County for the fiscal year 2005-2006 of \$0.65 on each \$100.00 assessed value of all property, real, tangible personal, intangible personal and mixed, within the Urban Services District, prorated and distributed as follows:

1. General Fund	\$.56	per \$100.00
2. Debt Service Fund	\$ <u>.09</u>	per \$100.00
Total Levy Urban Services District	\$ 0.65	per \$100.00

SECTION 2. That the amount of revenue generated in accordance with Section 2 of Bill No. BL2005-663 of the Metropolitan County Council will be deposited to the credit of the General Fund of the Urban Services District.

SECTION 3. This Resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED AND RECOMMENDED BY:

INTRODUCED BY:

David Manning
Director of Finance

Talia Lomax-O'dneal
Budget Officer

Members of Council

APPROVED AS TO FORM AND LEGALITY:

Karl Dean
Metropolitan Attorney

Appendix 2: Financial Schedules

Appendix 1

Appendix 1, which ends on the preceding page, presents the legal documents that enact the annual operating budget. They are, in order:

- The Final or Substitute Budget Ordinance, passed by the Council and signed by the Mayor.
- The Tax Levy Ordinance, establishing the tax levy in the general services district and declaring the amount required for the operating budget of the urban services district.
- The Urban Council Resolution, levying the property tax levy and tax rates for the urban services district.

To avoid confusion, pages of the budget ordinance (the first document in Appendix 1) are numbered as in the original legislation rather than continuing the page numbering system used elsewhere in this book. The regular numbering picks up with Appendix 2.

Appendix 2

Appendix 2 presents financial information in different ways to facilitate comparison between departments and over time. It includes three schedules. Any schedule's footnote references are described below.

SCHEDULE 1 - SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

This schedule summarizes the revenues and expenditures of each of the six budgetary (primary tax-supported) funds, from actual FY 2002 data through the FY 2006 budget. It also shows how revenues and expenditures contribute to fund balances in each fund. Notes include:

FY 2005 ending fund balances are based on the budget. They assume that, when the ledgers are closed for FY 2005, actual revenues and expenditures will match the budget. Actual data for FY 2005 is not available as this book goes to press, and the government does not formally project estimated revenues and expenditures at the level of detail shown in these tables until the Comprehensive Annual Financial Report (CAFR) is published. Actual data for FY 2005 will be published in the CAFR for the Fiscal Year Ended June 30, 2005, when that document is released this winter.

FY 2006 projected beginning fund balances are higher than FY 2005 ending fund balances because FY 2006 balances reflect total anticipated increases in fund balances when all actual revenues and expenditures are posted and the books are closed for FY 2005.

SCHEDULE 2 - FY 2006 DEPARTMENTAL BUDGET BY FUND TYPE

This schedule presents each department's combined FY 2006 expenditure budgets by fund type. Internal Service funds are not included. This table allows you to view all expenditures for a department regardless of the fund type in which those expenditures are budgeted.

Note, however, that even though this table combines the budgets of various funds that a department uses, the budget of one fund usually cannot be commingled with or substituted for the budget of another fund, even within the same department.

SCHEDULE 3 - HISTORICAL EXPENDITURES

This schedule shows trends in expenditures and full-time equivalent positions (FTEs) for each department and fund, from FY 2003 through FY 2006.

* Gross total dollar amounts include duplications due to interfund transfers.

Appendix 2: Financial Schedules

SCHEDULE 1 - SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

GENERAL FUND - GSD	FY 2002 ACTUAL	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2005 BUDGET	FY 2006 BUDGET
BEGINNING FUND BALANCE	<u>80,896,685</u>	<u>91,639,270</u>	<u>63,900,208</u>	<u>28,600,000</u>	<u>28,950,000</u>
REVENUES / SOURCES					
Property Tax - Current Year	244,179,601	241,822,555	241,318,409	251,524,200	294,844,300
Delinquent Property Taxes	9,133,850	9,056,172	9,477,870	10,206,400	10,106,100
Payments in Lieu of Prop. Taxes	13,081,213	13,642,436	14,150,101	14,444,600	14,245,100
Local Option Sales Tax (2 1/4%)	74,472,409	75,173,989	78,191,007	80,752,800	0
Licenses & Permits	62,862,090	64,755,601	66,156,490	65,907,600	84,895,500
Fines, Forfeits, & Penalties	9,197,437	10,534,609	9,543,823	10,068,200	77,904,400
Revenues From Use of Money or Property	1,454,843	910,470	91,593	87,200	10,553,000
Federal Direct	2,591,060	3,481,204	2,870,002	6,022,400	402,000
Federal Through State	12,779,364	12,100,877	11,930,942	12,381,700	4,028,700
Federal Through Other	5,168,706	5,112,478	5,331,898	7,344,300	3,077,300
State Direct	70,346,269	64,689,375	49,740,637	49,732,100	5,957,300
Other Government Agencies	116,655	771,171	5,298,200	566,100	54,237,500
Commissions & Fees	14,356,454	18,953,278	19,637,940	10,864,600	532,700
Charges for Current Services	20,335,134	21,210,278	21,537,521	26,870,700	18,977,200
Compensation From Property	1,274,646	5,485,645	1,020,384	230,400	27,322,200
Contributions and Gifts	443,000	556,455	539,404	568,500	237,700
Miscellaneous Revenue	546,543	613,022	1,034,395	524,000	561,000
Operating Transfers In	10,260,781	9,122,428	17,029,808	28,275,100	658,500
Non-Operating Transfers In	180,203	253,391	6,346,539	204,500	9,398,000
Reserves Appropriated	0	0	0	0	13,900,500
Fund Balance Appropriated	<u>(10,742,585)</u>	<u>27,739,061</u>	<u>32,720,549</u>	<u>(350,000)</u>	<u>0</u>
GROSS REVENUES	<u>542,037,673</u>	<u>585,984,495</u>	<u>593,967,512</u>	<u>576,225,400</u>	<u>631,839,000</u>
Intradistrict Transfers	(2,074,753)	(2,465,878)	(2,298,181)	(2,591,700)	(135,000)
Interdistrict Transfers	<u>(1,497,234)</u>	<u>(1,467,689)</u>	<u>(1,433,000)</u>	<u>(1,433,000)</u>	<u>(1,433,000)</u>
TOTAL REVENUES	<u>538,465,686</u>	<u>582,050,928</u>	<u>590,236,331</u>	<u>572,200,700</u>	<u>630,271,000</u>
EXPENDITURES / USES					
General Government	79,693,421	87,513,730	108,711,633	108,415,400	128,250,900
Fiscal Administration	19,868,054	20,485,002	21,178,900	20,360,500	14,836,600
Administration of Justice	43,799,756	46,379,795	50,886,310	45,806,900	51,934,400
Law Enforc. & Care of Prisoners	160,142,030	168,821,320	158,404,438	163,360,200	176,317,900
Fire Prevention & Control	25,273,524	29,712,457	31,914,334	35,639,000	42,501,100
Regulation, Inspection, Economic Development	35,712,308	47,332,950	32,914,261	32,631,700	20,831,600
Conservation of Natural Resources	319,543	311,037	398,925	389,100	464,100
Social Services	12,750,307	12,917,370	14,381,211	13,539,000	9,048,200
Health and Hospitals	35,808,852	39,792,946	42,152,942	42,850,800	76,795,900
Library System	16,242,495	17,798,112	19,426,346	17,964,700	19,680,600
Recreational, Cultural, Community Support	69,972,236	72,163,400	74,981,674	62,469,700	40,453,300
Infrastructure and Transportation	42,455,147	42,756,376	38,616,538	32,798,400	50,724,400
Debt Service	0	0	0	0	0
Education	0	0	0	0	0
GROSS EXPENDITURES	<u>542,037,673</u>	<u>585,984,495</u>	<u>593,967,512</u>	<u>576,225,400</u>	<u>631,839,000</u>
Intradistrict Transfers	(2,074,753)	(2,465,878)	(2,298,181)	(2,591,700)	(135,000)
Interdistrict Transfers	<u>(1,497,234)</u>	<u>(1,467,689)</u>	<u>(1,433,000)</u>	<u>(1,433,000)</u>	<u>(1,433,000)</u>
TOTAL EXPENDITURES	<u>538,465,686</u>	<u>582,050,928</u>	<u>590,236,331</u>	<u>572,200,700</u>	<u>630,271,000</u>
ENDING FUND BALANCE	<u>91,639,270</u>	<u>63,900,209</u>	<u>31,179,659</u>	<u>28,950,000</u>	<u>28,950,000</u>

(See explanations of all footnotes on the first page of this appendix.)

Appendix 2: Financial Schedules

SCHEDULE 1 - SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

DEBT SERVICE - GSD	FY 2002 ACTUAL	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2005 BUDGET	FY 2006 BUDGET
BEGINNING FUND BALANCE	<u>70,508,258</u>	<u>72,002,906</u>	<u>70,087,355</u>	<u>57,600,000</u>	<u>34,388,200</u>
REVENUES / SOURCES					
Property Tax - Current Year	55,006,294	55,332,014	55,196,043	55,882,400	80,494,700
Delinquent Property Taxes	1,828,109	1,388,634	1,492,580	1,738,200	1,714,200
Payments in Lieu of Prop. Taxes	0	0	0	0	0
Local Option Sales Tax (2 1/4%)	2,146,451	2,236,715	2,198,880	2,194,000	2,355,400
Licenses & Permits	0	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0	1,110,200
Revenues From Use of Money or Property	1,948,231	1,158,091	314,655	272,400	442,700
Federal Direct	0	0	0	0	0
Federal Through State	0	0	0	0	0
Federal Through Other	0	0	0	0	0
State Direct	1,583,820	1,372,640	1,544,421	1,136,900	750,000
Other Government Agencies	0	2,802,226	4,200,000	2,800,000	2,800,000
Commissions & Fees	2,319,945	0	0	0	0
Charges for Current Services	0	0	0	0	0
Compensation From Property	0	0	0	0	0
Contributions and Gifts	0	0	0	0	0
Miscellaneous Revenue	533	43,544,746	74	0	0
Operating Transfers In	15,182,879	10,518,195	9,859,690	9,410,000	9,410,000
Non-Operating Transfers In	0	0	0	0	0
Reserves Appropriated	0	0	0	0	0
Fund Balance Appropriated	<u>(1,494,648)</u>	<u>1,915,551</u>	<u>10,656,835</u>	<u>23,211,800</u>	<u>612,600</u>
GROSS REVENUES	<u>78,521,614</u>	<u>120,268,812</u>	<u>85,463,178</u>	<u>96,645,700</u>	<u>99,689,800</u>
Intradistrict Transfers	<u>(3,742,450)</u>	<u>(3,351,554)</u>	<u>(3,353,782)</u>	<u>(3,356,100)</u>	<u>(3,356,100)</u>
Interdistrict Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u>74,779,164</u>	<u>116,917,258</u>	<u>82,109,396</u>	<u>93,289,600</u>	<u>96,333,700</u>
EXPENDITURES / USES					
General Government	0	0	0	0	0
Fiscal Administration	0	0	0	0	0
Administration of Justice	0	0	0	0	0
Law Enforc. & Care of Prisoners	0	0	0	0	0
Fire Prevention & Control	0	0	0	0	0
Regulation, Inspection, Economic Development	0	0	0	0	0
Conservation of Natural Resources	0	0	0	0	0
Social Services	0	0	0	0	0
Health and Hospitals	0	0	0	0	0
Library System	0	0	0	0	0
Recreational, Cultural, Community Support	0	0	0	0	0
Infrastructure and Transportation	0	0	0	0	0
Debt Service	78,521,614	120,268,812	85,463,178	96,645,700	99,689,800
Education	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
GROSS EXPENDITURES	<u>78,521,614</u>	<u>120,268,812</u>	<u>85,463,178</u>	<u>96,645,700</u>	<u>99,689,800</u>
Intradistrict Transfers	<u>(3,742,450)</u>	<u>(3,351,554)</u>	<u>(3,353,782)</u>	<u>(3,356,100)</u>	<u>(3,356,100)</u>
Interdistrict Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>74,779,164</u>	<u>116,917,258</u>	<u>82,109,396</u>	<u>93,289,600</u>	<u>96,333,700</u>
ENDING FUND BALANCE	<u>72,002,906</u>	<u>70,087,355</u>	<u>59,430,520</u>	<u>34,388,200</u>	<u>33,775,600</u>

(See explanations of all footnotes on the first page of this appendix.)

Appendix 2: Financial Schedules

SCHEDULE 1 - SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

GENERAL PURPOSE SCHOOL FUND	FY 2002 ACTUAL	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2005 BUDGET	FY 2006 BUDGET
BEGINNING FUND BALANCE	<u>42,954,946</u>	<u>60,474,307</u>	<u>64,663,513</u>	<u>56,000,000</u>	<u>44,737,600</u>
REVENUES / SOURCES					
Property Tax - Current Year	158,590,213	163,386,589	162,985,002	168,560,300	199,856,600
Delinquent Property Taxes	3,513,942	3,937,230	4,207,052	5,134,000	6,577,200
Payments in Lieu of Prop. Taxes	2,934,233	3,137,178	3,258,969	3,359,900	3,421,500
Local Option Sales Tax (2 1/4%)	139,875,303	137,319,134	143,859,118	148,218,800	153,984,600
Licenses & Permits	2,911,386	3,113,554	3,033,049	2,090,300	2,791,500
Fines, Forfeits, & Penalties	7,900	5,840	5,898	6,700	5,300
Revenues From Use of Money or Property	694,412	684,915	84,415	79,400	140,000
Federal Direct	109,637	12,525	33,665	12,500	88,000
Federal Through State	63,116	171,193	128,756	171,200	70,000
Federal Through Other	0	0	0	0	0
State Direct	144,467,942	151,981,344	155,049,962	167,885,400	170,275,600
Other Government Agencies	6,614	2,037	1,204	1,200	1,800
Commissions & Fees	0	0	0	0	0
Charges for Current Services	1,283,138	269,457	829,974	1,400,100	1,183,500
Compensation From Property	486,135	413,965	377,102	426,000	409,500
Contributions and Gifts	1,347,620	438,064	347,191	970,000	665,000
Miscellaneous Revenue	256	2,937	227,264	0	5,200
Operating Transfers In	1,633,987	1,723,569	1,214,959	953,200	1,275,200
Non-Operating Transfers In	0	0	0	0	0
Reserves Appropriated	0	0	0	0	0
Fund Balance Appropriated	(17,519,361)	(4,189,206)	27,221,003	11,262,400	1,500,000
GROSS REVENUES	<u>440,406,471</u>	<u>462,410,325</u>	<u>502,864,583</u>	<u>510,531,400</u>	<u>542,250,500</u>
Intradistrict Transfers	(4,375)	(10,433)	(2,412)	0	0
Interdistrict Transfers	<u>0</u>	<u>(150)</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u>440,402,096</u>	<u>462,399,742</u>	<u>502,862,171</u>	<u>510,531,400</u>	<u>542,250,500</u>
EXPENDITURES / USES					
General Government	0	0	0	0	0
Fiscal Administration	0	0	0	0	0
Administration of Justice	0	0	0	0	0
Law Enforc. & Care of Prisoners	0	0	0	0	0
Fire Prevention & Control	0	0	0	0	0
Regulation, Inspection, Economic Development	0	0	0	0	0
Conservation of Natural Resources	0	0	0	0	0
Social Services	0	0	0	0	0
Health and Hospitals	0	0	0	0	0
Library System	0	0	0	0	0
Recreational, Cultural, Community Support	0	0	0	0	0
Infrastructure and Transportation	0	0	0	0	0
Debt Service	0	0	0	0	0
Education	440,406,471	462,410,325	502,864,583	510,531,400	542,250,000
GROSS EXPENDITURES	<u>440,406,471</u>	<u>462,410,325</u>	<u>502,864,583</u>	<u>510,531,400</u>	<u>542,250,000</u>
Intradistrict Transfers	(4,375)	(10,433)	(2,412)	0	0
Interdistrict Transfers	<u>0</u>	<u>(150)</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>440,402,096</u>	<u>462,399,742</u>	<u>502,862,171</u>	<u>510,531,400</u>	<u>542,250,000</u>
ENDING FUND BALANCE	<u>60,474,307</u>	<u>64,663,513</u>	<u>37,442,510</u>	<u>44,737,600</u>	<u>43,237,600</u>

(See explanations of all footnotes on the first page of this appendix.)

Appendix 2: Financial Schedules

SCHEDULE 1 - SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

SCHOOL DEBT SERVICE	FY 2002 ACTUAL	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2005 BUDGET	FY 2006 BUDGET
BEGINNING FUND BALANCE	<u>78,036,243</u>	<u>80,823,039</u>	<u>81,300,373</u>	<u>80,300,000</u>	<u>67,245,500</u>
REVENUES / SOURCES					
Property Tax - Current Year	25,569,678	25,721,251	25,658,219	25,991,800	26,276,600
Delinquent Property Taxes	899,123	647,053	698,268	808,500	776,200
Payments in Lieu of Prop. Taxes	0	0	0	0	0
Local Option Sales Tax (2 1/4%)	14,283,336	14,948,019	14,561,900	15,002,900	15,598,700
Licenses & Permits	0	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0	0
Revenues From Use of Money or Property	2,170,950	1,332,540	379,557	314,500	697,200
Federal Direct	0	0	0	0	0
Federal Through State	0	0	0	0	0
Federal Through Other	0	0	0	0	0
State Direct	0	0	0	0	0
Other Government Agencies	0	0	0	0	0
Commissions & Fees	0	0	0	0	0
Charges for Current Services	0	0	0	0	0
Compensation From Property	0	0	0	0	0
Contributions and Gifts	0	0	0	0	0
Miscellaneous Revenue	0	64,306,585	0	0	0
Operating Transfers In	4,373,461	444,910	205,052	0	0
Non-Operating Transfers In	0	0	0	0	0
Reserves Appropriated	0	0	0	0	0
Fund Balance Appropriated	<u>(2,786,796)</u>	<u>(477,334)</u>	<u>3,151,591</u>	<u>13,054,500</u>	<u>10,271,300</u>
GROSS REVENUES	<u>44,509,752</u>	<u>106,923,024</u>	<u>44,654,587</u>	<u>55,172,200</u>	<u>53,620,000</u>
Intradistrict Transfers	0	0	0	0	0
Interdistrict Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u>44,509,752</u>	<u>106,923,024</u>	<u>44,654,587</u>	<u>55,172,200</u>	<u>53,620,000</u>
EXPENDITURES / USES					
General Government	0	0	0	0	0
Fiscal Administration	0	0	0	0	0
Administration of Justice	0	0	0	0	0
Law Enforc. & Care of Prisoners	0	0	0	0	0
Fire Prevention & Control	0	0	0	0	0
Regulation, Inspection, Economic Development	0	0	0	0	0
Conservation of Natural Resources	0	0	0	0	0
Social Services	0	0	0	0	0
Health and Hospitals	0	0	0	0	0
Library System	0	0	0	0	0
Recreational, Cultural, Community Support	0	0	0	0	0
Infrastructure and Transportation	0	0	0	0	0
Debt Service	44,509,752	106,923,024	44,320,054	55,172,200	53,620,000
Education	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
GROSS EXPENDITURES	<u>44,509,752</u>	<u>106,923,024</u>	<u>44,320,054</u>	<u>55,172,200</u>	<u>53,620,000</u>
Intradistrict Transfers	0	0	0	0	0
Interdistrict Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>44,509,752</u>	<u>106,923,024</u>	<u>44,320,054</u>	<u>55,172,200</u>	<u>53,620,000</u>
ENDING FUND BALANCE	<u>80,823,039</u>	<u>81,300,373</u>	<u>78,148,782</u>	<u>67,245,500</u>	<u>56,974,200</u>

(See explanations of all footnotes on the first page of this appendix.)

Appendix 2: Financial Schedules

SCHEDULE 1 - SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

GENERAL FUND - USD	FY 2002 ACTUAL	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2005 BUDGET	FY 2006 BUDGET
BEGINNING FUND BALANCE	<u>19,153,969</u>	<u>17,848,970</u>	<u>15,205,042</u>	<u>9,000,000</u>	<u>9,000,000</u>
REVENUES / SOURCES					
Property Tax - Current Year	62,837,573	62,647,778	61,887,152	61,322,100	64,139,600
Delinquent Property Taxes	2,685,568	2,202,642	3,054,576	2,664,800	2,396,400
Payments in Lieu of Prop. Taxes	8,264,280	8,549,143	8,894,803	9,021,200	9,097,600
Local Option Sales Tax (2 1/4%)	1,013,752	1,008,276	1,062,415	1,072,400	1,072,400
Licenses & Permits	12,837,442	10,420,971	10,549,449	11,499,500	11,824,200
Fines, Forfeits, & Penalties	0	0	0	0	0
Revenues From Use of Money or Property	338,200	213,414	-10,810	10,800	0
Federal Direct	0	0	0	450,000	450,000
Federal Through State	0	0	0	0	0
Federal Through Other	0	0	0	0	0
State Direct	1,892,580	8,077,274	5,614,542	7,535,500	7,312,000
Other Government Agencies	0	0	0	0	0
Commissions & Fees	0	0	0	0	0
Charges for Current Services	634,659	520,318	748,654	2,243,400	706,800
Compensation From Property	29,184	8,148	605,521	0	0
Contributions and Gifts	0	0	0	0	0
Miscellaneous Revenue	976	23	0	0	0
Operating Transfers In	118,595	1,004,091	185,656	0	0
Non-Operating Transfers In	0	0	0	0	4,672,400
Reserves Appropriated	0	0	0	0	0
Fund Balance Appropriated	<u>1,304,999</u>	<u>2,643,928</u>	<u>10,198,925</u>	<u>0</u>	<u>0</u>
GROSS REVENUES	<u>91,957,806</u>	<u>97,296,006</u>	<u>102,790,883</u>	<u>95,819,700</u>	<u>101,671,400</u>
Intradistrict Transfers	0	0	0	0	0
Interdistrict Transfers	<u>0</u>	<u>(1,004,091)</u>	<u>0</u>	<u>0</u>	<u>(4,672,400)</u>
TOTAL REVENUES	<u>91,957,806</u>	<u>96,291,915</u>	<u>102,790,883</u>	<u>95,819,700</u>	<u>96,999,000</u>
EXPENDITURES / USES					
General Government	20,547,663	22,511,668	22,596,979	26,247,500	23,982,500
Fiscal Administration	0	0	0	0	0
Administration of Justice	0	0	0	0	0
Law Enforc. & Care of Prisoners	481,000	481,000	481,000	481,000	481,000
Fire Prevention & Control	53,807,388	56,344,921	61,352,247	51,984,200	58,766,400
Regulation, Inspection, Economic Development	929,605	914,424	867,657	924,900	900,000
Conservation of Natural Resources	0	0	0	0	0
Social Services	0	0	0	0	0
Health and Hospitals	0	0	0	0	0
Library System	0	0	0	0	0
Recreational, Cultural, Community Support	0	0	0	135,400	0
Infrastructure and Transportation	16,192,150	17,043,993	17,493,001	16,046,700	17,541,500
Debt Service	0	0	0	0	0
Education	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
GROSS EXPENDITURES	<u>91,957,806</u>	<u>97,296,006</u>	<u>102,790,884</u>	<u>95,819,700</u>	<u>101,671,400</u>
Intradistrict Transfers	0	0	0	0	0
Interdistrict Transfers	<u>0</u>	<u>(1,004,091)</u>	<u>0</u>	<u>0</u>	<u>(4,672,400)</u>
TOTAL EXPENDITURES	<u>91,957,806</u>	<u>96,291,915</u>	<u>102,790,884</u>	<u>95,819,700</u>	<u>96,999,000</u>
ENDING FUND BALANCE	<u>17,848,970</u>	<u>15,205,042</u>	<u>5,006,117</u>	<u>9,000,000</u>	<u>9,000,000</u>

(See explanations of all footnotes on the first page of this appendix.)

Appendix 2: Financial Schedules

SCHEDULE 1 - SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

DEBT SERVICE - USD	FY 2002 ACTUAL	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2005 BUDGET	FY 2006 BUDGET
BEGINNING FUND BALANCE	<u>10,937,838</u>	<u>12,062,613</u>	<u>13,304,993</u>	<u>12,400,000</u>	<u>12,400,000</u>
REVENUES / SOURCES					
Property Tax - Current Year	8,609,355	8,583,351	8,479,138	8,477,400	8,865,000
Delinquent Property Taxes	290,413	212,999	254,751	397,400	250,900
Payments in Lieu of Prop. Taxes	380,768	263,985	241,659	0	0
Local Option Sales Tax (2 1/4%)	0	0	0	0	0
Licenses & Permits	0	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0	0
Revenues From Use of Money or Property	333,230	202	23,329	15,600	44,400
Federal Direct	0	0	0	0	0
Federal Through State	0	0	0	0	0
Federal Through Other	0	0	0	0	0
State Direct	0	0	0	0	0
Other Government Agencies	0	481	0	0	0
Commissions & Fees	0	0	0	0	0
Charges for Current Services	0	0	0	0	0
Compensation From Property	0	0	0	0	0
Contributions and Gifts	0	0	0	0	0
Miscellaneous Revenue	58,674,883	6,447,294	0	0	0
Operating Transfers In	142,111	8,638,016	8,475,409	7,794,900	7,784,000
Non-Operating Transfers In	0	0	0	0	0
Reserves Appropriated	0	0	0	0	0
Fund Balance Appropriated	<u>(1,124,775)</u>	<u>(1,242,380)</u>	<u>(759,801)</u>	<u>5,431,400</u>	<u>3,951,300</u>
GROSS REVENUES	<u>67,305,985</u>	<u>22,903,948</u>	<u>16,714,485</u>	<u>22,116,700</u>	<u>20,895,600</u>
Intradistrict Transfers	0	0	0	(7,794,000)	0
Interdistrict Transfers	0	0	(7,814,000)	0	(7,784,000)
TOTAL REVENUES	<u>67,305,985</u>	<u>22,903,948</u>	<u>8,900,485</u>	<u>14,322,700</u>	<u>13,111,600</u>
EXPENDITURES / USES					
General Government	0	0	0	0	0
Fiscal Administration	0	0	0	0	0
Administration of Justice	0	0	0	0	0
Law Enforc. & Care of Prisoners	0	0	0	0	0
Fire Prevention & Control	0	0	0	0	0
Regulation, Inspection, Economic Development	0	0	0	0	0
Conservation of Natural Resources	0	0	0	0	0
Social Services	0	0	0	0	0
Health and Hospitals	0	0	0	0	0
Library System	0	0	0	0	0
Recreational, Cultural, Community Support	0	0	0	0	0
Infrastructure and Transportation	0	0	0	0	0
Debt Service	67,305,985	22,903,948	16,714,485	22,116,700	20,895,600
Education	0	0	0	0	0
GROSS EXPENDITURES	<u>67,305,985</u>	<u>22,903,948</u>	<u>16,714,485</u>	<u>22,116,700</u>	<u>20,895,600</u>
Intradistrict Transfers	0	0	0	(7,794,000)	0
Interdistrict Transfers	0	0	(7,814,000)	0	(7,784,000)
TOTAL EXPENDITURES	<u>67,305,985</u>	<u>22,903,948</u>	<u>8,900,485</u>	<u>14,322,700</u>	<u>13,111,600</u>
ENDING FUND BALANCE	<u>12,062,613</u>	<u>13,304,993</u>	<u>14,064,794</u>	<u>6,968,600</u>	<u>8,448,700</u>

(See explanations of all footnotes on the first page of this appendix.)

Appendix 2: Financial Schedules

SCHEDULE 1 - SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

TOTAL - ALL BUDGETARY FUNDS	FY 2002 ACTUAL	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2005 BUDGET	FY 2006 BUDGET
BEGINNING FUND BALANCE	<u>302,487,939</u>	<u>334,851,105</u>	<u>308,461,485</u>	<u>243,900,000</u>	<u>196,721,300</u>
REVENUES / SOURCES					
Property Tax - Current Year	554,792,713	557,493,538	555,523,964	571,758,200	674,476,800
Delinquent Property Taxes	18,351,004	17,444,730	19,185,097	20,949,300	21,821,000
Payments in Lieu of Prop. Taxes	24,660,494	25,592,742	26,545,533	26,825,700	26,764,200
Local Option Sales Tax (2 1/4%)	231,791,251	230,686,133	239,873,319	247,240,900	173,011,100
Licenses & Permits	78,610,918	78,290,126	79,738,988	79,497,400	99,511,200
Fines, Forfeits, & Penalties	9,205,337	10,540,449	9,549,721	10,074,900	79,019,900
Revenues From Use of Money or Property	6,939,866	4,299,632	882,739	779,900	11,877,300
Federal Direct	2,700,697	3,493,729	2,903,668	6,484,900	940,000
Federal Through State	12,842,480	12,272,070	12,059,698	12,552,900	4,098,700
Federal Through Other	5,168,706	5,112,478	5,331,898	7,344,300	3,077,300
State Direct	218,290,611	226,120,633	211,949,561	226,289,900	184,294,900
Other Government Agencies	123,269	3,575,915	9,499,405	3,367,300	57,039,300
Commissions & Fees	16,676,399	18,953,278	19,637,940	10,864,600	532,700
Charges for Current Services	22,252,931	22,000,053	23,116,149	30,514,200	20,867,500
Compensation From Property	1,789,965	5,907,758	2,003,007	656,400	27,731,700
Contributions and Gifts	1,790,620	994,519	886,595	1,538,500	902,700
Miscellaneous Revenue	59,223,191	114,914,607	1,261,732	524,000	566,200
Operating Transfers In	31,711,814	31,451,209	36,970,575	46,433,200	19,127,700
Non-Operating Transfers In	180,203	253,391	6,346,539	204,500	14,070,400
Reserves Appropriated	0	0	0	0	13,900,500
Fund Balance Appropriated	<u>(32,363,166)</u>	<u>26,389,620</u>	<u>(1,421,579)</u>	<u>52,610,100</u>	<u>16,335,200</u>
GROSS REVENUES	<u>1,264,739,301</u>	<u>1,395,786,610</u>	<u>1,261,844,549</u>	<u>1,356,511,100</u>	<u>1,449,966,300</u>
Intradistrict Transfers	(5,821,578)	(5,827,865)	(5,654,375)	(13,741,800)	(3,491,100)
Interdistrict Transfers	<u>(1,497,234)</u>	<u>(2,471,930)</u>	<u>(9,247,000)</u>	<u>(1,433,000)</u>	<u>(13,889,400)</u>
TOTAL REVENUES	<u>1,257,420,489</u>	<u>1,387,486,815</u>	<u>1,246,943,174</u>	<u>1,341,336,300</u>	<u>1,432,585,800</u>
EXPENDITURES / USES					
General Government	100,241,084	110,025,398	131,308,612	134,662,900	152,233,400
Fiscal Administration	19,868,054	20,485,002	21,178,900	20,360,500	14,836,600
Administration of Justice	43,799,756	46,379,795	50,886,310	45,806,900	51,934,400
Law Enforc. & Care of Prisoners	160,623,030	169,302,320	158,885,438	163,841,200	176,798,900
Fire Prevention & Control	79,080,912	86,057,378	93,266,581	87,623,200	101,267,500
Regulation, Inspection, Economic Development	36,641,913	48,247,374	33,781,918	33,556,600	21,731,600
Conservation of Natural Resources	319,543	311,037	398,925	389,100	464,100
Social Services	12,750,307	12,917,370	14,381,211	13,539,000	9,048,200
Health and Hospitals	35,808,852	39,792,946	42,152,942	42,850,800	76,795,900
Library System	16,242,495	17,798,112	19,426,346	17,964,700	19,680,600
Recreational, Cultural, Community Support	69,972,236	72,163,400	74,981,674	62,605,100	40,453,300
Infrastructure and Transportation	58,647,297	59,800,369	56,109,539	48,845,100	68,265,900
Debt Service	190,337,351	250,095,784	146,497,717	173,934,600	174,205,400
Education	440,406,471	462,410,325	502,864,583	510,531,400	542,250,000
GROSS EXPENDITURES	<u>1,264,739,301</u>	<u>1,395,786,610</u>	<u>1,346,120,696</u>	<u>1,356,511,100</u>	<u>1,449,966,300</u>
Intradistrict Transfers	(5,821,578)	(5,827,865)	(5,654,375)	(13,741,800)	(3,491,100)
Interdistrict Transfers	<u>(1,497,234)</u>	<u>(2,471,930)</u>	<u>(9,247,000)</u>	<u>(1,433,000)</u>	<u>(13,889,400)</u>
TOTAL EXPENDITURES	<u>1,257,420,489</u>	<u>1,387,486,815</u>	<u>1,331,219,321</u>	<u>1,341,336,300</u>	<u>1,432,585,300</u>
ENDING FUND BALANCE	<u>334,851,105</u>	<u>308,461,485</u>	<u>309,883,064</u>	<u>191,289,900</u>	<u>180,386,100</u>

(See explanations of all footnotes on the first page of this appendix.)

Appendix 2: Financial Schedules

SCHEDULE 2 - FY 2006 DEPARTMENTAL BUDGET BY FUND TYPE

Department	Budgetary GSD Funds	Budgetary USD Funds	Special	Enterprise Funds	Interfund Transfers	Dept. Total
			Revenue Funds			
1 Administrative Expenditures (with details):	171,342,900	24,882,500	25,443,500	20,138,600	(8,824,400)	232,983,100
1101104 County Retire Match	3,501,900	0	0	0	0	3,501,900
1101107 Cnty Teach Retire Match	6,900,400	0	0	0	0	6,900,400
1101109 Health Insurance Match	23,432,600	0	0	0	0	23,432,600
1101110 Death Benefit Payments	200,000	0	0	0	0	200,000
1101113 Pens IOD Medical Expense	1,454,000	0	0	0	0	1,454,000
1101114 Unemployment Compensation	414,000	0	0	0	0	414,000
1101115 Life Insurance Match	362,000	0	0	0	0	362,000
1101117 Regional Transit Authority	148,000	0	0	0	0	148,000
1101118 Econ/Job Incentives	950,000	0	0	0	0	950,000
1101120 Employee IOD Med Expense	5,339,500	0	0	0	0	5,339,500
1101127 Contingency Facility/Rental	2,710,600	0	0	0	0	2,710,600
1101140 Benefit Adjustments	6,996,200	0	0	0	0	6,996,200
1101180 Relocation Metro Agencies	1,700,000	0	0	0	0	1,700,000
1101190 Operational Xfr GSD to USD	4,672,400	0	0	0	(4,672,400)	0
1101204 Metro Action Commission	2,874,700	0	0	0	0	2,874,700
1101213 NCAC Local Match	106,100	0	0	0	0	106,100
1101218 District Energy System	2,173,100	0	0	0	0	2,173,100
1101221 Subsidy Arena	3,679,800	0	0	0	0	3,679,800
1101222 Stadium Maintenance	1,000,000	0	0	0	0	1,000,000
1101224 Contingency Subrogation	100,000	0	0	0	0	100,000
1101225 GSD Debt Transfer-Stadium	3,200,000	0	0	0	(3,200,000)	0
1101237 Commuter Rail	638,000	0	0	0	0	638,000
1101298 Contingency Local Match	100,000	0	0	0	0	100,000
1101299 Contingency Fed/State Prog	4,250,000	0	0	0	0	4,250,000
1101301 Insurance Reserve	2,082,500	0	0	0	0	2,082,500
1101302 Surety Bonds	59,500	0	0	0	0	59,500
1101303 Corp Dues/Contribution	307,900	0	0	0	0	307,900
1101304 Subsidy MTA	16,429,100	0	0	0	0	16,429,100
1101307 Wilkerson Hearing/Speech	25,000	0	0	0	0	25,000
1101308 Judgments and Losses	890,000	0	0	0	0	890,000
1101309 Contingency Account	50,000	0	0	0	0	50,000
1101313 Contingency EMS Collection	1,152,300	0	0	0	0	1,152,300
1101314 Contingency Referendum	500,000	0	0	0	0	500,000
1101315 PayPlan Improvements	5,143,200	0	0	0	0	5,143,200
1101323 Contingency RTA Membership	54,600	0	0	0	0	54,600
1101324 Cont'g Def of Disability	1,245,800	0	0	0	0	1,245,800
1101325 Cont'g PerfAudit JuvCourt	140,000	0	0	0	0	140,000
1101326 Property Tax Relief Progrm	564,600	0	0	0	0	564,600
1101331 ContribCodesDemolitionFd	30,000	0	0	0	0	30,000
1101408 Budget Adjustment Savings	-14,651,000	0	0	0	0	-14,651,000
1101412 Post Audit	1,354,100	0	0	0	0	1,354,100
1101416 Subsidy Advance Planning	50,000	0	0	0	0	50,000
1101420 Subsidy Central Printing	180,000	0	0	0	0	180,000
1101424 Greer Stadium Maintenance	250,000	0	0	0	0	250,000
1101426 Subsidy Hospital Authority	44,322,600	0	0	0	0	44,322,600
1101428 Subsidy Muni Auditorium	848,300	0	0	0	0	848,300
1101499 GSD General Revenue	24,337,500	0	0	0	0	24,337,500
1101502 Contribute Nash Symphony	15,000	0	0	0	0	15,000

(See explanations of all footnotes on the first page of this appendix.)

Appendix 2: Financial Schedules

SCHEDULE 2 - FY 2006 DEPARTMENTAL BUDGET BY FUND TYPE

Department	Budgetary GSD Funds	Budgetary USD Funds	Special Revenue Funds	Enterprise Funds	Interfund Transfers	Dept. Total
1101505 Contribute LegalAid Socity	25,000	0	0	0	0	25,000
1101506 Contribute Partnership 2K	250,000	0	0	0	0	250,000
1101510 Contribute Guest House	133,300	0	0	0	0	133,300
1101512 Contribute Housing Fund	50,000	0	0	0	0	50,000
1101516 Contribute Adult Literacy	41,000	0	0	0	0	41,000
1101519 Contribute CATV	66,500	0	0	0	0	66,500
1101521 Contribute Humane Assoc	12,500	0	0	0	0	12,500
1101531 Contribute Project N'hood Aftercare	569,000	0	0	0	0	569,000
1101540 Contribute Domestic Viol	144,200	0	0	0	0	144,200
1101541 Contribute KM Smith	45,000	0	0	0	0	45,000
1101547 Contribute Nash Minority B	150,000	0	0	0	0	150,000
1101549 Contribute Ujima House Inc.	50,000	0	0	0	0	50,000
1101552 Contribute YWCA Domestic V	361,000	0	0	0	0	361,000
1101553 Contribute United Way Fam	332,000	0	0	0	0	332,000
1101555 Contribute Second Harvest	225,000	0	0	0	0	225,000
1101559 Contribute Metro Ed Access	57,500	0	0	0	0	57,500
1101562 Contribute Mary Parrish Center	58,500	0	0	0	0	58,500
1101563 Contribute Donelson SR Citizens Centr	25,000	0	0	0	0	25,000
1101564 Contribute Renewal House	17,000	0	0	0	0	17,000
1101565 Contribute Graffiti Abatement Pilot	50,000	0	0	0	0	50,000
1101568 Contribute Children's Theater	29,700	0	0	0	0	29,700
1101569 Contribute Reconc Ministries	34,000	0	0	0	0	34,000
1101570 Contribute Mediation Services	55,000	0	0	0	0	55,000
1101572 Contribute Nashville SEES	50,000	0	0	0	0	50,000
1101573 Contribute African American Museum	300,000	0	0	0	0	300,000
1101574 Contribute CEO Academy	105,000	0	0	0	0	105,000
1101575 Contribute Hadley Park Tennis Center	60,000	0	0	0	0	60,000
1101576 Contribute Morningstar - Domestic Violence	50,000	0	0	0	0	50,000
1101579 Contribute Community Impact EITC	50,000	0	0	0	0	50,000
1101580 Contribute Hands on Nashville	150,000	0	0	0	0	150,000
1101581 Contribute Affordable Housing	50,000	0	0	0	0	50,000
1101582 Contribute NEON/NRC/Artworks	85,000	0	0	0	0	85,000
1101583 Contribute Continental T-Belles Track Club	27,500	0	0	0	0	27,500
1101601 EBS MNPS/Admin	4,729,100	0	0	0	0	4,729,100
1101602 Subsidy Community Education	620,800	0	0	0	0	620,800
1103010 Chamber Contract	0	0	8,541,400	0	0	8,541,400
1103050 Convention Center 1% Tax	0	0	7,918,400	0	0	7,918,400
1103090 Tourist Related	0	0	4,077,800	0	0	4,077,800
1103100 General Fund Transfer	0	0	3,200,000	0	0	3,200,000
1191102 Police/Fire Retire Match	0	8,873,000	0	0	0	8,873,000
1191103 Civil Service Retire Match	0	5,424,700	0	0	0	5,424,700
1191106 Teacher Pens Match	0	4,592,400	0	0	0	4,592,400
1191109 Health Ins Match	0	3,212,900	0	0	0	3,212,900
1191111 Direct Pension Payments	0	9,900	0	0	0	9,900
1191112 Pensioner IOD	0	300,000	0	0	(300,000)	0
1191113 Employee IOD	0	652,000	0	0	(652,000)	0
1191115 Life Ins Match	0	38,300	0	0	0	38,300
1191140 Benefit Adjustments	0	1,032,300	0	0	0	1,032,300
1191224 Contingency Subrogation	0	100,000	0	0	0	100,000
1191299 Contingency Fed/State Prog	0	450,000	0	0	0	450,000

(See explanations of all footnotes on the first page of this appendix.)

Appendix 2: Financial Schedules

SCHEDULE 2 - FY 2006 DEPARTMENTAL BUDGET BY FUND TYPE

Department	Budgetary GSD Funds	Budgetary USD Funds	Special Revenue Funds	Enterprise Funds	Interfund Transfers	Dept. Total
1191301 Insurance and Reserve	0	243,600	0	0	0	243,600
1191308 Judgements and Losses	0	110,000	0	0	0	110,000
1191309 Contingency Account	0	50,000	0	0	0	50,000
1191315 PayPlan Improvements	0	829,400	0	0	0	829,400
1191324 USD Cont'g Def of Disabili	0	193,300	0	0	0	193,300
1191326 Property Tax Relief	0	135,400	0	0	0	135,400
1191408 Budget Adjustment Savings	0	-2,264,700	0	0	0	-2,264,700
1191499 USD General Revenue	0	900,000	0	0	0	900,000
1701000 Cntrl Business Imp Distrct	0	0	604,200	0	0	604,200
1703750 Council Infrastructure	0	0	1,101,700	0	0	1,101,700
DES-District Energy System	0	0	0	20,138,600	0	20,138,600
2 Metropolitan Council	1,955,500	0	0	0	0	1,955,500
3 Metropolitan Clerk	1,032,100	0	0	0	0	1,032,100
4 Mayor's Office	4,115,700	0	4,607,100	0	0	8,722,800
5 Election Commission	2,582,300	0	0	0	0	2,582,300
6 Law	4,856,700	0	0	0	(103,000)	4,753,700
7 Planning Commission	4,066,100	0	1,480,900	0	0	5,547,000
9 Register of Deeds	455,400	0	235,000	0	0	690,400
10 General Services	0	0	971,000	997,400	0	1,968,400
11 Historical Commission	653,200	0	0	0	0	653,200
14 Information Technology Service	616,500	0	109,800	0	0	726,300
15 Finance	1,359,700	0	0	0	0	1,359,700
16 Assessor of Property	7,433,400	0	0	0	0	7,433,400
17 Trustee	1,956,300	0	0	0	0	1,956,300
18 County Clerk	4,492,500	0	0	0	0	4,492,500
19 District Attorney	4,623,400	0	1,580,200	0	0	6,203,600
21 Public Defender	5,283,500	0	0	0	0	5,283,500
22 Juvenile Court Clerk	1,653,800	0	0	0	0	1,653,800
23 Circuit Court Clerk	4,180,600	0	0	0	0	4,180,600
24 Criminal Court Clerk	5,734,600	0	0	0	0	5,734,600
25 Clerk and Master - Chancery	1,850,600	0	0	0	0	1,850,600
26 Juvenile Court	10,506,400	0	1,874,100	0	0	12,380,500
27 General Sessions Court	10,060,300	0	279,000	0	0	10,339,300
28 State Trial Courts	6,646,100	0	1,554,000	0	0	8,200,100
29 Justice Integration Services	2,420,900	0	58,900	0	0	2,479,800
30 Sheriff	51,463,300	0	15,146,800	0	0	66,610,100
31 Police	130,310,700	481,000	6,262,700	2,572,000	(481,000)	139,145,400
32 Fire	38,746,600	58,766,400	814,500	0	0	98,327,500
33 Codes Administration	7,602,500	0	135,000	0	0	7,737,500
34 Beer Board	379,700	0	0	0	0	379,700
35 Agricultural Extension	378,400	0	0	0	0	378,400
36 Soil and Water Conservation	96,000	0	0	0	0	96,000
37 Social Services	8,828,400	0	0	0	(59,000)	8,769,400
38 Health	33,093,500	0	14,062,800	0	(129,100)	47,027,200
39 Public Library	20,064,800	0	397,200	0	0	20,462,000
40 Parks	30,909,000	0	118,000	0	0	31,027,000
41 Arts Commission	2,762,000	0	0	0	0	2,762,000
42 Public Works	33,839,400	17,541,500	23,910,225	0	0	75,291,125
44 Human Relations Commission	382,900	0	0	0	0	382,900
45 Transportation Licensing	317,300	0	0	0	0	317,300

(See explanations of all footnotes on the first page of this appendix.)

Appendix 2: Financial Schedules

SCHEDULE 2 - FY 2006 DEPARTMENTAL BUDGET BY FUND TYPE

Department	Budgetary GSD Funds	Budgetary USD Funds	Special Revenue Funds	Enterprise Funds	Interfund Transfers	Dept. Total
46 Caring for Children	0	0	0	0	0	0
47 Criminal Justice Planning	448,600	0	0	0	0	448,600
60 Farmer's Market	0	0	0	1,236,500	0	1,236,500
61 Municipal Auditorium	0	0	0	1,860,900	0	1,860,900
62 State Fair Board	0	0	0	4,282,500	0	4,282,500
63 Convention Center	0	0	0	5,860,969	0	5,860,969
64 Sports Authority	209,000	0	0	209,000	0	418,000
65 Water and Sewer	0	0	19,400,000	251,001,500	0	270,401,500
66 Bordeaux Long Term Care	0	0	0	34,514,651	0	34,514,651
67 General Hospital	0	0	0	58,410,394	0	58,410,394
69 Knowles Home	0	0	0	4,305,846	0	4,305,846
75 Metro Action Commission	0	0	16,731,300	0	0	16,731,300
76 NCAC	0	0	7,552,800	0	0	7,552,800
80 MNPS	595,870,500	0	571,778,600	215,000	0	1,167,864,100
Debt Service	99,689,800	20,895,600	0	0	0	120,585,400
Emergency Communication Center	12,128,400	0	0	0	0	12,128,400
General Fund Debt Service	99,689,800	0	0	0	(7,784,000)	91,905,800
School Fund Debt Service	53,620,000	0	0	0	0	53,620,000
TOTAL	1,480,709,100	122,567,000	714,503,425	385,605,260	(17,380,500)	2,686,004,285

(See explanations of all footnotes on the first page of this appendix.)

Appendix 2: Financial Schedules

SCHEDULE 3 – HISTORICAL EXPENDITURES*

	FY 2003 Actuals	FY 2004 Budget	FY 2005 Budget	FY 2006 Budget	FY04	<u>FTE</u> FY05	FY06
GENERAL SERVICES DISTRICT:							
1 Administrative:							
1101104 County Retire Match	3,501,843	3,501,900	3,501,900	3,501,900	0.0	0.0	0.0
1101107 Cnty Teach Retire Match	6,900,360	6,900,400	6,900,400	6,900,400	0.0	0.0	0.0
1101109 Health Insurance Match	17,007,076	19,632,600	19,632,600	23,432,600	0.0	0.0	0.0
1101110 Death Benefit Payments	200,000	200,000	200,000	200,000	0.0	0.0	0.0
1101113 Pens IOD Medical Expense	952,257	1,200,000	1,200,000	1,454,000	0.0	0.0	0.0
1101114 Unemployment Compensation	289,334	400,000	400,000	414,000	0.0	0.0	0.0
1101115 Life Insurance Match	300,235	724,000	724,000	362,000	0.0	0.0	0.0
1101117 Regional Transit Authority	145,000	71,400	71,400	148,000	0.0	0.0	0.0
1101118 Econ/Job Incentives	776,746	775,000	775,000	950,000	0.0	0.0	0.0
1101120 Employee IOD Med Expense	1,434,765	1,500,000	1,500,000	5,339,500	0.0	0.0	0.0
1101122 Neighborhood Enhance Grant	93,861	100,000	8,151	0	0.0	0.0	0.0
1101123 Inter Population Need Asse	278,872	36,333	0	0	0.0	0.0	0.0
1101127 Contingency FacilityRental	0	2,153,300	2,287,300	2,710,600	0.0	0.0	0.0
1101140 Benefit Adjustments	0	2,674,300	0	6,996,200	0.0	0.0	0.0
1101160 Contingency Appraisal	0	0	60,000	0	0.0	0.0	0.0
1101170 Audit Recommendations	0	0	-635,000	0	0.0	0.0	0.0
1101180 Relocation Metro Agencies	0	0	0	1,700,000	0.0	0.0	0.0
1101190 Operational Xfr GSD to USD	0	0	0	4,672,400	0.0	0.0	0.0
1101204 Metro Action Commission	1,257,309	1,535,300	1,535,300	2,874,700	0.0	0.0	0.0
1101210 MDHA	132,479	183,200	0	0	0.0	0.0	0.0
1101213 NCAC Local Match	251,065	287,100	181,100	106,100	0.0	0.0	0.0
1101218 District Energy System	0	2,000,000	1,698,900	2,173,100	0.0	0.0	0.0
1101219 Stormwater	2,836,940	2,836,900	0	0	0.0	0.0	0.0
1101221 Subsidy Gaylord Enter Cent	4,889,591	5,339,900	3,679,800	3,679,800	0.0	0.0	0.0
1101222 Stadium Maintenance	983,821	1,000,000	1,000,000	1,000,000	0.0	0.0	0.0
1101224 Contingency Subrogation	0	99,425	100,000	100,000	0.0	0.0	0.0
1101225 GSD Debt Transfer-Stadium	3,200,000	3,200,000	3,200,000	3,200,000	0.0	0.0	0.0
1101226 Capital Improvement Plan	14,121,300	0	0	0	0.0	0.0	0.0
1101232 Subsidy Knowles Home	0	0	1,885,800	0	0.0	0.0	0.0
1101233 Subsidy Farmer's Mkt	259,700	259,700	0	0	0.0	0.0	0.0
1101235 Managing for Results	84,468	345,532	100,000	0	0.0	0.0	0.0
1101237 Commuter Rail	100,000	0	0	638,000	0.0	0.0	0.0
1101238 National League Cities Con	577,187	82,813	0	0	0.0	0.0	0.0
1101298 Contingency Local Match	0	552,600	80,000	100,000	0.0	0.0	0.0
1101299 Contingency Fed/State Prog	0	4,117,206	4,250,000	4,250,000	0.0	0.0	0.0
1101301 Insurance Reserve	1,980,148	1,960,000	2,038,400	2,082,500	0.0	0.0	0.0
1101302 Surety Bonds	29,186	70,000	59,500	59,500	0.0	0.0	0.0
1101303 Corp Dues/Contribution	251,996	273,000	297,513	307,900	0.0	0.0	0.0
1101304 Subsidy MTA	9,877,100	11,870,400	12,320,400	16,429,100	0.0	0.0	0.0
1101307 Wilkerson Hearing/Speech	222,800	222,800	100,508	25,000	0.0	0.0	0.0
1101308 Judgments and Losses	890,000	890,000	890,000	890,000	0.0	0.0	0.0
1101309 Contingency Account	0	50,000	50,000	50,000	0.0	0.0	0.0
1101310 Contingency - New Courts	0	159,600	0	0	0.0	0.0	0.0
1101313 Contingency EMS Collection	0	0	0	1,152,300	0.0	0.0	0.0
1101314 Contingency Referendum	0	0	0	500,000	0.0	0.0	0.0
1101315 PayPlan Improvements	0	116,100	0	5,143,200	0.0	0.0	0.0
1101321 Contingency Prbate Off Grt	0	29,400	0	0	0.0	0.0	0.0
1101322 Contingency Gas Fran Renew	0	200,000	0	0	0.0	0.0	0.0
1101323 Contingency RTA Membership	0	54,600	0	54,600	0.0	0.0	0.0

(See explanations of all footnotes on the first page of this appendix.)

Appendix 2: Financial Schedules

SCHEDULE 3 – HISTORICAL EXPENDITURES*

	FY 2003 Actuals	FY 2004 Budget	FY 2005 Budget	FY 2006 Budget	FY04	FTE FY05	FY06
1101324 Cont'g Def for Disability	0	0	0	1,245,800	0.0	0.0	0.0
1101325 Cont'g PerfAudit Juv Court	0	0	0	140,000	0.0	0.0	0.0
1101326 Property Tax Relief Progrm	600,000	706,400	564,600	564,600	0.0	0.0	0.0
1101331 ADM Contrib Codes Demolition Fd	0	0	0	30,000	0.0	0.0	0.0
1101395 Fringe Benefits	28,824	75,000	75,000	0	0.0	0.0	0.0
1101401 Contribute Forest Fire	4,000	4,000	0	0	0.0	0.0	0.0
1101408 Budget Adjustment Savings	0	-12,844,100	-9,916,300	-14,651,000	0.0	0.0	0.0
1101409 Info Technology Savings	0	-4,500,000	0	0	0.0	0.0	0.0
1101411 Property Management	0	200,000	0	0	0.0	0.0	0.0
1101412 Post Audit	2,336,986	2,384,300	1,492,179	1,354,100	0.0	0.0	0.0
1101413 Subsidy General Hospital	23,505,100	23,505,100	19,979,300	0	0.0	0.0	0.0
1101414 Subsidy Bordeaux Hospital	9,241,300	9,241,300	7,855,100	0	0.0	0.0	0.0
1101416 Subsidy Advance Planning	33,296	50,000	50,000	50,000	0.0	0.0	0.0
1101420 Subsidy Central Printing	0	0	0	180,000	0.0	0.0	0.0
1101424 Greer Stadium Maintenance	250,000	250,000	250,000	250,000	0.0	0.0	0.0
1101426 Subsidy Hospital Authority	0	0	0	44,322,600	0.0	0.0	0.0
1101428 Subsidy Muni Auditorium	0	0	0	848,300	0.0	0.0	0.0
1101499 GSD General Revenue	22,706,803	21,187,100	22,241,200	24,337,500	0.0	0.0	0.0
1101502 Contribute Nash Symphony	15,000	15,000	15,000	15,000	0.0	0.0	0.0
1101503 Contrib Adventure Sci Ctr	265,300	265,300	0	0	0.0	0.0	0.0
1101504 Contribute Victim Offender	32,500	0	0	0	0.0	0.0	0.0
1101505 Contribute LegalAid Socity	47,500	65,000	25,000	25,000	0.0	0.0	0.0
1101506 Contribute Partnership 2K	250,000	250,000	250,000	250,000	0.0	0.0	0.0
1101508 Contribute Sports Council	200,000	200,000	0	0	0.0	0.0	0.0
1101510 Contribute Guest House	156,800	156,800	133,300	133,300	0.0	0.0	0.0
1101512 Contribute Housing Fund	0	0	0	50,000	0.0	0.0	0.0
1101515 Contribute Renaissance Cnt	4,800	4,800	0	0	0.0	0.0	0.0
1101516 Contribute Adult Literacy	38,600	38,600	41,000	41,000	0.0	0.0	0.0
1101519 Contribute CATV	63,000	0	66,500	66,500	0.0	0.0	0.0
1101521 Contribute Humane Assoc	12,500	12,500	12,500	12,500	0.0	0.0	0.0
1101523 Contribute Council Aftersc	76,302	51,700	25,350	0	0.0	0.0	0.0
1101531 Project N'hood Aftercare	510,300	610,300	562,153	569,000	0.0	0.0	0.0
1101532 Contribute Nash Public TV	1,339,612	1,081,100	0	0	0.0	0.0	0.0
1101534 Contribute Sister Citys	30,000	30,000	0	0	0.0	0.0	0.0
1101539 Contribute Afford Housing	928,483	2,055,090	476,074	0	0.0	0.0	0.0
1101540 Contribute Dom Viol Interv	162,200	169,600	144,200	144,200	0.0	0.0	0.0
1101541 Contribute KM Smith	52,906	53,000	45,000	45,000	0.0	0.0	0.0
1101542 Contribute Neigh Justice	132,492	0	0	0	0.0	0.0	0.0
1101543 Contribute YMCA Model Metr	2,500	2,500	0	0	0.0	0.0	0.0
1101547 Contribute Nash Minority	203,108	0	196,892	150,000	0.0	0.0	0.0
1101548 Contribute Cumberland Regi	50,000	25,000	0	0	0.0	0.0	0.0
1101549 Contribute Ujima House Inc	0	0	0	50,000	0.0	0.0	0.0
1101550 Contribute Heart of Hope	0	300,000	0	0	0.0	0.0	0.0
1101551 Contribute LISC	0	100,000	0	0	0.0	0.0	0.0
1101552 Contribute YWCA Domestic V	300,000	420,000	322,000	361,000	0.0	0.0	0.0
1101553 Contribute United Way Fami	250,000	359,000	305,100	332,000	0.0	0.0	0.0
1101554 Contribute NFP Taxes on Ga	20,466	0	0	0	0.0	0.0	0.0
1101555 Contribute Second Harvest	50,000	250,000	200,000	225,000	0.0	0.0	0.0
1101556 Contribute Nashville Table	5,000	5,000	4,300	0	0.0	0.0	0.0
1101557 Contribute Hermitage	50,000	50,000	0	0	0.0	0.0	0.0
1101558 Contribute TN Justice Cntr	11,000	11,000	0	0	0.0	0.0	0.0
1101559 Contribute Metro Ed Access	0	0	57,500	57,500	0.0	0.0	0.0
1101562 Mary Parrish Center	40,000	40,000	34,000	58,500	0.0	0.0	0.0

(See explanations of all footnotes on the first page of this appendix.)

Appendix 2: Financial Schedules

SCHEDULE 3 – HISTORICAL EXPENDITURES*

	FY 2003 Actuals	FY 2004 Budget	FY 2005 Budget	FY 2006 Budget	FY04	FTE FY05	FY06
1101563 Donelson SR Citizens Cente	25,000	0	0	25,000	0.0	0.0	0.0
1101564 Renewal House	20,000	20,000	17,000	17,000	0.0	0.0	0.0
1101565 Jefferson ST United Partne	35,000	35,000	29,800	50,000	0.0	0.0	0.0
1101566 Contingency Utility Increa	0	534,000	0	0	0.0	0.0	0.0
1101567 Contr Emp Day Care Review	0	50,000	0	0	0.0	0.0	0.0
1101568 Contr Children's Theater	0	35,000	29,700	29,700	0.0	0.0	0.0
1101569 Contr Reconc Ministries	0	40,000	34,000	34,000	0.0	0.0	0.0
1101570 Contr Mediation Services	0	231,100	7,588	55,000	0.0	0.0	0.0
1101571 TN Voices for Children	4,596	95,404	0	0	0.0	0.0	0.0
1101572 Nashville SEES	0	0	85,000	50,000	0.0	0.0	0.0
1101573 Cont'b African Americ Musm	0	0	40,000	300,000	0.0	0.0	0.0
1101574 Cont'b CEO Academy	0	0	30,000	105,000	0.0	0.0	0.0
1101575 Cont'b Hadley Park Tennis	0	0	60,000	60,000	0.0	0.0	0.0
1101576 Cont'b Morningstar Dom vio	0	0	35,000	50,000	0.0	0.0	0.0
1101577 Cont'b Women Study Impact	0	0	50,000	0	0.0	0.0	0.0
1101578 Contribute Afford Housing	0	0	100,000	0	0.0	0.0	0.0
1101579 Cont'b Cmty Impact EITC	0	0	0	50,000	0.0	0.0	0.0
1101580 Cont'b Hands on Nashville	0	0	0	150,000	0.0	0.0	0.0
1101581 Cont'b Ctzn for Affd Hsg	0	0	0	50,000	0.0	0.0	0.0
1101582 Cont'b NEON/NRC/Artworks	0	0	0	85,000	0.0	0.0	0.0
1101583 Cont'b Cont'l TBellesTrack	0	0	0	27,500	0.0	0.0	0.0
1101600 Contingency EBS	0	0	250,000	0	0.0	0.0	0.0
1101601 EBS for MNPS/Admin	0	0	3,366,100	4,729,100	0.0	0.0	0.0
1101602 ADM Subsidy Community Ed				620,800	0.0	0.0	0.0
2 Metropolitan Council	1,181,175	1,470,700	1,788,400	1,955,500	49.0	49.5	50.0
3 Metropolitan Clerk	690,960	783,700	918,500	1,032,100	9.5	9.0	9.7
4 Mayor's Office	3,338,018	3,672,500	3,764,500	4,115,700	52.0	43.0	43.0
5 Election Commission	3,214,345	2,875,700	3,218,900	2,582,300	35.5	36.5	36.5
6 Law	4,019,481	4,415,100	4,674,100	4,856,700	53.0	51.0	51.0
7 Planning Commission	3,516,436	3,893,400	3,845,600	4,066,100	51.0	44.0	44.0
8 Human Resources	4,132,244	6,286,700	0	0	63.0	0.0	0.0
9 Register of Deeds	1,979,942	537,600	516,900	455,400	0.0	0.0	0.0
10 General Services	9,043,812	10,338,500	0	0	54.3	0.0	0.0
11 Historical Commission	428,761	546,234	559,600	653,200	8.0	8.0	9.0
13 Community Education Allian	488,434	567,500	591,900	0	9.5	9.0	0.0
14 Information Technology Ser	517,246	665,800	555,100	616,500	10.0	9.0	9.0
15 Finance	8,997,385	8,837,700	1,179,400	1,359,700	134.0	10.0	12.0
16 Assessor of Property	5,954,038	6,906,800	7,094,600	7,433,400	92.5	94.5	94.5
17 Trustee	1,970,902	2,075,400	2,013,700	1,956,300	31.0	30.5	30.5
18 County Clerk	3,562,677	3,845,900	4,215,900	4,492,500	79.0	79.0	79.0
19 District Attorney	3,663,216	4,128,300	4,185,500	4,623,400	81.0	83.0	88.0
21 Public Defender	4,190,339	4,598,200	4,897,000	5,283,500	62.5	68.5	70.5
22 Juvenile Court Clerk	1,305,037	1,511,700	1,577,800	1,653,800	36.0	34.0	35.0
23 Circuit Court Clerk	7,342,126	3,166,700	3,808,500	4,180,600	64.0	59.0	59.0
24 Criminal Court Clerk	4,339,649	4,831,600	5,395,500	5,734,600	96.5	92.5	96.0
25 Clerk and Master - Chancer	1,192,782	1,370,600	1,729,800	1,850,600	22.0	23.0	23.0
26 Juvenile Court	8,737,758	9,351,000	9,745,900	10,506,400	104.2	103.2	104.7
27 General Sessions Court	8,357,804	8,610,800	9,290,300	10,060,300	139.2	121.2	124.2
28 State Trial Courts	4,808,102	5,940,300	6,278,100	6,646,100	71.0	89.0	90.0
29 Justice Integration Servic	2,442,983	2,678,100	2,511,500	2,420,900	20.0	22.0	23.0
30 Sheriff	49,642,044	38,846,500	48,409,800	51,463,300	648.5	803.5	818.5
31 Police	119,179,276	119,647,300	123,143,400	130,310,700	1,731.0	1,685.0	1,702.5
32 Fire	29,712,457	31,929,460	39,844,888	38,746,600	379.0	430.0	437.0

(See explanations of all footnotes on the first page of this appendix.)

Appendix 2: Financial Schedules

SCHEDULE 3 – HISTORICAL EXPENDITURES*

	FY 2003 Actuals	FY 2004 Budget	FY 2005 Budget	FY 2006 Budget	FY04	FTE FY05	FY06
33 Codes Administration	6,401,904	6,622,500	7,060,700	7,602,500	99.0	99.0	102.0
34 Beer Board	341,449	378,500	361,400	379,700	6.0	5.0	5.0
35 Agricultural Extension	250,812	372,200	360,500	378,400	10.4	9.0	9.0
36 Soil and Water Conservatio	60,225	90,900	85,500	96,000	1.0	1.0	1.0
37 Social Services	11,905,074	13,280,400	10,112,300	8,828,400	216.3	202.6	91.1
38 Health	39,792,946	44,945,600	29,722,200	33,093,500	532.7	308.3	307.7
39 Public Library	17,798,112	19,514,300	18,770,300	20,064,800	354.6	330.0	325.0
40 Parks	27,433,937	29,174,275	27,132,800	30,909,000	660.2	573.0	631.3
41 Arts Commission	2,517,311	2,799,600	2,448,700	2,762,000	5.1	5.1	5.5
42 Public Works	39,919,436	35,814,298	33,755,600	33,839,400	334.5	318.5	319.5
44 Human Relations Commission	363,646	428,900	366,800	382,900	5.0	5.0	4.0
45 Transportation Licensing	263,388	268,000	314,800	317,300	4.0	4.0	4.0
46 Caring for Children	648,650	881,000	1,115,300	0	68.0	12.0	0.0
47 Criminal Justice Planning	0	455,300	439,900	448,600	4.0	4.0	4.0
61 Municipal Auditorium	1,762,524	1,747,600	1,791,200	0	12.0	12.0	0.0
64 Sports Authority	178,943	179,900	164,800	209,000	0.0	0.0	0.0
91 Emergency Communication Ce	480,000	9,456,600	11,253,896	12,128,400	183.0	183.0	184.0
10101 Total GSD General Fund	585,984,499	586,265,370	560,745,892	631,839,000	6,681.9	6,158.4	6,132.7
20115 GSD Debt Service	120,268,812	95,379,500	96,645,700	99,689,800	0.0	0.0	0.0
25104 MNPS Debt Service	106,923,024	54,901,800	55,172,200	53,620,000	0.0	0.0	0.0
35131 MNPS General Purpose	462,410,325	502,900,000	513,616,527	542,249,415	8,282.0	8,285.0	8,285.0
TOTAL GSD BUDGETARY	1,275,586,660	1,239,446,670	1,226,180,319	1,327,398,215	14,963.9	14,443.4	14,417.7
URBAN SERVICES DISTRICT:							
1 Administrative:							
1191102 Police/Fire Retire Match	8,872,977	8,873,000	8,873,000	8,873,000	0.0	0.0	0.0
1191103 Civil Service Retire Match	5,424,714	5,424,700	5,424,700	5,424,700	0.0	0.0	0.0
1191106 Teacher Pens Match	4,592,400	4,592,400	4,592,400	4,592,400	0.0	0.0	0.0
1191109 Health Ins Match	2,209,433	2,691,900	2,691,900	3,212,900	0.0	0.0	0.0
1191111 Direct Pension Payments	9,900	9,900	9,900	9,900	0.0	0.0	0.0
1191112 Pensioner IOD	299,484	300,000	300,000	300,000	0.0	0.0	0.0
1191113 Employee IOD	651,750	652,000	652,000	652,000	0.0	0.0	0.0
1191115 Life Ins Match	24,910	76,700	76,700	38,300	0.0	0.0	0.0
1191140 Benefit Adjustments	0	0	662,000	1,032,300	0.0	0.0	0.0
1191224 Contingency Subrogation	0	100,000	100,000	100,000	0.0	0.0	0.0
1191299 Contingency Fed/State Prog	0	165,380	450,000	450,000	0.0	0.0	0.0
1191301 Insurance and Reserve	316,100	289,000	323,100	243,600	0.0	0.0	0.0
1191308 Judgments and Losses	110,000	110,000	110,000	110,000	0.0	0.0	0.0
1191309 Contingency Account	0	50,000	50,000	50,000	0.0	0.0	0.0
1191315 PayPlan Improvements	0	16,800	0	829,400	0.0	0.0	0.0
1191324 USD Cont'g Def forDisabili	0	0	0	193,300	0.0	0.0	0.0
1191326 Property Tax Relief	0	135,400	135,400	135,400	0.0	0.0	0.0
1191408 Budget Adjustment Savings	0	0	0	-2,264,700	0.0	0.0	0.0
1191499 USD General Revenue	914,424	1,288,600	924,900	900,000	0.0	0.0	0.0
31 Police	481,000	481,000	481,000	481,000	0.0	0.0	0.0
32 Fire	56,344,921	61,352,320	55,273,592	58,766,400	822.0	748.0	744.0

(See explanations of all footnotes on the first page of this appendix.)

Appendix 2: Financial Schedules

SCHEDULE 3 – HISTORICAL EXPENDITURES*

	FY 2003 Actuals	FY 2004 Budget	FY 2005 Budget	FY 2006 Budget	FY04	FTE FY05	FY06
42 Public Works	17,043,993	17,505,000	16,216,500	17,541,500	41.0	41.0	41.0
18301 Total USD General Fund	97,296,006	104,114,100	97,347,092	101,671,400	863.0	789.0	785.0
28315 USD Debt Service	22,903,948	21,536,300	22,116,700	20,895,600	0.0	0.0	0.0
TOTAL USD BUDGETARY FUND	120,199,954	125,650,400	119,463,792	122,567,000	863.0	789.0	785.0
GROSS BUDGETARY FUNDS*	1,395,786,614	1,365,097,070	1,345,644,111	1,449,965,215	15,826.9	15,232.4	15,202.7
Less Intradistrict Transfers	-5,827,865	-5,850,300	-13,741,800	-3,491,100	0.0	0.0	0.0
Less Interdistrict Transfers	-2,471,930	-1,433,000	-1,433,000	-13,889,400	0.0	0.0	0.0
NET BUDGETARY FUNDS	1,387,486,819	1,357,813,770	1,330,469,311	1,432,584,715	15,826.9	15,232.4	15,202.7
SPECIAL REVENUE, WORKING CAPITAL, & OTHER FUNDS:							
27312 W&S Debt Service	31,770,745	48,810,600	48,710,600	52,367,100	0.0	0.0	0.0
27313 W&S Debt Service Reserve	3,292,319	0	3,000,000	4,000,000	0.0	0.0	0.0
30004 Register's Computer	219,705	275,000	235,000	235,000	0.0	0.0	0.0
30005 Central Business Imp District	602,037	720,500	590,200	604,200	0.0	0.0	0.0
30008 Hotel Occupancy	15,751,497	19,872,484	22,899,300	24,808,300	0.0	0.0	0.0
30015 * Law Enforcement Block Gra 00	1,108,932	0	0	0	0.0	0.0	0.0
30016 * Law Enforcement Block Gra 01	1,356,976	913,824	0	0	26.0	2.0	0.0
30017 * Law Enforcement Block Gra 02	1,007,060	1,227,426	136,427	0	2.0	2.0	1.0
30018 Law Enforcement Block Grant 03	0	0	952,626	20,000	0.0	0.0	0.0
30019 Law Enforcement Block Grant 04	0	0	0	210,300	0.0	0.0	0.0
30020 State Trial Court Drug Enforce	396,361	851,200	957,400	382,000	1.0	61.5	61.5
30025 State Trial Court Drug Test	1,424	1,500	3,000	1,500	0.0	0.0	0.0
30027 General Sessions Drug Court Tr	0	0	30,800	49,000	0.0	0.0	0.0
30030 Juvenile Court Accountability	564,831	760,400	1,093,895	254,400	5.7	5.7	5.7
30050 CATV Administrative	10,844	10,000	10,000	10,000	0.0	0.0	0.0
30101 Metro Major Drug Program	1,080,372	928,700	2,034,700	1,165,500	0.0	0.0	3.0
30102 DUI Offender	87,207	75,000	244,800	226,000	0.0	0.0	0.0
30103 DA Fraud & Economic Crime	48,780	19,700	19,700	50,000	0.0	0.0	0.0
30104 DA Special Operations	56,696	35,600	35,100	30,000	0.0	0.0	0.0
30110 ADA Management	793,611	857,800	825,600	971,000	11.0	11.0	12.0
30130 Mediation Services Fund	0	0	0	190,000	0.0	0.0	0.0
30145 Sheriff CCA Contract	0	15,146,800	15,146,800	15,146,800	0.0	0.0	0.0
30147 Police Drug Enforcement	884,173	1,489,400	1,489,400	1,709,600	0.0	0.0	0.0
30148 Police Secondary Employment	2,124,699	2,222,800	2,222,800	1,572,300	0.0	0.0	5.0
30149 Police Federal Drug Enforcemen	526,873	2,914,385	1,445,174	225,000	0.0	0.0	1.0
30150 Police Education Foundation	4,759	0	0	0	0.0	0.0	0.0
30151 Victim Witness Protection	2,000	3,000	3,000	200	0.0	0.0	0.0
30155 Police Forfeitures	236,012	1,132,867	2,243,758	416,700	0.0	0.0	0.0
30156 Police Federal Forfeitures	326,326	1,570,399	1,516,647	48,400	0.0	0.0	0.0
30157 Police Sex Offender Registrati	0	0	0	17,000	0.0	0.0	0.0
30200 Police Task Force Fund	0	574,700	574,700	1,182,100	0.0	0.0	6.0
30204 Health Title V Clean Air Act	82,547	0	0	0	0.0	0.0	0.0
30205 Community Services Agency	5,230,779	5,532,700	5,306,788	5,287,400	12.5	65.5	0.0
30401 Library Services	359,209	454,350	436,900	397,200	4.0	6.0	4.9
30403 Talking Library	6,953	0	0	0	0.0	0.0	0.0
30404 Library Special Projects	848,611	2,099,354	1,460,396	0	0.0	0.0	0.0
30501 Solid Waste Operations	30,350,768	24,382,300	22,211,600	22,587,300	124.0	102.0	102.0
30502 Solid Waste Grant	410,589	0	665,625	665,625	0.0	0.0	0.0

(See explanations of all footnotes on the first page of this appendix.)

Appendix 2: Financial Schedules

SCHEDULE 3 – HISTORICAL EXPENDITURES*

	FY 2003 Actuals	FY 2004 Budget	FY 2005 Budget	FY 2006 Budget	FY04	FTE FY05	FY06
30507 Solid Waste Special Projects	0	352,011	0	0	0.0	0.0	0.0
30508 Public Works Sidewalk	0	225,481	226,614	228,500	0.0	0.0	0.0
30600 Demolition Fund	0	0	0	165,000	0.0	0.0	0.0
30601 Council Infrastructure	0	2,029,198	3,377,090	1,101,700	0.0	0.0	0.0
30702 Advance Planning & Research	1,326,493	955,800	955,800	1,425,000	6.0	6.0	6.0
30703 Planning TOP Grant	184,799	100,000	0	0	0.0	0.0	0.0
30764 Metro Area Computer Mapping	88,100	65,800	55,900	55,900	0.0	0.0	0.0
30802 Parks Resale Inventory	1,270,996	0	0	0	0.0	0.0	0.0
31000 NCAC (All Funds)	9,518,427	7,303,200	7,163,700	7,552,800	58.1	56.5	51.9
31500 MAC Admin & Leasehold	1,193,801	1,732,400	1,535,300	2,089,800	17.0	17.0	17.0
31501 MAC Local Programs	22,206	0	0	0	0.0	0.0	0.0
31502 MAC Headstart Grant	10,745,830	10,662,600	10,140,400	10,288,200	257.5	260.5	260.5
31503 MAC LIHEAP Grant	1,697,582	1,953,400	1,832,300	1,873,500	4.0	0.0	0.0
31504 MAC CSBG Grant	1,143,970	1,024,900	1,042,300	1,065,800	11.0	16.0	16.0
31505 MAC Summer Food Program	611,620	0	0	564,100	12.0	12.0	12.0
31506 MAC Headstart CACFP	923,492	0	0	0	16.5	16.5	17.5
31507 MAC Watt Ad Program	18,124	0	0	0	0.0	0.0	0.0
31508 MAC Headstart Child Care	362,005	0	0	0	10.0	15.5	15.5
31509 MAC State Classroom	109,291	98,000	109,500	65,000	3.0	0.0	0.0
31512 MAC Community Srvc Assistance	0	0	0	784,900	0.0	0.0	2.0
32200 HEA Health Dept Grant Fund	9,287	0	14,568,523	14,062,800	0.0	205.5	220.3
32204 MAY Offc Child & Youth Grants	0	5,000	5,000	0	0.0	0.0	0.0
32211 HIS Historical Comm Grant Fund	0	0	263,900	0	0.0	0.0	0.0
32219 DA District Atty Grant Fund	0	0	159,800	199,700	3.6	4.0	4.0
32221 PDF Pub Defender Grant Fund	0	0	63,400	0	0.0	0.0	0.0
32226 JUV Juv Court Grant Fund	0	0	1,186,000	1,563,300	22.0	22.0	21.5
32228 STC St Trial Ct Grant Fund	0	0	1,443,500	1,055,500	0.0	0.0	0.0
32231 POL Police Grant Fund	0	0	605,700	1,091,400	7.5	7.5	7.5
32232 FIR Fire Grant Fund	0	0	0	814,500	0.0	0.0	0.0
32241 ART Arts Commission Grant Fund	0	0	258,170	0	0.0	0.0	0.0
32250 OEM Grant Fund	0	2,785,843	6,958,416	4,607,100	0.0	3.0	3.0
32300 PAR Parks Dept Grant Fund	0	6,000	435,300	118,000	0.0	0.0	0.0
33000 PAR Parks Master Plan	30,530	0	0	0	0.0	0.0	0.0
34100 Public & Gov't Access TV	410,098	329,600	99,800	99,800	0.0	0.0	0.0
34200 DES Development	455	1,155,561	0	0	0.0	0.0	0.0
35132 MNPS Federal/State Grants	40,800,000	42,000,000	46,000,000	50,565,500	0.0	0.0	0.0
35158 MNPS School Lunchroom	23,754,708	25,847,603	27,266,200	29,528,100	714.0	726.0	754.0
37100 Stormwater	13,082,445	14,000,000	16,000,000	19,400,000	45.0	81.0	81.0
47335 W&S Extension & Replacement	53,489,711	64,561,000	79,074,000	83,015,700	0.0	0.0	0.0
50122 Metro Self-Insured Liability	1,737,379	0	0	0	0.0	0.0	0.0
50135 Police Professional Liability	817,364	0	0	0	0.0	0.0	0.0
50165 Self-Insured Death Benefit	100,000	0	0	0	0.0	0.0	0.0
51100 Facilities Planning/Constructi	1,077,047	1,727,900	1,547,300	1,778,600	19.0	19.0	18.0
51108 Human Resources	0	0	5,917,300	7,054,900	0.0	65.5	66.5
51110 Shared Services	0	0	0	1,521,700	0.0	1.0	28.0
51111 Shared Business Office	0	0	748,500	1,913,600	0.0	20.0	26.0
51112 Customer Call Center	0	0	230,600	317,300	0.0	10.0	10.0
51113 Facilities Maint & Security	0	0	9,403,800	12,209,900	0.0	30.0	31.0
51115 Finance Services	0	0	7,177,700	8,745,900	0.0	90.5	100.5
51136 Central Printing	656,222	669,500	0	0	9.0	0.0	0.0
51137 Information Technology Service	9,535,152	10,213,500	12,414,500	19,998,600	108.0	136.0	130.0
51138 ITS Technology Revolving	5,157,182	0	0	0	0.0	0.0	0.0
51139 Motor Pool	16,681,502	0	0	0	0.0	0.0	0.0

(See explanations of all footnotes on the first page of this appendix.)

Appendix 2: Financial Schedules

SCHEDULE 3 – HISTORICAL EXPENDITURES*

	FY 2003 Actuals	FY 2004 Budget	FY 2005 Budget	FY 2006 Budget	FY04	FTE FY05	FY06
51151 Postal Service	869,078	908,700	858,900	946,900	6.0	5.0	5.0
51153 Radio Shop	2,800,587	3,054,800	3,082,900	3,392,100	24.0	22.0	18.0
51154 Office of Fleet Management	21,493,401	14,129,700	12,644,800	15,533,300	105.0	93.0	89.0
51180 Treasury Management	718,306	891,000	895,100	1,044,700	13.0	13.0	12.0
55142 MNPS Central Storeroom	1,949,156	0	1,051,700	2,149,150	0.0	0.0	0.0
55143 MNPS Self-Insured Liability	464,085	0	0	0	0.0	0.0	0.0
55145 MNPS Prof Employees Trust	39,674,948	0	0	0	0.0	0.0	0.0
55146 MNPS Print Shop	0	0	0	995,600	0.0	0.0	0.0
60002 MTA-Component Unit	184,152	0	0	0	0.0	0.0	0.0
60008 Sports Authority - CU	9,119,249	179,900	161,900	209,000	2.0	1.9	2.0
60152 Farmers Market	1,111,717	1,139,500	1,042,600	1,236,500	8.0	8.0	8.0
60156 State Fair	4,508,054	3,987,000	3,780,900	4,282,500	169.0	167.0	167.0
60161 Municipal Auditorium	0	0	0	1,860,900	12.0	12.0	12.0
60162 Convention Center	6,421,240	5,405,600	5,855,600	5,860,969	53.0	47.2	46.6
60180 MNPS Community Education	0	0	0	835,700	0.0	0.0	15.0
61190 Surplus Property Auction	9,020	5,680,200	3,270,500	3,569,400	7.0	36.0	36.0
62269 General Hospital	93,500,586	74,782,524	58,408,594	58,410,394	729.0	740.8	729.0
62270 Bordeaux Long Term Care	31,455,958	29,045,749	30,296,353	34,514,651	514.6	495.6	500.2
62271 Knowles Home	0	0	2,557,200	4,305,846	0.0	64.0	60.0
67331 W&S Operating	70,131,104	78,903,800	85,939,500	90,464,600	657.5	668.0	668.0
67332 W&S Operating Reserve	0	305,000	0	155,900	0.0	0.0	0.0
68201 DES Oper General Acct	0	0	18,642,300	20,138,600	0.0	1.0	1.0

Note: * Gross total dollar amounts include duplications due to interfund transfers.

(See explanations of all footnotes on the first page of this appendix.)

Appendix 3: Glossary

The annual operating budget contains specialized and technical terminology. This glossary defines some of the more common and more important of these terms.

Account Code - The combination of a business unit and object account that classifies all revenues and expenditures within a fund.

Accrual Accounting - A basis of accounting in which revenues are recognized in the period in which they are earned and become measurable, and expenses are recognized in the period incurred instead of when cash is actually received or spent. In such a system, revenue earned in June but received on July 10 is recorded as being received June 30.

Active Position - A position that is budgeted and funded, whether filled or not.

Actual – Actual (as opposed to budgeted) revenues and expenditures for the fiscal year indicated.

Accountability – The state of being answerable; it is demonstrated by being willing and able to tell taxpayers what they are getting for their money in terms of results.

Accounting System - The total set of records and procedures that are used to record, classify, and report information on financial status and operations.

Activity - An organizational process or system that converts inputs (money, staffing, technology, and other resources) into outputs (services and other things of value to customers, stakeholders, and citizens); the work performed by an organization to carry out a program for which it is responsible.

Adjusted Budget or **Adjusted Final Budget** - The final budget passed by the Council with detail adjusted by departments to show how they will operate within the fund-wide and department-wide numbers approved in that budget.

Agency – See **Department**.

Allot - To divide an appropriation into amounts that may be encumbered or expended during an allotment period.

Allotment - A part of an appropriation that may be encumbered or expended during an allotment period.

Allotment Period - A period of time less than one fiscal year in length during which an allotment is effective. Metro generally uses quarterly allotment periods, although some departments use monthly allotments as a management tool.

Annual Budget - A budget for a fiscal year.

Appraise - To estimate value, particularly of property. If the property is valued for purposes of taxation, the term "assess" means the same thing.

Appraisal - A valuation of property based on current market values.

Appraisal Ratio - The ratio between the appraised value of property and its market value, or the appraised value as a percentage of the market value. A house appraised at \$80,000 with a current market value of \$100,000 has an appraisal ratio of 80% (80,000/100,000). Using statistical techniques, the state recalculates appraisal ratios for the entire county every two years.

Appropriation - A legal authorization granted by the Council to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended. Metro general fund appropriations lapse (expire) at the end of each fiscal year.

Appropriation Ordinance - An ordinance by which the budget appropriations are given legal effect, usually the budget ordinance.

Assess - To value property officially for the purpose of taxation.

Assessment - The portion of a property's appraised value that is taxed, determined by multiplying the appraised value of a property by its assessment rate. For example, a residence appraised at \$100,000 has an assessment of \$25,000 (25% x \$100,000).

Assessment rate – The constitutional percentage that is multiplied by the appraised value to determine the assessment (25% of the appraised value for residential property, 40% for commercial).

Available (Undesignated) Fund Balance - The funds remaining from the prior fiscal year that are available for appropriation and expenditure in the current year.

Authorized Positions - Number of positions authorized in the final budget. This is not a formal part of the budget ordinance, but an implicit management tool to control salary expenditures. Some agencies and elected offices are subject to legal constraints on the numbers of authorized and filled positions.

Balanced Budget -- All funds are required to balance. As such, total anticipated revenues must equal the sum of budgeted expenditures for each fund. Revenues are derived from four sources: current revenue charges; increases in existing revenue charges; new revenue sources; and unallocated reserves carried forward from prior years.

Baseline Budget - An estimate of the funding required to continue existing programs at the currently-budgeted levels of service from one fiscal year to the next. It includes various adjustments made to the prior year's budget as appropriate for salary increments, pay plan, longevity, inflation, etc.

BL2003-1471 and **2003-1472** - The substitute budget and tax levy ordinances (respectively) enacting the FY 2004 budget.

Bond - A written promise to pay a specified sum of money (the face value or principal amount) at a specified date or dates in the future (the maturity date) together with periodic interest at a specified rate. Metro issues (sells)

Appendix 3: Glossary

bonds as one way to finance capital projects. Maturity dates may extend as far as twenty or thirty years after the bonds are issued.

Bond, General Obligation - A bond that is secured by the full faith, credit, and taxing power of the city.

Bond, Revenue - A bond that is paid from the earnings of an enterprise fund.

Bonded Debt - That portion of indebtedness represented by outstanding bonds.

Budget - A plan of financial operation containing an estimate of proposed expenditures for a given period (usually a fiscal year) and the proposed means of financing them. Since the budget process includes many "budgets", it is necessary to specify whether the budget being discussed is projected, recommended, final (approved by the Council), or current.

Budgetary Basis - This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

Budget Calendar - The schedule that is followed in preparing, adopting, and administering a budget.

Budgetary Control - The control or management of an organization in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenue.

Budgetary Fund – Any of the primary tax-supported funds:

- GSD General Fund (10101),
- USD General Fund (18301),
- GSD Debt Service Fund (20115),
- USD Debt Service Fund (28315),
- GSD Schools Operating Fund (35131), and
- Schools Debt Service Fund (25104).

The sum of their expenditures, less transfers between them, is usually cited as the total size of the budget.

Budget Message - The Mayor's message generally explaining the budget, describing its important features, outlining proposed financial policies, and explaining the reason for significant budgetary changes. This may take the form of a letter, speech, or presentation.

Budget Method – A code that presents whether and how Metro budgets each fund. Common codes are:

- ANN – Annually budgeted governmental (except capital projects), enterprise, and internal service funds with a fiscal year that is the same as Metro's July 1 – June 30 standard.
- MYB – Multi-year budgeted funds, often grants, whose fiscal year crosses Metro's July 1 – June 30 standard fiscal year and which typically are not included in this document.
- NOB – Other funds whose spending is authorized by something other than the operating budget.

Budget Ordinance - The legal document that sets the annual operating budget for a fiscal year.

Budgeted Positions - The number of full- and part-time positions funded in June, plus the number of seasonal positions funded at any time in the fiscal year.

Budget Projection - A projection of revenues and/or expenditures for the coming fiscal year(s).

Business Unit – Generally, an eight-digit code that describes an organizational, programmatic, or service unit within a department and fund.

CAFR (Comprehensive Annual Financial Report) - The audited annual financial report of the government, showing financial position and results of operations for the fiscal year, along with schedules detailing other financial matters. The CAFR is prepared in accordance with governmental GAAP, so it is not strictly comparable to the budget ordinance.

Capital Budget - A plan of proposed capital outlays and the means of financing them. Metro's Capital Improvements Budget (CIB) is compiled by the Finance Department and Planning Commission, and approved by the Mayor and Council. It is only a planning document and does not authorize expenditures on its own.

Capital Improvements – Expenditures that are related to the acquisition, expansion, or rehabilitation of an element of the physical plant of the government; sometimes referred to as infrastructure.

Capital Outlays - Expenditures for the acquisition of capital assets such as heavy equipment, machinery, buildings, etc.

Capital Spending Plan – The annual process of selecting and funding a package of specific capital projects to be authorized by the Council.

Capital Program - A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or otherwise. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the full resources estimated to be available to finance the projected expenditures.

Certified Tax Rate – After reappraisal, the property tax rate that equates total current property tax revenues to those of the previous year's receipts plus normal growth. TCA 67-5-1701 provides that reappraisals cannot by themselves increase Metro's revenues. So, for years in which a reappraisal is implemented, the certified rate forms a basis for gauging the amount of any tax increases. This assures that tax increases are not hidden within post-reappraisal tax rates, but will be known to the public. The certified rate is calculated using state forms and guidelines, and is approved by the state Board of Equalization and the Council.

CBER - The University of Tennessee's Center for Business and Economic Research, which has assisted the Department of Finance in forecasting certain revenues for the budget.

CBO - The federal Congressional Budget Office.

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Class Code - A code number assigned to positions within the city's classification and compensation plan.

Commercial Paper - a form of **note** (q.v.) with generally a shorter term and more flexible terms of issuance and payment.

Component Unit - An organization that is legally separate from Metro, but for whom Metro has the ultimate financial responsibility (i.e. if there was financial trouble, Metro would have to step in). They are not generally presented as part of the overall Metro budget, either in the budget ordinance or in this book. Component units include:

- Nashville District Management Corporation
- Sports Authority
- Metropolitan Development and Housing Agency (MDHA)
- Electric Power Board (Nashville Electric Service, NES)
- Metropolitan Transit Agency (MTA)
- Nashville Thermal Transfer Corporation
- Metropolitan Nashville Airport Authority
- Metropolitan Nashville Hospital Authority (General and Bordeaux Hospitals)
- Emergency Communications District
- Industrial Development Board

More information on these component units is available in Note 1 of the CAFR.

Constant or Real Dollars - The presentation of dollar amounts adjusted for inflation to reflect the real purchasing power of money as compared to a certain past point in time.

Contingency Account - Funds set apart to provide for unforeseen expenditures or for anticipated purposes of uncertain amounts.

Contingency for State, Federal, or Other Reimbursable Program Funds - An account in the budget ordinance that allows transfer of new, unbudgeted grant and other reimbursable funds into General Fund departments' budgets without separate Council appropriation. It is budgeted in expenditure account 01101299.590000 and offset by estimated revenue in revenue object Account 406100.

Continuation Budget - A budget at a level of funding required to maintain current service levels during the coming year.

Cost - The amount of resources required for a business program, product, activity or service to produce an output, regardless of where the resources are accounted for.

Direct costs can be identified specifically with a particular final cost objective (e.g. direct service, program or product), and usually appear in the budget of the program that provides the product or service. **Indirect costs** are incurred for a common or joint purpose benefiting more than one cost objective (e.g. direct service, program or product), but are not readily assignable to the cost objectives specifically benefited; they may be found elsewhere in the budget of the department that provides the product or service, or in the budgets of other departments that support that department. **Full cost** or

total cost is comprised of the allowable direct cost of the program, plus its allocable portion of allowable indirect costs, less applicable credits.

Cost Allocation Plan - The documentation that identifies, accumulates, and allocates or develops billing rates based on the allowable costs of centralized services. The costs of these services may be allocated or billed to users or funding sources (such as grantors). A departmental cost allocation plan allocates a department's central costs to its programs. A local government cost allocation plan, or LOCAP, allocates the costs of central governmental units to other departments and agencies within the government that the central units serve.

Current Year - The fiscal year in progress.

Debt Service - (1) Repayment of principal and interest on outstanding debt (bonds, notes, and commercial paper). (2) The amount of money required for such repayments.

Debt Service Fund - A fund established to account for the accumulation of resources for, and the payment of, debt service.

Deficit - (1) The excess of the liabilities of a fund over its assets. (2) The excess of expenditures over revenues (or, in for proprietary funds, the excess of expense over income) during a fiscal period.

Department - The highest organizational and administrative unit with overall management responsibility for goals, objectives, divisions, operations, programs, and activities within a functional area. The word generally includes boards, commissions, agencies, and elective offices.

Direct Cost - see **Cost**.

EBS - Enterprise Business System, the successor to FASTNET (q.v.) scheduled to go live January 1, 2005 and based on PeopleSoft enterprise One 8.9 software.

Encumbrances - The commitment of appropriated funds to an unperformed contract for goods or services. It is an estimate of the expenditures that will result when the contracts are completed.

Enterprise Fund - A fund established to account for a business-like operation in which services are provided to non-Metro customers for a fee. Such fees or user charges cover most or all costs of the fund. Examples include the Convention Center Fund and the Farmers' Market Fund. See also **internal service fund**.

Estimated Revenue - The amount of revenue that is projected to be collected during the fiscal year.

Expenditures - Decreases in net financial resources. Expenditures include current operating expenses that require the current or future use of net current assets, debt service, and capital outlays. This term designates the cost of goods delivered or services rendered, whether paid or unpaid, including expenses, provision for debt retirement not reported as a liability of the fund from which retired, and capital outlays.

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FASTNET (Financial and Administrative Shared Tele-processing Network) - The government's integrated financial and administrative computer system. Fastnet encompasses most budgeting, accounting, purchasing, payroll, human resources, and benefit activities for Metro.

Final Budget - The budget appropriations approved by the Council, usually based on:

- The Mayor's recommended budget, or
- A substitute budget containing changes to the Mayor's budget and replacing that budget, and/or
- Amendments to one of the above.

Accounting statements in the CAFR prepared pursuant to GASB Statement 34 call this the "original budget."

Fiscal Year - A twelve-month period of time to which the budget applies and at the end of which a governmental unit determines its financial position and the results of its operations. The Metro and state fiscal years begin July 1 and end June 30; the federal fiscal year runs October 1 to September 30.

Four Percent Reserve Fund - see **general fund reserve fund**.

Fringe Benefits - Benefits to employees paid by Metro in addition to salaries, including Social Security (FICA), pension, life insurance, health insurance, workers compensation, and unemployment compensation. Benefits costs for active employees are included in the departments' operating budgets, while other benefits in the general funds are grouped in the Employee Benefit accounts.

Full-Time Equivalent (FTE) - A measure of effective authorized positions, indicating the percentage of time a position or group of positions is funded. For an individual position, 1.00 FTE is usually equal to 2,080 hours of work per year. FTE takes into account the number of hours per week and portion of the year the position is funded. $FTE = (\text{hours worked per week} / 40) \times (\text{months funded} / 12)$. A year-around full-time position has an FTE of 1.00. A full-time position funded for 6 months (1/2 year) has an FTE of 0.5, as does a 20-hour-per-week year-around position.

Function - A group of Metro departments that performs similar activities or delivers like services (e.g., the Law Enforcement function includes the Sheriff and Police Departments).

Fund - A set of interrelated accounts to record revenues and expenditures associated with a specific purpose. A fund has its own revenues, expenditures, assets, liabilities, and equity (fund balance). In Metro, revenues and appropriations cannot be transferred between funds during the fiscal year.

Fund Balance - A term used to express the equity (assets minus liabilities) of governmental fund types and trust funds. A fund balance is the excess of cumulative revenues and other sources of funds over cumulative expenditures and other uses of funds.

GAAP (Generally Accepted Accounting Principles) - Nationally-recognized uniform principles, standards, and guidelines for financial accounting and reporting,

governing the form and content of many financial statements of an entity. GAAP encompasses the conventions, rules, and procedures that define accepted accounting principles at a particular time, including both broad guidelines and detailed practices and procedures. Governmental GAAP is determined by the Governmental Accounting Standards Board (GASB) and, to a lesser extent, by the Financial Accounting Standards Board (FASB), the American Institute of Certified Public Accountants, and other professional organizations.

GAGAS (Generally Accepted Governmental Auditing Standards) - Standards for conducting governmental audits as determined by the latest revision of the booklet *Government Auditing Standards* (the "yellow book") published by the Comptroller General of the United States through the GAO.

GAO - The federal General Accounting Office.

GASB (Governmental Accounting Standards Board) - The oversight body that establishes governmental GAAP, equivalent to the private-sector FASB.

General Fund - The general operating funds are used to account for all resources except those required to be accounted for in another fund. Metro has separate general funds for the General Services District and the Urban Services District.

General Fund Reserve Fund (Four Percent Reserve Fund) - A capital projects fund for relatively small or short-lived capital expenditures. Four percent of the gross original GSD general fund revenue is deposited into this fund. These funds are appropriated by resolution in the capital spending plan for the purchase of equipment or repairs for any department funded by the GSD General Fund.

General Obligation (GO) debt - Bonds and notes used to borrow money, backed by the full faith, credit, and taxing power of the Metropolitan Government. Compare to **Revenue Debt**.

Goal - A statement of broad purpose, intent, or direction toward achievement of desired social or organizational outcomes, usually general and timeless (not concerned with a specific achievement in a specific time period).

Governmental Fund - A fund used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities -- except those accounted for in proprietary funds and fiduciary funds. Governmental funds include general, special revenue, debt service, and capital projects funds.

Grant - A contribution by a government or other organization, generally to support a particular program or activity. Any receipts from any state or federal agency and certain non-profit organizations are considered grants unless specifically excluded by the Division of Accounts.

Grant Match - Costs or in-kind services required to match grantors' shares of grant program costs.

GSD (General Services District) - All of Davidson County. See also **Services Districts**.

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Holiday Bonus – See **Longevity**.

Impoundments - Executive decisions not to spend (obligate or expend) monies budgeted and appropriated by the Council. There are two types of impoundments.

- **Administrative impoundments** are simple unallotments of funds; the funds remain in the department's appropriation but are not available for expenditure.
- **Charter impoundments** are actual reductions of budget appropriations in accordance with §6.09 of the Charter.

Independent Audit - An audit conducted by auditors who are independent of the government. The annual audit is conducted by one or more public accounting (CPA) firms.

Indirect Costs - Indirect costs are those (a) incurred for a common or joint purpose benefiting more than one cost objective, and (b) not readily assignable to the cost objectives specifically benefited. See **Cost**.

Infrastructure - The basic installations and facilities necessary for the continuance and growth of the city, such as roads, schools, transportation, utility, and similar systems.

Internal Service Fund - A fund established to finance and account for goods and services furnished by one department to another department on a cost reimbursement basis so that the original fund capital remains intact. Examples include the Fleet Management and the Information Technology Services funds.

Lapse - The automatic termination of an appropriation. Except for indeterminate or continuing appropriations, or as otherwise provided by law, any unexpended balance of an appropriation lapses and the authority to spend ends at the end of the fiscal year.

Levy - In reference to the budget as a whole, either the total amount of taxes due, or (sometimes) the tax rate. In reference to a specific piece of property, the amount of tax due on that property.

Liability - Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date. The term does not include encumbrances.

Line-Item Budget - A budget that is presented entirely or primarily based on objects of expenditure. The Metro budget ordinance and supporting detail are prepared on a line-item basis.

Line of Business – a group of programs with a common purpose that produce key results for citizens.

LOCAP – See **Cost Allocation Plan**.

Longevity - Monetary payments to Metro employees who have been in the employment of Metro for a minimum of five years. Per resolution RS2001-642, these payments

range from a minimum of \$110 after five years of service to a maximum of \$935 for twenty or more years.

Long-Term Debt - Debt that matures more than one year after it is issued.

Mayor's Recommended Budget - The budget proposed to the Council by the Mayor.

Measures - Statistical or workload data that quantifies the activities, outputs, or outcomes of program activities and expenditures.

Mission - A clear, concise purpose for an entire agency, focusing on the broad yet distinct results that it will achieve for its customers.

Modified Accrual Basis - The basis of accounting in which revenues are recognized when they become both measurable and available to finance expenditures of the current period, and expenditures are recognized when incurred, i.e., when the related fund liability is incurred except for:

- inventories of materials and supplies which may be considered expenditures either when purchased or used;
- prepaid insurance and similar items which need not be reported;
- accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger-than-normal accumulations must be disclosed in the notes to the financial statements;
- interest on special assessment indebtedness which may be recorded when due rather than accrued, if approximately offset by interest earnings on special assessment levies; and
- principal and interest on long-term debt which are generally recognized when due.

All governmental funds and expendable trust funds are accounted for using modified accrual accounting; internal service and enterprise funds utilize full accrual accounting similar to that found in private sector businesses. The CAFR has more information on this subject and its use in Metro.

MSA (Metropolitan Statistical Area) - A group of relatively freestanding but socially and economically linked metropolitan area counties, usually as a central city surrounded by non-metropolitan counties. The Nashville MSA included Davidson, Cheatham, Dickson, Robertson, Rutherford, Sumner, Williamson, and Wilson Counties. The new Nashville-Davidson-Murfreesboro MSA, designated by the federal Office of Management and Budget, adds Macon, Trousdale, Smith, Cannon, and Hickman counties.

Note – A form of debt that is shorter in term than bonds, and often used for short-term capital project financing in anticipation of a future bond package with terms more advantageous for the government. TCA 9-21-505 provides that, "notes shall be issued for a period not to exceed two (2) years from the date of issue; provided,

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that with the approval of the state director [of local finance] the notes may be extended or renewed for not more than two (2) additional periods not exceeding two (2) years each."

Object Account – A code that describes a specific expenditure or revenue item.

Objective - A desired specific output-oriented accomplishment that can be achieved within a given time frame. Its achievement advances both the activity and organization toward a corresponding goal.

OMB – Office of Management and Budget, a unit of the Metro Department of Finance. When modified by the word "federal", a unit of the executive branch of the United States government.

OMB Circular A-87 - The federal OMB circular that describes allowable and unallowable costs for calculation of federal grant costs.

OMB Circular A-128 - The federal OMB circular that describes the procedures for audits of grants under the Single Audit Act.

Open Position – See **Vacant position**.

Operating Budget - A plan of current expenditures and the proposed means of financing them. The annual operating budget is the primary means to control most of the financing, spending, and service delivery activities of a government. The use of annual operating budgets is required by §6.01 of the Charter.

Ordinance – Legislation that is approved on three readings by the Council and signed by the Mayor.

Original revenues - The revenues from which 4% is transferred to the General Fund Reserve Fund (Four Percent Reserve Fund). This includes all revenues to the GSD General Fund except transfers, interdepartmental payments and receipts, federal and state financial assistance (except Medicaid and Medicare payments), and compensation for loss, sale, or damage to property.

Overdraft - The amount by which requisitions, purchase orders, or audited vouchers (i.e., expenditures and encumbrances) exceed the current allotment to which they are chargeable. This creates a negative balance in the unencumbered allotments.

Part-time Employee - For the purpose of budgeting, a part-time employee is any employee who regularly works less than 40 hours per week. This interpretation differs from that used by the Employee Benefit Board (less than 20 hours per week) or the Personnel Department (less than 32 hours).

Pay Plan - A schedule of each classification used by the Civil Service Commission, along with the pay grades, rates, ranges, and longevity-based steps for each class.

Performance Budget - A budget that focuses on activities rather than line items. Expenditures are related to workload and performance measures to assess the

efficiency of services, and budget decisions incorporate measurable performance of activities and work programs. A performance budget may also incorporate other bases of expenditure classifications, such as character and object class, but these are given a subordinate status to activity performance.

Performance Indicators - Specific quantitative measures of a division's, program's, or activity's work performed or results obtained toward meeting an objective. They measure demand, workload, efficiency, effectiveness, quality, achievement, or outcomes.

Position - A tracking unit representing the authority to hire an employee. May be full-time (funded all day every workday), part-time (funded less than all day every workday), or seasonal (full- or part-time for only a portion of the year, with that portion recurring year after year).

Position Headcount - The number of authorized positions funded by a budget. As used in Metro budgeting, this is the sum of positions that are:

- Full-time and funded in June, plus
- Part-time and funded in June, plus
- Seasonal, regardless of months funded.

Prior Year - The fiscal year immediately preceding the current year.

Prior-Year Encumbrances - Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments.

Product - a Results Matter term meaning a countable deliverable that a customer receives from the agency. It is something that one or more customers receive, not processes the agency does. "Circulating library books" is a process; a library book checked out is a product; "library book check-outs" is an output or demand measure of what is delivered to customers.

Program - A group of products with a common purpose or result.

Program Budget - A budget where expenditures are based primarily on programs of work related to the goals and objectives of an organization, and secondarily on character and object.

Property Tax - An ad valorem (value-based) tax levied on real and personal property according to the property's assessed valuation and the tax rate.

Reappraisal - A county-wide revaluation of real property based on current market values. See **Certified Tax Rate**.

Reserve - An account used to indicate that a portion of a fund's assets are legally restricted for a specific purpose and is, therefore, not available for further appropriation or expenditure.

Result - A benefit or impact that the customer and citizen experiences as a result of receiving an agency's products or deliverables. Results promote accountability.

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Results Matter – A Metro-wide initiative to create and support both managerial systems (budgeting, performance evaluation, etc.) and an organizational culture focused on the results delivered to customers. This “managing for results” system will enable Metro government to talk about the results it delivers, the products it produces to achieve those results, and the cost of delivering those results.

Revenue - Funds that the government receives as income to support expenditures.

Revenue Code - A numerical code used to break down revenues into definable areas such as taxes, licenses, user fees, etc.

Revenue Debt - Bonds and notes used to borrow money, backed only by certain revenues (usually from the project built with proceeds from the debt) and not the full faith and credit of the government.

Revenue, Nonrecurring - Revenues that are not expected to repeat over time, and generally should not be used to support ongoing expenditures.

Satellite Cities – The seven smaller cities and towns totally or partly in Davidson County that were incorporated prior to Metro being formed in 1963. These smaller cities receive some Metro county-wide GSD services, but also provide their own city services instead of or in addition to GSD services (see table at right). Their citizens pay the GSD property tax rate plus any rate set by the satellite city. The information presented in this book does not include any revenues, expenditures, or services of the satellite cities themselves.

Services Districts



Note: The Opryland area returns to the USD in FY 2005 (tax year 2004)

Services Districts – The two districts established by state law and the Charter for budgeting and administering services within the Metro Government. The General Services District (GSD) is all of Davidson County. The Urban Services District (USD) is the former City of Nashville plus annexed areas within the GSD, it receives more services in return for paying a higher property tax rate. In the map, the USD is the large darker-shaded area within the GSD.

Single Audit Act - The federal law requiring a comprehensive government-wide audit of all federal financial assistance. In Metro, this is performed as an integral part of the annual independent audit.

Special Revenue Fund - A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or for major capital projects) that are legally restricted to expenditure for specified purposes. Examples are the Schools General Purpose Fund (35131) and the General Fund Four Percent Reserve Fund (30003).

Stakeholder - Any person or entity that has an interest in the activities or objectives of an organization, including such groups as citizens, customers, suppliers, and regulators.

Strategic goal – A significant result to be achieved by an agency over the next two to five years.

Structural Balance - The situation in which recurring revenues are sufficient to finance expected expenditures for the foreseeable future.

Satellite City	Zoning	Building Permits	Streets	Trash Collection	Brush / Chipper	City Court	Police	Fire	Parks & Recreation	Utilities	Tourism	2004 City Property Tax Rate
Ridgetop	\$ 0.85
Goodlettsville	0.66
Lakewood	-
Berry Hill	-
Oak Hill	-
Forest Hills	-
Belle Meade	0.35

** means the satellite city reported that it provides some level of this service.

This table is not a legal document. Metro makes no representations as to the accuracy of this information: it is not guaranteed and is subject to change or correction without notice. Contact each city for information about its budget, taxes, and the services it provides.

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Subledger – An optional additional level of detail for account codes. It is typically used to identify a revenue source or the fund number of an interfund transfer. For example, the number of the resolution that approved a grant might be entered as the subledger for the grant revenue account code.

Subsidiary - An optional additional level of detail for account codes. It is used to add more detailed information below the object account level.

Supplemental Appropriation - A resolution appropriating funds (increasing budget authority) above and beyond previously-approved levels.

Target Budget - A budget built by adjusting detailed budget items to a departmental total, instead of building the total budget by adding together detailed line-item projections.

Tax Levy - The total tax dollars assessed on property, calculated by multiplying the tax rate per one hundred dollars by the tax base. The term can also refer to the tax rate itself.

TCA - Tennessee Code Annotated; state law.

Transfer, Budget - A transfer of an unused portion of an appropriation to another purpose or activity within a department's budget.

Transfer, Operating - All interfund transfers other than residual equity transfers (which are nonrecurring or nonroutine transfers of equity between funds), quasi-external transactions, reimbursements, loans, or advances. The typical operating transfer is a legally authorized transfer from a fund receiving revenue to another fund through which the resources are to be expended. The budget treats this as if it were an expenditure of the first fund and revenue to the second.

Unencumbered Allotment - also **unencumbered balance**. That portion of an allotment not yet expended or encumbered. The focus of budgetary control, as §6.08 of the Charter provides that, "... no expenditure shall be made or encumbrance created, but in pursuance of an allotment, and within the otherwise unencumbered balance of such allotment."

Unencumbered Appropriation - That portion of an appropriation not yet expended or encumbered.

Unexpended Allotment - That portion of an allotment not yet expended.

Unexpended Appropriation - That portion of an appropriation not yet expended.

Unreserved Fund Balance - The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

USD (Urban Services District) - The former City of Nashville plus annexed areas, which receive more services in compensation for paying a higher property tax rate. See also **Services Districts**.

Vacant Position - A position that is active (available and funded) but unoccupied.

WeBudget – The Metropolitan Government's web-based intranet budget preparation system.

Appendix 4: The Law and the Budget

Many of the government's financial affairs are set by the Metropolitan Charter and other laws, resolutions, and rules. Budget-related sections of some of those documents are reproduced below, beginning with Article 6 of the Charter. Other sections of the Charter and laws may delegate finance-related powers and responsibilities to other departments. Text in *italics* summarizes certain long sections.

METROPOLITAN CHARTER ARTICLE 6. THE BUDGETS AND FINANCIAL MATTERS

Section 6.01. Fiscal Year. -- The fiscal year of the metropolitan government shall begin on the 1st day of July of each year and shall end on the 30th day of June next following. Said fiscal year shall constitute the budget year and the year for financial accounting and reporting of each and every office, department, institution, activity and agency of the metropolitan government; but the aforesaid provision shall be in addition to, and not in lieu of, any accounting and reporting required of any official or agency by state or federal laws.

Section 6.02. Preparation of Annual Operating Budget. -- The director of finance shall obtain from all officers, departments, boards, commissions and other agencies for which appropriations are made by the metropolitan government, or which collect revenues for such government, such information as shall be necessary for him to compile the annual operating budget; and it shall be the duty of all such officers, departments, boards, commissions and agencies to furnish the director such information as he may require at such time or times and in such form as the director may prescribe.

Not later than three months prior to the end of each fiscal year said director shall distribute to each of the agencies identified in the preceding paragraph all forms necessary for the preparation of the operating budget for the succeeding fiscal year. Such forms shall be returned to the director with the information desired not later than two months prior to the end of the current fiscal year.

On the basis of the information so received and otherwise secured by him, said director shall prepare and transmit to the mayor a proposed operating budget for the next fiscal year of the kind and scope set forth in section 6.03 hereof. In preparing the proposed budget the director may revise, as he may deem necessary, the estimates or requests made by the various officers, departments, boards, commissions and agencies, but any such agency shall be entitled to a hearing before the director with reference to any contemplated changes in its budget requests or estimates.

Section 6.03. Scope of the Annual Operating Budget. -- Section I of the annual operating budget shall apply only to the general services district and shall deal with those services and functions

appertaining to the general services district as set out by this charter, or by ordinance of the council. Section II of the annual operating budget shall apply only to the urban services district and shall deal with those services and functions appertaining to such urban services district as set out in this charter, or by ordinance of the council.

Each of the above described sections of the annual operating budget shall contain with respect to each of the operating funds of the metropolitan government to which they are applicable:

(a) An estimate of the unencumbered fund balance or deficit at the beginning of the ensuing fiscal year, and the amount of any reserves for designated purposes or activities includable in the operating budget.

(b) A reasonable estimate of revenues to be received during the ensuing year, classified according to source; but the estimated revenues from current and from delinquent property taxes shall not exceed the percentage of the total receivable from each such source collected during the last completed fiscal year; or the current fiscal year.

(c) Proposed expenditures for each organizational unit and activity in accordance with the established classification of accounts, including those capital outlays which are to be financed from the revenues of the ensuing year, and including all debt service requirements in full for such fiscal year payable from such fund.

In no event shall the total proposed expenditures from any fund exceed the total anticipated revenues plus the estimated unappropriated surplus, or fund balance, and applicable reserves and less any estimated deficit at the end of the current fiscal year.

Section 6.04. Review and Revision of Operating Budget by Mayor. Submission to Council. Budget as Public Record. Distribution of Copies. -- The mayor shall review the operating budget submitted to him by the director of finance, and may make any revisions in such budget as he may deem necessary or desirable, before it is submitted to the council for consideration.

Not later than May 25th the mayor shall submit to the metropolitan council the operating budget as approved by him in the form and with the contents specified in section 6.03 hereof, together with a message explaining such budget, describing its important features, and outlining the proposed financial policies of the metropolitan government for the ensuing fiscal year and setting forth the reasons for any significant changes in policy or budgetary allocations.

The mayor shall promptly cause copies of the budget and budget message to be prepared for distribution to interested persons, and a summary of the budget shall be published in each of the daily newspapers in the area of the metropolitan government. The oper-

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ating budget, as well as the capital improvements budget hereinafter provided for, the budget message, and all supporting schedules shall be public records in the office of the metropolitan clerk and shall be open to public inspection.

Section 6.05. Hearings by Council. -- After the council shall have passed the budget ordinance on first reading it shall hold hearings on the proposed operating budget, as well as on the capital improvements budget as provided in section 6.13 hereof, but the hearing on the capital improvements budget shall be heard prior to those on the proposed operating budget, and the hearings on either budget may be adjourned from time to time. Budget hearings shall be advertised in a daily newspaper of general circulation published in the area of the metropolitan government at least seven days prior to the date or dates set for the beginning of such public hearings.

Section 6.06. Action by Council on Operating Budget. -- After the conclusion of the public hearings, the council may amend the operating budget proposed by the mayor except that the budget as finally amended and adopted must provide for all expenditures required by law or by other provisions of this charter and for all debt service requirements for the ensuing fiscal year as certified by the director of finance. Neither shall the council alter the estimates of receipts or other fund availability included in the budget document except to correct errors and omissions, in which event a full explanation shall be spread on the minutes of the council. In no event shall the total appropriations from any fund exceed the estimated fund balance, reserves, and revenues, constituting the fund availability of such fund.

The council shall finally adopt an operating budget for the ensuing fiscal year not later than the 30th day of June, and it shall be effective for the fiscal year beginning on the following July 1st. Such adoption shall take the form of an ordinance setting out the estimated revenues in detail by source and making appropriations according to fund and by organizational unit, purpose or activity as set out in the budget document. If the council shall fail to adopt a budget prior to the beginning of any fiscal year, it shall be conclusively presumed to have adopted the budget as submitted by the mayor.

A copy of the adopted budget, certified by the metropolitan clerk, shall be filed in the office of the director of finance.

The amount set out in the adopted operating budget for each organizational unit, purpose or activity shall constitute the annual appropriation for such item, and no expenditure shall be made or encumbrance created in excess of the otherwise unencumbered balance of the appropriation, or allotment thereof, to which it is chargeable. This shall not preclude the impoundment of funds or additional appropriations as provided herein.

Section 6.07. Property Tax Levies. -- The council shall levy an annual tax on real and personal property and merchant's ad valorem in the general services district, and the tax levy ordinance shall be the next order of business of the council after the adoption of the operating budget. The tax rate set by such ordinance shall be such that a reasonable estimate of revenues from such levy shall at least be sufficient, together with other anticipated revenues, fund balances, and applicable reserves, to equal the total amount appropriated and to provide in addition, a reasonable amount of working capital for each of the several funds.

After the council has approved the annual operating budget of the urban services district, said council shall determine and declare the amount of revenue which must be produced from a tax levy upon the real and personal property and merchants' ad valorem within the urban services district. The urban council shall thereupon convene and it shall have a mandatory obligation by resolution to levy a property tax adequate with other available funds to finance the budget for urban services, as determined by the council, subject, however, to the requirements of section 1.04 of this Charter with respect to the tax on property in the newly annexed areas.

Section 6.08. Allotments of Appropriations. -- All appropriations contained in the current operating budget shall be allotted by the director of finance on a quarterly basis, and it shall be his duty to make such allotments promptly at the beginning of each quarter of the fiscal year. Such allotments shall be based upon estimated needs, and in the determination of such need the director of finance may require all spending agencies to submit allotments requests on such forms as he may prescribe. Such allotments shall constitute authorizations for expenditure or encumbrance, and no expenditure shall be made or encumbrance created, but in pursuance of an allotment, and within the otherwise unencumbered balance of such allotment.

Section 6.09. Impoundment of Funds. -- Upon certification of the director of finance that the revenues or other resources actually realized with respect to any fund are less than was anticipated and are insufficient to meet the amounts appropriated from such fund, it shall be the duty of the mayor to impound such appropriations as may be necessary to prevent deficit operation.

Section 6.10. Additional Appropriations. -- The metropolitan council may make appropriations in addition to those contained in the current operating budget, at any regular or special meeting called for such purpose, but any such additional appropriation may be made only from an existing unappropriated surplus in the fund to which it applies.

Section 6.11. Transfer of Appropriations. -- On request of any department head, and with his consent, the mayor may transfer the unencumbered balance of any appropriation, or any portion thereof,

Appendix 4: The Law and the Budget

for any purpose or activity to the appropriation for any other purpose or activity within the same department, but the same shall not be available for encumbrance or expenditure until it shall have been allotted by the director of finance.

At the request of the mayor, but only at the end of any quarter of the fiscal year, the council may by resolution approved by a majority of the membership of the council transfer the unencumbered balance of any appropriation, or any portion thereof, to another appropriation with the same section of the budget and within the same fund. However, the council shall not make transfers of appropriations at any time between the general services district and the urban services district, or transfer moneys from any operating fund to another fund. Provided, however, that this stipulation shall not apply to the discharge of obligations existing between governmental agencies financed from one fund, and those financed through another fund, nor to the transfer of moneys from operating funds to agency or trust funds covering collections to be expended through such agency or trust funds, nor to the transfer of the unappropriated surplus in bond funds to the debt service funds set up to retire such bond, nor to such other transfers between funds as may be authorized by law.

Section 6.12. Lapse of Appropriations. -- All unencumbered balances of appropriations in the current operating budget at the end of the fiscal year shall lapse into the unappropriated surplus or reserves of the fund or funds from which such appropriations were made.

Section 6.13. Capital Improvements Budget. -- The director of finance shall obtain annually from all officers, departments, boards and commissions and other agencies requesting funds from the metropolitan government for capital improvements, such information as the planning commission shall require to enable it to prepare the capital improvements budget. This data shall be delivered to the planning commission not later than four months prior to the end of the fiscal year. The capital improvements budget shall include a program of proposed capital expenditures for the ensuing fiscal year and the next five fiscal years thereafter, accompanied by the report and recommendations of the metropolitan planning commission with respect to the program. Section I of the capital improvements budget shall present proposed general services district projects. Section II shall present proposed urban services district projects. The mayor shall submit the capital improvements budget to the council not later than May 15th and shall recommend those projects to be undertaken during the ensuing fiscal year and the method of financing them, noting the impact on the debt structure of the metropolitan government and shall include in the appropriate current operating budget any projects to be financed from current revenues for the ensuing fiscal year.

The council shall have power to accept, with or without amendment, or reject, the proposed program

and proposed means of financing. The council shall not authorize an expenditure for the construction of any building, structure, work or improvement, unless the appropriation for such project is included in its capital improvements budget, except to meet a public emergency threatening the lives, health or property of the inhabitants, when passed by two-thirds vote of the membership of the council. The capital improvement budget must be acted upon finally by the council not later than the 15th day of June following its submission.

The mayor may submit amendments to the capital improvements budget at any time during the year, accompanied by the recommendation thereon of the planning commission, which amendments shall become effective when adopted by a two-thirds vote of the membership of the council.

Section 6.14. General Fund Reserve. -- From all original moneys collected during any year, before making a budget ordinance, there shall be deducted four (4%) percent of the gross amount of the general fund revenue of the general services district, which sum shall be placed in an account to be known as the general fund reserve and shall be kept separate and apart from other funds of the metropolitan government.

The mayor and council may by resolution make appropriations from said funds for the purchase of equipment for any department of the metropolitan government or for repairs to any building owned by any department of the metropolitan government; provided, however, that no appropriations shall be made from this fund to any department not deriving its operating funds from the general fund budget.

From all moneys collected during any year, and after making provisions for the four (4%) percent of the gross amount of the general fund revenue that shall establish the general fund reserve of the metropolitan government, there shall be next provided a sufficient amount, not to be less than fifty thousand (\$50,000) dollars, to be placed in and constituted the metropolitan government advance planning and research fund for the use of the metropolitan planning commission of the metropolitan government in the preparation, in advance, of plans for capital projects, and for the making of such studies and the doing of such research as is by the metropolitan planning commission deemed necessary in the performance of the duties and responsibilities given it by the Metropolitan Charter and general law. No expenditures shall be made from said fund except by resolution of the metropolitan planning commission, and in no case shall expenditures be made therefrom for the payment of budgetary items or matters not concerned with research and advance planning. The resolution of the metropolitan planning commission as to capital projects shall precisely define the projects concerned and amounts expended in the planning of such projects shall be provided for in the financing of construction of same and, upon the commencement of construction, the metropolitan

Appendix 4: The Law and the Budget

government advance planning and research fund shall be repaid those sums and moneys expended from it in the advanced planning of such project. From all moneys collected during any year, and after the making of provision for the four (4%) percent of the gross amount of the metropolitan government's general fund revenue flowing into the general fund reserve of the metropolitan government, there shall next be provided a sufficient amount, as of the first day of each fiscal year, to bring the unencumbered balance on hand in the metropolitan government advance planning and research fund created herein to the minimum sum of fifty thousand (\$50,000) dollars.

By ordinance, the council may create a contingent reserve fund not to exceed four (4%) percent of the general fund revenue of the urban services district. The mayor and council may by resolution make appropriations from said fund for the purchase of equipment for any department of the metropolitan government or for repairs to any building owned by any department of the metropolitan government which equipment or buildings are used primarily for the furnishing of services herein defined as urban services; provided, however, that no appropriations shall be made from this fund to any department not deriving its operating funds from the general fund of the urban services district current operating budget.

Section 6.15. Post Audit. -- The council shall provide annually for an independent audit of the accounts and other evidences of financial transactions of the metropolitan government and of its every department, office and agency. The audit shall be made by an accountant or an accounting firm, the members of which have no personal interest, direct or indirect, in the fiscal affairs of the metropolitan government or of any to its departments, offices, or agencies. The designated accountant shall be a certified public accountant, or, if an accounting firm is employed, the members thereof shall be so certified and thoroughly qualified by training and experience in governmental accounting to perform the audit.

The independent audit shall be made by a firm chosen by a three member audit board. This board shall consist of the presiding officer of the council, the chairman of the finance committee of the council, and the chairman of the metropolitan board of education.

The audit may be conducted on a quarterly or continuing basis and the final report of the annual audit shall be completed as soon as practicable after the close of the fiscal year, and in no event later than four months after the close of the fiscal year. The audit report shall be available to the public and to the press.

The council may at any time order an examination or special audit of any department, office or agency of the government.

ARTICLE 5 - METROPOLITAN COUNTY MAYOR & VICE-MAYOR

Section 5.04. Mayor's veto power; veto of items in appropriations and budget. ... The mayor, while approving other portions of an ordinance, may reduce or disapprove the sum of money appropriated by any one or more items, or parts of items, in any ordinance appropriating money, except for debt service, employee benefits, or independent audits, such power to be exercised with return of the ordinance to the council within the time prescribed for disapproval of ordinances generally, accompanied by written explanation of the reasons for disapproval or reduction. The one or more items or parts of items disapproved or reduced shall be void to the extent that they have been disapproved or reduced unless any such item or parts of items so disapproved or reduced shall be restored to the ordinance in the original amount and become effective by adoption of the council according to the rules and limitations prescribed for the passage of other ordinances over the mayor's veto.

ARTICLE 7 - BOND ISSUES

Overview - Bond Issues -- *Although bond issues affect the budget through debt service payments, they are not directly involved in the budget process. The more significant sections of the Article are:*

- 7.01. Bonds authorized by metropolitan council; purposes of issue.
- 7.04. General tax bonds and urban tax bonds.
- 7.05. When bond referendum not required; notice of issue.
- 7.07. Issuance of bonds under general law.
- 7.08. Limitations on urban bonds.
- 7.09. Amount and purpose; obligations; form issuance.
- 7.10. Metropolitan bonds negotiable & tax exempt.
- 7.12. Sale.
- 7.13. Temporary financing.
- 7.17. Revenue bonds.
- 7.20. Debt service funds.

ARTICLE 8 - METROPOLITAN DEPARTMENTS

Overview -- *This article creates and empowers certain departments and divisions in the Government. Those sections related to financial matters are outlined below:*

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- 8.101 Department of metropolitan finance created; functions.
- 8.102 Director of finance - Qualifications, appointment and compensation.
- 8.103 Same - Powers and duties.
- 8.104 Division of budgets created; functions of budget officer.
- 8.105 Division of accounts created; duties of chief accountant.
- 8.106 Division of treasury created; duties of metropolitan treasurer.
- 8.107 Division of collections created; duties of collections officer.
- 8.108 Division of purchases created; appointment and qualification of purchasing agent.
- 8.109 Function of division of purchases.
- 8.110 Powers and duties of purchasing agent.
- 8.111 Competitive bidding for purchases or sales.
- 8.112 Division of public property administration
- 8.113 - 8.120 Related fiscal provisions (tax assessor, trustee, county clerk, and the collection of ad valorem taxes).

Section 8.104. Division of budgets created; functions of budget officer. -- There shall be in the department of finance a division of budgets, which shall consist of the budget officer and such other officers and employees, organized into such units, as may be provided by ordinance or by the director of finance consistent with ordinance. ... The budget officer shall compile, under the supervision of the director of finance, the departmental estimates and other data necessary or useful to the mayor and the director of finance, and assist in the preparation of the budgets. He shall examine from time to time the departments, boards, commissions, officers, and agencies of the metropolitan government in relation to their organization, personnel, and other requirements; ascertain the manner in which their respective budgets are carried out and their functions performed; call the attention of the department heads and the mayor to any improvements or economies which might be made in their administrative practices and cooperate with the heads thereof in the preparation of their budget estimates for the ensuing fiscal year....

Section 8.105. Division of accounts created; duties of chief accountant. -- There shall be in the department of finance a division of accounts.... The chief accountant shall maintain (1) a general accounting system and such cost accounting records as shall be required by the director of finance, and (2) budgetary control records designed to prevent

expenditures in excess of appropriations or allotments....

ARTICLE 9 - PUBLIC SCHOOLS

Section 9.04. Same - Duties; referendum as to school budget.

Subsection 3 of this lengthy section, not reproduced here, provides a process for the Metropolitan Board of Public Education (MBOE) to initiate a referendum to levy additional property taxes for schools.

Section 9.11. No diversion of funds. -- No funds which have been appropriated for the use of, or transferred to, the metropolitan schools system shall be diverted from that use for any other purpose.

Section 9.12. Transfer of school funds within school budget. -- The board shall have power at any time to transfer funds within the major items of its budget. It shall also have power to make transfers of funds to, from or between major items in its budget, provided such transfers are not inconsistent with the general law.

Section 9.13. Transfers to school fund from general funds; borrowing money. -- The metropolitan council by resolution approved by the mayor, may transfer funds to the school fund from the general fund or general accounts of the metropolitan government, or may issue short term anticipation notes to provide such funds if in its judgment it is necessary and proper to provide temporary advances or transfers for the maintenance and operation of the schools. Such temporary advances or transfers shall be repaid or restored out of school funds during the ensuing year.

OTHER RELATED ARTICLES

Section 13.05. Duties of metropolitan employee benefit board. In addition to other duties imposed by this Charter or by general law, it shall be the duty of the board to:

(f) Advise the mayor and the council of the anticipated financial requirements of each employee benefit plan adopted by the metropolitan government, as well as the retirement plans listed in Section 13.09(a)-(c) of this article so that such financial requirements shall be included in the budget and tax levy ordinances for the ensuing fiscal year.

METROPOLITAN COUNCIL RULES OF PROCEDURE (2004-2007)

Rule 14 - All ordinances must be referred to the appropriate committee by the Vice Mayor of the Council after first reading, and except for zoning

Appendix 4: The Law and the Budget

matters, budget, revenue service charges or tax measures, no ordinance may be amended after second reading.

Rule 15 - No resolution or ordinance involving the appropriation or expenditure of money, upon being filed, shall be placed upon the agenda by the Metropolitan Clerk until the Director of Finance has furnished a statement as to the availability of funds.

Rule 16 - No resolution or ordinance proposing to expend or appropriate funds or to authorize the borrowing of funds for capital improvement projects (including the issuance of bonds or notes), upon being filed, shall be placed upon the agenda by the Metropolitan Clerk unless and until said legislation shall list the projects to be funded and the estimated cost of each project.

Rule 27 - ... Any resolution appropriating funds from the general fund reserve shall be limited to one department only and shall not contain multiple appropriations. No resolution or ordinance involving the appropriation or expenditure of funds may be considered by the Metropolitan Council if the department, agency or office benefiting from the appropriation or expenditure has failed for thirty or more days to respond to information requested by the Metropolitan Council or any committee of the Metropolitan Council.

Rule 33 - At any meeting wherein the operating budget for the ensuing fiscal year is being debated on third reading, the following provisions shall apply, any rule contained in these rules to the contrary notwithstanding:

1. No motion to amend the operating budget or a substitute operating budget ordinance may be entertained by the Council, unless such amendment or substitute budget has been submitted to the Budget and Finance Committee for a recommendation.
2. A second substitute budget ordinance may not be amended but must be acted upon as filed and presented.
3. A motion to table the budget ordinance or a substitute budget ordinance cannot be made until the proponents or opponents have been allowed at least fifteen minutes of debate. Provided however, when a motion is made to table any amendment proposed to the budget ordinance or substitute budget ordinance, the spokesperson for such amendment may divide a total of twelve minutes among other members speaking in support of the motion.

FINANCIAL MANAGEMENT RESOLUTION

In 1991, the Council passed a financial management resolution that set policy for the government in two areas: minimum fund balances to be maintained in the two general funds and the Schools fund, and restricting the use of non-recurring revenue to fund recurring expenditures.

RESOLUTION NO. R89-959

A resolution affirming the mayor's financial management policy on the maintenance of fund balances and the use of nonrecurring funds.
(adopted November 21, 1991)

WHEREAS, it is deemed to be in the best interest of the Metropolitan Government to maintain sufficient reserves in the GSD and USD general funds and the Schools operating fund to protect against unforeseen circumstances; and

WHEREAS, several sources have recommended the adoption of a formal policy dealing with fund balance; and

WHEREAS, Resolution No. R89-828 requested that the Vice Mayor appoint a five member committee of the Metropolitan Council to work with the Director of Finance to establish budgetary guidelines; and

WHEREAS, the Director of Finance has submitted a proposed policy dealing with maintenance of fund balance and the use of nonrecurring funds, which has been approved by the Mayor; and

WHEREAS, said policy has been reviewed and approved by the special Council committee.

NOW, THEREFORE, BE IT RESOLVED by the Council Of The Metropolitan Government Of Nashville and Davidson County:

SECTION 1: That the Metropolitan Council goes on record supporting, to the extent of its authority, the attached Financial Management Policy which has been implemented by the Mayor.

SECTION 2: That this Resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

FINANCIAL MANAGEMENT POLICY

Maintenance of Fund Balance and Restriction of Use of Non-Recurring Revenue

It shall be the policy of the Metropolitan Government of Nashville-Davidson County to maintain sufficient reserves in fund balances, to protect the financial position of this government in balances, to protect the financial position of this government in the event of unexpected emergencies or unforeseen downturns in revenue collection. Based on input from various sources it is hereby established that an amount equal to 5% of the three operating funds' budget (the GSD and USD General Funds and the General Purpose School Fund) shall be maintained in fund balance as a reserve.

It is the intention of the Metropolitan Government of Nashville-Davidson County to achieve these reserves by the conclusion of fiscal year 1994. In order to accomplish this goal, it is the intent to make no appropriation of fund balance in the three operating funds until such time as fund balances equal 5% of that fund's operating budget. In addition, all alternatives to increase fund balances will be explored, including implementation of the efficiency study

Appendix 4: The Law and the Budget

recommendations where possible; revenue raising options; ongoing review of services and service levels; and utilization of expenditure controls.

It shall also be the policy of the Metropolitan Government of Nashville-Davidson County to refrain from using nonrecurring revenue to fund ongoing operations of the three operating funds. Nonrecurring revenue shall be those funds not normally accrued to the benefit of the operating funds each year, including transfers from special, enterprise, and internal service funds. Any nonrecurring revenue received shall be utilized to fund activities which do not require ongoing funding or to build reserves.

TENNESSEE CODE ANNOTATED 9-1-116
Programs and services limited
to extent funds available.

(a) Notwithstanding any other provision of the law ... availability of programs and services to people in this state shall be limited to the extent that funds are appropriated by the general assembly or the appropriate governing body of a political subdivision.

(b) No person shall be entitled to ... any program or any services provided by or through the state, its departments, agencies or political subdivisions unless funds remain available for such program or service from moneys appropriated for that purpose by the general assembly or the appropriate governing body of a political subdivision.

TENNESSEE CODE ANNOTATED 7-3-314
Financial assistance to nonprofit organizations.

This section, not reproduced here, governs contributions by Metropolitan Governments to qualified nonprofit organizations.

Appendix 5: About Nashville

Welcome to Nashville!

Nashville, located in the rolling hills of middle Tennessee, is a great place to live, work, or visit.

Fort Nashborough was founded on the banks of the Cumberland River on Christmas Day in 1779. In 1784 the community changed its name to Nashville, which incorporated as a town in 1806 and was permanently established as the capital of Tennessee in 1843. The town developed as a prosperous river city. Its growing population, business, and industry helped develop it as a center of transportation, publishing, finance, and education.



The Founding of Nashville
Statue of Nashville's founders at Ft. Nashborough

The Nashville and Davidson County governments consolidated into a single entity under the Metropolitan Charter effective April 1, 1963. The city's 533 square miles is home to more than a half a million residents.

Nashville was named one of the 15 best U.S. cities for work and family by Fortune Magazine. The area offers a low cost of living (94% of the national average), a variety of residential opportunities, abundant recreational and tourist opportunities, a lively cultural base, diverse economy closely mirroring that of the nation, a regional hub for health care, and many institutions of higher education. Transportation is available by air, train, water, and road – 50% of the nation's population lives within 650 miles via one of the three interstate highways that converge in the city. Although it has a diverse and balanced economy with manufacturing, transportation, education, financial, healthcare, and other services, Nashville may be best known as the home of country music – Music City USA.

The climate is delightfully seasonal. Summer highs average in the upper 80s and winter lows average around 30 with only occasional light snows. Spring and fall include wonderful displays of natural color.

Residents and visitors alike can enjoy a wide variety of cultural offerings. Galleries include:

- Cheekwood Botanical Gardens and Museum of Art – <http://www.cheekwood.org/>
- Fisk University Galleries (Aaron Douglas and Carl Van Vechtan galleries) - <http://www.fisk.edu/index.asp>
- Frist Center for the Visual Arts – <http://www.fristcenter.org/>
- The Parthenon - <http://www.nashville.gov/parks/parthenon.htm>
- Tennessee Performing Arts Center - <http://www.tpac.org/>
- Tennessee State Museum - <http://www.tnmuseum.org/>

- Country Music Hall of Fame Museum - <http://www.countrymusichalloffame.com/>

Historic sites in or near Nashville include:

- Bicentennial Mall State Park – <http://www.state.tn.us/environment/parks/bicenmal/index.html>
- Belle Meade Plantation - <http://www.bellemeadeplantation.com/>
- Belmont Mansion - <http://www.belmont.edu/about/mansion.cfm>
- Carnton Plantation - <http://www.carnton.org/>
- Carter House - [carterhouse.comhttp://www.carter-house.org/](http://www.carter-house.org/)
- Fort Nashborough - <http://www.nashville.gov/parks/fortnashborough.htm>
- The Battle of Nashville/Fort Negley - <http://www.bonps.org/>
- The Hermitage: Home of Andrew Jackson - <http://www.thehermitage.com/>
- Tennessee State Capitol - <http://www.state.tn.us/generalserv/psm/capitol.htm>
- Travellers Rest Historic House/Grounds - <http://www.travellersrestplantation.org/>

And, of course, entertainment includes all kinds of music, including the Grand Ole Opry, the Country Music Hall of Fame, and the Nashville Symphony (featured on the A&E Network's "This is Your Country" national Independence Day 2003 broadcast). Up-to-date information for conventions and visitors is available at www.nashvillecvb.com.

What Others Are Saying About Nashville

Over the past few years the Nashville area has been recognized as one of the best places in the country to work, live and raise a family. The following are just a few of the most recent recognitions:

- Nashville is the nation's top city for business expansion and relocation, according to "Expansion Management" magazine. Nashville and its metropolitan area welcomed 31 company headquarters and major facilities and added 11,308 new jobs during the past fiscal year, including headquarters of two companies with annual revenues of more than \$100 million – CLARCOR Inc. and Louisiana-Pacific Corporation. A total of six corporations in that revenue category have relocated to the area since Partnership 2010 began its current four-year economic development campaign in 2002. *Expansion Management, January 2005*
- "Music City U.S.A." is a new entry to the top 10 with low cost of living as the biggest draw. Vice Mayor Howard Gentry Jr. says "Nashville provides an opportunity for a person to take a medium-level job and live comfortably". Black household income is \$33,630

Appendix 5: About Nashville

and just a little more than one-fourth earn beyond \$50,000 annually (29.1%) and number of black home owners (51.8%). *Black Enterprise, May 2004*

- "Top 25 State Business Climate Rankings"
Tennessee moved up to #3 overall in the annual business climate rankings. *Site Selection, November 2003*"Five Star City for Logistics"
- Tennessee ranked 7th among the top sites picked by consultants, site selectors, and real estate professionals as the most promising locale for a new

automotive manufacturing facility. *Business Facilities, July 2003*Nashville ranked sixth in the "Top 20 Best Places to Live & Work in America". *Employment Review Magazine and BestJobsUSA.com, June 2003*

For more information about opportunities, visit the Chamber of Commerce web site at www.nashvillechamber.com. More information about the Metro Government is available at www.nashville.gov and www.nashvilleareainfo.com. Our history is reviewed at www.nashville.gov/mhc/timeline.htm.

Appendix 5: About Nashville

Demographic Statistics

Population

2004	595,714 (Metro Planning Dept. estimate)
2002	570,785 (Census estimate)
2001	565,352 (Census estimate)
2000	569,891 (U.S. Census)
1999	541,500
1998	538,796
1997	537,535
1996	533,714
1995	529,892
1990	510,784 (U.S. Census)
1980	477,811 (U.S. Census)
1970	447,877
1960	399,743

Racial Composition (Official US Census) 2000

White	67.0%
Black	25.9%
Asian	2.3%
Other (including Native American & Pacific)	2.8%
Multi-racial	2.0%
Total (Includes 4.6% Hispanic or Latino)	100.0%

Age Composition (2002)

0 - 11 years:	15.3%
12 - 24 years:	17.7%
25 - 44 years:	33.7%
45 - 54 years:	14.4%
55 - 64 years:	7.6%
> 65:	11.3%

Households

Number of households:	242,768
Owner Occupied:	134,956
Renter Occupied:	107,812
Marriage License (2004):	5,015

Climate

Average Temperatures (degrees Fahrenheit)			
	<u>Average</u>	<u>Avg High</u>	<u>Avg Low</u>
Annual	59	70	49
Spring (March-May)	59	70	48
Summer (June-Aug)	78	89	67
Fall (Sept-Nov)	60	72	49
Winter (Dec-Feb)	39	49	30
Humidity	58%		
Annual Average Precipitation	48.5"		
Annual Average Snowfall	11.1"		
Elevation	550' above sea level		

Elections

Registered Voters:	316,632
Votes cast last election:	243,431
% voting last city election:	76.9%

Education

State and Local Industrial/Vocational Training Available Schools (K-12): 134 Public; 59 Private & Parochial in MSA
Public Schools:

Elementary	73	Alternative:	3
Middle School	36	Gifted/Talented	1
High School	15	Charter	3
Special	3	Alternative High	1

Colleges: 42, including 2 Medical Schools

Nashville Public Library:

1,449,358 cataloged collection total FY 02-03
3,988,292 circulation total for FY 02-03

Household Income

Per capita income: \$34,008 (Davidson Co. 2003 est.)
Median household income: \$42,053 (2002 estimate)

Medical Care

Facilities: 18 Hospitals, 165 Clinics
2 Veterans Medical Centers
Doctors: Over 2,800 licensed MD's
Dentists: 440

Houses of Worship

More than 800

Economic Statistics

(MSA = Metropolitan Statistical Area)

Building Permits

Year	Number	Value in millions
2003	9,653	\$1,193
2002	9,431	1,076
2001	9,196	1,227
2000	9,376	1,323
1999	10,087	1,622
1998	10,798	1,268
1997	10,087	1,151
1996	9,926	992
1995	10,361	1,009
1994	10,524	1,039

Unemployment Rate (%)

	<u>Nashville</u>	<u>U.S.</u>	<u>Nashville</u>	<u>U.S.</u>	
2004	3.4	6.1	1998	2.7	4.5
2003	3.6	6.1	1997	3.2	4.9
2002	3.8	6.1	1996	3.0	5.7
2001	3.1	4.7	1995	3.1	6.0
2000	2.7	4.5	1990	3.5	5.1
1999	2.6	4.2	1985	3.9	7.2

State of Tennessee May 2005 Statewide unemployment rate, 5.7.

Appendix 5: About Nashville

Employment by Industry (MSA)*

Manufacturing	13.2%
Wholesale & Retail Trade	24.3%
Construction	4.9%
Finance, Insurance & Real Estate	6.1%
Services	33.3%
Government	12.8%
Transportation, Communications & Public Utility	5.6%

*2003 Nashville Economic Development

Taxes

State Sales Tax Rate	7.00%
State Food Tax	6.00%
Local Option Sales Tax Rate	2.25%
Property Tax (per \$100 of assessed value)	
General Services District	3.84
Urban Services District	4.58
Income Tax on Salaries and Wages	None
Lottery	Yes

Top Area Employers (excluding government agencies)

Vanderbilt University & Medical Center	13,601
HCA (Including Tri-Star Health System)	10,525
Nissan Motor Manufacturing Corporation	6,500
Saint Thomas	5,790
Gaylord Entertainment (Including Opryland Hotel and attractions)	4,950
Shoney's Incorporated	3,670
Kroger Company	3,350
CBRL Group (Cracker Barrel, Logan's)	3,275
Dell Computer	3,000
Bell South	3,000
Bridgestone/Firestone	2,900
Ingram Industries Inc.	2,880
Walmart	2,645
Trane	2,550
United Parcel Service	2,445
Century II Staffing	2,376
The Tennessean	2,100

Area Transportation

Nashville is within 650 miles of half the U.S. population and 75% of its major markets. It is served by:

Three major interstates (24, 40, & 65)

Aviation access via Nashville International Airport (BNA) plus eleven general aviation airports in the area.

Nashville International has 4 runways up to 11,000 ft long. Daily flights include 402 arrivals and departures to 97 markets on the following airlines:

Air Canada	Delta Ct.	MidWest Connect
American	Delta	Southwest
American Eagle	Frontier	United Express
American Ct.	Independence	US Airways
Comair	Northwest	US Airways Express
Continental	Northwest A.L.	

More than 140+ freight carriers and more than 150+ truck terminals

Major regional center for FedEx Ground and River barge access to the Gulf of Mexico. CSX Railroad with 90 trains daily linking to 20 states

Intercity bus lines and downtown trolleys

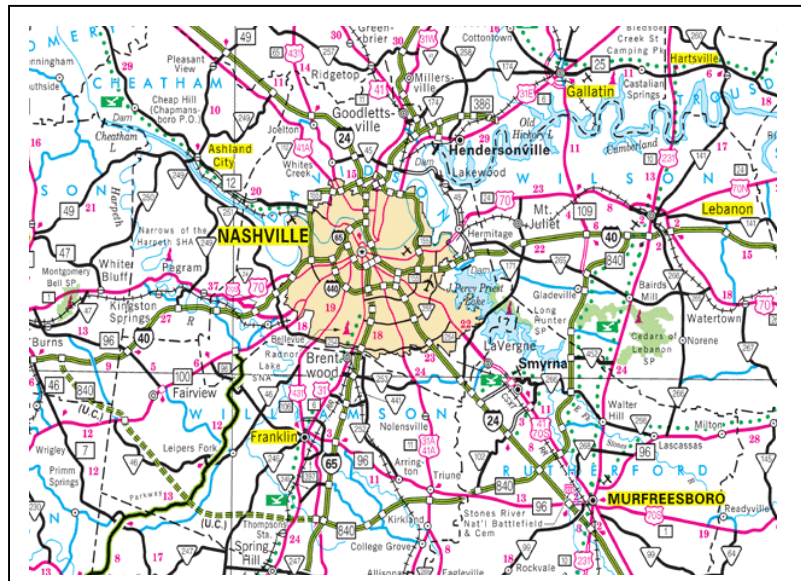
Cost of Living Index

United States Average	100.0
Nashville	91.2

Housing

Average Home Residential Price	\$195,950
Average Apartment Monthly Rent	\$701.00

Nashville area transportation



Map extracted from the Tennessee 2002 Official Highway Map, used by permission of the Tennessee Department of Transportation. TDOT makes their Official State Highway maps available to the public free of charge at rest areas and through the TDOT Map Sales Department.

Appendix 5: About Nashville

FY 2003-2004 Service Statistics

Police Protection

Ratio of officers per 1000 Nashvillians	2.05
# of 911 phone calls received (ECC)	332,182
Average Emergency Response (receive to arrive time in minutes)	8.66
Average Urgent Response (receive to arrive time in minutes)	19.13

Fire Protection

	<u>GSD</u>	<u>USD</u>
Square mileage covered	362	171
Stations	8	28
Average Response Time (minutes)	5.37	Overall
Total Responses	17,410	69,642

Public Works

Roads maintained (miles)	2,208
Signs in Metro	96,378
Signalized locations	901
Street lights	50,767
Total parking citations income	\$740,000

Water & Sewer

Treated Water Source:	Cumberland River
Daily capacity:	180,000,000 gallons
Average daily consumption:	91,000,000 gallons
Sewage Treatment type:	Activated Sludge
Daily average capacity:	186,500,000 gallons
Daily peak capacity:	465,000,000 gallons
Average daily treatment:	146,000,000 gallons

Nashville Electric Service (NES)

NES is one of the twelve largest public distributions of electricity in the nation, serving more than 328,399 customers.

NES Average Costs:	
Small Commercial/Industrial	11.07¢ per kwh
Large Industrial	9.51¢ per kwh
Residential	.06545¢ per kwh

Nashville Gas Company

Furnishes gas to 150,000+ customers
 2005 Residential price per therm: \$1.08443 Nov-Mar
 \$1.03443 Apr-Oct

Parks, Recreation and Tourist Attractions

Metro Parks and Greenways:	102 (10241 acres)
Greenway Trails (completed or under development)	28.5 miles
Greenway Trails – under development	7 miles
Golf Courses	7 Public, 8 Private
Swimming pools	14
Bowling alleys	11
Lakes (non-metro)	(with boating & camping)2
Centennial Sportsplex	
Ice Rinks	2
Fitness Center	1
Swimming Pools	2
Tennis Courts	157
Indoor Tennis Centers	2 (8 Courts)
Community Centers	20
Senior Centers	2
Special Use Community Centers	2
Playgrounds	83
Athletic Fields	
Baseball/softball	107 (85 in Parks & Rec.)
Soccer	49
Football	7
Picnic Shelters	(Reservable) 44
Parthenon Museum	
Two Rivers Mansion	
Centennial Art Center and Gallery	
Centennial Art Activity Center	
Warner Park Nature Center	
Hamilton Creek Sailboat Marina(164 slips)	
Fort Nashborough Historic Site	
State Fair Grounds	
Nashville Zoo	
Gaylord Entertainment Center	

Professional Sports:

NHL Hockey (Nashville Predators)
 NFL Football (Tennessee Titans)
 AAA Baseball (Nashville Sounds)



Hotels/Motel rooms (Davidson County)	22,900
Largest Meeting Room Capacity	55,314 sq.ft.
Restaurants	2,700

Appendix 6: Comparative Analytical Statistics

Budget comparisons over time may be more meaningful when adjusted to real (inflation-adjusted) or per capita terms. This table presents statistical information that can be used to adjust annual numbers for such comparisons.

Cal-endar Year	National Economic Price Indices			Metro Nashville / Davidson County Statistics					
	GDP Price Index	GDP State & Local Govt Purchases	Consumer Price Index CPI-U	Davidson County Area	Area Inside USD	Area Outside USD	Davidson County Population	Estimated USD Population	Estimated Non-USD Population
	2000=100	2000=100	1982-84=100	Square miles (less large bodies of water)			Population		
1964	22.13	16.23	31.0	501.0	72.0	429.0			
1965	22.53	16.69	31.5	501.0	72.0	429.0			
1966	23.18	17.51	32.4	501.0	72.0	429.0			
1967	23.89	18.49	33.4	501.0	72.0	429.0			
1968	24.92	19.48	34.8	501.0	72.0	429.0			
1969	26.15	20.78	36.7	501.0	72.0	429.0			
1970	27.54	22.49	38.8	501.0	72.0	429.0	448,000	232,000	216,000
1971	28.92	24.09	40.5	501.0	72.0	429.0	451,000	233,554	217,446
1972	30.17	25.52	41.8	501.0	72.0	429.0	454,000	235,107	218,893
1973	31.85	27.48	44.4	501.0	86.7	414.3	457,000	246,200	210,800
1974	34.72	30.50	49.3	501.0	111.7	389.3	460,000	283,460	176,540
1975	38.01	33.48	53.8	501.0	111.7	389.3	463,000	285,309	177,691
1976	40.20	35.56	56.9	501.0	112.1	388.9	466,000	288,186	177,814
1977	42.76	37.87	60.6	501.0	150.7	350.3	469,000	337,924	131,076
1978	45.76	40.36	65.2	501.0	150.7	350.3	472,000	340,086	131,914
1979	49.55	43.94	72.6	501.0	150.7	350.3	475,000	342,248	132,752
1980	54.06	48.86	82.4	501.0	150.7	350.3	477,811	344,273	133,538
1981	59.13	53.71	90.9	501.0	150.7	350.3	482,207	347,094	135,113
1982	62.74	57.14	96.5	501.0	151.0	350.0	486,604	349,915	136,689
1983	65.21	59.67	99.6	501.0	151.0	350.0	491,000	352,736	138,264
1984	67.66	62.34	103.9	501.0	151.0	350.0	495,397	355,557	139,839
1985	69.72	64.74	107.6	501.0	151.0	350.0	499,793	358,379	141,414
1986	71.27	66.62	109.6	501.0	151.0	350.0	501,991	359,789	142,202
1987	73.20	69.36	113.6	501.0	151.0	350.0	504,189	361,200	142,990
1988	75.71	71.49	118.3	501.0	151.0	350.0	506,388	362,610	143,777
1989	78.57	73.94	124.0	501.0	171.0	330.0	510,234	368,897	141,337
1990	81.61	77.36	130.7	501.0	171.0	330.0	510,784	370,469	140,315
1991	84.46	79.68	136.2	501.0	171.0	330.0	514,321	373,035	141,286
1992	86.40	81.30	140.3	501.0	171.0	330.0	517,859	375,600	142,259
1993	88.39	83.29	144.5	501.0	171.0	330.0	521,396	378,166	143,230
1994	90.27	85.47	148.2	501.0	171.0	330.0	524,934	380,732	144,202
1995	92.12	87.78	152.4	501.0	170.0	331.0	528,471	383,297	145,174
1996	93.86	89.71	156.9	501.0	170.0	331.0	532,008	385,863	146,145
1997	95.42	91.41	160.5	501.0	170.0	331.0	535,546	388,428	147,118
1998	96.48	92.93	163.0	501.0	170.0	331.0	539,083	390,994	148,089
1999	97.87	95.67	166.6	501.0	170.0	331.0	542,376	393,383	148,993
2000	100.00	100.00	172.2	501.0	170.0	331.0	569,891	393,907	175,984
2001	102.40	102.87	177.1	501.0	170.0	331.0	571,380	392,028	179,352
2002	104.19	105.44	179.9	501.0	170.0	331.0	569,439	389,340	180,099
2003	106.31	109.30	184.0	501.0	170.0	331.0	569,842	388,283	181,559
2004	109.10	113.02	188.9	501.0	170.0	331.0	595,714	406,258	189,456

Sources: GDP: Dept of Commerce BEA (<http://www.bea.doc.gov/bea/pub/>). CPI: Dept of Labor BLS <ftp://ftp.bls.gov/pub/special.requests/cpi/cpia1.txt>.

Area & Population: Metro Planning Commission. Population is estimated between census years and in USD / non-USD distributions

GDP Price Index and Implicit Price Deflator data reflect prices in the domestic economy as a whole. State & Local data reflects the price of goods purchased by state & local governments (not specifically Metro). CPI data reflects the price of a market basket of goods and services bought by urban consumers.

The percent change in prices from one year to another is the difference in indices for those years divided by the index for the earlier year. Increases must be compounded, not simply averaged, across multiple years.

Appendix 7: Pay Grades and Rates

This table presents Civil Service and non Civil Service pay grades used by many departments, each grade's minimum and maximum annual salaries, number of steps in grade, and number of months at each step. It does not include other positions whose salaries are set by state law or by letter of agreement.

<u>Grade</u>	<u>Annual Salary</u>		<u>Steps</u>	<u>Months</u>	<u>Grade</u>	<u>Annual Salary</u>		<u>Steps</u>	<u>Months</u>
	<u>Min</u>	<u>Max</u>				<u>Min</u>	<u>Max</u>		
CM01	--	15,000	0	--	PS09	77,075	120,235	Open Range	12
CO01	29,171	37,919	10	12	PS10	91,082	149,350	Open Range	12
CO02	32,415	42,144	10	12	PS11	107,135	182,103	Open Range	12
CO03	35,901	46,674	10	12	SP1*	5,430	5,784	3	10
CO04	39,655	51,553	10	12	SR02	16,985	22,079	10	12-24
DP01	47,977	101,188	Open Range	12	SR03	19,094	24,818	10	12-24
DP02	80,804	155,874	Open Range	12	SR04	20,837	27,092	10	12-24
DP03	110,527	221,719	Open Range	12	SR05	23,391	30,411	10	12-24
HD01	27,502	35,765	Open Range	12	SR06	26,169	34,017	10	12-24
HD02	33,847	44,690	Open Range	12	SR07	29,171	37,919	10	12-24
HD03	37,382	50,089	Open Range	12	SR08	32,415	42,144	10	12-24
HD04	42,771	58,188	Open Range	12	SR09	35,901	46,674	10	12-24
HD05	46,363	64,445	Open Range	12	SR10	39,655	51,553	10	12-24
HD06	49,955	70,936	Open Range	12	SR11	43,668	56,772	10	12-24
HD07	60,009	86,403	Open Range	12	SR12	47,977	62,374	Open Range	12
HD08	62,010	90,559	Open Range	12	SR13	57,502	80,740	Open Range	12
HD09	71,290	105,513	Open Range	12	SR14	68,379	101,484	Open Range	12
HD10	85,075	127,623	Open Range	12	SR15	80,804	126,421	Open Range	12
HD11	101,280	153,974	Open Range	12	SR16	95,044	156,327	Open Range	12
HD12	110,287	169,850	Open Range	12	SS1*	12,480	13,296	3	10
HS03	15,642	24,752	Open Range	12	TG02	19,517	23,523	5	6-24
HS04	16,390	25,896	Open Range	12	TG03	21,852	26,351	5	6-24
HS05	17,493	28,371	Open Range	12	TG04	24,016	29,050	5	6-24
HS06	18,741	29,016	Open Range	12	TG05	25,580	31,107	5	6-24
HS07	19,344	30,368	Open Range	12	TG06	27,144	32,800	5	6-24
HS08	21,008	32,906	Open Range	12	TG07	28,665	34,814	5	6-24
HS09	22,568	35,381	Open Range	12	TG08	30,207	36,527	5	6-24
HS10	23,504	37,211	Open Range	12	TG09	31,814	38,348	5	6-24
HS11	24,274	38,334	Open Range	12	TG10	33,228	40,255	5	6-24
HS12	25,043	39,582	Open Range	12	TG11	34,814	41,948	5	6-24
HS13	26,458	41,600	Open Range	12	TG12	36,292	43,790	5	6-24
HS14	27,934	43,888	Open Range	12	TG13	37,727	45,654	5	6-24
HS15	29,640	46,530	Open Range	12	TG14	39,248	47,475	5	6-24
HS16	31,429	49,733	Open Range	12	TG15	40,834	49,510	5	6-24
HS17	33,093	52,208	Open Range	12	TG16	42,376	51,160	5	6-24
HS18	35,110	55,286	Open Range	12	TL03	23,994	29,008	5	6-24
HS19	37,211	58,573	Open Range	12	TL05	28,193	34,107	5	6-24
HS20	39,395	62,213	Open Range	12	TL06	29,865	36,013	5	6-24
HS21	41,309	65,062	Open Range	12	TL07	31,514	38,198	5	6-24
HS22	44,283	69,326	Open Range	12	TL08	33,228	40,255	5	6-24
HS23	47,174	74,173	Open Range	12	TL09	34,963	42,205	5	6-24
HS24	52,603	82,763	Open Range	12	TL10	36,570	44,347	5	6-24
HS25	55,099	86,590	Open Range	12	TL11	38,348	46,275	5	6-24
HS26	57,387	90,230	Open Range	12	TL12	39,955	48,246	5	6-24
HS27	60,299	95,014	Open Range	12	TL13	41,648	50,260	5	6-24
HS28	62,941	99,029	Open Range	12	TL14	43,255	52,188	5	6-24
HS29	66,893	105,227	Open Range	12	TL16	46,532	56,280	5	6-24
HS30	69,493	109,574	Open Range	12	TS02	31,386	38,177	5	6-24
HS41	94,370	149,074	Open Range	12	TS03	33,078	39,805	5	6-24
JS01	32,484	42,225	Open Range	12	TS04	34,535	41,733	5	6-24
JS02	41,859	49,032	Open Range	12	TS05	36,013	43,469	5	6-24
JS03	44,251	51,433	Open Range	12	TS06	37,577	45,547	5	6-24
MM	136,500	136,500	0	--	TS07	39,163	47,239	5	6-24
PD	--	115,000	Open Range	12	TS08	40,555	49,103	5	6-24
PD01	43,668	78,161	Open Range	12	TS09	42,205	50,989	5	6-24
PD02	68,379	126,054	Open Range	12	TS10	43,662	52,810	5	6-24
PS02	32,879	42,743	10	12	TS11	45,333	54,609	5	6-24
PS03	36,536	47,498	10	12	TS12	46,832	56,666	5	6-24
PS04	40,467	52,608	10	12	TS13	49,018	59,108	5	6-24
PS05	44,698	58,108	10	12	TS14	51,524	62,300	5	6-24
PS06	49,223	63,992	10	12	TS15	54,674	66,007	5	6-24
PS07	54,080	70,307	10	12	TS16	58,230	70,420	5	6-24
PS08	64,820	84,629	10	12	VM	17,000	17,000	0	--

* Works less than 40 hours per week

Appendix 8: FTMS

Financial Trend Monitoring System Indicators

In managing municipal finances, it is important to understand past financial trends and their effects on the present and future. To accomplish this, Metro has developed a Financial Trend Monitoring System (FTMS). This system is based on the FTMS developed by the International City/County Management Association (ICMA) and outlined by ICMA in its *Evaluating Financial Condition – A Handbook for Local Governments*, but slightly modified to meet the needs of Metro.

The trend system consists of measurable factors that reflect and influence Metro's financial condition – its ability to finance current services on a continuing basis. These factors include the national economy, population levels, federal and state mandates, the local business climate, and the internal fiscal policies of the local government.

This analysis measures trends in five specific types of financial indicators:

- Revenue,
- important revenue benchmarks,
- the effect of population on revenue and expenditures,
- user charge coverage, and
- overall operating position.

This evaluation reviews financial data dating in the general funds of the General Services District (GSD) and the Urban Services District (USD) from FY 1995 to FY 2004. The evaluation does not include the Schools fund and the debt service funds.

Accounting Changes

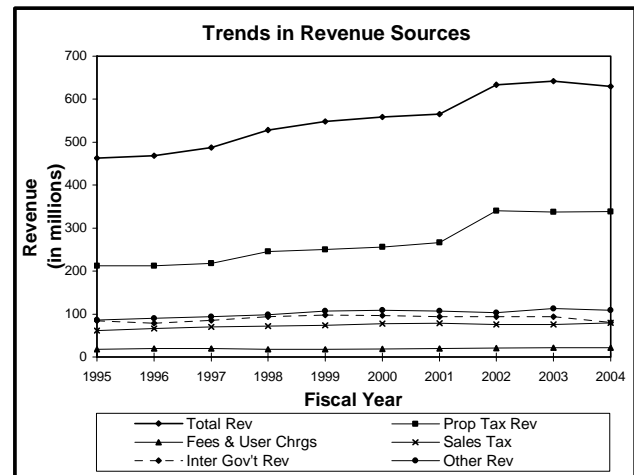
Metro has implemented Governmental Accounting Standards Board Statements 33 (*Accounting and Financial Reporting for Nonexchange Transactions*) and 34 (*Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments*). GASB 33 affects how some revenues (sales taxes, the local share of the state's Hall income tax, and some other revenues) are accrued to different fiscal years. The one-time effect of this change was implemented by restating fund balances at June 30, 2001, and had no significant effect on the annual revenues used in this analysis. Ongoing effects will be immaterial.

Revenue Indicators

The revenue indicators reflect Metro's ability to produce sufficient revenue to support current service levels, meet existing obligations and plan for future initiatives.

Trends in Revenue Sources

Description: This graph reveals trends in the largest sources of revenue received by Metro, grouped into six categories: total revenue, property taxes, sales taxes, fees & user charges, revenue from other governments, and other revenue.¹ The composition of these revenues helps determine the Metropolitan Government's potential dependence on one revenue source in order to respond to changing economic situations and service demands.



Commentary: Total revenues have grown from \$463 million in FY 1995 to \$630 million in FY 2004. The predominant source of revenue, property tax, has grown over the 10-year period from \$212 million in FY 1995 to \$339 million in FY 2004.

Property tax increases are due to a steady increase in the tax base and periodic increases in the rate. Increases in property tax revenue collections occurred when rates were increased in FY1998 and 2001. The rate increases are detailed in the property tax discussion in Section A of this book. The tax base has grown moderately but consistently over the period. Assessments have increased due to periodic reappraisals but, in keeping with state law, they have been offset by reductions in the certified tax rates, so that total tax revenues would not be inflated.

Intergovernmental revenue – revenue received from other governments – had evidenced a steady increase with the exception of the 2002 - 2004 years of analysis. This reflects the reductions in state shared taxes implemented by the state as a budget reduction measure. Overall, the trends indicate that Metro is taking measures to ensure that it is not too dependent on revenues from other governmental entities. As funding for programs has been reduced

¹ This indicator differs from the format offered by ICMA by comparing large sources of revenue on one graph.

Appendix 8: FTMS

or curtailed, Metro has made the difficult choices of either supplementing it with local funds or cutting the program.

Local option sales tax is the primary source of elastic revenue because it responds to changes in inflation and the economic base. The total sales tax rate in Davidson County is 9.25%: a 2002 1% increase to all items except unprepared foods puts the state rate at 7%, plus the 2.25% local option rate levied by the county. Over the 10-year period studied, total local option sales tax revenue has increased over 35%, but as a percentage of total revenues it declined in years of property tax rate increases.

Overall, fees and user charge collections have risen, but still make up only a small portion of total revenue. Revenue from fees and user charges reduces the burden on other sources to support constant service levels. Some fees have increased, including parking fees, planned unit development fees, codes permits, dog registrations, golf green fees, and emergency ambulance and rescue service fees.

The category of other revenue refers to commissions and fees; other taxes, licenses and permits (the largest of the group); fines, forfeits and penalties; revenue from the use of money or property; compensation for loss, sale or damage to property; and miscellaneous revenue.

Some significant changes over the study period include revenue from the commercial vehicle wheel tax and motor vehicle licenses that have steadily climbed since FY 1994. The hotel occupancy privilege tax almost doubled over the period studied, but beginning in FY 1997, \$3.2 million of the tax has been transferred out of the general fund each year to debt service for the professional football coliseum.

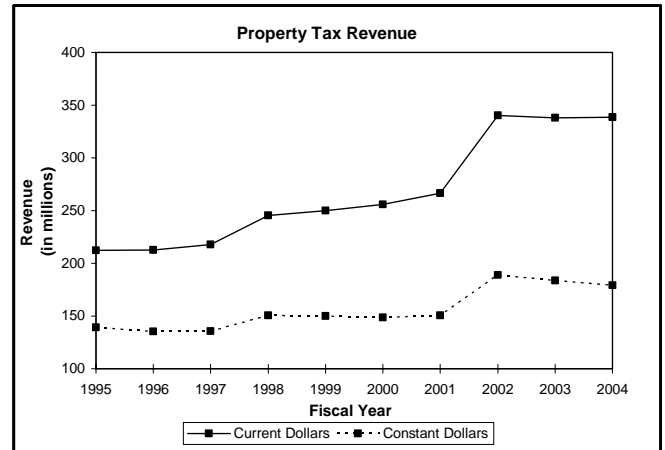
Analysis: There are no significant long-term trends indicating a significantly greater or lesser reliance on one type of revenue compared to another. Potential threats to the viability of revenue sources in the future include the ongoing budget difficulties at the state level and uncertainty with regard to the stability of revenues related to the tourism industry.

Property Tax

Metro relies heavily on the property tax as its single largest revenue source. The tax constitutes between 45% and 54% of total revenues for the years shown in this analysis.

Analysis: The graph displays property tax revenue in both current and constant dollars to show the effect of inflation on revenue. Large increases occurred in FY 1998 following a \$.21 tax increase; and in FY 2002 following an \$.88 tax increase. The tax increase of FY 1998 clearly netted greater

revenues; however, in FY 1999 \$.01 was shifted to debt service that yielded only a .5% increase in actual dollars for the general funds. During the 2001-2002 time period, property tax revenue increased from 266,534,541 to 340,182,082, a 27.6% increase. When inflation is accounted for, this increase amounts to just over 25%. This significant increase is due to the 2001 reappraisal and the aforementioned rate increase.



Commentary: The property tax, a reasonably stable funding source, should mirror the effects of inflation to ensure that dollars collected have consistent buying power year to year. For the 10-year analysis period, the buying power of the property tax levy had ranged from a low of \$135 million in 1995 to a high of \$189 million in 2002, the year following a significant increase in the tax levy. Over the last 3 years of this analysis, property tax collections in current dollars have stayed essentially flat with a decrease in buying power due to inflation. Buying power measured as a percentage declined 2.2% in FY 2003 and 2.6% in FY 2004. Over the last three fiscal years, current dollar collections declined only \$2 million, but the real buying power declined \$10 million over the same period.

Appraised Property Value

Description: Appraised value of property measures the market value of taxable real, personal, and utility property in Metro. Ideally, market and appraised values are the same – indicated by an appraisal ratio of 1.00. When a gap exists between market and appraised values, some property owners are paying less than a fair share of property taxes while others may be overburdened with taxes on properties of declining values.

Appraised values and appraisal ratios (the state-estimated ratio between appraised and market values, updated every two years) are presented in Section A of this book.

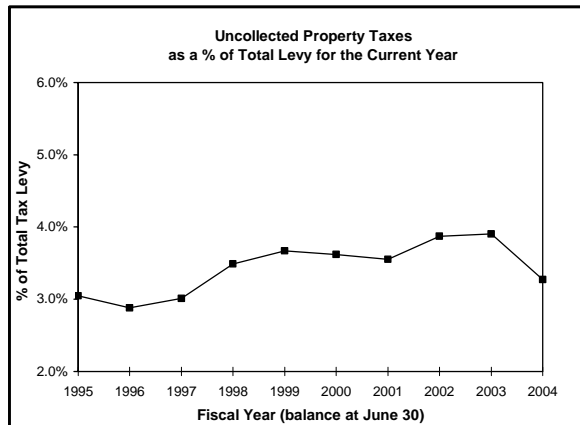
Appendix 8: FTMS

Analysis: Appraised values of property have trended steadily upward, with bigger increases in years of county-wide reappraisals. Since those reappraisals are now done every four years, the ratios have remained above 90%; that is, appraised values generally are at least 90% of market values.

Commentary: Regular reappraisals should help keep appraisals balanced with market values. All taxable real property is appraised every four years by Metro's Assessor of Property.

Uncollected Property Taxes

Description: Each year, some property owners have difficulty paying their property taxes. An increase in this percentage can indicate an overall decline in local government's economic health. Delinquent and back property tax collections constitute a significant portion of annual property tax revenue. The largest portion of delinquent taxes consists of the prior year's assessments.



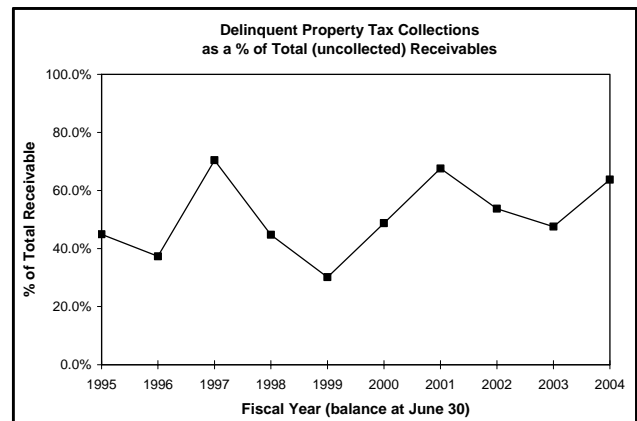
Analysis: Between FY 1995, and FY 1997, uncollected property taxes leveled to 3% of total receivables and have averaged 3.6% between FY 1998 and FY 2003. In FY 2002 uncollected property taxes amounted to \$22,354,504, which equaled 3.9% of the tax levy. This is an increase from FY 2001, when \$15,936,299 comprised 3.6% of the total tax levy. The increase evidenced in FY 2002 likely reflects a difficulty with regard to a small proportion of Davidson County residents in meeting the financial demands inherent in the property reappraisal and tax increase that were implemented in FY 2001. Uncollected property taxes in FY 2004 dropped 0.6% to 3.3% of the total tax levy.

Commentary: Credit rating firms consider an uncollected property tax rate of about 3 percent of the total taxes due to be acceptable. Metro's percentage moved closer to the 3% target in FY 2004. However, with a property tax increase in FY

2005, history suggests that the delinquency percentage may rise next year.

Delinquent Collections

Commentary: Delinquent property collections as a percentage of uncollected receivables have varied during the period studied. In FY 1997, 70% of receivables were recovered. While collections represented only 30.2% of receivables in FY 1999, a positive trend is noted in FY 2000 and FY 2001 when 48.7% and 67.6, respectively, were posted.



Analysis: The fluctuations in delinquent property tax collections could be explained by inconsistent collection processes. A noteworthy improvement occurred in FY 1997 when 70% of delinquencies were recovered. This may be attributed to a strong effort by the legal department to pursue delinquencies as well as by no new property tax being levied since FY 1994. Total outstanding tax receivable increased by 27% from FY 1998 to FY 1999 but the collection rate dropped to 30.2% in FY 1999. This negative trend might partly be explained by the \$.21 tax increase in FY 1998 causing some property owners to slip into tax delinquency. A similar phenomenon is evident with regard to the marked decreased evident in the final two years of analysis, when the total receivables increased 45% from FY 2001 to FY 2003, while the collection rate dropped 20%. This trend was reversed in FY 2004 as the collection rate increased by 16% to almost 64% due to increased enforcement efforts.

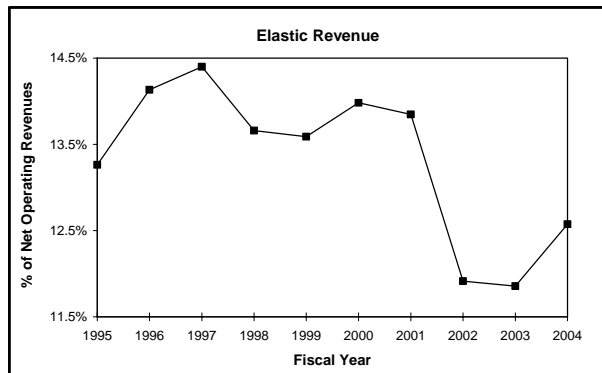
Elastic Revenue

Description: Elastic revenue refers to revenue that responds to changes or fluctuations in inflation and the economy. In this study, the elastic revenue analyzed is the local option sales tax.

Commentary: In FY 1995, sales tax began increasing, to 14.4% of net operating revenue in FY 1997. The trend reversed and averaged 13.6% from 1998 to 2001 partly because of the FY 1998 property tax increase. Despite a \$.01 shift in GSD property tax to debt service in FY 1999, sales tax did not gain

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a greater share of net operating revenues in the general fund until FY 2000 when it rose to 14%. In FY 2001 sales tax fell as a percentage of total revenue to 13.8%. This percentage decreased to 11.9% in FY 2002 due to the increase in total revenues from the property tax increase in 2001.



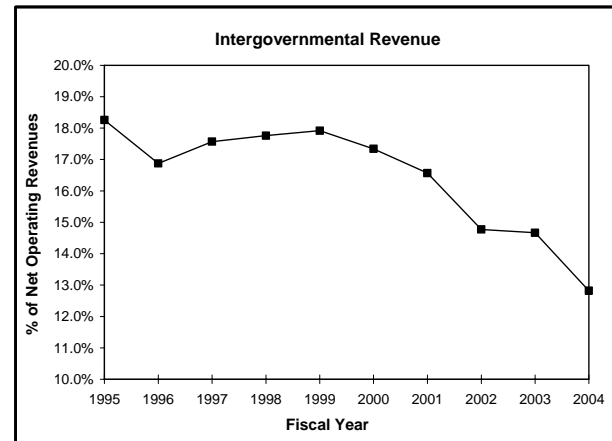
Analysis: During inflation, a high percentage of sales tax revenue compared to total revenue helps maintain purchasing power. The 1998 property tax increase was a key reason that a lower percentage of total revenues accrued from the sales tax. In FY 2001, sales tax revenue increased by the nominal amount of .03%. The nationwide economic recession was the major factor impacting local sales taxes. The significant increase in property tax collections accounts for the significant drop in the sales tax as a percentage of total revenues to 11.9% in FY 2002. In 2004, a slight recovery in the economy boosted sales tax collections. As a result, the sales tax accounted for 12.5% of total revenues in FY 2004.

Intergovernmental Revenue

Description: Intergovernmental revenue consists of funds from federal, state, other governmental entities, and non-profit groups. Often these funds are designated for specific uses. Too much dependence on intergovernmental revenue is risky; if funds are withdrawn, the local government may need to fill the gap or reduce services provided by the funding.

Analysis: Between FY 1995 and 2004, intergovernmental revenues have ranged from 18.3% to 12.8% of total revenues. In FY 1999 and 2000 there were marked increases in the state income tax allocation and normal growth in the state sales tax allocation. During this time period, \$4.2 million in grants was moved out of the general fund to a special grant fund. This trend continued in FY 2000 and FY2001 when more grant funds were accounted for in the special grants fund, thereby, presenting a decline in intergovernmental revenue as a percentage of net operating revenue. The decline

has continued over the past three years with a severe drop in FY 2004 due primarily to the reduction in state shared taxes. Intergovernmental revenues were reduced by \$14 million to \$80.8 million in FY 2004.



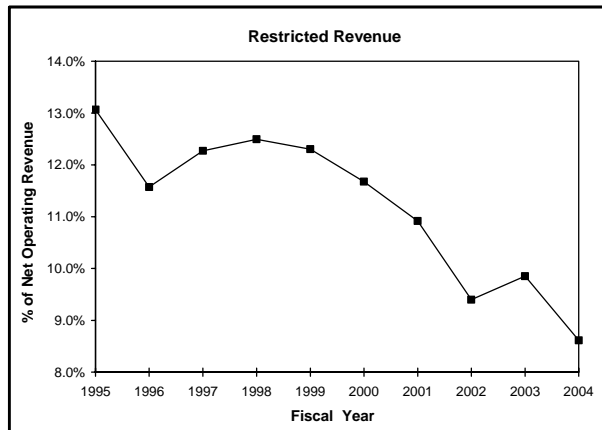
Commentary: Intergovernmental revenue has steadily declined as a percentage of total revenues over this 10 year analysis period. In part, this is due to property tax increases which increased the percentage of revenue raised by the property tax and reduced the percentages from other sources. However, there has been a recent trend of reductions in intergovernmental transfers from state and federal sources due to budget reductions at the state level and shifting of resources out of federal grant programs. A \$9.2 million reduction in state shared taxes and grants is the primary reason for the steep decline from FY 2003 to FY 2004. A partial restoration of half this amount was approved and the effect of this restoration should be visible in FY 2005.

Revenue Benchmarks

Revenue benchmarks serve as important symbols of the flexibility found in spending restrictions within the Metropolitan Government. These trends may reveal implementation of cost controls or fiscal policies.

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Restricted Revenue



Description: Restricted revenue is legally designated for a specific use, often spelled out in state or federal laws, bond covenants or grant contracts. Specifically, restricted revenue includes revenue from other governments and governmental agencies, excluding the state income tax allocation and the state sales tax funds. An increased percentage of restricted revenue as a percentage of total operating revenues can hinder the government’s ability to modify spending priorities in response to changing service needs and demands.

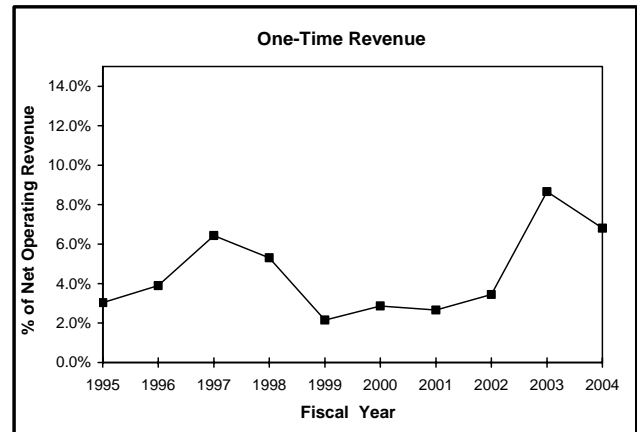
Commentary: The restricted revenue graph closely resembles the intergovernmental revenue graph: The state sales tax allocation and the income tax on dividends and interest are not included in the restricted revenue calculation. Restricted revenues as a percentage of total revenue reached its lowest point at 8.6% in FY 2004. This is primarily due to the loss of an estimated \$9.2 million in state shared taxes and grants. As described above, partial restoration of these amounts will likely increase this amount in FY 2005.

While grants do allow local governments the opportunity to expand certain programs, it is a good idea to keep the percentage relatively low so that a government does not become overly reliant on grant funding from sources that cannot be guaranteed from year to year. As a percentage of total revenues, restricted revenues have not exceeded 14.4% over the past 10 years.

One-Time Revenue

Description: A one-time revenue or temporary revenue source is one that is not expected to be a continuous funding source, such as a portion of fund balance reserves or a one-time grant. Continual use of one-time revenue to balance the budget may indicate that the revenue base is not sufficient to support current service levels. For this

study, a one-time revenue source refers to funds appropriated from fund balance. The warning trend for this indicator is an increasing use of one-time operating revenue as a percentage of net operating revenues.



Analysis: A negative trend is evident in FY 1997 and FY 1998 when 6.4% and 5.3% were appropriated respectively. Since then, Metro’s reliance on one-time revenues has diminished – in FY 2000 and FY 2001 only 2.9% and 2.7%, respectively, of net operating revenues were derived from fund balance.

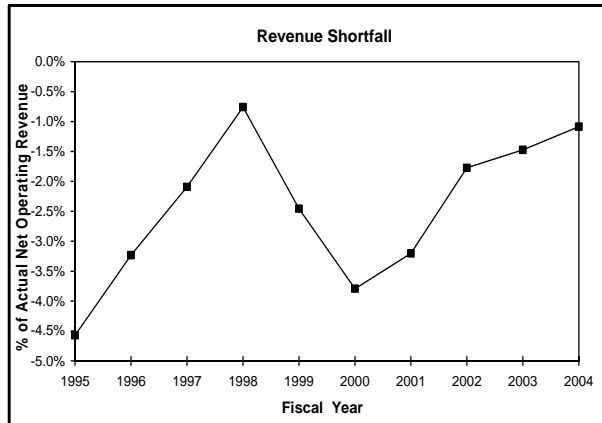
This measure slightly exceeded 3% in FY 2002, indicating a continued trend of diminished reliance on one-time revenue. The use of one-time revenue peaked in FY 2003 at 8.6%. This increase was due to the use of over \$68 million of unreserved fund balances in FY 2003. This percentage decreased to 6.8% in FY 2004.

Commentary: FY 1997 shows a marked increase of the appropriation from fund balance. Among projects funded were \$6.8 million for Public Works infrastructure improvements, completion of the Arena construction, and airport noise mitigation. In some years, some of the appropriated fund balance has not actually been used, having been covered by expenditure savings or excess revenues. The percentage of appropriated fund balance dropped to 5.3% of net operating revenues in FY 1998 despite an across the board employee pay raise – a property tax increase helped offset the need for one-time revenues. In FY 2000, only 2.9% of net operating revenues were derived from fund balance for such purposes as a supplement to the Metro Action Commission, a transfer to the Nashville Thermal Transfer Corporation from Public Works, and funds for police recruits. Metro guards its fund balances carefully, monitors its use, and avoids appropriating fund balances to fund on-going operating expenses.

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Revenue Shortfalls

Description: A revenue shortfall or surplus is the difference between estimated and actual revenues collected during the fiscal year. A shortfall between estimates and collections may suggest a declining economy, inaccurate estimating techniques or inefficient collection methods. On this graph, a negative percentage indicates a revenue surplus.

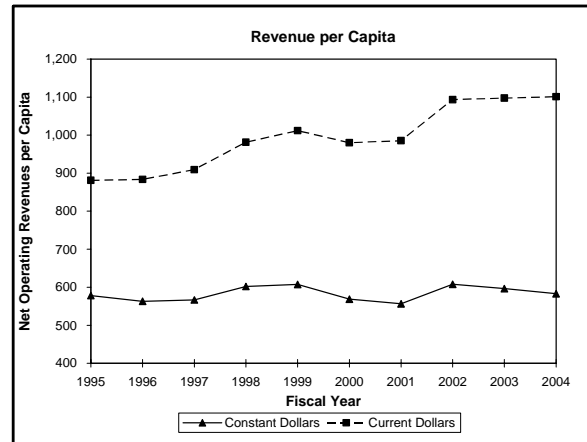


Commentary: Revenue surpluses occurred in all years.

Analysis: Revenue surpluses indicate that estimating techniques are relatively accurate and that the local economy has been stable. Actual collections in FY 1995 benefited from bond refinancing and better than expected sales tax collections. Between FY 1995 and FY 1998, the level of surplus trended downward. In FY 1996 and in FY 1997, property tax collections were \$1.5 million and \$1.8 million below estimates but overall collections in sales tax, licenses and permits, and in other categories more than offset the shortfall. In 1998, sales tax fell short by \$2,217,617, or by almost 3%, signaling a declining revenue base caused in part by the closing of Opryland theme park and a lackluster tourist season. The increase evidenced in the final four years of the analysis is similarly due to a shortfall in sales tax revenue, as collections in this category fell almost \$6 million short of estimates.

Revenues per Capita

Description: This indicator assumes that services and revenues will increase proportionately with growth in the population and that the level of per capita revenues will stay at least constant in real terms. In most years of this analysis, Davidson County population has grown by about 1% or less.



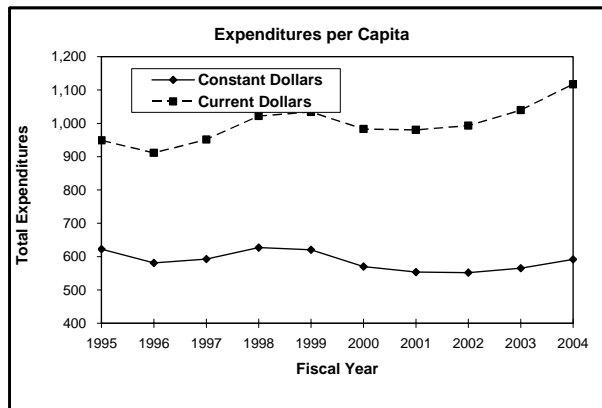
Analysis : When adjusted for inflation, revenues per capita climbed noticeably in FY1998 and 2002 largely because of property tax increases. Minor decreases may be attributed to a lackluster economy. The very visible decrease in revenues per capita in constant dollars in FY 2000 is probably a result of the 2000 census population figure being 5.2% higher than the estimate of FY 1999.

Commentary: The increase between FY 1995 and FY 1997 is the product of fairly healthy increases in both sales tax and property tax due to growth. The sharper increase in revenues per capita in constant dollars, 5.5% between FY 1997 and FY 1998, largely reflects 1998's property tax increase and several one-time revenues. The trend began to level off began FY 1999 when \$.01 of general fund property tax was shifted to debt service for a new arts museum and infrastructure improvements. Also, sales tax dollars mirrored a slowdown in tourism that continued through FY 2000, when revenues per capita fell from \$607 to \$569 in constant dollars. Migration of property owners to neighboring counties may be eroding revenues per capita since the property tax makes up 45% of total revenues. On the other hand, the 2000 census data has increased the total population for the county by 5% over last year, driving revenues per capita down.

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Expenditures per Capita

Description: This indicator assumes that changes in per capita expenditures reflect fluctuations in the population, and compares growth to inflation. The graph compares nominal (current dollar) and real (constant dollar) data.



Analysis: The graph illustrates that in constant dollars, Metro's expenditures per capita have remained stable during the period of analysis.

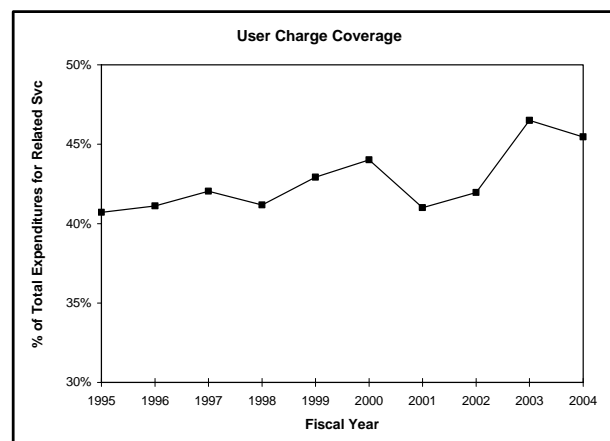
In FY 2000 a deliberate effort to control expenses is evident. Causes of expenditure increases included the 1994 property tax increase funded a three-year employee pay plan, employee health benefits, and capital funding for a downtown arena. In FY 2000, expenditures per capita actually declined slightly. Departments' expenses were projected at the same level as the prior year and then trimmed by 5% in response to a slowdown in the economy and because \$.01 of general fund property tax was shifted to debt service. The marked increase in expenditures per capita evidenced in 2002 is likely the result of a combination of the leveling off of the Davidson County population and the property tax increase and reappraisal implemented in 2001.

Commentary: The graph illustrates that between FY 1995 and FY 2002, in constant dollars, actual expenditures per capita decreased slightly. In constant dollars, expenditures per capita have stayed between \$550 and \$625 over the past 10 years. The marked increase in 2003 is a result increases in pay and fringe benefit costs for Metro employees (including a 40% increase in pension costs) as well as increased expenditures for Metro Schools and an extra day of service (Fridays) for Metro Libraries. Total expenditures increased in FY 2004 by \$30 million due to pay plan and benefit adjustments as well as expenses related to relocating offices during the courthouse renovation. Also the population projection for 2004 was 572,475. This amount is 13,000 lower than the FY 2003 estimate.

User Charge Coverage

Description: User charge coverage refers to the ability to cover the cost of providing a service, in terms of total departmental expenditures. When charges cover the whole cost, the coverage is 100%. If coverage is below 100%, the burden increases on other revenues to support services.

The following departments are included in the user charge coverage analysis: Planning Commission, Codes Administration, Emergency Medical Services, Municipal Auditorium, Traffic & Parking, Parks & Recreation, Beer Board, and Transportation Licensing.



Analysis: User charge coverage remained in the 40% to 46.5% range over the past 10 years.

In FY 1995, user fees increased by a net of \$1,033,000. Building permits increased \$650,000 and plans examination fees increased \$80,000. Recreation fees rose by \$300,000 due in part to the re-opening of McCabe Golf Course and a new fall softball league. Municipal Auditorium attendance grew from FY 1994 resulting in a \$172,000 revenue increase.

Ambulance fees increased by \$1.5 million after trip fees increased from \$125 to \$280 in January 1996. Golf revenues increased after a golf surcharge for course improvements was imposed through calendar year 1995 and green fees were increased then and in FY 1997. The connection between a healthy economy and user charge coverage is clear as revenue collections for construction permits increased particularly between 1997 and FY 1999. Other notable increases through FY 2000 included TennCare transportation reimbursements, alarm permits and Municipal Auditorium revenues. Beginning in FY 2003, ambulance services were no longer considered a user charge funded operation for purposes of this analysis, so both the expense and revenue amounts were removed from consideration for this statistic.

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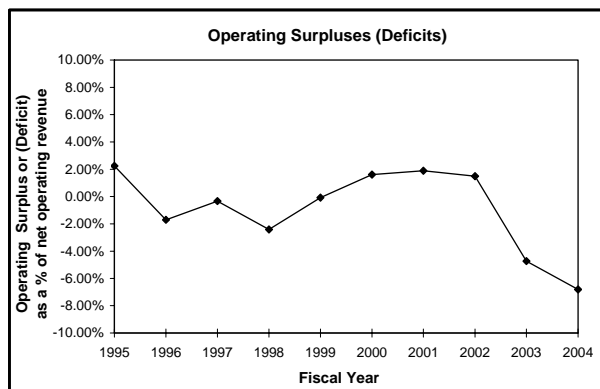
Commentary: The upward trend of revenues from user charges is a positive sign that the selected services have become increasingly self-supporting. The slight decrease in FY 1998 is due primarily to the expense of the first year of a 3-year pay plan but also may have been a forewarning of a weakening economy. In FY 2000, the user charges only increased by 1.1%; however, widespread expenditure savings in 1999 and in FY 2000 enabled user charges to offset a larger portion of departments' expenditures.

Operating Position

The term operating position refers to a government's ability to (1) balance its budget on a current basis, (2) maintain reserves for emergencies, and (3) have sufficient liquidity to pay its bills on time.

Operating Deficits

Description: An operating deficit occurs when current expenditures exceed current revenues. This does not necessarily mean that the budget will be out of balance since reserves from prior years may be used to cover the difference. However, credit rating firms regard a current-year operating deficit as a minor warning signal. Two consecutive years of such deficits indicate that current revenues are not supporting current expenditures and require more attention.



Analysis: In FY 1996, Metro had an operating deficit of (1.7%) but was able to lessen it to (.3%) in FY 1997; however, the operating deficit reversed in FY 1998 to (2.4%) despite a 1.5% across-the-board operating budget cut.

The FY 1996 budget included significant increases in several departments, particularly Public Works for operation of the Solid Waste Disposal Fund, Sheriff for additional inmate beds, and Fire for 40 new fire department positions. Also, Metro provided one-time funds of \$1.5 million to the Sports Authority related to a new stadium and \$645,000 for completion of the new Farmer's Market. In FY 1998, a major expense

was the first year of the employee pay plan costing \$11.9 million. In FY 2003 and 2004 the operating deficit increased substantially due to a stabilizing revenue stream coupled with increased costs associated with pay plan allocations (the second of a three-year plan to increase salaries as recommended through the Mercer Study) and significant increases in medical and pension costs.

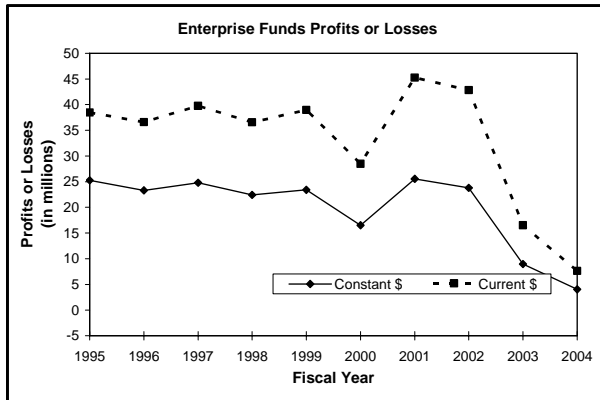
Commentary: There are two negative trends to look for with this indicator. The first is two or more consecutive years of operating fund deficits. This occurred in FY 1996 - FY 1998 and FY 2001 - FY 2004. The FY 1996 - FY 1998 operating deficits reveal that Metro relied on fund balance to implement service enhancements as well as to fund some one-time projects. Transfers out of the general fund beginning in FY 1997 were used to finance the new stadium. All of these have had an effect on the delicate balance between obligations and revenues to finance them. In FY 2002 a minimal decrease in this indicator was evidenced, driven by an undesignated fund balance usage of \$25 million appropriated to the debt service and schools debt service fund. The operating deficits in FY 2003 and 2004 are a result of the planned use of fund balances to balance the operational budget.

The second negative indicator is a current operating fund deficit greater than the previous year. In previous years, this fund balance appropriation was covered by expenditure savings and surplus revenues; in FY 1996, not all of the appropriation was so covered, resulting in fund balance being used. Though an operating deficit still occurred in FY 1997, it had been reduced to only (0.3%) or (\$1.6) million. An improvement is noted in FY 2000, when an operating surplus of 1.6% occurred. A further improvement is evidenced with regard to FY 2002. Reductions in state funds and a slowed economy combined with the increased, but planned use of fund balances in FY 2003 and 2004 account for the increased operating deficits shown in the graph.

Enterprise Fund Profits

Description: Enterprise fund programs are expected to operate as if they were privately operated "for profit" entities, rather than government "not for profit" entities. Services or goods provided to the public are paid for by user charges. Since enterprise funds operate under the laws of supply and demand, rate increases may decrease revenues because customers may limit their use of the goods or services.

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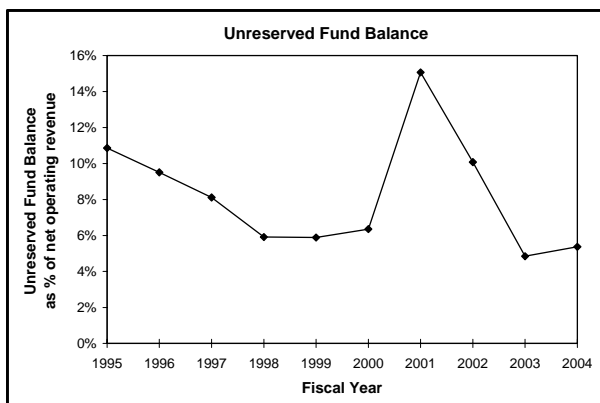


Analysis: In FY 1994, Water Services refinanced portions of its long-term debts, borrowing more money than was required to retire the old debt. Accounting procedures required that this additional money be listed as a loss. The Department of Water Services transferred funding to form the new Stormwater Fund in FY 2003. This was a significant contributor to the decline in profits for that year.

Commentary: Overall costs for providing most enterprise funds' goods and services have been recovered from user fees, a positive trend.

Fund Balances

Description: Fund balances can be thought of as reserves. Since some fund balances may be designated for specific projects, it is necessary to differentiate between reserved and unreserved fund balance. Unreserved fund balance is the indicator in this case. Unreserved fund balances enable a government to meet future emergencies. A warning occurs when unreserved fund balances decline as a percentage of net operating revenues. This may show an inability to fund emergencies.



Analysis: Unreserved fund balance dropped to 9.5% in FY 1996 when funds were used for several

service enhancements and for one-time payments to the Sports Authority and Farmers Market. In FY 1997, unreserved fund balance fell to 8.1%, when \$11.8 million was appropriated during the year, including funding for public works infrastructure projects, airport noise mitigation, and completion of the Nashville Arena. Unreserved fund balance further declined to 5.9% in FY 1998 where it remained in FY 1999 indicating a need to strengthen

our reserves. In FY 2000 fund balance regained a more positive position when it rose to 6.4%. FY 2001 and 2002 evidenced a highly positive position, although a 33% decline in fund balance was observed over the 2001-2002 time period. Fund balance declined in FY 2003 and 2004 due to the planned use of fund balance to balance the operating budget.

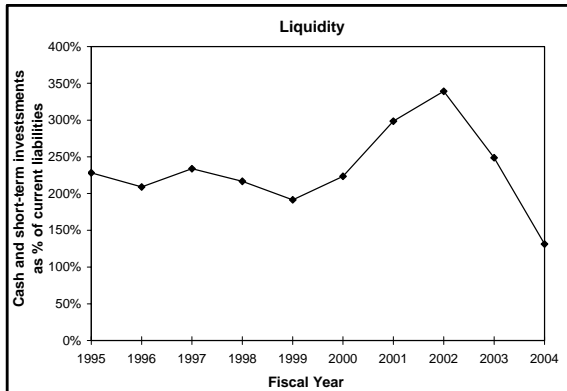
Commentary:

Fund balance as a percentage of operating revenue has fluctuated significantly over the second half of the time period of analysis, but has not dropped below the 4% threshold. In FY 2001, the property tax reappraisal coupled with a property tax increase caused the unreserved fund balance to exceed 15%. In subsequent years, fund balances declined due to the planned use of fund balance to offset operating expenses. Over the 10 year analysis, fund balance has not dipped below 4.85% of net operating revenues. In FY 2004, fund balances were at 5.37% of net operating revenues.

Liquidity

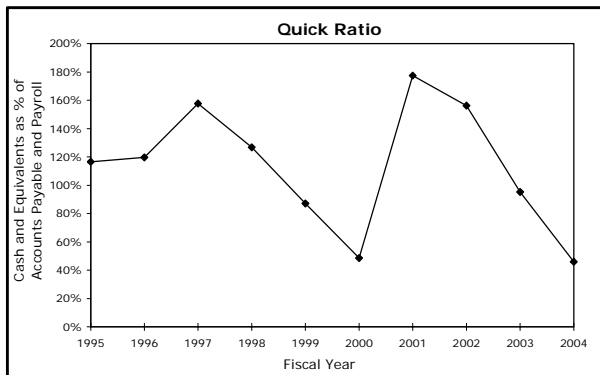
Description: Liquidity measures a government's ability to pay its short-term obligations. Insufficient liquidity will make a government insolvent. In these graphs, **Liquidity** is determined by taking current assets and dividing by current liabilities – a measure known in financial analysis as the current ratio. The other graph, the **quick ratio**, is defined as current assets expected to be converted into cash quickly divided by current liabilities. In this case, it is determined by dividing cash and cash equivalents by accounts payable and accrued payroll.

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Commentary: Liquidity was measured at 131% in FY 2004 while mean liquidity for the time period studied was 232%. The liquidity quick ratio has ranged from a high of 177.5% in FY 2001 to a low of 45.9% in FY 2004.

Analysis: Credit rating firms consider liquidity of less than 100% to be a negative factor. Liquidity has not fallen below 100% at any point in the history of this analysis. A positive liquidity position indicates that Metro is not overextended in its obligations.

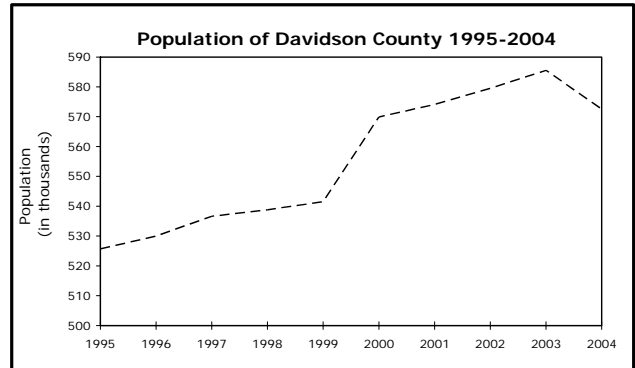


The quick ratio fluctuated sharply in FY 1994 and FY 1997 due in large part to changes in accounting for cash and cash equivalents. A positive quick ratio, particularly in more recent years, indicates that Metro has had adequate cash reserves for immediate contingencies. Though the trend slips somewhat in FY 1998 and FY 1999, Metro's ability to acquire cash during those years was certainly satisfactory. What this graph represents is the planned use of fund balances in the years immediately following an increase in the property tax rate. The precipitous decline in the quick ratio in the years 2001 through 2004 mirrors the decline shown in the years 1997 through 2000. This trend may continue into FY 2005, but a property tax increase in FY 2006 will increase fund balances and improve Metro's cash position. This will positively impact the quick ratio.

Demographic Trends

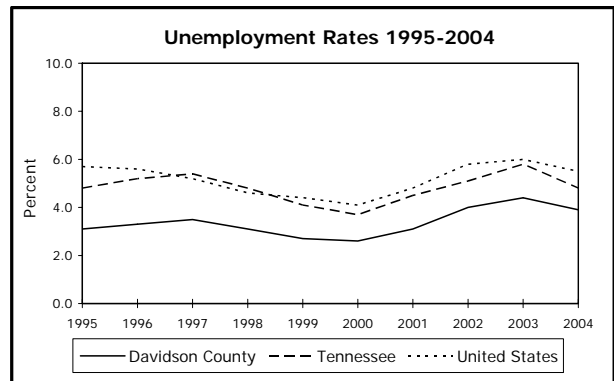
Municipal fiscal health is related to needs and resources that are often reflected in economic and demographic indicators.

A greater variety of current demographic information is presented in Appendix 5, About Nashville.



Population: Population growth has a significant impact on the quantity of city services demanded. The population of Davidson County has increased steadily over the past decade, from 510,800 in 1990 to 569,891 in 2000, a gain of 11.6%. The U. S. Census population projection for Davidson County in 2004 was 572,475, a 2.2% decrease from the 2003 projection of 585,515.

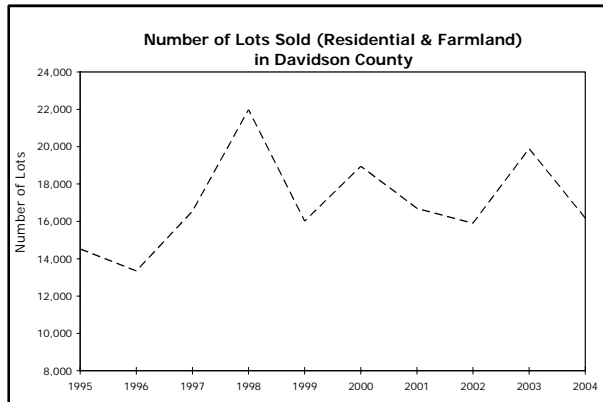
Unemployment: Over the past decade Davidson County has maintained low unemployment rates that are parallel to, but lower than, national and state-wide figures. The County's unemployment rate during the last decade has ranged from a low of



2.6% in FY 2000 to a high of 4.6% in 2003, compared with a range of 3.7% to 5.8% for the state and 4.1% to 6.6% nationally during the same periods. Unemployment rates at the local, state, and national level declined in FY 2004 after trending upward from 2000 to 2003. Davidson County's

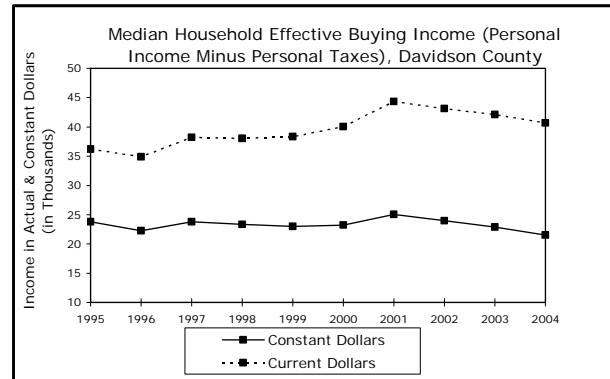
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steady economic base is likely to continue to be healthy due to its economic diversification. Some key factors that maintain low relative unemployment locally include commercial and residential construction and growth in service sector jobs.



Occupancy Rates: With the city's steady population and low unemployment rates, Nashville's occupancy rates -- both residential and commercial -- have remained consistently high over the past decade.

18,951 deed transfers were filed in 2000 according to data from the Assessor of Property, up 18% from the previous year. This surge in lots sold reflects lower interest rates than in 1999 and the effects of a still soaring economy that encouraged both housing developers and individuals to invest in the real estate market. Similarly, there was a spike in deed transfers in FY 2003 when sales of lots increased by 25% over FY 2002, then decreased by 18% in FY 2003.



Median Household Income: Another factor in assessing the economic health of a region is the median household effective buying income (EBI), which subtracts personal taxes and contributions to social insurance (employee contributions to FICA and Medicare.) from total personal income. The constant dollar figure adjusts the household income for inflation. Using data compiled from the Nashville *Sales & Marketing Management*, the graph shows that the median household EBI for Nashville has increased by 1% in constant dollars from FY 1999 to FY 2000, while the state's EBI gained 2%.

In constant dollars, EBI has decreased by an average of 3.5% each year since FY 2000. The Nashville MSA, however, gained 5% (not shown), an important contrast -- the distribution of income in the Nashville MSA does not appear to favor Davidson County; many higher income households are in the MSA but in live in counties other than Davidson. This could signal a continuing demand for services while Metro's tax base is eroding.