

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY



February 29, 2008

Nancy S. Jones, Board Chair
YWCA of Nashville and Middle Tennessee
1608 Woodmont Blvd.
Nashville, TN 37215

Dear Ms. Jones:

Staff from the Office of Financial Accountability (OFA) conducted a offsite review of the supporting documentation and the compliance with the provisions of the contract of the Council Initiative award to the YWCA of Nashville and Middle Tennessee on February 21, 2008. Our review covered only the expenditures for following contracts with the Metropolitan Government of Nashville and Davidson County (Metro) for the fiscal year ending June 30, 2007:

<u>Contract No.</u>	<u>Contract Award</u>	<u>Purpose</u>
L-1801	\$5,000	To provide for a portion of the salary costs of the paid staff.

Our monitoring objectives were as follows:

- To verify the organization's compliance with the contract requirements of the Council Initiative Awards.
- To verify compliance with Metro requirements for allowable and eligible costs of the Council Initiative Awards.
- To obtain assurance of the organization's compliance with Metro's reporting requirements of the Council Initiative Awards.

A monitoring review is substantially less in scope than an audit. The OFA did not audit the YWCA of Nashville and Middle Tennessee's financial statements and, accordingly, does not express an opinion or any assurances regarding the financial statements of Metro or the YWCA of Nashville and Middle Tennessee. The monitoring review was conducted in accordance with the Metro Grants Manual and was limited to the specific expenditures of the Council Initiative awards. The OFA did not review the agency's expenditures and operations that do not relate to the Council award.

There were no instances of noncompliance identified during the monitoring review.

We appreciate the assistance provided by your agency during the course of the review. If you have any questions, please call me at (615) 880-1035.

Sincerely,

Fred Adom

Fred Adom, CPA
Director

cc: Patricia Merritt, Chief Financial Officer
Diane Neighbors, Vice Mayor
Richard M. Riebeling, Director of Finance
Talia Lomax-O'dneal, Deputy Director of Finance
Gene Nolan, Deputy Director of Finance

OFFICE OF FINANCIAL ACCOUNTABILITY

Kim McDoniel, Chief of Accounts
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Mike Curl, Metro Council Finance Manager
Bryan Gleason, Office of Financial Accountability