

KARL DEAN  
MAYOR



## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

DEPARTMENT OF FINANCE  
OFFICE OF FINANCIAL ACCOUNTABILITY  
222 THIRD AVENUE NORTH, SUITE 650  
NASHVILLE, TENNESSEE 37201

October 3, 2007

Mr. Tom Myerchin, Chair  
**Operation Stand Down Nashville, Inc.**  
1032 Maple Court  
Goodlettsville, TN 37072

Dear Mr. Myerchin:

Staff from the Office of Financial Accountability (OFA) conducted an onsite review of the supporting documentation and the compliance with the provisions of the contract of the Council Initiative award to the Operation Stand Down Nashville, Inc., on October 1, 2007. Our review covered only the expenditures for following contracts with the Metropolitan Government of Nashville and Davidson County (Metro) for the fiscal year ending June 30, 2007:

Contract No.	Contract Award	Purpose
<u>L-1711</u>	<u>\$2,500</u>	partial cost of clothing for homeless veterans
<u>L-1791</u>	<u>\$2,500</u>	support to veterans seeking employment

Our monitoring objectives were as follows:

- To verify the organization's compliance with the contract requirements of the Council Initiative Awards.
- To verify compliance with Metro requirements for allowable and eligible costs of the Council Initiative Awards.
- To obtain assurance of the organization's compliance with Metro's reporting requirements of the Council Initiative Awards.

A monitoring review is substantially less in scope than an audit. The OFA did not audit the Operation Stand Down Nashville, Inc.'s financial statements and, accordingly, does not express an opinion or any assurances regarding the financial statements of Metro or the Operation Stand Down Nashville, Inc. The monitoring review was conducted in accordance with the Metro Grants Manual and was limited to the specific expenditures of the Council Initiative awards. The OFA did not review the agency's expenditures and operations that do not relate to the Council award.

**There were no instances of noncompliance identified during the monitoring review.**

We appreciate the assistance provided by your agency during the course of the review. If you have any questions, please call me at (615) 880-1035.

Sincerely,

*Fred Adom*

Fred Adom, CPA  
Director

cc: William J. Burleigh, Executive Director

Diane Neighbors, Vice Mayor  
Gene Nolan, Acting Director of Finance  
Talia Lomax-O'dneal, Deputy Director of Finance  
Kim McDoniel, Chief of Accounts  
Mark Swann, Internal Audit  
Mike Curl, Metro Council Finance Manager  
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