

KARL DEAN
MAYOR



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

DEPARTMENT OF FINANCE
OFFICE OF FINANCIAL ACCOUNTABILITY
222 THIRD AVENUE NORTH, SUITE 650
NASHVILLE, TENNESSEE 37201

November 8, 2007

Mr. Stacy Widelitz, Chair
Nashville Film Festival
P.O. Box 24330
Nashville, TN 37202

Dear Mr. Widelitz:

Staff from the Office of Financial Accountability (OFA) conducted an on-site review of the supporting documentation and the compliance with the provisions of the contract of the Council Initiative award to the Nashville Film Festival, on November 1, 2007. Our review covered only the expenditures for following contract with the Metropolitan Government of Nashville and Davidson County (Metro) for the fiscal year ending June 30, 2007:

<u>Contract No.</u>	<u>Contract Amount</u>	<u>Purpose</u>
L-1738	\$4,000.00	Provide for a portion of the costs of a Community Outreach Coordinator to market the festival to various communities within Davidson County.

Our monitoring objectives were as follows:

- To verify the organization's compliance with the contract requirements of the Council Initiative Award.
- To verify compliance with Metro requirements for allowable and eligible costs of the Council Initiative Award.
- To obtain assurance of the organization's compliance with Metro's reporting requirements of the Council Initiative Award.

A monitoring review is substantially less in scope than an audit. The OFA did not audit the Nashville Film Festival's financial statements and, accordingly, does not express an opinion or any assurances regarding the financial statements of Metro or the Nashville Film Festival. The monitoring review was conducted in accordance with the Metro Grants Manual and was limited to the specific expenditures of the Council Initiative awards. The OFA did not review the agency's expenditures and operations that do not relate to the Council award.

There were no instances of noncompliance identified during the monitoring review.

We appreciate the assistance provided by your agency during the course of the review. If you have any questions, please call me at (615) 880-1035.

Sincerely,

Fred Adom

Fred Adom, CPA
Director

cc: Sallie Mayne, Executive Director
Diane Neighbors, Vice Mayor
Gene Nolan, Interim Director of Finance
Talia Lomax-O'dneal, Deputy Director of Finance
Kim McDoniel, Chief of Accounts
Mark Swann, Internal Audit
Kevin Brown, Office of Financial Accountability