

KARL DEAN  
MAYOR



## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

DEPARTMENT OF FINANCE  
OFFICE OF FINANCIAL ACCOUNTABILITY  
222 THIRD AVENUE NORTH, SUITE 650  
NASHVILLE, TENNESSEE 37201

November 27, 2007

Ms. Deidre Kerr, Chair  
**Actors Bridge Ensemble Theater of Nashville, Inc.**  
1312 Adam Street  
Nashville, TN 37208

Dear Ms. Kerr:

Staff from the Office of Financial Accountability (OFA) conducted an onsite review of the supporting documentation and the compliance with the provisions of the contract of the Council Initiative award to the Actors Bridge Ensemble Theatre of Nashville, Inc., on November 16, 2007. Our review covered only the expenditures for following contracts with the Metropolitan Government of Nashville and Davidson County (Metro) for the fiscal year ending June 30, 2007:

<u>Contract No.</u>	<u>Contract Award</u>	<u>Purpose</u>
L-1777	\$3,000	pay a portion of the professional artists' fees for the production of "Ordinary Heroes", an original play about Nashville's role in the struggle for civil rights..

Our monitoring objectives were as follows:

- To verify the organization's compliance with the contract requirements of the Council Initiative Award.
- To verify compliance with Metro requirements for allowable and eligible costs of the Council Initiative Awards.
- To obtain assurance of the organization's compliance with Metro's reporting requirements of the Council Initiative Awards.

A monitoring review is substantially less in scope than an audit. The OFA did not audit the Actors Bridge Ensemble Theater of Nashville, Inc.'s financial statements and, accordingly, does not express an opinion or any assurances regarding the financial statements of Metro or the Actors Bridge Ensemble Theater of Nashville, Inc. The monitoring review was conducted in accordance with the Metro Grants Manual and was limited to the specific expenditures of the Council Initiative awards. The OFA did not review the agency's expenditures and operations that do not relate to the Council award.

**There were no instances of noncompliance identified during the monitoring review.**

We appreciate the assistance provided by your agency during the course of the review. If you have any questions, please call me at (615) 880-1035.

Sincerely,

*Fred Adom*

Fred Adom, CPA  
Director

cc: Vali Forrister, Producing Artistic Director  
Diane Neighbors, Vice Mayor  
Richard M. Riebeling, Director of Finance  
Gene Nolan, Deputy Director of Finance  
Talia Lomax-O'dneal, Deputy Director of Finance  
Kim McDoniel, Chief of Accounts  
Mark Swann, Internal Audit  
Mike Curl, Metro Council Finance Manager  
Bryan Gleason, Office of Financial Accountability