

November 2015

Solicitations

ITB Volume:	15
RFP Volume:	9
Sole Source Volume (<\$250k):	2
Sole Source Volume (>\$250k):	1
Emergencies:	1
Cooperative Procurements:	0
A&E Contracts:	1
Contract Amendments:	9

Transactions

Purchase Orders:	1,779
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Cost Savings Goal

Total Cost Savings:	\$350,751	
Historical Cost Savings	\$19,200	5%
Budget Cost Avoidance	\$329,887	94%
Negotiated Cost Reductions	\$1,664	0%
Operating Budget:	\$106,825	

Division Effectiveness Goal

Key Performance Ratio:	328.34%
Historical Cost Savings	17.97%
Budget Cost Avoidance	308.81%
Negotiated Cost Reductions	1.56%

Paper Consumption

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Reams of Virgin Paper	5,600
Virgin Paper Cost	\$14,392
Reams of Recycled Paper	600
Recycled Paper Cost	\$1,692