## Procurement

3rd Quarter FY2020 - Key Performance Indicators

Procurement Efficiency \& Vendor Related Information

| Competitive Solicitations - <br> Procurement Type | Total | Average <br> Days* | Average Number of <br> Suppliers Responding | Number of SBE <br> Suppliers Responding | Number of SDV <br> Suppliers Responding | Number of MBE <br> Suppliers Responding | Number of WBE <br> Suppliers Responding |  |
| :--- | ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| RFPs | 7 | 289 | 2 | 0 | 0 | 0 | 0 | 0 |
| TBS | 7 | 91 | 2 | 1 | 0 | 0 | 0 | N/A |
| Professional Services (A\&E) | 0 | N/A | N/A | N/A | N/A |  |  |  |

*Requisition Received by Procurement to Intent to Award

| Non-Solicited Procurement <br> Type | Received | Approved | Denied |
| :--- | ---: | ---: | ---: |
| Emergencies | 17 | 16 |  |
| Cooperative Purchases | 4 | 4 | 1 |
| Sole Sources DPA | 0 | 0 | 0 |
| Sole Sources Exempt | 0 | 0 | 0 |
| Sole Sources <\$250K | 15 | 15 | 0 |
| Sole Sources >\$250K | 2 | 2 | 0 |
| Percentage of Sole Source Requests Approved |  | 0 |  |


| Transactional Efficiency \& Vendor Related Information |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Transactional Type | Total | Average Days** | Value |  | Reporting Metro Departments include: General Services, Library and Planning (Fire and Health have reported previously, but not this quarter.) |  |  |
| Contracts | 30 | 100 | \$ | 231,148,555.00 |  |  |  |
| Contract Amendments | 17 | 59 | \$ | 24,773,635.07 |  |  |  |
| Completed Contracts Greater than \$1 Million | 24 |  |  |  |  |  |  |
| Active Suppliers with Contracts Greater than \$1 Million | 403 | 14 |  |  |  |  |  |
| Purchase Orders from Solicited Procurements | 1 |  | \$ | 178,207.00 |  |  |  |
| Delegated Purchasing Authority Purchase Orders | 361 | N/A | \$ | 424,269.17 |  |  |  |
| Number of Purchase Orders | 5132 |  |  |  |  |  |  |
| ** Intent to award to Completion |  |  |  |  |  |  |  |
| Cost Savings/Avoidance |  |  |  |  |  |  |  |
| Organizational Budget (per quarter) |  | TBD |  |  | Negotiated Cost Reductions | \$ | - |
| Percentage of Spend Through Cooperative Purchasing |  | TBD |  |  | Total Procurement Spend | \$ | 163,939,231 |


| Training \& Professional Development |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Professional Development |  | Training | Number of Attendees | Hours Completed |
| Employees with Certifications | 3 | iProcurement Requisition Entry Training | 9 | 4 |
| Spend per Employee on PD/Training | \$ - | iSupplier Training | 10 | 4 |
| Professional Training Hours $\quad 0$ |  | iProcurement Buyer Training | 4 | 4 |
|  |  | iProcurement Approver Training | 3 | 1 |
|  |  | Procurement Office Training | 0 | 0 |
|  |  | Paper Consumption |  |  |
| Reams of Virgin Paper | 11,870 | Reams of Recycled Paper |  | 1,500 |
| Virgin Paper Cost | \$ 34,066.10 | Recycled Paper Cost | \$ | 4,650.00 |

## Q3 Procurement Activity







Fiscal Year 2020 Disadvantaged Business Quarterly Report FY20/FY19 Comparative Analysis By Agency for Q3
(January - March 2020)

|  | FY20 |  |  |  |  | FY19 |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Total Disadvantaged Business \% | Total Disadvantaged Business \$ |  | Total Business |  | Total Disadvantaged Business \% | Total <br> Disadvantaged Business \$ |  | Total Business |  |
| Metro General Government | 4.79\% | \$ | 8,429,193 | \$ | 176,020,113 | 4.93\% | \$ | 9,633,507 | \$ | 195,534,579 |
| *Metro General Government (Subs) | 52.62\% | \$ | 5,002,840 | \$ | 9,508,028 | 32.77\% | \$ | 3,715,509 | \$ | 11,338,741 |
| Metropolitan Nashville Public Schools | 9.53\% | \$ | 4,194,242 | \$ | 44,015,175 | 31.99\% | \$ | 1,518,785 | \$ | 4,747,067 |
| Nashville Electric Service | 9.87\% | \$ | 4,881,777 | \$ | 49,453,536 | 8.09\% | \$ | 2,925,886 | \$ | 36,184,602 |
| Metro Development and Housing Agency | 10.22\% | \$ | 1,362,310 | \$ | 13,333,151 | 22.25\% | \$ | 1,123,264 | \$ | 5,048,101 |
| WeGo Public Transit/Metro Transit Authority | 2.87\% | \$ | 191,484 | \$ | 6,670,516 | 100.00\% | \$ | 326,279 | \$ | 326,279 |
| **Regional Transit Authority of Middle Tennessee | 0.51\% | \$ | 21,533 | \$ | 4,215,983 | N/A |  | N/A |  | N/A |
| Metro Nashville Airport Authority | 18.04\% | \$ | 17,025,436 | \$ | 94,399,279 | 11.39\% | \$ | 7,858,138 | \$ | 68,961,738 |
| Total Spend | 9.30\% | \$ | 36,105,975 | \$ | 388,107,753 | 7.52\% | \$ | 23,385,859 | \$ | 310,802,366 |


| Comparison |  |  |
| :--- | :---: | :---: |
| Agency | Q3 FY20 | Q3 FY19 |
| Metro General Government | $4.79 \%$ | $4.93 \%$ |
| *Metro General Government (Subs) | $52.62 \%$ | $32.77 \%$ |
| Metropolitan Nashville Public Schools | $9.53 \%$ | $31.99 \%$ |
| Nashville Electric Service | $9.87 \%$ | $8.09 \%$ |
| Metro Development and Housing Agency | $10.22 \%$ | $22.25 \%$ |
| WeGo Public Transit/Metro Transit Authority | $2.87 \%$ | $100.00 \%$ |
| **Regional Transit Authority of Middle Tennessee | $0.51 \%$ | N/A |
| Metro Nashville Airport Authority | $18.04 \%$ | $11.39 \%$ |
| Total | $9.30 \%$ | $7.52 \%$ |

## NOTE

To capture only direct spend to Primes, Metro Subs amounts are not included in the Total. **MTA has decided to separate their RTA spend.

Comparative Analysis


# Metropolitan Government of Nashville \& Davidson County EBO and Outreach Update FY20 - 3rd Quarter (January - March 2020) 

Important points to note about the EBO Program which launched on July 5, 2019:

1. The Metro Government released 15 solicitations that had race and gender conscious goals.
2. 52.2 million is the total estimated spend with minority or woman owned businesses;
a. 18.4 million is the total estimated spend with minority owned businesses;
b. 33.8 million is the total estimated spend with woman owned businesses;
3. $\mathbf{1 5 \%}$ is the combined goal for minority or woman owned business participation;
a. 7\% is the average goal for minority owned business participation;
b. 8\% is the average goal for woman owned business participation.
4. By comparison, in the previous fiscal year, the total participation rate for minority and woman owned businesses was 6\% combined.
