

Karl Dean  
MAYOR



## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

DEPARTMENT OF FINANCE  
OFFICE OF FINANCIAL ACCOUNTABILITY  
700 2<sup>nd</sup> Avenue South, SUITE 201  
NASHVILLE, TENNESSEE 37210

March 21, 2011

David Torrence, Criminal Court Clerk  
Criminal Court Clerk  
408 2<sup>nd</sup> Avenue North  
Suite 2120  
Nashville, TN 37201

Dear Mr. Torrence:

The Office of Financial Accountability has completed a review of a selected number of the FY10 Budget Key Measures Results as reported to the Office of Management and Budget for the year ended June 30, 2010. The purpose of the review was to verify the accuracy of your department's reported results.

As stated in the engagement letter, we randomly selected and tested program results that constitute a minimum of 10% of the department's total reported program budgets. We have completed our review of the supporting documentation and test of the computation of the reported result of the selected FY10 key measure. The result of the testing is attached for your review.

We appreciate the assistance provided by your agency during the course of the review. If you have any questions, please call me at 615-880-1035.

Sincerely,

Fred Adom, CPA  
Director

Encl

CC:

Richard M. Riebeling, Director of Finance  
Talia Lomax-O'dneal, Deputy Director of Finance  
Tommy Bradley, Criminal Court Clerk  
Fred Adom, Director, Office of Financial Accountability, Department of Finance  
Kevin Brown, Office of Financial Accountability, Department of Finance  
Bradley Thompson, Office of Financial Accountability, Department of Finance  
Ken Hartlage, Office of Management and Budget, Department of Finance

## ATTACHMENT I

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Department:	Criminal Court Clerk
Purpose:	To verify the accuracy of the department's performance measures as reported within WEBudget.
Scope:	FY 2010
Methodology:	The Office of Financial Accountability randomly selected a sample that consisted of a minimum of 10% of the department's reported budgeted program dollars.
Total Reported Budget:	\$ 5,417,400.00
Line of Business:	Administration
Program:	Administration
Total Tested Budget:	\$ 5,417,400.00
Percent Tested:	100%
Performance Measure:	Number of grants awarded.
Reported Data:	147,698
OFA Calculation:	147,698
Was selected reported performance measure verified?	Yes