

JOHN COOPER, MAYOR

DEPARTMENT OF FINANCE

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

3/18/2021 | 3:56 PM CDT

Ms. Bettye Medley  
REXEL dba GEXPRO  
655 Melrose Ave  
Nashville, TN 37211

RFQ 98210 (Sole Brand) General Electric Products and Parts

Dear Ms. Medley:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ 98210 (Sole Brand) General Electric Products and Parts. This letter hereby notifies you of Metro's intent to award to REXEL dba GEXPRO, contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Equal Business Opportunity (EBO) Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally, the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact Cierra Rowe at 615-862-6136 or at [Cierra.Rowe@nashville.gov](mailto:Cierra.Rowe@nashville.gov).

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Buyer, Daniel Drumwright, by email at [Daniel.Drumwright2@nashville.gov](mailto:Daniel.Drumwright2@nashville.gov) Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

*Michelle A. Hernandez Lane*

Michelle A. Hernandez Lane  
Purchasing Agent

cc: Solicitation File, Other Offerors

**Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.**

**A. Right to Protest.** Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112  
P.O. Box 196300  
Nashville, Tennessee 37219-6300

[www.Nashville.gov](http://www.Nashville.gov)  
Phone: 615-862-6180  
Fax: 615-862-6179

Enter Solicitation Title & Number Below						
RFQ 98210 (Sole Brand) General Electric Products and Parts	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	1.00%	99.00%	\$1,547,018.72	\$1,562,489	\$1,547,018.72
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
REXEL dba GEXPRO	\$1,547,018.72	\$0.00	\$0	\$0	\$1,547,019	Awarded

## BAO Small Business Assessment Sheet

BAO Specialist: Cierra Rowe

Contract Specialist: Daniel Drumwright

Date: 3/5/2021

Department Name: Water Services

RFP/ITB Number: 98210

Project Name: (Sole Brand) General Electric Products and Parts

Primary Contractor*	Prime Bid Amount	Total Proposed SBE (\$)	SBE Subs approved?	SBE (%)	Comments
REXEL dba GEXPRO	\$1,547,018.72	\$0	No	0%	The prime is not an approved SBE and will perform 100% of the work.

## **Drumwright, Daniel (Finance - Purchasing)**

---

**Subject:** FW: Single Bidder Award Approval: RFQ 98210 (Sole Brand) General Electric Products and Parts

---

**From:** Lane, Michelle (Finance - Procurement) <Michelle.Lane@nashville.gov>  
**Sent:** Friday, March 12, 2021 8:52 AM  
**To:** Drumwright, Daniel (Finance - Purchasing) <Daniel.Drumwright2@nashville.gov>  
**Subject:** RE: Single Bidder Award Approval: RFQ 98210 (Sole Brand) General Electric Products and Parts

Award to a single offeror is approved.

Michelle A. Hernandez Lane  
Chief Procurement Officer/Purchasing Agent  
Department of Finance  
Procurement Division  
Metropolitan Nashville Davidson County  
730 2<sup>nd</sup> Avenue South, Ste. 101  
Nashville, TN 37201  
Office- 615.862.5471

---

**From:** Drumwright, Daniel (Finance - Purchasing)  
**Sent:** Tuesday, March 9, 2021 12:44 PM  
**To:** Lane, Michelle (Finance - Procurement) <[Michelle.Lane@nashville.gov](mailto:Michelle.Lane@nashville.gov)>  
**Cc:** Walker, Sandra (Finance - Procurement) <[Sandra.Walker@nashville.gov](mailto:Sandra.Walker@nashville.gov)>  
**Subject:** FW: Single Bidder Award Approval: RFQ 98210 (Sole Brand) General Electric Products and Parts

Michelle,

RFQ #98210 closed with a single bidder, REXEL dba GEXPRO. The department considers the single offer as fair and reasonable and are in agreement to move forward in awarding to REXEL dba GEXPRO. This ITB was solicited to registered vendors under the commodity code 32000000. An adequate pool of offerors had an opportunity to submit a response. Do you approve the single offer?

Thanks,

### **Daniel Drumwright**

Procurement Officer II  
Department of Finance  
(615)862-6632  
[Daniel.Drumwright2@nashville.gov](mailto:Daniel.Drumwright2@nashville.gov)

---

**From:** Walker, Sandra (Finance - Procurement) <[Sandra.Walker@nashville.gov](mailto:Sandra.Walker@nashville.gov)>  
**Sent:** Tuesday, March 9, 2021 11:06 AM  
**To:** Drumwright, Daniel (Finance - Purchasing) <[Daniel.Drumwright2@nashville.gov](mailto:Daniel.Drumwright2@nashville.gov)>  
**Subject:** RE: Single Bidder Award Approval: RFQ 98210 (Sole Brand) General Electric Products and Parts

Approved.

---

**From:** Drumwright, Daniel (Finance - Purchasing) <[Daniel.Drumwright2@nashville.gov](mailto:Daniel.Drumwright2@nashville.gov)>  
**Sent:** Monday, March 8, 2021 8:59 AM  
**To:** Walker, Sandra (Finance - Procurement) <[Sandra.Walker@nashville.gov](mailto:Sandra.Walker@nashville.gov)>  
**Subject:** Single Bidder Award Approval: RFQ 98210 (Sole Brand) General Electric Products and Parts

Sandra,

Please see the attached and advise.

Thanks,

**Daniel Drumwright**

Procurement Officer II

Department of Finance

(615)862-6632

[Daniel.Drumwright2@nashville.gov](mailto:Daniel.Drumwright2@nashville.gov)