JOHN COOPER, MAYOR



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

2/8/2021 | 9:20 AM CST

Amanda Kehayes Facility Diagnostics LLC 105 Waverly Place Lebanon TN 37087

Re: RFQ # 98185, Commissioning Services

Dear Ms. Kehayes:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 98185 for Commissioning Services. This letter hereby notifies you of Metro's intent to award to Facility Diagnostics LLC, contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Equal Business Opportunity (EBO) Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally, the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact Joe Ann Carr, BAO Representative, at 615-880-2338 or at joeann.carr@nashville.gov.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Christina Alexander by email at christina.alexander@nashville.gov Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

Michelle a. Hemandez Lane

Michelle A. Hernandez Lane Purchasing Agent

Cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.
Procurement Division

RFQ 98185 Commissioning Services Evaluation Committee Score Sheet					
Offeror	Facility Diagnostics LLC	TLC Engineering Solutions Inc.			
Contract Acceptance	Yes	Yes			
ISA Questionnaire	Yes	Yes			
Cost (40 Points)	40.00	31.57			
Qualifications and Capacity to Perform (30 Points)	29.00	29.00			
Project Approach and Experience (30 Points)	27.00	27.00			
Total Evaluation Scores	96.00	87.57			

EBO Program was not applicable to this solicitation

Evaluation Comments

Facility Diagnostics LLC
Strengths
Firm's proposal demonstrated firm's understanding of scope of work. Firm's proposal demonstrated firm's knowledge of LEED certification process. Firm's proposal provided detailed approach for managing projects to include detailed sequencing for daily operations. Firm's proposal demonstrated and provided all other required information with the exception of the weaknesses noted below.
Weaknesses
Firm's proposal lacked detail identifying proposed team members. Firm's organizational chart was unclear in identifying
team structure. Firm's proposal failed to address enhanced commissioning services. Firm's proposal lacked detail for LEED documentation efforts.

TLC Engineering Solutions Inc.

Strengths

Firm's proposal demonstrated firm's understanding of the importance of early design involvement. Firm's organizational chart provided detailed information. Firm's proposed communications protocol provided detailed information. Firm's proposal demonstrated and provided all other required information with the exception of the weaknesses noted below.

Weaknesses

Firm's proposal failed to demonstrate proposed project lead's experience for scope of work services. Firm's narrative lacked detail for distribution of tasks. Firm's proposal failed to address important tasks related to OPR and BOD documents required for LEED. Firm's proposal failed to provide explanation of enhanced commissioning services.

Solicitation Title & Number		Total Cost Points
Commissioning Services; RFQ# 98185		40
		Total Cost
Offeror's Name	Total Bid Amount	Points
TLC Engineering Solutions	\$9,250,000.00	31.57
Facility Diagnostics LLC	\$7,300,000.00	40.00

BAO Small Business Assessment Sheet					
BAO Specialist: JoeAnn Carr					
Contract Specialist: Christina Alexand	der				
Date: 02/01/2021					
Department Name: General Services					
RFP/ITB Number: 98185					
Project Name: Commissioning Services					
Primary Contractor*	Prime Bid Amount	Total Proposed SBE (\$)	Acknowledged SBE Requirement ?	SBE (%)	Comments
					The proposed prime is a Metro- approved SBE which proposes to self-perform 100% of the work and has acknowledged the SBE program participation expectations and consequences of misrepresentation of the
Facility Diagnostics LLC	\$7,300,000.00	\$7,300,000.00	Yes	100.00%	project.



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