

JOHN COOPER, MAYOR

DEPARTMENT OF FINANCE

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

4/16/2021 | 10:46 AM CDT

Matthew Parrott
Carollo Engineers, Inc.
3100 West End Avenue, Suite 850
Nashville, TN 37203

Re: **RFQ # 97156, Process Advancements at Omohundro and KR Water Treatment Plants Design**

Dear Mr. Parrott:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 97156 for Process Advancements at Omohundro and KR Water Treatment Plants Design. This letter hereby notifies you of Metro's intent to award to Carollo Engineers, Inc., contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Equal Business Opportunity (EBO) Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally, the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact Jeremy Frye, BAO Representative, at 615-862-6672 or at jeremy.frye@nashville.gov.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Scott Ferguson by email at scott.ferguson@nashville.gov Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

Michelle A. Hernandez Lane

MICHELLE A. HERNANDEZ LANE
Purchasing Agent

Cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179

RFQ# 97156 - Process Advancements at Omohundro and K&R Water Treatment Plants Design			
Evaluation Criteria	Carollo Engineers Inc.	CDM Smith	Hazen and Sawyer
Round 1			
EBO Documentation	Yes	Yes	Yes
Background Check Acceptance	Yes	Yes	Yes
Solicitation Acceptance	Yes	Yes	Yes
Contract Acceptance	Yes	Exceptions	Yes
ISA Questionnaire Completed and Terms Accepted	Yes	Exceptions	Yes
Qualifications and Experience(25 Points)	23	20	15
Experience on Similar Projects(25 Points)	22	21	19
Project Approach and Process (25 Points)	25	20	16
Live Interview (25 Points)	23	21	17
Totals	93	82	67
Strengths & Weaknesses			

Carollo Engineers Inc.

Strengths: Firm demonstrated their unique approach to this project and described their ability to take an innovative approach to resolving the complexities associated with this project. Firm demonstrated the most knowledge and experience in designing water treatment plant projects of similar size and scope of the proposals submitted. Firm demonstrated their project manager and the deputy project manager's knowledge and experience in designing water treatment plant projects of similar size and scope. Firm demonstrated their relevant project experience. The firm clearly defined the project organizational structure including defined responsibilities (including subcontractors/sub-consultants). The firm clearly described their team's approach to keeping the engineering effort on time and within budget. The firm adequately identified what they consider to be the largest risks associated with implementing a project of this size, scope and complexity and how they would mitigate these risks. Firm demonstrated that PM would be on site and 100% dedicated to this project only

Weaknesses: Firm did not adequately describe their approach to managing the project and working with sub-consultants to achieve a quality product. Firm did not clearly define what the DPM's commitment to the project and commitment to being onsite.

CDM Smith

Strengths: Firm demonstrated their ability to take an innovative approach to resolving the complexities associated with this project. Firm demonstrated how the requirements and provisions of this project will be implemented. Firm demonstrated the second most knowledge and experience in designing water treatment plant projects of similar size and scope of the proposals submitted.

Weaknesses: Firm did not adequately describe their approach to managing the sub-consultants to achieve a quality product. Firm did not demonstrate efficient use of manpower necessary for completing the project efficiently within the constraints outlined in the scope. Firm did not demonstrate their proposed team working together in designing water treatment plant projects of similar size and scope. Firm did not demonstrate the PM and DPM experience in working together on projects of similar size and scope. Firm did not clearly define the DPM commitment to the project and commitment to being onsite.

Hazen and Sawyer

Strengths: Firm clearly defined the DPM and PM's commitment to being onsite and committed 100% to the project. Firm demonstrated their approach to managing the sub-consultants to achieve a quality product.

Weaknesses: Firm did not adequately demonstrate how the requirements and provisions of the scope of this project will be implemented. Firm did not demonstrate their unique approach to this project. Firm did not demonstrate their ability to take an innovative approach to resolving the complexities associated with this project. Firm did not provide potential issues/challenges and their approach to minimizing disruptions. Firm did not demonstrate efficient use of manpower necessary for completing the project efficiently within the constraints outlined in the scope. Firm did not demonstrate their knowledge and experience in designing water treatment plant projects of similar size and scope. Firm did not adequately demonstrate their relevant project experience. Firm did not demonstrate relevant experience of proposed team members. Firm did not adequately explain the specific reason why their firm is the most qualified and best choice to be awarded this project.

Ferguson, Scott (Finance)

From: Frye, Jeremy (Finance)
Sent: Wednesday, April 14, 2021 2:44 PM
To: Ferguson, Scott (Finance)
Subject: RFQ# 97156 Process Advancements at Omohundro and K&R Water Treatment Plants Design
Attachments: 97156 Process Advancements at Omohundro and K&R Water Treatment Plants .pdf; 97156 Process Advancements at Omohundro and KR Water Treatment Plants Design.pdf

Scott,

Please accept this as my final assessment for the referenced RFQ#. The awardee is compliant with the EBO program and SBE/SDV requirement making acknowledgements. This contract **will require monitoring in B2GNow**.

Jeremy R. Frye
Contract Administrator
Department of Finance
[Office of Minority and Women Business Assistance \(BAO\)](#)
Metropolitan Nashville Davidson County Government
730 2nd Avenue South, 1st Floor; PO Box 196300
Nashville, TN 37219-6300
(p) 615-862-6638 (f) 615-862-6175

BAO SBE Assessment Sheet**BAO Specialist: Jeremy Frye****Contract Specialist: Scott Ferguson****Date: 04/13/2021****Department Name: Metro Water Services****RFP/ITB Number: 97156****Project Name: Process Advancements at Omohundro and K&R Water Treatment Plants Design**

SBE/SDV Requirement Acknowledged?		
Primary Contractor	SBE/SDV Requirement Acknowledged?	Comments
Carollo Engineers Inc.	Yes	Proposer acknowledged the 10% SBE/SDV requirement participation expectation over the life of the project as required by the solicitation. Proposed the engagement of various SBE firms. Consistent with the Procurement Code, actual dollar amounts will be confirmed upon contract negotiation.

EBO Compliance Results From**Department Name: Metro Water Services****RFP/ITB Number: RFQ #: 97156****Project Name: Process Advancements at Omohundro and
K&R Water Treatment Plants Design**

Primary Contractor	EBO Compliant (Yes/No)	Determination Comments/% of Participation Proposed or Bid
Carollo Engineers Inc.	Yes	Proposer is compliant with the Equal Business Opportunity Program requirements having acknowledged the 5% MBE and 4% WBE subcontracting goals as required by the Procurement Code. Consistent with the Procurement Code, actual dollar amounts will be confirmed upon contract negotiation.

Date: 04/13/2021**Metro Buyer: Scott Ferguson****BAO Rep: Jeremy Frye**