

JOHN COOPER, MAYOR

DEPARTMENT OF FINANCE

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

2/19/2021 | 11:33 AM CST

Jessica Rice
Staples Inc. (HiTouch Business Services)
P.O. Box 95230
Chicago, IL 60694

Re: RFQ # 96161, Gaiter Masks Coverings

Dear Ms. Rice:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 96161 for Gaiter Masks Coverings. This letter hereby notifies you of Metro's intent to award to Staples Inc. (HiTouch Business Services), contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Equal Business Opportunity (EBO) Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally, the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact Christopher Wood, BAO Representative, at 615-862-6710 or at Christopher.Wood@nashville.gov.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Terri Ray by email at Terri.Ray@nashville.gov Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

Michelle A. Hernandez Lane

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors**Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.**

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179

Enter Solicitation Title & Number Below						
RFQ 96161- Gaiter Mask Coverings	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	0.00%	0.00%	\$0	\$0	\$637,148
Offeror's Name	Bids	SBE	Participation Incentive Threshold	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Ferguson Enterprises	\$1,329,958.27	\$0	\$0	\$0	\$1,329,958	Evaluated
Kalci Soccer LLC	\$1,824,810.25	\$0	\$0	\$0	\$1,824,810	Evaluated
NashvilleTN Store	\$952,233.32	\$0	\$0	\$0	\$952,233	Evaluated
revelae group llc	\$700,755.00	\$0	\$0	\$0	\$700,755	Evaluated
Staples Inc	\$637,147.80	\$0	\$0	\$0	\$637,148	Awarded

Offerors Deemed Non-Responsive

Offeror Name	Reason
Blink Marketing, Inc.	Submitted quote deemed not responsible to solicitation due to penny bid submission (R4.12.030.14.2)
KAN Heritage INC.	Provided sample material not Jersey Mesh per specification of solicitation per department inspection (R4.12.030.14.3)
Buyer's Point	Provided sample material not Jersey Mesh per specification of solicitation per department inspection (R4.12.030.14.3)
Jayour LLC	Sample Received past deadline according to the solicitation

No Formal Offer Received

Offeror Name	Reason
Bayside Printed Products	Sample Received but no Quote Received in ORACLE/iSupplier as required by the solicitation
Grainger (Reflective Apparel Factory)	Sample Received but no Quote Received in ORACLE/iSupplier as required by the solicitation
Seven Solutions Medical Products	Sample Received Late but no Quote Received in ORACLE/iSupplier as required by the solicitation
Urban Nation Apparel	Sample Received but no Quote Received in ORACLE/iSupplier as required by the solicitation



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

2/17/2021 | 9:49 AM CST

Kimberly Mesler
Buyer's Point
2300 Tall Pines Drive, Suite 110
Largo, FL

Mesler.Kim@buyerspoint.com - SENT VIA EMAIL

RFQ 81163 – Gaiter Mask Coverings

Dear Kimberly Mesler:

The Metropolitan Government of Nashville and Davidson County has completed its evaluation of submitted responses to the above solicitation and unfortunately, has determined that your submission was not minimally responsive to the requirements of the solicitation.

Specifically, the submitted bid was non-responsive due to the provided sample failing to meet minimum specifications outlined within the solicitation (R4.12.030.14.3).

Thank you for participating in Metro's competitive procurement process.

Kind Regards,

Michelle A. Hernandez Lane

Michelle A. Hernandez Lane
Chief Procurement/Purchasing Agent
Metropolitan Government of Nashville & Davidson County

cc: Solicitation Files



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

2/17/2021 | 9:49 AM CST

Issac Dana
Jayour LLC
1222 Avenue M, Suite 502B
Brooklyn, NY 11230

serviceez123@gmail.com - SENT VIA EMAIL

RFQ 81163 – Gaiter Mask Coverings

Dear Issac Dana:

The Metropolitan Government of Nashville and Davidson County has completed its evaluation of submitted responses to the above solicitation and unfortunately, has determined that your submission was not minimally responsive to the requirements of the solicitation.

Specifically, the submitted bid was non-responsive due to the provided sample not being received by the deadline established in the solicitation.

Thank you for participating in Metro's competitive procurement process.

Kind Regards,

Michelle A. Hernandez Lane

Michelle A. Hernandez Lane
Chief Procurement/Purchasing Agent
Metropolitan Government of Nashville & Davidson County

cc: Solicitation Files



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

2/17/2021 | 9:49 AM CST

Abhishek Agrawal
KAN Heritage INC.
7620 Folsom Auburn Rd
Folsom, CA 95630

kanheritage@gmail.com - SENT VIA EMAIL

RFQ 81163 – Gaiter Mask Coverings

Dear Abhishek Agrawal:

The Metropolitan Government of Nashville and Davidson County has completed its evaluation of submitted responses to the above solicitation and unfortunately, has determined that your submission was not minimally responsive to the requirements of the solicitation.

Specifically, the submitted bid was non-responsive due to the provided sample failing to meet minimum specifications outlined within the solicitation (R4.12.030.14.3).

Thank you for participating in Metro's competitive procurement process.

Kind Regards,

Michelle A. Hernandez Lane

Michelle A. Hernandez Lane
Chief Procurement/Purchasing Agent
Metropolitan Government of Nashville & Davidson County

cc: Solicitation Files



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

2/17/2021 | 9:49 AM CST

Danny Gardner
Blink Marketing, Inc.
318 Seaboard Lane, Ste 101
Franklin, TN 37067

danny@blinkmarketing.com - SENT VIA EMAIL

RFQ 81163 – Gaiter Mask Coverings

Dear Danny Gardner:

The Metropolitan Government of Nashville and Davidson County has completed its evaluation of submitted responses to the above solicitation and unfortunately, has determined that your submission was non responsive as it did not conform in all material respects to the Invitation to Bid.

Specifically, the submitted bid was non-responsive due to the penny bid submission for five (5) of the lines on the cost spreadsheet.

Thank you for participating in Metro's competitive procurement process.

Kind Regards,

Michelle A. Hernandez Lane

Michelle A. Hernandez Lane
Chief Procurement/Purchasing Agent
Metropolitan Government of Nashville & Davidson County

cc: Solicitation Files

Certificate Of Completion

Envelope Id: 37DD6CC0772743B69991FDD55387F1AF

Status: Completed

Subject: Updated - NonResponsive Letter - RFQ #96161 Gaiter Mask Coverings

Source Envelope:

Document Pages: 4

Signatures: 4

Envelope Originator:

Certificate Pages: 2

Initials: 0

Procurement Resource Group

AutoNav: Enabled

730 2nd Ave. South 1st Floor

Envelopeld Stamping: Enabled

Nashville, TN 37219

Time Zone: (UTC-06:00) Central Time (US & Canada)

prg@nashville.gov

IP Address: 170.190.198.185

Record Tracking

Status: Original

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2/5/2021 7:10:04 AM

prg@nashville.gov

Signer Events

Signature

Timestamp

Michelle A. Hernandez Lane

michelle.lane@nashville.gov

Chief Procurement Officer/Purchasing Agent
MetroSecurity Level: Email, Account Authentication
(None)*Michelle A. Hernandez Lane*Signature Adoption: Pre-selected Style
Using IP Address: 170.190.198.185

Sent: 2/5/2021 7:18:01 AM

Viewed: 2/8/2021 8:37:42 AM

Signed: 2/17/2021 9:49:41 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Terri L. Ray

Terri.Ray@nashville.gov

Senior Procurement Officer

Metropolitan Government of Nashville and Davidson

County

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

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Sent: 2/17/2021 9:49:43 AM

Viewed: 2/17/2021 11:14:44 AM

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent

Hashed/Encrypted

2/5/2021 7:18:01 AM

Certified Delivered

Security Checked

2/8/2021 8:37:42 AM

Signing Complete

Security Checked

2/17/2021 9:49:41 AM

Envelope Summary Events	Status	Timestamps
Completed	Security Checked	2/17/2021 9:49:43 AM
Payment Events	Status	Timestamps

Certificate of Completion

Envelope Id: 112991B899B0427ABE335A94BBE0C1A1

Status: Completed

Subject: Intent to Award - RFQ #96161 Gaiter Mask Coverings

Source Envelope:

Document Pages: 8

Signatures: 1

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Certificate Pages: 2

Initials: 0

Procurement Resource Group

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prg@nashville.gov

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2/18/2021 4:42:21 PM

prg@nashville.gov

Signer Events

Michelle A. Hernandez Lane

michelle.lane@nashville.gov

Chief Procurement Officer/Purchasing Agent

Metro

Security Level: Email, Account Authentication
(None)

Signature

Michelle A. Hernandez Lane

Signature Adoption: Pre-selected Style
Using IP Address: 170.190.198.185

Timestamp

Sent: 2/18/2021 4:46:38 PM

Viewed: 2/19/2021 11:32:04 AM

Signed: 2/19/2021 11:33:30 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Terri L. Ray

Terri.Ray@nashville.gov

Senior Procurement Officer

Metropolitan Government of Nashville and Davidson

County

Security Level: Email, Account Authentication
(None)

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Sent: 2/19/2021 11:33:31 AM

Electronic Record and Signature Disclosure:

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Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent

Hashed/Encrypted

2/18/2021 4:46:38 PM

Certified Delivered

Security Checked

2/19/2021 11:32:04 AM

Signing Complete

Security Checked

2/19/2021 11:33:30 AM

Envelope Summary Events	Status	Timestamps
Completed	Security Checked	2/19/2021 11:33:31 AM
Payment Events	Status	Timestamps