

JOHN COOPER, MAYOR

DEPARTMENT OF FINANCE

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

2/8/2021 | 12:39 PM CST

Christine Bradley  
Lee Company  
4057 Rural Plains Circle  
Franklin, TN 37064

**Re: RFQ #81152, General Repair and Maintenance Services**

Dear Christine Bradley:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ #81152, General Repair and Maintenance Services. This letter hereby notifies you of Metro's intent to award to **Lee Company**, contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Equal Business Opportunity (EBO) Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Buyer **Jonathan Meadows** by email at [jonathan.meadows@nashville.gov](mailto:jonathan.meadows@nashville.gov) Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

*Michelle A. Hernandez Lane*

Michelle A. Hernandez Lane  
Purchasing Agent

cc: Solicitation File,  
Other Offerors

**Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.**

**A. Right to Protest.** Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112  
P.O. Box 196300  
Nashville, Tennessee 37219-6300

[www.Nashville.gov](http://www.Nashville.gov)  
Phone: 615-862-6180  
Fax: 615-862-6179

**RFQ# 57093- LAND SURVEY SERVICES**  
**Evaluation Team/Review Board Score Sheet**

Offeror	Methodology and Approach (25 Points)	Qualifications and Experience (25 Points)	Cost (50 Points)	Total (100 Points)
Evolution Maintenance	23	25	38	86
Lee Company	25	25	50	100

\*Premiere Building Maintenance Corporation deemed Non-Responsive.

**Evaluation Comments**

Evolution Maintenance
<b>Strengths</b> <p>Proposal provided information for on-site technicians, including the number of dedicated technicians and Senior Program Manager assigned to this solicitation. Proposal demonstrated around the clock phone services. The proposal's description of technology used on this project demonstrated future planning. Proposal displayed experience in normal equipment preventative maintenance for general building needs. Proposal showed utilization of full technical network and demonstrated a large dedicated staff.</p>
<b>Weaknesses</b> <p>Proposal did not cover Emergency response services. Proposals lacked details for On-Call services. Description of dispatch system did not demonstrate an understanding of Metro's current system.</p>

Lee Company
<b>Strengths</b> <p>Proposal demonstrated experience in performing work of similar size and scope, including demonstrating adequate resources and labor to perform</p>

work for this solicitation. Provided detailed list of staff assigned to this project. Proposal demonstrated a thorough understanding of Metro systems and requirements for this solicitation. Proposal provided details on management of day-to-day work, on-call services, and emergency requests.

#### Weaknesses

N/A

Solicitation Title & Number		SBE/SDV Requirement	RFP Cost Points	Total Cost Points
General Repair and Maintenance Services; RFQ# 81152		14%	50	50
		SBE/SDV Participation Amount	RFP Cost Points	Total Cost Points
Offeror's Name	Total Bid Amount			
Lee Company	\$579,924.76	\$81,189.00	50.00	50.00
Evolution Maintenance	\$1,268,569.12	\$190,285.00	22.86	22.86

\*Premiere Building Maintenance Corporation was deemed Nonresponsive



## Statement of M/WBE Utilization

Proposer's/Firm's Name: LEE COMPANY	Proposer's Phone #: 615-567-1000
Solicitation Title: GENERAL REPAIR AND MAINTENANCE SERVICES	Proposer's Email Address: robert.lunny@leecompany.com
Solicitation #: 81152	Amount Self-performed : \$458,140.56
Proposer's/Firm's Ownership: <b>Non-M/WBE</b>	Total Bid Amount: \$579,924.76
<b>Proposed EBO Goal (%):</b> 14 MBE% 14 WBE%	EBO Goal Met? (Y/N) <b>YES</b>

The following MWBE\* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

			Certificate	* MBE/WBE	Code #	Description of Work	MBE/WBE	Percent
			Type	Group Type *	UNSPS/NAICS		Dollars (\$)	of Total Contract
MBE/WBE Firm Name	MBE/WBE Firm Address	Phone/E-Mail	(MBE or WBE)					
1 Bestway Services	1121 Buchanan St. Nashville	615-271-2177	MBE	1	561720	Staffing-gen. maint. techns	81,189.00	14%
2 Compass Partners LLC	8205 Maryland Ln. Brentwood	615-429-1783	WBE	5	80111604, 80111707	Staffing, consulting, storage	81,189.00	14%
3			Select	Select				
4			Select	Select				
5			Select	Select				
6			Select	Select				
7			Select	Select				

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

Authorized Representative (Printed Name/Title/Signature)	Date
<b>Keith Crews, Director of Institutional Business Dev.</b>	<b>01/20/2021</b>

\*Note: MWBE is defined as business enterprise maintaining a significant business presence in the Program Area & performing a commercial useful function that is owned by one or more of the following: (1) African Americans (2) Native Americans, (3) Hispanic Americans, (4) Asian Americans, and (5) Women.

Has Prime Complied with EBO Goal?	YES	<b>For Internal Office Use ONLY</b>	BAO Only
		If No, Good Faith Efforts Met?	

BAO Representative: Cierra Rowe

Date: 01/20/21

Total MBE Subcontracting	14	%	\$ 81,189.00
Total WBE Subcontracting	14	%	\$ 81,189.00
Total MBE/WBE Participation:	28	%	\$ 162,378

**BAO SBE Assessment Sheet**

BAO Specialist: Cierra Rowe

Contract Specialist: Jonathan Meadows

Date: 1/20/2021

Department Name: General Services

RFP/ITB Number: 81152

Project Name: General Repair and Maintenance Services

SBE/SDV				
Primary Contractor	Bid Amount	Requirement Acknowledged?	Total Proposed SBE (\$)	Comments
Lee Company	\$579,924.76	Yes	\$81,189	Proposer acknowledged the 14% SBE/SDV participation expectations over the life of the project as required by the solicitation and consequences of misrepresentation.