

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

July 23, 2020

Joe Williams
Parman Tractor and Equipment LLC
3570 Dickerson Pike
Nashville, Davidson, TN 37207

Re: RFQ 62133 New Holland Equipment Parts and Repair Services

Dear Joe Williams:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ 62133 New Holland Equipment Parts and Repair Services. This letter hereby notifies you of Metro's intent to award to Parman Tractor and Equipment LLC, contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Equal Business Opportunity (EBO) Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Buyer, Daniel Drumwright, by email at Daniel.Drumwright2@nashville.gov Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink, reading "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane
Purchasing Agent

cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179

Enter Solicitation Title & Number Below						
RFQ 62133 New Holland Equipment Parts and Repair Services	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	0.00%	100.00%	\$1,119,389	\$1,119,389	\$1,119,389.04
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Parman Tractor and Equipment, LLC.	\$1,119,389.04	\$0.00	\$0	\$0	\$1,119,389	Awarded

* The BAO Assignment for this award included no SBE/SDV Cost Incentive.

Drumwright, Daniel (Finance - Purchasing)

From: Cantlon, Judy (Finance - Contract Compliance)
Sent: Thursday, July 23, 2020 12:30 PM
To: Drumwright, Daniel (Finance - Purchasing)
Subject: RE: Single Bidder Approval for RFQ # 62133 Parman Tractor and Equipment LLC
Attachments: RFQ 62133 New Holland Equipment Parts and Repair.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

From: Lane, Michelle (Finance - Procurement) <Michelle.Lane@nashville.gov>
Sent: Monday, July 20, 2020 6:07 PM
To: Drumwright, Daniel (Finance - Purchasing) <Daniel.Drumwright2@nashville.gov>
Cc: Walker, Sandra (Finance - Procurement) <Sandra.Walker@nashville.gov>; Cantlon, Judy (Finance - Contract Compliance) <Judy.Cantlon@nashville.gov>
Subject: RE: Single Bidder Approval for RFQ # 62133 Parman Tractor and Equipment LLC

Daniel please be sure to include the single offeror approval with the award documents.

Judy, please prepare the letter. Thanks.

Michelle A. Hernandez Lane
Chief Procurement Officer/Purchasing Agent
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37201
Office- 615.862.5471

From: Drumwright, Daniel (Finance - Purchasing) <Daniel.Drumwright2@nashville.gov>
Sent: Friday, July 10, 2020 12:44 PM
To: Lane, Michelle (Finance - Procurement) <Michelle.Lane@nashville.gov>
Cc: Walker, Sandra (Finance - Procurement) <Sandra.Walker@nashville.gov>; Cantlon, Judy (Finance - Contract Compliance) <Judy.Cantlon@nashville.gov>
Subject: FW: Single Bidder Approval for RFQ # 62133 Parman Tractor and Equipment LLC

Michelle,

RFQ # 62133 closed with a single bidder, Parman Tractor and Equipment LLC. The department considers the single offer as fair and reasonable and are in agreement to move forward in awarding to , Parman Tractor and Equipment LLC. This ITB was solicited to registered vendors under the commodity code 48000000. An adequate pool of offerors had an opportunity to submit a response.

Thanks,

Daniel Drumwright

Procurement Officer II
Department of Finance
(615)862-6632
Daniel.Drumwright2@nashville.gov

From: Walker, Sandra (Finance - Procurement) <Sandra.Walker@nashville.gov>
Sent: Friday, July 10, 2020 11:26 AM
To: Drumwright, Daniel (Finance - Purchasing) <Daniel.Drumwright2@nashville.gov>
Subject: RE: Single Bidder Approval for RFQ # 62133 Parman Tractor and Equipment LLC

Approved.

From: Drumwright, Daniel (Finance - Purchasing) <Daniel.Drumwright2@nashville.gov>
Sent: Friday, July 10, 2020 10:04 AM
To: Walker, Sandra (Finance - Procurement) <Sandra.Walker@nashville.gov>
Subject: Single Bidder Approval for RFQ # 62133 Parman Tractor and Equipment LLC

Sandra- Please review and advise.

Michelle,

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Thanks,

Daniel Drumwright

Procurement Officer II
Department of Finance
(615)862-6632
Daniel.Drumwright2@nashville.gov