



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

July 1, 2020

Yvonne Collier
Collier Roofing Co Inc.
1523 Jones Avenue
Nashville, TN 37207

Re: **RFQ# 62121 Roof Repair for Vocational Center at Drug Court 4**

Dear Ms. Collier:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ# **62121 Roof Repair for Vocational Center at Drug Court 4**. This letter hereby notifies you of Metro's intent to award to **Collier Roofing Co Inc**, contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Equal Business Opportunity (EBO) Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact **Evans Cline**, BAO Representative, at **615-862-6137** or at evans.cline@nashville.gov.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Buyer **Christina Alexander** by email at christina.alexander@nashville.gov Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink, reading "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179

| Enter Solicitation Title & Number Below | | | | | | |
|---|----------------------------|----------------------|---------------------------|-------------------------|-----------------------------|---------------------|
| Roof Repair for Vocational Center at Drug Court 4; RFQ# 62121 | Min. SBE/SDV Participation | Incentive Percentage | Incentive Calculator | Lowest Bid | MACP | Winning Bid |
| | 0.0% | 20.00% | 80.00% | \$73,000.00 | \$87,600.00 | \$73,000.00 |
| Offeror's Name | Bids | SBE | Participation Requirement | Participation Incentive | Incentive Evaluation Amount | Status of ITB Award |
| Collier Roofing Co Inc. | \$73,000.00 | \$53,140.00 | \$0 | \$42,512.00 | \$30,488.00 | Awarded |
| Southern Roofing of Nashville | \$78,875.00 | \$7,497.54 | \$0 | \$5,998.03 | \$72,876.97 | Evaluated |
| Elite Roofing Co of Nashville Inc. | \$99,600.00 | \$78,225.00 | \$0 | \$0 | \$99,600 | Exceeds MACP |
| Porter Roofing Constractor | \$109,000.00 | \$0.00 | \$0 | \$0 | \$109,000 | Exceeds MACP |

BAO SBE Assessment Sheet

BAO Specialist: Cline, Evans

Contract Specialist: Alexander, Christina

6/30/2020

Department Name: General Services

RFP/ITB Number: 62121

Project Name: Roof Repair for Vocational Center at Drug Court 4 and Fredrick Douglas Head Start

| Primary Contractor* | Prime Bid Amount | Total Proposed SBE (\$) | SBE Subs approved? | SBE (%) | Comments |
|---------------------------|------------------|-------------------------|--------------------|---------|--|
| Collier Roofing Co., Inc. | \$73,000.00 | \$53,140.00 | N/A | 74% | Collier Roofing Co. is a Metro-approved SBE and has not proposed any additional Metro-approved SBEs. |



Statement of M/WBE Utilization

| | | | |
|--|--|--|--|
| Proposer's/Firm's Name: Collier Roofing Co., Inc. | | Proposer's Phone #: 615-226-2844 | |
| Solicitation Title: Roof Repair for Vocational Center @ Drug Court 4 | | Proposer's Email Address: jerry@collierroofing.com | |
| Solicitation #: 62121 | | Amount Self-performed : 58,140.00 | |
| Proposer's/Firm's Ownership: WBE | | Total Bid Amount: 78,000.00 | |
| Proposed EBO Goal (%): 7 MBE% 2 WBE% | | EBO Goal Met? (Y/N) Select | |

The following MWBE* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

| | | | Certificate | * MBE/WBE | Code # | Description of Work | MBE/WBE Dollars (\$) | Percent of Total Contract |
|-------------------|---------------|---------------------------------------|-------------------|--------------|-------------|---------------------|----------------------|---------------------------|
| MBE/WBE Firm Name | | | Type (MBE or WBE) | Group Type * | UNSPS/NAICS | | | |
| 1 | Liberty Waste | 1650 54th Avenue North, Nashville, TN | 615-924-0498 | MBE | 5 | 76120000 | Porta Pottie Rental | 260.00 .33 |
| 2 | | | | Select | Select | | | |
| 3 | | | | Select | Select | | | |
| 4 | | | | Select | Select | | | |
| 5 | | | | Select | Select | | | |
| 6 | | | | Select | Select | | | |
| 7 | | | | Select | Select | | | |
| | | | | | | | | |

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

| | |
|--|------------|
| Authorized Representative (Printed Name/Title/Signature) | Date |
| Yvonne C. Collier, CEO | 06/15/2020 |

*Note: MWBE is defined as business enterprise maintaining a significant business presence in the Program Area & performing a commercial useful function that is owned by one or more of the following: (1) African Americans (2) Native Americans, (3) Hispanic Americans, (4) Asian Americans, and (5) Women.

| | | | |
|-----------------------------------|----|--------------------------------|-----|
| Has Prime Complied with EBO Goal? | NO | For Internal Office Use ONLY | YES |
| | | If No, Good Faith Efforts Met? | |

BAO Representative: Evans Cline

Date: 06/30/20

| | | | |
|------------------------------|-------|---|-------------|
| Total MBE Subcontracting | 0.33 | % | \$ 260.00 |
| Total WBE Subcontracting | 0 | % | \$ 0.00 |
| Total MBE/WBE Participation: | 75.33 | % | \$ 58400.00 |