

JOHN COOPER, MAYOR

DEPARTMENT OF FINANCE

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

9/10/2020 | 10:47 AM CDT

Jennifer Duncan
Gresham Smith.
222 Second Avenue South, Suite 1400
Nashville, TN 37201

Re: RFQ #57093, Land Surveying Services

Dear Ms. Jennifer Duncan:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ #57093, Land Surveying Services. This letter hereby notifies you of Metro's intent to award to **Gresham Smith**, contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Equal Business Opportunity (EBO) Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact **Evans Cline**, BAO Representative, at **evans.cline@nashville.gov**.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Buyer **Jonathan Meadows** by email at **jonathan.meadows@nashville.gov** Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in cursive script that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179

RFQ# 57093- LAND SURVEY SERVICES
Evaluation Team/Review Board Score Sheet

Offeror	Project Approach and Process (40 Points)	Firm Qualifications and Experience (30 Points)	Team Structure, Qualifications, and Capacity (20 Points)	Reference Projects (10 Points)	Total (100 Points)
Barge Design Solutions, Inc	40	25	20	10	95
Civil & Environmental Consultants, Inc	20	20	19	7	66
Collier Engineering Co Inc	30.00	25.00	15.00	10.00	80
Gresham Smith	40.00	25.00	20.00	8.00	93
Lamar Dunn & Associates, Inc	35.00	25.00	20.00	9.00	89
TTL, Inc	38.00	28.00	20.00	10.00	96

*Civic Engineering and Information Technologies Inc; Orchard, Hiltz, & McCliments, Inc; L. I. Smith & Associates, Inc; and S&ME, Inc were deemed Non-Responsive.

Evaluation Comments

Barge Design Solutions, Inc
Strengths Provided a detailed methodology, use of labor and resources, and objectives of the solicitation. Listed employees by position and responsibility. Provided a detailed organization chart with requested information. Reference projects were relevant and of correct size and scope.
Weaknesses Example projects lacked detail. Provided projects were not of similar size and scope.

Civil & Environmental Consultants, Inc

Strengths

Provided requested methodology. Provided requested resumes. Provided Organization Chart. Provided requested Reference Projects.

Weaknesses

Offeror lacked detail on prioritization of Metro work. Lacked detail in efficient use of labor. Employee information lacked detail in terms of years of experience. No "Large" size project was included. Example projects lacked complete contact information. Orgaizational chart lacked detail. Reference projects lacked defined cost.

Collier Engineering Co. Inc.

Strengths

Provided requested Methodology. Listed employees by position and responsibility. Provided requested resumes. Provided Organization Chart. Reference projects were relevant and of correct size and scope.

Weaknesses

Understanding of objectives lacked detail. Lacked demonstrated experience in pipeline work. Lacked relevant projects of similar size and scope. Reference projects lacked detail.

Gresham Smith

Strengths

Provided a detailed methodology, use of labor and resources, and objectives of the solicitation. Provided requested resumes. Provided a detailed organization chart with requested information. Provided requested

Weaknesses

Lacked detailed experience in pipeline work. Lacked detail in similar scope of example projects.

Lamar Dunn & Associates, Inc.

Strengths

Provided requested Methodology. Provided requested Resumes. Provided a detailed organization chart with requested information. Provided requested reference projects.

Weaknesses

Methodology lacked details on use of labor and project objectives. Lacked demonstrated pipeline experience. All reference projects not of similar size and scope.

TTL, Inc

Strengths

Provided requested methodology. Provided requested resumes. Provided a detailed organization chart with requested information. Reference projects were relevant and of correct size and scope.

Weaknesses

Lacked specific details of use of manpower and prioritization of work. Reference projects lacked budget and size details. Lacked number of years experience for staff.

A&E EBO Compliance Results Form

Department Name: Water Services

RFP/ITB Number: 57093

Solicitation Name: (A&E) Land Survey Services

Primary Contractor	Acknowledge Established EBO Goals (Yes/No)	Determination Comments/% of Participation Proposed or Bid
Barge Design Solutions, Inc	Yes	Proposer is compliant with the Equal Business Opportunity Program having acknowledged M/WBE goals and can achieve as required by the Procurement Code. Proposed the engagement of ABES Engineering (MBE) and Civil Infrastructure Associates (WBE). Consistent with the Procurement Code, actual dollar amounts will be confirmed upon contract award.
Collier Engineering Co., Inc	Yes	Proposer is compliant with the Equal Business Opportunity Program having acknowledged M/WBE goals and can achieve as required by the Procurement Code. Proposed the engagement of Civil Infrastructure Associates, LLC and SOHO Sector II. Consistent with the Procurement Code, actual dollar amounts will be confirmed upon contract award.
Gresham Smith	Yes	Proposer is compliant with the Equal Business Opportunity Program having acknowledged M/WBE goals but cannot achieve as required by the Procurement Code. Proposer submitted passing Good Faith Effort Summary Sheets and will utilize Civil Infrastructure Associates.
Lamar Dunn & Associates, Inc	Yes	Proposer is compliant with the Equal Business Opportunity Program having acknowledged M/WBE goals but cannot achieve as required by the Procurement Code. Proposer submitted passing Good Faith Effort Summary Sheets and will utilize Fairpointe Planning, LLC.
TTL, Inc	Yes	Proposer is compliant with the Equal Business Opportunity Program having acknowledged M/WBE goals but cannot achieve as required by the Procurement Code. Proposer submitted passing Good Faith Effort Summary Sheets and will utilize Design Consultants, Inc., Civil Infrastructure Assoc., LLC, and Professional Traffic Control Services, LLC..

*Denotes Contractor with whom follow up was required

Date: 8/31/2020

Metro By Jonathan Meadows

BAO SBE Assessment Sheet

BAO Specialist: Evans Cline
Contract Specialist: Jonathan Meadows
Date: 8/31/2020
Department Name: Water Services
RFP/ITB Number: 57093
Project Name: (A&E) Land Survey Services

Primary Contractor	SBE/SDV Requirement Acknowledged?	Comments
Barge Design Solutions, Inc	Yes	Proposer acknowledged the 10% SBE/SDV participation expectation over the life of the project as required by the solicitation. The prime is not an approved SBE and proposed the engagement of SBE firms Civil Infrastructure Associates, LLC, Wilson & Associates, PC, Underground Locators of Nashville, Inc., ABES Engineering, Inc.
Collier Engineering Co., Inc	Yes	Proposer acknowledged the 10% SBE/SDV participation expectation over the life of the project as required by the solicitation. The prime is not an approved SBE and proposed the engagement of SBE firms Geotek Engineering Company, Inc and Wilson & Assoc., PC.
Gresham Smith	Yes	Proposer acknowledged the 10% SBE/SDV participation expectation over the life of the project as required by the solicitation. The prime is not an approved SBE and proposed the engagement of SBE firm Civil Infrastructure Assoc., Inc.
Lamar Dunn & Associates, Inc	Yes	Proposer acknowledged the 10% SBE/SDV participation expectation over the life of the project as required by the solicitation. The prime is an approved SBE and proposed the engagement of SBE firm Civil Infrastructure Assoc., Inc.
TTL, Inc.	Yes	Proposer acknowledged the 10% SBE/SDV participation expectation over the life of the project as required by the solicitation. The prime is not an approved SBE and proposed the engagement of SBE firms L.I. Smith & Associates, Inc., Civil Infrastructure Assoc., Inc, and Design Consultants, Inc.

From: [Cline, Evans \(Finance\)](#)
To: [Meadows, Jonathan \(Finance - Purchasing\)](#)
Subject: RE: BAO Compliance review request for RFQ 57093 Land Survey Services
Date: Wednesday, September 2, 2020 11:12:51 AM
Attachments: [57093 Land Survey Services A&E SBE Assessment.pdf](#)
[57093 Land Survey Services AE EBO Assessment.pdf](#)

Please see attached BAO assessments for this solicitation. While the other primes comply with the EBO program, L.I. Smith did not propose utilization of any MWBE subs and did not submit Good Faith Effort summary sheets. For this reason, the firm has been deemed nonresponsive.

From: Meadows, Jonathan (Finance - Purchasing) <Jonathan.Meadows@nashville.gov>
Sent: Thursday, August 27, 2020 2:44:12 PM
To: Cline, Evans (Finance) <Evans.Cline@nashville.gov>
Subject: BAO Compliance review request for RFQ 57093 Land Survey Services

Evans,

Based on the outcome of the consensus scores from the evaluation committee meeting (xx) for **RFQ 57093 Land Surveying Services, Barge Design Solutions, Inc., Collier Engineering Co Inc., Gresham Smith, L.I. Smith & Associates, Lamar Dunn & Associates, Inc., and TTL, Inc** received a score that resulted in the evaluation committee requesting to issue and intent to award. These offerors were responsible to the solicitation.

Will you review the applicable documents for, **Barge Design Solutions, Inc., Collier Engineering Co Inc., Gresham Smith, L.I. Smith & Associates, Lamar Dunn & Associates, Inc., and TTL, Inc** to determine if the applicable BAO compliance requirements have been fulfilled for **RFQ #57093 Land Surveying Services?**

In addition, for reference purposes, attached is the evaluation scores.

Thank you,

Jonathan Meadows
Procurement Officer II
Department of Finance, Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
Office- 615-862-6672