

JOHN COOPER, MAYOR

DEPARTMENT OF FINANCE

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

August 3, 2020

Rachelle Reigard
Grade A Construction, LLC
200 A Nonaville Road
Mount Juliet, TN 37122

Re: **RFQ# 53055, Maplewood Trace Sidewalk Improvements and Metro Water Services Relocations**

Dear Mrs. Reigard:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ# 53055, **Maplewood Trace Sidewalk Improvements and Metro Water Services Relocations**. This letter hereby notifies you of Metro's intent to award to **Grade A Construction, LLC** on successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Equal Business Opportunity (EBO) Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact **Cierra Rowe**, BAO Representative, at Cierra.Rowe@nashville.gov.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Buyer **Marissa Conklin** by email at Marissa.conklin@nashville.gov Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in cursive script that reads "Michelle Lane".

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179

Enter Solicitation Title & Number Below						
Maplewood Trace Sidewalk Improvements and Metro Water Services Relocations RFQ# 53055	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	9.40%	90.60%	\$1,339,159	\$1,465,039	\$1,339,159
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Grade A Construction, LLC	\$ 1,339,158.51	\$25,000.00	\$0	\$22,650	\$1,316,509	Awarded
Jarrett Builders, Inc.	\$ 1,864,512.72	\$281,500.00	\$0	\$0	\$1,864,513	Exceeds MACP
L & G Construction Co., Inc.	\$ 1,454,991.11	\$94,566.00	\$0	\$85,677	\$1,369,314	Evaluated
Middle Tennessee Infrastructure, Inc.	\$ 1,561,358.50	\$1,561,358.50	\$0	\$0	\$1,561,359	Exceeds MACP
Walker Building Group	\$1,730,389.73	\$480,510.00	\$0	\$0	\$1,730,390	Exceeds MACP

BAO Small Business Assessment Sheet

BAO Specialist: Cierra Rowe

Contract Specialist: Marissa Conklin

Date: 7/22//2020

Department Name: Public Works & Water Services

RFP/ITB Number: 53055

Project Name: Maplewood Trace Sidewalk Improvements and Metro Water Service Relocations

Primary Contractor*	Prime Bid Amount	Total Proposed SBE (\$)	SBE Subs approved?	SBE (%)	Comments
Grade A Construction, LLC	\$1,339,158.51	\$25,000.00	Yes	1.86%	The prime is not an approved SBE and will utilize SBE subcontractor Raven Security and Traffic Control, Inc. \$25,000/1.86%.



Statement of M/WBE Utilization

Proposer's/Firm's Name: Grade A Construction, LLC (WBE)	Proposer's Phone #: 615-444-8133
Solicitation Title: Maplewood Trace Sidewalk Improvements	Proposer's Email Address: rachel.reigard@gradeaservices.com
Solicitation #: 53055	Amount Self-performed : 1,307,968.91
Proposer's/Firm's Ownership: WBE	Total Bid Amount: 1,339,158.51
Proposed EBO Goal (%): 0 MBE% 100 WBE%	EBO Goal Met? (Y/N) YES

The following MWBE* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

MBE/WBE Firm Name		MBE/WBE Firm Address	Phone/E-Mail	Certificate Type (MBE or WBE)	* MBE/WBE Group Type *	Code # UNSPS/NAICS	Description of Work	MBE/WBE Dollars (\$)	Percent of Total Contract
1	Professional Traffic Control Services, LLC	9 Industrial Park Drive Hendersonville, TN 37075	615-991-7200	WBE	5		Traffic Control	6,189.60	.46
2	Raven Security & Traffic Control	Business Park Drive, Lebanon, TN 37090	615-920-2569	WBE	5		Police Officers	25,000	1.86
3	Grade A (Self Performed)	200 Nonaville Road Mt Juliet, TN 37122	615-444-8133	WBE	5			1,307,968.91	97.68
4				Select	Select				
5				Select	Select				
6				Select	Select				
7				Select	Select				

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

Authorized Representative (Printed Name/Title/Signature)

Rachelle Reigard, President

Rachelle Reigard, President

Date

06/25/2020

*Note: MWBE is defined as business enterprise maintaining a significant business presence in the Program Area & performing a commercial useful function that is owned by one or more of the following: (1) African Americans (2) Native Americans, (3) Hispanic Americans, (4) Asian Americans, and (5) Women.

Has Prime Complied with EBO Goal? NO

For Internal Office Use ONLY

If No, Good Faith Efforts Met? YES

BAO Representative: Cierra Rowe

Date: 07/22/20

Total MBE Subcontracting	0	%	\$ 0
Total WBE Subcontracting	1.86	%	\$ 25000
Total MBE/WBE Participation:	1.86	%	\$ 25000

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY M/WBE GOOD FAITH EFFORTS
SUMMARY SHEETS

THIS DOCUMENT MUST BE ACCURATELY COMPLETED, SIGNED AND SUBMITTED (Due With The Bid Submission, If Applicable)						
Project Name and # [if applicable]:			Project Description:			
Company Name:		Date Submitted:	Total Contract Value:			
Address:			Federal Tax ID#			
Contact Person:		Email:	Phone #:			
GOOD FAITH EFFORTS SUMMARY SHEET CHECKLIST						
#	Bidder Action(s)			Pass/Fail		
1.	Written Notice to available and certified MWBEs: The written notices contain: <ul style="list-style-type: none"> I. Sufficient information about the plans, specifications, and terms & conditions of the solicitation; II. A contact person knowledgeable with the project documents available to answer questions about the condition of the contract; III. Information regarding the Bidder's bonding requirements; and IV. The deadline for submission of price quotations. 			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Yes</td> <td style="width: 50%;">No</td> </tr> </table>	Yes	No
Yes	No					
				BAO Only		

For each MBE/WBE firm contacted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.

Company Name/ Address/Contact Person/Phone/Email	Type of Business	Type of Work/ Service(s) Solicited	How Business was contacted (i.e. email, phone, letter, etc.?)	Response to Solicitation (i.e. will submit bid, no response, not interested	Bid/Quote Amount	Company Selected

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Contact Person:		Email:	Phone #:	
GOOD FAITH EFFORTS SUMMARY SHEET CHECKLIST				
#	Bidder Action(s)	Yes	No	Pass/Fail
2.	Identification of M/WBE Subcontracting Work: Selected portions of the work to be performed by MBE/WBEs in order to increase the likelihood that the MBE/WBE goals will be achieved. This includes, where appropriate, breaking out contract work items into economically feasible units to facilitate MBE/WBE participation.			BAO Only

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Address:		Federal Tax ID#	
Contact Person:	Email:	Phone #:	

GOOD FAITH EFFORTS SUMMARY SHEET CHECKLIST

#	Bidder Action(s)	Yes	No	Pass/Fail
3.	Solicitations, Written Notices, etc.: Solicited, through all reasonable and available means to include, but not limited to the following examples: attendance at pre-offer meetings, accessed https://www.nashville.gov/Finance/Procurement/Business-Assistance-Office/SMWBE-Lists-and-Forms.aspx or https://nashville.diversitycompliance.com/ , advertised and/or provided written notices to MBE/WBEs who have the capability to perform the work of the contract.			BAO Only

For each MBE/WBE firm contacted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.

Company Name/Address/ Contact Person/ Phone/Email	Type of Business	Type of Work/ Service(s) Solicited	How Business was contacted (i.e. email, phone, letter, etc.?)	Response to Solicitation (i.e. will submit bid, no response, not interested	Bid/Quote Amount	Company Selected (Write Yes or NO)

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY M/WBE GOOD FAITH EFFORTS
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It is hereby certified that the above firms were contacted and offered an opportunity to respond on the above project. We further certify that the above statements are a true account of all firms' responses to our solicitation. Copies of all bids and/or quotes will be made available upon request.

Signature: _____ Print Name: _____ Title: _____

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Company Name:		Date Submitted:		Total Contract Value:
Address:			Federal Tax ID#	
Contact Person:		Email:		Phone #:
GOOD FAITH EFFORTS SUMMARY SHEET CHECKLIST				
#	Bidder Action(s)			Pass/Fail
4.	Evidence of Justifiable Bid Rejection: If participation of specific MBE/WBEs was considered, the bidder did not reject MBE/WBEs as being unqualified without sound reasons based on a thorough investigation of their capabilities.			<div style="display: flex; justify-content: space-around;"> <div style="width: 40%;">Yes</div> <div style="width: 40%;">No</div> <div style="width: 20%;">BAO Only</div> </div>

For each MBE/WBE firm contacted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.

Company Name/Address/Contact Person/Phone Number/Email	If Bid(s) Rejected...why?	Provide detailed information.

It is hereby certified that the above firms were contacted and offered an opportunity to respond on the above project. We further certify that the above statements are a true account of all firms' responses to our solicitation. Copies of all bids and/or quotes will be made available upon request.

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Contact Person:	Email:	Phone #:	

GOOD FAITH EFFORTS SUMMARY SHEET CHECKLIST

#	Bidder Action(s)	Yes	No	Pass/Fail
5.	Non-discrimination: Providing a non-discriminatory work site. Maintaining a work environment free of harassment, intimidation and coercion at all construction sites, offices and other facilities at which the Bidder's employees are assigned to work. The Bidder shall specifically ensure that all labor supervisors, superintendents, and other on-site supervisory personnel are aware of and carry out the Bidder's obligation to maintain a non-discriminatory work environment.			BAO Only

Training Provided	Dates of Training

Signature: _____ Print Name: _____ Title: _____

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GOOD FAITH EFFORTS SUMMARY SHEET CHECKLIST				
#	Bidder Action(s)	Yes	No	Pass/Fail
6.	Assistance: Bonding/Lines of Credit/Insurance Made efforts to assist interested MBE/WBE/SDVEs in obtaining bonding, lines of credit, or insurance as required by METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY or the contractor.			BAO Only

For each MBE/WBE firm contacted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.

Company Name/Address/Contact Person/Phone Number/Email	Type of Assistance Provided

Signature: _____ Print Name: _____ Title: _____

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7.	Meeting Invitations: Evidence MBE/WBE firms were invited to informational meetings.			BAO Only

For each MBE/WBE firm contacted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.

Company Name/Address/Contact Person/Phone Number/Email	Description of Meeting Notices for M/WBEs	Date M/WBEs Attended, as applicable

It is hereby certified that the above firms were contacted and offered an opportunity to respond on the above project. We further certify that the above statements are a true account of all firms' responses to our solicitation. Copies of all bids and/or quotes will be made available upon request.

Signature: _____ Print Name: _____ Title: _____

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GOOD FAITH EFFORTS SUMMARY SHEET CHECKLIST								
#	Bidder Action(s)			Pass/Fail				
8.	Community and Other Organizational Services Support: Effectively used the services of community organizations, contractors' groups, local, state and federal business assistance offices, and other organizations as allowed on a case-by-case basis to provide assistance in the recruitment and placement of MBE/WBE advertisements.			<table border="1" style="width: 100%; border-collapse: collapse;"><tr><td style="width: 50%; text-align: center;">Yes</td><td style="width: 50%; text-align: center;">No</td></tr><tr><td colspan="2" style="text-align: center;">BAO Only</td></tr></table>	Yes	No	BAO Only	
Yes	No							
BAO Only								

Signature: _____ Print Name: _____ Title: _____