

JOHN COOPER, MAYOR

DEPARTMENT OF FINANCE

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

4/13/2021 | 4:50 PM CDT

Mr. Robert Hutcheson
Sessions Paving Company
PO Box 90266
Nashville, TN 37209

Re: **RFQ # 107231, Elmlington Tennis Court Renovation**

Dear Mr. Hutcheson:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 107231 for Elmlington Tennis Court Renovation. This letter hereby notifies you of Metro's intent to award to Sessions Paving Company, contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Equal Business Opportunity (EBO) Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally, the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact Christopher Wood, BAO Representative, at (615) 862-6710 or at christopher.wood@nashville.gov.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Sandra Walker by email at sandra.walker@nashville.gov Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

Michelle A. Hernandez Lane

Michelle A. Hernandez Lane
Purchasing Agent

cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179

RFQ # 107231 - Elmington Tennis Court Renovation

Offeror	SESSIONS PAVING CO
Cost Criteria (50 Points)	50.00
Qualifications and Experience (40 Points)	38.00
Project Understanding (10 points)	9.00
Total Evaluation Scores	97.00

Evaluation Comments

SESSIONS PAVING CO

Strengths- Good overall Project Understanding, Experience and Qualifications, Proposer adequately described history/background, Proposer adequately described why they are qualified for the job, Detailed organization chart, Proposer adequately met requirements for experience and qualifications.

Weakness - Failed to list all current litigation and dates listed on project schedule were not updated.

RFQ: 107231 Elmington Tennis Court Renovation		Incentive Calculator	Lowest Bid	MACP
Offeror's Name	Bids	Cost Evaluation (50 Pt Max)	Total Cost Points (50 Pt)	
SESSIONS PAVING CO	\$156,876.00	50.00	50.00	



EQUAL BUSINESS OPPORTUNITY PROGRAM FORM

Please complete this form to provide Metro with information regarding each individual or entity requesting information about the project or solicited for participation on the project. The list of subcontractors shall include those persons who did not actually submit a price quotation or bid, rather just requested information. Please contact the Business Assistance Office with any questions at 615-880-2814.

Project Name ELMINGTON TENNIS COURT RENOVATION

RFP/ITB Number RFQ 107231

Part I STATEMENT OF INTERESTED M/WBE SUBCONTRACTORS AND VENDORS

As part of our regular and customary good faith efforts to include MWBE subcontractors, suppliers and joint venturers,
SESSIONS PAVING COMPANY has contacted or was contacted by the following certified MWBEs related to our bid/proposal.
(Company Name)

<i>Business Name & Contact</i>	<i>Phone No</i>	<i>MBE/WBE Certificate Type</i>	<i>Date of Contact</i>	<i>Method of Contact</i>	<i>Who Initiated Contact?</i>	<i>UNSPS Code # for work to be performed</i>	<i>Information Requested</i>
L&G Construction Co., Inc. (Leonard Arnold)	(615) 227-1775	WBE	06/30/20	Email	Davis Duncan	72100000	none
C.D. Steger Construction, Inc. (Cliff Steger)	(615) 370-7024	MBE	06/30/20	Email	Davis Duncan	72100000	none
Jen-Hill Construction Materials (Trey Hightower)	(615) 824-1200	WBE	02/22/21	Email	Davis Duncan	72100000	none

Part II STATEMENT OF BID/PRICE QUOTATION

This Statement shall include only those potential subcontractors not selected that actually submitted a bid or proposal for the project.

<i>Business Name & Contact</i>	<i>Phone No</i>	<i>MBE/WBE Certificate Type</i>	<i>Dollar value</i>	<i>Estimated % of total contract value</i>	<i>UNSPS Code # for work to be performed</i>	<i>Work Requested To Be Performed</i>
none						

Name Robert N. Hutcheson Title President

Date 02/26/2021



Statement of M/WBE Utilization

Proposer's/Firm's Name: SESSIONS PAVING COMPANY	Proposer's Phone #: (615) 356-0600
Solicitation Title: ELMINGTON TENNIS COURT RENOVATION	Proposer's Email Address: RNHutcheson@sessionspaving.com
Solicitation #: RFQ 107231	Total Bid Amount: \$ 156876.00
EBO Goal (%): MBE % 7% WBE % 7%	EBO Goal Met? (Y/N) Y

The following MWBE* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

	MBE/WBE Firm Name	MBE/WBE Firm Address	Phone/E-Mail	Certificate Type	Group Type	Code # UNSPS/NAICS	Description of Work	MBE/WBE Dollars (\$)	Percent of Total Contract
1	C.D. Steger Construction, Inc.	9000 Church St, Bldg B Ste 103, Brentwood, TN 37027	(615) 370-7024	MBE	1	72100000	Concrete Work	\$18,000	11.51%
2	Jen-Hill Construction Materials	1025 Lavern Circle Hendersonville, TN 37075	(615) 824-1200	WBE	5	72100000	Supplier: 12" Membrane (material only)	\$1,511	0.96%
3	L&G Construction Co., Inc.	2614 Hart St Nashville, TN 37207	(615) 227-1775	WBE	5	72100000	Grading; Const. Entrance; Erosion Control, etc.	\$11,500	7.33%
4				Select	Select				
5				Select	Select				
6				Select	Select				
7				Select	Select				

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

Authorized Representative (Printed Name/Title/Signature) <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="font-family: cursive; font-size: 1.2em;">Robert N. Hutcheson</div> <div>Robert N. Hutcheson, President</div> </div>	Date <div style="text-align: center; font-size: 1.2em;">02/26/2021</div>
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*Note: MWBE is defined as business enterprise maintaining a significant business presence in the Program Area & performing a commercial useful function that is owned by one or more of the following: (1) African Americans (2) Native Americans, (3) Hispanic Americans, (4) Asian Americans, and (5) Other Female.

Has Prime Complied with EBO Goal? YES	For Internal Office Use ONLY If No, Good Faith Efforts Met?	BAO Only
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BAO Representative:

Date: 03/30/21

Total MBE Subcontracting	11.51	%	\$	18,000
Total WBE Subcontracting	8.29	%	\$	13,011
Total MBE/WBE Participation:	19.8	%	\$	31,011

BAO SBE Assessment Sheet

BAO Specialist: Christopher S. Wood

Contract Specialist: Sandra Walker

Date: 3/30/2021

Department Name: Parks

RFP/ITB Number: 107231

Project Name: Elmington Tennis Court Renovation

SBE/SDV Requirement Acknowledged?

Primary Contractor

Comments

Sessions Paving

Yes

Proposer acknowledged the SBE/SDV participation expectation over the life of the project as required by the solicitation. Proposed SBEs: C..D. Steger Construction, Inc. and Jen-Hill Construction Materials.