

JOHN COOPER, MAYOR

DEPARTMENT OF FINANCE

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

3/30/2021 | 12:40 PM CDT

Amanda Trienens
Cultural Heritage Conservation LLC
385 Punsit Road
Chatham, NY 12037

Re: RFQ # 102210, Centennial Park and Parthenon Assessments

Dear Ms. Trienens:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 102210 for Centennial Park and Parthenon Assessments. This letter hereby notifies you of Metro's intent to award to Cultural Heritage Conservation LLC, contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Equal Business Opportunity (EBO) Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally, the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact Evans Cline, BAO Representative, at 615-862-6137 or at evans.cline@nashville.gov.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Christina Alexander by email at christina.alexander@nashville.gov Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

Michelle A. Hernandez Lane

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179

RFQ 102210 Centennial Park and Parthenon Assessments Evaluation Committee Score Sheet

Offeror	Belinda Stewart Architects PA	Cornerstone Engineering Inc	Cultural Heritage Conservation LLC	EOA Architects PLLC	Atkinson-Noland & Associates Inc
Contract Acceptance	Yes	Yes	Yes	Yes	Non-Responsive
Cost (35 Points)	34.64	35.00	34.65	34.64	
Methodology and Approach (35 Points)	22.00	21.00	24.00	21.00	
Qualifications and Experience (40 Points)	37.00	30.00	39.00	34.00	
Total Evaluation Scores	93.64	86.00	97.65	89.64	0.00

Evaluation Comments

Belinda Stewart Architects PA

Strengths

Firm's proposal demonstrated minimal use of change orders on reference projects. Firm proposed project software to help monitor projects. Firm's proposal demonstrates firm meets Secretary of Interior Standards, Preservation of Historic Concrete and Architectural Engineering. Firm's proposal demonstrated expertise in Historic concrete experience. Firm's proposal demonstrated and provided all other required information with the exception of the weaknesses noted below.

Weaknesses

Firm's proposal demonstrated more Architectural experience than Conservational experience. Firm's proposal lacked details for materials testing. Firm's proposed timeline exceeds Metro's expectations. Firm's provided reference projects were not directly related or of similar scope to that of Centennial Park scope of work. Firm's proposal demonstrates firm will heavy rely on subcontractors for completion of work.

Cornerstone Engineering Inc

Strengths

Firm's proposal identified five (5) Metro structures with noted difficulties. Firm provided initial assessment with proposal. Firm's proposal demonstrated firm meets Secretary of Interior Standards, Preservation of Historic Concrete and Architectural Engineering. Firm's proposal demonstrated and provided all other required information with the exception of the weaknesses noted below.

Weaknesses

Firm's proposal lacked detail for methodology and approach. Firm failed to provide a detailed project timeline. Firm's proposal was lacked detail for project tasks, proposal was unclear of who would perform what task. Firm's proposal demonstrated lack of understanding of scope of services, proposal addressed repair services plan, RFQ does not include repair services. Firm's proposal demonstrated firm has limited concrete structure experience.

Cultural Heritage Conservation LLC

Strengths

Firm's proposal demonstrated firm's experience and focus on Conservation projects. Firm's proposal demonstrated firm's knowledge of John Earley Architectural Concrete process. Firm's proposal demonstrated firm's knowledge of step by step method process. Firm proposed plan to produce a matrix of findings. Firm's proposal demonstrated firm's expertise in non-disruptive concrete. Firm's proposal demonstrated proposed team's deep specialized expertise for scope of work. Firm's proposal demonstrated firm's experience on high profile public projects. Firm's proposal demonstrated and provided all other required information with the exception of the weaknesses noted below.

Weaknesses

Firm failed to provide detailed project timeline. Firm's proposal failed to demonstrate the use of an Architect during the project.

EOA Architects PLLC

Strengths

Firm's proposal demonstrated strong test facilities capabilities. Firm's proposal demonstrated firm meets Secretary of Interior Standards. Firm's proposal demonstrated firm's experience on public projects. Firm's proposal demonstrated and provided all other required information with the exception of the weaknesses noted below.

Weaknesses

Proposal formatting was not as requested in pre offer and solicitation. Firm's proposal suggested the use of drones and/or lifts at an additional cost to Metro per assessment. Firm's proposal was unclear as to how the assessments would be conducted. Firm's proposal lacked detail for proposed sampling and testing, the processes were unclear. Firm's proposed project timeline lacked detail. Firm's provided projects were not similar to scope of work for this solicitation. Firm's proposal demonstrated limited Historic concrete experience. Firm's proposal demonstrated limited Conservation experience.

Atkinson-Noland & Associates Inc

Strengths

N/A

Weaknesses

Non-responsive as a result of being on-compliant with the Small Business Reserve (SBR) Requirement as listed within the solicitation.

Enter Solicitation Title & Number Below		
Centennial Park and Parthenon Assessments; RFQ# 102210		
SBR Solicitation		35
Offeror's Name	Bids	RFP Cost Points
Cornerstone Engineering Inc.	\$28,700.00	35.00
Cultural Heritage Conversation LLC	\$28,994.00	34.65
Belinda Stewart Architects PA	\$29,000.00	34.64
EOA Architects PLLC	\$29,000.00	34.64
Atkinson-Noland & Associates Inc. deemed non-responsive as a result of being non-compliant with SBR Requirement listed witin solicitation		

BAO Small Business Assessment Sheet

BAO Specialist: Cline, Evans

Contract Specialist: Alexander, Christina

3/16/2021

Department Name: Metro Historic Commission

RFP/ITB Number: 102210

Project Name: Centennial Park Parthenon and Historic Concrete Structures Assessment

Primary Contractor*	Prime Bid Amount	Total Proposed SBE (\$)	SBE Subs approved?	SBE (%)	Comments
Cultural Heritage Conservation, LLC	\$28,994.00	\$28,994.00	Yes	100	The prime is an approved SBE and proposed no Metro-approved SBE/SDV subs.

Certificate Of Completion

Envelope Id: 08401449E7AC46088B42E8A05E88364A	Status: Completed
Subject: Intent to Award - RFQ #102210 Centennial Park and Parthenon Assessments	
Source Envelope:	
Document Pages: 5	Signatures: 1
Certificate Pages: 15	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Procurement Resource Group
Time Zone: (UTC-06:00) Central Time (US & Canada)	730 2nd Ave. South 1st Floor
	Nashville, TN 37219
	prg@nashville.gov
	IP Address: 170.190.198.185

Record Tracking

Status: Original	Holder: Procurement Resource Group	Location: DocuSign
3/22/2021 9:14:51 AM	prg@nashville.gov	

Signer Events

Signature	Timestamp
Michelle A. Hernandez Lane michelle.lane@nashville.gov Chief Procurement Officer/Purchasing Agent Metro Security Level: Email, Account Authentication (None)	Sent: 3/22/2021 9:19:26 AM Viewed: 3/22/2021 1:12:40 PM Signed: 3/30/2021 12:40:41 PM
Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.185	

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events

Signature	Timestamp
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Editor Delivery Events

Status	Timestamp
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Status	Timestamp
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Intermediary Delivery Events

Status	Timestamp
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Certified Delivery Events

Status	Timestamp
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Carbon Copy Events

Christina Alexander christina.alexander@nashville.gov Security Level: Email, Account Authentication (None)	COPIED	Sent: 3/30/2021 12:40:42 PM Viewed: 3/30/2021 12:45:58 PM
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Electronic Record and Signature Disclosure:
Accepted: 3/29/2021 10:22:03 AM
ID: 22ad1c61-9866-44b3-afce-a13be124d65e

Witness Events

Signature	Timestamp
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Notary Events

Signature	Timestamp
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Envelope Summary Events

Status	Timestamps
Envelope Sent	3/22/2021 9:19:26 AM
Certified Delivered	3/22/2021 1:12:40 PM
Signing Complete	3/30/2021 12:40:41 PM
Completed	3/30/2021 12:40:42 PM

Payment Events

Status	Timestamps
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